



**Agenda for the San Bernardino County (SBC)
Head Start Shared Governance Board (SGB) Training and Meeting**

August 31, 2016

JOSIE GONZALES, CHAIR
SBC Fifth District Supervisor

MAXWELL OHIKHUARE, M.D., VICE-CHAIR
SBC Public Health Officer

TED ALEJANDRE, COUNTY SUPERINTENDENT
SBC Superintendent of Schools

CASONYA THOMAS, DIRECTOR
SBC Behavioral Health

KATHY TURNBULL, CHILDREN'S NETWORK OFFICER
SBC Children's Network

ERIKA THOMPSON
Head Start Policy Council Chair
SGB Representative

NIKIA CHANEY
Head Start Policy Council Member
SGB Representative

ERIKA DELGADO
Head Start Policy Council Member
SGB Representative

TIME: 1:00 P.M. to 3:00 P.M.
PLACE: San Bernardino County Preschool Services Administration
662 S. Tippecanoe Avenue
Training Room A - Conference Room
San Bernardino, CA 92415

A G E N D A

- 1. CALL TO ORDER** Supervisor Josie Gonzales, Chair
- 2. WELCOME** Supervisor Josie Gonzales, Chair
- 3. INTRODUCTIONS** Supervisor Josie Gonzales, Chair
- 4. ANNUAL SHARED GOVERNANCE BOARD TRAINING** Diana Alexander, Director
 - 4.1 History of Preschool Services Department (PSD) Head Start (HS) Shared Governance Board (SGB)
 - 4.1.1 Established by SBC Board of Supervisors December 1, 1998
 - 4.1.2 SGB By-laws and Policies
 - 4.2 Office of Head Start (OHS)/Administration of Children and Families (ACF)
 - 4.2.1 OHS/ACF Appendix A
 - 4.2.2 OHS/ACF Required Monthly Accountability Reports
 - 4.2.3 PSD Governance Calendar of Activities
 - 4.2.4 PSD Planning Road Map
 - 4.3 Department Overview
 - 4.3.1 PSD Organizational Structure
 - 4.3.2 Monitoring
 - 4.3.3 PSD Education – Outcomes
 - 4.4 PSD Head Start Policy Council Overview
 - 4.4.1 Policy Council Parent Presentation

Marilyn Caldwell, Program Manager
Diana Alexander, Director
Policy Council Representative

5. EXECUTIVE REPORT/PROGRAM UPDATES

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| 5.1 Director's Report – Accomplishments (Oral Report) | Diana Alexander, Director |
| 5.2 First 5 Program Final Year End Report 2015-16 | Phalos Haire, Assistant Director |
| 5.3 Child Outcomes Report 2015-16 | Marilyn Caldwell, Program Manager |
| 5.4 SBC Quarterly Performance Measures
Fiscal Year 2015-16 – Quarter 4 | Diana Alexander, Director |
| 5.5 Early Head Start – Child Care Partnership
Program Year 2015-16 update | Phalos Haire, Assistant Director |
| 5.6 Finance Report | Cheryl Adams, Administrative Manager |
| 5.6.1 Budget to Actual Fiscal Year 2015-16 | |
| 5.6.2 Budget to Actual Fiscal Year 2016-17 | |
| 5.6.3 Single Audit Reports ending June 30, 2015 | |

6. ACTION ITEMS

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| 6.1 Approve Shared Governance Board Minutes
June 30, 2016 – Conference Call | Supervisor Josie Gonzales, Chair |
| 6.2 Approve of 2016-17 SGB Member Delegate Appointments | Supervisor Josie Gonzales, Chair |
| 6.3 Approve 2016-17 Program Planning Road Map | Diana Alexander, Director |
| 6.4 Approve 2016-17 Governance Calendar of Activities | Diana Alexander, Director |
| 6.5 Approve Request to Extend the Liquidation Period
For Fiscal Year 2016 - Head Start/Early Head Start | Cheryl Adams, Administrative Manager |
| 6.6 Approve Request to Extend the Liquidation Period
For Fiscal Year 2016 - Early Head Start-Child Care Partnership | Cheryl Adams, Administrative Manager |

7. INFORMATIONAL ITEMS

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| 7.1 Next SGB Meeting – October 19, 2016 | Supervisor Josie Gonzales, Chair |
| 7.2 SGB Information on PSD Website | |
| 7.3 PSD Annual Report 2014-15 | |
| 7.4 PSD Directory of Services 2016-17 | |

8. PUBLIC COMMENT

Supervisor Josie Gonzales, Chair

9. ADJOURNMENT

Supervisor Josie Gonzales, Chair