COUNTY OF SAN BERNARDINO

2004-05
FINAL BUDGET

Supervisor Bill Postmus, Vice Chair ..... First District

Supervisor Paul Biane ..... Second District

Supervisor Dennis Hansberger, Chair ..... Third District

Supervisor Patti Aguiar .....Fourth District

Supervisor Clifford Young ..... Fifth District

Mark H. Uffer, County Administrative Officer

Larry Walker, Auditor/Controller-Recorder

MARK H. UFFER
County Administrative Officer

COUNTY OF SAN BERNARDINO

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BOARD OF SUPERVISORS

Bill Postmus, Vice Chair ..... *First District*
Paul Biane ..... *Second District*
Dennis Hansberger, Chair ..... *Third District*
Patti Aguiar ..... *Fourth District*
Clifford O. Young ..... *Fifth District*

The Honorable Board of Supervisors
County of San Bernardino
San Bernardino, California

The Board adopted the final budget for 2004-05 on June 22, 2004.

As has been the case for the past couple of years, the County of San Bernardino had to build its budget while facing the potential of significant state budget reductions. This being the third year of these financial conditions, the county experienced a complex budget year requiring difficult decisions by the Board due to a continued reduction of available resources.

The struggles and efforts of county departments and the Board produced an adopted 2004-05 budget that stands as a fiscally sound spending plan. The 2004-05 budget provides for the operational needs of county departments, increases the county's general purpose reserve, and sets aside a significant amount of contingencies for uncertainties that the county may face during the current year and next fiscal year.

The key elements of this 2004-05 budget include:

4% and 9% Cost Reductions

While building the 2004-05 budget, the County Administrative Office incorporated a reduction plan into the general fund departmental local cost allocations. This action was taken as a means to better position the county for the impacts of the state budget, which, when presented in January painted an ominous picture for local government, especially counties. Most general fund departments receiving local cost were affected by the reductions. However, departmental mandated costs were exempted. For most departments, the reduction percentage was 9% of local cost. For various law and justice departments the percentage reduction was 4%, reflecting the county's commitment to public safety. These reductions were incorporated into the development of the proposed budget submitted by the departments in April and produced $13.2 million in savings.

When the state submitted its revised budget in May, known as the "May Revise", the reductions to local governments were more evenly allocated, which meant county reductions decreased significantly. Since the County of San Bernardino was prepared for the worst, this good news enabled the county to restore some of the reductions built in the 2004-05 proposed budget. As a result, the Board of Supervisors restored half of the law and justice reductions and various departmental policy items.

Contingencies & Reserves

The Board also prudently set aside $106.3 million in contingencies to mitigate the impact of uncertainties presented by the state's financial picture, increases due to negotiated employee MOUs, increases in retirement, and increases in insurance costs. This broke down to $92.8 million of available financing for uncertainties, $7.9 million for future retirement costs, and $5.6 million as required by Board policy, which requires that 1.5% of budgeted locally funded appropriations must be set aside in contingencies.

In addition, the Board contributed $2.4 million to the general purpose reserve in 2003-04, bringing the total to $37.2 million (10% of locally funded appropriations). Contingencies and reserves serves as an insurance policy to safeguard essential programs should the county experience an economic downturn.

*****

In summary, the 2004-05 final budget demonstrates the Board's continual commitment to responsible fiscal management and a fair, cost-effective government for the citizens of San Bernardino County. While there are still issues the county must face in the future, this budget is a further step forward, and one in which the Board can take pride. It is also a budget that places the county in a good position to meet the challenges sure to be presented in future budget years.

Respectfully submitted,

MARK H. UFFER
County Administrative Officer

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COUNTY OF SAN BERNARDINO

The Board of Supervisors adopted the County of San Bernardino's 2004-05 Budget on June 22, 2004. This budget covers the period from July 1, 2004 – June 30, 2005. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget amount.

The County of San Bernardino's 2004-05 Final Budget consisting of the general fund, capital project funds, special revenue funds, and enterprise funds has a total appropriation of $2.8 billion.

When developing their individual budgets, each department considers the following mission, vision, and value statements of the County of San Bernardino:

Mission Statement

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the people it serves.

Vision Statement

Our vision is to create a safe, clean, and healthy environment that appeals to families and individuals, and attracts the best in business and industry. We will create, support, and enhance vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history.

VALUES Statement

To achieve our Vision, we dedicate ourselves to these values:

- **V**aluing our workforce by providing recognition, training and education, opportunities for customer service and career development, a safe and healthy work environment and fair compensation.
- **A**ppreciation and promotion of the diverse cultures that comprise our workforce and the communities we serve.
- **L**eadership by coordinating regional planning through collaboration with local communities and businesses.
- **U**nquestioned integrity that embraces a culture of honor and trustworthiness.
- **E**xcellence in the development of efficient and cost-effective strategies to improve customer service in an atmosphere that allows and encourages new ideas.
- **S**ervice of the highest quality to our customers delivered with dignity and respect.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. This plan begins with reviewing the two restricted financing sources, Prop. 172 and realignment. Prop. 172 assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing the general fund departments of the Human Services System, Behavioral Health, and Public Health. If these financing sources are not sufficient to pay for those departments' costs, then the general fund sources are considered.

The 2004-05 financing plan included a total of $372.1 million in ongoing discretionary revenue for the general fund. This revenue is comprised of property taxes, vehicle license fees, interest on the county investment pool, sales tax, and other taxes. Mandatory costs such as previously negotiated salary increases, previous year's Board approved costs, and other mandated costs are first financed by the discretionary revenue. After the mandatory costs are

financed, the remaining unallocated discretionary revenue is presented to the Board of Supervisors during the budget workshop for approval of distribution.

This year, the County Administrative Office incorporated a reduction plan into the general fund departmental local cost allocations. This action was taken as a means to better position the county for the impacts of the state budget, which, when presented in January painted an ominous picture for local government, especially counties. Most general fund departments receiving local cost were affected by the reductions. However, departmental mandated costs were exempted. For most departments, the reduction percentage was 9% of local cost. For various law and justice departments the percentage reduction was 4%, reflecting the county's commitment to public safety. These reductions were incorporated into the development of the proposed budget.

A budget workshop was held May 24th through 26th, 2004, to discuss each department's proposed budget. Each department submitted a proposed budget based on the general fund financing amount allocated to them and their own departmental revenues. At this time, departments also requested fee adjustments and/or policy items, which include funding requests for those workload and program changes that were unable to be financed in their proposed budget, including restoration of state budget reductions mentioned above.

During the May budget workshop, the County Administrative Office recommended to restore some of the policy item requests and recommended to approve all fee requests. Additionally, the Board of Supervisors made requests that certain items be added to the recommended listing and requested the County Administrative Office to review other areas that either needed to be funded or potential areas to reduce costs for inclusion in the 2004-05 budget. A follow up workshop was held on June 8, 2004 for this purpose.

On June 8, 2004, discussion was held related to modifications to the policy item and fee request recommendations made at the May workshops. These modifications were made based on the County Administrative Office continued analysis of several departmental policy requests.

A budget and fee hearing was held on June 14, 2004, for public input on the county budget and fee ordinance changes and to obtain Board approval on the 2004-05 final budget. The Board adopted the 2004-05 final budget on June 22, 2004.

The following worksheets describe in detail what was approved at the budget workshops, the follow up budget workshop, the budget and fee hearings, and the adoption of the final budget.

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Approp	Revenue	Local Cost	Addt'l Staff
Fee Adjustments:				
Assessor	220,912	220,912	-	2.0
Auditor/Controller-Recorder	-	207,974	(207,974)	-
County Counsel	445,000	495,000	(50,000)	5.0
County Library	93,400	93,400	-	-
County Museum	10,000	10,000	-	0.5
Land Use Services Department-Code Enforcement	7,690	7,690	-	-
Land Use Services Department-Current Planning	86,581	168,864	(82,283)	1.0
Land Use Services Department-Fire Hazard Abatement	134,900	134,900	-	
Public Administrator/Guardian/ Conserv/Coroner	15,600	15,600	-	-
Probation	82,414	82,414	-	-
Public Health	577,869	577,869	-	7.8
Public Works - Solid Waste Management Division	859,383	859,383	-	-
Registrar of Voters	88,744	88,744	-	1.7
Treasurer-Tax Collector	15,000	15,000	-	-
Total Fee Adjustments	2,637,493	2,977,750	(340,257)	18.0

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Approp	Revenue	Local Cost	Addt'l Staff
Policy Items Approved:				
Behavioral Health - Restoration of Indigent Contracts	550,000	550,000	-	-
County Fire				
Equipment - Water Tender	210,000		210,000	-
Equipment - Brush Engine	285,000		285,000	-
Equipment - Command Vehicle	200,000		200,000	-
County Library - Library book budget augmentation	500,000	-	500,000	-
County Museum - Building maintenance	30,000	-	30,000	-
Economic & Community Development				
Funds for the Group Decision Making process of the County's geographic information management system	200,000	-	200,000	-
Joint Powers Leases				
Debt Reduction	1,800,000	-	1,800,000	-
Debt Reduction	2,012,923	-	2,012,923	-
Public Administrator/Guardian/Conserv/Coroner				
Restore 7 vehicles for Supv Deputy Coroners and Chief Deputy Coroner	67,137	-	67,137	-
Public Works - Regional Parks				
Purchase playground equipment for handicapped children at Prado Regional Park	200,000	-	200,000	-
Sheriff				
One-time funding for Resource Officer for the Needles School District	60,627	-	60,627	-
Purchase vehicles	220,000	-	220,000	-
Total Policy Items Approved	6,335,687	550,000	5,785,687	-

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Approp	Revenue	Local Cost	Addt'l Staff
Policy Items Approved Pending Adoption of the State Budget:				
Assessor				
Add 3.0 Appraisal Staff	208,878	-	208,878	3.0
Restore Mandatory Services	278,244	-	278,244	-
Clerk of the Board - Restore Clerk III position	45,911	-	45,911	1.0
County Fire - Restore 50% of the 4% Local Cost Reduction	57,291	-	57,291	-
County Library - Restoration of staffing and public service hours	777,425	777,425	-	37.4
District Attorney				
Restore Clerk III in general program.	19,100	-	19,100	0.5
Restore DDA position in Desert, West End, Central and Juvenile regions.	230,000	-	230,000	2.0
Restore Deputy District Attorney in general program.	55,000	-	55,000	0.5
Economic and Community Development - Economic				
Restoration of funding for various economic development organizations and programs.	71,833	-	71,833	-
Facilities Management - Restore Maintenance Mechanics	65,795	-	65,795	1.0
Land Use Services Department - Code Enforcement				
Reinstate Code Enforcement II Position	55,889	-	55,889	1.0
Law and Justice Group Admin				
Restore 0.1 FTE	13,659	-	13,659	0.1
Restore services and supplies	2,046	-	2,046	-
Probation				
Reinstate boys RYEF treatment program	1,450,490	-	1,450,490	19.0
Restore adult case management staff	1,559,461	1,273,713	285,748	17.0
Adult sex offender unit	716,482	-	716,482	6.0
Public Administrator/Guardian/Conserv/Coroner				
Restore 3.5 Deputy Coroner Invest-igators in San Bernardino Office	267,227	-	267,227	3.5
Public Defender - Restore 50% of the 4% Local Cost Reduction	407,856	-	407,856	4.8
Public Works - Regional Parks				
Additional staff and equipment for the County Trails Program	132,055	-	132,055	1.0
Public Works - Surveyor - GIS Parcel Basemap - ongoing maintenance	49,877	-	49,877	0.6
Registrar of Voters - Restore Elections Clerk position	42,520	-	42,520	1.0
Sheriff - Restore funding for safety positions and overtime	1,871,978	-	1,871,978	15.5
Total Policy Items Approved Pending Adoption of the State Budget	8,379,017	2,051,138	6,327,879	114.9

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Approp	Revenue	Local Cost	Addt'l Staff
Additions to Reserves:				
Museum's Hall of Paleontology	1,000,000	-	1,000,000	-
Total Additions to Reserves	1,000,000	-	1,000,000	-
Items Approved Mid-Year After Compilation of the Proposed Budget Workbook:				
Behavioral Health				
Contracts for Early Periodic Screening, Diagnostic and Treatment Services *(Approved June 8, 2004)*	3,053,436	3,053,436	-	-
Contracts for Mental Health Clubhouse Services *(Approved June 8, 2004)*	574,891	574,891	-	-
Public Health				
Award from Stte Department of Health Services for Continued Bioterrorism *(Approved April 27, 2004)*	58,900	58,900	-	1.0
Establish ABC Grading of Food Establishments *(Approved June 15, 2004)*	34,600	34,600	-	-
Sheriff				
Grant Award from the Office of Emergency Services for the Coverdell National Forensic Sciences Improvement Act *(Approved May 18, 2004)*	29,376	29,376	-	-
Auditor-Controller-Recorder - Modernization fund				
Two Business Systems Analysts to support the Auditor/Controller-Recorder's Office *(Approved June 8, 2004)*	197,902	197,902	-	-
Arrowhead Regional Medical Center				
Lease Purchase Equipment for Baxter Colleague Intravenous Pump Equipment *(Approved May 25, 2004)*	100,112	100,112	-	-
Information Services - Computer Operations				
Two Business Systems Analysts to support the Auditor/Controller-Recorder's Office *(Approved June 8, 2004)*	197,902	197,902	-	2.0
Total Items Approved Mid-Year After Compilation of the Proposed Budget Workbook	4,247,119	4,247,119	-	3.0

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Approp	Revenue	Local Cost	Addt'l Staff
Other Items Required Based On Financing Plan:				
Information Services				
Restore GIS Technician position in order to ensure timely updating of information in the Geographic Information System (GIS) databsae:				
Emerging Technology Division budget unit	65,511	-	65,511	1.0
Application Development Division budget unit	(65,511)	-	(65,511)	
Facilities Management - Utilities				
Decrease local cost based on estimated need for utility costs	(679,498)	-	(679,498)	-
County Administrative Office - Joint Powers Leases				
Decrease local cost based on estimated savings to be incurred by reducing debt with recommended funded policy items	(302,000)	-	(302,000)	-
Total Other Items Required Based On Financing Plan	(981,498)	-	(981,498)	1.0
Grand Total Board Approved Changes to the Proposed Budget Workbook	21,617,818	9,826,007	11,791,811	136.9

Since the state budget impact to the county was still unknown when the budget was adopted on June 22, 2004, the remaining financing balance of $67.8 million ($18.9 in ongoing and $48.9 in one-time) was unallocated and set aside to address potential unfunded issues. In addition, the Board of Supervisors directed that any fund balance adjustment in the general fund would be made to the appropriations for contingencies. No money can be spent from contingencies without obtaining Board of Supervisors approval.

Other Funds Budget Process

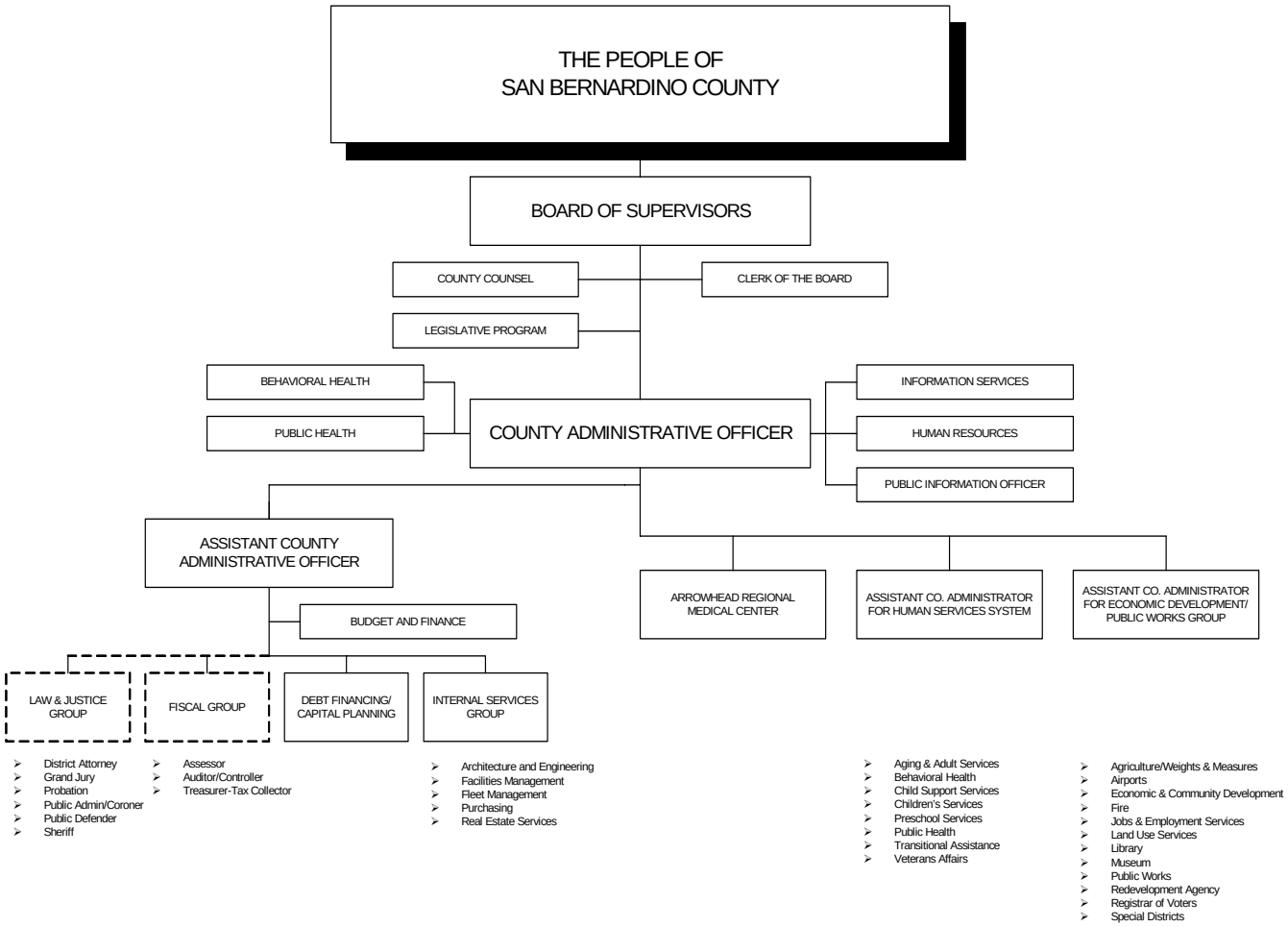
In addition to the general fund, the County of San Bernardino has capital project funds, special revenue funds, enterprise funds, and internal service funds. All of these funds are restricted to the revenue sources they receive. Each department having these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2004-05 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets were also discussed during the budget workshop and Budget and Fee Hearing. In addition, the Board of Supervisors gave approval to make necessary fund balance adjustments for special revenue funds to agree to the Auditor/Controller-Recorder's actual fund balance.

Budget Workbook Format

The County of San Bernardino's 2004-05 Final Budget is presented in this book based on the County Organizational Structure, which is depicted below. The Administrative/Executive Group is those departments that report directly to the Board of Supervisors or those departments that report directly to the County Administrative Office. This group performs functions related to the overall support of the county.

Budget units presented in this book are displayed at a fund/department level. Although some departments incorporate the organizational level (ORG) when developing their budgets, the fund/department level of presentation was selected to provide consistency between all budget units. A sample of the departmental budget format is shown on pages 9-12 of this Preface. This sample further shows and explains how each budget unit is presented in the book.

A list of Final Budget Definitions is provided on pages 13-16 of this Preface. This listing defines budget terms commonly used throughout the budget workbook.



Revised May 2004

The department name and responsible administrator are listed at the top.

DEPARTMENT
Department Head

MISSION STATEMENT

ORGANIZATIONAL CHART

Departments that have multiple budget units will have a summary at the front that lists the individual budget units and final budget figures for 2004-05 that they are responsible for.

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Rev Over(Under) Exp/ Fund Balance	Staffing
Budget #1				-	
Budget #2				-	
Budget #3			-		
Total	-	-	-	-	-

DESCRIPTION OF MAJOR SERVICES

Description of Major Services provides a narrative describing the function and activity of the budget in question.

BUDGET & WORKLOAD HISTORY

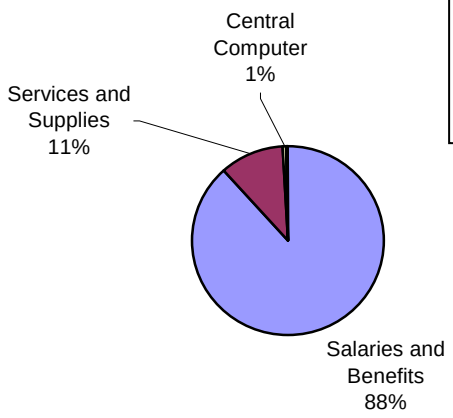
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation				
Total Revenue				
Local Cost				
Budgeted Staffing				
Workload Indicators				
Workload Indicator #1				
Workload Indicator #2				

Budget & Workload History provides a historical overview of the budget unit, including two years worth of actuals, prior year adopted budget, and the current year adopted budget.

It also includes budget and actual information related to measurements of workload, called Workload Indicators.

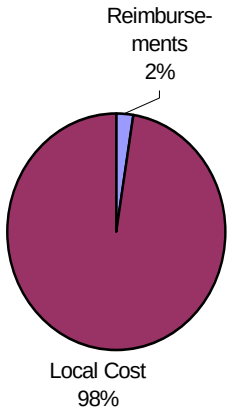
For those departments that have significant variances between budget and actual in 2003-04, there will be an explanation of why this occurred. The 2003-04 Budget is the original budget adopted in late June and does not reflect any mid year changes approved by the Board during the fiscal year. In many cases, this is why there are variances between budget and actual in 2003-04.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

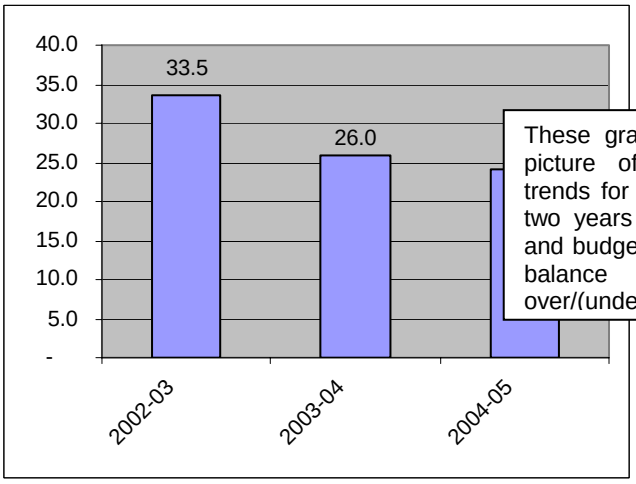


These graphs display a visual picture of the budget unit's breakdown of expenditure authority and financing sources for 2004-05.

2004-05 BREAKDOWN BY FINANCING SOURCE

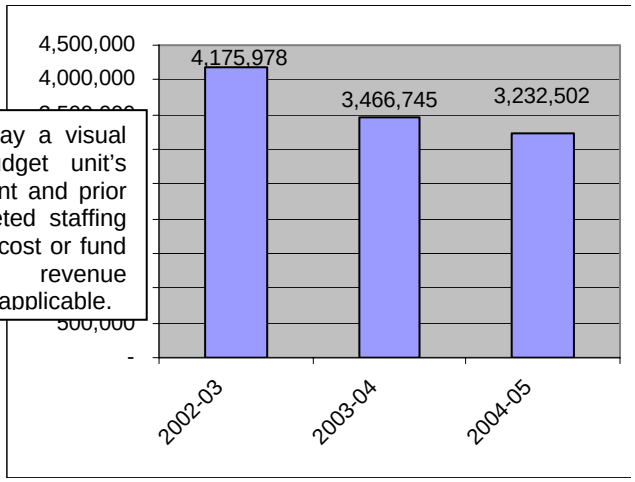


2004-05 STAFFING TREND CHART



These graphs display a visual picture of the budget unit's trends for the current and prior two years in budgeted staffing and budgeted local cost or fund balance or revenue over/(under), where applicable.

2004-05 LOCAL COST TREND CHART



The header shows which budget you are looking at and lists the Function and Activity that tie this page to the summary financial schedules prepared by the Auditor's Office.

GROUP:	-	**BUDGET UNIT:**	-
DEPARTMENT:	-	**FUNCTION:**	-
FUND:	-	**ACTIVITY:**	-

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	-	-	-	-	-
Services and Supplies	-	-	-	-	-
Central Computer	-	-	-	-	-
Other Charges	-				-
Land	-				-
Improvement to Land	-				-
Improvement to Structures	-				-
Equipment	-				-
Vehicles	-				-
L/P Structures	-				-
L/P Equipment	-				-
L/P Vehicles	-				-
Transfers	-				-
Contingencies	-				-
Total Exp Authority	-				-
Reimbursements	-				-
Total Appropriation	-				-
Operating Transfers Out	-				-
Total Requirements	-				-
Departmental Revenue					
Taxes	-				-
Licenses & Permits	-				-
Fines and Forfeitures	-				-
Use of Money and Prop	-				-
State, Fed or Gov't Aid	-				-
Current Services	-				-
Other Revenue	-				-
Other Financing Sources	-				-
Total Revenue	-				-
Operating Transfers In	-				-
Total Financing Sources	-	-	-	-	-
Local Cost	-	-	-	-	-
Budgeted Staffing		-	-	-	-

This section provides a summary overview of how the budget incrementally progresses from prior year adopted to the current year adopted.

A more detailed breakout of these expenditure and revenue changes by category is included in the following sections, Schedule A and Schedule B.

Prior year actuals are included for informational purposes.

From left to right, following prior year actuals are: the prior year approved budget; the Board approved base budget, which includes non-discretionary budget changes, such as changes due to legal requirements or salary negotiations; Board approved changes to the base budget, which includes any type of discretionary changes made by the department, policy items approved, or fee adjustments approved; and finally the final budget which is the sum of the Board Approved Base Budget column and the Board Approved Changes to Base Budget column.

The header shows which budget unit you are looking.

DEPARTMENT: -
FUND: -
BUDGET UNIT: -

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments				
Internal Service Fund Adjustments				
Prop 172				
Other Required Adjustments				
Subtotal				
Board Approved Adjustments During 2003-04				
30% Spend Down Plan				
Mid-Year Board Items				
Subtotal				
Impacts Due to State Budget Cuts				
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	-	-	-

Schedule A provides a summary of the budget unit's activity.

Beginning with the final budget of the prior year, adding in the components of Board approved adjustments, such as local cost allocations to maintain current program services and mid-year adjustments; summarizing state impacts, if any; and summarizing Board approved changes to base budget, if any. The final line represents a total final budget for the current year.

The header shows which budget unit you are looking.

DEPARTMENT: -
FUND: -
BUDGET UNIT: -

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	-	-	-	-
2.			-	-
3.			-	-
4.	-	-	-	-
Total	-	-	-	-

Schedule B provides the reader with a description and explanation of Board approved changes to base budget.

Final Budget Adjustments, approved by the Board after the proposed budget was submitted, are listed in bold print.

FINAL BUDGET DEFINITIONS

4% Reduction: While building the proposed budget, the local financing of law and justice departments was reduced by 4% based on projected state impacts to the county.

9% Reduction: While building the proposed budget, the local financing of general fund departments, excluding law and justice departments, was reduced by 9% based on projected state impacts to the county.

30% Cost Reduction Plan: The 30% Cost Reduction Plan, approved by the Board on September 23, 2003, that provides cost saving measures for discretionary income. This action was the second phase of reductions from these Plans. The first series of reductions occurred on January 28, 2003.

Activity: A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Appropriation: An authorization from a specific fund to a specific program to make expenditures/incur obligations for a specified purpose and period of time. The budget contains many appropriations or items. These appropriations are limited to one year, unless otherwise specified.

Base Budget: This year's base budget represents the prior year approved budget plus mandated cost adjustments such as across-the-board salary increases (MOU), retirement costs, risk management liabilities, and previous year's mid-year Board approved costs.

Budgeted Staffing: The number of equivalent positions funded in the budget unit. Also referred to as full-time equivalent (FTE).

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Computer: Central Computer expense category is set up specifically to allocate the Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each department's Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget (2005-06) will be adjusted based upon the actual usage in 2004-05.

Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and a 4/5 vote is required for approval.

Costs to Maintain Current Program Services: All non-discretionary budget changes that are factored into the base budget: these include the cost of new mandates and negotiated salary increases. The Board of Supervisors approved these costs for the general fund in the County Administrative Office's financing plan.

COWCAP: COWCAP is an acronym for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: An organizational unit used by county management to group programs of a like nature.

Department Recommended Funded Adjustments: A proposal by the department to change or implement a new program funded through existing resources that is not currently authorized by the Board.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health & Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Encumbrance: An obligation placed on an appropriation to pay for goods or services that have been ordered by means of contracts, but not yet received. In other words, the money is tied up. Even though it has not been spent, it cannot be used for any other purpose.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Fiscal Year (FY): The County's twelve-month accounting period (July 1 through the following June 30), which varies from the calendar year and the federal fiscal year.

Fixed Asset: An asset of a long-term character such as land, buildings, furniture, and other equipment costing $5,000 or more and having a useful life of one year or more.

Full-time Equivalent (FTE): The number of equivalent positions funded in the budget units. Also referred to as budgeted staffing.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: "Public Protection" is the function of the Sheriff's Department.

Fund: A legal unit that provides for the segregation of moneys or other resources in the county treasury for specific activities or obligations in accordance with specific restrictions or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and fund balance, as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specific fund income or expenditures.

Fund Balance: The excess of assets over liabilities, including the cancellation of prior year encumbrances.

GASB 34: Governmental Accounting Standards Board (GASB), Statement 34 establishes new requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted. GASB 34 specifies how payments for services should be accounted for (either as reimbursements or as revenues). While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories. In situations where this impact is significant, the departments have included an explanation of the reclassification.

General Fund: The General Fund is the predominate fund for financing county programs. It is used to account for revenues that are not specifically designated to be accounted for by any other fund. The primarily sources of revenue for the general fund are property taxes and other taxes, state and federal aid, current services, and other revenue. The general fund is used as the major funding source for the administrative/executive, economic development/public service, fiscal, human services system, internal services, and law and justice groups.

Impacts Due to State Budget Cuts: Reflects reductions in departmental local cost allocations to better position the county for the projected impacts caused by reductions at the state level. Most general fund departments receiving local cost were affected by the reductions; however, departmental mandated costs were exempted. For most departments, the reduction percentage was 9% of local cost, however, for various law and justice related departments the percentage reduction was 4%.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to an approved labor agreement between the county and an employee labor organization that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Operating Transfers In/Out: A method of providing financing from one fund to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: In Home Supportive Services.

Proposed Budget: The working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets and for new permanent employee positions unless specifically approved by the Board of Supervisors.

Proposition 172: A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Public Service Employee (PSE): PSEs are employees assigned to entry-level positions in a variety of fields and occupations for a limited duration. They are not full-time, regular county employees. PSEs are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits or have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program that involves a shift of program responsibilities from the state to the counties. This shift is funded through corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made, for or on behalf of another governmental unit or department. Reimbursements represent the recovery of an expenditure and is considered a financing source.

Revenue: The addition of cash or other current assets to governmental funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees or investment earnings. Revenues are deposited in a fund for future appropriation.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific sources of revenue whereby the use of such revenue is restricted by law for particular functions or activities of government.

Step Increases: An employee, based upon the completion of the required service hours in their classification, satisfactory work performance, and appointing authority recommendation, may receive step advancements. Step advancements/increases within the base salary range shall be based on two (2) step increments. Each increment is 2.5%.

Transfers: The movement of resources from one fund to another usually for payment of services received.

Unrestricted Net Assets: Net assets represent equity in capitalized assets, net of accumulated depreciation, and reduced by the outstanding balances of any debt attributable to those assets. In other words, it is the difference between a government's assets and its liabilities.

GENERAL FUND FINANCING

County general fund operations are financed with four major types of funding: departmental program revenue, Prop. 172 revenue, realignment revenue, and countywide discretionary revenue.

Departmental program revenue includes fees, service charges, and state and federal support for programs such as welfare, health care, and behavioral health. Prop. 172 revenue is restricted and is used solely for financing the Sheriff, District Attorney, and Probation departments. Realignment revenue is also restricted and used in financing mental health, social services and health programs within the County.

The balance of departmental costs not funded by departmental program revenue, Prop. 172 revenue, and/or realignment revenue is considered local cost. Local cost is funded by countywide discretionary revenue, such as property tax and vehicle license fees as well as other financing sources such as use of reserves, fund balance, and operating transfers.

The following pages describe in more detail Prop. 172 revenue, realignment revenue and countywide discretionary revenue that assists in financing general fund departments.

APPROPRIATIONS SUMMARY

The 2004-05 final budget includes appropriations of $2,840,680,742, an increase of $191,698,389 or 7.24% over a restated 2003-04 final budget. The schedule below does not include operating transfers.

	Restated* Final 2003-04	Final 2004-05	Change	Percentage Change
Countywide Operations				
Admin/Exec Group	371,872,791	369,953,511	(1,919,280)	(0.52%)
Contingencies	70,572,366	109,326,898	38,754,532	54.91%
Financial Administration	6,000,000	6,000,000	-	0.00%
Debt Service	16,066,040	22,537,293	6,471,253	40.28%
ED/Public Services Group	43,638,543	46,137,831	2,499,288	5.73%
Fiscal Group	38,240,919	43,771,521	5,530,602	14.46%
Human Services System	780,704,671	805,513,063	24,808,392	3.18%
Internal Services Group	32,300,857	31,522,438	(778,419)	(2.41%)
Law & Justice Group	449,670,081	478,356,085	28,686,004	6.38%
Total General Fund	**1,809,066,268**	**1,913,118,640**	**104,052,372**	**5.75%**
Restricted Financing Funds	33,533,105	64,934,332	31,401,227	93.64%
Capital Project Funds	62,932,855	55,021,644	(7,911,211)	(12.57%)
Special Revenue Funds	358,247,322	366,955,900	8,708,578	2.43%
Subtotal	**2,263,779,550**	**2,400,030,516**	**136,250,966**	**6.02%**
Enterprise Funds				
Arrowhead Regional Medical Ctr	255,631,781	288,702,713	33,070,932	12.94%
Medical Center Lease Payment	53,158,112	53,385,776	227,664	0.43%
County Museum Store	132,448	151,541	19,093	14.42%
Regional Parks Snackbars	71,129	67,603	(3,526)	(4.96%)
Regional Parks Camp Bluff Lake	-	292,594	292,594	- - -
Solid Waste Management	76,209,333	98,049,999	21,840,666	28.66%
Subtotal	**385,202,803**	**440,650,226**	**55,447,423**	**14.39%**
Total Countywide Funds	**2,648,982,353**	**2,840,680,742**	**191,698,389**	**7.24%**

*The restatement of 2003-04 appropriations is the result of including $22,190,172 in the special revenue funds line above instead of including this amount in the capital project funds line where it was listed in the 2003-04 final budget book. This restatement is for the special aviation capital projects, which are technically accounted for as special revenue funds and should be reported with all the other special revenue funds of the county. In addition, during 2003-04, the Board of Supervisor's approved the reorganization of the health related departments, having them report to the County Administrative Office as opposed to the Human Services System (HSS). This restatement moved $330,062,404 in appropriations from HSS to Administrative/Executive Group (Admin/Exec Group) to provide comparison between the 2003-04 budget year and the final 2004-05 budget year. Furthermore, Restricted Financing Funds were added to this schedule, increasing the prior year appropriations by $33,533,105.

Countywide Operations

Countywide operations show an increase in appropriations of $104,052,372. The most significant increases are in Contingencies, the Human Services System, and the Law and Justice Group. Each group is discussed below.

The **Administrative/Executive Group** shows a net decrease of $1.9 million. This decrease is due largely to a $5.5 million decrease in the Behavioral Health budget unit. This reduction is based on the department's continued plan to better-align spending with the receipt of ongoing realignment funds. There was also a $2.8 million decrease in the Human Resources Department that experienced a decrease in appropriations due to the shifting of the benefits operations to the benefits administration special revenue fund.

The above significant decreases in the Administrative/Executive Group were offset by a $2.0 million increase in California Children's Services for anticipated increases in caseload, a $1.9 million increase in the Public Health budget unit due to a mid-year increase in child health programs, $1.3 million in the Unemployment Insurance budget unit due to anticipated increased costs, and $1.0 million in increased appropriations were seen in the County Counsel budget unit due to a GASB 34 reclassification, which removed a reimbursement for services, now classifying it as a revenue source.

The appropriation for contingencies includes the amount set aside per county policy (1.5% of locally funded appropriations), which is $5.6 million. The other component of contingencies consists of unallocated financing available to the Board for distribution.

Furthermore, Debt Service increased $6.5 million due to a reduction in savings to be realized from the 2002 refinancing of the West Valley Detention Center (from $4.4 million in 2003-04 to $2.0 million in 2004-05) and the loss of reimbursement from Airports ($0.9 million). Additionally, $3.8 million was approved for debt reduction; this action will provide savings in the current year as well as in future years. These increases are offset by decreased costs resulting from the 2003 refinancing of the Glen Helen Pavilion, and other minor changes in debt service schedules and costs.

The **Economic Development/Public Service Group** shows a net increase attributed mainly to increases in the Building and Safety budget unit due to significant workload increases created by the improving economy, the continued low interest rates, and the 2003 wildfires. The most significant decrease anticipated is reflected in the Registrar of Voters budget unit, as the result of only one major election in the 2004-05 budget year versus two major elections in the 2003-04 budget year.

Within the **Fiscal Group**, all budget units experienced an increase. The most significant increase is reflected in the budget unit of the Auditor/Controller-Recorder, which increased $2.2 million. This increase was due in part to a mid-year adjustment for staffing in the Recorder's section as a result of increased recordings due to the higher volume of property sales and refinancing activity. The Treasurer-Tax Collector, formerly reported as two separate budget units, consolidated all operations into one budget unit. Appropriations for this consolidated unit increased $1.8 million due to additional staff needed for both anticipated increases in collections as well as service to taxpayers. The Assessor appropriations increased by $1.5 million due to the addition of three staff, the restoration of mandatory services, and the approval of several fee adjustments.

The **Human Services System** (HSS) increased a net of $24.8 million. The significant increases in the group consist of $26.4 million in appropriations in HSS Administration mainly due to a mid-year adjustment, which increased in the MediCal, Food Stamps, and Children Services programs. Included in the $26.4 million increase in HSS Administration is increased costs for IHSS provider payments ($3.2 million) due to caseload increases. Additionally, an $8.0 million increase is expected in Aid to Adoptive Children due to increased workload and increased grant costs, a $3.2 million increase in Foster Care due to increases in costs per case, a $1.6 million increase in Child Support Services due mainly to an increase in appropriations to pay for the federal automation penalty imposed by the state on the county; and a $1.2 million increase in KinGap for caseload increases.

Noteworthy decreases include $11.5 million in Entitlement Payments (Childcare) due to decreases in caseload and average monthly cost per case, and $3.8 million in CalWORKS-Aid to Families due to declining caseloads as a result of clients reaching CalWORKS time limits and clients no longer needing assistance due to newfound employment.

The **Internal Services Group** shows a slight decrease from the previous budget year. Most of the budget units within this group experienced decreases due to impacts of the state budget reductions. Furthermore, the rents budget unit was required to reclassify revenues to reimbursements per GASB 34, which also resulted in reduced appropriations.

The **Law and Justice Group** increase is due to increased costs to the Sheriff and District Attorney budget units as a direct result of increased safety MOU/retirement, specifically the retirement benefit known as 3% at 50. The Trial Court Funding Maintenance of Effort budget unit increased due to increased payments to the state based on a new state mandated payment, as well as an increase in collections, which are shared equally with the state.

Additionally, the Law and Justice Group had $6.9 million in policy items approved as a reflection of the Board's commitment to public safety.

Restricted Financing Funds

Restricted Financing Funds consist of two restricted financing sources – Prop. 172 and realignment. Prop. 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services and health programs within the County.

Capital Project Funds

Capital Project Funds appropriations decreased $7,911,211 from the prior year restated amount.

Capital Improvement Projects appropriations decreased primarily due to progress made on the High Desert Juvenile Detention and Assessment Center. The appropriations for this project decreased $10.4 million from the prior year. Of the $55.0 million total appropriations for all capital projects for 2004-05, $5.3 million was budgeted for new projects and $49.7 million was budgeted as carry-over projects, which includes $4.1 million remaining in the High Desert Juvenile Detention and Assessment Center project.

Special Revenue Funds

Special Revenue funds increased $8,708,578 overall.

Significant increases in specific funds include:

- $3.8 million in transportation/road operations, which includes a $2.2 million increase for the purchase of new vehicles to replace a portion of the department's older equipment, as well as $1.6 million for retirement and MOU-related increases.

- $2.1 million in transportation/special projects, which includes $3.3 million in new construction for Duncan Road in the Phelan area, the Amboy Road overlay, and the Summit Valley Road paving project, offset by a $1.2 million decrease due mainly to the completion of Phases I and II of the Etiwanda Interchange Improvement Project.

- $3.7 million in the special aviation funds, which is the result of a $2.0 million increase for Chino Airport Runway 3-21, $1.6 million increase for the resurfacing of a runway at Needles Airport, $1.4 million increase in the special aviation contingency fund, and a decrease of $1.3 million in the Barstow/Daggett security improvements fund as that project is nearing completion.

- $4.7 million in Regional Parks' Prop. 40 fund for land acquisition for the new Colton Regional Park and the movement of project funds from the county trail system budget unit.

- $0.9 million in Regional Parks' Prop. 12 fund for the new projects schedule for 2004-05.

- $3.4 million occurred in the micrographic systems budget unit due mainly to increased revenues received from an increase in recording transactions.

- $1.3 million in Preschool Services due in part to a contract with the Children and Families Commission (First 5) for school readiness and additional state and federal aid.

- $3.7 million in Human Resources Benefits Administration Fund is due to the transfer of appropriations from the general fund to a special revenue fund.

- $2.1 million in the sheriff's special projects funds. The main areas of increases include contract training, CAL-ID, and the capital project fund, offset by a decrease in the COPS More grant fund.

- $3.8 million due to an accounting change, which now includes certain special revenue funds that were previously used for financing only, that now are budgeted as contingencies.

Significant decreased appropriations in special revenue funds include:

- $7.0 million in the county trail system, of which $2.9 million represents a reduction in appropriations for contracts encumbered in 2003-04 for Phase II of the Santa Ana River Trail and the remaining funds were transferred into the Regional Parks' Prop 40 budget unit.

- $6.7 million in the Economic and Community Development consolidated fund due to reduced funding in the following programs: neighborhood housing initiative, community block grants, and Section 108 projects. These decreases were offset by increases in the home program and special purpose grants.

- $1.3 million in the juvenile justice program due in part to a reduction in school probation officers and the elimination of the Preventing Repeat Offenders program.

- $1.6 million in the Jobs and Employment Services budget unit, which is the result of a decrease in Welfare to Work funding for assessment, outreach, and training appropriations.

- $2.4 million in tobacco tax appropriation due to a decrease in the allocation of funding from the state.

- $6.0 million for special aviation projects as there are several funds related to the Apple Valley Airport (County Service Area 60), which are now reported in the Board Governed Districts budget.

Enterprise Funds

The increase in Arrowhead Regional Medical Center reflects increased salary and benefit costs, and services and supplies costs related to compliance with new nurse-to-patient ratios, a 7.49% increase in inpatient days, a 32.15% increase in emergency room visits, and a 10.65% increase in outpatient visits.

Medical Center Lease Payments increased slightly, reflecting the increases in net lease payments and trustee/administrative fees.

A new enterprise fund was established to record the activity associated with Regional Parks' Camp Bluff Lake. This is a 120-acre camp located in the San Bernardino Mountains near the City of Big Bear Lake. The county has an agreement with the Wildlands Conservancy for use of the facility, which will provide children with recreational opportunities.

Solid Waste Management appropriations have been increased by $21.8 million as a result of $11.7 million in increased costs related to the final closure of the Milliken, Apple Valley, and Hesperia landfills, expansion of the Mid Valley Landfill Unit 3 cell, and expansion of groundwater and landfill gas monitoring wells including continued perchlorate investigations; increased Bark Beetle costs of $6.0 million; and increased costs of $4.1 for operations.

REVENUE SUMMARY

The 2004-05 county budget is financed from a variety of sources, which are listed below. This schedule does not include operating transfers.

	Restated* Final 2003-04	Final 2004-05	Change	Percentage Change
REVENUES FOR ALL COUNTY FUNDS (Excluding Enterprise Funds)				
Property Taxes				
Current Secured, Unsecured, Unitary	133,663,691	145,253,060	11,589,369	8.67%
Supplementals	5,211,327	5,601,827	390,500	7.49%
Penalty on Current Taxes	1,241,599	1,233,599	(8,000)	(0.64%)
Prior Property Taxes, Penalties and Interest	5,823,396	5,939,733	116,337	2.00%
Special Assessments	2,044,015	2,664,000	619,985	30.33%
Total Property Taxes	147,984,028	160,692,219	12,708,191	8.59%
Other Taxes	129,505,488	152,224,725	22,719,237	17.54%
State and Federal Aid	1,342,417,579	1,368,650,071	26,232,492	1.95%
Charges for Current Services	317,349,319	335,574,123	18,224,804	5.74%
Other Revenue	108,559,481	109,717,133	1,157,652	1.07%
Subtotal	**2,045,815,895**	**2,126,858,271**	**81,042,376**	**3.96%**
ENTERPRISE FUNDS				
Arrowhead Regional Medical Center	263,031,781	298,070,213	35,038,432	13.32%
Medical Center Lease Payment	24,484,009	24,536,303	52,294	0.21%
County Museum Store	148,400	169,650	21,250	14.32%
Regional Parks Snackbars	76,600	76,000	(600)	(0.78%)
Regional Parks Camp Bluff Lake	-	328,650	328,650	- - -
Solid Waste Management	49,151,850	61,220,482	12,068,632	24.55%
Subtotal	**336,892,640**	**384,401,298**	**47,508,658**	**14.10%**
Total County Budget	**2,382,708,535**	**2,511,259,569**	**128,551,034**	**5.40%**

*The restatement of 2003-04 revenues is the result of detailing out the components of property taxes and clarifying the components of the "other taxes" category. The total countywide revenue budget remains unchanged.

Property Taxes

Property Tax revenue is increased $11.6 million based on an estimated increase in gross assessed secured valuation of 10.4%, an increase in unsecured valuations of 8.0%, and flat unitary property tax revenues. Supplemental property tax revenues are expected to rise by approximately 8.0%, resulting in an estimated revenue increase of $390,500.

Special Assessments are expected to rise by more than $600,000 primarily due to increased weed abatement and vector control assessments.

Other Taxes

Other taxes are increasing as a result of a projected $16.8 million increase in Proposition 172 sales tax revenues, a $3.7 million increase in property transfer tax revenues and a total of $1.5 million in additional sales tax revenues. In addition, Prop. 10 tobacco taxes to Preschool Services are expected to rise by $0.7 million.

State and Federal Aid

An overall increase in revenues is reflected in the revenue category of state and federal aid. This increase is comprised of both increases and decreases in various programs.

Significant increases include:

- $12.5 million net increase in federal capital grants for transportation projects, which included $13.3 million to finance the Fort Irwin Road improvement project and $1.3 million to fund the Amboy Road overlay, offset by a reduction of $2.1 million in federal capital grant revenues, which financed the Etiwanda Interchange Improvement project.
- $10.3 million in federal welfare admin, $7.3 million in state health admin, and $7.3 million in federal health administration for the Human Services System due to increased funding in food stamps, MediCal, adoptions assistance, and In-Home Supportive Services (IHSS) administration.
- $4.7 million in a combination of a FEMA grant and a historic preservation grant for the Central Courthouse related to its seismic retrofit capital improvements project.
- $3.7 million in state aid for children and $3.1 million in federal aid for children in the program, Aid to Adoptive Children due to higher caseloads and cost per case.
- $3.4 million in motor vehicle in lieu and $1.6 million in vehicle license fees both based on a 4.8% budgeted growth rate based on projections from local economists.
- $2.6 million in Behavioral Health's federal financial participation for MediCal due to increased billing rates and an increase in services to children.
- $1.7 million in aid to crippled children due to increased caseloads and increased salary and benefit costs.
- $1.7 million in Probation's Title IV-E revenues related to updated calculations for the costs of intake services at juvenile halls.
- $1.6 million in state grants for Public Health, which includes increases in the child health grant and the family planning grant, offset by a reduction in maternal health grant.
- $1.3 million for Behavioral Health's crisis residential treatment funded by the Federal Emergency Management Agency for the services provided to fire and flood victims.
- $1.1 million for projected growth in Behavioral Health's early, periodic, screening, diagnostic, and treatment program.
- $1.1 million in foster care due to higher placement costs to providers.

Significant decreases include:

- $8.7 million in state childcare payments and $2.7 million in federal childcare payments to providers due to lower caseloads and rate decreases.
- $8.5 million in state capital grants due to the High Desert Juvenile Detention and Assessment facility.
- $6.0 million in the realignment usage by general fund departments.
- $4.1 million in TANF funding to the Probation Department.
- $3.7 million in CalWORKS' aid payments due to lower caseloads.

- $2.2 million decrease in Jobs and Employment Services from the 2003-04 year due to the Welfare to Work program reaching its sunset, as well as the loss of some one-time funding that had been received for training.

- $1.6 million decrease in tobacco tax allocations from the state.

Charges for Current Services

Charges for current services increased overall from the 2003-04 budget year. The most significant increases in departmental business activity consist of the Sheriff's $10.8 million increase in city contracts coupled with a $700,000 increase in training revenue from other law enforcement agencies; the Auditor/Controller-Recorder's $2.5 million increase in the general fund and $1.8 million increase in the micrographics special revenue fund due to the higher volume of property sales and refinancing activity; and a $1.0 million increase in the courts maintenance of effort budget unit due to increased fine collections.

Other noteworthy increases in current services are seen in account collection fees, sanitation fees, and increases in other services pertaining to the reimbursement from other agencies for the cost of property tax administration and the costs associated with the National Trails Highway and the Mission Boulevard rehabilitation projects. In addition, legal fees were reclassified to revenue from reimbursements based on GASB 34 criteria.

Decreases of significance in current services include $1.4 million in child support collection fees retained by the county based on a state proposal to retain the funding at the state level, a $1.2 million decrease in the indirect cost reimbursement (COWCAP) from county departments, $1.0 million in election services due to only one major election in 2004-05 versus the two elections experienced in 2003-04, and a $725,000 decrease in Information Services' direct labor as a result of departments utilizing outside vendor systems and the corresponding support of those systems.

Other Revenue

Other revenue includes licenses, permits, franchises, fines and penalties, interest earnings, and tobacco settlement funds. This category of revenue increased slightly, however, major changes are mentioned below.

Significant increases include $1.7 million in Building and Safety construction permits based on major increases in workload due to the improving economy, the continued low interest rates, and the recent fires; $1.2 million in interest revenues projected to be received in the county pool; and a $1.2 million increase in funds pledged from the Wildland Conservancy to assist with the costs related to the proposed new Colton Regional Park.

Other increases include $860,000 in tobacco settlement funds based on revised state schedules, $850,000 in loan payoffs of Economic and Community Development's home program assets; and $542,000 in new grant monies from the Institute of Museum and Library Services to finance the development of the Inland Empire Archival Heritage Center and Web Module.

Noteworthy decreases in this category of revenue include a $6.0 million decrease in the Neighborhood Initiative program. This program purchases HUD homes for rehabilitation and then re-sells the property. Decreases are the result of a low inventory of homes available for rehab and resale. Additionally, there was a $2.0 million reduction because the Robert Woods Johnson grant to Transitional Assistance has ended.

Enterprise Funds

Arrowhead Regional Medical Center revenues are expected to grow due to volume increases in inpatient days, emergency room visits, outpatient visits, and from anticipated fee increases. This growth is reflected in insurance, private pay, MediCal, and Medicare revenues.

Anticipated slight increase in revenue for the medical center lease payment fund represents state payments from the Construction Renovation/Reimbursement Program (SB 1732).

A new enterprise fund was established to record the revenues related to activities associated with Regional Parks' Camp Bluff Lake. Revenue sources include fees for summer/weekend camping programs and adult retreats.

Solid Waste Management revenues increased by $12.1 million primarily due to $7.4 million in increased revenue generated from Bark Beetle waste, a $2.3 million increase from additional tonnage received at county landfills, and an additional $1.5 million in revenue resulting from Board approved fee increases.

BUDGETED STAFFING SUMMARY

Change from Previous Year

	2003-04 Staffing	Caseload Driven/ Grant or Special Funded Programs	All Other Programs	Total Change	2004-05 Staffing	Percentage Change
General Fund	12,268.7	(167.9)	(68.4)	(236.3)	12,032.4	(1.9%)
Other Funds	4,256.3	222.1	0.0	222.1	4,478.4	5.2%
Total	16,525.0	54.2	(68.4)	(14.2)	16,510.8	

Significant changes from the previous year in caseload driven, grant or special funded programs include the following:

General Fund

- **Behavioral Health** budgeted staffing is decreased by 120.3 positions as part of the department's plan to reduce use of one-time Realignment funding. The **Alcohol and Drug** budget unit of Behavioral Health decreased by 17.4 positions to stay within the budget allocation and to accommodate increases in contracted services for a Perinatal Pilot Project.

- **Public Health** budgeted staffing is decreased by a net 58.5 positions. Increases totaling 15.7 budgeted staff are offset by program staffing reductions of 74.2 positions as a result of salary and benefits costs increasing at a faster pace than revenues. The budgeted staffing in **California Children's Services,** a budget unit of Public Health, is increased by 4.6 positions due to the opening of a new office on June 2004.

- **Land Use Services – Building and Safety** budgeted staffing is increased by 16.0 positions. On January 13, 2004, the Board of Supervisors approved 15.0 positions due to the significant increase in workload related to the improving economy, continued low interest rates, and the recent fires. Included in the 2004-05 budget is the addition of 1.0 Regional Building Supervisor position to supervise the larger plan review staff that was added mid-year.

- **Human Services System (HSS) Administrative Claim** budgeted staffing is increased by 154.0 positions. Additions include 123.0 positions that were added and approved by the Board in the December 2, 2003 Mid-year Budget Adjustment to help meet new requirements of the MediCal and Food Stamp programs. An additional 31.0 positions were included in the 2004-05 budget. Of these, 25.0 Public Service Employee (PSE) positions are to act as full-time interpreters in Transitional Assistance Department offices, 2.0 PSE positions are to provide Parent Relations Program services in the Department of Children's Services (DCS), 1.0 Supervising Public Health Nurse is added to direct health related services to Department of Aging and Adult Services' clients and 3.0 positions are added to correct dual-fill situations in DCS funded County Counsel positions.

- **Child Support Services** budgeted staffing decreased by 58.6 positions, due to MOU and other staffing related increases, while budget allocations are remaining stagnant.

- **District Attorney – Criminal** decreased 6.0 budgeted positions due to the loss of grant funding from the following grant programs: Passages, Major Narcotics Vertical Prosecution (MNVP), Statutory Rape Vertical Prosecution (SRVP), and Elder Abuse Vertical Prosecution.

- **Probation Administration and Community Corrections** had net decrease of 11.6 positions, of which increases in this budget unit included 10.0 positions as a result of an increase in Title IV-E funding, 7.0 positions that were transferred from Detention Corrections, and 6.0 positions for the adult sex offender unit. Decreases included 21.6 positions related to various grants, 3.0 positions deleted to cover the workers' comp surcharges, 4.0 positions deleted in training and recruitment, and 6.0 probation officers were deleted.

- **Probation Detention Corrections** increased by net 4.8 positions, of which 10.0 positions were deleted at West Valley Juvenile Hall since they will not be needed after the completion of an approved capital improvement project, 7.0 training and aftercare positions were transferred into the Probation Administration and Community Corrections budget unit, and additions include 13.0 Board approved positions for the High Desert Juvenile Assessment and Detention Center and 8.8 for recurrent positions and overtime for case management.

- **Probation Pre-Trial Detention** decreased 7.0 positions due to the Board approved move of this function to the Sheriff's Department.

- **Probation-AB 1913 Grant** decreased 72.0 positions. Of the 72.0 positions decrease in the general fund, 59.0 positions were moved into the special revenue fund established for the AB 1913 Grant and 13.0 positions were eliminated due to a reduction in grant funding.

- **Sheriff** increased 20.0 budgeted positions, of which 13.0 were the result of board approved positions for contract cities and grants, and 7.0 was the result of the transfer from Probation's pretrial detention.

Other Funds

- **Human Resources - Benefits Administration** budget unit is a special revenue fund under the Human Resources Department (HRD). Budgeted staffing increased by 33.0 due to the transfer of 31.0 positions from HRD and the addition of 2.0 positions, which were approved by the Board of Supervisors on December 16, 2003.

- **Arrowhead Regional Medical Center** budgeted staffing increased by 132.4 positions due to volume increases; compliance in nursing staffing ratio in patient services; additional services such as renal dialysis, hyperbaric therapy, and echo cardiology services; and increased security measures for patient's safety.

- **Preschool Services Department** budgeted staffing is decreased by 39.9 positions due to MOU and other staffing related increases, while budget allocations are remaining stagnant.

- **Probation – AB 1913 Grant** increased 59.0 positions as a result of the transfer of 72.0 positions from the general fund budget unit into this special revenue fund budget unit, coupled with a decrease of 13.0 positions due to reduced grant funding.

- **Sheriff's** budgeted staffing includes a reduction of 3.0 technical positions because the grant funding for these positions ended in 2003-04.

Significant changes from the previous year in all other programs include the following:

General Fund

- **Human Resources Department** budgeted staffing is decreased by 32.9 positions due to the transfer of 31.0 positions to the special revenue fund, Benefits Administration, and a reduction of 2.0 positions due to the 9% cost reduction plan, which are offset by an increase in budgeted staffing of 0.1 positions as a result of an increase in hours for an extra-help Human Resources Officer II to assist during upcoming negotiations with the various employee bargaining units.

- **Information Services'** budgeted staffing decreased by 17.7 positions. Of this decrease, 16.5 positions were in Applications Development of which 2.0 positions were a part of the 30% cost reduction plan, a decrease of 6.0 positions is due to the 9% cost reduction plan and a reduction of 8.5 positions due to workload decline and corresponding revenue reductions. Emerging Technology budget unit staffing has a reduction of 1.2 positions due to the 9% cost reduction plan.

- **Central Collections** budget unit was consolidated into the main Treasurer-Tax Collector department budget unit. In addition, there is an increase of 8.9 budgeted staffing positions needed for increased number of assigned collection accounts, to assist the taxpayers, and various other duties.

- **Facilities Management Department** budgeted staffing decreased a total of 10.5 positions. The division breakdown for positions deleted as a result of the state budget impact is as follows: Custodial Division 4.5 positions, Grounds 3.7 positions, and Maintenance 0.3 positions. Home Repair's 2.0 positions relate to federal funding from Economic and Community Development that did not increase from 2003-04. Since no additional funding was provided for MOU and building materials costs, this required deletion of the two positions.

- **District Attorney – Criminal** decreased an additional 3.0 budgeted positions due to the impacts of the state budget cuts.

- **Sheriff** decreased 20.0 budgeted positions due to the impacts of the state budget reduction on local funding and increased costs associated with salary and benefits. This decrease coupled with the increase above nets to zero change for the department.

Countywide staffing changes are outlined by county department in the following chart:

BUDGETED STAFFING SUMMARY

Department	2003-04 Final Budget	2004-05 Final Budget	Change
ADMINISTRATIVE/EXECUTIVE GROUP			
GENERAL FUND			
BOARD OF SUPERVISORS	39.5	42.3	2.8
LEGISLATION	1.0	1.0	0.0
CLERK OF THE BOARD	14.0	13.0	(1.0)
COUNTY ADMINISTRATIVE OFFICE	26.0	24.0	(2.0)
COUNTY COUNSEL	65.7	65.0	(0.7)
HUMAN RESOURCES	116.5	83.6	(32.9)
HUMAN RESOURCES - EMPLOYEE HEALTH & WELLNESS	13.0	12.7	(0.3)
HEALTH CARE COSTS	4.0	4.0	0.0
BEHAVIORAL HEALTH	686.2	565.9	(120.3)
BEHAVIORAL HEALTH - ALCOHOL AND DRUG	91.5	74.1	(17.4)
PUBLIC HEALTH	921.3	862.8	(58.5)
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	145.0	149.6	4.6
INFORMATION SERVICES - APPLICATIONS DEVELOPMENT	93.8	77.3	(16.5)
INFORMATION SERVICES - EMERGING TECHNOLOGIES	15.2	14.0	(1.2)
SUBTOTAL GENERAL FUND	2,232.7	1,989.3	(243.4)
OTHER FUNDS			
HUMAN RESOURCES - BENEFITS ADMIN	0.0	33.0	33.0
HUMAN RESOURCES - COMMUTER SERVICES	3.5	2.5	(1.0)
HUMAN RESOURCES - RISK MANAGEMENT	65.0	65.3	0.3
ARROWHEAD REGIONAL MEDICAL CENTER	2,299.9	2,432.3	132.4
INFORMATION SERVICES - COMPUTER OPERATIONS	125.4	127.4	2.0
INFORMATION SERVICES - NETWORK SERVICES	93.0	93.0	0.0
SUBTOTAL OTHER FUNDS	2,586.8	2,753.5	166.7
TOTAL ADMINISTRATIVE/EXECUTIVE GROUP	**4,819.5**	**4,742.8**	**(76.7)**

BUDGETED STAFFING SUMMARY

Department	2003-04 Final Budget	2004-05 Final Budget	Change
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP			
GENERAL FUND			
ED/PUBLIC SERVICES GROUP	17.0	15.0	(2.0)
AGRICULTURE/WEIGHTS & MEASURES	64.5	63.5	(1.0)
AIRPORTS	28.9	27.0	(1.9)
COUNTY MUSEUM	52.5	51.7	(0.8)
ECD - ECONOMIC PROMOTION	2.0	2.0	0.0
ECD - SMALL BUSINESS DEVELOPMENT	4.0	3.0	(1.0)
LAND USE SERVICES - ADMINISTRATION	11.0	10.0	(1.0)
LAND USE SERVICES - CURRENT PLANNING	27.0	28.0	1.0
LAND USE SERVICES - ADVANCE PLANNING	19.0	19.0	0.0
LAND USE SERVICES - BUILDING AND SAFETY	62.2	78.2	16.0
LAND USE SERVICES - CODE ENFORCEMENT	30.0	30.0	0.0
LAND USE SERVICES - FIRE HAZARD ABATEMENT	21.0	21.0	0.0
PUBLIC WORKS - REGIONAL PARKS	117.1	117.1	0.0
PUBLIC WORKS - SURVEYOR	39.4	42.4	3.0
REGISTRAR OF VOTERS	42.9	39.2	(3.7)
SPECIAL DISTRICTS - FRANCHISE ADMINISTRATION	3.0	3.0	0.0
SUBTOTAL GENERAL FUND	541.5	550.1	8.6
OTHER FUNDS			
COUNTY LIBRARY	209.2	209.0	(0.2)
COUNTY MUSEUM STORE	2.1	2.2	0.1
ECONOMIC AND COMMUNITY DEVELOPMENT	61.0	58.0	(3.0)
JOBS AND EMPLOYMENT SERVICES	141.0	150.1	9.1
LAND USE SERVICES - HABITAT CONSERVATION	0.0	0.0	0.0
PUBLIC WORKS - COUNTY TRAIL SYSTEM	4.0	5.0	1.0
PUBLIC WORKS - CALICO GHOST TOWN MARKETING SVCS	1.0	1.0	0.0
PUBLIC WORKS - CAMP BLUFF LAKE	0.0	7.6	7.6
PUBLIC WORKS - REGIONAL PARKS SNACK BARS	1.3	1.3	0.0
PUBLIC WORKS - ROAD OPERATIONS CONSOLIDATED	357.7	368.0	10.3
PUBLIC WORKS - SOLID WASTE MANAGEMENT	74.4	84.8	10.4
SUBTOTAL OTHER FUNDS	851.7	887.0	35.3
TOTAL ECON DEVELOP/PUBLIC SERVICES GROUP	**1,393.2**	**1,437.1**	**43.9**

BUDGETED STAFFING SUMMARY

Department	2003-04 Final Budget	2004-05 Final Budget	Change
FISCAL GROUP			
GENERAL FUND			
ASSESSOR	159.9	163.9	4.0
AUDITOR/CONTROLLER-RECORDER	181.6	191.6	10.0
TREASURER-TAX COLLECTOR	66.5	168.9	102.4
TREASURER-TAX COLLECTOR - CENTRAL COLLECTIONS	93.5	0.0	(93.5)
SUBTOTAL GENERAL FUND	501.5	524.4	22.9
OTHER FUNDS			
STATE/COUNTY PROPERTY TAX ADMINISTRATION	29.0	29.0	0.0
AUDITOR/CONTROLLER - SYSTEMS DEVELOPMENT	0.0	7.0	7.0
AUDITOR/CONTROLLER - RECORDS MANAGEMENT	2.0	1.0	(1.0)
SUBTOTAL OTHER FUNDS	31.0	37.0	6.0
TOTAL FISCAL GROUP	**532.5**	**561.4**	**28.9**
HUMAN SERVICES SYSTEM			
GENERAL FUND			
AGING AND ADULT SERVICES	101.1	101.9	0.8
CHILD SUPPORT SERVICES	565.0	506.4	(58.6)
HSS ADMINISTRATIVE CLAIM	3,422.7	3,576.7	154.0
VETERANS AFFAIRS	17.0	16.3	(0.7)
SUBTOTAL GENERAL FUND	4,105.8	4,201.3	95.5
OTHER FUNDS			
PRESCHOOL SERVICES	575.8	535.9	(39.9)
SUBTOTAL OTHER FUNDS	575.8	535.9	(39.9)
TOTAL HUMAN SERVICES SYSTEM	**4,681.6**	**4,737.2**	**55.6**
INTERNAL SERVICES GROUP			
GENERAL FUND			
ARCHITECTURE AND ENGINEERING	23.0	23.0	0.0
FACILITIES MANAGEMENT - ADMINISTRATION	4.0	4.0	0.0
FACILITIES MANAGEMENT - CUSTODIAL	47.5	43.0	(4.5)
FACILITIES MANAGEMENT - GROUNDS	23.7	20.0	(3.7)
FACILITIES MANAGEMENT - HOME REPAIR	12.0	10.0	(2.0)
FACILITIES MANAGEMENT - MAINTENANCE	56.0	55.7	(0.3)
PURCHASING	18.0	16.0	(2.0)
REAL ESTATE SERVICES	24.0	24.0	0.0
SUBTOTAL GENERAL FUND	208.2	195.7	(12.5)

BUDGETED STAFFING SUMMARY

Department	2003-04 Final Budget	2004-05 Final Budget	Change
INTERNAL SERVICES GROUP (continued)			
OTHER FUNDS			
FLEET MANAGEMENT - GARAGE AND WAREHOUSE	94.0	97.0	3.0
FLEET MANAGEMENT - MOTOR POOL	4.0	4.0	0.0
PURCHASING - CENTRAL STORES	14.0	12.0	(2.0)
PURCHASING - MAIL AND COURIER SERVICES	34.0	33.0	(1.0)
PURCHASING - PRINTING AND MICROFILM SERVICES	17.0	16.0	(1.0)
SUBTOTAL OTHER FUNDS	163.0	162.0	(1.0)
TOTAL INTERNAL SERVICES GROUP	**371.2**	**357.7**	**(13.5)**
LAW AND JUSTICE GROUP			
GENERAL FUND			
COUNTY TRIAL COURTS - DRUG COURT PROGRAMS	0.0	0.0	0.0
COUNTY TRIAL COURTS - GRAND JURY	0.0	0.0	0.0
COUNTY TRIAL COURTS - INDIGENT DEFENSE	0.0	0.0	0.0
DISTRICT ATTORNEY - CRIMINAL	397.0	388.0	(9.0)
DISTRICT ATTORNEY - CHILD ABDUCTION	7.0	6.5	(0.5)
LAW AND JUSTICE GROUP ADMINISTRATION	1.0	1.0	0.0
PROBATION - ADMINISTRATION/COMM CORRECTIONS	458.6	447.0	(11.6)
PROBATION - DETENTION CORRECTIONS	613.0	617.8	4.8
PROBATION - PRE-TRIAL DETENTION	7.0	0.0	(7.0)
PROBATION - AB1913 GRANT	72.0	0.0	(72.0)
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	76.1	69.1	(7.0)
PUBLIC DEFENDER	180.3	175.2	(5.1)
SHERIFF	2,867.0	2,867.0	0.0
SUBTOTAL GENERAL FUND	4,679.0	4,571.6	(107.4)
OTHER FUNDS			
DISTRICT ATTORNEY - SPECIAL REVENUE	33.0	32.0	(1.0)
PROBATION - AB1913 GRANT (SR)	0.0	59.0	59.0
SHERIFF - SPECIAL REVENUE	15.0	12.0	(3.0)
SUBTOTAL OTHER FUNDS	48.0	103.0	55.0
TOTAL LAW AND JUSTICE GROUP	**4,727.0**	**4,674.6**	**(52.4)**
TOTAL COUNTY DEPARTMENTS - GENERAL FUND	**12,268.7**	**12,032.4**	**(236.3)**
TOTAL COUNTY DEPARTMENTS - OTHER FUNDS	**4,256.3**	**4,478.4**	**222.1**
GRAND TOTAL COUNTY DEPARTMENTS	**16,525.0**	**16,510.8**	**(14.2)**

PROP. 172

Proposition 172 (Prop. 172), which became effective January 1, 1994, placed a one-half percent sales tax rate in the state's constitution and required that revenues from the additional one-half percent sales tax be used only for local public safety activities, which include but are not limited to sheriffs, police, fire protection, county district attorneys, and county corrections. Funding from Proposition 172 enabled counties and cities to substantially offset the public safety impacts of property tax losses resulting from the state property tax shift to the Educational Revenue Augmentation Fund (ERAF).

Pursuant to Government Code 30054, of the total revenue allocated for San Bernardino County by Prop. 172, 5.0% is distributed to cities affected by the property tax shift, and 95.0% remains within the county.

On August 22, 1995, the County of San Bernardino Board of Supervisors (BOS) approved the recommendation that designated the following departments to receive the county's 95.0% share of Prop. 172 revenue, consistent with Government Code Section 30052, and authorized the Auditor/Controller to deposit the county's portion of the Prop. 172 receipts as follows:

- Sheriff 70.0%
- District Attorney 17.5%
- Probation 12.5%

Prop. 172 revenue represent a significant funding source for the Sheriff, District Attorney, and Probation. Each year, as part of the budget development process, projections of Prop. 172 revenue growth are developed based on staff analysis of revenue trends and forecasts provided by outside economists.

Growth in Prop. 172 revenue is used first to fund mandated cost increases in these departments, such as inflation, MOU adjustments, or court-ordered detention facility staffing. Any revenue beyond what is needed to fund mandated costs is used to meet other high priority needs as recommended by the department and approved by the Board. In most years mandated cost increases consume the vast majority of Prop. 172 revenue growth.

Until 2002-03, all Prop. 172 revenue received was distributed to the designated departments. However, in 2002-03, an unexpected increase in Prop. 172 revenue caused an excess of actual over budgeted Prop. 172 revenue. This excess totaled approximately $2.8 million. In 2003-04, an additional excess of actual over budgeted revenue occurred; the 2003-04 excess was $12.3 million. Upon Board approval, in 2003-04 the Sheriff and District Attorney were granted increases in revenue and appropriations in the amount of $4.8 million and $0.6 million respectively to cover unanticipated departmental costs. The remaining $9.7 million excess remains in a restricted general fund (AAG) and is the beginning balance starting 2004-05.

PROP. 172 REVENUE IN 2004-05

	Beginning Fund Balance (AAG)	Budgeted Revenue	Budgeted Department Usage	Estimated Ending Fund Balance (AAG)
Sheriff	5,823,419	79,100,000	79,100,000	5,823,419
District Attorney	2,021,954	19,775,000	19,775,000	2,021,954
Probation	1,846,889	14,125,000	15,250,000	721,889
Total	9,692,262	113,000,000	114,125,000	8,567,262

This Prop. 172 fund does not directly spend funds or provide service. It is strictly a financing budget with the actual expenditures occurring within the operating budget units of the departments that receive Prop. 172 revenue.

It is anticipated that the Sheriff and District Attorney will utilize 100 percent of the current year budgeted revenue, while Probation will utilize 100 percent of the current year budgeted revenue as well as a portion of the excess one-time revenue currently in AAG.

REALIGNMENT

In 1991 the state shifted responsibility for a number of mental health, social services, and health programs to counties. This shift, known as Realignment, resulted in the creation of two dedicated funding streams to pay for the shifted services: a ½ cent Sales Tax and a change in the depreciation schedule for vehicles which resulted in a 24.33% increase in Vehicle License Fee (VLF) revenues. Each of the three service areas identified was required to have their own separate accounts established and each of those service areas receive a different share of statewide Realignment revenues.

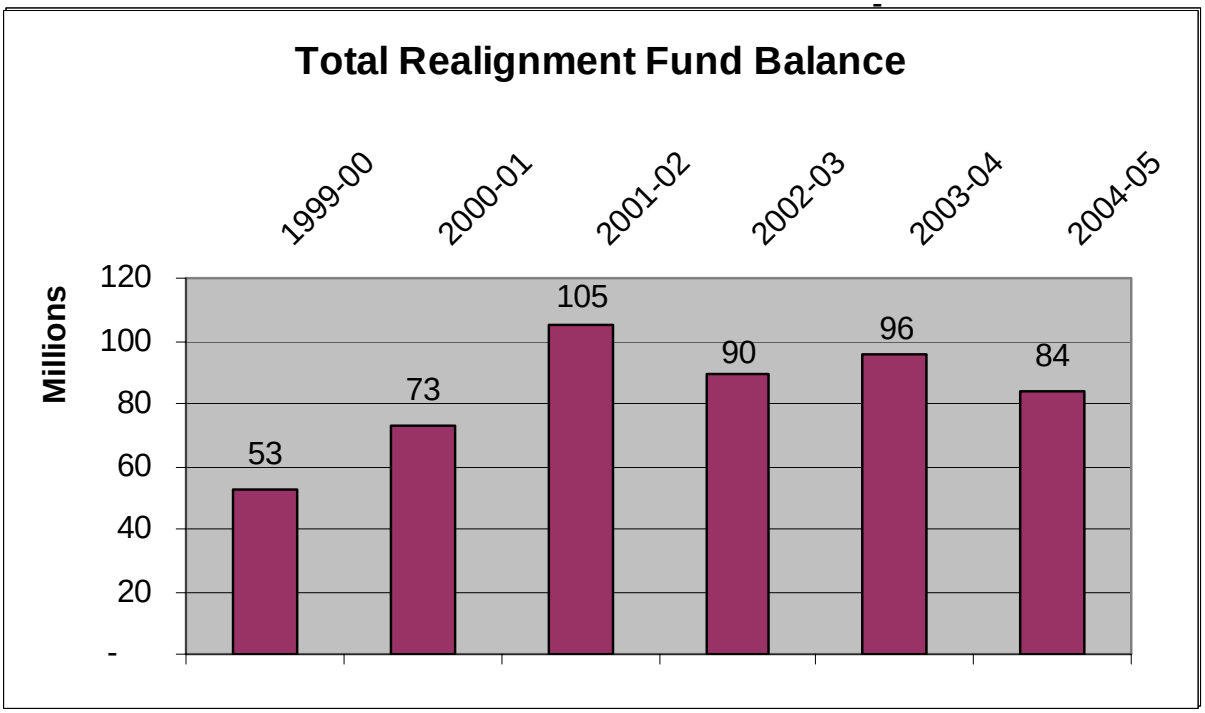
Within the mental health area, the programs for which the county is now responsible for are: community-based mental health programs, State Hospital services for county patients, and Institutions for Mental Disease. Within the social services area, the programs for which the county is now responsible for are: the county revenue stabilization program and the county justice subvention program. Within the health area, the programs for which the county is now responsible for are: AB8 county health services, local health services, medically indigent services, and the county medical services program.

In addition to these program responsibility shifts, a number of programs had changes made to their cost sharing ratios. Below are the programs involved in the cost sharing ratio changes (numbers are shown in percentages in the order of state/county shares of cost). For example, prior to realignment Foster Care costs were funded by 95% state resources and 5% county resources. Now Foster Care is funded by 40% state resources and 60% county resources, which is a significant impact to the county.

	From State/County	To State/County
Social Services programs:		
Foster Care	95/5	40/60
Child Welfare Services	76/24	70/30
Adoption Assistance	100/0	75/25
CalWORKs	89/11	95/5
County Services Block Grant	84/16	70/30
Greater Avenues for Independence	100/0	70/30
Social Services administration	50/50	70/30
In Home Supportive Services (IHSS)	97/3	65/35
Health programs:		
California Children's Services	75/25	50/50

The Realignment program has some flaws in its design that adversely impact County of San Bernardino revenues. First, is San Bernardino's status as an "under equity county," meaning that the county receives a lesser share of revenue relative to other counties based on population and estimated poverty population. Revenue distributions among counties were determined by expenditures in the programs that were transferred just prior to the adoption of Realignment. San Bernardino County was under equity in those programs. Realignment did attempt to address the inequity issue, but the effort fell short. The county continues to be under equity at this time and barring any legislative action the amount of inequity will increase over time. As growth occurs in the revenue streams, that incremental new funding is distributed on existing sharing arrangements between the counties. The counties that are already over equity get a higher percentage of the new revenue while those that are under equity get less.

In addition to the under equity issue is the fact that the demand for the services the county is providing and the revenue streams funding them are both sensitive to the economy. When the economy is doing well, demand for services is reduced and sales taxes and vehicle license fees revenues are high. When the economy does poorly, demand for services is high, but revenues under perform. The realignment funds recovered from earlier difficulties and built up a substantial available fund balance which peaked at the end of the 2001-02 year, as seen in the graph on the following page.



In the 2002-03 year, those fund balances began to be depleted as revenues shrank, demand for services increased, and expenses increased. Since these programs are now the County's responsibility, if there is insufficient growth in realignment revenue and/or no fund balance available to pay for the cost of these programs, the County will have to start using its countywide, discretionary revenue to cover the costs. Of note in this graph is that the fund balance ending 2004-05 at the far right is 68.5% Health fund balance; the other two funds continue to draw down fund balance for ongoing expenditures. Social Services, which funds caseload driven mandated programs, is projected to have a negative $0.8 million fund balance at the end of 2004-05. Thus requiring additional general fund support.

Budget History for All Realignment Funds

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Beginning Fund Balance	105,261,868	76,611,548	89,594,217	95,906,647
Revenue	171,180,931	170,635,192	179,759,269	183,229,554
Department Usage	186,848,582	200,613,769	173,446,839	195,133,856
Ending Fund Balance	89,594,217	46,632,971	95,906,647	84,002,345
Change in Fund Balance	(15,667,651)	(29,978,577)	6,312,430	(11,904,302)

Revenue is expected to increase year-over-year, primarily as a result of sales tax growth. It is important to note that for the foreseeable future all sales tax growth will accrue to the Social Services fund to pay for mandated caseload increases for which funding was unavailable in prior years. This will adversely affect the Mental Health and Health funds since they will see no increase in sales tax revenue until sales tax growth is sufficient to fund the additional caseload costs in Social Services.

Department Usage is expected to exceed revenue mainly due to the under equity issue discussed above. However, in 2003-04 actual department usage is less than revenue primarily because the actual realignment transferred to the Arrowhead Regional Medical Center (ARMC) was $14.1 million dollars less than anticipated due to ARMC's increased insurance revenues and improved collections.

The 2004-05 year end fund balance is projected to decline by 12.5% or approximately $12.0 million due to increased demand for services from the Social Services programs.

SUMMARY OF REALIGNMENT BUDGET UNITS FOR 2004-05

	Estimated Beginning Fund Balance	Budgeted Revenue	Budgeted Departmental Usage	Budgeted 10% Transfers	Estimated Ending Fund Balance	Estimated Change in Fund Balance
Mental Health	27,737,929	55,626,137	56,123,885	-	27,240,181	(497,748)
Social Services	12,207,706	70,931,212	83,891,709	-	(752,791)	(12,960,497)
Health	55,961,012	56,672,205	55,118,262	-	57,514,955	1,553,943
Total	95,906,647	183,229,554	195,133,856	-	84,002,345	(11,904,302)

The Realignment budgets do not directly spend funds or provide service. They are strictly financing budgets with the actual expenditures occurring within the operating budget units of the departments that receive Realignment revenue.

The Realignment legislation does allow for some flexibility in usage of funds at the county level. Upon action by the Board of Supervisors, a county can transfer 10% of a given years revenue from one fund to another. San Bernardino County has used the provision repeatedly over the years to help support either the health or social services programs. The County did not perform a 10% transfer in 2003-04 and is not budgeting one for 2004-05. However, in the event that such transfer is needed, Board of Supervisors approval is required.

The next three pages contain the breakdown of the three individual realignment funds.

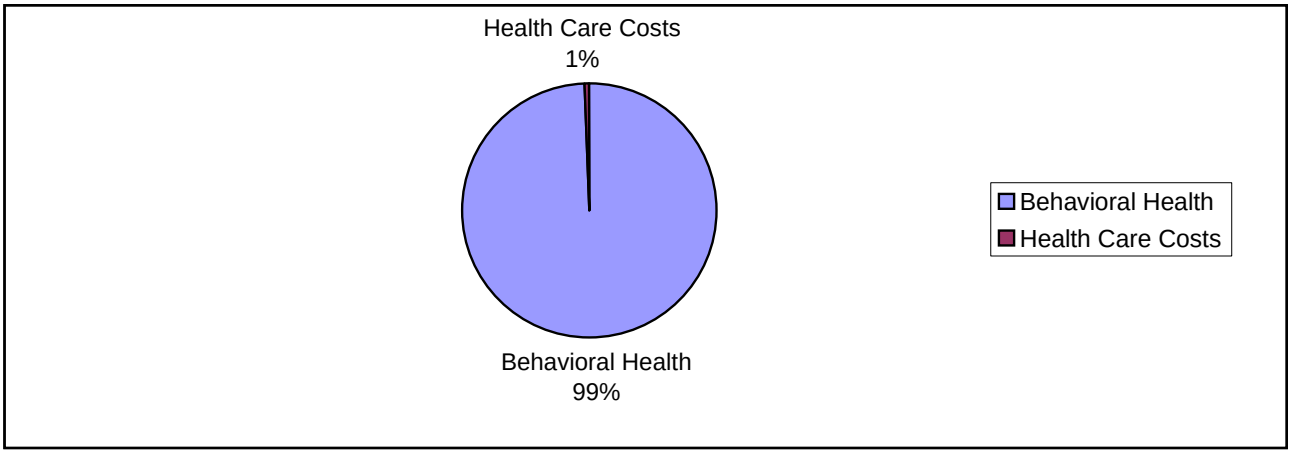
Mental Health

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Beginning Fund Balance	48,310,313	25,433,662	33,012,231	27,737,929
Revenue	55,047,078	55,201,458	55,723,908	55,626,137
Department Usage	65,245,160	67,192,114	60,998,210	56,123,885
10% Transfers	(5,100,000)	(5,337,670)	-	-
Ending Fund Balance	33,012,231	8,105,336	27,737,929	27,240,181
Change in Fund Balance	(15,298,082)	(17,328,326)	(5,274,302)	(497,748)

Mental Health fund revenue is composed of approximately 2/3 sales tax and 1/3 VLF. Revenue is expected to climb slowly since any growth in sales tax will be dedicated to Social Services to fund caseload growth. In conjunction with the County Administrative Office, the Behavioral Health Department has developed a plan to significantly reduce expenditures in an effort to bring department usage in line with revenues. As seen in the table above, this plan has been successful in reducing fund balance used from $15,298,082 in 2002-03 to $5,274,302 in 2003-04 and a budgeted $497,748 in 2004-05. Implementation of this plan has significantly improved the financial position of the Mental Health fund.

Breakdown of Department Usage of Mental Health Realignment

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Behavioral Health	64,951,853	66,873,463	60,752,520	55,800,627
Health Care Costs	293,307	318,651	245,690	323,258
Total Department Usage	65,245,160	67,192,114	60,998,210	56,123,885



Social Services

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Beginning Fund Balance	27,347,751	16,447,227	18,382,037	12,207,706
Revenue	59,451,489	59,742,774	65,828,105	70,931,212
Department Usage	73,517,203	78,653,534	72,002,436	83,891,709
10% Transfers	5,100,000	5,337,670	-	-
Ending Fund Balance	18,382,037	2,874,137	12,207,706	(752,791)
Change in Fund Balance	(8,965,714)	(13,573,090)	(6,174,331)	(12,960,497)

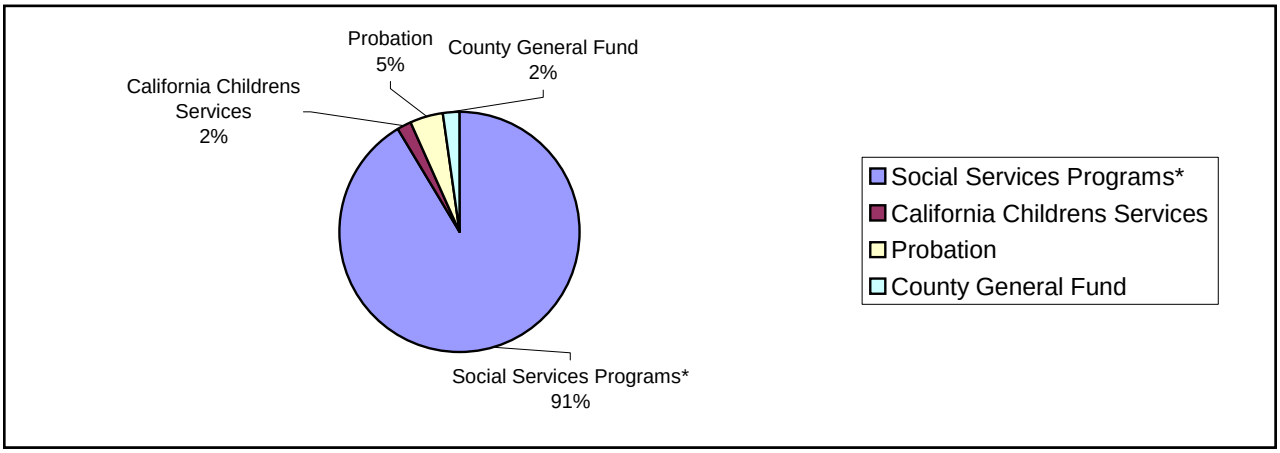
Revenue for Social Services is 96.0% sales tax and 4.0% VLF. The social services revenue has been particularly hard hit by the poor performance of statewide sales tax collection. Actual sales tax collection has been insufficient to keep up with rising costs in the mandated programs. Continued caseload cost increases as well as operational cost increases for liability insurance and increased salary and benefit costs will likely result in growing demand for additional financing for these programs.

As anticipated in last year's projections, Social Services will require additional general fund support in 2004-05.

Breakdown of Department Usage of Social Services Realignment

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Social Services Programs*	65,795,951	71,015,863	68,726,596	76,754,038
California Childrens Services	1,438,041	1,538,041	1,476,840	1,538,041
Probation	4,484,211	4,300,630	-	3,800,630
County General Fund	1,799,000	1,799,000	1,799,000	1,799,000
Total Department Usage	73,517,203	78,653,534	72,002,436	83,891,709

* Soc. Svcs. Programs include: IHSS, Foster Care, Seriously Emotionally Disturbed, and Administrative Claim Matches



Health

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Beginning Fund Balance	29,603,804	34,730,659	38,199,949	55,961,012
Revenue	56,682,364	55,690,960	58,207,256	56,672,205
Department Usage	48,086,219	54,768,121	40,446,193	55,118,262
10% Transfers	-	-	-	-
Ending Fund Balance	38,199,949	35,653,498	55,961,012	57,514,955
Change in Fund Balance	8,596,145	922,839	17,761,063	1,553,943

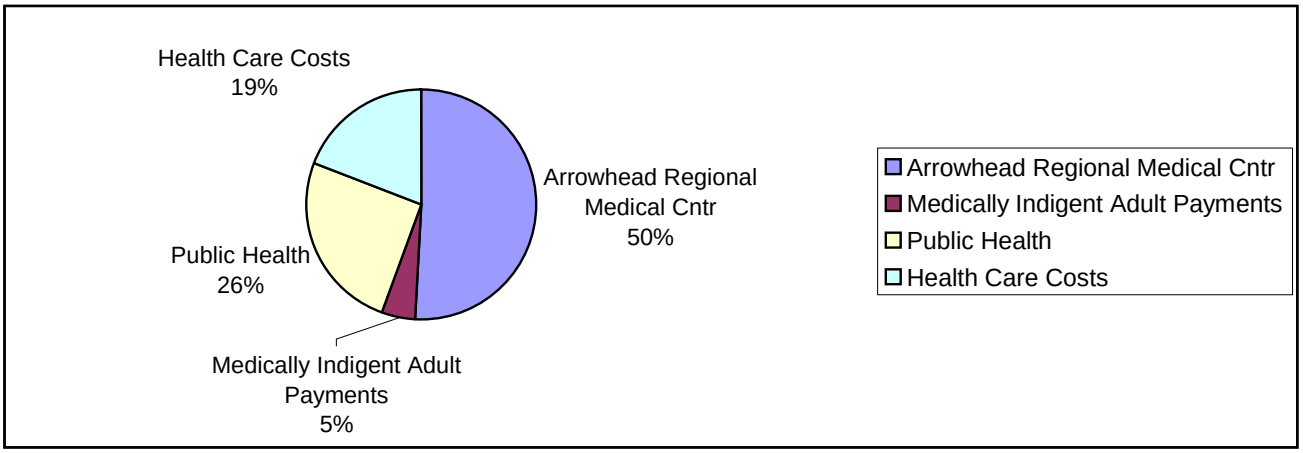
Health realignment revenue is composed of approximately 1/3 sales tax and 2/3 VLF. Within Health, departmental usage have been brought into line with ongoing revenue by not providing realignment increases to pay for rising salary and benefit costs. As a result, the departments have effectively experienced a budget cut due to inflation and the rising costs associated with salaries and benefits. The slight increase in realignment usage in 2004-05 for Public Health reflects a backfill of lost SB 90 revenue from the state, and is for cash flow purposes until the state provides reimbursement.

Other programs funded by Health realignment are Medically Indigent Adult (MIA) Payments and Health Care Costs. The MIA budget funds payments to non-county hospitals for treatment of MIA patients. The Health Care Costs budget unit helps pay for the ARMC debt service.

The 2003-04 actual department usage for ARMC is significantly lower than budgeted as ARMC experienced a better financial position than anticipated, due to its cancellation of third party agreements, improved collections, and increased patient volume.

Breakdown of Department Usage of Health Realignment

	ACTUAL 2002-03	BUDGET 2003-04	ACTUAL 2003-04	FINAL 2004-05
Arrowhead Regional Medical Cntr	28,232,816	28,000,000	13,933,600	28,000,000
Medically Indigent Adult Payments	1,252,689	2,550,000	2,550,000	2,550,000
Public Health	13,693,643	13,908,689	13,726,094	14,078,852
Health Care Costs	4,907,071	10,309,432	10,236,499	10,489,410
Total Department Usage	48,086,219	54,768,121	40,446,193	55,118,262

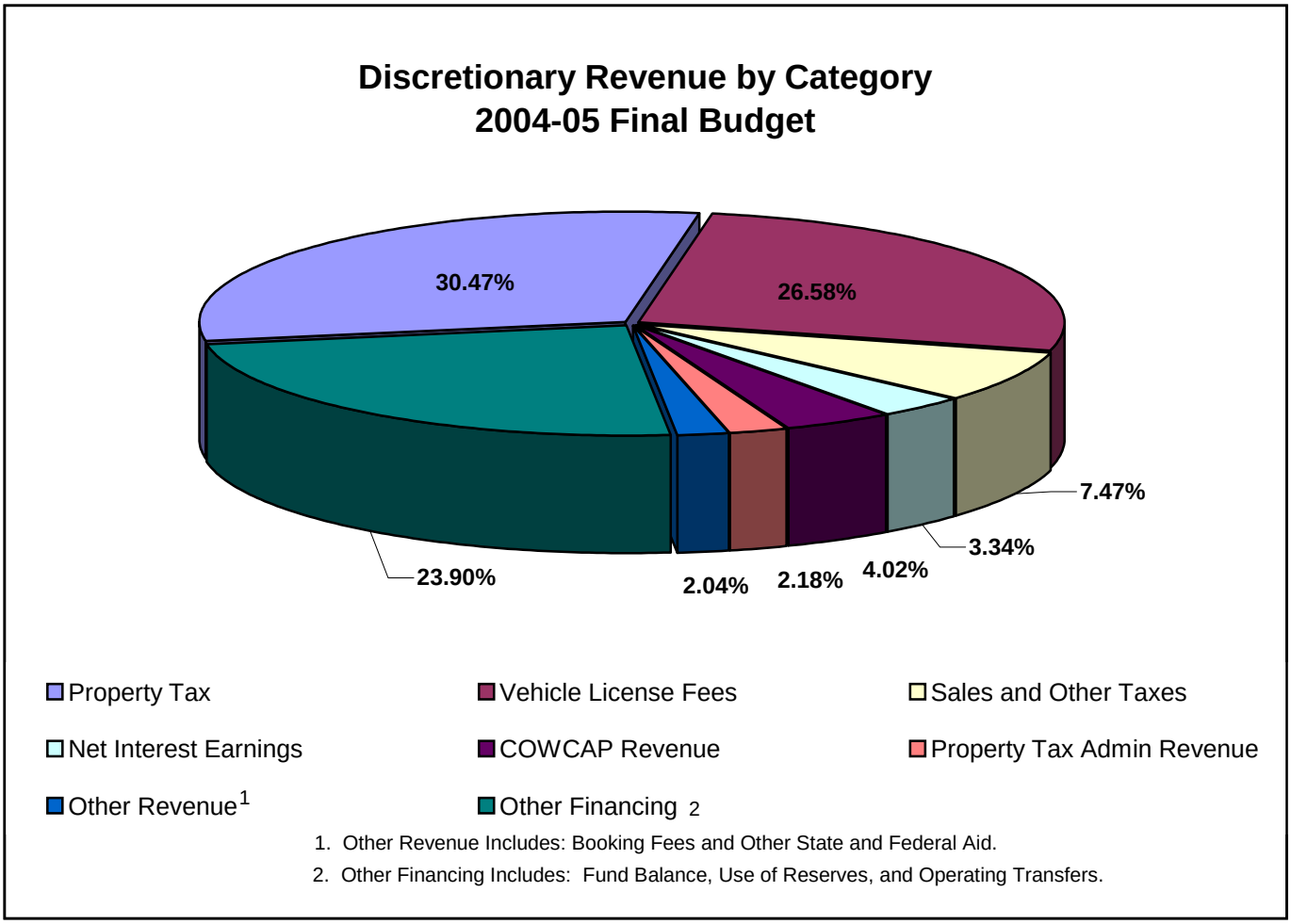


Budgetary Note: Financial information presented in this Realignment budget section is consistent with state reporting requirements for the Realignment funds. The state's reporting requirements are not consistent with the county's implementation of GASB 34 as it relates to

revenue accrual. As such, within the county's accounting system, an adjustment will be made to show the correct revenues in accordance with the county's accrual procedures. This is a revenue timing issue only as a result of delays by the state in distributing growth revenue.

COUNTYWIDE DISCRETIONARY REVENUE

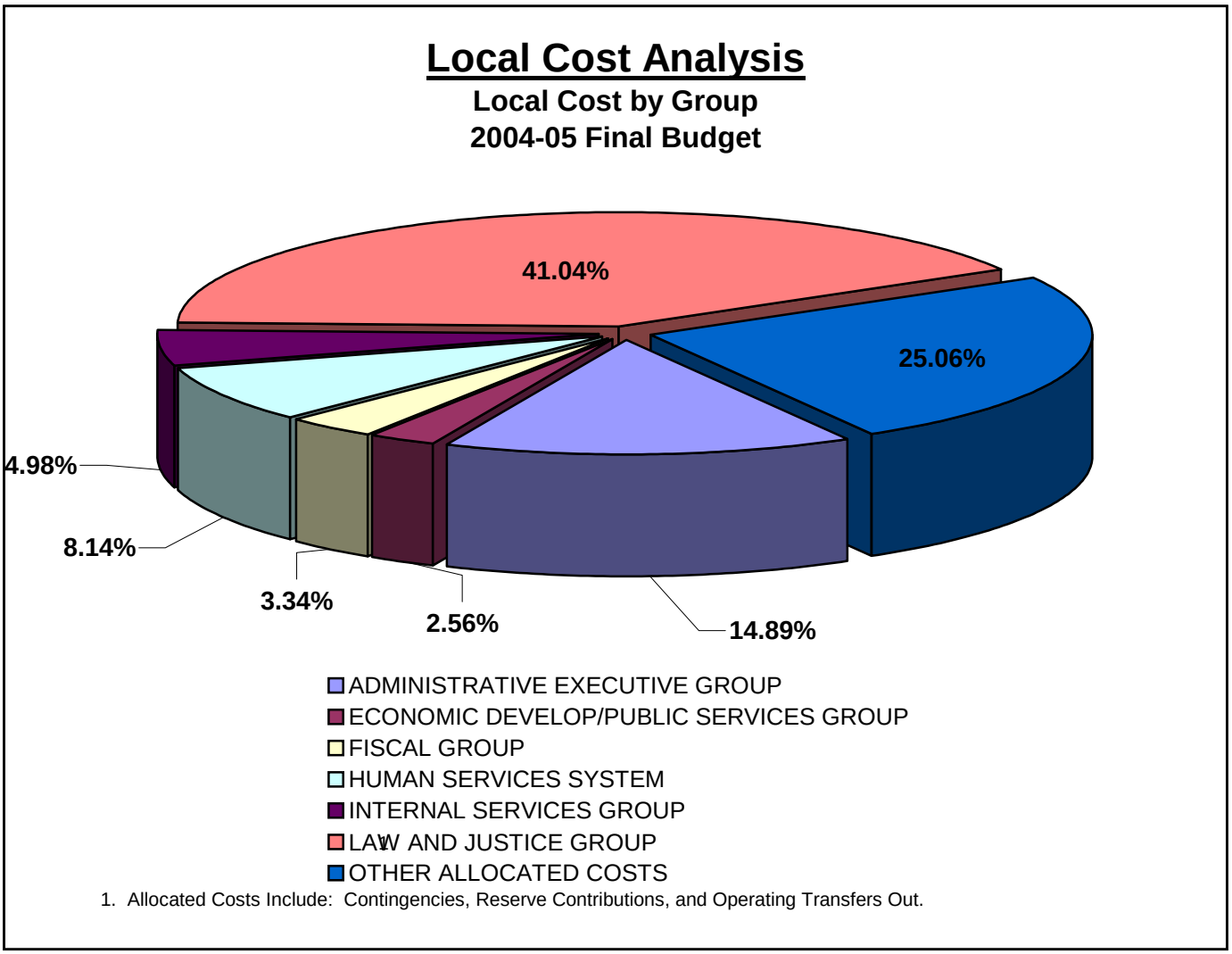
Gross local cost financing for 2004-05 is $489,062,819. Shown below are the sources of local cost financing:



COUNTYWIDE REVENUES AND OTHER FINANCING
WHICH PAY FOR GENERAL FUND LOCAL COST

	2003-04 Final Budget	2003-04 Actuals	2004-05 Final Budget
Countywide Revenues			
Property Taxes:			
Current Secured, Unsecured, Unitary	125,905,507	132,022,200	137,207,735
Supplementals	4,885,025	6,102,778	5,275,827
Penalty on Current Taxes	1,135,599	1,862,768	1,135,599
Prior Propery Taxes, Penalties and Interest	5,366,233	6,337,896	5,366,233
Total Property Taxes	137,292,364	146,325,642	148,985,394
Vehicle License Fees	124,974,967	94,583,162	129,971,160
Sales and Other Taxes	31,429,066	34,923,247	36,533,790
Net Interest Earnings	14,600,000	18,901,705	16,351,000
COWCAP Revenue	20,847,838	20,847,792	19,661,157
Property Tax Admin Revenue	9,395,173	9,032,344	10,651,703
Booking Fee Revenue	3,937,000	5,050,623	3,937,000
Other State and Federal Aid	3,329,275	3,546,541	3,619,799
Other Revenue	2,430,000	3,448,182	2,430,000
Subtotal of Countywide Revenues	348,235,683	336,659,239	372,141,003
Other Financing			
Fund Balance, beginning	55,946,725	55,946,725	88,029,109
Use of Reserves	1,160,949	9,678,823	1,154,301
Operating Transfers	34,740,153	37,937,033	27,738,406
Subtotal of Other Financing	91,847,827	103,562,581	116,921,816
TOTAL	440,083,510	440,221,820	489,062,819

The most significant sources of county local cost financing are property tax and vehicle license fees. These two sources account for $278,956,554 or 75.0% of countywide revenues. Year-end fund balance available for financing is $88.0 million. Operating transfers includes transfers into the county general fund from the Courthouse and Criminal Justice Construction funds, Solid Waste Management, and the use of $18.6 million of the tobacco settlement funds, of which $15.0 million is to be applied towards the Arrowhead Regional Medical Center Debt Service.



Countywide discretionary revenues are allocated to various county departments as local cost. The above pie chart shows what percentage of the local cost is allocated to each of the groups.

The schedule on the following pages shows a comparison of prior year local cost and current year local cost by department. This schedule also includes appropriations and revenues, including operating transfers, which are mechanisms to move financing between the various county budget units. Operating transfers are presented in the following chart because the intended purpose is to provide a complete picture of the department's appropriation and revenues. Operating transfers are excluded from the countywide appropriation and revenue summaries presented in the beginning of this section, as their inclusion would overstate countywide appropriations and revenues on a consolidated basis.

Department Title	Final Budget 2003-04: Appropriation	Final Budget 2003-04: Revenue	Final Budget 2003-04: Local Cost	Final Budget 2004-05: Appropriation	Final Budget 2004-05: Revenue	Final Budget 2004-05: Local Cost	Change Between Final 2003-04 & Final 2004-05: Appropriation	Change Between Final 2003-04 & Final 2004-05: Revenue	Change Between Final 2003-04 & Final 2004-05: Local Cost
BOARD OF SUPERVISORS (ALL DISTRICTS)	3,812,528	0	**3,812,528**	3,583,001	0	**3,583,001**	(229,527)	0	**(229,527)**
LEGISLATIVE COSTS	474,914	0	**474,914**	439,898	0	**439,898**	(35,016)	0	**(35,016)**
CLERK OF THE BOARD	912,389	62,500	**849,889**	931,404	66,500	**864,904**	19,015	4,000	**15,015**
COUNTY ADMINISTRATIVE OFFICE	3,466,745	0	**3,466,745**	3,232,502	0	**3,232,502**	(234,243)	0	**(234,243)**
COUNTY ADMINISTRATIVE OFFICE-LITIGATION	400,000	0	**400,000**	363,681	0	**363,681**	(36,319)	0	**(36,319)**
COUNTY ADMINISTRATIVE OFFICE-JOINT POWERS LEASES	20,467,787	0	**20,467,787**	22,537,293	0	**22,537,293**	2,069,506	0	**2,069,506**
COUNTY COUNSEL	7,102,029	3,777,460	**3,324,569**	8,577,085	5,256,611	**3,320,474**	1,475,056	1,479,151	**(4,095)**
HUMAN RESOURCES	8,157,864	3,103,566	**5,054,298**	5,380,631	302,500	**5,078,131**	(2,777,233)	(2,801,066)	**23,833**
HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS	30,000	30,000	**0**	35,000	35,000	**0**	5,000	5,000	**0**
HUMAN RESOURCES-UNEMPLOYMENT INSURANCE	2,700,000	0	**2,700,000**	4,000,000	0	**4,000,000**	1,300,000	0	**1,300,000**
INFORMATION SERVICES-EMERGING TECHNOLOGY	1,593,869	274,900	**1,318,969**	1,447,618	245,320	**1,202,298**	(146,251)	(29,580)	**(116,671)**
INFORMATION SERVICES-SYSTEMS DEVELOPMENT	10,136,609	4,480,501	**5,656,108**	9,342,373	3,755,256	**5,587,117**	(794,236)	(725,245)	**(68,991)**
HEALTH CARE COSTS	135,628,083	120,628,083	**15,000,000**	135,812,669	120,812,669	**15,000,000**	184,586	184,586	**0**
BEHAVIORAL HEALTH	121,296,698	119,453,945	**1,842,753**	114,699,507	112,856,754	**1,842,753**	(6,597,191)	(6,597,191)	**0**
BEHAVIORAL HEALTH-OADP	20,063,339	19,913,881	**149,458**	20,577,850	20,428,392	**149,458**	514,511	514,511	**0**
PUBLIC HEALTH	73,611,885	72,967,163	**644,722**	76,224,425	75,572,315	**652,110**	2,612,540	2,605,152	**7,388**
CALIFORNIA CHILDREN'S SERVICES	10,723,433	9,185,392	**1,538,041**	12,713,007	11,174,966	**1,538,041**	1,989,574	1,989,574	**0**
AMBULANCE REIMBURSEMENTS	472,501	0	**472,501**	472,501	0	**472,501**	0	0	**0**
LOCAL AGENCY FORMATION COMMISSION	173,400	0	**173,400**	154,000	0	**154,000**	(19,400)	0	**(19,400)**
COUNTY SCHOOLS	2,850,040	0	**2,850,040**	2,775,264	0	**2,775,264**	(74,776)	0	**(74,776)**
ADMINISTRATIVE/EXECUTIVE GROUP SUBTOTAL:	**424,074,113**	**353,877,391**	**70,196,722**	**423,299,709**	**350,506,283**	**72,793,426**	**(774,404)**	**(3,371,108)**	**2,596,704**
ASSESSOR	10,986,443	363,210	**10,623,233**	12,518,341	658,412	**11,859,929**	1,531,898	295,202	**1,236,696**
AUDITOR-CONTROLLER	12,494,542	9,689,972	**2,804,570**	14,647,191	12,486,168	**2,161,023**	2,152,649	2,796,196	**(643,547)**
TREASURER-TAX COLLECTOR	14,759,934	13,089,868	**1,670,066**	16,605,989	14,296,283	**2,309,706**	1,846,055	1,206,415	**639,640**
FISCAL GROUP SUBTOTAL:	**38,240,919**	**23,143,050**	**15,097,869**	**43,771,521**	**27,440,863**	**16,330,658**	**5,530,602**	**4,297,813**	**1,232,789**
ARCHITECTURE AND ENGINEERING	634,174	0	**634,174**	566,758	0	**566,758**	(67,416)	0	**(67,416)**
FACILITIES MANAGEMENT DEPARTMENT	12,110,568	5,645,888	**6,464,680**	11,813,001	5,572,292	**6,240,709**	(297,567)	(73,596)	**(223,971)**
UTILITIES	15,730,303	0	**15,730,303**	15,647,049	0	**15,647,049**	(83,254)	0	**(83,254)**
PURCHASING	1,112,209	10,000	**1,102,209**	1,073,018	35,000	**1,038,018**	(39,191)	25,000	**(64,191)**
REAL ESTATE SERVICES	2,142,465	1,547,050	**595,415**	2,213,960	1,549,650	**664,310**	71,495	2,600	**68,895**
RENTS	571,138	323,000	**248,138**	208,652	0	**208,652**	(362,486)	(323,000)	**(39,486)**
INTERNAL SERVICES GROUP SUBTOTAL:	**32,300,857**	**7,525,938**	**24,774,919**	**31,522,438**	**7,156,942**	**24,365,496**	**(778,419)**	**(368,996)**	**(409,423)**
COUNTY TRIAL COURTS-DRUG COURT	358,096	358,096	**0**	491,957	491,957	**0**	133,861	133,861	**0**
GRAND JURY	201,460	0	**201,460**	204,359	0	**204,359**	2,899	0	**2,899**
COUNTY TRIAL COURTS- INDIGENT DEFENSE	9,219,969	0	**9,219,969**	8,704,969	0	**8,704,969**	(515,000)	0	**(515,000)**
COUNTY TRIAL COURTS-JUDICIAL BENEFITS/FAC COSTS	1,873,598	0	**1,873,598**	2,034,597	0	**2,034,597**	160,999	0	**160,999**
COUNTY TRIAL COURTS-MAINTENANCE OF EFFORT	34,090,295	23,721,081	**10,369,214**	35,725,112	25,098,622	**10,626,490**	1,634,817	1,377,541	**257,276**
DISTRICT ATTORNEY-CRIMINAL	37,083,842	21,353,905	**15,729,937**	38,899,528	23,481,734	**15,417,794**	1,815,686	2,127,829	**(312,143)**
DISTRICT ATTORNEY-CHILD ABDUCT	773,000	0	**773,000**	807,087	0	**807,087**	34,087	0	**34,087**
LAW & JUSTICE ADMINISTRATION	115,587	49,000	**66,587**	127,740	5,000	**122,740**	12,153	(44,000)	**56,153**
PROBATION-ADMIN/COMM CORRECTIONS	33,879,650	20,846,422	**13,033,228**	35,876,996	22,884,596	**12,992,400**	1,997,346	2,038,174	**(40,828)**
PROBATION-COURT ORDERED PLACEMENTS	7,382,883	0	**7,382,883**	5,382,883	0	**5,382,883**	(2,000,000)	0	**(2,000,000)**
PROBATION-DETENTION CORRECTIONS	42,043,813	16,003,119	**26,040,694**	44,827,870	13,366,748	**31,461,122**	2,784,057	(2,636,371)	**5,420,428**
PROBATION-PRETRIAL DETENTION	512,610	0	**512,610**	0	0	**0**	(512,610)	0	**(512,610)**
PROBATION-AB 1913 GRANT	260,781	260,781	**0**	0	0	**0**	(260,781)	(260,781)	**0**
PUB ADMIN/PUB GUARDIAN/CONSERVATOR/CORONER	5,468,851	1,259,556	**4,209,295**	5,509,433	1,147,521	**4,361,912**	40,582	(112,035)	**152,617**
PUBLIC DEFENDER	19,718,736	500,000	**19,218,736**	20,358,388	250,000	**20,108,388**	639,652	(250,000)	**889,652**
SHERIFF	257,886,910	170,859,153	**87,027,757**	280,605,166	192,124,726	**88,480,440**	22,718,256	21,265,573	**1,452,683**
LAW AND JUSTICE GROUP SUBTOTAL:	**450,870,081**	**255,211,113**	**195,658,968**	**479,556,085**	**278,850,904**	**200,705,181**	**28,686,004**	**23,639,791**	**5,046,213**

Department Title	Final Budget 2003-04: Appropriation	Final Budget 2003-04: Revenue	Final Budget 2003-04: Local Cost	Final Budget 2004-05: Appropriation	Final Budget 2004-05: Revenue	Final Budget 2004-05: Local Cost	Change Between Final 2003-04 & Final 2004-05: Appropriation	Change Between Final 2003-04 & Final 2004-05: Revenue	Change Between Final 2003-04 & Final 2004-05: Local Cost
ECON. DEV/PUBLIC SERVICES GROUP ADMINISTRATION	65,856	0	**65,856**	59,876	0	**59,876**	(5,980)	0	**(5,980)**
AIRPORTS	2,461,753	2,422,940	**38,813**	2,503,423	2,468,134	**35,289**	41,670	45,194	**(3,524)**
AGRICULTURE, WEIGHTS AND MEASURES	5,195,346	3,433,055	**1,762,291**	5,301,606	3,552,266	**1,749,340**	106,260	119,211	**(12,951)**
MUSEUMS	3,844,442	2,231,590	**1,612,852**	3,829,730	2,315,417	**1,514,313**	(14,712)	83,827	**(98,539)**
ECD-ECONOMIC PROMOTION	780,751	0	**780,751**	991,122	0	**991,122**	210,371	0	**210,371**
ECD-SMALL BUSINESS DEVELOPMENT	200,107	40,000	**160,107**	156,214	0	**156,214**	(43,893)	(40,000)	**(3,893)**
LAND USE SERVICES - CURRENT PLANNING	2,292,380	2,292,380	**0**	2,461,076	2,461,076	**0**	168,696	168,696	**0**
LAND USE SERVICES-ADVANCED PLANNING	3,395,955	2,142,113	**1,253,842**	3,387,890	2,263,881	**1,124,009**	(8,065)	121,768	**(129,833)**
LAND USE SERVICES-BUILDING AND SAFETY	5,629,926	5,629,926	**0**	7,387,219	7,387,219	**0**	1,757,293	1,757,293	**0**
LAND USE SERVICES-CODE ENFORCEMENT	2,960,413	408,200	**2,552,213**	3,027,404	582,690	**2,444,714**	66,991	174,490	**(107,499)**
LAND USE SERVICES-FIRE HAZARD ABATEMENT	1,951,692	1,951,692	**0**	2,169,641	2,169,641	**0**	217,949	217,949	**0**
PUBLIC WORKS-REGIONAL PARKS	6,766,471	5,812,110	**954,361**	7,521,062	6,129,148	**1,391,914**	754,591	317,038	**437,553**
PUBLIC WORKS-SURVEYOR	3,310,588	3,310,588	**0**	3,613,235	3,563,358	**49,877**	302,647	252,770	**49,877**
REGISTRAR OF VOTERS	4,484,686	1,744,134	**2,740,552**	3,416,632	740,744	**2,675,888**	(1,068,054)	(1,003,390)	**(64,664)**
FRANCHISE ADMINISTRATION	298,177	0	**298,177**	311,701	0	**311,701**	13,524	0	**13,524**
ECON DEVELOP/PUBLIC SERVICES SUBTOTAL:	**43,638,543**	**31,418,728**	**12,219,815**	**46,137,831**	**33,633,574**	**12,504,257**	**2,499,288**	**2,214,846**	**284,442**
AGING AND ADULT SERVICES	8,147,202	8,147,202	**0**	8,184,557	8,184,557	**0**	37,355	37,355	**0**
CHILD SUPPORT SERVICES	39,889,326	39,889,326	**0**	41,478,447	38,694,021	**2,784,426**	1,589,121	(1,195,305)	**2,784,426**
ADMINISTRATIVE CLAIM	297,664,713	286,197,963	**11,466,750**	323,382,345	310,052,303	**13,330,042**	25,717,632	23,854,340	**1,863,292**
CHILD ABUSE /DOMESTIC VIOLENCE	1,380,611	1,380,611	**0**	1,411,699	1,411,699	**0**	31,088	31,088	**0**
ENTITLEMENT PAYMENTS (CHILD CARE)	93,919,917	93,919,917	**0**	82,397,695	82,397,695	**0**	(11,522,222)	(11,522,222)	**0**
CHILDREN'S OUT OF HOME CARE	338,164	0	**338,164**	367,618	0	**367,618**	29,454	0	**29,454**
AID TO ADOPTIVE CHILDREN	17,152,146	15,946,603	**1,205,543**	25,193,425	23,987,882	**1,205,543**	8,041,279	8,041,279	**0**
AFDC-FOSTER CARE	97,635,819	83,857,781	**13,778,038**	100,802,968	87,328,206	**13,474,762**	3,167,149	3,470,425	**(303,276)**
REFUGEE CASH ASSISTANCE	520,000	520,000	**0**	100,000	100,000	**0**	(420,000)	(420,000)	**0**
CASH ASSISTANCE - IMMIGRANTS	1,053,030	1,053,030	**0**	1,053,030	1,053,030	**0**	0	0	**0**
CALWORKS-FAMILY GROUP	196,553,943	192,123,884	**4,430,059**	196,029,188	191,128,458	**4,900,730**	(524,755)	(995,426)	**470,671**
KIN-GAP PROGRAM	3,351,569	2,795,803	**555,766**	4,556,185	3,793,024	**763,161**	1,204,616	997,221	**207,395**
AID FOR SERIOUSLY EMOTIONALLY DISTURBED	3,345,010	2,613,701	**731,309**	3,794,651	3,063,342	**731,309**	449,641	449,641	**0**
CALWORKS-2 PARENT FAMILIES	18,846,462	18,408,416	**438,046**	15,072,908	14,694,577	**378,331**	(3,773,554)	(3,713,839)	**(59,715)**
AID TO INDIGENTS	1,275,123	330,986	**944,137**	1,361,560	342,470	**1,019,090**	86,437	11,484	**74,953**
VETERANS AFFAIRS	1,130,068	257,018	**873,050**	1,145,928	299,667	**846,261**	15,860	42,649	**(26,789)**
HUMAN SERVICES SYSTEM SUBTOTAL:	**782,203,103**	**747,442,241**	**34,760,862**	**806,332,204**	**766,530,931**	**39,801,273**	**24,129,101**	**19,088,690**	**5,040,411**
SUBTOTAL:	**1,771,327,616**	**1,418,618,461**	**352,709,155**	**1,830,619,788**	**1,464,119,497**	**366,500,291**	**59,292,172**	**45,501,036**	**13,791,136**
CONTINGENCIES	70,572,366	0	**70,572,366**	109,326,898	0	**109,326,898**	38,754,532	0	**38,754,532**
RESERVE CONTRIBUTIONS	8,887,258	0	**8,887,258**	3,390,532	0	**3,390,532**	(5,496,726)	0	**(5,496,726)**
OPERATING TRANSFERS OUT	7,914,731	0	**7,914,731**	9,845,098	0	**9,845,098**	1,930,367	0	**1,930,367**
TOTAL ALLOCATED COSTS:	**87,374,355**	**0**	**87,374,355**	**122,562,528**	**0**	**122,562,528**	**35,188,173**	**0**	**35,188,173**
GRAND TOTAL:	**1,858,701,971**	**1,418,618,461**	**440,083,510**	**1,953,182,316**	**1,464,119,497**	**489,062,819**	**94,480,345**	**45,501,036**	**48,979,309**

RESERVES

The county has a number of reserves and designations that have been established over the years for a variety of purposes. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserves to equal 10% of locally funded appropriations. It also anticipates establishing special purpose reserves to help meet future needs.

	Year End Actual Balance					Budget
	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05
Total General Purpose Reserve	**27.4**	**27.4**	**30.2**	**31.9**	**34.8**	**37.2**
Specific Purpose Reserves						
Medical Center debt service	34.3	32.0	32.0	32.1	32.1	32.1
Justice facilities reserve	11.7	5.2	5.0	4.9	3.7	2.7
Juvenile maximum security reserve	1.2	1.5	1.5	1.5	1.5	1.5
Future retirement rate increase reserve	1.5	1.5	1.5	7.0	7.0	7.0
Equity Pool				1.9	4.4	4.2
Teeter			19.3	19.3	19.3	19.3
Restitution			8.9	2.1	2.1	2.1
Insurance				5.0	3.0	3.0
Electronic Voting System				5.7	-	-
Capital Projects Reserve				4.0	4.0	4.0
Bark Beetle				-	1.8	1.8
Museum's Hall of Paleontology					0.9	1.9
L&J Southwest Border Prosecution Initiative					3.4	3.4
Total Specific Purpose Reserves	**48.7**	**40.2**	**68.2**	**83.5**	**83.2**	**83.0**
Total Reserves	**76.1**	**67.6**	**98.4**	**115.4**	**118.0**	**120.2**

The County has several reserves. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general reserves are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the County.

For 2004-05, general-purpose reserves are increased $2.4 million. The Museum Hall of Paleontology Reserve is increased by $1.0 million. Uses of $154,301 of the Equity Pool reserve are planned to fund the 2004-05 costs of approved equity adjustments. A planned use of $1.0 million of the Justice Facilities reserve will be used to offset a portion of the cost of the most recent approved safety MOU.

ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Approp	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
BOARD OF SUPERVISORS	3	3,583,001	-	3,583,001
LEGISLATION	6	439,898	-	439,898
CLERK OF THE BOARD	8	931,404	66,500	864,904
COUNTY ADMINISTRATIVE OFFICE:				
COUNTY ADMINISTRATIVE OFFICE	11	3,232,502	-	3,232,502
LITIGATION	14	363,681	-	363,681
JOINT POWERS LEASES	16	22,537,293	-	22,537,293
COUNTY COUNSEL	30	8,577,085	5,256,611	3,320,474
HUMAN RESOURCES:				
HUMAN RESOURCES	34	5,380,631	302,500	5,078,131
EMP HEALTH & WELLNESS	38	35,000	35,000	-
UNEMPLOYMENT INSURANCE	41	4,000,000	-	4,000,000
INFORMATION SERVICES:				
APPLICATION DEVELOPMENT	54	9,342,373	3,755,256	5,587,117
EMERGING TECHNOLOGIES	59	1,447,618	245,320	1,202,298
HEALTH CARE COSTS	70	135,812,669	120,812,669	15,000,000
BEHAVIORAL HEALTH:				
BEHAVIORAL HEALTH	88	114,699,507	112,856,754	1,842,753
ALCOHOL AND DRUG SERVICES	94	20,577,850	20,428,392	149,458
PUBLIC HEALTH:				
PUBLIC HEALTH	109	76,224,425	75,572,315	652,110
CALIFORNIA CHILDREN'S SERVICES	116	12,713,007	11,174,966	1,538,041
INDIGENT AMBULANCE	120	472,501	-	472,501
LOCAL AGENCY FORMATION COMMISSION	134	154,000	-	154,000
COUNTY SCHOOLS	136	2,775,264	-	2,775,264
TOTAL GENERAL FUND		423,299,709	350,506,283	72,793,426
COUNTY ADMINISTRATIVE OFFICE:				
CONTINGENCIES AND RESERVES	19	109,326,898		
COUNTYWIDE DISCRETIONARY REVENUES	21	6,000,000	378,141,003	

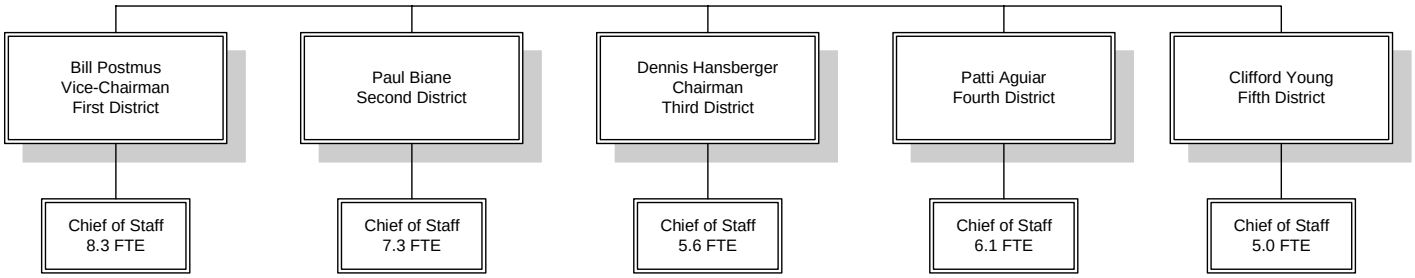
ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

SPECIAL REVENUE FUNDS		Approp Requirements	Revenue	Fund Balance
COUNTY ADMINISTRATIVE OFFICE:				
FEDERAL FOREST RESERVES	23	67,546	65,400	2,146
MASTER SETTLEMENT AGREEMENT	25	29,365,478	18,596,435	10,769,043
HUMAN RESOURCES:				
COMMUTER SERVICES	43	785,462	395,000	390,462
EMPLOYEE BENEFITS & SERVICES	46	4,402,162	2,196,000	2,206,162
ARROWHEAD REGIONAL MEDICAL CENTER:				
TOBACCO TAX	85	1,963,199	1,755,762	207,437
BEHAVIORAL HEALTH:				
SPECIAL PATIENT ACCOUNT	98	10,544	1,760	8,784
DUI PC 1000 PROGRAM	100	336,269	111,254	225,015
STATE NNA CARRYOVER PROGRAM	103	4,017,625	1,525,000	2,492,625
COURT ALCOHOL & DRUG PROGRAM	106	1,010,792	420,000	590,792
PUBLIC HEALTH:				
CAJON PASS	122	-	-	-
BIO-TERRORISM	124	3,388,618	2,451,340	937,278
BIRTH AND DEATH STATE FEES	126	442,153	151,300	290,853
PERFORMANCE BASED FINES	129	40,000	40,000	-
VECTOR CONTROL ASSESSMENTS	131	3,408,870	1,700,000	1,708,870
TOTAL SPECIAL REVENUE FUNDS		49,238,718	29,409,251	19,829,467

INTERNAL SERVICE FUNDS		Operating Expense	Revenue/ Financing Sources	Revenue Over (Under) Exp
HUMAN RESOURCES:				
RISK MANAGEMENT	49	5,164,475	5,164,475	-
INSURANCE PROGRAMS	52	56,342,535	68,057,000	11,714,465
INFORMATION SERVICES:				
COMPUTER OPERATIONS	62	21,039,905	18,288,930	(2,750,975)
NETWORK SERVICES	66	16,379,146	16,379,146	-
TOTAL INTERNAL SERVICE FUNDS		98,926,061	107,889,551	8,963,490
ENTERPRISE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
MEDICAL CENTER LEASE PAYMENTS	28	53,385,776	53,385,776	-
ARROWHEAD REGIONAL MEDICAL CENTER	74	308,782,832	298,070,213	10,712,619

BOARD OF SUPERVISORS
Dennis Hansberger, Chairman

ORGANIZATIONAL CHART



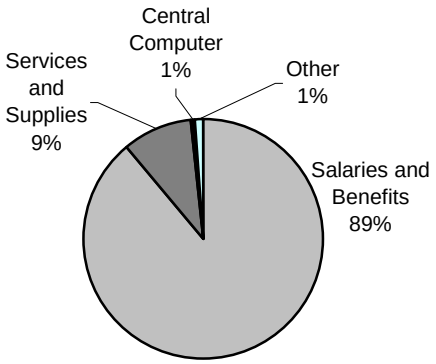
DESCRIPTION OF MAJOR SERVICES

The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

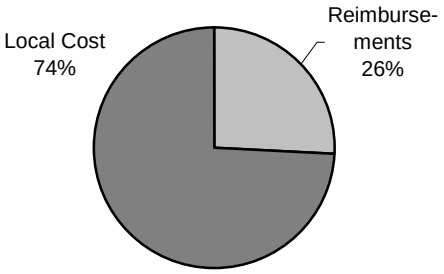
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,086,834	3,812,528	3,706,732	3,583,001
Local Cost	4,086,834	3,812,528	3,706,732	3,583,001
Budgeted Staffing		39.5		42.3

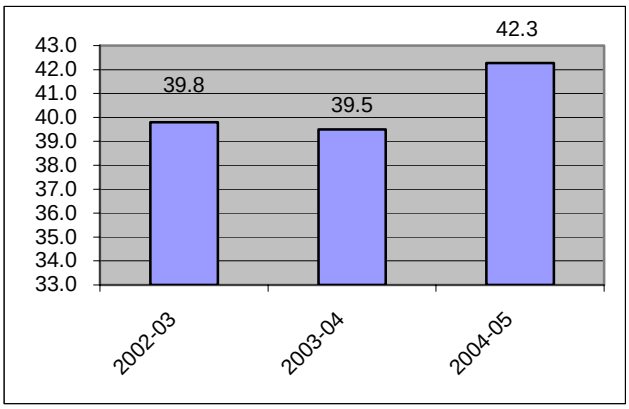
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



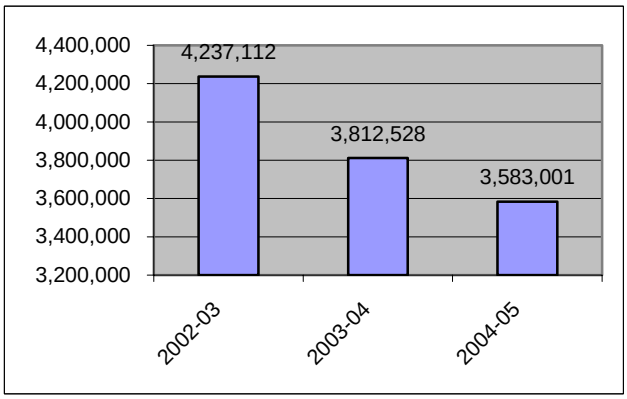
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General

BUDGET UNIT: AAA BDF
FUNCTION: General
ACTIVITY: Legislative and Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,781,716	3,773,236	4,003,519	291,559	4,295,078
Services and Supplies	545,197	598,210	608,583	(151,927)	456,656
Central Computer	22,719	22,719	34,201	-	34,201
Transfers	55,962	77,598	77,598	(30,564)	47,034
Total Exp Authority	4,405,594	4,471,763	4,723,901	109,068	4,832,969
Reimbursements	(698,862)	(659,235)	(1,140,900)	(109,068)	(1,249,968)
Total Appropriation	3,706,732	3,812,528	3,583,001	-	3,583,001
Local Cost	3,706,732	3,812,528	3,583,001	-	3,583,001
Budgeted Staffing		39.5	39.5	2.8	42.3

DEPARTMENT: Board of Supervisors
FUND: General
BUDGET UNIT: AAA BDF

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**39.5**	**3,812,528**	**-**	**3,812,528**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	230,283	-	230,283
Internal Service Fund Adjustments	-	21,855	-	21,855
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**252,138**	**-**	**252,138**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(198,860)	-	(198,860)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(198,860)**	**-**	**(198,860)**
Impacts Due to State Budget Cuts	**-**	**(282,805)**	**-**	**(282,805)**
TOTAL BOARD APPROVED BASE BUDGET	**39.5**	**3,583,001**	**-**	**3,583,001**
Board Approved Changes to Base Budget	**2.8**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**42.3**	**3,583,001**	**-**	**3,583,001**

SCHEDULE B

DEPARTMENT: Board of Supervisors
FUND: General
BUDGET UNIT: AAA BDF

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	New Staff within the Fourth District	0.6	67,148	-	67,148
	On January 13, 2004, the Board appointed Patti Aguiar to serve as the Fourth District Supervisor. The Supervisor increased her budgeted staff by 0.6 office assistant. In addition to this staffing increase, salaries and benefits for the Fourth District also increased due to step increases for existing staff.				
2.	New Staff within the Fifth District	0.8	47,871	-	47,871
	On February 3, 2004, the Board appointed Clifford Young to serve as the Fifth District Supervisor. Supervisor Young reorganized his staff by deleting 1.0 special assistant and adding 0.51 communications director, 0.25 field representative, and 1.0 policy analyst for a net increase of 0.8 budgeted staff.				
3.	Remaining districts staffing changes	1.4	176,540	-	176,540
	The remaining districts made minor changes to budgeted staffing. These changes consisted of the deletion of 0.2 public service employee, offset by the addition of 0.6 student intern and 1.0 field representative.				
4.	Net decrease in Internal Service Fund services	-	(23,234)	-	(23,234)
	This net decrease consisted mainly of a $18,000 decrease in ISD direct labor and $12,000 decrease in Motor Pool charges due to the election of a private vehicle as an auto allowance option. Some minor decreases were budgeted in the areas of printing and mail services. Offsetting these decreases were net increases in telephone charges and distributed data processing charges.				
5	Decrease in professional services contracts	-	(35,000)	-	(35,000)
	The previous Fifth District Supervisor maintained a professional services contract that was discontinued when the new Supervisor took office. The budget was applied to salaries and benefits.				
6	Net decrease in services and supplies	-	(93,693)	-	(93,693)
	Overall net decrease in the remaining services and supplies expenditures. The major decrease of $119,441 in general office expense is offset by increases in noninventoriable equipment, special departmental expense, and computer hardware.				
7.	Net decrease in rent expense via transfer	-	(30,564)	-	(30,564)
	During the 2003-04 year, the First District and Fourth Districts each moved into new district offices. The moves net to an overall decrease in rent expense, which is paid via a transfer to the Real Estate Services department.				
8.	Increase in reimbursements	-	(109,068)	-	(109,068)
	The Board has budgeted for an increase in reimbursements from the Priority Policy Needs budget.				
	Total	2.8	-	-	-

Legislation

DESCRIPTION OF MAJOR SERVICES

This program provides federal and state advocacy services to the County of San Bernardino. On February 5, 2002, the Board of Supervisors approved an administrative report that recommended numerous enhancements to San Bernardino County's legislative program. Through the restructuring of federal and state advocacy offices, six advocates currently represent the County. The creation of this new budget unit was approved by the Board of Supervisors on December 17, 2002 and was established to consolidate expenses associated with state and federal advocacy efforts.

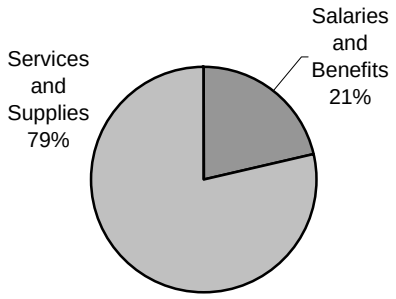
There is one staff position funded through this budget unit. The position is the Director of Legislative Affairs for the Board of Supervisors.

BUDGET AND WORKLOAD HISTORY

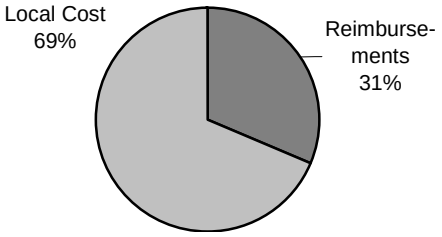
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	474,914	436,519	439,898
Local Cost	-	474,914	436,519	439,898
Budgeted Staffing		1.0		1.0

Actual expenditures are less than budgeted due to the mid-year vacancy of the Director of Legislative Affairs. The variance in transfers is due to payments for office space rental that were budgeted in services and supplies.

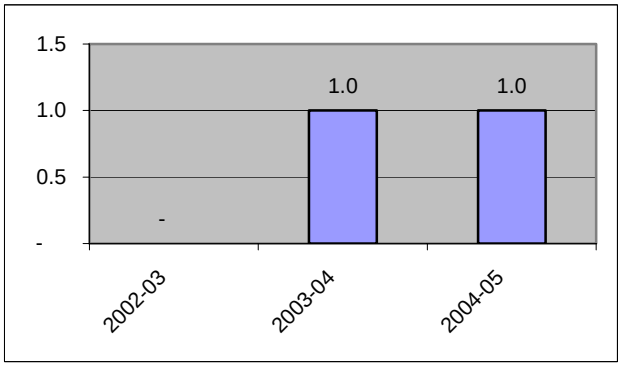
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



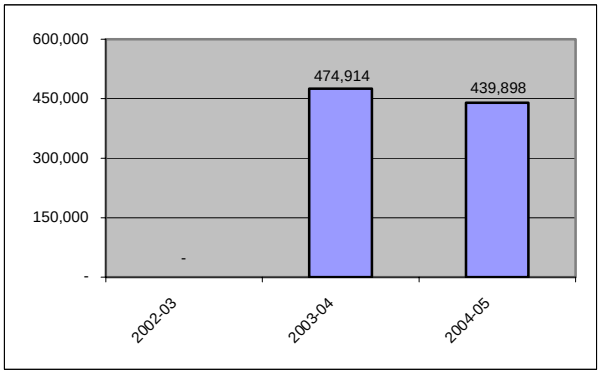
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Legislation
FUND: General

BUDGET UNIT: AAA LEG
FUNCTION: General
ACTIVITY: Legislative and Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	122,396	147,674	137,140	-	137,140
Services and Supplies	511,123	527,240	502,758	(190)	502,568
Transfers	3,000	-	-	190	190
Total Exp Authority	636,519	674,914	639,898	-	639,898
Reimbursements	(200,000)	(200,000)	(200,000)	-	(200,000)
Total Appropriation	436,519	474,914	439,898	-	439,898
Local Cost	436,519	474,914	439,898	-	439,898
Budgeted Staffing		1.0	1.0	-	1.0

DEPARTMENT: Legislation
FUND: General
BUDGET UNIT: AAA LEG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**1.0**	**474,914**	**-**	**474,914**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	8,565	-	8,565
Internal Service Fund Adjustments	-	350	-	350
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**8,915**	**-**	**8,915**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(43,931)**	**-**	**(43,931)**
TOTAL BOARD APPROVED BASE BUDGET	**1.0**	**439,898**	**-**	**439,898**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**1.0**	**439,898**	**-**	**439,898**

SCHEDULE B

DEPARTMENT: Legislation
FUND: General
BUDGET UNIT: AAA LEG

BOARD APPROVED CHANGES TO BASE BUDGET

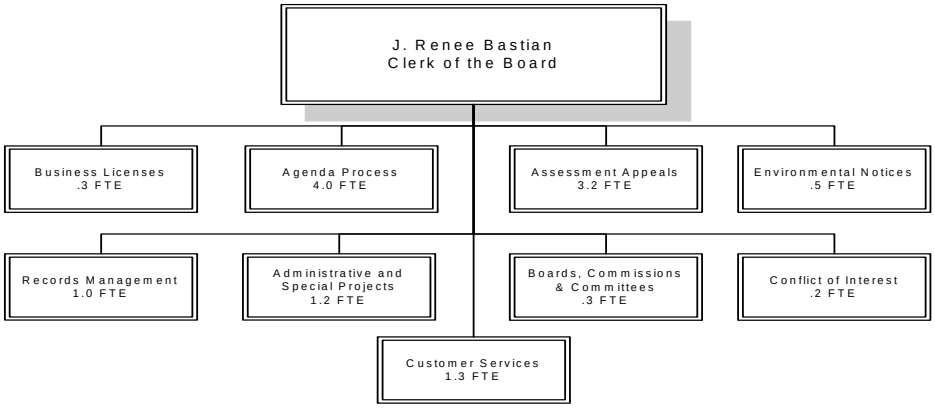
Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in EHAP Charges	-	-	-	-
Reduced Services and Supplies ($190) to fund transfers out to EHAP ($190).				
Total	-	-	-	-

CLERK OF THE BOARD OF SUPERVISORS
J. Renee Bastian

MISSION STATEMENT

The Clerk of the Board of Supervisors' mission is to maintain official records of the Board of Supervisors' actions and provide accurate and complete information to the Board of Supervisors, county departments and the public in an efficient, professional and courteous manner so that our records are safe, secure and accessible thus promoting public confidence in a well-run county government.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

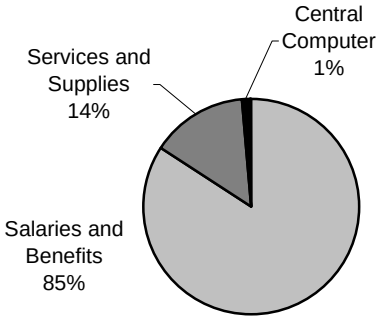
The Clerk of the Board of Supervisors takes official minutes of all meetings of the Board of Supervisors, maintains the files for all actions of the Board, and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares, and distributes the Board agendas; prepares, publishes, and distributes the fair statement of all proceedings before the Board of Supervisors; provides staff support to the Assessment Appeals Board, County Redevelopment Agency, County Industrial Development Authority, In Home Supportive Services Public Authority and County Economic and Community Development Corporation; publishes various Notice of Hearings; maintains and updates the county code database; maintains the roster of all committees and commissions; issues business licenses for unincorporated areas of the county; posts environmental notices for housing developments, building and/or construction projects and public agencies; and maintains conflict of interest files.

BUDGET AND WORKLOAD HISTORY

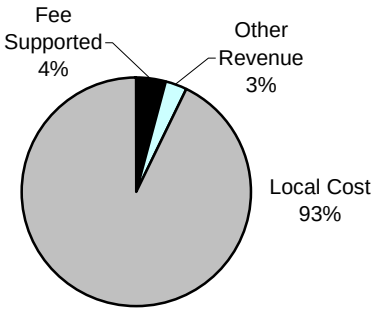
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	760,694	912,389	784,113	931,404
Departmental Revenue	75,880	62,500	81,529	66,500
Local Cost	684,814	849,889	702,584	864,904
Budgeted Staffing		14.0		13.0
Workload Indicators				
Board Agenda Items	3,697	3,700	3,600	3,700
Assessment Appeals	2,073	2,700	2,100	2,700
Licenses	143	320	300	320
Notices of Determination	939	900	1,100	1,300
Resolutions	280	350	350	350
Conflict of Interest Filings	1,029	1,250	1,000	1,000
Customer Service Hours	5,000	5,000	3,800	4,500

Expenditures for 2003-04 were less than appropriations due to several vacant positions, delays in hiring, an employee on disability leave, and reduced expenditures of services and supplies. Revenue was over budget due to increased receipts for business licensing and fees for processing of Notices of Determination and Exemptions.

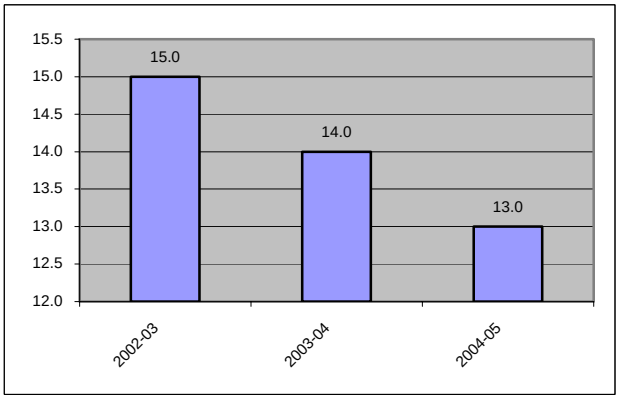
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



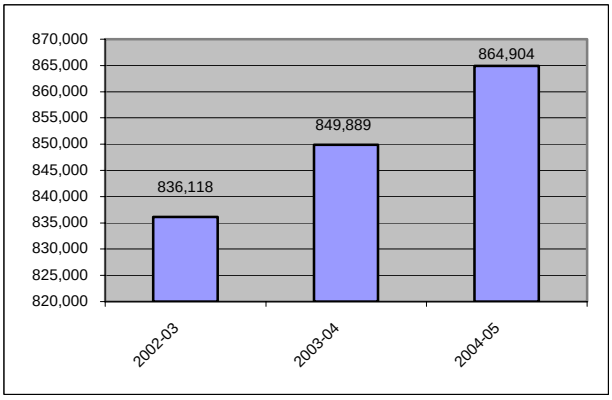
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Clerk of the Board
FUND: General

BUDGET UNIT: AAA CBD
FUNCTION: General
ACTIVITY: Legislative and Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	671,317	758,551	731,966	50,603	782,569
Services and Supplies	97,526	138,567	133,807	(760)	133,047
Central Computer	12,670	12,670	13,119	-	13,119
Transfers	2,600	2,601	2,601	68	2,669
Total Appropriation	784,113	912,389	881,493	49,911	931,404
Departmental Revenue					
Licenses & Permits	41,070	34,000	34,000	-	34,000
Current Services	5,796	3,500	3,500	2,000	5,500
Other Revenue	34,663	25,000	25,000	2,000	27,000
Total Revenue	81,529	62,500	62,500	4,000	66,500
Local Cost	702,584	849,889	818,993	45,911	864,904
Budgeted Staffing		14.0	12.0	1.0	13.0

DEPARTMENT: Clerk of the Board
FUND: General
BUDGET UNIT: AAA CBD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**14.0**	**912,389**	**62,500**	**849,889**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	53,895	-	53,895
Internal Service Fund Adjustments	-	4,523	-	4,523
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**58,418**	**-**	**58,418**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(8,834)	-	(8,834)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(8,834)**	**-**	**(8,834)**
Impacts Due to State Budget Cuts	**(2.0)**	**(80,480)**	**-**	**(80,480)**
TOTAL BOARD APPROVED BASE BUDGET	**12.0**	**881,493**	**62,500**	**818,993**
Board Approved Changes to Base Budget	**1.0**	**49,911**	**4,000**	45,911
TOTAL 2004-05 FINAL BUDGET	**13.0**	**931,404**	**66,500**	**864,904**

DEPARTMENT: Clerk of the Board
FUND: General
BUDGET UNIT: AAA CBD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reclassification	-	4,000	4,000	-
	This reclassification is for Staff Analyst I to Staff Analyst II, funded by increased revenues and adjustment from services and supplies. Reclassification of this position has been requested to make the position classification consistent with the duties performed by the employee in that position, for example departmental budget preparation. Human Resources has conducted a classification review of the position and concurs with this request.				
2.	Increased EHAP charges	-	-	-	-
	Move appropriations from services and supplies to transfers out for the increase of $68 in EHAP charges.				
**	**Final Budget Adjustment - Policy item related to State Budget adoption**	**1.0**	**45,911**	**-**	**45,911**
	A Clerk III position that was unfunded due to the anticipated State Budget cuts was fully restored as a policy item.				
	Total	1.0	49,911	4,000	45,911

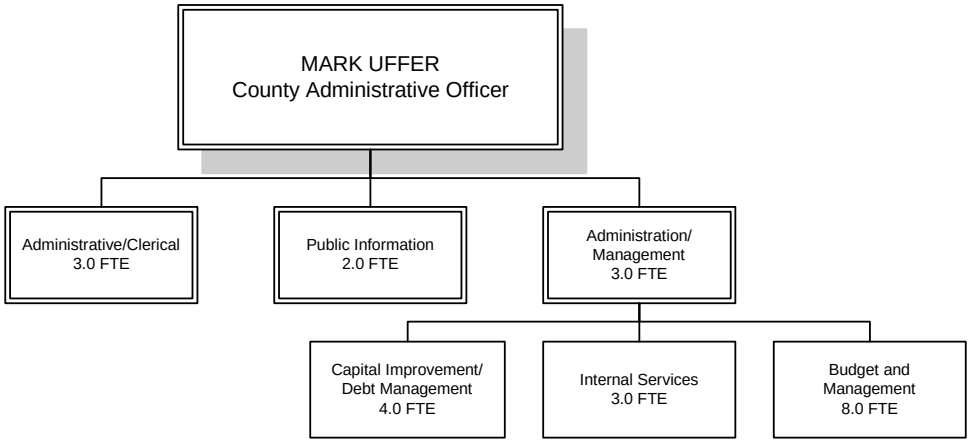
** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

COUNTY ADMINISTRATIVE OFFICE
Mark Uffer

MISSION STATEMENT

The mission of the County Administrative Office is to maximize customer satisfaction with services by developing and implementing budgets, policies, and procedures, and by directing and/or coordinating departmental activities according to the County Charter, general laws, and to meet the strategic goals adopted by the Board of Supervisors.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The County Administrative Office is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget.

The County Administrative Officer oversees the operations of county departments whose department heads are appointed by the Board of Supervisors or County Administrative Officer, and assists in the coordination of activities of departments headed by elected officials. The County Administrative Office is also responsible for coordinating county activities with other local government entities, including cities and other counties.

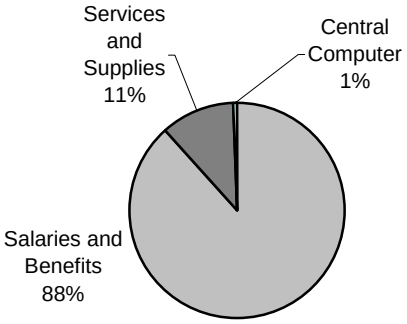
Additionally, the County Administrative Office is responsible for the county's capital improvement program and long-term debt functions.

BUDGET AND WORKLOAD HISTORY

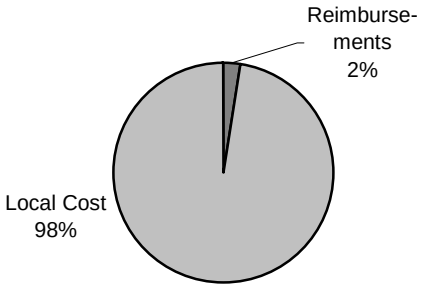
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,019,214	3,466,745	2,909,684	3,232,502
Departmental Revenue	81,899	-	-	-
Local Cost	3,937,315	3,466,745	2,909,684	3,232,502
Budgeted Staffing		26.0		24.0

Actual expenditures are less than budgeted due primarily to various staff vacancies and reductions in services and supplies in an effort to remain within budget.

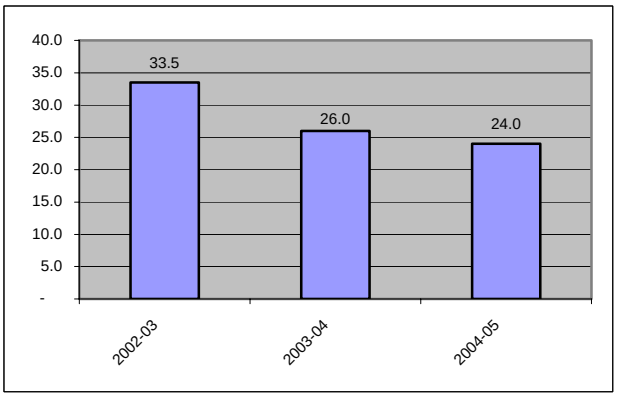
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



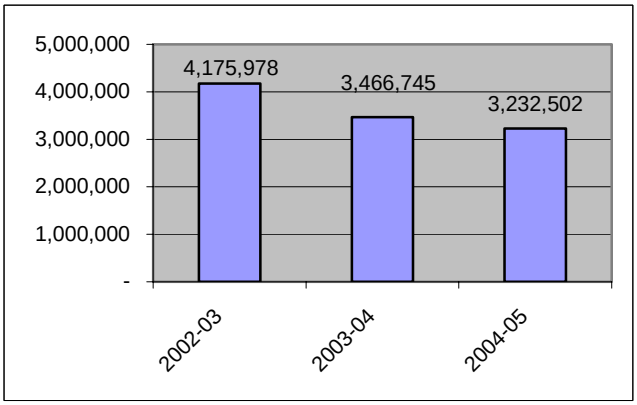
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA CAO
FUNCTION: General
ACTIVITY: Legislative and Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	2,642,075	3,019,814	2,926,197	-	2,926,197
Services and Supplies	319,025	486,100	348,493	10,638	359,131
Central Computer	25,391	25,391	22,372	-	22,372
Transfers	4,907	5,807	5,807	(849)	4,958
Total Exp Authority	2,991,398	3,537,112	3,302,869	9,789	3,312,658
Reimbursements	(81,714)	(70,367)	(70,367)	(9,789)	(80,156)
Total Appropriation	2,909,684	3,466,745	3,232,502	-	3,232,502
Local Cost	2,909,684	3,466,745	3,232,502	-	3,232,502
Budgeted Staffing		26.0	24.0	-	24.0

DEPARTMENT: County Administrative Office
FUND: General
BUDGET UNIT: AAA CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**26.0**	**3,466,745**	**-**	**3,466,745**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	178,790	-	178,790
Internal Service Fund Adjustments	-	3,108	-	3,108
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**181,898**	**-**	**181,898**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	(1.0)	(95,558)	-	(95,558)
Mid-Year Board Items	-	-	-	-
Subtotal	**(1.0)**	**(95,558)**	**-**	**(95,558)**
Impacts Due to State Budget Cuts	**(1.0)**	**(320,583)**	**-**	**(320,583)**
TOTAL BOARD APPROVED BASE BUDGET	**24.0**	**3,232,502**	**-**	**3,232,502**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**24.0**	**3,232,502**	**-**	**3,232,502**

SCHEDULE B

DEPARTMENT: County Administrative Office
FUND: General
BUDGET UNIT: AAA CAO

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Decrease in EHAP charges	-	(849)	-	(849)
Transfers to the EHAP program are reduced.				
2. Increase in reimbursements	-	(9,789)	-	(9,789)
Reimbursements for increased costs associated with the Medical Center Bonds from the Health Care Costs budget unit for support in budget and finance.				
3. Increase in Internal Service Fund services	-	3,940	-	3,940
Increases in mail services and records storage costs based on current year estimates.				
4. Increases to services and supplies	-	6,698	-	6,698
Various services and supplies accounts were increased to better align budget with actuals.				
Total	-	-	-	-

Litigation

DESCRIPTION OF MAJOR SERVICES

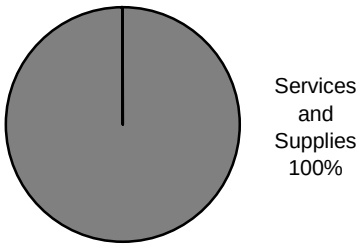
The litigation budget funds external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. The use of contingencies may be required for any new major contracts, or for any material amendments to existing legal contracts during the fiscal year.

There is no staffing associated with this budget unit.

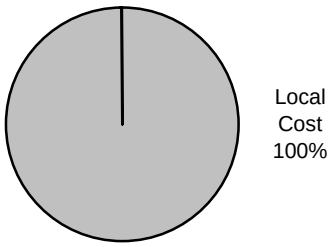
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,532,605	400,000	232,252	363,681
Departmental Revenue	870,470	-	-	-
Local Cost	662,135	400,000	232,252	363,681

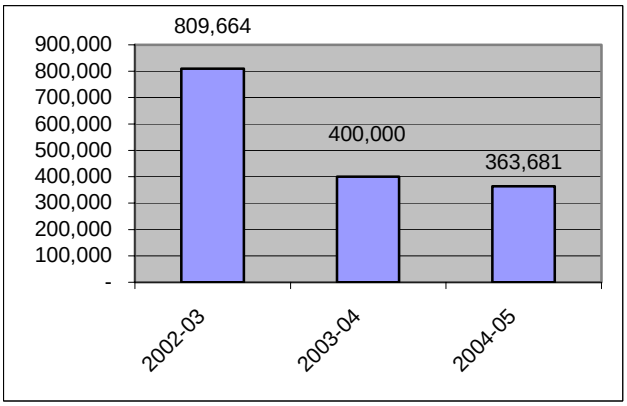
2004-05 BREAKDOWN OF EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Litigation
FUND: General

BUDGET UNIT: AAA LIT
FUNCTION: General
ACTIVITY: Legislative and Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	400,000	363,681	-	363,681
Total Appropriation	-	400,000	363,681	-	363,681

DEPARTMENT: Litigation
FUND: General
BUDGET UNIT: AAA LIT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	400,000	-	400,000
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(36,319)	-	(36,319)
TOTAL BOARD APPROVED BASE BUDGET	-	363,681	-	363,681
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	363,681	-	363,681

Joint Powers Leases

DESCRIPTION OF MAJOR SERVICES

This component funds the cost of long-term lease payments for joint power facility agreements.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	20,828,948	20,467,787	18,353,792	22,537,293
Departmental Revenue	64,365	-	-	-
Local Cost	20,764,583	20,467,787	18,353,792	22,537,293

2003-04 actual expenditures are $2.1 million less than budgeted. The majority of this difference is attributable to interest savings on the County's variable rate certificates of participation.

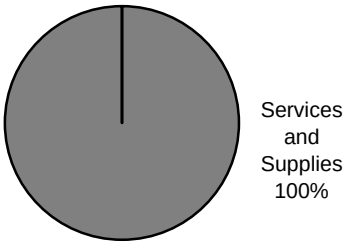
For 2004-05, $2.0 million in savings from the 2001-02 refinancing of the West Valley Detention Center project, together with an estimated $1.8 million of 2003-04 interest savings on the variable rate certificates of participation are being used to pay down the Glen Helen Taxable certificates of participation. This will result in an estimated $300,000 savings in annual debt service costs.

Lease payments included in this budget for 2004-05 are:

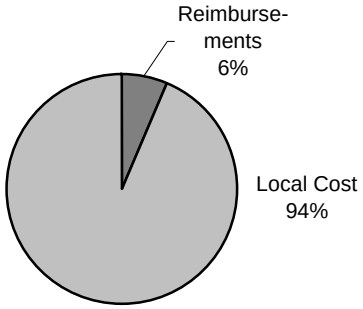
Hyundai Pavilion at Glen Helen	865,597
Justice Center/Chino Airport Improvements	6,301,937
1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Preschool Building)	1,429,091
County Government Center	3,257,300
West Valley Detention Center	7,663,830
Subtotal:	19,517,755
Reduction of Glen Helen Taxable Debt	3,812,923
Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing Fees, Auction Agent Fees, Broker-Dealer Fees, Audit and Arbitrage)	730,240
Reimbursements**	(1,523,625)
Subtotal:	1,219,538
Total:	22,537,293

** Reimbursements include Preschool building rents, lease payments from Glen Helen Pavilion and a transfer from the Utilities budget.

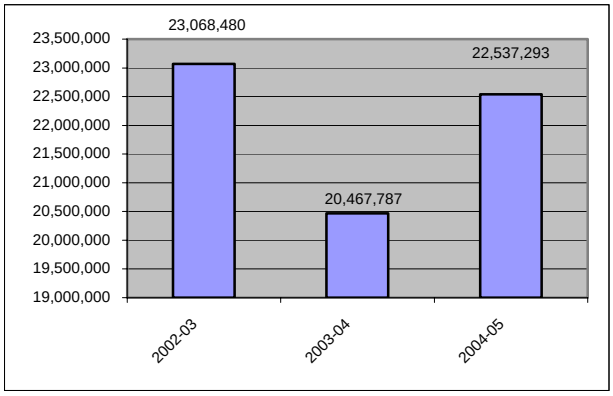
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Joint Powers Leases
FUND: General

BUDGET UNIT: AAA JPL
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	16,224,040	18,445,391	20,549,995	3,510,923	24,060,918
Total Exp Authority	16,224,040	18,445,391	20,549,995	3,510,923	24,060,918
Reimbursements	(2,271,995)	(2,379,351)	(1,523,625)	-	(1,523,625)
Total Appropriation	13,952,045	16,066,040	19,026,370	3,510,923	22,537,293
Operating Transfers Out	4,401,747	4,401,747	2,012,923	(2,012,923)	-
Total Requirements	18,353,792	20,467,787	21,039,293	1,498,000	22,537,293
Local Cost	18,353,792	20,467,787	21,039,293	1,498,000	22,537,293

DEPARTMENT: Joint Powers Leases
FUND: General
BUDGET UNIT: AAA JPL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	20,467,787	-	20,467,787
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	571,506	-	571,506
Subtotal	-	571,506	-	571,506
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	21,039,293	-	21,039,293
Board Approved Changes to Base Budget	-	1,498,000	-	1,498,000
TOTAL 2004-05 FINAL BUDGET	-	22,537,293	-	22,537,293

DEPARTMENT: Joint Powers Leases
FUND: General
BUDGET UNIT: AAA JPL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
**	Final Budget Adjustments - Policy Items	-	1,800,000	-	1,800,000
	Board approved the use of variable rate savings of $1.8 million to prepay a portion of the outstanding principal on the Glen Helen Taxable Debt.				
**	Final Budget Adjustments - Policy Items	-	-	-	-
	Board approved the use of $2.0 million in savings from the 2001-02 West Valley Detention Center refinancing to prepay a portion of the outstanding principal on the Glen Helen Taxable Debt. This increased services and supplies by $2,012,923 and decreased operating transfers out by the same amount.				
**	Final Budget Adjustments - Policy Items	-	(302,000)	-	(302,000)
	Decrease local cost based on estimated savings to be incurred by reducing debt with recommended funded policy items.				
	Total	-	1,498,000	-	1,498,000

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted

Contingencies and Reserves

DESCRIPTION OF MAJOR SERVICES

Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations which could not have reasonably been anticipated at the time the budget was prepared. Funding for contingencies is targeted at 1.5% of locally funded appropriations. The contingency budget also includes an annual base allocation of $1,000,000 for priority district and program needs. Final budget action includes a provision that allocates any difference between estimated and final fund balance to contingencies.

County reserves include both general purpose and specific purpose reserves. General purpose reserves are funds held to protect the county from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. Board policy requires the establishment of an ongoing general purpose reserve for the general fund targeted at 10% of locally funded appropriations. Specific reserves are funds held to meet future known obligations or to build a reserve for capital projects.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Budget 2004-05
1.5% of Locally Funded Appropriations	-	5,223,535	-	5,582,115
Set Aside for Future Retirement Costs	-		-	7,900,000
Set Aside for Specific Uncertainties	-	62,180,848	-	92,823,560
Transfers - Priority Policy Needs	477,221	3,167,983	1,146,760	3,021,223
Total Contingencies	477,221	70,572,366	1,146,760	109,326,898

Actual uses of contingencies are reflected in departmental budget units.

Contingencies
A base allocation to the contingency budget of $5,582,115 is established pursuant to Board policy, based on projected locally funded appropriations of $372.1 million. An additional base allocation of $1,000,000 (transfers) is established for priority district and program needs. The Board also established a new set-aside of ongoing money for future retirement costs in the amount of $7,900,000.

In final budget action, the Board allocated $92,823,560 of available financing to the set aside for specific uncertainties. Specific uncertainties include uncertainty surrounding state finances, and rising local expenses. The Board also re-appropriated the unspent allocation of $2,021,223 of the 2003-04 priority needs to the 2004-05 budget bringing the total to $3,021,223.

Reserves
For 2004-05 general-purpose reserves are increased by $2.4 million to conform to the Board policy. This increase is based on projected locally funded appropriations of $372.1 million and brings the balance of general-purpose reserves to $37.2 million. The Museum Hall of Paleontology Reserve is increased by $1.0 million. Uses of $154,301 of the Equity Pool reserve are planned to fund the 2004-05 costs of approved equity adjustments. A planned use of $1.0 million of the Justice Facilities reserve will be used to offset a portion of the cost of the most recent approved safety MOU.

	2002-03 Ending Balance	2003-04 Approved Contributions	2003-04 Approved Uses	2004-05 Recommended Contributions	2004-05 Recommended Uses	Estimated 30-Jun-05 Balance
General Purpose Reserve	**31,936,310**	**2,887,258**		**2,390,532**		**37,214,100**
Specific Purpose Reserves						
Medical Center Debt Service	32,074,905					32,074,905
Teeter Reserve	19,260,087					19,260,087
Restitution Reserve	2,114,234					2,114,234
Retirement Reserve	7,000,000					7,000,000
Justice Facilities Reserve	4,885,408		(1,178,971)		(1,000,000)	2,706,437
West Valley Maximum Security	1,492,986					1,492,986
Equity Pool Reserve	1,877,144	3,000,000	(495,152)		(154,301)	4,227,691
Insurance Reserve	5,000,000		(2,000,000)			3,000,000
Electronic Voting Reserve	5,700,000		(5,700,000)			0
Capital Projects Reserve	4,000,000					4,000,000
Pepper & Valley Intersection Reserve	0					0
Bark Beetle Reserve	0	2,000,000	(169,700)			1,830,300
Reserve for Museum's Hall of Paleontology	0	1,000,000	(135,000)	1,000,000		1,865,000
Library Facility/Book Reserve	0					0
L&J SWBPI		3,405,626				3,405,626
Total Specific Purpose	**83,404,764**	9,405,626	(9,678,823)	1,000,000	(1,154,301)	**82,977,266**
Total Reserves	**115,341,074**					**120,191,366**

2003-04 Contributions and Uses

As part of the 2003-04 final budget the Board approved the use of $1.0 of the Justice Facilities Reserve to offset a portion of the first year cost of the safety MOU. The Board also approved the use of $160,949 of the Equity Pool to fund the 2003-04 costs of equity increases in the District Attorney, Public Defender and Assessor departments that were approved by the Board in 2002-03. Planned contributions for 2003-04 included $2.9 million to the general purpose reserve; $3.0 million to the Equity Pool reserve, which was established in 2002-03 to fund equity studies for the county's general employees pursuant to the MOU; an additional $2.0 million to the Bark Beetle reserve; and $1.0 million for the Museum's Hall of Paleontology.

For 2003-04 mid-year Board actions authorized the use of:

- The $5.7 million Electronic Voting System reserve to pay the local share of the cost of the new electronic voting system. The State mandated that the county change from a punch card to electronic voting system by January of 2004.
- $169,700 of the Bark Beetle Reserve to provide a reverse 9-1-1 warning system service that could be used to warn or advise affected County residents of the potential for fire, flood, or other emergency circumstances in the County. This amount is the estimated first year cost of the service.
- $178,971 of the Justice Facilities reserve to remodel the county building in Big Bear. This project will create jury assembly and deliberation rooms; provide additional space for the District Attorney, Public Defender, and Probation departments to meet five to ten year projected growth; create a Sheriff's men's locker room; relocate Sheriff's Court Services; and bring the county building in Big Bear into compliance with the Americans with Disabilities Act (ADA).
- $135,000 of the Museum Hall of Paleontology reserve was appropriated to assist with the facility's construction and exhibit design costs.
- $334,203 of the Equity Pool Reserve, which included $292,750 to be spent on classification consulting services and $41,453 to be spent on staff reclassifications in the Public Defender and Sheriff departments.
- $2.0 million of the insurance reserve to finance Risk Management claims expenditures for the duration of 2003-04.

The Board also established a new reserve, the Law and Justice Southwest Border Prosecution Initiative reserve. This reserve is funded with cost reimbursements received from the federal government as part of their Southwest Border Prosecution Initiative. These reimbursements recover a portion of county dollars expended on the prosecution of federal cases. The purpose of the reserve is to fund future law and justice projects that support and enhance prosecutorial and detention services. The initial deposit to this reserve, $3,405,626, equals the amount of reimbursement received to date.

Countywide Discretionary Revenue

DESCRIPTION OF MAJOR SERVICES

Countywide discretionary revenue includes income that is not directly related to any particular county activity. Discretionary revenue finances departmental budgets' local cost. Special departmental expense appropriations are for county expenses that cannot be appropriately charged to a specific department. The interest on notes appropriation reflects costs related to the county's annual short-term borrowing for cash flow needs. These costs are more than offset by earnings in the county's investment program.

There is no staffing associated with this budget unit.

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Budget 2004-05
Appropriations				
Special Departmental Expense	603,453	1,000,000	365,800	1,000,000
Interest on Notes	3,011,231	5,000,000	1,303,333	5,000,000
Total Appropriation	3,614,684	6,000,000	1,669,133	6,000,000
Revenue				
Taxes	161,698,014	168,721,430	181,248,889	185,519,184
Use of Money & Property	21,877,860	20,600,000	20,570,838	22,351,000
State Aid	119,451,943	126,773,967	96,390,752	131,770,160
Federal Aid	1,534,280	1,530,275	1,738,951	1,820,799
Current Services	32,781,213	35,180,011	36,399,554	35,249,860
Other	3,590,335	1,430,000	1,979,388	1,430,000
Total Revenue	340,933,645	354,235,683	338,328,372	378,141,003

TAXES

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Budget 2004-05
Property Taxes				
Current Secured, Unsecured and Unitary	121,813,873	125,905,507	132,022,200	137,207,735
Supplemental Tax Roll	4,937,268	4,885,025	6,102,778	5,275,827
Penalty on Current Taxes	1,132,479	1,135,599	1,862,768	1,135,599
Prior Property Taxes/Penalties	3,872,247	5,366,233	6,337,896	5,366,233
Other Taxes				
Sales and Use Tax	15,862,952	16,518,694	16,209,775	17,371,802
Franchise	4,846,384	5,010,000	5,458,526	5,533,000
Property Transfer	7,752,989	8,163,750	11,578,232	11,906,555
Other Taxes	1,479,822	1,736,622	1,676,714	1,722,433
Total Taxes	161,698,014	168,721,430	181,248,889	185,519,184

The county's share of the 1.0% property tax for 2004-05 is estimated to be $137.2 million. This is based on an estimated 10.4% increase to secured assessed valuation, an 8.0% increase to unsecured assessed valuation, and an unchanged unitary tax roll. Supplemental taxes are expected to increase by 8.0%. Increases have been calculated based on the 2003-04 budgeted amounts.

In addition to property tax, the county is authorized to collect other types of taxes in the unincorporated areas. Sales and use taxes are projected to increase approximately 4.8% over 2003-04 budgeted amounts, plus approximately $60,000 in additional sales tax revenues from retail outlets opening in the donut hole. Franchise taxes, which are collected primarily from utility company and cable TV revenue, are projected to grow 7.1%, offset by projected revenue losses due to last year's wildfires. Property transfer taxes are expected to increase dramatically due to rising home prices and sales volume activity.

USE OF MONEY AND PROPERTY - $22,351,000

Total interest earnings for 2004-05 are projected at $22.4 million. These earnings will be offset by $5.0 million in expenses associated with the short-term revenue anticipation notes program (TRANS). The increase in this revenue source is attributable to an estimated increase in interest earnings on the treasury pool.

STATE AID

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Budget 2004-05
Motor Vehicle In Lieu	117,661,384	124,974,967	94,583,162	129,971,160
Other Aid	1,790,559	1,799,000	1,807,590	1,799,000
Total State Aid	119,451,943	126,773,967	96,390,752	131,770,160

Motor vehicle in-lieu tax is based on vehicle registration fees and new car sales statewide. The majority of these fees are allocated to local governments as general purpose financing. Distribution of these funds is made on the basis of population. In 2002-03 VLF fees to vehicle owners had been reduced by 67.5% by the State, who then backfilled these lost revenues to local governments from the State's general fund. Effective June 20, 2003, the state ceased making these backfill payments and did not resume making these payments again until after October 31, 2003. This resulted in a four-month backfill gap that reduced county revenues by approximately $35.3 million in 2003-04. The 2004-05 budgeted amount reflects estimated VLF revenues assuming the backfill will be paid through the entire fiscal year. It also assumes a 4.8% revenue increase from the 2003-04 year end estimates excluding revenue impacts caused by the four-month elimination of the backfill.

Other aid consists of a payment from the welfare realignment trust fund, which replaced the state revenue stabilization program, and SB90 reimbursements from the state.

FEDERAL AID - $1,820,799

Under current law, local governments are compensated through various programs for losses to their tax bases due to the presence of most federally owned land. The most widely applicable program is the Payments in Lieu of Taxes (PILT). PILT for the county is budgeted to increase 7.7% over estimated 2003-04 revenues.

CURRENT SERVICES

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Budget 2004-05
Reimbursement for Indirect Costs	17,282,020	20,847,838	20,847,792	19,661,157
Law Enforcement Services	4,323,386	3,937,000	5,050,623	3,937,000
Sheriff Contract Overhead	1,670,483	1,000,000	1,468,794	1,000,000
SB 813 Cost Reimbursement	2,668,128	2,720,173	2,943,907	3,112,104
Other Services	6,837,196	6,675,000	6,088,438	7,539,599
Total Current Services	32,781,213	35,180,011	36,399,554	35,249,860

Various state and federal grants permit the county to claim certain overhead costs against them. In addition, most fee supported general fund departments and taxing entities, such as the library and Board-governed special districts, are charged for indirect costs incurred in the general fund on their behalf. Reimbursement for indirect costs reflects those recovered allowable costs included in the 2004-05 countywide cost allocation plan (COWCAP).

Law enforcement services reflect the amount estimated to be recovered through the jail booking fee. The budget is based on a fee of $159.72 on approximately 24,600 bookings. This fee was not increased for 2004-05.

Sheriff contract overhead represents certain county overhead charges recovered through city law enforcement contracts with the Sheriff's Department.

SB 813 cost reimbursement represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.

Other services reflect the property tax administrative fee, which the legislature provided for counties to recover the cost of property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

OTHER REVENUE - $1,430,000

Other revenue consists of voided warrants issued by the county, projected transfers of unclaimed property tax refunds to the general fund, the county share of vehicle code violation revenue, and other miscellaneous revenues.

Federal Forest Reserves

DESCRIPTION OF MAJOR SERVICES

In 1908, Congress enacted a law that requires 25% of the revenues derived from the National Forest System to be given to counties in which the lands are situated for the equal benefit of public schools and roads. Pursuant to Public Law No. 106-393, enacted on October 30, 2000, counties could elect to remain under the 25% Payment Method with fluctuating funding levels or change to the Full Payment Method, that requires these revenues to fund either Title II or Title III projects under the Act. The County elected the Full Payment Method. Title II project funds may be used for the purpose of making additional investments in, and creating additional employment opportunities through projects that improve the maintenance of existing infrastructure, implementing stewardship objectives that enhance forest ecosystems, and restoring and improving land health and water quality. Authorized uses for Title III projects include search, rescue, and emergency services; community service work camps, easement purchases; forest-related educational opportunities; fire prevention and county planning; and community forestry. The State Controller's Office distributes funds to each eligible county according to the agreed upon formula and the counties' election of fund distribution.

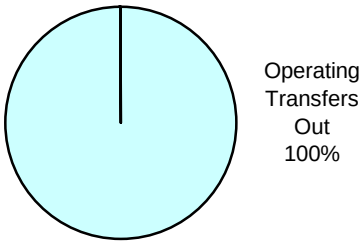
Title III funding is utilized by County Fire Department to develop fire prevention and community forestry projects that are necessary for the protection of people and property.

There is no staffing associated with this budget unit.

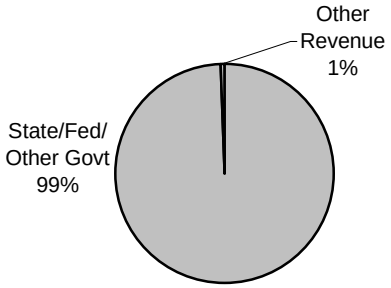
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	-	130,368	130,317	67,546
Departmental Revenue	65,318	65,050	67,145	65,400
Fund Balance		65,318		2,146

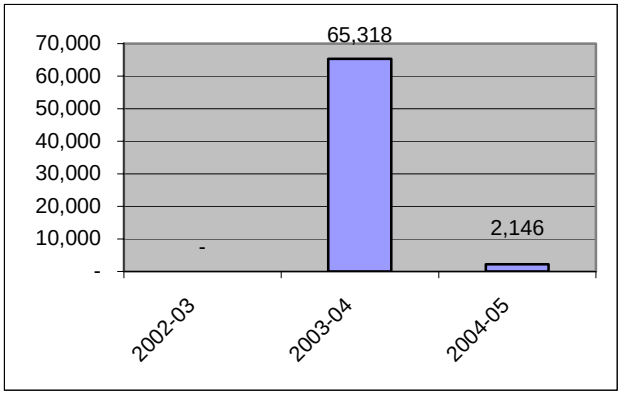
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: Federal Forest Reserves
BUDGET UNIT: SFB CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Operating Transfers Out	130,317	130,368	130,368	(62,822)	67,546
Total Requirements	130,317	130,368	130,368	(62,822)	67,546
Departmental Revenue					
Use of Money and Prop	1,775	50	50	350	400
State, Fed or Gov't Aid	65,370	65,000	65,000	-	65,000
Total Revenue	67,145	65,050	65,050	350	65,400
Fund Balance		65,318	65,318	(63,172)	2,146

DEPARTMENT: County Administrative Office
FUND: Federal Forest Reserves
BUDGET UNIT: SFB CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	130,368	65,050	65,318
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	130,368	65,050	65,318
Board Approved Changes to Base Budget	-	(62,822)	350	(63,172)
TOTAL 2004-05 FINAL BUDGET	-	67,546	65,400	2,146

DEPARTMENT: **County Administrative Office**
FUND: **Federal Forest Reserves**
BUDGET UNIT: **SFB CAO**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Title III-Adjustment to Operating Transfer Outs	-	(62,822)	-	(62,822)
	To adjust for 2002-03 Fund Balance appropriation of $65,318 included in 2003-04 budget. Budgeted appropriations for 2003-04 included fund balance from 2002-03 and projected expenditures for 2003-04 based on anticipated revenue to be received in 2003-04.				
2.	Increase in Interest Revenue	-	-	350	(350)
	Anticpated revenue increase in 2004-05.				
	Total	-	(62,822)	350	(63,172)

Master Settlement Agreement

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

A majority of the county's total proceeds are used each year to finance a portion of the Arrowhead Regional Medical Center debt.

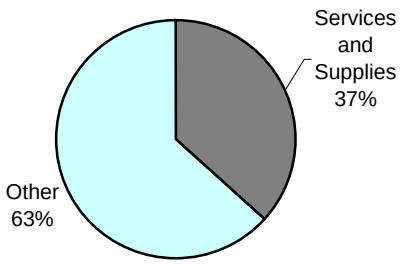
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

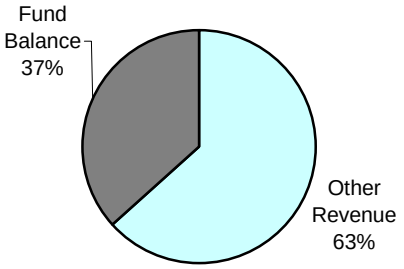
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	18,386,633	27,886,223	17,733,000	29,365,478
Departmental Revenue	21,882,027	17,876,000	18,473,314	18,596,435
Fund Balance		10,010,223		10,769,043

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

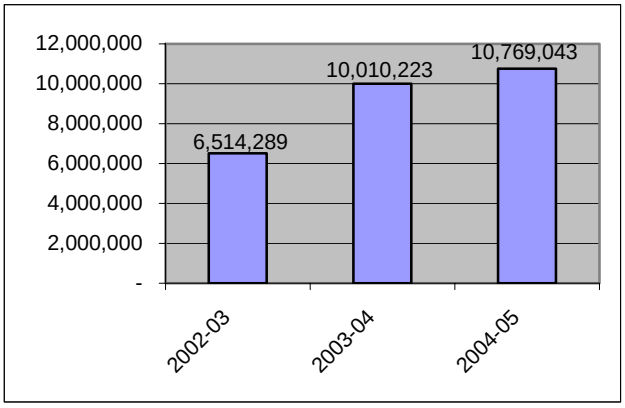
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement
BUDGET UNIT: RSM MSA
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	9,661,775	9,661,775	1,070,703	10,732,478
Contingencies	-	491,448	491,448	(491,448)	-
Total Appropriation	-	10,153,223	10,153,223	579,255	10,732,478
Operating Transfers Out	17,733,000	17,733,000	17,733,000	900,000	18,633,000
Total Requirements	17,733,000	27,886,223	27,886,223	1,479,255	29,365,478
Departmental Revenue					
Use of Money and Prop	269,155	360,000	360,000	(140,000)	220,000
Other Revenue	18,204,159	17,516,000	17,516,000	860,435	18,376,435
Total Revenue	18,473,314	17,876,000	17,876,000	720,435	18,596,435
Fund Balance		10,010,223	10,010,223	758,820	10,769,043

DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement
BUDGET UNIT: RSM MSA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**27,886,223**	**17,876,000**	**10,010,223**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**27,886,223**	**17,876,000**	**10,010,223**
Board Approved Changes to Base Budget	**-**	**1,479,255**	**720,435**	**758,820**
TOTAL 2004-05 FINAL BUDGET	**-**	**29,365,478**	**18,596,435**	**10,769,043**

SCHEDULE B

DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement
BUDGET UNIT: RSM MSA

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Remove Contingency Budget	-	(491,448)	-	(491,448)
	As a result of final fund balance, contingencies were budgeted last fiscal year. These contingencies are not budgeted in the 2004-05 fiscal year to provide greater flexibility within this budget unit.				
2.	Increase in available one-time money	-	1,123,497	-	1,123,497
	One-time funds are increased in this budget unit due to increases in prior year revenues and expenditures being less than budgeted causing an increase in fund balance which must be budgeted.				
**	**Final Budget Adjustment - Fund Balance**		**(52,794)**	**-**	**(52,794)**
	Services and supplies decreased due to a lower than anticipated fund balance.				
3.	Increase In Operating Transfers Out	-	900,000	-	900,000
	Increase financing to the General Fund by $900,000, total financing $3,633,000, to fund costs in the health related departments.				
4.	Reduce Budgeted Interest Income	-	-	(140,000)	140,000
	Amount budgeted was reduced for 2004-05 based on current interest apportionments.				
5.	Increase in Tobacco Settlement Proceeds	-	-	860,435	(860,435)
	Increase in projected annual payment for 2004-05 from Tobacco Settlement based on cigarette consumption projections as of October 2002.				
	Total	-	1,479,255	720,435	758,820

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

Medical Center Lease Payments

DESCRIPTION OF MAJOR SERVICES

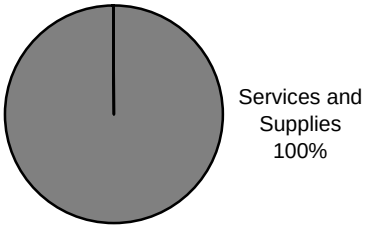
This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. Funding sources include state revenues from the SB 1732 – Construction Renovation/Reimbursement Program, operating transfers from ARMC representing Medicare and fee for service revenues, and operating transfers from the general fund backed by realignment revenues and tobacco settlement proceeds.

There is no staffing associated with this budget unit.

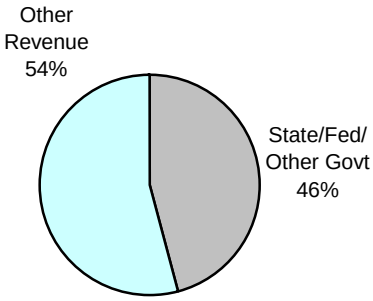
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	53,023,459	53,158,112	53,519,080	53,385,776
Total Financing Sources	53,023,459	53,158,112	53,519,080	53,385,776
Revenue Over/(Under) Expense	-	-	-	-

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Administrative/Executive
DEPARTMENT: Joint Powers Leases
FUND: Medical Center Lease Payment

BUDGET UNIT: EMD JPL
FUNCTION: General
ACTIVITY: Property Mgmt

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	53,519,080	53,158,112	53,158,112	227,664	53,385,776
Total Appropriation	53,519,080	53,158,112	53,158,112	227,664	53,385,776
Departmental Revenue					
State, Fed or Gov't Aid	22,165,895	24,484,009	24,484,009	52,294	24,536,303
Total Revenue	22,165,895	24,484,009	24,484,009	52,294	24,536,303
Operating Transfers In	31,353,185	28,674,103	28,674,103	175,370	28,849,473
Total Financing Sources	53,519,080	53,158,112	53,158,112	227,664	53,385,776
Revenue Over/(Under) Exp	-	-	-	-	-

DEPARTMENT: Joint Powers Leases
FUND: Medical Center Lease Payment
BUDGET UNIT: EMD JPL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**-**	**53,158,112**	**53,158,112**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**53,158,112**	**53,158,112**	**-**
Board Approved Changes to Base Budget	**-**	**227,664**	**227,664**	**-**
TOTAL 2004-05 FINAL BUDGET	**-**	**53,385,776**	**53,385,776**	**-**

SCHEDULE B

DEPARTMENT: Joint Powers Leases
FUND: Medical Center Lease Payment
BUDGET UNIT: EMD JPL

BOARD APPROVED CHANGES TO BASE BUDGET

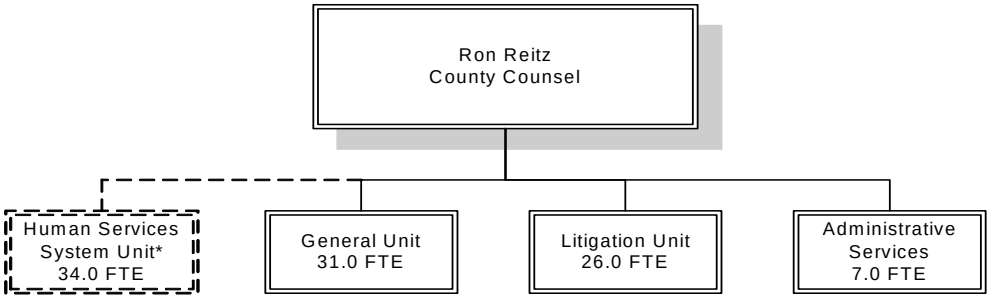
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Increase in Expenses	-	227,664	-	(227,664)
	Increases to lease payment and associated costs of the bond, such as the annual rating, letter of credit, trust fees and admin fees, offset by a slight decrease in arbitrage expenses.				
2.	Increase in 1732 Reimbursement	-	-	52,294	52,294
	A portion of the medical center lease payments are reimbursed by the state through the Construction Renovation/Reimbursement Program (SB1732). As the lease payments increase, a corresponding increase is seen in the reimbursement amount.				
3.	Increase in Realignment	-	-	175,370	175,370
	A portion of the medical center lease payments are paid for with realignment revenues. This increase in realignment is due to the increase expenses projected for the lease payment fund.				
	Total	-	227,664	227,664	-

COUNTY COUNSEL
Ronald Reitz

MISSION STATEMENT

To serve and protect the county, its treasury, and its governing body, by providing timely and accurate legal services and aggressively representing the county in litigation. Legal services shall be performed maintaining the highest professional and ethical standards while fostering high morale and productivity in the work place through collaborative efforts dedicated to continuous improvement.

ORGANIZATIONAL CHART



* These positions are budgeted in the HSS Budget Unit.

DESCRIPTION OF MAJOR SERVICES

County Counsel provides civil legal services to the Board of Supervisors, County Administrative Office, county departments, commissions, special districts, and school districts. County Counsel also provides legal services to various joint powers authorities and represents the courts and judges on certain matters. In performing its duties, the County Counsel's Office is divided into three operational units: the Litigation Unit, the Human Services System Unit, and the General Unit.

The Litigation Unit handles tort and civil rights litigation, workers' compensation and code enforcement. This unit is revenue supported. All Litigation Unit clients are billed by the hour for services; the largest client of this Unit is Risk Management.

The next major unit within County Counsel is the Human Services System Unit. The Human Services System Unit is revenue supported through the Human Services System budget. This unit serves the Human Services System departments. A large portion of this unit is dedicated to the litigation of juvenile dependency trial and appellate matters for the Department of Children's Services. All of the juvenile dependency litigation is work mandated by law. The remainder of the staff in this unit serves as general legal counsel, including some litigation, for other HSS related departments and entities, such as departments of Aging and Adult Services, Transitional Assistance, Preschool Services, Jobs and Employment Services, Child Support Services, and the IHSS Public Authority and Children and Families Commission.

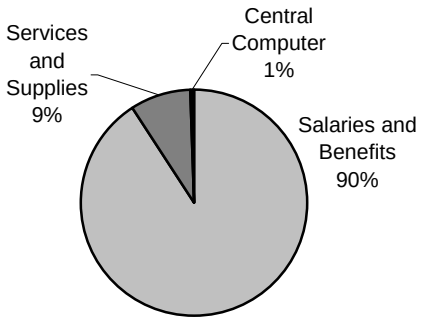
The office's general unit mainly provides legal services to departments supported by the general fund even though a substantial portion of the general unit is revenue supported. The revenue supported general unit attorneys are dedicated primarily to providing legal services to county departments (such as Sheriff and Human Resources) and outside governmental entities (such as SANBAG, OMNITRANS, and Special Districts) which pay for all or a significant portion of their legal services. The remaining general unit attorneys and clerical staff are fully supported by the general fund. Therefore, in addition to the County Counsel, Assistant County Counsel and related clerical staff who are also general fund supported, the office's general unit has the only general fund supported attorneys and clerical staff dedicated primarily to providing legal services to the Board of Supervisors, County Administrative Office, and the county departments and other governmental entities that do not reimburse the office for legal services rendered.

BUDGET AND WORKLOAD HISTORY

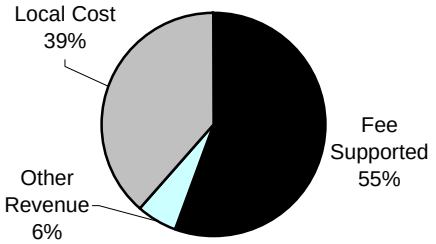
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,453,046	7,102,029	7,042,372	8,577,085
Departmental Revenue	4,250,966	3,777,460	4,097,031	5,256,611
Local Cost	2,202,080	3,324,569	2,945,341	3,320,474
Budgeted Staffing		65.7		65.0
Workload Indicators				
Attorney - Client Hours	74,903	75,200	78,124	76,600

Revenue variance is due primarily to additional services provided to Transportation/Flood Control and the Human Services System Appeals Unit.

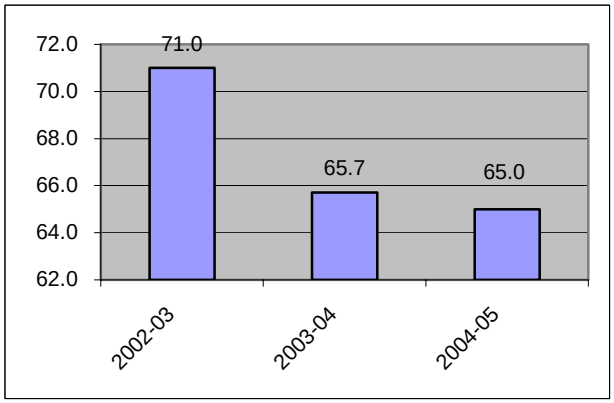
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



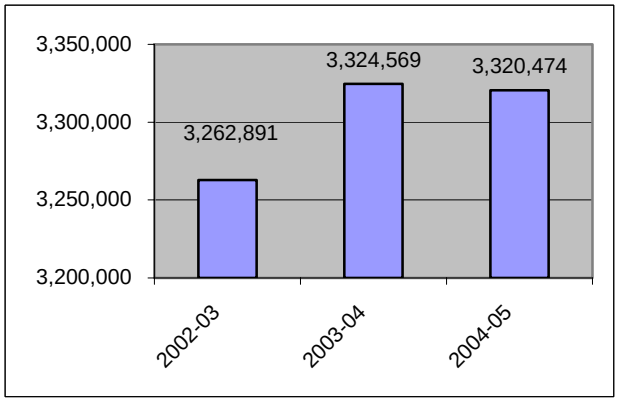
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Counsel
FUND: General

BUDGET UNIT: AAA CCL
FUNCTION: General
ACTIVITY: Counsel

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	6,998,072	7,284,800	7,301,626	466,516	7,768,142
Services and Supplies	658,902	745,437	760,163	(22,998)	737,165
Central Computer	44,901	44,901	59,254	-	59,254
Transfers	12,309	12,309	12,309	215	12,524
Total Exp Authority	7,714,184	8,087,447	8,133,352	443,733	8,577,085
Reimbursements	(671,812)	(985,418)	(985,418)	985,418	-
Total Appropriation	7,042,372	7,102,029	7,147,934	1,429,151	8,577,085
Departmental Revenue					
Current Services	4,097,031	3,777,460	3,777,460	984,151	4,761,611
Other Revenue	-	-	-	495,000	495,000
Other Financing Sources	-	-	-	-	-
Total Revenue	4,097,031	3,777,460	3,777,460	1,479,151	5,256,611
Local Cost	2,945,341	3,324,569	3,370,474	(50,000)	3,320,474
Budgeted Staffing		65.7	60.0	5.0	65.0

DEPARTMENT: County Counsel
FUND: General
BUDGET UNIT: AAA CCL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**65.7**	**7,102,029**	**3,777,460**	**3,324,569**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	415,889	-	415,889
Internal Service Fund Adjustments	-	29,079	-	29,079
Subtotal	**-**	**444,968**	**-**	**444,968**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	(1.0)	(68,384)	-	(68,384)
Mid-Year Board Items	-	-	-	-
Subtotal	**(1.0)**	**(68,384)**	**-**	**(68,384)**
Impacts Due to State Budget Cuts	**(4.7)**	**(330,679)**	**-**	**(330,679)**
TOTAL BOARD APPROVED BASE BUDGET	**60.0**	**7,147,934**	**3,777,460**	**3,370,474**
Board Approved Changes to Base Budget	**5.0**	**1,429,151**	**1,479,151**	**(50,000)**
TOTAL 2004-05 FINAL BUDGET	**65.0**	**8,577,085**	**5,256,611**	**3,320,474**

DEPARTMENT: COUNTY COUNSEL
FUND: COUNTY COUNSEL
BUDGET UNIT: ADMIN/EXEC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary and Benefits	-	21,516	-	21,516
	Increase is due to step increases and retirement costs. Reclassification of 2.0 Executive Secretary II positions to County Counsel Lead Secretary positions. The positions were currently receiving Sac pay therefore the reclassification has no budgetary impact.				
2.	Services and Supplies	-	(22,998)	-	(22,998)
	Reduction adjustment to meet County Counsel needs and objectives.				
3.	Transfers	-	215	-	215
	Adjustment due to increase in EHAP costs.				
4.	GASB 34 - Accounting Adjustment	-	985,418	984,151	1,267
	This adjustment reclassifies into the category of charges of current services revenue as outlined in GASB 34. Also, there is a revenue reduction of $1,267 for billable hours.				
**	**Final Budget Adjustment - Fee requests**	5.0	445,000	495,000	(50,000)
	The Attorney Services fee increase is due to salaries and benefit adjustments in the MOU over the last two years. The appropriation for salary and benefits was increased by $445,000 which restored staffing and some overtime budget which was cut in previous budget reductions. The fee was increased from $110 to $120 in order to recover full costs from outside agencies, such as SANBAG, JPA and etc. This fee generated a revenue increase of $495,000 which is expected to exceed appropriation resulting in a return of $50,000 in local cost.				
		-	-	-	-
	Total	5.0	1,429,151	1,479,151	(50,000)

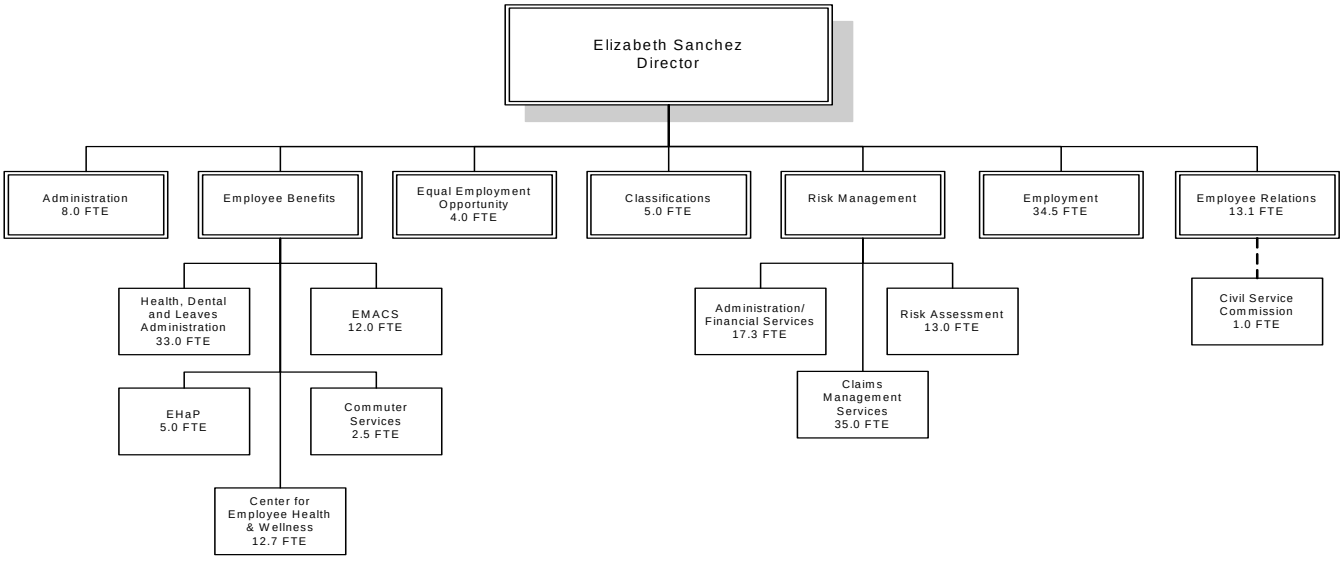
** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

HUMAN RESOURCES
Elizabeth Sanchez

MISSION STATEMENT

The mission of the Human Resources Department is to build and maintain a healthy, proactive, and highly skilled workforce committed to excellence that reflects the diversity and talent in our community.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Human Resources	5,380,631	302,500	5,078,131			83.6
The Center for Employee Health and Wellness	35,000	35,000	-			12.7
Unemployment Insurance	4,000,000	-	4,000,000			-
Commuter Services	785,462	395,000		390,462		2.5
Employee Benefits and Services	4,402,162	2,196,000		2,206,162		33.0
Risk Management - Operations	5,164,475	5,164,475			-	65.3
Risk Management - Insurance Programs	56,342,535	68,057,000			11,714,465	-
TOTAL	76,110,265	76,149,975	9,078,131	2,596,624	11,714,465	197.1

Human Resources

DESCRIPTION OF MAJOR SERVICES

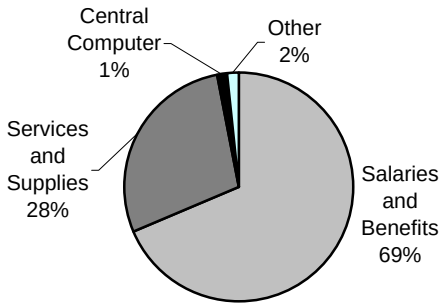
The Human Resources Department administers the county's human resources programs. This includes responsibility for employee testing, certification, and selection; employee relations; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; and the Commission on the Status of Women. Human Resources also shares responsibility, through a partnership with Human Services System, for countywide organizational and employee development and the Management Leadership Academy.

BUDGET AND WORKLOAD HISTORY

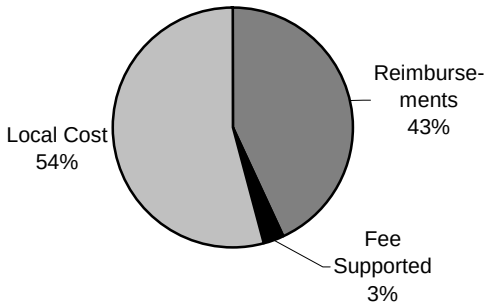
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	7,291,454	8,157,864	7,667,407	5,380,631
Departmental Revenue	3,041,486	3,103,566	2,389,911	302,500
Local Cost	4,249,968	5,054,298	5,277,496	5,078,131
Budgeted Staffing		116.5		83.6
Workload Indicators				
Applications accepted	53,867	93,000	34,569	37,000
Applicants tested	14,422	28,000	14,473	13,000
HR EMACS - WPE and steps processed	-	-	14,851	13,600
HR EMACS - Job Action Requests processed	-	-	11,134	22,300
Nurse care coordination referrals (occupational)	-	-	2,108	2,500
Nurse care coordination referrals (non-occupational)	-	-	1,699	1,800

On December 16, 2003, the Board approved the transfer of 31.0 positions to the Employee Benefits and Services special revenue fund (SDG HRD). Expenditures and revenues related to employee benefit administration are also transferred to the special revenue fund. An additional 2.0 positions (1.5 Public Services Employee and 0.5 Human Resources Analyst I) are deleted due to the 9% cost reduction plan. This is offset by the addition of 0.1 Human Resources Officer II, which is required to assist for vacation coverage and during the upcoming negotiations with the various employee bargaining units.

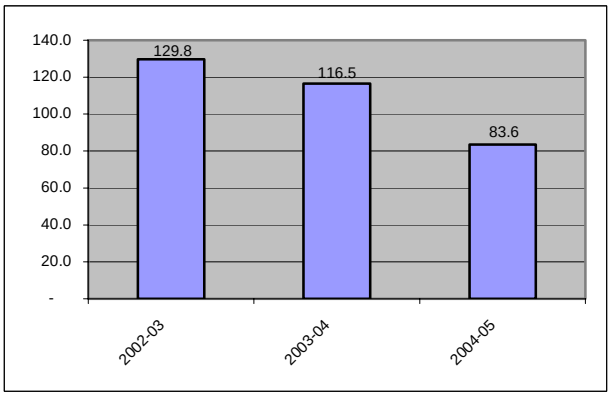
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



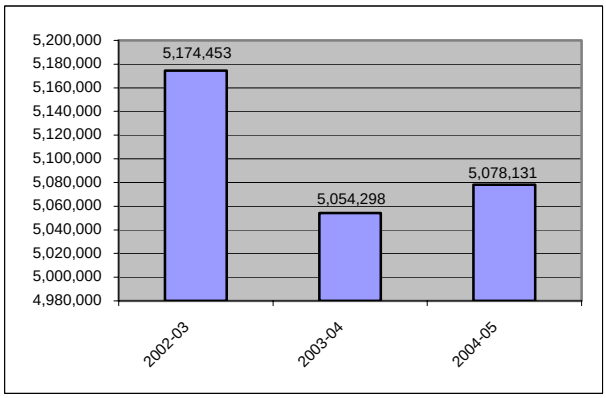
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General

BUDGET UNIT: AAA HRD
FUNCTION: General
ACTIVITY: Personnel

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	7,357,762	7,755,428	6,182,198	291,632	6,473,830
Services and Supplies	3,376,202	3,763,541	2,647,734	-	2,647,734
Central Computer	106,156	106,156	129,093	-	129,093
Equipment	-	20,000	20,000	(20,000)	-
Transfers	183,608	192,686	168,553	-	168,553
Total Exp Authority	11,023,728	11,837,811	9,147,578	271,632	9,419,210
Reimbursements	(3,356,321)	(3,679,947)	(3,594,947)	(443,632)	(4,038,579)
Total Appropriation	7,667,407	8,157,864	5,552,631	(172,000)	5,380,631
Departmental Revenue					
Current Services	292,380	434,500	434,500	(172,000)	262,500
Other Revenue	-	40,000	40,000	-	40,000
Total Revenue	292,380	474,500	474,500	(172,000)	302,500
Operating Transfers In	2,097,531	2,629,066	-	-	-
Total Financing Sources	2,389,911	3,103,566	474,500	(172,000)	302,500
Local Cost	5,277,496	5,054,298	5,078,131	-	5,078,131
Budgeted Staffing		116.5	83.5	0.1	83.6

DEPARTMENT: Human Resources
FUND: General
BUDGET UNIT: AAA HRD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**116.5**	**8,157,864**	**3,103,566**	**5,054,298**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	460,702	-	460,702
Internal Service Fund Adjustments	-	57,372	-	57,372
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**518,074**	**-**	**518,074**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	(31.0)	(2,629,066)	(2,629,066)	-
Subtotal	**(31.0)**	**(2,629,066)**	**(2,629,066)**	**-**
Impacts Due to State Budget Cuts	**(2.0)**	**(494,241)**	**-**	**(494,241)**
TOTAL BOARD APPROVED BASE BUDGET	**83.5**	**5,552,631**	**474,500**	**5,078,131**
Board Approved Changes to Base Budget	**0.1**	**(172,000)**	**(172,000)**	-
TOTAL 2004-05 FINAL BUDGET	**83.6**	**5,380,631**	**302,500**	**5,078,131**

DEPARTMENT: Human Resources
FUND: General
BUDGET UNIT: AAA HRD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Employee Relations staffing	0.1	13,669	-	13,669
	Add 0.1 Human Resource Officer I to assist with negotiations and vacation relief.				
2.	Other staffing costs		277,963	-	277,963
	Adjustments for step increases and expected leave cashouts.				
3.	Fixed asset purchase		(20,000)	-	(20,000)
	Cancel purchase of photo ID machine and software.				
4.	Reimbursements and revenues	-	(443,632)	(172,000)	(271,632)
	Adjustments to reimbursements and revenues received from Human Services System Administration and the Employee Benefits (SDG HRD) and Commuter Services (SDF HRD) special revenue funds for administrative and personnel services.				
	Total	0.1	(172,000)	(172,000)	-

The Center for Employee Health and Wellness

DESCRIPTION OF MAJOR SERVICES

The Center for Employee Health and Wellness is responsible for employee and applicant pre-employment and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with Occupational Safety and Health Administration (OSHA) regulations and occupational medical problems. The program had been financed through the county's workers' compensation insurance sub fund. Since 2001-02, the program has been financed by direct reimbursements from county departments with costs allocated on the basis of budgeted staffing.

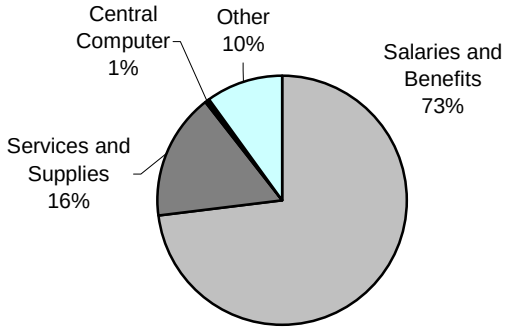
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	639,991	30,000	(15,337)	35,000
Departmental Revenue	784,736	30,000	37,616	35,000
Local Cost	(144,745)	-	(52,953)	-
Budgeted Staffing		13.0		12.7
Workload Indicators				
Preplacement Physicals	2,604	2,500	2,469	2,100
Fitness-For-Duty Exams	32	30	26	30
Work Injury/Illness Exams	1,727	1,600	1,898	1,700
Other Exams	7,378	7,800	6,433	6,100

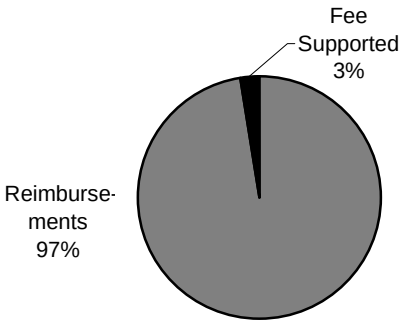
In 2004-05, staffing is reduced by 0.3 Contract Occupational Physician. Services and supplies as well as reimbursements are increased to reflect an agreement with the Sheriff's Department Training Academy to provide on-site first aid for Sheriff Academy participants.

In December 2004, as part of the County's ongoing efforts to consolidate services, the Center for Employee Health and Wellness will re-locate to the Arrowhead Regional Medical Center (ARMC). The move is expected to result in savings due to reduced contract costs by enabling The Center to utilize ARMC on-site services (e.g. pharmacy, x-rays, etc.). There will also be ongoing facility lease cost savings of approximately $130,000 per year; however, in 2004-05, savings are expected to be minimal due to the contractually required payment of unamortized tenant improvements.

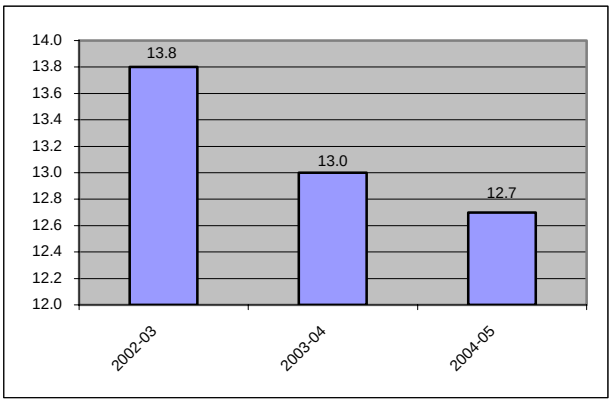
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Employee Health and Wellness
FUND: General
BUDGET UNIT: AAA OCH
FUNCTION: General
ACTIVITY: Personnel

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	852,643	966,454	1,042,208	(32,395)	1,009,813
Services and Supplies	151,115	144,202	154,183	72,933	227,116
Central Computer	7,249	7,249	8,020	-	8,020
Transfers	168,836	168,779	168,779	(32,128)	136,651
Total Exp Authority	1,179,843	1,286,684	1,373,190	8,410	1,381,600
Reimbursements	(1,195,180)	(1,256,684)	(1,343,190)	(3,410)	(1,346,600)
Total Appropriation	(15,337)	30,000	30,000	5,000	35,000
Departmental Revenue					
Current Services	37,616	30,000	30,000	5,000	35,000
Total Revenue	37,616	30,000	30,000	5,000	35,000
Local Cost	(52,953)	-	-	-	-
Budgeted Staffing		13.0	13.0	(0.3)	12.7

DEPARTMENT: Employee Health and Wellness
FUND: General
BUDGET UNIT: AAA OCH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	13.0	30,000	30,000	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	13.0	30,000	30,000	-
Board Approved Changes to Base Budget	(0.3)	5,000	5,000	-
TOTAL 2004-05 FINAL BUDGET	12.7	35,000	35,000	-

DEPARTMENT: **Employee Health and Wellness**
FUND: **General**
BUDGET UNIT: **AAA OCH**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	(0.3)	-	-	-
	Reduction of 0.3 Contract Occupational Physicians, which results in a corresponding decrease in reimbursements.				
2.	Cost adjustments	-	-	-	-
	The Center intends to vacate its current leased facility by December 31, 2004 and move to ARMC, which will reduce annual leasing costs by $130,000; however, in 2004-05, in addition to six months of lease payments, there will be a charge for unamortized tenant improvements.				
3.	Current services	-	5,000	5,000	-
	Increased revenue to reflect additional services provided to other governmental agencies. This is offset by a reduction in direct charges to county departments.				
	Total	(0.3)	5,000	5,000	-

Unemployment Insurance

DESCRIPTION OF MAJOR SERVICES

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored, reviewed for eligibility, and challenged when appropriate to prevent abuse of the program.

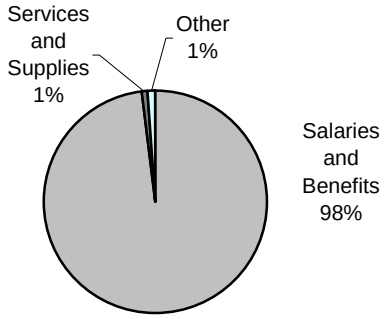
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

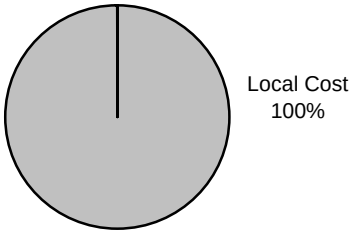
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,529,061	2,700,000	3,694,366	4,000,000
Local Cost	2,529,061	2,700,000	3,694,366	4,000,000
Workload Indicators				
Unemployment Insurance Claims Paid	-	-	1,719	1,600
Total Protestable Claims	-	-	374	300
Protestable Claims Ruled in the County's Favor	-	-	118	150
Maximum Weekly Benefit	-	-	410	450

In 2003-04, estimated costs are significantly more than budgeted due to an increase in the number of claims, which is attributable in part to the countywide reduction of public services employees and increased unemployment benefits. In 2004-05, budgeted appropriation is increased to reflect the expected trend of rising claims costs, which is due mainly to increased unemployment benefits.

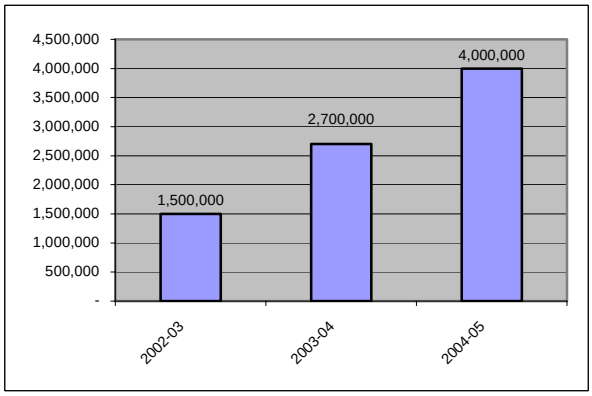
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Unemployment Insurance
FUND: General

BUDGET UNIT: AAA UNI
FUNCTION: General
ACTIVITY: Personnel

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,632,866	2,625,000	3,925,000	-	3,925,000
Services and Supplies	11,500	25,000	25,000	-	25,000
Transfers	50,000	50,000	50,000	-	50,000
Total Appropriation	3,694,366	2,700,000	4,000,000	-	4,000,000
Local Cost	3,694,366	2,700,000	4,000,000	-	4,000,000

DEPARTMENT: Unemployment Insurance
FUND: General
BUDGET UNIT: AAA UNI

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	2,700,000	-	2,700,000
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	1,300,000	-	1,300,000
Subtotal	-	1,300,000	-	1,300,000
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	4,000,000	-	4,000,000
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	4,000,000	-	4,000,000

Commuter Services

DESCRIPTION OF MAJOR SERVICES

The Commuter Services fund was established to account for funds received under AB 2766 to finance mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This fund receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

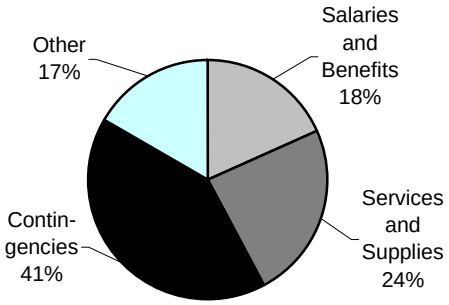
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	258,348	891,034	440,299	785,462
Departmental Revenue	352,576	506,000	445,726	395,000
Fund Balance		385,034		390,462
Budgeted Staffing		3.5		2.5
Workload Indicators				
Number of Vanpools	-	16	22	17
Number of Vanpool Participants	-	115	134	120
Number of Participants Utilizing All Modes of Rideshare	-	1,100	907	1,100

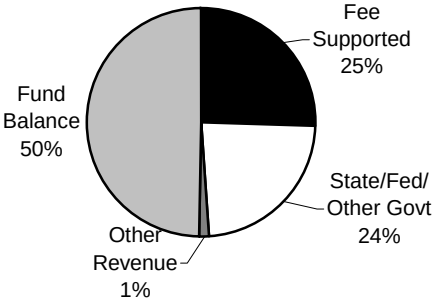
Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

In 2004-05, staffing is reduced by 1.0 Commuter Services Manager. Program oversight will be provided by staff in the Human Resources Department budget (AAA HRD). Transfers to AAA HRD are increased to reflect the reimbursement of direct services; however, there is expected to be an overall cost savings to the program of approximately $60,000 per year.

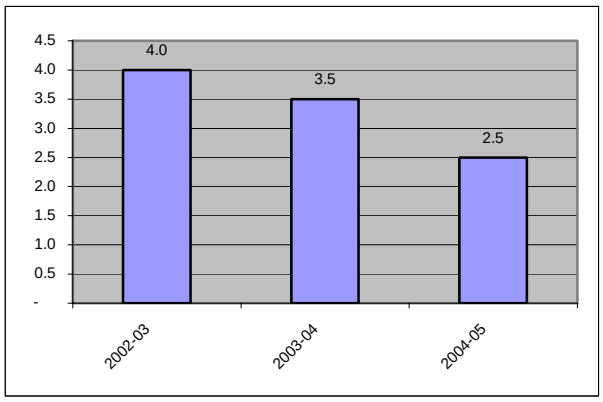
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



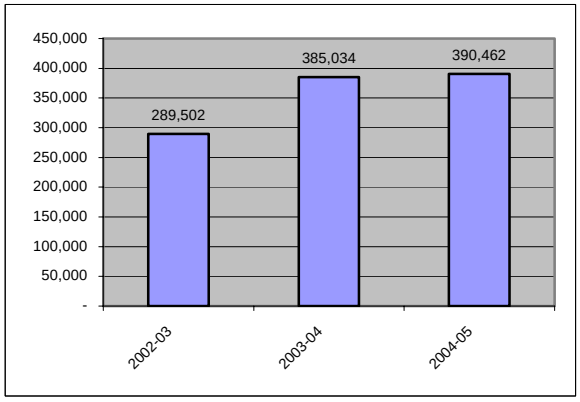
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Commuter Services

BUDGET UNIT: SDF HRD
FUNCTION: General
ACTIVITY: Personnel

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	249,382	249,352	264,715	(121,520)	143,195
Services and Supplies	170,224	238,862	239,164	(51,226)	187,938
Transfers	20,693	35,693	35,693	94,974	130,667
Contingencies	-	367,127	367,127	(43,465)	323,662
Total Appropriation	440,299	891,034	906,699	(121,237)	785,462
Departmental Revenue					
Use of Money and Prop	6,437	16,000	16,000	(6,000)	10,000
State, Fed or Gov't Aid	380,083	285,000	285,000	(100,000)	185,000
Current Services	59,206	205,000	205,000	(5,000)	200,000
Total Revenue	445,726	506,000	506,000	(111,000)	395,000
Fund Balance		385,034	400,699	(10,237)	390,462
Budgeted Staffing		3.5	3.5	(1.0)	2.5

DEPARTMENT: Human Resources
FUND: Commuter Services
BUDGET UNIT: SDF HRD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**3.5**	**891,034**	**506,000**	**385,034**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	15,363	-	15,363
Internal Service Fund Adjustments	-	302	-	302
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**15,665**	**-**	**15,665**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**3.5**	**906,699**	**506,000**	**400,699**
Board Approved Changes to Base Budget	**(1.0)**	**(121,237)**	**(111,000)**	**(10,237)**
TOTAL 2004-05 FINAL BUDGET	**2.5**	**785,462**	**395,000**	**390,462**

DEPARTMENT: **Human Resources**
FUND: **Commuter Services**
BUDGET UNIT: **SDF HRD**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Delete position	(1.0)	(26,546)	-	(26,546)
	Delete 1.0 Commuter Services Manager position and increase transfers to AAA HRD.				
2.	Reduce services and supplies and loss of revenue	-	(51,226)	(111,000)	59,774
	Adjustments due to change in van pool participation.				
3.	Fund balance	-	(111,022)	-	(111,022)
	Contingencies adjustment for estimated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	**67,557**	**-**	**67,557**
	Contingencies increased due to higher than anticipated fund balance.				
	Total	(1.0)	(121,237)	(111,000)	(10,237)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Employee Benefits and Services

DESCRIPTION OF MAJOR SERVICES

Employee Benefits and Services, under the direction of the Human Resources Department, administers the county's health, dental, vision, and life insurance plans as well as its integrated leave programs.

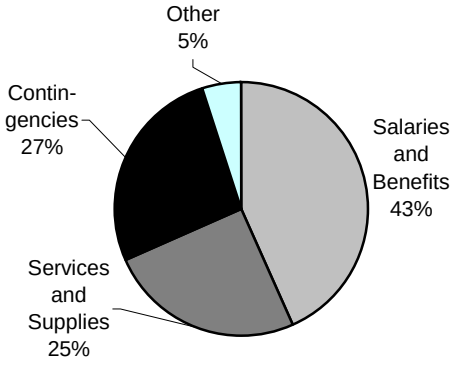
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	2,419,579	3,335,953	2,097,531	4,402,162
Departmental Revenue	2,084,771	2,072,000	3,039,740	2,196,000
Fund Balance		1,263,953		2,206,162
Budgeted Staffing		-		33.0
Workload Indicators				
Salary Savings Plan Participants	-	-	18,044	20,000
Health Plan Participants	-	-	28,309	24,000
Dental Plan Participants	-	-	34,452	27,000
Vision Plan Participants	-	-	17,963	17,500
Retiree Health Plan Participants	-	-	1,644	2,200
Retiree Dental Plan Participants	-	-	804	1,100
Flexible Spending Account (FSA) Claims	-	-	5,547	7,000
Short Term Disability Cases	-	-	1,190	1,600

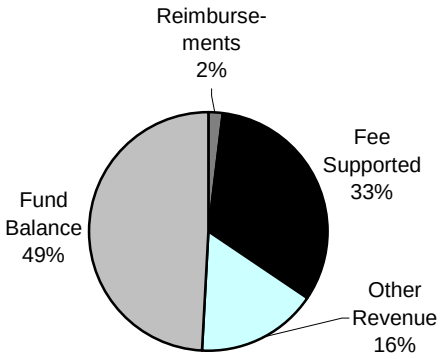
Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Beginning in 2002-03, administrative fees and other revenues used to finance the administration of employee benefits were consolidated into this fund. In 2004-05, expenditures related to the administration of employee benefit programs will be included as part of this fund as well. Prior to 2004-05, expenditures were included as part of the Human Resources Department budget (AAA HRD) and revenues received in this fund were subsequently transferred to AAA HRD to reimburse actual costs.

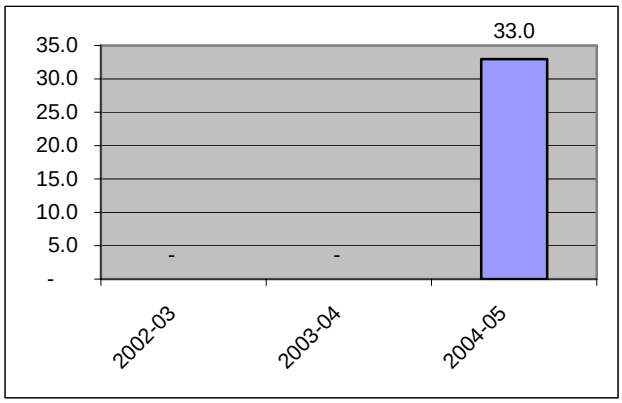
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



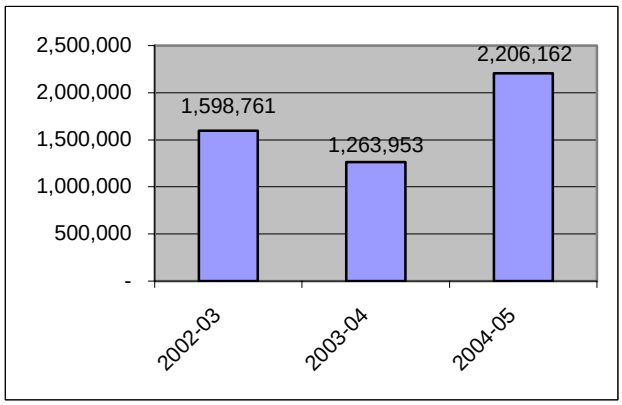
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Employee Benefits and Services
BUDGET UNIT: SDG HRD
FUNCTION: General
ACTIVITY: Personnel

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	-	-	1,948,586	-	1,948,586
Services and Supplies	-	-	1,112,890	-	1,112,890
Transfers	-	-	129,126	96,200	225,326
Contingencies	-	706,887	706,887	493,473	1,200,360
Total Exp Authority	-	706,887	3,897,489	589,673	4,487,162
Reimbursements	-	-	(85,000)	-	(85,000)
Total Appropriation	-	706,887	3,812,489	589,673	4,402,162
Operating Transfers Out	2,097,531	2,629,066	-	-	-
Total Requirements	2,097,531	3,335,953	3,812,489	589,673	4,402,162
Departmental Revenue					
Use of Money and Prop	95,549	150,000	150,000	-	150,000
Current Services	1,744,099	1,337,000	1,337,000	124,000	1,461,000
Other Revenue	1,200,092	585,000	585,000	-	585,000
Total Revenue	3,039,740	2,072,000	2,072,000	124,000	2,196,000
Fund Balance		1,263,953	1,740,489	465,673	2,206,162
Budgeted Staffing		-	33.0	-	33.0

DEPARTMENT: Human Resources
FUND: Employee Benefits and Services
BUDGET UNIT: SDG HRD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**3,335,953**	**2,072,000**	**1,263,953**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	33.0	476,536	-	476,536
Subtotal	**33.0**	**476,536**	**-**	**476,536**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**33.0**	**3,812,489**	**2,072,000**	**1,740,489**
Board Approved Changes to Base Budget	**-**	**589,673**	**124,000**	**465,673**
TOTAL 2004-05 FINAL BUDGET	**33.0**	**4,402,162**	**2,196,000**	**2,206,162**

DEPARTMENT: Human Resources
FUND: Employee Benefits and Services
BUDGET UNIT: SDG HRD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Transfers		96,200	-	96,200
	Administrative support paid to AAA HRD.				
2.	Other revenue	-	-	124,000	(124,000)
	MOU with Courts for services provided.				
3.	Fund balance	-	1,062,848	-	1,062,848
	Contingencies adjustment for estimated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	**(569,375)**	**-**	**(569,375)**
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	589,673	124,000	465,673

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Risk Management - Operations

DESCRIPTION OF MAJOR SERVICES

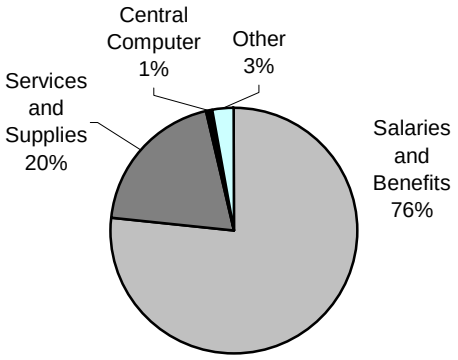
Risk Management, under the direction of the Human Resources Department, administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each are billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs. This budget unit consists of staffing and related operating expenses.

BUDGET AND WORKLOAD HISTORY

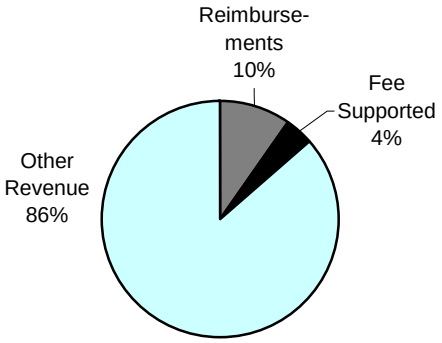
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,365,635	4,614,219	4,958,155	5,164,475
Departmental Revenue	4,532,581	4,614,219	4,810,196	5,164,475
Revenue Over/(Under) Expense	166,946	-	(147,959)	-
Budgeted Staffing		65.0		65.3
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	127,308		(99,381)	
Workload Indicators				
Average Cost of a Closed WC Indemnity Claim	19,500	-	21,270	19,000
Average Cost of a Closed Liability Claim	6,979	-	8,184	6,500
Preventable Vehicle Accident Rate Per Million Miles Driven	8	-	6	7
Percent of WC Claimants Ranking Treatment (Professional and Courteous) as Good or Excellent	89	-	90	91
Percent of WC Claimants Ranking Return of Phone Calls Promptly as Good or Excellent	86	-	87	88
Percent of WC Claimants Ranking Explanation of Benefits as Good or Excellent	86	-	87	88

In 2004-05 Risk Management changed its workload indicators to the list presented here. The intent of the change is to provide information that will better illustrate the overall effectiveness of the county's risk management program.

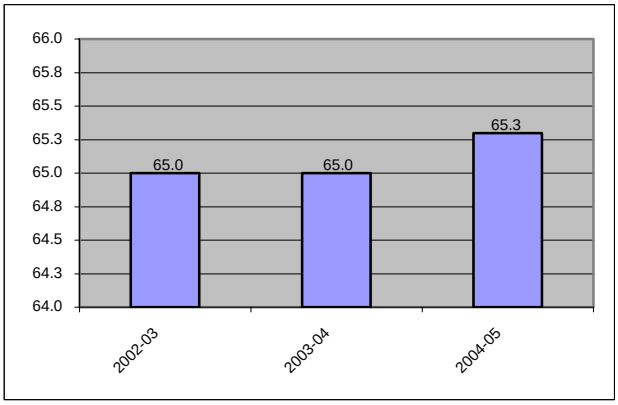
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Risk Mgmt - Operations

BUDGET UNIT: IBP RMG
FUNCTION: General
ACTIVITY: Insurance programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,839,085	4,098,495	4,383,309	-	4,383,309
Services and Supplies	856,019	849,175	1,187,986	(57,311)	1,130,675
Central Computer	36,273	38,345	47,779	-	47,779
Transfers	143,469	143,469	144,589	16,800	161,389
Total Exp Authority	4,874,846	5,129,484	5,763,663	(40,511)	5,723,152
Reimbursements	(515,265)	(515,265)	(558,677)	-	(558,677)
Total Appropriation	4,359,581	4,614,219	5,204,986	(40,511)	5,164,475
Operating Transfers Out	598,574	-	-	-	-
Total Requirements	4,958,155	4,614,219	5,204,986	(40,511)	5,164,475
Departmental Revenue					
Use of Money and Prop	49,183	70,000	70,000	(15,000)	55,000
State, Fed or Gov't Aid	1,925	-	-	-	-
Current Services	439,869	225,000	225,000	-	225,000
Total Revenue	490,977	295,000	295,000	(15,000)	280,000
Operating Transfers In	4,319,219	4,319,219	4,909,986	(25,511)	4,884,475
Total Financing Sources	4,810,196	4,614,219	5,204,986	(40,511)	5,164,475
Revenue Over/(Under) Exp	(147,959)	-	-	-	-
Budgeted Staffing		65.0	65.3	-	65.3

The increase in salaries and benefits includes the addition of 0.3 Contract Risk Manager for the period necessary to hire and transition a new Risk Manager after the March 31, 2004 retirement of the incumbent. Services and supplies are increased $281,500. This is due primarily to increased COWCAP charges of $326,611, which is offset by reductions in various categories including training, equipment, and office supplies.

DEPARTMENT: Human Resources
FUND: Risk Mgmt - Operations
BUDGET UNIT: IBP RMG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**65.0**	**4,614,219**	**4,614,219**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	223,286	223,286	-
Internal Service Fund Adjustments	-	21,634	21,634	-
Prop 172	-	-	-	-
Other Required Adjustments	-	327,731	327,731	-
Subtotal	**-**	**572,651**	**572,651**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	0.3	18,116	18,116	-
Subtotal	**0.3**	**18,116**	**18,116**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**65.3**	**5,204,986**	**5,204,986**	**-**
Board Approved Changes to Base Budget	**-**	**(40,511)**	**(40,511)**	**-**
TOTAL 2004-05 TOTAL BUDGET	**65.3**	**5,164,475**	**5,164,475**	**-**

DEPARTMENT: Human Resources
FUND: Risk Mgmt - Operations
BUDGET UNIT: IBP RMG

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and supplies	-	(57,311)	-	57,311
	Adjustment to reflect expected decrease in utilization of services and supplies including contract services, training, supplies, and office equipment.				
2.	Transfers	-	16,800	-	(16,800)
	Adjustment for increased cost of administrative support provided by AAA HRD.				
3.	Revenue adjustments	-	-	(40,511)	(40,511)
	Adjustment for expected decrease in interest revenue and operating transfers-in.				
	Total	-	(40,511)	(40,511)	-

Risk Management – Insurance Programs

DESCRIPTION OF MAJOR SERVICES

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured and its insured insurance programs. All programs are paid from self-insurance funds, which are financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Self-insurance and insured programs include auto liability, property, surety, comprehensive auto, law enforcement liability, workers' compensation, aircraft liability, airport liability, environmental liability, medical malpractice, and general liability. Revenue over expense is used to meet actuarially determined claims reserve requirements.

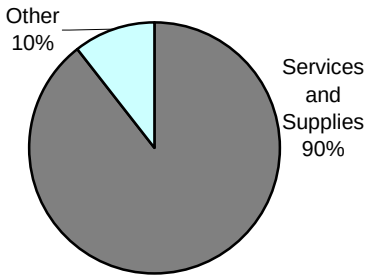
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

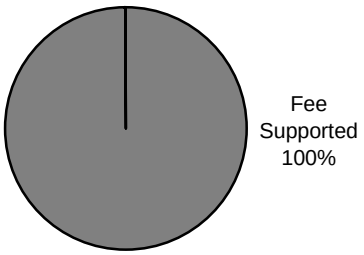
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	63,913,420	47,652,314	56,585,885	56,342,535
Departmental Revenue	59,995,178	49,002,994	50,845,461	68,057,000
Revenue Over/(Under) Expense	(3,918,242)	1,350,680	(5,740,424)	11,714,465
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	(45,743,854)		(52,676,264)	

On January 27, 2004, the Board approved Risk Management rate adjustments for 2004-05, which will increase revenues approximately $19.1 million. These increases are necessary for Risk Management to meet the Five Year Recovery Plan goal of bringing each of the various self-insured sub fund balances to a 70% marginally acceptable funding level by June 30, 2008.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

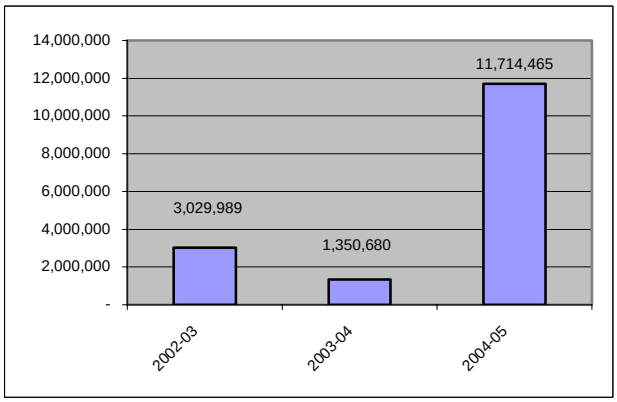


2004-05 BREAKDOWN BY FINANCING SOURCE



NOTE: This budget is expected to increase unrestricted net assets by $11,714,465.

2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Human Resources
FUND: Risk Mgmt - Ins Programs
BUDGET UNIT: Various RMG
FUNCTION: General
ACTIVITY: Insurance programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	48,565,383	43,196,095	50,449,383	-	50,449,383
Other Charges	311,969	137,000	450,000	-	450,000
Transfers	515,265	-	558,677	-	558,677
Total Appropriation	49,392,617	43,333,095	51,458,060	-	51,458,060
Operating Transfers Out	7,193,268	4,319,219	4,884,475	-	4,884,475
Total Requirements	56,585,885	47,652,314	56,342,535	-	56,342,535
Departmental Revenue					
Use of Money and Prop	223,706	268,800	-	-	-
Current Services	47,196,390	48,164,694	68,057,000	-	68,057,000
Other Revenue	30,444	46,500	-	-	-
Total Revenue	47,450,540	48,479,994	68,057,000	-	68,057,000
Operating Transfers In	3,394,921	523,000	-	-	-
Total Financing Sources	50,845,461	49,002,994	68,057,000	-	68,057,000
Revenue Over/(Under) Exp	(5,740,424)	1,350,680	11,714,465	-	11,714,465

DEPARTMENT: Human Resources
FUND: Risk Mgmt - Ins Programs
BUDGET UNIT: Various RMG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

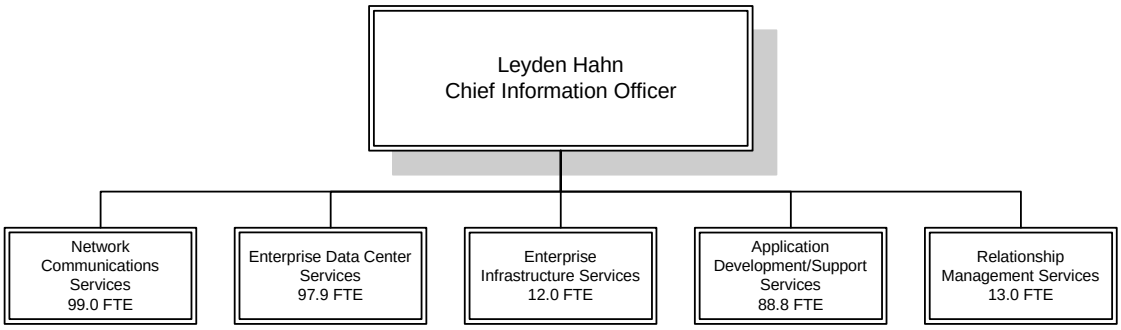
	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**-**	**47,652,314**	**49,002,994**	**1,350,680**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	8,690,221	19,054,006	10,363,785
Subtotal	**-**	**8,690,221**	**19,054,006**	**10,363,785**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**56,342,535**	**68,057,000**	**11,714,465**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**-**	**56,342,535**	**68,057,000**	**11,714,465**

INFORMATION SERVICES DEPARTMENT
Leyden Hahn

MISSION STATEMENT

To continually provide technology support and leadership that remains innovative, flexible and meaningful to County departments while focusing on the professional growth of the Information Services Team.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
Application Development Division	9,342,373	3,755,256	5,587,117		77.3
Emerging Technology Division	1,447,618	245,320	1,202,298		14.0
Computer Operations	21,039,905	18,288,930		(2,750,975)	127.4
Network Services	16,379,146	16,379,146		-	93.0
TOTAL	48,209,042	38,668,652	6,789,415	(2,750,975)	311.7

DESCRIPTION OF MAJOR SERVICES FOR ALL BUDGET UNITS

The Information Services Division (ISD) provides five major services, Communications, Application Development/Support, Relationship Management, Enterprise Data Center and Enterprise Infrastructure. Each service plays an intricate role in supporting county departments and together they provide the citizens of San Bernardino County such things as the Public Safety Radio System, which provides enhanced communications between all public safety agencies in the county.

Network Communications Services provide for the design, operation, maintenance and administration of the largest county operated telecommunications phone network in the country, the county's Regional Public Safety Radio System that integrates all countywide police, sheriff, and fire radio dispatch capabilities, the paging system consisting of over 7,000 pagers and the Wide Area Network that securely joins approximately 18,000 county users together for the efficient use of technology. ISD manages a countywide microwave system (64 sites) that helps provide transport capabilities for each of the individual systems listed below.

- The telecommunications phone network is comprised of 60 Northern Telecom digital PBX switches and more than 200 electronic key systems. With few exceptions, our telephone equipment interconnects approximately 19,000 county employees without relying on service from the commercial telephone companies. For a county as geographically large as San Bernardino, a substantial cost savings is realized from handling our telephone calls on our own privately operated network (on-net). This Network interfaces with four major commercial telephone companies and two diverse long distance carriers for interrelata, interstate, and international calling. It offers inbound 800 services, giving the Public toll-free access to a number of county agencies, a variety of voice processing services (voice mail, automated attendant, voice forms, and integrated voice response), and network calling cards aimed at providing noticeable savings by employees while traveling.

- The Regional Public Safety Radio System is a dynamic countywide system serving the communications needs of public safety and some outside agencies. Each user can effectively communicate with other users in their group without fear of interference or channel contention, as is common with conventional radio systems. Although the system is made up of 11 separate trunked radio sub-systems and 8 conventional technology sub-systems, ISD has been able to tie them together into one large countywide system serving the public whenever law enforcement, fire or other public safety individuals must communicate jointly. The recent fires in our county are a good example of when this system is invaluable.

- The Paging System provides low cost paging in the entire southern part of the state for our employees on the job and is made possible by a multi-site paging system managed by ISD. The system is secure for Public Safety and less costly than traditional alternatives.

- The Wide Area Network (WAN) is comprised of over 275 routers or ATM switches serving all areas of the county and all departments of the county as well as some affiliated agencies that interact with the county. Providing service from Chino to Needles, Trona to the Morongo Basin and all points in between ISD is able to cover over 650 diverse geographical locations and provide connectivity across 20,000+ square miles of the county.

  The WAN has made it possible for the county to implement such cost saving measures as Video Arraignment which allows for the timely, mandated, arraignment of persons arrested without transporting them to and from the jail facilities and courtrooms located around the county and countywide video conferencing which allows for staff to hold meetings and training “on-line” and avoid timely and costly travel time by staff.

Application Development/Support Services provide support for county departments as they develop, enhance, and maintain business applications on a variety of hardware and software platforms. These applications include the county’s enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. ISD consults with many departments to find more cost effective ways of doing business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems. Departments supported include Probation, District Attorney, Sheriff, Public Works, Auditor Controller, Behavioral Health, Human Resources and many others.

Enterprise Data Center Services provide for the design, operation, maintenance and administration of the county's enterprise data center which includes server management for over 160 servers, integrated document imaging infrastructure for digitizing paper records, and print operations for bulk printing functions required by the county.

- Server Management provides the county with a cost effective way to manage large or small-scale systems by leveraging a shared but secure architecture for departmental systems. Departments are provided with a stable 24/7 environment to run critical applications and ISD provides the systems programming, support, and systems/database administration necessary to achieve high availability to county users. Additionally, ISD is able to host vendor maintained systems physically and provide a collaborative approach to the department in achieving good security and operational performance. Departments supported include Probation, District Attorney, Sheriff, Public Works, Auditor Controller, Welfare, Behavioral Health, and many others.

- Integrated Document Imaging infrastructure provides complete support for document capture, imaging, content services (electronic document management), and automated workflow solutions for business applications within the county. The service includes monitoring and maintaining the desktop capture system as well as custom application code supporting the customer’s ability to populate their repository with business content. The ISD Team maintains certified professionally trained staff to manage and monitor both the central imaging server repository and the desktop associated with it.

- Print Operations provide specialized bulk printing for the county including tax bills, warrants, tax sales books, financial and personnel reports along with many others required by departments. Print Operations currently completes many critical jobs on a regularly scheduled basis and last year printed a total of 29 million impressions.

Enterprise Infrastructure Services provide the county with global email, security direction, technology policies and procedures along with some technical services that are the foundation of how desktops communicate and function across the county from one department to another.

- Email Services connects 50 departments with approximately 13,000 users and provide all the information that one would see in Microsoft Outlook (email, calendaring, contacts, tasks, etc.). Departments rely on this key collaboration tool to perform their daily tasks and communicate with one another in a more productive way.
- On a monthly basis ISD is handling over 9 million emails of which 900,000 come from the Internet; filtering out 24,000 SPAM messages and eliminating over 8,000 virus attacks.
- Technology Policies and Procedures are created by ISD with the help of county departments to effectively manage technology and provide guidelines for proper use of the systems. For example, Internet, email, etc.
- Security Services include monitoring global risk factors, responding to security events such as virus or hacking attempts and provides the resources necessary to assist departments in performing technology security evaluations and general security assessments.

Relationship Management Services provide an interface for departments in dealing with ISD to ensure that their technology and business objectives are understood and dealt with appropriately. To accomplish this ISD created a Technology Support Center to handle service requests along with assigning IT Account Representative to better understand the business needs of all county departments/agencies.

- Technology Support Center serves to proactively monitor countywide infrastructure for problems and handles more than 78,000 calls from county users a year. The Help Desk can often solve many simple issues like system access or password resets along with first level support for the Microsoft Office suite of products.
- IT Account Representatives serve departments in many ways but perhaps most importantly they can act as a single point of contact to connect departments with the wide breadth of Technology Services offered by ISD. The Account Representative acts as a technology consultant, helping to make buy versus build decisions, assisting in contract negotiations, serving on RFP evaluation committees, and even delivering equipment or documents when necessary. These individuals act as the customer advocate within ISD to ensure customer expectations are being achieved.

Application Development

DESCRIPTION OF MAJOR SERVICES

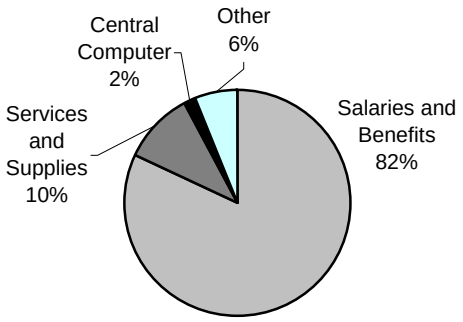
Information Services' Application Development Division provides, develops, enhances, and maintains business applications on a variety of hardware and software platforms. These applications include the county's enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. ISD consults with many Departments to find more cost effective ways of doing business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems.

BUDGET AND WORKLOAD HISTORY

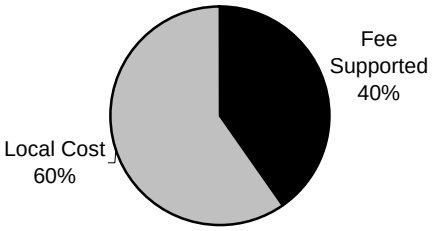
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	10,475,663	10,136,609	9,785,021	9,342,373
Departmental Revenue	5,447,268	4,480,501	4,472,303	3,755,256
Local Cost	5,028,395	5,656,108	5,312,718	5,587,117
Budgeted Staffing		93.8		77.3
Workload Indicators				
Project Hours	128,881	127,400	114,284	114,200

Variance between actual and budget for 2003-04 is mainly due to cautious hiring of vacant budgeted positions. This was a result of the state budget crisis that resulted in salary saving of approximately $157,000.

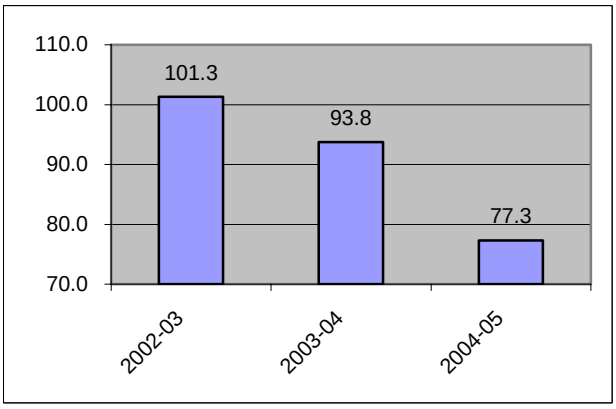
2004-05 BREAKDOWN BY EXPENDURE AUTHORITY



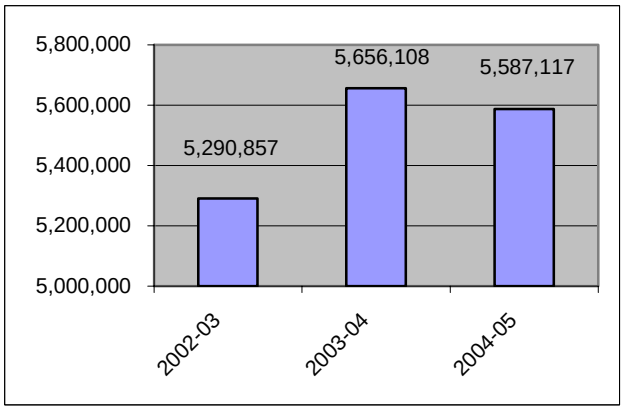
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: ISD Application Development
FUND: General

BUDGET UNIT: AAA SDD
FUNCTION: General
ACTIVITY: Other

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	8,128,686	8,480,261	8,317,987	(661,063)	7,656,924
Services and Supplies	1,136,868	1,136,881	1,164,250	(203,071)	961,179
Central Computer	90,327	90,327	156,241	-	156,241
Transfers	429,140	429,140	429,140	138,889	568,029
Total Appropriation	9,785,021	10,136,609	10,067,618	(725,245)	9,342,373
Departmental Revenue					
Current Services	4,472,303	4,480,501	4,480,501	(725,245)	3,755,256
Total Revenue	4,472,303	4,480,501	4,480,501	(725,245)	3,755,256
Local Cost	5,312,718	5,656,108	5,587,117	-	5,587,117
Budgeted Staffing		93.8	85.8	(8.5)	77.3

DEPARTMENT: ISD Application Development
FUND: General
BUDGET UNIT: AAA SDD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**93.8**	**10,136,609**	**4,480,501**	**5,656,108**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	525,911	-	525,911
Internal Service Fund Adjustments	-	93,283	-	93,283
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**619,194**	**-**	**619,194**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	(2.0)	(193,752)	-	(193,752)
Mid-Year Board Items	-	-	-	-
Subtotal	**(2.0)**	**(193,752)**	**-**	**(193,752)**
Impacts Due to State Budget Cuts	**(6.0)**	**(494,433)**	**-**	**(494,433)**
TOTAL BOARD APPROVED BASE BUDGET	**85.8**	**10,067,618**	**4,480,501**	**5,587,117**
Board Approved Changes to Base Budget	**(8.5)**	**(725,245)**	**(725,245)**	**-**
TOTAL 2004-05 FINAL BUDGET	**77.3**	**9,342,373**	**3,755,256**	**5,587,117**

DEPARTMENT: ISD Application Development
FUND: General
BUDGET UNIT: AAA SDD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits	(8.5)	(595,552)	-	(595,552)
	Reduced staff to accommodate for reduced service revenues. To meet these revenue reductions, ISD plans to eliminate funding for approximately (8.5) positions including (3) filled Team Leaders, (1) filled Secretary, (2) Clerks (one filled and one vacant), (1) filled Programmer Analyst III, (1) vacant Programmer III position and (.5) reduction in overtime usage. These reductions will expand the span of control of supervision, which could impact the quality of work being performed and overall work performance efficiency of this unit.				
2.	Services & Supplies	-	(203,071)	-	(203,071)
	Reduced expenditures in telephone services, communication network services, electronic equipment maintenance, software purchases, inventoriable equipment, especially training, general office expense, distributed data processing equipments, professional & special services, general maintenance and travel to offset inflation increases and help balance budget and lower revenues.				
3.	Transfer	-	138,889	-	138,889
	Central administration cost allocation increase due to increases in steps, for employees in the administration group. Transferred local cost of $65,511 from Emerging Technology to Systems Development to better manage the departments needs.				
4.	Revenues	-	-	(725,245)	725,245
	Reduction in projected revenues due to reduced services primarily from Board of Retirement, ARMC, Behavioral Health, HSS, and Transportation/Flood Control. These reductions results from departments installing new business system applications for which ongoing support is provided by the vendor.				
**	**Final Budget Adjustment**	-	(65,511)	-	(65,511)
	Transfer funding of $65,511 in salary and benefits to restore the Geographic Information System (GIS) technician position in AAA ETD in order to ensure timely updating of information in the GIS date base.				
	Total	(8.5)	(725,245)	(725,245)	-

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Emerging Technology

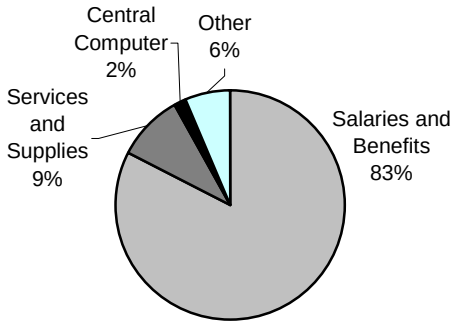
DESCRIPTION OF MAJOR SERVICES

The Emerging Technology's division (ETD) researches, evaluates and recommends technology-oriented products and solutions with the focus of improving internal county processes as well as enabling electronic access by the public to county services. ETD is responsible for the county's E-Government initiative and maintains the internal and external county web sites. Through the Geographic Information Management System (GIMS), ETD also provides mapping products and geography-based application services for both county departments and the public.

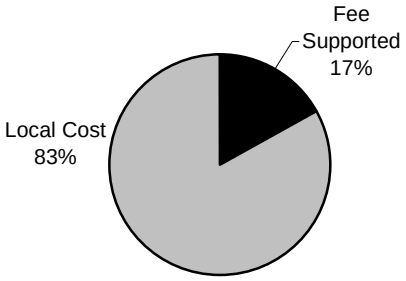
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,569,049	1,593,869	1,453,497	1,447,618
Departmental Revenue	248,095	274,900	241,792	245,320
Local Cost	1,320,954	1,318,969	1,211,705	1,202,298
Budgeted Staffing		15.2		14.0
Workload Indicators				
ET Major Projects	12	7	8	6
GIS Application Projects	41	36	25	22
GIS Mapping Projects	330	280	406	320
Street Network: Segments maintained	150,037	165,000	133,703	157,000
Parcel Basemap: Parcels maintained	308,895	458,900	465,094	745,000

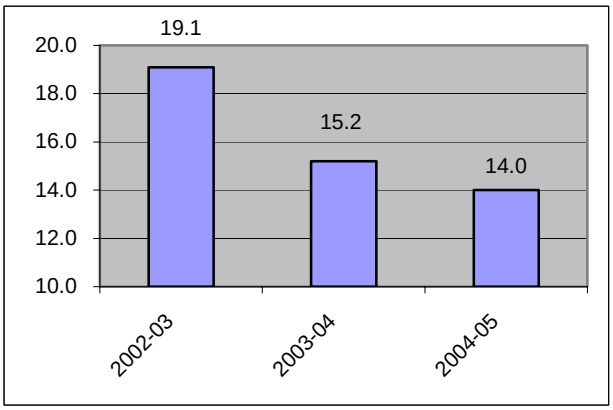
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



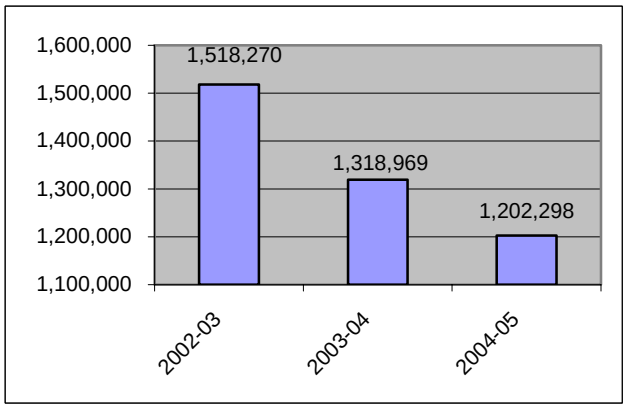
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST REND CHART



GROUP: Administrative/Executive
DEPARTMENT: ISD Emerging Technology
FUND: General

BUDGET UNIT: AAA ETD
FUNCTION: General
ACTIVITY: Other

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,138,308	1,207,769	1,165,478	28,237	1,193,715
Services and Supplies	214,276	260,178	193,918	(57,886)	136,032
Central Computer	8,345	8,345	25,225	-	25,225
Other Charges	83	250	250	(250)	-
Equipment	-	25,000	-	-	-
L/P Equipment	4,458	4,300	4,300	(4,300)	-
Transfers	88,027	88,027	88,027	4,619	92,646
Total Appropriation	1,453,497	1,593,869	1,477,198	(29,580)	1,447,618
Departmental Revenue					
Current Services	241,792	274,900	274,900	(29,580)	245,320
Total Revenue	241,792	274,900	274,900	(29,580)	245,320
Local Cost	1,211,705	1,318,969	1,202,298	-	1,202,298
Budgeted Staffing		15.2	13.2	0.8	14.0

DEPARTMENT: ISD Emerging Technology
FUND: General
BUDGET UNIT: AAA ETD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**15.2**	**1,593,869**	**274,900**	**1,318,969**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	75,259	-	75,259
Internal Service Fund Adjustments	-	(3,687)	-	(3,687)
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**71,572**	**-**	**71,572**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(70,693)	-	(70,693)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(70,693)**	**-**	**(70,693)**
Impacts Due to State Budget Cuts	**(2.0)**	**(117,550)**	**-**	**(117,550)**
TOTAL BOARD APPROVED BASE BUDGET	**13.2**	**1,477,198**	**274,900**	**1,202,298**
Board Approved Changes to Base Budget	**0.8**	**(29,580)**	**(29,580)**	**-**
TOTAL 2004-05 FINAL BUDGET	**14.0**	**1,447,618**	**245,320**	**1,202,298**

DEPARTMENT: ISD Emerging Technology
FUND: General
BUDGET UNIT: AAA ETD

SCHEDULE C

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits	(0.2)	(37,274)	-	(37,274)
	Reduction in overtime to help balance expenditures in local cost.				
2.	Services & Supplies	-	(57,886)	-	(57,886)
	Reduce expenditures for Inventoriable equipment, training, general office, management & technical services, professional & special services and travel expenses as a cost saving measure to offset reduced revenues.				
3.	Other Charges	-	(250)	-	(250)
	Equipment lease-purchase (interest expense) is fully paid and there is no new lease purchases.				
4.	Lease-Purchase Equipment	-	(4,300)	-	(4,300)
	Equipment lease-purchase (principal) is fully paid and there is no new lease purchases.				
5.	Transfer	-	4,619	-	4,619
	Central administration cost allocation increased by $70,130 reflecting increases in steps for employees in the administration group. Transferred local cost of $65,511 from Emerging Technology to Systems Development to better manage Systems Development's budget Unit.				
6.	Revenue	-	-	(29,580)	29,580
	Projected decrease in services of customers for Street Network and numerous ETD/GIS project.				
**	**Final Budget Adjustment**	**1.0**	**65,511**	**-**	**65,511**
	Restoration of 1.0 Geographic Information System (GIS) technician position was restored in order to ensure timely updating of the GIS database. Salary and benefits appropriation was increased by $65,511.				
	Total	0.8	(29,580)	(29,580)	-

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Computer Operations

DESCRIPTION OF MAJOR SERVICES

The Computer Operations Division works to provide Enterprise Data Center Services and part of the county's communications services. The division is comprised of five sections: Technology Production Control, Integrated Document Management, Wide Area Network, Local Area Network and Systems Support Services. The division supports county departments on a 24/7 basis.

Technology Operations Production Control Services is tasked with the administration and support of the county's enterprise servers, departmental mid-range computers, and over 160 client server computer systems. The section is responsible for maintaining a stabilized environment for the enterprise data center, cross system platform automation, report distribution and disaster recovery.

The Integrated Document Management Section operates the integrated document management, document conversion, data entry and microfilm for the county. The Systems Support Section centralizes and physically consolidates the infrastructure and administration to support the efficient management of countywide servers.

The Wide Area Network (WAN) section provides the communications infrastructure for interconnecting all county departments and provides support for approximately 18,000 users.

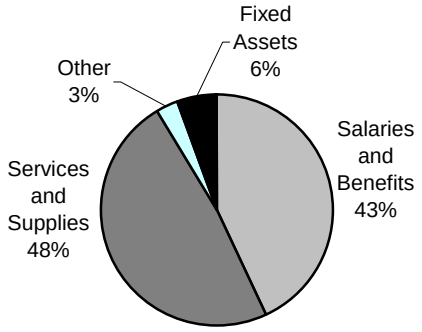
The Computer Operations budget unit is an Internal Service Fund (ISF). As an ISF net assets available at the end of a fiscal year is carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

BUDGET AND WORKLOAD HISTORY

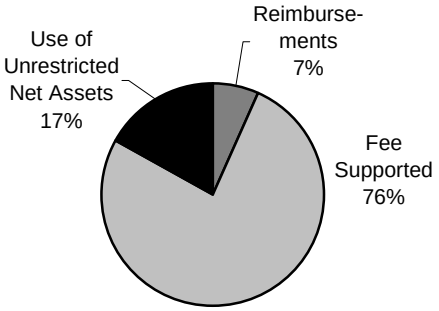
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	16,996,973	19,031,142	18,582,163	21,039,905
Departmental Revenue	20,078,073	15,981,129	15,591,310	18,288,930
Revenue Over/(Under) Expense	3,081,100	(3,050,013)	(2,990,853)	(2,750,975)
Budgeted Staffing		125.4		127.4
Fixed Assets	1,030,042	1,522,046	413,665	1,311,709
Unrestricted Net Assets Available at Year End	10,124,537		6,944,963	
Workload Indicators				
CPU Hours processed	-	17,902	19,124	17,010
EMACS Warrants processed	-	370	366	368
WAN Connections	-	509,746	493,165	501,697
EMACS Warrants processed	-	14,697	14,295	13,430
Email Accounts	-	23,600	12,845	21,400
TPS/LAS Billable Hours	-	78,621	76,168	92,773

Expense variance between actual and budget for 2003-04 results from vacant position salary savings and reduced expenditures for fixed asset equipment purchases. Revenue variance is due to decrease in desktop support services and reduction in data entry keypunch services related to change in business programs of customers.

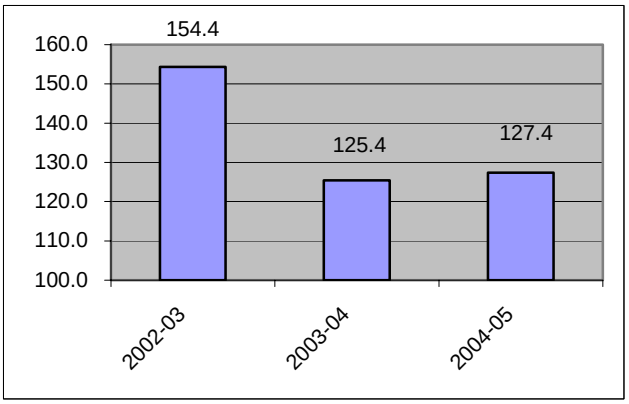
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



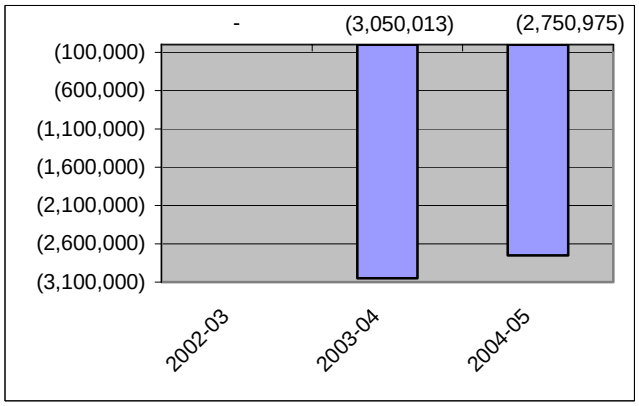
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Internal Services
FUND: Computer Operations

BUDGET UNIT: IAJ ALL
FUNCTION: General
ACTIVITY: Other

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	8,854,811	9,032,873	9,587,411	473,699	10,061,110
Services and Supplies	10,543,112	10,371,401	10,371,401	895,193	11,266,594
Other Charges	11,349	28,295	28,295	(26,461)	1,834
Transfers	661,085	661,085	661,085	8,378	669,463
Total Exp Authority	20,070,357	20,093,654	20,648,192	1,350,809	21,999,001
Reimbursements	(1,488,194)	(1,495,142)	(1,495,142)	(112,954)	(1,608,096)
Total Appropriation	18,582,163	18,598,512	19,153,050	1,237,855	20,390,905
Depreciation	-	432,630	432,630	216,370	649,000
Total Requirements	18,582,163	19,031,142	19,585,680	1,454,225	21,039,905
Departmental Revenue					
Current Services	15,582,972	15,981,129	16,535,667	1,753,263	18,288,930
Other Revenue	38	-	-	-	-
Other Financing Sources	8,300	-	-	-	-
Total Revenue	15,591,310	15,981,129	16,535,667	1,753,263	18,288,930
Revenue Over/(Under) Exp	(2,990,853)	(3,050,013)	(3,050,013)	299,038	(2,750,975)
Budgeted Staffing		125.4	125.4	2.0	127.4
Fixed Assets					
Equipment	122,201	1,230,582	1,230,582	-	1,230,582
L/P Equipment	291,464	291,464	291,464	(210,337)	81,127
Total Fixed Assets	413,665	1,522,046	1,522,046	(210,337)	1,311,709

DEPARTMENT: Internal Services
FUND: Computer Operations
BUDGET UNIT: IAJ ALL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**125.4**	**19,031,142**	**15,981,129**	**(3,050,013)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	554,538	554,538	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**554,538**	**554,538**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**125.4**	**19,585,680**	**16,535,667**	**(3,050,013)**
Board Approved Changes to Base Budget	**2.0**	**1,454,225**	**1,753,263**	**299,038**
TOTAL 2004-05 FINAL BUDGET	**127.4**	**21,039,905**	**18,288,930**	**(2,750,975)**

2003-04 FINAL FIXED ASSETS	**1,522,046**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**(210,337)**
TOTAL 2004-05 PROPOSED FIXED ASSETS BUDGET	**1,311,709**

DEPARTMENT: Internal Services
FUND: Computer Operations
BUDGET UNIT: IAJ ALL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits		275,797	-	(275,797)
	Increase of $275,797 for step increases, overtime, stand-by and on-call services. These additional hours reflect trends in support of department critical telecommunication systems which are based on higher salary cost of employees.				
2	Services and supplies		895,193	-	(895,193)
	Increase services of $2,163,203 from ESRI for the final year of the GIS Parcel Base Map services. Computer Operations ISF is projecting a reduction of $1,640,058 expenditures in the following areas: usage of local and long distance services; purchase of paper, training, insurance, office expenses, travel, vehicle services and COWCAP. Cost increase of $103,276 associated with license and support of existing computer systems software. Cost increase of $268,772 for computer systems hardware maintenance and Cisco network routers maintenance.				
3	Other Charges	-	(26,461)	-	26,461
	The equipment lease purchase loan interest portion of the lease purchase is decreased to reflect loans that were fully paid in 2003-04.				
4	Transfers	-	8,378	-	(8,378)
	Reflects increased building cost for custodial, building repairs and security services at 670 East Gilbert St. facility.				
5	Reimbursements	-	(112,954)	-	112,954
	Increased to include higher cost allocation to operating division in ISD for centrally funded administration overhead cost related to step increases and inflation increases for services and supply items.				
6	Depreciation	-	216,370	-	(216,370)
	Depreciation expense increase to reflect full year depreciation on equipment purchased from previous budget year and new equipment purchases planned for 2004-05.				
10.	Revenues	-	-	1,555,361	1,555,361
	Service program revenue increase of $2,712,300 related to restoration of service rates reflecting completion of one time return of surplus retained earning that are offset by reduced revenues of approximated $1,156,639 from social services reductions, departmental desktop support, and Special Districts.				
**	**Final Budget Adjustments- Mid Year**	**2.0**	**197,902**	**197,902**	**-**
	The addition of two Business System Analysts III's are needed to support the Auditor Controllers Office. These positions are needed to translate the recording process into business and functional requirements and identify and provide the business rules, quality standards, policies and procedures to enable the title companies to submit their documents electronically. Positions will be reimbursed by the Modernization Special revenue fund (AAA SDW) for $197,902. Salary and Benefit appropriation increased by $197,902.				
	Total	2.0	1,454,225	1,753,263	299,038

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Fixed Asset Lease-Purchases	(210,337)
	The principal payment portion of lease purchase loans is decreased to reflect loans that were fully paid in FY2003-04.	
	Total	(210,337)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Network Services

DESCRIPTION OF MAJOR SERVICES

Information Services' Network Services Division provides communication and infrastructure services to the county. The division provides for the design, operation, maintenance and administration of the largest county operated telecommunications phone network in the country with approximately 20,000 telephones in service, the county's Regional Public Safety Radio system that integrates all countywide police, sheriff, and fire radio dispatch capabilities, the paging system consisting of over 7,000 pagers and the county's microwave transport network consisting of 64 separate sites.

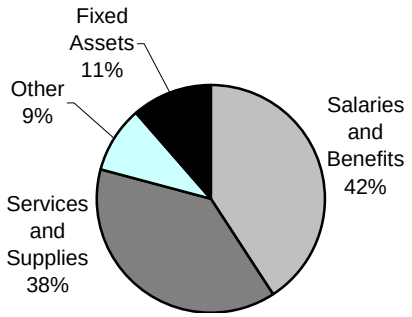
The Network Services budget unit is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

BUDGET AND WORKLOAD HISTORY

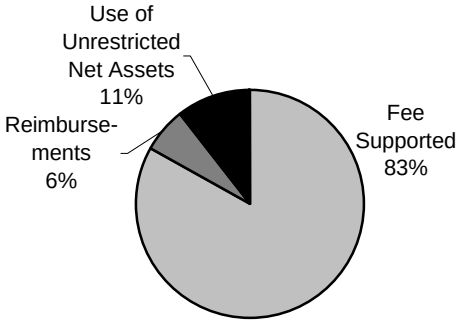
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	17,298,461	16,845,334	14,608,634	16,379,146
Departmental Revenue	18,180,206	16,845,334	17,448,781	16,379,146
Revenue Over/(Under) Expense	881,745	-	2,840,147	-
Budgeted Staffing		93.0		93.0
Fixed Assets	1,847,824	2,491,319	912,188	2,106,886
Unrestricted Net Assets Available at Year End	963,116		2,121,987	
Workload Indicators				
Service Calls	21,740	21,500	19,667	19,500
Radios	9,203	9,200	9,397	9,500
Telephones	19,670	19,500	19,398	19,500
Circuits	959	1,237	19,398	1,200

Appropriation variance between actual and budget in 2003-04 results from vacant position salary savings and reduced expenditures for fixed asset equipment purchases. Revenue variance is due to decrease in desktop support services and reduction in data entry keypunch services related to change in business programs of customers.

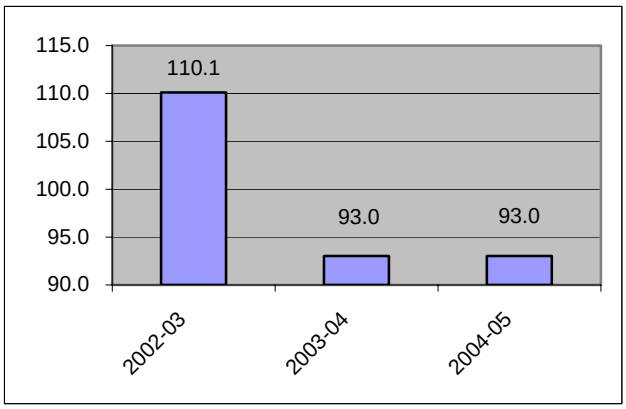
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



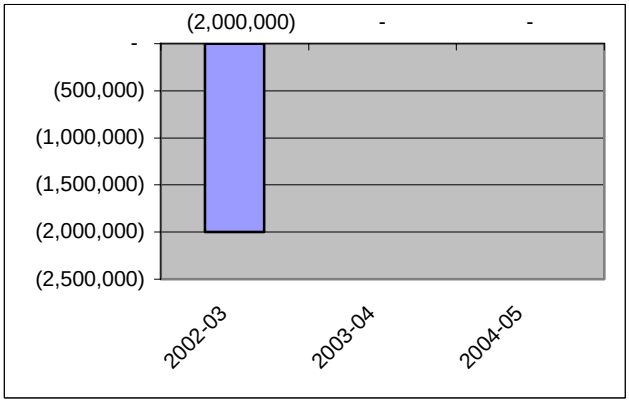
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: Network Services

BUDGET UNIT: IAM ALL
FUNCTION: General
ACTIVITY: Other

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	6,669,020	7,046,478	7,516,219	82,896	7,599,115
Services and Supplies	7,256,728	7,861,258	7,861,258	(762,613)	7,098,645
Central Computer	38,616	35,518	53,533	-	53,533
Other Charges	27,371	53,714	53,714	(21,369)	32,345
Transfers	2,964,326	3,131,706	3,131,706	(1,416,389)	1,715,317
Total Exp Authority	16,956,061	18,128,674	18,616,430	(2,117,475)	16,498,955
Reimbursements	(2,459,489)	(2,646,789)	(2,646,789)	1,413,538	(1,233,251)
Total Appropriation	14,496,572	15,481,885	15,969,641	(703,937)	15,265,704
Depreciation	-	1,363,449	1,363,449	(250,007)	1,113,442
Total Requirements	14,608,634	16,845,334	17,333,090	(953,944)	16,379,146
Departmental Revenue					
Use of Money and Prop	110	500	500	(386)	114
Current Services	17,446,624	16,844,834	16,844,834	(465,802)	16,379,032
Total Revenue	17,447,123	16,845,334	16,845,334	(466,188)	16,379,146
Revenue Over/(Under) Exp	2,840,147	-	(487,756)	487,756	-
Budgeted Staffing		93.0	93.0	-	93.0
Fixed Assets					
Equipment	218,000	1,600,000	1,600,000	-	1,600,000
L/P Equipment	694,188	891,319	891,319	(384,433)	506,886
Total Fixed Assets	912,188	2,491,319	2,491,319	(384,433)	2,106,886

DEPARTMENT: Information Services
FUND: Network Services
BUDGET UNIT: IAM ALL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**93.0**	**16,845,334**	**16,845,334**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	469,741	-	(469,741)
Internal Service Fund Adjustments	-	18,015	-	(18,015)
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**487,756**	**-**	**(487,756)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**93.0**	**17,333,090**	**16,845,334**	**(487,756)**
Board Approved Changes to Base Budget	**-**	**(953,944)**	**(466,188)**	**487,756**
TOTAL 2004-05 FINAL BUDGET	**93.0**	**16,379,146**	**16,379,146**	**-**

2003-04 FINAL FIXED ASSETS	**2,491,319**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**(384,433)**
TOTAL 2004-05 PROPOSED FIXED ASSETS BUDGET	**2,106,886**

DEPARTMENT: Information Services
FUND: Network Services
BUDGET UNIT: IAM ALL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	-	82,896	-	(82,896)
	Increased of $82,896 for step increases, overtime, stand-by and on-call to reflect actual trends in support of department critical telecommunication systems which are based on higher salary cost of employees. Additional increase in staffing due to overtime, stand-by and on-call services is offset by net reduction in staffing.				
2.	Services & Supplies	-	(762,613)	-	762,613
	Network Services ISF is projecting reduced expenditures in the following areas: usage of local and long distance services; purchasing of small tools, instruments and non-inventoriable equipment; utilities; and professional & specialized services. This is partially related to the reduction in outside contract customer services.				
3.	Other Charges	-	(21,369)	-	21,369
	Numerous lease-purchase loans were fully paid in 2003-04 resulting in ongoing interest expense on remaining loans to be much less.				
4.	Depreciation	-	(250,007)	-	250,007
	Depreciation expense has been reduced to reflect fixed assets being fully depreciated and reduced new purchases of fixed assets resulting from fiscal budget conditions.				
5.	Transfers	-	(1,416,389)	-	1,416,389
	This budget is being reduced for an accounting change by $1,413,538 to eliminate Intra-Fund cost accounting transfers within Network Services ISF. This eliminates the transfer of cost between budgets within this ISF for telephone switch installation and data circuit costs. Increase in EHAP charges of $2,851.				
6.	Reimbursements	-	1,413,538	-	(1,413,538)
	This is the offset of the transfer out account and it is also being reduced to eliminate Intra-Fund cost accounting transfers within Network Services ISF. This eliminates the transfer of cost between budgets within this ISF for telephone switch installation and data circuit costs.				
7.	Revenue	-	-	(466,188)	(466,188)
	County Telephone Directory sales has dropped which resulted in a decrease of $386. Network services is experiencing a decrease of $465,802 in outside contract services.				
	Total	-	(953,944)	(466,188)	487,756

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Fixed Assets Lease Purchases	(384,433)
	Numerous lease-purchase loans were fully paid in FY 03-04 resulting in ongoing principal payment on remaining loans to be much less.	
	Total	(384,433)

HEALTH CARE COSTS

MISSION STATEMENT

To develop and coordinate budgets, policies and procedures for the county's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and general laws.

DESCRIPTION OF MAJOR SERVICES

The role of the Health Care Services Division is to seek and support opportunities to foster collaboration among the Public Health Department, Department of Behavioral Health (DBH) and the Arrowhead Regional Medical Center (ARMC). The division provides regular fiscal and policy analysis relating to the operations of these departments. The division also reviews and analyzes all agenda items submitted for Board of Supervisors approval as well as all budget submittals and reports relating to San Bernardino County's health care programs. Additionally, this division manages the $135.8 million Health Care Costs budget, which includes funding for ARMC debt service, health related maintenance of effort costs, and transfers required to obtain federal health care funding.

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include the Disproportionate Share Hospital (DSH) Supplemental Payments Programs (SB 855, SB 1255, and Graduate Medical Education (GME)), Realignment "AB 8" match, and the county's contribution for ARMC debt service payments. Summary information regarding key components of this budget unit appears below.

Disproportionate Share Hospital Programs

The DSH programs were established to provide supplemental Medi-Cal payments to hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. These programs assist safety net hospitals in meeting the uncompensated costs associated with providing medical services to uninsured and underinsured patients. These programs are mechanisms for distributing federal health care funds. The programs require the county to transfer general fund dollars (shown in this budget unit as other charges) to the state. Through a matching process, the county receives back its initial contribution, which is recorded in this budget unit as current services revenue. In addition to the return of the initial contribution, the county receives federal health dollars which are accounted for in the ARMC budget. The level of the county's contribution is set during the year by the state. As a result, the amounts only represent estimates of the funds needed at the time the budget is prepared. In a similar fashion, the ARMC budget cannot fully reflect the amount of federal health dollars received via DSH programs until the county is notified of the matching amounts during the course of the fiscal year. The DSH program comprises two elements:

- The SB 855 program provides supplemental payments to hospitals that serve a disproportionate number of low-income individuals. Public entities are required to transfer funds to the State Department of Health Services by an intergovernmental transfer. These funds are matched with federal funds and redistributed as supplemental payments to all eligible hospitals including non-public hospitals. A hospital may receive DSH payments if its Medi-Cal utilization rate exceeds an established threshold or it uses a designated percentage of its revenues to provide health care to Medi-Cal and uninsured patients.

- The SB 1255 program supplements eligible hospitals that are licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program. Intergovernmental transfers are also made. These funds are combined with matching federal funds and redistributed by CMAC as supplemental payments to hospitals demonstrating a need for additional funds. CMAC ultimately determines the amount received by each participating hospital.

  - The GME program is part of the SB 1255 program and it provides supplemental payments to DSH hospitals that are also a teaching facility/institute. Payments are determined solely by CMAC and the amount can vary from year to year. Similar to other SB 1255 revenues, the amount actually received is determined by the state during the course of the fiscal year.

Realignment and General Fund Support

General fund support and realignment funds are used to pay for the ARMC debt service lease payments, Realignment "AB 8" match and administrative costs related to this budget unit. Note: Specific details regarding the financing sources, which are used to cover the county's $53.4 million annual debt service obligation for the ARMC facility, are provided in the ARMC Lease Payments (EMD JPL) section of the final budget.

To qualify for receipt of Health Realignment funding from the state, the county must contribute a "match" of local funds. The matching amount is based on a formula, established through AB 8 in 1979, through which the state provided funding to preserve critical health programs in the aftermath of Proposition 13. When the Realignment program was created in 1991, funding allocations were based on the historical AB 8 formula, and local match requirements remained. The county's match requirement for 2004-05 is $4.3 million; this amount remains constant each year per the historical formula. The Realignment match funded in the Health Care Costs budget meets the county's full obligation to receive Health Realignment dollars, which support the Public Health Department and ARMC. For 2004-05, the county anticipates receipt of approximately $56.7 million in Health Realignment funding. Important note: The local match requirement for receipt of Mental Health Realignment funding is reflected in the operating budget for the Department of Behavioral Health.

Realignment funds support this budget as follows:

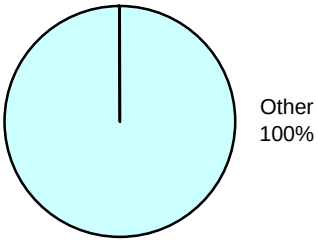
- Mental Health at 3% (which covers half of administrative costs).
- Health at 97% (which covers half of administrative costs plus debt service payments).

The amounts listed as "Operating Transfers Out" represent the county's net debt service obligation for the payment of the ARMC facility ($20.9 million) and the required Realignment "AB 8" match ($4.3 million) which must by law be transferred into trust before Realignment monies can be directed toward health programs.

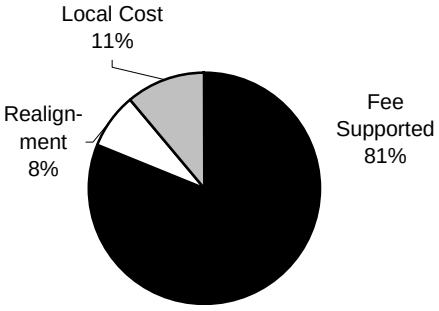
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	118,341,508	135,628,083	135,996,594	135,812,669
Departmental Revenue	100,641,507	120,628,083	120,996,594	120,812,669
Local Cost	17,700,001	15,000,000	15,000,000	15,000,000
Budgeted Staffing		4.0		4.0

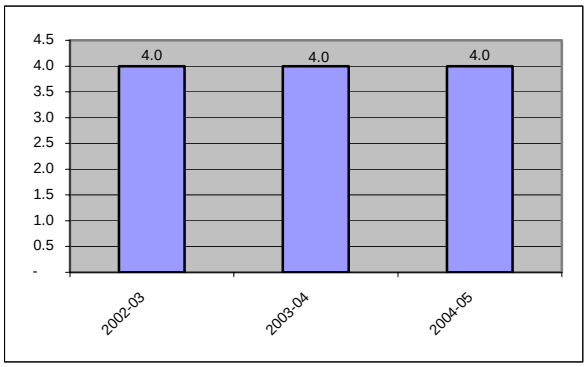
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



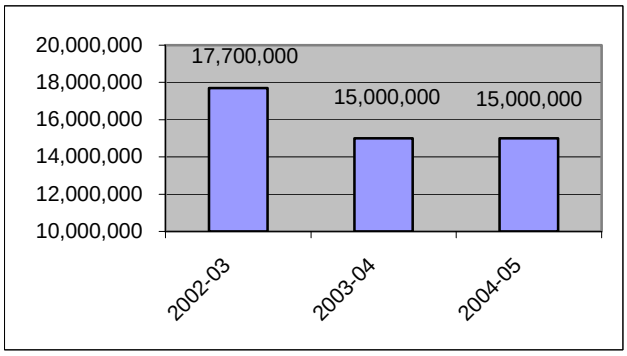
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Health Care Costs
FUND: General

BUDGET UNIT: AAA HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	316,697	433,289	458,860	13,725	472,585
Services and Supplies	68,210	132,952	133,443	(48,141)	85,302
Central Computer	-	-	710	-	710
Other Charges	110,514,405	110,000,000	110,000,000	-	110,000,000
Transfers	106,500	71,060	71,060	16,860	87,920
Total Appropriation	111,005,812	110,637,301	110,664,073	(17,556)	110,646,517
Operating Transfers Out	24,990,782	24,990,782	24,990,782	175,370	25,166,152
Total Requirements	135,996,594	135,628,083	135,654,855	157,814	135,812,669
Departmental Revenue					
Realignment	10,482,189	10,628,083	10,654,855	157,814	10,812,669
Current Services	110,514,405	110,000,000	110,000,000	-	110,000,000
Total Revenue	120,996,594	120,628,083	120,654,855	157,814	120,812,669
Local Cost	15,000,000	15,000,000	15,000,000	-	15,000,000
Budgeted Staffing		4.0	4.0	-	4.0

Variances existed in salaries and benefits due to unexpected vacancies and in services and supplies due to lower than anticipated expenses for providing Health Insurance Portability and Accountability Act (HIPAA) training to county employees. Increased 2003-04 transfers are due to the use of HSS support services for operational studies of the Behavioral Health and Public Health Departments.

DEPARTMENT: Health Care Costs
FUND: General
BUDGET UNIT: AAA HCC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	4.0	135,628,083	120,628,083	15,000,000
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	25,571	25,571	-
Internal Service Fund Adjustments	-	1,201	1,201	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	26,772	26,772	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	4.0	135,654,855	120,654,855	15,000,000
Board Approved Changes to Base Budget	-	157,814	157,814	-
TOTAL 2004-05 FINAL BUDGET	4.0	135,812,669	120,812,669	15,000,000

SCHEDULE B

DEPARTMENT: Health Care Costs
FUND: General
BUDGET UNIT: AAA HCC

BOARD APPROVED CHANGES TO BASE BUDGET

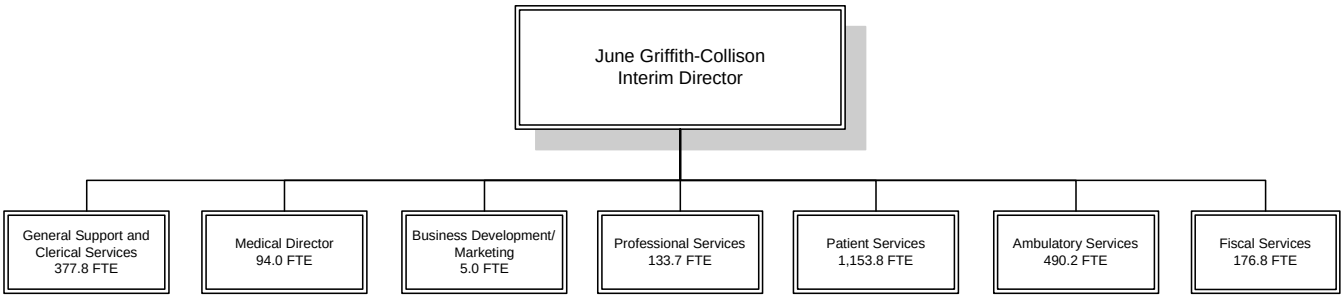
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salaries and Benefits.	-	13,725	-	13,725
	Increase is due to step advances.				
2.	Decrease in Services and Supplies	-	(48,141)	-	(48,141)
	Services and supplies were decreased to reflect a reduction in HIPAA compliance costs.				
3.	Increase in Transfers due to MOU increases.	-	16,860	-	16,860
	Increase in Transfers out to the County Administrative Office and Human Services System for Budget and Administrative Support.				
4.	Increase in Operating Transfers Out.	-	175,370	-	175,370
	This increase is related to an increase in Arrowhead Regional Medical Center's debt service payments.				
5.	Realignment	-	-	157,814	(157,814)
	Increased realignment to fund the above costs.				
	Total	-	157,814	157,814	-

ARROWHEAD REGIONAL MEDICAL CENTER
June Griffith-Collison

MISSION STATEMENT

To provide quality healthcare to the community.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Arrowhead Regional Medical Center	308,782,832	298,070,213		(10,712,619)	2,432.3
Tobacco Tax Funds	1,963,199	1,755,762	207,437		-
TOTAL	310,746,031	299,825,975	207,437	(10,712,619)	2,432.3

Arrowhead Regional Medical Center

DESCRIPTION OF MAJOR SERVICES

The Arrowhead Regional Medical Center (ARMC) provides inpatient and outpatient medical care to county residents in accordance with state law. The medical center operates through an enterprise fund. Under this system, revenues earned from operations are retained to fund the program. ARMC is a state-of-the-art facility which offers the latest in patient care by providing a full range of services which includes inpatient and outpatient services, three family health centers, the Department of Behavioral Health's inpatient services, and other specialized services.

Our inpatient care service lines includes:

- Inland Counties Regional Burn Center which provides total care of burn patients of all ages and serves areas as far as Irvine, Phoenix and Las Vegas
- Labor and Delivery/Maternity which provides monitoring of labor and care during child birth and postpartum
- Epilepsy Monitoring Unit which provides the mechanism to wean non-epileptic patients off anticonvulsive drugs (ACD) and assists in establishing accurate diagnosis for seizure patients
- Medical Intensive Care Unit (MICU), which provides critical care for medical patients requiring continuous assessments and observation
- Medical, Surgical, Oncology, Geriatric, Orthopedics, Medical/Surgical/Telemetry/Renal Transplant which provides patient care, nursing assessment and observation of adult medical/surgery patients and kidney transplant patients
- Neonatal Intensive Care Unit (NICU) which provides care for newborns requiring continuous assessments and observation
- Nursery which is a full service nursery for newborns
- Pediatrics which provides patient care, nursing assessment and observation to pediatric patients
- Surgical Intensive Care Unit (SICU) which provides critical care for surgical patients requiring continuous assessments and observation

- Transplant services which includes actual transplant as well as patient evaluation, follow-up contact with patients after transplants, diagnostic planning and case management

Our outpatient care service lines includes:

- Outpatient Care Specialties which provides a wide range of specialty services such as:
    - Family and Elder Care Community Services which provides preventive health maintenance and primary care for all age
    - Internal Medicine Services which includes Cardiology, Allergy, Nephrology, Endocrinology, Gastroenterology, Hematology, Dermatology, Neurology, Rheumatology, and numerous other subspecialties
    - Surgical Services consists of a variety of general to specialized surgical services for the care of our patients
    - Orthopedic Service provides services for diagnosis and treatment of diseases and abnormalities of the musculoskeletal system
    - Rehabilitation Medicine Services provides care for State disability evaluation, spinal cord injuries, amputees, as well as other rehabilitative services.
    - Pediatric Services provides a variety of comprehensive services and offers well-child visits, high risk follow-up, sick child walk-in visits, as well as pediatric specialties
    - Women's Health Center offers excellent comprehensive pregnancy services from preconception counseling to postpartum care

- Family Health Centers provide outpatient community health care in the form of three clinics called Family Health Centers (FHC's):
    - The Arrowhead McKee Family Health Center
    - The Arrowhead Westside Family Health Center
    - The Arrowhead Fontana Family Health

- Emergency Department provides full service trauma, acute and minor emergency care

Our other specialized services includes:

- Imaging Department (Radiology) services include: x-rays, bone density testing, mammography, stereotactic breast biopsies, CT scan, MRI, ultrasound, nuclear medicine, diagnostic radiology, and radiation oncology
- Neurodiagnostics/EEG/EKG/EMG of the hospital provides outpatient EEG, EKG and EMG testing as well as intra operative monitoring
- Laboratory provides routine lab tests, blood transfusion services and blood door program, and diagnostic services including chemistry, hematology, bacteriology, toxicology, and pathology
- Pharmacy services include mail order distribution to selected Arrowhead Family Health Centers
- Rehabilitation services includes Physical Therapy/Occupational Therapy/Speech Therapy for trauma rehabilitation, brain injury rehabilitation, spinal column injury rehabilitation
- Respiratory Care/Cardiology Services/Sleep Apnea Lab provides complete cardiopulmonary care including pulmonary stress testing, arterial blood gas tests, continuous mechanical ventilator service, and other respiratory treatments
- Guest Services which includes gift shop, social services, pastoral care and cafeteria dining
- Home Health services which includes rehabilitative care extended to Home Health Care
- Hyperbaric oxygen therapy
- Health Information Library
- Diabetics Education Program
- Wound Care Management

Behavioral Health Services includes:

- Inpatient services for children and adults psychological treatment which includes evaluation, assessment and are treated by our interdisciplinary team of psychiatrists, clinical therapists, nurses and occupational therapists
- Medication, individual and group therapy and family education

Revenue resources for ARMC are comprised of the following: Disproportionate Share Hospital (DSH) Programs (SB 855, SB 1255, GME), third party payors, Medi-Cal and Medicare, AB 915, tobacco tax funds, current services, miscellaneous revenue, and Health Realignment. Summary information regarding key components of this budget unit appears below. The "Rev Over/(Under) Exp" amount shown above reflects the enterprise fund's depreciation requirement, and is not a shortfall to the budget. Equipment depreciation expense of approximately $12.3 million is included as an operating expense; because funding is not required to offset this amount, a corresponding amount of revenue is not budgeted.

- The DSH programs were established to provide supplemental Medi-Cal payments to certain hospitals that provide services to disproportionate members of Medi-Cal and other low-income patients. These programs assist safety net hospitals in meeting the uncompensated costs associated with providing medical services to uninsured and underinsured patients. These programs are mechanisms for distributing federal health care funds. The programs require the county to transfer general fund dollars (reflected Health Care Costs (HCC) budget unit) to the state. Through a matching process, the county receives back its initial contribution, the county receives the federal health dollars which are accounted for in the ARMC budget in the state and federal category. The level of the county's contribution is set during the year by the state. As a result, the amounts in the HCC budget only represent estimates of the funds that will be needed to support the transfers, which take place during the coming fiscal year. In a similar fashion, this budget cannot fully reflect the amount of federal health dollars received via DSH programs until the county is notified of the matching amounts during the course of the fiscal year. The DSH program comprises two elements:
    - The SB 855 program provides supplemental payments to hospitals that serve a disproportionate number of low-income individuals. Public entities are required to transfer funds to the State Department of Health Services by an intergovernmental transfer. These funds are matched with the federal funds and redistributed as supplemental payments to all eligible hospitals including non-public hospitals. A hospital may receive DSH payments if its Medi-Cal utilization rate exceeds an established threshold or it uses minimum percentage of its revenues to provide health care to Medi-Cal and uninsured patients. This accounts for approximately 10.81% of ARMC's net revenue.
    - The SB 1255 program supplements eligible hospitals that are licensed to provide emergency medical services and contract with California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program. Intergovernmental transfers are also made. These funds are combined with matching federal funds and redistributed by CMAC as supplemental payments to hospitals demonstrating a need for additional funds. CMAC ultimately determines the amount received by each participating hospital. This accounts for 7.38% of ARMC's net revenue.
    - The GME program is part of the SB 1255 program and it provides supplemental payments to DSH hospitals that are also teaching facilities. Payments are determined solely by CMAC and the amount can vary from year to year. Similar to other SB 1255 revenues, the amount actually received is determined by the state during the course of the fiscal year. This accounts for approximately 1.34% of ARMC's net revenue.

- Medi-Cal fee for service is a state run insurance program that covers medical bills for low-income patients and accounts for 21.95% of ARMC's net revenue.

- Medi-Cal Managed Care is a program that is administered by Inland Empire Health Plan (IEHP) and it covers medical costs for low-income patients under an HMO type structure and it accounts for 2.96% of ARMC's net revenue.

- Centers for Medicare and Medicaid Services (CMS) approved California's Medicaid State Plan Amendment (SPA) implementing the provisions of AB 915 (Welfare and Institutions Code Section 14105.96, Statutes of 2002). AB 915 is a new bill approved during this year and it will provide public hospitals with a Medicaid supplemental payment for unreimbursed Medi-Cal hospital outpatient fee-for-service expenses. This measure was implemented retroactively from July 1, 2002 and will be effective in the 2003-04 year and each fiscal year, thereafter. The supplemental Medi-Cal payment will be based on each hospital's certified public expenditures (CPE), which will be matched with federal Medicaid payments. The net new money to ARMC

will be limited to the federal share of the unreimbursed Medi-Cal expenses that are certified. This new revenue accounts for 2.73% of ARMC's net revenue.

- Medicare is a federal insurance program for people over the age of 65 and it accounts for 10.46% of ARMC's net revenue.

- Tobacco Tax funds are allocated by the state to partially reimbursed hospitals for uncompensated medical care and they account for 0.39% of ARMC's net revenue.

- The current services revenue category is comprised of:
  - Insurance Revenue from third party insurance carriers paying on behalf of patients primarily receiving services from ARMC's trauma center. This revenue accounts for 20.24% of ARMC's net revenue.
  - A contract with Department of Behavioral Health, for provision of services to mentally ill inpatients, accounts for 6.69%of ARMC's net revenue.
  - Self-pay revenue consists of payments from patients who do not qualify for any reimbursement program and are responsible for their own bills; it accounts for 3.67% of ARMC's net revenue.

- Other revenue is primarily cafeteria sales, reimbursements from contracted physicians for office space, and payment from Riverside Regional County Medical Center (RRCMC) for services provided by ARMC's medical residents assigned to RRCMC. This revenue accounts for 1.13% of ARMC's net revenue.

- Health Realignment is a portion of the vehicle license fees and sales tax collected by the state and distributed to counties to cover the cost of indigent health care. It accounts for 10.25% of ARMC's net revenue.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	261,993,243	274,094,127	285,852,123	308,782,832
Total Financing Sources	257,161,998	263,631,781	280,930,688	298,070,213
Revenue Over/(Under) Expense	(4,831,245)	(10,462,346)	(4,921,435)	(10,712,619)
Budgeted Staffing		2,299.9		2,432.3
Fixed Assets	843,329	1,537,654	1,640,973	1,601,744

Workload Indicators

Average Daily Inpatient Census ARMC	251	249	268	272
Average Daily Inpatient Census DBH	57	56	51	56
Emergency Room Visits	66,734	74,000	88,338	97,790
Outpatient Clinic Visits	221,101	221,000	244,324	244,534

Salaries and benefits are higher than budgeted in 2003-04 by 3.2% or $4.4 million due to increase in staffing attributed by increase in patient volume and in compliance with the required staffing ratio in nursing care services. In addition, services and supplies costs increased by 4.3% or $5.0 million, primarily in medical supplies and pharmaceutical costs in proportion to the increase in patient volume. The $0.9 million variance in other charges is due to reclassification of the Medically Indigent Adults (MIA) payments previously budgeted in services and supplies.

Variances between actual and budget for 2003-04 existed in operating transfers out as a result of an additional $2.7 million transfer to the ARMC debt service fund (EMD-JPL) due to the improved financial position of the Medical Center.

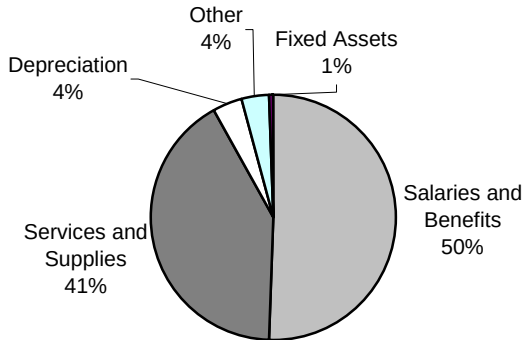
Revenues were higher than budgeted in 2003-04 by 6.6% or $17.3 million. Revenue increases existed in current services ($20.6 million) and state and federal revenue ($11.2 million). Collections from insurance and private pay have increased significantly as a result of elimination of third party contracts, whereby, case rates and negotiated contracted discounts are now paid at retail prices, and due to faster and better billing and collection processes put in place. Increases in state and federal revenue are primarily due to the new AB 915 program and Medi-Cal revenue due to increases in patient volume. These increases were partially offset by a decrease of $14.7 million in operating transfers in primarily related to realignment, which was not needed, as other revenue sources were higher than anticipated.

The volume increases are seen in average daily census (ARMC and DBH) by 4.6% or 14 patient days per day; emergency room visits by 19.37% or 39.17 visits more per day; outpatient visits by 10.55% or additional 63.73 visits per day. The significant increase in emergency visits is due to creating additional patient screening rooms in September 2003, which allowed more patients to be seen per day. This directly contributes to the inpatient census increase.

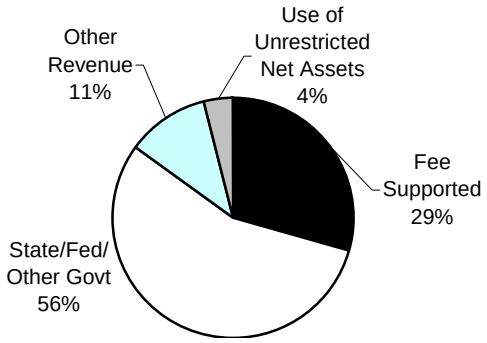
The 2004-05 budget projects the following volume increases: 17.57% or 3,725 more admissions which yields 7.19% or 8,031 more patient days; 32.15% or 23,790 more emergency room visits; and 10.65% or 23,534 more outpatient visits. There is no change in the Behavioral Health inpatient days.

The volume increases are primarily due to anticipated improvement in length of stay by 8.82% which would accommodate 10.21 more admissions per day; renovation and expansion of the emergency room, and remodel of the leased building for Westside Clinic which would accommodate more outpatient visits and better efficiency in current operations.

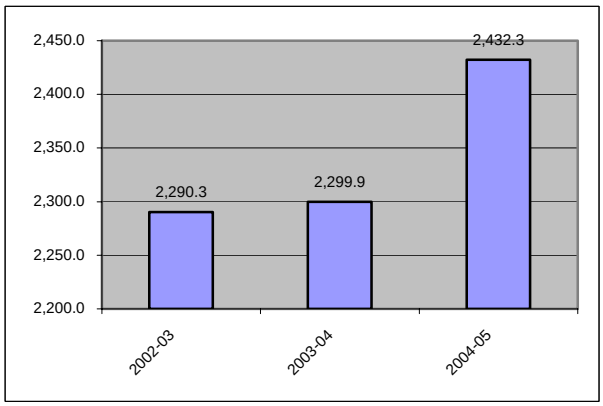
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



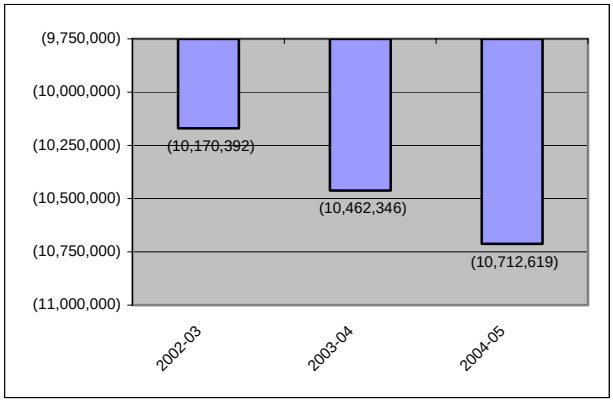
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Medical Center
FUND: Arrowhead Regional Medical Center

BUDGET UNIT: EAD MCR
FUNCTION: Health and Sanitation
ACTIVITY: County Medical Center

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	139,529,219	135,178,607	145,412,801	10,924,695	156,337,496
Services and Supplies	122,188,037	117,156,033	118,404,376	9,810,795	128,215,171
Central Computer	587,180	617,038	617,038	121,852	738,890
Other Charges	955,137	10,120	61,858	827,905	889,763
Transfers	900,656	1,132,329	961,753	(42,104)	919,649
Total Appropriation	264,160,229	254,094,127	265,457,826	21,643,143	287,100,969
Depreciation	11,012,812	12,000,000	12,000,000	314,363	12,314,363
Operating Transfers Out	10,679,082	8,000,000	8,587,500	780,000	9,367,500
Total Requirements	285,852,123	274,094,127	286,045,326	22,737,506	308,782,832
Departmental Revenue					
State, Fed or Gov't Aid	177,573,365	166,385,651	174,498,306	(1,526,748)	172,971,558
Current Services	83,621,062	63,006,339	63,006,339	28,162,434	91,168,773
Other Revenue	3,252,661	3,089,791	3,164,791	215,091	3,379,882
Total Revenue	264,447,088	232,481,781	240,669,436	26,850,777	267,520,213
Operating Transfers In	16,483,600	31,150,000	31,150,000	(600,000)	30,550,000
Total Financing Sources	280,930,688	263,631,781	271,819,436	26,250,777	298,070,213
Revenue Over/(Under) Exp	(4,921,435)	(10,462,346)	(14,225,890)	3,513,271	(10,712,619)
Budgeted Staffing		2,299.9	2,317.4	114.9	2,432.3
Fixed Assets					
Equipment	1,201,198	1,250,000	1,250,000	(250,000)	1,000,000
L/P Equipment	439,775	287,654	641,475	(39,731)	601,744
Total Fixed Assets	1,640,973	1,537,654	1,891,475	(289,731)	1,601,744

Budget Highlights

Based on the projected inpatient census and outpatient activity, expenses are expected to increase in 2004-05 by $34.7 million or 12.7% from the 2003-04 budget as outlined below.

Personnel costs are budgeted to increase by $21.1 million or 15.65%. Of this amount, $9.2 million is due to labor negotiations, retirement costs, and workers' compensation rate increases.

The net change in budgeted staffing is an additional 132.4 positions to accommodate the volume increases, compliance in nursing staffing ratio in patient services, additional services such as renal dialysis, hyperbaric therapy, and echo cardiology services, and increased security measures for patient's safety. The following units were affected:

- Nursing Services increased by 54.6 Registered Nurses.
- Ancillary Services increased by 14.0 primarily laboratory and rehabilitation positions.
- Support Services increased by 46.3 clerical and professional positions for the following departments: Housekeeping, Security, Information Technology, Patient Accounting, Materials Management, Case Management, Human Resources, and Dietary Services.
- Medical Records increased by 17.5 to replace Public Service Employees. These positions were added in Mid-year.

Services and supplies are budgeted to increase by $11.1 million or 9.44% primarily due to increase in volume and inflationary factors and other changes in patient services. This increase is related to several changes with the most significant explained below:

- Internal Service Fund costs increased by $1.4 million with the majority being related to insurance premiums.

- Medical Supplies is projected to increase by $3.6 million due to increases in patient activity and projected inflationary cost.
- Pharmaceuticals are projected to increase by $4.0 million or 21.45% due to increase in prescription lines.
- Information Technology is projected to increase by $1.4 million due to Infrastructure enhancements additional software and licenses.
- During the year, the Board approved several contracts due to renewals or replacements of old contracts that increased services and supplies by $1.2 million.
- Utility costs are rising by approximately $0.4 million due to higher electricity usage and water charges.
- These increases are partially offset by cost decreases of $0.9 million due several changes in professional services, the reclassification of the MIA payments now budgeted in other charges, and other miscellaneous decreases.

Operating Transfers Out increased by $1.4 million due to the following capital improvement projects: Emergency room remodel approved mid-year, street repaving, and remodel of the Westside clinic.

Based on the projected inpatient census, outpatient activity, anticipated rate increases, and collection trend, revenues are expected to increase by 13.06% or $34.4 million in the 2004-05 budget.

The state and federal revenue category will increase by a net $6.6 million. This will result from the following:

- SB 855 funding is expected to increase by $3.0 million due to a special provision allocated to public hospitals, a 16% increase on a one-time, non-cumulative basis.
- SB 1255 is estimated to decline by $10.3 million. ARMC was unable to pursue this increase, as its other revenue sources were significantly higher than anticipated. The estimate is based on actual receipts during the year of $26,000,000.
- GME is projected to increase $0.5 million based on actual receipts.
- Medi-Cal fee for service is projected to increase by a net $3.6 million due to increase in patient days, outpatient visits, and emergency visits.
- Tobacco Tax funds are projected to decrease by $1.9 million or 61.3% based on receipts trends.
- Medi-Cal Managed Care funding (IEHP) has decreased by approximately $1.6 million due to a contract change resulting in risk pool payments more favorable to the physician groups and the decrease in membership in IEHP direct product line.
- Medicare revenue is projected to increase by approximately $5.2 million or 19.95% due to increase in discharges and projected increase in Federal Diagnosis Related Group (DRG) payment amounts effective October 2004.
- During the year, the Board approved additional revenues of $8.1 million as a result of AB 915.

The current services revenue category will increase by a net $28.2 million. This will result from the following:

- Due to the cancellations of HMO contracts, increase in admissions, a 10% charge rate increase implemented in 2003-04, ARMC expects a revenue increase of $19.5 million from the 2003-04 budget. The 2004-05 budget reflects an additional 6% increase in charge rates, raising revenues by $3.5 million. The increase in rate reflects growing operational costs and is consistent with rate schedules of other area hospitals.
- Enhanced collection efforts are projected to increase Private Pay revenues by approximately $5.2 million.

DEPARTMENT: Medical Center
FUND: Arrowhead Regional Medical Center
BUDGET UNIT: EAD MCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**2,299.9**	**274,094,127**	**263,631,781**	**(10,462,346)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	9,262,399	-	(9,262,399)
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**9,262,399**	**-**	**(9,262,399)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	17.5	2,688,800	8,187,655	5,498,855
Subtotal	**17.5**	**2,688,800**	**8,187,655**	**5,498,855**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**2,317.4**	**286,045,326**	**271,819,436**	**(14,225,890)**
Board Approved Changes to Base Budget	**114.9**	**22,737,506**	**26,250,777**	**3,513,271**
TOTAL 2004-05 FINAL BUDGET	**2,432.3**	**308,782,832**	**298,070,213**	**(10,712,619)**

2003-04 FINAL FIXED ASSETS	**1,537,654**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**353,821**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Board Approved Changes to Base Budget	**(289,731)**
TOTAL 2004-05 FINAL FIXED ASSETS BUDGET	**1,601,744**

SCHEDULE B

DEPARTMENT: Medical Center
FUND: Arrowhead Regional Medical Center
BUDGET UNIT: EAD MCR

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries & Benefits	114.9	10,924,695	-	(10,924,695)
	Salaries & Benefits are expected to increase by $10.9 million with the addition of 114.9. *Nursing Services - 54.6 Registered Nurses for projected volume increases and compliance with patient ratios. The increases occurred in the following departments within the hospital: - Emergency Room - 16.3 to cover the 32.1% increase in visits - Hyperbaric O2 Therapy - 4.0 for a new department to support wound care. - Trauma - 11.6 to meet state staffing requirements. - Renal Dialysis - 12.5 to bring this service in-house and a 137% increase in volume for expanding this service to outpatient patients. - Special Procedure Lab - 6.0 due to a 105% increase in volume. - Float Pool Registered Nurse Per Diem - 4.2. *Ancillary Services - 14.0 due to volume increases or new services. The following departments with in the hospital were affected: - 4.4 in the Laboratory to accommodate the 22.6% volume increase. - 4.6 in Cardiology to accommodate the expansion in Echocardiology and the Cardiac Cath Lab, to reduce outpatient wait time in Ultrasound and for physical therapy for the Cardiac Health Management Program. - 5.0 in Rehabilitation Services due to a reorganization of the unit and expected increase in volume of 15.3%. *Support Services increased by the following 46.3; - 9.8 Custodians to handle linen distribution and improve services at the family health clinics and the cafeteria area. - 21.0 Security Technicians to increase security measures for patient's safety. - 2.0 in Information Management for the Fiscal Business Application Manager and the Business Systems Tech. - 5.0 in Patient Accting -due to a reorganization to provide better customer service, billing and collections services and volume increased of 8.5%. - 3.0 - clerical and clinical assistants in Case Mgmt to accommodate the increase in patient days. - 1.0 Fiscal clerk for Materials Mgmt to handle additional purchases associated with the increased patient volume. - 1.0 Human Resources Officer to stay current with workload and investigative reports and disciplinary actions. - 3.5 Food Service Workers to accommodate the increased in patient days.				
2.	Adjustments to Internal Service Funds	-	1,431,889	-	(1,431,889)
	The following changes were made in services and supplies: - increase in Comnet charges and special services, Radio charges, Risk Management Liabilities, and Presort packaging. - decrease in Comnet outside services, cellular services, Distributed equipment, and ISD labor.				
3.	COWCAP	-	(771,472)	-	771,472
	COWCAP was reduced by $0.8 million by the Auditor/Controller's Office.				
4.	Increase in medical supplies and pharmaceuticals.	-	7,616,442	-	(7,616,442)
	Medical Supplies ($3.6 million) are projected to increase due to a 2.5% inflation and new programs such as dialysis, Gastrointestinal laboratory tests, increase in inpatient census primarily in Burn care and the Emergency Room. Pharmaceuticals ($4. 0 million) are projected to increase due to volume increases. The Average Daily Census is expected to increase by 9.2%, Emergency Room visits by 32.1% and Outpatient Clinic visits by 10.65%.				
5.	Information Technology changes	-	1,440,387	-	(1,440,387)
	Increases in computer software and noninventoriable equipment are due to the following: - Purchase of new Meditech modules - Deploy a wireless network (patient care systems (PCS) - nursing carts and Wireless Access Points) that will provide mobility and ease of use of clinical staff's access to patients medical information for better efficiency and patient care. - Purchase of new configuration software for a network upgrade.				
6.	Utilities		394,380	-	(394,380)
	Utilities costs are expected to increase due to increase in patient volume.				
7.	Other Professional Services	-	(120,986)	-	120,986
	The following changes were made to professional services: - Dialysis contract is expiring on September 2004 and the services will be brought in-house - ($601,500). - Decrease in managed care medical services due to a decreased in Inland Empire Health Plan (IEHP) direct membership ($339,058). - Net decrease in all other contracts - ($759,140). - Increase in patient services for the Family health clinics - $573,039. - Increase in pharmacy services due to increase in patient volume - $805,673. - Increase in services due to HIPAA compliance. A new contract will be needed for an Access control system to institute security access to patient information and reports from vendors, visitors, and employees - $200,000.				

DEPARTMENT: Medical Center
FUND: Arrowhead Regional Medical Center
BUDGET UNIT: EAD MCR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
8.	General Maintenance Equipment and Structures	-	352,552	-	(352,552)
	Increase in maintenance costs due to aging equipment primarily in medical imaging and additional building maintenance needed.				
9.	Operating Rents and Leases - Equipment	-	221,262	-	(221,262)
	Rental equipment cost are expected to increase as a result of entering into new agreements to replace obsolete equipment.				
**	**Final Budget Adjustment - Mid-year item Operating Lease**		**100,112**	**100,112**	**-**
	Mid year item for a lease purchase of intravenous pump equipment. These costs will be paid by current services - insurance.				
10.	Reclassify Medically Indigent Adult payments from Services and Supplies		(775,000)	-	775,000
	Payments of Medically Indigent Adults (MIA/CMSP) claims previously paid out of services and supplies are now budgeted in Other Charges.				
11.	Decrease to various expenses.	-	(78,771)	-	78,771
	Miscellaneous Changes in services and supplies.				
12.	Data Processing Charges		121,852	-	(121,852)
	Increase charges per ISD.				
13.	Other Charges	-	827,905	-	(827,905)
	Increase due to the following: - Higher interest payments on GE leases - $53K. - Payments of Medically Indigent Adult (MIA/CMSP) claims which were previously paid out of services and supplies are now budgeted here - $775K. This is a reclassification, no effect in total appropriations.				
14.	Decrease in Transfers Out		(42,104)	-	42,104
	Clinic rental payments decreased due to terminating the rental contract for a Medically Indigent Adults (MIA/CMSP) clinic in Yucca. The CMSP provider is now responsible for these costs.				
15.	Depreciation		314,363	-	(314,363)
	Increased depreciation expense for capitalized equipment.				
16.	Increase in Operating Transfers Out	-	780,000	-	(780,000)
	Increase is due to new capital improvement projects: - Road repaving $150 K - Renovation and expansion of the Westside Clinic located in downtown San Bernardino to accommodate increase patient visits, improve patient flow and customer service, and provide efficiency in throughput $630 K.				
17.	State Aid	-	-	(6,713,268)	(6,713,268)
	The following changes were made to State Aid: Decrease in: - SB 1255 as ARMC was unable to pursue the anticipated increase since other revenue sources were higher than anticipated ($-10.3 million). - Tobacco Tax allocation from the state ($-1.9 million). - Medi-Cal Managed Care revenues due to a change in contract resulting in risk pool payments more favorable to the physician groups and a decrease in enrollees ($-1.6 million). Increase in: - Medi-Cal fee for services revenue due to a projected increase in patient days ($4.9 million). This revenue increase was partially offset due to an anticipated 3% Medi-Cal rate increase from California Medical Assistance Commission (CMAC) not realized ($-1.3 million). - SB 855 due to a 16% special, temporary increase in allotments on a one-time, non-cumulative basis ($3.0 million). - SB 1255 related to the Graduate Medical Education (GME) program ($0.5 million).				
18.	Federal Aid	-	-	5,186,520	5,186,520
	Federal Aid increased by $5.2 million because of a 5% increase in discharges and an increase in the Federal Diagnostic Related Group (DRG) payment rate.				
19.	Current Services	-	-	28,062,322	28,062,322
	The following changes were made to current services: - Increase in private Pay ($5.2 million) and Insurance revenue ($22.8 million) due to improve billing and collection efforts and a 6% rate increase.				
20.	Other Revenue		-	215,091	215,091
	Other revenue increased by $0.2 million from various sources.				

SCHEDULE B

DEPARTMENT: **Medical Center**
FUND: **Arrowhead Regional Medical Center**
BUDGET UNIT: **EAD MCR**

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
21.	Operating Transfers In	-	-	(600,000)	(600,000)
	Operating Transfers In decreased by $0.6 million with the elimination of trauma funding from Public Health.				
	Total	114.9	22,737,506	26,250,777	3,513,271

BOARD APPROVED CHANGES IN FIXED ASSETS

	Brief Description of Board Approved Change	Appropriation
1.	Equipment Purchases	(250,000)
	Equipment Purchases are decreasing by $0.3 million due to the proposed buyouts of capital leases never occurring.	
2.	Decrease in Capital Leases	(39,731)
	Decrease is due to leases for copiers expiring. New leases will now be operating leases instead of capital leases and are reflected in services and supplies.	
	Total	(289,731)

****** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

Tobacco Tax Funds

DESCRIPTION OF MAJOR SERVICES

The Arrowhead Regional Medical Center established these funds in 1989-1990 to facilitate the transfer of Tobacco Tax funds to the County hospital, Non-County hospitals and Physicians, as required by the State Department of Health Services. The funds will then be disbursed per guidelines established by the state.

These funds are allocated by the state to county hospitals, non-county hospitals, and physicians to partially reimburse them for uncompensated medical services. ARMC is projected to net approximately $1.17 million from this revenue source in 2004-05, and will transfer the balance to area hospitals in accordance with the prescribed distribution formula.

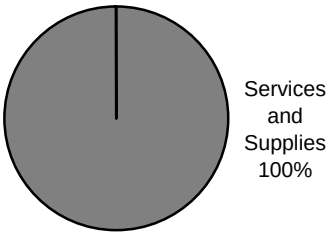
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

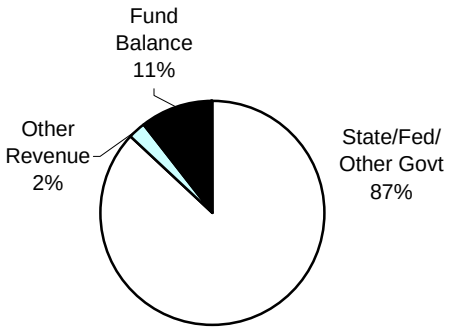
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	3,673,889	4,390,510	2,412,872	1,963,199
Departmental Revenue	3,608,934	3,648,209	1,742,696	1,755,762
Fund Balance		742,301		207,437

Significant variances between actual and budget for 2003-04 existed in both appropriations and revenues due to the state continuing to reduce the amount distributed to counties for Tobacco Tax. The 2004-05 budget assumes a decrease in revenues, consistent with recent trends for receipt of revenue from taxes imposed on tobacco products.

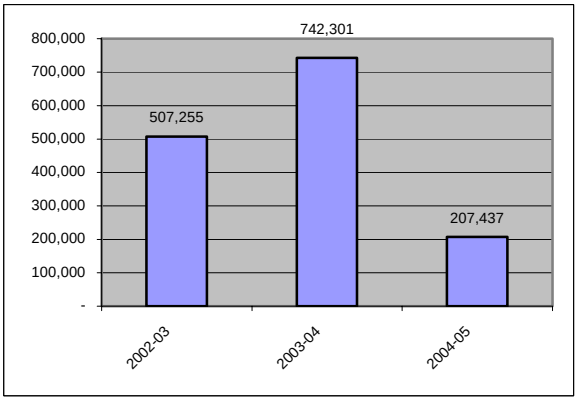
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds

BUDGET UNIT: RGA - RGR
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	2,412,872	4,390,510	4,390,510	(2,428,073)	1,962,437
Total Appropriation	2,412,872	4,390,510	4,390,510	(2,428,073)	1,962,437
Operating Transfers Out	-	-	-	762	762
Total Requirements	2,412,872	4,390,510	4,390,510	(2,427,311)	1,963,199
Departmental Revenue					
Use of Money and Prop	14,584	145,000	145,000	(99,000)	46,000
State, Fed or Gov't Aid	1,727,418	3,503,209	3,503,209	(1,794,209)	1,709,000
Total Revenue	1,742,696	3,648,209	3,648,209	(1,893,209)	1,755,000
Operating Transfers In	-	-	-	762	762
Total Financing Sources	1,742,696	3,648,209	3,648,209	(1,892,447)	1,755,762
Fund Balance		742,301	742,301	(534,864)	207,437

DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds
BUDGET UNIT: RGA - RGR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**4,390,510**	**3,648,209**	**742,301**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**4,390,510**	**3,648,209**	**742,301**
Board Approved Changes to Base Budget	**-**	**(2,427,311)**	**(1,892,447)**	**(534,864)**
TOTAL 2004-05 FINAL BUDGET	**-**	**1,963,199**	**1,755,762**	**207,437**

SCHEDULE B

DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds
BUDGET UNIT: RGA - RGR

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and supplies	-	(2,506,733)	-	(2,506,733)
	Decrease appropriations to reflect a lower state allocation and a decrease in fund balance.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**78,660**	**-**	**78,660**
	Services and supplies increased due to a higher than anticipated fund balance.				
2.	Decrease in tobacco revenues	-	-	(1,794,209)	1,794,209
	The 2003-04 state allocation was significant lower than anticipated. This adjustment reflects the lower allocation. The department expects to receive the same funding in 2004-05 as in 2003-04.				
3.	Decrease in interest revenue	-	-	(99,000)	99,000
	Interest revenue decreased due to a lower cash balance in the account because of anticipated used of fund balance.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**762**	**762**	**-**
	Operating transfers among funds were used to correct fund balances.				
	Total	-	(2,427,311)	(1,892,447)	(534,864)

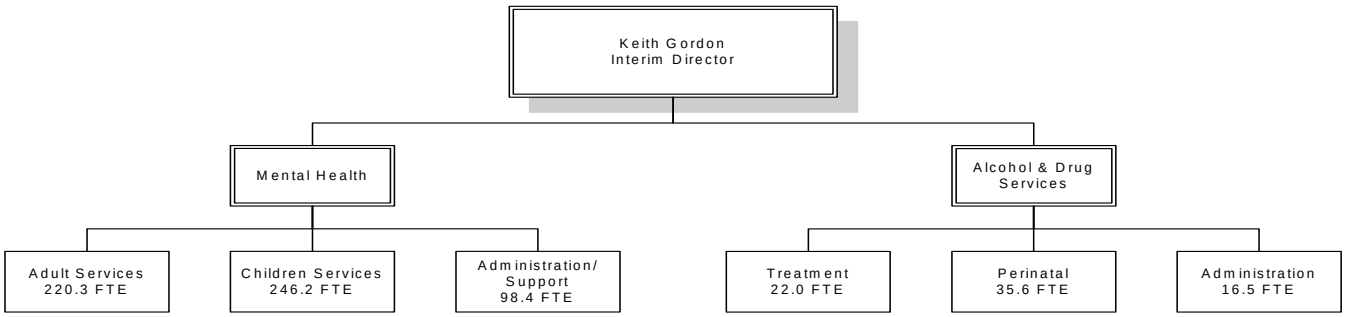
** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

BEHAVIORAL HEALTH
Keith Gordon

MISSION STATEMENT

The Department of Behavioral Health will help individuals living with the problems of mental illness and substance abuse to find solutions to challenges they face so that they may function well within their families and the community. The Department of Behavioral Health staff will be sensitive to and respectful of all clients, their families, culture and languages. The Department of Behavioral Health will use the taxpayers' money wisely to meet its goals while following all governmental guidelines and requirements. The Department of Behavioral Health will provide a pleasant workplace for its staff members so that they may be creative and effective in their jobs. The Department of Behavioral Health will provide a pleasant environment for clients in which to receive services.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Behavioral Health	114,699,507	112,856,754	1,842,753		565.9
Alcohol and Drug Services	20,577,850	20,428,392	149,458		74.1
Special Patient Account	10,544	1,760		8,784	-
Driving Under the Influence Prog.	336,269	111,254		225,015	-
State Block Grant Carryover Prog.	4,017,625	1,525,000		2,492,625	-
Court Alcohol and Drug Fines	1,010,792	420,000		590,792	-
TOTAL	140,652,587	135,343,160	1,992,211	3,317,216	640.0

Behavioral Health

DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health (DBH) is responsible for providing mental health services to county residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the county via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

Mental health services are principally funded by realignment funds generated from state sales tax and vehicle license fees (48%), state revenues (21%) and federal revenue (28%). The remaining three percent of revenue sources are insurance/patient fees, reimbursements, other miscellaneous revenue, and local cost MOE. The local cost of $1,842,753 represents the required realignment revenue maintenance of effort (MOE).

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	117,341,111	121,296,698	117,902,648	114,699,507
Departmental Revenue	115,498,359	119,453,945	116,059,895	112,856,754
Local Cost	1,842,752	1,842,753	1,842,753	1,842,753
Budgeted Staffing		686.2		565.9
Workload Indicators				
Direct billable hours: Clinic	242,418	202,754	228,505	226,811
Direct billable hours: Contract	107,684	68,104	125,121	119,430
Direct billable hours: Fee for service	34,220	24,205	43,896	32,617
Medical Administrative Activity hours	33,087	33,496	36,488	34,579
Quality Assurance hours	15,532	8,120	30,347	18,638
Outreach hours clinic & contract	84,865	75,764	12,039	8,993
Day treatment hours: Habilitative (clinic & contract)	56,692	-	30,382	27,676
Day treatment hours: Intensive	59,639	20,800	65,247	20,960

Variances between actual and budget for 2003-04 existed in salaries and benefits, other charges, and realignment.

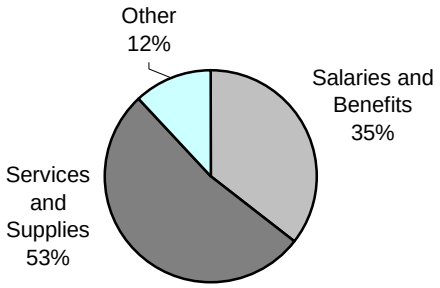
In an effort to reduce the use of Realignment fund balance to cover ongoing expenditures, DBH held many positions vacant throughout the year resulting in salary savings. Furthermore, the decrease in services and supplies is due primarily to aggressive efforts to reduce general office expenses and equipment purchases, reduced contracted services, and postponement of a new Medical Information System implementation. As a result of these efforts, the realignment draw decreased by $4.36 million.

The variance in other charges is due to over-utilization of state hospital beds partially due to difficulty in placing clients in alternate care facilities. The 2004-05 budget includes plans to reduce the use of state hospitals.

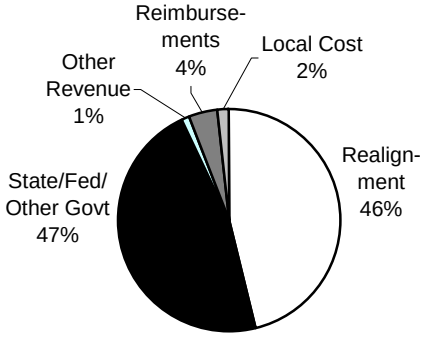
Workload indicators variances between actual and budget for 2003-04 existed in the following areas:

- Direct billable hours –- Clinics and Contracts: The 2003-04 budget of 68,104 for Contract Billable Hours was understated as it did not include an estimate for contracted services approved in January of 2003. The revised 2003-04 Budget Contract Billable Hours is 118,796. The 2004-05 budget reflects a shift of services from contract providers to existing DBH clinics.
- Direct billable hours – Fee for service (FFS): This network continues to increase, as does the demand for services. However, the department will be implementing new procedures aimed at lowering costs in the FFS network and improving continuum of care to clients through other DBH sponsored programs. The 2004-05 workload indicators are projected at an increase but still lower than the 2003-04 actual, as it is believed that some of the growth will be offset by the changes outlined above.
- Quality Assurance: The 2003-04 budget of 8,120 was in error due to a data extraction problem. The corrected amount is 17,396. The actual hours reflect a one-time increase as a result of a special project. This project has been completed and the 2004-05 budget reflects the decrease.
- Outreach hours: The variance is primarily due to changes made to the department's service delivery system. Outreach services are non-billable and are nearly 100% realignment funded. Staff providing these services were re-directed to clinics providing billable services or grant funded programs. The methodology used in capturing this information was also changed, which contributes to the large variance.
- Day Treatment (Day Tx): The 2003-04 budget included plans to shift from habilitative Day Tx to Intensive. However, only approximately 50% occurred, creating a variance in both categories. In addition, the 2003-04 budget for intensive day treatment was understated, as it did not include contracted services and should be revised to 62,961. The 2003-04 actual workload indicator for Intensive Day Tx reflects a slight increase over 2002-03 actual services. However, the 2004-05 indicators reflect the reduction expected when contracts are restructured or eliminated.

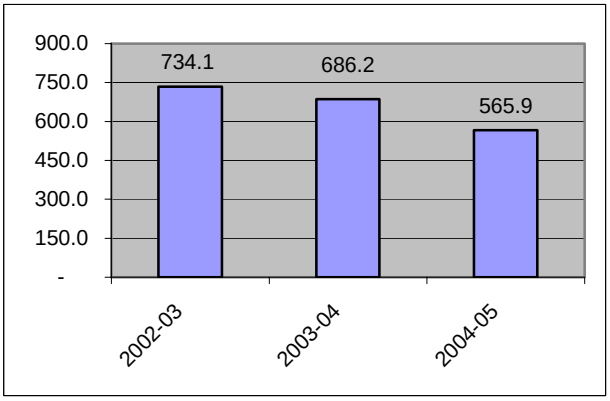
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



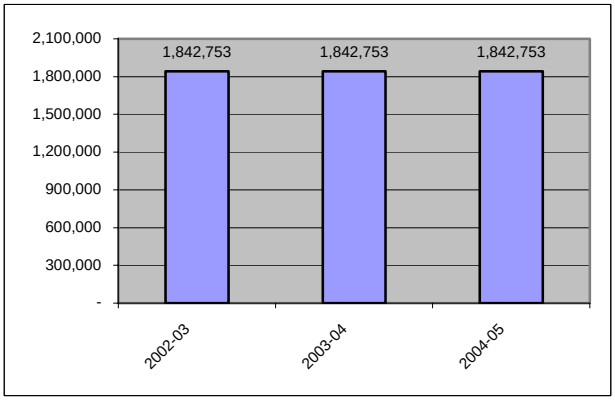
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: General

BUDGET UNIT: AAA MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	42,328,702	45,927,158	48,891,667	(6,581,152)	42,310,515
Services and Supplies	62,786,823	63,460,816	65,631,970	(2,943,392)	62,688,578
Central Computer	407,902	407,902	523,431	-	523,431
Other Charges	5,148,542	4,104,225	4,104,225	(72,474)	4,031,751
Transfers	4,511,462	4,750,339	4,503,964	173,906	4,677,870
Total Exp Authority	115,183,431	118,650,440	123,655,257	(9,423,112)	114,232,145
Reimbursements	(3,998,290)	(4,096,495)	(4,096,495)	(1,078,896)	(5,175,391)
Total Appropriation	111,185,141	114,553,945	119,558,762	(10,502,008)	109,056,754
Operating Transfers Out	6,717,507	6,742,753	6,742,753	(1,100,000)	5,642,753
Total Requirements	117,902,648	121,296,698	126,301,515	(11,602,008)	114,699,507
Departmental Revenue					
Realignment	62,416,095	66,771,891	68,290,987	(13,073,730)	55,217,257
State, Fed or Gov't Aid	51,707,528	50,709,147	53,362,281	2,536,589	55,898,870
Current Services	306,141	268,499	268,499	25,475	293,974
Other Revenue	1,607,411	1,704,408	1,704,408	(257,755)	1,446,653
Total Revenue	116,059,895	119,453,945	123,626,175	(10,769,421)	112,856,754
Local Cost	1,842,753	1,842,753	2,675,340	(832,587)	1,842,753
Budgeted Staffing		686.2	686.2	(120.3)	565.9

Budget Highlights:

The majority of Behavioral Health services are funded with State Realignment revenues. In recent years, the budget has included a combination of ongoing realignment funds as well as use of unspent realignment fund balance. To better align spending with receipt of ongoing realignment funding, DBH made significant cuts in the 2003-04 budget and the following reductions in the 2004-05 budget: 1) salaries and benefits of $6.6 million, 2) services and supplies of $2.9 million, and 3) capital improvements of $1.1 million (renovation of building H).

The net change to budgeted staffing is a reduction of 120.3 positions. The majority of these positions are currently vacant due to attrition and the county's hiring freeze. DBH worked with Human Resources to transfer staff from unfunded positions to other positions in the county. These reassignments and transfers minimized the need for layoffs.

The reduction in services and supplies is primarily due to a $4.8 million reduction in contracted services partially offset by an increase in computer software of $1.9 million. DBH intends to preserve current service levels to its target population (Medi-Cal eligible children/families and persistently mentally ill adults) by eliminating services to non-targeted population, which are predominantly realignment funded. Furthermore, the approved contracted services will allow DBH to maintain a network of community-based sub-contractors in geographic areas not served by DBH clinics. Also, the County finds that continuing these services is based on the most cost-effective use of available resources to maximize client outcomes to residents of San Bernardino County. Computer software increased due to the implementation of a new Medical Information System (Meditech), which is necessary as the existing system is outdated and no longer supported by the vendor.

Reimbursements increased by $1.1 million due to increase in transfers from Alcohol Drug Services for administrative support and reimbursement of Rents/Lease of Structures.

The total realignment savings from 2003-04 budget to 2004-05 budget is $11.6 million, a $1.5 million increase in base budget offset by a $13.1 million decrease in Board approved changes.

The increase in state and federal revenue is primarily due to increased billing rates and increased in the number of services provided to Medi-Cal/Early, Periodic, Screening, Diagnostic, and Treatment (EPSDT) eligible children.

DEPARTMENT: Behavioral Health
FUND: General
BUDGET UNIT: AAA MLH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**686.2**	**121,296,698**	**119,453,945**	**1,842,753**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	2,878,579	2,878,579	-
Internal Service Fund Adjustments	-	655,973	655,973	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**3,534,552**	**3,534,552**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	1,470,265	1,470,265	-
Subtotal	**-**	**1,470,265**	**1,470,265**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**(832,587)**	**832,587**
TOTAL BOARD APPROVED BASE BUDGET	**686.2**	**126,301,515**	**123,626,175**	**2,675,340**
Board Approved Changes to Base Budget	**(120.3)**	**(11,602,008)**	**(10,769,421)**	**(832,587)**
TOTAL 2004-05 FINAL BUDGET	**565.9**	**114,699,507**	**112,856,754**	**1,842,753**

DEPARTMENT: Behavioral Health
FUND: General
BUDGET UNIT: AAA MLH

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reduce Payroll costs associated with Employment Services Specialist (ESS).	-	(433,470)	-	(433,470)
	Less than anticipated ESS positions from Human Services Systems.				
2.	Medical Staff (MD)	(3.8)	(634,000)	-	(634,000)
	Deleted contract psychiatrist positions due to restructuring the Medical Staff.				
3.	Delete 116.5 positions	(116.5)	(5,513,682)	-	(5,513,682)
	- Delete 96.0 positions that became vacant during FY2003-2004 and remained unfilled due to a hiring freeze. - Delete 16.0 filled positions that are unfunded for FY 04-05. The department is trying to place incumbents in other departments budgeted vacant positions. - Add a 0.5 Business Application Manager for ongoing support of the Department's Information technology systems and to assist with the implementation of Meditech. - Delete a net of 5.0 clerical and program positions due to transfers in/out between Behavioral Health and Alcohol and Drug. The department is trying to mix mental health professionals with alcohol and drug professionals to better serve clients with co-occurring diagnoses (mental health and substance				
4.	Services and supplies		(329,019)	-	(329,019)
	Reduce services and supplies by $522,398 associated to the staffing reductions and increase contracts with incorporated MD to compensate for fewer staff MDs by $193,379.				
5.	Decrease in Internal Service Funds services		(174,412)	-	(174,412)
	The following changes were made in services and supplies: increase cellular charges, shredding, and grounds and maintenance and decrease presort and packaging, records storage, courier and printing, Distributed Equipment, and ISD Direct labor.				
6.	Eliminate Indigent Contracts	-	(847,625)	-	(847,625)
	The department of Behavioral Health (DBH) currently reimburses local area Fee-For-Service (FFS) hospitals for psychiatric inpatient stays of medically indigent clients. These contracts are scheduled to be terminated to reduce reliance on Realignment. The department is developing a plan to address the needs of these clients by using existing resources and by providing alternative level of care.				
**	**Final Budget Adjustment - Policy item to restore Indigent Contracts**	**-**	**550,000**	**550,000**	**-**
	The elimination of indigent contracts above was restored to the projected level of service required to maintain the current system of indigent care. Realignment is used to offset this cost.				
7.	Reduce Service Contracts	-	(7,473,881)	-	(7,473,881)
	The department is in the process of restructuring several mental health contracts and will be terminating a number of the residential and EPSDT contracts. DBH has plans to shift existing treatment staff into Early, Periodic, Screening, Diagnostic, Treatment (EPSDT) service areas to provide services that will be lost due to contract terminations. These costs were primarily funded by Realignment.				
**	**Final Budget Adjustment - Mid year changes to contracted services**	**-**	**3,628,327**	**3,628,327**	**-**
	Some of the contracts eliminated above were restored because the County finds that continuing these services is based on the most cost-effective use of available resources to maximize client outcomes to residents of San Bernardino County. Contracts restored were for the following services: 1) Early Periodic, Diagnostic, and Treatment Services and 2) Mental Health Clubhouses Services. Realignment is used to pay for these costs.				
8.	Reduction in remote Pharmacy Costs	-	(167,795)	-	(167,795)
	Due to the new pharmacy benefit manager contract, the department estimates savings in remote pharmacy costs. These costs were funded with Realignment.				
9.	Meditech - Client Data System	-	1,923,200	-	1,923,200
	New client data system currently being evaluated for implementation in FY2004-2005. This line-item is for software licenses and costs associated with the installation and program support. Training and other related costs are not included in this line item. This is a one-time expenditure and it is necessary as the current system is outdated, not HIPAA compliant, and is no longer supported by the vendor.				
10.	Other miscellaneous changes	-	(52,187)	-	(52,187)
	The following changes were made in services and supplies: decrease phone services, food, equipment, training, special expense, general office expense, travel, mileage, advertising, and cowcap. These reductions were partially offset by increases in computer software, utilities, and rents.				
11.	Other Charges		(72,474)	-	(72,474)
	Decrease in interim funding to clients requiring placement, but either awaiting Social Security (SSI) approval or are not financially able to provide for their care				
12.	Transfers Out - Eliminate Children's System of Care (CSOC) grant	-	(414,088)	-	(414,088)
	The CSOC grant was only funded for half a year in 2003-04 and will not funded in the 2004-05 budget year. The affected departments are: Public Health ($229,000) and the Department of Children Services ($185,088).				
13.	Transfers out - Lease costs	-	259,263	-	259,263
	Changes in lease costs are as follows: a decrease of ($296,829) due to closing five locations and relocating the staff to surrounding DBH clinics. Also, the DBH Warehouse lease was terminated and relocated to the Gilbert Street complex, a county owned facility. An increase of $556,092 as a result of DBH paying the Department of Real Estate for Alcohol and Drug Services' (ADS) lease costs. DBH is getting reimbursed for these costs.				

DEPARTMENT: Behavioral Health
FUND: General
BUDGET UNIT: AAA MLH

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
14. Transfers out - Administrative Support/EHAP	-	328,731	-	328,731
Transfers to Human Services Systems for administrative support in the areas of contracts and information systems increased by $266,500; transfers to Alcohol and Drug Services for program support increased by $58,541; and EHAP increased by $3,690.				
15. Reimbursements		(1,078,896)	-	(1,078,896)
The following changes were made to reimbursements: Eliminate transfers related to the Repeat Offenders Prevention Program (ROPP) from Probation; increase transfers for Program Manager and intensive Day program (SHAC beds) funded by the Department of Child Support and increase transfers from ADS for rent and administration support.				
16. Decrease in Operating Transfers Out	-	(1,100,000)	-	(1,100,000)
The following changes to Operating Transfers out were made: a decrease due to elimination of the capital improvement project to renovate Building H, located on the Gilbert Street Complex, due to budget constraints and conclusion of the Phoenix project, partially offset by an increase in Inpatient Managed Care costs. All these costs were funded by Realignment.				
17. Decrease in Realignment		-	(17,225,687)	17,225,687
The Department developed a strategic service plan intended to define strategies that meet the needs of priority target populations while recognizing budgetary constraints. The main goals of this new focus is to preserve clinical services to its target population (Medi-Cal eligible children/families and severely persistently mentally ill adults and to better align spending with ongoing Realignment funding.				
**** Final Budget Adjustment - Fee requests - Realignment**		**-**	**(26,370)**	**26,370**
A new fee for Continuing Education Units was established. Realignment is offset by the fee revenue. See Final Budget Adjustment to Current Services under line #21.				
18. EPSDT growth FY 2002-03 and FY 2003-04	-	-	1,789,595	(1,789,595)
Estimates indicate anticipated EPSDT net growth for these two fiscal years in the amount of $1.8 million.				
19. Anticipated increase in Medi-Cal FFP	-	-	2,586,267	(2,586,267)
Estimated $2.59 million growth due to increased billing rates, adjusted based on actual costs to provide services. Also, DBH will be providing an increased number of services to Medi-Cal/EPSDT eligible children.				
20. State/Federal Aid		-	(1,839,273)	1,839,273
Decreases in state/federal revenue are due to the following: the conclusion of the MIOCR grant and the Vocational Rehabilitation grant, and decreases in Medicare.				
21. Current Services		-	(895)	895
Minor decrease in private pay.				
**** Final Budget Adjustment - Fee requests - Current Services**		**-**	**26,370**	**(26,370)**
Current services is increased due to a new fee for Continuing Education Units. This fee will reimburse the county for providing classes and certificates to non-county mental health providers. The revenue generated by this fee will offset realignment usage see Final Budget Adjustment to Realignment under line item #17.				
22. Miscellaneous change to other revenues		-	(257,755)	257,755
Decrease in Institutes of Mental Disease - SSI payments. There was also a decrease in expenses related to this revenue. See Other Charges, line item #11.				
Total	(120.3)	(11,602,008)	(10,769,421)	(832,587)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Alcohol and Drug Services

DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health's Alcohol and Drug Services program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 13,700 clients are served and over 90,000 hours of prevention services are performed.

Alcohol and Drug services (ADS) are primarily funded by federal block grant and state revenues (65%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, and reimbursements provided by Human Services System (HSS) CalWorks program and the Proposition 36 – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of $149,458 finances the required MOE.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	16,559,879	20,063,339	19,218,436	20,577,850
Departmental Revenue	16,397,711	19,913,881	19,068,977	20,428,392
Local Cost	162,168	149,458	149,459	149,458
Budgeted Staffing		91.5		74.1
Workload Indicators				
Drug Abuse Prevention Hours	76,699	73,000	84,470	85,000
Residential Treatment Clients	2,774	2,300	2,399	2,500
Outpatient Treatment Clients	9,054	9,500	8,009	8,100
Methadone Treatment Clients	947	1,259	895	900

Variances between actual and budget for 2003-04 existed in:

1) Salaries and benefits due to attrition and the county's hiring freeze.
2) Services and supplies and reimbursements due to a significant reduction in CalWorks referrals and a reclassification of rents and leases now reflected in transfers.
3) Transfers due to a reclassification of rents and leases previously budgeted in services and supplies.
4) State revenue due to lower than anticipated state receipts based on a revised preliminary allocation which was partially offset by increased Medi-Cal revenues for additional Perinatal services provided.
5) Operating transfer-in due to a higher transfer form the Prior year unused Substance Abuse Prevention and Treatment (SAPT) funds. These funds are used to fund prevention services and the balance of all other program costs not supported by other revenues. In addition, these funds must be spent within the next 18 months or they must be returned to the state.

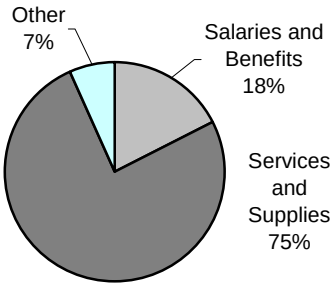
Actual service data indicates that ADS and its contractors are providing more hours of prevention services and treating more residential clients in 2003-04 than originally budgeted. The 2004-05 workload indicators reflect this increase in services.

Outpatient services were under budget is due to a decrease in funding allocated to contractors providing these services and a change in payment methodology where outpatient treatment claims are now paid on a cost reimbursement basis versus a fee for service basis, which provided less of an incentive to meet the budgeted client and units of service amounts.

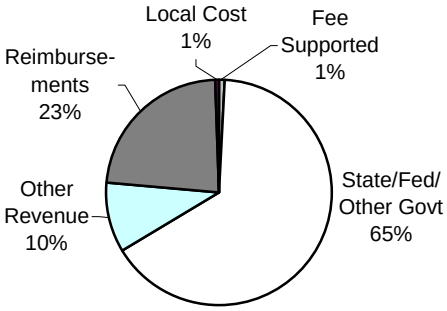
Methadone services are long-term programs and the number of clients served is limited by the licensed capacity. The actual for 2003-04 is consistent with prior years and the 2004-05 budget has been adjusted accordingly.

Even though the department is expected to delete 17.4 positions, there is no projected decrease in services as the salaries savings will be utilized to fund contracted services. This increase in contracted services is due to the implementation of a new Perinatal Pilot Project.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

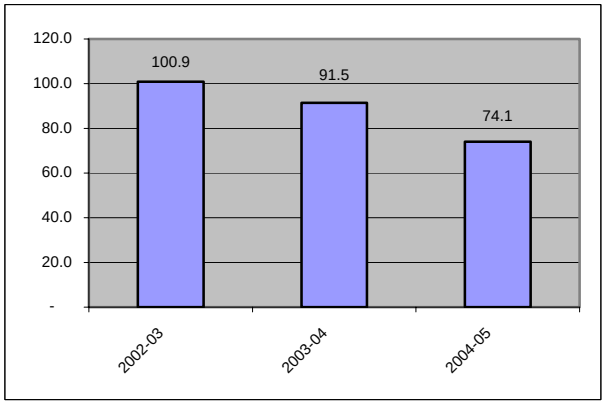


2004-05 BREAKDOWN BY FINANCING SOURCE

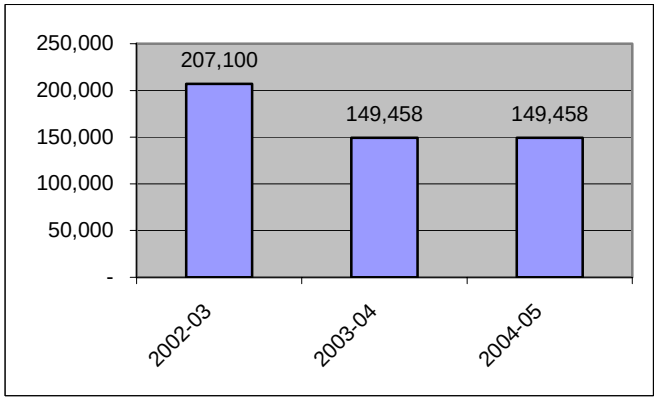


The majority of the services provided by the department are through contracted providers. Contracted services accounts for $19.1 million out of the $26.8 million budget for 2004-05.

2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Alcohol and Drug Services
FUND: General

BUDGET UNIT: AAA ADS
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	4,228,395	5,180,760	5,531,635	(817,658)	4,713,977
Services and Supplies	18,394,226	20,234,602	20,242,186	(13,810)	20,228,376
Transfers	1,412,775	850,039	850,039	963,561	1,813,600
Total Exp Authority	24,035,396	26,265,401	26,623,860	132,093	26,755,953
Reimbursements	(4,816,960)	(6,202,062)	(6,202,062)	23,959	(6,178,103)
Total Appropriation	19,218,436	20,063,339	20,421,798	156,052	20,577,850
Departmental Revenue					
State, Fed or Gov't Aid	15,549,375	17,292,899	17,651,358	(96,470)	17,554,888
Current Services	354,411	215,982	215,982	-	215,982
Other Revenue	107,690	125,000	125,000	-	125,000
Total Revenue	16,011,476	17,633,881	17,992,340	(96,470)	17,895,870
Operating Transfers In	3,057,501	2,280,000	2,280,000	252,522	2,532,522
Total Financing Sources	19,068,977	19,913,881	20,272,340	156,052	20,428,392
Local Cost	149,459	149,458	149,458	-	149,458
Budgeted Staffing		91.5	91.5	(17.4)	74.1

DEPARTMENT: Alcohol and Drug Services
FUND: General
BUDGET UNIT: AAA ADS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**91.5**	**20,063,339**	**19,913,881**	**149,458**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	350,875	350,875	-
Internal Service Fund Adjustments	-	7,584	7,584	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**358,459**	**358,459**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**91.5**	**20,421,798**	**20,272,340**	**149,458**
Board Approved Changes to Base Budget	**(17.4)**	**156,052**	**156,052**	**-**
TOTAL 2004-05 FINAL BUDGET	**74.1**	**20,577,850**	**20,428,392**	**149,458**

DEPARTMENT: Alcohol and Drug Services
FUND: General
BUDGET UNIT: AAA ADS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Delete 17.4 FTE	(17.4)	(817,658)	-	(817,658)
	The following changes were made to Salaries and Benefits: - Delete 21.9 funded vacant positions. - Delete 1.0 funded supervisory filled position. Due to a reorganization, this position is no longer needed. The department is currently trying to place the incumbent into another position. - Add 0.5 of a Deputy Director of Mental Health Services.This position is needed to provide adequate services to the department's target population, which is individuals with co-occurring disorders (substance abuse and mental health diagnoses). The department expects to complete the recruitment process around December. - Add a net of 5.0 clerical and program positions due to transfers in/out between Alcohol and Drug and Behavioral Health. The department of Behavioral Health is trying to mix mental health professionals with alcohol and drug professionals to better serve clients with co-occurring diagnoses (mental health and substance abuse).				
2.	Reduce Internal Service Funds Services	-	(38,582)	-	(38,582)
	The following changes were made to services and supplies: Increase in Comnet Charges and Cellular Charges, and decrease in Courier/Printing services.				
3.	Other professional services	-	844,450	-	844,450
	Increase for contracted services is due to Perinatal Pilot Project and expected increased of costs and services due to Request For Proposals for Outpatient, Recovery, and Prevention Programs.				
4.	Reclassify Rents and Leases - Services and Supplies	-	(725,029)	-	(725,029)
	Due to an accounting change lease costs have been reclassified to Transfers out.				
5.	Decrease to various expenses	-	(94,649)	-	(94,649)
	Increase in outside phone company charges and decrease temporary help, equipment, general office expense, and professional services. Services and supplies decreased to reflect current year trend.				
6.	Reclassify Rents and Leases - Transfers out	-	556,092	-	556,092
	Lease costs previously budgeted in services and supplies are now reflected in Transfer out due to an accounting change. In addition, there was also a decrease in this expenditure as a result of relocating Alcohol and Drug personnel to county owned facilities.				
7.	Increase in Transfers Out	-	407,469	-	407,469
	The increase in Transfers out is related to the following: increase transfers to DBH to comply with Medi-Cal regulations for cost reimbursements for administration support - $400,000; increase in Drug Court administrative costs - $7,520; and decrease in EHAP costs - ($51).				
8.	Decrease in Reimbursements		23,959	-	23,959
	There was a net decrease in reimbursements due to the conclusion of the Repeat Offenders Preventive Program grant which was partially offset by an increase from Behavioral Health for administrative costs.				
9.	Deletion of Cost to Maintain Current Program Services Assumption	-	-	(358,459)	358,459
	MOU expenses and Risk Management liabilities increases are expected to be primarily funded by revenue increases. This entry backs out that assumption and is replaced by the detail listed below of what actually is happening.				
10.	Net increase in Revenues	-	-	261,989	(261,989)
	State Aid decreased by $61,237 while Federal Aid increased by $323,226.				
11.	Increase in Other Financing Sources	-	-	252,522	(252,522)
	Increased use of Prior year carryover allocation. Funds are transferred from Special Revenue Funds (SDC, SDH, AND SDI).				
	Total	(17.4)	156,052	156,052	-

Special Patient Account

GENERAL PROGRAM STATEMENT

The Department of Behavioral Health established the special patient's account to monitor funds set aside for special purposes. Revenues from Adopt-a-Duck and other donations are used for therapy supplies, poster contest awards, and other items for recovery centers.

A portion of the annual Children's Fund "Adopt-A-Duck" program proceeds are awarded to the Department of Behavioral Health. These funds are historically between $1,000 and $2,000. Occasionally private donations will be made to help fund self-supported recovery centers. The existing funds will be used to continue supporting existing recovery centers as well as assist other centers in being established throughout the county.

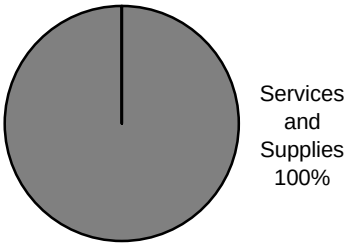
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

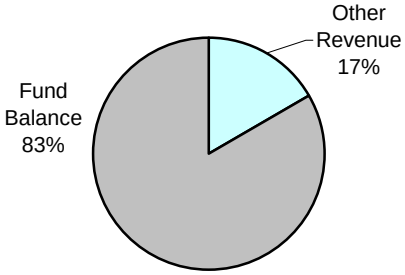
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	16,600	9,126	10,544
Departmental Revenue	1,216	3,800	5,110	1,760
Fund Balance		12,800		8,784

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget. The department plans to use the fund balance in 2004-05 to support clubhouse expenditures. Significant variance between actual and budget for 2003-04 existed in revenue due to additional fundraising activities performed by Alcohol and Drug clinics.

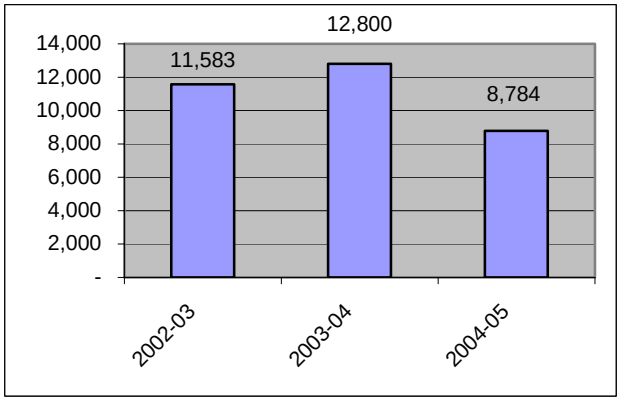
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: Special Patient Account

BUDGET UNIT: RMC MLH
FUNCTION: Health & Sanitation
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	9,126	16,600	16,600	(6,056)	10,544
Total Appropriation	9,126	16,600	16,600	(6,056)	10,544
Departmental Revenue					
Other Revenue	5,110	3,800	3,800	(2,040)	1,760
Total Revenue	5,110	3,800	3,800	(2,040)	1,760
Fund Balance		12,800	12,800	(4,016)	8,784

DEPARTMENT: Behavioral Health
FUND: Special Patient Account
BUDGET UNIT: RMC MLH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	16,600	3,800	12,800
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	16,600	3,800	12,800
Board Approved Changes to Base Budget	-	(6,056)	(2,040)	(4,016)
TOTAL 2004-05 FINAL BUDGET	-	10,544	1,760	8,784

DEPARTMENT: Behavioral Health
FUND: Special Patient Account
BUDGET UNIT: RMC MLH

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Changes in service and supplies Decrease to reflect projected revenues and lower fund balance.	-	(13,104)	-	(13,104)
**	**Final Budget Adjustment - Fund Balance** **Services and supplies increased due to a higher than anticipated fund balance.**	-	7,048	-	7,048
2.	Revenue Decrease to reflect projected revenues from Private donations and Childrens Fund for Adopt-A-Duck.	-	-	(2,040)	2,040
	Total	-	(6,056)	(2,040)	(4,016)

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

Driving Under the Influence Programs

DESCRIPTION OF MAJOR SERVICES

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit Alcohol and Drug Services will be budgeted in this fund as contingencies.

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provides services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Alcohol and Drug Services (ADS).

As per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring their Penal Code (PC) 1000 and Driving Under the Influence (DUI) programs. The supervision of these programs resided with the county as indicated by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the county.

Fees collected from privately owned and operated DUI programs within the county are deposited into this fund. Funds are then transferred to ADS, as they are needed to meet the costs of ADS staff assigned to this function. These funds can only be used for the cost of monitoring the PC 1000 programs and DUI programs.

There is no staffing associated with this budget unit.

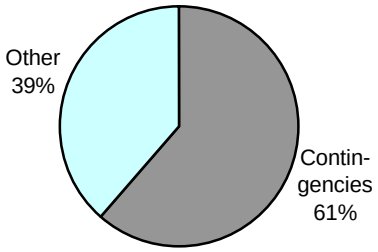
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	130,000	369,272	130,000	336,269
Departmental Revenue	118,749	120,000	105,743	111,254
Fund Balance		249,272		225,015

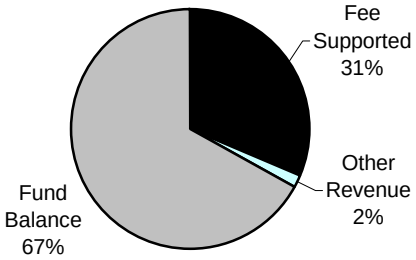
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Variance between budget and actual for 2003-04 existed in revenues due to less class attendees being directed from the Superior Court than anticipated.

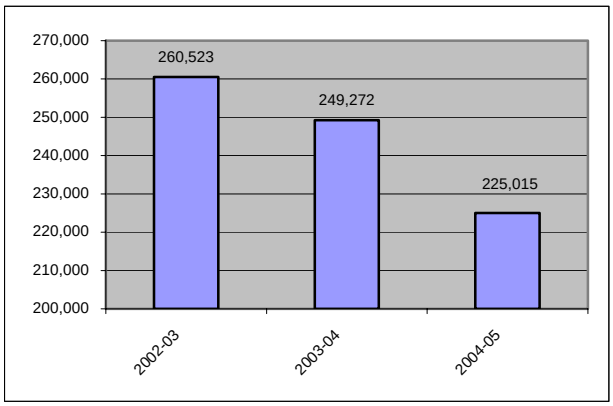
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Programs
BUDGET UNIT: SDC MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	206,269	206,269
Total Appropriation	-	-	-	206,269	206,269
Operating Transfers Out	130,000	369,272	369,272	(239,272)	130,000
Total Requirements	130,000	369,272	369,272	(33,003)	336,269
Departmental Revenue					
Use of Money and Prop	4,487	-	-	5,400	5,400
Current Services	101,256	120,000	120,000	(14,146)	105,854
Total Revenue	105,743	120,000	120,000	(8,746)	111,254
Fund Balance		249,272	249,272	(24,257)	225,015

DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Programs
BUDGET UNIT: SDC MLH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	369,272	120,000	249,272
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	369,272	120,000	249,272
Board Approved Changes to Base Budget	-	(33,003)	(8,746)	(24,257)
TOTAL 2004-05 FINAL BUDGET	-	336,269	111,254	225,015

DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Programs
BUDGET UNIT: SDC MLH

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase in Contingencies	-	202,847	-	202,847
	Contingencies represent unbudgeted available fund balance for monitoring Driving Under the Influence programs.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**3,422**	**-**	**3,422**
	Contingencies increased due to a higher than anticipated fund balance.				
2.	Decrease in Operating Transfers Out	-	(239,272)	-	(239,272)
	The reduction in operating transfers out is due to a budget methodology change wherein funds available that are not budgeted in the operating budget unit of Alcohol and Drug will be budgeted as contingencies.				
3.	Decrease Fee Revenue/Interest Revenue	-	-	(14,146)	14,146
	Decrease based on current year actual revenue.				
4.	Interest revenue	-	-	5,400	(5,400)
	Interest revenue is now budgeted.				
	Total	-	(33,003)	(8,746)	(24,257)

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

State Block Grants Carryover Program

DESCRIPTION OF MAJOR SERVICES

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit Alcohol and Drug Services will be budgeted in this fund as contingencies.

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provides services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Alcohol and Drug Services (ADS).

ADS utilizes the Special Revenue fund SDH to hold money received from the State Department of Alcohol and Drug Programs (ADP) under a multi-year cost reimbursement contract that allows the county to retain unused Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal years. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between county and the state. Funds are then transferred to ADS based on the needs of the program.

There is no staffing associated with this budget unit.

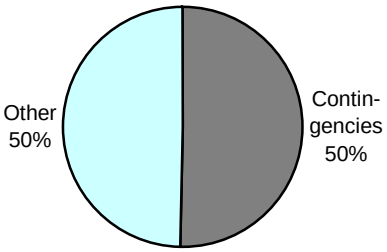
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	-	3,767,930	2,277,501	4,017,625
Departmental Revenue	2,263,064	1,500,000	2,502,196	1,525,000
Fund Balance		2,267,930		2,492,625

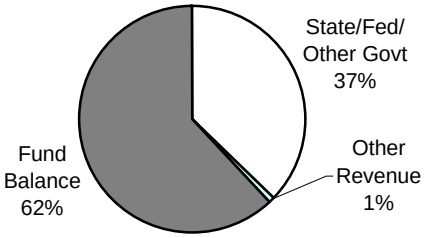
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Significant variance between actual and budget for 2003-04 existed in revenues due to a one time lower than anticipated expenditures in the department of Alcohol and Drug. These costs savings resulted in an increase in carryover SAPT funds.

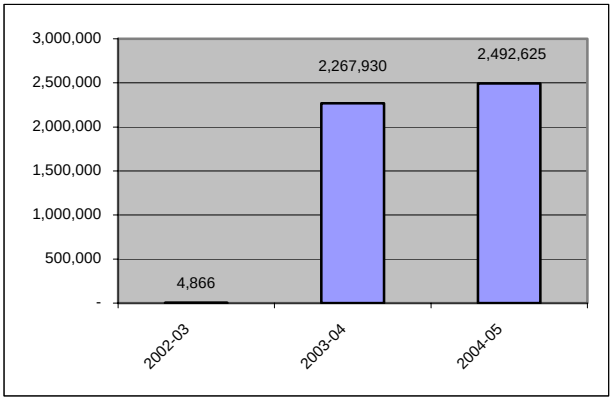
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: State Block Grants Carryover Program
BUDGET UNIT: SDH MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	2,015,103	2,015,103
Total Appropriation	-	-	-	2,015,103	2,015,103
Operating Transfers Out	2,277,501	3,767,930	3,767,930	(1,765,408)	2,002,522
Total Requirements	2,277,501	3,767,930	3,767,930	249,695	4,017,625
Departmental Revenue					
Use of Money and Prop	16,948	-	-	25,000	25,000
State, Fed or Gov't Aid	2,485,248	1,500,000	1,500,000	-	1,500,000
Total Revenue	2,502,196	1,500,000	1,500,000	25,000	1,525,000
Fund Balance		2,267,930	2,267,930	224,695	2,492,625

DEPARTMENT: Behavioral Health
FUND: State Block Grants Carryover Program
BUDGET UNIT: SDH MLH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	3,767,930	1,500,000	2,267,930
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,767,930	1,500,000	2,267,930
Board Approved Changes to Base Budget	-	249,695	25,000	224,695
TOTAL 2004-05 FINAL BUDGET	-	4,017,625	1,525,000	2,492,625

DEPARTMENT: Behavioral Health
FUND: State Block Grants Carryover Program
BUDGET UNIT: SDH MLH

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies *	-	1,781,025	-	1,781,025
	Contingencies represent unbudgeted available fund balance for the state carryover funds.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**234,078**	**-**	**234,078**
	Contingencies increased due to a higher than anticipated fund balance.				
2.	Operating Transfers Out	-	(1,765,408)	-	(1,765,408)
	The fund holds unspent funds received from the State Department of Alcohol and Drug Programs under a multi-year substance abuse prevention and treatment contract. The decreased is due to a budget methodology change wherein funds available that are not budgeted in the operating budget unit of Alcohol and Drug will be budgeted as contingencies.				
3.	Interest Revenue	-	-	25,000	(25,000)
	Interest revenue is now budgeted.				
	Total	-	249,695	25,000	224,695

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

Court Alcohol and Drug Program

DESCRIPTION OF MAJOR SERVICES

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit Alcohol and Drug Services will be budgeted in this fund as contingencies.

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provides services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Alcohol and Drug Services (ADS). The revenue transferred to ADS funds alcohol abuse prevention, education, and treatment in schools and the community.

The special revenue fund consists of three revenue sources:

- The first source is referred as Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses.
- The second source is fines imposed by Senate Bill 921 on September 23, 1986. The bill requires every person convicted of an offense involving controlled substance to pay a drug program fee in amount not to exceed $100 for each separate offense. The money collected is to be used for drug abuse programs in the schools and the community.
- The third source is fines imposed by Senate Bill 920 on September 24, 1996. The bill requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed $50. The money collected is to be used exclusively for alcohol abuse and prevention services.

All revenue is collected by the Superior Court and Central Collections and then transferred into this fund for later distribution to ADS.

There is no staffing associated with this budget unit.

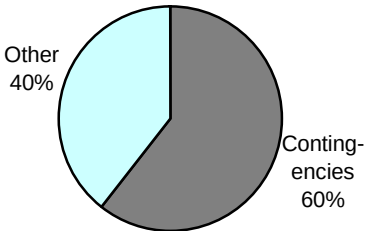
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	650,000	1,295,666	650,000	1,010,792
Departmental Revenue	431,110	440,000	385,125	420,000
Fund Balance		855,666		590,792

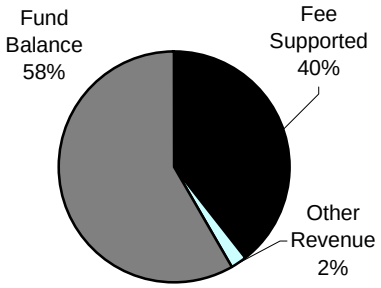
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The 2004-05 budget reflects a decrease of $250,000 in operating transfers out. This decrease will bring ongoing expenditures in line with ongoing revenues.

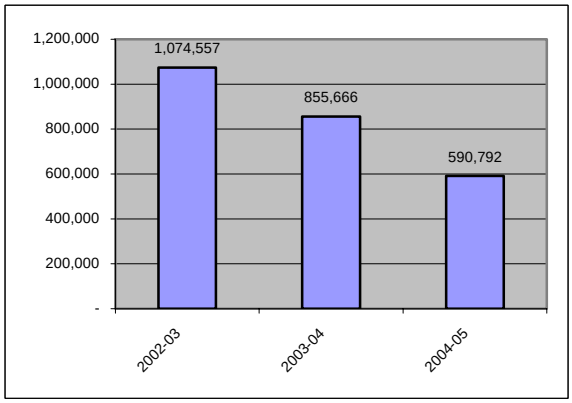
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: Court Alcohol and Drug Program

BUDGET UNIT: SDI MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	610,792	610,792
Total Appropriation	-	-	-	610,792	610,792
Operating Transfers Out	650,000	1,295,666	1,295,666	(895,666)	400,000
Total Requirements	650,000	1,295,666	1,295,666	(284,874)	1,010,792
Departmental Revenue					
Fines and Forfeitures	370,569	440,000	440,000	(40,000)	400,000
Use of Money and Prop	13,782	-	-	20,000	20,000
Other Revenue	774	-	-	-	-
Total Revenue	385,125	440,000	440,000	(20,000)	420,000
Fund Balance		855,666	855,666	(264,874)	590,792

DEPARTMENT: Behavioral Health
FUND: Court Alcohol and Drug Program
BUDGET UNIT: SDI MLH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**1,295,666**	**440,000**	**855,666**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,295,666**	**440,000**	**855,666**
Board Approved Changes to Base Budget	**-**	**(284,874)**	**(20,000)**	**(264,874)**
TOTAL 2004-05 FINAL BUDGET	**-**	**1,010,792**	**420,000**	**590,792**

DEPARTMENT: Behavioral Health
FUND: Court Alcohol and Drug Program
BUDGET UNIT: SDI MLH

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase in Contingencies	-	572,682	-	572,682
	Contingencies represent unbudgeted available fund balance for Alcohol and Drug prevention programs.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**38,110**	**-**	**38,110**
	Contingencies increased due to a higher than anticipated fund balance.				
2.	Decrease in Operating Transfers Out	-	(250,000)	-	(250,000)
	Reduce operating transfers out to bring ongoing expenditures in line with ongoing revenues.				
3.	Decrease in Operating Transfers Out related to increase in Contingencies	-	(645,666)	-	(645,666)
	The decreased is due to a budget methodology change wherein funds available that are not budgeted in the operating budget unit of Alcohol and Drug will be budgeted as contingencies.				
4.	Fines and Forfetuires	-	-	(40,000)	40,000
	Fines revenue was reduced as actual collections were lower than budgeted.				
5.	Interest revenue	-	-	20,000	(20,000)
	Interest revenue is now budgeted.				
	Total	-	(284,874)	(20,000)	(264,874)

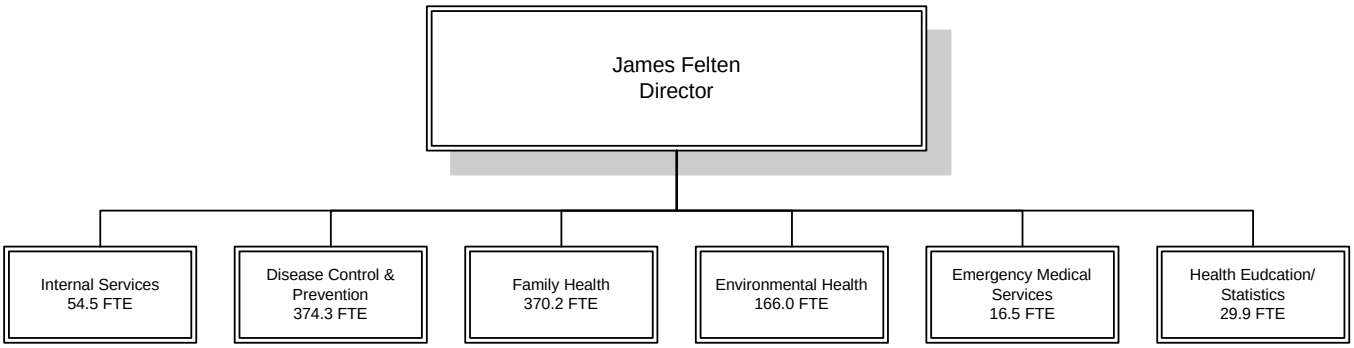
** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

PUBLIC HEALTH
James Felten

MISSION STATEMENT

To satisfy our customers by providing community and preventive health services that promote and improve the health, safety, well being, and quality of life of San Bernardino County residents and visitors.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Public Health	76,224,425	75,572,315	652,110		862.8
California Children's Services	12,713,007	11,174,966	1,538,041		149.6
Indigent Ambulance	472,501	-	472,501		-
Cajon Dump Site Clean up	-	-		-	-
Bio-terrorism Preparedness	3,388,618	2,451,340		937,278	-
Vital Statistics State Fees	442,153	151,300		290,853	-
Ambulance Perform. Based Fines	40,000	40,000		-	-
Vector Control Assessments	3,408,870	1,700,000		1,708,870	-
TOTAL	96,689,574	91,089,921	2,662,652	2,937,001	1,012.4

Public Health

DESCRIPTION OF MAJOR SERVICES

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety and quality of life for residents and visitors of San Bernardino County. The department operates over thirty different programs, many of which are mandated by the State Health and Safety Code. Funding comes from state and federal grants, local fees, charges for services, tax revenue, and a small amount of county general fund for Animal Care & Control related expenses. Some of the key service delivery functions are described below.

Communicable and Chronic Disease Control and Prevention

Disease control services relate to the surveillance and prevention of illness and disease. Clinical programs providing prevention, education, diagnosis, and treatment of health issues of particular public importance include infection disease programs, such as tuberculosis and HIV/AIDS, and a comprehensive reproductive health program. Other disease control functions include management of the countywide immunization tracking system, provision of vital public health immunizations, and monitoring of disease patterns and occurrence.

Several programs aim to prevent or reduce the significant burden that chronic disease and cancer have on the county. Tobacco use prevention and education is an important piece of this effort, as is a program working to promote healthy lifestyles through exercise and healthy eating. Traditional screening for selected gender-specific cancers is also provided through collaborative efforts with community and health care partners. The department has optimized such activities by joining other members of the Community Health Coalition to develop strategies for combating the serious impact of coronary heart disease, the leading cause of death in San Bernardino County. The county has the highest age-adjusted death rate due to coronary heart disease of all counties in California.

Bio-terrorism Response and Emergency Medical Services

As a result of a federal initiative, the department has developed a Comprehensive Bio-terrorism Preparedness and Response Plan. It details strategies for working with multiple partners to improve response capabilities in the event of a bio-terrorism incident or other public health emergency. One vital program that enhances the county's capacity to respond quickly to emergencies is the public health laboratory. Its Level B designation enables rapid, sophisticated testing to investigate any possible terror-related causes of illness. That responsibility covers not only San Bernardino, but two neighboring counties as well.

The effort to vaccinate public health and healthcare workers against smallpox highlights how the department collaborates internally and externally. Epidemiologists, nurses, and health educators have worked together to develop and conduct presentations for emergency responder agencies, hospitals, and community groups. Hundreds of potential vaccines have been educated about smallpox disease and the vaccine. San Bernardino County had a high rate of vaccination compared to other California counties. The vaccine has successfully been administered to many public health employees and hospital staff. The campaign strengthened relationships with vital county and community partners, and further prepares the county to respond if a smallpox event occurs.

Maternal and Child Health

Services focus on the prevention of disease or disability to maximize the potential of an individual or family unit and promote healthy outcomes in high-risk populations. Staff is dedicated to a philosophy of excellence in providing comprehensive client-centered services that are culturally sensitive and improve the health and well being of children, adolescents, and families in our communities. There is also a commitment to establishing and maintaining collaborative working partnerships with our communities that respect both the clients and employees.

Clinical programs providing diagnosis, treatment and education focus on prenatal care and child health. Starting in 2003-04, the Gateway program was implemented to help assure uninsured children, less than 19 years of age, a medical home for preventive and curative health services. In addition, several programs provide both home and community based services. These programs target families and you at risk for child abuse, family violence, teen pregnancy, truancy, juvenile probation and medical neglect.

Environmental Health Services

The purpose of environmental health services is to prevent, eliminate, or reduce hazards that could adversely affect health, safety, and quality of life through an integrated and comprehensive array of programs.

The Food Protection program assures food provided for human consumption is of good quality, safe, free of adulteration, and properly labeled and advertised. Facility plans are reviewed to verify they are constructed according to code and food is stored, prepared, and served under clean, safe and sanitary conditions.

The Recreational Health program ensures all public recreational waters and public swimming pools and spas are free of safety hazards, disease and life-threatening exposures. The Housing program also provides safety by inspecting for code compliance in dwellings such as multi-family units, motels/hotels and bed and breakfasts to promote housing free of environmental health hazards.

The regulatory activities of the Water program protect the safety of the county's drinking water. The Waste program has a similar authority in regulating the proper storage, disposal, and transportation of solid waste.

To prevent the spread of disease by carriers like mosquitoes, flies and rodents, the Vector Control program conducts constant monitoring, surveillance and control activities. The spread of West Nile Virus in birds and mosquitoes throughout much of the United States, now including San Bernardino County, is expected to result in human cases of this disease and to challenge our vector control capabilities throughout the county in 2004 and beyond. The Vector Control staff works closely with the Epidemiology staff to investigate any suspected human West Nile Virus cases to prevent further disease.

The Animal Care and Control program protects the public from rabies through mass vaccination of the county pet dog population, stray animal abatement (through enforcement of the Leash Law), wild life rabies surveillance, quarantine of biting animals, laboratory examination of animals for rabies and public education. In addition, the program investigates animal complaints and provides safe sheltering care, return, adoption or, as a last resort, the humane euthanasia of unwanted animals.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	69,945,977	73,611,885	73,652,517	76,224,425
Total Financing Sources	69,436,828	72,967,163	72,978,701	75,572,315
Local Cost	509,149	644,722	673,816	652,110
Budgeted Staffing		921.3		862.8
Workload Indicators				
Patient Visits	92,853	107,410	102,052	106,966
Immunizations	118,496	162,000	93,167	120,515
Lab Examinations	110,042	102,550	102,992	102,550
Home Visits	20,918	17,380	16,760	18,900
Animal Control Responses	399,174	400,500	328,765	314,000
WIC Vouchers Distributed	758,168	773,000	783,114	792,000
Inspections/Permits	41,106	40,952	34,883	40,269

Significant variances between actual and budget for 2003-04 existed in equipment, vehicles, fines and forfeitures, licenses and permits, and current services.

Equipment and vehicles variances are due to purchases funded by a one-time Homeland Security grant approved by the Board during the year.

Over recognition of fines and forfeitures revenue is due to the receipt of additional one-time funds from the Maddy Emergency Medical Services fund. This fund receives monies for penalty assessments collected by the Superior Court for fines related to criminal offenses. During 2003-04, there was a correction made to the allocation and the department was given additional funds belonging to prior years. The monies in this trust fund must be drawn out in total at year-end. The 2004-05 budget reflects a slightly increase to this revenue source.

Under recognition of licenses & permits revenue is offset by higher than budgeted current services revenue. This is a result of a reclassification of revenues. This change has been reflected properly in the 2004-05 budget.

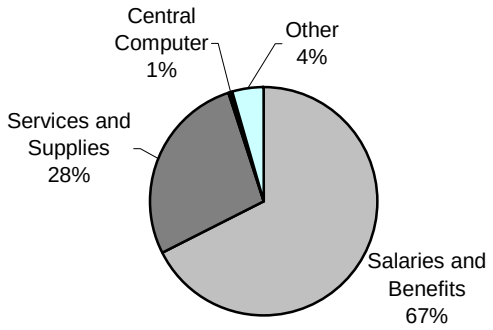
Significant workload indicators variances between actual and budget for 2003-04 existed in the following areas:

- Immunizations: The 2003-04 actual is 42.5% below the budget as this program was severely impacted by the elimination of the Child Health Program, staff vacancies, the large flu outbreak in December, the subsequent lack of flu vaccine and pneumonia vaccine, and the continued trend towards children being immunized by their private physician. Over the last few years, immunizations performed by Public Health have declined and the 2004-05 workload indicator reflects this trend.

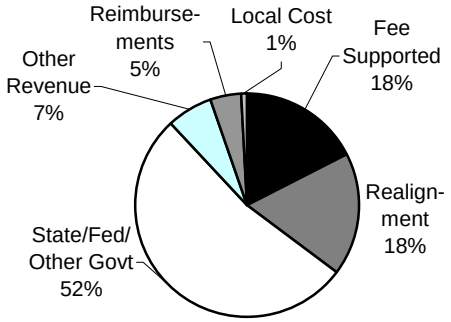
- Animal Control Responses: The 2003-04 actual is 17.9% below the budget due primarily to the implementation of the new information system, Chameleon, and a shortage of staff. Chameleon counts the calls for services differently than the old system. This new system assigns a subset number when more than one call is received for the same service, while the old system counted each call separately even when it was in regards to the same emergency. In addition, the department maintained several vacancies during the year to avoid layoffs at year-end and reduced the staffing level for 2004-05 due to the increase in salary costs and the 9% reduction in local cost.

- Inspections/Permits: the 2003-04 actual is 14.8% below the budget for the following reasons: 1) the department consolidated min-market permits from two to one resulting in 1600 fewer permits counted with no change to the number of establishments; 2) staff vacancies and extended medical leave resulted in approximately 1500 food facility inspections not being completed; and 3) staff assisted in many areas during the fires putting inspections on hold during that time.

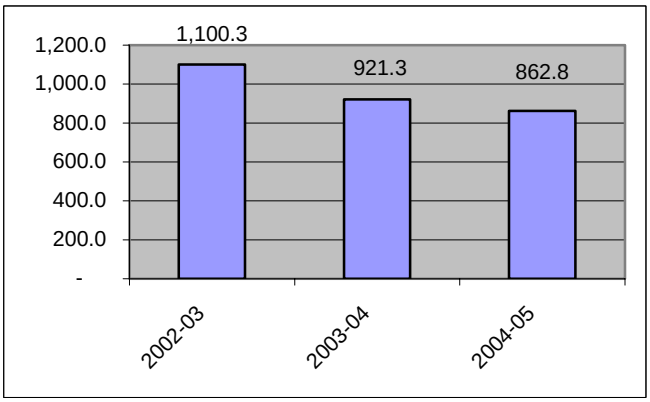
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



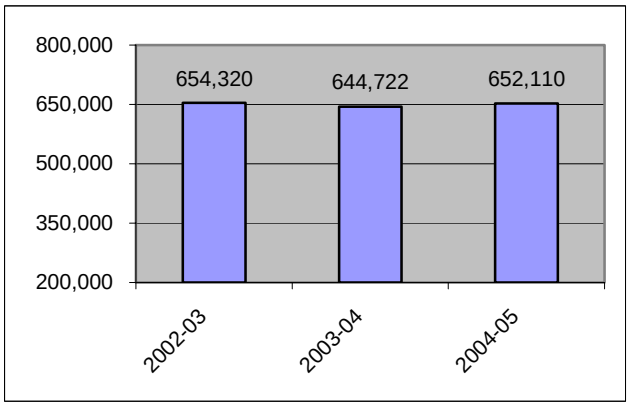
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: General

BUDGET UNIT: AAA PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	52,125,021	52,439,136	57,397,782	(3,585,780)	53,812,002
Services and Supplies	21,811,683	22,062,883	24,588,140	(2,579,264)	22,008,876
Central Computer	430,079	430,079	543,087	-	543,087
Equipment	138,938	85,000	85,000	45,000	130,000
Vehicles	2,199	-	-	-	-
Transfers	2,973,539	3,074,773	3,076,749	242,331	3,319,080
Total Exp Authority	77,481,459	78,091,871	85,690,758	(5,877,713)	79,813,045
Reimbursements	(3,828,942)	(4,479,986)	(4,479,986)	891,366	(3,588,620)
Total Appropriation	73,652,517	73,611,885	81,210,772	(4,986,347)	76,224,425
Departmental Revenue					
Taxes	108,716	122,000	122,000	-	122,000
Licenses & Permits	6,076,999	6,983,003	6,983,003	(601,992)	6,381,011
Fines and Forfeitures	580,016	250,000	250,000	12,000	262,000
Realignment	13,740,368	13,908,689	13,908,689	170,163	14,078,852
State, Fed or Gov't Aid	41,385,319	41,464,942	48,643,441	(6,379,191)	42,264,250
Current Services	7,120,382	6,427,214	6,439,714	918,652	7,358,366
Other Revenue	259,769	103,690	504,190	(18,014)	486,176
Other Financing Sources	193	-	-	-	-
Total Revenue	69,271,762	69,259,538	76,851,037	(5,898,382)	70,952,655
Operating Transfers In	3,706,939	3,707,625	3,707,625	912,035	4,619,660
Total Financing Sources	72,978,701	72,967,163	80,558,662	(4,986,347)	75,572,315
Local Cost	673,816	644,722	652,110	-	652,110
Budgeted Staffing		921.3	936.0	(73.2)	862.8

Budget Highlights

Salary and Benefit costs as well as charges from internal service funds continue to increase at a faster pace than revenues. This has resulted in the need for the Department to make significant cuts to staffing to stay within budget.

Overall, budgeted staffing is reduced by 58.5 positions. Within the Board approved base budget budgeted staffing is increased by 14.7 positions. Within the Public Health Department, all county general fund dollars go toward the animal control program; as a result all impacts resulting from the 9% budget reduction occurred in that program.

Staffing is then reduced by a net 73.2 positions or 7.82%. This is primarily the result of two factors: reduced revenue/reimbursements and significantly increased staffing expense and services and supplies due to retirement, MOU increases, and risk management liabilities, in particularly Malpractice insurance. The majority of these positions were vacant due to attrition and due to efforts to hold vacancies to reduce possible layoffs in the 2004-05 year. In conjunction with these budgeted staffing cuts, the Department developed a layoff plan. Only minimal number of the 73.2 reduction in budgeted staffing affects filled positions. The Department reassigned staff within programs and it worked with Human Resources to transfer staff from un-funded positions to other positions in the county. These reassignments and transfers avoided the need for layoffs. Included in the net decrease of 73.2 positions is the addition of 10.0 positions in five programs, one reclassification, the restoration of 7.8 fee supported positions, and the addition of 1.0 position for bioterrorism approved by the Board after the proposed budget was submitted.

Services and supplies were reduced in an attempt to maintain staff for service delivery and in an effort to accommodate the increased costs that resulted from the Board approved base budget. Amounts budgeted for transfers have increased slightly as a result of increased lease expenses, administrative support, and EHAP expenses.

Reimbursements received from other county departments have decreased by $891,366 as a result of reduced or eliminated MOUs for service, primarily with Human Services System (HSS) departments. The programs affected are: Helping Other Parents Effectively (HOPE), Repeat Offenders Prevention Program (ROPP), Children's Systems Of Care (CSOC), Multi-purpose Senior Services Program (MSSP), Early Learning Opportunities, and Drug Endangered Children.

Budget to budget, revenues are increasing from $72,967,163 to $75,572,315 for a net increase of $2,605,152. Thirty-five percent or $912,035 is due to increased Operating Transfers In to be used for expenditures related to Bio-terrorism, vital statistics, and vector control programs. The difference of approximately $1.7 million is comprised of $0.6 million related to fee increases and $1.1 million due to several increases and reductions within the Public Health grant funded programs. However, the increased revenue can be mainly attributed to the mid-year revenue increase for the Child Health programs.

DEPARTMENT: Public Health
FUND: General
BUDGET UNIT: AAA PHL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**921.3**	**73,611,885**	**72,967,163**	**644,722**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	3,617,119	3,580,948	36,171
Internal Service Fund Adjustments	-	724,789	717,541	7,248
Prop 172	-	-	-	-
Other Required Adjustments	2.0	878,056	878,056	-
Subtotal	**2.0**	**5,219,964**	**5,176,545**	**43,419**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	28,550	-	28,550
Mid-Year Board Items	14.0	2,414,954	2,414,954	-
Subtotal	**14.0**	**2,443,504**	**2,414,954**	**28,550**
Impacts Due to State Budget Cuts	**(1.3)**	**(64,581)**	**-**	**(64,581)**
TOTAL BOARD APPROVED BASE BUDGET	**936.0**	**81,210,772**	**80,558,662**	**652,110**
Board Approved Changes to Base Budget	**(73.2)**	**(4,986,347)**	**(4,986,347)**	**-**
TOTAL 2004-05 FINAL BUDGET	**862.8**	**76,224,425**	**75,572,315**	**652,110**

DEPARTMENT: Public Health
FUND: General
BUDGET UNIT: AAA PHL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Staffing Changes	(82.0)	(3,996,060)	-	(3,996,060)
	Salary and Benefit costs as well as charges from internal service funds continue to increase at a faster pace than revenues. This has resulted in the need for the department to make significant cuts to staffing to stay within budget. Major programmatic staffing changes include the following reductions: - Minor reductions among various programs - (5.1) - Animal Control - (17.3), 3.7 of out the 17.3 will be restored if fee increases are approved. - Environmental Health - (2.8) - which will be restored if fee increases are approved. - Nutrition/Women, Infants and Children (WIC) - (15.9), - Family Support Services - (14.4), - AIDS/Title I - (13.1), - Maternal Health - (9.3), - Reproductive Health - (9.2) - Epidemiology/TB - (4.9) The department is also requesting the following additions : Internal Services: - 3 Automated Systems Analysts - due to new major systems being implemented such as Meditech. - 1 Fiscal Clerk III - to be in charge of the billing department currently composed of Fiscal Clerk Is. Disease Control and Prevention: - 1 Fiscal Clerk III for AIDS/Title I to track and pay its contracts. The position is grant funded. - 1 Health Education Assistant for Reproductive Health that will be funded by grants. - 0.5 Supervising Public Health Nutritionist for WIC and will be funded by grants. - 1.5 Dental Hygienist - These part-time positions will be funded by a grant and Medi-Cal revenues. - 1 Microbiologist II - To cover estimated workload for the upcoming year. Funded by payments from other programs. Environmental Health: - 1 Vector Control Technician II for increased volume due to the program responding to a full year of West Nile Virus. The reclassification of a Supervising Environmental Health Specialist to a Supervising Public Health Nurse. This position will run the Lead's abatement activities. It will result in a small cost savings due to the lower level of the classification.				
2.	Services and Supplies		(2,840,353)	-	(2,840,353)
	As with Staffing above, services and supplies is an area that has been cut significantly to remain within budget. The program reductions are as follows: - WIC ($810,994) (WIC also represents a budget methodology change, see revenue below for explanation), - Title I & AIDS/HIV ($580,532) due to a decreased in Federal revenue, - Child Health ($543,070) - Reproductive Health ($209,750), - Animal Control ($143,753), - Immunizations ($119,938), - Family Support Services ($89,120), - Perinatal ($84,009), - Tuberculosis ($61,497) - and other various program changes netting to ($197,690).				
3.	Equipment		45,000	-	45,000
	Budgeted Equipment purchases are increasing by $45,000 to $130,000 total. Of that, grant funded purchases of $75,000 include: - Bio-terrorism - $35k for a server and a copier; - Immunizations - $20k for a server; - Child Health - $20k for a XRF machine. The remaining realignment funded purchases of $55,000 are to replace existing equipment including: - Automated Systems - $40k for two servers for department-wide use; - Maternal Health $15k for a Medical card embossing machine.				
4.	Transfers		242,331	-	242,331
	Increases in transfers are representative of increased lease costs. Public Health is primarily located in leased facilities, most of which have automatic increases built in based on CPI or a previously agreed upon schedule. The department is also moving into new facilities in Redlands, where the clinic is moving out of County owned space and into a new leased facility, and Carousel Mall where our Child Health and CCS programs are relocating.				
5.	Reimbursements		891,366	-	891,366
	Reimbursements declined $891,366 as a result of eliminated MOUs with other departments. - The Aging program lost $168,240 due to the elimination of Senior Services Programs with the Office on Aging. - The Family Support Services program lost $717,700 to fund family violence education/training for at risk families including MOUs with Probation, Children's Network, Children's Services, and Behavioral Health. - There are other minor changes in various programs netting to a revenue lost of $5,426.				

DEPARTMENT: Public Health **SCHEDULE B**
FUND: General
BUDGET UNIT: AAA PHL

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
6.	Licenses and Permits		-	(1,027,153)	1,027,153
	The change in Licenses and Permits (L&P) revenues is primarily the result of a reclassification of $774,405 environmental health revenues from L&P to Current Services. Other changes include: - an increase of $83,736 in estimated waste permit revenue, - a decrease of ($333,974) in animal license revenue, - and other minor changes netting to a reduction of ($2,510). The department is studying the animal license problem and is working on efforts to increase compliance with licensing laws.				
7.	Fines and Forfeitures Revenues	-	-	12,000	(12,000)
	Fines and Forfeitures revenue is expected to increase slightly as a result of observed increases in court fine revenues generated under the Maddy Act. The department's Emergency Medical Services (EMS) program receives a distribution of the funds collected under the Act and revenues have increased. These funds are deposited to a trust fund and then brought in to help fund the department's EMS program.				
8.	Deletion of Cost to Maintain Current Program Services Assumption		-	(5,176,545)	5,176,545
	In the Cost to Maintain Current Program Services column, it is assumed that MOU expenses and Risk Management liabilities increases are expected to be funded by revenue increases. This entry backs out that assumption and is replaced by the detail listed below of what actually is happening.				
9.	Realignment		-	170,163	(170,163)
	Additional realignment to fund: HSS automated systems staff time for Meditech systems implementation for $118,663; perinatal substance abuse prevention $92,300; and a decrease in temporary backfill for state SB 90 revenues associated with the elimination of the SIDS mandate ($40,800).				
10.	State/Federal Revenues	-	-	(1,202,646)	1,202,646
	In total this revenue category was fairly stable year over year, but, there were major programmatic changes. The following programs had a reduction in funding: - Abstinence Education - ($800,000), - Title I HIV/AIDS - ($590,595), - and other miscellaneous reductions in various programs - ($110,567). This revenue lost was partially offset by funding increases in the following programs: - Child Health programs - $455,199, - Title II HIV/AIDS funds for primary care - $82,294, - Reproductive Health Education and Teensmart programs - $175,000, and - Reproductive Health/Sexually Transmitted Disease FPACT funds - $731,500. Additionally, a reduction of $1,145,477 in the WIC program is the result of a change in budgeting methodology. In an effort to reduce contract amendments the State WIC contracts are for a higher amount than the County actually has the authority to spend. Subsequent increases in ability to spend are noticed via a letter instead of an amendment. The department is changing how this is budgeted to reflect only the amount available for expenditure and will return to the Board for authority to spend any additionally noticed funds.				
11.	Current Services Revenues	-	-	731,344	(731,344)
	Current Services is increasing primarily as a result of a reclassification of $774,405 of environmental health revenues from Licenses and Permits to Current Services. Additionally, the City of Grand Terrace has cancelled its contract with Animal Control resulting in a revenue loss of ($48,205). Other minor miscellaneous changes net to an increase of $5,144.				
12.	Other Revenues	-	-	(18,014)	18,014
	Changes include a decrease in estimated revenues related to manual sales in EMS of ($11,380) and miscellaneous other minor changes netting to a decrease of ($6,634).				
13.	Operating Transfers In		-	853,135	(853,135)
	Budgeted Operating Transfers in are increasing in four areas. Bio-Terrorism has additional available funds of $601,016 to conduct response planning, training, and systems development/security. Additional Vector Assessments of $240,525 are being brought in to fund increased costs in that program. Finally, Vital Statistics is increasing the draw from its automation fund in the amount of $11,594 to implement an imaging project.				
**	**Final Budget Adjustment - Mid year item for Bioterrorism**	**1.0**	**58,900**	**58,900**	**-**
	Approved 1.0 Staff Analyst II position to be funded by the Bioterrorism grant through an operating transfer in.				
**	**Final Budget Adjustment - Mid year item for the ABC grading system**	**-**	**34,600**	**34,600**	**-**
	Increase in office expense and printing services due to the new ABC grading system for food establishments. These costs will be offset by revenue generated from the existing re-score inspection fee.				
**	**Final Budget Adjustment - Fee requests**	**7.8**	**577,869**	**577,869**	**-**
	Approved fee changes are as follows: **20 fee increases for Environmental Health Services (EHS)** **26 fee increases for Animal Control and Care (ACC)** **2 new fees for ACC** **1 fee elimination for ACC** **1 refund of fess for ACC** **These changes increased salaries and benefits by $351,380, services and supplies by $226,489, licenses and permits by $390,561, and current services by $187,308. In addition, these fees also restored 2.8 positions for EHS and 5.0 positions for ACC.**				
	Total	(73.2)	(4,986,347)	(4,986,347)	-

**** Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

California Children's Services

DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum funding level. In addition to realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments. Revenues are based upon individual client eligibility for specific programs such as Medi-Cal, healthy families, or CCS alone (people who do not qualify for other programs or cannot afford to pay their Medi-Cal co-share payments).

The revenue breakdown among federal, state, realignment, and county general fund support depends on the type of services provided under this program. This program provides two types of services:

1) Administrative Component – Case management activities which include determining program eligibility, evaluating needs for specific services, determining the appropriate providers, and authorizing/paying for medically necessary care. Administrative funding is based on staffing standards and caseload mix of CCS clients. In other words, it depends on which federal, state or county program in which the children are enrolled.

   a) Medi-Cal accounts for approximately 85%. Federal and state funds reimburse CCS for 100% of the costs.

   b) Healthy Families accounts for approximately 10%. This federal and state program reimburses CCS for 82.5% of the costs. The remaining 17.5% local share is equally funded by Social Services realignment (8.75%) and general fund support (8.75%).

   c) CCS or Non-Medi-Cal caseload accounts for approximately 5%. Federal and state funds account for 50% of the costs associated with treating this clientele. The other 50% is equally funded by Social Services realignment (25%) and general fund support (25%).

   d) Two of the workload indicators presented in this budget reflect the administrative component: Cases managed and claims processed.

2) Medical Therapy Component – Provides physical therapy, occupational therapy, and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services and case management.

   a) The state reimburses the county for 50% of the costs incurred by this program. The remaining 50% is equally funded by Social Services realignment and general fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal clients. Approximately 70% of the caseload in the medical therapy component is Medi-Cal eligible.

The budgeted local cost amount reflects the county's mandated share of costs for serving anticipated caseloads. Should actual caseloads fall short of projections, unused local funds would return to the county's year-end fund balance. Similarly, realignment funds will be transferred to correspond with actual caseloads at the end of the year.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	8,076,824	10,723,433	10,044,604	12,713,007
Departmental Revenue	6,638,257	9,185,392	8,567,764	11,174,966
Local Cost	1,438,567	1,538,041	1,476,840	1,538,041
Budgeted Staffing		145.0		149.6
Workload Indicators				
Cases Managed	10,091	11,000	10,344	12,137
Therapy Units	29,898	36,050	34,418	36,200
Claims Processed	131,188	133,900	176,171	-

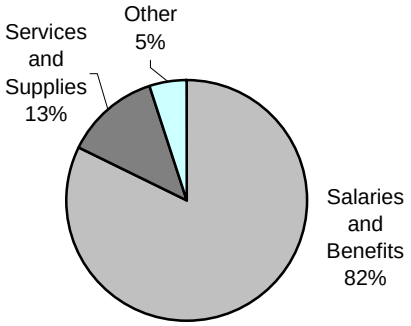
CCS is significantly under budget as a result of having a number of positions unfilled. Due to space limitations, not all of the additional CCS positions have been filled. The department relocated on June 2004 and intends to fill its positions at the beginning of 2004-05.

Variance in equipment purchases is due to postponing the purchases of copiers until this upcoming year.

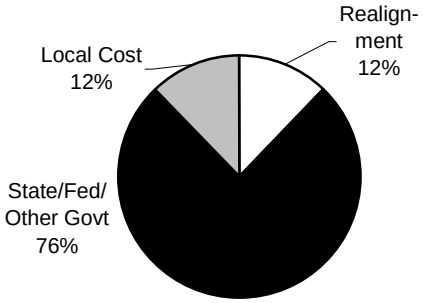
Variance in services and supplies is due to increased payments to the state for the Healthy Families Program (HFP). The state makes payments to private providers on behalf of CCS eligible children and then the CCS program pays the state for the county's share of cost. The department's payments to the state for this program increased $682,372 between 2000-01 and 2003-04; unfortunately due to an oversight, the increased costs were not reflected in the budget. On June 29, 2004, the Board approved utilizing salary savings to cover these additional costs.

The Claims Processed workload indicator will not be presented anymore since it is no longer a valid representation of CCS workload. The state is beginning to pay some of the claims directly rather than using the county as a pass through. However, this will not result in work reduction for CCS, as it is still responsible for verifying and approving the claims before the state will pay. CCS does not track the number of claims verified. This information was provided by the state but they will no longer track it.

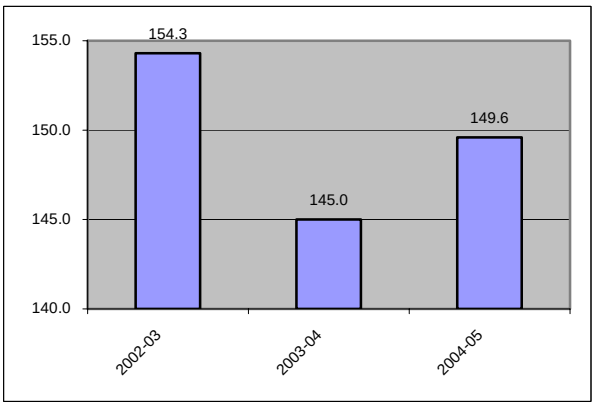
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



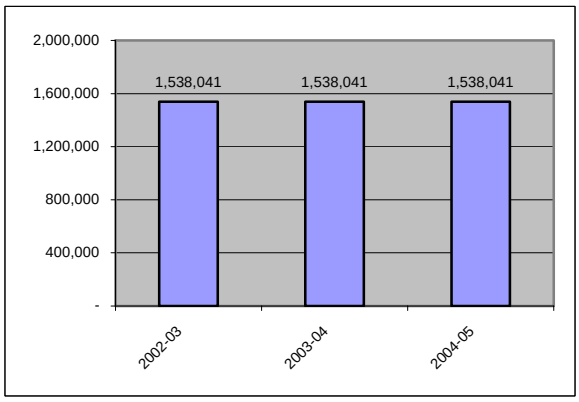
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: California Children's Services
FUND: General

BUDGET UNIT: AAA CCS
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	7,886,944	9,067,453	9,713,877	755,424	10,469,301
Services and Supplies	1,649,577	1,110,300	1,126,281	475,045	1,601,326
Equipment	-	18,000	18,000	(8,000)	10,000
Transfers	508,083	527,680	527,680	104,700	632,380
Total Appropriation	10,044,604	10,723,433	11,385,838	1,327,169	12,713,007
Departmental Revenue					
Realignment	1,476,840	1,538,041	1,538,041	-	1,538,041
State, Fed or Gov't Aid	7,047,123	7,627,691	8,290,096	1,319,169	9,609,265
Current Services	26,136	19,400	19,400	8,000	27,400
Other Revenue	17,665	260	260	-	260
Total Revenue	8,567,764	9,185,392	9,847,797	1,327,169	11,174,966
Local Cost	1,476,840	1,538,041	1,538,041	-	1,538,041
Budgeted Staffing		145.0	145.0	4.6	149.6

DEPARTMENT: California Children's Services
FUND: General
BUDGET UNIT: AAA CCS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**145.0**	**10,723,433**	**9,185,392**	**1,538,041**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	646,424	646,424	-
Internal Service Fund Adjustments	-	15,981	15,981	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**662,405**	**662,405**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**145.0**	**11,385,838**	**9,847,797**	**1,538,041**
Board Approved Changes to Base Budget	**4.6**	**1,327,169**	**1,327,169**	**-**
TOTAL 2004-05 FINAL BUDGET	**149.6**	**12,713,007**	**11,174,966**	**1,538,041**

DEPARTMENT: California Children's Services
FUND: General
BUDGET UNIT: AAA CCS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increased Budgeted Staffing due to opening of new office	4.6	390,000	-	390,000
	Some positions in the current year were budgeted less than full time because they were expected to be vacant until there was sufficient office space to accommodate them. With the opening of the new office, positions that were budgeted for a partial year in 2003-04 are now being budgeted full time resulting in an increase in staffing of 4.6.				
2.	Salaries and benefits		365,424	-	365,424
	Various salary cost increases include step advances and increased bilingual costs.				
3.	Increase in Professional Services		500,000	-	500,000
	The Healthy Families portion of the CCS program has been increasing. These payments are reimbursements to the state for our portion of Healthy Families costs that the state pays directly to vendors on our behalf.				
4.	Additional Adjustment to Internal Service Funds		72,900	-	72,900
	The following changes were made to services and supplies: Increase in Comnet Charges, Comnet Long Distance, Comnet Workstations, and Comnet Special Services, Presort and Packaging, and Vehicle Charges. Partially offset by a decrease in phone company services.				
5.	Other changes in Services and Supplies		(97,855)	-	(97,855)
	Other changes in services and supplies are as follows: Noninventoriable equipment decreased by ($127,000), COWCAP charges increased by $11,584, and minor adjustments accounted for an increase of $17,561.				
6.	Minor reduction in Equipment purchases	-	(8,000)	-	(8,000)
	The department is budgeting 1 copier in equipment this year.				
7.	Increase in Transfers out	-	104,700	-	104,700
	The following changes were made to transfers out: Increased leased costs as a result of relocating the program into a larger space at the Carousel mall ($61,320); increase in automated systems support provided by Public Health ($42,490); and an minor increase in EHAP ($890).				
9.	State Aid		-	1,319,169	(1,319,169)
	Increased in State and Federal revenues to cover additional expenses. These revenues are based on the projected 10.3% increased in cases managed.				
10.	Current Services		-	8,000	(8,000)
	Minor increase in enrollment fees based on current trend.				
	Total	4.6	1,327,169	1,327,169	-

Indigent Ambulance

DESCRIPTION OF MAJOR SERVICES

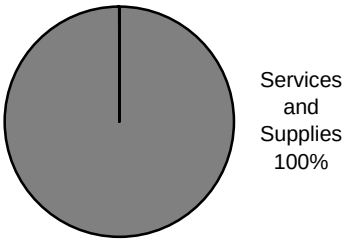
This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital, under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates (with the remainder paid directly by the Sheriff's Department). The appropriations in this budget unit are maintained at a constant level.

There is no staffing associated with this budget unit.

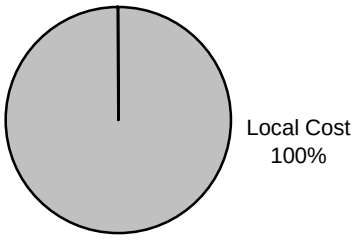
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	472,501	472,501	472,425	472,501
Local Cost	472,501	472,501	472,425	472,501

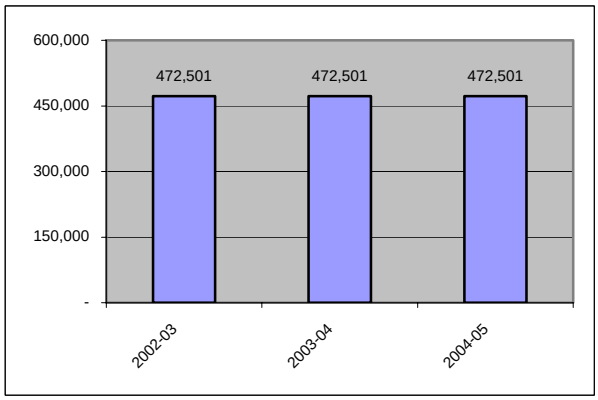
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Indigent Ambulance
FUND: General

BUDGET UNIT: AAA EMC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	472,425	472,501	472,501	-	472,501
Total Appropriation	472,425	472,501	472,501	-	472,501
Local Cost	472,425	472,501	472,501	-	472,501

DEPARTMENT: Indigent Ambulance
FUND: General
BUDGET UNIT: AAA EMC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	472,501	-	472,501
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	472,501	-	472,501
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	472,501	-	472,501

Cajon Dump Site Clean up

DESCRIPTION OF MAJOR SERVICES

In December 1998, a fire occurred in Cajon Pass as a result of illegal dumping of an estimated 100,000 tons of solid waste. Approximately 40 haulers and contractors have been identified as the parties responsible for the illegal dumping. This special revenue fund, established and managed by the Department of Public Health, Division of Environmental Health, will be used to account for the settlement contributions of the small haulers and the $750,000 grant from the California Integrated Waste Management Board (CIWMB) and the expenditures associated with the clean-up effort for the illegal dump in Cajon Pass. The state requires a 10% holdback of funds until the project is completed.

The total estimated cost to clean up the site is $2,800,000. As a result of the settlement agreement among those identified as haulers, the county and the CIWMB, the CIWMB will contribute $750,000 and the large haulers will pay the balance of the clean-up cost less the contributions received from the small haulers. CIWMB will cover the cost associated with recycling of green waste and concrete, tipping fees, initial re-vegetation, and other costs as identified in the settlement agreement.

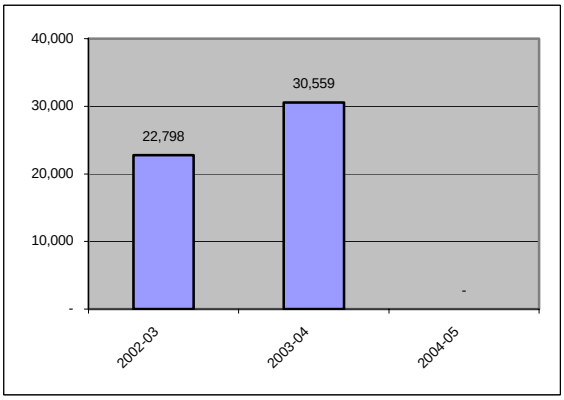
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	112,359	112,201	-
Departmental Revenue	7,760	81,800	81,643	-
Fund Balance		30,559		-

The illegal dumpsite has been cleaned up and re-vegetation was completed in 2003-04, bringing this project to an end. All fund balance was distributed per the terms of the legal settlement prior to June 30, 2004.

2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Cajon Dump Site Clean Up

BUDGET UNIT: RPH PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	112,359	112,359	(112,359)	-
Total Appropriation	-	112,359	112,359	(112,359)	-
Operating Transfers Out	112,201	-	-	-	-
Total Requirements	112,201	112,359	112,359	(112,359)	-
Departmental Revenue					
Fines and Forfeitures	5,458	6,000	6,800	(6,800)	-
Use of Money and Prop	1,185	800	-	-	-
State, Fed or Gov't Aid	75,000	75,000	75,000	(75,000)	-
Total Revenue	81,643	81,800	81,800	(81,800)	-
Fund Balance		30,559	30,559	(30,559)	-

DEPARTMENT: Public Health
FUND: Cajon Dump Site Clean Up
BUDGET UNIT: RPH PHL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	112,359	81,800	30,559
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	112,359	81,800	30,559
Board Approved Changes to Base Budget	-	(112,359)	(81,800)	(30,559)
TOTAL 2004-05 FINAL BUDGET	-	-	-	-

DEPARTMENT: Public Health
FUND: Cajon Dump Site Clean Up
BUDGET UNIT: RPH PHL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Project Closing	-	(112,359)	(81,800)	(30,559)
This project was finalized in the 2003-04 budget year and the department is not requesting a budget for 2004-05. All fund balance was distributed per the terms of the legal settlement prior to June 30, 2004. The illegal dumpsite has been cleaned up and revegetation was completed, bringing this project to an end.				
Total	-	(112,359)	(81,800)	(30,559)

Bio-Terrorism Preparedness

DESCRIPTION OF MAJOR SERVICES

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit of Public Health will be budgeted in this fund as contingencies.

State bio-terrorism funds are received to this budget and transferred out as needed to Public Health to reimburse for actual bio-terrorism preparedness related expenditures. The majority of the expenses are to fund one-time equipment purchases. This is a financing budget unit only; no actual expenditures or activities are conducted via this budget unit.

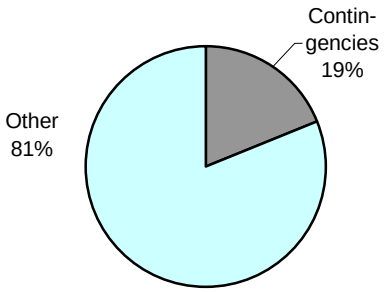
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

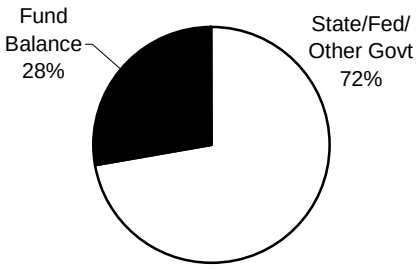
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	275,000	3,725,816	2,049,513	3,388,618
Departmental Revenue	989,839	3,010,977	2,271,952	2,451,340
Fund Balance		714,839		937,278

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget. Since revenues are received in a prospective basis, they are slightly higher than actual expenditures in 2003-04.

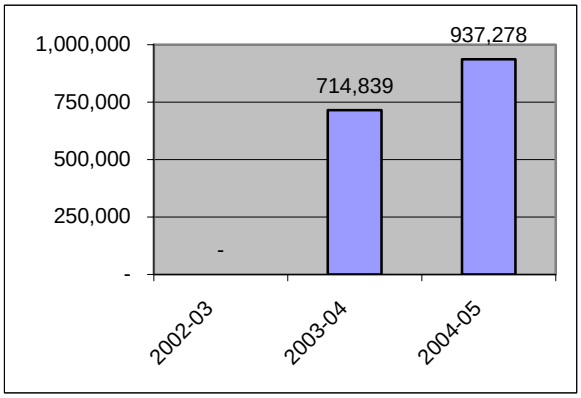
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness

BUDGET UNIT: RPL PHL
FUNCTION: Public Health
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	642,633	642,633
Total Appropriation	-	-	-	642,633	642,633
Operating Transfers Out	2,049,513	3,725,816	3,725,816	(979,831)	2,745,985
Total Requirements	2,049,513	3,725,816	3,725,816	(337,198)	3,388,618
Departmental Revenue					
Use of Money and Prop	23,310	-	-	20,000	20,000
State, Fed or Gov't Aid	2,248,642	3,010,977	3,010,977	(579,637)	2,431,340
Total Revenue	2,271,952	3,010,977	3,010,977	(559,637)	2,451,340
Fund Balance		714,839	714,839	222,439	937,278

DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness
BUDGET UNIT: RPL PHL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	3,725,816	3,010,977	714,839
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,725,816	3,010,977	714,839
Board Approved Changes to Base Budget	-	(337,198)	(559,637)	222,439
TOTAL 2004-05 FINAL BUDGET	-	3,388,618	2,451,340	937,278

DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness
BUDGET UNIT: RPL PHL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	1,281,250	-	1,281,250
	Due to a change in budget methodology, available fund balance is now being budgeted as a contingency.				
**	**Final Budget Adjustment - Fund Balance**	-	(638,617)	-	(638,617)
	Contingencies decreased due to a lower than anticipated fund balance.				
2.	Operating Transfers Out	-	(979,831)	-	(979,831)
	Much of the expenditures are to fund one-time equipment purchases in Public Health. As these one-time expenses decline, so does the necessary operating transfer out required to fund them.				
3.	Revenue	-	-	(579,637)	579,637
	Bio-Terrorism revenue fluctuates year-to-year as a result of supplemental one-time available funds that may come available.				
4.	Interest revenue	-	-	20,000	(20,000)
	Interest revenue is now budgeted.				
	Total	-	(337,198)	(559,637)	222,439

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

Vital Statistics State Fees

DESCRIPTION OF MAJOR SERVICES

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit of Public Health will be budgeted in this fund as contingencies.

At the end of the 2001-02 year this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provides services. It is strictly a financing budget with the actual expenditures occurring within the Department of Public Health.

Fees set by the state and collected from purchasers of birth and death certificates are deposited to this fund. Funds are transferred to Public Health to fund Vital Statistics expenditures. Per Health and Safety Code 103625 all applicants for birth or death certificates shall pay an additional fee of $3 dollars and shall be collected by the county.

The county shall distribute the funds as follows:

1) 45% of the fee collected shall be distributed to the State Registrar, and
2) the remaining 55% shall be deposited into the Vital and Health Statistics fund for the purpose of defraying the administrative costs of collecting and reporting with respect to those fees and for other costs as follows:
   a) Modernization of vital record operations, including improvement, automation, and technical support of vital record systems.
   b) Improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate.
   c) Funds collected shall not be used to supplant funding in existence on January 1, 2002 that is necessary for the daily operation of vital record systems.

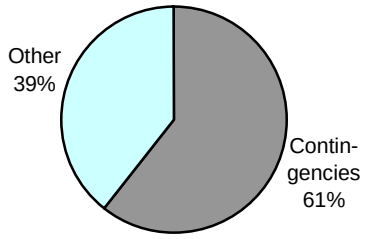
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

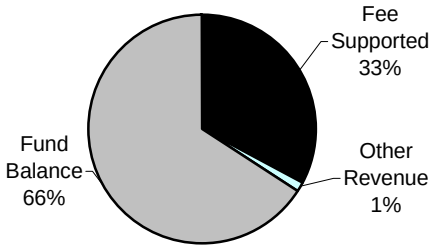
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	142,909	432,357	143,688	442,153
Departmental Revenue	146,511	146,000	148,184	151,300
Fund Balance		286,357		290,853

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

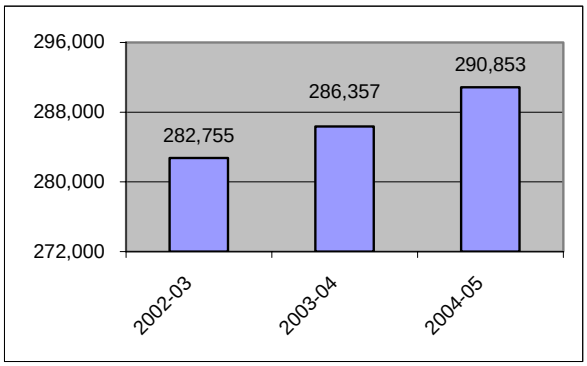
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Vital Statistics State Fees

BUDGET UNIT: SCI PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	267,903	267,903
Total Appropriation	-	-	-	267,903	267,903
Operating Transfers Out	143,688	432,357	432,357	(258,107)	174,250
Total Requirements	143,688	432,357	432,357	9,796	442,153
Departmental Revenue					
Use of Money and Prop	6,094	6,000	6,000	300	6,300
Current Services	142,090	140,000	140,000	5,000	145,000
Total Revenue	148,184	146,000	146,000	5,300	151,300
Fund Balance		286,357	286,357	4,496	290,853

DEPARTMENT: Public Health
FUND: Vital Statistics State Fees
BUDGET UNIT: SCI PHL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	432,357	146,000	286,357
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	432,357	146,000	286,357
Board Approved Changes to Base Budget	-	9,796	5,300	4,496
TOTAL 2004-05 FINAL BUDGET	-	442,153	151,300	290,853

DEPARTMENT: **Public Health**
FUND: **Vital Statistics State Fees**
BUDGET UNIT: **SCI PHL**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	289,407	-	289,407
	Contingencies represent unbudgeted available fund balance for Vital Statistics.				
**	**Final Budget Adjustment - Fund Balance** **Contingencies decreased due to a lower than anticipated fund balance.**	**-**	**(21,504)**	**-**	**(21,504)**
2.	Operating Transfers Out	-	(258,107)	-	(258,107)
	Operating Transfers Out are declining as a result of a budget methodology change wherein available funds that are not budgeted in the operating budget of Public Health will be budgeted in this fund as contingencies. Actual usage is expected to increase in 2004-05 due to an imaging project that vital statistics is currently pursuing to improve operational efficiency.				
3.	Current Services	-	-	5,000	(5,000)
	Minor revenue increases are anticipated based on recent revenue trends within the Vital Statistics program. Revenue shown here is generated from fees set by the state and payable for copies of Birth and Death records.				
4.	Interest Revenue	-	-	300	(300)
	Interest revenue is now budgeted.				
	Total	-	9,796	5,300	4,496

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

Ambulance Performance Based Fines

DESCRIPTION OF MAJOR SERVICES

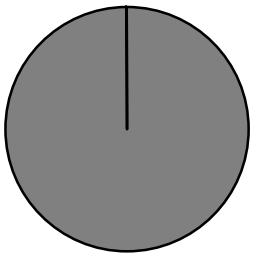
As a result of the newly adopted performance based contracts, this fund has been set up to collect any fine revenue associated with ambulance companies failure to meet contractual standards. Budget amounts are estimates based on prior years' data. All appropriations in this fund are budgeted as contingencies, which will require the department to return to the Board of Supervisors before expending any of these funds. Per the terms of the contracts, these funds are earmarked for enhancements to the Emergency Medical System.

There is no staffing associated with this budget unit.

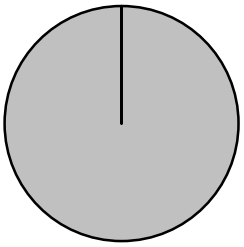
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	-	40,000
Departmental Revenue	-	-	-	40,000
Fund Balance		-		-

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Ambulance Performance Based Fines

BUDGET UNIT: SDS PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	40,000	40,000
Total Appropriation	-	-	-	40,000	40,000
Departmental Revenue					
Fines and Forfeitures	-	-	-	40,000	40,000
Total Revenue	-	-	-	40,000	40,000
Fund Balance		-	-	-	-

DEPARTMENT: Public Health
FUND: Ambulance Performance Based Fines
BUDGET UNIT: SDS PHL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	40,000	40,000	-
TOTAL 2004-05 FINAL BUDGET	-	40,000	40,000	-

SCHEDULE B

DEPARTMENT: Public Health
FUND: Ambulance Performance Based Fines
BUDGET UNIT: SDS PHL

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	40,000	-	40,000
	All funds available are budgeted as contingencies. The Department will return to the Board for approval of any expenditures from this fund. All available funds are earmarked for enhancements to the Emergency Medical System per the terms of the performance based contracts.				
2.	Revenue	-	-	40,000	(40,000)
	This revenue is an estimate based on prior years' ambulance transport data.				
	Total	-	40,000	40,000	-

Vector Control Assessments

DESCRIPTION OF MAJOR SERVICES

This budget is being presented for the first time in the budget book due to a change in budget methodology wherein available funds not budgeted in the operating unit of Public Health will be budgeted in this fund as contingencies.

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provides services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Public Health.

This fund receives all tax assessments for Vector Control. Revenue collected here is all paid through the property tax role and is dedicated for Vector Control purposes. This fund reimburses Public Health for Vector Control expenses incurred.

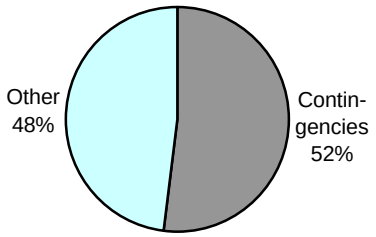
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

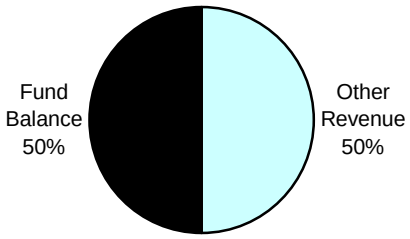
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	1,340,000	2,716,704	1,287,000	3,408,870
Departmental Revenue	1,532,834	1,400,000	1,679,166	1,700,000
Fund Balance		1,316,704		1,708,870

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget. The revenue variance is due to new parcels being added as development occurs.

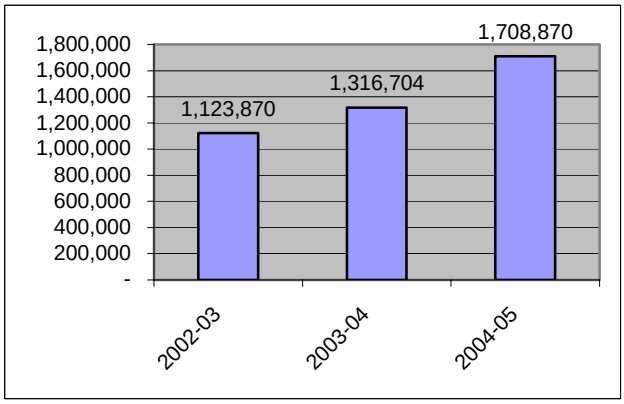
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Vector Control Assessments

BUDGET UNIT: SNR PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health Care

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	1,768,345	1,768,345
Total Appropriation	-	-	-	1,768,345	1,768,345
Operating Transfers Out	1,287,000	2,716,704	2,716,704	(1,076,179)	1,640,525
Total Requirements	1,287,000	2,716,704	2,716,704	692,166	3,408,870
Departmental Revenue					
Taxes	1,647,967	1,380,000	1,380,000	300,000	1,680,000
Use of Money and Prop	31,199	20,000	20,000	-	20,000
Total Revenue	1,679,166	1,400,000	1,400,000	300,000	1,700,000
Fund Balance		1,316,704	1,316,704	392,166	1,708,870

DEPARTMENT: Public Health
FUND: Vector Control Assessments
BUDGET UNIT: SNR PHL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**2,716,704**	**1,400,000**	**1,316,704**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**2,716,704**	**1,400,000**	**1,316,704**
Board Approved Changes to Base Budget	**-**	**692,166**	**300,000**	**392,166**
TOTAL 2004-05 FINAL BUDGET	**-**	**3,408,870**	**1,700,000**	**1,708,870**

DEPARTMENT: **Public Health**
FUND: **Vector Control Assessments**
BUDGET UNIT: **SNR PHL**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	1,354,654	-	1,354,654
	Contingencies represent unbudgeted available fund balance for vector control assessments.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**413,691**	**-**	**413,691**
	Contingencies increased due to a higher than anticipated fund balance.				
2.	Operating Transfers Out	-	(1,076,179)	-	(1,076,179)
	Operating Transfers Out are declining as a result of a budget methodology change wherein available funds that are not budgeted in the operating budget of Public Health will be budgeted in this fund as contingencies.				
3.	Revenue Increases	-	-	300,000	(300,000)
	The Department undertook an extensive review of properties that are covered by the tax assessment. The Vector assessment varies per parcel based on its state of development, or lack thereof. It was determined that a number of properties had been developed and were being assessed at a lower than required rate. Additionally, new parcels are added as development occurs. These changes resulted in tax revenue increases.				
	Total	-	692,166	300,000	392,166

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

LOCAL AGENCY FORMATION COMMISSION
Kathleen Rollings-McDonald

DESCRIPTION OF MAJOR SERVICES

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies within San Bernardino County. In meeting these responsibilities the Commission 1) regulates proposed boundary changes for cities and special districts; 2) determines the spheres of influence for local agencies and conducts related municipal service reviews; 3) regulates the formation and dissolution of cities and special districts; and 4) reviews contracts for the provision of services outside the boundaries of cities and special districts. In addition to those authorities, LAFCO has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolutions of special districts based upon its findings.

Costs in this budget represent the county's legally mandated contribution to LAFCO; which is one-third of the operating cost that is not reimbursed by fees and other revenue.

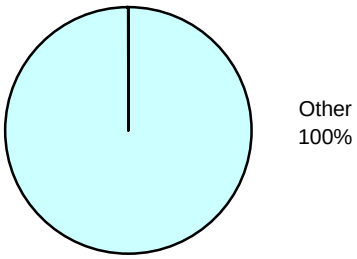
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

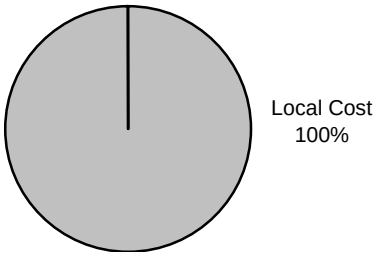
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	170,000	173,400	163,333	154,000
Local Cost	170,000	173,400	163,333	154,000

Actual cost for 2003-04 was less than budget because LAFCO adopted its final budget requiring a lower county contribution after the County financing was established.

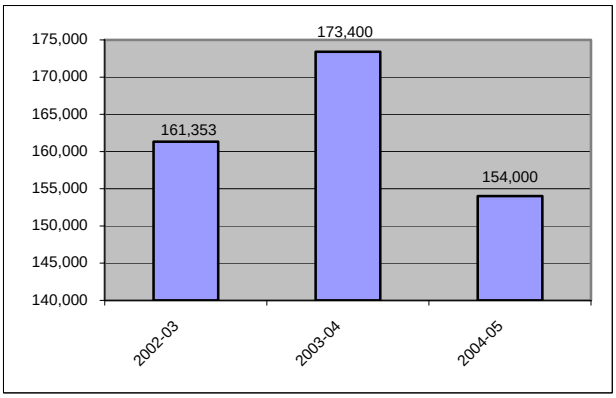
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Local Agency Formation Commission
FUND: General

BUDGET UNIT: AAA LAF
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	163,333	173,400	173,400	(19,400)	154,000
Total Appropriation	163,333	173,400	173,400	(19,400)	154,000
Local Cost	163,333	173,400	173,400	(19,400)	154,000

DEPARTMENT: Local Agency Formation Commission
FUND: General
BUDGET UNIT: AAA LAF

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	173,400	-	173,400
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	173,400	-	173,400
Board Approved Changes to Base Budget	-	(19,400)	-	(19,400)
TOTAL 2004-05 FINAL BUDGET	-	154,000	-	154,000

SCHEDULE B

DEPARTMENT: Local Agency Formation Commission
FUND: General
BUDGET UNIT: AAA LAF

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Reduction in county contribution.	-	(19,400)	-	(19,400)
LAFCO projects a reduction in net operating cost due to increased revenues.				
Total	-	(19,400)	-	(19,400)

COUNTY SCHOOLS
Herb Fischer

DESCRIPTION OF MAJOR SERVICES

Beginning in 2003-04, this budget unit represents the county's total legal and contractual obligations to contribute to the costs of the Superintendent of Schools and School Claims. Prior to 2003-04, this budget unit included only the county's costs for School Claims and the remaining costs were contained in several other budget units.

The Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for 33 school districts and two regional occupational programs, and provides ancillary services to five community college districts within the county. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support. Through state and other funding sources, the Superintendent provides services to over 400,000 grades K through 12 students and approximately 37,000 community college students in accordance with the Education Code. These services also include alternative education, special education, and curriculum and instruction.

The School Claims Division was established to independently perform all audits and approval functions required of the Auditor/Controller-Recorder and the Superintendent of Schools, and is jointly responsible to those elected officials. These services include warrant production, control, and the examination and audit of the payrolls and other expenditures from the funds of the school districts and entities in the county.

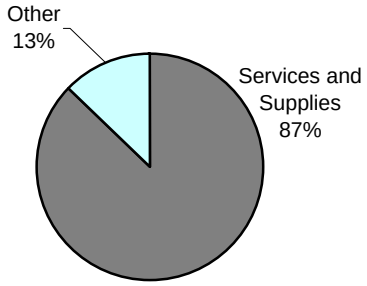
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

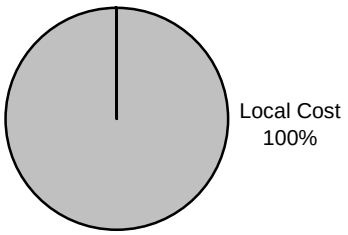
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,186,792	2,850,040	2,696,813	2,775,264
Local Cost	1,186,792	2,850,040	2,696,813	2,775,264

Expenditures for 2003-04 were less than appropriations due to lower than expected utility costs.

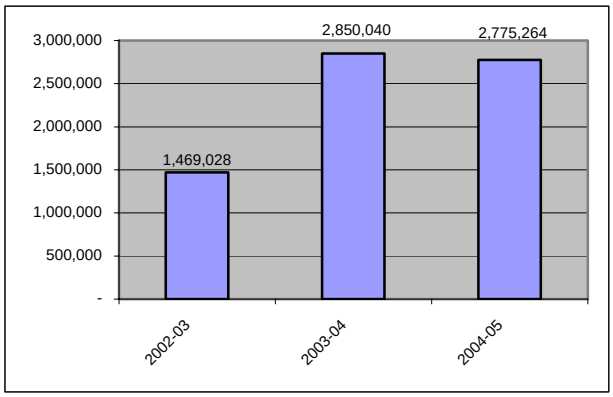
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Schools
FUND: General
BUDGET UNIT: AAA SCL
FUNCTION: Education
ACTIVITY: School Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	2,395,990	2,383,992	2,420,389	-	2,420,389
Transfers	300,823	466,048	426,869	(71,994)	354,875
Total Appropriation	2,696,813	2,850,040	2,847,258	(71,994)	2,775,264
Local Cost	2,696,813	2,850,040	2,847,258	(71,994)	2,775,264

DEPARTMENT: County Schools
FUND: General
BUDGET UNIT: AAA SCL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	2,850,040	-	2,850,040
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	61,797	-	61,797
Subtotal	-	61,797	-	61,797
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(64,579)	-	(64,579)
TOTAL BOARD APPROVED BASE BUDGET	-	2,847,258	-	2,847,258
Board Approved Changes to Base Budget	-	(71,994)	-	(71,994)
TOTAL 2004-05 FINAL BUDGET	-	2,775,264	-	2,775,264

SCHEDULE B

DEPARTMENT: County Schools
FUND: General
BUDGET UNIT: AAA SCL

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Reduction of utility costs based on recent trends.	-	(71,994)	-	(71,994)
Total	-	(71,994)	-	(71,994)

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

GENERAL FUND	Page #	Approp	Revenue/ Financing Sources	Local Cost
AGRICULTURE, WEIGHTS AND MEASURES	144	5,301,606	3,552,266	1,749,340
AIRPORTS	151	2,503,423	2,468,134	35,289
COUNTY MUSEUM	161	3,829,730	2,315,417	1,514,313
ECONOMIC AND COMMUNITY DEVELOPMENT:				
ECONOMIC PROMOTION	172	991,122	-	991,122
SMALL BUSINESS DEVELOPMENT	174	156,214	-	156,214
ECONOMIC DEV/PUBLIC SVC GROUP ADMIN	141	59,876	-	59,876
LAND USE SERVICES:				
ADMINISTRATION	181	-	-	-
ADVANCE PLANNING	187	3,387,890	2,263,881	1,124,009
BUILDING AND SAFETY	189	7,387,219	7,387,219	-
CODE ENFORCEMENT	192	3,027,404	582,690	2,444,714
CURRENT PLANNING	184	2,461,076	2,461,076	-
FIRE HAZARD ABATEMENT	195	2,169,641	2,169,641	-
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS DIVISION	203	7,521,062	6,129,148	1,391,914
SURVEYOR	232	3,613,235	3,563,358	49,877
REGISTRAR OF VOTERS	270	3,416,632	740,744	2,675,888
SPECIAL DISTRICTS:				
FRANCHISE ADMINISTRATION	274	311,701	-	311,701
TOTAL GENERAL FUND		46,137,831	33,633,574	12,504,257

SPECIAL REVENUE FUNDS		Approp/ Requirement	Revenue/ Financing Sources	Fund Balance
AGRICULTURE, WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	148	147,792	8,800	138,992
AIRPORTS:				
COMMERCIAL HANGAR	154	517,824	503,561	14,263
COUNTY LIBRARY	157	12,529,628	11,598,935	930,693
ECONOMIC AND COMMUNITY DEVELOPMENT	168	57,598,486	40,455,119	17,143,367
JOBS AND EMPLOYMENT SERVICES	177	15,382,733	16,863,227	(1,480,494)
LAND USE SERVICES:				
GENERAL PLAN UPDATE	198	1,810,739	1,000,000	810,739
HABITAT CONSERVATION	200	145,302	-	145,302

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

SPECIAL REVENUE FUNDS	Page #	Approp	Revenue/ Financing Sources	Fund Balance
PUBLIC WORKS DEPARTMENT:				
COUNTY TRAIL SYSTEM	206	2,210,871	4,998,217	(2,787,346)
MOABI BOAT LAUNCHING FACILITY	215	1,072,792	1,155,395	(82,603)
PROPOSITION 12 PROJECTS	209	2,899,896	3,051,520	(151,624)
PROPOSITION 40 PROJECTS	212	5,745,820	5,664,350	81,470
REGIONAL PARKS MAINTENANCE/DEV	219	1,556,661	180,000	1,376,661
CALICO GHOST TOWN MARKETING SVCS	221	431,732	381,900	49,832
OFF-HIGHWAY VEHICLE LICENSE FEE	224	147,072	40,000	107,072
HYUNDAI PAVILION IMPROVEMENTS	226	241,412	30,000	211,412
GLEN HELEN AMPHITHEATER	217	1,281,921	1,132,506	149,415
SURVEY MONUMENT PRESERVATION	235	453,715	125,160	328,555
ROAD OPERATIONS CONSOLIDATED	237	73,501,971	59,938,842	13,563,129
ETIWANDA INTERCHANGE IMPROVEMENT	243	97,049	47,634	49,415
HIGH DESERT CORRIDOR	246	896,834	756,539	140,295
CALTRANS CONTRACT	241	45,439	4,868	40,571
DEVELOPMENT PLANS	248	5,065,940	1,058,806	4,007,134
MEASURE I FUNDS	250	21,874,654	10,583,625	11,291,029
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	277	39,395	15,100	24,295
TOTAL SPECIAL REVENUE FUNDS		205,695,678	159,594,104	46,101,574

ENTERPRISE FUNDS		Operating Expense	Revenue	Revenue Over (Under) Exp
MUSEUM:				
MUSEUM STORE	165	165,541	169,650	4,109
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS SNACK BARS	228	67,603	76,000	8,397
REGIONAL PARKS CAMP BLUFF LAKE	230	292,594	328,650	36,056
SOLID WASTE (SW) OPERATIONS	253	57,212,395	57,440,172	227,777
SW SITE CLOSURE/MAINTENANCE	258	20,038,427	13,323,915	(6,714,512)
SW SITE ENHANCEMENT/EXPANSION	261	21,897,101	8,375,716	(13,521,385)
SW GROUNDWATER REMEDIATION	264	9,832,790	9,089,463	(743,327)
SW ENVIRONMENTAL MITIGATION	267	2,501,000	2,377,030	(123,970)
TOTAL ENTERPRISE FUNDS		112,007,451	91,180,596	(20,826,855)

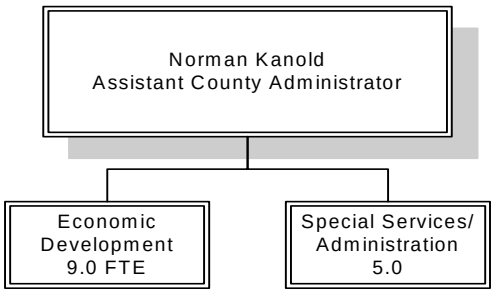
OTHER AGENCY FUNDS	Page #	Approp	Revenue	Fund Balance
COUNTY ECONOMIC DEVELOPMENT CORP	552	18,582	12,600	5,982
INDUSTRIAL DEVELOPMENT AUTHORITY	555	46,037	1,200	44,837
REDEVELOPMENT AGENCY:				
OPERATING FUND	557	8,606,816	1,960,300	6,646,516
HOUSING FUND	561	4,768,967	877,600	3,891,367
DEBT SERVICE FUND	563	7,038,225	4,281,000	2,757,225
RDA CAPITAL PROJECTS	566	4,108,270	74,000	4,034,270
RDA HOUSING PROJECTS	568	257,435	4,350	253,085
VICTOR VALLEY ECONOMIC DEVELOPMENT	570	636,611	43,000	593,611
VICTOR VALLEY ECON DEVLP - HOUSING	573	293,172	48,000	245,172
CEDAR GLEN RDA OPERATING FUND	575	192,528	145,878	46,650
CEDAR GLEN RDA HOUSING FUND	577	54,341	54,341	-
MISSION BOULEVARD RDA HOUSING FUND	579	7,315	7,315	-
TOTAL OTHER AGENCY FUNDS		26,028,299	7,509,584	18,518,715

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP ADMININISTRATION
Norman A. Kanold

MISSION STATEMENT

Economic Development/Public Services Group Administration effectively oversees twelve county departments and/or functions responsible for a variety of municipal-type services to county residents, and ensures that economic development is promoted within the county to enhance the quality of life for the residents in accordance with the county's mission statement.

ORGANIZATIONAL CHART



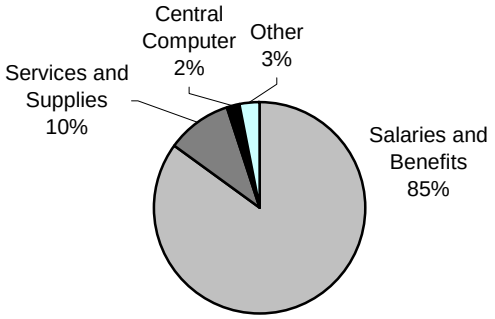
DESCRIPTION OF MAJOR SERVICES

Economic Development/Public Services Group Administration is responsible to the County Administrative Officer and the Board of Supervisors for the overall administration of the following twelve county departments and/or functions: Agriculture/Weights and Measures, Airports, County Fire, Economic and Community Development, Jobs and Employment Services, Land Use Services, County Library, County Museum, Public Works (includes the divisions of Transportation, Flood Control, Regional Parks, Solid Waste, and Surveyor), Redevelopment Agency, Registrar of Voters, and Special Districts. These departments/functions provide many countywide municipal-type services as well as economic development programs that attract and retain businesses and jobs throughout the county.

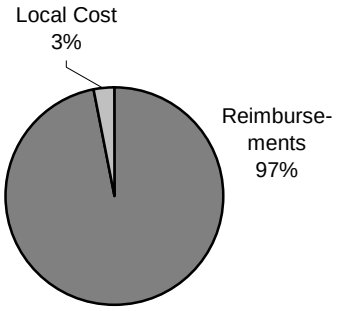
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	159,696	65,856	65,071	59,876
Departmental Revenue	4,363	-	69	-
Local Cost	155,333	65,856	65,002	59,876
Budgeted Staffing		17.0		15.0

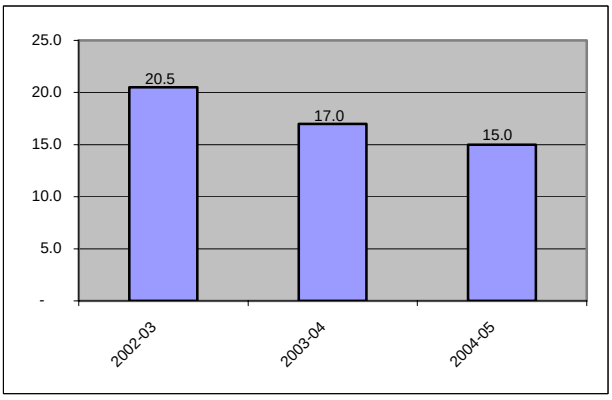
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



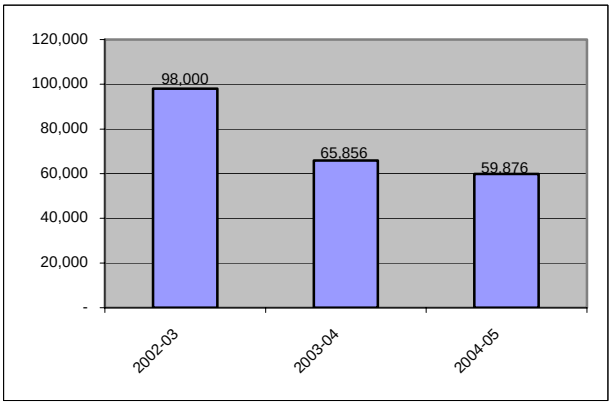
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Econ Dev/Public Svc - Administration
FUND: General

BUDGET UNIT: AAA PSG
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,603,175	1,732,442	1,833,084	(151,785)	1,681,299
Services and Supplies	180,138	207,656	208,859	(11,277)	197,582
Central Computer	28,819	28,819	35,595	-	35,595
Other Charges	65,856	65,856	59,876	-	59,876
Transfers	3,555	3,555	3,555	(315)	3,240
Total Exp Authority	1,881,543	2,038,328	2,140,969	(163,377)	1,977,592
Reimbursements	(1,816,472)	(1,972,472)	(2,081,093)	163,377	(1,917,716)
Total Appropriation	65,071	65,856	59,876	-	59,876
Departmental Revenue					
Other Revenue	69	-	-	-	-
Total Revenue	69	-	-	-	-
Local Cost	65,002	65,856	59,876	-	59,876
Budgeted Staffing		17.0	17.0	(2.0)	15.0

DEPARTMENT: Econ Dev/Public Svc - Administration
FUND: General
BUDGET UNIT: AAA PSG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**17.0**	**65,856**	**-**	**65,856**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	100,642	-	100,642
Internal Service Fund Adjustments	-	7,979	-	7,979
Prop 172	-	-	-	-
Other Required Adjustments	-	(108,621)	-	(108,621)
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(5,980)**	**-**	**(5,980)**
TOTAL BOARD APPROVED BASE BUDGET	**17.0**	**59,876**	**-**	**59,876**
Board Approved Changes to Base Budget	**(2.0)**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**15.0**	**59,876**	**-**	**59,876**

DEPARTMENT: Econ Dev/Public Svc - Administration
FUND: General
BUDGET UNIT: AAA PSG

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

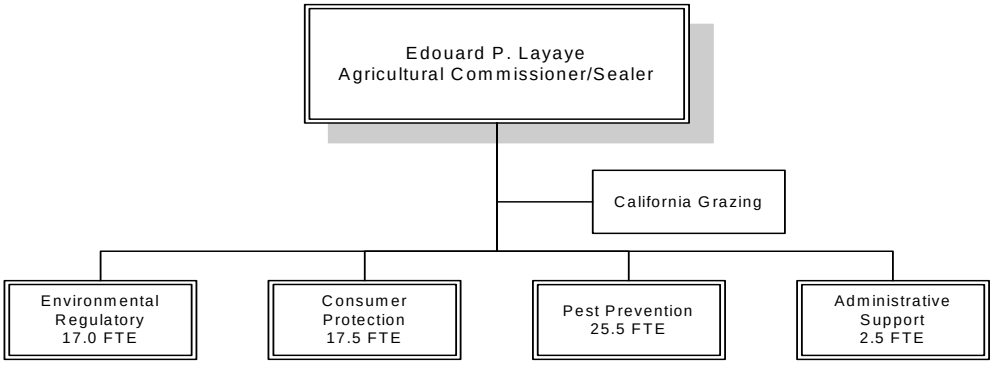
Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits	(2.0)	(151,785)	-	(151,785)
2.0 Staff Analyst II's are being recommended for transfer, 1.0 to the Department of Economic and Community Department and 1.0 to the Jobs and Employment Services Department. This move would allow those departments to better manage this staff and provide more efficient and customer friendly services to the public.				
2. Services and Supplies	-	(11,277)	-	(11,277)
Appropriations have been decreased to correspond with the 2.0 reduction in staff.				
3. Other Charges	-	(315)	-	(315)
Reduced EHAP charges for 2004-05.				
4. Reimbursements	-	163,377	-	163,377
Reduced reimbursements from ED/PSG non-general fund departments because of decreased costs budgeted for 2004-05 primarily due to the transfer of the 2.0 Staff Analyst II positions.				
Total	(2.0)	-	-	-

AGRICULTURE/WEIGHTS AND MEASURES
Edouard P. Layaye

MISSION STATEMENT

The Department of Agriculture/Weights and Measures protects the environment, agricultural industry, businesses and consumers of this state and county through regulation and satisfies its customers by providing services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the customers it serves.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Agriculture/Weights and Measures	5,301,606	3,552,266	1,749,340		63.5
California Grazing	147,792	8,800		138,992	-
TOTAL	5,449,398	3,561,066	1,749,340	138,992	63.5

Agriculture/Weights and Measures

DESCRIPTION OF MAJOR SERVICES

The Department of Agriculture/Weights and Measures protects the environment, public health, worker safety and the health and welfare of the public by enforcing state and local agricultural and consumer protection laws. The Department enforces plant quarantines, detects and eradicates unwanted foreign pests and regulates pesticide use, the agricultural industry and all business transactions based on units of measure such as weight or volume. Additional duties include inspecting produce, eggs, and nursery stock, controlling vegetation along state and county right-of-ways and flood control channels, and manufacturing rodent baits for sale to the general public.

The Environmental Regulatory Division regulates pesticide use, manufactures rodent baits, controls vegetation along right-of ways, regulates apiaries and the removal of desert native plants. Permits, registrations and inspection control on the commercial use of pesticides helps prevent serious environmental and human illness incidents resulting from the misuse of pesticides. Permits serve as California Environmental Quality Act equivalents of environmental impact reports, thus easing the burden of agricultural compliance and providing flexibility for growers. In addition, all pesticide use related complaints and illnesses are investigated to determine why the problem occurred and enforcement actions are taken to ensure compliance. Control of vegetation reduces maintenance costs and reduces fire hazards. Noxious weeds are controlled at a number of sites to prevent their spread. Public health and safety is enhanced by the appropriate placement of commercial apiaries. Rodent baits are sold at cost to the public to assist in controlling rodent-caused damage and rodent-borne diseases.

The Consumer Protection Division inspects all commercially used weighing and measuring devices, verifies price scanner accuracy and the quantity of pre-packaged goods, monitors certified farmer's markets and performs quality control inspections of eggs and produce. Consumers and businesses are protected and commerce enhanced by accurate weighing and measuring devices and correct pricing of goods. These devices are inspected on an annual basis and whenever complaints are received. Produce and egg quality inspections protect consumers by helping ensure food safety.

The Pest Prevention Division regulates the movement of plants and plant products, monitors the county to detect foreign pests, and inspects nurseries. Export certification and prompt inspection of plant and plant product shipments facilitates the movement of foreign and domestic goods in the channels of trade and prevents the spread of pests. Interception of foreign pests in shipments enhances the quality of life of county resident by preventing environmental degradation, disruption of trade and public inconvenience resulting from quarantine restrictions.

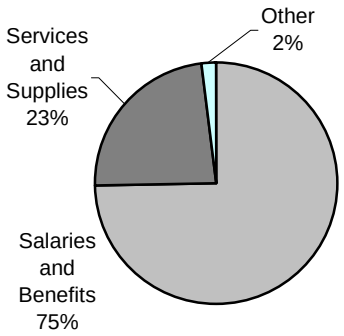
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,703,187	5,195,346	4,677,945	5,301,606
Departmental Revenue	3,234,608	3,433,055	3,632,702	3,552,266
Local Cost	1,468,579	1,762,291	1,045,243	1,749,340
Budgeted Staffing		64.5		63.5
Workload Indicators				
Detection traps	4,802	5,100	5,012	5,100
Pesticide Use Inspections	1,138	1,100	1,194	1,100
Weed Control Acres	5,255	6,500	6,182	6,500
Devices Inspected	35,899	34,000	37,279	36,000
Packages Inspected	112,710	125,000	111,447	125,000
Quarantine Shipments	25,581	30,000	28,157	28,000
Petroleum Sign Inspections	1,345	1,500	1,389	1,400
Egg Inspection Samples	3,051	2,400	2,464	2,500

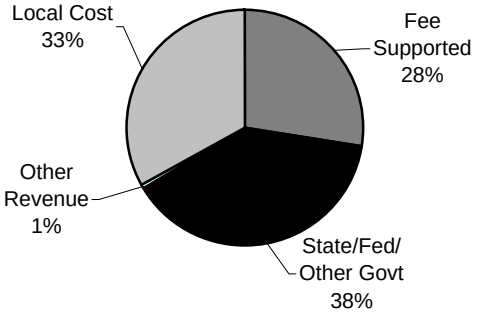
The expense variance is attributable to Occupational Injury (OI) and non-OI time off for staff, a position vacancy, and a reduction in the amount of herbicides purchased. The revenue variance is due to increased amounts of unclaimed gas tax and pesticide mill assessments received from the State, increased sale of rodent baits to the public offset by a drought-related reduction in weed control revenue.

Weed control workload indicators are less than budgeted as the Public Works Department has requested fewer weed control acres to be treated due to lack of rain. Quarantine shipments workload indicators are less than budgeted due to a decrease in the number of these types of shipments at carriers, such as, UPS and Fed Ex. Packages inspected workload indicators are less than budgeted due to smaller lots of products inspected which resulted in a lower overall package count. Devices inspected increased because a greater number of devices were out-of-tolerance at businesses and required reinspection.

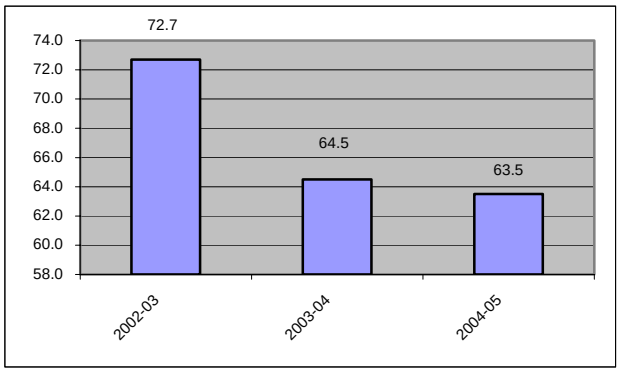
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



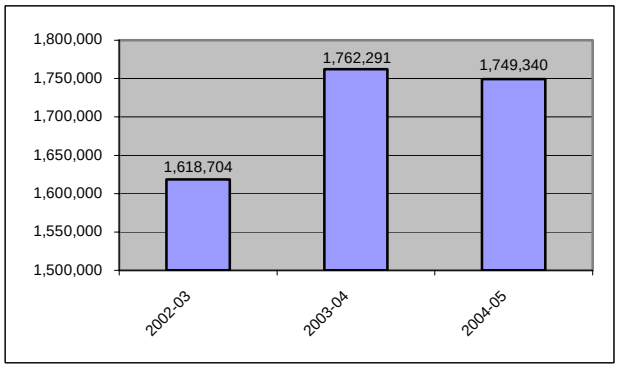
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Agriculture/Weights and Measures
FUND: General

BUDGET UNIT: AAA AWM
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,608,821	3,696,670	3,904,373	41,268	3,945,641
Services and Supplies	948,405	1,364,261	1,156,843	80,570	1,237,413
Central Computer	13,587	13,587	17,101	-	17,101
Other Charges	4,706	6,012	6,012	(2,746)	3,266
L/P Equipment	29,643	29,758	29,758	(1,574)	28,184
Transfers	72,783	85,058	68,308	1,693	70,001
Total Appropriation	4,677,945	5,195,346	5,182,395	119,211	5,301,606
Departmental Revenue					
Licenses & Permits	532,901	514,330	514,330	15,570	529,900
Fines and Forfeitures	37,447	37,000	37,000	(5,000)	32,000
Use of Money and Prop	1,563	1,300	1,300	200	1,500
State, Fed or Gov't Aid	2,260,796	1,908,795	1,908,795	151,021	2,059,816
Current Services	730,779	934,630	934,630	(32,580)	902,050
Other Revenue	65,210	37,000	37,000	(10,000)	27,000
Other Financing Sources	4,006	-	-	-	-
Total Revenue	3,632,702	3,433,055	3,433,055	119,211	3,552,266
Local Cost	1,045,243	1,762,291	1,749,340	-	1,749,340
Budgeted Staffing		64.5	63.5	-	63.5

DEPARTMENT: Agriculture/Weights and Measures
FUND: General
BUDGET UNIT: AAA AWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**64.5**	**5,195,346**	**3,433,055**	**1,762,291**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	256,550	-	256,550
Internal Service Fund Adjustments	-	9,151	-	9,151
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**265,701**	**-**	**265,701**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(105,660)	-	(105,660)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(105,660)**	**-**	**(105,660)**
Impacts Due to State Budget Cuts	**(1.0)**	**(172,992)**	**-**	**(172,992)**
TOTAL BOARD APPROVED BASE BUDGET	**63.5**	**5,182,395**	**3,433,055**	**1,749,340**
Board Approved Changes to Base Budget	**-**	**119,211**	**119,211**	**-**
TOTAL 2004-05 FINAL BUDGET	**63.5**	**5,301,606**	**3,552,266**	**1,749,340**

DEPARTMENT: Agriculture/Weights and Measures **SCHEDULE B**
FUND: General
BUDGET UNIT: AAA AWM

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Pest Exclusion Inspections	1.0	53,247	-	53,247
	Restoration of 1.0 Agricultural Standards Officer deleted in State Budget Cuts, and the one compact truck and tuition reimbursement associated with this position. Appropriations are comprised of $48,847 for salaries/benefits and $4,400 for services/supplies.				
2.	Motor Fleet	-	38,228	-	38,228
	Restoration of funding for twelve motor pool vehicles to increase public visibility of county services and keep employees from having to use their private vehicles for county work on a daily basis. Appropriations are comprised of services/supplies.				
3.	Red Imported Fire Ant	(1.0)	(28,030)	(30,000)	1,970
	The California Department of Food and Agriculture cancelled the contract that funded County detection and eradication activities for this pest. This position (1.0 FTE Ag. Field Aide) is vacant. Appropriations are comprised of a reduction in salaries/benefits and a revenue reduction in state aid.				
4.	Salary and Benefit Adjustments		10,540	-	10,540
	Increases in ranges and steps for Agricultural Standards Officers resulting from advancement in the classification series due to license acquisition.				
5.	Supplies and Services	-	35,338	-	35,338
	Restoration of State Impact Cuts and adjustments due to anticipated needs: Training, $8,000; Software $1,000; Membership ($800); Non-inventoried equipment, $25,000, includes pumps, computer and other spray truck parts; Special Department expense, $9,588, includes detection supplies, lab supplies; Office Expense Outside supplies, $1,500; Maintenance, $500; and, Travel, $1,000. Professional Services has been reduced, ($10,450), because animal control services are no longer performed by the Department.				
6.	Adjustments for Internal Service Funds and EHAP.	-	22,080	-	22,080
	Adjustments required for worker's compensation experience modification, $9,911, communication charges, $13,831, record storage, $100, ISD direct labor, ($1,327), and Employee Health and Productivity, ($310). The amount previously budgeted for slow-moving vehicle signs, $125, from Fleet Management has been eliminated because all our vehicles are now equipped. Appropriations are comprised of $9,911 for salaries/benefits, $12,604 for services/supplies, and a reduction of $435 for transfers.				
7.	Lease-Purchase of Weed Control Spray Truck	-	(4,320)	-	(4,320)
	The Department completed the payments of a weed control spray truck. One lease-purchase of equipment is still in effect and changes in the payments results in a $1440 shift from interest to principal. Appropriations are comprised of reductions of $2,746 for other charges and $1,574 for lease/purchase.				
8.	Office Rent	-	2,128	-	2,128
	The rent for the Department's office in Ontario is increasing per the long-term agreement for this facility. Rent for the Department's office in Victorville has also increased. Appropriations are comprised of transfers.				
9.	License and Permit Revenue Adjustments	-	-	15,570	(15,570)
	The amount collected for device registrations has increased by $16,700 due to additional weighing and measuring devices, price scanners and packing operations in the County. Minor adjustments in anticipated pesticide business registration, $500, certified producers and farmer's markets, ($1,530) and native plant tags, ($100) are made to correspond to actual FY 2003-04 revenue.				
10.	Miscellaneous Revenue Adjustments	-	-	(4,800)	4,800
	Revenue from fines levied for pesticide, weights and measures violations has decreased as compliance levels have improved. Rents collected from beekeepers for the use of County property has increased slightly as private lands have decreased in availability. Revenue for fine/forfeiture was reduced by $5,000, and revenue for use of money was increased by $200.				
11.	State Aid Revenue Adjustment	-	-	177,800	(177,800)
	The amount of Unclaimed Gas Tax revenue has increased statewide by more than $8.4 million because the State is collecting more Gas Tax. The Unclaimed Gas Tax is derived from off-road and farm use of gasoline and is disbursed to county agricultural commissioners for enforcing Food and Agricultural Code programs rather than used to fund road maintenance and construction. This $278,000 increase is offset with a reduction of $100,200 from the CA Department of Food and Agriculture for high-risk pest exclusion inspections.				
12.	State Aid - Other	-	-	3,221	(3,221)
	Adjustments in revenue received from the State for egg inspection,$5,300, nursery and seed inspection,$4,400, pesticide regulation, $14,021, Pierce's Disease regulation, ($13,000), and fruit and vegetable inspection, ($7,500).				
13.	Current Services Revenue Adjustment	-	-	(32,580)	32,580
	Revenue from phytosanitary certificates has decreased by $30,605 due to the closing of one packing house and changes in exports from other businesses. Weed control services to cities and other governmental agencies has decreased by $10,000. Increased revenue from other inspection services, $5,025, and licensing exams, $3,000, partially offset the decrease.				
14.	Rodent Bait Sales		(10,000)	(10,000)	-
	Sales of rodent baits to the public will decrease due to the cancellation of a product registration and changes in the legal use of another bait manufactured by the Department. These changes are the result of changes made by the California Department of Food and Agriculture. Supplies to make these baits has been decreased as well. Appropriations are comprised of a reduction in services/supplies, and a revenue reduction in other revenue.				
	Total	-	119,211	119,211	-

California Grazing

MISSION STATEMENT

The California Grazing program improves the federal rangeland leased by private ranchers in the county by utilizing U.S. grazing fees allocated to the county for this purpose.

DESCRIPTION OF MAJOR SERVICES

The California Grazing budget funds a variety of range improvement projects such as cattle guards, fencing, pipelines, tanks and other water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife representative, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The BLM, the federal agency responsible for leasing the grazing allotments to the ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing leases by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on the federal lands. The county acts in a trustee capacity for these funds.

There is no staffing associated with this budget unit.

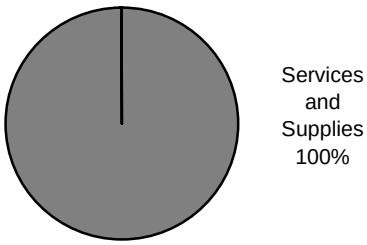
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	148,825	12,946	147,792
Departmental Revenue	8,585	6,000	9,112	8,800
Fund Balance		142,825		138,992

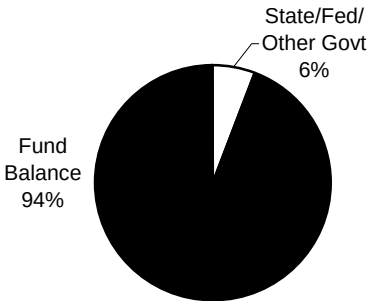
Expenditures in the California Grazing budget are less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. The amount not expended in 2003-04 has been carried over to the subsequent year's budget.

Revenue received has increased because ranchers are paying more grazing allotment fees to the federal government than expected. Anticipated reductions in grazing land, due to environmental restrictions on the use of the land, have not occurred.

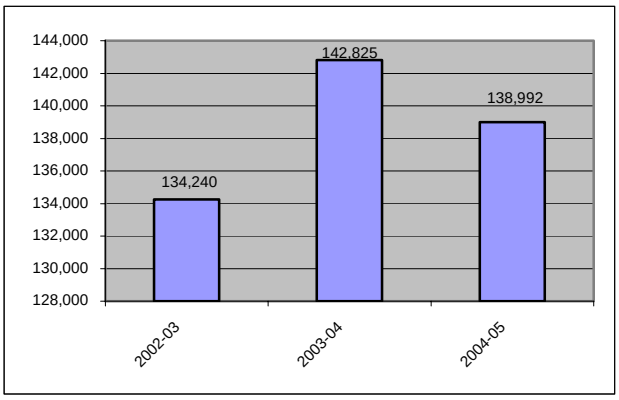
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Agriculture/Weights and Measures
FUND: California Grazing

BUDGET UNIT: SCD ARE
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	12,946	148,825	148,825	(1,033)	147,792
Total Appropriation	12,946	148,825	148,825	(1,033)	147,792
Departmental Revenue					
State, Fed or Gov't Aid	9,112	6,000	6,000	2,800	8,800
Total Revenue	9,112	6,000	6,000	2,800	8,800
Fund Balance		142,825	142,825	(3,833)	138,992

DEPARTMENT: Agriculture/Weights and Measures
FUND: California Grazing
BUDGET UNIT: SCD ARE

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**148,825**	**6,000**	**142,825**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**148,825**	**6,000**	**142,825**
Board Approved Changes to Base Budget	**-**	**(1,033)**	**2,800**	**(3,833)**
TOTAL 2004-05 FINAL BUDGET	**-**	**147,792**	**8,800**	**138,992**

DEPARTMENT: **Agriculture/Weights and Measures**
FUND: **California Grazing**
BUDGET UNIT: **SCD ARE**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Service and Supplies adjustment	-	(1,033)	-	(1,033)
	Decrease (-$2,254) in appropriations (special department expense) based on the estimated reduction of financing sources (fund balance and revenues). ****Final Budget Adjustment - technical adjustment based on actual fund balance (increase of $1,221).**				
2.	Revenue Adjustment	-	-	2,800	(2,800)
	Grazing fees paid by ranchers to the Federal Government for the use of Federal land have averaged more than budgeted during the last two fiscal years so the anticipated revenue has been increased.				
	Total	-	(1,033)	2,800	(3,833)

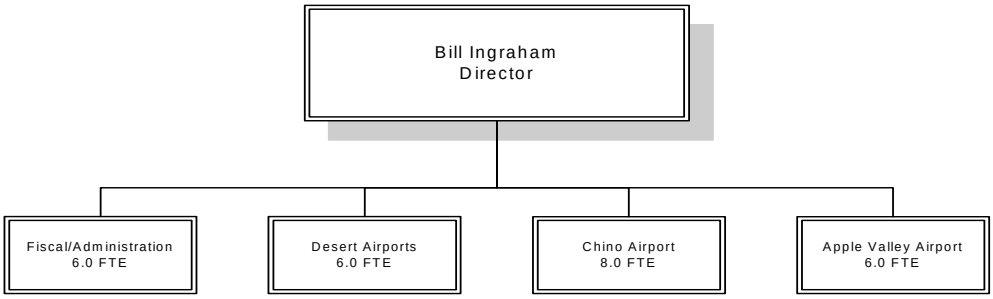
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

AIRPORTS
Bill Ingraham

MISSION STATEMENT

The San Bernardino County Department of Airports plans, organizes and directs the county's airport and aviation system to provide high-quality aviation facilities and services in a safe and efficient manner, optimizing the benefit to the communities and citizens of the county

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Airports	2,503,423	2,468,134	35,289		27.0
Chino Airport Commercial Hangars	517,824	503,561		14,263	-
TOTAL	3,021,247	2,971,695	35,289	14,263	27.0

DESCRIPTION OF MAJOR SERVICES

The Department of Airports provides for the management, maintenance, and operation of six airports (Apple Valley, Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and provides technical support to San Bernardino International Airport (a Joint Powers Authority comprised of the county and the cities of Colton, Highland, Loma Linda and San Bernardino). The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration (FAA) general aviation requirements.

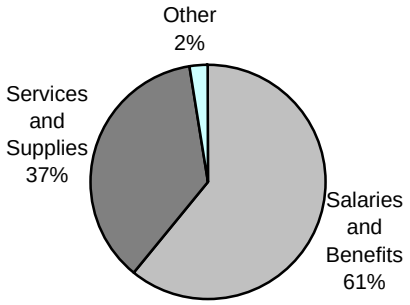
Airports

BUDGET AND WORKLOAD HISTORY

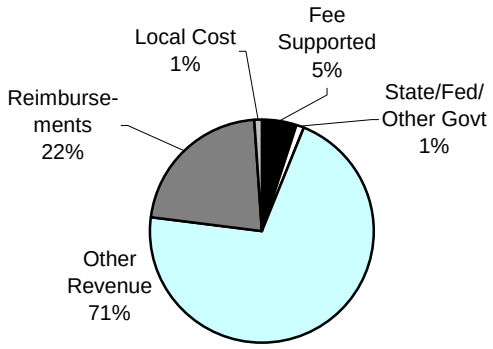
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,341,857	2,461,753	2,466,739	2,503,423
Departmental Revenue	2,279,907	2,422,940	2,443,911	2,468,134
Local Cost	61,950	38,813	22,828	35,289
Budgeted Staffing		28.9		27.0
Workload Indicators				
Maintenance Hours:				
Chino Airport	11,891	11,800	11,034	11,000
Barstow/Daggett Airport	5,596	7,200	4,433	6,700
Apple Valley Airport	5,996	7,200	4,452	7,200
Needles Airport	883	600	640	800
Twentynine Palms Airport	502	600	720	600
Baker Airport	221	120	80	100

Total budgeted maintenance hours for 2004-05 are projected to decrease by 1,120 because of the department's recommendation to defund 1.9 public services employees due to budgetary constraints. The primary function of these employees was to assist the department with maintenance duties at the airports. While critical maintenance tasks will be performed, the reduction will increase intervals between routine maintenance activities.

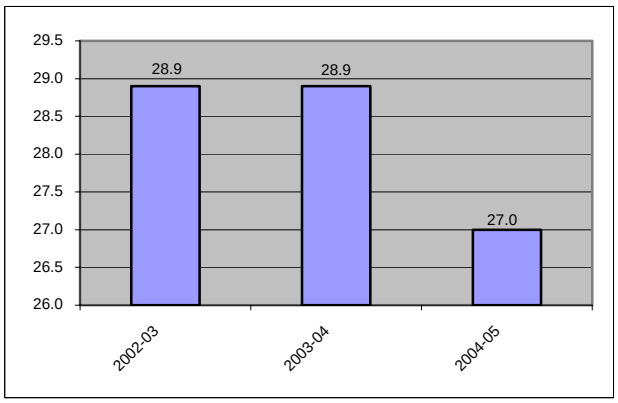
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



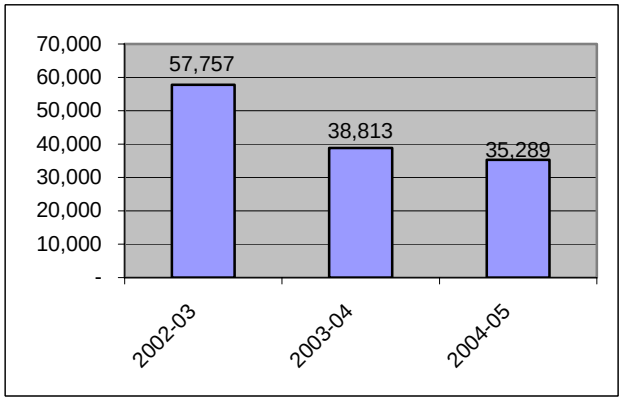
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Airports
FUND: General

BUDGET UNIT: AAA APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,655,536	1,830,950	1,955,908	(10,101)	1,945,807
Services and Supplies	1,330,606	1,240,771	1,483,158	(310,464)	1,172,694
Central Computer	5,182	5,182	9,834	-	9,834
Other Charges	49,254	49,255	49,255	(2,262)	46,993
Transfers	14,685	21,910	21,910	7,276	29,186
Total Exp Authority	3,055,263	3,148,068	3,520,065	(315,551)	3,204,514
Reimbursements	(606,024)	(686,315)	(686,315)	(14,776)	(701,091)
Total Appropriation	2,449,239	2,461,753	2,833,750	(330,327)	2,503,423
Operating Transfers Out	17,500	-	-	-	-
Total Requirements	2,466,739	2,461,753	2,833,750	(330,327)	2,503,423
Departmental Revenue					
Use of Money and Prop	2,089,022	2,156,313	2,156,313	47,321	2,203,634
State, Fed or Gov't Aid	40,301	40,000	40,000	-	40,000
Current Services	272,241	166,627	166,627	(9,627)	157,000
Other Revenue	35,147	60,000	60,000	7,500	67,500
Other Financing Sources	7,200	-	-	-	-
Total Revenue	2,443,911	2,422,940	2,422,940	45,194	2,468,134
Local Cost	22,828	38,813	410,810	(375,521)	35,289
Budgeted Staffing		28.9	28.9	(1.9)	27.0

DEPARTMENT: Airports
FUND: General
BUDGET UNIT: AAA APT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**28.9**	**2,461,753**	**2,422,940**	**38,813**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	124,958	-	124,958
Internal Service Fund Adjustments	-	250,563	-	250,563
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**375,521**	**-**	**375,521**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(3,524)**	**-**	**(3,524)**
TOTAL BOARD APPROVED BASE BUDGET	**28.9**	**2,833,750**	**2,422,940**	**410,810**
Board Approved Changes to Base Budget	**(1.9)**	**(330,327)**	**45,194**	**(375,521)**
TOTAL 2004-05 FINAL BUDGET	**27.0**	**2,503,423**	**2,468,134**	**35,289**

DEPARTMENT: Airports
FUND: General
BUDGET UNIT: AAA APT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits	(1.9)	(10,101)	-	(10,101)
* 1.0 Airport Operations Supervisor ($66,930) is being added to supervise maintenance and construction activity at the desert airports (excluding Apple Valley Airport) primarily due to a significant increase in development activity at the airports. * 1.0 vacant Airports Real Estate Coordinator ($53,906) is being defunded because leasing support activity within the department is being decentralized to the individual airports for enhanced services to tenants and other airport users. * A total of 1.9 extra-help Public Service Employees ($45,125) who have been assisting the Department with a variety of maintenance duties have been defunded due to budgetary constraints. * Additional costs primarily due to step increases ($17,000) * Additional support from the Real Estate Services Department ($5,000) for increased Chino Airport leasing activity.				
2. Services and Supplies	-	(310,464)	-	(310,464)
* The department will be deferring 46.5% (or $347,000) of its portion of property insurance allocated for recapturing reserves. This deferment will be over a period of four years. Current insurance premiums are fully funded. * Increased general maintenance costs ($19,036) for hangars and other buildings located at County airports. * Increased costs ($17,500) for operating the Wastewater Treatment Plant at the Barstow/Daggett Airport.				
3. Other Charges	-	(2,262)	-	(2,262)
Reduced interest amount paid on State loans used to fund improvements at Chino Airport.				
4. Transfers	-	7,276	-	7,276
Increased charges for Human Resources employee relations support and ED/PSG computer services support.				
5. Reimbursements	-	(14,776)	-	(14,776)
* Increased MOU, Retirement, and Workers Compensation costs for Apple Valley Airport staff results in additional reimbursement of salary costs for this budget unit ($39,903). * A portion of deferred property insurance charges are allocated to Apple Valley Airport and the Commercial Hangars at Chino Airport, thus reducing the amount of reimbursements from those two budget units ($25,127).				
6. Use of Money and Property	-	-	47,321	(47,321)
This increase in revenue represents an annual inflationary adjustment in existing airport leases together with anticipated revenue from leasing facilities that are currently vacant.				
7. Charges for Current Services	-	-	(9,627)	9,627
An analysis of current year fuel flowage fees received on aviation fuels and oils indicates that revenue for FY 2004-05 will be slightly less than the amount budgeted in FY 2003-04.				
8. Other Revenue	-	-	7,500	(7,500)
Additional revenue from increased charges to an airport tenant for wastewater services at Barstow/Daggett.				
Total	(1.9)	(330,327)	45,194	(375,521)

Chino Airport Commercial Hangar Facility

DESCRIPTION OF MAJOR SERVICES

The Department of Airports manages, maintains, and operates the Chino Airport Commercial Hangar complex. The Commercial Hangars were constructed in 1987 with proceeds from a 30-year bond issue. In addition to maintenance expenses, appropriations are budgeted annually for insurance costs. Appropriations for this budget unit are financed from rental revenues and available fund balance. The debt service payment related to the outstanding bond issue will be financed by the county general fund for 2004-05.

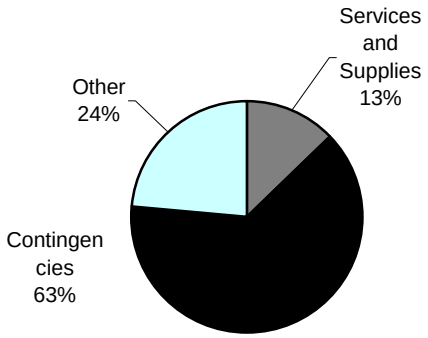
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

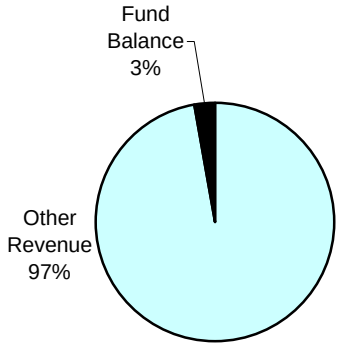
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	893,454	1,171,133	954,887	517,824
Departmental Revenue	316,038	438,809	236,825	503,561
Fund Balance		732,324		14,263

Actual revenues for 2003-04 were $201,984 less than budget due to vacancies at the hangar facility during the year.

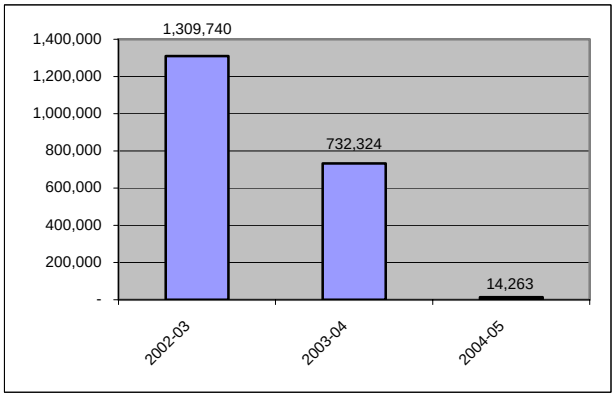
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Airports
FUND: Chino Airport Commercial Hangars

BUDGET UNIT: RCI APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	28,821	66,000	66,000	-	66,000
Transfers	926,066	994,376	994,376	(872,293)	122,083
Contingencies	-	110,757	110,757	218,984	329,741
Total Appropriation	954,887	1,171,133	1,171,133	(653,309)	517,824
Departmental Revenue					
Use of Money and Prop	230,587	438,809	438,809	64,752	503,561
Current Services	5,783	-	-	-	-
Other Revenue	455	-	-	-	-
Total Revenue	236,825	438,809	438,809	64,752	503,561
Fund Balance		732,324	732,324	(718,061)	14,263

DEPARTMENT: Airports
FUND: Chino Airport Commercial Hangars
BUDGET UNIT: RCI APT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**1,171,133**	**438,809**	**732,324**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,171,133**	**438,809**	**732,324**
Board Approved Changes to Base Budget	**-**	**(653,309)**	**64,752**	**(718,061)**
TOTAL 2004-05 FINAL BUDGET	**-**	**517,824**	**503,561**	**14,263**

DEPARTMENT: **Airports**
FUND: **Chino Airport Commercial Hangars**
BUDGET UNIT: **RCI APT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Transfers	-	(872,293)	-	(872,293)
	* Reduced transfers to the County General Fund ($856,251) because for FY 2004-05 the General Fund will be financing the entire debt service cost of the outstanding Certificates of Participation issued to construct the Chino hangars. * The Airports Department is deferring 46.5% of its portion of property insurance allocated for recapturing reserves. A portion of this deferment is allocated to the Commercial Hangars, thus reducing the amount of transfers to the Airports Department by an additional $16,042.				
2.	Contingencies	-	218,984	-	218,984
	The decreased debt service requirement for FY 2004-05 will result in additional funds available for this budget unit. The Department is recommending that these additional funds, in the amount of $236,732, be set aside in contingencies. **** Final Budget Adjustment - Contingencies have been reduced by $17,748 due to actual fund balance for FY 2004-05 being less than anticipated.**				
3.	Revenue from Use of Money and Property	-	-	64,752	(64,752)
	Existing rental agreements are anticipated to generate additional revenues for FY 2004-05.				
	Total	-	(653,309)	64,752	(718,061)

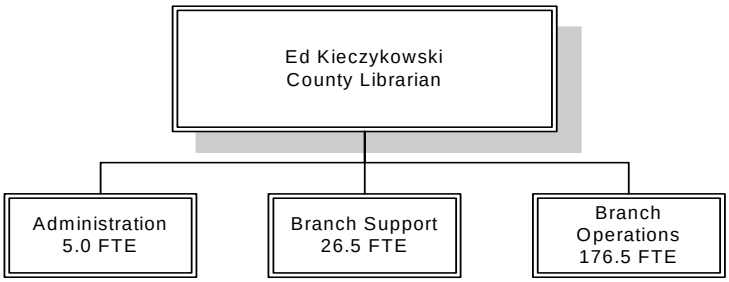
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

LIBRARY
Ed Kieczykowski

MISSION STATEMENT

The San Bernardino County Library provides equal access to information services and materials for all residents of the County of San Bernardino. The Library actively promotes its information services, materials and programs for the informational, educational, cultural and recreational needs of all residents of San Bernardino County.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Library provides public library services through a network of 29 branches in unincorporated areas and 18 incorporated cities within the county. Two bookmobiles are utilized to reach people who live in sparsely populated areas or are unable to visit the traditional branches. The County Library also operates a specialized bookmobile unit in the High Desert that provides literacy and school readiness programming to young children and their parents or caregivers. The County Library provides access to information through its collection of 1,200,000 items as well as 500 Internet Accessible Public computers. The public computers also provide access to a number of on-line databases and other electronic resources. Electronic access to County Library's collection of materials is available through the Internet, and daily delivery services provide for materials to be shared among the various branches. Cultural and educational programs for all ages, including literacy services and other specialized programs, are provided at the branch locations. In addition, county recorder services are located at the Apple Valley, Fontana, and Montclair branch libraries.

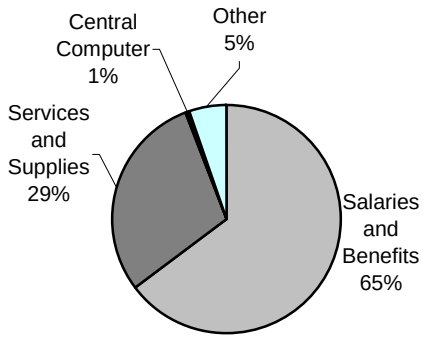
The County Library is financed primarily through dedicated property tax revenues and is also supported by local "Friends of the Library" organizations that financially assist Library branches in local communities. A total of 1,500 volunteers, performing a variety of tasks, also assist in supporting local libraries.

BUDGET AND WORKLOAD HISTORY

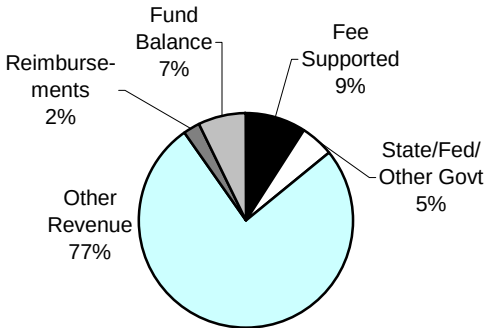
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	11,536,150	11,561,194	11,865,551	12,529,628
Total Financing Sources	11,697,656	10,875,152	12,106,011	11,598,935
Fund Balance		686,042		930,693
Budgeted Staffing		209.2		209.0
Workload Indicators				
Circulation	2,902,322	2,900,000	2,716,652	2,620,000
Reference	547,728	625,000	390,437	390,000
Branches	29	29	29	29
Total Branch Hours	67,864	67,800	67,800	67,800
Total Patron Visits	3,309,508	3,350,000	3,318,250	3,350,000

Actual revenues for 2003-04 exceeded budget by approximately $1.2 million mainly due to property taxes surpassing projections by $543,091, as well as Board approval of a $500,000 operating transfer from the county general fund for the purchase of additional library materials.

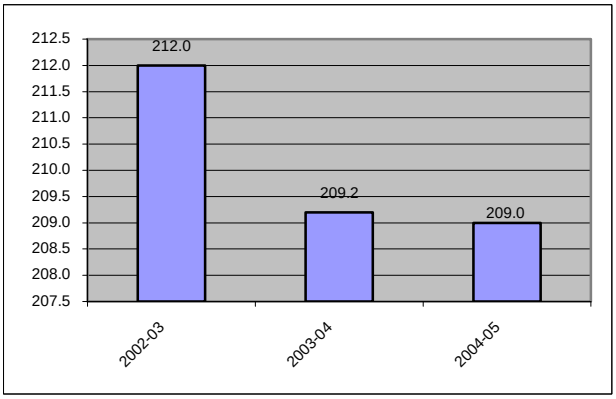
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



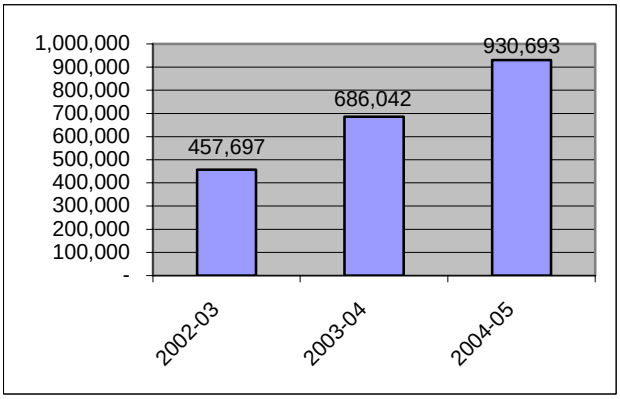
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Library
FUND: County Library

BUDGET UNIT: SAP CLB
FUNCTION: Education
ACTIVITY: Library

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	7,470,208	7,804,504	7,511,423	800,419	8,311,842
Services and Supplies	3,789,138	3,214,579	2,858,345	910,600	3,768,945
Central Computer	72,476	73,009	94,402	-	94,402
Other Charges	112,916	112,925	112,925	(157)	112,768
Improvement to Structures	-	150,000	150,000	(100,000)	50,000
Transfers	495,752	520,707	520,707	(13,881)	506,826
Total Exp Authority	11,962,045	11,875,724	11,247,802	1,596,981	12,844,783
Reimbursements	(293,829)	(314,530)	(314,530)	(625)	(315,155)
Total Appropriation	11,668,216	11,561,194	10,933,272	1,596,356	12,529,628
Operating Transfers Out	197,335	-	-	-	-
Total Requirements	11,865,551	11,561,194	10,933,272	1,596,356	12,529,628
Departmental Revenue					
Taxes	8,793,740	8,250,649	7,648,877	939,448	8,588,325
State, Fed or Gov't Aid	820,792	643,903	643,903	(8,903)	635,000
Current Services	1,054,161	1,080,000	1,080,000	93,400	1,173,400
Other Revenue	476,318	612,600	612,600	(172,240)	440,360
Total Revenue	11,145,011	10,587,152	9,985,380	851,705	10,837,085
Operating Transfers In	961,000	288,000	261,850	500,000	761,850
Total Financing Sources	12,106,011	10,875,152	10,247,230	1,351,705	11,598,935
Fund Balance		686,042	686,042	244,651	930,693
Budgeted Staffing		209.2	171.8	37.2	209.0

DEPARTMENT: County Library
FUND: County Library
BUDGET UNIT: SAP CLB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**209.2**	**11,561,194**	**10,875,152**	**686,042**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	464,772	464,772	-
Internal Service Fund Adjustments	-	100,254	100,254	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**565,026**	**565,026**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	19,572	19,572	-
Subtotal	**-**	**19,572**	**19,572**	**-**
Impacts Due to State Budget Cuts	**(37.4)**	**(1,212,520)**	**(1,212,520)**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**171.8**	**10,933,272**	**10,247,230**	**686,042**
Board Approved Changes to Base Budget	**37.2**	**1,596,356**	**1,351,705**	**244,651**
TOTAL 2004-05 FINAL BUDGET	**209.0**	**12,529,628**	**11,598,935**	**930,693**

DEPARTMENT: County Library
FUND: County Library
BUDGET UNIT: SAP CLB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	37.2	800,419	-	800,419
	* 0.6 addition to a Library Program Coordinator ($39,924) that was partially funded in FY 2003-04. * 0.4 decrease for a Library Regional Manager position ($34,632) to allow for mid-year recruitment to replace the retiring incumbent. * Defund 0.4 vacant Library Associate ($22,000) * Additional amount budgeted primarily the result of step increases ($39,702) **** Final Budget Adjustment - Board-approved policy item to restore 37.4 budgeted positions (totaling $777,425 in appropriations) as a result of the State Budget adoption having a significantly less impact on the Department than originally anticipated.**				
2.	Services and Supplies		910,600	-	910,600
	* Projected increase in reimbursement to Friends of the Library for video rentals ($115,000) * Increased vehicle charges estimated for FY 2004-05 ($21,000) * Decrease in programming costs charged by ISD due to the ability to use internal staff for most project work ($55,801) * Decrease in COWCAP Charges ($29,014) * Net increase of adjustments to all other services and supplies (23,999). **** Final Budget Adjustment - Appropriations for noninventoriable equipment and maintenance charges increased by $235,416 and $100,000 respectively due to the fund balance for FY 2004-05 being greater than anticipated ($242,016) and Board approval of the department's fee requests ($93,400).** **** Final Budget Adjustment - Appropriations for the purchase of library materials increased by $500,000 resulting from Board approval of a policy item to augment the department's book budget.**				
3.	Other Charges	-	(157)	-	(157)
	Minimal decrease in interest charges for the Apple Valley Construction Loan.				
4.	Improvements to Structures	-	(100,000)	-	(100,000)
	Decrease due to the completion of improvement projects during FY 2003-04 at the Adelanto, 29 Palms, and Lucerne Valley branch libraries.				
5.	Transfers	-	(13,881)	-	(13,881)
	Decrease primarily the result of reduced rent payments transferred to the Real Estate Services Department.				
6.	Reimbursements	-	(625)	-	(625)
	Minimal change in reimbursements anticipated for FY 2004-05.				
7.	Taxes	-	-	939,448	(939,448)
	Additional property tax revenues of $162,023 are projected based on estimates provided by the County's Auditor/Controller-Recorder. **** Final Budget Adjustment - Revenues have been increased by $777,425 due to the State Budget adoption resulting in no ERAF shift of property taxes from County Library to the State.**				
8.	State, Federal, or Other Governmental Aid	-	-	(8,903)	8,903
	Reduced funds from the State for literacy programs.				
9.	Current Services	-	-	93,400	(93,400)
	**** Final Budget Adjustment - Library revenues have been increased due to Board approval of the Department's fee requests.**				
10.	Other Revenue	-	-	(172,240)	172,240
	* Reduced First Five Grant Funding ($125,000) * Reduction in federal E-Rate reimbursements ($82,740) * No further property tax loss payments from the City of Rancho Cucamonga ($50,000) * Other various minor decreases ($4,500) * Increased donations from the Friends of the Library ($90,000)				
11.	Operating Transfer In	-	-	500,000	(500,000)
	**** Final Budget Adjustment - Operating Transfers from the County General Fund increased by $500,000 resulting from Board approval of a policy item to augment the Department's book budget.**				
	Total	37.2	1,596,356	1,351,705	244,651

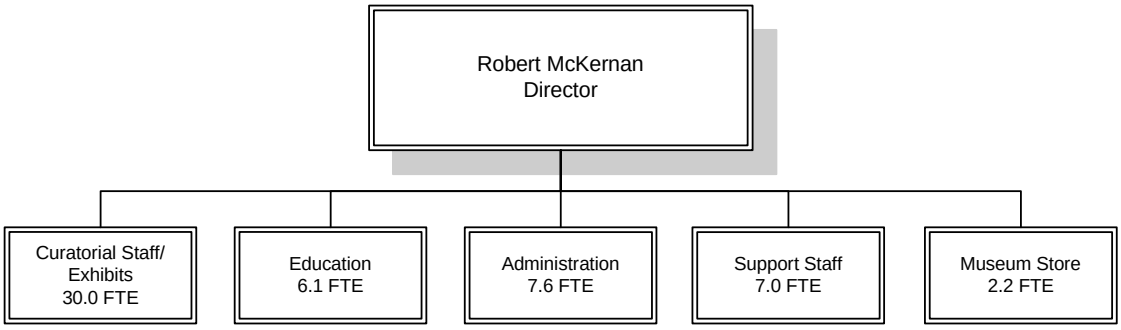
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

COUNTY MUSEUM
Robert L. McKernan

MISSION STATEMENT

The San Bernardino County Museum maintains and develops unique cultural and natural science collections related to the region and the greater Southwestern United States. Through responsible collection, preservation, exhibition, and education, the County Museum inspires the public to achieve a deeper understanding of their cultural and natural history.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
County Museum	3,829,730	2,315,417	1,514,313		51.7
Museum Store	165,541	169,650		4,109	2.2
TOTAL	3,995,271	2,485,067	1,514,313	4,109	53.9

County Museum

DESCRIPTION OF MAJOR SERVICES

The Museum provides cultural and educational programs and activities for the public at its main facility in Redlands and the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These programs and activities involve the preservation of cultural and natural heritage collections, display of permanent and special exhibitions, and care and preservation of historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning and awareness through community outreach, partnerships with educational institutions, and research that enhances both the collections and educational services. Permanent and loaned collections are preserved for the benefit of the public and the scientific community. The County Museum has been accredited from the American Association of Museums since February 23, 1973. In 2002, the Museum received its decennial accreditation that will continue through 2012.

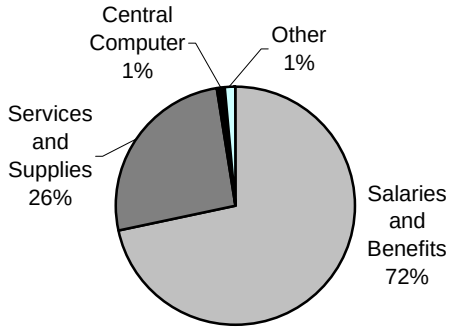
The Museum is comprised of the following divisions: Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. All divisions provide educational services for families, the general public, school groups, educators, and scholars at the main Museum facility and historic sites. In addition, the Biological Science and the Geological Sciences divisions conduct scientific field research and studies for public and private agencies. This research consists of both short and long-term field studies resulting in significant revenue for the department. A portion of this revenue is used to support other Museum programs and activities. Furthermore, this field research results in valuable collections being accessioned into the museum collections that are curated and exhibited for public education at the main facility and historic sites.

BUDGET AND WORKLOAD HISTORY

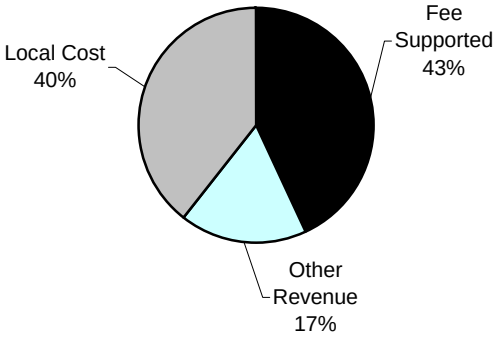
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,069,878	3,844,442	3,520,147	3,829,730
Departmental Revenue	2,676,985	2,231,590	1,916,796	2,315,417
Local Cost	1,392,893	1,612,852	1,603,351	1,514,313
Budgeted Staffing		52.5		51.7
Workload Indicators				
Total Attendance	65,185	70,000	67,098	72,000
Collected Lots, Objects and Specim	1,500,000	1,510,000	1,510,000	1,550,000
Research Revenue	2,088,020	1,648,500	1,234,546	1,342,300

The proposed reduction in research revenue for 2004-05 is largely based on a decrease in the number of research projects scheduled for the upcoming year. This decrease is due to several projects being completed during 2003-04, primarily the United States Bureau of Reclamation lower Colorado River studies. However, these reductions are being partially offset by research projects for Nevada Power and the United States Forest Service.

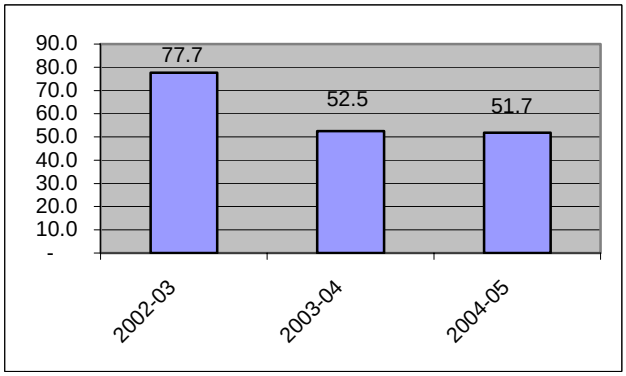
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



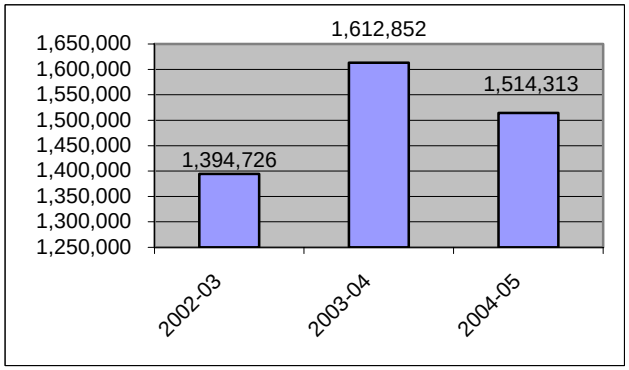
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Museum
FUND: General

BUDGET UNIT: AAA CCM
FUNCTION: Cultural Services
ACTIVITY: Museums

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	2,637,869	2,707,230	2,735,741	6,160	2,741,901
Services and Supplies	811,893	1,086,783	928,592	62,866	991,458
Central Computer	29,423	29,423	40,564	-	40,564
Improvement to Structures	-	-	-	23,000	23,000
Equipment	9,630	9,800	9,800	13,000	22,800
Transfers	32,186	36,206	36,206	(26,199)	10,007
Total Exp Authority	3,521,001	3,869,442	3,750,903	78,827	3,829,730
Reimbursements	(854)	(25,000)	(25,000)	25,000	-
Total Appropriation	3,520,147	3,844,442	3,725,903	103,827	3,829,730
Departmental Revenue					
Use of Money and Prop	42,345	56,550	56,550	(9,050)	47,500
State, Fed or Gov't Aid	4,000	4,000	4,000	(1,800)	2,200
Current Services	1,495,430	2,010,201	2,020,201	(367,098)	1,653,103
Other Revenue	361,759	145,839	145,839	455,775	601,614
Other Financing Sources	1,850	-	-	-	-
Total Revenue	1,905,384	2,216,590	2,226,590	77,827	2,304,417
Operating Transfers In	11,412	15,000	15,000	(4,000)	11,000
Total Financing Sources	1,916,796	2,231,590	2,241,590	73,827	2,315,417
Local Cost	1,603,351	1,612,852	1,484,313	30,000	1,514,313
Budgeted Staffing		52.5	50.5	1.2	51.7

DEPARTMENT: County Museum
FUND: General
BUDGET UNIT: AAA CCM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**52.5**	**3,844,442**	**2,231,590**	**1,612,852**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	172,692	-	172,692
Internal Service Fund Adjustments	-	38,251	-	38,251
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**210,943**	**-**	**210,943**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(185,301)	10,000	(195,301)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(185,301)**	**10,000**	**(195,301)**
Impacts Due to State Budget Cuts	**(2.0)**	**(144,181)**	**-**	**(144,181)**
TOTAL BOARD APPROVED BASE BUDGET	**50.5**	**3,725,903**	**2,241,590**	**1,484,313**
Board Approved Changes to Base Budget	**1.2**	**103,827**	**73,827**	**30,000**
TOTAL 2004-05 FINAL BUDGET	**51.7**	**3,829,730**	**2,315,417**	**1,514,313**

DEPARTMENT: County Museum
FUND: General
BUDGET UNIT: AAA CCM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	1.2	6,160	-	6,160
	* Due to reduced revenues resulting from fewer research projects, the department is proposing to defund 1.0 vacant Professional Biologist and 1.0 Museum Educator for a total savings of $100,199. * The department is adding 2.5 Public Service Employees ($63,296) and 0.7 Contract Project Coordinator ($28,290) to assist with the development of the Inland Empire Archival Heritage Center and Web Module. This project is funded by a grant from the Institute of Museum and Library Services (IMLS). * 0.5 decrease in budgeted staff due to reductions in the number of hours worked for various positions. This results in a $23,657 savings. * Step increases result in an additional $28,430 budgeted for FY 2004-05. **** Final Budget Adjustment - Funding for a 0.5 Exhibit Technician position ($10,000) was restored due to Board approval of the Department's fee request.**				
2.	Services and Supplies	-	62,866	-	62,866

	* Increase for development of the Inland Empire Archival Heritage Center & Web Module ($220,000).
	* Decreases to the following:
	  * Professional Services ($55,000)
	  * Vehicle charges ($29,073)
	  * office expense ($26,576)
	  * temporary help services ($18,706)
	  * travel expenses ($14,160)
	  * communications expenses ($14,127)
	  * custodial services ($10,800)
	  * various other charges ($18,692)
	
	**** Final Budget Adjustment - Board approval of a policy item restored $30,000 for the Department's maintenance budget.**				

3.	Improvements to Structures	-	23,000	-	23,000
	Purchase of Compact Storage for History Division to be funded by the IMLS grant.				
4.	Equipment	-	13,000	-	13,000
	Purchase of ARGUS web module and server.				
5.	Transfers	-	(26,199)	-	(26,199)
	Elimination of offsite leased office space. Administrative staff was relocated to the main museum so this rental expense could be terminated.				
6.	Reimbursements	-	25,000	-	25,000
	Biology research work for the Special Districts Department will be completed in FY 2003-04.				
7.	Revenue From Use of Money and Property	-	-	(9,050)	9,050
	Decrease in historic site weddings projected based on current trends.				
8.	State, Federal, or Other Governmental Aid	-	-	(1,800)	1,800
	Reduction in State Contract with the Archaeological Institute Center (AIC).				
9.	Current Services Revenue	-	-	(367,098)	367,098
	Decrease of $377,098 is primarily the result of reduced research revenue due to the completion of several projects, as well as a decline in school group attendance at the Museum. These decreases are partially offset by the addition of the Western Center Project. **** Final Budget Adjustment - Revenues have been increased by $10,000 resulting from Board approval of the Department's fee request.**				
10.	Other Revenue	-	-	455,775	(455,775)
	* Revenue from IMLS grant ($512,013). * Revenue from the Museum's Special Revenue Fund ($20,901) to assist with financing operations. * Contribution from the Museum Association to offset a portion of marketing costs ($9,200). * Decreased contributions and donations ($86,339) from the Irvine Foundation grant and the Fedco grant.				
11.	Operating Transfers In	-	-	(4,000)	4,000
	Decrease in Museum store contribution based on net income projections for FY 2004/05.				
	Total	1.2	103,827	73,827	30,000

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Museum Store

DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store supports Museum operations and makes an annual financial contribution to the Museum.

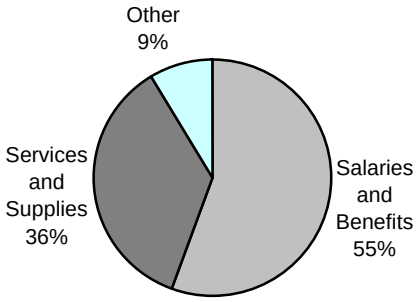
During 2003-04, the Board of Supervisors approved the concept of a food service program at the Museum to enhance customer service and satisfaction. As a result, the Garden Café was opened to offer sandwiches, salads, snack products, fresh fruit, pastries, and bottled beverages for Museum visitors.

BUDGET AND WORKLOAD HISTORY

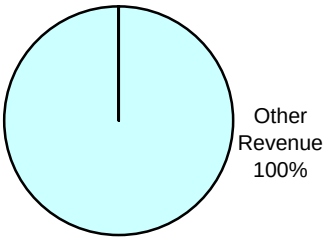
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	179,220	147,448	172,143	165,541
Departmental Revenue	174,800	148,400	179,163	169,650
Revenue Over/(Under) Expense	(4,420)	952	7,020	4,109
Budgeted Staffing		2.1		2.2
Fixed Assets	-	-	16,543	-
Unrestricted Net Assets Available at Year End	4,988		7,670	
Workload Indicators				
Purchases for Resale	72,330	46,380	59,193	55,000
Taxable Sales	174,800	148,400	155,108	169,650

In 2003-04 actual expenses and revenues exceeded budget due to the Museum's Garden Café, which commenced with operations during the year.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

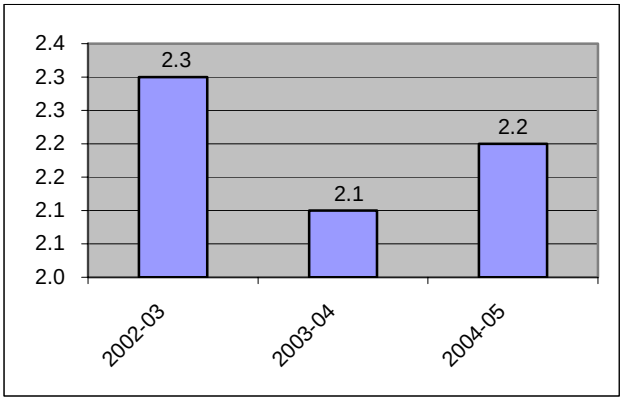


2004-05 BREAKDOWN BY FINANCING SOURCE

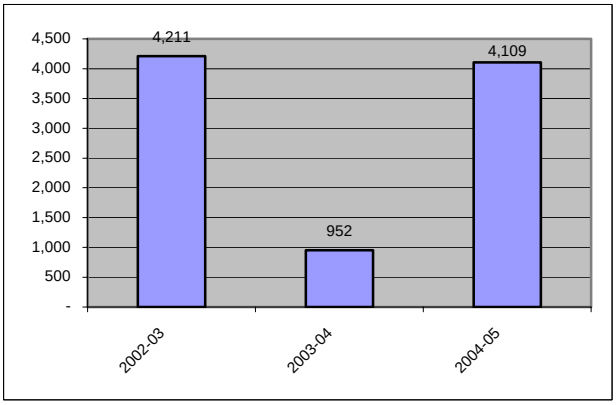


NOTE: This budget is expected to increase unrestricted net assets by $4,109.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Museum
FUND: Museum Store

BUDGET UNIT: EMM CCR
FUNCTION: Cultural Services
ACTIVITY: Museums

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	93,453	85,670	90,789	1,131	91,920
Services and Supplies	67,292	46,380	46,380	12,843	59,223
Transfers	398	398	398	-	398
Total Appropriation	161,143	132,448	137,567	13,974	151,541
Operating Transfers Out	11,000	15,000	15,000	(1,000)	14,000
Total Requirements	172,143	147,448	152,567	12,974	165,541
Departmental Revenue					
Other Revenue	176,163	148,400	153,519	16,131	169,650
Operating Transfers In	3,000	-	-	-	-
Total Financing Sources	179,163	148,400	153,519	16,131	169,650
Revenue Over/(Under) Exp	7,020	952	952	3,157	4,109
Budgeted Staffing		2.1	2.1	0.1	2.2
Fixed Assets					
Equipment	16,543	-	-	-	-
Total Fixed Assets	16,543	-	-	-	-

DEPARTMENT: County Museum
FUND: Museum Store
BUDGET UNIT: EMM CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**2.1**	**147,448**	**148,400**	**952**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	5,119	5,119	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**5,119**	**5,119**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**2.1**	**152,567**	**153,519**	**952**
Board Approved Changes to Base Budget	**0.1**	**12,974**	**16,131**	**3,157**
TOTAL 2004-05 FINAL BUDGET	**2.2**	**165,541**	**169,650**	**4,109**

DEPARTMENT: **County Museum**
FUND: **Museum Store**
BUDGET UNIT: **EMM CCR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

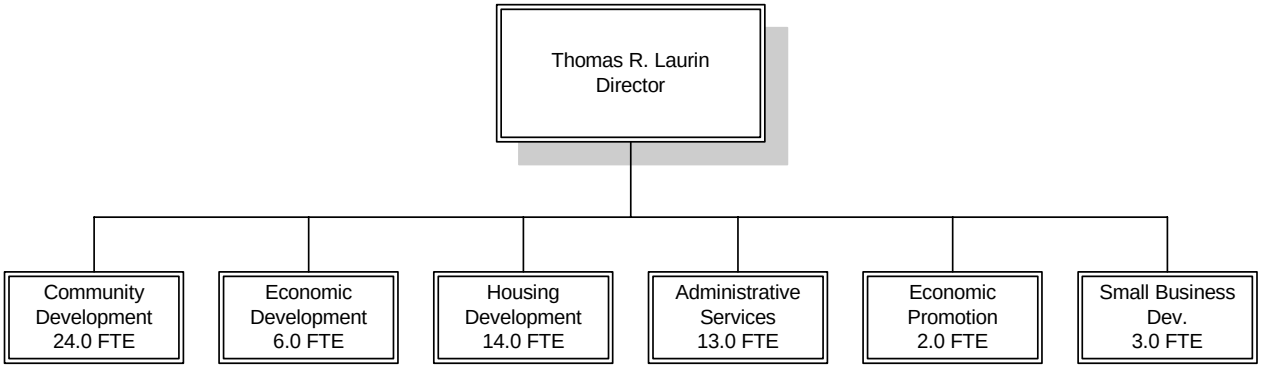
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	0.1	1,131	-	(1,131)
	Increase of 0.1 Public Service Employee to assist with operation of the Museum Café.				
2.	Services and Supplies	-	12,843	-	(12,843)
	Increase in purchases for resale and food items for the café.				
3.	Operating Transfers Out	-	(1,000)	-	1,000
	$4,000 decrease in contribution to the County Museum (General Fund), partially offset by a $3,000 increase to the Museum's Special Revenue Fund.				
4.	Sales Revenue	-	-	16,131	16,131
	Increase in sales revenue based on anticipated attendance at the Museum for FY 2004/05.				
	Total	0.1	12,974	16,131	3,157

ECONOMIC AND COMMUNITY DEVELOPMENT
Thomas R. Laurin

MISSION STATEMENT

The Economic and Community Development Department works to improve the quality of life for residents of the county through the identification, obtainment and administration of local, state, federal and private funding resources available for community development, housing programs, and economic development.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
ECD Consolidated Spec. Revenue	57,598,486	40,455,119		17,143,367	58.0
Economic Promotion	991,122	-	991,122		2.0
Small Business Development	156,214	-	156,214		3.0
TOTAL	58,745,822	40,455,119	1,147,336	17,143,367	63.0

ECD Consolidated Special Revenue Funds

DESCRIPTION OF MAJOR SERVICES

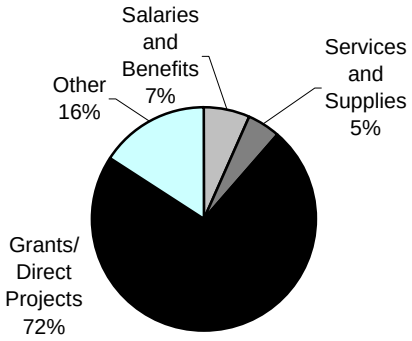
The Economic and Community Development department is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), the Home Investment Partnership Grant (HOME), the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department has received and will administer a United States Department of Agriculture Forest Service grant for Southern California Drought Assistance.

BUDGET AND WORKLOAD HISTORY

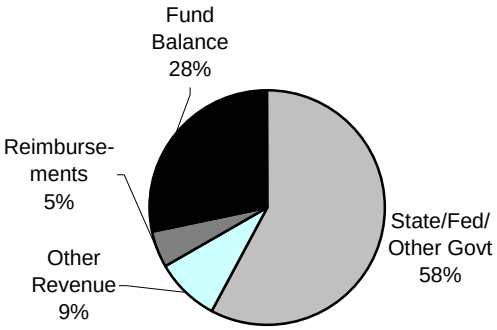
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	23,714,740	62,479,653	20,028,295	57,598,486
Departmental Revenue	25,026,053	45,674,109	20,274,741	40,455,119
Fund Balance		16,805,544		17,143,367
Budgeted Staffing		61.0		58.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of ECD's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpended and unrealized amounts in 2003-04 have been carried over to the subsequent year's budget.

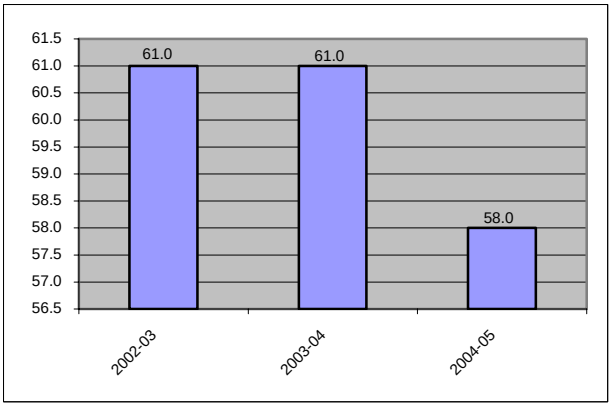
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



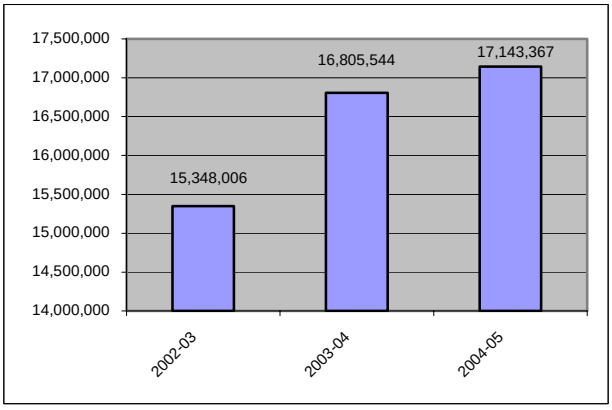
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: Economic and Community Dev

BUDGET UNIT: ECD Consolidated
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,551,394	3,898,062	4,134,421	(162,339)	3,972,082
Services and Supplies	1,621,860	2,404,534	2,426,961	557,611	2,984,572
Grants/Direct Projects	11,707,770	51,887,647	51,887,647	(7,899,861)	43,987,786
Central Computer	34,249	34,249	41,095	-	41,095
Transfers	4,454,809	5,940,991	5,940,991	1,696,068	7,637,059
Total Exp Authority	21,370,082	64,165,483	64,431,115	(5,808,521)	58,622,594
Reimbursements	(2,291,133)	(1,898,138)	(1,898,138)	(1,125,970)	(3,024,108)
Total Appropriation	19,078,949	62,267,345	62,532,977	(6,934,491)	55,598,486
Operating Transfers Out	949,346	212,308	212,308	1,787,692	2,000,000
Total Requirements	20,028,295	62,479,653	62,745,285	(5,146,799)	57,598,486
Departmental Revenue					
Taxes	31,038	-	-	40,000	40,000
Fines and Forfeitures	6,897	1,500	1,500	8,500	10,000
Use of Money and Prop	646,167	835,453	835,453	(46,053)	789,400
State, Fed or Gov't Aid	13,907,410	35,439,011	35,439,011	(455,337)	34,983,674
Other Revenue	5,682,429	9,398,145	9,398,145	(4,766,100)	4,632,045
Other Financing Sources	800	-	-	-	-
Total Revenue	20,274,741	45,674,109	45,674,109	(5,218,990)	40,455,119
Fund Balance		16,805,544	17,071,176	72,191	17,143,367
Budgeted Staffing		61.0	61.0	(3.0)	58.0

DEPARTMENT: Economic and Community Dev
FUND: Economic and Community Dev
BUDGET UNIT: ECD Consolidated

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**61.0**	**62,479,653**	**45,674,109**	**16,805,544**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	236,359	-	236,359
Internal Service Fund Adjustments	-	29,273	-	29,273
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**265,632**	**-**	**265,632**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**61.0**	**62,745,285**	**45,674,109**	**17,071,176**
Board Approved Changes to Base Budget	**(3.0)**	**(5,146,799)**	**(5,218,990)**	**72,191**
TOTAL 2004-05 FINAL BUDGET	**58.0**	**57,598,486**	**40,455,119**	**17,143,367**

DEPARTMENT: Economic and Community Dev
FUND: Economic and Community Dev
BUDGET UNIT: ECD Consolidated

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	(3.0)	(162,339)	-	(162,339)
	There were 2 employees transferred into this consolidated fund, 1 FTE from AAA SBD to do work formerly done by contract worker, and 1 FTE from PSG Admin to CDBG Programs, $163,552. The department defunded 2 Program Manager positions ($177,246), A reclassification of an ECD Analyst II to a Fiscal Clerk II will save ($37,252). The elimination of a Clerk II position and 2 contract employee positions will save ($158,595). This reduction and restructuring was required to meet this year's budget limitations. An increase of $47,202 is due to opt out and miscellaneous benefit changes.				
2.	Service and Supplies		557,611	-	557,611
	There is an increase in services for CDBG projects by $218,460 (SBA). An increase of $184,618 is due to increased fund balance in IVDA Fund (SDK). Also, an increase of $148,300 is expected in services for administration (SAU). There will be a decrease in miscellaneous services of ($1,622). **** Final Budget Adjustment-Increase of $7,855 due to a higher than anticipated fund balance.**				
3.	Grants/Direct Projects	-	(7,899,861)	-	(7,899,861)
	There is a ($6,370,758) reduction in NIP projects due to lack of HUD homes to purchase and rehab (SAR). A reduction of ($3,548,688) in CDBG projects is budgeted due to grant and fund balance reduction (SBA). A reduction of HOME Grant funds by ($1,069,694) due to this years grant reduction and the expenditure of previous years rolled-over grant funds (SAS). A reduction of ($1,105,961) due to lower amount of Section 108 loans being completed (SBE). There will be an increase of $2,840,836 due to new Forest Service Grants (SBQ). A decrease of ($87,243) is budgeted in miscellaneous Grant projects. ****Final Budget Adjustment-Increase of $1,441,647 due to a higher than anticipated fund balance.**				
4.	Transfers	-	1,696,068	-	1,696,068
	This includes an increase of $1,266,541 in transfers for CDBG projects (SBA) due to more projects with county departments. There is a ($500,000) reduction due to an accounting change for capital improvements and a reduction of ($200,000) due to a reduction of projects assigned to County Departments in Economic Development Initiative EDI (SCS). An increase of $359,502 in Demolition projects (SBC). An increase of $105,000 is budgeted in services for NIP (SAR). An additional $30,000 is budgeted for HOME projects (SAS) and a $52,636 increase for Blight projects (SAT). The department plans an increase of $100,000 due to new Forest Service Grant (SBQ). An increase of $70,000 is budgeted for Micro Loan labor charges (SBW). There will be an increase of $42,597 in miscellaneous funds. **** Final Budget Adjustment-Increase $369,792 due to a higher than anticipated fund balance.**				
5.	Reimbursements	-	(1,125,970)	-	(1,125,970)
	An increase in reimbursements due to increase budgeted labor and service charges to other departmental funds. Fund SAU is a pass-through administration fund and needs to have a zero balance every year. This requires the other funds in the department to absorb their allocation of expenses. SAU increase is $1,111,208. This increase coincides with increased revenue in other departmental funds. **** Final Budget Adjustment-Increase of $14,762 due to a lower than anticipated fund balance.**				
6.	Operating Transfers Out	-	1,787,692	-	1,787,692
	There is a $1,500,000 increase budgeted in CDBG projects with A&E (SBA), and an increase of $500,000 in EDI project payments (SCS). A decrease of ($212,308) is budgeted in Demo (SBC). These first two increases are due to an accounting change. Charging object code 5030 instead of 5012 for capital improvements. The SBC Fund decrease is to charging object code 5012 instead of 5030.				
7.	Taxes	-	-	40,000	(40,000)
	An increase of $30,000 is due to Special Assessments Prior Year history in Demolition program (SBC). An increase of $10,000 in Delinquent Tax Collection in the Demolition program is budgeted this year. (SBC).				
8.	Fines and Forfeitures	-	-	8,500	(8,500)
	An increase in penalty collections is expected on Business Expansion Loans of $8,500 (SBR).				
9.	Rev from Use of Money and Property	-	-	(46,053)	46,053
	All interest earned from CDBG funds must be returned to the federal government. This reduction reflects the amount budgeted last year in error ($20,500). The reduction of ($30,000) for Business Expansion Loans due to last year's actual income (SBR). An increase of $4,447 miscellaneous funds is budgeted this year.				
10.	State Aid	-	-	(1,000)	1,000
	A reduction of ($1,000) is due to lack of SB90 funding from the state (SAU).				
11.	Federal Aid	-	-	(454,337)	454,337
	A decrease in funding for the Section 108 loan program of ($1,084,540) is due to less loans being done (SBE). A decrease of ($685,204) is due to the reduction in grant funds for the HOME program (SAS). A decrease of ($1,040,998) is due to the reduction of CDBG grant funds (SAU). A decrease of ($200,000) is due to the reduction of CDBG Rehabilitation funds (SAV). A decrease of ($387,614) is due to the reduction of CDBG grant funds (SBA). An increase of $2,890,836 is budgeted in SBQ due to the new Forest Service Grant (SBQ). An increase of $52,686 for Blight abatement is due to the increased grant allocation (SAT). An increase of $497 is budgeted in miscellaneous programs.				
12.	Other Revenue	-	-	(4,766,100)	4,766,100
	A decrease of ($6,000,000) is due to the NI programs low inventory of homes for resale (SAR). An increase of $850,000 is due to loan payoffs of HOME program assets (SAS). An increase of $208,000 is due to increase of Housing Rehabilitation loan payoffs (SAV). An increase of $180,000 is due to Business Expansion Loan payoffs (SBR). A decrease of ($4,100) is budgeted in other miscellaneous funds.				
	Total	(3.0)	(5,146,799)	(5,218,990)	72,191

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Economic Promotion

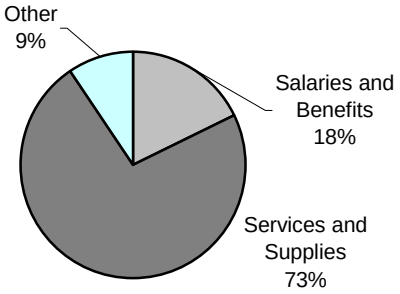
DESCRIPTION OF MAJOR SERVICES

The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorship of regional economic councils and helps support the Quad State Joint Powers Authority. In addition, many Priority Policy Needs identified by the Board of Supervisors, which relate to community and economic development are implemented by the department.

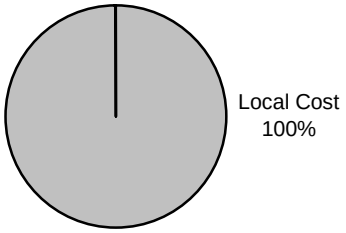
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	930,119	780,751	738,430	991,122
Departmental Revenue	67,872	-	5,659	-
Local Cost	862,247	780,751	732,771	991,122
Budgeted Staffing		2.0		2.0

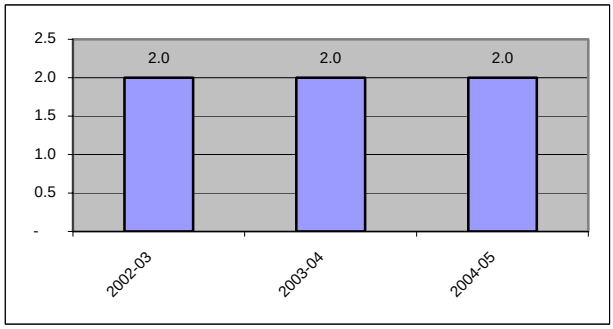
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



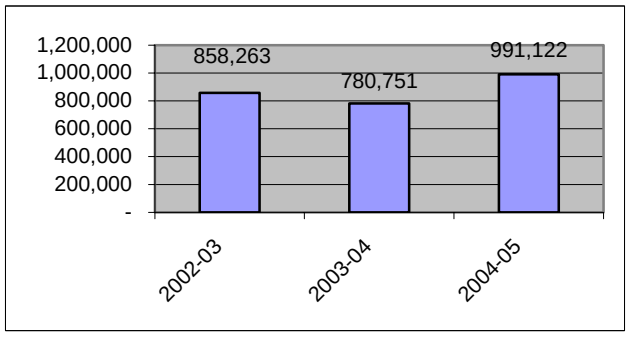
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: General

BUDGET UNIT: AAA ECD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	165,286	165,353	175,478	(6)	175,472
Services and Supplies	713,549	522,441	450,854	271,804	722,658
Transfers	85,957	92,957	92,957	35	92,992
Total Exp Authority	964,792	780,751	719,289	271,833	991,122
Reimbursements	(226,362)	-	-	-	-
Total Appropriation	738,430	780,751	719,289	271,833	991,122
Departmental Revenue					
Other Revenue	5,659	-	-	-	-
Total Revenue	5,659	-	-	-	-
Local Cost	732,771	780,751	719,289	271,833	991,122
Budgeted Staffing		2.0	2.0	-	2.0

DEPARTMENT: Economic and Community Dev
FUND: General
BUDGET UNIT: AAA ECD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**2.0**	**780,751**	**-**	**780,751**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	10,125	-	10,125
Internal Service Fund Adjustments	-	246	-	246
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**10,371**	**-**	**10,371**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(71,833)**	**-**	**(71,833)**
TOTAL BOARD APPROVED BASE BUDGET	**2.0**	**719,289**	**-**	**719,289**
Board Approved Changes to Base Budget	**-**	**271,833**	**-**	**271,833**
TOTAL 2004-05 FINAL BUDGET	**2.0**	**991,122**	**-**	**991,122**

DEPARTMENT: Economic and Community Dev
FUND: General
BUDGET UNIT: AAA ECD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries	-	(6)	-	(6)
	Decrease due to miscellaneous changes in benefits.				
2.	Services and Supplies	-	(29)	-	(29)
	Decrease of $29 is in miscellaneous services.				
**	**Final Budget Adjustment-Policy item related to State Budget Adoption**		**71,833**	**-**	**71,833**
	The local cost target reduction required by the Board due to the state budget reductions was restored for various economic development organizations and programs.				
**	**Final Budget Adjustment-Policy item for a Group Decision Making Process**		**200,000**	**-**	**200,000**
	Policy item approved for the development of a group decision making process utlizing the county's Geographic Information Management System (GIMS).				
3.	Transfers	-	35	-	35
	Increase in EHAP charges are required per the budget instructions.				
	Total	-	271,833	-	271,833

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Small Business Development

DESCRIPTION OF MAJOR SERVICES

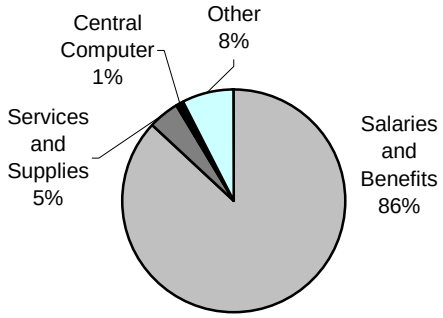
The Office of Small Business Development (OSBD) assists in the validation of U.S. Department of Transportation Disadvantaged Business Enterprises (DBE) requirements for the County, which permits the County's Department of Airports and Department of Public Works to receive federal funding. In addition, OSBD promotes training and education programs through countywide seminars and workshops it sponsors. These workshops focus on contracting and purchasing opportunities available to small business owners in the county. It also maintains a directory of local small business vendors available to the 42 county departments and prime contractors, assuring consideration and access to ongoing bid requests and contracts throughout the county.

BUDGET AND WORKLOAD HISTORY

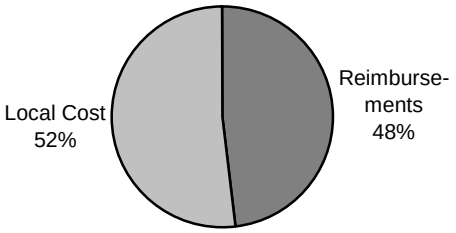
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	179,112	200,107	185,686	156,214
Departmental Revenue	-	40,000	87,891	-
Local Cost	179,112	160,107	97,795	156,214
Budgeted Staffing		4.0		3.0

Actual appropriations are under budget by $14,421 due to salary savings. One-time revenue of $87,891 was received from Agua Mansa Industrial Growth Association to reimburse Small Business Development for expense incurred. This one-time revenue offsets the loss of grant funding budgeted but not received.

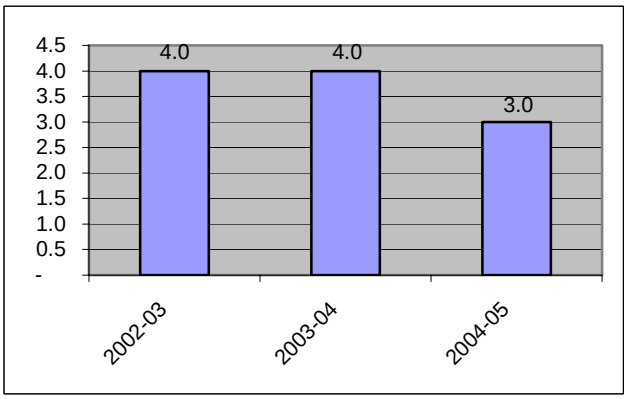
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



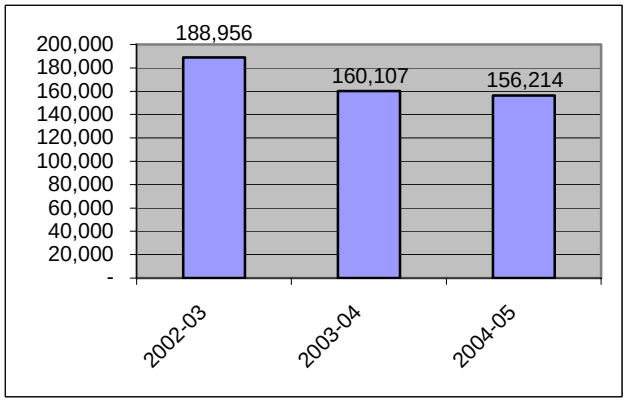
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: General

BUDGET UNIT: AAA SBD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	302,386	322,323	342,502	(81,759)	260,743
Services and Supplies	(30,805)	49,404	25,101	(11,172)	13,929
Central Computer	2,437	2,437	2,668	-	2,668
Transfers	22,693	22,803	22,803	71	22,874
Total Exp Authority	296,711	396,967	393,074	(92,860)	300,214
Reimbursements	(111,025)	(196,860)	(196,860)	52,860	(144,000)
Total Appropriation	185,686	200,107	196,214	(40,000)	156,214
Departmental Revenue					
State, Fed or Gov't Aid	-	40,000	40,000	(40,000)	-
Other Revenue	87,891	-	-	-	-
Total Revenue	87,891	40,000	40,000	(40,000)	-
Local Cost	97,795	160,107	156,214	-	156,214
Budgeted Staffing		4.0	4.0	(1.0)	3.0

DEPARTMENT: Economic and Community Dev
FUND: General
BUDGET UNIT: AAA SBD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**4.0**	**200,107**	**40,000**	**160,107**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	20,179	-	20,179
Internal Service Fund Adjustments	-	722	-	722
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**20,901**	**-**	**20,901**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(9,460)	-	(9,460)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(9,460)**	**-**	**(9,460)**
Impacts Due to State Budget Cuts	**-**	**(15,334)**	**-**	**(15,334)**
TOTAL BOARD APPROVED BASE BUDGET	**4.0**	**196,214**	**40,000**	**156,214**
Board Approved Changes to Base Budget	**(1.0)**	**(40,000)**	**(40,000)**	**-**
TOTAL 2004-05 FINAL BUDGET	**3.0**	**156,214**	**-**	**156,214**

DEPARTMENT: Economic and Community Dev
FUND: General
BUDGET UNIT: AAA SBD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

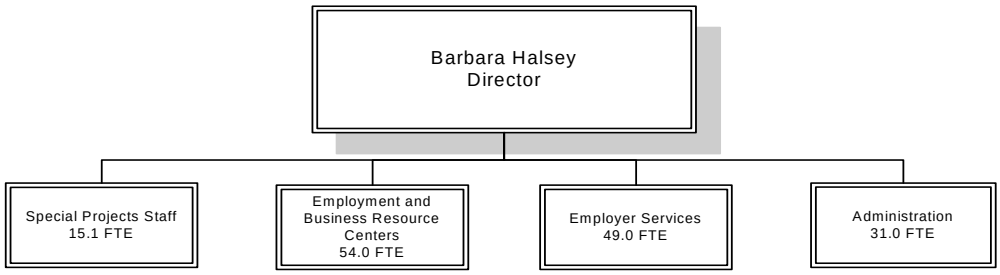
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries	(1.0)	(81,759)	-	(81,759)
	Reduction is caused due to budget limitations in this fund and resulted in a transfer of a Staff Analyst II to the CDBG Budget to fill a vacancy.				
2.	Reduction in Services and Supplies	-	(11,172)	-	(11,172)
	Miscellaneous services and supplies have been reduced due to the loss of the state grant of $40,000 and an accounting reclassification of reimbursements. This reduction will further reduce services such as counseling and education to the small businesses of the County.				
3.	Transfer Out	-	71	-	71
	This is an increase in EHAP charges per budget instructions.				
4.	Reimbursements	-	52,860	-	52,860
	There is a reduction of $25,000 due to an accounting change of an annual pass-through. The auditor controller requires that a previously budgeted transfer be an abatement of an expense. Also, there is a reduction of CDBG funded expenses of $27,860 due to program changes.				
5.	Revenue	-	-	(40,000)	40,000
	The elimination of State Grant of $40,000 due to the completion of the grant.				
	Total	(1.0)	(40,000)	(40,000)	-

JOBS AND EMPLOYMENT SERVICES
Barbara Halsey

MISSION STATEMENT

Jobs and Employment Services Department (JESD) provides comprehensive, employment, training, and support services in accordance with the Department of Labor (DOL) Workforce Investment Act (WIA), that respond to the needs of job seekers, employers, and communities within the County of San Bernardino.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Department of Jobs and Employment Services (JESD) is responsible for administering and operating programs under the Department of Labor's Workforce Investment Act. Funding for programs operated is allocated at the federal level, and comes to the county from the State Employment Development Department/Workforce Investment Division. Under this funding stream, services are provided to job seeking customers and business customers through a One-Stop delivery system. These offices are called Employment Resource Centers and/or Business Resource Centers in San Bernardino County. JESD operates 4 offices in the county, located in Rancho Cucamonga, Hesperia, San Bernardino, and Redlands. The primary mission of the department is to assist job seekers in securing employment opportunities that will provide them with an improved standard of living and to provide businesses with the human resources necessary to meet their workforce needs. The department uses a variety of service delivery methods to meet its customer's needs, including direct placement into employment, intensive coaching and mentoring of applicants, vocational training in demand occupations as well as on-the-job or customized training as appropriate.

In addition to administering and operating programs under the Workforce Investment Act, the department has held a contract with the Human Service System (HSS), assisting the Temporary Assistance Division/Employment Services Program (TAD/ESP) with meeting program mandates for placement of Cal WORK's participants. Historically, services provided under this contract have been job development and job placement services for participants in the Cal WORKS program. In addition, JESD has been responsible for coordinating and conducting job fairs for the TAD/ESP clientele.

The Workforce Investment Board administratively oversees the program. This Board is comprised of private and public sector members who have been appointed by the county Board of Supervisors.

BUDGET AND WORKLOAD HISTORY

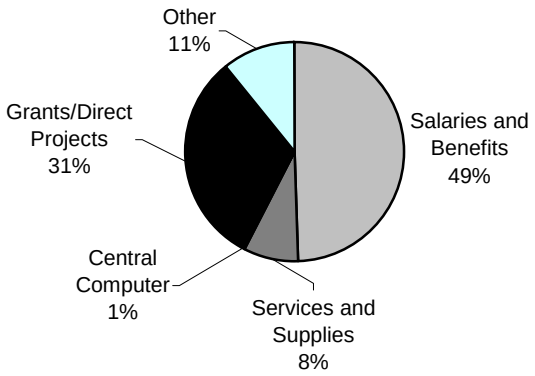
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	18,478,494	17,020,579	14,140,555	15,382,733
Departmental Revenue	16,437,316	18,977,350	14,450,588	16,863,227
Fund Balance		(1,956,771)		(1,480,494)
Budgeted Staffing		141.0		150.1
Workload Indicators				
General Public *	26,071	28,093	72,063	52,902
# of Participants receiving services.	3,329	4,566	2,111	990

* Self service customers seeking employment information.

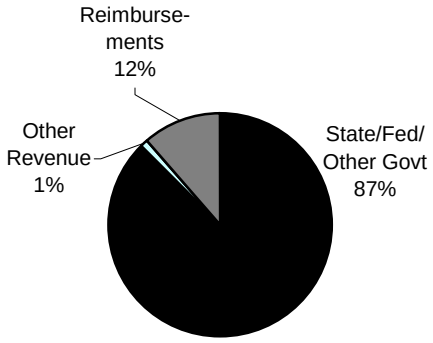
Actual expenses and revenues were under budget due to the 2003-04 budget including amounts to be carried over for the second program year. In addition, actual expenditures include the year end non-cash encumbrances of approximately $1.5 million. Revenue will be recognized when the expenditure is paid and the cash is actually drawn down from the state to cover the cash expense.

JESD has experienced an increase in the number of public customers seeking services from its one-stop Employment Resource Centers (ERCs) due to increases in the number of unemployed individuals in San Bernardino County as well as the increase in population due to migration. During the past year, and as a direct result of the transition of the Cal WORKS employment program back to HSS, JESD has carefully tracked the demand for WIA services. The increase in workload indicators for the general public is a result of increased accuracy in customer tracking. The decrease in workload indicators for number of participants receiving services is a direct result of elimination of the Welfare-to-Work (WtW) program under the Department of Labor. This program reached its duration as of April 9, 2004 and has been fully closed out.

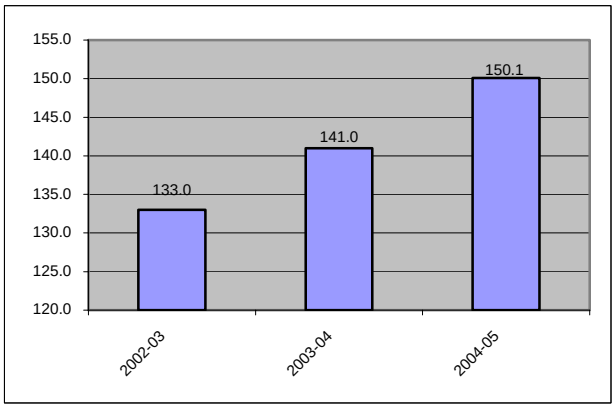
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



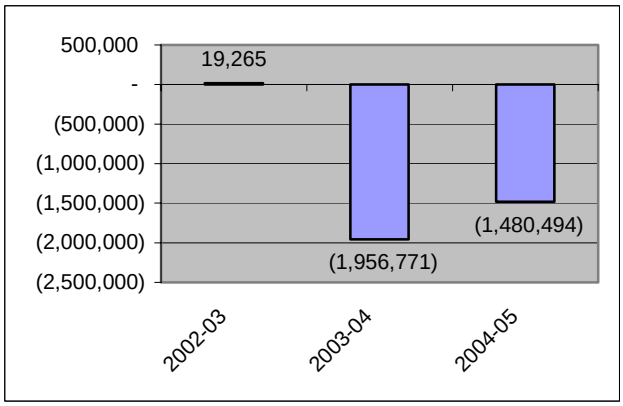
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Jobs and Employment Services
FUND: Jobs and Employment Services

BUDGET UNIT: SAC JOB
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	7,388,602	7,279,275	7,993,317	673,660	8,666,977
Services and Supplies	1,092,097	1,588,285	1,587,288	(172,139)	1,415,149
Central Computer	99,385	108,620	106,244	-	106,244
Grants/Direct Projects	8,413,237	7,962,341	7,998,641	(2,553,341)	5,445,300
Equipment	-	30,000	30,000	20,000	50,000
Transfers	1,931,358	2,218,864	2,218,864	(348,725)	1,870,139
Total Exp Authority	18,924,679	19,187,385	19,934,354	(2,380,545)	17,553,809
Reimbursements	(4,784,124)	(2,166,806)	(2,166,806)	(4,270)	(2,171,076)
Total Appropriation	14,140,555	17,020,579	17,767,548	(2,384,815)	15,382,733
Departmental Revenue					
Use of Money and Prop	219,815	-	-	199,600	199,600
State, Fed or Gov't Aid	14,229,748	18,815,350	18,815,350	(2,151,723)	16,663,627
Current Services	970	-	-	-	-
Other Revenue	55	162,000	162,000	(162,000)	-
Total Revenue	14,450,588	18,977,350	18,977,350	(2,114,123)	16,863,227
Fund Balance		(1,956,771)	(1,209,802)	(270,692)	(1,480,494)
Budgeted Staffing		141.0	149.1	1.0	150.1

DEPARTMENT: Jobs and Employment Services
FUND: Jobs and Employment Services
BUDGET UNIT: SAC JOB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**141.0**	**17,020,579**	**18,977,350**	**(1,956,771)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	234,339	-	234,339
Internal Service Fund Adjustments	-	232,630	-	232,630
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**466,969**	**-**	**466,969**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	8.1	280,000	-	280,000
Subtotal	**8.1**	**280,000**	**-**	**280,000**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**149.1**	**17,767,548**	**18,977,350**	**(1,209,802)**
Board Approved Changes to Base Budget	**1.0**	**(2,384,815)**	**(2,114,123)**	**(270,692)**
TOTAL 2004-05 FINAL BUDGET	**150.1**	**15,382,733**	**16,863,227**	**(1,480,494)**

DEPARTMENT: Jobs and Employment Services
FUND: Jobs and Employment Services
BUDGET UNIT: SAC JOB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	1.0	673,660	-	673,660
	Transfer of filled Staff Analyst II position from ED/PSG to JESD. The position serves the Hesperia Business Resource Center, therefore should appropriately be in JESD's budget. Additional increases are due to correction of FY 2003-04 salaries and benefits budget to budget staff at the actual salary cost rather than an estimate as had been previously done. Also reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions.				
2.	Computer Software Expense	-	450,000	-	450,000
	Increase to purchase a case management, fiscal and information management system compatible with State regulations and to renew various software licenses.				
3.	Inventoriable Equipment	-	(375,000)	-	(375,000)
	Decreased as no new offices will be opened. New equipment is not required as was the case in fiscal year 03/04				
4.	Services and Supplies	-	(247,139)	-	(247,139)
	Decrease in services and supplies charges due in part to reduction to COWCAP as a result of department size reduction, additional decreases are attributed to a fiscally conservative management plan.				
5.	Other Charges and State Aid	-	(2,553,341)	(3,632,217)	1,078,876
	Decrease in assessment services as this activity is now performed in-house. Decrease in outreach expenditures due to narrower customer base as Cal WORKS program was transitioned back to HSS. Participant training decreased in relation to decrease in funding for WtW and other specialty grants. The WtW funding reached its sunset in the 2003-04 budget year and other funding received by the department that supported training was for one time only training. Given national trends JESD is increasing its training budget in order to move a greater number of job seeking customers into vocational training.				
6.	Equipment	-	20,000	-	20,000
	Increase to replace copiers that are in their last year of useful life.				
7.	Transfers Out	-	(348,725)	-	(348,725)
	Decrease in transfers out attributed to closing the Colton office and moving the Redlands office, and decreases in EHAP charges and ED/PSG admin charges.				
8.	Transfers In	-	(4,270)	-	(4,270)
	Decrease in reimbursements from County Departments.				
9.	Rev From Use of Money/Property/Other Revenue	-	-	37,600	(37,600)
	Increase in rent from Employment and Business Resource Centers/One Stop partners.				
**	**Final Budget Adjustment-Fund Balance**	-	-	1,480,494	(1,480,494)
	Revenue increased due to a lower than anticipated fund balance.				
	Total	1.0	(2,384,815)	(2,114,123)	(270,692)

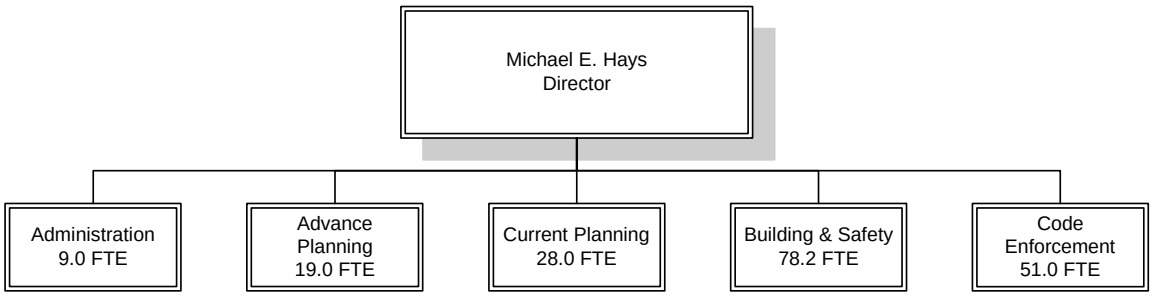
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

LAND USE SERVICES
Michael E. Hays

MISSION STATEMENT

The Land Use Services Department is dedicated to ensuring a balance in the areas of housing, business, and recreational needs for the diverse cultures and communities of San Bernardino County. This is accomplished by comprehensive regional planning and enforcement of building standards, land uses, and environmental impacts.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Administration	-	-	-		10.0
Current Planning	2,461,076	2,461,076	-		28.0
Advance Planning	3,387,890	2,263,881	1,124,009		19.0
Building & Safety	7,387,219	7,387,219	-		78.2
Code Enforcement	3,027,404	582,690	2,444,714		30.0
Fire Hazard Abatement	2,169,641	2,169,641	-		21.0
General Plan Update	1,810,739	1,000,000		810,739	-
Habitat Conservation	145,302	-		145,302	-
TOTAL	20,389,271	15,864,507	3,568,723	956,041	186.2

Administration

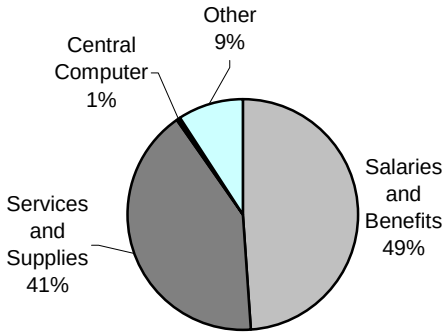
DESCRIPTION OF MAJOR SERVICES

The Administration Division provides administrative support (including centralized budgeting, personnel, and automation services) to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement and Fire Hazard Abatement divisions.

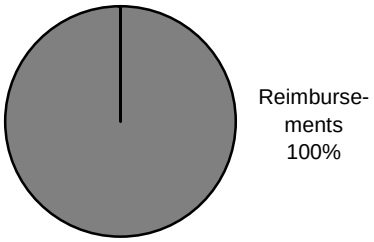
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	(936)	-
Local Cost	-	-	(936)	-
Budgeted Staffing		11.0		10.0

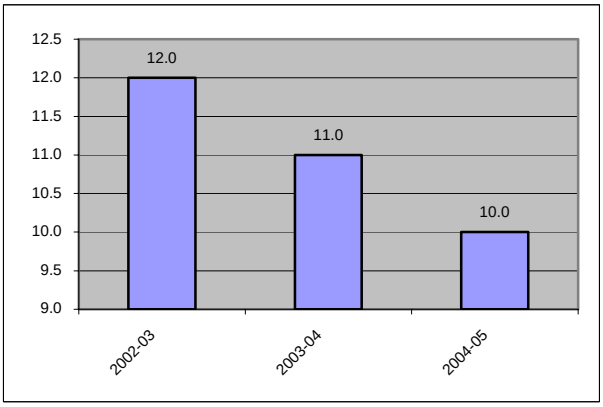
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services Department
FUND: General

BUDGET UNIT: AAA LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	721,850	756,578	758,521	16,825	775,346
Services and Supplies	656,751	676,597	677,720	(25,709)	652,011
Central Computer	8,767	8,767	9,455	-	9,455
Equipment	13,831	14,000	14,000	-	14,000
Transfers	103,065	104,880	104,880	26,620	131,500
Total Exp Authority	1,504,264	1,560,822	1,564,576	17,736	1,582,312
Reimbursements	(1,505,200)	(1,560,822)	(1,564,576)	(17,736)	(1,582,312)
Total Appropriation	(936)	-	-	-	-
Local Cost	(936)	-	-	-	-
Budgeted Staffing		11.0	10.0	-	10.0

DEPARTMENT: Land Use Services Department
FUND: General
BUDGET UNIT: AAA LUS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**11.0**	**-**	**-**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(1.0)**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**10.0**	**-**	**-**	**-**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**10.0**	**-**	**-**	**-**

DEPARTMENT: Land Use Services Department
FUND: General
BUDGET UNIT: AAA LUS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salary & Benefits	-	16,825	-	16,825
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
2.	Information Services Charges	-	(5,380)	-	(5,380)
	Changes to services provided through ISD.				
3.	COWCAP	-	(31,329)	-	(31,329)
	Cowcap change per Auditor Controller.				
4.	Adjust to Actual	-	11,000	-	11,000
	Increases for Courier & Printing Services and Rents & Leases of Equipment to actual charges.				
5.	Adjustment to Transfers	-	26,620	-	26,620
	The Administration Division of the Land Use Services Department reimburses the Public Works payroll division for costs incurred for departmental payroll processing, and for Human Resource Officer support B1and EHAP costs. Costs were increased to cover MOU costs and changes in departmental FTE counts.				
6.	Adjustment to Reimbursements	-	(17,736)	-	(17,736)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. As costs are adjusted, reimbursements are also adjusted.				
	Total	-	-	-	-

Current Planning

DESCRIPTION OF MAJOR SERVICES

The Current Planning Division reviews all land use applications for compliance with county codes and environmental laws, and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

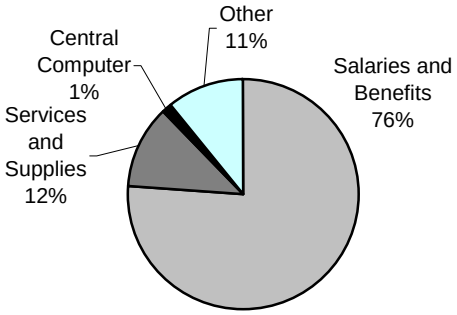
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,732,855	2,292,380	1,920,007	2,461,076
Departmental Revenue	1,536,723	2,292,380	1,750,209	2,461,076
Local Cost	196,132	-	169,798	-
Budgeted Staffing		27.0		28.0
Workload Indicators				
Conditional Use Permit	178	220	225	260
Tentative Parcel	82	55	91	75
Tentative Tract	11	10	24	30
Temporary Special Events	15	15	18	20
Concurrently Filed	67	65	109	120

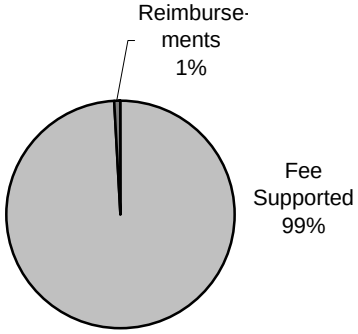
Appropriations are under budget by $372,373 consisting of salary & benefit savings from vacant positions ($280,664), reductions in services and supplies ($81,383), and reductions in transfers to the Administration Division for administrative support ($10,326). Current Revenue is under budget by $542,171 primarily due to vacant positions, which caused slower processing of projects submitted.

Actual workload indicators reflect the increase in land development in the county that requires land use approvals and planning services. Current Planning continues to experience a high level of project submittals and growth in workload that has been steadily rising for the last several years.

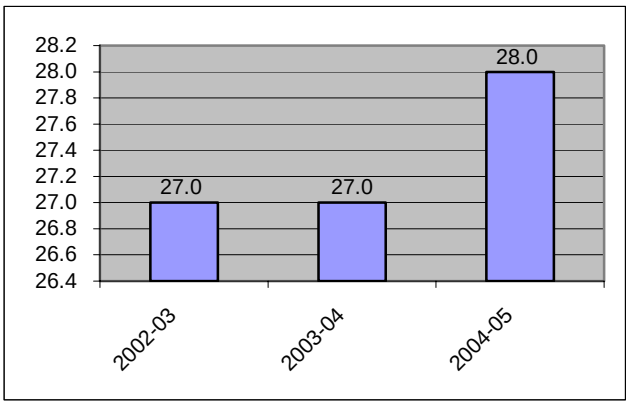
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA CUR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,443,533	1,724,197	1,830,949	60,917	1,891,866
Services and Supplies	203,284	284,667	379,481	(93,624)	285,857
Central Computer	22,122	22,122	34,978	-	34,978
Transfers	274,318	284,644	276,427	(4,802)	271,625
Total Exp Authority	1,943,257	2,315,630	2,521,835	(37,509)	2,484,326
Reimbursements	(23,250)	(23,250)	(23,250)	-	(23,250)
Total Appropriation	1,920,007	2,292,380	2,498,585	(37,509)	2,461,076
Departmental Revenue					
Current Services	1,750,464	2,292,380	2,416,302	44,774	2,461,076
Other Revenue	(255)	-	-	-	-
Total Revenue	1,750,209	2,292,380	2,416,302	44,774	2,461,076
Local Cost	169,798	-	82,283	(82,283)	-
Budgeted Staffing		27.0	27.0	1.0	28.0

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CUR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**27.0**	**2,292,380**	**2,292,380**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	106,752	106,752	-
Internal Service Fund Adjustments	-	17,170	17,170	-
Prop 172	-	-	-	-
Other Required Adjustments	-	90,500	-	90,500
Subtotal	**-**	**214,422**	**123,922**	**90,500**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(8,217)**	**-**	**(8,217)**
TOTAL BOARD APPROVED BASE BUDGET	**27.0**	**2,498,585**	**2,416,302**	**82,283**
Board Approved Changes to Base Budget	**1.0**	**(37,509)**	**44,774**	**(82,283)**
TOTAL 2004-05 FINAL BUDGET	**28.0**	**2,461,076**	**2,461,076**	**-**

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CUR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reclass 1.0 Staff Analyst I to 1.0 Land Use Technician II	-	(4,718)	-	(4,718)
	Replace 1.0 Staff Analyst I position with 1.0 Land Use Technician position. The Land Use Technician position will assist the Accountant II in the Administration Division to track revenue trends and project hours.				
2.	Reduce Salary & Benefits	-	(20,946)	-	(20,946)
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
3.	Information Services Charges	-	(8,768)	-	(8,768)
	Changes to services provided through ISD.				
4.	COWCAP	-	(14,955)	-	(14,955)
	Cowcap change per Auditor Controller				
5.	Adjust to Actual	-	(69,901)	-	(69,901)
	Increases for Memberships, Records Storage, GIS, Rents & Leases-Equipment and Vehicle Charges offset by reductions in Elec Equip Maint, Training, General Office Expense and Mileage Reimbursement to more accurately reflect actual cost trends.				
6.	Adjustment to Transfers	-	(4,802)	-	(4,802)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.				
7.	Revenue	-	-	(124,090)	124,090
	Reduction in revenue projection based on current trend.				
**	**Final Budget Adjustment-Fee Requests**	**-**	**-**	**168,864**	**(168,864)**
	Average cost fees were increased to adjust for the increases in the cost of providing services. Several of the exisiting fees were revised to change from average cost fees to actual time spent fees. Due to the wide variations in processing times, which are a factor of the complexity of the proposed project, actual time spent fees will more accurately reflect the appropriate charge for these services.				
**	**Final Budget Adjustment-Fee Requests**	**1.0**	**86,581**	**-**	**86,581**
	Increase in fee revenue will be used to pay for an addition of 1.0 Planner III to help with the increase in workload in Current Planning and eliminate Current Planning's local cost.				
	Total	1.0	(37,509)	44,774	(82,283)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Advance Planning

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division prepares short and long-range plans for the development of the county and the conservation of its resources, including the County General Plan and various specific plans. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

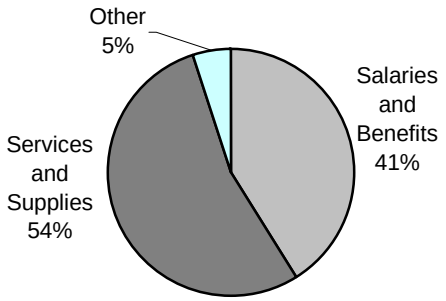
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,955,111	3,395,955	1,924,716	3,387,890
Departmental Revenue	416,062	2,142,113	769,204	2,263,881
Local Cost	1,539,049	1,253,842	1,155,512	1,124,009
Budgeted Staffing		19.0		19.0
Workload Indicators				
Environmental Review	16	25	19	25
Mine inspections	65	63	67	63
Mining/Land Reclamation	16	25	13	25

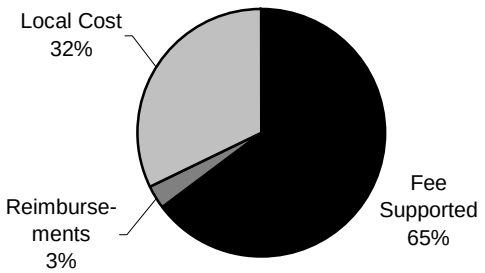
Appropriations are under budget by $1,471,239 consisting of salaries and benefits savings from vacant positions ($188,624), reductions in services and supplies ($1,324,530) primarily in reduced professional services related to lower than anticipated Environmental Impact Report (EIR) requests, decrease in transfers of ($7,588) and reductions in reimbursements from the General Plan Update program ($49,503).

Revenue is under budget $1,372,909 primarily from reduced EIR requests and a direct offset to the reduction in professional services.

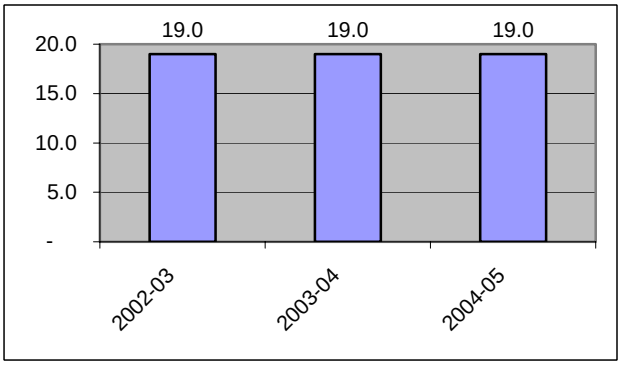
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



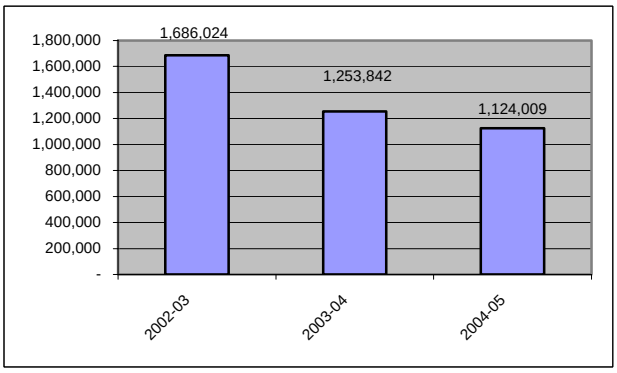
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA ADV
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,158,742	1,347,366	1,430,952	5,882	1,436,834
Services and Supplies	639,498	1,964,028	1,762,859	121,319	1,884,178
Transfers	186,801	194,389	182,139	(4,937)	177,202
Total Exp Authority	1,985,041	3,505,783	3,375,950	122,264	3,498,214
Reimbursements	(60,325)	(109,828)	(109,828)	(496)	(110,324)
Total Appropriation	1,924,716	3,395,955	3,266,122	121,768	3,387,890
Departmental Revenue					
Current Services	766,559	2,142,113	2,142,113	121,768	2,263,881
Other Revenue	2,645	-	-	-	-
Total Revenue	769,204	2,142,113	2,142,113	121,768	2,263,881
Local Cost	1,155,512	1,253,842	1,124,009	-	1,124,009
Budgeted Staffing		19.0	19.0	-	19.0

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA ADV

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**19.0**	**3,395,955**	**2,142,113**	**1,253,842**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	83,586	-	83,586
Internal Service Fund Adjustments	-	2,331	-	2,331
Prop 172	-	-	-	-
Other Required Adjustments	-	(90,500)	-	(90,500)
Subtotal	**-**	**(4,583)**	**-**	**(4,583)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(13,000)	-	(13,000)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(13,000)**	**-**	**(13,000)**
Impacts Due to State Budget Cuts	**-**	**(112,250)**	**-**	**(112,250)**
TOTAL BOARD APPROVED BASE BUDGET	**19.0**	**3,266,122**	**2,142,113**	**1,124,009**
Board Approved Changes to Base Budget	**-**	**121,768**	**121,768**	**-**
TOTAL 2004-05 FINAL BUDGET	**19.0**	**3,387,890**	**2,263,881**	**1,124,009**

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA ADV

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salary & Benefits	-	5,882	-	5,882
Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
2. Information Services Charges	-	1,031	-	1,031
Changes to services provided through ISD.				
3. Adjustment to Transfers	-	(4,937)	-	(4,937)
All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.				
4. Adjustment to Reimbursements	-	(496)	-	(496)
Advance Planning is reimbursed by RHJ-LUS (General Plan Update) budget unit for costs associated with 1.0 GIS Tech position. Adjusted based on cost increase.				
5. Current Services	-	-	121,768	(121,768)
Increase in proposed revenue.				
6. Adjustment to Actual	-	120,288	-	120,288
Increases for Memberships, Non Inventoriable Equipment, Publications, Presort & Packaging, Printing, Rents & Leases-Equipment and Vehicle Charges to more accurately reflect actual cost trends.				
Total	-	121,768	121,768	-

Building And Safety

DESCRIPTION OF MAJOR SERVICES

The Building and Safety Division administers construction and occupancy standards to safeguard life, health and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances, state laws and inspection of construction, alteration, moving, demolition, repair, occupancy and use of buildings and structures.

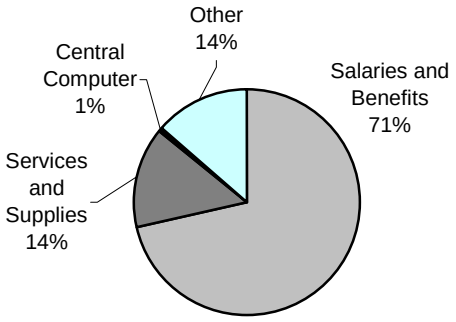
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,591,029	5,629,926	5,874,519	7,387,219
Departmental Revenue	4,593,069	5,629,926	5,983,909	7,387,219
Local Cost	(2,040)	-	(109,390)	-
Budgeted Staffing		62.2		78.2
Workload Indicators				
Permit applications	19,238	18,500	25,171	26,000
Inspections	47,693	46,000	58,708	64,000
Plan reviews	5,591	5,500	7,571	6,400

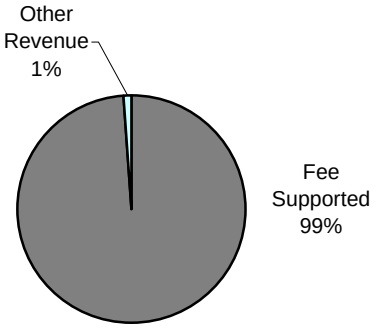
Appropriations are over budget $244,593 as a result of the Board of Supervisors approving a mid year appropriation increase in professional services of $200,000 for outside inspection and plan review services to handle excess workload and mid year appropriation increases of $594,835 related to the addition of 15.0 budgeted staff to handle the increased workload. Revenue is over budget $353,983, due to the increase in building permits during 2003-04.

Actual workload indicators reflect the increased building activity within the county jurisdiction. An increase in issued building permits creates a corresponding but not equal increase in plan review and inspection requirements.

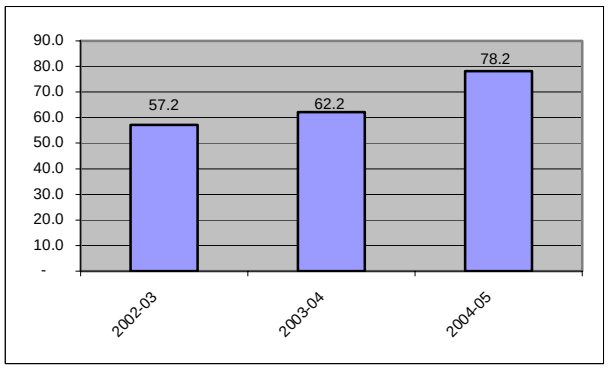
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



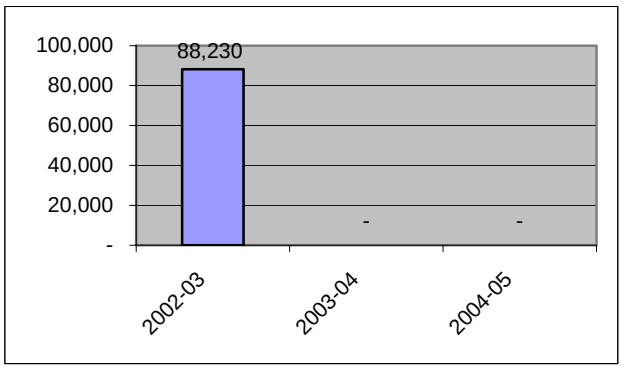
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA BNS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,929,308	4,021,757	5,133,489	132,627	5,266,116
Services and Supplies	979,357	744,112	1,081,610	(11,516)	1,070,094
Central Computer	45,103	45,103	50,064	-	50,064
Vehicles	212,053	40,000	40,000	(40,000)	-
Transfers	712,404	778,954	778,954	221,991	1,000,945
Total Exp Authority	5,878,225	5,629,926	7,084,117	303,102	7,387,219
Reimbursements	(3,706)	-	-	-	-
Total Appropriation	5,874,519	5,629,926	7,084,117	303,102	7,387,219
Departmental Revenue					
Licenses & Permits	5,736,763	5,497,896	6,952,087	273,752	7,225,839
State, Fed or Gov't Aid	26,063	-	-	-	-
Current Services	89,397	68,030	68,030	12,500	80,530
Other Revenue	130,817	64,000	64,000	16,850	80,850
Other Financing Sources	869	-	-	-	-
Total Revenue	5,983,909	5,629,926	7,084,117	303,102	7,387,219
Local Cost	(109,390)	-	-	-	-
Budgeted Staffing		62.2	77.2	1.0	78.2

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA BNS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**62.2**	**5,629,926**	**5,629,926**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	269,204	269,204	-
Internal Service Fund Adjustments	-	17,059	17,059	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**286,263**	**286,263**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	15.0	1,167,928	1,167,928	-
Subtotal	**15.0**	**1,167,928**	**1,167,928**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**77.2**	**7,084,117**	**7,084,117**	**-**
Board Approved Changes to Base Budget	**1.0**	**303,102**	**303,102**	**-**
TOTAL 2004-05 FINAL BUDGET	**78.2**	**7,387,219**	**7,387,219**	**-**

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA BNS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salary & Benefits	-	38,699	-	38,699
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
2.	Information Services Charges	-	6,505	-	6,505
	Changes to services provided through ISD as indicated in FY 2004-05 budget instruction cost estimate.				
3.	COWCAP	-	(21,115)	-	(21,115)
	Cowcap change per Auditor Controller.				
4.	Adjust to Actual	-	3,094	-	3,094
	Includes increases in Printing Services, Special Departmental Expense, Rents & Leases - Equipment and monthly Vehicle Charges.				
5.	Adjustment to Transfers	-	221,991	-	221,991
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.				
6.	Charges for Current Services	-	-	179,824	(179,824)
	Increase in proposed revenue based on workload requirements, additional staffing and current construction trends.				
7.	Other Revenue	-	-	29,350	(29,350)
	Increase in proposed revenue based on current trends.				
8.	Vehicles	-	(40,000)	-	(40,000)
	Reduction in need for new vehicle purchases.				
9.	Delete 1.0 Vacant Land Use Tech I position and Add 1.0 Land Use Tech II	-	(1,667)	(1,667)	-
	The workload in this budget unit requires the higher level expertise of a Land Use Technician II over those of a Land Use Technician I. All other technician positions in this budget unit are at the II level. This results in a savings because the vacant new position is budgeted at a lower step than was required for the previous incumbent.				
10.	Add 1.0 Regional Building Inspection Supervisor	1.0	95,595	95,595	-
	Due to workload factors this division is in need of a supervisor to oversee the Plan Review process for all offices. This position will be financed with increased revenue in licenses and permits.				
	Total	1.0	303,102	303,102	-

Code Enforcement

DESCRIPTION OF MAJOR SERVICES

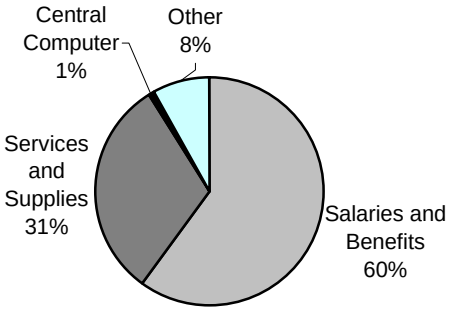
The Code Enforcement Division administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

BUDGET AND WORKLOAD HISTORY

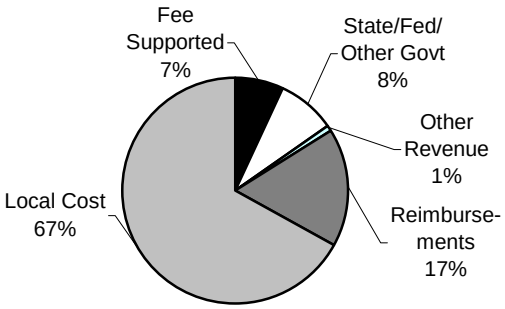
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,865,944	2,960,413	2,983,831	3,027,404
Departmental Revenue	263,724	408,200	414,140	582,690
Local Cost	2,602,220	2,552,213	2,569,691	2,444,714
Budgeted Staffing		30.0		30.0
Workload Indicators				
Code Enforcement Complaints	3,065	3,000	2,616	300
Rehab/Demolitions	177	140	84	100
Permit Inpsections	460	600	302	450

Actual workload indicators reflect a reduction in Rehab/Demolition cases and permit inspections. Rehab/Demolitions are expected to decrease because the Shack Attack program has been completed. Permit inspections are fluctuating based on changes to both the sign permit and the home occupation permit (HOP). Renewal permits for signs have been eliminated and the HOP permit now requires a biennial inspection rather than an annual inspection.

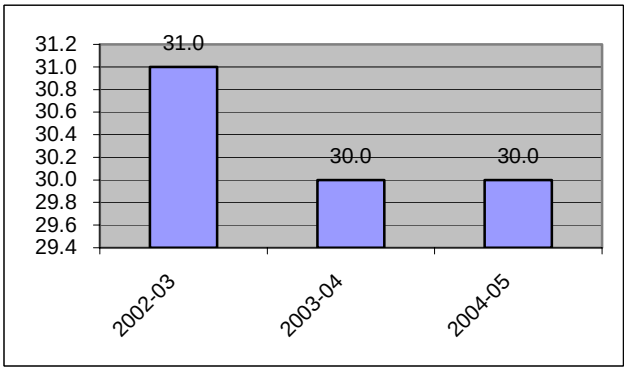
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



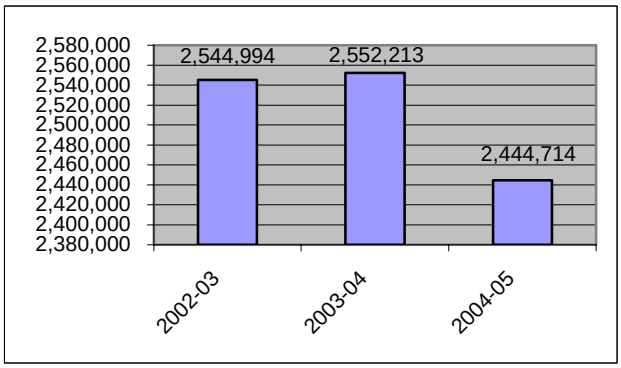
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA CEN
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,891,442	2,041,714	2,133,785	54,630	2,188,415
Services and Supplies	806,984	927,506	922,458	217,096	1,139,554
Central Computer	17,928	17,928	23,279	-	23,279
Transfers	508,856	593,265	492,854	(196,698)	296,156
Total Exp Authority	3,225,210	3,580,413	3,572,376	75,028	3,647,404
Reimbursements	(241,379)	(620,000)	(620,000)	-	(620,000)
Total Appropriation	2,983,831	2,960,413	2,952,376	75,028	3,027,404
Departmental Revenue					
Taxes	5,819	-	-	-	-
Licenses & Permits	84,025	106,000	106,000	1,690	107,690
State, Fed or Gov't Aid	79,021	150,000	300,000	-	300,000
Current Services	205,017	122,200	127,551	17,449	145,000
Other Revenue	37,558	30,000	30,000	-	30,000
Other Financing Sources	2,700	-	-	-	-
Total Revenue	414,140	408,200	563,551	19,139	582,690
Local Cost	2,569,691	2,552,213	2,388,825	55,889	2,444,714
Budgeted Staffing		30.0	29.0	1.0	30.0

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CEN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**30.0**	**2,960,413**	**408,200**	**2,552,213**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	142,960	-	142,960
Internal Service Fund Adjustments	-	5,303	5,351	(48)
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**148,263**	**5,351**	**142,912**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(67,738)	-	(67,738)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(67,738)**	**-**	**(67,738)**
Impacts Due to State Budget Cuts	**(1.0)**	**(88,562)**	**150,000**	**(238,562)**
TOTAL BOARD APPROVED BASE BUDGET	**29.0**	**2,952,376**	**563,551**	**2,388,825**
Board Approved Changes to Base Budget	**1.0**	**75,028**	**19,139**	**55,889**
TOTAL 2004-05 FINAL BUDGET	**30.0**	**3,027,404**	**582,690**	**2,444,714**

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CEN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease in Salary & Benefits	-	(3,948)	-	(3,948)
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
2.	Information Services Charges	-	8,884	-	8,884
	Changes to services provided through ISD.				
3.	Adjust to Actual for Services & Supplies	-	40,401	-	40,401
	Increase for Comnet Outside Services, 800 MHz Radio Charges, Special Departmental Expense, General Office Expense, Presort & Packaging, Rents & Leases - Equipment, and Vehicle Charges offset by reductions in Elec Equip Maint, Non Inventoriable Equipment, Maintenance Charges and Other Travel to more accurately reflect actual spending trends.				
4.	Accounting Change for Services & Supplies	-	162,810	-	162,810
	Code Enforcement has accounted for County Counsel legal support as Transfers. This adjustment reflects the charge of that amount to Services and Supplies as requested by the Auditor/Controller.				
4.	Accounting Change in Transfers	-	(162,810)	-	(162,810)
	Code Enforcement has accounted for County Counsel legal support as Transfers. This adjustment reflects the charge of that amount to Services and Supplies as requested by the Auditor/Controller.				
4.	Adjustment to Transfers	-	(33,888)	-	(33,888)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the change to those amounts for the fiscal year, less the amount credited towards the State Cut requirement.				
5.	Revenue	-	-	11,449	(11,449)
	The proposed revenue changes reflect current trends for this division.				
**	**Final Budget Adjustment-Fee requests**	-	**7,690**	**7,690**	**-**
	The hourly rate for current planning services was increased from $52 per hour to $62 per hour to cover increased costs. In addition, the average cost rates that are charged for appeals to the Planning Commission and Board of Supervisors related to Code Enforcement actions were increased from $125 to either $1,050 or $700. This change in the appeals fees brought the Code Enforcement appeal rates to the same level as appeals related to actions by the rest of the Land Use Services Department and the Department of Public Works - Land Management and Surveyor Sections. The revenue associated with these fee increases was applied to salaries and benefits expense to help cover the staff costs associated with processing appeals.				
**	**Final Budget Adjustment-Policy Item related to State Budget adoption.**	**1.0**	**55,889**	**-**	**55,889**
	The 1.0 Code Enforcement II position and related Services and Supplies of $5,000 that were eliminated due to the anticipated State Budget cuts was fully restored as a policy item.				
	Total	1.0	75,028	19,139	55,889

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Fire Hazard Abatement

DESCRIPTION OF MAJOR SERVICES

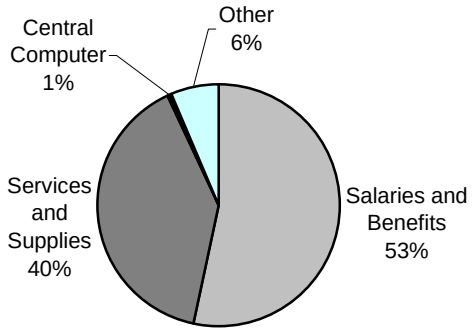
Through the Fire Hazard Abatement program, Code Enforcement enforces the county's Fire and Hazardous Trees Ordinance in the unincorporated portions of the county, as well as under contract with certain cities and fire districts. This service includes inspections, notifications to property owners and removal of hazards due to vegetation and flammable debris.

BUDGET AND WORKLOAD HISTORY

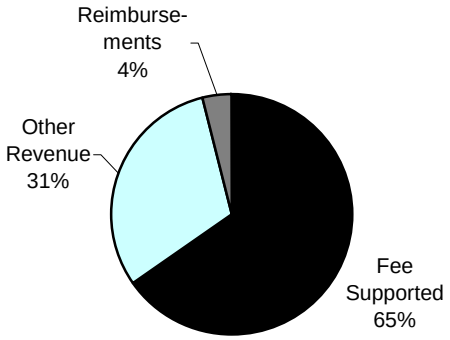
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,787,909	1,951,692	1,853,164	2,169,641
Departmental Revenue	1,627,403	1,951,692	1,840,549	2,169,641
Local Cost	160,506	-	12,615	-
Budgeted Staffing		21.0		21.0
Workload Indicators				
Weed notices issued	55,813	51,500	45,600	50,000
Weed abatements	3,283	4,700	4,242	3,827
Warrants issued	1,271	1,515	1,309	1,167
D.B.O. Fee (Done by Owner)	1,780	2,000	2,438	2,000

Actual workload indicators reflect the seasonal nature of the program and the affects of environmental conditions such as rainfall and fires along with the public's awareness of the dangers of fires and an increased willingness to cleanup and maintain their own property.

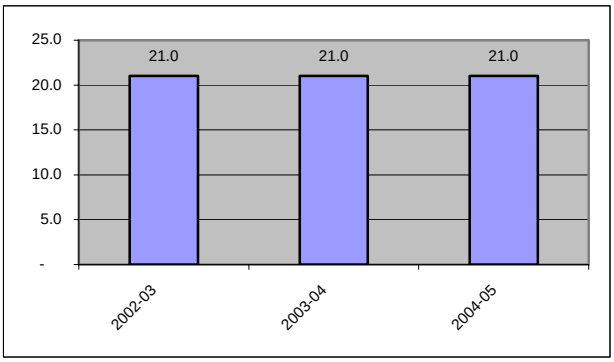
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA WAB
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	955,114	1,044,013	1,122,514	81,643	1,204,157
Services and Supplies	734,225	734,323	735,934	159,342	895,276
Central Computer	10,245	10,245	13,030	-	13,030
Transfers	238,580	248,111	248,111	(105,933)	142,178
Total Exp Authority	1,938,164	2,036,692	2,119,589	135,052	2,254,641
Reimbursements	(85,000)	(85,000)	(85,000)	-	(85,000)
Total Appropriation	1,853,164	1,951,692	2,034,589	135,052	2,169,641
Departmental Revenue					
Taxes	490,102	457,000	457,000	240,000	697,000
Current Services	1,351,336	1,494,692	1,577,589	(104,948)	1,472,641
Other Revenue	(889)	-	-	-	-
Total Revenue	1,840,549	1,951,692	2,034,589	135,052	2,169,641
Local Cost	12,615	-	-	-	-
Budgeted Staffing		21.0	21.0	-	21.0

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA WAB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**21.0**	**1,951,692**	**1,951,692**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	78,501	78,501	-
Internal Service Fund Adjustments	-	4,396	4,396	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**82,897**	**82,897**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**21.0**	**2,034,589**	**2,034,589**	**-**
Board Approved Changes to Base Budget	**-**	**135,052**	**135,052**	**-**
TOTAL 2004-05 FINAL BUDGET	**21.0**	**2,169,641**	**2,169,641**	**-**

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA WAB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salary & Benefits	-	81,643	-	81,643
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
2.	Information Services Charges	-	4,433	-	4,433
	Changes to services provided through ISD.				
3.	COWCAP	-	8,950	-	8,950
	Cowcap change per Auditor Controller.				
4.	Adjust to Actual	-	11,059	-	11,059
	Increase in Special Dept Expense, Presort & Packaging, and Vehicle Charges offset by decreases in Clothing & Personal, Elec Equip Maint, 800 MHZ Charges, Computer Hardware, Non Inventoriable Equipment, Maintenance Charges, Other Travel and Mileage to reflect actual cost trend.				
5.	Adjustment to Transfers	-	(105,933)	-	(105,933)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.				
6.	Revenue Adjustment	-	-	152	(152)
	Increase in Taxes & Special Assessments of $240,000 is offset by a reduction in Current Services of $239,848 from the cancellation of a project to send outstanding billings to collections prior to placing on the property tax bills. This program did not result in quicker collections from property owners.				
**	**Final Budget Adjustment-Fee Requests**	**-**	**-**	**134,900**	**(134,900)**
	The fee changes clarify for the property owner the fees that will be assessed and includes inspections, notifications to property owners, and the removal of hazards by contract service providers. The most significant change allows for the third inspection of a property to be billed to the property owner if they fail to comply by the deadline and a contractor finds the property in compliance after the workorder has been processed.				
**	**Final Budget Adjustment-Fee Requests**	**-**	**134,900**	**-**	**134,900**
	Purchase of handheld electronic equipment and related software to allow field inspectors to input property information data and inspection results, as well as provide GPS (Global Positioning Satellite) functions while out in the field.				
	Total	-	135,052	135,052	-

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

General Plan Update

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division prepares the County General Plan every ten to fifteen years. The current update cycle completion date is estimated for 2005-06.

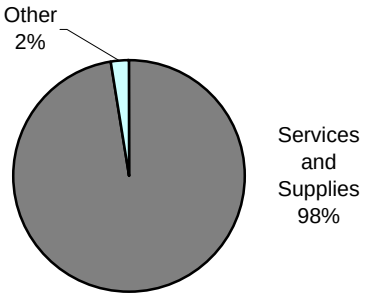
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

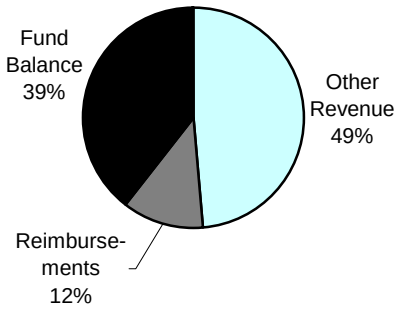
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	320,000	2,312,826	1,550,000	1,810,739
Departmental Revenue	1,017,490	1,000,000	1,047,913	1,000,000
Fund Balance		1,312,826		810,739

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget. Land Use Services Advance Planning Division manages this project, with completion projected during 2005-06.

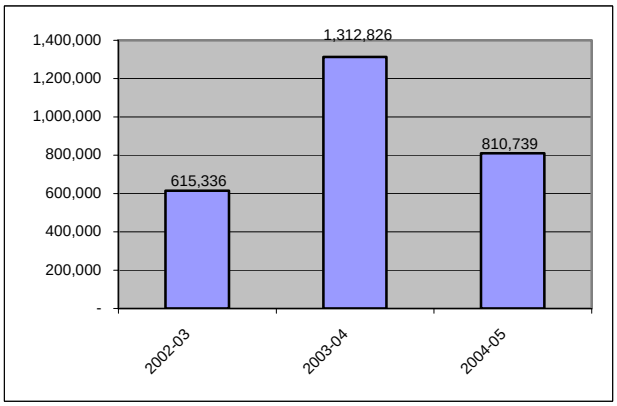
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General Plan Update

BUDGET UNIT: RHJ LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	1,800,000	2,513,322	2,513,322	(502,583)	2,010,739
Transfers	-	49,504	49,504	496	50,000
Total Exp Authority	1,800,000	2,562,826	2,562,826	(502,087)	2,060,739
Reimbursements	(250,000)	(250,000)	(250,000)	-	(250,000)
Total Appropriation	1,550,000	2,312,826	2,312,826	(502,087)	1,810,739
Departmental Revenue					
Use of Money and Prop	47,913	-	-	-	-
Total Revenue	47,913	-	-	-	-
Operating Transfers In	1,000,000	1,000,000	1,000,000	-	1,000,000
Total Financing Sources	1,047,913	1,000,000	1,000,000	-	1,000,000
Fund Balance		1,312,826	1,312,826	(502,087)	810,739

DEPARTMENT: Land Use Services
FUND: General Plan Update
BUDGET UNIT: RHJ LUS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	2,312,826	1,000,000	1,312,826
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	2,312,826	1,000,000	1,312,826
Board Approved Changes to Base Budget	-	(502,087)	-	(502,087)
TOTAL 2004-05 FINAL BUDGET	-	1,810,739	1,000,000	810,739

DEPARTMENT: Land Use Services
FUND: General Plan Update
BUDGET UNIT: RHJ LUS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Professional Services	-	(150,000)	-	(150,000)
	Decrease in General Plan Consultant payments, per the contract.				
2.	Professional Services	-	(358,023)	-	(358,023)
	Decrease of $358,023 due to estimated fund balance available.				
**	**Final Budget Adjustment-Fund Balance**		**5,440**	**-**	**5,440**
	Services and supplies increased due to a higher than anticipated fund balance.				
3.	Transfers Out	-	496	-	496
	Increase in the estimated amount transferred to the Advanced Planning division for the GIS Tech Support.				
	Total	-	(502,087)	-	(502,087)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Habitat Conservation

DESCRIPTION OF MAJOR SERVICES

The Habitat Conservation program is the responsibility of the Advance Planning Division of the Land Use Services Department. This budget was created in January 1999, in response to the January 12, 1999 Board of Supervisors action to continue work on preparation of the Multi-Species Habitat Conservation Plan for the San Bernardino Valley. The Habitat Conservation Plan is a study of endangered species located in the San Bernardino Valley that will conclude in recommendations regarding protection and mitigation of habitat to facilitate contiguous development opportunities.

This project is currently on hold, while the requirements and funding sources are re-evaluated and a decision is made regarding continuing this program.

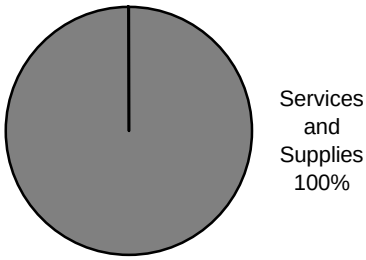
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

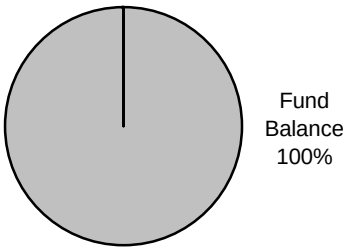
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,025	142,735	227	145,302
Departmental Revenue	4,277	-	2,794	-
Fund Balance		142,735		145,302

In accordance with Section 29009 of the Sate Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

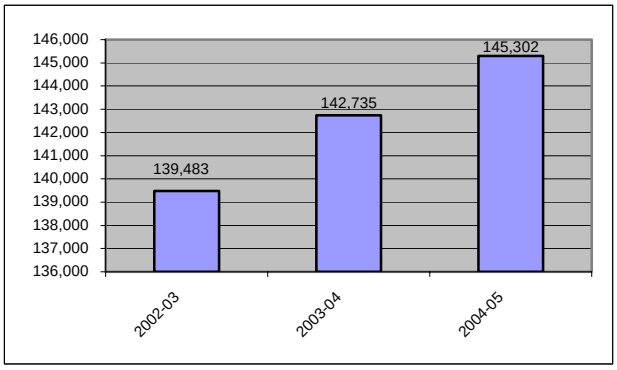
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: Habitat Conservation

BUDGET UNIT: RHC PLN
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	227	142,735	142,735	2,567	145,302
Total Appropriation	227	142,735	142,735	2,567	145,302
Departmental Revenue					
Use of Money and Prop	2,794	-	-	-	-
Total Revenue	2,794	-	-	-	-
Fund Balance		142,735	142,735	2,567	145,302

DEPARTMENT: Land Use Services
FUND: Habitat Conservation
BUDGET UNIT: RHC PLN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**142,735**	**-**	**142,735**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**142,735**	**-**	**142,735**
Board Approved Changes to Base Budget	**-**	**2,567**	**-**	**2,567**
TOTAL 2004-05 FINAL BUDGET	**-**	**145,302**	**-**	**145,302**

DEPARTMENT: Land Use Services
FUND: Habitat Conservation
BUDGET UNIT: RHC PLN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	1,257	-	1,257
	Increase of $1,257 due to estimated fund balance available.				
**	**Final Budget Adjustment- Fund Balance**		**1,310**	**-**	**1,310**
	Increase due to a higher than anticipated fund balance.				
	Total	-	2,567	-	2,567

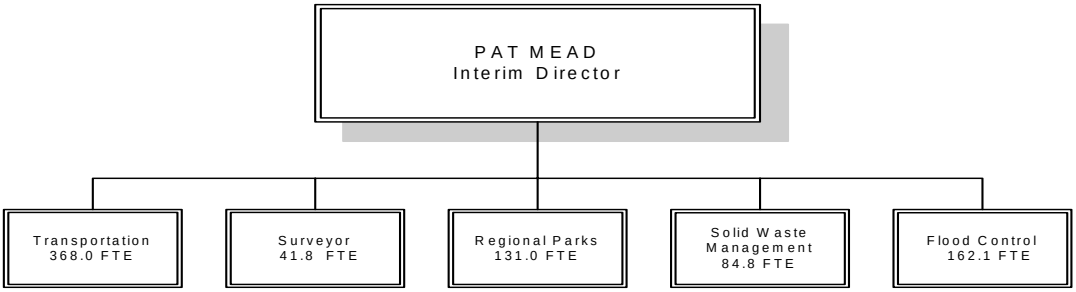
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

PUBLIC WORKS
Patrick J. Mead

MISSION STATEMENT

The San Bernardino County Department of Public Works provides a broad range of services and infrastructure that helps to produce safe and desirable communities for the county's residents. Areas of responsibility include Roads, Traffic, Flood Control, Storm Water Quality, Water Conservation, Solid Waste services, County Surveyor functions, as well as Regional Park facilities and programs.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Regional Parks Division:						
Regional Parks	7,521,062	6,129,148	1,391,914			117.1
County Trail System	2,210,871	4,998,217		(2,787,346)		5.0
Proposition 12 Projects	2,899,896	3,051,520		(151,624)		-
Proposition 40 Projects	5,745,820	5,664,350		81,470		-
Moabi Boat Launching Facility	1,072,792	1,155,395		(82,603)		-
Glen Helen Amphitheater	1,281,921	1,132,506		149,415		-
Hyundai Pavilion Improvements	241,412	30,000		211,412		-
Park Maintenance/Development	1,556,661	180,000		1,376,661		-
Calico Ghost Town Marketing Svcs	431,732	381,900		49,832		1.0
Off-Highway Vehicle License Fee	147,072	40,000		107,072		-
Park Snack Bars	67,603	76,000			8,397	1.3
Camp Bluff Lake	292,594	328,650			36,056	7.6
Surveyor Function:						
Surveyor	3,613,235	3,563,358	49,877			42.4
Survey Monument Preservation	453,715	125,160		328,555		-
Transportation Division:						
Road Operations	73,501,971	59,938,842		13,563,129		368.0
Caltrans Contract	45,439	4,868		40,571		-
Etiwanda Interchange Improvement	97,049	47,634		49,415		-
High Desert Corridor Project	896,834	756,539		140,295		-
Facilities Development Plans	5,065,940	1,058,806		4,007,134		-
Measure I Program	21,874,654	10,583,625		11,291,029		-
Solid Waste Mgmt Division:						
Operations	57,212,395	57,440,172			227,777	84.8
Site Closure and Maintenance	20,038,427	13,323,915			(6,714,512)	-
Site Enhancement and Expansion	21,897,101	8,375,716			(13,521,385)	-
Groundwater Remediation	9,832,790	9,089,463			(743,327)	-
Environmental Remediation	2,501,000	2,377,030			(123,970)	-
SUB-TOTAL	240,499,986	189,852,814	1,441,791	28,374,417	(20,830,964)	627.2
Flood Control District:						
Consolidated Funds	119,411,749	57,304,707		62,107,042		162.1
Equipment Fund	1,206,905	1,435,000			228,095	-
GRAND TOTAL	361,118,640	248,592,521	1,441,791	90,481,459	(20,602,869)	789.3

Note: The Flood Control District is reported separately in the Special Districts budget book.

Regional Parks

DESCRIPTION OF MAJOR SERVICES

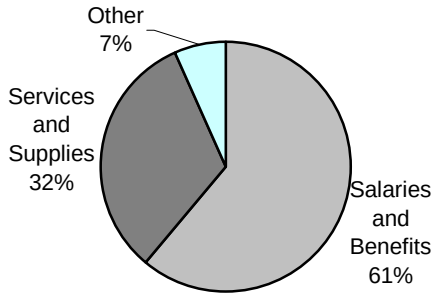
The Regional Parks Division is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,000 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). The division also oversees the operation of 180 acres at the Big Morongo Canyon Wildlife Preserve in Morongo Valley. Together, these parks offer open space, trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities to the public. The division sponsors special cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities.

BUDGET AND WORKLOAD HISTORY

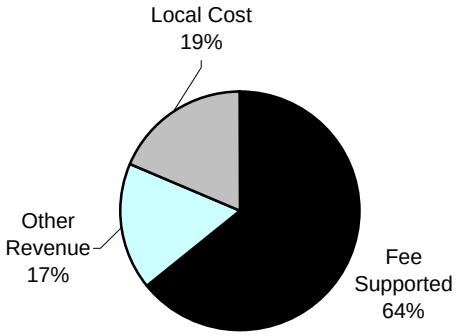
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,363,461	6,766,471	6,959,492	7,521,062
Departmental Revenue	5,728,337	5,812,110	6,172,081	6,129,148
Local Cost	635,124	954,361	787,411	1,391,914
Budgeted Staffing		117.1		117.1
Workload Indicators				
Calico Ghost Town	314,531	346,300	306,434	321,000
Moabi	295,206	331,700	298,986	309,000
Glen Helen	528,855	653,000	578,065	537,000
Mojave Narrows	79,604	86,000	78,173	82,000
Prado	266,501	281,000	255,153	269,000
Cucamonga - Guasti	149,765	160,700	150,410	152,000
Yucaipa	301,135	331,000	302,233	313,000
Lake Gregory	281,201	293,000	278,657	285,000
Mojave River Forks	10,368	12,000	10,642	12,000
Total Attendance	2,227,166	2,494,770	2,258,753	2,280,000

The decrease in budgeted workload indicators from 2003-04 is due to the method of which attendance is now being determined. The 2004-05 budgeted attendance now reflects a more finite count while the previous year's budgeted amount was based on a formula that estimated attendance by the approximate visitors per car.

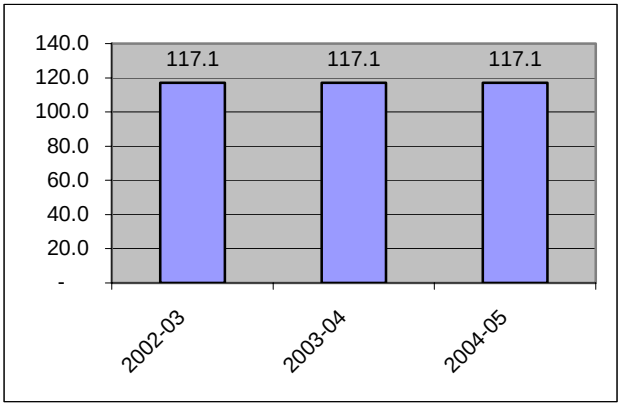
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



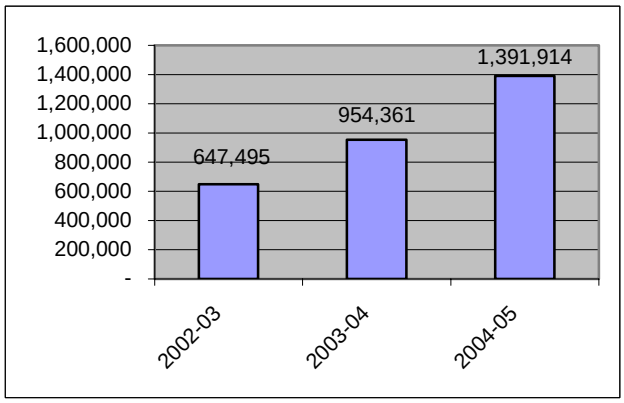
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFF TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: General

BUDGET UNIT: AAA CCP
FUNCTION: Recreation & Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	4,298,608	4,347,778	4,597,396	-	4,597,396
Services and Supplies	2,420,739	2,255,999	2,106,540	319,953	2,426,493
Central Computer	21,294	21,294	26,633	-	26,633
Vehicles	-	-	-	-	-
Transfers	153,418	155,400	155,400	335,540	490,940
Total Exp Authority	6,894,059	6,780,471	6,885,969	655,493	7,541,462
Reimbursements	(134,567)	(14,000)	(14,000)	(6,400)	(20,400)
Total Appropriation	6,759,492	6,766,471	6,871,969	649,093	7,521,062
Operating Transfers Out	200,000	-	-	-	-
Total Requirements	6,959,492	6,766,471	6,871,969	649,093	7,521,062
Departmental Revenue					
Use of Money and Prop	1,345,554	1,180,800	1,180,800	77,700	1,258,500
Current Services	4,765,298	4,582,310	4,582,310	252,738	4,835,048
Other Revenue	35,766	49,000	49,000	(13,400)	35,600
Other Financing Sources	25,463	-	-	-	-
Total Revenue	6,172,081	5,812,110	5,812,110	317,038	6,129,148
Local Cost	787,411	954,361	1,059,859	332,055	1,391,914
Budgeted Staffing		117.1	117.1	-	117.1

DEPARTMENT: Public Works - Regional Parks
FUND: General
BUDGET UNIT: AAA CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**117.1**	**6,766,471**	**5,812,110**	**954,361**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	249,618	-	249,618
Internal Service Fund Adjustments	-	74,787	-	74,787
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**324,405**	**-**	**324,405**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(115,723)	-	(115,723)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(115,723)**	**-**	**(115,723)**
Impacts Due to State Budget Cuts	**-**	**(103,184)**	**-**	**(103,184)**
TOTAL BOARD APPROVED BASE BUDGET	**117.1**	**6,871,969**	**5,812,110**	**1,059,859**
Board Approved Changes to Base Budget	**-**	**649,093**	**317,038**	**332,055**
TOTAL 2004-05 FINAL BUDGET	**117.1**	**7,521,062**	**6,129,148**	**1,391,914**

DEPARTMENT: Public Works - Regional Parks
FUND: General
BUDGET UNIT: AAA CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Services and Supplies	-	319,953	-	319,953
* Restoration of park maintenance budget reduced as a result of the state budget impact ($103,184). * Restoration of budget cuts to park maintenance & fish purchases implemented in FY 2003-04 ($135,150). * Increase of $30,000 for additional purchases of fish to stock the parks' lakes. * Increase of $20,000 for additional telephone service, FAS lines, and automated attendance. * Increase of $13,500 for additional rowboats and pedal boats. * Increase of $11,000 for additional vehicle charges. * Various other increases totaling $7,119.				
2. Transfers	-	335,540	-	335,540
A slight increase of $3,485 is due to additional EHAP charges. **** Final Budget Adjustment - The Board approved appropriation increases for the following two policy items: $200,000 for the purchase of playground equipment for handicapped children at Prado Regional Park; and $132,055 of additional funding to maintain the County Trails System.**				
3. Reimbursements	-	(6,400)	-	(6,400)
The Senior Meals Luncheon program at Lake Gregory Regional Park has expanded its services to provide two meals each month as compared to one previously. Therefore, reimbursements from the Department of Economic and Community Development are expected to be greater than in FY 2003-04.				
4. Revenue From Use of Money and Property	-	-	77,700	(77,700)
An anticipated increase in revenues from concessionaires, primarily from the opening of the newly renovated Calico Restaurant.				
5. Current Services Revenue	-	-	252,738	(252,738)
This increase is primarily due to the addition of 70 new hookup camping sites at Moabi Regional Park and 10 new hookups at Calico Regional Park.				
6. Other Revenue	-	-	(13,400)	13,400
Taxes sales to the public are being reduced due to the sale of antiquated equipment during FY 2003-04.				
Total	-	649,093	317,038	332,055

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

County Trail System

DESCRIPTION OF MAJOR SERVICES

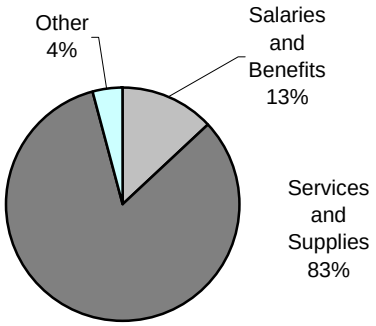
Regional Parks Division is the steward of the county's Regional Trail Program charged with the development, operation and maintenance of diversified trails throughout the county. This continuous trail system will be enjoyed by the region's burgeoning population for cycling, hiking and equestrian use, linking open space with parks and non-motorized transportation corridors.

BUDGET AND WORKLOAD HISTORY

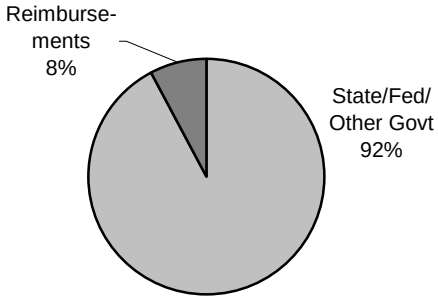
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	994,711	9,184,203	3,308,139	2,210,871
Departmental Revenue	156,336	9,225,000	240,534	4,998,217
Fund Balance		(40,797)		(2,787,346)
Budgeted Staffing		4.0		5.0

The 2003-04 actual expenditures are approximately $6.0 million less than budget primarily because of the $3.3 million Santa Ana River Parkway Project being delayed pending completion of the required environmental studies, and the $2.2 million project for Phase III of the Santa Ana River Trial (from Waterman Ave. to Alabama St.) awaiting approval of the state's contractual process. Since the county receives funding for these projects on a reimbursable basis, the actual revenues for 2003-04 are correspondingly less than budget. In addition, a significant amount of reimbursements for 2003-04 encumbered expenditures will be received in 2004-05.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

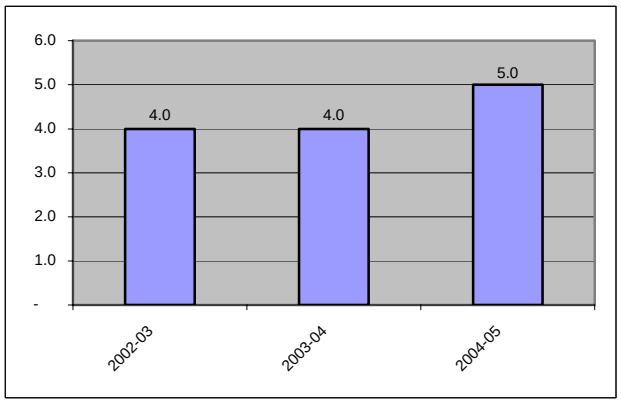


2004-05 BREAKDOWN BY FINANCING SOURCE

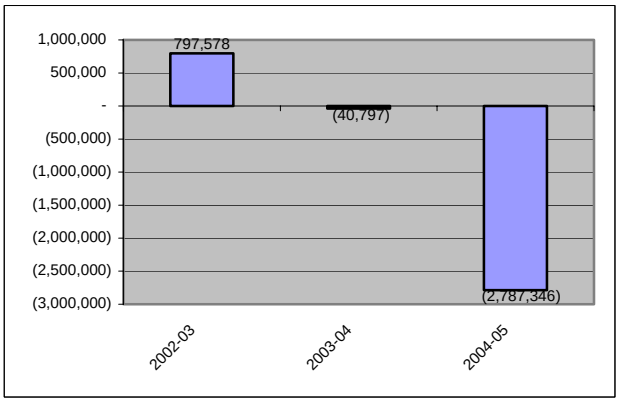


NOTE: This budget is expected to increase fund balance by $2,787,346.

2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: County Trail System

BUDGET UNIT: RTS CCP
FUNCTION: Recreation & Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	244,775	237,976	254,394	85,493	339,887
Services and Supplies	3,186,315	9,075,632	9,075,632	(6,901,149)	2,174,483
Vehicles	-	-	-	65,000	65,000
Transfers	7,147	693	693	44,071	44,764
Total Exp Authority	3,438,237	9,314,301	9,330,719	(6,706,585)	2,624,134
Reimbursements	(130,098)	(130,098)	(130,098)	(283,165)	(413,263)
Total Appropriation	3,308,139	9,184,203	9,200,621	(6,989,750)	2,210,871
Departmental Revenue					
Use of Money and Prop	10,145	10,000	10,000	(3,194)	6,806
State, Fed or Gov't Aid	229,275	8,615,000	8,631,418	(3,640,007)	4,991,411
Other Revenue	1,114	600,000	600,000	(600,000)	-
Total Revenue	240,534	9,225,000	9,241,418	(4,243,201)	4,998,217
Fund Balance		(40,797)	(40,797)	(2,746,549)	(2,787,346)
Budgeted Staffing		4.0	4.0	1.0	5.0

DEPARTMENT: Public Works - Regional Parks
FUND: County Trail System
BUDGET UNIT: RTS CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**4.0**	**9,184,203**	**9,225,000**	**(40,797)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	16,418	16,418	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**16,418**	**16,418**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**4.0**	**9,200,621**	**9,241,418**	**(40,797)**
Board Approved Changes to Base Budget	**1.0**	**(6,989,750)**	**(4,243,201)**	**(2,746,549)**
TOTAL 2004-05 FINAL BUDGET	**5.0**	**2,210,871**	**4,998,217**	**(2,787,346)**

DEPARTMENT: Public Works - Regional Parks
FUND: County Trail System
BUDGET UNIT: RTS CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	1.0	85,493	-	85,493
	The additional amount of $18,438 reflects the cost of step increases as well as an employee being hired at a step greater than what was budgeted in the previous year. **** Final Budget Adjustment - The Board approved a Policy Item to fund the addition of 1.0 Park Ranger II position to assist with maintaining the county trails ($67,055).**				
2.	Services and Supplies	-	(6,901,149)	-	(6,901,149)
	Decrease due to encumbering a contract for the Santa Ana River Trail in FY 2003/04, in addition to transferring the appropriations for River Parkway projects to the Proposition 40 budget (Fund RKM).				
3.	Vehicles	-	65,000	-	65,000
	**** Final Budget Adjustment - The Board approved a Policy Item to fund the purchase of a truck to assist with maintaining the county trails.**				
4.	Transfers	-	44,071	-	44,071
	Increased transfers to other departments for project design, project management and construction engineering services.				
5.	Reimbursements	-	(283,165)	-	(283,165)
	Increased reimbursements for administration of Proposition 12 and Proposition 40 projects being administered by employees of the Trails program ($151,110). **** Final Budget Adjustment - The Board approved a Policy Item for an additional $132,055 of General Fund support for the county trails**				
6.	Revenue From Use of Money and Property	-	-	(3,194)	3,194
	Decrease in interest revenue based on a reduced cash balance.				
7.	State, Federal, or Other Governmental Aid	-	-	(3,640,007)	3,640,007
	Budgeted revenues in the amount of $6,388,965 for River Parkway projects have been moved to the Proposition 40 budget (Fund RKM). **** Final Budget Adjustment - State and Federal Aid have been increased by $2,748,958 due to delayed reimbursements for prior year encumbered expenditures.**				
8.	Other Revenue	-	-	(600,000)	600,000
	Anticipated revenue from The Wildlands Conservancy for the environmental and master plan for Colton Regional Park will now be received in the Proposition 40 fund.				
	Total	1.0	(6,989,750)	(4,243,201)	(2,746,549)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Proposition 12 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 12 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000, responding to the recreational and open-space needs of a growing population and expanding urban communities. The Program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 12 funds is $4,832,410. On January 29, 2002, the Board of Supervisors approved a list of projects to be funded by this financing source.

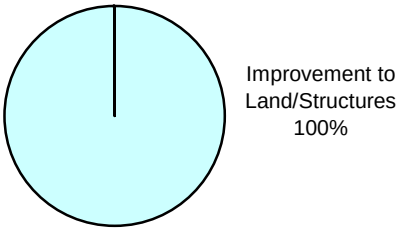
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

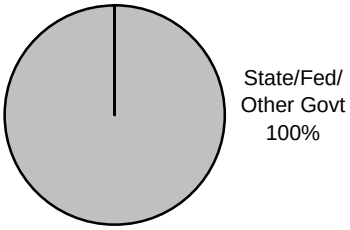
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	226,908	1,963,990	591,065	2,899,896
Departmental Revenue	26,714	2,164,184	416,299	3,051,520
Fund Balance		(200,194)		(151,624)

The actual expenditures for 2003-04 were approximately $1.4 million less than budget due to a number of Proposition 12 projects not commencing as originally anticipated. These projects are now expected to be completed in 2004-05 and have been re-budgeted accordingly.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

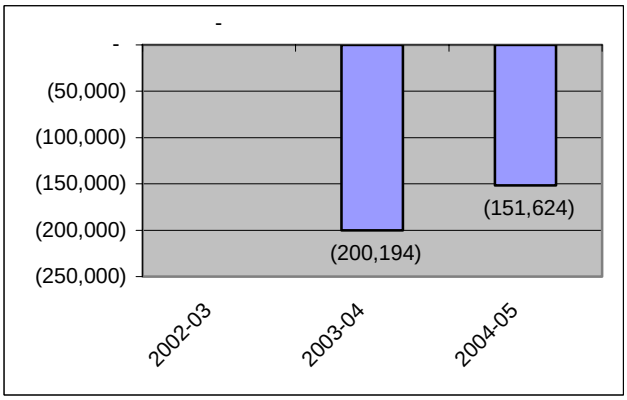


2004-05 BREAKDOWN BY FINANCING SOURCE



NOTE: This budget is expected to increase fund balance by $151,624.

2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects

BUDGET UNIT: RKL RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	408,332	1,963,990	1,963,990	(1,957,990)	6,000
Improvement to Land	-	-	-	1,512,198	1,512,198
Improvement to Structures	-	-	-	1,381,698	1,381,698
Transfers	14,815	-	-	-	-
Total Appropriation	423,147	1,963,990	1,963,990	935,906	2,899,896
Operating Transfers Out	167,918	-	-	-	-
Total Requirements	591,065	1,963,990	1,963,990	935,906	2,899,896
Departmental Revenue					
Use of Money and Prop	2,389	-	-	1,200	1,200
State, Fed or Gov't Aid	207,406	2,164,184	2,164,184	886,136	3,050,320
Total Revenue	416,299	2,164,184	2,164,184	887,336	3,051,520
Fund Balance		(200,194)	(200,194)	48,570	(151,624)

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects
BUDGET UNIT: RKL RGP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,963,990	2,164,184	(200,194)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,963,990	2,164,184	(200,194)
Board Approved Changes to Base Budget	-	935,906	887,336	48,570
TOTAL 2004-05 FINAL BUDGET	-	2,899,896	3,051,520	(151,624)

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects
BUDGET UNIT: RKL RGP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(1,957,990)	-	(1,957,990)
	Decrease reflects a reclassification to either Improvements to Land or Improvements to Structures.				
2.	Improvements to Land	-	1,512,198	-	1,512,198
	Increase reflects a reclassification from Services and Supplies.				
3.	Improvements to Structures	-	1,381,698	-	1,381,698
	Increase reflects a reclassification from Services and Supplies, in addition to new projects scheduled for FY 2004-05.				
4.	Revenue From Use of Money and Property	-	-	1,200	(1,200)
	Minimal increased in interest revenue based on cash balance available.				
5.	State, Federal, or Other Governmental Aid	-	-	886,136	(886,136)
	Additional revenue in the amount of $900,288 is anticipated based on the number of State funded projects expected to be completed. **** Final Budget Adjustment - Governmental Aid has been decreased by $14,152 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
	Total	-	935,906	887,336	48,570

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Proposition 40 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002, responding to the recreational and open-space needs of a growing population and expanding urban communities. The program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 40 funds is $4,858,000. On December 16, 2003, the Board of Supervisors approved a list of projects to be funded by this financing source.

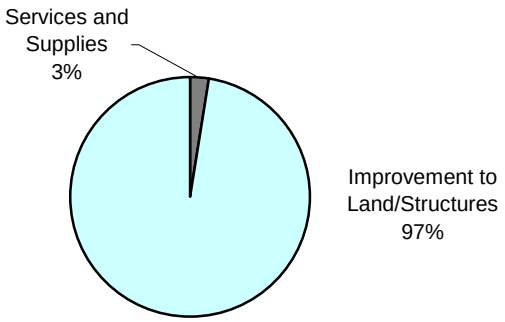
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

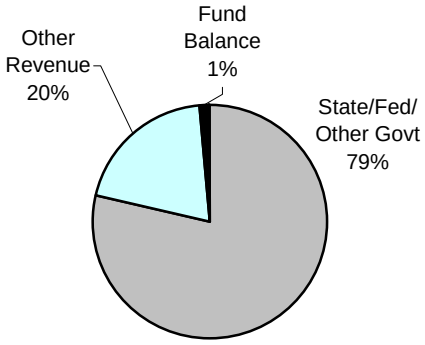
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	1,000,000	131,713	5,745,820
Departmental Revenue	-	1,000,000	213,183	5,664,350
Fund Balance		-		81,470

The actual expenditures for 2003-04 were approximately $900,000 less than budget due to a small number of Proposition 40 projects not commencing as originally anticipated. These projects are now expected to be completed in 2004-05 and have been re-budgeted accordingly.

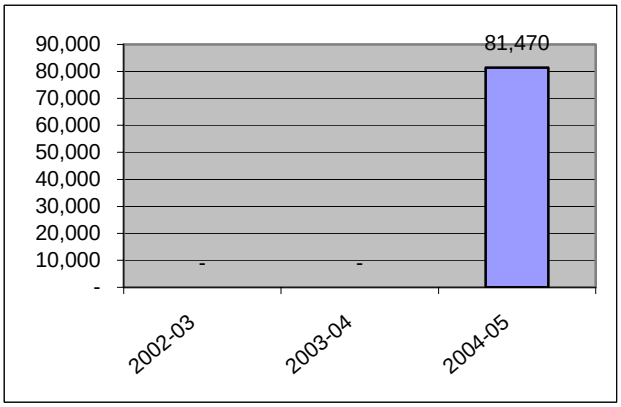
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 40 Projects

BUDGET UNIT: RKM RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	131,713	990,000	990,000	(840,000)	150,000
Land	-	-	-	1,150,000	1,150,000
Improvement to Land	-	-	-	3,071,820	3,071,820
Improvement to Structures	-	-	-	1,574,000	1,574,000
Transfers	-	10,000	10,000	(10,000)	-
Total Appropriation	131,713	1,000,000	1,000,000	4,745,820	5,745,820
Departmental Revenue					
Use of Money and Prop	83	-	-	5,100	5,100
State, Fed or Gov't Aid	213,100	1,000,000	1,000,000	3,509,250	4,509,250
Other Revenue	-	-	-	1,150,000	1,150,000
Total Revenue	213,183	1,000,000	1,000,000	4,664,350	5,664,350
Fund Balance		-	-	81,470	81,470

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 40 Projects
BUDGET UNIT: RKM RGP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,000,000	1,000,000	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,000,000	1,000,000	-
Board Approved Changes to Base Budget	-	4,745,820	4,664,350	81,470
TOTAL 2004-05 FINAL BUDGET	-	5,745,820	5,664,350	81,470

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 40 Projects
BUDGET UNIT: RKM RGP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(840,000)	-	(840,000)
	Decrease reflects a reclassification to either Improvements to Land or Improvements to Structures.				
2.	Land acquisition	-	1,150,000	-	1,150,000
	Land acquisition for the planned Colton Regional Park is expected to occur in FY 2004-05.				
3.	Improvements to Land	-	3,071,820	-	3,071,820
	Increase of $2,871,820 reflects a reclassification from Services and Supplies, in addition to new projects scheduled for FY 2004-05. **** Final Budget Adjustment - Board approval of a policy item increased appropriations by $200,000 for the purchase of playground equipment for handicapped children at Prado Regional Park.**				
4.	Improvements to Structures	-	1,574,000	-	1,574,000
	Increase reflects a reclassification from Services and Supplies, in addition to new projects scheduled for FY 2004-05.				
5.	Transfers	-	(10,000)	-	(10,000)
	Appropriations for Transfers have been reclassified to Improvements to Land and Structures.				
6.	Reimbursements	-	(200,000)	-	(200,000)
	**** Final Budget Adjustment - Board approval of a policy item will provide $200,000 from the County General Fund to assist with the purchase of playground equipment for handicapped children at Prado Regional Park.**				
7	Revenue From Use of Money and Property	-	-	5,100	(5,100)
	Increased interest revenue based on estimated cash balance.				
8.	State, Federal, or Other Governmental Aid	-	-	3,509,250	(3,509,250)
	Additional revenue in the amount of $3,396,438 is anticipated based on the number of State funded projects expected to be completed in FY 2004-05. **** Final Budget Adjustment - Governmental Aid has been increased by $112,812 due to the actual fund balance for FY 2004/05 being less than anticipated.**				
9.	Other Revenue	-	-	1,150,000	(1,150,000)
	Revenues to be received from the Wildlands Conservancy for the Colton Regional Park land acquisition.				
	Total	-	4,745,820	4,664,350	81,470

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Moabi Regional Park Boat Launching Facility

DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division was awarded a $1,273,000 grant from the California Department of Boating and Waterways in July 2002 for the purpose of renovating the Moabi Regional Park Boat Launching Facility. This grant will fund improvements that will provide additional opportunities for the public to enjoy recreational water activities including boating, fishing and waterskiing.

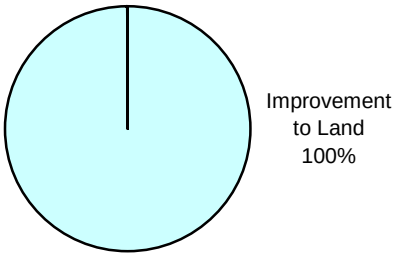
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

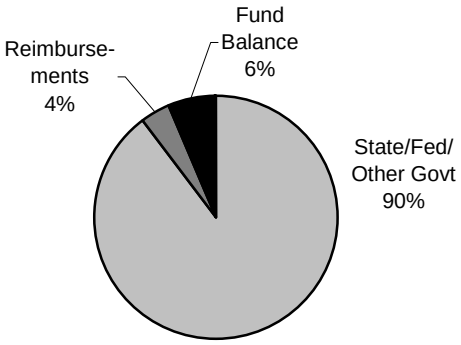
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	375,602	948,000	(83,433)	1,072,792
Departmental Revenue	207,795	1,115,807	1,771	1,155,395
Fund Balance		(167,807)		(82,603)

The actual expenditures for 2003-04 are negative due to this budget unit being reimbursed by the County Trail System for costs incurred in a previous year. This project has been delayed until completion of the environmental study. It is expected that the construction phase for this project should commence by November 2004 and be completed by April 2005.

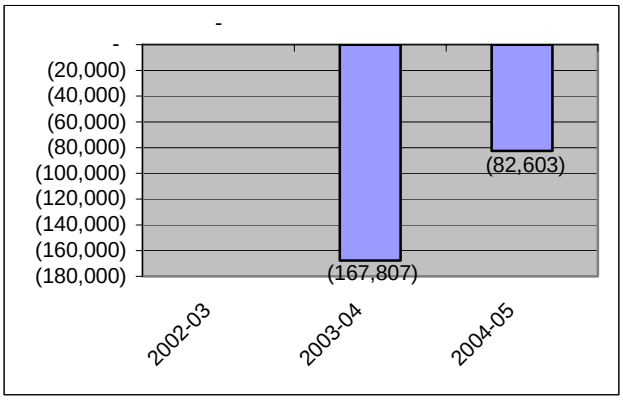
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility

BUDGET UNIT: RTP CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	(89,227)	948,000	948,000	(948,000)	-
Improvement to Land	5,794	-	-	1,122,792	1,122,792
Total Exp Authority	(83,433)	948,000	948,000	174,792	1,122,792
Reimbursements	-	-	-	(50,000)	(50,000)
Total Appropriation	(83,433)	948,000	948,000	124,792	1,072,792
Departmental Revenue					
Use of Money and Prop	1,771	-	-	975	975
State, Fed or Gov't Aid	-	1,115,807	1,115,807	38,613	1,154,420
Total Revenue	1,771	1,115,807	1,115,807	39,588	1,155,395
Fund Balance		(167,807)	(167,807)	85,204	(82,603)

DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility
BUDGET UNIT: RTP CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	948,000	1,115,807	(167,807)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	948,000	1,115,807	(167,807)
Board Approved Changes to Base Budget	-	124,792	39,588	85,204
TOTAL 2004-05 FINAL BUDGET	-	1,072,792	1,155,395	(82,603)

DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility
BUDGET UNIT: RTP CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(948,000)	-	(948,000)
	Decrease reflects a reclassification to Improvements to Land				
2.	Improvements to Land	-	1,122,792	-	1,122,792
	Increase primarily due to the reclassification of appropriations from Services and Supplies.				
3.	Reimbursements	-	(50,000)	-	(50,000)
	Reimbursement from the Proposition 40 fund for their share of a contract that was encumbered in this budget unit. The contract was with Concept Marine Associates for design services related to the Boat Launching Facility and other infrastructure improvements at Moabi Regional Park. It is the cost of these other improvements that is being reimbursed by the Proposition 40 fund.				
4.	Revenue From Use of Money and Property	-	-	975	(975)
	Anticipated interest revenue based on the fund's estimated cash balance.				
5.	State, Federal, or Other Governmental Aid	-	-	38,613	(38,613)
	A slight increase of $392 is anticipated in State aid representing the balance of grant funding available for the project. **** Final Budget Adjustment - State Aid has been increased by $38,221 due to the actual fund balance for FY 2004-05 being less than anticipated.**				
	Total	-	124,792	39,588	85,204

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Glen Helen Amphitheater

DESCRIPTION OF MAJOR SERVICES

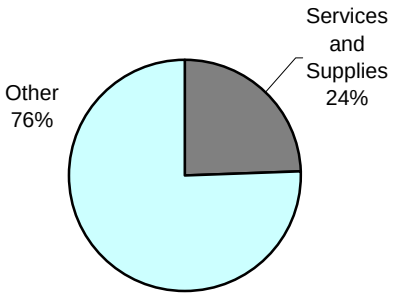
This budget unit was established to account for lease payments received annually from the operators of the amphitheater at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to abate the cost of the facility's debt service payment.

There is no staffing associated with this budget unit.

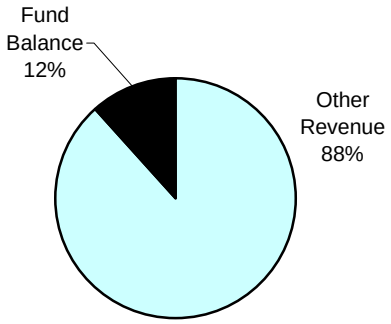
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	862,650	1,140,960	972,100	1,281,921
Departmental Revenue	909,543	1,087,000	960,199	1,132,506
Fund Balance		53,960		149,415

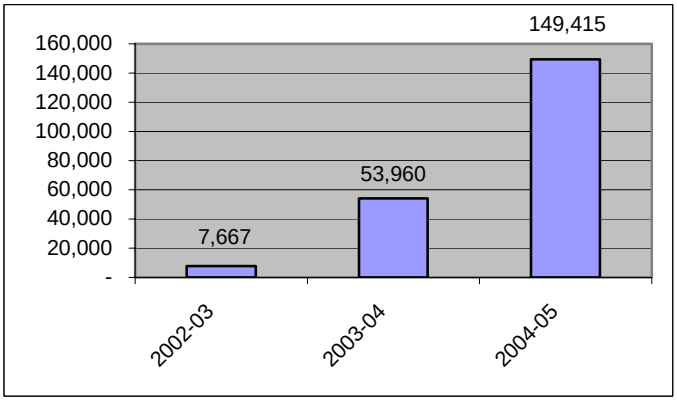
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Glen Helen Amphitheater
BUDGET UNIT: SGH CAO
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	168,860	168,860	143,561	312,421
Transfers	972,100	972,100	972,100	(2,600)	969,500
Total Appropriation	972,100	1,140,960	1,140,960	140,961	1,281,921
Departmental Revenue					
Use of Money and Prop	960,199	975,000	975,000	45,506	1,020,506
Other Revenue	-	112,000	112,000	-	112,000
Total Revenue	960,199	1,087,000	1,087,000	45,506	1,132,506
Fund Balance		53,960	53,960	95,455	149,415

DEPARTMENT: Public Works - Regional Parks
FUND: Glen Helen Amphitheater
BUDGET UNIT: SGH CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,140,960	1,087,000	53,960
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,140,960	1,087,000	53,960
Board Approved Changes to Base Budget	-	140,961	45,506	95,455
TOTAL 2004-05 FINAL BUDGET	-	1,281,921	1,132,506	149,415

DEPARTMENT: Public Works - Regional Parks
FUND: Glen Helen Amphitheater
BUDGET UNIT: SGH CAO

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies		143,561	-	143,561
Increase of $148,249 based on additional fund balance and anticipated revenues for 2004-05. This budget unit's entire fund balance available for 2004-05 is being appropriated in services and supplies. **** Final Budget Adjustment - Appropriations have been decreased by $4,688 due to actual fund balance for FY 2004-05 being less than anticipated.**				
2. Transfers	-	(2,600)	-	(2,600)
Minimal decrease in transfers for 2004-05.				
3. Revenue From Use of Money and Property	-	-	45,506	(45,506)
Additional revenue based on an increase to the fixed minimum annual rent in accordance will contract No. 92-1023.				
Total	-	140,961	45,506	95,455

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Park Maintenance/Development

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for the maintenance, development and emergency repair at all regional parks. The costs associated with this fund are financed through a five percent allocation of park admission fees.

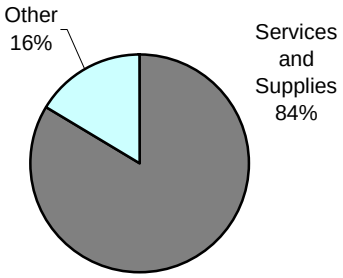
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

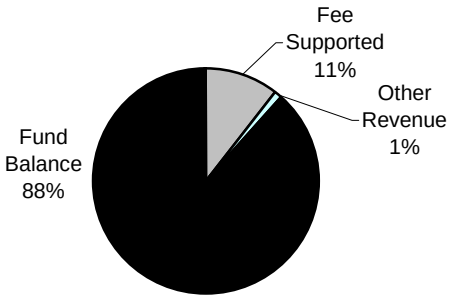
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	662,523	1,441,634	1,236,736	1,556,661
Departmental Revenue	1,118,550	185,000	1,356,761	180,000
Fund Balance		1,256,634		1,376,661

The actual revenues for 2003-04 were approximately $1.2 million greater than budget. This excess is due primarily to the unanticipated proceeds from the sale of various Baldwin Lake properties, as well as a $365,270 operating transfer from the county general fund to assist with development of three county regional park master plans.

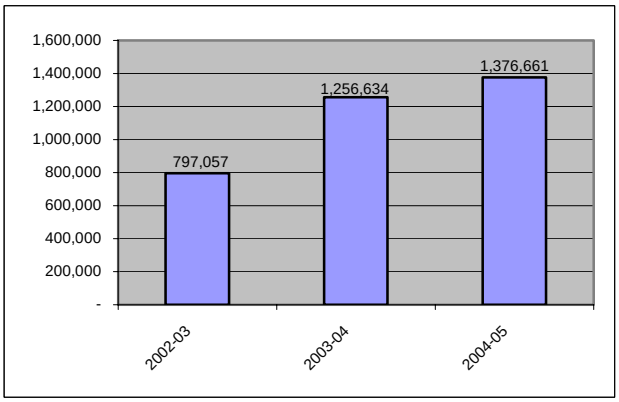
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development

BUDGET UNIT: SPR CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	601,887	1,070,982	1,070,982	229,579	1,300,561
Equipment	329,842	370,652	370,652	(114,552)	256,100
Total Appropriation	931,729	1,441,634	1,441,634	115,027	1,556,661
Operating Transfers Out	305,007	-	-	-	-
Total Requirements	1,236,736	1,441,634	1,441,634	115,027	1,556,661
Departmental Revenue					
Use of Money and Prop	29,018	20,000	20,000	(5,000)	15,000
Current Services	751,915	165,000	165,000	-	165,000
Total Revenue	791,491	185,000	185,000	(5,000)	180,000
Operating Transfers In	565,270	-	-	-	-
Total Financing Sources	1,356,761	185,000	185,000	(5,000)	180,000
Fund Balance		1,256,634	1,256,634	120,027	1,376,661

DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development
BUDGET UNIT: SPR CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,441,634	185,000	1,256,634
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,441,634	185,000	1,256,634
Board Approved Changes to Base Budget	-	115,027	(5,000)	120,027
TOTAL 2004-05 FINAL BUDGET	-	1,556,661	180,000	1,376,661

DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development
BUDGET UNIT: SPR CCR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	229,579	-	229,579
	Decrease of $566,509 mainly the result of reduction in fund balance.				
	**** Final Budget Adjustment - Appropriations have been increased by $796,088 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
2.	Equipment	-	(114,552)	-	(114,552)
	Decrease in equipment purchases also due to less fund balance available.				
3.	Revenue From Use of Money and Property	-	-	(5,000)	5,000
	Reduction in fund balance will result in a decrease in interest revenue.				
	Total	-	115,027	(5,000)	120,027

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Calico Ghost Town Marketing Services

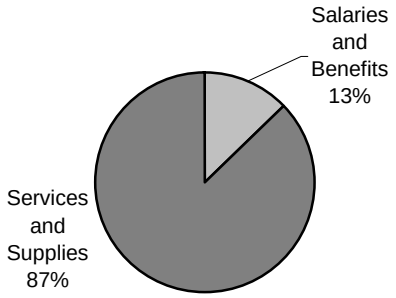
DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from the Calico Ghost Town concessionaires and park admission fees are used to advertise and market several special events including Calico Days, Spring Festival, Hullabaloo, and the Fine Arts Show.

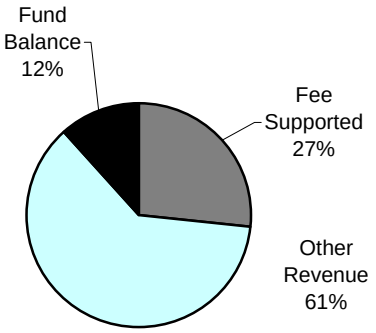
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	338,741	428,694	372,491	431,732
Departmental Revenue	380,479	370,500	364,129	381,900
Fund Balance		58,194		49,832
Budgeted Staffing		1.0		1.0

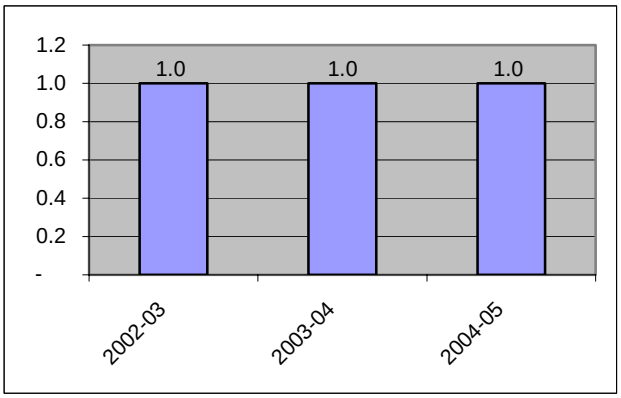
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



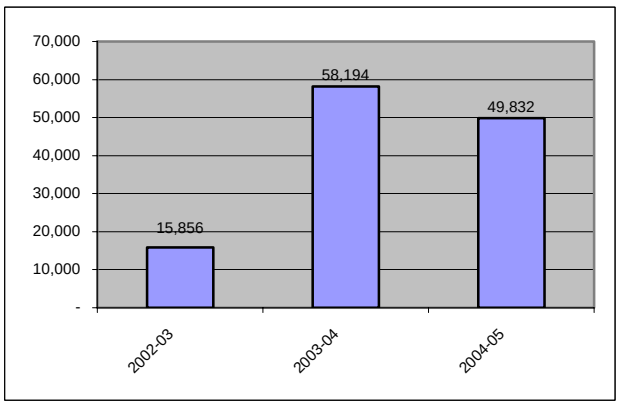
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Calico Ghost Town Marketing Svcs
BUDGET UNIT: SPS CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Promotion

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	48,575	49,541	49,541	5,278	54,819
Services and Supplies	323,743	378,980	378,980	(2,257)	376,723
Transfers	173	173	173	17	190
Total Appropriation	372,491	428,694	428,694	3,038	431,732
Departmental Revenue					
Use of Money and Prop	68,449	56,000	56,000	400	56,400
Current Services	103,280	110,000	110,000	5,000	115,000
Other Revenue	192,400	204,500	204,500	6,000	210,500
Total Revenue	364,129	370,500	370,500	11,400	381,900
Fund Balance		58,194	58,194	(8,362)	49,832
Budgeted Staffing		1.0	1.0	-	1.0

DEPARTMENT: Public Works - Regional Parks
FUND: Calico Ghost Town Marketing Svcs
BUDGET UNIT: SPS CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**1.0**	**428,694**	**370,500**	**58,194**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**1.0**	**428,694**	**370,500**	**58,194**
Board Approved Changes to Base Budget	**-**	**3,038**	**11,400**	**(8,362)**
TOTAL 2004-05 FINAL BUDGET	**1.0**	**431,732**	**381,900**	**49,832**

DEPARTMENT: **Public Works - Regional Parks**
FUND: **Calico Ghost Town Marketing Svcs**
BUDGET UNIT: **SPS CCR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits		5,278	-	5,278
	An increase in benefits for the marketing specialist.				
2.	Services and Supplies	-	(2,257)	-	(2,257)
	A $33,358 reduction in services and supplies is due to less fund balance available for FY 2004-05.				
	**** Final Budget Adjustment - Appropriations have been increased by $31,101 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
3.	Transfers	-	17	-	17
	A slight increase in EHAP charges.				
4.	Revenue From Use of Money and Property	-	-	400	(400)
	Slight increase due to a rise in tourism at the park.				
5.	Revenue from Current Services	-	-	5,000	(5,000)
	Slight increase due to a rise in tourism at the park.				
6.	Other Revenue	-	-	6,000	(6,000)
	Anticipated increase in festival and special event revenue.				
	Total	-	3,038	11,400	(8,362)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Off-Highway Vehicle License Fee

DESCRIPTION OF MAJOR SERVICES

Off-Highway vehicle funds are provided pursuant to state law, and derived from fines for violation of off-highway vehicle operations and licensing. These funds are used for the development of off-highway trails and areas in compliance with state requirements.

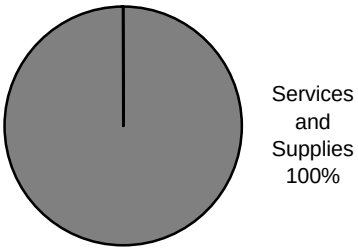
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

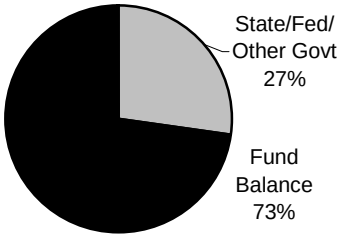
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,740	109,012	20,997	147,072
Departmental Revenue	38,910	25,000	44,057	40,000
Fund Balance		84,012		107,072

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

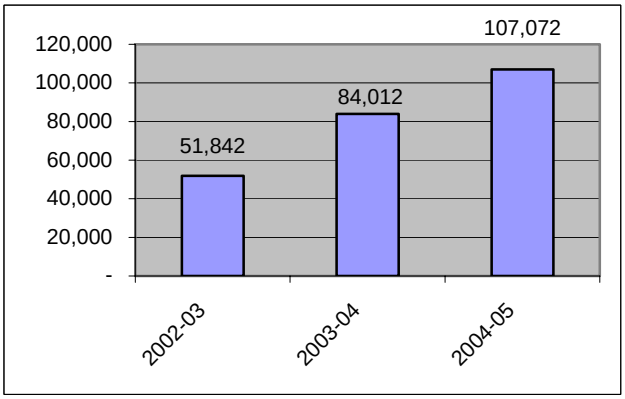
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee

BUDGET UNIT: SBY AMS
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	20,997	109,012	109,012	38,060	147,072
Total Appropriation	20,997	109,012	109,012	38,060	147,072
Departmental Revenue					
State, Fed or Gov't Aid	44,057	25,000	25,000	15,000	40,000
Total Revenue	44,057	25,000	25,000	15,000	40,000
Fund Balance		84,012	84,012	23,060	107,072

DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee
BUDGET UNIT: SBY AMS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	109,012	25,000	84,012
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	109,012	25,000	84,012
Board Approved Changes to Base Budget	-	38,060	15,000	23,060
TOTAL 2004-05 FINAL BUDGET	-	147,072	40,000	107,072

DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee
BUDGET UNIT: SBY AMS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	38,060	-	38,060
	Increase of $19,000 primarily based on additional revenues anticipated for FY 2004-05. **** Final Budget Adjustment - Appropriations have been increased by $19,060 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
2.	State, Federal, or Other Governmental Aid	-	-	15,000	(15,000)
	Increase in State aid based on historical revenue projections.				
	Total	-	38,060	15,000	23,060

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Hyundai Pavilion Improvements

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for improvements to the Hyundai Pavilion at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This fund is financed jointly by deposits from the Regional Parks Division and the operators of the pavilion.

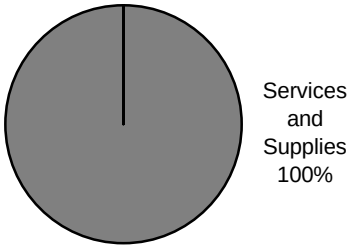
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

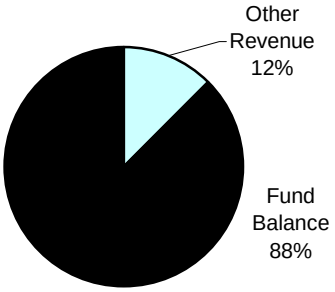
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	5,752	194,509	870	241,412
Departmental Revenue	29,083	29,500	47,273	30,000
Fund Balance		165,009		211,412

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

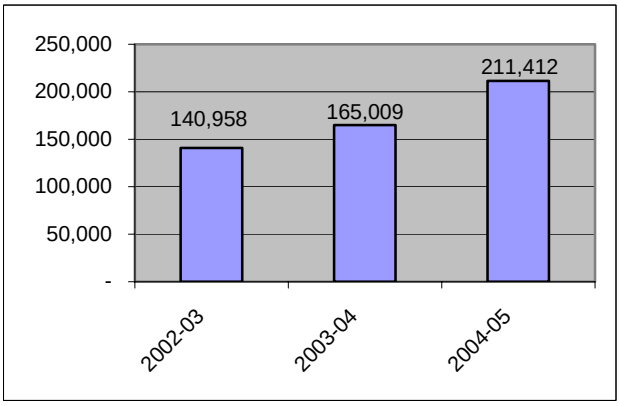
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Hyundai Pavilion Improvements

BUDGET UNIT: SGR RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	870	194,509	194,509	46,903	241,412
Total Appropriation	870	194,509	194,509	46,903	241,412
Departmental Revenue					
Use of Money and Prop	3,680	4,500	4,500	500	5,000
Other Revenue	25,000	25,000	25,000	-	25,000
Total Revenue	47,273	29,500	29,500	500	30,000
Fund Balance		165,009	165,009	46,403	211,412

DEPARTMENT: Public Works - Regional Parks
FUND: Hyundai Pavilion Improvements
BUDGET UNIT: SGR RGP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	194,509	29,500	165,009
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	194,509	29,500	165,009
Board Approved Changes to Base Budget	-	46,903	500	46,403
TOTAL 2004-05 FINAL BUDGET	-	241,412	30,000	211,412

DEPARTMENT: Public Works - Regional Parks
FUND: Hyundai Pavilion Improvements
BUDGET UNIT: SGR RGP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	46,903	-	46,903
	Increase of $20,500 primarily based on additional fund balance available.				
	**** Final Budget Adjustment - Appropriations have been increased by $26,403 due to actual fund balance being greater than anticipated.**				
2.	Revenue From Use of Money and Property	-	-	500	(500)
	Increased interest revenue.				
	Total	-	46,903	500	46,403

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Regional Parks Snack Bars

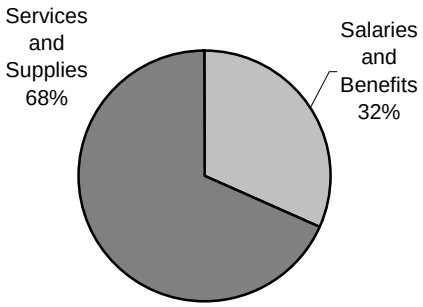
DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division provides staff to operate three snack bars located at the following parks: Glen Helen (island site), Lake Gregory, and Mojave Narrows. Enterprise funds were established for each snack bar to provide management with sound accountability and timely reports. Excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at other regional parks (Cucamonga-Guasti, Yucaipa, Prado and Glen Helen swimming complex) are operated by a Board-approved private contractor.

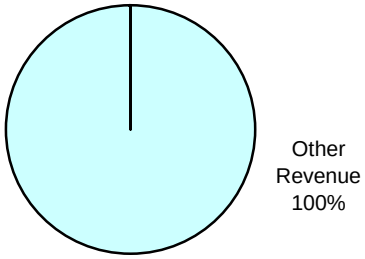
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	69,138	71,129	78,182	67,603
Departmental Revenue	66,162	76,600	54,097	76,000
Revenue Over/(Under) Expense	(2,976)	5,471	(24,085)	8,397
Budgeted Staffing		1.3		1.3
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	44,178		44,607	

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

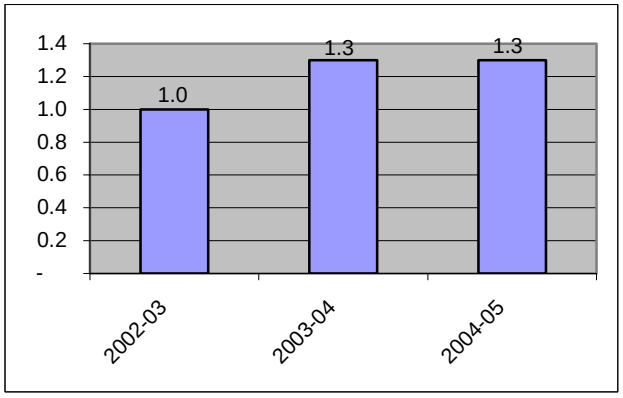


2004-05 BREAKDOWN BY FINANCING SOURCE

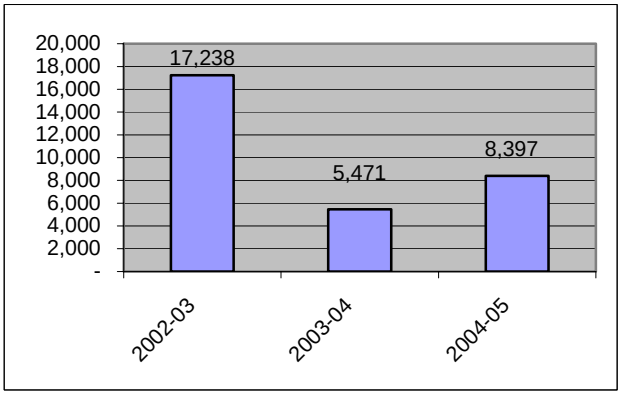


NOTE: This budget is expected to increase unrestricted net assets by $8,397.

2004-05 STAFF TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars
BUDGET UNIT: EMO, EMP, EMT
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	20,206	23,956	23,956	(2,543)	21,413
Services and Supplies	57,803	47,000	47,000	(1,000)	46,000
Transfers	173	173	173	17	190
Total Appropriation	78,182	71,129	71,129	(3,526)	67,603
Departmental Revenue					
Other Revenue	54,097	76,600	76,600	(600)	76,000
Total Revenue	54,097	76,600	76,600	(600)	76,000
Revenue Over/(Under) Exp	(24,085)	5,471	5,471	2,926	8,397
Budgeted Staffing		1.3	1.3	-	1.3

DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars
BUDGET UNIT: EMO, EMP, EMT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	1.3	71,129	76,600	5,471
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	1.3	71,129	76,600	5,471
Board Approved Changes to Base Budget	-	(3,526)	(600)	2,926
TOTAL 2004-05 FINAL BUDGET	1.3	67,603	76,000	8,397

DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars
BUDGET UNIT: EMO, EMP, EMT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	-	(2,543)	-	2,543
	Minimal decrease in salary expense for extra-help Public Service Employees assisting with Snack Bar operations.				
2.	Service and Supplies	-	(1,000)	-	1,000
	Less supplies are needed due to reduction of snack bar operations at Glen Helen Regional Park from five days to four days a week.				
3.	Transfer	-	17	-	(17)
	Increase for EHAP charges.				
4.	Sales Revenue	-	-	(600)	(600)
	Slight decrease in revenue due to the reduction in days of operation at Glen Helen. The snack bar is now open four days from Thursday through Sunday.				
	Total	-	(3,526)	(600)	2,926

Camp Bluff Lake

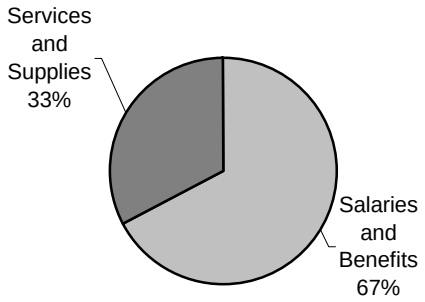
DESCRIPTION OF MAJOR SERVICES

Camp Bluff Lake is a 120-acre camp located in the San Bernardino Mountains near the City of Big Bear. The Camp is currently owned and operated by The Wildlands Conservancy. On February 3, 2004, the Board of Supervisors approved a use agreement with The Wildlands Conservancy for the county's use of the Camp Bluff Lake facility on a trial basis for a children's summer camping program. The camp will provide children with recreational opportunities and the ability to increase their appreciation of the wonders of nature.

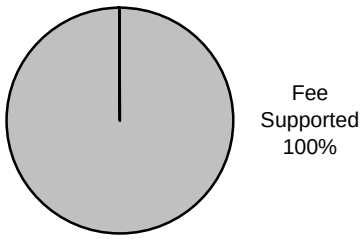
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	9,126	292,594
Departmental Revenue	-	-	1,549	328,650
Revenue Over/(Under) Expense	-	-	(7,577)	36,056
Budgeted Staffing		-		7.6
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	-		74,978	

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

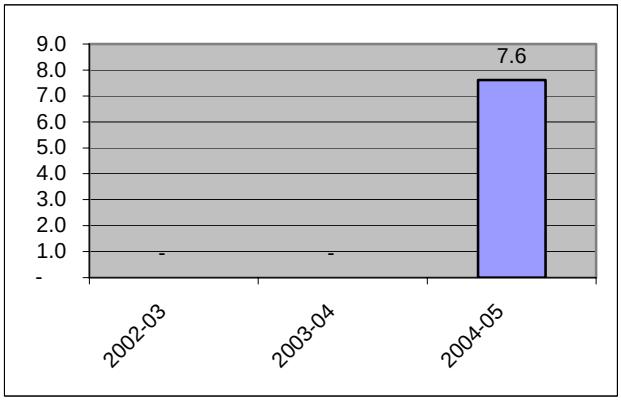


2004-05 BREAKDOWN BY FINANCING SOURCE

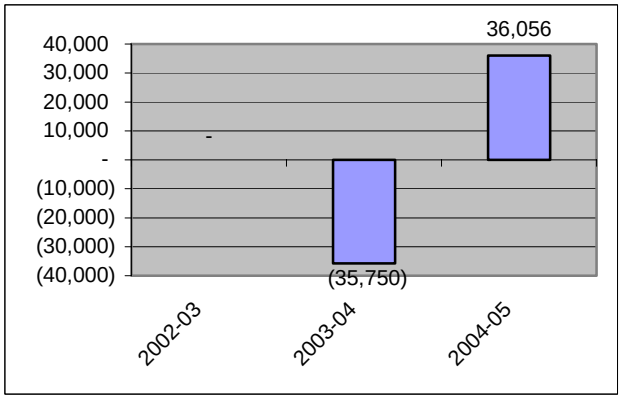


NOTE: This budget is expected to increase unrestricted net assets by $36,056.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake

BUDGET UNIT: EME CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	9,126	-	-	196,844	196,844
Services and Supplies	-	-	-	95,750	95,750
Total Appropriation	9,126	-	-	292,594	292,594
Departmental Revenue					
Use of Money and Prop	1,549	-	-	1,150	1,150
Current Services	-	-	-	327,500	327,500
Total Revenue	1,549	-	-	328,650	328,650
Revenue Over/(Under) Exp	(7,577)	-	-	36,056	36,056
Budgeted Staffing		-	-	7.6	7.6

DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake
BUDGET UNIT: EME CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	7.6	292,594	328,650	36,056
TOTAL 2004-05 FINAL BUDGET	7.6	292,594	328,650	36,056

DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake
BUDGET UNIT: EME CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	7.6	196,844	-	(196,844)
	The addition of budgeted staff is needed for the operation of Camp Bluff Lake. All positions are contracted staff.				
2.	Services and Supplies	-	95,750	-	(95,750)
	Costs to run the camp include food, utilities, and maintenance.				
3.	Revenue From Use of Money and Property	-	-	1,150	1,150
	Anticipated interest on cash deposits for the camping program.				
4.	Revenue From Current Services	-	-	327,500	327,500
	Revenues from summer/weekend camping programs and adult retreats.				
5.	Description	-	-	-	-
	Explanation of Description				
	Total	7.6	292,594	328,650	36,056

Surveyor

DESCRIPTION OF MAJOR SERVICES

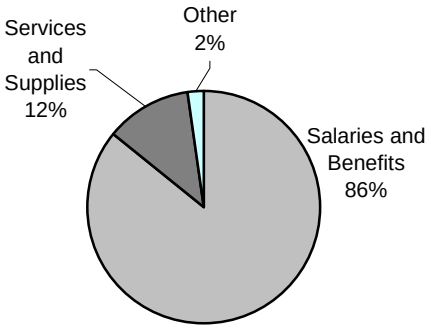
The services provided by the Surveyor Division include promoting and ensuring that sound surveying practices are utilized for project development in the county and ensuring that maps and plans conform to the conditions of approval, local ordinances, standards for development and state laws. The Surveyor Division is composed of two functions: office mapping and field survey services. The office mapping section is responsible for the review of subdivision maps as prescribed by state law, preparation of legal descriptions and maps for other county departments, and assisting the public in matters relating to land boundaries. The field section performs boundary and construction surveys primarily for other county departments and is responsible for perpetuation of controlling survey monuments.

BUDGET AND WORKLOAD HISTORY

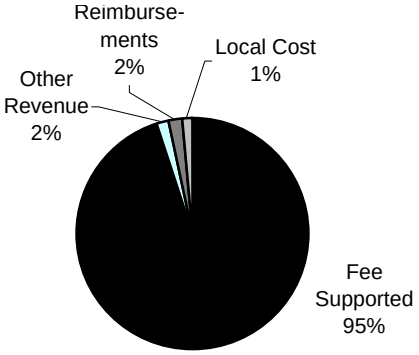
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,428,905	3,310,588	3,291,928	3,613,235
Departmental Revenue	2,480,789	3,310,588	3,067,929	3,563,358
Local Cost	(51,884)	-	223,999	49,877
Budgeted Staffing		39.4		42.4
Workload Indicators				
Final Maps	14	10	28	28
Parcel Maps	42	47	101	110
Records of Survey	194	160	270	270
Corner Records	1,048	800	1,259	1,500

The Workload Indicators are increasing for 2004/05 due to the level of building and new development occurring in the county that results in additional map reviews.

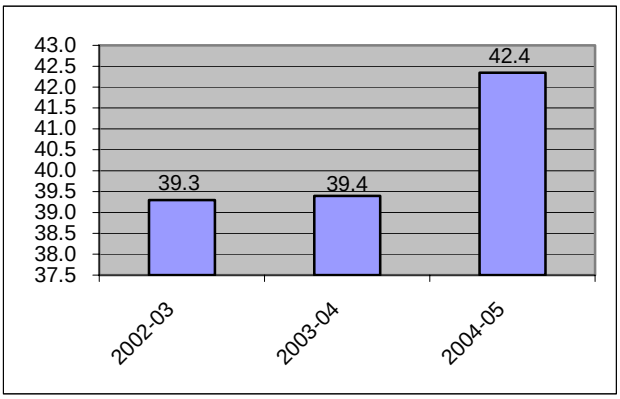
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



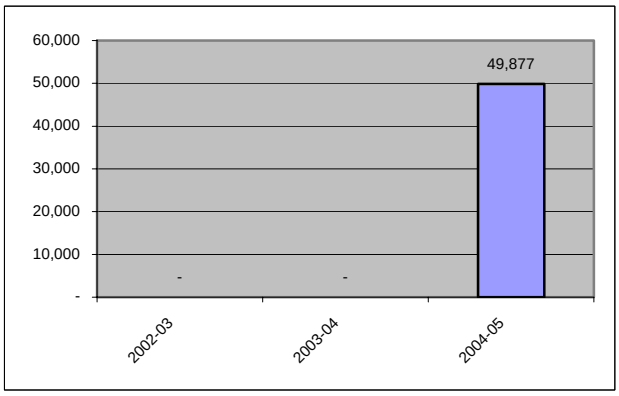
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Surveyor
FUND: General

BUDGET UNIT: AAA SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	2,558,190	2,767,422	2,961,778	180,557	3,142,335
Services and Supplies	666,470	445,814	452,334	(9,510)	442,824
Central Computer	12,978	12,978	18,375	-	18,375
Equipment	71,204	84,900	84,900	(61,900)	23,000
Transfers	49,767	67,638	67,638	(9,003)	58,635
Total Exp Authority	3,358,609	3,378,752	3,585,025	100,144	3,685,169
Reimbursements	(66,681)	(68,164)	(68,164)	(3,770)	(71,934)
Total Appropriation	3,291,928	3,310,588	3,516,861	96,374	3,613,235
Departmental Revenue					
Current Services	3,001,411	3,269,288	3,475,561	27,797	3,503,358
Other Revenue	66,518	41,300	41,300	18,700	60,000
Total Revenue	3,067,929	3,310,588	3,516,861	46,497	3,563,358
Local Cost	223,999	-	-	49,877	49,877
Budgeted Staffing		39.4	39.4	3.0	42.4

DEPARTMENT: Public Works - Surveyor
FUND: General
BUDGET UNIT: AAA SVR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**39.4**	**3,310,588**	**3,310,588**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	186,616	186,616	-
Internal Service Fund Adjustments	-	11,917	11,917	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**198,533**	**198,533**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	7,740	7,740	-
Subtotal	**-**	**7,740**	**7,740**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**39.4**	**3,516,861**	**3,516,861**	**-**
Board Approved Changes to Base Budget	**3.0**	**96,374**	**46,497**	**49,877**
TOTAL 2004-05 FINAL BUDGET	**42.4**	**3,613,235**	**3,563,358**	**49,877**

DEPARTMENT: Public Works - Surveyor
FUND: General
BUDGET UNIT: AAA SVR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	3.0	180,557	-	180,557
	* Add 1.0 Engineering Tech II ($53,710) and 1.0 Engineering Tech III ($59,251) to assist with workload demands in order to meet state mandated time frames. * Add 0.4 extra help Engineering Technician V ($27,103) to allow retiring individual who is skilled in GIS technology to complete the development phase of the GIS Parcel Basemap. * Reduced step advancement costs by $9,384. **** Final Budget Adjustment - Board approved Policy Item increased appropriations by $49,877 and budgeted staff by 0.6 to assist with the on-going maintenance of the GIS Parcel Basemap.**				
2.	Services and Supplies		(9,510)	-	(9,510)
	A number of adjustments to various services and supplies results in an overall net decrease.				
3.	Equipment	-	(61,900)	-	(61,900)
	* Reduced appropriations for a Topcon Total Station unit ($39,000) and Global Positioning System units ($45,900) purchased in FY 2003-04. * The Surveyor plans to purchase a companion Global Positioning System base unit for $23,000 in FY 2004-05.				
4.	Transfers	-	(9,003)	-	(9,003)
	Decrease due to reduced computer services charges anticipated for FY 2004-05.				
5.	Reimbursements	-	(3,770)	-	(3,770)
	Increased reimbursements from the Public Works Department/Transportation Division for services performed by the Surveyor. This increase is primarily due to MOU salary and benefit adjustments.				
6.	Current Services Revenue	-	-	27,797	(27,797)
	* Increase of $114,478 for the review of subdivision maps, preparation of legal descriptions and maps, and processing Offers of Dedications/Easements. This increase, which is based on current year-end estimates, includes $40,000 of new revenue from the Metropolitan Water District for review of official maps. * Increased revenue from field surveys ($18,771) based upon requests from other county departments. * Reduced available financing of $105,452 from the Information Services Department for quality control and establishment of survey control points related to the development phase of the GIS Parcel Basemap.				
7.	Other Revenue	-	-	18,700	(18,700)
	Increased revenues from taxable and other sales to the public based upon prior year actual revenues and current year-end estimates.				
	Total	3.0	96,374	46,497	49,877

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Survey Monument Preservation

DESCRIPTION OF MAJOR SERVICES

The Survey Monument Preservation Fund was established to account for expenses incurred related to the retracement or re-monument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. The services related to this fund are financed by a $10 fee charged to the public for filing or recording specific types of grant deeds conveying real property.

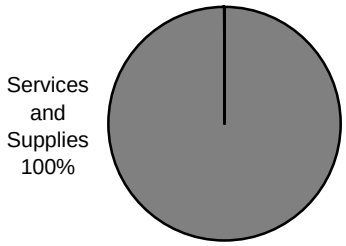
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

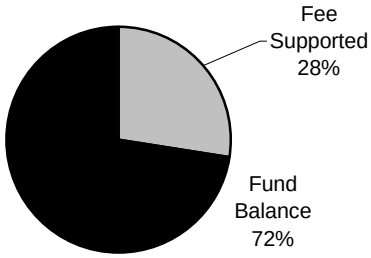
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	57,846	360,356	69,331	453,715
Departmental Revenue	110,860	94,190	131,720	125,160
Fund Balance		266,166		328,555

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

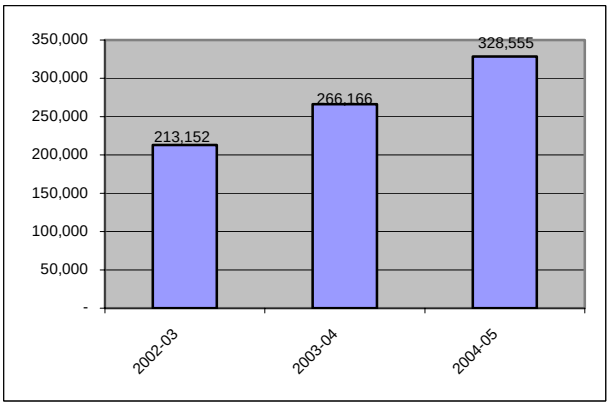
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Surveyor
FUND: Survey Monument Preservation

BUDGET UNIT: SBS SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	69,331	360,356	360,356	93,359	453,715
Total Appropriation	69,331	360,356	360,356	93,359	453,715
Departmental Revenue					
Current Services	131,720	94,190	94,190	30,970	125,160
Total Revenue	131,720	94,190	94,190	30,970	125,160
Fund Balance		266,166	266,166	62,389	328,555

DEPARTMENT: Public Works - Surveyor
FUND: Survey Monument Preservation
BUDGET UNIT: SBS SVR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	360,356	94,190	266,166
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	360,356	94,190	266,166
Board Approved Changes to Base Budget	-	93,359	30,970	62,389
TOTAL 2004-05 FINAL BUDGET	-	453,715	125,160	328,555

DEPARTMENT: Public Works - Surveyor
FUND: Survey Monument Preservation
BUDGET UNIT: SBS SVR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies	-	93,359	-	93,359
Additional appropriations in the amount of $101,147 based on increased fund balance and revenues collected by County Recorder. **** Final Budget Adjustment - Appropriations have been decreased by $7,788 due to the actual fund balance for FY 2004-05 being less than anticipated.**				
2. Current Services Revenue	-	-	30,970	(30,970)
Increase based on additional revenues being generated in the current year. The additional revenue is a result of increased activity related to the conveyance of real property that has been occurring.				
Total	-	93,359	30,970	62,389

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Road Operations

DESCRIPTION OF MAJOR SERVICES

The Transportation Division is responsible for the operation of the county maintained road system, including administration, planning, design, contract administration, traffic management, and maintenance of approximately 2,830 miles of roads.

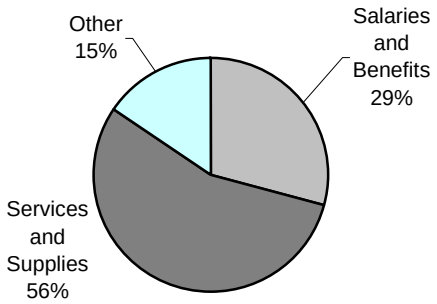
The Road Operations program provides for road maintenance, the purchase of equipment and materials, a portion of the department's administrative and salary expenses, matching funds required for grant funding, as well as a number of capital improvement projects. This program is financed principally from revenues generated by the State Highway Users tax. Additional funding sources include a small share of the state's sales tax, federal and state aid for specific road improvements, and reimbursements from other agencies for cooperative agreement projects.

BUDGET AND WORKLOAD HISTORY

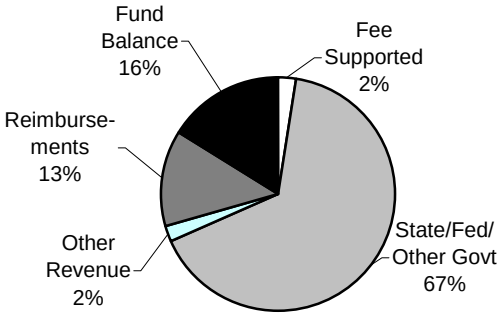
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	42,024,558	70,485,718	45,272,552	73,501,971
Total Financing Sources	42,797,170	52,112,083	39,846,444	59,938,842
Fund Balance		18,373,635		13,563,129
Budgeted Staffing		357.7		368.0
Workload Indicators				
Maintained Road Miles	2,834	2,834	2,830	2,830

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget. Also, the construction phase of several significant projects did not commence as originally anticipated during the year. These projects are now expected to initiate in 2004-05 and have been re-budgeted accordingly. Since the department receives funding for these projects on a reimbursable basis, the actual revenues for 2003-04 are also less than budget.

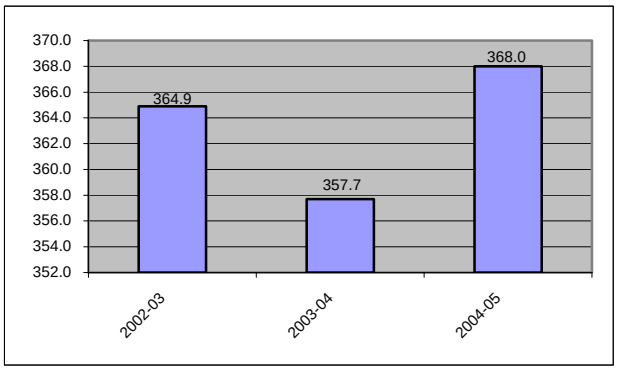
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



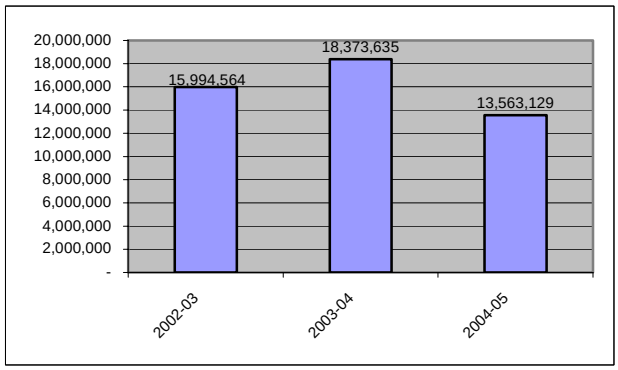
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Road Operations Consolidated

BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	23,121,344	22,749,941	24,349,781	492,154	24,841,935
Services and Supplies	22,674,137	50,896,895	50,896,895	(4,197,235)	46,699,660
Central Computer	104,774	104,836	104,836	38,166	143,002
Other Charges	1,181,292	1,224,500	1,224,500	1,607,700	2,832,200
Land	-	250,000	250,000	-	250,000
Improvement to Structures	4,357	162,000	162,000	808,000	970,000
Equipment	127,627	324,000	324,000	389,200	713,200
Vehicles	1,918,873	1,818,000	1,818,000	2,164,000	3,982,000
L/P Equipment	734,821	811,000	811,000	(11,000)	800,000
Transfers	773,008	1,949,671	1,949,671	512,447	2,462,118
Total Exp Authority	50,640,233	80,290,843	81,890,683	1,803,432	83,694,115
Reimbursements	(7,475,561)	(11,805,125)	(11,805,125)	512,981	(11,292,144)
Total Appropriation	43,164,672	68,485,718	70,085,558	2,316,413	72,401,971
Operating Transfers Out	2,107,880	2,000,000	2,000,000	(900,000)	1,100,000
Total Requirements	45,272,552	70,485,718	72,085,558	1,416,413	73,501,971
Departmental Revenue					
Licenses & Permits	219,434	225,000	225,000	-	225,000
Use of Money and Prop	532,372	675,000	675,000	(125,000)	550,000
State, Fed or Gov't Aid	34,643,589	41,877,783	43,477,623	12,462,895	55,940,518
Current Services	1,602,878	1,233,300	1,233,300	568,524	1,801,824
Other Revenue	669,322	101,000	101,000	220,500	321,500
Total Revenue	37,846,444	44,112,083	45,711,923	13,126,919	58,838,842
Operating Transfers In	2,000,000	8,000,000	8,000,000	(6,900,000)	1,100,000
Total Financing Sources	39,846,444	52,112,083	53,711,923	6,226,919	59,938,842
Fund Balance		18,373,635	18,373,635	(4,810,506)	13,563,129
Budgeted Staffing		357.7	357.7	10.3	368.0

DEPARTMENT: Public Works - Transportation
FUND: Road Operations Consolidated
BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**357.7**	**70,485,718**	**52,112,083**	**18,373,635**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	1,599,840	1,599,840	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**1,599,840**	**1,599,840**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**357.7**	**72,085,558**	**53,711,923**	**18,373,635**
Board Approved Changes to Base Budget	**10.3**	**1,416,413**	**6,226,919**	**(4,810,506)**
TOTAL 2004-05 FINAL BUDGET	**368.0**	**73,501,971**	**59,938,842**	**13,563,129**

DEPARTMENT: Public Works - Transportation
FUND: Road Operations Consolidated
BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	10.3	492,154	-	492,154
	* Addition of eight 8.0 contract positions (7.0 Equipment Operator II's and 1.0 Equipment Operator III) for the Bark Beetle Infestation and Tree Mortality Remediation Emergency. Duties will include equipment operation, equipment maintenance, scale operation and other duties related to the removal of dead and dying trees. These will be two-year contract positions that will be presented to the Board separately for approval. * The addition of 1.3 budgeted staff for extra-help seasonal Equipment Operator II's that will be needed for anticipated storm maintenance activities resulting from last year's Grand Prix and Old fires. * 1.0 Land Use Technician is needed due to growth in public inquiries, track home/subdivision street naming, and revisions to County Road Book caused by increased development in the County. * 1.0 Engineering Technician IV is needed to assist with the Plan Review workload, which has nearly doubled because of the level of development occurring within this County * The above increases in budgeted staff are being partially offset by a 1.0 decrease for a contract engineer position because of the Interstate-15 Widening Project nearing completion.				
2.	Services and Supplies		(4,197,235)	-	(4,197,235)
	Decrease of $2,268,678 is due to less equipment maintenance charges budgeted for FY 2004-05 as a result of recent fixed asset purchases that have updated the department's equipment fleet. **** Final Budget Adjustment - Appropriations have been decreased by $1,928,557 due to the actual fund balance for FY 2004-05 being less than anticipated.**				
3.	Central Computer Charges	-	38,166	-	38,166
	Increase is in accordance with estimates provided by the Information Services Department.				
4.	Other Charges	-	1,607,700	-	1,607,700
	Increase for potential Right of Way costs for the Pepper @ I-10 project ($800,000), the San Bernardino Avenue Signal Synchronization project ($750,000), as well as other miscellaneous Right of Way purchases based on anticipated needs.				

DEPARTMENT: Public Works - Transportation
FUND: Road Operations Consolidated
BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
5.	Structures and Improvements	-	808,000	-	808,000
	The more significant expenditures planned for FY 2004-05 include $340,000 to replace shop buildings at Yard 3, $315,000 for moving parts of the Traffic and Contract Divisions due to lack of space at the Wesley Break building, $155,000 for resurfacing pavement at Yard 7 and Yard 9, and $75,000 for installing NPDES required oil clarification system at Yard 8.				
6.	Equipment	-	389,200	-	389,200
	Some of the more significant equipment purchases for FY 2004-05 include: $175,000 for seven (7) video detection systems, $140,000 for four (4) trailer mounted message boards, $75,200 for a Panagon storage server, $45,000 for three (3) portable toilet trailers, $40,000 for an AC Grinder loader attachment, $40,000 for a Crack Vacuum, $40,000 for two (2) plow blades, $30,000 for a truck mounted paint sprayer, and $25,000 for an audio pedestrian signal system.				
7.	Vehicles	-	2,164,000	-	2,164,000
	The more significant vehicle purchases planned for FY 2004-05 include $840,000 for four (4) 3-axle multi-body trucks with blade, $600,000 for two (2) front end loaders, $500,000 for two (2) AWD Motorgraders, $325,000 for two (2) pavement marking stencil trucks, $260,000 for two (2) two-axle dump trucks, $250,000 for a loader/carrier, $225,000 for a high dump street sweeper, $210,000 for a multi-body dump truck, $160,000 for a 4x4 dump truck with blade, $150,000 for a 3-axle dump truck, $130,000 for a 7-yard dump truck with debris blade, and $110,000 for a 7-yard dump truck. These purchases are needed to replace aging vehicles that have been experiencing increased maintenance costs and significant down-time, or are needed to assist with the Bark Beetle program.				
8.	Lease Purchase Equipment	-	(11,000)	-	(11,000)
	Decrease in annual lease purchase payment for computers and servers is anticipated for FY 2004-05.				
9.	Transfers	-	512,447	-	512,447
	Increase primarily due to transfers to the Measure I Funds to assist with the financing of the following three projects: Summit Valley Road, overlay of Apple Ave. and Others project, and the overlay of Cedar Street.				
10.	Reimbursements	-	512,981	-	512,981
	Reduced reimbursements of $394,910 from the County Redevelopment Agency because several projects are nearing completion. These projects include Whittram Boulevard and Beech Boulevard rehabilitation, and Arrow Route at Beech Boulevard signal installation. **** Final Budget Adjustment - Reimbursements have been decreased by $118,071 based on the actual fund balance available for FY 2004-05.**				
11.	Operating Transfers Out	-	(900,000)	-	(900,000)
	Reduced contribution to the Division's Vehicle Fund is projected for FY 2004-05.				
12.	Revenue From Use of Money and Property	-	-	(125,000)	125,000
	Reduction in interest earned based on less cash available.				
13.	State, Federal, or Other Governmental Aid	-	-	12,462,895	(12,462,895)
	Increase is the result of an anticipated $13 million in federal funds to finance the Fort Irwin Road improvement project. This increase is partially offset by the completion of several reimbursable projects in FY 2003-04 including the Central Avenue at Arrow Route left turn pocket installation and the Ridgecrest Road at Pebble signal installation.				
14.	Revenue From Current Services	-	-	568,524	(568,524)
	Increase in joint participation project reimbursements, primarily from the City of Victorville for their share of the National Trails Highway, and the City of Montclair for their share of the Mission Boulevard rehabilitation project.				
15.	Other Revenue	-	-	220,500	(220,500)
	Increased revenue from the sale of fixed assets is anticipated for FY 2004-05.				
16.	Operating Transfers In	-	-	(6,900,000)	6,900,000
	Decrease due largely to receiving $6,000,000 in one-time funds during FY 2003-04 for completion of the Pepper Avenue at Valley Boulevard Intersection Project.				
	Total	10.3	1,416,413	6,226,919	(4,810,506)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Caltrans Contract

DESCRIPTION OF MAJOR SERVICES

This budget unit reflects the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works and the California Department of Transportation (Caltrans). This agreement allows for the coordination and administration of consultant engineering contracts in support of Caltrans projects. Currently, one major project is in progress. This is a preliminary design for widening Interstate 15 from Victorville to Barstow. This is a multi-year project that is financed by federal funds received through Caltrans.

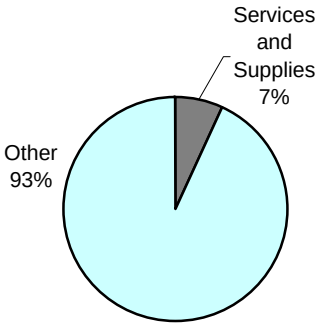
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

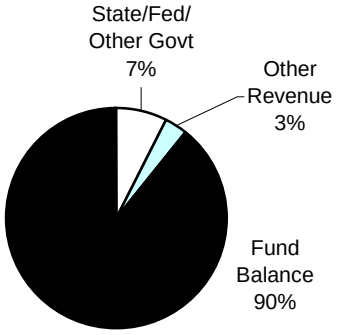
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	78,902	146,718	(175,734)	45,439
Departmental Revenue	54,821	298,186	16,305	4,868
Fund Balance		(151,468)		40,571

Actual expenditures for 2003-04 are negative due to this budget unit being reimbursed by the Road Operations Fund for costs incurred in a previous year. Also, expenditures were significantly less than budget due to staff assigned to the Caltrans contract working on other departmental projects for a considerable portion of the year.

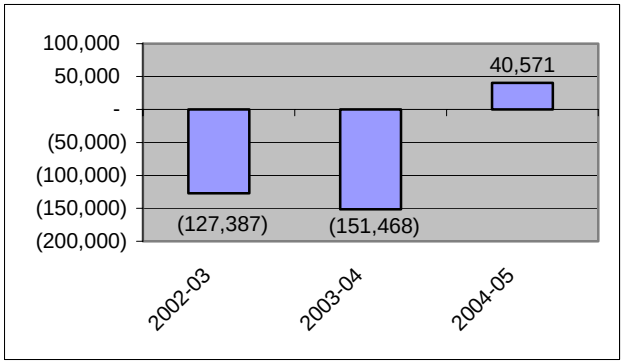
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Caltrans Contract

BUDGET UNIT: SVB TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	(192,660)	46,718	46,718	(43,534)	3,184
Total Appropriation	(192,660)	46,718	46,718	(43,534)	3,184
Operating Transfers Out	16,926	100,000	100,000	(57,745)	42,255
Total Requirements	(175,734)	146,718	146,718	(101,279)	45,439
Departmental Revenue					
Use of Money and Prop	2,489	5,686	5,686	(4,186)	1,500
State, Fed or Gov't Aid	13,816	292,500	292,500	(289,132)	3,368
Total Revenue	16,305	298,186	298,186	(293,318)	4,868
Fund Balance		(151,468)	(151,468)	192,039	40,571

DEPARTMENT: Public Works - Transportation
FUND: Caltrans Contract
BUDGET UNIT: SVB TRA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	146,718	298,186	(151,468)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	146,718	298,186	(151,468)
Board Approved Changes to Base Budget	-	(101,279)	(293,318)	192,039
TOTAL 2004-05 FINAL BUDGET	-	45,439	4,868	40,571

DEPARTMENT: Public Works - Transportation
FUND: Caltrans Contract
BUDGET UNIT: SVB TRA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(43,534)	-	(43,534)
	Reduction based on anticipated completion of I-15 widening project.				
2.	Operating Transfers Out	-	(57,745)	-	(57,745)
	Now that this project is nearing completion, an increase of $52,736 is needed to reimburse the Road Operations Fund for salary and benefits costs incurred in the prior year. **** Final Budget Adjustment - Appropriations have been decreased by $110,481 due to the actual fund balance for FY 2004-05 being less than anticipated.**				
3.	Revenue From Use of Money and Property	-	-	(4,186)	4,186
	Reduction in interest based on less cash available.				
4.	State, Federal, or Other Governmental Aid	-	-	(289,132)	289,132
	Reduction based on anticipated completion of I-15 widening project.				
	Total	-	(101,279)	(293,318)	192,039

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Etiwanda Interchange Improvement

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to separately account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works, the California Department of Transportation (Caltrans), and the Catellus Corporation. This agreement allows for the redesign of the interchange at Etiwanda Avenue and Interstate 10 near Fontana. This project is being designed and constructed in three Phases. Phase I consists of the realignment of Valley Boulevard, Phase II is the reconstruction of the Etiwanda Ave. at I-10 interchange, and Phase III is the landscaping for the project. Phase I and Phase II have been virtually completed. Phase III, which began in 2003-04, will continue for approximately 3 more years.

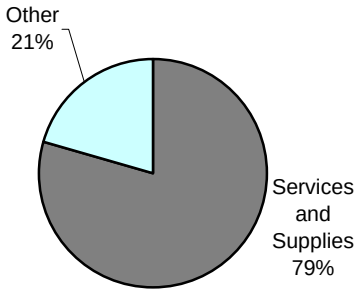
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

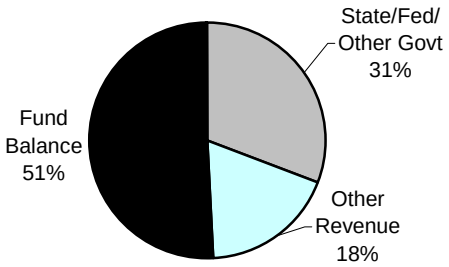
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,022,666	1,180,000	630,319	97,049
Departmental Revenue	7,022,981	2,125,085	2,457,072	47,634
Fund Balance		(945,085)		49,415

Construction delays for this project have resulted in 2003-04 actual expenses being less than projected. Revenue overage is due to payments received in 2003-04 that were for work completed in the prior fiscal year.

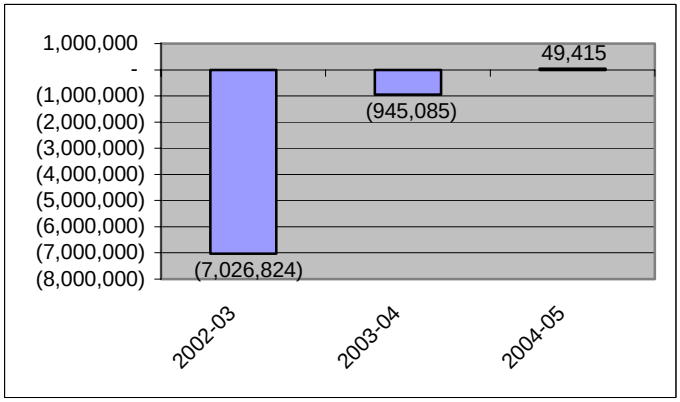
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works
FUND: Etiwanda Interchange Improvement

BUDGET UNIT: SVE TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	597,017	1,100,000	1,100,000	(1,022,951)	77,049
Other Charges	-	5,000	5,000	(5,000)	-
Transfers	33,302	75,000	75,000	(55,000)	20,000
Total Appropriation	630,319	1,180,000	1,180,000	(1,082,951)	97,049
Departmental Revenue					
Use of Money and Prop	8,165	4,000	4,000	(1,366)	2,634
State, Fed or Gov't Aid	2,323,862	2,096,085	2,096,085	(2,066,085)	30,000
Other Revenue	125,045	25,000	25,000	(10,000)	15,000
Total Revenue	2,457,072	2,125,085	2,125,085	(2,077,451)	47,634
Fund Balance		(945,085)	(945,085)	994,500	49,415

DEPARTMENT: Public Works
FUND: Etiwanda Interchange Improvement
BUDGET UNIT: SVE TRA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**1,180,000**	**2,125,085**	**(945,085)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,180,000**	**2,125,085**	**(945,085)**
Board Approved Changes to Base Budget	**-**	**(1,082,951)**	**(2,077,451)**	**994,500**
TOTAL 2004-05 FINAL BUDGET	**-**	**97,049**	**47,634**	**49,415**

DEPARTMENT: **Public Works**
FUND: **Etiwanda Interchange Improvement**
BUDGET UNIT: **SVE TRA**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(1,022,951)	-	(1,022,951)
	Reduction of $1,013,083 due to completion of Phase II of Interchange Improvement Project. Phase III, the final landscaping phase, will continue for approximately 3 more years. **** Final Budget Adjustment - Appropriations have been decreased by $9,868 due to the actual fund balance for FY 2004-05 being less than anticipated.**				
2.	Other Charges	-	(5,000)	-	(5,000)
	Reduction in Right-of-Way expenses due to completion of Phase II of Interchange Improvement Project.				
3.	Transfers	-	(55,000)	-	(55,000)
	Reduced transfers to the Road Operations Fund for salaries associated with this project due to completion of Phase II.				
4.	Revenue From Use of Money and Property	-	-	(1,366)	1,366
	Decreased interest revenue due to less cash available in this fund.				
5.	State, Federal, or Other Governmental Aid	-	-	(2,066,085)	2,066,085
	Reduced reimbursements from the state due to completion of Phase II of the project.				
6.	Other Revenue	-	-	(10,000)	10,000
	Reduced reimbursements from Catellus due to completion of Phase II of the project.				
	Total	-	(1,082,951)	(2,077,451)	994,500

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

High Desert Corridor Project

DESCRIPTION OF MAJOR SERVICES

In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor. This corridor will be north of Victorville from Highway 295 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project.

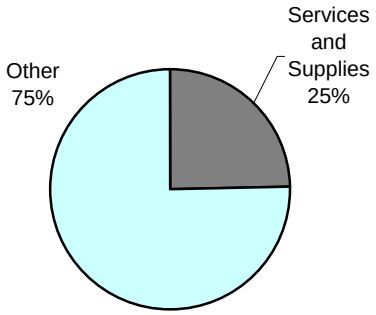
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

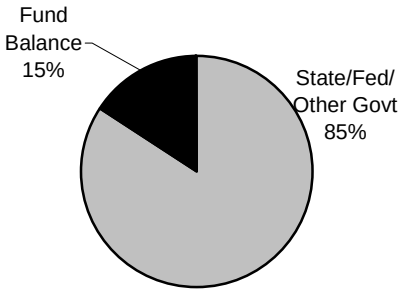
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	326,496	967,769	723,608	896,834
Departmental Revenue	320,097	772,225	668,359	756,539
Fund Balance		195,544		140,295

A delay to the preliminary engineering phase of this project resulted in both expenses and revenues for 2003-04 being less than projected.

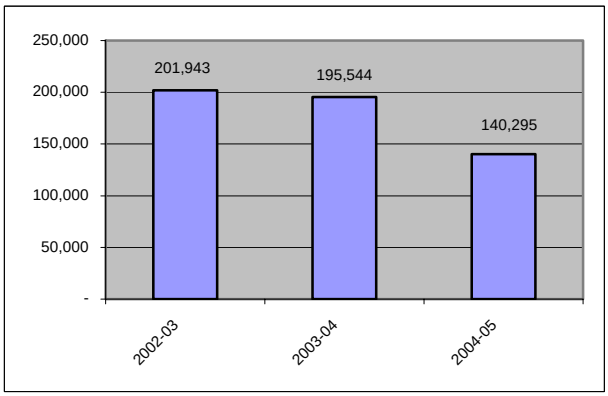
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project

BUDGET UNIT: SWL TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	80,263	367,769	367,769	(145,935)	221,834
Transfers	643,345	600,000	600,000	75,000	675,000
Total Appropriation	723,608	967,769	967,769	(70,935)	896,834
Departmental Revenue					
Use of Money and Prop	2,244	3,600	3,600	-	3,600
State, Fed or Gov't Aid	666,115	768,625	768,625	(15,686)	752,939
Total Revenue	668,359	772,225	772,225	(15,686)	756,539
Fund Balance		195,544	195,544	(55,249)	140,295

DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project
BUDGET UNIT: SWL TRA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	967,769	772,225	195,544
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	967,769	772,225	195,544
Board Approved Changes to Base Budget	-	(70,935)	(15,686)	(55,249)
TOTAL 2004-05 FINAL BUDGET	-	896,834	756,539	140,295

DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project
BUDGET UNIT: SWL TRA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(145,935)	-	(145,935)
	Reduction of $154,669 is based on using less outside contractors for right-of-way, environmental, and survey studies conducted in support of the High Desert Corridor Project. **** Final Budget Adjustment - Appropriations have been increased by $8,734 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
2.	Transfers	-	75,000	-	75,000
	Increased transfers to the Road Operations Fund for additional labor needs anticipated to support this project.				
3.	State, Federal, or Other Governmental Aid	-	-	(15,686)	15,686
	Reduction in State funding received through the City of Victorville, the lead agency for the project, because of less projected costs for FY 2004-05.				
	Total	-	(70,935)	(15,686)	(55,249)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Facilities Development Plans

DESCRIPTION OF MAJOR SERVICES

Transportation Facilities Development Plans are established by county ordinance to collect fees on new construction. These plans provide funds for construction of roads within the boundaries of the established fee area. As fees are collected, these monies are deposited into restricted accounts until sufficient funds have been accumulated to complete projects identified in the Plan Priority Project List. Fee ordinances have been approved in the areas of Helendale/Oro Grande, High Desert (Phelan and Pinon Hills), Lucerne Valley, Oak Glen, Oak Hills, Snowdrop Road, South and East Apple Valley, Summit Valley, and Yucaipa. Interim fee plans in the areas of Big Bear and Joshua Tree have been approved to collect fees pending final community approval.

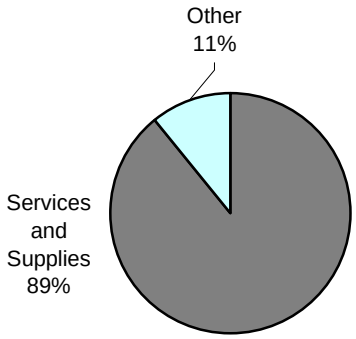
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

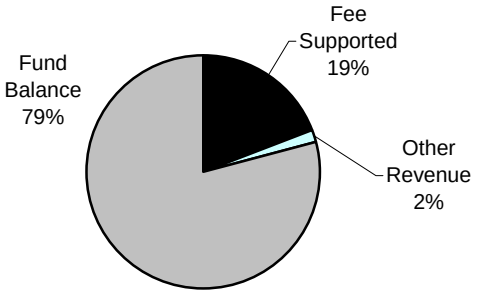
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	172,555	3,897,444	327,375	5,065,940
Departmental Revenue	790,565	779,743	1,216,808	1,058,806
Fund Balance		3,117,701		4,007,134

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget. Also, actual revenues exceeded budget by approximately $437,000 resulting from fees generated through development being greater than originally anticipated.

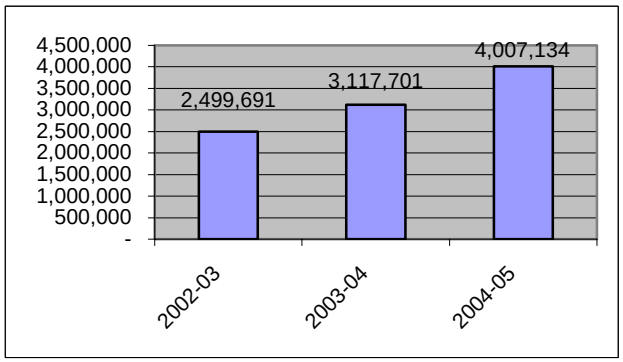
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Facilities Development Plans

BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN SWO, SWQ, SWX, SXP, SXQ
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	214,173	3,215,544	3,215,544	1,294,996	4,510,540
Other Charges	5,100	145,000	145,000	-	145,000
Transfers	151,338	536,900	536,900	(126,500)	410,400
Total Exp Authority	370,611	3,897,444	3,897,444	1,168,496	5,065,940
Reimbursements	(43,236)	-	-	-	-
Total Appropriation	327,375	3,897,444	3,897,444	1,168,496	5,065,940
Departmental Revenue					
Use of Money and Prop	65,239	89,560	89,560	(7,861)	81,699
Current Services	1,151,569	690,183	690,183	286,924	977,107
Total Revenue	1,216,808	779,743	779,743	279,063	1,058,806
Fund Balance		3,117,701	3,117,701	889,433	4,007,134

DEPARTMENT: Public Works - Transportation
FUND: Facilities Development Plans
BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP, SXQ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	3,897,444	779,743	3,117,701
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,897,444	779,743	3,117,701
Board Approved Changes to Base Budget	-	1,168,496	279,063	889,433
TOTAL 2004-05 FINAL BUDGET	-	5,065,940	1,058,806	4,007,134

DEPARTMENT: Public Works - Transportation
FUND: Facilities Development Plans
BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP, SXQ

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	1,294,996	-	1,294,996
	Increase of $758,020 due to proposed construction of Duncan Road in the Phelan area. **** Final Budget Adjustment - Appropriations have been increased by $536,976 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
2.	Transfers	-	(126,500)	-	(126,500)
	Reduction of reimbursements to the Road Operations Fund based on anticipated less use of labor for Development Projects.				
3.	Revenue From Use of Money and Property	-	-	(7,861)	7,861
	Reduction in FY 2004-05 is based on actual interest revenue being earned during FY 2003-04.				
4.	Revenue From Current Services	-	-	286,924	(286,924)
	Increase primarily due to development in Oak Hills and the High Desert, which produces additional facilities development fees.				
	Total	-	1,168,496	279,063	889,433

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Measure I Program

DESCRIPTION OF MAJOR SERVICES

Measure I is a twenty-year program that provides funding for roadway resurfacing, rehabilitation, and widening projects, as well as providing funds for elderly and handicap transit services. The source of funding is a countywide one-half cent sales tax that was passed by the voters in November of 1989. The county is divided into six subareas, and the Measure I funds received must be spent within the subarea in which they were collected. The subareas are as follows: Barstow, Morongo, mountains, Needles, Victor Valley, and San Bernardino Valley.

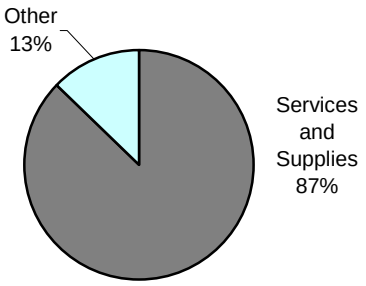
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

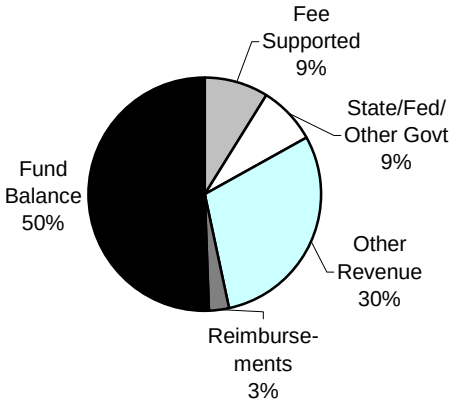
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	12,685,302	19,715,714	7,418,351	21,874,654
Departmental Revenue	7,218,362	8,793,864	8,321,461	10,583,625
Fund Balance		10,921,850		11,291,029

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

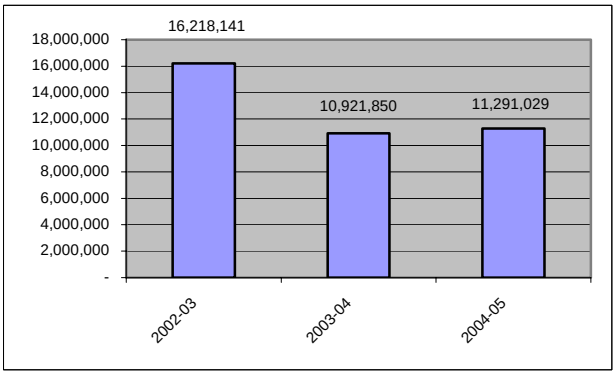
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Measure I Program

BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS RWT, RWU, RWV, SWR, SWS, SWT, SWU SWV, SWW
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	6,057,601	16,636,739	16,636,739	2,944,383	19,581,122
Other Charges	81,388	219,000	219,000	(50,775)	168,225
Transfers	1,097,895	2,959,975	2,959,975	(224,668)	2,735,307
Total Exp Authority	7,236,884	19,815,714	19,815,714	2,668,940	22,484,654
Reimbursements	(143,533)	(100,000)	(100,000)	(510,000)	(610,000)
Total Appropriation	7,093,351	19,715,714	19,715,714	2,158,940	21,874,654
Operating Transfers Out	325,000	-	-	-	-
Total Requirements	7,418,351	19,715,714	19,715,714	2,158,940	21,874,654
Departmental Revenue					
Taxes	6,079,525	5,786,422	5,786,422	602,191	6,388,613
Use of Money and Prop	270,002	299,442	299,442	50,558	350,000
State, Fed or Gov't Aid	179,622	460,000	460,000	1,370,877	1,830,877
Current Services	1,453,662	2,247,000	2,247,000	(232,865)	2,014,135
Other Revenue	13,650	1,000	1,000	(1,000)	-
Total Revenue	7,996,461	8,793,864	8,793,864	1,789,761	10,583,625
Operating Transfers In	325,000	-	-	-	-
Total Financing Sources	8,321,461	8,793,864	8,793,864	1,789,761	10,583,625
Fund Balance		10,921,850	10,921,850	369,179	11,291,029

DEPARTMENT: Public Works - Transportation
FUND: Measure I Program
BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	19,715,714	8,793,864	10,921,850
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	19,715,714	8,793,864	10,921,850
Board Approved Changes to Base Budget	-	2,158,940	1,789,761	369,179
TOTAL 2004-05 FINAL BUDGET	-	21,874,654	10,583,625	11,291,029

DEPARTMENT: Public Works - Transportation **SCHEDULE B**
FUND: Measure I Program
BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	2,944,383	-	2,944,383
	Increase of $1,061,253 is primarily due to new projects such as the Amboy Road overlay and Summit Valley Road paving. **** Final Budget Adjustment - Appropriations have been increased by $1,883,130 due to the actual fund balance for FY 2004-05 being greater than anticipated.**				
2.	Other Charges	-	(50,775)	-	(50,775)
	This decrease is due to reduced need for Right-of-Way purchases during 2004-05				
3.	Transfers	-	(224,668)	-	(224,668)
	Decrease is primarily due to less anticipated salary and benefit costs to be transferred to the Road Operations Fund during 2004/05.				
4.	Reimbursements	-	(510,000)	-	(510,000)
	Increased reimbursement from the Road Operations Fund to assist with financing the Summit Valley Road paving project, as well as other smaller road projects anticipated for the upcoming year.				
5.	Taxes	-	-	602,191	(602,191)
	This increase is based on the half cent sales tax revenue projections for FY 2004-05.				
6.	Revenue From Use of Money and Property	-	-	50,558	(50,558)
	Increased interest revenue due primarily because of additional revenues projected for 2004-05 and a greater cash balance.				
7.	State, Federal, or Other Governmental Aid	-	-	1,370,877	(1,370,877)
	Federal grant funds in the amount of $1,332,377 are expected to subsidize most of the cost of the Amboy Road overlay project.				
8.	Revenue From Current Services	-	-	(232,865)	232,865
	Reduced revenues from local agencies due to fewer participation projects scheduled.				
9.	Other Revenue	-	-	(1,000)	1,000
	A decrease in anticipated sales of plans and specifications for projects.				
	Total	-	2,158,940	1,789,761	369,179

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Operations

DESCRIPTION OF MAJOR SERVICES

The Solid Waste Management Division (SWMD) is responsible for the operation and management of the County of San Bernardino's solid waste disposal system, which consists of 6 regional landfills, 8 transfer stations, oversight and/or post-closure maintenance at 28 inactive or closed landfills and waste disposal sites throughout the county. SWMD provides scale operations and maintenance; accounts payable/receivable; engineering, design, and construction management; and education and waste diversion. SWMD provides oversight, direction, guidance and control of the contractor, Burrtec Waste Industries, Inc. (Burrtec), for the daily operations of the county's active landfills, transfer stations, and maintenance of the inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens. SWMD receives state grant monies, county and private industry matching funds to be used to further the education and outreach for waste reduction, reuse and recycling programs.

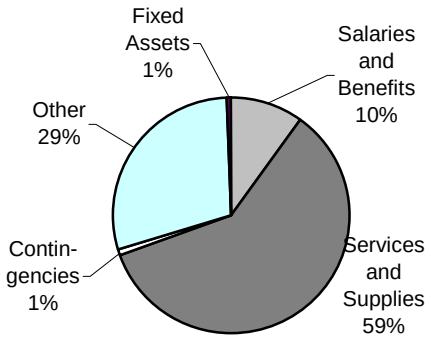
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	42,272,333	46,985,412	46,873,639	57,212,395
Total Financing Source	49,767,433	46,015,356	56,736,707	57,440,172
Revenue Over/(Under) Expense	7,495,100	(970,056)	9,863,068	227,777
Budgeted Staffing		74.4		84.8
Fixed Assets	265,067	-	442,845	353,000
Unrestricted Net Assets Available at Year End	2,717,299		3,321,205	
Workload Indicators				
Total Revenue-Generating Tonnage	1,484,693	1,432,600	1,497,304	1,714,800
Single Family Residences	81,755	81,755	81,014	81,104
Active Facilities	14	14	14	14
Inactive Facilities	28	28	28	28

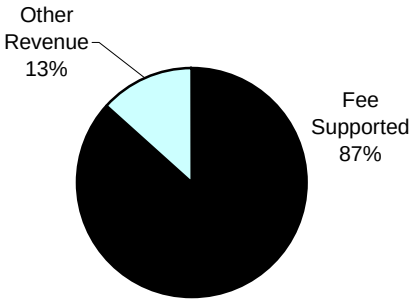
The actual revenues for 2003-04 are approximately $10.7 million greater than budget. This excess is largely due to increased tonnage accepted at the county landfills.

The Workload Indicator for Total Revenue-Generating Tonnage is increasing by approximately 282,000 tons in 2004-05 due to the Bark Beetle Infestation Program and the Board-approved addition of an extra 75,000 tons of Article 19 waste into the County's landfill system.

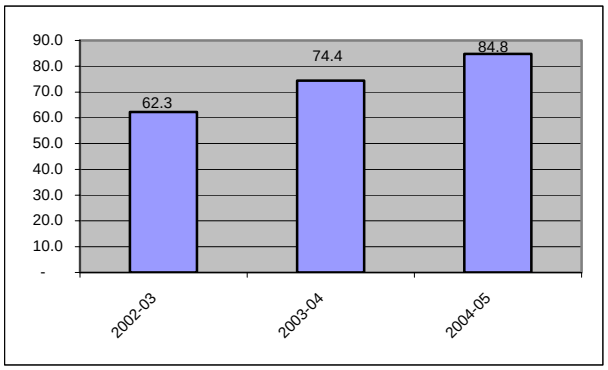
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



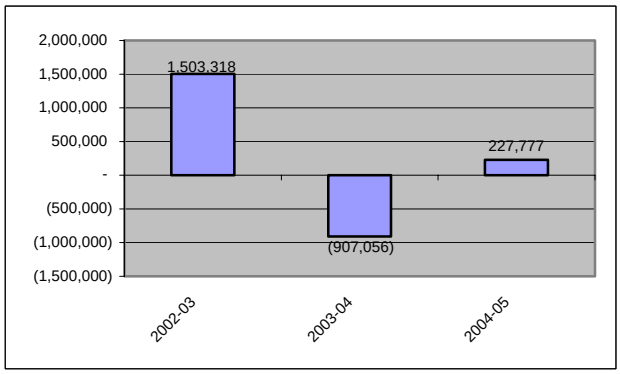
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Operations Fund

BUDGET UNIT: EAA, EWE, EWC
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	4,347,271	4,726,577	5,182,467	544,543	5,727,010
Services and Supplies	27,150,357	29,045,546	29,397,605	4,354,668	33,752,273
Central Computer	20,665	20,665	36,266	-	36,266
Other Charges	10,116,729	7,907,701	7,907,701	3,280,645	11,188,346
Transfers	238,617	284,923	284,923	42,530	327,453
Contingencies	-	-	-	588,900	588,900
Total Appropriation	41,873,639	41,985,412	42,808,962	8,811,286	51,620,248
Depreciation	-	-	-	592,147	592,147
Operating Transfers Out	5,000,000	5,000,000	5,000,000	-	5,000,000
Total Requirements	46,873,639	46,985,412	47,808,962	9,403,433	57,212,395
Departmental Revenue					
Taxes	7,148,723	7,164,436	7,164,436	(111,403)	7,053,033
Licenses & Permits	1,918,611	900,000	900,000	459,128	1,359,128
Use of Money and Prop	281,754	246,679	246,679	8,821	255,500
State, Fed or Gov't Aid	1,253,073	779,790	779,790	(697,729)	82,061
Current Services	45,005,345	36,786,137	37,609,687	10,820,742	48,430,429
Other Revenue	198,201	10,314	10,314	(293)	10,021
Other Financing Sources	-	128,000	128,000	(78,000)	50,000
Total Revenue	55,805,707	46,015,356	46,838,906	10,401,266	57,240,172
Operating Transfers In	931,000	-	-	200,000	200,000
Total Financing Sources	56,736,707	46,015,356	46,838,906	10,601,266	57,440,172
Revenue Over/(Under) Exp	9,863,068	(970,056)	(970,056)	1,197,833	227,777
Budgeted Staffing		74.4	77.4	7.4	84.8
Fixed Assets					
Improvement to Land	-	-	-	100,000	100,000
Equipment	442,845	-	-	253,000	253,000
Total Fixed Assets	442,845	-	-	353,000	353,000

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Operations Fund
BUDGET UNIT: EAA, EWE, EWC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**74.4**	**46,985,412**	**46,015,356**	**(970,056)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	333,520	333,520	-
Internal Service Fund Adjustments	-	367,660	367,660	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**701,180**	**701,180**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	3.0	122,370	122,370	-
Subtotal	**3.0**	**122,370**	**122,370**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**77.4**	**47,808,962**	**46,838,906**	**(970,056)**
Board Approved Changes to Base Budget	**7.4**	**9,403,433**	**10,601,266**	**1,197,833**
TOTAL 2004-05 FINAL BUDGET	**84.8**	**57,212,395**	**57,440,172**	**227,777**

2003-04 FINAL FIXED ASSETS	**-**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**353,000**
TOTAL 2004-05 FIXED ASSETS BUDGET	**353,000**

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Operations Fund
BUDGET UNIT: EAA, EWE, EWC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	7.4	544,543	-	(544,543)

SWMD is proposing a 7.4 net increase in budgeted staff. This increase includes the addition of the following 7.0 new positions:
* 1.0 Public Works Engineer II for closure construction project management.
* 1.0 Engineering Technician V for inspection of landfill gas and groundwater monitoring operations and maintenance contracted construction.
* 1.0 Landfill Operations Inspector for daily observation of operations and diversion activity at landfills and transfer stations throughout the County, and oversight of the numerous Bark Beetle timber harvesters.
* 1.0 Planner II to research and develop alternatives to wood waste disposal, research funding opportunities, and a variety of other duties.
* 2.0 Fiscal Clerk II positions for daily scale transaction monitoring and tonnage corrections, payments to contractors, receipts from haulers, and job cost accounting.
* 1.0 Staff Analyst I for contract and program monitoring, financial and statistical analysis/reporting, and responding to day-to-day inquiries for information.

These new positions are needed to assist SWMD with its increased workload demands resulting from additional tonnage being delivered to the County's landfill system, as well as the $26 million of landfill closure and expansion projects that are scheduled for FY 2004-05.

In addition to the above increases, 1.0 Public Service Employee is being added to offset a 0.8 decrease for an Engineering Technician III who is on military service leave, and budgeted staff is increasing by 0.2 for overtime of various field personnel.

DEPARTMENT: Public Works - Solid Waste Mgmt **SCHEDULE B**
FUND: Operations Fund
BUDGET UNIT: EAA, EWE, EWC

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2.	Services and Supplies				
	Bark Beetle Program		5,791,141	-	(5,791,141)
	Full year costs to continue the Bark Beetle Program at maximum capacity including full operations of the burners at Burnt Flats and chipping operations at Heaps Peak and Big Bear.				
	Waste Reduction Programs		399,000	-	(399,000)
	Expanded and new waste reduction programs to reach the AB 939 requirement of diverting 50% of waste generated in the County. These programs are aimed at increasing the recycling and reuse of waste.				
	Capital Projects Technical Support		1,203,522	-	(1,203,522)
	This program provides for Landfill Gas and Groundwater well construction and monitoring at all active landfills, and for corrective actions required by the various water and air quality control boards. In addition, this program provides for construction design of closure and expansion projects and other engineering consultant projects. The additional appropriations for 2004-05 are needed for projects that have been deferred in previous years. These projects were pending completion of a study regarding the final cover materials at the landfills. Projects were also deferred until sufficient funding became available.				
	Operations Contract		1,097,927	-	(1,097,927)
	This program provides for the day-to-day operations of all of the active landfills and transfer stations, and for the repair of storm damaged inactive and closed landfill facilities. This increase is due to additional tons projected to be brought to the county solid waste facilities during 2004-05.				
	Debt service		(4,900,000)	-	4,900,000
	Debt service principal costs have been reclassified to the Other Charges category per the Auditor/Controller-Recorder.				
	Other services and supplies costs		492,595	-	(492,595)
	Increased appropriations for the following: software/hardware purchases ($122,997), non-inventorial equipment ($46,584), remodel of office space for new employees ($144,215), communication charges ($90,247), COWCAP ($60,452), and various minor adjustments that result in a $28,100 net increase.				
	**** Final Budget Adjustment**		270,483	-	(270,483)
	Appropriations have been increased due to Board approval of SWMD's fee requests.				
3.	Other Charges				
	Debt Service - Principal		4,900,000	-	(4,900,000)
	The budget for outstanding debt service principal payments have been reclassified from the Services and Supplies account per direction from the Auditor/Controller-Recorder's Office.				
	Debt Service - Interest		(2,093,115)	-	2,093,115
	The Debt Service interest is reduced due to the pay-off of one bond in the previous fiscal year.				
	Payments to other government entities		473,760	-	(473,760)
	Increased payments to the Board of Equalization due to additional tonnage at the landfills ($174,321), to the WDA Cities for the increased Article 19 tonnage ($297,424), and to the City of Ontario for the Milliken Landfill property taxes ($2,015).				
4.	Transfers		42,530	-	(42,530)
	Increased payments for the administrative charges related to the operations of the Economic Development and Public Services Group.				
5.	Contingencies		588,900	-	(588,900)
	**** Final Budget Adjustment - Appropriations have been set aside in contingencies resulting from Board approval of SWMD's fee requests.**				
6.	Depreciation		592,147	-	(592,147)
	SWMD now reflecting depreciation expense in the County budget book per direction from the County Administrative Office.				
7.	Taxes		-	(111,403)	(111,403)
	Reduction to Estimated Single Family Refuse rate paid on Property Tax Assessment due to the October 2003 Old Waterman Canyon and Grand Prix Fires destroying homes and businesses.				
8.	Licenses and Permits		-	459,128	459,128
	Increased revenues from additional franchised areas.				
9.	Use of Money and Property		-	8,821	8,821
	Increased interest earned due to a greater cash balance for this fund.				
10.	State, Federal and Other Governmental Aid		-	(697,729)	(697,729)
	Decrease principally due to reduced federal aid for the Bark Beetle Program.				
11.	Current Services		-	10,820,742	10,820,742
	* Increase of $7,409,350 due to charging for Bark Beetle wood waste. * Increase of $1,577,000 from the additional Article 19 tonnage received. * An additional $676,000 for WDA cost-of-living adjustment of $1.00 per ton. * An additional $299,009 due to under-estimating the amount of revenue during the 2003-04 budget process. **** Final Budget Adjustment - Revenues have been increased by $859,383 due to Board approval of SWMD's fee requests.**				

DEPARTMENT: **Public Works - Solid Waste Mgmt**
FUND: **Operations Fund**
BUDGET UNIT: **EAA, EWE, EWC**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
12.	Other Revenue		-	(293)	(293)
	Minimal decrease in other revenue anticipated for 2004-05.				
13.	Other Financing Sources		-	(78,000)	(78,000)
	Reduction in proceeds from the sale of fixed assets.				
14.	Operating Transfers In		-	200,000	200,000
	Transfers from the Environmental Mitigation Fund to assist with the cost of the Bark Beetle Infestation Program.				
	Total	7.4	9,403,433	10,601,266	1,197,833

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Scale	100,000
	Purchase and installation of additional scale at the Colton landfill for traffic mitigation.	
2.	Office Equipment	25,000
	Purchase of a copier to replace a model having excessive down time for repairs for $15,000. Purchase of a wide-format copier for engineering design and topographical copies for $10,000.	
3.	Field Equipment	228,000
	Replace excavator at burnt flats for $200,000. Purchase of an Organic Vapor Analyzer/Monitor for landfill gas inspections for $18,000. Purchase of two (2) landfill gas detectors for over night detection of gas leaks for $5,000 each or $10,000.	
	Total	353,000

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Site Closure and Maintenance

DESCRIPTION OF MAJOR SERVICES

The Site Closure and Maintenance Fund provides for the closure of landfills and for post-closure maintenance [e.g., fencing, storm damage, soil erosion, but excluding landfill gas and groundwater monitoring] required by Titles 14 and 25 of the California Code of Regulations. This fund accounts for the expenses and revenues related to the planning, design, permitting, and construction activities required for closure and post-closure maintenance of county landfills.

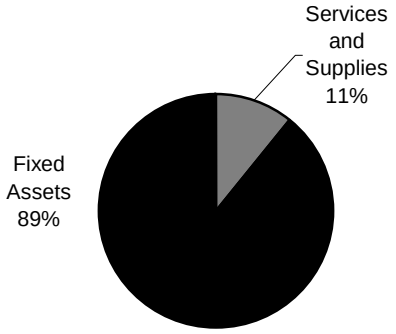
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

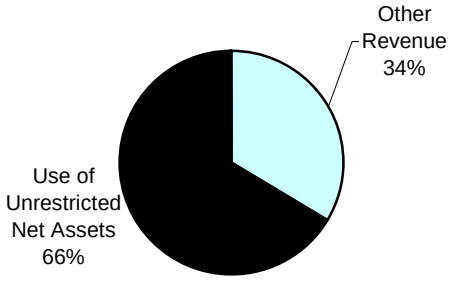
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	4,688,406	10,806,246	9,138,243	20,038,427
Total Financing Sources	5,670,418	10,059,246	9,517,802	13,323,915
Revenue Over/(Under) Expense	982,012	(747,000)	379,559	(6,714,512)
Fixed Assets	7,000	8,694,365	1,056,749	19,167,365
Unrestricted Net Assets Available at Year End	9,067,119		8,180,134	

Fixed assets for 2003-04 were approximately $7.6 million less than budget primarily due to a number of capital projects not commencing as anticipated. These projects have been deferred to 2004-05 and re-budgeted accordingly.

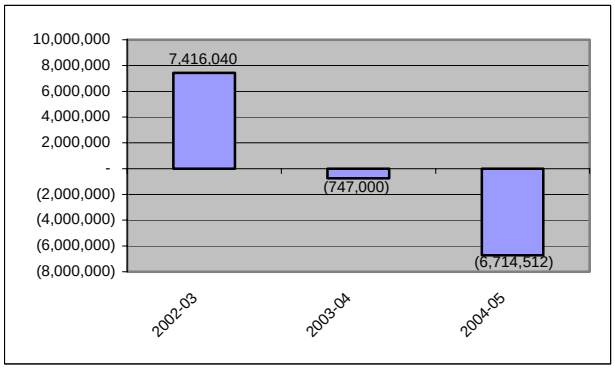
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Closure and Maintenance
BUDGET UNIT: EAB SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	574,916	1,533,312	1,533,312	803,372	2,336,684
Total Appropriation	574,916	1,533,312	1,533,312	803,372	2,336,684
Depreciation	-	-	-	17,701,743	17,701,743
Operating Transfers Out	8,563,327	9,272,934	9,272,934	(9,272,934)	-
Total Requirements	9,138,243	10,806,246	10,806,246	9,232,181	20,038,427
Departmental Revenue					
Taxes	-	9,500	9,500	-	9,500
Use of Money and Prop	169,192	138,152	138,152	(38,152)	100,000
Current Services	153,833	105,000	105,000	41,160	146,160
Total Revenue	323,025	252,652	252,652	3,008	255,660
Operating Transfers In	9,194,777	9,806,594	9,806,594	3,261,661	13,068,255
Total Financing Sources	9,517,802	10,059,246	10,059,246	3,264,669	13,323,915
Revenue Over/(Under) Exp	379,559	(747,000)	(747,000)	(5,967,512)	(6,714,512)
Fixed Assets					
Land	-	-	-	325,000	325,000
Improvement to Land	1,056,749	8,694,365	8,694,365	10,148,000	18,842,365
Total Fixed Assets	1,056,749	8,694,365	8,694,365	10,473,000	19,167,365

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Closure and Maintenance
BUDGET UNIT: EAB SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	10,806,246	10,059,246	(747,000)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	10,806,246	10,059,246	(747,000)
Board Approved Changes to Base Budget	-	9,232,181	3,264,669	(5,967,512)
TOTAL 2004-05 FINAL BUDGET	-	20,038,427	13,323,915	(6,714,512)

2003-04 FINAL FIXED ASSETS	8,694,365
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	-
Impacts to Fixed Assets Due to State Budget Cuts	-
Department Recommended Changes in Fixed Assets	10,473,000
TOTAL 2004-05 FIXED ASSETS BUDGET	19,167,365

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Closure and Maintenance
BUDGET UNIT: EAB SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies	-	803,372	-	(803,372)
	Increase due to a carry-over of professional service projects from FY 2003-04 and new professional service projects anticipated for FY 2004-05.				
2.	Depreciation	-	17,701,743	-	(17,701,743)
	Estimated depreciation expense now included in the budget book per instructions from the County Administrative Office.				
3.	Operating Transfers Out	-	(9,272,934)	-	9,272,934
	Closure bond released in FY 2003-04 to the Solid Waste Management Division and deposited in the Financial Assurance Fund (Fund EAN). As a result, in FY 2004-05 this budget unit will no longer provide financing for Groundwater Remediation projects.				
4.	Interest	-	-	(38,152)	(38,152)
	Decreased interest revenue expected due to reduced cash balance.				
5.	Revenue From Current Services	-	-	41,160	41,160
	Increase in Article 19 tonnage resulting in additional revenue in FY 2004-05.				
6.	Operating Transfers In	-	-	3,261,661	3,261,661
	Increased funding from the Financial Assurance Fund to finance several closure projects at a number of sites including Lenwood-Hinkley, 29 Palms, Hesperia and Lucerne Valley.				
	Total	-	9,232,181	3,264,669	(5,967,512)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Land	325,000
	Increase due to the anticipated purchase of a 2-acre parcel west of Unit 1 at the Mid-Valley Sanitary Landfill.	
2.	Improvements to Land	10,148,000
	Increase in final closure construction projects. The 29 Palms, Milliken - Phase 3, and Hesperia sanitary landfills are expected to be fully closed during FY 2004-05.	
	Total	10,473,000

Site Enhancement, Expansion, and Acquisition

DESCRIPTION OF MAJOR SERVICES

The Site Enhancement, Expansion and Acquisition Fund provides for the expansion construction of landfills and transfer stations, the purchase of land, the construction of new facilities, and site enhancements. This fund accounts for the expenses and revenues related to the planning, permitting, construction, and design activities required for the expansion and/or enhancement of County landfill and transfer station operations.

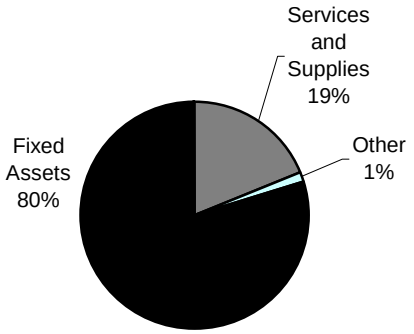
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

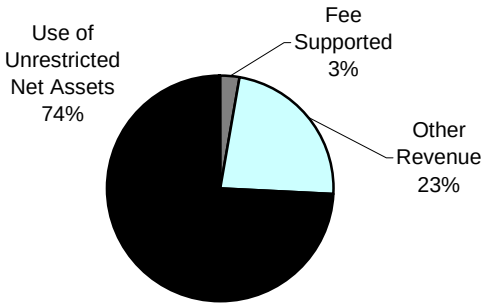
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	896,163	3,806,788	5,695,255	21,897,101
Total Financing Sources	8,422,779	8,204,667	9,160,795	8,375,716
Revenue Over/(Under) Expense	7,526,616	4,397,879	3,465,540	(13,521,385)
Fixed Assets	1,001,641	9,686,116	3,640,875	10,510,000
Unrestricted Net Assets Available at Year End	6,875,705		22,058,565	

Fixed assets for 2003-04 were approximately $6 million less than budget primarily due to a number of capital projects not commencing as anticipated. These projects have been deferred to 2004-05 and re-budgeted accordingly. Also, expenses and revenues were $1,888,467 and $956,128 more than budget, respectively. Both of these overages were the result of operating transfers between SWMD Funds being greater than anticipated.

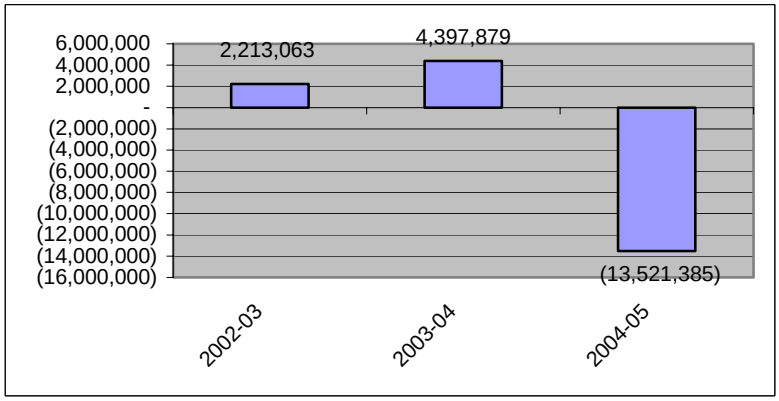
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Enhancement, Expansion & Acq.

BUDGET UNIT: EAC SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	1,177,840	2,934,194	2,934,194	(447,461)	2,486,733
Other Charges	151,638	-	-	165,321	165,321
Total Appropriation	1,329,478	2,934,194	2,934,194	(282,140)	2,652,054
Depreciation	-	-	-	19,245,047	19,245,047
Operating Transfers Out	4,365,777	872,594	872,594	(872,594)	-
Total Requirements	5,695,255	3,806,788	3,806,788	18,090,313	21,897,101
Departmental Revenue					
Use of Money and Prop	175,005	117,205	117,205	38,795	156,000
Current Services	966,951	660,000	660,000	261,620	921,620
Total Revenue	1,144,545	777,205	777,205	300,415	1,077,620
Operating Transfers In	8,016,250	7,427,462	7,427,462	(129,366)	7,298,096
Total Financing Sources	9,160,795	8,204,667	8,204,667	171,049	8,375,716
Revenue Over/(Under) Exp	3,465,540	4,397,879	4,397,879	(17,919,264)	(13,521,385)
Fixed Assets					
Land	4,726	20,000	20,000	(10,000)	10,000
Improvement to Land	3,636,149	9,666,116	9,666,116	833,884	10,500,000
Total Fixed Assets	3,640,875	9,686,116	9,686,116	823,884	10,510,000

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Enhancement, Expansion & Acq.
BUDGET UNIT: EAC SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	3,806,788	8,204,667	4,397,879
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,806,788	8,204,667	4,397,879
Board Approved Changes to Base Budget	-	18,090,313	171,049	(17,919,264)
TOTAL 2004-05 FINAL BUDGET	-	21,897,101	8,375,716	(13,521,385)

2003-04 FINAL FIXED ASSETS	9,686,116
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	-
Impacts to Fixed Assets Due to State Budget Cuts	-
Department Recommended Changes in Fixed Assets	823,884
TOTAL 2004-05 FIXED ASSETS BUDGET	10,510,000

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Enhancement, Expansion & Acq.
BUDGET UNIT: EAC SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies	-	(447,461)	-	447,461
	Decrease in carry-over of professional service projects from FY 2003-04.				
2.	Other Charges	-	165,321	-	(165,321)
	Estimated settlement costs with property owners regarding Baseline/Alder Ave. property.				
3.	Depreciation	-	19,245,047	-	(19,245,047)
	Estimated depreciation expense now included in budget book per instructions from the County Administrative Office.				
4.	Operating Transfers Out	-	(872,594)	-	872,594
	Less operating transfers to the Site Closure and Maintenance Fund will be required due to cash available in the Financial Assurance Fund (Fund EAN).				
5.	Revenue From Use of Money and Property	-	-	38,795	38,795
	Increased interest revenue due to greater cash balance.				
6.	Revenue From Current Services	-	-	261,620	261,620
	Increase in Article 19 tonnage resulting in additional revenue in FY 2004-05.				
7.	Operating Transfers In	-	-	(129,366)	(129,366)
	Less operating transfers in are needed due to partial funding of projects from expansion bond during FY 2004-05.				
	Total	-	18,090,313	171,049	(17,919,264)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Land	(10,000)
	Reduction in the amount needed to complete the Barstow Land Transfer Project with the Bureau of Land Management.	
2.	Improvements to Land	833,884
	Increase due to carry-over projects from FY 2003-04 and new projects for FY 2004-05.	
	Total	823,884

Groundwater Remediation

DESCRIPTION OF MAJOR SERVICES

The Groundwater Remediation Fund provides environmental mitigation activities (e.g., landfill gas extraction and groundwater remediation created by the landfill) at closed and inactive county landfill sites for the health and safety of the public. This fund accounts for the expenses and revenues related to these environmental remediation activities. Also referred to as post-closure activities, the costs related to this fund are financed by SWMD's Financial Assurance Fund.

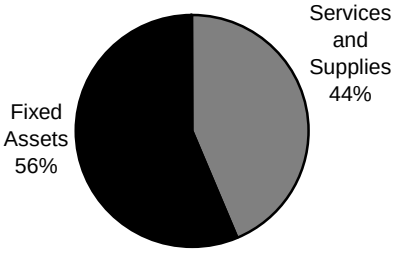
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

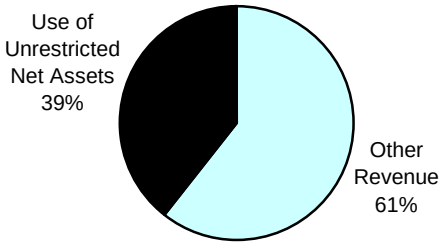
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	2,827,626	3,422,934	2,622,486	9,832,790
Total Financing Sources	4,653,329	9,283,976	3,909,790	9,089,463
Revenue Over/(Under) Expense	1,825,703	5,861,042	1,287,304	(743,327)
Fixed Assets	1,255,358	5,861,042	1,883,221	5,143,053
Unrestricted Net Assets Available at Year End	1,161,060		20,185	

Fixed assets for 2003-04 were approximately $4 million less than budget primarily due to a number of capital projects not commencing as anticipated. These projects have been deferred to 2004-05 and re-budgeted accordingly. Also, expenses and revenues were $800,448 and $5,374,186 under budget, respectively. Both of these shortfalls were largely the result of operating transfers between SWMD Funds being less than anticipated.

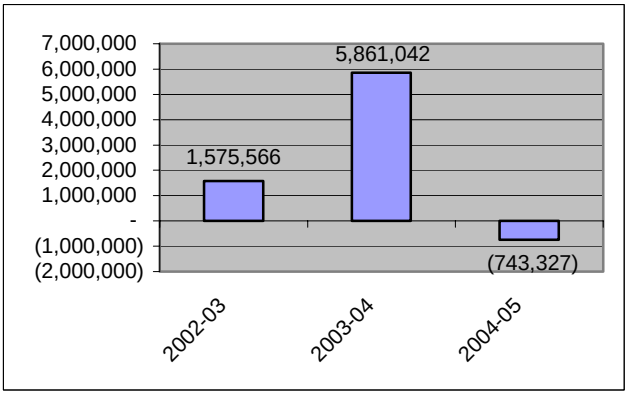
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Groundwater Remediation Fund
BUDGET UNIT: EAL SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	2,622,486	3,422,934	3,422,934	543,661	3,966,595
Total Appropriation	2,622,486	3,422,934	3,422,934	543,661	3,966,595
Depreciation	-	-	-	5,866,195	5,866,195
Total Requirements	2,622,486	3,422,934	3,422,934	6,409,856	9,832,790
Departmental Revenue					
Use of Money and Prop	19,685	2,109	2,109	17,891	20,000
Other Revenue	-	8,933	8,933	(8,933)	-
Total Revenue	19,685	11,042	11,042	8,958	20,000
Operating Transfers In	3,890,105	9,272,934	9,272,934	(203,471)	9,069,463
Total Financing Sources	3,909,790	9,283,976	9,283,976	(194,513)	9,089,463
Revenue Over/(Under) Exp	1,287,304	5,861,042	5,861,042	(6,604,369)	(743,327)
Fixed Assets					
Improvement to Land	1,883,221	5,861,042	5,861,042	(717,989)	5,143,053
Total Fixed Assets	1,883,221	5,861,042	5,861,042	(717,989)	5,143,053

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Groundwater Remediation Fund
BUDGET UNIT: EAL SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	3,422,934	9,283,976	5,861,042
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,422,934	9,283,976	5,861,042
Board Approved Changes to Base Budget	-	6,409,856	(194,513)	(6,604,369)
TOTAL 2004-05 FINAL BUDGET	-	9,832,790	9,089,463	(743,327)

2003-04 FINAL FIXED ASSETS	5,861,042
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	-
Impacts to Fixed Assets Due to State Budget Cuts	-
Department Recommended Changes in Fixed Assets	(717,989)
TOTAL 2004-05 FIXED ASSETS BUDGET	5,143,053

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Groundwater Remediation Fund
BUDGET UNIT: EAL SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies	-	543,661	-	(543,661)
	Increase due to a carry-over of professional service projects from FY 2003-04 and new professional service projects for FY 2004-05.				
2.	Depreciation	-	5,866,195	-	(5,866,195)
	Estimated depreciation expense now included in budget book per instructions from the County Administrative Office.				
3.	Revenue From Use of Money and Property	-	-	17,891	17,891
	Increase in interest earned due to greater cash balance.				
4.	Other Revenue	-	-	(8,933)	(8,933)
	Prior year's revenue no longer budgeted.				
5.	Operating Transfers In	-	-	(203,471)	(203,471)
	Less operating transfers for 2004-05 due to a reduction of groundwater remediation capital projects scheduled for the upcoming year.				
	Total	-	6,409,856	(194,513)	(6,604,369)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Improvements to Land	(717,989)
	Decrease in the number of projects anticipated for FY 2004-05.	
	Total	(717,989)

Environmental Mitigation

DESCRIPTION OF MAJOR SERVICES

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facility impacts on local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with this policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operation and management of a county owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated county communities, ongoing since 1993; the Community Clean Up Program approved by the Board in 1994; and the Community Collection Program. Revenues collected in this fund are also used to make contractual payments to the six host cities with a county landfill within its boundary or sphere of influence. On March 30, 2004, the Board approved an amended EMF Use Policy that revised the eligibility criteria to include the county's portion of costs associated with debris cleanup in the aftermath of a locally declared disaster.

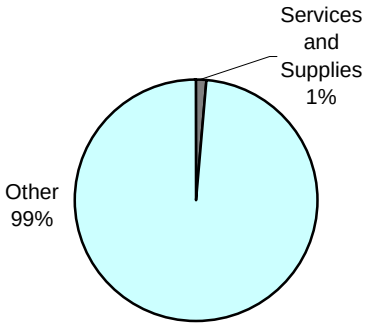
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

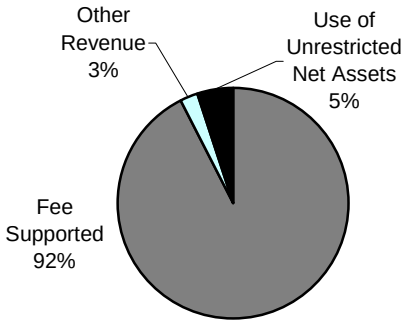
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	2,099,039	2,003,000	3,223,293	2,501,000
Departmental Revenue	2,302,279	2,095,595	2,564,214	2,377,030
Revenue Over/(Under) Expense	203,240	92,595	(659,079)	(123,970)
Fixed Assets	-	100,000	-	-
Unrestricted Net Assets Available at Year End	3,260,037		2,618,119	

Actual expenses for 2003-04 were $1,220,293 greater than budget primarily due to the Board-approved use of Environmental Mitigation funds to finance a portion of SWMD's debris removal and cleanup costs related to the Grand Prix and Old fires.

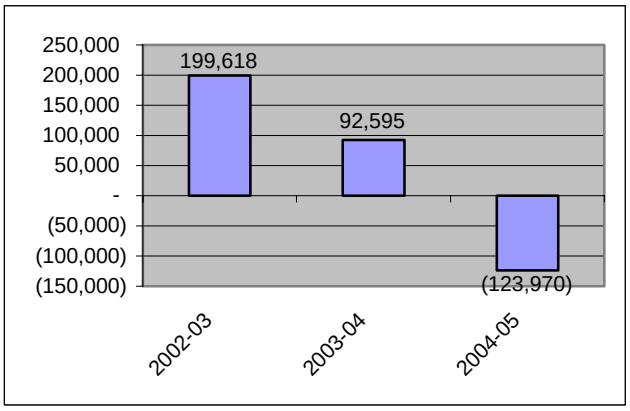
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Mitigation Fund

BUDGET UNIT: EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	32,447	-	-	36,000	36,000
Other Charges	2,259,846	2,003,000	2,003,000	262,000	2,265,000
Total Appropriation	2,292,293	2,003,000	2,003,000	298,000	2,301,000
Operating Transfers Out	931,000	-	-	200,000	200,000
Total Requirements	3,223,293	2,003,000	2,003,000	498,000	2,501,000
Departmental Revenue					
Use of Money and Prop	61,619	32,775	32,775	31,225	64,000
Current Services	2,502,595	2,062,820	2,062,820	250,210	2,313,030
Total Revenue	2,564,214	2,095,595	2,095,595	281,435	2,377,030
Revenue Over/(Under) Exp	(659,079)	92,595	92,595	(216,565)	(123,970)
Fixed Assets					
Improvement to Land	-	100,000	100,000	(100,000)	-
Total Fixed Assets	-	100,000	100,000	(100,000)	-

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Mitigation Fund
BUDGET UNIT: EWD SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	2,003,000	2,095,595	92,595
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	2,003,000	2,095,595	92,595
Board Approved Changes to Base Budget	-	498,000	281,435	(216,565)
TOTAL 2004-05 FINAL BUDGET	-	2,501,000	2,377,030	(123,970)

2003-04 FINAL FIXED ASSETS	100,000
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	-
Impacts to Fixed Assets Due to State Budget Cuts	-
Department Recommended Changes in Fixed Assets	(100,000)
TOTAL 2004-05 FIXED ASSETS BUDGET	-

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Mitigation Fund
BUDGET UNIT: EWD SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies	-	36,000	-	(36,000)
	Increase due to various projects for Community Collection and Illegal Dumping Abatement programs.				
2.	Other Charges	-	262,000	-	(262,000)
	Increase in payment to cities for Host Community Fees due to increase in tonnage.				
3.	Operating Transfers Out	-	200,000	-	(200,000)
	Increase due to funding of State Highway 173 annual maintenance costs and the Bark Beetle Remediation Program in SWMD's Operations fund.				
4.	Revenue From Use of Money and Property	-	-	31,225	31,225
	Increase in interest revenue based on current year estimates.				
5.	Revenue From Current Services	-	-	250,210	250,210
	Increase in revenue based on additional tonnage projected in 2004-05.				
	Total	-	498,000	281,435	(216,565)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

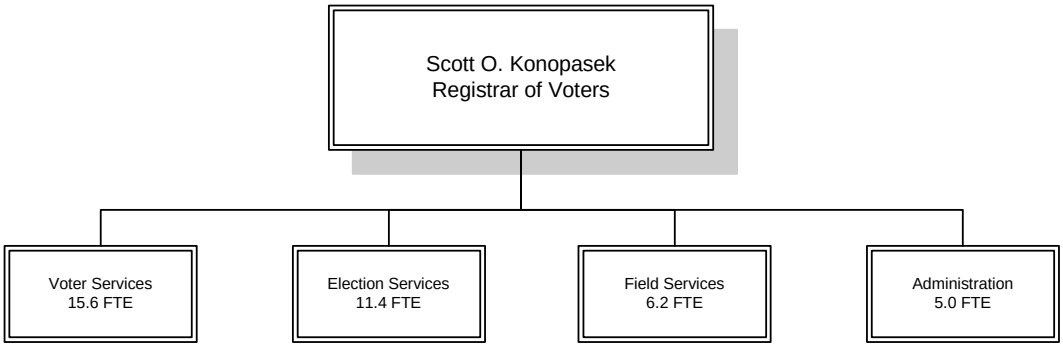
	Brief Description of Change	Appropriation
1.	Improvements to Land	(100,000)
	No capital projects planned for 2004-05.	
	Total	(100,000)

REGISTRAR OF VOTERS
Scott O. Konopasek

MISSION STATEMENT

The Registrar of Voters upholds the integrity of the electoral process by consistently conducting fair and open elections that are accessible to all and that accurately reflect the intent of the electorate. Departmental activities promote public confidence in the electoral process, increase voter participation, and strengthen democracy while providing the highest quality of customer service.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The primary function of the Registrar of Voters is to conduct elections as prescribed by district, city, county, state, and federal laws, and regulations. To support this function, the department is also responsible for registering voters, maintaining voter records, processing petitions, tracking boundary changes and precinct boundaries to reflect realignments of all political subdivisions, and recruiting and training poll workers.

The Voter Services Division processes voter registrations, in an accurate and timely manner, for eligible voters within the County of San Bernardino. This division maintains the voter rolls with current information to be used to conduct elections and to verify petitions. This division also performs absentee voter functions that include processing absentee applications, issuing, receiving, and counting absentee ballots for all elections.

The Election Services Division recruits, trains, and strives to retain sufficient qualified and knowledgeable poll workers for each election. This division processes candidate filings and processes/files candidate FPPC financial statements. Additionally, this division maintains all current political subdivisions boundaries for use in conducting elections and providing registration data as requested.

The Field Services Division is responsible for locating a sufficient number of accessible polling places for all elections and arranging for the delivery and recovery of all supplies to all polling places. This division also maintains, operates, and tests the Department's voting systems.

The Administration Division provides accurate and timely fiscal, personnel, payroll, and general office support.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	3,134,710	4,484,686	19,403,790	3,416,632
Departmental Revenue	543,214	1,744,134	9,925,615	740,744
Local Cost	2,591,496	2,740,552	9,478,175	2,675,888
Budgeted Staffing		42.9		39.2
Workload Indicators				
Elections	113	210	226	100
Registered Voters	612,801	635,000	678,029	700,000
Polling Places	893	1,400	1,234	408
State Petitions Checked	1	3	12	3
Signatures Checked on State Petitio	3,638	42,500	20,035	45,000
Absentee Ballots issued	103,124	250,000	328,382	140,000

In 2003-04, there were several major program changes and/or events that impacted the department's budget after adoption of the final budget.

The first major program change involved a contract that was awarded to Sequoia Electronic Voting Systems on September 9, 2003, in the amount of $13,695,027, to supply the electronic voting system that replaced the county's decertified punch card voting system. State Proposition 41 funding of $7,995,027 was received to offset the cost of the system, with the balance of $5,700,000 in funding from the county's Electronic Voting System Reserve (county contingency funds).

The second major event was the unbudgeted October 7, 2003, Statewide Special Election. This election was funded with $1,200,000 of county contingency funds.

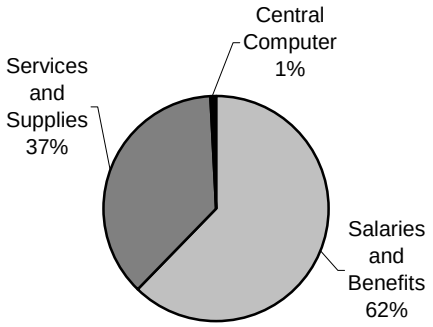
The third major program change was the implementation of the OPTECH absentee ballot system which was used countywide for absentee ballots and at polling places for both the October 2003 Special Election, and the November 2003 district elections. The OPTECH system was used for absentee voting at the March 2004 primary election and will continue to be used as the absentee system.

The fourth major program change was a countywide implementation of the Sequoia AVC Edge electronic voting system at the March 2004 primary election, which had different cost factors from that of the punch card system. However, the 2003-04 budget was based upon historical expenditure assumptions related to use of punch card voting.

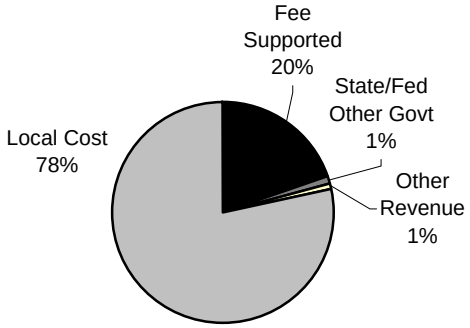
During the course of the year, various jurisdictions requested the Registrar of Voters to conduct special elections, which were not included in the department's final budget. In March 2004, $112,110 in additional appropriation and revenue authority was added to the department's budget to cover the cost of the December 2003 Retirement Board and the January 2004 City of Highland Recall elections.

These events and/or program changes collectively resulted in an under expenditure of $84,794 for salaries and benefits, and an under expenditure of $3,239 for services and supplies, from that of the modified budget. Revenues exceeded the modified budget by $74,344. In summary, this budget unit used $162,377 less in local cost compared to the modified budget. Through managed salary savings and one-time revenues, the department was able to mitigate these unbudgeted costs associated with the major program changes and events that occurred during 2003-04.

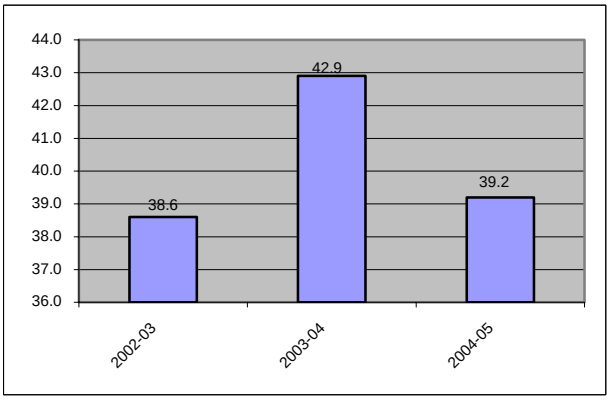
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



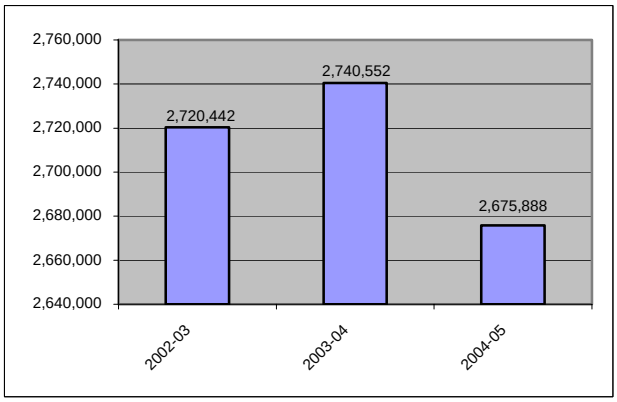
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Registrar of Voters
FUND: General

BUDGET UNIT: AAA ROV
FUNCTION: General
ACTIVITY: Elections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,919,338	2,134,132	2,038,052	80,255	2,118,307
Services and Supplies	17,437,619	2,325,321	2,305,516	(1,042,610)	1,262,906
Central Computer	18,540	18,540	27,241	-	27,241
Equipment	21,600	-	-	-	-
Transfers	6,693	6,693	6,693	1,485	8,178
Total Appropriation	19,403,790	4,484,686	4,377,502	(960,870)	3,416,632
Departmental Revenue					
State, Fed or Gov't Aid	8,104,034	73,550	73,550	(38,550)	35,000
Current Services	1,791,657	1,640,584	1,640,584	(964,840)	675,744
Other Revenue	29,924	30,000	30,000	-	30,000
Total Revenue	9,925,615	1,744,134	1,744,134	(1,003,390)	740,744
Local Cost	9,478,175	2,740,552	2,633,368	42,520	2,675,888
Budgeted Staffing		42.9	39.8	(0.6)	39.2

DEPARTMENT: Registrar of Voters
FUND: General
BUDGET UNIT: AAA ROV

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**42.9**	**4,484,686**	**1,744,134**	**2,740,552**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	124,435	-	124,435
Internal Service Fund Adjustments	-	28,645	-	28,645
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**153,080**	**-**	**153,080**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(3.1)**	**(260,264)**	**-**	**(260,264)**
TOTAL BOARD APPROVED BASE BUDGET	**39.8**	**4,377,502**	**1,744,134**	**2,633,368**
Board Approved Changes to Base Budget	**(0.6)**	**(960,870)**	**(1,003,390)**	**42,520**
TOTAL 2004-05 FINAL BUDGET	**39.2**	**3,416,632**	**740,744**	**2,675,888**

DEPARTMENT: Registrar of Voters
FUND: General
BUDGET UNIT: AAA ROV

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salaries & Benefits	(0.6)	80,255	-	80,255
	Decrease in Salaries & Benefits is due to a reduction in budgeted overtime and PSE employees hours because of the election cycle - one major election vs. two major elections last fiscal year (-$51,009) and (-3.3 FTE).				
	**** Final Budget Adjustments - Funding for 1.1 Elections Technician position ($63,474) and .6 Elections Clerk partial position ($25,270) were restored due to Board approval of the Department's fee request. Funding for 1.0 Elections Clerk position ($42,520) was restored due to Board approval of Policy Item No .2.**				
2.	Decrease in Services & Supplies	-	(1,042,610)	-	(1,042,610)
	Decrease in Services & Supplies is due to the reduction in the need to purchase election services and supplies because of the election cycle - one major election vs. two major elections last fiscal year.				
3.	Increase in EHAP charges	-	1,485	-	1,485
	Incremental change in EHAP.				
4.	State aid decreased	-	-	(38,550)	38,550
	State aid decreased due to grant funds received from the State in FY 2000-01 for early voting, that have been fully expended.				
5.	Current Services decreased	-	-	(964,840)	964,840
	Current Services decreased due to a reduction in anticipated election billings because of the election cycle - one major election vs. two major elections last fiscal year (-$1,053,584).				
	**** Final Budget Adjustment- Revenues have been increased by $88,744 resulting from Board approval of the Department's fee request.**				
	Total	(0.6)	(960,870)	(1,003,390)	42,520

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

SPECIAL DISTRICTS
Tom Sutton

SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	311,701	-	311,701		3.0
Fish and Game Commission	39,395	15,100		24,295	-
TOTAL	351,096	15,100	311,701	24,295	3.0

Franchise Administration

DESCRIPTION OF MAJOR SERVICES

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

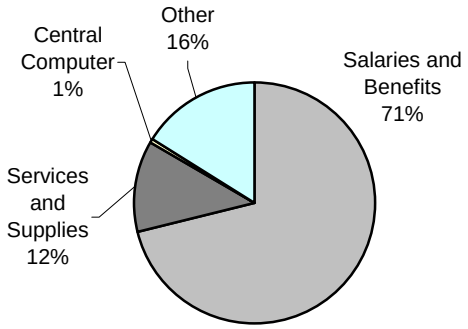
Additionally, the Franchise Administration has represented the county and its constituents at the California Public Utilities Commission on issues regarding utility requests for rate increases and investigations of utilities that are over charging their customers.

The Franchise Administration Division collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are reflected as workload indicators, and are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

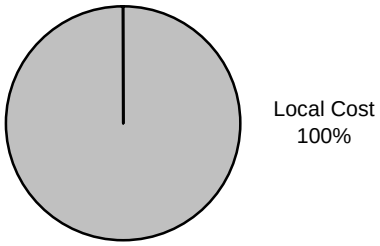
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	282,586	298,177	297,184	311,701
Local Cost	282,586	298,177	297,184	311,701
Budgeted Staffing		3.0		3.0
Workload Indicators				
Number of Franchises:				
Cable Television	13	13	13	13
Gas	4	3	3	3
Water	27	29	29	29
Electric	3	3	3	3
Pipeline and Telecom	8	10	10	10
Franchise Revenues:				
Cable Television	1,057,714	1,080,000	1,143,229	1,150,000
Gas	1,269,639	1,380,000	1,755,420	1,800,000
Water	189,041	190,000	189,880	190,000
Electric	2,241,725	2,300,000	2,276,568	2,300,000
Pipeline and Telecom	88,292	60,000	93,429	93,000

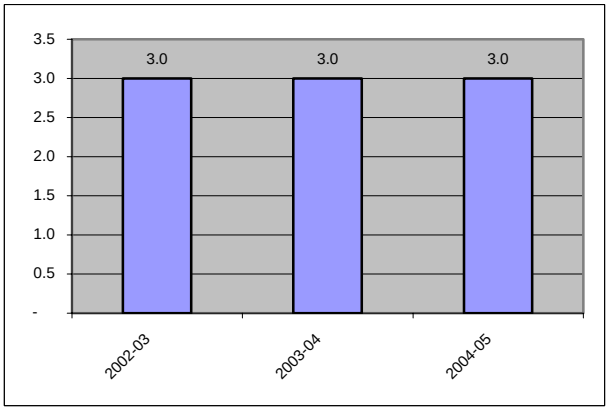
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



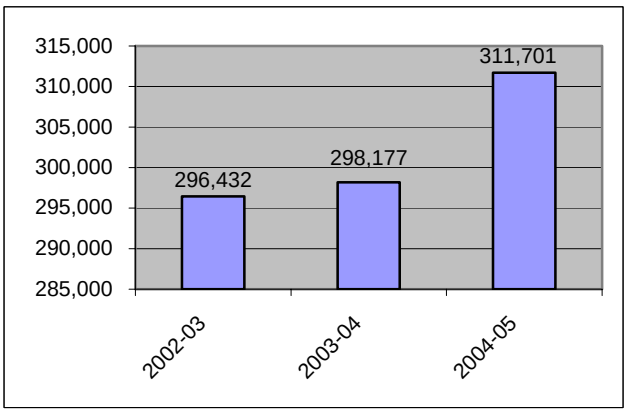
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Special Districts
FUND: General

BUDGET UNIT: AAA FRN
FUNCTION: Franchise Administration
ACTIVITY: Regulation/Revenue Collection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	207,981	201,989	214,614	7,402	222,016
Services and Supplies	38,445	45,430	45,799	(7,974)	37,825
Central Computer	1,463	1,463	1,993	-	1,993
Transfers	49,295	49,295	49,295	572	49,867
Total Appropriation	297,184	298,177	311,701	-	311,701
Local Cost	297,184	298,177	311,701	-	311,701
Budgeted Staffing		3.0	3.0	-	3.0

DEPARTMENT: Special Districts
FUND: General
BUDGET UNIT: AAA FRN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**3.0**	**298,177**	**-**	**298,177**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	12,625	-	12,625
Internal Service Fund Adjustments	-	899	-	899
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**13,524**	**-**	**13,524**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**3.0**	**311,701**	**-**	**311,701**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**3.0**	**311,701**	**-**	**311,701**

DEPARTMENT: Special Districts
FUND: General
BUDGET UNIT: AAA FRN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Various adjustments	-	-	-	-
Increase Salaries and Benefits by $7,402 to adjust for step changes for employees. Reduction to Services and Supplies ($7,974) that is primarily attributed to a decrease of $6,194 in other professional services. An increase of $572 in transfers.				
Total	-	-	-	-

Fish and Game Commission

MISSION STATEMENT

The Fish and Game Commission is administered by the Special Districts Department, and its primary function is to act as the liaison between the State Department of Fish & Game, the Board of Supervisors and the public.

DESCRIPTION OF MAJOR SERVICES

The Commission makes recommendations to the Board of Supervisors on matters pertaining to wildlife in San Bernardino County.

The Fish and Game Commission budget receives funding from fines imposed on hunting, fishing and environmental infractions. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and with its propagation in San Bernardino County.

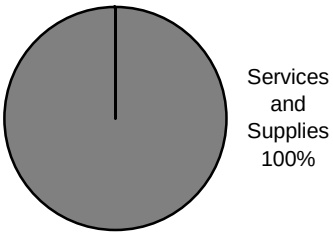
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

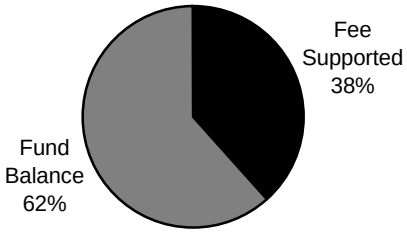
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	24,908	69,753	3,642	39,395
Departmental Revenue	8,599	59,200	17,384	15,100
Fund Balance		10,553		24,295

Expenditures in the Fish and Game budget are less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. The amount not expended in 2003-04 has been carried over to the subsequent year's budget. Revenues for this program are based upon fines levied by the court for code violations. Revenue is lower than expected due to a one-time funding source of $44,200 from the District Attorney environmental violations fund that was not realized.

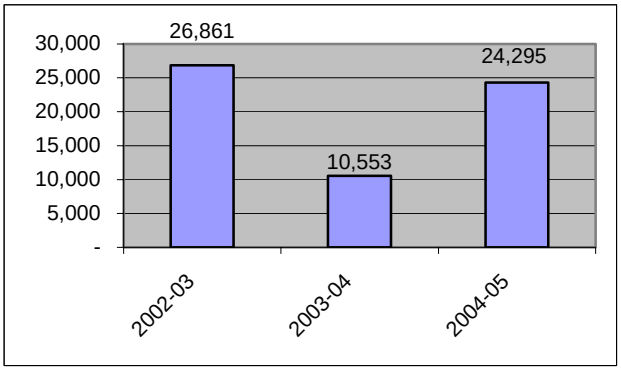
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Special Districts
FUND: Fish and Game Commission

BUDGET UNIT: SBV CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	3,642	69,753	69,753	(30,358)	39,395
Total Appropriation	3,642	69,753	69,753	(30,358)	39,395
Departmental Revenue					
Fines and Forfeitures	17,384	59,200	59,200	(44,100)	15,100
Total Revenue	17,384	59,200	59,200	(44,100)	15,100
Fund Balance		10,553	10,553	13,742	24,295

DEPARTMENT: Special Districts
FUND: Fish and Game Commission
BUDGET UNIT: SBV CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	69,753	59,200	10,553
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	69,753	59,200	10,553
Board Approved Changes to Base Budget	-	(30,358)	(44,100)	13,742
TOTAL 2004-05 FINAL BUDGET	-	39,395	15,100	24,295

DEPARTMENT: Special Districts
FUND: Fish and Game Commission
BUDGET UNIT: SBV CAO

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies	-	(30,358)	-	(30,358)
Net decrease of $36,417 in services/supplies to better represent budgeted costs based on projected revenues and estimated fund balance. This was primarily the result of a decrease of $41,517 in special departmental expenses and increases of $5,100 in various object codes. **** Final Budget Adjustment - Fund Balance (increase of $6,059).**				
2. Fines and Forfeitures	-	-	(44,100)	44,100
Adjustment for a net decrease of $44,100 in revenue primarily due to a one-time source of revenue that was budgeted for in the previous fiscal year that will not be realized in the FY 2004-05 budget.				
Total	-	(30,358)	(44,100)	13,742

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

FISCAL GROUP SUMMARY

	Page #	Approp/ Requirements	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
ASSESSOR	280	12,518,341	658,412	11,859,929
AUDITOR/CONTROLLER-RECORDER	286	14,647,191	12,486,168	2,161,023
TREASURER/TAX COLLECTOR:				
TREASURER/TAX COLLECTOR	300	16,605,989	14,296,283	2,309,706
TOTAL GENERAL FUND		43,771,521	27,440,863	16,330,658
SPECIAL REVENUE FUNDS		**Approp**	**Revenue**	**Fund Balance**
ASSESSOR:				
STATE/COUNTY PROPERTY TAX ADMINISTRATION	284	3,378,279	2,179,938	1,198,341
AUDITOR/CONTROLLER-RECORDER:				
MICROGRAPHICS	290	411,308	-	411,308
SYSTEM DEVELOPMENT	292	17,061,549	5,197,902	11,863,647
VITAL RECORDS	295	339,104	118,000	221,104
TREASURER/TAX COLLECTOR:				
REDEMPTION MAINTENANCE	305	148,871	-	148,871
TOTAL SPECIAL REVENUE FUNDS		21,339,111	7,495,840	13,843,271
INTERNAL SERVICES FUND		**Operating Expense**	**Revenue**	**Revenue Over (Under) Exp**
AUDITOR/CONTROLLER-RECORDER:				
RECORDS MANAGEMENT	297	146,009	173,349	27,340

ASSESSOR
Donald E. Williamson

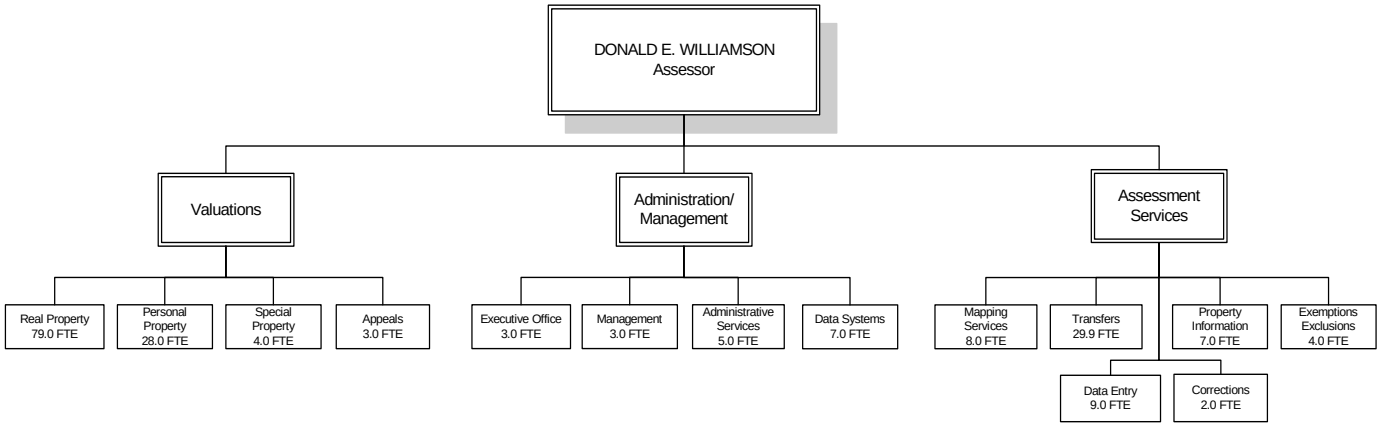
MISSION STATEMENT

The mission of the Office of the Assessor is to perform the state mandated function to:

a. Locate, describe, and identify ownership of all property within the county
b. Establish a taxable value for all property subject to taxation
c. List all taxable value on the assessment roll
d. Apply all legal exemptions

Assessor business is performed for the public benefit in a manner that is fair, informative and with uniform treatment. It is necessary as a means of revenue generation in order to fund essential public services and efficiently operate county and state government.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Assessor	12,518,341	658,412	11,859,929		163.9
State/County Property Administration Program	3,378,279	2,179,938		1,198,341	29.0
TOTAL	15,896,620	2,838,350	11,859,929	1,198,341	192.9

Assessor

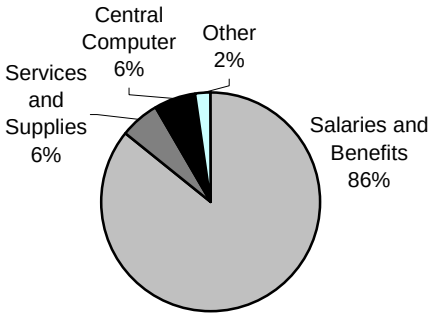
DESCRIPTION OF MAJOR SERVICES

Under California law, the Assessor establishes a value for all property including residential, commercial, business and personal. The Assessor maintains current records on approximately 675,000 parcels of real property, 43,000 business property accounts and 33,000 other assessments including boats, aircraft, and manufactured home accessories. The Assessor also administers 17 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious, and welfare exemptions.

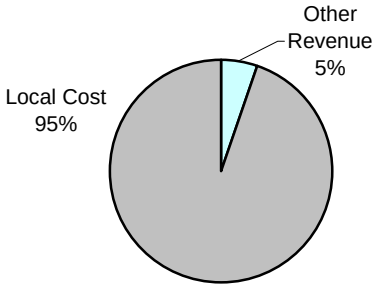
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	10,617,333	10,986,443	11,060,121	12,518,341
Departmental Revenue	463,745	363,210	504,768	658,412
Local Cost	10,153,588	10,623,233	10,555,353	11,859,929
Budgeted Staffing		159.9		163.9
Workload Indicators				
Assessments - Bus/Personal	42,001	47,000	48,941	49,000
Assessments - Real Property	224,586	230,000	211,989	200,000
Assessment Appeals	1,876	4,500	2,136	2,500
Transfers of Ownership	165,152	165,000	203,085	220,000
Assessment Corrections	69,317	80,000	62,535	80,000

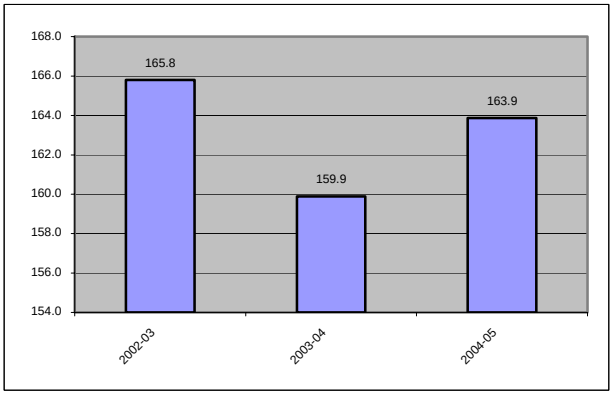
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



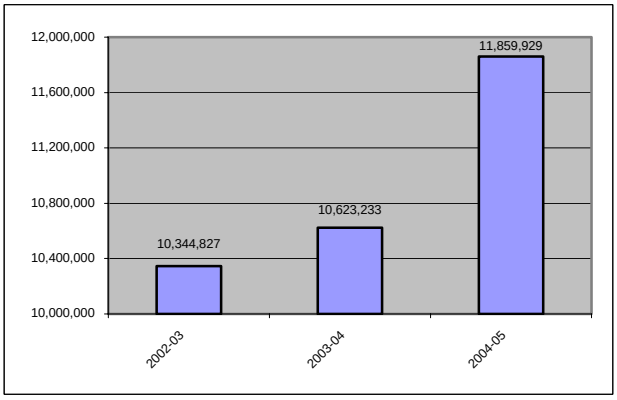
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Fiscal
DEPARTMENT: Assessor
FUND: General

BUDGET UNIT: AAA ASR
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	9,471,812	9,493,391	10,144,960	598,053	10,743,013
Services and Supplies	674,808	561,970	573,950	172,347	746,297
Central Computer	648,697	648,697	734,722	-	734,722
Transfers	287,943	282,385	282,385	11,924	294,309
Total Appropriation	11,083,260	10,986,443	11,736,017	782,324	12,518,341
Operating Transfers Out	(23,139)	-	-	-	-
Total Requirements	11,060,121	10,986,443	11,736,017	782,324	12,518,341
Departmental Revenue					
Taxes	301,163	225,015	225,015	52,485	277,500
Other Revenue	203,605	138,195	138,195	242,717	380,912
Total Revenue	504,768	363,210	363,210	295,202	658,412
Local Cost	10,555,353	10,623,233	11,372,807	487,122	11,859,929
Budgeted Staffing		159.9	159.9	4.0	163.9

DEPARTMENT: Assessor
FUND: General
BUDGET UNIT: AAA ASR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**159.9**	**10,986,443**	**363,210**	**10,623,233**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	651,569	-	651,569
Internal Service Fund Adjustments	-	126,232	-	126,232
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**777,801**	**-**	**777,801**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(28,227)**	**-**	**(28,227)**
TOTAL BOARD APPROVED BASE BUDGET	**159.9**	**11,736,017**	**363,210**	**11,372,807**
Board Approved Changes to Base Budget	**4.0**	**782,324**	**295,202**	**487,122**
TOTAL 2004-05 FINAL BUDGET	**163.9**	**12,518,341**	**658,412**	**11,859,929**

DEPARTMENT: Assessor
FUND: General
BUDGET UNIT: AAA ASR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	(1.0)	107,941	-	107,941
	Increase is due to step increases, retirement, workers comp and other benefits. This increase was offset by the reduction of overtime and a .5 Title Transfer Technician.				
**	**Final Budget Adjustment - Policy Item**	**3.0**	**295,000**	**-**	**295,000**
	Addition of 3.0 appraisers will allow the staff to keep up with the workload and provide a more timely collection of taxes. The positions approved are 2.0 appraiser I's and an appraiser II. Salaries and benefit appropriation increased by $295,000.				
2.	Services and Supplies	-	(45,575)	-	(45,575)
	Expenses were cut to provide funding for staff step increases. Continuous reductions in this appropriation over the last several years has put the Assessor in a position of not being able to complete mandatory tasks. Specifically, printing and mailing of state required forms and performing field checks of properties and business audits (i.e., mileage reimbursement, travel, etc.) See policy item .				
**	**Final Budget Adjustment - Policy Item**	**-**	**192,122**	**-**	**192,122**
	The restoration of mandatory services will allow the department to complete its state mandated functions. Increase in services and Supplies by $192,122.				
3.	Transfers	-	11,924	-	11,924
	Increases in non-discretionary expenses, specifically rents/leases, require adjustment in the appropriations.				
4.	Revenue	-	-	74,290	(74,290)
	Over the last 3 years, revenue received for state mandated penalties have exceeded expectations. In addition, sales of electronic data from the Assessor database have exceeded budget expectations. It is recommended that the revenue be increased to offset the expenditure shortages listed above. It is important to note that the overages have a direct correlation to real estate market trends. Since San Bernardino county has experience strong growth and is expected to continue with this trend, the increase of $74,290 should be supportable. However, if the market does turn around there could be an under realization of revenue and a readjustment may be necessary.				
**	**Final Budget Adjustment - Fee requests**	**2.0**	**220,912**	**220,912**	**-**
	A new fee of $50 for a reassessment exclusion based on a parent to child transfer (Proposition 58) generated a revenue increase of $195,112. The resources was used for the addition of two staff which is needed due to the dramatic increase in exclusion claim form filings. Services and supplies were increased By $25,800 due to 3 new fees for the following: reassessment exclusion based on grandparent to grandchild transfer (Proposition 193, for $50); replacement dwelling (Proposition 60, $50); consolidation tax bills for $50 and an existing fee increase for electronic maps (fee increased from $3 to $10). These fees will reimburse the cost to process the above claims.				
	Total	4.0	782,324	295,202	487,122

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

State/County Property Tax Administration Program

DESCRIPTION OF MAJOR SERVICES

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for calendar year 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state passed legislation extending this program through calendar year 2002.

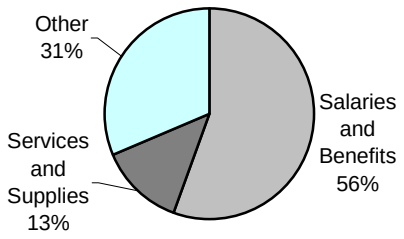
Effective January 1, 2002, the state legislature approved authorization of AB589. This bill creates the State-County Property Tax Grant Program to replace the prior loan program. The grant is effective starting with calendar year 2002 and is authorized for the county until calendar year 2007. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the loan is set forth on a schedule established by the state and is the same as the previous loan program. Contingencies are used to set aside funds that are available from the state on a calendar year basis but are budgeted and managed in the county system on a fiscal year basis.

BUDGET AND WORKLOAD HISTORY

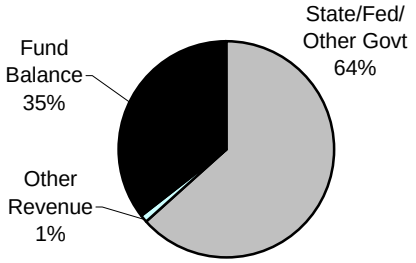
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,110,575	3,356,677	2,151,916	3,378,279
Departmental Revenue	2,183,040	2,179,938	2,173,518	2,179,938
Fund Balance		1,176,739		1,198,341
Budgeted Staffing		29.0		29.0
Workload Indicators				
Proposition 8's	84,107	42,294	42,294	18,720
Mandatory Audits	482	370	520	480

The salaries and benefits variance is due to turnover in staffing and the time lag associated to refill positions. Services and supplies were under budget due primarily to computer services as well as equipment/supplies being less than anticipated. In addition, less revenue was received due to under achievement of predicted interest.

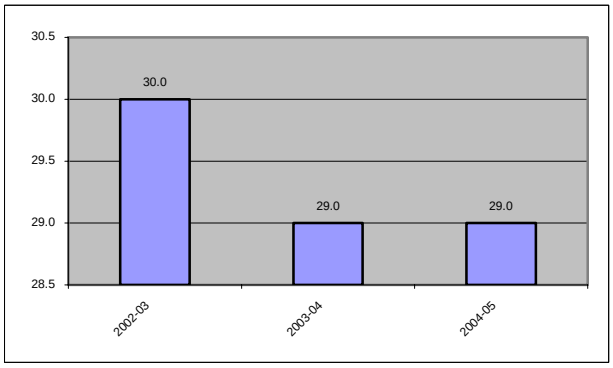
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



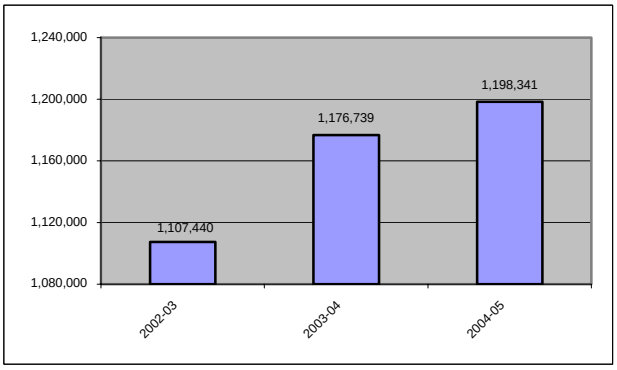
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Assessor
FUND: State/County Prop Tax Admin

BUDGET UNIT: RCS ASR
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,645,952	1,760,116	1,874,117	-	1,874,117
Services and Supplies	500,764	604,474	604,474	(161,268)	443,206
Transfers	5,200	5,200	5,200	327	5,527
Contingencies	-	986,887	986,887	68,542	1,055,429
Total Appropriation	2,151,916	3,356,677	3,470,678	(92,399)	3,378,279
Departmental Revenue					
Use of Money and Prop	20,915	40,000	40,000	-	40,000
State, Fed or Gov't Aid	2,152,603	2,139,938	2,139,938	-	2,139,938
Total Revenue	2,173,518	2,179,938	2,179,938	-	2,179,938
Fund Balance		1,176,739	1,290,740	(92,399)	1,198,341
Budgeted Staffing		29.0	29.0	-	29.0

DEPARTMENT: Assessor
FUND: State/County Prop Tax Admin
BUDGET UNIT: RCS ASR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**29.0**	**3,356,677**	**2,179,938**	**1,176,739**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	114,001	-	114,001
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**114,001**	**-**	**114,001**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
BOARD APPROVED BASE BUDGET	**29.0**	**3,470,678**	**2,179,938**	**1,290,740**
Board Approved Changes to Base Budget	**-**	**(92,399)**	**-**	**(92,399)**
TOTAL 2004-05 FINAL BUDGET	**29.0**	**3,378,279**	**2,179,938**	**1,198,341**

DEPARTMENT: Assessor
FUND: State/County Prop Tax Admin
BUDGET UNIT: RCS ASR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1	Services and Supplies	-	(161,268)	-	(161,268)
	Continual increases in salaries due to MOU and step increases have reduced the funding available for services and supplies. This reduction is necessary to fund the shortage in salaries. (Note: This fund is based on a calendar year and budgeted on a fiscal year. The coverage for this is contained in contingencies)				
2	Transfers	-	327	-	327
	Increase to covered mandatory EHAP and Center for Employees Health and Wellness.				
3	Contingencies	-	117,213	-	117,213
	This fund is paid by the state Department of Finance (DOF) on a calendar year basis. Since the county's budget is on a fiscal year basis, it is necessary to set aside funds received for the 2005 calendar year to cover the first 6 months in the next fiscal year. Since the majority of the funds are utilized to cover salaries, contingencies need to be increased to sufficiently cover the anticipated expenses.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**(48,671)**	**-**	**(48,671)**
	Decrease in contingencies due to fund balance adjustments				
	Total	-	(92,399)	-	(92,399)

** Final Budget Adjustment were approved by the Board after the proposed budget was submitted.

AUDITOR/CONTROLLER-RECORDER
Larry Walker

MISSION STATEMENT

Office of the Auditor/Controller-Recorder

The mission of the Auditor/Controller-Recorder is to provide superior accounting, auditing and recording services in accordance with legal requirements and professional standards. We will perform these functions with objectivity, integrity and independence, and with constant attention to the needs of our customers and the taxpayers.

Our Taxpayers

We are committed to spending taxpayer dollars wisely. To this end, we are dedicated to providing our services in a cost-effective, efficient manner by taking advantage of innovation and new technology. We will promote sound financial management throughout county government and will perform budgetary control as required by law.

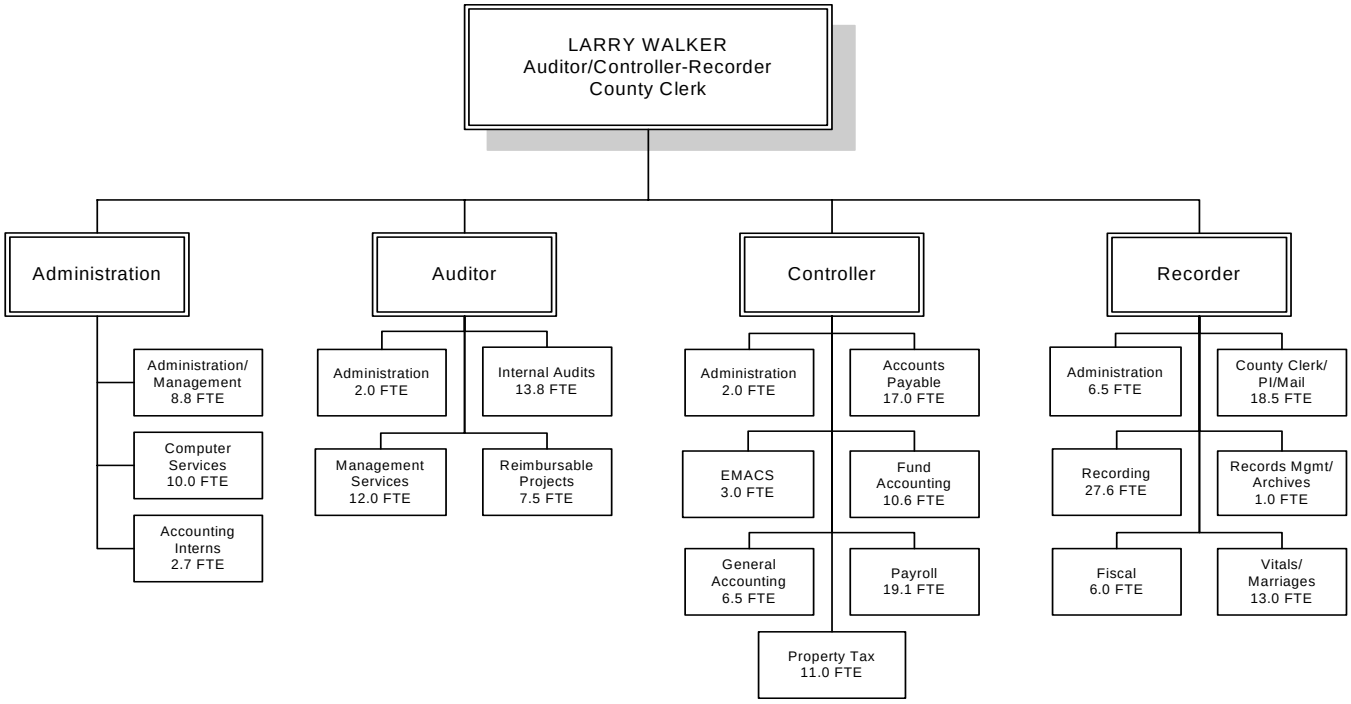
Our Customers

We are committed to providing a high level of quality services to our customers. We will be sensitive and responsive to our customers' needs and expectations. We will be accurate, thorough and timely in the performance of our duties and will treat our customers in a professional manner with courtesy and respect.

Our Employees

We are committed to providing our employees with a safe, comfortable working environment in an atmosphere of mutual respect, cooperation and non-discrimination. We will hire and train competent, knowledgeable individuals with backgrounds that will complement and enhance the abilities of our workforce and we will provide opportunities for continued professional growth and advancement. We recognize, value, and support the efforts and ideas of our employees and will provide the information and resources necessary to accomplish the goals of this organization.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Auditor/Controlller-Recorder	14,647,191	12,486,168	2,161,023			191.6
Micrographics	411,308	-		411,308		-
System Development	17,061,549	5,197,902		11,863,647		7.0
Vital Records	339,104	118,000		221,104		-
Records Management	146,009	173,349			27,340	1.0
TOTAL	32,605,161	17,975,419	2,161,023	12,496,059	27,340	199.6

Auditor-Controller/Recorder

DESCRIPTION OF MAJOR SERVICES

The Office of the Auditor/Controller-Recorder and County Clerk is responsible for providing a variety of accounting and document recording services. The Auditor and Controller Divisions record the collections, and perform the disbursements and audits of all county financial activities to ensure sound financial management. In addition, it is responsible for personnel payroll services, developing and implementing accounting systems, and administering the countywide cost allocation plan. The Recorder Division is responsible for accepting all documents for recording that comply with applicable recording laws, producing and maintaining official records relating to documents evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains historical records relating to vital statistics, fictitious business names, and other entities required by the State to register with the County Clerk.

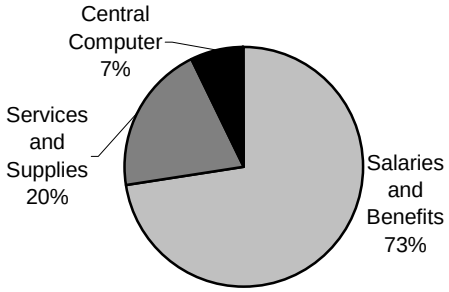
The Auditor/Controller-Recorder's Office is supportive of San Bernardino County's Mission, Vision and Values Statement. The role of this office is to ensure the safety and integrity of the County's finances and records. The Auditor/Controller-Recorder promotes trustworthiness in county government by maintaining and providing access to public records. The Auditor/Controller-Recorder supports the economy of the County by issuing payroll, vendor payments, and property tax allocations in a timely and efficient manner. The Auditor/Controller-Recorder offers a high level of customer service in a very cost-effective manner.

BUDGET AND WORKLOAD HISTORY

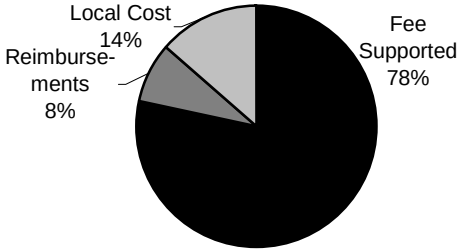
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	11,894,771	12,494,542	11,954,500	14,647,191
Departmental Revenue	12,560,881	9,689,972	14,705,766	12,486,168
Local Cost	(666,110)	2,804,570	(2,751,266)	2,161,023
Budgeted Staffing		181.6		191.6
Workload Indicators				
Marriage ceremonies performed	3,289	2,950	3,282	3,500
Notary bonds filed	2,721	2,400	3,188	2,900
Fund transfers processed	21,047	21,000	19,428	21,200
Deposits processed	12,870	12,500	12,410	12,750
Warrants issued and audited	370,903	330,000	283,351	330,000
Payroll direct deposits	482,145	481,600	468,163	464,400
Payroll warrants issued	29,526	29,900	24,460	24,100
Property tax refunds/corrections	36,131	64,700	72,189	70,000
Legal documents recorded	860,496	720,000	949,864	800,000
Audits preformed	85	76	66	77
Marriage licenses issued	9,870	9,200	10,197	10,900
Fictitious business names filed	15,941	15,105	18,077	16,400
Birth certificates issued	53,237	50,430	49,626	47,000
Marriage certificates issued	17,772	16,950	18,272	18,200
Death certificates issued	8,211	8,000	6,770	6,300

Expense variance due to salary and benefits being $1.1 million under budget due to difficulty in filling specialized positions and $350,000 in services due to management frugality. Revenue exceeded projections in recording revenue and accounting fees.

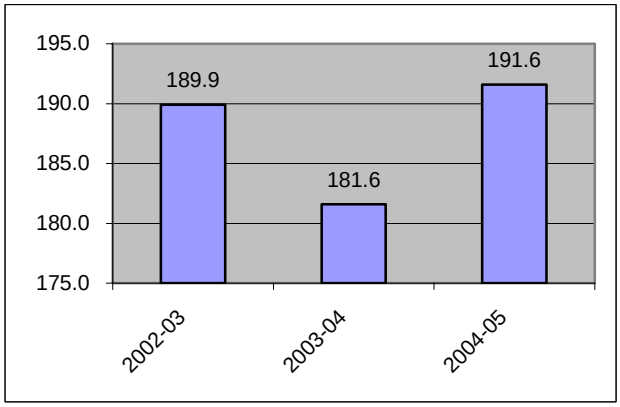
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



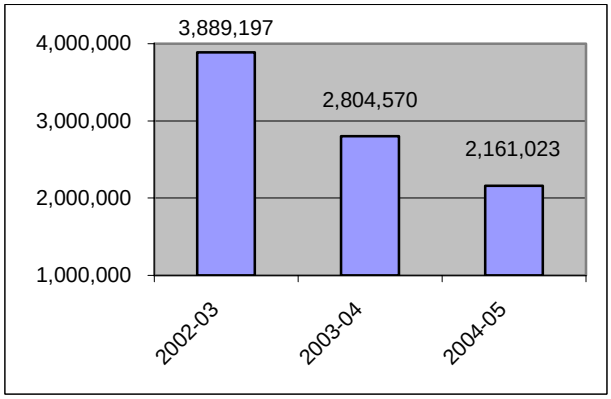
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: General

BUDGET UNIT: AAA ACR
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	9,612,515	10,280,525	11,288,598	212,202	11,500,800
Services and Supplies	2,019,691	2,056,775	3,060,373	138,003	3,198,376
Central Computer	872,222	872,222	1,159,570	-	1,159,570
Improvement to Structures	-	-	-	31,004	31,004
Transfers	88,454	83,402	83,402	(48,784)	34,618
Total Exp Authority	12,592,882	13,292,924	15,591,943	332,425	15,924,368
Reimbursements	(798,382)	(798,382)	(1,053,376)	(223,801)	(1,277,177)
Total Appropriation	11,794,500	12,494,542	14,538,567	108,624	14,647,191
Operating Transfers Out	160,000	-	-	-	-
Total Requirements	11,954,500	12,494,542	14,538,567	108,624	14,647,191
Departmental Revenue					
Taxes	186	-	-	-	-
Licenses & Permits	412,714	365,000	365,000	50,000	415,000
State, Fed or Gov't Aid	80,038	43,472	43,472	11,123	54,595
Current Services	14,106,149	9,223,500	10,304,719	1,634,254	11,938,973
Other Revenue	106,679	58,000	58,000	19,600	77,600
Total Revenue	14,705,766	9,689,972	10,771,191	1,714,977	12,486,168
Local Cost	(2,751,266)	2,804,570	3,767,376	(1,606,353)	2,161,023
Budgeted Staffing		181.6	191.6	-	191.6

DEPARTMENT: Auditor/Controller-Recorder
FUND: General
BUDGET UNIT: AAA ACR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**181.6**	**12,494,542**	**9,689,972**	**2,804,570**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	648,444	-	648,444
Internal Service Fund Adjustments	-	596,805	-	596,805
Prop 172	-	-	-	-
Other Required Adjustments	-	-	45,000	(45,000)
Subtotal	**-**	**1,245,249**	**45,000**	**1,200,249**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	10.0	798,776	798,776	-
Subtotal	**10.0**	**798,776**	**798,776**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**237,443**	**(237,443)**
TOTAL BOARD APPROVED BASE BUDGET	**191.6**	**14,538,567**	**10,771,191**	**3,767,376**
Board Approved Changes to Base Budget	**-**	**108,624**	**1,714,977**	**(1,606,353)**
TOTAL 2004-05 FINAL BUDGET	**191.6**	**14,647,191**	**12,486,168**	**2,161,023**

DEPARTMENT: Auditor/Controller-Recorder
FUND: General
BUDGET UNIT: AAA ACR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	-	212,202	-	212,202
	Salaries and Benefits increase due to step increases, benefit changes and the transfer 1.0 Records Management (IRM) Supervisor from IRM to Auditor/Controller-Recorder (ACR). By moving this position to ACR allows it to be managed more effectively. The position was offset by a reduction of 1.0 Fiscal Clerk I position.				
2.	Services and Supplies	-	138,003	-	138,003
	Services and Supplies increase due to ISF charges and Board approved contract with Vavrinek, Trine, Day and Company for increased number of audits				
3.	Improvement to Structures	-	31,004	-	31,004
	Improvement to Structures increase due to security upgrade to cameras per Sheriff's report.				
4.	Transfers		(48,784)	-	(48,784)
	Transfers decrease due to moving 1.0 position from IRM to ACR. In 2003-04 this position was budgeted in IRM and paid for by an operating transfer from ACR to IRM. This position is managed more effectively by moving the position to Auditor/Controller-Recorder.				
5.	Reimbursements	-	(223,801)	-	(223,801)
	Reimbursements increase due to funding more recording positions from Systems Development (SDW) budget unit.				
6.	License Revenue	-	-	50,000	(50,000)
	Projected increase in marriage license revenue.				
7.	State and Federal Revenue	-	-	11,123	(11,123)
	Penal Code 4750 revenues expected to increase by $5,500. Federal Emergency Management Agency (FEMA) increase of $5,623 in revenue due to the fires.				
8	Current Services Revenue	-	-	1,426,280	(1,426,280)
	Increase of $1,552,280 due to high volume of documents recorded. Decrease of $126,000 due to Court MOU revenue per 90 day letter. The Courts no longer need services from the Auditor/Controller-Recorder for fund accounting and accounts payable services.				
9	Other Revenue	-	-	19,600	(19,600)
	Increase in other revenue due to greater requests for special tax reports.				
**	**Final Budget Adjustment - Fee requests**	**-**	**-**	**207,974**	**(207,974)**
	Accounting fees from the 2004-05 COWCAP; recorded or filed documents fees; marriage ceremony and other marriage fees increased revenue by $207,974. The increase of these fees will off-set local cost.				
	Total	-	108,624	1,714,977	(1,606,353)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Micrographics

DESCRIPTION OF MAJOR SERVICES

The Micrographics fund was established to defray the cost of converting the county recorder's documents into an electronic storage system. The budget primarily reflects expenditures in services and supplies to upgrade and maintain systems that convert the ever-present flow of paper documents to microfilm and/or digital images. With deletion of the fee in 2001, there is no revenue expected in this fund.

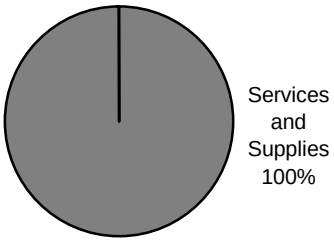
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

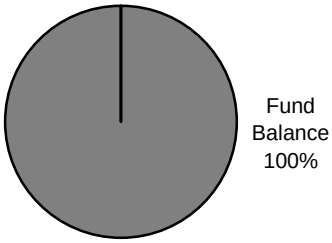
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	192,239	699,054	287,746	411,308
Departmental Revenue	-	-	-	-
Fund Balance		699,054		411,308

In Accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

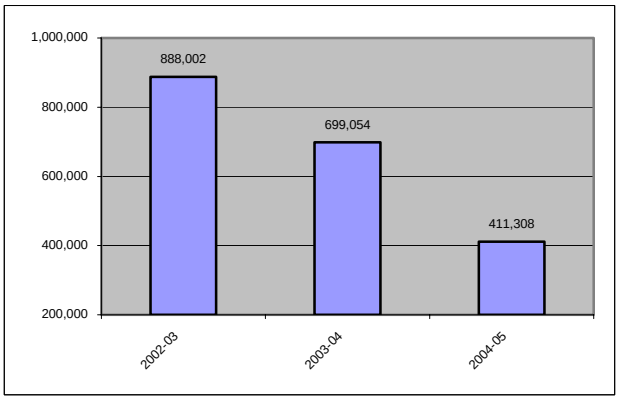
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Micrographics

BUDGET UNIT: SDV REC
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	130,099	541,407	541,407	(130,099)	411,308
Transfers	157,647	157,647	157,647	(157,647)	-
Total Appropriation	287,746	699,054	699,054	(287,746)	411,308
Fund Balance		699,054	699,054	(287,746)	411,308

DEPARTMENT: Auditor/Controller-Recorder
FUND: Micrographics
BUDGET UNIT: SDV REC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**699,054**	**-**	**699,054**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**699,054**	**-**	**699,054**
Board Approved Changes to Base Budget	**-**	**(287,746)**	**-**	**(287,746)**
TOTAL 2004-05 FINAL BUDGET	**-**	**411,308**	**-**	**411,308**

DEPARTMENT: Auditor/Controller-Recorder
FUND: Micrographics
BUDGET UNIT: SDV REC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(122,600)	-	(122,600)
	Reduction is due to a more accurate and conservative reflection of actual expenditures.				
**	**Final Budget Adjustment - Fund Balance**	-	**(7,499)**	**-**	**(7,499)**
	Reduced services and supplies by $7,499 due to fund balance adjustments.				
2.	Transfers	-	(157,647)	-	(157,647)
	Micrographics is no longer receiving revenue for this position. Board eliminated the fee in 7/1/02 therefore, funding will be provided by Systems Development (SDW).				
	Total	-	(287,746)	-	(287,746)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Systems Development

DESCRIPTION OF MAJOR SERVICES

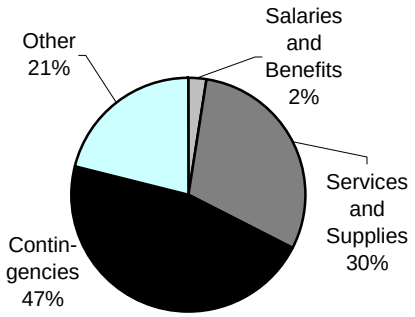
The Systems Development fund was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the county's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents. This budget year will be the first that staffing is associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

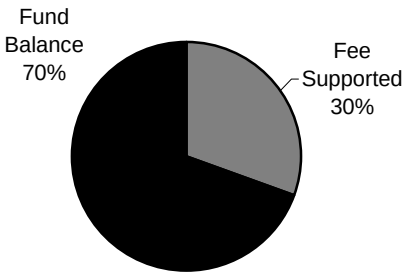
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	3,615,341	13,557,790	3,840,061	17,061,549
Departmental Revenue	4,066,883	3,380,000	5,510,598	5,197,902
Fund Balance		10,177,790		11,863,647
Budgeted Staffing		-		7.0

In Accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

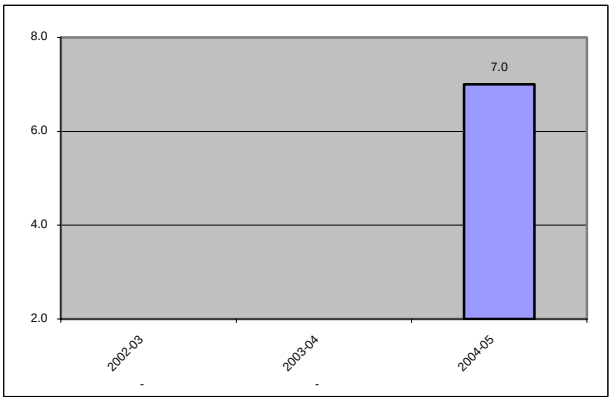
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



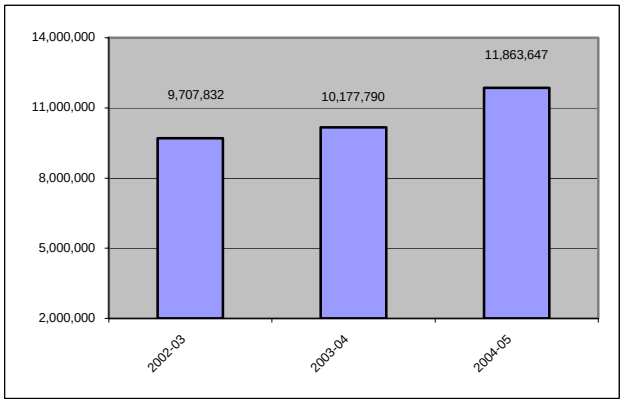
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development

BUDGET UNIT: SDW REC
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	-	-	111,100	310,350	421,450
Services and Supplies	2,402,937	9,664,523	9,664,523	(4,526,044)	5,138,479
Equipment	320,379	2,798,000	2,798,000	(193,000)	2,605,000
Transfers	676,265	685,555	940,549	50,876	991,425
Contingencies	-	242,212	242,212	7,662,983	7,905,195
Total Appropriation	3,399,581	13,390,290	13,756,384	3,305,165	17,061,549
Operating Transfers Out	440,480	167,500	167,500	(167,500)	-
Total Requirements	3,840,061	13,557,790	13,923,884	3,137,665	17,061,549
Departmental Revenue					
Current Services	5,257,920	3,380,000	3,380,000	1,817,902	5,197,902
Other Revenue	252,678	-	-	-	-
Total Revenue	5,510,598	3,380,000	3,380,000	1,817,902	5,197,902
Fund Balance		10,177,790	10,543,884	1,319,763	11,863,647
Budgeted Staffing		-	1.0	6.0	7.0

DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development
BUDGET UNIT: SDW REC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**13,557,790**	**3,380,000**	**10,177,790**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	1.0	366,094	-	366,094
Subtotal	**1.0**	**366,094**	**-**	**366,094**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**1.0**	**13,923,884**	**3,380,000**	**10,543,884**
Board Approved Changes to Base Budget	**6.0**	**3,137,665**	**1,817,902**	**1,319,763**
TOTAL 2004-05 FINAL BUDGET	**7.0**	**17,061,549**	**5,197,902**	**11,863,647**

DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development
BUDGET UNIT: SDW REC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	6.0	310,350	-	310,350
	Added 6.0 staff for the following positions: Automated Systems Analyst I, Automated Systems Technician, 3.0 Clerk III and Staff Analyst II. The ACR has a number of modernization initiatives to pursue and staff is needed to achieve them. The Recorder currently provides vital records and marriage licenses through three County Libraries. Using the same libraries, the Recorder would like to extend the ability to research the grantor/grantee index and the sale of official records to the public. One Clerk III is needed at each of the three libraries. The San Bernardino County Recorder is one of two offices that has statutory authority to conduct electronic recording of documents. The Recorder currently conducts electronic recording for the Franchise Tax board, The Treasurer-Tax Collector, and various mortgage lenders. In order to expand this service to local title companies, who strongly desire this service, 1.0 additional ASA I and 1.0 additional AST are needed to install and support new software and the systems at the title companies. The complexity of the Recorder's Office has increased in the past few years to enable the division to kep up with the workload. A Staff Analyst II is needed to prepared and monitor RFPs and management projects; coordinate studies of operations, work flow, training, and finances; develop policies and procedures to improve operations; analyze and make recommendations on revenues and expenditures; review and make recommendations on new and pending legislation. The total cost of these 6.0 positions is $280,939 and will be completely funded from the special revenue fund. There is no impact to the general fund or local cost.				
2.	Services and Supplies	-	(4,723,946)	-	(4,723,946)
	Beginning this fiscal year only the amount to be expended in services and supplies in 2004-05 will be budgeted. The remaining balance will be moved to contingencies. The $2,500,000 budgeted in services and supplies is to add expanded index data to the archived images and/or to digitize more of the filmed images.				
3.	Equipment	-	(193,000)	-	(193,000)
	Reduction in need for projected equipment.				
4.	Transfers	-	50,876	-	50,876
	Increase is due to new positions being added that were Board approved on March 9, 2004. Positions priced out higher in budget prep than anticipated in the board agenda item due to employees starting at a higher steps, 401K and retirement costs.				
5.	Contingencies	-	6,537,753	-	6,537,753
	Increased due to the remaining unplanned balance from services and supplies to contingencies.				
**	**Final Budget Adjustment - Fund Balance**		**1,125,230**	**-**	**1,125,230**
	Increase in contingencies due to fund balance adjustments.				
6.	Revenue	-	-	1,620,000	(1,620,000)
	The increase revenue is due to the projected increase in recording documents, the work volume has increased significantly due to the real estate economy.				
7.	Operating Transfers Out	-	(167,500)	-	(167,500)
	Prior year CIP remodel was recognized last year, funding is no longer required in fiscal year 2004-05.				
**	**Final Budget Adjustment - Mid-Year**	-	**197,902**	**197,902**	**-**
	The addition of two Business System Analysts III positions which reside in ISD budget, are needed to support the Auditor/Controller's Office. These positions are needed to translate the recording process into business and functional requirements and identify and provide the business rules, quality standards, policies and procedures to enable the title companies to submit their documents electronically. ISD direct labor appropriation increased by $197,902. Positions are funded by recording revenue.				
	Total	6.0	3,137,665	1,817,902	1,319,763

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Vital Records

DESCRIPTION OF MAJOR SERVICES

The Vital Records fund was established to support vital records operations, including improvement and automation of vital record systems. Revenue includes fees collected pursuant to Health and Safety code Section 10605.3, for certified copies of vital statistic records.

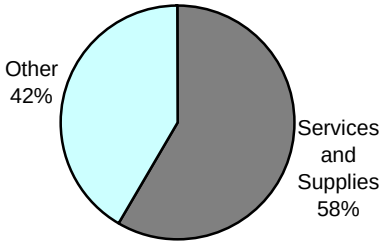
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

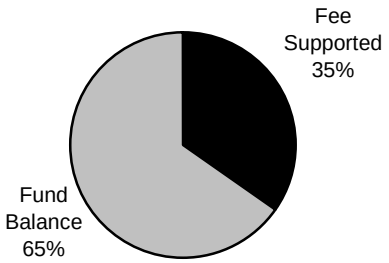
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	165,032	524,163	306,969	339,104
Departmental Revenue	131,122	128,000	127,146	118,000
Fund Balance		396,163		221,104

In Accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

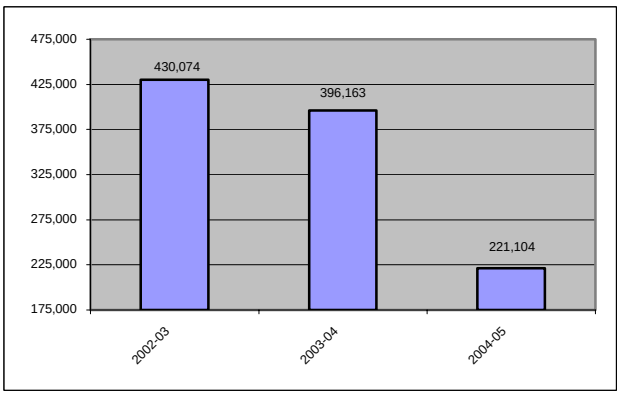
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records

BUDGET UNIT: SDX REC
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	139,270	356,663	356,663	(158,691)	197,972
Transfers	167,699	-	-	141,132	141,132
Total Appropriation	306,969	356,663	356,663	(17,559)	339,104
Operating Transfers Out	-	167,500	167,500	(167,500)	-
Total Requirements	306,969	524,163	524,163	(185,059)	339,104
Departmental Revenue					
Current Services	121,308	128,000	128,000	(10,000)	118,000
Other Revenue	5,838	-	-	-	-
Total Revenue	127,146	128,000	128,000	(10,000)	118,000
Fund Balance		396,163	396,163	(175,059)	221,104

DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records
BUDGET UNIT: SDX REC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	524,163	128,000	396,163
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	524,163	128,000	396,163
Board Approved Changes to Base Budget	-	(185,059)	(10,000)	(175,059)
TOTAL 2004-05 FINAL BUDGET	-	339,104	118,000	221,104

DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records
BUDGET UNIT: SDX REC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(40,551)	-	(40,551)
	Reduction is due to more accurate and conservative reflection of actual expenditures.				
**	**Final Budget Adjustment - Fund Balance**	-	(118,140)	-	(118,140)
	Reduced services and supplies by $118,140 due to fund balance adjustments.				
2.	Transfers	-	141,132	-	141,132
	Increase in amount to Library (SAP CLB) for staffing and space for County Clerk functions. Last year the transfers was from fund Systems Development (change in funding source).				
3.	Decrease Operating Transfers Out	-	(167,500)	-	(167,500)
	Prior year CIP remodel was recognized last year, funding is no longer required in fiscal year 2004-05.				
4.	Decrease Current Services	-	-	(10,000)	10,000
	Estimated 2003-04 projection is under the Budgeted amount.				
	Total	-	(185,059)	(10,000)	(175,059)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Records Management

DESCRIPTION OF MAJOR SERVICES

Records Management is responsible for storage of inactive records and their eventual destruction. This division relocates inactive files from county departments into a central storage facility, where the files are maintained and made accessible to user departments upon request. The division also identifies records eligible for destruction based on schedules established by the owning agency.

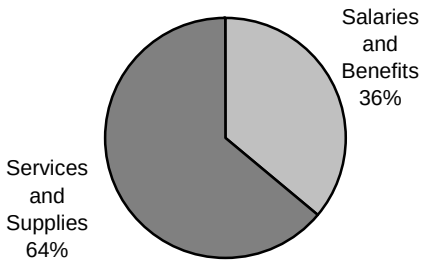
The Records Management budget is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET AND WORKLOAD HISTORY

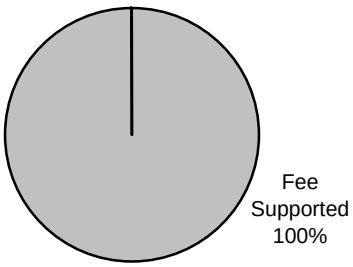
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	220,275	133,772	113,142	146,009
Departmental Revenue	118,331	133,865	138,378	173,349
Revenue Over/(Under) Expense	(101,944)	93	25,236	27,340
Budgeted Staffing		2.0		1.0
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	46,157		(2,283)	
Workload Indicators				
Shredding/Reams	37,419	26,700	-	-
Storage Cubic Feet	32,531	33,010	33,268	32,648

In Accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

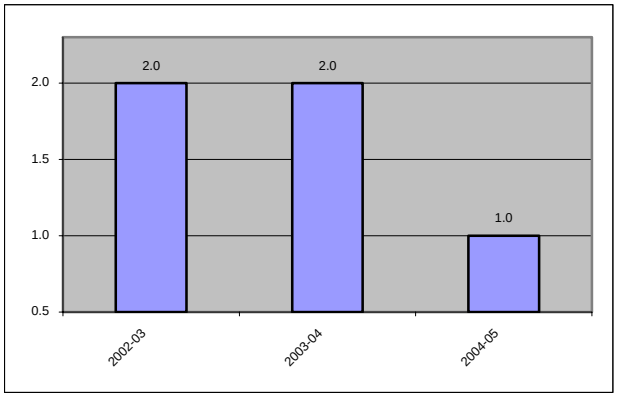


2004-05 BREAKDOWN BY FINANCING SOURCE

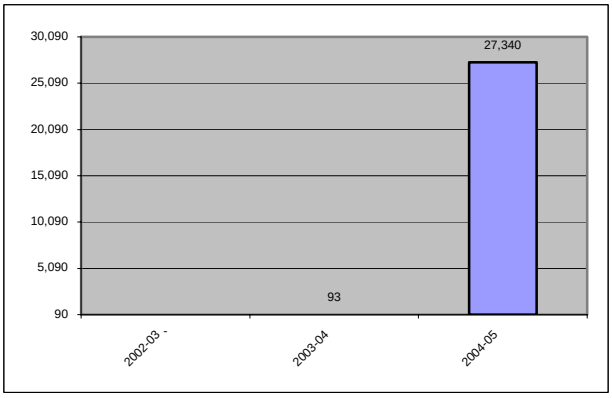


This budget is expected to increase unrestricted net assets by $27,340.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Records Management

BUDGET UNIT: IRM ACR
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	86,888	102,448	110,008	(57,470)	52,538
Services and Supplies	81,438	81,456	81,456	11,632	93,088
Transfers	347	347	347	36	383
Total Exp Authority	168,673	184,251	191,811	(45,802)	146,009
Reimbursements	(55,531)	(50,479)	(50,479)	50,479	-
Total Appropriation	113,142	133,772	141,332	4,677	146,009
Departmental Revenue					
Current Services	138,378	133,865	175,672	(2,323)	173,349
Total Revenue	138,378	133,865	175,672	(2,323)	173,349
Revenue Over/(Under) Exp	25,236	93	34,340	(7,000)	27,340
Budgeted Staffing		2.0	2.0	(1.0)	1.0

DEPARTMENT: Auditor/Controller-Recorder
FUND: Records Management
BUDGET UNIT: IRM ACR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**2.0**	**133,772**	**133,865**	**93**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	7,560	-	(7,560)
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**7,560**	**-**	**(7,560)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	41,807	41,807
Subtotal	**-**	**-**	**41,807**	**41,807**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**2.0**	**141,332**	**175,672**	**34,340**
Board Approved Changes to Base Budget	**(1.0)**	**4,677**	**(2,323)**	**(7,000)**
TOTAL 2004-05 FINAL BUDGET	**1.0**	**146,009**	**173,349**	**27,340**

DEPARTMENT: Auditor/Controller-Recorder
FUND: Records Management
BUDGET UNIT: IRM ACR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

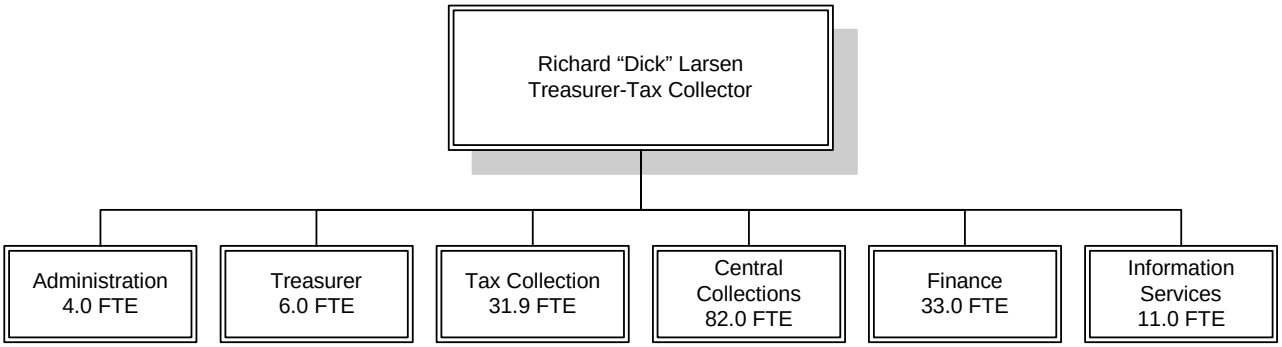
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	(1.0)	(57,470)	-	57,470
	Move funding for 1.0 Records Management (IRM) Supervisor from IRM to Auditor/Controller-Recorder (ACR). By moving this position to ACR allows it to managed more effectively.				
2.	Services and Supplies	-	11,632	-	(11,632)
	Increase in ISF communication charges, property insurance, general office expenses and Cowcap.				
3.	Increase Transfers	-	36	-	(36)
	Due to increase in EHAP charges.				
4.	Decrease in Current Services	-	-	(2,323)	(2,323)
	Estimated revenue is coming in lower than Budgeted Amount.				
5.	Reimbursement	-	50,479	-	(50,479)
	Last budget year this reimbursement was to fund the Records Management Supervisor position for salary and benefits. This position is now transferred to ACR to better manage the full scope of duties.				
	Total	(1.0)	4,677	(2,323)	(7,000)

TREASURER-TAX COLLECTOR
Richard "Dick" Larsen

MISSION STATEMENT

The mission of the San Bernardino County Treasurer-Tax Collector's office is to conduct County business in a fair, courteous and professional manner that is open and accessible to citizens, the business community, and other public agencies. This office will utilize current and evolving technology to enhance services and improve the reach of those services throughout the region. We will operate efficiently to deliver the highest quality services at the lowest possible cost to the taxpayers of San Bernardino County.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Treasurer-Tax Collector	16,605,989	14,296,283	2,309,706		168.9
Redemption Maintenance	148,871	-		148,871	-
TOTAL	16,754,860	14,296,283	2,309,706	148,871	168.9

Treasurer-Tax Collector

DESCRIPTION OF MAJOR SERVICES

The Treasurer-Tax Collector is responsible for:

1. Collecting of property taxes.
2. Performing the county's Treasury function.
3. Providing a collection service for the County as well as to provide accounting and collections of court ordered payments.

The tax collection function involves the collection and accounting of property taxes for all county taxing entities that amounts to almost $1.4 billion in property taxes, county licenses and other fees.

The Treasurer is also responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of almost $2.9 billion.

The Treasurer-Tax Collector's Central Collections Division expects to collect more than $35.0 million for the year ended June 30, 2005. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

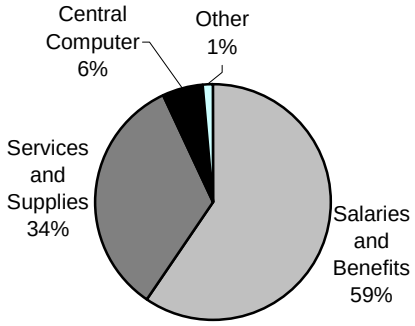
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	12,259,298	14,759,934	13,457,617	16,605,989
Departmental Revenue	11,780,858	13,089,868	13,104,172	14,296,283
Local Cost	478,440	1,670,066	353,445	2,309,706
Budgeted Staffing		160.0		168.9
Workload Indicators				
Tax Bills Sent Out:				
Annual Secured	704,219	711,000	711,264	720,000
Annual Unsecured	42,903	41,000	40,882	41,000
Supplementals	92,003	64,000	106,837	76,000
Total	839,125	816,000	858,983	837,000
Tax Charges (in millions):				
Annual Secured	1,113	1,221	1,225	1,300
Annual Unsecured	73	77	84	78
Supplementals	54	34	76	55
Total	1,240	1,332	1,385	1,433
Phone Calls (Interactive Voice Resp	318,688	300,000	376,900	460,000
Tax Sale Parcels Sold	3,378	4,700	4,793	4,000
Checks Deposited	2,399,275	2,410,000	2,503,000	2,578,000
Warrants Processed	2,275,821	2,367,000	2,169,000	2,161,000
Pool Assets at Dec. 31 (in thou)	2,233,072	2,250,000	2,886,516	2,900,000
Total collections	30,693,954	31,000,000	40,581,564	35,000,000

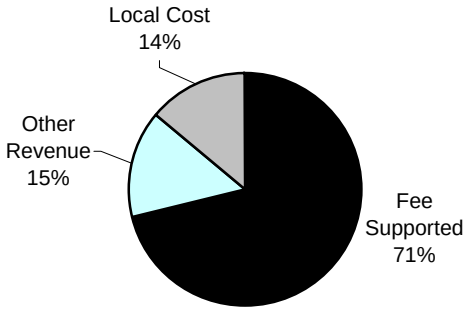
Actual expenditures for 2003-04 reflect a savings in salaries and benefits of $595,807 as a result of filling positions later in the year than planned. Savings in services and supplies of $634,097 were realized due to decreased professional services expenditures.

Actual revenues for 2003-04 exceeded budget due to increases in tax sale revenues, assessment and tax collection fees, unsecured tax collection fees, and court collections fees combined with a decrease in probation collections reimbursements due to the AB3000 priority change

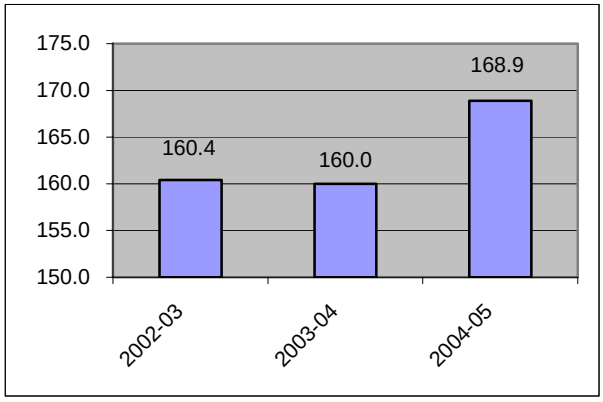
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



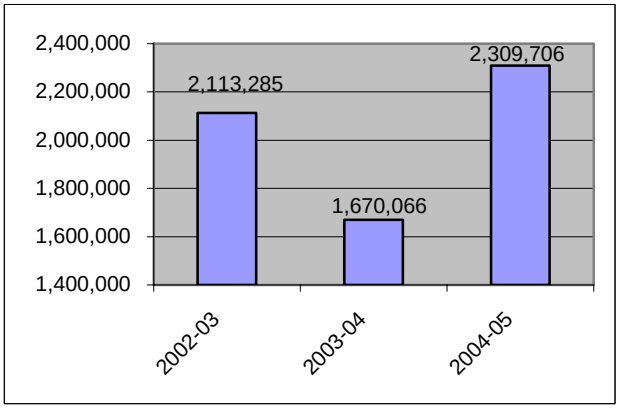
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector
FUND: General

BUDGET UNIT: AAA TTC
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	8,111,751	8,707,558	9,282,821	590,668	9,873,489
Services and Supplies	4,455,098	5,089,195	5,375,905	190,971	5,566,876
Central Computer	707,960	707,960	934,624	-	934,624
Other Charges	-	-	-	13,000	13,000
Equipment	-	100,000	25,468	(25,468)	-
L/P Equipment	-	-	-	81,000	81,000
Transfers	785,691	808,104	808,104	(671,104)	137,000
Total Exp Authority	14,060,500	15,412,817	16,426,922	179,067	16,605,989
Reimbursements	(652,883)	(652,883)	(652,883)	652,883	-
Total Appropriation	13,407,617	14,759,934	15,774,039	831,950	16,605,989
Operating Transfers Out	50,000	-	-	-	-
Total Requirements	13,457,617	14,759,934	15,774,039	831,950	16,605,989
Departmental Revenue					
Taxes	266,890	257,000	257,000	45,000	302,000
Licenses & Permits	590	1,000	1,000	-	1,000
Fines and Forfeitures	53,039	50,971	50,971	-	50,971
Use of Money and Prop	13,507	7,393	7,393	-	7,393
State, Fed or Gov't Aid	53,418	113,156	113,156	(58,156)	55,000
Current Services	10,849,842	10,885,124	11,259,589	442,094	11,701,683
Other Revenue	1,866,886	1,775,224	1,775,224	403,012	2,178,236
Total Revenue	13,104,172	13,089,868	13,464,333	831,950	14,296,283
Local Cost	353,445	1,670,066	2,309,706	-	2,309,706
Budgeted Staffing		160.0	160.0	8.9	168.9

DEPARTMENT: Treasurer-Tax Collector
FUND: General
BUDGET UNIT: AAA TTC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**160.0**	**14,759,934**	**13,089,868**	**1,670,066**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	538,892	307,232	231,660
Internal Service Fund Adjustments	-	563,374	30,862	532,512
Subtotal	**-**	**1,102,266**	**338,094**	**764,172**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	36,371	36,371	-
Subtotal	**-**	**36,371**	**36,371**	**-**
Impacts Due to State Budget Cuts	**-**	**(124,532)**	**-**	**(124,532)**
TOTAL BOARD APPROVED BASE BUDGET	**160.0**	**15,774,039**	**13,464,333**	**2,309,706**
Board Approved Changes to Base Budget	**8.9**	**831,950**	**831,950**	**-**
TOTAL 2004-05 FINAL BUDGET	**168.9**	**16,605,989**	**14,296,283**	**2,309,706**

DEPARTMENT: Treasurer-Tax Collector
FUND: General
BUDGET UNIT: AAA TTC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries & Benefits	8.9	582,168	-	582,168
Addition of 6.0 positions (1 Supervising Collection Officer, 3 Collectors, 1 Fiscal Clerk II, 1 Clerk III) needed because of increased number of assigned accounts. These positions are funded through reimbursements by the Arrowhead Regional Medical Center and through cost offset from fines collected pursuant to Penal Code Section 1463.007. Addition of 2.9 Public Information Clerks needed to serve taxpayers. These positions are funded from tax sale fees, unsecured tax collection fees, penalties on delinquent taxes, payment plan fees, non-sufficient check fees and other miscellaneous fees. Other increases due to step increases, paid vacation and administrative leave and other benefits.				
2. Services & Supplies		184,471	-	184,471
Increase in General Office Expense of $57,000 due to increase in assigned cases. Increase in Advertising Expense of $48,000 for a newspaper advertising campaign that will be used to encourage secured taxpayers to pay more promptly which would lower the delinquency tax rate. Increase in Special Departmental Expense of $42,000 for access to the courts' Offense Tracking System (OTS). This charge is the result of a new MOU with the courts which was approved on Sept. 30, 2003 by the Board of Supervisors. Increase in ISF Communication charges of $37,000.				

DEPARTMENT: Treasurer-Tax Collector
FUND: General
BUDGET UNIT: AAA TTC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
3.	Other Charges and Lease Purchase Equipment	-	94,000	-	94,000
	Increase in Interest of $13,000 and Principal of $81,000 for first year of five year lease for two new remittance processing machines.				
4.	Equipment	-	(25,468)	-	(25,468)
	Decrease in equipment purchases.				
5.	Transfers & Reimbursements	-	(18,221)	-	(18,221)
	Central Collections budget unit was consolidated into the main Treasurer-Tax Collector department budget unit. With the consolidation the intra-fund transfer between the two departments are no longer need.				
6.	Revenue - Taxes & Fines	-	-	45,000	(45,000)
	Increases in Interest and Penalties on Delinquent Taxes of $45,000.				
7.	Revenue - State Aid	-	-	(58,156)	58,156
	Decrease in state aid of $58,156 due to Assembly Bill 3000. It mandates a lower priority for recording criminal fines and fees which affects the timing of the county's portion of these revenues.				
8.	Revenue - Current Services	-	-	427,094	(427,094)
	Increase in revenue from the Arrowhead Regional Medical Center and for unsecured tax collection fees because of increased assignments and costs.				
9.	Revenue - Other Revenue	-	-	403,012	(403,012)
	Increase in administrative charges related to increased size and management of investment pool.				
**	**Final Budget Adjustment - Fee requests**	**-**	**15,000**	**15,000**	**-**
	The fee for Tax Sale Lot Books-CD was reduced from $500 to $250. They now can be produced through an electronic process which results in a cost savings which will be passed on to the buyer. There was no budgeted revenue; however, it is estimated that the reduced cost will result in increased sales and revenue of $2,500. A new customer service fee of $250 for tax sale interests will generate a revenue increase of $12,500. The appropriation increases are as follows: an increase in salaries and benefits of $7,000 and services and supplies of $5,500.				
				-	-
	Total	8.9	831,950	831,950	-

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Redemption Maintenance

DESCRIPTION OF MAJOR SERVICES

The Redemption Maintenance Fund was established in 2003-04 to defray the costs of maintaining the redemption and tax-defaulted property files, and those costs of administering and processing the claims for excess tax sale proceeds. Revenue includes unclaimed excess tax sale proceeds pursuant to Revenue and Taxation Code 4674.

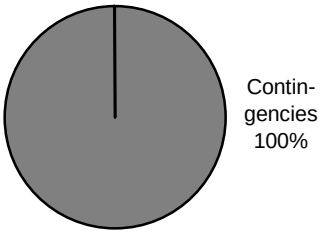
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

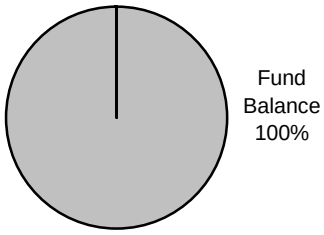
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	-	-	-	148,871
Departmental Revenue	-	-	148,871	-
Fund Balance		-		148,871

In Accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

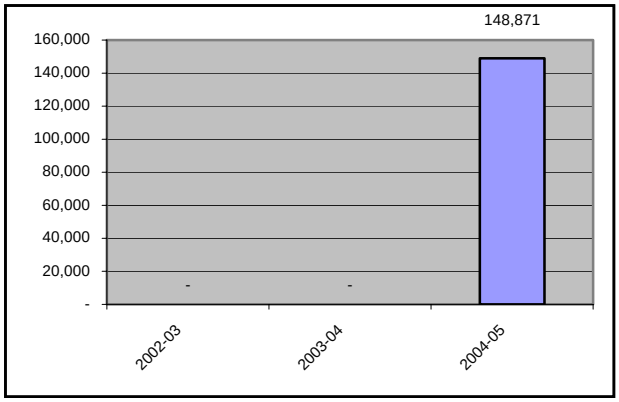
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector
FUND: Redemption Maintenance

BUDGET UNIT: SDQ TTX
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	-	-	148,871	148,871
Total Requirements	-	-	-	148,871	148,871
Departmental Revenue					
Other Revenue	148,243	-	-	-	-
Total Revenue	148,871	-	-	-	-
Fund Balance		-	-	148,871	148,871

DEPARTMENT: Treasurer-Tax Collector
FUND: Redemption Maintenance
BUDGET UNIT: SDQ TTX

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	**148,871**	-	**148,871**
TOTAL 2004-05 FINAL BUDGET	-	**148,871**	-	**148,871**

DEPARTMENT: Treasurer-Tax Collector
FUND: Redemption Maintenance
BUDGET UNIT: SDQ TTX

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
**	**Final Budget Adjustment - Fund Balance**	-	148,871	-	148,871
	Increase in contingencies due to fund balance adjustments from excess tax sale proceeds.				
	Total	-	148,871	-	148,871

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

HUMAN SERVICES GROUP
SUMMARY

	Page #	Approp/ Requirements	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	308	8,184,557	8,184,557	-
CHILD SUPPORT SERVICES	313	41,478,447	38,694,021	2,784,426
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	317	323,382,345	310,052,303	13,330,042
SUBSISTENCE PAYMENTS	329	430,779,367	408,957,913	21,821,454
AID TO INDIGENTS	355	1,361,560	342,470	1,019,090
VETERANS AFFAIRS	369	1,145,928	299,667	846,261
TOTAL GENERAL FUND		806,332,204	766,530,931	39,801,273
SPECIAL REVENUE FUNDS		**Approp/ Requirements**	**Revenue**	**Fund Balance**
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	358	7,848,018	6,003,762	1,844,256
AB212	361	681,996	600,000	81,996
PRESCHOOL SERVICES	363	38,809,924	38,939,752	(129,828)
TOTAL SPECIAL REVENUE FUNDS		47,339,938	45,543,514	1,796,424

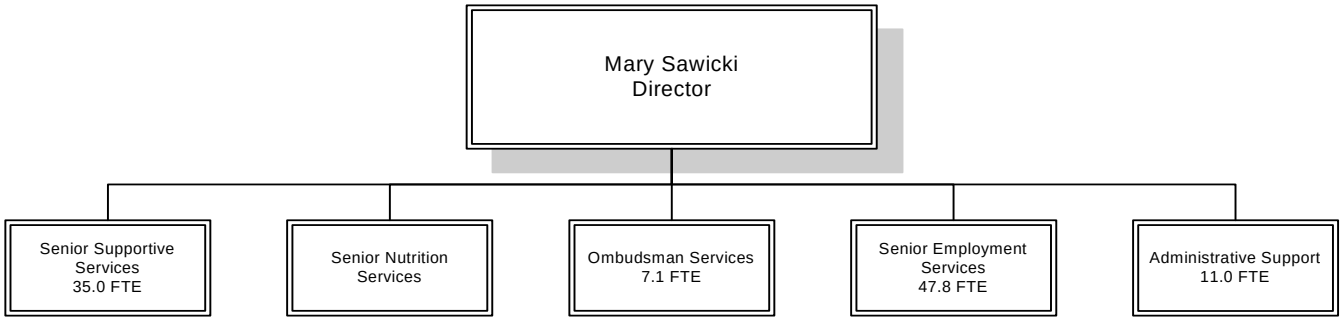
OTHER AGENCY FUND	**Page #**	**Approp**	**Revenue**	**Fund Balance**
IN-HOME SUPPORTIVE SERVICES	548	5,055,697	3,737,744	1,317,953

AGING AND ADULT SERVICES
Mary R. Sawicki

MISSION STATEMENT

The Department of Aging and Adult Service's Mission is providing service to seniors and at risk individuals to improve or maintain choice, independence, and quality of life. The department works to ensure seniors and adults with disabilities have the right to age in place, in the least restrictive environment.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The predominate funding source for the Aging programs is the Older American's Act and is summarized as follows:

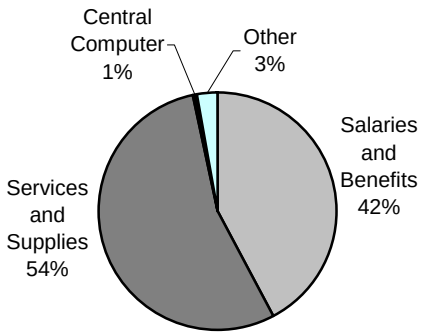
- Senior Supportive Services – Special programs for seniors 60 and over to provide links to services that will allow the aging population to remain in their homes, provide respite adult care, assisted transportation, legal services, home safety devices and case management services.
- Senior Nutrition Services – Meal program for seniors 60 and over to provide nourishing meals, nutrition and education counseling, companionship, and long-term care protections.
- Ombudsman Services – Independent, objective, and neutral persons who advocate for dignity, quality of life, and quality of care for all residents in long-term care facilities. They are authorized by federal and state law to receive, investigate, and resolve complaints by or on behalf of residents in long-term care facilities, skilled nursing facilities, and Community-Care licensed board and care homes.
- Senior Employment Services – provides part-time employment services for seniors age 55 and over. Seniors in the program receive on-the-job training in clerical work, basic computer skills, resume preparation, job location strategies, and other related topics.

BUDGET AND WORKLOAD HISTORY

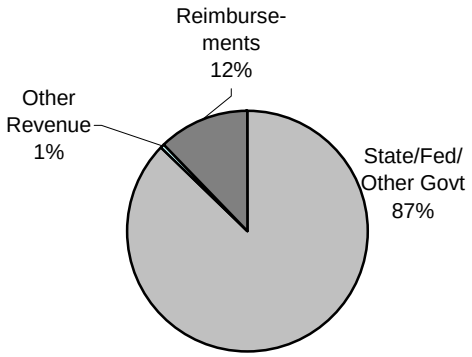
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	8,878,761	8,147,202	8,835,420	8,184,557
Departmental Revenue	8,316,651	8,147,202	8,700,984	8,184,557
Local Cost	562,110	-	134,436	-
Budgeted Staffing		101.1		101.9
Workload Indicators				
Senior Employee Enrollees	117	85	175	127
Meals Served	1,006,153	1,050,206	878,592	900,000
Senior Home & Health Care Clients	316	314	308	310
Community Based Services Clients	1,625	1,240	1,266	1,180
Information & Assistance Contacts	44,995	50,194	44,815	49,596

By not accruing 2003-04 revenues for uncancelled encumbrances at year-end resulted in a net variance of $134,436. All expenditures are 100% funded with federal and state funds.

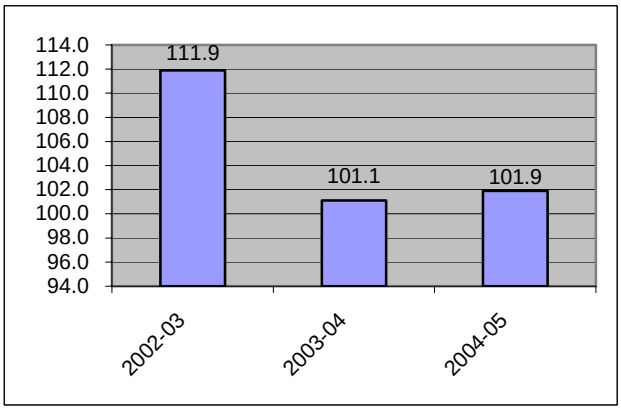
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



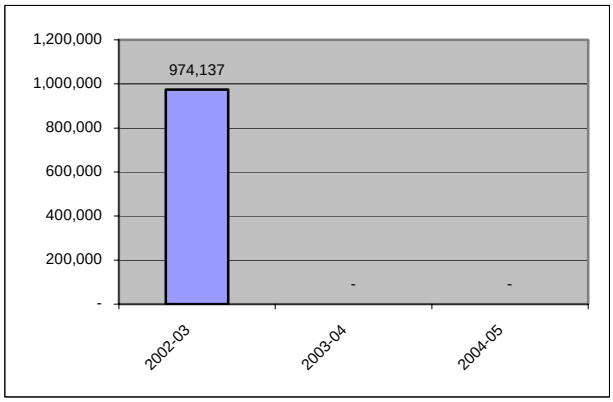
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Aging & Adult Services
FUND: General

BUDGET UNIT: OOA VARIOUS
FUNCTION: Public Assistance
ACTIVITY: Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,595,327	3,688,839	4,112,641	(164,451)	3,948,190
Services and Supplies	5,552,092	5,109,483	5,266,216	(209,724)	5,056,492
Central Computer	39,490	39,490	39,490	16,382	55,872
Other Charges	111,302	40,000	40,000	(29,000)	11,000
Transfers	439,527	406,295	456,295	(202,386)	253,909
Total Exp Authority	9,755,199	9,284,107	9,914,642	(589,179)	9,325,463
Reimbursements	(919,779)	(1,136,905)	(1,128,812)	(12,094)	(1,140,906)
Total Appropriation	8,835,420	8,147,202	8,785,830	(601,273)	8,184,557
Departmental Revenue					
State, Fed or Gov't Aid	8,690,837	7,832,202	8,440,830	(313,393)	8,127,437
Other Revenue	8,075	315,000	345,000	(287,880)	57,120
Total Revenue	8,700,984	8,147,202	8,785,830	(601,273)	8,184,557
Local Cost	134,436	-	-	-	-
Budgeted Staffing		101.1	105.1	(3.2)	101.9

2003-04 Budget to Actual Narrative

Salary and benefits was under final budget by $93,512 due to the following:

- The Senior Employment Program is under expending salaries and benefits by $36,000 and reducing budgeted positions due to reduced funding.
- An additional $67,512 in salary and benefit savings is due to lag time in recruiting and hiring staff.

Services and supplies exceeded final budget by $442,609 due to increased expenditures in Family Caregiver Supplemental Services and Title III programs. These appropriation and revenue increases were approved by the Board on December 16, 2003 item #48 for the Family Caregiver Supplemental Services Program and on February 3, 2004 item #27 for Title III programs.

Other charges expenditures exceeded final budget appropriation by $71,302 due to a $10,000 increase in funding to Family Caregiver Supplemental Services and $61,302 Voucher transportation services from one-time-only funding from the state. These appropriations and revenue increases were approved by the Board of Supervisors on February 3, 2004 , Item #27.

Fixed asset expenditures exceeded final budget by $17,461 due to increased funding from the state for the Ombudsman Volunteer recruitment process. The department received approval from the Board of Supervisors on February 3, 2004, Item #27, to purchase a van utilizing this one-time-only funding.

Transfers was under final budget by $33,232 due to Public Health nurses in the MSSP program moving into the Aging Programs budget.

Reimbursements was under final budget by $217,126 due to a reduction in Aging personnel doing fewer assignments for Adult Service programs during the fiscal year.

Revenue exceeded final budget by $646,864 due to increased funds for the Ombudsman Initiative, Family Caregiver, Nutrition and Supportive Services programs. The Board of Supervisors on November 18, 2003, Item #28, December 16, 2003 item #48, and February 3, 2004 item #27 approved revenue increases.

Projected state revenue is less than budgeted and federal revenue is more than budgeted due to incorrectly classifying budgeted MSSP federal revenue as state revenue. A revenue transfer to correct this situation was submitted.

Staffing and Program Changes for 2004-05

Staffing increased by a net 0.8 budgeted staffing in 2004-05. Changes consist of the following:

- ❖ Added 3.0 Public Health Nurses II by transferring staff from the Public Health Department budget to the Aging budget under the Multipurpose Senior Service Program to manage cases of medically fragile clients. Transferring them to the Aging budget enables the department to save administrative overhead costs and directly supervise the employees.
- ❖ Added 1.3 Social Service Aides, 1.0 Ombudsman Volunteer Coordinator and 0.5 Clerical Assistants and 0.2 Social Service Practitioners. On November 18, 2003 the Board of Supervisors approved, Item 28, adding 4.0 budgeted positions to assist in the workload for the Ombudsman and Family Caregiver programs. Due to increased costs to maintain programs and to remain within allocation, 0.5 Accountant II and 0.5 Ombudsman Field Coordinator positions were not filled and will not be included in 2004-05 budget.
- ❖ Deleted 0.2 budgeted FTE in an Ombudsman position to remain within allocation. This is a contract position that will be working fewer hours.
- ❖ Deleted 1.0 Supervising Accountant II and 1.0 Supervising Program Specialist in Administration due to increased costs to maintain programs and to remain within allocation. These positions have been reassigned to other county departments.
- ❖ Deleted 1.0 Social Service Aide and 1.0 Fiscal Clerk II in the Senior Employment Program due to increased costs to maintain programs and to remain within funding allocation. These positions have been reassigned to other county departments.
- ❖ Deleted 1.0 Senior Information and Referral Rep in the Senior Information and Assistance Program due to increased costs to maintain within funding allocation.

Medi-Cal Administrative Activities (MAA) revenue has not been budgeted in 2004-05. MAA are administrative activities currently performed by staff necessary for the proper and efficient administration of the Medi-Cal program and requires a 50% local share to receive federal reimbursement. Because reimbursement for costs in this program is stagnating at the state level and it is unknown when receipt of funds will occur, MAA revenue is not budgeted in 2004-05. The department has reduced staffing and services and supplies in order to stay within existing allocations.

DEPARTMENT: Aging & Adult Services **SCHEDULE A**
FUND: General
BUDGET UNIT: OOA VARIOUS

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**101.1**	**8,147,202**	**8,147,202**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	190,931	190,931	-
Internal Service Fund Adjustments	-	30,264	30,264	-
Prop 172	-	-	-	-
Other Required Adjustments	4.0	417,433	417,433	-
Subtotal	**4.0**	**638,628**	**638,628**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**105.1**	**8,785,830**	**8,785,830**	**-**
Board Approved Changes to Base Budget	**(3.2)**	**(601,273)**	**(601,273)**	-
TOTAL 2004-05 TOTAL BUDGET	**101.9**	**8,184,557**	**8,184,557**	**-**

DEPARTMENT: Aging & Adult Services **SCHEDULE B**
FUND: General
BUDGET UNIT: OOA VARIOUS

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Deleted 3.7 Program budgeted staffing	(3.7)	(162,401)	(162,401)	-
	Reduction due to increased cost to maintain program to remain within funding. In Senior Employment 2.0 positions will be deleted. 1.0 (Fiscal Clerk II) will be transferred to another department. 1.0 (Social Service Aide) will be deleted. In Supportive Services 1.0 (Senior Information & Referral) vacant position will be deleted. In Ombudsman .5 contracted (Asst. Field Coord.) vacant position deleted. Reduced (Asst. Field Coord.)hours by 0.2 FTE.				
2.	Deleted 2.5 Administration budgeted staffing	(2.5)	(233,413)	(233,413)	-
	Reduction due to increased cost to maintain program. From administration 2.5 positions will be deleted. 1.0 (Accountant Supervisor II) transferred to another department. 1.0 (Program Supervisor) will also need to be reduced. .5 (Accountant I) deleted a vacant position.				
3.	Added 3.0 positions to Multipurpose Senior Service Program	3.0	250,854	250,854	-
	Added 3.0 Public Health Nurses into program. Positions were transferred from Public Health in fiscal year 2003-04 resulting in a cost savings in overhead of approximately $36,451.				
4.	Reduced benefits Ombudsman employment Contracts	-	(19,491)	(19,491)	-
	Adjustments to Ombudsman contracts resulted in a savings of approximately $16,012. Cost for filled coordinator and clerical assistant adjustment to FY 04/05 cost in Mid-year adjustments (3,479)				
5.	Reduced COWCAP charges	-	(66,241)	(66,241)	-
	Decrease in COWCAP charges				

DEPARTMENT: Aging & Adult Services
FUND: General
BUDGET UNIT: OOA VARIOUS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

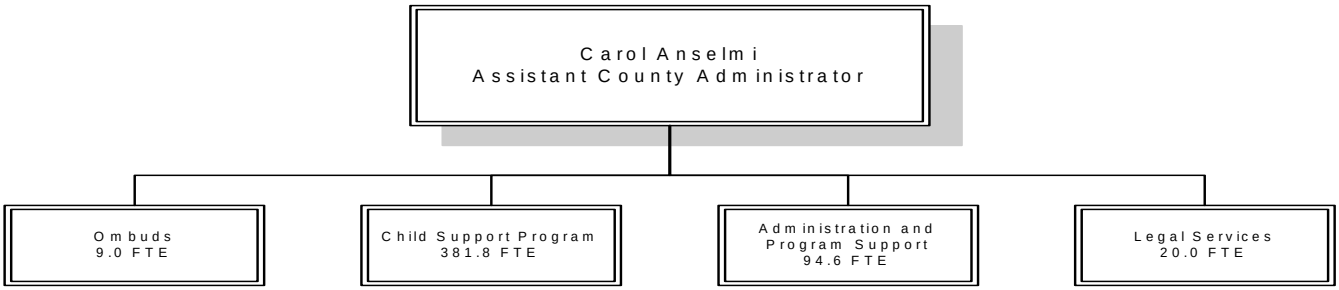
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
6.	Reduced comnet charges	-	(48,693)	(48,693)	-
	Decrease in comnet & phone charges				
7.	Reduced general expenses	-	(94,790)	(94,790)	-
	Decrease overall services and supplies: memberships and publications ($6,817), legal notices ($2,318), training ($2,874), Office expense ($24,101), other insurance ($4,479), printing services ($16,448), advertising (4,190), travel ($7,847) equip maintenance ($1,933) other misc. decreases ($23,783).				
8.	Increase central computer	-	16,382	16,382	-
	Increase in computer services				
9.	Reduced emergency Assistance	-	(29,000)	(29,000)	-
	Reduced income support material aid in the Family Caregiver Support Program to remain within funding due to increase costs to main program.				
10.	Reduced transfers	-	(202,386)	(202,386)	-
	Public Health Nurses transferred into Aging budget reducing transferred costs by approximately ($216,600). Increase for .1 FTE Supervising Public Health Nurses in HSS Administration Claim for approximately $2,065. Increase due to DPA performing duties for Aging $25,278. Rent was overstated in FY 2003/04 ($13,129).				
11.	Increase Reimbursements	-	(41,809)	(41,809)	-
	.5 FTE of Public Health Nurse budgeted in Aging programs performing Adult Services duties.				
12.	Decrease Reimbursements	-	29,715	29,715	-
	Community Development Block Grant reduced ($18,992), reduction of Aging programs performing Adult services duties ($32,496), reduced Adult Services that are paid by Aging ($110,779), offset by increase in reimbursement for overhead charged for Aging programs performing Adult services duties $132,552.				
	Total	(3.2)	(601,273)	(601,273)	-

CHILD SUPPORT SERVICES
Carol Anselmi

MISSION STATEMENT

The County of San Bernardino Department of Child Support Services determines paternity, establishes and enforces child support orders, and issues payments to assist families in meeting the financial and medical needs of their children. We provide timely and effective service in a professional manner.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The County of San Bernardino Department of Child Support Services (DCSS) administers the federal and state Title IV-D Child Support Program. DCSS promotes the well being of children and the self-sufficiency of families by providing child support assistance efficiently, effectively and professionally.

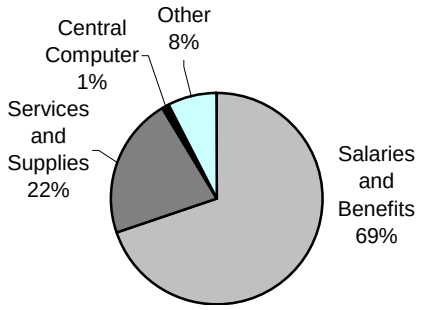
By establishing and enforcing child support orders, DCSS fosters a sense of parental responsibility that enhances the lives of San Bernardino County children. Basic program activities include locating absent parents, establishment of paternity, establishment of support orders pursuant to state guidelines, enforcement of support obligations, modification of support obligations when needed, and collection and distribution of support payments.

BUDGET AND WORKLOAD HISTORY

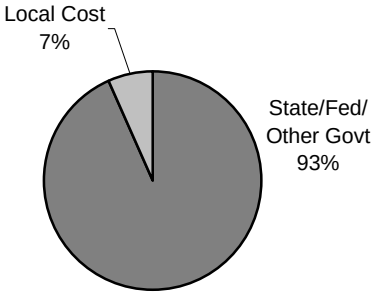
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	38,845,942	39,889,326	39,516,560	41,478,447
Departmental Revenue	38,869,853	39,889,326	36,956,249	38,694,021
Local Cost	(23,911)	-	2,560,311	2,784,426
Budgeted Staffing		565.0		506.4
Workload Indicators				
Avgerage Collections Per Month	10,831,461	11,250,000	12,296,906	12,666,667
New Cases	28,904	29,500	47,822	30,900
Total Cases	162,785	160,000	158,637	152,200
Cases per Officer	733	842	867	825

The local cost associated with the department is what the county is required to pay to the federal government for failure to meet child support automation requirements. Beginning in 2003-04, the State Department of Finance is allocating up to 25% of this penalty to counties. The County of San Bernardino's anticipated share of the penalty was $2,784,426. Actual penalty assessed was $2,560,310 resulting in a savings of $224,116.

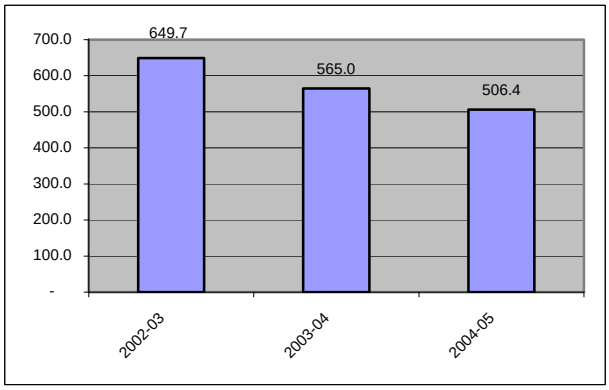
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



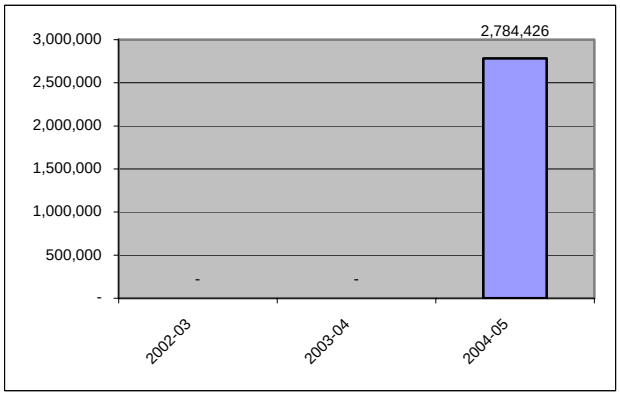
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Child Support Services
FUND: General

BUDGET UNIT: AAA DCS
FUNCTION: Public Protection
ACTIVITY: Child Support

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	27,615,625	29,451,933	30,106,025	(1,213,788)	28,892,237
Services and Supplies	8,288,263	6,931,924	9,957,915	(983,590)	8,974,325
Central Computer	361,631	361,631	451,257	-	451,257
Transfers	2,779,739	3,143,838	3,143,838	16,790	3,160,628
Total Appropriation	39,516,560	39,889,326	43,659,035	(2,180,588)	41,478,447
Departmental Revenue					
State, Fed or Gov't Aid	36,840,301	39,889,326	40,874,609	(2,180,588)	38,694,021
Total Revenue	36,956,249	39,889,326	40,874,609	(2,180,588)	38,694,021
Local Cost	2,560,311	-	2,784,426	-	2,784,426
Budgeted Staffing		565.0	542.0	(35.6)	506.4

2003-04 Budget to Actual Narrative

In comparison to final budget the department saved a total of $1.8 million. Due to state funding reductions of $1.3 million, the department experienced actual savings of $483,516 or 1.7% due to unanticipated attrition.

Services and supplies were under budget by $1.3 million. This was mainly due to three factors:

1. The reduction in staffing facilitated the decrease in communication costs, training, utilities, office supplies, and professional services.
2. The reductions in IRS take back charges in special department expense object code. Each year the IRS sends the department income tax refunds of delinquent parents that owe child support. If refunds are sent in error the department must return the funds to the IRS. Due to a change in the IRS tracking method for recoveries the department anticipates returning only $206,000, which is $600,000 less than budget.
3. The State of California is currently paying a $194.8 million annual penalty to the federal government for failure to meet child support automation requirements. Beginning in 2003-04, the State Department of Finance is allocating up to 25% of this penalty to counties. The County of San Bernardino's anticipated share of the penalty was $2,784,426. Actual penalty assessed was $2,560,310 resulting in a savings of $224,116.

Transfers were under budget by $364,099, which reflects savings that are primarily related to the department's decision to vacate a Redlands facility that was leased from the Transitional Assistance Department,

The Department of Child Support Services is a reimbursement program administered by the State Department of Child Support Services and is backed by state and federal funding. All allowable costs of the program are 100% funded through these sources. Due to federal law the county must pay the Child Support automation penalty with local funds, which is estimated to be $2.6 million this year.

Staffing and Program Changes for 2004-05

The salaries and benefits appropriation is reduced by $559,696 to reflect a reduction of 58.6 budgeted positions at a cost of $2,409,093 offset by MOU-related increases of $1,849,397. The reduction will be managed through attrition and no layoffs are anticipated.

The State Department of Child Support Services has scheduled the San Bernardino County DCSS for conversion to a new interim Child Support Enforcement System (CASES) by February 2005. This county's conversion to CASES is part of the state's plan to eliminate the federal penalties imposed on the state, a portion of which are now being paid by the counties. The department expects to receive a conversion budget from the state in late May, for 2004-05, and will be submitting a mid-year board item early in the fiscal year to increase appropriation and revenue.

The net reduction of 58.6 budgeted positions consist of: (2.0) Chief Clerks, (2.0) Child Support Field Investigators, (4.7) Child Support Officer Is, (2.8) Child Support Officer IIs, (25.0) Clerk IIs, (3.5) Clerk IIIs, (1.0) Clerk IV, (1.0) Chief, Child Support, (3.4) Fiscal Clerk IIs, (3) Investigative Technician Is, (1.0) Secretary I, (2.0) Staff Aides, (1.0) Child Support Attorney I, (6.1) Child Support Assistants, and (0.2) Supervising Child Support Officer.

The services and supplies budgeted appropriation increased by $2.0 million. Appropriations were increased by $2.7 million to allow the county to pay the Federal Automation Penalty. Therefore, there is a net decrease in services and supplies of $742,025. The penalty was imposed by the federal government due to California's failure to meet federal child support automation requirements. This penalty will be paid each year until a statewide-automated system is in place. It is anticipated that an interim automated system will be in place by September 2005 with a more permanent system in place 2 years later. On September 23, 2003 in the State Budget Reduction Impacts and Adjustments item presented to the Board (Item #65), the County Administrative Office requested to have appropriations and local cost increased to reimburse the state for the county's share of the penalty. In 2004-05 the department will again be given local cost totaling $2.8 million to cover this penalty.

Intra-fund transfers increased by $16,790, primarily due to an increase in charges to HSS Information Technology for staffing costs.

Child Support is a reimbursement program backed by 100% state and federal funding and revenues have been adjusted to reflect actual expenditures.

DEPARTMENT: Child Support Services
FUND: General
BUDGET UNIT: AAA DCS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**565.0**	**39,889,326**	**39,889,326**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	1,849,397	1,849,397	-
Internal Service Fund Adjustments	-	331,191	331,191	-
Other Required Adjustments	(23.0)	(1,195,305)	(1,195,305)	-
Subtotal	**(23.0)**	**985,283**	**985,283**	**-**
Impacts Due to State Budget Cuts	**-**	**2,784,426**	**-**	**2,784,426**
TOTAL BOARD APPROVED BASE BUDGET	**542.0**	**43,659,035**	**40,874,609**	**2,784,426**
Board Approved Changes to Base Budget	**(35.6)**	**(2,180,588)**	**(2,180,588)**	-
TOTAL 2004-05 FINAL BUDGET	**506.4**	**41,478,447**	**38,694,021**	**2,784,426**

SCHEDULE B

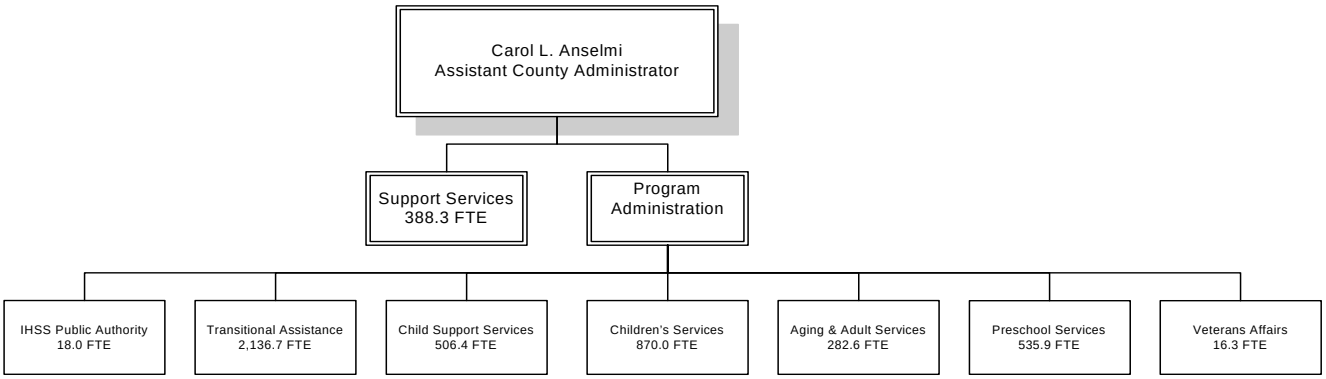
DEPARTMENT: Child Support Services
FUND: General
BUDGET UNIT: AAA DCS

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. COWCAP Reduction	-	(108,767)	(108,767)	-
Reduction made in the County-wide Cost Allocation Plan.				
2. Salary & Benefit Reduction	(35.6)	(1,213,788)	(1,213,788)	-
Staffing reduction due to MOU and other cost increases.				
3. Services and Supplies	-	(874,823)	(874,823)	-
Reduction in services and supplies due to staffing reduction.				
4. Increase in Transfers	-	16,790	16,790	-
Increase in salary and benefit costs for staff in AAA DPA that perform IT and other support functions for the department.				
Total	(35.6)	(2,180,588)	(2,180,588)	-

HUMAN SERVICES SYSTEM
Carol Anselmi

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Child Support Services	41,478,447	38,694,021	2,784,426		506.4
Dept of Aging & Adult Services-Aging Programs	8,184,557	8,184,557	-		101.9
HSS Administrative Claim	323,382,345	310,052,303	13,330,042		3,576.7
HSS Subsistence Payments	430,779,367	408,957,913	21,821,454		-
HSS Aid to Indigents (General Relief)	1,361,560	342,470	1,019,090		-
Veterans Affairs	1,145,928	299,667	846,261		16.3
Total General Fund	806,332,204	766,530,931	39,801,273		4,201.3
Special Revenue Funds					
Preschool Services	38,909,924	38,939,752		(129,828)	535.9
AB 212-Teacher Stipends	681,996	600,000		81,996	-
Total Special Revenue Fund	39,591,920	39,539,752		(47,832)	535.9
Other Agency Fund					
IHSS Public Authority	5,055,697	3,737,744		1,317,953	18.0
Totals	850,979,821	809,808,427	39,801,273	1,270,121	4,755.2

The Human Services System (HSS) is composed of six county departments: Transitional Assistance, Children's Services, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs. Additionally, several support divisions under HSS Management Services (including HSS Information Technology and Support (ITSD), and the Performance, Education and Resource Center (PERC)) provide administrative and training support to the HSS departments.

Transitional Assistance, Children's Services, Adult Services, and all HSS support divisions are included in the HSS Administrative Claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs.

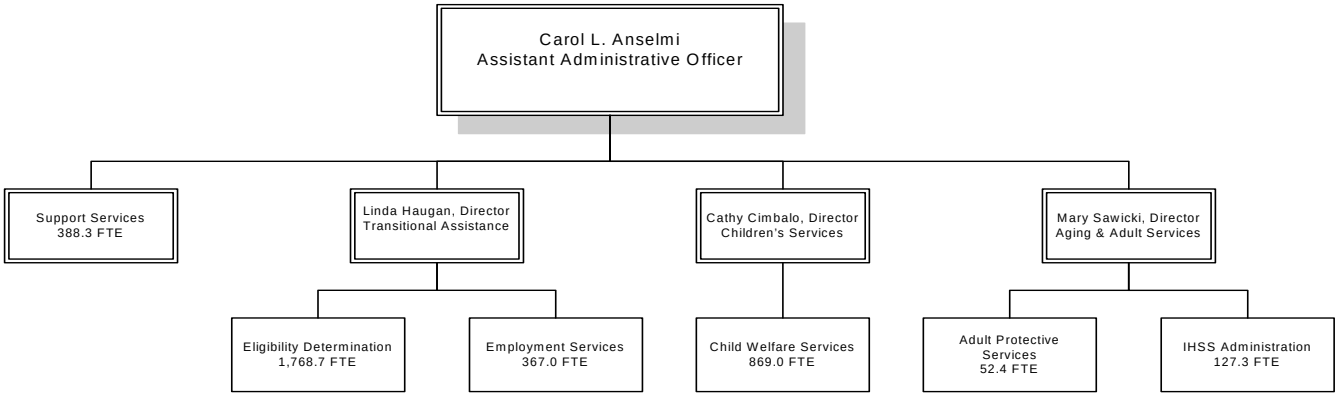
Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HSS Assistant County Administrator is responsible for all of the above budget units.

HSS – Administrative Claim

MISSION STATEMENT

The Human Services System works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by HSS Administration and the Performance, Education and Resource Center (PERC).

Transitional Assistance Department (TAD)

TAD strives to meet the basic needs of individuals and families while working with them to attain self-sufficiency. TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided are statutory mandates and include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, foster care administration, general relief assistance, CalWORKs – Employment Services Program and child care. All programs are funded by a combination of federal, state, Realignment and county dollars, with the exception of the general assistance program, which is funded solely by the county.

TAD-Eligibility ensures a proper mix of basic services that include, but are not limited to, screening applications for type of services needed, conducting eligibility determinations for the above mentioned services, calculating ongoing benefit issuance, and referring customers to appropriate agencies for services not provided by TAD.

TAD-Employment Services provides its customers remedial and/or basic education, and vocational or on-the-job training to prepare participants to enter the job market. Eligible customers receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

Department of Children's Services (DCS)

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker. To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused.

Other DCS programs include:

- Emergency Response (ER): investigates allegations of child abuse and neglect and makes immediate plans to ensure the safety of endangered children. This is often the "front door" for clients entering the Child Welfare System.

- Family Maintenance (FM): builds on families' strengths and helps to remove barriers so children can remain safely at home.
- Family Reunification (FR): works to make the family environment a safe one so children can return home.
- Permanency Planning (PP): ensures that children who are unable to live safely with their birth families can grow up in a safe and secure permanent living arrangement.
- Foster Parent Recruitment and Training, along with Foster Home Licensing: maintains and creates out-of-home placement resource options throughout the county.
- Adoptions: performs assessments of adoptive families and matches children with permanent families when their birth families are no longer an option.
- Independent Living Program: assists youth in successfully transitioning out of the foster care system.

Department of Aging and Adult Services (DAAS)

DAAS serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are both budgeted in the Human Services System Administrative Claim budget.

The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

BUDGET AND WORKLOAD HISTORY

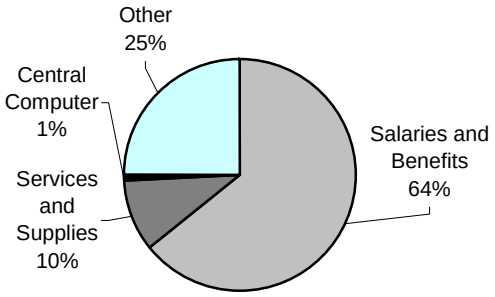
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	304,003,111	297,664,713	297,237,339	323,382,345
Departmental Revenue	291,758,831	286,197,963	285,737,278	310,052,303
Local Cost	12,244,280	11,466,750	11,500,061	13,330,042
Budgeted Staffing		3,422.7		3,576.7
Workload Indicators				
TAD Average Monthly Caseload	171,994	197,120	205,906	218,496
DCS Referrals - Annual	53,811	63,825	53,599	57,004
DCS Average Monthly Caseload	7,224	8,642	6,904	8,821
IHSS Average Monthly Caseload	13,687	14,163	15,328	16,959
IHSS Annual Paid Hours	13,530,196	14,596,235	14,995,491	16,407,161

Workload indicators

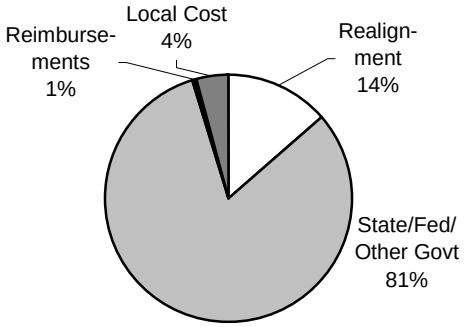
- The increase in Transitional Assistance (TAD) monthly caseload is a result of dramatic growth in Medi-Cal caseload. This growth is attributable to changes in Medi-Cal eligibility requirements, which allow more people to qualify for aid. Changes also allow clients currently receiving benefits to remain qualified for a longer period of time. A new TAD workload indicator has also been added for 2003-04 and 2004-05 to reflect average monthly caseload in TAD-Employment Services.

- In-Home Supportive Services (IHSS) monthly caseload has continued to increase at a rapid pace. Although actual paid IHSS service hours were slightly higher than budgeted, total county share was under budget due to a temporary increase in the Federal Medicaid Assistance Percentage (FMAP) rate in 2003-04. This increased the federal rate of reimbursement from 50% to 53.3% and reduced the county share.

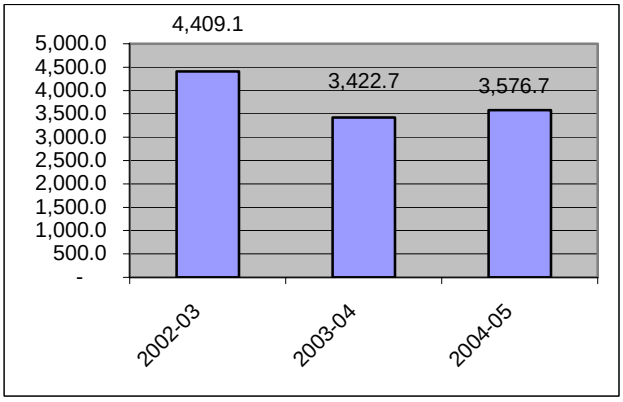
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



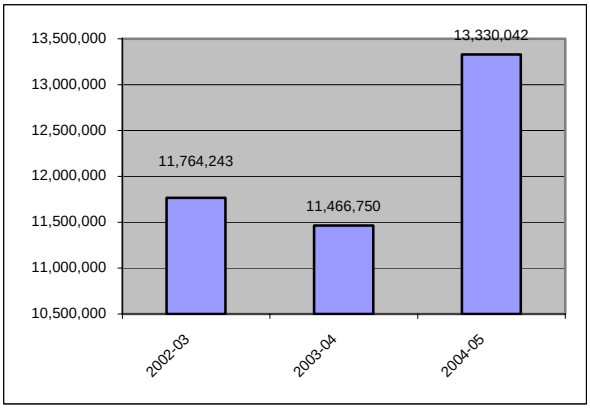
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: HSS Administrative Claim Budget
FUND: General

BUDGET UNIT: AAA DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	188,377,151	188,776,134	214,345,238	(6,158,254)	208,186,984
Services and Supplies	30,125,635	30,758,008	36,874,729	(4,437,500)	32,437,229
Central Computer	2,810,896	2,810,896	2,755,935	-	2,755,935
Other Charges	42,821,728	44,289,658	51,080,669	(2,952,402)	48,128,267
Equipment	202,565	-	204,000	25,000	229,000
Vehicles	287,046	-	350,000	(350,000)	-
L/P Equipment	352,962	386,209	386,209	(131,408)	254,801
Transfers	33,454,798	31,176,218	31,497,002	699,000	32,196,002
Total Exp Authority	298,432,781	298,197,123	337,493,782	(13,305,564)	324,188,218
Reimbursements	(1,380,351)	(2,030,842)	(1,784,467)	159,453	(1,625,014)
Total Appropriation	297,052,430	296,166,281	335,709,315	(13,146,111)	322,563,204
Operating Transfers Out	184,909	1,498,432	1,498,432	(679,291)	819,141
Total Requirements	297,237,339	297,664,713	337,207,747	(13,825,402)	323,382,345
Departmental Revenue					
Realignment	41,698,601	42,447,640	47,965,509	(3,715,701)	44,249,808
State, Fed or Gov't Aid	242,663,653	240,713,779	272,875,653	(8,052,157)	264,823,496
Current Services	1,156,550	452,600	452,600	(88,600)	364,000
Other Revenue	156,920	2,553,944	2,553,944	(1,968,944)	585,000
Other Financing Sources	36,596	30,000	30,000	-	30,000
Total Revenue	285,737,278	286,197,963	323,877,705	(13,825,402)	310,052,303
Local Cost	11,500,061	11,466,750	13,330,042	-	13,330,042
Budgeted Staffing		3,422.7	3,545.7	31.0	3,576.7

2004-05 Requirements

Due to uncertainties about the state budget and the lack of specifics regarding possible effects on social services programs, HSS prepared the 2004-05 budget using the assumption that allocations will remain unchanged from those received in 2003-04. The state does not prepare allocations until after the state budget is approved; therefore, HSS did not receive funding notifications until August and September 2004. Any significant differences between this budget and allocations received from the state will be addressed in a mid-year budget adjustment.

Highlights of the changes between budget years are as follows:

- Overall, staffing will increase 154.0 positions since the 2003-04 final budget. Included in this increase are 123.0 positions approved by the Board in the December 2, 2003 midyear budget adjustment to help meet new requirements of the Medi-Cal and Food Stamp programs. An additional 31.0 positions are being requested. Of these, 25.0 Public Service Employee (PSE) positions are requested to act as full-time interpreters in TAD offices, 2.0 PSE positions are requested by DCS to provide Parent Relations Program services, 1.0 Supervising Public Health Nurse is requested to direct health related services to DAAS clients and 3.0 positions are requested to correct dual-fill situations in DCS funded County Counsel positions.

	TAD	DCS	DAAS	C-IV/ITSD	Support	Total
2003-04 Final Budget	2,019.7	863.0	179.7		360.3	3,422.7
New Positions Added in 2003-04 Mid Year	115.0	8.0	-		-	123.0
Positions Transferred within Budget	(9.0)	(6.0)		15.0 *		
New Positions Added in 2004-05 Final Budget	25.0	5.0	1.0	-	-	31.0
2004-05 Final Budget	2,150.7	870.0	180.7	15.0	360.3	3,576.7

  * Existing Consortium IV (C-IV) and Information Technology Support Division (ITSD) positions were moved within this budget unit from TAD and DCS to ITSD, in order to more accurately reflect appropriate organizational reporting authority. Consortium IV is the new welfare automation system scheduled to go live in October 2004.

- Salary and benefit costs will increase $19.4 million. This increase is a combination of additional staff, negotiated MOU increases, salary step increases, retirement contribution increases and worker's compensation cost increases. These increased costs are possible due to funding increases received in 2003-04 and ongoing cost containment efforts implemented by HSS in the services, supplies and equipment accounts.
- Services and supplies costs will increase $1.6 million. $1.1 million savings in COWCAP offsets $2.7 million increases in the General Liability Insurance and Presort and Packaging accounts.
- Other charges for services to clients will increase $3.8 million. This is due to increased costs for IHSS Provider payments.
- Equipment costs will increase $0.1 million. Some increases in the cost of new equipment will be offset by a reduction in lease/purchases. There are currently no plans to purchase vehicles in 2004-05.
- Transfers to reimburse other county departments for services provided will increase $1.0 million. Most of this is a result of increases in facility lease costs reimbursed to Real Estate Services Department.
- Reimbursements from other county departments for services provided by HSS will decrease $0.4 million. This reflects a loss of $0.2 million reimbursement for the cost of HSS leased space no longer occupied by Department of Child Support Services and a loss of a $0.2 million reimbursement from Department of Behavioral Health for beds in a crisis residential center.
- Operating transfers out will decrease $0.6 million. $0.1 million savings can be attributed to lower costs of the IHSS Public Authority. A savings of $0.5 million is due to a negotiated decrease in the amount that will be paid to provide medical benefits to IHSS Providers.

Revenue

Available federal and state revenue will increase $22.0 million from 2003-04 levels. This is due to funding increases received from the state. Significant revenue changes between budget years are as follows:

- Funding for TAD programs increased $18.3 million from the prior fiscal year. This is a result of increases of $1.3 million in CalWORKs funding, $1.2 million in Food Stamp Administration funding, $14.7 million in Medi-Cal Administration funding, $0.4 million increase in FSET and Foster Care Administration funding and a decrease of $2.2 million in funding for various other programs. Also included is the use of $2.9 million of CalWORKs Incentive funds. HSS believed that the CalWORKs Incentive funds were going to be taken back by the state last year;

however, unspent funds were reinstated to the counties and are currently available for use. Some of the available funds will be used to retain contracted services provided to CalWORKs clients.

- It is expected that funding for DCS programs will remain at the current levels of appropriation, which results in an increase of $3.1 million over the prior fiscal year.
- It is estimated that funding for DAAS programs will increase $0.6 million over the prior fiscal year.

Local Cost

All HSS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs.

In aggregate the HSS Administrative Claim Budget Unit requires a net additional county share of cost of $3.7 million. An additional $1.9 million in general fund local cost has been included in the targets approved by the Board. The remaining $1.8 million will be provided from Realignment. Changes to local funding requirements are as follows:

- TAD programs will require $0.2 million additional county share. While available funding has increased $18.3 million, only $0.2 million is required as a local share to match the additional FSET and Foster Care Administration funding. This very small increase in local share is possible because most TAD programs require a fixed Maintenance of Effort (MOE) as county share.
- DCS programs will require $0.1 million more county share. A $2.8 million increase in funding for Child Welfare Services (CWS) programs requires a match of only $0.1 million in local share. A $1.0 million increase in Adoptions program funding requires no local share. A $0.7 million decrease in funding for other programs results in no local share savings.
- DAAS programs will require $0.2 million additional county share. A $0.6 million increase in funding for IHSS Administration and Adult Protective Services requires a match of $0.2 million in local share.
- DAAS-IHSS Public Authority and cost of IHSS providers will require $3.2 million more local funding. An expected increase of $3.8 million for provider payments is due to an expected 12.4% increase in paid hours for services provided to clients. This increase is partially offset by an expected $0.5 million reduction in negotiated medical benefits and a $0.1 million decrease in local share required to fund the IHSS Public Authority.

The need for additional revenue from Realignment is driven by the increase in county share of cost for programs as outlined above and the practice of financing most local share increases and local financing decreases with revenue from Realignment. Total additional revenue required from Realignment is $1.8 million. This represents the net effect of increased local share and local funding lost as a result of the state budget impact.

Due to declining sales tax revenues, and the fact that growth will now occur on a lower base amount, it will soon be impossible for Realignment to continue to fund all of the additional costs associated with mandated HSS programs. The draw on the Social Services Realignment Fund has begun to increase rapidly and is projected to continue to increase at a pace that will soon surpass receipts. When this occurs local county general fund dollars will then be required to pay for any mandated HSS program costs that cannot be covered by Realignment.

Social Services Realignment Detail of Changes from 2003-04 to 2004-05 (in millions)

	2003-04 Actual	2004-05 Final Budget	Inc/(Dec)
Administrative Claim budget	12.8	10.8	(2.0)
IHSS provider payments/benefits	28.6	33.2	4.6
IHSS Public Authority	0.2	0.3	0.1
Foster Care	23.8	28.2	4.4
Aid to Adoptive Children	2.0	2.8	0.8
Seriously Emotionally Disturbed Children	1.3	1.5	0.2
Total Social Services	68.7	76.8	8.1
Probation	-	3.8	3.8
California Children's Services	1.5	1.5	-
Financial Administration-MOE	1.8	1.8	-
Grand Total	72.0	83.9	11.9

History of Social Services Realignment and Local Cost
HSS Administrative Budget and Subsistence Budgets

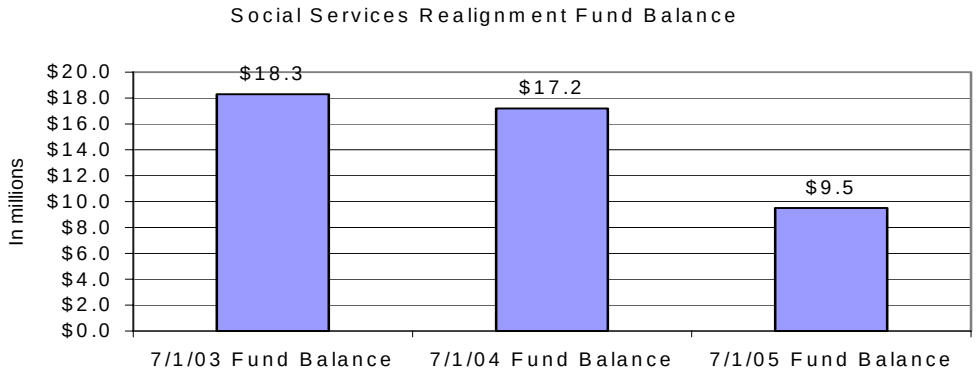
In millions	99/00	00/01	01/02	02/03	03/04 Actual	04/05 Final Budget
Administrative budget (DPA)						
Realignment	8.0	8.4	10.4 *	15.8 **	12.8	10.8
Local cost	8.2	11.4	13.1	12.3	11.5	13.3
IHSS Providers (DPA)						
Realignment	12.7	14.2	18.4	23.5	28.6	33.2
IHSS Public Authority (DPA)						
Realignment			0.1	0.2	0.2	0.3
Foster Care (BHI)						
Realignment	16.7	19.1	21.4	23.3	23.8	28.2
Local cost	14.2	16.7	14.0	13.9	13.8	13.5
Aid to Adoptive Children (ATC)						
Realignment	0.5	0.5	0.7	1.5	2.0	2.8
Local cost	0.3	0.6	1.0	0.9	1.3	1.2
Seriously Emotionally Disturbed (SED)						
Realignment	0.9	0.9	0.9	1.5	1.3	1.5
Local cost	0.3	0.5	0.7	0.5	0.6	0.7
All other subsistence budgets						
Local cost	6.3	4.7	6.1	6.5	6.6	7.5
Total Realignment - Social Svcs	**38.8**	**43.1**	**51.9**	**65.8**	**68.7**	**76.8**
Total Local - Social Svcs	**29.3**	**33.9**	**34.9**	**34.1**	**33.8**	**36.2**
Total Social Services	**68.0**	**77.0**	**86.8**	**99.9**	**102.5**	**113.0**
Probation	6.4	4.5	4.5	4.5	-	3.8
California Children's Services	1.3	1.3	1.3	1.4	1.5	1.5
Financial Administration-MOE	1.8	1.8	1.8	1.8	1.8	1.8
Grand Total Realignment	**48.3**	**50.7**	**59.5**	**73.5**	**72.0**	**83.9**

* 01/02 Includes one-time needs of $300,000
** 02/03 Includes one-time needs of $4.6 million

Social Services Realignment Fund Balance
(in millions)

2003-04	Activity	Change
July 1, 2003 Fund Balance	18.3	
Actual Expenditures	(72.0)	
Estimated Revenues	65.7	
10% Transfer from Beh. Health	5.2	
June 30, 2004 Estimated Fund Balance	**17.2**	**(1.1)**

2004-05	Activity	Change
July 1, 2004 Estimated Fund Balance	17.2	
Estimated Expenditures	(83.9)	
Estimated Revenues	70.9	
10% Transfer from Beh. Health	5.3	
June 30, 2005 Estimated Fund Balance	**9.5**	**(7.7)**



Departments included in the Administrative Claim budget are summarized as follows:

FUNDING AND STAFFING BY PROGRAM
2004-05

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	32,768,889	30,695,170	2,073,719	422.0
Food Stamps	34,121,587	26,255,317	7,866,270	440.4
CalWorks - Welfare to Work	38,146,965	38,146,965	-	367.0
Medi-Cal	49,902,491	49,902,491	-	644.0
Foster Care Administration	5,009,137	4,257,766	751,371	64.6
Child Care Administration	15,028,616	15,015,463	13,153	193.7
CalWorks - Mental Health	4,714,587	4,714,587	-	-
Cal-Learn	1,683,818	1,683,818	-	-
C-IV Consortium Funding	1,931,565	1,931,565	-	14.0
CalWorks - Incentive Funds	2,823,911	2,823,911	-	-
General Relief Administration	527,521	-	527,521	5.0
Other Programs	1,488,347	1,942,487	(454,140)	-
Total	**188,147,434**	**177,369,540**	**10,777,894**	**2,150.7**

Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	71,955,653	62,158,653	9,797,000	786.5
Promoting Safe and Stable Families	2,807,608	2,807,608	-	-
Foster Training and Recruitment	231,363	231,363	-	2.5
Licensing	809,753	809,753	-	-
Support and Therapeutic Options Program	863,299	604,309	258,990	-
Adoptions	4,020,406	4,020,406	-	44.0
ILP	2,196,491	2,196,491	-	24.0
Other Programs	1,181,533	1,181,533	-	13.0
Total	**84,066,106**	**74,010,116**	**10,055,990**	**870.0**

Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	11,301,764	9,585,484	1,716,280	128.3
Adult Protective Services	5,061,253	4,837,356	223,897	52.4
IHSS Provider Payments	32,667,434	-	32,667,434	-
IHSS Provider Benefits	500,000	-	500,000	-
Contribution to Aging	420,906	-	420,906	-
IHSS PA	319,141	-	319,141	-
Other Programs	-	-	-	-
Total	**50,270,498**	**14,422,840**	**35,847,658**	**180.7**

Support				Staffing
				375.3

Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	
PERC Ethics Training	195,000	-	195,000	
LLUMC - Child Assess Center	130,000	-	130,000	
Other	423,308	-	423,308	
Total	**898,308**	-	**898,308**	-
Total Local Share			**57,579,850**	
Social Services Realignment			**44,249,808**	
Grand Total Administrative Budget	**323,382,345**	**265,802,496**	**13,330,042**	**3,576.7**

Changes, by department, are as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

Staffing Changes
Increases in funding as a result of additional program/workload requirements, have allowed TAD to add 131.0 positions since the reductions made in the 2003-04 budget.

- 115 net positions were added in the December 2, 2003 midyear budget adjustment. Of these, 100 were unclassified Eligibility Worker II positions that are defined as serving at the pleasure of the appointing authority and are subject to available program funding.
- 25 additional Public Service Employee (PSE) positions are being added to provide temporary translator help in TAD offices. If adequate funding is received, TAD will request permanent positions.
- 9 positions have been moved from TAD to HSS Information Technology Support Division (ITSD) to assist with the development and implementation of Consortium IV, the statewide automated welfare system that will be operational in November 2004. Many of these positions will return to TAD at some point after implementation.

Most of these TAD staffing increases are necessary because of additional reporting and performance requirements of the Medi-Cal Program. Additional federal and state funding has been allocated to counties as a result of these requirements.

Program Changes
Increases in staffing levels made possible by increased Food Stamp and Medi-Cal funding have allowed TAD to enhance service levels to clients in an effort to meet mandated performance requirements. Stagnation of other funding, primarily CalWORKs, has forced TAD to streamline its methods of service delivery. In an effort to accomplish more with less, TAD has moved CalWORKs Employment Services Program staff from some stand-alone offices into a few of the larger TAD offices. This results in substantial savings of leased facility costs and centralization of services for CalWORKs clients. Clients can now apply for aid, obtain Employment Services counseling, arrange for training assistance, and coordinate subsidized child-care in one office. This effort to co-locate offices will continue into 2005.

CalWORKs Incentive Funds – When building the 2003-04 budget, all indications were that these funds would no longer be available and TAD made appropriate reductions to expenditures for goods and services provided to clients. These funds were restored in the 2003-04 state budget process and now, unless new legislative action is taken, any unspent funds can be rolled over into subsequent years. $21.4 million is currently available for use. Expenditures are limited to the direct support of CalWORKs clients in the form of goods or services, including services provided by TAD staff. Because of the limited-time nature of these funds, they are not planned to be used to support staff or other ongoing costs in 2004-05. However, it may be necessary to utilize these funds to bridge the gap between increases in staffing costs and reductions in allocations in future years. In 2004-05, $2.8 million of these funds will be used to support current levels of Transportation and Ancillary services to CalWORKs clients.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

Staffing Changes
Increases in funding have allowed DCS to add 7.0 positions since the reductions made in the 2003-04 budget.

- 8 net positions were added in the December 2, 2003 Adjustment.
- 2 PSE positions are being added to provide Parent Relations Program services. DCS will work with Human Resources to establish a new classification and recruit permanent positions.
- 3 positions are being added to correct dual-fill situations in DCS funded County Counsel positions.
- 6 positions have been moved from DCS to HSS ITSD. It has been determined that these positions have never been funded directly by DCS. They have been moved to ITSD to more appropriately reflect their reporting authority.

Program Changes
Funding increases have allowed DCS to add $2.0 million to expenditures for direct services to clients. These expenditures are for services and supplies provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HSS Administrative Claim budget unit. Net funding increases of $3.1 million for DCS programs require a match of only $0.1 million in local share.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

Staffing Changes
Funding increases have allowed DAAS to add 1.0 Supervising Public Health Nurse position to direct medical services to medically fragile adults in the IHSS and APS programs. The position will also supervise other Public Health Nurses in various Aging programs. Formerly these services were provided via a contract with the Public Health department.

Program Changes
IHSS - Individual Provider costs. This program is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2004-05 are expected to increase 12.4% over 2003-04. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional $3.2 million of local funding is necessary due to projected caseload growth in 2004-05.

Additionally, local cost is given to the Aging budget through the HSS Administrative Claim budget to fund local match requirements in several Aging programs (Senior Employment, Supportive Services, Ombudsman, and Nutrition programs). In 2004-05, local cost budgeted in this budget unit will fund the following Aging programs:

Senior Employment Program	Local Share Match	36,000
Title III/VII Programs (Supportive Services Ombudsman, Nutrition)	Local Share Match	119,000
Title IIIE Family Caregiver Program	Local Share Match	117,906
Nutrition Program	Additional Local Share	148,000
	Total	420,906

SUPPORT DIVISIONS

Staffing Changes
Given the uncertainties of the state budget situation, HSS has been prudent with regards to staffing decisions. No additional administrative staff has been added since the reductions made in the 2003-04 budget. Any increases to staffing made possible by the availability of increased funding have been made only in those programs providing direct services to clients. 15 positions have been shifted from departments as follows:

- 9 positions have been moved from TAD to HSS ITSD to assist with the development and implementation of Consortium IV, the statewide automated welfare system that will be operational in November 2004. Many of these positions will return to TAD at some point after implementation.
- 6 positions have been moved from DCS to ITSD. It has been determined that these positions have never been funded directly by DCS. They have been moved to ITSD to more appropriately reflect to their reporting authority.

Neither of these staffing shifts has actually resulted in additional support staff, but have been made to correct organizational reporting and funding structures.

Program Changes
Net budget increases of $2.4 million have been made in administrative overhead costs, which are shared by all HSS departments in this budget unit. The intent of these budget increases is to restore services, supplies and equipment appropriations to actual expenditure levels experienced to date in 2003-04. Resulting cost increases have been allocated among all programs included in this budget unit.

The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget.

REVENUE SOURCE AND LOCAL COST BREAKDOWN

	Appropriation	Revenue					Local Cost	
		Federal	% Federal	State	% State	Total Federal/State	Local Share	% Local Cost
Transitional Assistance Department								
Food Stamps	34,121,587	14,917,936	44%	11,337,381	33%	26,255,317	**7,866,270**	23%
Single Allocation								
CalWorks - Eligibility	32,768,889	21,967,087	67%	8,728,082	27%	30,695,169	**2,073,720**	6%
CalWorks - Mental Health	4,714,587	-	-	4,714,587	100%	4,714,587	-	-
CalWorks - Cal-Learn	1,683,818	841,909	50%	841,909	50%	1,683,818	-	-
CalWorks - Welfare to Work	38,146,965	38,146,965	100%	-	-	38,146,965	-	-
CalWorks - Child Care Admin - Stage	6,868,167	6,868,167	100%	-	-	6,868,167		-
Total Single Allocation	84,182,426	67,824,128		14,284,578		82,108,706	2,073,720	
Medi-Cal	49,902,491	24,951,246	50%	24,951,246	50%	49,902,491	-	-
Foster Care Administration	5,009,137	2,616,682	52%	1,641,084	33%	4,257,766	751,371	15%
Child Care Administration								
Stage 2	5,992,237	5,215,265		776,972		5,992,237		
Stage 3	1,456,155	1,101,768		354,387		1,456,155		
CPS - GAPP	148,855	-		135,702		135,702	13,153	
Federal Block Grant - FAPP	563,202	563,202		-		563,202		
C-IV Consortium Funding	1,931,565	-	-	1,931,565	100%	1,931,565	-	-
CalWorks - Incentive Funds	2,823,911	2,823,911	100%	-		2,823,911	-	-
General Relief Administration	527,521	-	-	-	-	-	527,521	100%
Food Stamp Employment Training	1,170,181	784,321	67%	-	0%	784,321	385,860	33%
Other	318,166	318,063	100%	103	0%	318,166	(840,000)	
Total	**188,147,434**	**121,116,522**		**55,413,018**		**176,529,540**	**10,777,895**	
Department of Children's Services								
Child Welfare Services - Basic	65,037,718	33,438,333	51%	21,399,385	33%	54,837,718	10,200,000	16%
Child Welfare Services - Augmentatio	6,917,935	3,574,615	52%	3,343,320	48%	6,917,935	-	-
CWS Total	**71,955,653**	**37,012,948**		**24,742,705**		**61,755,653**	**10,200,000**	
Promoting Safe and Stable Families	2,807,608	2,807,608	100%	-	-	2,807,608	-	-
Foster Training and Recruitment	231,363	143,422	62%	87,941	38%	231,363	-	-
Licensing	809,753	366,818	45%	442,935	55%	809,753	-	-
Support and Therapeutic Options Prog	863,299	-	-	604,309	70%	604,309	258,990	30%
Adoptions	4,020,406	1,905,672	47%	2,114,734	53%	4,020,406	-	-
ILP	2,196,491	2,196,491	100%	-	0%	2,196,491	-	-
Other Programs	1,181,533	501,440	42%	680,093	58%	1,181,533	(403,000)	
Total	**84,066,106**	**44,934,399**		**28,672,717**		**73,607,116**	**10,055,990**	
Aging and Adult Services								
In-Home Supportive Services	11,301,764	5,580,830	49%	4,004,654	35%	9,585,484	1,716,280	15%
Adult Protective Services	5,061,253	2,218,094	44%	2,619,262	52%	4,837,356	223,897	4%
IHSS Provider Payments Local Match	32,667,434	-		-		-	32,667,434	100%
IHSS Provider Benefits Local Match	500,000	-		-		-	500,000	100%
IHSS PA Local Cost Match	319,141	-		-		-	319,141	100%
Contibution to Aging Programs	420,906	-	-	-	-	-	420,906	100%
Other Programs	-	-		-		-	-	-
Total	**50,270,498**	**7,798,924**		**6,623,916**		**14,422,840**	**35,847,657**	
1,715,047								
Non Revenue Generating Costs								
PERC Training Expense	150,000	-	-	-	-	-	150,000	100%
PERC Ethics Training	195,000	-	-	-	-	-	195,000	100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000	100%
Other	423,308	-	-	-	-	-	423,308	100%
Total	**898,308**	**-**		**-**		**-**	**898,308**	
Total Administrative Budget	**323,382,346**	**173,849,845**	**54%**	**90,709,651**	**28%**	**264,559,496**	**57,579,850**	**17.8%**
SOCIAL SERVICES REALIGNMENT							**44,249,808**	
							13,330,042	

This is the fixed County MOE for the CalWorks Single Allocation which is split between Eligibility and Food Stamps. $9,939,989

Remainder of Single Allocation for Stage 1 Childcare is $38,919,611 (provider payments) and is accounted for in ETP budget.

All childcare totals are for administration only. The remainder of these allocations are budgeted within the ETP budget.

This is the fixed County MOE for Childcare Administration. $13,153

This total includes $80,000 for Out-Stationed Eligibilty Workers, 200,000 for Fraud Collection, 485,000 for PERC revenue collected, 20,000 from Sheriff for children assesment, 55,000 from State

Augmentation Funds shall be expressly used for Emergency Response, Family Maintenance, and Permanent Placement components of CWS and shall not be used to supplant existing CWS funds. These funds will be available only by exhausting the total CWS Basic allocation. Failure to fully expend budgeted funds would result in reduction

This total includes $120,000 for Child Development Grant, 89,000 from CAPIT, 40,000 reimbursement for medical exams for children, 30,000 sales, 80,000 fees, 44,000 Healthy Start.

This is the fixed County MOE for Adult Protective Services Administration. $223,897

IHSS Provider Payments - State pays providers and the county is only billed for its local share of

IHSS medical benefits local match of $500,000.

Local Cost Target

DEPARTMENT: HSS Administrative Claim Budget
FUND: General
BUDGET UNIT: AAA DPA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**3,422.7**	**297,664,713**	**286,197,963**	**11,466,750**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	12,358,155	10,504,432	1,853,723
Internal Service Fund Adjustments	-	2,052,889	1,744,956	307,933
Other Required Adjustments	123.0	25,911,990	25,911,990	-
Subtotal	**123.0**	**40,323,034**	**38,161,377**	**2,161,657**
Board Approved Adjustments During 2003-04				
Mid-Year Board Items	-	(780,000)	(780,000)	-
Subtotal	**-**	**(780,000)**	**(780,000)**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**298,365**	**(298,365)**
TOTAL BOARD APPROVED BASE BUDGET	**3,545.7**	**337,207,747**	**323,877,705**	**13,330,042**
Board ApprovedChanges to Base Budget	**31.0**	**(13,825,402)**	**(13,825,402)**	-
TOTAL 2004-05 FINAL BUDGET	**3,576.7**	**323,382,345**	**310,052,303**	**13,330,042**

DEPARTMENT: HSS Administrative Claim Budget
FUND: General
BUDGET UNIT: AAA DPA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. TAD-Eligibility: Add 25 PSE Translators	25.0	593,500	593,500	-
Addition of 25 translators for temporary help in Transitional Assistance offices. If funding is received, TAD will ask for permanent positions.				
2. DCS: Add 2 PSEs for Parent Relations Program	2.0	66,292	66,292	-
To fill an immediate need for a new program initiative, Dept will work with HR to develop a new classification and begin recruitment process to hire regular employees.				
3. DCS: Add 1 Deputy County Counsel IV, I Clerk II, and 1 Clerk III position	3.0	-	-	-
Positions are located in County Counsel and funded with DCS funding. Positions are needed to correct three dual-fill situations. Not adding staff.				
4. DAAS: Add 1 Supv Public Health Nurse	1.0	83,430	83,430	-
DAAS previously contracted with Public Health for the services provided by this position. Position will now be budgeted in this budget unit.				
5. HSS Admin: Add 1 Statistical Methods Analyst	1.0	-	-	-
To correct an underfill situation.				
6. HSS Admin: Delete 1 Social Services Practitioner	(1.0)	-	-	-
Deletion of position currently being underfilled by Statistical Methods Analyst.				
7. All departments: Decrease in salaries and benefits	-	(6,901,476)	(6,901,476)	-
Adjustment due to over-budgeting salaries and benefits in 2003-04 midyear budget adjustment, as a result of over-estimating increases in retirement, workers comp, salary increases, and under-estimating attrition.				
8 All departments: Reductions in services and supplies	-	(4,437,500)	(4,437,500)	-
Decreases in COWCAP, system development charges, computer hardware and software, public legal notices, equipment, maintenance of equipment, data processing equipment, professional services.				
9 TAD: Reductions in services to clients	-	(2,952,402)	(2,952,402)	-
Decreases in client transportation and childcar capacity building				
10 HSS Admin: Increase in fixed asset equipment	-	25,000	25,000	-
Fork lift purchase for warehouse.				
11 All Departments: Decrease in fixed asset vehicles	-	(350,000)	(350,000)	-
No vehicles budgeted.				
12 All Departments: Decrease in lease-purchased equipment	-	(131,408)	(131,408)	-
Reduction due to completed lease-purchases for equipment purchased in prior years.				
13 All Departments: Increases in Transfers and Reimbursements	-	179,162	179,162	-
Increases in building lease payments, offset by decreases in MOUs with other county departments.				
Total	31.0	(13,825,402)	(13,825,402)	-

Domestic Violence/Child Abuse Services

DESCRIPTION OF MAJOR SERVICES

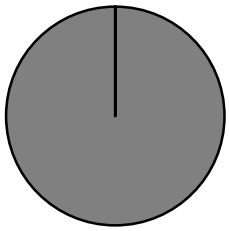
This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses. The child abuse prevention program is funded by a state grant and revenues generated from a surcharge placed on certified copies of birth certificates. Revenues from the surcharges are deposited in special revenue funds and used to fund the contractors. These three revenue sources provide 100% of the funding for this program.

There is no local cost or staffing associated with this budget unit.

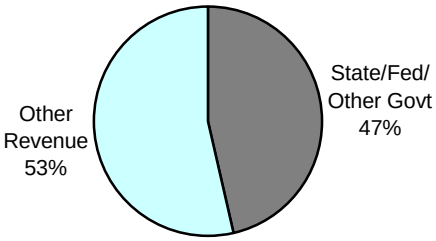
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,394,071	1,380,611	1,344,375	1,411,699
Departmental Revenue	1,371,855	1,380,611	1,344,375	1,411,699
Local Cost	22,216	-	-	-
Workload Indicators				
SB 1246 Contracts	315,000	285,000	283,500	292,005
AB 2994 Contracts	447,631	447,631	424,400	462,882
AB 1733 Contracts	628,036	647,980	636,475	656,812

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Domestic Violence/Child Abuse
FUND: General

BUDGET UNIT: AAA DVC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	1,344,375	1,380,611	1,411,699	-	1,411,699
Total Appropriation	1,344,375	1,380,611	1,411,699	-	1,411,699
Departmental Revenue					
State, Fed or Gov't Aid	643,116	647,611	656,812	-	656,812
Total Revenue	643,116	647,611	656,812	-	656,812
Operating Transfers In	701,259	733,000	754,887	-	754,887
Total Financing Sources	1,344,375	1,380,611	1,411,699	-	1,411,699
Local Cost	-	-	-	-	-

The revenue sources for this program include two special revenue funds generated from surcharges on the sale of birth certificates (SDL DPA) and marriage licenses (SDP DVC). Each fund is permitted to carry-over fund balances from year-to-year should revenues outpace the contracts awarded in any given year. Cash receipts in 2003-04 have not kept pace with the contracts awarded, resulting in a drawdown of the fund balances. This trend is expected to continue indefinitely. Rather than making the entire fund balances available for contracts in 2004-05, contract amounts will be increased only three percent (3%) in order to delay the inevitable exhaustion of the fund balances. This strategy should bolster steady growth in contractor awards for the next five years when, barring state legislation to increase surcharges, the fund balances will be exhausted and contracts will depend entirely on fluctuating yearly cash receipts.

DEPARTMENT: **Domestic Violence/Child Abuse**
FUND: **General**
BUDGET UNIT: **AAA DVC**

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**1,380,611**	**1,380,611**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	31,088	31,088	-
Subtotal	**-**	**31,088**	**31,088**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,411,699**	**1,411,699**	**-**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**-**	**1,411,699**	**1,411,699**	**-**

Entitlement Payments (Childcare)

DESCRIPTION OF MAJOR SERVICES

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of the federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect. Childcare provider payments are 100% federal and state funded through reimbursements by the state.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	90,882,476	93,919,917	83,601,688	82,397,695
Departmental Revenue	90,884,155	93,919,917	83,601,688	82,397,695
Local Cost	(1,679)	-	-	-
Workload Indicators				
Average Monthly Caseload	21,078	20,462	19,148	18,682
Average Monthly Aid	357	382	367	368

In comparison to budget 2003-04, it is projected that average monthly paid cases will decrease in 2004-05 by 8.7% due to clients reaching the 60-month time limit. Average monthly aid in 2004-05 is projected to decrease by 3.7% due to regional market rate reductions that are established by the state to pay child care providers.

Actual allocations/grants were lower than budgeted. In June 2003, the California Department of Education (CDE) released the allocations to counties for Stages 2 and 3, Alternative Payment (CPS) and the Federal Block Grant. On July 8th, 2003, the department presented to the Board all 2003-04 childcare allocations. In December, 2003 and January, 2004 the department received allocation reductions from CDE of $4.7 million in Stages 2 & 3, which were presented to the Board on March 2, 2004, Item 35. These reductions were due to reduced caseload and State regulated payment reductions to childcare providers.

Budgeted and actual allocations and contracts for childcare services are shown below:

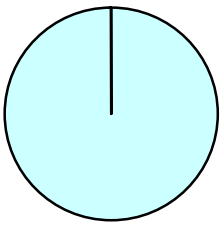
Program	FY 03/04 Budget	Actual Contract / Allocation Amounts	Revised Contract / Allocation Amounts	Total Funding
Stage 1 CalWORKs	47,873,762	40,124,291	-	40,124,291
Stage 2 Contracts	31,295,161	33,923,131	(2,009,934)	31,913,197
Stage 3 Contracts	10,716,622	12,111,650	(3,134,269)	8,977,381
Alternative Payment Contract State contract (Child Protective Services)	842,898	952,429	205,445	1,157,874
Federal Block Grant State contract (working poor)	3,191,475	3,441,079	(466,288)	2,974,791
Total	93,919,918	90,552,580	(5,405,046)	85,147,534

(Not including administrative costs calculated at approx 10.2% of actual allocation)

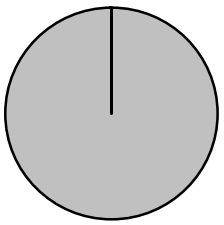
Actual expenditures were:

- Under budget by $10.3 million.
- Less than actual allocations by $1.5 million.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Entitlement Payments
FUND: General

BUDGET UNIT: AAA ETP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	83,601,688	93,919,917	88,379,106	(5,981,411)	82,397,695
Total Appropriation	83,601,688	93,919,917	88,379,106	(5,981,411)	82,397,695
Departmental Revenue					
State, Fed or Gov't Aid	83,601,688	93,919,917	88,379,106	(5,981,411)	82,397,695
Total Revenue	83,601,688	93,919,917	88,379,106	(5,981,411)	82,397,695
Local Cost	-	-	-	-	-

DEPARTMENT: Entitlement Payments
FUND: General
BUDGET UNIT: AAA ETP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	93,919,917	93,919,917	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	(5,540,811)	(5,540,811)	-
Subtotal	-	(5,540,811)	(5,540,811)	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	88,379,106	88,379,106	-
Board Approved Changes to Base Budget	-	(5,981,411)	(5,981,411)	-
TOTAL 2004-05 FINAL BUDGET	-	82,397,695	82,397,695	-

DEPARTMENT: Entitlement Payments
FUND: General
BUDGET UNIT: AAA ETP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Caseload and RMR reductions	-	(5,981,411)	(5,981,411)	-
The Regional Market Rate that is established by the state to pay child care providers was reduced by up to 10% as of January 1st 2004. Caseload is projected to continue to decrease by 8.7% due to clients reaching the 60 month time limit.				
Total	-	(5,981,411)	(5,981,411)	-

Out-of-Home Child Care

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	383,622	338,164	314,454	367,618
Local Cost	383,622	338,164	314,454	367,618
Workload Indicators				
Average Paid Cases Per Month	22	32	30	25
Average Monthly Aid	1,471	890	888	1,225

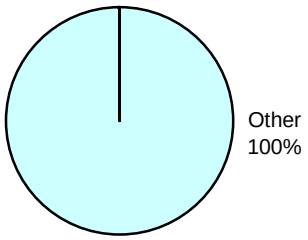
Workload indicators for 2002-03 were incorrectly stated in last year's budget book. The paid cases per month and average monthly aid numbers have been corrected.

Expenditures for this budget are relatively inconsistent from month to month, depending upon the number of non-aided children placed in emergency shelter care.

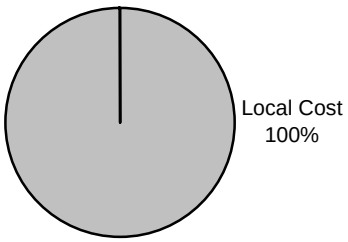
Paid cases per month are projected to drop by 22% from the previous year due to the Department of Children's Services ability to more efficiently help children qualify for federal and state programs. Average monthly aid per case is projected to increase by 38% due to:

- An increasing number of disturbed children entering the child welfare system
- A shortage of facilities in the county that accept high-risk children at a reasonable placement rate.

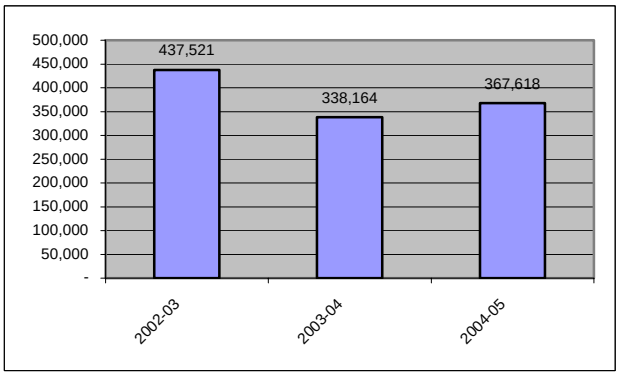
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Out-of-Home Child Care
FUND: General

BUDGET UNIT: AAA OCC
FUNCTION: Public Assistance
ACTIVITY: Aid Program

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	314,454	338,164	367,618	-	367,618
Total Appropriation	314,454	338,164	367,618	-	367,618
Local Cost	314,454	338,164	367,618	-	367,618

DEPARTMENT: Out-of-Home Child Care
FUND: General
BUDGET UNIT: AAA OCC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**338,164**	**-**	**338,164**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	29,454	-	29,454
Subtotal	**-**	**29,454**	**-**	**29,454**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**367,618**	**-**	**367,618**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**-**	**367,618**	**-**	**367,618**

Aid to Adoptive Children

DESCRIPTION OF MAJOR SERVICES

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget is funded approximately 48% state and 36% federal, with the remaining mandated 16% local share funded with Realignment and local cost.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	15,186,707	17,152,146	20,019,351	25,193,425
Departmental Revenue	14,252,485	15,946,603	18,730,791	23,987,882
Local Cost	934,222	1,205,543	1,288,560	1,205,543
Workload Indicators				
Cases Per Month	1,926	2,343	2,396	2,869
Average Monthly Aid	656	610	697	732

As a result of unanticipated program growth, expenditures exceeded budget by $2,867,205. Budgeted annual cases in 2003-04 were 28,116, a 22% increase over 2002-03 annual cases. However, caseload grew even faster in 2003-04, to 28,752 annual cases (a 24% increase over 2002-03).

Average grant amounts have also increased significantly. Due to the high cost of care for these special-needs children, the actual average monthly grant amounts were $697 (a 6% increase over the prior fiscal year).

Actual annual caseload and average monthly grant increases are shown below:

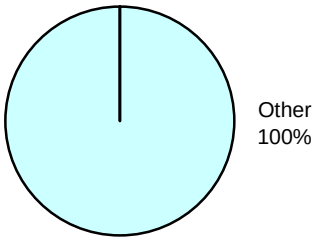
Fiscal Year	Annual Cases	% Increase	Average Monthly Grant Amount	% Increase
2000-01	14,652		$525	
2001-02	18,696	28%	$611	16%
2002-03	23,112	24%	$656	7%
2003-04	28,752	24%	$697	6%

The growth in this program is attributed to State legislation, which became effective January 1, 2000, that encourages and promotes the adoption of children eligible for the program (AB 390). The legislation requires that the county provide prospective adoptive families with information on the availability of benefits, as well as reimbursement for nonrecurring expenses in the adoption of an eligible child. Additionally, there is no financial means test used to determine an adoptive family's eligibility for the program.

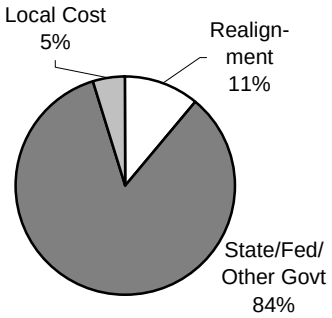
This program is approximately 84% funded with state and federal revenues, with a 16% local share. The local share is funded with a combination of Social Services Realignment and local cost.

A Board Agenda Item was presented to the Board on April 20, 2004, which increased the 2003-04 budget appropriations $2,674,939, state revenue $1,332,501, federal revenue $904,577 and Realignment $437,861. The additional $437,861 in Realignment funded the increased local share required.

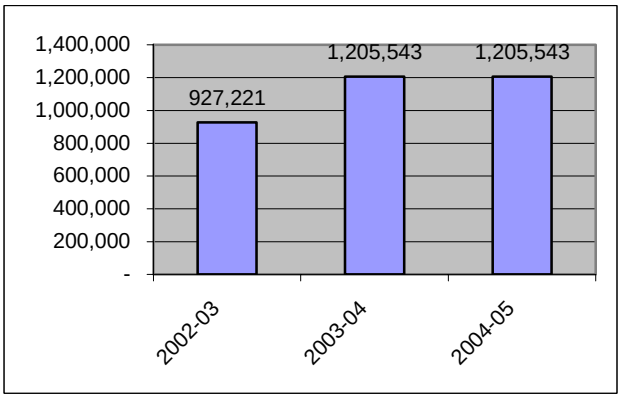
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Aid to Adoptive Children
FUND: General

BUDGET UNIT: AAB ATC
FUNCTION: Public Assistar
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	20,019,351	17,152,146	24,194,402	999,023	25,193,425
Total Appropriation	20,019,351	17,152,146	24,194,402	999,023	25,193,425
Departmental Revenue					
Realignment	1,978,773	1,540,912	2,636,407	133,834	2,770,241
State, Fed or Gov't Aid	16,752,018	14,405,691	20,352,452	865,189	21,217,641
Total Revenue	18,730,791	15,946,603	22,988,859	999,023	23,987,882
Local Cost	1,288,560	1,205,543	1,205,543	-	1,205,543

Continued growth in caseload and average grant amount is due to the success of legislation mentioned earlier.

Estimated expenditures in 2004-05 are based on an overall anticipated total annual cases of 34,428, a 19% increase over 2003-04 actual. Average monthly grant amounts are projected to be $732, a 5% increase over 2003-04.

Total local share required in 2004-05 is $3,975,784. The general fund contributes $1,205,543 and Social Services Realignment will fund $2,770,241. This is an increase of $1,229,329 in Realignment needed to fund local share over 2003-04.

DEPARTMENT: Aid to Adoptive Children
FUND: General
BUDGET UNIT: AAB ATC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**17,152,146**	**15,946,603**	**1,205,543**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	7,042,256	7,042,256	-
Subtotal	**-**	**7,042,256**	**7,042,256**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**24,194,402**	**22,988,859**	**1,205,543**
Board Approved Changes to Base Budget	**-**	**999,023**	**999,023**	-
TOTAL 2004-05 FINAL BUDGET	**-**	**25,193,425**	**23,987,882**	**1,205,543**

DEPARTMENT: Aid to Adoptive Children
FUND: General
BUDGET UNIT: AAB ATC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in the Aid to Adoptive Children program.	-	999,023	999,023	-
The Adoption Assistance program (AAP) is a Federal mandated program under the Federal Adoption Assistance and Child Welfare Act of 1980, PL 96-272. Program administrators anticipate that the number of participants in this program will increase 530 participants during the Fiscal Year and 30 participants will leave the program because of age limits. Increased expenditures are due to increased participants and a projected 19% increase in the average monthly grant. This program is funded approximately 84% with state and federal revenues, with a 16% local share. The local share is funded with a combination of Social Services Realignment and local cost. HSS will fund the increase in 04/05 local share ($133,834) with Social Services Realignment.				
Total	-	999,023	999,023	-

AFDC – Foster Care

DESCRIPTION OF MAJOR SERVICES

This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federal cases, the cost-sharing ratios are approximately 43% federal, 22% state, and 35% county.
- For non-federal cases, the cost-sharing ratio is 40% state and 60% county.
- All county share-of-cost is mandated and is reimbursed from Social Services Realignment and the county general fund.

Additionally, this budget unit provides $1.1 million in Social Services Realignment funding annually to the Probation Department to assist in operating the Fouts Springs Youth Facility. This facility is a boot-camp type of facility and is used as a diversionary program for delinquent youth.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	91,002,763	97,635,819	96,259,224	100,802,968
Departmental Revenue	77,072,926	83,857,781	82,481,186	87,328,206
Local Cost	13,929,837	13,778,038	13,778,038	13,474,762
Workload Indicators				
Non Federal Annual Paid Cases	14,092	14,394	14,232	14,148
Non Federal Avg Paid Cases Per Month	1,174	1,200	1,186	1,179
Non Federal Avg Monthly Aid	1,573	1,685	1,483	1,602
Federal Annual Paid Cases	43,133	42,846	43,131	42,216
Federal Avg Paid Cases Per Month	3,594	3,571	3,594	3,518
Federal Avg Monthly Aid	1,569	1,687	1,712	1,825

The variance between 2003-04 budget and actual expenditures was due to stabilizing caseloads, which is partly due to cases shifting from the Foster Care program into the Kin-Gap program. Caseloads were projected to increase with the opening of the Vision Quest facility. Vision Quest is a Rate-Care-Level 12 placement facility in which 72 youths were admitted beginning in October 2003. Most of the placements were made and did not impact the caseload numbers as anticipated due to the continued movement of children into Kin-Gap.

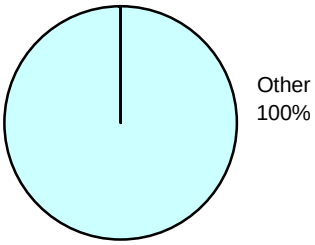
The Foster Care caseload has stabilized in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. Caseloads are projected to remain stable in 2004-05.

While caseloads have stabilized, costs for these cases continue to increase. This is due to the severe statewide shortage of foster family homes and intensive treatment facilities for seriously troubled children. These children are being placed in higher cost foster family agencies and group homes.

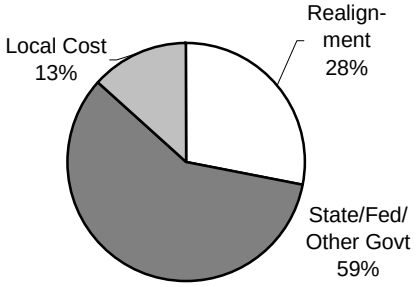
Average grant amounts in 2004-05 are projected to be 7% higher than 2003-04 budgeted grant amounts. The rising cost per case is a statewide problem. The governor is currently looking for solutions to control the rising costs, but it is not known when any new legislation or procedures will be handed down.

The U.S. District Court issued an order in February 2004 in the Rosales v. Thompson case revising the eligibility requirements for foster care cases. Non-federal cases are currently being reviewed that may now be eligible for federal funds. Additionally, cases that previously were denied foster care funds and had been designated as CalWORKS may now be eligible for foster care funds. Each county is required to review all foster care cases open on or after March 2003 to determine eligibility for retroactive payments. The impact this ruling will have on San Bernardino County will not be known until all affected cases are reviewed.

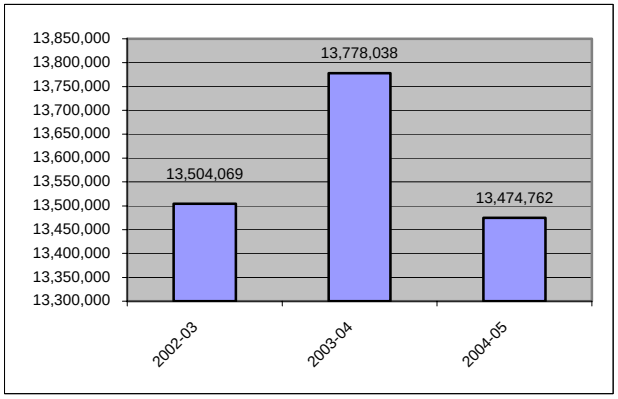
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: AFDC - FOSTER CARE
FUND: General

BUDGET UNIT: AAB BHI
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	95,390,547	96,535,819	99,971,460	(268,492)	99,702,968
Transfers	868,677	1,100,000	1,100,000	-	1,100,000
Total Appropriation	96,259,224	97,635,819	101,071,460	(268,492)	100,802,968
Departmental Revenue					
Realignment	23,778,136	25,751,614	27,948,104	240,403	28,188,507
State, Fed or Gov't Aid	57,770,706	57,406,167	58,481,620	658,079	59,139,699
Current Services	827,040	700,000	700,000	-	700,000
Other Revenue	105,304	-	(700,000)	-	(700,000)
Total Revenue	82,481,186	83,857,781	86,429,724	898,482	87,328,206
Local Cost	13,778,038	13,778,038	14,641,736	(1,166,974)	13,474,762

The state proposed to eliminate the county share of Child Support collections in 2004-05, which is used to offset local cost in Foster Care, CalWORKs aid payments (AAB FGR and AAB UPP), and the Kinship Guardianship Assistance Program (AAB KIN). With the loss of this revenue, local cost is projected to exceed target in AAB FGR and AAB KIN. To offset the increase, HSS is proposing to increase budgeted Realignment revenues in Foster Care to assist in transferring a net of $303,276 in local cost to AAB FGR. This will enable HSS to remain within local cost targets in the subsistence payment budget units.

DEPARTMENT: AFDC - FOSTER CARE **SCHEDULE A**
FUND: General
BUDGET UNIT: AAB BHI

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**97,635,819**	**83,857,781**	**13,778,038**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	3,435,641	3,435,641	-
Subtotal	**-**	**3,435,641**	**3,435,641**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**(863,698)**	**863,698**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**101,071,460**	**86,429,724**	**14,641,736**
Board Approved Changes to Base Budget	**-**	**(268,492)**	**898,482**	**(1,166,974)**
TOTAL 2004-05 FINAL BUDGET	**-**	**100,802,968**	**87,328,206**	**13,474,762**

DEPARTMENT: AFDC - FOSTER CARE **SCHEDULE B**
FUND: General
BUDGET UNIT: AAB BHI

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Updated program activity for 2004-05	-	(268,492)	-	(268,492)
Due to information received after the submission of the first 2004-05 projections, caseload is now expected to be slightly lower than originally projected.				
2. Updated program activity for 2004-05	-	-	(583,480)	583,480
Due to information received after the October 2003 submission of the first 2004-05 projection, Non-Federal caseload is projected to be 2.5% lower than originally projected, resulting in less state revenue.				
3. Updated program activity for 2004-05	-	-	240,403	(240,403)
Due to the State's proposal in 2004-05 to eliminate the County's share of child support collections, additional realignment is increasing to offset this decrease in child support collections revenue.				
4. Updated program activity for 2004-05	-	-	1,241,559	(1,241,559)
Due to information received after the submission of the first 2004-05 projection, the Federal average grant is projected to be 6% higher than originally projected, resulting in an increase in federal revenue.				
Total	-	(268,492)	898,482	(1,166,974)

Refugee Cash Assistance

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended.

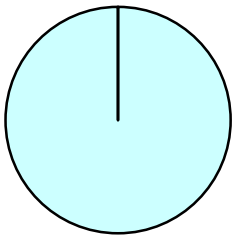
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

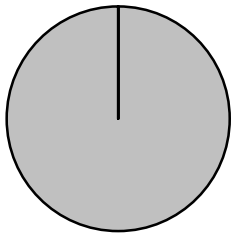
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	50,616	520,000	40,027	100,000
Departmental Revenue	51,902	520,000	39,505	100,000
Local Cost	(1,286)	-	522	-
Workload Indicators				
Cases Per Month	17	98	11	20
Average Monthly Aid	248	442	310	415

Actual expenditures in 2003-04 were lower than budgeted due to a decrease in the refugee population moving into the county and many participants reaching the eight-month time limit of the program.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Refugee Cash Assist
FUND: General

BUDGET UNIT: AAB CAP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	40,027	520,000	520,000	(420,000)	100,000
Total Appropriation	40,027	520,000	520,000	(420,000)	100,000
Departmental Revenue					
State, Fed or Gov't Aid	39,495	520,000	520,000	(420,000)	100,000
Total Revenue	39,505	520,000	520,000	(420,000)	100,000
Local Cost	522	-	-	-	-

This program is 100% federally funded and open-ended. Historically this program has been budgeted at $520,000 regardless of actual caseload. This budget is being adjusted to $100,000 to more accurately reflect actual caseload and average monthly grant amounts.

DEPARTMENT: Refugee Cash Assist
FUND: General
BUDGET UNIT: AAB CAP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**520,000**	**520,000**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**520,000**	**520,000**	**-**
Board Approved Changes to Base Budget	**-**	**(420,000)**	**(420,000)**	-
TOTAL 2004-05 FINAL BUDGET	**-**	**100,000**	**100,000**	**-**

DEPARTMENT: Refugee Cash Assist
FUND: General
BUDGET UNIT: AAB CAP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Decrease in the Refugee Cash Assist program.	-	(420,000)	(420,000)	-
The Refugee Cash Assistance program is a 100% federally funded program that provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration project and CalWORKS programs. Historically this program has had only 15 - 20 participants per month and was not budgeted using actual caseload data. This decrease reflects a more accurate program cost.				
Total	-	(420,000)	(420,000)	-

Cash Assistance for Immigrants

DESCRIPTION OF MAJOR SERVICES

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

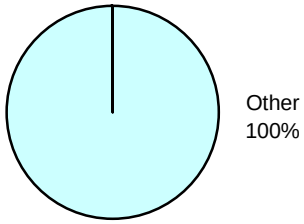
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

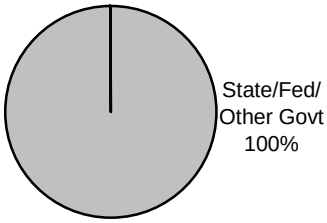
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	698,136	1,053,030	708,183	1,053,030
Departmental Revenue	695,909	1,053,030	710,935	1,053,030
Local Cost	2,227	-	(2,752)	-
Workload Indicators				
Average Cases Per Month	96	116	94	111
Average Monthly Aid	606	752	631	790

Expenditures for 2003-04 were less than budgeted because caseload was lower than expected. This was due to clients moving into the federal SSI/SSP program, while new applications continued to decline. Average grant costs were also lower than expected.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Cash Assistance for Immigrants
FUND: General

BUDGET UNIT: AAB CAS
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	708,183	1,053,030	1,053,030	-	1,053,030
Total Appropriation	708,183	1,053,030	1,053,030	-	1,053,030
Departmental Revenue					
State, Fed or Gov't Aid	710,935	1,053,030	1,053,030	-	1,053,030
Total Revenue	710,935	1,053,030	1,053,030	-	1,053,030
Local Cost	(2,752)	-	-	-	-

The proposed 2004-05 budget projects a small caseload decline from the previous year's budget and an expected 1.5% COLA in the SSI/SSP rate for the months of January through June 2005. Because the state legislature could expand program eligibility at any time it is recommended that 2004-05 appropriations remain at the current level.

DEPARTMENT: Cash Assistance for Immigrants **SCHEDULE A**
FUND: General
BUDGET UNIT: AAB CAS

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**1,053,030**	**1,053,030**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,053,030**	**1,053,030**	**-**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**-**	**1,053,030**	**1,053,030**	**-**

CalWORKS – All Other Families

DESCRIPTION OF MAJOR SERVICES

This budget unit provides CalWORKs assistance payments families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal (50%) and state (47.5%) governments reimburse costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit.

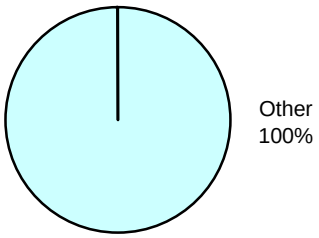
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	194,822,469	196,553,943	199,650,585	196,029,188
Departmental Revenue	190,670,061	192,123,884	195,387,981	191,128,458
Local Cost	4,152,408	4,430,059	4,262,604	4,900,730
Workload Indicators				
Annual Paid Cases	377,456	380,054	371,820	364,569
Average Paid Cases per Month	31,455	31,671	30,985	30,381
Average Monthly Aid	517	517	537	538

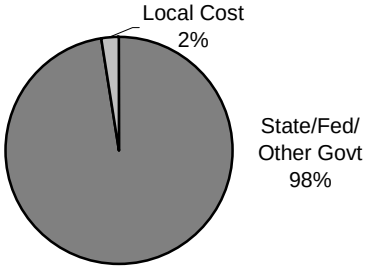
Actual expenditures exceeded the 2003-04 budget due to an unbudgeted Cost-of-Living Adjustment (COLA), which took effect at the start of the fiscal year. The state did not approve the COLA until after the budget had been prepared. The budget unit remained within budgeted local cost due to increased revenues realized from child support collections.

The 2004-05 final budget is significantly lower than original projections because caseload decreases were realized rather than the increases predicted by the Governor's office last March. The state has not provided any caseload estimates for 2004-05; therefore, a conservative estimate of zero caseload growth has been used (despite continuing caseload declines in Fiscal Year 2003-04). The state has not given any advance notification of Cost-of-Living Adjustments in 2004-05, so the average monthly aid is expected to remain stable as well.

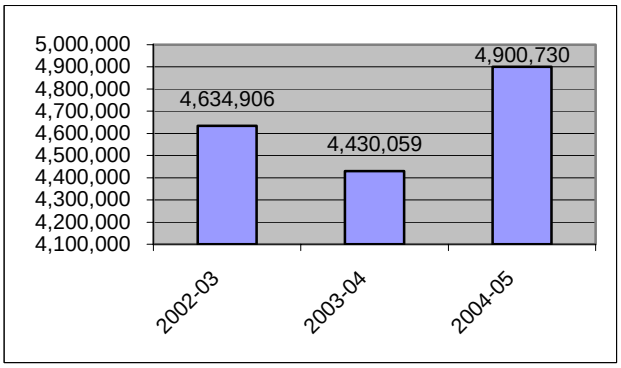
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: CalWORKs - All Other Families
FUND: General

BUDGET UNIT: AAB FGR
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	199,650,585	196,553,943	211,295,961	(15,266,773)	196,029,188
Total Appropriation	199,650,585	196,553,943	211,295,961	(15,266,773)	196,029,188
Departmental Revenue					
State, Fed or Gov't Aid	194,401,670	191,423,884	206,013,563	(14,885,105)	191,128,458
Current Services	986,018	700,000	700,000	-	700,000
Other Revenue	293	-	(700,000)	-	(700,000)
Total Revenue	195,387,981	192,123,884	206,013,563	(14,885,105)	191,128,458
Local Cost	4,262,604	4,430,059	5,282,398	(381,668)	4,900,730

The state has proposed to eliminate the county's share of child support collections, which is currently used to offset local share for this program, as well as in Foster Care (AAB BHI) and the Kinship Guardianship Assistance Program (AAB KIN). With the loss of this revenue, local cost is projected to exceed target in this budget unit by $318,332. To offset the increase, the department is proposing to increase budgeted realignment revenues in Foster Care. This will enable HSS to remain within local cost targets overall in the subsistence payment budget units.

DEPARTMENT: CalWORKs - All Other Families
FUND: General
BUDGET UNIT: AAB FGR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	196,553,943	192,123,884	4,430,059
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	14,742,018	14,589,679	152,339
Subtotal	-	14,742,018	14,589,679	152,339
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	(700,000)	700,000
TOTAL BOARD APPROVED BASE BUDGET	-	211,295,961	206,013,563	5,282,398
Board Approved Changes to Base Budget	-	(15,266,773)	(14,885,105)	(381,668)
TOTAL 2004-05 FINAL BUDGET	-	196,029,188	191,128,458	4,900,730

SCHEDULE B

DEPARTMENT: CalWORKs - All Other Families
FUND: General
BUDGET UNIT: AAB FGR

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Decreased appropriation and revenue.	-	(15,266,773)	(14,885,105)	(381,668)
An expected decrease in the number of paid cases in Fiscal Year 2004-05 will result in the need for less appropriation. Lower appropriations will also result in less revenue.				
Total	-	(15,266,773)	(14,885,105)	(381,668)

Kinship Guardianship Assistance Program

DESCRIPTION OF MAJOR SERVICES

This federal program was implemented Jan. 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

The estimated federal cost reimbursement is approximately 66% and the state cost reimbursement is approximately 17%. The remaining 17% mandated local share is funded by the county general fund.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

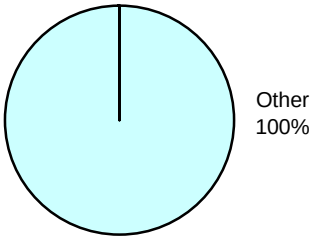
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,530,659	3,351,569	3,394,039	4,556,185
Departmental Revenue	2,115,676	2,795,803	2,870,851	3,793,024
Local Cost	414,983	555,766	523,188	763,161
Workload Indicators				
Annual Paid Cases	4,666	5,899	6,300	8,124
Average Paid Cases Per Month	389	492	525	677
Average Monthly Aid	542	567	537	560

Expenditures exceeded 2003-04 budget by $42,470 due to higher than projected caseload. It was anticipated that the number of cases would stabilize once the backlog of eligible cases in foster care were transferred to the Kin-Gap program, but caseload growth has continued at a higher rate than expected. This may be due to a greater awareness of the program, and more children in the foster care system now are eligible for the Kin-Gap program.

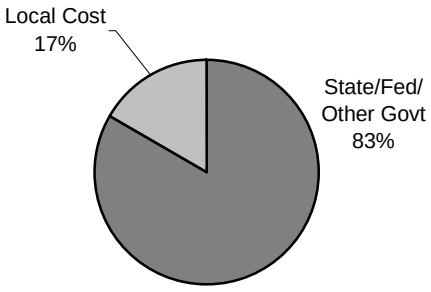
Local cost did not exceed budgeted local cost, however, due to higher than expected revenue from Child Support Collections.

Since the program's inception in 2000, caseload has continued to grow significantly each year. It is anticipated that caseload will increase by approximately 27% in 2004-05. This reflects a growth of 12 new cases per month in 2004-05. The cost per case appears to have stabilized and no significant increase in cost is projected for 2004-05. A 0.5% increase has been included to provide for COLAs received during 2003-04.

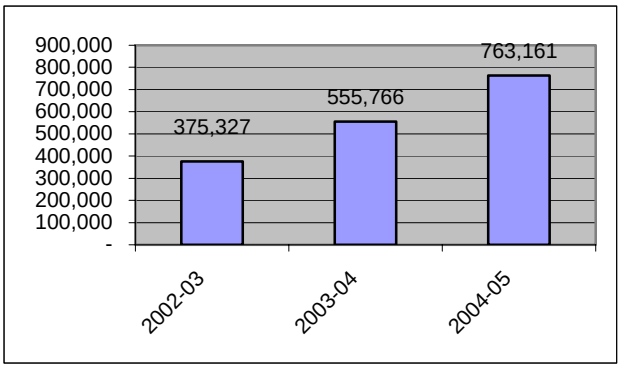
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: KIN GAP
FUND: General
BUDGET UNIT: AAB KIN
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	3,394,039	3,351,569	4,579,344	(23,159)	4,556,185
Total Appropriation	3,394,039	3,351,569	4,579,344	(23,159)	4,556,185
Departmental Revenue					
State, Fed or Gov't Aid	2,826,681	2,781,803	3,800,856	(7,832)	3,793,024
Current Services	44,170	14,000	14,000	-	14,000
Other Revenue	-	-	(14,000)	-	(14,000)
Total Revenue	2,870,851	2,795,803	3,800,856	(7,832)	3,793,024
Local Cost	523,188	555,766	778,488	(15,327)	763,161

The state has proposed to eliminate the county's share of child support collections, which is currently used to offset local share for this program, as well as in Foster Care (AAB BHI) and in CalWORKs aid payments (AAB FGR and AAB UPP). The loss of this revenue will cause this budget unit to exceed the local cost target by $9,673. To offset the increase, HSS will be transferring local cost from the CalWORKs-2 Parent Families budget unit (AAB UPP). This will enable HSS to remain within local cost targets overall in the subsistence payment budget units.

DEPARTMENT: KIN GAP
FUND: General
BUDGET UNIT: AAB KIN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	3,351,569	2,795,803	555,766
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	1,227,775	1,030,053	197,722
Subtotal	-	1,227,775	1,030,053	197,722
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	(25,000)	25,000
TOTAL BOARD APPROVED BASE BUDGET	-	4,579,344	3,800,856	778,488
Board Approved Changes to Base Budget	-	(23,159)	(7,832)	(15,327)
TOTAL 2004-05 FINAL BUDGET	-	4,556,185	3,793,024	763,161

SCHEDULE B

DEPARTMENT: KIN GAP
FUND: General
BUDGET UNIT: AAB KIN

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Cost per case lower than originally projected	-	(23,159)	(7,832)	(15,327)
It is now estimated that the cost per case will be 9% lower than originally projected. Also, the number of cases is now estimated to be 9% higher than originally projected. These estimates are based on the most recent analysis of this program.				
Total	-	(23,159)	(7,832)	(15,327)

Seriously Emotionally Disturbed

DESCRIPTION OF MAJOR SERVICES

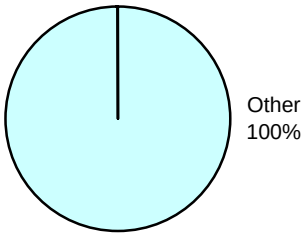
Assembly Bill 3263 requires Human Services System to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the county's school districts whom have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of $79,456 from the DBH for clients placed in residential facilities outside of California. This budget is funded 40% by the state with the mandated 60% local share funded with Social Services Realignment and a county general fund contribution.

There is no staffing associated with this budget unit.

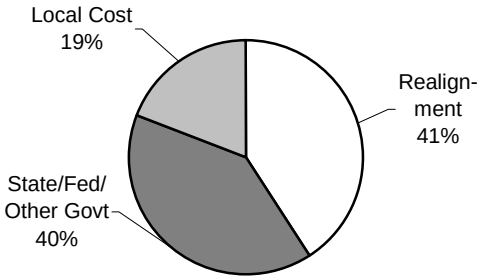
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	3,355,423	3,345,010	3,128,277	3,794,651
Departmental Revenue	2,801,085	2,613,701	2,527,007	3,063,342
Local Cost	554,338	731,309	601,270	731,309
Workload Indicators				
Average Cases Per Month	46	44	45	49
Average Monthly Aid	6,079	6,525	5,793	6,585

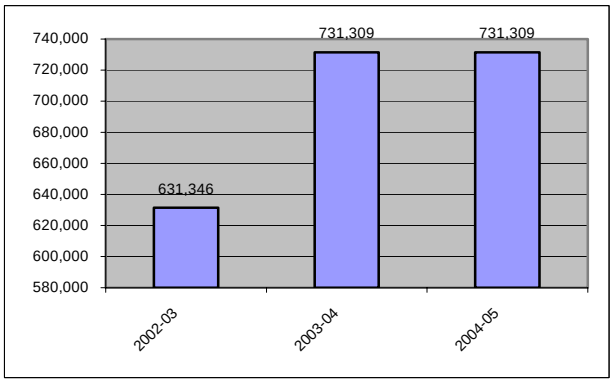
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General

BUDGET UNIT: AAB SED
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	3,128,277	3,345,010	3,794,651	-	3,794,651
Total Appropriation	3,128,277	3,345,010	3,794,651	-	3,794,651
Departmental Revenue					
Realignment	1,275,697	1,275,697	1,545,482	-	1,545,482
State, Fed or Gov't Aid	1,251,310	1,338,004	1,517,860	-	1,517,860
Total Revenue	2,527,007	2,613,701	3,063,342	-	3,063,342
Local Cost	601,270	731,309	731,309	-	731,309

Projected expenditures for 2004-05 are based on the continued higher overall average monthly caseload, placement in higher level of care facilities, and expected rate increases granted to group homes. The majority of the participants are placed in rate classification level (RCL) 11 and 12 group homes. However, nearly 9% of the participants are currently placed in the highest level of group home RCL 14. The majority of the participants, 48%, remain in the program 1 year or less and 39% remain in the program between 1 and 2 years. Only 6 participants have remained in this program for more than 2 years.

Continued caseload growth requires additional appropriation, revenue and local share in 2004-05. Total mandated local share required is $2,276,791, of which $1,545,482 is funded with Social Services Realignment. This is an increase of $269,785 over 2003-04. The remaining $731,309 local share is funded with General Fund dollars, which is the same amount funded in 2003-04.

DEPARTMENT: Seriously Emotionally Disturbed
FUND: General
BUDGET UNIT: AAB SED

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	3,345,010	2,613,701	731,309
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	449,641	449,641	-
Subtotal	-	449,641	449,641	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,794,651	3,063,342	731,309
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	3,794,651	3,063,342	731,309

CalWORKS – 2-Parent Families

DESCRIPTION OF MAJOR SERVICES

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parent(s) is excluded from, or ineligible for, CalWORKs. The state and federal governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

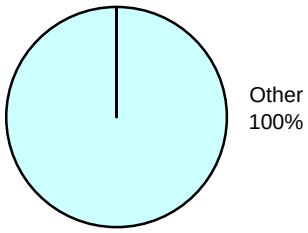
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

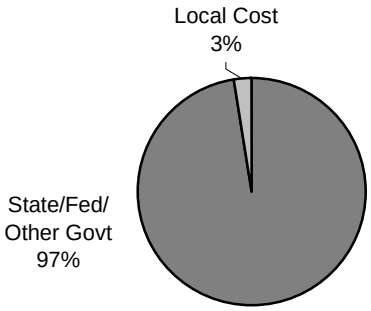
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	18,663,114	18,846,462	17,232,244	15,072,908
Departmental Revenue	18,213,961	18,408,416	16,809,007	14,694,577
Local Cost	449,153	438,046	423,237	378,331
Workload Indicators				
Annual Paid Cases	31,320	31,448	27,928	24,548
Paid Cases per Month	2,610	2,621	2,327	2,046
Average Monthly Aid	595	599	607	614

There is a significant variance between the 2003-04 budget and actual expenditures due to decreasing caseloads. Declining caseloads are due to a combination of factors, including 1) participants reaching CalWORKs time limits and 2) others no longer needing assistance due to newfound employment.

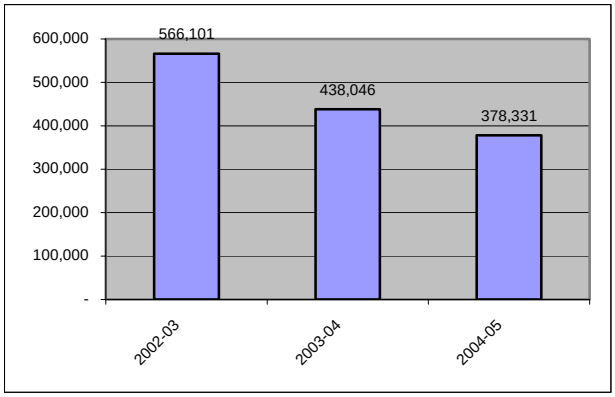
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General
BUDGET UNIT: AAB UPP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	17,232,244	18,846,462	17,452,581	(2,379,673)	15,072,908
Total Appropriation	17,232,244	18,846,462	17,452,581	(2,379,673)	15,072,908
Departmental Revenue					
State, Fed or Gov't Aid	16,774,684	18,373,416	17,014,521	(2,319,944)	14,694,577
Current Services	34,323	35,000	35,000	-	35,000
Other Revenue	-	-	(35,000)	-	(35,000)
Total Revenue	16,809,007	18,408,416	17,014,521	(2,319,944)	14,694,577
Local Cost	423,237	438,046	438,060	(59,729)	378,331

The state has not provided any caseload estimates for 2004-05, so the rate of decline in the monthly caseload in 2003-04 has been projected for 2004-05. The state has not given any advance notification of Cost-of-Living Adjustments in 2004-05, so the average monthly grant is expected to remain stable as well. However, the state has proposed to eliminate the county's share of child support collections (currently budgeted at $35,000), which is used to offset local share for this program. The expected savings associated with continuing caseload declines will cover this revenue shortfall of $15,056 as well as enable a transfer of local cost to the other CalWORKs budget unit (AAB FGR) and to the Kin-Gap budget unit (AAB KIN).

DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General
BUDGET UNIT: AAB UPP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**18,846,462**	**18,408,416**	**438,046**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	(1,393,881)	(1,358,895)	(34,986)
Subtotal	**-**	**(1,393,881)**	**(1,358,895)**	**(34,986)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**(35,000)**	**35,000**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**17,452,581**	**17,014,521**	**438,060**
Board Approved Changes to Base Budget	**-**	**(2,379,673)**	**(2,319,944)**	**(59,729)**
TOTAL 2004-05 FINAL BUDGET	**-**	**15,072,908**	**14,694,577**	**378,331**

SCHEDULE B

DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General
BUDGET UNIT: AAB UPP

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Decreased appropriation and revenue.	-	(2,379,673)	(2,319,944)	(59,729)
Expected continuing caseload declines will result in the need for less appropriation in turn resulting in lower revenues from the state and federal governments and less local cost needed.				
Total	-	(2,379,673)	(2,319,944)	(59,729)

Aid to Indigents (General Relief)

DESCRIPTION OF MAJOR SERVICES

The county is mandated to provide subsistence in the form of cash aid for food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and provide interim assistance pending receipt of SSI benefits. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for Social Security Insurance (SSI) benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,335,768	1,275,123	1,490,049	1,361,560
Departmental Revenue	360,467	330,986	331,626	342,470
Local Cost	975,301	944,137	1,158,423	1,019,090
Workload Indicators				
Average individuals served per month	426	415	482	445
Average monthly aid per person	261	252	255	252

Actual 2003-04 expenditures exceeded budget by $214,926. Reasons for the increasing caseload include the following:

- CalWORKs clients reaching 5-year limit on aid
- Population increase in our county and the availability of cheaper housing (including shared living arrangements)
- Clients are staying on aid longer because of changes to SSI rules, i.e. those with substance abuse problems (drugs, alcohol) are not eligible for SSI unless they are in a treatment program
- Clients are also staying on aid longer because of the lengthy appeals process for their specific case situations (some clients have been in the appeals process since 2002)

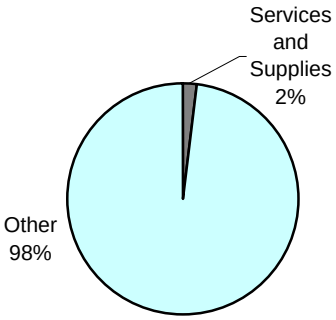
The revenue collection represents retroactive SSI payments the county receives as reimbursement from eligible indigents prior to their enrollment in SSI.

As a result of higher expenses (offset by an increase in revenue collection), the net increase in local cost was $214,286 for Aid to Indigents. However, due to savings in other subsistence budget units, HSS did not exceed its overall budgeted local cost.

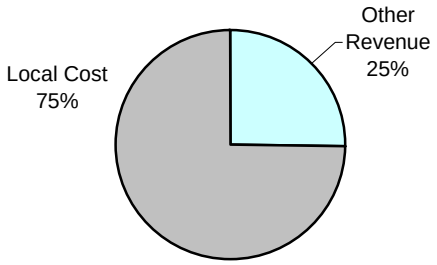
It is projected that 2004-05 caseload will increase by 7% in comparison to 2003-04 budget based on reasons stated above.

It should be noted that 2004-05 caseload projections are expected to be less than 2003-04 actual caseload. This is due to efforts by TAD staff to minimize increases in caseload by performing frequent case reviews and carefully monitoring eligibility. Average monthly aid per case is projected to remain the same in comparison to last year.

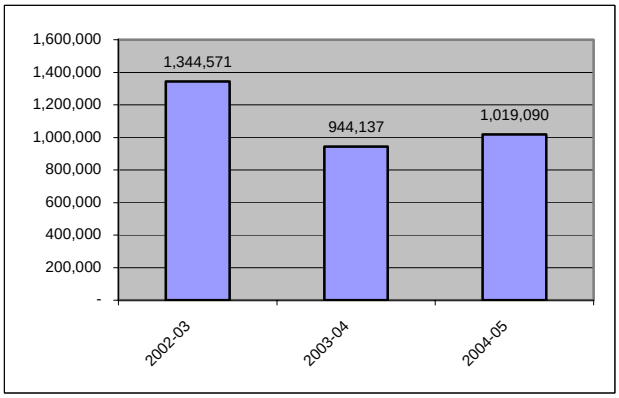
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Aid to Indigents
FUND: General

BUDGET UNIT: AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	12,870	35,370	35,370	(7,632)	27,738
Other Charges	1,477,179	1,239,753	1,329,957	3,865	1,333,822
Total Appropriation	1,490,049	1,275,123	1,365,327	(3,767)	1,361,560
Departmental Revenue					
Other Revenue	331,626	330,986	346,237	(3,767)	342,470
Total Revenue	331,626	330,986	346,237	(3,767)	342,470
Local Cost	1,158,423	944,137	1,019,090	-	1,019,090

Revenue collection can vary from year to year due to periodic reimbursements of retroactive SSI payments that are inconsistent from month to month and year to year. It is estimated that revenues will be 3.5% higher in 2004-05.

DEPARTMENT: Aid to Indigents
FUND: General
BUDGET UNIT: AAA ATI

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**1,275,123**	**330,986**	**944,137**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	90,204	15,251	74,953
Subtotal	**-**	**90,204**	**15,251**	**74,953**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,365,327**	**346,237**	**1,019,090**
Board Approved Changes to Base Budget	**-**	**(3,767)**	**(3,767)**	-
TOTAL 2004-05 FINAL BUDGET	**-**	**1,361,560**	**342,470**	**1,019,090**

SCHEDULE B

DEPARTMENT: Aid to Indigents
FUND: General
BUDGET UNIT: AAA ATI

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Cost Changes	-	(3,767)	(3,767)	-
It is estimated that payments to Inland Valley Legal will slightly decrease and aid payments to clients will slightly increase resulting in $3,767 overall decrease.				
Total	-	(3,767)	(3,767)	-

Proposition 36

MISSION STATEMENT

The Mission of Proposition 36 is to provide nonviolent drug offenders with proven and effective treatment strategies rather than incarceration through a collaborative effort of stakeholders.

DESCRIPTION OF MAJOR SERVICES

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001 the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning special revenue fund for funds received from the state for this program.

Proposition 36 was intended as a 5 year demonstration project for the period of July 1, 2001 through June 30, 2006. Revenue of $2.77 million was allocated to the County for the period of January 1, 2001 through June 30, 2001 as start up funds. During the planning for implementation a decision was made that the anticipated annual allocation would not keep pace with expenditures. Therefore, the $2.77 million was deposited in the Proposition 36 special revenue fund to finance treatment and probation costs that exceeded the annual allocation. A portion of the reserve has been used annually to finance costs that have exceeded the annual allocation. It is anticipated that the fund balance will be depleted at the proposed program end date of June 30, 2006.

This special revenue fund does not directly spend funds or provides services. This special revenue fund is used to account for disposition of the funds received from the state. Funds are transferred to the department of Alcohol and Drug Abuse Services and Probation which are the ones providing the treatment and overseeing the parolees.

There is no staffing associated with this budget unit.

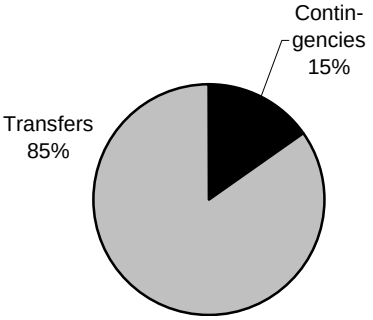
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,625,029	8,123,826	6,214,085	7,848,018
Departmental Revenue	5,867,386	5,852,721	5,787,236	6,003,762
Fund Balance		2,271,105		1,844,256

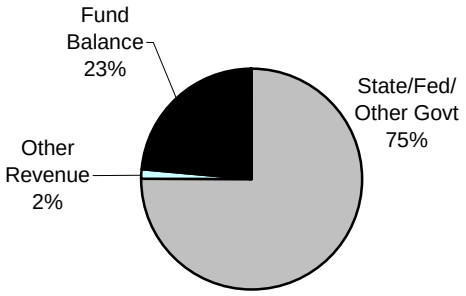
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Variances between actual and budget for 2003-04 existed in transfers primarily due to lower than anticipated alcohol and drug treatment costs as a result of a reduced residential capacity and a reduced length of stay in residential and outpatient treatment.

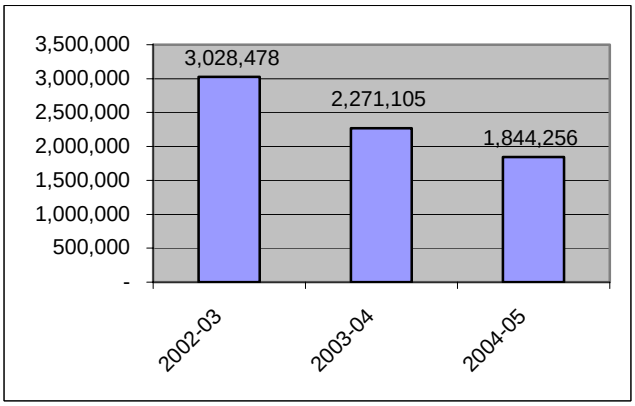
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Human Services System
DEPARTMENT: Human Services System
FUND: Proposition 36 - Substance Abuse and Prevention Program

BUDGET UNIT: RHD DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Transfers	6,214,085	6,627,078	6,627,078	24,066	6,651,144
Contingencies	-	1,496,748	1,496,748	(299,874)	1,196,874
Total Appropriation	6,214,085	8,123,826	8,123,826	(275,808)	7,848,018
Departmental Revenue					
Use of Money and Prop	114,515	180,000	180,000	(55,000)	125,000
State, Fed or Gov't Aid	5,672,721	5,672,721	5,672,721	206,041	5,878,762
Total Revenue	5,787,236	5,852,721	5,852,721	151,041	6,003,762
Fund Balance		2,271,105	2,271,105	(426,849)	1,844,256

DEPARTMENT: Human Services System **SCHEDULE A**
FUND: Proposition 36 - Substance Abuse and Prevention Program
BUDGET UNIT: RHD DPA

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**8,123,826**	**5,852,721**	**2,271,105**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**8,123,826**	**5,852,721**	**2,271,105**
Board Approved Changes to Base Budget	**-**	**(275,808)**	**151,041**	**(426,849)**
TOTAL 2004-05 FINAL BUDGET	**-**	**7,848,018**	**6,003,762**	**1,844,256**

SCHEDULE B

DEPARTMENT: Human Services System
FUND: Proposition 36 - Substance Abuse and Prevention Program
BUDGET UNIT: RHD DPA

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase transfers.	-	24,066	-	24,066
	Increased transfers to HSS for fee collection and annual audit of the program.				
2.	Decrease contingencies to reflect use of fund balance	-	(721,270)	-	(721,270)
	Decreased contingencies to fund on-going expenses not covered by the state allocation. Furthermore, the program is scheduled to end in 2005-06, therefore, half of the fund balance will be used in 2004-05 and the other half in 2005-06.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**421,396**	**-**	**421,396**
	Contingencies increased due to a higher than anticipated fund balance.				
3.	Reduce interest revenue .	-	-	(55,000)	55,000
	Interest revenue decreased due to a smaller daily balance on the account as a result of anticipated use of fund balance.				
4.	Increase State allocation due to formula change	-	-	206,041	(206,041)
	The preliminary state allocation of Prop 36 funds has increased by $206,041 due to a change in the allocation methodology used by the state. Past allocations were based on a county's population, treatment caseload at a point in time and total number of drug arrests. The new methodology is based on a county's population, average daily treatment caseload and number of felony and misdemeanor arrest.				
	Total	-	(275,808)	151,041	(426,849)

** **Final Budget Adjustment was approved by the Board after the proposed budget was submitted.**

AB 212 – Teacher Stipends

DESCRIPTION OF MAJOR SERVICES

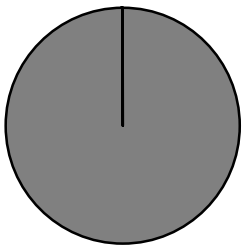
High quality childcare is dependent upon a well-trained, well-compensated and dedicated staff. In an effort to foster an environment where this type of staff is developed and retained, Children's Network applied for and was awarded this state grant via Assembly Bill 212 (Teacher Stipends) in December 2001. Grant monies are placed in this special revenue fund providing stipends to preschool teachers and/or administrators who demonstrate completion of college credits towards certification or post-secondary degrees. The stipend increases as the number of college units completed increases thereby acting as an incentive for preschool teachers to further educational levels. Stipends also increase for teachers who speak a second language or teach disabled children making preschool services accessible to a larger portion of the community.

There is no staffing associated with this budget unit.

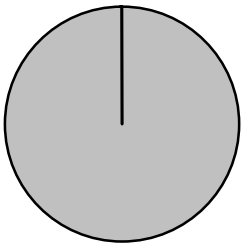
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,237,364	612,000	580,350	681,996
Departmental Revenue	655,838	558,988	607,834	600,000
Fund Balance		53,012		81,996
Workload Indicators				
Stipends Awarded	659	305	389	300
Average Amount of Stipend	1,879	2,007	1,492	2,000

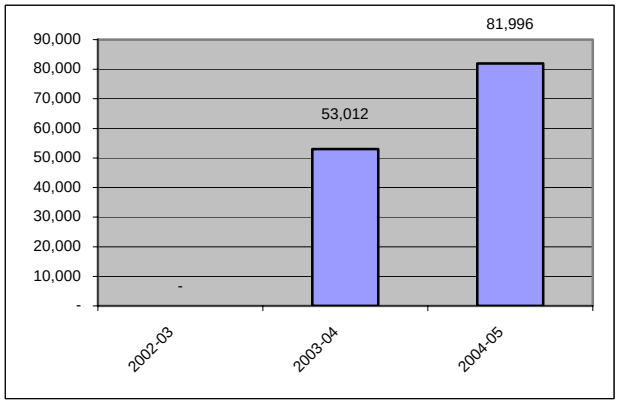
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Human Services System
DEPARTMENT: AB 212 Teacher Stipends
FUND: AB 212 Teacher Stipends

BUDGET UNIT: RHE DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	580,350	612,000	600,000	81,996	681,996
Total Appropriation	580,350	612,000	600,000	81,996	681,996
Departmental Revenue					
Use of Money and Prop	2,508	6,000	-	-	-
State, Fed or Gov't Aid	605,326	552,988	600,000	-	600,000
Total Revenue	607,834	558,988	600,000	-	600,000
Fund Balance		53,012	-	81,996	81,996

The state has not yet provided an exact figure of the 2004-05 grant amount, but has communicated to Children's Network that it estimates San Bernardino County's portion to be $600,000. Any negative circumstances that may affect this budget unit will be directly reflected in the stipends awarded to teachers and will not have any effect on local cost.

DEPARTMENT: AB 212 Teacher Stipends
FUND: AB 212 Teacher Stipends
BUDGET UNIT: RHE DPA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**612,000**	**558,988**	**53,012**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	(12,000)	41,012	(53,012)
Subtotal	**-**	**(12,000)**	**41,012**	**(53,012)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**600,000**	**600,000**	**-**
Board Approved Changes to Base Budget	**-**	**81,996**	**-**	**81,996**
TOTAL 2004-05 FINAL BUDGET	**-**	**681,996**	**600,000**	**81,996**

DEPARTMENT: AB 212 Teacher Stipends
FUND: AB 212 Teacher Stipends
BUDGET UNIT: RHE DPA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
** **Final Budget Adjustment - Fund Balance**	-	81,996	-	81,996
Increased services and supplies based on actual fund balance.				
Total	-	81,996	-	81,996

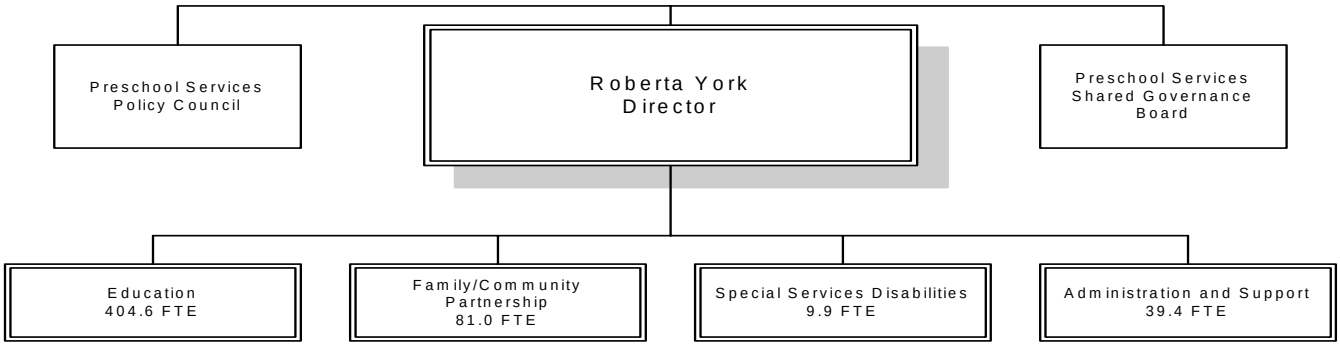
** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

PRESCHOOL SERVICES
Roberta York

MISSION STATEMENT

The Department of Preschool Services provides a foundation for success for children by giving them the highest quality child development and family support services.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

Preschool Services Department (PSD) has operated the Federal Head Start and other childcare programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (87% of funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. PSD provides childcare services at 39 sites throughout the county. Other programs operated by this department include State Preschool, General Child Care and Child and Adult Care Food Programs.

Preschool Services became a Department under the County of San Bernardino, Human Services System in January 1999 and continues to be fully funded from federal and state sources (no local cost). Prior to 1999-00, the Preschool Services function was budgeted outside of the county's organizational structure.

Major Programs

- **Early Childhood Education**
  The Education Division oversees the daily operations of the Head Start sites. The county is divided into 6 areas for the purpose of general supervision and monitoring. This division is responsible for the overall operations of the Head Start Centers and ensures that each child is provided comprehensive child development services that are age appropriate, and address all areas of a child's growth and development: physical, social emotional, language and cognitive (academic including early literacy).

- **Family Community Partnerships (FCP)**
  The FCP Division oversees the daily support of families enrolled in the Program. FCP Generalists are responsible for an assessment of individual family strengths and interests to help parents connect with the necessary services and other support systems needed to reach their goals. Eligibility Workers are responsible for gathering enrollment information on families and maintaining child attendance. Parents have an opportunity to become involved in the program through decision-making groups, such as (Parent Committees and Policy Council), volunteering in the classroom and conducting parent-initiated activities. Parents are also encouraged and given an opportunity to apply for positions for which they may qualify in the program.

Health, Nutrition and Mental Health are program areas under the Family Community Partnership Division. A Registered Nurse ensures that comprehensive health services are provided through direct services and/or referrals to appropriate community resources. Preventive health practices are provided through educational sessions and materials. A Nutritionist ensures that wholesome and nutritious meals and snacks are provided to children to supplement food served at home. Special menus are available to children with special medical requests. Children are provided age appropriate food experiences and parents participate in Nutrition Education classes. Parents are invited and encouraged to participate in Parent Nutrition and/or Health Advisory Committee. The Mental Health Specialists are responsible for providing services to parents, children and staff as needed or upon request or referral to all locations throughout the county.

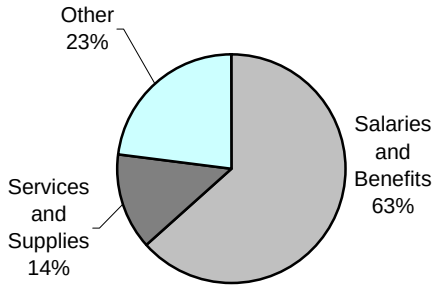
The Transition Specialist partners with local school districts to ensure smooth transitions for children and families into kindergarten.

- **Special Services - Disabilities**
  The Special Services Division has extended core capability for providing screening, evaluation, remediation and/or referral services to children with multiple special needs. This division includes a Psychologist, Speech Therapist, Special Education Specialist and a Registered Nurse.

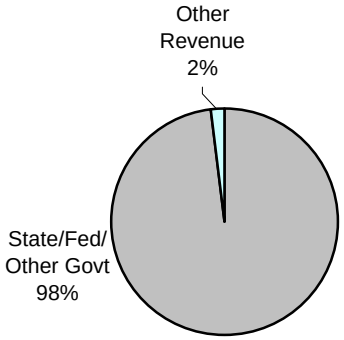
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	38,011,785	37,487,002	38,391,082	38,809,924
Departmental Revenue	37,315,911	37,861,261	38,202,806	38,939,752
Fund Balance		(374,259)		(129,828)
Budgeted Staffing		575.8		535.9
Workload Indicators				
Average daily # of classes	287	282	278	289
Average daily # of children	4,503	4,370	4,333	4,483

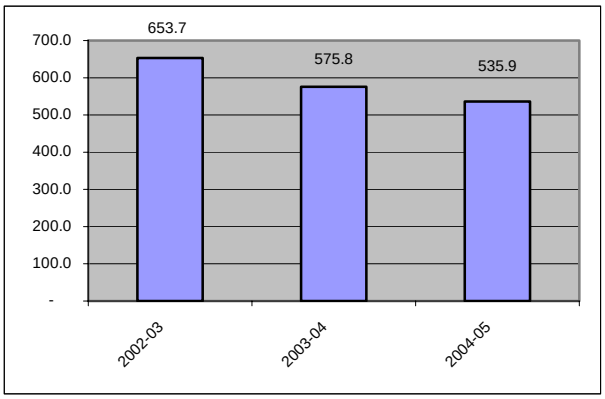
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



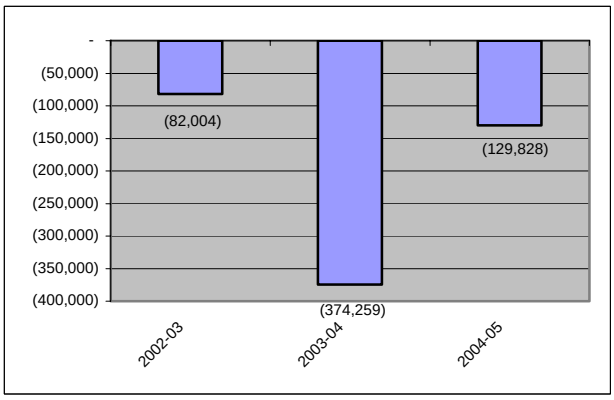
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Human Services System
DEPARTMENT: Preschool Services
FUND: Preschool Services

BUDGET UNIT: RSC HPS
FUNCTION: Public Assistance
ACTIVITY: Early Child Development

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	24,312,780	23,903,790	25,960,202	(1,478,396)	24,481,806
Services and Supplies	4,212,750	4,150,357	5,008,306	284,019	5,292,325
Central Computer	85,780	85,780	109,577	-	109,577
Other Charges	7,054,387	6,970,951	6,970,951	(658,643)	6,312,308
Improvement to Structures	207,241	-	-	-	-
Equipment	92,647	-	-	35,000	35,000
Transfers	2,425,497	2,376,124	2,578,908	-	2,578,908
Total Appropriation	38,391,082	37,487,002	40,627,944	(1,818,020)	38,809,924
Departmental Revenue					
Taxes	82,980	-	355,162	355,160	710,322
State, Fed or Gov't Aid	37,939,416	37,861,261	38,268,137	(38,707)	38,229,430
Total Revenue	38,202,806	37,861,261	38,623,299	316,453	38,939,752
Fund Balance		(374,259)	2,004,645	(2,134,473)	(129,828)
Budgeted Staffing		575.8	593.1	(57.2)	535.9

2003-04 Budget to Actual Narrative

Salaries and benefits exceeded final budget appropriation levels by $408,990 or 1.7% due to unrealized attrition.

Services and supplies exceeded final budget appropriation levels by $62,393. The Board approved one-time funds and increased appropriations by $41,726 on February 10, 2004 (Item no. 37) to fund the installation of playground equipment at various sites throughout the county.

Other charges exceeded final budget appropriation levels by $83,436 due to a 7% rate increase in the transportation contract. The Board approved the initial transportation contract on July 1, 2003 with a provision that the Assistant County Administrator for HSS, or his/her designee, has the authority to approve any individual rate increase to the contract by an amount not to exceed 7%. This increase was granted on August 13, 2003, retroactive back to July 1, 2003. The Board approved one-time funds and increased appropriations by $175,000 on February 10, 2004 (Item no 37).

Improvement to structures exceeded final budget appropriation levels by $207,241. PSD purchased and installed a modular unit at the Rancho Cucamonga site. The Board approved one-time funds and increased appropriations by $209,599 on July 15, 2003 (Item no. 24).

Equipment exceeded final budget appropriation levels by $92,647 due to anticipated purchases and installation of playground equipment for the new Yucca Valley, North Redlands and San Bernardino sites. The Board approved a transfer from salaries and benefits in the amount of $130,000 on September 9, 2003 (Item no. 47). Additionally, the Board approved one-time funds and increased appropriations by $97,361 on February 10, 2004.

Transfers will exceed final budget appropriation levels by $49,373 due to new lease agreements at the Yucca Valley and the Ontario-Holt sites. Due to savings in services and supplies, a $150,000-appropriation transfer from Services and Supplies was processed in January 2004 to cover the additional costs.

Staffing and Program Changes for 2004-05

Due to MOU and other staffing related increases of $2.1 million, overall staffing was reduced 39.9 budgeted positions at a savings of $1.5 million, which resulted in an increase of $578,016 over last year. The reduction of budgeted positions will be managed through program changes and expected attrition, which is outlined as follows:

The department plans to reduce its teaching pool (currently 251) by 35 – 9-month (21 FTE) Teacher positions through attrition and contract terminations. Department administration is changing the Part Day Program Option from Single Session to Double Session. This proposed change was approved by the Parent Policy Council, Shared Governance Board, the Board of Supervisors (March 9, 2004, Item no. 24), and was submitted with the Grant Application for approval by the Administration for Children and Families (ACF) on April 1, 2004. Beginning July 1, 2004, part-day teachers will work five (5) eight hour days and teach two – 3 ½ hour sessions per day, four (4) days per week. On the fifth day of the week, teachers will have a non-teaching day to be utilized for class work preparation, planning, documentation, reporting, home visits and staff training. Classes will operate traditional or track and follow the same calendar for holidays and recess periods for 134 teaching days.

The department plans on eliminating all (10.2 FTE) Program Aide positions from the department structure. These positions provide assistance to children with disabilities. The department's reorganization will include training classroom assigned teachers to work directly with their special needs students.

The department proposes a reduction of (8.8 FTE) Contract Generalist Positions. This will be accomplished due to the implementation of an automated client tracking and monitoring system (Genesis) effective July 2003. These positions provide support services (e.g. referrals for medical, health, social services) to children and families. The referral and follow-up processes were done manually before, and are now automated to make operations more efficient and effective.

The department proposes eliminating (17.2 FTE) Administrative and Support Staff Positions. Positions are currently vacant or will be vacated by June 30, 2004 due to promotions, reassignments, retirement and/or terminations.

Services and supplies appropriation is increased by $1.14 million. This is due to increases in the Countywide Cost Allocation Plan (COWCAP) of $385,851, general liability of $193,298, structural/playground improvements of $165,000, site supplies of $209,073, utilities and phone of $112,615, food of $46,000 and other miscellaneous $28,163.

Other charges appropriation is reduced by $658,643 due to decreases anticipated in food, transportation and Delegate Agency contracts. The application of the 4-day model for part-day classroom operations will create a projected reduction in food and transportation costs. In addition, the Delegate Agencies have returned 14 federal part-day slots and renegotiated food contract rates.

Equipment appropriation is increased by $35,000 due to a new North Redlands site is anticipated to open in January 2005. This includes the purchase and installation of new playground equipment.

Transfers appropriation is increased by $202,784 due mostly to increases in rent on all leases. This includes the two new sites in North Redlands and Yucca Valley.

Revenue appropriation is increased by $818,835 due to a contract from the Children and Families Commission (First 5) in the amount of $710,322 and an increase in federal and state aid of $108,503. The contract with First 5 is to provide school readiness services to children in the High Desert Communities of San Bernardino County for

the period of January 1, 2004 through December 30, 2004 (with three – 12 month extensions). The areas of focus for school readiness are positive approaches to learning, cognitive ability, language and social and emotional growth. PSD is the lead agency and serves as the coordinating body and fiscal agent. The other members of the Coalition are the County Library, Public Health and the County Superintendent of Schools. The Board of Supervisors approved the contract on March 16, 2004 (Item no. 30) and authorized the Auditor/Controller-Recorder to increase appropriations in salaries and benefits, and services and supplies.

DEPARTMENT: Preschool Services **SCHEDULE A**
FUND: Preschool Services
BUDGET UNIT: RSC HPS

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**575.8**	**37,487,002**	**37,861,261**	**(374,259)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	1,600,134	-	1,600,134
Internal Service Fund Adjustments	-	229,130	-	229,130
Prop 172	-	-	-	-
Other Required Adjustments	17.3	549,640	-	549,640
Subtotal	**17.3**	**2,378,904**	**-**	**2,378,904**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	762,038	762,038	-
Subtotal	**-**	**762,038**	**762,038**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**593.1**	**40,627,944**	**38,623,299**	**2,004,645**
Board Approved Changes to Base Budget	**(57.2)**	**(1,818,020)**	**316,453**	**(2,134,473)**
TOTAL 2004-05 FINAL BUDGET	**535.9**	**38,809,924**	**38,939,752**	**(129,828)**

DEPARTMENT: Preschool Services **SCHEDULE B**
FUND: Preschool Services
BUDGET UNIT: RSC HPS

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Eliminate 10.2 FTE Contract Program Aides Positions	(10.2)	(248,016)	-	(248,016)
	Eliminate all Program Aide positions (9.23-9 mo and 1-12 mo) from the departmental structure. These positions provide assistance to children with disabilities. The department's reorganization will include training classroom assigned teachers to work directly with their special needs students.				
2.	Reduce 8.8 FTE Contract Generalist Positions	(8.8)	(263,906)	-	(263,906)
	Reduce the number of Generalist positions by 8.8 FTE due to the implementation of an automated client tracking and monitoring system (Genesis) effective July 2003. These positions provide support services (e.g. referrals for medical, health, social services) to children and families. The referral and follow-up processes were done manually before, and are now automated to make operations more efficient and effective.				
3.	Eliminate 17.2 FTE Administrative and Support Staff Positions	(17.2)	(629,541)	-	(629,541)
	Positions are currently vacant or will be vacated by June 30, 2004 due to promotions, reassignments, retirement and/or terminations				
4.	Reduce 21 FTE Contract Teacher 9mo Positions	(21.0)	(446,355)	-	(446,355)
	Reduce the number of Teacher 9 mo positions by 21 FTE. Preschool will experience a Teacher surplus as it changes teaching staff ratios currently at 2 Teachers and 1 Teacher's Aide per double session (two 3.5 hour classes per day) to 1 Teacher and 1 Teacher's Aide per double session)				

DEPARTMENT: Preschool Services
FUND: Preschool Services
BUDGET UNIT: RSC HPS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
5.	Increase in Services and Supplies	-	(347,571)	-	(347,571)
	Increase Services and Supplies due to anticipated increases in utilities costs for new sites and general inflation.				
6.	First 5 Grant	-	355,160	355,160	-
	Revenue contract renewal anticipated with the Children and Families Commission of San Bernardino for the second-half of the fiscal year. The original amount of the grant is $710,323 for School Readiness activities for the period of January 1, 2004 through December 31, 2004.				
7.	Service Delivery Contracts Decrease	-	(658,643)	-	(658,643)
	Decreases are anticipated in food, transportation and Delegate Agency contracts. The application of the 4-day model for part-day classroom operations will create a projected reduction in food and transportation costs. In addition, the Delegate Agencies have returned 14 federal part-day slots and				
8.	Playground Equipment Purchase - New North Redlands	-	35,000	-	35,000
	A new North Redlands site is anticipated to open in January 2005. This includes the purchase and installation of new playground equipment.				
9.	Head Start Revenue Increase	-	-	105,187	(105,187)
	Head Start Revenue is expected to increase due to a 1.5% Cost of Living Allowance (COLA)				
10.	Child and Adult Care Food Programs CACFP) Revenue Decrease	-	-	(273,722)	273,722
	CACFP Revenue Reimbursement is expected to decrease due to the implementation of a 4-day model for part-day classroom operations.				
11.	County-wide Cost Allocation Plan (COWCAP) Increase	-	385,851	-	385,851
	COWCAP increase is due primarily to increases in unemployment costs for contract staff. Most contract staff work 9 month per year and are eligible to collect unemployment benefits up to 3 month per year.				
12.	**** Final Budget Adjustment - Fund Balance**	**-**	**-**	**129,828**	**(129,828)**
	Revenue increased due to delayed reimbursements for prior year expenditures.				
	Total	(57.2)	(1,818,020)	316,453	(2,134,473)

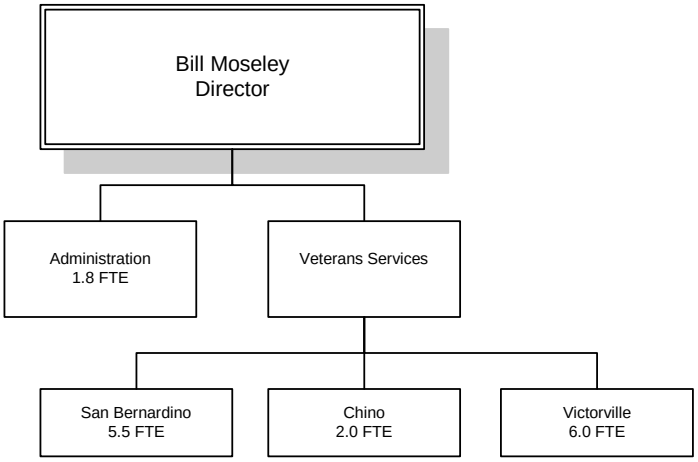
**** Final Budget Adjusment was approved by the Board after the proposed budget was submitted.**

VETERANS AFFAIRS
Bill Moseley

MISSION STATEMENT

The Department of Veterans Affairs promotes veterans' rights, issues, and access to services and benefits. It works with community organizations, local, state, and federal agencies to identify and obtain benefits for all veterans and their families.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of every three people in the United States is a potential VA beneficiary. In San Bernardino County, this means approximately 565,000 veterans; dependents and survivors may become recipients of veterans' benefits. Veterans Affairs (VA) provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal, state, and local, governments. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. County VA employees are often the initial contact with the VA system for veterans in our community.

Services to the veterans' community are concentrated in the following four areas:

Claims Assistance

- Provide benefits counseling, claim preparation, and development of probative evidence.
- Monitor claim adjudication and resolve issues or questions in favor of the veteran. Provide assistance with administrative and appellate review of claims.
- Administer the California College Fee Waiver program for dependents of disabled veterans in San Bernardino County.

Information and referral to other programs

- Make referrals to other county departments, i.e., Aging and Adult Services, Transitional Assistance Department, Community Services, Behavioral Health, County Recorder, etc.
- Provide information and referrals to area homeless providers and emergency services providers.
- Make referrals to State and Federal agencies including Social Security and SSI, Employment Development, Rail road Retirement, Department of Defense, etc.

Advocacy

- Individual advocacy entails resolution of adjudicative questions and concerns related to processing of an individual veteran's claim.
- Advocacy at the policy level includes resolution of local policy and procedural issues that better serve the bureaucracy rather than our veterans.
- Legislative advocacy involves providing state and federal elected officials with technical assistance regarding veterans' legislation.

Outreach

- Conduct outreach at retirement homes, mortuaries, schools, military separation programs, and service organization (American Legion, Disabled American Veterans, Veterans of Foreign wars, Elks, Rotary, etc.) for the purpose of informing the community of veterans' benefits and services.
- Participate in community events relevant to veterans: job fairs, stand-downs, government day events, etc.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,099,563	1,130,068	1,045,667	1,145,928
Departmental Revenue	270,539	257,018	287,132	299,667
Local Cost	829,024	873,050	758,535	846,261
Budgeted Staffing		17.0		16.3
Workload Indicators				
Subvention Claims Filed	4,469	5,500	4,166	5,500
New Ann. Monetary	8,700,000	8,000,000	9,131,784	8,000,000
Average Annual Awards	1,709	1,400	2,211	1,400

Appropriation savings of $49,966 in 2003-04 in salary and benefits is due to the following:

- A Supervising Veteran Services Rep position is currently being under filled with a Veteran Services Rep II.
- A Veteran Services Rep I position was vacant most of the fiscal year pending recruitment.

In addition, a savings of $34,435 in services, supplies and rent is due to the Ontario office move to the Chino Courthouse.

An increase of $30,114 in state revenue is due to increased workload in 2003-04.

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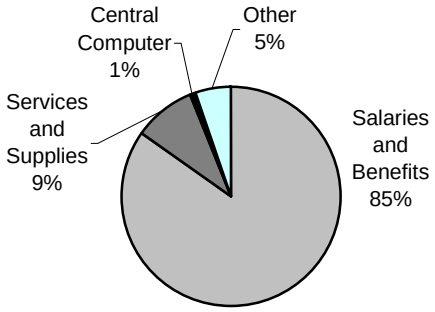
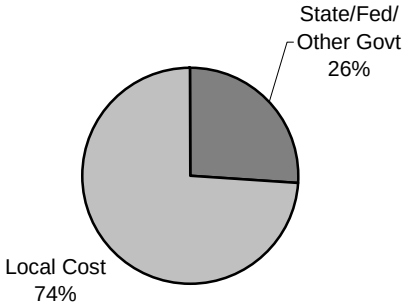
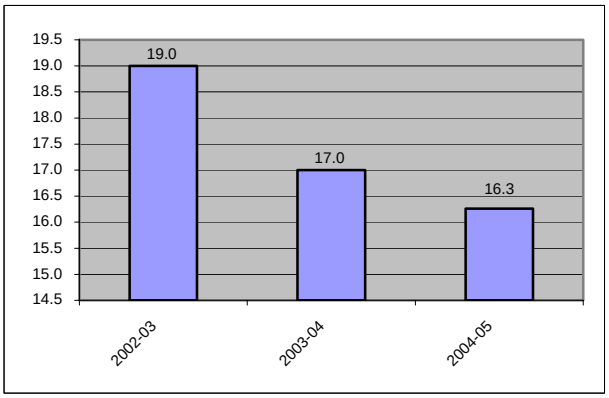
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



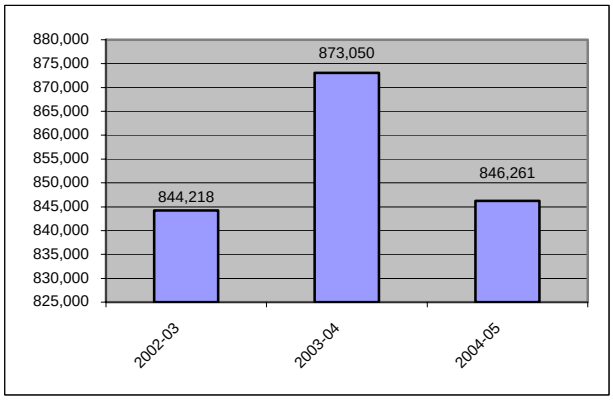
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General

BUDGET UNIT: AAA VAF
FUNCTION: Public Assistance
ACTIVITY: Veterans Affairs

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	888,862	938,828	958,361	12,032	970,393
Services and Supplies	89,090	112,776	109,435	(3,607)	105,828
Central Computer	10,533	10,533	10,201	-	10,201
Other Charges	838	800	800	-	800
L/P Equipment	5,787	6,000	6,000	-	6,000
Transfers	50,557	61,131	61,131	(8,425)	52,706
Total Appropriation	1,045,667	1,130,068	1,145,928	-	1,145,928
Departmental Revenue					
State, Fed or Gov't Aid	287,132	257,018	299,667	-	299,667
Total Revenue	287,132	257,018	299,667	-	299,667
Local Cost	758,535	873,050	846,261	-	846,261
Budgeted Staffing		17.0	16.3	-	16.3

DEPARTMENT: Veterans Affairs
FUND: General
BUDGET UNIT: AAA VAF

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**17.0**	**1,130,068**	**257,018**	**873,050**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	57,116	-	57,116
Internal Service Fund Adjustments	-	2,589	-	2,589
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**59,705**	**-**	**59,705**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(3,000)	-	(3,000)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(3,000)**	**-**	**(3,000)**
Impacts Due to State Budget Cuts	**(0.7)**	**(40,845)**	**42,649**	**(83,494)**
TOTAL BOARD APPROVED BASE BUDGET	**16.3**	**1,145,928**	**299,667**	**846,261**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**16.3**	**1,145,928**	**299,667**	**846,261**

SCHEDULE B

DEPARTMENT: Veterans Affairs
FUND: General
BUDGET UNIT: AAA VAF

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salary and Benefits		12,032	12,032	-
This is due to increases in overall salary and benefits not included in Board approved targets.				
2. Reduction in Services and Supplies	-	(3,607)	(3,607)	-
Overall reduction in general office supplies				
3. Reduction in Transfers to other county departments	-	(8,425)	(8,425)	-
Reduction in Administraitve charges to AAA DPA budget				
Total	-	-	-	-

INTERNAL SERVICES GROUP
SUMMARY

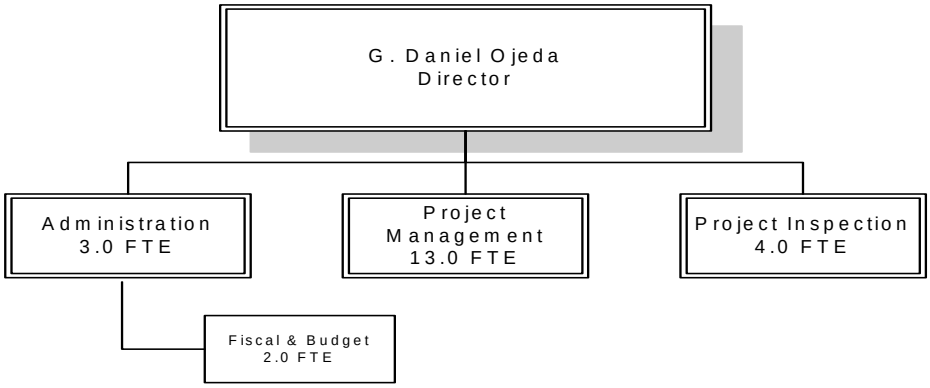
	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
ARCHITECTURE AND ENGINEERING	374	566,758	-	566,758
FACILITIES MANAGEMENT:				
ADMINISTRATION	377	407,397	-	407,397
CUSTODIAL DIVISION	380	3,200,343	1,657,556	1,542,787
GROUNDS DIVISION	383	1,283,962	614,736	669,226
HOME REPAIR PROGRAM	385	-	-	-
MAINTENANCE DIVISION	388	6,921,299	3,300,000	3,621,299
UTILITIES	391	15,647,049	-	15,647,049
PURCHASING	400	1,073,018	35,000	1,038,018
REAL ESTATE SERVICES:				
REAL ESTATE SERVICES	414	2,213,960	1,549,650	664,310
RENTS AND LEASES	418	208,652	-	208,652
TOTAL GENERAL FUND		31,522,438	7,156,942	24,365,496
SPECIAL REVENUE FUND		**Approp**	**Revenue**	**Fund Balance**
REAL ESTATE SERVICES:	420			
CHINO AGRICULTURAL PRESERVE		4,408,761	825,700	3,583,061
INTERNAL SERVICES FUNDS		**Operating Expense**	**Revenue/ Financing Sources**	**Revenue Over (Under) Exp**
FLEET MANAGEMENT:				
GARAGE AND WAREHOUSE	393	9,953,923	10,520,000	566,077
MOTOR POOL	397	8,519,141	10,265,000	1,745,859
PURCHASING:				
CENTRAL STORES	404	7,271,067	7,444,140	173,073
MAIL AND COURIER SERVICES	407	7,478,661	7,648,362	169,701
PRINTING SERVICES	410	2,352,272	2,422,958	70,686
TOTAL INTERNAL SERVICES FUNDS		35,575,064	38,300,460	2,725,396

ARCHITECTURE & ENGINEERING
G. Daniel Ojeda

MISSION STATEMENT

The mission of the Architecture and Engineering Department is to plan and administer the design and construction of the projects in the county's Capital Improvement Program; and in so doing provide top quality improvements for certain county departments and the citizens of San Bernardino.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

Architecture & Engineering is responsible for the planning, design, estimating and administrating of the projects in the county's Capital Improvement Program. The staff prepares bid packages and advertisements for bid, negotiates and administers projects for design and construction, and provides inspection and construction management services through completion of the project. Project costs are reimbursed from departments and the general fund where appropriate.

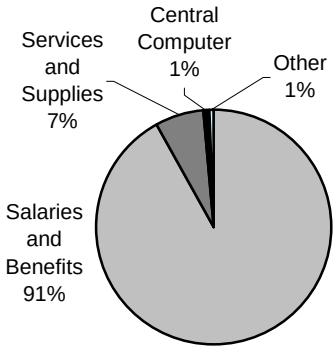
The vision of the Architecture & Engineering Department is to be a competitive public service organization dedicated to delivering projects and services for San Bernardino County in a timely and cost effective manner, which establishes us as the provider of choice to our customers. The department has developed a motto which is "Quality Improvements Today for a Better Tomorrow". It will use this idea to guide it through any activities that it will perform in aligning itself with the county's strategic directions and organizational priorities.

BUDGET AND WORKLOAD HISTORY

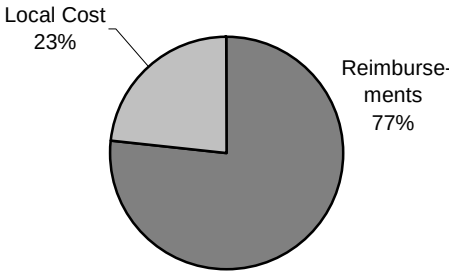
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	618,205	634,174	588,716	566,758
Departmental Revenue	10,462	-	-	-
Local Cost	607,743	634,174	588,716	566,758
Budgeted Staffing		23.0		23.0
Workload Indicators				
Construction Contracts Awarded	94	-	-	-
Consultant Agreements	84	-	-	-
Projects Managed	-	149	127	166
Inspections Performed	-	1,804	1,689	1,950
Construction Estimates Completed	-	120	107	125

New workload indicators were established in 2003-04 to reflect a more concise measurement of functions performed.

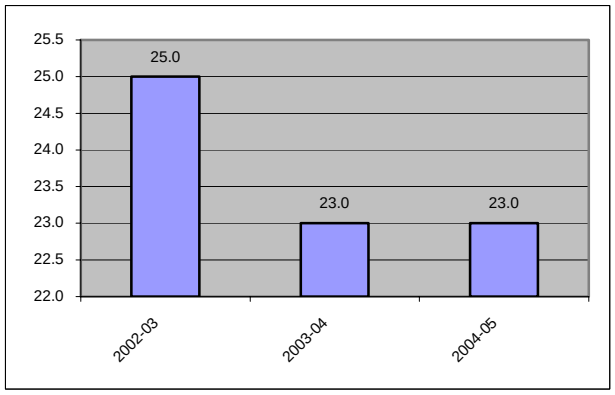
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



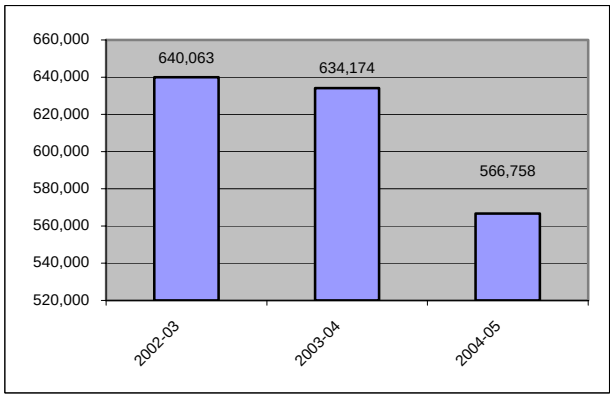
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Architecture & Engineering
FUND: General

BUDGET UNIT: AAA ANE
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	2,012,540	2,077,491	2,210,832	12,389	2,223,221
Services and Supplies	148,304	195,173	156,860	4,995	161,855
Central Computer	13,730	13,730	18,776	-	18,776
Transfers	11,932	11,932	11,932	1,876	13,808
Total Exp Authority	2,186,506	2,298,326	2,398,400	19,260	2,417,660
Reimbursements	(1,597,790)	(1,664,152)	(1,831,642)	(19,260)	(1,850,902)
Total Appropriation	588,716	634,174	566,758	-	566,758
Local Cost	588,716	634,174	566,758	-	566,758
Budgeted Staffing		23.0	23.0	-	23.0

DEPARTMENT: Architecture & Engineering
FUND: General
BUDGET UNIT: AAA ANE

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**23.0**	**634,174**	**-**	**634,174**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	30,669	-	30,669
Internal Service Fund Adjustments	-	2,584	-	2,584
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**33,253**	**-**	**33,253**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(44,500)	-	(44,500)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(44,500)**	**-**	**(44,500)**
Impacts Due to State Budget Cuts	**-**	**(56,169)**	**-**	**(56,169)**
TOTAL BOARD APPROVED BASE BUDGET	**23.0**	**566,758**	**-**	**566,758**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**23.0**	**566,758**	**-**	**566,758**

DEPARTMENT: Architecture & Engineering
FUND: General
BUDGET UNIT: AAA ANE

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

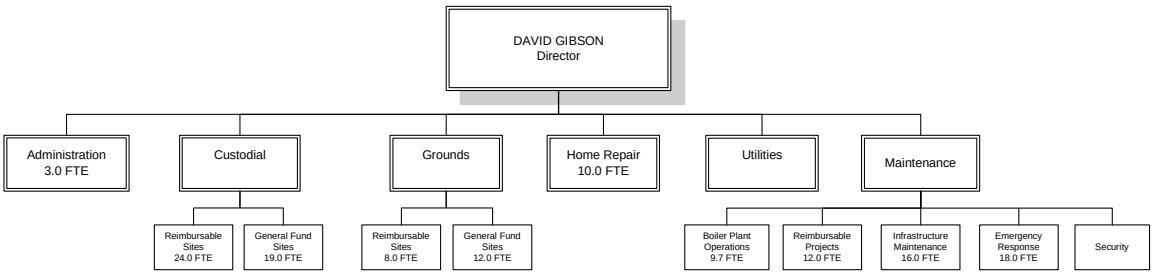
Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries & Benefits	-	12,389	-	12,389
Increase due to step increases, workers compensation and benefits for contracted inspector.				
2. Services & Supplies	-	4,995	-	4,995
Additional cost due to increase in Risk Management premiums.				
3. Transfers	-	1,876	-	1,876
Increase due to additional cost of payroll services provided by Public Works				
4. Reimbursements	-	(19,260)	-	(19,260)
Increase department's fringe benefit/overhead rate charged to construction projects from 62% to 67%.				
Total	-	-	-	-

FACILITIES MANAGEMENT
David S. Gibson

MISSION STATEMENT

Our Mission is to serve the public by providing quality services enabling county departments and staff to effectively meet the expectations of their customers.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05			
	Operating Exp/ Appropriation	Revenue	Local Cost	Staffing
Administration	407,397	-	407,397	4.0
Custodial	3,200,343	1,657,556	1,542,787	43.0
Grounds	1,283,962	614,736	669,226	20.0
Home Repair	-	-	-	10.0
Maintenance	6,921,299	3,300,000	3,621,299	55.7
Utilties	15,647,049	-	15,647,049	-
TOTAL	27,052,653	5,572,292	21,480,361	128.7

Administration

DESCRIPTION OF MAJOR SERVICES

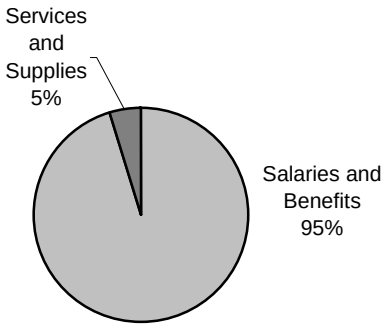
The Facilities Management Department Administration Division provides support to four divisions within Facilities Management (Custodial, Grounds, Home Repair, and Maintenance) and monitors the San Bernardino County utilities budget.

The Administration Division develops internal policies and procedures to ensure all divisions deliver quality service to their customers. The division establishes goals to assure adherence to the department's mission.

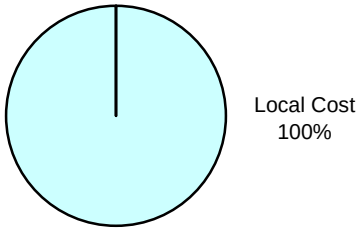
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	346,576	385,060	319,480	407,397
Departmental Revenue	284	-	350	-
Local Cost	346,292	385,060	319,130	407,397
Budgeted Staffing		4.0		4.0

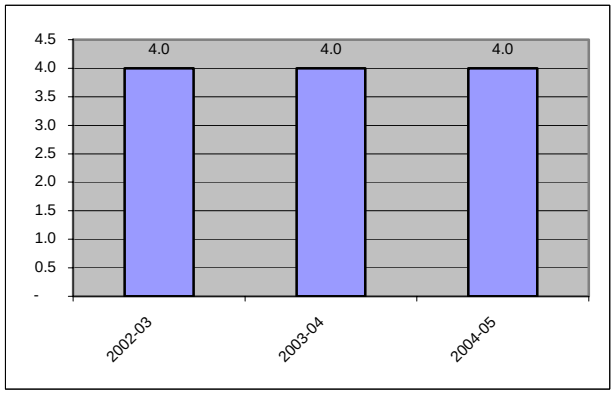
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



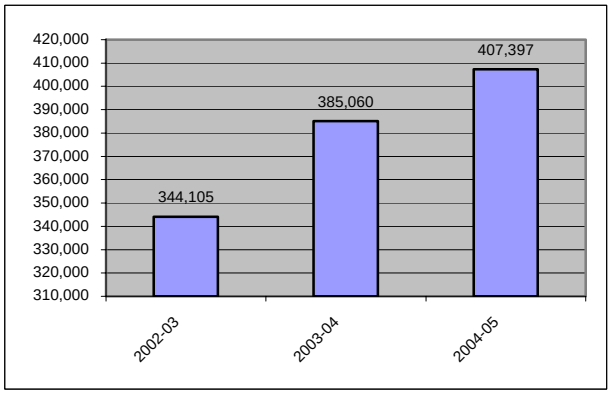
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMT
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	297,236	360,220	344,963	42,302	387,265
Services and Supplies	21,551	24,147	25,715	(6,347)	19,368
Transfers	693	693	693	71	764
Total Appropriation	319,480	385,060	371,371	36,026	407,397
Departmental Revenue					
Current Services	350	-	-	-	-
Total Revenue	350	-	-	-	-
Local Cost	319,130	385,060	371,371	36,026	407,397
Budgeted Staffing		4.0	3.5	0.5	4.0

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**4.0**	**385,060**	**-**	**385,060**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	21,830	-	21,830
Internal Service Fund Adjustments	-	1,568	-	1,568
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**23,398**	**-**	**23,398**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(0.5)**	**(37,087)**	**-**	**(37,087)**
TOTAL BOARD APPROVED BASE BUDGET	**3.5**	**371,371**	**-**	**371,371**
Board Approved Changes to Base Budget	**0.5**	**36,026**	**-**	**36,026**
TOTAL 2004-05 FINAL BUDGET	**4.0**	**407,397**	**-**	**407,397**

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits	-	5,215	-	5,215
Increase to cover step increases.				
2. Services and Supplies	-	(6,347)	-	(6,347)
Reduction in anticipated expenditures to balance budget.				
3. Transfers	-	71	-	71
Increase in charges for EHAP, EAP, CEHW				
4. Salaries and Benefits	0.5	37,087	-	37,087
Department adjustment of local cost targets allows for full year funding of a Staff Analyst II position (#6327).				
Total	0.5	36,026	-	36,026

Custodial

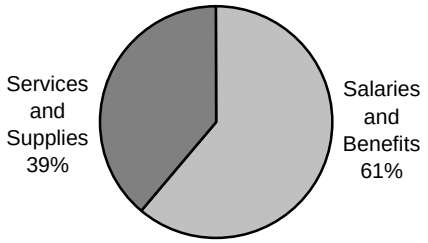
DESCRIPTION OF MAJOR SERVICES

The Custodial Division is responsible for custodial services provided to county owned and some leased facilities. Services are performed with a combination of county employees and contract custodial service providers. This division provides pest control services, window washing, carpet cleaning, air duct cleaning, and mold remediation as well as routine and emergency general custodial services. The primary goal of the Custodial Division is to provide a clean environment in county facilities for customers and employees.

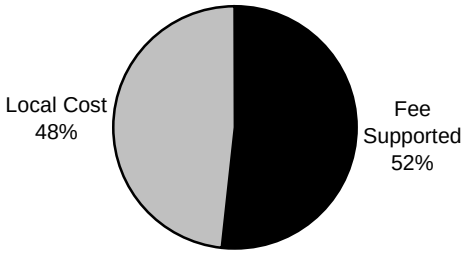
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	3,106,554	3,161,526	2,728,170	3,200,343
Departmental Revenue	1,573,048	1,706,888	1,523,299	1,657,556
Local Cost	1,533,506	1,454,638	1,204,871	1,542,787
Budgeted Staffing		47.5		43.0
Workload Indicators				
In House (sq. ft.)	1,101,943	1,304,314	1,304,314	1,304,314
Contracted (sq. ft.)	950,044	837,843	860,156	938,156

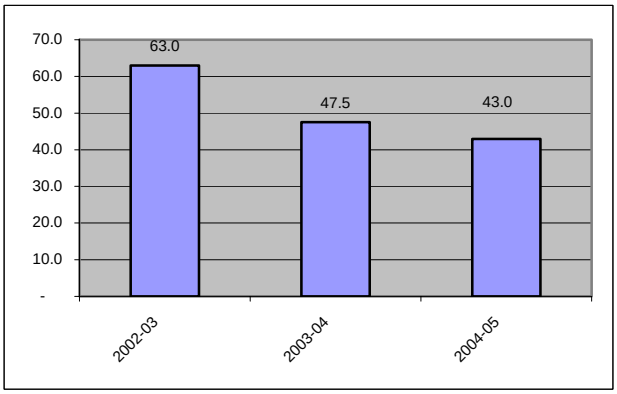
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



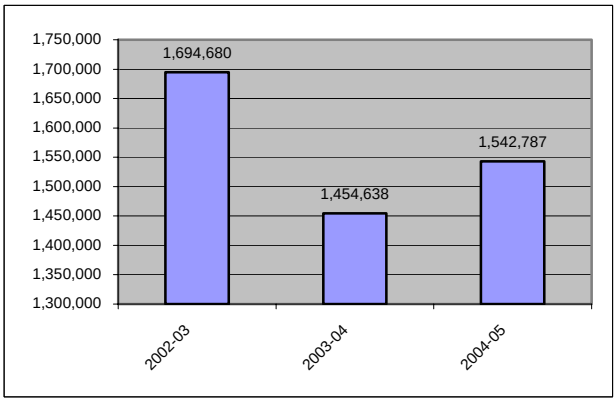
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMC
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,714,379	1,940,238	1,852,588	99,357	1,951,945
Services and Supplies	1,002,869	1,210,366	1,174,479	64,864	1,239,343
Central Computer	-	-	17,832	(17,832)	-
Transfers	10,922	10,922	10,922	(1,867)	9,055
Total Appropriation	2,728,170	3,161,526	3,055,821	144,522	3,200,343
Departmental Revenue					
Fines and Forfeitures	44	-	-	-	-
Current Services	1,523,255	1,706,888	1,706,888	(49,332)	1,657,556
Total Revenue	1,523,299	1,706,888	1,706,888	(49,332)	1,657,556
Local Cost	1,204,871	1,454,638	1,348,933	193,854	1,542,787
Budgeted Staffing		47.5	43.0	-	43.0

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**47.5**	**3,161,526**	**1,706,888**	**1,454,638**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	153,834	-	153,834
Internal Service Fund Adjustments	-	30,241	-	30,241
Prop 172	-	-	-	-
Other Required Adjustments	-	45,600	-	45,600
Subtotal	**-**	**229,675**	**-**	**229,675**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	(3.0)	(202,448)	-	(202,448)
Mid-Year Board Items	-	-	-	-
Subtotal	**(3.0)**	**(202,448)**	**-**	**(202,448)**
Impacts Due to State Budget Cuts	**(1.5)**	**(132,932)**	**-**	**(132,932)**
TOTAL BOARD APPROVED BASE BUDGET	**43.0**	**3,055,821**	**1,706,888**	**1,348,933**
Board Approved Changes to Base Budget	**-**	**144,522**	**(49,332)**	**193,854**
TOTAL 2004-05 FINAL BUDGET	**43.0**	**3,200,343**	**1,657,556**	**1,542,787**

DEPARTMENT: **Facilities Management**
FUND: **General**
BUDGET UNIT: **AAA FMD FMC**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Workers Comp - Exp Mod	-	70,731	-	70,731
	Increase in charges to Workers Compensation - Exp Mod Charges				
2.	Salaries and Benefits	-	28,626	-	28,626
	Additional costs for step increases as well as budgeting for administrative leave cash out.				
3.	Contract Custodial Services	-	(472)	-	(472)
	Increase in contract Custodial service costs.				
4.	Central Computer Charges	-	(17,832)	-	(17,832)
	Decrease in central computer charges per budget instructions.				
5.	Transfers	-	(1,867)	-	(1,867)
	Decrease in charges for EHAP, EAP, CEHW				
6.	Revenue	-	-	(49,332)	49,332
	Decrease is a result of a reduction in services.				
7.	Services and Supplies	-	65,336	-	65,336
	Department adjustment of local cost targets allows for additional purchase of cleaning and paper products.				
	Total	-	144,522	(49,332)	193,854

Grounds

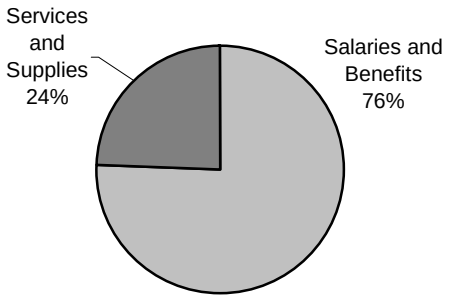
DESCRIPTION OF MAJOR SERVICES

The Grounds Division is responsible for the grounds maintenance services provided to county owned and some leased facilities. Services are performed with a combination of county employees and private contractors. This division provides landscaping design and maintenance services, as well as tree trimming, parking lot sweeping, snow removal, fountain maintenance and indoor-plant care. The primary goal of the Grounds Division is to provide well-maintained exterior building areas for customers and employees.

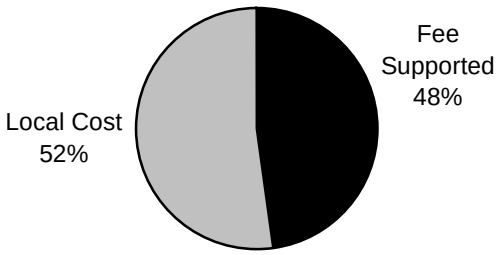
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,439,226	1,456,154	1,310,417	1,283,962
Departmental Revenue	906,693	639,000	617,302	614,736
Local Cost	532,533	817,154	693,115	669,226
Budgeted Staffing		23.7		20.0
Workload Indicators				
Acres Maintained	720	720	720	725

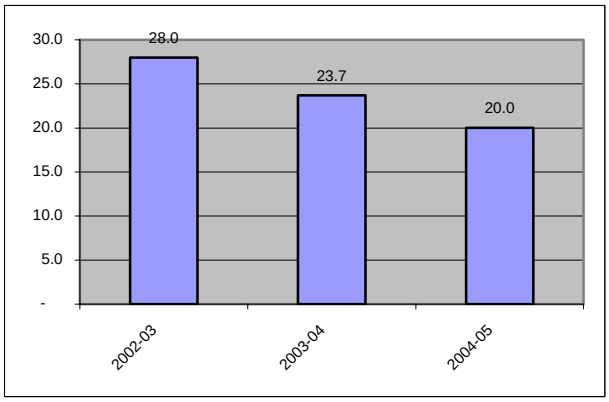
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



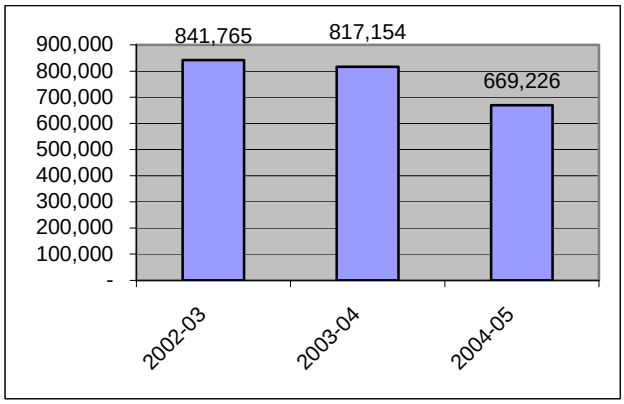
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMG
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	905,825	1,050,034	956,573	10,182	966,755
Services and Supplies	397,707	400,371	394,846	(83,112)	311,734
Central Computer	2,030	894	894	62	956
Transfers	4,855	4,855	4,855	(338)	4,517
Total Appropriation	1,310,417	1,456,154	1,357,168	(73,206)	1,283,962
Departmental Revenue					
Current Services	617,302	639,000	639,000	(24,264)	614,736
Total Revenue	617,302	639,000	639,000	(24,264)	614,736
Local Cost	693,115	817,154	718,168	(48,942)	669,226
Budgeted Staffing		23.7	20.0	-	20.0

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**23.7**	**1,456,154**	**639,000**	**817,154**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	87,005	-	87,005
Internal Service Fund Adjustments	-	3,466	-	3,466
Prop 172	-	-	-	-
Other Required Adjustments	-	18,000	-	18,000
Subtotal	**-**	**108,471**	**-**	**108,471**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	(2.7)	(135,832)	-	(135,832)
Mid-Year Board Items	-	-	-	-
Subtotal	**(2.7)**	**(135,832)**	**-**	**(135,832)**
Impacts Due to State Budget Cuts	**(1.0)**	**(71,625)**	**-**	**(71,625)**
TOTAL BOARD APPROVED BASE BUDGET	**20.0**	**1,357,168**	**639,000**	**718,168**
Board Approved Changes to Base Budget	**-**	**(73,206)**	**(24,264)**	**(48,942)**
TOTAL 2004-05 FINAL BUDGET	**20.0**	**1,283,962**	**614,736**	**669,226**

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMG

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits	-	10,182	-	10,182
Additional costs for step increases as well as budgeting for administrative leave cash out.				
2. Contract Grounds Services	-	(83,112)	-	(83,112)
Budget reduced in contract grounds services to reflect actual contracts and purchase orders currently in place.				
3. Central Computer	-	62	-	62
Increase in central computer charges per budget instructions.				
4. Transfers	-	(338)	-	(338)
Decrease in charges for EHAP, EAP, CEHW				
5. Revenue	-	-	(24,264)	24,264
Adjusted to more accurately reflect antcipated revenue in 2004-05.				
Total	-	(73,206)	(24,264)	(48,942)

Home Repair

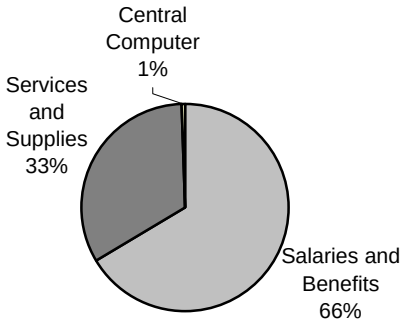
DESCRIPTION OF MAJOR SERVICES

The Home Repair Program is a federally funded program that is administered by Facilities Management. Through the program, minor repairs are performed for eligible candidates as determined by Economic and Community Development Department (ECD). ECD reimburses the costs incurred by the program with federal funds.

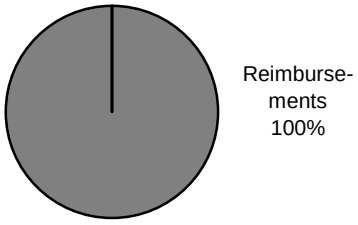
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	59,217	-	1,593	-
Local Cost	59,217	-	1,593	-
Budgeted Staffing		12.0		10.0
Workload Indicators				
Jobs Completed	309	341	296	284

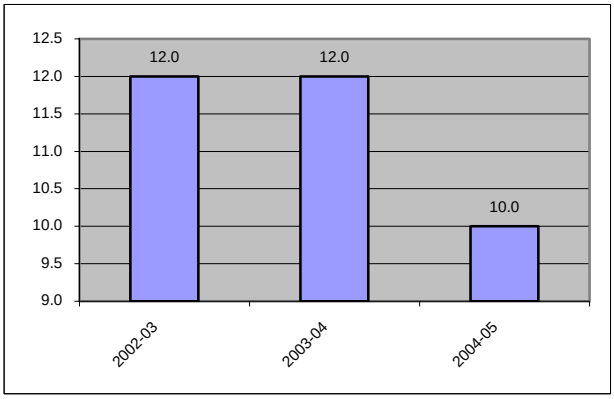
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMH
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	550,746	619,163	670,285	(97,692)	572,593
Services and Supplies	230,700	242,879	244,351	39,419	283,770
Central Computer	-	-	-	5,471	5,471
Transfers	2,080	2,080	2,080	208	2,288
Total Exp Authority	783,526	864,122	916,716	(52,594)	864,122
Reimbursements	(781,933)	(864,122)	(916,716)	52,594	(864,122)
Total Appropriation	1,593	-	-	-	-
Local Cost	1,593	-	-	-	-
Budgeted Staffing		12.0	12.0	(2.0)	10.0

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMH

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**12.0**	**-**	**-**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**12.0**	**-**	**-**	**-**
Board Approved Changes to Base Budget	**(2.0)**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**10.0**	**-**	**-**	**-**

DEPARTMENT: **Facilities Management**
FUND: **General**
BUDGET UNIT: **AAA FMD FMH**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Delete 2.0 Housing Repair Worker III positions	(2.0)	(97,692)	-	(97,692)
	Deletion of these two vacant positions are necessary since ECD did not increase funding. Current funding levels were required to cover MOU and operational costs.				
2.	Services and Supplies	-	39,419	-	39,419
	This increase is mainly due to a $39,077 increase in COWCAP charges.				
3.	Central Computer	-	5,471	-	5,471
	Central computer charges as indicated in budget package.				
4.	Transfers	-	208	-	208
	Increase in charges for EHAP, EAP, CEHW				
5.	Reimbursements	-	52,594	-	52,594
	There is no increase in funding from ECD. Budget adjustments to cover MOU and operational cost.				
	Total	(2.0)	-	-	-

Maintenance

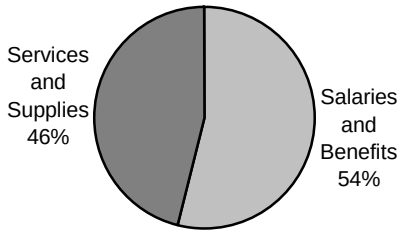
DESCRIPTION OF MAJOR SERVICES

The Maintenance Division is responsible for maintaining county owned and some leased facilities. Services are performed with a combination of county employees and contractors. This division operates boiler plants, performs routine infrastructure maintenance, oversees fiscal aspect of security services, manages the minor remodel and maintenance portion of the county capital improvement program, and responds to emergency building issues 24 hours per day, 7 days per week. The primary goal of the Maintenance Division is to provide safe and well-maintained facilities for customers and employees.

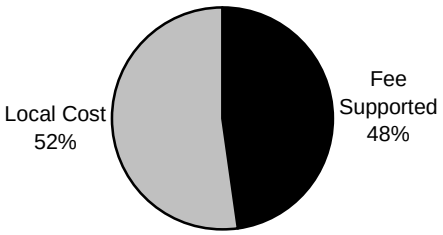
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	7,066,665	7,107,828	6,781,774	6,921,299
Departmental Revenue	3,370,525	3,300,000	3,081,881	3,300,000
Local Cost	3,696,140	3,807,828	3,699,893	3,621,299
Budgeted Staffing		56.0		55.7
Workload Indicators				
Square Feet Maintained	4,285,000	4,285,000	4,311,000	4,425,000
Maintenance Trouble Calls	10,645	10,500	9,500	11,000
Maintenance Requisitions	815	800	750	700

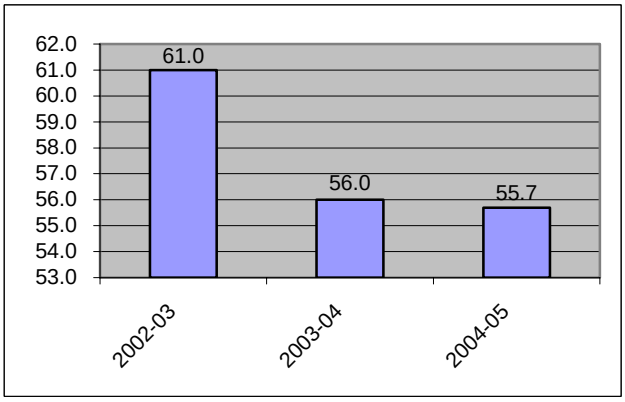
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



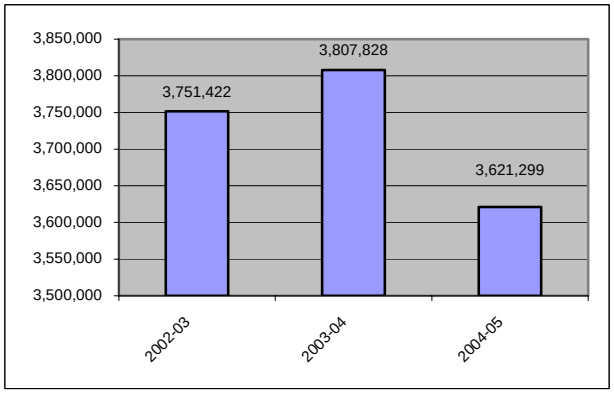
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMM
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,406,716	3,450,598	3,588,363	118,008	3,706,371
Services and Supplies	3,349,817	3,625,353	3,431,032	(245,612)	3,185,420
Central Computer	19,165	20,301	5,471	12,361	17,832
Transfers	10,576	11,576	11,576	100	11,676
Total Appropriation	6,781,774	7,107,828	7,036,442	(115,143)	6,921,299
Departmental Revenue					
Fines and Forfeitures	2,784	-	-	-	-
State, Fed or Gov't Aid	13,894	-	-	-	-
Current Services	3,065,203	3,300,000	3,300,000	-	3,300,000
Total Revenue	3,081,881	3,300,000	3,300,000	-	3,300,000
Local Cost	3,699,893	3,807,828	3,736,442	(115,143)	3,621,299
Budgeted Staffing		56.0	54.0	1.7	55.7

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**56.0**	**7,107,828**	**3,300,000**	**3,807,828**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	277,182	-	277,182
Internal Service Fund Adjustments	-	6,945	-	6,945
Prop 172	-	-	-	-
Other Required Adjustments	2.0	121,584	-	121,584
Subtotal	**2.0**	**405,711**	**-**	**405,711**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(104,500)	-	(104,500)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(104,500)**	**-**	**(104,500)**
Impacts Due to State Budget Cuts	**(4.0)**	**(372,597)**	**-**	**(372,597)**
TOTAL BASE BUDGET	**54.0**	**7,036,442**	**3,300,000**	**3,736,442**
Department Recommended Funded Adjustments	**1.7**	**(115,143)**	**-**	**(115,143)**
TOTAL 2004-05 PROPOSED BUDGET	**55.7**	**6,921,299**	**3,300,000**	**3,621,299**

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	0.7	52,213	-	52,213
	Additional costs for step increases, administrative leave cash out, and .7 FTE for overtime pay for Building Plant Operator I's.				
**	**Final Budget Adjustment-Policy item to restore 1.0 position.**	**1.0**	**65,795**		**65,795**
	Restoration consists of a 1.0 General Maintenance Mechanic that will abate previous positions assigned to the West Valley and High Desert Detention Centers. This position will aid in maintaining service levels at other county facilities.				
2.	Services and Supplies	-	(245,612)	-	(245,612)
	Reduction in building maintenance costs due primarily to projected savings of the new elevator service contracts.				
3.	Central Computer	-	12,361	-	12,361
	Increase in central computer charges per budget instructions.				
4.	Transfers	-	100	-	100
	Increase in charges for EHAP, EAP, CEHW				
	Total	1.7	(115,143)	-	(115,143)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Utilities

DESCRIPTION OF MAJOR SERVICES

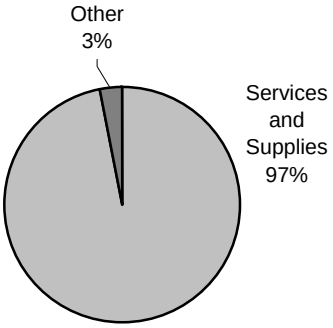
The San Bernardino County Utilities budget funds the cost of natural gas and liquid propane gas, electricity, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county owned and some leased facilities.

There is no staffing associated with this budget unit.

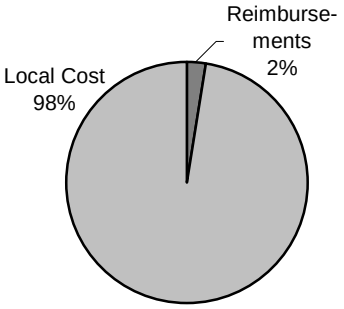
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	15,990,429	15,730,303	13,477,393	15,647,049
Departmental Revenue	-	-	(103,563)	-
Local Cost	15,990,429	15,730,303	13,580,956	15,647,049
Workload Indicators				
Electric	11,134,047	11,691,100	9,398,078	10,500,000
Gas	746,930	820,200	878,383	900,000
Water	1,469,687	1,515,884	1,565,596	1,600,000
Sewer	752,645	795,520	459,376	475,000
Disposal	887,670	899,700	930,731	950,000

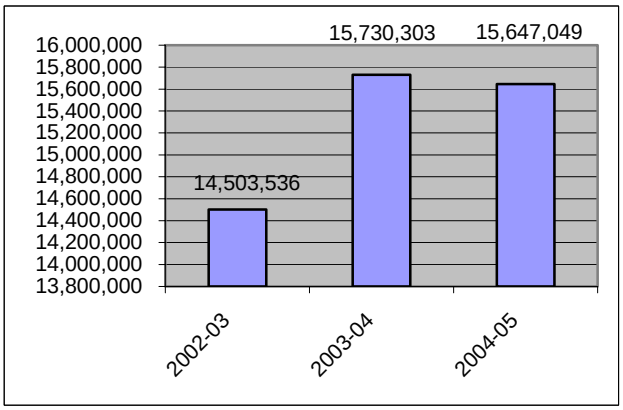
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA UTL
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	13,308,216	15,726,351	16,333,475	(776,426)	15,557,049
Transfers	470,000	470,000	470,000	-	470,000
Contingencies	-	-	-	-	-
Total Exp Authority	13,778,216	16,196,351	16,803,475	(776,426)	16,027,049
Reimbursements	(300,823)	(466,048)	(476,928)	96,928	(380,000)
Total Appropriation	13,477,393	15,730,303	16,326,547	(679,498)	15,647,049
Departmental Revenue					
Current Services	(103,699)	-	-	-	-
Other Revenue	136	-	-	-	-
Total Revenue	(103,563)	-	-	-	-
Local Cost	13,580,956	15,730,303	16,326,547	(679,498)	15,647,049

DEPARTMENT: Facilities Management
FUND: Utilities
BUDGET UNIT: AAA UTL

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	15,730,303	-	15,730,303
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	596,244	-	596,244
Subtotal	-	596,244	-	596,244
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	16,326,547	-	16,326,547
Board Approved Changes to Base Budget	-	(679,498)	-	(679,498)
TOTAL 2004-05 FINAL BUDGET	-	15,647,049	-	15,647,049

DEPARTMENT: Facilities Management
FUND: Utilities
BUDGET UNIT: AAA UTL

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

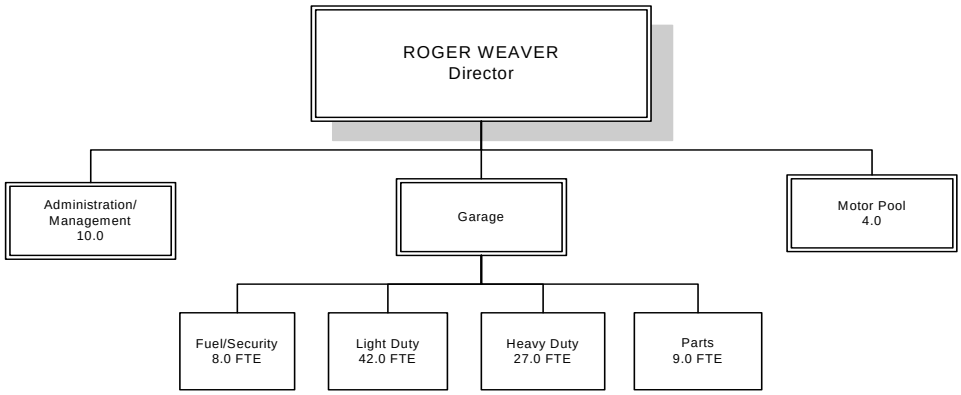
Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Reduction in Utility Costs.	-	(679,498)	-	(679,498)
Anticipated savings of $776,426 due to a 9% decrease in Edison rates; a more accurate reflection of costs within a 12 month period (July-June); a budget analysis conducted by MCG Consulting; and other savings projected for 2003-04. This savings is offset by a reduction in reimbursements of $96,928 from County Schools and contingencies of $679,498.				
Total	-	(679,498)	-	(679,498)

FLEET MANAGEMENT
Roger Weaver

MISSION STATEMENT

The mission of the Fleet Management Department is to provide vehicles, equipment, and services to the officials and employees of the county so that they can provide the services that promote the health, safety, well being, and quality of life of the residents of the county.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05			
	Operating Exp	Revenue	Revenue Over/ (Under) Exp	Staffing
Garage	9,953,923	10,520,000	566,077	97.0
Motor Pool	8,519,141	10,265,000	1,745,859	4.0
TOTAL	18,473,064	20,785,000	2,311,936	101.0

Garage

DESCRIPTION OF MAJOR SERVICES

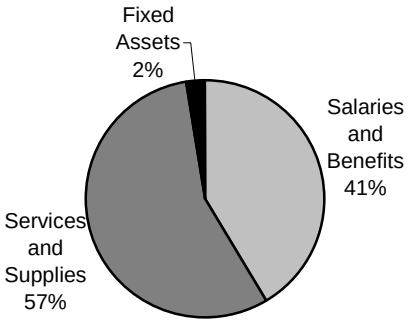
Fleet Management's Garage Division provides fuel, maintenance, repair, fabrication, and emergency field services for the county's fleet of vehicles and heavy equipment. This includes the warehousing of automotive parts and related road materials to support fleet operations.

The Garage budget unit is an internal service fund (ISF). All operational costs of the Garage Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to be used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

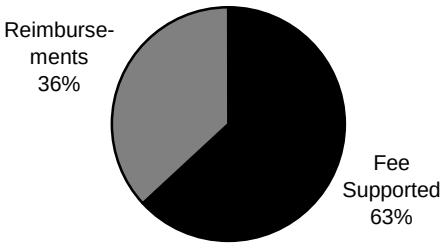
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	13,530,275	7,343,777	8,891,403	9,953,923
Departmental Revenue	13,269,231	8,191,300	8,968,736	10,520,000
Revenue Over/(Under) Expense	(261,044)	847,523	77,333	566,077
Budgeted Staffing		94.0		97.0
Fixed Assets	22,790	170,000	-	371,800
Unrestricted Net Assets Available at Year End	36,637		587,805	
Workload Indicators				
Number of work orders	16,245	17,000	18,059	18,000
Number of billable shop hours	67,656	71,000	77,995	80,000
Warehouse sales $	1,072,776	1,000,000	1,070,205	-
Parts sales $	2,196,707	3,000,000	2,419,115	3,000,000
Fuel gallons dispensed	2,988,433	2,900,000	3,010,954	3,000,000

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

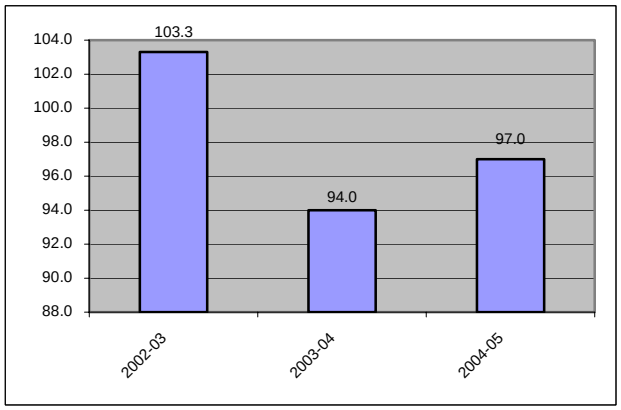


2004-05 BREAKDOWN BY FINANCING SOURCE

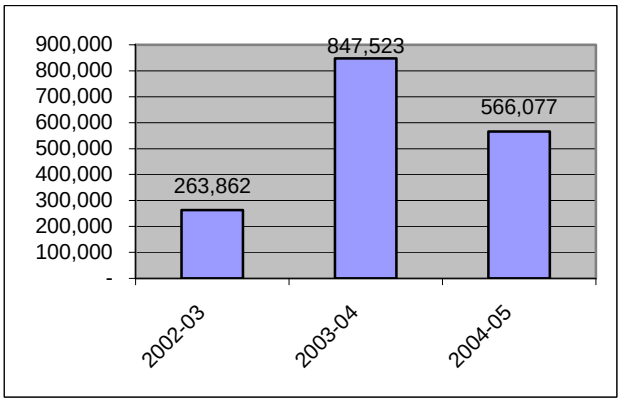


NOTE: This budget is expected to increase unrestricted net assets by $194,277.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Fleet Management
FUND: Garage

BUDGET UNIT: ICB VHS
FUNCTION: General
ACTIVITY: Central garage

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	5,523,457	5,861,042	6,482,179	(21,841)	6,460,338
Services and Supplies	8,005,227	6,007,286	6,012,301	2,771,672	8,783,973
Central Computer	27,926	34,836	36,434	-	36,434
Transfers	620,978	331,210	331,210	235,312	566,522
Total Exp Authority	14,177,588	12,234,374	12,862,124	2,985,143	15,847,267
Reimbursements	(5,536,185)	(5,140,597)	(5,140,597)	(1,002,747)	(6,143,344)
Total Appropriation	8,641,403	7,093,777	7,721,527	1,982,396	9,703,923
Depreciation	250,000	250,000	250,000	-	250,000
Total Requirements	8,891,403	7,343,777	7,971,527	1,982,396	9,953,923
Departmental Revenue					
Use of Money and Prop	14,716	20,000	20,000	-	20,000
Current Services	8,935,024	8,171,300	8,925,369	1,574,631	10,500,000
Total Revenue	8,968,736	8,191,300	8,945,369	1,574,631	10,520,000
Revenue Over/(Under) Exp	77,333	847,523	973,842	(407,765)	566,077
Budgeted Staffing		94.0	98.0	(1.0)	97.0
Fixed Assets					
Improvement to Structures	-	20,000	20,000	191,800	211,800
Equipment	-	150,000	150,000	10,000	160,000
Total Fixed Assets	-	170,000	170,000	201,800	371,800

In 2004-05, services and supplies are increased due mainly to rising fuel costs. Revenues are expected to increase due to an increase in budgeted staff performing billable functions and the implementation of revised rates as approved by the Board on March 2, 2004.

DEPARTMENT: Fleet Management
FUND: Garage
BUDGET UNIT: ICB VHS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**94.0**	**7,343,777**	**8,191,300**	**847,523**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	375,456	375,456	-
Internal Service Fund Adjustments	-	6,613	6,613	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**382,069**	**382,069**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	4.0	245,681	372,000	126,319
Subtotal	**4.0**	**245,681**	**372,000**	**126,319**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BASE BUDGET	**98.0**	**7,971,527**	**8,945,369**	**973,842**
Department Recommended Funded Adjustments	**(1.0)**	**1,982,396**	**1,574,631**	**(407,765)**
TOTAL 2004-05 FINAL BUDGET	**97.0**	**9,953,923**	**10,520,000**	**566,077**

2003-04 FINAL FIXED ASSETS	**170,000**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**201,800**
TOTAL 2004-05 FIXED ASSETS BUDGET	**371,800**

DEPARTMENT: Fleet Management
FUND: Garage
BUDGET UNIT: ICB VHS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Increased demand for services	2.0	105,996	168,000	62,004
	Add 1.0 Motor Fleet Mechanic II to perform lead worker responsibilities for the night shift in the Auto Shop. Add 1.0 Motor Pool Assistant to perform non-billable shop functions at the Apple Valley Service Center, which are currently performed by higher cost technical staff. The addition of these positions will increase productivity and customer service.				
2	Delete administrative position	(1.0)	(42,605)	-	42,605
	Delete 1.0 Fiscal Clerk I due to efficiencies in the department's business office.				
3.	Delete central warehouse functions	(2.0)	(106,196)	(29,140)	77,056
	Delete 2.0 Storekeeper due to the elimination of the central warehouse function as part of the Fleet Management budget. Certain supplies and equipment used by the department are now all accounted for in its Parts Shop cost center (80% of the warehouse function), some supplies are no longer stocked, and supplies carried for Trans/Flood are now stocked and issued through Central Stores. Salaries and benefits are decreased by $85,232; services and supplies are decreased by $20,964; and revenues are decreased by $29,140.				
4.	Increased demand for fuel and parts	-	2,025,201	1,719,771	(305,430)
	Services and supplies are increased due to rising fuel costs and a higher demand for automotive parts. The demand for parts has risen due to delays in the purchase of new vehicles in 2002-03 because of the fixed asset freeze in effect at the time. As a result, the 2003-04 vehicles were not purchased at the beginning of the fiscal year. Services and supplies are increased by $2,792,636; transfers are increased by $235,312; reimbursements are increased by $1,002,747; and revenues are increased by $1,719,771.				
5.	Decreased revenues	-	-	(284,000)	(284,000)
	The 2003-04 Garage rates approved by the Board on March 4, 2003 were predicated on accumulating two months of working capital in five years and equated to approximately $850,000 the first year and $400,000 per year thereafter (at June 30, 2003, the department's unrestricted net assets were $36,637). The 2004-05 Garage rates approved by the Board on March 2, 2004 were predicated on accumulating the working capital over a total six year period. The contribution in 2004-05 is expected to be $566,000.				
	Total	(1.0)	1,982,396	1,574,631	(407,765)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	CIP Projects	191,800
	Approved CIP requests for lease of the Victor Valley Service Center; removal of underground tanks and installation of aboveground fuel tanks in Barstow; and replacement of the air handler for building no. 1 at the Lena Road service center.	
2.	Equipment needed	10,000
	Two tire machines at $5,000 each for the auto shop.	
	Total	201,800

Motor Pool

DESCRIPTION OF MAJOR SERVICES

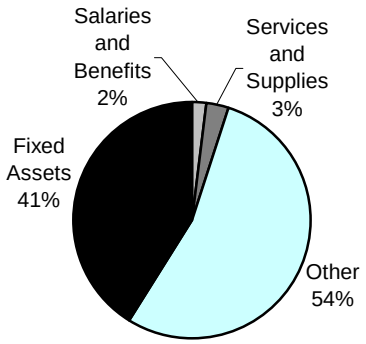
Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,800 automobiles, vans, pick up trucks and various specialty vehicles assigned to county departments. Motor Pool provides for replacement, fuel, maintenance, insurance, overhead, and other operational costs of fleet vehicles.

The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to be used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

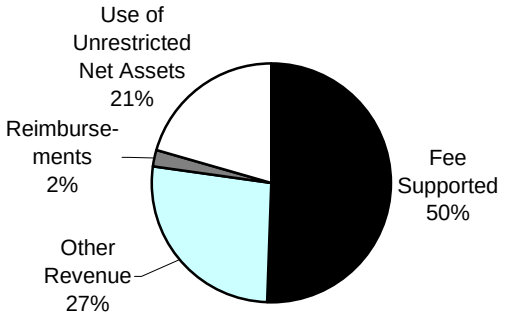
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	7,157,761	8,415,009	8,327,704	8,519,141
Departmental Revenue	11,484,082	11,265,463	10,940,288	10,265,000
Revenue Over/(Under) Expense	4,326,321	2,850,454	2,612,584	1,745,859
Budgeted Staffing		4.0		4.0
Fixed Assets	4,672,735	4,200,000	3,663,990	4,484,000
Unrestricted Net Assets Available at Year End	11,133,824		8,802,113	
Workload Indicators				
Vehicles owned by the Motor Pool	1,266	1,253	1,237	1,285
Vehicles owned by other departments	597	597	563	552
Total miles driven by Motor Pool vehicles	20,281,125	19,000,000	18,455,909	17,000,000

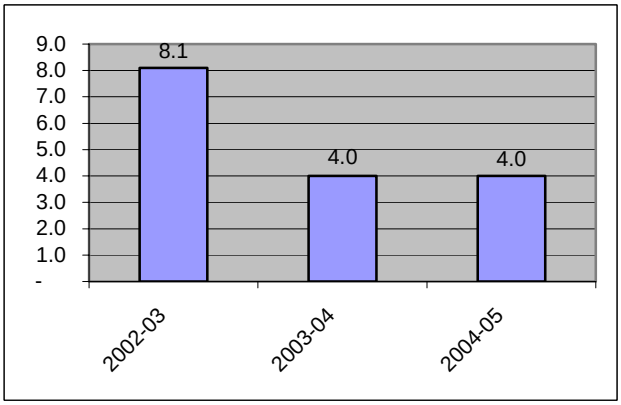
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



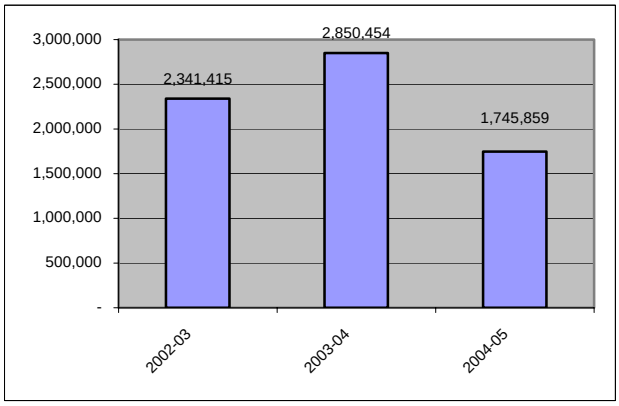
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Fleet Management
FUND: Motor Pool

BUDGET UNIT: IBA VHS
FUNCTION: General
ACTIVITY: Central motor pool

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	191,481	197,598	211,530	-	211,530
Services and Supplies	249,154	745,271	320,170	12,236	332,406
Central Computer	1,871	2,440	2,679	-	2,679
Transfers	5,581,409	5,143,302	5,143,302	701,446	5,844,748
Total Exp Authority	6,023,915	6,088,611	5,677,681	713,682	6,391,363
Reimbursements	(322,609)	(300,000)	(300,000)	27,778	(272,222)
Total Appropriation	5,701,306	5,788,611	5,377,681	741,460	6,119,141
Depreciation	2,626,398	2,626,398	2,626,398	(226,398)	2,400,000
Total Requirements	8,327,704	8,415,009	8,004,079	515,062	8,519,141
Departmental Revenue					
Use of Money and Prop	202,924	165,000	165,000	35,000	200,000
Current Services	7,889,617	8,299,065	7,888,135	(1,173,135)	6,715,000
Other Revenue	2,327,753	2,626,398	2,626,398	373,602	3,000,000
Other Financing Sources	519,994	175,000	175,000	175,000	350,000
Total Revenue	10,940,288	11,265,463	10,854,533	(589,533)	10,265,000
Revenue Over/(Under) Exp	2,612,584	2,850,454	2,850,454	(1,104,595)	1,745,859
Budgeted Staffing		4.0	4.0	-	4.0
Fixed Assets					
Improvement to Structures	-	-	-	284,000	284,000
Equipment	8,297	-	-	-	-
Vehicles	3,655,693	4,200,000	4,200,000	-	4,200,000
Total Fixed Assets	3,663,990	4,200,000	4,200,000	284,000	4,484,000

In 2004-05, services and supplies are decreased due mainly to decreased costs for comprehensive auto liability insurance. Transfers are increased due to rising fuel costs and increased Garage (ICB VHS) labor rates. Revenues are decreased to reflect the reduction of motor pool fixed rates. Those rates, approved by the Board on March 2, 2004, were lowered due mainly to the reduced insurance costs, which are included as part of the fixed rate charged to customers.

DEPARTMENT: Fleet Management
FUND: Motor Pool
BUDGET UNIT: IBA VHS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**4.0**	**8,415,009**	**11,265,463**	**2,850,454**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	13,932	13,932	-
Internal Service Fund Adjustments	-	(424,862)	(424,862)	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**(410,930)**	**(410,930)**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BASE BUDGET	**4.0**	**8,004,079**	**10,854,533**	**2,850,454**
Department Recommended Funded Adjustments	**-**	**515,062**	**(589,533)**	**(1,104,595)**
TOTAL 2004-05 FINAL BUDGET	**4.0**	**8,519,141**	**10,265,000**	**1,745,859**

2003-04 FINAL FIXED ASSETS	**4,200,000**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**284,000**
TOTAL 2004-05 FIXED ASSETS BUDGET	**4,484,000**

DEPARTMENT: Fleet Management
FUND: Motor Pool
BUDGET UNIT: IBA VHS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and supplies	-	12,236	-	(12,236)
	Adjustments due mainly to increased COWCAP charges.				
2.	Depreciation	-	(226,398)	-	226,398
	Reduced depreciation charges due to a reduction in the size of the fleet.				
3.	Rate adjustments	-	729,224	(794,533)	(1,523,757)
	Fleet Management Department rate adjustments were approved by the Board on March 2, 2004. Transfers to the Garage (ICB VHS) increase due mainly to rising fuel costs and increased Garage labor rates. Reimbursements and revenues decrease due mainly to reductions in the Motor Pool fixed rates, which were reduced because of lower insurance and direct labor costs.				
4.	Other revenue adjustments	-	-	205,000	205,000
	Increases primarily due to the sale of a greater number of surplus vehicles.				
	Total	-	515,062	(589,533)	(1,104,595)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

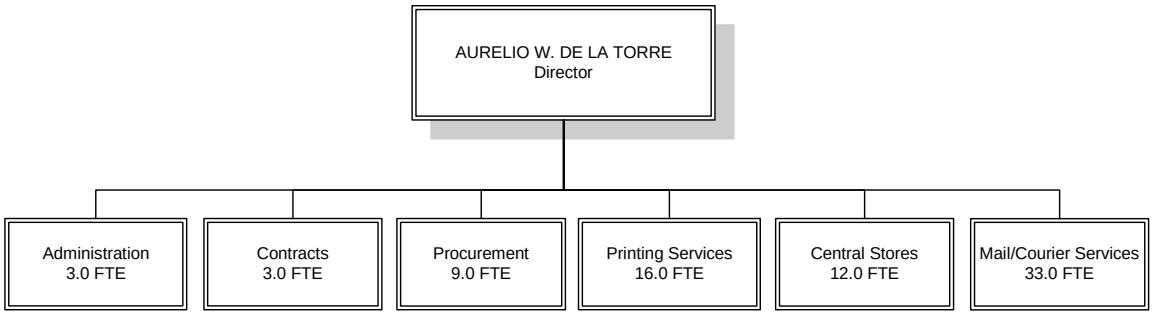
	Brief Description of Change	Appropriation
1.	Building 1 remodel	284,000
	Per CIP Request No. 03-30, which was approved on October 3, 2003.	
	Total	284,000

PURCHASING
Aurelio W. De La Torre

MISSION STATEMENT

Purchasing supports San Bernardino County by seeking the best value for each dollar expended by processing public procurement in an open and competitive environment. In addition, the department provides in-house services such as printing, full service supply ordering and comprehensive mail services through three internal service programs (Printing Services, Central Stores, and Mail Courier Services).

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
Purchasing	1,073,018	35,000	1,038,018		16.0
Central Stores	7,271,067	7,444,140		173,073	12.0
Mail/Courier Services	7,478,661	7,648,362		169,701	33.0
Printing Services	2,352,272	2,422,958		70,686	16.0
TOTAL	18,175,018	17,550,460	1,038,018	413,460	77.0

Purchasing

DESCRIPTION OF MAJOR SERVICES

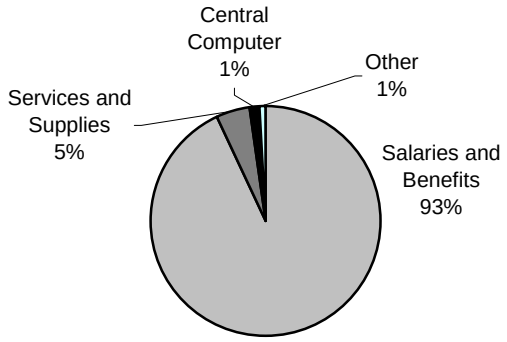
The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by county departments and Board-Governed Districts. In addition, it is responsible for the management of three Internal Service Fund Divisions (Central Stores, Mail/Courier Services and Printing Services). It also manages and arranges for the sale of county surplus property.

The Purchasing Department strives to provide service to all county departments, special districts and other government entities with sources for quality products with reasonable prices and timely deliveries. All willing vendors will be given the opportunity to provide pricing on their products and services in a fair, open, and competitive environment. Purchasing accomplishes this mission by treating each department, employee, and vendor with respect, integrity, and understanding. By extending this treatment to all, Purchasing fulfills the purchasing obligation of San Bernardino County.

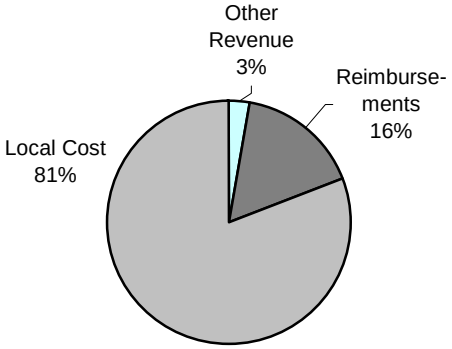
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,087,823	1,112,209	1,022,018	1,073,018
Departmental Revenue	5,067	10,000	36,568	35,000
Local Cost	1,082,756	1,102,209	985,450	1,038,018
Budgeted Staffing		18.0		16.0
Workload Indicators				
Purchase Orders	1,766	1,725	1,571	1,300
Request For Payment	67,851	68,000	61,869	53,000
Requisitions	2,584	2,450	2,983	3,200
Blanket Purchase Orders	1,901	2,050	1,876	2,500
Request For Proposals	257	275	261	300

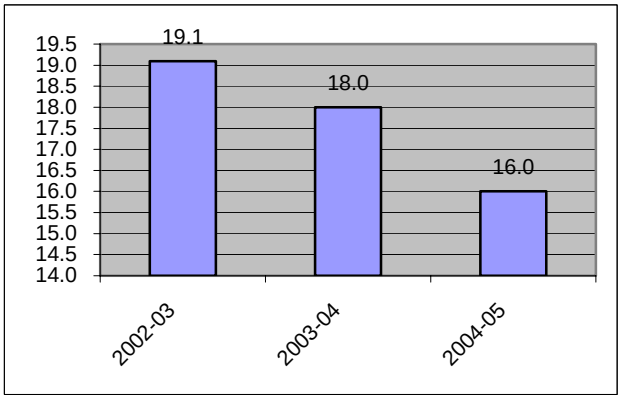
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



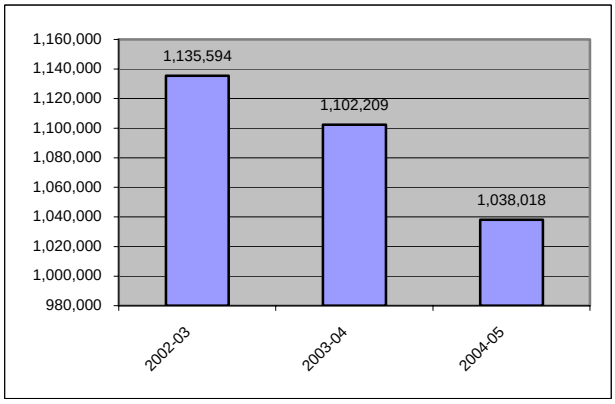
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: General

BUDGET UNIT: AAA PUR
FUNCTION: General
ACTIVITY: Finance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,184,267	1,187,632	1,160,713	34,621	1,195,334
Services and Supplies	22,300	92,525	96,149	(34,741)	61,408
Central Computer	13,420	13,420	16,683	-	16,683
Other Charges	997	997	997	(269)	728
L/P Equipment	5,783	5,783	5,783	269	6,052
Transfers	3,312	3,312	3,312	120	3,432
Total Exp Authority	1,230,079	1,303,669	1,283,637	-	1,283,637
Reimbursements	(208,061)	(191,460)	(235,619)	25,000	(210,619)
Total Appropriation	1,022,018	1,112,209	1,048,018	25,000	1,073,018
Departmental Revenue					
State, Fed or Gov't Aid	8,043	-	-	-	-
Other Revenue	28,500	10,000	10,000	25,000	35,000
Other Financing Sources	25	-	-	-	-
Total Revenue	36,568	10,000	10,000	25,000	35,000
Local Cost	985,450	1,102,209	1,038,018	-	1,038,018
Budgeted Staffing		18.0	16.0	-	16.0

DEPARTMENT: Purchasing
FUND: General
BUDGET UNIT: AAA PUR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**18.0**	**1,112,209**	**10,000**	**1,102,209**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	75,078	-	75,078
Internal Service Fund Adjustments	-	6,887	-	6,887
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**81,965**	**-**	**81,965**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(44,159)	-	(44,159)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**(44,159)**	**-**	**(44,159)**
Impacts Due to State Budget Cuts	**(2.0)**	**(101,997)**	**-**	**(101,997)**
TOTAL BOARD APPROVED BASE BUDGET	**16.0**	**1,048,018**	**10,000**	**1,038,018**
Board Approved Changes to Base Budget	**-**	**25,000**	**25,000**	**-**
TOTAL 2004-05 FINAL BUDGET	**16.0**	**1,073,018**	**35,000**	**1,038,018**

DEPARTMENT: Purchasing
FUND: General
BUDGET UNIT: AAA PUR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary Adjustments	-	34,621	-	34,621
	Increases due to step increases and retirement costs.				
2.	Reduction in Services & Supplies	-	(34,741)	-	(34,741)
	Further reductions in the purchase of supplies necessary in order to meet reduction target increased cost in salary adjustments.				
3.	Reduction in Other Charges	-	(269)	-	(269)
	Reduction in interest payments for computer equipment.				
4.	Increase in Lease-Purchase of Equipment	-	269	-	269
	Increase in principal payments for computer equipment.				
5.	Increase in Transfers	-	120	-	120
	Increase in charges mandated per EHAP.				
6.	Decrease in Reimbursements	-	25,000	-	25,000
	Decrease in reimbursements from Human Services System for surplus equipment issued to community-based organizations.				
7.	Increase in Revenue	-	-	25,000	(25,000)
	Projected increase in public auctions.				
	Total	-	25,000	25,000	-

Central Stores

DESCRIPTION OF MAJOR SERVICES

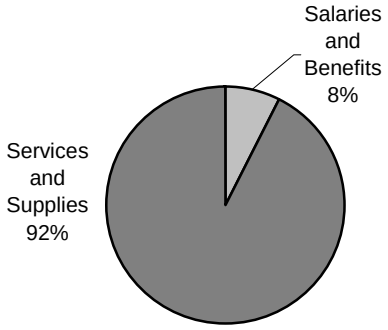
Central Stores stocks, supplies, and delivers stationery, forms, janitorial, and other high volume miscellaneous items for county departments and other local government agencies. Central Stores also maintains the surplus property pool. The Purchasing – Central Stores Division budget unit is an Internal Service Fund (ISF), and as such, all operational costs are distributed to user departments through user rates. As an ISF, unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

Central Stores' main purpose is to provide office supplies at the lowest cost to all county departments as well as delivering such supplies in a timely manner. It is also the purpose of this division to accurately inventory and fairly distribute surplus property to interested county departments, community-based organizations, and the general public.

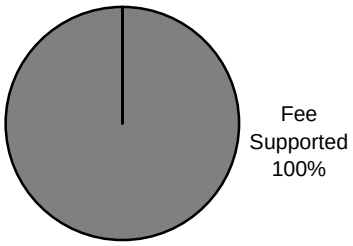
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	8,605,651	8,274,549	8,013,104	7,271,067
Departmental Revenue	8,549,982	8,478,314	7,703,050	7,444,140
Revenue Over/(Under) Expense	(55,669)	203,765	(310,054)	173,073
Budgeted Staffing		14.0		12.0
Fixed Assets	23,174	35,000	-	-
Unrestricted Net Assets Available at Year End	200,663		300,128	
Workload Indicators				
Work Orders	34,360	34,000	31,269	30,600
Whse/stores sales ($)	8,520,316	8,250,000	7,810,013	7,400,000

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

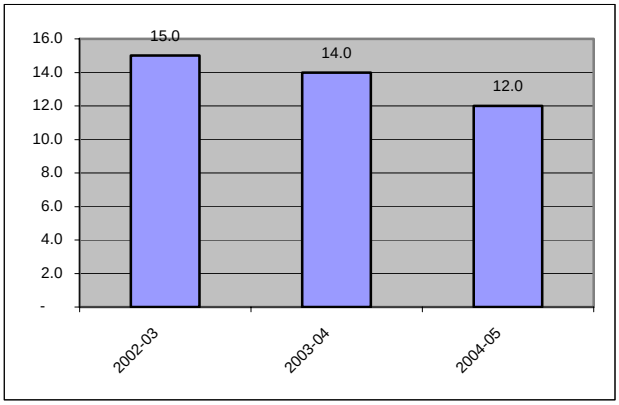


2004-05 BREAKDOWN BY FINANCING SOURCE

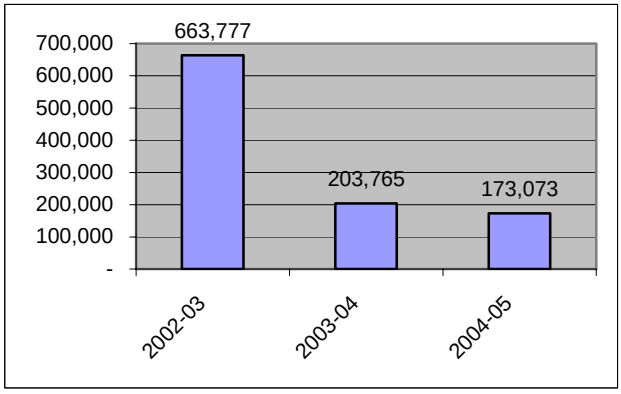


This budget is expected to increase unrestricted net assets by $173,073.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: Central Stores

BUDGET UNIT: IAV PUR
FUNCTION: General
ACTIVITY: Central Stores

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	509,318	606,854	653,582	(111,884)	541,698
Services and Supplies	7,369,451	7,563,105	7,552,706	(943,220)	6,609,486
Central Computer	9,358	12,435	10,724	-	10,724
Transfers	124,977	92,155	92,155	17,004	109,159
Total Appropriation	8,013,104	8,274,549	8,309,167	(1,038,100)	7,271,067
Departmental Revenue					
Current Services	7,703,050	8,478,314	8,512,932	(1,068,792)	7,444,140
Total Revenue	7,703,050	8,478,314	8,512,932	(1,068,792)	7,444,140
Revenue Over/(Under) Exp	(310,054)	203,765	203,765	(30,692)	173,073
Budgeted Staffing		14.0	14.0	(2.0)	12.0
Fixed Assets					
Equipment	-	35,000	35,000	(35,000)	-
Total Fixed Assets	-	35,000	35,000	(35,000)	-

DEPARTMENT: Purchasing
FUND: Central Stores
BUDGET UNIT: IAV PUR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**14.0**	**8,274,549**	**8,478,314**	**203,765**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	46,728	46,728	-
Internal Service Fund Adjustments	-	(12,110)	(12,110)	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**34,618**	**34,618**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**14.0**	**8,309,167**	**8,512,932**	**203,765**
Board Approved Changes to Base Budget	**(2.0)**	**(1,038,100)**	**(1,068,792)**	**(30,692)**
TOTAL 2004-05 FINAL BUDGET	**12.0**	**7,271,067**	**7,444,140**	**173,073**

2003-04 FINAL FIXED ASSETS	**35,000**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	-
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**(35,000)**
TOTAL 2004-05 FIXED ASSETS BUDGET	**-**

DEPARTMENT: Purchasing
FUND: Central Stores
BUDGET UNIT: IAV PUR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Delete 2.0 Vacant FTE in Central Stores.	(2.0)	(111,884)	-	111,884
	Due to the 9% budget reduction to general fund departments, it is anticipated that demand for Central Stores services will decrease in 2004-05 by an estimated 10%. As a result of this decrease in services, a 1.0 Fiscal Clerk III, a 1.0 Stores Specialist, and a 1.0 Stores Supervisor I were deleted. These deletions were offset by the addition of a 1.0 Storekeeper required to continue line staff operations in lieu of the deleted supervisory positions.				
2.	Reduce Services and Supplies	-	(943,220)	-	943,220
	Reduction of $964,184 (13%) in expenses is directly related to the 10% anticipated reduction in demand for services. This reduction is offset by an additional expense of $20,964 for warehouse supplies (boots, shovels, raincoats, etc.) that will be transferred from Fleet Management effective July 1,				
3.	Increase Transfers	-	17,004	-	(17,004)
	This increase is due to the reimbursement to Purchasing for a portion of a Staff Analyst II position as a result of the September 23, 2003 Board action.				
4.	Decrease in Current Revenue	-	-	(1,068,792)	(1,068,792)
	Reduction of $1,097,932 (13%) in revenue is directly related to the 10% anticipated reduction in demand for services. This reduction is offset by additional revenue of $29,140 anticipated through the sales of warehouse supplies that will be transferred from Fleet Management effective July 1, 2004.				
	Total	(2.0)	(1,038,100)	(1,068,792)	(30,692)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Eliminate Equipment	(35,000)
	There is no anticipated expense in this category.	
	Total	(35,000)

Mail/Courier Services

DESCRIPTION OF MAJOR SERVICES

Mail/Courier Services provides interoffice, U.S Postal, and courier service to agencies, departments, and special districts within the county.

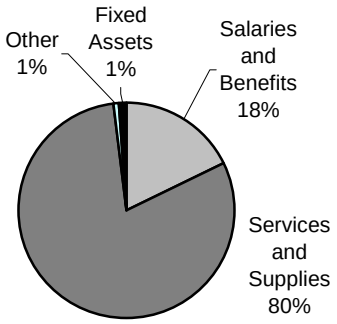
The Purchasing- Mail/Courier Services budget unit is an Internal Service Fund (ISF). As an ISF, unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

The division's main goal is to deliver each piece of mail in a timely and accurate manner to all county departments. Accomplishing this mail delivery process will ensure that quality service is provided to all its customers.

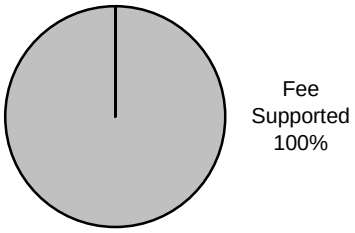
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	7,313,821	7,838,417	7,597,199	7,478,661
Departmental Revenue	7,419,258	8,067,704	8,030,748	7,648,362
Revenue Over/(Under) Expense	105,437	229,287	433,549	169,701
Budgeted Staffing		34.0		33.0
Fixed Assets	11,248	56,843	15,734	76,082
Unrestricted Net Assets Available at Year End	538,427		-	
Workload Indicators				
Inter-office mail p/up-del	154,082	153,787	144,268	142,000
Inserting/intel insert	8,219,293	8,300,000	8,202,350	6,750,000
Folding/tab-label	11,746,024	13,200,000	12,489,207	9,750,000
Bus reply/postage due	267,877	320,000	241,262	264,000
Mail pieces processed	14,427,444	14,500,000	14,624,598	12,300,000

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

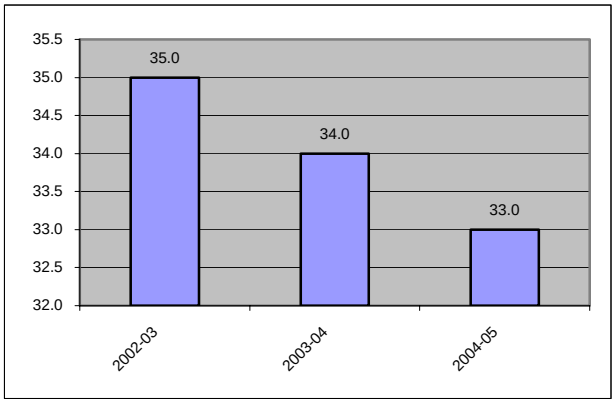


2004-05 BREAKDOWN BY FINANCING SOURCE

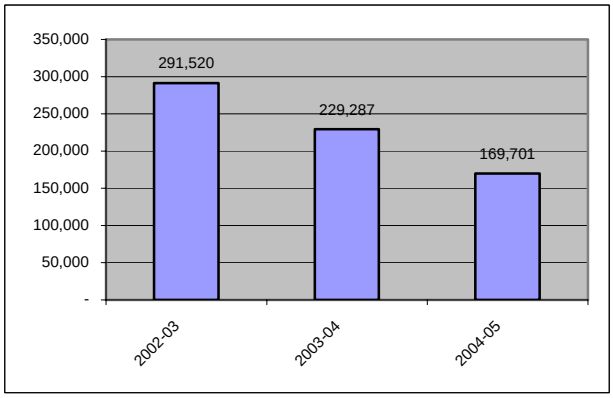


This budget is expected to increase unrestricted net assets by $169,701.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: Mail Courier Services

BUDGET UNIT: IAY PUR
FUNCTION: General
ACTIVITY: Mail & Courier Services

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,148,888	1,257,763	1,342,108	(12,090)	1,330,018
Services and Supplies	6,396,250	6,470,172	6,476,434	(444,013)	6,032,421
Central Computer	2,278	2,278	4,369	-	4,369
Other Charges	1,705	17,741	17,741	(13,701)	4,040
Transfers	48,078	51,463	51,463	17,350	68,813
Total Appropriation	7,597,199	7,799,417	7,892,115	(452,454)	7,439,661
Depreciation	-	39,000	39,000	-	39,000
Total Requirements	7,597,199	7,838,417	7,931,115	(452,454)	7,478,661
Departmental Revenue					
Current Services	8,030,648	7,767,704	7,860,402	(212,040)	7,648,362
Other Revenue	100	300,000	300,000	(300,000)	-
Total Revenue	8,030,748	8,067,704	8,160,402	(512,040)	7,648,362
Revenue Over/(Under) Exp	433,549	229,287	229,287	(59,586)	169,701
Budgeted Staffing		34.0	34.0	(1.0)	33.0
Fixed Assets					
Equipment	-	-	-	40,000	40,000
L/P Equipment	15,734	56,843	56,843	(20,761)	36,082
Total Fixed Assets	15,734	56,843	56,843	19,239	76,082

DEPARTMENT: Purchasing
FUND: Mail Courier Services
BUDGET UNIT: IAY PUR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET				
Cost to Maintain Current Program Services				
Internal Service Fund Adjustments	-	8,353	8,353	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**92,698**	**92,698**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**34.0**	**7,931,115**	**8,160,402**	**229,287**
Board Approved Changes to Base Budget	**(1.0)**	**(452,454)**	**(512,040)**	**(59,586)**
TOTAL 2004-05 FINAL BUDGET	**33.0**	**7,478,661**	**7,648,362**	**169,701**

2003-04 FINAL FIXED ASSETS	**56,843**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**19,239**
TOTAL 2004-05 FIXED ASSETS BUDGET	**76,082**

DEPARTMENT: Purchasing
FUND: Mail Courier Services
BUDGET UNIT: IAY PUR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Delete 1.0 Vacant Fiscal Clerk I position.	(1.0)	(12,090)	-	12,090
	This deletion is necessary to meet department reduction targets relating to decrease in services. Reduction cost of $33,785 for the deleted position is offset by additional costs of $21,695 for step increases.				
2.	Reduction in Services to Human Services System (HSS) and Other	-	(444,013)	-	444,013
	This reduction is due to HSS no longer requiring mailings for its CIV Project and overall reduction of mail services.				
3.	Reduction in Other Charges	-	(13,701)	-	13,701
	Reduction is a result of a modular trailer not being lease-purchased that was budgeted in 2003-04.				
4.	Increase in Transfers Out	-	17,350	-	(17,350)
	This increase is based on reimbursing Purchasing (AAA PUR) for administrative support from a Staff Analyst II as a result of the September 23, 2003 Board action.				
5.	Reduction in Current Services	-	-	(512,040)	(512,040)
	Reduction in overall services and elimination of mailings for the CIV Project will result in a decrease in revenue.				
	Total	(1.0)	(452,454)	(512,040)	(59,586)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Purchase of Mail Automated Equipment	40,000
	In order to automate the mailing meter machines, computer hardware and software will be purchased to expedite billings.	
2.	Reduction in Lease-Purchase of Equipment	(20,761)
	The amount due for principal on existing lease-purchases will decrease due to a modular trailer not being lease-purchased as budgeted in 2003-04.	
	Total	19,239

Printing Services

DESCRIPTION OF MAJOR SERVICES

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, and reports for county departments and special districts. All operational costs of this program are distributed to user departments through user rates.

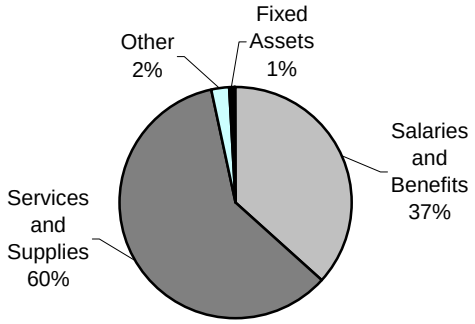
The Purchasing – Printing Services Division budget unit is an Internal Service Fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

The purpose of this division is to provide high quality printed materials utilizing the latest technological advances in order to serve the needs of county departments. This division strives to deliver services in a timely and most cost effective manner that is beneficial to all its customers.

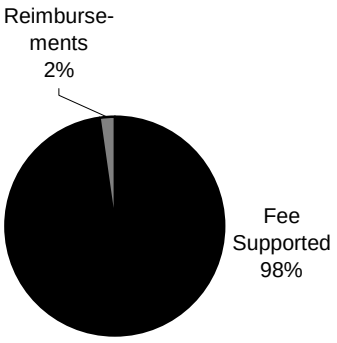
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	2,535,869	2,603,355	2,548,386	2,352,272
Departmental Revenue	2,392,449	2,766,547	2,503,248	2,422,958
Revenue Over/(Under) Expense	(143,420)	163,192	(45,138)	70,686
Budgeted Staffing		17.0		16.0
Fixed Assets	46,229	208,179	187,189	18,057
Unrestricted Net Assets Available at Year End	441,388		254,438	
Workload Indicators				
Printed Pages-Units	64,834,009	63,500,000	60,756,335	61,000,000
Graphic Arts-Hours billed	2,960	2,800	2,891	2,960

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

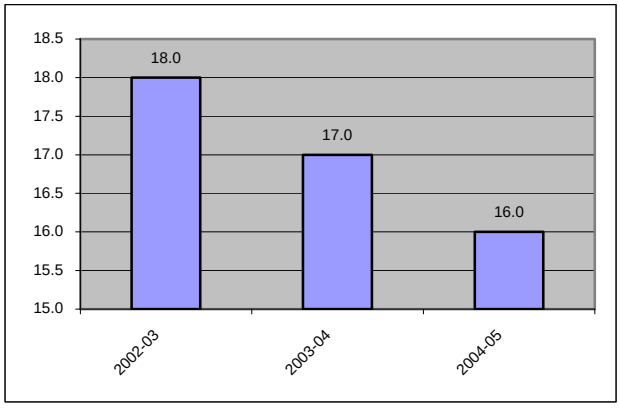


2004-05 BREAKDOWN BY FINANCING SOURCE

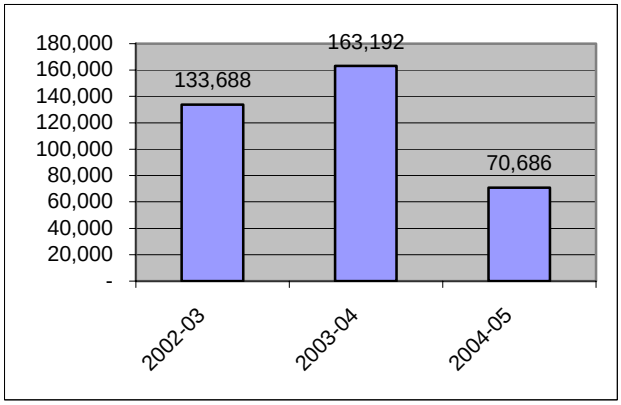


NOTE: This budget is expected to increase unrestricted net assets by $70,686.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	785,560	809,014	866,972	(39,037)	827,935
Services and Supplies	1,748,784	1,635,787	1,635,787	(286,211)	1,349,576
Central Computer	5,030	4,844	4,844	3,380	8,224
Other Charges	4,659	1,079	1,079	(820)	259
Transfers	52,143	37,421	37,421	18,079	55,500
Total Exp Authority	2,596,176	2,488,145	2,546,103	(304,609)	2,241,494
Reimbursements	(47,790)	(47,790)	(47,790)	(4,432)	(52,222)
Total Appropriation	2,548,386	2,440,355	2,498,313	(309,041)	2,189,272
Depreciation	-	163,000	163,000	-	163,000
Total Requirements	2,548,386	2,603,355	2,661,313	(309,041)	2,352,272
Departmental Revenue					
Current Services	2,503,178	2,766,547	2,824,505	(401,547)	2,422,958
Other Revenue	70	-	-	-	-
Total Revenue	2,503,248	2,766,547	2,824,505	(401,547)	2,422,958
Revenue Over/(Under) Exp	(45,138)	163,192	163,192	(92,506)	70,686
Budgeted Staffing		17.0	17.0	(1.0)	16.0
Fixed Assets					
Equipment	139,010	160,000	160,000	(160,000)	-
L/P Equipment	48,179	48,179	48,179	(30,122)	18,057
Total Fixed Assets	187,189	208,179	208,179	(190,122)	18,057

DEPARTMENT: Purchasing
FUND: Printing Services
BUDGET UNIT: IAG PUR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	**17.0**	**2,603,355**	**2,766,547**	**163,192**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	57,958	57,958	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**57,958**	**57,958**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**17.0**	**2,661,313**	**2,824,505**	**163,192**
Board Approved Changes to Base Budget	**(1.0)**	**(309,041)**	**(401,547)**	**(92,506)**
TOTAL 2004-05 FINAL BUDGET	**16.0**	**2,352,272**	**2,422,958**	**70,686**

2003-04 FINAL FIXED ASSETS	**208,179**
Board Approved Adjustments During 2003-04	
Mid-Year Board Items	**-**
Impacts to Fixed Assets Due to State Budget Cuts	**-**
Department Recommended Changes in Fixed Assets	**(190,122)**
TOTAL 2004-05 FIXED ASSETS BUDGET	**18,057**

DEPARTMENT: Purchasing
FUND: Printing Services
BUDGET UNIT: IAG PUR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Deletion 1.0 Vacant Reproduction Equipment Operator I	(1.0)	(39,037)	-	39,037
	Due to a reduction in demand for services, it was necessary to close the Quick Copy center located at the Civic Center building and delete one (1) Reproduction Equipment Operator I.				
2.	Decrease Services and Supplies	-	(286,211)	-	286,211
	Due to the anticipated 9% decrease in service demand it is anticipated that Services and Supplies will decrease accordingly.				
3.	Increase in Data Processing Charges	-	3,380	-	(3,380)
	Increase recommended per ISD.				
4.	Decrease in Other Charges	-	(820)	-	820
	Due to the maturation of current leases interest due will be less this fiscal year.				
5.	Increase in Transfers Out	-	18,079	-	(18,079)
	This increase is due to the reimbursement to Purchasing for a portion of one Staff Analyst II's salary as a result of the September 23, 2003 Board action.				
6.	Increase in Transfers In	-	(4,432)	-	4,432
	This increase for administration fees is due to the MOU increase.				
7.	Decrease in Charges for Current Services	-	-	(401,547)	(401,547)
	Due to the anticipated decrease in volume of production, it is projected that the revenue will decrease accordingly.				
	Total	(1.0)	(309,041)	(401,547)	(92,506)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

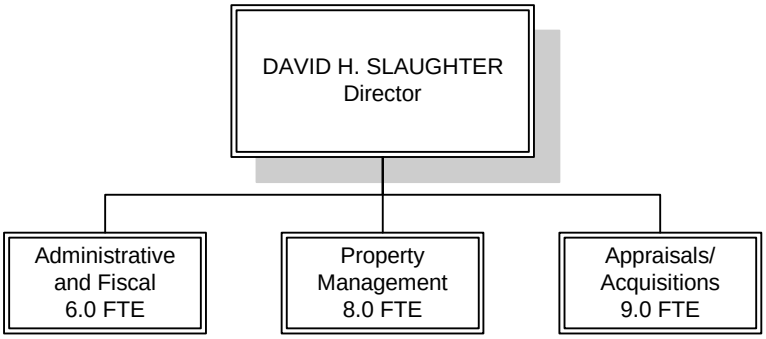
	Brief Description of Change	Appropriation
1.	Decrease of Equipment	(160,000)
	There are no anticpated purchases of equipment for this fiscal year.	
2.	Decrease in Lease Purchases	(30,122)
	Due to the maturation of current leases less principle is due.	
	Total	(190,122)

REAL ESTATE SERVICES
David H. Slaughter

MISSION STATEMENT

The mission of the Real Estate Services Department is to provide professional real estate services, which enable its customers, county departments and other public agencies, to provide services that promote the health, safety, well being, and quality of life to the residents of the county.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Real Estate Services	2,213,960	1,549,650	664,310		24.0
Rents and Leases	208,652	-	208,652		-
Chino Ag Preserve	4,408,761	825,700		3,583,061	-
TOTAL	6,831,373	2,375,350	872,962	3,583,061	24.0

Real Estate Services

DESCRIPTION OF MAJOR SERVICES

Real Estate Services negotiates and administers revenue and expenditure leases on behalf of county departments. More than 300 revenue leases allow for the use of county-owned facilities, generally at county parks and airports, and generate revenue to offset expenses incurred to provide such facilities to residents and users. Approximately 275 expenditure leases are managed to provide facilities throughout the county for departments and their employees to support the delivery of services in locations convenient to the residents served.

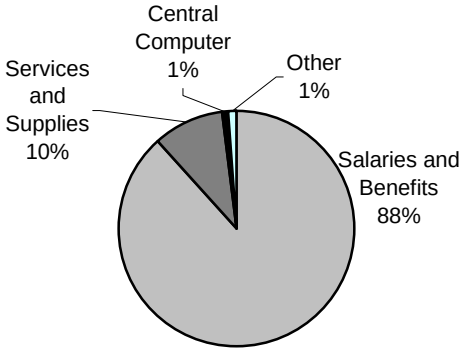
Real Estate Services also provides appraisal, acquisition, and relocation assistance for county departments and, upon request, to other agencies including SANBAG, the State of California, and various cities. The department establishes values and acquires the necessary rights-of-way needed to complete public safety projects, including the construction and maintenance of transportation corridors and floodways. The department also acquires land and facilities for various functions, disposes of property determined to be surplus to the county's needs, and maintains an inventory of all county land and facilities.

BUDGET AND WORKLOAD HISTORY

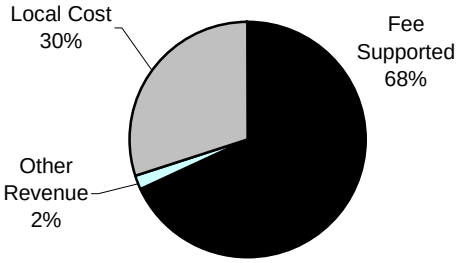
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,786,994	2,142,465	1,787,098	2,213,960
Departmental Revenue	1,340,666	1,547,050	1,264,630	1,549,650
Local Cost	446,328	595,415	522,468	664,310
Budgeted Staffing		24.0		24.0
Workload Indicators				
Appraisals / acquisitions (billable hours)	13,769	15,500	17,120	16,000
Property management (billable hours)	13,144	13,300	14,200	13,700

In 2003-04, salaries and benefits were approximately $282,000 less than budget due to positions held vacant during the year. The vacant positions also resulted in revenues being $226,000 lower than expected.

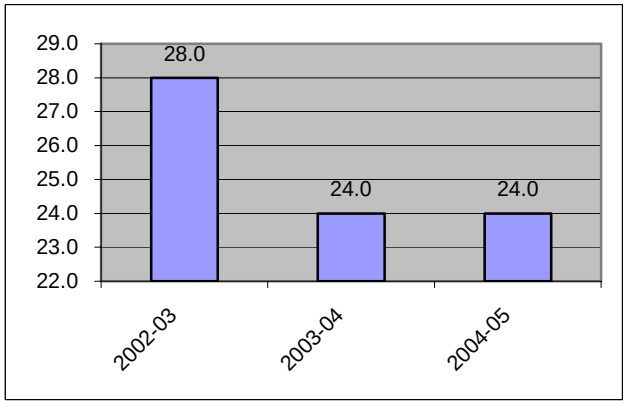
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



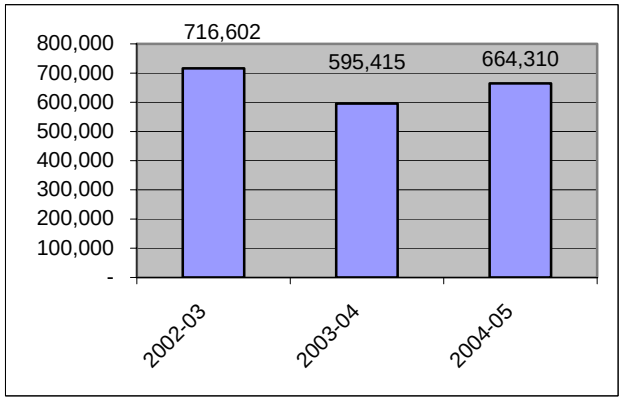
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA RPR
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,576,841	1,858,577	1,954,056	-	1,954,056
Services and Supplies	173,204	246,752	215,480	3,289	218,769
Central Computer	12,831	12,831	17,519	-	17,519
Transfers	24,222	24,305	24,305	(689)	23,616
Total Appropriation	1,787,098	2,142,465	2,211,360	2,600	2,213,960
Departmental Revenue					
Use of Money and Prop	59,626	46,000	46,000	-	46,000
Current Services	1,205,004	1,501,050	1,501,050	2,600	1,503,650
Total Revenue	1,264,630	1,547,050	1,547,050	2,600	1,549,650
Local Cost	522,468	595,415	664,310	-	664,310
Budgeted Staffing		24.0	24.0	-	24.0

DEPARTMENT: Real Estate Services
FUND: General
BUDGET UNIT: AAA RPR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**24.0**	**2,142,465**	**1,547,050**	**595,415**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	124,913	-	124,913
Internal Service Fund Adjustments	-	8,574	-	8,574
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**133,487**	**-**	**133,487**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**(64,592)**	**-**	**(64,592)**
TOTAL BOARD APPROVED BASE BUDGET	**24.0**	**2,211,360**	**1,547,050**	**664,310**
Board Approved Changes to Base Budget	**-**	**2,600**	**2,600**	**-**
TOTAL 2004-05 FINAL BUDGET	**24.0**	**2,213,960**	**1,549,650**	**664,310**

DEPARTMENT: Real Estate Services
FUND: General
BUDGET UNIT: AAA RPR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reclassification to Real Estate Services Manager	-	-	-	-
	Two positions, 1.0 Real Property Manager and 1.0 Right of Way Manager, are reclassified to a new, single Real Estate Services Manager classification. The single classification will provide the department with flexibility regarding assignment and cross-training of personnel. On October 30, 2001, the Board approved the structural reorganization of Real Estate Services from a stand-alone division to a separate county department. The reorganization included adding a Director of Real Estate Services and reclassifying 2.0 Real Property Agent (RPA) II to RPA III. This action is the last piece of the department's reorganization. There is no additional cost associated with these reclassifications in the 2004-05 budget. The Real Property Manager is classified at the same range and benefit level as the new classification. The Right of Way Manager is classified at the same range, but will move from the Management unit to the Exempt unit. These additional costs were included in the 2003-04 budget; however, the classification action was not completed pending reclassification and recruitment of the subordinate RPA III positions, which is now substantially completed.				
2.	Revenue adjustment	-	2,600	2,600	-
	Minor change in rate charged to the department's customers. Increases to tranfers and revenues are offset by increased services and supplies.				
	Total	-	2,600	2,600	-

Rents and Leases

DESCRIPTION OF MAJOR SERVICES

This budget is used to fund the rental of leased space utilized by county departments except long-term facility agreements for joint power authorities. Lease payments are reimbursed from various user departments.

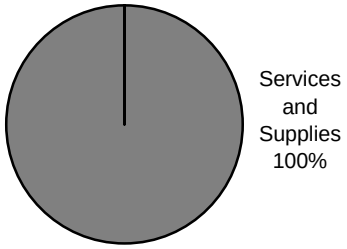
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

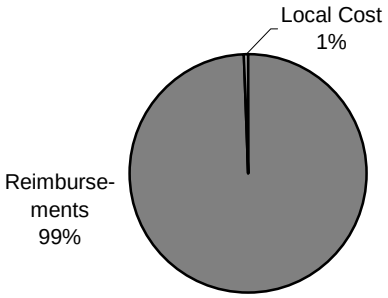
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	953,701	571,138	76,652	208,652
Departmental Revenue	324,977	323,000	61,364	-
Local Cost	628,724	248,138	15,288	208,652
Workload Indicators				
Number of leases with county as tenant	292	256	241	260
Square feet of leased space managed	2,228,848	2,274,700	2,444,378	2,205,100

In 2003-04, actual expense and actual revenue are both less than budget due primarily to leases that were terminated and/or consolidated because of the ongoing state budget crisis. The 2003-04 budgeted workload indicator for number of leases with county as tenant did not include some zero-cost leases and therefore was understated. The actual number of leases with county as tenant and total square footage under lease have decreased and are expected to continue decreasing as a result of state budget impacts and consolidation efforts.

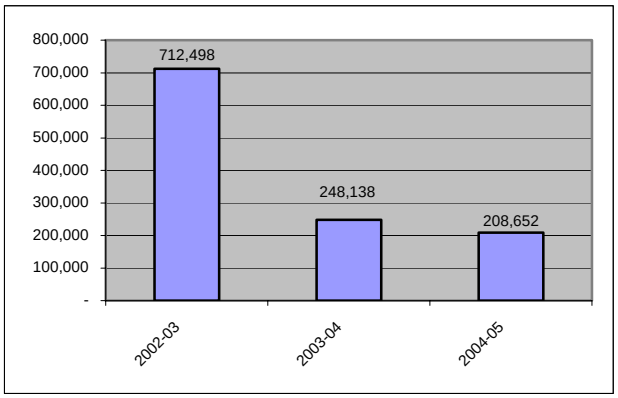
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA RNT
FUNCTION: General
ACTIVITY: Property Management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	31,905,324	34,635,016	34,595,530	(1,192,906)	33,402,624
Total Exp Authority	31,905,324	34,635,016	34,595,530	(1,192,906)	33,402,624
Reimbursements	(31,828,672)	(34,063,878)	(34,063,878)	869,906	(33,193,972)
Total Appropriation	76,652	571,138	531,652	(323,000)	208,652
Departmental Revenue					
Use of Money and Prop	61,364	323,000	323,000	(323,000)	-
Total Revenue	61,364	323,000	323,000	(323,000)	-
Local Cost	15,288	248,138	208,652	-	208,652

DEPARTMENT: Real Estate Services
FUND: General
BUDGET UNIT: AAA RNT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	571,138	323,000	248,138
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(39,486)	-	(39,486)
TOTAL BOARD APPROVED BASE BUDGET	-	531,652	323,000	208,652
Board Approved Changes to Base Budget	-	(323,000)	(323,000)	-
TOTAL 2004-05 FINAL BUDGET	-	208,652	-	208,652

DEPARTMENT: Real Estate Services
FUND: General
BUDGET UNIT: AAA RNT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Accounting change	-	(323,000)	(323,000)	-
	Per the Auditor-Controller, certain transactions previously recorded as revenue are now accounted for as reimbursements.				
2.	Leasing costs	-	-	-	-
	Expected decreases in leasing costs. Reduced services and supplies are offset by reduced reimbursements.				
	Total	-	(323,000)	(323,000)	-

Chino Ag Preserve

DESCRIPTION OF MAJOR SERVICES

The Agricultural Land Post-Acquisition Program administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Coastal and Parkland Conservation Act. The department is responsible for negotiating and managing leases, preparing conservation easements, managing properties acquired, and recommending future acquisitions. Property management activities include arranging for all ordinary and emergency repairs and improvements necessary to preserve the properties at their present condition, enhancing their operating efficiency, or altering them to enhance lease potential and/or comply with lease requirements. Expenditures are fully financed through revenues received from the lease of acquired properties.

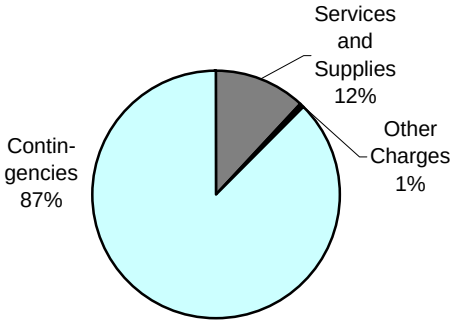
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

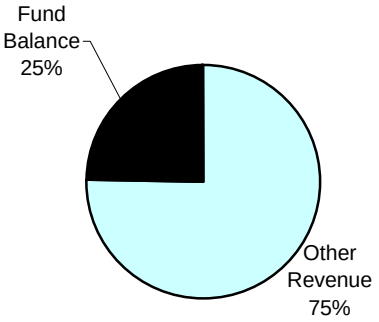
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	513,040	3,922,290	447,476	4,408,761
Departmental Revenue	963,969	862,498	970,745	825,700
Fund Balance		3,059,792		3,583,061
Workload Indicators				
Total acreage	372	372	372	372

Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

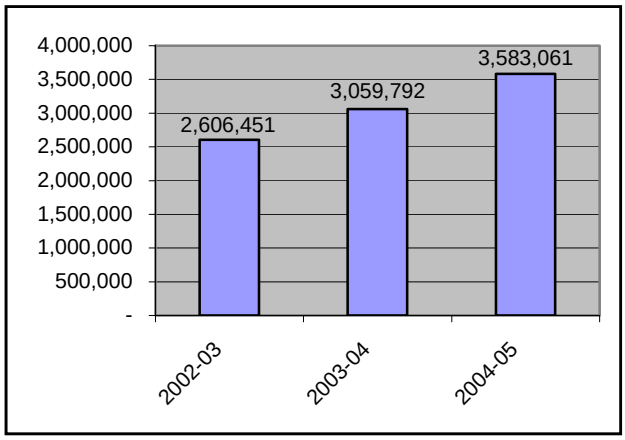
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND: Chino Ag Preserve

BUDGET UNIT: SIF INQ
FUNCTION: Public works
ACTIVITY: Property management

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	431,249	390,000	390,000	132,100	522,100
Other Charges	16,227	31,000	31,000	1,000	32,000
Contingencies	-	3,501,290	3,501,290	353,371	3,854,661
Total Appropriation	447,476	3,922,290	3,922,290	486,471	4,408,761
Departmental Revenue					
Use of Money and Prop	964,964	862,498	862,498	(36,798)	825,700
State, Fed or Gov't Aid	5,781	-	-	-	-
Total Revenue	970,745	862,498	862,498	(36,798)	825,700
Fund Balance		3,059,792	3,059,792	523,269	3,583,061

In 2003-04, services and supplies exceeded the final budget due to Regional Water Quality Control Board mandates that require the design, construction, and maintenance of emergency wastewater management projects at various program properties. Revenue from the Use of Money/Property exceeded the final budget because projected vacancies due to expiring leases at certain properties.

DEPARTMENT: Real Estate Services
FUND: Chino Ag Preserve
BUDGET UNIT: SIF INQ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	3,922,290	862,498	3,059,792
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,922,290	862,498	3,059,792
Board Approved Changes to Base Budget	-	486,471	(36,798)	523,269
TOTAL 2004-05 FINAL BUDGET	-	4,408,761	825,700	3,583,061

DEPARTMENT: **Real Estate Services**
FUND: **Chino Ag Preserve**
BUDGET UNIT: **SIF INQ**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Emergency waste water management plans	-	132,100	-	132,100
	Preparation plans and construction of improvements as mandated by the Regional Water Quality Control Board				
2.	Possessary taxes	-	1,000	-	1,000
	Allowance for increased taxes				
3.	Rent adjustments	-	-	(36,798)	36,798
	Allowance for changes to lease agreements and potential vacancies				
4.	Contingencies	-	116,702	-	116,702
	Contingencies adjustment for estimated fund balance				
**	**Final Budget Adjustment - Fund Balance**	-	236,669	-	236,669
	Contingencies increased due to higher than anticipated fund balance				
	Total	-	486,471	(36,798)	523,269

**** Final budget adjustments were approved by the Board after the proposed budget was submitted.**

LAW AND JUSTICE GROUP
SUMMARY

	Page #	Approp/ Requirements	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
COUNTY TRIAL COURTS:				
DRUG COURT PROGRAMS	425	491,957	491,957	-
GRAND JURY	427	204,359	-	204,359
INDIGENT DEFENSE	429	8,704,969	-	8,704,969
JUDICIAL BENEFITS/FACILITIES COSTS	431	2,034,597	-	2,034,597
TRIAL COURT FUNDING - MAINTENANCE OF EFFORT	433	35,725,112	25,098,622	10,626,490
DISTRICT ATTORNEY:				
CRIMINAL	443	38,899,528	23,481,734	15,417,794
CHILD ABDUCTION	447	807,087	-	807,087
LAW AND JUSTICE GROUP ADMINISTRATION	469	127,740	5,000	122,740
PROBATION:				
ADMINISTRATION & COMMUNITY CORRECTIONS	478	35,876,996	22,884,596	12,992,400
COURT-ORDERED PLACEMENTS	482	5,382,883	-	5,382,883
DETENTION CORRECTIONS	484	44,827,870	13,366,748	31,461,122
PRE-TRIAL DETENTION	487	-	-	-
AB 1913 GRANT	489	-	-	-
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	494	5,509,433	1,147,521	4,361,912
PUBLIC DEFENDER	498	20,358,388	250,000	20,108,388
SHERIFF	501	280,605,166	192,124,726	88,480,440
TOTAL GENERAL FUND		479,556,085	278,850,904	200,705,181

LAW AND JUSTICE GROUP
SUMMARY

SPECIAL REVENUE FUND		Approp/ Requirements	Revenue/ Financing Sources	Fund Balance
COUNTY TRIAL COURTS:				
COURTHOUSE FACILITY - EXCESS 25%	435	5,198,346	1,270,000	3,928,346
COURTHOUSE SEISMIC SURCHARGE	437	5,467,432	1,050,000	4,417,432
SURCHARGE ON LIMITED FILINGS	439	2,791,113	1,131,680	1,659,433
INDIGENT DEFENSE REGISTRATION FEE	441	629,178	130,000	499,178
DISTRICT ATTORNEY CONSOLIDATED:				
ASSET FORFEITURE	449	763,456	470,000	293,456
SPECIAL PROSECUTION	452	1,393,461	900,000	493,461
AUTO INSURANCE FRAUD	455	649,824	600,000	49,824
FEDERAL ASSET FORFEITURE	458	137,087	47,000	90,087
WORKERS COMPENSATION FRAUD	461	961,538	950,000	11,538
REAL ESTATE FRAUD UNIT	464	2,850,865	1,200,000	1,650,865
VEHICLE FEES	467	1,364,890	695,000	669,890
LAW AND JUSTICE ADMINISTRATION:				
2003 US BOJ ADMINISTRATION CONGRESS AWARD	472	422,026	422,310	(284)
2003 LOCAL LAW ENFORCEMENT BLOCK GRANT	474	71,271	300	70,971
2002 LOCAL LAW ENFORCEMENT BLOCK GRANT	476	129,139	892	128,247
PROBATION:				
JUVENILE JUSTICE GRANT PROGRAM (AB 1913)	491	11,174,709	5,544,314	5,630,395
SHERIFF:				
SHERIFF CONSOLIDATED:				
CONTRACT TRAINING	506	3,750,733	2,340,322	1,410,411
PUBLIC GATHERINGS	509	1,165,584	680,000	485,584
AVIATION	511	1,775,810	875,490	900,320
IRNET OPERATIONS FUND - FEDERAL	513	1,354,842	400,000	954,842
IRNET OPERATIONS FUND - STATE	515	601,414	258,474	342,940
HIGH INTENSITY DRUG TRAFFICKING AREA	518	311,221	256,500	54,721
FEDERAL SEIZED ASSETS (DOJ)	521	1,091,510	830,000	261,510
FEDERAL SEIZED ASSETS (TREASURY)	524	649,033	70,000	579,033
STATE SEIZED ASSETS	527	2,984,176	2,798,515	185,661
VEHICLE THEFT TASK FORCE	530	939,736	530,000	409,736
SEARCH AND RESCUE	533	227,157	30,000	197,157
CAL-ID PROGRAM	535	3,089,596	3,162,757	(73,161)
COPSMORE GRANT	537	5,433,175	4,239,500	1,193,675
SHERIFF CAPITAL PROJECT FUND	540	3,114,449	1,252,216	1,862,233
COURT SERVICES AUTO	543	788,100	244,000	544,100
COURT SERVICES TECH	545	427,159	153,084	274,075
TOTAL SPECIAL REVENUE FUNDS		61,708,030	32,532,354	29,175,676

COUNTY TRIAL COURTS

SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Drug Court Programs	491,957	491,957	-		-
Grand Jury	204,359	-	204,359		-
Indigent Defense Program	8,704,969	-	8,704,969		-
Court Facilities / Judicial Benefits	2,034,597	-	2,034,597		-
Trial Court Funding - Maint of Effort	35,725,112	25,098,622	10,626,490		-
Special Revenue Funds:					
Courthouse Facility - Excess 25%	5,198,346	1,270,000		3,928,346	-
Courthouse Seismic Surcharge	5,467,432	1,050,000		4,417,432	-
Surcharge on Limited Filings	2,791,113	1,131,680		1,659,433	-
Indigent Defense - Co. Trial Cts.	629,178	130,000		499,178	-
TOTAL	61,247,063	29,172,259	21,570,415	10,504,389	-

Drug Court Programs

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for administrative treatment and support costs for Drug Court Programs. Funding is from grant revenues and reimbursements by the Alcohol and Drug Services in the Department of Behavioral Health.

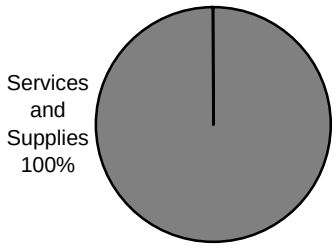
There is no staffing or local cost associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

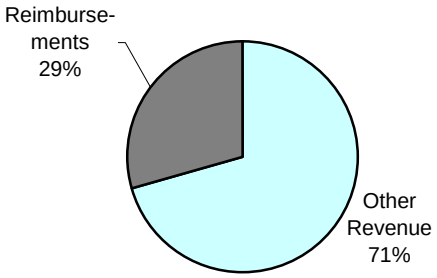
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	66,135	358,096	433,248	491,957
Departmental Revenue	56,135	358,096	443,248	491,957
Local Cost	10,000	-	(10,000)	-

During year-end processing in 2002-03, revenue was understated by $10,000 resulting in the use of local cost. This was repaid in 2003-04.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Law & Justice
DEPARTMENT: Drug Court Programs
FUND: General

BUDGET UNIT: AAA FLP
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	585,071	490,642	490,642	206,786	697,428
Total Exp Authority	585,071	490,642	490,642	206,786	697,428
Reimbursements	(151,823)	(132,546)	(132,546)	(72,925)	(205,471)
Total Appropriation	433,248	358,096	358,096	133,861	491,957
Departmental Revenue					
Other Revenue	443,248	358,096	358,096	133,861	491,957
Total Revenue	443,248	358,096	358,096	133,861	491,957
Local Cost	(10,000)	-	-	-	-

DEPARTMENT: Drug Court Programs
FUND: General
BUDGET UNIT: AAA FLP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	358,096	358,096	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	358,096	358,096	-
Board Approved Changes to Base Budget	-	133,861	133,861	-
TOTAL 2004-05 FINAL BUDGET	-	491,957	491,957	-

SCHEDULE B

DEPARTMENT: Drug Court Programs
FUND: General
BUDGET UNIT: AAA FLP

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Implementation of Joshua Tree Drug Court Grant	-	133,861	133,861	-
Board of Supervisors accepted this grant on Dec. 2, 2003. Costs and revenues are increased for the first full year of implementation.				
2. Adjustments to current programs	-	-	-	-
Increases for administrative costs due to salary increases, training, and drug testing is offset by reimbursements.				
Total	-	133,861	133,861	-

Grand Jury

DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. Funding in this budget unit covers members' stipends, office supplies, administrative support costs, and contract costs for audits.

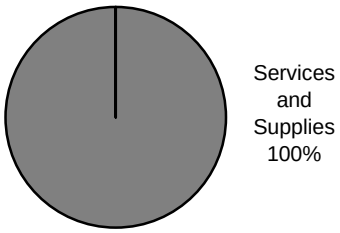
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

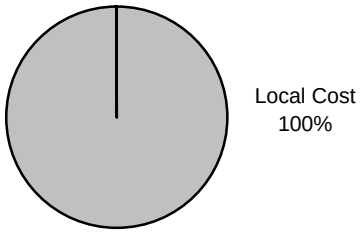
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	266,762	201,460	217,977	204,359
Local Cost	266,762	201,460	217,977	204,359

Expenditures for 2003-04 exceeded the amount budgeted due to unbudgeted salary and benefit increases for the grand jury assistant and increased juror fee and mileage costs due to additional meetings and extra mileage for jurors who commuted from outlying areas. As these costs are state-mandated, an appropriation increase was approved by the Board of Supervisors on August 10, 2004 after the final amount was determined.

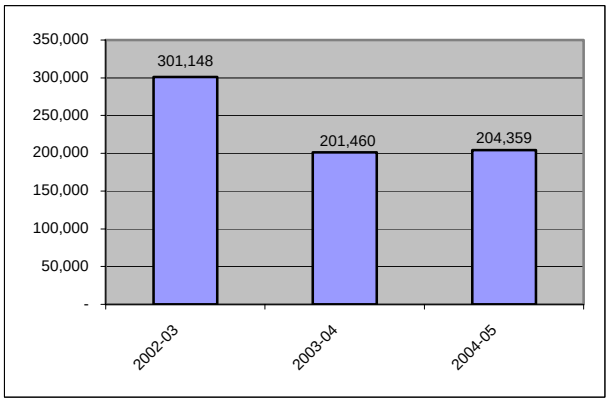
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Grand Jury
FUND: General

BUDGET UNIT: AAA GJY
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	217,977	201,460	204,359	-	204,359
Total Appropriation	217,977	201,460	204,359	-	204,359
Local Cost	217,977	201,460	204,359	-	204,359

DEPARTMENT: Grand Jury
FUND: General
BUDGET UNIT: AAA GJY

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	201,460	-	201,460
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	319	-	319
Prop 172	-	-	-	-
Other Required Adjustments	-	2,580	-	2,580
Subtotal	-	2,899	-	2,899
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	204,359	-	204,359
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	204,359	-	204,359

Indigent Defense Program

MISSION STATEMENT

To provide competent and effective court-appointed legal representation and protect the constitutional rights of indigent persons in criminal matters and parties involved in delinquency matters in a timely and fiscally responsible manner for cases where the Public Defender has declared a conflict or is otherwise unavailable.

DESCRIPTION OF MAJOR SERVICES

Indigent Defense Program pays for court-appointed adult indigent criminal and juvenile delinquency legal representation services for clients the Public Defender cannot represent, and for Public Defender investigator and expert expenses on death penalty cases. The program administers attorney service and alternate dispute resolution contracts, monitors appointed caseloads and expenditures, and reports to the County Administrative Office.

There is no staffing associated with this budget unit.

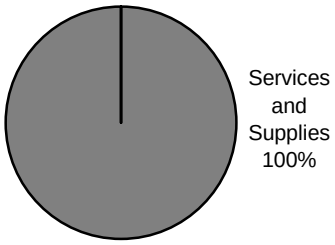
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	9,164,388	9,219,969	8,195,077	8,704,969
Local Cost	9,164,388	9,219,969	8,195,077	8,704,969
Workload Indicators				
Appointed Felony Cases	3,600	3,800	3,441	3,900
Appointed Misdemeanor Cases	2,300	2,400	2,419	2,500
Appointed Delinquency Cases	1,700	1,800	1,554	1,800

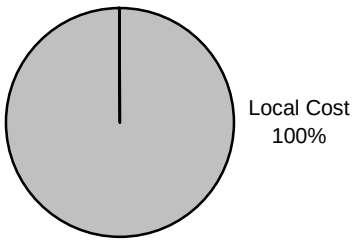
Indigent Defense actual appropriations were less than budgeted appropriations in 2003-04 due to program administration staff working closely with judicial officers and court staff to reduce the number of ad hoc (non-contract) court appointments of attorneys, investigators, and experts; staff also encouraged the Court to reduce expenditures authorized for the ad hoc appointments that are still made.

In addition, expenditures in the form of advances for death penalty case investigator and expert services decreased in 2003-04 due to an overall decrease in the number of death penalty cases in the court system.

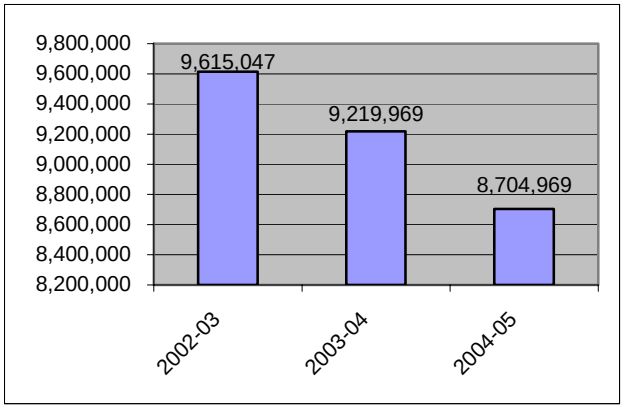
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Indigent Defense Program
FUND: General
BUDGET UNIT: AAA IDC
FUNCTION: Appointed Defense Services
ACTIVITY: Contracts & Accts Payable

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	8,195,077	9,219,969	8,704,969	-	8,704,969
Total Appropriation	8,195,077	9,219,969	8,704,969	-	8,704,969
Local Cost	8,195,077	9,219,969	8,704,969	-	8,704,969

DEPARTMENT: Indigent Defense Program
FUND: General
BUDGET UNIT: AAA IDC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	9,219,969	-	9,219,969
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(515,000)	-	(515,000)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(515,000)	-	(515,000)
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	8,704,969	-	8,704,969
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	8,704,969	-	8,704,969

Court Facilities/Judicial Benefits

DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. However, under AB 233, the costs of locally authorized judicial benefits and costs for facilities remain the responsibility of counties. This budget unit was established in 1997-98 to appropriate funds for those local judicial benefits (designated as other charges in the budget) and facilities-related expenses (designated as services and supplies in the budget).

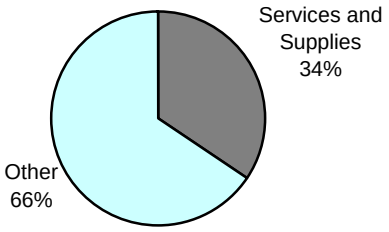
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

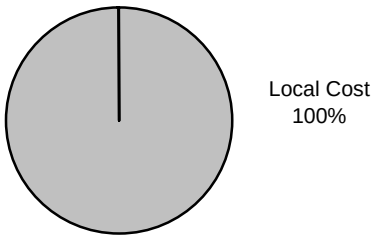
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,670,535	1,873,598	1,813,727	2,034,597
Departmental Revenue	156	-	-	-
Local Cost	1,670,379	1,873,598	1,813,727	2,034,597

Expenditures for 2003-04 were less than budgeted primarily due to vacancies in the number of judges. Budget is based on benefits for the 63 judgeships that are authorized by state law. However, the fiscal year began with only 59 filled positions and there was one retirement during the year. The vacancies were not filled until the fall.

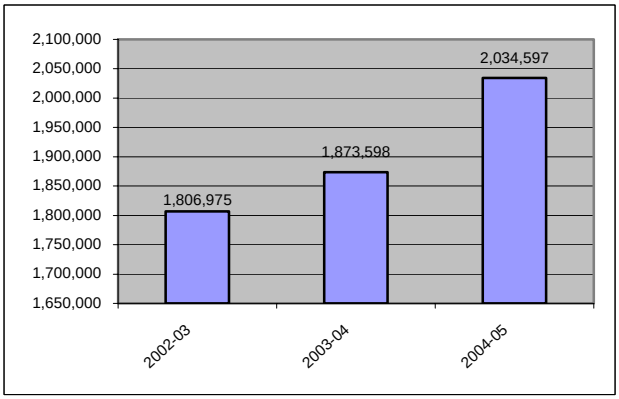
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Court Facilities / Judicial Benefits
FUND: General

BUDGET UNIT: AAA CTN
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	566,045	539,623	700,622	-	700,622
Other Charges	1,197,256	1,278,975	1,278,975	-	1,278,975
Transfers	50,426	55,000	55,000	-	55,000
Total Appropriation	1,813,727	1,873,598	2,034,597	-	2,034,597
Local Cost	1,813,727	1,873,598	2,034,597	-	2,034,597

DEPARTMENT: Court Facilities / Judicial Benefits
FUND: General
BUDGET UNIT: AAA CTN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	-	1,873,598	-	1,873,598
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	160,999	-	160,999
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	160,999	-	160,999
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	2,034,597	-	2,034,597
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	-	2,034,597	-	2,034,597

Trial Court Funding - Maintenance of Effort (MOE)

DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. The MOE contribution of $28,390,295 is made up of two components. The expenditure component of $20,227,102 represents the adjusted 1994-95 county expenses for court operations and the revenue component of $8,163,193 is based on the fine and forfeiture revenue sent to the state in 1994-95. In return, the state allowed the counties to retain many of those same fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be shared equally between the state and the county.

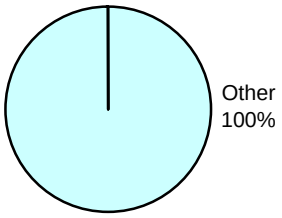
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

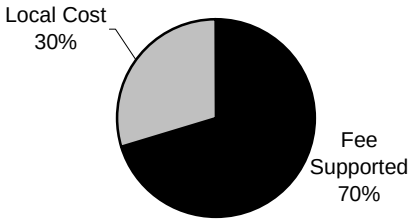
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	33,759,418	34,090,295	36,063,535	35,725,112
Departmental Revenue	26,850,202	23,721,081	28,763,962	25,098,622
Local Cost	6,909,216	10,369,214	7,299,573	10,626,490

Variance of 2003-04 actual from budget was due to two major causes. The collections of court fines and document recording fees exceeded the amount budgeted. This in turn increased the amount of the payment to the state for its share of the excess collections. Additionally, a recent Trial Court Funding law mandated that all counties contribute payments to the state totaling $31 million in lieu of the state taking the counties' various undesignated revenues, which would be a much higher amount. Appropriations were not budgeted for our county's payment of $1,134,812.

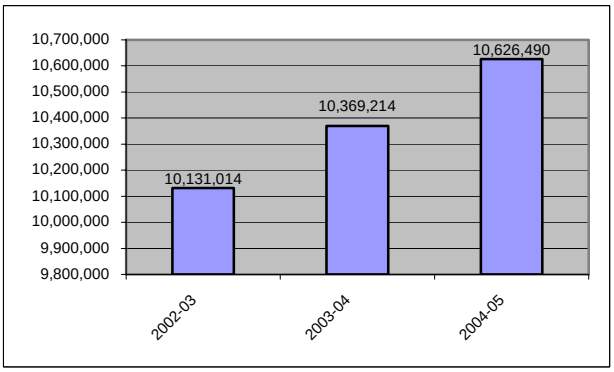
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Trial Court Funding-Maintenance of Eff
FUND: General

BUDGET UNIT: AAA TRC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	34,755,850	32,890,295	34,025,107	500,005	34,525,112
Total Appropriation	34,755,850	32,890,295	34,025,107	500,005	34,525,112
Operating Transfers Out	1,307,685	1,200,000	1,022,464	177,536	1,200,000
Total Requirements	36,063,535	34,090,295	35,047,571	677,541	35,725,112
Departmental Revenue					
Fines and Forfeitures	7,953,555	7,217,600	7,217,600	62,400	7,280,000
Current Services	20,810,407	16,503,481	17,203,481	615,141	17,818,622
Total Revenue	28,763,962	23,721,081	24,421,081	677,541	25,098,622
Local Cost	7,299,573	10,369,214	10,626,490	-	10,626,490

DEPARTMENT: Trial Court Funding-Maintenance of Effort
FUND: General
BUDGET UNIT: AAA TRC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**34,090,295**	**23,721,081**	**10,369,214**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	(177,536)	-	(177,536)
Subtotal	**-**	**(177,536)**	**-**	**(177,536)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	700,000	(700,000)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**700,000**	**(700,000)**
Impacts Due to State Budget Cuts	**-**	**1,134,812**	**-**	**1,134,812**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**35,047,571**	**24,421,081**	**10,626,490**
Board Approved Changes to Base Budget	**-**	**677,541**	**677,541**	**-**
TOTAL 2004-05 FINAL BUDGET	**-**	**35,725,112**	**25,098,622**	**10,626,490**

SCHEDULE B

DEPARTMENT: Trial Court Funding-Maintenance of Effort
FUND: General
BUDGET UNIT: AAA TRC

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in payment to the state for increased fine collections.	-	500,005	500,005	-
Each year the county has experienced increased collections of various fines and fees. Based on trial court funding statutes, any increased collections that exceed the revenue component of the MOE must be shared equally between the state and the county. This increase in appropriation is recommended to allow payment to the state for the anticipated excess level of collections during 2004-05. Should the increase in revenues not materialize, the increase in the payment to the state would not be required.				
2. Increase in operating transfer to special revenue fund.	-	177,536	177,536	-
25% of the county's share of the increased collections of fines and fees is transferred to a special revenue fund to help finance the seismic retrofit of the Central Courthouse and T-wing.				
Total	-	677,541	677,541	-

Courthouse Facility – Excess 25%

DESCRIPTION OF MAJOR SERVICES

Funding in this special revenue budget unit comes from 25% of the county's 50% share of excess fines collected above the county's revenue maintenance of effort obligation to the state associated with Trial Court Funding and is slated to be used for the Central Courthouse seismic retrofit project.

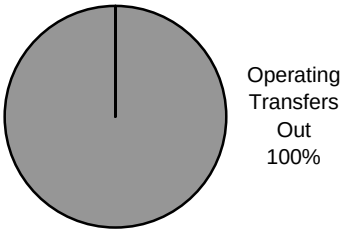
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

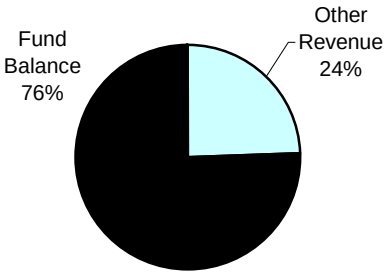
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	-	3,803,124	-	5,198,346
Total Financing Sources	1,093,307	1,227,000	1,352,223	1,270,000
Fund Balance		2,576,124		3,928,346

Pursuant to section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget. Revenue exceeded the budget for 2003-04 due to greater than anticipated collections of court fines and fees and interest earnings.

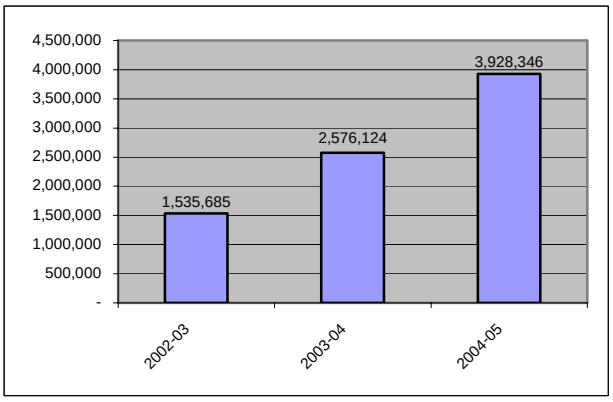
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Facility-Excess 25%
BUDGET UNIT: RSD CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Operating Transfers Out	-	3,803,124	3,803,124	1,395,222	5,198,346
Total Requirements	-	3,803,124	3,803,124	1,395,222	5,198,346
Departmental Revenue					
Use of Money and Prop	44,538	27,000	27,000	43,000	70,000
Total Revenue	44,538	27,000	27,000	43,000	70,000
Operating Transfers In	1,307,685	1,200,000	1,200,000	-	1,200,000
Total Financing Sources	1,352,223	1,227,000	1,227,000	43,000	1,270,000
Fund Balance		2,576,124	2,576,124	1,352,222	3,928,346

DEPARTMENT: County Trial Courts
FUND: Courthouse Facility-Excess 25%
BUDGET UNIT: RSD CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**3,803,124**	**1,227,000**	**2,576,124**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**3,803,124**	**1,227,000**	**2,576,124**
Board Approved Changes to Base Budget	**-**	**1,395,222**	**43,000**	**1,352,222**
TOTAL 2004-05 FINAL BUDGET	**-**	**5,198,346**	**1,270,000**	**3,928,346**

SCHEDULE B

DEPARTMENT: County Trial Courts
FUND: Courthouse Facility-Excess 25%
BUDGET UNIT: RSD CAO

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase appropriation due to increased fund balance and revenue.	-	1,286,798	-	1,286,798
	There were no expenditures during 2003-04. The addition of revenues collected during 2003-04 and increased revenues anticipated during 2004-05 increases the fund balance that must be appropriated.				
2.	Increase interest earnings due to increased fund balance.	-	-	43,000	(43,000)
**	**Final Budget Adjustment - Fund Balance**	**-**	**108,424**	**-**	**108,424**
	Operating Transfers Out was increased due to higher than expected fund balance at June 30, 2004.				
	Total	-	1,395,222	43,000	1,352,222

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Courthouse Seismic Surcharge

DESCRIPTION OF MAJOR SERVICES

Funding for this special revenue budget unit comes from a $35 surcharge on civil filings involving more than $25,000, as authorized by Government Code section 76236, and is slated to be used for the Central Courthouse seismic retrofit project.

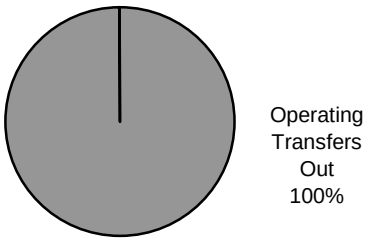
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

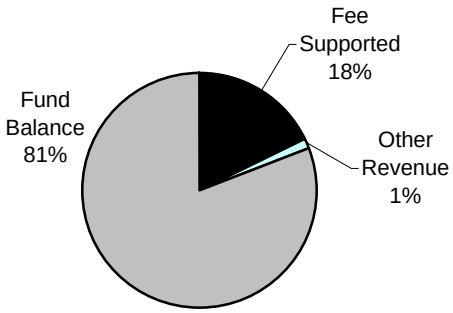
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	-	4,339,298	-	5,467,432
Departmental Revenue	1,064,904	972,000	1,050,134	1,050,000
Fund Balance		3,367,298		4,417,432

Pursuant to section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

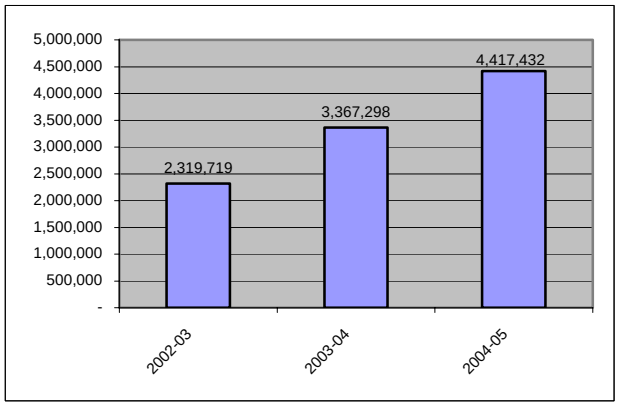
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge
BUDGET UNIT: RSB CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Operating Transfers Out	-	4,339,298	4,339,298	1,128,134	5,467,432
Total Requirements	-	4,339,298	4,339,298	1,128,134	5,467,432
Departmental Revenue					
Fines and Forfeitures	977,326	914,000	914,000	56,000	970,000
Use of Money and Prop	72,808	58,000	58,000	22,000	80,000
Total Revenue	1,050,134	972,000	972,000	78,000	1,050,000
Fund Balance		3,367,298	3,367,298	1,050,134	4,417,432

DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge
BUDGET UNIT: RSB CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	4,339,298	972,000	3,367,298
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	4,339,298	972,000	3,367,298
Board Approved Changes to Base Budget	-	1,128,134	78,000	1,050,134
TOTAL 2004-05 FINAL BUDGET	-	5,467,432	1,050,000	4,417,432

SCHEDULE B

DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge
BUDGET UNIT: RSB CAO

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase appropriation due to increased fund balance and revenue.	-	1,127,360	-	1,127,360
	There were no expenditures during 2003-04. The addition of revenues collected during 2003-04 and increased revenues anticipated during 2004-05 increases the fund balance that must be appropriated.				
2.	Increase court fine revenues based on current trends.	-	-	56,000	(56,000)
3	Increase interest earnings due to increased fund balance and revenue.	-	-	22,000	(22,000)
**	**Final Budget Adjustment - Fund Balance**	-	774	-	774
	Operating Transfers Out was increased due to higher than expected fund balance at June 30, 2004.				
	Total	-	1,128,134	78,000	1,050,134

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Surcharge on Limited Filings

DESCRIPTION OF MAJOR SERVICES

Funding for this special revenue budget unit comes from a $35 surcharge on civil filings involving less than $25,000, as authorized by Government Code section 76236, and is slated to be used for the Central Courthouse seismic retrofit project. AB 2022, which became law on January 1, 2003, expanded application of the existing $35 civil filing fee surcharge to include all civil filings.

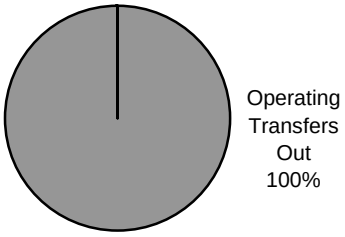
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

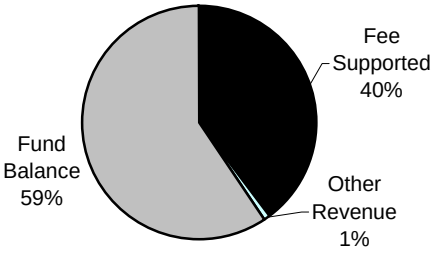
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	-	1,652,208	-	2,791,113
Departmental Revenue	532,559	1,120,000	1,127,225	1,131,680
Fund Balance		532,208		1,659,433

Pursuant to section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

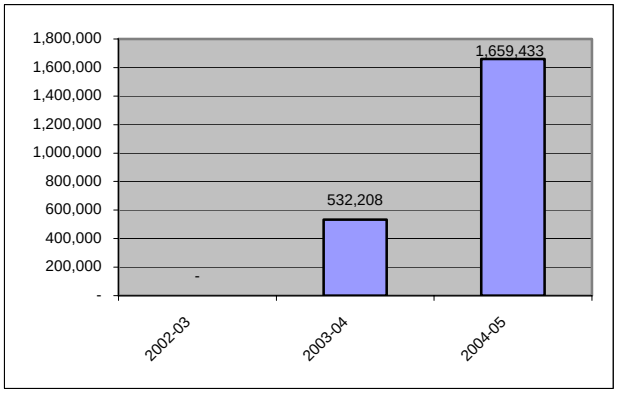
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Surcharge on Limited Filings
BUDGET UNIT: RSE CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Operating Transfers Out	-	1,652,208	1,652,208	1,138,905	2,791,113
Total Requirements	-	1,652,208	1,652,208	1,138,905	2,791,113
Departmental Revenue					
Fines and Forfeitures	1,108,923	1,100,000	1,100,000	6,680	1,106,680
Use of Money and Prop	18,302	20,000	20,000	5,000	25,000
Total Revenue	1,127,225	1,120,000	1,120,000	11,680	1,131,680
Fund Balance		532,208	532,208	1,127,225	1,659,433

DEPARTMENT: County Trial Courts
FUND: Surcharge on Limited Filings
BUDGET UNIT: RSE CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,652,208	1,120,000	532,208
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,652,208	1,120,000	532,208
Board Approved Changes to Base Budget	-	1,138,905	11,680	1,127,225
TOTAL 2004-05 FINAL BUDGET	-	2,791,113	1,131,680	1,659,433

SCHEDULE B

DEPARTMENT: County Trial Courts
FUND: Surcharge on Limited Filings
BUDGET UNIT: RSE CAO

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase appropriation due to increased fund balance and revenue.	-	1,138,905	-	1,138,905
	There were no expenditures during 2003-04. The addition of revenues collected during 2003-04 and increased revenues anticipated during 2004-05 increases the fund balance that must be appropriated.				
2.	Increase interest earnings due to increased fund balance and revenue.	-	-	5,000	(5,000)
**	**Final Budget Adjustment - Fund Balance**	-	-	6,680	(6,680)
	Increase revenue to adjust for fund balance at June 30, 2004.				
	Total	-	1,138,905	11,680	1,127,225

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Indigent Defense Special Revenue Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the $25 fee assessments collected from indigent defendants at the time the court appoints defense counsel as allowed by Penal Code Section 987.5. Fund collected are deposited into RMX IDC and are distributed at the discretion of the Board of Supervisors pursuant to Penal Code 987.5(e).

There is no staffing associated with this budget unit.

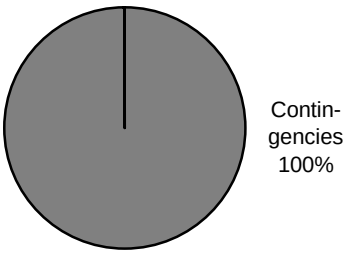
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	520,464	-	629,178
Departmental Revenue	109,925	133,500	112,214	130,000
Fund Balance		386,964		499,178

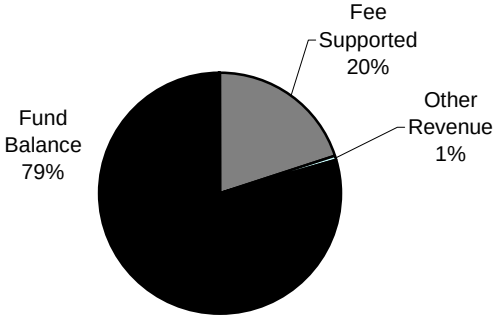
In accordance with Section 39009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The revenue variance for this budget unit is due to a decrease in the collection of the $25 assessment fees collected from indigent defendants at the time the court appoints defense counsel as allowed by Penal Code 987.5.

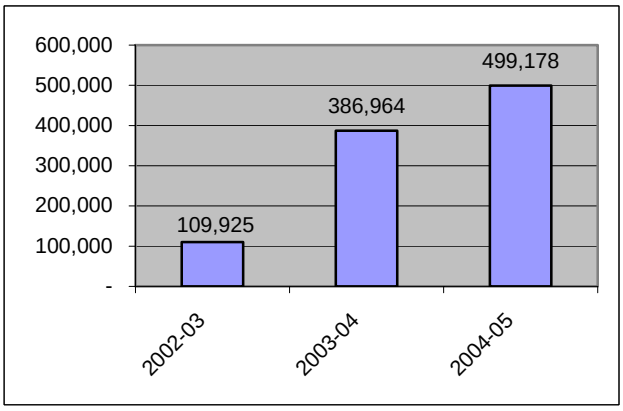
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts Indigent Defen
FUND: Registration Fee Projects
BUDGET UNIT: RMX IDC
FUNCTION: Appointed Defense Services
ACTIVITY: Fee Assessments

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Contingencies	-	520,464	520,464	108,714	629,178
Total Appropriation	-	520,464	520,464	108,714	629,178
Departmental Revenue					
Use of Money and Prop	8,480	8,500	8,500	(3,500)	5,000
Current Services	103,734	125,000	125,000	-	125,000
Total Revenue	112,214	133,500	133,500	(3,500)	130,000
Fund Balance		386,964	386,964	112,214	499,178

DEPARTMENT: County Trial Courts Indigent Defense
FUND: Registration Fee Projects
BUDGET UNIT: RMX IDC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	520,464	133,500	386,964
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	520,464	133,500	386,964
Board Approved Changes to Base Budget	-	108,714	(3,500)	112,214
TOTAL 2004-05 FINAL BUDGET	-	629,178	130,000	499,178

DEPARTMENT: County Trial Courts Indigent Defense
FUND: Registration Fee Projects
BUDGET UNIT: RMX IDC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	111,500	-	111,500
	There were no expenditures in 2003-04.				
2.	Interest Revenue	-	-	(3,500)	3,500
	Revenue stream below expected levels.				
**	**Final Budget Adjustment - Fund Balance**	-	(2,786)	-	(2,786)
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	108,714	(3,500)	112,214

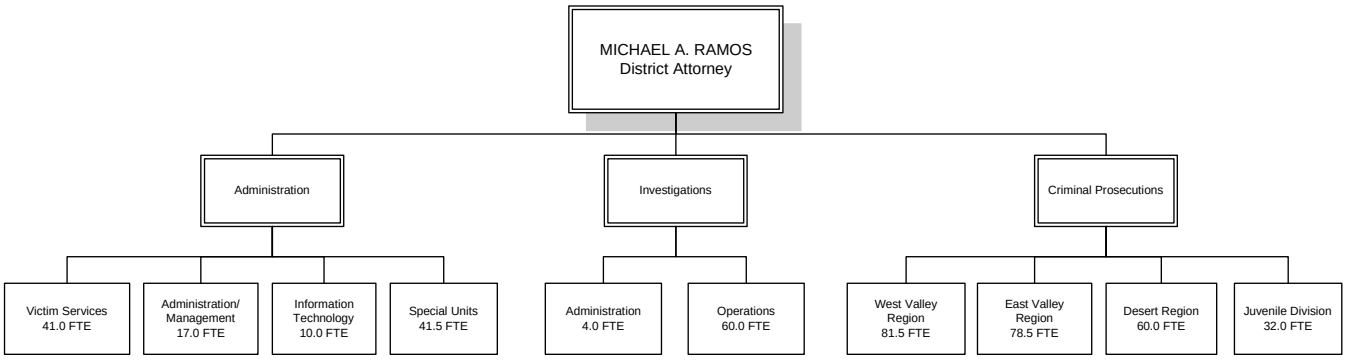
** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

DISTRICT ATTORNEY
Michael A. Ramos

MISSION STATEMENT

It is the mission of the San Bernardino County District Attorney's Office to represent the interests of the people in the criminal justice system, as mandated by California State Law. The San Bernardino County District Attorney's Office serves the residents of San Bernardino County by: Seeking the truth, protecting the innocent; holding the guilty accountable; preserving the dignity of victims and their families; and ensuring that justice is done while always maintaining the highest ethical standards.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Criminal	38,899,528	23,481,734	15,417,794		388.0
Child Abduction	807,087	-	807,087		6.5
Real Estate Fraud	2,850,865	1,200,000		1,650,865	8.0
Auto Insurance Fraud	649,824	600,000		49,824	5.0
Workers' Compensation Fraud	961,538	950,000		11,538	7.0
State Asset Forfeiture	763,456	470,000		293,456	5.0
Special Prosecutions	1,393,461	900,000		493,461	7.0
Vehicle Fees	1,364,890	695,000		669,890	-
Federal Asset Forfeiture	137,087	47,000		90,087	-
TOTAL	47,827,736	28,343,734	16,224,881	3,259,121	426.5

Criminal

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

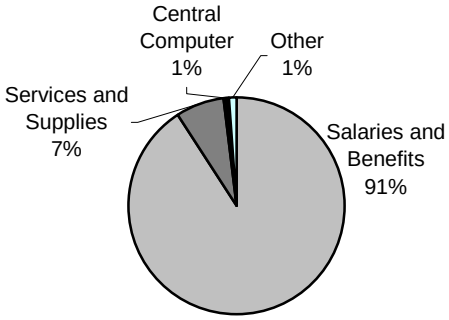
The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

BUDGET AND WORKLOAD HISTORY

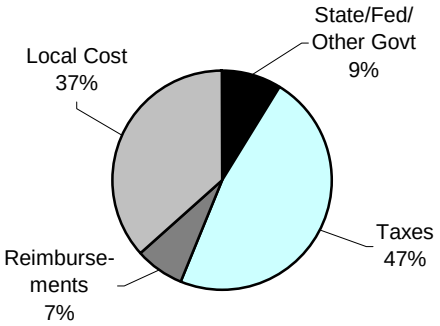
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	34,378,315	37,083,842	37,513,451	38,899,528
Departmental Revenue	20,611,900	21,353,905	21,683,491	23,481,734
Local Cost	13,766,415	15,729,937	15,829,960	15,417,794
Budgeted Staffing		397.0		388.0
Workload Indicators				
Criminal Felonies Reviewed	23,148	23,610	24,991	24,570
Criminal Misdemeanors Reviewed	45,466	46,374	47,111	46,127
Other/Unclassified Cases Reviewed	8,272	8,437	6,995	7,158
Juvenile Cases Reviewed	6,446	6,575	8,042	8,079
TOTAL CASES REVIEWED	83,332	84,996	87,139	85,934
Criminal Felonies Filed	17,815	18,171	18,978	18,688
Criminal Misdemeanors Filed	37,774	38,529	39,434	38,588
Other/Unclassified Cases Filed	143	140	166	161
Juvenile Cases Filed	5,276	5,382	6,696	6,567
TOTAL CASES FILED	61,008	62,222	65,274	64,004

Actual appropriations in 2003-04 exceeded budgeted appropriations due to unanticipated retirement cash-outs. Revenue in 2003-04 was higher than anticipated due to additional Prop 172 – ½% Public Safety Tax – being recognized by the department. Recognition of the additional Prop 172 revenue offset the department's unanticipated retirement cash-outs and counteracted its decrease in grant funding.

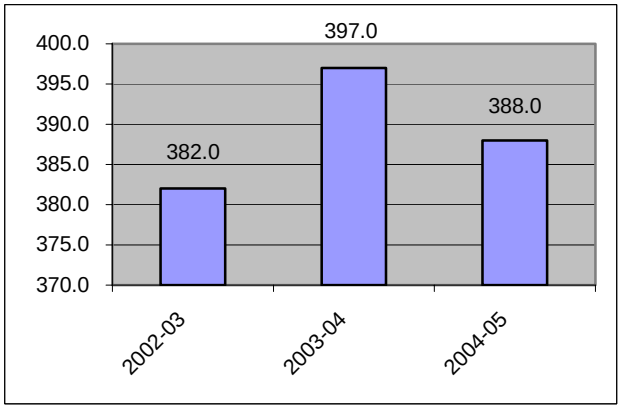
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



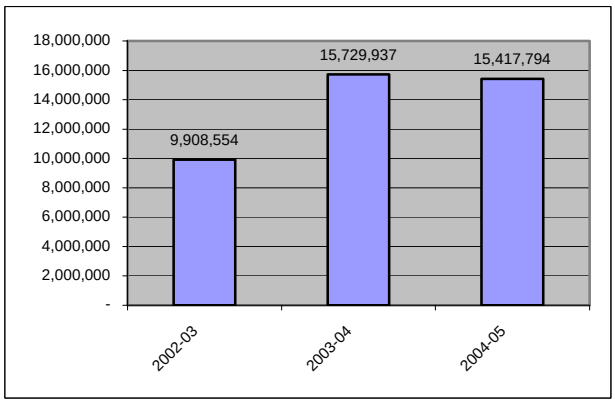
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: General

BUDGET UNIT: AAA DAT
FUNCTION: Public Safety
ACTIVITY: Prosecution

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	36,144,133	35,503,041	37,499,509	552,108	38,051,617
Services and Supplies	3,430,370	3,923,901	4,005,231	(887,909)	3,117,322
Central Computer	238,495	238,820	292,279	-	292,279
Transfers	394,652	398,577	398,577	69,454	468,031
Total Exp Authority	40,207,650	40,064,339	42,195,596	(266,347)	41,929,249
Reimbursements	(2,694,199)	(2,980,497)	(2,980,497)	(49,224)	(3,029,721)
Total Appropriation	37,513,451	37,083,842	39,215,099	(315,571)	38,899,528
Departmental Revenue					
Taxes	17,627,500	17,027,500	19,775,000	-	19,775,000
Fines and Forfeitures	25,263	-	-	-	-
Use of Money and Prop	25	-	-	-	-
State, Fed or Gov't Aid	3,999,598	4,307,408	4,307,408	(619,053)	3,688,355
Current Services	8,574	5,000	5,000	1,514	6,514
Other Revenue	4,599	13,997	13,997	(2,132)	11,865
Other Financing Sources	17,932	-	-	-	-
Total Revenue	21,683,491	21,353,905	24,101,405	(619,671)	23,481,734
Local Cost	15,829,960	15,729,937	15,113,694	304,100	15,417,794
Budgeted Staffing		397.0	391.0	(3.0)	388.0

DEPARTMENT: District Attorney
FUND: General
BUDGET UNIT: AAA DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**397.0**	**37,083,842**	**21,353,905**	**15,729,937**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	2,533,908	-	2,533,908
Internal Service Fund Adjustments	-	134,789	-	134,789
Prop 172	-	-	2,747,500	(2,747,500)
Other Required Adjustments	-	70,760	-	70,760
Subtotal	**-**	**2,739,457**	**2,747,500**	**(8,043)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(6.0)**	**(608,200)**	**-**	**(608,200)**
TOTAL BOARD APPROVED BASE BUDGET	**391.0**	**39,215,099**	**24,101,405**	**15,113,694**
Board Aproved Changes to Base Budget	**(3.0)**	**(315,571)**	**(619,671)**	**304,100**
TOTAL 2004-05 FINAL BUDGET	**388.0**	**38,899,528**	**23,481,734**	**15,417,794**

DEPARTMENT: District Attorney
FUND: General
BUDGET UNIT: AAA DAT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease Salaries and Benefits	(6.0)	(619,053)	-	(619,053)
	Staff must be reduced to accommodate loss of grant funding. A total of 9 Deputy District Attorney positions and 3 clerical positions will be reduced through attrition to meet target. Six of these positions are shown here and six of the positions are shown on the State Budget Impact section. The department is reducing service and supplies to supplant salary step increases and overtime and avoid further staff reduction. In addition, the department may need to recognize Prop 172 overage to cover positions until they attrit out.				
**	**Final Budget Adjustment - Policy item to restore positions**	**3.0**	**304,100**	**-**	**304,100**
	Policy item restores 2.5 Deputy District Attorney positions and .5 Clerk III position.				
2.	Increase Salaries and Benefits	-	867,061	-	867,061
	The department has added an Investigative Technician position to accommodate an increasing workload for the Investigation Division, but a Clerk position was deleted to offset the cost of the new position. Step increases combined with anticipated overtime creates the need to reduce service and supplies to avoid further staff reductions. The service and supplies reduction will supplant anticipated increases in salaries and benefits.				
3.	Reduce Operating Expenses	-	(887,909)	-	(887,909)
	The department will make severe operating expense reductions to minimize loss of staff. Six vehicles are being returned to fleet management to reduce department inventory. All expenditures are carefully scrutinized in an ongoing effort to reduce costs. Appropriation as proposed is not adequate to cover actual expenses projected. However, the department will make every cost saving effort possible.				
4.	Increase in Building Lease Costs	-	69,454	-	69,454
	Grants that covered lease costs in prior years are not increasing with the COLA's of program staff. This coupled with the loss of 50% of the vertical prosecution grants and the loss of the Community Prosecution and EAVP grant create an additional burden on the general fund for lease costs at the 412 Hospitality Lane location.				
5.	Increase in Reimbursements		(49,224)	-	(49,224)
	Miscellaneous increases across several programs (vehicle fees, AB 1913, asset forfeitures, etc.).				
6.	Decrease in State/Federal Aid	-	-	(619,053)	619,053
	Represent loss of 50% of the vertical prosecution grants and loss of Community Prosecution and EAVP grants.				
7.	Current Services	-	-	1,514	(1,514)
	Minor increase based on 2003-04 projections.				
8.	Other Revenue	-	-	(2,132)	2,132
	Represents minor reduction in E-filing match requested for 2004-05.				
	Total	(3.0)	(315,571)	(619,671)	304,100

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Child Abduction

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

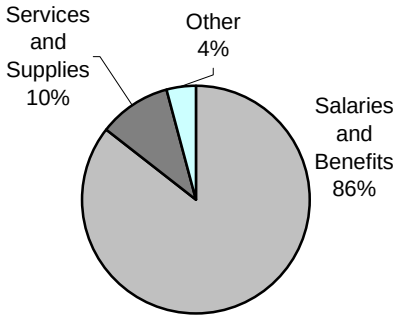
The Child Abduction Program is required by Chapter 1399, Statutes of 1976, Custody of Minors. The purpose of the program is to prosecute those who criminally abduct children and to return minors to a safe environment. The program requires travel nationwide and to other countries to return children to the custody of the adult ordered by the court.

BUDGET AND WORKLOAD HISTORY

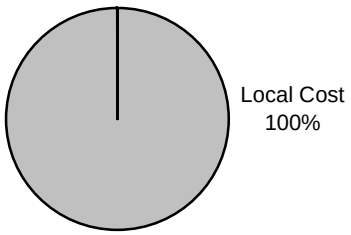
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	752,432	773,000	817,932	807,087
Departmental Revenue	(223,777)	-	9	-
Local Cost	976,209	773,000	817,923	807,087
Budgeted Staffing		7.0		6.5

2003-04 actual appropriations exceeded budgeted appropriations due to an unexpected retirement cash-out.

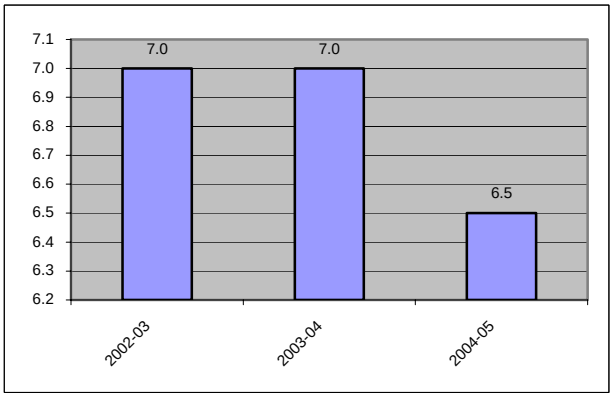
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



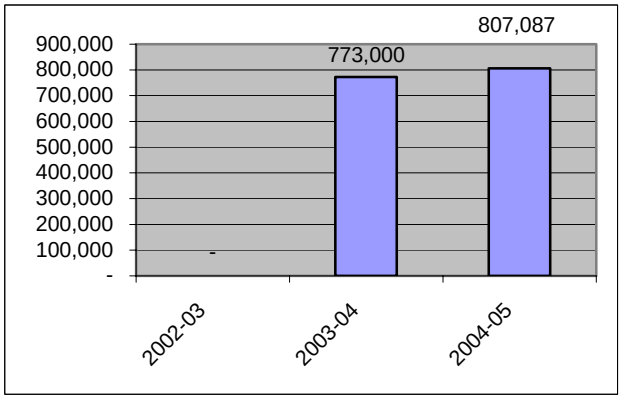
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: General Fund

BUDGET UNIT: AAA DOS
FUNCTION: Public Safety
ACTIVITY: Child Abduction Recovery

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	698,215	650,058	683,616	6,052	689,668
Services and Supplies	78,323	84,941	85,470	(843)	84,627
Central Computer	3,394	-	-	-	-
Transfers	38,000	38,001	38,001	(5,209)	32,792
Total Appropriation	817,932	773,000	807,087	-	807,087
Local Cost	817,923	773,000	807,087	-	807,087
Budgeted Staffing		7.0	6.5	-	6.5

DEPARTMENT: District Attorney
FUND: General Fund
BUDGET UNIT: AAA DOS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**7.0**	**773,000**	**-**	**773,000**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	67,187	-	67,187
Internal Service Fund Adjustments	-	529	-	529
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**67,716**	**-**	**67,716**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(0.5)**	**(33,629)**	**-**	**(33,629)**
TOTAL BOARD APPROVED BASE BUDGET	**6.5**	**807,087**	**-**	**807,087**
Board Approved Changes to Base Budget	**-**	**-**	**-**	**-**
TOTAL 2004-05 FINAL BUDGET	**6.5**	**807,087**	**-**	**807,087**

DEPARTMENT: District Attorney
FUND: General Fund
BUDGET UNIT: AAA DOS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits Increase to offset overtime		6,052	-	6,052
2.	Operating expenses Minor reduction for cost savings	-	(843)	-	(843)
3.	Transfers out Lease cost reduction based on annual calculation of space utilized	-	(5,209)	-	(5,209)
	Total	-	-	-	-

State Asset Forfeiture

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

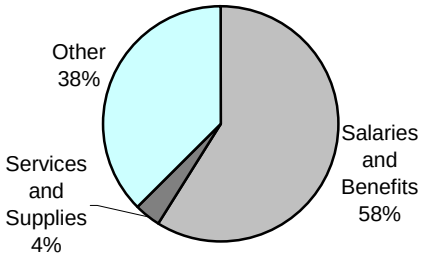
The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

The Asset Forfeiture program deters crime by depriving criminals of the profits and proceeds of their illegal activities. Two attorneys and support staff process asset forfeitures generated by activities of the Sheriff's department and police agencies.

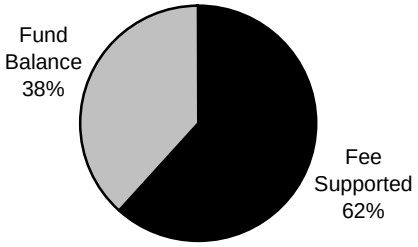
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	423,359	794,597	457,782	763,456
Departmental Revenue	539,170	460,000	416,642	470,000
Fund Balance		334,597		293,456
Budgeted Staffing		5.0		5.0

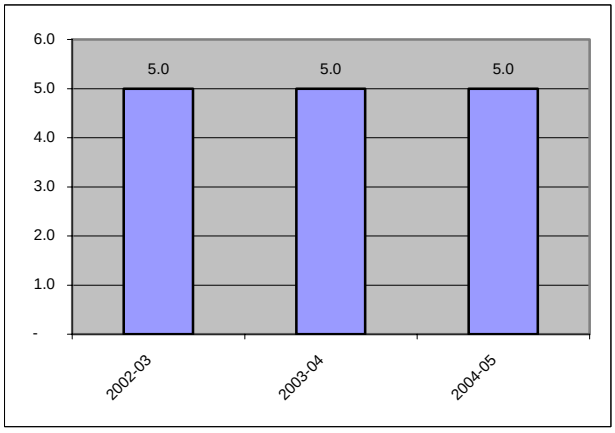
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



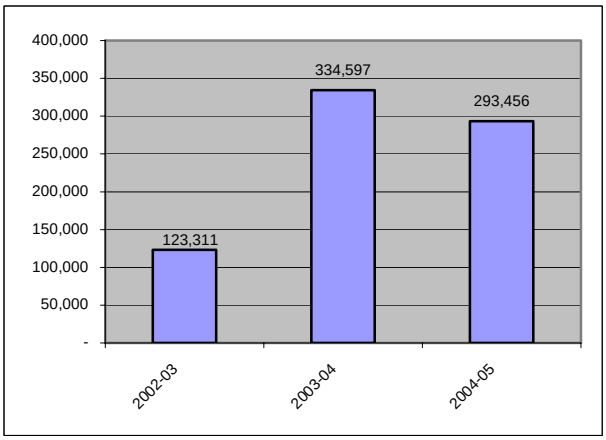
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Drug Forfeiture Awards

BUDGET UNIT: SBH DAT
FUNCTION: Public Safety
ACTIVITY: Asset Forfeiture

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	419,312	417,702	446,256	2,487	448,743
Services and Supplies	26,567	27,508	27,508	853	28,361
Transfers	9,736	9,736	9,736	59,336	69,072
Contingencies	-	339,651	339,651	(122,371)	217,280
Total Appropriation	457,782	794,597	823,151	(59,695)	763,456
Departmental Revenue					
Fines and Forfeitures	416,642	460,000	460,000	10,000	470,000
Total Revenue	416,642	460,000	460,000	10,000	470,000
Fund Balance		334,597	363,151	(69,695)	293,456
Budgeted Staffing		5.0	5.0	-	5.0

DEPARTMENT: District Attorney
FUND: Drug Forfeiture Awards
BUDGET UNIT: SBH DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**5.0**	**794,597**	**460,000**	**334,597**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	28,554	-	28,554
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**28,554**	**-**	**28,554**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**5.0**	**823,151**	**460,000**	**363,151**
Board Approved Changes to Base Budget	**-**	**(59,695)**	**10,000**	**(69,695)**
TOTAL 2004-05 FINAL BUDGET	**5.0**	**763,456**	**470,000**	**293,456**

DEPARTMENT: **District Attorney**
FUND: **Drug Forfeiture Awards**
BUDGET UNIT: **SBH DAT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and benefits	-	2,487	-	2,487
	Minor adjustments to accommodate MOU increases. The department has also deleted a secretary II position and added a paralegal to better accommodate their workload.				
2.	Services and supplies	-	853	-	853
	Minor adjustment to accommodate expected costs				
3.	Transfers out	-	59,336	-	59,336
	Increased for printing/pamphlets, publications, subscriptions, legal notices and miscellaneous law enforcement non inventoriable equipment.				
4.	Contingencies	-	(71,656)	-	(71,656)
	Adjustment for estimated fund balance				
5.	Revenue	-	-	10,000	(10,000)
	Increased based on estimated collections for FY 03-04 carried over to FY 04-05.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**(50,715)**	**-**	**(50,715)**
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	(59,695)	10,000	(69,695)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Special Prosecutions

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

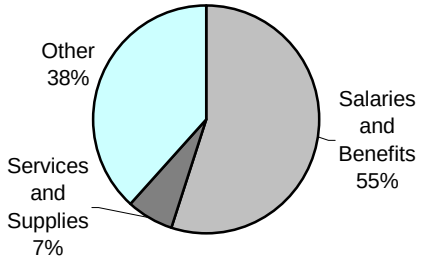
The Special Prosecutions unit was established in 1990-91 with funding from various fines and forfeitures to prosecute crimes such as hazardous waste dumping, consumer fraud and violations of Cal-OSHA laws.

BUDGET AND WORKLOAD HISTORY

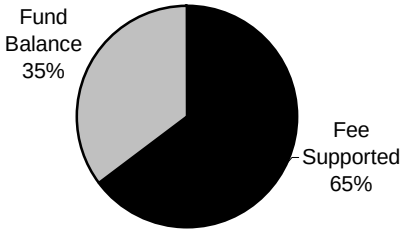
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	799,501	2,007,019	936,829	1,393,461
Departmental Revenue	1,760,579	950,000	373,271	900,000
Fund Balance		1,057,019		493,461
Budgeted Staffing		7.0		7.0

Variance in budgeted vs. actual revenue in 2003-04 is due to unrealized revenue. Special Prosecutions revenue is based on civil fines and penalties and is earned as cases are settled. Revenue is budgeted based upon historical receipts.

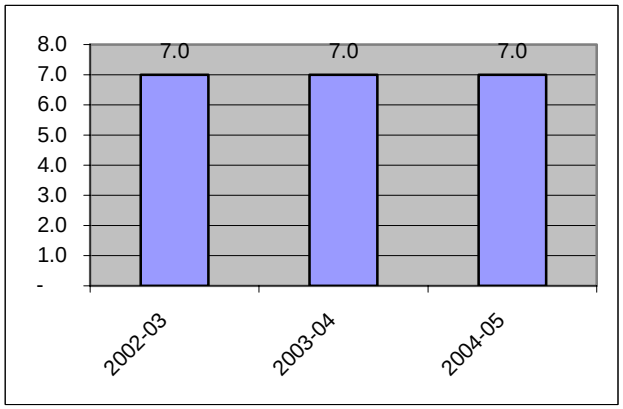
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



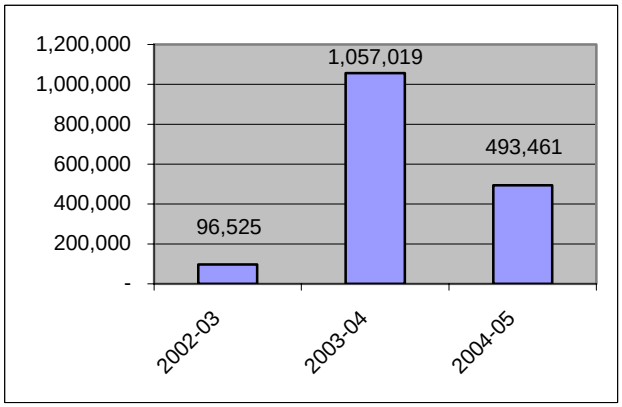
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Hazard Waste Awards

BUDGET UNIT: SBI DAT
FUNCTION: Public Safety
ACTIVITY: Special Prosecutions

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	686,612	670,133	727,580	39,191	766,771
Services and Supplies	93,957	116,999	116,999	(22,569)	94,430
Transfers	153,109	153,109	153,109	45,425	198,534
Contingencies	-	1,066,778	1,066,778	(733,052)	333,726
Total Appropriation	936,829	2,007,019	2,064,466	(671,005)	1,393,461
Departmental Revenue					
Fines and Forfeitures	373,271	950,000	950,000	(50,000)	900,000
Total Revenue	373,271	950,000	950,000	(50,000)	900,000
Fund Balance		1,057,019	1,114,466	(621,005)	493,461
Budgeted Staffing		7.0	7.0	-	7.0

DEPARTMENT: District Attorney
FUND: Hazard Waste Awards
BUDGET UNIT: SBI DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**7.0**	**2,007,019**	**950,000**	**1,057,019**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	57,447	-	57,447
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**57,447**	**-**	**57,447**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**7.0**	**2,064,466**	**950,000**	**1,114,466**
Board Approved Changes to Base Budget	**-**	**(671,005)**	**(50,000)**	**(621,005)**
TOTAL 2004-05 FINAL BUDGET	**7.0**	**1,393,461**	**900,000**	**493,461**

DEPARTMENT: **District Attorney**
FUND: **Hazard Waste Awards**
BUDGET UNIT: **SBI DAT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries/benefits increase	-	39,191	-	39,191
	Increase for call back/overtime based on historical trends				
2.	Reduction in operating expenses	-	(22,569)	-	(22,569)
	Cost savings measures have resulted in lower operating expense costs.				
3.	Transfers increase	-	45,425	-	45,425
	Increase for continued training, publications, equipment, etc.				
4.	Contingencies	-	(352,063)	-	(352,063)
	Reduced based on current collections projected to be lower than anticipated and need to utilize contingencies to cover costs.				
5.	Revenue	-	-	(50,000)	50,000
	Reduced based on current revenue trend.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**(380,989)**	**-**	**(380,989)**
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	(671,005)	(50,000)	(621,005)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Auto Insurance Fraud

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

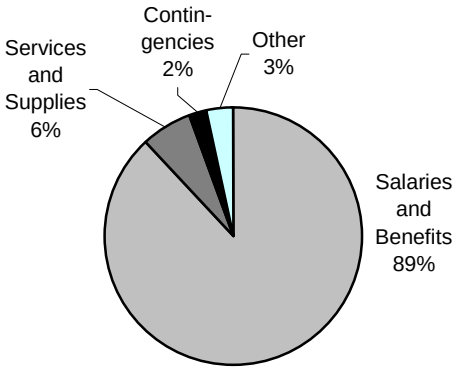
The Department of Insurance makes funds available, as authorized by Section 1871 of the California Insurance Code, to the District Attorney's Office for investigation and prosecution of automobile insurance fraud.

BUDGET AND WORKLOAD HISTORY

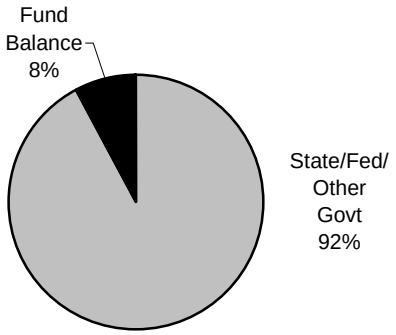
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	571,732	641,501	561,171	649,824
Departmental Revenue	555,143	600,000	569,495	600,000
Fund Balance		41,501		49,824
Budgeted Staffing		5.0		5.0

Appropriation variance represents salary savings due to late year vacancy that was not filled.

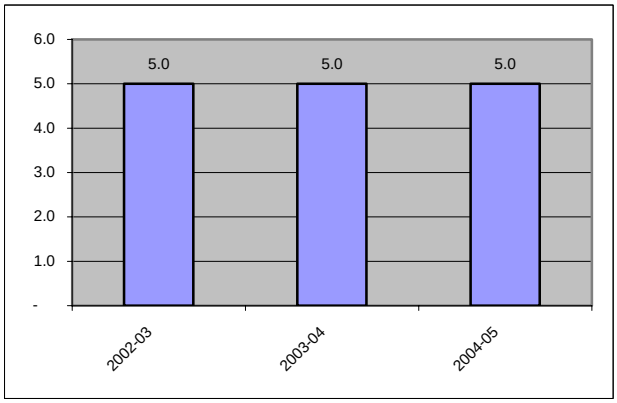
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



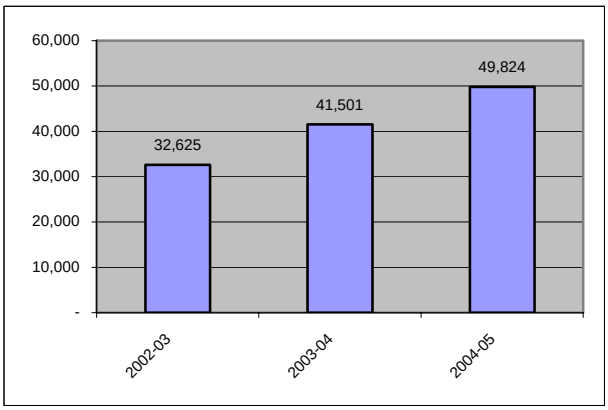
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Auto Insurance Fraud

BUDGET UNIT: RIP DAT
FUNCTION: Public Safety
ACTIVITY: Auto Insurance Fraud

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	492,126	540,218	593,198	(20,335)	572,863
Services and Supplies	41,724	52,734	52,734	(11,393)	41,341
Central Computer	2,055	-	-	-	-
Transfers	25,266	25,266	25,266	(4,029)	21,237
Contingencies	-	23,283	23,283	(8,900)	14,383
Total Appropriation	561,171	641,501	694,481	(44,657)	649,824
Departmental Revenue					
State, Fed or Gov't Aid	455,497	600,000	600,000	-	600,000
Total Revenue	569,495	600,000	600,000	-	600,000
Fund Balance		41,501	94,481	(44,657)	49,824
Budgeted Staffing		5.0	5.0	-	5.0

DEPARTMENT: District Attorney
FUND: Auto Insurance Fraud
BUDGET UNIT: RIP DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**5.0**	**641,501**	**600,000**	**41,501**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	52,980	-	52,980
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**52,980**	**-**	**52,980**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**5.0**	**694,481**	**600,000**	**94,481**
Board Approved Changes to Base Budget	**-**	**(44,657)**	**-**	**(44,657)**
TOTAL 2004-05 FINAL BUDGET	**5.0**	**649,824**	**600,000**	**49,824**

DEPARTMENT: **District Attorney**
FUND: **Auto Insurance Fraud**
BUDGET UNIT: **RIP DAT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Operating expenses	-	(11,393)	-	(11,393)
	Department continues to reduce operating expenses.				
2.	Transfers	-	(4,029)	-	(4,029)
	Minor adjustment after annual occupancy recalculation.				
3.	Contingencies	-	(8,831)	-	(8,831)
	Reduced based on estimated fund balance at the end of FY 03-04.				
4.	Salaries/Benefits	-	(20,335)	-	(20,335)
	Reclassificiation of Supervising Investigator to Senior Investigator results in salary savings				
**	**Final Budget Adjustment - Fund Balance**	**-**	**(69)**	**-**	**(69)**
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	(44,657)	-	(44,657)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Federal Asset Forfeiture

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

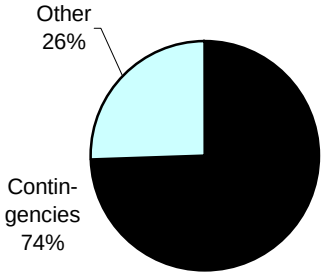
This budget unit represents federal asset forfeitures processed by the District Attorney's Asset Forfeiture unit. The U.S. Department of Justice sets forth the terms by which law enforcement may use the federally forfeited property for law enforcement.

There is no staffing associated with this budget unit.

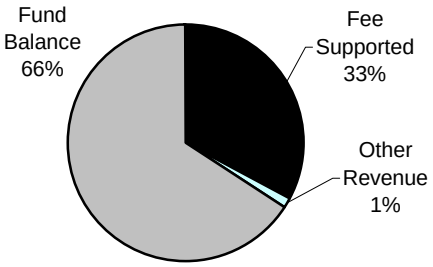
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	227,755	318,504	155,000	137,087
Departmental Revenue	110,167	109,000	30,370	47,000
Fund Balance		209,504		90,087

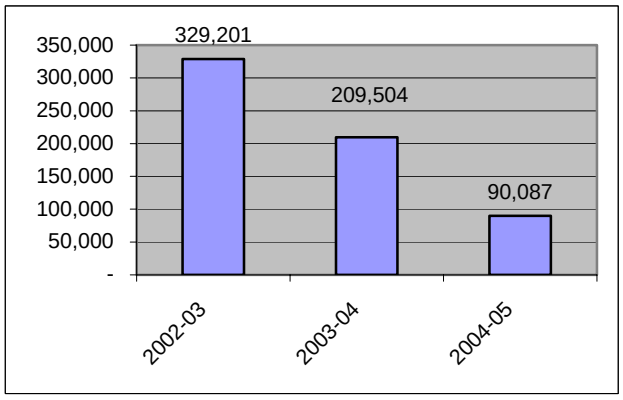
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Federal Asset Forfeitures

BUDGET UNIT: SDN DAT
FUNCTION: Public Safety
ACTIVITY: Federal Asset Forfeitures

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
L/P Vehicles	-	-	-	-	-
Transfers	155,000	155,000	155,000	(120,000)	35,000
Contingencies	-	163,504	163,504	(61,417)	102,087
Total Appropriation	155,000	318,504	318,504	(181,417)	137,087
Departmental Revenue					
Fines and Forfeitures	26,857	100,000	100,000	(55,000)	45,000
Use of Money and Prop	3,513	9,000	9,000	(7,000)	2,000
Total Revenue	30,370	109,000	109,000	(62,000)	47,000
Fund Balance		209,504	209,504	(119,417)	90,087

DEPARTMENT: District Attorney
FUND: Federal Asset Forfeitures
BUDGET UNIT: SDN DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**318,504**	**109,000**	**209,504**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**318,504**	**109,000**	**209,504**
Board Approved Changes to Base Budget	**-**	**(181,417)**	**(62,000)**	**(119,417)**
TOTAL 2004-05 FINAL BUDGET	**-**	**137,087**	**47,000**	**90,087**

DEPARTMENT: **District Attorney**
FUND: **Federal Asset Forfeitures**
BUDGET UNIT: **SDN DAT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Transfers	-	(120,000)	-	(120,000)
	Reduce Service and Supplies transfers.				
2.	Contingencies	-	(43,146)	-	(43,146)
	Decrease in revenue will cause decrease in contingencies.				
3.	Fine/forfeitures	-	-	(55,000)	55,000
	Revenue stream is expected to decrease.				
4.	Interest Revenue	-	-	(7,000)	7,000
	Revenue stream is expected to decrease.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**(18,271)**	**-**	**(18,271)**
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	(181,417)	(62,000)	(119,417)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Workers' Compensation Fraud

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

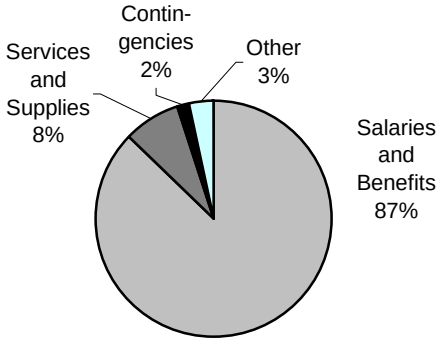
The Department of Insurance, pursuant to Section 1872.83 of the California Insurance Code, distributes funds to the District Attorney's Office for the investigation and prosecution of Workers' Compensation Fraud.

BUDGET AND WORKLOAD HISTORY

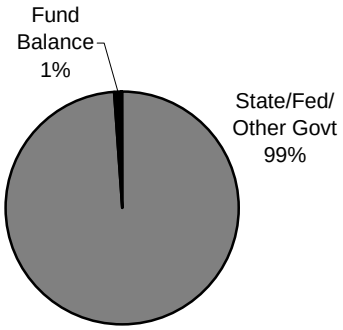
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,182,121	1,182,121	870,434	961,538
Departmental Revenue	-	890,000	589,850	950,000
Fund Balance		292,121		11,538
Budgeted Staffing		8.0		7.0

Revenue variance reflects revenue shortfall due to late payment by Department of Insurance. Revenue shortfall will reverse in 2004-05.

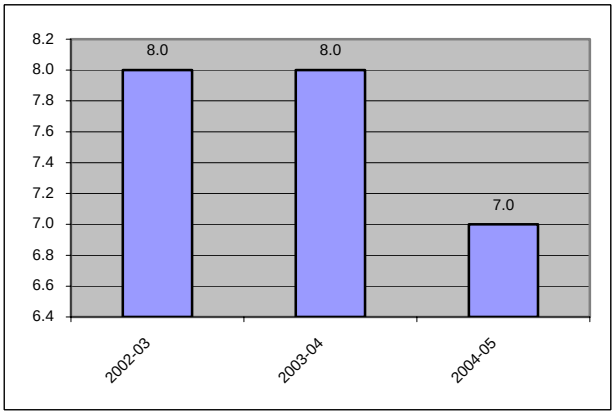
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



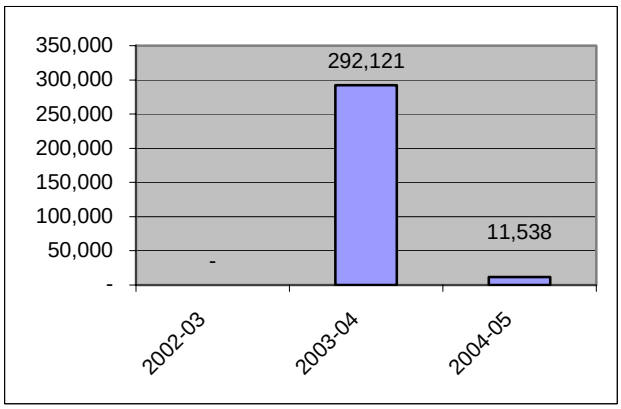
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Workers Comp Insurance Fraud

BUDGET UNIT: ROB DAT
FUNCTION: Public Safety
ACTIVITY: Workers' Comp Insurance Fraud

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	747,863	775,660	857,680	(19,684)	837,996
Services and Supplies	74,586	69,638	69,638	5,629	75,267
Transfers	44,658	44,658	44,658	(12,959)	31,699
Contingencies	-	292,165	292,165	(275,589)	16,576
Total Appropriation	870,434	1,182,121	1,264,141	(302,603)	961,538
Departmental Revenue					
State, Fed or Gov't Aid	589,850	890,000	890,000	60,000	950,000
Total Revenue	589,850	890,000	890,000	60,000	950,000
Fund Balance		292,121	374,141	(362,603)	11,538
Budgeted Staffing		8.0	8.0	(1.0)	7.0

DEPARTMENT: District Attorney
FUND: Workers Comp Insurance Fraud
BUDGET UNIT: ROB DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**8.0**	**1,182,121**	**890,000**	**292,121**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	82,020	-	82,020
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**82,020**	**-**	**82,020**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**8.0**	**1,264,141**	**890,000**	**374,141**
Board Approved Changes to Base Budget	**(1.0)**	**(302,603)**	**60,000**	**(362,603)**
TOTAL 2004-05 FINAL BUDGET	**7.0**	**961,538**	**950,000**	**11,538**

DEPARTMENT: **District Attorney**
FUND: **Workers Comp Insurance Fraud**
BUDGET UNIT: **ROB DAT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Staff reduction	(1.0)	(19,684)	-	(19,684)
	Staff reduced by 1.0 Clerk III.				
2.	Operating expenses	-	5,629	-	5,629
	Minor increase based on projected expenditures.				
3.	Transfers	-	(12,959)	-	(12,959)
	Reduction due to occupancy recalculation following staff reduction.				
4.	Contingencies	-	50,039	-	50,039
	Receipt of unexpected set-aside from department of insurance.				
5.	Revenue	-	-	60,000	(60,000)
	Increase based on current year grant award.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**(325,628)**	**-**	**(325,628)**
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	(1.0)	(302,603)	60,000	(362,603)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Real Estate Fraud

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

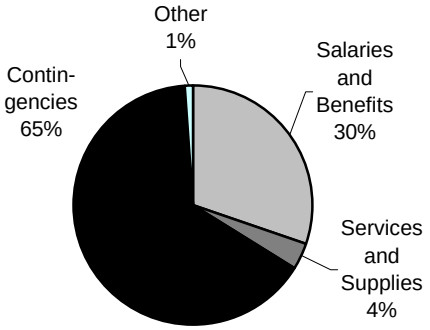
Pursuant to Government Code Section 27388, the county collects $2 for recording documents to be used for the investigation and prosecution of real estate fraud crimes.

BUDGET AND WORKLOAD HISTORY

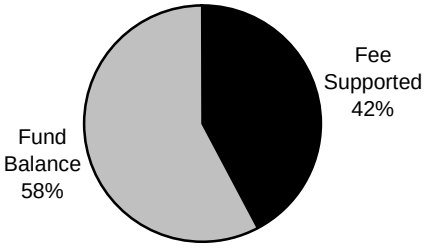
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	815,839	1,857,770	736,799	2,850,865
Departmental Revenue	1,188,377	1,000,000	1,529,895	1,200,000
Fund Balance		857,770		1,650,865
Budgeted Staffing		8.0		8.0

Appropriations in 2003-04 were less than budgeted due to salary/benefits savings. Revenue in 2003-04 exceeded budgeted revenue due to county recordings exceeding expectations.

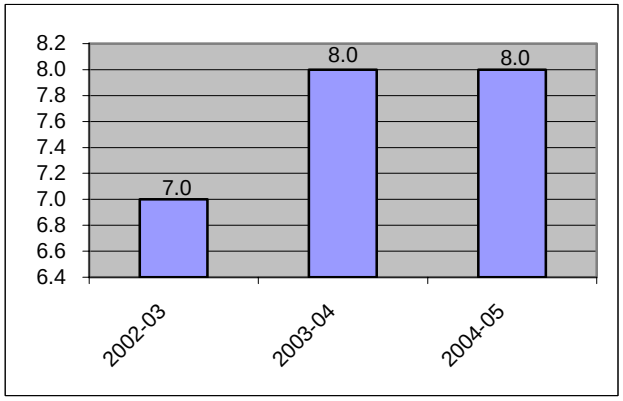
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



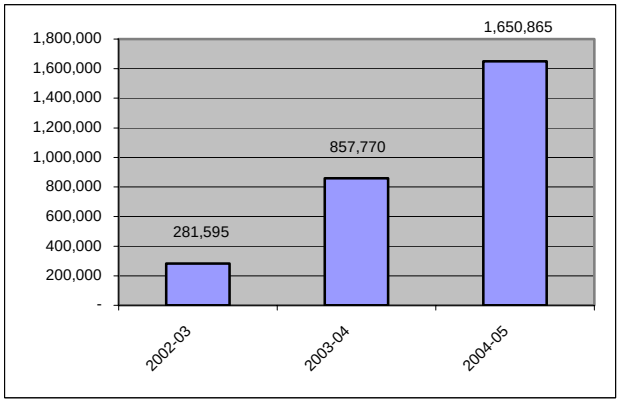
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Real Estate Fraud

BUDGET UNIT: REB DAT
FUNCTION: Public Safety
ACTIVITY: Real Estate Fraud

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	629,163	774,981	850,033	9,393	859,426
Services and Supplies	66,026	125,674	125,674	(19,367)	106,307
Transfers	38,199	38,200	38,200	(3,414)	34,786
Contingencies	-	918,915	918,915	931,431	1,850,346
Total Appropriation	736,799	1,857,770	1,932,822	918,043	2,850,865
Departmental Revenue					
Current Services	1,529,895	1,000,000	1,000,000	200,000	1,200,000
Total Revenue	1,529,895	1,000,000	1,000,000	200,000	1,200,000
Fund Balance		857,770	932,822	718,043	1,650,865
Budgeted Staffing		8.0	8.0	-	8.0

DEPARTMENT: District Attorney
FUND: Real Estate Fraud
BUDGET UNIT: REB DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**8.0**	**1,857,770**	**1,000,000**	**857,770**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	75,052	-	75,052
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**75,052**	**-**	**75,052**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**8.0**	**1,932,822**	**1,000,000**	**932,822**
Board Approved Changes to Base Budget	**-**	**918,043**	**200,000**	**718,043**
TOTAL 2004-05 FINAL BUDGET	**8.0**	**2,850,865**	**1,200,000**	**1,650,865**

DEPARTMENT: **District Attorney**
FUND: **Real Estate Fraud**
BUDGET UNIT: **REB DAT**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries/Benefits	-	9,393	-	9,393
	Increased retirement benefits and step increases.				
2.	Operating expenses	-	(19,367)	-	(19,367)
	Department continues to closely monitor operating expenses to reduce expenses				
3.	Transfers	-	(3,414)	-	(3,414)
	Minor adjustments in rents based on annual calculation of occupancy.				
4.	Contingencies	-	515,016	-	515,016
	Property recording activity in the county continues to exceed expectation. Revenue over expenses is budgeted in contingencies				
5.	Current Services - Revenue	-	-	200,000	(200,000)
	Property recording activity in the county continues to exceed expectation. Revenue budgeted is based on estimated FY 03-04 collection.				
**	**Final Budget Adjustment - Fund Balance**	**-**	**416,415**	**-**	**416,415**
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	918,043	200,000	718,043

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Vehicle Fees

DESCRIPTION OF MAJOR SERVICES

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

This budget unit holds the District Attorney's share of the $1 registration assessment on vehicles registered in San Bernardino County and funds prosecutors and an investigator in the automobile theft assignments countywide.

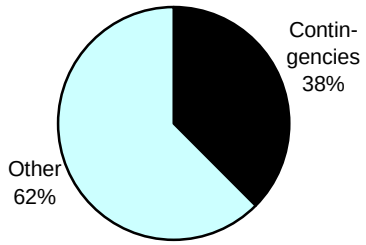
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

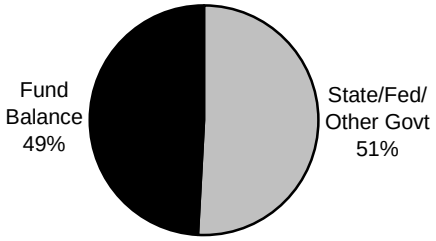
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	461,072	1,180,335	639,671	1,364,890
Departmental Revenue	718,019	610,000	739,225	695,000
Fund Balance		570,335		669,890

Actual revenue exceeded budgeted revenue in 2003-04 due to higher than anticipated Vehicle Fee revenue. Vehicle Fee revenue is tied to population growth and San Bernardino County has become one of the fastest growing counties in the state.

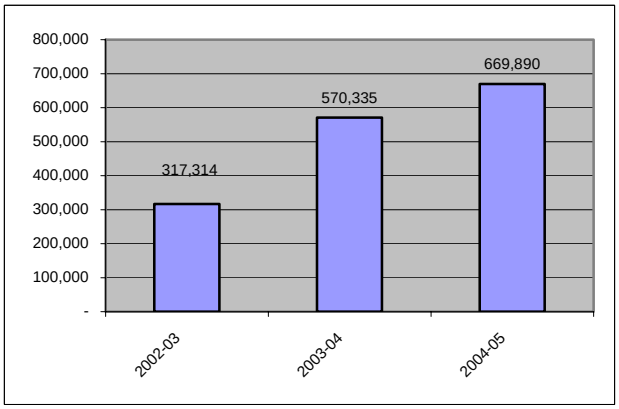
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Vehicle Fees

BUDGET UNIT: SDM DAT
FUNCTION: Public Safety
ACTIVITY: Vehicle Theft Prosecution

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Transfers	639,671	610,000	610,000	242,301	852,301
Contingencies	-	570,335	570,335	(57,746)	512,589
Total Appropriation	639,671	1,180,335	1,180,335	184,555	1,364,890
Departmental Revenue					
State, Fed or Gov't Aid	739,225	610,000	610,000	85,000	695,000
Total Revenue	739,225	610,000	610,000	85,000	695,000
Fund Balance		570,335	570,335	99,555	669,890

DEPARTMENT: District Attorney
FUND: Vehicle Fees
BUDGET UNIT: SDM DAT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,180,335	610,000	570,335
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,180,335	610,000	570,335
Board Approved Changes to Base Budget	-	184,555	85,000	99,555
TOTAL 2004-05 FINAL BUDGET	-	1,364,890	695,000	669,890

DEPARTMENT: District Attorney
FUND: Vehicle Fees
BUDGET UNIT: SDM DAT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Transfers	-	242,301	-	242,301
	Transfers increased for two staff added to the SANCATT program: one DDA and on DA Senior Investigator				
2.	Contingencies	-	(102,367)	-	(102,367)
	Reduced for increase in staffing costs for new positions				
3.	Revenue	-	-	85,000	(85,000)
	Vehicle fee revenue continues to increase as population increases.				
**	**Final Budget Adjustment - Fund Balance**	-	44,621	-	44,621
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	184,555	85,000	99,555

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

LAW & JUSTICE GROUP
Michael D. Stodelle

MISSION STATEMENT

The mission of the Law and Justice Group Executive Committee is to enhance the quality of life, provide for the safety of all citizens, and promote the principles of justice within San Bernardino County by coordinating resources and services, including justice facilities and information management.

SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Law & Justice Group Administration	127,740	5,000	122,740		1.0
2003 Local Law Enforcement Block Grant	71,271	300		70,971	-
2002 Local Law Enforcement Block Grant	129,139	892		128,247	-
2003-05 BJA Administration Congress Award	422,026	422,310		(284)	-
TOTAL	750,176	428,502	122,740	198,934	1.0

Law and Justice Group Administration

DESCRIPTION OF MAJOR SERVICES

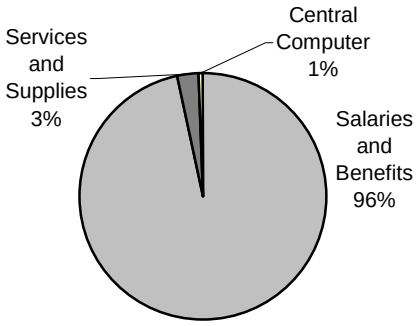
Under general direction of the Law and Justice Group Chairman, Law and Justice departments collaborate on grant applications, projects, and operational enhancements, with assistance and coordination by the administrative analyst for the Group.

BUDGET AND WORKLOAD HISTORY

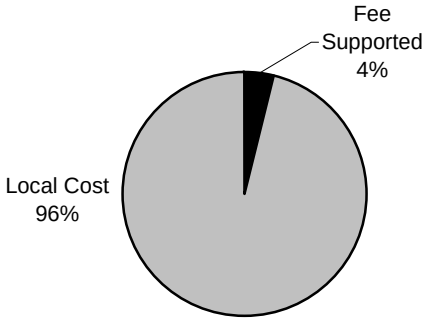
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	104,396	115,587	114,341	127,740
Departmental Revenue	49,014	49,000	-	5,000
Local Cost	55,382	66,587	114,341	122,740
Budgeted Staffing		1.0		1.0
Workload Indicators				
Total Grants Filed	-	-	7	5
Total Grants Received	-	-	3	4

The budget history reflects a Board approved mid-year adjustment to decrease revenue provided by the Courts resulting from a reduced need for administrative support by the Law and Justice Group. Four other member departments, Sheriff, Probation, District Attorney, Public Defender, and Courts each transferred permanent local cost allocation to maintain funding for the group's operating costs.

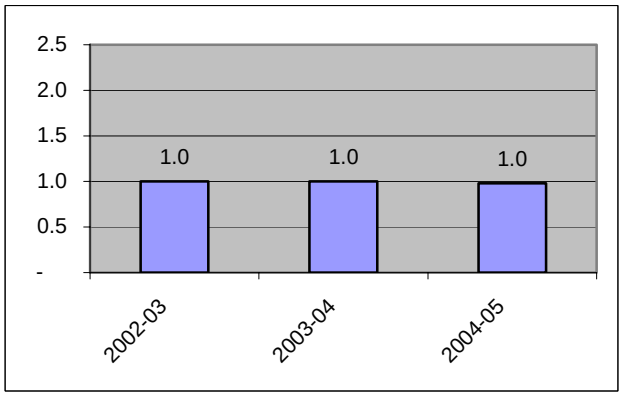
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



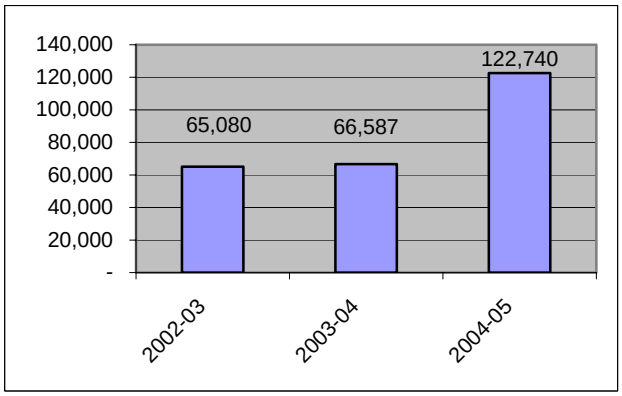
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Law & Justice Admin
FUND: General

BUDGET UNIT: AAA LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	111,600	111,502	109,647	13,659	123,306
Services and Supplies	2,004	3,348	1,408	2,046	3,454
Central Computer	564	564	790	-	790
Transfers	173	173	190	-	190
Total Appropriation	114,341	115,587	112,035	15,705	127,740
Departmental Revenue					
Current Services	-	49,000	5,000	-	5,000
Total Revenue	-	49,000	5,000	-	5,000
Local Cost	114,341	66,587	107,035	15,705	122,740
Budgeted Staffing		1.0	0.9	0.1	1.0

DEPARTMENT: Law & Justice Admin
FUND: General
BUDGET UNIT: AAA LNJ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**1.0**	**115,587**	**49,000**	**66,587**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	6,709	-	6,709
Internal Service Fund Adjustments	-	349	-	349
Prop 172	-	-	-	-
Other Required Adjustments	-	-	(44,000)	44,000
Subtotal	**-**	**7,058**	**(44,000)**	**51,058**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(0.1)**	**(10,610)**	**-**	**(10,610)**
TOTAL BOARD APPROVED BASE BUDGET	**0.9**	**112,035**	**5,000**	**107,035**
Board Approved Changes to Base Budget	**0.1**	**15,705**	**-**	**15,705**
TOTAL 2004-05 FINAL BUDGET	**1.0**	**127,740**	**5,000**	**122,740**

DEPARTMENT: Law & Justice Admin
FUND: General
BUDGET UNIT: AAA LNJ

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
**	**Final Budget Adjustment - Policy item related to State Budget adoption**	0.1	13,659	-	13,659
	Restore 0.1 FTE				
**	**Final Budget Adjustment - Policy item related to State Budget adoption**	-	2,046	-	2,046
	Restore services and supplies				
	Total	0.1	15,705	-	15,705

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

2003 US BJA Administration Congress Award

DESCRIPTION OF MAJOR SERVICES

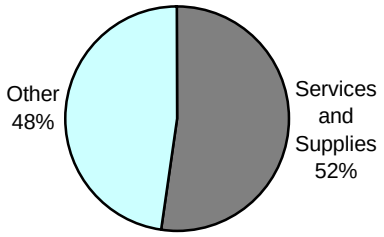
The award provides funding to jumpstart the law enforcement document imaging project called Storage Technology Optical Records Management (STORM). This collaborative imaging project seeks to electronically transmit data and documents between the Sheriff, District Attorney and Superior Court. Ultimately, the project will include Probation, Public Defender, Coroner and external law enforcement agencies.

There is no staffing associated with this budget unit.

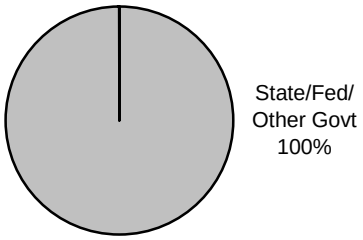
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	73,598	422,026
Departmental Revenue	-	-	73,314	422,310
Fund Balance		-		(284)

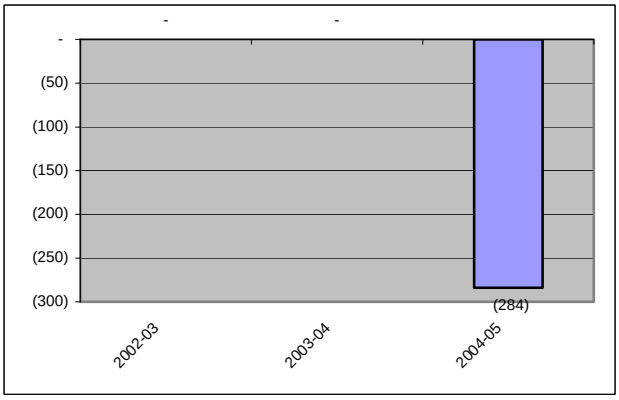
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2003 US BJA Congress Mand Award

BUDGET UNIT: SDY LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	62,004	-	-	220,290	220,290
Transfers	-	-	-	201,736	201,736
Total Appropriation	73,598	-	-	422,026	422,026
Departmental Revenue					
State, Fed or Gov't Aid	73,314	-	-	422,310	422,310
Total Revenue	73,314	-	-	422,310	422,310
Fund Balance		-	-	(284)	(284)

DEPARTMENT: Law & Justice Group Admin
FUND: 2003 US BJA Congress Mand Award
BUDGET UNIT: SDY LNJ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	422,026	422,310	(284)
TOTAL 2004-05 FINAL BUDGET	-	422,026	422,310	(284)

DEPARTMENT: Law & Justice Group Admin
FUND: 2003 US BJA Congress Mand Award
BUDGET UNIT: SDY LNJ

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase services and supplies	-	220,290	-	220,290
	Since this fund was established mid-year, planned expenditures for next year reflect as an increase in appropriations.				
2.	Increase transfers	-	202,020	-	202,020
	Since this fund was established mid-year, transfers to District Attorney, Sheriff, and Courts reflect as an increase in appropriations.				
3.	Increase revenue	-	-	422,310	(422,310)
	Grant revenue that will be received next year is treated as an increase in revenue, since this fund was established mid-year.				
**	**Final Budget Adjustment - Fund balance** **Transfers decreased due to lower than anticipated fund balance.**	-	(284)	-	(284)
	Total	-	422,026	422,310	(284)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

2003 Local Law Enforcement Block Grant

DESCRIPTION OF MAJOR SERVICES

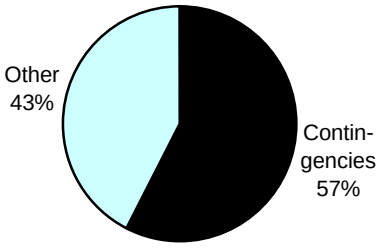
The grant provides funding for one probation officer for drug courts in Big Bear and Barstow; the purchase of an inventory control and warehouse management system for use at the West Valley Detention Center; procurement of application support and maintenance for the Law & Justice Group's e-Filing and Red Light Server; and further development of the Law & Justice Group's Storage Technology Optical Records Management (STORM) project.

There is no staffing associated with this budget unit.

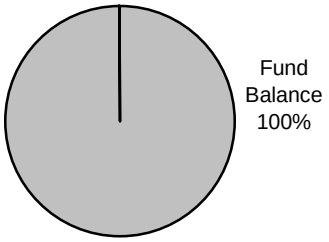
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	102,100	71,271
Departmental Revenue	-	-	173,071	300
Fund Balance		-		70,971

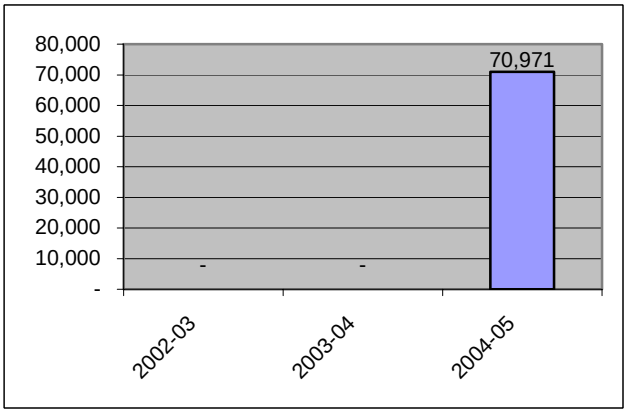
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2003 Local Law Enf Block Grant
BUDGET UNIT: SDU LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Transfers	102,100	-	-	30,343	30,343
Contingencies	-	-	-	40,928	40,928
Total Appropriation	102,100	-	-	71,271	71,271
Departmental Revenue					
Use of Money and Prop	2,131	-	-	300	300
Total Revenue	173,071	-	-	300	300
Fund Balance		-	-	70,971	70,971

DEPARTMENT: Law & Justice Group Admin
FUND: 2003 Local Law Enf Block Grant
BUDGET UNIT: SDU LNJ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	71,271	300	70,971
TOTAL 2004-05 FINAL BUDGET	-	71,271	300	70,971

DEPARTMENT: Law & Justice Group Admin
FUND: 2003 Local Law Enf Block Grant
BUDGET UNIT: SDU LNJ

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase transfers	-	30,343	-	30,343
	Since this fund was established mid-year, planned expenditures for next year reflect as an increase in appropriations.				
2.	Increase contingencies	-	42,351	-	42,351
	Since this fund was established mid-year, contingencies for next year reflect as an increase in appropriations. Each LLEBG allocation is spent over a two-year period.				
3.	Increase interest earnings	-	-	300	(300)
	Since this fund was established mid-year, interest earned on the fund balance is relected as an increase in revenue.				
**	**Final Budget Adjustment - Fund Balance**	-	(1,423)	-	(1,423)
	Decrease contingencies to adjust for fund balance at June 30, 2004.				
	Total	-	71,271	300	70,971

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

2002 Local Law Enforcement Block Grant

DESCRIPTION OF MAJOR SERVICES

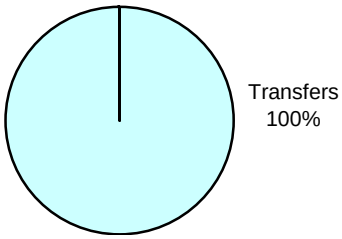
The grant provides funding for a law and justice data-sharing interface whereby the District Attorney, Public Defender, Probation, and Superior Court share information more efficiently.

There is no staffing associated with this budget unit.

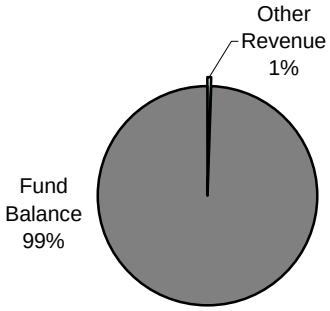
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	235,550	108,024	129,139
Departmental Revenue	231,982	3,568	4,288	892
Fund Balance		231,982		128,247

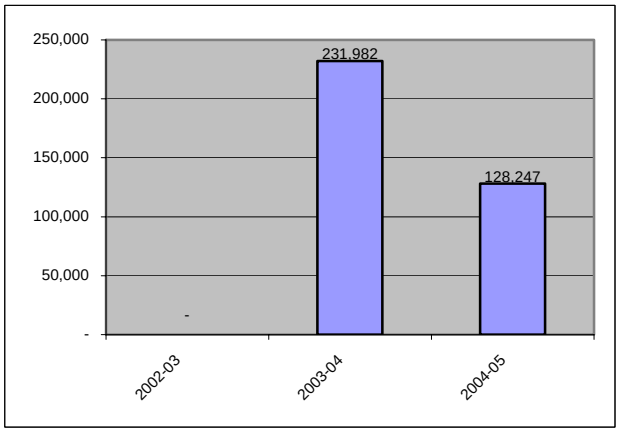
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2002 Local Law Enf Block Grant
BUDGET UNIT: SDT LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Transfers	108,027	235,550	235,550	(106,411)	129,139
Total Appropriation	108,024	235,550	235,550	(106,411)	129,139
Departmental Revenue					
Use of Money and Prop	4,288	3,568	3,568	(2,676)	892
Total Revenue	4,288	3,568	3,568	(2,676)	892
Fund Balance		231,982	231,982	(103,735)	128,247

DEPARTMENT: Law & Justice Group Admin
FUND: 2002 Local Law Enf Block Grant
BUDGET UNIT: SDT LNJ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**235,550**	**3,568**	**231,982**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**235,550**	**3,568**	**231,982**
Board Approved Changes to Base Budget	**-**	**(106,411)**	**(2,676)**	**(103,735)**
TOTAL 2004-05 FINAL BUDGET	**-**	**129,139**	**892**	**128,247**

DEPARTMENT: Law & Justice Group Admin
FUND: 2002 Local Law Enf Block Grant
BUDGET UNIT: SDT LNJ

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Reduction in transfers out	-	(162,149)	-	(162,149)
	Transfers to District Attorney for EIS programming and support and to Sheriff for CIT training are reduced as this grant nears completion.				
2.	Reduction in interest earnings	-	-	(2,676)	2,676
	Interest earnings on fund balance are reduced as this grant nears completion.				
**	**Final Budget Adjustment - Fund Balance**	-	55,738	-	55,738
	Transfers increased due to higher than anticipated fund balance.				
	Total	-	(106,411)	(2,676)	(103,735)

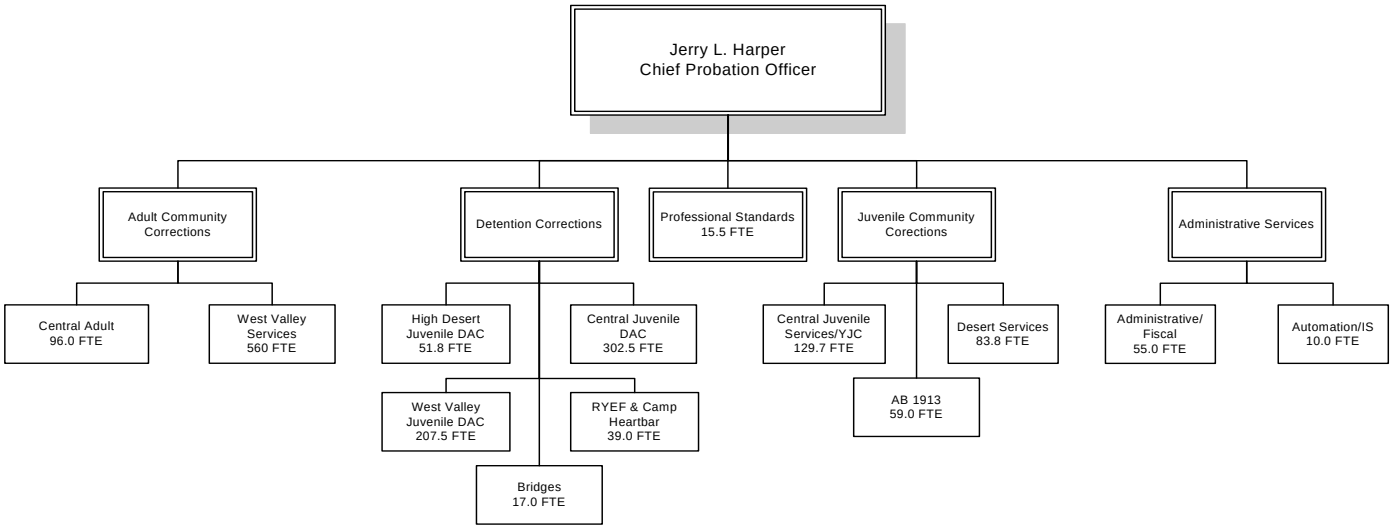
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

PROBATION
Jerry L. Harper

MISSION STATEMENT

To protect the community through assessment, treatment and control of adult and juvenile offenders by providing a range of effective services based on legal requirements and recognized professional standards.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Admin & Community Corrections	35,876,996	22,884,596	12,992,400		447.0
Court-Ordered Placements	5,382,883	-	5,382,883		-
Detention Corrections Bureau	44,827,870	13,366,748	31,461,122		617.8
AB 1913 Special Revenue	11,174,709	5,544,314		5,630,395	59.0
TOTAL	97,262,458	41,795,658	49,836,405	5,630,395	1,123.8

Administration and Community Corrections

DESCRIPTION OF MAJOR SERVICES

The Community Corrections Bureau provides adult and juvenile probationer investigation and case management services. As the primary public safety arm for probation, the Bureau focuses on providing efficient and cost-effective strategies, thereby promoting safe and vibrant communities to maximize the quality of life for all residents in San Bernardino County.

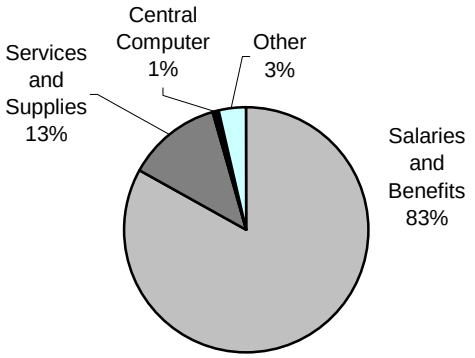
Probation Administration is responsible for overall management efforts of the department. To ensure safe field services and institutions, administration focuses on leadership with integrity and satisfaction of customers and staff.

BUDGET AND WORKLOAD HISTORY

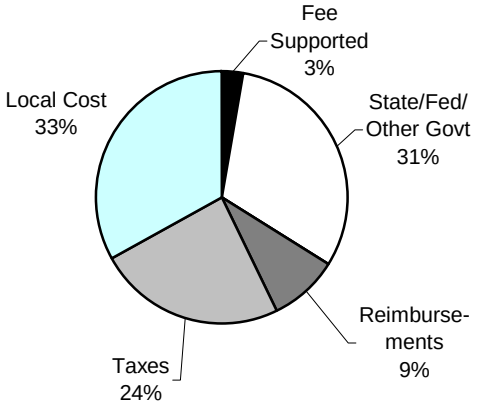
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	32,210,164	33,879,650	32,250,331	35,876,996
Departmental Revenue	21,949,340	20,846,422	23,001,480	22,884,596
Local Cost	10,260,824	13,033,228	9,248,851	12,992,400
Budgeted Staffing		458.6		447.0
Workload Indicators				
Adult Services:				
Supervision (avg)	17,787	20,000	18,750	20,000
Investigations (avg)	12,197	14,000	14,959	14,500
Electronic Monitoring (avg)	58	75	49	75
Juvenile Services:				
Supervision (avg)	3,265	3,700	3,083	3,300
Investigations (avg)	2,772	3,000	3,996	3,100
Intake/Community Services Team	9,691	7,800	11,664	9,200

Ongoing expense reduction efforts including hiring controls, deferred equipment purchases, reduced travel and training, efficiencies in service contracts, and redeployment of county vehicles resulted in material savings in services and supplies for 2003-04. A significant increase in Title IV-E federal revenue, due to improved claiming practices, accounts for the largest portion of the positive revenue variance.

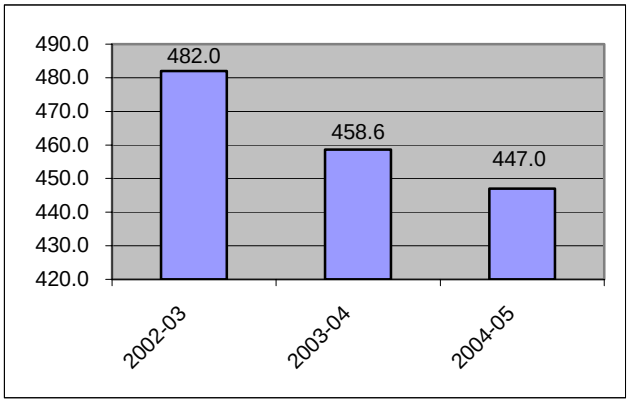
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



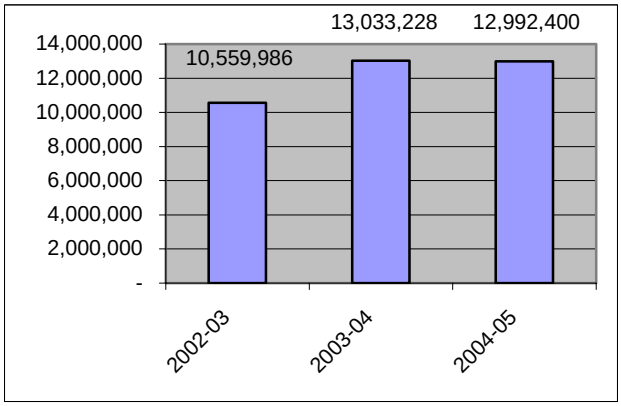
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - Admin
FUND: General

BUDGET UNIT: AAA PRB
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	30,362,209	30,835,960	31,636,564	1,071,214	32,707,778
Services and Supplies	3,867,406	5,007,920	5,259,926	(311,488)	4,948,438
Central Computer	311,159	311,159	411,138	-	411,138
Other Charges	61,699	74,500	74,500	255,400	329,900
Vehicles	-	28,600	28,600	71,400	100,000
Transfers	867,725	973,165	973,165	(28,051)	945,114
Total Exp Authority	35,470,198	37,231,304	38,383,893	1,058,475	39,442,368
Reimbursements	(3,518,467)	(3,351,654)	(3,351,654)	(213,718)	(3,565,372)
Total Appropriation	31,951,731	33,879,650	35,032,239	844,757	35,876,996
Departmental Revenue					
Taxes	7,432,570	7,432,570	8,413,820	1,125,000	9,538,820
State, Fed or Gov't Aid	14,386,107	12,194,705	12,194,705	104,166	12,298,871
Current Services	1,302,778	1,217,147	1,217,147	(172,242)	1,044,905
Other Revenue	(157,754)	2,000	2,000	-	2,000
Other Financing Sources	37,779	-	-	-	-
Total Revenue	23,001,480	20,846,422	21,827,672	1,056,924	22,884,596
Local Cost	9,248,851	13,033,228	13,204,567	(212,167)	12,992,400
Budgeted Staffing		458.6	445.6	1.4	447.0

DEPARTMENT: Prob - Admin
FUND: General
BUDGET UNIT: AAA PRB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**458.6**	**33,879,650**	**20,846,422**	**13,033,228**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	1,920,163	-	1,920,163
Internal Service Fund Adjustments	-	470,015	-	470,015
Prop 172	-	-	981,250	(981,250)
Other Required Adjustments	-	40,392	-	40,392
Subtotal	**-**	**2,430,570**	**981,250**	**1,449,320**
Board Approved Adjustments During 2003-04				
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(13.0)**	**(1,277,981)**	**-**	**(1,277,981)**
TOTAL BOARD APPROVED BASE BUDGET	**445.6**	**35,032,239**	**21,827,672**	**13,204,567**
Board Approved Changes to Base Budget	**1.4**	**844,757**	**1,056,924**	**(212,167)**
TOTAL 2004-05 FINAL BUDGET	**447.0**	**35,876,996**	**22,884,596**	**12,992,400**

DEPARTMENT: Prob - Admin
FUND: General
BUDGET UNIT: AAA PRB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Transfer staff from institutions (PRN)	7.0	597,470	-	597,470
	Training and aftercare responsiblilities will be coordinated by administration (PRB). Transfer 7.0 FTE including 1.0 probation custody specialist II, 2.0 probation custody specialist I, and 4.0 probation officer II.				
2.	Reductions in Adult Case Management/Supervision	(14.0)	(1,713,166)	(148,713)	(1,564,453)
	The department believes that continued investment in the lives of juvenile offenders and other at-risk youth will help the county avoid other costs related to destabilized families, criminal behavior, substance abuse, and family violence. For these reasons, staff recommends reducing the Adult Case Management program to salvage juvenile services. Eliminate 2.0 FTE probation officer III and 12.0 FTE probation officer II positions. All 14.0 positions are currently filled. Reduce adult supervision fee revenue accordingly. The adjustment enables the transfer of $1,211,859 in local cost to institutions to help offset the impact of the TANF reduction. The balance of this reduction partially offsets the transfer of training and aftercare responsibilities to this budget unit.				
**	**Final Budget Adjustment - Fees**	-	10,005	10,005	-
	Increase adult investigation fees to offset actual costs, based on ability to pay, as determined by the court.				
**	**Final Budget Adjustment - Policy item related to State Budget**	17.0	1,559,461	1,273,713	285,748
	Restore adult case management staff, including positions denoted in #4 below.				
3.	Delete unfunded grants	(21.0)	(1,594,775)	(1,610,736)	15,961
	The adverse economy has affected many agencies, resulting in the deletion or partial funding of various department grants, including: 1) State: PASSAGES adult grant deleted (eliminate 2.0 probation officer II positions); 2) Federal: COPS juvenile grant deleted (eliminate 9.0 probation officer II positions--schools in the Bear Valley/Rim districts and Ontario/Montclair district were able to fund these positions); 3) Federal: IMPACT/Night Light juvenile grant decreased (eliminate 1.0 supervising probation officer, 4.0 probation officer II, and 1.0 clerk II--leaving 1.0 probation officer II position); 4) PROP 36 at same funding level, but inadequate to fund existing positions (eliminate 3.0 probation officer III and 3.0 probation officer II positions, and redirect to other 1000 series costs; 5) JAIBG grant decreased; and 6) Federal: SB 933 decreased.				
4.	Increase worker's compensation charges by deleting positions.	(3.0)	6,920	-	6,920
	Add mandated worker's compensation surcharge of $322,979, not included in local cost target. Requires deletion of 3.0 supervising probation officer positions ($322,979) from Adult Case Management/Supervision to maintain funding level. These 3.0 positions are currently filled.				
5.	Revise Title IV-E revenue forecast	10.0	1,714,902	1,714,902	-
	Federal Title IV-E revenue is based on family maintenance (permanency) and family reunification efforts, to reduce the number of children in out-of-home care and the length of time of these placements. Claims reimburse costs for case management activities by probation officers and probation corrections officers to the juvenile population. Reimbursement for services has increased over the last few years, and is now being recorded more accurately. To maximize reimbursements, this action allocates the revenue to add 0.5 transcriber typist II, 0.7 PSE, 0.8 extra help probation officer II, 1.0 FTE for overtime, 1.0 business application manager (transfer from AB 1913 grant) and 6.0 probation officer II positions--otherwise deleted due to state budget impact.				
6.	Adjust various 5000 series appropriations/reimbursements	(0.6)	(4,968)	-	(4,968)
	Transfers Out - net decrease of ($28,051), resulting from an increase to EHAP ($3,852); increase in rents ($25,519); increase sheriff/court notices ($3,116); and decrease in HSS admin support ($60,538). Transfer In - net increase of $213,718 in reimbursements, due to increase to ILSP ($205,648); increase TAD/AFDC ($28,810); increase Fout Springs ($30,128); decrease LLEBG ($20,268) with 0.6 position; and decrease administrative overhead ($30,600) to sheriff for pre-trial detention.				
7.	Risk management liability adjustments	-	(247,334)	-	(247,334)
	Adjust target increases for risk management liablilities, to distribute appropriately among funds. This change accommodates a transfer of $244,876 to PRN, and eliminates $2,538 that belongs with the sheriff for pre-trial detention.				
8.	Adjust revenue to reflect AB 3000 changes	-	(200,240)	(200,240)	-
	AB3000 was passed by the legislature in 2001, and became effective in January 2003. This legislation reprioritized the distribution of fines to insure that victims are paid first, followed by the state, and lastly county probation. The resulting projected loss of income is $200,240.				
9.	Adjust various other revenues	-	-	17,993	(17,993)
	Adjustments to reflect actuals.				
**	**Final Budget Adjustment - Policy item related to State Budget**	6.0	716,482	-	716,482
	Add adult sex offender unit to enhance public safety.				
	Total	1.4	844,757	1,056,924	(212,167)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Court-Ordered Placements

DESCRIPTION OF MAJOR SERVICES

Juveniles are committed to the California Youth Authority or group homes to facilitate their rehabilitation, in an attempt to offer intervention programs that will lead to their future safety and productivity. The county is required to pay costs of support for those minors not eligible for state or federal reimbursement programs. Appropriations are managed in an independent budget to identify expenditures and separate ongoing operational costs.

The department has sought alternatives to reduce court-ordered placements through a variety of programs that offer better service for our clients, and are innovative, efficient, and cost-effective. A positive trend shows that placements have decreased significantly, by more than 25% since 2002-03. This reduction enables the department to decrease general fund expenditures and transfer a portion of local cost to institutions to partially offset the loss of federal funding and maintain a treatment program that would otherwise be eliminated.

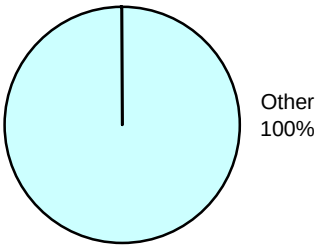
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

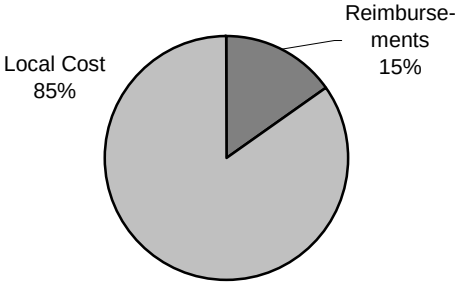
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,338,894	7,382,883	3,756,778	5,382,883
Departmental Revenue	18,245	-	134,007	-
Local Cost	6,320,649	7,382,883	3,622,771	5,382,883

In 2003-04, fewer youth were committed to facilities than anticipated because of successful intervention programs, resulting in an ongoing trend of reduced youth authority and foster care costs.

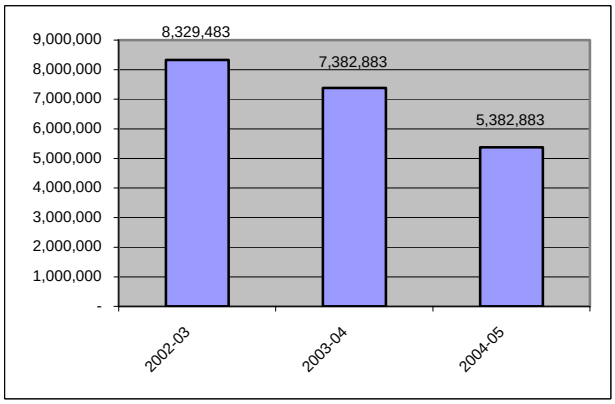
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - Court Placement
FUND: General

BUDGET UNIT: AAA PYA
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	4,510,214	8,376,010	7,376,010	(1,030,127)	6,345,883
Total Exp Authority	4,510,214	8,376,010	7,376,010	(1,030,127)	6,345,883
Reimbursements	(753,436)	(993,127)	(993,127)	30,127	(963,000)
Total Appropriation	3,756,778	7,382,883	6,382,883	(1,000,000)	5,382,883
Local Cost	3,622,771	7,382,883	6,382,883	(1,000,000)	5,382,883

DEPARTMENT: Prob - Court Placement
FUND: General
BUDGET UNIT: AAA PYA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**-**	**7,382,883**	**-**	**7,382,883**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	(1,000,000)	-	(1,000,000)
Subtotal	**-**	**(1,000,000)**	**-**	**(1,000,000)**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BASE BUDGET	**-**	**6,382,883**	**-**	**6,382,883**
Department Recommended Funded Adjustments	**-**	**(1,000,000)**	**-**	**(1,000,000)**
TOTAL 2004-05 PROPOSED BUDGET	**-**	**5,382,883**	**-**	**5,382,883**

DEPARTMENT: Prob - Court Placement
FUND: General
BUDGET UNIT: AAA PYA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Transfer local cost to offset TANF loss	-	(1,000,000)	-	(1,000,000)
TANF represents $4.2 million of funding for San Bernardino County probation in FY 2004-05, and this local cost shift will help to retain staff.				
2. Adjust obligation for court-ordered placement	-	(30,127)	-	(30,127)
Reduce payment to Fouts Springs.				
3. Adjust obligation for court-ordered placement	-	30,127	-	30,127
Reduce reimbursement for Fouts Springs placements.				
Total	-	(1,000,000)	-	(1,000,000)

Detention Corrections Bureau

DESCRIPTION OF MAJOR SERVICES

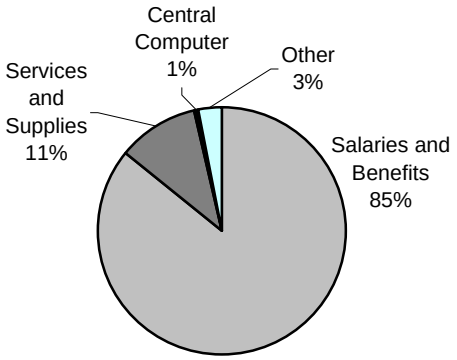
The Detention Corrections Bureau operates the county's juvenile detention and assessment centers that protect the community by providing a secure environment to legally detained youth. They offer specialized services such as multi-lingual staff, due to the diverse population of San Bernardino County.

Additionally, staff operates three treatment programs designed to offer quality services to post-adjudicated youth. Counseling, education and guidance offered in open settings are proven to positively impact outcomes for selected participants.

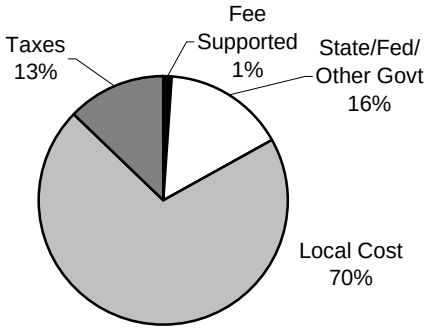
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	36,981,552	42,043,813	40,899,061	44,827,870
Departmental Revenue	17,870,779	16,003,119	15,924,688	13,366,748
Local Cost	19,110,773	26,040,694	24,974,373	31,461,122
Budgeted Staffing		613.0		617.8
Workload Indicators				
Average systemwide daily population	488	543	467	470
West Valley Juvenile Detention & Assessment Center	155	175	177	182
High Desert Juvenile Detention & Assessment Center	-	-	-	40
Camp Heart Bar	20	20	17	20
Regional Youth Educ Facility - Boys	26	40	20	30
Regional Youth Educ Facility - Girls (formerly KYC)	20	40	26	-
Average length of stay - deten/assess facility (days)	34	34	34	34

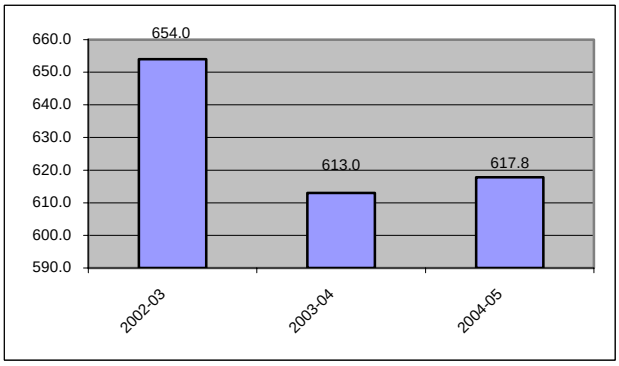
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



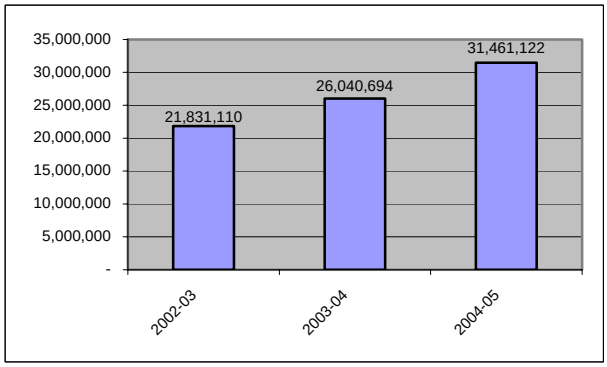
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - Deten/Correc
FUND: General

BUDGET UNIT: AAA PRN
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	35,198,835	35,887,449	34,218,444	4,249,911	38,468,355
Services and Supplies	4,926,437	4,802,394	4,911,640	(134,618)	4,777,022
Central Computer	158,655	158,655	257,743	-	257,743
Other Charges	134,523	160,100	160,100	-	160,100
Equipment	116,889	43,000	43,000	-	43,000
Transfers	787,788	992,215	992,215	129,435	1,121,650
Total Exp Authority	41,365,801	42,043,813	40,583,142	4,244,728	44,827,870
Reimbursements	(1,100,000)	-	-	-	-
Total Appropriation	40,265,801	42,043,813	40,583,142	4,244,728	44,827,870
Departmental Revenue					
Taxes	4,729,930	4,729,930	5,711,180	-	5,711,180
State, Fed or Gov't Aid	10,737,126	10,833,189	6,633,189	526,970	7,160,159
Current Services	458,115	440,000	440,000	55,409	495,409
Other Revenue	(1,873)	-	-	-	-
Other Financing Sources	1,390	-	-	-	-
Total Revenue	15,924,688	16,003,119	12,784,369	582,379	13,366,748
Local Cost	24,974,373	26,040,694	27,798,773	3,662,349	31,461,122
Budgeted Staffing		613.0	562.0	55.8	617.8

Increased 2003-04 reimbursements reflect a change in funding source for the Camp Heart Bar treatment program. The corresponding reduction in revenue is not evident due to an increase in Title IV-E claims and meal claims.

DEPARTMENT: Prob - Deten/Correc
FUND: General
BUDGET UNIT: AAA PRN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**613.0**	**42,043,813**	**16,003,119**	**26,040,694**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	2,439,512	-	2,439,512
Internal Service Fund Adjustments	-	118,359	-	118,359
Prop 172	-	-	981,250	(981,250)
Other Required Adjustments	13.0	1,121,300	-	1,121,300
Subtotal	**13.0**	**3,679,171**	**981,250**	**2,697,921**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(64.0)**	**(5,139,842)**	**(4,200,000)**	**(939,842)**
TOTAL BOARD APPROVED BASE BUDGET	**562.0**	**40,583,142**	**12,784,369**	**27,798,773**
Board Approved Changes to Base Budget	**55.8**	**4,244,728**	**582,379**	**3,662,349**
TOTAL 2004-05 FINAL BUDGET	**617.8**	**44,827,870**	**13,366,748**	**31,461,122**

DEPARTMENT: Prob - Deten/Correc
FUND: General
BUDGET UNIT: AAA PRN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Transfer local cost from Administration and Community Corrections (PRB)	19.0	1,211,859	-	1,211,859
	Savings from Adult Case Management/Supervision is moved to institutions to offset 9% reduction and a portion of the TANF loss.				
2.	Transfer local cost (from PYA) to offset TANF loss to institutions (PRN)	16.0	1,000,000	-	1,000,000
	TANF represents $4.2 million of funding for San Bernardino County probation in FY 2004-05, and this local cost shift will help to retain some staff.				
3.	Revise Title IV-E revenue forecast	8.8	850,000	850,000	-
	Costs for intake services at the juvenile halls are being adjusted to reflect updated recordkeeping. This revenue is available to reimburse costs for case management, effective at the time wards are ordered into placement by the courts. Utilized to offset recurrent and overtime FTEs.				
4.	Transfer training/aftercare responsibilities to administration (PRB)	(7.0)	(597,470)	-	(597,470)
	Transfer 7.0 FTE including 1.0 probation custody specialist II, 2.0 probation custody specialist I, and 4.0 probation officer II.				
5.	Adjust salaries & benefits	-	493,723	-	493,723
	Increase expenses related to step advances.				
6.	Risk management liability adjustments	-	244,876	-	244,876
	Adjust target for risk management liablilities, to distribute appropriately among funds. This change accommodates a transfer of $244,876 from PRB.				
7.	Reduce services and supplies.	-	(420,594)	-	(420,594)
	Various reductions are made in expense accounts including training, equipment, and uniforms.				
8.	Move expense for HDJDAC food service	-	-	-	-
	Reduce services & supplies by $190,000, and increase transfers by $190,000.				
9.	Various adjustments to transfers	-	(60,565)	-	(60,565)
	Increase EHAP expense ($3,467) and adjust both HSS ($45,000) and sheriff costs for WVJH ($19,032).				
10.	Adjust revenue related to the elimination of RYEF	-	-	(550,000)	550,000
	Reduce realignment revenue and federal aid to children.				
**	**Final Budget Adjustment - Policy item related to State Budget Reinstate Boys RYEF Treatment Program**	19.0	1,450,490	-	1,450,490
11.	Adjust various revenues	-	-	209,970	(209,970)
	Adjust meal claim and other federal revenue.				
**	**Final Budget Adjustment - Fees**	-	3,311	3,311	-
	Increase institution reimbursement rates for reasonable support of a minor - Girls Regional Youth Educ Facility.				
**	**Final Budget Adjustment - Fees**	-	3,344	3,344	-
	Increase institution reimbursement rates for reasonable support of a minor - Boys Regional Youth Educ Facility.				
**	**Final Budget Adjustment - Fees**	-	51,975	51,975	-
	Increase institution reimbursement rates for reasonable support of a minor - Central Juvenile Hall.				
**	**Final Budget Adjustment - Fees**	-	13,779	13,779	-
	Add fee for institution reimbursement for reasonable support of a minor - Camp Heart Bar.				
	Total	55.8	4,244,728	582,379	3,662,349

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Pretrial Detention

DESCRIPTION OF MAJOR SERVICES

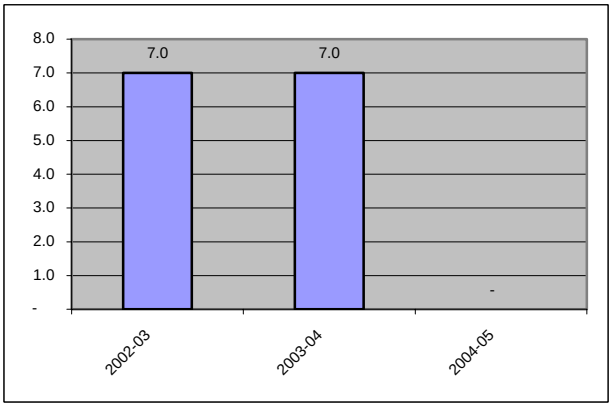
On December 4, 1989 the Board of Supervisors authorized the establishment of the Pretrial Detention Review program under the direction of the Probation Department. A transfer of responsibility to the Sheriff was authorized by the Board on February 3, 2004 to provide increased efficiency and help alleviate jail overcrowding with no additional local cost. Beginning in 2004-05 this program is included in the Sheriff budget unit.

BUDGET AND WORKLOAD HISTORY

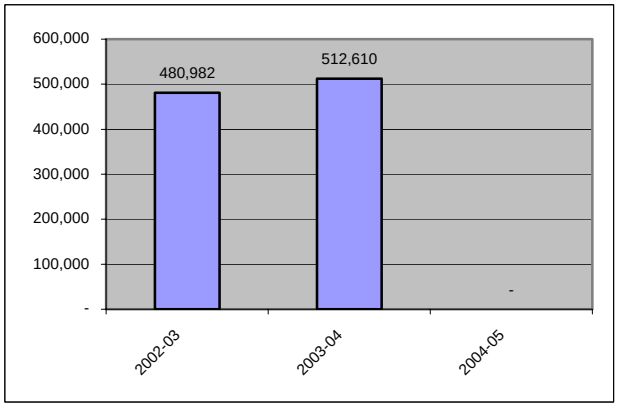
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	392,853	512,610	457,083	-
Local Cost	392,853	512,610	457,083	-
Budgeted Staffing		7.0		-
Workload Indicators				
Felony Screening	35,990	39,000	25,417	-
Court Referrals	720	1,000	605	-
Daily Pre-Arraignment	5,216	5,900	-	-
On-site Interviews	349	500	3,319	-

Note: Pre-Arraignment reporting service to the courts was discontinued as a workload indicator.

2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Probation
FUND: General

BUDGET UNIT: AAA POR
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	420,443	451,719	451,719	(451,719)	-
Services and Supplies	12,710	24,211	24,211	(24,211)	-
Central Computer	4,867	4,867	4,867	(4,867)	-
Transfers	19,063	31,813	31,813	(31,813)	-
Total Appropriation	457,083	512,610	512,610	(512,610)	-
Local Cost	457,083	512,610	512,610	(512,610)	-
Budgeted Staffing		7.0	7.0	(7.0)	-

DEPARTMENT: Probation
FUND: General
BUDGET UNIT: AAA POR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**7.0**	**512,610**	**-**	**512,610**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**7.0**	**512,610**	**-**	**512,610**
Board Approved Changes to Base Budget	**(7.0)**	**(512,610)**	**-**	**(512,610)**
TOTAL 2004-05 FINAL BUDGET	**-**	**-**	**-**	**-**

DEPARTMENT: Probation
FUND: General
BUDGET UNIT: AAA POR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Transfer appropriations to Sheriff budget unit (AAA SHR)	(7.0)	(451,719)	-	(451,719)
Transfer of responsibility results in an equivalent increase of local cost in the Sheriff's budget.				
2. Transfer appropriations to Sheriff budget unit	-	(24,211)	-	(24,211)
Transfer of responsibility results in an equivalent increase of local cost in the Sheriff's budget.				
3. Transfer appropriations to Sheriff budget unit	-	(4,867)	-	(4,867)
Transfer of responsibility results in an equivalent increase of local cost in the Sheriff's budget.				
4. Transfer appropriations to Sheriff budget unit	-	(31,813)	-	(31,813)
Transfer of responsibility results in an equivalent increase of local cost in the Sheriff's budget.				
Total	(7.0)	(512,610)	-	(512,610)

AB 1913

DESCRIPTION OF MAJOR SERVICES

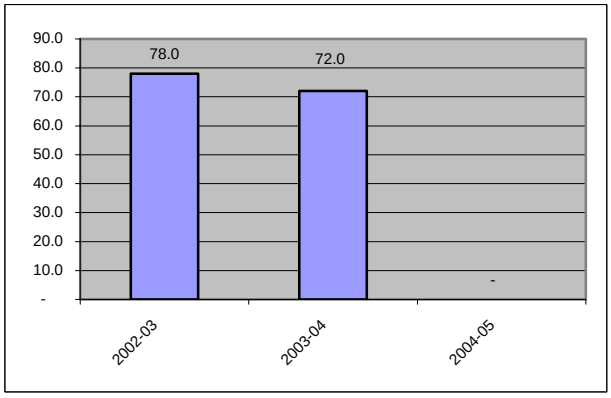
Assembly Bill 1913 (Schiff Cardenas Crime Prevention Act of 2000) allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. This fund will no longer be used and is replaced with AB1913 Special Revenue Fund, where all operational activities have been combined beginning in 2004-05.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	274,212	260,781	188,208	-
Departmental Revenue	274,201	260,781	188,208	-
Local Cost	11	-	-	-
Budgeted Staffing		72.0		-
Workload Indicators				
House Arrest Program	78	70	1,020	-
Day Reporting Centers	939	800	1,780	-
Schools Programs	1,314	1,200	1,100	-
SUCCESS Expansion	351	575	365	-

NOTE: Figures given represent total number of minors in the program (completed, in progress, and incomplete),

2004-05 STAFFING TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - AB1913
FUND: General

BUDGET UNIT: AAA PRG 1913
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	4,550,041	4,794,692	5,122,703	(5,122,703)	-
Services and Supplies	674,408	196,014	196,014	(196,014)	-
Central Computer	35,654	35,654	47,475	(47,475)	-
Other Charges	1,380	2,000	2,000	(2,000)	-
Transfers	266,052	734,357	734,357	(734,357)	-
Total Exp Authority	5,526,720	5,762,717	6,102,549	(6,102,549)	-
Reimbursements	(5,338,512)	(5,501,936)	(5,841,768)	5,841,768	-
Total Appropriation	188,208	260,781	260,781	(260,781)	-
Departmental Revenue					
State, Fed or Gov't Aid	187,908	260,781	260,781	(260,781)	-
Total Revenue	188,208	260,781	260,781	(260,781)	-
Local Cost	-	-	-	-	-
Budgeted Staffing		72.0	72.0	(72.0)	-

An additional transfer between funds (from SIG PRG to AAA PRG) in 2003-04 was processed to accommodate anticipated expenditures during the year; however, a significant variance is reported due to the discontinuation of the Preventing Repeat Offenders (PRO) program in January 2004.

DEPARTMENT: Prob - AB1913
FUND: General
BUDGET UNIT: AAA PRG 1913

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**72.0**	**260,781**	**260,781**	**-**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**72.0**	**260,781**	**260,781**	**-**
Board Approved Changes to Base Budget	**(72.0)**	**(260,781)**	**(260,781)**	-
TOTAL 2004-05 FINAL BUDGET	**-**	**-**	**-**	**-**

DEPARTMENT: Prob - AB1913
FUND: General
BUDGET UNIT: AAA PRG 1913

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	(72.0)	(5,122,703)	-	(5,122,703)
2. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	-	(196,014)	-	(196,014)
3. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	-	(47,475)	-	(47,475)
4. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	-	(2,000)	-	(2,000)
5. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	-	(734,357)	-	(734,357)
6. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	-	5,841,768	-	5,841,768
7. Merge accounting in special revenue fund (SIG PRG) Accounting adjustment in accordance with GASB 34.	-	-	(260,781)	260,781
Total	(72.0)	(260,781)	(260,781)	-

AB 1913 Special Revenue Fund

DESCRIPTION OF MAJOR SERVICES

Assembly Bill 1913 (Schiff Cardenas Crime Prevention Act of 2000) was signed by Governor Davis on September 7, 2000. Also known as AB1913, the Bill allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. The Juvenile Justice Coordinating Council (JJCC), mandated to oversee local AB1913 programming, consists of a variety of county and community leaders that develop and recommend the Comprehensive Multi-Agency Juvenile Justice Plan. This Plan identifies and addresses public safety gaps in services for juvenile offenders and their families throughout San Bernardino County.

Current programs include Day Reporting Centers, House Arrest Program, SUCCESS Program, and a variety of others, each designed to utilize probation officers to meet the diverse needs of youth throughout the county.

Operations have been combined in a single special revenue fund beginning in 2004-05.

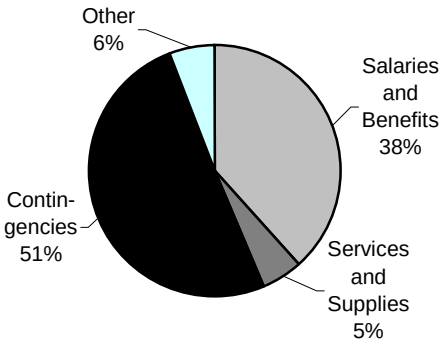
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	5,948,667	12,511,539	6,302,291	11,174,709
Departmental Revenue	6,080,669	6,320,513	5,312,611	5,544,314
Fund Balance		6,191,026		5,630,395
Budgeted Staffing		-		59.0
Workload Indicators				
House Arrest Program	-	-	-	980
Day Reporting Centers	-	-	-	1,800
Schools Programs	-	-	-	1,300
SUCCESS Expansion	-	-	-	-

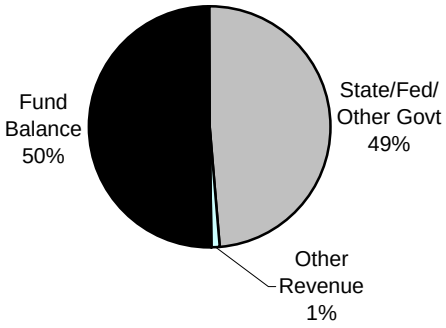
NOTE: Figures given represent total number of minors in the program (completed, in progress, and incomplete) as reported to the State Board of Corrections.

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

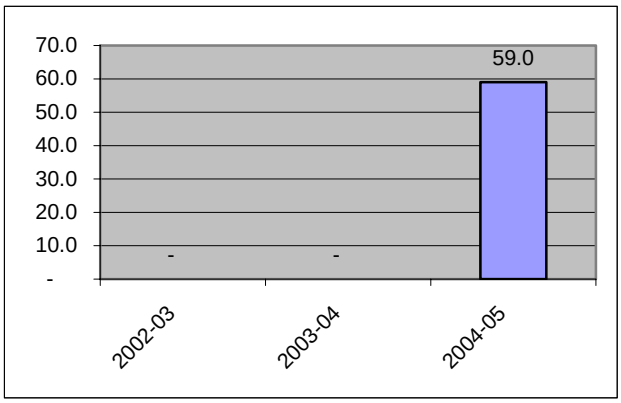
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



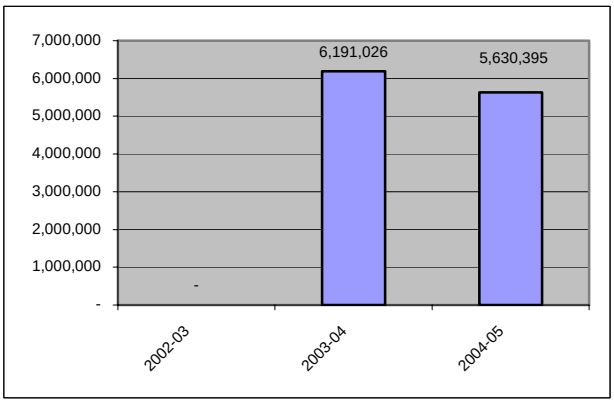
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Probation
FUND: Prob - AB1913 Spec Rev

BUDGET UNIT: SIG PRG PRG
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	-	-	-	4,259,381	4,259,381
Services and Supplies	-	-	-	598,622	598,622
Central Computer	-	-	-	47,475	47,475
Other Charges	-	-	-	650	650
Transfers	5,873,242	6,313,833	6,313,833	(5,675,647)	638,186
Contingencies	-	6,197,706	6,197,706	(567,311)	5,630,395
Total Appropriation	5,873,242	12,511,539	12,511,539	(1,336,830)	11,174,709
Departmental Revenue					
Use of Money and Prop	161,272	400,000	400,000	(277,429)	122,571
State, Fed or Gov't Aid	5,151,339	5,920,513	5,920,513	(498,770)	5,421,743
Total Revenue	5,312,611	6,320,513	6,320,513	(776,199)	5,544,314
Fund Balance		6,191,026	6,191,026	(560,631)	5,630,395
Budgeted Staffing		-	-	59.0	59.0

DEPARTMENT: Probation
FUND: Prob - AB1913 Spec Rev
BUDGET UNIT: SIG PRG PRG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**12,511,539**	**6,320,513**	**6,191,026**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**12,511,539**	**6,320,513**	**6,191,026**
Board Approved Changes to Base Budget	**59.0**	**(1,560,629)**	**(552,400)**	**(1,008,229)**
TOTAL 2004-05 FINAL BUDGET	**59.0**	**10,950,910**	**5,768,113**	**5,182,797**

DEPARTMENT: Probation
FUND: Prob - AB1913 Spec Rev
BUDGET UNIT: SIG PRG PRG

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

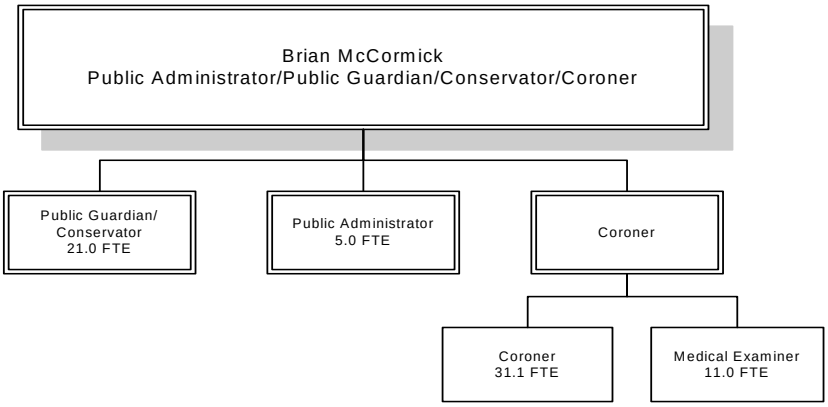
	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Merge accounting in special revenue fund	72.0	260,781	260,781	-
	Accounting adjustment in accordance with GASB 34, to establish special revenue fund for both revenue and expenses. Add salaries and benefits of $5,122,703; services and supplies in the amount of $196,041; $47,475 in central computer charges; and other charges of $2,000. Add transfers of $734,357 and $5,841,768 in reimbursements. Include gov't aid revenue in the amount of $260,781.				
2.	Transfer position to Probation Administration	(1.0)	-	-	-
	Due to funding constraints, 1.0 business application manager is moved to another business unit. The $119,485 salary cost of the position is transferred and is offset by a reduction in reimbursements that represents the former funding source.				
3.	Discontinue PRO program and related funding	(9.0)	-	-	-
	Preventing Repeat Offenders (PRO) program is eliminated due to lack of funding. Delete 1.0 supervising probation officer, 1.0 probation officer III, 3.0 probation office II, 3.0 probation corrections officer, and 1.0 clerk II. Eliminate $986,307 in appropriations (salaries-$549,977; other costs-$1,350; transfers-$434,980), which is offset by a reduction in reimbursements that represents the former funding source.				
4.	Adjust school positions and increase available revenues	(2.0)	24,879	24,879	-
	Two schools were unable to renew current contracts, resulting in the deletion of 2.0 probation officer II positions and decreasing salaries and corresponding reimbursements by $129,147. The remaining five schools have increased their reimbursement portion to 75% of each position, resulting in a net increase to appropriations and revenues of $24,879.				
5.	Defund one probation corrections officer position	(1.0)	-	-	-
	Eliminate 1.0 probation corrections officer in the amount of $64,713 which is offset by a reduction in reimbursements that represents the former funding source.				
6.	Adjust transfers and reimbursements	-	(1,055,379)	-	(1,055,379)
	Operating costs for AB 1913 have been moved to a special revenue fund in accordance with GASB 34. Net adjustment is -$1,055,379. Transfers Out - net decrease of $5,733,417 as a result of all AB 1913 grant-related activities (salaries/services/other costs) now occurring within the special revenue fund. Transfers In - net decrease of $4,678,038 in reimbursements as there is no longer a need to repay another fund for the AB 1913 grant expenditures.				
7.	Adjust services and supplies	-	-	-	-
	Operating costs for AB 1913 have been moved to the special revenue fund. Increase services and supplies by $402,608; decrease transfers by $241,807; and increase reimbursements by $160,801.				
8.	Increase EHAP charges	-	200	-	200
	Increase charges related to employee benefit				
9.	Decrease contingencies	-	(791,110)	-	(791,110)
	Fund balance less expenses equals contingencies.				
**	**Final Budget Adjustment - Fund balance**	-	223,799	-	223,799
	Increase contingencies due to higher than anticipated fund balance at June 30, 2004.				
10.	Adjust revenue	-	-	(1,061,859)	1,061,859
	Reduce federal revenue by $784,430 and interest by $277,429, to reflect current estimates.				
	Total	59.0	(1,336,830)	(776,199)	(560,631)

PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/CONSERVATOR/CORONER
Brian McCormick

MISSION STATEMENT

1. To treat all persons with dignity and respect.
2. To set up systems in order to monitor costs of services rendered and quality control analysis.
3. To provide quality and cost effective services to the people of San Bernardino County associated with the Administration, Operations/Investigations, Guardianship/Conservatorship, and Pathology Services rendered to those in need of services.
4. To interface with groups from time-to-time such as the San Bernardino Medical Society, the San Bernardino County Bar Association, Chambers of Commerce, civic clubs and other community based organizations.
5. To nurture and develop an occupational environment which will encourage staff to reach their fullest potential.
6. To provide facilities which are safe, clean, and efficient and that reflect compassion to those served by this office.
7. Develop and implement information systems services and related technologies in order to more efficiently service the public.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

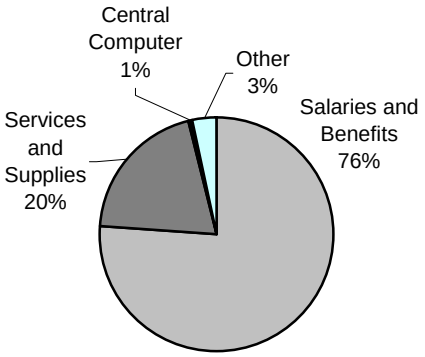
The Public Administrator is required by law to take charge of the property of persons who have died when no executor or estate administrator has been appointed. By court appointment, the Public Guardian acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. The Coroner investigates deaths to determine the cause and clarify all circumstances surrounding or pertaining to the manner of death.

BUDGET AND WORKLOAD HISTORY

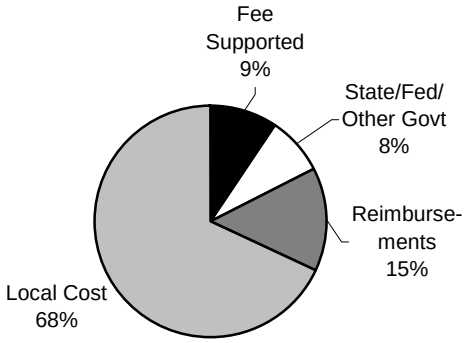
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,885,178	5,468,851	5,272,429	5,509,433
Departmental Revenue	916,450	1,259,556	1,151,123	1,147,521
Local Cost	3,968,728	4,209,295	4,121,306	4,361,912
Budgeted Staffing		76.1		69.1
Workload Indicators				
Public Administrator cases	387	480	396	410
Public Guardian Probate cases	196	240	211	218
Public Guardian Conservator cases	628	625	527	545
Coroner cases	9,038	9,400	9,644	9,982
Autopsies	608	740	660	562
Information and Assistance Contacts	27,334	-	25,191	26,073

Expenditures for 2003-04 were less than budgeted due to two unfilled positions, several employees on extended leave without pay, and savings from ISD projects not charged to the department. Revenues received were less than budgeted because of delays in anticipated federal MediCal Administrative Activities (MAA) reimbursements.

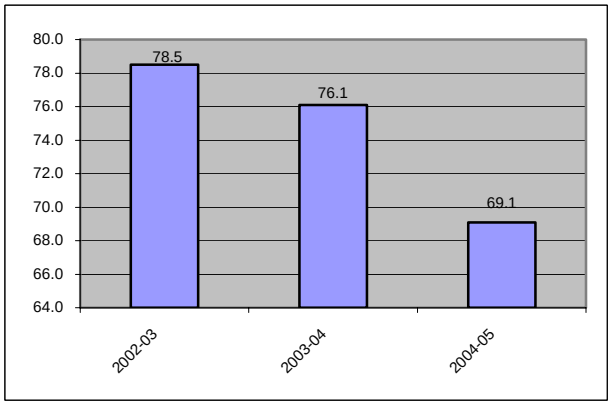
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



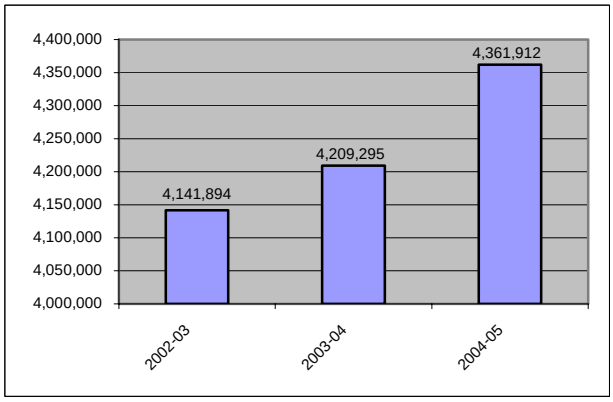
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: PA/PG/Conservator/Coroner
FUND: General

BUDGET UNIT: AAA PAC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	4,896,563	5,071,001	4,949,440	(49,485)	4,899,955
Services and Supplies	1,037,567	1,060,742	1,080,029	196,432	1,276,461
Central Computer	38,593	38,593	52,144	-	52,144
Other Charges	189,348	190,000	190,000	-	190,000
Transfers	47,880	46,099	13,075	3,314	16,389
Total Exp Authority	6,209,951	6,406,435	6,284,688	150,261	6,434,949
Reimbursements	(937,522)	(937,584)	(937,584)	12,068	(925,516)
Total Appropriation	5,272,429	5,468,851	5,347,104	162,329	5,509,433
Departmental Revenue					
State, Fed or Gov't Aid	529,570	712,936	691,936	(166,936)	525,000
Current Services	536,163	546,620	627,620	(29,613)	598,007
Other Revenue	85,390	-	-	24,514	24,514
Total Revenue	1,151,123	1,259,556	1,319,556	(172,035)	1,147,521
Local Cost	4,121,306	4,209,295	4,027,548	334,364	4,361,912
Budgeted Staffing		76.1	70.6	(1.5)	69.1

DEPARTMENT: PA/PG/Conservator/Coroner
FUND: General
BUDGET UNIT: AAA PAC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**76.1**	**5,468,851**	**1,259,556**	**4,209,295**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	288,831	-	288,831
Internal Service Fund Adjustments	-	36,712	-	36,712
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**325,543**	**-**	**325,543**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	60,000	(60,000)
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**60,000**	**(60,000)**
Impacts Due to State Budget Cuts	**(5.5)**	**(447,290)**	**-**	**(447,290)**
TOTAL BOARD APPROVED BASE BUDGET	**70.6**	**5,347,104**	**1,319,556**	**4,027,548**
Board approved Changes to Base Budget	**(1.5)**	**162,329**	**(172,035)**	**334,364**
TOTAL 2004-05 FINAL BUDGET	**69.1**	**5,509,433**	**1,147,521**	**4,361,912**

DEPARTMENT: PA/PG/Conservator/Coroner **SCHEDULE B**
FUND: General
BUDGET UNIT: AAA PAC

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increased EHAP charges	-	-	-	-
	Move appropriations from services and supplies to transfers out for $897 increase in EHAP charges.				
2.	Eliminate reimbursement from special revenue fund		-	-	-
	Reduce $12,068 reimbursement for one-time funding in 2003-04 that was used for refurbishing morgue tables.				
3.	MAA revenue reduction	-	-	(166,936)	166,936
	Due to delay in reimbursements from the MediCal Administrative Activities (MAA) program, additional MAA revenues are not expected to be realized until some undetermined future date.				
4.	Adjustments to various items		141,458	(20,699)	162,157
	Several appropriations and revenues are being adjusted to reflect current trends including increased contracts costs, increased background investigation costs, reduced medical examiner costs, and reduced estate fee revenues. These adjustments reduce $49,882 in salaries and benefits, increase $188,923 in services and supplies, increase $2,417 in transfers, reduce $45,213 in current services, and increase $24,514 in other revenue.				
5.	Eliminate Clerk III position	(1.0)	(39,352)	-	(39,352)
	Eliminate vacant position to help offset the MAA revenue reduction and other necessary adjustments (items #3 and #4 above). This position has been vacant for some time and the workload has been redistributed to the existing clerical staff. There have been some service delays as a result. See policy item request #9 for restoration.				
6.	Eliminate 7 vehicles	-	(67,137)	-	(67,137)
	Eliminate vehicles for 6 Supervising Deputy Coroners and 1 Chief Deputy Coroner to help offset MAA revenue reduction and other necessary adjustments (items #3 and #4 above). This MAY cause delays in the investigations and will create increased mileage reimbursement due to employees using their own vehicles. See policy item request #5 for restoration.				
**	**Final Budget Adjustment - Policy item to restore vehicles**	**-**	**67,137**	**-**	**67,137**
	The elimination of vehicles (above) was fully restored as a policy item.				
7.	Eliminate 2 Deputy Coroner Investigator positions in San Bernardino Office	(2.0)	(160,575)	-	(160,575)
	Eliminate 2 filled positions to help offset MAA revenue reduction and other necessary adjustment (items #3 and #4 above). If these positions are eliminated, the Coroner Department will have to reduce or discontinue some of the non-mandated activities such as hospice and emergency room investigations, or reduce the workload or pay more overtime. See policy item request #4 for restoration.				
8.	Eliminate 2 Medical Transcriber/Typist positions from Coroner Department	(2.0)	(62,029)	-	(62,029)
	Eliminate 2 filled positions to help offset MAA revenue reduction and other necessary adjustments (items #3 and #4 above). With the elimination of these positions, investigator staff would be expected to format and finalize all of their own reports and correspondence. Salaries and benefits would be reduced by $75,029, but an agreement with an outside vendor would be necessary to provide transcription service for the medical examiner/autopsy personnel, at an annual cost of $13,000. The medical examiner/autopsy transcriptions are frequently subpoenaed for court trials. In order to allow for a successful transition to a contract for these transcriptions, one position and incumbent is needed in the department until December 31, 2004. See policy item request #6 for restoration of these positions.				
**	**Final Budget Adjustment - Fee requests**	**-**	**15,600**	**15,600**	**-**
	The fee for conducting private autopsies was increased from $2,000 to $3,000 as actual cost as risen to $3,000. A fee of $6 was added for protective wear for students that observe or train on medical examiner procedures in the morgue.				
**	**Final Budget Adjustment - Policy item related to State Budget adoption**	**3.5**	**267,227**	**-**	**267,227**
	The 3.5 Deputy Coroner Investigator positions that were eliminated due to the anticipated State Budget cuts were fully restored as a policy item.				
	Total	(1.5)	162,329	(172,035)	334,364

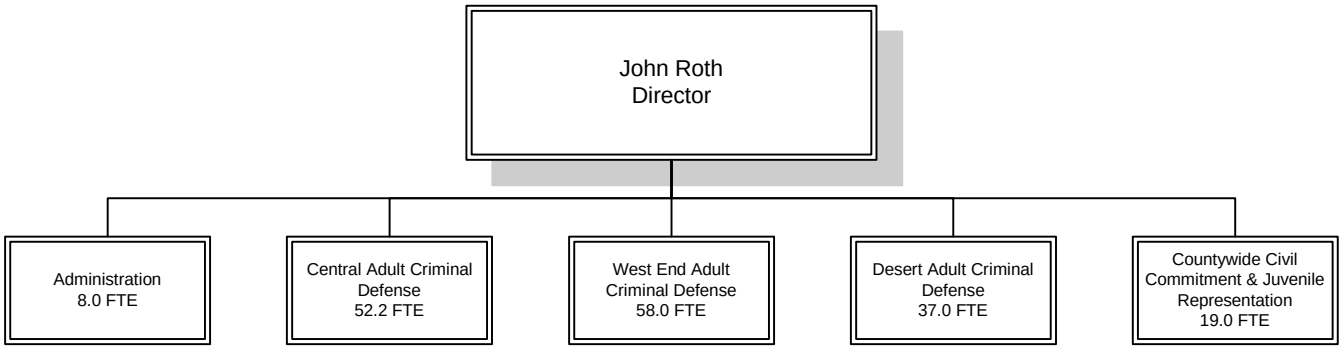
** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

PUBLIC DEFENDER
John Roth

MISSION STATEMENT

The Public Defender is vested with the responsibility of guarding the constitutional rights of indigent citizens charged in criminal courts by providing competent legal counsel and zealous courtroom advocacy. With these mandates in mind, the Public Defender's Office will strive to provide all lawful avenues of protection and options available to our clients, and communicate clear explanations of the legal proceedings, in order for our clients to make informed decisions.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

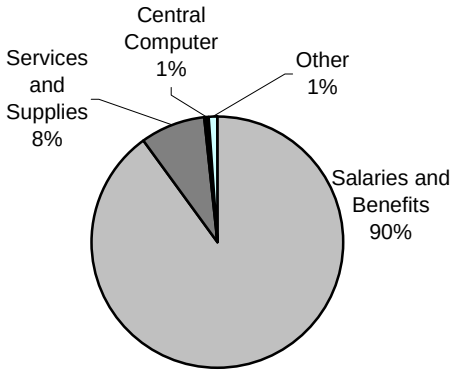
The Public Defender's Office provides criminal defense attorneys to represent adult felony clients, adult misdemeanor clients, and juvenile delinquency clients. The Public Defender's Office plays a key role in the timely administration of justice, serving as the first line of indigent defense by taking on the assignment of the majority of indigent clients.

BUDGET AND WORKLOAD HISTORY

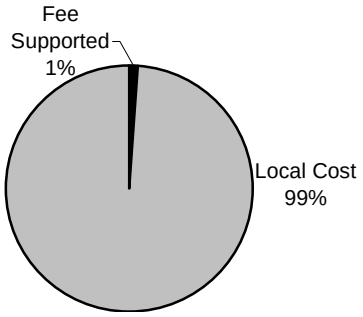
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	18,987,647	19,718,736	19,357,495	20,358,388
Departmental Revenue	1,140,378	500,000	280,609	250,000
Local Cost	17,847,269	19,218,736	19,076,886	20,108,388
Budgeted Staffing		180.0		175.2
Workload Indicators				
Felony Appointments	13,546	13,560	14,054	13,546
Misdemeanor Appointments	29,711	30,000	28,878	29,711
Juvenile Delinquency Appointments	4,094	4,100	4,827	4,094
Juvenile Dependency Appointments	1,069	-	-	-

Due to projected revenue shortfall, staff delayed major purchases to avoid impacting the local cost target. This action, combined with inability to fill vacancies in a timely manner, contributed to actual appropriations being less then budgeted appropriations in 2003-04.

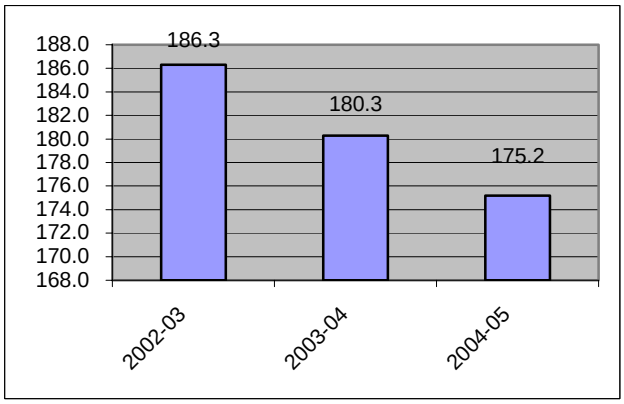
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



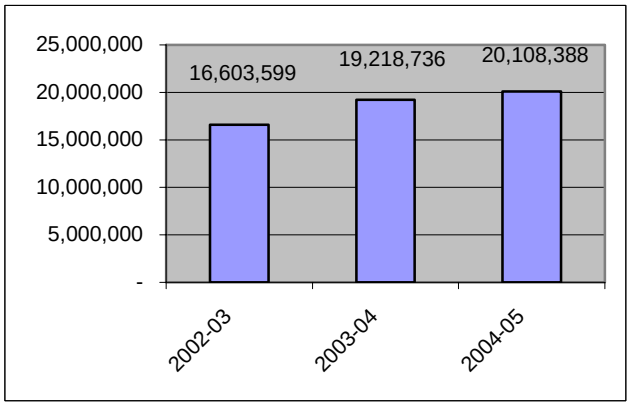
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Public Defender
FUND: General

BUDGET UNIT: AAA PBD
FUNCTION: Representation of indigents
ACTIVITY: Criminal Defense

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	17,234,438	17,463,146	17,907,893	407,856	18,315,749
Services and Supplies	1,808,384	1,955,524	1,966,898	(257,070)	1,709,828
Central Computer	97,768	97,768	123,443	-	123,443
Transfers	211,054	202,298	202,298	7,070	209,368
Total Appropriation	19,357,495	19,718,736	20,200,532	157,856	20,358,388
Departmental Revenue					
State, Fed or Gov't Aid	24,731	50,000	50,000	-	50,000
Current Services	255,878	450,000	450,000	(250,000)	200,000
Total Revenue	280,609	500,000	500,000	(250,000)	250,000
Local Cost	19,076,886	19,218,736	19,700,532	407,856	20,108,388
Budgeted Staffing		180.0	170.4	4.8	175.2

DEPARTMENT: Public Defender
FUND: General
BUDGET UNIT: AAA PBD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**180.0**	**19,718,736**	**500,000**	**19,218,736**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	1,203,560	-	1,203,560
Internal Service Fund Adjustments	-	61,732	-	61,732
Prop 172	-	-	-	-
Other Required Adjustments	-	32,216	-	32,216
Subtotal	**-**	**1,297,508**	**-**	**1,297,508**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**(9.6)**	**(815,712)**	**-**	**(815,712)**
TOTAL BOARD APPROVED BASE BUDGET	**170.4**	**20,200,532**	**500,000**	**19,700,532**
Board Approved Changes to Base Budget	**4.8**	**157,856**	**(250,000)**	**407,856**
TOTAL 2004-05 FINAL BUDGET	**175.2**	**20,358,388**	**250,000**	**20,108,388**

DEPARTMENT: Public Defender
FUND: General
BUDGET UNIT: AAA PBD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Service and Supplies Reduction		(257,070)	-	(257,070)
	The department has reduced General Office Expense, Professional and Specialized Services, and Computer Software Expense to accommodate the decrease in revenue for current services.				
2.	Intra Fund Transfers	-	7,070	-	7,070
	Increase transfers for increased rent expense.				
3.	Charges for Current Services	-	-	(250,000)	250,000
	Decrease in revenue for current services.				
**	**Final Budget Adjustment - Policy item to restore positions**	**4.8**	**407,856**	**-**	**407,856**
	Policy item restores 4.0 Deputy Public Defender positions and .8 Public Defender Investigator position.				
	Total	4.8	157,856	(250,000)	407,856

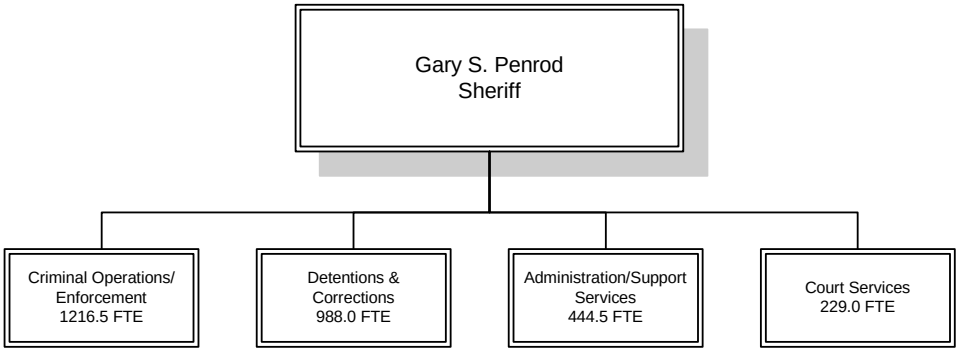
SHERIFF
Gary Penrod

MISSION STATEMENT

We believe in being a high performance, inclusive department with high professional standards of integrity, ethics and behavior – guided by the letter and spirit of the law, and the law enforcement code of ethics. We will relentlessly investigate criminal acts and arrest those guilty of violating the law, while building positive relationships with those we serve. This requires us to:

- Treat all people with respect, fairness, and compassion;
- Value each employee's and citizen's contribution to the department and the community regardless of position, assignment or role;
- Create a work environment that encourages innovation, input and participation, and values each member's diversity;
- Work in partnership with each other and the community to reach an environment where we are all accountable and responsible to one another.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Sheriff	280,605,166	192,124,726	88,480,440		2,867.0
Contract Training	3,750,733	2,340,322		1,410,411	-
Public Gatherings	1,165,584	680,000		485,584	12.0
Aviation	1,775,810	875,490		900,320	-
IRNET Federal	1,354,842	400,000		954,842	-
IRNET State	601,414	258,474		342,940	-
High Intensity Drug Traffic Area	311,221	256,500		54,721	-
Federal Seized Assets (DOJ)	1,091,510	830,000		261,510	-
Federal Seized Assets (Treasury)	649,033	70,000		579,033	-
State Seized Assets	2,984,176	2,798,515		185,661	-
Vehicle Theft Task Force	939,736	530,000		409,736	-
Search and Rescue	227,157	30,000		197,157	-
CAL-ID Program	3,089,596	3,162,757		(73,161)	-
COPSMORE Grant	5,433,175	4,239,500		1,193,675	-
Capital Project Fund	3,114,449	1,252,216		1,862,233	-
Court Services Auto	788,100	244,000		544,100	-
Court Services Tech	427,159	153,084		274,075	-
TOTAL	308,308,861	210,245,584	88,480,440	9,582,837	2,879.0

Sheriff

DESCRIPTION OF MAJOR SERVICES

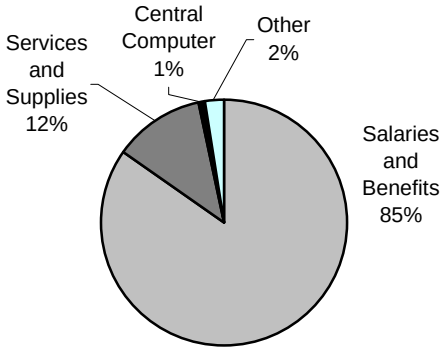
The Sheriff acts as chief law enforcement officer of the county, providing a full range of police services throughout the unincorporated area and 14 cities that contract with the county for law enforcement services.

The general law enforcement mission is carried out through the operation of 10 county stations and centralized divisions including crime and narcotic investigations, a crime laboratory and identification bureau, central records, communication dispatch, and aviation division for general patrol and search and rescue activities. The Sheriff contracts with the courts to provide security and civil processing, and manages three major detention facilities—the Central Detention Center, the Glen Helen Rehabilitation Center, and the West Valley Detention Center. The department also operates a regional law enforcement training academy and emergency driver training facility.

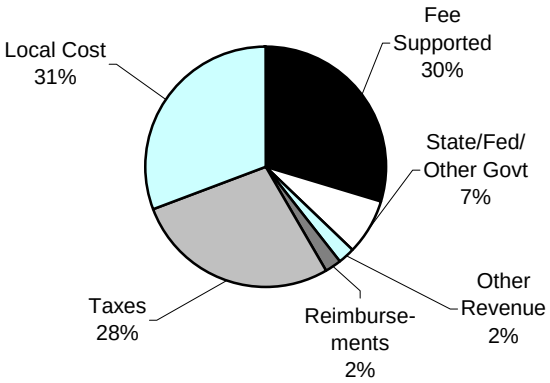
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	245,030,513	257,886,910	265,814,894	280,605,166
Departmental Revenue	159,912,837	170,859,153	179,407,559	192,124,726
Local Cost	85,117,676	87,027,757	86,407,335	88,480,440
Budgeted Staffing		2,867.0		2,867.0
Workload Indicators				
Calls for Service	650,264	660,000	669,454	689,000
Total Crimes Reported	112,937	120,000	104,428	120,400
Pretrial Detention				
Felony Screening	35,990	39,000	26,464	29,000
Court Referrals	720	1,000	726	725
On-site Releases	-	-	4,237	14,400

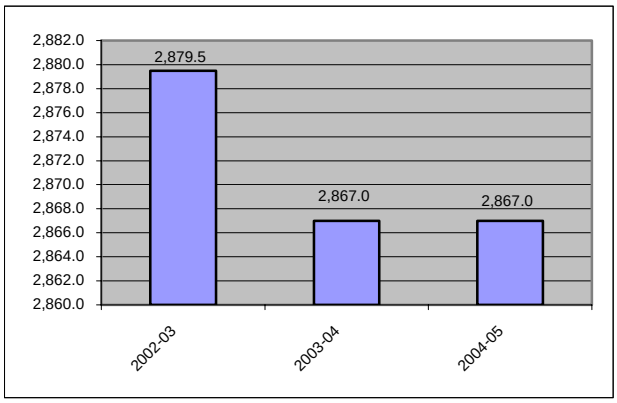
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



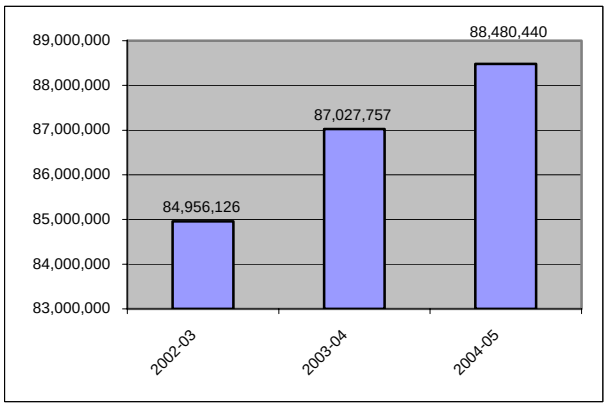
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: General

BUDGET UNIT: AAA SHR
FUNCTION: Public Safety
ACTIVITY: Police Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	228,638,667	221,807,937	241,590,977	1,912,536	243,503,513
Services and Supplies	35,506,910	32,852,177	33,210,109	1,250,608	34,460,717
Central Computer	1,931,868	1,931,868	2,361,890	-	2,361,890
Other Charges	1,408,151	1,221,650	1,221,650	-	1,221,650
Equipment	339,164	785,000	785,000	(200,000)	585,000
Vehicles	1,754,053	3,640,000	3,640,000	(220,000)	3,420,000
Transfers	1,855,276	1,756,742	1,788,555	165,908	1,954,463
Total Exp Authority	271,434,089	263,995,374	284,598,181	2,909,052	287,507,233
Reimbursements	(5,606,762)	(6,108,464)	(6,212,560)	(689,507)	(6,902,067)
Total Appropriation	265,827,327	257,886,910	278,385,621	2,219,545	280,605,166
Departmental Revenue					
Taxes	72,910,000	68,110,000	79,100,000	-	79,100,000
Licenses & Permits	6,319	45,000	45,000	-	45,000
Fines and Forfeitures	4,384	5,000	5,000	-	5,000
Use of Money and Prop	3,526	6,100	6,100	(1,600)	4,500
State, Fed or Gov't Aid	26,539,160	22,211,171	21,961,171	(562,675)	21,398,496
Current Services	71,327,032	74,433,699	84,840,515	514,436	85,354,951
Other Revenue	4,854,584	4,348,183	4,402,538	114,241	4,516,779
Total Revenue	176,561,889	169,159,153	190,360,324	64,402	190,424,726
Operating Transfers In	2,845,670	1,700,000	1,700,000	-	1,700,000
Total Financing Sources	179,407,559	170,859,153	192,060,324	64,402	192,124,726
Local Cost	86,407,335	87,027,757	86,325,297	2,155,143	88,480,440
Budgeted Staffing		2,867.0	2,856.0	11.0	2,867.0

The transfer of responsibility for Pretrial Detention is reflected in Board approved adjustments, as approved by the Board of Supervisors on February 3, 2004 in the amount of $512,610.

DEPARTMENT: Sheriff
FUND: General
BUDGET UNIT: AAA SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	**2,867.0**	**257,886,910**	**170,859,153**	**87,027,757**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	22,393,878	9,490,636	12,903,242
Internal Service Fund Adjustments	-	806,392	305,835	500,557
Prop 172	-	-	10,990,000	(10,990,000)
Other Required Adjustments	10.0	518,236	528,068	(9,832)
Subtotal	**10.0**	**23,718,506**	**21,314,539**	**2,403,967**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(76,000)	-	(76,000)
Mid-Year Board Items	10.0	649,242	136,632	512,610
Subtotal	**10.0**	**573,242**	**136,632**	**436,610**
Impacts Due to State Budget Cuts	**(31.0)**	**(3,793,037)**	**(250,000)**	**(3,543,037)**
TOTAL BOARD APPROVED BASE BUDGET	**2,856.0**	**278,385,621**	**192,060,324**	**86,325,297**
Board Approved Changes to Base Budget	**11.0**	**2,219,545**	**64,402**	**2,155,143**
TOTAL 2004-05 FINAL BUDGET	**2,867.0**	**280,605,166**	**192,124,726**	**88,480,440**

DEPARTMENT: Sheriff
FUND: General
BUDGET UNIT: AAA SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease labor related expenses	(4.5)	(20,069)	-	(20,069)
	This net reduction includes 4.5 deputy sheriff ($477,241) and significantly less overtime (708,701); offset by increases in termination benefits ($576,234) and step advances ($589,639).				
**	**Final Budget Adjustment - Policy item related to State Budget Restore funding for vacant positions and overtime.**	15.5	1,871,978	-	1,871,978
2.	Increase food expenses		1,200,000	-	1,200,000
	Reflects price adjustments for cost of food for jails, and is consistent with expenditures in the current fiscal year.				
3.	Increase insurance costs (to be recovered by city contracts)	-	317,937	-	317,937
	Target includes only the portion that is not billable.				
4.	Increase risk management charges related to Pretrial Detention		2,538	-	2,538
	Transfer of charges from probation.				
5.	Decrease operating expenses	-	(776,937)	-	(776,937)
	Reduce non-inventoriable equipment, clothing, software, and general maintenance.				
6.	Decrease training expenses	-	(100,000)	-	(100,000)
	Limit training expenditures due to budgetary constraints.				
7.	Increase professional services expenses	-	272,694	-	272,694
	Additional pharmaceutical purchases for jails.				
8.	Increase systems development expenses	-	305,000	-	305,000
	Anticipated work to be performed by Information Services Department.				
9.	Fund transfers out	-	165,908	-	165,908
	Increased transfers to Real Estate Services for rent expenses.				
10.	Reimbursements	-	(689,507)	-	(689,507)
	Increases in Juvenile Detention reimbursements and CAL-ID salaries from the special revenue fund.				

DEPARTMENT: Sheriff
FUND: General
BUDGET UNIT: AAA SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
11.	Increase earned income	-	-	514,436	(514,436)
	Contract city overtime and live scan revenue.				
12.	Reduce government aid	-	-	(592,051)	592,051
	Fewer net state grants and pharmacy reimbursements.				
13.	Inmate Welfare Fund revenue	-	-	114,241	(114,241)
	Increased reimbursement for salaries and other expenses.				
14.	Decrease equipment	-	(200,000)	-	(200,000)
	Reduce patrol equipment. See policy item #3 for restoration.				
15.	Decrease vehicles	-	(440,000)	-	(440,000)
	Reduce vehicle purchases and maintenance expenditures. See policy item #4 for restoration.				
**	**Final Budget Adjustment - Policy item related to State Budget**	-	220,000	-	220,000
	Restore partial vehicle budget.				
16.	Decrease interest revenue	-	-	(1,600)	1,600
	Adjust to lower interest rates on bank accounts.				
**	**Final Budget Adjustment - Mid-year item**	-	29,376	29,376	-
	Grant award from the Office of Emergency Services for the Coverdell National Forensic Sciences Improvement Act.				
**	**Final Budget Adjustment - Policy item**	-	60,627	-	60,627
	Add one-time funding for vacant position as School Resource Officer.				
	Total	11.0	2,219,545	64,402	2,155,143

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Contract Training

DESCRIPTION OF MAJOR SERVICES

Contract training represents a special law enforcement training function provided to the Sheriff's Department and other law enforcement agencies that prepare candidates for law enforcement positions. Fees for service provide the funding for contract law enforcement training activities. A large contract for driver training with San Bernardino Valley College provides substantial funding for this program.

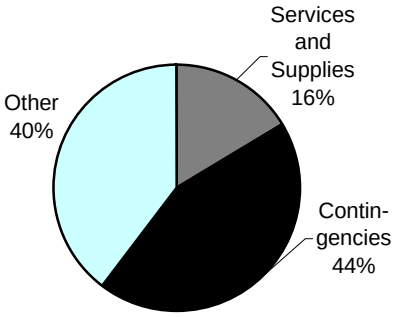
There is no staffing associated with this budget unit; however salary and benefit costs are reimbursed to the general fund for those positions billing for their services at both the Emergency Vehicle Operations Center (EVOC) and the Training Academy.

BUDGET AND WORKLOAD HISTORY

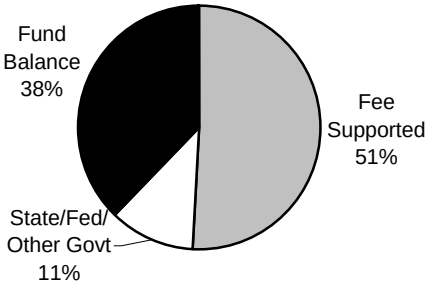
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,545,563	2,629,009	1,829,526	3,750,733
Departmental Revenue	2,065,950	1,596,754	2,183,483	2,340,322
Fund Balance		1,032,255		1,410,411

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

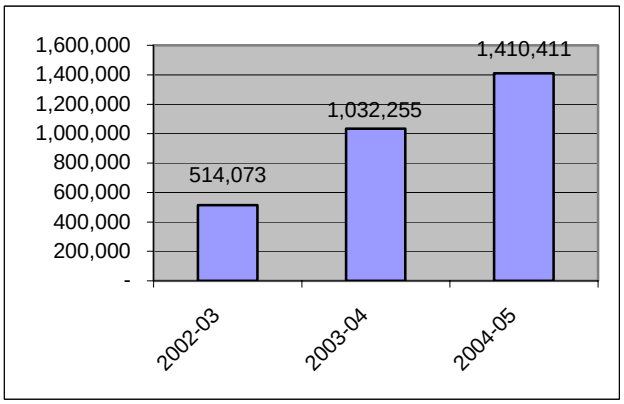
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Contract Training

BUDGET UNIT: SCB SHR
FUNCTION: Law Enforcement Training
ACTIVITY: Training

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	674,755	709,212	709,212	(92,862)	616,350
Improvement to Structures	86,141	95,000	95,000	30,000	125,000
Equipment	-	40,000	40,000	(40,000)	-
Vehicles	65,837	122,769	122,769	27,231	150,000
L/P Equipment	-	35,000	35,000	(35,000)	-
Transfers	1,002,793	1,200,000	1,200,000	11,600	1,211,600
Contingencies	-	427,028	427,028	1,220,755	1,647,783
Total Appropriation	1,829,526	2,629,009	2,629,009	1,121,724	3,750,733
Departmental Revenue					
Use of Money and Prop	25,584	15,000	15,000	-	15,000
State, Fed or Gov't Aid	779,669	400,000	400,000	27,000	427,000
Current Services	1,375,708	1,181,754	1,181,754	716,568	1,898,322
Total Revenue	2,183,483	1,596,754	1,596,754	743,568	2,340,322
Fund Balance		1,032,255	1,032,255	378,156	1,410,411

DEPARTMENT: Sheriff
FUND: Contract Training
BUDGET UNIT: SCB SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**2,629,009**	**1,596,754**	**1,032,255**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**2,629,009**	**1,596,754**	**1,032,255**
Board Approved Changes to Base Budget	**-**	**1,121,724**	**743,568**	**378,156**
TOTAL 2004-05 FINAL BUDGET	**-**	**3,750,733**	**2,340,322**	**1,410,411**

DEPARTMENT: Sheriff
FUND: Contract Training
BUDGET UNIT: SCB SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Reduce service & supplies	-	(92,862)	-	(92,862)
	Reduction in general liability premium, based on current year cost.				
2.	Facilities maintenance	-	30,000	-	30,000
	Anticipated changes to EVOC and Live Fire House.				
3.	Equipment purchases		(40,000)	-	(40,000)
	No anticipated equipment needs for this year.				
4.	Vehicle purchases	-	27,231	-	27,231
	For purchase of one additional vehicle this year.				
5.	Lease purchase equipment	-	(35,000)	-	(35,000)
	Lease payments for the Fire Arm Training System are paid in full, and the department owns the system.				
6.	Salary transfer to department's general fund (AAA SHR)	-	11,600	-	11,600
	For additional part-time contractors and safety salary increases.				
7.	Adjust state revenue	-	-	27,000	(27,000)
	Anticipated increase for POST classes.				
8.	EVOC driver training	-	-	716,568	(716,568)
	Increase in training class revenue.				
9.	Contingencies	-	977,166	-	977,166
	Adjust for estimated year end fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	**243,589**	**-**	**243,589**
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	1,121,724	743,568	378,156

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Public Gatherings

DESCRIPTION OF MAJOR SERVICES

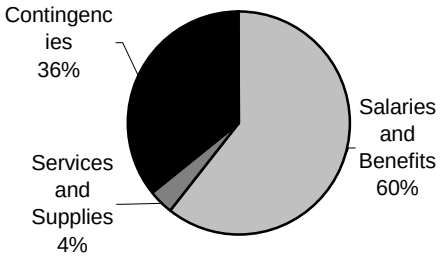
The Sheriff's Department provides protective services for various public gathering functions throughout the county, and this service is fully funded by fees charged to the sponsoring organization.

Staff is recurrent and used as needed throughout the year.

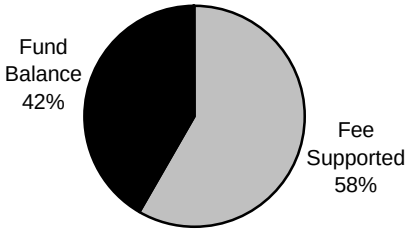
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	521,419	801,512	571,353	1,165,584
Departmental Revenue	579,816	575,271	830,696	680,000
Fund Balance		226,241		485,584
Budgeted Staffing		12.0		12.0

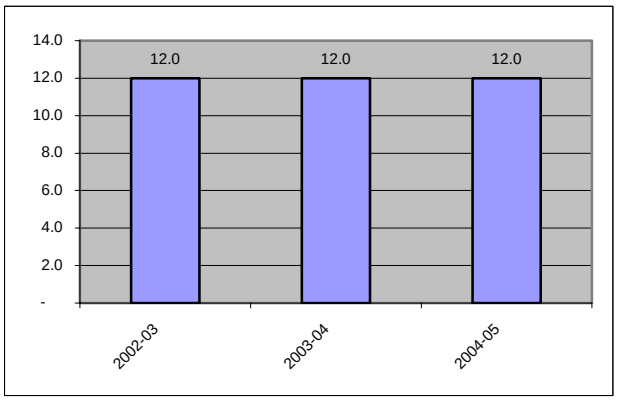
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



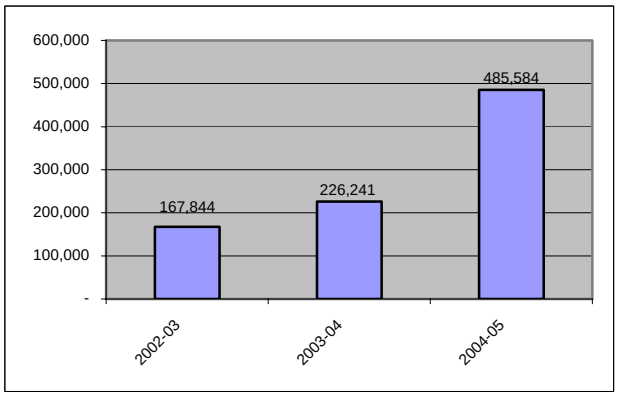
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Sheriff Public Gathering

BUDGET UNIT: SCC SHR
FUNCTION: Public Safety
ACTIVITY: Policing Special Events

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	560,664	636,813	636,813	65,187	702,000
Services and Supplies	14,274	44,945	44,945	-	44,945
Transfers	3,988	3,988	3,988	-	3,988
Contingencies	-	115,766	115,766	298,885	414,651
Total Appropriation	571,353	801,512	801,512	364,072	1,165,584
Departmental Revenue					
Current Services	830,696	575,271	575,271	104,729	680,000
Total Revenue	830,696	575,271	575,271	104,729	680,000
Fund Balance		226,241	226,241	259,343	485,584
Budgeted Staffing		12.0	12.0	-	12.0

DEPARTMENT: Sheriff
FUND: Sheriff Public Gathering
BUDGET UNIT: SCC SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**12.0**	**801,512**	**575,271**	**226,241**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**12.0**	**801,512**	**575,271**	**226,241**
Board Approved Changes to Base Budget	**-**	**364,072**	**104,729**	**259,343**
TOTAL 2004-05 FINAL BUDGET	**12.0**	**1,165,584**	**680,000**	**485,584**

DEPARTMENT: Sheriff
FUND: Sheriff Public Gathering
BUDGET UNIT: SCC SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salary increase	-	65,187	-	65,187
	Reserve deputy salary increase approved FY2003-04.				
2.	Revenue increase	-	-	104,729	(104,729)
	Anticipated increase in services.				
3.	Contingencies	-	54,094	-	54,094
	Adjust to anticipated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	244,791	-	244,791
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	364,072	104,729	259,343

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Aviation

DESCRIPTION OF MAJOR SERVICES

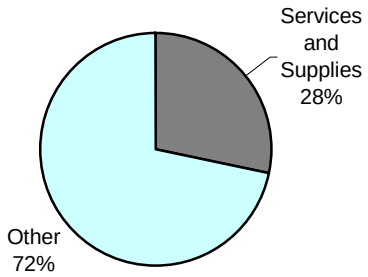
The Aviation Division of the Sheriff's Department provides law enforcement, search and rescue, fire suppression and transportation services for the county and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of helicopters, aircraft, and equipment for search and rescue, fire fighting and flight operations, with contract revenue and proceeds from the sale of surplus aircraft and equipment.

There is no staffing associated with this budget unit.

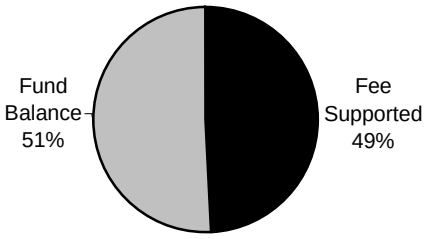
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,165,836	1,661,375	325,457	1,775,810
Departmental Revenue	574,741	875,490	439,893	875,490
Fund Balance		785,885		900,320

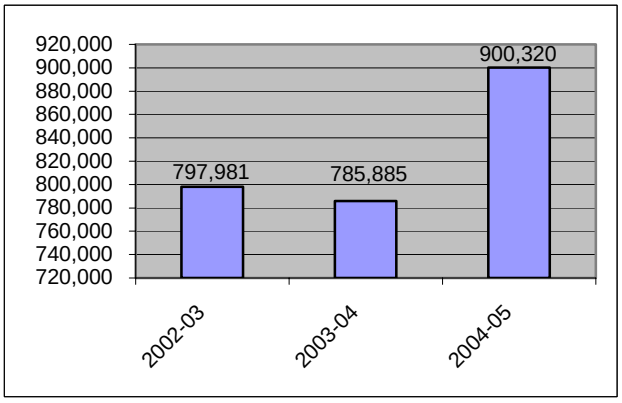
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Sheriff Aviation

BUDGET UNIT: SCE SHR
FUNCTION: Public Protection
ACTIVITY: Patrol, Search & Rescue

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	251,591	503,192	503,192	-	503,192
Equipment	73,866	1,158,183	1,158,183	-	1,158,183
Contingencies	-	-	-	114,435	114,435
Total Appropriation	325,457	1,661,375	1,661,375	114,435	1,775,810
Departmental Revenue					
Current Services	439,893	875,490	875,490	-	875,490
Total Revenue	439,893	875,490	875,490	-	875,490
Fund Balance		785,885	785,885	114,435	900,320

DEPARTMENT: Sheriff
FUND: Sheriff Aviation
BUDGET UNIT: SCE SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**1,661,375**	**875,490**	**785,885**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,661,375**	**875,490**	**785,885**
Board Approved Changes to Base Budget	**-**	**114,435**	**-**	**114,435**
TOTAL 2004-05 FINAL BUDGET	**-**	**1,775,810**	**875,490**	**900,320**

DEPARTMENT: Sheriff
FUND: Sheriff Aviation
BUDGET UNIT: SCE SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	217,105	-	217,105
	Adjust to anticipated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	(102,670)	-	(102,670)
	Total	-	114,435	-	114,435

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

IRNET Federal

DESCRIPTION OF MAJOR SERVICES

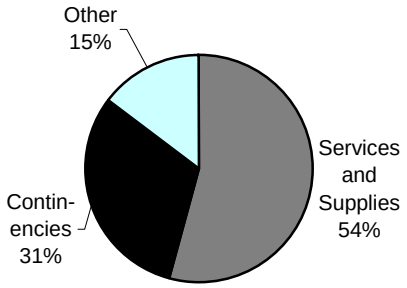
This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. This fund also accounts for the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy allocated for task force operating expenses. This account is maintained according to federal audit requirements, and no county general funds are used.

There is no staffing associated with this budget unit.

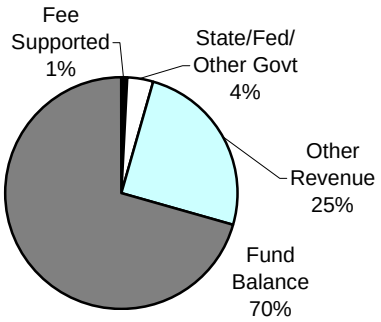
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	411,335	1,263,749	410,562	1,354,842
Departmental Revenue	391,567	384,000	485,655	400,000
Fund Balance		879,749		954,842

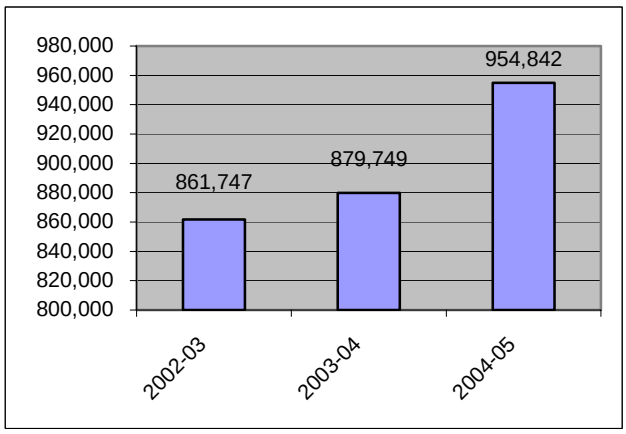
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: IRNET Federal

BUDGET UNIT: SCF SHR
FUNCTION: Narcotic investigation
ACTIVITY: Regional Task Force

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	410,562	732,955	732,955	-	732,955
L/P Equipment	-	200,000	200,000	-	200,000
Contingencies	-	330,794	330,794	91,093	421,887
Total Appropriation	410,562	1,263,749	1,263,749	91,093	1,354,842
Departmental Revenue					
Fines and Forfeitures	-	10,000	10,000	-	10,000
Use of Money and Prop	17,876	4,000	4,000	16,000	20,000
State, Fed or Gov't Aid	-	50,000	50,000	-	50,000
Other Revenue	467,779	320,000	320,000	-	320,000
Total Revenue	485,655	384,000	384,000	16,000	400,000
Fund Balance		879,749	879,749	75,093	954,842

DEPARTMENT: Sheriff
FUND: IRNET Federal
BUDGET UNIT: SCF SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,263,749	384,000	879,749
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,263,749	384,000	879,749
Board Approved Changes to Base Budget	-	91,093	16,000	75,093
TOTAL 2004-05 FINAL BUDGET	-	1,354,842	400,000	954,842

DEPARTMENT: Sheriff
FUND: IRNET Federal
BUDGET UNIT: SCF SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	158,835	-	158,835
	Adjust to anticipated fund balance.				
2	Increase revenue	-	-	16,000	(16,000)
	Adjust to actual .				
**	**Final Budget Adjustment - Fund Balance**	-	(67,742)	-	(67,742)
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	91,093	16,000	75,093

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

IRNET State

DESCRIPTION OF MAJOR SERVICES

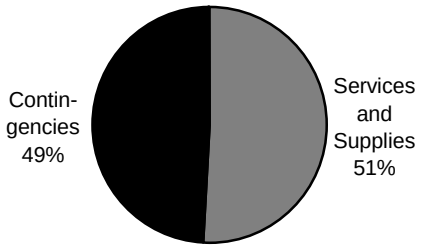
This fund accounts for IRNET share of state asset forfeitures, and was established to comply with federal guidelines requiring state forfeiture funds to be kept separate from federal forfeiture funds. Expenditures for this fund include task force operating expenses not reimbursed by the HIDTA grant and electronic surveillance equipment used to efficiently investigate sophisticated criminal organizations.

There is no staffing associated with this budget unit.

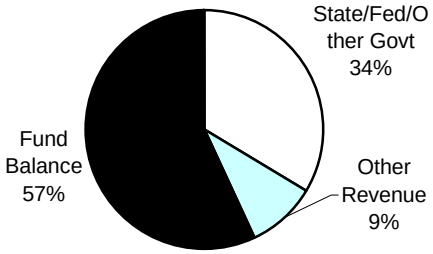
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	133,026	439,982	254,637	601,414
Departmental Revenue	128,703	121,474	254,002	258,474
Fund Balance		318,508		342,940

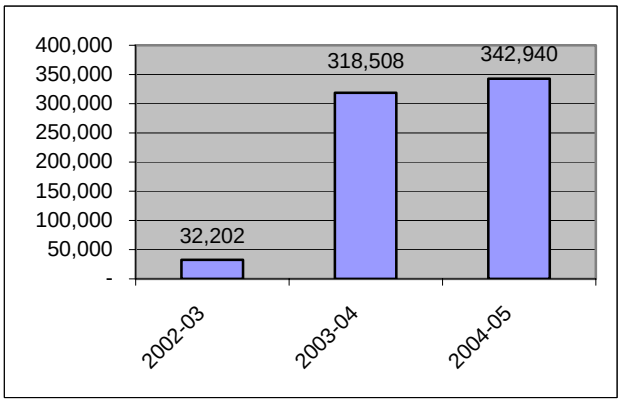
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: IRNET - State

BUDGET UNIT: SCX SHR
FUNCTION: Narcotics Task Force
ACTIVITY: Narcotics investigation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	254,637	241,223	241,223	63,777	305,000
Equipment	-	150,000	150,000	(150,000)	-
Contingencies	-	48,759	48,759	247,655	296,414
Total Appropriation	254,637	439,982	439,982	161,432	601,414
Departmental Revenue					
Use of Money and Prop	5,387	10,000	10,000	(3,000)	7,000
State, Fed or Gov't Aid	224,654	101,474	101,474	100,000	201,474
Other Revenue	23,961	10,000	10,000	40,000	50,000
Total Revenue	254,002	121,474	121,474	137,000	258,474
Fund Balance		318,508	318,508	24,432	342,940

DEPARTMENT: Sheriff
FUND: IRNET - State
BUDGET UNIT: SCX SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**439,982**	**121,474**	**318,508**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**439,982**	**121,474**	**318,508**
Board Approved Changes to Base Budget	**-**	**161,432**	**137,000**	**24,432**
TOTAL 2004-05 FINAL BUDGET	**-**	**601,414**	**258,474**	**342,940**

DEPARTMENT: **Sheriff**
FUND: **IRNET - State**
BUDGET UNIT: **SCX SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase services & supplies	-	63,777	-	63,777
	Increase for anticipated investigation and surveillance supplies.				
2.	Equipment	-	(150,000)	-	(150,000)
	No equipment purchases are anticipated this year.				
3.	Contingencies	-	246,347	-	246,347
	Adjust to anticipated fund balance.				
4.	Interest revenue	-	-	(3,000)	3,000
	Adjust to actual due to decreasing interest rates.				
5.	Adjust state revenue	-	-	100,000	(100,000)
	Inrease for anticipated adjucation of seizure cases.				
6.	Other revenue	-	-	40,000	(40,000)
	Increase for anticipated higher share of funds.				
**	**Final Budget Adjustment - Fund Balance**	-	1,308	-	1,308
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	161,432	137,000	24,432

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

High Intensity Drug Traffic Area

DESCRIPTION OF MAJOR SERVICES

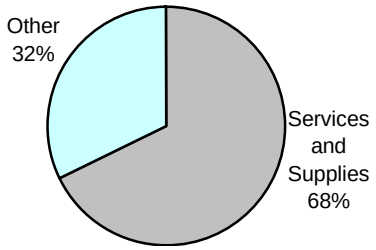
This fund accounts for the HIDTA task force revenues and operating expenses. Expenditures are for computer/electronic equipment and undercover vehicles to be used in the surveillance of narcotics-related criminal activities. This is a joint project among local, state and federal law enforcement agencies throughout Southern California. This account is maintained according to federal and state audit requirements, and no county general funds are used.

There is no staffing associated with this budget unit.

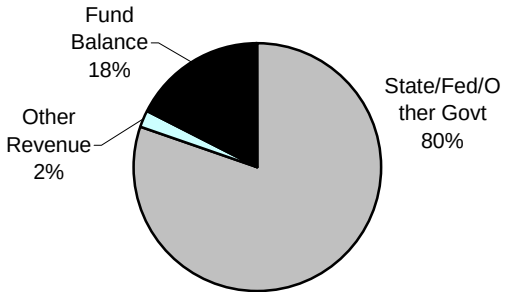
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	73,813	300,028	10,215	311,221
Departmental Revenue	158,161	79,000	(156,092)	256,500
Fund Balance		221,028		54,721

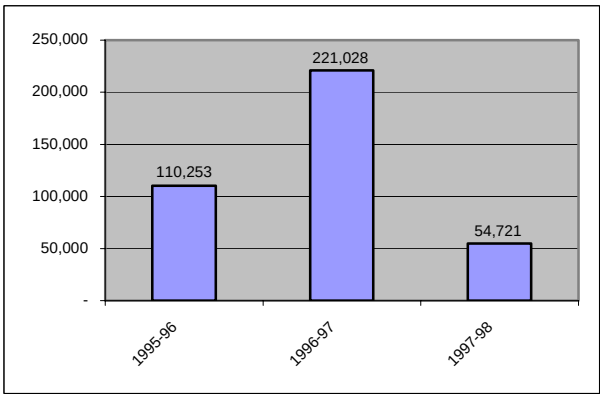
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: High Intensity Drug Traf Area

BUDGET UNIT: SCN SHR
FUNCTION: Public Protection
ACTIVITY: Investigation of Drug Trafficking

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	23,308	23,308	187,913	211,221
Vehicles	10,215	242,595	242,595	(142,595)	100,000
Contingencies	-	34,125	34,125	(34,125)	-
Total Appropriation	10,215	300,028	300,028	11,193	311,221
Departmental Revenue					
Use of Money and Prop	6,621	4,000	4,000	2,500	6,500
State, Fed or Gov't Aid	197,287	75,000	75,000	175,000	250,000
Total Revenue	203,908	79,000	79,000	177,500	256,500
Operating Transfers In	(360,000)	-	-	-	-
Total Financing Sources	(156,092)	79,000	79,000	177,500	256,500
Fund Balance		221,028	221,028	(166,307)	54,721

DEPARTMENT: Sheriff
FUND: High Intensity Drug Traf Area
BUDGET UNIT: SCN SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**300,028**	**79,000**	**221,028**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**300,028**	**79,000**	**221,028**
Board Approved Changes to Base Budget	**-**	**11,193**	**177,500**	**(166,307)**
TOTAL 2004-05 FINAL BUDGET	**-**	**311,221**	**256,500**	**54,721**

DEPARTMENT: **Sheriff**
FUND: **High Intensity Drug Traf Area**
BUDGET UNIT: **SCN SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase service & supplies	-	494,895	-	494,895
	Increase for purchase of investigation & surveillance supplies, and transfer to general fund for computers.				
2.	Contingencies	-	(34,125)	-	(34,125)
	Adjust to anticipated fund balance.				
3.	Interest revenue	-	-	2,500	(2,500)
	Adjust to actual.				
4.	Increase federal revenue	-	-	175,000	(175,000)
	Adjust for anticipated increases in asset seizure settlements.				
**	**Final Budget Adjustment - Fund Balance**	-	(449,577)	-	(449,577)
	Decrease services and supplies by $306,982 and vehicles by $142,595, to adjust for fund balance at June 30, 2004.				
	Total	-	11,193	177,500	(166,307)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Federal Seized Assets (DOJ)

DESCRIPTION OF MAJOR SERVICES

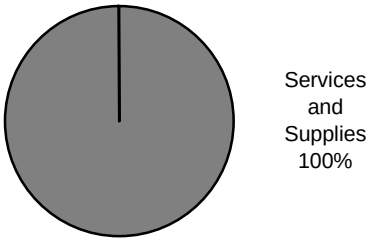
This fund accounts for asset forfeitures from federal cases filed with the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all receipts from this program be maintained in a separate fund, subject to the Single Audit Act, and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

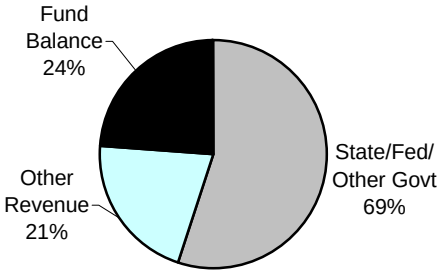
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,226,520	1,361,108	775,839	1,091,510
Departmental Revenue	610,307	830,000	500,940	830,000
Fund Balance		531,108		261,510

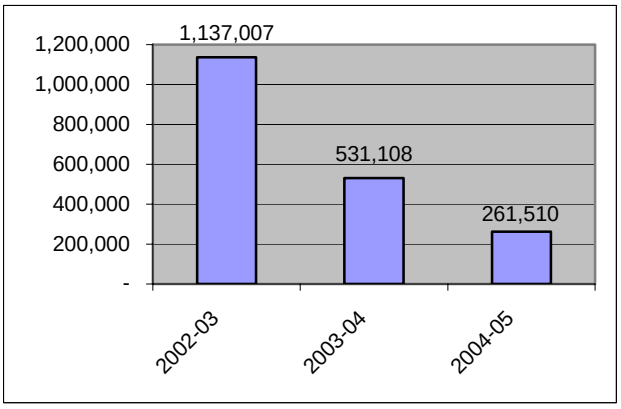
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Federal Seized Assets-DOJ

BUDGET UNIT: SCK SHR
FUNCTION: Public Protection
ACTIVITY: Seized Asset Accounting

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	775,839	1,318,545	1,318,545	(454,081)	864,464
Contingencies	-	42,563	42,563	184,483	227,046
Total Appropriation	775,839	1,361,108	1,361,108	(269,598)	1,091,510
Departmental Revenue					
Use of Money and Prop	9,930	30,000	30,000	-	30,000
State, Fed or Gov't Aid	491,010	600,000	600,000	-	600,000
Other Revenue	-	200,000	200,000	-	200,000
Total Revenue	500,940	830,000	830,000	-	830,000
Fund Balance		531,108	531,108	(269,598)	261,510

A significant change in equipment rental and lease payments in 2003-04 accounts for an expenditure variance, and the reduction is offset by reduced asset forfeiture revenue, along with fewer reimbursable informant fees.

DEPARTMENT: Sheriff
FUND: Federal Seized Assets-DOJ
BUDGET UNIT: SCK SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**1,361,108**	**830,000**	**531,108**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**1,361,108**	**830,000**	**531,108**
Board Approved Changes to Base Budget	**-**	**(269,598)**	**-**	**(269,598)**
TOTAL 2004-05 FINAL BUDGET	**-**	**1,091,510**	**830,000**	**261,510**

DEPARTMENT: **Sheriff**
FUND: **Federal Seized Assets-DOJ**
BUDGET UNIT: **SCK SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1	Reduce services and supplies	-	(454,081)	-	(454,081)
	Reduce equipment rentals, and cameras/surveillance equipment purchases.				
2.	Reduce contingencies	-	(42,563)	-	(42,563)
	No estimated fund balance after this fiscal year.				
**	**Final Budget Adjustment - Fund Balance**	-	227,046	-	227,046
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	(269,598)	-	(269,598)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Federal Seized Assets (Treasury)

DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeitures from federal cases filed with the U.S. Department of Treasury (DOT) through its asset forfeiture program. DOT requires that all receipts from this program be maintained in a separate fund, subject to the Single Audit Act, and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

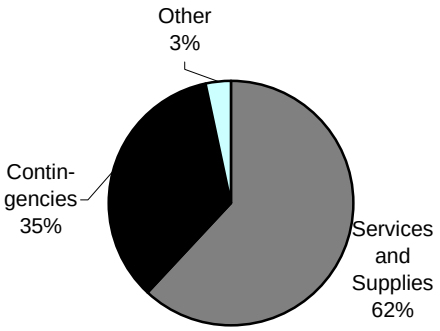
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

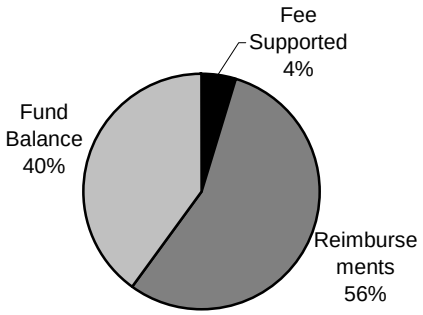
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	71	953,690	-	649,033
Departmental Revenue	26,611	70,000	365,643	70,000
Fund Balance		883,690		579,033

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

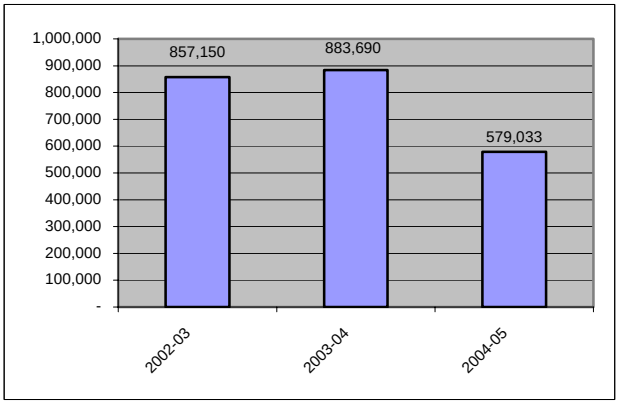
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Federal Seized Assets Treasury

BUDGET UNIT: SCO SHR
FUNCTION: Public Protection
ACTIVITY: Federal Seized Assets Treasury

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	897,911	897,911	-	897,911
Equipment	-	50,000	50,000	-	50,000
Contingencies	-	805,779	805,779	(304,657)	501,122
Total Exp Authority	-	1,753,690	1,753,690	(304,657)	1,449,033
Reimbursements	-	(800,000)	(800,000)	-	(800,000)
Total Appropriation	-	953,690	953,690	(304,657)	649,033
Departmental Revenue					
Fines and Forfeitures	-	65,000	65,000	-	65,000
Use of Money and Prop	5,643	5,000	5,000	-	5,000
Total Revenue	5,643	70,000	70,000	-	70,000
Operating Transfers In	360,000	-	-	-	-
Total Financing Sources	365,643	70,000	70,000	-	70,000
Fund Balance		883,690	883,690	(304,657)	579,033

No expenditures from this fund for computer leases in 2003-04 resulted in a significant expense variance. An operating transfer consisting of asset forfeiture revenue increased fund balance for future computer expenditures.

DEPARTMENT: Sheriff
FUND: Federal Seized Assets Treasury
BUDGET UNIT: SCO SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**953,690**	**70,000**	**883,690**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**953,690**	**70,000**	**883,690**
Board Approved Changes to Base Budget	**-**	**(304,657)**	**-**	**(304,657)**
TOTAL 2004-05 FINAL BUDGET	**-**	**649,033**	**70,000**	**579,033**

DEPARTMENT: **Sheriff**
FUND: **Federal Seized Assets Treasury**
BUDGET UNIT: **SCO SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	(753,721)	-	(753,721)
	Adjust to anticipated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	**449,064**	**-**	**449,064**
	Contingencies increased due to higher than anticipated fund balance at June 30, 2004.				
	Total	-	(304,657)	-	(304,657)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

State Seized Assets

DESCRIPTION OF MAJOR SERVICES

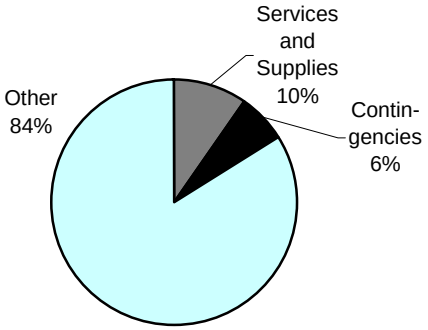
This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under State Asset Seizure statutes. The California Health and Safety Code requires these funds be maintained and accounted for in a special fund and 15% of all forfeitures made after January 1994 be set aside to fund drug education and gang intervention programs. Currently, these funds are used for salaries and benefits of staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Intensity Drug Trafficking Area (HIDTA) task forces. The 15% allocated for drug education programs are used to fund the Sheriff's Drug Use Is Life Abuse (DUILA), Crime Free Multi-Housing, Law Enforcement Internship Program, and Operation Clean Sweep programs. Funds are also used for maintenance of seized property.

There is no staffing associated with this budget unit.

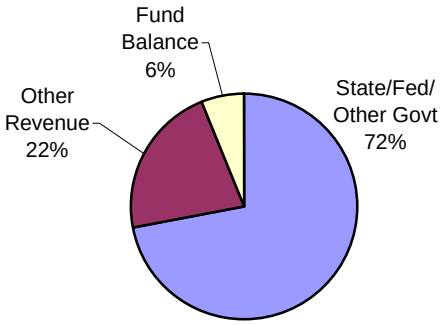
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,277,252	2,575,096	2,304,689	2,984,176
Departmental Revenue	1,328,454	2,798,515	2,712,912	2,798,515
Fund Balance		(223,419)		185,661

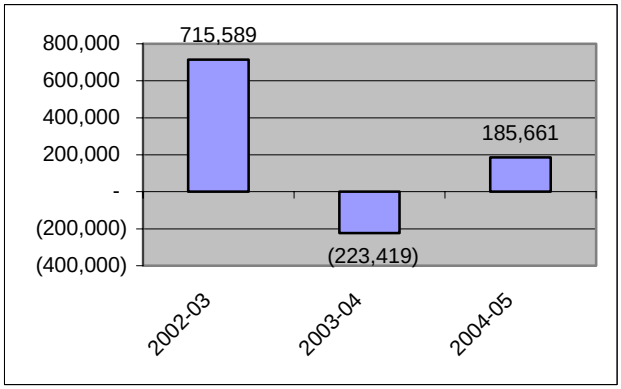
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: State Seized Assets

BUDGET UNIT: SCT SHR
FUNCTION: Public Protection
ACTIVITY: Narcotics investigation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	200,556	170,776	170,776	116,224	287,000
Equipment	-	90,000	90,000	-	90,000
Vehicles	31,023	114,320	114,320	-	114,320
Transfers	2,073,110	2,200,000	2,200,000	100,000	2,300,000
Contingencies	-	-	-	192,856	192,856
Total Appropriation	2,304,689	2,575,096	2,575,096	409,080	2,984,176
Departmental Revenue					
Use of Money and Prop	28,020	50,000	50,000	-	50,000
State, Fed or Gov't Aid	1,419,028	2,148,515	2,148,515	-	2,148,515
Other Revenue	1,265,864	600,000	600,000	-	600,000
Total Revenue	2,712,912	2,798,515	2,798,515	-	2,798,515
Fund Balance		(223,419)	(223,419)	409,080	185,661

DEPARTMENT: Sheriff
FUND: State Seized Assets
BUDGET UNIT: SCT SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**2,575,096**	**2,798,515**	**(223,419)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**2,575,096**	**2,798,515**	**(223,419)**
Board Approved Changes to Base Budget	**-**	**409,080**	**-**	**409,080**
TOTAL 2004-05 FINAL BUDGET	**-**	**2,984,176**	**2,798,515**	**185,661**

DEPARTMENT: **Sheriff**
FUND: **State Seized Assets**
BUDGET UNIT: **SCT SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase service & supplies	-	116,224	-	116,224
	Anticpated purchase of investigative supplies.				
2.	Adjust transfers	-	100,000	-	100,000
	Increase for salary reimbursement to general fund due to retirement and worker's comp.				
3.	Contingencies	-	268,344	-	268,344
	Adjust to anticipated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	(75,488)	-	(75,488)
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	409,080	-	409,080

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Vehicle Theft Task Force

DESCRIPTION OF MAJOR SERVICES

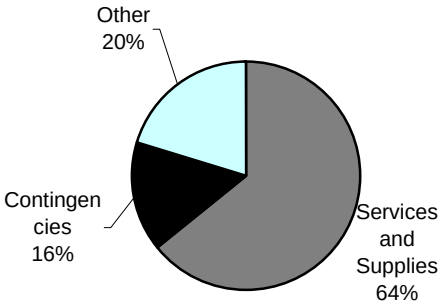
This fund accounts for vehicle registration assessments allocated to the San Bernardino Auto Theft Task Force (SANCATT), established in 1995 by the Board of Supervisors to investigate major vehicle theft organizations. Revenue from these fees offsets operating expenses for qualified expenditures by participating agencies.

There is no staffing associated with this budget unit.

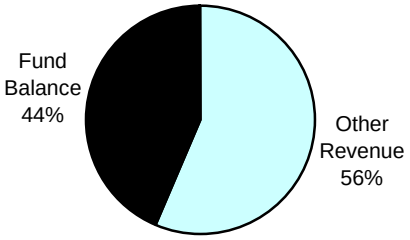
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	668,292	867,215	651,226	939,736
Departmental Revenue	530,381	530,000	723,746	530,000
Fund Balance		337,215		409,736

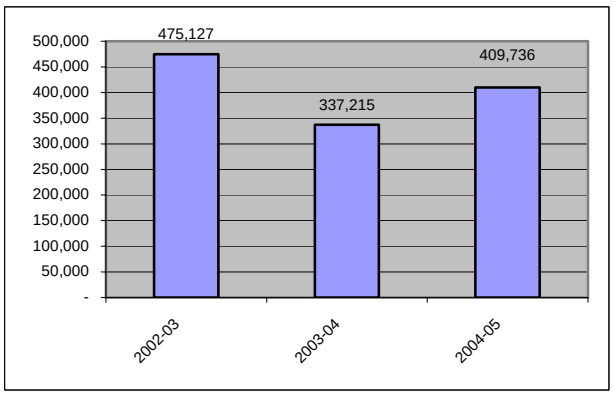
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: VEHICLE THEFT TASK FORCE
BUDGET UNIT: SCL SHR
FUNCTION: Public Protection
ACTIVITY: Auto Theft Investigations

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	517,821	583,870	583,870	18,120	601,990
Equipment	2,373	30,000	30,000	(15,000)	15,000
Transfers	131,032	194,000	194,000	(19,000)	175,000
Contingencies	-	59,345	59,345	88,401	147,746
Total Appropriation	651,226	867,215	867,215	72,521	939,736
Departmental Revenue					
Use of Money and Prop	8,104	10,000	10,000	-	10,000
Other Revenue	715,642	520,000	520,000	-	520,000
Total Revenue	723,746	530,000	530,000	-	530,000
Fund Balance		337,215	337,215	72,521	409,736

DEPARTMENT: Sheriff
FUND: VEHICLE THEFT TASK FORCE
BUDGET UNIT: SCL SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**867,215**	**530,000**	**337,215**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**867,215**	**530,000**	**337,215**
Board Approved Changes to Base Budget	**-**	**72,521**	**-**	**72,521**
TOTAL 2004-05 FINAL BUDGET	**-**	**939,736**	**530,000**	**409,736**

DEPARTMENT: Sheriff
FUND: VEHICLE THEFT TASK FORCE
BUDGET UNIT: SCL SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase service & supplies	-	18,120	-	18,120
	Anticipated costs for auto fuel, maintenance, and office supplies.				
2.	Adjust equipment	-	(15,000)	-	(15,000)
	Decrease in anticipated equipment purchases.				
3.	Reduce transfers out	-	(19,000)	-	(19,000)
	Fewer salary reimbursements to be paid to other departments.				
4.	Contingencies	-	(13,900)	-	(13,900)
	Adjust to estimated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	102,301	-	102,301
	Increase appropriations to adjust for fund balance at June 30, 2004.				
	Total	-	72,521	-	72,521

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Search and Rescue

DESCRIPTION OF MAJOR SERVICES

This fund accounts for the principal and interest from a restricted donation for search and rescue, along with reimbursements for search and rescue operations. Budgeted expenditures include supplies and equipment.

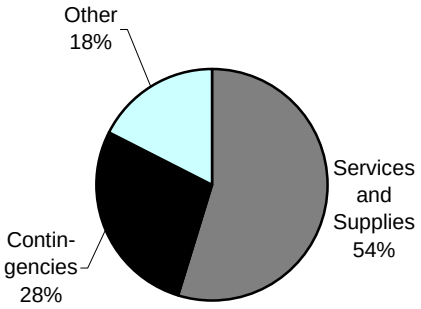
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

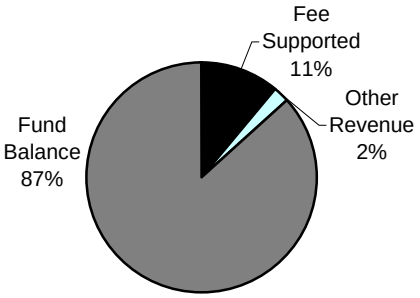
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	37,159	219,818	25,304	227,157
Departmental Revenue	77,353	30,000	31,286	30,000
Fund Balance		189,818		197,157

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

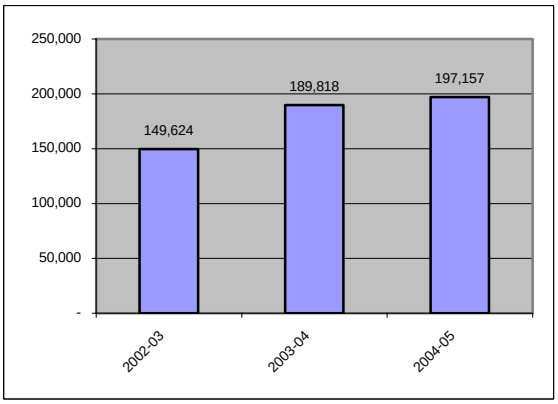
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Search and Rescue

BUDGET UNIT: SCW SHR
FUNCTION: Public Protection
ACTIVITY: Search & Rescue

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	25,304	124,338	124,338	-	124,338
Equipment	-	40,000	40,000	-	40,000
Contingencies	-	55,480	55,480	7,339	62,819
Total Appropriation	25,304	219,818	219,818	7,339	227,157
Departmental Revenue					
Use of Money and Prop	3,744	5,000	5,000	-	5,000
Current Services	27,542	25,000	25,000	-	25,000
Total Revenue	31,286	30,000	30,000	-	30,000
Fund Balance		189,818	189,818	7,339	197,157

DEPARTMENT: Sheriff
FUND: Search and Rescue
BUDGET UNIT: SCW SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**219,818**	**30,000**	**189,818**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**219,818**	**30,000**	**189,818**
Board Approved Changes to Base Budget	**-**	**7,339**	**-**	**7,339**
TOTAL 2004-05 FINAL BUDGET	**-**	**227,157**	**30,000**	**197,157**

DEPARTMENT: Sheriff
FUND: Search and Rescue
BUDGET UNIT: SCW SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Reduce contingencies	-	(30,000)	-	(30,000)
	Adjust to anticipated fund balance.				
**	**Final Budget Adjustment - Fund Balance**	-	37,339	-	37,339
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	7,339	-	7,339

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

CAL-ID Program

DESCRIPTION OF MAJOR SERVICES

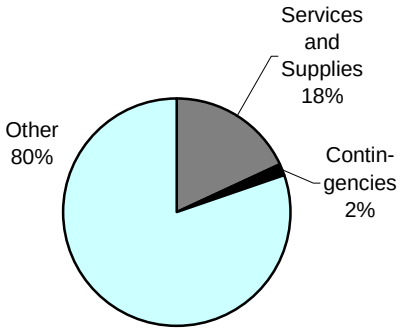
CAL-ID funding is used for operating expenses of the Inland Empire Regional Automated Fingerprint Identification System, and reimburses general fund expenditures for salaries and benefits. This budget unit is funded from joint trust account contributions by all local contracting municipal agencies.

There is no staffing associated with this budget unit.

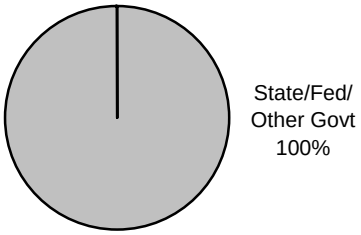
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,814,638	2,471,569	2,344,631	3,089,596
Departmental Revenue	1,686,338	2,598,674	2,395,342	3,162,757
Fund Balance		(127,105)		(73,161)

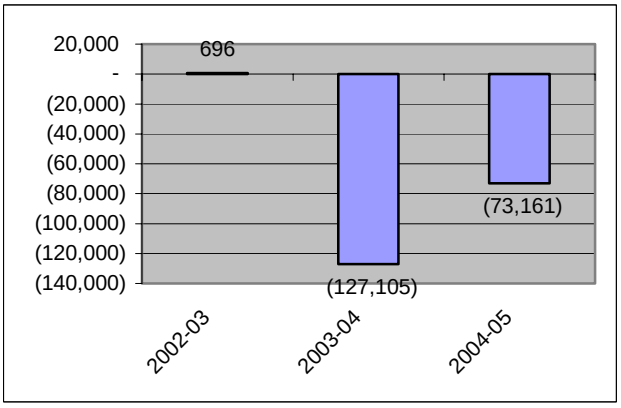
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: CAL-ID Program

BUDGET UNIT: SDA SHR
FUNCTION: Public Protection
ACTIVITY: Criminal identification

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	333,207	334,600	334,600	220,600	555,200
Equipment	388,566	463,337	463,337	(23,337)	440,000
Transfers	1,622,858	1,673,632	1,673,632	366,820	2,040,452
Contingencies	-	-	-	53,944	53,944
Total Appropriation	2,344,631	2,471,569	2,471,569	618,027	3,089,596
Departmental Revenue					
State, Fed or Gov't Aid	2,395,342	2,598,674	2,598,674	564,083	3,162,757
Total Revenue	2,395,342	2,598,674	2,598,674	564,083	3,162,757
Fund Balance		(127,105)	(127,105)	53,944	(73,161)

DEPARTMENT: Sheriff
FUND: CAL-ID Program
BUDGET UNIT: SDA SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	2,471,569	2,598,674	(127,105)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	2,471,569	2,598,674	(127,105)
Board Approved Changes to Base Budget	-	618,027	564,083	53,944
TOTAL 2004-05 FINAL BUDGET	-	3,089,596	3,162,757	(73,161)

DEPARTMENT: Sheriff
FUND: CAL-ID Program
BUDGET UNIT: SDA SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase service & supplies	-	220,600	-	220,600
	Additional supplies approved by RAN Board.				
2.	Adjust equipment	-	(23,337)	-	(23,337)
	Decreased projected expenditures to actual expense for this year.				
3.	Increase transfers	-	366,820	-	366,820
	Reimburse salaries for MOU and benefit increases.				
4.	Contingencies	-	127,105	-	127,105
	Adjust to anticipated fund balance.				
5.	Increase revenue	-	-	564,083	(564,083)
	Reimbursement will be received for increased expenditures.				
**	**Final Budget Adjustment - Fund Balance**	-	(73,161)	-	(73,161)
	Contingencies decreased due to lower than anticipated fund balance.				
	Total	-	618,027	564,083	53,944

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

COPSMORE Grant

DESCRIPTION OF MAJOR SERVICES

The COPSMORE 98 grant provides funding to upgrade Computer Aided Dispatch (CAD) and Records Management System (RMS) software, and for Mobile Data Computers (MDC) for patrol units. FY 2004-05 will be the last year of the grant.

There is no staffing associated with this budget unit in 2004-05.

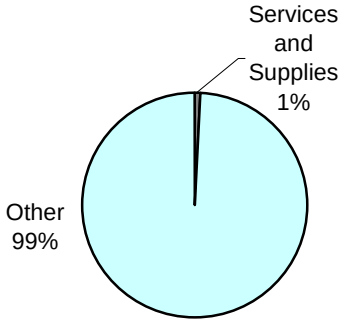
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	5,587,584	6,619,681	416,298	5,433,175
Total Financing Sources	3,026,656	8,457,731	3,770,575	4,239,500
Fund Balance		(1,838,050)		1,193,675
Budgeted Staffing		3.0		-

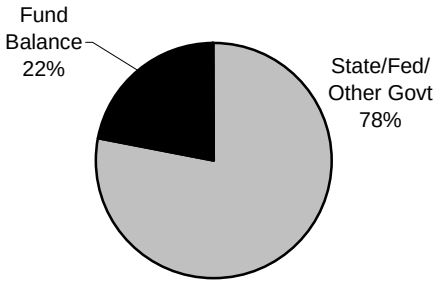
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

Expenses and revenue in this fund are significantly reduced in 2003-04 due to expiration of the grant, and also a Storage Area Network purchase was delayed until 2005.

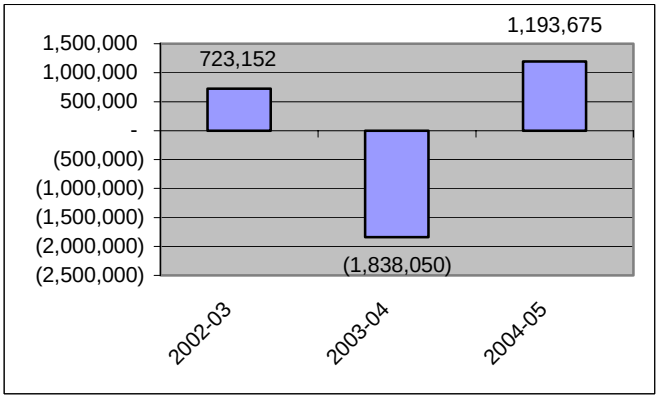
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: COPSMORE Grant

BUDGET UNIT: SDE SHR
FUNCTION: Public Protection
ACTIVITY: Technical Upgrades

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	72,641	506,536	506,536	(506,536)	-
Services and Supplies	-	99,517	99,517	(151,255)	(51,738)
Equipment	343,657	6,013,628	6,013,628	(528,715)	5,484,913
Total Appropriation	416,298	6,619,681	6,619,681	(1,186,506)	5,433,175
Departmental Revenue					
Use of Money and Prop	21,074	-	-	2,000	2,000
State, Fed or Gov't Aid	2,608,375	7,357,731	7,357,731	(3,120,231)	4,237,500
Total Revenue	2,629,449	7,357,731	7,357,731	(3,118,231)	4,239,500
Operating Transfers In	1,141,126	1,100,000	1,100,000	(1,100,000)	-
Total Financing Sources	3,770,575	8,457,731	8,457,731	(4,218,231)	4,239,500
Fund Balance		(1,838,050)	(1,838,050)	3,031,725	1,193,675
Budgeted Staffing		3.0	3.0	(3.0)	-

DEPARTMENT: Sheriff
FUND: COPSMORE Grant
BUDGET UNIT: SDE SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**3.0**	**6,619,681**	**8,457,731**	**(1,838,050)**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**3.0**	**6,619,681**	**8,457,731**	**(1,838,050)**
Board Approved Changes to Base Budget	**(3.0)**	**(1,186,506)**	**(4,218,231)**	**3,031,725**
TOTAL 2004-05 FINAL BUDGET	**-**	**5,433,175**	**4,239,500**	**1,193,675**

DEPARTMENT: **Sheriff**
FUND: **COPSMORE Grant**
BUDGET UNIT: **SDE SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease salaries & benefits	(3.0)	(506,536)	-	(506,536)
	Grant funding for positions ended in 2003-04.				
2.	Decrease service & supplies	-	(151,255)	-	(151,255)
	No anticipated expenditures.				
3.	Adjust equipment	-	(302,703)	-	(302,703)
	Budget reflects remaining encumbrances allowed by grant.				
4.	Adjust interest revenue	-	-	2,000	(2,000)
	Expected interest revenue on fund balance.				
5.	Reduce revenue	-	-	(3,120,231)	3,120,231
	Reduced to remaining balance of federal grant.				
6.	Decrease transfers	-	-	(1,100,000)	1,100,000
	Required matching funds were transferred in FY 2003-04.				
**	**Final Budget Adjustment - Fund Balance**	-	(226,012)	-	(226,012)
	Equipment decreased due to lower than anticipated fund balance at June 30, 2004.				
	Total	(3.0)	(1,186,506)	(4,218,231)	3,031,725

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Capital Project Fund

DESCRIPTION OF MAJOR SERVICES

This fund represents revenue received from State Criminal Alien Assistance Program (SCAAP) and other special programs for one-time law enforcement or detention projects.

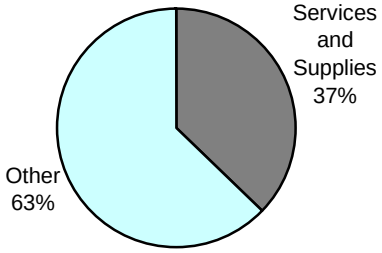
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

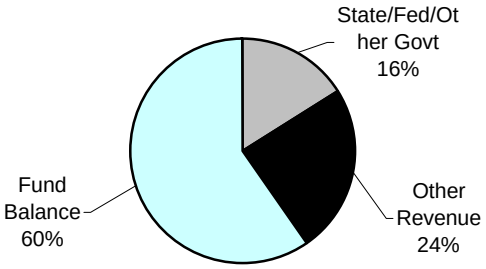
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	864,037	3,642,219	(12,264)	3,114,449
Departmental Revenue	85,774	1,252,216	(540,034)	1,252,216
Fund Balance		2,390,003		1,862,233

The negative totals represent operating transfers between funds that exceeded expenses and revenue as detailed on the following page.

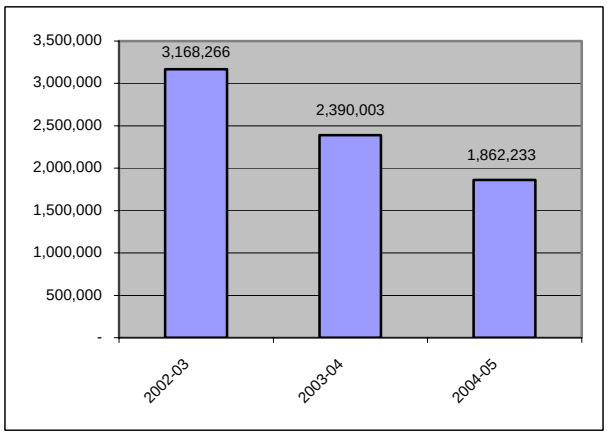
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Capital Project Fund

BUDGET UNIT: SQA SHR
FUNCTION: Public Protection
ACTIVITY: Law Enforcement Projects

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	584,219	584,219	572,230	1,156,449
Equipment	-	150,000	150,000	-	150,000
Transfers	-	800,000	800,000	-	800,000
Total Appropriation	-	1,534,219	1,534,219	572,230	2,106,449
Operating Transfers Out	(12,264)	2,108,000	2,108,000	(1,100,000)	1,008,000
Total Requirements	(12,264)	3,642,219	3,642,219	(527,770)	3,114,449
Departmental Revenue					
Use of Money and Prop	53,566	70,000	70,000	-	70,000
State, Fed or Gov't Aid	-	500,000	500,000	-	500,000
Other Revenue	547,526	682,216	682,216	-	682,216
Total Revenue	601,092	1,252,216	1,252,216	-	1,252,216
Operating Transfers In	(1,141,126)	-	-	-	-
Total Financing Sources	(540,034)	1,252,216	1,252,216	-	1,252,216
Fund Balance		2,390,003	2,390,003	(527,770)	1,862,233

The 2003-04 expense variance is due to deferred equipment and furniture purchases, reduced transfers for computer expenditures and reduced transfers to Architecture and Engineering from this fund. Actual 2003-04 revenue is reduced because of a delay in State Criminal Alien Assistance Program (SCAAP) funding, reduced U. S. Marshal revenue, and an operating transfer to another fund (SDE SHR) to meet the matching requirement for the COPS MORE grant.

DEPARTMENT: Sheriff
FUND: Capital Project Fund
BUDGET UNIT: SQA SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	3,642,219	1,252,216	2,390,003
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,642,219	1,252,216	2,390,003
Board Approved Changes to Base Budget	-	(527,770)	-	(527,770)
TOTAL 2004-05 FINAL BUDGET	-	3,114,449	1,252,216	1,862,233

DEPARTMENT: **Sheriff**
FUND: **Capital Project Fund**
BUDGET UNIT: **SQA SHR**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease transfers	-	(1,721,761)	-	(1,721,761)
	Reduce transfers to the Architecture & Engineering Department.				
**	**Final Budget Adjustment - Fund Balance**	-	1,193,991	-	1,193,991
	Increase contingencies by $572,230 and operating transfers out by $621,761, to adjust for fund balance at June 30, 2004.				
	Total	-	(527,770)	-	(527,770)

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Court Services Auto

DESCRIPTION OF MAJOR SERVICES

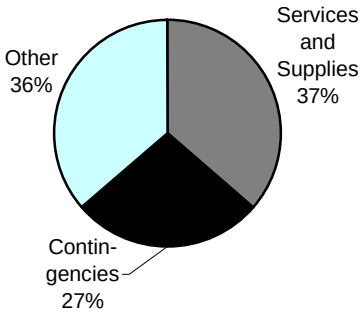
This fund accounts for processing fees collected under AB1109 and is used for purchase and maintenance of auto equipment necessary to operate court services.

There is no staffing associated with this budget unit.

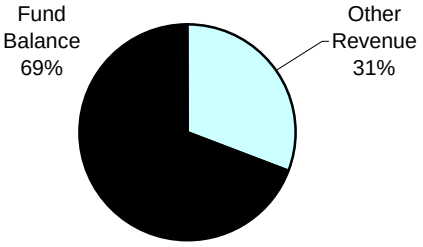
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	654,855	155,937	788,100
Departmental Revenue	366,242	240,000	285,181	244,000
Fund Balance		414,855		544,100

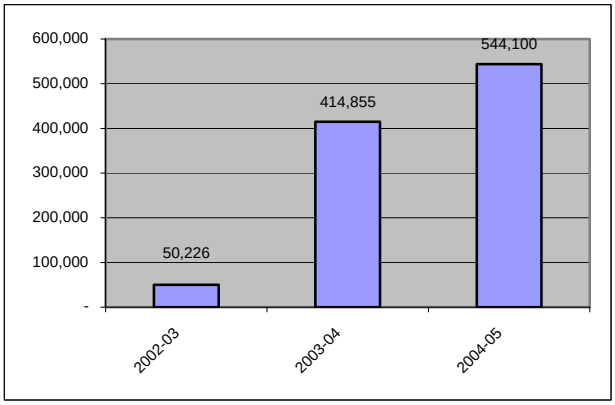
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Court Services Auto

BUDGET UNIT: SQR SHR
FUNCTION: Public Protection
ACTIVITY: Court Services Auto

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	55,372	287,685	287,685	-	287,685
Vehicles	100,565	287,066	287,066	-	287,066
Contingencies	-	80,104	80,104	133,245	213,349
Total Appropriation	155,937	654,855	654,855	133,245	788,100
Departmental Revenue					
Use of Money and Prop	10,378	-	-	4,000	4,000
Other Revenue	274,803	240,000	240,000	-	240,000
Total Revenue	285,181	240,000	240,000	4,000	244,000
Fund Balance		414,855	414,855	129,245	544,100

DEPARTMENT: Sheriff
FUND: Court Services Auto
BUDGET UNIT: SQR SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	654,855	240,000	414,855
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	654,855	240,000	414,855
Board Approved Changes to Base Budget	-	133,245	4,000	129,245
TOTAL 2004-05 FINAL BUDGET	-	788,100	244,000	544,100

DEPARTMENT: Sheriff
FUND: Court Services Auto
BUDGET UNIT: SQR SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	99,000	-	99,000
	Adjust to anticipated fund balance.				
2.	Increase revenue	-	-	4,000	(4,000)
	Adjust interest to actual.				
**	**Final Budget Adjustment - Fund Balance**	-	34,245	-	34,245
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	133,245	4,000	129,245

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Court Services Tech

DESCRIPTION OF MAJOR SERVICES

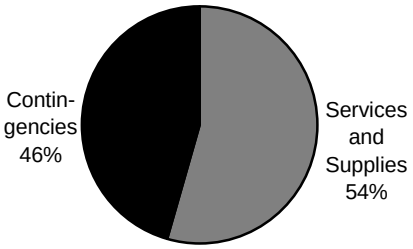
This fund accounts for processing fees under AB709 and is used for automated equipment and furnishings.

There is no staffing associated with this budget unit.

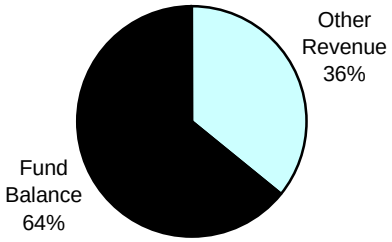
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	66,965	273,048	27,239	427,159
Departmental Revenue	166,647	151,084	179,351	153,084
Fund Balance		121,964		274,075

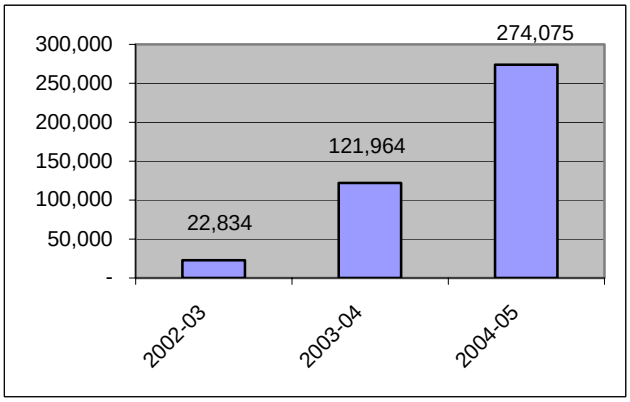
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: Court Services Tech

BUDGET UNIT: SQT SHR
FUNCTION: Public Protection
ACTIVITY: Technical Systems/Upgrades

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	27,239	232,597	232,597	-	232,597
Contingencies	-	40,451	40,451	154,111	194,562
Total Appropriation	27,239	273,048	273,048	154,111	427,159
Departmental Revenue					
Use of Money and Prop	3,908	-	-	2,000	2,000
Other Revenue	175,443	151,084	151,084	-	151,084
Total Revenue	179,351	151,084	151,084	2,000	153,084
Fund Balance		121,964	121,964	152,111	274,075

DEPARTMENT: Sheriff
FUND: Court Services Tech
BUDGET UNIT: SQT SHR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**273,048**	**151,084**	**121,964**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**273,048**	**151,084**	**121,964**
Board Approved Changes to Base Budget	**-**	**154,111**	**2,000**	**152,111**
TOTAL 2004-05 FINAL BUDGET	**-**	**427,159**	**153,084**	**274,075**

DEPARTMENT: Sheriff
FUND: Court Services Tech
BUDGET UNIT: SQT SHR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	(21,000)	-	(21,000)
	Adjust to anticipated fund balance.				
2.	Increase Revenue	-	-	2,000	(2,000)
	Adjust interest to actual.				
**	**Final Budget Adjustment - Fund Balance**	-	175,111	-	175,111
	Contingencies increased due to higher than anticipated fund balance.				
	Total	-	154,111	2,000	152,111

** **Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

OTHER AGENCIES
SUMMARY

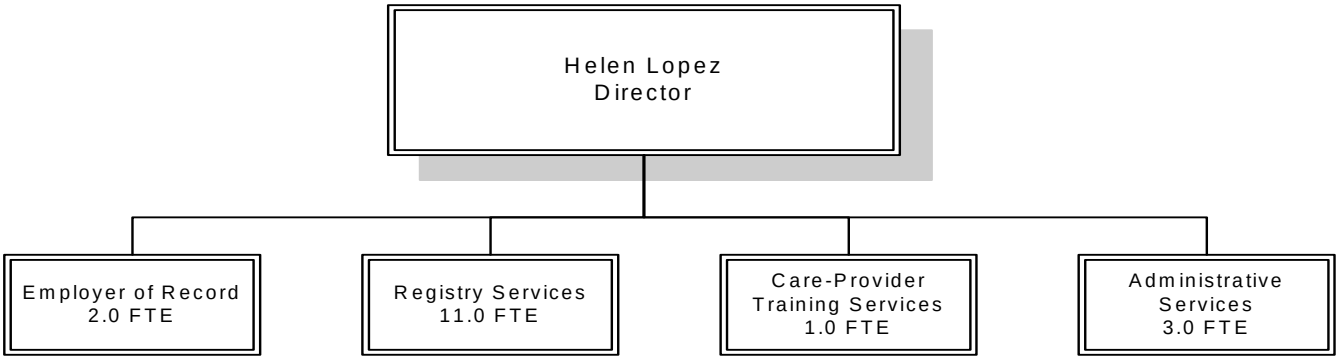
OTHER AGENCY FUND	Page #	Approp	Revenue	Fund Balance
IN-HOME SUPPORTIVE SERVICES	548	5,055,697	3,737,744	1,317,953
COUNTY ECONOMIC DEVELOPMENT CORP	552	18,582	12,600	5,982
INDUSTRIAL DEVELOPMENT AUTHORITY	555	46,037	1,200	44,837
REDEVELOPMENT AGENCY:				
OPERATING FUND	557	8,606,816	1,960,300	6,646,516
HOUSING FUND	561	4,768,967	877,600	3,891,367
DEBT SERVICE FUND	563	7,038,225	4,281,000	2,757,225
RDA CAPITAL PROJECTS	566	4,108,270	74,000	4,034,270
RDA HOUSING PROJECTS	568	257,435	4,350	253,085
VICTOR VALLEY ECONOMIC DEVELOPMENT	570	636,611	43,000	593,611
VICTOR VALLEY ECON DEVLP - HOUSING	573	293,172	48,000	245,172
CEDAR GLEN RDA OPERATING FUND	575	192,528	145,878	46,650
CEDAR GLEN RDA HOUSING FUND	577	54,341	54,341	-
MISSION BOULEVARD RDA HOUSING FUND	579	7,315	7,315	-

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
Helen Lopez

MISSION STATEMENT

The mission of the San Bernardino County In-Home Supportive Services (IHSS) Public Authority is to improve the availability and quality of IHSS and to eliminate barriers to providing assistance and choice for the aged and person with disabilities who need support services to live independently and with dignity in the community.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The In-Home Supportive Services (IHSS) Program was created in 1973 to serve elderly, blind, or disabled individuals who are not able to remain in their home without assistance. Section 12302.25 of the Welfare and Institutions Code mandates that each county, on or before January 1, 2003, must act as, or establish an employer of record for the IHSS providers for collective bargaining purposes. The IHSS Public Authority was established to comply with this mandate.

In addition to its role in collective bargaining, the IHSS PA is charged by the Legislature with providing the following mandated services:

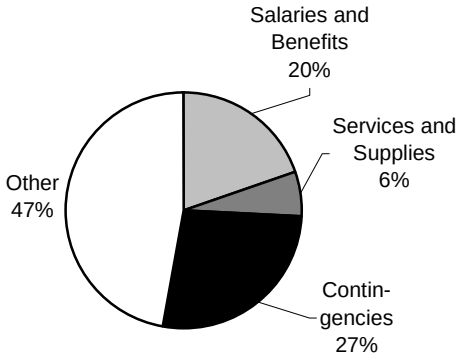
- Establish a registry of potential care providers
- Investigate the background and qualifications of potential care providers
- Refer potential care providers from the registry to IHSS consumers upon request
- Provide training for both IHSS care providers and consumers
- Perform other functions related to the delivery of IHSS as designated by the governing board

BUDGET AND WORKLOAD HISTORY

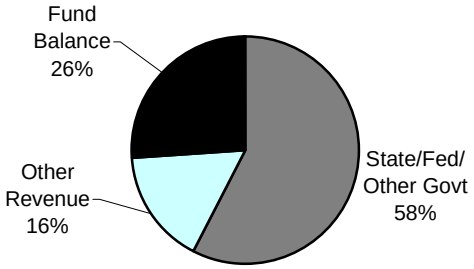
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	794,516	8,091,439	878,910	5,055,697
Total Financing Sources	856,272	6,738,893	844,316	3,737,744
Fund Balance		1,352,546		1,317,953
Budgeted Staffing		16.0		18.0

Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

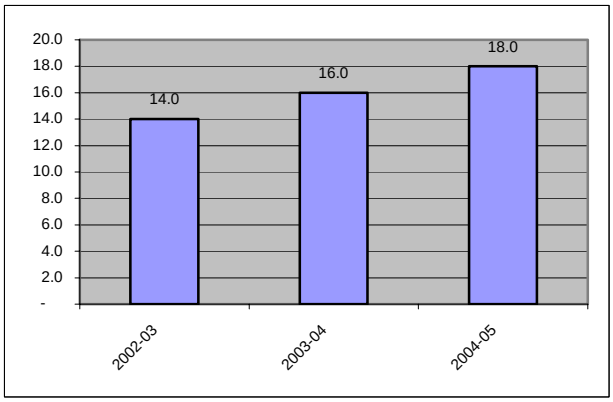
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



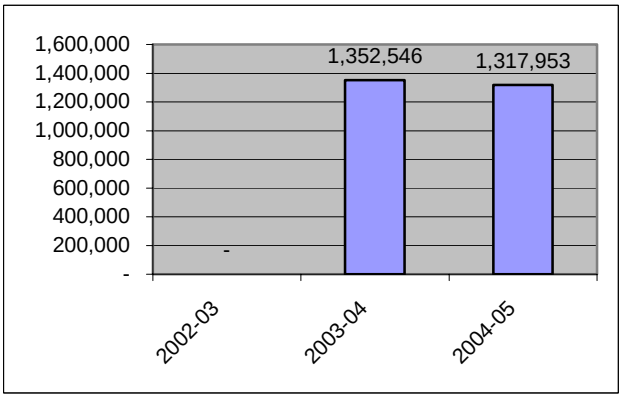
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: IHSS Public Authority
FUND: IHSS Public Authority

BUDGET UNIT: RHH 498
FUNCTION: IHSS
ACTIVITY: Public Authority

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	611,363	790,915	906,896	91,304	998,200
Services and Supplies	239,124	1,230,376	1,230,376	(922,576)	307,800
Central Computer	6,002	-	-	10,000	10,000
Other Charges	-	4,545,455	4,545,455	(2,280,048)	2,265,407
Equipment	-	11,000	11,000	(11,000)	-
Vehicles	-	17,860	17,860	(17,860)	-
Transfers	22,421	143,287	143,287	(21,543)	121,744
Contingencies	-	1,352,546	1,352,546	-	1,352,546
Total Appropriation	878,910	8,091,439	8,207,420	(3,151,723)	5,055,697
Departmental Revenue					
Use of Money and Prop	20,795	-	-	-	-
State, Fed or Gov't Aid	638,532	5,256,337	5,346,802	(2,439,003)	2,907,799
Other Revenue	80	-	-	-	-
Total Revenue	659,407	5,256,337	5,346,802	(2,439,003)	2,907,799
Operating Transfers In	184,909	1,482,556	1,508,072	(678,127)	829,945
Total Financing Sources	844,316	6,738,893	6,854,874	(3,117,130)	3,737,744
Fund Balance		1,352,546	1,352,546	(34,593)	1,317,953
Budgeted Staffing		16.0	16.0	2.0	18.0

2003-04 Budget to Actual Narrative

Salaries and benefits were lower than budget by $179,552 due to delays in filling 5.0 budgeted positions. This savings is offset by the addition of an Accounting Technician in May 2004.

Services and supplies were lower than budget by $991,252. This is due to a slower start-up than anticipated; as a result, numerous budgeted expenditures did not occur. The major portion of cost savings is attributed to space rental, emergency respite services, legal counsel, postage, and client/provider training.

Central computer expenditures exceeded budget by $6,002 because computer charges were budgeted in services and supplies in error. An appropriation transfer was submitted and processed moving excess appropriation from Services and Supplies to Central Computer.

Other charges were under budget by $4,545,455 due to delays in the implementation of the medical benefits for service providers in the In-Home Supportive Services program. Implementation is now planned for 2004-05.

Items in fixed assets were budgeted in error. The Public Authority did not purchase any fixed assets in 2003-04.

Transfers were lower than budget by $120,866 due to lower costs in Human Resources Labor Relations and Human Services System administrative support, offset by increases in support costs from the Information, Technology and Support Division.

Revenue was significantly lower than adopted budget due to the under-expenditures mentioned above and delays in implementing medical benefits for IHSS providers.

Staffing and Program Changes for 2004-05

Salary and benefit costs will increase $207,285. This increase is a combination of additional staff and salary step, retirement, and worker's compensation cost increases. Staffing has been increased by a net of 2.0 budgeted positions in 2004-05. Changes consist of the following:

- Added 1.0 Training Coordinator contract position to coordinate training for the IHSS service providers. (Equivalent to Staff Analyst-range 56)
- Added 1.0 Registry Manager contract position to manage the registry for service providers. (Equivalent to Staff Analyst II-range 56)
- Added 1.0 Registry Specialist contract position to assist with the increasing workload in data entry and maintenance of the registry. (Equivalent to IHSS-Assistant-range 34)
- Added 1.0 Health Benefits Clerk I contract position to assist with the increased workload required to provide health benefits to service providers (Equivalent to Clerk II-range 25)
- Added 1.0 Health Benefits Clerk II contract position to assist with the increased workload required to provide health benefits to service providers (Equivalent to Clerk III-range 30)
- Deleted 3.0 vacant budgeted positions due to inaccurate classifications to accomplish goals of the PA. (Administrative Supervisor I, Administrative Clerk I, Program Analyst)
- A vacant budgeted position classification was lowered from Accountant to Accounting Technician, resulting in a net annual savings of approximately $6,431. The position will be filled prior to the beginning of 2004-05. The Accounting Technician will be responsible for maintaining the financial records for the PA.

Services and supplies costs will decrease $922,576 due to the following:

- The Emergency Respite Service program was not implemented as anticipated in the 2003-04 budget. Services were to assist IHSS clients whose IHSS care-provider becomes suddenly unavailable. It was determined this type of service is outside the capacity of the PA.
- Over-estimation of use of vounty services such as County Counsel, Risk Management and Purchasing.
- Decrease in background checks costs due to completion of implementation stage.
- Decrease in training costs, advertising, membership, printing, mail services, postage, staff travel, special conference event, space rental, and miscellaneous expense. These expenditures were over-estimated in the 2003-04 budget as start-up costs.
- Decrease in inventoriable equipment costs due to completion of the implementation stage.

Other charges will decrease $2,300.000. Medical benefits will be provided to a limited number of eligible IHSS service providers in 2004-05. The local share amount is reduced from $1.0 million to $500,000. Total appropriations and revenue budgeted for health care benefits in 2004-05 are $2,300,000. Federal and state reimbursement will cover approximately $1,800,000 of total expenditures for health care benefits. The remaining $500,000 is local share. The local share will be funded with Social Services Realignment.

DEPARTMENT: IHSS Public Authority
FUND: IHSS Public Authority
BUDGET UNIT: RHH 498

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**16.0**	**8,091,439**	**6,738,893**	**1,352,546**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	115,981	115,981	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**115,981**	**115,981**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**16.0**	**8,207,420**	**6,854,874**	**1,352,546**
Board Approved Changes to Base Budget	**2.0**	**(3,151,723)**	**(3,117,130)**	**(34,593)**
TOTAL 2004-05 FINAL BUDGET	**18.0**	**5,055,697**	**3,737,744**	**1,317,953**

DEPARTMENT: IHSS Public Authority
FUND: IHSS Public Authority
BUDGET UNIT: RHH 498

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1	Increase in Salaries and Benefits	2.0	91,304	91,304	-
	- Added 1 Training Coordinator, 1 Registry Manager, 1 Registry Specialist, 2 Health Benefits Clerks - Deleted 1 Admin Supv I, 1 Admin Clerk I, 1 Program Analyst				
2.	Delete Emergency Respite Services	-	(194,400)	(194,400)	-
	IHSS Public Authority terminated its plan to provide Emergency Respite Services.				
3.	Reduce Services and Supplies	-	(768,579)	(768,579)	-
	Reduction due to over-estimation of expenditures and start-up costs. Over-estimated costs for County Counsel, Risk Management, Purchasing, training, advertising, membership, printing, mail services, postage, staff travel, special conference event, and space rental. Decrease in background check costs and inventoriable equipment due to completion of startup.				
4	Reduce IHSS Provider Medical Benefits	-	(2,245,455)	(2,245,455)	-
	Medical benefits to be provided to limited number of eligible IHSS providers. Local share reduced from $1 million to $500,000. Local share (22%) will be funded with Social Services Sales Tax (Realignment).				
**	**Final Budget Adjustment - Fund Balance**	-	(34,593)	-	(34,593)
	Amount decreased due to lower than anticipated fund balance.				
	Total	2.0	(3,151,723)	(3,117,130)	(34,593)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

COUNTY OF SAN BERNARDINO
ECONOMIC AND COMMUNITY DEVELOPMENT CORPORATION
Thomas R. Laurin

DESCRIPTION OF MAJOR SERVICES

In September 1987 the Board of Supervisors formed the County of San Bernardino Economic and Community Development Corporation to provide additional methods of financing the acquisition of property, for and on behalf of private enterprise, to promote and enhance economic development and increase opportunities for useful employment. Another primary purpose was added in July 1998, to strengthen public-private partnerships and to expand the supply of decent, safe, sanitary, and affordable housing. The annual Economic and Community Development Corporation budget provides for professional services related to the issuance of bonds, promotion of the financing program, and other program related costs. Economic and Community Development Corporation is a function within the Department of Economic and Community Development.

There is no staffing associated with this budget unit.

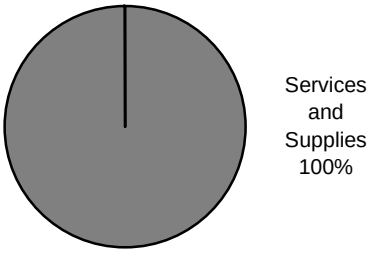
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	218	18,659	170	18,582
Departmental Revenue	61	12,600	93	12,600
Fund Balance		6,059		5,982

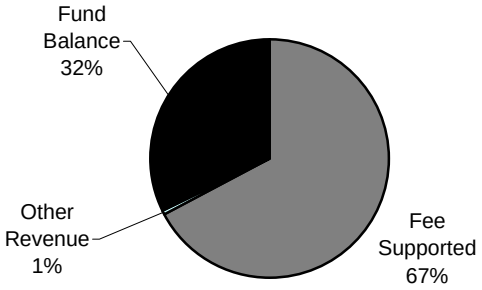
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue is less than budgeted because no bonds were issued due to the low market interest rates.

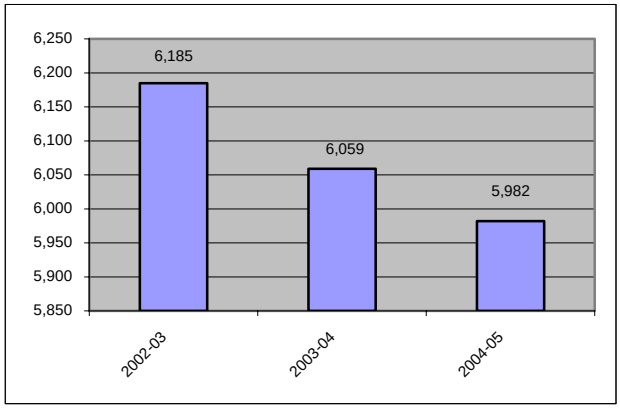
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: ECD Development Corp

BUDGET UNIT: SFI 499
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	170	18,659	18,659	(77)	18,582
Total Appropriation	170	18,659	18,659	(77)	18,582
Departmental Revenue					
Use of Money and Prop	93	100	100	-	100
Current Services	-	12,500	12,500	-	12,500
Total Revenue	93	12,600	12,600	-	12,600
Fund Balance		6,059	6,059	(77)	5,982

DEPARTMENT: Economic and Community Dev
FUND: ECD Development Corp
BUDGET UNIT: SFI 499

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	18,659	12,600	6,059
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	18,659	12,600	6,059
Board Approved Changes to Base Budget	-	(77)	-	(77)
TOTAL 2004-05 FINAL BUDGET	-	18,582	12,600	5,982

DEPARTMENT: Economic and Community Dev
FUND: ECD Development Corp
BUDGET UNIT: SFI 499

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(77)	-	(77)
	Increase of $59 due to anticipated fund balance. **** Final Budget Adjustment - Decrease of $136 due to lower than anticipated fund balance.**				
	Total	-	(77)	-	(77)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CoIDA)
Thomas R. Laurin

DESCRIPTION OF MAJOR SERVICES

In March 1981 the Board of Supervisors created the San Bernardino County Industrial Development Authority (CoIDA) to issue tax-exempt industrial development bonds for the furtherance of economic development and the creation of new jobs within the county. The annual CoIDA budget provides funding for the cost of professional services related to the issuance of bonds, promotion of the financing program and other program related costs. CoIDA is a function within the Department of Economic and Community Development.

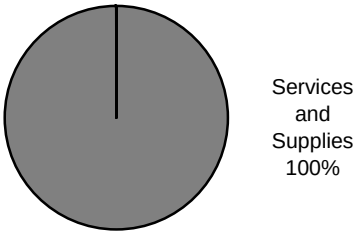
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

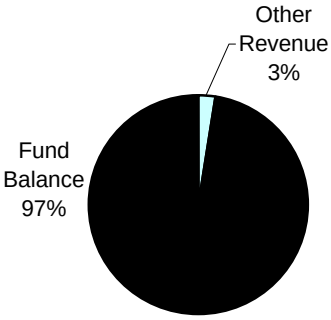
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	901	45,544	377	46,037
Departmental Revenue	1,465	1,200	870	1,200
Fund Balance		44,344		44,837

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

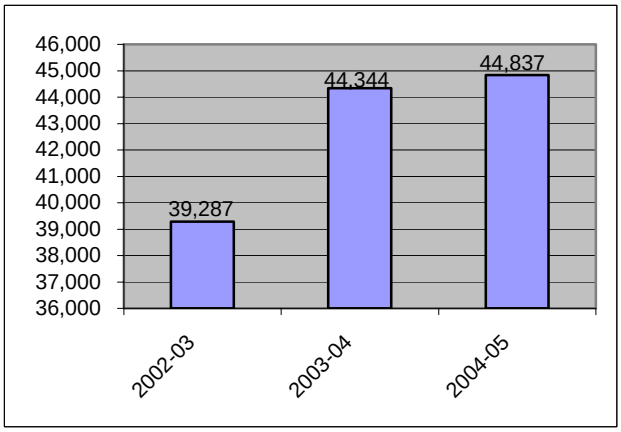
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: Industrial Development Authority

BUDGET UNIT: SPG 510
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	377	45,544	45,544	493	46,037
Total Appropriation	377	45,544	45,544	493	46,037
Departmental Revenue					
Use of Money and Prop	870	1,200	1,200	-	1,200
Total Revenue	870	1,200	1,200	-	1,200
Fund Balance		44,344	44,344	493	44,837

DEPARTMENT: Economic and Community Dev
FUND: Industrial Development Authority
BUDGET UNIT: SPG 510

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**45,544**	**1,200**	**44,344**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**45,544**	**1,200**	**44,344**
Board Approved Changes to Base Budget	**-**	**493**	**-**	**493**
TOTAL 2004-05 FINAL BUDGET	**-**	**46,037**	**1,200**	**44,837**

DEPARTMENT: Economic and Community Dev
FUND: Industrial Development Authority
BUDGET UNIT: SPG 510

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	493	-	493
	Decrease of $389 due to anticipated fund balance.				
	****Final Budget Adjustment-Increase of $882 due to higher than anticipated fund balance.**				
	Total	-	493	-	493

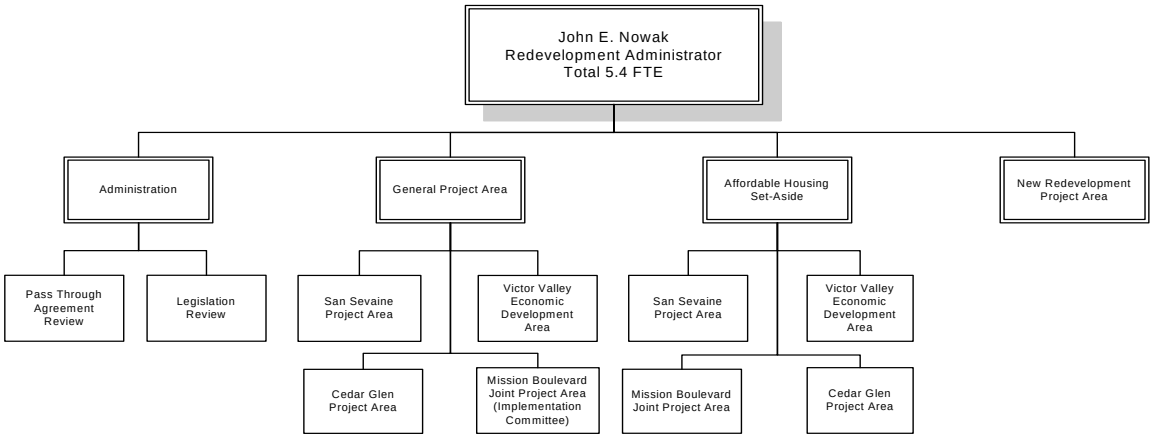
**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

REDEVELOPMENT AGENCY
John E. Nowak

MISSION STATEMENT

The county's Redevelopment Agency serves to improve economic opportunities and affordable living conditions within established redevelopment project areas in the unincorporated county, through the effective and efficient utilization of California redevelopment law, appropriate use of tax increment revenues, and cooperative programs with other county agencies and communities.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05			
	Appropriation	Revenue	Fund Balance	Staffing
Operating Fund	8,606,816	1,960,300	6,646,516	5.4
Housing Fund	4,768,967	877,600	3,891,367	-
Debt Service Fund	7,038,225	4,281,000	2,757,225	-
RDA Capital Projects	4,108,270	74,000	4,034,270	-
RDA Housing Projects	257,435	4,350	253,085	-
VVEDA	636,611	43,000	593,611	-
VVEDA Housing	293,172	48,000	245,172	-
Cedar Glen Operating Fund	192,528	145,878	46,650	-
Cedar Glen Housing Fund	54,341	54,341	-	-
Mission Blvd Housing Fund	7,315	7,315	-	-
TOTAL	25,963,680	7,495,784	18,467,896	5.4

DESCRIPTION OF MAJOR SERVICES FOR ALL BUDGET UNITS

The Redevelopment Agency of the County of San Bernardino was established in 1980 under the California Community Redevelopment Act. Although a study was made at that time to assess the feasibility of establishing one or more redevelopment project areas, no projects were created. However, the proposal to build a speedway on a portion of the site once occupied by the Kaiser Steel Plant near Fontana stimulated new interest in redevelopment. As a result of that interest, in 1995 the entire former Kaiser site and other blighted industrial property in its vicinity were incorporated into a project called the San Sevaine Redevelopment Project. The major objectives of the project are to encourage private sector investment in the development and redevelopment of the area by removing impediments to growth, eliminating and/or preventing the spread of blight and deterioration, and correcting infrastructure deficiencies. An amendment to the San Sevaine Project Area is being prepared to expand the area by approximately 50% and for other administrative changes. The amendment is scheduled for adoption in November 2004.

In 1993 the Victor Valley Redevelopment Project was established for the purpose of providing economic development to the former George Air Force Base. The Project Area was a joint project of the Cities of Adelanto, Hesperia, Victorville, the Town of Apple Valley, and the County of San Bernardino. The Project is under the direction of the Victor Valley Economic Development Authority (VVEDA) and is administered by the City of Victorville. The county receives a portion of the tax increment generated within the unincorporated area of the project, which is accounted for in two new budget units created for 2003-04.

In 2003 the County of San Bernardino approved the Mission Boulevard Joint Redevelopment Project Area, a joint Area with the City of Montclair. Pursuant to the terms of the Redevelopment Plan and a Cooperation and Implementation Agreement, the City of Montclair will have the administrative responsibility of managing the general redevelopment activities. The county and the city will each administer the housing set-aside funds generated in each jurisdiction's territory.

In 2004 the Cedar Glen Disaster Plan Redevelopment Project Area was initiated to assist with the rebuilding of part of the area destroyed by the 2003 Old Fire. Pursuant to disaster related authorization, the Project Area will become effective in December 2004 using the special temporary assessments established for the 2003-04 as the base year.

Operating Fund

DESCRIPTION OF MAJOR SERVICES

This operating fund was created to account for the Redevelopment Agency's administrative functions, including staffing requirements.

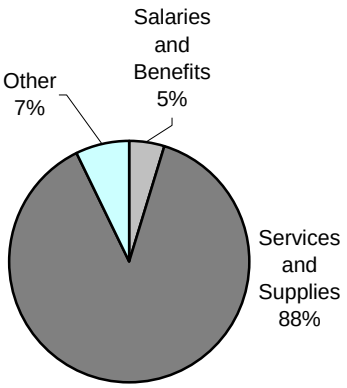
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	365,104	7,071,747	1,881,528	8,606,816
Total Financing Sources	2,274,439	1,586,200	2,734,674	1,960,300
Fund Balance		5,485,547		6,646,516
Budgeted Staffing		2.9		5.4
Workload Indicators				
General				
Number of pass-through agreements reviewed/modified	-	-	-	4
New Project Areas created	-	-	-	3
Community information newsletters/meetings on redevelopment	-	-	-	3
Project Area Activites				
Plan amendments completed	-	-	-	1
Economic plans completed	-	-	-	2
Business assistance loans and/or grants completed	-	-	-	4
Project Area development standards prepared & adopted	-	-	-	2
Development plans reviewed	-	-	-	40
Marketing projects undertaken	-	-	-	5
Affordable Housing Activites				
Housing implementation plans completed	-	-	-	4
Affordable housing DDAs prepared and approved	-	-	-	2
Affordable housing loans/grants completed	-	-	-	2
Substandard housing units improved or eliminated	-	-	-	4

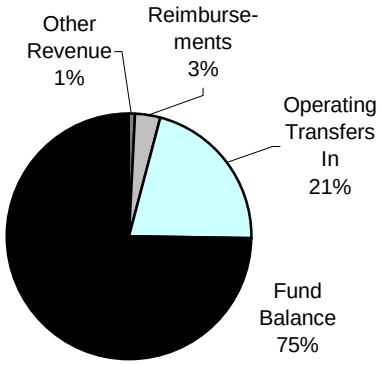
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue in 2003-04 exceeds budget as a result of tax increment revenue distributed into this fund being greater than the amount budgeted.

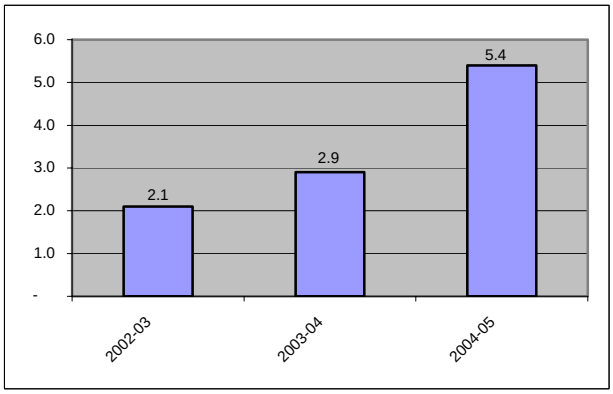
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



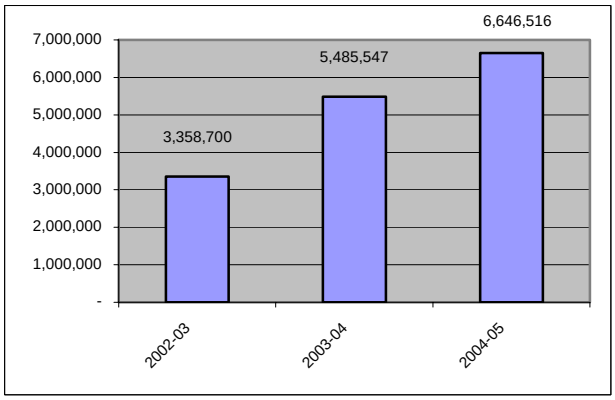
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Operating Fund

BUDGET UNIT: SPF RDA
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	191,736	263,965	280,271	128,846	409,117
Services and Supplies	1,523,646	6,693,744	7,193,744	651,409	7,845,153
Central Computer	558	558	558	(441)	117
Other Charges	10,199	20,000	20,000	28,000	48,000
Transfers	382,683	398,336	398,336	16,074	414,410
Total Exp Authority	2,108,822	7,376,603	7,892,909	823,888	8,716,797
Reimbursements	(302,294)	(304,856)	(304,856)	14,341	(290,515)
Total Appropriation	1,806,528	7,071,747	7,588,053	838,229	8,426,282
Operating Transfers Out	75,000	-	-	180,534	180,534
Total Requirements	1,881,528	7,071,747	7,588,053	1,018,763	8,606,816
Departmental Revenue					
Use of Money and Prop	101,014	78,000	78,000	-	78,000
Other Revenue	760	-	-	-	-
Total Revenue	101,774	78,000	78,000	-	78,000
Operating Transfers In	2,632,900	1,508,200	1,508,200	374,100	1,882,300
Total Financing Sources	2,734,674	1,586,200	1,586,200	374,100	1,960,300
Fund Balance		5,485,547	6,001,853	644,663	6,646,516
Budgeted Staffing		2.9	2.9	2.5	5.4

DEPARTMENT: Redevelopment Agency
FUND: Operating Fund
BUDGET UNIT: SPF RDA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**2.9**	**7,071,747**	**1,586,200**	**5,485,547**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	16,306	-	16,306
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**16,306**	**-**	**16,306**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	500,000	-	500,000
Subtotal	**-**	**500,000**	**-**	**500,000**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**2.9**	**7,588,053**	**1,586,200**	**6,001,853**
Board Approved Changes to Base Budget	**2.5**	**1,018,763**	**374,100**	**644,663**
TOTAL 2004-05 FINAL BUDGET	**5.4**	**8,606,816**	**1,960,300**	**6,646,516**

DEPARTMENT: Redevelopment Agency
FUND: Operating Fund
BUDGET UNIT: SPF RDA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	2.5	128,846	-	128,846
	Addition of 2.5 positions due to the increase in workload for three additional redevelopment project areas, (1.0) RDA Analyst ($78,222) and (1.5) extra help Graduate Student Interns ($45,150). Miscellaneous salary expense of $5,484 is also included.				
2.	Other Professional and Specialized Services		318,000	-	318,000
	Increase in San Sevaine Project Area expenditures for the cost of the proposed amended project areas.				
3.	Other Professional and Specialized Services		294,406	-	294,406
	Decrease of $1,199,150 based upon estimated Fund Balance. ****Final Budget Adjustment-Fund Balance** **Increase of $1,493,556 due to a higher than anticipated fund balance.**				
4.	Other Professional and Specialized Services	-	39,003	-	39,003
	Increase in County Counsel Cost for the proposed amended project area and other miscellaneous expenditures due to increase in staff.				
5.	Central Computer Charges	-	(441)	-	(441)
	Decrease in amount paid for data processing charges.				
7.	Other Charges - Interest Paid	-	28,000	-	28,000
	Increase in Interest paid on the RDA operating loan from the General Fund.				
8.	Operating Transfers Out	-	180,534	-	180,534
	Increase in transfers Out to Cedar Glen Operating budget unit (SPK CED, $125,878), Cedar Glen Housing budget unit (SPL CED, $49,341), and Mission Blvd Housing budget unit (SPM MIS, $5,315) to fund operating costs for the Cedar Glen and Mission Blvd Redevelopment Project Areas. This amount will be repaid to the San Sevaine Operating budget unit as tax increment revenue is available.				
9.	Intra-Fund Transfers Out	-	16,074	-	16,074
	Increase in transfers out for reimbursement of ED/PSG Administrative Support Services costs.				
10.	Intra-Fund Transfers In	-	14,341	-	14,341
	Decrease in transfers in from San Sevaine Housing, VVEDA, Cedar Glen, and Mission Blvd for reimbursement of Operating Costs of the RDA.				
11.	Revenue from Operating Transfers in	-	-	374,100	(374,100)
	Increase in Tax Increment revenue for the San Sevaine Project Area transferred from the Debt Service Fund.				
	Total	2.5	1,018,763	374,100	644,663

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Housing Fund

DESCRIPTION OF MAJOR SERVICES

The Housing Fund was established to segregate 20% of the gross tax increment revenues generated by the project. The revenues are used to conserve and/or expand the supply of affordable housing to low and moderate-income households.

There is no staffing associated with this budget unit.

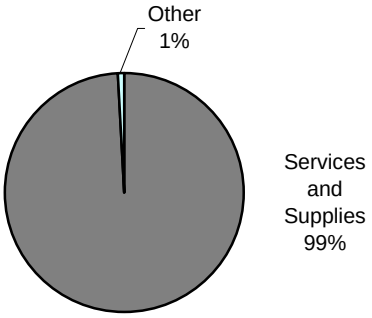
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	272,512	4,562,661	250,552	4,768,967
Departmental Revenue	595,585	632,900	678,500	877,600
Fund Balance		3,929,761		3,891,367

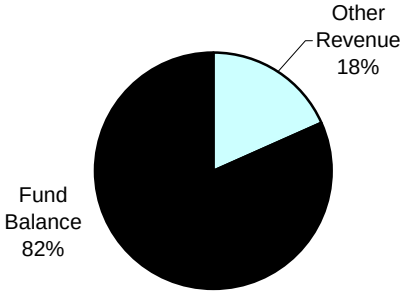
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue in 2003-04 exceeds budget as a result of tax increment revenue distributed into this fund being greater than the amount budgeted.

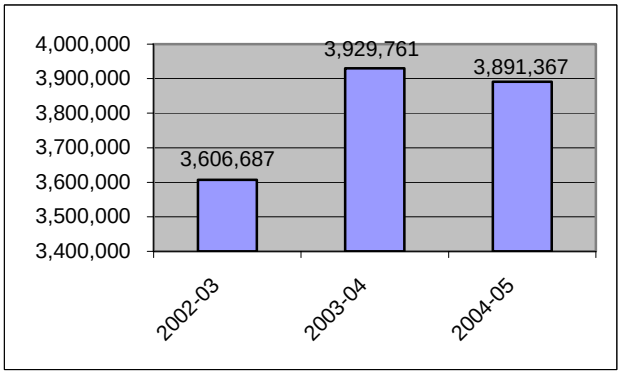
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Housing Fund

BUDGET UNIT: SPH RDA
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	25,632	4,297,471	4,297,471	429,695	4,727,166
Transfers	224,920	265,190	265,190	(223,389)	41,801
Total Appropriation	250,552	4,562,661	4,562,661	206,306	4,768,967
Departmental Revenue					
Use of Money and Prop	78,200	75,200	75,200	-	75,200
Total Revenue	78,200	75,200	75,200	-	75,200
Operating Transfers In	600,300	557,700	557,700	244,700	802,400
Total Financing Sources	678,500	632,900	632,900	244,700	877,600
Fund Balance		3,929,761	3,929,761	(38,394)	3,891,367

DEPARTMENT: Redevelopment Agency
FUND: Housing Fund
BUDGET UNIT: SPH RDA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	4,562,661	632,900	3,929,761
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	4,562,661	632,900	3,929,761
Board Approved Changes to Base Budget	-	206,306	244,700	(38,394)
TOTAL 2004-05 FINAL BUDGET	-	4,768,967	877,600	3,891,367

DEPARTMENT: Redevelopment Agency
FUND: Housing Fund
BUDGET UNIT: SPH RDA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Other Professional and Specialized Services	-	429,695	-	429,695
	Increase of $280,851 based upon estimated Fund Balance. ****Final Budget Adjustment-Fund Balance** **Increase of $148,844 due to a higher than anticipated fund balance.**				
2.	Intra-Fund Transfers Out	-	(223,389)	-	(223,389)
	Decrease in Transfers out to reimburse the San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Revenue from Operating Transfers In	-	-	244,700	(244,700)
	Increase in Housing Tax Increment revenue for the San Sevaine Project Area transferred from the Debt Service Fund.				
	Total	-	206,306	244,700	(38,394)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Debt Service Fund

DESCRIPTION OF MAJOR SERVICES

This debt service fund was established to account for the accumulation of net tax increment revenue and the payment of long-term debt from general tax increment collection. On January 25, 2000, the Board approved issuance of approximately $19.7 million in tax allocation bonds. The proceeds from the sale of these bonds are used to finance infrastructure improvements within the San Sevaine Project Area and a senior apartment development.

There is no staffing associated with this budget unit.

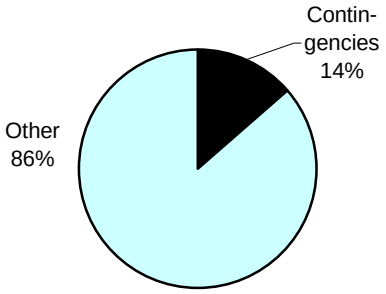
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	4,077,862	4,638,620	4,806,360	7,038,225
Departmental Revenue	4,097,360	3,664,296	4,773,904	4,281,000
Fund Balance		974,324		2,757,225

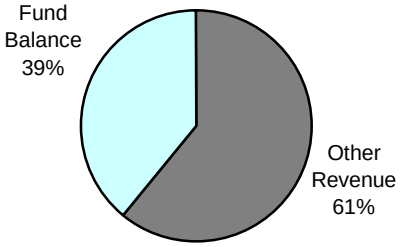
Actual expenditures for 2003-04 are $167,740 greater than budgeted due to contingencies of $949,185 not being expensed during the year, a savings in services and supplies of $12,980, and operating transfers out being greater than budgeted by $1,129,905, due to the actual tax increment revenue being more than budgeted.

Actual revenue for 2003-04 is $1,109,608 greater than budgeted due to the actual tax increment revenue being more than budgeted.

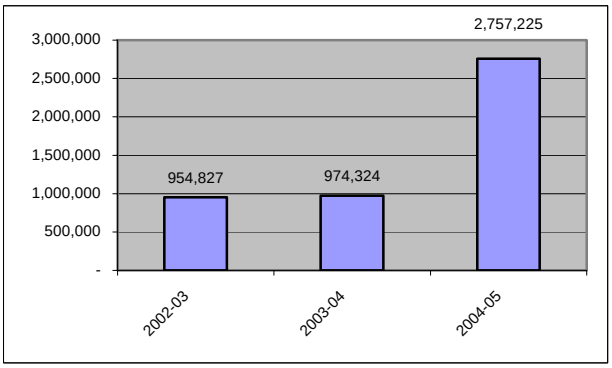
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Debt Service

BUDGET UNIT: DBR RDA
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Other Charges	1,573,160	1,586,140	1,586,140	3,680	1,589,820
Contingencies	-	949,185	949,185	6,450	955,635
Total Appropriation	1,573,160	2,535,325	2,535,325	10,130	2,545,455
Operating Transfers Out	3,233,200	2,103,295	2,103,295	2,389,475	4,492,770
Total Requirements	4,806,360	4,638,620	4,638,620	2,399,605	7,038,225
Departmental Revenue					
Taxes	4,735,235	3,643,696	3,368,696	897,304	4,266,000
Use of Money and Prop	38,452	20,600	20,600	(5,600)	15,000
State, Fed or Gov't Aid	217	-	-	-	-
Total Revenue	4,773,904	3,664,296	3,389,296	891,704	4,281,000
Fund Balance		974,324	1,249,324	1,507,901	2,757,225

DEPARTMENT: Redevelopment Agency
FUND: Debt Service
BUDGET UNIT: DBR RDA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**4,638,620**	**3,664,296**	**974,324**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**(275,000)**	**275,000**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**4,638,620**	**3,389,296**	**1,249,324**
Board Approved Changes to Base Budget	**-**	**2,399,605**	**891,704**	**1,507,901**
TOTAL 2004-05 FINAL BUDGET	**-**	**7,038,225**	**4,281,000**	**2,757,225**

DEPARTMENT: Redevelopment Agency
FUND: Debt Service
BUDGET UNIT: DBR RDA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Other Charges - Debt Service Payments	-	3,680	-	3,680
	Increase of Debt Service Payments for the 2000 Bonds.				
2.	Contingences and Reserves	-	6,450	-	6,450
	Increase in reserves for the 2000 Bonds Debt Service Payment due September 2005.				
3.	Operating Transfers Out	-	581,435	-	581,435
	Increase in transfers out of excess proceeds from increment revenue.				
4.	Tax Revenue	-	-	900,647	(900,647)
	Increase in tax increment revenue for the San Sevaine Project Area.				
5.	Revenue from the use of money	-	-	(5,600)	5,600
	Decrease in Interest Revenue.				
6.	Tax Revenue/Charges for Current Services	-	-	(3,343)	3,343
	Increase in administrative fees charged by the Auditor/Controller for collecting and processing property taxes. This fee is a reduction in revenue.				
**	**Final Budget Adjustment-Fund Balance**	**-**	**1,808,040**	**-**	**1,808,040**
	Operating Transfers Out increase due to a highter than anticipated fund balance.				
	Total	-	2,399,605	891,704	1,507,901

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

RDA Capital Projects

DESCRIPTION OF MAJOR SERVICES

This capital projects fund was established to provide separate accountability for infrastructure improvements financed from tax allocation bond proceeds. A complete list of these infrastructure improvements is included in the project's Redevelopment Plan.

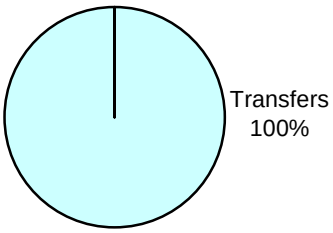
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

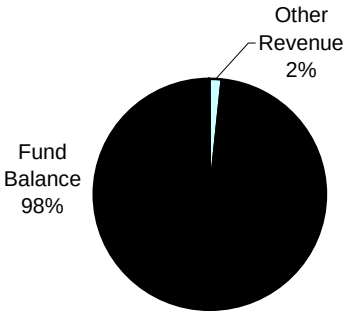
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	150,187	7,236,136	3,262,421	4,108,270
Departmental Revenue	223,348	73,350	133,905	74,000
Fund Balance		7,162,786		4,034,270

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

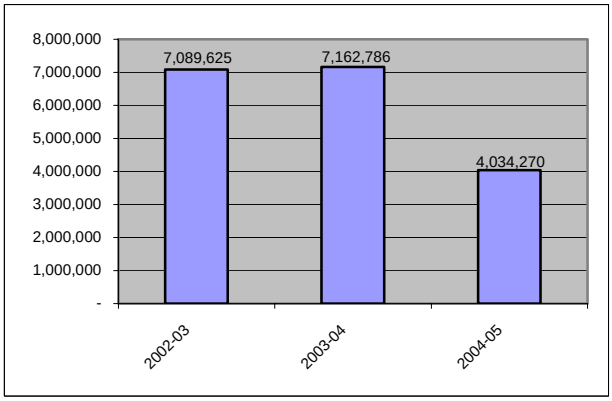
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: RDA Capital Projects

BUDGET UNIT: SPD RDA
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	(38,010)	-	-	-	-
Transfers	3,300,431	4,837,000	4,837,000	(1,015,967)	3,821,033
Total Appropriation	3,262,421	4,837,000	4,837,000	(1,015,967)	3,821,033
Operating Transfers Out	-	2,399,136	2,399,136	(2,111,899)	287,237
Total Requirements	3,262,421	7,236,136	7,236,136	(3,127,866)	4,108,270
Departmental Revenue					
Use of Money and Prop	133,905	73,350	73,350	650	74,000
Total Revenue	133,905	73,350	73,350	650	74,000
Fund Balance		7,162,786	7,162,786	(3,128,516)	4,034,270

DEPARTMENT: Redevelopment Agency
FUND: RDA Capital Projects
BUDGET UNIT: SPD RDA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	7,236,136	73,350	7,162,786
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	7,236,136	73,350	7,162,786
Board Approved Changes to Base Budget	-	(3,127,866)	650	(3,128,516)
TOTAL 2004-05 FINAL BUDGET	-	4,108,270	74,000	4,034,270

DEPARTMENT: Redevelopment Agency
FUND: RDA Capital Projects
BUDGET UNIT: SPD RDA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Intra-Fund Transfers Out	-	500,000	-	500,000
	Increase of transfers out to County Fire for project expenditures relating to design and engineering costs for a fire station. Construction of the fire station will be paid for out of bond proceeds if bonds are sold.				
2.	Intra-Fund Transfers Out	-	(1,515,967)	-	(1,515,967)
	Decrease of transfers out to Transportation and Flood Control for Project Expenditures.				
3.	Operating Transfers Out	-	(2,111,899)	-	(2,111,899)
	Decrease of $1,870,979 based upon estimated Fund Balance. **** Final Budget Adjustment-Fund Balance** **Decrease of $240,920 due to a lower than anticipated fund balance.**				
4.	Revenue from the use of money	-	-	650	(650)
	Increase in Interest Revenue.				
	Total	-	(3,127,866)	650	(3,128,516)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

RDA Housing Projects

DESCRIPTION OF MAJOR SERVICES

The RDA Housing Projects will be used to track the expenditures of future RDA housing projects.

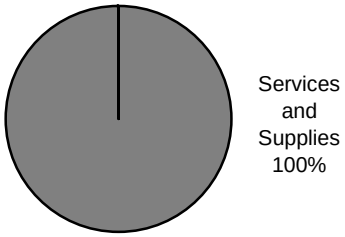
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

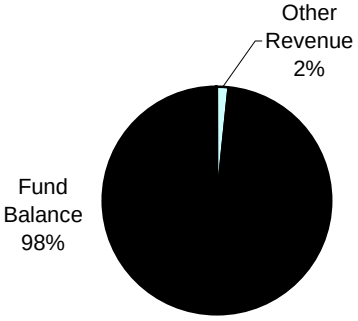
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	252,570	-	257,435
Departmental Revenue	7,430	4,350	4,866	4,350
Fund Balance		248,220		253,085

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

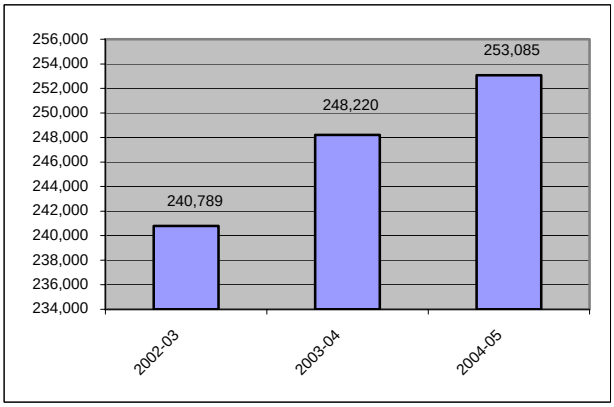
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: RDA Housing Projects

BUDGET UNIT: SPE RDA
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	252,570	252,570	4,865	257,435
Total Appropriation	-	252,570	252,570	4,865	257,435
Departmental Revenue					
Use of Money and Prop	4,866	4,350	4,350	-	4,350
Total Revenue	4,866	4,350	4,350	-	4,350
Fund Balance		248,220	248,220	4,865	253,085

DEPARTMENT: Redevelopment Agency
FUND: RDA Housing Projects
BUDGET UNIT: SPE RDA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**252,570**	**4,350**	**248,220**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**252,570**	**4,350**	**248,220**
Board Approved Changes to Base Budget	**-**	**4,865**	**-**	**4,865**
TOTAL 2004-05 FINAL BUDGET	**-**	**257,435**	**4,350**	**253,085**

DEPARTMENT: Redevelopment Agency
FUND: RDA Housing Projects
BUDGET UNIT: SPE RDA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Other Professional and Specialized Services Increase of $4,300 based upon estimated Fund Balance. **** Final Budget Adjustment-Fund Balance** **Increase of $565 due to a higher than anticipated fund balance.**	-	4,865	-	4,865
Total	-	4,865	-	4,865

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Victor Valley Economic Development Authority - VVEDA

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the county's administrative and operational costs related to the reuse of the former George Air Force Base. While the City of Victorville administers the program under a joint powers agreement, the county receives a portion of the tax increment generated in the redevelopment area, which must be expended on programs within the unincorporated portion of the project area.

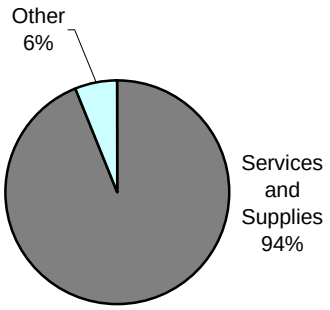
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

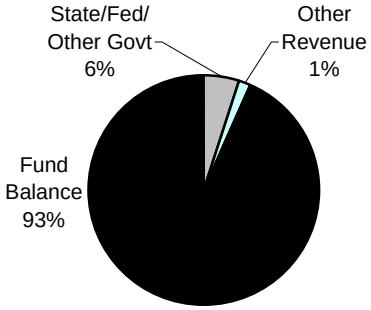
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	215,886	704,983	75,144	636,611
Departmental Revenue	172,179	174,415	100,597	43,000
Fund Balance		530,568		593,611

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

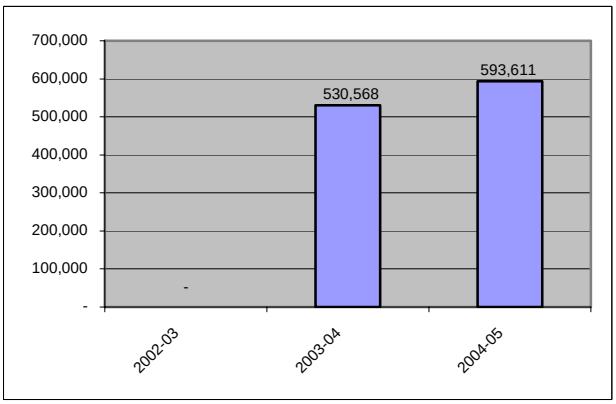
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: VVEDA

BUDGET UNIT: MPV 644
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	22,500	674,750	674,750	(76,754)	597,996
Other Charges	6,825	10,400	10,400	-	10,400
Transfers	45,819	19,833	19,833	8,382	28,215
Total Appropriation	75,144	704,983	704,983	(68,372)	636,611
Departmental Revenue					
Use of Money and Prop	15,979	11,215	11,215	785	12,000
State, Fed or Gov't Aid	84,618	163,200	163,200	(132,200)	31,000
Total Revenue	100,597	174,415	174,415	(131,415)	43,000
Fund Balance		530,568	530,568	63,043	593,611

DEPARTMENT: Redevelopment Agency
FUND: VVEDA
BUDGET UNIT: MPV 644

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	704,983	174,415	530,568
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	704,983	174,415	530,568
Board Approved Changes to Base Budget	-	(68,372)	(131,415)	63,043
TOTAL 2004-05 FINAL BUDGET	-	636,611	43,000	593,611

DEPARTMENT: **Redevelopment Agency**
FUND: **VVEDA**
BUDGET UNIT: **MPV 644**

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Other Professional and Specialized Services	-	(76,754)	-	(76,754)
	Decrease of $156,643 based upon estimated Fund Balance. ****Final Budget Adjustment-Fund Balance** **Increase of $79,889 due to a higher than anticipated fund balance.**				
2.	Intra-Fund Transfers Out	-	8,382	-	8,382
	Increase in Transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs.				
3.	Revenue from the Use of Money	-	-	785	(785)
	Increase in interest revenue.				
4.	Revenue from other Governmental Agencies	-	-	(132,200)	132,200
	Decrease of Housing Increment received from the City of Victorville for the VVEDA project area.				
	Total	-	(68,372)	(131,415)	63,043

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

VVEDA Housing

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the county's administrative and operational costs related to housing set aside fund generated through the redevelopment of the George Air Force Base. While the City of Victorville administers the general program under a joint powers agreement, the county receives a portion of the tax increment generated in the redevelopment area, of which 20% is set aside for affordable housing. These funds may be expended in any unincorporated county area.

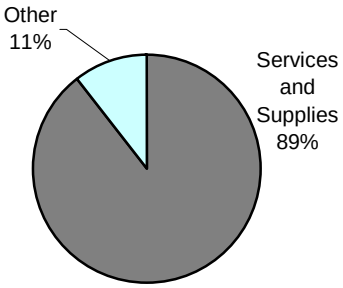
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

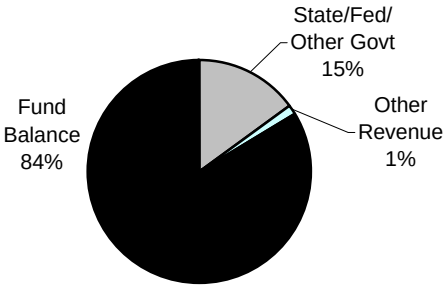
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,665	253,541	15,473	293,172
Departmental Revenue	211,602	43,604	80,463	48,000
Fund Balance		209,937		245,172

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

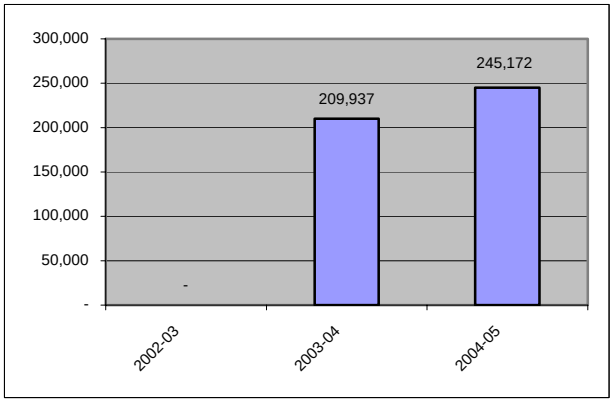
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: VVEDA - Housing

BUDGET UNIT: MPW 644
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	8,000	231,108	231,108	31,249	262,357
Other Charges	1,707	2,600	2,600	-	2,600
Transfers	5,766	19,833	19,833	8,382	28,215
Total Appropriation	15,473	253,541	253,541	39,631	293,172
Departmental Revenue					
Use of Money and Prop	4,482	2,804	2,804	1,196	4,000
State, Fed or Gov't Aid	75,981	40,800	40,800	3,200	44,000
Total Revenue	80,463	43,604	43,604	4,396	48,000
Fund Balance		209,937	209,937	35,235	245,172

DEPARTMENT: Redevelopment Agency
FUND: VVEDA - Housing
BUDGET UNIT: MPW 644

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	**-**	**253,541**	**43,604**	**209,937**
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**
Impacts Due to State Budget Cuts	**-**	**-**	**-**	**-**
TOTAL BOARD APPROVED BASE BUDGET	**-**	**253,541**	**43,604**	**209,937**
Board Approved Changes to Base Budget	**-**	**39,631**	**4,396**	**35,235**
TOTAL 2004-05 FINAL BUDGET	**-**	**293,172**	**48,000**	**245,172**

DEPARTMENT: Redevelopment Agency
FUND: VVEDA - Housing
BUDGET UNIT: MPW 644

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Other Professional and Specialized Services	-	13,468	-	13,468
	Increase in Consulting Costs for the project area.				
2.	Intra-Fund Transfers Out	-	8,382	-	8,382
	Increase in Transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Revenue from the Use of Money	-	-	1,196	(1,196)
	Increase in interest revenue.				
4.	Revenue from other Governmental Agencies	-	-	3,200	(3,200)
	Increase of Housing Increment received from the City of Victorville for the VVEDA project area.				
**	**Final Budget Adjustment-Fund Balance**	**-**	**17,781**	**-**	**17,781**
	Services and Supplies increase due to a higher than anticipated fund balance.				
	Total	-	39,631	4,396	35,235

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Cedar Glen Operating Fund

DESCRIPTION OF MAJOR SERVICES

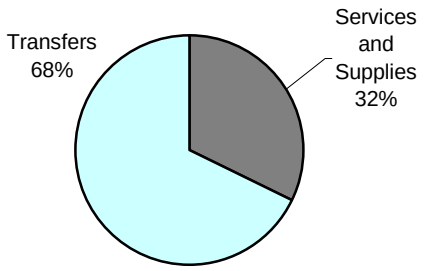
This budget unit is being established to account for the administration and general operations of the Cedar Glen Disaster Redevelopment Project Area. Funding is from 80% of the tax increment generated within the Project Area and other funds that may be obtained for the Project Area. Initial plan preparation expenses were funded through a $75,000 loan from the San Sevaine Redevelopment Project Area.

There is no staffing associated with this budget unit.

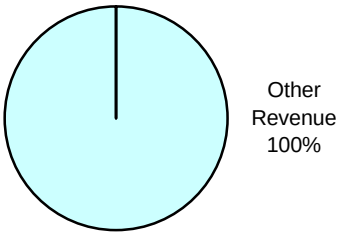
BUDGET HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	28,576	192,528
Departmental Revenue	-	-	75,226	145,878
Fund Balance		-		46,650

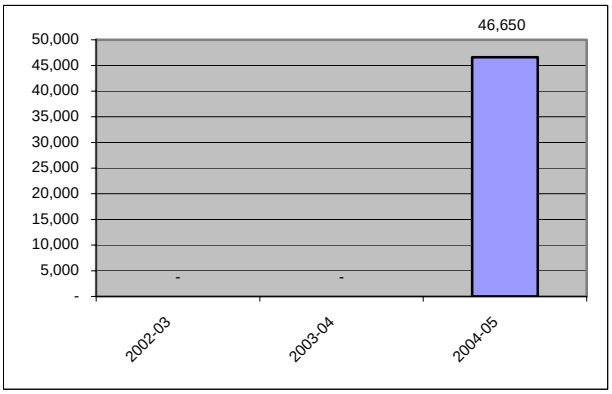
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen RDA Operating Fund

BUDGET UNIT: SPK CED
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	2,787	-	15,250	46,650	61,900
Transfers	25,789	-	-	130,628	130,628
Total Appropriation	28,576	-	15,250	177,278	192,528
Departmental Revenue					
Taxes	-	-	-	20,000	20,000
Use of Money and Prop	226	-	-	-	-
Total Revenue	226	-	-	20,000	20,000
Operating Transfers In	75,000	-	-	125,878	125,878
Total Financing Sources	75,226	-	-	145,878	145,878
Fund Balance		-	15,250	31,400	46,650

DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen RDA Operating Fund
BUDGET UNIT: SPK CED

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	15,250	-	15,250
Subtotal	-	15,250	-	15,250
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	15,250	-	15,250
Board Approved Changes to Base Budget	-	177,278	145,878	31,400
TOTAL 2004-05 FINAL BUDGET	-	192,528	145,878	46,650

DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen RDA Operating Fund
BUDGET UNIT: SPK CED

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Intra-Fund Transfers Out	-	130,628	-	130,628
	Increase in Transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs.				
2.	Tax Revenue	-	-	20,000	(20,000)
	Estimated Incremental Tax Revenue for the Cedar Glen Area.				
3.	Operating Transfers in	-	-	125,878	(125,878)
	Increase in transfers in from San Sevaine Operating budget unit (SPF RDA) to fund operating costs for the Cedar Glen Redevelopment Project Area. This amount will be repaid to the San Sevaine Operating budget unit as tax increment revenue is available.				
**	**Final Budget Adjustment-Fund Balance**	-	46,650	-	46,650
	Services and Supplies increase due to a higher than anticipated fund balance.				
	Total	-	177,278	145,878	31,400

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

Cedar Glen Housing Fund

DESCRIPTION OF MAJOR SERVICES

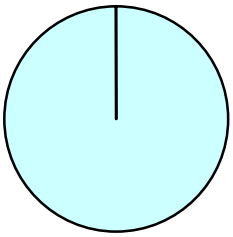
This budget unit was established to account for the county's administrative and operational costs related to the housing set aside fund generated in the Cedar Glen Disaster Redevelopment Project Area. Twenty percent of the tax increment and other funds generated in the redevelopment area are set aside for affordable housing. These funds may be expended in any unincorporated county area.

There is no staffing associated with this budget unit.

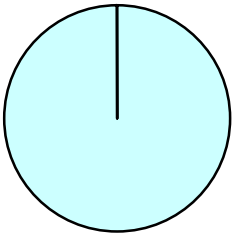
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	-	54,341
Departmental Revenue	-	-	-	54,341
Fund Balance		-		-

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen RDA Housing Fund

BUDGET UNIT: SPL CED
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Transfers	-	-	-	54,341	54,341
Total Appropriation	-	-	-	54,341	54,341
Departmental Revenue					
Taxes	-	-	-	5,000	5,000
Total Revenue	-	-	-	5,000	5,000
Operating Transfers In	-	-	-	49,341	49,341
Total Financing Sources	-	-	-	54,341	54,341
Fund Balance		-	-	-	-

DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen RDA Housing Fund
BUDGET UNIT: SPL CED

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	54,341	54,341	-
TOTAL 2004-05 FINAL BUDGET	-	54,341	54,341	-

DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen RDA Housing Fund
BUDGET UNIT: SPL CED

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Intra-Fund Transfers Out	-	54,341	-	54,341
	Increase in Transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs.				
2.	Tax Revenue	-	-	5,000	(5,000)
	Estimated Incremental Tax Revenue for the Cedar Glen Area Housing set aside.				
3.	Operating Transfers in	-	-	49,341	(49,341)
	Increase in transfers in from San Sevaine Operating budget unit (SPF RDA) to fund operating costs for the Cedar Glen Redevelopment Project Area. This amount will be repaid to the San Sevaine Operating budget unit as tax increment revenue is available.				
	Total	-	54,341	54,341	-

Mission Boulevard Housing Fund

DESCRIPTION OF MAJOR SERVICES

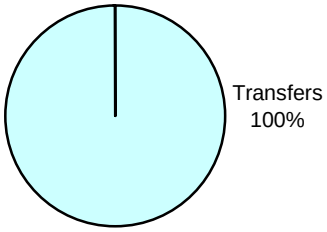
This budget unit is being established to account for the county's administrative and operational costs related to the housing set aside fund generated through the unincorporated areas of the Mission Boulevard Joint Redevelopment Project Area. While the City of Montclair administers the general program under a Cooperation and Implementation Agreement, the county is responsible for administering its housing fund.

There is no staffing associated with this budget unit.

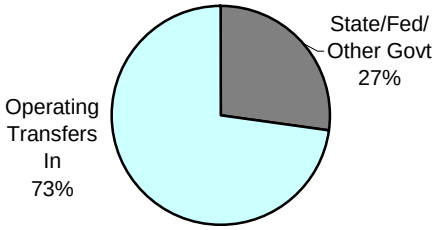
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	-	7,315
Departmental Revenue	-	-	-	7,315
Fund Balance		-		-

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART

2004-05 FUND BALANCE TREND CHART

GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Mission Blvd RDA Housing Fund

BUDGET UNIT: SPM MIS
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Transfers	-	-	-	7,315	7,315
Total Appropriation	-	-	-	7,315	7,315
Departmental Revenue					
State, Fed or Gov't Aid	-	-	-	2,000	2,000
Total Revenue	-	-	-	2,000	2,000
Operating Transfers In	-	-	-	5,315	5,315
Total Financing Sources	-	-	-	7,315	7,315
Fund Balance		-	-	-	-

DEPARTMENT: Redevelopment Agency
FUND: Mission Blvd RDA Housing Fund
BUDGET UNIT: SPM MIS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	-	7,315	7,315	-
TOTAL 2004-05 FINAL BUDGET	-	7,315	7,315	-

DEPARTMENT: Redevelopment Agency
FUND: Mission Blvd RDA Housing Fund
BUDGET UNIT: SPM MIS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Intra-Fund Transfers Out	-	7,315	-	7,315
	Increase in Transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs.				
2.	Revenue from other Governmental Agencies	-	-	2,000	(2,000)
	Increase in Housing Tax Increment revenue from the City of Montclair for the Mission Blvd Project Area.				
3.	Operating Transfers in	-	-	5,315	(5,315)
	Increase in transfers in from San Sevaine Operating budget unit (SPF RDA) to fund operating costs for the Mission Blvd Redevelopment Project Area. This amount will be repaid to the San Sevaine Operating budget unit as tax increment revenue is available.				
	Total	-	7,315	7,315	-

CAPITAL IMPROVEMENT PROGRAM
SUMMARY

	Page #	General Fund Local Cost	Other Discretionary Funding	Non Discretionary Funding	Total
RECOMMENDED FUNDED PROJECTS					
CAPITAL PROJECT FUNDS:					
ARCHITECTURE AND ENGINEERING (A&E)					
FUND CJV - PRIMARY CIP BUDGET	586	3,727,900	211,800	1,370,346	5,310,046
AIRPORTS	587			4,412,000	4,412,000
AIRPORTS - APPLE VALLY (CSA 60)	588			582,000	582,000
REGIONAL PARKS	588			9,390,820	9,390,820
TOTAL NEW PROJECTS ADMINISTERED BY A&E		3,727,900	211,800	15,755,166	19,694,866
ED/PSG-DEPT. OF PUBLIC WORKS (DPW) PROJECTS:					
TRANSPORTATION	607			2,294,000	2,294,000
SOLID WASTE MANAGEMENT	607			27,858,434	27,858,434
TOTAL NEW PROJECTS - DPW		-	-	30,152,434	30,152,434
TOTAL RECOMMENDED PROJECTS		**3,727,900**	**211,800**	**45,907,600**	**49,847,300**
CARRYOVER PROJECTS					
CIP FUNDS	592	13,573,489	10,826,617	25,311,492	49,711,598
AIRPORTS	602			16,183,145	16,183,145
AIRPORTS - APPLE VALLEY (CSA 60)	603			5,361,974	5,361,974
REGIONAL PARKS	604			4,450,000	4,450,000
TRANSPORTATION	612			43,842,592	43,842,592
SOLID WASTE	615			20,098,691	20,098,691
TOTAL CARRYOVER PROJECTS		**13,573,489**	**10,826,617**	**115,247,894**	**139,648,000**
TOTAL 2004-05 CIP BUDGET		**17,301,389**	**11,038,417**	**161,155,494**	**189,495,300**

SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
2004-05

San Bernardino County's Capital Improvement Program (CIP) projects are administered and managed by two groups within the county's organizational structure: The Architecture and Engineering Department (A&E) and the Economic Development/Public Services Group (ED/PSG).

A&E Projects
Architecture and Engineering's projects are summarized as follows:

Description	Number of Projects	General Fund Local Cost	Other Discre-tionary funding	Non-Discre-tionary Funding	Total
New Projects 2004-05					
Fund CJV – Primary CIP Budget	28	3,727,900	-	-	3,727,900
Fund	4	-	211,800	-	211,800
	7	-	-	1,370,346	1,370,346
Total Fund CJV	**39**	**3,727,900**	**211,800**	**1,370,346**	**5,310,046**
Airports (Various Funds)	9	-	-	4,412,000	4,412,000
Apple Valley Airport (CSA 60)	6	-	-	582,000	582,000
Total Airports New Projects	**15**	**-**	**-**	**4,994,000**	**4,994,000**
Regional Parks	**14**	**-**	**-**	**9,390,820**	**9,390,820**
Total New Projects 2004-05	**68**	**3,727,900**	**211,800**	**15,755,166**	**19,694,866**
Carryover Projects - Prior Years					
Fund CJV – Primary CIP budget	44	9,424,887	-	-	9,424,887
Fund	30	-	4,287,326	-	4,287,326
	23	-	-	2,995,415	2,995,415
	2	93,292	34,285	-	127,577
	2	-	6,505,006	22,316,077	28,821,083
Subtotal Fund CJV	**101**	**9,518,179**	**10,826,617**	**25,311,492**	**45,656,288**
Fund CJS – High Desert Juvenile	1	4,055,310	-	-	4,055,310
Total Funds CJV and CJS	**102**	**13,573,489**	**10,826,617**	**25,311,492**	**49,711,598**
Airports (Various Funds)	34	-	-	16,183,145	16,183,145
Apple Valley Airport (CSA 60)	10	-	-	5,361,974	5,361,974
Total Airport Carryover	**44**	**-**	**-**	**21,545,119**	**21,545,119**
Regional Parks	**11**	**-**	**-**	**4,450,000**	**4,450,000**
Total Carryover - Prior Years	**156**	**13,573,489**	**10,826,617**	**51,306,611**	**75,706,717**
Grand Total	224	17,301,389	11,038,417	67,061,777	95,401,583

The CIP budget administered by A&E consists of a total of 224 projects with an estimated cost of $95,401,583:

- $19,694,866 is for 68 new projects approved in 2004-05 (Attachment A-1 (by department) and A-2 (by location) – Summary of Architecture and Engineering New Capital Improvement Projects)
- $49,711,598 is for 102 projects carried over from prior years (Funds CJV and CJS) (Attachment B-1 (by department) and B-2 (by location) – Summary of Architecture and Engineering Capital Improvement Carryover Projects – Funds CJV and CJS)
- $21,545,119 is for 44 projects carried over from prior years for Airports projects (Attachment B-3 – Summary of Airports Carryover Projects), and
- $4,450,000 is for 11 projects carried over from prior years for Regional Park projects (Attachment B-4 – Summary of Regional Parks Carryover Projects).

New Projects
Of the $19.7 million in new projects approved for 2004-05, 28 projects, with an estimated cost of $3,727,900, are being funded from local cost dollars; 4 projects, representing an estimated cost of $211,800, are funded from other general fund dollars; 7 projects, with an estimated cost of $1,370,346, have other funding sources; 15 projects are for repairs, maintenance, and improvements to the county's airports in the amount of $4,994,000; and 14 projects are for various improvements to the county's regional parks in the amount of $9,390,820.

A&E completed 43 projects in 2003-04 (including some multi-year projects) with original project budgets totaling $34,186,819 (Attachment C – Summary of 2003-04 Completed Projects). Local cost completed projects had a balance of $302,281; $74,381 was retained as contingency for 2004-05 projects and $227,900 was allocated to new 2004-05 projects. Therefore, of the $3,727,900 million in local cost dollars for new projects, $227,900 is from savings on completed general fund projects:

Source of Local Cost funding	Budget Allocation
Base Budget	3,500,000
Savings from Completed Projects	227,900
Total Local Cost Funding	3,727,900

Carryover Projects
Of the $75.7 million in carryover projects, 45 projects, with a balance of $13,480,197, are funded from local cost dollars. There are 30 carryover projects funded from other general fund sources, with a balance of $4,287,326; 23 carryover projects funded from other funding sources, with a balance of $2,995,415; two carryover projects funded partly by local cost and partly from other general fund sources, with a balance of $127,577; and two carryover projects funded partly by other general fund sources and other funding sources, with a balance of $28,821,083 for a total of 102 projects with a balance of $49,711,598. There are 44 Airports carryover projects, with a balance of $21,545,119 and 11 Regional Parks carryover projects with a balance of $4,450,000.

ED/PSG CIP Projects
ED/PSG administers CIP projects for the Department of Public Works (DPW), Transportation and Solid Waste Management Divisions. The ED/PSG CIP budget for 2004-05 totals $94,093,717. There are 9 new Transportation projects, with an estimated cost of $2,294,000, and 53 new Solid Waste Management projects, with an estimated cost of $27,858,434. The ED/PSG CIP budget also includes 71 Transportation carryover projects with a balance of $43,842,592 and 67 Solid Waste Management carryover projects with a balance of $20,098,691. Details on these projects can be found in Attachments D and E.

ED/PSG projects are summarized as follows:

Description	# of Projects	New Projects	# of Projects	Carryover Projects	Total
Transportation					
Various Road Projects - First District	3	645,100	20	23,975,500	24,620,600
Various Road Projects - Second District	2	193,800	23	9,687,300	9,881,100
Various Road Projects - Third District	2	456,100	12	5,720,500	6,176,600
Various Road Projects - Fourth District	1	239,000	6	1,052,792	1,291,792
Various Road Projects - Fifth District	1	760,000	10	3,406,500	4,166,500
Subtotal - Transportation	**9**	**2,294,000**	**71**	**43,842,592**	**46,136,592**
Solid Waste Management					
Technical Support (Fund EAA)	16	3,863,593	7	317,781	4,181,374
Site Closures and Maintenance	7	13,055,000	25	8,449,049	21,504,049
Site Enhancement, Expansion and Acquisition	7	5,198,246	16	7,963,808	13,162,054
Ground Water Remediation	23	5,741,595	19	3,368,053	9,109,648
Subtotal - Solid Waste	**53**	**27,858,434**	**67**	**20,098,691**	**47,957,125**
Total ED/PSG Capital Improvement Projects	62	30,152,434	138	63,941,283	94,093,717

SUMMARY OF ATTACHMENTS

ATTACHMENT	DESCRIPTION	PAGE
	Summary of A&E New Capital Improvement Projects	
A-1	**By Department**	586
	- New Projects (Fund CJV)	
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	- Apple Valley Airport (CSA 60) New Projects	
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	Summary of A&E Capital Improvement Carryover Projects	
B-1	**By Department**	592
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B-3	**Summary of Airports Carryover Projects**	602
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B-4	**Summary of Regional Parks Carryover Projects**	604
C	**Summary of 2003-04 Completed Projects**	605
D	**Summary of ED/PSG New Capital Improvement Projects**	607
	- Transportation Department New Projects	
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	Summary of ED/PSG Carryover Projects	
E-1	**Summary of Transportation Carryover Projects**	612
	- First District Carryover Projects	
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E-2	**Summary of Solid Waste Management Carryover Projects**	615
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	- Site Closures and Maintenance Carryover Projects (Fund EAB)	
	- Site Enhancement, Expansion and Acquisition Carryover Projects (Fund EAC)	
	- Groundwater Remediation Carryover Projects (Fund EAL)	

ATTACHMENT A-1

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING NEW CAPITAL IMPROVEMENT PROJECTS

By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
New Projects (Fund CJV)											
1	04-107	50010	All	Arch & Engr	Countywide	Various	ADA Improvements	150,000			150,000
2	04-105a	50020	5	Arch & Engr	San Bernardino	700 E. Gilbert, Bldg. #2	Roof repairs	10,000			10,000
3	04-105b	50030	5	Arch & Engr	San Bernardino	700 E. Gilbert, Bldg. #3	Roof repairs	10,000			10,000
4	04-105c	50040	1	Arch & Engr	Barstow	225 E. Mt. View	Roof repairs	200,000			200,000
5	04-105d	50050	1	Arch & Engr	Barstow	235 E. Mt. View	Roof repairs	15,000			15,000
6	04-105e	50060	3	Arch & Engr	Redlands	2024 Orange Tree Lane	Roof repairs	30,000			30,000
7	04-105f	50070	5	Arch & Engr	San Bernardino	157-175 W. 5th St.	Roof repairs	135,000			135,000
8	04-175a	50100	2	Arch & Engr	Devore - GHRC Multipurpose Bldgs.	18000 W. Institution Rd.	Pavement management	10,000			10,000
9	04-175b	50110	2	Arch & Engr	Ontario - Preschool Services	555 W. Maple	Pavement management	20,000			20,000
10	04-175c	50120	5	Arch & Engr	San Bernardino - PSD/Children's Assess.Ctr.	1499 S. Tippecanoe -	Pavement management	5,000			5,000
11	04-175d	50130	5	Arch & Engr	San Bernardino	4th St. between Sierra & Mt. View	Pavement management	10,000			10,000
12	04-175e	50140	5	Arch & Engr	San Bernardino	Mt. View between 4th & 5th Streets	Pavement management	10,000			10,000
13	04-175f	50150	5	Arch & Engr	San Bernardino - DA	316 N. Mt. View	Pavement management	10,000			10,000
14	04-175g	50160	5	Arch & Engr	San Bernardino	172 W. 3rd St.	Pavement management	20,000			20,000
15	04-175h	50170	5	Arch & Engr	San Bernardino - DPW	825 E. 3rd St.	Pavement management	20,000			20,000
16	04-175i	50180	5	Arch & Engr	San Bernardino - GSG	777 E. Rialto Ave.	Pavement management	225,000			225,000
17	04-175j	50190	1	Arch & Engr	Needles - Sheriff	1111 E. Bailey Ave.	Pavement management	10,000			10,000
18	04-175k	50200	1	Arch & Engr	Needles - Courthouse	1111 E. Bailey Ave.	Pavement management	5,000			5,000
19	04-175l	50210	3	Arch & Engr	Twin Peaks -	26010 Hwy 189	Pavement management	30,000			30,000
20	04-175m	50220	3	Arch & Engr	Redlands - Courthouse	216 Brookside	Pavement management	20,000			20,000
21	04-175n	50230	3	Arch & Engr	Redlands	222 Brookside	Pavement management	10,000			10,000
22	04-175o	50240	3	Arch & Engr	Joshua Tree -	6257 White Feather	Pavement management	50,000			50,000
23	04-175p	50250	5	Arch & Engr	San Bernardino - ISD	670 E. Gilbert, So. Pkg Lot	Pavement management	40,000			40,000
24	04-007	50270	5	Arch & Engr	San Bernardino - GSG	777 Rialto Ave.	Upgrade fire alarm system	280,000			280,000
25	04-017	50280	5	Arch & Engr	San Bernardino - Juv.	900 E. Gilbert	Upgrade fire alarm system	740,000			740,000
26	04-177	50410	All	Arch & Engr	Countywide	Various	Community Development Block Grant (CDBG) projects			350,000	350,000
27	04-169	50380	5	ARMC	Colton	400 N. Pepper	Kidney dialysis - remodel 1,219 square foot area			550,000	550,000
28	04-171	50390	5	ARMC	Colton	400 N. Pepper	Parking Lot #4 - 68,466 SF, Hilo parking 51,279 SF			175,000	175,000
29	04-159	50090	5	Coroner/PA/PG	San Bernardino	175 S. Lena Road	Expand Morgue Facility 2,340 square feet	977,900			977,900

ATTACHMENT A-1

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING NEW CAPITAL IMPROVEMENT PROJECTS

By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
New Projects (Fund CJV) (Cont'd)											
30	04-160	50340	5	Coroner/PA/PG	San Bernardino	777 Rialto Ave.	PAPG Warehouse Property area expansion			47,346	47,346
31	04-161	50350	5	Coroner/PA/PG	San Bernardino	777 Rialto Ave.	Coroner/PAP Warehouse records storage expansion.			53,000	53,000
32	04-012	50300	5	Fac. Mgmt/Fleet Mgmt.	San Bernardino	210 N. Lena Rd.	Replace air handler		29,300		29,300
33	04-177	50000	All	Facilities Mgmt	Countywide	Various	Minor FM CIP Fund	400,000			400,000
34	04-072	50310	1	Fleet Mgmt.	Barstow	29802 Highway 58	Construct above ground fuel tanks when underground tanks have been removed		150,000		150,000
35	04-073	50320	1	Fleet Mgmt.	Victorville	14177 McArt Road	Add additional repair site through City of V.V. lease		7,500		7,500
36	04-074	50330	1	Fleet Mgmt.	Barstow	29802 Highway 58	Remove underground fuel tanks		25,000		25,000
37	04-093	50290	1	Regional Parks	Needles	Park Moabi Road	Construct new domestic water well	285,000			285,000
38	04-167	50360	2	Sheriff	Devore	18000 Institution Road	Kitchen/inmate restroom remodel			150,000	150,000
39	04-168	50370	2	Sheriff	Devore	18000 Institution Road	Water main addition			45,000	45,000
39	**Total New Projects Administered by Architecture and Engineering (Fund CJV)**							**3,727,900**	**211,800**	**1,370,346**	**5,310,046**
Airports New Projects (Various Funds)											
1	04-109		4	Airports	Chino	7000 Merrill Avenue	Acquire land for various runway protection zones			3,500,000	3,500,000
2	04-110		4	Airports	Chino	7000 Merrill Avenue	Improve Grove Avenue Runway 21 Safety Area			600,000	600,000
3	04-116		4	Airports	Chino	7000 Merrill Avenue	Annual pavement replacement and rehabilitation			35,000	35,000
4	04-117		4	Airports	Chino	7000 Merrill Avenue	Infrastructure improvements and rehab for water system, curb and gutter additions and drainage and box culverts			40,000	40,000
5	04-123		1	Airports	Daggett	39500 National Trails Hwy	Demo various surplus buildings			200,000	200,000
6	04-120		I	Airports	Daggett	39500 National Trails Hwy	Annual pavement replacement and rehabilitation			10,000	10,000
7	04-121		1	Airports	Needles	711 Airport Road	Annual pavement replacement and rehabilitation			10,000	10,000
8	04-119		1	Airports	29 Palms	78569 29 Palms Hwy	Annual pavement replacement and rehabilitation			10,000	10,000
9	04-122		1	Airports	29 Palms	78569 29 Palms Hwy	Rehabilitate water system			7,000	7,000
9	**Sub-Total Airports New Projects (Various Funds)**							**0**	**0**	**4,412,000**	**4,412,000**

ATTACHMENT A-1

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING NEW CAPITAL IMPROVEMENT PROJECTS

By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Airports - Apple Valley Airport (CSA60) New Projects											
1	04-112		1	Airports	Apple Valley	21600 Corwin Road	Reconstruct existing access road			150,000	150,000
2	04-115		1	Airports	Apple Valley	21600 Corwin Road	Construct southwest ramp			307,000	307,000
3	04-118		1	Airports	Apple Valley	21600 Corwin Road	Annual pavement replacement and rehabilitation			25,000	25,000
4	04-124		1	Airports	Apple Valley	21600 Corwin Road	Construct 1,824 square foot storage shed			25,000	25,000
5	04-125		1	Airports	Apple Valley	21800 Corwin Road	New roof for maintenance Bldg. #2			50,000	50,000
6	04-126		1	Airports	Apple Valley	21600 Corwin Road	Install new parking lot			25,000	25,000
6	**Sub-Total - Airports - Apple Valley Airport (CSA60) New Projects**							**0**	**0**	**582,000**	**582,000**
15	**Total Airports New Projects**							**0**	**0**	**4,994,000**	**4,994,000**
Regional Parks New Projects											
1			4	Regional Parks	Chino	Prado Reg. Park - 16700 S. Euclid	Upgrade campground electrical/plumbing			300,000	300,000
2			4	Regional Parks	Chino	Prado Reg. Park - 16700 S. Euclid	Replace picnic shelters			889,820	889,820
3			5	Regional Parks	Colton	Colton Reg. Park	Construct new regional park			1,000,000	1,000,000
4			5	Regional Parks	Colton	Colton Reg. Park	Acquire land for regional park			1,150,000	1,150,000
5			All	Regional Parks	Colton	Santa Ana River Trail Ph 1	Construct hiking/biking/equestrian trail			1,000,000	1,000,000
6			All	Regional Parks	Colton	Santa Ana River Trail Ph 3	Construct hiking/biking/equestrian trail			1,800,000	1,800,000
7			2	Regional Parks	Crestline	Lake Gregory Reg. Park - 24171 Lake Drive	Construct new restroom/ADA rehab			180,000	180,000
8			4	Regional Parks	Ontario	Cucamonga-Guasti Reg. Park - 800 N. Archibald	Construct group picnic area			725,000	725,000
9			4	Regional Parks	Ontario	Cucamonga-Guasti Reg. Park - 800 N. Archibald	Rehabilitate restrooms for ADA			350,000	350,000
10			2	Regional Parks	San Bernardino	Glen Helen Reg. Park - 2555 Glen Helen Parkway	Construct campground hookups			300,000	300,000
11			2	Regional Parks	San Bernardino	Glen Helen Reg. Park - 2555 Glen Helen Parkway	Replace picnic shelters			400,000	400,000
12			1	Regional Parks	Yermo	Calico Ghost Town, 36600 Ghost Town Rd.	Design-construct visitor center			350,000	350,000
13			3	Regional Parks	Yucaipa	Yucaipa Reg. Park - 33900 Oak Glen Rd.	Campground expansion/improvements			757,000	757,000
14			3	Regional Parks	Yucaipa	Yucaipa Reg. Park - 33900 Oak Glen Rd.	Construct equestrian staging area			189,000	189,000
14	**Total Regional Parks New Projects**							**0**	**0**	**9,390,820**	**9,390,820**
68	**Total New Projects Administered by A&E**							**3,727,900**	**211,800**	**15,755,166**	**19,694,866**

ATTACHMENT A-2

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING NEW CAPITAL IMPROVEMENT PROJECTS

By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
1	04-112		1	Airports	Apple Valley	21600 Corwin Road	Reconstruct existing access road			150,000	150,000
2	04-115		1	Airports	Apple Valley	21600 Corwin Road	Construct southwest ramp			307,000	307,000
3	04-118		1	Airports	Apple Valley	21600 Corwin Road	Annual pavement replacement and rehabilitation			25,000	25,000
4	04-124		1	Airports	Apple Valley	21600 Corwin Road	Construct 1,824 square foot storage shed			25,000	25,000
5	04-126		1	Airports	Apple Valley	21600 Corwin Road	Install new parking lot			25,000	25,000
6	04-125		1	Airports	Apple Valley	21800 Corwin Road	New roof for maintenance Bldg. #2			50,000	50,000
7	04-105c	50040	1	Arch & Engr	Barstow	225 E. Mt. View	Roof repairs	200,000			200,000
8	04-105d	50050	1	Arch & Engr	Barstow	235 E. Mt. View	Roof repairs	15,000			15,000
9	04-072	50310	1	Fleet Mgmt.	Barstow	29802 Highway 58	Construct above ground fuel tanks when underground tanks have been removed		150,000		150,000
10	04-074	50330	1	Fleet Mgmt.	Barstow	29802 Highway 58	Remove underground fuel tanks		25,000		25,000
11	04-109		4	Airports	Chino	7000 Merrill Avenue	Acquire land for various runway protection zones			3,500,000	3,500,000
12	04-110		4	Airports	Chino	7000 Merrill Avenue	Improve Grove Avenue Runway 21 Safety Area			600,000	600,000
13	04-116		4	Airports	Chino	7000 Merrill Avenue	Annual pavement replacement and rehabilitation			35,000	35,000
14	04-117		4	Airports	Chino	7000 Merrill Avenue	Infrastructure improvements and rehab for water system, curb and gutter additions and drainage and box culverts			40,000	40,000
15			4	Regional Parks	Chino	Prado Reg. Park - 16700 S. Euclid	Upgrade campground electrical/plumbing			300,000	300,000
16			4	Regional Parks	Chino	Prado Reg. Park - 16700 S. Euclid	Replace picnic shelters			889,820	889,820
17	04-169	50380	5	ARMC	Colton	400 N. Pepper	Kidney dialysis - remodel 1,219 square foot area			550,000	550,000
18	04-171	50390	5	ARMC	Colton	400 N. Pepper	Parking Lot #4 - 68,466 SF, Hilo parking 51,279 SF			175,000	175,000
19			5	Regional Parks	Colton	Colton Reg. Park	Construct new regional park			1,000,000	1,000,000
20			5	Regional Parks	Colton	Colton Reg. Park	Acquire land for regional park			1,150,000	1,150,000
21			All	Regional Parks	Colton	Santa Ana River Trail Ph 1	Construct hiking/biking/equestrian trail			1,000,000	1,000,000
22			All	Regional Parks	Colton	Santa Ana River Trail Ph 3	Construct hiking/biking/equestrian trail			1,800,000	1,800,000
23	04-107	50010	All	Arch & Engr	Countywide	Varicus	ADA Improvements	150,000			150,000
24	04-177	50410	All	Arch & Engr	Countywide	Varicus	Community Development Block Grant (CDBG) projects			350,000	350,000

ATTACHMENT A-2

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING NEW CAPITAL IMPROVEMENT PROJECTS

By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
25	04-177	50000	All	Facilities Mgmt	Countywide	Varicus	Minor FM CIP Fund	400,000			400,000
26			2	Regional Parks	Crestline	Lake Gregory Reg. Park - 24171 Lake Drive	Construct new restroom/ADA rehab			180,000	180,000
27	04-123		1	Airports	Daggett	39500 National Trails Hwy	Demo various surplus buildings			200,000	200,000
28	04-120		I	Airports	Daggett	39500 National Trails Hwy	Annual pavement replacement and rehabilitation			10,000	10,000
29	04-167	50360	2	Sheriff	Devore	18000 Institution Road	Kitchen/inmate restroom remodel			150,000	150,000
30	04-168	50370	2	Sheriff	Devore	18000 Institution Road	Water main addition			45,000	45,000
31	04-175a	50100	2	Arch & Engr	Devore - GHRC Multipurpose Bldgs.	18000 W. Institution Rd.	Pavement management	10,000			10,000
32	04-175o	50240	3	Arch & Engr	Joshua Tree - Courthouse	6257 White Feather	Pavement management	50,000			50,000
33	04-121		1	Airports	Needles	711 Airport Road	Annual pavement replacement and rehabilitation			10,000	10,000
34	04-093	50290	1	Regional Parks	Needles	Park Moabi Road	Construct new domestic water well	285,000			285,000
35	04-175k	50200	1	Arch & Engr	Needles - Courthouse	1111 E. Bailey Ave.	Pavement management	5,000			5,000
36	04-175j	50190	1	Arch & Engr	Needles - Sheriff	1111 E. Bailey Ave.	Pavement management	10,000			10,000
37			4	Regional Parks	Ontario	Cucamonga-Guasti Reg. Park - 800 N. Archibald	Construct group picnic area			725,000	725,000
38			4	Regional Parks	Ontario	Cucamonga-Guasti Reg. Park - 800 N. Archibald	Rehabilitate restrooms for ADA			350,000	350,000
39	04-175b	50110	2	Arch & Engr	Ontario - Preschool Services	555 W. Maple	Pavement management	20,000			20,000
40	04-105e	50060	3	Arch & Engr	Redlands	2024 Orange Tree Lane	Roof repairs	30,000			30,000
41	04-175n	50230	3	Arch & Engr	Redlands	222 Brookside	Pavement management	10,000			10,000
42	04-175m	50220	3	Arch & Engr	Redlands - Courthouse	216 Brookside	Pavement management	20,000			20,000
43	04-105f	50070	5	Arch & Engr	San Bernardino	157-175 W. 5th St.	Roof repairs	135,000			135,000
44	04-175g	50160	5	Arch & Engr	San Bernardino	172 W. 3rd St.	Pavement management	20,000			20,000
45	04-159	50090	5	Coroner/PA/PG	San Bernardino	175 S. Lena Road	Expand Morgue Facility 2,340 square feet	977,900			977,900
46	04-012	50300	5	Fac. Mgmt/Fleet Mgmt.	San Bernardino	210 N. Lena Rd.	Replace air handler		29,300		29,300
47	04-175d	50130	5	Arch & Engr	San Bernardino	4th St. between Sierra & Mt. View	Pavement management	10,000			10,000
48	04-105a	50020	5	Arch & Engr	San Bernardino	700 E. Gilbert, Bldg. #2	Roof repairs	10,000			10,000
49	04-105b	50030	5	Arch & Engr	San Bernardino	700 E. Gilbert, Bldg. #3	Roof repairs	10,000			10,000
50	04-160	50340	5	Coroner/PA/PG	San Bernardino	777 Rialto Ave.	PAPG Warehouse Property area expansion			47,346	47,346

ATTACHMENT A-2

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING NEW CAPITAL IMPROVEMENT PROJECTS

By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
51	04-161	50350	5	Coroner/PA/PG	San Bernardino	777 Rialto Ave.	Coroner/PAP Warehouse records storage expansion.			53,000	53,000
52			2	Regional Parks	San Bernardino	Glen Helen Reg. Park - 2555 Glen Helen Parkway	Construct campground hookups			300,000	300,000
53			2	Regional Parks	San Bernardino	Glen Helen Reg. Park - 2555 Glen Helen Parkway	Replace picnic shelters			400,000	400,000
54	04-175e	50140	5	Arch & Engr	San Bernardino	Mt. View between 4th & 5th Streets	Pavement management	10,000			10,000
55	04-175f	50150	5	Arch & Engr	San Bernardino - DA	316 N. Mt. View	Pavement management	10,000			10,000
56	04-175h	50170	5	Arch & Engr	San Bernardino - DPW	825 E. 3rd St.	Pavement management	20,000			20,000
57	04-175i	50180	5	Arch & Engr	San Bernardino - GSG	777 E. Rialto Ave.	Pavement management	225,000			225,000
58	04-007	50270	5	Arch & Engr	San Bernardino - GSG	777 Rialto Ave.	Upgrade fire alarm system	280,000			280,000
59	04-175p	50250	5	Arch & Engr	San Bernardino - ISD	670 E. Gilbert, So. Pkg Lot	Pavement management	40,000			40,000
60	04-017	50280	5	Arch & Engr	San Bernardino - Juv. Hall	900 E. Gilbert	Upgrade fire alarm system	740,000			740,000
61	04-175c	50120	5	Arch & Engr	San Bernardino - PSD/Children's Assess.Ctr.	1499 S. Tippecanoe -	Pavement management	5,000			5,000
62	04-119		1	Airports	29 Palms	78569 29 Palms Hwy	Annual pavement replacement and rehabilitation			10,000	10,000
63	04-122		1	Airports	29 Palms	78569 29 Palms Hwy	Rehabilitate water system			7,000	7,000
64	04-175l	50210	3	Arch & Engr	Twin Peaks - Courthouse	26010 Hwy 189	Pavement management	30,000			30,000
65	04-073	50320	1	Fleet Mgmt.	Victorville	14177 McArt Road	Add additional repair site through City of V.V. lease		7,500		7,500
66			1	Regional Parks	Yermo	Calico Ghost Town, 36600 Ghost Town Rd.	Design-construct visitor center			350,000	350,000
67			3	Regional Parks	Yucaipa	Yucaipa Reg. Park - 33900 Oak Glen Rd.	Campground expansion/improvements			757,000	757,000
68			3	Regional Parks	Yucaipa	Yucaipa Reg. Park - 33900 Oak Glen Rd.	Construct equestrian staging area			189,000	189,000
68	**Total New Projects Administered by A&E**							**3,727,900**	**211,800**	**15,755,166**	**19,694,866**

ATTACHMENT B-1
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
Fund CJV Carryover Projects												
1	04-192	40280	ALL	Arch & Eng.	Countywide	Various Locations	Seal Ccoat parking lots	60,000			60,000	General Fund
2		30825	4	Arch & Engr	Chino	17127 Pomona-Rincon Rd.	Yorba Slaughter roof repair	35,646			35,646	General Fund
3	03-005	20045	5	Arch & Engr	Colton	400 N. Pepper	Emergency Room Remodel			259,675	259,675	CMC
4	04-188	40010	ALL	Arch & Engr	Countywide	Various Locations	Foam roof restoration	247,773			247,773	General Fund
5	04-183	40020	ALL	Arch & Engr	Countywide	Various Locations	ADA improvements	152,032			152,032	General Fund
6	04-143	40250	ALL	Arch & Engr	Countywide	Various Locations	Rehab hydraulic elevators	424,187			424,187	General Fund
7	04-194	40100	2	Arch & Engr	Devore	Glen Helen	Water system improvements - Phase III	495,588			495,588	General Fund
8	04-081	40110	2	Arch & Engr	Devore	Glen Helen Reg Pk - 2555 Glen Helen Rd.	Rehab campground paving	225,000			225,000	General Fund
9	03-251	30280	2	Arch & Engr	Devore	Glen Helen Reg. Pk.- 2555 Glen Helen Pkwy	Water system improvements - Phase II	1,012,063			1,012,063	General Fund
10		20610	5	Arch & Engr	Fontana	17780 & 17830 Arrow Hwy	Chiller replacement	15,095			15,095	General Fund
11	04-129	40260	5	Arch & Engr	San Bernardino	172 W. Third St.	Upgrade fire alarm system	360,000			360,000	General Fund
12		10830	5	Arch & Engr	San Bernardino	351 N. Arrowhead	Central Courthouse Seismic Retrofit/Remodel		6,430,500	20,316,077	26,746,577	FEMA Grant, Excess Fines & Forfeitures, Civil Filing Fee Surcharge
13	04-130	40270	5	Arch & Engr	San Bernardino	351 N. Mt. View	Upgrade fire alarm system	120,000			120,000	General Fund
14		00780	5	Arch & Engr	San Bernardino	385 N. Arrowhead	Board Chambers Video Upgrade		16,505		16,505	ISD Prior Year payment
15		90330	5	Arch & Engr	San Bernardino	780 E. Gilbert St.	CMC demolition and site reuse	137,372			137,372	General Fund
16	03-259	30330	5	Arch & Engr	San Bernardino	Third St. Facilities	Parking lot/road rehab	13,485			13,485	General Fund
17	04-018	40240	5	ARMC	Colton	400 N. Pepper	Convert Behavioral Health beds to medical beds			1,079,117	1,079,117	ARMC Budget
18	04-094	40600	5	Auditor/Controller	San Bernardino	222 Hospitality Ln.	Data center remodel		100,000		100,000	Auditor
19	03-084	30141	5	Auditor/Controller	San Bernardino	222 W. Hospitality	Remodel 4th floor		376,665		376,665	Auditor-Controller/Recorder
20	04-006	40220	5	Auditor/Controller	San Bernardino	222 W. Hospitality	Remodel 1st Floor		506,448		506,448	Auditor-Controller
21	03-262	30170	5	Behavioral Health	San Bernardino	700 East Gilbert	Grounds improvements	762,804			762,804	General Fund
22	03-263	30200	5	Behavioral Health	San Bernardino	700 East Gilbert	Parking lot and road improvements	373,264			373,264	General Fund
23		30120	4	Courts	Chino	13260 Central Ave	Remove/replace air handler & controls	423,821			423,821	General Fund

ATTACHMENT B-1
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
24	03-029	40590	2	Courts	Rancho Cuca.	8303 Haven Ave.	HVAC modification		29,853		29,853	Courts
25	02-041	40710	2	Courts	Rancho Cuca.	8303 N. Haven	WVLJC family court services move			167,805	167,805	Courts
26	03-179	30290	3	Courts	Redlands	216 Brookside	HVAC replacement	81,073			81,073	General Fund
27	03-066	30060	1	Courts	Victorville	14455 Civic Drive	Juvenile Court sallyport	112,779			112,779	General Fund
28	99-038	30620	3	District Attorney	Redlands	222 Brookside Ave.	Office Remodel	150,000			150,000	General Fund
29	03-065	40690	5	District Attorney	San Bernardino	316 N. Mt. View	SB DA 3rd floor remodel		24,170		24,170	DA Budget
30	03-010	30875	5	District Attorney	San Bernardino	900 E. Gilbert St	Trailer relocation to Gilbert St.	3,079			3,079	General Fund
31	04-187J	50525		ECD	Barstow	25473 Jasper Road	Jasper Park RR/Kitchen Improvements			10,000	10,000	ECD
32	04-187I	50520	1	ECD	Barstow	701-705 E. Main	Domestic Violence Bldg.			20,000	20,000	ECD
33	04-187A	30780	5	ECD	Bloomington	18317 Valley Blvd.	Nutrition Center			6,363	6,363	ECD
34	04-187B	20465	5	ECD	Bloomington	Alaya Park	Park Improvements			145,062	145,062	ECD
35	04-187D	30420	5	ECD	Bloomington	Kessler Park-corner of Linden & Jurupa	Park rehabilitation			91,607	91,607	ECD
36	04-187F	40560	3	ECD	Mentone		Senior Center Reading Room		74,506	2,000,000	2,074,506	Library/ECD
37	04-187E	30590	4	ECD	Ontario	215 W. C St.	YMCA parking lot rehab			22,565	22,565	ECD
38		20815	1	ECD	Running Springs	Downtown	Downtown Revitalization			88,996	88,996	ECD
39	04-187G	50510	5	ECD	San Bernardino	2012 W. Mallory St.	Al-Shifa Health Clinic rehab			30,304	30,304	ECD
40	04-187H	50515	5	ECD	San Bernardino	8088 Palm Lane	North Norton Pkg Lot Improvements			28,000	28,000	ECD
41		30770	5	ECD	San Bernardino	9th Street	9th St. Youth Golf Academy			55,597	55,597	ECD
42	04-198	40000	ALL	Facilities Mgmt	Countywide	Various Locations	Miscellaneous minor CIP projects	114,659			114,659	General Fund
43		30030	ALL	Facilities Mgmt	Countywide	Various Locations	Misc Minor CIP Projects	47,379			47,379	General Fund
44		20795	1	Facilities Mgmt	Joshua Tree	6527 White Feather Rd	HVAC Upgrade	134,447			134,447	General Fund
45	03-197	30270	1	Facilities Mgmt	Needles	1111 Bailey Ave	Rehab parking lot and road	110,000			110,000	General Fund
46		20765	5	Facilities Mgmt	San Bernardino	385 N. Arrowhead	Security and parking improvements	280,750			280,750	General Fund
47	03-189	30320	5	Facilities Mgmt	San Bernardino	670 E. Gilbert St	1st and 2nd floor HVAC replacement	187,342			187,342	General Fund
48		10130	5	Facilities Mgmt	San Bernardino	777 E. Rialto Ave.	Fire system replacement	35,729			35,729	General Fund
49	03-030	40360	5	Fleet Mgmt.	San Bernardino	210 N. Lena Rd.	Remodel bldgs. 1,4,6 & 8		257,994		257,994	General Fund
50	02-081	30520	5	Fleet Mgmt.	San Bernardino	777 E. Rialto Ave.	Fuel system upgrade		58,790		58,790	Fleet Management

ATTACHMENT B-1
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
51		30870	5	Fleet Mgmt.	San Bernardino	777 E. Rialto Ave.	Warehouse Replacement		4,211		4,211	Fleet Management
52	03-052	40330	5	Information Svcs.	San Bernardino	670 E. Gilbert St.	Electrical supply repair			25,731	25,731	General Fund
53	03-085	40640	5	Information Svcs.	San Bernardino	670 E. Gilbert St.	Building reroof	73,292	7,285		80,577	General Fund
54	03-103	30220	5	Information Svcs.	San Bernardino	670 East Gilbert	Parking lot rehab	32,836			32,836	General Fund
55	01-067	20200	4	ISD	Chino Hills	800 MHZ Butterfield	Radio Tower construction		199,749		199,749	ISD Prior Year payment
56	04-197	40040	1	Library	Lucerne Valley	33103 Old Woman Springs Road	Library expansion			37,027	37,027	Library
57	03-077	50470	5	Library	San Bernardino	104 W. 4th St.	HVAC repairs		40,000		40,000	Library
58	04-176	40160	4	Museum	Chino	17127 Pomona Rincon	Provide potable water	14,881			14,881	General Fund
59		20800	3	Museum	Redlands	2024 Orange Tree	Office space addition	77,799			77,799	General Fund
60		30390	3	Museum	Redlands	2024 Orange Tree	Design Hall of Paleontology			178,922	178,922	ECD
61	04-173	40150	3	Museum	Redlands	2024 Orange Tree	Correct code violations/deficiencies	246,326			246,326	General Fund
62	04-172	40140	3	Museum	Redlands	2024 Orange Tree Lane	Install fire suppression/sprinkler system	195,583			195,583	General Fund
63	03-060	40620	3	Probation	Big Bear	St. Hwy. 38	Camp Heartbar electrical upgrade		78,350		78,350	Probation
64	03-069	40520	2	Probation	Rancho Cuca.	9378 Etiwanda Ave.	WVJDC Control panel installation		301,275		301,275	Probation
65	03-061	40750	2	Probation	Rancho Cuca.	9378 Etiwanda Ave.	Security Control panel		100,000		100,000	Probation
66		60314	2	Probation	Rancho Cuca.	9478 Etiwanda	Juvenile Detention Facility expansion	13,110			13,110	General Fund
67	03-082	40720	5	Probation	San Bernardino	700 E. Gilbert	Move ROP horticulture to 700 E. Gilbert		45,235		45,235	Probation
68	03-062	40680	5	Probation	San Bernardino	740 E. Gilbert	RYEF install emergency power supply		45,100		45,100	Probation
69		10120	5	Probation	San Bernardino	860 E. Gilbert	Juvenile Dependency Court		189,451		189,451	Justice Facility Reserve/HSS
70	03-183	10235	5	Probation	San Bernardino	900 E. Gilbert	CJH Tents/Classrooms		18,629		18,629	Justice Facility Reserve
71		30690	5	Probation	San Bernardino	900 E. Gilbert	Juvenile Hall master plan		5,000		5,000	Probation
72	03-069	40700	5	Probation	San Bernardino	900 E. Gilbert	Move YJC from leased space to Juvenile Hall		274,000		274,000	Probation
73	03-081	40730	5	Probation	San Bernardino	900 E. Gilbert	Remove classrooms #10 & #11		52,000		52,000	Probation
74	03-080	40740	5	Probation	San Bernardino	900 E. Gilbert	Remove tent annex at CJH		31,000		31,000	Probation

ATTACHMENT B-1
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
75	03-188	30250	5	Probation	San Bernardino	900 E. Gilbert St	Juvenile Hall electric repair/HVAC & controls	505,557			505,557	General Fund
76	03-187	30260	5	Probation	San Bernardino	900 E. Gilbert St	Perris Hill Park R/R water storage tank	440,439			440,439	General Fund
77		90780	5	Public Health	San Bernardino	351 N. Mt. View	Office Remodel		167,424		167,424	Public Health Advance Payment
78		10470	2	Regional Parks	Crestline	24171 Lake Drive	Dam valve replacement	117,742			117,742	General Fund
79		30510	1	Regional Parks	Needles	Park Moabi Road At I-40	Fuel tank remove/replace		221,081		221,081	Regional Park Special Revenue
80		00810	1	Regional Parks	Needles	Park Moabi Road At I-40	Water rights purchase	247,750			247,750	General Fund
81	03-130	30300	4	Regional Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Pool filtration system	175,332			175,332	General Fund
82	03-023	40530	5	Regional Parks	San Bernardino	777 E. Rialto Ave.	Office remodel		4,842		4,842	Regional Parks
83	03-151	30050	1	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg. Pk. Weir meter		68,167		68,167	Regional Parks
84	04-094	40060	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Design park flood control	20,000	27,000		47,000	General Fund and Flood Control
85	04-095	40070	1	Regional Parks	Victorville	Mojave Narrows Reg Pk-18000 Yates Rd.	Design Horseshoe Lake rehab	20,000			20,000	General Fund
86	04-073	40050	1	Regional Parks	Yermo	Calico Ghost Town - 36600 Ghost Town	Remodel upper town restrooms	260,000			260,000	General Fund
87	03-066	40610	2	Sheriff	Devore	18000 Institution	GHRC Bakery addition			155,500	155,500	Inmate Welfare Fund
88	02-045	30380	2	Sheriff	Devore	18000 W. Institution	Recreation yard		86,433		86,433	Justice Facility Reserve
89	02-082	30440	2	Sheriff	Devore	18000 W. Institution	Minimum Security Dorm			11,340	11,340	Inmate Welfare Fund
90	03-045	30445	2	Sheriff	Devore	18000 W. Institution	Security system master plan			3,372	3,372	Inmate Welfare Fund
91	04-061	40120	2	Sheriff	Devore	18000 W. Institution	Remove/replace dishwasher			50,000	50,000	Sheriff
92	04-178	40130	2	Sheriff	Devore	18000 W. Institution	Modernize utility feed			39,694	39,694	Sheriff
93	03-018	30890	2	Sheriff	Rancho Cuca.	9500 Etiwanda Ave.	Construct new commissary			33,301	33,301	Inmate Welfare Fund
94	02-064	30710	5	Sheriff	San Bernardino	200 S. Lena	SID HVAC Replacement			455,437	455,437	Inmate Welfare Fund
95	01-077	20655	5	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC Employee Parking Lot		89,847		89,847	Sheriff
96	01-078	20665	5	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC Security Monitoring system		595,642		595,642	Sheriff

ATTACHMENT B-1

2004-05

SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS

(Funds CJV and CJS)

By Department

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
97	03-184	30150	5	Sheriff	San Bernardino	630 East Rialto	Remove/Replace HVAC	448,252			448,252	General Fund
98	03-074	40300	5	Transportation	Fontana	17618 Arrow	Transportation maintenance yard reconstruction		299,465		299,465	Fleet Management
99		20680	ALL	Various	Countywide	Various Locations	Space study/CAFM	25,296			25,296	General Fund
100		90680	ALL	Various	Countywide	Various Locations	Site assessment and remediation	414,236			414,236	General Fund
101		50480	ALL	Various	Countywide	Various Locations	Contingency - Savings from Completed General Fund Projects	74,381			74,381	General Fund
101	**Total Fund CJV Carryover Projects**							**9,518,179**	**10,826,617**	**25,311,492**	**45,656,288**	
Fund CJS Carryover Projects												
1		10740	1	Probation	Apple Valley	21101 Dale Evans Parkway	High Desert Juvenile Detention Facility	4,055,310			4,055,310	General Fund
1	**Total Fund CJS Carryover Projects**							**4,055,310**	**-**	**-**	**4,055,310**	
101	**TOTAL 2004-05 CARRYOVER PROJECTS (FUNDS CJV AND CJS)**							**13,573,489**	**10,826,617**	**25,311,492**	**49,711,598**	

ATTACHMENT B-2
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
Fund CJV Carryover Projects												
1	04-187J	50525		ECD	Barstow	25473 Jasper Road	Jasper Park RR/Kitchen			10,000	10,000	ECD
2	04-187I	50520	1	ECD	Barstow	701-705 E. Main	Domestic Violence Bldg.			20,000	20,000	ECD
3	03-060	40620	3	Probation	Big Bear	St. Hwy. 38	Camp Heartbar electrical		78,350		78,350	Probation
4	04-187A	30780	5	ECD	Bloomington	18317 Valley Blvd.	Nutrition Center			6,363	6,363	ECD
5	04-187B	20465	5	ECD	Bloomington	Alaya Park	Park Improvements			145,062	145,062	ECD
6	04-187D	30420	5	ECD	Bloomington	Kessler Park-corner of Linden & Jurupa	Park rehabilitation			91,607	91,607	ECD
7		30120	4	Courts	Chino	13260 Central Ave	Remove/replace air handler &	423,821			423,821	General Fund
8	04-176	40160	4	Museum	Chino	17127 Pomona Rincon	Provide potable water	14,881			14,881	General Fund
9		30825	4	Arch & Engr	Chino	17127 Pomona-Rincon Rd.	Yorba Slaughter roof repair	35,646			35,646	General Fund
10	01-067	20200	4	ISD	Chino Hills	800 MHZ Butterfield	Radio Tower construction		199,749		199,749	ISD Prior Year payment
11	03-005	20045	5	Arch & Engr	Colton	400 N. Pepper	Emergency Room Remodel			259,675	259,675	CMC
12	04-018	40240	5	ARMC	Colton	400 N. Pepper	Convert Behavioral Health beds to medical beds			1,079,117	1,079,117	ARMC Budget
13	04-192	40280	ALL	Arch & Eng.	Countywide	Various Locations	Seal Ccoat parking lots	60,000			60,000	General Fund
14	04-188	40010	ALL	Arch & Engr	Countywide	Various Locations	Foam roof restoration	247,773			247,773	General Fund
15	04-183	40020	ALL	Arch & Engr	Countywide	Various Locations	ADA improvements	152,032			152,032	General Fund
16	04-143	40250	ALL	Arch & Engr	Countywide	Various Locations	Rehab hydraulic elevators	424,187			424,187	General Fund
17	04-198	40000	ALL	Facilities Mgmt	Countywide	Various Locations	Miscellaneous minor CIP projects	114,659			114,659	General Fund
18		30030	ALL	Facilities Mgmt	Countywide	Various Locations	Misc Minor CIP Projects	47,379			47,379	General Fund
19		20680	ALL	Various	Countywide	Various Locations	Space study/CAFM	25,296			25,296	General Fund
20		90680	ALL	Various	Countywide	Various Locations	Site assessment and remediation	414,236			414,236	General Fund
21		50480	ALL	Various	Countywide	Various Locations	Contingency - Savings from Completed General Fund Projects	74,381			74,381	General Fund
22		10470	2	Regional Parks	Crestline	24171 Lake Drive	Dam valve replacement	117,742			117,742	General Fund
23	03-066	40610	2	Sheriff	Devore	18000 Institution	GHRC Bakery addition			155,500	155,500	Inmate Welfare Fund
24	02-045	30380	2	Sheriff	Devore	18000 W. Institution	Recreation yard		86,433		86,433	Justice Facility Reserve
25	02-082	30440	2	Sheriff	Devore	18000 W. Institution	Minimum Security Dorm			11,340	11,340	Inmate Welfare Fund
26	03-045	30445	2	Sheriff	Devore	18000 W. Institution	Security system master plan			3,372	3,372	Inmate Welfare Fund
27	04-061	40120	2	Sheriff	Devore	18000 W. Institution	Remove/replace dishwasher			50,000	50,000	Sheriff

ATTACHMENT B-2
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
Fund CJV Carryover Projects (Cont'd)												
28	04-178	40130	2	Sheriff	Devore	18000 W. Institution	Modernize utility feed			39,694	39,694	Sheriff
29	04-194	40100	2	Arch & Engr	Devore	Glen Helen	Water system improvements - Phase III	495,588			495,588	General Fund
30	04-081	40110	2	Arch & Engr	Devore	Glen Helen Reg Pk - 2555 Glen Helen Rd.	Rehab campground paving	225,000			225,000	General Fund
31	03-251	30280	2	Arch & Engr	Devore	Glen Helen Reg. Pk.- 2555 Glen Helen Pkwy	Water system improvements - Phase II	1,012,063			1,012,063	General Fund
32	03-074	40300	5	Transportation	Fontana	17618 Arrow	Transportation maintenance yard reconstruction		299,465		299,465	Fleet Management
33		20610	5	Arch & Engr	Fontana	17780 & 17830 Arrow Hwy	Chiller replacement	15,095			15,095	General Fund
34		20795	1	Facilities Mgmt	Joshua Tree	6527 White Feather Rd	HVAC Upgrade	134,447			134,447	General Fund
35	04-197	40040	1	Library	Lucerne Valley	33103 Old Woman Springs Road	Library expansion			37,027	37,027	Library
36	04-187F	40560	3	ECD	Mentone		Senior Center Reading Room		74,506	2,000,000	2,074,506	Library/ECD
37	03-197	30270	1	Facilities Mgmt	Needles	1111 Bailey Ave	Rehab parking lot and road	110,000			110,000	General Fund
38		30510	1	Regional Parks	Needles	Park Moabi Road At I-40	Fuel tank remove/replace		221,081		221,081	Regional Park Special Revenue
39		00810	1	Regional Parks	Needles	Park Moabi Road At I-40	Water rights purchase	247,750			247,750	General Fund
40	04-187E	30590	4	ECD	Ontario	215 W. C St.	YMCA parking lot rehab			22,565	22,565	ECD
41	03-130	30300	4	Regional Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Pool filtration system	175,332			175,332	General Fund
42	03-029	40590	2	Courts	Rancho Cuca.	8303 Haven Ave.	HVAC modification		29,853		29,853	Courts
43	02-041	40710	2	Courts	Rancho Cuca.	8303 N. Haven	WVLJC family court services move			167,805	167,805	Courts
44	03-069	40520	2	Probation	Rancho Cuca.	9378 Etiwanda Ave.	WVJDC Control panel		301,275		301,275	Probation
45	03-061	40750	2	Probation	Rancho Cuca.	9378 Etiwanda Ave.	Security Control panel		100,000		100,000	Probation
46		60314	2	Probation	Rancho Cuca.	9478 Etiwanda	Juvenile Detention Facility expansion	13,110			13,110	General Fund
47	03-018	30890	2	Sheriff	Rancho Cuca.	9500 Etiwanda Ave.	Construct new commissary			33,301	33,301	Inmate Welfare Fund
48		20800	3	Museum	Redlands	2024 Orange Tree	Office space addition	77,799			77,799	General Fund
49		30390	3	Museum	Redlands	2024 Orange Tree	Design Hall of Paleontology			178,922	178,922	ECD

ATTACHMENT B-2
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
Fund CJV Carryover Projects (Cont'd)												
50	04-173	40150	3	Museum	Redlands	2024 Orange Tree	Correct code violations/deficiencies	246,326			246,326	General Fund
51	04-172	40140	3	Museum	Redlands	2024 Orange Tree Lane	Install fire suppression/sprinkler system	195,583			195,583	General Fund
52	03-179	30290	3	Courts	Redlands	216 Brookside	HVAC replacement	81,073			81,073	General Fund
53	99-038	30620	3	District Attorney	Redlands	222 Brookside Ave.	Office Remodel	150,000			150,000	General Fund
54		20815	1	ECD	Running Springs	Downtown	Downtown Revitalization			88,996	88,996	ECD
55	03-077	50470	5	Library	San Bernardino	104 W. 4th St.	HVAC repairs		40,000		40,000	Library
56	04-129	40260	5	Arch & Engr	San Bernardino	172 W. Third St.	Upgrade fire alarm system	360,000			360,000	General Fund
57	02-064	30710	5	Sheriff	San Bernardino	200 S. Lena	SID HVAC Replacement			455,437	455,437	Inmate Welfare Fund
58	04-187G	50510	5	ECD	San Bernardino	2012 W. Mallory St.	Al-Shifa Health Clinic rehab			30,304	30,304	ECD
59	03-030	40360	5	Fleet Mgmt.	San Bernardino	210 N. Lena Rd.	Remodel bldgs. 1,4,6 & 8		257,994		257,994	General Fund
60	04-094	40600	5	Auditor/Controller	San Bernardino	222 Hospitality Ln.	Data center remodel		100,000		100,000	Auditor
61	03-084	30141	5	Auditor/Controller	San Bernardino	222 W. Hospitality	Remodel 4th floor		376,665		376,665	Auditor-Controller/Recorder
62	04-006	40220	5	Auditor/Controller	San Bernardino	222 W. Hospitality	Remodel 1st Floor		506,448		506,448	Auditor-Controller
63	03-065	40690	5	District Attorney	San Bernardino	316 N. Mt. View	SB DA 3rd floor remodel		24,170		24,170	DA Budget
64		10830	5	Arch & Engr	San Bernardino	351 N. Arrowhead	Central Courthouse Seismic Retrofit/Remodel		6,430,500	20,316,077	26,746,577	FEMA Grant, Excess Fines & Forfeitures, Civil Filing Fee Surcharge
65	04-130	40270	5	Arch & Engr	San Bernardino	351 N. Mt. View	Upgrade fire alarm system	120,000			120,000	General Fund
66		90780	5	Public Health	San Bernardino	351 N. Mt. View	Office Remodel		167,424		167,424	Public Health Advance Payment
67		00780	5	Arch & Engr	San Bernardino	385 N. Arrowhead	Board Chambers Video Upgrade		16,505		16,505	ISD Prior Year payment
68		20765	5	Facilities Mgmt	San Bernardino	385 N. Arrowhead	Security and parking improvements	280,750			280,750	General Fund
69	01-077	20655	5	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC Employee Parking Lot		89,847		89,847	Sheriff
70	01-078	20665	5	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC Security Monitoring system		595,642		595,642	Sheriff
71	03-184	30150	5	Sheriff	San Bernardino	630 East Rialto	Remove/Replace HVAC	448,252			448,252	General Fund
72	03-189	30320	5	Facilities Mgmt	San Bernardino	670 E. Gilbert St	1st and 2nd floor HVAC replacement	187,342			187,342	General Fund
73	03-052	40330	5	Information Svcs.	San Bernardino	670 E. Gilbert St.	Electrical supply repair			25,731	25,731	General Fund
74	03-085	40640	5	Information Svcs.	San Bernardino	670 E. Gilbert St.	Building reroof	73,292	7,285		80,577	General Fund
75	03-103	30220	5	Information Svcs.	San Bernardino	670 East Gilbert	Parking lot rehab	32,836			32,836	General Fund

ATTACHMENT B-2
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
Fund CJV Carryover Projects (Cont'd)												
76	03-082	40720	5	Probation	San Bernardino	700 E. Gilbert	Move ROP horticulture to 700 E. Gilbert		45,235		45,235	Probation
77	03-262	50515	5	Behavioral Health	San Bernardino	700 East Gilbert	Grounds improvements	762,804			762,804	General Fund
78	03-263	30200	5	Behavioral Health	San Bernardino	700 East Gilbert	Parking lot and road improvements	373,264			373,264	General Fund
79	03-062	40680	5	Probation	San Bernardino	740 E. Gilbert	RYEF install emergency power supply		45,100		45,100	Probation
80		10130	5	Facilities Mgmt	San Bernardino	777 E. Rialto Ave.	Fire system replacement	35,729			35,729	General Fund
81	02-081	30520	5	Fleet Mgmt.	San Bernardino	777 E. Rialto Ave.	Fuel system upgrade		58,790		58,790	Fleet Management
82		30870	5	Fleet Mgmt.	San Bernardino	777 E. Rialto Ave.	Warehouse Replacement		4,211		4,211	Fleet Management
83	03-023	40530	5	Regional Parks	San Bernardino	777 E. Rialto Ave.	Office remodel		4,842		4,842	Regional Parks
84		90330	5	Arch & Engr	San Bernardino	780 E. Gilbert St.	CMC demolition and site reuse	137,372			137,372	General Fund
85	04-187H	40030	5	ECD	San Bernardino	8088 Palm Lane	North Norton Pkg Lot Improvements			28,000	28,000	ECD
86		10120	5	Probation	San Bernardino	860 E. Gilbert	Juvenile Dependency Court		189,451		189,451	Justice Facility Reserve/HSS
87	03-183	10235	5	Probation	San Bernardino	900 E. Gilbert	CJH Tents/Classrooms		18,629		18,629	Justice Facility Reserve
88		30690	5	Probation	San Bernardino	900 E. Gilbert	Juvenile Hall master plan		5,000		5,000	Probation
89	03-069	40700	5	Probation	San Bernardino	900 E. Gilbert	Move YJC from leased space to Juvenile Hall		274,000		274,000	Probation
90	03-081	40730	5	Probation	San Bernardino	900 E. Gilbert	Remove classrooms #10 & #11		52,000		52,000	Probation
91	03-080	40740	5	Probation	San Bernardino	900 E. Gilbert	Remove tent annex at CJH		31,000		31,000	Probation
92	03-010	30875	5	District Attorney	San Bernardino	900 E. Gilbert St	Trailer relocation to Gilbert St.	3,079			3,079	General Fund
93	03-188	30250	5	Probation	San Bernardino	900 E. Gilbert St	Juvenile Hall electric repair/HVAC & controls	505,557			505,557	General Fund
94	03-187	30260	5	Probation	San Bernardino	900 E. Gilbert St	Perris Hill Park R/R water storage tank	440,439			440,439	General Fund
95		30770	5	ECD	San Bernardino	9th Street	9th St. Youth Golf Academy			55,597	55,597	ECD
96	03-259	30330	5	Arch & Engr	San Bernardino	Third St. Facilities	Parking lot/road rehab	13,485			13,485	General Fund
97	03-066	30060	1	Courts	Victorville	14455 Civic Drive	Juvenile Court sallyport	112,779			112,779	General Fund
98	03-151	30050	1	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg. Pk. Weir meter		68,167		68,167	Regional Parks
99	04-094	40060	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Design park flood control	20,000	27,000		47,000	General Fund and Flood Control

ATTACHMENT B-2
2004-05
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS
(Funds CJV and CJS)
By Location

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Carryover Balance	Funding Source
Fund CJV Carryover Projects (Cont'd)												
100	04-095	40070	1	Regional Parks	Victorville	Mojave Narrows Reg Pk-18000 Yates Rd.	Design Horseshoe Lake rehab	20,000			20,000	General Fund
101	04-073	40050	1	Regional Parks	Yermo	Calico Ghost Town - 36600 Ghost Town	Remodel upper town restrooms	260,000			260,000	General Fund
101	**Total Carryover Projects (Fund CJV)**							**9,518,179**	**10,826,617**	**25,311,492**	**45,656,288**	
Fund CJS Carryover Project												
1		10740	1	Probation	Apple Valley	21101 Dale Evans Parkway	High Desert Juvenile Detention Facility	4,055,310			4,055,310	General Fund
1	**Total Carryover Project (Fund CJS)**							**4,055,310**	**-**	**-**	**4,055,310**	
102	**TOTAL 2004-05 CARRYOVER PROJECTS (FUNDS CJV AND CJS)**							**13,573,489**	**10,826,617**	**25,311,492**	**49,711,598**	

ATTACHMENT B-3
2004-05
SUMMARY OF AIRPORTS CARRYOVER PROJECTS
(Various Funds)

# Proj.	Sup. Dist.	Location	Address	Description	Fund	Carryover Balance
Airports Carryover Projects (Various Funds)						
1	All	All Airports		Contingency (Fontana Interest Fund)	RAA	3,477,032
2	All	All Airports		Contingency (Fontana Principal)	RAW	172,323
3	All	All Airports		Contingency (Operating)	RCD	121,076
4	4	Chino	Chino Airport - 7000 Merrill Avenue	Taxiway D Relocation/Ramp Relocation & Light	REJ	1,927,395
5	4	Chino	Chino Airport - 7000 Merrill Avenue	Rotating Beacon; Cal Aero Drive; Windsocks; Stearman Drive	RHS	479,662
6	4	Chino	Chino Airport - 7000 Merrill Avenue	First Phase Access Rd Reconstruct Rwy 8L/26R	RHF	1,442,959
7	4	Chino	Chino Airport - 7000 Merrill Avenue	Update Master Plan	RGX	37,021
8	4	Chino	Chino Airport - 7000 Merrill Avenue	Relocate ILS	RDW	1,500,000
9	4	Chino	Chino Airport - 7000 Merrill Avenue	Test/Monitor Ground Water for PCE's & TCE's	RBS	100,718
10	4	Chino	Chino Airport - 7000 Merrill Avenue	Rwy 3-21 Threshold Relocation	RHV	2,000,000
11	4	Chino	Chino Airport - 7000 Merrill Avenue	Cal Aero Buildings - Roof Repairs	RJE	93,000
12	4	Chino	Chino Airport - 7000 Merrill Avenue	Reverted Building Improvements	RJA	50,000
13	4	Chino	Chino Airport - 7000 Merrill Avenue	Dome Hangars 1-4 Rehab & Lighting/Elect Impvmts	RJB	50,000
14	4	Chino	Chino Airport - 7000 Merrill Avenue	Demolition and Fencing - DeVries Dairy Site	RJC	68,525
15	4	Chino	Chino Airport - 7000 Merrill Avenue	Merrill Avenue Fence Line Beautification	None	15,000
16	4	Chino	Chino Airport - 7000 Merrill Avenue	Update CLUP	None	50,000
17	4	Chino	Chino Airport - 7000 Merrill Avenue	Seal/Paint Main Ramp, 8/26L & Associated Twys	None	455,000
18	1	Daggett	Barstow-Daggett Airport - 39500 National	Construct Modular Office Building/Shop	REN	100,000
19	1	Daggett	Barstow-Daggett Airport - 39500 National	Perimeter Fence	RHW	375,279
20	1	Daggett	Barstow-Daggett Airport - 39500 National	Coat Interior of Water Tanks	RCW	242,892
21	1	Daggett	Barstow-Daggett Airport - 39500 National	Update Airport Layout Plan	RHR	7,602
22	1	Daggett	Barstow-Daggett Airport - 39500 National	Rehabilitate Taxiway C and West 1/2 of Taxiway A	RHO	388,581
23	1	Daggett	Barstow-Daggett Airport - 39500 National	Rehabilitate Airport Access Road	None	106,667
24	1	Needles	Needles Airport - 711 Airport Rd.	Water Well	REY	80,000
25	1	Needles	Needles Airport - 711 Airport Rd.	Resurface Rwy 11-29 & Associated Twy's	RHI	1,599,829
26	1	Needles	Needles Airport - 711 Airport Rd.	Chip Seal Access Road	None	150,000
27	1	Needles	Needles Airport - 711 Airport Rd.	Taxiway Lighting	None	40,000
28	1	Needles	Needles Airport - 711 Airport Rd.	PAPI	None	45,000
29	1	29 Palms	Twentynine Palms Airport - 78569 29 Palms	Fuel Tank Remediation and Vapor Extraction	RHX	72,773
30	1	29 Palms	Twentynine Palms Airport - 78569 29 Palms	Resurface Terminal Ramp; Install Perimeter Fence	RHY	574,811
31	1	29 Palms	Twentynine Palms Airport - 78569 29 Palms	Update CLUP	None	50,000
32	1	29 Palms	Twentynine Palms Airport - 78569 29 Palms	Construct Shade Ports	None	140,000
33	1	29 Palms	Twentynine Palms Airport - 78569 29 Palms	Install Taxiway Lights Parallel RWY 17-35	None	20,000

ATTACHMENT B-3
2004-05
SUMMARY OF AIRPORTS CARRYOVER PROJECTS
(Various Funds)

# Proj.	Sup. Dist.	Location	Address	Description	Fund	Carryover Balance
34	1	29 Palms	Twentynine Palms Airport - 78569 29 Palms	Super Unicom; Automated Weather Reporting System	None	150,000
34	**Sub-Total Airport Carryover Projects (Various Funds)**					**16,183,145**
Apple Valley Airport - County Service Area 60 (CSA 60)						
1	1	Apple Valley		Contingency (CSA 60 Special Aviation Fund)	RAI	1,825,132
2	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Port-A-Port Reconstruction	REH	70,000
3	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	South Ramp Hangar Development	REE	2,191,262
4	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	South Ramp & Taxiway Reconstruction	REF	270,770
5	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Public Restroom Facility	RGZ	118,577
6	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Secondary Access Roads; Security Fence; Run-up Areas	RHU	406,011
7	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Update Airport Layout Plan	RHT	6,107
8	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Construct Shadeports/Hangars	RET	334,115
9	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Terminal Roof Repair	None	55,000
10	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Runway 8/26 Drainage Improvements	None	85,000
10	**Sub-Total Apple Valley Airport - CSA 60 - Carryover Projects**					**5,361,974**
44	**Total Airport Carryover Projects**					**21,545,119**

ATTACHMENT B-4
2004-05
SUMMARY OF REGIONAL PARKS CARRYOVER PROJECTS
(Various Funds)

Item	Sup. Dist.	Location	Address	Description	Funding Source	Carryover Balance
1	4	Chino	Prado Reg. Park - 16700 S. Euclid	Construct boundless playground	Prop 40	350,000
2	All	Colton	Santa Ana River Trail 1a	Construct hiking/biking/equestrian trail	Prop 40	100,000
3	All	Colton	Santa Ana River Trail 2	Construct hiking/biking/equestrian trail	Federal/State Grants	200,000
4	5	Colton	Colton Reg. Park	Brownfields Project - site assessment for hazardous materials	Brownfields Grant	100,000
5	1	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct new boat launching facility	Dept. of Boating/ Waterways	975,000
6	1	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct infrastructure/sewer line	Prop 12	130,000
7	1	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct new campground restroom	Prop 12	500,000
8	1	Victorville	Mojave Narrows Reg. Park - 18000 Yates Rd.	Construct new interpretive center	Prop 40	500,000
9	1	Victorville	Mojave Narrows Reg. Park - 18000 Yates Rd.	Construct new cabins for camping	Prop 40	150,000
10	1	Yermo	Calico Ghost Town - 36600 Ghost Town Rd.	Renovate/construct restaurant	Prop 40	595,000
11	1	Yermo	Calico Ghost Town - 36600 Ghost Town Rd.	Repair/reconstruct calico tram	Prop 40	850,000
11	**Total Regional Parks Carryover Projects (Various Funds)**					**4,450,000**

ATTACHMENT C
2003-04 COMPLETED PROJECTS
(Fund CJV)

# Proj.	Proj. #	Sup. Dist.	Department	Location	Address	Description	Original Budget	Source of Remaining Balance: General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Carryover Balance
2003-04 Completed Projects - General Fund Local Cost (Fund CJV)											
1	20060	1	Arch & Engr	Barstow	301 E. Mt. View	Office remodel	95,291	-			0
2	20120	3	Arch & Engr	Big Bear	477 Summit Blvd.	Office remodel		(27,595)			(27,595)
3	20150	4	Museum	Chino	17127 Pomona-Rincon Rd.	Post Office Rehab	75,000	27,252			27,252
4	30110	4	Public Health	Chino	13260 Central Ave	Office remodel	100,000	9,581			9,581
5	30000	ALL	Arch & Eng.	Countywide	Various	ADA improvements	150,000	-			0
6	30010	ALL	Arch & Eng.	Countywide	Various	Form roof restoration	100,000	-			0
7	30030	ALL	Fac Mgmt	Countywide	Various	Miscellaneous minor CIP projects	400,000	-			0
8	40000	ALL	Fac Mgmt	Countywide	Various	Miscellaneous minor CIP projects	400,000	-			0
9	20610	2	County Building	Fontana	17830 Arrow Blvd	Chiller Replacements	1,398,350	-			0
10	30824	5	Fac Mgmt	Fontana	17830 Arrow Bl.	Mechanical building reroof	32,000	500			500
11	20110	2	Sheriff	Rancho Cucamonga	9500 Etiwanda Avenue	Repair hypalon roof	650,000	-			0
12	20580	3	Museum	Redlands	2024 Orange Tree	Chiller replacement	827,411	-			0
13	20210	5	Arch & Engr	San Bernardino	825 E. 3rd	Building reroof	102,500	1,518			1,518
14	20590	5	Central Detention Center	San Bernardino	630 E. Rialto	HVAC controls replacement	670,150	-			0
15	30310	5	Fac Mgmt	San Bernardino	157-175 W. Fifth	Slurry seal parking lot	80,000	-			0
16	30820	5	Arch & Engr	San Bernardino	777 E. Rialto Ave.	Building reroof	333,000	151,410			151,410
17	30824	5	Fac Mgmt	San Bernardino	630 E. Rialto Av.	Mechanical building reroof	48,000	-			0
18	20820	2	Sheriff	Upland	2419 Euclid Ave	Modular office trailer installation	198,115	6,379			6,379
19	30040	5	Arch & Engr	Victorville	14555 Civic Dr.	Parking lot expansion	497,000	65,664			65,664
20	00490	1	Courts	Victorville	15505 Civic Dr.	Courtroom expansion	1,857,000	38,976			38,976
33	10270	1	Regional Parks	Yermo	36600 Ghost Town Rd.	Calico restroom renovation	250,123	416			416
21	20140	3	Regional Parks	Yucaipa	33900 Oak Glen Rd.	Regional Park irrig. pumps	283,815	28,180			28,180
21	**Sub-Total 2003-04 Completed Projects - General Fund Local Cost**						**8,547,755**	**302,281**	**0**	**0**	**302,281**
2003-04 Completed Projects - Other Discretionary and Non-Discretionary Funding											
1	90660	5	Behavioral Health	San Bernardino	700 E. Gilbert St.	Phoenix Project	4,354,192				0
2	10230	5	Probation	San Bernardino	900 E. Gilbert St.	Juvenile Hall improvements	1,134,000				0
3	90720	5	Probation	San Bernardino	900 E. Gilbert St.	Ward B remodel	3,444,510				0
4	10700	5	Sheriff	Fontana	17780 Arrow	Sub-station expansion	2,100,000		442,653		442,653

ATTACHMENT C
2003-04 COMPLETED PROJECTS
(Fund CJV)

# Proj.	Proj. #	Sup. Dist.	Department	Location	Address	Description	Original Budget	Source of Remaining Balance: General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-tionary Funding	Carryover Balance
5	10960	5	Public Defender	San Bernardino	900 E. Gilbert St.	Bldg. 5 interior remodel	80,000		0		0
6	20755	5	Reg. Of Voters	San Bernardino	777 E. Rialto Ave.	Office remodel	100,000		13,269		13,269
7	20770	2	Sheriff	Rancho Cuca.	9500 Etiwanda Ave.	FLJC Program Logic Control Replacement	250,000				0
8	20290	2	Sheriff	Rancho Cuca.	9500 Etiwanda Ave.	WVDC recreation yard	247,418		18,844		18,844
9	20740	2	Sheriff	Devore	18000 W. Institution	GHRC loading dock	119,744				0
10	20185	3	Library	Big Bear	41930 Garstin	Siding replacement	130,000			16,222	16,222
11	20335	4	Airports	Chino	7000 Merrill Ave.	Hangar replacement	455,000			8,722	8,722
12	30160	5	Treas/Tax Coll.	San Bernardino	172 W. 3rd	Office remodel	250,000				0
13	30240	5	Behavioral Health	San Bernardino	760 E. Gilbert St.	Abate asbestos/remodel	2,100,000		970,218		970,218
14	20790	5	Sheriff	Rialto	1771 Miro Way	Sheriff/Confire facility expansion	931,000			3,223	3,223
15	30430	5	ARMC	Colton	400 N. Pepper	Employee parking lot fence	200,000			3,326	3,326
16	30480	5	Assessor/Courts	San Bernardino	172 W. 3rd	Office remodel	48,200			1,425	1,425
17	30610	2	Sheriff	Rancho Cuca.	9500 Etiwanda Ave.	Kitchen drainline repair	50,000		2,897		2,897
18	30680	1	Sheriff	Victorville	14455 Civic Dr.	Inmate shelter	50,000		1,506		1,506
19	40030	ALL	Arch & Engr	Countywide	Various	ECD Projects	350,000			24,258	24,258
20	30470	4	Arch & Engr	Montclair	OPARC	Parking Lot Improvement	132,000			14,113	14,113
21	30700	5	Information Svcs	San Bernardino	670 E. Gilbert St.	2nd Floor remodel	107,000		11,142		11,142
22	30230	5	Behavioral Health	San Bernardino	Gilbert St.	Construct 50,000 SF Office Bldg. (cancelled)	9,006,000		9,006,000		9,006,000
22	**Sub-Total 2003-04 Completed Projects-Other Discretionary & Non-Discretionary Funding**						**25,639,064**	**-**	**10,466,529**	**71,289**	**10,537,818**
43	**Total Completed Projects**						**34,186,819**	**302,281**	**10,466,529**	**71,289**	**10,840,099**
Portion of General Fund Savings on Completed Projects Transferred to New 2004-05 Projects								**227,900**			
Portion of General Fund Savings on Completed Projects Transferred to 2004-05 Contingency								**74,381**			

ATTACHMENT D
2004-05
SUMMARY OF ED/PSG NEW CAPITAL IMPROVEMENT PROJECTS

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
New Projects Administered by Transportation Department											
1			1	Transportation	Apple Valley	Joshua Road, .404M N, Standing Rock Road N/Cahuilla	Pave dirt road			75,000	75,000
2			3	Transportation	Big Bear City	Bowles Blvd. from Aeroplane Blvd. NE/Valley Blvd.	Pave road			156,100	156,100
3			3	Transportation	Colton SD 3	La Cadena Dr. at Barton Road	Signal installation			300,000	300,000
4			2	Transportation	Fontana SD 2	Alder Avenue at San Bernardino Ave.	Signal installation			68,800	68,800
5			2	Transportation	Fontana SD 2	Jurupa Avenue at Banana Ave.	Signal installation			125,000	125,000
6			5	Transportation	Fontana SD 2	Valley Blvd. 0037M W, Alder Avenue E/Cedar Ave.	Rehabilitation			760,000	760,000
7			1	Transportation	Hesperia	Escondido Avenue between Ranchero St. N/Cedar St.	Pave dirt road			356,100	356,100
8			1	Transportation	Phelan	Duncan Road between Beekley E/Sheep Creek	Pave dirt road			214,000	214,000
9			4	Transportation	Various	East End Avenue	Rehabilitation			239,000	239,000
9	**Total Transportation New Projects**							**0**	**0**	**2,294,000**	**2,294,000**
New Projects Administered by Solid Waste Management - Technical Support (Fund EAA)											
1			All	Solid Waste Management	Countywide	Various	Active Sites Routine LFGES O&M - Colton, Mid-Valley, San Timoteo & Victorville			1,126,150	1,126,150
2			All	Solid Waste Management	Countywide	Various	Active Sites Non-Routine LFG O&M - Colton, Mid-Valley, San Timoteo & Victorville			518,575	518,575
3			All	Solid Waste Management	Countywide	Various	Septage Ponds Vadose Zone Monitoring - Surface Impoundments - Barstow & Landers			3,000	3,000
4			All	Solid Waste Management	Countywide	Various	Water Quality Monitoring & Response Program (Active Site Groundwater/Vadose Monitoring & Lab Analysis/Purgewater Disposal)			389,547	389,547
5			All	Solid Waste Management	Countywide	Various	Flare Station Utilities / Fuel (includes diesel fuel for generator at Hesperia)			275,000	275,000
6			All	Solid Waste Management	Countywide	Various	Aerial Photography & Mapping			150,000	150,000

ATTACHMENT D

2004-05

SUMMARY OF ED/PSG NEW CAPITAL IMPROVEMENT PROJECTS

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Solid Waste Management - Technical Support New Projects (Fund EAA) (Cont'd)											
7			All	Solid Waste Management	Countywide	Various	Active Site NPDES Requirements			25,721	25,721
8			All	Solid Waste Management	Countywide	Various	WDR Annual Fees (Active & Inactive Sites)			225,600	225,600
9			All	Solid Waste Management	Countywide	Various	AQMD & Other Permit Fees/Emission Fees (Active and Inactive)			40,000	40,000
10			All	Solid Waste Management	Countywide	Various	Active Site CEQA / Minor RDSI Revisions / Re-permitting. Environmental Permitting/CEQA Assistance			300,000	300,000
11			All	Solid Waste Management	Countywide	Various	General Plan Amendment - former BLM sites (Barstow, Hesperia, Landers, Newberry, Newberry Springs, Trona, Twentynine Palms, Victorville [area] & Yermo)			5,000	5,000
12			All	Solid Waste Management	Countywide	Various	Technical Support for Groundwater-Related Regulatory Issues (EMP, EFS, CAP activities)			100,000	100,000
13			All	Solid Waste Management	Countywide	Various	Unforeseen Landfill Maintenance / Repairs			100,000	100,000
14			All	Solid Waste Management	Countywide	Various	Flood Control Permits - Annual Inspection Fees (Colton, Cooley Ranch, Plunge Creek)			5,000	5,000
15			All	Solid Waste Management	Countywide	Various	Investigation of Perchlorate in Groundwater at Mid-Valley Sanitary Landfill: Legal Services			400,000	400,000
16			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley / Road Maintenance			200,000	200,000
16	**Sub-Total - Solid Waste Management - Technical Support New Projects (Fund EAA)**							**0**	**0**	**3,863,593**	**3,863,593**
Solid Waste Management - Site Closures and Maintenance New Projects (Fund EAB)											
1			3	Solid Waste Management	Big Bear City	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd	Big Bear - Final Cover Material Haul			1,200,000	1,200,000
2			1	Solid Waste Management	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Closure Construction - Full			5,200,000	5,200,000
3			1	Solid Waste Management	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - Full			2,225,000	2,225,000
4			2	Solid Waste Management	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken Final Closure Construction, Phase 3 - CM			230,000	230,000

ATTACHMENT D

2004-05

SUMMARY OF ED/PSG NEW CAPITAL IMPROVEMENT PROJECTS

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Solid Waste Management - Site Closures and Maintenance New Projects (Fund EAB) (Cont'd)											
5			2	Solid Waste Management	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken Final Closure Construction - Phase 3			3,600,000	3,600,000
6			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South and West Slopes] Final Closure Construction - Design			100,000	100,000
7			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South & West Slopes] Final Closure - Construct Retaining Wall			500,000	500,000
7	**Sub-Total - SWM - Site Closures and Maintenance New Projects (Fund EAB)**							**0**	**0**	**13,055,000**	**13,055,000**
Solid Waste Management - Site Enhancement, Expansion and Acquisition New Projects (Fund EAC)											
1			1	Solid Waste Management	Barstow	Barstow Sanitary Landfill - 3 miles So. Of Barstow on St. Rte. 247	Barstow Expansion CEQA (EIR)			50,000	50,000
2			3	Solid Waste Management	Redlands	San Timoteo Sanitary Landfill - 31 Refuse Rd.	San Timoteo Detention Basin Construction			500,000	500,000
3			3	Solid Waste Management	Redlands	San Timoteo Sanitary Landfill - 31 Refuse Rd.	San Timoteo - Unit 2 Phase 3 Liner Excavation			2,000,000	2,000,000
4			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phases 3, 4 & 5 Liner Design, CQA & Engr. Support Svcs.			298,246	298,246
5			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phase 5 Liner Construction - CM			200,000	200,000
6			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phase 5 Liner Construction			2,000,000	2,000,000
7			1	Solid Waste Management	Victorville	Victorville Sanitary Landfill - NW of Stoddard Wells Rd.	Victorville Unit 2 Liner Construction Design/Engineering Support			150,000	150,000
7	**Sub-Total - SWM - Site Enhance., Expansion & Acquis. New Projects (Fund EAC)**							**0**	**0**	**5,198,246**	**5,198,246**
Solid Waste Management - Ground Water Remediation New Projects (Fund EAL)											
1			1	Solid Waste Management	Apple Valley	Apple Valley Sanitary Landfill Closure - 13401 Laguna Seca Drive	Apple Valley - Design LFG Extraction/Treatment System & CM			225,000	225,000
2			1	Solid Waste Management	Apple Valley	Apple Valley Sanitary Landfill Closure - 13401 Laguna Seca Drive	Apple Valley - Construction of LFG Extraction/Treatment System			300,000	300,000
3			5	Solid Waste Management	Bloomington	Crestmore Disposal Site - Jurupa & Maple	Crestmore CIWMB Monitoring Program			5,000	5,000
4			All	Solid Waste Management	Countywide	Various	Inactive Sites LFGES O&M Non-Routine (Heaps Peak, Hesperia & Milliken)			150,000	150,000

ATTACHMENT D

2004-05

SUMMARY OF ED/PSG NEW CAPITAL IMPROVEMENT PROJECTS

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Solid Waste Management - Ground Water Remediation Projects (Fund EAL) (Cont'd)											
5			All	Solid Waste Management	Countywide	Various	Inactive Sites LFGES O&M Routine (Heaps Peak, Hesperia & Milliken)			565,000	565,000
6			All	Solid Waste Management	Countywide	Various	SubTitle D Monitoring and Reporting			10,000	10,000
7			All	Solid Waste Management	Countywide	Various	Water Quality Monitoring & Response Program Inactive Sites: (DMP: Apple Valley, Adelanto, Baker, Cajon, Crestmore, Heaps Peak, Hesperia, Lenwood-Hinkley, Lucerne Valley, Milliken, Morongo Valley, Needles, Newberry, Parker Dam, Phelan, Trona-Argus, 29 Pal			794,795	794,795
8			All	Solid Waste Management	Countywide	Various	Apple Valley, Mid-Valley & Milliken CAPs OM&M			200,000	200,000
9			All	Solid Waste Management	Countywide	Various	NPDES Program for Inactive Sites			42,600	42,600
10			All	Solid Waste Management	Countywide	Various	Technical Support for Groundwater-Related Regulatory Issues (EMP, EFS, CAO activities)			125,000	125,000
11			All	Solid Waste Management	Countywide	Various	Calibration Gases for LFG monitoring of perimeter probes			5,000	5,000
12			All	Solid Waste Management	Countywide	Various	Colton / Mid-Valley / San Timoteo - LFGES Modification / Expansion (VFD & Wells)			325,000	325,000
13			2	Solid Waste Management	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Edison License Agreement (Easements)			3,000	3,000
14			3	Solid Waste Management	Redlands	San Timoteo Sanitary Landfill - 31 Refuse Rd.	Design of overall LFG			50,000	50,000
15			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley CAP O&M - Off Site			480,900	480,900
16			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 - Design of overall LFG			50,000	50,000
17			5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley - Groundwater Treatment System for Perchlorate and VOC's			1,300,000	1,300,000
18			3	Solid Waste Management	Running Springs	Heaps Peak LCRS Landfill - 29800 Heaps Peak	Treatment & Disposal			85,000	85,000
19			3	Solid Waste Management	Running Springs	Heaps Peak LCRS Landfill - 29800 Heaps Peak	Storage & Transport			65,000	65,000

ATTACHMENT D

2004-05

SUMMARY OF ED/PSG NEW CAPITAL IMPROVEMENT PROJECTS

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Solid Waste Management - Ground Water Remediation Projects (Fund EAL) (Cont'd)											
20			3	Solid Waste Management	Running Springs	Heaps Peak LCRS Landfill - 29800 Heaps Peak	Heaps Peak LCRS - Construction of Treatment System			225,000	225,000
21			3, 5	Solid Waste Management	San Bernardino & Yucaipa	Cajon Disposal Site, 3605 Magnolia Ave. & Yucaipa Landfill, 33900 Oak Glen Rd.	Cajon & Yucaipa - Limited Landfill Gas Monitoring [Rule 1150.1]			10,300	10,300
22			3	Solid Waste Management	Yucaipa	Yucaipa Landfill, 33900 Oak Glen Road	Yucaipa - Design LFG Extraction/Treatment System & CM			225,000	225,000
23			3	Solid Waste Management	Yucaipa	Yucaipa Landfill, 33900 Oak Glen Road	Yucaipa - Construction of LFG Extraction/Treatment System			500,000	500,000
23	**Sub-Total - SWM - Ground Water Remediation New Projects (Fund EAL)**							**0**	**0**	**5,741,595**	**5,741,595**
53	**Total Solid Waste Management New Projects (Funds, EAA, EAB, EAC and EAL)**							**0**	**0**	**27,858,434**	**27,858,434**
62	**Total New Projects Administered by Dept. of Public Works**							**0**	**0**	**30,152,434**	**30,152,434**

ATTACHMENT E-1
2004-05
SUMMARY OF TRANSPORTATION CARRYOVER PROJECTS
(By District)

Item	Location	Road Name	Limits	Description	Carryover Balance	Funding Source
First District						
1	Adelanto	El Mirage Road	LA COL E/0100M W, Koala Rd	Rehabilitation	278,500	State Gas Tax
2	Barstow	Fort Irwin Road	I-15 N/Ft Irwin Bndry	Widening/passing lane project	14,590,000	Federal Defense Access Road Program
3	Hesperia	Mesquite Street	Escondido Avenue E/Maple Ave	Pave dirt road	586,500	Federal Surface Transportation Program
4	Ludlow	Crucero Road	Nat Trls Hwy N/.03M N.Nth	Rehabilitation	275,000	Measure I
5	Ludlow	Dola Ditch Bridge	Nth, Br No 54C 285, 2.08 M E, Kelbkr	Bridge replacement	775,000	Federal Highway Bridge Replacement & Rehabilitation
6	Ludlow	Lanzit Ditch Bridge	Nth, Br No 54C 286, 2.77 E, Kelbaker	Bridge replacement	1,076,000	Federal Congestion Mitigation Air Quality, State Gas Tax, City
7	Needles	Needles Highway	N Street N&E/State Line	Rehabilitation	300,000	Federal Surface Transportation Program, Federal Public Lands Highway, Congressional Disbursement
8	Oak Hills	Oak Hill Road	Caliente Rd N/.03M S, Jenny St	Realignment	63,400	State Gas Tax
9	Oro Grande	National Trails Hwy	Mojave River (Vic CL) N 1.6M	Rehabilitation	620,000	Federal Surface Transportation Program
10	Oro Grande	National Trails Hwy	.75M N, Oro Grnd/o.6M S, Bryman	Widen/install passing lanes	1,450,000	Gas Tax, City of Victorville
11	Phelan	Duncan Road	Oasis Rd E/Beekley	Pave dirt road	1,050,000	Transportation Facilities Plan
12	Phelan	Nielson Road	Beekley E/Malpaso Rd	Pave dirt road	510,000	State Gas Tax
13	Phelan	Phelan Road	.25M W/.5M E, SH 395	Extend over Oro Grande Wash	5,000	Measure I
14	Pinon Hills	Phelan Road	At Sheep Creek Wash	Culvert Construction	276,500	Measure I
15	Various	Central Road	Roundup Way N/.5M S, Bear Vly	Widen/turn pockets/AC overlay	648,500	Federal Hazard Elimination & Safety, State Gas Tax and Measure I
16	Various	Custer & Trade Post	SH18	Left turn lane construction	140,000	Measure I
17	Various	Summit Valley Road	Various	Pave dirt road	480,000	Measure I
18	Victorville	Amethyst Road	Palmdale Rd N/Seneca Rd	Road construction and signal	190,000	Measure I
19	Victorville	Hi Desert Corr Proj	SH395 E/SH 18	Preliminary engineering and environ.	606,100	Federal Surface Transportation Program, City of Victorville, Town of Apple Valley
20	Wrightwood	Wright Mountain Rd	Zermatt Drive N/Hwy 2	Pave new road	55,000	Measure I
20	**Total First District**				**23,975,500**	
Second District						
1	Crestline	Crest Forest Drive	SH18 (Lake Gregory Drive)	Improve intersection/realign	2,200,000	Measure I
2	Crestline	Crestline Park & Ride	Lake Drive	Park and ride facility	456,000	Federal Congestion Mitigation Air Quality, State Gas Tax
3	Crestline	Lake Drive	At Forest Shade	Culvert Construction	75,000	State Gas Tax
4	Crestline	Lake Drive	.06M E, Lake Gregory W/Pioneer Cmp	Pedestrian walkway	830,500	State Gas Tax, Community Development Block Grant
5	Crestline	Lake Gregrory Walkwa	Walkway around Lake Gregory	Walkway construction	1,520,500	Federal Surface Transportation Program, Community Development Block Grant
6	Crestline	San Moritz Way	Lake Drive N/San Moritz Dr.	Pave dirt road	50,000	Measure I
7	Crestline	Zurich Drive	Thousand Pines Rd. E/Lake Dr.	Realignment and slope stabilization	175,000	State Gas Tax
8	Fontana SD 2	Arrow Route	Reseda/Redwood Avenue	Sidewalk construction	157,000	Measure I
9	Fontana SD 2	Arrow Route	Hickory Avenue E/Beech Avenue	Rehab/drainage/inter IMPS	782,600	Measure I

ATTACHMENT E-1
2004-05
SUMMARY OF TRANSPORTATION CARRYOVER PROJECTS
(By District)

Item	Location	Road Name	Limits	Description	Carryover Balance	Funding Source
Second District (Cont'd)						
10	Fontana SD 2	Arrow Route	Redwood Avenue	Signal installation	187,500	Measure I
11	Fontana SD 2	Cherry Avenue	Whittram Avenue N/Foothill Blvd.	Widen roadway	275,000	San Sevaine Redevelopment Agency, Gas Tax
12	Fontana SD 2	Cherry Avenue	I-10	Improve intersection	1,000	San Sevaine Redevelopment Agency, Gas Tax
13	Fontana SD 2	Etiwanda Avenue	I-10	Design interchange reconst.	100,000	Federal Surface Transportation Program, Catellus Corp.
14	Fontana SD 2	Etiwanda Avenue	Interchange I-10	Construct interchange	450,000	Federal Surface Transportation Program, Catellus Corp.
15	Fontana SD 2	Slover Avenue	At Calabash Ave/Banana Ave.	Drainage improvements	148,100	Measure I
16	Fontana SD 2	Valley Boulevard	Commerce Dr. E 0.53M	Realignment	20,000	Federal Surface Transportation Program, Catellus Corp.
17	Fontana SD 2	Valley Boulevard	Banana Ave/Almond Avenue	Left turn lane construction - contin	245,000	Measure I
18	Fontana SD 2	Valley Boulevard	At Live Oak	Signal installation	183,800	Measure I
19	Fontana SD 2	Valley Boulevard	At Oleander Ave.	Signal installation	183,300	Measure I
20	Fontana SD 2	Valley Boulevard	Redwood Avenue	Signal installation	183,800	Measure I
21	Upland	Central Avenue	At Arrow Route	Signal modification	86,200	Hazard Elimination Safety, Gas Tax
22	Upland	Central Avenue	Arrow Route/Foothill Blvd.	Cont left turn lane construction	332,000	Hazard Elimination Safety, Gas Tax
23	Various	San Bernardino Avenu	Various intersections	Signal install and synchro.	1,045,000	Federal Congestion Mitigation Air Quality, Measure I
23	**Total Second District**				**9,687,300**	
Third District						
1	Arrowbear	Arrowbear Drive	Spillway	Guardrail/bridge widening	70,000	Measure I
2	Big Bear City	Bowles Blvd.	Aeroplane Blvd. NE/Valley Blvd.	Pave road	156,100	Measure I
3	Big Bear City	Paradise Way	SH 38	Construct signal/Improve intersection	260,000	Measure I
4	Joshua Tree	Alta Loma Drive	Sunnyhill Rd E/1500'	Improve sight distance	127,200	Measure I
5	Joshua Tree	Sunnyhill Road	Alta Loma Rd N/0.18M	Pave dirt road	115,200	Measure I
6	Lake Arrowhead	Daley Canyon Road	SH 18	Improve Inter safety/realign	25,000	Measure I
7	Lake Arrowhead	Hook Creek Road	Various Locations	Drainage improvements	218,000	Measure I
8	Mentone	Wabash Avenue	At SH 38	Signal installation	550,000	Federal Congestion Mitigation Air Quality, State Gas Tax
9	Redlands	Beaumont Avenue	At San Timoteo Creek	Bridge replacement design	1,675,000	Fed. Hwy Bridge Replacement & Rehabilitation, State Gas Tax
10	Redlands	Garnet St. Bridge	Mill Creek, Br No. 54C 420	Bridge replacement	1,702,000	Fed. Hwy Bridge Replacement & Rehabilitation, State Gas Tax
11	Yucca Valley	Larrea Rd.	0.06M S, Quail Bush Rd. N/SH 247	Pave dirt road	672,000	Federal Congestion Mitigation Air Quality, State Gas Tax
12	Yucca Valley	Reche Road	SH 247	Turnlane construction	150,000	Measure I
12	**Total Third District**				**5,720,500**	

ATTACHMENT E-1
2004-05
SUMMARY OF TRANSPORTATION CARRYOVER PROJECTS
(By District)

Item	Location	Road Name	Limits	Description	Carryover Balance	Funding Source
Fourth District						
1	Chino	Pamela Drive	.04M W, Cozzens E/.12M E, Roswell	Sidewalk construction	154,000	State Gas Tax, Safe Routes to Schools
2	Chino	Philadelphia Avenue	Pipeline Avenue	Signal installation	111,750	State Gas Tax
3	Montclair	Howard Street	610' W Benson Ave/190' W, Benson	Sidewalk construction	160,342	State Gas Tax, Community Development Block Grant
4	Montclair	Mission Boulevard	LA COL E/.26 M E, Pipeline	Rehabilitation	438,500	State Gas Tax
5	Montclair	Mission Boulevard	Roswell Avenue	Install Left turn phase and video	94,200	State Gas Tax, Hazard Elimination and Safety
6	Montclair	Third Street	Silicon Avenue E .17 M	Rehabilitation	94,000	State Gas Tax
6	**Total Fourth District**				**1,052,792**	
Fifth District						
1	Bloomington	Cedar Avenue	At I-10	Interchange PSR/PR	6,000	Federal Surface Transportation Program
2	Bloomington	Cedar Avenue	Randall Avenue	Signal installation	232,000	Measure I
3	Bloomington	El Rivino Road	Cedar E/Agua Mansa Road	Rehabilitation	730,000	State Gas Tax
4	Bloomington	Pepper Street	Sixth Street N/Ninth Street	Sidewalk construction	162,000	General Fund
5	Colton SD 5	Stevenson Street	.15 M W, Cyprus Ave. E/Cyprus	Pave dirt road	67,000	State Gas Tax
6	Fontana SD 2	Arrow Route	Locust Avenue	Intersection modification	132,500	State Gas Tax
7	Fontana SD 2	Arrow Route	Locust Avenue	Signal modification	177,000	Federal Hazard Elimination & Safety, State Gas Tax
8	Fontana SD 2	Valley Boulevard	Cypress Avenue	Signal installation	250,000	Measure I
9	San Bernardino	Monterey Avenue	Palm Lane E/Pedley Road	Sidewalk construction	220,000	State Gas Tax, Safe Routes to Schools
10	Various	Fontana Rehab	Various Roads	Rehabilitation	1,430,000	State Gas Tax
10	**Total Fifth District**				**3,406,500**	
71	**TOTAL TRANSPORTATION CARRYOVER PROJECTS**				**43,842,592**	

ATTACHMENT E-2
2004-05
SUMMARY OF SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
(Funds EAA, EAB, EAC and EAL)

# Proj.	Sup. Dist.	Location	Address	Description	Carryover Balance	Funding Source
Technical Support Carryover Projects (Fund EAA)						
1	1,3	Barstow and Landers	Barstow Sanitary Landfill - 3 miles So. Of Barstow on St. Rte. 247; and Landers Sanitary Landfill, 59200 Winter Road	Septage Ponds Vadose Zone Monitoring - Surface Impoundments - Barstow & Landers	750	Operations Fund
2	All	Countywide	Various	Active Sites Non-Routine LFG O&M - Colton, Mid-Valley, San Timoteo, Victorville	40,000	Operations Fund
3	All	Countywide	Various	Active Site Re-permitting - San Timoteo CEQA / Minor permit Revisions - various landfills / Barstow Negative Declaration	2,031	Operations Fund
4	All	Countywide	Various	Water Quality Monitoring & Response Program (Active Site Groundwater/Vadose Monitoring & Lab Analysis/Purgewater Disposal)	25,000	Operations Fund
5	All	Countywide	Various	Active Site NPDES Requirements	5,000	Operations Fund
6	All	Countywide	Various	Active Site CEQA / Minor RDSI Revisions / Re-permitting. Environmental Permitting/CEQA Assistance	195,000	Operations Fund
7	All	Countywide	Various	Investigation of Perchlorate in Groundwater at Mid-Valley Sanitary Landfill: Legal Services	50,000	Operations Fund
7	**Sub-Total Technical Support Carryover Projects (Fund EAA)**				**317,781**	
Site Closures and Maintenance Carryover Projects (Fund EAB)						
1	1	Apple Valley	Apple Valley Sanitary Landfill Closure - 13401 Laguna Seca Drive	Apple Valley - ACAP Demonstration/Negative Flux Monitoring	50,000	Financial Assurance Fund
2	1	Apple Valley	Apple Valley Sanitary Landfill Closure - 13401 Laguna Seca Drive	ACAP - Apple Valley - Annual Maintenance/Calibration	25,000	Financial Assurance Fund
3	3	Big Bear City	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd	Big Bear - Final Cover Material Haul	200,000	Financial Assurance Fund
4	5	Colton	Colton Sanitary Landfill - 850 Tropica Rancho Rd.	Colton - Final Closure / Post Closure Maintenance Plan	30,000	Financial Assurance Fund
5	1	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Final Closure Construction - Redesign/Engr. Support/FCPMP Revision	50,000	Financial Assurance Fund
6	1	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Final Closure Construction - CM / CQA	325,000	Financial Assurance Fund
7	1	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Closure Construction - Full	17,365	Financial Assurance Fund
8	1	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction Re-Design/Engineering Support	50,000	Financial Assurance Fund
9	1	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - CM & CQA	300,000	Financial Assurance Fund
10	1	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - Full	575,000	Financial Assurance Fund
11	1	Lucerne Valley	Lucern Valley Sanitary Landfill - 27805 Squaw Bush Rd.	Lucerne Valley Final Closure Construction - Design/Engr Support, CM & CQA	200,000	Financial Assurance Fund
12	1	Lucerne Valley	Lucern Valley Sanitary Landfill - 27805 Squaw Bush Rd.	Lucerne Valley Final Closure Construction - Full	775,000	Financial Assurance Fund
13	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Perimeter Landscape Plan	15,000	Financial Assurance Fund

ATTACHMENT E-2
2004-05
SUMMARY OF SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
(Funds EAA, EAB, EAC and EAL)

# Proj.	Sup. Dist.	Location	Address	Description	Carryover Balance	Funding Source
Site Closures and Maintenance Carryover Projects (Fund EAB) (Cont'd)						
14	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken Final Closure Construction, Phase 3 - Design / Engineering Support / CQA	350,000	Financial Assurance Fund
15	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken Final Closure Construction, Phase 3 - CM	240,000	Financial Assurance Fund
16	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Engineering Design Services - Proposed Storm Drain Improvements - Dupont Ave.	15,000	Financial Assurance Fund
17	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - CM - Proposed Storm Drain Improvements - Dupont Ave.	75,000	Financial Assurance Fund
18	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Perimeter Landscape Plan	400,000	Financial Assurance Fund
19	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken Final Closure Construction - Material Haul	650,000	Financial Assurance Fund
20	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Storm Drain Construction - Dupont Ave.	700,000	Financial Assurance Fund
21	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley - Purchase property West of Unit 1 [approx. 2 acres]	325,000	Financial Assurance Fund
22	1	29 Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	29 Palms Final Closure - Constr. Engineering Support, Plan Revisions	30,000	Financial Assurance Fund
23	1	29 Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	29 Palms Final Closure Construction - Plan Redesign	40,000	Financial Assurance Fund
24	1	29 Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	29 Palms Final Closure Construction - CQA and CM	211,684	Financial Assurance Fund
25	1	29 Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	29 Palms Final Closure Construction - Full	2,800,000	Financial Assurance Fund
25	**Sub-Total Site Closures and Maintenance Carryover Projects (Fund EAB)**				**8,449,049**	
Site Enhancement, Expansion and Acquisition Carryover Projects (Fund EAC)						
1	1	Barstow	Barstow Sanitary Landfill - 3 miles So. Of Barstow on St. Rte. 247	Barstow CUP/JTD/SWFP - Lateral Expansion	265,000	Financial Assurance Fund
2	1	Barstow	Barstow Sanitary Landfill - 3 miles So. Of Barstow on St. Rte. 247	Barstow Expansion CEQA (EIR)	203,000	Financial Assurance Fund
3	1	Barstow		BLM - Barstow Land Transfer Project	10,000	Financial Assurance Fund
4	5	Fontana		Baseline/Alder - Settlement to Property Owner [damages/easement]	165,321	Financial Assurance Fund
5	3	Redlands	San Timoteo Sanitary Landfill - 31 Refuse Rd.	San Timoteo Detention Basin Design, CEQA and CM	150,000	Financial Assurance Fund
6	3	Redlands	San Timoteo Sanitary Landfill - 31 Refuse Rd.	San Timoteo Unit 2 Phase 3 Expansion Liner Design & Engineering Support	200,000	Financial Assurance Fund
7	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley - Full half width Improvements Alder Ave N of Highland to Processing Plant - Design/Engineering Support	75,000	Financial Assurance Fund
8	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley - Full half width Improvements Alder Ave N of Highland to Processing Plant - Construction Management	75,000	Financial Assurance Fund
9	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley - Full half width Improvements Alder Ave N of Highland to Processing Plant - Construction	355,487	Financial Assurance Fund
10	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phase 2 Liner Design, Engineering Support, CQA	50,000	Financial Assurance Fund
11	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phase 2 Liner Construction - CM	50,000	Financial Assurance Fund
12	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phases 3, 4 & 5 Liner Design, CQA & Engr. Support Svcs.	150,000	Financial Assurance Fund

ATTACHMENT E-2
2004-05
SUMMARY OF SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
(Funds EAA, EAB, EAC and EAL)

# Proj.	Sup. Dist.	Location	Address	Description	Carryover Balance	Funding Source
Site Enhancement, Expansion and Acquisition Carryover Projects (Fund EAC) (Cont'd)						
13	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phases 3 & 4 Liner Construction - CM	100,000	Financial Assurance Fund
14	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Environmental Permitting	40,000	Financial Assurance Fund
15	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 Phases 3 & 4 Liner Construction	6,000,000	Financial Assurance Fund
16	1	Victorville	Victorville Sanitary Landfill - NW of Stoddard Wells Rd.	Victorville Expansion SWFP/WDRs	75,000	Financial Assurance Fund
16	**Sub-Total Site Enhancement, Expansion and Acquisition Carryover Projects (Fund EAC)**				**7,963,808**	
Groundwater Remediation Carryover Projects (Fund EAL)						
1	1	Adelanto	Adelanto Sanitary Landfill - W. of US Rte. 395 five miles N. of Adelanto	Adelanto EFS for CAP	50,000	Expansion Bond 2001 Series A
2	1	Apple Valley	Apple Valley Sanitary Landfill Closure - 13401 Laguna Seca Drive	Apple Valley EFS for CAP Design	75,000	Expansion Bond 2001 Series A
3	1	Baker	Baker Transfer Station - S. side of Kelbaker Rd., S. of I-15	Baker EFS	75,000	Expansion Bond 2001 Series A
4	All	Countywide	Various	Inactive Sites LFGES O&M Routine (Heaps Peak, Hesperia & Milliken)	25,000	Expansion Bond 2001 Series A
5	All	Countywide	Various	Water Quality Monitoring & Response Program Inactive Sites: (DMP: Apple Valley, Adelanto, Baker, Cajon, Crestmore, Heaps Peak, Hesperia, Lenwood-Hinkley, Lucerne Valley, Milliken, Morongo Valley, Needles, Newberry, Parker Dam, Phelan, Trona-Argus, 29 Pal	50,000	Expansion Bond 2001 Series A
6	All	Countywide	Various	Apple Valley, Mid-Valley & Milliken CAPs OM&M	20,000	Expansion Bond 2001 Series A
7	All	Countywide	Various	NPDES Program for Inactive Sites	5,000	Expansion Bond 2001 Series
8	All	Countywide	Various	Perimeter LFG Migration Probe Replacements - Various Sites	100,000	Expansion Bond 2001 Series A
9	5	Crestmore	Creatmore Disposal Site - Jurupa & Maple	Crestmore EFS for CAP	50,000	Expansion Bond 2001 Series A
10	1	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley EFS / CAP	75,000	Expansion Bond 2001 Series A
11	3	Redlands	San Timoteo Sanitary Landfill - 31 Refuse Rd.	San Timoteo Unit 2 - Installation of Horizontal LFG Wells	100,000	Expansion Bond 2001 Series A
12	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley CAP O&M - Off Site	40,000	Expansion Bond 2001 Series A
13	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Perchlorate Issues: Implementation of Perchlorate Investigation Work Plan	200,000	Expansion Bond 2001 Series A
14	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley - Groundwater Treatment System for Perchlorate and VOC's	2,143,053	Expansion Bond 2001 Series A
15	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Perchlorate Issues - Installation of 24 Temporary & 6 Permanent Groundwater Monitoring Wells	100,000	Expansion Bond 2001 Series A

ATTACHMENT E-2
2004-05
SUMMARY OF SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
(Funds EAA, EAB, EAC and EAL)

# Proj.	Sup. Dist.	Location	Address	Description	Carryover Balance	Funding Source
Groundwater Remediation Carryover Projects (Fund EAL) (Cont'd)						
16	5	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley Unit 3 - Installation of Horizontal LFG Wells	150,000	Expansion Bond 2001 Series A
17	3	Running Springs	Heaps Peak Landfill - 29800 Heaps Peak Rd.	Heaps Peak LCRS Treatment & Disposal - RSWD	20,000	Expansion Bond 2001 Series A
18	1	Victorville	Victorville Sanitary Landfill - NW of Stoddard Wells Rd.	Victorville EMP	50,000	Expansion Bond 2001 Series A
19	3	Yucaipa	Yucaipa Landfill - 33900 Oak Glen Rd.	Yucaipa EFS	40,000	Expansion Bond 2001 Series A
19	**Sub-Total Groundwater Remediation Carryover Projects (Fund EAL)**				**3,368,053**	
67	**TOTAL SOLID WASTE MANAGEMENT CARRYOVER PROJECTS (Funds EAA, EAB, EAC, and EAL)**				**20,098,691**	

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STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2005

	AVAILABLE FINANCING			
COUNTY FUNDS	FUND BALANCE UNRESERVED/ UNDESIGNATED 6/30/2004	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING
General Fund	88,029,109	1,154,301	1,869,998,906	1,959,182,316
Restricted General Fund	92,925,755		2,558,577	95,484,332
Transportation	13,603,700		59,943,710	73,547,410
County Library	930,693		11,598,935	12,529,628
Economic and Community Development	17,143,367		40,455,119	57,598,486
Aging and Adult Services	1,317,953		3,737,744	5,055,697
Jobs and Employment Services	(1,480,494)		16,863,227	15,382,733
AB 75 Tobacco Tax Program	207,437		1,755,762	1,963,199
Special Aviation	4,195,368		21,865,615	26,060,983
Local Law Enforcement Block Grant	198,934		423,502	622,436
Sheriff's Special Projects	9,582,837		18,120,858	27,703,695
Special Transportation	15,487,873		12,446,604	27,934,477
Headstart/Preschool Services	(129,828)		38,939,752	38,809,924
Micrographics Fees	12,496,059		5,315,902	17,811,961
Capital Improvements	6,969,972		48,051,672	55,021,644
Assessor AB 818 Project	1,198,341		2,179,938	3,378,279
Drug Forfeiture/Hazardous Waste Awards	3,259,121		4,862,000	8,121,121
Habitat Conservation Program	145,302		0	145,302
Substance Abuse and Crime Prevention	1,844,256		6,003,762	7,848,018
AB 212 Teacher Stipends	81,996		600,000	681,996
General Plan Update	810,739		1,000,000	1,810,739
Regional Parks Prop 12 Project	(151,624)		3,051,520	2,899,896
Regional Parks Prop 40 Project	81,470		5,664,350	5,745,820
Museum Special Projects	506,504		10,140	516,644
Mental Health Patient Fund	8,784		1,760	10,544
Registration Fee Projects	499,178		130,000	629,178
Cajon Dump Site Clean-up	425		0	425
State Bio-Terrorism	937,278		2,451,340	3,388,618
Central Courthouse Seismic Retrofit	4,417,432		1,050,000	5,467,432
Courthouse Facilities - Excess 25%	3,928,346		1,270,000	5,198,346
Central Courthouse - Surcharge	1,659,433		1,131,680	2,791,113
Tobacco Settlement Agreement	10,769,043		18,596,435	29,365,478
Boating Grant - Moabi Regional	(82,603)		1,155,395	1,072,792
County Trail System	(2,787,346)		4,998,217	2,210,871
Survey Monument Preservation	328,555		125,160	453,715
County Fish and Game	24,295		15,100	39,395
Off-Highway Vehicle License Fees	107,072		40,000	147,072
California Grazing Fees	287,863		8,800	296,663
Birth and Death Certificate Surcharge Fees	290,853		151,300	442,153
DUI/PC 1000 Program	225,015		111,254	336,269
SCAQMD	390,462		395,000	785,462
Benefits Administration Charges	2,206,162		2,196,000	4,402,162
State - NNA Carryover Program	2,492,625		1,525,000	4,017,625
Just/Muni Alcohol and Drug Prevention	590,792		420,000	1,010,792
Domestic Violence/Child Abuse	296,159		166,723	462,882
Marrige License Fee Program	155,219		136,786	292,005
Performance Based Fines	0		40,000	40,000
Federal Forest Reserve Title III	2,146		65,400	67,546
Disaster Recovery Fund	83,978		0	83,978
Glen Helen Amphitheater	149,415		1,132,506	1,281,921
Blockbuster Pavilion Improvements	211,412		30,000	241,412
Chino Open Space Project	3,583,061		825,700	4,408,761
Juvenile Justice Program	5,630,395		5,544,314	11,174,709
Vector Control Program	1,708,870		1,700,000	3,408,870
County Redevelopment Agency	18,467,896		7,495,784	25,963,680
Park Maintenance and Repairs	1,376,661		180,000	1,556,661
Calico Marketing Services	49,832		381,900	431,732
	327,263,548	1,154,301	2,228,919,149	2,557,336,998

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2005

	FINANCING REQUIREMENTS		
COUNTY FUNDS	ESTIMATED FINANCING USES	PROVISIONS FOR NEW RESERVES/ DESIGNATIONS	TOTAL FINANCING REQUIREMENTS
General Fund	1,955,791,784	3,390,532	1,959,182,316
Restricted General Fund	95,484,332		95,484,332
Transportation	73,547,410		73,547,410
County Library	12,529,628		12,529,628
Economic and Community Development	57,598,486		57,598,486
Aging and Adult Services	5,055,697		5,055,697
Jobs and Employment Services	15,382,733		15,382,733
AB 75 Tobacco Tax Program	1,963,199		1,963,199
Special Aviation	26,060,983		26,060,983
Local Law Enforcement Block Grant	622,436		622,436
Sheriff's Special Projects	27,703,695		27,703,695
Special Transportation	27,934,477		27,934,477
Headstart/Preschool Services	38,809,924		38,809,924
Micrographics Fees	17,811,961		17,811,961
Capital Improvements	55,021,644		55,021,644
Assessor AB 818 Project	3,378,279		3,378,279
Drug Forfeiture/Hazardous Waste Awards	8,121,121		8,121,121
Habitat Conservation Program	145,302		145,302
Substance Abuse and Crime Prevention	7,848,018		7,848,018
AB 212 Teacher Stipends	681,996		681,996
General Plan Update	1,810,739		1,810,739
Regional Parks Prop 12 Project	2,899,896		2,899,896
Regional Parks Prop 40 Project	5,745,820		5,745,820
Museum Special Projects	516,644		516,644
Mental Health Patient Fund	10,544		10,544
Registration Fee Projects	629,178		629,178
Cajon Dump Site Clean-up	425		425
State Bio-Terrorism	3,388,618		3,388,618
Central Courthouse Seismic Retrofit	5,467,432		5,467,432
Courthouse Facilities - Excess 25%	5,198,346		5,198,346
Central Courthouse - Surcharge	2,791,113		2,791,113
Tobacco Settlement Agreement	29,365,478		29,365,478
Boating Grant - Moabi Regional	1,072,792		1,072,792
County Trail System	2,210,871		2,210,871
Survey Monument Preservation	453,715		453,715
County Fish and Game	39,395		39,395
Off-Highway Vehicle License Fees	147,072		147,072
California Grazing Fees	296,663		296,663
Birth and Death Certificate Surcharge Fees	442,153		442,153
DUI/PC 1000 Program	336,269		336,269
SCAQMD	785,462		785,462
Benefits Administration Charges	4,402,162		4,402,162
State - NNA Carryover Program	4,017,625		4,017,625
Just/Muni Alcohol and Drug Prevention	1,010,792		1,010,792
Domestic Violence/Child Abuse	462,882		462,882
Marrige License Fee Program	292,005		292,005
Performance Based Fines	40,000		40,000
Federal Forest Reserve Title III	67,546		67,546
Disaster Recovery Fund	83,978		83,978
Glen Helen Amphitheater	1,281,921		1,281,921
Blockbuster Pavilion Improvements	241,412		241,412
Chino Open Space Project	4,408,761		4,408,761
Juvenile Justice Program	11,174,709		11,174,709
Vector Control Program	3,408,870		3,408,870
County Redevelopment Agency	25,963,680		25,963,680
Park Maintenance and Repairs	1,556,661		1,556,661
Calico Marketing Services	431,732		431,732
	2,553,946,466	3,390,532	2,557,336,998

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2004

COUNTY FUNDS	FUND BALANCE AS OF 6/30/2004 ACTUAL	LESS: RESERVES AND DESIGNATIONS AT 6-30-2004 RESERVED FOR ENCUMBRANCES	GENERAL AND OTHER RESERVES	DESIGNATIONS	FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6/30/2004 ACTUAL	PLUS GASB 31 ADJUSTMENT	FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6/30/2004 ACTUAL
General Fund	219,120,878	9,636,830	14,107,768	108,877,959	86,498,321	1,530,788	88,029,109
Restricted General Fund	92,925,755	0	0	0	92,925,755	0	92,925,755
Transportation	18,832,671	5,085,560	237,072	0	13,510,039	93,661	13,603,700
County Library	1,084,078	147,885	5,500	0	930,693	0	930,693
Economic and Community Development	18,650,847	1,597,258	750	0	17,052,839	90,528	17,143,367
Aging and Adult Services	1,387,661	74,259	200	0	1,313,202	4,751	1,317,953
Jobs and Employment Services	(206,715)	1,271,664	2,500	0	(1,480,879)	385	(1,480,494)
AB 75 Tobacco Tax Program	204,097	0	0	0	204,097	3,340	207,437
Special Aviation	5,007,086	843,688	0	0	4,163,398	31,970	4,195,368
Local Law Enforcement Block Grant	197,751	284	0	0	197,467	1,467	198,934
Sheriff's Special Projects	9,967,304	423,639	6,483	0	9,537,182	45,655	9,582,837
Special Transportation	17,063,019	1,654,128	0	0	15,408,891	78,982	15,487,873
Headstart/Preschool Services	94,518	218,889	9,500	0	(133,871)	4,043	(129,828)
Micrographics Fees	14,495,056	1,998,997	0	0	12,496,059	0	12,496,059
Capital Improvements	10,825,486	3,855,514	0	0	6,969,972	0	6,969,972
Assessor AB 818 Project	1,199,454	5,891	0	0	1,193,563	4,778	1,198,341
Drug Forfeiture/Hazardous Waste Awards	3,255,196	4,787	0	0	3,250,409	8,712	3,259,121
Habitat Conservation Program	144,664	0	0	0	144,664	638	145,302
Substance Abuse and Crime Prevention	1,818,094	0	0	0	1,818,094	26,162	1,844,256
AB 212 Teacher Stipends	81,423	0	0	0	81,423	573	81,996
General Plan Update	1,540,794	741,001	0	0	799,793	10,946	810,739
Regional Parks Prop 12 Project	(43,730)	108,440	0	0	(152,170)	546	(151,624)
Regional Parks Prop 40 Project	178,686	97,235	0	0	81,451	19	81,470
Museum Special Projects	504,291	0	0	0	504,291	2,213	506,504
Mental Health Patient Fund	8,784	0	0	0	8,784	0	8,784
Registration Fee Projects	497,241	0	0	0	497,241	1,937	499,178
Cajon Dump Site Clean-up	154	0	0	0	154	271	425
State Bio-Terrorism	931,953	0	0	0	931,953	5,325	937,278
Central Courthouse Seismic Retrofit	4,400,798	0	0	0	4,400,798	16,634	4,417,432
Courthouse Facilities - Excess 25%	3,918,171	0	0	0	3,918,171	10,175	3,928,346
Central Courthouse - Surcharge	1,655,252	0	0	0	1,655,252	4,181	1,659,433
Tobacco Settlement Agreement	10,974,590	267,039	0	0	10,707,551	61,492	10,769,043
Boating Grant - Moabi Regional	80,097	163,105	0	0	(83,008)	405	(82,603)
County Trail System	334,154	3,123,818	0	0	(2,789,664)	2,318	(2,787,346)
Survey Monument Preservation	328,555	0	0	0	328,555	0	328,555
County Fish and Game	24,295	0	0	0	24,295	0	24,295
Off-Highway Vehicle License Fees	124,705	17,633	0	0	107,072	0	107,072
California Grazing Fees	287,720	0	0	0	287,720	143	287,863
Birth and Death Certificate Surcharge Fees	289,461	0	0	0	289,461	1,392	290,853
DUI/PC 1000 Program	223,990	0	0	0	223,990	1,025	225,015
SCAQMD	388,987	0	0	0	388,987	1,475	390,462
Benefits Administration Charges	2,181,314	0	0	0	2,181,314	24,848	2,206,162
State - NNA Carryover Program	2,488,746	0	0	0	2,488,746	3,879	2,492,625
Just/Muni Alcohol and Drug Prevention	587,643	0	0	0	587,643	3,149	590,792
Domestic Violence/Child Abuse	294,181	0	0	0	294,181	1,978	296,159
Marriage License Fee Program	155,219	0	0	0	155,219	0	155,219
Federal Forest Reserve Title III	1,740	0	0	0	1,740	406	2,146
Disaster Recovery Fund	116,708	35,233	0	0	81,475	2,503	83,978
Glen Helen Amphitheater	146,456	0	0	0	146,456	2,959	149,415
Blockbuster Pavilion Improvements	210,571	0	0	0	210,571	841	211,412
Chino Open Space Project	3,595,222	26,760	0	0	3,568,462	14,599	3,583,061
Juvenile Justice Program	5,593,551	0	0	0	5,593,551	36,844	5,630,395
Vector Control Program	1,701,742	0	0	0	1,701,742	7,128	1,708,870
County Redevelopment Agency	18,629,193	246,249	200	0	18,382,744	85,152	18,467,896
Park Maintenance and Repairs	1,694,238	324,207	0	0	1,370,031	6,630	1,376,661
Calico Marketing Services	59,404	9,877	0	0	49,527	305	49,832
GRAND TOTAL	**480,253,199**	**31,979,870**	**14,369,973**	**108,877,959**	**325,025,397**	**2,238,151**	**327,263,548**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2004

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/2004	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR FY 2005
		RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	
General Fund						
Reserved for:						
Inventory	1,205,047					1,205,047
Imprest Cash	116,775					116,775
Revolving Funds	310,200					310,200
Change Funds	34,789					34,789
CSA Revolving Loan	1,000,000					1,000,000
Prepaid Items	156,950					156,950
Loans Receivable	1,187,000					1,187,000
Advances Receivable	1,025,000					1,025,000
Teeter	9,077,176					9,077,176
Preencumbrances	(5,169)					(5,169)
Designated for:						
Medical Center Debt Service	32,074,905					32,074,905
Justice Facilities	3,706,437	1,000,000	1,000,000			2,706,437
West Valley Maximum Security	1,492,986					1,492,986
Future Retirement Rate	7,000,000					7,000,000
Teeter	10,182,911					10,182,911
General Purpose	34,823,568			2,390,532	2,390,532	37,214,100
Restitution	2,114,234					2,114,234
Equity Pool	4,381,992	154,301	154,301			4,227,691
Bark Beetle	1,830,300					1,830,300
Insurance	3,000,000					3,000,000
Electronic Voter Systems	0					0
Capital Projects	4,000,000					4,000,000
Museum's Hall of Paleontology	865,000				1,000,000	1,865,000
Southwest Border Prosecution Initiative	3,405,626					3,405,626
General Fund Total	122,985,727	1,154,301	1,154,301	2,390,532	3,390,532	125,221,958
Transportation						
Reserved for:						
Inventory	234,573					234,573
Imprest Cash	2,500					2,500
Transportation Total	237,073	0	0	0	0	237,073
County Library						
Reserved for:						
Imprest Cash	2,775					2,775
Change Funds	2,725					2,725
County Library Total	5,500	0	0	0	0	5,500
Economic and Community Development						
Reserved for:						
Imprest Cash	750					750
Aging and Adult Services						
Reserved for:						
Imprest Cash	200					200
Jobs and Employment Services						
Reserved for:						
Imprest Cash	2,500					2,500
Sheriff's Special Projects						
Reserved for:						
Imprest Cash	3,500					3,500
Revolving Funds	5,000					5,000
Pre-encumbrances	(2,017)					(2,017)
	6,483	0	0	0	0	6,483
Headstart/Preschool Services						
Reserved for:						
Imprest Cash	9,500					9,500
County Redevelopment Agency						
Reserved for:						
Imprest Cash	200					200
GRAND TOTAL	123,247,932	1,154,301	1,154,301	2,390,532	3,390,532	125,484,163

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2005

DESCRIPTION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
SUMMARIZATION BY SOURCE				
Taxes	269,822,188	305,873,159	313,752,579	315,655,004
Licenses, Permits and Franchises	16,623,371	18,569,341	20,064,589	20,497,440
Fines, Forfeitures and Penalties	14,403,340	11,987,434	11,685,071	11,691,751
Revenue from Use of Money and Property	32,694,208	30,008,375	31,841,761	31,841,761
Intergovernmental Revenues	1,268,625,752	1,266,418,407	1,372,313,643	1,366,876,955
Charges for Current Services	292,256,285	328,326,524	334,243,702	335,484,123
Other Revenues	53,365,666	43,756,024	43,536,406	44,118,731
Other Financing Sources	80,666,262	80,335,907	101,838,179	102,753,384
GRAND TOTAL	2,028,457,070	2,085,275,171	2,229,275,930	2,228,919,149
SUMMARIZATION BY FUND				
General Fund	1,742,442,867	1,809,122,863	1,864,411,946	1,869,998,906
Restricted General Fund	10,676,495	28,997,145	7,172,759	2,558,577
Transportation	42,850,933	39,862,748	59,943,710	59,943,710
County Library	11,697,655	12,106,012	10,228,110	11,598,935
Economic and Community Development	25,071,569	20,274,740	40,455,119	40,455,119
Aging and Adult Services	859,009	844,316	3,737,744	3,737,744
Job and Employment Services	16,437,685	14,450,588	15,382,733	16,863,227
AB 75 Tobacco Tax Program	3,608,377	1,742,696	1,755,000	1,755,762
Special Aviation	5,734,001	2,849,475	21,452,049	21,865,615
Local Law Enforcement Block Grant	249,399	250,260	423,502	423,502
Sheriff's Special Projects	12,412,768	14,462,580	18,120,858	18,120,858
Special Transportation	15,354,932	12,663,702	12,446,604	12,446,604
Headstart/Preschool Services	37,309,520	38,202,806	38,809,924	38,939,752
Micrographic Fees	4,198,005	5,637,744	5,118,000	5,315,902
Capital Improvements	35,264,991	17,902,145	40,646,772	48,051,672
Assessor AB 818 Project	2,183,040	2,173,518	2,179,938	2,179,938
Drug Forfeiture/Hazardous Waste Awards	5,677,717	4,248,346	4,812,000	4,862,000
Habitat Conservation Program	4,937	2,794	0	0
Substance Abuse and Crime Prevention	5,901,930	5,787,236	6,003,762	6,003,762
AB 212 Teacher Stipends	655,838	607,834	600,000	600,000
General Plan Update	1,022,168	1,047,913	1,000,000	1,000,000
Regional Parks Prop 12 Project	26,721	416,299	3,065,672	3,051,520
Regional Parks Prop 40 Project	0	213,183	5,551,538	5,664,350
Museum Special Projects	9,571	55,859	10,140	10,140
Mental Health Patient Fund	1,216	(3,841)	1,760	1,760
ARMC Telemedicine	(154)	0	0	0
Registration Fee Projects	112,245	112,213	130,000	130,000
Cajon Dump Site Clean-up	6,474	81,643	0	0
State Bio-Terrorism	993,743	2,271,952	2,451,340	2,451,340
Central Courthouse Seismic Retrofit	1,064,903	1,050,134	1,050,000	1,050,000
Courthouse Facilities - Excess 25%	1,118,446	1,352,223	1,270,000	1,270,000
Central Courthouse - Surcharge	532,558	1,127,225	1,125,000	1,131,680
Tobacco Settlement Agreement	21,931,131	18,470,707	18,596,435	18,596,435
Boating Grant - Moabi Regional	207,847	1,771	1,117,174	1,155,395
County Trail System	157,616	3,117,132	2,249,259	4,998,217
Forensic Pathology Grant	368	95	0	0
Survey Monument Preservation	110,860	131,720	125,160	125,160
County Fish and Game	8,599	17,384	15,100	15,100
Off-Highway Vehicle License Fees	38,910	44,057	40,000	40,000
California Grazing Fees	8,585	157,983	8,800	8,800
Birth and Death Certificate Surcharge Fees	148,811	148,184	151,300	151,300
DUI/PC 1000 Program	120,801	105,743	111,254	111,254
SCAQMD	355,789	445,727	395,000	395,000
Benefits Administration Charges	(292,810)	942,210	2,196,000	2,196,000
State - NNA Carryover Program	2,263,252	999,631	1,525,000	1,525,000
Just/Muni Alcohol and Drug Prevention	439,339	385,125	420,000	420,000
Domestic Violence/Child Abuse	488,930	392,998	339,862	166,723
Marriage License Fee Program	296,228	285,140	234,002	136,786
Performance Based Fines	0	0	40,000	40,000
Federal Forest Reserve Title III	65,513	67,145	65,400	65,400
Census 2000	(4)	0	0	0
Disaster Recovery Fund	0	375,052	15,000,000	0
Glen Helen Amphitheater	909,470	960,199	1,132,506	1,132,506
Blockbuster Pavilion Improvements	30,192	47,273	30,000	30,000
Chino Open Space Project	969,736	970,745	825,700	825,700
Juvenile Justice Program	6,080,669	5,312,611	5,544,314	5,544,314
Vector Control Program	1,541,617	1,679,166	1,700,000	1,700,000
County Redevelopment Agency	7,595,663	8,582,133	7,495,784	7,495,784
Park Maintenance and Repairs	1,119,931	1,356,762	180,000	180,000
Calico Marketing Services	380,466	364,129	381,900	381,900
GRAND TOTAL	2,028,457,070	2,085,275,171	2,229,275,930	2,228,919,149

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
TAXES					
Property Taxes - Current Secured - Debt Service	27,106	28,862	0	0	CSA - DS
Property Taxes - Current Secured 1% Debt Service	3,123,217	3,469,536	4,381,000	4,381,000	CSA - DS
Property Taxes - Current Secured 1%	103,724,493	113,308,555	117,796,966	117,796,966	GENERAL
Property Taxes - Current Secured 1%	6,421,463	7,265,079	6,340,900	7,118,325	LIBRARY
Property Taxes - Current Unsecured Debt Service	4,790	3,846	0	0	CSA - DS
Property Taxes - Current Unsecured	506,091	451,823	0	0	CSA - DS
Property Taxes - Current Unsecured	6,056,816	6,293,206	6,576,139	6,576,139	GENERAL
Property Taxes - Current Unsecured	379,726	398,540	388,000	388,000	LIBRARY
Property Taxes - Current Utility Unitary	3,306	2,863	0	0	CSA - DS
Property Taxes - Current Utility Unitary	9,599,156	9,944,477	10,351,690	10,351,690	GENERAL
Property Taxes - Current Utility Unitary	377,634	351,171	379,000	379,000	LIBRARY
Property Taxes - Prior Secured Debt Service	105	1,967	0	0	CSA - DS
Property Tax Pr Sec Unclaimed Refu	881,522	(109)	1,000,000	1,000,000	GENERAL
Property Taxes - Prior Secured	10,826	233,932	0	0	CSA - DS
Property Taxes - Prior Secured	139,242	2,150,515	1,944,690	1,944,690	GENERAL
Property Taxes - Prior Secured	129,477	225,263	175,000	175,000	LIBRARY
Property Taxes - Prior Unsecured Debt Service	202	149	0	0	CSA - DS
Property Taxes - Prior Unsecured	13,553	14,262	0	0	CSA - DS
Property Taxes - Prior Unsecured	407,954	576,407	388,114	388,114	GENERAL
Property Taxes - Prior Unsecured	23,388	35,451	26,000	26,000	LIBRARY
Property Taxes - Prior Unitary	13	0	0	0	CSA - DS
Property Taxes - Prior Unitary	199,027	1,099	0	0	GENERAL
Property Taxes - Prior Unitary	7,312	78	0	0	LIBRARY
Penalties, Interest and Costs	3,527	18,631	0	0	CSA - DS
Penalties, Interest and Costs	1,942	8,735	10,000	10,000	E. C. D.
Penalties, Interest and Costs	4,589,249	5,845,219	4,586,359	4,586,359	GENERAL
Penalties, Interest and Costs	12,203	25,265	16,000	16,000	LIBRARY
Penalties, Interest and Costs	33,550	46,923	0	0	VECTOR CONTROL PROGRAM
Special Assessments All Prior Years	14,641	22,303	30,000	30,000	E. C. D.
Special Assessments All Prior Years	264,556	204,928	302,000	302,000	GENERAL
Special Assessments All Prior Years	123,958	136,621	0	0	VECTOR CONTROL PROGRAM
Special Assessments-Current Year	412,747	584,998	652,000	652,000	GENERAL
Special Assessments-Current Year	1,342,702	1,464,423	1,680,000	1,680,000	VECTOR CONTROL PROGRAM
Other Taxes - Aircraft Tax	250,222	519,675	537,360	537,360	GENERAL
Other Taxes - Delinquent Mobile Home	16,527	10,304	27,169	27,169	GENERAL
Other Taxes - Racehorse	1,863	1,660	8,095	8,095	GENERAL
Other Taxes - Supplemental Rolls	432,264	581,874	0	0	CSA - DS
Other Taxes - Supplemental Rolls	4,937,357	6,102,844	5,275,827	5,275,827	GENERAL
Other Taxes - Supplemental Rolls	386,218	335,895	326,000	326,000	LIBRARY
Other Taxes - Property Transfer	7,752,989	11,578,232	11,906,555	11,906,555	GENERAL
Other Taxes - Hotel/Motel	1,227,737	1,155,378	1,176,978	1,176,978	GENERAL
Sales and Use Taxes	15,862,952	16,209,775	17,371,802	17,371,802	GENERAL
Sales and Use Taxes	5,912,077	6,079,525	6,388,613	6,388,613	SPECIAL TRANSPORTATION
1/2% Sales Tax - Public Safety	94,206,487	110,100,000	113,000,000	114,125,000	GENERAL
Prop 10 Tobacco Tax	0	82,980	710,322	710,322	PRESCHOOL SERVICES DEPARTMENT
TOTAL TAXES	**269,822,188**	**305,873,159**	**313,752,579**	**315,655,004**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
LICENSES, PERMITS AND FRANCHISES					
Ambulance Licenses	75,925	44,548	62,500	62,500	GENERAL
Animal Licenses	1,093,650	926,663	835,000	903,080	GENERAL
Business Licenses	46,005	44,845	48,000	48,000	GENERAL
Construction Permits	4,500,964	5,736,847	7,225,839	7,225,839	GENERAL
Construction Permits	89	3,150	0	0	TRANSPORTATION
Road Permits	227,372	216,284	225,000	225,000	TRANSPORTATION
Other Licenses and Permits	5,832,982	6,138,479	6,135,250	6,500,021	GENERAL
Cable Television	1,057,714	1,143,229	1,150,000	1,150,000	GENERAL
Gas	1,269,639	1,755,750	1,800,000	1,800,000	GENERAL
Water	189,014	190,060	190,000	190,000	GENERAL
Electricity	2,241,725	2,276,568	2,300,000	2,300,000	GENERAL
Pipeline	88,292	92,919	93,000	93,000	GENERAL
TOTAL LICENSES, PERMITS AND FRANCHISES	**16,623,371**	**18,569,341**	**20,064,589**	**20,497,440**	
FINES, FOERFEITURES,AND PENALTIES					
Vehicle Code Fines	(106,365)	74,955	78,971	78,971	GENERAL
Victim Restitution	82	2,827	0	0	GENERAL
Parking Fines	115,805	134,793	110,000	110,000	GENERAL
Other Court Fines	972,001	977,326	970,000	970,000	CENTRAL COURTHOUSE SEISMIC
Other Court Fines	0	276,646	1,100,000	1,106,680	CENTRAL COURTHOUSE - SURCHARGE
Other Court Fines	7,349	17,384	15,000	15,000	FISH AND GAME
Other Court Fines	4,009,777	4,440,803	3,864,000	3,864,000	GENERAL
Other Court Fines	399,454	370,569	400,000	400,000	JUST/MUNI ALCOHOL & DRUG PREV
Court Administration Assessments	20,448	26,549	20,000	20,000	GENERAL
Warrant Servicing	4,491,922	3,936,061	3,555,000	3,555,000	GENERAL
Other Forfeitures	15,885	0	75,000	75,000	SHERIFF'S SPECIAL PROJECTS
Penalties	6,978	5,458	0	0	CAJON DUMP SITE CLEAN-UP
Penalties	2,357	6,897	10,000	10,000	E. C. D.
Penalties	0	0	100	100	FISH AND GAME
Penalties	43,447	55,066	32,000	32,000	GENERAL
Penalties	0	0	40,000	40,000	PERFORMANCE BASED FINES
Forfeitures - District Attorney	4,419,617	1,636,838	1,415,000	1,415,000	DRUG FORFEITURES
Forfeitures - District Attorney	4,583	25,263	0	0	GENERAL
TOTAL FINES, FORFEITURES AND PENALTIES	**14,403,340**	**11,987,434**	**11,685,071**	**11,691,751**	
REVENUE FROM USE OF MONEY AND PROPERTY					
Interest	17,330	2,508	0	0	AB 212 TEACHER SRIPENDS
Interest	35,804	20,795	0	0	AGING AND ADULT SERVICES
Interest	25	0	0	0	ARMC TELEMEDICINE
Interest	39,936	20,915	40,000	40,000	ASSESSOR AB 818
Interest	190,069	95,549	150,000	150,000	BENEFITS ADMINISTRATION
Interest	8,543	6,094	6,300	6,300	BIRTH & DEATH CERT. SURCHARGE

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
REVENUE FROM USE OF MONEY AND PROPERTY (Continued)					
Interest	4,804	3,680	5,000	5,000	BLOCKBUSTER PAVILION
Interest	193	1,771	975	975	BOATING GRANT - MOABI
Interest	782	1,185	0	0	CAJON DUMP SITE CLEANUP
Interest	1,646	1,337	1,400	1,400	CALICO MARKETING SVCS
Interest	0	628	0	0	CALIF GRAZING FEES
Interest	214,435	0	0	0	CAPITAL IMPROVEMENTS
Interest	75,578	72,808	80,000	80,000	CENTRAL COURTHOUSE SEISMIC
Interest	1,294	18,302	25,000	25,000	CENTRAL COURTHOUSE - SURCHARGE
Interest	82,987	63,901	12,800	12,800	CHINO OPEN SPACE
Interest	26,787	10,145	6,806	6,806	COUNTY TRAIL SYSTEM
Interest	35,231	44,538	70,000	70,000	COURTHOUSE FACILITIES - EXCESS
Interest	520,120	377,123	262,550	262,550	CSA - DS
Interest	0	10,955	0	0	DISASTER RECOVERY FUND
Interest	13,188	8,660	10,000	10,000	DOMESTIC VIOLENCE/CHILD ABUSE
Interest	56,765	37,742	2,000	2,000	DRUG FORFEITURES
Interest	7,683	4,487	5,400	5,400	DUI/PC 1000 PROGRAM
Interest	775,879	645,167	789,400	789,400	E. C. D.
Interest	723	1,775	400	400	FEDERAL FOREST RESERVE TITLE III
Interest	357	183	0	0	FORENSIC PATHOLOGY GRANT
Interest	21,933,171	20,586,262	22,358,893	22,358,893	GENERAL
Interest	13,646	12,956	13,646	13,646	GLEN HELEN AMPHITHEATER
Interest	17,490	47,913	0	0	GENERAL PLAN UPDATE
Interest	4,277	2,794	0	0	HABITAT CONSERVATION
Interest	14,371	17,696	0	0	PRESCHOOL SERVICES DEPARTMENT
Interest	12,000	1,684	2,000	2,000	J.E.S.D.
Interest	30,830	13,782	20,000	20,000	JUST/MUNI ALCOHOL & DRUG PREV
Interest	255,418	161,272	122,571	122,571	JUVENILE JUSTICE PROGRAM
Interest	16,714	6,006	1,192	1,192	L.L.E.B.G.
Interest	(90)	0	0	0	MARRIAGE LICENSE FEE PROGRAM
Interest	13,610	9,684	10,140	10,140	MUSEUM SPECIAL PROJECTS
Interest	27,070	29,018	15,000	15,000	PARK MAINT AND REPAIRS
Interest	27	2,389	1,200	1,200	REGIONAL PARKS PROP 12 PROJECT
Interest	0	83	5,100	5,100	REGIONAL PARKS PROP 40 PROJECT
Interest	8,639	8,480	5,000	5,000	REGISTRATION FEE PROJECTS
Interest	13,645	6,437	10,000	10,000	SCAQMD
Interest	279,614	199,836	226,500	226,500	SHERIFF'S SPECIAL PROJECTS
Interest	328,939	139,674	15,000	15,000	SPECIAL AVIATION
Interest	586,502	345,650	437,933	437,933	SPECIAL TRANSPORTATION
Interest	695	16,948	25,000	25,000	STATE - NNA CARRYOVER
Interest	14,415	23,310	20,000	20,000	STATE BIO-TERRORISM
Interest	182,503	114,515	125,000	125,000	SUBSTANCE ABUSE
Interest	349,405	269,155	220,000	220,000	TOBACCO SETTLEMENT
Interest	52,176	14,584	46,000	46,000	TOBACCO TAX
Interest	548,825	413,664	501,500	501,500	TRANSPORTATION
Interest	32,624	31,199	20,000	20,000	VECTOR CONTROL PROGRAM

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
REVENUE FROM USE OF MONEY AND PROPERTY (Continued)					
Rents and Concessions	52,035	67,112	55,000	55,000	CALICO MARKETING SVCS
Rents and Concessions	879,699	901,063	812,900	812,900	CHINO OPEN SPACE
Rents and Concessions	620	1,000	0	0	E. C. D.
Rents and Concessions	3,502,817	3,540,570	3,504,634	3,504,634	GENERAL
Rents and Concessions	895,897	947,243	1,006,860	1,006,860	GLEN HELEN AMPHITHEATER
Rents and Concessions	0	218,131	197,600	197,600	J.E.S.D.
Rents and Concessions	(3,764)	0	0	0	PARK MAINTENANCE AND REPAIRS
Rents and Concessions	260,039	214,791	488,561	488,561	SPECIAL AVIATION
Rents and Concessions	200,896	121,197	50,000	50,000	TRANSPORTATION
Rents and Concessions-Vending Machines	59,293	72,031	56,500	56,500	GENERAL
TOTAL REVENUE FROM MONEY AND PROPERTY	**32,694,208**	**30,008,375**	**31,841,761**	**31,841,761**	
INTERGOVERNMENTAL REVENUES					
State Aid:					
Aviation - State Matching	40,000	40,000	40,000	40,000	GENERAL
Aviation - State Matching	321,733	0	587,804	587,804	SPECIAL AVIATION
Highway Users Tax	23,909,527	27,413,276	27,000,000	27,000,000	TRANSPORTATION
Motor Vehicle In-Lieu Tax	84,518,874	69,202,835	93,579,235	93,579,235	GENERAL
Motor Vehicle In-Lieu Tax	5,175	15,847	0	0	TRANSPORTATION
Vehicle License Fees In-Lieu Tax	33,142,510	25,380,328	36,391,925	36,391,925	GENERAL
State Other In Lieu Tax	2,230	0	0	0	PRESCHOOL SERVICES DEPARTMENT
Court Services Restitution	82,058	53,418	55,000	55,000	GENERAL
Welfare Administration	68,512,450	61,041,572	65,943,405	65,943,405	GENERAL
Aid for Children	177,484,916	162,331,058	158,510,812	158,510,812	GENERAL
Aid for Children	1,982,368	1,949,556	2,014,503	2,014,503	PRESCHOOL SERVICES DEPARTMENT
Health Administration	19,331,723	23,911,569	24,987,618	24,987,618	GENERAL
Realignment Revenue	2,933,329	13,637,245	(22,975,643)	(23,437,868)	GENERAL
Aid to Crippled Children	4,825,576	6,485,468	9,009,265	9,009,265	GENERAL
Aid for Health	0	75,000	0	0	CAJON DUMP SITE CLEAN-UP
Aid for Health	25,671,785	25,723,675	26,370,078	26,370,078	GENERAL
Aid for Health	910,424	2,248,642	2,431,340	2,431,340	STATE BIO-TERRORISM
Aid for Health	5,684,883	5,672,721	5,878,762	5,878,762	SUBSTANCE ABUSE
Social Services Realignment	53,921,104	54,574,653	72,113,194	72,113,194	GENERAL
Realignment Revenue for Health	53,072,213	56,626,147	53,899,470	53,899,470	GENERAL
Aid for Mental Health	13,686,945	15,039,995	13,338,495	13,338,495	GENERAL
Mental Health Realignment	51,279,875	47,690,980	54,024,836	54,024,836	GENERAL
Aid for Agriculture	1,773,138	2,214,354	2,019,066	2,019,066	GENERAL
Aid for Agriculture	2,064,486	2,055,614	2,051,083	2,051,083	PRESCHOOL SERVICES DEPARTMENT
Aid for Disaster	0	2,558	0	0	ASSESSOR AB 818
Aid for Disaster	0	262,587	3,750,000	0	DISASTER RECOVERY FUND
Aid for Disaster	0	426,478	0	0	GENERAL
Aid for Disaster	0	11,901	0	0	PRESCHOOL SERVICES DEPARTMENT
Aid for Disaster	0	10,537	0	0	PARK MAINTENANCE & REPAIRS
Aid for Disaster	0	319,288	0	0	TRANSPORTATION

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
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COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
INTERGOVERNMENTAL REVENUES (Continued)					
State - Capital Grants	0	0	1,116,199	1,154,420	BOATING GRANT - MOABI REGIONAL
State - Capital Grants	0	15,463,712	0	0	CAPITAL IMPROVEMENTS
State - Capital Grants	0	605,874	675,478	1,247,994	COUNTY TRAIL SYSTEM
State - Capital Grants	0	79,021	300,000	300,000	GENERAL
State - Capital Grants	639,497	448,838	498,500	498,500	SPECIAL TRANSPORTATION
State - Capital Grants	159,625	(156,370)	0	0	TRANSPORTATION
Aid for Exchange/Matching Funds	1,193,582	1,194,369	1,194,369	1,194,369	TRANSPORTATION
State Aid for Veterans Affairs	117,930	126,670	135,436	135,436	GENERAL
Cops Program	1,800,820	1,506,036	541,223	541,223	GENERAL
Juvenile Justice Program	5,789,195	5,151,339	5,136,083	5,136,083	JUVENILE JUSTICE PROGRAM
Homeowner's Tax Relief	186	217	0	0	CSA - DS
Homeowner's Tax Relief	2,433,464	2,475,967	2,482,940	2,482,940	GENERAL
Homeowner's Tax Relief	155,280	156,999	160,000	160,000	LIBRARY
Other State Support	12,679,675	12,101,929	14,759,692	14,759,692	GENERAL
Other State Support	423,185	562,340	480,278	480,278	PRESCHOOL SERVICES DEPARTMENT
Other State Support	2,122,808	2,862,753	1,700,000	1,700,000	TRANSPORTATION
Other State Support	0	0	21,834	21,834	TOBACCO TAX
Other State Aid	536,237	0	0	0	CAPITAL IMPROVEMENTS
Other State Aid	35	1,044,362	2,195,000	2,245,000	DRUG FORFEITURE
Other State Aid	17,794,011	16,847,521	20,759,128	20,759,128	GENERAL
Other State Aid	283,951	278,473	278,473	278,473	PRESCHOOL SERVICES DEPARTMENT
Other State Aid	16,421,042	14,229,748	15,183,133	16,663,627	J.E.S.D.
Other State Aid	1,328,470	748,459	635,000	635,000	LIBRARY
Other State Aid	38,910	44,057	40,000	40,000	OFF-HWY VEH LIC
Other State Aid	314,692	307,510	1,500,795	1,500,795	AGING AND ADULT SERVICES
Other State Aid	1,830,375	2,423,351	3,276,989	3,276,989	SHERIFF'S SPECIAL PROJECTS
Other State Aid	3,556,758	1,727,418	1,687,166	1,687,166	TOBACCO TAX
State Traffic Congestion	3,555,396	0	0	0	TRANSPORTATION
Medi-Cal - Inpatient	25,786,279	29,416,088	27,583,131	27,583,131	GENERAL
Medi-Cal - Outpatient	3,938,523	5,350,150	5,520,609	5,520,609	GENERAL
STC 924 Program	450,419	239,239	0	0	GENERAL
SB 90 Mandated Cost Reimbursement	699	0	0	0	E.C.D.
SB 90 Mandated Cost Reimbursement	(440,428)	88,054	(23,528)	(23,528)	GENERAL
SB 90 Mandated Cost Reimbursement	262	0	0	0	PRESCHOOL SERVICES DEPARTMENT
SB 90 Mandated Cost Reimbursement	217	0	0	0	J.E.S.D.
SB 90 Mandated Cost Reimbursement	442	0	0	0	LIBRARY
SB 90 Mandated Cost Reimbursement	6,243	0	0	0	TRANSPORTATION
Assembly Bills and Senate Bills	1,951,410	2,007,675	270,000	270,000	GENERAL
Assembly Bills and Senate Bills	634,134	605,326	600,000	600,000	AB 212 TEACHER STIPENDS
Assembly Bills and Senate Bills	2,139,938	2,139,938	2,139,938	2,139,938	ASSESSOR AB 818
State - Unrestricted Grants	0	7,995,028	0	0	GENERAL
Aid for Disaster - FHER	0	60,317	0	0	E.C.D.
Federal Aid:					
Welfare Administration	144,380,195	137,611,895	160,200,118	160,200,118	GENERAL
Aid for Children	193,921,877	214,853,056	214,474,376	214,474,376	GENERAL

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COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
INTERGOVERNMENTAL REVENUES (Continued)					
Aid for Day Care	2,703,715	2,637,835	3,071,695	3,071,695	GENERAL
Aid for Day Care	32,527,719	33,081,680	33,275,265	33,405,093	PRESCHOOL SERVICES DEPARTMENT
Health Administration	28,447,754	35,381,752	28,242,335	28,242,335	GENERAL
Medicare - Inpatient	237,564	196,027	232,454	232,454	GENERAL
Medicare - Outpatient	75,994	53,971	48,283	48,283	GENERAL
Federal - Capital Grants	0	2,500,000	1,466,975	3,643,417	COUNTY TRAIL SYSTEM
Federal - Capital Grants	4,955,578	2,054,646	1,362,377	1,362,377	SPECIAL TRANSPORTATION
Federal - Capital Grants	1,064,988	1,212,665	25,269,480	25,269,480	TRANSPORTATION
Aid for Disaster - FEMA	0	10,107	0	0	ASSESSOR AB 818
Aid for Disaster - FEMA	1,282	5,781	0	0	CHINO OPEN SPACE PROJECT
Aid for Disaster - FEMA	0	101,510	11,250,000	0	DISASTER RECOVERY FUND
Aid for Disaster - FEMA	0	12,264	0	0	PARK MAINTENANCE & REPAIR
Aid for Disaster - FEMA	40,986	2,075,615	1,259,309	1,259,309	GENERAL
Aid for Disaster - FEMA	8,293	1,664,837	0	0	TRANSPORTATION
Forest Reserve Revenue	64,595	65,370	65,000	65,000	FEDERAL FOREST RESERVE TITLE III
Forest Reserve Revenue	129,190	130,740	134,415	134,415	TRANSPORTATION
Grazing Fees	8,585	9,112	8,800	8,800	CALIF GRAZING FEES
Other In-Lieu Taxes	1,530,275	1,690,621	1,820,799	1,820,799	GENERAL
Other In-Lieu Taxes	4,005	0	0	0	GENERAL
Other In-Lieu Taxes	389	3,263	0	0	LIBRARY
Other Federal Aid	17,326,016	13,847,093	34,983,674	34,983,674	E. C. D.
Other Federal Aid	59,760,557	59,564,387	58,553,757	58,583,133	GENERAL
Other Federal Aid	1,288	(148)	0	0	PRESCHOOL SERVICES DEPARTMENT
Other Federal Aid	226,445	67,500	0	0	LIBRARY
Other Federal Aid	216,701	244,254	422,310	422,310	L.L.E.B.G.
Other Federal Aid	329,844	331,022	1,407,004	1,407,004	AGING AND ADULT SERVICES
Other Federal Aid	3,289,449	3,296,672	5,137,500	5,137,500	SHERIFF'S SPECIAL PROJECTS
Other Federal Aid	4,318,048	480,941	13,786,236	13,786,236	SPECIAL AVIATION
Other Federal Aid	2,262,369	982,683	1,500,000	1,500,000	STATE - NNA CARRYOVER
Other Federal Aid	0	0	645,622	645,622	TRANSPORTATION
Other Governmental Aid:					
Aid From Other Governmental Agencies	156,801	0	0	0	BOATING GRANT - MOABI REGIONAL
Aid From Other Governmental Agencies	13,824,482	(5,815,214)	0	5,450,000	CAPITAL IMPROVEMENTS
Aid From Other Governmental Agencies	9,999	0	100,000	100,000	COUNTY TRAIL SYSTEM
Aid From Other Governmental Agencies	194,414	160,599	77,000	77,000	CSA - DS
Aid From Other Governmental Agencies	21,871,854	22,151,900	20,556,418	20,556,418	GENERAL
Aid From Other Governmental Agencies	0	0	285,660	285,660	JUVENILE JUSTICE PROGRAM
Aid From Other Governmental Agencies	0	1,570	0	0	LIBRARY
Aid From Other Governmental Agencies	0	6,758	0	0	MUSEUM SPECIAL PROJECTS
Aid From Other Governmental Agencies	34,800	207,406	3,064,472	3,050,320	REGIONAL PARKS PROP 12
Aid From Other Governmental Agencies	0	213,100	4,396,438	4,509,250	REGIONAL PARKS PROP 40
Aid From Other Governmental Agencies	213,768	380,083	185,000	185,000	SCAQMD
Aid From Other Governmental Agencies	1,685,348	2,395,342	3,162,757	3,162,757	SHERIFF'S SPECIAL PROJECTS
TOTAL INTERGOVERNMENTAL REVENUES	1,268,625,752	1,266,418,407	1,372,313,643	1,366,876,955	

STATE CONTROLLER
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SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
CHARGES FOR CURRENT SERVICES					
Adoption Fees	107,176	103,775	80,000	80,000	GENERAL
Agricultural Services	2,068,759	1,894,316	2,099,241	2,234,141	GENERAL
Weed Abatement Contracts	96,600	155,492	137,000	137,000	GENERAL
SB 813 Implementation Cost	2,668,128	2,943,907	3,112,104	3,112,104	GENERAL
Assessment and Tax Collection Fees	1,931,436	2,083,849	2,039,000	2,039,000	GENERAL
Tax Sale Fees	632,339	614,733	634,000	634,000	GENERAL
Reimbursement Fee-Tax Deeded Property	1,195,372	1,700,943	1,525,000	1,525,000	GENERAL
Auditing Fees	451,168	375,977	162,470	162,470	GENERAL
Accounting Services	2,408,094	2,587,866	2,890,088	2,890,088	GENERAL
Electronic Monitoring	200,993	252,277	235,000	235,000	GENERAL
Change of Plea	50,026	52,498	46,000	46,000	GENERAL
Probation Diversion Fees	85,345	82,056	70,000	70,000	GENERAL
Sealing of Records	8,832	7,838	6,700	6,700	GENERAL
Institutional Care and Services	2,299,835	3,016,377	3,632,341	3,704,750	GENERAL
Adult Supervision Fees	674,849	627,692	351,287	500,000	GENERAL
Civil Process Service	1,247,082	1,531,243	1,500,000	1,500,000	GENERAL
Registration Fees	93,138	103,734	125,000	125,000	REGISTRATION FEE PROJECTS
Jury Fees	17	15	0	0	GENERAL
Court Fees	16,167,909	17,071,251	14,600,000	14,600,000	GENERAL
Court Installment Fees	188,911	87,018	78,000	78,000	GENERAL
Reimbursement For Welfare Child Support	1,732,883	1,891,551	0	0	GENERAL
Health Fees	711,450	676,683	764,799	764,799	GENERAL
Health Service Fees	99,160,050	113,143,883	112,914,966	112,914,966	GENERAL
Vitals and Health Statistic Fees	0	121,308	118,000	118,000	MICROGRAPHICS FEES
Private Pay - Inpatient	189,190	178,628	143,215	143,215	GENERAL
Private Pay - Outpatient	285,857	352,118	290,382	290,382	GENERAL
California Childrens Services	1,854	1,121	500	500	GENERAL
California Childrens Services	0	14,393	0	0	SPECIAL AVIATION
Coroner's Removal Fees	94,400	108,385	183,000	183,000	GENERAL
Coroner's Report Fees	9,295	7,564	5,609	5,609	GENERAL
Mental Health Services	111,066	101,256	105,854	105,854	DUI/PC 1000 PROGRAM
Mental Health Services	22,562	0	0	0	SHERIFF'S SPECIAL PROJECTS
Humane Services	1,007,960	1,042,606	1,075,232	1,262,540	GENERAL
Telephone & Telegraph	247,834	199,639	175,000	175,000	GENERAL
Educational Services	555,408	384,605	36,300	62,670	GENERAL
Election Services	533,440	1,790,850	586,000	674,744	GENERAL
Estate Fees	368,437	336,896	280,203	280,203	GENERAL
Legal Services	5,111,560	4,236,400	4,917,611	4,917,611	GENERAL
Legal Services - Justice Courts	318,652	229,024	200,000	200,000	GENERAL
SB 2557 Booking Fees-Accrued	(191,712)	235,025	3,937,000	3,937,000	GENERAL
Booking Fees	4,515,097	4,815,597	0	0	GENERAL
Law Enforcement Services	65,213,894	69,767,628	83,444,951	83,444,951	GENERAL
Law Enforcement Services	2,466,375	2,255,114	3,366,562	3,366,562	SHERIFF'S SPECIAL PROJECTS

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COUNTY OF SAN BERNARDINO
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FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
CHARGES FOR CURRENT SERVICES (Continued)					
Library Services	888,690	1,048,444	1,080,000	1,173,400	LIBRARY
Substance Abuse Test Fee	4,142	2,081	2,200	2,200	GENERAL
Park and Recreation Fees	0	18,593	0	0	BLOCKBUSTER PAVILION
Park and Recreation Fees	102,235	103,280	115,000	115,000	CALICO MARKETING SVCS
Park and Recreation Fees	4,451,049	4,704,085	4,763,048	4,763,048	GENERAL
Park and Recreation Fees	1,094,843	751,915	165,000	165,000	PARK MAINT & REPAIR
Park and Recreation Fees	0	198,391	0	0	REGIONAL PARKS PROP 12 PROJECT
Museum Admission Fees	180,283	212,215	245,000	245,000	GENERAL
Personnel Services	273,990	201,524	263,500	263,500	GENERAL
Credit Card Service Fees	3,222	5,328	0	0	GENERAL
Shipping Fees - ACR Vit Rec Only	4,135	3,445	0	0	GENERAL
Collection Fees	3,112,626	3,769,561	3,478,294	3,478,294	GENERAL
Recording Fees	12,229,971	15,449,591	13,119,121	13,119,121	GENERAL
Recording Fees	137,968	142,090	145,000	145,000	BIRTH & DEATH CERT SURCHARGE
Micrographics Fees	0	5,257,920	5,000,000	5,197,902	MICROGRAPHICS
Adult Investigations Fees	192,897	186,557	150,000	160,005	GENERAL
Facilities Development Fees	699,522	1,151,569	977,107	977,107	SPECIAL TRANSPORTATION
Facilities Development Fees	0	315	0	0	TRANSPORTATION
Planning Services	1,363,340	1,466,995	2,483,825	2,652,689	GENERAL
Planning Services	16,575	11,325	15,000	15,000	TRANSPORTATION
Land Development Engineering Svcs	2,420,383	3,001,411	3,503,358	3,503,358	GENERAL
Land Development Engineering Svcs	269,554	233,984	150,000	150,000	TRANSPORTATION
EIR Consultant Fees	230,202	630,690	1,707,268	1,707,268	GENERAL
Security Bond Management Fees	7,425	5,170	10,000	10,000	TRANSPORTATION
Permit and Inspection Fees	76,153	55,559	75,000	75,000	TRANSPORTATION
Road and Street Services	2,546	5,724	10,000	10,000	TRANSPORTATION
Sanitation Services	1,074,336	1,284,444	1,064,822	1,064,822	GENERAL
Map Automation Fees	10,169	9,577	6,500	6,500	GENERAL
Connection Fees	(46,031)	0	0	0	GENERAL
Aircraft Storage	3,836	6,544	5,000	5,000	GENERAL
Fuel Flowage	79,877	80,337	97,000	97,000	GENERAL
Landing Fees	6,366	6,837	5,000	5,000	GENERAL
Landing Fees	0	5,783	0	0	SPECIAL AVIATION
Subrogation For Departments	200,000	0	0	0	CAPITAL IMPROVEMENTS
Subrogation For Departments	243,742	284,669	0	0	GENERAL
Subrogation For Departments	804	5,717	0	0	LIBRARY
Subrogation For Departments	(200,000)	0	0	0	SPECIAL AVIATION
Subrogation For Departments	2,524	2,562	0	0	TRANSPORTATION
Reimbursement for Indirect Costs	17,282,020	20,847,792	19,661,157	19,661,157	GENERAL
Reimbursement for Indirect Costs	2,225	970	0	0	J.E.S.D.
Other Services	(535,009)	(353,432)	1,461,000	1,461,000	BENEFITS ADMINISTRATION
Other Services	23,220	87,115	0	0	CAPITAL IMPROVEMENTS
Other Services	(75,312)	(72,508)	(90,000)	(90,000)	CSA - DS
Other Services	98,979	362,445	329,862	156,723	DOMESTIC VIOLENCE/CHILD ABUSE
Other Services	1,188,377	1,528,169	1,200,000	1,200,000	DRUG FORFEITURE

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SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
CHARGES FOR CURRENT SERVICES (Continued)					
Other Services	1,250	0	0	0	FISH AND GAME
Other Services	22,475,874	19,948,538	19,428,600	19,713,545	GENERAL
Other Services	2,007	0	0	0	J.E.S.D.
Other Services	141,581	59,206	200,000	200,000	SCAQMD
Other Services	267,437	418,725	112,250	112,250	SHERIFF'S SPECIAL PROJECTS
Other Services	481,525	2,119,777	2,014,135	2,014,135	SPECIAL TRANSPORTATION
Other Services	109,850	131,720	125,160	125,160	SURVEY MONUMENT
Other Services	1,166,327	1,288,239	1,541,824	1,541,824	TRANSPORTATION
ISD Direct Labor Services	5,446,999	4,472,303	3,755,256	3,755,256	GENERAL
Operating Revenue From Ouside Agencies	0	100	0	0	GENERAL
TOTAL CHARGES FOR CURRENT SERVICES	**292,256,285**	**328,326,524**	**334,243,702**	**335,484,123**	
OTHER REVENUE					
Assessor Revenue/Municipal Court Suspense	39,616	37,249	30,000	30,000	GENERAL
PIMS Access Fee	16,355	25,738	30,000	30,000	GENERAL
Property Characteristics File	125	0	0	0	GENERAL
Revenue Applicable to Prior Years	758	(2,088)	0	0	CENTRAL COURTHOUSE SEISMIC
Revenue Applicable to Prior Years	397,209	517,681	0	0	GENERAL
Taxable Sales to the Public	78,243	84,225	76,850	76,850	GENERAL
Taxable Sales to the Public	5,690	3,454	0	0	SPECIAL TRANSPORTATION
Taxable Sales to the Public	10,872	12,091	20,000	20,000	TRANSPORTATION
Other Sales	8,481	8,973	6,000	6,000	CALICO MARKETING SVCS
Other Sales	134,170	194,303	160,000	160,000	GENERAL
Other Sales	0	75	0	0	SPECIAL TRANSPORTATION
Other Sales	2,303	7,596	1,500	1,500	TRANSPORTATION
Cash Contributions	595	(25)	0	0	GENERAL
Contributions and Donations	134,273	90,635	60,110	60,110	GENERAL
Contributions and Donations	0	87,280	0	0	PRESCHOOL SERVICES
Contributions and Donations	309,309	0	0	0	LIBRARY
Contributions and Donations	1,475	0	0	0	MUSEUM SPECIAL PROJECTS
Litigation Settlement	21,981	0	0	0	BENEFITS ADMINISTRATION
Litigation Settlement	3,749	0	0	0	CSA - DS
Litigation Settlement	843,645	701,881	0	0	GENERAL
Litigation Settlement	0	18,471	0	0	TRANSPORTATION
Evidence and Seizures	0	1,392	2,000	2,000	GENERAL
Evidence and Seizures	213,543	250,417	150,000	150,000	SHERIFF'S SPECIAL PROJECTS
Other Revenues	4,374	0	0	0	AB212 TEACHER STIPENDS
Other Revenues	9,220	80	0	0	AGING AND ADULT SERVICES
Other Revenues	(179)	0	0	0	ARMC TELEMEDICINE
Other Revenues	3,166	0	0	0	ASSESSOR AB 818
Other Revenues	30,148	1,200,092	585,000	585,000	BENEFITS ADMINISTRATION
Other Revenues	2,300	0	0	0	BIRTH & DEATH CERT. SURCHARGE
Other Revenues	25,389	25,000	25,000	25,000	BLOCKBUSTER PAVILION IMPS
Other Revenues	50,853	0	0	0	BOATING GRANT - MOABI REGIONAL
Other Revenues	(1,286)	0	0	0	CAJON DUMP SITE CLEAN-UP
Other Revenues	216,069	183,427	204,500	204,500	CALICO MARKETING SVCS

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
OTHER REVENUE (Continued)					
Other Revenues	0	148,243	0	0	CALIFORNIA GRAZING FEES
Other Revenues	2,224	1,030	0	0	CAPITAL IMPROVEMENTS
Other Revenues	(4)	0	0	0	CENSUS 2000
Other Revenues	531,265	832,277	0	0	CENTRAL COURTHOUSE - SURCHARGE
Other Revenues	17,325	0	0	0	CENTRAL COURTHOUSE SEISMIC
Other Revenues	5,767	0	0	0	CHINO OPEN SPACE
Other Revenues	120,830	1,114	0	0	COUNTY TRAIL SYSTEM
Other Revenues	9,392	0	0	0	COURTHOUSE FACILITIES - EXCESS 25%
Other Revenues	13,720	760	0	0	CSA - DS
Other Revenues	376,763	21,893	0	0	DOMESTIC VIOLENCE/CHILD ABUSE
Other Revenues	12,923	0	0	0	DRUG FORFEITURES
Other Revenues	2,052	0	0	0	DUI/PC 1000 PROGRAM
Other Revenues	6,949,414	5,682,429	4,632,045	4,632,045	E. C. D.
Other Revenues	196	0	0	0	FEDERAL FOREST RESERVE TITLE III
Other Revenues	11	0	0	0	FORENSIC PATHOLOGY GRANT
Other Revenues	11,519,631	10,298,455	11,617,605	12,297,146	GENERAL
Other Revenues	4,679	0	0	0	GENERAL PLAN UPDATE
Other Revenues	(73)	0	112,000	112,000	GLEN HELEN AMPHITHEATER
Other Revenues	660	0	0	0	HABITAT CONSERVATION
Other Revenues	193	55	0	0	J.E.S.D.
Other Revenues	9,054	774	0	0	JUST/MUNI ALCOHOL & DRUG PREV
Other Revenues	36,056	0	0	0	JUVENILE JUSTICE PROGRAM
Other Revenues	15,983	0	0	0	L.L.E.B.G.
Other Revenues	746,833	476,318	440,360	440,360	LIBRARY
Other Revenues	296,318	285,140	234,002	136,786	MARRIAGE LICENSE FEE PROGRAM
Other Revenues	1,216	(3,841)	1,760	1,760	MENTAL HEALTH PATIENT FUND
Other Revenues	4,198,005	258,516	0	0	MICROGRAPHICS
Other Revenues	2,764	39,416	0	0	MUSEUM SPECIAL PROJECTS
Other Revenues	1,381	(12,243)	0	0	PARK MAINT & REPAIRS
Other Revenues	8,903	77,522	0	0	PRESCHOOL SERVICES DEPARTMENT
Other Revenues	(8,106)	8,113	0	0	REGIONAL PARKS PROP 12 PROJECT
Other Revenues	0	0	1,150,000	1,150,000	REGIONAL PARKS PROP 40 PROJECT
Other Revenues	10,469	0	0	0	REGISTRATION FEE PROJECTS
Other Revenues	(13,205)	0	0	0	SCAQMD
Other Revenues	1,763,182	3,223,074	2,613,300	2,613,300	SHERIFF'S SPECIAL PROJECTS
Other Revenues	2,014	455	2,040,000	2,040,000	SPECIAL AVIATION
Other Revenues	2,083,570	135,167	767,939	767,939	SPECIAL TRANSPORTATION
Other Revenues	68,903	0	0	0	STATE BIO-TERRORISM
Other Revenues	188	0	0	0	STATE NNA CARRYOVER PROGRAM
Other Revenues	34,544	0	0	0	SUBSTANCE ABUSE
Other Revenues	1,010	0	0	0	SURVEY MONUMENT
Other Revenues	21,581,726	18,201,552	18,376,435	18,376,435	TOBACCO SETTLEMENT
Other Revenues	(557)	694	0	0	TOBACCO TAX
Other Revenues	387,219	631,164	200,000	200,000	TRANSPORTATION
Other Revenues	8,782	0	0	0	VECTOR CONTROL PROGRAM
TOTAL OTHER REVENUE	**53,365,666**	**43,756,024**	**43,536,406**	**44,118,731**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2005

SOURCE CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
OTHER FINANCING SOURCES					
Operating Transfer In	169,449	184,909	829,945	829,945	AGING AND ADULT SERVICES
Operating Transfer In	19,287,393	8,165,502	40,646,772	42,601,672	CAPITAL IMPROVEMENTS
Operating Transfer In	1,073,824	1,307,685	1,200,000	1,200,000	COURTHOUSE FACILITIES - EXCESS
Operating Transfer In	2,813,787	3,308,200	2,865,234	2,865,234	CSA - DS
Operating Transfer In	45,697,955	59,174,261	48,569,930	46,615,907	GENERAL
Operating Transfer In	1,000,000	1,000,000	1,000,000	1,000,000	GENERAL PLAN UPDATE
Operating Transfer In	300,000	788,000	261,850	761,850	LIBRARY
Operating Transfer In	(8,278)	0	0	0	MUSEUM SPECIAL PROJECTS
Operating Transfer In	0	565,270	0	0	PARK MAINTENANCE AND REPAIR
Operating Transfer In	703,229	1,993,437	4,534,448	4,948,014	SPECIAL AVIATION
Operating Transfer In	0	325,000	0	0	SPECIAL TRANSPORTATION
Operating Transfer In	0	0	0	762	TOBACCO TAX
Operating Transfer In	7,543,082	2,000,000	1,100,000	1,100,000	TRANSPORTATION
Sale of Fixed Assets	1,177,000	0	0	0	CAPITAL IMPROVEMENTS
Sale of Fixed Assets	0	1,235	0	0	DRUG FORFEITURE
Sale of Fixed Assets	0	800	0	0	E.C.D.
Sale of Fixed Assets	141,039	1,100,826	730,000	730,000	GENERAL
Sale of Fixed Assets	3,571	0	0	0	LIBRARY
Sale of Fixed Assets	400	0	0	0	PARK MAINTENANCE AND REPAIR
Sale of Fixed Assets	579,000	50	0	0	SHERIFF'S SPECIAL PROJECTS
Sale of Fixed Assets	0	0	0	0	SPECIAL TRANSPORTATION
Sale of Fixed Assets	225,315	178,849	100,000	100,000	TRANSPORTATION
Residual Equity Transfers In	(40,503)	26,579,239	0	0	GENERAL
Residual Equity Transfers In	0	173,000	0	0	LIBRARY
Residual Equity Transfers In	9,030	0	0	0	TRANSPORTATION
Residual Equity Transfers Out	0	(88)	0	0	FORENSIC PATHOLOGY GRANT
Residual Equity Transfers Out	0	(26,510,268)	0	0	GENERAL
Residual Equity Transfers Out	(9,030)	0	0	0	SPECIAL TRANSPORTATION
TOTAL OTHER FINANCING SOURCES	**80,666,262**	**80,335,907**	**101,838,179**	**102,753,384**	
TOTAL FINANCING SOURCES	**2,028,457,070**	**2,085,275,171**	**2,229,275,930**	**2,228,919,149**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 6

COUNTY OF SAN BERNARDINO
ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION
FOR FISCAL YEAR 2005

Description	Apportionment from Countywide Tax Rate	Voter Approved Debt Rate	Voter Approved Debt Amount	Total
Current Secured Property Taxes				
General Fund	116,847,422	0	0	116,847,422
County Library	7,237,547	0	0	7,237,547
Grand Total	124,084,969	0	0	124,084,969
Current Unsecured Property Taxes				
General Fund	5,574,866	0	0	5,574,866
County Library	345,308	0	0	345,308
Grand Total	5,920,174	0	0	5,920,174

COUNTYWIDE TAX BASE (In Thousands)

	SECURED ROLL				
	Locally Assessed	State Assessed	Total Secured	Unsecured Roll	Total Secured and Unsecured
Land	30,952,124	558,902	31,511,026	0	31,511,026
Improvements	74,716,960	2,738,868	77,455,828	3,311,298	80,767,126
Personal Property	439,338	829,484	1,268,822	3,890,726	5,159,548
Total Gross Assessed Valuation	106,108,422	4,127,254	110,235,676	7,202,024	117,437,700
Less Exemptions:					
Homeowners	1,779,075	0	1,779,075	0	1,779,075
Other	2,623,428	0	2,623,428	276,600	2,900,028
Total Net Assessed Valuation	101,705,919	4,127,254	105,833,173	6,925,424	112,758,597
Less Allowance for:					
Delinquencies: 4%, 0%, 4%	4,080,237	0	4,080,237	277,017	4,357,254
Identify: Redevelopment Increments	23,209,745	630,667	23,840,412	2,910,768	26,751,180
Adjusted Valuation for Estimated Tax Revenue Computation	74,415,937	3,496,587	77,912,524	3,737,639	81,650,163

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FOR FISCAL YEAR 2005

DESCRIPTION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
SUMMARIZATION BY FUNCTION				
General	205,713,571	205,550,687	265,328,895	275,589,216
Public Protection	554,269,214	583,404,897	644,312,913	637,455,212
Public Ways and Facilities	59,165,377	57,110,683	104,041,405	104,539,410
Health and Sanitation	389,680,356	398,845,566	425,516,707	430,400,079
Public Assistance	786,652,779	777,484,986	848,357,717	850,481,485
Education	13,004,940	14,562,364	13,692,051	15,304,892
Recreation and Cultural Services	13,912,640	14,417,882	26,165,596	27,455,613
Total Specific Financing Uses	2,022,398,876	2,051,377,065	2,327,415,284	2,341,225,907
Appropriation for Contingencies	0	0	147,958,374	212,720,559
Provisions for Reserves & Designations	0	0	2,390,532	3,390,532
TOTAL FINANCING REQUIREMENTS	2,022,398,876	2,051,377,065	2,477,764,190	2,557,336,998
SUMMARIZATION BY FUND				
General Fund	1,729,871,294	1,777,471,954	1,908,934,657	1,959,182,316
Restricted General Fund	29,482,689	16,486,416	62,490,096	95,484,332
Transportation	42,103,460	45,096,817	75,468,377	73,547,410
County Library	11,536,150	11,865,551	10,916,787	12,529,628
Economic and Community Development	23,714,740	20,028,294	55,793,954	57,598,486
Aging and Adult Services	794,465	878,910	5,090,290	5,055,697
Job and Employment Services	18,478,495	14,140,554	15,382,733	15,382,733
AB 75 Tobacco Tax Program	3,673,889	2,412,871	1,883,777	1,963,199
Special Aviation	4,795,353	4,903,974	26,536,309	26,060,983
Local Law Enforcement Block Grant	451,053	372,491	568,405	622,436
Sheriff's Special Projects	16,393,512	10,090,651	25,989,560	27,703,695
Special Transportation	14,207,020	9,099,652	25,515,505	27,934,477
Headstart/Preschool Services	38,011,785	38,391,082	38,809,924	38,809,924
Micrographics Fees	3,972,613	4,434,776	16,614,469	17,811,961
Capital Improvements	33,458,880	33,799,823	54,843,880	55,021,644
Assessor AB 818 Project	2,110,575	2,151,916	3,426,950	3,378,279
Drug Forfeiture/Hazardous Waste Awards	4,146,824	4,357,686	8,435,757	8,121,121
Habitat Conservation Program	1,025	227	143,992	145,302
Substance Abuse and Crime Prevention	6,625,029	6,214,085	7,426,622	7,848,018
AB 212 Teacher Stipends	1,237,364	580,350	600,000	681,996
General Plan Update	320,000	1,550,000	1,805,299	1,810,739
Regional Parks Prop 12 Project	226,908	591,085	2,899,896	2,899,896
Regional Parks Prop 40 Project	0	131,713	5,745,820	5,745,820
Museum Special Projects	5,674	3,412	466,646	516,644
Mental Health Patient Fund	0	175	3,496	10,544
ARMC Telemedicine	1,053	0	0	0
Registration Fee Projects	0	0	631,964	629,178
Cajon Dump Site Clean-up	0	111,776	0	425
State Bio-Terrorism	275,000	2,049,513	4,027,235	3,388,618
Central Courthouse Seismic Retrofit	0	0	5,466,658	5,467,432
Courthouse Facilities - Excess 25%	0	0	5,089,922	5,198,346
Central Courthouse - Surcharge	0	0	2,791,113	2,791,113
Tobacco Settlement Agreement	18,386,633	17,730,393	29,418,272	29,365,478
Boating Grant - Moabi Regional	375,602	(83,433)	1,072,792	1,072,792
County Trail System	994,711	692,294	2,210,871	2,210,871
Forensic Pathology Grant	0	12,006	0	0
Survey Monument Preservation	57,846	69,331	461,503	453,715
County Fish and Game	24,908	3,642	33,336	39,395
Off-Highway Vehicle License Fees	6,740	20,997	128,012	147,072
California Grazing Fees	0	12,946	146,571	296,663
Birth and Death Certificate Surcharge Fees	142,909	143,688	463,657	442,153
DUI/PC 1000 Program	130,000	130,000	332,847	336,269
SCAQMD	258,349	440,299	717,905	785,462
Benefits Administration Charges	0	0	4,971,537	4,402,162
State - NNA Carryover Program	0	2,277,501	3,783,547	4,017,625
Just/Muni Alcohol and Drug Prevention	650,000	650,000	972,682	1,010,792
Domestic Violence/Child Abuse	406,194	417,759	462,882	462,882
Marriage License Fee Program	315,000	283,500	292,005	292,005
Performance Based Fines	0	0	40,000	40,000
Federal Forest Reserve Title III	0	130,317	65,400	67,546
Census 2000	546	0	0	0
Disaster Recovery Fund	0	291,074	15,000,000	83,978
Glen Helen Amphitheater	862,650	972,100	1,286,609	1,281,921
Blockbuster Pavilion Improvements	5,752	870	215,009	241,412
Chino Open Space Project	513,040	447,476	4,172,092	4,408,761
Juvenile Justice Program	5,948,667	6,302,291	10,950,910	11,174,709
Vector Control Program	1,340,000	1,287,000	2,995,179	3,408,870
County Redevelopment Agency	5,083,216	10,320,052	22,609,275	25,963,680
Park Maintenance and Repairs	662,523	1,236,735	760,573	1,556,661
Calico Marketing Services	338,742	372,491	400,631	431,732
TOTAL FINANCING REQUIREMENTS	2,022,398,876	2,051,377,065	2,477,764,190	2,557,336,998

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY FINANCING REQUIREMENTS
FOR FISCAL YEAR 2005

DESCRIPTION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
Total Specific Financing Uses	2,022,398,876	2,051,377,065	2,327,415,284	2,341,225,907
Appropriation for Contingencies:				
General Fund	0	0	76,137,508	106,305,675
Restricted General Fund	0	0	31,940,096	64,934,332
Special Aviation	0	0	5,011,934	4,100,172
Aging and Adult Services	0	0	1,352,546	1,352,546
Redemption Maintenance	0	0	0	148,871
Sheriff Special Projects	0	0	3,292,881	4,488,614
Micrographics Fees	0	0	6,779,965	7,905,195
Drug Forteiture/Hazardous Waste Awards	0	0	3,361,623	3,046,987
Assessor AB 818 Project	0	0	1,104,100	1,055,429
Substance Abuse and Crime Prevention	0	0	775,478	1,196,874
Registration Fee Projects	0	0	631,964	629,178
State Bio-Terrorism	0	0	1,281,250	642,633
Tobacco Settlement Agreement	0	0	0	0
Birth and Death Certificate Surcharge Fees	0	0	289,407	267,903
DUI/PC 1000 Program	0	0	202,847	206,269
SCAQMD	0	0	256,105	323,662
Benefits Administration Charges	0	0	1,769,735	1,200,360
State - NNA Carryover Program	0	0	1,781,025	2,015,103
Just/Muni Alcohol and Drug Prevention	0	0	572,682	610,792
Performance Based Fines	0	0	40,000	40,000
Local Law Enforcement Block Grant	0	0	42,351	40,928
Chino Open Space Project	0	0	3,617,992	3,854,661
Juvenile Justice Program	0	0	5,406,596	5,630,395
Vector Control Program	0	0	1,354,654	1,768,345
County Redevelopment Agency	0	0	955,635	955,635
Total Appropriation for Contingencies	0	0	147,958,374	212,720,559
Provisions for Reserves/Designations				
General Fund	0	0	2,390,532	3,390,532
Total Provisions for Reserves/Designations	0	0	2,390,532	3,390,532
TOTAL FINANCING REQUIREMENTS	2,022,398,876	2,051,377,065	2,477,764,190	2,557,336,998

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2005

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
GENERAL FUNCTION				
Legislative and Administrative:				
Board of Supervisors	4,086,835	3,706,732	3,583,001	3,583,001
County Administrative Office	4,019,215	2,909,684	3,232,502	3,232,502
Clerk of the Board	760,694	784,112	885,493	931,404
High Priority Policy Needs	477,221	1,146,760	1,000,000	3,021,223
Franchise Administration	282,585	297,184	311,701	311,701
Legislative Costs	0	436,520	439,898	439,898
Litigation Proceeds and Uses	1,532,605	232,252	363,681	363,681
Census 2000	546	0	0	0
Total Legislative and Administrative	11,159,701	9,513,243	9,816,276	11,883,410
Finance:				
Auditor/Controller	11,894,770	11,954,499	14,647,191	14,647,191
Assessor	10,617,332	11,060,121	11,810,307	12,518,341
Financial Administration	28,797,440	12,953,356	14,592,807	15,845,098
Purchasing	1,087,822	1,022,018	1,073,018	1,073,018
Centralized Collections	5,786,056	7,012,173	0	0
Treasurer-Tax Collector	6,473,242	6,445,445	16,590,989	16,605,989
AB 818 Project	2,110,575	2,151,916	2,322,850	2,322,850
Total Finance	66,767,238	52,599,527	61,037,162	63,012,487
Counsel:				
County Counsel	6,453,046	7,042,372	8,132,085	8,577,085
Personnel:				
Human Resources	7,291,454	7,667,408	5,380,631	5,380,631
Human Resources - Occupational Health	639,990	(15,338)	35,000	35,000
Human Resources - Unemployment Insurance	2,529,061	3,694,366	4,000,000	4,000,000
Total Personnel	10,460,505	11,346,436	9,415,631	9,415,631
Elections:				
Registrar of Voters	3,134,710	19,403,790	3,285,368	3,416,632
Property Management:				
Architecture and Engineering	618,205	588,716	566,758	566,758
Facilities Management Department	0	11,141,584	11,747,206	11,813,001
Facilities Management - Custodial	3,106,554	0	0	0
Facilities Management - Grounds	1,439,226	0	0	0
Faciliities Management- Home Repair Program	59,216	0	0	0
Facilities Management - Maintenance	7,066,665	0	0	0
Faciliities Management- Administration	346,576	0	0	0
Joint Powers Lease Purchase Payments	20,828,948	18,246,436	21,039,293	22,537,293
Rents	953,701	76,652	208,652	208,652

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2005

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
GENERAL FUNCTION (Continued)				
Real Estate Services	1,786,994	1,787,098	2,213,960	2,213,960
Utilities	15,990,429	13,477,393	15,647,049	15,647,049
Total Property Management	52,196,514	45,317,879	51,422,918	52,986,713
Plant Acquisition:				
Capital Improvements Fund	33,458,880	33,799,823	54,843,880	55,021,644
Special Aviation - State	4,795,353	4,903,974	34,872,068	35,417,702
Total Plant Acquisition	38,254,233	38,703,797	89,715,948	90,439,346
Other General:				
Emerging Technology Division	1,569,050	1,453,497	1,382,107	1,447,618
Public Service Group	159,697	65,071	59,876	59,876
Systems Development	10,475,663	9,785,022	9,407,884	9,342,373
Victor Valley RDA	217,551	90,617	832,113	929,783
San Sevaine RDA	4,865,665	10,200,860	20,613,993	23,824,078
Cedar Glen RDA	0	28,576	200,219	246,869
Mission Boulevard RDA	0	0	7,315	7,315
Total Other General	17,287,625	21,623,642	32,503,507	35,857,912
TOTAL GENERAL FUNCTION	205,713,571	205,550,687	265,328,895	275,589,216
PUBLIC PROTECTION FUNCTION				
Judicial:				
Court Facilities/Judicial Benefits	1,670,535	1,813,727	2,034,597	2,034,597
District Attorney	34,378,313	37,513,451	38,595,428	38,899,528
District Attorney - Child Support/Abduction	39,598,373	40,334,493	42,285,534	42,285,534
Family Law Program	66,135	433,248	491,957	491,957
Grand Jury	266,762	217,977	204,359	204,359
Indigent Defense - Trial Courts	9,164,388	8,195,077	8,704,969	8,704,969
Law and Justice Group	104,396	114,341	112,035	127,740
Public Defender	18,987,646	19,357,496	19,950,532	20,358,388
Court Ordered Placements	7,412,717	3,756,778	5,382,883	5,382,883
Trial Courts - Local Support Payments	32,685,600	36,063,535	35,725,112	35,725,112
District Attorney - Real Estate Fraud	815,839	736,799	1,000,519	1,000,519
District Attorney - Auto Insurance Fraud	571,731	561,171	635,441	635,441
District Attorney - Worker's Comp. Ins. Fraud	847,568	870,433	944,962	944,962
Drug Forfeiture/Hazardous Waste Awards	1,911,686	2,189,282	2,493,212	2,493,212
Marriage License Fee Program	315,000	283,500	292,005	292,005
Local Law Enforcement Block Grant	451,053	372,491	526,054	581,508
Total Judicial	149,247,743	152,813,801	159,379,599	160,162,714

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2005

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
PUBLIC PROTECTION FUNCTION (Continued)				
Police Protection:				
Sheriff - Law Enforcement Services	245,030,513	265,814,894	278,423,185	280,605,166
Sheriff's Special Projects	16,393,512	10,090,651	22,696,679	23,215,081
Total Police Protection	261,424,025	275,905,545	301,119,864	303,820,247
Detention and Correction:				
Probation - Own Recognizance Program	392,853	457,083	0	0
Probation	32,216,872	32,250,331	33,591,048	35,876,996
Probation Grant - AB 1913	274,212	(240,841)	0	0
Probation - Institution Costs	36,981,548	40,899,062	43,304,971	44,827,870
Juvenile Justice Program	5,948,667	6,302,291	5,544,314	5,544,314
Total Detention and Correction	75,814,152	79,667,926	82,440,333	86,249,180
Protective Inspection:				
Agriculture, Weights and Measures	4,703,187	4,677,945	5,301,606	5,301,606
Weed Abatement	1,787,909	1,853,163	2,034,741	2,169,641
Total Protective Inspection	6,491,096	6,531,108	7,336,347	7,471,247
Other Protection:				
Land Use Services - Advance Planning	1,955,111	1,924,716	3,387,890	3,387,890
Land Use Services - Building and Safety	4,591,029	5,874,518	7,387,219	7,387,219
Land Use Services - Code Enforcement	2,865,943	2,983,831	2,963,825	3,027,404
Land Use Services - Current Planning	1,732,855	1,920,007	2,374,495	2,461,076
Local Agency Formation Commission	170,000	163,333	154,000	154,000
Land Use Services - Admin	0	(936)	0	0
Public Administrator/Public Guardian/Coroner	4,885,178	5,272,428	5,159,469	5,509,433
Land Use Services - Surveyor	2,428,906	3,291,929	3,563,358	3,613,235
Habitat Conservation Program	1,025	227	143,992	145,302
General Plan Update	320,000	1,550,000	1,805,299	1,810,739
Cajon Dump Site Cleanup	0	111,776	0	425
State Bio-Terrorism	275,000	2,049,513	2,745,985	2,745,985
Preschool Services Department	38,011,785	38,391,082	38,809,924	38,809,924
Forensic Pathology Grant	0	12,006	0	0
Survey Monument Preservation	57,846	69,331	461,503	453,715
County Fish and Game	24,908	3,642	33,336	39,395
California Grazing Fees	0	12,946	146,571	147,792
Micrographics Fees	3,972,613	4,434,776	9,834,504	9,906,766
Federal Forest Reserve Title III	0	130,317	65,400	67,546
Disaster Recovery Fund	0	291,074	15,000,000	83,978
Total Other Protection	61,292,199	68,486,517	94,036,770	79,751,824
TOTAL PUBLIC PROTECTION FUNCTION	554,269,214	583,404,897	644,312,913	637,455,212

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2005

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
PUBLIC WAYS AND FACILITIES FUNCTION				
Public Ways:				
Special Transportation	14,207,020	9,099,652	25,515,505	27,934,477
Road Operations	42,103,460	45,096,817	75,468,377	73,547,410
Chino Open Space Project	513,040	447,476	554,100	554,100
Total Public Ways	56,823,519	54,643,945	101,537,982	102,035,987
Transportation Terminals:				
Airports	2,341,857	2,466,738	2,503,423	2,503,423
TOTAL PUBLIC WAYS AND FACILITIES FUNCTION	59,165,377	57,110,683	104,041,405	104,539,410
HEALTH AND SANITATION FUNCTION				
Health:				
Public Health	69,945,977	73,652,517	75,553,056	76,224,425
Birth and Death Certificate Surcharge	142,909	143,688	174,250	174,250
SCAQMD	258,349	440,299	461,800	461,800
Benefits Administration Charges	0	0	3,201,802	3,201,802
Vector Control Program	1,340,000	1,287,000	1,640,525	1,640,525
Total Health	71,687,235	75,523,504	81,031,433	81,702,802
Hospital Care:				
Office of Alcohol & Drug Services	21,436,913	19,218,435	20,577,850	20,577,850
California Children's Services	8,076,824	10,044,604	12,713,007	12,713,007
Ambulance Reimbursement	472,501	472,425	472,501	472,501
Health Care Costs	118,341,507	135,996,594	135,812,669	135,812,669
Mental Health	117,341,111	117,902,648	110,521,180	114,699,507
Health Realignment	29,482,689	16,486,416	30,550,000	30,550,000
AB 75 Tobacco Tax Program	3,674,942	2,412,871	1,883,777	1,963,199
Mental Health Patient Fund	0	175	3,496	10,544
Tobacco Settlement Agreement	18,386,633	17,730,393	29,418,272	29,365,478
DUI/PC 1000 Program	130,000	130,000	130,000	130,000
State - NNA Carryover Program	0	2,277,501	2,002,522	2,002,522
Just/Muni Alcohol and Drug Prevention	650,000	650,000	400,000	400,000
Total Hospital Care	317,993,122	323,322,063	344,485,274	348,697,277
TOTAL HEALTH AND SANITATION FUNCTION	389,680,356	398,845,566	425,516,707	430,400,079
PUBLIC ASSISTANCE FUNCTION				
Administration:				
Social Services Group	304,003,111	297,237,338	323,382,345	323,382,345
Domestic Violence & Child Abuse Services	1,394,071	1,344,375	1,411,699	1,411,699
Substance Abuse	6,625,029	6,214,085	6,651,144	6,651,144
AB 212 Teacher Stipends	1,237,364	580,350	600,000	681,996

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2005

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
PUBLIC ASSISTANCE FUNCTION (Continued)				
Aging and Adult Services	9,673,227	9,714,330	11,922,301	11,887,708
Domestic Violence/Child Abuse	406,194	417,759	462,882	462,882
Total Administration	323,338,996	315,508,237	344,430,371	344,477,774
Aid Programs:				
Child Care	90,882,476	83,601,688	82,397,695	82,397,695
Children's Out of Home Care	383,622	314,454	367,618	367,618
Aid to Adoptive Children	15,186,707	20,019,351	25,193,425	25,193,425
Foster Care	91,002,763	96,259,223	100,802,968	100,802,968
Refugee Cash Assistance Program	50,616	40,027	100,000	100,000
Cash Assistance For Immigrants	698,136	708,183	1,053,030	1,053,030
AFDC - Family Group	194,822,469	199,650,585	196,029,188	196,029,188
Kinship Guardianship	2,530,659	3,394,039	4,556,185	4,556,185
Seriously Emotionally Disturbed	3,355,423	3,128,277	3,794,651	3,794,651
AFDC - Unemployed Parents	18,663,114	17,232,244	15,072,908	15,072,908
Total Aid Programs	417,575,986	424,348,070	429,367,668	429,367,668
General Relief:				
Aid to Indigents	1,335,767	1,490,048	1,361,560	1,361,560
Veterans' Services:				
Veterans' Affairs	1,099,563	1,045,666	1,145,928	1,145,928
Other Assistance:				
Economic and Community Development	24,644,858	20,766,724	56,513,243	58,589,608
Small Business Development	179,112	185,686	156,214	156,214
Jobs and Employment Services	18,478,495	14,140,554	15,382,733	15,382,733
Total Other Assistance	43,302,466	35,092,965	72,052,190	74,128,555
TOTAL PUBLIC ASSISTANCE FUNCTION	786,652,779	777,484,986	848,357,717	850,481,485
EDUCATION FUNCTION				
School Administration:				
School Claims	1,186,792	2,696,813	2,775,264	2,775,264
Superintendent of Schools	281,997	0	0	0
Total School Administration	1,468,789	2,696,813	2,775,264	2,775,264
Library:				
County Library	11,536,150	11,865,551	10,916,787	12,529,628
TOTAL EDUCATION FUNCTION	13,004,940	14,562,364	13,692,051	15,304,892

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2005

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED
RECREATION AND CULTURAL SERVICES FUNCTION				
Recreation Facilities:				
Regional Parks	6,363,460	6,959,491	7,189,007	7,521,062
Regional Parks Prop 12 Project	226,908	591,065	2,899,896	2,899,896
Regional Parks Prop 40 Project	0	131,713	5,745,820	5,745,820
Boating Grant - Moabi Regional	375,602	(83,433)	1,072,792	1,072,792
County Trail System	994,711	692,294	2,210,871	2,210,871
Off-Highway Vehicle License Fees	6,740	20,997	128,012	147,072
Glen Helen Amphitheater	862,650	972,100	1,286,609	1,281,921
Blockbuster Pavilion Improvements	5,752	870	215,009	241,412
Park Maintenance and Repairs	662,523	1,236,735	760,573	1,556,661
Calico Marketing Services	338,742	372,491	400,631	431,732
Total Recreation Facilities	9,837,088	10,894,323	21,909,220	23,109,239
Culture:				
County Museum	4,069,879	3,520,146	3,789,730	3,829,730
Museum Special Projects	5,674	3,412	466,646	516,644
Total Culture	4,075,552	3,523,559	4,256,376	4,346,374
TOTAL RECREATION AND CULTURAL SERVICES FUNCTION	13,912,640	14,417,882	26,165,596	27,455,613
TOTAL SPECIFIC FINANCING USES	2,022,398,876	2,051,377,065	2,327,415,284	2,341,225,907

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2005

FINANCING USES CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
Salaries And Benefits	431,156	611,363	998,200	998,200	AGING AND ADULT SERVICES
Salaries And Benefits	1,565,193	1,645,952	1,874,117	1,874,117	ASSESSOR AB818
Salaries And Benefits	0	0	1,948,586	1,948,586	BENEFITS ADMINISTRATION CHARGES
Salaries And Benefits	2,619	0	0	0	BLOCKBUSTER PAVILION IMPS
Salaries And Benefits	36,754	48,575	54,819	54,819	CALICO MARKETING SERVICES
Salaries And Benefits	7,014,956	7,470,208	7,534,417	8,311,842	COUNTY LIBRARY
Salaries And Benefits	158,884	244,775	272,832	339,887	COUNTY TRAIL SYSTEM
Salaries And Benefits	177,978	191,736	409,117	409,117	CSA - DS
Salaries And Benefits	2,932,186	2,975,076	3,485,799	3,485,799	DRUG FORFEITURE
Salaries And Benefits	3,270,192	3,551,394	3,972,082	3,972,082	E.C.D.
Salaries And Benefits	738,988,425	788,845,155	837,565,080	845,738,139	GENERAL
Salaries And Benefits	4,847,086	7,388,602	8,666,977	8,666,977	J.E.S.D.
Salaries And Benefits	0	0	4,259,381	4,259,381	JUVENILE JUSTICE PROGRAM
Salaries And Benefits	0	0	421,450	421,450	MICROGRAPHICS FEES
Salaries And Benefits	23,328,994	24,312,780	24,481,806	24,481,806	PRESCHOOL SERVICES DEPARTMENT
Salaries And Benefits	204,694	249,382	143,195	143,195	SCAQMD
Salaries And Benefits	804,077	633,306	702,000	702,000	SHERIFF'S SPECIAL PROJECTS
Salaries And Benefits	1,250,453	1,734,981	2,725,707	2,725,707	SPECIAL TRANSPORTATION
Salaries And Benefits	17,506,141	19,531,485	22,216,571	22,246,091	TRANSPORTATION
TOTAL SALARIES AND BENEFITS	**802,519,789**	**859,434,769**	**921,732,136**	**930,779,195**	
Services And Supplies	1,237,364	580,350	600,000	681,996	AB 212 TEACHER STIPENDS
Services And Supplies	3,673,889	2,412,871	1,883,777	1,962,437	AB 75 TOBACCO TAX PROGRAM
Services And Supplies	345,220	239,124	307,800	307,800	AGING AND ADULT SERVICES
Services And Supplies	545,382	500,764	443,206	443,206	ASSESSOR AB818
Services And Supplies	0	0	1,112,890	1,112,890	BENEFITS ADMINISTRATION CHARGES
Services And Supplies	3,133	870	215,009	241,412	BLOCKBUSTER PAVILION
Services And Supplies	375,602	(89,227)	0	0	BOATING GRANT - MOABI REGIONAL
Services And Supplies	301,987	323,743	345,622	376,723	CALICO MARKETING SERVICES
Services And Supplies	0	12,946	146,571	147,792	CALIFORNIA GRAZING FEES
Services And Supplies	476,118	431,249	522,100	522,100	CHINO OPEN SPACE PROJECT
Services And Supplies	3,783,368	3,789,138	2,933,529	3,768,945	COUNTY LIBRARY
Services And Supplies	1,014,777	570,470	2,174,483	2,174,483	COUNTY TRAIL SYSTEM
Services And Supplies	274,484	1,544,554	11,964,722	13,752,007	CSA - DS
Services And Supplies	0	287,942	0	0	DISASTER RECOVERY FUND
Services And Supplies	451,428	302,861	345,706	345,706	DRUG FORFEITURE
Services And Supplies	17,353,394	13,329,630	45,522,856	46,972,358	E.C.D.
Services And Supplies	24,908	3,642	33,336	39,395	FISH AND GAME
Services And Supplies	332,253,805	324,050,671	318,731,749	327,866,251	GENERAL
Services And Supplies	420,000	1,800,000	2,005,299	2,010,739	GENERAL PLAN UPDATE
Services And Supplies	0	0	317,109	312,421	GLEN HELEN AMPHITHEATER
Services And Supplies	1,025	227	143,992	145,302	HABITAT CONSERVATION
Services And Supplies	1,710,537	1,092,097	1,415,149	1,415,149	J.E.S.D.
Services And Supplies	0	0	598,622	598,622	JUVENILE JUSTICE PROGRAM
Services And Supplies	3,360	62,004	220,290	220,290	L.L.E.B.G.
Services And Supplies	0	175	3,496	10,544	MENTAL HEALTH PATIENT FUND
Services And Supplies	2,734,811	2,672,306	5,675,497	5,747,759	MICROGRAPHICS FEES
Services And Supplies	6,740	20,997	128,012	147,072	OFF-HWY VEHICLE LICENSE FEES
Services And Supplies	546,583	601,887	504,473	1,300,561	PARK MAINT & REPAIRS
Services And Supplies	3,771,285	4,212,750	5,292,325	5,292,325	PRESCHOOL SERVICES DEPARTMENT
Services And Supplies	226,908	408,332	6,000	6,000	REGIONAL PARKS PROP 12 PROJECT
Services And Supplies	0	131,713	150,000	150,000	REGIONAL PARKS PROP 40 PROJECT
Services And Supplies	33,654	170,224	187,938	187,938	SCAQMD
Services And Supplies	4,468,457	3,541,158	7,156,049	7,421,297	SHERIFF'S SPECIAL PROJECTS
Services And Supplies	37,320	103,651	260,526	283,396	SPECIAL AVIATION
Services And Supplies	13,629,257	6,949,053	21,971,573	24,390,545	SPECIAL TRANSPORTATION
Services And Supplies	57,846	69,331	461,503	453,715	SURVEY MONUMENT
Services And Supplies	686,633	(2,607)	10,785,272	10,732,478	TOBACCO SETTLEMENT
Services And Supplies	19,700,603	22,481,477	48,631,401	46,702,844	TRANSPORTATION
TOTAL SERVICES AND SUPPLIES	**410,149,878**	**392,606,372**	**493,197,882**	**508,244,498**	
Data Processing Charges	0	6,002	10,000	10,000	AGING AND ADULT SERVICES
Data Processing Charges	100,104	72,476	94,402	94,402	COUNTY LIBRARY
Data Processing Charges	1,009	558	117	117	CSA - DS
Data Processing Charges	0	14,111	0	0	DRUG FORFEITURE
Data Processing Charges	51,123	34,249	41,095	41,095	E.C.D.
Data Processing Charges	11,343,713	9,727,249	11,504,408	11,504,408	GENERAL
Data Processing Charges	79,873	99,385	106,244	106,244	J.E.S.D.
Data Processing Charges	90,657	85,780	157,052	157,052	PRESCHOOL SERVICES DEPARTMENT
Data Processing Charges	144,783	104,774	143,002	143,002	TRANSPORTATION
TOTAL DATA PROCESSING CHARGES	**11,811,263**	**10,144,584**	**12,056,320**	**12,056,320**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2005

FINANCING USES CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
Other Charges	0	0	2,300,000	2,265,407	AGING AND ADULT SERVICES
Other Charges	36,922	16,227	32,000	32,000	CHINO OPEN SPACE PROJECT
Other Charges	75,560	112,916	112,768	112,768	COUNTY LIBRARY
Other Charges	1,482,558	1,591,890	1,650,820	1,650,820	CSA - DS
Other Charges	603,890,673	627,399,370	641,102,791	641,102,791	GENERAL
Other Charges	10,192,351	8,413,237	5,445,300	5,445,300	J.E.S.D.
Other Charges	0	0	650	650	JUVENILE JUSTICE PROGRAM
Other Charges	8,198,862	7,054,387	6,312,308	6,312,308	PRESCHOOL SERVICES DEPARTMENT
Other Charges	51	0	0	0	SHERIFF'S SPECIAL PROJECTS
Other Charges	2,310	86,488	313,225	313,225	SPECIAL TRANSPORTATION
Other Charges	245,913	1,181,292	2,832,200	2,832,200	TRANSPORTATION
TOTAL OTHER CHARGES	**624,125,201**	**645,855,807**	**660,102,062**	**660,067,469**	
Fixed Assets	18,089	0	0	0	AGING AND ADULT SERVICES
Fixed Assets	0	0	1,122,792	1,122,792	BOATING GRANT - MOABI REGIONAL
Fixed Assets	33,114,793	31,304,291	54,843,880	55,021,644	CAPITAL IMPROVEMENTS
Fixed Assets	36,950	21,555	50,000	50,000	COUNTY LIBRARY
Fixed Assets	0	0	0	65,000	COUNTY TRAIL SYSTEM
Fixed Assets	57,453	0	0	0	DRUG FORFEITURE
Fixed Assets	7,460,410	4,105,294	4,686,841	5,006,841	GENERAL
Fixed Assets	19,705	0	50,000	50,000	J.E.S.D.
Fixed Assets	0	11,594	0	0	L.L.E.B.G.
Fixed Assets	622,804	320,379	2,605,000	2,605,000	MICROGRAPHICS FEES
Fixed Assets	115,940	329,842	256,100	256,100	PARK MAINT & REPAIRS
Fixed Assets	487,711	299,888	35,000	35,000	PRESCHOOL SERVICES DEPARTMENT
Fixed Assets	0	0	2,893,896	2,893,896	REGIONAL PARKS PROP 12 PROJECT
Fixed Assets	0	0	5,595,820	5,795,820	REGIONAL PARKS PROP 40 PROJECT
Fixed Assets	5,961,805	1,102,244	8,721,351	8,352,744	SHERIFF'S SPECIAL PROJECTS
Fixed Assets	3,797,868	1,896,285	16,607,318	16,607,318	SPECIAL AVIATION
Fixed Assets	1,971,938	2,785,678	6,715,200	6,715,200	TRANSPORTATION
TOTAL FIXED ASSETS	**53,665,466**	**42,177,050**	**104,183,198**	**104,577,355**	
Operating Transfers Out	0	0	0	762	AB 75 TOBACCO TAX PROGRAM
Operating Transfers Out	1,053	0	0	0	ARMC TELEMEDICINE
Operating Transfers Out	142,909	143,688	174,250	174,250	BIRTH AND DEATH CERTIFICATE SURCHA
Operating Transfers Out	0	111,776	0	425	CAJON DUMP SITE CLEANUP
Operating Transfers Out	807,082	2,504,586	0	0	CAPITAL IMPROVEMENTS
Operating Transfers Out	546	0	0	0	CENSUS 2000
Operating Transfers Out	0	0	2,791,113	2,791,113	CENTRAL COURTHOUSE - SURCHARGE
Operating Transfers Out	0	0	5,466,658	5,467,432	CENTRAL COURTHOUSE SEISMIC
Operating Transfers Out	441,380	197,335	0	0	COUNTY LIBRARY
Operating Transfers Out	0	0	5,089,922	5,198,346	COURTHOUSE FACILITIES - EXCESS 25%
Operating Transfers Out	2,813,787	3,308,200	3,393,421	4,960,541	CSA - DS
Operating Transfers Out	0	0	15,000,000	83,978	DISASTER RECOVERY FUND
Operating Transfers Out	406,194	417,759	462,882	462,882	DOMESTIC VIOLENCE/CHILD ABUSE
Operating Transfers Out	0	130,000	130,000	130,000	DUI/PC 1000 PROGRAM
Operating Transfers Out	600,163	949,346	2,000,000	2,000,000	E.C.D.
Operating Transfers Out	0	130,317	65,400	67,546	FEDERAL FOREST RESERVE TITLE III
Operating Transfers Out	91,425,973	66,676,056	73,983,776	73,223,144	GENERAL
Operating Transfers Out	0	650,000	400,000	400,000	JUST/MUNI ALCOHOL AND DRUG
Operating Transfers Out	315,000	283,500	292,005	292,005	MARRIAGE LICENSE FEE PROGRAM
Operating Transfers Out	470,498	608,179	0	0	MICROGRAPHICS FEES
Operating Transfers Out	5,674	3,412	466,646	516,644	MUSEUM SPECIAL PROJECTS
Operating Transfers Out	0	305,007	0	0	PARK MAINTENANCE & REPAIRS
Operating Transfers Out	0	167,918	0	0	REGIONAL PARKS PROP 12 PROJECT
Operating Transfers Out	632,030	(12,264)	386,239	1,008,000	SHERIFF'S SPECIAL PROJECTS
Operating Transfers Out	103,883	1,975,937	4,534,448	4,948,014	SPECIAL AVIATION
Operating Transfers Out	0	325,000	0	0	SPECIAL TRANSPORTATION
Operating Transfers Out	275,000	2,049,513	2,745,985	2,745,985	STATE BIO-TERRORISM
Operating Transfers Out	0	2,277,501	2,002,522	2,002,522	STATE NNA CARRYOVER PROGRAM
Operating Transfers Out	4,033,203	0	0	0	SUBSTANCE ABUSE
Operating Transfers Out	17,700,000	17,733,000	18,633,000	18,633,000	TOBACCO SETTLEMENT
Operating Transfers Out	1,500,000	2,107,880	1,250,000	1,110,000	TRANSPORTATION
Operating Transfers Out	1,340,000	1,287,000	1,640,525	1,640,525	VECTOR CONTROL PROGRAM
TOTAL OPERATING TRANSFERS OUT	**123,014,376**	**104,330,647**	**140,908,792**	**127,857,114**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2005

FINANCING USES CLASSIFICATION	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2005 RECOMMENDED BY CAO	FY 2005 APPROVED/ ADOPTED	FUND
Intra/Inter-Fund Transfers	0	22,421	121,744	121,744	AGING AND ADULT SERVICES
Intra/Inter-Fund Transfers	0	5,200	5,527	5,527	ASSESSOR AB818
Intra/Inter-Fund Transfers	0	0	140,326	140,326	BENEFITS ADMINISTRATION CHARGES
Intra/Inter-Fund Transfers	0	5,794	(50,000)	(50,000)	BOATING GRANT - MOABI REGIONAL
Intra/Inter-Fund Transfers	0	173	190	190	CALICO MARKETING SERVICES
Intra/Inter-Fund Transfers	(462,996)	(9,054)	0	0	CAPITAL IMPROVEMENTS
Intra/Inter-Fund Transfers	83,831	201,923	191,671	191,671	COUNTY LIBRARY
Intra/Inter-Fund Transfers	(178,950)	(122,951)	(236,444)	(368,499)	COUNTY TRAIL SYSTEM
Intra/Inter-Fund Transfers	333,400	3,683,114	4,235,443	4,235,443	CSA - DS
Intra/Inter-Fund Transfers	0	3,132	0	0	DISASTER RECOVERY FUND
Intra/Inter-Fund Transfers	705,758	1,065,638	1,242,629	1,242,629	DRUG FORFEITURE
Intra/Inter-Fund Transfers	130,000	0	0	0	DUI/PC 1000 PROGRAM
Intra/Inter-Fund Transfers	2,439,867	2,163,675	4,257,921	4,612,951	E.C.D.
Intra/Inter-Fund Transfers	0	12,006	0	0	FORENSIC PATHOLOGY GRANT
Intra/Inter-Fund Transfers	(26,009,015)	(26,845,427)	(26,618,028)	(24,373,875)	GENERAL
Intra/Inter-Fund Transfers	(100,000)	(250,000)	(200,000)	(200,000)	GENERAL PLAN UPDATE
Intra/Inter-Fund Transfers	862,650	972,100	969,500	969,500	GLEN HELEN AMPHITHEATRE
Intra/Inter-Fund Transfers	1,628,942	(2,852,766)	(300,937)	(300,937)	J.E.S.D.
Intra/Inter-Fund Transfers	650,000	0	0	0	JUST/MUNI ALCOHOL & DRUG PREV
Intra/Inter-Fund Transfers	5,948,667	6,302,291	638,186	638,186	JUVENILE JUSTICE PROGRAM
Intra/Inter-Fund Transfers	447,693	298,894	305,764	361,218	L.L.E.B.G.
Intra/Inter-Fund Transfers	144,500	833,912	1,132,557	1,132,557	MICROGRAPHICS FEES
Intra/Inter-Fund Transfers	2,134,276	2,425,497	2,578,908	2,578,908	PRESCHOOL SERVICES DEPARTMENT
Intra/Inter-Fund Transfers	0	14,815	0	0	REGIONAL PARKS PROP 12 PROJECT
Intra/Inter-Fund Transfers	0	0	0	(200,000)	REGIONAL PARKS PROP 40 PROJECT
Intra/Inter-Fund Transfers	20,000	20,693	130,667	130,667	SCAQMD
Intra/Inter-Fund Transfers	4,527,091	4,826,208	5,731,040	5,731,040	SHERIFF'S SPECIAL PROJECTS
Intra/Inter-Fund Transfers	856,282	928,101	122,083	122,083	SPECIAL AVIATION
Intra/Inter-Fund Transfers	642,512	4,130	505,000	505,000	SPECIAL TRANSPORTATION
Intra/Inter-Fund Transfers	2,591,826	6,214,085	6,651,144	6,651,144	SUBSTANCE ABUSE
Intra/Inter-Fund Transfers	(283,431)	(3,095,768)	(6,319,997)	(6,201,927)	TRANSPORTATION
TOTAL INTRA/INTER-FUND TRANSFERS	**(2,887,096)**	**(3,172,165)**	**(4,765,106)**	**(2,324,454)**	
Other Financing Uses	0	0	1,352,546	1,352,546	AGING AND ADULT SERVICES
Other Financing Uses	0	0	1,104,100	1,055,429	ASSESSOR AB818
Other Financing Uses	0	0	1,769,735	1,200,360	BENEFITS ADMINISTRATION CHARGES
Other Financing Uses	0	0	289,407	267,903	BIRTH AND DEATH CERTIFICATE SURCHA
Other Financing Uses	0	0	0	148,871	CALIFORNIA GRAZING FEES
Other Financing Uses	0	0	3,617,992	3,854,661	CHINO OPEN SPACE PROJECT
Other Financing Uses	0	0	955,635	955,635	CSA - DS
Other Financing Uses	0	0	3,361,623	3,046,987	DRUG FORFEITURE
Other Financing Uses	0	0	202,847	206,269	DUI/PC 1000 PROGRAM
Other Financing Uses	0	0	110,468,136	174,598,949	GENERAL
Other Financing Uses	0	0	572,682	610,792	JUST/MUNI ALCOHOL & DRUG PREV
Other Financing Uses	0	0	5,406,596	5,630,395	JUVENILE JUSTICE PROGRAM
Other Financing Uses	0	0	42,351	40,928	L.L.E.B.G.
Other Financing Uses	0	0	6,779,965	7,905,195	MICROGRAPHICS
Other Financing Uses	0	0	40,000	40,000	PERFORMANCE BASED FINES
Other Financing Uses	0	0	631,964	629,178	REGISTRATION FEE PROJECTS
Other Financing Uses	0	0	256,105	323,662	SCAQMD
Other Financing Uses	0	0	3,292,881	4,488,614	SHERIFF'S SPECIAL PROJECTS
Other Financing Uses	0	0	5,011,934	4,100,172	SPECIAL AVIATION
Other Financing Uses	0	0	1,781,025	2,015,103	STATE - NNA CARRYOVER PROGRAM
Other Financing Uses	0	0	1,281,250	642,633	STATE BIO-TERRORISM
Other Financing Uses	0	0	775,478	1,196,874	SUBSTANCE ABUSE
Other Financing Uses	0	0	1,354,654	1,768,345	VECTOR CONTROL PROGRAM
TOTAL OTHER FINANCING USES	**0**	**0**	**150,348,906**	**216,079,501**	
GRAND TOTAL	**2,022,398,876**	**2,051,377,065**	**2,477,764,190**	**2,557,336,998**	