REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY, CALIFORNIA AND RECORD OF ACTION

September 14, 2004

FROM: THOMAS R. LAURIN, DIRECTOR
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

SUBJECT: PUBLIC HEARING TO REVIEW PERFORMANCE AND ACCOMPLISHMENTS UNDER THE COUNTY'S 2000-2005 CONSOLIDATED PLAN AND 2003-2004 ACTION PLAN FOR HOUSING, ECONOMIC AND COMMUNITY DEVELOPMENT

RECOMMENDATION: Conduct a public hearing to review the County's performance and accomplishments under the FY 2003-2004 increment of the County's 2000-2005 Consolidated Plan as presented in the Annual Performance Review (APR) report on file with the Clerk of the Board, and obtain citizen comments.

BACKGROUND INFORMATION: The purpose of the hearing is to present the County's accomplishments during the past fiscal year under the fourth year of the 2000-2005 Consolidated Plan and to receive citizen's comments on the County's performance in implementing the HOME Investment Partnerships Act (HOME), the Emergency Shelter Grant (ESG), and the Community Development Block Grant (CDBG) programs. Each year, the County submits a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD). This detailed report provides information on the County's performance in implementing the three grant programs.

The County's performance report for the three grant programs is summarized in the "2003-2004 Annual Performance Review" (APR). The APR discusses the County's Consolidated Plan strategies and related accomplishments in areas of affordable housing assistance, special needs housing assistance, homelessness prevention and assistance, and non-housing community development which includes public facilities, public services, and economic development. The APR is being presented at this public hearing by the County Department of Economic and Community Development (ECD) for review by the Board of Supervisors and for public comment.

The public hearing is required by HUD regulations. On August 24, 2004 (Item #2), the Board of Supervisors scheduled the September 14, 2004 public hearing and directed the Clerk of the Board to publish a Notice of Hearing. The notice for the public hearing was published in newspapers of general circulation throughout the County on or before August 30, 2004. The notice also announced a 15-day public comment period beginning on August 30, 2004 and ending on September 13, 2004. All public comments received on the County's performance in implementing the three grant programs will be included in the CAPER report submitted to HUD which is due no later than September 28, 2004.

REVIEW AND APPROVAL BY OTHERS: This item has been reviewed and approved by the County Administrative Office (Patricia M. Cole, Administrative Analyst III 387-5346) on September 3, 2004.

FINANCIAL IMPACT: None.

SUPERVISORIAL DISTRICT(S): All.

PRESENTER: Thomas R. Laurin, Director, 388-0808.

cc: ECD-Laurin
CAO-Cole
ED/PSG-Kanold
File w/Report

mll

Record of Action of the Board of Supervisors

APPROVED BOARD OF SUPERVISORS
COUNTY OF SAN BERNARDINO

MOTION	AYE	SECOND	AYE	ABSENT	MOVE
	1	2	3	4	5

J. RENEE BASTIAN, CLERK OF THE BOARD

BY _____

DATED: September 14, 2004

ITEM 147

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Item #147

COUNTY OF SAN BERNARDINO

ANNUAL PERFORMANCE REVIEW FOR THE 2003-2004 ACTION PLAN

A Summary of the Accomplishments and Activities Carried Out Under the Fourth Year Increment of the 2000-2005 Consolidated Plan for San Bernardino County's Housing, Economic and Community Development Grant Programs

Department of Economic and Community Development

September 14, 2004

County of San Bernardino

ANNUAL PERFORMANCE REVIEW FOR THE 2003-2004 ACTI0N PLAN

A Summary of the Accomplishments and Activities Carried Out Under the Fourth Year Increment of the 2000-2005 Consolidated Plan for San Bernardino County's Housing, Economic and Community Development Grant Programs

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WELCOME

Each year the County of San Bernardino receives Federal grant funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the HOME Investment Partnership Act (HOME) programs. For the 2003-04 Program Year, which began on July 1, 2003, the County received $9,759,000 in CDBG funds, $278,000 in ESG funds and $4,722,130 in HOME funds. To program the use of these funds, the County submitted a one-year Action Plan as part of its 2003-04 Consolidated Plan Grant Application to HUD.

This Annual Performance Review (APR) has been prepared to summarize the programs and projects carried out during this past year to meet the various goals and strategies outlined in the 2003-04 Consolidated Plan and in prior year plans. It is being published so that citizens will have an easy to read report on what the County accomplished and continues to accomplish using the grant funds.

This APR is presented to the County Board of Supervisors at a public hearing scheduled for September 14, 2004. A Notice of Hearing was published in 22 newspapers throughout the County on or before September 1, 2004 to announce the presentation. The public is invited to review and comment on the APR during a two-week period before the hearing and at the hearing. At the end of September, comments received will be compiled and submitted to HUD along with the combined submittal of detailed CDBG, ESG and HOME Program Consolidated Annual Performance Report (CAPER).

ANNUAL PERFORMANCE REVIEW FOR THE 2003-2004 ACTION PLAN

INTRODUCTION

The County of San Bernardino has qualified annually since 1975, to receive federal housing and community development grant funds from the U.S. Department of Housing and Urban Development (HUD). Grant funds included are for the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Investment Partnerships Act (HOME) programs. The funds are used to develop viable communities by providing decent housing, suitable living environments and expanded economic opportunities, principally for low-and moderate-income persons. In 2002, HUD renewed the County's qualifications to receive these funds for Fiscal Years 2003-04 through 2005-06. Additionally, the City of Riverside receives Housing Opportunities for Persons With AIDS (HOPWA) grant funds from HUD to fund programs in both Riverside County and San Bernardino County. The City of Riverside is responsible for reporting Annual Program Performance for HOPWA activities in San Bernardino County.

The CDBG, ESG and HOME funds received by the County in 2003-04 were for eligible projects in the unincorporated communities. These funds also were available for the thirteen (13) cities that have been approved by HUD to cooperate in the County's CDBG program. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the County Consortium. The County Department of Economic and Community Development (ECD) has the primary responsibility of administering these grant programs. In addition to the thirteen (13) CDBG-cooperating cities, the HOME program included the cities of Rancho Cucamonga and Rialto.

To receive the fiscal year 2003-04 CDBG, ESG, and HOME grant funds, County ECD prepared a consolidated grant application called the 2003-04 Action Plan. This plan has the purpose of implementing the fourth year increment of the County's 2000-2005 Consolidated Plan. On April 15, 2003, the County of San Bernardino Board of Supervisors approved the 2003-04 Action Plan. Upon completion of the public review period and after all comments were received and considered, the final Consolidated Plan was submitted to HUD on May 30, 2003, for funding approval.

The CDBG program offers grant funds for a wide range of projects to meet local community needs. CDBG funds can be used to build community facilities, roads, and parks; to repair or rehabilitate housing; to provide new or increased services to local residents; or to fund initiatives that generate new jobs. In all instances, the CDBG program is governed by regulations issued by HUD. The County's CDBG program is designed to maximize public benefit while fully complying with CDBG regulations and related laws.

Emergency shelter and related services are provided to homeless persons from locations throughout the County using Emergency Shelter Grant (ESG) funds. The County sub-grants ESG funds to homeless assistance agencies who operate shelters or provide motel vouchers. These services are coordinated through information, counseling, referral and rental assistance activities to provide a continuum of care to reduce the incidence and severity of homelessness. As with the CDBG program, the ESG program is governed by HUD regulations.

HOME funds assist in expanding and preserving the supply of decent, safe, sanitary and affordable housing. The County's HOME program provides loans to non-profit agencies, Community Housing Development Organizations (CHDO's), for-profit housing developers, rental housing owners, and homeowners for a variety of new construction, rehabilitation, substantial acquisition programs, and home ownership programs. The HOME program is carried out in accordance with HUD-issued regulations. Additionally, HOME funds provide rent subsidies and security deposit assistance to very low-income families.

During the 2003-04 program year, the County of San Bernardino entered numerous contracts to design, construct and rehabilitate public facilities and housing units, to provide public services in local communities and to create new jobs for low- and moderate-income persons. The results of these efforts, implemented by non-profit organizations, cities and County departments, are presented in this Annual Performance Review. Many programs and projects begun in 2003-04 will continue into the future. This APR also will report completed projects funded under prior year plans. In some cases, these completed projects are located in cities that now receive grant funds directly from HUD.

COMMUNITY DEVELOPMENT BLOCK GRANT REVENUES AND EXPENDITURES

Appendix A contains the County's CDBG Financial Summary for fiscal year 2003-04. The CDBG Financial Summary is a HUD-required report that lists the prior year unspent balance and adds it to the 2003-04 CDBG Grant and CDBG-generated program income to identify the amount of funds available. The amount spent is subtracted from the amount available, to identify the remaining unspent balance of funds as of June 30, 2004. Also, the report calculates the amount spent towards the 15% public service cap and calculates the percentage of the amount of planning and administrative costs spent towards the 20% maximum allowed.

According to the CDBG Financial Summary, a total of **$31,585,745** of CDBG funds were available to spend in the 2003-04 Fiscal Year. This amount includes current and prior year carryover funds as well as **$3,074,487** of Program Income generated by the CDBG program during the year. Of the available funds, **$12,610,105** were spent, leaving an unspent balance of **$18,975,640**. For Fiscal Year 2003-04 Public Service program expenditures, including unliquidated obligations (funds under contract but not yet spent) totaled **$1,796,636**. The Public Service expenditures and unliquidated obligations compute to **12.98%** of the year's grant plus prior-year program income. The Planning and Administrative costs, including unliquidated obligations, for this same period came to **$2,294,373**. This computes to **17.81%** of the year's grant plus current-year program income.

ACCOMPLISHMENTS UNDER THE 2003-04 ACTION PLAN

The 2003-04 Action Plan identified various housing, economic and community development strategies to meet local needs. The County used its 2003-04 and prior year funds from the HOME Investment Partnerships Act (HOME), Emergency Shelter Grant (ESG) and Community Development Block Grant (CDBG) programs toward the accomplishments identified after each of the following strategies. The 2000-05 Consolidated Plan strategies are for the County's five-year consolidated plan adopted in April 2000. Several strategies in the initial plan were projected to cover a five-year period. The remaining strategies called for annual accomplishments.

Several of the listed strategies address County accomplishments that use other sources of funding in addition to the HOME, ESG and CDBG programs. One of these programs is the County's Mortgage Revenue Bond Program. These additional programs are included in this report because they address community and housing needs and resources identified the County's Consolidated Plan, as required by HUD.

AFFORDABLE HOUSING ASSISTANCE

The 2003-04 Consolidated Plan identified priorities for providing assistance to increase affordable housing opportunities for low- and extremely low-income households (households earning 30 to 50 percent or less of the County median income).

Strategy 1: Expand the Supply of Affordable Housing - To provide a larger supply of housing affordable to low- and extremely low-income households.

- **Mortgage Revenue Bond/Multifamily Rental Projects**

  Proposed Five-year Goal: To maintain an inventory of at least 1,500 affordable rental units which are made available to low-income families at affordable rents, by refinancing applicable existing projects whenever possible to keep units affordable, and to encourage the development of new multifamily rental units that are affordable to low-income families.
  Actual FY 03/04 Accomplishments: The County consented to the sale of two existing multifamily projects. The new owners agreed to maintain the existing affordability requirements for the 115 existing bond units in these projects. Two existing projects were refinanced in FY 03/04, and no other units were at risk of reversion to market rates.
  Actual Accomplishments During The First Four Years of the Five-year Plan Period: A total of 1,148 affordable units have been retained in the inventory of affordable bond units. With 1,566 affordable units in the existing inventory of affordable bond units, the five-year goal continues to be met.
  Comments: Through its Bond Inducement process, the County will continue to actively encourage developers to utilize mortgage revenue bond funds for acquisition and/or rehabilitation of existing non-bond properties, as well as new construction of multifamily housing. The County will also continue to refinance existing bond-funded projects as the current affordability requirements near their expiration date in order to retain affordable units in its MRB multifamily rental unit inventory. In some cases, the number of affordable units in refinanced projects may actually increase due to deeper income-targeting requirements than in the past.

- **Mortgage Revenue Bond/Single Family First-Time Homebuyer Mortgage Assistance**

  Proposed Five-year Goal: To fund approximately 1,000 low-interest mortgages for low- and moderate-income families.
  Actual FY 03/04 Accomplishments: The County is working on re-marketing our Single Family Mortgage Revenue Bonds. Due to decreasing interest rates, it has been extremely difficult to be competitive with the open market, and therefore we did not fund any mortgages. With re-marketing of this program along with the high probability of higher market interest rates, this program should be more popular in the near future
  Actual Accomplishments During First Four Years of the Current Five-year Plan Period: Activity in the past four years has been slower than anticipated, consequently, 21% of the current five-year goal has been met so far. The 212 loans that have been funded in the past three years, however, would have met 42% of the previous five-year goal, and the $21,628,949 total amount of those loans represents 35% of the amount actually used during the previous five-year period. In conjunction with these mortgages, approximately $648,868 in down-payment and closing cost assistance was provided. Homebuyers were required to contribute at least 1% of the purchase price from their

own funds. (The goal from the previous five-year plan was to fund 500 mortgages, and during that five-year period, bond funds totaling $61,316,949 were used to provide first mortgage financing to 579 low- and moderate-income households. The new five-year goal was set at 1,000 mortgages.)
Comments: New program guidelines are being developed.

- **California Cities Home Ownership Authority (CCHOA) Lease Purchase Program**

  Proposed Five-year Goal: To fund at least 200 low-interest mortgages for low- and moderate-income families.
  Actual Accomplishments During First Four Years of the Current Five-year Plan Period: The CCHOA Program has assisted in the purchase of over 189 homes Countywide since it was implemented by the County in 2000.
  Comments: This is a very successful program that helps people realize the American dream of homeownership. However the funding for this program expired in October 2003. The County is currently working on developing a new source of funds in order to re-start this program in the near future.

- **HOME/Homeownership Assistance Program (HAP)**

  Proposed Five-year Goal: To assist 200 low-income homebuyers with down payments and closing costs.
  Proposed FY 03/04 Fourth-year Action Plan: To use $1,000,000 to assist 55 households.
  Actual FY 03/04 Accomplishments: Used $1,000,000 to assist 32 households.
  Actual Accomplishments During the Fourth Year of the Current Five-year Plan Period: 16% of the five-year goal was met during the second year. The average amount of assistance was approximately $31,250 per household.
  Comments: During the previous five-year plan period a total of $5,294,900 was used to assist 260 households; meeting ninety five percent of the previous five-year goal to serve 275 households. Since average assistance was slightly over $20,000 per household, and with annual allocations of $1,000,000 per year, less than 250 loans would be expected to be funded over the current five-year plan period. Anticipating an increase in the average amount of assistance, the current five-year goal was reduced to 200. Some prior year funds were still available at the end of FY 02/03, which should allow the five-year goal to be exceeded if demand for the program continues as expected. Furthermore, additional HOME funds may be reallocated to HAP if demand for the program increases significantly over the next few years.

Strategy 2: Assist in Reducing Housing Costs to Extremely Low- and Low-Income Households - To narrow the gap between housing costs and income through the use of demand-based direct assistance.

- **HOME Tenant-Based Assistance/Monthly Rental Subsidy Program**

  Proposed Five-year Goal: To provide ongoing monthly assistance each year to 100 low-income and extremely low-income households having a disabled family member or other urgent housing need.
  Proposed FY 03/04 One-year Action Plan: To use $400,000 to assist 50 households.
  Actual FY 03/04 Accomplishments: Used $320,450 to assist 142 households; 107 participants were already active and eligible to receive ongoing assistance in FY 02/03 and 35 were new participants added during FY 02/03.
  Actual Accomplishments During First Three Years of The Five-year Plan Period: The goal to assist at least 100 households annually has been met each year.

- **HOME Tenant-Based Assistance/Security Deposit Assistance Program**

  Proposed Five-year Goal: To provide security deposits on rental housing to 1,000 low-income and extremely low-income households.
  Proposed FY 03/04 One-year Action Plan: To use $200,000 to assist 200 households.
  Actual FY 03/04 Accomplishments: Used $988,557 to assist households that included participants in the HOME TBA monthly subsidy program, and households selected from the Section 8 Waiting List who were offered Welfare-To-Work vouchers, as well as participants in various special rental assistance programs administered by the Housing Authority.
  Actual Accomplishments During The First Four Years of the Current Five-year Plan Period: The five-year goal was exceeded during the first year of administration by the Housing Authority. This program has had a positive impact on tenants, owners and the Housing Authority.

Strategy 3: Preserve the Existing Housing Stock and Affordable Units - To maintain the quality of the existing housing inventory.

- **HOME Rental Property Program (Rental Rehabilitation & CHDO)**

  Proposed Five-year Goal: To provide low interest rate loans to property owners for rehabilitation of multi-family and/or single family rental units to be rented to income-eligible tenants at affordable rents. To encourage all certified Community Housing Development Organizations (CHDOs) to direct their activities toward extremely low- and low-income special needs households by providing affordable housing for homeless families, large families and appropriate elderly and disabled households.
  Proposed FY 03/04 Fourth-Year Action Plan: To use at least $1,549,917 of HOME Program funds to construct, acquire, and/or rehabilitate CHDO-owned affordable rental housing projects.
  Actual Accomplishments During The Fourth Year of the Current Five-year Plan Period: Five programs were funded during the 2003-04 program year. The first loan, in the amount of $75,000 was used to provide security fencing lighting and rehabilitation of 7 units of affordable housing in Rialto. The second loan, in the amount of $100,000

was used for new construction of six units of affordable housing in Victorville. The third loan, in the amount of $144,000 is being used to rehabilitate one (1) single-family home in Rancho Cucamonga. The fourth loan provided $1,136,000 for construction of nine (9) three bedroom and six (6) four bedroom single-family residences. The fifth loan for $50,000 to provided rehabilitation of seven (7) units of affordable housing in Rialto. Fifteen CHDOs have been certified since the HOME Program was first implemented in this County. Thirteen existing CHDOs are currently recertified, and zero CHDO recertifications are pending.

Comments: Demand for rental rehab funding by private owners continues to fluctuate, therefore as the need arises to increase support to CHDO rental projects, the unused allocation of rental rehabilitation funds are reallocated for use by CHDOs. This continues to result in assistance to CHDO projects in excess of the required 15 percent set-aside of the HOME grant to be made available only to CHDOs, and has generated increased interest among private and non-profit affordable housing developers to become CHDOs. CHDO funds are used to finance new construction, acquisition, and/or rehabilitation of rental properties. Based on the amount of HOME CHDO and Rental Property Acquisition and/or Rehabilitation Program funds used in the County, the five-year goals for providing affordable rental housing should be met.

- **HOME Rental Property Rehabilitation/Refinance Program**

Proposed Five-year Goal: This program was developed in response to expressed demand from the local development community, and pursuant to the HOME Program Regulations, and the guidelines specified in Section III, 1999-2000 ACTION PLAN, therefore no prior five-year goal had been set.

Proposed FY 03/04 Fourth-year Action Plan: HOME funds in the amount of $250,000 were budgeted for FY 03/04 to provide refinancing assistance to owners of affordable rental housing projects where the primary affordable housing activity to be funded would be rehabilitation of approximately 15 rental units.

Actual FY 03/04 Accomplishments: No rehabilitation/refinance loans were made. No qualifying applications were received.

Comments: The County has managed a highly successful HOME Rental Property Acquisition and/or Rehabilitation Program since receiving its initial HOME Program Grant. The Final HOME Program Rule allows the HOME Program Grant recipient discretion in using HOME Program funds to refinance existing debt, so long as the primary affordable housing activity to be funded is rehabilitation. The County determined that the use of HOME Program funds to refinance affordable, multi-family housing rehabilitation is vital to the continued availability of affordable housing, particularly with the resurgence in the area economy, and responded to expressed demand for this type of assistance by designing a new HOME-funded program to fill that need. This program has the potential to create additional affordable housing opportunities while maintaining the existing affordable housing stock; however, to date, no applications for this type of HOME assistance have been submitted for consideration.

- **<u>CDBG Single-Family Homeowner Rehabilitation Program</u>**

  Proposed Five-year Goal: To provide CDBG funded low-interest rate loans to 200 low- and moderate-income homeowners for the purpose of bringing their residences up to minimum housing standards.
  Proposed FY 03/04 One-year Action Plan: To use $165,000 of entitlement funds to assist 35 low- and moderate-income households.
  Actual FY 03/04 Accomplishments: Spent $415,403 to assist 11 low- and moderate-income households.
  Actual Accomplishments During the First Four Years of the Current Five-year Plan: $995,942 has been disbursed to assist 60 households. This is significantly short of our goal.
  Comments: The process of obtaining a risk Assessment or Lead Survey is having less effect on the loan packaging process. However, the availability of lead certified contractors is limited. Some applicants were not interested in proceeding with the Risk Assessment process and declined assistance. We are exploring additional ways to conduct productive outreach to increase our loan production.

SPECIAL NEEDS HOUSING ASSISTANCE

The 2003-2004 Consolidated Plan identified priorities for allocating assistance to accommodate the housing needs of lower income special needs groups, including the elderly, large households and disabled persons.

Strategy 1: Facilitate Development/Rehabilitation for Special Needs Housing - To increase the supply and improve the quality of housing for persons who have limited or fixed incomes, and consequently are severely affected by rising housing costs.

- **<u>CDBG Senior Repair Program</u>**

  Proposed Five-year Goal: To provide CDBG funds to 1,650 extremely low-, low- and moderate-income senior citizens and disabled persons for the purpose of providing a one-time grant 1o repair owner-occupied homes.
  Proposed FY 03/04 One-year Action Plan: To use $1,035,000 to assist 275 extremely low-, low- and moderate-income senior and/or disabled households.
  Actual FY 03/04 Accomplishments: Used $1,020,371, including staff costs, to assist 272 households. The average grant was $3,751 per household.
  Actual Accomplishments During the First Four Years of the Current Five-year Plan Period: The current five-year goal represents an increase of 10% over the previous five-year goal. 78% percent of the current five-year goal was met.
  Comments: County Facilities Management Department staffing has reduced by one full crew. Repair costs including materials, continue to increase. Consequently our average grant has increased.

- **Priority in Multi-Family Rehabilitation for Barrier-Free Housing**

  Proposed Five-year Goal: To give first priority to applications for low-interest rehabilitation loans involving projects containing 10% or more units which are designed to be accessible to the disabled.
  Proposed FY 03/04 One-year Action Plan: This is a policy, not a program. Therefore the Action Plan contained no stated funding amounts nor proposed accomplishments.
  Actual FY 03/04 Accomplishments: No proposals for multi-family rehabilitation projects with 10% or more handicapped accessible units were received.
  Actual Accomplishments During the First Four Years of the Current Five-year Plan Period: No proposals for multi-family rehabilitation projects with 10% or more handicapped accessible units were received in the past five years. However, affordable multifamily CHDO projects primarily to serve the senior population continue to be proposed and funded with HOME monies. These projects have included both new construction, and existing developments, which contain numerous handicapped accessibility features.
  Comments: Handicapped accessible units and features continue to be provided in many of the HOME-assisted rental projects undertaken in this County, however, no proposed projects have specifically designated 10% or more of the units for handicapped tenants.

Strategy 2: Affirmatively Further Fair Housing to Ensure Equal Access to Housing for Special Needs Groups

- **Fair Housing Program**

  Proposed Five-year Goal: The Strategic Plan included a listing of various fair housing services to be provided, but did not quantify the number of persons to be served by each activity or in total.
  Proposed FY 03/04 Fourth-year Action Plan: A total of $146,000 of CDBG funds were allocated for activities that affirmatively further fair housing. The components of this allocation in the FY 03/04 Fourth-year Action Plan were as follows:
  - $98,000 was allocated to provide fair housing compliance activities, including discrimination investigation, education, and promotional material to 3,874 residents throughout the County Consortium.
  - $48,000 was allocated to provide tenant/landlord mediation dispute services to 2,000 people (residents and property managers) throughout the County Consortium.
  - $3,000 was allocated to provide education, outreach, counseling, mediation and referral services to low- and moderate-income residents of mobile home parks in the City of Montclair.

  Actual FY 03/04 Accomplishments: A total of $134,976 were spent under contracts with the Inland Fair Housing and Mediation Board, Inc., (IFHMB) to affirmatively further fair housing and to mediate disputes between landlords and their tenants, throughout the

County Consortium. Additionally, $3,000 were spent under a contract with the IFHMB to provide mobile home outreach and mediation services in the City of Montclair. A variety of activities to affirmatively further fair housing were performed as noted below.

- Disseminated 7,956 fair housing brochures/flyers to the public and private agencies and community groups.
- Provided educational presentations, and outreach activities, as well as information and referral services, to low- and moderate-income households in San Bernardino County.
- Fair Housing Workshops were presented to 1,049 attendees from the housing industry, government, and community groups.
- Comprehensive fair housing training, education, counseling, advertising, and marketing services were also provided to ensure the right of all people to choose freely where they want and can afford to live.
- Landlord/tenant counseling and mediation services and education on fair housing laws were provided to resolve questions and avoid disputes over evictions, deposit returns, substandard conditions and other renter/rental matters.
- Implemented the goals and actions to overcome the effects of identified impediments to fair housing choice.

A total of 378 households benefited from fair housing compliance activities, 803 attendees in addition to those identified above, benefited from fair housing workshops conducted with property management groups, and a total of 2,032 persons benefited from landlord/tenant mediation services.

HOMELESSNESS PREVENTION AND ASSISTANCE

The 2000-2005 Consolidated Plan identified priorities for allocating assistance to address the needs of homeless individuals and families in the County. Top priority was given to development of a Continuum of Care System to alleviate homelessness through a community-based process that provides a comprehensive response to the different needs of homeless individuals and families.

Strategy 1: Implement a Continuum of Care System - To offer a comprehensive response to the various needs of homeless individuals and families through: 1) outreach and assessment of needs, 2) provision of safe shelter, 3) provision of transitional housing and supportive services, and 4) permanent housing.

- **Homeless Shelter Services**

Proposed FY 03/04 Fourth-year Action Plan: Use $257,434 in Emergency Shelter Grant (ESG) funds to provide 26,000 cold-weather shelter-nights of emergency shelter services to homeless individuals and families during the 2003-2004 program year within the County Consortium. Use $60,527 in CDBG funds, provide shelter and related services to approximately 6,660 persons.

Actual FY 03/04 Accomplishments: $257,434 of ESG funds were spent under contracts with ten (10) non-profit agencies that provided 25,743 cold-weather shelter nights. The agencies receiving ESG funds include: Catholic Charities, Desert Manna Ministries, Family Services Association, Frazee Community Center, High Desert Homeless Services, Homeless Outreach Programs and Education, Salvation Army and Victor Valley Domestic Violence.

Approximately $40,696 of CDBG funds were used by six (6) non-profit agencies to provide shelter and related services to the homeless. Over 4,173 homeless persons were assisted. The agencies receiving these CDBG funds include: New Hope Village in Barstow, Eternal Light Ministries in Big Bear Lake, Inland Temporary Homes in Loma Linda, and High Desert Homeless Services in Victorville. Additionally, Family Disaster Recovery Services were provided to one hundred and twenty-seven (127) low-and moderate-income persons in the Victor Valley area by the American Red Cross High Desert Chapter, and family emergency recovery services were provided to fifty (50) low- and moderate-income persons by the Morongo Basin Chapter of the American Red Cross. These two emergency recovery services helped families who lost their homes due to fire.

- **Homelessness Prevention**

Proposed FY 03/04 Fourth-year Action Plan: Provide $35,000 in ESG funds and $16,500 of CDBG funds for homelessness prevention services to families at risk of becoming homeless.
Actual FY 03/04 Accomplishments: CDBG funds totaling $23,583 were spent to provide homelessness prevention services to low-and moderate-income families. In the City of Redlands the Family Services Association of Redlands helped 303 persons stay in their homes by providing counseling and utilities payment services. In the City of Adelanto Catholic Charities, San Bernardino/Riverside, Inc., provided case management services and emergency housing and relief services to 139 low-and moderate-income persons.

- **Domestic Violence Shelter Service**

Proposed FY 03/04 One-year Action Plan: Provide domestic violence services and outreach throughout the County consortium; and, domestic violence transitional housing and shelter services.
Actual FY 03/04 Accomplishments: More than $70,012 of CDBG funds were spent under contracts with six (6) non-profit agencies to provide shelter and related services to over 1,069 women and their children. The agencies involved include: Haley House in Barstow, High Desert Domestic Violence in Victorville, House of Ruth in Pomona, Morongo Basin Unity Home in Joshua Tree, High Desert Domestic Violence and Victor Valley Domestic Violence Services (A Better Way Shelter) in Victorville.

NEIGHBORHOOD INITIATIVE PROGRAM

With the passage of H.R. 2158 the County of San Bernardino was awarded a $15,000,000 Neighborhood Initiative grant to *"improve the conditions of distressed and blighted neighborhoods or areas".* Since then the Department of Economic and Community Development has been working diligently with the three cities involved (Highland, Redlands and San Bernardino) on the development and implementation of this national pilot program. The County has forged partnerships with private and public, non-profit and for profit entities in order to ensure all available resources are maximized to the fullest extent possible in improving the conditions of blighted neighborhoods.

A major component of the Neighborhood Initiative Program is the purchase of FHA owned properties. The County of San Bernardino was the first in the nation to enter into an agreement with FHA utilizing FHA's disposition guidelines as spelled by Congress under H.R. 4194, which established the concept of a "preferred purchaser" buying all of FHA owned properties in a specific area known as an Asset Control Area. This agreement was entered into on December 7, 1999. These Asset Control Areas have a high concentration of FHA owned properties. These vacant, dilapidated properties have had a strong negative impact on these areas. By rehabilitating and selling these properties to owner-occupants, a major, if not the biggest, cause of blight in that specific area is eliminated.

Proposed Five-year Goal: To acquire and rehabilitate approximately 950 vacant and distressed single-family properties consisting of repossessed homes obtained from HUD.
Actual FY 03/04 Accomplishments: 579 homes were purchased, rehabilitated, and resold to low-and moderate-income families under the Neighborhood Initiative Program.
Actual Accomplishments During the Four Years of the Current Five-year Plan Period: The County of San Bernardino started taking title to FHA owned properties on March 4, 2000. As of June 30, 2003, there were 579 FHA owned properties in the County's Asset Control Areas. By June 30, 2004, the County had purchased from FHA, rehabilitated and sold, 574 properties. An additional five (5) properties were in escrow. Twenty vacant lots that the County had purchased from FHA, after FHA had demolished the structures on the property because they were unsafe and it was not financially feasible to rehabilitate, were donated to the Housing Authority for San Bernardino County. The Housing Authority is currently working on building new single family houses that will be sold to low-and moderate-income families. To date, the Housing Authority is in the final stages of building four (4) brand-new homes.

Besides the rehabilitation of former FHA owned properties, the Neighborhood Initiative Program also rehabilitates dilapidated, owner-occupied housing in targeted areas. To date, over 150 non-FHA properties have been rehabilitated. Over one million dollars have been spent on infrastructure improvements in these targeted areas. With the proceeds from the sale of former FHA owned properties, the County has paid for nearly six million dollars worth of revitalization projects.

ECONOMIC DEVELOPMENT INITIATIVE GRANTS

The County of San Bernardino reports back to HUD in Washington D.C. every six months on the status of the following grants: 1) County's Shack Attack program is completed and will be closed out next year; 2) Running Springs Revitalization should be completed this year; 3) Park for Running Springs area is complete and will be closed out next year; 4) Rehabilitation of wading pool at Fogelsong Park is in the design stage; 5) Big Bear Moonridge Zoo Relocation project is in the initial design stage; 6) the Hall of Paleontology at the County Museum project is in the initial design stage; and, 7) Crestline Revitalization Houston Creek Project is in the initial design phase.

NON-HOUSING COMMUNITY DEVELOPMENT

The 2003-04 Consolidated Plan identified priorities for allocating assistance to improvement of community facilities, infrastructure, public services, accessibility for handicapped persons, historic properties, economic development programs, and code enforcement activities in the County Consortium area.

During the next one (1) to five (5) years, the county proposed to accomplish the following activities to benefit residents of cooperating cities and unincorporated county areas. Some of the actual accomplishments involve ongoing projects which were initiated during the first three (3) years of the five-year Consolidated Plan.

Strategy 1: Public Facilities - Improve the health and welfare of target neighborhoods and augment the availability of needed local services to low- and moderate-income persons. Accomplish this through provisions for quality public facilities, which are responsive to the unique character and differing needs of individual neighborhoods and the social service requirements of the low- and moderate-income residents therein.

- **Senior Center Improvements**

  Proposed FY 03/04 One-year Action Plan: Construct a senior citizen center and facility expansion project, a courtyard enclosure project, installation of emergency generators, and construction of senior center and nutrition site rehabilitation projects including air conditioning, kitchen upgrades, automatic entry door, building interior/exterior reconstruction, and parking lot, curb, gutter and sidewalk, awnings and re-roofing improvements.
  Actual FY 03/04 Accomplishments: Over $178,943 of CDBG funds were spent to complete eight (8) senior citizen center projects. These projects constructed one (1) senior center project, and expanded another senior center and improved five (5) other senior centers during the year. Completed projects include construction of a new senior center in the City of Chino, installation of air conditioning improvements to the Bonnie Baker Senior Center in Big River and installation of a swamp cooler at the Havasu Lake Senior Center. Also, a walk in freezer and refrigerator was installed the Barstow Senior Center and an ice maker and freezer were installed at the Hi-Desert Senior Center in

Victorville. Further, curb, gutter and handicapped sidewalks were constructed at the Grand Terrace Senior Center. An emergency electrical generator was installed at the Needles Senior Center. During the program year, design was underway for electrical and kitchen improvements to the Scherer Senior Center in Yucaipa, parking lot design at the Mojave Senior Center in Barstow, and design of a passive park adjacent to the Grand Terrace Senior Center. Construction was underway and nearly complete of the Senior Nutrition facility in Bloomington. Purchase and installation of an emergency electrical generator at the Wrightwood Senior Center was completed pending payment of final costs. Environmental reviews were completed for development of the Mentone Senior Center, and for parking lot improvements at the Scherer Senior Center and the Big Bear Valley Senior Center. Cost estimates and scheduling work were underway for the Lucerne Valley Senior Center kitchen improvements project, for the Newberry Springs Senior Center automatic door project, and for the Pinon Hills Senior Center parking lot improvements project.

- **Community Center Improvements**

Proposed FY 03/04 One-year Action Plan: Construct neighborhood facility projects including picnic shelters and tables, parking lots, and installation of emergency generators, smoke detectors, heating and air conditioning equipment installation; construct building additions, re-roofing a health care center, and a community center, construct and interior remodeling improvements; rehabilitate a community center kitchen; install replacement doors; assist the acquisition of a substance abuse counseling office building, lease a building to relocated a County branch library, health care clinic property acquisition and site improvements, and construct theatre renovation improvements.

Actual FY 03/04 Accomplishments: Nearly $742,000 of CDBG funds was spent on improvements at nine (9) community centers. Work completed includes: a 1,010 square foot addition to the Lucerne Valley Library, construction of a 1,725 square foot addition to the Chino Community Theater, re-roofing of the Daggett Community Center, installation of heating improvements to the Yucca Valley Community Center, rehabilitation of the Ontario-Pomona Association for Retarded Citizens (OPARC) facility kitchen, and construction of three (3) canopy patio entrances at the Yucca Mesa Community Center. During the year construction was underway for installation of smoke detectors and permanent picnic tables at the Copper Mountain Mesa Community Center, and for Phase IV construction of expansion improvements to the Redlands Community Center. Environmental reviews and construction design work was underway for development of improvements to the Covington Park Community Center in Morongo Valley, improvements to the Y-Alliance facility in Redlands, propane heater replacement at the Landers Association Community building, for an emergency supply storage building at Pioneer Park in Lucerne Valley, for construction of the library portion of the Rancho Cucamonga Cultural Arts Center, for modular classroom rehabilitation at the PAL Center in Muscoy, for rehabilitation of the Oro Grande Community Center kitchen, for replacement of water lines and irrigation systems at the YWCA of the West End facility in Ontario, for re-roofing of the Lucerne Valley Community Center, for rehabilitation of the Hi-Desert Playhouse theater in Joshua Tree, and for re-roofing the

Joshua Tree Community Center.

- **Child Care Center Improvements**

  Proposed FY 03/04One-year Action Plan: Construct child care facility projects including installation of modular buildings, and building rehabilitation, reroofing and classroom expansion improvements.
  Actual FY 03/04 Accomplishments: Work began on installation of a modular unit for provision of children's daycare services at Wilson Elementary School in Colton, in June 2004. Project completion and reimbursement of costs anticipated in September 2004.

  Youth Center Improvements

  Proposed FY 03/04One-year Action Plan: Construct youth center projects including restroom and kitchen rehabilitation improvements, swamp coolers installation, purchase and installation of maintenance/energy tracking system, roof repair, and expand a teen center.
  Actual FY 03/04 Accomplishments: Approximately $189,500 of CDBG funds were spent to construct expansion and rehabilitation improvements to the Yucaipa Teen Center. Design was underway for purchase and installation of five (5) modular units at Mountain Community elementary schools for use by the Boys and Girls Club. Also, environmental review and bid documents were completed for construction of rehabilitation of restrooms at the San Bernardino Boys and Girls Club, and for replacement of swamp coolers at the Boys and Girls Club of the Hi-Desert in the Town of Yucca Valley. Preliminary design was underway for construction of a new Boys and Girls Club facility in Redlands.

- **Park and Recreation Facility Improvements**

  Proposed FY 03/04 One-year Action Plan: Construct park and recreation projects including ADA compliant restroom and playground improvements; installation of playground equipment, ADA compliant surfacing, and sprinkler systems and golf course landscaping; rehabilitation of restroom and kitchen facilities; resurfacing of play fields; rehabilitation of swimming pools; construction of snack bars, gym floors, skateboard parks, parking lots, picnic shelters, restrooms, youth sports facilities playgrounds and playground equipment; and, installation of backstops, fencing, athletic field lighting, electronic information sign, dugouts and bleachers.
  Actual FY 03/04 Accomplishments: CDBG funds totaling $754,631 were spent to complete ten (10) park and recreation facility improvement projects and for construction work on three other projects. Completed projects include: replacement of playground equipment, swimming pool improvements and skateboard park lighting improvements all at Luckie Park in Twentynine Palms, and for gym floor replacement at the Twentynine Palms Junior High School. In the Town of Yucca Valley, construction was completed on a restroom facility, walkways and other improvements at the Hi-Desert Park, for construction of wrought iron fencing at Desert Christ Park, for ballfield lighting of the

Yucca Valley Community Center athletic fields and for lighting improvements to the Brehm Youth Sports Park. Further, construction was completed for installation of lighting, restroom upgrades and other improvements to the Blake Little League Field in Muscoy, and for construction of a snack bar and restroom facility at the Essex Park Ballfield in Montclair.

During the year, design work was underway for improvements to the Skateboard Park in Joshua Tree, the restroom improvements at Richardson and Verbena Parks in Adelanto, for the Yermo Sports Park softball improvements, for the "N" Street Mini Parks project in Colton, for landscaping and irrigation improvements to Veterans Park and the Luque Center in Colton, for rehabilitation of the Fountain of Life Counseling and Employment Training facility at Glen Helen Regional Park, for improvements to Ayala Park restrooms in Bloomington for a picnic shelter and other improvements at Kessler Park in Bloomington, and for expansion of the Hi-Desert Nature Museum in the Town of Yucca Valley.

- **Fire Station Improvements**

Proposed FY 03/04 One-year Action Plan: Construct fire station rehabilitation projects and fire station addition projects, and purchase radios, defibrillators, fire-fighting equipment, above ground fuel tank, and off road pumper truck.
Actual 03-04 Accomplishments: During the year, no CDBG funds were expended on fire station improvement projects. However, three (3) fire protection equipment purchases were underway for emergency communication radios at four fire stations along the Colorado River, for breathing equipment for the Lucerne Valley Fire Station #111, and for an emergency defibrillator at the Johnson Valley Fire Station #43. Construction of the Muscoy Fire Station was underway. Two (2) fire station improvement projects were underway. Additionally, environmental review and preliminary design work was underway for construction of ADA-compliant restroom improvements at the Wonder Valley Fire Station, and for exterior rehabilitation improvements to the Helendale Fire Station #4.

- **Social Care Facility Improvements**

Proposed FY 03/04 One-year Action Plan: Construct kitchen improvements to facilities that provide services to severely disabled adults, transitional housing facilities for homeless women, domestic violence shelter kitchen improvements, shower and restroom improvements, domestic-violence-shelter rehabilitation improvements, and purchase and installation of carpeting and tile.
Actual FY 03/04 Accomplishments: Over $47,590 in CDBG funds were expended to reimburse costs for completion of three (3) social care facility improvement projects. These projects consist of construction of shower and restroom facility improvements to the Desert Manna Shelter facility in Barstow, conversion of existing buildings for use by the Lucerne Valley Domestic Violence Shelter, and for re-roofing of the St. John of God Health Care Services building in Victorville. Projects completed during the year pending

reimbursement of final costs include: roofing and related improvements to the Home of Neighborly Services Social Care facility in San Bernardino and construction of parking lot improvements at the Lucerne Valley Domestic Violence Shelter. Under construction were office/work space and air conditioned enclosure project at the Fontana Rehabilitation Workshop, installation of heating and air conditioning improvements to the Desert Sanctuary Outreach facility in Barstow, and installation of carpeting and flooring at the Haley House Domestic Violence, also located in Barstow.

Environmental review and design work were underway for the Libreria Del Pueblo Immigration Service facility in San Bernardino, for re-roofing of the Oasis Counseling Center in Barstow, for re-roofing of the Desert Sanctuary Outreach buildings in Barstow, for design and permits for a thrift shop building expansion at the Y-Alliance facility in Redlands, for modular building and site improvements for a health care facility in the City of Chino, and for improvements to the Al-Shifa Health Care Clinic in Muscoy.

Strategy 2: Infrastructure Improvements - Improve the safety and livability of target neighborhoods and provide economic development growth incentives by upgrading, replacing or developing necessary infrastructure systems in response to the priority needs of individual communities and the requirements of economic development programs.

- **Water/Sewer Improvements**

  Proposed 03/04 One-year Action Plan: Construct water main extension improvements, install emergency generator for water well pumps, rehabilitate cemetery water systems, replace a water tank.
  Actual FY 03/04 Accomplishments: No CDBG funds were spent on water/sewer improvement projects, however construction was completed on water system improvements to the Earp Fire Station. Project completion pending reimbursement of final costs. During the year, design work was underway for installation of a new water tank in the community of Red Mountain, for installation of an emergency generator for water well pumps in Daggett, and for water well improvements for development of a new cemetery in Lucerne Valley.

- **Drainage Improvements**

  Proposed FY 03/04 One-year Action Plan: Construct storm drain improvement projects.
  Actual FY 03/04 Accomplishments: No CDBG funds were spent for construction of drainage improvements during the year. However, the City of Yucaipa has undertaken preliminary project development and design work for future construction of two separate curb, gutter and storm drain improvement projects in the City of Yucaipa target area and for construction of master storm drain system improvement drainage channels.

- **Street Improvements**

  Proposed FY 03/04One-year Action Plan: Construct new streets, reconstruct roads and widen existing highways to support new shopping center; construct trash enclosures; install street name signs, and pave dirt roads.
  Actual FY 03/04 Accomplishments: Over $1,057,649 of CDBG funds were spent to complete six (6) street improvement projects and to begin construction on three (3) other street improvement projects. Construction was completed for rehabilitation of pavement on the Miller Drive area in Colton, for construction of infill curbs, gutters, sidewalks, wheelchair ramps, driveway approaches, and paving in the area bounded by Third through Seventh Streets and "K" through "N" Streets in Colton, for construction of curb, gutter, sidewalks, driveway approaches, curb returns and ADA-access ramps, and pavement along the north side of 9th Street from Sterling to Del Rosa Avenue in Highland, for construction of missing curb, gutter and sidewalks including ADA-accessible ramps and match-up pavement along Cypress and Cunningham Streets in Highland, for installation of eight (8) road name signs in the Copper Mountain Mesa community, and for paving of Rabbit Springs Road between Midway Avenue and Camp Rock Road in Lucerne Valley. During the year, construction was underway on sidewalk improvements at the corner of Arrow Route and Reseda Avenue in West Fontana. Design was underway for curb, gutter and sidewalk and street improvements to Lankersheim Street in Highland and for curb, gutter and sidewalk improvements along Union Avenue from Orange to Post Street.

- **Sidewalk/Parking Improvements and Neighborhood Revitalization**

  Proposed FY 03/04 One-year Action Plan: Construct curb, gutter and sidewalk projects including construction of missing segments.
  Actual FY 03/04 Accomplishments: CDBG funds totaling $634,488 were used to reimburse costs on four (4) completed projects. Parking lot improvement projects involved completion of the Ontario-Pomona Association for Retarded Citizens (OPARC) Monte Vista facility parking lot expansion project in Montclair, and repaving of the Ontario-Montclair YMCA facility parking lot in Ontario. Completion of design for construction of parking lot rehabilitation for handicap-accessibility at Sequoia Middle School Park. Preliminary design was underway for handicap-accessible parking spaces at the Copper Mountain College and for reconstruction of parking lots at the North Norton Center in the Center for Individual Development (CID). Replacement of broken and missing sidewalk sections in City of Barstow target areas, and construction of curb, gutter and sidewalks along Shasta and Illinois Streets in the City of Colton were completed. Projects under construction include: sidewalk improvements along Van Leuven Street between Orange Grove and San Timoteo Flood Channel, and construction of storm drain improvements and a catch basin along Van Leuven Street, and construction of curb, gutter and sidewalks and driveway approaches along Howard Street between Benson and Vernon Avenues in Montclair. Design and bid package preparation work was underway for street light upgrades in Joshua Tree, for installation of bus shelters in Landers, and for construction of walkways along Lake Drive in

Crestline. Preliminary design and project development was underway for the business façade improvements project in the City of Grand Terrace and for acquisition of land for endangered Delhi Sands Flower Loving Fly habitat in the City of Colton.

Strategy 3: Public Services - Develop a diverse network of needed services directed toward enhancing the health, safety and overall well-being of low- and moderate-income persons and persons with special needs, through provisions for creating, improving and expanding quality public and private human service programs.

- **Senior Citizen/Handicapped Persons Services**

  Proposed FY 03/04 One-year Action Plan: Provide "Meals on Wheels" nutrition services, senior social services, in-home assistance to senior citizens, home repair services for senior citizens, grocery shopping assistance, health and therapy services, congregate and home-delivered meal services, life enrichment education, senior visitation and referral services, telephone "warmline" service, transportation services for senior citizens, weed abatement services for senior home owners, geriatric care management services for family caregivers, health and day care services, CPR training and defibrillator assistance, and computer education services for senior citizens. Also, provide transportation services for medical and social services and for students with disabilities to receive vocational training, interpreter assistance for deaf persons, therapeutic horseback riding services, therapeutic kayaking off road and wheelchair recreation services.
  Actual FY 03/04 Accomplishments: Nearly $397,159 of CDBG funds were spent to assist thirty-nine (39) programs providing services to senior citizens or severely disabled adults. These programs were provided by twenty-six (26) agencies that reported assisting over 7,268 seniors and handicapped persons during the year. The agencies assisted include: United States Adaptive Recreation Center (USARC), Searles Valley Community Services Council, Steelworkers Oldtimers Foundation, San Bernardino County Department of Adult and Aging Services, Community Action Partnership of San Bernardino County, City of Montclair, Developing Aging Solutions with Heart (DASH), Highland District Council on Aging, Morongo Basin Adult Health Services, Hinkley Senior Citizens Club, County of San Bernardino Department of Special Districts, Bonnie Baker Senior Citizens Center, Elder Citizen Protection Services, Hi-Desert Meals on Wheels, Reach Out 29, County of San Bernardino Regional Parks Division/San Moritz Senior Citizens, City of Chino Senior Citizens Center, City of Needles, Mountain Rim Fire Safe Council, Mojave Deaf Services, Christmas in April, Red Mountain Senior Council, Apple Valley Fire Protection District, City of San Bernardino Community Services Department, City of Rialto Senior Citizens Center, and Lutheran Social Services

- **Children/Youth Services**

  Proposed FY 03/04 One-year Action Plan: Provide youth gang prevention/intervention services; guidance and character building services; recreation, counseling and motivational services; Summer swimming and after school activities; music and art

education activities; self-esteem and youth leadership education; health and fitness programs, outdoor camping experiences; self-reliance education programs; youth mentoring skill training and character development services; resource distribution services for at-risk children; advocacy services for abused and neglected children; anti-gang outreach and education services; and, cultural and historical education services. **Actual FY 03/04 Accomplishments:** Just over $227,854 of CDBG funds were spent to provide twenty-seven (27) service programs to over 19,042 low-and moderate-income youth and their families. The agencies that provided these youth services include:

- High Desert Youth Football Program
- City of Yucaipa
- Bloomington Parks and Recreation
- Redlands Boys and Girls Club
- City of Redlands Police Department Recreation Division
- High Desert Youth Center
- Barstow Police Activities League
- Fountain of Life
- Arts Council for San Bernardino County
- YMCA of Redlands – Phelan Branch
- Mountain Communities Boys and Girls Club
- Boys and Girls Club of San Bernardino
- Redlands Community Music Association
- Boys and Girls Club of the High Desert
- City of Twentynine Palms
- City of Chino Youth Museum
- One-2-One Mentors
- Volunteer Center of San Bernardino
- Greater American Care Center – "Success House 1"
- Campfire Boys and Girls, Mt. San Antonio Council
- Victor Valley Community Dental Service Program
- YMCA of Redlands – Highland Branch
- Morongo Basin Youth Soccer Association
- Mojave Basin Youth Corps
- Gang Reduction and Intervention Team (GRIT)
- Town of Yucca Valley

Additionally, over $42,921 were spent to provide five (5) child care programs serving 579 children from low-and moderate-income families. The agencies that provided these child care services are: Soroptimists International of Big Bear Valley, Somos Hermanas Unidas in Redlands, Joshua Tree Kids Club, and Cypress and Warm Springs Elementary Schools in Highland, and Desert Sanctuary Domestic Violence Shelter in Barstow.

- **Social Services**

  Proposed FY 03/04 One-year Action Plan: Provide legal immigration counseling and assistance services; legal aid services to low income and elderly persons; legal immigration and naturalization counseling services, transportation services for expectant mothers to medical health and well baby services; substance abuse counseling and treatment services; substance abuse prevention education services; pregnancy counseling services, domestic violence shelter services; supportive services for tenants in HOME Program funded housing; employment information, education and vocational services; child care services including tuition assistance; after-school child care services; employment training child care services; homelessness prevention case management assistance; mental health counseling services, social service information and referral services; meal programs for homeless persons; health clinic services, emergency food, clothing and housing relief services; family emergency/disaster recovery services; tattoo removal services; hospice services for terminal patients and their families; advocacy services to abused and neglected children; emergency counseling and assistance services; Alzheimer's Disease support and education services; library services; temporary lodging for families with ill or injured children; and, fair housing counseling and tenant/landlord mediation and referral services.
  Actual FY 03/04 Accomplishments: More than $126,229 of CDBG funds were used by eleven (11) social service, outreach, and counseling programs to assist nearly 3,310 low- and moderate-income persons.

  Agencies that provided **health and welfare** services include: Al-Shifa Health Care Clinic in Muscoy, Barstow Pregnancy Center, Child Advocacy of San Bernardino, Moses House Ministries in Hesperia, Faith Lutheran Food Pantry in Joshua Tree, Family Services Association of San Bernardino/Crestline Community Services, Ronald McDonald of Southern California, San Bernardino Sexual Assault Services, and Health Education Laser Program.

  Operation Breakthrough in Big Bear Lake assisted with **substance abuse prevention** services. Agencies that provided **counseling and referral services** include: Mojave Valley Volunteer Hospice, Oasis Counseling Center in Barstow, and Inland Fair Housing and Mediation Board.

- **Crime Awareness and Prevention Services**

  Proposed FY 03/04 One-year Action Plan: Provide vehicles for citizen-patrol community-safety services, sexual assault crisis prevention/intervention and counseling, teen violence prevention services, graffiti abatement, community clean-up and juvenile diversion services.
  Actual FY 03/04 Accomplishments: Approximately $53,100 CDBG funds were used to provide for crisis intervention and counseling, and substance abuse prevention education. San Bernardino Sexual Assault Services provided crisis counseling and support services in the Cities of Redlands and Yucaipa. San Bernardino Communities

Against Drugs provided youth leadership education services for substance abuse prevention to 978 youth in the Third and Fifth Supervisorial Districts. Additionally, WestCare provided substance abuse prevention counseling to 408 youths and their families in the Needles area.

- **Education, Training, Legal and Referral Services**

  Proposed FY 03/04 One-year Action Plan: Provide literacy education services, and employment training and placement services, and Native American Indian cultural education.
  Actual FY 03/04 Accomplishments: Approximately $265,318 of CDBG funds were spent providing twenty-five (25) education, training, legal, and referral service programs. Adult literacy programs were provided at fifteen (15) locations and assisted over 732 persons. Legal Aid Society of San Bernardino provided legal aid services to 2,579 low- and moderate-income persons throughout the County. Legal immigration services to 208 persons were provided by Libreria Del Pueblo in the Fifth Supervisorial District and to fourteen (14) persons by Catholic Charities in the City of Barstow. Employment education and vocational services were provided to 1,914 people by the Asian-American Resource Center in San Bernardino, and by Partnerships with Industry. Cultural awareness education was provided by the Fontana Native American Indian Center. Anderson School in San Bernardino provided transportation services to 115 developmentally disabled students to allow access to vocational and community participation opportunities. Computer technology instruction by provided by the City of Redlands to twenty-three (23) low-and moderate-income youth and adults.

Strategy 4: Accessibility Needs - Assist governmental entities in complying with the Americans With Disabilities Act (ADA) through provisions for identifying and eliminating barriers which restrict the mobility and accessibility of elderly and handicapped persons.

During the next one (1) to five (5) years, the County hopes to accomplish the following activities to benefit residents of cooperating cities and unincorporated areas:

- **Removal of Architectural Barriers**

  Proposed FY 03/04 One-year Action Plan: Replace playground equipment to comply with Americans with Disabilities Act (ADA) requirements; install ADA-compliant playground equipment; construct ADA compliant restroom and entrance improvements at a city hall, at various public facilities and at county branch libraries; and, rehabilitate park restrooms and paths to allow ADA-compliant accessibility.
  Actual FY 03/04 Accomplishments: Nearly $73,100 of CDBG funds were spent to complete accessibility improvements to remove architectural barriers at two (2) facilities. CDBG funds were used to purchase playground equipment that was constructed by volunteers at the Covington Park Playground in Morongo Valley. Additionally, ADA compliant automatic entrance doors and restroom improvements were installed at the Twentynine Palms County Branch Library. Construction was completed pending

payment of final costs for construction of rehabilitation improvements to restrooms at Sturnacle Park in Barstow to provide improved handicap access. During the year, design was underway or completed for ADA restroom improvements at the Barstow City Hall, for wheelchair curb cuts in the City of Redlands, ADA-compliant curb cuts and sidewalks at the corner of Cypress and Monterrey Streets in the City of Redlands, for ADA accessible playground equipment at Jack Smith Park in Needles, for handicap accessible paths at Yucaipa Regional Park, for installation of ADA compliant spectator bleachers at the Tri-Valley Little League Park in the Town of Yucca Valley, for restroom improvements to the Cora M. Harper Community Center in the City of Barstow, for ADA compliant automatic entrance doors and restroom improvements to the Big Bear Lake County Branch Library, and the Montclair Branch County Library.

Strategy 5: Historic Preservation - Encourage and support the restoration and preservation of sites and structures that have historical significance when such restoration/preservation activities comply with the CDBG program national objectives.

- **Historic Preservation**

  Proposed FY 03/04 One-year Action Plan: Relocate and/or rehabilitate historic buildings, re-roof an historic building.
  Actual FY 03/04 Accomplishments: CDBG funds totaling nearly $45,200 was spent on completion of two (2) projects to restore historic buildings. The Colton Museum was repaired and repainted and its roof was reconstructed. Three (3) adobe walls were restored and one (1) gatehouse structure was rehabilitated along with drainage improvements at the Assistencia Mission Museum in Redlands. During the year construction was in progress for rehabilitation by volunteer labor of the Bloomington Garage. Also, design work was underway for improvements to the Old Schoolhouse Museum in the City of Chino, historic preservation improvements to the Mission Gables Bowl in Redlands, for rehabilitation and for improved access to the Warrens Well historic landmark in Morongo Basin.

Strategy 6: Economic Development - To promote the long-term economic viability of communities throughout the County Consortium area.

- **Business Expansion Loans**

  Proposed FY 03/04 One-year Action Plan: Provision of approximately $7,925,000 in business expansion loans, leveraging approximately $32,900,000 in private financing and equity investment, directed toward creating or retaining 300 jobs through the expansion and/or creation of businesses. As a result, at least One Hundred-Fifty (150) jobs for low- and moderate-income persons will be created or retained.
  Actual FY 03/04 Accomplishments: $1,090,000 of CDBG funds were expended to make loans to three (3) businesses to create 34 new, permanent jobs principally for low- and moderate-income persons. 94 jobs were created by businesses previously funded.

- **Small Business Enhancement Loan Program**

  Proposed FY 03/04 One-year Action Plan: Provision of approximately $1,250,000 in financing to small businesses leveraging approximately $1,562,000 in private financing and equity investment for creation or retention of jobs through the stabilization, expansion or creation of business and industry. The program may provide $5,000 to $50,000 in financing to a small business (having annual sales of less than $1,000,000).
  Actual FY 03/04 Accomplishments: $278,796 of CDBG funds were provided to six (6) businesses during this fiscal year with the result of creating seven permanent position, for low-and moderate-income persons.

- **Micro-Enterprise Loan Program**

  Proposed FY 03/04 One-year Action Plan: Utilize approximately $319,309 of CDBG funds for business loans to Micro Enterprises. A micro-enterprise is commonly referred to as a for-profit entity having five (5) or fewer employees, one (1) or more of whom owns the business and is directly involved in the provision of goods or services that are offered by the business. The business must request County assistance of $25,000 or less for the project.
  Actual FY 03/04 Accomplishments: No CDBG funds were expended under the Micro-Enterprise Loan Program during this fiscal year. Two jobs were created under existing businesses.

- **HUD Section 108 Loan Program**

  Proposed FY 03/04 One-year Action Plan: Provision of $5,250,000 for business loans, leveraging more than $7,200,000 in private financing and equity investment, directed toward creating or retaining more than 300 jobs through the expansion and/or creation of business.
  Actual FY 03/04 Accomplishments: No Section 108 loans were made. Existing projects created 7 new jobs, 5 for low- and moderate-income persons.

- **Economic Development Float Loan**

  Proposed FY 03/04 One-year Action Plan: utilize $1,000,000 of CDBG funds currently in the County's CDBG Letter of Credit at the federal Treasury but not immediately needed for approved projects (float funds), to provide a float loan for working capital to the new Moss Brothers Ford dealership located in the City of Colton.
  Actual FY 03/04 Accomplishments: A two-year loan in the amount of $1,000,000 was made with Moss Brothers Ford for the purpose of retaining 110 existing positions and creating thirty (30) new jobs with at least sixteen (16) of these jobs for low-and moderate-income persons. The first year of the loan occurred during fiscal year 2002-03. The positions were retained and seventeen (17) actual jobs were created with nine (9) of these jobs for low-and moderate-income persons. The job creation goals have not

been met yet.

- **Technical Assistance**

  Proposed FY 03/04 One-year Action Plan: Provide technical assistance, on as-needed basis, to businesses located in the County for capacity building and job creation purposes. Services are provided through contracting with local business assistance agencies that provide services throughout the County.
  Actual FY 03/04 Accomplishments: $50,000 of CDBG funds were spent under contract with the Inland Empire Development Center to provide technical assistance to 1,109 businesses, which resulted in the creation of jobs at many of these businesses. $25,000 of CDBG funds were contracted to Inland Empire Center for Entrepreneurship to provide one-on-one assistance to minority and women owned businesses. Additionally, the County's Office of Small Business Development was allocated $111,820 of CDBG funds and utilized this amount along with funds from other sources including the U.S. Department of Commerce Economic Development Administration (EDA) to provide technical assistance to 135 businesses through workshops and private consultations.

Strategy 7: Code Enforcement - Improve the safety and livability of target neighborhoods through provisions for code enforcement services coupled with programs which correct or cause the removal of blight and blighting influences and other conditions detrimental to the health, safety and welfare of residents.

- **Code Enforcement**

  Proposed FY 03/04 One-year Action Plan: Provide inspections for compliance with building codes and implement neighborhood revitalization programs.
  Actual FY 03/04 Accomplishments: $80,542 of CDBG funds were spent to assist two (2) code enforcement programs resulting in the inspection of nearly 1,760 properties for compliance with local building codes in the cities of Highland and Montclair.

- **Demolition/Clearance**

  Proposed FY 03/04 One-year Action Plan: Demolish and clear substandard abandoned commercial and residential buildings.
  Actual FY 03/04 Accomplishments: Approximately $56,756 of CDBG funds were spent to reimburse costs for demolishing and removing fifteen (15) structures that presented health and safety concerns in the City of Needles, and in unincorporated areas of the Fifth Supervisorial District.

- **Blight Abatement**

  Proposed FY 03/04 One-year Action Plan: Provide blight abatement, including clearance of illegal dumping sites and graffiti removal.

Actual FY 03/04 Accomplishments: $6,545 of CDBG funds were spent to remove debris, trash and abandoned vehicles from two (2) sites located in the unincorporated areas of the Fifth Supervisorial District. Additionally, graffiti was removed from 19,574 sites in Montclair, West Fontana and from unincorporated areas in the Third and Fifth Supervisorial Districts, at a cost of $191,410.

CONCLUSION

This concludes the Annual Performance Review for the 2003-2004 Action Plan. The Department of Economic and Community Development wishes to acknowledge the support of the County Board of Supervisors. ECD also wants to recognize the able assistance provided by the fourteen cooperating cities, numerous County departments and an even greater number of non profit agencies, in planning and carrying out the over 200 programs and projects covered in this report. The success of the three HUD programs discussed here allows Congress the latitude needed to continue the full funding of these grants to local governments.

APPENDIX A
2003-04 CDBG Financial Summary

FINANCIAL SUMMARY
Community Development Block Grant Program
Name of Grantee: County of San Bernardino
Grant Number: B03UC060503
Reporting Period: 07/01/03 to 06/30/04

Part I - Summary of CDBG Resources

1. Unexpended CDBG funds at the end of previous period:	$16,572,050.93
2. Entitlement grant from HUD-7082 (Grant Agreement):	$9,759,000.00
3. Surplus Urban Renewal funds:	$0.00
4. Section 108 Guaranteed Loan funds (principal amount):	$0.00
5. Program Income	
Grantee / Subrecipient	
Revolving funds: See Program Income Narrative, page 2	$3,074,487.00
Other funds: Added 2002-03 Program Income/Expenditure adjustment	$11,797.95
Total Program Income:	$3,086,284.95
6. Prior period adjustments (enclose negative amounts in brackets):	$2,168,409.28
7. Total CDBG funds available during the reporting period:	**$31,585,745.16**

Part II - Summary of CDBG Expenditures

8. Total program year expenditures excluding 108 & Administration:	$10,241,461.45
9. Total expended for planning and administration:	$2,270,385.67
10. Amount subject to low/mod benefit calculation:	$12,511,847.12
11. CDBG funded Section 108 principal and interest payments:	$98,258.50
12. Total expenditures (line 8 and 11):	$12,610,105.62
13. Unexpended balance (line 7 minus line 12):	**$18,975,639.54**

Part III - Low/Mod Credit this Reporting Period

14. Total low/mod credit for multi-unit housing expenditures:	$0.00
15: Total from all other activities qualifying as low/mod expenditures:	$9,613,261.08
16. Total (line 14 plus line 15):	$9,613,261.08
17. Percent benefit to low/mod persons (line 16 divided by line 8):	**93.87%**

Part IV - Low/Mod Benefit for Multi Year Certifications
Not Applicable to County of San Bernardino

Part V - Public Service (PS) Cap Calculation

21. Total PS expenditures:	$1,796,636.15
22. Total PS unliquidated obligations:	$480,932.00
23. Sum of line 21 and 22:	$2,277,568.15
24. PS unliquidated obligations reported end of previous report period:	$711,636.00
25. Net obligations for PS (line 23 minus line 24):	$1,565,932.15
26. Amount of program income received in the PRECEDING program year:	$2,304,905.30
27. Entitlement grant amount (line 2):	$9,759,000.00
28. Sum of line 26 and 27:	$12,063,905.30
29. Percent funds obligated for PS (line 25 divided by line 28):	**12.98%**

Part VI - Planning and/or Administrative (P&A) Cost Cap Calculation

30. Total P&A expenditures:	$2,270,384.87
31. Total P&A unliquidated obligations:	$23,988.17
32. Sum of line 30 and 31:	$2,294,373.04
33. P&A unliquidated obligations reported end of previous report period:	$9,215.00
34. Net obligations for P&A (line 32 minus line 33):	$2,285,158.04
35. Amount of program income received for this program year:	$3,074,487.00
36. Entitlement grant amount (line 2):	$9,759,000.00
37. Sum of line 35 and 36:	$12,833,487.00
38. Percent funds obligated for P&A (line 34 divided by line 37):	**17.81%**

A. Program Income Narrative

Countywide Activities

010-03000 CDBG Program Administration, incidental income earned:	$1,450.19
31012129 Sale of Hesperia Fence property	$800.00
	$2,250.19

Blight Abatement - Revolving Fund

310-15110 First District Blight Abatement:	$0.00
320-13110 Second District Blight Abatement:	$0.00
330-14110 Third District Blight Abatement:	$0.00
340-14110 Fourth District Blight Abatement:	$0.00
350-15110 Fifth District Blight Abatement:	$0.00
Subtotal	**$0.00**

Business Expansion Revolving Loan Fund

020-08000 Countywide BusEx Loan Program, loan principal & interest:	$1,582,841.72
204-23106 Bloomington Sewer Extension	$0.00
Subtotal	**$1,582,841.72**

Small Business Enhancement - Revolving Fund	
022-08000 Countywide Small Business Enhancement Loan Program:	$291,780.81
021-08000 Countywide Micro Loan Program:	$92,753.93
Subtotal	**$384,534.74**
Float Loan	
Moss Bros	**$211,648.08**
Section 108	
Bank Account Section 108 Interest:	$0.00
030-21000 Section 108 Loan Program:	$74,015.35
Subtotal	**$74,015.35**
Building Demolition - Revolving Fund	
010-12110 Countywide Building Demolition Revolving Fund:	**$31,038.16**
Housing Preservation Revolving Fund	
013-01014 Housing Preservation Rehabilitation Loan Program:	$759,041.59
300-24044 Affordable Housing Acquisition:	$29,117.17
015-19316 Acquisition and Housing Rehabilitation Program:	$0.00
Subtotal	**$788,158.76**
Program Income Total	**$3,074,487.00**

Part VII - Reconciliation of CDBG Funds	
39. Unexpended balance (line 13):	**$18,975,639.54**
40. Add:	
a. Line of Credit balance as of last day of program year:	$14,463,249.22
b. Cash on hand (grantee and Subgrantee accounts):	$922,307.89
c. Revolving cash balances:	$3,615,700.19
d. Section 108 accounts (contracted funds):	$47,230.47
e. Total:	$19,048,487.77
41. Subtract:	
a. Grantee CDBG program liabilities: Accounts Receivable	$72,848.23
b. Total	$72,848.23
42. Total Reconciling Balance (line 40e minus line 41b):	$18,975,639.54
43. Unreconciled Difference (line 39 minus line 42):	**$0.00**

Part VIII - Balance of Unprogrammed Funds	
44. Add:	
a. Funds available during reporting period (line 7):	$31,585,745.16
b. Expected program income not yet realized (projected):	$0.00
c. Subtotal:	$31,585,745.16
45. Subtract total budgeted amount (from report C04PRO6):	$30,342,993.65
46. Unprogrammed Balance:	**$1,242,751.51**

APPENDIX B

County of San Bernardino
Department of Economic and Community Development
2000-2005 Consolidated Plan and 2003-2004 Action Plan
Annual Performance Review

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the County of San Bernardino will hold a public hearing on Tuesday, September 14, 2004 at 10:00 a.m., in the Chambers of the Board of Supervisors, 385 North Arrowhead Avenue, First Floor, San Bernardino, CA. The purpose of the hearing is to review the County's accomplishments during the past fiscal year relating to the County's 2000-05 Consolidated Plan.

BACKGROUND

Each year since 1975, the County of San Bernardino has qualified to receive federal housing and community development grant funds from the U.S. Department of Housing and Urban Development (HUD). The funds are to develop viable communities by providing decent housing, suitable living environments and expanded economic opportunities, principally for low- and moderate-income persons. In 2002, the County renewed its authority to receive funds for the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Investment Partnerships Act (HOME) programs during fiscal years 2003, 2004 and 2005. The CDBG funds are for eligible projects in the unincorporated communities and thirteen (13) cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. For the purpose of these grant funds, this area is referred to as the "County Consortium." In addition to these cities, the cities of Rancho Cucamonga, and Rialto were approved by HUD to participate in the County's HOME Program Consortium.

In 1995, HUD combined the HOME, ESG, and CDBG programs into a single grant application process. As part of the grant application, the County is required to submit a document that addresses the strategies and priority needs for using these three grant programs over a five-year period. This document is called the Consolidated Plan. The County adopted its new five-year Consolidated Plan on April 18, 2000. That Plan covers fiscal years 2000-01, 2001-02, 2002-03, 2003-04, and 2004-05. To receive the 2003-04 CDBG, ESG, and HOME grant funds, the County prepared an Action Plan to address the housing, homeless, economic development, and community development strategies of the Consolidated Plan. The 2000-05 Consolidated Plan and 2003-04 Action Plan was submitted to HUD on May 30, 2003 for funding approval. During the past fiscal year that began on July 1, 2003 and ended on June 30, 2004, the County carried out the Action Plan, as part of the five-year Consolidated Plan, through a wide variety of grant funded construction, public service, housing and economic development, and homeless assistance activities.

ANNUAL PERFORMANCE REVIEW

At the end of each September, the County submits detailed reports to HUD covering the past year's activities, accomplishments, and expenditures. The County combines the annual HOME, ESG, and CDBG reports into a single Consolidated Plan Annual Performance Report (CAPER) pursuant to HUD Consolidated Plan regulations. At the public hearing, staff from the Department of Economic and Community Development (ECD) will present the County's 2003-04 Annual Performance Review (APR) and receive citizen's comments. The APR will summarize the County's performance and accomplishments in carrying out programs and projects to meet the various goals and strategies outlined in the Consolidated Plan.

For a period of fifteen (15) days beginning on August 30, 2004 and ending on September 13, 2004, the public is invited to submit written comments on the Annual Performance Review. Comments received after 5:00 p.m. September 13, 2004 cannot be considered in the preparation of the Annual Performance Report to HUD. Send comments to County ECD at the address shown below. A draft copy of the APR will be available for public review during the public comment period, at this ECD address.

Those individuals wishing to express their views on the Annual Performance Review may be present and be heard at the public hearing or may, prior to the time of the hearing, submit written comments to the Clerk of the Board of Supervisors, 385 North Arrowhead Avenue, Second Floor, San Bernardino, CA 92415-0130.

If you challenge any decision regarding the above proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

Due to time constraints and the number of persons wishing to give oral testimony, time restrictions may be placed on oral testimony at the public hearing regarding this proposal. You may make your comments in writing to assure that you are able to express yourself adequately.

San Bernardino County
Department of Economic and Community Development (ECD)
290 North D Street, Sixth Floor
San Bernardino, CA 92415-0040
Attn: Program and Compliance Section
Or call (909) 388-0959

DENNIS HANSBERGER, CHAIRMAN
BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO

J. RENEE' BASTIAN, CLERK OF THE BOARD OF SUPERVISORS

APPENDIX C

CITIZEN COMMENTS

As of September 9, 2004, the County Economic and Community Development Department had not received any citizen comments on the draft 2003-2004 Annual Performance Review (APR). If citizen comments are received by September 14, 2004 or at the September 14, 2004 public hearing before the San Bernardino County Board of Supervisors, they will be incorporated herein.