



MICHELLE SCRAY BROWN
Chief Probation Officer

CYNDI FUZIE
Assistant Chief Probation Officer

Catholic Religious Volunteers

Religious Volunteers work inside the Juvenile Detention and Assessment Centers in our county. They are instrumental in providing emotional support and spiritual guidance to our detained youth who need support and positive mentoring. Religious volunteers should have the ability to listen and communicate effectively and be committed and genuinely concerned about the future of these minors.

Requirements for Religious Volunteers:

- Must be at least 18 years of age.
- Must not be on active probation or parole.
- Must have a valid California ID or Driver's License.
- Must pass a background investigation.
- Must have at least one year of volunteer / counseling experience in their church. This experience should consist of leading prayer and Bible sharing.
- Must meet the documentation requirements of the Immigration Reform and Control Act of 1986.
- Must commit to volunteering for a minimum of 8 hours per month for one year.

Application Process for Religious Volunteers:

Step 1:

- Contact the Office of Restorative Justice, Diocese of San Bernardino.
- Must attend an orientation held at the Office of Restorative Justice, Diocese of San Bernardino.
- Complete and submit the application to the Office of Restorative Justice, Diocese of San Bernardino.
- Interview, to be held at the Office of Restorative Justice, Diocese of San Bernardino.

Step 2:

- The completed application submitted to the Office of Restorative Justice, Diocese of San Bernardino will be provided to the Probation Department of San Bernardino, Ca. Incomplete applications will not be accepted and processed by the Probation Department, and will be returned to the Office of Restorative Justice, Diocese of San Bernardino.
- Provide valid California ID card or Driver's License to the Probation Department.
- Complete Live Scan fingerprinting and have photo ID taken by Probation.
- Pass a background investigation.
- Complete a screening interview.

Additional Requirements for Catholic Religious Volunteers:

- Attend training workshops with the Diocese of San Bernardino.

The San Bernardino County Probation Department reserves the right to reject any application and is under no obligation to disclose the reason(s) for that decision.



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175 West Fifth Street / 4th Fl.
San Bernardino, Ca 92415-0460
Office: (909) 387-5857 Fax: (909) 387-5827
Volunteers@prob.sbcounty.gov

Catholic Religious Volunteer-in-Probation Application

Please print clearly and provide all information requested.

Name: _____
(Last) (First) (Middle Initial)

Maiden name or other name used: _____

SS#: _____ D.O.B. _____ Place of Birth: _____

Address: _____
(Number) (Street) (City) (State) (Zip Code)

Home Tel. #: _____ Cell #: _____

E-mail address: _____

EMPLOYMENT: Occupation: _____ Employer: _____

Length of employment: _____ Work Tel. #: _____

Can you be contacted at this number? Yes: _____ No: _____ Hours: _____

EDUCATION: Highest grade completed: _____ School: _____ City: _____

Special Courses taken and/or degrees: _____

Languages spoken fluently: _____

ORGANIZATIONS AND INTERESTS: Hobbies and skills: _____

Organizational affiliations, clubs, etc.: _____

Describe previous volunteer experience: _____

AUTOMOBILE INFORMATION (Applicants **must** have a valid California ID or California Driver's License):

Driver's license #: _____ Expiration date: _____ Vehicle License plate #: _____

Has your driver's license ever been revoked or suspended? Yes: _____ No: _____

If yes, explain:

AUTOMOBILE INSURANCE INFORMATION:

Insurance coverage is necessary for your protection should you be required to transport another person:

Required minimum coverage: Public liability: \$15,000 - \$30,000 Property damage: \$10,000

Does your policy meet these requirements: Yes: _____ No: _____

Has your insurance policy ever lapsed, been canceled, rescinded, or lapsed? Yes: _____ No: _____

Name of insurance company: _____ Policy #: _____

Agent's name: _____ Telephone: _____

Address: _____

Briefly state your reasons for wanting to volunteer for the Probation Department:

INDICATE WHICH PROGRAM / AREA YOU WISH TO PARTICIPATE IN:

Detention Corrections Bureau:

Juvenile Detention and
Assessment Center

Gateway Treatment Services -
Boys

Area of Preference:

San Bernardino

Victorville

Rancho Cucamonga

VOLUNTEERS-IN-PROBATION COMMITMENT

I willingly offer my services as a volunteer to the San Bernardino County Probation Department. I agree that if any services involve transportation of any person, I will carry adequate liability insurance on my vehicle. I am willing to complete any required training courses. I will submit monthly reports to the Probation Department regarding my assigned responsibilities as required. I will keep all information concerning probation clients CONFIDENTIAL. I grant permission for the Probation Department to conduct a background, criminal, and vehicle record check, which is standard procedure for all new employees and volunteers.

I hereby certify that all statements made on this application form are true to the best of my knowledge. I understand that untruthful or misleading answers are cause for rejection of my application or dismissal.

The Department retains full rights to choose or reject an application at-will and is under no obligation to disclose reasons for that decision.

SIGNATURE: _____ DATE: _____



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**USE OF CRIMINAL JUSTICE INFORMATION
AND DEPARTMENT OF MOTOR VEHICLE RECORD INFORMATION**

As an employee / volunteer of the San Bernardino County Probation Department, you may have access to confidential criminal records and/or Department of Motor Vehicle record information which is controlled by statute. Misuse of such information may adversely affect the individual's civil rights and violates the law. Penal Code Section 502 prescribes the penalties relating to computer crimes. Penal Code Section 11105 and 13300 identify who has access to criminal history information and under what circumstances it may be released. Penal Code Sections 11140-11144 and 13301-13305 prescribe penalties for misuse of criminal history information. Government Code Section 6200 prescribes the felony penalties for misuse of public record and CLETS information. Penal Code Sections 11142 and 13303 state:

“Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person not authorized by law to receive the record or information is guilty of a misdemeanor.”

California Vehicle Code Section 1808.45 prescribes the penalties relating to misuse of Department of Motor Vehicle record information.

Any employee who is responsible for such misuse is subject to immediate dismissal. Violations of this law may result in criminal and/or civil action.

I HAVE READ THE ABOVE, AND UNDERSTAND THE POLICY REGARDING THE MISUSE OF CRIMINAL RECORD INFORMATION AND DEPARTMENT, OR MOTOR VEHICLE RECORD INFORMATION.

Print Name: _____

Signature: _____

Date: _____