	Budget Book Group	Department Name	Fund Code	Dept Code	Dept Ranking	BPI Request	Page	Brief Description of BPI Request	One-Time Request
1	Admin/Exec	Board of Supervisors	AAA	BDF	1	Constituent Tracking Software	6	The Board frequently sends correspondence to constituents living in the jurisdiction. The software used to generate mailing lists is unreliable as it does not permit user updates to ensure maintenance of accurate information. Under this project, the Board will purchase EZ Notification, a mail tracking and management software product from ACTGIS Inc. This software is web-based and provides tracking, service, computer generated reports, mapping features, and query tools all which provide accurate and detailed demographic data of County citizens. This software analyzes existing Registrar of Voters (ROV) data and provides an efficient and user friendly means to retrieve County demographics. The new software will provide updated information that will lessen inaccurate mailings and require less user input, thus saving County time and resources. All districts will have the capability to use this software.	33,950
2	Admin/Exec	Purchasing	AAA	PUR	1	Lease Web-based Procurement Software	71	Currently, Purchasing issues bids manually, user departments submit paper requisitions, and buyers utilize several different systems to track purchase orders. Lease of the software would enable the department to automate and track several processes, and ultimately increase the speed with which requests are completed. No additional staff is needed to implement the software. The selected vendor would host and maintain service on their servers. One-time costs are estimated at $50,000 for systems development to create necessary interface functions. Lease costs would be funded with departmental revenue or vendor fees.	50,000
3	PSSG	Architecture and Engineering	AAA	ANE	1	Electronic Plan Room	422A	The electronic plan room will require a redesign of the departments internet site to allow for the distribution of electronic bid documents to reach a larger pool of potential bidders, while eliminating the need for printing bid documents; eliminating the sale of the bid documents at job walks and the department's front counter; and eliminating the staff time required to manually account for and deposit the cash collected from the sales. It is anticipated that once the Electronic Plan Room is implemented, there will be salary savings.	50,000
4	PSSG	Architecture and Engineering	AAA	ANE	2	Accounts Payable System	422A	The automated accounts payable system will dramatically improve the invoicing and subsequent revenue collection for those projects funded internally by other departments.	25,000
5	PSSG	County Library	SAP	CLB	1	Radio Frequency Identification (RFID) technology - Phelan Branch Library	427	County Library is requesting funds for the purchase of equipment to establish RFID technology at the new Phelan Branch Library. It is an anticipated that relocating the current joint-usage facility to a larger stand alone library will greatly increase usage at the new branch. The RFID technology will reduce the amount of personnel needed for the new facility since patrons will have the ability to obtain or return materials without the need for staff intervention.	75,000
6	PSSG	Regional Parks	AAA	CCP	1	Point of Sale (POS) system	519	Installation of a POS system will allow Regional Parks to better track attendance, allow for more functional compliance with Auditor/Controller cash control policies, and integrate with the department's online reservation system. Currently, fiscal data is prepared at each park facility in Excel programs and transferred on paper documents by mail to the department's Administrative Office. The recommended POS system will create a more efficient/accurate reporting system and reduce the number of cash handling errors.	154,000
								TOTAL	**387,950**