

**SAN BERNARDINO COUNTY
AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
INTERNAL AUDITS DIVISION**



**TRANSITIONAL ASSISTANCE DEPARTMENT:
FY21 SINGLE AUDIT FOLLOW-UP**

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Transitional Assistance Department: FY21 Single Audit Follow-Up

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November 7, 2022

Gilbert Ramos, Director
Transitional Assistance Department
860 East Brier Drive
San Bernardino, CA 92415-0520

RE: Transitional Assistance Department – FY21 Single Audit Follow-Up

We have completed a follow-up audit of the implementation of the recommendation noted in the San Bernardino County Single Audit for the fiscal year ended June 30, 2021 (FY21) for the Transitional Assistance Department (Department). The objective of the audit was to determine if corrective actions for the Department’s FY21 Single Audit finding have been implemented. We conducted our audit in accordance with the International Standards for the Professional Practice of Internal Auditing established by the Institute of Internal Auditors.

We have provided a status of the audit finding identified in the Single Audit report issued on April 29, 2022. The Department has implemented corrective actions for the finding from the original audit report.

We sent a draft report to the Department on November 2, 2022.

We would like to express our appreciation to the personnel at the Transitional Assistance Department who assisted and cooperated with us during this engagement.

Respectfully submitted,

Ensen Mason CPA, CFA
Auditor-Controller/Treasurer/Tax Collector
San Bernardino County

By:

Denise Mejico, CFE
Chief Deputy Auditor

Distribution of Audit Report:

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Date Report Distributed: November 7, 2022

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FY21 Single Audit Follow-Up

Title 2 U.S. Code of Federal Regulations (CFR) 200 "*Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*" (Uniform Guidance) requires nonfederal entities that expend \$750,000 or more of federal awards in a fiscal year to have a single or program specific audit. Eide Bailly, LLP, conducted the County's FY21 Single Audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Eide Bailly, LLP issued the report on April 29, 2022. In accordance with the Uniform Guidance, the auditee is responsible for follow-up and corrective action on all audit findings.

Scope and Objective

Our audit examined the Transitional Assistance Department (Department) policies, procedures, and other corrective actions as of the date of fieldwork, June 27, 2022.

The objective of this follow-up audit was to determine if corrective actions for the Department's FY21 Single Audit finding, as contained in the *San Bernardino County's FY21 Single Audit Report* issued on April 29, 2022, have been implemented.

Methodology

In achieving the audit objective, the following audit procedures were performed, including but not limited to:

- Review of applicable laws, regulations, and the Department's policies and procedures.
- Interviews of Department staff on policies, procedures, and processes relevant to the areas being reviewed.
- Examination of original documents and system generated reports related to areas being reviewed.
- Examination of the Department's monitoring system to determine whether the appropriate action was taken by the Department.



Prior Finding 2021-003

Program: Temporary Assistance for Needy Families (TANF)

CFDA No.: 93.558

Federal Grantor: U.S. Department of Health and Human Services

Passed-through: California Department of Social Services

Award No. and Year: 1946001347-A7 (2021)

Compliance Requirements: Allowable Costs and Cost Principles; Eligibility

Type of Finding: Significant Deficiency in Internal Control and Instance of Non-Compliance

In two (2) case files tested, the applicants were participants in the Emergency Assistance (EA) program, pending Foster Care program placement. Assistance payments were made to these program participants for a period beyond the not-to-exceed determination date (180 days) resulting in unallowable costs charged to the federal program. For the 2 EA cases tested, there was no documentation supporting a delay in approving or denying the Resource Family Approval (RFA) applicant. The applicant payments were not shifted to the Foster Care aid code at the time the participant was no longer eligible for TANF program funding.

Recommendation:

Eide Bailly recommended the County improve current policies and procedures to ensure proper cutoff of TANF assistant payments to claimants when period of eligibility expires.

Current Status: Implemented

As recommended the Department has implemented stricter monitoring by tracking cases associated to TANF and reviewing the case to update to the appropriate aid code. This is completed by supervisors monitoring progress using the list of tasks from California Statewide Automated Welfare System (CalSAWS). Management has discussed with supervisors the importance of taking timely action and using the reports to monitor progress. Supervisors have also discussed with staff the importance of promptly updating the aid code.