

**Chair**  
Elliot Weinstein, M.D.

**Vice Chair**  
Margaret Hill, ED.d

**Executive Director**  
Karen E. Scott



**Commissioners**  
Diana Alexander  
Supervisor Joe Baca, Jr.,  
Joshua Dugas  
Jorge E. Escalante  
Gary C. Ovitt

## Agenda: Children and Families Commission 10-2021

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Commission Meeting, date and time**

**Join meeting by video link or by dialing in.**

**October 27, 2021 – 3:30 p.m. – 5:00 p.m.**

**VIDEO:**

[F5SBCommissionMeeting](#)

**DIAL:** 1 669 900 6833 US (San Jose)

**Meeting ID:** 913 4066 9081

**Passcode:** 418996

**One tap mobile:** +16699006833,,91340669081# US (San Jose)

*First 5 will accept public comments in advance of the meeting by email. Comments will be distributed to the Commission and read into the record at the Public Comment portion of the meeting. If you wish to address a specific agenda item, please identify the item number in your email. In order to ensure timely submission, please submit your comments to [acalkins@cfc.sbcounty.gov](mailto:acalkins@cfc.sbcounty.gov) by 12:00 p.m. on Wednesday, October 27, 2021. Comments will also be received live and at the public comment portion of the meeting.*

**Pledge of Allegiance**

Chair or designee will lead the Pledge of Allegiance

**Special Presentation**

None

**Conflict of Interest Disclosure**

Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item and abstain or recuse from that item, as appropriate. A Commission member may not participate in or influence the decision on a contract for which their abstention or recusal has been recorded.

For conflicts requiring recusal, the Commissioner must log out of the Zoom meeting and then log back in after the discussion and vote has taken place on the item for which there is a conflict. For conflicts requiring abstention, a Commissioner should not participate in the vote or discussion but may remain logged into the Zoom meeting.

The agenda and supporting documents are available on the First 5 San Bernardino website: [www.first5sanbernardino.org](http://www.first5sanbernardino.org)

Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service.

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**Report** Legislative Report by Chekesha Gilliam  
Government Relations Analyst, County Administrative Office

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**Report** Executive Director's Report by Karen E. Scott

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**Consent Item** The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that an item be removed from the Consent Agenda for discussion.

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Item No.	CONSENT
1	Approve Minutes of September 01, 2021 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Commission Meeting Schedule for 2022. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
3	Approve Amendment A5 to CFC 02-02 Community Collaboration Funding Policy to remove amendment number references to Contracting Authority and Procurement Policy. (Presenter: Karen E. Scott, Executive Director, 252-4252)

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Item No.	DISCUSSION
4	1. Conduct Public Hearing for the Children and Families Commission for San Bernardino County Annual Audit for Fiscal Year 2020-2021. 2. Adopt the Children and Families Commission for San Bernardino County's Annual Audit for Fiscal Year 2020-2021. (Presenter: Debora Dickerson-Sims, Chief Financial Officer, 252-4269)
5	1. Conduct Public Hearing of the Children and Families Commission for San Bernardino County's Annual Report for Fiscal Year 2020-2021. 2. Adopt the Children and Families Commission for San Bernardino County's Annual Report for Fiscal Year 2020-2021. (Presenter: Scott McGrath, Deputy Director of Systems and Impact, 252-4259)
6	Approve Contract IC049 with Westbound Communications, Inc. in an amount not to exceed \$95,000 to provide Public Relations, Marketing and Branding Consulting Services for Fiscal Year 2021-2022. (Presenter: Kimberly VandenBosch, Communications Officer, 252-4283)
7	1. Make findings required by Assembly Bill 361 (Government Code section 54953(e)(3)) relating to teleconferencing during the declared State of Emergency; 2. Continue the finding made by the Commission on October 6, 2021 as reflected in Resolution 2021-10-06 that the Governor's Declaration of a State of Emergency continues and meeting in person would present imminent risks to the health or safety of attendees. Presenter: Elliot Weinstein, M.D., Commission Chair

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Item No.	INFORMATION
8	Receive information on approval of employment contract entered into by San Bernardino County, upon request by the Children and Families Commission Executive Director, for Lacy Banis to provide services to Children and Families Commission as an Office Assistant II for the period of October 9, 2021 through October 8, 2024. (Presenter: Karen E. Scott, Executive Director, 252-4252)

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**Public Comment**                      Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(2) "no action or discussion will be undertaken by the Commission on any item NOT on the agenda."

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**Commissioner Roundtable**                      Open to comments by the Commissioners

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**Next Meeting**    **Wednesday, December 1, 2021**  
**3:30 p.m. to 5:00 p.m.**

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