COUNTY OF SAN BERNARDINO

2002-03
FINAL BUDGET

Supervisor Bill Postmus ..... First District

Supervisor Jon D. Mikels ..... Second District

Supervisor Dennis Hansberger, Vice Chair ..... Third District

Supervisor Fred Aguiar, Chair ..... Fourth District

Supervisor Jerry Eaves ..... Fifth District

John F. Michaelson, County Administrative Officer

Larry Walker, Auditor/Controller-Recorder

The Honorable Board of Supervisors
County of San Bernardino
San Bernardino, California

The Board adopted the final budget for 2002-03 on June 25, 2002. This fiscal year is noteworthy because 2003 marks the County of San Bernardino's 150th anniversary – a century and a half of public service.

During the first half of its existence, San Bernardino County and most if not all California jurisdictions operated without an approved budget. In 1928 the state created the County Budget Act, which set up a uniform budget process for California counties, and the County of San Bernardino issued its first budget in 1929-30 with a total appropriation of $2.4 million. Seventy-five years later, the county's appropriations stand at $2.6 billion. One thing that hasn't changed is the County of San Bernardino's tradition of cautious, conservative planning. That first budget included a reserve of 4% for unforeseen events. The 2002-03 budget before you now contains a general purpose reserve of 10%, as well as, a significant amount set aside in contingencies for uncertainties that the county may face during the current and coming fiscal years.

The adopted 2002-03 budget stands as a fiscally sound spending plan with no reliance on one-time financing to meet ongoing county needs. While fiscally conservative the county still provided for fair and equitable salary adjustments, operational requirements within county departments, substantial capital improvement investment, debt reduction investment, and important departmental programs.

The key elements of this 2002-03 budget include:

Capital Improvements

Funding for Capital Improvement projects has historically been limited, especially when projects require 100% local financing. This is the second year in a row that the county has been able to direct a substantial amount of money for long delayed maintenance of office space to properly maintain buildings and provide an improved working environment for the employees of the county. The 2002-03 budget included not only $3 million in the original financing plan for a number of necessary projects, but the Board also approved an additional $3.6 million of one-time money to be used for critical energy conservation projects such as an upgrade of the Glen Helen Water System and replacing aging heating, ventilation and air conditioning systems in several county buildings.

Debt Reduction Plan

The county has taken a proactive stance in trying to reduce county debt. During 2001-02 the county refinanced two outstanding debt issues, the 1992 Justice Center/Airport Improvement Project and the 1992 West Valley Detention Center project. The Justice Center/Airport Improvement refinancing generated $2.1 million in general fund savings in 2001-02. The West Valley Detention Center refinancing will generate $1.1 million in general fund savings in 2002-03. The 2002-03 adopted budget includes using the combined savings of $3.2 million to reduce the outstanding principal of the 1995 Glen Helen Blockbuster Pavilion Series D taxable debt. This action results in a savings of $260,000 annually over the next 22 years.

Departmental Requests Approved

During budget hearings the Board approved the following department's requests for additional funding in the 2002-03 adopted budget. Staffing and operation costs for the West Valley Juvenile Hall expansion expected to open in December 2002 was funded. A portion of the projected Proposition 172 revenue shortfall totaling $2.9 million was temporarily funded in 2002-03, anticipating the Proposition 172 revenues will ultimately return to projected growth. This temporary funding maintained the current level of sworn staff in the Sheriff's Department and funded the District Attorney's elder abuse prosecution unit in the central and desert regions of the county. Twelve technical service positions in the Sheriff's Department were temporarily funded. These positions were previously funded by the COPSMORE grant at 75% and the local match of 25% was financed within the Sheriff's Department budget. The COPSMORE grant expired in 2001-02, and, as part of the terms of the grant, the county is obligated to fund these positions for one budget cycle following the completion of the grant.

2% Local Cost Reduction

County policy wisely requires that ongoing costs be funded by ongoing resources. Based on the unallocated, ongoing resources available in 2002-03 and the unknown costs of future labor agreements, the Administrative Office implemented a 2% local cost reduction for locally funded departments. This reduction generated $2.3 million in ongoing revenue sources to be used to fund future ongoing costs such as salary costs.

Contingencies & Reserves

The Board prudently set aside $45.9 million in the contingencies budget to mitigate the impact of uncertainties presented by the state's financial picture, salary negotiations with the county's safety employees whose contract expires on December 31, 2002, and increases in retirement and insurance costs. In addition, the Board contributed $1.7 million to the general purpose reserve in 2002-03, bringing the total to $31.9 million (10% of locally funded appropriations). Contingencies and reserves serves as an insurance policy to safeguard essential programs should the county experience an economic downturn.

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In summary, although the county budget has grown from millions to billions, the 2002-03 adopted budget demonstrates the Board's continued commitment to responsible fiscal management and a fair, cost-effective government for the citizens of San Bernardino County. While there are still issues for the county to face in the future, this budget is another step forward, and one in which the Board can take pride. It is also a budget that places the county in a good position to meet the challenges of future budget years.

Respectfully submitted,

JOHN F. MICHAELSON
County Administrative Officer

The Board of Supervisors adopted the County of San Bernardino's 2003-03 Budget on June 25, 2002. This budget covers the period from July 1, 2002 – June 30, 2003. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget amount. The County of San Bernardino's 2002-03 Budget consisting of the general fund, special revenue funds, capital projects funds, and enterprise funds has a total appropriation of $2.6 billion.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. The 2002-03 financing plan included a total of $319.3 million in discretionary revenue. This revenue is comprised of property taxes, vehicle license fees, interest on the county investment pool, sales tax and other taxes. Mandatory costs such as previously negotiated salary increases, inflation, previous year's Board approved costs and other mandated costs are first financed by the discretionary revenue. After the mandatory costs are financed, the remaining unallocated discretionary revenue is presented to the Board of Supervisors for approval of distribution during the budget workshop. In 2002-03 the amount of unallocated revenue was $45.1 million.

A budget workshop was held on May 28 and 29, 2002, to discuss each department's proposed budget. Each department submitted a proposed budget based on the general fund financing amount allocated to them and their own departmental revenues. Departments also request funding for those workload and program changes that were unable to be financed in their proposed budget.

The Board of Supervisors approved $5.7 million in departmental requests during the budget workshop as shown below. These changes were incorporated in the 2002-03 budget that was presented to the Board during the budget and fee hearing in June. The remaining revenue not allocated was $39.4 million.

BOARD APPROVED CHANGES AT BUDGET WORKSHOP

	Approp	Revenue	Local Cost	Additional Positions
Capital Improvements - Additional Funding	3,587,000		3,587,000	
Debt Service - Additional Funding to Reduce Debt	2,127,436		2,127,436	
TOTAL CHANGES TO SOURCES/USES	**5,714,436**	**-**	**5,714,436**	**-**

A budget and fee hearing was held on June 17 and 18, 2002, for public input on the county budget and fee ordinance changes and to obtain Board approval on the 2002-03 final budget. During the budget and fee hearings, an additional $8.2 million was approved and allocated to departmental final budgets. The remaining balance of $31.2 million was unallocated and set aside for future funding issues such as current salary negotiations, pending legislation, etc. In addition, the Board of Supervisors directed that any fund balance adjustment in the general fund would be made to the appropriations for contingencies. The Board also directed any unspent appropriation in the Priority Policy Needs and any uncommitted appropriation related to the Management Audits be carried forward in their respective budgets units. The fund balance adjustment totaled $17.8 million. Of this amount, $15,920,491 was added to contingencies, $203,219 was carried over for the Management Audits, and $1,645,204 was carried over to the High Priority Policy Needs.

The following worksheet describes in detail what was approved at the budget and fee hearing.

BOARD APPROVED CHANGES AT BUDGET AND FEE HEARING

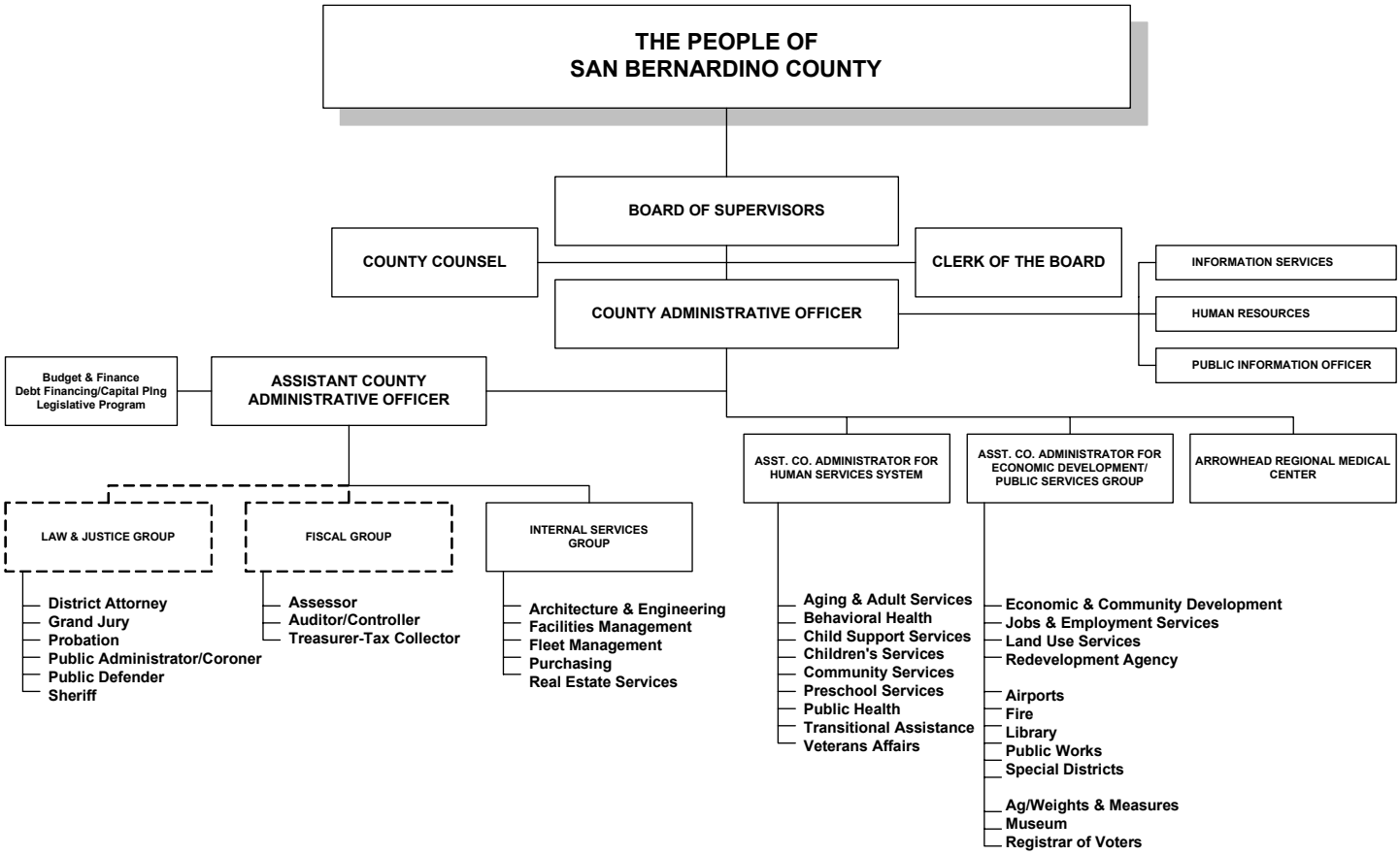
	Approp	Revenue	Local Cost	Addt'l Pos.
Airports - fee increases	40,389	40,389	-	
Assessor - fee increases	11,195	11,195	-	
Auditor/Controller-Recorder - fee increases	26,402	26,402	-	
Behavioral Health				
Completion of Capital Improvement Project - Phoenix project	1,674,000	1,674,000	-	
West Valley Juvenile Hall Expansion	349,374	349,374	-	7.0
Clerk Of The Board - fee increases	25,675	25,675	-	
County Museum - fee increases	160,157	160,157	-	2.2
District Attorney - Elder Abuse Program	400,000	-	400,000	6.0
Facilities Management - West Valley Juvenile Hall Expansion	409,876	-	409,876	6.0
Financial Administration				
Separation of the General Plan Update from Advanced Planning into a special revenue fund.	1,000,000	-	1,000,000	
Land Use Services - Advanced Planning				
Separation of the General Plan Update from Advanced Planning into a special revenue fund.	(1,000,000)	-	(1,000,000)	
Land Use Services-Code Enforcement - fee increases	2,200	2,200	-	
Land Use Services - Fire Hazard Abatement - Crest Forest Fire	105,060	105,060	-	1.0
Probation - West Valley Juvenile Hall Expansion	4,930,146	803,771	4,126,375	99.0
Public Health - fee increases	525,255	525,255	-	0.1
Public Works-Regional Parks - fee increases	70,748	70,748	-	
Real Estate Services				
Increase in rents and leases	1,483,006	-	1,483,006	
Increase in offsetting reimbursement of leases	(1,483,006)	-	(1,483,006)	
Sheriff				
Backfill of Prop 172 monies	2,500,000		2,500,000	
COPSMORE 98 Grant	714,000		714,000	12.0
Drug Enforcement Participation Agreement with US DOJ	36,094	36,094	-	
Law Enforcement Contract with City Of Grand Terrace	132,807	132,807	-	1.0
Law Enforcement Contract with City Of Victorville	199,411	199,411	-	2.0
TOTAL CHANGES TO SOURCES/USES	**12,312,789**	**4,162,538**	**8,150,251**	**136.3**

Other Funds Budget Process

In addition to the general fund, the County of San Bernardino has special revenue funds, capital projects funds, internal service funds and enterprise funds. All of these funds are restricted to the revenue sources they receive. Each department who has these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2002-03 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets were also discussed during the budget workshop and budget and fee hearing. In addition, the Board of Supervisors approved that any fund balance adjustment for special revenue funds would be made to agree to the Auditor/Controller-Recorder's actual fund balance.

Budget Book Format

The County of San Bernardino's 2002-03 Final Budget is presented in this book based on the County Organizational Structure, which is depicted on page 4. The Administrative/Executive Group is those departments that report directly to the Board of Supervisors or those departments that report directly to the County Administrative Office which perform functions related to the overall support of the county. In addition, there is a sample of the departmental budget format on pages 5 and 6 of this Preface that shows and explains how each budget unit is presented in the book. There is also a list of Final Budget Definitions on pages 7-10 of this Preface that defines budget terms commonly used throughout the budget workbook.



Revised February 1, 2002

OVERVIEW OF BUDGET

DEPARTMENT:
DEPARTMENT HEAD:

The department being described and the responsible administrator are listed at the top.

2002-03

	Appropriations	Revenue	Local Cost/ Fund Balance	Staffing
Budget #1				
Budget #2				
Budget #3				
TOTAL	-	-	-	-

BUDGET UNIT: BUDGET UNIT NAME (FUND DEPT)

I. GENERAL PROGRAM STATEMENT

Section I is the General Program Statement which provides a narrative describing the function and activity of the budget in question.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation				
Total Revenue				
Local Cost	-	-	-	-
Budgeted Staffing				
Workload Indicators				
Workload Indicator #1				
Workload Indicator #2				

Section II is the Budget & Workload History, which provides a historical overview of the budget unit, including two years worth of actuals, prior year adopted budget, and the current adopted budget.

It also includes budget and actual information related to measurements of workload, called Workload Indicators.

For those departments that have significant variances between budget and actual in 2001-02, there will be an explanation here of why this occurred. The 2001-02 Budget is the original budget adopted in late June and does not reflect any mid year changes approved by the Board during the fiscal year. In many cases, this is why there are variances between budget and actual in 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

PROGRAM CHANGES

Section III highlights, in narrative form, some of the major changes that are detailed in the following section in a numeric format. Not all departments will have information here, especially if the overall functioning and responsibilities of the department have not changed.

If there are important changes to highlight, they will be broken out into either, or both, of the categories: Staffing changes and Program changes.

GROUP:
DEPARTMENT:
FUND :

The header shows which budget you are looking at and lists the Function and Activity that tie this page to the summary financial schedules at the back of the book.

FUNCTION:
ACTIVITY:

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits					-
Services and Supplies					
Central Computer					
Transfers					
Total Expenditure Authority					
Less:					
Reimbursements					
Total Appropriation					
Revenue					
Taxes					
Other Revenue					
Total Revenue					
Local Cost					
Budgeted Staffing					

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

Salaries and Benefits
Services and Supplies
Central Computer
Full Year Funding
Salaries and Benefits
Services and Supplies

The top part of this section shows detail of changes that are being added to last years adopted budget to create this years "Base Budget," or the starting point from which the budget is built. The detail is then summarized below in the section labeled "A"

Total Appropriation Change	-	A
Total Revenue Change	-	
Total Local Cost Change	-	
Total 2001-02 Appropriation	-	B
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	-	C
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

The "Changes Included in Base Budget" section shows in detail what changes were made to last years budget to reach the "Board Approved Base Budget" summarized in the previous section.

The three groups of data listed here show: A – the sum of changes, as detailed; B – last years approved budget which is the starting point; and C – the approved base budget, which is the sum of A and B. The numbers in C directly correspond to the "Base Budget" column in the section at the top of this page.

Board Approved Changes to Base Budget

Salaries and Benefits	-
Services and Supplies	-
Central Computer	-
Transfers	-
Total Expenditure Authority	-
Reimbursements	-
Total Appropriation	-
Other Revenue	-
Total Revenue	-
Local Cost	-

This final section shows, in detail by category, the approved changes to the base budget. This could be due to any change in activity by a department including: approved policy items, new program implementation, etc.

This section directly corresponds to the column titled "Board Approved Changes to Base Budget" shown on the section at the top of this page. These changes added to the base budget equal the final adopted budget.

FINAL BUDGET DEFINITIONS

2% Budget Reduction: This year's budget includes a 2% cost reduction that was applied to locally funded departments. This generated $2.3 million in ongoing revenue to fund future ongoing costs.

2420 One-time Shift: This fiscal year there is a change to the rate structure for charging departments for Central Computer services (object code 2410). This change has resulted in some services that were previously charged under object code 2410 to be charged to object code 2420. The 2420 One-time Shift adjusts the affected departments budgets to reflect this change.

Activity – A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Appropriation: An authorization granted by a legislative body to make expenditures and incur obligations for a specific purpose.

Base Year Adjustments: All non-discretionary budget changes that are factored into the base budget and approved by the Board with the County Administrative Office's financing plan; these include the cost of new mandates and negotiated salary increases.

Board Approved Base Budget: The Board Approved Base Budget reflects the anticipated costs of carrying out the current level of service or activities as authorized by the Board of Supervisors in the prior years. It may include an adjustment for cost increases, but does not include changes in level of service over that authorized by the Board of Supervisors. This year's base budget represents the prior year approved budget plus mandated costs such as salary negotiations (MOU), retirement costs, inflation, risk management liabilities and previous year's mid year Board approved costs.

Budgeted Staffing: The equivalent of full-time positions funded in the budget.

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Computer: Central Computer expense category is set up specifically to allocate Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each departmental Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget will be adjusted based upon the actual usage of the prior fiscal year.

Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and requires four votes.

COWCAP: COWCAP is an acronym that stands for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: A functional division used by County management to group programs of a like nature.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health & Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Fiscal Year: County accounting period which runs from July 1 through June 30.

Fixed Asset: An asset of a long-term character such as land, buildings, or furniture and other equipment costing $5,000 or more.

FTE – Full-Time Equivalent: A unit of measure of staff time based upon the number of hours per year a full-time employee is expected to work. For example: if two employees each work half that number of hours per year, those two employees together equal one full-time equivalent.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: “Public Protection” is the function of the Sheriff’s Department.

Fund Balance: The excess of assets of a special revenue fund over its liabilities, including the cancellation of prior year encumbrances.

GASB 33: GASB 33 is short for Governmental Accounting Standards Board, Statement 33. Statement #33 establishes accounting and financial reporting standards for nonexchange transactions involving financial or capital resources. A nonexchange transaction is where a government gives or receives value without directly receiving or giving value in return. Some examples of nonexchange transactions are taxes, grants, fines, donations, and state and federal funding.

The main change is revenue must be recognized for the above transactions when the underlying exchange has occurred or when eligibility requirements are met. Therefore, money that is received under this criteria and is being put aside in trust funds must be recognized when received and trust funds that are not fiduciary in nature must be eliminated.

GASB 34: GASB 34 is short for Governmental Accounting Standards Board, Statement 34. Statement #34 establishes new requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for, i.e. either as reimbursements or as revenues. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories. In situations where this impact is significant, the departments have included an explanation of the reclassification.

General Fund: The General Fund is used to account for resources traditionally associated with government which are not accounted for in a specific fund to satisfy legal requirements or financial management objectives.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost is the amount contributed by the county general fund from its general revenue sources to finance the activities of a department.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to an approved labor agreement between the County and an employee labor organization that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Operating Transfers In/Out: A method of providing financing from one fund to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: In Home Supportive Services.

Proposed Budget: The working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets and for new permanent employee positions unless specifically approved by the Board of Supervisors.

Proposition 172: A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Public Service Employee (PSE): PSEs are employees assigned to entry level positions in a variety of fields and occupations for a limited duration. They are not full regular county employees and are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits, nor have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program which involves a shift of program responsibilities from the state to the counties. This shift is funded through corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made for or on behalf of another governmental unit or department. Reimbursements represent the recovery of an expenditure.

Revenue: The addition of cash or other current assets of governmental costs funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees or investment earnings. Revenues are deposited in a fund for future appropriation.

Risk Management Liabilities: Liability insurance charges, such as general liability, auto liability, property and fire liability insurance billed to county departments from the Risk Management internal service fund.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific sources that are legally restricted to expenditures for specific purposes.

Transfers: The movement of resources from one fund to another usually for payment of services received.

Vacancy factor: Many departments use a vacancy factor in the budget to estimate employee turnover and periods when departments will not incur the full cost of a position. Positions where specific knowledge of turnover can be predicted are budgeted as such, but during the normal course of business there are many positions that might unexpectedly go unfilled due to delays in hiring or an employee vacating a position. The department handles these unforeseeable vacancies by budgeting a “vacancy factor,” which represent the normal turnover in the system.

Example: A department has 20 full time positions. It is not known that any of the incumbents will leave during the year, but, experience indicates that on average one of the twenty positions will be in a state of turnover at any given time. Because the vacancy does not relate to a specific position, the department will budget 1.0 position as a vacancy factor resulting in the department having 20 approved positions and 19.0 budgeted positions. In this way they can avoid over budgeting for salaries.

APPROPRIATIONS SUMMARY

The 2002-03 final budget includes appropriations of $2,591,922,675, an increase of $98,092,117 or 3.93%.

	Final 2001-02	Final 2002-03	Change	Percentage Change
Countywide Operations				
Admin/Exec Group	40,405,390	45,994,239	5,588,849	13.83%
Contingencies	31,396,946	48,516,783	17,119,837	54.53%
ED/Public Services Group	42,869,233	41,860,977	(1,008,256)	(2.35%)
Fiscal Group	35,820,494	35,952,915	132,421	0.37%
Human Services System	1,106,670,346	1,125,855,387	19,185,041	1.73%
Internal Services Group	30,781,091	32,428,987	1,647,896	5.35%
Law & Justice Group	412,486,835	422,878,079	10,391,244	2.52%
Capital Projects & Debt Service	161,073,896	152,619,723	(8,454,173)	(5.25%)
Special Revenue Funds	304,724,002	337,901,904	33,177,902	10.89%
Subtotal	**2,166,228,233**	**2,244,008,994**	**77,780,761**	**3.59%**
Enterprise Funds				
Arrowhead Reg Med Ctr	220,350,734	238,391,803	18,041,069	8.19%
Med Ctr Lease Payments	53,780,139	53,115,289	(664,850)	(1.24%)
County Museum Store	174,987	154,789	(20,198)	(11.54%)
UltraScreen Theatre	107,062	4,000	(103,062)	(96.26%)
Regional Parks Snackbars	73,717	86,262	12,545	17.02%
Solid Waste Management	53,115,686	56,161,538	3,045,852	5.73%
Subtotal	**327,602,325**	**347,913,681**	**20,311,356**	**6.20%**
Total Countywide Approp	**2,493,830,558**	**2,591,922,675**	**98,092,117**	**3.93%**

Countywide Operations

Countywide operations show an increase in appropriations of $53,057,032. The majority of these increases are in the Admin/Exec Group, Contingencies, the Human Services System (HSS), the Internal Services Group, and the Law and Justice Group.

The Admin/Exec Group is restated to exclude the general fund appropriations for contingencies, which is now shown as a separate line item. This group shows an increase due to the addition of a new litigation budget unit, due to additional Human Resource positions to further enhance employee relations, benefits and classification services, and increased unemployment insurance costs.

The appropriation for contingencies includes the amount set aside per county policy (1.5% of locally funded appropriations) or $4,790,447 in 2002-03. In addition, the Board allocated $41,081,132 of available financing to contingencies for specific uncertainties, such as the state financial situation, pending salary negotiations, and rising retirement costs.

Within Human Services System, major changes include increased costs related to MOU, in-home support service provider costs, caseload, the reclassification of the Aging & Adult Services budget from special revenue to general fund, offset by an anticipated decrease in the state allocation for childcare. In the health care costs budget, decreases in appropriations are the result of accounting changes related to GASB 33. In addition to a state mandated staffing-to-caseload ratios in the California Children's Services program, Public Health appropriation increases are due to grant related programs. Appropriation increases in the Behavioral Health budget reflect an increase in case management services, new programs, which include staffing for the expansion of the West Valley Juvenile Hall, accounting changes as a result of GASB 34, and increases for the Phoenix capital improvement project.

The Internal Services Group increase is primarily caused by the GASB 34 accounting change reclassifying reimbursements as revenue in the Real Property budget. Also reflected is a decrease in the utility budget due to projected savings as a result of lighting retrofit projects.

The Law and Justice group increase is mainly in the Public Defender, County Trial Court Maintenance of Effort (MOE) funding, Probation Institutions, and Sheriff budget units. The Public Defender budget increase is due to the addition of new judgeships. County Trial Court (MOE) funding increases reflect increased payments to the state for 50% of excess fine and fee collections which exceed the amount prescribed in trial court funding statutes and payments of 25% of the county's portion of excess collections to the Court Facility Program fund. The Probation Institutions budget increase is due to the expansion of the West Valley Juvenile Hall. The increase in the Sheriff budget is due to increase in city contract services and funding for the COPSMORE grant.

Capital Projects and Debt Service

Capital Projects and Debt Service appropriations decreased $8,454,173 primarily due to a reduction in non-departmental appropriations of $8.2 million. An appropriation decrease of $7.4 million is attributable to reduced interest expense paid on the Tax Revenue Anticipation Notes (TRANS). This is due both to the decreased size of the borrowing and historical lows in short-term interest rates. The remainder of the decrease is the result of a transfer of appropriation and associated expenses to the newly established litigation budget unit as mentioned above.

Capital Improvement Projects appropriations increased $3.2 million to approximately $111.2 million in 2002-03. The $111.2 million is composed of $89,423,043 of carry over projects, including the High Desert Detention Center of $28.3 million, and $21,741,251 of new project appropriations.

Also included in the Capital Projects and Debt Service amount are the county redevelopment agency budget units. These budget units declined by approximately $3.2 million due to the reduced fund balance caused by bond proceeds expended on infrastructure improvements in the San Sevaine redevelopment area and the reclassification of interfund transfers out to operating transfers out.

Special Revenue Funds

Special Revenue funds increased $33,177,902 due to the creation of several new special revenue budgets as a result of GASB 33 and new budgets to account for the General Plan Update, the Central Courthouse Seismic Retrofit, the Courthouse Facility – Excess 25%, the Regional Parks Prop 12, and the Regional Parks Prop 40 projects. Also reflected are increases in the Micrographics Fees, Transportation Etiwanda/I10 reconstruction, Preschool Services, Tobacco Settlement, and Redevelopment budgets. Decreased appropriations included COPSMORE and Prop 36 budgets, as well as the Aging & Adult Services budgets, which were reclassified to general fund as mentioned above.

Enterprise Funds

The increase in Arrowhead Regional Medical Center reflects increased salary & benefit costs and a 6.5% increase in in-patient census. Medical Center Lease Payments decreased slightly, reflecting the elimination of an arbitrage payment, which is due every five years.

Solid Waste Management appropriations have been increased as a result of GASB 33, which added two new enterprise funds, Environmental and Recycling Programs. Additionally, fixed asset appropriation changes reflect increases in the operations, site closure, and groundwater budgets, offset by decreases in the site enhancement fixed asset appropriations.

REVENUE SUMMARY

The 2002-03 county budget is financed from a variety of sources:

	Final 2001-02	Final 2002-03	Change	Percentage Change
REVENUES FOR ALL COUNTY FUNDS				
(Excluding Enterprise Funds)				
Property Taxes	121,164,329	131,325,250	10,160,921	8.39%
Other Taxes	134,163,747	128,926,083	(5,237,664)	(3.90%)
State and Federal Aid	1,348,722,081	1,355,272,285	6,550,204	0.49%
Charges for Current Services	292,239,234	305,385,527	13,146,293	4.50%
Other Revenue	133,854,639	119,462,297	(14,392,342)	(10.75%)
Subtotal	**2,030,144,030**	**2,040,371,442**	**10,227,412**	**0.50%**
ENTERPRISE FUND REVENUES				
Arrowhead Reg Med Ctr	222,259,940	246,621,803	24,361,863	10.96%
Med Center Lease Payments	26,449,438	24,466,969	(1,982,469)	(7.50%)
County Museum Store	180,000	159,000	(21,000)	(11.67%)
UltraScreen Theatre	10,000	7,000	(3,000)	(30.00%)
Regional Parks Snackbars	92,000	103,500	11,500	12.50%
Solid Waste Managment	53,684,003	62,647,910	8,963,907	16.70%
Subtotal	**302,675,381**	**334,006,182**	**31,330,801**	**10.35%**
Total County Revenues	**2,332,819,411**	**2,374,377,624**	**41,558,213**	**1.78%**

Property tax revenue increased based on higher than projected assessed valuation growth in 2001-02 combined with an estimated increase in assessed valuation of 6% in 2002-03.

Other taxes are decreased due to an anticipated decrease in Prop 172 sales tax. The 2002-03 budget also estimates a 4% decrease in sales tax from prior year budget for sales tax generated in the unincorporated area of the county.

State and federal aid growth includes realignment vehicle license fee revenues for health, welfare and Behavioral Health, and increases in welfare programs, such as child welfare services. The non-realignment portion of vehicle license fees is expected to grow 5% over current year-end estimates. This growth represents a slowing growth rate from the 2000-01 and 2001-02 fiscal years, when actual revenues grew in excess of 12% a year. In addition, $5.2 million of the increase in state and federal aid is due to the creation of a new special revenue fund for the Juvenile Justice grant monies as a result of GASB 33. These increases are offset by a $5.8 million decrease in state and federal capital grants.

Charges for current services are increased due in part to accounting changes required for compliance with GASB 34, which accounted for $3.8 million in Alcohol & Drug, $1.9 million in Transportation, and $1.0 million in Real Property. In addition, increases are related to departmental business activity, such as law enforcement services, which are expected to increase $4.9 million as a result of MOU increases, and property tax administration fees of $1.9 million.

Other revenues include licenses, permits, franchises, fines and penalties, interest earnings, and tobacco settlement funds. The majority of the decrease reflected in other revenue is due to the elimination of the forfeiture trust money in the District Attorney budget and an anticipated decrease in interest earnings. These decreases are offset by increases in revenues from court fines of $2.9 million and increases related to the creation of several new special revenue funds as required by GASB 33.

Arrowhead Regional Medical Center revenues are expected to grow due to volume increases. This growth is reflected in insurance, private pay, and Medicare revenues. Other increases to revenues include tobacco tax revenues from AB 75.

Revenue for the medical center lease payment fund represents state payments from the Construction Renovation/Reimbursement Program (SB 1732) and has decreased due to a lower Medi-Cal utilization rate.

Solid Waste Management revenues increased primarily due to an increase in the estimated tonnage for the upcoming fiscal year based on actual tonnage trends.

BUDGETED STAFFING SUMMARY

	2001-02 Staffing	Increase from Previous Year: Caseload Driven/ Grant or Special Funded Programs	Increase from Previous Year: All Other Programs	Increase from Previous Year: Total Change	2002-03 Staffing	Percentage Change
General Fund	13,421.2	306.5	61.4	367.9	13,789.1	2.7%
Other Funds	4,384.4	4.1	0.0	4.1	4,388.5	0.1%
Total	17,805.6	310.6	61.4	372.0	18,177.6	

The increase in caseload driven/grant or special funded programs for the general fund includes the following:

- Behavioral Health budgeted staffing is increased by 37.5 to improve case management services, support a new transportation unit that will move patients from state hospitals to community based settings, and support the West Valley Juvenile Hall expansion.
- Child Support Services budgeted staffing is reduced by 53.1 to reflect a reduction to budgeted overtime and an increase to the department's vacancy factor, offset by mid-year additions.
- Office on Aging & Adult Services budgeted staffing is increased by 111.9 due to the reclassification of this program from a special revenue fund to a general fund.
- Public Health budgeted staffing is increased by 28.3 due to new positions related to new bioterrorism and "The Earlier the Better" grants.
- California Children's Services budgeted staffing is increased by 50.4 to meet state caseload requirements.
- Sheriff budgeted staffing is increased by 34.0 due to requirements for contracted cities and 1.0 due to the alcohol and drug counseling program for Inmate Welfare.

The increase in other programs budgeted staffing includes the following:

- Human Resources budgeted staffing is increased by 10.5 to further enhance Employee Relations, Employee Benefits, and Classification services. Per GASB 33, Commuter Services staff are transferred to a special revenue fund.
- Treasurer-Tax Collector budgeted staffing is increased by 6.2 and Central Collections budgeted staffing is increased by 4.4 to enhance productivity and customer services.
- Facilities Management budgeted staffing increased by 6.0 for the West Valley Juvenile Hall expansion.
- District Attorney budgeted staffing increased by 6.0 for the Elder Abuse Program.
- Sheriff budgeted staffing increased by 12.0 COPSMORE positions previously funded by the COPS MORE grant.

Countywide staffing changes are outlined by county department in the following chart:

BUDGETED STAFFING SUMMARY

Department	2001-02 Final Budget	2002-03 Final Budget	Change
ADMINISTRATIVE/EXECUTIVE GROUP			
GENERAL FUND			
BOARD OF SUPERVISORS	39.5	39.8	0.3
CLERK OF THE BOARD	15.0	15.0	0.0
COUNTY ADMINISTRATIVE OFFICE	32.5	33.5	1.0
COUNTY COUNSEL	69.0	71.0	2.0
HUMAN RESOURCES	119.3	129.8	10.5
HUMAN RESOURCES - EMPLOYEE HEALTH & WELLNESS	13.3	13.8	0.5
INFORMATION SERVICES - APPLICATIONS DEVELOPMENT	117.8	101.3	(16.5)
INFORMATION SERVICES - EMERGING TECHNOLOGIES	0.0	19.1	19.1
INFORMATION SERVICES - GIMS	5.0	0.0	(5.0)
SUBTOTAL GENERAL FUND	411.4	423.3	11.9
OTHER FUNDS			
HUMAN RESOURCES - COMMUTER SERVICES	0.0	4.0	4.0
HUMAN RESOURCES - RISK MANAGEMENT	58.0	65.0	7.0
INFORMATION SERVICES - COMPUTER OPERATIONS	165.1	154.4	(10.7)
INFORMATION SERVICES - NETWORK SERVICES	118.1	110.1	(8.0)
SUBTOTAL OTHER FUNDS	341.2	333.5	(7.7)
TOTAL ADMINISTRATIVE/EXECUTIVE GROUP	**752.6**	**756.8**	**4.2**
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP			
GENERAL FUND			
AGRICULTURE/WEIGHTS & MEASURES	69.0	72.7	3.7
AIRPORTS	30.4	28.9	(1.5)
COUNTY MUSEUM	78.9	77.7	(1.2)
ECD - ECONOMIC PROMOTION	2.0	2.0	0.0
ECD - SMALL BUSINESS DEVELOPMENT	5.0	4.0	(1.0)
ED/PUBLIC SERVICES GROUP	19.5	20.5	1.0
LAND USE SERVICES - ADMINISTRATION	12.0	12.0	0.0
LAND USE SERVICES - CURRENT PLANNING	25.5	27.0	1.5
LAND USE SERVICES - ADVANCE PLANNING	17.5	19.0	1.5
LAND USE SERVICES - BUILDING AND SAFETY	57.2	57.2	0.0
LAND USE SERVICES - CODE ENFORCEMENT	30.0	31.0	1.0
LAND USE SERVICES - FIRE HAZARD ABATEMENT	20.0	21.0	1.0
PUBLIC WORKS - REGIONAL PARKS	124.2	117.1	(7.1)
PUBLIC WORKS - SURVEYOR	37.2	39.3	2.1
REGISTRAR OF VOTERS	40.7	38.6	(2.1)
SPECIAL DISTRICTS - FRANCHISE ADMINISTRATION	3.0	3.0	0.0
SUBTOTAL GENERAL FUND	572.1	571.0	(1.1)

BUDGETED STAFFING SUMMARY

Department	2001-02 Final Budget	2002-03 Final Budget	Change
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP (continued)			
OTHER FUNDS			
COUNTY LIBRARY	203.4	212.0	8.6
COUNTY MUSEUM STORE	2.8	2.3	(0.5)
ECONOMIC AND COMMUNITY DEVELOPMENT	58.0	61.0	3.0
JOBS AND EMPLOYMENT SERVICES	173.0	133.0	(40.0)
LAND USE SERVICES - HABITAT CONSERVATION	3.0	1.0	(2.0)
PUBLIC WORKS - CALICO GHOST TOWN MARKETING SVC	0.0	1.0	1.0
PUBLIC WORKS - COUNTY TRAIL SYSTEM	3.0	4.0	1.0
PUBLIC WORKS - REGIONAL PARKS SNACK BARS	1.0	1.0	0.0
PUBLIC WORKS - ROAD OPERATIONS CONSOLIDATED	356.0	364.9	8.9
PUBLIC WORKS - SOLID WASTE MANAGEMENT	59.4	62.3	2.9
REDEVELOPMENT AGENCY-OPERATING FUND	2.0	2.1	0.1
SUBTOTAL OTHER FUNDS	861.6	844.6	(17.0)
TOTAL ECON DEVELOP/PUBLIC SERVICES GROUP	**1,433.7**	**1,415.6**	**(18.1)**
FISCAL GROUP			
GENERAL FUND			
ASSESSOR	170.6	165.8	(4.8)
AUDITOR/CONTROLLER-RECORDER	185.3	189.9	4.6
TREASURER-TAX COLLECTOR	60.3	66.5	6.2
TREASURER-TAX COLLECTOR - CENTRAL COLLECTIONS	89.5	93.9	4.4
SUBTOTAL GENERAL FUND	505.7	516.1	10.4
OTHER FUNDS			
AUDITOR/CONTROLLER - RECORDS MANAGEMENT	2.0	2.0	0.0
STATE/COUNTY PROPERTY TAX ADMINISTRATION	31.0	30.0	(1.0)
SUBTOTAL OTHER FUNDS	33.0	32.0	(1.0)
TOTAL FISCAL GROUP	**538.7**	**548.1**	**9.4**

BUDGETED STAFFING SUMMARY

Department	2001-02 Final Budget	2002-03 Final Budget	Change
HUMAN SERVICES SYSTEM			
GENERAL FUND			
HSS ADMINISTRATIVE CLAIM	4,400.6	4,409.1	8.5
AGING AND ADULT SERVICES	0.0	111.9	111.9
BEHAVIORAL HEALTH	696.6	734.1	37.5
BEHAVIORAL HEALTH - ALCOHOL AND DRUG	110.9	100.9	(10.0)
CHILD SUPPORT SERVICES	702.8	649.7	(53.1)
HEALTH CARE COSTS	4.0	4.0	0.0
PUBLIC HEALTH	1,072.0	1,100.3	28.3
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	103.9	154.3	50.4
VETERANS AFFAIRS	19.0	19.0	0.0
SUBTOTAL GENERAL FUND	7,109.8	7,283.3	173.5
OTHER FUNDS			
AGING AND ADULT SERVICES	96.8	0.0	(96.8)
ARROWHEAD REGIONAL MEDICAL CENTER	2,189.5	2,290.3	100.8
PRESCHOOL SERVICES	622.2	653.7	31.5
SUBTOTAL OTHER FUNDS	2,908.5	2,944.0	35.5
TOTAL HUMAN SERVICES SYSTEM	**10,018.3**	**10,227.3**	**209.0**
INTERNAL SERVICES GROUP			
GENERAL FUND			
ARCHITECTURE AND ENGINEERING	23.0	25.0	2.0
FACILITIES MANAGEMENT - ADMINISTRATION	4.0	4.0	0.0
FACILITIES MANAGEMENT - CUSTODIAL	59.0	63.0	4.0
FACILITIES MANAGEMENT - GROUNDS	27.0	28.0	1.0
FACILITIES MANAGEMENT - HOME REPAIR	12.0	12.0	0.0
FACILITIES MANAGEMENT - MAINTENANCE	58.0	61.0	3.0
PURCHASING	16.0	19.1	3.1
REAL ESTATE SERVICES	26.0	28.0	2.0
SUBTOTAL GENERAL FUND	225.0	240.1	15.1
INTERNAL SERVICE FUNDS			
FLEET MANAGEMENT - GARAGE AND WAREHOUSE	98.0	103.3	5.3
FLEET MANAGEMENT - MOTOR POOL	8.1	8.1	0.0
PURCHASING - CENTRAL STORES	15.0	15.0	0.0
PURCHASING - MAIL AND COURIER SERVICES	34.0	35.0	1.0
PURCHASING - PRINTING AND MICROFILM SERVICES	18.0	18.0	0.0
SUBTOTAL INTERNAL SERVICE FUNDS	173.1	179.4	6.3
TOTAL INTERNAL SERVICES GROUP	**398.1**	**419.5**	**21.4**

BUDGETED STAFFING SUMMARY

Department	2001-02 Final Budget	2002-03 Final Budget	Change
LAW AND JUSTICE GROUP			
GENERAL FUND			
DISTRICT ATTORNEY - CRIMINAL	377.0	382.0	5.0
DISTRICT ATTORNEY - CHILD ABDUCTION	7.0	7.0	0.0
LAW AND JUSTICE GROUP ADMINISTRATION	1.0	1.0	0.0
PROBATION - ADMINISTRATION/COMM CORRECTIONS	498.0	482.0	(16.0)
PROBATION - DETENTION CORRECTIONS	558.0	654.0	96.0
PROBATION - PRE-TRIAL DETENTION	7.0	7.0	0.0
PROBATION - AB1913 GRANT	59.0	78.0	19.0
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	78.5	78.5	0.0
PUBLIC DEFENDER	179.2	186.3	7.1
SHERIFF	2,832.5	2,879.5	47.0
SUBTOTAL GENERAL FUND	4,597.2	4,755.3	158.1
OTHER FUNDS			
DISTRICT ATTORNEY - SPECIAL REVENUE	32.0	32.0	0.0
SHERIFF - SPECIAL REVENUE	35.0	23.0	(12.0)
SUBTOTAL OTHER FUNDS	67.0	55.0	(12.0)
TOTAL LAW AND JUSTICE GROUP	**4,664.2**	**4,810.3**	**146.1**
TOTAL COUNTY DEPARTMENTS - GENERAL FUND	**13,421.2**	**13,789.1**	**367.9**
TOTAL COUNTY DEPARTMENTS - OTHER FUNDS	**4,384.4**	**4,388.5**	**4.1**
GRAND TOTAL COUNTY DEPARTMENTS	**17,805.6**	**18,177.6**	**372.0**

RESERVES ANALYSIS

The county has a number of reserves and designations that have been established over the years for a variety of purposes. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserves to equal 10% of locally funded appropriations by 2002-03. It also anticipates establishing special purpose reserves to help meet future needs.

	1998-99	1999-00	2000-01	2001-02	2002-03
Total General Purpose Reserve	**25.2**	**27.4**	**27.4**	**30.2**	**31.9**
Specific Purpose Reserves					
Medical Center debt service	11.5	34.3	32.0	32.0	32.1
Justice facilities reserve	3.6	11.7	5.2	5.0	5.0
Juvenile maximum security reserve	0.6	1.2	1.5	1.5	1.5
Future retirement rate increase reserve		1.5	1.5	1.5	1.5
Equity Pool					2.0
Teeter				19.3	19.3
Restitution				8.9	8.0
Total Specific Purpose Reserves	**15.7**	**48.7**	**40.2**	**68.2**	**69.4**
Total Reserves	**40.9**	**76.1**	**67.6**	**98.4**	**101.3**

The county has several reserves. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general reserves are funds held to protect the county from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county.

For 2001-02, the contribution of $3.3 million to the Justice Facilities reserve was cancelled, in a mid-year Board action, due to the declining revenues from the federal marshal contract. In addition, a use of $250,000 of this reserve funded repairs in logic control equipment at the Foothill Law and Justice Center. During 2001-02 the Board also approved the establishment of two new reserves. The $19.3 million Teeter Reserve was established by Board action, and includes the amount that is legally required to be set aside (approx 1/3 of the total reserve). Prior to 2001-02, Teeter funds, including the legally required reserve, were held in a separate fund, and were transferred into the general fund in 2001-02 pursuant to the requirements of GASB 33. The Board also established an $8.9 million Restitution Reserve to set-aside the monies recovered in the ongoing corruption lawsuits to cover the continuing costs of this litigation. These restitution monies were previously held in a separate fund and were moved to the general fund in 2001-02 pursuant to the requirements of GASB 33.

For 2002-03, general purpose reserves are increased $1.7 million. This increase brings general purpose reserves to a total of $31.9 million, which satisfies the county's general reserve requirement of 10% of locally funded appropriations, which are projected to be $319.3 million. The total specific purpose reserves are increased to $69.4 million. This is partly due to the creation of a $2.0 million Equity Pool Reserve that is established to fund the costs and results of employee classification studies. The Medical Center reserve has also been increased slightly to reflect a planned contribution pursuant to the Medical Center financing

plan. These reserve increases are offset by a projected $900,000 use of the Restitution Reserve, which represents the estimated 2002-03 litigation expense of the continuing corruption litigation.

LOCAL COST ANALYSIS

County general fund operations are financed with two major types of funding: departmental program revenues; and countywide unallocated discretionary revenues, reserves, and fund balance.

Departmental program revenues include fees, service charges, and state and federal support for programs such as welfare, health care, child support and behavioral health. The balance of departmental costs not funded by these departmental revenue sources is considered local cost. Local cost is funded by countywide, unallocated discretionary revenues such as property tax and vehicle license fees as well as other financing sources such as use of reserves, fund balance and operating transfers.

Local cost financing for 2002-03 is $405,820,027. Shown below are the sources of local cost financing:

COUNTYWIDE REVENUES AND OTHER FINANCING
WHICH PAY FOR GENERAL FUND LOCAL COST

	Final Budget 2001-02	Actuals 2001-02	Final Budget 2002-03
Net Non-departmental revenue			
Property Taxes:			
Current Secured, Unsecured, Unitary	109,235,316	114,760,004	118,485,250
Supplementals	1,300,000	2,918,443	2,316,700
Penalty on Current Taxes	1,445,598	1,055,112	1,036,200
Prior Property Taxes, Penalties and Interest	4,205,000	3,814,650	3,722,170
Total Property Taxes	116,185,914	122,548,209	125,560,320
Vehicle License Fees	103,644,570	111,964,215	115,154,588
Sales and Other Taxes	24,920,674	27,499,356	26,486,450
Net Interest Earnings	23,190,336	45,346,094	17,100,000
COWCAP Revenue	18,662,199	13,514,238	17,500,000
Property Tax Admin Revenue	6,055,600	8,166,060	7,995,750
Booking Fee Revenue	3,937,000	3,983,962	3,937,000
Other State and Federal Aid	2,789,000	4,051,427	3,199,000
Other Revenue	2,179,152	19,838,889	2,430,000
Subtotal	301,564,445	356,912,450	319,363,108
Other Financing			
Fund Balance	30,526,390	30,526,390	57,668,914
Use of Reserves		250,000	900,000
Operating Transfers	27,805,406	25,269,735	27,888,005
Subtotal	58,331,796	56,046,125	86,456,919
TOTAL	359,896,241	412,958,575	405,820,027

The most significant sources of county local cost financing are property tax and vehicle license fees. These two sources account for $240,714,908 or 75.4% of discretionary revenues for

2002-03. Year-end fund balance available for financing is $57.7 million. Operating transfers includes transfers into the county general fund from the Courthouse and Criminal Justice Construction funds, Solid Waste Management, and the use of $17.7 million of the tobacco settlement funds to be applied towards Medical Center Debt Service.

Countywide revenues are allocated to various county departments as local cost as outlined in the following chart:

Department Title	Local Cost Final 2001-02	Local Cost Final 2002-03
BOARD OF SUPERVISORS (ALL DISTRICTS)	3,999,435	4,237,112
CLERK OF BOARD	798,293	836,118
COUNTY ADMINISTRATIVE OFFICE	3,666,655	4,176,978
COUNTY ADMINISTRATIVE OFFICE-LITIGATION	-	809,664
COUNTY ADMINISTRATIVE OFFICE-JOINT POWERS LEASES	23,569,659	23,068,480
COUNTY COUNSEL	2,591,855	3,262,891
HUMAN RESOURCES	4,489,029	5,174,453
HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS	-	-
HUMAN RESOURCES-UNEMPLOYMENT INSURANCE	869,164	1,500,000
INFORMATION SERVICES-EMERGING TECHNOLOGY	-	1,518,270
INFORMATION SERVICES-APPLICATION DEVELOPMENT	6,198,575	5,290,857
INFORMATION SERVICES-GIMS	234,365	-
LOCAL AGENCY FORMATION COMMISSION	154,856	161,353
SCHOOL CLAIMS	1,164,116	1,186,804
SUPERINTENDENT OF SCHOOLS	291,934	282,224
ADMINISTRATIVE/EXECUTIVE GROUP SUBTOTAL:	**48,027,936**	**51,505,204**
AIRPORTS	58,936	57,757
AGRICULTURE/WEIGHTS AND MEASURES	1,426,413	1,618,704
COUNTY MUSEUM	1,196,284	1,394,726
ECD - ECONOMIC PROMOTION	837,012	858,263
ECD - SMALL BUSINESS DEVELOPMENT	173,368	188,956
ECONOMIC DEVELOPMENT/PUBLIC SVCS GROUP ADMIN	101,589	98,000
LAND USE SERVICES-ADMINISTRATION	100,238	-
LAND USE SERVICES-CURRENT PLANNING	-	-
LAND USE SERVICES-ADVANCED PLANNING	2,428,459	1,686,024
LAND USE SERVICES-BUILDING AND SAFETY	90,031	88,230
LAND USE SERVICES-CODE ENFORCEMENT	2,395,354	2,544,994
LAND USE SERVICES-FIRE HAZARD ABATEMENT	-	-
PUBLIC WORKS-REGIONAL PARKS	372,086	647,495
PUBLIC WORKS-SURVEYOR	-	-
REGISTRAR OF VOTERS	2,513,890	2,720,442
SPECIAL DISTRICTS-FRANCHISE ADMINISTRATION	289,495	296,432
ECON DEVEL/PUBLIC SERVICES GROUP SUBTOTAL:	**11,983,155**	**12,200,023**
ASSESSOR	10,856,981	10,344,827
AUDITOR-CONTROLLER/RECORDER	4,511,950	3,889,197
TREASURER-TAX COLLECTOR - CENTRAL COLLECTIONS	-	-
TREASURER-TAX COLLECTOR	2,521,289	2,113,285
FISCAL GROUP SUBTOTAL:	**17,890,220**	**16,347,309**

Department Title	Local Cost Final 2001-02	Local Cost Proposed 2002-03
BEHAVIORAL HEALTH	1,842,753	1,842,753
BEHAVIORAL HEALTH-OFFICE OF ALCOHOL & DRUG ABUSE	207,100	207,100
CHILD SUPPORT SERVICES	-	-
HEALTH CARE COSTS	19,101,403	17,700,000
HSS ADMINISTRATIVE CLAIM	12,998,347	11,764,243
HSS SUBSISTENCE-CALWORKS-FAMILY GROUP	4,086,534	4,634,906
HSS SUBSISTENCE-KIN-GAP PROGRAM	174,190	375,327
HSS SUBSISTENCE-AFDC-FOSTER CARE	14,178,050	13,504,069
HSS SUBSISTENCE-CALWORKS-UNEMPLOYMENT	474,935	566,101
HSS SUBSISTENCE-AID FOR SERIOUSLY EMOTIONALLY DISTURBED	644,580	631,346
HSS SUBSISTENCE-AID TO ADOPTIVE CHILDREN	762,409	927,221
HSS SUBSISTENCE-CHILD ABUSE /DOMESTIC VIOLENCE	-	-
HSS SUBSISTENCE-CASH ASSISTANCE - IMMIGRANTS	-	-
HSS SUBSISTENCE-CHILDREN'S OUT OF HOME CARE	772,000	437,521
HSS SUBSISTENCE-ENTITLEMENT PAYMENTS	13,153	-
HSS SUBSISTENCE-REFUGEE CASH ASSISTANCE	-	-
HSS-AID TO INDIGENTS	1,077,154	1,344,571
AGING AND ADULT SERVICES	-	974,137
PUBLIC HEALTH	630,000	654,320
PUBLIC HEALTH-CALIFORNIA CHILDREN'S SERVICES	1,284,813	1,538,041
PUBLIC HEALTH-INDIGENT AMBULANCE	472,501	472,501
VETERANS AFFAIRS	804,151	844,218
HUMAN SERVICES SYSTEM SUBTOTAL:	**59,524,073**	**58,418,375**
ARCHITECTURE AND ENGINEERING	524,617	640,063
FACILITIES MANAGEMENT-ADMINISTRATION	338,580	344,105
FACILITIES MANAGEMENT-CUSTODIAL	1,487,441	1,694,680
FACILITIES MANAGEMENT-GROUNDS	791,423	841,765
FACILITIES MANAGEMENT-HOME REPAIR	-	-
FACILITIES MANAGEMENT-MAINTENANCE	3,483,553	3,751,422
FACILITIES MANAGEMENT-UTILITIES	14,885,801	14,503,536
REAL ESTATE SERVICES	518,857	716,602
REAL ESTATE SERVICES-RENTS	698,527	712,498
PURCHASING	855,603	1,135,594
INTERNAL SERVICES GROUP SUBTOTAL:	**23,584,402**	**24,340,265**
COUNTY TRIAL COURTS-DRUG COURT PROGRAMS	-	-
COUNTY TRIAL COURTS-GRAND JURY	296,654	301,148
COUNTY TRIAL COURTS-INDIGENT DEFENSE	9,617,905	9,615,047
COUNTY TRIAL COURTS-JUDICIAL BENEFITS/FACILITIES COSTS	1,551,875	1,806,975
COUNTY TRIAL COURTS-MAINTENANCE OF EFFORT	10,131,014	10,131,014
DISTRICT ATTORNEY-CRIMINAL	826,329	9,908,554
DISTRICT ATTORNEY-CHILD ABDUCTION	-	-
LAW & JUSTICE ADMINISTRATION	61,486	65,080
PROBATION-ADMIN/COMM CORRECTIONS	9,318,557	10,559,986
PROBATION-DETENTION CORRECTIONS	14,941,903	21,831,110
PROBATION-PRETRIAL DETENTION	462,691	480,982
PROBATION-AB 1913 GRANT	-	-
PROBATION-COURT ORDERED PLACEMENTS	8,300,985	8,329,483
PUB ADMIN/PUB GUARDIAN/CONSERVATOR/CORONER	3,932,979	4,141,894
PUBLIC DEFENDER	14,862,019	16,603,599
SHERIFF	77,016,218	84,956,126
LAW AND JUSTICE GROUP SUBTOTAL:	**151,320,615**	**178,730,998**
SUBTOTAL:	**312,330,401**	**341,542,174**
CONTINGENCIES	31,396,946	48,516,783
RESERVE CONTRIBUTIONS	6,100,000	3,791,381
OPERATING TRANSFERS OUT	10,068,894	11,969,689
TOTAL ALLOCATED COSTS:	**47,565,840**	**64,277,853**
GRAND TOTAL:	**359,896,241**	**405,820,027**

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ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
BOARD OF SUPERVISORS	2	4,237,112	-	4,237,112
CLERK OF THE BOARD	4	931,793	95,675	836,118
COUNTY ADMINISTRATIVE OFFICE:				
COUNTY ADMINISTRATIVE OFFICE	6	4,452,965	275,987	4,176,978
LITIGATION	8	1,709,664	900,000	809,664
JOINT POWER LEASES	10	23,068,480	-	23,068,480
COUNTY COUNSEL	21	6,959,841	3,696,950	3,262,891
HUMAN RESOURCES:				
HUMAN RESOURCES	23	9,457,530	4,283,077	5,174,453
EMP HEALTH & WELLNESS	26	1,600,000	1,600,000	-
UNEMPLOYMENT INSURANCE	28	1,500,000	-	1,500,000
INFORMATION SERVICES:				
APPLICATION DEVELOPMENT	36	11,722,743	6,431,886	5,290,857
EMERGING TECHNOLOGIES	39	1,792,210	273,940	1,518,270
LOCAL AGENCY FORMATION COMMISSION	49	161,353	-	161,353
SCHOOL CLAIMS	50	1,186,804	-	1,186,804
SUPERINTENDENT OF SCHOOLS	51	282,224	-	282,224
TOTAL GENERAL FUND		69,062,719	17,557,515	51,505,204
COUNTY ADMINISTRATIVE OFFICE:				
CONTINGENCIES AND RESERVES	12	48,516,783		
NON-DEPARTMENTAL REVENUE	14	6,000,000	325,363,108	
SPECIAL REVENUE FUNDS		**Approp**	**Revenue**	**Fund Balance**
COUNTY ADMINISTRATIVE OFFICE:				
MASTER SETTLEMENT AGREEMENT	17	26,947,289	20,433,000	6,514,289
HUMAN RESOURCES:				
COMMUTER SERVICES	29	566,502	277,000	289,502
EMPLOYEE BENEFITS & SERVICES	30	2,621,200	1,022,439	1,598,761
TOTAL SPECIAL REVENUE FUNDS		30,134,991	21,732,439	8,402,552
INTERNAL SERVICES FUNDS		**Operating Expense**	**Revenue**	**Revenue Over (Under) Exp**
HUMAN RESOURCES:				
RISK MANAGEMENT	31	4,259,651	4,259,651	-
INSURANCE PROGRAMS	34	46,735,896	49,765,885	3,029,989
INFORMATION SERVICES:				
COMPUTER OPERATIONS	43	20,177,069	20,177,069	-
NETWORK SERVICES	46	20,172,114	18,172,114	(2,000,000)
TOTAL INTERNAL SERVICE FUNDS		91,344,730	92,374,719	1,029,989
ENTERPRISE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
MEDICAL CENTER LEASE PAYMENTS	19	53,115,289	53,115,289	-

OVERVIEW OF BUDGET

DEPARTMENT: BOARD OF SUPERVISORS
BUDGET UNIT: AAA BDF

I. GENERAL PROGRAM STATEMENT

The Board of Supervisors is the governing body of county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,608,105	3,999,435	4,017,618	4,237,112
Local Cost	3,608,105	3,999,435	4,017,618	4,237,112
Budgeted Staffing		39.5		39.8

Variances between actual and budget for 2001-02 were caused by MOU increases and termination pay costs associated with staff retirements. Not reflected in the budgeted appropriations above is a mid-year increase of $131,210. With the addition of the mid-year increase, the Board was under budget by $113,027.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Salary and benefit costs have increased due to step advances and minor staffing adjustments resulting in a net increase of .3 budgeted staffing positions.

PROGRAM CHANGES

The services and supplies budget has been reduced to provide funding for staffing. Other charges and equipment decreased to reflect a lease-purchase that has been paid. Transfers to Real Estate Services increased to reflect incremental lease costs.

GROUP: Administrative/Executive | **FUNCTION: General**
DEPARTMENT: Board of Supervisors | **ACTIVITY: Legislative and Administration**
FUND: General AAA BDF

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,321,101	3,275,954	3,586,570	28,944	3,615,514
Services and Supplies	574,746	610,455	537,291	(25,809)	511,482
Central Computer	34,735	34,735	34,960	-	34,960
Other Charges	-	375	375	(375)	-
Equipment	14,238	8,250	8,250	(8,250)	-
Transfers	72,798	69,666	69,666	5,490	75,156
Total Appropriation	4,017,618	3,999,435	4,237,112	-	4,237,112
Local Cost	4,017,618	3,999,435	4,237,112	-	4,237,112
Budgeted Staffing		39.5	39.5	0.3	39.8

BOARD OF SUPERVISORS

Total Changes in Board Approved Base Budget

Salaries and Benefits	310,616	MOU and retirement increases.
Services and Supplies	(73,164)	Inflation, risk management liabilities, EHAP and 2% budget reduction.
Central Computer	225	
Total Appropriation Change	237,677	
Total Revenue Change	-	
Total Local Cost Change	237,677	
Total 2001-02 Appropriation	3,999,435	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	3,999,435	
Total Base Budget Appropriation	4,237,112	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	4,237,112	

Board Approved Changes to Base Budget

Salaries and Benefits	28,944	Step advancements and staffing adjustments.
	28,944	
Services and Supplies	(25,809)	Reduced to provide funding for staffing.
	(25,809)	
Other Charges	(375)	Decrease in interest charges to reflect a lease-purchase that has been paid.
	(375)	
Equipment	(8,250)	Decrease in principal charges to reflect a lease-purchase that has been paid.
	(8,250)	
Transfers	5,490	Estimated increase in lease costs.
	5,490	
Total Appropriation	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: CLERK OF THE BOARD
CLERK OF THE BOARD: J. RENEE BASTIAN
BUDGET UNIT: AAA CBD

I. GENERAL PROGRAM STATEMENT

The Clerk of the Board of Supervisors takes official minutes of all meetings of the Board of Supervisors, maintains the files for all actions of the Board of Supervisors and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares and distributes the board agenda; prepares, publishes and distributes the fair statement of all proceedings before the Board of Supervisors; serves the Assessment Appeals Board and the various building and joint powers authorities, CoRDA and ColDA and the Handicap Authority; gives notice of the hearings and disperses direction of particular boards; publishes and distributes the County Code, supplements and ordinances; and maintains the roster of all committees, commissions, public agencies, and conflict of interest files for county departments, committees, commissions, and public entities.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	664,451	868,293	835,909	931,793
Total Revenue	91,826	70,000	82,285	95,675
Local Cost	572,625	798,293	753,624	836,118
Budgeted Staffing		15.0		15.0
Workload Indicators				
Board Agenda Items	3,744	3,000	3,598	3,500
Assessment Appeals	2,593	3,000	2,454	3,500
Licenses	130	225	125	300
Notice of Determination	1,093	1,100	489	1,550
Resolutions	260	600	309	600
Conflict of Interest Fillings	1,388	2,000	1,103	1,500
Customer Service Hours	5,000	5,000	5,000	5,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

CLERK OF THE BOARD

GROUP: Administrative/Executive
DEPARTMENT: Clerk of the Board
FUND: General AAA CBD

FUNCTION: General
ACTIVITY: Legislation and Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	581,741	698,549	755,551	-	755,551
Services and Supplies	234,013	149,589	137,094	25,675	162,769
Central Computer	20,155	20,155	13,473	-	13,473
Total Appropriation	835,909	868,293	906,118	25,675	931,793
Revenue					
License & Permits	34,100	26,000	28,000	-	28,000
Current Services	1,821	2,000	2,000	475	2,475
State, Fed or Gov't Aid	24,384	20,000	20,000	-	20,000
Other Revenue	21,980	22,000	20,000	25,200	45,200
Total Revenue	82,285	70,000	70,000	25,675	95,675
Local Cost	753,624	798,293	836,118	-	836,118
Budgeted Staffing		15.0	15.0		15.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	57,002	MOU and retirement.
Services and Supplies	4,569	Inflation, risk management liabilities, 2420 one-time shift.
	(17,064)	2% budget reduction.
	(12,495)	
2410 Central Computer	(6,682)	
Total Appropriation Change	37,825	
Total Revenue Change	-	
Total Local Cost Change	37,825	
Total 2001-02 Appropriation	868,293	
Total 2001-02 Revenue	70,000	
Total 2001-02 Local Cost	798,293	
Total Base Budget Appropriation	906,118	
Total Base Budget Revenue	70,000	
Total Base Budget Local Cost	836,118	

Board Approved Changes to Base Budget

Services and Supplies	25,675	Increase in general office expense.
Total Appropriation	25,675	
Total Revenue	25,675	Board approved fees.
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: COUNTY ADMINISTRATIVE OFFICE (AAA CAO)

I. GENERAL PROGRAM STATEMENT

The County Administrative Office is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget. Legislative functions at Washington, DC and Sacramento are also included in this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,272,971	3,823,039	3,455,918	4,452,965
Total Revenue	223,898	156,384	186,110	275,987
Local Cost	3,049,073	3,666,655	3,269,808	4,176,978
Budgeted Staffing		32.5		33.5

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes approved mid-year include the reduction of 3.5 positions for a contract management unit that were transferred to the Purchasing Department and the addition of 2.0 Administrative Analyst II positions for special projects and 1.0 Administrative Analyst III position for legislation.

Changes for 2002-03 include the addition of 1.0 Administrative Analyst III position to coordinate the county's state mandated cost reimbursement (SB 90) program. The cost of this position will be reimbursed from SB 90 revenues. The addition of 1.0 Clerk II position is also included and will replace a temporary, unbudgeted PSE position to assist the Public Information Officer. Conversion of a budgeted PSE in the legislative office to a half-time Clerk I position, resulting in a .5 staffing decrease, is also included as a staffing change.

PROGRAM CHANGES

The services and supplies budget has been reduced to provide the funding necessary in salaries and benefits to fund the new Clerk II position, the change in the exempt MOU, and to provide funding for step increases. These decreases are offset by a projected increase in revenue from the legislative services contract with Riverside County. In final budget action, services and supplies was increased for unspent authority for departmental audits that was approved in the 2001-02.

GROUP: Administrative/Executive **FUNCTION: General**
DEPARTMENT: County Administrative Office **ACTIVITY: Legislative and Administration**
FUND: General AAA CAO

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,875,302	3,069,173	3,373,265	174,236	3,547,501
Services and Supplies	733,447	892,754	887,687	142,861	1,030,548
Central Computer	25,528	25,528	33,607	-	33,607
Other Charges	-	300	300	1,700	2,000
Equipment	5,220	24,400	24,400	1,600	26,000
Transfers	52,097	46,560	46,560	7,116	53,676
Total Exp Authority	3,691,594	4,058,715	4,365,819	327,513	4,693,332
Less:					-
Reimbursements	(235,676)	(235,676)	(235,676)	(4,691)	(240,367)
Total Appropriation	3,455,918	3,823,039	4,130,143	322,822	4,452,965
Revenue					
State, Fed or Gov't Aid	186,110	156,384	156,384	119,603	275,987
Total Revenue	186,110	156,384	156,384	119,603	275,987
Local Cost	3,269,808	3,666,655	3,973,759	203,219	4,176,978
Budgeted Staffing		32.5	32.0	1.5	33.5

COUNTY ADMINISTRATIVE OFFICE

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	206,400	MOU and retirement increases.
	8,070	Contract increase for Associate Legislative Advocate. Approved by Board on July 10, 2001.
	(194,001)	Transfer Budget to Purchasing for Contract Mgmt Unit. Approved by Board on September 17, 2001.
	11,173	Increase for CAO. Approved by Board on October 2, 2001.
	176,000	Add 2 Admin Analyst II Positions. Approved by Board on January 29, 2002.
	96,450	Add 1 Admin Analyst III position for legislation. Approved by Board on February 5, 2002.
	304,092	
Services and Supplies	16,389	Inflation, risk management liabilities and EHAP.
	200,000	One time central computer charges audit.
	(81,097)	2% budget reduction.
	(5,000)	Transfer budget for cost of tour to Grand Jury budget unit.
	(42,999)	Transfer Budget to Purchasing for Contract Mgmt Unit. Approved by Board on September 17, 2001.
	(92,360)	Transfer budget to Real Estate Services for department head. Approved by Board on October 30, 2001.
	(5,067)	
Central Computer	8,079	
Total Appropriation Change	307,104	
Total Revenue Change	-	
Total Local Cost	307,104	
Total 2001-02 Appropriation	3,823,039	
Total 2001-02 Revenue	156,384	
Total 2001-02 Local Cost	3,666,655	
Total Base Budget Appropriation	4,130,143	
Total Base Budget Revenue	156,384	
Total Base Budget Local Cost	3,973,759	

Board Approved Changes to Base Budget

Salaries and Benefits	110,642	Add one Administrative Analysts III position for coordination of SB90 program.
	33,124	Add one Clerk II position to provide assistance to Public Information Officer.
	14,400	MOU Increase moved from services and supplies to salaries and benefits.
	16,070	Move budget to salaries and benefits to cover step increases.
	174,236	
Services and Supplies	203,219	Reappropriate 2001-02 unspent authority for departmental audits.
	(60,358)	Decrease services and supplies to help offset cost of new Clerk II position, step increases, increase in auto allowance and lease-purchase of photocopier.
	142,861	
Other Charges	1,700	Lease-purchase of photocopier.
Equipment	1,600	Lease-purchase of photocopier.
Transfers	7,116	Increase in budget for Sacramento office rent. Actual increase only $1,500.
Reimbursements	(4,691)	Increase reimbursement from the Health Care Costs budget unit to reflect increased salary costs. This reimbursement funds 10% of a Deputy CAO and 50% of an Administrative Analyst III for budget assistance and maintenance of the Medical Center debt issues.
Total Appropriations	322,822	
Revenue		
State and Federal Aid	119,603	Revenue from SB90 program to offset the cost of an additonal Admin Analyst III position and estimate of additional contract revenues from Riverside County for salary and benefit increases of legislative staff.
Total Revenue	119,603	
Local Cost	203,219	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: LITIGATION (AAA LIT)

I. GENERAL PROGRAM STATEMENT

The litigation budget funds external attorney services and other litigation related expenses. There is no staffing associated with this budget. The Board approved the establishment of this budget unit in 2001-02.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	3,808,878	1,709,664
Total Sources	-	-	2,235,003	900,000
Local Cost	-	-	1,573,875	809,664

Actual costs for 2001-02 represent payments for outside legal services and payment of Fair Labor Standards Act (FLSA) lawsuit settlements. Sources reflect a portion of restitution proceeds from the ongoing corruption litigation in an amount sufficient to offset the related legal expenditures in this budget unit for 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

During 2001-02, the Board approved the transfer of $809,664 in expenditure authority from the non-departmental budget to this new budget unit to allow better tracking of expenses related to external attorney services. An additional $900,000 of appropriation authority, to finance the ongoing corruption litigation, will be funded from restitution proceeds that have been set-aside for this purpose.

GROUP: Administrative/Executive — **FUNCTION: General**
DEPARTMENT: County Administrative Office - Litigation — **ACTIVITY: Legislative and Administration**
FUND: General AAA LIT

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	3,808,878	-	1,709,664	-	1,709,664
Total Appropriation	3,808,878	-	1,709,664	-	1,709,664
Revenue					
Other Revenue	2,235,003	-	-	-	-
Total Revenue	2,235,003	-	-	-	-
Operating Transfers In	-	-	900,000	-	900,000
Total Sources	2,235,003	-	900,000	-	900,000
Local Cost	1,573,875	-	809,664	-	809,664

COUNTY ADMINISTRATIVE OFFICE

	Total Changes in Board Approved Base Budget	
Services and Supplies	809,664	Full year funding of the appropriation transfer from the non-departmental budget to establish a separate litigation fund. Approved by the Board on January 29, 2002.
	900,000	Estimated cost of the ongoing corruption litigation in 2002-03. An increase in the cost of this contract was approved by the Board on March 13, 2002.
	1,709,664	
Operating Transfer In	900,000	Estimated cost of the ongoing corruption litigation in 2002-03. This operating transfer is from the litigation proceeds from this lawsuit. On January 29, 2002 the Board approved the use of these proceeds to pay for attorneys fees related to this lawsuit.
Total Sources	900,000	
Local Cost	809,664	
Total Appropriation Change	1,709,664	
Total Revenue Change	900,000	
Total Local Cost Change	809,664	
Total 2001-02 Appropriation	-	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,709,664	
Total Base Budget Revenue	900,000	
Total Base Budget Local Cost	809,664	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: JOINT POWERS LEASES (AAA JPL)

I. GENERAL PROGRAM STATEMENT

This component funds the cost of long-term lease payments for joint power facility agreements. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	27,425,810	23,569,659	21,109,895	23,068,480
Total Revenue	855,000	-	629,201	-
Local Cost	26,570,810	23,569,659	20,480,694	23,068,480

2001-02 actual expenditures are under budget due to savings of $2.1 million on the refinancing of the 1992 Justice Center/Airport Improvement project and savings in interest expense on the county's variable rate debt due to historical lows in short-term interest rates. These savings were partially offset by an arbitrage rebate payment of $.7 million. This payment, which is a rebate of excess investment earnings on bond proceeds, covered the period from February 1992 through February 2002. Revenues include $97,000 from the closing of inactive bond funds and $.5 million that was originally budgeted as an expense reimbursement.

Leases Included in this budget for 2002-03 are:

1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Pre-School Building)	1,337,923
County Government Center	3,170,610
West Valley Detention Center	8,571,041
Glen Helen Blockbuster Pavilion	1,772,650
Justice Center/Chino Airport Improvements	6,299,510
Subtotal	21,151,734
Reduction of Glen Helen Taxable Debt	3,200,000
Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing, Audit and Arbitrage Services, etc.)	988,478
Reimbursements**	(2,271,732)
	23,068,480

** Reimbursements reflect Preschool building rents, Chino Airport rents, lease payments from Glen Helen Blockbuster Pavilion and a transfer from the utilities budget (to reflect savings from ENVEST project).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The 2002 refinancing of the Justice Center/Airport Improvements project resulted in $2.1 million in general fund savings in 2001-02 and will produce another $23,744 in general fund savings in 2002-03. The 2001 West Valley Detention Center refinancing will produce $1,055,777 in general fund savings in 2002-03. This makes a total of $3.2 million available for expenditure. This money will be used to pay down the Glen Helen taxable debt. A reduction of $3.2 million will reduce annual interest expense on this debt by an average of $100,000 over the next 22 years and decrease the required appropriation in this budget unit an average of $260,000 per year over the next 22 years. This appropriation will now be available for allocation to other programs.

COUNTY ADMINISTRATIVE OFFICE

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office - Joint Powers Leases
FUND: General AAA JPL

FUNCTION: General
ACTIVITY: Property Mgmt

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	22,505,186	25,851,109	25,343,930	(3,718)	25,340,212
Total Exp Authority	22,505,186	25,851,109	25,343,930	(3,718)	25,340,212
Less:					
Reimbursements	(1,395,291)	(2,281,450)	(2,275,450)	3,718	(2,271,732)
Total Appropriation	21,109,895	23,569,659	23,068,480	-	23,068,480
Revenue					
Other Revenue	629,201	-	-	-	-
Total Revenue	629,201	-	-	-	-
Local Cost	20,480,694	23,569,659	23,068,480	-	23,068,480

Total Changes in Board Approved Base Budget

Services and Supplies	(3,013,525)	Final lease payment on the 92 equipment refinancing project.
	(7,632)	Minor lease payments changes per annual lease schedule.
	52,881	Increase lease payments to correct prior budgeting practice of offsetting lease payments by rebatable arbitrage.
	333,661	Increase in debt administration due to an anticipated rebate of arbitrage.
	2,127,436	2001-02 general fund savings from the refinancing of the Justice Center/Airport Improvement Project.
	(507,179)	
Reimbursements	6,000	Changes in anticipated reimbursement from Glen Helen Blockbuster Pavillion receipts and rents received from Preschool Services for Ontario building per payment schedules.
Total Appropriation Change	(501,179)	
Total Revenue Change	-	
Total Local Cost Change	(501,179)	
Total 2001-02 Appropriation	23,569,659	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	23,569,659	
Total Base Budget Appropriation	23,068,480	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	23,068,480	

Board Approved Changes to Base Budget

Services and Supplies	(1,055,777)	Reduce lease payments by the savings generated from refinancing of 2001 West Valley Detention Center Project.
	1,055,777	Use of Savings from Refinancing of 2001 West Valley Detention Center Project to reduce the Glen Helen taxable debt.
	(27,462)	Reduce lease payments by the savings generated from refinancing - 2002 Justice Center/Airport Improvements Refinancing project.
	2,144,223	Use of Savings generated by refinancing - 2002 Justice Center/Airport Improvements Refinancing to reduce the Glen Helen taxable debt.
	(2,120,479)	2001-02 savings generated by refinancing of Justice Center/Airport Improvement project.
	(3,718)	
Reimbursements	3,718	Decrease in anticipated reimbursement from rent for the Chino Airport.
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN MICHAELSON
BUDGET UNIT: CONTINGENCIES AND RESERVES (AAA CNA, CNG, CNR, CON)

I. GENERAL PROGRAM STATEMENT

Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations which could not have reasonably been anticipated at the time the budget was prepared. Funding for contingencies is targeted at 1.5% of locally funded appropriations. The contingency budget also includes an annual base allocation of $1,000,000 for high priority district and program needs. Final budget action includes a provision that allocates any difference between estimated and final fund balance to contingencies. Any such difference is allocated to the set aside for specific uncertainties.

County reserves include both general purpose and specific purpose reserves. General purpose reserves are funds held to protect the county from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. Board policy requires the establishment of an ongoing general purpose reserve for the general fund targeted at 10% of locally funded appropriations. Specific reserves are funds held to meet future known obligations or to build a reserve for capital projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Contingencies				
Per County Policy	-	4,530,000	-	4,790,447
Set aside for Grant Matches	-	1,100,000	-	-
Set aside for Specific Uncertainties	-	23,665,771	-	41,081,132
Transfers - High Priority Policy Needs	457,000	2,101,175	455,971	2,645,204
	457,000	31,396,946	455,971	48,516,783

Actual uses of contingencies are reflected in departmental budget units.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

A. Contingencies

A base allocation to the contingency budget of $4,790,447 is established pursuant to Board policy, based on 1.5% of the projected locally funded appropriations of $319.3 million. An additional base allocation of $1,000,000 (transfers) is established for high priority district and program needs.

In final budget action, the Board allocated an additional $41,081,132 of available financing to contingencies. This amount is set aside for specific uncertainties. Specific uncertainties include uncertainty surrounding state finances, salary negotiations with the county's safety employees whose contract expires on December 13, 2002, and rising retirement costs due to lower than expected returns in the Retirement Board's investment portfolio. The Board also re-appropriated the unspent allocation of $1,645,204 of the 2001-02 high priority needs to the 2002-03 budget bringing the total to $2,645,204.

B. Reserves/Designations

General purpose reserves are increased by $1.7 million to conform to the Board policy. This increase is based on 10% of the projected locally funded appropriations of $319.3 million and brings the balance of general purpose reserves to $31.9 million.

During 2001-02 the Board approved the use of $250,000 of the Justice Facilities Reserve for the Foothill Law and Justice Center Program Logic Control Replacement Project. The Board also approved the cancellation of the planned contribution of $3.3 million to the Justice Facilities Reserve due to the under realization of revenues from the U.S. Marshal contract.

During 2001-02 the Board also approved the establishment of two new reserves. The Teeter Reserve was established by Board action, and includes the amount that is legally required to be set-aside (approximately 1/3 of the total reserve). Prior to 2001-02, Teeter funds, including the legally required reserve, were held in a separate fund. The Board also established a Restitution Reserve to set-aside the monies recovered in the on-going corruption lawsuits to cover the continuing costs of this litigation.

In 2002-03 a reserve of $2 million for equity studies for the county's general employees will be established pursuant to the new MOU agreement. The Medical Center Debt Service reserve has been increased slightly to reflect a planned contribution pursuant to the Medical Center Financing Plan. The projected use of $900,000 of the restitution reserve represents the estimated 2002-03 expense of the continuing corruption litigation.

	2001-02 Designations	2001-02 Mid-Year Uses/ Cancelled Contributions	2002-03 Planned (Uses)/ Contributions	2002-03 Designations
Total General Purpose Reserves	**30,227,528**		**1,708,782**	**31,936,310**
Specific Purpose Reserves				
Medical Center Debt Service	31,992,306		82,599	32,074,905
Justice Facilities	8,505,408	(3,550,000)		4,955,408
West Valley Juvenile Max Security Facility	1,492,986			1,492,986
Future Retirement Rate Increase	1,500,000			1,500,000
Equity Pool			2,000,000	2,000,000
Teeter	19,260,087			19,260,087
Restitution	8,858,662		(900,000)	7,958,662
Total Specific Purpose Reserves	**71,609,449**	**(3,550,000)**	**1,182,599**	**69,242,048**
Total Reserves/Designations	**101,836,977**	**(3,550,000)**	**2,891,381**	**101,178,358**

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: NON-DEPARTMENTAL REVENUE (AAA FAD)

I. GENERAL PROGRAM STATEMENT

The non-departmental revenue program includes income that is not directly related to any particular county activity. This discretionary revenue finances departmental budgets' local cost. The interest on notes appropriation reflects costs related to the county's annual short-term borrowing for cash flow needs. These costs are more than offset by earnings in the county's investment program. Special departmental expense appropriations are for county expenses that cannot be appropriately charged to a specific department.

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Appropriations				
Special Dept Expense	1,353,994	1,809,664	1,371,645	1,000,000
Interest on Notes	12,916,155	12,375,000	4,799,268	5,000,000
Total Appropriation	14,270,149	14,184,664	6,170,913	6,000,000
Revenue				
Taxes	143,708,591	141,106,588	150,047,566	152,046,770
Use of Money & Prop	38,304,018	37,375,000	51,517,007	23,100,000
State Aid	105,323,189	105,443,570	114,518,053	116,953,588
Federal Aid	990,375	990,000	1,497,589	1,400,000
Current Services	26,697,197	29,654,799	26,562,698	30,432,750
Other	10,499,311	1,179,152	18,940,451	1,430,000
Total Revenue	325,522,681	315,749,109	363,083,364	325,363,108

II. BREAKDOWN OF REVENUES

TAXES

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Co Share - Prop Tax	110,522,748	109,235,316	114,760,004	118,485,250
Supplemental Tax Roll	2,368,978	1,300,000	2,918,443	2,316,700
Penalty on Current Taxes	668,487	1,445,598	1,055,112	1,036,200
Prior Prop Txs/Pnlts	5,061,880	4,205,000	3,814,650	3,722,170
Sales and Use Tax	13,887,200	15,000,000	14,204,651	14,400,000
Franchise	4,162,997	3,656,924	5,453,307	4,780,000
Property Transfer	4,904,282	4,600,000	5,938,919	5,442,000
Other Taxes	2,132,019	1,663,750	1,902,480	1,864,450
Total Taxes	143,708,591	141,106,588	150,047,566	152,046,770

The county's share of the 1.0% property tax for 2002-03 is estimated to be $118.5 million. This is based on an estimated 6.0% increase to assessed valuation.

In addition to property tax, the county is authorized to collect other types of taxes in the unincorporated areas. Sales and use taxes are projected to increase slightly from 2001-02 actual. Franchise taxes are collected primarily from utility company and cable TV revenue. Estimates for 2002-03 have been reduced slightly from 2001-02 actual to reflect increased baseline usage amounts approved by the Public Utilities Commission and a Federal Communications Commission decision, currently under appeal, that cable modem services are not a cable service. Under California law, we cannot collect a franchise fee for any type of telecommunication transmission.

USE OF MONEY AND PROPERTY - $23,100,000

Total interest earnings for 2002-03 are projected at $23.1 million. These earnings will be offset by $5.0 million in expenses associated with the short-term revenue anticipation notes program (TRANS). The decrease in this revenue source is due to an IRS ruling that prohibits issuance of 15 month TRANS, the decreased size of the 12 month TRANS borrowing and lower investment rates earned on County pool funds.

For 2001-02, actual interest revenues included $32.3 million in regular interest earnings and $19.2 million transferred in from the Teeter Tax Loss Reserve Fund pursuant to GASB 33. The $19.2 million has been set-aside in the Teeter reserve.

STATE AID

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Motor Vehicle In Lieu	102,270,842	103,644,570	111,964,215	115,154,588
Other Aid	3,052,347	1,799,000	2,553,838	1,799,000
Total State Aid	105,323,189	105,443,570	114,518,053	116,953,588

Motor vehicle in-lieu tax is based on vehicle registration fees and new car sales statewide. Distribution of these funds is made on the basis of population. The proposed budget continues to show an increase in these revenues, although at a slower rate than in previous years, due to the over-performance this revenue source experienced in 2001-02 combined with forecasts by local economists. Other aid consists of a payment from the welfare realignment trust fund which replaced the state revenue stabilization program and SB90 reimbursements from the state.

FEDERAL AID - $1,400,000

Federal payments in lieu of taxes are due to federally owned lands within the county. This revenue source is budgeted to be consistent with actual revenues received in 2001-02.

CURRENT SERVICES

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Reimbursement-Indirect Costs	14,634,030	18,662,199	13,514,238	17,500,000
Law Enforcement Svc	3,985,115	3,937,000	3,983,962	3,937,000
Sheriff Contract Overhead	1,131,128	1,000,000	898,438	1,000,000
SB 813 Cost Reimbursement	1,282,878	755,600	1,455,700	1,295,750
Other Services	5,664,046	5,300,000	6,710,360	6,700,000
Total Current Services	26,697,197	29,654,799	26,562,698	30,432,750

Various state and federal grants permit the county to claim certain overhead costs against them. In addition, most fee supported general fund departments and taxing entities, such as the library and Board-governed special districts, are charged COWCAP to recover costs incurred in the general fund on their behalf. Reimbursement for indirect costs reflects those recovered allowable costs included in the 2002-03 countywide cost allocation plan (COWCAP). The increase in the 2002-03 budget from prior year actual is due to increases in costs of departments that are allocated as overhead.

Law enforcement services reflect the amount estimated to be recovered through the jail booking fee. The budget is based on a fee of $159.72 on approximately 24,600 bookings. This fee was not increased for 2002-03.

Sheriff contract overhead represents certain county overhead charges recovered through city law enforcement contracts with the Sheriff's Department.

SB 813 cost reimbursement represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.

Other services reflect the property tax administrative fee which the legislature provided for counties to recover the cost of property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

OTHER REVENUE - $1,430,000

Other revenue consists of voided warrants issued by the county, projected transfers of unclaimed property tax refunds to the general fund, the county share of vehicle code violation revenue, and other miscellaneous revenues.

Actual revenues for 2001-02 include approximately $16.4 million in one-time revenues transferred from trust funds due to the implementation of GASB 33. Of this $16.4 million, $8.9 million was proceeds from the ongoing corruption litigation that has been set aside in the Restitution reserve to cover the continuing costs of this litigation.

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: JOHN F. MICHAELSON
BUDGET UNIT: MASTER SETTLEMENT AGREEMENT (RSM MSA)

I. GENERAL PROGRAM STATEMENT

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	14,459,231	21,834,622	18,341,126	26,947,289
Total Revenue	16,597,476	19,700,000	22,720,793	20,433,000
Fund Balance		2,134,622		6,514,289

Variances in expenditures between actual and budget for 2001-02 are the result of a reduced need for tobacco settlement proceeds to finance the Medical Center debt due to increased revenues contributed to the debt fund from both ARMC and the state's SB 1732 reimbursement program. Variances in revenues are the result of higher than anticipated MSA revenues, resolution of a dispute of previously withheld money resulting in one-time revenue, one-time reimbursements from non-participating counties for attorney costs, and interest earnings.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Program changes in services and supplies reflect a net decrease of $1.3 million allocated from 2000-01 for Indigent Care and Tobacco Use Reduction programs; $686,093 of the original $2.0 million allocation remains to be spent in 2002-03 on tobacco cessation programs. Also reflected is additional one-time funding of $5.8 million, which includes a $4.4 million fund balance adjustment, and $0.7 million of on-going available for 2002-03. Revenues increased based on estimated interest earnings and projected MSA revenues for 2002-03.

GROUP: Administrative/Executive — **FUNCTION: General**
DEPARTMENT: County Administrative Office - Master Settlement — **ACTIVITY: Finance**
FUND: Special Revenue RSM MSA

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	3,176,797	4,000,000	4,000,000	5,247,289	9,247,289
Total Appropriation	3,176,797	4,000,000	4,000,000	5,247,289	9,247,289
Operating Transfers Out	15,164,329	17,834,622	17,834,622	(134,622)	17,700,000
Total Requirements	18,341,126	21,834,622	21,834,622	5,112,667	26,947,289
Revenue					
Use of Money & Property	275,285	-	-	200,000	200,000
Other Revenue	22,445,508	19,700,000	19,700,000	533,000	20,233,000
Total Revenue	22,720,793	19,700,000	19,700,000	733,000	20,433,000
Fund Balance		2,134,622	2,134,622	4,379,667	6,514,289

COUNTY ADMINISTRATIVE OFFICE

Board Approved Changes to Base Budget

Services and Supplies	(2,000,000)	Allocation for Indigent Care and Tobacco Use Reduction programs from 2000-01.
	686,093	Tobacco Use Reduction program from 2000-01 still to be spent.
	6,561,196	Additional unallocated proceeds (includes fund balance adjustment).
	5,247,289	
Total Appropriations	5,247,289	
Operating Transfers Out	(134,622)	Decreased to remove fund balance adjustment from 2001-02.
Total Requirements	5,112,667	
Revenue		
Revenue	200,000	Estimated interest income.
	533,000	Anticipated increase in MSA revenue for 2002-03 due to census.
Total Revenue	733,000	
Fund Balance	4,379,667	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER; JOHN F. MICHAELSON
BUDGET UNIT: MEDICAL CENTER LEASE PAYMENT (EMD JPL)

I. GENERAL PROGRAM STATEMENT

This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	52,133,290	53,780,139	53,529,236	53,115,289
Total Sources	52,164,010	53,780,139	53,529,236	53,115,289

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Services and supplies reflect a net decrease due to the result of a reduction in arbitrage, remarketing and other fees offset by an increase in net lease payments. State revenues from SB 1732, Construction Renovation/Reimbursement Program, are decreasing due to a lower Medi-Cal utilization rate than budgeted in the previous year. This utilization rate fluctuates annually. This decrease in revenues is offset by an increase in operating transfers in from the Arrowhead Regional Medical Center budget.

GROUP: Administrative/Executive — **FUNCTION: General**
DEPARTMENT: County Administrative Office - Medical Center Lease — **ACTIVITY: Property Mgmt**
FUND: Enterprise EMD JPL

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	53,529,236	53,780,139	53,780,139	(664,850)	53,115,289
Total Operating Expense	53,529,236	53,780,139	53,780,139	(664,850)	53,115,289
Revenue					
State, Fed or Gov't Aid	30,364,907	26,449,438	26,449,438	(1,982,469)	24,466,969
Total Revenue	30,364,907	26,449,438	26,449,438	(1,982,469)	24,466,969
Operating Transfers In	23,164,329	27,330,701	27,330,701	1,317,619	28,648,320
Total Sources	53,529,236	53,780,139	53,780,139	(664,850)	53,115,289

Board Approved Changes to Base Budget

Services and Supplies	(203,078)	Reduction in remarketing and other fees.
	(1,050,000)	Elimination of arbitrage payment to U.S. Treasury due every five years.
	588,228	Increase in net lease costs.
	(664,850)	
Total Operating Expense	(664,850)	
State/Federal Aid	(1,982,469)	Decrease of SB 1732 state revenues due to a decrease in the Medi-Cal utilization
Total Revenue	(1,982,469)	
Operating Transfers In	3,266,905	Increase from ARMC - fee for service component.
	890,794	Increase from ARMC - medicare component.
	(2,840,080)	Decrease from health care costs budget.
	1,317,619	
Total Sources	(664,850)	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY COUNSEL
COUNTY COUNSEL: ALAN MARKS
BUDGET UNIT: AAA CCL

I. GENERAL PROGRAM STATEMENT

County Counsel provides civil legal services to the Board of Supervisors, county departments, agencies, commissions, special districts, and school districts. County Counsel also provides legal advice to various joint powers authorities and represents the courts and judges on request.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	4,128,610	6,236,885	6,195,376	6,959,841
Total Revenue	2,539,980	3,645,030	4,087,893	3,696,950
Local Cost	1,588,630	2,591,855	2,107,483	3,262,891
Budgeted Staffing		69.0		71.0
Workload Indicators				
Attorney-Client Hours	72,075	71,000	72,400	73,800

Client hours exceeded budgeted hours due largely to unanticipated hours from Children & Families Commission, Special Districts, and Risk Management.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
Budgeted staffing shows a net increase of 2.0 positions due to the mid year approval of 1.0 Code Enforcement Paralegal and 1.0 fee supported Research Attorney.

PROGRAM CHANGES
None.

GROUP: Administrative/Executive — **FUNCTION:** General
DEPARTMENT: County Counsel — **ACTIVITY:** Counsel
FUND: General AAA CCL

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	5,953,182	6,156,017	6,775,426	179,048	6,954,474
Services and Supplies	685,209	759,766	764,013	8,783	772,796
Central Computer	17,889	17,889	65,269	-	65,269
Other Charges	-	660	660	-	660
Lease Purchase Equip	1,541				
Equipment	5,100	5,550	5,550	24,950	30,500
Total Exp Authority	6,662,921	6,939,882	7,610,918	212,781	7,823,699
Less:					
Reimbursements	(467,545)	(702,997)	(702,997)	(160,861)	(863,858)
Total Appropriation	6,195,376	6,236,885	6,907,921	51,920	6,959,841
Revenue					-
Current Services	4,087,893	3,645,030	3,645,030	51,920	3,696,950
Total Revenue	4,087,893	3,645,030	3,645,030	51,920	3,696,950
Local Cost	2,107,483	2,591,855	3,262,891	-	3,262,891
Budgeted Staffing		69.0	69.0	2.0	71.0

COUNTY COUNSEL

Total Changes in Board Approved Base Budget

Salaries and Benefits	619,409	MOU, retirement and 2% budget reduction.
Services and Supplies	4,247	Inflation, risk management liabilities, EHAP, and 2420 one-time shift.
Central Computer	47,380	
Total Appropriation Change	671,036	
Total Revenue Change	-	
Total Local Cost Change	671,036	
Total 2001-02 Appropriation	6,236,885	
Total 2001-02 Revenue	3,645,030	
Total 2001-02 Local Cost	2,591,855	
Total Base Budget Appropriation	6,907,921	
Total Base Budget Revenue	3,645,030	
Total Base Budget Local Cost	3,262,891	

Board Approved Changes to Base Budget

Salaries and Benefits	179,048	Merit increase of current staff, additional reimbursements based on increased salaries and benefits and new code enforcement paralegal and research attorney.
Services and Supplies	8,783	Various increase in expenses due to staffing increases.
Equipment	24,950	New rolling filing system.
Reimbursements	(160,861)	Additional reimbursements based on increased salaries and benefits.
Total Appropriation Change	51,920	
Current Services	51,920	Full year revenue for Research Attorney.
Total Revenue Change	51,920	
Total Local Cost Change	-	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN RESOURCES
DIRECTOR: MARCEL TURNER

	2002-03					
	Operating Exp/ Appropriation	Revenue	Revenue Over (Under) Exp	Fund Balance	Local Cost	Staffing
Human Resources	9,457,530	4,283,077	-	-	5,174,453	129.8
Emp Hlth & Wellness	1,600,000	1,600,000	-	-	-	13.8
Unemployment Ins	1,500,000	-	-	-	1,500,000	-
Commuter Services	566,502	277,000	-	289,502	-	4.0
Emp Benefits & Svcs	2,621,200	1,022,439	-	1,598,761	-	-
Risk Management	4,259,651	4,259,651	-	-	-	65.0
Insurance Programs	46,735,896	49,765,885	3,029,989	-	-	-
TOTAL	66,740,779	61,208,052	3,029,989	1,888,263	6,674,453.0	212.6

BUDGET UNIT: HUMAN RESOURCES (AAA HRD)

I. GENERAL PROGRAM STATEMENT

The Human Resources Department administers the county's human resources programs. This includes responsibility for employee testing, certification, and selection; employee benefits; employee relations; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; and the Commission on the Status of Women. In partnership with the Human Services System, the Human Resources Department also shares the responsibility for countywide organizational and employee development and the Management Leadership Academy.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	6,955,956	8,523,329	8,308,492	9,457,530
Total Revenue	2,867,727	4,034,300	3,491,462	4,283,077
Local Cost	4,088,229	4,489,029	4,817,030	5,174,453
Budgeted Staffing		119.3		129.8
Workload Indicators				
Applications Accepted	46,059	54,000	65,012	65,000
Applicants	17,259	18,000	24,935	25,000

On January 29, 2002, the Board authorized an appropriation increase of $325,600 for ongoing and one-time projects.

III. HIGHLIGHTS OF BOARD APPROVED CHANGED TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

On January 29, 2002, the Board authorized the addition 3.0 positions as part of increases for ongoing projects; 1.0 Clerk III will be assigned to the new Victorville office, 1.0 Human Resources Analyst II will be assigned to the Classification Section, and 1.0 Systems Procedure Analyst will be assigned to EMACS. In addition, 4.0 positions are added for Employee Relations, 7.0 are added for Employee Benefits, and 3.5 are transferred out to the new Commuter Services special revenue fund.

PROGRAM CHANGES

Per GASB 33, the Commuter Services program is now budgeted as a special revenue fund.

HUMAN RESOURCES

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General AAA HRD

FUNCTION: General
ACTIVITY: Personnel

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	6,031,774	6,563,753	7,117,542	611,232	7,728,774
Services and Supplies	3,447,392	3,728,339	4,180,029	(335,562)	3,844,467
Central Computer	68,887	68,887	129,054	-	129,054
Equipment	-	-	-	20,000	20,000
Transfers	108,121	108,150	108,150	36,720	144,870
Total Exp Authority	9,656,174	10,469,129	11,534,775	332,390	11,867,165
Less:					
Reimbursements	(1,347,682)	(1,945,800)	(1,945,800)	(463,835)	(2,409,635)
Total Appropriation	8,308,492	8,523,329	9,588,975	(131,445)	9,457,530
Revenue					
Current Services	2,142,060	272,100	272,100	126,900	399,000
State, Fed or Gov't Aid	266,781	277,300	277,300	(277,300)	-
Other Revenue	1,082,621	3,484,900	3,865,122	18,955	3,884,077
Total Revenue	3,491,462	4,034,300	4,414,522	(131,445)	4,283,077
Local Cost	4,817,030	4,489,029	5,174,453	-	5,174,453
Budgeted Staffing		119.3	122.3	7.5	129.8

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	374,289	MOU, retirement increases, and 2% budget reduction.
	179,500	Budget adjustments approved by the Board on January 29, 2002.
	553,789	
Services and Supplies	71,468	Inflation, risk management liabilities, and EHAP.
Central Computer	60,167	
Mid Year		
Services and Supplies	380,222	Amended agreement with Wurts & Associates approved by the Board on July 24, 2001 ($35,000); amended agreement with Pacific Union Dental approved by the Board on September 17, 2001 ($26,722); and agreement with Delta Preferred Option Dental Plan approved by the Board on October 16, 2002 ($318,500).
Revenue		
Other Revenue	380,222	Revenue from trust funds and administration fees from employees and benefit plan.
Total Appropriation Change	1,065,646	
Total Revenue Change	380,222	
Total Local Cost Change	685,424	
Total 2001-02 Appropriation	8,523,329	
Total 2001-02 Revenue	4,034,300	
Total 2001-02 Local Cost	4,489,029	
Total Base Budget Appropriation	9,588,975	
Total Base Budget Revenue	4,414,522	
Total Base Budget Local Cost	5,174,453	

HUMAN RESOURCES

	Board Approved Changes to Base Budget	
Salaries and Benefits	611,232	Change in step funding for various positions, increase in budgeted positions for all divisions.
Services and Supplies	(335,562)	Decrease in one time monies allocated for projects; change in overall cost of HR services, printing costs, flu vaccine, and professional services received by vendors.
Equipment	20,000	Cost of digital identification machine to produce new county ID cards.
Transfers	36,720	Increased cost of HR County Counsel.
Total Expenditure Authority	332,390	
Reimbursements	(463,835)	Increase in cost of positions funded by various departments.
Total Appropriation	(131,445)	
Revenue		
Current Services	126,900	Increase in positions funded by various county departments.
State/Federal Aid	(277,300)	Transfer of commuter services to special revenue fund.
Other Revenue	18,955	Increase in positions funded by trust fund revenues.
Total Revenue	(131,445)	
Local Cost	-	

BUDGET UNIT: EMPLOYEE HEALTH AND WELLNESS (AAA OCH)

I. GENERAL PROGRAM STATEMENT

The Center for Employee Health and Wellness is responsible for employee and applicant pre-employment and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with OSHA regulations and occupational medical problems. The program had been financed by the county's Workers' Compensation Insurance Fund. Beginning in 2001-02, the program has been financed by direct reimbursements from county departments with costs allocated on the basis of the number of budgeted positions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,339,950	1,549,434	1,234,479	1,600,000
Total Revenue	1,339,809	1,549,434	1,633,020	1,600,000
Local Cost	141	-	(398,541)	-
Budgeted Staffing		13.3		13.8
Workload Indicators				
Preplacement Physicals	5,582	5,600	4,314	5,000
Work Injury/Illness Exams	1,183	1,700	1,416	1,500
Fitness-For -Duty-Exams	65	150	32	25
Other Exams	5,137	5,300	6,488	5,675

The center receives revenue from county departments. The total amount billed is based on budgeted expenditures and allocated to departments based on budgeted staffing. Revenues in 2001-02 exceeded expenditures due mainly to the lower-than-expected number of physicals and examinations performed, operational efficiencies, and conservative cost management.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The increase reflects an additional 0.5 budgeted staff for a Licensed Vocational Nurse position needed for ongoing clinical operations as well as front and back office support.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Employee Health and Wellness
FUND: General AAA OCH
FUNCTION: General
ACTIVITY: Personnel

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	741,575	876,834	933,086	11,694	944,780
Services and Supplies	334,705	514,400	520,512	(2,395)	518,117
Central Computer	-	-	8,394	-	8,394
Transfers	158,199	158,200	158,200	(29,491)	128,709
Total Appropriation	1,234,479	1,549,434	1,620,192	(20,192)	1,600,000
Revenue					
Current Services	1,633,020	1,549,434	1,620,192	(20,192)	1,600,000
Total Revenue	1,633,020	1,549,434	1,620,192	(20,192)	1,600,000
Local Cost	(398,541)	-	-	-	-
Budgeted Staffing		13.3	13.3	0.5	13.8

HUMAN RESOURCES

Total Changes in Board Approved Base Budget

Salaries and Benefits	56,252	MOU and retirement increases.
Services and Supplies	6,112	Inflation, risk management liabilities, and EHAP.
Central Computer	8,394	
Total Appropriation Change	70,758	
Total Revenue Change	-	
Total Local Cost Change	70,758	
Total 2001-02 Appropriation	1,549,434	
Total 2001-02 Revenue	1,549,434	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,620,192	
Total Base Budget Revenue	1,620,192	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	11,694	Funding of 0.5 Licensed Vocational Nurse, change in step funding of various positions.
Services and Supplies	(2,395)	Change in insurance costs, COWCAP charges and professional services.
Transfers	(29,491)	Correction for prior years budgeted rent charges for building.
Total Appropriation	(20,192)	
Revenue		
Current Services	(20,192)	Offset for projected charges for client agencies.
Total Revenue	(20,192)	
Local Cost	-	

BUDGET UNIT: UNEMPLOYMENT INSURANCE (AAA UNI)

I. GENERAL PROGRAM STATEMENT

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored and reviewed for eligibility, and challenged when appropriate to prevent abuse of the program. There is no staffing associated with this budget unit.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,082,067	869,164	1,558,511	1,500,000
Local Cost	1,082,067	869,164	1,558,511	1,500,000

In 2002-03, salaries and benefits exceeded the budgeted amount due to an increase in unemployment claims filed and paid. Unemployment claims and benefits were significantly higher than expected primarily due to a large number of claims submitted by Preschool Services Department employees. The Human Resources Department has contracted with a new vendor to administer unemployment insurance claims. The vendor has begun to work closely with departments to minimize the number of claims incorrectly paid by the state.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Unemployment Insurance
FUND: General AAA UNI
FUNCTION: General
ACTIVITY: Personnel

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,504,164	804,164	1,435,000	-	1,435,000
Services and Supplies	4,347	15,000	15,000	-	15,000
Transfers	50,000	50,000	50,000	-	50,000
Total Appropriation	1,558,511	869,164	1,500,000	-	1,500,000
Local Cost	1,558,511	869,164	1,500,000	-	1,500,000

Total Changes in Board Approved Base Budget

Salaries and Benefits	630,836	Increase in unemployment claims from various positions in county departments.
Total Appropriation Change	630,836	
Total Revenue Change	-	
Total Local Cost Change	630,836	
Total 2001-02 Appropriation	869,164	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	869,164	
Total Base Budget Appropriation	1,500,000	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	1,500,000	

BUDGET UNIT: COMMUTER SERVICES (SDF HRD)

I. GENERAL PROGRAM STATEMENT

This fund was established to account for AB 2766 revenue, which is used to finance Mobile Source Air Pollution Reduction programs. California Assembly Bill 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This fund receives AB 2766 funding from both the South Coast AQMD and the Mojave Desert AQMD. This is the first year in which this fund has been reported as a special revenue fund. Prior to 2002-03, funding had been included as part of the Human Resources Department budget.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	566,502
Total Revenue	-	-	289,502	277,000
Fund Balance		-		289,502
Budgeted Staffing				4.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

The increase is due to the transfer of 4.0 positions—1.0 Commuter Services Manager, 1.0 Secretary I, 1.0 Media Specialist and 1.0 Public Service Employee—from the Human Resources Department budget.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Commuter Services
FUND: Special Revenue SDF HRD

FUNCTION: General
ACTIVITY: Personnel

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	-	230,968
Services and Supplies	-	-	-	-	315,534
Transfers	-	-	-	-	20,000
Total Appropriations	-	-	-	-	566,502
Revenue					
State, Fed or Gov't Aid	289,502	-	-	-	277,000
Total Revenue	289,502	-	-	-	277,000
Fund Balance		-	-	-	289,502
Budgeted Staffing					4.0

BUDGET UNIT: EMPLOYEE BENEFITS & SERVICES (SDG HRD)

I. GENERAL PROGRAM STATEMENT

This fund was established to account for administrative fees collected for managing the county's various benefit plans. These fees are to be subsequently transferred to the general fund to reimburse the Human Resources Department for administration of various health-related plans. This is the first year in which this fund has been reported as a special revenue fund. Prior to fiscal year 2002-03, funding had been included as part of the Human Resources Department budget. There is no staffing associated with this budget unit.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	2,621,200
Total Revenue	-	-	1,598,761	1,022,439
Fund Balance		-		1,598,761

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Employee Benefits & Services
FUND: Special Revenue SDG HRD
FUNCTION: General
ACTIVITY: Personnel

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Transfers	-	-	-	-	2,621,200
Total Appropriation	-	-	-	-	2,621,200
Revenue					
Current services	1,598,761	-	-	-	1,022,439
Total Revenue	-	-	-	-	1,022,439
Fund Balance		-	-	-	1,598,761

BUDGET UNIT: RISK MANAGEMENT (IBP RMG)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs, and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each are billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs. Insurance costs and reimbursements are consolidated and included in a separate budget unit. This budget unit consists of staffing and related operating expenses.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	3,740,659	3,809,779	3,595,779	4,259,651
Total Revenue	3,727,357	3,809,779	3,919,490	4,259,651
Revenue Over (Under) Expense	(13,302)	-	323,711	-
Fixed Asset	32,753	34,380	38,491	8,429
Budgeted Staffing		58.0		65.0
Workload Indicators				
FISCAL SECTION				
Database Transactions	47,562	41,449	69,052	54,896
LIABILITY SECTION				
Auto Accidents	456	456	616	608
Open Claims	1,315	1,237	1,308	1,389
New Claims	1,425	1,361	1,542	1,727
Cases Per Adjuster	188	177	187	198
WORKERS COMP SECTION				
Open Claims	2,428	2,298	2,457	2,422
New Claims	1,764	1,403	1,754	1,753
Cases Per Adjuster	187	177	189	186
SAFETY SECTION				
Employees Trained	2,000	4,500	3,800	5,000
Emergency Responses	70	85	156	85

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

On September 18, 2001, the Board authorized the addition of 2.0 Safety Specialists to administer the county's Injury and Illness Prevention Program. Budgeted staffing also includes the addition of 1.0 Clerk II to perform duties previously completed by public service employees. Also, 3.0 Fiscal Clerk I and 1.0 Claims Adjuster are added due to the absorption of the third party administrator, Arrowhead Health Administrators, operations.

PROGRAM CHANGES

None.

HUMAN RESOURCES

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Risk Management
FUND: Internal Services IBP RMG

FUNCTION: General
ACTIVITY: Insurance Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,966,393	3,122,208	3,370,338	268,458	3,638,796
Services and Supplies	908,670	843,738	892,537	27,658	920,195
Central Computer	19,508	17,193	39,834	-	39,834
Other Charges	-	1,625	1,625	(50)	1,575
Transfers	-	106,800	106,800	11,700	118,500
Total Exp Authority	3,894,571	4,091,564	4,411,134	307,766	4,718,900
Less:					
Reimbursements	(307,976)	(307,976)	(436,924)	(22,325)	(459,249)
Total Appropriation	3,586,595	3,783,588	3,974,210	285,441	4,259,651
Depreciation	9,184	26,191	26,191	(26,191)	-
Total Oper Exp	3,595,779	3,809,779	4,000,401	259,250	4,259,651
Revenue					
Other Revenue	3,919,490	3,809,779	4,000,401	259,250	4,259,651
Total Revenue	3,919,490	3,809,779	4,000,401	259,250	4,259,651
Total Rev Over (Under) Exp	323,711	-	-	-	-
Fixed Asset Exp					
Equipment	17,403	34,380	34,380	(25,951)	8,429
Vehicles	21,088	-	-	-	-
Budgeted Staffing		58.0	60.0	5.0	65.0

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	119,182	MOU and retirement increases.
Services and Supplies	48,799	Inflation, risk management liabilities, and EHAP.
Central Computer	22,641	
Revenue	190,622	
Mid Year		
Salaries and Benefits	128,948	On September 18, 2001, the Board authorized 2.0 Safety Specialists to administer the county's Injury and Illness Prevention Program; Item No. 73 adds 1.0 position for HSS and Item No. 74 adds 1.0 position for the Sheriff's Department.

Total Operating Expense Change	190,622
Total Revenue Change	190,622
Total Revenue Over/(Under) Expense	-
Total 2001-02 Operating Expense	3,809,779
Total 2001-02 Revenue	3,809,779
Total 2001-02 Rev Over/(Under) Exp	-
Total Base Budget Operating Expense	4,000,401
Total Base Budget Revenue	4,000,401
Total Base Budget Rev Over/(Under) Exp	-

HUMAN RESOURCES

Board Approved Changes to Base Budget

Salaries and Benefits	268,458	Various step increases, addittion of 1.0 Clerk II, 3.0 Fiscal Clerk I (AHA), and 1.0 Claims Adjuster (AHA).
Services and Supplies	27,658	Additional expense due to AHA transfer.
Other Charges	(50)	Decrease in interest charges for 2nd year of server lease.
Transfers	11,700	Support to HR Administration.
Total Expenditure Authority	307,766	
Reimbursements	(22,325)	MOU, COLA, etc. increases for several Safety Specialist positions funded by ISF funds.
Total Appropriation	285,441	
Depreciation	(26,191)	
Total Operating Expenses	259,250	
Other Revenue	259,250	Budgeted revenue from subfunds is increased to offset increases in budgeted operating expenses.
Total Revenue	259,250	
Lease	49	
Lease Pur-Vehicles	(26,000)	
Total Equipment	(25,951)	

BUDGET UNIT: INSURANCE PROGRAMS (ALL ISFs EXCEPT IBP)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured and insured insurance programs. All programs are paid from these self-insurance funds and financed by general fund and non-general fund departments, as well as the Board Governed Special Districts and County Service Areas. Self-insurance and insurance programs include auto liability, property, surety, comprehensive auto, law enforcement liability, workers compensation, aircraft liability, airport liability, environmental liability, medical malpractice, and general liability. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	50,890,601	46,491,409	54,999,503	46,735,896
Total Revenue	50,183,614	47,674,156	48,018,910	49,765,885
Revenue Over/(Under) Expense	(706,987)	1,182,747	(6,980,593)	3,029,989

In 2001-02, actual expenditures exceeded budget estimates due primarily to increased property insurance premiums that resulted from the tragedies that occurred on September 11, 2001 and increased workers comp costs.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Risk Management
FUND: Internal Services (All Except IBP)
FUNCTION: General
ACTIVITY: Insurance Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	37,091,132	32,822,841	32,822,841	6,051,427	38,874,268
Other Charges	92,971	88,750	88,750	53,750	142,500
Transfers	307,976	-	-	-	-
Total Appropriation	37,492,079	32,911,591	32,911,591	6,105,177	39,016,768
Operating Transfers Out	17,507,424	13,579,818	13,579,818	(5,860,690)	7,719,128
Total Operating Exp	54,999,503	46,491,409	46,491,409	244,487	46,735,896
Revenue					
Use of Money & Property	1,049,266	1,490,187	1,490,187	(542,012)	948,175
Current Services	35,533,198	38,972,762	38,972,762	2,620,048	41,592,810
State, Fed or Gov't Aid	189,082	-	-	-	-
Other Revenue	11,247,364	7,211,207	7,211,207	13,693	7,224,900
Total Revenue	48,018,910	47,674,156	47,674,156	2,091,729	49,765,885
Rev Over (Under) Expense	(6,980,593)	1,182,747	1,182,747	1,847,242	3,029,989

HUMAN RESOURCES

Board Approved Changes to Base Budget

Services and Supplies	2,968,884	Increase in property insurance premiums.
	247,552	Increase in general liability insurance premiums.
	308,000	Increase in aircraft liability premiums.
	261,713	Increase in other insurance premiums (includes CSAC excess insurance for general liability workers' comp and other excess).
	198,498	Increase in malpractice insurance premiums.
	271,188	Increase in professional and specialized services.
	1,908,434	Increase in claims expenditures.
	(150,003)	Decrease in management and technical services.
	37,161	Other services and supplies.
	6,051,427	
Other Charges	53,750	Increase in taxes and assessments.
Total Appropriations	6,105,177	
Transfers Out	(5,860,690)	Decrease in GIC payments of $6,187,422 and increase in transfers to IBP for overhead distribution.
Total Operating Expenses	244,487	
Revenue		
Use of Money & Prop.	(542,012)	Decrease in interest revenue.
Current Services	2,620,048	Increase in insurance premium revenue of $2,167,298, claim cost recoveries of $411,000 and subrogation for departments of $41,750.
Other Revenue	13,693	Anticipated increase in refunds from overpayment on claims.
Total Revenue	2,091,729	
Total Rev Over(Under) Exp	1,847,242	

OVERVIEW OF BUDGET

DEPARTMENT: INFORMATION SERVICES DEPARTMENT
CHIEF INFORMATION OFFICER: LEYDEN L. HAHN

	2002-03				
	Appropriation/ Oper Expense	Revenue	Revenue Over/ (Under Exp)	Local Cost	Staffing
Application Development	11,722,743	6,431,886		5,290,857	101.3
Emerging Technology Division	1,792,210	273,940		1,518,270	19.1
Computer Operations	20,177,069	20,177,069	-		154.4
Network Services	20,172,114	18,172,114	2,000,000		110.1
Total	53,864,136	45,055,009	2,000,000	6,809,127	384.9

BUDGET UNIT: APPLICATION DEVELOPMENT (AAA SDD)

I. GENERAL PROGRAM STATEMENT

Information Services' Application Development Division develops, enhances and maintains computerized business systems. In addition, Application Development provides management and coordination of large multi-departmental automation projects, consultation for a wide variety of vendor platforms, acquisition of turnkey software applications, proposal development, and technology research and evaluation projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	7,165,816	12,924,905	12,763,168	11,722,743
Total Revenue	1,057,416	6,726,330	6,512,817	6,431,886
Local Cost	6,108,400	6,198,575	6,250,351	5,290,857
Budgeted Staffing		117.8		101.3
Workload Indicators				
Project Hours	156,934	158,399	149,873	149,479

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attached for detailed changes)

STAFFING CHANGES

Overall budgeted staffing decreased by 16.5 positions.

Added positions include 1.0 IT Technical Assistant to provide assistance for a new integrated Document Management team, 1.0 Systems Analyst, and budgeted 0.6 in overtime.

Deleted positions include 15.1 positions transferred out to create a new ISD division titled Emerging Technology Division that will be budgeted under AAA ETD. In addition, 1.0 contract Programmer Analyst, 1.0 Clerk II, and 2.0 Public Service Employee positions were deleted.

PROGRAM CHANGES

The normal ongoing employee related services and supply costs of the new Emerging Technology Division have also been transferred. A portion of the equipment fixed asset budget ($25,000) has also been reduced and transferred to the emerging Technology Division budget in order to fund lab and workstation equipment purchases needed by this new division. Recruitment efforts for Programmers and Programmer Analyst have been successful and vacant positions are filled thereby resulting in the reduction for contract programming staff expenditures and the professional service budget requirements.

GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: General AAA SDD

FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	8,241,346	8,757,917	9,196,347	(1,066,075)	8,130,272
Services and Supplies	4,217,354	3,631,495	3,557,010	(543,386)	3,013,624
Central Computer	110,944	110,944	117,269	-	117,269
Equipment	168,502	75,000	75,000	(25,000)	50,000
Transfers	25,022	435,049	435,049	(23,471)	411,578
Total Exp Authority	12,763,168	13,010,405	13,380,675	(1,657,932)	11,722,743
Reimbursements	-	(85,500)	(85,500)	85,500	-
Total Appropriation	12,763,168	12,924,905	13,295,175	(1,572,432)	11,722,743
Revenue					
Current Services	6,512,817	6,726,330	6,726,330	(294,444)	6,431,886
Total Revenue	6,512,817	6,726,330	6,726,330	(294,444)	6,431,886
Local Cost	6,250,351	6,198,575	6,568,845	(1,277,988)	5,290,857
Budgeted Staffing		117.8	117.8	(16.5)	101.3

Total Changes in Board Approved Base Budget

Salaries and Benefits	438,430	MOU and retirement increases.
Services and Supplies	(74,485)	Inflation, risk management liabilities, EHAP, 2420 one-time shift and 2% budget reduction.
Central Computer	6,325	
Total Appropriation Change	370,270	
Total Revenue Change	-	
Total Local Cost Change	370,270	
Total 2001-02 Appropriation	12,924,905	
Total 2001-02 Revenue	6,726,330	
Total 2001-02 Local Cost	6,198,575	
Total Base Budget Appropriation	13,295,175	
Total Base Budget Revenue	6,726,330	
Total Base Budget Local Cost	6,568,845	

INFORMATION SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(1,101,660)	Decreased to reflect transfer of 15.1 positions to AAA ETD.
	35,585	Salary step increases and increased callback.
	(1,066,075)	
Services and Supplies	(52,215)	Decreased for the services and supplies costs related to transferred positions to AAA ETD.
	(491,171)	Reduction in professional services contractor costs, software and equipment.
	(543,386)	
Equipment	(25,000)	Decreased due to AAA ETD.
Transfer Out	(23,471)	Reduced admin cost allocation reflecting decreased staffing from positions in the new Emerging Technology Division (AAA ETD).
Reimbursements	85,500	Decreased reflecting elimination of chargeable Programmer Analyst services to the Auditor/Controller.
Total Appropriations	(1,572,432)	
Revenue	(294,444)	Decrease due to transfer to AAA ETD and workload reduction.
Total Revenues	(294,444)	
Local Cost	(1,277,988)	

BUDGET UNIT: EMERGING TECHNOLOGIES DIVISION (AAA ETD)

I. GENERAL PROGRAM STATEMENT

The newly created Emerging Technologies Division (ETD) evaluates and recommends technology-oriented products and solutions with the focus of improving internal county processes as well as enabling electronic access by the public to county services. Through the Geographic Information Management System (GIMS), ETD also provides mapping products and geography-based application services for both the county departments and the public. GIMS responsibilities include ongoing maintenance of the county's street network and development of the parcel basemap.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	1,792,210
Total Revenue	-	-	-	273,940
Local Cost	-	-	-	1,518,270
Budgeted Staffing		-	-	19.1
Workload Indicators				
Emerging Technology major projects	-	-	-	4
GIS Application Projects	-	-	-	150
GIS Mapping Projects	-	-	-	250
Street Network: Segments maintained	-	-	-	128,463

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transferred 19.1 budgeted positions to this new division which includes 4.0 positions from (AAA GIM) Geographic Information Management and 15.1 positions in (AAA SDD) Application Development.

PROGRAM CHANGES

One-time professional services for specialized consulting services are also included in this budget and are estimated at $65,000.

GROUP: Administrative/Executive
DEPARTMENT: Information Services - Emerging Technologies
FUND: General AAA ETD
FUNCTION: General
ACTIVITY: Other

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	1,385,968	1,385,968
Services and Supplies	-	-	-	285,629	285,629
Central Computer	-	-	-	3,513	3,513
Other Charges	-	-	-	750	750
Equipment	-	-	-	31,635	31,635
Transfers	-	-	-	84,715	84,715
Total Appropriation	-	-	-	1,792,210	1,792,210
Revenue					-
Current Services	-	-	-	273,940	273,940
Total Revenue	-	-	-	273,940	273,940
Local Cost	-	-	-	1,518,270	1,518,270
Budgeted Staffing		-	-	19.1	19.1

INFORMATION SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,385,968	Transfers of (19.1) positions from AAA SDD and AAA GIMS and MOU increases.
Services and Supplies	285,629	Transfers from AAA SDD and AAA GIM and 2% inflation increases.
Central Computer	3,513	Computer charges.
Other Charges	750	Transferred from GIM for interest on lease-purchase for Sun Ultra Computer.
Equipment	31,635	Transferred from GIM for PC purchase and principal on lease-purchase for Sun Ultra Computer.
Transfers	84,715	Transfers for IAJ FIS and Human Resource Officer allocations.
Total Appropriation	1,792,210	
Total Revenue	273,940	
Local Cost	1,518,270	

BUDGET UNIT: GEOGRAPHIC INFORMATION MANAGEMENT SYSTEMS (AAA GIM)

I. GENERAL PROGRAM STATEMENT

The Geographic Information Management System (GIMS) provides professional and technical services to client departments and the private sector for matters related to computerized mapping and geographic information processing. GIMS' responsibilities include the ongoing maintenance and enhancement of the county's street network, with a goal towards continued automation and development of the digital parcel basemap. This budget unit has been transferred to newly created Emerging Technology Division budget unit (AAA ETD).

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	293,598	522,703	378,604	-
Total Revenue	135,652	288,338	179,253	-
Local Cost	157,946	234,365	199,351	-
Budgeted Staffing		5.0		-
Workload Indicators				
GIS	198	200	-	-
Parcels:				
Automated	468,720	470,620	470,620	-
System Maintained	224,846	231,746	231,746	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transferred 4.0 positions to the new Emerging Technologies Division. Deleted 1.0 Public Service Employee position.

PROGRAM CHANGES

All GIMS program costs are being transferred to the new division.

GROUP: Administrative/Executive
DEPARTMENT: Information Services - GIMS
FUND: General AAA GIM

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	191,641	270,413	284,308	(284,308)	-
Services and Supplies	171,108	235,861	233,414	(233,414)	-
Central Computer	9,044	9,044	3,513	(3,513)	-
Other Charges	702	750	750	(750)	-
Equipment	6,109	6,635	6,635	(6,635)	-
Total Appropriation	378,604	522,703	528,620	(528,620)	-
Revenue					
Current Services	179,253	288,338	288,338	(288,338)	-
Total Revenue	179,253	288,338	288,338	(288,338)	-
Local Cost	199,351	234,365	240,282	(240,282)	-
Budgeted Staffing		5.0	5.0	(5.0)	

INFORMATION SERVICES

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	13,895	MOU and retirement increases.
Services and Supplies	(2,447)	Inflation, risk management liabilities, EHAP, and 2% budget reduction.
Central Computer	(5,531)	
Equipment		
Total Appropriation Change	5,917	
Total Revenue Change	-	
Total Local Cost Change	5,917	
Total 2001-02 Appropriation	522,703	
Total 2001-02 Revenue	288,338	
Total 2001-02 Local Cost	234,365	
Total Base Budget Appropriation	528,620	
Total Base Budget Revenue	288,338	
Total Base Budget Local Cost	240,282	

BUDGET UNIT: COMPUTER OPERATIONS (IAJ ALL)

I. GENERAL PROGRAM STATEMENT

The Computer Operations budget finances the staff; its associated costs, the hardware and software costs of the day-to-day operation of the county's computer center and wide area network. The center provides a 24-hour-a-day, 7 day-a-week service to county departments and agencies.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	16,456,799	20,759,820	18,457,651	20,177,069
Total Revenue	18,121,601	20,759,820	19,440,566	20,177,069
Revenue Over/(Under) Expense	1,664,802	-	982,915	-
Fixed Assets	761,216	1,771,078	1,123,668	2,879,261
Budgeted Staffing		165.1		154.4
Workload Indicators				
PC Users/E-Mail Customers	13,168	12,500	15,463	14,467
Record Keyed	24,338,418	23,800,000	19,023,588	19,901,199
Dist. Depart. Sys. Sup. Bill. Hrs.	5,977	4,868	10,328	6,868
Telepro. Sup. Billiable Hrs.	6,161	7,146	6,117	7,146
Wan Connections	365	363	359	363
CPU Hours	12,788	14,627	18,721	13,630
PC Desktop Billiable Hours	16,287	22,629	19,369	22,629

Expenditures are under budget by $2,302,169 resulting primarily from vacant positions and salary savings throughout the Computer Operations and reduced department expenditures projected for distributed systems. Revenues are under budget by $1,319,254 reflecting reduce billable resources from vacant positions and reduced direct charge backs in the distributed data process and equipment area.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Overall budgeted staffing decreased by 10.7 positions primarily from reduced usage of PSE positions and workload changes in this budget unit.

These changes include deleting and adding the following positions in order to adjust to workload changes in various areas of the Computer Operations Internal Service Fund.

Deleted positions include 3.0 Computer Operations Specialist positions; 1.0 Systems Development Team Leader; 1.0 Computer Operator III; 1.0 Computer Operator II; 1.0 Secretary I; 2.0 Fiscal Clerk I; 2.0 Teleprocessing Support Specialist; 1.0 IT Technical Assistant; 1.0 IT Account Representative II and 9.0 Public Service Employees and 0.2 for overtime.

Added positions include 1.0 Automated System Analyst II and 1.5 Systems Support Analyst to cover increased workload in Server Management; 1.0 Production Control Supervisor and 1.0 Computer Operation Supervisor to cover staff supervision changes in the Data Center; 1.0 Data Entry Operator II and 1.0 Photographic Lab Tech to cover workload increases in keypunch and microfilm and fiche services; 4.0 Clerk II to convert PSE temp positions to regular positions and 1.0 Clerk III transferred from Network Services (IAM) for workload changes in the administration and fiscal support changes areas.

PROGRAM CHANGES

None.

INFORMATION SERVICES

GROUP: Administrative/Executive Group
DEPARTMENT: Information Services - Computer Operations
FUND: Internal Service IAJ ALL

FUNCTION: General
ACTIVITY: Computer Oper.

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	7,273,754	9,018,885	9,381,785	216,684	9,598,469
Services and Supplies	11,632,128	11,115,805	11,259,037	(819,452)	10,439,585
Other Charges	16,941	97,849	97,849	(61,403)	36,446
Total Exp Authority	18,922,823	20,232,539	20,738,671	(664,171)	20,074,500
Less:					
Reimbursements	(791,396)	(747,262)	(747,262)	(109,658)	(856,920)
Depreciation	326,224	1,274,543	1,274,543	(315,054)	959,489
Total Operating Expense	18,457,651	20,759,820	21,265,952	(1,088,883)	20,177,069
Revenue					
Current Services	19,440,566	20,759,820	21,014,636	(837,567)	20,177,069
Total Revenue		20,759,820	21,014,636	(837,567)	20,177,069
Revenue Over/(Under) Exp.	982,915	-	(251,316)	251,316	-
Fixed Asset Expense					
Equipment	892,182	1,140,000	1,140,000	1,003,225	2,143,225
Equip/Lease Purchase	231,486	631,078	631,078	104,958	736,036
Total Fixed Assets	1,123,668	1,771,078	1,771,078	1,108,183	2,879,261
Budgeted Staffing		165.1	165.1	(10.7)	154.4

Total Changes in Board Approved Base Budget

Salaries and Benefits	362,900	MOU and retirement increases.
Services and Supplies	143,232	Inflation.
Subtotal Base Year Operating Exp	506,132	
Current Services	254,816	Cost difference to be within current revenue projections.
Subtotal Base Year Revenue	254,816	
Subtotal Base Year Rev Over/(Under)	(251,316)	
Total Operating Expense Change	506,132	
Total Revenue Change	254,816	
Total Revenue Over/(Under) Expense	(251,316)	
Total 2001-02 Operating Expense	20,759,820	
Total 2001-02 Revenue	20,759,820	
Total 2001-02 Revenue Over/(Under)	-	
Total Base Budget Operating Expense	21,265,952	
Total Base Budget Revenue	21,014,636	
Total Base Budget Rev Over/(Under) Exp	(251,316)	

INFORMATION SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	216,684	Net increase to reflect staffing changes and projected usage for overtime, standby, and step advances.
Services and Supplies		
Computer Software Expense	(464,225)	Decreased to reflect current installed products & projected costs.
Inventoriable Equipment	(44,489)	Decreased reflecting less equipment needs for 2003.
Training	185,848	Increase for additional staff training to stay current with technology.
COWCAP	50,285	Increased per published plan.
Distributed Dp Equipment	(100,844)	Decreased to reflect current projection.
Other Professional & Special Services	(232,197)	Decreased in professional services requirements.
General Maintenance-Equipment	278,048	Increased equipment coming off warranty and mainframe purchase.
Rents & Leases-Equipment	(491,878)	Decreased to reflect purchase of mainframe computer & other lease changes in prior year.
	(819,452)	
Central Computers	(61,403)	Fully paid off lease purchase loans.
Total Exp Authority	(664,171)	
Reimbursements	(109,658)	Increase to reflect current administrative cost allocation transfers.
Depreciation	(315,054)	Decreased for fully depreciated equipment.
Total Operating Expense	(1,088,883)	
Revenues	(837,567)	Decreased to reflect current revenue projections.
Revenuve Over/(Under) Exp	251,316	
Fixed Assets Expense		
Equipment	1,003,225	Purchase of PC servers, disk storage equipment, printers, and network equipment.
Lease Purchase Equipment	104,958	Ongoing lease purchase loans.
	1,108,183	

BUDGET UNIT: NETWORK SERVICES (IAM ALL)

I. GENERAL PROGRAM STATEMENT

Information Services' Network Services Division provides countywide telephone, microwave and radio services and the operation of related hardware, software and communications facilities, including a network of microwave sites.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	17,278,580	17,339,776	19,517,107	20,172,114
Total Revenue	18,016,309	17,339,776	19,794,354	18,172,114
Revenue Over/(Under) Expense	737,729	-	277,247	(2,000,000)
Fixed Assets	3,783,549	2,574,845	2,348,654	2,585,785
Budgeted Staffing		118.1		110.1
Workload Indicators				
Service Calls	23,858	26,000	22,567	26,000
Radios	9,100	8,974	8,845	9,424
Telephone	18,949	19,000	19,646	19,000
Circuits	1,338	1,582	1,582	1,582

Variances between actual and budget for 2001-02 are due to increased services and supplies expenditures and revenues associated with services provided to outside agencies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transferred 1.0 Clerk III position to Computer Operations (IAJ) administration to provide centralized clerical support for the department. Added 1.0 Communication Technician II position to cover increased workload in maintaining the county's communication network infrastructure. Deleted 8.0 Public Service Employees positions as a result of reduced workload.

PROGRAM CHANGES

The professional service budget has increased to reflect the 2003 contract costs to complete the GIS Parcel Basemap. This project is estimated to take three years to complete with contract funding provided by the Network Services unreserved retained earning account. Rents and leases budget increased to show pending move to a new single location for ISD's Network Services division.

INFORMATION SERVICES

GROUP: Administrative/Executive Group
DEPARTMENT: Information Services - Network Services
FUND: Internal Service IAM ALL

FUNCTION: General
ACTIVITY: Tele., Microwv., Radio

	2001-02 Actuals	2001-02 Final Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	6,250,932	6,893,578	7,101,978	(5,998)	7,095,980
Services and Supplies	10,589,101	8,732,396	8,887,460	2,316,693	11,204,153
Central Computer	29,486	9,116	9,116	-	9,116
Other Charges	65,549	105,819	105,819	(38,611)	67,208
Transfers	439,208	390,503	390,503	78,068	468,571
Total Exp Authority	17,374,276	16,131,412	16,494,876	2,350,152	18,845,028
Depreciation	2,142,831	1,208,364	1,208,364	118,722	1,327,086
Total Operating Expense	19,517,107	17,339,776	17,703,240	2,468,874	20,172,114
Revenue					
Use of Money & Property	185	3,000	3,000	(1,500)	1,500
Current Services	19,794,169	17,336,776	17,336,776	833,838	18,170,614
Total Revenue	19,794,354	17,339,776	17,339,776	832,338	18,172,114
Revenue Over/(Under) Exp.	277,247	-	(363,464)	(1,636,536)	(2,000,000)
Fixed Asset Expense					
Equipment	1,681,429	1,750,000	1,750,000	-	1,750,000
Vehicles	22,000				
Equip/Lease Purchase	645,225	824,845	824,845	10,940	835,785
Total Fixed Assets	2,348,654	2,574,845	2,574,845	10,940	2,585,785
Budgeted Staffing		118.1	118.1	(8.0)	110.1

Total Changes in Board Approved Base Budget

Salaries and Benefits	208,400	MOU and retirement.
Services and Supplies	155,064	2% inflation increase.
Total Operating Expense Change	363,464	
Total Revenue Change	-	
Total Revenue Over/(Under)	(363,464)	
Total 2001-02 Operating Expense	17,339,776	
Total 2001-02 Revenue	17,339,776	
Total 2001-02 Revenue Over/(Under)	-	
Total Base Budget Operating Exp	17,703,240	
Total Base Budget Revenue	17,339,776	
Total Base Budget Revenue Over/(Under)	(363,464)	

INFORMATION SERVICES

		Board Approved Changes to Base Budget
Salaries and Benefits	171,338	Increased for 1.0 Communication Tech. II addition, step advances and classification changes.
	(177,336)	Decrease funding for 8.0 PSE and transfer of one clerk III to Computer Ops ISF (IAJ).
	(5,998)	
Services and Supplies	47,324	Insurance cost increases from Risk Management.
	19,369	Increased in material purchases and outside telephone services to meet workload changes.
	250,000	Increase in rent for 800 mhz radio because of pending move to a new location.
	2,000,000	Increase in professional services for 800 mhz radio for a three-year contract to complete GIS Partial Base Map.
	2,316,693	
Other Charges	(38,611)	Decrease in interest charges on fully paid lease purchase loans.
Transfers In/Out	78,068	Increased administrative costs allocation & other internal cost transfer changes.
Depreciation	(184,622)	Decrease in 800 mhz radio depreciation for fully depreciated equipment.
	303,344	Increase in telephone operation depreciation to reflect new equipment purchases.
Total Depreciation	118,722	
Total Operating Expense	2,468,874	
Revenues	(1,500)	Decrease in county tel. dir. sales and coin commission.
	833,838	Increase in long distance revenues to reflect current workload and services trends.
Total Revenue	832,338	
Revenue Over/(Under) Exp	(1,636,536)	
Fixed Assets Expense		
Lease Purchase	10,940	Increase principal payments for new loans.
	10,940	

OVERVIEW OF BUDGET

DEPARTMENT: LOCAL AGENCY FORMATION COMMISSION
BUDGET UNIT: AAA LAF

I. GENERAL PROGRAM STATEMENT

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies. In meeting these responsibilities the Commission: (1) regulates proposed boundary changes for cities and special districts within the County of San Bernardino; (2) determines the spheres of influence for local agencies within San Bernardino County and conducts related municipal service reviews; (3) regulates the formation and dissolution of cities and special districts; and (4) reviews contracts for the provision of services outside the boundaries of cities and special districts. In addition to those authorities, the Local Agency Formation Commission has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolution of special districts based upon the findings of its special studies. LAFCO costs represent the county's legally mandated contribution to the agency's operating expense. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	464,567	154,856	158,189	161,353
Local Cost	464,567	154,856	158,189	161,353

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Administrative/Executive
DEPARTMENT: Local Agency Formation Commission
FUND: General AAA LAF
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	158,189	154,856	161,353	-	161,353
Total Appropriation	158,189	154,856	161,353	-	161,353
Local Cost	158,189	154,856	161,353	-	161,353

Total Changes in Board Approved Base Budget

Other Charges	6,497	Anticipated increase in county's legally mandated contribution.
Total Appropriation Change	6,497	
Total Revenue Change	-	
Total Local Cost Change	6,497	
Total 2001-02 Appropriation	154,856	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	154,856	
Total Base Budget Appropriation	161,353	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	161,353	

OVERVIEW OF BUDGET

DEPARTMENT: SCHOOL CLAIMS
AUDITOR/CONTROLLER-RECORDER: LARRY WALKER
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCL

I. GENERAL PROGRAM STATEMENT

The function of the School Claims Division is to perform warrant production, control and accounting to include a prepayment examination and audit of the expenditures from the funds of the 33 school districts, 5 community college districts, the 2 regional occupational programs in the county, and from the County School Service Fund of the County Superintendent of Schools. This involves the audit of all payrolls and accounts payable to include contracts and expenses for supplies, materials, services and equipment. The division performs all audits and approval functions required of the County Auditor Controller and County Superintendent of Schools and is jointly responsible to those elected officials. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,140,708	1,164,116	1,174,581	1,186,804
Local Cost	1,140,708	1,164,116	1,174,581	1,186,804

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Administrative/Executive
DEPARTMENT: School Claims
FUND: General AAA SCL
FUNCTION: Education
ACTIVITY: School Admin.

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	1,174,581	1,164,116	1,186,804	-	1,186,804
Total Appropriation	1,174,581	1,164,116	1,186,804	-	1,186,804
Local Cost	1,174,581	1,164,116	1,186,804	-	1,186,804

Total Changes in Board Approved Base Budget

Services and Supplies	22,688	Contractual obligation.
Total Appropriation Change	22,688	
Total Revenue Change	-	
Total Local Cost Change	22,688	
Total 2001-02 Appropriation	1,164,116	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	1,164,116	
Total Base Budget Appropriation	1,186,804	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	1,186,804	

OVERVIEW OF BUDGET

DEPARTMENT: SUPERINTENDENT OF SCHOOLS
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCS

I. GENERAL PROGRAM STATEMENT

The County Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for the school districts, two regional occupational programs, and provides ancillary services to five Community College Districts within the county. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support. Through state and other funding sources, the Superintendent provides services to almost 400,000 K through 12 students and approximately 37,000 community college students in accordance with the education code, as well as services which include alternative education, special education, and curriculum and instruction. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	290,301	291,934	290,356	282,224
Local Cost	290,301	291,934	290,356	282,224

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Administrative/Executive
DEPARTMENT: Superintendent of Schools
FUND: General AAA SCS
FUNCTION: Education
ACTIVITY: School Admin.

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	290,356	291,934	282,224	-	282,224
Total Appropriation	290,356	291,934	282,224	-	282,224
Local Cost	290,356	291,934	282,224	-	282,224

Total Changes in Board Approved Base Budget

Services and Supplies	(9,710)	Reduction in risk management liability charges, offset partially by inflation increases.

Total Appropriation Change	(9,710)
Total Revenue Change	-
Total Local Cost Change	(9,710)
Total 2001-02 Appropriation	291,934
Total 2001-02 Revenue	-
Total 2001-02 Local Cost	291,934
Total Base Budget Appropriation	282,224
Total Base Budget Revenue	-
Total Base Budget Local Cost	282,224

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
AGRICULTURE, WEIGHTS AND MEASURES	55	5,256,794	3,638,090	1,618,704
AIRPORTS	59	2,518,785	2,461,028	57,757
COUNTY MUSEUM	67	4,540,213	3,145,487	1,394,726
ECONOMIC AND COMMUNITY DEVELOPMENT:				
ECONOMIC PROMOTION	76	926,263	68,000	858,263
SMALL BUSINESS DEVELOPMENT	78	228,956	40,000	188,956
ECONOMIC DEV/PUBLIC SVC GROUP ADMIN	80	98,000	-	98,000
LAND USE SERVICES:				
ADMINISTRATION	85	-	-	-
CURRENT PLANNING	89	2,150,272	2,150,272	-
ADVANCE PLANNING	91	3,665,734	1,979,710	1,686,024
BUILDING AND SAFETY	93	4,743,001	4,654,771	88,230
CODE ENFORCEMENT	95	2,803,194	258,200	2,544,994
FIRE HAZARD ABATEMENT	97	1,872,613	1,872,613	-
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS	102	6,407,943	5,760,448	647,495
SURVEYOR	115	2,958,835	2,958,835	-
REGISTRAR OF VOTERS	148	3,393,942	673,500	2,720,442
SPECIAL DISTRICTS:				
FRANCHISE ADMINISTRATION	151	296,432	-	296,432
TOTAL GENERAL FUND		41,860,977	29,660,954	12,200,023
DEBT SERVICE FUND		**Approp**	**Revenue**	**Fund Balance**
REDEVELOPMENT AGENCY:				
DEBT SERVICE	144	4,617,327	3,662,500	954,827
SPECIAL REVENUE FUNDS				
AGRICULTURE, WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	58	140,240	6,000	134,240
AIRPORTS:				
COMMERCIAL HANGAR	62	2,198,380	888,640	1,309,740
COUNTY LIBRARY	64	12,217,331	11,759,634	457,697
ECONOMIC AND COMMUNITY DEVELOPMENT	73	56,888,676	41,540,670	15,348,006
JOBS AND EMPLOYMENT SERVICES	82	20,697,693	20,678,428	19,265
LAND USE SERVICES:				
GENERAL PLAN UPDATE	99	1,615,336	1,000,000	615,336
HABITAT CONSERVATION	100	260,479	120,996	139,483

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

	Page #	Approp	Revenue	Fund Balance
PUBLIC WORKS DEPARTMENT:				
COUNTY TRAIL SYSTEM	105	6,339,243	5,541,665	797,578
PROPOSITION 12 PROJECTS	107	2,000,000	2,000,000	-
PROPOSITION 40 PROJECTS	108	1,000,000	1,000,000	-
REGIONAL PARKS MAINTENANCE/DEV	109	982,057	185,000	797,057
CALICO GHOST TOWN MARKETING SCVS	110	405,156	389,300	15,856
OFF-HIGHWAY VEHICLE LICENSE FEE	112	76,842	25,000	51,842
BLOCKBUSTER PAVILION IMPROVEMENTS	113	169,958	29,000	140,958
SURVEY MONUMENT PRESERVATION	118	304,903	91,751	213,152
ROAD OPERATIONS CONSOLIDATED	119	57,789,203	41,794,579	15,994,624
CALTRANS CONTRACT	122	288,100	415,487	(127,387)
ETIWANDA INTERCHANGE IMPROVEMENT	124	1,477,489	8,504,313	(7,026,824)
HIGH DESERT CORRIDOR	125	648,400	446,457	201,943
DEVELOPMENT PROJECTS	126	3,131,112	631,421	2,499,691
MEASURE I FUNDS	128	25,400,625	9,182,484	16,218,141
REDEVELOPMENT AGENCY:				
OPERATING FUND	139	5,023,818	1,665,118	3,358,700
HOUSING FUND	142	4,192,159	585,472	3,606,687
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	153	41,861	15,000	26,861
TOTAL SPECIAL REVENUE FUNDS		203,289,061	148,496,415	54,792,646
CAPITAL PROJECTS FUNDS				
REDEVELOPMENT AGENCY:				
INFRASTRUCTURE IMPROVEMENTS	146	7,389,625	300,000	7,089,625
SENIOR HOUSING PROJECT	147	270,789	30,000	240,789
TOTAL CAPITAL PROJECTS FUNDS		7,660,414	330,000	7,330,414
ENTERPRISE FUNDS		**Operating Expense**	**Revenue**	**Revenue Over (Under) Exp**
COUNTY MUSEUM:				
ULTRASCREEN THEATRE	70	4,000	7,000	3,000
MUSEUM STORE	71	154,789	159,000	4,211
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS SNACK BARS	114	86,262	103,500	17,238
SOLID WASTE OPERATIONS	130	42,323,884	43,827,202	1,503,318
SITE CLOSURE/MAINTENANCE	133	939,285	8,355,325	7,416,040
SITE ENHANCEMENT/EXPANSION	134	3,033,798	5,246,861	2,213,063
GROUNDWATER REMEDIATION	136	3,195,223	4,770,789	1,575,566
ENVIRONMENTAL MITIGATION	138	1,621,000	1,820,618	199,618
TOTAL ENTERPRISE FUNDS		51,358,241	64,290,295	12,932,054

OVERVIEW OF BUDGET

DEPARTMENT: AGRICULTURE/WEIGHTS AND MEASURES
AGRICULTURAL COMMISSIONER/SEALER: EDOUARD P. LAYAYE

	2002-03				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Ag, Weights & Measures	5,256,794	3,638,090	1,618,704		72.7
California Grazing	140,240	6,000		134,240	-
TOTAL	5,397,034	3,644,090	1,618,704	134,240	72.7

BUDGET UNIT: AGRICULTURE/WEIGHTS AND MEASURES (AAA AWM)

I. GENERAL PROGRAM STATEMENT

The Department of Agriculture/Weights and Measures enforces state and local laws protecting the environment, public health, worker safety, and the general welfare of the public by regulating the agricultural industry, pest control businesses, and all business transactions based on count, weight, and volume. Additional duties include the inspection of produce and eggs, control of vegetation along state and county road right-of-ways and flood control channels, and the manufacture of rodent baits for sale to the public. The department is also responsible for management of the county's predatory animal control program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	4,349,075	4,843,847	4,560,872	5,256,794
Total Sources	3,179,886	3,417,434	3,479,143	3,638,090
Local Cost	1,169,189	1,426,413	1,081,729	1,618,704
Budgeted Staffing		69.0		72.7
Workload Indicators				
Quarantine Shipments	33,161	35,000	27,743	33,000
Detection Traps	4,439	4,500	5,318	6,600
Pesticide Use Inspections	1,026	1,400	1,075	1,100
Dozen Eggs Inspected	2,150,175	1,750,000	2,194,494	2,000,000
Weed Control Acres	6,528	7,000	5,730	7,000
Devices Inspected	32,862	35,000	33,967	35,000
Packages Inspected	231,112	150,000	175,129	200,000
Petroleum Site Inspections	1,636	1,900	1,523	1,700

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
Budgeted staffing has been increased by 3.7 positions. This increase is the result of adding 5.0 Agricultural Field Aide positions to the state-funded Pest Detection program; partially offset by the elimination of 1.0 vacant Public Information Clerk and a 0.3 reduction in the use of Public Service Employees.

PROGRAM CHANGES
The Pest Detection program is being expanded by 2,100 traps at the request of the state. In addition to the additional staff required, six compact trucks are needed for this expanded program (five for the additional Agricultural Field Aides, in additional to one for an Agricultural Standards Officer reassigned to this program). The costs related to this program are fully funded by the state.

AGRICULTURE/WEIGHTS AND MEASURES

GROUP: Economic Development/Public Services
DEPARTMENT: Agriculture/Weights & Measures
FUND: General AAA AWM

FUNCTION: Public Protection
ACTIVITY: Protective Insp

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,233,570	3,332,365	3,530,577	105,008	3,635,585
Services and Supplies	1,196,123	1,339,748	1,331,041	44,300	1,375,341
Central Computer	14,248	14,248	17,034	-	17,034
Other Charges	7,514	11,566	11,566	(4,161)	7,405
Equipment	65,995	77,535	77,535	73,287	150,822
Transfers	43,422	68,385	68,385	2,222	70,607
Total Appropriation	4,560,872	4,843,847	5,036,138	220,656	5,256,794
Revenue					
Licenses & Permits	451,519	435,300	435,300	13,300	448,600
Fines & Forfeitures	26,325	39,000	39,000	3,000	42,000
Use of Money & Property	1,110	900	900	100	1,000
Current Services	815,929	921,050	921,050	19,000	940,050
State, Fed or Gov't Aid	2,126,490	1,974,684	1,974,684	185,256	2,159,940
Other Revenue	54,006	46,500	46,500	-	46,500
Total Revenue	3,475,379	3,417,434	3,417,434	220,656	3,638,090
Operating Transfers In	3,764	-	-	-	-
Total Sources	3,479,143	3,417,434	3,417,434	220,656	3,638,090
Local Cost	1,081,729	1,426,413	1,618,704	-	1,618,704
Budgeted Staffing		69.0	69.0	3.7	72.7

Total Changes in Board Approved Base Budget

Salaries and Benefits	164,996	MOU adjustments.
	33,216	Retirement rate adjustment.
	198,212	
Services and Supplies	3,849	Risk management liabilities rate adjustments.
	(541)	EHAP rate reduction.
	21,020	General inflation allowance.
	(33,035)	2% local cost reduction.
	(8,707)	
Central Computer	2,786	
Total Appropriation Change	192,291	
Total Revenue Change	-	
Total Local Cost Change	192,291	
Total 2001-02 Appropriation	4,843,847	
Total 2001-02 Revenue	3,417,434	
Total 2001-02 Local Cost	1,426,413	
Total Base Budget Appropriation	5,036,138	
Total Base Budget Revenue	3,417,434	
Total Base Budget Local Cost	1,618,704	

AGRICULTURE/WEIGHTS AND MEASURES

Board Approved Changes to Base Budget

Salaries and Benefits	152,330	Additional Agricultural Field Aides (5.0 FTE) for Pest Detection.
	(36,615)	0.3 FTE reduction in PSEs (-6,182) and 1.0 Public Info. Clerk (-30,433).
	2,493	Net adjustment for miscellaneous benefits.
	(13,200)	Elimination of Overtime (-6,000) and Uniform/Merit allowance (-7,200).
	105,008	
Services and Supplies	9,600	Membership/tuition required by MOU for professional/management.
	20,000	Increased herbicide purchases for weed control work.
	(15,000)	General office expense (-10,000) and Wildlife Control (-5,000).
	30,500	Increased motor pool charges due to additional vehicles.
	(800)	Net reduction from all remaining services and supplies adjustments.
	44,300	
Other Charges	(4,161)	Reduction in interest paid on three on-going lease purchases.
Equipment	68,500	An increase of five compact trucks from the prior year (for a total of six trucks to be purchased in 2002-03). These vehicles are needed for the Pest Detection Program.
	4,787	Increase in principal paid on three on-going lease-purchases.
	73,287	
Transfers	2,222	Rent increase for office space in Ontario and Fontana.
Total Appropriation	220,656	
Revenue		
Licenses & Permits	15,000	Increase in device (10,000) and packer (5,000) registrations.
	(1,700)	Net minor adjustments in miscellaneous permits.
	13,300	
Fines & Forfeitures	3,000	
Use of Money & Prop	100	Adjustment for rent received from beekeepers using county property.
Current Services	19,000	Net increase in weed control work (9,000) and misc. services (10,000).
State & Federal Aid	(4,664)	Reduction in Federal Egg Surveillance inspection revenue.
	(36,876)	Decreased contracts: pesticide permits (-18,476) and use reporting (-18,000).
	(1,150)	Reduction data entry (900) and dealer fees(250) revenue.
	374,262	Pest Detection trapping (344,262) and Pesticide Mill Fees (30,000)
	(100,000)	Decreased unclaimed gas tax based on lower local cost in 2001-02.
	(6,600)	Elimination of salary subvention received from the state.
	(64,596)	Reduced funding for pest exclusion inspections.
	15,150	Glossy winged sharp shooter services (GWSS) (15,150); red imported fire ant (RIFA) (-15,000); Fruit Insp. (15,000).
	9,730	Petro. Insp. (7,680); Weighmasters (2,250); Service Agents (-200).
	185,256	
Total Revenue	220,656	
Total Local Cost	-	

BUDGET UNIT: CALIFORNIA GRAZING (SCD ARE)

I. GENERAL PROGRAM STATEMENT

The California Grazing budget funds a variety of range improvement projects such as cattle guards, pipelines, tanks, and water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife member, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The Bureau of Land Management, the federal agency responsible for leasing the grazing allotments to ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing leases by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on the federal lands. The county acts in a trustee capacity for these funds. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	87	134,034	-	140,240
Total Revenue	9,040	9,000	9,207	6,000
Fund Balance		125,034		134,240

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the estimated expenditures in this fund are significantly less than budgeted. The amount not expended in 2001-02 will be carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Agriculture/Weights & Measures
FUND: Special Revenue SCD ARE
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	134,034	134,034	6,206	140,240
Total Appropriation	-	134,034	134,034	6,206	140,240
Revenue					
State and Federal Aid	9,207	9,000	9,000	(3,000)	6,000
Total Revenue	9,207	9,000	9,000	(3,000)	6,000
Fund Balance		125,034	125,034	9,206	134,240

Board Approved Changes to Base Budget

Services and Supplies	6,206	Additional funding for projects based on fund balance.
Total Appropriations	6,206	
Revenues:		
State and Federal Aid	(3,000)	Decrease in grazing fees due to range restrictions.
Total Revenues	(3,000)	
Fund Balance	9,206	

OVERVIEW OF BUDGET

DEPARTMENT: AIRPORTS
DIRECTOR: J. WILLIAM INGRAHAM

	2002-03				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Airports	2,518,785	2,461,028	57,757		28.9
Commercial Hangar	2,198,380	888,640		1,309,740	-
TOTAL	4,717,165	3,349,668	57,757	1,309,740	28.9

BUDGET UNIT: AIRPORTS (AAA APT)

I. GENERAL PROGRAM STATEMENT

Airports provides for the management, maintenance, and operation of the five county owned airports (Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and the special district facility at Apple Valley. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration general aviation requirements.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,233,846	2,304,709	2,415,329	2,518,785
Total Revenue	2,501,106	2,245,773	2,356,612	2,461,028
Local Cost	(267,260)	58,936	58,717	57,757
Budgeted Staffing		30.4		28.9
Workload Indicators				
Maintenance Hours:				
Chino	8,944	9,500	10,510	11,000
Barstow-Daggett	8,443	7,200	5,488	7,200
Apple Valley	5,434	5,200	5,960	7,200
Needles	540	400	603	400
Twentynine Palms	744	800	832	800
Baker	101	120	83	120

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has a net decrease of 1.5 positions. The department defunded 1.0 Public Service Employee performing maintenance duties at the Barstow-Daggett Airport due to fiscal constraints imposed by large insurance increases. The department also defunded 1.0 Fiscal Clerk II position at Barstow-Daggett Airport and 0.5 Public Service Employee at Chino Airport since more of the department's leasing activity is now being centralized in its Administration Division. Partially offsetting these decreases is the addition of 1.0 Airport Maintenance Worker II position at Apple Valley Airport. This position, which is fully funded by County Service Area 60 (Apple Valley Airport), was recommended by the external auditors, RSM McGladrey. The recommendation was part of their findings from an audit completed in 2000-01.

PROGRAM CHANGES

None.

AIRPORTS

GROUP: Economic Development/Public Services
DEPARTMENT: Airports
FUND: General AAA APT

FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,139,305	1,199,719	1,284,938	383,649	1,668,587
Services and Supplies	943,358	1,037,438	1,255,627	(7,707)	1,247,920
Central Computer	3,699	3,699	6,741	-	6,741
Other Charges	61,526	53,782	53,782	(2,263)	51,519
Equipment	25,307	10,071	10,071	(10,071)	-
Transfers	242,134	-	-	-	-
Total Exp Authority	2,415,329	2,304,709	2,611,159	363,608	2,974,767
Less:					
Reimbursements	-	-	-	(455,982)	(455,982)
Total Appropriation	2,415,329	2,304,709	2,611,159	(92,374)	2,518,785
Revenue					
Use of Money & Property	1,934,050	2,036,841	2,344,470	(144,676)	2,199,794
State Aid	41,011	40,000	40,000	-	40,000
Current Services	319,279	153,826	153,826	(13,698)	140,128
Other Revenue	62,272	15,106	15,106	66,000	81,106
Total Revenue	2,356,612	2,245,773	2,553,402	(92,374)	2,461,028
Local Cost	58,717	58,936	57,757	-	57,757
Budgeted Staffing		30.4	30.4	(1.5)	28.9

Total Changes in Board Approved Base Budget

Salaries and Benefits	85,219	MOU and retirement adjustments.
Services and Supplies	218,189	Risk management liabilities ($209,336), inflation, and 2% local cost reduction.
Central Computer	3,042	
Revenue	307,629	Increased revenue from use of money/property to offset the above appropriation increases.

Total Appropriation Change	306,450
Total Revenue Change	307,629
Total Local Cost Change	(1,179)
Total 2001-02 Appropriation	2,304,709
Total 2001-02 Revenue	2,245,773
Total 2001-02 Local Cost	58,936
Total Base Budget Appropriation	2,611,159
Total Base Budget Revenue	2,553,402
Total Base Budget Local Cost	57,757

AIRPORTS

Board Approved Changes to Base Budget

Salaries and Benefits	455,982	Amount from County Service Area 60, Apple Valley Airport, for salary costs now appears under reimbursements rather than as an abatement to salaries and benefits.
	(72,333)	Projected decrease resulting from the 1.5 reduction in budgeted staff.
	383,649	
Services and Supplies	(7,707)	Decrease in maintenance for structures and grounds.
Other Charges	(2,263)	Decrease due to reduction of principal balance on state loans.
Equipment	(10,071)	No fixed asset replacements are programmed for 2002-03.
Reimbursements	(455,982)	Amount from CSA 60, Apple Valley Airport, for salary costs now appears under reimbursements rather than as an abatement to salaries and benefits as in the prior year.
Total Appropriations	(92,374)	
Revenue		
Use of Money/Property	(144,676)	2002-03 Airport revenue projections are not sufficient to meet increases identified in base year adjustments; consequently, this reduction is warranted in accordance with projections.
Current Services	(13,698)	Revenues from fuel flowage fees at county airports have decreased.
Other Revenue	66,000	Anticipated revenue from the U.S. Army for wastewater treatment services at Barstow/Daggett Airport.
Total Revenue	(92,374)	
Local Cost	-	

BUDGET UNIT: CHINO AIRPORT COMMERCIAL HANGAR FACILITY (RCI APT)

I. GENERAL PROGRAM STATEMENT

The Commercial Hangar Facility located at Chino Airport was constructed in 1987 through proceeds from a 30-year bond issue. Since 1996, the Airports Department has been responsible for the facility's maintenance and operation. Expenditures include the annual transfer of approximately $860,000 to the general fund for the debt service payment. Expenditures are financed from the remaining fund balance, as well as revenues generated from leasing the facility. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	902,304	1,982,000	553,198	2,198,380
Total Revenue	597,701	513,854	394,792	888,640
Fund Balance		1,468,146		1,309,740
Workload Indicators				
Maintenance Hours (*)		800	305	400

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried-over to the subsequent year's budget. In addition, $860,000 budgeted in 2001-02 as a transfer to the general fund to make the annual principal and interest payment on the outstanding commercial hangar facility bonds was actually $531,521. The general fund received the difference of $328,479 in proceeds from refinancing the bonds. The 2001-02 actual revenues are less than budget due to a vacancy of one of the hangars expected to be leased during the year.

(*) Maintenance hours at the Chino Airport Commercial Hangar Facility are decreasing due to the following:

- When the department assumed responsibility for maintenance of the facility in 1996, there were several maintenance projects that had been deferred. Since that time, the department has invested significant hours each year into enhancing the facility. As a result, the commercial hangar facility is now to the point were it requires less maintenance hours per year.

- Also, the department has recently experienced a reduction in the lease turnover rate for the commercial hangars. The reduced turnover has resulted in less maintenance hours needed to maintain the facility.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Airports - Chino Hangar
FUND: Special Revenue RCI APT

FUNCTION: Public Ways & Facilities
ACTIVITY: Transportation

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	21,677	64,194	64,194	(10,724)	53,470
Contingencies & Reserves	-	1,057,806	1,057,806	230,822	1,288,628
Transfers	531,521	860,000	860,000	(3,718)	856,282
Total Appropriation	553,198	1,982,000	1,982,000	216,380	2,198,380
Revenue					
Use of Money & Property	394,792	513,854	513,854	374,786	888,640
Total Revenue	394,792	513,854	513,854	374,786	888,640
Fund Balance		1,468,146	1,468,146	(158,406)	1,309,740

Board Approved Changes to Base Budget

Services and Supplies	(10,724)	Reduction in anticipated maintenance requirement for the Lockheed hangars.
Contingencies & Reserves	230,822	Increase is primarily the result of additional rent revenue to be generated at the facility.
Transfers	(3,718)	Debt service savings due to refinancing the Certificates of Insurance.
Total Appropriation	216,380	
Revenue		
Use of Money & Property	374,786	Increase in rental revenue - rental of additional hangar bay.
Total Revenue	374,786	
Fund Balance	(158,406)	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY LIBRARY
COUNTY LIBRARIAN: EDWARD KIECZYKOWSKI
BUDGET UNIT: SAP CLB

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Library provides public library services through a network of 28 branches in unincorporated areas and 18 cities within the county. Two bookmobiles reach people who live in sparsely populated areas or are unable to use the traditional branches. The County Library also operates a mobile unit in the High Desert that serves young children and their parents and caregivers. The County Library system is financed primarily through property tax revenues.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	11,195,743	11,541,840	11,749,004	12,217,331
Total Sources	11,064,124	11,265,213	11,930,075	11,759,634
Fund Balance		276,627		457,697
Budgeted Staffing		203.4		212.0
Workload Indicators				
Circulation	2,823,194	2,810,000	2,931,733	3,025,100
Reference Inquiries	548,465	515,000	567,531	599,700
Branches	28	28	28	28
Total Branch Hours	66,600	66,600	66,632	66,700
Patron Visits	2,706,958	2,700,000	3,124,386	3,200,000

Actual revenues in 2001-02 exceeded budgeted amounts by $664,862. This surplus is primarily the result of County Library receiving an additional $365,861 from the Children and Families Commission for the development of Learning, Information, Technology, and Education (LITE) Centers at the following branch libraries: Big Bear, Montclair, and Yucca Valley. In addition, County Library received an unanticipated $250,000 in 2001-02 from the Apple Valley Foundation for expansion of the Apple Valley Branch Library. These funds were instrumental in increasing the scope of the project. In 2002-03, an additional $250,000 for this project will be received from the Foundation and has been budgeted accordingly.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

County Library's budgeted staffing has been increased by a total of 8.6 positions from the prior year. Of this amount, 5.5 are for new positions approved by the Board on July 24, 2001 to operate the grant funded LITE Centers located at the Big Bear, Montclair, and Yucca Valley branch libraries. Additional increases in staff include the following: 1.0 Automated Systems Technician to augment the department's computer functions; 1.0 Library Associate to act as the department's volunteer coordinator; 1.0 Staff Analyst to prepare and administer grant applications, oversee building programs, and act as a liaison with local communities in regards to applying for construction funds from the State Library Bond Act; 0.5 Program Coordinator to assist with preparation of the State Bond Act applications; and 3.4 Library Assistants are needed to help with the department's increased workload demands associated with a rise in patron visits (an additional 500,000 visits are anticipated in 2002-03). The growth in library visits is linked to the increased number of computers being offered at the various branch libraries. To offset some of these staffing additions, the department has defunded the following positions: 1.0 Bookmobile Driver, 1.0 Programmer I, and 1.8 Clerk II.

County Library's 2002-03 budget also reflects the conversion of 81.2 budgeted Public Service Employees to a like amount of Library Assistants and Library Pages. While the conversion of these extra-help employees to regular county positions has no impact on the level of budgeted staff, it does result in an additional cost to the department of approximately $238,000.

PROGRAM CHANGES

None.

COUNTY LIBRARY

GROUP: Economic Development/Public Services
DEPARTMENT: County Library
FUND: Special Revenue SAP CLB

FUNCTION: Education
ACTIVITY: Library

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	6,681,692	6,444,621	6,833,642	402,910	7,236,552
Services and Supplies	4,562,718	4,326,724	4,482,230	(378,762)	4,103,468
Central Computer	157,013	159,495	159,495	(59,391)	100,104
Other Charges	-	-	-	112,395	112,395
Structures & Imprmts	-	450,000	450,000	(144,000)	306,000
Equipment	(6,786)	52,000	52,000	(52,000)	-
Vehicles	-	-	-	32,000	32,000
Transfers	599,630	532,000	532,000	218,070	750,070
Total Expen Authority	11,994,267	11,964,840	12,509,367	131,222	12,640,589
Less:					
Reimbursements	(245,263)	(423,000)	(423,000)	(258)	(423,258)
Total Appropriation	11,749,004	11,541,840	12,086,367	130,964	12,217,331
Revenue					
Taxes	7,356,936	7,238,613	7,238,613	454,237	7,692,850
Current Services	816,257	725,300	725,300	39,700	765,000
State, Fed or Gov't Aid	2,117,059	2,481,000	2,481,000	(788,957)	1,692,043
Other Revenue	1,198,223	520,300	1,064,827	244,914	1,309,741
Total Revenue	11,488,475	10,965,213	11,509,740	(50,106)	11,459,634
Operating Transfers In	441,600	300,000	300,000	-	300,000
Total Sources	11,930,075	11,265,213	11,809,740	(50,106)	11,759,634
Fund Balance		276,627	276,627	181,070	457,697
Budgeted Staffing		203.4	208.9	3.1	212.0

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	202,316	MOU related increases in salaries and benefits.
Services and Supplies	(23,650)	Reduction in risk management liability charges for insurance and EHAP.
Revenue	178,666	
Mid Year		
Salaries and Benefits	186,705	Addition of 5.5 positions to operate additional LITE Centers located at the Big Bear, Montclair and Yucca Valley branch libraries.
Services and Supplies	179,156	Other costs related to development of the aforementioned LITE Centers.
Revenue	365,861	Grant from the Children and Families Commission to fund costs related to the LITE Centers. The Board approved this action on July 24, 2001.
Total Appropriation Change	544,527	
Total Revenue Change	544,527	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	11,541,840	
Total 2001-02 Revenue	11,265,213	
Total 2001-02 Fund Balance	276,627	
Total Base Budget Appropriation	12,086,367	
Total Base Budget Revenue	11,809,740	
Total Base Budget Fund Balance	276,627	

COUNTY LIBRARY

Board Approved Changes to Base Budget

Salaries and Benefits	238,772	Cost of establishing Library Assistant & Page positions to replace 81.2 budgeted PSEs.
	164,138	Costs associated with the net increase of 3.1 in budgeted staff.
	402,910	
Services and Supplies	136,717	Additional personal computers/accessories; furnishings for branch libraries (new computers for Apple Valley Library are estimated at $40,000; furnishings for the new site of the Adelanto Library will cost approximately $60,000; and approximately $40,000 to replace antiquated book security systems that are no longer reliable.
	(327,254)	Reduced book/materials budget.
	(188,225)	Projected reduced utility budget due to conservation measures ($73,000); reduction in professional services ($60,225); and reduced office supplies ($55,000).
	(378,762)	
Central Computer	(59,391)	Reduction is in accordance with projections from ISD.
Other Charges	112,395	Debt service on the California Infrastructure Bank loan which is financing construction of the new Apple Valley Branch Library.
Structures/Improvements	81,000	Improvements to the Adelanto, 29 Palms and Yucca Valley Library which will be financed by Community Development Block Grant (CDBG) funds.
	(225,000)	Reduced capital expenditures for the new Apple Valley Library, since part of the construction was completed in the prior fiscal year.
	(144,000)	
Equipment	(52,000)	No equipment purchases are projected in 2002-03.
Vehicles	32,000	Truck replacement for Needles Bookmobile.
Transfers	(31,930)	Reduction in facility rent costs due to construction of a county-owned library in Apple Valley.
	250,000	To reimburse Architecture & Engineering for construction management of the Apple Valley Library project.
	218,070	
Reimbursements	81,000	Increase in CDBG revenues as reimbursement for improvements to the Adelanto, 29 Palms and Yucca Valley libraries.
	(81,258)	Decrease in reimbursements from the Bloomington Library design fund.
	(258)	
Total Appropriation	130,964	
Revenue		
Taxes	454,237	Anticipated increase in property tax revenues for 2002-03.
Current Services	39,700	Increases in fines, fees, and video revenues.
State and Federal Aid	(563,957)	Reduced state Public Library Fund revenue ($473,957) and state Literacy revenues ($90,000).
	(225,000)	Reduction in federal grant to assist with financing of the Apple Valley Library.
	(788,957)	
Other Revenue	244,914	Donation from Newton Bass Foundation toward Apple Valley Library project ($250,000), less $5,086 decrease in other revenues.
Total Revenue	(50,106)	
Fund Balance	181,070	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY MUSEUM
INTERIM DIRECTOR: ROBERT MCKERNAN

	2002-03				
	Appropriation/ Oper Expense	Revenue	Local Cost	Rev Over (Under) Appr	Staffing
County Museum	4,540,213	3,145,487	1,394,726		77.7
UltraScreen Theatre	4,000	7,000		3,000	-
Museum Store	154,789	159,000		4,211	2.3
TOTAL	4,699,002	3,311,487	1,394,726	7,211	80.0

BUDGET UNIT: COUNTY MUSEUM (AAA CCM)

I. GENERAL PROGRAM STATEMENT

The Museum provides cultural and educational programs and activities at the main facility in Redlands and seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These activities involve preservation of collections, display of permanent and special exhibitions, and care for historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning and awareness through community outreach, partnerships with educational institutions, and research that enhances both the collections and educational services. Permanent and loaned collections are preserved for the benefit of the public and for the scientific community. The Museum has several divisions including Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. The Biological Science division performs short and long-term field studies involving the flora and fauna in the southwestern United States. The Geological Sciences division conducts research including geologic mapping and paleontologic assessments for excavation and mitigation of fossil specimens. The revenue received for research by these two divisions subsidizes a portion of Museum activities.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,492,923	4,055,682	5,227,425	4,540,213
Total Sources	2,077,843	2,860,398	2,319,560	3,145,487
Local Cost	1,415,080	1,195,284	2,907,865	1,394,726
Budgeted Staffing		78.9		77.7
Workload Indicators				
Total Attendance	98,671	104,600	108,909	78,900
Collected Lots, Objects, & Specimens	1,200,000	1,200,000	1,200,000	1,200,000

The department's negative expense variance ($1,171,743) between 2001-02 budgeted and actual amounts is primarily the result of not receiving approximately $1.4 million of reimbursements from the Habitat Conservation Fund. Since 1999-00, the Land Use Services Department, which oversees the Habitat Conservation Fund, has engaged the services of County Museum to perform biological studies related to the preparation of a Multi-Species Habitat Conservation Plan for the San Bernardino Valley. Due to financial constraints, the Habitat Conservation Fund has been unable to reimburse County Museum for the entire cost of services performed. In the past, the Museum was permitted to accrue a receivable at year end for all costs not previously reimbursed. However, recent changes in accounting policies no longer allow County Museum to accrue a receivable unless actual reimbursement is expected within nine (9) months from conclusion of the fiscal year. Since it is extremely doubtful that the Habitat Conservation Fund will have funds available by March 31, 2003 to reimburse County Museum, no reimbursement accrual was processed at June 30, 2002. County Museum had fully anticipated to either receive or accrue the $1.4 million of reimbursements in 2001-02 and budgeted accordingly. The inability to accrue the reimbursements was partially offset by approximately $300,000 cost savings from two budgeted research and curriculum development projects (Cadiz and Wildlands Conservancy) not materializing during the year, resulting in the negative expense variance of $1,171,743.

The department's negative revenue variance ($539,838) is mainly attributed to the aforementioned Cadiz and Wildlands Conservancy projects not occurring (a total of $505,000 in revenue was budgeted from these projects), as well as actual revenues for a number of other research projects being less than originally anticipated.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing has been reduced by a net of 1.2 budgeted staff. Due to increased costs to the department for the conversion of 39 positions from either contract or public service employee status to regular employment status, as required by new county personnel guidelines, the department was required to reduce 6.3 budgeted staff affiliated with various Museum programs. These reductions include 1.0 Museum Educators, 1.0 Lead Educator, 1.0 Museum Technician, 0.3 Museum Preparator, 2.0 Data Entry Clerks, and 1.0 Volunteer Services Coordinator.

The above staffing reductions were partially offset by the addition of 5.1 budgeted staff, including 3.2 revenue-producing staff in the Geological and Biological Sciences divisions required for scheduled projects in 2002-03; 1.2 Security Officers to provided needed security at the Museum; 0.3 Museum Technician related to grant-funded projects; and 0.4 Historic Site Manager for Daggett Stone Hotel.

PROGRAM CHANGES

The 2002-03 budget is based on a reduction in research revenue previously associated with both development of the Habitat Conservation Plan and the proposed Cadiz pipeline project. These losses in revenue are offset partially by modest increases in revenue for biological surveys for the Southern Nevada Water Authority and County Transportation-Flood Control, by revenue related to anticipated work for the Santa Ana Water Authority, and also by revenue forecast for proposed biological work for the National Parks System. New projects obtained during the year, including additional work for Habitat Conservation Plan or Cadiz Pipeline Project, will be brought to the Board for consideration and approval as a mid-year adjustment to the budget.

Several program cuts have been included in the Museum budget including elimination of the Family and Community Programs, Volunteer Services, ARGUS data entry and preparation for Accreditation, as well as operations at the Mousley Museum of Natural History in Yucaipa. Program cuts were required, without the addition of local cost, in order to accommodate the mandatory conversion of Public Service Employees and long-term contract employees to regular status.

Extensive cuts to services and supplies were also necessary to deliver a balanced budget due to the reduction in revenue and the significant fiscal impact of position conversions. These cuts were in the following areas: operating supplies for research and education programs, lease payments and advertising for special exhibits, professional development and training, mileage for outreach, and printing.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum
FUND: General AAA CCM
FUNCTION: Cultural Services
ACTIVITY: Museums

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,917,934	2,884,073	3,026,650	213,928	3,240,578
Services and Supplies	1,128,883	1,702,422	1,742,913	(485,191)	1,257,722
Central Computer	19,203	19,203	34,577	-	34,577
Equipment/Vehicles	95,045	78,000	78,000	(68,200)	9,800
Transfers	21,983	21,984	21,984	552	22,536
Total Expen Authority	4,183,048	4,705,682	4,904,124	(338,911)	4,565,213
Less:					
Reimbursements	1,044,377	(650,000)	(650,000)	625,000	(25,000)
Total Appropriation	5,227,425	4,055,682	4,254,124	286,089	4,540,213
Revenue					
Use of Money & Property	38,618	43,470	43,470	(2,270)	41,200
Current Services	2,173,863	2,596,540	2,596,540	280,335	2,876,875
State, Fed or Gov't Aid	(34,975)	24,500	24,500	(20,500)	4,000
Other Revenue	142,054	194,888	194,888	28,524	223,412
Total Revenue	2,319,560	2,859,398	2,859,398	286,089	3,145,487
Operating Transfers In	-	1,000	1,000	(1,000)	-
Total Sources	2,319,560	2,860,398	2,860,398	285,089	3,145,487
Local Cost	2,907,865	1,195,284	1,393,726	1,000	1,394,726
Budgeted Staffing		78.9	78.9	(1.2)	77.7

COUNTY MUSEUM

Total Changes in Board Approved Base Budget

Salaries and Benefits	142,577	MOU increases and retirement.
Services and Supplies	40,491	2% inflation, risk management liabilities, Board approved funding for Museum Youth Initiative, less 2% budget reduction.
Central Computer	15,374	
Total Appropriation Change	198,442	
Total Revenue Change	-	
Total Local Cost Change	198,442	
Total 2001-02 Appropriation	4,055,682	
Total 2001-02 Revenue	2,860,398	
Total 2001-02 Local Cost	1,195,284	
Total Base Budget Appropriation	4,254,124	
Total Base Budget Revenue	2,860,398	
Total Base Budget Local Cost	1,393,726	

Board Approved Changes to Base Budget

Salaries and Benefits	382,760	Increase for conversion of 39 positions to regular status and the addition of 5.1 budgeted staff.
	(199,615)	Decrease due to elimination of 1.0 FTE for Outreach, 1.0 FTE for Family and Community Programs, 1.0 FTE for Mousley Museum, 1.0 FTE for Volunteer Services, and 2.3 FTE for accreditation.
	30,783	Net increase for various budgeted positions.
	213,928	
Services and Supplies	(323,556)	Decrease due to a reduction in several revenue based projects, including Cadiz and the Wildlands Conservancy, plus a reduction in appropriations due to a redirection last year to salaries and benefits for the addition of a Historic Site Manager for the Daggett Stone Hotel, a part-time Museum Technician to organize Anthropology collections for re-accreditation, and increased hours for part-time Exhibits Technicians. Appropriations were also redirected to cover PSE rate increases.
	10,100	Increase in equipment purchases due to construction of office space.
	(60,825)	Changes to object codes for advertising.
	(9,230)	Decrease in printing.
	(91,535)	Reduction in advertising related to special exhibits.
	(20,500)	CDBG funds will not pass through Museum accounts.
	(109,982)	Elimination of special exhibit lease fees.
	(25,640)	Reduction in budgeted professional fees.
	(21,100)	Change in object code for leased equipment.
	(23,395)	Reduction in mileage reimbursement.
	138,570	Increase in motor pool expenditures related to revenue-based research programs.
	20,750	Increase in motor pool maintenance expenditures related to revenue-based research programs.
	14,550	Increase in travel expenses for out-of-state research.
	(7,665)	Reduction in professional development.
	(3,065)	Reduction in training.
	27,332	Net increase in various expense accounts.
	(485,191)	
Equipment	(78,000)	Reduction in vehicle purchases.
	9,800	Move appropriation for ongoing lease-purchase of copiers.
	(68,200)	
Transfers	552	Change in accounting procedures, budgeted in reimbursements.
Reimbursements	400,000	Halt in Habitat Conservation Program research for biology.
	250,000	Change in object codes for Transportation-Flood Control.
	(25,000)	CDBG funding reimbursement.
	625,000	
Total Appropriation	286,089	
Revenue		
Use of Money & Prop.	(2,270)	Decrease in rental revenue due to space contraints.
Current Services	120,178	Decrease of 79,822 in current services due to forecasted research revenue and increase of 200,000 in current services due to change in object codes for Transportation-Flood Control.
	160,157	Additional revenue from Board-approved fee increases.
	280,335	
State & Federal Aid	(20,500)	Decrease since CDBG funds will not pass through Museum accounts.
Other Revenue	28,524	Increase due to association contributions to Museum.
Total Revenue	286,089	
Local Cost	-	

BUDGET UNIT: ULTRASCREEN THEATRE (EML CCR)

I. GENERAL PROGRAM STATEMENT

The UltraScreen Theatre, which was the county's large screen facility located at the Ontario Mills Mall, was sold to the Ontario Mills Corporation in December of 1999. Also, the debt the county incurred to finance the Theatre was retired in November of 2000. However, this budget unit has remained active to account for the cost of storing the projection equipment. The county sold the projection equipment in July 2002; therefore, this budget unit will be closed out in 2002-03.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	7,605,800	107,062	6,062	4,000
Total Revenue	5,750,126	10,000	23,593	7,000
Revenue Over(Under) Exp	(1,855,674)	(97,062)	17,531	3,000

The 2001-02 actual expenses were $101,000 less than budget due to a $51,000 reduction in storage costs. These costs are reduced because the Theatre's projection equipment was moved from a leased facility to the county Central Stores Warehouse. In addition, 2001-02 depreciation expense was $50,000 less than budget. The county's auditor recommended that while the equipment was in storage, the amount of accumulated depreciation should not have been increased.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum - Ultra Screen Theatre
FUND: Enterprise EML CCR

FUNCTION: Cultural Services
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	6,062	57,062	57,062	(53,062)	4,000
Depreciation	-	50,000	50,000	(50,000)	-
Total Operating Expense	6,062	107,062	107,062	(103,062)	4,000
Revenue					
Use of Money & Prop	7,656	10,000	10,000	(3,000)	7,000
Other Revenue	15,937	-	-	-	-
Total Revenue	23,593	10,000	10,000	(3,000)	7,000
Revenue Over(Under) Exp	17,531	(97,062)	(97,062)	100,062	3,000

Board Approved Changes to Base Budget

Services and Supplies	(53,062)	Storage costs have been reduced because the projection equipment is now being stored at a county facility.
Depreciation	(50,000)	Elimination of budgeted depreciation expense since the Theatre's projection equipment is in storage rather than in use.
Total Operating Expense	(103,062)	
Revenue	(3,000)	Interest revenue has been decreased due to a reduction in the fund's cash balance.
Revenue Over(Under) Exp	100,062	

BUDGET UNIT: MUSEUM STORE (EMM CCR)

I. GENERAL PROGRAM STATEMENT

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store provides many items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store makes an annual financial contribution to the Museum.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	181,452	174,987	217,085	154,789
Total Revenue	185,142	180,000	225,740	159,000
Revenue Over(Under) Exp	3,690	5,013	8,655	4,211
Budgeted Staffing		2.8		2.3
Workload Indicators				
Purchases for resale	56,148	54,000	96,213	55,000
Taxable sales	157,778	180,000	194,165	159,000

In 2001-02, actual expenses and revenues exceeded budgeted amounts by approximately $42,000 and $46,000 respectively. The excess amounts are a result of increased sales activity at the Museum Store during the fiscal year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The store decreased its budgeted staff by 0.5 to reflect an anticipated decrease in revenue. In addition, 1.3 budgeted Public Service Employee positions were converted to regular positions.

PROGRAM CHANGES

A reduction of special exhibitions in the Museum's budget is expected to result in an estimated decrease of $21,000 in taxable sales.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum - Museum Store
FUND: Enterprise EMM CCR
FUNCTION: Cultural Services
ACTIVITY: Cultural Services

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	81,818	79,324	79,871	391	80,262
Services and Supplies	135,267	95,663	95,663	(26,136)	69,527
Other Charges	-	-	-	5,000	5,000
Total Operating Expense	217,085	174,987	175,534	(20,745)	154,789
Revenue					-
Other Revenue	225,740	180,000	180,547	(21,547)	159,000
Total Revenue	225,740	180,000	180,547	(21,547)	159,000
Revenue Over(Under) Exp	8,655	5,013	5,013	(802)	4,211
Budgeted Staffing		2.8	2.8	(0.5)	2.3

COUNTY MUSEUM

Total Changes in Board Approved Base Budget

Salaries & Benefits	547	EHAP.
Total Operating Expense Change	547	
Total Revenue Change	547	
Total Revenue Over (Under) Exp	-	
Total 2001-02 Operating Expense	174,987	
Total 2001-02 Revenue	180,000	
Total 2001-02 Revenue Over (Under) Exp	5,013	
Total Base Budget Operating Expense	175,534	
Total Base Budget Revenue	180,547	
Total Base Budget Revenue Over (Under) Exp	5,013	

Board Approved Changes to Base Budget

Salaries and Benefits	391	Net increase in salaries due to conversion of 1.3 staff from PSE to regular status, partially offset by 0.5 FTE decrease.
Services and Supplies	(25,000)	$20,000 reduction in contribution to the general fund; $5,000 contribution to the general fund reclassified to other charges.
	(1,136)	Net decrease in various expense accounts.
	(26,136)	
Other Charges	5,000	Reclassified from services and supplies.
Total Operating Exp.	(20,745)	
Revenue		
Other Revenue	(21,547)	Decrease in revenue due to the elimination of special exhibits.
Total Revenue	(21,547)	
Revenue Over (Under)	(802)	

OVERVIEW OF BUDGET

DEPARTMENT: ECONOMIC AND COMMUNITY DEVELOPMENT
DIRECTOR: THOMAS R. LAURIN

	2002-03				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
ECD Consolidated	56,888,676	41,540,670		15,348,006	61.0
Economic Promotion	926,263	68,000	858,263		2.0
Small Business Dev	228,956	40,000	188,956		4.0
TOTAL	58,043,895	41,648,670	1,047,219	15,348,006	67.0

BUDGET UNIT: ECONOMIC AND COMMUNITY DEVELOPMENT CONSOLIDATED (SAR, SAS, SAT, SAU, SAV, SBA, SBC, SBD, SBE, SBQ, SBR, SBT, SBW, SBZ, SCS, SDJ, SDK, SDR)

I. GENERAL PROGRAM STATEMENT

Economic and Community Development is responsible for applying for and administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through Community Development Block Grants (CDBG), the Emergency Shelter Grant, Home Investment Partnership Program Grant (HOME), the Neighborhood Initiative Program Grant (NIP), and the Economic Development Initiative Program (EDI) Grant.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	30,801,411	59,427,244	23,021,281	56,888,676
Total Sources	39,889,065	48,888,166	27,223,213	41,540,670
Fund Balance		10,539,078		15,348,006
Budgeted Staffing		58.0		61.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Since the cost of programs administered by this department are primarily federally funded, revenues also are usually under realized as well. The unexpended and unrealized amounts in 2001-02 have been carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

This budget includes a net increase of 3.0 positions in staffing. An ECD Specialist I (pending classification review) has been added to handle the increase in workload related to the Neighborhood Initiative Program. An Economic and Community Development Analyst has been added to handle the additional workload due to the anticipated increase in the number of CDBG projects. An Educational Specialist position was transferred from Jobs and Employment Services Department to assist with the outreach and capacity building efforts associated with the Community Housing Development Organizations (CHDO) and Homeowners Assistance Program. Also included in the staffing changes is the conversion of 2.0 clerical Public Service Employee positions to 2.0 permanent positions, 1.0 Clerk II and 1.0 Secretary I.

PROGRAM CHANGES

The one-time $15,000,000 federal Neighborhood Initiative Grant has been completely expended on neighborhood revitalization efforts over the last three years. However, revenue generated by the programs, from the resale of Housing and Urban Development (HUD) houses, is being realized by the program and included in the budget on an annual basis for continued neighborhood revitalization activities.

ECONOMIC AND COMMUNITY DEVELOPMENT

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND: Consolidated Special Revenue
(SAR, SAS, SAT, SAU, SAV, SBA, SBC, SBD, SBE, SBQ, SBR, SBT, SBW, SBZ, SCS, SDJ, SDK, SDR)

FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,981,000	3,200,054	3,360,057	170,537	3,530,594
Services and Supplies	1,133,422	1,009,279	1,029,465	535,018	1,564,483
Central Computer	19,283	19,128	51,187	-	51,187
Grants/Direct Projects	16,007,735	50,445,395	50,445,395	(2,163,819)	48,281,576
Transfers	2,222,058	3,783,604	3,783,604	452,319	4,235,923
Total Expen Authority	22,363,498	58,457,460	58,669,708	(1,005,945)	57,663,763
Less:					-
Reimbursements	-	-	-	(3,436,155)	(3,436,155)
Total Appropriation	22,363,498	58,457,460	58,669,708	(4,442,100)	54,227,608
Operating Transfers Out	657,783	969,784	969,784	1,691,284	2,661,068
Total Requirements	23,021,281	59,427,244	59,639,492	(2,750,816)	56,888,676
Revenue					
Fines & Forfeitures	2,699	-	-	1,500	1,500
Taxes	13,651	75,000	75,000	(43,017)	31,983
Use of Money & Property	355,830	570,920	570,920	58,179	629,099
Current Services	23,732	25,000	25,000	(25,000)	-
State, Fed or Gov't Aid	12,839,527	40,214,747	40,214,747	(6,628,477)	33,586,270
Other Revenue	13,887,774	8,002,499	8,214,747	(922,929)	7,291,818
Total Revenue	27,123,213	48,888,166	49,100,414	(7,559,744)	41,540,670
Operating Transfers In	100,000	-	-	-	-
Total Sources	27,223,213	48,888,166	49,100,414	(7,559,744)	41,540,670
Fund Balance		10,539,078	10,539,078	4,808,928	15,348,006
Budgeted Staffing		58.0	58.0	3.00	61.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	160,003	MOU increases.
Services and Supplies	20,186	Inflation factor applied.
Central Computer	32,059	
Revenue	212,248	Increase in revenue to support base year adjustments.

Total Appropriation Change	212,248
Total Revenue Change	212,248
Total Fund Balance Change	-
Total 2001-02 Appropriation	59,427,244
Total 2001-02 Revenue	48,888,166
Total 2001-02 Fund Balance	10,539,078
Total Base Budget Appropriation	59,639,492
Total Base Budget Revenue	49,100,414
Total Base Budget Fund Balance	10,539,078

ECONOMIC AND COMMUNITY DEVELOPMENT

		Board Approved Changes to Base Budget
Salaries and Benefits	170,537	Increase of three budgeted staff and conversion of two PSE positions into regular postions.
	170,537	
Services and Supplies	56,800	Increase due to additional costs of legal advertisements required under the federal grant program.
	24,000	Increase due to additional training required for new federal automated reporting systems.
	(77,419)	Decrease in COWCAP.
	47,968	Increase in Dist DP Equip and System Development Charges per ISD.
	50,742	Net increase in all other object codes.
	432,927	Fund balance adjustment.
	535,018	
Grants	(1,170,110)	Decrease due to business loan program federal aid reduction as a result of Board of Supervisors action on April 16, 2001 regarding the CDBG consolidated plan.
	(897,838)	Decrease in expenditures for the home acquisition/rehab program.
	(1,299,409)	Decrease due to 2001-02 over estimated budget for grants in CBDG grants.
	(459,251)	Decrease in Economic Development Incentive (EDI) Program.
	(158,507)	Decrease in various other program expenses due to reduction in federal aid.
	1,821,296	Fund balance adjustment.
	(2,163,819)	
Transfers	(2,126,429)	Decrease in costs incurred by other departments (estimated at $440,602) and a reclassification of some department charges to operating transfers from transfers ($1,685,827).
	2,578,748	Increase due to an accounting change - salary expense will be accounted for in fund SAU and disbursed to other ECD funds.
	452,319	
Operating Transfers	1,685,827	Reclassification of some department charges to operating transfers from transfers.
	5,457	Fund balance adjustment.
	1,691,284	
Reimbursements	(2,578,748)	Increase due to an accounting change - salary expense will be accounted for in fund SAU and disbursed to other ECD funds.
	(857,407)	Fund balance adjustment.
	(3,436,155)	
Total Appropriation	(2,750,816)	
Revenue		
Fines & Forfeitures	1,500	Expected increase in loan activity.
Taxes	(43,017)	Decrease due to increased compliance of property owners with county abatement policies.
Use of Money	58,179	Increase due to expected loan payment activity.
Current Services	(25,000)	Decrease due to revenue reclassified to other revenue.
State and Federal Aid	(4,000,000)	Reduction in revenues related to the Neighborhood Initiative Program (federal grant has been completely expended).
	(990,513)	Decrease of federal aid for housing acquisition program.
	(816,908)	Decrease due to 2001-02 over projection of federal aid in the CDBG program.
	(527,271)	Decrease due to reduction in Economic Development Incentive (EDI) grant funding.
	(403,879)	Decrease due to reduction in federal aid for business loan programs as a result of Board of Supervisors action on April 16, 2001 regarding the CDBG consolidated plan.
	110,094	Fund balance adjustment.
	(6,628,477)	
Other Revenue	(922,929)	Decrease in the amount of loan payoffs for existing and future business loans and for the selling of rehab houses under the acquisition/rehab program as a result of Board of Supervisors action on April 16, 2001 regarding the CDBG consolidated plan.
Total Revenue	(7,559,744)	
Fund Balance	4,808,928	

BUDGET UNIT: ECONOMIC PROMOTION (AAA ECD)

I. GENERAL PROGRAM STATEMENT

The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorships of regional economic councils, and helps support the Quad State Joint Powers Authority.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,470,617	1,837,012	1,662,168	926,263
Total Revenue	314,469	1,000,000	845,164	68,000
Local Cost	1,156,148	837,012	817,004	858,263
Budgeted Staffing		2.0		2.0

The 2001-02 actual revenue and expense are below budget because $70,000 of the Reusable Launch Vehicle program and $9,000 of a California Trade and Commerce Grant were expended and received late in the 2000-01, but budgeted for in 2001-02. In addition, $68,000 of an Economic Development Authority Grant for Crestline Revitalization Project will not be received until after June 30, 2002, because the expense had not been incurred in 2001-02. The remainder of the appropriations savings is due to salaries and benefits savings and reducing services and supplies costs.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Services and supplies costs have decreased primarily for consultant services in support of the launch site for the Reusable Launch Vehicle program being fully expended in 2001-02 and the completion of the implementation costs associated with the Job Creation Investment Fund program.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development - Promotion
FUND: General AAA ECD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	159,879	164,942	172,609	(19,337)	153,272
Services and Supplies	1,612,119	1,561,070	1,574,654	(933,963)	640,691
Transfers	110,570	111,000	111,000	21,300	132,300
Total Expen Authority	1,882,568	1,837,012	1,858,263	(932,000)	926,263
Less:					
Reimbursements	(220,400)	-	-	-	-
Total Appropriation	1,662,168	1,837,012	1,858,263	(932,000)	926,263
Revenue					
State, Fed or Gov't Aid	845,014	1,000,000	1,000,000	(932,000)	68,000
Other Revenue	150	-	-	-	-
Total Revenue	845,164	1,000,000	1,000,000	(932,000)	68,000
Local Cost	817,004	837,012	858,263	-	858,263
Budgeted Staffing		2.0	2.0		2.0

ECONOMIC AND COMMUNITY DEVELOPMENT

Total Changes in Board Approved Base Budget

Salaries and Benefits	7,667	MOU and retirement increases.
Services and Supplies	(17,516)	2% budget reduction.
	31,100	Inflation (31,200), risk mangement liability drecrease (-78), and EHAP decrease (-22).
	13,584	
Total Appropriation Change	21,251	
Total Revenue Change	-	
Total Local Cost Change	21,251	
Total 2001-02 Appropriation	1,837,012	
Total 2001-02 Revenue	1,000,000	
Total 2001-02 Local Cost	837,012	
Total Base Budget Appropriation	1,858,263	
Total Base Budget Revenue	1,000,000	
Total Base Budget Local Cost	858,263	

Board Approved Changes to Base Budget

Salaries & Benefits	(19,337)	Net change in salary reimbursement.
Services and Supplies	(800,000)	Reduction due to Reusable Launch Vehicle program completed in 2001-02.
	(123,063)	Reduction due to Crestline Business plan nearing completion.
	(10,900)	Net reduction in all other objects.
	(933,963)	
Transfers	21,300	Increase in ED/PSG admin costs.
Total Appropriation	(932,000)	
Revenue	(82,000)	Reduction in one time EDA Grant funding for Crestline Revitalization Project.
	(800,000)	Reduction in one time California Space and Technology Alliance Grant funding for development of the Reusable Launch Vehicle.
	(50,000)	Decrease in remaining amount of California Trade and Commerce Agency Grant for JCIF.
Total Revenue	(932,000)	
Total Local Cost	-	

BUDGET UNIT: SMALL BUSINESS DEVELOPMENT (AAA SBD)

I. GENERAL PROGRAM STATEMENT

The Office of Small Business Development (OSBD) promotes training and education programs through countywide seminars and workshops. These workshops focus on contracting and purchasing opportunities available to small business owners in the county. It also maintains a directory of local small business vendors available to the 42 county departments and prime contractors, assuring consideration and access to ongoing bid requests and contracts throughout the county. In addition to these duties, OSBD assists in the validation of U.S. Department of Transportation Disadvantaged Business Enterprises (DBE) requirements for the county.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	338,115	292,319	304,529	228,956
Total Revenue	157,556	118,951	118,951	40,000
Local Cost	180,559	173,368	185,578	188,956
Budgeted Staffing		5.0		4.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 1.0 Staff Analyst I due to funding constraints.

PROGRAM CHANGES

Procurement conferences, workshops, and seminars that are conducted as part of our Business Connection program have been eliminated due to the expiration of grant funding from the U.S. Economic Development Administration.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development - Small Business
FUND: General AAA SBD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2001-02 Actuals	2002-03 Board Approved Base Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	319,988	337,954	355,899	(53,506)	302,393
Services and Supplies	161,796	112,378	109,891	(46,858)	63,033
Central Computer		-	130	-	130
Transfers	28	25,468	25,468	(25,468)	-
Total Expen Authority	481,812	475,800	491,388	(125,832)	365,556
Less:					
Reimbursements	(177,283)	(183,481)	(183,481)	46,881	(136,600)
Total Appropriation	304,529	292,319	307,907	(78,951)	228,956
Revenue					
State, Fed or Gov't Aid	118,951	118,951	118,951	(78,951)	40,000
Total Revenue	118,951	118,951	118,951	(78,951)	40,000
Local Cost	185,578	173,368	188,956	-	188,956
Budgeted Staffing		5.0	5.0	(1.00)	4.0

ECONOMIC AND COMMUNITY DEVELOPMENT

Total Changes in Board Approved Base Budget

Salaries and Benefits	17,945	MOU and retirement increases.
Services and Supplies	(2,487)	Risk management reduction and 2% budget reduction.
Central Computer	130	
Total Appropriation Change	15,588	
Total Revenue Change	-	
Total Local Cost Change	15,588	
Total 2001-02 Appropriation	292,319	
Total 2001-02 Revenue	118,951	
Total 2001-02 Local Cost	173,368	
Total Base Budget Appropriation	307,907	
Total Base Budget Revenue	118,951	
Total Base Budget Local Cost	188,956	

Board Approved Changes to Base Budget

Salaries and Benefits	(53,506)	Net change from the decrease of 1. 0 budgeted Staff Analyst I.
Services and Supplies	(43,858)	Reduction due to decrease in conference costs.
	(3,000)	Estimated decrease associated with decrease of 1.0 budgeted staff.
	(46,858)	
Transfers	(25,468)	Reduction due to completion of project by ISD.
Reimbursements	48,559	Reduction of CDBG reimbursement.
	(1,678)	Increase of Transportation/Airports for Disadvantaged Business Enterprise.
	46,881	
Total Appropriation	(78,951)	
Revenue	(78,951)	Reduction of U.S. Economic Development Admin grant funding.
Total Revenue	(78,951)	
Total Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP ADMINISTRATION
ASSISTANT COUNTY ADMINISTRATOR: JOHN GOSS
BUDGET UNIT: AAA PSG

I. GENERAL PROGRAM STATEMENT

Economic Development/Public Services Group (ED/PSG) Administration is responsible to the County Administrative Officer for the overall administration of 12 county departments and functions. These departments, which provide most of the municipal functions and services for the county, include the following: Agriculture/Weights and Measures, Airports, Economic and Community Development, County Fire, Jobs and Employment Services, County Library, Land Use Services, Museums, the Redevelopment Agency, Registrar of Voters, Special Districts, and Public Works. This latter department includes the divisions of Transportation, Flood Control, Regional Parks, and Solid Waste Management.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	287,496	101,589	256,214	98,000
Total Revenue	183,662	-	31,565	-
Local Cost	103,834	101,589	224,649	98,000
Budgeted Staffing		19.5		20.5

Actual expenditures in 2001-02 exceeded budget by approximately $155,000 primarily due to the following Board-approved allocation of funds: $91,500 to support programs provided by the Arts Council for San Bernardino County and $34,650 for the mid-year addition of an administrative analyst to address Special District and County Fire issues. The remaining overage in expenditures is the result of the Board approving an agreement with an outside consultant to perform a financing study of the county's fire department. County Fire contributed $30,000 in 2001-02 for the cost of this study, which is the main reason why actual revenues exceeded budget by $31,565.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

On January 29, 2002, the Board approved the addition of 1.0 administrative analyst to address Special District/County Fire issues, as well as budgetary issues related to a number of departments within the Economic Development/Public Services Group.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic Development/Public Svcs Admin
FUND: General AAA PSG
FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,345,230	1,537,944	1,729,826	19,983	1,749,809
Services and Supplies	598,105	330,658	330,505	16,585	347,090
Central Computer	10,831	8,586	38,629	-	38,629
Other Charges	191,500	100,000	100,000	-	100,000
Equipment	13,253	-	-	-	-
Transfers	28,420	55,526	55,526	(14,403)	41,123
Total Expen Authority	2,187,339	2,032,714	2,254,486	22,165	2,276,651
Less:					
Reimbursements	(1,931,125)	(1,931,125)	(2,156,486)	(22,165)	(2,178,651)
Total Appropriation	256,214	101,589	98,000	-	98,000
Revenue					
Other Revenue	31,565	-	-	-	-
Total Revenue	31,565	-	-	-	-
Local Cost	224,649	101,589	98,000	-	98,000
Budgeted Staffing		19.5	20.5		20.5

ED/PSG ADMINISTRATION

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	92,882	MOU and retirement increases.
Services and Supplies	(153)	Net effect of the following: 2% budget reduction, decreases in EHAP and risk management liability rates, and an increae for inflation.
Central Computer	30,043	Increase resulting from a change in methodology for allocating 2410 costs.
Reimbursements	(126,361)	Increase from ED/PSG non-general fund departments to offset additional costs and the local cost reduction.
Mid Year		
Salaries and Benefits	99,000	January 29, 2002 Board-approved action authorizing the addition of 1.0 Administrative Analyst position and the reclassification of a Deputy Administrative Officer to an Associate Administrative Officer.
Reimbursements	(99,000)	Increase from ED/PSG non-general fund departments to offset the department's additional costs resulting from the January 29, 2002 Board action.
Total Appropriation Change	(3,589)	
Total Revenue Change	-	
Total Local Cost Change	(3,589)	
Total 2001-02 Appropriation	101,589	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	101,589	
Total Base Budget Appropriation	98,000	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	98,000	

Board Approved Changes to Base Budget

Salaries and Benefits	19,983	To fund step increases and additional vacation/holiday leave cash outs anticipated in 2002-03.
Services and Supplies	14,000	Additional rent expense related to the leased building at 2nd and D Street in San Bernardino which houses staff for the Economic Development Subgroup.
	2,585	Additional costs for travel related to the Economic Development Subgroup.
	16,585	
Transfers	(14,403)	Reduced amount to the county's Redevelopment Agency for the agency's salary costs not related to the San Sevaine Project.
Reimbursements	(22,165)	Increased reimbursements from the group's non-general departments to offset additional costs of ED/PSG Administration.
Total Appropriations	-	
Total Revenues	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: JOBS AND EMPLOYMENT SERVICES
DIRECTOR: JANICE EISENBEISZ, DIRECTOR
BUDGET UNIT: SAC JOB

I. GENERAL PROGRAM STATEMENT

The Department of Jobs and Employment Services is responsible for administering and operating the employment programs of the Workforce Investment Act Program (WIA) and the CalWORKs – Employment Services Program. The department receives its funding through the California Employment Development Department and also operates employment services as a part of the Human Services System Group (HSS) CalWORKs program. Based on the funding stream of these two programs, the Labor funded Workforce Investment Act (WIA) budget is shown under the ED/PSG group. The CalWORKs Welfare to Work budget is shown through the HSS budget.

The primary mission of both programs is to take individuals who have been challenged in finding employment or who have lost their job through no fault of their own and help them to obtain employment. Under WIA, the department is tasked with the responsibility of operating the county's four one-stop facilities along with three satellite facilities. The local training programs are carried out by contracts with public/private schools, community-based organizations, and other government agencies. The Workforce Investment Board administratively oversees the program. These are private and public sector members who have been appointed by the County Board of Supervisors.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	16,947,756	22,164,511	22,271,610	20,697,693
Total Revenue	15,519,404	23,597,573	22,485,644	20,678,428
Fund Balance		(1,433,062)		19,265
Budgeted Staffing		173.0		133.0
Workload Indicators				
Number of Participants Served	21,799	13,000	35,392	32,000*

*(includes general public utilizing 1-Stop services)

For the number of participants served workload indicator, 2001-02 actual amount and the 2002-03 budgeted amount includes an increase in the number of participants served, as well as the general public utilizing the One Stop services. Of the total number of participants served the general public represents approximately 15,930 (45%).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has a net decrease of 40.0 positions. This includes 6.0 positions transferred from the JESD CalWORKS budget (1.0 Secretary, 4.0 Supervising Employment Services Specialist I's and 1.0 Accountant Technician). The net decrease also includes the addition of an Administrative Supervisor II, to correct a dual fill position as a result of the Consortium IV (C-IV) project. Due to a reduction in the Workforce Investment Act funding, the following unfilled positions will not be budgeted; 1.0 Accountant I, 1.0 Employment Services Analyst, 2.0 Fiscal Clerk II, 1.0 Fiscal Clerk III, 1.0 Supervising Employment Services Analyst, 1.0 Supervising Employment Services Specialist II, and 1.0 Personnel Technician. The remaining decreases in staffing include 2.0 unfilled Supervisor of Administrative Services positions (old classifications), 21.0 unfilled Summer Youth positions no longer needed to administer youth programs, 1.0 unfilled Veterans Work Experience position, 1.0 unfilled Administrative Clerk I position and 14.0 public service employees (PSEs). These positions were used in the former JTPA program and are no longer needed to administer the WIA program.

PROGRAM CHANGES

None.

JOBS AND EMPLOYMENT SERVICES

GROUP: Economic Development/Public Services
DEPARTMENT: Jobs and Employment Services
FUND: Special Revenue SAC JOB

FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	5,371,570	6,306,416	6,621,737	(471,674)	6,150,063
Services and Supplies	1,186,880	2,188,595	2,232,367	(742,763)	1,489,604
Central Computer	47,991	29,084	79,873	-	79,873
Other Charges	13,736,453	12,048,299	12,048,299	(826,122)	11,222,177
Equipment	239,268	69,250	324,363	(294,363)	30,000
Transfers	1,689,448	1,636,678	1,636,678	214,164	1,850,842
Total Expen Authority	22,271,610	22,278,322	22,943,317	(2,120,758)	20,822,559
Less:					
Reimbursements	-	(113,811)	(113,811)	(11,055)	(124,866)
Total Appropriation	22,271,610	22,164,511	22,829,506	(2,131,813)	20,697,693
Revenue					
Use of Money & Property	16,204				
State, Fed or Gov't Aid	22,468,719	23,597,573	24,262,568	(3,584,140)	20,678,428
Other Revenue	721	-	-	-	-
Total Revenue	22,485,644	23,597,573	24,262,568	(3,584,140)	20,678,428
Fund Balance		(1,433,062)	(1,433,062)	1,452,327	19,265
Budgeted Staffing		173.0	173.0	(40.0)	133.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	315,321	MOU adjustments.
Services and Supplies	43,772	2% inflation adjustments.
Central Computer	50,789	
Equipment	255,113	Equipment purchase authorized by the Board of Supervisors for participant training program.
Revenue	664,995	Reimbursement from the state to cover base year adjustments.

Total Appropriation Change	664,995
Total Revenue Change	664,995
Total Fund Balance Change	-
Total 2001-02 Appropriation	22,164,511
Total 2001-02 Revenue	23,597,573
Total 2001-02 Fund Balance	(1,433,062)
Total Base Budget Appropriation	22,829,506
Total Base Budget Revenue	24,262,568
Total Base Budget Fund Balance	(1,433,062)

JOBS AND EMPLOYMENT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	49,285	Transfer of filled accountant position from JESD's CalWORKS budget.
	7,738	Reclassification of employment svcs spec I to staff analyst II.
	5,222	Reclassification of supervisor automated systems analyst II.
	174,912	Transfer of 4.0 filled supervising employment services specialist I positions from JESD's CalWORKS budget.
	44,447	Transfer of filled secretary position from JESD's CalWORKS budget.
	73,373	Addition of a admin supervisor to correct current dual filled position.
	(456,994)	Decrease of budgeted (unfilled) positions due to decrease in WIA funding.
	(369,657)	Decrease of budgeted positions used under former JTPA program.
	(471,674)	
Services and Supplies	85,824	Increase in COWCAP charges.
	(828,587)	Decrease in projected services and supplies due to decrease in WIA funding.
	(742,763)	
Other Charges	(845,387)	Decrease in projected participant services due to decrease in WIA funding.
	19,265	Increase in JESD program services and contracts due to a positive fund balance.
	(826,122)	
Equipment	(294,363)	Decrease in equipment charges.
Transfers	137,574	Increase in rents and lease charges.
	24,511	Increase in ED/PSG support charges.
	(20,831)	Decrease in Workforce Investment Act (WIA) administrative oversight cost.
	12,910	Increase in HSS administrative support cost.
	60,000	Increase in Human Resources Officer support for JESD.
	214,164	
Reimbursements	(11,055)	Increase in C-IV staff salary and benefits.
	(11,055)	
Total Appropriations	(2,131,813)	
Revenues		
State and Federal Aid	(3,584,140)	Decrease in WIA reimbursements due to decrease in state funding.
Total Revenues	(3,584,140)	
Fund Balance	1,452,327	

OVERVIEW OF BUDGET

DEPARTMENT: LAND USE SERVICES
DIRECTOR: MICHAEL E. HAYS

	2002-03				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Administration	-	-	-		12.0
Current Planning	2,150,272	2,150,272	-		27.0
Advance Planning	3,665,734	1,979,710	1,686,024		19.0
Building and Safety	4,743,001	4,654,771	88,230		57.2
Code Enforcement	2,803,194	258,200	2,544,994		31.0
Fire Hazard Abatement	1,872,613	1,872,613	-		21.0
General Plan Update	1,615,336	1,000,000		615,336	-
Habitat Conservation	260,479	120,996		139,483	1.0
TOTAL	17,110,629	12,036,562	4,319,248	754,819	168.2

BUDGET UNIT: ADMINISTRATION (AAA LUS)

I. GENERAL PROGRAM STATEMENT

The Administration Division of Land Use Services provides administrative support (including centralized budgeting, personnel, and automation services) to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement, and Fire Hazard Abatement divisions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	100,238	102,152	-
Total Revenue	-	-	1,914	-
Local Cost	-	100,238	100,238	-
Budgeted Staffing		12.0		12.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes include the transfer of 1.0 Planner III to Current Planning offset by the increase of 1.0 Clerk II position to provide increased assistance for administration and fiscal staff.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services — **FUNCTION: Public Protection**
DEPARTMENT: Land Use Services - Administration — **ACTIVITY: Other Protection**
FUND: General AAA LUS

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	767,558	730,813	773,668	(47,118)	726,550
Services and Supplies	959,335	958,990	859,127	(220,516)	638,611
Central Computer	1,598	1,598	8,442	-	8,442
Equipment	6,209	-	-	14,000	14,000
Transfers	-	44,583	44,583	58,417	103,000
Total Expen Authority	1,734,700	1,735,984	1,685,820	(195,217)	1,490,603
Less:					
Reimbursements	(1,632,548)	(1,635,746)	(1,685,820)	195,217	(1,490,603)
Total Appropriation	102,152	100,238	-	-	-
Revenue					
Current Services	1,914	-	-	-	-
Total Revenue	1,914	-	-	-	-
Local Cost	100,238	100,238	-	-	-
Budgeted Staffing	-	12.0	12.0	-	12.0

LAND USE SERVICES

Total Changes in Board Approved Base Budget

Salaries and Benefits	42,855	Increase for MOU and retirement.
Services and Supplies	(100,000)	Reduction for one time remodel and purchase of furniture.
	137	Net increase in risk management liability and EHAP charges.
	(99,863)	
Central Computer	6,844	
Reimbursements	(50,074)	Increase of expense allocation to other LUSD divisions for base year cost increases.
Total Appropriation Change	(100,238)	
Total Revenue Change	-	
Total Local Cost Change	(100,238)	
Total 2001-02 Appropriation	100,238	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	100,238	
Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	(47,118)	Reflects 1.0 Clerk II offset by transfer 1.0 Planner III to Current Planning and a planned underfill of a Planner III position.
Services and Supplies	3,998	Increased ISD communication charges.
	7,500	Increased computer software expense.
	11,133	Increased non inventoriable equipment.
	2,000	Increased training for computer tech staff.
	32,614	Increased special departmental expense for customer service enhancements and employee identification .
	(50,158)	GASB 34 accounting change for PSG HR expense reimbursements.
	(283,297)	Decreased COWCAP charges.
	50,000	Increase in professional services.
	7,676	Increase systems development charges per ISD.
	(1,982)	Net decrease in all other charges in this series.
	(220,516)	
Equipment	14,000	Purchase of computer equipment.
Transfers	50,158	GASB 34 accounting change for PSG HR expense reimbursements.
	8,259	Increased PSG HR payroll expense reimbursement.
	58,417	
Reimbursements	195,217	Decrease in reimbursements from LUSD divisions for admin support.
Total Appropriations	-	
Revenue	-	
Local Cost	-	

BUDGET UNIT: PLANNING DIVISION (AAA PLN)

I. GENERAL PROGRAM STATEMENT

Beginning in 2002-03, the Land Use Services Department has separated this division's budget into two units, Current Planning (AAA-CUR) and Advance Planning (AAA-ADV).

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,928,748	6,555,853	4,915,373	-
Total Revenue	2,496,955	4,127,394	2,611,680	-
Local Cost	1,431,793	2,428,459	2,303,693	-
Budgeted Staffing		43.0		-
Workload Indicators				
Conditional Use Permit	238	196	204	-
Tentative Parcel Maps	32	36	24	-
Tentative Tracts	7	12	12	-
Mining Rec Plans	12	25	25	-
Environmental Review	50	25	24	-
Temporary Special	19	20	14	-
Concurrently Filed	67	55	55	-
Mine Inspections	27	63	63	-

Actual revenues and expenditures are under budget due to a reduced level of Environmental Impact Report (EIR) requests, which results in reduced professional services for EIR consultants and the offsetting revenue.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Added 1.0 Planner III mid year for census data analysis. For 2002-03 25.5 positions were transferred to Current Planning and 18.5 positions to Advance Planning.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Planning
FUND: General AAA PLN

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,010,414	2,472,165	2,678,052	(2,678,052)	-
Services and Supplies	1,758,238	3,697,014	3,720,226	(3,720,226)	-
Central Computer	20,395	20,395	43,879	(43,879)	-
Equipment	46,566	50,000	50,000	(50,000)	-
Transfers	1,115,084	480,203	480,203	(480,203)	-
Total Expen Authority	4,950,697	6,719,777	6,972,360	(6,972,360)	-
Less:					
Reimbursements	(35,324)	(163,924)	(163,924)	163,924	-
Total Appropriation	4,915,373	6,555,853	6,808,436	(6,808,436)	-
Revenue					
Current Services	2,593,309	4,119,838	4,119,838	(4,119,838)	-
State, Federal, or Gov't Aid	16,895	-	-	-	-
Other Revenue	1,476	7,556	7,556	(7,556)	-
Total Revenue	2,611,680	4,127,394	4,127,394	(4,127,394)	-
Local Cost	2,303,693	2,428,459	2,681,042	(2,681,042)	-
Budgeted Staffing		43.0	44.0	(44.00)	-

LAND USE SERVICES

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	133,887	MOU increases and retirement.
Services and Supplies	77,927	Inflation, risk management liability and EHAP.
	(54,715)	2% budget reduction.
	23,212	
Central Computer	23,484	
Mid Year		
Salaries and Benefits	72,000	Increase 1.0 Planner III for Census Data Analysis authorized by Board action on January 29, 2002, Item #95.
Total Appropriation Change	252,583	
Total Revenue Change	-	
Total Local Cost Change	252,583	
Total 2001-02 Appropriation	6,555,853	
Total 2001-02 Revenue	4,127,394	
Total 2001-02 Local Cost	2,428,459	
Total Base Budget Appropriation	6,808,436	
Total Base Budget Revenue	4,127,394	
Total Base Budget Local Cost	2,681,042	

Board Approved Changes to Base Budget

Salaries and Benefits	(2,678,052)	Transfer to AAA-ADV & AAA-CUR.
Services and Supplies	(3,720,226)	Transfer to AAA-ADV & AAA-CUR.
Central Computer	(43,879)	Transfer to AAA-ADV & AAA-CUR.
Equipment	(50,000)	Transfer to AAA-ADV & AAA-CUR.
Transfers	(480,203)	Transfer to AAA-ADV & AAA-CUR.
Reimbursements	163,924	Transfer to AAA-ADV & AAA-CUR.
Total Appropriation	(6,808,436)	
Revenue	(4,127,394)	Transfer to AAA-ADV & AAA-CUR.
Total Revenue	(4,127,394)	
Local Cost	(2,681,042)	

BUDGET UNIT: CURRENT PLANNING DIVISION (AAA CUR)

I. GENERAL PROGRAM STATEMENT

The Current Planning Division of Land Use Services reviews all land use applications for compliance with county codes and environmental laws; and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. The Land Use Services Department has separated this division's budget for 2002-03 from Planning budget (AAA PLN) to reflect the management of the different planning functions and to provide separate accounting for budget and program activities.

II. BUDGET & WORKLOAD HISTORY

	* Actual 2000-01	* Budget 2001-02	* Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	2,150,272
Total Revenue	-	-	-	2,150,272
Local Cost	-	-	-	-
Budgeted Staffing		-		27.0
Workload Indicators				
Conditional use permit	238	196	204	200
Tentative parcel maps	32	36	24	21
Tentative tracts	7	12	12	10
Temporary special	19	20	14	15
Concurrently filed	67	55	55	55

* Workload indicators for these columns are for informational purposes only, transferred from AAA PLN.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

A total of 27.0 budgeted positions is included in this budget unit resulting from the transfer in of 25.5 positions from the consolidated Planning budget (AAA PLN), 1.0 Planner III transferred from Land Use Services Administration (AAA LUS) and the increase of .5 Public Service Employee for use as an Intern.

PROGRAM CHANGES

None.

LAND USE SERVICES

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Current Planning
FUND: General AAA CUR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	1,563,176	1,563,176
Services and Supplies	-	-	-	281,800	281,800
Central Computer	-	-	-	43,879	43,879
Equipment	-	-	-	25,000	25,000
Transfers	-	-	-	259,667	259,667
Total Expen Authority	-	-	-	2,173,522	2,173,522
Less:					
Reimbursements	-	-	-	(23,250)	(23,250)
Total Appropriation	-	-	-	2,150,272	2,150,272
Revenue					
Current Services	-	-	-	2,142,716	2,142,716
Other Revenue	-	-	-	7,556	7,556
Total Revenue	-	-	-	2,150,272	2,150,272
Local Cost	-	-	-	-	-
Budgeted Staffing		-	-	27.00	27.0

Board Approved Changes to Base Budget

Salaries and Benefits	1,493,698	Transfer in 25.5 from AAA-PLN.
	69,478	Transfer in 1.0 Planner III from AAA-LUS, increase .5 Intern.
	1,563,176	
Services and Supplies	313,692	Transfer in from AAA-PLN.
	(57,857)	Reduction in COWCAP.
	4,747	Increase in training expense for new staff.
	21,218	Increase systems development charges for planning conversion to permits' plus.
	281,800	
Central Computer	43,879	Transfer in from AAA-PLN.
Equipment	25,000	Transfer in from AAA-PLN - new vehicle.
Transfers	278,741	Transfer in from AAA-PLN - administrative costs to AAA-LUS.
	7,530	Transfer in from AAA-PLN - Bldg and Safety revenue distribution.
	(7,530)	GASB 34 accounting change -Bldg and Safety revenue distribution moved to revenue.
	(19,074)	Decrease in LUSD administration costs.
	259,667	
Reimbursements	(163,924)	Transfer in from AAA-PLN.
	(5,625)	GASB #34 accounting change moved from revenue -Surveyor JCS support.
	(12,000)	GASB #34 accounting change moved from revenue - Land Development - VV Cowcap.
	(5,625)	GASB #34 accounting change moved from revenue - Land Development JCS support.
	163,924	GASB #34 accounting change -Bldg and Safety revenue distribution moved to revenue.
	(23,250)	
Total Appropriations	2,150,272	
Revenue		
Current Services	2,140,128	Transfer in from AAA-PLN - current services.
	(23,250)	GASB 34 accounting change-from Surveyor and Land Development moved to reimbursements.
	163,924	GASB #34 accounting change - Bldg and Safety revenue distribution moved from reimbursements.
	(7,530)	GASB #34 accounting change - Bldg and Safety revenue distribution moved from transfers.
	(130,556)	Decrease in current services revenue based on year-end estimates.
	2,142,716	
Other Revenue	7,556	Transfer in from AAA-PLN - other revenue.
Total Revenues	2,150,272	
Local Cost	-	

BUDGET UNIT: ADVANCE PLANNING DIVISION (AAA ADV)

I. GENERAL PROGRAM STATEMENT

The Advance Planning Division of Land Use Services prepares short and long-range plans for the development of the county and the conservation of its resources, including the County General Plan and various specific plans. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. The Land Use Services Department has separated this division's budget for 2002-03 from the Planning budget (AAA PLN) to reflect the management of the different planning functions and to provide separate accounting for budget and program activities.

II. BUDGET & WORKLOAD HISTORY

	* Actual 2000-01	* Budget 2001-02	* Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	3,665,734
Total Revenue	-	-	-	1,979,710
Local Cost	-	-	-	1,686,024
Budgeted Staffing		-		19.0
Workload Indicators				
Environmental review	50	25	24	25
Mine inspections	27	63	63	63
Mining/Land Reclamation	12	25	25	25

* The workload indicators for these columns are for informational purposes only, transferred from AAA PLN.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

A total of 19.0 budgeted positions is included in this budget resulting from the transfer in of 18.5 positions from the consolidated Planning budget (AAA PLN) and an increase of .5 Graphic Designer to increase the position from part-time to full-time.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Advance Planning
FUND: General AAA ADV

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actual	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	1,218,757	1,218,757
Services and Supplies	-	-	-	2,659,210	2,659,210
Equipment	-	-	-	25,000	25,000
Transfers	-	-	-	181,767	181,767
Total Expen Authority	-	-	-	4,084,734	4,084,734
Less:					
Reimbursements	-	-	-	(419,000)	(419,000)
Total Appropriation	-	-	-	3,665,734	3,665,734
Revenue					
Current Services	-	-	-	1,979,710	1,979,710
Total Revenue	-	-	-	1,979,710	1,979,710
Local Cost	-	-	-	1,686,024	1,686,024
Budgeted Staffing	-	-	-	19.0	19.0

LAND USE SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,184,354	Transfer in from AAA PLN of 18.5 positions.
	29,421	Increase .5 Graphic Designer for full time position, and an equity adjustment for Division Chief.
	4,982	Equity adjustments that were added after the target was set.
	1,218,757	
Services and Supplies	3,406,534	Transfer in from AAA PLN
	(69,324)	Decrease in professional services due to a reduced need for EIR consultants.
	3,000	Increase Vehicle Charges for new vehicle.
	(681,000)	Transfer of general fund allocation for the general plan to the general plan update special revenue fund (RHJ-LUS).
	2,659,210	
Equipment	25,000	Transfer in from AAA PLN new vehicle.
Transfers	193,932	Transfer in from AAA PLN for administrative costs to AAA LUS.
	(12,165)	Decrease in LUSD Administration costs.
	181,767	
Reimbursements	(100,000)	Increased reimbursement from SAA TRA for general plan update support.
	(319,000)	Increased reimbursement from RHJ-LUS for general plan update support.
	(419,000)	
Total Appropriations	3,665,734	
Revenue	1,979,710	Transfer in from AAA PLN.
Total Revenue	1,979,710	
Local Cost	1,686,024	

BUDGET UNIT: BUILDING AND SAFETY DIVISION (AAA BNS)

I. GENERAL PROGRAM STATEMENT

The Building and Safety Division of Land Use Services administers construction and occupancy standards to safeguard life, health, and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances and state laws to the inspection of construction, alteration, moving, demolition, repair, occupancy, and use of buildings and structures.

III. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	4,395,911	4,639,193	4,240,006	4,743,001
Total Revenue	4,463,116	4,549,162	4,353,311	4,654,771
Local Cost	(67,205)	90,031	(113,305)	88,230
Budgeted Staffing		57.2		57.2
Workload Indicators				
Permit applications	13,574	13,200	16,486	14,000
Inspections	35,915	35,700	41,332	44,500
Plan reviews	3,901	3,600	4,308	4,500

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Building and Safety
FUND: General AAA BNS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actual	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,902,111	3,204,526	3,387,795	28,386	3,416,181
Services and Supplies	499,768	546,597	558,826	28,300	587,126
Central Computer	83,542	83,542	57,971	-	57,971
Transfers	754,585	813,058	813,058	(131,335)	681,723
Total Exp Authority	4,240,006	4,647,723	4,817,650	(74,649)	4,743,001
Less:					
Reimbursements	-	(8,530)	(8,530)	8,530	-
Total Appropriation	4,240,006	4,639,193	4,809,120	(66,119)	4,743,001
Revenue					
Licenses & Permits	4,192,917	4,453,662	4,625,390	(102,649)	4,522,741
Current Services	47,166	30,500	30,500	37,530	68,030
Other Revenue	113,228	65,000	65,000	(1,000)	64,000
Total Revenue	4,353,311	4,549,162	4,720,890	(66,119)	4,654,771
Local Cost	(113,305)	90,031	88,230	-	88,230
Budgeted Staffing		57.2	57.2	-	57.2

LAND USE SERVICES

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	183,269	MOU increase and retirement.
Services and Supplies	12,229	Inflation, risk management liability and EHAP.
Central Computer	(25,571)	
Revenue	169,927	Increase in revenue to cover base year costs.
	1,801	Increase in revenue to cover 2% budget reduction.
	171,728	
Total Appropriation Change	169,927	
Total Revenue Change	171,728	
Total Local Cost Change	(1,801)	
Total 2001-02 Appropriation	4,639,193	
Total 2001-02 Revenue	4,549,162	
Total 2001-02 Local Cost	90,031	
Total Base Budget Appropriation	4,809,120	
Total Base Budget Revenue	4,720,890	
Total Base Budget Local Cost	88,230	

	Board Approved Changes to Base Budget	
Salaries and Benefits	28,386	Equity adjustments for the Building Official, Building & Safety Engineer and Geologist.
	28,386	
Services and Supplies	(5,216)	Decrease in ISD communications charges.
	131,487	Increase in COWCAP.
	(83,989)	Decrease in systems development charges.
	(40,000)	GASB 34 accounting change, rent charges are now part of transfers.
	20,500	Increase in special departmental expense for 2 sets of Assessor parcel maps.
	11,900	Increase in subscriptions for updated building code books.
	(4,750)	Decrease in publication, noninventoriable equipment, advertising, & rent on equipment.
	(1,632)	Net decrease of all other changes in this category.
	28,300	
Transfers	(42,735)	Decrease transfer to LUSD Administration Division.
	40,000	GASB 34 accounting change, rent charges are now part of transfers.
	(128,600)	GASB 34 accounting change, Planning revenue is now part of permit revenue.
	(131,335)	
Reimbursements	7,530	GASB 34 accounting change, Surveyor final map work and Planning revenue distribution included in current services revenue.
	1,000	GASB 34 accounting change, A & E revenue distribution is included in permit revenue.
	8,530	
Total Appropriations	(66,119)	
Revenue		
Licenses and Permits	(128,600)	GASB 34 accounting change, Revenue distribution to Current Planning (AAA-CUR) is now included in permit revenue.
	25,951	Increase in permit revenue.
	(102,649)	
Current Services	7,530	GASB 34 accounting change, Surveyor final map work and Planning revenue distribution included in other revenue.
	30,000	Increase in zoning lookup charges.
	37,530	
Other Revenue	1,000	GASB 34 accounting change, A & E revenue distribution included in other revenue.
	(1,000)	Reduction in A&E revenue distribution.
	(1,500)	Decreased sale of building codes.
	500	Increase in sales of non published material.
	(1,000)	
Total Revenue	(66,119)	
Local Cost	-	

BUDGET UNIT: CODE ENFORCEMENT DIVISION (AAA CEN)

I. GENERAL PROGRAM STATEMENT

The Code Enforcement Division of Land Use Services administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,489,447	2,652,069	2,847,328	2,803,194
Total Revenue	230,212	256,715	230,261	258,200
Local Cost	2,259,235	2,395,354	2,617,067	2,544,994
Budgeted Staffing		30.0		31.0
Workload Indicators				
Code enforcement complaints	3,006	2,700	3,089	3,000
Rehab/demolitions	75	120	200	135
Permits	777	1,025	462	700

Code Enforcement overage in appropriation and local cost is a result of not receiving budgeted reimbursements from the Department of Economic and Community Development for blight contracts that were encumbered but the work was not performed in 2002-03.

Actual revenue is under budget as a result of a change in the Home Occupation Permit Fee approved by Board Action on December 11, 2001, Item #34. This action reduced the Home Occupation Permit Fee and changed annual inspections to biennial inspections, which reduced revenue received from this fee.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing increased by 1.0 Clerk III for processing demolitions of substandard structures.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Code Enforcement
FUND: General AAA CEN

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actual	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,720,134	1,746,505	1,847,221	60,148	1,907,369
Services and Supplies	912,711	897,312	855,562	(200,405)	655,157
Central Computer	9,756	9,756	22,430	-	22,430
Transfers	370,833	407,551	485,551	132,687	618,238
Total Exp Authority	3,013,434	3,061,124	3,210,764	(7,570)	3,203,194
Less:			-		-
Reimbursements	(166,106)	(409,055)	(409,055)	9,055	(400,000)
Total Appropriation	2,847,328	2,652,069	2,801,709	1,485	2,803,194
Revenue					
Licenses & Permits	87,150	106,715	106,715	(715)	106,000
Taxes	3,338	-	-	-	-
Current Services	112,935	120,000	120,000	2,200	122,200
Other Revenue	26,838	30,000	30,000	-	30,000
Total Revenue	230,261	256,715	256,715	1,485	258,200
Local Cost	2,617,067	2,395,354	2,544,994	-	2,544,994
Budgeted Staffing		30.0	30.0	1.0	31.0

LAND USE SERVICES

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	100,716	MOU and retirement increases.
Services and Supplies	10,189	Inflation increase less decreases in risk management liability and EHAP.
	(51,939)	2% budget reduction.
	(41,750)	
Central Computer	12,674	
Mid Year		
Transfers	78,000	Increase in County Counsel charges for paralegal and .05 secretary per Board action on January 29, 2002.
Total Appropriation Change	149,640	
Total Revenue Change	-	
Total Local Cost Change	149,640	
Total 2001-02 Appropriation	2,652,069	
Total 2001-02 Revenue	256,715	
Total 2001-02 Local Cost	2,395,354	
Total Base Budget Appropriation	2,801,709	
Total Base Budget Revenue	256,715	
Total Base Budget Local Cost	2,544,994	

Board Approved Changes to Base Budget

Salaries and Benefits	60,148	Increase for 1.0 Clerk II, uniform allowance for all Code Enforcement Officers and Supervisors, and other MOU changes.
Services and Supplies	(175,000)	GASB 34 accounting change, County Counsel charges moved to transfers.
	(18,800)	GASB 34 accounting change, rent charges moved to transfers.
	(20,000)	Transfer cost of permits plus maintenance to LUS.
	(6,500)	Decrease in travel charges.
	(5,016)	Decrease in system development charges.
	(2,240)	Decrease in distributed equipment per ISD estimates.
	(6,000)	Decrease in rent & lease charges on equipment.
	(17,900)	Decrease in training, equipment, clothing & advertising charges.
	23,298	GASB 34 accounting change, Sheriff dispatch services moved from transfers.
	25,553	Net increase of all other changes in this category.
	2,200	Increase in professional services due to fee increase.
	(200,405)	
Transfers	175,000	GASB 34 accounting change, County Counsel charges moved from services and supplies.
	(14,441)	Decrease in County Counsel charges (1.0 attorney, 1.0 Paralegal & 1.0 Secretary), adjusted to reflect actual.
	(23,374)	Decrease transfer to LUSD Administration Division.
	(23,298)	GASB 34 accounting change, transfer to Sheriff is now part of services and supplies.
	18,800	GASB 34 accounting change, rent charges moved to transfers.
	132,687	
Reimbursements	9,055	Decrease in ECD funding.
Total Appropriations	1,485	
Revenue	(715)	Reduction in permit revenue.
	2,200	Increase in current services due to fee increase.
	1,485	
Local Cost	-	

BUDGET UNIT: FIRE HAZARD ABATEMENT (AAA WAB)

I. GENERAL PROGRAM STATEMENT

The Code Enforcement Division enforces the County's Fire and Hazardous Trees Ordinance in the unincorporated portions of the County, as well as under contract with certain cities and fire districts. This service includes inspections, notifications to property owners, and removal of hazards due to vegetation and flammable debris.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,505,660	1,742,518	1,605,437	1,872,613
Total Revenue	1,285,581	1,742,518	1,521,728	1,872,613
Local Cost	220,079	-	83,709	-
Budgeted Staffing		20.0		21.0
Workload Indicators				
Weed notices issued	43,000	43,500	50,447	49,500
Weed abatements	5,200	5,500	3,326	5,000
Warrants issued	1,300	1,500	1,037	1,000
Done By Owner Fee	2,000	2,500	3,056	2,800

The shortfall in revenue is primarily due to lower than expected collections from property owners for weed abatement assessments. These special assessments are placed on the tax rolls and should be received by the county within five years. The savings in expenses is due to the salaries and benefits savings realized from vacant positions.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

On May 7, 2002 the Board of Supervisors authorized the addition of 1.0 new position (Code Enforcement Officer II) to handle the increase in workload related to a new contract with Crest Forest Fire Protection District. Also, included in this budget is the conversion of 2.0 Public Service Employee positions to 2.0 Field Assistant positions.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Fire Hazard Abatement
FUND: General AAA WAB

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	687,460	824,540	870,746	45,461	916,207
Services and Supplies	759,935	784,921	802,296	(15,679)	786,617
Central Computer	3,371	3,371	11,820	-	11,820
Equipment	-	-	-	20,000	20,000
Transfers	237,153	212,168	212,168	10,801	222,969
Total Exp Authority	1,687,919	1,825,000	1,897,030	60,583	1,957,613
Less:					
Reimbursements	(82,482)	(82,482)	(82,482)	(2,518)	(85,000)
Total Appropriation	1,605,437	1,742,518	1,814,548	58,065	1,872,613
Revenue					
Taxes	491,767	815,481	815,481	(70,860)	744,621
Current Services	1,030,744	927,037	999,067	128,925	1,127,992
Other Revenue	(783)	-	-	-	-
Total Revenue	1,521,728	1,742,518	1,814,548	58,065	1,872,613
Local Cost	83,709	-	-	-	-
Budgeted Staffing		20.0	20.0	1.0	21.0

LAND USE SERVICES

Total Changes in Board Approved Base Budget

Salaries and Benefits	46,206	MOU and retirement increase.
Services and Supplies	17,375	Inflation, retirement management liability and EHAP.
Central Computer	8,449	
Total Appropriation Change	72,030	
Total Revenue Change	-	
Total Local Cost Change	72,030	
Total 2001-02 Appropriation	1,742,518	
Total 2001-02 Revenue	1,742,518	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,814,548	
Total Base Budget Revenue	1,814,548	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	2,601	Increase in salaries and benefits for the conversion of 2.0 PSE positions to 2.0 Field Assistant positions.
	42,860	Addition of Code Enforcement Officer II for the new Crest Forest Fire Protection contract.
	45,461	
Services and Supplies	31,435	Increased for anticipated new service areas.
	5,000	Increased mailing charges.
	(6,189)	Reduction in COWCAP.
	(56,392)	Reduction in systems development charges.
	(24,985)	GASB 34 accounting change moved rent for Victorville office to 5000 series.
	5,000	Increased vehicle maintenance charges to reflect actual.
	(11,748)	Net decrease of all other expenses.
	25,000	Increase in agricultural services expenses related to Crest Forest Fire Protection contract.
	17,200	Increase in services and supplies related to the new position.
	(15,679)	
Equipment	20,000	Purchase of a vehicle for the new Code Enforcement Officer II Position related to the Crest Forest Fire Protection contract.
Transfers	(14,639)	Decreased for LUSD Admin allocation.
	24,985	GASB 34 accounting change moved rent for Victorville office from 2000 series.
	455	Increase in Victorville office rent.
	10,801	
Reimbursements	(2,518)	Increased support from AAA-CEN for training.
Total Appropriations	58,065	
Revenue		
Taxes	(70,860)	Decreased collections through special assessments.
Current Services	23,865	Increased collections from property owners.
	105,060	Increase in current services for the Crest Forest Fire Protection contract.
	128,925	
Total Revenue	58,065	
Local Cost	-	

BUDGET UNIT: GENERAL PLAN UPDATE (RHJ LUS)

I. GENERAL PROGRAM STATEMENT

The Advance Planning Division of Land Use Services prepares the County General Plan. This budget was separated from the AAA-ADV Advance Planning budget so that the costs associated with the General Plan Update can be easily determined and any unspent funds will be carried forward. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation			-	1,615,336
Total Revenue			615,336	1,000,000
Fund Balance		-		615,336
Budgeted Staffing				

Actual revenue represents the unspent 2001-02 general fund allocation for the general plan update that was transferred from the Planning Division.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

This is a new budget unit that has been established for closer tracking of the general plan update costs.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - General Plan Update
FUND: Special Revenue RHJ LUS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	-	-	1,296,336	1,296,336
Transfers	-	-	-	319,000	319,000
Total Appropriation	-	-	-	1,615,336	1,615,336
Revenue					
Use of Money & Prop	336	-	-	-	-
Other Revenue	615,000	-	-	1,000,000	1,000,000
Total Revenue	615,336	-	-	1,000,000	1,000,000
Fund Balance		-	-	615,336	615,336

Board Approved Changes to Base Budget

Services and Supplies	1,296,000	Professional services related to the general plan update.
	336	Increase in professional services due to increase in fund balance.
	1,296,336	
Transfers	319,000	Payment to Advanced Planning for reimbursement of general plan support staff.
Total Appropriation	1,615,336	
Revenue	1,000,000	General fund allocation for the general plan update.
Total Revenue	1,000,000	
Fund Balance	615,336	

BUDGET UNIT: HABITAT CONSERVATION (RHC PLN)

I. GENERAL PROGRAM STATEMENT

The Habitat Conservation Program budget was created in January 1999, in response to the January 12, 1999 Board of Supervisors action to continue work on preparation of the Multi-Species Habitat Conservation Plan for the San Bernardino Valley. The Habitat Conservation Plan is a study of endangered species located in the San Bernardino Valley that will conclude in recommendations regarding protection and mitigation of habitat to facilitate contiguous development opportunities. Land Use Services Advance Planning Division manages the project.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	741,393	822,277	(1,079,366)	260,479
Total Revenue	415,370	1,299,349	(462,810)	120,996
Fund Balance		(477,072)		139,483
Budgeted Staffing		3.0		1.0

Actual 2001-02 expenditures and revenue are negative, reflecting recent changes in accounting policies. These policies no longer allow for payables or receivables to be accrued unless actual disbursement or receipt is expected within 9 months of the end of the fiscal year. Due to uncertainty of the Multi-Species Habitat Conservation program's future and financing concerns, the fund's ability to make payments or receive past due revenue is unlikely within 9 months or by March 31, 2003. Accordingly, a $1.085 million payable to the County Museum for prior years' work on the program was reversed and not re-accrued in 2001-02. In addition, revenue accrued from participating agencies for prior years, in the amount of $465,750, was reversed and not re-accrued in 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Decrease of 1.0 Geographic Information Systems Technician and 1.0 PSE (Intern) based on the assumption that the work will be performed by contract services, if the entire program is not suspended due to lack of funding sources.

PROGRAM CHANGES

After input from the participating cities is received, the Board of Supervisors will make a decision on how to proceed with this program. In the meantime, this program was suspended in November 2001.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Habitat Conservation
FUND: Special Revenue RHC PLN

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	4,044	127,337	127,337	(66,858)	60,479
Services and Supplies	1,552	182,440	182,440	17,560	200,000
Equipment	-	12,500	12,500	(12,500)	-
Transfers	(1,084,962)	500,000	500,000	(500,000)	-
Total Appropriation	(1,079,366)	822,277	822,277	(561,798)	260,479
Revenue					
Use of Money & Prop	2,940	-	-	-	-
State, Fed or Gov't Aid	(465,750)	1,299,349	1,299,349	(1,178,353)	120,996
Total Revenue	(462,810)	1,299,349	1,299,349	(1,178,353)	120,996
Fund Balance		(477,072)	(477,072)	616,555	139,483
Budgeted Staffing		3.0	3.0	(2.0)	1.0

LAND USE SERVICES

	Board Approved Changes to Base Budget	
Salaries and Benefits	(66,858)	Decrease of 1.0 GIS Technician and 1.0 PSE (Intern).
Services and Supplies	17,560	Increase in professional services to continue the program on a contract services basis.
Equipment	(12,500)	Decrease in equipment expenses.
Transfers	(500,000)	Decrease in services from County Museum due to the supension of the program.
Total Appropriation	(561,798)	
Revenue	(228,563)	Decrease in contributions from federal and local governments.
	(949,790)	Decrease in anticipated revenue due to fund balance adjustment.
Total Revenue	(1,178,353)	
Fund Balance	616,555	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC WORKS
DIRECTOR: KEN A. MILLER

The Public Works Department was established on March 14, 2000, resulting from the Board of Supervisors approving a restructuring of the county's organization. This department includes divisions for Regional Parks, Transportation, and Solid Waste. The department's mission is to maintain county roads, administer special transportation projects, manage the Surveyor functions, provide recreational opportunities for the public through the use of regional parks, and oversee the operation and management of the county's solid waste system. The Public Works Department has responsibility for the following budget units:

	2002-03					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Rev Over/ (Under) Exp	Staffing
Regional Parks Div						
Regional Parks	6,407,943	5,760,448	647,495			117.1
County Trail System	6,339,243	5,541,665		797,578		4.0
Proposition 12 Projects	2,000,000	2,000,000		-		-
Proposition 40 Projects	1,000,000	1,000,000		-		-
Park Maintenance /Dev	982,057	185,000		797,057		-
Calico Marketing	405,156	389,300		15,856		1.0
Off-Highway Veh License	76,842	25,000		51,842		-
Blockbuster Pavilion Imp	169,958	29,000		140,958		-
Park Snack Bars	86,262	103,500			17,238	1.0
Transportation Div						
Surveyor	2,958,835	2,958,835	-			39.3
Survey Monument	304,903	91,751		213,152		-
Road Operations	57,789,203	41,794,579		15,994,624		364.9
CalTrans Contract	288,100	415,487		(127,387)		-
Etiwanda Interchange	1,477,489	8,504,313		(7,026,824)		-
High Desert Corridor	648,400	446,457		201,943		-
Development Projects	3,131,112	631,421		2,499,691		-
Measure I Funds	25,400,625	9,182,484		16,218,141		-
Solid Waste Division						
Operations	42,323,884	43,827,202			1,503,318	62.3
Site Closure/Maint	939,285	8,355,325			7,416,040	-
Site Enhancement/Exp	3,033,798	5,246,861			2,213,063	-
Groundwater Remediation	3,195,223	4,770,789			1,575,566	-
Environmental Mitigation	1,621,000	1,820,618			199,618	-
TOTAL	160,579,318	143,080,035	647,495	29,776,631	12,924,843	589.6

BUDGET UNIT: REGIONAL PARKS (AAA CCP)

I. GENERAL PROGRAM STATEMENT

The Regional Parks Division is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,200 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). The division also oversees the operation of 180 acres at the Big Morongo Canyon Wildlife Preserve in Morongo Valley. Together, these parks offer open space, trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities to the public. The division sponsors special cultural, educational, and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	5,619,355	6,035,533	5,817,430	6,407,943
Total Revenue	5,397,247	5,663,447	5,438,542	5,760,448
Local Cost	222,108	372,086	378,888	647,495
Budgeted Staffing		124.2		117.1
Workload Indicators				
Attendance (*):				
Calico Ghost Town	365,167	375,402	314,350	372,200
Moabi	324,721	329,356	289,115	330,700
Glen Helen	648,315	645,779	563,345	647,000
Mojave Narrows	88,506	88,238	78,224	89,400
Prado	280,248	282,306	286,517	280,400
Cucamonga-Guasti	160,589	162,853	148,838	164,800
Yucaipa	323,663	326,641	305,140	328,400
Lake Gregory	294,305	298,219	290,111	294,400
Mojave River Forks	-	6,500	11,820	8,700
Total Attendance	2,485,514	2,515,294	2,287,460	2,516,000

(*) Attendance reflects all park visitors rather than paid admissions

Revenues for 2001-02 were approximately $225,000 less than budget due to reduced attendance at a number of the county's regional parks. Accordingly, the department curtailed expenditures by a corresponding amount in order to offset the revenue shortfall and meet its local cost target for the year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Regional Parks' 2002-03 budget staffing has been decreased by 7.1 positions. This decrease is primarily the result of converting 48.8 Public Service Employees (PSE) to 43.0 General Services Workers. There are 5.8 fewer General Services Workers being budgeted in 2002-03 than PSE's budgeted in 2001-02 due to additional costs imposed on the department by the conversion of extra-help employees to regular county positions. Also, Regional Parks defunded 1.0 vacant Fiscal Clerk I position and reduced budgeted overtime by 0.3.

PROGRAM CHANGES

None

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Regional Parks
FUND: General AAA CCP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,643,612	3,732,181	3,931,164	46,179	3,977,343
Services and Supplies	2,042,742	2,136,877	2,200,881	87,016	2,287,897
Central Computer	14,183	14,183	26,605		26,605
Transfers	130,098	166,292	166,292	(36,194)	130,098
Total Exp Authority	5,830,635	6,049,533	6,324,942	97,001	6,421,943
Less:					
Reimbursements	(13,205)	(14,000)	(14,000)	-	(14,000)
Total Appropriation	5,817,430	6,035,533	6,310,942	97,001	6,407,943
Revenue					
Use of Money & Prop	1,200,404	1,152,900	1,152,900	(18,000)	1,134,900
Current Services	4,193,463	4,470,247	4,470,247	104,501	4,574,748
Other Revenue	44,675	40,300	40,300	10,500	50,800
Total Revenue	5,438,542	5,663,447	5,663,447	97,001	5,760,448
Local Cost	378,888	372,086	647,495	-	647,495
Budgeted Staffing		124.2	124.2	(7.1)	117.1

Total Changes in Board Approved Base Budget

Salaries and Benefits	198,983	General MOU increase ($171,045) and retirement increase ($27,938).
Services and Supplies	64,004	Increases for inflation, EHAP and risk management liability charges, partially offset by a 2% budget reduction.
Central Computer	12,422	
Total Appropriation Change	275,409	
Total Revenue Change	-	
Total Local Cost Change	275,409	
Total 2001-02 Appropriation	6,035,533	
Total 2001-02 Revenue	5,663,447	
Total 2001-02 Local Cost	372,086	
Total Base Budget Appropriation	6,310,942	
Total Base Budget Revenue	5,663,447	
Total Base Budget Local Cost	647,495	

Board Approved Changes to Base Budget

Salaries and Benefits	68,853	Additional cost of converting 48.8 budgeted PSE's to 43.0 General Services Workers.
	(30,000)	Defund 1.0 Fiscal Clerk I.
	(12,000)	0.3 reduction in overtime.
	19,326	Increase in salaries for Daggett swimming pool (formerly classified under transfers).
	46,179	
Services and Supplies	87,016	$16,268 increase in supplies for Daggett swimming pool (formerly classified under transfers), as well as a $70,748 increase in special department expense resulting from additional fee revenue.
Transfers	(36,194)	Costs related to the Daggett Swimming pool have been reclassified to salaries & benefits and service & supplies.
Total Appropriations	97,001	
Revenue		
Use of Money & Prop	(18,000)	Decrease in concessionaire lease payments at Calico Ghost Town.
Current Services	104,501	Increase from additional camp site hookups at Calico, Moabi, and Mojave River Forks ($33,753), in addition to revenue from Board-approved fee increases ($70,748).
Other Revenue	10,500	Increase from sale of fire wood and private filming.
Total Revenue	97,001	
Local Cost	-	

BUDGET UNIT: COUNTY TRAIL SYSTEM (RTS CCP)

I. GENERAL PROGRAM STATEMENT

On October 6, 1998, the Board of Supervisors approved County Policy #08-16 regarding the development of a county trail system. Under this policy, the Board designated Regional Parks to act as the lead agency for overseeing the development and maintenance of riding (non-motorized) and hiking trails within San Bernardino County. This separate budget unit was established to account for activity related to the trail system independently from other park operations.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	74,177	6,906,517	739,461	6,339,243
Total Revenue	1,006,109	5,905,000	535,522	5,541,665
Fund Balance		1,001,517		797,578
Budgeted Staffing		3.0		4.0

Actual expenditures for 2001-02 were approximately $6.2 million less than budget primarily due to development of the Santa Ana River Trail (Phase II) not initiating as projected. These appropriations have been carried over to 2002-03 when development is now expected to commence. This portion of the Trail is financed through a grant from SANBAG. The grant funds are obtained on a reimbursable basis. Thus, the department will receive these funds after the trail improvements have commenced. The 2002-03 budget includes appropriations for development of Phase II of the Santa Ana River Trail (La Cadena Dr. to Waterman Ave., Colton/ San Bernardino area) in addition to Phase III of the Trail (Waterman Ave. to Alabama Ave., San Bernardino/Redlands area.)

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has increased by 1.0 Staff Analyst II. This additional position is needed to assist current staff with increased workload demands resulting from development of the County Trail System, together with Proposition 12 and Proposition 40 funded projects. The Staff Analyst will be responsible for establishment, tracking, and reporting of specific budgets and grant applications.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - County Trail System
FUND: Special Revenue RTS CCP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	124,324	147,876	154,387	47,005	201,392
Services and Supplies	745,235	6,888,739	6,888,739	(579,773)	6,308,966
Total Exp Authority	869,559	7,036,615	7,043,126	(532,768)	6,510,358
Less:					
Reimbursements	(130,098)	(130,098)	(136,609)	(34,506)	(171,115)
Total Appropriation	739,461	6,906,517	6,906,517	(567,274)	6,339,243
Revenue					
Use of Money & Prop	35,272	5,000	5,000	5,000	10,000
State and Federal Gov't	-	5,300,000	5,300,000	(200,000)	5,100,000
Other Revenue	500,250	600,000	600,000	(168,335)	431,665
Total Revenue	535,522	5,905,000	5,905,000	(363,335)	5,541,665
Fund Balance		1,001,517	1,001,517	(203,939)	797,578
Budgeted Staffing		3.0	3.0	1.0	4.0

PUBLIC WORKS

Total Changes in Board Approved Base Budget

Salaries and Benefits	6,511	MOU increases.
Reimbursements	(6,511)	Additional reimbursement to offset MOU cost increase.
Total Appropriation Change	-	
Total Revenue Change	-	
Total Fund Balance	-	
Total 2001-02 Appropriation	6,906,517	
Total 2001-02 Revenue	5,905,000	
Total 2001-02 Fund Balance	1,001,517	
Total Base Budget Appropriation	6,906,517	
Total Base Budget Revenue	5,905,000	
Total Base Budget Fund Balance	1,001,517	

Board Approved Changes to Base Budget

Salaries and Benefits	(10,322)	Decrease due to a Planner II position being budgeted at a lower step.
	57,327	Addition of 1.0 Staff Analyst II.
	47,005	
Services and Supplies	(579,773)	Decrease due to a portion of the trail improvements being completed in the prior year.
Reimbursements	(34,506)	Reimbursement from Proposition 12 and 40 Funds for Administrative costs.
Total Appropriations	(567,274)	
Revenue	5,000	Increase in interest revenue due to an increase in the fund's cash balance.
	(200,000)	Received a portion of a SANBAG grant in the prior year.
	(168,335)	Reduction of funds to be received from the Wildlands Conservancy.
Total Revenue	(363,335)	
Fund Balance	(203,939)	

BUDGET UNIT: PROPOSITION 12 PROJECTS (RKL RGP)

I. GENERAL PROGRAM STATEMENT

Proposition 12 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 passed by the voters in November, 2000. Over the life of this program, $4,832,410 of Proposition 12 funds will be allocated to the department for use in renovating and rehabilitating facilities at various regional parks. This fund has been established to separately account for all activity related to the bond act. The list of projects to be funded from the Proposition 12 funds was approved by the Board of Supervisors on January 29, 2002. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation				2,000,000
Total Revenue				2,000,000
Fund Balance	-	-	-	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Prop 12
FUND: Special Revenue RKL RGP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	-	-	1,975,494	1,975,494
Transfers	-	-	-	24,506	24,506
Total Appropriation	-	-	-	2,000,000	2,000,000
Revenue					
State Aid	-	-	-	2,000,000	2,000,000
Total Revenue	-	-	-	2,000,000	2,000,000
Fund Balance		-	-	-	-

Board Approved Changes to Base Budget

Services and Supplies	1,975,494	Proposition 12 funds to be spent on infrastructure projects for the parks.
Transfers	24,506	Percentage of administrative costs.
Total Appropriations	2,000,000	
Revenues	2,000,000	Proposition 12 funds fom the state.
Total Revenues	2,000,000	
Fund Balance	-	

BUDGET UNIT: PROPOSITION 40 PROJECTS (RKM RGP)

I. GENERAL PROGRAM STATEMENT

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002 passed by the voters in March, 2002. Over the life of this program, $4,768,919 of Proposition 40 funds will be allocated to the department for use in renovating and rehabilitating facilities at various regional parks. This fund has been established to separately account for all activity related to this bond act. A proposed list of projects recommended to be funded from this revenue source will be presented to the Board of Supervisors prior to receiving any Proposition 40 funds. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation				1,000,000
Total Revenue				1,000,000
Fund Balance		-	-	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Prop 40
FUND: Special Revenue RKM RGP
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	-	-	990,000	990,000
Transfers	-	-	-	10,000	10,000
Total Appropriation	-	-	-	1,000,000	1,000,000
Revenue					
State Aid	-	-	-	1,000,000	1,000,000
Total Revenue	-	-	-	1,000,000	1,000,000
Fund Balance		-	-	-	-

Board Approved Changes to Base Budget

Services and Supplies	990,000	Proposition 40 funded projects anticipated in 2002-03.
Transfers	10,000	Portion of the department's administrative costs.
Total Appropriations	1,000,000	
Revenues	1,000,000	Proposition 40 funds from the state.
Total Revenues	1,000,000	
Fund Balance	-	

BUDGET UNIT: REGIONAL PARKS MAINTENANCE/DEVELOPMENT (SPR CCR)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1997-98 to provide for the maintenance, development, and emergency repair at all regional parks. This fund is financed through a small percentage of park admission fees. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	252,403	890,726	338,690	982,057
Total Revenue	710,204	172,000	415,973	185,000
Fund Balance		718,726		797,057

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in 2001-02 were significantly less than budget. The amount not expended has been carried over to the 2002-03 budget. The actual revenues were greater than anticipated due to increased interest earnings on the fund's cash balance, in addition to park admission receipts exceeding original projections.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Regional Parks Maintenance/Development
FUND: Special Revenue SPR CCR
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	297,731	818,726	818,726	56,331	875,057
Equipment	40,959	72,000	72,000	35,000	107,000
Total Appropriation	338,690	890,726	890,726	91,331	982,057
Revenue			-		-
Use of Money & Prop	35,124	7,000	7,000	13,000	20,000
Current Services	380,849	165,000	165,000	-	165,000
Total Revenue	415,973	172,000	172,000	13,000	185,000
Fund Balance		718,726	718,726	78,331	797,057

Board Approved Changes to Base Budget

Services and Supplies	56,331	Increase due to a greater amount of fund balance available.
Equipment	35,000	Purchase of backhoe for use at Lake Gregory, Yucaipa, and Prado Regional Parks.
Total Appropriations	91,331	
Revenues	13,000	Increased interest revenue based on curent year estimates.
Total Revenues	13,000	
Fund Balance	78,331	

BUDGET UNIT: CALICO GHOST TOWN MARKETING SERVICES (SPS CCR)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1997-98 to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. These services include advertising and marketing for special events such as Calico Days, Spring Festival, Hullabaloo, the Fine Arts Show, and other smaller events. Three-percent of the Calico Ghost Town concessionaire's gross sales, as well as 15% of the park's admission fees, are used to finance these services.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	387,046	442,022	364,750	405,156
Total Revenue	344,362	380,000	317,156	389,300
Fund Balance		62,022		15,856
Budgeted Staffing		-		1.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget. Revenues were under realized due to concessionaire sales and admission fees being less than anticipated resulting from a fire occurring at the Park during the fiscal year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by 1.0 to reflect the addition of a Marketing Coordinator for Calico Ghost Town Regional Park. This position will be responsible for developing marketing strategies and relationships with key local media (television, radio, and newspaper), representing the regional park with the Barstow area Chamber of Commerce and Barstow tourism organization, coordinating all filming (both commercial and non-profit) taking place at the Ghost Town, and responding to public relations and promotional information requests. This position will also assist in the coordination of familiarization tours and other special events.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Calico Ghost Town Marketing Services
FUND: Special Revenue SPS CCR
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Promotion

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	47,130	47,130
Services and Supplies	364,750	442,022	442,022	(83,996)	358,026
Total Appropriation	364,750	442,022	442,022	(36,866)	405,156
Revenue					
Use of Money & Prop	58,919	60,000	60,000	5,500	65,500
Current Services	102,138	150,000	150,000	(5,000)	145,000
Other Revenue	156,099	170,000	170,000	8,800	178,800
Total Revenue	317,156	380,000	380,000	9,300	389,300
Fund Balance		62,022	62,022	(46,166)	15,856
Budgeted Staffing		-	-	1.0	1.0

PUBLIC WORKS

		Board Approved Changes to Base Budget
Salaries and Benefits	47,130	1.0 Contract marketing coordinator to perform promotional services at Calico Ghost Town.
Services and Supplies	(45,756)	Decrease in marketing and advertising.
	(21,900)	Decrease in brochure distribution and printing.
	2,000	Increase in courier services.
	(18,340)	Decrease in contract services and set up of special events.
	(83,996)	
Total Appropriations	(36,866)	
Revenue		
Use of Money & Prop	5,500	Increased interest revenue.
Current Services	(5,000)	Decrease in gate receipts.
Other Revenue	8,800	Increase in revenue generated from special events.
Total Revenue	9,300	
Fund Balance	(46,166)	

BUDGET UNIT: OFF-HIGHWAY VEHICLE LICENSE FEE (SBY AMS)

I. GENERAL PROGRAM STATEMENT

Off-Highway vehicle funds are provided pursuant to state law. These funds are derived from fines for violation of off-highway vehicle operations and licensing. Subject to state requirements, these funds may be used for the development of trails and areas for off-highway. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	19,336	66,375	23,625	76,842
Total Revenue	26,632	25,000	34,092	25,000
Fund Balance		41,375		51,842

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Off Highway Vehicle License Fee
FUND: Special Revenue SBY AMS

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	23,625	66,375	66,375	10,467	76,842
Total Appropriation	23,625	66,375	66,375	10,467	76,842
Revenue					
State Aid	34,092	25,000	25,000	-	25,000
Total Revenue	34,092	25,000	25,000	-	25,000
Fund Balance		41,375	41,375	10,467	51,842

Board Approved Changes to Base Budget

Services and Supplies	10,467	Increase based on available fund balance.
Total Appropriations	10,467	
Revenue	-	
Fund Balance	10,467	

BUDGET UNIT: BLOCKBUSTER PAVILION IMPROVEMENTS (SGR RGP)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1993-94 to provide for improvements to the Glen Helen Blockbuster Pavilion. These improvements are designed to maintain the amphitheater and its facilities in their current condition. This fund is financed jointly by deposits from the Regional Parks Division and the operators of the pavilion. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	139,915	341	169,958
Total Revenue	19,902	29,000	30,384	29,000
Fund Balance		110,915		140,958

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Blockbuster Pavilion Improvement
FUND: Special Revenue SGR RGP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	341	139,915	139,915	30,043	169,958
Total Appropriation	341	139,915	139,915	30,043	169,958
Revenue					
Use of Money & Prop	5,384	4,000	4,000	-	4,000
Other Revenue	25,000	25,000	25,000	-	25,000
Total Revenue	30,384	29,000	29,000	-	29,000
Fund Balance		110,915	110,915	30,043	140,958

Board Approved Changes to Base Budget

Services and Supplies	30,043	Increase is based on additional fund balance available.
Total Appropriations	30,043	
Revenue	-	
Fund Balance	30,043	

BUDGET UNIT: REGIONAL PARKS SNACK BARS (EMO, EMP & EMQ)

I. GENERAL PROGRAM STATEMENT

The Regional Parks Division provides staff to operate three snack bars located at the following parks: Glen Helen (island site), Prado, and Mojave Narrows. In 1995-96, enterprise funds were established for the snack bars to provide management with sound accountability and timely reports. Any excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at Cucamonga-Guasti, Yucaipa, Lake Gregory, and Glen Helen (swimming complex) are operated by a Board-approved private contractor.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	63,074	73,717	84,688	86,262
Total Revenue	56,521	92,000	95,777	103,500
Revenue Over (Under) Exp	(6,553)	18,283	11,089	17,238
Budgeted Staffing		1.0		1.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Park Snack Bar
FUND: Enterprise EMO, EMP, EMQ-CCR
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Snack Bar Sales

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	13,892	16,717	16,717	2,545	19,262
Services and Supplies	70,796	57,000	57,000	10,000	67,000
Total Operating Expense	84,688	73,717	73,717	12,545	86,262
Revenue					
Other Revenue	95,777	92,000	92,000	11,500	103,500
Total Revenue	95,777	92,000	92,000	11,500	103,500
Revenue Over (Under) Exp	11,089	18,283	18,283	(1,045)	17,238
Budgeted Staffing		1.0	1.0		1.0

Board Approved Changes to Base Budget

Salaries and Benefits	2,545	Salary increases for 0.5 FTE at Glen Helen and 0.5 FTE at Prado Regional Parks.
Services and Supplies	10,000	Additional supplies related to Regional Parks taking over snackbar operations from a concessionaire at Mojave Narrows Regional Park.
Total Operating Expense	12,545	
Revenue	11,500	Additional revenue generated from taking over snackbar operations at Mojave Narrows.
Revenue Over (Under) Exp	(1,045)	

BUDGET UNIT: SURVEYOR (AAA SVR)

I. GENERAL PROGRAM STATEMENT

The Surveyor Division is composed of two functions: office mapping and field survey services. The office mapping section is responsible for the review of subdivision maps as prescribed by state law, preparation of legal descriptions and maps for other county departments, and assisting the public in matters relating to land boundaries. The field section performs boundary and construction surveys primarily for other county departments and is responsible for perpetuation of controlling survey monuments.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	839,267	2,506,583	2,185,167	2,958,835
Total Revenue	861,080	2,506,583	2,242,866	2,958,835
Local Cost	(21,813)	-	(57,699)	-
Budgeted Staffing		37.2		39.3
Workload Indicators				
Final Maps	22	25	27	25
Parcel Maps	37	28	47	46
Records of Survey	188	180	152	175
Corner Records	1,230	1,500	1,002	1,300

The Surveyor experienced reductions in both expenses ($321,416) and revenues ($263,717) for 2001-02. Expenses were below budget resulting from a savings in salaries and benefits ($248,000) attributed to a delay in filling certain budgeted positions during the year, and a savings in services and supplies ($65,000) due to motor pool, microfilming, training and travel costs being less than anticipated. Since the vacant positions were revenue generators, a corresponding decrease in revenues also occurred.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staff was increased by 2.1 positions primarily to reflect the addition of 1.0 Land Surveyor and 1.0 Engineering Technician V. The Land Surveyor position is needed for the review and approval of Corner Records, Final Maps, Parcel Maps, Records of Surveys and for the preparation, review and approval of legal descriptions. The Engineering Technician V is needed to review increasingly more complex survey maps for boundary resolution, compliance with state law, local ordinance, county standards, and professional practice. The Engineering Technician V will act as lead technician and provide training and assistance to other technicians. Both the Land Surveyor and Engineering Technician V positions are needed in order to handle the current workload and to assure state time frames and mandates are met. The cost of this staff will be offset by revenues generated by the Surveyor for services to county departments, other governmental agencies, and the private sector. In addition to these two new positions, there was a 0.1 increase for an existing part-time extra help Land Surveyor to assist with the division's workload.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Surveyor
FUND: General AAA SVR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,836,490	2,084,901	2,222,974	324,696	2,547,670
Services and Supplies	303,575	368,127	374,570	(19,150)	355,420
Central Computer	5,555	5,555	15,406	-	15,406
Equipment	39,547	48,000	48,000	21,000	69,000
Transfers	-	-	-	31,128	31,128
Total Exp Authority	2,185,167	2,506,583	2,660,950	357,674	3,018,624
Less:					
Reimbursements	-	-	-	(59,789)	(59,789)
Total Appropriation	2,185,167	2,506,583	2,660,950	297,885	2,958,835
Revenue					
Current Services	2,199,739	2,465,283	2,619,650	297,885	2,917,535
Other Revenue	43,127	41,300	41,300	-	41,300
Total Revenue	2,242,866	2,506,583	2,660,950	297,885	2,958,835
Local Cost	(57,699)	-	-	-	-
Budgeted Staffing		37.2	37.2	2.1	39.3

Total Changes in Board Approved Base Budget

Salaries and Benefits	138,073	MOU adjustments and retirement.
Services and Supplies	6,443	Inflation, risk management liabilities, 2420 one time shift.
Central Computer	9,851	
Total Appropriation Change	154,367	
Total Revenue Change	154,367	Includes $94,474 additional revenues due to MOU increases and $59,893 for increased requests from clients for boundary and construction surveys.
Total Local Cost Change	-	
Total 2001-02 Appropriation	2,506,583	
Total 2001-02 Revenue	2,506,583	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	2,660,950	
Total Base Budget Revenue	2,660,950	
Total Base Budget Local Cost	-	

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	185,925	Accounting changes due to GASB 34.
	75,719	Addition of 1.0 Land Surveyor position.
	61,802	Addition of 1.0 Engineering Technician V position.
	7,777	Full year funding, 0.1, for retiree extra help Land Surveyor.
	12,773	Step increases.
	(19,300)	Less termination benefit cash outs needed in 2002-03.
	324,696	
Services and Supplies	(268)	Accounting changes due to GASB 34.
	11,000	Items for two new posns: Phones $800; computers/software $7,400; furniture $2,800.
	(35,800)	Purchases of computers & invent equip made during 2001-02, not requested in 2002-03.
	3,500	Increase to closer reflect need to purchase small survey tools and instruments.
	6,260	Closer reflect current expenditures for office supplies purchased from outside vendors.
	(39,792)	COWCAP decrease.
	2,724	Additional ISD CD Rom, data entry, and microfiche charges.
	12,000	Primarily to reorganize space/remodel public service counter area.
	(30,000)	Imaging costs in conjunction with Co Recorder expended 2001-02, not requested again.
	18,600	ISD's estimated cost to enhance/upgrade Surveyors Intranet Document Imaging System.
	30,400	ISD's estimated costs to provide Internet capabilities to the Document Imaging System. Also to incorporate subscription tracking and Id method to collect fees.
	2,226	Net Increase to all other services and supplies accounts.
	(19,150)	
Equipment	(48,000)	Total Station and First Order Level purchased 2001-02.
	39,000	Additional Total Station to replace older unit, increase productivity & field crew's safety.
	30,000	Vehicle for Office Section to perform periodic on-site reviews of projects to assure compliance and for other business related travel.
	21,000	
Transfers	31,128	Accounting change due to GASB 34.
Reimbursements	(59,789)	Accounting change due to GASB 34.
Total Appropriations	297,885	
Revenue		
Current Services	150,000	Accounting change due to GASB 34.
	73,509	Increased revenues for parcel maps $47,109; final maps $15,000; records of survey $11,400.
	5,000	Increase from Transportation for processing Offers of Dedications (Gratis Deeds).
	(7,086)	Decrease in other types of subdivision map reviews, and preparation of legal descriptions.
	(5,609)	Revenue distrib. decrease to Bldg & Safety ($500);increase to Transportation for parcel maps $6,109.
	(42,386)	Decrease in parcel basemap services and surveys for GIMS until funding becomes available.
	124,457	Increased requests from clients for boundary and construction surveys.
Total Revenue	297,885	
Local Cost	-	

BUDGET UNIT: SURVEY MONUMENT PRESERVATION (SBS SVR)

I. GENERAL PROGRAM STATEMENT

The Survey Monument Preservation Fund was established to account for expenses incurred related to the retracement or remonument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, grant lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	27,379	366,094	140,709	304,903
Total Revenue	109,903	111,620	99,387	91,751
Fund Balance		254,474		213,152

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Survey Monument Preservation
FUND: Special Revenue SBS SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	140,709	366,094	366,094	(366,094)	-
Services and Supplies	-	-	-	304,903	304,903
Total Appropriation	140,709	366,094	366,094	(61,191)	304,903
Revenue					
Current Services	99,387	111,620	111,620	(19,869)	91,751
Total Revenue	99,387	111,620	111,620	(19,869)	91,751
Fund Balance		254,474	254,474	(41,322)	213,152

Board Approved Changes to Base Budget

Salaries and Benefits	(366,094)	Change in accounting method due to GASB #34.
Services and Supplies	366,094	Change in accounting method due to GASB #34.
	(61,191)	Decrease due to reduced revenue and fund balance.
	304,903	
Total Appropriations	(61,191)	
Revenue		
Current Services	(19,869)	Reduced revenues collected by County Recorder.
Total Revenue	(19,869)	
Fund Balance	(41,322)	

BUDGET UNIT: ROAD OPERATIONS CONSOLIDATED (SAA, SVJ, SVK, SVL, SVM)

I. GENERAL PROGRAM STATEMENT

The Transportation Division of the Public Works Department is responsible for the operation of the county maintained road system, including administration, planning, design, contract administration, traffic management, and maintenance of approximately 2,829 miles of road. The program is financed principally from revenues generated by the state highway users tax, a small share of the state sales tax which is, by law, allocated to a countywide local transportation fund, federal and state aid for specific road improvements, and reimbursable projects from other agencies. The program also includes facilities development fees and one-half cent sales tax passed in November 1990 as Measure I, which are accounted for in separate budget units.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	42,377,246	57,262,525	40,182,921	57,789,203
Total Sources	47,591,389	43,991,815	42,623,706	41,794,579
Fund Balance		13,270,710		15,994,624
Budgeted Staffing		356.0		364.9
Workload Indicators				
Maintained road miles	2,826	2,823	2,830	2,829

Actual expenditures for 2001-02 were significantly lower than budget due to several road projects not commencing during the year; consequently, appropriations for these projects have been carried-over to the 2002-03. Some of the larger construction projects being re-budgeted include the following: Beaumont Avenue Bridge (Redlands area), Mesquite Avenue (Hesperia), Mountain Avenue (San Antonio Heights area), Larrea Avenue (Hesperia), Cedar at I-10 Interchange Study (Fontana), Whittram Avenue from Live Oak to Hickory (Fontana), and a signal installation at Mission at Benson (Montclair).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGE

Budgeted staff for 2002-03 has been increased by a net of 8.9 positions from the prior year. Detail of the changes to budgeted staff is as follows:

- An additional six positions (2.0 Maintenance and Construction Supervisor II; 2.0 Engineering Technician IV; 1.0 Engineering Technician V; and 1.0 Clerk II) were added because of workload demands resulting from Assembly Bill 2928 (Transportation Congestion Relief Program).
- Four positions (3.0 Public Works Engineer III and 1.0 Contract Transportation Engineer) to assist the CalTrans team with the High Desert Corridor Study.
- 1.0 Fiscal Clerk II will assist the Department with the timely processing of invoices.
- 1.0 Automated Systems Technician to support the Department's various computer functions.
- 1.0 Equipment Operator III for increased activity at a number of the Department's road yards.
- 2.0 Engineering Tech II were transferred internally from the Flood Control District due to a workload shift from Flood Control related projects to the maintenance of County roads.
- 5.1 vacant positions were defunded to partially offset the above increases in staff.
- Budgeted staff was also decreased by 1.0 due to a vacancy factor adjustment.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Road Operations Consolidated
FUND: Special Revenue SAA SVJ SVK SVL SVM

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	18,521,951	19,270,197	20,607,323	465,810	21,073,133
Services and Supplies	20,166,915	43,402,402	43,402,402	(5,126,021)	38,276,381
Central Computer	117,246	91,947	144,848	-	144,848
Other Charges	341,260	1,033,741	1,033,741	(273,341)	760,400
Land	397,146	-	-	250,000	250,000
Structures & Imprmts	30,667	112,000	112,000	259,000	371,000
Equipment	2,683,418	2,984,860	2,984,860	(739,360)	2,245,500
Transfers	222,737	1,543,702	1,543,702	817,000	2,360,702
Total Exp Authority	42,481,340	68,438,849	69,828,876	(4,346,912)	65,481,964
Less:			-		-
Reimbursements	(2,298,419)	(11,176,324)	(11,176,324)	3,483,563	(7,692,761)
Total Appropriation	40,182,921	57,262,525	58,652,552	(863,349)	57,789,203
Revenue					
License & Permits	211,742	160,000	160,000	15,000	175,000
Use of Money & Prop	948,765	889,000	889,000	(439,000)	450,000
Current Services	1,248,294	1,601,151	1,601,151	1,929,770	3,530,921
State, Fed or Gov't Aid	37,764,546	41,162,664	42,552,691	(5,050,033)	37,502,658
Other Revenue	1,532,398	179,000	179,000	(43,000)	136,000
Total Revenue	41,705,745	43,991,815	45,381,842	(3,587,263)	41,794,579
Operating Transfers In	917,961	-	-	-	-
Total Sources	42,623,706	43,991,815	45,381,842	(3,587,263)	41,794,579
Fund Balance		13,270,710	13,270,710	2,723,914	15,994,624
Budgeted Staffing		356.0	356.0	8.9	364.9

Total Changes in Board Approved Base Budget

Salaries and Benefits	1,337,126	Increased benefits costs, 3% MOU adjustment, equity adjustments and step increases.
Central Computer	52,901	
Total Appropriation Change	1,390,027	
Total Revenue Change	1,390,027	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	57,262,525	
Total 2001-02 Revenue	43,991,815	
Total 2001-02 Fund Balance	13,270,710	
Total Base Budget Appropriation	58,652,552	
Total Base Budget Revenue	45,381,842	
Total Base Budget Fund Balance	13,270,710	

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	465,810	Increase of 8.9 positions to support proposed 2002-03 program.
Services and Supplies	(3,558,215)	Decrease in anticipated construction due to less federal revenue for projects.
	(250,000)	Decrease in utilities due to lower energy costs and cost-efficient light emitting diodes (LED) signal bulbs.
	125,000	Increase in special department expense due to purchase of additional road materials.
	(51,873)	Decrease in COWCAP.
	(844,287)	Decrease in equipment maintenance due to replacement of aging vehicles.
	(200,000)	Decrease in motor pool charges.
	(346,646)	Decrease in system development charges.
	(5,126,021)	
Other Charges	(273,341)	Reduction in right of way purchases and interest expense.
Land	250,000	Purchase of property for Crestline Park & Ride.
Structures/Improvements	259,000	Increase is needed for: building security improvements, paving of parking area, replacement of equipment barn at the Fontana Road Yard, installation of waterlines and fencing for the Wrightwood Road Yard, and cinder storage tank for the Big Bear Road Yard.
Equipment	(739,360)	Due to the significant amount of aged equipment replaced over the past couple of years, fewer equipment purchases are needed in 2002-03.
Transfers	817,000	Includes amount to the Measure I Fund for contribution for Rock Springs Road, in addition to $100,000 to Land Use Services to assist with the general plan update.
Reimbursements	3,483,563	Decrease of $2,700,000 due to funds received from RDA now shown as revenue in accordance with GASB 33. The remaining $783,563 reduction is primarily due to an anticipated reduction in the level of services provided to the Flood Control District.
Total Appropriations	(863,349)	
Revenue		
License & Permits	15,000	Increase based on current year actual revenue.
Use of Money & Prop	(439,000)	Decrease in interest based on cash in interest bearing account.
Current Services	1,929,770	Increase of $2,700,000 due to reimbursement from RDA now classified as revenue, partially offset by a $770,230 reduction due to completion of several joint projects in 2001-02.
State and Federal Aid	(5,050,033)	Decrease in federal revenue resulting from completion of several projects in 2001-02.
Other Revenue	(43,000)	Reduction due to an expected decrease in proceeds from the sale of fixed assets.
Total Revenue	(3,587,263)	
Fund Balance	2,723,914	

BUDGET UNIT: CALTRANS CONTRACT (SVB TRA)

I. GENERAL PROGRAM STATEMENT

This budget reflects a cooperative agreement between the county's Public Works Department and the California Department of Transportation (CalTrans). This separate fund allows for the coordination and administration of consultant engineering contracts in support of CalTrans projects. Currently, two major projects are budgeted. The first is a feasibility study for truck lanes on the Interstate 15 and 40 freeways. The second is a preliminary design study for widening Interstate 15 from Victorville to Barstow. Both are multi-year projects receiving federal pass through funding from CalTrans. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	(111,030)	375,850	174,997	288,100
Total Revenue	115,729	342,206	13,967	415,487
Fund Balance		33,644		(127,387)

Actual expenditures for 2001-02 were significantly less than budget due to staff assigned to the CalTrans Contract working on other departmental projects for a considerable portion of the year. Correspondingly, revenues from CalTrans were also less than projected.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - CALTRANS Contract
FUND: Special Revenue SVB TRA

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways/Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	162,382	38,100	38,100	-	38,100
Transfers	12,615	337,750	337,750	(87,750)	250,000
Total Appropriation	174,997	375,850	375,850	(87,750)	288,100
Revenue					
Use of Money & Prop	13,967	5,000	5,000	-	5,000
State, Fed or Gov't Aid	-	337,206	337,206	73,281	410,487
Total Revenue	13,967	342,206	342,206	73,281	415,487
Fund Balance		33,644	33,644	(161,031)	(127,387)

Board Approved Changes to Base Budget

Transfers	(87,750)	Decrease in salaries reimbursement due to I-15 widening project nearing completion.
Total Appropriations	(87,750)	
Revenues		
State and Federal Aid	73,281	Additional federal reimbursement expected to offset costs related to the CalTrans projects.
Total Revenues	73,281	
Fund Balance	(161,031)	

BUDGET UNIT: STATE ROUTE 71 (SWP TRA)

I. GENERAL PROGRAM STATEMENT

This budget was established by the Board of Supervisors on May 22, 1989, to manage funds collected from the State Department of Transportation, Chino Hills Manager's Office, and City of Chino, for construction of an Edison/Grand connection to State Route 71 and safety improvements on State Route 71. The Edison/Grand connection was completed on November 22, 1991, and the safety improvements were completed on December 10, 1991. In 2000-01, the Auditor/Controller's Office completed an audit regarding the disbursement of funds remaining in this budget unit. In accordance with that audit, the residual funds were disbursed during 2001-02. Consequently, this budget has been closed out.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	719,838	745,083	-
Total Revenue	50,827	-	32,027	-
Fund Balance		719,838		-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - State Route 71
FUND: Special Revenue SWP TRA

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways/Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	745,083	719,838	719,838	(719,838)	-
Total Appropriation	745,083	719,838	719,838	(719,838)	-
Revenue					
Use of Money & Prop	32,027	-	-	-	-
Total Revenue	32,027	-	-	-	-
Fund Balance		719,838	719,838	(719,838)	-

Board Approved Changes to Base Budget

Services and Supplies	(719,838)	Decrease due to distribution of funds to the department's transportation fund.
Total Appropriations	(719,838)	
Total Revenues	-	
Fund Balance	(719,838)	

BUDGET UNIT: ETIWANDA INTERCHANGE IMPROVEMENT (SVE TRA)

I. GENERAL PROGRAM STATEMENT

This budget was established to separately account for a cooperative agreement (approved by the Board during 2001-02) between the county's Public Works Department, the California Department of Transportation (CalTrans), and the Catellus Corporation for redesign of the Etiwanda Boulevard at I-10 interchange. This project is being designed and constructed in two Phases, Phase I is the realignment of Valley Boulevard and Phase II is the reconstruction of the Etiwanda at I-10 interchange. Both phases are anticipated to be completed by the end of 2002-03. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation			16,858,156	1,477,489
Total Revenue			9,821,321	8,504,313
Fund Balance		-		(7,026,824)

Design and construction contracts related to this project were approved by the Board of Supervisors subsequent to adoption of the 2001-02 budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Etiwanda Interchange
FUND: Special Revenue SVE TRA

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways/Facilities

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	16,777,953	-	-	997,489	997,489
Other Charges	6,616	-	-	20,000	20,000
Transfers	73,587	-	-	460,000	460,000
Total Appropriation	16,858,156	-	-	1,477,489	1,477,489
Revenue					
Use of Money & Prop	5,883	-	-	2,500	2,500
State and Federal Aid	8,929,488	-	-	7,991,813	7,991,813
Other Revenue	885,950	-	-	510,000	510,000
Total Revenue	9,821,321	-	-	8,504,313	8,504,313
Fund Balance		-	-	(7,026,824)	(7,026,824)

Board Approved Changes to Base Budget

Services and Supplies	997,489	Based on anticipated needs to complete project.
Other Charges	20,000	Right of way purchases needed for the project.
Transfers	460,000	To reimburse road operations fund for cost of staff assigned to this project.
Total Appropriations	1,477,489	
Revenues		
Use of Money & Prop	2,500	Interest revenue earned on the fund's cash balance.
State and Federal Aid	7,991,813	Anticipated reimbursements from the state during 2002-03.
Other Revenue	510,000	Anticipated reimbursements from Catellus Corporation.
Total Revenues	8,504,313	
Fund Balance	(7,026,824)	

BUDGET UNIT: HIGH DESERT CORRIDOR PROJECT (SWL TRA)

I. GENERAL PROGRAM STATEMENT

In 2000-01, the Board of Supervisors approved a cooperative agreement among the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor. This corridor will be north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	648,400	-	648,400
Total Revenue	-	648,400	201,943	446,457
Fund Balance		-		201,943

This project had no actual expenditures in 2001-02 since the county was awaiting initial contributions from the City of Victorville and Town of Apple Valley, as well as approval from CalTrans prior to commencing with the project.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - High Desert Corridor
FUND: Special Revenue SWL TRA
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	248,400	248,400	(218,000)	30,400
Transfers	-	400,000	400,000	218,000	618,000
Total Appropriation	-	648,400	648,400	-	648,400
Revenue					
Use of Money & Prop	1,943	8,000	8,000	-	8,000
State, Fed or Gov't Aid	200,000	640,400	640,400	(201,943)	438,457
Total Revenue	201,943	648,400	648,400	(201,943)	446,457
Fund Balance		-	-	201,943	201,943

Board Approved Changes to Base Budget

Services and Supplies	(218,000)	Decrease due to design and planning work to be completed by county staff.
Transfers	218,000	To reimburse road operations fund for the cost of staff assigned to this project.
Total Appropriations	-	
Revenues		
State and Federal Aid	(201,943)	Anticipated decrease in reimbursements from Victorville and Apple Valley.
Total Revenues	(201,943)	
Fund Balance	201,943	

BUDGET UNIT: DEVELOPMENT PROJECTS (SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP)

I. GENERAL PROGRAM STATEMENT

The transportation facilities development fee funds are established by county ordinance to collect fees on new construction in the areas of Big Bear, Helendale/Oro Grande, Rancho Cucamonga, Yucaipa, High Desert, Oak Hills, Oak Glen, and Southeast Apple Valley. These fees provide funds for construction of roads in the established fee area that will ultimately be incorporated into the county road system. Funds must be spent in the area in which they are collected. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	298,539	2,788,275	202,394	3,131,112
Total Revenue	541,494	660,461	571,893	631,421
Fund Balance		2,127,814		2,499,691

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Development Projects
FUND: Special Revenue SWB, SWD, SWJ, SWM, SWN SWO, SWQ, SWX, SXP
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	155,677	2,411,246	2,411,246	504,637	2,915,883
Transfers	46,717	377,029	377,029	3,200	380,229
Total Exp Authority	202,394	2,788,275	2,788,275	507,837	3,296,112
Less:					
Reimbursements	-	-	-	(165,000)	(165,000)
Total Appropriation	202,394	2,788,275	2,788,275	342,837	3,131,112
Revenue					
Use of Money & Prop	98,274	130,841	130,841	(17,566)	113,275
Current Services	473,619	529,620	529,620	(11,474)	518,146
Total Revenue	571,893	660,461	660,461	(29,040)	631,421
Fund Balance		2,127,814	2,127,814	371,877	2,499,691

PUBLIC WORKS

Board Approved Changes to Base Budget

Services and Supplies	504,637	Increase primarily due to additional fund balance available.
Transfers	3,200	Based on anticipated labor increases for 2002-03.
Reimbursements	(165,000)	Increase due to contributions from Measure I funds for their portion of construction projects.
Total Appropriations	342,837	
Revenue		
Use of Money & Prop	(17,566)	Decrease in interest earned on the fund's cash balance.
Current Services	(11,474)	Decrease in anticipated development in Helendale/Oro Grande, Lucerne Vly, SE Apple Valley.
Total Revenue	(29,040)	
Fund Balance	371,877	

BUDGET UNIT: MEASURE I FUNDS (RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW)

I. GENERAL PROGRAM STATEMENT

Measure I was approved by the voters in November 1989, to provide funds for transit support, congestion relief, and safety improvements to roads. The primary source of funds is from a countywide one-half percent sales tax. Budget units were established for Measure I to separately manage the funds collected. The county is divided into six subareas: Barstow, Morongo, mountains, Needles, Victor Valley, and San Bernardino Valley. Funds must be spent in the subarea in which they are collected. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	4,770,302	24,830,853	6,407,657	25,400,625
Total Revenue	7,862,751	9,170,661	6,890,612	9,182,484
Fund Balance		15,660,192		16,218,141

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget. The 2001-02 actual revenues are also less than anticipated. This deficit is due to not achieving original sales tax projections.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Measure I Funds
FUND: Special Revenue - RRR, RRS, RRT, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW

FUNCTION: Public Ways/Facilities
ACTIVITY: Transportation Sys

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	5,423,731	21,848,728	21,848,728	820,800	22,669,528
Other Charges	195,961	439,375	439,375	(134,875)	304,500
Transfers	787,965	2,842,750	2,842,750	758,847	3,601,597
Total Exp Authority	6,407,657	25,130,853	25,130,853	1,444,772	26,575,625
Less:					
Reimbursements	-	(300,000)	(300,000)	(875,000)	(1,175,000)
Total Appropriation	6,407,657	24,830,853	24,830,853	569,772	25,400,625
Revenue					
Taxes	5,367,319	5,184,418	5,184,418	260,191	5,444,609
Use of Money & Prop	738,631	603,243	603,243	87,632	690,875
Current Services	317,962	2,335,000	2,335,000	(38,000)	2,297,000
State, Fed or Gov't Aid	466,700	1,048,000	1,048,000	(298,000)	750,000
Total Revenue	6,890,612	9,170,661	9,170,661	11,823	9,182,484
Fund Balance		15,660,192	15,660,192	557,949	16,218,141

Board Approved Changes to Base Budget

Services and Supplies	820,800	New projects include overlay of roads in the 29 Palms, Silver Lake, and Yucca Vly areas; signal installations at Cedar Avenue at Randall Avenue, Valley Boulevard at Cypress Avenue, Bloomington Avenue at Larch, and Alder at Marygold.
Other Charges	(134,875)	Less right of way needs are anticipated in 2002-03.
Transfers	758,847	$593,847 for salary increases and additional labor anticipated for 2002-03 projects. Also, $165,000 to the "Development Projects" funds for participation in the following road projects: Beekley Road, Central Avenue and Ocotillo Way.
Reimbursements	(875,000)	Participation from the Road Operations Fund for reconstruction of Rock Springs Road, as well as the reimbursement from the Road Fund for Beekley Road.
Total Appropriations	569,772	
Revenue		
Taxes	260,191	Increase based on half-cent sales tax revenue projections.
Use of Money & Prop	87,632	Increase of interest revenue due to anticipated increase in funds' cash balances.
Current Services	(38,000)	Reduced revenues from other local agencies due to fewer participation projects.
State and Federal Aid	(298,000)	Decrease in state aid primarily because of the completion of Division Drive, Sunburst Avenue and Whitefeather Road.
Total Revenue	11,823	
Fund Balance	557,949	

BUDGET UNIT: SOLID WASTE MANAGEMENT
OPERATIONS (EAA SWM)
RECYCLING PROGRAMS (EWE SWM)

I. GENERAL PROGRAM STATEMENT

The Solid Waste Management Division (SWMD) is responsible for the operation and management of the County of San Bernardino's solid waste disposal system, which consists of 6 regional landfills, 8 transfer stations, oversight and/or post-closure maintenance at 28 inactive or closed landfills and waste disposal sites throughout the county. SWMD provides scale operations and maintenance; accounts payable/receivable; engineering, design, and construction management; and education and waste diversion. SWMD provides oversight, direction, guidance and control of the contractor, Burrtec Waste Industries, Inc. (Burrtec), for the daily operations of the county's active landfills, transfer stations, and maintenance of the inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens. In addition, SWMD receives state and federal grant monies, county and private industry matching funds to be used to further the education and usage of methods of waste reduction, reuse and recycling.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	38,858,578	36,971,385	38,394,270	42,323,884
Total Revenue	38,170,628	37,539,702	40,154,555	43,827,202
Revenue Over (Under) Exp	(687,950)	568,317	1,760,285	1,503,318
Fixed Assets	139,633	-	17,512	223,965
Budgeted Staffing		59.4		62.3
Workload Indicators				
Total Tonnage	1,016,979	988,019	1,142,707	1,313,700
Single Family Residence	81,755	82,153	81,755	81,755
Active Facilities	14	14	14	14
Inactive Facilities	27	27	28	28

Actual expenses and revenues for 2001-02 are approximately $1.4 million and $2.4 million, respectively, more than budget. This overage is primarily due to an increase in the amount of solid waste brought into the county landfill system for disposal. On March 19, 2002, the Board of Supervisors approved a provision of the operations contract with Burrtec allowing for the recovery of up to 300,000 tons annually of in-county waste that had been previously taken out-of-county for disposal. The cost and revenue impacts associated with this additional waste are reflected in the 2001-02 actual amounts, as well as being included in the 2002-03 budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

Staffing has been increased by 2.9 positions. Of this increase, 1.0 Scale Operator is needed to assist SWMD with providing sufficient coverage at its various scale houses; 1.0 Accountant I is needed because SWMD's accounting functions have grown beyond the capacity of current staff; and 0.9 is being added for additional overtime for existing staff.

PROGRAM CHANGES

As mentioned above, in March 2002 the Board approved an amendment to the Burrtec agreement allowing for the delivery of between 250,000 and 300,000 tons of in-county waste into the county's disposal system. Under this amendment, Burrtec is charged a $20.50 per ton disposal fee on the additional waste received. This rate is less than the rate charged to Waste Disposal Agreement (WDA) cities. To compensate the WDA cities, the county agreed to split approximately $2,000,000 of net revenue generated from receipt of the waste. Under this approach, the county keeps $1,000,000 to aid funding of solid waste capital projects, while the other $1,000,000 is allocated to the WDA cities for their use.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Operations & Recycling Prog
FUND: EAA SWM, EWE SWM

FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,786,901	3,180,581	3,307,860	119,758	3,427,618
Services and Supplies	25,457,934	26,054,111	26,073,426	116,570	26,189,996
Central Computer	14,984	7,720	28,878	-	28,878
Other Charges	6,201,088	7,728,973	7,728,973	(1,021,691)	6,707,282
Transfers	3,933,363	-	-	5,970,110	5,970,110
Total Operating Expense	38,394,270	36,971,385	37,139,137	5,184,747	42,323,884
Revenue					
Licenses & Permits	1,368,302	660,211	660,211	109,789	770,000
Taxes	7,036,220	6,914,858	6,914,858	(24,358)	6,890,500
Use of Money & Prop	162,685	109,725	109,725	52,275	162,000
Current Services	30,956,396	28,754,322	28,922,074	5,315,512	34,237,586
Other Revenue	630,952	1,100,586	1,100,586	666,530	1,767,116
Total Revenue	40,154,555	37,539,702	37,707,454	6,119,748	43,827,202
Revenue Over(Under) Exp	1,760,285	568,317	568,317	935,001	1,503,318
Fixed Asset Exp					
Land	(22,510)		-	15,000	15,000
Equipment & Vehicles	40,022	-	-	208,965	208,965
Total Fixed Asset Exp	17,512	-	-	223,965	223,965
Budgeted Staffing		59.4	59.4	2.9	62.3

Total Changes in Board Approved Base Budget

Salaries and Benefits	127,279	MOU, retirement adjustment, step and equity increases.
Services and Supplies	19,315	Risk management liability rate increase.
Central Computer	21,158	
Revenue	167,752	To offset increases in appropriations.

Total Operating Expense Change	167,752
Total Revenue Change	167,752
Total Rev Over (Under) Exp	-
Total 2001-02 Operating Expense	36,971,385
Total 2001-02 Revenue	37,539,702
Total 2001-02 Rev Over (Under) Exp	568,317
Total Base Budget Operating Expense	37,139,137
Total Base Budget Revenue	37,707,454
Total Base Budget Rev Over (Under) Exp	568,317

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	119,758	Increase for the 2.9 additional staff.
Services and Supplies	430,556	Cost to operate scale houses (operations, maintenance & equipment).
	50,000	Land use pass production and distribution cost.
	(5,134,000)	Expenses moved to transfers per GASB 34 requirements.
	431,068	Burrtec operations increase for additional standard tonnage and inflation.
	372,604	Burrtec excess tonnage payment for 2002-03.
	1,980,000	Burrtec operations payment for Article 19 solid waste - 300,000 tons.
	567,840	Septic ponds liquids extraction.
	257,500	County recycling/recovery programs.
	159,000	9,000 ongoing building maintenance and 150,000 for floor repair, new carpet and paint.
	75,000	Consultant services for the California Integrated Waste Management Plan submission.
	332,070	Increase in bond debt principal (offset by reduction in interest).
	82,879	Educational program materials for waste reduction reuse and recycling.
	384,360	Additional appropriations as of result of Board-approved fee increases.
	127,693	All other increases in this category.
	116,570	
Other Charges	(347,710)	Reduction in bond debt payment to interest (see principal increase).
	564,377	AB 939 fees - increase for additional standard tonnage and Article 19 tonnage.
	(1,238,358)	Host community fees moved to new enterprise fund (EWD) resulting from GASB 33.
	(1,021,691)	
Transfers	134,000	For ED/PSG Administration charges. Moved from services and supplies.
	5,000,000	Transfer to general fund moved from services and supplies.
	836,110	Additional transfers to EAC to fund projects ($786,110) and added legislative services ($50,000).
	5,970,110	
Total Operating Expense	5,184,747	
Revenue		
Licenses & Permits	109,789	Increase for waste permits and franchise service per contracts.
Taxes	(24,358)	Equivalent Single Family Residences (ESFR) did not increase as projected for 2002.
Use of Money & Prop	52,275	Increase in interest revenue for daily average account balance.
Current Services	5,315,512	Additional revenues generating from an increase in standard waste tonnage ($2.5 million), Article 19 tonnage ($2.4 million), and other fees ($0.4).
Other Revenue	(190,983)	Reduction for previous years sale of Victorville Yard.
	(784,302)	Reduction for no sales proceeds from heavy equipment.
	(120,301)	Reduction of miscellaneous revenue.
	82,879	Department of Conservation funding for recycling education programs.
	1,679,237	Carry-over of unspent funds from prior fiscal year.
	666,530	
Total Revenue	6,119,748	
Rev Over(Under) Exp	935,001	
Land/Improvements	15,000	Purchase of three weather stations for Big Bear, Mid-Valley and Victorville sites.
Equipment & Vehicles	25,965	Replacement plotter ($11,200), color laser jet printer ($8,400) and server ($6,365).
	50,000	Replace generator at the Barstow Landfill.
	28,000	Purchase one Blazer for field staff.
	105,000	Purchase three 4x4 trucks for field staff.
	208,965	
Total Fixed Assets	223,965	

BUDGET UNIT: SOLID WASTE MANAGEMENT
SITE CLOSURE AND MAINTENANCE (EAB SWC)

I. GENERAL PROGRAM STATEMENT

The Site Closure and Maintenance Fund includes expenses and revenues for planning, permitting, construction, and design activities related to the closure of County landfill operations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	297,921	683,406	(11,314)	939,285
Total Revenue	5,762,220	6,562,530	6,234,267	8,355,325
Revenue Over (Under) Exp	5,464,299	5,879,124	6,245,581	7,416,040
Fixed Assets	2,509,283	5,879,124	733,761	6,821,864

Fixed asset expenses in 2001-02, were approximately $5.1 million below budget resulting from a number of projects not being completed during the year. Consequently, appropriations for these projects have been carried-over to 2002-03. In addition, an operating expense related to the Big Bear Transfer Station did not occur in 2001-02 as anticipated. This expense, which represents the final retention payable, is now expected to occur in 2002-03 and has budgeted accordingly.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Site Closure & Maintenance
FUND: Enterprise EAB SWC
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	(11,314)	683,406	683,406	255,879	939,285
Total Operating Expense	(11,314)	683,406	683,406	255,879	939,285
Revenue					
Use of Money & Prop	123,655	205,000	205,000	(25,000)	180,000
Taxes	-	9,500	9,500		9,500
Current Services	34,613	-	-	108,000	108,000
Other Revenue	6,075,999	6,348,030	6,348,030	1,709,795	8,057,825
Total Revenue	6,234,267	6,562,530	6,562,530	1,792,795	8,355,325
Revenue Over (Under) Exp	6,245,581	5,879,124	5,879,124	1,536,916	7,416,040
Fixed Asset Exp					
Improvements to Land	733,761	5,879,124	5,879,124	942,740	6,821,864
Total Fixed Asset Exp	733,761	5,879,124	5,879,124	942,740	6,821,864

Board Approved Changes to Base Budget

Services and Supplies	255,879	An increase in professional services is anticipated due to a carry over of projects.
Total Operating Expense	255,879	
Revenue		
Use of Money and Prop	(25,000)	Decrease in interest on daily average cash balance.
Current Services	108,000	Article 19 Waste Fee is a new revenue source as of March 2002.
Other Revenue	3,742,389	Carry-over of unspent funds from prior fiscal year.
	(2,032,594)	Reduction in bond proceeds is anticipated for 2002-03.
	1,709,795	
Total Revenue	1,792,795	
Revenue Over(Under) Appr.	1,536,916	
Improvements to Land	942,740	The increase is due to an additional project being started at the Milliken landfill site.

BUDGET UNIT: SOLID WASTE MANAGEMENT SITE ENHANCEMENT, EXPANSION & ACQUISITION (EAC SWF)

I. GENERAL PROGRAM STATEMENT

The Site Enhancement, Expansion, and Acquisition Fund includes expenses and revenues for planning, permitting, construction, and design activities related to the expansion and/or enhancement of county landfill and transfer station operations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	1,345,142	2,484,408	906,398	3,033,798
Total Revenue	13,029,559	5,605,387	5,648,791	5,246,861
Revenue Over (Under) Exp	11,684,417	3,120,979	4,742,393	2,213,063
Fixed Assets	11,641,369	3,120,979	1,423,631	2,213,063

Actual expenses in 2001-02, including fixed assets, were approximately $3.3 million less than budget resulting from a number of projects not being completed during the year. Accordingly, appropriations for these projects have been carried-over to 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Site Enhancement
FUND: Enterprise EAC SWF
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	906,398	2,484,408	2,484,408	549,390	3,033,798
Total Operating Expense	906,398	2,484,408	2,484,408	549,390	3,033,798
Revenue					
Use of Money & Prop	27,743	65,000	65,000	(50,000)	15,000
Current Services	588,930	-	-	1,858,500	1,858,500
Other Revenue	5,032,118	5,540,387	5,540,387	(2,167,026)	3,373,361
Total Revenue	5,648,791	5,605,387	5,605,387	(358,526)	5,246,861
Revenue Over (Under) Exp	4,742,393	3,120,979	3,120,979	(907,916)	2,213,063
Fixed Asset Exp					
Land	22,662	1,055,487	1,055,487	(1,042,424)	13,063
Improvements to Land	1,400,969	2,065,492	2,065,492	134,508	2,200,000
Total Fixed Asset Exp	1,423,631	3,120,979	3,120,979	(907,916)	2,213,063

Board Approved Changes to Base Budget

Services and Supplies	549,390	Additional costs for design, construction management, and California Environmental Quality Act (CEQA) review for projects at the following landfill sites: Barstow, Victorville, Mid-Valley, and San Timoteo.
Total Operating Expense	549,390	
Revenues:		
Use of Money	(50,000)	Decreased interest on the fund's daily average cash balance.
Current Services	1,858,500	Article 19 Waste Fee is a new revenue source as of March 2002.
Other Revenue	475,834	Carry-over of unspent funds from prior fiscal year.
	(3,428,970)	Reduction in bond proceeds anticipated for 2002-03.
	786,110	Funds from Solid Waste Operations Fund (EAA).
	(2,167,026)	
Total Revenue	(358,526)	
Revenue Over (Under) Exp	(907,916)	
Land/Imprmnts to Land	(907,916)	($1,042,424) Appropriation for land is reduced due to less funding available and ($134,508) increase due to additional costs for the design and construction of liner 2 at the Mid-Valley Landfill.

BUDGET UNIT: SOLID WASTE MANAGEMENT GROUNDWATER REMEDIATION (EAL SWM)

I. GENERAL PROGRAM STATEMENT

The Groundwater Remediation Fund includes expenses and revenues related to environmental remediation activities at County landfills due to continuing, expanding, or closure type operations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	3,023,434	3,232,701	2,026,285	3,195,223
Total Revenue	3,675,576	3,976,384	3,159,327	4,770,789
Revenue Over (Under) Exp	652,142	743,683	1,133,042	1,575,566
Fixed Assets	1,614,213	743,683	(266,776)	1,575,566

Operating expenses in 2001-02 were approximately $1.2 million less than budget. This reduction was due to a delay in commencing with a number of new projects (primarily well installation), as well as operating and maintenance costs on existing facilities being less than anticipated. Since these expenses are reimbursed by bond proceeds, revenue for the year was accordingly under realized by approximately $800,000. The negative amount reflected in the 2001-02 actual fixed assets ($266,766) is the result of retention payments made during the year being less than the amount accrued in the previous year. This occurred because final retention invoices did not include a project's overhead costs, but this cost was included on previous project estimates.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Groundwater Remediation
FUND: Enterprise EAL SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	2,026,285	3,232,701	3,232,701	(37,478)	3,195,223
Total Operating Expense	2,026,285	3,232,701	3,232,701	(37,478)	3,195,223
Revenue					
Use of Money & Prop	12,655	-	-	20,000	20,000
Other Revenue	3,146,672	3,976,384	3,976,384	774,405	4,750,789
Total Revenue	3,159,327	3,976,384	3,976,384	794,405	4,770,789
Revenue Over (Under) Exp	1,133,042	743,683	743,683	831,883	1,575,566
Fixed Asset Exp					
Land/Improvements to Land	(266,776)	743,683	743,683	831,883	1,575,566
Total Fixed Asset Exp.	(266,776)	743,683	743,683	831,883	1,575,566

PUBLIC WORKS

Board Approved Changes to Base Budget

Services and Supplies	(37,478)	A decrease in professional services is antiicpated.
Total Operating Expense	(37,478)	
Revenue		
Use of Money and Prop	20,000	Increase in interest on funds daily cash balance.
Other Revenue	774,405	Increase in bond proceeds anticipated in 2002-03.
Total Revenue	794,405	
Revenue Over (Under) Exp	831,883	
Fixed Asset Exp		
Land/Imprmnts to Land	831,883	New projects at a number of landfill sites are scheduled for 2002-03 based on additional funding.

BUDGET UNIT: SOLID WASTE MANAGEMENT ENVIRONMENTAL MITIGATION FUND (EWD SWM)

I. GENERAL PROGRAM STATEMENT

This new enterprise fund was established for separate accountability of that portion of the tipping fee designated for such programs as the Household Hazardous Waste (HHW) Program and the Community Collection Program. Revenues collected in this fund are also used to make contractual payments to the cities. Prior to 2001-02, activity related to environmental mitigation was accounted for in a trust fund. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	-	-	552,849	1,621,000
Total Revenue	-	-	3,599,225	1,820,618
Revenue Over (Under) Exp	-	-	3,046,376	199,618

Creation of the Environmental Mitigation Enterprise Fund occurred after the 2001-02 budget had been adopted by the Board. This new fund was in response to recent changes in accounting policies limiting the use of trust funds. As mentioned above, previous activity related to environmental mitigation was accounted for in a separate trust fund.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Environmental Mitigation
FUND: Enterprise Fund EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	552,849	-	-	1,621,000	1,621,000
Total Operating Expense	552,849	-	-	1,621,000	1,621,000
Revenue					
Rev from Use of Money/Prop	182,629	-	-	-	-
Current Services	3,416,596	-	-	1,820,618	1,820,618
Total Revenue	3,599,225	-	-	1,820,618	1,820,618
Revenue Over (Under) Exp	3,046,376	-	-	199,618	199,618

Board Approved Changes to Base Budget

Other Charges	1,621,000	Environmental mitigation fees, per approved MOU agreements, due to cities with a landfill within its sphere of influence or incorporated limits.
Total Operating Expense	1,621,000	
Revenue		
Current Services	1,820,618	Tipping fee component, including regular gate fee, Waste Delivery Agreement gate fee-Fontana, and Article 19 gate fee; less transfers to Environmental Health Services Division for annual Household Hazardous Waste Program and EAA SWM for Community Cleanup Program.
Total Revenue	1,820,618	
Revenue Over (Under) Exp	199,618	

OVERVIEW OF BUDGET

DEPARTMENT: REDEVELOPMENT AGENCY
ASSOCIATE ADMINISTRATIVE OFFICER: KEITH LEE

The Redevelopment Agency of the County of San Bernardino was established in 1980 under the California State Redevelopment Law. Although a study was made at that time to assess the feasibility of establishing one or more redevelopment project areas, no projects were formed. However, the proposal to build a speedway on a portion of the site once occupied by the Kaiser Steel Plant near Fontana stimulated new interest in redevelopment. As a result of this interest, in 1995 the entire former Kaiser site and other blighted industrial property in its vicinity were incorporated into a project called the San Sevaine Redevelopment Project. The major objectives of the project are to encourage private sector investment in the development and redevelopment of the area by removing impediments to growth, eliminating and/or preventing the spread of blight and deterioration, and correcting infrastructure deficiencies. The following are the budget units that the Redevelopment Agency oversees:

	2002-03			
	Appropriation	Revenue	Fund Balance	Staffing
Operating Fund	5,203,818	1,665,118	3,538,700	2.1
Housing Fund	4,192,159	585,472	3,606,687	-
Debt Service Fund	4,617,327	3,662,500	954,827	-
Infrastructure Improvements	7,389,625	300,000	7,089,625	-
Senior Housing Project	270,789	30,000	240,789	-
TOTAL	21,673,718	6,243,090	15,430,628	2.1

BUDGET UNIT: OPERATING FUND (SPF RDA)

I. GENERAL PROGRAM STATEMENT

This operating fund was created to account for the Redevelopment Agency's administrative functions, including staffing requirements.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	(182,490)	2,931,399	(654,012)	5,203,818
Total Sources	175,944	140,000	134,455	1,665,118
Fund Balance		2,791,399		3,538,700
Budgeted Staffing		2.0		2.1

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The negative amount for 2001-02 actual expenditures is due to tax increment revenue received from the Redevelopment's Debt Service Fund being recorded as a reimbursement.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
Budgeted staff was increased by 0.1 position for a part time contract employee.

PROGRAM CHANGES
None.

REDEVELOPMENT AGENCY

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - Operating Fund
FUND: Special Revenue SPF RDA

FUNCTION: General
ACTIVITY: Other General

	2001-02 Actual	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	162,514	189,341	183,454	-	183,454
Services and Supplies	20,334	3,687,650	3,690,917	1,000,732	4,691,649
Central Computer	323	-	1,438	-	1,438
Other Charges	15,667	20,000	20,000	-	20,000
Transfers	212,162	212,162	212,162	136,238	348,400
Total Exp Authority	411,000	4,109,153	4,107,971	1,136,970	5,244,941
Less:			-		-
Reimbursements	(1,065,012)	(1,177,754)	(1,177,754)	1,136,631	(41,123)
Total Appropriation	(654,012)	2,931,399	2,930,217	2,273,601	5,203,818
Revenue					
Use of Money & Prop	134,455	140,000	140,000	-	140,000
Total Revenue	134,455	140,000	140,000	-	140,000
Operating Transfers In	-	-	(1,182)	1,526,300	1,525,118
Total Sources	134,455	140,000	138,818	1,526,300	1,665,118
Fund Balance		2,791,399	2,791,399	747,301	3,538,700
Budgeted Staffing		2.0	2.0		2.0

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	5,680	MOU increases.
Services and Supplies	3,312	Inflation.
	(45)	Reduction in risk management liability.
	3,267	
Central Computer	1,438	Increase in central computer charges.
Sources	10,385	Revenue to support the base year adjustments.
Mid Year		
Salaries and Benefits	(50,415)	Reclassification of Redevelopment Director to Redevelopment Project Manager.
	38,848	Extension of contract for Redevelopment Director until Redevelopment Project Manager is hired.
	(11,567)	
Sources	(11,567)	Reduction in revenue to support the mid-year adjustments.

Total Appropriation Change	(1,182)
Total Revenue Change	(1,182)
Total Local Fund Balance	-
Total 2001-02 Appropriation	2,931,399
Total 2001-02 Revenue	140,000
Total 2001-02 Fund Balance	2,791,399
Total Base Budget Appropriation	2,930,217
Total Base Budget Revenue	138,818
Total Base Budget Fund Balance	2,791,399

REDEVELOPMENT AGENCY

Board Approved Changes to Base Budget

Services and Supplies	1,228,155	Increase in other professional services based on additional fund balance.
	122,700	Increase in other professional servcies based on professional services required for various projects.
	3,152	Increase in rent expense.
	7,000	Increase in training and travel due to new Redevelopment Project Manager and the increase in projects within the redeveloment area.
	(4,428)	Net Change to all other expenditures in this category.
	(355,847)	Decrease due to the actual fund balance being less than estimated fund balance.
	1,000,732	
Transfers	136,238	Increased cost of ED/PSG administrative support and Economic Subgroup services.
Reimbursements	1,122,228	Reimbursements from RDA debt service fund have been reclassified to other financing sources.
	14,403	Reduction in reimbursement of non San Servaine RDA costs from ED/PSG-Admin.
	1,136,631	
Total Appropriations	2,273,601	
Oprating Transfers In	1,122,228	Reimbursements from RDA debt service fund have been reclassified to other financing sources.
	404,072	Increase in other financing sources from the debt service fund due to additional tax increment.
	1,526,300	
Total Sources	1,526,300	
Fund Balance	747,301	

BUDGET UNIT: HOUSING FUND (SPH RDA)

I. GENERAL PROGRAM STATEMENT

The Housing Fund was established to segregate 20% of the net tax increment revenues generated by the project. These revenues are used to conserve and/or expand the supply of low and moderate income housing within the project area. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	(819,957)	2,532,200	(898,596)	4,192,159
Total Sources	100,870	42,000	110,323	585,472
Fund Balance		2,490,200		3,606,687

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The negative amount for 2001-02 actual expenditures is due to tax increment revenue received from the Redevelopment's Debt Service Fund being recorded as a reimbursement.

Actual revenue in 2001-02 exceeds budget as a result of additional interest income. The department had anticipated a lower cash balance for the year; consequently, interest revenue was also projected at a reduced level.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development Public Services
DEPARTMENT: Redevelopment Agency - Housing Fund
FUND: Special Revenue SPH RDA

FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	2,894,106	2,894,106	1,298,053	4,192,159
Total Exp Authority	-	2,894,106	2,894,106	1,298,053	4,192,159
Less:			-		-
Reimbursements	(898,596)	(361,906)	(361,906)	361,906	-
Total Appropriation	(898,596)	2,532,200	2,532,200	1,659,959	4,192,159
Revenue					
Use of Money & Prop	110,323	42,000	42,000	-	42,000
Total Revenue	110,323	42,000	42,000	-	42,000
Operating Transfers In	-	-	-	543,472	543,472
Total Sources	110,323	42,000	42,000	543,472	585,472
Fund Balance		2,490,200	2,490,200	1,116,487	3,606,687

REDEVELOPMENT AGENCY

		Board Approved Changes to Base Budget
Services and Supplies	881,075	Additional amount available for low & moderate housing due to increased fund balance.
	416,978	Increase due to the actual fund balance being greater than the estimated fund balance.
	1,298,053	
Reimbursements	361,906	Reimbursements from RDA debt service fund have been reclassified to other financing sources.
	361,906	
Total Appropriations	1,659,959	
Revenue		
Operating Transfers In	361,906	Reimbursements from RDA debt service fund have been reclassified to other financing sources.
	181,566	Increased other financing sources from the debt service fund due to additional tax increment.
	543,472	
Total Sources	543,472	
Fund Balance	1,116,487	

BUDGET UNIT: DEBT SERVICE FUND (DBR RDA)

I. GENERAL PROGRAM STATEMENT

This debt service fund was established to account for the accumulation of net tax increment revenue and the payment of long-term debt. On January 25, 2000, the Board approved issuance of approximately $20 million in tax allocation bonds. The proceeds from the sale of these bonds will be used to finance infrastructure improvements within the project area. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	2,888,447	4,008,400	3,542,312	4,617,327
Total Revenue	3,223,445	3,082,400	3,571,139	3,662,500
Fund Balance		926,000		954,827

Actual expenditures for 2001-02 are $466,088 less than budget due to the debt service reserve of $934,245 not being expensed during the year; this is partially offset by transfers to the Redevelopment's operating fund exceeding expectations by $468,157. The overage in transfers was the result of additional tax revenue generated within the project area.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - Debt Service
FUND: Debt Service DBR RDA

FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Debt Service	1,590,248	1,590,248	1,590,248	952	1,591,200
Debt Service Reserve	-	934,245	934,245	2,710	936,955
Total Appropriation	1,590,248	2,524,493	2,524,493	3,662	2,528,155
Operating Transfers Out	1,952,064	1,483,907	1,483,907	605,265	2,089,172
Total Requirements	3,542,312	4,008,400	4,008,400	608,927	4,617,327
Revenue					
Use of Money & Prop	53,860	-	-	35,000	35,000
Taxes	3,517,279	3,082,400	3,082,400	545,100	3,627,500
Total Revenue	3,571,139	3,082,400	3,082,400	580,100	3,662,500
Fund Balance		926,000	926,000	28,827	954,827

REDEVELOPMENT AGENCY

Board Approved Changes to Base Budget

Debt Service	15,000	Increased principal payments on tax allocation bonds.
	(14,048)	Decreased interest payments on tax allocation bonds.
	952	
Debt Service Reserve	2,710	Interest and principal payments will be increasing in 2003-04.
Oper. Transfers Out	584,683	Transfers to the Operating Fund and the Housing Fund are increased due to additional tax increment revenue in 2002-03.
	20,582	Increaese due to the actual fund balance being greater than the estimated fund balance.
	605,265	
Total Requirements	608,927	
Revenue		
Use of Money	35,000	Interest revenue resulting from debt service reserve.
Taxes	545,100	An increase in tax increment revenue is anticipated in 2002-03.
Total Revenues	580,100	
Fund Balance	28,827	

BUDGET UNIT: INFRASTRUCTURE IMPROVEMENTS (SPD RDA)

I. GENERAL PROGRAM STATEMENT

This capital projects fund was established to provide separate accountability for infrastructure improvements financed from tax allocation bond proceeds. A complete list of these infrastructure improvements is included in the project's Redevelopment Plan. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	5,218,542	9,076,295	1,886,865	7,389,625
Total Revenue	911,662	300,000	386,458	300,000
Fund Balance		8,776,295		7,089,625

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue in 2001-02 exceeds budget as a result of additional estimated interest income. The department had anticipated a lower cash balance for the year; consequently, interest revenue was also projected at a reduced level.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency -Infrastructure Imprmnts
FUND: Capital Fund SPD RDA
FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	1,886,865	9,076,295	9,076,295	(1,686,670)	7,389,625
Total Appropriation	1,886,865	9,076,295	9,076,295	(1,686,670)	7,389,625
Revenue					
Use of Money & Prop	386,458	300,000	300,000	-	300,000
Total Revenue	386,458	300,000	300,000	-	300,000
Fund Balance		8,776,295	8,776,295	(1,686,670)	7,089,625

Board Approved Changes to Base Budget

Services and Supplies	(2,351,841)	Decreased amount based upon reduction in fund balance.
	665,171	Increase due to the actual fund balance being greater than the estimated fund balance.
	(1,686,670)	
Total Appropriations	(1,686,670)	
Fund Balance	(1,686,670)	

BUDGET UNIT: SENIOR HOUSING PROJECT (SPE RDA)

I. GENERAL PROGRAM STATEMENT

This capital projects fund was created to provide separate accountability for the construction of a 68-unit senior housing project. Construction of this project, which will be located outside the redevelopment project area, was financed from tax allocation bonds issued in 1999-00. This project is almost complete. Any funds left will be transferred to SPH-RDA Housing Fund to be allocated for future projects. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	4,462,200	271,727	-	270,789
Total Revenue	253,164	15,000	42,253	30,000
Fund Balance		256,727		240,789

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue in 2001-02 exceeds budget as a result of additional estimated interest income. The department had anticipated a lower cash balance for the year; consequently, interest revenue was also projected at a reduced level.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - Senior Housing Proj
FUND: Capital SPE RDA
FUNCTION: General
ACTIVITY: Other General

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	271,727	271,727	(938)	270,789
Total Appropriation	-	271,727	271,727	(938)	270,789
Revenue					
Use of Money & Prop	42,253	15,000	15,000	15,000	30,000
Total Revenue	42,253	15,000	15,000	15,000	30,000
Fund Balance		256,727	256,727	(15,938)	240,789

Board Approved Changes to Base Budget

Services and Supplies	17,110	Increased amount based primarily on an increase in interest, which increases fund balance.
	(18,048)	Decrease due to the actual fund balance being less than estimated fund balance.
Total Appropriations	(938)	
Revenue		
Use of Money	15,000	Additional interest revenue due to an increased cash balance.
Total Revenue	15,000	
Fund Balance	(15,938)	

OVERVIEW OF BUDGET

DEPARTMENT: REGISTRAR OF VOTERS
REGISTRAR: SHARON BERINGSON, INTERIM REGISTRAR
BUDGET UNIT: AAA ROV

I. GENERAL PROGRAM STATEMENT

The Registrar of Voters conducts elections as prescribed by district, city, county, state and federal laws, and regulations. The department is also responsible for registering voters, examining petitions, and maintaining voter records, boundary changes and precinct boundaries to reflect realignments of all political subdivisions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,312,073	4,389,890	4,649,831	3,393,942
Total Revenue	914,678	1,876,000	2,840,316	673,500
Local Cost	2,397,395	2,513,890	1,809,515	2,720,442
Budgeted Staffing		40.7		38.6
Workload Indicators				
Elections	100	165	187	110
Registered Voters	679,950	720,000	628,675	675,000
Polling Places	988	1,350	1,235	850
State Petitions Checked	1	7	6	5
Signatures Checked on State Petitions	1,250	40,000	61,994	39,200
Absentee Ballots issued	137,573	151,000	117,325	100,000

The variance between the 2001-02 budget and actual appropriations is primarily attributed to the department conducting special elections that were called after the budget was finalized. In terms of revenue, the department realized additional SB90 state reimbursement of $584,093 as a result of an accounting change, $72,528 in state windfall reimbursement for special elections conducted in 2000-01, and $317,540 in additional election service revenue realized in 2001-02.

III. HIGHLIGHTS OF BOARD APROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has decreased by 2.1 positions. One Assistant Registrar of Voters position was added by Board action on January 29, 2002, and staffing decreases of 3.1 budgeted positions is attributed to the department's election cycle, which calls for one major election in 2002-03, vs. two major elections in 2001-02. This reduction of a major election decreased the need for Public Service Employees by 2.3 budgeted staff, and overtime by .8 budgeted staff.

PROGRAM CHANGES

None.

REGISTRAR OF VOTERS

GROUP: Economic Development/Public Services
DEPARTMENT: Registrar of Voters
FUND: General AAA ROV

FUNCTION: General
ACTIVITY: Elections

	2001-02 Actuals	2001-02 Final Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,556,359	1,704,199	1,903,032	(84,640)	1,818,392
Services and Supplies	2,937,176	2,674,335	1,665,765	(117,860)	1,547,905
Central Computer	11,356	11,356	27,645		27,645
Equipment	44,940	-	-	-	-
Total Appropriation	4,549,831	4,389,890	3,596,442	(202,500)	3,393,942
Operating Transfers Out	100,000	-	-	-	-
Total Appropriation	4,649,831	4,389,890	3,596,442	(202,500)	3,393,942
Revenue					
Current Services	1,837,544	1,520,000	520,000	(321,500)	198,500
State, Fed or Gov't Aid	972,622	316,000	316,000	134,000	450,000
Other Revenue	30,150	40,000	40,000	(15,000)	25,000
Total Revenue	2,840,316	1,876,000	876,000	(202,500)	673,500
Local Cost	1,809,515	2,513,890	2,720,442	-	2,720,442
Budgeted Staffing		40.7	41.7	(3.1)	38.6

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	107,633	Includes $92,030 for MOU adjustments plus $15,603 for increased retirement costs.
Services and Supplies	(1,008,570)	Includes increases of $42,092 for cost of living, $4,534 for risk management liabilities, and $323 for EHAP. Also includes a decrease of $1,000,000 which is due to the upcoming fiscal year including one major election vs. last fiscal year, including two, along with a $55,519 for 2% budget reduction.
Central Computer	16,289	
Revenue	(1,000,000)	Revenues are decreased due to the upcoming fiscal year including one major election vs. last fiscal year including two.
Mid Year		
Salaries and Benfits	91,200	Assistant Registrar of Voters added by Board action on January 29, 2002.
Total Appropriation Change	(793,448)	
Total Revenue Change	(1,000,000)	
Total Local Cost Change	206,552	
Total 2001-02 Appropriation	4,389,890	
Total 2001-02 Revenue	1,876,000	
Total 2001-02 Local Cost	2,513,890	
Total Base Budget Appropriation	3,596,442	
Total Base Budget Revenue	876,000	
Total Base Budget Local Cost	2,720,442	

REGISTRAR OF VOTERS

Board Approved Changes to Base Budget

Salaries and Benefits	(84,640)	Reduction of PSE's and budgeted overtime due to one major election vs two in 01-02.
	(84,640)	
Services and Supplies	(117,860)	Reductions in most objects due to one major election vs. two in 01-02.
	(117,860)	
Total Appropriations	(202,500)	
Revenues		
Current Services	(321,500)	Reduction in revenue due to election cycle.
State and Federal Aid	117,000	Increase in SB90 reimbursements is anticipated.
	17,000	Projected increase in State affidavit postage reimbursement.
	134,000	
Other Revenue	(15,000)	Due to one major election in 02-03 vs. two elections in 01-02, plus continuing decline in demand for election related information.
	(15,000)	
Total Revenues	(202,500)	
Total Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: SPECIAL DISTRICTS
DIRECTOR: EMIL MARZULLO

	2002-03				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	296,432		296,432		3.0
Fish and Game Comm	41,861	15,000		26,861	-
TOTAL	338,293	15,000	296,432	26,861	3.0

BUDGET UNIT: FRANCHISE ADMINISTRATION (AAA FRN)

I. GENERAL PROGRAM STATEMENT

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	354,412	289,495	277,311	296,432
Local Cost	354,412	289,495	277,311	296,432
Budgeted Staffing		3.0		3.0
Workload Indicators				
Number of Franchises:				
Cable Television	13	13	13	13
Gas	4	4	4	4
Water	24	26	25	27
Electric	2	2	2	3
Pipeline and Telecom	5	7	5	8
Franchise Revenues:			-	
Cable Television	1,016,008	1,000,000	1,031,041	975,000
Gas	1,525,451	1,398,000	2,113,861	1,750,000
Water	141,949	175,000	213,223	180,000
Electric	1,422,377	1,650,000	2,027,870	1,800,000
Pipeline and Telecom	57,211	140,000	63,567	75,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts - Franchise Administration
FUND: General AAA FRN

FUNCTION: General
ACTIVITY: Legislative & Admin.

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	214,898	176,935	186,473	1,226	187,699
Services and Supplies	61,478	77,027	73,309	(10,497)	62,812
Central Computer	935	935	2,052	-	2,052
Transfers	-	34,598	34,598	9,271	43,869
Total Appropriation	277,311	289,495	296,432	-	296,432
Local Cost	277,311	289,495	296,432	-	296,432
Budgeted Staffing		3.0	3.0		3.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	9,538	MOU and retirement increases.
Services and Supplies	(3,718)	Inflation, risk management liability, and 2% budget reduction.
Central Computer	1,117	
Total Appropriation Change	6,937	
Total Revenue Change	-	
Total Local Cost Change	6,937	
Total 2001-02 Appropriation	289,495	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	289,495	
Total Base Budget Appropriation	296,432	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	296,432	

Board Approved Changes to Base Budget

Salaries and Benefits	1,226	Step increase.
Services and Supplies	(10,497)	Reduction in services and supplies to pay for the increase in the payment to CSA 70 and the step increase.
Transfers	9,271	Increase payment to CSA 70.
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: FISH AND GAME COMMISSION (SBV CAO)

I. GENERAL PROGRAM STATEMENT

The Fish and Game Commission was created by county ordinance. Revenues received from certain fines levied under the code are returned to the county and used for improvement of fish and game facilities. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	29,890	73,167	25,608	41,861
Total Revenue	45,242	19,000	(1,697)	15,000
Fund Balance		54,167		26,861

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Revenues for this program are based upon fines levied by the court for code violations. Revenue is down because fish and game violations, and citations written by State Fish and Game Wardens are down this year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts - Fish and Game Commission
FUND: Special Revenue SBV CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	25,608	73,167	73,167	(31,306)	41,861
Total Appropriation	25,608	73,167	73,167	(31,306)	41,861
Revenue					
Fines & Forfeitures	(1,697)	19,000	19,000	(4,000)	15,000
Total Revenue	(1,697)	19,000	19,000	(4,000)	15,000
Fund Balance		54,167	54,167	(27,306)	26,861

Board Approved Changes to Base Budget

Services and Supplies	(31,306)	Decreased to better represent anticipated costs based on projected revenues, fund balance adj.
Total Appropriation	(31,306)	
Revenue	(4,000)	Projected decreased in fines and forfeitures revenue.
Total Revenue	(4,000)	
Fund Balance	(27,306)	

FISCAL GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
ASSESSOR	156	10,704,022	359,195	10,344,827
AUDITOR/CONTROLLER-RECORDER	161	12,610,406	8,721,209	3,889,197
TREASURER/TAX COLLECTOR:				
TREASURER/TAX COLLECTOR	172	6,273,423	4,160,138	2,113,285
CENTRAL COLLECTIONS	175	6,894,549	6,894,549	-
TOTAL GENERAL FUND		36,482,400	20,135,091	16,347,309

SPECIAL REVENUE FUNDS		Approp	Revenue	Fund Balance
ASSESSOR:				
STATE/COUNTY PROPERTY	159			
TAX ADMINISTRATION		3,287,378	2,179,938	1,107,440
AUDITOR/CONTROLLER-RECORDER:				
MICROGRAPHICS	164	919,822	31,820	888,002
SYSTEM DEVELOPMENT	166	12,457,832	2,750,000	9,707,832
VITAL RECORDS	168	529,074	99,000	430,074
TOTAL SPECIAL REVENUE FUNDS		17,194,106	5,060,758	12,133,348

INTERNAL SERVICES FUND		Operating Expense	Revenue	Revenue Over (Under) Exp
AUDITOR/CONTROLLER-RECORDER:				
RECORDS MANAGEMENT	170	132,356	132,356	-

OVERVIEW OF BUDGET

DEPARTMENT: ASSESSOR
ASSESSOR: DONALD WILLIAMSON

	2002-03			
	Appropriations	Revenue	Local Cost/ Fund Balance	Staffing
Assessor	10,704,022	359,195	10,344,827	165.8
State/County Property Tax Administration Prog	3,287,378	2,179,938	1,107,440	30.0
TOTAL	13,991,400	2,539,133	11,452,267	195.8

BUDGET UNIT: ASSESSOR (AAA ASR)

I. GENERAL PROGRAM STATEMENT

Under California law, the Assessor has the following basic responsibilities: 1) Locate and describe all taxable property in the county and identify ownership; 2) Establish a taxable value for all property subject to property taxation; 3) List all the taxable value of all property on the assessment roll; and 4) Apply all legal exemptions.

The Assessor maintains current records on approximately 675,000 parcels of real property, 43,000 business property accounts and 33,000 other assessments, including boats, aircraft, and manufactured home accessories. The Assessor also administers 17 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious, and welfare exemptions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	10,746,465	11,219,921	11,256,876	10,704,022
Total Revenue	251,627	362,940	381,904	359,195
Local Cost	10,494,838	10,856,981	10,874,972	10,344,827
Budgeted Staffing		170.6		166
Workload Indicators				
Assessments-Bus/Personal	56,332	56,000	62,346	49,000
Assessments-Real Property	282,688	262,000	250,980	250,000
Assessment Appeals	2,568	5,000	1,496	3,500
Transfers of Ownership	132,676	130,000	154,008	160,000
Assessment Corrections	75,015	72,000	86,820	80,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

Budgeted staffing shows a net decrease of 4.8 positions. The following positions will be left vacant to accommodate the budget reduction: 1.0 Staff Analyst II, 2.0 Appraiser III and 1.8 Clerk II.

PROGRAM CHANGES

Based on direction from the County Administrative Office, the Assessor budget has been reduced by 2% (local cost). This has an impact on expenditures and will require leaving needed positions unfilled as they are vacated. It is anticipated this will have an impact on the ability to produce the annual roll. In addition, several expenditures have been scaled back to minimize the impact from the reduction.

ASSESSOR

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: General AAA ASR

FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	8,607,822	8,681,891	9,097,296	(36,185)	9,061,111
Services and Supplies	755,027	701,689	533,959	83,930	617,889
Central Computer	1,620,275	1,620,275	763,446	-	763,446
Equipment	27,926				
Transfers	245,826	246,066	246,066	15,510	261,576
Total Exp Authority	11,256,876	11,249,921	10,640,767	63,255	10,704,022
Less:					
Reimbursements	-	(30,000)	(30,000)	30,000	-
Total Appropriation	11,256,876	11,219,921	10,610,767	93,255	10,704,022
Revenue					
Taxes	214,573	212,000	212,000	(36,000)	176,000
Other Revenue	167,331	150,940	53,940	129,255	183,195
Total Revenue	381,904	362,940	265,940	93,255	359,195
Local Cost	10,874,972	10,856,981	10,344,827	-	10,344,827
Budgeted Staffing		170.6	168.6	(2.8)	165.8

Total Changes in Board Approved Base Budget

Salaries and Benefits	539,933	MOU and retirement increase.
	(124,528)	Deletion of (2.0) Assessor Liaison positions.
	415,405	
Services and Supplies	54,389	Inflation, risk management liabilities, EHaP, and 2420 one time shift.
	(211,119)	2% budget reduction.
	(11,000)	Reduction in advertising expense.
	(167,730)	
Central Computer	(856,829)	
Revenue		
Other Revenue	(97,000)	Reduction in revenue.

Total Appropriation Change	(609,154)
Total Revenue Change	(97,000)
Total Local Cost Change	(512,154)
Total 2001-02 Appropriation	11,219,921
Total 2001-02 Revenue	362,940
Total 2001-02 Local Cost	10,856,981
Total Base Budget Appropriation	10,610,767
Total Base Budget Revenue	265,940
Total Base Budget Local Cost	10,344,827

ASSESSOR

		Board Approved Changes to Base Budget
Salaries and Benefits	(36,185)	Salary savings due to vacancies.
Services and Supplies	83,930	Various services and supply and fee increase.
Transfers	15,510	Increase in leased facility rents.
Reimbursements	30,000	Reclass reimbursements to revenue.
Total Appropriations	93,255	
Revenue		
Taxes	(36,000)	Estimated based on current trend of taxes collected.
Other Revenue	129,255	Estimated based on sales information over last 5 years and fee increase.
Total Revenue	93,255	
Total Local Cost	-	

BUDGET UNIT: STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM (RCS ASR)

I. GENERAL PROGRAM STATEMENT

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state has passed legislation extending this program through calendar year 2002.

Effective January 01, 2002, the state legislature approved authorization of AB589. This bill creates the State-County Property Tax Grant Program to replace the prior loan program. The grant is effective starting with the 2002-03 fiscal year and is authorized until the 2006-07 fiscal year. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the loan is set forth on a schedule established by the state and is anticipated to be the same as the previous loan program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,119,952	3,290,454	2,195,667	3,287,378
Total Revenue	2,201,158	2,179,938	2,187,384	2,179,938
Fund Balance		1,110,516		1,107,440
Budgeted Staffing		31.0		30.0
Workload Indicators				
Assessment Backlogs:				
Proposition 8	113,907	107,391	90,836	107,391
Mandatory Audits	420	370	468	370

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing shows a net decrease of 1.0 position due to a deletion of an Administrative Clerk II position.

PROGRAM CHANGES

Contingencies are used to set aside funds that are available from the state on a calendar year basis but are budgeted in the county system on a fiscal year basis.

GROUP: Fiscal
DEPARTMENT: Assessor - State/County Property Tax
FUND: Special Revenue RCS ASR
FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,444,408	1,412,004	1,412,004	121,485	1,533,489
Services and Supplies	687,813	975,800	975,800	(170,157)	805,643
Equipment	63,446	64,000	64,000	(64,000)	-
Contingencies	-	838,650	838,650	109,596	948,246
Total Appropriation	2,195,667	3,290,454	3,290,454	(3,076)	3,287,378
Revenue					
Taxes	45,152	40,000	40,000	-	40,000
State, Fed or Gov't Aid	2,142,232	2,139,938	2,139,938	-	2,139,938
Total Revenue	2,187,384	2,179,938	2,179,938	-	2,179,938
Fund Balance		1,110,516	1,110,516	(3,076)	1,107,440
Budgeted Staffing		31.0	31.0	(1.0)	30.0

ASSESSOR

Board Approved Changes to Base Budget

Salaries and Benefits	121,485	Increase in salaries to accommodate MOU increase, step increases and reduction of 1.0 Administrative Clerk II.
Services and Supplies	(170,157)	Decrease expenses to compensate for MOU increases and increased contingencies.
Equipment	(64,000)	One time purchase
Contingencies	109,596	
	(3,076)	
Total Appropriations	(3,076)	
Total Revenue	-	
Fund Balance	(3,076)	

OVERVIEW OF BUDGET

DEPARTMENT: AUDITOR/CONTROLLER-RECORDER
AUDITOR/CONTROLLER-RECORDER: LARRY WALKER

	2002-03			
	Appropriations	Revenue	Local Cost/ Fund Balance	Staffing
Auditor/Controller-Recorder	12,610,406	8,721,209	3,889,197	189.9
Vital Records	529,074	99,000	430,074	-
Micrographics	919,822	31,820	888,002	-
System Development	12,457,832	2,750,000	9,707,832	-
Records Management	132,356	132,356	-	2.0
TOTAL	26,649,490	11,734,385	14,915,105	191.9

BUDGET UNIT: AUDITOR/CONTROLLER-RECORDER (AAA ACR)

I. GENERAL PROGRAM STATEMENT

The Office of the Auditor/Controller-Recorder and County Clerk is responsible for providing a variety of accounting services and document recording services. The Auditor and Controller Divisions record the collections, perform the disbursements and audits of all county financial activities to ensure sound financial management. In addition, it is responsible for personnel payroll services, developing and implementing accounting systems, and administering the Countywide Cost Allocation Plan (COWCAP). The Recorder Division is responsible for accepting all documents for recording that comply with applicable recording laws, producing and maintaining official records relating to documents evidencing ownership and encumbrances of real and personal property, and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains all the historical records for the county. The Office of the County Clerk produces and maintains the official records relating to vital statistics, fictitious business names, and other entities required by the State to register with the County Clerk.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	10,694,123	12,307,404	11,823,477	12,610,406
Total Revenue	8,118,947	7,795,454	10,169,895	8,721,209
Local Cost	2,575,176	4,511,950	1,653,582	3,889,197
Budgeted Staffing		185.3		189.9
Workload Indicators				
Marriage ceremonies	3,044	3,075	3,147	2,943
Notary bonds files	1,462	1,572	2,022	1,967
Fund transfers processed	20,135	19,600	27,069	21,000
Deposits processed	11,404	10,600	11,852	11,250
Warrants issued/audited	286,554	290,000	333,047	350,000
Payroll direct deposits	438,324	430,000	462,843	471,000
Payroll warrants issued	45,730	50,000	36,953	36,000
Tax refunds/corrections	58,145	55,000	52,985	58,000
Legal docs recorded	506,238	514,584	671,100	691,491
Audits	129	140	148	74
Marriage licenses	10,550	10,797	10,035	10,268
Fict business names filed	13,235	12,963	14,685	13,851
Birth certs issued	50,854	49,000	54,165	49,929
Marriage certs issued	17,697	16,500	17,679	16,777
Death certs issued	7,232	8,064	7,433	7,440

The actual local cost in 2001-02 is lower as the result of salary savings and higher than expected Recorder revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Salaries and benefits reflect a net increase of 4.6 in budgeted staffing. Changes include mid-year increases of 1.0 Auditor/Controller-Recorder Payroll Technician and 3.0 Recordable Document Clerk I. Changes for 2002-03 include 1.0 Clerk IV, 4.0 Clerk III, 1.0 Supervising Payroll Technician, 1.0 Accountant II, 1.0 Supervising Accountant III, 1.0 Staff Analyst II, and 1.0 Auditor/Controller-Recorder Manager. In addition, 1.0 Automated Systems Analyst I, funded by special revenue funds, was added. Furthermore, several existing positions were reclassified: 7.0 Fiscal Clerk II to Auditor/Controller-Recorder Payroll Technician, 1.0 Clerk II to Fiscal Clerk I and 2.0 Supervising Fiscal Clerk II to Supervising Auditor/Controller-Recorder Payroll Technician. Technical changes include the title change of 1.0 Librarian I to Archives Librarian and the inclusion of 1.0 County Clerk as a separate FTE to correspond to the budgeting system. Finally, decreases include the defunding of 4.0 Clerk II, the deletion of 0.5 Public Service Employee and an increase to the vacancy factor of 6.9.

PROGRAM CHANGES

Services and supplies have increased to include expenditures to outside audit firms for many of the individual special districts. The cost of the county's external audit contract is expected to increase due to the increased hours necessary to comply with new Governmental Accounting Standards Board (GASB) regulations.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: General AAA ACR

FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	8,097,785	8,817,783	9,477,501	302,545	9,780,046
Services and Supplies	1,652,251	1,412,580	1,578,356	185,785	1,764,141
Central Computer	2,077,041	2,077,041	736,734	-	736,734
Total Appropriation	11,827,077	12,307,404	11,792,591	488,330	12,280,921
Operating Transfer Out	(3,600)	-	-	329,485	329,485
Total Requirements	11,823,477	12,307,404	11,792,591	817,815	12,610,406
Revenue					
Licenses & Permits	437,705	425,000	425,000	(21,000)	404,000
Current Services	8,985,067	6,792,547	6,900,487	479,574	7,380,061
State, Fed or Gov't Aid	590,705	233,500	233,500	55,450	288,950
Other Revenue	156,418	44,500	44,500	133,200	177,700
Total Revenue	10,169,895	7,495,547	7,603,487	647,224	8,250,711
Operating Transfer In	-	299,907	299,907	170,591	470,498
Total Sources	10,169,895	7,795,454	7,903,394	817,815	8,721,209
Local Cost	1,653,582	4,511,950	3,889,197	-	3,889,197
Budgeted Staffing		185.3	189.3	0.6	189.9

AUDITOR/CONTROLLER-RECORDER

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	517,486	General MOU, retirement and 2% budget reduction.
Services and Supplies	165,776	Inflation, risk management, EHAP and 2420 one-time shift.
Central Computer	(1,340,307)	
Mid Year		
Salaries and Benefits	107,940	3/26/2002 - 3 Recordable Document Clerk I positions.
	30,115	ACR Payroll Technician approved April 18, 2002.
	4,177	Additional equity adjustment approved April 23, 2002.
	142,232	
Revenue		
Current Services	107,940	Increase in recordable revenue.
Total Appropriation Change	(514,813)	
Total Revenue Change	107,940	
Total Local Cost Change	(622,753)	
Total 2001-02 Appropriation	12,307,404	
Total 2001-02 Revenue	7,795,454	
Total 2001-02 Local Cost	4,511,950	
Total Base Budget Appropriation	11,792,591	
Total Base Budget Revenue	7,903,394	
Total Base Budget Local Cost	3,889,197	

Board Approved Changes to Base Budget

Salaries and Benefits	512,791	Increase in salaries and benefits for 1.0 Clerk IV, 4.0 Clerk III, 1.0 Supervising Payroll Technician, 1.0 Account II, 1.0 Supervising Accountant III, 1.0 Staff Analyst II, 1.0 Auditor/Controller-Recorder Manager, and 1.0 Automated System Analyst I.
	61,422	Equity Adjustments.
	(271,668)	Vacancy Factor.
	302,545	
Services and Supplies	13,000	Increase in electronic equipment maintenance.
	1,400	Increase in 800 MHz radio charges.
	1,000	Increase in memberships.
	500	Increase in computer software.
	(49,537)	Decrease in special department expense.
	2,594	Increase in general office expense.
	26,402	Increase in fees.
	40,000	Increase in presort and packaging.
	31,653	Increase in temporary help.
	300	Increase in subscriptions.
	(5,000)	Decrease in printing - outside.
	17,500	Increase in advertising.
	(70,825)	Decrease in auditing services.
	105,298	Increase in other professional services.
	20,000	Increase in general maintenance equipment.
	30,000	Increase in general maintenance structure, imp.
	13,000	Increase in building maintenance.
	(1,000)	Decrease in mileage reimburesement.
	8,000	Increase in other travel.
	1,500	Increase in air travel.
	185,785	
Operating Transfer Out	329,485	CIP 4th floor remodel.
Total Appropriations	817,815	
Revenue		
Licenses, Permits	(21,000)	Estimated decrease in marriage license fees.
Current Services	479,574	Increase from recording activity and fees.
State and Federal Aid	55,450	Estimated increase in COPS program ($4,450) and PC 4750 ($51,000) revenue.
Other Revenue	133,200	Increase in payroll service fees & property tax special reports.
	647,224	
Operating Transfers In	170,591	Offset in salary & benefits for staff working on automated system.
Total Revenue	817,815	
Total Local Cost	-	

BUDGET UNIT: MICROGRAPHICS (SDV REC)

I. GENERAL PROGRAM STATEMENT

The Micrographics fund was established to defray the cost of converting the county recorder's documents into an electronic storage system. The budget primarily reflects expenditures in services and supplies to upgrade and maintain systems that convert the ever-present flow of paper documents to microfilm and/or digital images. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	700,653	2,153,266	473,181	919,822
Total Revenue	615,000	2,226,401	57,674	31,820
Fund Balance		(73,135)	-	888,002

Actual revenue is less than budgeted due to the Board eliminating the $1.00 fee effective in August 2001.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Recommended changes to more accurately reflect actual prior year expenditures and revenues.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Micrographics
FUND: Special Revenue SDV REC

FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	372,883	1,665,000	1,698,300	(906,347)	791,953
Equipment	100,298	312,500	312,500	(312,500)	-
Total Appropriation	473,181	1,977,500	2,010,800	(1,218,847)	791,953
Operating Transfers Out	-	175,766	175,766	(47,897)	127,869
Total Requirements	473,181	2,153,266	2,186,566	(1,266,744)	919,822
					-
Revenue					-
Use of Money & Property	-	-	31,820	-	31,820
Micro Fees	46,507	2,226,401	2,194,581	(2,194,581)	-
Other Revenue	11,167	-	-	-	-
Total Revenue	57,674	2,226,401	2,226,401	(2,194,581)	31,820
Fund Balance	-	(73,135)	(39,835)	927,837	888,002

AUDITOR/CONTROLLER-RECORDER

Total Changes in Board Approved Base Budget

Services and Supplies	33,300	Inflation.
Total Appropriation Change	33,300	
Total Revenue Change	-	
Total Fund Balance Change	33,300	
Total 2001-02 Appropriation	2,153,266	
Total 2001-02 Revenue	2,226,401	
Total 2001-02 Fund Balance Cost	(73,135)	
Total Base Budget Appropriation	2,186,566	
Total Base Budget Revenue	2,226,401	
Total Base Budget Fund Balance	(39,835)	

Board Approved Changes to Base Budget

Services and Supplies	(906,347)	Reduction is due to more accurate and conservative reflection of actual expenditures.
Equipment	(312,500)	No fixed asset purchases planned.
Transfers	(47,897)	Transfers reduced to reflect a decrease in staff support from AAA ACR.
Total Requirements	(1,266,744)	
Revenue	(2,194,581)	Reduction is due to more accurate and conservative reflection of actual revenues.
Total Revenue	(2,194,581)	
Fund Balance	927,837	Additional fund balance were the result of closing the trust fund per GASB 33.

BUDGET UNIT: SYSTEM DEVELOPMENT (SDW REC)

I. GENERAL PROGRAM STATEMENT

The Systems Development fund was established to support, maintain and improve the system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	625,733	1,523,641	1,775,455	12,457,832
Total Revenue	761,455	1,458,373	2,769,996	2,750,000
Fund Balance		65,268		9,707,832

Mid-year agenda item was approved by the Board on July 10, 2001, increasing appropriation and revenue for $944,682 for the purchase, installation, and maintenance of the Recorder's imaging system.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Implementation of the Recorder's Imaging System is continuing with improvements anticipated that will extend the benefits of the new system to Public Information Fictitious Business Names and County Clerk functions. The goal is to increase efficiency and effectiveness, as well as accountability, by creating an integrated, seamless system of accounting and image management.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Development
FUND: Special Revenue SDW REC
FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	530,273	940,000	958,800	9,211,903	10,170,703
Equipment	1,103,582	459,500	459,500	1,340,500	1,800,000
Total Exp Authority	1,633,855	1,399,500	1,418,300	10,552,403	11,970,703
Operating Transfer Out	141,600	124,141	124,141	362,988	487,129
Total Appropriation	1,775,455	1,523,641	1,542,441	10,915,391	12,457,832
Revenue					
Micro Fees	2,769,996	1,458,373	1,458,373	1,291,627	2,750,000
Total Revenue	2,769,996	1,458,373	1,458,373	1,291,627	2,750,000
Fund Balance		65,268	84,068	9,623,764	9,707,832

AUDITOR/CONTROLLER-RECORDER

Total Changes in Board Approved Base Budget

Services and Supplies	18,800	Inflation.
Total Appropriation Change	18,800	
Total Revenue Change	-	
Total Local Cost Change	18,800	
Total 2001-02 Appropriation	1,523,641	
Total 2001-02 Revenue	1,458,373	
Total 2001-02 Local Cost	65,268	
Total Base Budget Appropriation	1,542,441	
Total Base Budget Revenue	1,458,373	
Total Base Budget Local Cost	84,068	

Board Approved Changes to Base Budget

Services and Supplies	9,211,903	Development of the Recorder's imagining system.
Equipment	1,340,500	Continuing improvements to the Recorder's imaging system.
Transfers	362,988	Increase in transfers to ACR (AAA ACR) for salaries and benefits of $342,609 and increase in amount to Library for staffing and space for County Clerk functions of $20,359.
Total Appropriations	10,915,391	
Micro Fees	1,291,627	Increase in recording of documents.
Total Revenues	1,291,627	
Fund Balance	9,623,764	Additional fund balance were the result of closing the trust fund per GASB 33.

BUDGET UNIT: VITAL RECORDS (SDX REC)

I. GENERAL PROGRAM STATEMENT

The Vital Records fund was established to support vital records operations, including improvement and automation of vital record systems. There is no staffing associated with this budget. Revenue includes fees collected pursuant to Health and Safety Code Section 10605.3 for certified copies of vital statistic records.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	66,408	165,000	48,205	529,074
Total Revenue	41,442	121,037	114,547	99,000
Fund Balance		43,963		430,074

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Vital Records
FUND: Special Revenue SDX REC
FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	48,205	146,000	148,920	380,154	529,074
Equipment	-	19,000	19,000	(19,000)	-
Total Appropriation	48,205	165,000	167,920	361,154	529,074
Revenue					
Micro Fees	114,547	121,037	121,037	(22,037)	99,000
Total Revenue	114,547	121,037	121,037	(22,037)	99,000
Fund Balance		43,963	46,883	383,191	430,074

AUDITOR/CONTROLLER-RECORDER

Total Changes in Board Approved Base Budget

Salaries and Benefits	2,920	Inflation.
Total Appropriation Change	2,920	
Total Revenue Change	-	
Total Fund Balance Change	2,920	
Total 2001-02 Appropriation	165,000	
Total 2001-02 Revenue	121,037	
Total 2001-02 Fund Balance Cost	43,963	
Total Base Budget Appropriation	167,920	
Total Base Budget Revenue	121,037	
Total Base Budget Fund Balance Cost	46,883	

Board Approved Changes to Base Budget

Services and Supplies	380,154	Increase due to fund balance adjustment.
Equipment	(19,000)	No fixed asset purchases planned.
Total Appropriations	361,154	Prior budget history indicates all appropriations will not be spent in 2002-03.
Revenue		
Current Services	(22,037)	Reduction is due to more accurate and conservative reflection of actual revenues.
Total Revenue	(22,037)	
Fund Balance	383,191	Additional fund balance were the result of closing the trust fund per GASB 33.

BUDGET UNIT: RECORDS MANAGEMENT (IRM ACR)

I. GENERAL PROGRAM STATEMENT

Records Management, an internal services fund, is responsible for storage of vital documents and records destruction. This division relocates inactive files from county departments into a central storage facility, where the files are maintained and made accessible to user departments upon request. The division also identifies records eligible for destruction based on schedules established by the owning agency.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	120,832	131,400	98,445	132,356
Total Revenue	123,356	131,400	123,699	132,356
Revenue Over(Under) Exp	(2,524)	-	(25,254)	-
Budgeted Staffing		2.0		2.0
Workload Indicators				
Shredding/Reams	47,853	46,000	47,137	46,000
Storage Cubic Feet	30,906	36,000	36,000	36,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

A new classification, Records Management Technician, Range 30, is being requested and budgeted to replace a Public Service Employee budgeted in the prior year.

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Records Management
FUND: Internal Services IRM ACR
FUNCTION: General
ACTIVITY: Records Mgmt

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	42,330	58,372	76,949	-	76,949
Services and Supplies	56,115	73,028	55,407	-	55,407
Total Operating Expense	98,445	131,400	132,356	-	132,356
Revenue					
Current Services	123,699	131,400	132,356	-	132,356
Total Revenue	123,699	131,400	132,356	-	132,356
Revenue Over(Under) Exp	(25,254)	-	-	-	-
Budgeted Staffing		2.0	2.0		2.0

AUDITOR/CONTROLLER-RECORDER

Salaries and Benefits	18,577	MOU and Records Management Technician.
Services and Supplies	331	Increase telephone and long distant charges.
	391	Increase communications repair.
	(50)	Decrease training.
	2,759	Increase property insurance.
	415	Increase general office expense.
	337	Increase temporary help.
	(20,904)	Decrease other professional services.
	(500)	Decrease general maintenance-equipment.
	(100)	Decrease vehicle charges.
	(300)	Decrease maintenance charges.
	(17,621)	
Revenue		
Current Services	956	
Total Operating Expense	956	
Total Revenue Change	956	
Total Revenue Over(Under) Exp	-	
Total 2001-02 Operating Expense	131,400	
Total 2001-02 Revenue	131,400	
Total 2001-02 Revenue Over(Under) Exp	-	
Total Base Budget Operating Expense	132,356	
Total Base Budget Revenue	132,356	
Total Base Budget Revenue Over(Under)	-	

OVERVIEW OF BUDGET

DEPARTMENT: TREASURER-TAX COLLECTOR
TREASURER-TAX COLLECTOR: RICHARD LARSEN

	2002-03			
	Appropriations	Revenue	Local Cost	Staffing
Treasurer-Tax Collector	6,273,423	4,160,138	2,113,285	66.5
Central Collections	6,894,549	6,894,549	-	93.9
TOTAL	13,167,972	11,054,687	2,113,285	160.4

BUDGET UNIT: TREASURER-TAX COLLECTOR (AAA TTX)

I. GENERAL PROGRAM STATEMENT

The Treasurer-Tax Collector has two distinct functions: the collection of property taxes and the treasury function. The tax collection function involves the collection and accounting of property taxes for all taxing entities in the county. This currently amounts to more than $1 billion in property taxes, plus county licenses and other fees. The Treasurer is also responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of over $2 billion.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	5,493,749	5,813,524	6,574,194	6,273,423
Total Revenue	3,344,051	3,292,235	4,075,854	4,160,138
Local Cost	2,149,698	2,521,289	2,498,340	2,113,285
Budgeted Staffing		60.3		66.5
Workload Indicators				
Tax bills sent Out:				
Annual Secured	699,923	705,762	701,205	705,000
Annual Unsecured	51,074	46,408	41,770	42,000
Supplemental #1	29,604	31,380	25,233	26,000
Supplemental #2	7,324	8,462	9,092	10,000
Supplemental #3	22,517	18,227	54,688	26,000
Supplemental #4	10,854		-	
Total	821,296	810,239	831,988	809,000
Tax charges (in millions):				
Annual Secured	978	987	1,027	1,070
Annual Unsecured	66	60	69	70
Supplemental #1	16	17	12	13
Supplemental #2	4	5	6	7
Supplemental #3	11	7	32	13
Supplemental #4	7		-	
Total	1,082	1,076	1,146	1,173

Actual costs for 2001-02 reflect increases for MOU changes and overtime, additional funding for board approved legal services, costs related to two tax sales (postage, publications, title research and other costs) and additional professional services.

The majority of the actual 2001-02 revenue increases are due to the increase in tax sale revenues, increased reimbursements from the treasury pool due to the Board approved legal services, and increased collection fees from unsecured delinquent parcels.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes.

STAFFING CHANGES

Budgeted staffing increased by a net of 6.2 positions, all of which are funded with increased reimbursements from Central Collections and the Treasury Pool. These staffing changes are based on five major categories:

(1) 4.0 positions (a Clerk II, a Fiscal Clerk III, a Programmer Analyst III, and a Staff Analyst II) are new positions added to enhance the productivity and customer service of the Treasurer-Tax Collector's Department.

(2) 1.0 position is a reclassification from a Secretary I to a Secretary II due to increased workload.

(3) 2.0 positions (an Accounting Technician and a Supervising Accounting Technician) were authorized unbudgeted positions in 2001-02. These positions were filled during mid-year due to increased workload.

(4) 1.0 position (an Automated Systems Analyst II) is transferred to the Central Collections budget.

(5) 1.2 positions are attributed to budgeted overtime.

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector
FUND: General AAA TTX

FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,995,869	2,931,187	3,132,716	354,157	3,486,873
Services and Supplies	2,529,522	1,859,171	1,893,306	425,865	2,319,171
Central Computer	1,252,827	1,252,827	609,159	-	609,159
Equipment	25,637	-	-	-	-
Total Exp Authority	6,803,855	6,043,185	5,635,181	780,022	6,415,203
Less:			-		-
Reimbursements	(229,661)	(229,661)	(229,661)	(112,119)	(341,780)
Total Appropriation	6,574,194	5,813,524	5,405,520	667,903	6,073,423
Operating Transfer Out	-	-	-	200,000	200,000
Total Requirements	6,574,194	5,813,524	5,405,520	867,903	6,273,423
Revenue					
Licenses & Permits	1,005	1,000	1,000	-	1,000
Taxes	254,857	248,500	248,500	(3,500)	245,000
Current Services	1,716,746	1,273,750	1,273,750	543,388	1,817,138
State, Fed or Gov't Aid	79,062	14,000	14,000	8,000	22,000
Other Revenue	2,024,184	1,754,985	1,754,985	320,015	2,075,000
Total Revenue	4,075,854	3,292,235	3,292,235	867,903	4,160,138
Local Cost	2,498,340	2,521,289	2,113,285	-	2,113,285
Budgeted Staffing		60.3	60.3	6.2	66.5

TREASURER-TAX COLLECTOR

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	193,078	MOU and retirement increases.
Services and Supplies	34,135	Inflation, risk management liabilities, EHAP, 2420, 2% budget reduction.
Central Computer	(643,668)	
Mid Year		
Salaries and Benefits	8,451	Additional equity adjustments for Cash Management Investment Officer approved on April 23, 2002.
Total Appropriation Change	(408,004)	
Total Revenue Change	-	
Total Local Cost Change	(408,004)	
Total 2001-02 Appropriation	5,813,524	
Total 2001-02 Revenue	3,292,235	
Total 2001-02 Local Cost	2,521,289	
Total Base Budget Appropriation	5,405,520	
Total Base Budget Revenue	3,292,235	
Total Base Budget Local Cost	2,113,285	

Board Approved Changes to Base Budget

Salaries and Benefits	354,157	Increase in salaries and benefits for Clerk II, Fiscal Clerk III, Prog. Analyst III, Staff Analyst II, Accounting Tech., Supv. Accounting Tech., and budgeted overtime.
Services and Supplies	208,865	Increases in costs related to tax sales (postage, publications and other costs).
	187,000	Increases in professional services (banking fees, school bond issues services, treasury pool consulting services and other costs).
	30,000	Increase in expenses related to a remodel of the County Treasurer's offices.
	425,865	
Reimbursements	(112,119)	Increase in reimbursements from Central Collections for administrative costs.
Operating Transfers Out	200,000	Increase for expenses related to a remodel of the County Treasurer's offices.
Total Requirements	867,903	
Revenue		
Taxes	(3,500)	Decrease in penalties on taxes.
Current Services	543,388	Increase in tax sale revenues.
State and Federal Aid	8,000	Increase in SB 90 state mandated cost.
Other Revenue	309,015	Increase in administrative charges to Treasury Pool.
	11,000	Other increases.
	320,015	
Total Revenue	867,903	
Local Cost	-	

BUDGET UNIT: CENTRAL COLLECTIONS (AAA TCC)

I. GENERAL PROGRAM STATEMENT

Central Collections is a division of the Treasurer Tax Collector. The function of the division is to provide a credit bureau and collection service for the county, as well as accounting and collections of court ordered payments. The division's purpose is to centrally coordinate the county's collection functions. Total collections by the division are estimated at $26 million for 2002-03. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	4,347,924	6,479,645	5,175,474	6,894,549
Total Revenue	5,322,887	6,479,645	6,711,371	6,894,549
Local Cost	(974,963)	-	(1,535,897)	-
Budgeted Staffing		89.5		93.9
Workload Indicators				
Total collection ($)	21,120,282	20,000,000	30,004,855	26,000,000
Open accounts	226,798		270,826	
Assigned accounts	155,566		174,716	

Central Collections was originally budgeted at zero local cost for 2001-02. The division actually returned $1,535,897 to the general fund in 2001-02 due to a decrease in salaries and benefits of $656,091 as a result of filling positions later in the fiscal year than originally planned. Also certain services and supply expenses (temporary help, personal computer upgrades and other costs) are lower than anticipated. Revenues exceeded budget due largely to increased court collections.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing is proposed to increase a net 4.4 positions, all of which are funded with existing resources. These staffing changes include the following:

(1) 1.0 Automated Systems Analyst I position is transferred from the Treasurer-Tax Collector budget unit. 0.5 Automated Systems Technician position has been budgeted. In addition, a Fiscal Clerk I was reclassified to an Automated Systems Technician. These changes are necessary to support the increased workload and general programming updates and modifications.

(2) 1.0 Accounting Technician and 0.9 Supervising Fiscal Clerk positions have been budgeted to enhance productivity of accounting transactions. 1.0 Public Service Employee position was added to assist temporary increased workload and enhance customer service.

(3) An Accountant II was reclassified to a Supervising Accountant II due to the increased accounting workload caused by Court collections.

PROGRAM CHANGES

None.

TREASURER-TAX COLLECTOR

GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector - Central Collections
FUND: General AAA TCC

FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,252,171	3,908,262	4,297,318	132,567	4,429,885
Services and Supplies	1,672,364	2,320,444	2,357,096	(295,709)	2,061,387
Central Computer	21,278	21,278	61,497	-	61,497
Transfers	229,661	229,661	229,661	112,119	341,780
Total Appropriation	5,175,474	6,479,645	6,945,572	(51,023)	6,894,549
Revenue					
Fines & Forfeitures	75,923	159,000	159,000	(51,023)	107,977
Current Services	6,464,053	6,165,545	6,525,072	-	6,525,072
State, Fed or Gov't Aid	115,225	70,000	100,000	-	100,000
Other Revenue	56,170	85,100	161,500	-	161,500
Total Revenue	6,711,371	6,479,645	6,945,572	(51,023)	6,894,549
Local Cost	(1,535,897)	-	-	-	-
Budgeted Staffing		89.5	89.5	4.4	93.9

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	380,522	MOU and retirement increases.
Services and Supplies	36,652	Inflation, risk management liabilities and EHAP.
Central Computer	40,219	
Revenue		
Current Services	350,993	Estimated increase in revenues due to an increase in total collections.
State, Fed or Gov't Aid	30,000	Increase in revenues due to increase in state court services collections.
Other Revenue	76,400	Increase in bad debt collection for various county departments.
Mid Year		
Salaries and Benefits	8,534	Classification changes within Central Collections, agenda item March 19, 2002.
Revenue		
Current Services	8,534	
Total Appropriation Change	465,927	
Total Revenue Change	465,927	
Total Local Cost Change	-	
Total 2001-02 Appropriation	6,479,645	
Total 2001-02 Revenue	6,479,645	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	6,945,572	
Total Base Budget Revenue	6,945,572	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	132,567	Increase in salaries and benefits is due to adding the following positions: Automated System Analyst I, Automated Systems Technician, Accounting Technician, Supervising Fiscal Clerk, and Public Service Employee.
Services and Supplies	(295,709)	Decrease in service and supplies is due to a decrease in computer software expense, equipment maintenance, postage, and inventoriable equipment.
Transfers	112,119	Increased due to administration costs, and services and supplies costs, provided by the Treasurer-Tax Collector.
Total Appropriation	(51,023)	
Fines & Forfeitures	(51,023)	Estimated decrease in revenues due to decrease in delinquent accounts.
Total Revenue	(51,023)	
Local Cost	-	

HUMAN SERVICES GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	178	8,874,173	7,900,036	974,137
BEHAVIORAL HEALTH:				
ALCOHOL AND DRUG ABUSE SERVICES	202	24,784,682	24,577,582	207,100
BEHAVIORAL HEALTH	198	113,215,605	111,372,852	1,842,753
CHILD SUPPORT SERVICES	206	40,798,946	40,798,946	-
HEALTH CARE COSTS	209	135,600,146	117,900,146	17,700,000
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	213	331,489,425	319,725,182	11,764,243
SUBSISTENCE PAYMENTS	220	420,327,685	399,251,194	21,076,491
AID TO INDIGENTS	242	1,614,343	269,772	1,344,571
PUBLIC HEALTH:				
PUBLIC HEALTH	249	73,675,031	73,020,711	654,320
CALIFORNIA CHILDREN'S SERVICES	254	10,716,023	9,177,982	1,538,041
INDIGENT AMBULANCE	256	472,501	-	472,501
VETERANS AFFAIRS	259	1,108,218	264,000	844,218
TOTAL GENERAL FUND		1,162,676,778	1,104,258,403	58,418,375
SPECIAL REVENUE FUNDS		**Approp**	**Revenue**	**Fund Balance**
AGING AND ADULT SERVICES:				
AGING PROGRAMS	185	160,518	-	160,518
ARROWHEAD REGIONAL MEDICAL CENTER:				
TELEMEDICINE FEDERAL GRANT FUND	196	100,000	98,972	1,028
BEHAVIORAL HEALTH :				
SPECIAL PATIENT ACCOUNT	205	12,583	1,000	11,583
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	244	8,913,631	5,884,883	3,028,748
PRESCHOOL SERVICES	246	36,768,311	36,850,315	(82,004)
PUBLIC HEALTH:				
CAJON PASS	257	103,798	81,000	22,798
TOTAL SPECIAL REVENUE FUNDS		46,058,841	42,916,170	3,142,671
ENTERPRISE FUND		**Operating Expense**	**Revenue**	**Revenue Over (Under) Exp**
ARROWHEAD REGIONAL MEDICAL CENTER	191	244,992,195	246,621,803	1,629,608

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES (DAAS)
DIRECTOR: MARY R. SAWICKI
BUDGET UNIT: AGING PROGRAMS (AAF-OOA)

I. GENERAL PROGRAM STATEMENT

The Aging Programs are funded predominantly by several federal and state sources, and in 2002-03 are budgeted in the newly established general fund budget unit AAF-OOA reported in organization codes (SBB, SBG, SYA, and SYW) as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services *(Budget Unit AAF-OOA-SBG)*
- Title VII – Long-term care ombudsman and elder abuse prevention *(Budget Unit AAF-OOA-SBG)*
- Title V – Senior Employment Program, which provides part-time employment services for seniors. *(Budget Unit AAF-OOA-SBB)*
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes *(Budget Unit AAF-OOA-SYA)*
- CDBG – Supplements the nutrition program *(Budget Unit AAF-OOA-SBG)*
- Community-Based Services Programs which provides surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes *(Budget Unit AAF-OOA-SYW)*
- USDA – Supplements the cost of the nutrition program *(Budget Unit AAF-OOA-SBG)*

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	8,874,173
Total Revenue	-	-	-	7,900,036
Local Cost	-	-	-	974,137
Budgeted Staffing		-		111.9
Workload Indicators				
Senior Employment Enrollees	-	-	-	197
Meals Served	-	-	-	1,182,749
Sr. Home & Health Care Clients	-	-	-	345
Community Based Svcs Clients	-	-	-	1,300
Information & Assistance Contacts	-	-	-	41,958

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transferred 96.8 as well as 3.0 mid-year budgeted positions for a total of 99.8 positions from the Special Revenue funds into the General Fund. In addition, staffing increased by a net 12.1 budgeted positions in 2002-03 (from 99.8 to 111.9). Changes consist of the following:

Added 7.0 budgeted positions for Title III/VII programs by transferring the following positions from the HSS Administrative budget to the Aging budget: 2.0 HSS Program Specialists, 1.0 Supervising Fiscal Clerk I, 1.0 Staff Analyst II, 1.0 Staff Analyst I, 1.0 Secretary I and 1.0 Supervising HSS Program Specialist. These positions in the past provided administrative support to the Adult Services programs. As time evolved, these positions have provided support more and more to the Aging Programs. In 2002-03, these positions will be appropriately accounted for in the Aging Programs budget.

AGING AND ADULT SERVICES

Added 7.1 budgeted positions for the Title III/VII and Community Base Services programs that were incorrectly omitted from 2001-02 budget and/or not captured properly from EMACs to Budget Prep. These positions include: 1.0 Accountant I and 4.0 Ombudsman positions not recorded in Budget Prep, and 2.1 Social Services Aides incorrectly omitted.

Added 1.0 budgeted Nutritionist position to the Title III Nutrition program for 2002-03. The duties of this position were provided by a contracted vendor in 2001-02. Department of Aging and Adult Services (DAAS) anticipates a minimum cost savings of $51,670 per year by providing services directly through this budgeted position.

Deleted 6.0 positions from the Title III/VII, Title III-E, and Community Base Service Program as follows: 2.0 Regional Supervisor and 1.0 Account Technician positions not filled, 1.0 Social Service Practitioner and 2.0 Staff Analyst I positions due to reduced funding.

The vacancy factor has been reduced by 3.0 (from 52.5 in 2001-02 to 49.5 in 2002-03) to accurately reflect the staffing vacancies.

The following changes are the results of reclassification studies that affect the 2002-03 budget.

Reclassified 3.0 Staff Analyst I positions to 3.0 Account Technician positions for the Title III/VII, Title XIX, and Community Base Service Program due to reclassification study which determined the Accounting Technician positions were in fact working within the correct classification.

Reclassified 1.0 Staff Analyst I position to a Staff Analyst II position due to classification study upgrading the position.

PROGRAM CHANGES

For 2002-03, the Board of Supervisors approved the establishment of specialized general fund AAF-OOA for the Aging programs. On June 30, 2002, the combined fund balances in special revenue funds SBB, SBG, SYA and SYW totaled $160,518, and will be transferred into the new AAF OOA general fund budget unit.

The movement of the Aging programs from special revenue funds to the general fund was needed to eliminate the consistent cash flow problems the department experiences. Due to long delays in state reimbursement, service providers often wait for payment from the department. Additionally, when the state budget is not approved on schedule, funds may not be available to the department for several months. Past experience has shown that when there are delays in approval of the state budget, DAAS typically does not receive funding for the new fiscal year until September. The delay in funding causes late payments to the contracted service providers. DAAS has policies and procedures in place to ensure the department's expenditures stay within the allocated funds provided.

In 2002-03 it is estimated that one-time local cost of $974,137 is required by the Title III/VII Aging Programs. Realignment of staff, stagnation of funding streams, and the need to fund nutrition contracts at current levels has contributed to the need for one-time local funding to supplement traditional funding. DAAS will examine its staffing levels carefully in the coming year and make the necessary adjustments in order to stay within existing funding allocations. Local cost will be shifted from the HSS Administrative Claim budget (AAA DPA) and will be funded by Realignment Sales Tax Revenue.

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General Summary
AAF OOA SBB, AAF OOA SBG, AAF OOA SYA, AAF OOA SYW

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	3,787,658	3,787,658
Services and Supplies	-	-	-	5,399,509	5,399,509
Central Computer	-	-	-	44,797	44,797
Transfers	-	-	-	519,843	519,843
Total Exp Authority	-	-	-	9,751,807	9,751,807
Less:					
Reimbursements	-	-	-	(877,634)	(877,634)
Total Appropriation	-	-	-	8,874,173	8,874,173
Revenue					
Use of Money & Prop	-	-	-	25,000	25,000
State, Fed or Gov't Aid	-	-	-	7,845,036	7,845,036
Other Revenue	-	-	-	30,000	30,000
Total Revenue	-	-	-	7,900,036	7,900,036
Local Cost	-	-	-	974,137	974,137
Budgeted Staffing	-	-	-	111.9	111.9

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SBB

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	927,668	927,668
Services and Supplies	-	-	-	47,475	47,475
Total Appropriation	-	-	-	975,143	975,143
Revenue					
State, Fed or Gov't Aid	-	-	-	956,696	956,696
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	956,696	956,696
Local Cost			-	18,447	18,447
Budgeted Staffing	-	-	-	53.9	53.9

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	927,867	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	23,842	50 cents increase in minimum wage.
	10,691	MOU and retirement increases.
	6,889	Increase in benefits for Senior Employment Enrollee hired as regular county employee.
	(41,621)	Over estimation of 2001-02 salaries and benefits.
	927,668	
Services and Supplies	64,584	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	(17,109)	Over estimation of 2001-02 services and supplies.
	47,475	
Transfers	78,274	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	(78,274)	Transfers will occur in Org. SBG.
	-	
Reimbursements	(94,835)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	94,835	Transfers will occur in Org. SBG.
	-	
Total Appropriations	975,143	
Revenue		
State and Federal Aid	995,713	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Other Revenue	(39,017)	Over estimation of 2001-02 revenue.
	956,696	
Total Revenue	956,696	
Local Cost	18,447	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SBG

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	1,951,891	1,951,891
Services and Supplies	-	-	-	4,450,446	4,450,446
Central Computer	-	-	-	44,797	44,797
Transfers	-	-	-	310,176	310,176
Total Exp Authority	-	-	-	6,757,310	6,757,310
Less:	-	-	-		-
Reimbursements	-	-	-	(794,020)	(794,020)
Total Appropriation	-	-	-	5,963,290	5,963,290
Revenue					
Use of Money & Prop	-	-	-	25,000	25,000
State, Fed or Gov't Aid	-	-	-	4,852,792	4,852,792
Other Revenue	-	-	-	30,000	30,000
Total Revenue	-	-	-	4,907,792	4,907,792
Local Cost		-	-	1,055,498	1,055,498
Budgeted Staffing	-	-	-	43.0	43.0

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,351,121	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	414,454	Transfer in of 7.0 Aging personnel from AAA-DPA.
	103,874	New positions for Aging - 1.0 Accountant I and 1.0 Nutritionist.
	106,909	New positions for Aging - 7.0 part-time Ombudsman contractors.
	(139,795)	Positions eliminated - 2.0 Regional Supervisors and 1.0 Staff Analyst.
	4,973	1.0 Staff Analyst I position upgraded to Staff Analyst II.
	83,573	MOU and retirement increases.
	26,782	Increase in benefits for Ombudsman Contractors previously PSE's.
	1,951,891	
Services and Supplies	5,096,683	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(88,000)	Reduction in services and supplies due to funding estimate from JESD not received.
	(325,670)	Reduction in services and supplies due to decrease in Title III-E funding.
	(75,959)	Reduction in ISF and COWCAP charges mainly due to roll over credit.
	(23,929)	Elimination of temporary help charges needed for state audit.
	(254,050)	Reduction in purchases of services and supplies for the Adult Service Programs.
	(26,629)	Reduction in services and supplies due to spending trends and tighter budgetary controls.
	148,000	Additional funding for the Senior Nutrition Program.
	4,450,446	
Central Computer	19,562	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	25,235	Increase in ISD cost estimates for 2002-03.
	44,797	
Transfers	438,604	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(20,000)	Reduction in County Counsel charges.
	(103,152)	Reduction in HSS transferred cost to Aging Programs.
	(44,639)	Eliminate transfers within the OOA department due to consolidation to the AAF fund.
	39,363	Increase in rent charges.
	310,176	
Reimbursements	(1,373,952)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	247,344	Eliminate transfers within the OOA department due to consolidation to the AAF fund.
	148,000	Eliminate HSS support for Senior Nutrition Program.
	32,150	Reduction in purchases of services and supplies for the Adult Service Programs.
	40,750	Decrease in estimated support from CDBG for Senior Nutrition Program.
	36,688	Reduction in the Title III-E match due to reduction in fund.
	75,000	Eliminate JESD funding for the transportation program not budgeted for 02-03.
	(794,020)	
Total Appropriations	5,963,290	
Revenue		
Use of Money & Prop	25,000	Fund change from SBG-OOA -OOA to AAF-OOA-SBG.
State and Federal Aid	5,325,852	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(325,670)	Reduction in services and supplies due to decrease in Title III-E funding.
	(51,833)	Reduction in state funding for the Title III Program.
	(95,557)	Reduction in federal funding for the Title III Program.
	4,852,792	
Other Revenue	31,000	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(1,000)	Eliminate one-time only Board of Supervisors support to Senior Nutrition programs.
	30,000	
Total Revenue	4,907,792	
Local Cost	1,055,498	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SYA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits			-	788,397	788,397
Services and Supplies			-	357,561	357,561
Transfers	-	-	-	209,667	209,667
Total Exp Authority	-	-	-	1,355,625	1,355,625
Less:			-		-
Reimbursements	-	-	-	(83,614)	(83,614)
Total Appropriation	-	-	-	1,272,011	1,272,011
Revenue					
State, Fed or Gov't Aid	-	-	-	1,289,351	1,289,351
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	1,289,351	1,289,351
Local Cost	-	-	-	(17,340)	(17,340)
Budgeted Staffing			-	13.0	13.0

Board Approved Changes to Base Budget

Salaries and Benefits	622,917	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	29,828	1.0 Clerk II position full year funding.
	58,907	1.0 Social Service Practioner full year funding.
	37,375	MOU increases.
	21,653	Retirement increases.
	30,973	7.0 positions for equity alignment.
	(13,256)	Budgeted ugrade from an Accounting Technician to Staff Analyst I that did not occur.
	788,397	
Services and Supplies	466,552	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(83,614)	Cowcap charges will be charged through SBG.
	(25,377)	Reduced misc. supplies.
	357,561	
Central Computer	7,178	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(7,178)	Charges incurring in SBG org.
	-	
Transfers	360,943	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(58,907)	Social Service Practitioner salary moved to salary & benefits.
	(92,369)	Transfer amounts adjusted based on current years transfers.
	209,667	
Reimbursements	(151,298)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	67,684	Reimbursement amounts adjusted based on current years transfers.
	(83,614)	
Total Appropriations	1,272,011	
Revenues		
State and Federal Aid	1,290,351	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(1,000)	Federal revenue reduced allocation.
	1,289,351	
Total Revenues	1,289,351	
Local Cost	(17,340)	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SYW

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	119,702	119,702
Services and Supplies	-	-	-	544,027	544,027
Total Appropriation	-	-	-	663,729	663,729
Revenue					
State, Fed or Gov't Aid	-	-	-	746,197	746,197
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	746,197	746,197
Local Cost			-	(82,468)	(82,468)
Budgeted Staffing			-	2.0	2.0

Board Approved Changes to Base Budget

Salaries and Benefits	159,870	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
	(51,883)	1.0 Social Service Practitioner position decrease.
	9,592	MOU and retirement increases.
	2,123	1.0 Social Service Practioner upgraded from range 53 to 54.
	119,702	
Services and Supplies	575,174	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
	(31,147)	Decreased due to reduction in revenue.
	544,027	
Transfers	122,119	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
	(122,119)	Transfers will occur in SBG org.
	-	
Total Appropriations	663,729	
Revenues		
State and Federal Aid	880,021	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
	(133,824)	Decrease in revenue from state and federal allocation.
	746,197	
Total Revenues	746,197	
Local Cost	(82,468)	

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES
DIRECTOR: MARY R. SAWICKI
BUDGET UNIT: AGING PROGRAMS (SBB OOA, SBG OOA, SYA OOA, SYW OOA)

I. GENERAL PROGRAM STATEMENT

The aging programs are predominantly funded by several federal and state sources, and in 2001-02 were budgeted in budget units SBB, SBG, SYA, and SYW as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services *(Budget Unit SBG)*
- Title VII – Long-term care ombudsman and elder abuse prevention *(Budget Unit SBG)*
- Title V – Senior Employment Program, which provides part-time employment services for seniors. *(Budget Unit SBB)*
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes *(Budget Unit SYA)*
- CDBG – Supplements the nutrition program *(Budget Unit SBG)*
- Community-Based Services Programs which provide surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes *(Budget Unit SYW)*
- USDA – Supplements the cost of the nutrition program *(Budget Unit SBG)*

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	6,609,999	8,261,772	7,580,716	160,518
Total Revenue	6,644,270	8,138,346	7,617,717	-
Fund Balance		123,426		160,518
Budgeted Staffing		96.8		
Workload Indicators				
Senior Employment Enrollees	220	240	163	
Meals Served	1,159,741	1,063,000	1,137,831	
Sr Home & Health Care Clients	280	425	380	
Community Based Svcs Clients	1,167	1,165	1,284	
Information & Assistance Contacts	36,760	38,292	34,513	

Actual 2001-02 expenditures were less than budget due to delays in implementation of the new Family Caregiver Program. Additionally, in the Multi-Purpose Senior Services Program, actual operating expenditures and purchase of nursing services were less than budget due to delays in the expansion of the program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
All positions transferred to AAF-OOA.

PROGRAM CHANGES
For 2002-03, the Board of Supervisors approved the establishment of specialized general fund AAF-OOA for the Aging programs. On June 30, 2002, the combined fund balances in special revenue funds SBB, SBG, SYA and SYW totaled $160,518, and will be transferred into the new AAF OOA general fund budget unit.

The movement of the Aging programs from special revenue funds to the general fund was needed to eliminate the consistent cash flow problems experienced as a result of the state reimbursement process. Due to long delays in state reimbursement, service providers often wait for payment from the department. Additionally, when the state budget is not approved on schedule, funds may not be available to the department for several months. Past experience has shown that when there are delays in approval of the state budget, DAAS typically does not receive funding for the new fiscal year until September. The delay in funding causes late payments to the contracted service providers. DAAS has policies and procedures in place to ensure the department's expenditures stay within the allocated funds provided.

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue Summary
SBB OOA, SBG OOA, SYA OOA, SYW OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,782,063	2,889,558	3,061,775	(3,061,775)	-
Services and Supplies	4,950,714	5,862,300	6,202,993	(6,202,993)	-
Central Computer	20,056	26,740	26,740	(26,740)	-
Vehicles	65,833				-
Transfers	807,219	973,530	999,940	(999,940)	-
Total Exp Authority	8,625,885	9,752,128	10,291,448	(10,291,448)	-
Less:					
Reimbursements	(1,045,169)	(1,490,356)	(1,620,085)	1,620,085	-
Total Appropriation	7,580,716	8,261,772	8,671,363	(8,671,363)	-
Operating Transfer Out	-	-	-	160,518	160,518
Total Requirement	7,580,716	8,261,772	8,671,363	(8,510,845)	160,518
Revenue					
Use of Money & Prop	18,084	25,000	25,000	(25,000)	-
State, Fed or Gov't Aid	7,378,158	8,083,346	8,491,937	(8,491,937)	-
Other Revenue	221,475	30,000	31,000	(31,000)	-
Total Revenue	7,617,717	8,138,346	8,547,937	(8,547,937)	-
Fund Balance		123,426	123,426	(123,426)	-
Budgeted Staffing		96.8	99.8	(99.8)	-

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SBB OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	864,371	882,361	927,867	(927,867)	-
Services and Supplies	48,374	59,573	64,584	(64,584)	-
Transfers	59,739	78,274	78,274	(78,274)	-
Total Exp Authority	972,484	1,020,208	1,070,725	(1,070,725)	-
Less:					
Reimbursements	(49,036)	(94,835)	(94,835)	94,835	-
Total Appropriation	923,448	925,373	975,890	(975,890)	-
Operating Transfers Out	-	-	-	(94,212)	(94,212)
Total Requirements	923,448	925,373	975,890	(1,070,102)	(94,212)
Revenue					
State, Fed or Gov't Aid	823,826	945,196	995,713	(995,713)	-
Other Revenue	25,228	-	-	-	-
Total Revenue	849,054	945,196	995,713	(995,713)	-
Fund Balance		(19,823)	(19,823)	(74,389)	(94,212)
Budgeted Staffing		53.8	53.8	(53.8)	-

AGING AND ADULT SERVICES

Total Changes in Board Approved Base Budget

Mid Year		
Salaries and Benefits	45,506	$25,461 for 50-cent minimum wage increase from state, $20,045 for 502E program from federal, Board date April 30, 2002, item number 27.
Services and Supplies	5,011	Increase for 502E program from federal, Board date April 30, 2002, item number 27.
Revenue	50,517	Federal and state revenue. Board date April 30, 2002, item number 27.
Total Appropriation Change	50,517	
Total Revenue Change	50,517	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	925,373	
Total 2001-02 Revenue	945,196	
Total 2001-02 Fund Balance	(19,823)	
Total Base Budget Appropriation	975,890	
Total Base Budget Revenue	995,713	
Total Base Budget Fund Balance	(19,823)	

Board Approved Changes to Base Budget

Salaries and Benefits	(927,867)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Services and Supplies	(64,584)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Transfers	(78,274)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Reimbursements	94,835	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Total Appropriation	(975,890)	
Operating Transfer Out	(94,212)	Fund balance adjustment.
Total Requirements	(1,070,102)	
Revenue		
State and Federal Aid	(995,713)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Total Revenue	(995,713)	
Fund Balance	19,823	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SBG OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,155,365	1,224,410	1,351,121	(1,351,121)	-
Services and Supplies	3,982,532	4,761,001	5,096,683	(5,096,683)	-
Central Computer	20,056	19,562	19,562	(19,562)	-
Vehicles	65,833	-	-	-	-
Transfers	382,694	412,194	438,604	(438,604)	-
Total Exp Authority	5,606,480	6,417,167	6,905,970	(6,905,970)	-
Less:					
Reimbursements	(856,927)	(1,244,223)	(1,373,952)	1,373,952	-
Total Appropriation	4,749,553	5,172,944	5,532,018	(5,532,018)	-
Operating Transfer Out	-	-	-	153,436	153,436
Total Requirements	4,749,553	5,172,944	5,532,018	(5,378,582)	153,436
Revenue					
Use of Money & Prop	13,705	25,000	25,000	(25,000)	-
State, Fed or Gov't Aid	4,542,820	4,967,778	5,325,852	(5,325,852)	-
Other Revenue	196,212	30,000	31,000	(31,000)	-
Total Revenue	4,752,737	5,022,778	5,381,852	(5,381,852)	-
Fund Balance		150,166	150,166	(150,166)	-
Budgeted Staffing		28.0	31.0	(31.0)	-

Total Changes in Board Approved Base Budget

Salaries and Benefits	126,711	3.0 Social Service Aid positions with Title III-E funds; Board Item #67, November 6, 2001.
Services and Supplies	278,176	Additional funding for the Title III-E program; Board Item #67, November 6, 2001.
	57,506	Expend for nutrition program - realignment funds; Board Item #44, November 20, 2001.
	335,682	
Transfers	26,410	Reverse original est. match for the Title III-E program; Board Item #67, November 6, 2001.
Reimbursements	(46,616)	Funding for the nutrition program - realignment funds; Board Item #44, November 20, 2001.
	(83,113)	Revised est. match for funding for the Title III-E program; Board Item #67, November 6, 2001.
	(129,729)	
Revenue		
Federal Other	9,890	Additional USDA funding from CDA; Board Item #44, November 20, 2001.
	348,184	One-time only funds, Title III-E program from CDA; Board Item #67, November 6, 2001.
	358,074	
Board of Supervisors	1,000	Board of Supervisors funding for Steelworker to purchase camper shell; Board Item #44, November 20, 2001.

Total Appropriation Change	359,074
Total Revenue Change	359,074
Total Fund Balance Change	-
Total 2001-02 Appropriation	5,172,944
Total 2001-02 Revenue	5,022,778
Total 2001-02 Fund Balance	150,166
Total Base Budget Appropriation	5,532,018
Total Base Budget Revenue	5,381,852
Total Base Budget Fund Balance	150,166

AGING AND ADULT SERVICES

		Board Approved Changes to Base Budget
Salaries and Benefits	(1,351,121)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Services and Supplies	(5,096,683)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Central Computer	(19,562)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Transfers	(438,604)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Reimbursements	1,373,952	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Total Appropriations	(5,532,018)	
Oper Transfer Out	153,436	Fund balance adjustment.
Total Requirement	(5,378,582)	
Revenue		
Interest Earned	(25,000)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
State and Federal Aid	(5,325,852)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Other Revenue	(31,000)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Total Revenue	(5,381,852)	
Fund Balance	3,270	

GROUP: Human Services System **FUNCTION: Public Assistance**
DEPARTMENT: Aging and Adult Services **ACTIVITY: Administration**
FUND: Special Revenue SYA OOA

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	648,901	622,917	622,917	(622,917)	-
Services and Supplies	422,128	466,552	466,552	(466,552)	-
Central Computer	-	7,178	7,178	(7,178)	-
Transfers	240,042	360,943	360,943	(360,943)	-
Total Exp Authority	1,311,071	1,457,590	1,457,590	(1,457,590)	-
Less:					
Reimbursements	(114,163)	(151,298)	(151,298)	151,298	-
Total Appropriation	1,196,908	1,306,292	1,306,292	(1,306,292)	-
Operating Transer Out	-	-	-	57,677	57,677
Total Requirement	1,196,908	1,306,292	1,306,292	(1,248,615)	57,677
Revenue					
Use of Money & Prop	4,379				
State, Fed or Gov't Aid	1,234,265	1,290,351	1,290,351	(1,290,351)	-
Other Revenue	-	-	-	-	-
Total Revenue	1,238,644	1,290,351	1,290,351	(1,290,351)	-
Fund Balance		15,941	15,941	41,736	57,677
Budgeted Staffing		12.0	12.0	(12.0)	-

		Board Approved Changes to Base Budget
Salaries and Benefits	(622,917)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Services and Supplies	(466,552)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Central Computer	(7,178)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Transfers	(360,943)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Reimbursements	151,298	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Total Appropriations	(1,306,292)	
Oper ating Transfer Out	57,677	Fund balance adjustment.
Total Requirements	(1,248,615)	
Revenue		
State and Federal Aid	(1,290,351)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Total Revenue	(1,290,351)	
Fund Balance	41,736	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SYW OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	113,426	159,870	159,870	(159,870)	-
Services and Supplies	497,681	575,174	575,174	(575,174)	-
Transfers	124,744	122,119	122,119	(122,119)	-
Total Exp Authority	735,851	857,163	857,163	(857,163)	-
Less:					
Reimbursements	(25,043)	-	-	-	-
Total Appropriation	710,808	857,163	857,163	(857,163)	-
Operating Transfer Out	-	-	-	43,617	43,617
Total Requirements	710,808	857,163	857,163	(813,546)	43,617
Revenue					
State, Fed or Gov't Aid	777,247	880,021	880,021	(880,021)	-
Other Revenue	36	-	-	-	-
Total Revenue	777,283	880,021	880,021	(880,021)	-
Fund Balance		(22,858)	(22,858)	22,858	-
Budgeted Staffing		3.0	3.0	(3.0)	-

		Board Approved Changes to Base Budget
Salaries and Benefits	(159,870)	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Services and Supplies	(575,174)	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Transfers	(122,119)	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Total Appropriations	(857,163)	
Oper Transfer Out	43,617	Fund balance adjustment.
Total Requirement	(813,546)	
Revenues		
State and Federal Aid	(880,021)	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Total Revenues	(880,021)	
Fund Balance	22,858	

OVERVIEW OF BUDGET

DEPARTMENT: ARROWHEAD REGIONAL MEDICAL CENTER
DIRECTOR: MARK H. UFFER

	Operating Exp/ Appropriation	Revenue	Fund Balance	Staffing
Arrowhead Regional Medical Center	244,992,195	246,621,803	-	2,290.3
Telemedicine Federal Grant Fund	100,000	98,972	1,028.00	-
Total	245,092,195	246,720,775	1,028.00	2,290.3

BUDGET UNIT: ARROWHEAD REGIONAL MEDICAL CENTER (EAD MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center provides inpatient and outpatient medical care to County residents in accordance with State law. The medical center operates through an enterprise fund. Under this system, revenues earned from operations are retained to fund the program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	218,811,450	223,718,475	235,044,213	244,992,195
Total Financing	226,248,974	225,193,035	231,496,839	246,621,803
Fixed Assets	1,469,679	1,474,560	1,541,483	1,629,608
Budgeted Staffing		2,189.5		2,290.3
Workload Indicators				
Aver. Daily Inpatient Census ARMC	232	231	246	246
Aver. Daily Inpatient Census DBH	54	51	58	59
Emergency Room Visits	66,635	65,000	60,490	63,000
Outpatient Clinic Visits	199,267	196,000	210,057	208,000

Significant differences between actual and budget for 2001-02 existed in services and supplies due to the hospital experiencing an inpatient census increase of 6.5% as well as a 15.7% increase in Behavioral Health inpatient census and a 5.6% increase in outpatient visits. These increases were also reflected in revenues. Variances in operating transfers out were due to additional debt service payments. Other revenue increased due to a payment received from Central Collections for six years of interest paid on delinquent accounts and increases in miscellaneous revenue such as cafeteria sales and parking ticket revenue. Operating transfers in decreased due to the elimination of the fee for service subvention funds used for debt service payments.

This budget assumes only the known impacts due to the looming state budget crisis. The potential revenue impacts that will result from the Upper Payment Limit changes and other changes in the Disproportionate Share Hospital programs are unknown. However, if these areas of concern above become significant, this budget will have to be readdressed at that time.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing increased by a net total of 100.8 positions. This increase includes 24.6 positions on the nursing floors to handle the 6.5% increase in inpatient census, 20.0 additional Security Technicians for added security after the September 11, 2001 terrorist attack, and increased need for security in the Emergency Room with Behavioral Health patients. Added 5.0 positions to Information Services to provide twenty four hour staffing to the Help Desk, 8.0 positions were added to administer the County Medical Service Program in-house, 6.7 positions were added for Proposition 10, for which ARMC will be reimbursed. Added 6.0 Registered Cardio Pulmonary Nurses to Respiratory Therapy to provide care as both a Registered Nurse and a Respiratory Care

Practitioner, thereby enabling ARMC to hire fewer Respiratory Care Practitioners. Added 8.0 Phlebotomists to the Lab to handle the increase in blood draws because of the increased census and additional clinic visits. 6.0 positions were added to the clinics to account for the increase in outpatient visits, 5.0 positions were added to Medical Imaging for the census increases, 2.0 positions were added to handle the new compliance requirements of HIPAA, 7.0 positions were added to the Business Office to help qualify more patients for Medi-Cal, handle the increase in IEHP managed care patients and the increased billing requirements added by the increased census, and 2.5 positions were added in various ancillary departments due to the added census and outpatient visit increase.

Also reflected in the budget is a MOU increase of $5.9 million in salaries and benefits.

PROGRAM CHANGES

Program changes affecting the budget include increases of $1.9 million in medical supplies due to a 6.5% increase in inpatient census and 4% inflation, $0.6 million for the Medically Indigent Adult Program (MIA) due to greater anticipated heart referrals and rate increases at St. Bernardines and Loma Linda University Medical Center, $1.5 million in professional services due to volume increases in various contracted services such as pharmacy and doctors services, and $1.5 million in COWCAP expenses. These increases are offset by decreases of $2.3 million in computer software due to the elimination of the old Hospital Information System contract, the reduction of up-front fees for the new system that went live in April 2002, $1.0 million in utility expense since the anticipated levels for natural gas from the prior year budget did not materialize, $0.5 million in insurance expenses due to rate changes, and $0.4 million in various miscellaneous expenses.

Also reflected in services and supplies are the following: the new Medically Indigent Adult program to reimburse private hospitals ($2.5 million) which is funded by realignment, various expenses for the Proposition 10 program ($1.0 million), which are fully reimbursed, and inflation ($1.7 million).

Although debt service remains relatively stable for 2002-03, ARMC plans to make additional contributions for debt service payments thus freeing realignment funds for other purposes. As a result of these additional contributions and due to an accounting change, transfers increased $4.3 million partially offset by a decrease in site reuse expenses of $0.8 million.

Major changes in program revenues include a net increase of $8.5 million in Medi-Cal revenues due to the following: projected increases in capitated payments based on higher expected number of enrollees ($3.4 million), increases in SB855 and SB1255 Disproportionate Share Hospital revenues ($4.3 million), inpatient volume increases ($2.4 million), outpatient volume and reimbursement rates increases ($4.6 million) less the deletion of one-time Medi-Cal outpatient settlement ($6.2 million); $8.3 million increase in insurance revenues due to higher volume, enhanced collection, and higher reimbursement rates resulting from restructuring of insurance contracts; $2.9 million increase in Behavioral Health revenues due to a 15.7% increase in inpatient census; and $0.8 million increase in Medicare due to inpatient and outpatient volume increases.

OTHER CHANGES

Other changes include increases in other charges and transfers due to an accounting change. These expenses were previously budgeted in services and supplies. Also due to an accounting change, realignment funding is now recorded as operating transfers in instead of revenue. Other changes reflected in operating transfers in are the deletion of the fee for service subvention funds ($1.7 million) and the one-time Telemedicine grant ($1.2 million), and the reduction in realignment funding ($0.8 million) due to a decrease in County Medical Center site reuse need.

ARROWHEAD REGIONAL MEDICAL CENTER

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Enterprise EAD MCR

FUNCTION: Health & Sanitation
ACTIVITY: County Medical Center

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	112,909,448	109,600,354	118,544,186	2,228,952	120,773,138
Services and Supplies	112,432,704	108,279,943	113,582,723	1,256,163	114,838,886
Central Computer	844,205	995,877	995,877	(101,896)	893,981
Other Charges	-	-	-	78,545	78,545
Transfers	(26,684)	-	-	177,645	177,645
Total Appropriation	226,159,673	218,876,174	233,122,786	3,639,409	236,762,195
Operating Transfers Out	8,884,540	4,842,301	4,842,301	3,387,699	8,230,000
Total Operating Expense	235,044,213	223,718,475	237,965,087	7,027,108	244,992,195
Revenue					
Current Services	50,037,072	44,376,500	46,377,120	9,201,580	55,578,700
State, Fed or Gov't Aid	175,904,271	175,322,343	179,722,851	(22,251,845)	157,471,006
Other Revenue	3,989,088	2,561,097	2,561,097	231,000	2,792,097
Total Revenue	229,930,431	222,259,940	228,661,068	(12,819,265)	215,841,803
Operating Transfers In	1,566,408	2,933,095	2,933,095	27,846,905	30,780,000
Total Financing	231,496,839	225,193,035	231,594,163	15,027,640	246,621,803
Fixed Asset					
Fixed Asset Equipment	920,532	1,000,000	1,000,000	-	1,000,000
Capital Lease Equipment	620,951	474,560	474,560	155,048	629,608
Total Fixed Asset	1,541,483	1,474,560	1,474,560	155,048	1,629,608
Budgeted Staffing		2,189.5	2,238.2	52.1	2,290.3

ARROWHEAD REGIONAL MEDICAL CENTER

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	5,930,015	MOU and retirement increases.
Services and Supplies	1,671,127	Inflation.
Mid Year		
Salaries and Benefits	1,328,955	Added 23.0 FTE's for Arrowhead Behavioral Health approved by the Board on July 31, 2001.
	464,925	Added 6.75 FTE's for Proposition 10 approved by the Board on December 4, 2001.
	88,479	Added 1.0 FTE Human Resources Officer I approved by the Board on October 23, 2001.
	86,096	Added 3.0 FTE's to Sterile Processing approved by the Board on February 11, 2002.
	122,664	Added 2.0 FTE's to Radiology approved by the Board on February 11, 2002.
	67,462	Added 1.0 FTE Supervising Social Services Practioner approved by the Board on February 11, 2002.
	148,003	Added 2.0 FTE Medi-Cal Specialists and 1.0 FTE Fiscal Clerk I approved by the Board on October 16, 2001.
	88,169	Added 1.0 FTE Dietician and 1.0 FTE Dietetic Tech. To Nutrition Services approved by the Board on October 20, 2001.
	398,986	Added 6.0 FTE Registered Cardio Pulmonary Nurses approved by the Board on October 2, 2001.
	101,712	Added 1.0 FTE Contract Quality Management Director approved by the Board on May 20, 2001.
	116,175	Equity increases to nurse classifications approved by the Board on April 16, 2002.
	43,114	Classification action 1 FTE replaced Clerk II approved by the Board on April 9, 2002.
	(40,923)	Classification action 1 FTE replaced by Clerk III approved by the Board on April 9, 2002.
	3,013,817	
Services and Supplies	925,677	Proposition 10 additional expenses approved by the Board on December 4, 2001.
	2,550,000	Reimbursement to private hospitals for MIA approved by the Board on February 26, 2002.
	30,000	Dr. Greene addition for CMSP pediatric allergy services approved by the Board on January 15, 2002.
	125,976	New McKee Clinic rental approved by the Board on March 19, 2002.
	3,631,653	
Revenue	1,701,165	Increased Behavioral Health revenue.
	299,455	Increased insurance revenue.
	1,390,602	Proposition 10 revenue.
	2,550,000	Additional realignment revenue to fund MIA payments to private hospitals.
	209,425	Increased Medi-Cal revenue.
	250,481	Increased Medicare revenue.
	6,401,128	
Total Operating Exp Change	14,246,612	
Total Revenue Change	6,401,128	
Total 2001-02 Oper Exp	223,718,475	
Total 2001-02 Revenue	225,193,035	
Total Base Operating Exp	237,965,087	
Total Base Budget Revenue	231,594,163	

ARROWHEAD REGIONAL MEDICAL CENTER

Board Approved Changes to Base Budget

Salaries and Benefits	2,228,952	Addition of 52.06 FTE's for additional census.
Services and Supplies	572,727	Increased heart referrals to ST. Bernardines & Loma Linda Univ. Medical Center and volume increases at MIA clinics.
	100,600	Increases in various communication expenses per budget instructions.
	290,000	Meal sales up approximately 6% offset by increases in revenues
	(2,335,092)	Expiration of Shared Medical Systems contract - old Hospital Information System (HIS), less Meditech (new HIS)
	200,000	Computer upgrades and related peripherals.
	(954,000)	Projected increased rates due to temporary natural gas shortage not realized.
	(534,498)	Net decreased insurance rates from Risk Management.
	1,522,156	COWCAP Increased per new billing schedule.
	(341,230)	Net Information Systems Department decrease per Budget instructions.
	636,735	Institutional Pharmacy - increased inpatient and outpatient volume.
	394,000	Increased payments to other IEHP hospitals from higher volumes.
	300,000	Jordan Neuroscience - significant volume increase due to service expansion.
	209,000	Gambro kidney dialysis volume increases.
	(100,000)	Reduction in California Newborn screenings - now billed to patient.
	1,878,705	Increased supply purchases for increased volume and inflation.
	122,854	Increased specialty beds and accessories from increased census.
	139,006	Increased lab reagent rentals from increased census.
	(95,540)	Las Palomas rent payment assumed by Valley OB/GYN.
	(46,020)	High Desert clinic budgeted in transfers per GASB 34.
	(115,000)	Human Resources Officer (HRO) II budgeted in transfers per GASB 34.
	(588,240)	Net decreases for all other Services & Supplies.
	1,256,163	
Central Computer	(101,896)	
Other Charges	78,545	
Transfers	59,445	High Desert clinic lease.
	118,200	HRO II previously budgeted in services and supplies.
	177,645	
Total Expenditure Authority	3,639,409	
Operating Transfers Out	4,157,699	Increase in ARMC debt service contributions.
	(770,000)	Decrease in County Medical Center (CMC) site re-use needs.
	3,387,699	
Total Operating Expense	7,027,108	
Current Services	1,252,835	Department Behavioral Health paid days increasing with census increase of 15.7%.
	7,948,745	Increased Private Pay and Insurance revenues due to increased census and enhanced collection.
	9,201,580	
State and Federal Aid	(31,550,000)	Realignment now budgeted as operating transfers in.
	437,043	Increased allocation of Tobacco Tax (Proposition 99).
	(6,200,000)	Elimination of the Medi-Cal Outpatient settlement.
	3,366,500	Increased capitated payments due to higher number of enrollees.
	1,000,000	Increased SB855 payment.
	6,825,575	Increased Medi-Cal inpatient days, outpatient volume and 30% rate increase.
	3,311,797	Increased budgeted SB1255 amount.
	557,240	Increased Medicare Inpatient and Outpatient volume.
	(22,251,845)	
Other Revenue	231,000	Various increases and decreases in other revenues.
	231,000	
Total Revenues	(12,819,265)	
Operating Transfers In	31,550,000	Realignment previously budgeted as revenue.
	(770,000)	Decrease in Realignment due to decrease in CMC site re-use needs.
	(1,733,095)	Fee for service subvention eliminated.
	(1,200,000)	Elimination of a one-time Telemedicine Grant.
	27,846,905	
Total Sources	15,027,640	
Fixed Assets	155,048	Increased in Capital leases due to new leases and renewals of old ones.

BUDGET UNIT: TELEMEDICINE (RMT MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established this fund to facilitate the transfer of Telemedicine Federal Grant funds to the County, as required by the U.S. Department of Health and Human Services. The grant funds will then be transferred to Arrowhead Regional Medical Center to reimburse the costs of grant activities incurred there. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	-	1,850,000	1,264,031	100,000
Total Revenue	-	1,850,000	1,265,059	98,972
Fund Balance		-		1,028

This grant was a one-time grant and funds awarded were unknown when the budget for 2001-02 was prepared.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
Revenue and operating transfers out decreased approximately $1.75 million since the funding was a one-time grant. The revenue budgeted reflect the remaining funds to be received during 2002-03.

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Ctr - Telemedicine Fed Grant
FUND: Special Revenue RMT MCR

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Operating Transfers Out	1,264,031	1,850,000	1,850,000	(1,750,000)	100,000
Total Requirements	1,264,031	1,850,000	1,850,000	(1,750,000)	100,000
Revenue					
Use of Money & Prop	1,028	-	-	-	-
State, Fed or Gov't Aid	1,264,031	1,850,000	1,850,000	(1,751,028)	98,972
Total Revenue	1,265,059	1,850,000	1,850,000	(1,751,028)	98,972
Fund Balance		-	-	1,028	1,028

Board Approved Changes to Base Budget

Operating Transfers Out	(1,750,000)	Reduce grant revenue - one-time funds.
Total Requirements	(1,750,000)	
Revenues		
State and Federal Aid	(1,751,028)	Reduce grant revenue.
Total Revenues	(1,751,028)	
Fund Balance	1,028	

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RME MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established the special patient account to monitor funds received from the Behavioral Health inpatient unit. Special purpose funds from both the inpatient and outpatient units were accounted for in the Behavioral Health Special Patient Account (RMC). When the inpatient unit was moved to the new location at the Arrowhead Regional Medical Center, the revenues generated by the inpatient unit from vending machines and 5K and 10K runs were transferred to the Medical Center's fund. These revenues were one-time funds. The funds were used to purchase minor equipment and supplies for treatment of patients. There was no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	3,119	3,090	-
Total Revenue	200	100	71	-
Fund Balance		3,019		-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Close out fund.

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Ctr - Special Patient Account
FUND: Special Revenue RME MCR
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits			-		-
Services and Supplies	3,090	3,119	3,119	(3,119)	-
Total Appropriation	3,090	3,119	3,119	(3,119)	-
Revenue					
Other Revenue	71	100	100	(100)	-
Total Revenue	71	100	100	(100)	-
Fund Balance		3,019	3,019	(3,019)	-

Board Approved Changes to Base Budget

Services and Supplies	(3,119)	Fund closed. All funds were spent.
Total Appropriations	(3,119)	
Other Revenue	(100)	Decrease in interest. Fund closed.
Total Revenues	(100)	
Fund Balance	(3,019)	

OVERVIEW OF BUDGET

DEPARTMENT: BEHAVIORAL HEALTH
DIRECTOR: RUDY G. LOPEZ

	2002-03				
	Appropriation	Revenue	Fund Balance	Local Cost	Staffing
Behavioral Health	113,215,605	111,372,852	-	1,842,753	734.1
Alcohol & Drug	24,784,682	24,577,582		207,100	100.9
Special Patient	12,583	1,000	11,583		
Total	138,012,870	135,951,434	11,583	2,049,853	835.0

BUDGET UNIT: BEHAVIORAL HEALTH (AAA MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health (DBH), under State law, provides mental health treatment and prevention services to all county residents. In order to maintain a continuum of care, the department operates or contracts for the provision of 24-hour care, day treatment, outpatient services, case management, and crisis and referral services. Community services are provided in all major county metropolitan areas and are readily accessible to most county residents. Recently, the department has reviewed its client services system, and is refocusing its own clinic-based services towards a coordinated care model consisting of multi-disciplinary teams.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	75,357,451	95,943,170	94,992,130	113,215,605
Total Revenue	73,505,739	94,100,417	93,149,377	111,372,852
Local Cost	1,851,712	1,842,753	1,842,753	1,842,753
Budgeted Staffing		696.6		734.1
Workload Indicators				
Inpatient Days	40,017	40,114	43,550	43,625
Day Treatment Days	59,898	57,715	57,884	54,000
Outpatient Service Hours	411,486	440,000	540,779	517,854
Residential Days	123,919	119,846	109,597	117,000
Unduplicated Clients	30,312	30,535	34,014	32,140
Managed Care Autho/Reviews/Claims	35,325	45,304	35,804	32,848

Significant variances between actual and budget for 2001-02 existed in equipment and operating transfers out due to personal computer upgrades and capital project upgrades carrying over to 2002-03. Also reflected in operating transfers out is a reimbursement from the Architecture and Engineering Department for unspent funds related to the Phoenix clinic project. Variances in transfers are due to lower than anticipated participation in the Children's System of Care program. These factors related directly to the decrease reflected in revenue.

Variances in reimbursements are due to recording Vehicle License Fees in revenue per GASB 34.

Workload indicator changes include an increase in Outpatient Service Hours due to increased volume in outpatient clinics and Fee For Service (FFS) networks, a decrease in Managed Care due to a change in the unit of measure to better depict the work performed in the managed care unit, and a decrease in Residential Days due to placement issues with one of our major residential facility providers. However, new contracts and changes in the Institutes for Mental Health Disease (IMD) program are expected to increase the number of bed days in 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 37.5 positions. Budgeted additions include 10.0 positions to enhance the case management services provided by the department and will generate revenue to offset approximately 75% of their salary. These positions are related to the increase in outpatient services hours. Added 2.0 positions to handle increase workloads in the payroll and property management divisions. Added 3.0 positions for the information technology (IT) division to handle day-to-day operations, provide high level of IT support, and design IT strategic plans. Added 7.0 positions for additional clinical services needed due to the expansion of the West Valley Juvenile detention center. Added 7.0 positions for the Mentally Ill Offender Crime Reduction program. Added 1.0 position to develop and maintain the department's compliance program. A total of 10.5 positions were funded for the following: 2.0 for administrative work, 2.0 for chart review and provider audits, and 6.5 for a new transportation unit to move patients from state hospitals to community based settings.

Also reflected in staffing changes are increases in salaries and benefits costs due to cash-outs at the end of the calendar year offset by an increase in the vacancy factor (3.0 positions) caused by difficulty in recruiting and retaining treatment staff.

PROGRAM CHANGES

Program changes affecting the budget include a net increase of $7.2 million in services and supplies due to the implementation of the Assertive Community Treatment (ACT) program ($1.0 million); the new Therapeutic Behavioral Services (TBS) contracts ($1.6 million); anticipated increases in the Institutes for Mental Health Disease (IMD) and Augmented Board and Care (ABC) contract services ($2.6 million); increases in services for the Mentally Ill Offender Crime Prevention program ($0.4 million); the start-up costs for the planned acquisition of a new client information system ($1.5 million); inflation costs ($0.2 million); and a net decrease in other services and supplies of approximately $100,000.

The budgets for reimbursements were impacted by GASB 34, which required the reclassification of inter/intra departmental transactions. The department's overall impact was a decrease of $3.3 million. This was dealt with in two ways: revenues increased $1.5 million and other charges decreased $1.8 million.

Also reflected in other charges is a decrease of $1.2 million for reducing the state hospital beds to fund the new ACT program and to partially fund enhancements to the IMD and ABC programs as mentioned above. This decrease was partially offset by an increase of $0.3 million to provide interim assistance to clients which should be reimbursed to the department once the clients become SSI eligible.

Changes in program revenues include increases of: $9.7 million in realignment to fund operations and several capital projects, $1.3 million in federal block grants to partially fund the increases in the ABC program, and $2.6 million in the Early Periodic Screening Detection and Treatment (EPDST) program to fund the TBS program.

OTHER CHANGES

The equipment budget decreased by $94,000 due to the elimination of remodeling projects and reduction in the number of vehicles and computer servers needed.

Transfers increased by $227,735 due to a new agreement with the Department of Child Support to provide Crisis Residential treatment to children.

Operating transfers out increased $4,235,500 due to capital projects overseen by the Architecture and Engineering department (ANE). The changes in capital projects include an increase in the Phoenix project ($2,185,500), a decrease in the Gilbert project ($50,000), and the addition of the building "H" project ($2,100,000).

BEHAVIORAL HEALTH

GROUP: Human Services System
DEPARTMENT: Behavioral Health
FUND: General AAA MLH

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	39,715,479	37,545,967	40,500,044	1,882,807	42,382,851
Services and Supplies	54,800,337	53,556,188	54,152,368	6,588,395	60,740,763
Central Computer	218,281	218,281	550,342	-	550,342
Other Charges	6,155,423	5,698,592	5,699,592	(2,755,788)	2,943,804
Equipment	113,397	292,000	292,000	(94,000)	198,000
Transfers	1,780,310	2,234,684	2,234,684	227,735	2,462,419
Total Exp Authority	102,783,227	99,545,712	103,429,030	5,849,149	109,278,179
Less:					
Reimbursements	(6,167,097)	(7,502,542)	(7,502,542)	3,304,468	(4,198,074)
Total Appropriation	96,616,130	92,043,170	95,926,488	9,153,617	105,080,105
Operating Transfers Out	(1,624,000)	3,900,000	3,900,000	4,235,500	8,135,500
Total Requirements	94,992,130	95,943,170	99,826,488	13,389,117	113,215,605
Revenue					
Current Services	365,829	514,235	514,235	(224,569)	289,666
State, Fed or Gov't Aid	91,394,099	92,050,959	95,934,277	13,407,098	109,341,375
Other Revenue	1,389,449	1,535,223	1,535,223	206,588	1,741,811
Total Revenue	93,149,377	94,100,417	97,983,735	13,389,117	111,372,852
Local Cost	1,842,753	1,842,753	1,842,753	-	1,842,753
Budgeted Staffing		696.6	704.6	29.5	734.1

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	2,401,719	MOU and retirement increases.
	456,983	7.0 positions for the Mentally Ill Offender Crime Reduction (MIOCR II) approved by the Board on August 14, 2001.
	2,858,702	
Services and Supplies	174,814	Inflation, risk management liabilities, EHAP.
	421,366	Services for the Mentally Ill Offender Crime Reduction (MIOCR II), Board Item #057 approved on August 14, 2001.
	596,180	
Central Computer	332,061	
Other Charges	1,000	Board Item #057 dated August 14, 2001 - MIOCR II (Passages) grant.
Revenue	2,908,594	Realignment.
	879,349	Board Item #057 dated August 14, 2001 - MIOCR II (Passages) grant.
Total Revenue	3,787,943	
Mid Year		
Salaries and Benefits	95,375	1.0 position - Chief Compliance Officer approved by the Board on February 5, 2002.
Revenue	95,375	Realignment.
Total Appropriation Change	3,883,318	
Total Revenue Change	3,883,318	
Total Local Cost Change	-	
Total 2001-02 Appropriation	95,943,170	
Total 2001-02 Revenue	94,100,417	
Total 2001-02 Local Cost	1,842,753	
Total Base Budget Appropriation	99,826,488	
Total Base Budget Revenue	97,983,735	
Total Base Budget Local Cost	1,842,753	

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	693,625	15.0 new positions.
	250,000	Factor for December cash-outs.
	814,808	Fund 10.5 positions that went unfunded.
	(225,000)	Approximate vacancy factor increase (3.0).
	349,374	7.0 positions for the West Valley Juvenile detention center.
	1,882,807	
Services and Supplies	5,197,141	$1.6 million Therapeutic Behavioral Services contract; $1 million Assertive Community Treatment program; $2.6 million for expansion of Institutes for Mental Health Disease, Augmented Board and Care and children's contract services.
	1,500,000	Purchase of new client data system (includes start-up costs, training and personal computer equipment).
	(108,746)	Net change in services & supplies due to variety of line item increases and decreases (including $94k reduction in Remote Pharmacy).
	6,588,395	
Other Charges	(1,200,000)	Planned reduction in the number of state hospital beds to allow implementation of the Augmented Board and Care program.
	(1,842,753)	The local cost offset was previously budgeted in reimbursements.
	286,965	Primarily due to an increase in interim assistance to clients. This should come back to the department once the clients become eligible for SSI.
	(2,755,788)	
Structures/Improvements	(27,000)	Remodeling projects are not required in 2002-03.
Equipment	(67,000)	Reduction in the need for additional vehicles and computer servers.
	(94,000)	
Transfers	227,735	New agreement with Department of Child Support for residential treatment and various small changes in agreements with other departments.
Reimbursements	1,060,068	Accounting treatment change. This is now reflected in revenue.
	1,842,753	Accounting treatment change. This is now reflected in other charges.
	401,647	Primarily due to GASB 34 changes. Several reimbursements are now reflected as revenue.
	3,304,468	
Total Appropriations	9,153,617	
Operating Transfers Out	4,235,500	Reduce Gilbert Street Electrical project - $50,000, increase Phoenix project -$511,500, the addition of the Building H project - $2.1 million, and funds reimbursed by Architecture and Engineering department to Behavioral Health department in 2001-02 - $1,674,000 (unspent funds related to the Phoenix project).
Total Requirements	13,389,117	
Revenues		
Current Services	(224,569)	Anticipated decrease in Patient Pay and Insurance.
State and Federal Aid	9,674,251	Realignment increase due to Vehicle License Fee 2001-02 growth and equity adjustments.
	1,288,097	Federal block grants.
	2,557,802	Increase in Early Periodic Screening Diagnostics and Treatment (EPSDT).
	(113,052)	Changes in Medi-Cal and Medicare Inpatient revenue.
	13,407,098	
Other Revenue	206,588	Net change in other revenues due to variety of line item increases and decreases.
Total Revenues	13,389,117	
Local Cost	-	

BUDGET UNIT: ALCOHOL AND DRUG ABUSE SERVICES (AAA ADS)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health's Alcohol and Drug Abuse Services consist of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and 32 contracted organizations consisting of 28 community based non-profits, 2 profit methadone treatment providers, 1 city, and 1 county department.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	17,377,221	23,828,434	17,624,241	24,784,682
Total Sources	17,170,122	23,621,334	17,414,932	24,577,582
Local Cost	207,099	207,100	209,309	207,100
Budgeted Staffing		110.9		100.9
Workload Indicators				
Drug Abuse Prevention Hours	71,847	75,000	88,768	80,000
Residential Treatment Clients	2,265	2,421	2,496	2,800
Outpatient Treatment Clients	6,029	6,629	7,886	8,800
Methadone Treatment Clients	871	1,124	854	1,200

Significant variances between actual and budget for 2001-02 existed in salaries and benefits due to the difficulty in filling budgeted positions and high staff turnover. Variances in services and supplies existed because the expected treatment costs related to the Substance Abuse and Crime Prevention Act (SACPA) of 2000 did not materialize. These factors related directly to the decrease reflected in revenue.

The variances in equipment are the result of replacing perinatal vans used to transport patients and their children to clinics. Variance in miscellaneous revenue is due to increases in child-care services provided at the perinatal clinics.

Increases in workload indicators are due to the addition of SACPA services not reflected in the 2001-02 budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeting staffing decreased a net of 10.0 positions due to funding reductions made by the State Department of Alcohol and Drug Programs (ADP). These positions were vacant at June 30, 2002. Also reflected in staffing changes is the reclassification of 1.0 Fiscal Clerk I position to a Fiscal Clerk II due to the complexities of the duties assigned and MOU increases.

PROGRAM CHANGES

Services and supplies decreased by $2.9 million. The contracts services line item was reduced by the $4.2 million budgeted but not awarded to specific contracts. The actual 2002-03 reduction to existing contracts totals $500,000 or 2.5 percent. Increases to the services and supplies include $709,934 of cost that was previously budgeted as transfers, $408,289 for drug testing in connection with SACPA, $144,000 for the ADS share of the department's planned purchase of a new computer system, and $45,241 due to miscellaneous changes.

The budget was impacted by GASB 34, which required the reclassification of inter/intra departmental transfers. Specifically, a net decrease of $4.2 million in reimbursements and a decrease of $0.7 million in transfers, corresponding offsetting charges are reflected in sources and services and supplies.

Other changes in reimbursements include a decrease of $134,488 for the Repeat Offender Preventive Program and a decrease of $493,805 for an anticipated reduction in prior year carry over revenue.

Total sources increased by approximately $1.0 million. The changes include a decrease of $4.4 million due to the following: (1) decrease in the allocation from the state ($1.0 million) and the corresponding State Medi-Cal match ($1.0 million); (2) SACPA decreases in fees ($1.0 million) and federal Medi-Cal revenue ($1.2 million) since anticipated number of patients from the prior year budget did not materialize; and (3) decrease in Housing Urban Development (HUD) grant that expired ($0.2 million). These decreases were offset by a $4.2 million increase due to GASB 34 as mentioned earlier, an increase of $1.0 million for anticipated increases in Alcohol and Drug treatment cost for the SACPA program, and an increase of $0.2 million due to miscellaneous changes.

GROUP: Human Services System
DEPARTMENT: Behavioral Health - Alcohol and Drug Abuse
FUND: General AAA ADS
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,936,615	5,378,057	5,715,365	(560,043)	5,155,322
Services and Supplies	19,393,167	24,287,562	24,314,627	(2,940,782)	21,373,845
Equipment	76,092	25,000	25,000	(25,000)	-
Transfers	1,352,460	1,529,438	1,529,438	(715,438)	814,000
Total Exp Authority	24,758,334	31,220,057	31,584,430	(4,241,263)	27,343,167
Less:					
Reimbursements	(7,134,093)	(7,391,623)	(7,391,623)	4,833,138	(2,558,485)
Total Appropriation	17,624,241	23,828,434	24,192,807	591,875	24,784,682
Revenue					
Fines & Forfeitures	650,000	650,000	650,000	(650,000)	-
Current Services	135,249	1,358,580	1,358,580	2,682,922	4,041,502
State, Fed or Gov't Aid	16,450,348	21,487,754	21,852,127	(5,414,251)	16,437,876
Other Revenue	179,335	125,000	125,000	-	125,000
Total Revenue	17,414,932	23,621,334	23,985,707	(3,381,329)	20,604,378
Operating Tranfers In	-	-	-	3,973,204	3,973,204
Total Sources	17,414,932	23,621,334	23,985,707	591,875	24,577,582
Local Cost	209,309	207,100	207,100	-	207,100
Budgeted Staffing		110.9	110.9	(10.0)	100.9

Total Changes in Board Approved Base Budget

Salaries and Benefits	337,308	MOU and retirement increases.
Services and Supplies	27,065	Inflation, risk management liability, and EHAP.
Revenue	364,373	State and Federal funding from State Alcohol and Drug programs.
Total Appropriation Change	364,373	
Total Revenue Change	364,373	
Total Local Cost Change	-	
Total 2001-02 Appropriation	23,828,434	
Total 2001-02 Revenue	23,621,334	
Total 2001-02 Local Cost	207,100	
Total Base Budget Appropriation	24,192,807	
Total Base Budget Revenue	23,985,707	
Total Base Budget Local Cost	207,100	

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	(560,043)	10.0 positions deleted to balance budget.
Services and Supplies	(4,248,246)	Decrease contracts due to reduction in Substance Abuse and Crime Prevention Act of 2000 and decrease state funding.
	709,934	Increase for Public Health programs previously budgeted as transfers.
	144,000	Department's share of new computer system.
	408,289	Increase for Substance Abuse and Crime Prevention Act of 2000 (SACPA) drug testing.
	45,241	All other increases/decreases in services.
	(2,940,782)	
Equipment	(25,000)	No vehicle purchases planned for 2002-03.
Transfers	(709,934)	Decrease due to Public Health programs now budgeted in services & supplies.
	(29,504)	Decrease in drug court.
	24,000	Increase of $24,000 for Department of Behavioral Health Administrative charges.
	(715,438)	
Reimbursements	2,973,204	SACPA funds now budgeted as operating transfers in per GASB 34.
	3,130,000	CalWorks moved to revenue.
	520,000	Department of Child Support (DCS) moved to revenue.
	(130,000)	Driving under the influence (DUI) was previously budgeted as revenues.
	(650,000)	DUI fines were previously budgeted as revenue.
	(1,638,359)	Prior Year carryover was previously budgeted as revenue.
	134,488	Decreased in Repeat Offender Prevention Program (ROPP) grant (funds 1.5 Social Worker II positions at $75,000).
	493,805	Decreased in prior year carryover.
	4,833,138	
Total Appropriations	591,875	
Revenue		
Fines	(650,000)	Decrease revenue now budgeted as a reimbursement.
Current Services	(1,017,580)	Decrease SACPA client fees since the number of patients didn't materialize.
	(130,000)	DUI monitoring fees now budgeted as reimbursement.
	3,130,000	CalWorks previously budgeted as reimbursement.
	520,000	DCS previously budgeted as reimbursement.
	180,502	Increase $65,000 Child Adolescent Referral Services (CARS) payments and $4,982 fees collected at county clinics, decrease in CalWorks $39,480, and increase in DCS program $150,000.
	2,682,922	
State and Federal Aid	(2,376,011)	Decrease in state general fund (SGF) allocation ($1,186,760), SGF allocation to match Medi-Cal ($1,189,251).
	(200,000)	Decrease in Housing Urban Development (HUD).
	(1,199,881)	Decrease anticipated Medi-Cal revenues due to lower than anticipated number of patients under the SACPA program.
	(1,638,359)	Prior year carryover now budgeted as reimbursement.
	(5,414,251)	
Total Revenues	(3,381,329)	
Operating Transfers In	3,973,204	SACPA funds previously budgeted as reimbursements ($2,973,204) & anticipated increase in treatment costs $1,000,000.
Total Sources	591,875	
Local Cost	-	

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RMC MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health established the special patient's account to monitor funds set aside for special purposes. Revenues from vending machines, donations, and Adopt-a-Duck are used for therapy supplies, poster contest awards, and other items. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	300	12,832	-	12,583
Total Revenue	2,313	2,500	1,251	1,000
Fund Balance		10,332		11,583

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Human Services System
DEPARTMENT: Behavioral Health - Special Patient Account
FUND: Special Revenue RMC MLH
FUNCTION: Health & Sanitation
ACTIVITY: Health Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	12,832	12,832	(249)	12,583
Total Appropriation	-	12,832	12,832	(249)	12,583
Revenue					
Other Revenue	1,251	2,500	2,500	(1,500)	1,000
Total Revenue	1,251	2,500	2,500	(1,500)	1,000
Fund Balance		10,332	10,332	1,251	11,583

Board Approved Changes to Base Budget

Services and Supplies	(750)	Decrease in training.
	501	Increase in special departmental expense.
	(249)	
Total Appropriations	(249)	
Revenue		
Other Revenue	(1,500)	Decrease in revenue to reflect decrease in services and supplies and utilization of fund balance.
Total Revenue	(1,500)	
Fund Balance	1,251	

OVERVIEW OF BUDGET

DEPARTMENT: CHILD SUPPORT SERVICES
DIRECTOR: CORY NELSEN
BUDGET UNIT: AAA DCS

I. GENERAL PROGRAM STATEMENT

The County Child Support Enforcement Program is governed by Title IV-D of the Federal Social Security Act, which was originally enacted in 1975. Federal regulations require that the program be administered at the state level by a single agency which, in turn, may contract with counties to conduct the enforcement program. Federal financial participation consists of payment of 66% of program costs and payment of graduated incentives to states for meeting program objectives. The balance of allowable county expenditures is reimbursed by the state. Basic program activities include locating absent parents, establishment of paternity, establishment of support orders pursuant to state guidelines, enforcement of support obligations, modification of support obligations when needed, and collection and distribution of support payments.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	26,342,239	41,166,587	31,995,423	40,798,946
Total Revenue	26,342,215	41,166,587	31,914,757	40,798,946
Local Cost	24	-	80,666	-
Budgeted Staffing		702.8		649.7
Workload Indicators				
Collections	$112,241,434	$125,000,000	$123,250,485	$141,130,000
Open Cases	172,941	165,000	166,987	151,000
Cases Per Officer	797	760	732	583

The 2001-02 state budgeted allocation to Child Support Services represents spending authority based on caseload size rather than realistically attainable spending levels in the short term. The department's rate of program growth, while increasing, has been constricted by a combination of factors including limited training capacity, lengthy recruitment and hiring timeframes, and a shortage of personnel with the necessary experience for immediate promotion.

The local costs shown in "Actual 2001-02" reflect Internal Service Fund charges applied to the department after submission of year-end closing documentation. These costs are claimable to the Child Support Program and will be reimbursed through regular program funding sources.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The net reduction of 53.1 budgeted positions from 2001-02 is the result of a combination of staffing additions and reductions, as well as changes in the method used to calculate both overtime and the vacancy factor. For 2002-03, overtime was not calculated as budgeted staffing positions, but was added in dollars to increase the overall salaries and benefits budget. This change over 2001-02 resulted in a reduction of 48.3 budgeted positions. The vacancy factor is undistributed and reflects a net reduction of 80.8 budgeted positions. Also, 1.0 Fiscal Clerk III position and 1.0 Deputy Chief of Child Support position have been eliminated. A mid-year board item (November 20, 2001, #074) increased budgeted positions by 47.0. There is also 78.0 authorized positions, funded only part of the year, increasing budgeted positions by 21.0 positions. In addition, 2.0 Investigative Technician positions as well as 8.0 extra help positions were authorized and funded for an increase of 10.0 budgeted positions. The net of these changes is a reduction of 53.1 budgeted positions.

It is expected that by the fourth quarter of the 2002-03 fiscal year the department will have additional office space in both the Victorville and San Bernardino areas and that all requested positions will be filled. The budgeted additional caseworkers, supervisors and support staff in 2002-03 are based on future caseload growth and the existing and pressing need to reduce individual caseload size. The Department of Child Support has the highest caseloads per caseworker in the state, impairing proper case management and program improvement.

Hiring and deploying staff is the highest priority of the department. Management has worked closely with Human Resources to reclassify unneeded positions, to create needed positions, to improve the process of recruiting and screening candidates and to streamline the hiring process. The department is now capable of hiring about 30 new staff per month but is in critical need of a training facility to conduct concurrent training classes for support officer trainees, new employees, and existing staff. Training and program improvement are the highest priorities of the state program and additional state funding has been provided for those purposes.

PROGRAM CHANGES

In 2001, following Board of Supervisors approval, the department issued an RFP for larger facilities in the Victorville area. Pursuant to that process, a vendor has been selected and a build-to-suit facility is in the design stage. The developer has indicated that the new building could be ready for occupancy in the first half of 2003. Costs associated with installation of the communications infrastructure and furniture and for staff relocation have been included in the 2002-03 budget.

The department is working with HSS Facilities and Services to develop RFPs for a training facility in the San Bernardino area, an expansion of space in the West End, and new space in the downtown San Bernardino area. Space needs are based on projected staffing levels necessary to achieve the level of case management and customer services mandated by state child support regulations.

For the past several years, the department has significantly under spent its budget allocation. State allocations based on caseload size have resulted in spending authority that has greatly exceeded the ability of the department to absorb. Now that conversion to the Star/Kids automated system and transition from the District Attorney's Office have been accomplished, the department is prepared to move ahead on staff development.

The state allocation for 2002-03 has been reduced because of declining state revenues. Nevertheless, the amount allocated by the state is sufficient for the department to continue its objectives of increasing staff and reducing caseloads per worker. Funding for increased staff in future years will be generated by the increased collections new staff will achieve.

GROUP: Human Services System
DEPARTMENT: Child Support Services
FUND: General AAA DCS

FUNCTION: Public Protection
ACTIVITY: Child Support

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	22,150,228	28,042,650	33,759,263	(5,046,489)	28,712,774
Services and Supplies	6,820,311	9,968,384	10,066,422	(1,529,484)	8,536,938
Central Computer	682,760	682,760	481,047	-	481,047
Equipment	164,740	228,000	228,000	192,000	420,000
Transfers	2,177,385	2,244,793	2,244,793	403,394	2,648,187
Total Appropriation	31,995,423	41,166,587	46,779,525	(5,980,579)	40,798,946
Revenue					
State, Fed or Gov't Aid	31,914,757	41,166,587	46,779,525	(5,980,579)	40,798,946
Total Revenue	31,914,757	41,166,587	46,779,525	(5,980,579)	40,798,946
Local Cost	80,666	-	-	-	-
Budgeted Staffing		702.8	787.0	(137.3)	649.7

CHILD SUPPORT SERVICES

Total Changes in Board Approved Base Budget

Salaries and Benefits	5,716,613	MOU, retirement increases, and mid-year Board Item #074 (November 20, 2001).
Services and Supplies	98,038	Inflation, risk management liabilities, and EHAP.
Central Computer	(201,713)	
Revenue	5,612,938	Revenue provided by state and federal funding, not local county costs.
Total Appropriation Change	5,612,938	
Total Revenue Change	5,612,938	
Total Local Cost Change	-	
Total 2001-02 Appropriation	41,166,587	
Total 2001-02 Revenue	41,166,587	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	46,779,525	
Total Base Budget Revenue	46,779,525	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	(5,046,489)	Increased vacancy factor to approximately 14%.
	(5,046,489)	
Services and Supplies	196,644	Budgeted increase in ISD costs based on 2001-02 actual expenditures.
	531,277	Budgeted increase in equipment and equipment maintenance based on projected need.
	(124,721)	Decrease in computer software costs based on department anticipated need.
	200,000	Increase in utilities due to after-hours and overtime costs for lights and HVAC per negotiated lease agreement.
	225,200	Postage increase based on 6% inflation and 15% estimated increase in usage.
	(257,149)	Reduction in temporary help services to comply with county policy on extra help.
	(267,274)	Reduction in advertising costs per department changes in public outreach.
	(2,207,280)	Decrease in other professional services based on 2001-02 actuals.
	130,000	Increase in building maintenance and security, based on 2001-02 actuals.
	28,560	Increase in other travel related to increase in training classes for all staff.
	15,259	Changes in other categories as determined by 2001-02 actuals and inflation.
	(1,529,484)	
Equipment	192,000	New computer equipment for Victorville and training facility as well as copiers.
Transfers	403,394	Human Resources ($191,300); Real Estate Services ($2,330,705); Human Services System ($126,182).
Total Appropriations	(5,980,579)	
Revenue		
State and Federal Aid	(5,980,579)	Revenue is based on expenditures.
	(5,980,579)	
Total Revenue	(5,980,579)	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: HEALTH CARE COSTS
BUDGET UNIT: AAA HCC

I. GENERAL PROGRAM STATEMENT

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include SB 855, GME, SB 1255 indigent health programs, and the county's general usage of the Tobacco Master Settlement Agreement (MSA) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	148,766,669	178,401,403	170,638,249	135,600,146
Total Revenues	130,570,907	159,300,000	151,094,038	117,900,146
Local Cost	18,195,762	19,101,403	19,544,211	17,700,000
Budgeted Staffing		4.0		4.0

Variances between budget and actual in 2001-02 existed in salaries and benefits as well as services and supplies as a result of unexpected vacancies in three of the four positions funded in this budget unit. Other charges include transfers of vehicle license fee receipts for realignment out to trust and payments to the state for SB855/1255 disproportionate share hospital programs. The level of SB855/1255 participation is unknown at the beginning of the year and as a result significant variance occurred. All expenses in the other charges category are offset by an equivalent amount of current services and state aid revenue, so any variance has no impact on local cost. Operating transfers out represent general fund and realignment support of the ARMC lease payments and two one-time financing issues (described below). As a result of greater ARMC support of their lease payments and an increased reimbursement rate from the state, operating transfers out were significantly reduced. Partially offsetting this reduction was a one-time operating transfer from this budget to a Capital Improvement Program (CIP) fund related to the Colton MOU in recognition of the fact that anticipated revenues from the MOU are unlikely to be received. Additionally offsetting the savings above is a recapture of realignment revenue that effectively was transferred to the general fund as a result of prior year encumbrance cancellations within HSS. A transfer back to the realignment fund was completed to return those funds.

The three variances in operating transfers out, described above, resulted in the Health Care Costs budget coming in over budget. Additional costs due to the Colton MOU of $2.70 million, plus costs of $1.68 million due to the realignment recapture were offset by savings of $3.94 million of ARMC lease savings to net an over budget amount of $0.44 million.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
Due to an accounting change, vehicle license fees will no longer pass through this budget. As a result, other charges have decreased substantially. Additionally, the health maintenance of effort payment of $4.3 million, which was previously shown in the other charges category has now been moved to operating transfers out. Other charges now represent only the SB855/1255 programs. Transfers have increased slightly to reflect higher payments to other departments as a result of MOU increases. Due to an accounting change, reimbursements have been eliminated and will now be reflected in realignment revenue.

Operating transfers out have decreased slightly as a result of a number of changes, including: reduced payments supporting the ARMC lease due to greater hospital support of these costs, lower total ARMC lease payments, the end of the subvention to the medical center associated with fee for service revenue being lower than estimated at the time of the initial lease payment financing plan, an accounting change to include the $4.3 million health maintenance of effort payment mentioned above, and the inclusion of a transfer to the Financial Administration budget to fund a contribution of $82,599 to the ARMC lease payment reserve.

HEALTH CARE COSTS

Revenues have also declined significantly as a result of the elimination of vehicle license fees passing through this budget. Realignment revenue has increased due to the accounting change (mentioned previously) which re-categorized all reimbursements in this budget as realignment revenues.

GROUP: Human Services System
DEPARTMENT: Health Care Costs
FUND: General AAA HCC

FUNCTION: Health & Santitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	237,856	356,174	377,550	30,633	408,183
Services and Supplies	22,273	71,933	73,063	-	73,063
Other Charges	150,768,956	163,616,679	163,616,679	(53,616,679)	110,000,000
Transfers	67,538	65,676	65,676	5,626	71,302
Total Exp Authority	151,096,623	164,110,462	164,132,968	(53,580,420)	110,552,548
Less:					
Reimbursements	-	(10,930,554)	(10,930,554)	10,930,554	-
Total Appropriation	151,096,623	153,179,908	153,202,414	(42,649,866)	110,552,548
Operating Transfer Out	19,541,626	25,221,495	23,820,092	1,227,506	25,047,598
Total Requirements	170,638,249	178,401,403	177,022,506	(41,422,360)	135,600,146
Revenue					
Current Services	87,673,864	110,000,000	110,000,000	-	110,000,000
State, Fed or Gov't Aid	58,778,413	49,300,000	49,300,000	(49,300,000)	-
Realignment	4,641,761	-	22,506	7,877,640	7,900,146
Total Revenue	151,094,038	159,300,000	159,322,506	(41,422,360)	117,900,146
Local Cost	19,544,211	19,101,403	17,700,000	-	17,700,000
Budgeted Staffing		4.0	4.0		4.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	21,376	MOU costs and retirement.
Services and Supplies	1,130	Inflation, EHAP, and risk management liabilities.
Operating Transfers Out	(1,401,403)	Reduced ARMC lease payments.
Revenue		
Realignment	22,506	Increased realignment transfer to cover higher salaries and benefits, services and supplies costs.

Total Appropriation Change	(1,378,897)
Total Revenue Change	22,506
Total Local Cost Change	(1,401,403)
Total 2001-02 Appropriation	178,401,403
Total 2001-02 Revenue	159,300,000
Total 2001-02 Local Cost	19,101,403
Total Base Budget Appropriation	177,022,506
Total Base Budget Revenue	159,322,506
Total Base Budget Local Cost	17,700,000

HEALTH CARE COSTS

Board Approved Changes to Base Budget

Salaries and Benefits	30,633	Higher salaries as a result of higher steps/potential higher entry step of deputy position.
	30,633	
Other Charges	(49,300,000)	Due to an accounting change, realignment VLF no longer passes through this budget.
	(4,316,679)	Accounting change - moved to operating transfers out.
	(53,616,679)	
Transfers	5,626	Higher costs for CAO/HSS support staff time.
Reimbursements	10,930,554	Due to an accounting change, this is now shown below as operating transfers out.
Total Appropriations	(42,649,866)	
Operating Transfers Out	(1,438,677)	Reduced due to lower lease costs and greater ARMC ability to pay their own lease costs.
	(1,733,095)	Reduced subvention to ARMC due to increased ARMC fee for service revenues.
	82,599	Transfer to FAD to finance ARMC lease reserve contribution per financing plan.
	4,316,679	Accounting change - moved from other charges.
	1,227,506	
Total Requirements	(41,422,360)	
Revenue		
State and Federal Aid	(49,300,000)	Due to an accounting change, realignment VLF no longer passes through this budget.
Realignment	10,930,554	Accounting change (see reimbursements above).
	(1,438,677)	Less realignment due to reduced transfers out to lease fund (see op trans out above).
	(1,733,095)	Less realignment due to reduced subvention to ARMC (see op trans out above).
	82,599	Per ARMC lease payment plan, these funds are being brought in to fund lease reserve.
	36,259	Increased realignment in due to higher salary/tansfer costs.
	7,877,640	
Total Revenue	(41,422,360)	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELMI

The Human Services System (HSS) is composed of eight county departments: Behavioral Health, Public Health, Children's Services, Transitional Assistance, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs; and three subdivisions: HSS Management Services, HSS Information Technology and Support, and HSS Performance Education Resource Center (PERC). Children's Services, Transitional Assistance, Adult Services, the CalWORKs-funded portion of Jobs and Employment Services, and all HSS subdivisions are included in the HSS administrative claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs. Subsistence payments and aid to indigents are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HSS Assistant County Administrator is responsible for the following budget units that encompass several HSS departments: Administrative Claim, Subsistence Payments, and Aid to Indigents.

	2002-03			
	Appropriation	**Revenue**	**Local Cost**	**Staffing**
Administrative Claim	331,489,425	319,725,182	11,764,243	4,409.1
Subsistance Payments	420,327,685	399,251,194	21,076,491	0.0
Aid to Indigents	1,614,343	269,772	1,344,571	0.0
TOTAL	753,431,453	719,246,148	34,185,305	4,409.1

BUDGET UNIT: ADMINISTRATIVE CLAIM (AAA DPA)

I. GENERAL PROGRAM STATEMENT

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. These social services programs are funded from federal, state, and/or local sources. The local share of these programs are funded by Social Services Realignment Sales Tax Revenue and local cost. Included are Transitional Assistance Department (TAD), Department of Children's Services (DCS), Department of Aging and Adult Services (DAAS), CalWORKs funded programs of the Jobs & Employment Services Department (JESD), the Performance, Education Resource Center (PERC), and the Administrative Support functions provided by HSS Administration (HSSA).

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	271,532,933	316,899,035	296,649,933	331,489,425
Total Revenue	260,092,476	303,900,688	283,507,186	319,725,182
Local Cost	11,440,457	12,998,347	13,142,747	11,764,243
Budgeted Staffing		4,400.6		4,409.1
Workload Indicators				
TAD Average Monthly Caseload	157,000	184,000	170,768	172,000
DCS Referrals - Annual	60,490	61,475	63,645	62,105
DCS Average Monthly Caseload	8,347	8,636	7,945	8,642
IHSS Average Monthly Caseload	10,102	11,459	12,449	13,523

Costs for salary and benefits were $17.4 million less than budgeted. Much of this can be attributed to the difficulty each department has in hiring and retaining staff. During 2001-02 vacancies existed for many HSS departments. Major changes to salary and benefit costs include:

- Actual FTEs for HSS Administration were 596, compared to 623 budgeted
- Actual FTEs for TAD were 1,758, compared to 1,970 budgeted
- Actual FTEs for JESD were 733, compared to 770 budgeted
- Actual FTEs for DCS were 855, compared to 879 budgeted

Costs for services and supplies were $3.4 million less than budgeted. Services and supplies are directly related to staffing levels. Because HSS departments were not fully staffed during 2001-02 they did not realize their budgeted levels.

Costs for software, data equipment, associated services and maintenance planned by HSS Information & Technology Support Division (ITSD) were $1.8 million less than 2001-02 budget. Much of this can be attributed to the continuing useful life of infrastructure implemented in the last few years, attaining a near 1-to-1 computer to employee ratio (less need to procure large lots of new personal computers and associated items), and economies realized by Information Services Department when bidding consolidated maintenance agreements for computer maintenance. Major changes to data costs include a $572,000 decrease in computer software, and $1.2 million decrease in systems development charges.

Costs for program contracts, public assistance, other support and care, and Intra Fund transfers to other county departments were $5.8 million less than 2001-02 budget. Much of this can be attributed to not realizing contracted totals during the fiscal year and reduced demand for services. Major changes include: $750,000 decrease in JESD Program Contracts, $1 million decrease in CalWORKs Community contracts, $550,000 decrease in IHSS Provider Payments, and $3.5 million unspent on juvenile dependency court facility.

The overage in local cost is due to over expended state allocations in Child Welfare Services, Adoptions, and Licensing programs. These costs may be reimbursed by the State in the future.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

Departments included in the Administrative Claim budget unit are summarized as follows:

ADMINISTRATIVE CLAIM 2002-03 BUDGET (AAA DPA)

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	37,858,126	34,503,876	3,274,250	670.0
Food Stamps	32,817,843	26,232,104	6,585,739	450.0
CalWorks - Welfare to Work (includes JESD)	47,877,652	47,877,652	-	669.0
Medi-Cal	41,330,321	41,330,321	-	600.0
Foster Care Administration	4,550,899	3,868,264	482,635	59.0
Child Care Administration	10,288,800	10,275,647	13,153	145.0
CalWorks - Mental Health	6,463,668	6,463,668	-	-
Cal-Learn	2,043,355	2,043,355	-	24.6
C-IV Consortium Funding	1,510,298	1,510,298	-	16.0
CalWorks - Incentive Funds	21,772,069	21,772,069	-	131.0
General Relief Administration	490,267	-	490,267	5.0
Other Programs	3,007,932	2,563,265	94,667	-
Total	**210,011,230**	**198,440,519**	**10,940,711**	**2,769.6**

Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	69,491,887	60,013,886	9,005,191	863.1
Promoting Safe and Stable Families	2,107,972	2,107,972	-	-
Foster Training and Recruitment	192,070	192,070	-	2.0
Licensing	948,742	948,742	-	-
Support and Therapeutic Options Program	799,857	559,900	239,957	-
Adoptions	3,798,883	3,798,883	-	47.5
ILP	2,811,605	2,811,605	-	4.0
Other Programs	352,921	352,921	-	4.4
Total	**80,503,937**	**70,785,979**	**9,245,148**	**921.0**

Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	10,897,538	8,695,073	2,202,465	164.2
Adult Protective Services	4,828,983	4,605,086	223,897	72.8
IHSS Provider Payments	20,312,598	-	20,312,598	-
Other Programs	269,349	269,349	-	4.1
Total	**36,308,468**	**13,569,508**	**22,738,960**	**241.0**

Administration				Staffing
				477.5

Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	
PERC Ethics Training	195,000	-	195,000	
CIP - Juvenile Dependency Court Bldg.	3,638,293	-	3,638,293	
LLUMC - Child Assess Center	140,000	-	140,000	
Other	542,497	-	542,497	
Total	**4,665,790**	-	**4,665,790**	-
Social Services Realignment Sales Tax		35,826,366	(35,826,366)	
Grand Total Administrative Budget	**331,489,425**	**318,622,372**	**11,764,243**	**4,409.1**

In aggregate, the Administrative Claim Budget Unit requires a net additional local share of $1,840,050. No additional general fund local cost will be required, as this amount will be provided from the Social Services Realignment Sales Tax Revenue Trust. Social Services Realignment Sales Tax Revenue Trust was created during the State Tax Realignment process to offset local cost, and in general, is limited to use for designated social services programs. All HSS programs are state and/or federal mandates and county funding is either mandated as a percentage of total program costs or as a maintenance of effort.

This budget was developed based on estimated funding allocations. Actual allocations will not be known until the state budget process is complete. Any necessary adjustments will be submitted to the Board of Supervisors as a mid-year adjustment to the final budget.

Changes to the Administrative budget by department are discussed as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

General Program Statement
TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided include: Transitional Assistance to Needy Families (TANF), Food Stamps, Medi-Cal, Child Care, and General Assistance.

All programs are funded by a combination of federal, state, and county dollars, with the exception of the general assistance program, which is funded solely by the county. The goals of the Transitional Assistance Department are to meet the basic needs of families and individuals while working with them to attain self-sufficiency, and to promote work and personal responsibility.

Staffing Changes
TAD staffing changes will result in a net decrease of 37.0 budgeted positions. This decrease includes a reduction of 52.5 budgeted FTE because of the termination of temporary Public Service Employees hired to work with the Welfare Data Tracking Information Program (WDTIP) which will be completed in October 2002, an increase of 17.0 budgeted FTE to remedy the Food Stamp Error Rate sanction, and a net decrease of 1.5 budgeted FTE for various other program changes. Not reflected in staffing changes above is the shift of 42.3 FTE Auditing and Program Development staff from TAD to HSS Administration.

JOBS AND EMPLOYMENT SERVICES DEPARTMENT (JESD)

General Program Statement
JESD provides CalWORKS – Welfare To Work Program services to participants per a Memorandum of Understanding with TAD. Costs of this program are included in the TAD portion of the Administrative Claim Budget. Qualified participants are assisted by providing remedial and/or basic education, vocational or on-the-job training to prepare participants to enter the job market. Participants receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

Staffing Changes
JESD staffing changes will result in a net decrease of 94.5 budgeted positions because of anticipated decrease in availability of CalWORKs funding. It should be noted that only 44.5 FTE are regular staff. The cost of some supportive services will be shifted to the Workforce Investment Act (SAC JOB) funding available to JESD. The net decrease of $5.9 million results in no change to Local Cost.

Program Changes
Anticipated decrease in availability of CalWORKs funding necessitated the planned reduction of current staffing levels and some supportive services provided to participants. The cost of some supportive services will be shifted to the Workforce Investment Act (SAC JOB) funding available to JESD. The net decrease of $5.9 million results in no change to Local Cost.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

General Program Statement
DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker.

To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused. Adoptions, family preservation, family support, and foster home licensing are the primary support programs to Child Protective Services.

Staffing Changes
DCS staffing changes will result in a net increase of 100.0 budgeted positions made possible by increased state allocation for Child Welfare Services. This will allow the department to meet increased caseload and additional State mandated case management requirements. The majority of the increase is a result of mid-year actions already approved by the Board of Supervisors and full-year funding of positions previously approved. Not reflected in staffing changes above is the shift of 3.0 budgeted Program Development staff from DCS to HSS Administration.

Program Changes
Child Welfare Services Programs – To allow the department to fully utilize an estimated increase in allocation of $6.8 million, for a total of $69.2 million required an additional $368,038 county share-of-cost. This county share will maximize available Child Welfare Services funding allowing for the addition of 45.4 budgeted staffing positions to meet increased demands on Child Welfare Services. The budgeted staffing also includes positions for administrative support.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

General Program Statement

The Department of Aging and Adult Services (DAAS) serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to the elderly. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services and the Adult Protective Services programs, which are both budgeted in the Administrative Claim budget.

The In-Home Supportive Services Program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The Adult Protective Services Program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

Staffing Changes
DAAS staffing changes total a net increase of 0.5 budgeted positions. Not reflected is a shift of 2.0 budgeted support staff from DAAS to HSS Administration.

Program Changes
In Home Supportive Services Programs - $497,875 increase of county share-of-cost was required for the In Home Supportive Services-Individual Provider costs. This program is essentially an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. The additional local funding is necessary due to projected caseload growth in 2002-03 and the required county share of the IHSS Public Authority administrative costs.

Aging Programs - A temporary one-time shift of Local County Cost in the amount of $974,137 was required to offset the estimated Local Cost need of Title III/VII Aging Programs. Realignment of staff, stagnation of funding streams and the need to fund service contracts at current levels has contributed to the need for local funding to supplement traditional funding. DAAS will be examining its staffing levels carefully in the coming year and make the necessary adjustments in order to stay within existing funding allocations. Local funding has been shifted from the Administrative Claim budget and will be replaced by Social Services Realignment Sales Tax Revenue.

ADMINISTRATION AND SUPPORT DIVISIONS

General Program Statement

HSS Administration and Support Divisions provide general administrative oversight and support functions to all departments included in the Administrative Claim. Support services are also provided to other HSS departments for purposes of continuity and economy of scale. Such services include budget analysis and coordination, facilities support, contract services support, agenda item coordination, special projects, auditing services, information technology and support, training, program legislation and research, and personnel services. Costs for these divisions are allocated to departments included in the Administrative Claim budget and/or charged directly to departments not included.

Staffing Changes

HSS Administration staffing changes total a net increase of 39.5 budgeted positions. Centralization of HSS administrative support services provided to HSS departments and the ensuing organizational changes have resulted in the need to increase support staff in this budget unit. The majority of the increase is a result of mid-year actions already approved by the Board of Supervisors. Associated costs will be significantly offset by charges that will be made to those departments and are reflected in reimbursement accounts. This total includes:

- Auditing Division – net increase of 20.0 budgeted positions. An increase in HSS Auditing staff is necessary to perform expanded centralized billing function for the CalWORKs Child Care program in order to transition another 9,000 cases to Auditing. It has recently been decided that relocating these staff to TAD offices will better serve the program. This move will be complete by June 30, 2002.
- Buildings and Finance Division – net increase of 2.5 budgeted positions. An increase in HSS Central Warehouse staff is due to increased workload in closed files as a result of the Welfare Data Tracking Information Project. This also includes an increase to contracts staff due to integration of Health Care contracts under HSS.
- Information Technology and Support Division (ITSD) – net increase of 26.0 budgeted positions. This includes the 13.0 Automated Systems Technicians transferred from DCS. Also includes a transfer of 11.0 positions for the C-IV automation project which will now be cost centered in ITSD (100% reimbursed by CIV State funding). Furthermore, 2.0 FTEs have been added to provide increased services to HSS departments and to fully implement the County's IT prototype model introduced in 2001-02.
- PERC – net decrease of 3.0 budgeted positions. This reflects the removal of PSE positions.
- Program Legislation and Research Division – net increase of 4.3 budgeted positions. Additional staffing is required due to the expansion of State/Federal funded programs, expansion of the number of HSS departments and the need to integrate services through the HSS Integration Initiative Project.
- Program Integrity Division – net increase of 2.7 budgeted positions.
- HSS Personnel – net decrease of 1.0 budgeted position. This reflects the removal of a PSE position.
- Administration – net decrease of 12.0 budgeted positions. This reduction reflects the removal of 12.0 Children and Families Commission positions from the staffing count in DPA budget.

Not reflected in staffing changes above is the shift of staff to Auditing and Program Development from TAD to HSS Administration and the shift of Automated Systems Technicians and Program Development staff from DCS to HSS Administration.

GROUP: Human Services System
DEPARTMENT: HSS Administration
FUND: General AAA DPA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	179,015,434	192,690,783	213,318,031	(8,842,507)	204,475,524
Services and Supplies	36,483,956	39,474,331	40,804,680	(2,227,190)	38,577,490
Central Computer	3,165,892	3,153,318	3,597,860	-	3,597,860
Other Charges	41,709,969	39,416,934	41,554,524	3,817,780	45,372,304
Equipment	4,679,196	5,480,434	5,480,434	(747,707)	4,732,727
Transfers	32,067,127	38,177,071	39,540,603	(7,076,219)	32,464,384
Total Exp Authority	297,121,574	318,392,871	344,296,132	(15,075,843)	329,220,289
Less:					
Reimbursements	(762,708)	(1,493,836)	(1,493,836)	124,679	(1,369,157)
Total Appropriation	296,358,866	316,899,035	342,802,296	(14,951,164)	327,851,132
Operating Transfers Out	291,067	-	-	3,638,293	3,638,293
Total Requirements	296,649,933	316,899,035	342,802,296	(11,312,871)	331,489,425
Revenue					
Fines & Forfeitures	18,874	-	-	-	-
Taxes	50,326	-	-	-	-
Current Services	827,474	414,365	414,365	29,635	444,000
State, Fed or Gov't Aid	282,251,475	303,306,323	329,469,551	(10,513,369)	318,956,182
Other Revenue	351,019	180,000	180,000	145,000	325,000
Other Financing Sources	8,018	-	-	-	-
Total Revenue	283,507,186	303,900,688	330,063,916	(10,338,734)	319,725,182
Local Cost	13,142,747	12,998,347	12,738,380	(974,137)	11,764,243
Budgeted Staffing		4,400.6	4,578.6	(169.5)	4,409.1

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	649,230	Full year funding.
	7,799,004	Mid year Board increase - Board Item November 20, 2001.
	9,999,114	MOU increases.
	1,875,510	Retirement increases.
	20,322,858	
Services and Supplies	577,807	Inflation.
	(151,290)	Risk management liabilities.
	28,212	EHAP.
	875,620	2420 one-time shift.
	1,330,349	
Central Computer	444,542	
Other Charges	2,137,590	Mid year Board increase, Board Item November 20, 2001.
Transfers	1,363,532	Mid year Board increase, Board Item November 20, 2001.
Revenue	25,858,838	2% budget reduction.
Mid Year		
Salaries and Benefits	304,390	PERC reorganization - approved by the Board on March 26, 2002. No additional FTE's.
Revenue	304,390	
Total Appropriation Change	25,903,261	
Total Revenue Change	26,163,228	
Total Local Cost Change	(259,967)	
Total 2001-02 Appropriation	316,899,035	
Total 2001-02 Revenue	303,900,688	
Total 2001-02 Local Cost	12,998,347	
Total Base Budget Appropriation	342,802,296	
Total Base Budget Revenue	330,063,916	
Total Base Budget Local Cost	12,738,380	

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

	Total	
Salaries and Benefits		
Total TAD	(1,331,436)	Net Changes to Transitional Assistance Department.
Total Fraud	166,199	Net Changes to Program Integrity Division.
Total JESD	(895,405)	Net Changes to Jobs and Employment Services.
Total DCS	(702,851)	Net Changes to Department of Childrens Services.
Total DAAS	(145,276)	Net Changes to Department of Aging and Adult Services.
Total Admin	1,473,644	Net Changes to HSS Administrative Divisions.
	(7,407,382)	Vacancy factor.
	(8,842,507)	
Services and Supplies	(408,000)	Reduction in computer hardware purchases.
	(960,215)	Reduction in inventoriable equipment.
	(374,396)	Reduction in non-inventoriable equipment.
	598,446	Increase in utility costs - some utilities to be paid separate from lease.
	(248,944)	Reduction in vehicle liability due to rate structure change.
	307,285	Increase in presort and packaging, courier and printing costs.
	(611,383)	Reduction in temporary help services.
	1,627,855	Increase in COWCAP rate.
	(367,877)	Reduction in distributed DP Charges.
	(1,250,253)	Reduction in system development charges.
	461,228	Increase of DP maintenance from ITSD.
	438,811	Increase due to Real Estate Services agent costs shift.
	(903,920)	Reduction in mileage reimbursement.
	(535,827)	Overall reduction in other services and supplies.
	(2,227,190)	
Other Charges	(500,000)	Decrease in Gain - Ancillary.
	(1,343,262)	Decrease in Gain - Programs.
	4,174,975	Increase in DCS Direct to Program and Public Assistance.
	380,750	Increase in transportation of children.
	(92,082)	Decrease in other support and care.
	1,175,010	Increase in IHSS provider payments.
	22,389	Overall increase to other charges.
	3,817,780	
Equipment	(747,707)	Decrease in copier purchases and lease purchase equipment.
Transfers	(7,076,219)	Decrease due to transfers budgeted in 2001-02 now being budgeted as 200 & 300.
Reimbursements	124,679	Increase due to reimbursements reported in 2001-02 being budgeted as revenue in 2002-03.
Total Appropriations	(14,951,164)	
Operating Transfers Out	3,638,293	Budgeted as a transfer in 2002-03.
Total Requirements	(11,312,871)	
Revenue		
Current Services	29,635	Increase in health services fees.
State and Federal Aid	(10,513,369)	Decrease due to reduction of program costs.
Other Revenues	145,000	Some reimbursements budgeted last fiscal year are budgeted as revenue this fiscal year.
Total Revenue	(10,338,734)	
Local Cost	(974,137)	

BUDGET UNIT: SUBSISTENCE PAYMENTS SUMMARY - PUBLIC ASSISTANCE (AAA - DVC, ETP, OCC; AAB - ATC, BHI, CAP, CAS, FGR, KIN, SED, UPP)

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
APPROPRIATIONS				
Public Assistance	383,723,725	404,608,512	410,605,410	420,327,685
TOTAL APPROP	383,723,725	404,608,512	410,605,410	420,327,685
SOURCES				
State & Federal	361,071,830	383,502,661	389,634,627	399,251,194
TOTAL SOURCES	361,071,830	383,502,661	389,634,627	399,251,194
Local Cost	22,651,895	21,105,851	20,970,783	21,076,491

BUDGET UNIT: DOMESTIC VIOLENCE/CHILD ABUSE (AAA DVC)

I. GENERAL PROGRAM STATEMENT

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services, and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

- The domestic violence program under SB 1246 (Presley Fund) is funded by a surcharge on marriage licenses and provides funding for shelter care facilities, temporary housing, and counseling services.
- The child abuse prevention program is state funded under AB 2994 (Children's Trust Fund) by a surcharge on certified copies of birth certificates. This program provides: 1) training to childcare organizations/schools on child abuse recognition; 2) training of teenage parents encouraging proper care of infants and children; 3) group treatment for victims of abuse; and 4) group counseling for child abusers.
- An additional child abuse prevention program is funded under AB 1733. The services provided by this program are: 1) training to counselors on recognizing and reporting child abuse; 2) training to children, of preschool age to 14, on recognizing molestation and sexual abuse, avoidance techniques, and reporting methods; and 3) training for parents and community groups in recognizing child abuse.

These programs are 100% funded by the three sources referenced above. There is no county general fund contribution nor staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,222,747	1,595,237	1,385,236	1,432,136
Total Sources	1,229,454	1,595,237	1,378,862	1,432,136
Local Cost	(6,707)	-	6,374	-
Workload Indicators				
SB 1246 Contracts	$266,000	$383,132	$378,000	$332,492
AB 2994 Contracts	$579,148	$660,133	$507,277	$469,175
AB 1733 Contracts	$518,613	$551,972	$499,959	$630,469

Actual figures in 2001-02 were less than budgeted due to an unexpected decrease in the sale of marriage licenses and birth certificates. Contract obligations were met with trust fund reserves. The program experienced a slight local cost due to revenue transfer timing issues associated with the transition from the trust funds to the special revenue funds that resulted in revenues being under-reported in 2001-02. The understatement will be rectified in 2002-03 when revenues will be overstated by $6,374.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
Due to the implementation of GASB 34 the Domestic Violence Trust Funds have been transitioned to special revenue funds. Expected decreases in sales of marriage licenses and birth certificates in 2002-03 will result in less funding for contracts subsidized by these special revenue funds as compared to 2001-02.

GROUP: Human Services System
DEPARTMENT: Domestic Violence/Child Abuse
FUND: General AAA DVC
FUNCTION: Public Assistance
ACTIVITY: Aid Program

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	1,385,236	1,595,237	1,227,306	204,830	1,432,136
Total Appropriation	1,385,236	1,595,237	1,227,306	204,830	1,432,136
Revenue					
State, Fed or Gov't Aid	1,378,862	1,595,237	1,227,306	(596,837)	630,469
Total Revenue	1,378,862	1,595,237	1,227,306	(596,837)	630,469
Operating Transfers In	-	-	-	801,667	801,667
Total Sources	1,378,862	1,595,237	1,227,306	204,830	1,432,136
Local Cost	6,374	-	-	-	-

Total Changes in Board Approved Base Budget

Other Charges	(367,931)	Decrease in contracts due to expected decrease in revenue.
Revenue	(367,931)	Expected decrease in the sale of birth certificates based on eight-year average.
Total Appropriation Change	(367,931)	
Total Revenue Change	(367,931)	
Total Local Cost Change	-	
Total 2001-02 Appropriation	1,595,237	
Total 2001-02 Revenue	1,595,237	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,227,306	
Total Base Budget Revenue	1,227,306	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Other Charges	204,830	Revised projections show an expected increase in the sale of marriage licenses and birth certificates than reflected in the original 2002-03 budget target package.
Total Appropriation	204,830	
Revenue		
State and Federal Aid	(596,837)	Revenues now reflected as "operating transfers in" rather than "state aid" as a result of transition from trust funds to special revenue funds due to GASB 34.
	(596,837)	
Total Revenue	(596,837)	
Operating Transfers In	801,667	Expected revenues from the sale of birth certificates and marriage licenses in addition to the trust fund balances from 2001-02.
Total Sources	204,830	
Local Cost	-	

BUDGET UNIT: CHILD CARE PROVIDER PAYMENTS (AAA ETP)

I. GENERAL PROGRAM STATEMENT

This is a comprehensive multi-use program budget. All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of the federal welfare reform and the resulting State CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect.

These childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	75,098,323	83,762,245	85,891,477	68,504,316
Total Revenue	75,031,761	83,749,092	85,943,528	68,504,316
Local Cost	66,562	13,153	(52,051)	-
Workload Indicators				
Annual Paid Cases	21,871	23,179	23,153	18,229
Average Monthly Aid	$294	$320	$309	$313

In 2001-02 annual paid cases decreased by 9% due to the downturn in the economy early in the fiscal year. Average monthly aid increased by 5% due to inflation. The local cost variance is simply an accounting error that occurred in 2000-01 understating revenue, which was rectified in 2001-02. In 2000-01, $52,051 of revenue was not accrued, therefore the adjustment was needed in 2001-02. Child Care is fully reimbursed except for a county maintenance of effort requirement of $13,153, which will be budgeted in the HSS Administrative budget (DPA) in 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Changes that were debated during the state budget hearings (that would have significantly reduced funding for childcare), did not materialize. These changes would have affected Stage 1 and 2 in possible reductions of up to 21% and the elimination of Stage 3 as of April 1, 2003. For 2002-03 the budget was built based on these funding reduction assumptions.

In the state's final budget for 2002-03 for childcare, in comparison to 2001-02 final allocations including funding augmentations are the following funding changes:

- Stage 1 funding resulted in a 28.7% or $16 million reduction
- Stage 2 funding resulted in a 39.7% or $14.6 million increase
- Stage 3 funding resulted in a 17.5% or $1.4 million increase
- Child Protective Services and the federal block grant funding remained unchanged.

Although this represents a significant funding reduction for Stage 1, caseload growth in the last year has been negative. The negative caseload results in minimal savings and the department will be forced to move a significant amount of cases from Stage 1, to Stage 2 and 3. The state has assured the department that as caseload grows in Stages 2 and 3, these allocations will be augmented to cover the increased caseload and associated expense.

GROUP: Human Services System
DEPARTMENT: Entitlement Payments
FUND: General AAA ETP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriation					
Other Charges	85,891,477	83,762,245	72,201,224	(3,696,908)	68,504,316
Total Appropriation	85,891,477	83,762,245	72,201,224	(3,696,908)	68,504,316
Revenue					
State, Fed or Gov't Aid	85,943,528	83,749,092	72,188,071	(3,683,755)	68,504,316
Total Revenue	85,943,528	83,749,092	72,188,071	(3,683,755)	68,504,316
Local Cost	(52,051)	13,153	13,153	(13,153)	-

Total Changes in Board Approved Base Budget

Other Charges	(11,561,021)	Decrease in entitlement payments due to revenue reduction.
Revenue	(11,561,021)	Reduction in federal and state funding.
Total Appropriation Change	(11,561,021)	
Total Revenue Change	(11,561,021)	
Total Local Cost Change	-	
Total 2001-02 Appropriation	83,762,245	
Total 2001-02 Revenue	83,749,092	
Total 2001-02 Local Cost	13,153	
Total Base Budget Appropriation	72,201,224	
Total Base Budget Revenue	72,188,071	
Total Base Budget Local Cost	13,153	

Board Approved Changes to Base Budget

Other Charges	(3,696,908)	Decrease in entitlement payments due to revenue reduction.
Total Appropriations	(3,696,908)	
Revenue		
State and Federal Aid	(3,683,755)	Reduction in federal and state funding.
Total Revenues	(3,683,755)	
Local Cost	(13,153)	Shifted to the HSS Administrative budget.

BUDGET UNIT: OUT-OF-HOME CHILD CARE (AAA OCC)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increases the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	411,656	772,000	358,991	437,521
Total Revenue	754	-	-	-
Local Cost	410,902	772,000	358,991	437,521
Workload Indicators				
Paid Cases Per Month	44	44	40	40
Average Monthly Aid	$1,117	$1,350	$748	$877

Expenditures for this program can fluctuate based on the unique nature and requirements of each individual case, but have remained between $300,000 and $500,000 per year for the past few years. Expenditures for this program were expected to dramatically increase in 2001-02 for the following reasons: 1) an increasing number of disturbed children were entering the child welfare system, 2) legislation had made it more difficult to place children in out-of-county and out-of-state facilities, and 3) there was a shortage of facilities in the county that would accept these children at a reasonable placement rate. However, during 2001-02 alternate methods of placement and other sources of funds for payment of services became available, resulting in the savings.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Paid cases per month have remained steady from the previous year. Average monthly aid per case has dropped by almost 40% due to the availability of lower cost foster homes to care for the at risk children.

GROUP: Human Services System
DEPARTMENT: Out-of-Home Child Care
FUND: General AAA OCC
FUNCTION: Public Assistance
ACTIVITY: Aid Program

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	358,991	772,000	437,521	-	437,521
Total Appropriation	358,991	772,000	437,521	-	437,521
Local Cost	358,991	772,000	437,521	-	437,521

	Total Changes in Board Approved Base Budget	
Services and Supplies	(334,479)	Due to reduction in cost per child and 2% cut in local cost.
Total Appropriation Change	(334,479)	
Total Revenue Change	-	
Total Local Cost Change	(334,479)	
Total 2001-02 Appropriation	772,000	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	772,000	
Total Base Budget Appropriation	437,521	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	437,521	

BUDGET UNIT: AID TO ADOPTIVE CHILDREN (AAB ATC)

I. GENERAL PROGRAM STATEMENT

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged children personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the (higher cost) Foster Care program. This budget is funded approximately 46% State, 38.6% Federal with the remaining costs offset by Social Services Realignment Sales Tax Revenue and Local Cost. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	7,728,252	8,888,741	11,429,348	14,103,489
Total Revenue	7,090,300	8,126,332	10,393,494	13,176,268
Local Cost	637,952	762,409	1,035,854	927,221
Workload Indicators				
Paid Cases Per Month	1,221	1,438	1,558	1,924
Average Monthly Aid	$ 525	$ 515	$ 611	$ 611

In 2001-02 the program continued to grow due to successful legislation promoting participation in this program to reduce the number of children in the Foster Care program. Caseload grew an average of 29 new participants a month in 2001-02. The average grant increased to $611 from the original 2001-02 projected and budgeted amount of $515, as children with more severe needs entered this program.

Participants in this program are classified as either meeting federal or state participation requirements, with federal and state qualified participants having a different reimbursement and sharing ratios. There has been a slow decline in the overall percentage of federal participants and a corresponding increase in the overall percentage of state participants. The actual percentage of federal participants in 2001-02 declined from 78.8% in 2000-01 to 76.8%. The state participants showed a corresponding increase from 21.2% in 2000-01 to 23.2% in 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The growth experienced in 2001-02 is expected to continue throughout 2002-03. The continued shift from federal to state participants is reflected in the projected 2002-03 budget. The shift in the overall percentage of federal and state participants shifts the county share of cost from 15.1% in 2001-02 to a projected 15.4% in 2002-03.

GROUP: Human Services System
DEPARTMENT: Aid to Adoptive Children
FUND: General Fund AAB ATC

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	11,429,348	8,888,741	13,292,222	811,267	14,103,489
Total Appropriation	11,429,348	8,888,741	13,292,222	811,267	14,103,489
Revenue					
State, Fed or Gov't Aid	10,393,494	8,126,332	12,545,061	631,207	13,176,268
Total Revenue	10,393,494	8,126,332	12,545,061	631,207	13,176,268
Local Cost	1,035,854	762,409	747,161	180,060	927,221

Total Changes in Board Approved Base Budget

Other Charges	4,403,481	Support for increased caseload and average grant amount.
Revenue	4,418,729	Federal and state revenue and 2% budget reduction.
Total Appropriation Change	4,403,481	
Total Revenue Change	4,418,729	
Total Local Cost Change	(15,248)	
Total 2001-02 Appropriation	8,888,741	
Total 2001-02 Revenue	8,126,332	
Total 2001-02 Local Cost	762,409	
Total Base Budget Appropriation	13,292,222	
Total Base Budget Revenue	12,545,061	
Total Base Budget Local Cost	747,161	

Board Approved Changes to Base Budget

Other Charges	811,267	Increased expenditures due to projected growth in caseload.
Total Appropriation	811,267	
Revenue		
State and Federal Aid	631,207	Increased State reimbursement due to higher expenditures.
Total Revenue	631,207	
Local Cost	180,060	

BUDGET UNIT: AFDC – FOSTER CARE (AAB BHI)

I. GENERAL PROGRAM STATEMENT

This program provides aid payments for children living in foster homes and group-care facilities. The caseload for foster care is derived from both the Department of Children's Services (DCS) (approximately 89%) and Probation (approximately 11%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- The federal government reimburses approximately 45% of the cost of federally eligible cases.
- The state reimburses approximately 21% of the cost of federally eligible cases and 40% of the cost of non-federally eligible cases.
- The remaining county share-of-cost is reimbursed from non-custodial parents; the Social Services Realignment Sales Tax Revenue Trust; and the county through local cost.

There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	88,034,593	92,255,739	88,208,101	91,761,451
Total Revenue	71,380,469	78,077,689	74,199,912	78,257,382
Local Cost	16,654,124	14,178,050	14,008,189	13,504,069
Workload Indicators				
Non-Federal				
Annual Paid Cases	14,906	15,650	14,407	14,520
Paid Cases Per Month	1,242	1,304	1,201	1,210
Average Monthly Aid	$1,674	$1,727	$1,494	$1,675
Federal				
Annual Paid Cases	45,213	44,377	43,766	43,548
Paid Cases Per Month	3,768	3,698	3,647	3,629
Average Monthly Aid	$1,387	$1,470	$1,505	$1,528

Foster Care caseloads have risen steadily in recent years. Assuming past trends, a continued increase in 2001-02 caseloads was projected. However, in 2001-02, the number of actual cases was lower than anticipated. Factors contributing to the decrease can be attributed to: 1) an increase in the number of children transferred from Foster Care to the Kin-Gap program; 2) continued development of diversionary programs by the Probation Department providing an alternative approach to foster care placements for the Probation population of foster care children, and 3) expenditures less than budgeted for Fouts Springs Youth Facility due to the initial time taken to implement the program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
The state projects a decrease of less than 1% in cases statewide. In an effort to be conservative, cases are projected to remain stable in 2002-03. Average case costs should experience a slight increase due to a shift in the numbers of Foster Family Group Homes to the more costly Foster Family Agencies. Fouts Springs Youth Facility is fully operational and expected to expend its total appropriation in 2002-03.

Wraparound services is a new pilot program authorized by SB 613. It is scheduled to begin in 2002-03. The program is aimed at keeping children in their homes rather than in high-level Foster Care placements. A contracted vendor will provide intensive case management, perform needs assessments, develop individualized family and child service plans, and implement and monitor appropriate services/resources. Costs for this program are expected to be minimal in 2002-03. The county will be able to claim state reimbursement for contracted services according to the approved rate care level (RCL) for foster care placements of children in this program.

GROUP: Human Services System
DEPARTMENT: AFDC Foster Care
FUND: General AAB BHI
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	88,208,101	92,255,739	94,582,026	(2,820,575)	91,761,451
Total Appropriation	88,208,101	92,255,739	94,582,026	(2,820,575)	91,761,451
Revenue					
State, Fed or Gov't Aid	73,449,823	77,377,689	79,987,537	(2,430,155)	77,557,382
Other Revenue	750,089	700,000	700,000	-	700,000
Total Revenue	74,199,912	78,077,689	80,687,537	(2,430,155)	78,257,382
Local Cost	14,008,189	14,178,050	13,894,489	(390,420)	13,504,069

Total Changes in Board Approved Base Budget

Other Charges	941,133	Based on a projected increase in the average of state and federal grants at the time of the 2nd year-end estimates.
	1,385,154	Increase per Board Item #73, November 20, 2001, to cover expenditures to Probation for Fouts Springs Youth Facility and projected case expenditures.
	2,326,287	
Revenue	1,224,694	Includes $521,230 in state and federal revenues and $419,903 in state realignment revenues and 2% budget reduction.
	1,385,154	Increase per Board Item #73 November 20, 2001, to cover expenditures to Probation for Fouts Springs Youth Facility and projected case expenditures.
	2,609,848	

Total Appropriation Change	2,326,287
Total Revenue Change	2,609,848
Total Local Cost Change	(283,561)
Total 2001-02 Appropriation	92,255,739
Total 2001-02 Revenue	78,077,689
Total 2001-02 Local Cost	14,178,050
Total Base Budget Appropriation	94,582,026
Total Base Budget Revenue	80,687,537
Total Base Budget Local Cost	13,894,489

Board Approved Changes to Base Budget

Other Charges	(2,820,575)	Expenditures now projected to stabilize due to the success of Probation programs, the transfer of children to the Kin-Gap program and the Aid to Adoptive Children Program.
Total Appropriations	(2,820,575)	
Revenue		
State and Federal Aid	(2,430,155)	Funding reduced as no case growth is forecasted.
Total Revenue	(2,430,155)	
Local Cost	(390,420)	

BUDGET UNIT: REFUGEE CASH ASSISTANCE (AAB CAP)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	35,156	520,000	80,670	520,000
Total Revenue	35,010	520,000	79,862	520,000
Local Cost	146	-	808	-
Workload Indicators				
Paid Cases Per Month	14	133	17	98
Average Monthly Aid	$235	$326	$395	$442

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Although expenditures for 2001-02 were relatively low, the 2002-03 appropriation for this budget is being held at the current level since refugee situations can change dramatically.

GROUP: Human Services System
DEPARTMENT: Refugee Cash Assistance Program
FUND: General AAA CAP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	80,670	520,000	520,000	-	520,000
Total Appropriation	80,670	520,000	520,000	-	520,000
Revenue					
State, Fed or Gov't Aid	79,862	520,000	520,000	-	520,000
Total Revenue	79,862	520,000	520,000	-	520,000
Local Cost	808	-	-	-	-

BUDGET UNIT: CASH ASSISTANCE FOR IMMIGRANTS (AAB CAS)

I. GENERAL PROGRAM STATEMENT

This program, under AB 2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998, and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	705,795	1,103,544	734,667	1,053,030
Total Revenue	707,039	1,103,544	734,141	1,053,030
Local Cost	(1,244)	-	526	-
Workload Indicators				
Paid Cases Per Month	113	131	104	117
Average Monthly Aid	$521	$702	$588	$747

Caseload was budgeted in 2001-02 at an average of 131 cases per month at an average grant amount of $702. Caseload did not grow to this amount in 2001-02 and actually averaged 104 cases per month with an average grant amount of $588.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

This program is budgeted for 2002-03 to allow for growth at an average of 117 cases per month and at the actual maximum grant allowed per participant of $747. This program's reimbursement is tied to the current SSI/SSP amount less $10.

GROUP: Human Services System
DEPARTMENT: Cash Assistance - Immigrants
FUND: General AAB CAS

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Final Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	734,667	1,103,544	1,114,440	(61,410)	1,053,030
Total Appropriation	734,667	1,103,544	1,114,440	(61,410)	1,053,030
Revenue					
State, Fed or Gov't Aid	734,141	1,103,544	1,114,440	(61,410)	1,053,030
Total Revenue	734,141	1,103,544	1,114,440	(61,410)	1,053,030
Local Cost	526	-	-	-	-

Total Changes in Board Approved Base Budget

Other Charges	10,896	Support for increased average grant.
Revenue	10,896	Increase in reimbursement from state.
Total Appropriation Change	10,896	
Total Revenue Change	10,896	
Total Local Cost Change	-	
Total 2001-02 Appropriation	1,103,544	
Total 2001-02 Revenue	1,103,544	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,114,440	
Total Base Budget Revenue	1,114,440	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Other Charges	(61,410)	Decrease in program expenditures due to decrease in caseloads.
Total Appropriations	(61,410)	
Revenue		
State and Federal Aid	(61,410)	Decrease in state reimbursement due to decrease in program expenditures.
Total Revenue	(61,410)	
Local Cost	-	

BUDGET UNIT: CalWORKS – ALL OTHER FAMILIES (AAB FGR)

I. GENERAL PROGRAM STATEMENT

The budget provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal (50%) and state (47.5%) governments reimburse costs for this program. A county general fund contribution and child support payments from non-custodial parents offset the remaining costs. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	186,373,482	191,461,364	197,639,766	213,396,272
Total Revenue	182,482,597	187,374,830	193,448,666	208,761,366
Local Cost	3,890,885	4,086,534	4,191,100	4,634,906
Workload Indicators				
Annual Paid Cases	380,601	376,554	379,681	411,924
Paid Cases Per Month	31,717	31,380	31,640	34,327
Average Monthly Aid	$490	$508	$522	$537

Actual expenditures in 2001-02 were higher than budgeted due to unforeseen economic events, which caused a slight increase in caseloads.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to the downturn in the economy an increase in demand for subsistence payments has been predicted by the Governor's office. This expected increase is reflected in the substantial increase in budget appropriations from 2001-02 to 2002-03.

GROUP: Human Servivces System
DEPARTMENT: CalWORKS - All Other Families
FUND: General AAB FGR

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	197,639,766	191,461,364	209,966,584	3,429,688	213,396,272
Total Appropriation	197,639,766	191,461,364	209,966,584	3,429,688	213,396,272
Revenue					
State, Fed or Gov't Aid	192,495,383	186,674,830	204,828,979	3,232,387	208,061,366
Other Revenue	953,283	700,000	700,000	-	700,000
Total Revenue	193,448,666	187,374,830	205,528,979	3,232,387	208,761,366
Local Cost	4,191,100	4,086,534	4,437,605	197,301	4,634,906

Total Changes in Board Approved Base Budget

Other Charges	18,505,220	Continued escalation of caseloads.
Revenue		
State and Federal Aid	18,154,149	State and federal share of cost and 2% budget reduction.

Total Appropriation Change	18,505,220
Total Revenue Change	18,154,149
Total Local Cost Change	351,071
Total 2001-02 Appropriation	191,461,364
Total 2001-02 Revenue	187,374,830
Total 2001-02 Local Cost	4,086,534
Total Base Budget Appropriation	209,966,584
Total Base Budget Revenue	205,528,979
Total Base Budget Local Cost	4,437,605

Board Approved Changes to Base Budget

Other Charges	3,429,688	Continued escalation of caseloads.
Total Appropriations	3,429,688	
Revenue		
State and Federal Aid	3,232,387	Increased appropriations will result in increased revenue from both the state and federal governments.
Total Revenue	3,232,387	
Local Cost	197,301	County's share of the increased costs associated with the increasing TANF caseload.

BUDGET UNIT: CalWORKS – KIN GAP (AAB KIN)

I. GENERAL PROGRAM STATEMENT

This federal program was implemented January 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the Social Worker, has discretion regarding whether termination of dependency is in the child's best interest.

The estimated federal cost reimbursement is approximately 72% and the state cost reimbursement is approximately 14%. The remaining 14% is offset by a county general fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	508,815	1,352,012	1,642,683	2,709,753
Total Revenue	437,153	1,177,822	1,420,522	2,334,426
Local Cost	71,662	174,190	222,161	375,327
Budgeted Staffing				
Workload Indicators				
Annual Paid Cases	1,099	2,772	3,382	5,577
Paid Cases Per Month	92	231	282	465
Average Monthly Aid	$463	$488	$486	$486

Since the implementation of the program in 1999-00, Kin-Gap caseload has experienced a steady increase. The increase in the number of actual cases for 2001-02 was higher than originally anticipated due to a shift in the number of Foster Care cases being identified and transferred to the Kin-Gap program, as well as new cases entering the program directly.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The growth experienced through 2001-02 is expected to continue through 2002-03, as the backlog of Foster Care cases eligible for the Kin-Gap program are identified and transferred. Costs per case are projected to remain stable. In 2002-03, it is estimated that 511 children will have transferred into the KIN-GAP program from the Foster Care Program and the CalWORKS – All Other Families Program.

GROUP: Human Services System
DEPARTMENT: CalWORKS - KIN GAP
FUND: General AAB KIN
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	1,642,683	1,352,012	2,564,848	144,905	2,709,753
Total Appropriation	1,642,683	1,352,012	2,564,848	144,905	2,709,753
Revenue					
State, Fed or Gov't Aid	1,409,762	1,177,822	2,211,189	113,237	2,324,426
Other Revenue	10,760	-	-	10,000	10,000
Total Revenue	1,420,522	1,177,822	2,211,189	123,237	2,334,426
Local Cost	222,161	174,190	353,659	21,668	375,327

Total Changes in Board Approved Base Budget

Other Charges	1,212,836	Increased expenditures due to projected increase in caseloads.
Revenue		
State, Fed and Gov't Aid	1,033,367	State and federal revenue and 2% budget reduction.
Total Appropriation Change	1,212,836	
Total Revenue Change	1,033,367	
Total Local Cost Change	179,469	
Total 2001-02 Appropriation	1,352,012	
Total 2001-02 Revenue	1,177,822	
Total 2001-02 Local Cost	174,190	
Total Base Budget Appropriation	2,564,848	
Total Base Budget Revenue	2,211,189	
Total Base Budget Local Cost	353,659	

Board Approved Changes to Base Budget

Other Charges	144,905	Increased expenditures due to projected increase in caseloads.
Total Appropriations	144,905	
Revenue		
State and Federal Aid	113,237	To fund the projected increase in caseloads of the program.
Other Revenue	10,000	Child Support Collections.
Total Revenue	123,237	
Local Cost	21,668	

BUDGET UNIT: SERIOUSLY EMOTIONALLY DISTURBED (AAB SED)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 3263 requires the county to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are those who have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referrals from the County Department of Behavioral Health, which has case management and supervision responsibility. This budget includes an expenditure offset of $100,000 from the Department of Behavioral Health for clients placed in residential facilities outside of the State of California. This budget is funded 40% by the state with the remainder funded from Social Services Realignment Sales Tax Revenue and a county general fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,314,149	2,499,757	2,555,547	2,365,658
Total Revenue	1,862,976	1,855,177	1,836,034	1,734,312
Local Cost	451,173	644,580	719,513	631,346
Workload Indicators				
Paid Cases Per month	37	40	37	39
Average Monthly Aid	$5,739	$5,416	$5,756	$5,202

Caseload for this program averaged 37 cases per month in 2001-02. Children with more severe needs entered this program during 2001-02 that required them to be placed in higher level of care facilities. This caused the average grant per participant to rise slightly higher than what was budgeted for in 2001-02. The lower actual average number of cases than budgeted in 2001-02 helped to offset the higher average cost per participant.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Program administrators try to keep caseload in this program at no more than 40 by examining all other programs that might be available to the participants before placing them in this program and placing the participants in the lowest level of care facility possible pertinent to their particular situation. If program administrators are able to continue with these placement procedures, this would help maintain projected 2002-03 expenditures.

GROUP: Human Services System
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General AAB SED
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	2,555,547	2,499,757	2,387,715	(22,057)	2,365,658
Total Appropriation	2,555,547	2,499,757	2,387,715	(22,057)	2,365,658
Revenue					
State, Fed or Gov't Aid	1,836,034	1,855,177	1,756,027	(21,715)	1,734,312
Total Revenue	1,836,034	1,855,177	1,756,027	(21,715)	1,734,312
Local Cost	719,513	644,580	631,688	(342)	631,346

Total Changes in Board Approved Base Budget

Other Charges	(112,042)	Decreased expenditures due to lower number of cases and lower average grant per case.
Revenue	(99,150)	2% budget reduction.
Total Appropriation Change	(112,042)	
Total Revenue Change	(99,150)	
Total Local Cost Change	(12,892)	
Total 2001-02 Appropriation	2,499,757	
Total 2001-02 Revenue	1,855,177	
Total 2001-02 Local Cost	644,580	
Total Base Budget Appropriation	2,387,715	
Total Base Budget Revenue	1,756,027	
Total Base Budget Local Cost	631,688	

Board Approved Changes to Base Budget

Other Charges	(22,057)	Decreased expenditures due to lower number of cases and lower average grant per case.
Total Appropriations	(22,057)	
Revenue		
State and Federal Aid	(21,715)	Decreased state reimbursement due to lower expenditures.
Total Revenue	(21,715)	
Local Cost	(342)	

BUDGET UNIT: CalWORKS – 2-PARENT FAMILIES (AAB UPP)

I. GENERAL PROGRAM STATEMENT

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parent(s) is excluded from, or ineligible for, CalWORKs. It is estimated that approximately 8,424 dependents will be aided monthly.

The state (97.38%) and federal (.12%) governments reimburse costs for this program. Reimbursements from non-custodial parents of $35,000 and a county general fund contribution of $566,101 offset the remaining costs. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	21,290,757	20,397,873	20,678,924	24,044,059
Total Revenue	20,814,315	19,922,938	20,199,606	23,477,958
Local Cost	476,442	474,935	479,318	566,101
Workload Indicators				
Annual Paid Cases	37,920	33,804	34,388	40,669
Paid Cases Per Month	3,160	2,817	2,866	3,389
Average Monthly Aid	$561	$603	$604	$640

Actual expenditures in 2001-02 were higher than budgeted due to unforeseen economic events, which caused an increase in demand for subsistence payments.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
Due to the downturn in the economy an increase in demand for subsistence payments has been projected by the Governor's office. This expected increase is reflected in the substantial increase in budget appropriation from 2001-02 to 2002-03.

GROUP: Human Services System
DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General AAB UPP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	20,678,924	20,397,873	24,306,717	(262,658)	24,044,059
Total Appropriation	20,678,924	20,397,873	24,306,717	(262,658)	24,044,059
Revenue					
State, Fed or Gov't Aid	20,175,012	19,887,938	23,710,502	(267,544)	23,442,958
Other Revenue	24,594	35,000	35,000	-	35,000
Total Revenue	20,199,606	19,922,938	23,745,502	(267,544)	23,477,958
Local Cost	479,318	474,935	561,215	4,886	566,101

Total Changes in Board Approved Base Budget

Other Charges	3,908,844	Due to expected 3.9% caseload increase.
Revenue	3,822,564	State and federal share of cost and 2% budget reduction.
Total Appropriation Change	3,908,844	
Total Revenue Change	3,822,564	
Total Local Cost Change	86,280	
Total 2001-02 Appropriation	20,397,873	
Total 2001-02 Revenue	19,922,938	
Total 2001-02 Local Cost	474,935	
Total Base Budget Appropriation	24,306,717	
Total Base Budget Revenue	23,745,502	
Total Base Budget Local Cost	561,215	

Board Approved Changes to Base Budget

Other Charges	(262,658)	A slower rate of increase in the two-parent families receiving TANF results in this slightly lower projection.
Total Appropriations	(262,658)	
Revenue		
State and Federal Aid	(267,544)	The need for less appropriation translates to less need for reimbursement from the state and federal governments.
Total Revenue	(267,544)	
Local Cost	4,886	

BUDGET UNIT: AID TO INDIGENTS (AAA ATI)

I. GENERAL PROGRAM STATEMENT

This budget provides subsistence in the form of cash aids, food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications. Other charges allow for general relief payment to facilitate transition to an employable status and to provide interim assistance pending receipt of Social Security Insurance (SSI) benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,132,277	1,524,154	1,268,548	1,614,343
Total Revenue	264,855	447,000	356,844	269,772
Local Cost	867,422	1,077,154	911,704	1,344,571
Workload Indicators				
Individuals Served Per Month	371	365	417	500
Average Monthly Aid	$245	$247	$244	$269

Historically this budget unit has fluctuated with the changing economy, therefore, caseloads were projected to rise in 2001-02. Although caseloads rose throughout the first six months of 2001-02, they declined in the remainder of the year, resulting in a local cost savings of $165,450.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

It is projected that caseload will continue to increase by 16% over the next fiscal year due to downturn of the economy. Average monthly aid per case has increased slightly over last year by 10% due to inflation.

GROUP: Human Services System
DEPARTMENT: Aid to Indigents
FUND: General AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	45,368	100,000	43,588	-	43,588
Other Charges	1,223,180	1,424,154	1,570,755	-	1,570,755
Total Appropriation	1,268,548	1,524,154	1,614,343	-	1,614,343
Revenue					
Other Revenue	356,844	447,000	269,772	-	269,772
Total Revenue	356,844	447,000	269,772	-	269,772
Local Cost	911,704	1,077,154	1,344,571	-	1,344,571

Total Changes in Board Approved Base Budget

Services and Supplies	(56,412)	Reduction in projected spending with law firm that assists clients in preparing applications.
Other Charges	146,601	Increase in general relief cases and cost per case.
Revenue	(177,228)	
Total Appropriation Change	90,189	
Total Revenue Change	(177,228)	
Total Local Cost Change	267,417	
Total 2001-02 Appropriation	1,524,154	
Total 2001-02 Revenue	447,000	
Total 2001-02 Local Cost	1,077,154	
Total Base Budget Appropriation	1,614,343	
Total Base Budget Revenue	269,772	
Total Base Budget Local Cost	1,344,571	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELMI
BUDGET UNIT: PROPOSITION 36 (RHD DPA)

I. GENERAL PROGRAM STATEMENT

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001 the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning trust fund for funds received from the State for this program. This special revenue fund is used to account for disposition of the funds received from the state.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	-	8,137,959	5,612,744	8,913,631
Total Revenue	-	8,137,959	8,641,492	5,884,883
Fund Balance	-	-		3,028,748

Variances between actual and budget for 2001-02 existed in contingencies and transfers due to lower than anticipated number of patients being treated under this program. Variances in revenue are the result of including interest earnings in the actual column.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Program changes affecting the budget include a net decrease of $3,456,177 in transfers. This represents a decrease of $484,368 to Probation for the elimination of start-up costs and anticipated increases in on-going costs, an increase of $1,395 to Human Services System for support services, and a decrease of $2,973,204 due to an accounting change.

Operating transfers out increased $3,973,204 due to a $1,000,000 anticipated increase in Alcohol and Drug treatment costs and a reclassification of transfers as mentioned above of $2,973,204 due to GASB 34.

Other changes include an increase of $283,645 in contingencies due to lower than anticipated number of patients treated under this program and a decrease of $25,000 in other charges due to the elimination of one time expenses related to updating the Trial Court system.

Changes in program revenues include: the elimination of start up revenues ($2,778,228), the increase in the State allocation for ongoing support ($325,152), and the addition of interest revenue ($200,000).

GROUP: Human Services System
DEPARTMENT: Human Services System - Proposition 36
FUND: Special Revenue RHD DPA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	25,000	25,000	25,000	(25,000)	-
Contingencies	-	2,057,447	2,057,447	283,645	2,341,092
Transfers	5,587,744	6,055,512	6,055,512	(3,456,177)	2,599,335
Total Appropriation	5,612,744	8,137,959	8,137,959	(3,197,532)	4,940,427
Operating Transfers Out	-	-	-	3,973,204	3,973,204
Total Requirements	5,612,744	8,137,959	8,137,959	775,672	8,913,631
Revenue					
Use of Money & Prop	332,299	-	-	200,000	200,000
State, Fed or Gov't Aid	8,309,193	8,137,959	8,137,959	(2,453,076)	5,684,883
Total Revenue	8,641,492	8,137,959	8,137,959	(2,253,076)	5,884,883
Fund Balance		-	-	3,028,748	3,028,748

Board Approved Changes to Base Budget

Other Charges	(25,000)	Elimination of one-time cost to update court system.
Contingencies	283,645	Increase in contingencies due to lower than anticipated patients treated under this program.
Transfers	(484,368)	Decrease Probation allocation to reflect the elimination of one-time cost ($695,781) and an increase in ongoing costs ($211,413) .
	(2,973,204)	Budgeted as operating transfer out.
	1,395	Human Services System support costs.
	(3,456,177)	
Total Appropriations	(3,197,532)	
Operating Transfers Out	3,973,204	$2,973,204 previously budgeted as transfers and a $1,000,000 increase in Alcohol & Drug treatment costs.
Total Requirements	775,672	
Revenue		
Use of Money & Property	200,000	Interest.
State and Federal Aid	(2,778,228)	One-time revenue used for implementation of the program.
	325,152	Increase in county's allocation by the state.
	(2,453,076)	
Total Revenue	(2,253,076)	
Fund Balance	3,028,748	

OVERVIEW OF BUDGET

DEPARTMENT: PRESCHOOL SERVICES
ADMINISTRATOR: ROBERTA YORK
BUDGET UNIT: RSC HPS

I. GENERAL PROGRAM STATEMENT

Preschool Services has operated the Head Start and other childcare programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (80% of all funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. Site expansion and currently operating sites will provide childcare services at 45 sites throughout the county. Other programs operated by this department include the State Preschool Program, the Child Development Program, and the California Child Care Food and Nutrition Program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	28,571,954	34,579,213	32,631,728	36,768,311
Total Revenue	29,483,122	33,241,666	30,853,852	36,850,315
Fund Balance		1,337,547		(82,004)
Budgeted Staffing		622.2		653.7
Workload Indicators				
Average daily # of classes	260	298	283	315
Average daily # of children	4,021	4,908	4,352	5,122

Actual 2001-02 expenses were $1.95 million under budget due to the delayed opening of several new and / or expansion sites: Adelanto, Apple Valley, Joshua Tree, Crestline, Upland, Rialto-Eucalyptus, San Bernardino-North, and Victorville. Preschool Services Department applied for and received authorization from the Administration for Children and Families (ACF) in San Francisco to carry over $1.66 million in expansion funds to 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 31.5 positions. Budgeted additions include 21.9 positions (24.0 authorized) to staff new sites anticipated to open in 2002-03 (Adelanto, Crestline, Joshua Tree, and San Bernardino), as well as administrative and program staff to handle the increased administrative workload and caseload management. The remaining 9.6 positions (15.0 authorized) are budgeted to provide full-year funding for positions added mid-year for expansion.

PROGRAM CHANGES

An increase in ongoing program revenue is due to a $2.2 million federal expansion grant, to serve 240 additional children, in the following full day / full year sites: Adelanto, Crestline, San Bernardino – East, San Bernardino – North, Upland (Easter Seals – Delegate Agency) and Joshua Tree (Copper Mountain College). Ontario – Maple's full-day class opened in January 2002. An additional State Department of Education Grant, to provide general childcare for additional 72 children, was awarded to the department in the amount of $471,000.

PRESCHOOL SERVICES

GROUP: Human Services System
DEPARTMENT: Preschool Services Department
FUND: Special Revenue RSC HPS

FUNCTION: Public Assistance
ACTIVITY: Child Development

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	20,516,489	21,755,941	22,205,092	1,370,142	23,575,234
Services and Supplies	3,625,181	4,349,553	4,613,401	(745,878)	3,867,523
Central Computer	60,195	35,200	35,200	55,457	90,657
Other Charges	6,452,331	6,145,426	7,002,802	302,587	7,305,389
Equipment	91,945	257,400	641,876	(641,876)	-
Transfers	1,885,587	2,035,693	2,150,522	(221,014)	1,929,508
Total Appropriation	32,631,728	34,579,213	36,648,893	119,418	36,768,311
Revenue					
Use of Money & Prop	60,705	-	-	-	-
State, Fed or Gov't Aid	30,793,147	33,241,666	35,311,346	1,538,969	36,850,315
Other Revenue	-	-	-	-	-
Total Revenue	30,853,852	33,241,666	35,311,346	1,538,969	36,850,315
Fund Balance		1,337,547	1,337,547	(1,419,551)	(82,004)
Budgeted Staffing		622.2	625.4	28.3	653.7

Total Changes in Board Approved Base Budget

The Board approved the following mid year increases which affected multiple appropriation units: #49 on October 16, 2001 for $454,244 (state general child care - wrap around); #75 on November 20, 2001 for $1,532,523 (federal head start expansion). With that increase, the Board approved the addition of 15 positions (3.16 FTE's); #57 on December 18, 2001 for $80,024 (state general child care - wrap around and state preschool COLA).

Base Year		
Salaries and Benefits	449,151	
Services and Supplies	259,959	
Other Charges	857,376	
Equipment	384,476	
Transfers	114,829	
Revenue	2,065,791	
Mid Year		
Services and Supplies	3,889	#30 on March 12, 2002 for $3,889 (state preschool instructional manual - one-time only grant).
Revenue	3,889	Federal and state aid.
Total Appropriation Change	2,069,680	
Total Revenue Change	2,069,680	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	34,579,213	
Total 2001-02 Revenue	33,241,666	
Total 2001-02 Fund Balance	1,337,547	
Total Base Budget Appropriation	36,648,893	
Total Base Budget Revenue	35,311,346	

PRESCHOOL SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,370,142	28.3 additional FTEs to staff new expansion sites opening in 2002-03 and handle increased admin workload.
Services and Supplies	(147,950)	Decrease in inventoriable equipment. In Preschool Services' 2002-03 mid-year revision process, possible salary savings may be redirected to this line item based on current needs and purchases.
	(62,333)	Decrease in special departmental expense. In Preschool Services' 2002-03 mid-year revision process, possible salary savings may be redirected to this line item based on current needs and purchases.
	101,569	Increase in office expense-outside vendors is due to expansion.
	84,199	Increase in general office expense is due to expansion.
	278,869	Increase in COWCAP costs.
	65,000	Increase in legal opinions by County Counsel due to contract and lease reviews is expected to increase because of expansion.
	80,000	Increase in general household (ISF only) is due to expansion
	(42,322)	Decrease in general maint-struc, imp & grounds. In Preschool Services' 2002-03 mid-year revision process, possible salary savings may be redirected to this line item based on current needs and purchases.
	99,860	Increase in rents & leases is due to an increase in real estate support and property taxes.
	50,000	Increase in vehicle fuel charges is due to acquisition of 12 new vehicles and anticipated increased workload due to expansion.
	(1,337,547)	Fund balance adjustment to correct overaccrual of 2000-01 revenues.
	84,777	Net increase in various expenditures such as inventoriable equipment, training, and air travel.
	(745,878)	
Central Computer	55,457	Increase is due to estimated increase in data processing costs.
Other Charges	302,587	Other charges will increase due to the redistribution and spending of year end purchases and the decrease due to the elimination of the 5% overage in the transportation and food contracts. These will be offset by the increase in federal and state expansion.
Equipment	(641,876)	No fixed asset purchases are budgeted for 2002-03. As part of the 2002-03 mid-year budget revision process, Preschool Services will determine fixed asset needs & purchases with possible salary savings.
Transfers	(221,014)	Decrease in Human Services System administrative support, lease payments, and Real Estate Services support.
	(221,014)	
Total Appropriations	119,418	
Revenue		
State and Federal Aid	1,538,969	100% federal and state funded. No local cost.
Total Revenue	1,538,969	
Fund Balance	(1,419,551)	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC HEALTH
PROGRAMS ADMINISTRATOR: DOUG HALLEN

	2002-03				
	Appropriation	Revenue	Fund Balance	Local Cost	Staffing
Public Health	73,675,031	73,020,711		654,320	1,100.3
California Children's Services	10,716,023	9,177,982		1,538,041	154.3
Indigent Ambulance	472,501			472,501	-
Cajon Pass	103,798	81,000	22,798		-
Total	84,967,353	82,279,693	22,798	2,664,862	1,254.6

BUDGET UNIT: PUBLIC HEALTH (AAA PHL)

I. GENERAL PROGRAM STATEMENT

The Department of Public Health provides a variety of services to prevent diseases and improve the health, safety, and quality of life of the residents of San Bernardino County. The department operates 36 different programs divided among four areas of Public Health: 1) Preventive Medicine Services, 2) Community Health Services, 3) Environmental Health Services, and 4) Administrative Support Services. Most of the programs, mandated by the State Health and Safety Code, are funded by state and federal grants, local fees, and general fund support.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	57,624,476	64,413,368	63,629,939	73,675,031
Total Sources	57,617,426	63,783,368	62,793,170	73,020,711
Local Cost	7,050	630,000	836,769	654,320
Budgeted Staffing		1,072.0		1,100.3
Workload Indicators				
Patient Visits	99,254	103,730	95,786	106,065
Immunizations	143,740	135,300	132,012	151,205
Lab Examinations	102,551	101,100	107,212	99,100
Home Visits	45,741	38,655	21,841	32,500
Animal Control Responses	379,121	392,000	403,461	407,000
WIC Vouchers Distributed	693,307	702,000	737,426	747,600
Inspections/Permits	45,627	53,957	46,695	41,560

Public Health experienced significant variance between budget and actual in salaries and benefits as a result of continuing difficulty in recruiting and retaining employees within the nursing classifications. The services and supplies expenditures exceeded the adopted budget by $1.2 million as a result of Board approved mid-year funding increases that were heavily focused on contracted services and purchases of equipment. The service and supplies expenditures included not only mid-year grant increases, but also reflect the Board's approval of contingency expenditures relating to disaster preparedness and bio-terrorism preparedness. The variance in reimbursements reflects the higher than anticipated staffing vacancy rate which results in lower than anticipated reimbursements due to lack of available staff to assign to projects. Additionally, the department had unbudgeted operating transfers out that were approved by the Board mid-year in the amounts of $200,000 to CIP for the Devore animal shelter, and $127,115 to ARMC for trauma care funding from Emergency Medical Services.

Revenue variances include lower than expected licenses and permits revenue and higher than expected current services revenue as a result of a re-categorization of some Environmental Health Service fees. Licenses and permits were also lower due to a decline in the collection of animal license fees.

Local cost was higher than the adopted budget, but below the department's approved local cost of $866,200 after including mid-year Board approved adjustments. The mid-year adjustments affecting local cost include $151,200 for disaster preparedness and $85,000 for the purchase and implementation of new animal control software. The department was able to come in under the $866,200 modified local cost as a result of the receipt of State bio-terrorism funds that were allowed under the grant to supplant some of the contingency funds approved by the Board.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budget-to-budget staffing changes include the addition of 17.9 budgeted positions as a result of mid-year Board approved increases including a new MOU with the Transitional Assistance Department and increases in various disease control programs. In addition to these mid-year increases, the Board approved various changes to the department's base budget, including an increase of 12.0 positions for a new Bioterrorism related grant, 8.4 positions due to additional funding for "The Earlier the Better" campaign, and 0.1 as a result of vital statistics fee increases. Reductions include 8.4 positions related to the "Ending Racial Disparities" grant and other minor changes in various programs netting to a reduction of 1.7 positions. The department is also converting recurrent positions to regular part-time, which will increase salary and benefit costs but will allow for more flexibility and reliability in staffing. The total net change in budgeted staffing is an increase of 28.3.

PROGRAM CHANGES

Budget-to-budget changes include Board approved base year adjustments totaling a $5,749,632 increase in appropriation and a $5,725,312 increase in revenues resulting in a net local cost increase of $24,320. Of those amounts, adopted mid-year budget adjustments total $1.7 million of the appropriation and revenue, resulting in no additional local cost. The remaining increases include adjustments due to MOU, retirement, risk management, and central computer costs. These cost increases are offset by revenue with the exception of those costs related to animal control, which under realignment legislation is not eligible for realignment funding. This resulted in an increase in local cost of $24,320.

Additionally, the Board approved program funded adjustments to the base budget totaling $3,512,031 in both appropriation and revenue. Of that increase, $1,457,125 is a result of GASB 33 & 34 accounting changes. The remaining $2,054,906 is comprised of three grant changes totaling $276,500, revenue changes totaling $1,253,151, and $525,255 related to various fee increases.

Grant changes include: $950,000 for a new bioterrorism grant to develop and implement a county response plan to a bioterrorism threat; $416,500 from the CSUSB Foundation for "The Earlier the Better" campaign which is designed to improve parenting skills in certain targeted socio-economic groups; and a decrease in federal aid of $1,090,000 as a result of the ending of the "Ending Racial Disparities" grant. These three changes total $276,500.

The $1,253,151 of other increases is composed of various programmatic revenue changes of: $131,907 of current services revenue, $153,200 of other revenue, a slight decrease of $1,542 in licenses and permits revenue, and $969,586 of state and federal revenues (discussed further in the following paragraph).

The increase of $969,586 in state and federal revenue represents increased revenue from existing state and federal grants/programs over and above what was anticipated in the Board approved base budget. Within the Board approved base budget, it was anticipated that increased costs identified and approved by the Board of Supervisors during target setting, would be partially funded with state and federal grant revenues. Actual increases in these revenues were $969,586 higher and that difference was included in the change to base budget. The additional revenues are comprised of various changes across many Public Health programs including Women Infants & Children, the AIDS program, and communicable disease prevention. As with all Public Health grants, applications, acceptances, and amendments to any current agreements will all come before the Board of Supervisors for approval.

PUBLIC HEALTH

GROUP: Human Services System
DEPARTMENT: Public Health
FUND: General AAA PHL

FUNCTION: Health & Sanitation
ACTIVITY: Health

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	45,650,098	49,209,630	53,741,936	1,131,221	54,873,157
Services and Supplies	23,157,785	21,945,634	23,741,888	1,286,422	25,028,310
Central Computer	290,337	290,337	524,709	-	524,709
Equipment/Vehicles	289,879	319,000	345,800	(900)	344,900
Transfers	2,166,711	2,511,729	2,536,729	55,185	2,591,914
Total Exp Authority	71,554,810	74,276,330	80,891,062	2,471,928	83,362,990
Less:					
Reimbursements	(8,251,986)	(9,862,962)	(10,728,062)	1,040,103	(9,687,959)
Total Appropriation	63,302,824	64,413,368	70,163,000	3,512,031	73,675,031
Operating Transfer Out	327,115	-	-	-	-
Total Requirements	63,629,939	64,413,368	70,163,000	3,512,031	73,675,031
Revenue					
Licenses & Permits	5,553,290	6,367,142	6,367,142	360,613	6,727,755
Fines & Forfeitures	431,888	270,500	270,500	(25,500)	245,000
Taxes	1,491,753	1,622,000	1,622,000	(1,500,000)	122,000
Current Services	9,157,329	8,621,050	8,799,175	1,964,365	10,763,540
State, Fed or Gov't Aid	34,321,701	35,177,531	38,824,374	970,597	39,794,971
Other Revenue	163,464	51,400	51,400	179,300	230,700
Realignment	11,673,745	11,673,745	13,574,089	-	13,574,089
Total Revenue	62,793,170	63,783,368	69,508,680	1,949,375	71,458,055
Operating Transfers In	-	-	-	1,562,656	1,562,656
Total Sources	62,793,170	63,783,368	69,508,680	3,512,031	73,020,711
Local Cost	509,654	630,000	654,320	-	654,320
Budgeted Staffing		1,072.0	1,089.9	10.4	1,100.3

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	3,549,971	General MOU and retirement.
	13,400	City of Montclair for public health nursing services approved October 16, 2001, .3 FTE PHN II.
	663,829	YESS Program with TAD, approved October 23, 2001, 1 HES I, 1 LVN II, 3 SSP, 2 Social Worker II, and 1 SSSP.
	28,310	Reproductive Health Program, approved December 4, 2001, 1 RN II, 2 Clerk II, delete Social Worker II.
	73,820	Teensmart Outreach, approved December 2, 2001, 1 HE Assistant.
	23,640	Occupant Protection Safety Program, approved December 18, 2001, 1 HE Asst.
	32,354	CHDP, approved January 8, 2002, PH Program Coordinator.
	24,800	Tobacco Use Reduction, approved January 8, 2002, 1 HES I.
	42,255	Chlamydia Testing and Screening, approved December 18, 2001, 2 Hlth Ser. Asst.
	4,000	Disaster Medical Assistance, .125 FTE PSE, approved October 2, 2001.
	4,456,379	
Services and Supplies	240,723	Inflation, risk management liabilities, EHAP, 2420 one-time shift and 2% NCC cut.
	75,145	Grant award for Healthy Schools/Healthy Communities Project, approved October 2, 2001.
	176,271	YESS Program with TAD , approved October 23, 2001.
	11,600	City of Montclair for public health nursing services, approved October 16, 2001.
	56,381	Foothill AIDS Project, Approved October 23, 2001.
	330,648	Care and support to persons living with AIDS, approved November 20, 2001.
	61,734	Breast and Cervical Cancer Control Program, approved August 7, 2001.
	61,690	Reproductive Health Program, approved December 4, 2001.
	143,956	Early Steps Program, approved July 31, 2001.
	13,680	Teensmart Outreach, approved October 2, 2001.
	10,000	California Family Health Council, approved October 16, 2001.
	103,900	Occupant Protection Safety Program, approved December 18, 2001.
	1,622	CHDP, approved January 8, 2002.
	195,000	Viral Load Testing, approved January 8, 2002.
	190,200	Tobacco Use Reduction and Screening, approved December 18, 2001.
	18,680	Rural Health Development Program, approved January 8, 2002.
	11,078	Chlamydia Testing and Screening, approved December 18, 2001.
	41,000	Disaster Medical Assistance, approved October 2, 2001.
	38,873	Farm and Ranch solid waste cleanup, approved September 18, 2001.
	1,782,181	
Central Computer	234,372	
Equipment/Vehicles	20,000	Rural Health Development Program, approved January 8, 2002.
	6,800	Occupant Protection Safety Program, approved December 18, 2001.
	26,800	
Transfers	25,000	YESS Program with TAD, approved October 23, 2001.
Reimbursements	(865,100)	YESS Program with TAD approved October 23, 2001.
Revenue	178,125	Current services.
	1,900,344	Realignment increase.
	3,556,843	State, federal and gov't aid.
	5,635,312	
Mid Year		
Salaries and Benefits	75,927	Hepatitis C grant, approved March 26, 2002, 1.0 Coordinator, 1.0 Health Services Assistant, and 1.47 total FTE (.735
Services and Supplies	14,073	Hepatitis C grant.
Revenue	90,000	
Total Appropriation Change	5,749,632	
Total Revenue Change	5,725,312	
Total Local Cost Change	24,320	
Total 2001-02 Appropriation	64,413,368	
Total 2001-02 Revenue	63,783,368	
Total 2001-02 Local Cost	630,000	
Total Base Budget Appropriation	70,163,000	
Total Base Budget Revenue	69,508,680	
Total Base Budget Local Cost	654,320	

PUBLIC HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	690,222	Bioterrorism grant.
	395,900	Earlier the Better Grant.
	44,499	Reduce salary savings and convert positions to regular part-time.
	600	Vital statistics fee increases.
	1,131,221	
Services and Supplies	(225,289)	Net decrease in various minor expenses.
	433,087	Net increase in purchase of materials and computer hardware (moved from various object codes to consolidate and improve tracking of computer purchases).
	392,145	Increase in COWCAP.
	(124,681)	Net decrease in publications and subscriptions due to internet usage.
	163,002	Increase in rents not paid by Real Estate Services.
	462,918	Increase in medical expense due to increased medical costs.
	(87,780)	Decrease in systems development per budget instructions.
	(251,635)	Decrease in special department expense due to changes in grant funding.
	115,000	Immunizations vaccine cost increases.
	47,500	TB medical supply cost increases.
	170,725	Increased animal control expenses.
	191,430	Environmental Health expense increases.
	1,286,422	
Equipment/Vehicles	228,100	Computer equipment, computer programs, and copiers.
	90,000	Animal transport box, pick-up truck bodies, and cargo van.
	(275,500)	One time equipment purchases made in 2001-02.
	(43,500)	One time vehicle purhases made in 2001-02.
	(900)	
Transfers	55,185	Increase in rent.
Reimbursements	(417,022)	Grant increases in CalWorks, STOP and personal care services.
	1,457,125	GASB 34 change moved to revenue.
	1,040,103	
Total Appropriations	3,512,031	
Revenue		
Licenses & Permits	(1,542)	Decrease in licenses & permits issued.
	362,155	Animal Control and Environmental Health fee increases.
	360,613	
Fines & Forfeitures	(25,500)	Moved to other revenue.
Taxes	(1,500,000)	Moved to other financing sources.
Current Services	1,316,114	GASB 34 change moved from reimbursements.
	(62,656)	GASB 34 change moved to other finanacing sources.
	131,907	Net increase in current services from various programs.
	416,500	Increase in fees from CSUSB Foundation for "The Earlier the Better" campaign.
	162,500	Immunization and TB fee increases.
	1,964,365	
State and Federal Aid	141,011	GASB 34 change moved from reimbursements.
	950,000	New bioterrorsim grant.
	(1,090,000)	Decrease in federal aid "Ending Racial Disparities".
	969,586	Net increase in various state and federal aid grants.
	970,597	
Other Revenue	25,500	Moved from fines & forfeitures.
	22,400	Family planning education services.
	11,600	Death data entry.
	15,000	Vector surveys.
	104,200	Net increase in donations and other miscellaneous revenue.
	600	Vital statistics fee increases.
	179,300	
Total Revenue	1,949,375	
Operating Transfers In	1,500,000	GASB 34 - moved from taxes (Vector Tax Assessments).
	62,656	GASB 34 - moved from current services (VRIP Trust Fund).
	1,562,656	
Total Sources	3,512,031	
Local Cost	-	

BUDGET UNIT: CALIFORNIA CHILDREN'S SERVICES (AAA CCS)

I. GENERAL PROGRAM STATEMENT

California Children's Services is a state program that provides case management, diagnosis, and treatment services to children up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum county funding level. In addition to state realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	5,273,652	7,466,526	5,915,099	10,716,023
Total Revenue	4,004,972	6,181,713	4,630,286	9,177,982
Local Cost	1,268,680	1,284,813	1,284,813	1,538,041
Budgeted Staffing		103.9		154.3
Workload Indicators				
Cases Managed	7,122	13,824	-	10,900
Therapy Units	124,556	124,000	-	124,000
Claims Processed	69,001	67,000	-	120,000

Workload indicators within this program are tracked by the state, which is currently in the process of migrating from one automated system to another. As a result, actual Workload Indicators for this program for 2001-02 are currently unavailable.

Savings in salaries and benefits occurred due to higher than expected vacancies and turnover within the therapist classifications. Services and supplies expenses vary greatly from year to year depending on the type and amount of services provided. The savings are a result of lower than expected expenses associated with catastrophic illnesses and reduced cost due to staffing vacancies. Transfers were under budget due to an accounting change wherein administrative expenses charged to California Children's' Services by the Department of Public Health were charged to services and supplies and not transfers.

Variance in revenue occurred primarily as a result of reduced reimbursements from the state due to the lower level of expenses mentioned above.

III. HIGHLIGHTS OF APPROVED CHANGES TO BASE BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Due to state mandated staffing ratios, there is an increase in budgeted staffing of 50.4.

PROGRAM CHANGES

The California Children's' Services program has mandated cost-sharing ratios. As a result of these cost-sharing ratios, most of the increase in budgeted expense is offset by increased state aid and realignment usage. The local cost portion of those cost-sharing ratios results in an increased local cost to the county of $253,228.

GROUP: Human Services System
DEPARTMENT: Public Health - California Children's Services
FUND: General AAA CCS

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	4,994,548	5,614,373	9,064,394	-	9,064,394
Services and Supplies	769,743	1,646,243	1,417,719	-	1,417,719
Equipment	-	-	18,000	-	18,000
Transfers	150,808	205,910	215,910	-	215,910
Total Appropriation	5,915,099	7,466,526	10,716,023	-	10,716,023
Revenue					
Current Services	15,403	9,100	12,800	-	12,800
State, Fed or Gov't Aid	3,329,755	4,887,300	7,626,641	-	7,626,641
Other Revenue	315	500	500	-	500
Relignment	1,284,813	1,284,813	1,538,041	-	1,538,041
Total Revenue	4,630,286	6,181,713	9,177,982	-	9,177,982
Local Cost	1,284,813	1,284,813	1,538,041	-	1,538,041
Budgeted Staffing		103.9	154.3		154.3

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	3,450,021	MOU, workers comp., retirement, and increase in state mandated staffing levels.
Services and Supplies	(228,524)	Inflation, risk management liabilities, EHAP, decrease in professional services for treatment of clients.
Equipment	18,000	Requested 2 copiers to accommodate increased workoad due to increase in state mandated staffing levels.
Transfers	10,000	Increase in Public Health administrative charges.
Revenue		
Current Services	3,700	Increase in health fees and private pay outpatient.
State and Federal Aid	2,739,341	Increase in state aid to crippled children and increase in Medi-Cal outpatient aid.
Realignment	253,228	Increase in realignment revenue.
Total Appropriation Change	3,249,497	
Total Revenue Change	2,996,269	
Total Local Cost Change	253,228	
Total 2001-02 Appropriation	7,466,526	
Total 2001-02 Revenue	6,181,713	
Total 2001-02 Local Cost	1,284,813	
Total Base Budget Appropriation	10,716,023	
Total Base Budget Revenue	9,177,982	
Total Base Budget Local Cost	1,538,041	

BUDGET UNIT: INDIGENT AMBULANCE (AAA EMC)

I. GENERAL PROGRAM STATEMENT

This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital, under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates. The appropriations in this budget unit are maintained at a constant level. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	472,501	472,501	472,501	472,501
Local Cost	472,501	472,501	472,501	472,501

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Human Services System
DEPARTMENT: Public Health - Indigent Ambulance
FUND: General AAA EMC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	472,501	472,501	472,501	-	472,501
Total Appropriation	472,501	472,501	472,501	-	472,501
Local Cost	472,501	472,501	472,501	-	472,501

BUDGET UNIT: CAJON PASS ILLEGAL DUMPING CLEAN-UP (RPH PHL)

I. GENERAL PROGRAM STATEMENT

In December 1998, a fire occurred in Cajon Pass as a result of illegal dumping of an estimated 100,000 tons of solid waste. Approximately 40 haulers and contractors have been identified as the parties responsible for the illegal dumping. This special revenue fund, established and managed by the Department of Public Health, Environmental Health Division, will be used to account for the settlement contributions of the small haulers and the $750,000 grant from the California Integrated Waste Management Board (CIWMB) and the expenditures associated with the clean-up effort for the illegal dump in Cajon Pass. The state requires a 10% holdback of funds until the project is completed.

The total estimated cost to clean up the site is $2,800,000. As a result of the settlement agreement among those identified as haulers the CIWMB will contribute $750,000 and the large haulers will pay the balance of the clean-up cost less the contributions received from the small haulers. CIWMB will cover the cost associated with recycling of green waste and concrete, tipping fees, initial re-vegetation, and other costs as identified in the settlement agreement. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	754,639	608,960	437,056	103,798
Total Revenue	1,200,557	163,500	14,394	81,000
Fund Balance		445,460		22,798

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Changes to this budget reflect the winding down of the project. The clean up of the illegally dumped material has been completed and the only remaining step, which will likely be completed this year, is the re-vegetation of the affected area.

GROUP: Human Services System
DEPARTMENT: Public Health - Cajon Pass
FUND: Special Revenue RPH PHL

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	437,056	608,960	608,960	(505,162)	103,798
Total Appropriation	437,056	608,960	608,960	(505,162)	103,798
Revenue					
Fines & Forfeitures	5,549	88,500	88,500	(82,500)	6,000
State, Fed or Gov't Aid	-	75,000	75,000	-	75,000
Other Revenue	8,845	-	-	-	-
Total Revenue	14,394	163,500	163,500	(82,500)	81,000
Fund Balance		445,460	445,460	(422,662)	22,798

PUBLIC HEALTH

Board Approved Changes to Base Budget

Services and Supplies	(505,162)	Decrease in professional services used for cleanup of illegal dump.
Total Appropriations	(505,162)	
Revenue		
Fines and Forfeitures	(82,500)	Decrease in fines collected from small haulers.
Total Revenue	(82,500)	
Fund Balance	(422,662)	

OVERVIEW OF BUDGET

DEPARTMENT: VETERANS AFFAIRS
DIRECTOR: BILL J. MOSELEY
BUDGET UNIT: AAA VAF

I. GENERAL PROGRAM STATEMENT

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of three people in the United States are potential V.A. beneficiaries. In San Bernardino County, this means approximately 575,000 veterans, their dependents, and survivors will become recipients of veteran's benefits. Veterans Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal or state governments. These benefits include medical care, insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation.

II. BUDGET & WORKLOAD HISTORY

	2000-01	2001-02	2001-02	2002-03
Total Appropriation	812,254	1,068,151	1,013,465	1,108,218
Total Revenue	288,460	264,000	274,310	264,000
Local Cost	523,794	804,151	739,155	844,218
Budgeted Staffing		19.0		19.0
Workload Indicators				
Veterans Claims/Activities	5,592	6,000	5,834	6,000
Total Value of Benefits Earned	7,750,000	7,500,000	9,750,000	7,750,000
Average Annual Award	1,143	1,100	1,671	1,100

The variance between budgeted and actual expenditures for 2001-02 was due to a half-year vacancy of a Supervising Veterans Service Representative and the half-year vacancy of a Veterans Service Representative I position.

The total revenue variance increased by $10,000 due to additional funds received from the State of California based on the prior year's workload. Funding is determined by each county's claimable workload units. Although claimable workload units statewide have been decreasing due to the shrinking veteran population, the department's claimable workload has been decreasing at a slower rate resulting in a larger share of available funds. This slower decline in San Bernardino County can be credited to the department's outreach efforts at the VA Medical Center in Loma Linda, the California Veterans Home in Barstow, and military separation briefings at the Twenty-Nine Palms Marine Corps Base.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Expenditures in 2002-03 are expected to increase 3.75% due to full staffing of the department, the countywide MOU salary increase and the associated increase in benefit costs.

VETERANS AFFAIRS

GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General Fund AAA VAF

FUNCTION: Public Assistance
ACTIVITY: Veterans Services

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	804,384	878,630	932,518	1,877	934,395
Services and Supplies	146,888	125,660	110,101	(1,985)	108,116
Central Computer	11,285	11,285	13,023	-	13,023
Other Charges	1,332	1,800	1,800	-	1,800
Equipment	4,736	5,000	5,000	-	5,000
Transfers	44,840	45,776	45,776	108	45,884
Total Appropriation	1,013,465	1,068,151	1,108,218	-	1,108,218
Revenue					
State, Fed or Gov't Aid	274,310	264,000	264,000	-	264,000
Total Revenue	274,310	264,000	264,000	-	264,000
Local Cost	739,155	804,151	844,218	-	844,218
Budgeted Staffing		19.0	19.0		19.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	53,888	MOU and retirement increases.
Services and Supplies	(15,559)	2% budget reduction, inflation, risk management liabilities, and EHAP.
Central Computer	1,738	
Total Appropriation Change	40,067	
Total Revenue Change	-	
Total Local Cost Change	40,067	
Total 2001-02 Appropriation	1,068,151	
Total 2001-02 Revenue	264,000	
Total 2001-02 Local Cost	804,151	
Total Base Budget Appropriation	1,108,218	
Total Base Budget Revenue	264,000	
Total Base Budget Local Cost	844,218	

Board Approved Changes to Base Budget

Salaries and Benefits	1,877	MOU and retirement increases.
Services and Supplies	(1,985)	Reduced to support increases in other appropriations.
Transfers	108	HSS Administrative Support
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	

INTERNAL SERVICES GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
ARCHITECTURE AND ENGINEERING	262	645,063	5,000	640,063
FACILITIES MANAGEMENT:				
ADMINISTRATION	264	344,105	-	344,105
CUSTODIAL DIVISION	266	3,656,870	1,962,190	1,694,680
GROUNDS DIVISION	268	1,595,135	753,370	841,765
HOME REPAIR PROGRAM	270	-	-	-
MAINTENANCE DIVISION	271	7,226,422	3,475,000	3,751,422
UTILITIES	273	14,503,536	-	14,503,536
PURCHASING	279	1,140,594	5,000	1,135,594
REAL ESTATE SERVICES:				
REAL ESTATE SERVICES	287	2,263,523	1,546,921	716,602
RENTS AND LEASES	289	1,053,739	341,241	712,498
TOTAL GENERAL FUND		32,428,987	8,088,722	24,340,265
SPECIAL REVENUE FUND		**Approp**	**Revenue**	**Fund Balance**
REAL ESTATE SERVICES:				
CHINO AGRICULTURAL PRESERVE	291	3,448,142	841,691	2,606,451
INTERNAL SERVICES FUNDS		**Operating Expense**	**Revenue**	**Revenue Over (Under) Exp**
FLEET MANAGEMENT:				
GARAGE AND WAREHOUSE	275	12,996,138	13,260,000	263,862
MOTOR POOL	277	8,650,585	10,992,000	2,341,415
PURCHASING:				
CENTRAL STORES	281	8,451,223	9,115,000	663,777
MAIL AND COURIER SERVICES	283	7,608,480	7,900,000	291,520
PRINTING SERVICES	285	2,666,312	2,800,000	133,688
TOTAL INTERNAL SERVICES FUNDS		40,372,738	44,067,000	3,694,262

OVERVIEW OF BUDGET

DEPARTMENT: ARCHITECTURE & ENGINEERING
DIRECTOR: G. DANIEL OJEDA
BUDGET UNIT: AAA ANE

I. GENERAL PROGRAM STATEMENT

Architecture & Engineering is responsible for the planning, design and administration of the county's Capital Improvement Program. The staff prepares bid packages and advertisements for bid, negotiates and administers projects for design and construction and provides inspection and construction project management services through completion of the project.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	490,816	529,617	567,126	645,063
Total Revenue	12,211	5,000	13,464	5,000
Local Cost	478,605	524,617	553,662	640,063
Budgeted Staffing		23.0		25.0
Workload Indicators				
Construction Contracts Awarded	93	100	88	106
Consultant Agreements	54	31	57	41

Additional expenses were the result of budget adjustments approved by the Board on January 29, 2002, for consultant services, the purchase of computer hardware, and the purchase of a copier. Increase in revenue was due to higher than anticipated planning and cost estimating requests by non-general fund departments.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Additional positions (1.0 Building Construction Engineer II and 1.0 Chief Building Construction Engineer) are necessary to enhance project workload which currently consists of 157 projects with an estimated value of $104 million.

PROGRAM CHANGES

None.

GROUP: Internal Services — **FUNCTION: General**
DEPARTMENT: Architecture & Engineering — **ACTIVITY: Property Management**
FUND: General AAA ANE

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,673,519	1,712,162	1,816,501	210,875	2,027,376
Services and Supplies	259,921	174,164	212,452	18,800	231,252
Central Computer	9,197	9,197	20,016	-	20,016
Equipment	-	16,000	16,000	(16,000)	-
Transfers	-	8,888	8,888	612	9,500
Total Exp Authority	1,942,637	1,920,411	2,073,857	214,287	2,288,144
Less:					
Reimbursements	(1,375,511)	(1,390,794)	(1,428,794)	(214,287)	(1,643,081)
Total Appropriation	567,126	529,617	645,063	-	645,063
Revenue					
State Aid	2,722	-	-	-	-
Current Services	10,922	5,000	5,000	-	5,000
Other Revenue	(180)	-	-	-	-
Total Revenue	13,464	5,000	5,000	-	5,000
Local Cost	553,662	524,617	640,063	-	640,063
Budgeted Staffing		23.0	23.0	2.0	25.0

ARCHITECTURE & ENGINEERING

Total Changes in Board Approved Base Budget

Salaries and Benefits	104,339	MOU, retirement, and 2% budget reduction.
Services and Supplies	38,288	Inflation, risk management liabilities, and EHAP.
Central Computer	10,819	
Reimbursements	(38,000)	
Total Appropriation Change	115,446	
Total Revenue Change	-	
Total Local Cost Change	115,446	
Total 2001-02 Appropriation	529,617	
Total 2001-02 Revenue	5,000	
Total 2001-02 Local Cost	524,617	
Total Base Budget Appropriation	645,063	
Total Base Budget Revenue	5,000	
Total Base Budget Local Cost	640,063	

Board Approved Changes to Base Budget

Salaries and Benefits	210,875	Increase due to the addition of 1.0 Bldg Cons Engr II and 1.0 Contract Chief Bldg Cons Engr.
Services and Supplies	18,800	Increase due to the addition of personnel and reassignment of equipment budget ($16,000) to services and supplies.
Equipment	(16,000)	The annual budget of $16,000 is not required in the next fiscal year and has been reallocated to the services and supplies budget.
Transfers	612	Increase due to MOU salary adjustments.
Reimbursements	(214,287)	Increase due to the reimbursement from various CIP projects worked on by the new Contract Chief Bldg Const Engineer and the Building Construction Engineer II.
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: FACILITIES MANAGEMENT
DIRECTOR: DAVE GIBSON

	2001-03			
	Appropriation	Revenue	Local Cost	Staffing
Administration	344,105	-	344,105	4.0
Custodial Division	3,656,870	1,962,190	1,694,680	63.0
Grounds Division	1,595,135	753,370	841,765	28.0
Home Repair Program	-	-	-	12.0
Maintenance Division	7,226,422	3,475,000	3,751,422	61.0
Utilities	14,503,536	-	14,503,536	-
TOTAL		6,190,560		168.0

BUDGET UNIT: ADMINISTRATION (AAA FMT)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Administration Division provides support to four divisions within Facilities Management (Custodial, Grounds, Home Repair, and Maintenance).

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	442,721	338,580	344,841	344,105
Revenue			349	
Local Cost	442,721	338,580	344,492	344,105
Budgeted Staffing		4.0		4.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Administration
FUND: General AAA FMT
FUNCTION: General
ACTIVITY: Property Mgmt

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	301,802	311,129	335,825	-	335,825
Services and Supplies	43,039	27,451	22,376	(14,096)	8,280
Total Appropriation	344,841	338,580	358,201	(14,096)	344,105
Revenue					
Current Services	349	-	-	-	-
Total Revenue	349	-	-	-	-
Local Cost	344,492	338,580	358,201	(14,096)	344,105
Budgeted Staffing		4.0	4.0		4.0

FACILITIES MANAGEMENT

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	24,696	MOU and retirement increases.
Services and Supplies	(5,075)	Inflation, risk management liabilities, EHAP, and 2% budget reduction.
Total Appropriation Change	19,621	
Total Revenue Change	-	
Total Local Cost Change	19,621	
Total 2001-02 Appropriation	338,580	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	338,580	
Total Base Budget Appropriation	358,201	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	358,201	

	Board Approved Changes to Base Budget	
Services and Supplies	(14,096)	Appropriation for property insurance is transferred to the Maintenance Division (AAA FMM).
Total Appropriations	(14,096)	
Revenue	-	
Local Cost	(14,096)	

BUDGET UNIT: CUSTODIAL DIVISION (AAA FMC)

I. GENERAL PROGRAM STATEMENT

The Custodial Division of the Facilities Management Department administers the county's custodial services provided to county-owned and some leased facilities through a combination of county employees and contract custodial service providers.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,063,631	3,369,631	2,898,918	3,656,870
Total Revenue	655,855	1,882,190	1,366,533	1,962,190
Local Cost	1,407,776	1,487,441	1,532,385	1,694,680
Budgeted Staffing		59.0		63.0
Workload Indicators				
Square Feet Maintained:				
In-House	1,199,312	1,199,312	1,199,312	1,199,312
Contracted	851,906	851,906	851,906	851,906

Variance in 2001-02 budgeted appropriations to actuals is due to vacant positions that also directly impacted revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes include the addition of 3.0 Custodian I and 1.0 Supervising Custodian for expansion of the West Valley Juvenile Hall. Additional costs reflect MOU and retirement increases.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Custodial
FUND: General AAA FMC

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,451,159	1,933,121	2,005,327	88,012	2,093,339
Services and Supplies	1,440,282	1,436,510	1,483,531	55,000	1,538,531
Equipment	-	-	-	25,000	25,000
Total Exp Authority	2,891,441	3,369,631	3,488,858	168,012	3,656,870
Less:					
Reimbursements	7,477	-	-	-	-
Total Appropriation	2,898,918	3,369,631	3,488,858	168,012	3,656,870
Revenue					
Current Services	1,367,596	1,882,190	1,882,190	80,000	1,962,190
Other Revenue	(1,063)	-	-	-	-
Total Revenue	1,366,533	1,882,190	1,882,190	80,000	1,962,190
Local Cost	1,532,385	1,487,441	1,606,668	88,012	1,694,680
Budgeted Staffing		59.0	59.0	4.0	63.0

FACILITIES MANAGEMENT

Total Changes in Board Approved Base Budget

Salaries and Benefits	72,206	MOU and retirement increases.
Services and Supplies	47,021	Inflation, risk management liabilities, EHAP, and the 2% budget reduction.
Total Appropriation Change	119,227	
Total Revenue Change	-	
Total Local Cost Change	119,227	
Total 2001-02 Appropriation	3,369,631	
Total 2001-02 Revenue	1,882,190	
Total 2001-02 Local Cost	1,487,441	
Total Base Budget Appropriation	3,488,858	
Total Base Budget Revenue	1,882,190	
Total Base Budget Local Cost	1,606,668	

Board Approved Changes to Base Budget

Salaries and Benefits	88,012	Additional 3.0 Custodian I and 1.0 Supervising Custodian for the West Valley Juvenile Hall.
Services and Supplies	55,000	Contract custodial services are expected to increase by 30%.
Equipment	25,000	One-time transfer of appropriation to equipment for the purchase of a vehicle ($25,000). In 2000-01 the Custodial Division was reorganized. This reorganization included the addition of 4.0 Supervising Custodian positions. This vehicle will be used by supervisors to monitor custodial contractors in facilities throughout the county.
	168,012	
Total Appropriations	168,012	
Revenue		
Current Services	80,000	Revenue from departments for custodial services.
Total Revenue	80,000	
Local cost	88,012	

BUDGET UNIT: GROUNDS DIVISION (AAA FMG)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Grounds Division is responsible for the grounds maintenance services provided to county owned facilities and some leased facilities through a combination of in house personnel and private grounds maintenance service providers.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	923,365	1,507,423	1,271,781	1,595,135
Total Revenue	373,669	716,000	716,904	753,370
Local Cost	549,696	791,423	554,877	841,765
Budgeted Staffing		27.0		28.0
Workload Indicators				
Acres Maintained	715	715	715	715

Variance of 2001-02 budgeted appropriations to actual is a result of vacant positions and savings in services and supplies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes include the addition of 1.0 Grounds Caretaker I position to provide service (mowing, tree trimming, clean up and other landscaping duties) at the old County Medical Center site on Gilbert Street in San Bernardino. The cost of this position will be fully reimbursed in 2002-03 from Medical Center reuse funding, which is scheduled to be exhausted by the end of 2002-03. The department will request additional local cost in the 2003-04 budget for ongoing costs.

PROGRAM CHANGES

Additional appropriations are required to provide ground services at the County Medical Center.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Grounds
FUND: General AAA FMG

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	864,216	1,003,163	1,064,439	32,370	1,096,809
Services and Supplies	402,782	502,304	493,326	5,000	498,326
Central Computer	1,956	1,956	1,956	(1,956)	-
Total Exp Authority	1,268,954	1,507,423	1,559,721	35,414	1,595,135
Less:					
Reimbursements	2,827	-	-	-	-
Total Appropriation	1,271,781	1,507,423	1,559,721	35,414	1,595,135
Revenue					
Current Services	716,904	716,000	716,000	37,370	753,370
Total Revenue	716,904	716,000	716,000	37,370	753,370
Local Cost	554,877	791,423	843,721	(1,956)	841,765
Budgeted Staffing		27.0	27.0	1.0	28.0

FACILITIES MANAGEMENT

Total Changes in Board Approved Base Budget

Salaries and Benefits	61,276	MOU and retirement increases.
Services and Supplies	(8,978)	Inflation, risk management liabilities, EHAP, and the 2% budget reduction.
Total Appropriation Change	52,298	
Total Revenue Change	-	
Total Local Cost Change	52,298	
Total 2001-02 Appropriation	1,507,423	
Total 2001-02 Revenue	716,000	
Total 2001-02 Local Cost	791,423	
Total Base Budget Appropriation	1,559,721	
Total Base Budget Revenue	716,000	
Total Base Budget Local Cost	843,721	

Board Approved Changes to Base Budget

Salaries and Benefits	32,370	Additional 1.0 Grounds Caretaker I position to provide service to the old County Medical Center site.
Services and Supplies	5,000	Appropriations required to support the additional position requested.
Central Computer	(1,956)	Appropriations for central computer charges transferred to the Maintenance Division (AAA FMM).
Total Appropriations	35,414	
Revenue		
Current Services	37,370	Medical Center reuse funding.
Total Revenue	37,370	
Local Cost	(1,956)	

BUDGET UNIT: HOME REPAIR (AAA FMH)

I. GENERAL PROGRAM STATEMENT

The Home Repair Program is a federally funded program that is administered by Facilities Management. The program does minor home repairs for candidates that meet age and income requirements. Economic and Community Development Department (ECD) reimburses the costs incurred by the program with federal funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	30,902	-	(114,236)	-
Local Cost	30,902	-	(114,236)	-
Budgeted Staffing		12.0		12.0
Workload Indicators				
Jobs Completed	295	320	320	320

Variance in budget to actual in 2001-02 is a result of additional reimbursements received from the Economic Development Department due to the understatement of 2000-01 accruals.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Home Repair
FUND: General AAA FMH

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	527,534	514,526	554,624	-	554,624
Services and Supplies	280,150	245,302	246,038	-	246,038
Total Exp Authority	807,684	759,828	800,662	-	800,662
Less:			-		-
Reimbursements	(921,920)	(759,828)	(800,662)	-	(800,662)
Total Appropriation	(114,236)	-	-	-	-
Budgeted Staffing		12.0	12.0	-	12.0

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	40,098	MOU and retirement increases.
Services and Supplies	736	Inflation, risk management liabilities and EHAP.
Reimbursements	(40,834)	Increase from ECD to offset MOU and other operational costs.
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
Total 2001-02 Appropriation	-	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

BUDGET UNIT: MAINTENANCE DIVISION (AAA FMM)

I. GENERAL PROGRAM STATEMENT

The Maintenance Division of the Facilities Management Department administers the county's maintenance services provided to county owned and some leased facilities through a combination of in-house personnel and private service providers. In addition, the Maintenance Division is responsible for the minor remodel and maintenance portion of the county capital improvement program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,845,467	6,913,553	6,945,474	7,226,422
Total Revenue	615,409	3,430,000	3,207,557	3,475,000
Local Cost	3,230,058	3,483,553	3,737,917	3,751,422
Budgeted Staffing		58.0		61.0
Workload Indicators				
Square feet maintained	4,175,000	4,175,000	4,175,000	4,175,000
Maintenance trouble calls	15,375	15,700	11,037	12,000
Maintenance requisitions	5,205	5,300	1,020	1,200

Workload indicators—The number of square feet maintained remains unchanged at this time. In conjunction with the County Administrative Office, the department will be proposing to the Board the purchase and implementation of a Computer Aided Facilities Management software package (CAFM). One of the many benefits of this software will be in data collection. After implementation an updated inventory of the county's buildings will be completed which will include a new calculation of the square feet. After CAFM is implemented, Facilities will have a more accurate number.

The maintenance trouble calls estimate for 2001-02 and the projection for 2002-03 now includes only requests for service. In previous years, the total count included calls for general information and questions regarding administrative matters. The change to solely "maintenance" trouble calls more accurately reflects the workload that impacts this division. As of March 2002, the division has received 700 fewer calls fiscal year to date as compared to the same time last year. This can be attributed to a more active preventative maintenance program, which results in fewer trouble calls and reduced maintenance costs. This downward trend is expected to continue through next fiscal year, but at a slower pace.

Similarly, the manner in which maintenance requisitions are counted has been changed. Departments submit requisitions to the Facilities Management – Maintenance Division for various tasks such as minor electrical work, small office remodels, and relocation/moving assistance. In 2001-02 the division received a total of 1,020 such requests. A continuation of this trend is expected in 2002-03. This trend is attributed to our customer's increased confidence in the work performed by the division.

Actual expenditures exceeded budget in 2001-02 due to the payment of prior year expenses from 2000-01. Revenue variance is a result of a reduction in reimbursable labor hours due to vacant positions.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes include the addition of 1.0 Maintenance Mechanic position to perform minor repair and preventative maintenance duties needed at the old County Medical Center site on Gilbert Street in San Bernardino. Due to the age of the existing facilities, and the extra care needed to maintain older buildings, it was determined that one full time maintenance position was needed. The cost of this position will be fully reimbursed in 2002-03 from Medical Center reuse funding, which is scheduled to be exhausted by the end of 2002-03. The department will request additional local cost in the 2003-04 budget for ongoing costs. Additional staffing also includes 2.0 Maintenance Mechanics for expansion of the West Valley Juvenile Hall.

PROGRAM CHANGES

None.

FACILITIES MANAGEMENT

GROUP: Internal Services
DEPARTMENT: Facilities Management - Maintenance
FUND: General AAA FMM

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,948,205	3,005,765	3,183,705	115,197	3,298,902
Services and Supplies	3,937,168	3,852,570	3,851,004	19,096	3,870,100
Central Computer	22,484	22,484	22,739	1,956	24,695
Equipment	12,000	-	-	-	-
Transfers	32,724	32,725	32,725	-	32,725
Total Exp Authority	6,952,581	6,913,544	7,090,173	136,249	7,226,422
Less:					
Reimbursements	(7,107)	-	-	-	-
Total Appropriation	6,945,474	6,913,544	7,090,173	136,249	7,226,422
Revenue					
Current Services	3,207,557	3,430,000	3,430,000	45,000	3,475,000
Total Revenue	3,207,557	3,430,000	3,430,000	45,000	3,475,000
Local Cost	3,737,917	3,483,544	3,660,173	91,249	3,751,422
Budgeted Staffing		58.0	58.0	3.0	61.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	177,940	MOU and retirement increases.
Services and Supplies	(1,566)	Inflation, risk management liabilities, EHAP, and 2% budget reduction.
Central Computer	255	
Total Appropriation Change	176,629	
Total Revenue Change	-	
Total Local Cost Change	176,629	
Total 2001-02 Appropriation	6,913,544	
Total 2001-02 Revenue	3,430,000	
Total 2001-02 Local Cost	3,483,544	
Total Base Budget Appropriation	7,090,173	
Total Base Budget Revenue	3,430,000	
Total Base Budget Local Cost	3,660,173	

Board Approved Changes to Base Budget

Salaries and Benefits	115,197	Additional 1.0 Maintenance Mechanic to provide service to the old County Medical Center site and 2.0 Maintenance Mechanic for the West Valley Juvenile Hall.
Services and Supplies	5,000	Appropriations required to support the additional positions requested.
	14,096	Appropriation for property insurance is transferred-in from the Administration Division (AAA FMT).
	19,096	
Central Computer	1,956	Appropriations for central computer charges transferred in from the Grounds Division (AAA FMG).
Total Appropriations	136,249	
Revenue		
Current Services	45,000	Medical Center reuse funding.
Total Revenue	45,000	
Local cost	91,249	

BUDGET UNIT: UTILITIES (AAA UTL)

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Utilities budget funds the cost of natural gas and liquid propane gas, electricity, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county owned and some leased facilities.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	14,203,852	14,905,801	15,931,125	14,503,536
Total Revenue	(40,510)	20,000	167,073	-
Local Cost	14,244,362	14,885,801	15,764,052	14,503,536
Workload Indicators				
Electric	10,300,000	10,900,000	11,241,499	10,250,000
Gas	800,500	846,000	645,968	846,000
Water	1,200,000	1,270,000	1,559,515	1,270,000
Sewer	472,500	500,000	691,604	500,000
Disposal	830,800	879,000	970,482	879,000

Actual expenditures exceeded budget as a result of an increase in costs in electrical, disposal, and water/sewer surcharges that were partially offset by gas utility savings.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Reduction in appropriations is a direct result of savings due to lighting retrofit projects and offset by electricity rate increases and additional utility costs for expansion of the West Valley Juvenile Hall.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Utilities
FUND: General AAA UTL

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	15,461,125	14,435,801	13,806,869	246,667	14,053,536
Transfers	470,000	470,000	470,000	-	470,000
Total Expenditure Authority	15,931,125	14,905,801	14,276,869	246,667	14,523,536
Reimbursements	-	-	-	(20,000)	(20,000)
Total Appropriation	15,931,125	14,905,801	14,276,869	226,667	14,503,536
Revenue					
Current Services	167,073	20,000	20,000	(20,000)	-
Total Revenue	167,073	20,000	20,000	(20,000)	-
Local Cost	15,764,052	14,885,801	14,256,869	246,667	14,503,536

FACILITIES MANAGEMENT

Total Changes in Board Approved Base Budget

Services and Supplies	(628,932)	Projected savings of $1,017,648 due to lighting retrofit projects is offset by $388,716 for electricity rate increases approved by the CPUC, which become effective in June 2002.
Total Appropriation Change	(628,932)	
Total Revenue Change	-	
Total Local Cost Change	(628,932)	
Total 2001-02 Appropriation	14,905,801	
Total 2001-02 Revenue	20,000	
Total 2001-02 Local Cost	14,885,801	
Total Base Budget Appropriation	14,276,869	
Total Base Budget Revenue	20,000	
Total Base Budget Local Cost	14,256,869	

Board Approved Changes to Base Budget

Services and Supplies	246,667	Additional utility costs for expansion of the West Valley Juvenile Hall.
Reimbursements	(20,000)	Reimbursement of utility costs from the Library.
Total Appropriations	226,667	
Total Revenue	(20,000)	Reclassification of revenue as per GASB 34.
Fund Balance	246,667	

OVERVIEW OF BUDGET

DEPARTMENT: FLEET MANAGEMENT
DIRECTOR: ROGER WEAVER

	2002-03			
	Operating Expense	Revenue	Revenue Over/(under)	Staffing
Garage/Warehouse	12,996,138	13,260,000	263,862	103.3
Motor Pool	8,650,585	10,992,000	2,341,415	8.1
TOTAL	21,646,723	24,252,000	2,605,277	111.4

BUDGET UNIT: GARAGE/WAREHOUSE (ICB VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Garage/Warehouse Division provides fuel, maintenance, repair, fabrication, and field services for the county's fleet of vehicles and heavy equipment. This includes the warehousing of automotive parts and related road materials to support the fleet operations. Activities and programs of the Garage Division are financed and accounted for as an internal service fund by which all operational costs are distributed to user departments through service rates.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	13,272,699	12,926,926	12,965,388	12,996,138
Total Revenue	12,902,995	12,933,425	12,901,671	13,260,000
Revenue Over/(Under) Expense	(369,704)	6,499	(63,717)	263,862
Fixed Assets	79,110	-	235	324,300
Budgeted Staffing		98.0		103.3
Workload Indicators				
Number of work orders	19,580	19,511	19,960	20,700
Number of billable shop hours	97,900	97,555	98,426	99,200
Warehouse sales	1,293,602	1,432,376	1,305,748	1,464,000
Parts sales	2,798,013	2,896,339	3,157,350	3,038,000
Fuel gallons dispensed	2,979,686	2,992,897	2,668,354	2,888,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing will increase by 6.0 new positions in order to facilitate the department's pending reorganization—1.0 Equipment Parts Specialist, 1.0 Motor Fleet Maintenance Superintendent., 1.0 Motor Fleet Mechanic I, 1.0 Motor Fleet Shop Supervisor, 1.0 Operations Manager, and 1.0 Staff Analyst II. This increase is offset by the deletion of 0.2 Clerk II and 0.5 Public Service Employee.

PROGRAM CHANGES

None.

FLEET MANAGEMENT

GROUP: Internal Services
DEPARTMENT: Fleet Management - Garage/Warehouse
FUND: Internal Services ICB VHS

FUNCTION: General
ACTIVITY: Central Garage

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	4,699,813	4,835,499	5,040,046	367,610	5,407,656
Services and Supplies	7,974,459	7,766,427	7,237,074	-	7,237,074
Central Computer	56,412	75,000	42,018	-	42,018
Transfers	-	-	59,390	-	59,390
Total Exp Authority	12,730,684	12,676,926	12,378,528	367,610	12,746,138
Depreciation	234,704	250,000	250,000	-	250,000
Total Operating Expense	12,965,388	12,926,926	12,628,528	367,610	12,996,138
Revenue					
Use of Money & Prop	15,449	40,000	40,000	-	40,000
Current Services	12,888,257	12,893,425	13,220,000	-	13,220,000
Other Revenue	(2,035)	-	-	-	-
Total Revenue	12,901,671	12,933,425	13,260,000	-	13,260,000
Revenue Over(Under) Exp	(63,717)	6,499	631,472	(367,610)	263,862
Fixed Asset Exp					
Equipment	235	-	316,300	-	316,300
Vehicles	-	-	8,000	-	8,000
Total Fixed Assets	235	-	324,300	-	324,300
Budgeted Staffing		98.0	97.3	6.0	103.3

Total Changes in Board Approved Base Budget

Salaries and Benefits	204,547	MOU and retirement increases, which are offset by a decrease of 0.2 Clerk II and 0.5 PSE.
Services and Supplies	(529,353)	Inflation, risk management liabilities, and EHAP, which are offset by operating efficiencies that will result in a reduction of the purchase of parts.
Central Computer	(32,982)	
Transfers	59,390	Rent for Barstow facility.
Revenue	326,575	Adjustment for anticipated revenue increases based on increased rates.
Fixed Asset		
Equipment	316,300	Air hoist, tire machines, forklift, service truck crane, and miscellaneous tool and equip.
Vehicles	8,000	
Total Operating Expense	(298,398)	
Total Revenue Change	326,575	
Total Revenue Over/(Under) Exp	624,973	
Total 2001-02 Appropriation	12,926,926	
Total 2001-02 Revenue	12,933,425	
Total 2001-02 Rev Over/(Under) Exp	6,499	
Total Base Budget Appropriation	12,628,528	
Total Base Budget Revenue	13,260,000	
Total Revenue Over/(Under) Exp	631,472	

Board Approved Changes to Base Budget

Salaries and Benefits	367,610	Staffing adjustments.
Total Exp Authority	367,610	
Total Operating Expense	367,610	
Revenue Over/(Under) Exp	(367,610)	

BUDGET UNIT: MOTOR POOL (IBA VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Motor Pool Division operates as an internal service fund with rental rates on fleet vehicles to provide for replacement, fuel, maintenance, insurance, overhead and other operational costs. Motor Pool currently has ownership and responsibility for 1,913 automobiles, vans, pickup trucks, and various specialty vehicles assigned to county departments. Activities and programs of the Motor Pool Division are financed and accounted for as an internal service fund by which all operational costs are distributed to user departments through service rates.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	8,631,417	8,528,274	9,779,969	8,650,585
Total Revenue	10,779,476	10,009,521	11,061,452	10,992,000
Revenue Over/(Under) Expense	2,148,059	1,481,247	1,281,483	2,341,415
Fixed Assets	1,585,454	2,090,000	1,988,299	6,000,000
Budgeted Staffing		8.1		8.1
Workload Indicators				
Number of Vehicles in Fleet	1,885	1,850	1,913	1,925
Total Miles Driven	20,219,500	20,317,000	18,817,108	21,150,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Internal Services
DEPARTMENT: Fleet Management - Motor Pool
FUND: Internal Services IBA VHS

FUNCTION: General
ACTIVITY: Central Motor Pool

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	578,830	616,263	675,301	-	675,301
Services and Supplies	6,981,772	5,740,211	5,204,508	-	5,204,508
Central Computer	4,462	6,506	4,482	-	4,482
Total Exp Authority	7,565,064	6,362,980	5,884,291	-	5,884,291
Depreciation	2,214,895	2,165,294	2,766,294	-	2,766,294
Total Operating Expense	9,779,959	8,528,274	8,650,585	-	8,650,585
Revenue					
Use of Money & Prop	287,700	150,000	165,000	-	165,000
Current Services	9,796,188	9,709,521	10,652,000	-	10,652,000
Other Revenue	977,564	150,000	175,000	-	175,000
Total Revenue	11,061,452	10,009,521	10,992,000	-	10,992,000
Revenue Over/(Under) Exp.	1,281,493	1,481,247	2,341,415	-	2,341,415
Fixed Asset Exp					
Struct & Improv Structs	2,765	60,000	-	-	-
Equipment	33,370	30,000	-	-	-
Vehicles	1,952,164	2,000,000	6,000,000	-	6,000,000
Total Fixed Assets	1,988,299	2,090,000	6,000,000	-	6,000,000
Budgeted Staffing		8.1	8.1	-	8.1

FLEET MANAGEMENT

Total Changes in Board Approved Base Budget

Salaries and Benefits	59,038	MOU and retirement increases.
Services and Supplies	(535,703)	Inflation, risk management liabilities, EHAP, offset by a decrease for maintenance costs due to a reduction in the age of the fleet, and the completion of the purchase of the Fleet Management Information System (FMIS).
Central Computer	(2,024)	
Depreciation	601,000	
Revenue	982,479	Increased based on increased rates.
Fixed Assets	3,910,000	Purchase additional 200 vehicles.
Total Operating Expense	122,311	
Total Revenue Change	982,479	
Total Revenue Over/(Under) Exp	860,168	
Total 2001-02 Appropriation	8,528,274	
Total 2001-02 Revenue	10,009,521	
Total 2001-02 Rev Over/(Under) Exp	1,481,247	
Total Base Budget Appropriation	8,650,585	
Total Base Budget Revenue	10,992,000	
Total Base Rev Over/(Under) Exp	2,341,415	

OVERVIEW OF BUDGET

DEPARTMENT: PURCHASING
DIRECTOR: AURELIO W. DE LA TORRE

	2002-03				
	Operating Exp/ Appropriation	Revenue	Revenue Over (Under) Exp	Local Cost	Staffing
Purchasing	1,140,594	5,000		1,135,594	19.1
Central Stores	8,451,223	9,115,000	663,777	-	15.0
Mail/Courier Services	7,608,480	7,900,000	291,520		35.0
Printing Services	2,666,312	2,800,000	133,688		18.0
TOTAL	19,866,609	19,820,000	1,088,985	1,135,594	87.1

BUDGET UNIT: PURCHASING (AAA PUR)

I. GENERAL PROGRAM STATEMENT

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by county departments and Board-governed districts. In addition, it is responsible for the management of three internal service programs (Central Stores, Mail/Courier Services, and Printing Services) through its Internal Service Fund divisions. It also manages and arranges for the sale of county surplus property.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	991,244	860,603	1,139,471	1,140,594
Total Revenue	196,433	5,000	36,225	5,000
Local Cost	794,811	855,603	1,103,246	1,135,594
Budgeted Staffing		16.0		19.1
Workload Indicators				
Purchase orders	2,047	2,200	1,852	2,300
Request For Payments	55,547	55,000	62,797	62,000
Requisitions	4,407	4,500	3,772	4,700
Blanket Purchase Orders	2,230	1,600	1,714	2,000
Request For Proposals	152	160	120	200

The appropriation variance between budget to actual for 2001-02 is due to a Board approved mid-year increase establishing a new Contracts Unit that required additional staffing and related expenses.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes includes the addition of 3.0 Staff Analyst II and 0.1 Clerk III for the establishment of the new Contracts Unit approved by the Board in 2001-02.

PROGRAM CHANGES

Appropriations have been increased to accommodate the operations of the new Contracts Unit.

PURCHASING

GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: General AAA PUR

FUNCTION: General
ACTIVITY: Finance

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	742,385	874,244	1,099,154	-	1,099,154
Services and Supplies	354,707	127,978	175,124	-	175,124
Central Computer	12,439	12,439	14,926	-	14,926
Other Charges	2,657	3,930	3,930	(95)	3,835
Equipment	27,283	33,464	38,912	18,853	57,765
Total Exp Authority	1,139,471	1,052,055	1,332,046	18,758	1,350,804
Less: Reimbursements	-	(191,452)	(191,452)	(18,758)	(210,210)
Total Appropriation	1,139,471	860,603	1,140,594	-	1,140,594
Revenue					
State Aid	87				
Other Revenue	36,138	5,000	5,000	-	5,000
Total Revenue	36,225	5,000	5,000	-	5,000
Local Cost	1,103,246	855,603	1,135,594	-	1,135,594
Budgeted Staffing		16.0	19.1		19.1

Total Changes in Board Approved Base Budget

Salaries and Benefits	31,910	MOU, retirement increases, and 2% budget reduction.
	193,000	New contract unit of 3.0 Staff Analyst II and 0.1 Clerk III.
	224,910	
Services and Supplies	3,146	Inflation, risk management liabilities, and EHAP.
	44,000	Contract unit supplies.
	47,146	
Central Computer	2,487	
Equipment	5,448	
Total Appropriation Change	279,991	
Total Revenue Change	-	
Total Local Cost Change	279,991	
Total 2001-02 Appropriation	860,603	
Total 2001-02 Revenue	5,000	
Total 2001-02 Local Cost	855,603	
Total Base Budget Appropriation	1,140,594	
Total Base Budget Revenue	5,000	
Total Base Budget Local Cost	1,135,594	

Board Approved Changes to Base Budget

Other Charges	(95)	Net decrease in interest payments.
Equipment	18,853	Increase is a result of a new department vehicle.
Reimbursements	(18,758)	Reimbursement from Printing, Mail, and Central Stores for new department vehicle.
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: CENTRAL STORES (IAV PUR)

I. GENERAL PROGRAM STATEMENT

Central Stores stocks, supplies, and delivers stationery, forms, janitorial, and other high volume miscellaneous items for county departments and other local government agencies. Central Stores also maintains the surplus property pool. This program is an internal service fund, and as such, all operational costs are distributed to user departments through overhead rates.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	9,483,812	8,264,328	8,885,275	8,451,223
Total Revenue	9,381,973	9,073,213	9,127,369	9,115,000
Total Revenue Over/(Under) Exp	(101,839)	808,885	242,094	663,777
Fixed Assets	55,875	30,000	-	35,000
Budgeted Staffing		15.0		15.0
Workload Indicators				
Work Orders	44,562	41,000	42,510	40,000
Whse/Store Sales ($)	9,381,973	8,900,000	9,112,955	9,100,000

Significant variance in appropriations between budgeted and actual for 2001-02 is a result of additional expenses in services and supplies to meet the higher than anticipated demand by departments for materials such as paper, batteries, copier toner, printer cartridges, etc.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Internal Services
DEPARTMENT: Purchasing - Central Stores
FUND: Internal Services IAV PUR
FUNCTION: General
ACTIVITY: Central Stores

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Baord Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	486,824	534,019	561,868	(3,109)	558,759
Services and Supplies	8,368,068	7,578,170	7,788,216	-	7,788,216
Central Computer	18,869	65,759	11,009	-	11,009
Transfers	-	86,380	86,380	6,859	93,239
Total Appropriations	8,873,761	8,264,328	8,447,473	3,750	8,451,223
Depreciation	11,514	-	-	-	-
Total Operating Expenses	8,885,275	8,264,328	8,447,473	3,750	8,451,223
Revenue					
Current Services	9,127,195	9,073,213	9,256,358	(141,358)	9,115,000
Other Revenue	174	-	-	-	-
Total Revenue	9,127,369	9,073,213	9,256,358	(141,358)	9,115,000
Revenue Over(Under) Exp	242,094	808,885	808,885	(145,108)	663,777
Fixed Asset Exp					
Equipment	-	30,000	30,000	5,000	35,000
Total Fixed Assets	-	30,000	30,000	5,000	35,000
Budgeted Staffing		15.0	15.0		15.0

PURCHASING

Total Changes in Board Approved Base Budget

Salaries and Benefits	27,849	MOU and retirement increases.
Services and Supplies	210,046	Inflation, risk management liabilities, and EHAP.
Central Computer	(54,750)	
Revenue		
Current Services	183,145	Increase in Central Stores orders.
Total Operating Expense	183,145	
Total Revenue Change	183,145	
Total Revenue Over/(Under) Exp	-	
Total 2001-02 Operating Expense	8,264,328	
Total 2001-02 Revenue	9,073,213	
Total Revenue Over/(Under) Exp	808,885	
Total Base Budget Operating Exp	8,447,473	
Total Base Budget Revenue	9,256,358	
Total Base Rev Over/(Under) Exp	808,885	

Board Approved Changes to Base Budget

Salaries and Benefits	(3,109)	
Transfers	6,859	Allocated contribution to purchase of department vehicle.
Total Operating Expense	3,750	
Revenue		
Current Services	(141,348)	Anticipated decrease based on current projections.
Total Revenue	(141,348)	
Rev Over/(Under) Exp	(145,108)	
Fixed Asset Exp.		
Equipment	5,000	Increase due to the purchase of new forklift.

BUDGET UNIT: MAIL/COURIER SERVICES (IAY PUR)

I. GENERAL PROGRAM STATEMENT

Mail/Courier Services provides interoffice, U.S. Postal, and courier services to agencies, departments, and special districts within the county.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	6,152,200	6,873,013	6,831,149	7,608,480
Total Revenue	6,354,226	7,095,205	6,893,169	7,900,000
Total Revenue Over/(Under) Exp	202,026	222,192	62,020	291,520
Fixed Assets	26,307	30,507	27,721	54,196
Budgeted Staffing		34.0		35.0
Workload Indicators				
Inter-Ofc Mail P/Up-Del	149,062	143,000	151,835	150,000
Inserting/Intel Insert	8,129,864	8,200,000	8,198,148	8,200,000
Folding/Tab-Label	13,171,527	12,600,000	12,133,771	13,000,000
BusRply/Postage Due	129,955	100,000	201,305	175,000
Mail Pieces Processed	13,687,253	13,500,000	14,106,854	14,300,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in staffing reflect an additional 1.0 Mail Clerk II to accommodate anticipated workload increase.

PROGRAM CHANGES

Due to the county's continued expansion of offices and services required, it is necessary to expand the physical working area of the Central Mail Services. Included in this budget is a lease-purchase over seven (7) years of a modular unit with an approximate total cost of $200,000. This expansion would include the modular unit and the electrical modifications required. The per year cost of this addition would be $36,222. It has also been the recommendation of the last two (2) Grand Juries that Central Mail modify and expand the working environment to enable the addition of more mail courier routes, ensure safe working conditions, and allow for future expansion of county facilities.

In addition, there is an anticipated increase in postal charges of over 9% effective June 30, 2002. This will increase the reimbursable postage budget by $600,000.

GROUP: Internal Services
DEPARTMENT: Purchasing - Central Mail Services
FUND: Internal Service IAY PUR

FUNCTION: General
ACTIVITY: Mail & Courier Services

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	962,687	982,493	1,011,968	84,032	1,096,000
Services and Supplies	5,818,938	5,827,267	6,416,552	-	6,416,552
Central Computer	3,296	2,787	5,509	-	5,509
Other Charges	2,637	2,637	2,637	27,703	30,340
Transfers	-	46,829	46,829	2,250	49,079
Total Appropriation	6,787,558	6,862,013	7,483,495	113,985	7,597,480
Depreciation	43,591	11,000	11,000	-	11,000
Total Operating Expense	6,831,149	6,873,013	7,494,495	113,985	7,608,480
Revenue					
Current Services	6,636,826	6,800,205	7,421,687	178,313	7,600,000
Other Revenue	256,343	295,000	295,000	5,000	300,000
Total Revenue	6,893,169	7,095,205	7,716,687	183,313	7,900,000
Revenue Over(Under) Exp	62,020	222,192	222,192	69,328	291,520
Fixed Asset Exp					
Vehicles	17,214	20,000	20,000	-	20,000
Lease	10,507	10,507	10,507	23,689	34,196
Total Fixed Assets	27,721	30,507	30,507	23,689	54,196
Budgeted Staffing		34.0	34.0	1.00	35.0

PURCHASING

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	29,475	MOU and retirement increases.
Services and Supplies	589,285	Inflation, risk management liabilities, and increase in postage rate of 9%.
Central Computer	2,722	
Revenue		
Current Services	621,482	Increase in mail services.
Total Operating Expense	621,482	
Total Revenue Change	621,482	
Total Revenue Over/(Under) Exp	-	
Total 2001-02 Operating Expense	6,873,013	
Total 2001-02 Revenue	7,095,205	
Total Revenue Over/(Under) Exp	222,192	
Total Base Budget Operating Exp	7,494,495	
Total Base Budget Revenue	7,716,687	
Total Base Rev Over/(Under) Exp	222,192	

	Board Approved Changes to Base Budget	
Salaries and Benefits	84,032	Increase reflects change of 1.0 FTE and step increases.
Other Charges	27,703	Increase in other charges due to the addition of a new lease-purchase.
Transfers	2,250	Allocated contribution for purchase of department vehicle.
Total Operating Expense	113,985	
Revenue		
Current Services	178,313	Additional revenues anticipated due to the increase in the postal rates effective June 2002.
Other	5,000	Increase in revenue is based on additional services.
Total Revenue	183,313	
Total Rev Over/(Under) Exp	69,328	
Fixed Asset Exp		
Lease	23,689	Increase in amount due on principal payments due to the addition of a new lease-purchase.
	23,689	

BUDGET UNIT: PRINTING SERVICES (IAG PUR)

I. GENERAL PROGRAM STATEMENT

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, and reports. This program is an internal service fund and as such, all operational costs are distributed to user departments through overhead rates.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	2,742,308	2,726,150	2,615,521	2,666,312
Total Revenue	2,994,487	2,842,683	2,557,341	2,800,000
Total Revenue Over/(Under) Exp	252,179	116,533	(58,180)	133,688
Fixed Assets	86,084	174,602	143,700	81,887
Budgeted Staffing		18.0		18.0
Workload Indicators				
Printed Pages - Units	77,085,771	82,500,000	75,713,806	80,000,000

Actual expenses were lower than budgeted in 2001-02 as a result of vacant positions and savings in services and supplies and equipment. Significant variance between actual and budget in revenue is due to a decrease in anticipated services.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Purchasing - Printing Services
FUND: Internal Services IAG PUR
FUNCTION: General
ACTIVITY: Printing

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	796,732	786,838	810,443	(56,113)	754,330
Services and Supplies	1,726,573	1,769,298	1,785,274	(11,768)	1,773,506
Central Computer	1,885	1,077	3,633	-	3,633
Other Charges	9,073	10,637	10,637	(4,686)	5,951
Transfers	-	34,300	34,300	6,250	40,550
Total Expenditure Authority	2,534,263	2,602,150	2,644,287	(66,317)	2,577,970
Reimbursements	-	-	-	(42,658)	(42,658)
Depreciation	81,258	124,000	124,000	7,000	131,000
Total Operating Expense	2,615,521	2,726,150	2,768,287	(101,975)	2,666,312
Revenue					
Current Services	2,557,341	2,842,683	2,884,820	(84,820)	2,800,000
Total Revenue	2,557,341	2,842,683	2,884,820	(84,820)	2,800,000
Revenue Over(Under) Exp	(58,180)	116,533	116,533	17,155	133,688
Fixed Asset Exp					
Equipment	82,534	115,000	115,000	(80,000)	35,000
Lease	61,166	59,602	59,602	(12,715)	46,887
Total Fixed Asset	143,700	174,602	174,602	(92,715)	81,887
Budgeted Staffing		18.0	18.0		18.0

PURCHASING

Total Changes in Board Approved Base Budget

Salaries and Benefits	23,605	MOU and retirement increases.
Services and Supplies	15,976	Inflation, risk management liabilities and EHAP.
Central Computer	2,556	
Revenue	42,137	
Total Operating Expense	42,137	
Total Revenue Change	42,137	
Total Revenue Over/(Under) Exp	-	
Total 2001-02 Operating Expense	2,726,150	
Total 2001-02 Revenue	2,842,683	
Total Revenue Over/(Under) Exp	116,533	
Total Base Budget Operating Exp	2,768,287	
Total Base Budget Revenue	2,884,820	
Total Base Rev Over/(Under) Exp	116,533	

Board Approved Changes to Base Budget

Salaries and Benefits	(56,113)	Decrease due to administration support for Purchasing (AAA-PUR) being budgeted in 5000 series.
Services and Supplies	(11,768)	Various adjustments to current expenditures.
Other Charges	(4,686)	Decrease due to less interest owed on current lease-purchases.
Transfers	6,250	Allocated contribution for purchase of department vehicle.
Total Expenditure Authority	(66,317)	
Reimbursements	(42,658)	Amount for admin fees from Central Stores and Central Mail. Decrease of $13,455 is due to a reduction of reimbursement from Purchasing (AAA PUR).
Depreciation	7,000	
Total Operating Exp	(101,975)	
Revenue		
Current Services	(84,820)	
Total Revenue	(84,820)	
Rev Over/(Under) Exp	17,155	
Fixed Asset Exp		
Equipment	(80,000)	
Lease	(12,715)	
	(92,715)	

OVERVIEW OF BUDGET

DEPARTMENT: REAL ESTATE SERVICES
DIRECTOR: DAVID H. SLAUGHTER

	2002-03				
	Appropriation	Revenue	Fund Balance	Local Cost	Staffing
Real Estate Services	2,263,523	1,546,921		716,602	28.0
Rents And Leases	1,053,739	341,241		712,498	0.0
Chino Agric Preserve	3,448,142	841,691	2,606,451		-
TOTAL	6,765,404	2,729,853	2,606,451	1,429,100	28.0

BUDGET UNIT: REAL ESTATE SERVICES (AAA RPR)

I. GENERAL PROGRAM STATEMENT

Real Estate Services provides for the administration of lease contracts; the negotiation of new lease contracts; and appraisal, acquisition, and relocation assistance for all county departments and agencies. Reimbursable services are also provided to SANBAG, State of California, and various cities throughout the county, upon request.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	768,330	1,068,107	1,358,494	2,263,523
Total Revenue	429,684	549,250	946,310	1,546,921
Local Cost	338,646	518,857	412,184	716,602
Budgeted Staffing		26.0		28.0
Workload Indicators				
Total hours billed	43,196	42,183	48,853	44,000
Number of leases	186	216	216	230

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Mid year Board actions approved 1.0 Director of Real Estate Services position and 1.0 Real Property Agent II position.

PROGRAM CHANGES

None.

REAL ESTATE SERVICES

GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND: General AAA RPR

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,431,756	1,689,382	1,922,691	-	1,922,691
Services and Supplies	240,899	287,970	303,670	-	303,670
Central Computer	9,713	9,713	17,162	-	17,162
Structures & Imprmts	-	-	-	-	-
Equipment	-	10,000	-	-	-
Transfers	-	20,000	20,000	-	20,000
Total Exp Authority	1,682,368	2,017,065	2,263,523	-	2,263,523
Less:			-		-
Reimbursements	(323,874)	(948,958)	-	-	-
Total Appropriation	1,358,494	1,068,107	2,263,523	-	2,263,523
Revenue					
Use of Money & Prop	81,852	50,000	-	-	-
Current Services	864,458	499,250	1,546,921	-	1,546,921
Total Revenue	946,310	549,250	1,546,921	-	1,546,921
Local Cost	412,184	518,857	716,602	-	716,602
Budgeted Staffing		26.0	28.0	-	28.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	233,309	MOU and retirement increases. Additional 2.0 FTE's authorized by mid year Board action - Director of Real Estate Services (October 30, 2001, Item #60) and Real Property Agent II (February 12, 2002, Item #51).
Services and Supplies	15,700	Inflation, risk management liabilities, EHAP, and 2% budget reduction.
Central Computer	7,449	
Equipment	(10,000)	Reduction due to one-time budget for fixed asset purchase in 2001-02.
Reimbursements	948,958	Decrease due to GASB 34 reclass.
Revenue	997,671	Increase due to GASB 34 reclass.
Total Appropriation Change	1,195,416	
Total Revenue Change	997,671	
Total Local Cost Change	197,745	
Total 2001-02 Appropriation	1,068,107	
Total 2001-02 Revenue	549,250	
Total 2001-02 Local Cost	518,857	
Total Base Budget Appropriation	2,263,523	
Total Base Budget Revenue	1,546,921	
Total Base Budget Local Cost	716,602	

BUDGET UNIT: RENTS (AAA RNT)

I. GENERAL PROGRAM STATEMENT

The rents budget funds the rental of leased space utilized by county departments except long-term facility agreements for joint power authorities. Lease payments are reimbursed from various user departments. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	976,199	1,287,776	1,074,021	1,053,739
Total Revenue	385,924	589,249	420,537	341,241
Local Cost	590,275	698,527	653,484	712,498
Workload Indicators				
Number of Leases	186	216	216	230

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Real Estate Services - Rent and Leases
FUND: General AAA RNT

FUNCTION: General
ACTIVITY: Property Management

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	26,483,963	24,775,090	30,269,094	-	30,269,094
Other Charges	-	3,000	3,000	-	3,000
Total Exp Authority	26,483,963	24,778,090	30,272,094	-	30,272,094
Less:					
Reimbursements	(25,409,942)	(23,490,314)	(29,218,355)	-	(29,218,355)
Total Appropriation	1,074,021	1,287,776	1,053,739	-	1,053,739
Revenue					
Use of Money & Prop	271,645	93,000	93,000	-	93,000
Current Services	148,892	496,249	248,241	-	248,241
Total Revenue	420,537	589,249	341,241	-	341,241
Local Cost	653,484	698,527	712,498	-	712,498

REAL ESTATE SERVICES

Total Changes in Board Approved Base Budget

Services and Supplies	5,494,004	Inflation, new leases managed by the Real Estate Services Department, and 2% budget reduction.
Reimbursements	(5,728,041)	New leases managed by the Real Estate Services Department.
Revenue	(248,008)	
Total Appropriation Change	(234,037)	
Total Revenue Change	(248,008)	
Total Local Cost Change	13,971	
Total 2001-02 Appropriation	1,287,776	
Total 2001-02 Revenue	589,249	
Total 2001-02 Local Cost	698,527	
Total Base Budget Appropriation	1,053,739	
Total Base Budget Revenue	341,241	
Total Base Budget Local Cost	712,498	

BUDGET UNIT: CHINO AGRICULTURAL PRESERVE (SIF INQ)

I. GENERAL PROGRAM STATEMENT

The Agricultural Land Post-Acquisition Program administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Coastal and Parkland Conservation Act. The county contracts with the Southern California Agricultural Land Foundation (SCALF) to negotiate and manage leases, prepare conservation easements, manage properties acquired and recommend future acquisitions. Property management activities include arranging for all ordinary and emergency repairs and improvements necessary to preserve the properties at their present condition, enhance their operating efficiency or alter them to enhance lease potential and/or comply with lease requirements. Appropriations in this budget unit include a payment to SCALF for the management of the program and payment to vendors. The county receives lease revenues from the acquired properties. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	306,891	2,866,940	404,349	3,448,142
Total Revenue	960,485	824,033	976,180	841,691
Fund Balance	-	2,042,907	-	2,606,451

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Services and supplies are reduced to reflect a decrease in anticipated maintenance costs. Other charges are reduced to reflect anticipated tax liabilities. Revenue is increased to reflect increases in rent revenue. Contingencies are budgeted at $3,058,032 for unanticipated real estate purchases.

GROUP: Internal Services
DEPARTMENT: Chino Agricultural Preserve
FUND: Special Revenue SIF INQ

FUNCTION: Public Ways & Fac.
ACTIVITY: Public Works

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	374,843	382,076	382,076	(19,966)	362,110
Central Computer	5,043	-	-	-	-
Other Charges	24,463	30,500	30,500	(2,500)	28,000
Contingencies Appro	-	2,454,364	2,454,364	603,668	3,058,032
Total Appropriation	404,349	2,866,940	2,866,940	581,202	3,448,142
Revenue					
Use of Money & Prop	976,180	824,033	824,033	17,658	841,691
Total Revenue	976,180	824,033	824,033	17,658	841,691
Fund Balance		2,042,907	2,042,907	563,544	2,606,451

REAL ESTATE SERVICES

		Board Approved Changes to Base Budget
Services and Supplies	(19,966)	Anticipated reduction in maintenance costs.
Other charges	(2,500)	Reduced tax liabilities.
Contingencies	537,233	Contingency for purchase of property.
	66,435	Adjustment for fund balance
	603,668	
Total Appropriations	581,202	
Revenue		
Use of Money and Property	17,658	Increased lease income.
Total Revenue	17,658	
Fund Balance	563,544	

LAW AND JUSTICE GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
COUNTY TRIAL COURTS:				
DRUG COURT PROGRAMS	294	50,320	50,320	-
GRAND JURY	296	301,148	-	301,148
INDIGENT DEFENSE	297	9,615,047	-	9,615,047
JUDICIAL BENEFITS/FACILITIES COSTS	299	1,806,975	-	1,806,975
TRIAL COURT FUNDING - MAINTENANCE OF EFFORT	301	31,828,295	21,697,281	10,131,014
DISTRICT ATTORNEY:				
CRIMINAL	303	31,888,034	21,979,480	9,908,554
CHILD ABDUCTION	306	741,042	741,042	-
LAW AND JUSTICE GROUP ADMINISTRATION	318	114,080	49,000	65,080
PROBATION:				
ADMINISTRATION & COMMUNITY CORRECTIONS	322	30,833,153	20,273,167	10,559,986
DETENTION CORRECTIONS	327	39,825,733	17,994,623	21,831,110
PRE-TRIAL DETENTION	330	480,982	-	480,982
AB 1913 GRANT	332	317,384	317,384	-
COURT-ORDERED PLACEMENTS	335	8,329,483	-	8,329,483
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	339	4,755,894	614,000	4,141,894
PUBLIC DEFENDER	342	17,745,871	1,142,272	16,603,599
SHERIFF	345	244,244,638	159,288,512	84,956,126
TOTAL GENERAL FUND		422,878,079	244,147,081	178,730,998
SPECIAL REVENUE FUND		**Approp**	**Revenue**	**Fund Balance**
DISTRICT ATTORNEY CONSOLIDATED	308	4,713,759	2,868,769	1,844,990
LAW AND JUSTICE ADMINISTRATION:				
2000 LOCAL LAW ENFORCEMENT BLOCK GRANT	320	280,376	42,252	238,124
2001 LOCAL LAW ENFORCEMENT BLOCK GRANT	321	298,451	10,480	287,971
PROBATION:				
JUVENILE JUSTICE GRANT PROGRAM (AB 1913)	337	12,433,281	6,320,513	6,112,768
SHERIFF CONSOLIDATED	349	33,012,099	22,938,528	10,073,571
TOTAL SPECIAL REVENUE FUNDS		50,737,966	32,180,542	18,557,424

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY TRIAL COURTS

	2001-03		
	Appropriation	Revenue	Local Cost
Drug Court Programs	50,320	50,320	-
Grand Jury	301,148	-	301,148
Indigent Defense	9,615,047	-	9,615,047
Judicial Benefits/Facilities Costs	1,806,975	-	1,806,975
Trial Court Funding - Maintenance of Effort	31,828,295	21,697,281	10,131,014
	43,601,785	21,747,601	21,854,184

BUDGET UNIT: DRUG COURT PROGRAMS (AAA FLP)

I. GENERAL PROGRAM STATEMENT

The Drug Court Programs budget is entirely grant funded. Included is reimbursement for an administrator position and staff support – now employed by Superior Court. Additionally, treatment program costs are included and reimbursed by the Office of Alcohol and Drug Programs in the Department of Behavioral Health. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	325,816	185,951	106,814	50,320
Total Revenue	325,816	185,951	106,814	50,320
Local Cost	-	-	-	-

Actual expenditures and revenues for 2001-02 were well below the amount budgeted because new grant funding did not materialize.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The budget for 2002-03 is comprised primarily of expenditures that will be funded by reimbursements from the Office of Alcohol and Drug Programs in Behavioral Health and residual grant revenues that can be carried forward into the new fiscal year.

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Drug Court Programs
FUND: General AAA FLP

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	221,583	299,877	305,224	(140,904)	164,320
Total Exp Authority	221,583	299,877	305,224	(140,904)	164,320
Less:			-		-
Reimbursements	(114,769)	(113,926)	(113,926)	(74)	(114,000)
Total Appropriation	106,814	185,951	191,298	(140,978)	50,320
Revenue					
Other Revenue	106,814	185,951	191,298	(140,978)	50,320
Total Revenue	106,814	185,951	191,298	(140,978)	50,320
Local Cost	-	-	-	-	-

COUNTY TRIAL COURTS

	Total Changes in Board Approved Base Budget	
Services and Supplies	5,347	Inflation, risk management liabilities, and EHAP.
Revenue	5,347	
Total Appropriation Change	5,347	
Total Revenue Change	5,347	
Total Local Cost Change	-	
Total 2001-02 Appropriation	185,951	
Total 2001-02 Revenue	185,951	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	191,298	
Total Base Budget Revenue	191,298	
Total Base Budget Local Cost	-	

	Board Approved Changes to Base Budget	
Services and Supplies	(140,904)	Reduction in grant funding.
Reimbursements	(74)	Adjustment in funding from HSS Alcohol and Drug Programs.
Total Appropriation	(140,978)	
Other Revenue	(140,978)	Reduction in grant funding.
Total Revenue	(140,978)	
Total Local Cost	-	

BUDGET UNIT: GRAND JURY (AAA GJY)

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. There is no county staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	285,817	296,654	316,620	301,148
Local Cost	285,817	296,654	316,620	301,148

On April 2, 2002, the Board of Supervisors increased 2001-02 appropriations by $22,525 for additional audit contract costs. This was a one-time increase and was not carried forward into the budget for 2002-03. Due to other savings, this budget was also able to cover the first two months' costs of a second criminal grand jury that was convened in May 2002.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice
DEPARTMENT: Grand Jury
FUND: General AAA GJY

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	316,382	296,416	301,148	-	301,148
Central Computer	238	238	-	-	-
Total Appropriation	316,620	296,654	301,148		301,148
Local Cost	316,620	296,654	301,148	-	301,148

Total Changes in Board Approved Base Budget

Services and Supplies	(268)	Inflation, risk management liabilities, EHAP, and 2% budget reduction.
	5,000	Funding for the tour of the county has been added directly into the Grand Jury's budget.
	4,732	
Central Computer	(238)	

Total Appropriation Change	4,494
Total Revenue Change	-
Total Local Cost Change	4,494
Total 2001-02 Appropriation	296,654
Total 2001-02 Revenue	-
Total 2001-02 Local Cost	296,654
Total Base Budget Appropriation	301,148
Total Base Budget Revenue	-
Total Base Budget Local Cost	301,148

BUDGET UNIT: INDIGENT DEFENSE PROGRAM (AAA IDC)

I. GENERAL PROGRAM STATEMENT

State law requires that the courts appoint attorneys, investigators, and necessary defense experts for indigents in criminal cases. Private counsel is typically appointed when the Public Defender's Office has a conflict or is otherwise not available to handle cases. Appropriations for these appointments are included in this trial court indigent defense budget unit. These costs are not eligible for state trial court funding.

The Indigent Defense Program is administered by the Superior Court, with staff who process and monitor accounts payable for the court-appointed defense representation services. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	9,409,070	9,692,905	9,599,711	9,615,047
Total Revenue	-	75,000	(40,000)	-
Local Cost	9,409,070	9,617,905	9,639,711	9,615,047
Workload Indicators				
Felony Appointments	4,800	4,900	4,500	4,600
Misdemeanor Appointments	2,800	2,900	2,600	2,800
Juvenile Delinquency Appointments	2,600	2,700	2,000	2,300

The appropriations for 2001-02 came in under budget by $93,194. Actual revenue reflects an accounting correction to prior year revenues.

Although not reflected in the 2001-02 actual appropriation, 2001-02 encumbrances totaling $262,000 were cancelled after the fiscal year end which will result in savings to the general fund in 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The expenditures in this budget have decreased slightly because more appointments are being handled by the Public Defender's Office. Because these cases can take years to go through the court processes, the full impact on the respective budgets may be delayed for another year or two.

Additionally, there is no revenue anticipated for this program in 2002-03.

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Indigent Defense Program
FUND: General AAA IDC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	9,599,711	9,692,905	9,690,047	(75,000)	9,615,047
Total Appropriation	9,599,711	9,692,905	9,690,047	(75,000)	9,615,047
Revenue					
Current Services	(40,000)	75,000	75,000	(75,000)	-
Total Revenue	(40,000)	75,000	75,000	(75,000)	-
Local Cost	9,639,711	9,617,905	9,615,047	-	9,615,047

INDIGENT DEFENSE PROGRAM

Total Changes in Board Approved Base Budget

Services and Supplies	(2,858)	Inflation, risk management liabilities, EHAP, and 2% budget reduction.
Total Appropriation Change	(2,858)	
Total Revenue Change	-	
Total Local Cost Change	(2,858)	
Total 2001-02 Appropriation	9,692,905	
Total 2001-02 Revenue	75,000	
Total 2001-02 Local Cost	9,617,905	
Total Base Budget Appropriation	9,690,047	
Total Base Budget Revenue	75,000	
Total Base Budget Local Cost	9,615,047	

Board Approved Changes to Budget

Services and Supplies	(75,000)	Reduction to more accurately reflect historical trends.
Total Appropriation	(75,000)	
Current Services	(75,000)	Reduction to more accurately reflect historical trends.
Total Revenue	(75,000)	
Total Local Cost	-	

BUDGET UNIT: JUDICIAL BENEFITS/FACILITIES (AAA CTN)

I. GENERAL PROGRAM STATEMENT

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. However, under AB 233, the costs of locally authorized judicial benefits and costs for facilities remain the responsibility of counties. This budget unit was established in 1997-98 to appropriate funds for those local judicial benefits and facilities-related expenses. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,575,017	1,551,875	1,692,051	1,806,975
Local Cost	1,575,017	1,551,875	1,692,051	1,806,975

On January 29, 2002, the Board of Supervisors approved an appropriation increase for 2001-02 of $226,720 for the insurance on court facilities for 2001-02. This had formerly been paid by Superior Court, but the Trial Court Funding Act shifted responsibility for court facilities costs to the counties.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to rising insurance costs, the 2002-03 budget includes $328,000 for insurance costs, rather than the $226,720 approved during 2001-02.

Board action on June 6, 2001 reduced the local judicial benefits by approximately $50,000 annually. This reduction is offset by increased costs for three new judges (two into new judgeship positions) that were appointed by the Governor in late 2001-02. A third new judgeship appointment is anticipated during 2002-03. The benefit cost for each judge is just over $20,000 per year.

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Judicial Benefits/Facilities
FUND: General AAA CTN

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	405,354	145,000	473,000	-	473,000
Other Charges	1,286,697	1,406,875	1,333,975	-	1,333,975
Total Appropriation	1,692,051	1,551,875	1,806,975	-	1,806,975
Local Cost	1,692,051	1,551,875	1,806,975	-	1,806,975

COUNTY TRIAL COURTS

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	226,720	Insurance for court facilities - Board approved January 29, 2002.
	101,280	Risk management liabilities.
	328,000	
Other Charges	(2,900)	
Mid Year		
Other Charges	(150,000)	Reductions of costs of local judicial benefits and other excess appropriations.
	80,000	Increase for four new judicial officers.
	(70,000)	
Total Appropriation Change	255,100	
Total Revenue Change	-	
Total Local Cost Change	255,100	
Total 2001-02 Appropriation	1,551,875	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	1,551,875	
Total Base Budget Appropriation	1,806,975	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	1,806,975	

BUDGET UNIT: TRIAL COURT FUNDING – MAINTENANCE OF EFFORT (MOE) (AAA TRC)

I. GENERAL PROGRAM STATEMENT

On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state. The state thus assumed the sole responsibility for funding future growth in court operations costs. In addition, it required counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. The MOE contribution is made up of two components: reported 1994-95 county expenses for court operations, plus fine and forfeiture revenue sent to the state in 1994-95. Under the bill, county MOE amounts were established in 1997-98 with certain reductions and adjustments subsequently authorized by the state. In return, the state allowed the counties to retain many of those same fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be split equally with the state. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	31,067,607	29,838,295	33,402,632	31,828,295
Total Revenue	21,957,670	19,707,281	24,403,078	21,697,281
Local Cost	9,109,937	10,131,014	8,999,554	10,131,014

On January 29, 2002 the Board of Supervisors approved an increase in appropriations and revenues of $2,656,305. The increase of $1.3 million was for an increased payment to the state for its equal share of the fines and fees collections that exceeded the revenue MOE prescribed in Trial Court Funding statutes. Additionally, appropriations of $1,356,305 were needed in order to make the current and prior year payments to a court facilities fund as required in an agreement between the county and Superior Court. Because these payments are predicated on the collections of increased fines and fees, the revenue budget was increased as well.

Due to even higher collections by the end of 2001-02, the Board of Supervisors increased appropriations and revenues at the close of 2001-02 for an additional $908,034. This resulted in larger payments to the state and to the court facilities fund. The county's share of the additional collections also reduced the local cost by $1.1 million.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changed)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to revenue trends experienced over several years, this budget was increased by almost $2 million in appropriations and offsetting revenues for 2002-03.

COUNTY TRIAL COURTS

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Maintenance of Effort (MOE)
FUND: General AAA TRC

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	31,867,822	29,838,295	31,828,295		31,828,295
Transfers	1,534,810	-	-	-	-
Total Appropriation	33,402,632	29,838,295	31,828,295	-	31,828,295
Revenue					
Fines & Forfeitures	8,284,908	10,411,193	12,401,193	-	12,401,193
Current Services	16,118,170	9,296,088	9,296,088	-	9,296,088
Total Revenue	24,403,078	19,707,281	21,697,281	-	21,697,281
Local Cost	8,999,554	10,131,014	10,131,014	-	10,131,014

Total Changes in Board Approved Base Budget

Other Charges	1,300,000	Increase payment to the state ($2.4 million) for 50% of excess collections.
	690,000	Payment to court facilities fund for 25% of county's 50% of excess collections.
	1,990,000	
Revenue	1,990,000	This additional revenue contributes to the increased payments to the state and court facilities.

Total Appropriation Change	1,990,000
Total Revenue Change	1,990,000
Total Local Cost Change	-
Total 2001-02 Appropriation	29,838,295
Total 2001-02 Revenue	19,707,281
Total 2001-02 Local Cost	10,131,014
Total Base Budget Appropriation	31,828,295
Total Base Budget Revenue	21,697,281
Total Base Budget Local Cost	10,131,014

OVERVIEW OF BUDGET

DEPARTMENT: DISTRICT ATTORNEY
DISTRICT ATTORNEY: DENNIS L. STOUT

	2002-03				
	Appropriations	Revenue	Fund Balance	Local Cost	Staffing
Criminal	31,888,034	21,979,480	-	9,908,554	382.0
Child Abduction	741,042	741,042	-	-	7.0
Special Revenue	4,713,759	2,868,769	1,844,990		32.0
TOTAL	37,342,835	25,589,291	1,844,990	9,908,554	421.0

BUDGET UNIT: CRIMINAL (AAA DAT)

I. GENERAL PROGRAM STATEMENT

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	29,667,929	32,229,888	32,008,962	31,888,034
Total Revenue	22,414,502	31,403,559	28,234,285	21,979,480
Local Cost	7,253,427	826,329	3,774,677	9,908,554
Budgeted Staffing		377.0		382.0
Workload Indicators				
Cases Reviewed:				
Criminal Cases (# of defendants)	71,742	61,000	70,896	67,000
Juvenile Cases	6,734	6,500	6,816	6,500
Total:	78,476	67,500	77,712	73,500
Cases Filed by District Attorney				
Criminal Felonies (# of defendants)	16,394	17,000	16,956	16,700
Criminal Misdemeanors (# of defendants)	34,928	36,000	36,862	36,500
Juvenile Cases	5,111	4,500	5,583	4,600
Total:	56,433	57,500	59,401	57,800
Other Workload Factors				
Direct Court Files	42,786		46,489	

Variance from budget is mainly due to Proposition 172 revenue shortfall which was covered by departmental savings and general fund contingencies; less than anticipated forfeiture revenue; and SB90 revenue shortfall since the department was unable to accrue reimbursements as a result of state's suspension of SB90 reimbursement and GASB 34 rule changes.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The Board approved as mid-year changes, the addition of 1.0 Paralegal for Restitution Program (grant funded); 3.0 Deputy District Attorney for expansion of SB90 funded Mentally Disordered Offenders Unit; and 4.0 Deputy District Attorney; 1.0 District Attorney Investigator; 1.0 Clerk III to support new judgeships; and 1.0 Clerk III for Victim Witness Compensation Program.

In addition to mid-year adjustments, the following program changes are reflected: Add 1.0 Programmer Analyst III to replace 1.0 Programmer III to correctly reflect position that was added to accommodate an ISD employee transfer to DA's office; defunding of 4.0 PSE; 1.0 Victim Witness Coordinator; 1.0 Deputy District Attorney; 1.0 Investigator; 1.0 Secretary I to meet local cost target, offset by addition of 1.0 Clerk III and 1.0 System Forensic Tech.

PROGRAM CHANGES

Reimbursements represent welfare fraud prosecution for social services; local law enforcement block grant for the e-filing project; vehicle fees; and Juvenile Justice grant (AB1913). Vehicle fees and AB1913 budgeted here represent a change in the way the department will recognize receipt of vehicle fees and AB1913 grant funds from a new special revenue fund established as a result of GASB 34 requirements.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Criminal
FUND: General AAA DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	28,488,087	28,636,771	31,088,477	(917,682)	30,170,795
Services and Supplies	3,950,302	3,933,192	4,008,391	(490,494)	3,517,897
Central Computer	167,533	167,587	328,614	-	328,614
Equipment	80,428	25,000	25,000	(25,000)	-
Transfers	(677,388)	554,461	554,461	(9,781)	544,680
Total Exp Authority	32,008,962	33,317,011	36,004,943	(1,442,957)	34,561,986
Less:					
Reimbursements	-	(1,087,123)	(1,087,123)	(1,586,829)	(2,673,952)
Total Appropriation	32,008,962	32,229,888	34,917,820	(3,029,786)	31,888,034
Revenue					
Fines & Forfeitures	7,107,481	7,536,185	1,136,185	(1,136,185)	-
Taxes	15,785,000	17,395,000	17,395,000	(1,000,000)	16,395,000
State, Fed or Gov't Aid	5,290,083	6,472,374	6,878,081	(1,297,781)	5,580,300
Other Revenue	51,721	-	-	4,180	4,180
Total Revenue	28,234,285	31,403,559	25,409,266	(3,429,786)	21,979,480
Local Cost	3,774,677	826,329	9,508,554	400,000	9,908,554
Budgeted Staffing		377.0	388.0	(6.0)	382.0

DISTRICT ATTORNEY

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	1,457,533	MOU and retirement increases.
Services and Supplies	54,699	Inflation, risk management liabilities, and EHAP.
Central Computer	161,027	
Revenue		
Fines and Forfeitures	(6,400,000)	Full-year funding adjustment.
Mid Year		
Salaries and Benefits	994,173	Restitution Program - add one paralegal approved September 25, 2001; expand MDO Program SB 90 reimbursed - add 3.0 DDA IV's approved January 15, 2002; add staff to support new judgeship - add 4.0 DDA IV's, 1.0 DA Investigator I, 1.0 Clerk III approved March 2, 2002; add Clerk III for Victim Compensation approved April 30, 2002.
Services and Supplies	20,500	Office expense for new judgeship staff support approved March 2, 2002.
Revenue		
State, Fed or Gov't Aid	405,707	Restitution Program; SB 90 - MDO Program; JPA Victim Compensation.
Total Appropriation Change	2,687,932	
Total Revenue Change	(5,994,293)	
Total Local Cost Change	8,682,225	
Total 2001-02 Appropriation	32,229,888	
Total 2001-02 Revenue	31,403,559	
Total 2001-02 Local Cost	826,329	
Total Base Budget Appropriation	34,917,820	
Total Base Budget Revenue	25,409,266	
Total Base Budget Local Cost	9,508,554	

Board Approved Changes to Base Budget

Salaries and Benefits	(917,682)	The department had to make staff reductions to meet local cost target for 2002-03. Reduction represents defunding of 6.0 positions budgeted last year (1.0 Programmer III; 4.0 PSE and 1.0 VW Coordinator). In addition, reduction of 3.0 positions in the Elder Abuse Prosecution Unit (1.0 DDA; 1.0 Investigators and 1.0 Secretary I positions) were offset by program adjustment increases (1.0 Clerk III, 1.0 System Forensic Tech transferred to the criminal budget and a PA III). The net reduction is 6.0 positions. Note: Approval Policy Item #1 reduced Elder Abuse adjustment.
Services and Supplies	(490,494)	The department had to reduce operating expenses to meet local cost target for 2002-03. Total represents reductions across all line items with the exception of those set forth in the budget instructions. Amount in many line items will not be sufficient to cover anticipated costs.
Equipment	(25,000)	No equipment is requested in 2002-03.
Transfers	(9,781)	Minor reduction in rent transfers per actuals in 2001-02.
Reimbursements	(1,586,829)	Increase represents Vehicle Fees and AB1913 now recognized as a reimbursement from special revenue fund; increases in Welfar Fraud prosecution salary costs and local law enforcement block grant reimbursements.
Total Appropriations	(3,029,786)	
Revenue		
Fines and Forfeitures	(1,136,185)	Forfeiture accounts are depleted. Forfeitures used in prior year to back fill child support revenue loss and balance budget.
Taxes	(1,000,000)	Prop 172 decrease.
State and Federal Aid	(1,297,781)	Vehicle fees and AB1913 now budgeted as a reimbursement from special revenue fund and net revenue fluctuations across all grants.
Other Revenue	4,180	1/3 court match for LLEBG project.
Total Revenue	(3,429,786)	
Local Cost	400,000	

BUDGET UNIT: CHILD ABDUCTION (AAA DOS)

I. GENERAL PROGRAM STATEMENT

The Child Abduction Program is required by Chapter 1399, Statutes of 1976, Custody of Minors. The purpose of the program is to prosecute those who criminally abduct children and to return minors to a safe environment. This statute designates the level of service that the District Attorney must provide. This program requires extensive travel nationwide and around the world to return children to the custody of the adult ordered by the court. This program is entirely reimbursed by SB 90 (state mandated program reimbursement) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	686,347	731,682	692,679	741,042
Total Revenue	1,267,798	731,682	1,942,755	741,042
Local Cost	(581,451)	-	(1,250,076)	-
Budgeted Staffing		7.0		7.0

Variance from budget is mainly due to SB90 revenue reimbursement that was realized this year for expenses incurred in prior years.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Child Abduction
FUND: General AAA DOS

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	538,072	572,876	588,749	(471)	588,278
Services and Supplies	118,294	157,906	159,762	(6,998)	152,764
Central Computer	954	-	-	-	-
Transfers	35,359	900	900	(900)	-
Total Appropriation	692,679	731,682	749,411	(8,369)	741,042
Revenue					
State, Fed or Gov't Aid	1,942,755	731,682	749,411	(8,369)	741,042
Total Revenue	1,942,755	731,682	749,411	(8,369)	741,042
Local Cost	(1,250,076)	-	-	-	-
Budgeted Staffing		7.0	7.0		7.0

DISTRICT ATTORNEY

Total Changes in Board Approved Base Budget

Salaries and Benefits	15,873	MOU and retirement increases.
Services and Supplies	1,856	Inflation, risk management liabilities, and EHAP.
Total Appropriation Change	17,729	
Total Revenue Change	-	
Total Local Cost Change	17,729	
Total 2001-02 Appropriation	731,682	
Total 2001-02 Revenue	731,682	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	749,411	
Total Base Budget Revenue	749,411	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	(471)	Adjustment for difference between base year adjustment and estimated actual cost.
	(471)	
Services and Supplies	(6,998)	Overall reduction primarily in professional services.
	(6,998)	
Transfers	(900)	Correction for 2410 charges last fiscal year.
Total Appropriations	(8,369)	
Revenue		
State and Federal Aid	(8,369)	SB 90 revenue reimbursed for actual expenditures.
Total Revenue	(8,369)	
Local Cost	-	

BUDGET UNIT: CONSOLIDATED – SPECIAL REVENUE

I. GENERAL PROGRAM STATEMENT

This is a summary of seven special revenue accounts for the District Attorney's Office: Asset Forfeiture Unit; Specialized Prosecutions; Auto Insurance Fraud; Worker's Compensation Fraud; Real Estate Fraud; Vehicle Fees; and Federal Asset Forfeiture.

Revenue for these units is received from fines and forfeitures, the Department of Insurance, recording fees, and vehicle registration assessments. Each unit represents a self-funded program. No county general funds are used.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,199,009	3,513,937	3,164,065	4,663,508
Total Revenue	3,520,183	2,748,449	4,238,592	4,129,502
Fund Balance		765,488		534,006
Budgeted Staffing		32.0		32.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes represent reduction of 1.0 Investigative Technician in the Auto Fraud unit and a mid-year addition of 1.0 Clerk III in the Workers' Compensation Fraud unit.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Special Revenue Funds
FUND: Special Revenue Funds - Consolidated
FUNCTION: Public Assistance
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,618,950	2,558,574	2,558,574	204,604	2,763,178
Services and Supplies	358,688	639,424	639,424	(57,950)	581,474
Central Compter	3,387	-	-	-	-
Structures & Imprmts	-	-	-	-	-
Transfers	183,040	3,400	3,400	664,600	668,000
Contingencies	-	312,539	312,539	338,367	650,906
Total Appropriation	3,164,065	3,513,937	3,513,937	1,149,621	4,663,558
Revenue					
Fines & Forfeitures	2,973,402	1,073,370	1,073,370	(12,806)	1,060,564
Use of Money & Prop.	9,242	-	-	-	-
Current Services	932,632	727,363	727,363	64,849	792,212
State, Fed or Gov't Aid	316,250	1,168,254	1,168,254	804,472	1,972,726
Other Revenue	7,066	(220,538)	(220,538)	524,538	304,000
Total Revenue	4,238,592	2,748,449	2,748,449	1,381,053	4,129,502
Fund Balance		765,488	765,488	(231,432)	534,056
Budgeted Staffing		32.0	32.0		32.0

DISTRICT ATTORNEY

Board Approved Changes to Base Budget

Salaries and Benefits	204,604	MOU increases.
Services and Supplies	(57,950)	Minimal decreases across all budget units.
Transfers	(3,400)	Correction from 2001-02.
	92,367	Increase in asset forfeiture contingencies offset by reduction in real estate contingency.
	88,967	
Total Appropriations	235,621	
Revenue		
Fines and Forfeitures	(12,806)	
Current Services	64,849	Anticipated increase for 2002-03.
State and Federal Aid	194,472	Anticipated increase for 2002-03.
Other Revenue	220,538	Anticipated increase for 2002-03.
Total Revenue	467,053	
Fund Balance	(231,432)	

BUDGET UNIT: ASSET FORFEITURE (SBH DAT)

I. GENERAL PROGRAM STATEMENT

This program was established to process asset forfeiture funds generated by activities of the Sheriff and police agencies. Budgeted positions include two deputy district attorneys and three clerical support positions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	343,856	384,628	351,997	528,944
Total Revenue	470,273	342,963	529,118	405,633
Fund Balance		41,665		123,311
Budgeted Staffing		5.0		5.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Asset Forfeiture
FUND: Special Revenue SBH DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	319,346	341,994	341,994	23,045	365,039
Services and Supplies	23,877	42,384	42,384	(1,790)	40,594
Central Computer	237	-	-	-	-
Transfers	8,537	250	250	(250)	-
Contingencies	-	-	-	123,311	123,311
Total Appropriation	351,997	384,628	384,628	144,316	528,944
Revenue					
Fines & Forfeitures	529,118	540,070	540,070	(134,437)	405,633
State, Fed or Gov't Aid	-	(185,442)	(185,442)	185,442	-
Other Revenue	-	(11,665)	(11,665)	11,665	-
Total Revenue	529,118	342,963	342,963	62,670	405,633
Fund Balance		41,665	41,665	81,646	123,311
Budgeted Staffing		5.0	5.0		5.0

DISTRICT ATTORNEY

		Board Approved Changes to Base Budget
Salaries and Benefits	23,045	MOU increases.
Services and Supplies	(1,790)	Minor reductions in operating expenses.
Central Computer	(250)	Correction from 2001-02.
Contingencies	123,311	Increase in contingencies to match expected fund balance.
Total Appropriation	144,316	
Revenue		
Other Revenue	(134,437)	
	185,442	
	11,665	
Total Revenue	62,670	
Fund Balance	81,646	

BUDGET UNIT: SPECIALIZED PROSECUTIONS (SBI DAT)

I. GENERAL PROGRAM STATEMENT

This unit was established in 1990-91 with funding from various asset forfeiture accounts to specifically prosecute crimes, such as hazardous waste dumping, consumer fraud, and violations of Cal-OSHA laws.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	716,703	733,300	732,594	751,456
Total Revenue	733,868	717,948	818,293	654,931
Fund Balance		15,352		96,525
Budgeted Staffing		7.0		7.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Specialized Prosecution
FUND: Special Revenue SBI DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	573,519	570,587	570,587	29,043	599,630
Services and Supplies	84,815	162,363	162,363	(10,537)	151,826
Central Computer	350	-	-	-	-
Transfers	73,910	350	350	(350)	-
Total Appropriation	732,594	733,300	733,300	18,156	751,456
Revenue					
Fines & Forfeitures	809,051	533,300	533,300	121,631	654,931
Use of Money & Prop	9,242	-	-	-	-
Other Revenue	-	184,648	184,648	(184,648)	-
Total Revenue	818,293	717,948	717,948	(63,017)	654,931
Fund Balance		15,352	15,352	81,173	96,525
Budgeted Staffing		7.0	7.0		7.0

Board Approved Changes to Base Budget

Salaries and Benefits	29,043	MOU increases.
Services and Supplies	(10,537)	Minor reductions across all line items.
Central Computer	(350)	Correction from 2001-02.
Total Appropriations	18,156	
Revenue		
Other Revenue	121,631	Increase in fines & forfeitures to reflect trend and offset loss of interest revenue.
	(184,648)	Loss of interest revenue from railroad account.
Total Revenue	(63,017)	
Fund Balance	81,173	

BUDGET UNIT: AUTO INSURANCE FRAUD (RIP DAT)

I. GENERAL PROGRAM STATEMENT

Section 1871 of the Insurance Code authorizes the Insurance Commission to distribute funds collected from insurance companies for the purpose of auto fraud investigation and prosecution. This unit is dedicated to that effort and is funded by the Department of Insurance.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	527,741	582,030	517,566	560,468
Total Revenue	595,793	511,567	505,193	527,843
Fund Balance		70,463		32,625
Budgeted Staffing		6.0		5.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Staff reduced by 1.0 Investigative Technician.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Auto Insurance Fraud Unit
FUND: Special Revenue RIP DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	441,598	473,804	473,804	(7,644)	466,160
Services and Supplies	51,616	107,326	107,326	(13,018)	94,308
Central Computer	900	-	-	-	-
Transfers	23,452	900	900	(900)	-
Total Appropriation	517,566	582,030	582,030	(21,562)	560,468
Revenue					
State, Fed or Gov't Aid	504,085	579,619	579,619	(51,776)	527,843
Other Revenue	1,108	(68,052)	(68,052)	68,052	-
Total Revenue	505,193	511,567	511,567	16,276	527,843
Fund Balance		70,463	70,463	(37,838)	32,625
Budgeted Staffing		6.0	6.0	(1.00)	5.0

Board Approved Changes to Base Budget

Salaries and Benefits	(7,644)	MOU increases offset by reduction of one staff (Investigative Technician)
Services and Supplies	(13,018)	Reductions across all line items
Central Computer	(900)	Correction from 2001-02
Total Appropriations	(21,562)	
Revenue		
Other Revenue	(51,776)	Reduced expenditures
	68,052	
Total Revenue	16,276	
Fund Balance	(37,838)	

BUDGET UNIT: WORKERS COMPENSATION FRAUD (ROB DAT)

I. GENERAL PROGRAM STATEMENT

The Insurance Commissioner of the State of California, pursuant to the provisions of Section 1872.83 of the California Insurance Code, distributes funds for the purposes of investigation and prosecution of worker's compensation insurance fraud cases. This program is dedicated to that effort.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	704,441	774,077	801,817	834,883
Total Revenue	1,052,093	448,608	806,690	834,883
Fund Balance		325,469		-
Budgeted Staffing		7.0		8.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Mid-year increase in staff by 1.0 Clerk III.

PROGRAM CHANGES

Minor increase due to additional staff.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Workers Compensation Fraud
FUND: Special Revenue ROB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	656,306	633,162	633,162	57,078	690,240
Services and Supplies	103,021	140,015	140,015	4,628	144,643
Central Computer	900	-	-	-	-
Transfers	41,590	900	900	(900)	-
Total Appropriation	801,817	774,077	774,077	60,806	834,883
Revenue					
State, Fed or Gov't Aid	805,000	774,077	774,077	60,806	834,883
Other Revenue	1,690	(325,469)	(325,469)	325,469	-
Total Revenue	806,690	448,608	448,608	386,275	834,883
Fund Balance		325,469	325,469	(325,469)	-
Budgeted Staffing		7.0	7.0	1.00	8.0

Board Approved Changes to Base Budget

Salaries and Benefits	57,078	MOU increases and additional Clerk III added to the unit.
Services and Supplies	4,628	Minor increase due to new staff.
Central Computer	(900)	Correction from 2001-02.
Total Appropriation	60,806	
Revenue		
Other Revenue	60,806	Increase for full year funding of new staff.
	325,469	
Total Revenue	386,275	
Fund Balance	(325,469)	

BUDGET UNIT: REAL ESTATE FRAUD UNIT (REB DAT)

I. GENERAL PROGRAM STATEMENT

On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect an additional $2 fee upon recording documents as set forth in Government Code Section 27388 to provide the county with resources to investigate and prosecute real estate fraud crimes. This program was previously accounted for in the general fund. All program costs and revenues were transferred to a special revenue fund in 1997-98.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	906,268	1,039,902	760,091	1,073,807
Total Revenue	668,156	727,363	932,783	792,212
Fund Balance		312,539		281,595
Budgeted Staffing		7.0		7.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Real Estate Fraud Unit
FUND: Special Revenue REB DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	628,182	539,027	539,027	103,082	642,109
Services and Supplies	95,359	187,336	187,336	(37,233)	150,103
Central Computer	1,000	-	-	-	-
Structures and Imprmts	-	1,000	-	(1,000)	-
Transfers	35,550	-	-	-	-
Contingencies	-	312,539	312,539	(30,944)	281,595
Total Appropriation	760,091	1,039,902	1,039,902	33,905	1,073,807
Revenue					
Current Services	932,632	727,363	727,363	64,849	792,212
Other Revenue	151	-	-	-	-
Total Revenue	932,783	727,363	727,363	64,849	792,212
Fund Balance		312,539	312,539	(30,944)	281,595
Budgeted Staffing		7.0	7.0		7.0

Board Approved Changes to Base Budget

Salaries and Benefits	103,082	MOU increases.
Services and Supplies	(37,233)	Across the board reductions and significant reduction in professional services.
Central Computer	(1,000)	Correction from 2001-02.
Contingencies	(30,944)	Reduce contingencies.
Total Appropriations	33,905	
Revenue		
Other Revenue	64,849	
Total Revenue	64,849	
Fund Balance	(30,944)	

BUDGET UNIT: VEHICLE FEES (SDM DAT)

I. GENERAL PROGRAM STATEMENT

This fund represents the District Attorney's share in the $1 registration assessment on vehicles registered in San Bernardino County and is used to fund auto theft prosecution efforts. The funds are allocated to pay for the auto theft expenses in the District Attorney's main criminal budget. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	610,000
Total Revenue	-	-	317,314	292,686
Fund Balance		-		317,314

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Vehicle Fees
FUND: Special Revenue SDM DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Transfers	-	-	-	610,000	610,000
Total Appropriation	-	-	-	610,000	610,000
Revenue					
State, Fed or Gov't Aid	316,250	-	-	292,686	292,686
Other Revenue	1,064	-	-	-	-
Total Revenue	317,314	-	-	292,686	292,686
Fund Balance		-	-	317,314	317,314

Board Approved Changes to Base Budget

Transfers	610,000
Total Appropriations	610,000
Revenue	
State, Fed or Gov't Aid	292,686
Total Revenue	292,686
Fund Balance	317,314

BUDGET UNIT: FEDERAL ASSET FORFEITURE (SDN DAT)

I. GENERAL PROGRAM STATEMENT

This fund represents asset forfeitures filed through the federal asset forfeiture program. The U.S. Department of Justice sets forth terms by which law enforcement may use federally forfeited property for law enforcement purposes. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	354,201
Total Revenue	-	-	329,201	25,000
Fund Balance		-		329,201

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Federal Asset Forfeiture
FUND: Special Revenue SDN DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Transfers	-	-	-	58,000	58,000
Contingencies	-	-	-	296,201	296,201
Total Appropriation	-	-	-	354,201	354,201
Revenue					
Fines and Forfeitures	326,148			25,000	25,000
Other Revenue	3,053	-	-	-	-
Total Revenue	329,201	-	-	25,000	25,000
Fund Balance		-	-	329,201	329,201

Board Approved Changes to Base Budget

Transfers	58,000
Contingencies	296,201
Total Appropriations	354,201
Revenue	
Fines and Forfeitures	25,000
Total Revenue	25,000
Fund Balance	329,201

OVERVIEW OF BUDGET

DEPARTMENT: LAW AND JUSTICE GROUP
ADMINISTRATOR: JOHN ROTH

	2002-03				
	Appropriations	Revenue	Fund Balance	Local Cost	Staffing
Administration	114,080	49,000	-	65,080	1.0
2001 Law Enforcement Grant	298,451	10,480	287,971	-	-
2000 Law Enforcement Grant	280,376	42,252	238,124	-	-
Total	692,907	101,732	526,095	65,080	1.0

BUDGET UNIT: ADMINISTRATION (AAA LNJ)

I. GENERAL PROGRAM STATEMENT

Under the general direction of the Law and Justice Group Chair, the Law and Justice Administrative Analyst provides administrative support to the Law and Justice Group; conducts complex research and analytical studies involving administrative and operational relationships of the Law and Justice Group departments; and coordinates special projects of mutual concern to the Group. The Law and Justice Administrative Analyst also serves as the County Dispute Resolution Program Coordinator.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	109,902	110,486	119,667	114,080
Total Revenue	48,527	49,000	98,461	49,000
Local Cost	61,375	61,486	21,206	65,080
Budgeted Staffing		1.0		1.0

Variance in local cost is due to lengthy vacancy of analyst position during first and second quarter of 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Administration
FUND: General AAA LNJ
FUNCTION: General
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	51,168	95,082	100,039	-	100,039
Services and Supplies	68,254	15,159	14,001	-	14,001
Central Computer	245	245	40	-	40
Total Appropriation	119,667	110,486	114,080	-	114,080
Revenue					
Use of Money & Prop	28	-	-	-	-
Current Services	48,941	49,000	49,000	-	49,000
State, Fed or Gov't Aid	49,492	-	-	-	-
Total Revenue	98,461	49,000	49,000	-	49,000
Local Cost	21,206	61,486	65,080	-	65,080
Budgeted Staffing		1.0	1.0		1.0

LAW AND JUSTICE GROUP

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	4,957	MOU and retirement increases.
Services and Supplies	(1,158)	Inflation, risk management liabilities, and 2% budget reduction.
Central Computer	(205)	
Total Appropriation Change	3,594	
Total Revenue Change	-	
Total Local Cost Change	3,594	
Total 2001-02 Appropriation	110,486	
Total 2001-02 Revenue	49,000	
Total 2001-02 Local Cost	61,486	
Total Base Budget Appropriation	114,080	
Total Base Budget Revenue	49,000	
Total Base Budget Local Cost	65,080	

BUDGET UNIT: 2000 LOCAL LAW ENFORCEMENT BLOCK GRANT (SDO LNJ)

I. GENERAL PROGRAM STATEMENT

This is a 2000 Local Law Enforcement Block Grant (LLEBG) received from the Department of Justice for the purposes of reducing crime and improving public safety. The grant will provide funding for 1) cabling and radio equipment to allow for interoperability between county law enforcement agencies and the California Highway Patrol; 2) the development of Phase II and III of the Law and Justice Group e-Filing project; and 3) additional printers and computer equipment in order for the Office of the Public Defender to adequately interface with the e-Filing project. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	280,376
Total Revenue	-	-	238,124	42,252
Fund Balance		-		238,124

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to GASB 33 related changes, this is the first year that this program is established as a special revenue fund. In previous years, the grant funding was administered through trust accounts.

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group - 2000 LLEBG
FUND: Special Revenue SDO LNJ

FUNCTION: General
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Contingency	-	-	-	137,516	137,516
Transfers	-	-	-	142,860	142,860
Total Appropriation	-	-	-	280,376	280,376
Revenue					
Use of Money & Prop	21,168	-	-	42,252	42,252
State, Fed or Gov't Aid	229,664				
Other Revenue	(12,708)	-	-	-	-
Total Revenue	238,124	-	-	42,252	42,252
Fund Balance		-	-	238,124	238,124

Board Approved Changes to Base Budget

Contingencies	137,516	2000 LLEBG grant funds not yet allocated to a project.
Transfers	142,860	2000 LLEBG grant funds for approved projects.
Total Appropriation	280,376	
Revenue		
Use of Money & Prop	42,252	Interest.
Total Revenue	42,252	
Fund Balance	238,124	

BUDGET UNIT: 2001 LOCAL LAW ENFORCEMENT BLOCK GRANT (RNE LNJ)

I. GENERAL PROGRAM STATEMENT

This is a 2001 Local Law Enforcement Block Grant (LLEBG) received from the Department of Justice for the purposes of reducing crime and improving public safety. The grant will provide funding for the creation of a Law and Justice Data Interface allowing the District Attorney, Public Defender, Probation and the Superior Court to share data resources more efficiently. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	298,451
Total Revenue	-	-	287,971	10,480
Fund Balance		-		287,971

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to GASB 33 related changes, this is the first year that this program is established as a special revenue fund. In previous years the grant funding was administered through trust accounts.

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group - 2001 LLEBG
FUND: Special Revenue RNE LNJ
FUNCTION: General
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriation					
Contingency	-	-	-	298,451	298,451
Transfers	-	-	-	-	-
Total Appropriation	-	-	-	298,451	298,451
Revenue					
Use of Money & Prop	4,520	-	-	10,480	10,480
State, Fed or Gov't Aid	283,451	-	-	-	-
Total Revenue	287,971	-	-	10,480	10,480
Fund Balance		-	-	287,971	287,971

Board Approved Changes to Base Budget

Contingencies	298,451	2001 LLEBG funds not yet assigned to specific project.
Total Appropriation	298,451	
Revenue		
Use of Money & Prop	10,480	Interest.
Total Revenue	10,480	
Fund Balance	287,971	

OVERVIEW OF BUDGET

DEPARTMENT: PROBATION
ADMINISTRATOR: RAYMOND WINGERD

	2002-03				
	Appropriations	Revenue	Fund Balance	Local Cost	Staffing
Admin/Comm Corr	30,833,153	20,273,167		10,559,986	482.0
Detention Corrections	39,825,733	17,994,623		21,831,110	654.0
Pretrial Detention	480,982	-		480,982	7.0
AB 1913 Grant	317,384	317,384		-	78.0
Court-Ordered Placements	8,329,483	-		8,329,483	-
AB 1913 Grant	12,433,281	6,320,513	6,112,768	-	-
Total	92,220,016	44,905,687	6,112,768	41,201,561	1,221.0

BUDGET UNIT: ADMIN & COMMUNITY CORRECTIONS (AAA PRB)

I. GENERAL PROGRAM STATEMENT

The Probation Administration Bureau is responsible for the overall management of the Probation Department's field services, institutions, and pretrial detention units. The Community Corrections Bureau included in this budget unit provides adult and juvenile court related services in the areas of investigation and probationer supervision.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	37,866,556	31,727,048	29,720,431	30,833,153
Total Revenue	21,141,248	22,408,491	20,151,510	20,273,167
Local Cost	16,725,308	9,318,557	9,568,921	10,559,986
Budgeted Staffing		498.0		482.0
Workload Indicators				
Adult Services:				
Supervision (avgs)	15,151	19,613	16,992	18,842
Investigations (avgs)	13,030	15,000	10,532	12,000
Electronic Monitoring (avgs)	64	75	64	75
Juvenile Services:				
Supervision (avgs)	3,960	4,500	3,903	4,200
Investigations (avgs)	3,081	4,000	3,496	4,000
Intake/Community Service Teams (avgs)	3,834	4,179	6,060	6,100

On April 2, 2002 the Board of Supervisors approved the Proposition 172 revenues shortfall plan, which provided an increase in local cost of $342,948. Of this increased amount, only $250,364 was used by the end of 2001-02.

Variances in both expenditures and revenues occurred in 2001-02 partly due to the reduction of grants. Additionally, expenditures were under budget due to difficulties in recruiting and retaining probation officers and to other vacancies in the department. Revenues were also under the amount budgeted because some of the Prop 172 revenue budgeted in this budget unit was transferred to Probation - Detention Corrections (PRN).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

In addition to base year and mid-year adjustments, changes in budgeted staffing led to a net loss of 16.0 positions. The end of funding from various grants eliminated 26.0 positions, new grants and schools revenues added 6.0 positions, other mid-year actions approved by the Board of Supervisors added 2.0 positions, and 2.0 were added using existing budget.

PROGRAM CHANGES

A projected Proposition 172 (Public Safety Sales Tax) revenue shortfall has required Probation to assume a $700,000 reduction in funding for 2002-03. The Administration/Community Correction Bureau will provide $320,605 in cuts to help offset this deficit. This will be accomplished by a new staff training agreement with the Sheriff that saves $185,000, various Services & Supplies being reduced by $94,364, and cancellation of a personnel contract which releases $41,241. The reduction for the remaining $379,395 ($700,000 - $320,605) is reflected in the budget for the Detention Corrections Bureau (PRN).

Both the state-funded Repeat Offender Prevention Program (ROPP) and the Local Law Enforcement Block Grant ended June 30, 2002. An agreement with HSS for the Probation-to-Work program was defunded in February 2002. The Street Enforcement Team and Nightlight funding were decreased. State Proposition 36 compensation was reduced to reflect the deletion of one-time costs and other staffing adjustments.

HSS agreements with Probation increase reimbursements by $113,409. State funding for training costs (STC) is augmented by $45,000. Various state, federal, and other government grants (PASSAGES, COPS, JAIBG) add $34,824 and Federal Title IV-E administrative claims were expanded by $270,018.

GROUP: Law and Justice
DEPARTMENT: Probation - Administration & Community Corrections
FUND: General AAA PRB

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	25,757,552	27,270,428	28,496,723	(565,954)	27,930,769
Services and Supplies	5,723,239	6,405,808	6,672,834	(1,505,568)	5,167,266
Central Computer	230,234	230,234	477,855	-	477,855
Other Charges	36,542	75,000	87,000	(12,500)	74,500
Equipment & Vehicles	208,279	294,849	294,849	(266,249)	28,600
Transfers	1,064,296	1,792,125	1,711,087	(963,012)	748,075
Total Exp Authority	33,020,142	36,068,444	37,740,348	(3,313,283)	34,427,065
Less:					
Reimbursements	(3,299,711)	(4,341,396)	(4,437,236)	843,324	(3,593,912)
Total Appropriation	29,720,431	31,727,048	33,303,112	(2,469,959)	30,833,153
Revenue					
Taxes	5,707,690	7,586,925	7,586,925	(320,605)	7,266,320
Current Services	1,294,187	1,431,408	1,431,408	(160,076)	1,271,332
State, Fed or Gov't Aid	13,149,072	13,388,158	13,722,793	(1,989,278)	11,733,515
Other Revenue	561	2,000	2,000	-	2,000
Total Revenue	20,151,510	22,408,491	22,743,126	(2,469,959)	20,273,167
Local Cost	9,568,921	9,318,557	10,559,986	-	10,559,986
Budgeted Staffing		498.0	506.0	(24.0)	482.0

PROBATION

	Total Changes in Board Approved Base Budget	
Base Year		
Salaries and Benefits	752,077	MOU and retirement increases.
	62,490	Fouts Springs Youth Placement approved June 19, 2001 - adds 1.0 PO II.
	96,153	Valare Consultant - recruitment approved August 14, 2001 - adds 1.0 PO II and 1.0 Clerk II.
	124,980	PASSAGES Grant - approved August 14, 2001 - adds 2.0 PO II.
	62,490	SB County Schools contract approved September 25, 2001 - adds 1.0 PO II.
	62,490	Barstow Schools contract approved October 23, 2001 - adds 1.0 PO II.
	1,160,680	
Services and Supplies	89,596	Inflation.
	55,982	2420 one-time shift.
	81,038	Moved from transfers per GASB 34 (Sheriff service).
	21,350	Fouts Springs Youth Placement approved June 19, 2001.
	6,249	SB County Schools contract approved September 25, 2001.
	6,249	Barstow Schools contract approved October 23, 2001.
	260,464	
Central Computer	247,621	
Other Charges	12,000	Fouts Springs Youth Placement approved June 19, 2001.
Transfers	(81,038)	Moved to services and supplies per GASB 34 (Sheriff service).
Reimbursements	(95,840)	Fouts Springs Youth Placement approved June 19, 2001.
Revenue	124,980	PASSAGES Grant approved August 14, 2001.
	68,739	SB County Schools contract approved September 25, 2001.
	68,739	Barstow Schools contract approved October 23, 2001.
	262,458	
Mid Year		
Salaries and Benefits	65,615	Chino Schools contract approved March 26, 2001 - adds 1.0 PO II.
Services and Supplies	6,562	Chino Schools contract approved March 26, 2002.
Revenue	72,177	Chino Schools contract approved March 26, 2002.
Total Appropriation Change	1,576,064	
Total Revenue Change	334,635	
Total Local Cost Change	1,241,429	
Total 2001-02 Appropriation	31,727,048	
Total 2001-02 Revenue	22,408,491	
Total 2001-02 Local Cost	9,318,557	
Total Base Budget Appropriation	33,303,112	
Total Base Budget Revenue	22,743,126	
Total Base Budget Local Cost	10,559,986	

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	123,652	Deputy Chief Probation Administrator position - using existing funds.
	10,600	Additional cost for changing Chief Clk to 2.0 Clerk II.
	369,279	Various adjustments for bilingual/call-back/vacant vs filled/etc.
	219,685	Transfer from services and supplies.
	12,500	Transfer from other charges.
	25,000	Transfer from fixed assets.
	(671,303)	Delete ROPP grant costs.
	(173,787)	Delete Probation-to-Work costs.
	(186,736)	Decrease SET costs.
	(176,266)	Delete Local Law Enforcement costs.
	(41,241)	Delete Background Investigator contract for PROP 172 decrease.
	(77,337)	Delete 3.0 PROP 36 staff to meet budget restrictions-adjust overtime.
	(565,954)	
Services and Supplies	(123,652)	Transfer to salaries and benefits for Deputy Chief Probation Administrator.
	(10,600)	Transfer additional cost for changing Chief Clk to 2.0 Clerk II.
	(279,364)	Delete for PROP 172 decrease.
	(219,685)	Transfer to salaries and benefits.
	(269,206)	Delete ROPP grant costs.
	(26,326)	Delete Probation-to-Work costs.
	(1,688)	Decrease SET costs.
	(7,584)	Delete Local Law Enforcement costs.
	(497,130)	Delete PROP 36 one-time equipment.
	(97,000)	Decrease NightLight grant funding.
	(20,001)	Various adjustments.
	(62,627)	Delete for Domestic Violence one-time equipment.
	109,295	Additional PROP 36 funding.
	(1,505,568)	
Other Charges	(12,500)	Transfer to salaries and benefits.
Equipment/Vehicles	(25,000)	Transfer to Salaries and Benefits
	(25,000)	Decrease NightLight grant funding.
	(55,660)	Delete ROPP grant costs.
	(189,189)	Delete PROP 36 one-time equipment.
	28,600	Add PROP 36 vehicle depreciation.
	(266,249)	

PROBATION

Board Approved Changes to Base Budget

Transfers	3,435	Increase HR payout for Analyst.
	1,707	Increase Sheriff payout for court notice services.
	6,947	To HSS for Admin support.
	12,227	Increase rent payments for Victorville and SnBrdno 5th Street.
	34,704	Increase PROP 36 rents.
	(936,296)	Delete ROPP grant costs.
	(61,767)	Delete balance of Challenge grant costs.
	(23,969)	Delete misc. costs.
	(963,012)	
Reimbursements	(8,500)	Increase HSS reimb for fiscal staff.
	(44,352)	Increase HSS reimb for ILSP program.
	27,844	Decrease CSOC reimbursement (Behavioral Hlth).
	200,113	Delete Probation-to-Work costs.
	183,850	Delete Local Law Enforcement costs.
	544,926	Delete PROP 36 one-time costs.
	(60,557)	Increase overall PROP 36 funding.
	843,324	
Total Appropriation	(2,469,959)	
Revenue		
Taxes	(320,605)	Decrease PROP 172 funding.
Current Services	(160,076)	Fee receipts are down - revenues adjusted accordingly.
State, Fed or Gov't Aid	(180,954)	Decrease state SET grant.
	(1,932,452)	Delete state ROPP grant.
	(61,767)	Delete state Challenge grant (balance due in 01-02).
	(66,947)	Delete old Co. Schools contract.
	8,914	New - state PASSAGES grant.
	45,000	Increase STC reimbursement.
	270,018	Increase Federal Title IV-E revenues.
	11,000	Increase other govt - COPS/Home Run.
	12,437	Increase other govt - JAIBG.
	(8,630)	Adjust federal - COPS/Home Run.
	11,103	Increase federal - JAIBG.
	(97,000)	Decrease federal - Nightlight.
	(1,989,278)	
Total Revenue	(2,469,959)	
Total Local Cost	-	

BUDGET UNIT: DETENTION CORRECTIONS (AAA PRN)

I. GENERAL PROGRAM STATEMENT

The Detention Corrections Bureau (DCB) of the Probation Department is responsible for the operations of the County's juvenile institutions which provide both pre- and post-adjudication custody, counseling, medical care and guidance of delinquent and custodial children in a variety of short and medium-term programs.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	31,222,517	32,644,550	32,586,222	39,825,733
Total Revenue	17,949,565	17,702,647	17,638,677	17,994,623
Local Cost	13,272,952	14,941,903	14,947,545	21,831,110
Budgeted Staffing		558.0		654.0
Workload Indicators				
Average daily population (total)	585	638	545	648
Central Juvenile Hall (CJH)		510	435	364
West Valley Juvenile Hall (WVJH)		38	36	182
Camp Heart Bar (CHB)		20	22	22
Kuiper Youth Center (KYC)		35	30	40
Regional Youth Education Facility (RYEF)		35	22	40
Average monthly in-custody intake	535	610	500	600
Average length of stay at Juvenile Hall (days)	65	65	35	35

On April 2, 2002, the Board of Supervisors approved the Proposition 172 revenues shortfall plan, which reduced budgeted revenue for Detention Corrections by $404,625. This was mitigated by the transfer of $496,360 of Prop 172 revenue that had been originally budgeted in the Admin and Community Corrections (PRB) budget.

The Proposition 172 revenues shortfall plan also provided an increase in local cost of $244,552. Only $5,642 of this local cost increase was actually used by the end of 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 96.0 positions. Proposition 172 funding reductions necessitated the deletion of funding for 5.0 positions. Also reflected is a transfer of 2.0 Probation Correction Officer positions to the AB 1913 grant House Arrest program (PRG). On May 22, 2001, the Board of Supervisors approved the 2001-02 mid-year addition of 2.0 positions (1.0 Director II and 1.0 Secretary I) for the planning and transition of the High Desert Juvenile Hall project. Additionally, 2.0 Automated Systems Technician positions are added for much needed support to the Bureau, and to assist with the transition to the new Case Management system; financed by shifting budget from services and supplies to salaries and benefits. Furthermore, a vacant Food Services Worker position was reclassified to Food Services Supervisor.

The anticipated expansion of West Valley Juvenile Hall in December 2002 necessitates the hiring of 99 additional positions. These include 32.0 Probation Corrections Officers, 12.0 Probation Corrections Supervisors I, 6.0 Probation Corrections Supervisors II, 8.0 Food Services Workers, 1.0 Food Services Supervisor, 3.0 Night Custody Officers, 8.0 Probation Officers II, 1.0 Probation Officer III, 1.0 Supervising Probation Officer, 1.0 Store Keeper, 1.0 Stores Specialist, 11.0 Institutional Nurses, 2.0 Clinical Therapists, 10.0 Clerks, and 2.0 Fiscal Clerks.

PROGRAM CHANGES

A projected Proposition 172 (Public Safety Sales Tax) revenue shortfall has required the Probation Department to assume a $700,000 reduction in funding for 2002-03. The Detention Corrections Bureau will provide $379,395 in cuts as its share of the $700,000. To accomplish this, all fixed asset vehicle purchases will be deferred ($134,585) and five positions will be defunded ($244,810). The remaining $320,605 ($700,000 – $379,395) has been reduced in the Administration and Community Corrections Bureaus (PRB).

An additional 160 detention beds will become available when the West Valley Juvenile Hall construction project is completed. The facility is scheduled to begin operation in December 2002. The approved budget includes funding for start-up facility testing, staffing, and operations.

As a part of the County Medical Center site re-use implementation plan, Behavioral Health's Ward 'B' was designated for use to expand the Probation Department Regional Youth Educational Facility and Kuiper Youth Center. Moving these two programs out of Central Juvenile Hall will free up space at the Hall for approximately 65 rated detention beds. Additional funding for construction was authorized by the Board on October 23, 2001. Completion of this project will restore the RYEF program for boys to 40 beds and allow the KYC program for girls to expand from 30 to 40 beds, and help alleviate the present overcrowding occurring in the County system.

GROUP: Law and Justice
DEPARTMENT: Probation - Detention Corrections
FUND: General AAA PRN
FUNCTION: Public Protection
ACTIVITY: Detention & Correction

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	27,373,619	26,697,021	29,233,681	3,848,205	33,081,886
Services and Supplies	4,483,291	5,033,428	5,175,904	493,214	5,669,118
Central Computer	127,496	127,496	203,322	-	203,322
Other Charges	100,229	72,020	74,181	60,919	135,100
Equipment & Vehicles	-	192,585	192,585	(114,585)	78,000
Transfers	501,587	522,000	527,709	130,598	658,307
Total Appropriation	32,586,222	32,644,550	35,407,382	4,418,351	39,825,733
Revenue					
Taxes	5,679,810	4,838,075	4,838,075	(379,395)	4,458,680
Current Services	482,173	390,000	390,000	50,000	440,000
State, Fed or Gov't Aid	11,475,922	12,474,572	12,474,572	(142,629)	12,331,943
Other Revenue	772	-	-	764,000	764,000
Total Revenue	17,638,677	17,702,647	17,702,647	291,976	17,994,623
Local Cost	14,947,545	14,941,903	17,704,735	4,126,375	21,831,110
Budgeted Staffing		558.0	560.0	94.0	654.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	2,403,610	MOU and retirement increases.
	133,050	High Desert Juvenile Hall staffing approved May 22, 2001 - add 1.0 Director II and 1.0 Secretary I.
	2,536,660	
Services and Supplies	96,197	Inflation.
	3,409	One-time 2420 shift.
	42,870	Risk management liabilities.
	142,476	
Central Computer	75,826	
Other Charges	2,161	Inflation.
Transfers	5,709	Inflation.
Total Appropriation Change	2,762,832	
Total Revenue Change	-	
Total Local Cost Change	2,762,832	
Total 2001-02 Appropriation	32,644,550	
Total 2001-02 Revenue	17,702,647	
Total 2001-02 Local Cost	14,941,903	
Total Base Budget Appropriation	35,407,382	
Total Base Budget Revenue	17,702,647	
Total Base Budget Local Cost	17,704,735	

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	88,988	Transfer budget from svs & supplies for 2.0 Automated Systems Tech positions.
	19,755	Transfer budget from svs & supplies for balance of Food Svs Supervisor cost.
	(86,197)	Transfer budget to AB 1913 (PRG) for House Arrest Program enhancement.
	(244,810)	Delete for PROP 172 cuts (5.0 Probation Corrections Officers positions).
	(30,504)	Various position adjustments.
	193,706	Various adjustments from services and supplies.
	15,000	Transfer budget from fixed assets.
	3,892,267	Expansion of West Valley Juvenile Hall
	3,848,205	
Services and Supplies	(88,988)	Transfer budget to salaries & benefits for 2.0 Automated Systems Tech positions.
	(19,755)	Transfer budget to salaries and benefits for balance of Food Svs Supervisor cost.
	(193,706)	Various adjustments to salaries and benefits.
	(25,919)	Transfer budget to other charges.
	(7,942)	PREP grant adjustment.
	829,524	Expansion of West Valley Juvenile Hall
	493,214	
Other Charges	25,919	Transfer budget from services and supplies.
	35,000	Expansion of West Valley Juvenile Hall
	60,919	
Equipment	(15,000)	Transfer budget to salaries and benefits.
	(15,000)	
Vehicles	(134,585)	Delete for PROP 172 cuts.
	35,000	Expansion of West Valley Juvenile Hall
	(99,585)	
Transfers	(7,757)	Delete for adjustments to grants.
	138,355	Expansion of West Valley Juvenile Hall
	130,598	
Total Appropriation	4,418,351	
Revenue		
Taxes	(379,395)	Decrease PROP 172 revenues.
Current Services	50,000	
State and Federal Aid	9,221	Increase to Challenge II/PREP grant.
	(55,500)	Decrease meal claims - population down.
	(100,000)	Decrease federal Title IV-E - population down.
	3,879	Adjust federal TANF allocation.
	(40,000)	Adjust federal Ranch/Camp allocation.
	39,771	Increase to meal claims for expansion of West Valley Juvenile Hall
	(142,629)	
Other Revenue	764,000	Start-up/transition funding from W. Valley Juv. Hall Expansion Project
Total Revenue	291,976	
Total Local Cost	4,126,375	

BUDGET UNIT: PRETRIAL DETENTION (AAA POR)

I. GENERAL PROGRAM STATEMENT

The Pre-Trial Detention/Own-Recognizance Program was started in 1990 as a cooperative effort with Superior Court and the Sheriff to alleviate jail overcrowding. This program provides on-site detention releases, as well as court ordered investigations, pre-arraignment conditional release monitoring, and court reporting.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	403,349	462,691	411,185	480,982
Local Cost	403,349	462,691	411,185	480,982
Budgeted Staffing		7.0		7.0
Workload Indicators				
Felony Screening	25,441	32,819	32,000	33,000
Court Referrals	601	775	670	700
Daily Pre-Arraignment	4,042	5,214	5,228	6,000
On-site Interviews	381	491	319	400

For 2001-02, the year-end actual was $51,506 under budget due to two employees being called for military duty.

The workload indicators for Felony Screenings and Daily Pre-Arraignments have increased since 2000-01 due to increased caseloads and expanded use of these programs by the judges.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The two employees called out for military duty may be out for as long as 2 years. However, the budget for 2002-03 is expected to remain at the full salary cost for seven employees in order to backfill the positions with reassignments and overtime.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Probation - Pretrial Detention
FUND: General AAA POR

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	347,593	396,710	417,545	-	417,545
Services and Supplies	21,815	22,827	26,288	-	26,288
Central Computer	11,054	11,054	6,549	-	6,549
Transfers	30,723	32,100	30,600	-	30,600
Total Appropriation	411,185	462,691	480,982	-	480,982
Local Cost	411,185	462,691	480,982		480,982
Budgeted Staffing		7.0	7.0		7.0

PROBATION

	Total Changes in Board Approved Base Budget	
Salaries and Benefits	20,835	MOU and retirement increases.
Services and Supplies	346	Inflation.
	1,615	One-time 2410 shift.
	1,500	Transfer due to GASB 34.
	3,461	
Central Computer	(4,505)	
Transfers	(1,500)	Transfer to services and supplies due to GASB 34.
Total Appropriation Change	18,291	
Total Revenue Change	-	
Total Local Cost Change	18,291	
Total 2001-02 Appropriation	462,691	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	462,691	
Total Base Budget Appropriation	480,982	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	480,982	

BUDGET UNIT: ASSEMBLY BILL 1913 GRANT (AAA PRG)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act of 2000) was signed by Governor Davis on September 7, 2000. This bill allocated $121 million to counties on a per capita basis to be spent on prevention and intervention of juvenile crime. San Bernardino County's share in 2000-01 was just over $5.9 million to fund programs during 2000-01 and 2001-02. Additional funding of $5.8 million was provided during 2001-02 and another $5.9 million is expected in October 2002. A Juvenile Justice Coordinating Council (JJCC) was formed to develop and recommend programs for funding. The resulting Comprehensive Multi Agency Juvenile Justice Plan (CMJJP) identifies and addresses gaps in service to juvenile offenders and their families throughout San Bernardino County.

This budget accounts for the CMJJP programs that are administered by the Probation Department. The District Attorney's Office, for example, operates an anti-truancy program. Expenditures for these programs occur in the departments' budgets and are reimbursed by funds maintained in a special revenue fund (SIG). Once the JJCC, the Board of Supervisors, and the State Board of Correction approve the programs, the appropriations and revenues are added to the departments' budgets.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation		4,364,192	5,424,360	317,384
Total Revenue		4,364,192	5,424,360	317,384
Local Cost	-	-	-	-
Budgeted Staffing		59.0		78.0
Workload Indicators				
House Arrest Program		100	52	65
Day Reporting Centers		600	238	750
Schools Programs		800	870	1,000
SUCCESS Expansion		384	360	450

Actual expenditures for 2001-02 exceed the adopted budget by $1,060,170. However, on January 29, 2002, the Board of Supervisors increased appropriations by $1.5 million for the addition and expansion of programs. Additionally, delays in implementing the House Arrest and the Day Reporting Centers programs have resulted in expenditures that were below the adjusted budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Board action on January 29, 2002, added 6.0 positions for the expansion of existing programs (1.0 Supervising Probation Officer, 2.0 Probation Officers II, 2.0 Probation Corrections Officers, and 1.0 Clerk II) and 2.0 positions for the new case management system (1.0 Business Applications Manager, and 1.0 Business Systems Analyst I). As part of the base budget, 2.0 Probation Correction Officers were transferred from the Detention Corrections Bureau.

On April 23, 2002 the Board approved the new Preventing Repeat Offender program, effective July 1, 2002, which requested the addition of 9.0 positions (1.0 Supervising Probation Officer, 1.0 Probation Officer III, 3.0 Probation Officers II, 3.0 Probation Corrections Officers, and 1.0 Clerk II).

PROGRAM CHANGES

While the appropriation amount for 2002-03 drops to $317,384 (from $4.4 million), the actual expenditure authority for this budget is $6,092,301. Due to accounting changes required by GASB 34, the $5,774,917 in funding must be shown as a reimbursement, a reduction of expenditures, rather than the offsetting revenues presented in previous years.

In addition to the expansion of several programs and the new case management system, the Preventing Repeat Offender program (PRO) was added. PRO is aimed at reducing crime among the small group of juvenile offenders who may be the greatest risk of becoming serious repeat offenders. It is expected that 75 families per fiscal year will be served. The target population is younger, first-time probation wards with a multi-problem profile. A collaborative team approach will be utilized to assess and manage each case. Both the participating ward and his/her family will receive services developed by a multi-disciplinary team.

GROUP: Law and Justice
DEPARTMENT: Probation - AB 1913 Grant
FUND: General AAA PRG
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,118,165	3,260,840	3,260,840	1,119,833	4,380,673
Services and Supplies	1,560,074	1,022,027	2,098,188	(1,109,620)	988,568
Central Computer	-	-	1,269	-	1,269
Other Charges	-	-	-	1,000	1,000
Equipment & Vehicles	726,666	-	351,462	(351,462)	-
Transfers	96,135	81,325	81,325	639,466	720,791
Total Exp Authority	5,501,040	4,364,192	5,793,084	299,217	6,092,301
Less:					
Reimbursements	(76,680)	-	-	(5,774,917)	(5,774,917)
Total Appropriation	5,424,360	4,364,192	5,793,084	(5,475,700)	317,384
Revenue					
Use of Money & Prop	364,571	-	432,199	(432,199)	-
State, Fed or Gov't Aid	5,059,789	4,364,192	5,360,885	(5,043,501)	317,384
Total Revenue	5,424,360	4,364,192	5,793,084	(5,475,700)	317,384
Local Cost	-	-	-	-	-
Budgeted Staffing		59.0	67.0	11.0	78.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	11,533	EHAP.
	1,064,628	Expansion of programs approved January 29, 2002, Item #099.
	1,076,161	
Central Computer	1,269	
Vehicles	351,462	Expansion of programs approved January 29, 2002, Item #099.
Revenue		
Use of Money & Property	432,199	Additional interest estimate.
State, Fed or Gov't Aid	996,693	Available additional grant funding.
	1,428,892	

Total Appropriation Change	1,428,892
Total Revenue Change	1,428,892
Total Local Cost Change	-
Total 2001-02 Appropriation	4,364,192
Total 2001-02 Revenue	4,364,192
Total 2001-02 Local Cost	-
Total Base Budget Appropriation	5,793,084
Total Base Budget Revenue	5,793,084
Total Base Budget Local Cost	-

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	484,751	MOU and retirement increases.
	548,885	Costs for new PRO program staff (9.0 positions) beginning July 1, 2002.
	86,197	Transfer 2.0 positions from Detention Corrections (PRN) for HAP program enhancement.
	1,119,833	
Services and Supplies	238,878	Costs for new PRO program beginning July 1, 2002.
	(1,348,498)	Decrease for initial payment on Case Management system made in 01-02.
	(1,109,620)	
Other Charges	1,000	Costs for transportation of indigent clients.
Equipment/Vehicles	(351,462)	No additional vehicles necessary in 02-03.
Transfers	322,855	Costs for new PRO program beginning July 1, 2002.
	297,936	Costs for rents for various locations/programs.
	18,675	Additional costs to HSS.
	639,466	
Reimbursements	(5,774,917)	Revenues are now reimbursements from a special revenue fund per GASB 34.
Total Appropriation	(5,475,700)	
Revenue		
Use of Money&Prop.	5,421	Additional interest estimate.
	(437,620)	Revenues are now reimbursements from a special revenue fund per GASB 34.
	(432,199)	
State and Federal Aid	280,717	Available additional grant funding.
	(5,337,297)	Revenues are now reimbursements from a special revenue fund per GASB 34.
	13,079	Additional revenues from school contracts (for MOU increases, etc.).
	(5,043,501)	
Total Revenue	(5,475,700)	
Total Local Cost	-	

BUDGET UNIT: COURT-ORDERED PLACEMENTS (AAA PYA)

I. GENERAL PROGRAM STATEMENT

Juveniles are committed to the California Youth Authority or placed with group homes to facilitate their rehabilitation. The county is required to pay costs of support for those minors not eligible under state or federal reimbursement programs. Appropriations are located in an independent budget to present a clear picture of expenditures and to separate the ongoing operations of Administration/Community Corrections from those over which the department has little control. There is no staffing associated with this budget.

The department continues its efforts to reduce court-ordered placements by increasing options available in the community through day reporting centers, enhancing special supervision programs, and providing for detention options that are funded through the Crime Prevention Act of 2000.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	8,928,040	8,300,985	8,200,255	8,329,483
Local Cost	8,928,040	8,300,985	8,200,255	8,329,483
Workload Indicators				
Private Placements	798	850	640	700
CYA Commitments:				
Total New Commitments	316	350	225	225
Categories 1-4	70	85	75	75
Categories 5-7	246	265	150	150
Diagnostics	90	110	40	40

The actual expenditures for 2001-02 came in $100,730 under budget and were $727,785 below the previous year; primarily due to the department's success in providing rehabilitation alternatives to the placements.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice
DEPARTMENT: Probation - Court Ordered Placements
FUND: General AAA PYA
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	8,909,071	8,300,985	9,333,643	-	9,333,643
Total Exp Authority	8,909,071	8,300,985	9,333,643	-	9,333,643
Less:					
Reimbursements	(708,816)	-	(1,004,160)	-	(1,004,160)
Total Appropriation	8,200,255	8,300,985	8,329,483	-	8,329,483
Local Cost	8,200,255	8,300,985	8,329,483		8,329,483

PROBATION

Total Changes in Board Approved Base Budget

Other Charges	28,498	Inflation.
	1,004,160	Fouts Springs Youth Authority placement approved June 19, 2001.
	1,032,658	
Reimbursements	(1,004,160)	HSS Foster Care funding for Fouts Springs approved June 19, 2001.
Total Appropriation Change	28,498	
Total Revenue Change	-	
Total Local Cost Change	28,498	
Total 2001-02 Appropriation	8,300,985	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	8,300,985	
Total Base Budget Appropriation	8,329,483	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	8,329,483	

BUDGET UNIT: JUVENILE JUSTICE GRANT PROGRAM (AB 1913) (SIG PRG)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act of 2000) was signed by Governor Davis on September 7, 2000. This bill allocated $121 million to counties on a per capita basis to be spent on prevention and intervention of juvenile crime. San Bernardino County's share in 2000-01 was just over $5.9 million to fund programs during 2000-01 and 2001-02. Additional funding of $5.8 million was provided during 2001-02 for expenditures through June 30, 2003. In accordance with the Act, a Juvenile Justice Coordinating Council (JJCC) was formed to develop and recommend programs for funding. The programs must then be approved by the Board of Supervisors and by the California Board of Corrections. When spending plans for these programs are developed, the Board of Supervisors approves appropriations in the affected county department budgets. Departments then seek reimbursement from this special revenue fund. At this time, the county departments are Probation and the District Attorney's Office.

Because this funding source was originally a trust fund, no budget was developed for 2001-02. During March 2002, this funding source was transferred to a special revenue fund, as required by GASB 33.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	12,433,281
Total Revenue	-	-	6,112,768	6,320,513
Fund Balance				6,112,768

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Although the Governor's May Revise to the 2002-03 state budget proposed to eliminate this funding, it was added back into the final budget. This will provide an additional $5.9 million to San Bernardino County; receipt of which is expected in October 2002. Until additional and continued programs are appropriated by the Board of Supervisors, these funds will be held in contingencies.

GROUP: Law and Justice
DEPARTMENT: Probation - AB 19I3 Grant
FUND: Special Revenue SIG PRB

FUNCTION: Public Protection
ACTIVITY: Detention & Correction

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Transfers	-	-	-	6,483,748	6,483,748
Contingencies	-	-	-	5,949,533	5,949,533
Total Appropriation	-	-	-	12,433,281	12,433,281
Revenue					
Use of Money & Prop	208,959	-	-	400,000	400,000
State, Fed or Gov't Aid	5,903,809	-	-	5,920,513	5,920,513
Total Revenue	6,112,768	-	-	6,320,513	6,320,513
Fund Balance		-	-	6,112,768	6,112,768

PROBATION

		Board Approved Changes to base Budget.
Transfers	5,897,917	Reimbursement for Probation programs.
	585,831	Reimbursement for District Attorney programs.
	6,483,748	
Contingencies	5,949,533	
Total Appropriation	12,433,281	
Revenue		
Use of Money&Prop.	400,000	Interest estimate.
State, Fed or Gov't Aid	5,920,513	2002-03 AB 1913 payment from state.
Total Revenue	6,320,513	
Total Fund Balance	6,112,768	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC ADMINISTRATOR/GUARDIAN/ CONSERVATOR/CORONER
ADMINISTRATOR: BRIAN McCORMICK
BUDGET UNIT: AAA PAC

I. GENERAL PROGRAM STATEMENT

The Public Administrator is required by law to take charge of the property of persons who have died when no executor or estate administrator has been appointed. The Coroner investigates deaths to determine the cause and clarify all circumstances surrounding or pertaining to the manner of death. By court appointment, the Public Guardian acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	4,131,654	4,505,979	4,362,490	4,755,894
Total Revenue	702,690	573,000	765,741	614,000
Local Cost	3,428,964	3,932,979	3,596,749	4,141,894
Budgeted Staffing		78.5		78.5
Workload Indicators				
Public Administrator cases	329	345	405	350
Coroner cases	8,563	8,900	8,863	8,800
Autopsies	705	800	622	700
Public Guardian Probate cases	182	180	148	240
Public Guardian Lanterman-Petris Short cases	576	550	449	625

Variance from budget is due mainly to salary savings as a result of extensive background investigation causing delays in recruitment of Deputy Coroner positions; realization of SB90 revenue for expenses incurred in prior years; and higher than anticipated Target Case Management revenue.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/CONSERVATOR/CORONER

GROUP: Law and Justice
DEPARTMENT: PA/PG/Conservator/Coroner
FUND: General AAA PAC

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,943,636	4,296,531	4,456,709	49,417	4,506,126
Services and Supplies	777,880	611,519	629,286	(8,671)	620,615
Central Computer	23,309	23,309	54,279	-	54,279
Other Charges	481,080	467,900	467,900	-	467,900
Equipment	28,932	-	-	-	-
Transfers	(892,347)	32,236	32,236	254	32,490
Total Exp Authority	4,362,490	5,431,495	5,640,410	41,000	5,681,410
Less:					
Reimbursements	-	(925,516)	(925,516)	-	(925,516)
Total Appropriation	4,362,490	4,505,979	4,714,894	41,000	4,755,894
Revenue					
Current Services	460,924	459,000	459,000	(9,000)	450,000
State, Fed or Gov't Aid	228,633	89,000	89,000	5,000	94,000
Other Revenue	76,184	25,000	25,000	45,000	70,000
Total Revenue	765,741	573,000	573,000	41,000	614,000
Local Cost	3,596,749	3,932,979	4,141,894	-	4,141,894
Budgeted Staffing		78.5	78.5		78.5

Total Changes in Board Approved Base Budget

Salaries and Benefits	244,706	MOU and retirement increases.
	(84,528)	2% reduction compliance achieved through salary and benefits savings as a result of unanticipated vacancies/turnover; reduced overtime; and small percentage of employees opting out of cafeteria benefits.
	160,178	
Services and Supplies	17,767	Inflation, risk management liabilities, and EHAP.
Central Computer	30,970	
Total Appropriation Change	208,915	
Total Revenue Change	-	
Total Local Cost Change	208,915	
Total 2001-02 Appropriation	4,505,979	
Total 2001-02 Revenue	573,000	
Total 2001-02 Local Cost	3,932,979	
Total Base Budget Appropriation	4,714,894	
Total Base Budget Revenue	573,000	
Total Base Budget Local Cost	4,141,894	

PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/CONSERVATOR/CORONER

Board Approved Changes to Base Budget

Salaries and Benefits	49,417	Increase associated with various classification step advance funding and reclassifications.
Services and Supplies	(10,000)	Decrease in motor pool.
	1,000	Increase in postage.
	329	Net increase in various services and supplies.
	(8,671)	
Transfers	254	Increase in Coroner Morongo office lease.
Total Appropriations	41,000	
Revenue		
Current Services	(35,000)	Reduction in Coroner report fees.
	26,000	Increase in estate fees.
	(9,000)	
State and Federal Aid	5,000	Increase in state prison death reimbursement.
Other Revenue	45,000	Increase in targeted case management reimbursement.
Total Revenue	41,000	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC DEFENDER
ADMINISTRATOR: JOHN ROTH
BUDGET UNIT: AAA PBD

I. GENERAL PROGRAM STATEMENT

The Public Defender's Office is constitutionally mandated to provide legal representation to anyone charged with an offense and is found by the Court to be unable to afford private counsel. The Public Defender's Office plays a key role in the timely administration of justice serving as the first line of indigent defense by taking on the majority of indigent clients. Furthermore, the Public Defender's Office represents the dependents of individuals found by the state to be unfit parents, ensuring the protection of these children's physical and social rights.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	14,822,524	15,919,291	16,476,624	17,745,871
Total Revenue	1,242,892	1,057,272	1,868,630	1,142,272
Local Cost	13,579,632	14,862,019	14,607,994	16,603,599
Budgeted Staffing		179.2		186.3
Workload Indicators				
Felony Appointments	11,547	12,090	12,411	13,000
Misdemeanor Appointments	26,893	28,128	27,946	31,500
Juvenile Delinquency Appts.	4,294	4,450	3,917	4,200
Juvenile Dependency Appts.	1,074	1,175	1,069	1,150

Variance from budget is mainly due to higher than anticipated appointed counsel fee collections and realization of SB90 revenue for expenses incurred in prior year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The Board approved, as mid-year changes, the addition of 4.0 Deputy Public Defenders, 1.0 Investigator, and 1.0 Clerk to support new judgeships; and 1.0 Assistant Public Defender to augment administrative structure.

In addition to mid-year adjustments, an extra help contract attorney was brought on board to assist with workload issues. This accounts for 0.1 budgeted position.

PROGRAM CHANGES

Salaries and benefits increased as a result of step advancements. Adjustments to services and supplies across multiple line items were made to offset increase in salaries and benefits. Revenue was increased to better reflect the increase in collections of attorney fees. The net effect of these changes results in no increase to local cost.

PUBLIC DEFENDER

GROUP: Law and Justice
DEPARTMENT: Public Defender
FUND: General AAA PBD

FUNCTION: Public Protection
ACTIVITY: Judicial

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	13,919,249	13,740,678	15,349,256	362,933	15,712,189
Services and Supplies	2,191,519	1,872,630	1,951,475	(263,756)	1,687,719
Central Computer	83,026	83,026	137,183	-	137,183
Other Charges	3,573	5,900	5,900	(4,600)	1,300
Equipment	113,270	65,000	65,000	(23,000)	42,000
Transfers	165,987	152,057	152,057	13,423	165,480
Total Appropriation	16,476,624	15,919,291	17,660,871	85,000	17,745,871
Revenue					
Current Services	468,301	335,000	335,000	85,000	420,000
Other Revenue	225,000	-	-	-	-
State, Fed or Gov't Aid	1,175,329	722,272	722,272	-	722,272
Total Revenue	1,868,630	1,057,272	1,057,272	85,000	1,142,272
Local Cost	14,607,994	14,862,019	16,603,599	-	16,603,599
Budgeted Staffing		179.2	186.2	0.1	186.3

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	676,428	General MOU.
	141,532	General retirement.
	817,960	
Services and Supplies	663	Risk management liabilities.
	(660)	EHAP.
	29,540	Inflation.
	29,543	
Central Computer	54,157	
Mid Year		
Salaries & Benefits	14,690	Exceptional service compensation for 3.0 Deputy Public Defender IV's in Capital Defense Unit approved by the Board on January 29, 2002.
	561,813	4.0 attorneys, 1.0 investigator, 1.0 clerk for new Judgeship courtrooms approved by the Board on March 5, 2002.
	33,264	Equity adjustments approved by the Board on April 23, 2002.
	180,851	Assistant Public Defender position approved by the Board on April 30, 2002.
	790,618	
Services and Supplies	49,302	Office expenses for the new courtroom positions to support new judgeships approved by the Board on March 5, 2002 and Assistant Public Defender approved on April 30, 2002.

Total Appropriation Change	1,741,580
Total Revenue Change	-
Total Local Cost Change	1,741,580
Total 2001-02 Appropriation	15,919,291
Total 2001-02 Revenue	1,057,272
Total 2001-02 Local Cost	14,862,019
Total Base Budget Appropriation	17,660,871
Total Base Budget Revenue	1,057,272
Total Base Budget Local Cost	16,603,599

PUBLIC DEFENDER

Board Approved Changes to Base Budget

Salaries and Benefits	362,933	Increase reflects step advancements and 0.1 extra help attorney.
Services and Supplies	(263,756)	Decrease in various expense accounts to offset the increase in salaries and benefits as noted above.
Other Charges	(4,600)	Decrease in interest charges to reflect a lease-purchase that will be completed in 2002-03.
Equipment	(23,000)	Decrease in principal charges to reflect a lease-purchase that will be completed in 2002-03. There was a reduction in equipment to help offset the increase in salaries & benefits. Equipment purchases are addressed in the policy items.
Transfers	13,423	Increase to reflect rent/lease payments and the addition of grant funds to be transferred from Law & Justice E-Filing project after expenditures.
Total Appropriation	85,000	
Revenue		
Current Services	85,000	Increase in attorney fees assessments based on prior years collections and improved attorney fees collections.
Total Revenue	85,000	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: SHERIFF
SHERIFF: GARY PENROD

	2002-03				
	Appropriations	Revenue	Fund Balance	Local Cost	Staffing
Sheriff	244,244,638	159,288,512		84,956,126	2,879.5
Special Revenue	33,012,099	22,938,528	10,073,571		23.0
TOTAL	277,256,737	182,227,040	10,073,571	84,956,126	2,902.5

BUDGET UNIT: SHERIFF (AAA SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff acts as chief law enforcement officer of the county, providing a full range of police services throughout the unincorporated area and 14 cities that contract with the county for law enforcement services.

The general law enforcement mission is carried out through the operation of 15 county stations and centralized services including crime investigations, a crime laboratory and identification bureau, central records, communication dispatch and aviation division for general patrol, and search and rescue activities. The Sheriff also contracts with the Courts to provide security and civil processing. The Sheriff manages three major detention facilities: the Central Detention Center; Glen Helen Rehabilitation Center; and the West Valley Detention Center. The department also operates a regional law enforcement training academy and emergency driver training facility.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	221,191,378	239,924,363	236,533,926	244,244,638
Total Revenue	148,906,043	162,908,145	155,181,997	159,288,512
Local Cost	72,285,335	77,016,218	81,351,929	84,956,126
Budgeted Staffing		2,832.5		2,879.5
Workload Indicators				
Calls for Service	778,270	622,200	607,714	800,000
Grand Theft Auto	4,334	3,438	4,393	4,500
Crimes Against Children	861	1,152	1,205	1,200
All Crimes Reported	117,595	97,911	103,969	135,000

Variance from budget is mainly due to shortfall in Prop 172 revenue that was covered by departmental savings and General Fund contingencies; lower than anticipated federal prisoner contract revenue due to reduced average daily inmate population levels; and reduced city contract revenue due to vacancies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes include 32.0 positions approved as mid-year items during 2001-02: 1.0 Captain, 1.0 Lieutenant, 4.0 Sergeants, 2.0 Detectives, 11.0 Deputy Sheriffs, 1.0 Sheriff's Service Specialist, 2.0 Dispatchers II, 1.0 Secretary I, and 2.0 Station Clerks for City of Adelanto law enforcement contract, 1.0 Deputy Sheriff for the City of Victorville law enforcement contract, 3.0 Deputy Sheriffs for the City of Rancho Cucamonga law enforcement contract, 1.0 Deputy Sheriff of the City of Highland, 1.0 Deputy Sheriff for the County Government Center security, and 1.0 Alcohol Drug Counselor for Inmate Welfare. In addition 3.0 positions were added as a result of law enforcement contract amendments approved in June 2002: 1.0 Deputy Sheriff for City of Grand Terrace and 1.0 Deputy Sheriff and 1.0 Detective for City of Victorville.

In addition to mid-year changes, 12.0 full time equivalent positions were added to the Sheriff's budget to replace the following technical positions previously funded by COPSMORE grant: 3.0 Systems Development Analysts; 3.0 Systems Support Analyst III; 3.5 Automated Systems Analyst I; and 2.5 Automated Systems Technicians.

PROGRAM CHANGES

Prop. 172 revenue is expected to decrease significantly for 2002-03. The Sheriff Department's share in this revenue shortfall is estimated at $4.0 million. As a result, the department's recruitment for new deputies will be decreased in order to generate an approximate cost savings of $1.5 million. The remaining $2.5 million is covered by general fund support and reflected in increased Local Cost.

Reduction of U.S. Marshal Contract revenue by $5.8 million reflects anticipated lower population level. Changes in federal enforcement strategies after the September 11 attacks has drastically reduced U.S. Marshal inmate population. Federal inmate population from October to date averages 520 inmates per day but is expected to increase and stabilize at 550 per day. The adopted budget is based on a projected daily average population of 550 federal inmates at $60/day, 8 medical inmates at $500/day, and total transportation charges of $495,000. Expenditures and revenue were correspondingly decreased to reflect these changes.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department
FUND: General AAA SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	194,068,337	193,834,587	202,799,523	(453,782)	202,345,741
Services and Supplies	36,831,589	37,936,368	39,693,849	(2,371,975)	37,321,874
Central Computer	2,388,493	2,388,493	1,956,883	-	1,956,883
Other Charges	1,018,426	1,534,500	1,534,500	(300,000)	1,234,500
Equipment/Vehicles	5,653,725	5,887,126	5,965,126	-	5,965,126
Transfers	(3,426,644)	4,638,278	4,638,278	(3,534,264)	1,104,014
Total Exp Authority	236,533,926	246,219,352	256,588,159	(6,660,021)	249,928,138
Less:					
Reimbursements	-	(6,294,989)	(6,294,989)	611,489	(5,683,500)
Total Appropriation	236,533,926	239,924,363	250,293,170	(6,048,532)	244,244,638
Revenue					
Licenses & Permits	49,185	45,000	45,000	-	45,000
Fines & Forfeitures	7,270	-	-	-	-
Taxes	63,140,000	69,580,000	69,580,000	(4,000,000)	65,580,000
Use of Money & Prop	14,176	3,600	3,600	-	3,600
Current Services	63,349,844	65,210,700	70,107,434	497,174	70,604,608
State, Fed or Gov't Aid	22,827,709	24,705,345	24,705,345	(5,763,906)	18,941,439
Other Revenue	5,136,997	3,363,500	4,109,665	4,200	4,113,865
Other Financing Sources	656,816	-	-	-	-
Total Revenue	155,181,997	162,908,145	168,551,044	(9,262,532)	159,288,512
Local Cost	81,351,929	77,016,218	81,742,126	3,214,000	84,956,126
Budgeted Staffing		2,832.5	2,864.5	15.0	2,879.5

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	5,549,699	Safety MOU salary increases.
	3,310,973	General MOU salary increases.
	(2,553,441)	Retirement rate reduction.
	4,061,576	
Services and Supplies	491,086	Inflation.
	926,164	Risk management liability rate increases.
	(20,646)	EHAP rate reduction.
	142,198	2420 one-time shift.
	1,538,802	
Central Computer	(431,610)	
Revenue		
Current Services	2,101,078	Cost increases allocated to contract cities.
	691,865	Increase in aviation contract revenues to recover insurance rate increases.
	2,792,943	
Mid Year		
Salaries and Benefits	2,074,002	25.0 positions per City of Adelanto law enforcement contracted approved December 18, 2001.
	424,975	Additional contract with positions: (1.0) Deputy Sheriff for City of Victorville approved July 10, 2001; (3.0) Deputy Sheriffs for City of Rancho Cucamonga approved July 24, 2001; (1.0) Sheriff Deputy for City of Highland approved November 6, 2001.
	84,993	Additional (1.0) Deputy for County Government Center approved November 7, 2001.
	54,300	Additional (1.0) Alcohol Drug Counselor for Inmate Welfare approved November 20, 2001.
	19,435	Equity adjustments approved April 23, 2002.
	2,657,705	
Services and Supplies	218,679	City of Adelanto law enforcement contract approved December 18, 2001.
Equipment/Vehicles	78,000	Vehicles for City of Adelanto.
Revenue		
Current Services	2,795,656	
Other Revenue	54,300	
	2,849,956	
Total Appropriation Change	10,368,807	
Total Revenue Change	5,642,899	
Total Local Cost Change	4,725,908	
Total 2001-02 Appropriation	239,924,363	
Total 2001-02 Revenue	162,908,145	
Total 2001-02 Local Cost	77,016,218	
Total Base Budget Appropriation	250,293,170	
Total Base Budget Revenue	168,551,044	
Total Base Budget Local Cost	81,742,126	

SHERIFF

Board Approved Changes to Base Budget

Salaries and Benefits	(1,500,000)	Deputy Sheriff recruitment slow down.
	714,000	Approved Policy Item: 12.0 technical positions previously funded by COPSMORE grant.
	332,218	Law enforcement contract amendments approved in June 2002.
	(453,782)	
Services and Supplies	(2,400,000)	Adjust U.S. Marshal contract revenue surplus.
	115,350	Communication cost increases.
	48,000	Membership dues per general and safety MOU.
	178,695	Utilities cost for outlying stations and divisions.
	110,000	Printing Services - outside vendors.
	527,306	Increase pharmaceutical services and psychiatric medications for inmates.
	20,000	Reclassified from transfers.
	36,094	Cannabis Eradication - approved in June.
	(1,007,420)	Net decrease to reflect anticipated trend and meet budget target.
	(2,371,975)	
Other Charges	(300,000)	Decrease to reflect current trend.
Transfers	(3,400,000)	Adjust U.S. Marshal contract revenue surplus.
	91,399	Increase in transfers to other departments.
	(20,000)	Reclassified to services & supplies per GASB 33/34.
	(205,663)	Reclassified to revenues to grant recipient (DBH).
	(3,534,264)	
Reimbursements	(22,767)	Increase in reimbursement for services and supplies.
	465,100	Reduce task force salaries.
	169,156	Reclassified to revenues per GASB 33/34.
	611,489	
Total Appropriations	(6,048,532)	
Revenue		
Taxes	(4,000,000)	Anticipated decrease in Prop 172 revenue.
	(4,000,000)	
Current Services	164,956	Reclassify transfers in and out between county department.
	332,218	Law enforcement contract amendments approved in June, 2002
	497,174	
State and Federal Aid	(5,800,000)	Adjust U.S. Marshal contract revenue.
	36,094	Cannabis Eradication - approved in June.
	(5,763,906)	
Other Revenue	4,200	Reclassify transfers in and out between county department.
	4,200	
Total Revenue	(9,262,532)	
Local Cost	3,214,000	

BUDGET UNIT: SHERIFF'S SPECIAL REVENUE CONSOLIDATED

I. GENERAL PROGRAM STATEMENT

The Sheriff's special revenue funds include several law enforcement functions that are fully financed from non-general fund sources. The present functions include:

1. Contract Training – represents special law enforcement training provided to the county Sheriff and other agencies.
2. Public Gatherings – appropriations set aside to fund Sheriff services for public gatherings.
3. Aviation – accumulates aviation services revenue to fund replacement of aviation equipment.
4. Inland Regional Narcotic Enforcement Team (IRNET) Federal– accounts for IRNET's share of federal asset forfeitures
5. Seized Assets (Federal: Dept. of Justice) – represents funds appropriated from drug asset seizures to be used for the purchase of non-budgeted services and equipment.
6. Vehicle Theft Task Force – represents funds received from a $1 registration assessment on vehicles registered in San Bernardino to be used for task force expense including salaries and benefits.
7. High Intensity Drug Trafficking Area (HIDTA) Program – enables regional cooperation and coordination in fighting major drug trafficking and surveillance of criminal and narcotics activities, with funding from asset seizures.
8. Seized Assets (Federal: Treasury) – represents funds appropriated from federal treasury asset seizures for the purchase of specialized law enforcement equipment.
9. Seized Assets (State) – represents funds appropriated from drug asset seizures to be used for the purchase of non-budgeted services, equipment and personnel costs related to the IRNET and HIDTA.
10. Search and Rescue – funded from reimbursements for search and rescue operations and an estate donation to be used for search and rescue equipment.
11. Inland Regional Narcotic Enforcement Team (IRNET) State – accounts for IRNET's share of state asset forfeitures.
12. CAL-ID Program – an automated criminal identification system through fingerprinting, funded by multi-agency contributions.
13. COPSMORE Grant – represents grant funds and local match used for the purchase of computer equipment and systems to upgrade the technology in patrol cars and provide computer based training to staff.
14. Sheriff Capital Project Fund – represents funds received from State Criminal Alien Assistance Program and special programs for one-time law enforcement or detention programs.
15. Court Services Auto – represents funds received from processing fee per AB 1109 for maintenance and purchasing of vehicle equipment for Sheriff Court Services.
16. Court Services Tech – represents funds received from processing fee per AB 709 for Sheriff Court Services automated equipment and furnishings.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirement	12,904,791	33,434,133	13,749,665	33,012,099
Total Revenue	13,558,971	28,803,080	19,233,753	22,938,528
Fund Balance		4,631,053		10,073,571
Budgeted Staffing		35.0		23.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Funding for 12 COPS MORE grant positions have been exhausted. These positions are being shifted to the general fund as required by the grant.

PROGRAM CHANGES

Revenues and appropriation are adjusted to reflect anticipated level of activities for various programs. Three new special revenue funds: Sheriff Capital Project fund; Court Services Auto; and Court Services Tech were added to comply with GASB 33.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Special Revenue Consolidated
FUND: Special Revenue Consolidated

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,563,677	2,017,624	2,017,624	(501,168)	1,516,456
Services and Supplies	5,978,838	8,701,866	8,701,866	(566,338)	8,135,528
Other Charges	1,712	8,500	8,500	-	8,500
Improvement to Structure	-	175,000	175,000	(80,000)	95,000
Equipment/Vehicles	3,077,571	16,881,143	16,881,143	(3,269,170)	13,611,973
Transfers	3,139,942	5,757,885	5,757,885	(430,885)	5,327,000
Contingencies	-	-	-	600,000	600,000
Total Exp Authority	13,761,740	33,542,018	33,542,018	(4,247,561)	29,294,457
Less:					
Reimbursements	(12,076)	(107,885)	(107,885)	107,885	-
Total Appropriation	13,749,664	33,434,133	33,434,133	(4,139,676)	29,294,457
Operating Transfer Out	-	-	-	3,717,642	3,717,642
Total Requirements	13,749,664	33,434,133	33,434,133	(422,034)	33,012,099
Revenue					
Fines & Forfeitures	1,110,864	11,943	11,943	224,967	236,910
Use of Money & Prop	191,724	154,850	154,850	(38,998)	115,852
Current Services	3,482,582	2,615,493	2,615,493	(526,686)	2,088,807
State, Fed or Gov't Aid	4,802,429	18,398,414	18,398,414	(1,327,667)	17,070,747
Other Revenue	9,646,154	7,622,380	7,622,380	(4,196,168)	3,426,212
Total Revenue	19,233,753	28,803,080	28,803,080	(5,864,552)	22,938,528
Fund Balance		4,631,053	4,631,053	5,442,518	10,073,571
Budgeted Staffing		35.0	35.0	(12.0)	23.0

BUDGET UNIT: SHERIFF'S – CONTRACT TRAINING (SCB SHR)

I. GENERAL PROGRAM STATEMENT

Contract training represents a special law enforcement training function provided to the county Sheriff's Department and other law enforcement agencies that prepare candidates to assume law enforcement sworn positions. Funding comes from contract law enforcement training activities. A large portion of the funding comes from a contract with San Bernardino Valley College for driver training, with the balance coming from other law enforcement and security agencies. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,886,871	2,432,500	1,576,178	2,114,000
Total Revenue	1,994,592	2,208,956	1,866,697	1,599,927
Fund Balance		223,544		514,073

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Contract Training
FUND: Special Revenue SCB SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	463,779	549,000	549,000	(82,900)	466,100
Central Computer	-	8,500	8,500	-	8,500
Other Charges	1,712	-	-	-	-
Improvement to Structs	-	175,000	175,000	(80,000)	95,000
Equipment/Vehicles	79,790	200,000	200,000	(155,600)	44,400
Transfers	1,042,973	1,500,000	1,500,000	-	1,500,000
Total Expenditure Authority	1,588,254	2,432,500	2,432,500	(318,500)	2,114,000
Less:					
Reimbursements	(12,076)	-	-	-	-
Total Appropriation	1,576,178	2,432,500	2,432,500	(318,500)	2,114,000
Revenue					
Use of Money & Prop	16,490	40,000	40,000	(26,000)	14,000
Current Services	1,422,697	1,625,000	1,625,000	(539,073)	1,085,927
State, Fed or Gov't Aid	427,510	438,659	438,659	(38,659)	400,000
Other Revenue	-	105,297	105,297	(5,297)	100,000
Total Revenue	1,866,697	2,208,956	2,208,956	(609,029)	1,599,927
Fund Balance		223,544	223,544	290,529	514,073

SHERIFF

Board Approved Changes to Base Budget

Services & Supplies	(82,900)	Adjust expenditures to estimated level of activity and eliminate one-time expenditure items included in the 2001-02 budget.
Structures/Improvements	(80,000)	Completed structure projects.
Equipment/Vehicles	(155,600)	One-time equipment purchases in 2001-02.
Total Appropriations	(318,500)	
Revenue		
Use of Money	(26,000)	Interest on cash balance.
Current Services	(539,073)	Adjust revenues to anticipated level of activity.
State and Federal Aid	(38,659)	Adjust revenues to anticipated level of activity.
Other Revenue	(5,297)	Adjust revenues to anticipated level of activity.
Total Revenue	(609,029)	
Fund Balance	290,529	

BUDGET UNIT: SHERIFF'S – PUBLIC GATHERING (SCC SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff's Department provides protective services for various public gathering throughout the county. This program is fully funded from the fees charged to the organization that has generated the public gathering.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	255,256	610,372	490,997	612,487
Total Revenue	382,281	209,247	257,716	444,643
Fund Balance		401,125		167,844
Budgeted Staffing		12.0		12.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Public Gathering
FUND: Special Revenue SCC SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	476,680	564,885	564,885	2,115	567,000
Services and Supplies	14,317	45,487	45,487	-	45,487
Transfers	-	107,885	107,885	(107,885)	-
Total Exp Authority	490,997	718,257	718,257	(105,770)	612,487
Less:					
Reimbursements	-	(107,885)	(107,885)	107,885	-
Total Appropriation	490,997	610,372	610,372	2,115	612,487
Revenue					
Current Services	357,716	336,273	336,273	108,370	444,643
Other Revenue	(100,000)	(127,026)	(127,026)	127,026	-
Total Revenue	257,716	209,247	209,247	235,396	444,643
Fund Balance		401,125	401,125	(233,281)	167,844
Budgeted Staffing		12.0	12.0		12.0

SHERIFF

Board Approved Changes to Base Budget

Salaries and Benefits	2,115	Net increase due to safety salary increases and decrease in budgeted hours.
Transfers	(107,885)	Reclassify expenses in compliance with GASB 33/34.
Reimbursements	107,885	Reclassify reimbursements in compliance with GASB 33/34.
Total Appropriations	2,115	
Revenue		
Current Services	108,370	Fund balance adjustment.
Other Revenue	127,026	Reverse prior year fund balance adjustment.
Total Revenue	235,396	
Fund Balance	(233,281)	

BUDGET UNIT: SHERIFF'S – AVIATION (SCE SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff's Aviation Division provides law enforcement, search and rescue, fire suppression, and transportation services for the Sheriff's Department, the county, and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of additional helicopters, aircraft, search and rescue, fire fighting, and aviation equipment. It is funded by contract revenues and proceeds from the sale of surplus aircraft and equipment. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,481,605	3,050,000	1,925,012	1,307,981
Total Revenue	3,562,822	1,508,327	1,181,320	510,000
Local Cost		1,541,673		797,981

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Aviation
FUND: Special Revenue SCE SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	17,887	50,000	50,000	-	50,000
Equipment	1,907,125	3,000,000	3,000,000	(1,742,019)	1,257,981
Total Appropriation	1,925,012	3,050,000	3,050,000	(1,742,019)	1,307,981
Revenue					
Current Services	(318,680)	593,228	593,228	(83,228)	510,000
Other Revenue	1,500,000	915,099	915,099	(915,099)	-
Total Revenue	1,181,320	1,508,327	1,508,327	(998,327)	510,000
Fund Balance		1,541,673	1,541,673	(743,692)	797,981

Board Approved Changes to Base Budget

Equipment	(1,742,019)	Decrease aviation equipment purchase.
Total Appropriation	(1,742,019)	
Revenue		
Current Services	(83,228)	Anticipated decrease in U.S. Forestry contract revenue.
Other Revenue	(915,099)	One-time fund transfer from NQA SHR trust fund.
Total Revenue	(998,327)	
Fund Balance	(743,692)	

BUDGET UNIT: SHERIFF'S – IRNET OPERATIONS FUND-FEDERAL SCF SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project of city, county, state, and federal agencies in the Inland Empire aiming to combat major narcotics trafficking and money laundering operations. Funding is provided by the team's share of seized assets. This fund also accounts for $320,166 of the HIDTA grant award from the Office of National Drug Control Policy allocated for task force operating expenses. This account is maintained for federal audit purposes. This program is intended to be self-funded. No county general funds are used. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	399,622	374,166	350,944	1,407,872
Total Revenue	432,839	262,020	1,142,677	546,125
Fund Balance		112,146		861,747

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Adjust current budget to reflect HIDTA grant funding for IRNET for fiscal year 2002-03.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Aviation
FUND: Special Revenue SCF SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	314,864	334,166	334,166	273,706	607,872
Equipment	36,080	40,000	40,000	160,000	200,000
Contingencies	-	-	-	600,000	600,000
Total Appropriation	350,944	374,166	374,166	1,033,706	1,407,872
Revenue					
Fines and Forfeitures	337,864	-	-	-	-
Use of Money & Prop	14,922	4,000	4,000	-	4,000
State, Fed or Gov't Aid	375,109	50,000	50,000	192,125	242,125
Other Revenue	414,782	208,020	208,020	91,980	300,000
Total Revenue	1,142,677	262,020	262,020	284,105	546,125
Fund Balance		112,146	112,146	749,601	861,747

Board Approved Changes to Base Budget

Services and Supplies	255	Membership dues per Safety MOU.
	113,175	Communication charges.
	80,000	Investigative expenses and informant fees.
	50,000	Specialized training for major narcotic investigations.
	2,442	Utilities for undercover office.
	20,000	Risk management liability charges for surveillance aircraft.
	7,834	Increase in vehicle fuel and maintenance costs.
	273,706	
Equipment	160,000	Additional grant funding available for surveillance equipment.
Contingencies	600,000	Add contingencies and budget to available fund balance.
Total Appropriations	1,033,706	
Revenue		
State and Federal Aid	192,125	Adjust revenue to reflect expected level of activity and fund balance.
Other Revenue	91,980	Adjust revenues to reflect grant proceeds available for 2003.
Total Revenue	284,105	
Fund Balance	749,601	

BUDGET UNIT: SHERIFF'S – FEDERAL SEIZED ASSETS (SCK SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeitures from federal cases filed through the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all funds received from this program be maintained in a separate special fund and be subject to the terms and conditions set forth in the "Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies" issued in March 1994. These funds are to be audited as part of the Single Audit Act and must not replace any existing funds that would, in the absence of forfeiture funds, be made available to the Sheriff's Department. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,550,345	3,000,000	1,491,687	1,873,788
Total Revenue	1,494,448	2,773,468	2,402,162	736,781
Fund Balance		226,532		1,137,007

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Siezed Assets - Federal (DOJ)
FUND: Special Revenue SCK SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	1,491,687	3,000,000	3,000,000	(1,126,212)	1,873,788
Total Appropriation	1,491,687	3,000,000	3,000,000	(1,126,212)	1,873,788
Revenue					
Use of Money & Prop	32,292	30,000	30,000	(25,000)	5,000
State, Fed or Gov't Aid	869,870	1,711,139	1,711,139	(1,271,139)	440,000
Other Revenue	1,500,000	1,032,329	1,032,329	(740,548)	291,781
Total Revenue	2,402,162	2,773,468	2,773,468	(2,036,687)	736,781
Fund Balance		226,532	226,532	910,475	1,137,007

Board Approved Changes to Base Budget

Services and Supplies	(1,126,212)	Adjust expenditure to estimated available fund balance.
Total Appropriations	(1,126,212)	
Revenue		
Use of Money	(25,000)	Decrease Interest on Cash Balance to current level.
State and Federal Aid	(1,271,139)	Adjust budget to anticipated asset forfeiture level.
Other Revenue	(740,548)	One time fund balance transfer from NQA SHR trust fund includes fund balance adjustment.
Total Revenue	(2,036,687)	
Fund Balance	910,475	

BUDGET UNIT: SHERIFF'S – VEHICLE TASK FORCE (SCL SHR)

I. GENERAL PROGRAM STATEMENT

On May 2, 1995, the County Board of Supervisors adopted a resolution implementing a $1 registration assessment on vehicles registered in San Bernardino and authorized the formation of the countywide auto theft task force specializing in the investigation of major vehicle theft organizations. The San Bernardino Auto Theft Task Force (SANCATT) was established. This fund accounts for the fees allocated to SANCATT for operating expenses and reimbursement to participating agencies for qualified expenditures. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	623,086	964,879	667,920	916,860
Total Revenue	526,163	699,616	877,784	441,733
Fund Balance		265,263		475,127

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Vehicle Task Force
FUND: Special Revenue SCL SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	544,875	664,879	664,879	27,981	692,860
Equipment	12,432	50,000	50,000	(20,000)	30,000
Transfers	110,613	250,000	250,000	(56,000)	194,000
Total Appropriation	667,920	964,879	964,879	(48,019)	916,860
Revenue					
Use of Money & Prop	15,818	10,000	10,000	-	10,000
Other Revenue	861,966	689,616	689,616	(257,883)	431,733
Total Revenue	877,784	699,616	699,616	(257,883)	441,733
Fund Balance		265,263	265,263	209,864	475,127

Board Approved Changes to Base Budget

Services and Supplies	48,121	Increase reimbursement for salaries and overtime to participating agencies.
	(20,140)	Net decrease in task force operating expenses.
	27,981	
Equipment	(20,000)	Decrease projected task force equipment purchase.
Reimbursements	(56,000)	Decrease in task force salaries reimbursement to AAA-SHR caused by vacancy.
Total Appropriations	(48,019)	
Revenue		
Other Revenue	(257,883)	Adjustment reflects fund balance.
Total Revenue	(257,883)	
Fund Balance	209,864	

BUDGET UNIT: SHERIFF'S – HIGH INTENSITY DRUG TRAFFICKING AREA (SCN SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for the High Intensity Drug Trafficking Area (HIDTA) task force revenues and operating expenses. Expenditures are for computer/electronic equipment and undercover vehicles to be used in the surveillance of narcotics related criminal activities. This is a joint project of local, state, and federal law enforcement agencies throughout Southern California. This account is maintained for federal and state audit purposes. No county general funds are used. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,860	350,000	21,830	122,165
Total Revenue	(771,558)	356,009	138,093	11,912
Fund Balance		(6,009)		110,253

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - High Intensity Drug Trafficking Area
FUND: Special Revenue SCN SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	3,567	100,000	100,000	(100,000)	-
Vehicles	18,263	250,000	250,000	(127,835)	122,165
Total Appropriation	21,830	350,000	350,000	(227,835)	122,165
Revenue					
Use of Money & Prop	2,156	10,000	10,000	(8,088)	1,912
State, Fed or Gov't Aid	135,937	286,080	286,080	(276,080)	10,000
Other Revenue	-	59,929	59,929	(59,929)	-
Total Revenue	138,093	356,009	356,009	(344,097)	11,912
Fund Balance		(6,009)	(6,009)	116,262	110,253

Board Approved Changes to Base Budget

Services and Supplies	(100,000)	Adjust expenditures to fund balance.
Vehicles	(127,835)	Adjust expenditures to fund balance.
Total Appropriations	(227,835)	
Revenue		
Use of Money	(8,088)	Decrease interest earnings on cash balance.
State and Federal Aid	(276,080)	Decrease in task force share in asset forfeiture.
Other Revenue	(59,929)	Decrease overtime reimbursement.
Total Revenue	(344,097)	
Fund Balance	116,262	

BUDGET UNIT: SHERIFF'S – SEIZED ASSETS-FEDERAL (TREASURY) (SCO SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeitures from federal cases filed through the U.S. Department of Treasury through its asset forfeiture program. The Department requires that all funds received from this program be maintained in a separate special fund and be subject to the terms and conditions set forth in the "Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies" issued in October 1996. These funds are to be audited as part of the Single Audit Act and must not replace any existing funds that would, in the absence of forfeiture funds be made available to the Sheriff's Department. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	80,000	-	1,100,000
Total Revenue	55,038	11,066	788,216	242,850
Fund Balance		68,934		857,150

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
Adjust current budget to anticipated level of activity.

DEPARTMENT: Sheriff's Department - Seized Assets - Federal (Treasury) **ACTIVITY: Police Protection**
FUND: Special Revenue SCO SHR

	2001-02 Actuals	2001-02 Approved Budget	2001-02 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	30,000	30,000	970,000	1,000,000
Equipment	-	50,000	50,000	50,000	100,000
Total Appropriation	-	80,000	80,000	1,020,000	1,100,000
Revenue					
Use of Money & Prop	15,216	850	850	5,090	5,940
Fines & Forfeitures	773,000	11,943	11,943	224,967	236,910
Other Revenue	-	(1,727)	(1,727)	1,727	-
Total Revenue	788,216	11,066	11,066	231,784	242,850
Fund Balance		68,934	68,934	788,216	857,150

Board Approved Changes to Base Budget

Services and Supplies	(30,000)	Redirect available resources to computer lease payments.
	1,000,000	Computer lease payments previously budgeted in fund SCK SHR.
	970,000	
Equipment	50,000	Specialized law enforcement computer and surveillance equipment.
Total Appropriations	1,020,000	
Revenue		
Use of Money	5,090	
Fines & Forfeitures	224,967	Asset forfeiture proceeds from U.S. Department of Treasury.
Other Revenue	1,727	Fund balance adjustment.
Total Revenue	231,784	
Fund Balance	788,216	

BUDGET UNIT: SHERIFF'S – STATE SEIZED ASSETS- (SCT SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under State Asset Seizure statutes. The California Health and Safety Code requires these funds be maintained and accounted for in a special fund and 15% of all forfeitures made after January 1994 be set aside to fund drug education and gang intervention programs. Currently, these funds are used for salaries and benefits of staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Intensity Drug Trafficking Area (HIDTA) task forces. The 15% allocated for drug education programs are used to fund the Sheriff's Drug Use Is Life Abuse (DUILA), Crime Free Multi-Housing, Law Enforcement Internship Program, and Operation Clean Sweep programs. Funds are also used for maintenance of seized property. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	3,067,401	3,346,000	1,077,124	2,464,776
Total Revenue	2,793,433	2,679,972	1,126,685	1,749,187
Fund Balance		666,028		715,589

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - State Seized Assets
FUND: Special Revenue SCT SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	150,140	446,000	446,000	(275,224)	170,776
Equipment/Vehicles	91,174	300,000	300,000	(200,000)	100,000
Transfers	835,810	2,600,000	2,600,000	(406,000)	2,194,000
Total Appropriation	1,077,124	3,346,000	3,346,000	(881,224)	2,464,776
Revenue					
Use of Money & Prop	34,109	35,000	35,000	15,000	50,000
State, Fed or Gov't Aid	561,920	2,019,389	2,019,389	(820,202)	1,199,187
Other Revenue	530,656	625,583	625,583	(125,583)	500,000
Total Revenue	1,126,685	2,679,972	2,679,972	(930,785)	1,749,187
Fund Balance		666,028	666,028	49,561	715,589

SHERIFF

		Board Approved Changes to Base Budget
Services and Supplies	(275,224)	Adjust expenditures to available fund balance.
Equipment	(200,000)	Adjust expenditures to available fund balance.
Transfers	(406,000)	Decrease in task force salary reimbursements due to vacancies.
Total Appropriations	(881,224)	
Revenue		
Use of Money	15,000	Interest on cash balance.
State and Federal Aid	(820,202)	Anticipated decrease in state asset forfeiture proceeds.
Other Revenue	(125,583)	Decrease in task force overtime expense reimbursement.
Total Revenue	(930,785)	
Fund Balance	49,561	

BUDGET UNIT: SHERIFF'S – SEARCH AND RESCUE (SCW SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for the principal ($60,000) generated from an estate donation, plus accumulated interest, as well as reimbursements for search and rescue operations and other donations. Budgeted expenditures represent the purchase of search and rescue supplies and equipment. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	46,493	300,000	149,770	202,861
Total Revenue	69,470	42,974	42,368	53,237
Local Cost		257,026		149,624

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES
None.

PROGRAM CHANGES
Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Search and Rescue
FUND: Special Revenue SCW SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	136,540	260,000	260,000	(97,139)	162,861
Equipment	13,230	40,000	40,000	-	40,000
Total Appropriation	149,770	300,000	300,000	(97,139)	202,861
Revenue					
Use of Money & Prop	11,430	5,000	5,000	-	5,000
Current Services	30,938	60,992	60,992	(12,755)	48,237
Other Revenue	-	(23,018)	(23,018)	23,018	-
Total Revenue	42,368	42,974	42,974	10,263	53,237
Fund Balance		257,026	257,026	(107,402)	149,624

Board Approved Changes to Base Budget

Services and Supplies	(97,139)	Adjust expenditures to available fund balance.
Total Appropriations	(97,139)	
Revenue		
Current Services	(12,755)	Anticipated decrease in Search and Rescue revenues.
Other Revenue	23,018	Fund balance adjustment.
Total Revenue	10,263	
Fund Balance	(107,402)	

BUDGET UNIT: SHERIFF'S – IRNET-STATE (SCX SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for Inland Regional Narcotics Enforcement Team's (IRNET) share of state asset forfeitures. The fund was established in compliance with the "Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies" issued by the Justice and Treasury Departments requiring that state forfeiture funds be kept separate from federally forfeited funds. Expenditures for this fund include task force operating expenses not reimbursed by the HIDTA grant and electronic surveillance equipment required to efficiently investigate highly sophisticated criminal organizations. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	64,413	775,000	294,476	518,012
Total Revenue	365,956	250,969	91,894	196,010
Fund Balance		524,031		322,002

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - IRNET - State
FUND: Special Revenue SCX SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	110,938	525,000	525,000	(256,988)	268,012
Equipment	183,538	250,000	250,000	-	250,000
Total Appropriation	294,476	775,000	775,000	(256,988)	518,012
Revenue					
Use of Money & Prop	20,914	5,000	5,000	-	5,000
State, Fed or Gov't Aid	70,980	14,813	14,813	76,197	91,010
Other Revenue	-	231,156	231,156	(131,156)	100,000
Total Revenue	91,894	250,969	250,969	(54,959)	196,010
Fund Balance		524,031	524,031	(202,029)	322,002

Board Approved Changes to Base Budget

Services and Supplies	(256,988)	Decrease investigative expenses and informant fees.
Total Appropriations	(256,988)	
Revenue		
State and Federal Aid	76,197	Anticipated increase in state asset forfeiture proceeds.
Other Revenue	(131,156)	Decrease in task force expense reimbursement.
Total Revenue	(54,959)	
Fund Balance	(202,029)	

BUDGET UNIT: SHERIFF'S – CAL-ID (SDA SHR)

I. GENERAL PROGRAM STATEMENT

The CAL-ID account is used for operating the local portion of the Inland Empire Regional Automated Fingerprint Identification System. Expenditure transfers represent reimbursement to the Sheriff's general fund for staff salaries and benefits. This budget is funded from a joint trust account into which all local contracting municipal agencies contribute. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,468,548	1,995,600	1,636,064	2,835,500
Total Revenue	1,465,825	1,991,430	1,632,590	2,834,804
Fund Balance		4,170		696

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Adjust current budget to anticipated level of activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - CAL-ID
FUND: Special Revenue SDA SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	322,725	495,600	495,600	160,900	656,500
Equipment	162,792	200,000	200,000	540,000	740,000
Transfers	1,150,547	1,300,000	1,300,000	139,000	1,439,000
Total Appropriation	1,636,064	1,995,600	1,995,600	839,900	2,835,500
Revenue					
State, Fed or Gov't Aid	1,632,590	1,995,600	1,995,600	839,204	2,834,804
Other Revenue	-	(4,170)	(4,170)	4,170	-
Total Revenue	1,632,590	1,991,430	1,991,430	843,374	2,834,804
Fund Balance		4,170	4,170	(3,474)	696

Board Approved Changes to Base Budget

Services and Supplies	10,000	Communication charges.
	25,500	Laboratory equipment.
	6,000	Specialized training.
	125,000	Laboratory equipment rental.
	(5,600)	Decrease travel expenses.
	160,900	
Equipment	540,000	Laboratory equipment purchases.
Transfers	139,000	Increase in salaries and benefits for laboratory personnel.
Total Appropriations	839,900	
Revenue		
State and Federal Aid	839,204	Revenue from participating agencies.
Other Revenue	4,170	Fund balance adjustment.
Total Revenue	843,374	
Fund Balance	(3,474)	

BUDGET UNIT: SHERIFF'S – COPSMORE GRANT (SDE SHR)

I. GENERAL PROGRAM STATEMENT

The COPSMORE 98 grant was awarded and accepted by the Board of Supervisors on October 19, 1999. This grant provides funding to upgrade the department's aging Computer Aided Dispatch (CAD) and Records Management System (RMS) software. The grant also provides funding for Mobile Data Computers (MDCs) located in each patrol unit. In addition to upgrading the technology in the patrol cars, this grant provides $500,000 for computer based training.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,058,291	16,155,616	4,067,663	12,916,883
Total Revenue	1,187,661	15,809,026	4,444,225	12,193,731
Fund Balance		346,590		723,152
Budgeted Staffing		23.0		11.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Transfer 12.0 grant funded positions, the retention of which was required by the COPSMORE grant, to the county general fund, Sheriff budget unit.

PROGRAM CHANGES

Adjust current budget to anticipated level of COPSMORE grant activity.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - COPSMORE GRANT
FUND: Special Revenue SDE SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,086,997	1,452,739	1,452,739	(503,283)	949,456
Services and Supplies	2,407,519	2,201,734	2,201,734	(811,734)	1,390,000
Equipment	573,147	12,501,143	12,501,143	(1,923,716)	10,577,427
Total Appropriation	4,067,663	16,155,616	16,155,616	(3,238,733)	12,916,883
Revenue					
Use of Money & Prop	25,801	15,000	15,000	-	15,000
Current Services	1,989,911	-	-	-	-
State, Fed or Gov't Aid	728,513	11,882,734	11,882,734	(529,113)	11,353,621
Other Revenue	1,700,000	3,911,292	3,911,292	(3,086,182)	825,110
Total Revenue	4,444,225	15,809,026	15,809,026	(3,615,295)	12,193,731
Fund Balance		346,590	346,590	376,562	723,152
Budgeted Staffing		23.0	23.0	(12.00)	11.0

SHERIFF

		Board Approved Changes to Base Budget
Salaries and Benefits	(503,283)	Expended portion of the COPS MORE grant.
Services and Supplies	(811,734)	Expended portion of the COPS MORE grant.
Equipment	(1,923,716)	Expended portion of the COPS MORE grant and fund balance adjustment.
Total Appropriations	(3,238,733)	
Revenue		
State and Federal Aid	(529,113)	Claimed portion of the COPS MORE grant.
Other Revenue	(3,086,182)	Reflect reduction in grant matching funds that were received in 2002.
Total Revenue	(3,615,295)	
Fund Balance	376,562	

BUDGET UNIT: SHERIFF CAPITAL PROJECT FUND (SQA SHR)

I. GENERAL PROGRAM STATEMENT

This fund is being established as a special revenue fund from a trust fund (NQA-SHR) to comply with GASB revenue recognition rules that eliminated certain trust funds. Revenue is realized from several special programs and expenditures are for one-time purchases for special law enforcement or detention related programs. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	4,095,854
Total Revenue	-	-	3,168,266	927,588
Fund Balance		-		3,168,266

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to GASB 33 related changes, this is the first year that this program is established as a Special Revenue fund. Revenue is derived from State Criminal Alien Assistance Program (SCAAP) and special programs. Expenditure is for one-time special law enforcement or detention related programs.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Sheriff Capital Project Fund
FUND: Special Revenue SQA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	-	-	228,212	228,212
Equipment	-	-	-	150,000	150,000
Total Appropriation	-	-	-	378,212	378,212
Operating Transfer	-	-	-	3,717,642	3,717,642
Total Requirement	-	-	-	4,095,854	4,095,854
Revenue					
Use of Money & Prop	2,531	-	-	-	-
State, Fed or Gov't Aid	-	-	-	500,000	500,000
Other Revenue	3,165,735	-	-	427,588	427,588
Total Revenue	3,168,266	-	-	927,588	927,588
Fund Balance		-	-	3,168,266	3,168,266

Board Approved Changes to Base Budget

Services and Supplies	228,212	Anticipated level of activity.
Equipment	150,000	Anticipated level of activity.
Total Appropriation	378,212	
Operating Transfer	3,717,642	Reimbursements for one time capital projects.
Total Requirement	4,095,854	
Revenue		
State and Federal Aid	500,000	SCAAP revenue.
Other Revenue	427,588	Fund balance adjustment.
Total Revenue	927,588	
Fund Balance	3,168,266	

BUDGET UNIT: COURT SERVICES AUTO (SQR SHR)

I. GENERAL PROGRAM STATEMENT

This Special Revenue Fund is established to replace a trust fund (NQR-MAR) to account for the processing fee per AB 1109, Government Code 26746. This code states that this fee is to be collected in a separate fund and be used for the maintenance and purchase of vehicle equipment necessary for the Sheriff Court Services division. This trust fund has been replaced by a special revenue fund per the GASB 33 recognition of revenues ruling. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	290,226
Total Revenue	-	-	50,226	240,000
Fund Balance		-		50,226

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to GASB 33 related changes, this is the first year that this program is established as a Special Revenue fund.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Court Auto Services
FUND: Special Revenue SQR SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	-	-	290,226	290,226
Total Appropriation	-	-	-	290,226	290,226
Revenue					
Use of Money & Prop.	31	-	-	-	-
Other Revenue	50,195	-	-	240,000	240,000
Total Revenue	50,226	-	-	240,000	240,000
Fund Balance		-	-	50,226	50,226

Board Approved Changes to Base Budget

Services and Supplies	290,226	Budget to anticipated revenue and fund balance for auto related costs for Court Services.
Total Appropriations	290,226	
Revenue		
Other Revenue	240,000	Anticipated revenue.
Total Revenue	240,000	
Fund Balance	50,226	

BUDGET UNIT: COURT SERVICES TECH (SQT SHR)

I. GENERAL PROGRAM STATEMENT

This Special Revenue Fund is established to replace a trust fund (NQS-MAR) to account for the processing fee per AB 709, Government Code 26731. This code states that these fees are to be collected in a separate fund and used for Sheriff Court Service's equipment and furnishings for automated and non-automated equipment and furnishings. This trust fund has been replaced by a special revenue fund per the GASB 33 recognition of revenues ruling. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	-	-	232,834
Total Revenue	-	-	22,834	210,000
Fund Balance		-		22,834

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to GASB 33 related changes, this is the first year that this program is established as a special revenue fund.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Court Services Tech
FUND: Special Revenue SQT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Services and Supplies	-	-	-	232,834	232,834
Total Appropriation	-	-	-	232,834	232,834
Revenue					
Use of Money and Prop.	14	-	-	-	-
Other Revenue	22,820	-	-	210,000	210,000
Total Revenue	22,834	-	-	210,000	210,000
Fund Balance		-	-	22,834	22,834

Board Approved Changes to Base Budget

Services and Supplies	232,834	Budget to anticipated revenue and fund balance for costs for court services.
Total Appropriations	232,834	
Revenue		
Other Revenue	210,000	Anticipated revenue.
Total Revenue	210,000	
Fund Balance	22,834	

SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
2002-03

San Bernardino County's Capital Improvement Program (CIP) projects are administered and managed by two groups within the county's organizational structure. The Economic Development/Public Services Group (ED/PSG) administers CIP projects for Solid Waste, Transportation and Flood Control. The Architecture and Engineering Department (A&E) administers all other CIP projects, including those for general fund departments; Airports; and Economic and Community Development.

Architecture and Engineering's projects are detailed and summarized in this section of the budget book; they are as follows:

Description	Number of Projects	Dedicated Funding Source	Local Cost	Total
New Projects 2002-03				
Funds CJS and CJV	24	-	8,412,000	8,412,000
	6	12,077,000	-	12,077,000
	1	50,000	50,000	100,000
Subtotal Funds CJS and CJV	**31**	**12,127,000**	**8,462,000**	**20,589,000**
Aviation	11	1,152,251	-	1,152,251
Total New Projects 2002-03	**42**	**13,279,251**	**8,462,000**	**21,741,251**
Carryover Projects - Prior Years				
Funds CJS and CJV	37	-	14,550,578	14,550,578
	44	30,900,365	-	30,900,365
	1	19,329,640	8,948,802	28,278,442
Subtotal Funds CJS and CJV	**82**	**50,230,005**	**23,499,380**	**73,729,385**
Aviation	32	15,693,658	-	15,693,658
Total Carryover - Prior Years	**114**	**65,923,663**	**23,499,380**	**89,423,043**
Grand Total	**156**	**79,202,914**	**31,961,380**	**111,164,294**

The CIP budget administered by A&E consists of a total of 156 projects with an estimated cost of $111,164,294. Of this total, $21,741,251 is for 42 new projects approved in 2002-03 (Attachments A-1 through A-2 – Summary of New Capital Improvement Projects), $73,729,385 (Attachments B-1 through B-2 – Summary of Capital Improvement Carryover Projects) is for 82 projects carried over from prior years (Funds CJS and CJV), and $15,693,658 (Attachment B-3 - Summary of Capital Improvement Carryover Projects) is for 32 projects carried over from prior years for Aviation projects.

New Projects

Of the $21.7 million in new projects approved for 2002-03, twenty-four projects, with an estimated cost of $8,412,000, are being funded from local cost dollars. Six projects, representing an estimated cost of $12,077,000, have dedicated funding sources. One new project, estimated to cost a total of $100,000, is funded half with dedicated funding sources and half with local cost dollars. Eleven dedicated funding source projects are for repairs, maintenance, and improvements to the county's airports in the amount of $1,152,251.

Of the $8.5 million in local cost dollars, approximately $3.6 million of this total is from one-time funding authorized by the Board of Supervisors with an emphasis on deferred maintenance. $730,000 of this total is from savings from completed projects (including the deletion of the Redlands – Courts, Fire Sprinkler project in the amount of $150,000), and approximately $1.2 million of this total is from the sale of 12 acres on Gilbert Street in San Bernardino to the San Bernardino Unified School District. The estimated escrow closing date is early 2003.

Source of Local Cost Funding	Budget Allocation
Base Budget	3,000,000
Savings from Completed Projects	730,000
Sales Proceeds - 12 Acres - Gilbert Street	1,145,000
One-Time Funding	3,587,000
Total Local Cost Funding	**8,462,000**

CAPITAL IMPROVEMENT PROJECTS

Carryover Projects
The total CIP budget also includes 114 projects, with a total estimated cost of $89,423,043, carried over from prior years. Of this total, 37 of these projects, with a total estimated cost of $14,550,578, are funded from local cost dollars. There are 44 carryover projects funded from dedicated sources, with a total estimated cost of $30,900,365 (Funds CJS and CJV) and 32 Aviation carryover projects, with a total estimated cost of $15,693,658. One carryover project, the High Desert Juvenile Detention Facility, is funded with a combination of local cost and dedicated sources. The estimated cost for this project is $28,278,442.

Economic Development/Public Services Group's CIP projects for Transportation and Solid Waste for 2002-03 can be found in this section, Attachments C and D. Projects for Flood Control can be found in the Special Districts 2002-03 Final Budget Book.

SUMMARY OF ATTACHMENTS

ATTACHMENT	DESCRIPTION	PAGE
	Summary of New Capital Improvement Projects	
A-1	- Detail by City	377
A-2	- Detail by Type of Project	
	• Health/Safety - Roof	379
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	• American's with Disabilities (ADA)	379
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	Summary of Capital Improvement Carryover Projects	
B-1	- Detail by City (Funds CJV & CJS)	383
B-2	- Detail by Department (Funds CJV & CJS)	387
B-3	- Detail for Airports	390
	Summary of Capital Improvement Projects	
C	- Detail for Transportation	392
D	- Detail for Solid Waste	396

ATTACHMENT A-1
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY CITY
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Apple Valley	Airports	21600 Corwin Road	1	Security Fence	106,200		106,200
2	Apple Valley	Airports	21600 Corwin Road	1	Fog Seal Rwy/Twy 08/26 & Paint	22,564		22,564
3	Apple Valley	Airports	21600 Corwin Road	1	Install Aircraft Run-up areas, all Rwy's	50,000		50,000
4	Apple Valley	Airports	21600 Corwin Road	1	Update Airport Layout Plan	60,000		60,000
5	Barstow-Dagget	Airports	39500 National Trails Hwy	1	Rehabilitate Airport Access Road	106,667		106,667
6	Barstow-Dagget	Airports	39500 National Trails Hwy	1	Update Airport Layout Plan	60,000		60,000
7	Barstow-Dagget	Airports	39500 National Trails Hwy	1	Reconstruct E & W Twy A Rwy 08/26 Ph II	389,000		389,000
8	Chino	Courts/4th District	13260 Central Avenue	4	Remodel Public Health and sealcoat parking lot		100,000	100,000
9	Chino	Airports	7000 Merrill Avenue	4	Reconstruct Stearman Dr. entrance	164,820		164,820
10	Chino	Airports	7000 Merrill Avenue	4	Repair roofs, Bldgs. A310, A315 & A320	48,000		48,000
11	Chino	Facilities Mgmt.	13260 Central Avenue	4	R/R 3 air handlers and controls		480,000	480,000
12	Colton	Museum	2001 West Agua Mansa Rd	5	Enhance security		40,000	40,000
13	Countywide	Arch & Engr	Various	All	Funds to continue ADA improvement program		150,000	150,000
14	Countywide	Arch & Engr	Various	All	Funds for foam roof acrylic coating restoration (preventative maintenance)		100,000	100,000
15	Countywide	Arch & Engr	Various	All	Economic Development projects (CDBG)	350,000		350,000
16	Countywide	Facilities Mgmt.	Various	All	FM budget for minor CIP projects		400,000	400,000
17	Devore	Arch & Engr	Glen Helen	2	Improve water system (Ph II)		1,500,000	1,500,000
18	Needles	Airports		1	Fog Seal Rwy/Twy & Paint	45,000		45,000
19	Needles	Facilities Mgmt.	1111 Bailey Ave.	1	Rehabilitate parking lots & access road		110,000	110,000
20	Ontario	Regional Parks	Cucamonga-Guasti R.P.	4	Replace pool filtration system		470,000	470,000
21	Rancho Cucamonga	Arch & Engr	9500 Etiwanda Avenue	2	Replace roof @ WVDC (Ph II)		400,000	400,000
22	Rancho Cucamonga	District Attorney	8303 Haven Avenue	2	Remodel library space into offices		27,000	27,000
23	Redlands	Fac. Mgt. & Courts	216 Brookside Avenue	3	Replace HVAC		310,000	310,000

ATTACHMENT A-1
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY CITY
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
24	San Bernardino	Auditor/Controller	222 W. Hospitality Lane	5	Remodel 4th Floor	314,000		314,000
25	San Bernardino	Facilities Mgmt.	630 E. Rialto Ave.	5	R/R HVAC controls & air balance (Ph II of III)		500,000	500,000
26	San Bernardino	Treasurer/Tax Collector	172 W. 3rd Street	5	Remodel Office area.	230,000		230,000
27	San Bernardino	Facilities Mgmt.	157-175 W. Fifth St.	5	Slurry Seal parking lot		80,000	80,000
28	San Bernardino	Arch & Engr	Gilbert Street Campus	5	Various improvements to grounds, parking lots and garden office buildings		770,000	770,000
29	San Bernardino	Arch & Engr	Gilbert Street Campus	5	Rehab parking lots and roads		375,000	375,000
30	San Bernardino	Information Services	670 E. Gilbert St.	5	Rehab. North parking lot	50,000	50,000	100,000
31	San Bernardino	Facilities Mgmt.	670 E. Gilbert St.	5	Replace HVAC - 1st & 2nd Floor		790,000	790,000
32	San Bernardino	Behavioral Health	700 E. Gilbert Street	5	Construct 50,000 SF DBH Admin. Bldg.	9,006,000		9,006,000
33	San Bernardino	Arch & Engr	Third St. Facilities Sheriff SS		Rehabilitate parking lots & access roads		70,000	70,000
34	San Bernardino	Behavioral Health	760 E. Gilbert Street, Bldg H	5	Abate asbestos & remodel building for relocation space while permanent facility is constructed	2,100,000		2,100,000
35	San Bernardino	Facilities Mgmt.	900 E. Gilbert St.	5	Repair electrical, HVAC & controls (Ph II)		600,000	600,000
36	San Bernardino	Facilities Mgmt.	Perris Hill	5	R/R water storage tank that serves Gilbert Street facilities		441,000	441,000
37	Twentynine Palms	Airports	78569 29 Palms Highway	1	Rwy 17/35, Twy's & Ramp Repair	100,000		100,000
38	Victorville	Arch & Engr/Courts	14455 Civic Drive	1	Construct parking lot on vacant land		517,000	517,000
39	Victorville	Regional Parks	Mojave Narrows RP	1	Relocate weir metering device	77,000		77,000
40	Victorville	Probation	14455 Civic Drive	1	Construct sally port - Victorville Juvenile Court		135,000	135,000
41	Victorville	District Attorney	14455 Civic Drive	1	Remodel library space into offices		26,000	26,000
42	Yucaipa	Museum	35308 Panorama Drive	3	Enhance security		21,000	21,000
					Total	**13,279,251**	**8,462,000**	**21,741,251**

ATTACHMENT A-2
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
2002-03

HEALTH / SAFETY - ROOF

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Arch & Engr	Countywide	Various	All	Funds for foam roof acrylic coating restoration (preventative maintenance)		100,000	100,000
2	Arch & Engr	Rancho Cucamonga	9500 Etiwanda Avenue	2	Replace roof @ WVDC (Ph II)		400,000	400,000
					Total Health/Safety - Roof	**-**	**500,000**	**500,000**

HEALTH / SAFETY - OTHER

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Probation	Victorville	14455 Civic Dr	1	Construct sally port - Victorville Juvenile Court		135,000	135,000
2	Arch & Engr	Devore	Glen Helen	2	Improve water system (Ph II)		1,500,000	1,500,000
3	Museum	Yucaipa	Mousley - 35308 Panorama Dr	3	Enhance security		21,000	21,000
4	Regional Parks	Ontario	Cucamonga-Guasti R.P.	4	Replace pool filtration system		470,000	470,000
5	Museum	Colton	2001 West Agua Mansa Road	5	Enhance security		40,000	40,000
6	Facilities Mgmt.	San Bernardino	Perris Hill	5	R/R water storage tank that serves Gilbert Street facilities		441,000	441,000
					Total Health/Safety - Other	**-**	**2,607,000**	**2,607,000**

AMERICAN'S WITH DISABILITIES (ADA)

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Arch & Eng	Countywide	Various	All	Funds to continue ADA improvement program		150,000	150,000
					Total ADA	**-**	**150,000**	**150,000**

ATTACHMENT A-2
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
2002-03

DEFERRED MAINTENANCE - HVAC

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Facilities Mgmt.	San Bernardino	900 E. Gilbert St.	5	Repair electrical, HVAC &O controls (Ph II)		600,000	600,000
2	Facilities Mgmt.	Chino	13260 Central Avenue	4	R/R 3 air handlers and controls.		480,000	480,000
3	Facilities Mgmt.	San Bernardino	630 E. Rialto Ave.	5	R/R HVAC controls & air balance (Ph II of III)		500,000	500,000
4	Facilities Mgmt.	San Bernardino	670 E. Gilbert St.	5	Replace HVAC - 1st &O 2nd floor		790,000	790,000
5	Facilities Mgmt.& Courts	Redlands	216 Brookside Ave.	3	Replace HVAC		310,000	310,000
					Total Deferred Maintenance - HVAC	**-**	**2,680,000**	**2,680,000**

DEFERRED MAINTENANCE - PAVING

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Arch & Engr	San Bernardino	Gilbert Street Campus	5	Rehab. Parkilng lots & roads.		375,000	375,000
2	Arch. & Engr	San Bernardino	Third St. Facilities - Sheriff SS	5	Rehabilitate parking lots & access road		70,000	70,000
3	Facilities Mgmt.	San Bernardino	157-175 W. Fifth St.	5	Slurry seal parking lot		80,000	80,000
4	Facilities Mgmt.	Needles	1111 Bailey Avenue	1	Rehabilitate parking lots & access road		110,000	110,000
5	Information Services	San Bernardino	670 E. Gilbert St.	5	Rehab. North parking lot	50,000	50,000	100,000
					Total Deferred Maintenance - Paving	**50,000**	**685,000**	**735,000**

DEFERRED MAINTENANCE - OTHER

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Arch & Engr	San Bernardino	Gilbert Street Campus	5	Various improvements to grounds, parking lots and garden office buildings.		770,000	770,000
2	Facilities Mgmt.	Countywide	Various	All	FM budget for minor CIP projects		400,000	400,000
					Total Deferred Maintenance - Other	**-**	**1,170,000**	**1,170,000**

ATTACHMENT A-2
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
2002-03

OPERATIONAL - PAVING

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Arch & Engr/Courts	Victorville	14455 Civic Drive	1	Construct parking lot on vacant land.		517,000	517,000
					Total Operational - Paving	**-**	**517,000**	**517,000**

OPERATIONAL - QUALITY OF LIFE

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Arch & Engr	Countywide	Various	All	Economic Development projects (CDBG)	350,000		350,000
1	Auditor/Controller-Recorder	San Bernardino	222 W. Hospitality Lane	5	Remodel 4th Floor	314,000		314,000
2	Behavioral Health	San Bernardino	700 E. Gilbert Street	5	Construct 50,000 SF DBH Admin. Bldg.	9,006,000		9,006,000
3	Behavioral Health	San Bernardino	760 E. Gilbert Street, Building H	5	Abate asbestos & remodel building for relocation space while permanent facility is constructed.	2,100,000		2,100,000
4	Courts/4th District	Chino	13260 Central Avenue	4	Remodel Public Health and sealcoat parking lot.		100,000	100,000
5	District Attorney	Victorville	14455 Civic Drive	1	Remodel library space into offices.		26,000	26,000
6	District Attorney	Rancho Cucamonga	8303 Haven Avenue	2	Remodel library space into offices.		27,000	27,000
7	Treasurer/Tax Collector	San Bernardino	172 W. 3rd Street	5	Remodel Office area.	230,000		230,000
					Total Operational-Quality of Life	**12,000,000**	**153,000**	**12,153,000**

OPERATIONAL - REDUCE COSTS

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Regional Parks	Victorville	Mojave Narrows RP	1	Relocate weir metering device	77,000		77,000
					Total Operational - Reduce Costs	**77,000**	**-**	**77,000**
					Total (Funds CJV & CJS)	**12,127,000**	**8,462,000**	**20,589,000**

ATTACHMENT A-2
SUMMARY OF NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT
2002-03

AIRPORTS

	Department	Location	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Airports	Apple Valley	21600 Corwin Road	1	Security Fence	106,200		106,200
2	Airports	Chino	7000 Merrill Avenue	4	Reconstruct Stearman Dr. entrance	164,820		164,820
3	Airports	Chino	7000 Merrill Avenue	4	Repair roofs, Bldgs. A310, 315 & A320	48,000		48,000
4	Airports	Twentynine Palms		1	Rwy 17/35, Twy's & Ramp Repair	100,000		100,000
5	Airports	Apple Valley	21600 Corwin Road	1	Fog Seal Rwy/Twy 08/26 & Paint	22,564		22,564
6	Airports	Needles	Airport Rd.	1	Fog Seal Rwy/Twy & Paint	45,000		45,000
7	Airports	Barstow-Dagget	39500 National Trails Hwy	1	Reconstruct $ & W Twy A Rwy 08/26 Ph II	389,000		389,000
8	Airports	Barstow-Dagget	39500 National Trails Hwy	1	Rehabilitate Airport Access Road	106,667		106,667
9	Airports	Barstow-Dagget	39500 National Trails Hwy	1	Update Airport Layout Plan	60,000		60,000
10	Airports	Apple Valley	21600 Corwin Road	1	Update Airport Layout Plan	60,000		60,000
11	Airports	Apple Valley	21600 Corwin Road	1	Install Aircraft Run-up areas, all Rwy's	50,000		50,000
					Total Airports	**1,152,251**	**-**	**1,152,251**
					Grand Total New Projects by Type of Project	**13,279,251**	**8,462,000**	**21,741,251**

ATTACHMENT B-1
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY (FUNDS CJV & CJS)
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Apple Valley	Library	15001 Wakita Rd.	1	Apple Valley Library	369,440		369,440
2	Apple Valley	Probation	Dale Evans Pkwy	1	High Desert Juv Detention Facility	19,329,640	8,948,802	28,278,442
3	Barstow	Arch & Engr	301 E. Mt. View	1	Barstow Office Remodel		64,967	64,967
4	Barstow	Public Defender	235 E. Mt. View Ave.	1	Barstow Public Defender's Move	30,324		30,324
5	Big Bear	Arch & Engr	477 Summit Blvd	3	Big Bear Law & Justice Center Remodel		184,063	184,063
6	Big Bear	Library	41930 Garstin Dr.	3	Big Bear Library	96,319		96,319
7	Chino	Airports	7000 Merrill Ave.	4	Chino Airport Hangar Replacement	445,936		445,936
8	Chino	Museum	Yorba Slaughter	4	Yorba Slaughter Post Office Rehab		74,768	74,768
9	Chino	Regional Parks	16700 S. Euclid Avenue	4	Prado Park Restroom Rehab		278,984	278,984
10	Chino Hills	Information Services	800 MHz Butter Field	4	Chino Hills Tower Construction	250,000		250,000
11	Chino Hills	Information Services	800 MHz Butter Field	4	Chino Hills Radio Tower Construction	34,368		34,368
12	Colton	Arch & Engr	400 N. Pepper Ave.	5	ARMC 3rd Floor Nursing Unit Remodel	(6,375)		(6,375)
13	Colton	Arch & Engr	400 N. Pepper Ave.	5	ARMC Emergency Room Remodel	244,191		244,191
14	Colton	CAO	Interstate 10/Pepper	5	I-10/Pepper Ave Interchange and Valley Blvd. Realignment		105,608	105,608
15	Countywide	Various Departments	Various Locations	ALL	Space Study/CAFM		867,618	867,618
16	Crestline	Regional Parks	24171 Lake Drive	2	Lake Gregory Dam Valve Replacement		156,960	156,960
17	Daggett	ECD	5th Street	1	Daggett Street Improvements	9,136		9,136
18	Devore	Public Health	19777 Shelter Way	2	Devore Animal Shelter Expansion		881,234	881,234
19	Devore	Sheriff/Regional Park	Glen Helen	2	Devore Water System Replacement		721,487	721,487
20	Devore	Sheriff	18000 W. Institution rd	2	GHRC Lighting Replacement		160,000	160,000
21	Devore	Sheriff	18000 W. Institution Rd.	2	GHRC Admin. Addition and Remodel	156,621		156,621
22	Devore	Sheriff	18000 W. Institution Rd.	2	Glen Helen Women's Max Sec. Expansion	11,432		11,432
23	Devore	Sheriff	18000 W. Institution Rd.	2	GHRC Loading Dock Extension	55,824		55,824
24	Devore	Sheriff	18000 W. Institution Rd.	2	Sheriff's Training Learning Center	5,338		5,338
25	Fontana	Facilities Management	17830 Arrow Blvd	2	Fontana Complex Chiller Replacement		391,618	391,618

ATTACHMENT B-1
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY (FUNDS CJV & CJS)
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
26	Fontana	ECD	Foothill Blvd. & Redwood	5	West Fontana Senior Housing Complex	6,394		6,394
27	Fontana	Sheriff	17780 Arrow Blvd.	5	Fontana Sheriff Sub-Station Expansion	720,537		720,537
28	Joshua Tree	Facilities Management	6527 White Feather Rd	1	Morongo Complex HVAC Upgrade		172,000	172,000
29	Joshua Tree	ECD	65430 Winter Road	3	Copper Mt. Comm. Ctr. Emer. Generator	6,266		6,266
30	Lenwood	ECD	Lenwood Park	1	Lenwood-Grandview ADA Playground Eq.	37,865		37,865
31	Needles	Regional Parks	Park Moabi Road	1	Park Moabi Water Rights Purchase		247,750	247,750
32	Needles	Library	1111 Bailey Avenue	1	Needles Lilbrary Roof Repair		63,687	63,687
33	Rancho Cucamonga	Courts	8303 Haven Ave.	2	FLJC Program Logic Control Replacement	39,164		39,164
34	Rancho Cucamonga	Facilities Management	8303 Haven Avenue	2	Rancho Courthouse Replace Sky Lights		35,003	35,003
35	Rancho Cucamonga	Probation	9478 Etiwanda Avenue	2	West Valley Juvenile Hall (PH II)		3,900,000	3,900,000
36	Rancho Cucamonga	Probation	9500 Etiwanda Ave.	2	Juv Hall Dorms (WVDC)	2,207,853		2,207,853
38	Rancho Cucamonga	Sheriff	9478 Etiwanda Avenue	2	WVCD Lighting Replacement		891,000	891,000
39	Rancho Cucamonga	Sheriff	9500 Etiwanda Ave.	2	WVDC Recreation Yard	128,379		128,379
40	Rancho Cucamonga	Sheriff	9500 Etiwanda Avenue	2	WVDC Repair Hypalon Roof		221,602	221,602
41	Redlands	District Attorney	222 Brookside Ave.	3	Redlands DA Office Relocation	40,000		40,000
42	Redlands	Museum	2024 Orange Tree Lane	3	Redlands Museum Chiller Replacement		224,000	224,000
43	Redlands	Museum	2024 Orange Tree Lane	3	Museum Office Space Addition		117,968	117,968
44	San Bernardino	Arch & Engr	780 E. Gilbert St.	5	CMC Demolition and Site Reuse	137,850		137,850
45	San Bernardino	Arch & Engr	351 N. Arrowhead Ave	5	Central Courthouse Seismic Retrofit	11,645,001		11,645,001
46	San Bernardino	Arch & Engr	Mt. View Avenue (South)	5	Mt. View Ave. Parking Rehab		55,119	55,119
47	San Bernardino	Arch & Engr	385 N. Arrowhead Ave.	5	Board Chambers Video Upgrade	16,505		16,505
48	San Bernardino	Assessor & Courts	172 W. 3rd St.	5	Assessor/Court 3rd St. Remodel	53,000		53,000
49	San Bernardino	Behavioral Health	700 E. Gilbert St.	5	Behavioral Health Phoenix Project	5,060,863		5,060,863
50	San Bernardino	Behavioral Health	780 E. Gilbert St.	5	Behavioral Health Electrical Feed	451,631		451,631

ATTACHMENT B-1
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY (FUNDS CJV & CJS)
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
51	San Bernardino	Facilities Management	630 E. Rialto	5	CDC HVAC Controls Replacement		897,087	897,087
52	San Bernardino	Arch & Engr	385 N. Arrowhead Ave.	5	Board Chambers Recarpet	40,000		40,000
53	San Bernardino	Board of Supervisors	385 N. Arrowhead Ave	5	Board Chambers Improvements		56,000	56,000
54	San Bernardino	District Attorney	316 N. Mt. View	5	SB DA HVAC Replacement		677,050	677,050
55	San Bernardino	ECD	4131 North 3rd Ave.	5	Newmark Elem. School Parking Lot	21,627		21,627
56	San Bernardino	Facilities Management	175 W. Fifth Street	5	CCB Design/Const. Fire Walls		80,914	80,914
57	San Bernardino	Facilities Management	777 E. Rialto Ave.	5	GSG Bldg. Fire System Repair		36,263	36,263
58	San Bernardino	Arch & Engr	385 N. Arrowhead	5	CGC 3rd & 4th Floor Remodel		14,974	14,974
59	San Bernardino	Arch & Engr	385 N. Arrowhead	5	CGC Security and Parking Improvements		613,000	613,000
60	San Bernardino	Information Services	670 E. Gilbert	5	IS Building Basement HVAC Replacement		502,225	502,225
61	San Bernardino	Information Services	670 E. Gilbert St.	5	IS PDU & UPS Upgrade	119,695		119,695
62	San Bernardino	Public Works Group	825 E. Third Street	5	PWG Building Reroof		78,757	78,757
63	San Bernardino	Arch & Engr	172 W. Third St.	5	Old Hall of Records Parking Lot Rehab		140,188	140,188
64	San Bernardino	Probation	900 E. Gilbert Street	5	Surveillance Cameras for Units 12 & 13		19,524	19,524
65	San Bernardino	Probation	900 E. Gilbert	5	Central Juvenile Hall Improvements	1,017,797		1,017,797
66	San Bernardino	Probation	900 E. Gilbert	5	Central Juvenile Hall Tents/Classrooms	207,125		207,125
67	San Bernardino	Probation	900 E. Gilbert	5	Juvenile Dependancy Court Construction	4,768,619		4,768,619
68	San Bernardino	Probation	900 E. Gilbert	5	Ward B Remodel	232,374		232,374
69	San Bernardino	Public Defender	780 E. Gilbert St.	5	Public Defender Bldg 5 Interior Remodel	22,116		22,116
70	San Bernardino	Public Health	351 N. Mt. View Ave.	5	Public Health Remodel	168,385		168,385
71	San Bernardino	Auditor/Controller	222 W. Hospitality Ln.	5	Recorder's Office 1st Floor Remodel	(7,220)		(7,220)
72	San Bernardino	Registrar of Voters	777 E. Rialto Ave.	5	Registrar of Voters Improvements	99,033		99,033
73	San Bernardino	Sheriff	630 E. Rialto Ave	5	CDC Lighting Replacement		215,000	215,000
74	San Bernardino	Sheriff	630 E. Rialto Ave.	5	CDC Employee Parking Lot	98,777		98,777
75	San Bernardino	Sheriff	630 E. Rialto Ave.	5	CDC Security Monitoring System	691,788		691,788
76	Upland	Sheriff	2419 Euclid	2	Sheriff Modular Office Trailers	120,000		120,000
77	Various Locations	Various Departments	Various Locations	ALL	Site Assessment & Remediation		854,974	854,974

ATTACHMENT B-1
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY CITY (FUNDS CJV & CJS)
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source	Local Cost	Total
78	Various Locations	Various Departments	Various Locations	ALL	ADA Compliance		248,651	248,651
79	Victorville	Courts	15505 Civic Dr.	1	Victorville Courtroom Expansion	763,972		763,972
80	Victorville	ECD	18422 Bear Valley Rd.	1	Victorville Ballfields	189,343		189,343
81	Yermo	Regional Parks	36600 Ghost Town Road	1	Calico Restroom Renovations		40,947	40,947
82	Yermo	Regional Parks	36600 Ghost Town Road	1	Calico Ghost Town Fire Damage Repairs	93,072		93,072
83	Yucaipa	Regional Parks	33900 Oak Glen Road	3	Yucaipa Regional Park Irrig. Pumps Replmt		259,588	259,588
					Total Carryover (Funds CJV & CJS) - Detail by City	**50,230,005**	**23,499,380**	**73,729,385**

ATTACHMENT B-2
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT (Funds CJV & CJS)
2002-03

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
1	Airports	Chino	7000 Merrill Ave.	4	Chino Airport Hangar Replacement	445,936		445,936
2	Arch & Engr	Colton	400 N. Pepper Ave.	5	ARMC 3rd Floor Nursing Unit Remodel	(6,375)		(6,375)
3	Arch & Engr	Colton	400 N. Pepper Ave.	5	ARMC Emergency Room Remodel	244,191		244,191
4	Arch & Engr	San Bernardino	780 E. Gilbert St.	5	CMC Demolition and Site Reuse	137,850		137,850
5	Arch & Engr	San Bernardino	351 N. Arrowhead Ave	5	Central Courthouse Seismic Retrofit	11,645,001		11,645,001
6	Arch & Engr	San Bernardino	385 N. Arrowhead Ave.	5	Board Chambers Video Upgrade	16,505		16,505
7	Arch & Engr	San Bernardino	385 N. Arrowhead Ave.	5	Board Chambers Recarpet	40,000		40,000
8	Arch & Engr	Barstow	301 E. Mt. View	1	Barstow Office Remodel		64,967	64,967
9	Arch & Engr	Big Bear	477 Summit Blvd	3	Big Bear Law & Justice Center Remodel		184,063	184,063
10	Arch & Engr	San Bernardino	385 N. Arrowhead	5	CGC 3rd & 4th Floor Remodel		14,974	14,974
11	Arch & Engr	San Bernardino	385 N. Arrowhead	5	CGC Security and Parking Improvements		613,000	613,000
12	Arch & Engr	San Bernardino	Mt. View Avenue (South)	5	Mt View Ave. Parking Rehab		55,119	55,119
13	Arch & Engr	San Bernardino	172 W. Third St.	5	Old Hall of Records Parking Lot Rehab		140,188	140,188
14	Assessor & Courts	San Bernardino	172 W. 3rd St.	5	Assessor/Court 3rd St. Remodel	53,000		53,000
15	Auditor/Controller	San Bernardino	222 W. Hospitality Ln.	5	Recorder's Office 1st Floor Remodel	(7,220)		(7,220)
16	Behavioral Health	San Bernardino	700 E. Gilbert St.	5	Behavioral Health Phoenix Project	5,060,863		5,060,863
17	Behavioral Health	San Bernardino	780 E. Gilbert St.	5	Behavioral Health Electrical Feed	451,631		451,631
18	Board of Supervisors	San Bernardino	385 N. Arrowhead Ave	5	Board Chambers Improvements		56,000	56,000
19	CAO	Colton	Interstate 10/Pepper	5	I-10/Pepper Interchange and Valley Blvd. Realignment		105,608	105,608
20	Courts	Rancho Cucamonga	8303 Haven Ave.	2	FLJC Program Logic Control Replacement	39,164		39,164
21	Courts	Victorville	15505 Civic Dr.	1	Victorville Courtroom Expansion	763,972		763,972
22	District Attorney	Redlands	222 Brookside Ave.	3	Redlands DA Office Relocation	40,000		40,000
23	District Attorney	San Bernardino	316 N. Mt. View	5	SB DA HVAC Replacement		677,050	677,050
24	ECD	Daggett	5th Street	1	Daggett Street Improvements	9,136		9,136
25	ECD	Fontana	Foothill Blvd. & Redwood	5	West Fontana Senior Housing Complex	6,394		6,394

ATTACHMENT B-2
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT (Funds CJV & CJS)
2002-03

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
26	ECD	Joshua Tree	65430 Winter Road	3	Copper Mt. Comm. Ctr. Emer. Generator	6,266		6,266
27	ECD	Lenwood	Lenwood Park	1	Lenwood-Grandview ADA Playground Eq.	37,865		37,865
28	ECD	San Bernardino	4131 North 3rd Ave.	5	Newmark Elem. School Parking Lot	21,627		21,627
29	ECD	Victorville	18422 Bear Valley Rd.	1	Victorville Ballfields	189,343		189,343
30	Facilities Management	San Bernardino	630 E. Rialto	5	CDC HVAC Controls Replacement		897,087	897,087
31	Facilities Management	Fontana	17830 Arrow Blvd	2	Fontana Complex Chiller Replacement		391,618	391,618
32	Facilities Management	Rancho Cucamonga	8303 Haven Avenue	2	Rancho Courthouse Replace Sky Lights		35,003	35,003
33	Facilities Management	San Bernardino	175 W. Fifth Street	5	CCB Design/Const. Fire Walls		80,914	80,914
34	Facilities Management	San Bernardino	777 E. Rialto Ave.	5	GSG Bldg. Fire System Repair		36,263	36,263
35	Facilities Management	Joshua Tree	6527 White Feather Rd	1	Morongo Complex HVAC Upgrade		172,000	172,000
36	Information Services	San Bernardino	670 E. Gilbert	5	IS Bldg. Basement HVAC Replacement		502,225	502,225
37	Information Services	San Bernardino	670 E. Gilbert St.	5	IS PDU & UPS Upgrade	119,695		119,695
38	Information Services	Chino Hills	800 MHz Butter Field	4	Chino Hills Tower Construction	250,000		250,000
39	Information Services	Chino Hills	800 MHz Butter Field	4	Chino Hills Radio Tower Construction	34,368		34,368
40	Library	Apple Valley	15001 Wakita Rd.	1	Apple Valley Library	369,440		369,440
41	Library	Big Bear	41930 Garstin Dr.	3	Big Bear Library	96,319		96,319
42	Library	Needles	1111 Bailey Avenue	1	Needles Library Roof Repair		63,687	63,687
43	Museum	Chino	Yorba Slaughter	4	Yorba Slaughter Post Office Rehab		74,768	74,768
44	Museum	Redlands	2024 Orange Tree Lane	3	Redlands Museum Chiller Replacement		224,000	224,000
45	Museum	Redlands	2024 Orange Tree Lane	3	Museum Office Space Addition		117,968	117,968
46	Probation	Apple Valley	Dale Evans Pkwy	1	High Desert Juv Detention Facility	19,329,640	8,948,802	28,278,442
47	Probation	Rancho Cucamonga	9478 Etiwanda Avenue	2	West Valley Juvenile Hall (PH II)		3,900,000	3,900,000
48	Probation	Rancho Cucamonga	9500 Etiwanda Ave.	2	Juv Hall Dorms (WVDC)	2,207,853		2,207,853
49	Probation	San Bernardino	900 E. Gilbert Street	5	Surveillance Cameras for Units 12 & 13		19,524	19,524
50	Probation	San Bernardino	900 E. Gilbert	5	Central Juvenile Hall Improvements	1,017,797		1,017,797
51	Probation	San Bernardino	900 E. Gilbert	5	Central Juvenile Hall Tents/Classrooms	207,125		207,125

ATTACHMENT B-2
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL BY DEPARTMENT (Funds CJV & CJS)
2002-03

	Department	Location	Address	Sup Dist	Description	Dedicated Funding Source	Local Cost	Total
52	Probation	San Bernardino	900 E. Gilbert	5	Juv Dependancy Court Construction	4,768,619		4,768,619
53	Probation	San Bernardino	900 E. Gilbert	5	Ward B Remodel	232,374		232,374
54	Public Defender	Barstow	235 E. Mt. View Ave.	1	Barstow Public Defender's Move	30,324		30,324
55	Public Defender	San Bernardino	780 E. Gilbert St.	5	Public Defender Bldg 5 Interior Remodel	22,116		22,116
56	Public Health	Devore	19777 Shelter Way	2	Devore Animal Shelter Expansion		881,234	881,234
57	Public Health	San Bernardino	351 N. Mt. View Ave.	5	Public Health Remodel	168,385		168,385
58	Public Works Group	San Bernardino	825 E. Third Street	5	PWG Building Reroof		78,757	78,757
59	Regional Parks	Chino	16700 S. Euclid Avenue	4	Prado Park Restroom Rehab		278,984	278,984
60	Regional Parks	Crestline	24171 Lake Drive	2	Lake Gregory Dam Valve Repl.		156,960	156,960
61	Regional Parks	Needles	Park Moabi Road	1	Park Moabi Water Rights Purchase		247,750	247,750
62	Regional Parks	Yermo	36600 Ghost Town Road	1	Calico Restroom Renovation		40,947	40,947
63	Regional Parks	Yermo	36600 Ghost Town Road	1	Calico Ghost Town Fire Damage Repairs	93,072		93,072
64	Regional Parks	Yucaipa	33900 Oak Glen Road	3	Yucaipa Reg. Park Irrig Pumps Replmt		259,588	259,588
65	Registrar of Voters	San Bernardino	777 E. Rialto Ave.	5	Registrar of Voters Improvements	99,033		99,033
66	Sheriff	Devore	18000 W. Institution Rd.	2	GHRC Lighting Replacement		160,000	160,000
67	Sheriff	Devore	18000 W. Institution Rd.	2	GHRC Admin. Addition and Remodel	156,621		156,621
68	Sheriff	Devore	18000 W. Institution Rd.	2	Glen Helen Women's Max. Sec. Expansion	11,432		11,432
69	Sheriff	Devore	18000 W. Institution Rd.	2	GHRC Loading Dock Extension	55,824		55,824
70	Sheriff	Devore	18000 W. Institution Rd.	2	Sheriff's Training Learning Center	5,338		5,338
71	Sheriff	Fontana	17780 Arrow Blvd.	5	Fontana Sheriff Sub-Station Expansion	720,537		720,537
72	Sheriff	Rancho Cucamonga	9500 Etiwanda Ave.	2	WVDC Recreation Yard	128,379		128,379
73	Sheriff	Rancho Cucamonga	9500 Etiwanda Avenue	2	WVDC Repair Hypalon Roof		221,602	221,602
74	Sheriff	San Bernardino	630 E. Rialto Ave	5	CDC Lighting Replacement		215,000	215,000
75	Sheriff	Rancho Cucamonga	9478 Etiwanda Avenue	2	WVDC Lighting Replacement		891,000	891,000
76	Sheriff	San Bernardino	630 E. Rialto Ave.	5	CDC Employee Parking Lot	98,777		98,777
77	Sheriff	San Bernardino	630 E. Rialto Ave.	5	CDC Security Monitoring System	691,788		691,788
78	Sheriff	Upland	2419 Euclid	2	Sheriff Modular Office Trailers	120,000		120,000
79	Sheriff/Regional Park	Devore	Glen Helen	2	Devore Water System Replacement		721,487	721,487
80	Various Departments	Countywide	Various Locations	ALL	Space Study/CAFM		867,618	867,618
81	Various Departments	Various Locations	Various Locations	ALL	Site Assessment & Remediation		854,974	854,974
82	Various Departments	Various Locations	Various Locations	ALL	ADA Compliance		248,651	248,651
					Total Carryover (Funds CJS & CJV) - Detail by Department	**50,230,005**	**23,499,380**	**73,729,385**

ATTACHMENT B-3
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL FOR AIRPORTS
2002-03

	Location	Department	Address	Supv Dist	Description	Dedicated Funding Source
1	Apple Valley	Airports	21600 Corwin Road	1	Port-A-Port Reconstruction	70,000
2	Apple Valley	Airports	21600 Corwin Road	1	South Ramp Hangar Development	2,200,000
3	Apple Valley	Airports	26100 Corwin Road	1	South Ramp & Taxiway Reconstruction	276,595
4	Apple Valley	Airports	21600 Corwin Road	1	Fog Seal Runway/Taxiway & Paint	67,580
5	Apple Valley	Airports	21600 Corwin Road	1	Terminal Roof Repair	55,000
6	Apple Valley	Airports	21600 Corwin Road	1	Public Restroom Facility	85,000
7	Apple Valley	Airports	21600 Corwin Road	1	Secondary Fire Access Road	250,000
8	Barstow-Daggett	Airports	39500 National Trails Hwy.	1	Construct Modular Office Building/Shop	150,000
9	Barstow-Daggett	Airports	39500 National Trails Hwy.	1	Taxiway Repair	35,293
10	Barstow-Daggett	Airports	39500 National Trails Hwy.	1	Fog Seal Runway/Taxiway & Paint	65,000
11	Barstow-Daggett	Airports	39500 National Trails Hwy.	1	Coat Interior of Water Tank	260,000
12	Chino	Airports	7000 Merrill Avenue	4	Acquire Land for Clear Zone	174,734
13	Chino	Airports	7000 Merrill Avenue	4	Test/Monitor Ground Water	1,081
14	Chino	Airports	7000 Merrill Avenue	4	Replace Maintenance Facility	35,000
15	Chino	Airports	7000 Merrill Avenue	4	Relocate ILS	1,500,000
16	Chino	Airports	7000 Merrill Avenue	4	Taxiway D Relocation/Ramp Relocation	2,757,790
17	Chino	Airports	7000 Merrill Avenue	4	Rotating Beacon	100,000
18	Chino	Airports	7000 Merrill Avenue	4	Cal Aero Dr. - Parking, Guard shack, Gates	200,000
19	Chino	Airports	7000 Merrill Avenue	4	Update CLUP	50,000
20	Chino	Airports	7000 Merrill Avenue	4	Update Master Plan	2,170
21	Chino	Airports	7000 Merrill Avenue	4	Seal/Paint Main Ramp, & Assoc. Taxiways	455,000
22	Chino	Airports	7000 Merrill Avenue	4	1st Phase Access Rd., Recon. Runway 8L/26R	2,222,222
23	Chino	Airports	7000 Merrill Avenue	4	Illuminated Windsocks	20,000
24	Needles	Airports	Needles Airport	1	Water Well	80,000
25	Needles	Airports	Needles Airport	1	Chip Seal Access Road	150,000

ATTACHMENT B-3
SUMMARY OF CAPITAL IMPROVEMENT CARRYOVER PROJECTS
DETAIL FOR AIRPORTS
2002-03

	Location	Department		Supv Dist	Description	Dedicated Funding Source
26	Needles	Airports	Needles Airport	1	Taxiway Lighting	40,000
27	Needles	Airports	Needles Airport	1	Airport Layout Plan	35,778
28	Needles	Airports	Needles Airport	1	PAPI	45,000
29	Twenty-nine Palms	Airports	Twenty-nine Palms Airport	1	Design, Engineer & Const. Runway 8/26	2,130,000
30	Twenty-nine Palms	Airports	Twenty-nine Palms Airport	1	Fog Seal Runway/Taxiway & Paint	33,000
31	Twenty-nine Palms	Airports	Twenty-nine Palms Airport	1	Install Taxiway Lights parallel Runway 17/35	20,000
32	Twenty-nine Palms	Airports	Twenty-nine Palms Airport	1	Update CLUP	50,000
					Contingency (Fontana Interest Fund)	822,184
					Contingency (CSA 60 Special Aviation Fund)	657,147
					Contingency (Fontana Principal)	233,422
					Reserve Fund	364,662
					Total Carryover - Detail for Airports	**15,693,658**

ATTACHMENT C
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
DETAIL FOR TRANSPORTATION
2002-03

	Road Name	Limits	Sup Dist	Type of Work	Region	Phase In 2002-03	2002-03 Budget
1	Baker Boulevard	Bride #54C-128 (0.15M E.SH 127	1	Widen Bridge	Baker	Design	7,500
2	Beekley Road	600' S.SH138/Phelan Road	1	Pave and Realign	Phelan	Construction	1,294,000
3	Beekley Road	Phelan Road	1	Signal Construction	Phelan	Construction	500,000
4	Camarillo Avenue	0.03 M N. SH58 N/Palermo Street	1	Rehabilitation	Barstow	Design	13,797
5	Central Road	Tussing Ranch Road N/0050MS.Bear Vly C	1	Rehab Heater Remix/Overlay	Apple Valley	Construction	295,200
6	Central Road	Tussing Ranch Road/Round Up Way	1	Widen/Turn Pkts/AC Overlay	Apple Valley	Construction	196,800
7	Duncan Road	Oasis Road E/Wilson Ranch Road	1	Pave Dirt Road	Phelan	Construction	545,500
8	El Mirage Road	La Col E/0100M W. Koala Road (Adl. Cl)	1	Rehabilitation	Adelanto	Design	9,126
9	Fort Irwin Road	I-15 N/Ft. Irwin Bndry	1	Widening/Passing Lane Project	Barstow	Design	227,000
10	High Desert Corridor	SH 395 E/SH 18	1	Preliminary Engineering and Environmental	Victorville	Design	400,000
11	Jenny Street	.2M W. Columbine Street	1	Drainage Improvement	Oak Hills	Construction	105,000
12	Johnson Road	Nielson Road N/Palmdale Road	1	Rehabilitation	Phelan	Design	47,827
13	Joshua Road	Wren N/.5M S. Bear Valley Co.	1	Rehabilitation	Apple Valley	Construction	165,000
14	Kelbaker Road	Hidden Hills Road N 4.05M	1	Realign	Daggett	Design	21,200
15	Lanfair Road	10.33M NW Goffs Road Nm/Cedar Canyon	1	Pave Road Over New Crushed AC	Goffs	Construction	247,104
16	Lindero Street	Malpaso Road E/Clovis Road	1	Rehabilitation	Phelan	Design	1,260
17	Lone Pine Canyon Road	Swarthout Canyon Road Ely 0.10M	1	Guardrail Installation	Wrightwood	Construction	78,700
18	Lone Pine Canyon Road	0.50M SE, East Canyon Drive	1	Guardrail Installation	Wrightwood	Construction	80,200
19	Lone Pine Canyon Road	Lone Pine Canyon Road N/Hwy 2	1	Construction Reserve	Wrightwood	Design	17,000
20	Main Street	.19M NE Sweeten Lane NE/Lenwood Lane	1	Rehabilitation	Lenwood	Design	9,481
21	Mesquite Street	Escondido Avenue E/Maple Avenue	1	Pave Roadway	Hesperia	Construction	614,000
22	Mountain View Road	Pioneer Road N/Silver Valley Road	1	Rehabilitation	Newberry	Design	52,304
23	Muscatel Street	.04M W. Verbena E/End	1	Pave Existing Dirt Road	Oak Hills	Design	10,000
24	National Trails Highway	Mojave River (Vic Cl) N. 1.06 M	1	Rehabilitation	Oro Grande	Design	21,828
25	National Trails Highway	0.75M N. Oro Grande Underpass/0.6M S. Bryman Road	1	Widen/Install Passing Lanes (NB & SB)	Oro Grande	Design	355,900

ATTACHMENT C
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
DETAIL FOR TRANSPORTATION
2002-03

	Road Name	Limits	Sup Dist	Type of Work	Region	Phase In 2002-03	2002-03 Budget
26	Needles Highway	N Street N&E/State Line	1	Reconstruct Road	Needles	Design	200,000
27	Nelson Road	Malpaso Road E/Sheet Creek Road	1	Pave Dirt Road	Phelan	Construction	91,500
28	Ocotillo Way	Central Road E/Valley Vista Avenue	1	AC Overlay/Turn Pockets	Apple Valley	Construction	196,800
29	Pah-ute Road	Ride Crest Road E/.08M E. Spring Valley P	1	Rehabilitation	Spring Valley Lake	Design	12,355
30	Phelan Road	Barada Road E/Anaconda Avenue	1	Drainage Improvement	Phelan	Design	10,000
31	Rabbit Springs Road	At Lucerne High School	1	Improve Drainage	Lucerne Valley	Construction	106,400
32	Rabbit Springs Road	SH 247 E/Post Office Road	1	AC Overlay/Turn Pockets	Lucerne Valley	Design	17,800
33	Rock Springs Road	Deep Creek Road E/Kiowa Road	1	Reconstruct Road	Apple Valley	Construction	825,000
34	Sheep Creek Road	At Nielson Road	1	Signal Construction	Phelan	Construction	175,000
35	Sunnyhill Road	Alta Loma Drive N .18M	1	Pave Road	Joshua Tree	Design	60,000
						Subtotal District 1	**7,010,582**
36	Alder Avenue	At Marygold Avenue	2	Signal Construction	Fontana	Design	15,000
37	Alder Avenue	At San Bernardino Avenue	2	Signal Construction	Fontana	Construction	50,000
38	Arrow Route	At Mulberry Avenue	2	Drainage Improvement	Fontana	Construction	13,333
39	Arrow Route	At Cottonwood Avenue	2	Drainage Improvement	Fontana	Construction	13,333
40	Arrow Route	At Locust Avenue	2	Intersection Modification	Fontana	Construction	97,000
41	Arrow Route	At Sultana	2	Drainage Improvement	Fontana	Construction	48,000
42	Arrow Route	At Redwood Avenue	2	Signal Construction	Fontana	Design	25,000
43	Arrow Route	At Beech Avenue	2	Signal Construction	Fontana	Construction	183,500
44	Beech Avenue	Whittram Avenue/Arrow Route	2	Widen, Rehabilitate, Install Curb/Gutter	Fontana	Construction	438,400
45	Bowl Road	.1M W. Wildwood Lane	2	Drainage Improvement	Crestline	Design	10,000
46	Central Avenue	Arrow Route/Foothill Boulevard	2	Continuous Left Turn Lane Construction	Upland	Construction	337,000
47	Central Avenue	At Arrow Route	2	Signal Modification	Upland	Construction	85,000
48	Crestline Park & Ride	At Lake Drive/Forest Shade	2	Construct Park & Ride Facility	Crestline	Construction	368,600
49	Etiwanda Avenue	At I-10	2	Design Interchange Reconstruction	Fontana	Construction	100,000
50	Lake Gregory Walkway	Walkway Around Lake Gregory	2	Construct Sidewalk	Crestline	Construction	700,000
51	Laurel Avenue	Foothill Boulevard N/0003M N. Raymond Ct.	2	Rehabilitation	Fontana	Design	66,781

ATTACHMENT C
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
DETAIL FOR TRANSPORTATION
2002-03

	Road Name	Limits	Sup Dist	Type of Work	Region	Phase In 2002-03	2002-03 Budget
52	Palm Avenue	Cajon Boulevard N 0011M	2	Rehabilitation	Verdemont	Design	2,265
53	Randall Avenue	Marcona Avenue E/0.12M E. Poplar Avenue	2	Sidewalk Construction	Fontana	Construction	100,900
54	Randall Avenue	At Laurel Avenue	2	Drainage Improvement	Fontana	Construction	13,333
55	San Bernardino Avenue	Cherry Avenue/Redwood Avenue N Side	2	Drainage Improvement	Fontana	Design	3,000
56	San Bernardino Avenue	At Various Intersections	2	Signal Installation & Synchronization	Various Locations	Design	547,500
57	Slover Avenue	Calabash Avenue/Banana Avenue	2	Drainage Improvement	Fontana	Construction	120,000
58	Valley Boulevard	Commerce Drive E 0.53M	2	Realignment	Fontana	Construction	20,000
59	Valley Boulevard	At Hemlock Avenue/Fontana Avenue	2	Install Traffic Signal	Fontana	Construction	200,000
60	Valley Boulevard	Banana Avenue/Almond Avenue	2	Left Turn Lane Construction	Fontana	Construction	250,000
61	Valley Boulevard	At Live Oak	2	Signal (11)	Fontana	Construction	250,000
62	Valley Boulevard	At Redwood Avenue	2	Signal Construction	Fontana	Construction	250,000
63	Valley Boulevard	At Calabash	2	Signal Coinstruction	Fontana	Construction	225,000
64	Valley Boulevard	At Oleander Avenue	2	Signal Construction	Fontana	Construction	250,000
65	Valley Boulevard	Cherry Avenue E/Hemlock Avenue	2	Rehabilitation	Fontana	Design	20,592
66	Whittram Avenue	Hickory/Cherry Avenue	2	Widen, Install C&G, AC Overlay	Fontana	Construction	2,100,000
67	Whittram Avenue	Cherry Avenue/Live Oak Avenue	2	Widen, Rehabilitate, Install Curb/Gutter	Fontana	Construction	750,000
						Subtotal District 2	**7,653,537**
68	Arrowbear Drive	At Spillway	3	Guardrail Installation/Bridge Widening	Arrowbear	Construction	80,000
69	Beaumont Avenue	At San Timoteo Creek	3	Bridge Replacement Design	Redlands	Construction	1,600,000
70	Canyon Crest Drive	Wolf Road SE/Yosemite Drive	3	Rehabilitation	Moonridge	Design	4,942
71	Colton Avenue	Opal Avenue/Wabash Avenue	3	Rehabilitation/AC Dike	Mentone	Design	20,000
72	Garnet Street	At Sh 38	3	Realign Intersection	Mentone	Design	7,500
73	Hook Creek Road	Various Locations	3	Drainage Improvement	Lake Arrowhead	Construction	150,000
74	Larrea Road	0.06M S. Quail Bush Road N/SH 247	3	Pave Roadway	Twentynine Palms	Construction	660,600
75	Maple Lane	Barton Lane N/SH 38	3	Rehabilitation	Moonridge	Construction	63,801
76	Marshall Boulevard	N Side Sterline Avenue E .1M	3	Drainage Improvement C&G S/W, Widen	Del Rosa	Construction	135,000
77	Paradise Way	At SH 38	3	Improve Intersection	Big Bear City	Coinstruction	260,000
78	Pine Lane	Holcomb Creek Drive N/End	3	Pave	Green Valley	Construction	24,000
79	Pumalo Street	Arden Avenue E/0007M E. Eucalyptus Drive	3	Rehabilitation	Highland	Design	4,736
80	Sterling Avenue	At Los Flores	3	Handicap Ramp Installation	Del Rosa	Construction	6,000
81	Wabash Avenue	At SH 38	3	Install New Traffic Signals	Redlands	Construction	275,000
						Subtotal District 3	**3,291,579**

ATTACHMENT C
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
DETAIL FOR TRANSPORTATION
2002-03

	Road Name	Limits	Sup Dist	Type of Work	Region	Phase In 2002-03	2002-03 Budget
82	Mission Boulevard	At Benson Avenue	4	Intersection Improvement	Montclair	Construction	226,870
83	Mission Boulevard	At Roswell Avenue	4	Install Lt Turn Phase & Video	Montclair	Construction	100,000
84	Mission Boulevard	At Benson Avenue	4	Install Traffic Signal	Montclair	Construction	150,000
85	Philadelphia Avenue	At Pipeline Avenue	4	Signal Installation	Chino	Construction	110,000
86	Pipeline Avenue	.04M S. Philadelphia N/Mission Blvd.	4	Rehabilitation	Chino	Design	1,100
87	State Street	Kadota to 200' E/Central Avenue	4	Rehabilitation	Montclair	Construction	500,000
						Subtotal District 4	**1,087,970**
88	Agua Mansa Road	0080M. W. Rancho Avenue E0073	5	Rehabilitation	Colton	Design	15,032
89	Alder Avenue	Jurupa Avenue N. .12M	5	Pave Existing Dirt Road	Fontana	Construction	77,368
90	Arrow Route	At Locust Avenue	5	Signal Modification	Fontana	Construction	150,000
91	Beech Avenue	Fontana CL N/Boyle Avenue	5	Rehabilitation	Fontana	Design	2,266
92	Beech Avenue	0004M S. Washington Drive N/Valley Blvd.	5	Rehabilitation	Fontana	Design	5,148
93	Bloomington Avenue	At Larch Avenue	5	Signal Construction	Bloomington	Design	15,000
94	Cajon Boulevard	At State College Parkway	5	Improve Intersection	Muscoy	Construction	72,800
95	Cedar Avenue	At I-10	5	Interchange PSR/PR	Bloomington	Design	504,000
96	Cedar Avenue	At Randall Avenue	5	Signal Construction	Bloomington	Design	25,000
97	El Rivino Road	Cedar E/Agua Mansa Road	5	Rehabilitation	Bloomington	Design	25,534
98	Jurupa Avenue	Tamarind Avenue/Alder Avenue	5	Pave Existing Dirt Road	Fontana	Construction	167,632
99	Monterey Avenue	Pedley Road E/Whitlock Avenue	5	Construct Burb, Gutter and Sidewalks	San Bernardino	Construction	133,000
100	Pepper Avenue	I-10 Interchange/Valley Boulevard	5	Improve Interchange & Realign Valley Blvd.	Colton	Design	8,000
101	Slover Avenue	Cherry Avenue/Sierra Avenue	5	Widen	Fontana	Part City	3,200,000
102	Valley Boulevard	At Cypress Avenue	5	Signal Construction	Fontana	Design	25,000
103	Valley Boulevard	Beech Avenue E/Poplar Avenue	5	Rehabilitation	Fontana	Design	13,728
104	Valley Boulevard	Catawba Avenue E/.06M W. Juniper Avenue	5	Rehabilitation	Fontana	Design	26,907
105	Valley Boulevard	0037M W. Alder Avenue E/Spruce Avenue	5	Rehabilitation	Fontana	Design	34,759
						Subtotal District 5	**4,501,174**
						GRAND TOTAL	**23,544,842**

ATTACHMENT D
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
DETAIL FOR SOLID WASTE
2002-03

	Project Description	Supv Dist	2002-03 Budget Amount (Carryover and New Projects)	Estimated Total Project Amount
EAB SWC - Site Clsoures and Maintenance				
1	Hesperia Closure Construction - Engineering Support, Plan Revisions, CQA & Construction	1	3,661,864	3,766,864
2	29 Palms Final Clsoure Construction - Engineering Support, Plan Revisions, CQA, CM & Construction	1	2,570,000	3,175,556
3	Lenwood-Hinkley Final Clsoure Construction Design/Engineering Support	1	15,000	80,000
4	Milliken Perimeter Landscaping - Construction	4	400,000	500,000
5	Milliken Final Closure, Phase 3 - Design Oversight, CM, CQA, Construction	4	935,000	4,191,500
6	Mid-Valley South Mound Final Closure Construction - Design	5	50,000	100,000
	Subtotal EAB SWC		**7,631,864**	**11,813,920**
EAC SWF - Site Enhancement, Expansion and Acquisition				
7	Mid-Valley - Full half Width Improvements Alder Avenue N of Highland to Processing Plant - Engineering Support, CM, CQA & Construction	5	517,487	517,487
8	Mid-Valley Unit 3 Phase 2 Linder - Design, Engineering Support, CQA, CM & Construction	5	1,565,750	6,519,021
9	Mid-Valley South Alder Construction - Engineering Support, CM & Construction	5	631,804	834,490
	Subtotal EAC SWF		**2,715,041**	**7,870,998**
EAL SWM - Article V - Groundwater Remediation				
10	Mid Walley Unit 3 - Installation of Horizontal LFG Wells	5	150,000	150,000
11	Perimeter LFG Migration Probe Replacements - Various Sites	ALL	100,000	100,000
12	San Timoteo Well Abandonment/Replacement (ST7)	3	30,000	120,000
13	San Timoteo Unit 2 - Installation of Horizontal LFG Wells	3	100,000	100,000
14	Victorville LFG System Design and Construction	1	1,375,000	1,692,433
	Subtotal EAL SWM		**1,755,000**	**2,162,433**
	Grand Total		**12,101,905**	**21,847,351**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2003

	AVAILABLE FINANCING			
COUNTY FUNDS	FUND BALANCE UNRESERVED/ UNDESIGNATED 6-30-2002	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING
General Fund	57,668,914	900,000	1,777,098,879	1,835,667,793
Restricted General Fund	92,566,853		(61,566,853)	31,000,000
Transportation	15,867,177		43,710,126	59,577,303
County Library	457,697		11,759,634	12,217,331
Economic and Community Development	15,348,006		41,540,670	56,888,676
Aging and Adult Services	1,444,839		941,293	2,386,132
Jobs and Employment Services	19,265		20,678,428	20,697,693
AB 75 Tobacco Tax Program	807,255		4,791,542	5,598,797
Special Aviation	10,416,943		8,627,346	19,044,289
Local Law Enforcement Block Grant	526,095		52,732	578,827
Sheriff's Special Projects	10,073,571		22,938,528	33,012,099
Special Transportation	11,899,733		18,757,893	30,657,626
Headstart/Preschool Services	(82,004)		36,850,315	36,768,311
Micrographics Fees	11,025,908		2,880,820	13,906,728
Capital Improvements	20,314,621		74,003,764	94,318,385
Assessor AB 818 Project	1,107,440		2,179,938	3,287,378
Drug Forfeiture/Hazardous Waste Awards	1,844,990		2,868,769	4,713,759
Habitat Conservation Program	139,483		120,996	260,479
Substance Abuse and Crime Prevention	3,028,748		5,884,883	8,913,631
AB 212 Teacher Stipends	638,912		0	638,912
General Plan Update	615,336		1,000,000	1,615,336
Regional Parks Prop 12 Project	0		2,000,000	2,000,000
Regional Parks Prop 40 Project	0		1,000,000	1,000,000
Museum Special Projects	453,131		20,000	473,131
Mental Health Patient Fund	11,583		1,000	12,583
ARMC Telemedicine	1,028		98,972	100,000
Registration Fee Projects	277,040		157,000	434,040
Cajon Dump Site Clean-up	22,798		81,000	103,798
Central Courthouse Seismic Retrofit	2,319,719		1,068,000	3,387,719
Courthouse Facilities - Excess 25%	1,535,685		927,000	2,462,685
Tobacco Settlement Agreement	6,514,289		20,433,000	26,947,289
County Trail System	797,578		5,541,665	6,339,243
Forensic Pathology Grant	11,555		0	11,555
Survey Monument Preservation	213,152		91,751	304,903
County Fish and Game	26,861		15,000	41,861
Off-Highway Vehicle License Fees	51,842		25,000	76,842
California Grazing Fees	134,240		6,000	140,240
Birth and Death Certificate Surcharge Fees	282,755		120,000	402,755
DUI/PC 1000 Program	260,523		130,000	390,523
SCAQMD	289,502		277,000	566,502
Benefits Administration Charges	1,598,761		1,022,439	2,621,200
State - NNA Carryover Program	4,866		1,444,140	1,449,006
Just/Muni Alcohol and Drug Prevention	1,074,557		650,000	1,724,557
Domestic Violence/Child Abuse	240,696		228,479	469,175
Marrige License Fee Program	172,336		160,156	332,492
Census 2000	546		0	546
Glen Helen Amphitheater	7,067		903,000	910,067
Blockbuster Pavilion Improvements	140,958		29,000	169,958
Chino Open Space Project	2,606,451		841,691	3,448,142
Juvenile Justice Program	6,112,768		6,320,513	12,433,281
Vector Control Program	1,123,869		1,200,000	2,323,869
County Redevelopment Agency	15,430,628		6,243,090	21,673,718
Park Maintenance and Repairs	797,057		185,000	982,057
Calico Marketing Services	15,856		389,300	405,156
	298,259,479	900,000	2,066,728,899	2,365,888,378

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2003

FINANCING REQUIREMENTS		
ESTIMATED FINANCING USES	PROVISIONS FOR NEW RESERVES/ DESIGNATIONS	TOTAL FINANCING REQUIREMENTS
1,831,876,412	3,791,381	1,835,667,793
31,000,000		31,000,000
59,577,303		59,577,303
12,217,331		12,217,331
56,888,676		56,888,676
2,386,132		2,386,132
20,697,693		20,697,693
5,598,797		5,598,797
19,044,289		19,044,289
578,827		578,827
33,012,099		33,012,099
30,657,626		30,657,626
36,768,311		36,768,311
13,906,728		13,906,728
94,318,385		94,318,385
3,287,378		3,287,378
4,713,759		4,713,759
260,479		260,479
8,913,631		8,913,631
638,912		638,912
1,615,336		1,615,336
2,000,000		2,000,000
1,000,000		1,000,000
473,131		473,131
12,583		12,583
100,000		100,000
434,040		434,040
103,798		103,798
3,387,719		3,387,719
2,462,685		2,462,685
26,947,289		26,947,289
6,339,243		6,339,243
11,555		11,555
304,903		304,903
41,861		41,861
76,842		76,842
140,240		140,240
402,755		402,755
390,523		390,523
566,502		566,502
2,621,200		2,621,200
1,449,006		1,449,006
1,724,557		1,724,557
469,175		469,175
332,492		332,492
546		546
910,067		910,067
169,958		169,958
3,448,142		3,448,142
12,433,281		12,433,281
2,323,869		2,323,869
21,673,718		21,673,718
982,057		982,057
405,156		405,156
2,362,096,997	3,791,381	2,365,888,378

FINANCIAL SCHEDULES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2002

COUNTY FUNDS	FUND BALANCE AS OF 6-30-2002 ACTUAL	LESS: RESERVES AND DESIGNATIONS AT 6-30-2002 RESERVED FOR ENCUMBRANCES	GENERAL AND OTHER RESERVES	DESIGNATIONS	FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6-30-2002 ACTUAL	PLUS GASB 31 ADJUSTMENT	FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6-30-2002 ACTUAL
General Fund	176,818,104	14,081,793	10,993,251	91,866,948	59,876,112	(2,207,198)	57,668,914
Restricted General Fund	92,566,853	0	0	0	92,566,853	0	92,566,853
Transportation	21,276,117	4,613,200	654,872	0	16,008,045	(140,868)	15,867,177
County Library	779,868	316,721	5,450	0	457,697	0	457,697
Economic and Community Deve	16,303,273	848,776	750	0	15,453,747	(105,741)	15,348,006
Aging and Adult Services	1,464,526	13,395	2,650	0	1,448,481	(3,642)	1,444,839
Jobs and Employment Services	321,509	296,127	2,500	0	22,882	(3,617)	19,265
AB 75 Tobacco Tax Program	821,938	0	0	0	821,938	(14,683)	807,255
Special Aviation	11,618,480	1,114,483	0	0	10,503,997	(87,054)	10,416,943
Local Law Enforcement Block Gr	527,346	0	0	0	527,346	(1,251)	526,095
Sheriff's Special Projects	10,564,617	407,836	50,632	0	10,106,149	(32,578)	10,073,571
Special Transportation	20,965,536	8,917,312	0	0	12,048,224	(148,491)	11,899,733
Headstart/Preschool Services	265,611	327,833	9,500	0	(71,722)	(10,282)	(82,004)
Micrographics Fees	11,695,737	669,829	0	0	11,025,908	0	11,025,908
Capital Improvements	27,404,784	7,034,985	0	0	20,369,799	(55,178)	20,314,621
Assessor AB 818 Project	1,178,533	63,446	0	0	1,115,087	(7,647)	1,107,440
Drug Forfeiture/Hazardous Wast	1,847,726	0	0	0	1,847,726	(2,736)	1,844,990
Habitat Conservation Program	139,981	0	0	0	139,981	(498)	139,483
Substance Abuse and Crime Pre	3,043,621	0	0	0	3,043,621	(14,873)	3,028,748
AB 212 Teacher Stipends	639,231	0	0	0	639,231	(319)	638,912
General Plan Update	615,393	0	0	0	615,393	(57)	615,336
Museum Special Projects	453,846	0	0	0	453,846	(715)	453,131
Mental Health Patient Fund	11,583	0	0	0	11,583	0	11,583
ARMC Telemedicine	1,214	0	0	0	1,214	(186)	1,028
Registration Fee Projects	277,058	0	0	0	277,058	(18)	277,040
Cajon Dump Site Clean-up	24,296	0	0	0	24,296	(1,498)	22,798
Central Courthouse Seismic Ret	2,322,859	0	0	0	2,322,859	(3,140)	2,319,719
Courthouse Facilities - Excess 2	1,535,833	0	0	0	1,535,833	(148)	1,535,685
Tobacco Settlement Agreement	6,533,439	(26,356)	0	0	6,559,795	(45,506)	6,514,289
County Trail System	928,552	125,000	0	0	803,552	(5,974)	797,578
Forensic Pathology Grant	11,640	0	0	0	11,640	(85)	11,555
Survey Monument Preservation	213,152	0	0	0	213,152	0	213,152
County Fish and Game	26,861	0	0	0	26,861	0	26,861
Off-Highway Vehicle License Fe	51,842	0	0	0	51,842	0	51,842
California Grazing Fees	134,240	0	0	0	134,240	0	134,240
Birth and Death Certificate Surch	282,769	0	0	0	282,769	(14)	282,755
DUI/PC 1000 Program	260,552	0	0	0	260,552	(29)	260,523
SCAQMD	291,289	0	0	0	291,289	(1,787)	289,502
Benefits Administration Charges	1,608,229	0	0	0	1,608,229	(9,468)	1,598,761
State - NNA Carryover Program	4,866	0	0	0	4,866	0	4,866
Just/Muni Alcohol and Drug Prev	1,074,676	0	0	0	1,074,676	(119)	1,074,557
Domestic Violence/Child Abuse	241,755	0	0	0	241,755	(1,059)	240,696
Marriage License Fee Program	172,351	0	0	0	172,351	(15)	172,336
Census 2000	550	0	0	0	550	(4)	546
Glen Helen Amphitheater	10,834	0	0	0	10,834	(3,767)	7,067
Blockbuster Pavilion Improveme	141,870	0	0	0	141,870	(912)	140,958
Chino Open Space Project	2,634,930	11,775	0	0	2,623,155	(16,704)	2,606,451
Juvenile Justice Program	6,128,184	0	0	0	6,128,184	(15,416)	6,112,768
Vector Control Program	1,123,921	0	0	0	1,123,921	(52)	1,123,869
County Redevelopment Agency	15,589,820	37,510	200	0	15,552,110	(121,482)	15,430,628
Park Maintenance and Repairs	852,299	49,294	0	0	803,005	(5,948)	797,057
Calico Marketing Services	25,593	9,277	0	0	16,316	(460)	15,856
GRAND TOTAL	**443,829,687**	**38,912,236**	**11,719,805**	**91,866,948**	**301,330,698**	**(3,071,219)**	**298,259,479**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2003

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF 6-30-2002	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR 2003
		RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	
General Fund						
Reserved for:						
Inventory	1,191,958					1,191,958
Imprest Cash	119,975					119,975
Revolving Funds	299,700					299,700
Change Funds	28,589					28,589
CSA Revolving Loan	500,000					500,000
Prepaid Items	321,000					321,000
Loans Receivable	1,187,000					1,187,000
Advances Receivable	925,000					925,000
Teeter	6,420,029					6,420,029
Designated for:						
Medical Center Debt Service	31,992,306				82,599	32,074,905
Justice Facilities	4,955,408					4,955,408
West Valley Maximum Security	1,492,986					1,492,986
Future Retirement Rate	1,500,000					1,500,000
Teeter	12,840,058					12,840,058
General Purpose	30,227,528				1,708,782	31,936,310
Restitution	8,858,662		900,000			7,958,662
Equity Pool	0				2,000,000	2,000,000
General Fund Total	102,860,199	0	900,000	0	3,791,381	105,751,580
Transportation						
Reserved for:						
Inventory	352,372					352,372
Imprest Cash	2,500					2,500
Advances Receivable	300,000					300,000
Transportation Total	654,872	0	0	0	0	654,872
County Library						
Reserved for:						
Imprest Cash	2,775					2,775
Change Funds	2,675					2,675
County Library Total	5,450	0	0	0	0	5,450
Economic and Community Development						
Reserved for:						
Imprest Cash	750					750
Aging and Adult Services						
Reserved for:						
Imprest Cash	2,650					2,650
Jobs and Employment Services						
Reserved for:						
Imprest Cash	2,500					2,500
Sheriff's Special Projects						
Reserved for:						
Imprest Cash	3,500					3,500
Revolving Funds	5,000					5,000
Prepaid Items	42,132					42,132
	50,632	0	0	0	0	50,632
Headstart/Preschool Services						
Reserved for:						
Imprest Cash	9,500					9,500
County Redevelopment Agency						
Reserved for:						
Imprest Cash	200					200
GRAND TOTAL	103,586,753	0	900,000	0	3,791,381	106,478,134

FINANCIAL SCHEDULES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2003

DESCRIPTION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
SUMMARIZATION BY SOURCE				
Taxes	251,946,355	254,102,868	258,787,155	258,850,383
Licenses, Permits and Franchises	15,715,395	16,471,920	16,875,941	17,238,096.00
Fines, Forfeitures and Penalties	18,260,708	22,815,038	16,400,396	16,606,867
Revenue from Use of Money and Property	50,729,550	63,740,135	33,273,894	33,357,137.00
Intergovernmental Revenues	1,123,492,597	1,354,650,487	1,299,815,080	1,296,106,382.00
Charges for Current Services	233,444,550	275,871,190	305,229,783	305,385,527
Other Revenues	60,126,177	83,581,797	55,138,319	50,466,979
Other Financing Sources	46,679,296	55,220,436	116,300,368	88,717,528
GRAND TOTAL	1,800,394,628	2,126,453,870	2,101,820,936	2,066,728,899
SUMMARIZATION BY FUND				
General Fund	1,562,611,278	1,750,790,312	1,772,936,341	1,777,098,879
Restricted General Fund	0	92,566,853	(54,422,823)	(61,566,853)
Transportation	47,707,117	45,700,980	43,582,679	43,710,126
County Library	11,064,125	11,930,074	11,696,406	11,759,634
Economic and Community Development	39,889,064	27,300,824	41,430,576	41,540,670
Aging and Adult Services	6,636,939	8,956,039	2,225,614	941,293
Job and Employment Services	15,064,780	22,487,050	20,678,428	20,678,428
Courthouse Temporary Construction	2,002,266	0	0	0
Criminal Justice Facility Temporary Construction	3,217,874	0	0	0
AB 75 Tobacco Tax Program	4,014,411	1,711,203	5,324,230	4,791,542
Special Aviation	1,246,634	5,151,049	13,059,733	8,627,346
Local Law Enforcement Block Grant	0	527,346	578,827	52,732
Sheriff's Special Projects	13,558,972	19,242,175	27,829,281	22,938,528
Special Transportation	8,455,072	16,825,042	11,610,055	18,757,893
Headstart/Preschool Services	29,483,122	30,849,501	36,850,315	36,850,315
Micrographic Fees	1,417,898	2,942,217	2,880,820	2,880,820
Capital Improvements	21,316,994	26,453,368	100,176,388	74,003,764
Assessor AB 818 Project	2,201,158	2,187,385	2,179,938	2,179,938
Drug Forfeiture/Hazardous Waste Awards	3,520,183	4,240,382	4,129,502	2,868,769
Habitat Conservation Program	415,370	(463,144)	1,070,786	120,996
Substance Abuse and Crime Prevention	0	8,656,364	5,884,883	5,884,883
AB 212 Teacher Stipends	0	639,231	0	0
General Plan Update	0	615,393	0	1,000,000
Regional Parks Prop 12 Project	0	0	2,000,000	2,000,000
Regional Parks Prop 40 Project	0	0	1,000,000	1,000,000
Museum Special Projects	0	453,846	20,000	20,000
Mental Health Patient Fund	2,213	1,307	1,000	1,000
ARMC Telemedicine	0	1,265,245	100,000	98,972
Registration Fee Projects	0	277,058	0	157,000
Cajon Dump Site Clean-up	1,200,557	15,434	81,000	81,000
Central Courthouse Seismic Retrofit	0	2,164,626	947,000	1,068,000
Courthouse Facilities - Excess 25%	0	1,535,833	711,000	927,000
Tobacco Settlement Agreement	16,597,476	22,762,676	20,433,000	20,433,000
County Trail System	1,006,109	540,309	5,110,000	5,541,665
Survey Monument Preservation	109,903	99,387	91,751	91,751
County Fish and Game	45,242	(1,697)	15,000	15,000
Off-Highway Vehicle License Fees	26,632	34,092	25,000	25,000
California Grazing Fees	9,040	9,207	6,000	6,000
Birth and Death Certificate Surcharge Fees	0	282,769	120,000	120,000
DUI/PC 1000 Program	0	260,552	130,000	130,000
SCAQMD	0	289,984	336,168	277,000
Benefits Administration Charges	0	1,608,229	2,621,200	1,022,439
State - NNA Carryover Program	0	4,866	1,444,140	1,444,140
Just/Muni Alcohol and Drug Prevention	0	1,074,676	650,000	650,000
Domestic Violence/Child Abuse	0	241,755	517,766	228,479
Marriage License Fee Program	0	172,351	367,851	160,156
Census 2000	0	(116)	0	0
Glen Helen Amphitheater	865,598	802,483	903,000	903,000
Blockbuster Pavilion Improvements	19,903	30,743	29,000	29,000
Chino Open Space Project	960,485	976,180	841,691	841,691
Juvenile Justice Program	0	6,128,184	5,600,000	6,320,513
Vector Control Program	0	1,123,921	1,200,000	1,200,000
County Redevelopment Agency	4,670,695	4,252,766	6,243,090	6,243,090
Industrial Development Authority	2,954	0	0	0
Park Maintenance and Repairs	710,204	419,242	185,000	185,000
Calico Marketing Services	344,363	318,320	389,300	389,300
GRAND TOTAL	1,800,394,628	2,126,453,870	2,101,820,936	2,066,728,899

FINANCIAL SCHEDULES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2003

SOURCE CLASSIFICATION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED	FUND
TAXES					
Property Taxes - Current Secured - Debt Service	31,280	29,760	0	0	CSA - DS
Property Taxes - Current Secured - Debt Service	43	0	0	0	GENERAL
Property Taxes - Current Secured - Debt Service	4	0	0	0	LIBRARY
Property Taxes - Current Secured 1% Debt Service	2,843,594	3,084,422	3,627,500	3,627,500	CSA - DS
Property Taxes - Current Secured 1%	93,178,592	96,419,317	100,295,400	100,295,400	GENERAL
Property Taxes - Current Secured 1%	5,839,338	6,127,819	6,389,552	6,452,780	LIBRARY
Property Taxes - Current Unsecured Debt Service	4,634	3,241	0	0	CSA - DS
Property Taxes - Current Unsecured	269,798	293,921	0	0	CSA - DS
Property Taxes - Current Unsecured	5,312,841	5,829,420	5,848,900	5,848,900	GENERAL
Property Taxes - Current Unsecured	353,373	371,696	360,000	360,000	LIBRARY
Property Taxes - Current Utility Unitary	508	523	0	0	CSA - DS
Property Taxes - Current Utility Unitary	9,816,001	10,136,352	10,100,000	10,100,000	GENERAL
Property Taxes - Current Utility Unitary	364,040	375,460	400,000	400,000	LIBRARY
Property Taxes - Prior Secured Debt Service	424	281	0	0	CSA - DS
Property Tax Pr Sec Unclaimed Refu	4,678,394	1,766,184	1,000,000	1,000,000	GENERAL
Property Taxes - Prior Secured	35,046	27,596	0	0	CSA - DS
Property Taxes - Prior Secured	2,263,194	1,338,061	1,262,400	1,262,400	GENERAL
Property Taxes - Prior Secured	192,324	93,191	181,000	181,000	LIBRARY
Property Taxes - Prior Unsecured Debt Service	55	125	0	0	CSA - DS
Property Taxes - Prior Unsecured	3,212	8,079	0	0	CSA - DS
Property Taxes - Prior Unsecured	372,445	391,935	369,250	369,250	GENERAL
Property Taxes - Prior Unsecured	25,794	25,529	27,000	27,000	LIBRARY
Property Taxes - Prior Unitary	5,155	715	0	0	GENERAL
Property Taxes - Prior Unitary	74	70	70	70	LIBRARY
Penalties, Interest and Costs	1,337	2,569	0	0	CSA - DS
Penalties, Interest and Costs	5,878	0	0	0	E. C. D.
Penalties, Interest and Costs	3,415,824	3,450,580	3,502,550	3,502,550	GENERAL
Penalties, Interest and Costs	8,341	9,881	12,000	12,000	LIBRARY
Special Assessments All Prior Years	3,474	0	12,000	12,000	E. C. D.
Special Assessments All Prior Years	214,412	180,460	298,000	298,000	GENERAL
Special Assessments-Current Year	12,157	13,651	19,983	19,983	E.C.D.
Special Assessments-Current Year	1,941,251	1,947,988	609,621	609,621	GENERAL
Special Assessments-Current Year	0	1,123,562	1,200,000	1,200,000	VECTOR CONTROL PROGRAM
Other Taxes - Aircraft Tax	705,732	432,347	600,000	600,000	GENERAL
Other Taxes - Delinquent Mobile Home	3,496	16,178	4,170	4,170	GENERAL
Other Taxes - Racehorse	3,628	3,290	3,700	3,700	GENERAL
Other Taxes - Supplemental Rolls	98,123	143,694	0	0	CSA - DS
Other Taxes - Supplemental Rolls	2,369,271	2,918,574	2,316,700	2,316,700	GENERAL
Other Taxes - Supplemental Rolls	151,744	195,843	100,000	100,000	LIBRARY
Other Taxes - Property Transfer	4,904,282	5,938,919	5,442,000	5,442,000	GENERAL
Other Taxes - Hotel/Motel	1,422,659	1,466,843	1,260,750	1,260,750	GENERAL
Sales and Use Taxes	13,887,200	14,204,651	14,400,000	14,400,000	GENERAL
Sales and Use Taxes	5,316,215	5,367,319	5,444,609	5,444,609	SPECIAL TRANSPORTATION
1/2% Sales Tax - Public Safety	91,710,146	90,312,499	93,700,000	93,700,000	GENERAL
Prop 10 Tobacco Tax	181,022	50,326	0	0	GENERAL
TOTAL TAXES	**251,946,355**	**254,102,868**	**258,787,155**	**258,850,383**	
LICENSES, PERMITS AND FRANCHISES					
Ambulance Licenses	28,069	72,861	62,000	62,000	GENERAL
Animal Licenses	954,783	982,440	1,220,000	1,390,725	GENERAL
Business Licenses	41,105	42,460	46,400	46,400	GENERAL
Construction Permits	4,379,414	4,192,917	4,522,741	4,522,741	GENERAL
Road Permits	153,485	211,742	175,000	175,000	TRANSPORTATION
Other Licenses and Permits	5,995,543	5,515,972	6,069,800	6,261,230	GENERAL
Cable Television	1,016,008	1,051,105	975,000	975,000	GENERAL
Gas	1,525,452	2,101,118	1,750,000	1,750,000	GENERAL
Water	141,949	212,868	180,000	180,000	GENERAL
Electricity	1,422,377	2,027,870	1,800,000	1,800,000	GENERAL
Pipeline	57,211	60,567	75,000	75,000	GENERAL
TOTAL LICENSES, PERMITS AND FRANCHISES	**15,715,395**	**16,471,920**	**16,875,941**	**17,238,096**	
FINES, FORFEITURES,AND PENALTIES					
Vehicle Code Fines	142,214	119,114	111,000	111,000	GENERAL
Victim Restitution	500	561	0	0	GENERAL
Parking Fines	69,626	0	0	0	COURTHOUSE TEMP
Parking Fines	68,402	0	0	0	CRIMINAL JUSTICE
Parking Fines	97,731	74,463	0	0	GENERAL
Other Court Fines	0	986,225	903,000	1,010,000	CENTRAL COURTHOUSE SEISMIC
Other Court Fines	0	0	690,000	900,000	COURTHOUSE FACILITIES - EXCESS
Other Court Fines	1,863,640	0	0	0	COURTHOUSE TEMP
Other Court Fines	3,144,224	0	0	0	CRIMINAL JUSTICE
Other Court Fines	45,242	(1,697)	15,000	15,000	FISH AND GAME
Other Court Fines	5,039,505	5,544,982	12,648,893	12,648,893	GENERAL
Other Court Fines	0	1,073,752	650,000	650,000	JUST/MUNI ALCOHOL & DRUG PREV
Court Administration Assessments	23,167	20,639	0	0	GENERAL
Warrant Servicing	3,744,736	3,432,487	0	0	GENERAL
Warrant Servicing	15,070	0	0	0	HEADSTART/PRESCHOOL
Other Forfeitures	76,300	1,110,865	247,439	236,910	SHERIFF'S SPECIAL PROJECTS
Penalties	516,300	5,549	6,000	6,000	CAJON DUMP SITE CLEAN-UP
Penalties	250	2,699	1,500	1,500	E. C. D.
Penalties	67,721	48,266	42,000	42,000	GENERAL
Forfeitures - District Attorney	2,773,025	3,289,652	1,085,564	985,564	DRUG FORFEITURES
Forfeitures - District Attorney	573,055	7,107,481	0	0	GENERAL
TOTAL FINES, FORFEITURES AND PENALTIES	**18,260,708**	**22,815,038**	**16,400,396**	**16,606,867**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2003

SOURCE CLASSIFICATION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED	FUND
REVENUE FROM USE OF MONEY AND PROPERTY					
Interest	0	1,881	0	0	AB 212 TEACHER SRIPENDS
Interest	25,590	21,499	0	0	AGING AND ADULT SERVICES
Interest	0	1,028	0	0	ARMC TELEMEDICINE
Interest	55,867	45,152	40,000	40,000	ASSESSOR AB 818
Interest	0	55,902	0	0	BENEFITS ADMINISTRATION
Interest	0	77	0	0	BIRTH & DEATH CERT. SURCHARGE
Interest	6,422	5,384	4,000	4,000	BLOCKBUSTER PAVILION
Interest	8,799	8,845	0	0	CAJON DUMP SITE CLEANUP
Interest	8,412	2,711	5,500	5,500	CALICO MARKETING SVCS
Interest	0	325,799	0	0	CAPITAL IMPROVEMENTS
Interest	0		0	0	CENSUS 2000
Interest	0	23	0	0	CENSUS 2000
Interest	0	18,539	44,000	58,000	CENTRAL COURTHOUSE SEISMIC
Interest	100,592	98,625	16,504	16,504	CHINO OPEN SPACE
Interest	2,510	0	0	0	COIDA
Interest	18,048	35,272	10,000	10,000	COUNTY TRAIL SYSTEM
Interest	0	874	21,000	27,000	COURTHOUSE FACILITIES - EXCESS
Interest	59,341	0	0	0	COURTHOUSE TEMP
Interest	2,758	0	0	0	CRIMINAL JUSTICE
Interest	1,313,061	727,349	547,000	547,000	CSA - DS
Interest	0	6,254	9,116	9,116	DOMESTIC VIOLENCE/CHILD ABUSE
Interest	11,474	16,147	0	0	DRUG FORFEITURES
Interest	0	167	0	0	DUI/PC 1000 PROGRAM
Interest	683,930	354,270	628,099	628,099	E. C. D.
Interest	82	0	0	0	ECONOMIC DEV. CORP.
Interest	38,392,946	54,129,552	23,125,500	23,125,500	GENERAL
Interest	30,035	22,245	28,000	28,000	GLEN HELEN AMPHITHEATER
Interest	0	336	0	0	GENERAL PLAN UPDATE
Interest	8,175	2,940	0	0	HABITAT CONSERVATION
Interest	155,147	60,705	0	0	HEADSTART/PRESCHOOL
Interest	17,331	12,527	0	0	J.E.S.D.
Interest	0	705	0	0	JUST/MUNI ALCOHOL & DRUG PREV
Interest	0	208,959	400,000	400,000	JUVENILE JUSTICE PROGRAM
Interest	0	25,688	35,000	52,732	L.L.E.B.G.
Interest	0	90	0	0	MARRIAGE LICENSE FEE PROGRAM
Interest	184	72	0	0	MENTAL HEALTH PATIENT FUND
Interest	0	4,219	20,000	20,000	MUSEUM SPECIAL PROJECTS
Interest	35,335	35,124	20,000	20,000	PARK MAINT AND REPAIRS
Interest	0	108	0	7,000	REGISTRATION FEE PROJECTS
Interest	0	2,846	0	0	SCAQMD
Interest	229,478	191,724	115,852	115,852	SHERIFF'S SPECIAL PROJECTS
Interest	752,037	514,006	170,000	170,000	SPECIAL AVIATION
Interest	1,104,838	876,758	814,650	814,650	SPECIAL TRANSPORTATION
Interest	0	3	0	0	STATE - NNA CARRYOVER
Interest	0	332,299	200,000	200,000	SUBSTANCE ABUSE
Interest	159,371	275,285	200,000	200,000	TOBACCO SETTLEMENT
Interest	73,418	(2,040,850)	104,000	102,122	TOBACCO TAX
Interest	973,643	832,404	355,000	355,000	TRANSPORTATION
Interest	0	307	0	0	VECTOR CONTROL PROGRAM
SB90 Interest on Late Payments	0	294,770	0	0	GENERAL
Rents and Concessions	54,064	56,207	60,000	60,000	CALICO MARKETING SVCS
Rents and Concessions	845,810	869,258	825,187	825,187	CHINO OPEN SPACE
Rents and Concessions	1,000	1,560	1,000	1,000	E. C. D.
Rents and Concessions	4,384,083	4,008,837	3,672,646	3,713,035	GENERAL
Rents and Concessions	821,082	778,918	875,000	875,000	GLEN HELEN AMPHITHEATER
Rents and Concessions	0	3,677	0	0	J.E.S.D.
Rents and Concessions	266,046	321,849	818,640	818,640	SPECIAL AVIATION
Rents and Concessions	80,957	130,328	100,000	100,000	TRANSPORTATION
Rents and Concessions-Vending Machines	47,597	60,882	8,200	8,200	GENERAL
Royalties	89	0	0	0	GENERAL
TOTAL REVENUE FROM MONEY AND PROPERTY	**50,729,550**	**63,740,135**	**33,273,894**	**33,357,137**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2003

SOURCE CLASSIFICATION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED	FUND
INTERGOVERNMENTAL REVENUES					
State Aid:					
Aviation - State Matching	40,000	40,000	40,000	40,000	GENERAL
Aviation - State Matching	0	0	774,863	774,863	SPECIAL AVIATION
Highway Users Tax	24,821,899	26,090,709	26,000,000	26,000,000	TRANSPORTATION
Motor Vehicle In-Lieu Tax	74,109,023	81,211,801	83,175,522	83,175,522	GENERAL
Motor Vehicle In-Lieu Tax	0	4,364	0	0	TRANSPORTATION
Vehicle License Fees In-Lieu Tax	28,161,819	30,752,414	31,979,066	31,979,066	GENERAL
State Other In Lieu Tax	13,153	5,220	0	0	HEADSTART/ PRESCHOOL
Court Services Restitution	124,457	115,225	100,000	100,000	GENERAL
Welfare Administration	0	0	1,735,979	451,658	AGING AND ADULT SERVICES
Welfare Administration	63,577,175	64,154,192	71,088,534	71,088,534	GENERAL
Aid for Children	146,802,351	154,820,806	164,294,050	164,294,050	GENERAL
Aid for Children	1,359,529	922,347	1,774,897	1,774,897	HEADSTART/PRESCHOOL
Health Administration	18,162,628	18,274,161	20,707,333	20,707,333	GENERAL
Realignment Revenue	79,131,195	72,777,223	(88,780,470)	(80,327,037)	GENERAL
Aid to Crippled Children	2,401,041	3,036,604	7,266,891	7,266,891	GENERAL
Aid for Health	675,000	0	75,000	75,000	CAJON DUMP SITE CLEAN-UP
Aid for Health	20,756,174	21,456,365	26,823,355	26,823,355	GENERAL
Aid for Health	0	25,000	5,684,883	5,684,883	SUBSTANCE ABUSE
Social Services Realignment	0	27,131,517	67,288,306	67,288,306	GENERAL
Realignment Revenue for Health	32,027,022	82,661,294	66,227,876	52,653,787	GENERAL
Aid for Mental Health	16,982,389	32,206,318	67,342,217	14,688,430	GENERAL
Mental Health Realignment	0	52,341,519	0	52,653,787	GENERAL
Aid for Agriculture	1,831,339	2,072,550	2,109,260	2,109,260	GENERAL
Aid for Agriculture	2,056,442	1,896,474	1,795,254	1,795,254	HEADSTART/PRESCHOOL
Aid for Disaster	342,287	574	0	0	TRANSPORTATION
State - Capital Grants	0	0	24,630,275	25,947,174	CAPITAL IMPROVEMENTS
State - Capital Grants	154,247	1,545,492	750,000	750,000	SPECIAL TRANSPORTATION
State - Capital Grants	0	12,000	0	0	TRANSPORTATION
Aid for Exchange/Matching Funds	1,194,369	1,254,201	1,194,369	1,194,369	TRANSPORTATION
State Aid for Veterans Affairs	130,877	130,787	120,000	120,000	GENERAL
Cops Program	1,865,669	1,798,875	623,950	623,950	GENERAL
Cops Program	0	0	5,200,000	0	JUVENILE JUSTICE PROGRAM
Juvenile Justice Program	0	5,903,809	0	5,920,513	JUVENILE JUSTICE PROGRAM
Homeowner's Tax Relief	143	172	0	0	CSA - DS
Homeowner's Tax Relief	2,215,274	2,374,919	2,240,950	2,240,950	GENERAL
Homeowner's Tax Relief	147,497	157,449	160,000	160,000	LIBRARY
Other State Support	3,312,995	7,017,466	15,771,315	15,771,315	GENERAL
Other State Support	(198,581)	122,765	470,861	470,861	HEADSTART/PRESCHOOL
Other State Support	0	8,284,193	0	0	SUBSTANCE ABUSE
Other State Support	1,723,956	1,890,694	1,631,512	1,631,512	TRANSPORTATION
Other State Support	0	38	0	0	TOBACCO TAX
Other State Aid	438,284	528,347	0	0	CAPITAL IMPROVEMENTS
Other State Aid	65,000	0	1,972,726	1,294,630	DRUG FORFEITURE
Other State Aid	15,628,357	22,503,124	22,307,001	22,308,541	GENERAL
Other State Aid	292,521	242,308	263,378	263,378	HEADSTART/PRESCHOOL
Other State Aid	15,048,987	22,473,899	20,678,428	20,678,428	J.E.S.D.
Other State Aid	1,944,256	1,892,058	1,467,043	1,467,043	LIBRARY
Other State Aid	27,068	14,176	25,000	25,000	OFF-HWY VEH LIC
Other State Aid	2,132,824	2,181,009	0	0	AGING AND ADULT SERVICES
Other State Aid	2,917,356	1,060,410	1,877,365	1,690,197	SHERIFF'S SPECIAL PROJECTS
Other State Aid	3,920,751	3,744,994	5,220,230	4,666,990	TOBACCO TAX
Other State Aid	0	158,950	0	0	TRANSPORTATION
State Traffic Congestion	(11,966)	(5,364)	0	0	J.E.S.D.
State Traffic Congestion	9,169,810	3,319,786	3,000,000	3,000,000	TRANSPORTATION
Medi-Cal - Inpatient	22,607,842	25,974,157	20,554,739	20,554,739	GENERAL
Medi-Cal - Outpatient	4,102,391	4,497,440	4,907,817	4,907,817	GENERAL
State Rev-Managed Care Program	10,276,721	10,526,721	0	0	GENERAL
State Rev-Managed Care Program	0	40,673	0	0	HEADSTART/PRESCHOOL
State Subvention - Domestic Violence	0	0	508,650	219,363	DOMESTIC VIOLANCE/CHILD ABUSE
State Subvention - Domestic Violence	781,212	1,003,453	0	0	GENERAL
State Subvention - Domestic Violence	0	0	367,851	160,156	MARRIAGE LICENSE FEE PROGRAM
STC 924 Program	667,300	808,361	731,445	762,276	GENERAL
SB 90 Mandated Cost Reimbursement	28,304	2,052	0	0	E.C.D.
SB 90 Mandated Cost Reimbursement	6,726,577	7,166,595	4,429,740	4,424,740	GENERAL
SB 90 Mandated Cost Reimbursement	0	1,950	0	0	HEADSTART/PRESCHOOL
SB 90 Mandated Cost Reimbursement	5,642	185	0	0	J.E.S.D.
SB 90 Mandated Cost Reimbursement	3,756	0	0	0	LIBRARY
SB 90 Mandated Cost Reimbursement	6,779	1,535	0	0	AGING AND ADULT SERVICES
SB 90 Mandated Cost Reimbursement	115,412	0	0	0	TRANSPORTATION
Assembly Bills and Senate Bills	258,386	938,138	300,000	300,000	GENERAL
Assembly Bills and Senate Bills	0	637,031	0	0	AB 212 TEACHER STIPENDS
Assembly Bills and Senate Bills	2,139,938	2,139,938	2,139,938	2,139,938	ASSESSOR AB 818
Federal Aid:					
Welfare Administration	136,521,937	153,497,945	178,672,295	178,672,295	GENERAL
Aid for Children	194,926,944	211,961,999	207,775,517	207,775,517	GENERAL
Aid for Day Care	1,866,288	2,473,861	3,464,412	3,464,412	GENERAL
Aid for Day Care	25,765,872	27,561,410	32,545,925	32,545,925	HEADSTART/PRESCHOOL
Aid for Disabled	754	0	0	0	GENERAL
Health Administration	0	1,264,031	100,000	98,972	ARMC TELEMEDICINE
Health Administration	26,728,297	25,097,685	20,780,161	20,780,161	GENERAL
Medicare - Inpatient	11,827	135,874	155,448	155,448	GENERAL
Medicare - Outpatient	94,500	97,354	93,300	93,300	GENERAL
Federal - Capital Grants	0	7,850,696	790,000	7,991,813	SPECIAL TRANSPORTATION
Federal - Capital Grants	5,982,865	4,877,614	5,825,462	5,952,849	TRANSPORTATION
Aid for Disaster - FEMA	0	1,242,330	0	0	GENERAL
Aid for Disaster - FEMA	592,860	27,490	0	0	TRANSPORTATION
Forest Reserve Revenue	0	64,082	0	0	GENERAL
Forest Reserve Revenue	94,077	128,165	134,415	134,415	TRANSPORTATION
Grazing Fees	9,040	9,207	6,000	6,000	CALIF GRAZING FEES
Other In-Lieu Taxes	990,375	1,433,507	1,400,000	1,400,000	GENERAL
Other In-Lieu Taxes	13,727	0	0	0	E.C.D.
Other Federal Aid	(50,000)	(200,000)	0	0	HABITAT CONSERVATION

STATE **CONTROLLER**
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2003

SOURCE CLASSIFICATION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED	FUND
Federal Aid: (continued)					
Other Federal Aid	27,322,663	12,837,475	33,476,176	33,586,270	E. C. D.
Other Federal Aid	52,203,061	52,394,269	56,868,918	56,912,412	GENERAL
Other Federal Aid	1	0	0	0	HEADSTART/ PRESCHOOL
Other Federal Aid	0	225,000	225,000	225,000	LIBRARY
Other Federal Aid	0	513,115	543,827	0	L.L.E.B.G.
Other Federal Aid	4,520,100	5,195,614	0	0	AGING AND ADULT SERVICES
Other Federal Aid	1,351,986	2,109,429	12,103,621	12,045,746	SHERIFF'S SPECIAL PROJECTS
Other Federal Aid	209,321	4,101,874	11,296,230	6,863,843	SPECIAL AVIATION
Other Federal Aid	0	4,863	1,444,140	1,444,140	STATE - NNA CARRYOVER
Other Governmental Aid:					
Aid From Other Governmental Agencies	1,060,106	6,161,030	0	1,108,965	CAPITAL IMPROVEMENTS
Aid From Other Governmental Agencies	0	0	5,100,000	5,100,000	COUNTY TRAIL SYSTEM
Aid From Other Governmental Agencies	18,096,095	17,876,268	18,224,380	18,224,380	GENERAL
Aid From Other Governmental Agencies	499,202	(265,750)	1,070,786	120,996	HABITAT CONSERVATION
Aid From Other Governmental Agencies	0	0	2,000,000	2,000,000	REGIONAL PARKS PROP 12
Aid From Other Governmental Agencies	0	0	1,000,000	1,000,000	REGIONAL PARKS PROP 40
Aid From Other Governmental Agencies	0	0	336,168	277,000	SCAQMD
Aid From Other Governmental Agencies	1,465,825	1,632,590	3,335,500	3,334,804	SHERIFF'S SPECIAL PROJECTS
TOTAL INTERGOVERNMENTAL REVENUES	**1,123,492,597**	**1,354,650,487**	**1,299,815,080**	**1,296,106,382**	
CHARGES FOR CURRENT SERVICES					
Adoption Fees	103,173	109,921	80,000	80,000	GENERAL
Agricultural Services	1,336,813	1,693,281	1,829,932	1,934,992	GENERAL
Weed Abatement Contracts	129,000	146,700	137,000	137,000	GENERAL
SB 813 Implementation Cost	1,282,878	1,455,700	1,295,750	1,295,750	GENERAL
Assessment and Tax Collection Fees	1,677,724	1,770,478	1,330,885	1,330,885	GENERAL
Tax Sale Fees	252,925	191,820	290,713	290,713	GENERAL
Reimbursement Fee-Tax Deeded Property	600,018	730,425	844,425	844,425	GENERAL
Auditing Fees	283,214	354,341	259,555	268,207	GENERAL
Accounting Services	2,211,538	1,987,706	2,365,450	2,383,200	GENERAL
Electronic Monitoring	321,653	248,990	262,000	262,000	GENERAL
Change of Plea	41,896	48,247	42,800	42,800	GENERAL
Probation Diversion Fees	79,163	100,705	90,720	90,720	GENERAL
Sealing of Records	5,304	5,410	5,812	5,812	GENERAL
Institutional Care and Services	2,596,879	2,563,210	2,784,344	2,784,344	GENERAL
Adult Supervision Fees	776,447	676,757	655,000	655,000	GENERAL
Civil Process Service	1,366,352	1,331,017	1,520,400	1,520,400	GENERAL
Registration Fees	0	86,031	0	0	GENERAL
Registration Fees	0	276,932	0	150,000	REGISTRATION FEE PROJECTS
Jury Fees	56	0	0	0	GENERAL
Court Fees	11,950,612	13,595,289	9,296,088	9,296,088	GENERAL
Court Installment Fees	223,557	227,100	220,000	220,000	GENERAL
Reimbursement For Welfare Child Support	1,716,210	1,719,401	1,445,000	1,445,000	GENERAL
Health Fees	1,721,227	629,669	978,830	1,141,330	GENERAL
Health Service Fees	84,814,755	92,969,131	117,218,940	117,218,940	GENERAL
Private Pay - Inpatient	221,145	211,522	136,692	136,692	GENERAL
Private Pay - Outpatient	88,145	119,554	413,882	413,882	GENERAL
California Childrens Services	511	473	500	500	GENERAL
Coroner's Removal Fees	103,100	98,835	102,000	102,000	GENERAL
Coroner's Report Fees	39,712	18,667	5,000	5,000	GENERAL
Mental Health Services	0	260,357	130,000	130,000	DUI/PC 1000 PROGRAM
Mental Health Services	123,697	95,000	0	0	GENERAL
Mental Health Services	825	0	0	0	SHERIFF'S SPECIAL PROJECTS
Humane Services	812,272	973,549	992,500	992,500	GENERAL
Telephone & Telegraph	283,772	237,385	454,956	454,956	GENERAL
Educational Services	167,257	509,965	32,450	32,450	GENERAL
Election Services	662,312	1,836,540	197,500	197,500	GENERAL
Estate Fees	322,359	295,790	270,000	270,000	GENERAL
Legal Services	3,411,107	4,965,490	3,971,950	3,971,950	GENERAL
Legal Services - Justice Courts	207,491	294,027	260,000	260,000	GENERAL
SB 2557 Booking Fees-Accrued	69,421	(269,534)	0	0	GENERAL
SB 2557 Booking Fees-Accrued	0	1,989,911	0	0	SHERIFF'S SPECIAL PROJECTS
Booking Fees	3,915,239	4,253,495	3,937,000	3,937,000	GENERAL
Booking Fee Cost Recovery	120	0	0	0	GENERAL
Law Enforcement Services	55,403,212	61,185,260	68,297,034	68,629,252	GENERAL
Law Enforcement Services	1,867,288	1,376,731	2,546,993	1,940,570	SHERIFF'S SPECIAL PROJECTS
Library Services	790,901	816,257	765,000	765,000	LIBRARY
Substance Abuse Test Fee	7,192	4,875	5,000	5,000	GENERAL
Park and Recreation Fees	85,389	102,138	145,000	145,000	CALICO MARKETING SVCS
Park and Recreation Fees	4,032,707	4,127,337	4,432,000	4,502,748	GENERAL
Park and Recreation Fees	666,846	380,849	165,000	165,000	PARK MAINT & REPAIR
Museum Admission Fees	178,627	215,071	132,610	132,610	GENERAL
Museum Admission Fees	(27,676)	0	0	0	LIBRARY
Personnel Services	469,072	0	399,500	399,500	GENERAL
Credit Card Service Fees	0	19,191	0	0	GENERAL
Collection Fees	1,293,153	2,864,316	2,613,199	2,613,199	GENERAL
Recording Fees	6,715,145	9,328,351	6,121,719	6,121,719	GENERAL
Recording Fees	0	282,678	120,000	120,000	BIRTH & DEATH CERT SURCHARGE
Micrographics Fees	1,417,675	2,155,467	2,880,820	2,880,820	MICROGRAPHICS
Adult Investigations Fees	218,937	191,386	195,000	195,000	GENERAL
Facilities Development Fees	402,221	473,619	518,146	518,146	SPECIAL TRANSPORTATION
Planning Services	1,277,189	1,368,948	2,196,538	2,196,538	GENERAL
Planning Services	9,200	10,800	15,000	15,000	TRANSPORTATION
Land Development Engineering Svcs	820,778	2,199,739	2,917,535	2,917,535	GENERAL
Land Development Engineering Svcs	146,333	312,108	150,000	150,000	TRANSPORTATION
EIR Consultant Fees	860,418	777,971	1,570,571	1,570,571	GENERAL
Security Bond Management Fees	11,055	9,845	9,500	9,500	TRANSPORTATION
Permit and Inspection Fees	65	70,000	0	0	GENERAL
Permit and Inspection Fees	57,614	70,096	60,000	60,000	TRANSPORTATION
Road and Street Services	4,524	2,636	6,000	6,000	TRANSPORTATION
Sanitation Services	714,069	802,488	718,000	718,000	GENERAL
Map Automation Fees	5,339	4,947	9,300	9,300	GENERAL
Aircraft Storage	3,161	6,422	10,428	10,428	GENERAL

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2003

SOURCE CLASSIFICATION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED	FUND
CHARGES FOR CURRENT SERVICES (Continued)					
Fuel Flowage	52,398	68,737	85,000	85,000	GENERAL
Landing Fees	488,031	0	0	0	CAPITAL IMPROVEMENTS
Landing Fees	2,688	1,546	2,700	2,700	GENERAL
Insurance Premiums	0	3,308,275	0	0	GENERAL
Subrogation For Departments	0	261,365	0	0	GENERAL
Subrogation For Departments	0	4,075	0	0	TRANSPORTATION
Reimbursement for Indirect Costs	14,634,030	13,514,238	17,500,000	17,500,000	GENERAL
Other Services	0	1,542,858	0	0	BENEFITS ADMINISTRATION
Other Services	0	29,650	0	0	CAPITAL IMPROVEMENTS
Other Services	(64,710)	(77,105)	0	0	CSA - DS
Other Services	0	287,494	0	0	DOMESTIC VIOLENCE/CHILD ABUSE
Other Services	668,156	932,632	792,212	588,575	DRUG FORFEITURE
Other Services	25,960	23,732	0	0	E. C. D.
Other Services	5,525	0	0	0	ECON DEV CORP
Other Services	13,360,214	19,471,076	23,245,196	23,413,028	GENERAL
Other Services	(43,607)	0	0	0	HABITAT CONSERVATION
Other Services	0	467	0	0	J.E.S.D.
Other Services	0	167,048	0	0	MARRIAGE LICENSE FEE PROGRAM
Other Services	0	286,656	0	0	SCAQMD
Other Services	337,414	115,940	150,000	148,237	SHERIFF'S SPECIAL PROJECTS
Other Services	1,293,415	533,367	2,782,650	2,735,457	SPECIAL TRANSPORTATION
Other Services	109,903	99,387	91,751	91,751	SURVEY MONUMENT
Other Services	178,602	838,735	3,290,421	3,290,421	TRANSPORTATION
ISD Direct Labor Services	1,045,967	6,483,633	6,431,886	6,431,886	GENERAL
Central Stores Other Revenue	250	0	0	0	E. C. D.
	0	8,571	0	0	GENERAL
TOTAL CHARGES FOR CURRENT SERVICES	**233,444,550**	**275,871,190**	**305,229,783**	**305,385,527**	
OTHER REVENUE					
Schools Operating Revenue	(375)	0	0	0	TRANSPORTATION
Schools Income	(11)	0	0	0	LIBRARY
Discontinued Districts	4,995,000	0	0	0	GENERAL
Assessor Revenue/Municipal Court Suspense	28,392	41,744	40,000	40,000	GENERAL
PIMS Access Fee	9,183	27,823	32,000	32,000	GENERAL
Revenue Applicable to Prior Years	0	1,156,723	0	0	CENTRAL COURTHOUSE SEISMIC
Revenue Applicable to Prior Years	176,889	266,607	0	0	GENERAL
Revenue Applicable to Prior Years	10,000	0	0	0	GLEN HELEN AMPHITHEATER
Revenue Applicable to Prior Years	(290)	0	0	0	HEADSTART/ PRESCHOOL
Revenue Applicable to Prior Years	(55,383)	66,091	0	0	OFFICE OF AGING
Revenue Applicable to Prior Years	(855,000)	(531,521)	0	0	SPECIAL AVIATION
Taxable Sales to the Public	62,116	71,955	79,800	79,800	GENERAL
Taxable Sales to the Public	3,764	1,991	0	0	SPECIAL TRANSPORTATION
Taxable Sales to the Public	5,752	14,015	55,000	55,000	TRANSPORTATION
Other Sales	20,654	6,248	8,800	8,800	CALICO MARKETING SVCS
Other Sales	200,549	155,323	137,000	137,200	GENERAL
Other Sales	1,691	2,557	1,000	1,000	TRANSPORTATION
Cach Contributions	719	570	0	0	GENERAL
Contributions and Donations	122,278	126,802	125,562	125,562	GENERAL
Contributions and Donations	0	250,000	250,000	250,000	LIBRARY
Contributions and Donations	4,295	0	0	0	SHERIFF'S SPECIAL PROJECTS
Litigation Settlement	0	67,065	0	0	E.C.D.
Litigation Settlement	0	12,137,638	0	0	GENERAL
Evidence and Seizures	1,690	0	2,000	2,000	GENERAL
Evidence and Seizures	330,335	93,419	150,000	150,000	SHERIFF'S SPECIAL PROJECTS
Other Revenues	0	319	0	0	AB212 TEACHER STIPENDS
Other Revenues	0	186	0	0	ARMC TELEMEDICINE
Other Revenues	5,353	2,294	0	0	ASSESSOR AB 818
Other Revenues	0	13	0	0	BIRTH & DEATH CERT. SURCHARGE
Other Revenues	0	9,468	2,621,200	1,022,439	BENEFITS ADMINISTRATION
Other Revenues	458	1,040	0	0	CAJON DUMP SITE CLEAN-UP
Other Revenues	713,342	55,840	0	0	CAPITAL IMPROVEMENTS
Other Revenues	0	3,140	0	0	CENTRAL COURTHOUSE SEISMIC
Other Revenues	414,061	505,037	0	431,665	COUNTY TRAIL SYSTEM
Other Revenues	0	148	0	0	CENTRAL COURTHOUSE SEISMIC
Other Revenues	0	(139)	0	0	CENSUS 2000
Other Revenues	9,659	0	0	0	COURTHOUSE TEMPORARY CONST.
Other Revenues	2,490	0	0	0	CRIMINAL JUSTICE
Other Revenues	0	(51,993)	0	0	DOMESTIC VIOLENCE/CHILD ABUSE
Other Revenues	1,273	1,950	279,000	0	DRUG FORFEITURES
Other Revenues	0	28	0	0	DUI/PC 1000 PROGRAM
Other Revenues	11,791,722	13,898,319	7,291,818	7,291,818	E. C. D.
Other Revenues	3	0	0	0	ECON DEV CORP
Other Revenues	19,048,192	17,315,529	14,753,887	15,554,682	GENERAL
Other Revenues	0	57	0	0	GENERAL PLAN UPDATE
Other Revenues	4,480	1,321	0	0	GLEN HELEN AMPHITHEATER
Other Revenues	1,600	(334)	0	0	HABITAT CONSERVATION
Other Revenues	20,206	(4,351)	0	0	HEADSTART/PRESCHOOL
Other Revenues	4,786	1,660	0	0	J.E.S.D.
Other Revenues	0	219			JUST/MUNI ALCOHOL & DRUG PREV
Other Revenues	0	15,416	0	0	JUVENILE JUSTICE PROGRAM
Other Revenues	0	(11,457)	0	0	L.L.E.B.G.
Other Revenues	888,071	948,223	1,059,741	1,059,741	LIBRARY
Other Revenues	0	5,213	0	0	MARRIAGE LICENSE FEE PROGRAM
Other Revenues	2,029	1,236	1,000	1,000	MENTAL HEALTH PATIENT FUND
Other Revenues	222	786,750	0	0	MICROGRAPHICS
Other Revenues	0	449,626	0	0	MUSEUM SPECIAL PROJECTS
Other Revenues	(436)	19,916	0	0	OFF-HWY VEH LIC
Other Revenues	0	19	0	0	REGISTRATION FEE PROJECTS
Other Revenues	7,029	156,691	0	0	AGING AND ADULT SERVICES
Other Revenues	0	482	0	0	SCAQMD
Other Revenues	4,102,868	9,561,156	7,302,511	3,276,212	SHERIFF'S SPECIAL PROJECTS
Other Revenues	880,230	744,841	0	0	SPECIAL AVIATION
Other Revenues	180,372	924,075	510,000	510,000	SPECIAL TRANSPORTATION
Other Revenues	0	14,873	0	0	SUBSTANCE ABUSE

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2003

SOURCE CLASSIFICATION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED	FUND
OTHER REVENUE (Continued)					
Other Revenues	16,438,105	22,487,391	20,233,000	20,233,000	TOBACCO SETTLEMENT
Other Revenues	20,242	7,283	0	0	TOBACCO TAX
Other Revenues	187,119	1,579,133	10,000	10,060	TRANSPORTATION
Other Revenues	0	52	0	0	VECTOR CONTROL PROGRAM
Other Revenues	13,480	25,359	25,000	25,000	BLOCKBUSTER PAVILION IMPS
Other Revenues	14,083	8,297	0	0	CHINO OPEN SPACE
Other Revenues	444	0	0	0	COIDA
Other Revenues	8,023	3,269	0	0	PARK MAINT & REPAIRS
Other Revenues	175,844	151,015	170,000	170,000	CALICO MARKETING SVCS
Other Revenues	128,579	8,139	0	0	CSA - DS
TOTAL OTHER REVENUE	**60,126,177**	**83,581,797**	**55,138,319**	**50,466,979**	
OTHER FINANCING SOURCES					
Operating Transfer In	18,617,231	19,352,702	75,546,113	46,947,625	CAPITAL IMPROVEMENTS
Operating Transfer In	574,000	0	0	0	COUNTY TRAIL SYSTEM
Operating Transfer In	0	1,534,810	0	0	COURTHOUSE FACILITIES - EXCESS
Operating Transfer In	0	0	2,068,590	2,068,590	CSA - DS
Operating Transfer In	0	100,000	0	0	E.C.D.
Operating Transfer In	23,644,273	27,697,480	35,596,030	35,596,030	GENERAL
Operating Transfer In	0	615,000	0	1,000,000	GENERAL PLAN UPDATE
Operating Transfer In	382,300	441,600	300,000	300,000	LIBRARY
Operating Transfer In	0	1,333,600	489,635	489,635	AGING AND ADULT SERVICES
Operating Transfer In	(6,000)	0	0	0	SPECIAL AVIATION
Operating Transfer In	0	0	0	22,430	TOBACCO TAX
Operating Transfer In	1,660,000	3,000,000	1,500,000	1,500,000	TRANSPORTATION
Sale of Fixed Assets	1,255	0	0	0	DRUG FORFEITURE
Sale of Fixed Assets	727,201	796,710	730,000	730,000	GENERAL
Sale of Fixed Assets	4,053	0	0	0	HEADSTART/PRESCHOOL
Sale of Fixed Assets	875,000	0	0	0	SHERIFF'S SPECIAL PROJECTS
Sale of Fixed Assets	0	(3,191)	0	0	SPECIAL TRANSPORTATION
Sale of Fixed Assets	199,983	172,879	70,000	70,000	TRANSPORTATION
Residual Equity Transfers In	0	(262)	0	0	CSA - DS
Residual Equity Transfers In	0	20,185,344	0	0	GENERAL
Residual Equity Transfers In	0	745,083	0	0	TRANSPORTATION
Residual Equity Transfers In	0	(20,006,236)	0	0	GENERAL
Residual Equity Transfers Out	0	(745,083)	0	(6,782)	SPECIAL TRANSPORTATION
TOTAL OTHER FINANCING SOURCES	**46,679,296**	**55,220,436**	**116,300,368**	**88,717,528**	
TOTAL FINANCING SOURCES	**1,800,394,628**	**2,126,453,870**	**2,101,820,936**	**2,066,728,899**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 6

COUNTY OF SAN BERNARDINO

ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION

FOR FISCAL YEAR 2003

Description	Apportionment from Countywide Tax Rate	Voter Approved Debt Rate	Voter Approved Debt Amount	Total
Current Secured Property Taxes				
General Fund	99,491,903	0	0	99,491,903
County Library	6,307,008	0	0	6,307,008
Grand Total	105,798,911	0	0	105,798,911
Current Unsecured Property Taxes				
General Fund	5,545,545	0	0	5,545,545
County Library	257,704	0	0	257,704
Grand Total	5,803,249	0	0	5,803,249

COUNTYWIDE TAX BASE (In Thousands)

	SECURED ROLL				
	Locally Assessed	State Assessed	Total Secured	Unsecured Roll	Total Secured and Unsecured
Land	25,534,185	518,639	26,052,824	0	26,052,824
Improvements	61,257,776	2,148,494	63,406,270	3,238,494	66,644,764
Personal Property	459,737	801,001	1,260,738	3,870,529	5,131,267
Total Gross Assessed Valuation	87,251,698	3,468,134	90,719,832	7,109,023	97,828,855
Less Exemptions:					
Homeowners	1,677,990	0	1,677,990	0	1,677,990
Other	2,056,993	0	2,056,993	227,505	2,284,498
Total Net Assessed Valuation	83,516,715	3,468,134	86,984,849	6,881,518	93,866,367
Less Allowance for:					
Delinquencies: 8%, 0%, 8%	6,681,337	0	6,681,337	550,522	7,231,859
Identify: Redevelopment Increments	16,994,358	39,603	17,033,961	2,926,136	19,960,097
Adjusted Valuation for Estimated Tax Revenue Computation	59,841,020	3,428,531	63,269,551	3,404,860	66,674,411

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FISCAL YEAR 2003

DESCRIPTION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
SUMMARIZATION BY FUNCTION				
General	163,159,667	183,754,844	283,772,103	280,943,925
Public Protection	472,677,541	513,636,069	561,856,706	579,149,196
Public Ways and Facilities	48,180,683	66,645,664	89,648,273	91,643,824
Health and Sanitation	272,125,752	336,410,523	338,763,121	344,247,717
Public Assistance	711,695,283	769,094,048	840,427,943	841,319,932
Education	12,626,753	13,123,941	13,686,359	13,686,359
Recreation and Cultural Services	11,794,852	13,387,514	22,357,802	22,831,479
Total Specific Financing Uses	1,692,260,531	1,896,052,603	2,150,512,307	2,173,822,432
Operating Transfers Out	81,040,938	59,442,772	115,274,746	119,482,765
Appropriation for Contingencies	0	0	51,280,657	68,791,800
TOTAL FINANCING REQUIREMENTS	1,773,301,469	1,955,495,375	2,317,067,710	2,362,096,997
SUMMARIZATION BY FUND				
General Fund	1,556,085,108	1,699,948,058	1,809,944,960	1,831,876,412
Restricted General Fund	0	0	31,000,000	31,000,000
Transportation	42,266,217	43,357,919	57,450,025	59,577,303
County Library	11,195,743	11,749,004	12,217,331	12,217,331
Economic and Community Development	30,801,411	23,021,281	55,486,403	56,888,676
Aging and Adult Services	6,601,939	7,633,210	2,225,614	2,386,132
Job and Employment Services	16,562,983	22,271,610	21,841,432	20,697,693
Courthouse Temporary Construction	2,078,307	0	0	0
Criminal Justice Facility Temporary Construction	2,027,099	0	0	0
AB 75 Tobacco Tax Program	3,391,996	2,194,831	5,324,230	5,598,797
Special Aviation	1,083,471	6,804,687	18,911,968	19,044,289
Local Law Enforcement Block Grant	0	0	578,827	578,827
Sheriff's Special Projects	12,904,792	13,749,666	33,916,179	33,012,099
Special Transportation	5,068,842	23,468,207	30,829,742	30,657,626
Headstart/Preschool Services	28,571,954	32,631,728	36,747,139	36,768,311
Micrographics Fees	1,392,794	2,296,842	5,305,998	13,906,728
Capital Improvements	18,464,120	29,675,025	100,176,388	94,318,385
Assessor AB 818 Project	2,119,951	2,195,667	3,303,162	3,287,378
Drug Forfeiture/Hazardous Waste Awards	3,199,010	3,164,065	4,663,558	4,713,759
Habitat Conservation Program	741,393	(1,079,365)	260,479	260,479
Substance Abuse and Crime Prevention	0	5,612,744	8,197,710	8,913,631
AB 212 Teacher Stipends	0	0	0	638,912
General Plan Update	0	0	0	1,615,336
Regional Parks Prop 12 Project	0	0	2,000,000	2,000,000
Regional Parks Prop 40 Project	0	0	1,000,000	1,000,000
Museum Special Projects	0	0	457,113	473,131
Mental Health Patient Fund	0	3,090	10,520	12,583
ARMC Telemedicine	0	1,264,031	100,000	100,000
Registration Fee Projects	0	0	0	434,040
Cajon Dump Site Clean-up	754,639	437,055	109,396	103,798
Central Courthouse Seismic Retrofit	0	0	2,083,723	3,387,719
Courthouse Facilities - Excess 25%	0	0	1,370,000	2,462,685
Tobacco Settlement Agreement	14,459,231	18,341,126	24,161,802	26,947,289
County Trail System	74,176	739,461	6,339,243	6,339,243
Forensic Pathology Grant	0	0	0	11,555
Survey Monument Preservation	27,379	140,709	342,297	304,903
County Fish and Game	29,890	25,608	39,254	41,861
Off-Highway Vehicle License Fees	19,336	23,625	72,967	76,842
California Grazing Fees	87	0	138,741	140,240
Birth and Death Certificate Surcharge Fees	0	0	162,656	402,755
DUI/PC 1000 Program	0	0	130,000	390,523
SCAQMD	0	0	336,168	566,502
Benefits Administration Charges	0	0	2,621,200	2,621,200
State - NNA Carryover Program	0	0	1,444,140	1,449,006
Just/Muni Alcohol and Drug Prevention	0	0	650,000	1,724,557
Domestic Violence/Child Abuse	0	0	469,175	469,175
Marriage License Fee Program	0	0	332,492	332,492
Census 2000	0	0	0	546
Glen Helen Amphitheater	864,650	840,791	903,000	910,067
Blockbuster Pavilion Improvements	0	341	168,115	169,958
Chino Open Space Project	306,891	404,349	3,381,707	3,448,142
Juvenile Justice Program	0	0	6,360,748	12,433,281
Vector Control Program	0	0	1,400,000	2,323,869
County Redevelopment Agency	11,566,782	3,876,569	20,944,882	21,673,718
Industrial Development Authority	1,828	0	0	0
Park Maintenance and Repairs	252,403	338,690	718,314	982,057
Calico Marketing Services	387,046	364,750	438,912	405,156
TOTAL FINANCING REQUIREMENTS	1,773,301,469	1,955,495,375	2,317,067,710	2,362,096,997

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY FINANCING REQUIREMENTS
FOR FISCAL YEAR 2003

DESCRIPTION	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
Total Specific Financing Uses	1,692,260,531	1,896,052,603	2,150,512,307	2,173,822,432
Operating Transfers Out:				
General Fund	59,535,331	39,125,028	77,646,565	80,320,565
County Library	0	90,000	0	0
Transportation	1,660,000	3,000,000	1,500,000	1,500,000
AB 75 Tobacco Tax Program	0	0	0	22,430
Economic and Community Development	1,219,387	657,783	2,655,611	2,661,068
Aging and Adult Services	0	0	0	160,518
Sheriff Special Projects	0	0	3,717,642	3,717,642
Courthouse Temporary Construction	2,078,307	0	0	0
Criminal Justice Facility Temporary Construction	2,027,099	0	0	0
Micrographics	0	141,600	470,498	614,998
Job and Employment Services	61,583	0	0	0
Substance Abuse and Crime Prevention	0	0	3,973,204	3,973,204
Museum Special Projects	0	0	457,113	473,131
ARMC Telemedicine	0	1,264,031	100,000	100,000
Tobacco Settlement Agreement	14,459,231	15,164,329	17,700,000	17,700,000
Birth and Death Certificate Surcharge Fees	0	0	162,656	402,755
Benefits Administration Charges	0	0	2,621,200	2,621,200
Domestic Violence/Child Abuse	0	0	469,175	469,175
Marriage License Fee Program	0	0	332,492	332,492
Census 2000	0	0	0	546
Vector Control Program	0	0	1,400,000	2,323,869
County Redevelopment Agency	0	0	2,068,590	2,089,172
Total Operating Transfers Out	81,040,938	59,442,772	115,274,746	119,482,765
Appropriation for Contingencies:				
General Fund	0	0	38,101,339	45,871,579
Special Aviation	0	0	1,520,969	1,653,290
Sheriff Special Projects	0	0	600,000	600,000
Drug Forteiture/Hazardous Waste Awards	0	0	650,906	701,107
Assessor AB 818 Project	0	0	964,030	948,246
Substance Abuse and Crime Prevention	0	0	1,625,171	2,341,092
Registration Fee Projects	0	0	0	434,040
Local Law Enforcement Block Grant	0	0	435,967	435,967
Central Courthouse Seismic Retrofit	0	0	2,083,723	3,387,719
Courthouse Facilities - Excess 25%	0	0	1,370,000	2,462,685
Forensic Pathology Grant	0	0	0	11,555
Chino Open Space Project	0	0	2,991,597	3,058,032
Juvenile Justice Program	0	0	0	5,949,533
County Redevelopment Agency	0	0	936,955	936,955
Total Appropriation for Contingencies	0	0	51,280,657	68,791,800
TOTAL FINANCING REQUIREMENTS	1,773,301,469	1,955,495,375	2,317,067,710	2,362,096,997

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2003

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
GENERAL FUNCTION				
Legislative and Administrative:				
Board of Supervisors	3,608,105	4,017,618	4,237,112	4,237,112
County Administrative Office	3,272,971	3,455,918	4,249,746	4,452,965
Clerk of the Board	664,451	795,909	906,118	931,793
High Priority Policy Needs	37,000	455,971	1,000,000	2,645,204
Franchise Administration	354,413	277,311	296,432	296,432
Litigation Proceeds and Uses	0	3,808,878	1,709,664	1,709,664
CAO - Special Districts	(136)	0	0	0
Total Legislative and Administrative	7,936,804	12,811,605	12,399,072	14,273,170
Finance:				
Auditor/Controller	10,694,123	11,823,477	12,254,519	12,280,921
Assessor	10,746,466	11,256,875	10,692,827	10,704,022
Financial Administration	14,270,149	6,170,913	6,000,000	6,000,000
Purchasing	991,244	1,139,471	1,140,594	1,140,594
Centralized Collections	4,347,924	5,175,474	6,894,549	6,894,549
Treasurer-Tax Collector	5,493,748	6,574,194	6,073,423	6,073,423
AB 818 Project	2,119,951	2,195,667	2,339,132	2,339,132
Total Finance	48,663,605	44,336,072	45,395,044	45,432,641
Counsel:				
County Counsel	4,128,610	6,195,378	6,959,841	6,959,841
Personnel:				
Human Resources	6,955,956	8,308,492	9,457,530	9,457,530
Human Resources - Occupational Health	1,339,950	1,234,479	1,600,000	1,600,000
Human Resources - Unemployment Insurance	1,082,067	1,558,511	1,500,000	1,500,000
Total Personnel	9,377,973	11,101,482	12,557,530	12,557,530
Elections:				
Registrar of Voters	3,312,073	4,549,832	3,393,942	3,393,942
Property Management:				
Architecture and Engineering	490,815	567,126	645,063	645,063
CCR - Grounds Division	0	(2,627)	0	0
Facilities Management - Custodial	2,063,631	2,898,918	3,568,858	3,656,870
Facilities Management - Grounds	923,366	1,271,781	1,595,135	1,595,135
Faciliities Management- Home Repair Program	30,902	(114,236)	0	0
Facilities Management - Maintenance	3,845,466	6,945,475	7,151,225	7,226,422
Faciliities Management- Administration	442,720	344,841	344,105	344,105
Joint Powers Lease Purchase Payments	27,425,810	21,109,895	23,068,480	23,068,480
Rents	976,200	1,074,022	1,053,739	1,053,739
Real Estate Services	768,329	1,358,494	2,263,523	2,263,523
Utilities	14,203,852	15,931,125	14,256,869	14,503,536
Total Property Management	51,171,091	51,384,813	53,946,997	54,356,873
Plant Acquisition:				
Capital Improvements Fund	18,464,120	29,675,025	100,176,388	94,318,385
Special Aviation - State	1,083,471	6,804,687	17,390,999	17,390,999
Total Plant Acquisition	19,547,590	36,479,713	117,567,387	111,709,384
Other General:				
Emerging Technology Division	0	0	1,792,210	1,792,210
Public Service Group	287,496	256,215	98,000	98,000
Systems Development	7,165,815	12,763,167	11,722,743	11,722,743
Economic Development Corporation	39	0	0	0
Industrial Development Authority	1,828	0	0	0
San Sevaine RDA	11,566,743	3,876,569	17,939,337	18,647,591
Total Other General	19,021,921	16,895,951	31,552,290	32,260,544
TOTAL GENERAL FUNCTION	163,159,667	183,754,844	283,772,103	280,943,925

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2003

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
PUBLIC PROTECTION FUNCTION				
Judicial:				
State Inelligible Court Costs	1,575,017	1,692,051	1,806,975	1,806,975
District Attorney	29,667,929	32,008,962	31,488,034	31,888,034
District Attorney - Child Support/Abduction	27,028,586	32,688,102	41,539,988	41,539,988
Family Law Program	325,816	106,814	50,320	50,320
Grand Jury	285,817	316,620	301,148	301,148
Indigent Defense - Trial Courts	9,409,070	9,599,711	9,615,047	9,615,047
Law and Justice Group	109,902	119,668	114,080	114,080
Public Defender	14,658,674	16,476,624	17,745,871	17,745,871
Court Ordered Placements	0	8,200,255	8,329,483	8,329,483
Trial Courts - Local Support Payments	31,067,607	31,867,822	31,828,295	31,828,295
District Attorney - Real Estate Fraud	906,269	760,090	792,212	792,212
District Attorney - Auto Insurance Fraud	527,741	517,566	560,468	560,468
District Attorney - Worker's Comp. Ins. Fraud	704,441	801,817	834,883	834,883
Drug Forfeiture/Hazardous Waste Awards	1,060,558	1,084,591	1,825,089	1,825,089
Local Law Enforcement Block Grant	0	0	142,860	142,860
Total Judicial	117,327,429	136,240,694	146,974,753	147,374,753
Police Protection:				
Sheriff - Law Enforcement Services	220,971,777	236,413,925	240,662,326	244,244,638
Sheriff's Special Projects	12,904,792	13,749,666	29,598,537	28,694,457
Total Police Protection	233,876,569	250,163,591	270,260,863	272,939,095
Detention and Correction:				
Probation - Own Recognizance Program	403,349	411,185	480,982	480,982
Probation	37,854,686	29,733,447	30,833,153	30,833,153
Probation Grant - AB 1913	0	5,424,361	317,384	317,384
Probation - Institution Costs	29,389,440	32,611,198	34,895,587	39,825,733
Juvenile Justice Program	0	0	6,360,748	6,483,748
Total Detention and Correction	67,647,475	68,180,191	72,887,854	77,941,000
Protective Inspection:				
Agriculture, Weights and Measures	4,349,076	4,560,872	5,256,794	5,256,794
Weed Abatement	1,505,660	1,605,437	1,767,553	1,872,613
Total Protective Inspection	5,854,736	6,166,309	7,024,347	7,129,407
Other Protection:				
Land Use Services - Advance Planning	0	0	4,665,734	3,665,734
Land Use Services - Building and Safety	4,395,912	4,240,006	4,743,001	4,743,001
Land Use Services - Code Enforcement	2,489,447	2,847,328	2,800,994	2,803,194
Land Use Services - Current Planning	0	0	2,150,272	2,150,272
Geographic Information Management Systems	293,598	378,604	0	0
Local Agency Formation Commission	464,567	158,189	161,353	161,353
Land Use Services - Admin	0	102,152	0	0
Public Administrator/Public Guardian/Coroner	4,131,654	4,362,490	4,755,894	4,755,894
Land Use Services - Planning	3,838,748	4,300,373	0	0
Land Use Services - Surveyor	839,268	2,185,167	2,958,835	2,958,835
Habitat Conservation Program	741,393	(1,079,365)	260,479	260,479
General Plan Update	0	0	0	1,615,336
Cajon Dump Site Clean-up	754,639	437,055	109,396	103,798
Headstart/Preschool Services	28,571,954	32,631,728	36,747,139	36,768,311
Survey Monument Preservation	27,379	140,709	342,297	304,903
County Fish and Game	29,890	25,608	39,254	41,861
California Grazing Fees	87	0	138,741	140,240
Micrographics Fees	1,392,794	2,155,242	4,835,500	13,291,730
Total Other Protection	47,971,333	52,885,284	64,708,889	73,764,941
TOTAL PUBLIC PROTECTION FUNCTION	472,677,541	513,636,069	561,856,706	579,149,196

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2003

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
HEALTH AND SANITATION FUNCTION				
Health:				
Public Health	47,502,115	63,302,824	73,149,776	73,675,031
SCAQMD	0	0	336,168	566,502
Total Health	47,502,115	63,302,824	73,485,944	74,241,533
Hospital Care:				
Health Care Costs	124,450,815	151,096,623	110,552,548	110,552,548
Ambulance Reimbursement	472,501	472,501	472,501	472,501
Mental Health	73,657,452	92,624,517	104,730,731	105,080,105
California Children's Services	5,273,652	5,915,099	10,716,023	10,716,023
Office of Alcohol & Drug Services	17,377,222	17,624,241	24,784,682	24,784,682
AB 75 Tobacco Tax Program	3,391,996	2,197,921	5,324,230	5,576,367
Mental Health Patient Fund	0	0	10,520	12,583
Tobacco Settlement Agreement	0	3,176,797	6,461,802	9,247,289
DUI/PC 1000 Program	0	0	130,000	390,523
State - NNA Carryover Program	0	0	1,444,140	1,449,006
Just/Muni Alcohol and Drug Prevention	0	0	650,000	1,724,557
Total Hospital Care	224,623,637	273,107,699	265,277,177	270,006,184
TOTAL HEALTH AND SANITATION FUNCTION	272,125,752	336,410,523	338,763,121	344,247,717
PUBLIC ASSISTANCE FUNCTION				
Administration:				
Social Services Group	271,532,933	296,358,867	327,851,132	327,851,132
Domestic Violence & Child Abuse Services	1,222,747	1,385,237	1,432,136	1,432,136
Substance Abuse	0	5,612,744	2,599,335	2,599,335
AB 212 Teacher Stipends	0	0	0	638,912
Aging and Adult Services	6,601,939	7,633,210	11,099,787	11,099,787
Total Administration	279,357,619	310,990,057	342,982,390	343,621,302
Aid Programs:				
Child Care	75,098,323	85,891,477	68,504,316	68,504,316
Children's Out of Home Care	411,656	358,991	437,521	437,521
Aid to Adoptive Children	7,728,252	11,429,348	14,103,489	14,103,489
Foster Care	88,034,593	88,208,102	91,761,451	91,761,451
Refugee Cash Assistance Program	35,156	80,670	520,000	520,000
Cash Assistance For Immigrants	705,795	734,667	1,053,030	1,053,030
AFDC - Family Group	186,373,482	197,639,766	213,396,272	213,396,272
Kinship Guardianship	508,815	1,642,683	2,709,753	2,709,753
Seriously Emotionally Disturbed	2,314,149	2,555,547	2,365,658	2,365,658
AFDC - Unemployed Parents	21,290,757	20,678,924	24,044,059	24,044,059
Total Aid Programs	382,500,978	409,220,175	418,895,549	418,895,549
General Relief:				
Aid to Indigents	1,132,276	1,268,547	1,614,343	1,614,343
Veterans' Services:				
Veterans' Affairs	812,254	1,013,464	1,108,218	1,108,218
Other Assistance:				
Economic and Community Development	31,052,641	24,025,666	53,757,055	55,153,871
Small Business Development	338,115	304,528	228,956	228,956
Jobs and Employment Services	16,501,400	22,271,610	21,841,432	20,697,693
Total Other Assistance	47,892,155	46,601,804	75,827,443	76,080,520
TOTAL PUBLIC ASSISTANCE FUNCTION	711,695,283	769,094,048	840,427,943	841,319,932

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2003

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2001 ACTUAL	FY 2002 ACTUAL	FY 2003 RECOMMENDED BY CAO	FY 2003 APPROVED/ ADOPTED
EDUCATION FUNCTION				
School Administration:				
School Claims	1,140,708	1,174,581	1,186,804	1,186,804
Superintendent of Schools	290,302	290,356	282,224	282,224
Total School Administration	1,431,010	1,464,937	1,469,028	1,469,028
Library:				
County Library	11,195,743	11,659,004	12,217,331	12,217,331
TOTAL EDUCATION FUNCTION	12,626,753	13,123,941	13,686,359	13,686,359
RECREATION AND CULTURAL SERVICES FUNCTION				
Recreation Facilities:				
Regional Parks	5,619,356	5,817,430	6,337,195	6,407,943
Regional Parks Prop 12 Project	0	0	2,000,000	2,000,000
Regional Parks Prop 40 Project	0	0	1,000,000	1,000,000
County Trail System	74,176	739,461	6,339,243	6,339,243
Off-Highway Vehicle License Fees	19,336	23,625	72,967	76,842
Glen Helen Amphitheater	864,650	840,791	903,000	910,067
Blockbuster Pavilion Improvements	0	341	168,115	169,958
Park Maintenance and Repairs	252,403	338,690	718,314	982,057
Calico Marketing Services	387,046	364,750	438,912	405,156
Total Recreation Facilities	7,216,967	8,125,088	17,977,746	18,291,266
Culture:				
County Museum	4,577,885	5,262,426	4,380,056	4,540,213
Total Culture	4,577,885	5,262,426	4,380,056	4,540,213
TOTAL RECREATION AND CULTURAL SERVICES FUNCTIO	11,794,852	13,387,514	22,357,802	22,831,479
TOTAL SPECIFIC FINANCING USES	1,692,260,531	1,896,052,603	2,150,512,307	2,173,822,432

STATE CONTROLLERS
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2003

FINANCING USES CLASSIFICATION	2001 ACTUAL	2002 ACTUAL	2003 RECOMMENDED BY CAO	2003 APPROVED/ ADOPTED	FUND
Salaries And Benefits	1,180,880	1,444,408	1,533,489	1,533,489	ASSESSOR AB818
Salaries And Benefits	0	0	47,130	47,130	CALICO MARKETING SERVICES
Salaries And Benefits	5,973,175	6,681,692	7,236,552	7,236,552	COUNTY LIBRARY
Salaries And Benefits	104,749	124,324	201,392	201,392	COUNTY TRAIL SYSTEM
Salaries And Benefits	169,166	162,514	183,454	183,454	CSA - DS
Salaries And Benefits	2,618,167	2,618,952	2,763,178	2,763,178	DRUG FORFEITURE
Salaries And Benefits	3,015,146	2,981,000	3,530,594	3,530,594	E.C.D.
Salaries And Benefits	616,813,077	679,525,598	763,271,886	771,742,336	GENERAL
Salaries And Benefits	55,953	4,044	60,479	60,479	HABITAT CONSERVATION
Salaries And Benefits	17,139,708	20,516,489	23,575,234	23,575,234	HEADSTART/PRESCHOOL
Salaries And Benefits	4,546,341	5,371,570	6,150,063	6,150,063	J.E.S.D.
Salaries And Benefits	2,343,860	2,791,856	810,642	810,642	AGING AND ADULT SERVICES
Salaries And Benefits	0	0	230,968	230,968	SCAQMD
Salaries And Benefits	1,267,319	1,563,677	1,516,456	1,516,456	SHERIFF'S SPECIAL PROJECTS
Salaries And Benefits	609,843	908,269	3,902,326	3,902,326	SPECIAL TRANSPORTATION
Salaries And Benefits	0	140,709	0	0	SURVEY MONUMENT
Salaries And Benefits	17,711,624	18,684,333	22,450,283	22,450,283	TRANSPORTATION
TOTAL SALARIES AND BENEFITS	**673,549,007**	**743,519,436**	**837,464,126**	**845,934,576**	
Services And Supplies	3,391,996	2,194,831 *	5,324,230	5,576,367	AB 75 TOBACCO TAX PROGRAM
Services And Supplies	0	0	0	638,912	AB 212 TEACHER STIPENDS
Services And Supplies	831,905	687,813 *	805,643	805,643	ASSESSOR AB818
Services And Supplies	0	341	168,115	169,958	BLOCKBUSTER PAVILION
Services And Supplies	754,639	437,055	109,396	103,798	CAJON DUMP SITE CLEAN-UP
Services And Supplies	387,046	364,750	391,782	358,026	CALICO MARKETING SERVICES
Services And Supplies	87	0	138,741	140,240	CALIFORNIA GRAZING FEES
Services And Supplies	288,790	374,842	362,110	362,110	CHINO OPEN SPACE PROJECT
Services And Supplies	5,171,733	4,562,718 *	4,103,468	4,103,468	COUNTY LIBRARY
Services And Supplies	109,526	745,235	6,308,966	6,308,966	COUNTY TRAIL SYSTEM
Services And Supplies	8,937,379	1,907,199 *	15,835,968	16,544,222	CSA - DS
Services And Supplies	557,838	358,688 *	581,474	581,474	DRUG FORFEITURE
Services And Supplies	25,016,449	17,141,157 *	47,591,836	49,846,059	E.C.D.
Services And Supplies	39	0	0	0	ECON DEV CORP.
Services And Supplies	29,890	25,608 *	39,254	41,861	FISH AND GAME
Services And Supplies	315,975,271	319,901,506 *	339,885,627	342,830,836	GENERAL
Services And Supplies	0	0	0	1,296,336	GENERAL PLAN UPDATE
Services And Supplies	0	0	40,350	47,417	GLEN HELEN AMPHITHEATER
Services And Supplies	1,697	1,552	200,000	200,000	HABITAT CONSERVATION
Services And Supplies	4,828,014	3,625,181	3,846,351	3,867,523	HEADSTART/PRESCHOOL
Services And Supplies	1,828	0	0	0	INDUSTRIAL DEV AUTHORITY
Services And Supplies	6,761,767	1,186,880 *	1,749,810	1,489,604	J.E.S.D.
Services And Supplies	0	3,090	10,520	12,583	MENTAL HEALTH PATIENT FUND
Services And Supplies	915,885	951,361 *	3,036,000	11,491,730	MICROGRAPHICS FEES
Services And Supplies	19,336	23,625 *	72,967	76,842	OFF-HWY VEHICLE LICENSE FEES
Services And Supplies	5,342,774	4,965,304 *	1,414,972	1,414,972	AGING AND ADULT SERVICES
Services And Supplies	102,024	297,731	611,314	875,057	PARK MAINT & REPAIRS
Services And Supplies	0	0	1,975,494	1,975,494	REGIONAL PARKS PROP 12 PROJ.
Services And Supplies	0	0	990,000	990,000	REGIONAL PARKS PROP 40 PROJ.
Services And Supplies	0	0	85,200	315,534	SCAQMD
Services And Supplies	3,731,768	5,978,839 *	8,423,468	8,135,528	SHERIFF'S SPECIAL PROJECTS
Services And Supplies	0	283,399 *	311,418	311,418	SPECIAL AVIATION
Services And Supplies	4,638,500	22,357,361	26,785,416	26,613,300	SPECIAL TRANSPORTATION
Services And Supplies	0	0	342,297	304,903	SURVEY MONUMENT
Services And Supplies	0	3,176,797	6,461,802	9,247,289	TOBACCO SETTLEMENT
Services And Supplies	25,485,804	20,179,530 *	36,187,203	38,314,481	TRANSPORTATION
TOTAL SERVICES AND SUPPLIES	**413,281,983**	**411,732,395**	**514,191,192**	**535,391,951**	
Data Processing Charges	144,741	157,013	100,104	100,104	COUNTY LIBRARY
Data Processing Charges	279	323	1,438	1,438	CSA - DS
Data Processing Charges	0	3,387	0	0	DRUG FORFEITURE
Data Processing Charges	14,553	19,283	51,187	51,187	E.C.D.
Data Processing Charges	11,253,832	12,914,201	11,344,307	11,344,307	GENERAL
Data Processing Charges	41,792	60,195	90,657	90,657	HEADSTART/PRESCHOOL
Data Processing Charges	50,594	47,991	79,873	79,873	J.E.S.D.
Data Processing Charges	12,183	20,056	0	0	AGING AND ADULT SERVICES
Data Processing Charges	87,839	117,246	144,848	144,848	TRANSPORTATION
TOTAL DATA PROCESSING CHARGES	**11,605,814**	**13,339,695**	**11,812,414**	**11,812,414**	
Other Charges	7,199	5,043	28,000	28,000	CHINO OPEN SPACE PROJECT
Other Charges	0	0	112,395	112,395	COUNTY LIBRARY
Other Charges	1,581,462	1,605,915	1,611,200	1,611,200	CSA - DS
Other Charges	617,176,336	652,105,961	627,389,947	627,424,947	GENERAL
Other Charges	6,192,155	6,452,331	7,305,389	7,305,389	HEADSTART/PRESCHOOL
Other Charges	4,343,955	13,736,453	11,202,912	11,222,177	J.E.S.D.
Other Charges	3,970	1,712	8,500	8,500	SHERIFF'S SPECIAL PROJECTS
Other Charges	20,500	202,577	324,500	324,500	SPECIAL TRANSPORTATION
Other Charges	0	25,000	0	0	SUBSTANCE ABUSE
Other Charges	246,955	341,260	760,400	760,400	TRANSPORTATION
TOTAL OTHER CHARGES	**629,572,533**	**674,476,254**	**648,743,243**	**648,797,508**	

STATE CONTROLLERS
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2003

FINANCING USES CLASSIFICATION	2001 ACTUAL	2002 ACTUAL	2003 RECOMMENDED BY CAO	2003 APPROVED/ ADOPTED	FUND
Fixed Assets	0	90,833	0	0	AGING AND ADULT SERVICES
Fixed Assets	84,867	63,446	0	0	ASSESSOR AB818
Fixed Assets	18,489,120	29,895,776	100,176,388	94,318,385	CAPITAL IMPROVEMENTS
Fixed Assets	10,902	24,463	0	0	CHINO OPEN SPACE
Fixed Assets	235,314	(6,786)	338,000	338,000	COUNTY LIBRARY
Fixed Assets	759,750	0	0	0	CSA - DS
Fixed Assets	23,005	0	0	0	DRUG FORFEITURE
Fixed Assets	13,638,618	12,769,758	12,331,875	12,386,875	GENERAL
Fixed Assets	169,894	91,945	0	0	HEADSTART/PRESCHOOL
Fixed Assets	50,462	239,268	30,000	30,000	J.E.S.D.
Fixed Assets	317,813	1,203,881	1,655,000	1,800,000	MICROGRAPHICS FEES
Fixed Assets	150,379	40,959	107,000	107,000	PARK MAINT & REPAIRS
Fixed Assets	3,085,005	3,077,572	14,323,113	13,706,973	SHERIFF'S SPECIAL PROJECTS
Fixed Assets	1,017,045	6,763,422	16,223,299	16,223,299	SPECIAL AVIATION
Fixed Assets	2,911,376	3,111,231	2,866,500	2,866,500	TRANSPORTATION
TOTAL FIXED ASSETS	**40,943,549**	**57,365,767**	**148,051,175**	**141,777,032**	
Operating Transfers Out	0	0	0	22,430	AB 75 TOBACCO TAX PROGRAM
Operating Transfers Out	0	0	0	160,518	AGING AND ADULT SERVICES
Operating Transfers Out	0	1,264,031	100,000	100,000	ARMC TELEMEDICINE
Operating Transfers Out	0	0	162,656	402,755	B&D CERTIFICATE SURCHARGE
Operating Transfers Out	0	0	2,621,200	2,621,200	BENEFITS ADMINISTRATION
Operating Transfers Out	0	0	0	546	CENSUS 2000
Operating Transfers Out	0	90,000	0	0	COUNTY LIBRARY
Operating Transfers Out	2,078,307	0	0	0	COURTHOUSE TEMP
Operating Transfers Out	2,027,099	0	0	0	CRIMINAL JUSTICE
Operating Transfers Out	0	0	2,068,590	2,089,172	CSA - DS
Operating Transfers Out	0	0	469,175	469,175	DOMESTIC VIOLENCE/CHILD ABUSE
Operating Transfers Out	1,219,387	657,783	2,655,611	2,661,068	E.C.D.
Operating Transfers Out	59,535,331	39,125,028	77,646,565	80,320,565	GENERAL
Operating Transfers Out	61,583	0	0	0	J.E.S.D.
Operating Transfers Out	0	0	332,492	332,492	MARRIAGE LICENSE FEE PROG
Operating Transfers Out	0	141,600	470,498	614,998	MICROGRAPHICS FEES
Operating Transfers Out	0	0	457,113	473,131	MUSEUM SPECIAL PROJECTS
Operating Transfers Out	0	0	3,717,642	3,717,642	SHERIFF'S SPECIAL PROJECTS
Operating Transfers Out	0	0	3,973,204	3,973,204	SUBSTANCE ABUSE
Operating Transfers Out	14,459,231	15,164,329	17,700,000	17,700,000	TOBACCO SETTLEMENT
Operating Transfers Out	1,660,000	3,000,000	1,500,000	1,500,000	TRANSPORTATION
Operating Transfers Out	0	0	1,400,000	2,323,869	VECTOR CONTROL PROGRAM
TOTAL OPERATING TRANSFERS OUT	**81,040,938**	**59,442,772**	**115,274,746**	**119,482,765**	
Intra/Inter-Fund Transfers	22,300	0	0	0	ASSESSOR AB818
Intra/Inter-Fund Transfers	(25,000)	(220,751)	0	0	CAPITAL IMPROVEMENTS
Intra/Inter-Fund Transfers	(329,220)	264,367	326,812	326,812	COUNTY LIBRARY
Intra/Inter-Fund Transfers	(140,098)	(130,098)	(171,115)	(171,115)	COUNTY TRAIL SYSTEM
Intra/Inter-Fund Transfers	118,707	200,618	307,277	307,277	CSA - DS
Intra/Inter-Fund Transfers	0	183,038	668,000	668,000	DRUG FORFEITURE
Intra/Inter-Fund Transfers	0	0	130,000	390,523	DUI/PC 1000 PROGRAM
Intra/Inter-Fund Transfers	1,535,876	2,222,058	1,657,175	799,768	E.C.D.
Intra/Inter-Fund Transfers	(77,847,931)	(15,708,130)	(29,026,586)	(29,045,033)	GENERAL
Intra/Inter-Fund Transfers	0	0	0	319,000	GENERAL PLAN UPDATE
Intra/Inter-Fund Transfers	864,650	840,791	862,650	862,650	GLEN HELEN AMPHITHEATRE
Intra/Inter-Fund Transfers	683,743	(1,084,962)	0	0	HABITAT CONSERVATION
Intra/Inter-Fund Transfers	200,391	1,885,587	1,929,508	1,929,508	HEADSTART/PRESCHOOL
Intra/Inter-Fund Transfers	748,281	1,689,448	2,628,774	1,725,976	J.E.S.D.
Intra/Inter-Fund Transfers	0	0	650,000	1,724,557	JUST/MUNI ALCOHOL & DRUG PREV
Intra/Inter-Fund Transfers	0	0	6,360,748	6,483,748	JUVENILE JUSTICE PROGRAM
Intra/Inter-Fund Transfers	0	0	142,860	142,860	L.L.E.B.G.
Intra/Inter-Fund Transfers	159,096	0	144,500	0	MICROGRAPHICS FEES
Intra/Inter-Fund Transfers	(1,096,878)	(234,839)	0	0	AGING AND ADULT SERVICES
Intra/Inter-Fund Transfers	0	0	24,506	24,506	REGIONAL PARKS PROP 12
Intra/Inter-Fund Transfers	0	0	10,000	10,000	REGIONAL PARKS PROP 40
Intra/Inter-Fund Transfers	0	0	20,000	20,000	SCAQMD
Intra/Inter-Fund Transfers	4,816,730	3,127,866	5,327,000	5,327,000	SHERIFF'S SPECIAL PROJECTS
Intra/Inter-Fund Transfers	66,425	(242,134)	856,282	856,282	SPECIAL AVIATION
Intra/Inter-Fund Transfers	(200,000)	0	(182,500)	(182,500)	SPECIAL TRANSPORTATION
Intra/Inter-Fund Transfers	0	5,587,744	2,599,335	2,599,335	SUBSTANCE ABUSE
Intra/Inter-Fund Transfers	0	0	1,444,140	1,449,006	STATE - NNA CARRYOVER PROG
Intra/Inter-Fund Transfers	27,379	0	0	0	SURVEY MONUMENT
Intra/Inter-Fund Transfers	(3,541,759)	246,696	(3,474,209)	(3,474,209)	TRANSPORTATION
TOTAL INTRA/INTER-FUND TRANSFERS	**(73,937,308)**	**(1,372,700)**	**(6,764,843)**	**(6,906,049)**	

STATE CONTROLLERS
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2003

FINANCING USES CLASSIFICATION	2001 ACTUAL	2002 ACTUAL	2003 RECOMMENDED BY CAO	2003 APPROVED/ ADOPTED	FUND
Other Financing Uses	0	0	964,030	948,246	ASSESSOR AB818
Other Financing Uses	0	0	2,083,723	3,387,719	CENTRAL COURTHOUSE SEISMIC
Other Financing Uses	0	0	2,991,597	3,058,032	CHINO OPEN SPACE PROJECT
Other Financing Uses	0	0	1,370,000	2,462,685	COURTHOUSE FACILITIES - EXCESS 25%
Other Financing Uses	0	0	936,955	936,955	CSA - DS
Other Financing Uses	0	0	650,906	701,107	DRUG FORFEITURE
Other Financing Uses	0	0	0	11,555	FORENSIC PATHOLOGY GRANT
Other Financing Uses	(459,426)	(685,865)	38,101,339	45,871,579	GENERAL
Other Financing Uses	0	0	0	5,949,533	JUVENILE JUSTICE PROGRAM
Other Financing Uses	0	0	435,967	435,967	L.L.E.B.G.
Other Financing Uses	0	0	0	434,040	REGISTRATION FEE PROJECTS
Other Financing Uses	0	0	600,000	600,000	SHERIFF'S SPECIAL PROJECTS
Other Financing Uses	0	0	1,520,969	1,653,290	SPECIAL AVIATION
Other Financing Uses	0	0	1,625,171	2,341,092	SUBSTANCE ABUSE
Other Financing Uses	(2,295,622)	(2,322,378)	(2,985,000)	(2,985,000)	TRANSPORTATION
TOTAL OTHER FINANCING USES	**(2,755,048)**	**(3,008,244)**	**48,295,657**	**65,806,800**	
GRAND TOTAL	**1,773,301,469**	**1,955,495,375**	**2,317,067,710**	**2,362,096,997**	