



Head Start Shared Governance Board

AGENDA ITEM – REQUEST TO SPEAK

Meeting Date: _____

Agenda Item # _____ In Favor Against No Position

Please complete and submit this form to PSD Administration staff prior to the time the Chair calls the item for the Shared Governance Board's (SGB) consideration. Information contained on this slip is considered public record. (This form is optional)

Please print clearly:

Name: _____

First Name Last Name

Address (optional): _____

City: _____ Zip: _____

Telephone Number (optional): _____

Email Address (optional): _____

Organization (optional): _____

- Members of the public may speak for up to 3 minutes on each discussion item and up to 3 minutes on public comment, but may not exceed a total of 6 minutes per meeting unless a different time limit is deemed appropriate.
- The Chair will call on you at the appropriate time.
- When called, please state your name and address (optional) before speaking. Address the SGB as a whole through the Chair, and not individual SGB Members or staff.

If the SGB meeting is willfully disrupted by a person(s) so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order such person(s) to leave or be removed from the meeting.

Disruptive conduct includes addressing the SGB without first being recognized, not addressing the subject before the SGB, repetitiously addressing the same subject, or otherwise preventing the SGB from conducting its meeting in an orderly manner.