

Employment Preparation

- ☐ Make sure that you meet all education and experience qualifications before applying.
- ☐ Concentrate your college curriculum in the behavioral science fields, such as Criminal Justice, Psychology, and Sociology.
- ☐ Learn more about the department by reading The San Bernardino County Probation Department [*Annual Report*](#).
- ☐ Study the job description and areas of evaluation on the job announcement.
- ☐ Think about what kind of general questions would be asked in an interview, based upon the job announcement information.
- ☐ Volunteer to learn more about the department and job duties, either as a Student Intern or Volunteer in Probation.
- ☐ Start a physical workout regimen and get good nutrition, so that you can be in the best shape for passing the physical agility test.
- ☐ During the interview:
 - Take your time and calculate your answers
 - Be friendly, polite, interested and courteous
 - Maintain eye contact with those on the interview panel
 - RELAX and just be yourself
- ☐ Use the following study guides and website:

http://www.bdcrr.ca.gov/stc/selection_standards/article_2.htm

Probation Correction Officer Study Guide

http://www.bscc.ca.gov/download.php?f=/JCO_Candidate_Orientation_Booklet_2008.pdf

Probation Officer Study Guide

http://www.bscc.ca.gov/download.php?f=/PO_Candidate_Orientation_Booklet_2008.pdf