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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date,  
Time and  
Location**      Commission Meeting  
November 1, 2017 - 3:30 p.m.  
First 5 San Bernardino

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**Pledge of  
Allegiance**      The Pledge of Allegiance was led by Chair Ohikhuare

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**SPECIAL  
PRESENTATION**      None

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**Conflict of  
Interest  
Disclosure**      Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Attendees**      **Commissioners Present**

- Margaret Hill
- Maxwell Ohikhuare, M.D.
- CaSonya Thomas
- Paul Vargas
- Elliot Weinstein, M.D.

**Staff Present**

- Karen Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Mary Jaquish, Supervisor
- Ann Calkins, Executive Assistant
- Staci Scranton, Supervising Office Assistant
- Sophie Akins, Commission Counsel
- Greg Sellon, Accountant III
- Ronnie Thomas, Staff Analyst II

**Changes to the Agenda** Items 4 and 5 were pulled from the agenda and are scheduled for presentation at the December 6<sup>th</sup> meeting.

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**Report – Advisory Committee Chair, Margaret Hill** The Committee met on September 28<sup>th</sup>. The following actions and discussions took place:

- Members elected James Moses as the new Vice Chair.
- Members reviewed bylaws and upon further discussion and correction, the bylaws were approved.
- Information items on Help Me Grow, Systems Trajectory, and AmeriCorps Home Visitation were presented.

A new meeting has not yet been scheduled, however, once finalized, the meeting date will be posted on the First 5 website.

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**Report – Executive Director, Karen Scott** **Talk, Read, Sing**  
F5SB will again host the annual Talk, Read, Sing event on Saturday, November 4<sup>th</sup> from 9 am – 2 pm at the San Bernardino County Museum. A free event for children and their families focused on the importance of early literacy skills. Taking the time to talk, read, sing (and play) with a young child sparks learning curiosity and increases their exposure and familiarity with words. Thank you to Leonard Hernandez, Melissa Russo and staff from the museum for collaborating with F5SB to make this event possible.

The Talk, Read, Sing Initiative, spearheaded by First 5 CA, aligns with San Bernardino County’s Vision2Read campaign. The goal of the campaign is to see our children’s reading levels excel by the 3rd grade. Currently, 69% of children in San Bernardino County do not meet new California English language arts/literacy standards. Join us for free books, exploration of the museum and family entertainment. Together we can improve literacy competence and early learning for all children.

**"Papa-Palooza" - A Celebration of Fatherhood in San Bernardino County**  
Planning is underway for F5SB’s annual event held in January, scheduled for Friday, January 5, 2018 Cal State San Bernardino or San Bernardino County Department of Behavioral Health’s Auditorium in Rialto. This year’s theme is "Papa-Palooza - A Celebration of Fatherhood in San Bernardino County". After all, fathers are 50% of the equation when it comes to improving the health and well-being of our children ages prenatal through 5.

"Papa-Palooza" is a major awareness event to share information on services, resources and support available for fathers as well as recognize wonderful accomplishments by fathers throughout the County. The program is being planned to run from 9 am to noon, with speakers, presentations and a showing of the film "Daddy Don’t Go" which follows the lives of four young fathers as they struggle to navigate parenthood. The film shows viewers how men can still be “present” as fathers despite having limited means and facing certain obstacles. The running time for the film is 1 hour and 38 minutes.

**Consent**

Motion to approve Consent Items by Commissioner Hill and seconded by Commissioner Vargas. With Commissioners Garrett and Ramos absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of September 6, 2017 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Commission Meeting Schedule for Calendar Year 2018. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
3	<p>A. Ratify one (1) year contract previously executed by the Executive Director for the contract term of October 1, 2017 through September 30, 2018 with Prevent Child Abuse California (PCA CA) for the First 5 Service Corps Prevent Child Abuse Through Home Visitation (PATH) program for Fiscal Year 2017-2018 for four (4) AmeriCorps service member positions to provide home visitation program services not to exceed \$56,000 in matching funds.</p> <p>B. Ratify the Memorandum of Understanding (MOU) with PCA CA for Fiscal Year 2017-2018 for AmeriCorps service member mileage reimbursement in an amount not to exceed \$12,000.</p> <p>C. Execute Service Agreements with host sites for supporting the PATH program in a total amount for all hosts, not to exceed \$30,000 for Fiscal Year 2017-2018. (Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p>

Item No.	DISCUSSION
4	<p>Conduct Public Hearing for the Children and Families Commission for San Bernardino County Annual Audit for Fiscal Year 2016-2017. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)</p> <p><i>Item pulled from agenda. Scheduled for presentation at December meeting.</i></p>
5	<p>Conduct Public Hearing of the Children and Families Commission for San Bernardino County Annual Report for Fiscal Year 2016-2017. (Presenter: Scott McGrath, Evaluation Supervisor, 252-4259)</p> <p><i>Item pulled from agenda. Scheduled for presentation at December meeting.</i></p>
6	<p>Approve Amendment A2 for Contract EC030 with San Bernardino County Superintendent of Schools for \$71,794 for a total contract amount of \$326,544 for system coordination staff for continued Quality Start San Bernardino (QSSB) implementation in accordance with the San Bernardino County's QRIS Strategic Plan for Fiscal Year 2017-2018. (Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p> <p><b>Discussion</b>          Commissioner Hill asked what happens to the funding after 2017-18. Ms. Faulkner answered the funding will continue until 2020. Unspent funds will be carried over from 2015-16 and 2016-17. Ms. Faulkner explained that other county commissions work with their respective county's Office of Education and it was determined that for eventual alignment and connection with the K through 12 system, SBCSS was the ideal partner to make this happen.</p> <p><b>Public Comment</b>          None</p>

	<p>Motion to approve Item 6 by Commissioner Weinstein and seconded by Commissioner Hill. With Commissioners Garrett and Ramos absent and without further comment or objection, motion carried by unanimous vote.</p>
<p>7</p>	<p>A. Approve commitment of funding to Department of Behavioral Health (DBH) of \$26,250,000 for a five-year contract term from July 2018 through June 2023. This commitment of continued support from the Commission to DBH for the established early childhood mental health services system guarantees that a contract will be forthcoming in the listed amount. This commitment enables DBH to immediately release a Request for Proposal (RFP) seeking interested and qualified organizations and agencies to provide services to children ages 0 – 5 and families for the Screening, Assessment, Referral and Treatment (SART) and Early Identification and Intervention (EIIS) programs.</p> <p>B. Authorize the Executive Director to negotiate a contract with the Department of Behavioral Health not to exceed \$26,250,000 for the SART and EIIS services to be provided from July 2018 through June 2023.</p> <p>(Presenter: Ronnie S. Thomas, Staff Analyst II, 252-4255)</p> <p><b><u>Discussion</u></b>          Commissioner Vargas expressed his appreciation for staff taking on more responsibility, such as presenting agenda items to the Commission, and for the mentoring taking place at First 5.</p> <p>Commissioner Hill asked if the needs of the 0 to 5 population are being met in San Bernardino County. Executive Director Karen Scott answered that there will never be enough money to meet all the needs of children in the 0 to 5 population that fall within our mission. First 5 is working towards identifying all partners and organizations that operate within a “system” to help build capacity within that system and accomplish the task. First 5 will never be able to do this alone.</p> <p>Programs such as Quality Start which focuses on early education but includes components of childhood mental health; Help Me Grow which focuses on early screening and identification of socio-emotional and developmental delays; continued discussions related to ACE (Adverse Childhood Experiences) and working with Dr. Powell and others within the school system – these are opportunities to expand the reach to children in need. There will be ways to utilize SART funding to reach and provide greater services for those children. Ms. Scott stated First 5 feels successful in preventing children from getting to SART’s door by the Commission’s investment in other preventative measures.</p> <p>Dr. Tim Hougen added that DBH is currently working on a pilot program with Dr. Powell in the High Desert with an integration of three different funding sources. The mental health portion of that is EIIS (Early Identification and Intervention Services).</p> <p><b><u>Public Comment</u></b>          None</p> <p>Commissioner Thomas abstained due to her position as appointing authority over the Department of Behavioral Health.</p> <p>Motion to approve Item 7 by Commissioner Hill and seconded by Commissioner Weinstein. With Commissioners Garrett and Ramos absent, an abstention by Commissioner Thomas, and without further comment or objection, motion carried by unanimous vote.</p>

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**Public Comment**      None

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**Commissioner Roundtable**      None

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**Adjournment**      Motion to adjourn made by Commissioner Vargas and seconded by Commissioner Weinstein. With Commissioners Garrett and Ramos absent and without further comment or objection, motion carried by unanimous vote.

Chair Ohikhuare adjourned the meeting at 4:04 p.m.

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**Next meeting at  
First 5 San  
Bernardino**

**Wednesday, December 6, 2017  
3:30 p.m.**

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**Attest**

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Maxwell Ohikhuare, M.D., Chair

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Ann M. Calkins, Commission Clerk

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