



**San Bernardino County Head Start Shared Governance Board Meeting**  
**Agenda for May 17, 2023**  
[The Shared Governance Board – PSD \(sbcounty.gov\)](https://psd.sbcounty.gov)

**JOE BACA, JR., CHAIR**  
SBC 5th District Supervisor

**TED ALEJANDRE, VICE-CHAIR**  
SBC Superintendent of Schools

**MICHAEL SEQUEIRA, MD, PUBLIC HEALTH OFFICER**  
SBC Public Health

**DR. GEORGINA YSHIOKA, DIRECTOR**  
SBC Behavioral Health

**WENDY ALVAREZ, INTERIM CHILDREN’S NETWORK OFFICER**  
SBC Children’s Network

**SHELLY THOMAS**  
Head Start Policy Council Chair  
Community Representative  
SGB Representative

**CHRISTINE DAVIDSON**  
Head Start Policy Council Member  
Community Representative  
SGB Representative

**ORETHA PAKPAHAN**  
Head Start Policy Council Member  
South Redlands Head Start  
SGB Representative

**TIME: 2:30 P.M. to 4:30 P.M.**

**LOCATION: 662 S. Tippecanoe Avenue, San Bernardino, CA 92415**

*Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours’ notice. Please call PSD staff (909) 383-2078 to request the service. PSD will accept public comments in advance of the meeting by email to [Sharmaine.Robinson@psd.sbcounty.gov](mailto:Sharmaine.Robinson@psd.sbcounty.gov), comments will be distributed to the SGB and read into the record at the Public Comment portion of the meeting. If you wish to address a specific agenda item, please identify the item number in your email. In order to ensure timely submission, please submit your comments by 12:00 p.m. on Tuesday, May 16, 2023.*

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|--|---------------------------------------|
| <b>1. CALL TO ORDER</b>  | Supervisor Joe Baca Jr., Chair        |
| <b>2. WELCOME/INTRODUCTIONS</b>  | Supervisor Joe Baca Jr., Chair        |
| <b>3. PUBLIC COMMENT</b>   | Supervisor Joe Baca Jr., Chair        |
| <b>4. PRESENTATION OF THE AGENDA</b><br>Notice of minor revisions to agenda items, items removed or continued. | Shar Robinson, Secretary              |
| <b>5. EXECUTIVE REPORTS/PROGRAM UPDATES</b>  |                                       |
| 5.1 Receive US Department of Health & Human Services Communication   | Jacquie Greene, Director              |
| 5.1.1 Information Memorandum 23-01 – The Role of Head Start Programs in Addressing Lead in Water               |                                       |
| 5.1.2 Program Instruction 23-03 – Hurricanes Fiona and Ian Disaster Recovery Funds                             |                                       |
| 5.2 Receive Report of Program Updates (Oral Report)  | Jacquie Greene, Director              |
| 5.3 Receive 2023-24 Grant Application Update (Oral Report)   | Jacquie Greene, Director              |
| 5.4 Receive Monthly 2022-23 Program Information Report   | Matthew Montana, Program Specialist I |

**AGENDA: May 17, 2023**

- 5.5 Receive Draft Quarterly Performance Measures Program Year 2022-23  
Quarter 3 Arlene Molina, Deputy Director
- 5.6 Receive State Program Self- Evaluation Report 2021-22 Tina Knight, Program Specialist I
- 5.7 Receive Finance Budget to Actuals Reports Madeline Tsang, Administrative Manager
  - 5.7.1 Fiscal Year 2019-20
  - 5.7.2 Fiscal Year 2022-23
- 5.8 Receive Draft of PSD Annual Report 2021-22 Mayra Coleman, Program Specialist II
- 5.9 Receive Self-Assessment Report 2021-22 Arlene Molina, Assistant Director

**6. CONSENT ITEMS**

Supervisor Joe Baca Jr., Chair

- 6.1 Approve SGB Delegates 2023-24
- 6.2 Approve SGB 2023-24 Calendar
- 6.3 Approve PSD Governance Calendar of Activities 2023-24
- 6.4 Approve PSD Annual Planning Road Map 2023-24
- 6.5 Approve SGB Minutes
  - 6.5.1 March 23, 2023

**7. DISCUSSION ITEMS**

- 7.1 Approve 2023-24 Head Start/Early Head Start, Early Head Start-  
Child Care Partnership – Cost of Living Adjustment and Quality  
Improvement Grant Supplemental Application Jacquie Greene, Director
- 7.2 Approve 2022-23 Budget Transfer Madeline Tsang, Administrative Manager
- 7.3 Approve Head Start Policy Council By-laws Tina Pham, Supervising Program Specialist

**8. INFORMATIONAL ITEMS**

- 8.1 Next Shared Governance Board Meeting – August 24, 2023 Supervisor Joe Baca Jr., Chair

**9. EXECUTIVE COMMENT**

Supervisor Joe Baca Jr., Chair

**10. ADJOURNMENT**

Supervisor Joe Baca Jr., Chair