



**Drug Medi-Cal Organized Delivery  
System (DMC-ODS) and Mental Health  
Plan (MHP)**



**Fiscal Year 2021/2022**

**Quality Improvement Performance Plan  
(QIPP)**



**Quality Improvement Performance  
Plan  
Fiscal Year 2021/2022**

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### Background

The San Bernardino County Department of Behavioral Health (DBH) Substance Use Disorder and Recovery Services (SUDRS) and Mental Health Plan (MHP) understand the need to provide excellent services through the provision of client-centered, consumer-driven, recovery oriented, and culturally competent behavioral health care services that strives for integration with primary health care and seeks to address each client's unique needs. It is DBH's mission to assist individuals with issues of substance use disorders (SUD) and mental health to find solutions to challenges faced, so they may live full and healthy lives and function and thrive within their families and communities.

San Bernardino County DBH SUDRS staff is committed to continued program development and compliance efforts as detailed in the San Bernardino County DBH-SUDRS Drug Medi-Cal Organized Delivery System (DMC-ODS) implementation plan. San Bernardino County DBH SUDRS and MHP strive to provide services based on the annual contract between DBH and the Department of Health Care Services (DHCS) and as detailed in the annual Quality Improvement Performance Plan (QIPP).

The DBH Quality Management Program includes both SUDRS and MHP and is accountable to the DBH Director. The goal of the Quality Management Program is to improve DBH's established treatment outcomes through structural and operational processes and activities that are consistent with current standards of practice. QM conducts performance monitoring activities throughout its operations. These monitoring activities include, but are not limited to the following:

- Improve the access and availability of services;
- Conduct utilization review;
- Improve quality of care, which may include assessing client satisfaction;
- Review provider appeals and resolution of grievances;
- Ensure continuity of care and coordination of care;
- Comply with regulatory and contractual requirements associated with quality management; and
- Improve client outcomes of the service delivery system.

DBH contracts with multiple providers who operate in various locations, offering an array of services in the community. DBH provides behavioral health through its clinics, contract agencies or Fee For Service providers for children, youth, adolescents, transitional age youth, adults and older adults in the San Bernardino County cities, high and low deserts as well as rural and frontier areas.



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### Purpose

The purpose of the QIPP is to organize and provide structure for Quality Management Program activities and outline DBH's plan in response to specific requirements with both its Implementation Plans, DMC-ODS and MHP.

The QIPP is the Quality Improvement Work Plan for DBH. The QIPP meets the contractual requirements of the SUD annual contract and Specialty Mental Health Services (SMHS) contract with DHCS as well as additional areas of performance improvement as identified by California External Quality Review Organization (CAEQRO), the Countywide Vision Statement and DBH Strategic Plan. This is attained in part by the formation of the San Bernardino County DBH Quality Management Action Committee (QMAC). Participation for QMAC includes SUD and Mental Health (MH) practitioners, providers, clients, family and community members who participate in program activities. The QIPP conducts performance monitoring activities throughout SUDRS and MHP operations. These monitoring activities are designed to improve access, quality of care, and outcomes of the service delivery system. The QIPP is organized in sections which relate to structure, implementation, and quantitatively measurable outcomes, and are used to assess performance, identify, and prioritize areas for improvement. The San Bernardino County DBH QIPP addresses the goals, objectives, and outcomes for key areas that have been identified. These include monitoring/improving the service capacity and delivery of services and monitoring the timeliness of services. The QIPP also identifies how San Bernardino County DBH SUDRS and MHP will maintain/improve beneficiary satisfaction, service delivery system and continuity of care and coordination.

Implementation of the QIPP is through department infrastructure which includes QMAC, subcommittees that function as work groups, focus groups, clients, peers and family advocates, DBH Management, as well as DBH and contract clinics.

The QIPP is evaluated annually and updated as necessary as it is considered a living document.



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### Quality Improvement Program Committee/Work Group Functions

#### **Quality Management Action Committee (QMAC):**

San Bernardino County DBH SUDRS and MHP reviews the quality of services provided to clients. The committee duties include the following:

- Conduct performance monitoring activities using independently gathered information as well as information from the DBH Quality Management Division, DBH Research and Evaluation Division, and other DBH programs to track client and system outcomes, review access to care, review the quality of SUDRS and SMHS, improve the provision of care, and better meet the needs of clients.
- Review, track, and monitor the resolution of client grievances and appeals, state fair hearings, provider appeals, and inpatient and outpatient quality improvement referrals.
- Oversee, facilitate, review, and evaluate the results of Quality Improvement (QI) activities, including performance improvement projects. Institute needed QI actions and ensure follow-up of QI processes and efforts.
- Review, track, and monitor the implementation of technology infrastructure as it relates to electronic health records to ensure consistency with DHCS protocols.
- Oversee the Quality Management Section Work Group. Review reports from Quality Management Work Groups and recommend and institute appropriate actions.
- Document QMAC meetings minutes regarding decisions and actions taken.
- Provide recommendations for procedural and policy changes to improve the quality and delivery of mental health services.
- Participate in the development, evaluation, update, and approval of the QIPP.



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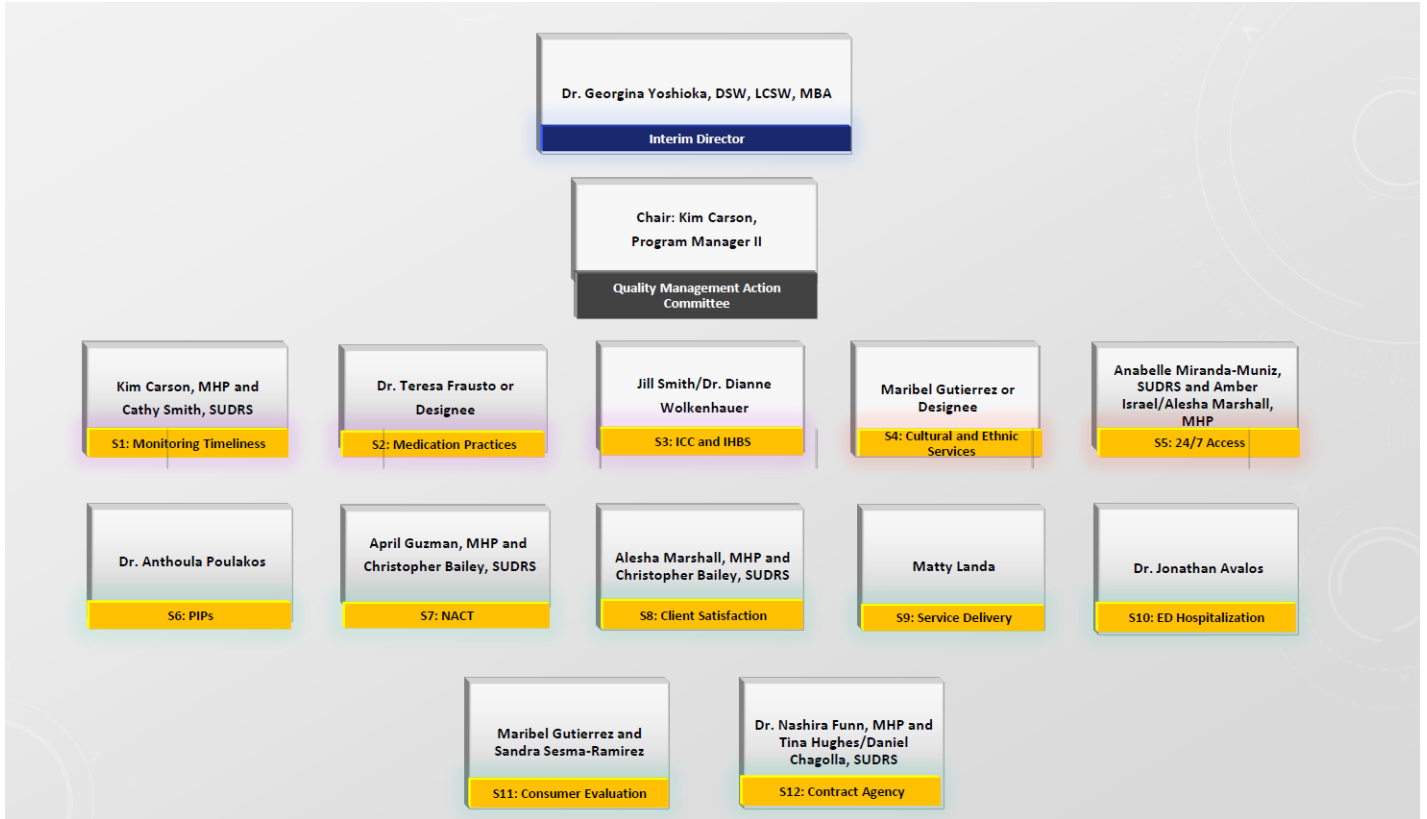
### Work Group Membership

- Work Groups are comprised of clinic, program, contract staff and inclusive of clients and family members. DBH strives to reflect diversity of the committees / work groups in the following areas: unserved/underserved/inappropriately served populations, children/youth, older adult, rural areas, military/veterans, and co-occurring conditions.
- Work Groups are led by the appropriate QMAC subject matter expert who will be responsible for the implementation, evaluation, objectives, and goals for the specific objective.
- Responsible partners and Work Groups participate on QMAC as active members and represent their respective section of the QIPP and Work Group. They will report their findings to the committee as well as identify any system barriers and potential solutions.
- The information dissemination pathway is continuous from the Work Groups to QMAC and back to the Work Groups.



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## QIPP Work Group Structure





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**Goals / Objectives**

<b>SECTION 1 WORK GROUP MONITORING TIMELINESS</b> <i>(Source: NACT, EQRO, Title 28)</i>		<b>MHP AND SUDRS</b>
<b>OBJECTIVE 1</b>	<p>A. Conduct quality improvement activities regarding timeliness of services for clients who were recently discharged from psychiatric hospitalization in order to increase compliance rates.</p> <p>B. Perform monitoring activities that gauge the MHP's effectiveness at providing timeliness for initial appointments: non-urgent, psychiatry and urgent.</p> <p>C. Conduct performance monitoring activities that gauge SUDRS' effectiveness at providing timely DMC-ODS services.</p> <p>D. Enhance reporting processes regarding timeliness reports.</p> <p>E. Conduct education regarding timeliness requirements for all levels of the MHP and DMC-ODS to increase knowledge and continue compliance with requirements.</p>	
<b>GOALS</b>	<p>A. Identify and implement a centralized process to receive hospital discharge summaries, to schedule post-hospitalization appointments within seven (7) calendar days of discharge and serve as a central point of contact for the hospitals. <i>Strive for compliance rate of 50% for appointments post-hospital discharge.</i></p> <p>B. Review continued compliance with the following Mental Health (MH) timeliness requirements that <i>meets or exceeds 80%</i>:</p> <ul style="list-style-type: none"> <li>• Initial request for non-urgent appointments with a non-physician specialty mental health care provider <i>within 10 business days</i> of the request.</li> <li>• Initial psychiatric appointment <i>within 15 business days</i> of the initial request.</li> <li>• Requests for urgent services are provided <i>within 48 hours</i>.</li> </ul> <p>C. Ensure SUDRS offers an outpatient/intensive outpatient treatment (IOT) or residential treatment appointment <i>within ten (10) business days</i> of request/identified need.</p> <p>D. Ensure SUDRS offers Narcotic Treatment Program (NTP)/Opioid Treatment Program (OTP) <i>within three (3) calendar days</i> of request/identified need.</p> <p>E. Enhance report process between Substance Use Disorders and Recovery Services (SUDRS) and Research and Evaluation (R&amp;E), including a specialized report to measure timeliness.</p> <p>F. Educate staff and contract agencies to inform staff of the timeliness requirements.</p>	
<b>RESPONSIBLE PARTNERS</b>	Quality Management (QM), SUDRS, R&E, Regional Operations, and Information Technology (IT), Clinic Program Managers.	





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<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>• SUDRS Quality Assurance Reviews</li> <li>• SUDRS Mystery Shopper Calls</li> <li>• Avatar Scheduler</li> <li>• Dashboards</li> <li>• CSI Assessments</li> <li>• Initial Contact Log (ICL)</li> </ul>
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>• Monitor the compliance percentage and timeliness of appointments and disseminate information to QMAC and DBH Leadership.</li> <li>• Obtain an update of post-hospital discharge appointments and processes from the FFS Hospital Discharge to Outpatient Clinics Workgroup.</li> <li>• Work with Program Managers to identify education strategies aimed to inform all levels of staffing for DBH clinics and contract agencies of the timeliness requirements in order to continue being compliant and/or increase compliance rate.</li> </ul>



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<b>SECTION 2 WORK GROUP</b>		<b>MHP ONLY</b>
<b>MONITORING THE SERVICE DELIVERY SYSTEM FOR THE SAFETY &amp; EFFECTIVENESS OF MEDICATION PRACTICES</b> <i>(Source: MHP &amp; Annual Protocol)</i>		
<b>OBJECTIVE 2</b>	<ul style="list-style-type: none"> <li>• Ensure mechanisms are in place to provide for the safety and effectiveness of medication practices.</li> <li>• Ensure continuity and coordination of care exists between behavioral health and physical health providers.</li> </ul>	
<b>GOALS</b>	<ul style="list-style-type: none"> <li>A. Conduct five (5) peer reviews per year, per physician, and provide feedback to physicians on quality of care provided.</li> <li>B. Annually release or revise one (1) new practice guideline topic based upon feedback from workgroup activities. Continue using Parameters 3.8 for Use of Psychotropic Medications in Children and Adolescents as recommended by the Department of Health Care Services.</li> <li>C. Create a Psychopharmacology Consultation Team for consultation by physicians regarding patients with complicated treatment issues.</li> <li>D. Establish an annual nursing skills training.</li> </ul>	
<b>RESPONSIBLE PARTNERS</b>	Medical Services	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>• Physician Peer Review Form</li> <li>• Medical Services Peer Review Report</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>• Physician peer review workgroup will meet every three (3) months to ensure physicians are providing quality of care that meets the standards in the community. Reviews will be reviewed with MHP leadership and QMAC.</li> <li>• Practice Guideline Workgroup will meet every three (3) months to develop guidelines for the major categories of psychotropic medications regarding indications and dosage ranges. The categories include anti-depressants, anxiolytics, mood stabilizers, anti-psychotics, substance use disorders, and psychotropic medications for children and adolescents. Workgroup outcomes will be reviewed at QMAC.</li> <li>• Pharmacy and Therapeutics Workgroup will meet every three (3) months to monitor events of adverse side effects of medications, make recommendations related to prescribing practices, and ensure clients receive proper informational materials related to medication side effects. Other tasks of the workgroup include the following:               <ul style="list-style-type: none"> <li>○ Revising the medication formulary for indigent clients,</li> <li>○ Obtaining appropriate medical equipment for the clinics,</li> <li>○ Providing updates on the latest treatments and medications, and</li> <li>○ Planning future training topics for physician and nursing staff.</li> </ul> </li> </ul>	



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<b>SECTION 3 WORK GROUP</b>		<b>MHP ONLY</b>
<b>MONITORING INTENSIVE CARE COORDINATION (ICC) AND INTENSIVE HOME-BASED SERVICES (IHBS) (Source: MHP)</b>		
<b>OBJECTIVE 3</b>	<ul style="list-style-type: none"> <li>Conduct performance monitoring activities of Intensive Care Coordination (ICC) and Intensive Home-Based Services (IHBS) in the MHP to facilitate consistent use of these services for qualified clients.</li> </ul>	
<b>GOALS</b>	<p>A. Utilize the QIPP information to inform programs and clinicians of their service provision patterns.</p>	
<b>RESPONSIBLE PARTNERS</b>	Children and Youth Collaborative Services (CYCS) and R&E.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>Modify the quarterly report [i.e., Special Report for Outcomes, Utilization, and Treatment (SPROUT)] which will include percentage of clients who receive ICC and IHBS at stratified levels of intensity.</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Create a project to monitor ongoing access to ICC and IHBS and via this monitoring develop program/agency expectations for service delivery of these services.</li> <li>Monitor ongoing utilization rates, utilization management and utilization review.</li> <li>Create a method of providing specific actionable items for programs (i.e., flagging youth with high needs who have a low service pattern of ICC or IHBS).</li> <li>Explore the relationship of the provision of ICC and IHBS to positive treatment outcomes.</li> </ul>	



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<b>SECTION 4 WORK GROUP</b>		<b>MHP and SUDRS</b>
<b>MONITORING BEHAVIORAL HEALTH NEEDS IN SPECIFIC CULTURAL AND ETHNIC GROUPS</b>		
<b>OBJECTIVE 4</b>	<ul style="list-style-type: none"> <li>Conduct performance monitoring of the access and engagement activities among specified racial/ethnic and cultural groups that are currently unserved, underserved or inappropriate.</li> </ul>	
<b>GOALS</b>	<p>A. Maintain and analyze the penetration rates for underserved racial/ ethnic and cultural populations, twice a year.</p> <p>B. Monitor required annual Cultural Competency training. <i>Goal: 80%, staff completion.</i></p> <p>C. Provide language services training to all DBH new employees to ensure clients receive services in their preferred language when accessing and receiving services. <i>Goal: 100%.</i></p>	
<b>RESPONSIBLE PARTNERS</b>	Office of Equity and Inclusion (OEI), Mental Health Services Act (MHSA), Workforce Education and Training (WET), Public Relations and Outreach (PRO), QM, SUDRS, and R&E.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>WET Training Reports</li> <li>NACT Data</li> <li>PRO and MHSA Outreach Activity Logs</li> <li>R&amp;E Data and Reports</li> <li>Staff Bilingual List</li> <li>QM logs</li> <li>Language Vendor Use Reports</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Perform analysis of Penetration Rates, specifically for Asian, Pacific Islander and Latino populations.</li> <li>Review PRO and MHSA outreach and engagement data.</li> <li>Report to QMAC regarding outreach activities specific to engagement of racial/ethnic and cultural groups.</li> <li>Review beneficiary preferred language and workforce linguistic capacity data.</li> <li>Review number of Language Services trainings provided.</li> <li>Provide bilingual skills training to DBH bilingual staff.</li> <li>Review utilization of language services,</li> <li>Review mystery shopper and test call reports.</li> <li>Review grievances related to language services delivery issues.</li> <li>Review WET training reports for Cultural Competency trainings provided, by staff unit (Administrative, Management staff).</li> <li>Review Cultural Competency Training Policy, training hour requirements.</li> <li>Develop process to validate completion of staff cultural competence training hours for DBH and contract provider staff.</li> <li>Monitor cultural competence plan goals.</li> <li>Review NACT for cultural competence training data.</li> <li>Collaborate with Consumer Evaluation Council Quality Improvement Advisory Workgroup to address access and engagement issues.</li> </ul>	



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<b>SECTION 5 WORK GROUP</b>		<b>MHP AND SUDRS</b>
<b>MONITORING RESPONSIVENESS OF THE 24/7 TOLL FREE ACCESS LINE AND ACCESS TO SERVICES</b> <i>(Source: DHCS contracts, Annual Protocol)</i>		
<b>OBJECTIVE 5</b>	<ul style="list-style-type: none"> <li>• Conduct monitoring of the 24/7 Beneficiary Access Line (BAL) for SUDRS and 24/7 toll free MHP Access Line to ensure compliance with DHCS contractual requirements.</li> <li>• Utilize Call Center software to establish MH baseline data so that quality improvement efforts can be established.</li> <li>• Monitor access and trends for the SUDRS and MHP after-hours line.</li> <li>• Explore the options to merge the two Call Center lines and staffing, including any associated tasks such as cross-training.</li> <li>• Conduct regular ongoing trainings with DBH staff and after-hours staff regarding 24/7 call requirements, compliance, guides, etc.</li> </ul>	
<b>GOALS</b>	<p>A. Ensure the Access lines are answered 24/7. <i>Goal: 90% compliance based on test call data.</i></p> <p>B. Ensure providers have after-hours message on answering machine directing clients to the MHP Access Line or the SUDRS BAL. <i>Goal: 90% compliance.</i></p> <p>C. Ensure Access lines are provided in the prevalent non-English languages. <i>Goal: Establish baseline data regarding the number of calls provided in threshold languages, and conduct test calls in the threshold languages with 90% compliance rate.</i></p> <p>D. Conduct regular test calls for MHP to ensure clients speak with a DBH representative and are provided appropriate information and referrals. <i>Goals: Conduct 9 test calls per month for business hours and 10 test calls per month for after-hours calls. Compliance rate of 75%.</i></p> <p>E. Utilize software to establish MH baselines and identify call trends, including but not limited to, the following: call volume, peak call times, dropped calls, length of time for calls, language spoken or requested, and types of calls received.</p> <p>F. Review the Leadership Development Project (LDP) recommendation for merger of the Call Centers to determine what can/cannot be implemented, identify and discuss action items.</p>	
<b>RESPONSIBLE PARTNERS</b>	Access Unit, OEI, QM, and SUDRS.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>• Access Line reports</li> <li>• Test Calls</li> <li>• Phone logs</li> <li>• Mystery Shopper report</li> </ul>	



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### WORKGROUP ACTIVITIES

- Update and implement an Urgent Call script.
- Conduct trainings with DBH MH and SUDRS staff, including after-hours regarding 24/7 call requirements, compliance, scripts, ICL, resource guides, etc. with documented proof of materials and attendance records.
- Monitor County and Contracted Providers annually to ensure compliance with after-hours voicemail messaging. Provide TA to any new/existing providers as needed.
- OEI to conduct Mystery Shopper of the SUDRS BAL, MH line and selected SUD and MH County/Contract Providers twice a year and provide a report with recommendations for improvement.
  - Provide language access training to SUDRS staff operating the access line, if recommended.
- Conduct test calls as indicated below:
  - Four (4) resource/referral test calls per month
    - Two (2) Spanish test calls during business hours
    - One (1) Vietnamese test calls after-hours
    - One (1) Spanish test calls after-hours
  - Four (4) customer service test calls in per month
    - Two (2) Spanish test calls during business hours
    - One (1) Vietnamese test calls after-hours
    - One (1) Spanish test calls after-hours
  - Two (2) grievance test calls bi-monthly
    - One (1) Spanish test calls during business hours (bi-monthly)
    - One (1) Spanish test calls after ours (bi-monthly)
- Utilize MH software data to determine appropriate staffing levels, identify training needs, identify, and concentrate on any areas of deficiency, identify accolades for areas of efficiency, etc.



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SECTION 6 WORK GROUP CONDUCTING PERFORMANCE IMPROVEMENT PROJECTS (PIPs) TO IMPROVE CLIENT CARE <i>(Source: EQRO)</i>		MHP AND SUDRS
<b>OBJECTIVE 6</b>	<ul style="list-style-type: none"> <li>Design, conduct and report healthcare quality performance improvement projects. Use methodologies that address relevant clinical, administrative, and population-based improvement efforts as part of the State’s overall strategy to improve healthcare delivery and outcomes of the people it serves. Incorporate EQRO review findings to modify PIP objectives and goals.</li> </ul>	
<b>GOALS</b>	<p>A. Increase participation and engagement from multiple Department stakeholders to enhance the quality, input, data discovery and implementation of current and future PIPs. <i>Goal: 80% attendance</i> and participation from multiple stakeholders within all levels of the organization in PIP QMAC Committee, Idea Labs and PIP Implementation meetings.</p> <p>B. Increase participation and engagement from clients to ensure PIPs are representative and are driven by client needs. <i>Goal: Obtain relevant client feedback for each Performance Improvement Project.</i></p> <p>C. Increase summary totals of PIP validation for the clinical and non-clinical PIPs. <i>Goal: Increase the overall rating by 10% from the prior year.</i></p>	
<b>RESPONSIBLE PARTNERS</b>	QM; R&E; Community Behavioral Health & Recovery Services; 24-Hour & Emergency Services; Criminal Justice and SUDRS; Children’s Services, Transitional Age Youth, and MHSA.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>Business process plan template for PIPs.</li> <li>EQRO Protocol 1: Validating PIPs and PIP Development Outline</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Conduct Idea Labs with the aim of increasing partnership and collaboration across the Department.</li> <li>Create an idea matrix and facilitate dialogue among Program Managers and the Executive Team.</li> <li>Schedule recurring PIP Subcommittee meetings to discuss PIP progress.</li> <li>Report findings to QMAC to inform QI activities.</li> <li>Meetings are open for consumers to attend. Consumer participation is encouraged through Consumer Evaluation Committee organized by DBH R&amp;E.</li> <li>Monitor and evaluate all data metrics relating to current PIPs.</li> <li>Report findings to QMAC to inform QI activities.</li> </ul>	



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<b>SECTION 7 WORK GROUP</b>		<b>MHP AND SUDRS</b>
<b>MONITORING / IMPROVING SERVICE CAPACITY</b> <i>(Source: MHP &amp; Annual Protocol)</i>		
<b>OBJECTIVE 7</b>	<ul style="list-style-type: none"> <li>• Review the current type, number, and geographic distribution of SUDRS and MH services within the delivery system.</li> <li>• Ensure MHP has a sufficient number of service providers.</li> </ul>	
<b>GOALS</b>	<p>A. Monitor the service delivery system on an ongoing basis and report findings of the type, number, and location of services, quarterly for MHP and annually for SUDRS in the QMAC. <i>Goal: Compliance with time and distance standards indicated in applicable DHCS IN(s).</i></p> <p>B. Review the number of service providers for MHP to ensure it meets the provider ratios required by DHCS. <i>Goal: Meet the minimum number of providers based on the DHCS formula.</i></p>	
<b>RESPONSIBLE PARTNERS</b>	DBH Management, Program Support Services, QM, and R&E.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>• Geographically maps</li> <li>• Program Tracking Logs</li> <li>• Surveys</li> <li>• MHP Provider Ratio analysis from DHCS Information Notice 21-023</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>• Review the current and anticipated Medi-Cal enrollment and utilization rates.</li> <li>• Review the population, Medi-Cal population and prevalence rates.</li> <li>• Map the geographic locations of DBH and its contract providers to clients' homes to determine if time and distance standards are being met.</li> <li>• Confirm the number of mental health providers, including their full-time equivalency and work site(s), by requesting updated information from DBH staff, contract agencies and Fee-For-Service (FFS) providers.</li> <li>• Utilize the most recent Department of Health Care Services' NACT information such as the Behavioral Health Information Notice No: 21-023 regarding 2021 Federal Network Certification Requirements for County Mental Health Plans (MHPs), Medi-Cal data for San Bernardino County and MHP provider information to calculate the provider-to-client ratios.</li> <li>• Notify the DBH Executive Team and Senior Management regarding the outcomes for provider-to-client ratios and time and distance requirements so necessary action can be taken, if needed.</li> </ul>	





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<b>SECTION 8 WORK GROUP MONITORING / IMPROVING CLIENT SATISFACTION</b>		<b>MHP AND SUDRS</b>
<b>OBJECTIVE 8</b>	<ul style="list-style-type: none"> <li>Evaluate SUDRS and MHP client grievances, appeals and state fair hearings.</li> </ul>	
<b>GOALS</b>	<p>A. Develop consumer satisfaction surveys and implement to begin establishing baseline data.</p> <p>B. Continue tracking and assessing client grievances, appeals, and state fair hearings quarterly and annually via the Annual Beneficiary Grievance and Appeals Report (ABGAR). <i>Goal: Utilize data to establish baseline data, identify inaccurate reporting and identify training needs.</i></p>	
<b>RESPONSIBLE PARTNERS</b>	R&E, Management, Administration, and Supervisors.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>Grievance logs</li> <li>Customer service trainings</li> <li>ABGAR and quarterly grievance reports</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Evaluate a representative random sample of all grievances received.</li> <li>Identify trends and train staff and providers on identified issues</li> <li>Implement a Quality Management Grievance report based on client feedback and report to QMAC.</li> <li>Develop and deploy a Grievance and Appeals Process brochure to all County and Contract Provider to increase accessibility for clients.</li> </ul>	
<b>OBJECTIVE 8A</b>	<ul style="list-style-type: none"> <li>Evaluate assessment of SUDRS and MHP client experiences.</li> </ul>	
<b>GOALS</b>	Utilize existing Treatment Perception Survey data to assist with continued quality improvement in service delivery. <i>Goal: Identify trends from the Treatment Perception Survey to be addressed during QMAC.</i>	
<b>RESPONSIBLE PARTNERS</b>	Management, R&E, Administration and Supervisors	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>Annual Treatment Perception Survey</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>R&amp;E will process the submitted surveys, aggregate and analyze the data, and prepare a report to identify and strategize any needed quality improvement priorities to increase client satisfaction. The county reports will be disseminated to stakeholders through the following meetings:               <ul style="list-style-type: none"> <li>o QMAC</li> <li>o Contract Agency meeting</li> <li>o Substance Abuse Provider Network (SAPN) meeting</li> </ul> </li> </ul>	



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<b>SECTION 9 WORK GROUP MONITORING / IMPROVING SERVICE DELIVERY SYSTEM</b>		<b>SUDRS ONLY</b>
<b>OBJECTIVE 9</b>	<ul style="list-style-type: none"> <li>Ensure clients are engaged in the wellness/recovery process within the first 30 days.</li> </ul>	
<b>GOALS</b>	A. Establish a baseline of clients who are engaged in the recovery process.	
<b>RESPONSIBLE PARTNERS</b>	R&E, SUDRS Management, Administration, and Supervisors.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>Quarterly audit review from program coordinators and health record information.</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Review health records to develop current baseline of client engagement in the first thirty (30) days of treatment and report outcomes to programs for quality improvement.</li> <li>Develop a county report to identify system-wide findings, incorporate treatment perception survey county report findings to improve client engagement within the first 30 days.</li> </ul>	



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<b>SECTION 10 WORK GROUP REDUCING EMERGENCY DEPARTMENT HOSPITALIZATION</b>		<b>SUDRS ONLY</b>
<b>OBJECTIVE 10</b>	<ul style="list-style-type: none"> <li>To utilize the Emergency Department Bridge Buprenorphine Medication Assisted Treatment Stabilization Visit in collaboration with Arrowhead Regional Medical Center (ARMC).</li> </ul>	
<b>GOALS</b>	A. Reduce hospitalization by utilizing the Emergency Department Bridge Buprenorphine Medication Assisted Treatment Stabilization Visit recommendation in collaboration with ARMC.	
<b>RESPONSIBLE PARTNERS</b>	DBH Medical Services	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>Referral tracking system of the number of individuals linked to services, collaboration meeting minutes.</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>Meet quarterly with collaborative partners to review program outcomes and process improvement opportunities.</li> </ul>	



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<b>SECTION 11 WORK GROUP</b>		<b>MHP AND SUDRS</b>
<b>CONSUMER/FAMILY MEMBER EVALUATION AND CONTRIBUTIONS</b>		
<b>OBJECTIVE 11</b>	<ul style="list-style-type: none"> <li>• Obtain the valuable input of behavioral health consumers and family members.</li> <li>• Facilitate a dedicated monthly meeting for consumers and family members to voice their feedback, concerns, issues, etc.</li> <li>• Report out activities and discussions at each QMAC.</li> </ul>	
<b>GOALS</b>	<p>A. Increase SUDRS consumer and/or family member participation.</p> <p>B. Request consumers and family members identify, discuss and implement quality improvement initiatives that can be made to the San Bernardino County Department of Behavioral Health system of care.</p>	
<b>RESPONSIBLE PARTNERS</b>	Consumers, Family Members, OEI, R&E, SUDRS, QM, and Clubhouses.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>• Minutes and Action Items from meetings</li> <li>• Deliverables</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>• Participate in monthly QMAC CEC Meeting</li> <li>• Meet monthly to have committee do the following:               <ul style="list-style-type: none"> <li>• Review 21/22 QIPP to identify additional areas for quality improvement,</li> <li>• Provide recommendations to QM on how to possibly achieve improvement goals,</li> <li>• Advise on other topics not on the QIPP that DBH can improve quality, etc.</li> </ul> </li> <li>• Identify and problem solve existing quality issues that consumers or family members face or experience.</li> </ul>	



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<b>SECTION 12 WORK GROUP</b>		<b>MHP and SUDRS</b>
<b>CONTRACT AGENCY FEEDBACK AND CONTRIBUTIONS</b>		
<b>OBJECTIVE 12</b>	<ul style="list-style-type: none"> <li>• Obtain input of contract agencies in a dedicated meeting.</li> <li>• Facilitate a dedicated quarterly meeting for contract agencies to provide feedback regarding quality improvement for San Bernardino County Behavioral Health System of Care, share their initiatives and strides towards quality improvement, etc.</li> <li>• Report out activities and discussions at each QMAC.</li> </ul>	
<b>GOALS</b>	<p>A. Continue with the dedicated quarterly SUDRS contract agency meeting to address quality improvement.</p> <p>B. MHP to shadow the SUDRS contract agency meeting to determine the feasibility of establishing a similar dedicated meeting for Mental Health contract agencies.</p>	
<b>RESPONSIBLE PARTNERS</b>	Contract agencies, SUDRS, and QM.	
<b>EVALUATION TOOL(S)</b>	<ul style="list-style-type: none"> <li>• Minutes and Action Items from meetings</li> <li>• Deliverables</li> </ul>	
<b>WORKGROUP ACTIVITIES</b>	<ul style="list-style-type: none"> <li>• Participate in quarterly SUDRS meeting</li> <li>• Identify and problem solve existing quality issues contract agency recognize that their consumers or family members face or experience.</li> <li>• QM management to attend and solicit interest from mental health contract agencies to determine if a meeting would be feasible and the occurrence of said meeting.</li> </ul>	



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### Conclusion

It is the goal of San Bernardino County DBH, SUDRS and SMHS to assist individuals with needed services to find solutions to the challenges they face so they may live full and healthy lives and thrive within their families and communities.

San Bernardino County DBH is committed to the implementation of the QIPP as described. However, other challenges may arise needing attention. All such items will be addressed and identified through quarterly committee meetings.