

How to do Business with the County of San Bernardino Purchasing Department



November 2011

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How to do Business with the County of San Bernardino

This brochure is intended to give you a summary of the important elements you need to know to do business with the County of San Bernardino (County). The following information will **familiarize** vendors **with how the County purchases goods and services** (including construction) **and how to become aware of County needs and potential business opportunities**. The information provided below concentrates on the activities of the Purchasing Department.

What do I need to know?

Does the County buy what I sell?

Purchasing buys products and services needed to run many County departments including a hospital, sheriff and fire stations, detention centers, juvenile facilities, general offices, medical laboratories, mental and public health clinics, welfare programs, maintenance and construction of buildings, roads, parks, and playgrounds. **A list of commodities** is found online at <http://www.sbcounty.gov/purchasing/> and included in this package.

How do I make myself known to departments and find out what goods and services are needed now or in the near future?

To register as a vendor with the Purchasing Department, go to <http://www.sbcounty.gov/purchasing/> (follow the instructions included in this brochure "New Vendor Application" (instructions are also available on the vendor application page). Instructions are included for existing vendors to update their applications.

How much of my product or service does the County buy?

It is important to know how much the County buys of what you sell. Call Purchasing at (909) 387-2060 or see the attached listing for the buyer's direct telephone number for your product and/or service.

For more detailed commodity information, go to the above website, click on Commodity List and Buyer Contact, type in a simple description in "Search Word" and click on search. You can now click on the code(s) you want to preview, and all related commodity codes and buyer assignments will be shown. To send an email to a Buyer, click on the Buyer's name.

What should I be careful of?

Promises of an Award

Because the County relies heavily on **competitive bidding**, no one knows which bidder will receive an award until sealed **bids are opened**. Therefore, no one can give assurance that a vendor will receive a particular order. County government is also subject to California law regarding conflict of interest, including the **receipt of gifts**. The County Procurement **Code of Ethics** Policy expects each employee, at no time or under any circumstances, to accept directly or indirectly, gifts, gratuities, or other things of value in violation of County policy or state law from suppliers, or which might influence or appear to influence procurement decisions.

Do Not Start Work Without an Authorized Contract

The authority and responsibility of purchasing for the County rests with the Purchasing Department. No service should be provided, and no goods should be delivered, before you receive a written contract from the County. Until the County executes a contract, purchase order, or blanket purchase order, the County has no legal obligation to pay for the order. If you begin work without the required authorization, your later options may include taking back your merchandise or filing a claim.

Competitive Bidding for Products and General Services

How do I get started?

After you have done the necessary research to determine that the County purchases what you sell and that it is worthwhile for you to become aware of upcoming bids, you need to register as a vendor with the County Interactive Vendor Application.

How do I contact someone in Purchasing?

We want to meet you. If you sell supplies or provide general service, your first stop should be Purchasing. Call the main number at Purchasing (909) 387-2060 or refer to the attached listing to find out which buyer is responsible for your category of products.

Make an appointment with the buyer to discuss your products or services. To assure your appointment with the buyer is productive, bring your company's literature, references, telephone contacts, names of people authorized to sign contracts on your company's behalf, and information on any contracts you have with the federal, state, or other municipal governments.

Purchasing is open Monday through Friday, 8 a.m. to 5 p.m. All Buyers may be accessed by email through the County website at: <http://www.sbcounty.gov/purchasing/commodity.asp>.

Where is the Purchasing Department located?

777 East Rialto Avenue in the City of San Bernardino, south side approximately ¼ mile east of Waterman Avenue.

How does Purchasing request bids?

After your first visit to Purchasing, your next encounter with the process may be when you receive a notification of a bid request by e-mail or postcard. Except for emergency or urgent needs, Purchasing sends out written requests or notifications of where bids are posted. Requests are generally of two types:

1. For bids over \$100,000 (\$50,000 for professional consulting), Purchasing or the department sends formal "proposals" to potential bidders.
2. For bids under \$25,000, Purchasing or the department sends informal bids (quotations). These quotations may be in the form of a telephone, fax, or mail quote, and are solicited from at least three prospective bidders.

How do I learn about bids?

Register as a vendor with the County Interactive Vendor Application (see Page 1). You will be included in solicitations to bid whenever possible on the commodities that you selected when registering.

Request for Proposals (RFPs) are posted on the County website at <http://www.co.san-bernardino.ca.us/rfp/rfplist.htm>. Bid documents are viewable and printable from this site. You can also email the buyer and review this entire package on line. If you do not currently have Internet access, public access is available at the Purchasing Department, many of the County Public Libraries (all library branches require you to have a library card), and the following location(s):

A. K. Smiley Public Library, Redlands	(909) 798-7565
Big Bear Lake Branch Library	(909) 866-5571
Colton Public Library	(909) 370-5083 or 370-5084
Crestline Branch	(909) 338-3294
Fontana Community Service	(909) 428-8360
Grand Terrace Branch Library	(909) 783-0147
Hesperia Branch Library	(760) 244-4898
Highland Branch Library	(909) 862-8549
Joshua Tree Branch	(760) 366-8615
Kaiser Branch High School	(909) 357-5900 X8029
Lake Arrowhead Branch Library	(909) 337-3118
Loma Linda Branch Library	(909) 796-8621
Lucerne Valley Branch Library	(760) 248-7521
Montclair Branch Library	(909) 624-4671
Norman F. Feldheim Library, S.B.	(909) 381-8201
Ontario City Library	(909) 395-2004
Paul Villasenor Branch Library	(909) 383-5156
Rancho Cucamonga Public Library	(909) 477-2720
Rialto Branch Library	(909) 875-0144
Running Springs Branch Library	(909) 867-3604
San Bernardino County Library	(909) 387-5720
San Bernardino Public Library	(909) 381-8201
SBVC Learning Resources	(909) 384-4448 or 384-8289
The Lewis Library	(909) 574-4500
Trona Branch Library	(760) 372-5847
Twenty-nine Palms Branch	(760) 367-9519
Upland Public Library	(909) 931-4200
Wrightwood Branch Library	(760) 249-4577
Yucaipa Branch Library	(909) 790-3146
Yucca Valley Branch Library	(760) 228-5455
Workforce Investment & Business Resource Center (Hesperia)	(760) 949-8526

How do I get a copy of a bid?

Purchasing distributes bids in several ways.

- You may visit the Purchasing Department at 777 East Rialto Avenue in San Bernardino during office hours Monday through Friday 8 a.m. to 5 p.m. to pick up a copy.
- You can print a copy from the information on the website at <http://www.co-san-bernardino.ca.us/rfp/rfplist.htm>.
- Informal bids or quotations may be mailed, faxed, emailed, or telephoned to you.

How do I submit a bid?

Because of the nature of government contracting, the County has little flexibility, if the bid you submit is not complete. It's critical that you submit a bid that's correct the first (and perhaps only) time, or Purchasing may not be able to consider your bid. Here are some guidelines to keep in mind:

1. Be Timely

Submit your bid by the date and time specified. Late bids will not be accepted or considered.

2. Read the Bid Conditions

Each bid contains a number of bid conditions, some applicable to all County bids, and some tailored to the particular bid. Prices must be firm for the term of the specified contract. For

Purchasing to consider a prompt payment discount when evaluating bids, the discount offered can be for no fewer than 30 days. This means that a discount of 2 percent - 10 days cannot be considered in the evaluation, though it would be taken when invoices are paid.

3. Be Responsive

Bid on items and in quantities the bid requests. If you add any qualifications or reservations to your bid, the bid may be considered conditional or non-responsive and can be rejected.

4. Failure to adhere to bid conditions may result in rejection of the bid.

Can I be present when the bids are opened?

Yes. The bid request notes when bids will be opened.

How does the bid evaluation process work?

Depending on the complexity of the bid, it can take from several days to several weeks to evaluate all the bids submitted. Purchasing makes certain that bidders are bidding on the same items and in the same units and quantities. Sometimes a bid states "brand name or equal" which means that, if you bid on an item other than the one specified, your item must perform as well as the specified item.

When bids have been analyzed, Purchasing sends a summary to the requesting department for review and recommendation. Purchasing awards to the lowest reliable and responsible bidder.

For a bid with many items, Purchasing, at its discretion, may award the entire contract to one bidder based on comparisons of the aggregate bids, or may make individual line-item awards to the lowest bidders. This option will be stated in the bid package.

May I inspect the bids? How do I learn about bid results?

Because of the number of bids and bidders, Purchasing is unable to notify unsuccessful bidders of the bid results. You are welcome to come to the office and inspect the bid tabulation after the contract has been awarded. To find out if the bid has been tabulated and the award made, call the Purchasing contact indicated on the bid at least seven to ten days after the bid opening date. You will be informed whether the bid tabulation is available at the Purchasing Department's front counter.

How do departments purchase products up to \$3,000?

Low Value Purchase Authorization

All County departments are authorized to issue Low Value Purchase Authorizations (LVPAs). County procedures require departments to solicit three bids (quotations) for each order. To place an order, departments issue an LVPA number (verbal) and contact the vendor directly. Except for developing the procedures that departments follow, the Purchasing Department is not involved in these types of orders. To compete for these orders, vendors must make themselves known to departments both directly and by registering at <http://www.sbcounty.gov/purchasing/>.

Procurement Card Program (CAL-Card)

County departments have personnel who have been issued "VISA" Procurement Cards to procure various materials and supplies. County procedures require departments to solicit three bids (quotations) for each order. Each individual card carries both a transaction dollar limit and a monthly credit limit. To place an order, departments contact the vendor directly. Departments may place orders within their CAL-Card limits, directly with the vendors according to Purchasing guidelines. Except for developing the procedures that departments follow, the Purchasing Department is not involved in these types of orders. To compete for these orders, vendors must make themselves known to departments, both directly and by registering at <http://www.sbcounty.gov/purchasing/>.

Delivery and Acceptance

Where and how do I deliver?

For most orders, the delivery point is the location of the requesting department where the goods or services will be used. You should note carefully the delivery address in the bidding and order documents. You are responsible for delivering to the final destination specified in the order.

Deliveries to County departments typically are made by common carrier, by the vendor, or through the US Postal Service. Do not send the order to the buyer in Purchasing whose name may be on the transaction.

Do I need to include the order number on the outside of the package?

You must include the purchase order number, blanket purchase order number, PR number, or LVPA number on the outside of the package. This will enable the County to identify the correct department or individual as the recipient in case there are any problems.

When are goods and services considered received by the County?

All goods and services are considered received by the County only after the requesting department inspects the items to be certain all items are received and in good condition, or that the service has been performed satisfactorily. After inspection and any necessary tests have been performed, the department will approve the invoice.

What may delay payment?

Circumstances that may interfere with the County accepting and paying for an order include:

- Short shipment, backorders: The County pays for an order only after all items have been received. Partial payments can be made but must be requested at the time the order is placed. If you have made several shipments to fill an order, and mailed the invoice for the entire order before all shipments were received, you can expect payment only after the County receives the complete order.
- Wrong delivery address: The shipment was sent to Purchasing. Occasionally, vendors send orders to the Purchasing Department instead of the requesting department. This causes delays as Purchasing determines the ultimate recipient and forwards the order. If a purchase order number doesn't appear on the outside of the shipment, Purchasing may be unable to identify the correct department and be forced to return it.

Where do I send invoices?

To expedite payment, send your invoice to the "Bill To" address specified in the order (applicable to purchase orders and blanket purchase orders). For all types of orders, the billing address is that of the County department receiving the goods or services. Include the purchase order number, PR number, or LVPA number on the invoice. This will help to match the invoice to the correct order.

What does the user department have to do?

The County must verify that the order was received complete and in good condition. The invoice is matched with the original order and any receiving document so that the County can determine that what was delivered agrees with what was ordered.

The receiving department completes a payment document indicating receipt of the complete order and submits it with the invoice to the Auditor/Controller-Recorder for payment.

What happens before the check is written?

The Auditor/Controller-Recorder reviews the invoice and payment document and then prepares the warrant and mails to the vendor.

What if I have questions about an invoice?

Call the County department you mailed the invoice to. Have the purchase order number or other identifying County transaction number available.

What can I do to help the payment process proceed more quickly?

If you observe the following tips, things should go smoothly:

- Verify you sent the shipment to the correct County address. In general, do not send the shipment to Purchasing. Note carefully the “Deliver To” address on the purchase order.
- Send an invoice for the complete order (unless authorized for partial payments) after the full order has been received. In general, the County does not pay partial invoices without prior arrangements being made. Invoices sent too early may become difficult to locate once the shipment arrives.
- Send the invoice to the “Bill To” address on the purchase order. As PRs and LVPAs are verbal authorizations, vendors are responsible to obtain this information at time of order.
- Include the correct purchase order number, PR number, or LVPA number on the invoice. The County needs the identifying number to match shipments or services with the procurement documents.

Types of Awards

Purchase Order: A purchase order is used for a one-time purchase of a definite quantity of goods or services.

Contract Purchase Order: For construction, professional services, and other transactions, the County prepares a purchase order and a separate contract. The purchase order verifies that funds have been encumbered and performance can begin, and the separate contract provides a detailed description of the duties and responsibilities of the vendor and the County.

Blanket Purchase Order: A blanket purchase order is awarded for an annual dollar amount of goods or services during a fiscal year. Purchasing or other County departments may place orders throughout the year using blanket purchase orders. A blanket purchase order enables a department to order directly from the vendor in accordance with the terms of the blanket purchase order.

Payment Request Number (PR): Departments may place orders (\$3,000 - \$7,500) for goods or services with vendors after receiving authorization from Purchasing in the form of a PR number (verbal). Departments should solicit competitive bids/quotes for these purchases.

Low Value Purchase Authority (LVPA): Departments may place orders (up to \$3,000) directly with vendors according to Purchasing guidelines. Departments should solicit competitive bids/quotes for these purchases.

Miscellaneous Information

Electronic Fund Transfer Program:

Contractor shall accept all payments from County via electronic funds transfer (EFT) directly deposited into the Vendor's designated checking or other bank account. Vendor shall promptly comply with directions and accurately complete forms provided by County required to process EFT payments.

Local Preference:

The County has adopted a preference for vendors whose principal place of business is located within the boundaries of the County. A five percent (5%) preference may be applied prior to approval of any purchase or acquisition of services, equipment, goods or supplies.

Single Point of Contact (SPOC) – 11/7/11

DEPARTMENT	BUYER
Airports	Allen Sanchez (909) 387-2065 asanchez@pur.sbcounty.gov
Arrowhead Regional Medical Center	
Board of Supervisors	
Clerk of the Board	
Legislation	
County Fire	Bill Brock (909) 387-2464 bbrock@pur.sbcounty.gov
District Attorney	
Human Resources	
Law and Justice Administration	
Purchasing	
Registrar of Voters	
Sheriff-Coroner/Public Administrator	
Superior Court	
Aging and Adult Services/Public Guardian/IHSS	
Behavioral Health	
Child Support Services	
Community Development and Housing	
Economic Development Agency	
Human Services	
Inland Counties Emergency Medical Agency (ICEMA)	
Public Health	
Redevelopment Agency	
Veteran's Affairs	
Workforce Development	
Assessor-Recorder-County Clerk	Ellie Hanson (909) 387-2069 ehanson@pur.sbcounty.gov
Auditor-Controller/Treasurer/ Tax Collector	
Library	
Preschool Services	
Risk Management	
County Administrative Office	Ivy Portias (909) 386-8046 iportias@pur.sbcounty.gov
County Counsel	
County Schools	
Information Services	
Local Agency Formation Commission (LAFCO)	
Agriculture, Weights and Measures	Michael Candelaria (909) 387-2463 mcandelaria@pur.sbcounty.gov
Museum	
Probation	
Public Works	
Regional Parks	
Special Districts	
Architecture and Engineering	Pam Buscemi (909) 387-2233 pbuscemi@pur.sbcounty.gov
Facilities Management	
Fleet Management	
Land Use Services	
Public Defender	
Real Estate Services	

#	Buyer Name	Phone	#	Buyer Name	Phone	#	Buyer Name	Phone
1	Laurie Rozko, Director	387-2074	5	Diana Diaz	387-2070	9	Pam Buscemi	387-2233
2	Leo Gomez, Supervisor	387-2063	6	Michael Candelaria	387-2463	10	Allen Sanchez	387-2065
4	Ellie Hanson	387-2069	8	Bill Brock	387-2464	11	Ivy Portias	386-8046

SUPPLIES

Cat#	Buyer	Description	Cat#	Buyer	Description	Cat#	Buyer	Description
00500	4	Abrasives	29000	9	Energy Collecting Equipment	59500	4	Nursery Stock & Equipment
01000	9	Acoustical Tile, Insulating	29500	9	Elevators & Escalators	60000	8	Office Machines
01500	8	Addressing, Copying Supplies	30500	6	Engineer & Survey Equipment	60500	5	Office Mechanical Aids
01900	4	Agricultural Crops	31000	5	Envelopes, Plain & Printed	61000	5	Office Supplies, Ribbons & etc
02000	6	Agricultural Equipment	31200	8	Envir Protective Equip	61500	5	Office Supplies, General
02200	6	Agricultural Parts	31500	9	Epoxy Based Adhesives	62000	5	Office Supplies, Pens & Pencils
02500	8	Air Compressors	31800	4	Fare Collection Equipment	62500	10	Optical Equipment
03100	9	A/C, Heating & Ventilating	32000	9	Fastening & Packaging	63000	9	Paint, Coatings & Wall Paper
03500	10	Aircraft & Airport	32500	5	Feed for Animals	63500	9	Painting Equipment
03700	5	Amusement, Deco, Toys	33000	9	Fencing Materials	64000	8	Paper & Plastic Prod, Disp
04000	4	Animals, Birds, Marine Life	33500	9	Fertilizers & Soil Cond	64500	8	Paper - Office & Print Shop
04500	8	Appliances	34000	8	Fire Protection Equipment	65000	4	Park, Playground & Pool
05000	4	Art Equipment & Supplies	34500	8	First Aid & Safety Equipment	65200	5	Personal Hygiene
05200	4	Art Objects	35000	4	Flags & Flag Poles	65500	8	Photographic Equipment
05500	9	Auto Accessories	36000	9	Floor Coverings & Equipment	65800	9	Pipe & Tubing
06000	9	Auto Parts	36500	9	Floor Maint Machines	65900	9	Pipe & Tubing Fittings
06500	9	Auto Bodies	37000	8	Food Processing Equipment	66000	6	Pipes, Tobacco & Alcohol Bev
07000	9	Auto Vehicles	37500	8	Food: Bakery Produce (Fresh)	66500	4	Plastics, Fiberglass & Resin
07200	9	Trucks	38000	8	Food: Dairy Produce (Fresh)	67000	9	Plumbing Equipment
07300	9	Trailers	38500	8	Food: Frozen	67500	6	Poisons-Agriculture & Industrial
07500	9	Auto Shop Equipment	39000	8	Food: Perishable	68000	8	Police Equipment
08000	4	Badges, Emblems, Tags	39300	8	Food: Staple Grocery	68500	8	Poultry Equipment
08500	4	Bags, Bagging, Ties	39500	8	Forms, Continuous	69000	9	Power Generation Equipment
09000	8	Bakery Equipment	40000	9	Foundry Castings, Equipment	69100	8	Power Transmission Equipment
09500	4	Barber & Beauty Shop	40500	9	Fuel, Oil, Grease & Lubes	70000	8	Printing Plant Equipment
10000	9	Barrels, Drums, Kegs	41000	6	Furniture: Hospital	71000	10	Prosthetic Devices
10500	9	Bearings (Except Auto)	41500	6	Furniture: Laboratory	71500	4	Publications & A/V Materials
11000	8	Belts & Belting	42000	6	Furniture: Cafe, Lib & Sch	72000	9	Pumping Equip & Supplies
11500	10	Biochemicals, Research	42500	6	Furniture: Office	72500	11	Radio Comm & Telephone
12000	8	Boats, Motors & Marine	43000	10	Gases: Lab, Med & Weldg	72545	11	Pagers, Radio
12500	8	Bookbinding Supplies	43500	10	Germicides, Health Care	72551	11	Telephones, Wireless
13500	9	Bricks & Clay Products	44000	4	Glass & Glazing Supplies	73000	11	Radio Comm & Tele Test
14000	4	Broom, Brush & Mop	44500	4	Hand Tools: (Powered & Non)	73500	4	Rags & Shop Towels
14500	4	Brushes	45000	4	Hardware & Related Items	74000	4	Refrigeration Equipment
15000	9	Builder's Supplies	46000	8	Hose (Except Fire)	74500	6	Road Materials-Asphaltic
15500	9	Buildings, Prefab	46500	10	Hospital & Surgical Equipment	75000	6	Road Materials-Not Asph
16000	4	Butcher Shop Equipment	47000	10	Hospital & Related	75500	6	Road Equip-A/C Handling
16500	8	Cafeteria & Kitchen Equip	47500	10	Hospital, Surgical	76000	6	Road Equip-Earth Moving
17500	10	Chemical Lab Equipmnet	48500	4	Janitorial Supplies	76500	6	Road Equip-Other
18000	9	Chemical Raw Materials	49000	5	Laboratory, General	77000	9	Roofing Materials
19000	9	Chemicals & Solvents	49300	5	Laboratory, Chemistry	77500	6	Salt, Bulk
19200	9	Cleaning Compositions	49500	5	Laboratory, Biology	78000	6	Scales & Weighing Apparatus
19300	5	Clinical Lab Reagents	50000	8	Laundry Equipment	78500	4	School Equipment & Supplies
19500	6	Clocks, Timers, Watchers	50500	4	Laundry Compounds	79000	9	Seed, Sod & Soil
20000	8	Clothing	51000	8	Laundry Textiles	79500	6	Sewing Machinery
20100	8	Clothing Accessories	51500	9	Lawn Maint Equipment	80000	8	Shoes & Boots
20400	11	Computer Hrdw, Micro	52000	4	Leather & Related Equipment	80100	6	Signs, Mtls, Equip & Supplies
20600	11	Computer Hdw, Mini & MF	52500	4	Library & Archival Equipment	80300	4	Sound Systems
20700	11	Computer Supplies	53000	4	Luggage, Brief Cases	80500	6	Sporting Goods, Athletic
20800	11	Computer Sftw, Micro	54000	9	Lumber & Related	81000	6	Spraying Equipment
20900	11	Computer Sftw, Mini & MF	54500	4	Machinery & Hardware	81500	9	Steam & Hot Water Fittings
20949	11	Geographic Informatio	55000	6	Markers & Traffic Control	82000	9	Steam & Hot Water Boilers
21000	4	Concrete & Metal Culverts	55500	6	Marking & Stencil Devices	82500	6	Stockman Equipment
22000	6	Controlling, Instruments	55600	8	Mass Trans-Transit Bus	83000	9	Tanks, Mobile & Static
22500	6	Coolers, Drinking Water	55700	8	Mass Trans-Transit Bus Parts	83200	4	Tape, Adhesive
23200	4	Crafts, General	55800	6	Mass Trans-Rail Vehs & Sys	84000	8	Television Equipment
23300	4	Crafts, Specialized	55900	8	Mass Trans-Rail Vehicle Parts	84500	4	Testing Apparatus
24000	8	Cutlery, Dishes & Utensils	56000	4	Material Handling & Stor Equip	85000	8	Textiles, Fibers, Linens
24500	8	Dairy Equipment & Supplies	56500	8	Mattress Manufacturing	85500	6	Theatrical Equipment
25000	5	Data Proc Cards & Paper	57000	4	Metals:Bars,Plates,Sheets,etc	86000	4	Tickets & Coupon Books
25500	5	Decals & Stamps	57500	8	Microfiche & Microfilm	86300	9	Tires & Tubes
25700	8	Defense System Equip	57817	4	Caskets, Funeral	86400	4	Train Controls, Electronic
26000	5	Dental Equip & Supplies	57831	4	Display & Showroom	86500	4	Twine
26500	9	Drapes, Curtains & Uphols	57835	8	Election Equip & Supplies	87000	6	Venetian Blinds & Awnings
26900	10	Drugs & Pharmaceuticals	57838	6	Forestry Equipment & Supplies	87500	5	Veterinary Equipment & Sup
27100	10	Drugs, Pharms & Sets	57858	4	Numbering Machines	88000	8	Visual Education Equip & Sup
27900	6	18th Century Reproduction	57863	9	Real Estate: Land & Imp	88300	11	Voice Response Systems
28000	9	Electrical Cables & Wires	57894	9	Turf, Artificial, Indoor & Outdoor	88500	9	Water & Wastewater Chemicals
28500	9	Electrical Equip & Suplies	58000	6	Musical Instruments	89000	9	Water & Sewage Equipment
28700	9	Electronic Components	59000	4	Notions & Related Sewing	89500	8	Welding Equipment & Supplies
						89800	10	X-ray Equipment & Supplies

SERVICES

<u># Buyer Name</u>	<u>Phone</u>	<u># Buyer Name</u>	<u>Phone</u>	<u># Buyer Name</u>	<u>Phone</u>
1 Laurie Rozko, Director	387-2074	5 Diana Diaz	387-2070	9 Pam Buscemi	387-2233
2 Leo Gomez, Supervisor	387-2063	6 Michael Candelaria	387-2463	10 Allen Sanchez	387-2065
4 Ellie Hanson	387-2069	8 Bill Brock	387-2464	11 Ivy Portias	386-8046
90500 10 Aircraft Operations Services	96130 8 Employment Services	96270 8 Removal Srv, Dead Bodies			
90505 10 Aerial Photography	96132 6 Envir Impact Studies	96272 4 Restoration/Preserv Services			
90600 9 Architectural Srv, Professional	96138 8 Food Preparation Services	96273 4 Restor/Reclam Service of Land			
90700 9 Architectural Srv, Non-Prof	96139 6 Floral Designing Services	96276 5 Seating & Meeting Services			
90800 8 Bookbinding Services	96147 11 Law Enforcement Services	96278 6 Sewing & Alteration Services			
90900 9 Building Construction Srv	96148 10 Lab & Field Testing Services	96279 6 Sign Making Services			
91000 9 Building Maint Services	96149 11 Legal Service, Attorneys	96282 6 Silver Recovery Services			
91200 9 Construction Srvs, General	96150 11 Legal Service, Expert Witness	96285 8 Tinting & Coating Services			
91300 9 Construction Srvs, Heavy	96151 5 Lobby Services	96286 4 Transportation of Goods			
91400 9 Construction Srvs, Trade	96153 5 Marketing Services	96287 11 Travel, Local			
91500 5 Communication Services	96157 6 Musical Production Services	96288 11 Travel, Non-Local			
91538 5 Film Processing Services	96158 11 Negotiation Services	96289 4 Vehicle Transporting Services			
91575 5 Telephone Services, Cellular	96160 5 Public Opinion Services	96290 4 Upholstering Services			
91800 11 Consulting Services	96161 5 Public Speaking Services	96294 8 Water Service, Bottled			
92000 11 Data Proc Services & Sftw	96162 8 Personnel Services	96316 4 Accreditation Fees			
92400 5 Educational Services	96164 9 Real Estate Services	96320 4 Associations Fees and Dues			
92500 9 Engineering Services	96166 6 Sign Painting Services	96324 5 Bonds, Notary Services			
92600 9 Envir & Ecological Services	96167 5 Sign Language Services	96330 4 Contributions/Donations			
92800 10 Equip Maint, Auto	96168 10 Sports Professional Services	96337 4 Fees, Conference/Convention			
92900 6 Equip Maint, Ag & Industrial	96172 11 Transcription Services	96339 4 Fees, Not Otherwise Classified			
93100 8 Equip Maint, Appl, Cafe & Furn	96175 5 Translation Services	96341 4 Tournament Fees			
93400 8 Equip Maint, Lndry, Plumbing	96178 11 Travel Agency & Tour Services	96345 4 Licensing Fees			
93600 8 Equip Maint, General Equip	96186 5 Veterinary Services	96347 8 Meals			
93800 10 Equip Maint, Hospital & Lab	96188 10 Weather Forecasting Services	96348 4 Membership Dues			
93900 8 Equip Maint, Office & Photo	96190 5 Writing Services	96355 10 Permits, Not Otherwise Classified			
94000 6 Equip Maint, Construction	96194 9 Zoning, Land Use Studies	96357 8 Postage Related Purchases			
94100 9 Equip Maint, Power Gener	96199 10 Temporary Help Services	96364 4 Registration Fees			
94400 6 Farming & Ranching Srvs	96205 5 Amuse & Entertain Services	96377 4 Sponsorships (All Types)			
94500 6 Fishing & Game Services	96206 5 Animal Care Services	96387 11 Tours, All Types			
94600 11 Financial Services	96208 10 Athletic Training Services	96388 4 Tuitions			
94700 6 Forestry Services	96209 10 Auctioneering Services	96391 10 Warranties			
94800 10 Health Related Services	96214 8 Blue Printing Services	96500 8 Printing Preparation Services			
94876 10 Psychological Services	96217 11 Bus, Taxi, Limo Services	96600 8 Printing & Related Services			
95200 5 Human Services	96218 9 Cable Install & Maint Srv	96671 8 Paper Shredding Services			
95300 4 Insurance Services	96219 8 Cafeteria & Restaurant Srv	96800 6 Public Works Services			
95400 10 Laundry & Dry Clnng Services	96220 9 Cesspool Maint Services	97100 11 Real Property Rental/Lease			
95600 4 Library Services	96221 9 Cleaning Services	97500 9 Rent/Lease, Ag & Auto			
95670 4 Legal Research Services	96223 9 Boiler & Tower Water Srv	97700 8 Rent/Lease, Appl, Cafe & Furn			
95800 10 Management Services	96224 4 Courier/Delivery Services	97900 10 Rent/Lease, Hospital & Lab			
95900 8 Marine Maint Services	96225 10 Disp & Rem Srv, Animals	98100 4 Rent/Lease, General Equipment			
96102 11 Administrative Services	96226 8 Diving Services	98300 4 Rent/Lease, Janitorial Equip			
96105 11 Arbitration Services	96233 6 Engraving Services	98400 11 Rent/Lease, Computer			
96109 9 Building Permit Services	96235 6 Framing Services, Picture	98500 8 Rent/Lease, Office & Photo			
96115 5 Concessions & Catering Srv	96236 6 Fireworks & Carnival Services	98569 5 Pager & Telephone Rental			
96121 9 Cost Estimating Services	96239 6 Hauling Services	98800 9 Roadside & Grounds Services			
96124 4 Court Reporting Services	96243 8 Hose Testing Services	98900 9 Sampling & Prep Services			
96127 10 Decontamination Services	96248 5 Interior Design/Deco Services	99000 11 Security, Fire & Emrg Services			
96128 5 Economic Dev Services	96256 10 Moving Services	99046 11 Guard Services			
96129 5 Economic Impact Studies	96257 10 Moving Service: Portable Bldg	99200 6 Testing & Calibration Services			

(Service by County Definition)

Bd-appr. service contracts use these codes assigned by the ACR:

*Board Contract
Unenc Contract*



New Vendor Application

[Interactive New Vendor Application Instructions](#)

BEFORE YOU REGISTER, YOU MUST HAVE YOUR FEDERAL ID OR SOCIAL SECURITY NUMBER AVAILABLE.

- To register as a vendor with the San Bernardino County Interactive Vendor Application Program, go to <http://www.sbcounty.gov/purchasing/>.
- Click on **Vendor Application New or Update** and view required [name abbreviation policies](#). After viewing, click on **Back** in upper left-hand corner to return to **Vendor Application** screen.
- Click on **Apply** and enter your Federal ID or Social Security Number (required as your UserID) and **Submit**.
- All required fields are highlighted in red and must be completed to submit your application. (Please make note of the password you select as it will not be visible to you.)
- **To receive notification of bid opportunities, you must *Select* at least one NIGP Commodity Code. You will see a pop up window that prompts you for a code or description. If you don't know the NIGP Commodity Code you want to select, type in a simple word that describes your product or service (all services start with the number 9, all others are products) then click on **Search**. You can now select one or multiple codes by highlighting the ones you want in blue (to select multiple codes, hold down the "ctrl" key while clicking the codes you want) and then click **Add**. To remove codes from your list, highlight the code(s) and click **Remove**.**
- Once all required fields are completed **Submit Application**. At the top of the form you should now see [Application accepted](#). (If you experience any problems submitting your application, contact Purchasing at (909) 387-2060).

Congratulations! You are now registered to do business with the County of San Bernardino.

Rev. 12/05

TO UPDATE YOUR INFORMATION SEE OTHER SIDE



Existing Vendor Update

[Interactive Existing Vendor Update Instructions](#)

BEFORE YOU UPDATE, YOU MUST HAVE YOUR FEDERAL ID OR SOCIAL SECURITY NUMBER AND PASSWORD AVAILABLE.

- To update your vendor information with the San Bernardino County Interactive Vendor Application Program go to <http://www.sbcounty.gov/purchasing/>.
- Click on **Vendor Application New or Update** and view required [name abbreviation policies](#). After viewing, click on **Back** to return to the **Vendor Application** screen.
- Click on **Update** and enter your Federal ID or Social Security Number and password, then **Login**. All required fields are highlighted in red and must be completed to update your information. (You can change your password by deleting your current password and entering a new password. Remember to make note of the new password you select as it will not be visible to you.)
- **To receive notification of bid opportunities, you must *Select* at least one NIGP Commodity Code. You will see a pop up window that prompts you for a code or description. If you don't know the NIGP Commodity Code you want to select, type in a simple word that describes your product or service (all services start with the number 9, all others are products) then click on **Search**. You can now select one or multiple codes by highlighting the ones you want in blue (to select multiple codes, hold down the "ctrl" key while clicking the codes you want) and then click **Add**. To remove codes from your list, highlight the code(s) and click **Remove**.**
- Once all required fields are completed **Update Application**. At the top of the form you should now see [Update complete](#). (If you experience any problems updating your information, contact Purchasing at (909) 387-2060.)

Congratulations! You are now registered to do business with the County of San Bernardino.

Projected and Current Bid Opportunities 2011/12

Note: Please check the website frequently for requests one-time purchases

COMMODITY	USER DEPARTMENT	BID RELEASE DATE
Air Filters	Facilities Management	November 2011
Amusement, Deco, Toys	Countywide	February 2011
Auto Brakes	Countywide	November 2011
Auto Parts	Fleet Management	January 2012
Badges, Emblems, and Tags	Countywide	February 2012
Ballistic Vests and Body Armor	District Attorney and Sheriff	1 st Quarter 2012
Carpet Cleaning	Facilities Management	December 2011
Copiers and Facsimile Machines	Countywide	February 2012
Disposable Paper and Plastic Products	Countywide	February 2011
Duty Gear, Law Enforcement	District Attorney and Sheriff	August 2012
Electrical Supplies	Facilities Management	January 2012
Feed for Animals	Countywide	January 2012
Freight Services	Countywide	January 2011
Hardware and Related Items	Countywide	January 2012
Heavy Duty Truck	Sheriff	Pending Specifications
Inmate Clothing	Sheriff	May 2012
Less Lethal Munitions and Delivery Systems	District Attorney and Sheriff	August 2012

Projected and Current Bid Opportunities 2011/12

Laundry Compounds	Countywide	April 2012
Less Lethal Munitions and Delivery Systems	District Attorney and Sheriff	August 2012
Meat and Frozen Entrées	Arrowhead Regional Medical Center, Probation and Sheriff	December 2012 (Quarterly Bid)
Milk and Dairy Products	Arrowhead Regional Medical Center, Probation and Sheriff	May 2012
Paint Supplies	Facilities Management	February 2012
Paper Shredding, Destruction and Recycling Services	Countywide	TBD
Rags and Shop Towels	Countywide	December 2011 (with Janitorial Supplies)
Rubber Stamps and Nameplates	Purchasing/Printing Services	1 st Quarter 2012
Temporary Help Services	Countywide	December 2011
Tools	Countywide	January 2012
Uniforms	County Fire	Pending Specifications
Uniform Rental Services	Countywide	December 2011
Vehicles	County Fire	February 2012

PURCHASING DEPARTMENTAL CONTACTS (11/2011)

<u>AGING AND ADULT SERVICES</u>	<u>CHERYL GERLACH</u>	<u>(909) 891-9037</u>
AGRICULTURE PEST CONTROL NUTRITIONAL PRODUCTS	APPLIANCES, KITCHEN, LARGE WATER & ICE	KITCHEN/DINING SUPPLIES
<u>AGRICULTURE/ WEIGHTS AND MEASURES</u>	<u>ANNA GRAMMENOS</u>	<u>(909) 387-2107</u>
ADVERTISING DISPOSAL SERVICE/EQUIP. SCALES TURF EQUIP.	AGRICULTURE PEST CONTROL ELECTRICAL FIXTURES/SUPPLY SCIENTIFIC EQUIP.	CABLE/WIRE ROPE RENTAL TOOLS/EQUIP. SURVEYING, EQUIP./SUPPLIES
<u>AIRPORTS</u>	<u>TINA ABARCA</u>	<u>(909) 387-7804</u>
AIRCRAFT PARTS ELECTRICAL FIXTURES/SUPPLY METERS SMALL TOOLS WATER TREATMENT WELDING GAS	AUDIO/VISUAL/PHOTOGRAPH FIRE EXTINGUISHER SERVICE RENTAL TOOLS/EQUIP. TRAINING WATER WORKS SUPPLIES SAFES	DISPOSAL SERVICES/EQUIP. LOCKSMITH SERVICE SERVICE STATION EQUIP. TURF EQUIP. WEED ABATEMENT
<u>ARCHITECTURE AND ENGINEERING</u>	<u>ALTHEIA FRANKLIN</u>	<u>(909) 387-5058</u>
HAZARDOUS WASTE TESTING		
<u>ARROWHEAD REGIONAL MEDICAL CENTER</u>	<u>TERRI MARTINEZ</u>	<u>(909) 580-0070</u>
AGRICULTURE/PEST CONTROL CABLE/WIRE ROPE DRY GOODS/CLOTHING FIRE EQUIP./SUPPLIES LAB EQUIP./SUPPLIES RENTAL TOOLS/EQUIP SMALL TOOLS TURF EQUIP.	AUDIO/VISUAL/PHOTOGRAPH DISPOSAL SERVICE/EQUIP ELECTRICAL FIXTURES/SUPP HEATING, A/C, VENTILATION MATERIAL HANDLING SIGNS, INDOOR/OUTDOOR TRANSPORTATION SERVICES	BUILDING MATERIALS DISASTER PREPAREDNESS ELEVATOR PARTS/REPAIRS KITCHEN/DINING SUPPLIES MEDICAL EQUIP./SUPPLIES SANITATION EQUIP./SUPPLIES TRASH BINS/COMPACTORS
<u>AUDITOR/CONTROLLER- RECORDER</u>	<u>REBECCA ROCHE</u>	<u>(909) 386-8813</u>
ALARM SYSTEMS		
<u>BEHAVIORAL HEALTH</u>	<u>DAVID CAMPOS</u> <u>DELHILA BROWN</u>	<u>(909) 382-3044</u> <u>(909) 382-3043</u>
ALARM SYSTEMS FURNITURE REPAIR TRAVEL SERVICES	AUDIO/VISUAL/PHOTOGRAPH KITCHEN/DINING SUPPLIES	CABLE, COMPUTER LOCKSMITH SERVICE/SAFES
<u>DISTRICT ATTORNEY</u>	<u>CINDY MONFORT</u>	<u>(909) 382-3673</u>
AUDIO/VISUAL/PHOTOGRAPH	COMPUTER EQUIP.	LOCKSMITH SERVICE/SAFES

PURCHASING DEPARTMENTAL CONTACTS (11/2011)

<u>FACILITIES MANAGEMENT</u>	<u>PAULETTA DUNCAN</u>	<u>(909) 387-2396</u>
AGRICULTURE/PEST CONTROL BUILDING MATERIALS DRY GOODS/CLOTHING ELEVATOR REPAIR FIRE ALARM EQUIP/SUPPLIES GATES, AUTOMATIC MOVING/STORAGE/CLEANUP PETROLEUM PLUMBING/PIPE, FITTINGS SIGNS	ALARM SYSTEMS CARPET CLEANING CRANES FENCING FORKLIFTS KITCHEN/DINING SUPPLIES MATERIAL HANDLING PROPANE PORTABLE BUILDINGS SMALL TOOLS	APPLIANCES, KITCHEN, LARGE DISPOSAL SERVICE/SUPPLIES ELECTRIC FIXTURES/SUPPLIES FILTERS FRAMES LOCKSMITH PROMOTIONAL/AWARDS, etc PRESENTATION BOARDS RENTAL TOOLS/EQUIP
<u>FLEET MANAGEMENT</u>	<u>JOVITA TUNQUE</u>	<u>(909) 387-7884</u>
AGRICULTURAL/PEST CONTROL CHAINS, SNOW GASOLINE FUEL DISPENSERS LAMPS MOTORS SERVICE STATION EQUIP. TEMPORARY MARKERS TRANSPORTATION SERVICES WINDOW TINTING	AUDIO/VISUAL/PHOTOGRAPH DRY GOODS/CLOTHING FILTERS & SUPPLIES GLOVES/HAND WEAR LOCKSMITH SERVICES PROTECTIVE EQUIP, GENERAL STORAGE/CLEANUP/DISPOSAL TRAFFIC STANDARDS WATER, BULK WIRE/SUPPLIES	AUTOMOTIVE SUPP/SERVICES CYLINDERS/GASES FREIGHT INSECTICIDE/PESTICIDE LUBRICATION/SHOP EQUIP. STEAM CLEANERS TARP SYSTEMS TOWING WELDING SUPPLIES WIPING RAGS
<u>HUMAN RESOURCES</u>	<u>IRENE MCLENNAN</u>	<u>(909) 387-9683</u>
TRAINING		
<u>HUMAN SERVICES GROUP</u>	<u>CATHERINE GASCO</u>	<u>(909) 386-8264</u>
AUDIO/VISUAL/PHOTOGRAPH MATERIAL HANDLING EQUIP. TRANSPORTATION SERVICES	KITCHEN/DINING SUPPLIES MOVING/STORAGE	LOCKSMITH PARK/PLAYGROUND EQUIP.
<u>INFORMATION SERVICES</u>	<u>INDIRA DEVASIRDATHAM</u>	<u>(909) 388-5521</u>
ADVERTISING BATTERIES SAFES WATER & ICE	ALARM SYSTEMS CABLE/WIRE ROPE TRAINING	AUDIO/VISUAL/PHOTOGRAPH LOCKSMITH SERVICE TRAVEL SERVICES
<u>LAND USE SERVICES</u>	<u>TERRY AMADOR</u>	<u>(909) 387-4113</u>
AUDIO/VISUAL/PHOTOGRAPH	SURVEYING EQUIP/SUPPLIES	
<u>LIBRARY</u>		<u>(909) 387-5531</u>
ADVERTISING FIRE EQUIP/SUPPLIES	AUDIO/VISUAL/PHOTOGRAPH FURNITURE REPAIR	AUTOMOTIVE SERVICE/SUPPLY LOCKSMITH SERVICE/SAFES
<u>PROBATION</u>	<u>FRED FERNANDEZ</u>	<u>(909) 387-5627</u>
AGRICULTURE/PEST CONTROL FERTILIZERS IRRIGATION MATERIALS LAW ENF. EQUIP/SUPPLIES PERSONAL CARE TRAVEL SERVICE	ANIMAL RELATED HANDCUFFS KITCHEN/DINING SUPPLIES LEATHER GOODS SEARCH & RESCUE UPHOLSTERY	AUDIO/VISUAL/PHOTOGRAPH HEALTH/BEAUTY AIDS LAB EQUIP./SUPPLIES MATERIAL HANDLING TELEVISION WASHERS/DRYERS

PURCHASING DEPARTMENTAL CONTACTS (11/2011)

<u>PUBLIC HEALTH</u>	<u>ROSA GUILLEN</u>	<u>(909) 387-6312</u>
AGRICULTURAL/PEST CONTROL AUDIO/VISUAL/PHOTOGRAPH DISPOSAL SERVICE/SUPPLIES FRAMING SUPPLIES KITCHEN/DINING SUPPLIES MATERIAL HANDLING PORTABLE BUILDINGS TRANSPORTATION SERVICES	AIR TRAVEL APPLIANCES, KITCHEN, LARGE DRY GOODS/CLOTHING FURNITURE REPAIR LAB EQUIP./SUPPLIES PETROLEUM RENTAL TOOLS/EQUIP.	ALARM SYSTEMS DENTAL SUPP/EQUIP. FIRE EQUIP. INSECTICIDE/PESTICIDE LOCKSMITH/SAFES POOL MAINTENANCE TRAINING AIDS
<u>REAL ESTATE SERVICES</u>	<u>GLORIA PEREZ</u>	<u>(909) 387-7826</u>
AUDIO/VISUAL/PHOTOGRAPH		
<u>REGIONAL PARKS</u>	<u>CINDY LEWIS</u>	<u>(909) 387-2303</u>
ADVERTISING/PROMOTIONAL AUDIO/VISUAL/PHOTOGRAPH CABLE/WIRE ROPE ELECTRICAL FIXTURES/SUPP FIRE EXTINGUISHER SERVICE HEATING, A/C, VENTILATION IRRIGATION MATERIAL NOTIONS/YARDAGE PLUMBING SUPPLIES RENTAL TOOLS/EQUIP SANITATION EQUIP/SUPPLIES SMALL TOOLS TRAINING WATER WORKS SUPPLIES WIRE & SUPPLIES	AGRICULTURE/PEST CONTROL BOATS DISPOSAL SERVICE/EQUIP EMERGENCY MEDICAL GLASS/MIRROR HERBICIDES KITCHEN/DINING SUPPLIES OUTDOOR FURNITURE POOL MAINTENANCE RENT/CONVENTION, MEETINGS SCIENTIFIC EQUIP. THREADED FASTENERS TRASH BINS/COMPACTORS WEED ABATEMENT	APPLIANCES, KITCHEN, LARGE BUILDING MATERIALS DRY GOODS/CLOTHING FERTILIZER GRAVEL, SAND HYDRO SEEDING LOCKSMITH SERVICE PETROLEUM PORTABLE WASH/RR STATIONS SAFES, SERVICE/REPAIRS SIGNS/OUTDOOR, CUSTOM TIRES TURF EQUIP. WELDING SUPPLIES
<u>RISK MANAGEMENT</u>	<u>CATHY MISENAR</u>	<u>(909) 386-8641</u>
AUDIO/VISUAL/PHOTOGRAPH	DRAFTING/ART SUPPLIES	
<u>SHERIFF</u>	<u>ERIN GUERRO</u>	<u>(909) 387-3645</u>
ALARM SYSTEMS AUDIO VISUAL/PHOTO CRANES KITCHEN/DINING SUPPLIES TOWING WATER TREATMENT COMPUTER EQUIP.	APPLIANCES, KITCHEN, LARGE BUILDING MATERIALS ELECTRICAL EQUIP/SUPPLIES MATERIAL HANDLING TRAINING AIDS WIRE SUPPLIES LAW ENFORCEMENT EQUIP/ SUPPLY	ATHLETIC SUPPLIES BURGLAR ALARMS GLASS/MIRROR TELEVISION TRANSPORTATION SERVICES WINDOW TINTING LOCKSMITH SVC/SAFES
<u>SHERIFF/CORONER</u>	<u>LINDA LONG</u>	<u>(909) 387-3343</u>
AUDIO/VISUAL/PHOTOGRAPHY DARKROOM SUPPLIES DISASTER PREPAREDNESS FIRE EQUIP. INDUSTRIAL DOORS LAW ENFORCEMENT METERS PROPANE WATER WORKS RENTALS, CONFERENCE/MTG RESTAURANT/GROCERIES	ALARM SYSTEMS CABLE, COMPUTER DISPOSAL SERVICE/EQUIP EMERGENCY MEDICAL FIRE EXTINGUISHER SERVICE LAB EQUIP. LOCKSMITH/SAFES POOL MAINTENANCE TRANSPORTATION SERVICE WEED ABATEMENT	ANIMAL RELATED CABLE/WIRE ROPE ELECTRICAL FIX/SUPPLIES FILTERS GLASS & MIRROR LAMPS MATERIAL HANDLING PORTABLE WASH/RR STATION WATER & ICE WELDING

PURCHASING DEPARTMENTAL CONTACTS (11/2011)

<u>SOLID WASTE MANAGEMENT</u>	<u>DOUG OWENS</u>	<u>(909) 386-8768</u>
<u>DIVISION</u>		
AGRICULTURAL/PEST CTRL RENTAL TOOLS/EQUIP. WATER WORKS SUPPLIES	AUDIO/VISUAL/PHOTOGRAPH SCALES	PLANT/TREES/NURSERY SUPP. TRANSPORTATION SERVICES
<u>SPECIAL DISTRICTS</u>	<u>CELIA MCDONALD</u>	<u>(909) 387-5546</u>
ALARM SYSTEMS AUDIO/VISUAL/PHOTOGRAPH ELECTRICAL FIXTURES/SUPPLY GASOLINE/DIESEL KITCHEN/DINING SUPPLIES PARK/PLAYGROUND EQUIP. PLUMBING SANITATION EQUIP/SUPPLIES TOWING	APPLIANCES, KITCHEN, LARGE AUTO SUPPLIES/SERVICES FIRE EQUIP./SUPPLIES GLASS/MIRROR LOCKSMITH PETROLEUM RENTAL TOOLS SANDBAGS TURF EQUIP.	ATHLETIC SUPPLIES DRY GOODS/CLOTHING FIRE EXTINGUISHER SERVICE HEATING, A/C, VENTILATION MOTORS PIPE & FITTINGS ROAD MATERIALS TIRES
<u>TRANSPORTATION/FLOOD</u>	<u>JIM GILLIAM</u>	<u>(909) 387-8083</u>
AERIAL PHOTOGRAPHY FIRE EQUIP./SUPPLIES PORT. WASH/RR STATIONS SANITATION EQUIP/SUPP TURF EQUIP.	AUDIO/VISUAL/PHOTOGRAPH FIRE EXTINGUISHER SERVICE PROPANE SMALL TOOLS WATER & ICE	AUTOMOTIVE PARTS/SUPPLIES PORTABLE BLDG/PUMPING SVC ROAD MATERIALS SURVEYING EQUIP/SUPPLIES WATER WORKS SUPPLIES
<u>WORKFORCE DEVELOPMENT</u>	<u>BEVERLY SNIDER</u> <u>SANDY ARMIJO</u>	<u>(909) 387-9887</u> <u>(909) 387-9887</u>
AUDIO/VISUAL/PHOTOGRAPH RENTALS/CONVENTION, MTGS TRANSPORTATION	DRY GOODS/UNIFORMS SAFES WELDING	LOCKSMITH SERVICE TRAINING