

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
FINANCIAL STATEMENTS  
JUNE 30, 2017**

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63  
OAK GLEN - YUCAIPA  
FINANCIAL STATEMENTS  
June 30, 2017**

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**Eadie + Payne, LLP**  
3880 Lemon St., Ste. 300  
Riverside, CA 92501  
P.O. Box 1529  
Riverside, CA 92502-1529  
Office: 951-241-7800  
[www.eadiepaynellp.com](http://www.eadiepaynellp.com)

**Certified Public Accountants  
& Business Advisors**

Board of Supervisors  
County of San Bernardino  
County of San Bernardino Special  
District County Service Area  
No. 63 Oak Glen - Yucaipa

### **Independent Auditors' Report**

We have audited the accompanying financial statements of the governmental activities and governmental fund of the County of San Bernardino Special District County Service Area No. 63 Oak Glen - Yucaipa (CSA), a component unit of the County of San Bernardino, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise CSA's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the minimum audit requirements and reporting guidelines for California Special Districts required by the Office of the State Controller. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Board of Supervisors  
County of San Bernardino  
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District County Service Area  
No. 63 Oak Glen - Yucaipa

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and governmental fund of the County of San Bernardino Special District County Service Area No. 63 Oak Glen - Yucaipa as of June 30, 2017 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America, Board of Supervisors as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

### **Other Matters**

#### *Prior-Year Comparative Information*

Prior year data has been included with the basic financial statements for comparative purposes only. The financial statements of the County of San Bernardino Special District County Service Area No. 63 Oak Glen - Yucaipa as of June 30, 2016, were audited by other auditors whose report dated November 28, 2016 expressed unmodified opinions on those statements.

Board of Supervisors  
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County of San Bernardino Special  
District County Service Area  
No. 63 Oak Glen - Yucaipa

*Required Supplementary Information*

Management has omitted Management's Discussion and Analysis and the Schedules of Pension Plan Contribution and Proportionate Share of Net Pension Liability that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Eadie and Payne, LLP*

November 22, 2017  
Riverside, California

COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA NO. 63 OAK GLEN - YUCAIPA  
Statement of Net Position  
June 30, 2017

	2017	For Comparative Purposes Only 2016
	Governmental Activities	Governmental Activities
<b>Assets</b>		
Cash and investments	\$ 416,325	\$ 390,732
Interest receivable	1,234	663
Taxes receivable	2,221	2,251
Due from other governments	-	2,575
Capital assets, net of depreciation	<u>972,169</u>	<u>1,033,246</u>
Total assets	<u>1,391,949</u>	<u>1,429,467</u>
 <b>Deferred outflows of resources</b>		
Pension	<u>23,594</u>	<u>3,847</u>
 <b>Liabilities</b>		
Current:		
Salaries and benefits payable	2,230	758
Long-term:		
Net pension liability	<u>47,815</u>	<u>30,610</u>
Total liabilities	<u>50,045</u>	<u>31,368</u>
 <b>Deferred inflows of resources</b>		
Pension	<u>10,745</u>	<u>10,711</u>
 <b>Net position</b>		
Net investment in capital assets	972,169	1,033,246
Restricted for park and recreation	<u>382,584</u>	<u>357,989</u>
Total net position	<u>\$ 1,354,753</u>	<u>\$ 1,391,235</u>

The accompanying notes are an integral part of the financial statements.

COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA NO. 63 OAK GLEN - YUCAIPA  
Statement of Activities  
For the Year Ended June 30, 2017

	2017 <u>Governmental Activities</u>	For Comparative Purposes Only 2016 <u>Governmental Activities</u>
<b>Expenses</b>		
Parks and recreation:		
Salaries and benefits	\$ 55,859	\$ 36,157
Services and supplies	50,858	42,411
Depreciation	<u>61,077</u>	<u>61,077</u>
Total expenses	<u>167,794</u>	<u>139,645</u>
<b>Program revenues</b>		
Operating contributions and grants-State assistance	<u>931</u>	<u>856</u>
Net program revenues (expenses)	<u>(166,863)</u>	<u>(138,789)</u>
<b>General revenues</b>		
Property taxes	114,795	109,623
Other taxes	1,859	1,346
Investment earnings	2,004	2,832
Other	<u>5,489</u>	<u>4,462</u>
Total general revenues	<u>124,147</u>	<u>118,263</u>
Change in net position	(42,716)	(20,526)
Net position at beginning of year as previously reported	1,391,235	1,411,761
Prior-Period Adjustment	<u>6,234</u>	
Net assets at beginning of year as restated	<u>1,397,469</u>	
<b>Net position at end of year</b>	<u><u>\$ 1,354,753</u></u>	<u><u>\$ 1,391,235</u></u>

The accompanying notes are an integral part of the financial statements.

COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA NO. 63 OAK GLEN - YUCAIPA

Governmental Funds

Balance Sheet

June 30, 2017

	2017 SPECIAL REVENUE FUND <u>General</u> <u>(SKM)</u>	For Comparative Purposes Only 2016 SPECIAL REVENUE FUND <u>General</u> <u>(SKM)</u>
<b>Assets</b>		
Cash and investments	\$ 416,325	\$ 390,732
Interest receivable	1,234	663
Taxes receivable	2,221	2,251
Due from other governments	-	2,575
Total assets	<u>\$ 419,780</u>	<u>\$ 396,221</u>
<b>Liabilities and Fund Balances</b>		
Liabilities:		
Salaries and benefits payable	<u>\$ 2,230</u>	<u>\$ 758</u>
Total liabilities	<u>2,230</u>	<u>758</u>
<b>Fund balances</b>		
Restricted for:		
Restricted for park and recreation	<u>417,550</u>	<u>395,463</u>
Total fund balances	<u>417,550</u>	<u>395,463</u>
Total liabilities and fund balances	<u>\$ 419,780</u>	<u>\$ 396,221</u>
Reconciliation of balance sheet of governmental funds to statement of net position:		
TOTAL FUND BALANCE - GOVERNMENTAL FUND	\$ 417,550	\$ 395,463
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
	972,169	1,033,246
Deferred outflows of resources, deferred inflows of resources, and long-term liability related to the pension plan are not financial resources or due and payable in the current period and, therefore, are not reported in the governmental funds.		
	<u>(34,966)</u>	<u>(37,474)</u>
Net Position of Governmental Activities	<u>\$ 1,354,753</u>	<u>\$ 1,391,235</u>

The accompanying notes are an integral part of the financial statements.

COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
 COUNTY SERVICE AREA NO. 63 OAK GLEN - YUCAIPA  
 Statement of Revenues, Expenditures and Changes in Fund Balance  
 Governmental Funds  
 For the Year Ended June 30, 2017

	2017	For Comparative Purposes Only 2016
	SPECIAL REVENUE FUND	SPECIAL REVENUE FUND
	General	General
	(SKM)	(SKM)
<b>Revenues</b>		
Property taxes	\$ 114,795	\$ 109,623
Other taxes	1,859	1,346
Intergovernmental-State Assistance	931	856
Investment Earnings	2,004	2,832
Other	5,489	4,462
Total Revenues	125,078	119,119
<b>Expenditures</b>		
Salaries and benefits	52,133	39,792
Services and supplies	47,358	42,411
Capital outlay	3,500	-
Total Expenditures	102,991	82,203
Net Changes in Fund Balances	22,087	36,916
Fund Balance - beginning	395,463	358,547
Fund Balances - ending	\$ 417,550	\$ 395,463

The accompanying notes are an integral part of the financial statements.

COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
 COUNTY SERVICE AREA NO. 63 OAK GLEN - YUCAIPA  
 Reconciliation of the Statement of Revenues, Expenditures and Changes in  
 Fund Balances of Governmental Funds to the Statement of Activities  
 Statement of Activities  
 For the Year Ended June 30, 2017

	2017	For Comparative Purposes Only 2016
Net Change in Fund Balances - Total Governmental Funds	\$ 22,087	\$ 36,916
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation (\$61,077) exceeded capital outlay (\$-0-) in the current period.</p>	(61,077)	(61,077)
<p>Pension obligation expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>	<u>(3,726)</u>	<u>3,635</u>
Change in Net Position of Governmental Activities	<u><u>\$ (42,716)</u></u>	<u><u>\$ (20,526)</u></u>

The accompanying notes are an integral part of the financial statements.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of County Service Area (CSA) No. 63 Oak Glen - Yucaipa conform to generally accepted accounting principles as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**Reporting Entity**

The County Service Area (CSA) No. 63 Oak Glen - Yucaipa was established on December 18, 1967 by an act of the Board of Supervisors of the County of San Bernardino (the County) to maintain a nineteen-acre park site which contains a historical stone school house, a tennis court, a playground, picnic areas and a paved parking lot for the community of Oak Glen-Yucaipa.

The CSA is a component unit of the County of San Bernardino and is governed by the actions of the County Board of Supervisors.

The accompanying financial statements reflect only the accounts of the County Service Area No. 63 of the County of San Bernardino and are not intended to present the financial position of the County taken as a whole.

Because the CSA meets the reporting entity criteria established by the Governmental Accounting Standards Board (GASB), the CSA's financial statements have also been included in the Comprehensive Annual Financial Report of the County as a "component unit" for the fiscal year ended June 30, 2017.

**Government-wide and fund financial statements**

The government-wide financial statements (e.g., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type* activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Government-wide and fund financial statements (continued)**

Separate financial statements are provided from governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Currently, the CSA does not have any proprietary or fiduciary fund types. Major individual governmental funds are reported as separate columns in the fund financial statements.

**Measurement focus, basis of accounting, and financial statements presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible with the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes are considered to be susceptible to accrual and have been recognized as revenues in the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The County has established a materiality level for recording year-end accruals. For Special Districts with appropriations of less than \$500,000, individual items of less than \$1,000 are not accrued at year end. For Special Districts with appropriations over \$500,000, individual items of less than \$5,000 are not accrued at year end.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Measurement focus, basis of accounting, and financial statements presentation (continued)**

The government reports the following major governmental funds:

The *special revenue fund* labeled “General” is the government’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Financial reporting is based upon all GASB pronouncements including the Codification of Accounting and Financial Reporting Guidelines.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided 2) operating grants and contribution, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government’s policy to use restricted resources first, and then unrestricted resources as they are needed.

**Cash and Investments**

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from date of acquisition.

**Interfund receivables and payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (e.g., the current portion of interfund loans) or “advances to/from other funds” (e.g., the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds”. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances”. Currently, the CSA does not have any business-type activities.

**Property taxes and receivables**

Secured property taxes are levied in two equal installments, November 1 and February 1. They become delinquent with penalties on December 10 and April 10, respectively. The lien date is January 1 of each year. Unsecured property taxes are due on March 1 and become delinquent with penalties on August 31.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Property taxes and receivables (continued)**

No allowance for uncollectibles was recorded at June 30, 2017, based on management's expectation that all accounts receivable will be collected through the property tax roll.

**Inventories and prepaid items**

Inventories, if any, are valued at cost using the first-in/first-out method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**Capital assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (for improvements to land and structures and equipment) and have an estimated useful life in excess of one year. Structures with an initial cost of \$100,000 are considered capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation in accordance with GASB Statement No. 72.

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvement are capitalized as projects are constructed. Property, plant and equipment of the government are depreciated using straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure	40-60
Structure and improvements	5-40
Equipment and vehicles	4-15

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT**  
**COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Fund Equity**

The CSA implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classification describes the relative strength of the spending constraints placed on the purpose for which the resources can be used:

- *Non-spendable Fund Balance*: Amounts cannot be spent because they are: (a) not in spendable form or (b) legally or contractually required to be maintained intact. Due to the nature or form of the resources, they generally cannot be expected to be converted into cash or spendable form.
- *Restricted Fund Balance*: Amounts are restricted by external parties, i.e., creditors, grantors, contributors, or laws/regulations of other governments or restricted by law through constitutional provision or enabling legislation.
- *Committed Fund Balance*: Amounts can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority (the board of Supervisors). The formal action must occur prior to the end of the reporting period, however, the amount may be determined in the subsequent period. These are self-imposed limitations on available resources. These committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same level of action it employed to previously commit those amounts. These committed amounts would be approved and adopted by formal action of the Board.
- *Assigned Fund Balance*: Amounts are constrained by the government's intent to be used for specific purposes that are neither restricted nor committed. The intent will be expressed by the body or official to which the governing body has delegated the authority, i.e., the County Administrative Office. The County Administrative Office will assign fund balance for specific departmental projects through the use of the respective department's general fund savings. Such projects would not normally be feasible for the department without reserving funding over a multiple year period.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Fund Equity (continued)**

When both restricted and unrestricted resources are available for use when expenditure is incurred,

- *Unassigned Fund Balance*: The General Fund, as the principal operating fund, often has net resources in excess of what can properly be classified in one of the four categories already described. Therefore, in order to calculate unassigned fund balance, total fund balance less non-spendable, restricted, committed, or assigned equal unassigned fund balances. This amount is available for any purpose and will be placed in either the General Purpose Reserve, General Fund – Mandatory Contingencies or the General Fund – Uncertainties Contingencies until allocated for a specific purpose by the Board, by a four-fifths vote.

it is the County's policy to use restricted resources first, then unrestricted resources as they are needed. It is the County's policy to consider committed amounts as being reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Stewardship, compliance and accountability**

A. Budgetary information

In accordance with provisions of section 29000-29143 of the Government code of the State of California, commonly known as the County Budget Act, the CSA prepares and adopts a budget on or before August 30 for each fiscal year.

Budgets are prepared on the modified accrual basis of accounting. The legal level of budgetary control is the object level and the sub-object level for capital assets within each fund.

Amendments or transfers of appropriations between funds or departments must be approved by the Board. Transfers at the sub-object level or cost center level may be done at the discretion of the Special District's Administration Department head. Any deficiency of budgeted revenues and other financing sources over expenditures and other financing uses is financed by beginning available fund balances as provided for in the County Budget Act.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Stewardship, compliance and accountability (continued)**

B. Encumbrances

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year.

**Deferred Outflows/ Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**Long-Term Debt and Interest Payable**

In the Government-Wide Financial Statements, long-term debt and other long-term obligations are reported as liabilities in the appropriate activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are immediately expensed when incurred in the Government-Wide Financial Statements in addition to the Proprietary and Fiduciary Fund Statements in accordance with GASB No. 65. In the Fund Financial Statements, with the exception of advances from other funds, long-term liabilities are not presented. Consequently, long term debt is shown as a reconciling item in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.

In the Government-Wide Financial Statements, interest payable on long-term debt is recognized as the liability is incurred for governmental activities and business-type activities. In the Fund Financial Statements, only propriety fund types recognize the interest payable when the liability is incurred.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Net Position Flow Assumption**

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government’s policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

**Net Position Flow Assumption (continued)**

In the Government-Wide Financial Statements, net position are classified in the following categories: *Net Investment in Capital Assets* consists of capital assets net of accumulated depreciation and reduced by outstanding debt that attributed to the acquisition, construction, or improvement of the assets. Restricted Net position is restricted by external creditors, grantors, contributors, laws or regulations of other governments. Unrestricted Net position is all net position that does not meet the definition of “net investment in capital assets” or “restricted net position.”

**Pensions**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the CSA’s plan and additions to/deductions from the plans’ fiduciary net position have been determined on the same basis as they are reported by SBCERA. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 2: CASH AND INVESTMENTS

Cash and investments includes balances of monies deposited with the County Treasurer which are pooled and invested for the purpose of increasing earnings through investment activities. Interest earned on pooled investments is deposited to the CSA’s account based upon the CSA’s average daily deposit balance during the allocation period. Cash and investments are shown at the fair value as of June 30, 2017. Changes in fair value that occur during a fiscal year are recognized as *investment earnings* reported for that fiscal year. *Investment earnings* reports interest earnings, changes in fair value, and any gains or losses realized upon the liquidation, maturity, or sale of investments. The County’s practice is to hold investments until maturity.

See the County of San Bernardino’s Comprehensive Annual Financial Report (CAFR) for details of their investment policy and disclosures related to investment credit risk, concentration of credit risk, interest rate risk and custodial credit risk, as required by GASB Statement No. 40, and fair value hierarchy disclosures required by GASB Statement No. 72. The County of San Bernardino’s CAFR may be obtained from their website <http://sbcounty.gov/ATC>.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 3: CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017 was as follows:

**Governmental activities:**

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 264,580	\$ -	\$ -	\$ 264,580
Total capital assets, not being depreciated	<u>264,580</u>	<u>-</u>	<u>-</u>	<u>264,580</u>
Capital assets, being depreciated:				
Improvements to land	1,185,694	-	-	1,185,694
Structures and improvements	138,000	-	-	138,000
Vehicle	<u>26,161</u>	<u>-</u>	<u>-</u>	<u>26,161</u>
Total capital assets, being depreciated	<u>1,349,855</u>	<u>-</u>	<u>-</u>	<u>1,349,855</u>
Less accumulated depreciation for:				
Improvements to land	(517,528)	(55,077)	-	(572,605)
Structures and improvements	(37,500)	(6,000)	-	(43,500)
Vehicle	<u>(26,161)</u>	<u>-</u>	<u>-</u>	<u>(26,161)</u>
Total accumulated depreciation	<u>(581,189)</u>	<u>(61,077)</u>	<u>-</u>	<u>(642,266)</u>
Total capital assets, being depreciated, net	<u>768,666</u>	<u>(61,077)</u>	<u>-</u>	<u>707,589</u>
 Total capital assets, net	 <u>\$ 1,033,246</u>	 <u>\$ (61,077)</u>	 <u>\$ -</u>	 <u>\$ 972,169</u>

NOTE 4: RETIREMENT PLAN

*Plan Description.* Employees of the CSA participate in the County of San Bernardino’s (County) cost-sharing multiple-employer defined benefit retirement plan (the Plan) administered by the San Bernardino County Employee's Retirement Association (SBCERA). The Plan is governed by the San Bernardino Board of Retirement (Board) under the California County Employees’ Retirement Law of 1937 (CERL) and the California Public Employees’ Pension Reform Act of 2013 (PEPRA).

The Plan’s authority to establish and amend the benefit terms are set by the CERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the County of San Bernardino Board of Supervisors and/or the SBCERA Board. SBCERA issues a stand-alone financial report, which may be obtained by contacting the Board of Retirement, 348 W. Hospitality Lane, 3rd Floor, San Bernardino, California 92415-0014.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 4: RETIREMENT PLAN (continued)

*Benefits Provided.* SBCERA provides retirement, disability, death and survivor benefits. SBCERA administers the Plan which provides benefits for two membership classifications, General and Safety, and those benefits are tiered based upon date of SBCERA membership. Safety membership is extended to those involved in active law enforcement and fire suppression. All other members, including the CSA’s employees, are classified as General members. Generally, those who become members prior to January 1, 2013 are Tier 1 members. All other members are Tier 2. An employee who is appointed to a regular position, whose service is greater than fifty percent of the full standard of hours required are members of SBCERA, and are provided with pension benefits pursuant to Plan requirements.

The CERL and PEPRRA establish benefit terms. Retirement benefits for the General Tier 1 and General Tier 2 Plans are calculated on the basis of age, average final compensation and service credit as follows:

	<b>General – Tier 1</b>	<b>General – Tier 2</b>
<b>Final Average Compensation</b>	Highest 12 months	Highest 36 consecutive months
<b>Normal Retirement Age</b>	Age 55	Age 55
<b>Early Retirement: Years of service required and/or eligible for</b>	Age 70 any years	Age 70 any years
	10 years age 50	5 years age 52
	30 years any age	N/A
<b>Benefit percent per year of service for normal retirement age</b>	2% per year of final average compensation for every year of service credit	At age 67, 2.5% per year of final average compensation for every year of service credit
<b>Benefit Adjustments</b>	Reduced before age 55, increased after 55 up to age 65	Reduced before age 67
<b>Final Average Compensation Limitation</b>	Internal Revenue Code section 401(a)(17)	Government Code section 7522.10

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT**  
**COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2017**

NOTE 4: RETIREMENT PLAN (continued)

*Contributions.* Participating employers and active members, including the CSA and the CSA's employees, are required by statute to contribute a percentage of covered salary to the Plan. This requirement is pursuant to Government Code sections 31453.5 and 31454, for participating employers and Government Code sections 31621.6, 31639.25 and 7522.30 for active members. The contribution requirements are established and may be amended by the SBCERA Board pursuant to Article 1 of the CERL, which is consistent with the Plan's actuarial funding policy. The contribution rates are adopted yearly, based on an annual actuarial valuation, conducted by an independent actuary, that requires actuarial assumptions with regard to mortality, expected future service (including age at entry into the Plan, if applicable and tier), and compensation increases of the members and beneficiaries.

The combined active member and employer contribution rates are expected to finance the costs of benefits for employees that are allocated during the year, with an additional amount to finance any unfunded accrued liability. Participating employers may pay a portion of the active members' contributions through negotiations and bargaining agreements.

Employee contribution rates for the fiscal year ended June 30, 2017 ranged between 7.89% and 14.22% for Tier 1 General members and between 7.73% and 8.37% for Tier 2 General members.

Employer contribution rates for fiscal year ended June 30, 2017 were 22.33% and 19.2% for Tier 1 and Tier 2, respectively.

**Actuarial Assumptions and Discount Rates**

See the County of San Bernardino's Comprehensive Annual Financial Report (CAFR) for details of actuarial assumptions and discount rates for the year ended June 30, 2016.

**Pension Liabilities, Pension Expense/Benefit, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the CSA reported a liability of \$ 47,815 which represents 0.63% of the County of San Bernardino Special District's proportionate share of the County's net pension liability. The CSA's proportion was allocated based on FY 2017 total salaries and benefits relative to the total salaries and benefits of the County of San Bernardino Special Districts as a whole.

The County of San Bernardino Special District's proportionate share of the County's net pension liability was based on its contributions to the pension plan relative to the County's contributions for FY 2016 as a whole. The County's net pension liability was allocated by SBCERA based on the actual employer contributions in each cost group.

The Plan's net pension liability was measured as of June 30, 2016 based upon the results of an actuarial valuation as of the same date. Plan fiduciary net position and the total pension liability were valued as of the measurement dates.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

NOTE 4: RETIREMENT PLAN (continued)

**Pension Liabilities, Pension Expense/Benefit, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)**

The District's proportion of the County's net pension liability was based on the District's FY 2015 actual contributions to the County's pension plan relative to the total contributions of the County as a whole.

**Sensitivity of the Proportionate Share of the Net Pension Liability/Asset to Changes in the Discount Rate**

The following presents the CSA's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.5 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.5 percent) or 1 percentage-point higher (8.5 percent) than the current rate:

1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
\$ 79,870	\$ 47,815	\$ 21,252

Pension expenses recognized amounted to \$3,726 for the year ended June 30, 2017.

At June 30, 2017, the CSA reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Deferred Outflows of Resources*</u>	<u>Deferred Inflows of Resources**</u>
<u>\$ 23,594</u>	<u>\$ (10,745)</u>

\* Total deferred outflows includes change in assumptions, change in proportion and differences between share of contributions, and contributions after measurement date.

\*\* Total deferred inflows includes differences in expected and actual expense, and net difference between projected and actual earnings on pension plan investments,.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2017**

The deferred outflows of resources related to pensions, resulting from the CSA’s contributions to the plan subsequent to the measurement date of \$6,234, will be recognized as a reduction of the net pension liability in the following year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Year Ended June 30,	
2018	\$ (347)
2019	1,331.67
2020	3,057.25
2021	2,130.73
2022	(169.79)
Thereafter	<u>10.47</u>
Total	\$ 6,014

**NOTE 5: RISK MANAGEMENT**

The County has self-insurance programs for public liability, property damage, unemployment insurance, employee dental insurance, hospital and medical malpractice liability, and workers' compensation claims. Public liability claims are self-insured for up to \$3.0 million per occurrence. Excess insurance coverage over the Self-Insured Retention (SIR) up to \$54 million is provided through a combination of insurance policies as recommended by Alliant Insurance Services Inc., Insurance Broker as follows: Primary Liability coverage \$10 million excess of \$3.0 million self-insured retention with Security National Insurance Company (AM TRUST); Excess Liability coverage for \$4 million, excess of \$13 million with Evanston Insurance Company (Markel); and Excess Liability coverage of \$15 million, excess of \$17 million with National Casualty. Allied World Assurance Co. (AWAC) provides excess liability coverage of \$25 million, excess of \$32 million. No settlements related to these programs have exceeded insurance coverage in the last three years.

The Workers' Compensation program was restructured by joining CSAC-EIA (California State Association of Counties – Excess Insurance Authority) Excess Workers' Compensation Program and purchasing a policy with a \$2 million SIR and statutory limits with National Union Fire Insurance Company of Pittsburgh, PA. Property damage claims are insured on an occurrence basis over a \$25 thousand deductible, and insured through CSAC-EIA and reinsured with Lexington Insurance Co. and with several insurers like AWAC, Ironshore, Partner RE, and Lloyd’s of London, among others.

The County supplements its self-insurance for medical malpractice claims with a \$25 million policy (\$35 million aggregate) with BETA Risk Management Authority, which provides annual coverage on a claim made form basis with a SIR of \$1 million for each claim.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT**  
**COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2017**

NOTE 5: RISK MANAGEMENT (continued)

All public officials and County employees are insured under a blanket Comprehensive Disappearance, Destruction, and Dishonesty policy covering County monies and securities, with Berkley Regional Insurance Co. with a \$100 thousand deductible, and excess limits up to \$10 million per occurrence.

The activities related to such programs are accounted for in the Risk Management Department's internal service funds ("Funds"), except for unemployment insurance, and employee dental insurance, which are accounted for in the General Fund. The liabilities recorded in these Funds are based on the results of actuarial studies and include amounts for allocated and unallocated loss adjustment expenses.

The liabilities for these claims are reported using a discounted rate of 0.615% and an actuarially-determined 80% confidence level. It is the County's practice to obtain actuarial studies on an annual basis.

See the County of San Bernardino's Comprehensive Annual Financial Report (CAFR) for details of their claims liability in accordance with GASB Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, at June 30, 2017.

**COUNTY OF SAN BERNARDINO SPECIAL DISTRICT**  
**COUNTY SERVICE AREA No. 63 OAK GLEN - YUCAIPA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2017**

**NOTE 6: CONTINGENCIES**

As of June 30, 2017 in the opinion of the CSA Administration, there are no outstanding matters which would have a significant effect of the financial position of the CSA.

**NOTE 7: SUBSEQUENT EVENTS**

Management has evaluated subsequent events through November 22, 2017, which is the date the financial statements were available to be issued, and has determined that there are no transactions that will have significant impact on the CSA.

**NOTE 8: PRIOR-PERIOD ADJUSTMENT**

The net position as of the beginning of the year was adjusted to correct an error made in recording the pension expense for the year ended June 30, 2016. The deferred outflow of resources for pension contributions of \$6,234 made subsequent to the measurement date was not recognized. Had the error not been made, the change in net position would have decreased by \$6,234.

Required Supplementary Information  
COUNTY OF SAN BERNARDINO SPECIAL DISTRICT  
COUNTY SERVICE AREA NO. 63 - Yucaipa and Oak Glen  
Budgetary Comparison Schedule - Special Revenue Fund (General)  
For the Year Ended June 30, 2017

SPECIAL REVENUE FUND

	General (SKM)			
	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues</b>				
Property taxes	\$ 100,966	\$ 100,966	\$ 114,795	\$ 13,829
Other taxes	1,075	1,075	1,859	784
Intergovernmental-State assistance	864	864	931	67
Investment earnings	1,488	1,488	2,004	516
Other	4,550	4,550	5,489	939
Total revenues	<u>108,943</u>	<u>108,943</u>	<u>125,078</u>	<u>16,135</u>
<b>Expenditures</b>				
Salaries and benefits	61,361	61,361	52,133	9,228
Services and supplies	74,410	74,410	47,358	27,052
Capital outlay:				
Structures and improvements	-	-	3,500	(3,500)
Total Expenditures	<u>135,771</u>	<u>135,771</u>	<u>102,991</u>	<u>32,780</u>
Net Change in Fund Balance	<u>\$ (26,828)</u>	<u>\$ (26,828)</u>	22,087	<u>\$ 48,915</u>
<b>Fund balances - beginning</b>			<u>395,463</u>	
<b>Fund balances - ending</b>			<u>\$417,550</u>	