EZOP Planning Checklist
TREE AND PLANT REMOVAL
Information Sheet

GENERAL INFORMATION

This form is provided for those circumstances where a tree or plant removal is not in conjunction with a land use application or development permit (88.01.050) (d) (2).

Expert Certification: The applicable review authority may require certification from an appropriate arborist, registered professional forester or a Desert Native Plant expert that the proposed tree or plan removal, replacement, or revegetation activities are appropriate, supportive of a healthy environment, and in compliance with the Development Code. The certification shall include the information in compliance with Department procedures (88.01.050) (b).

FEES

Average Cost Application: $165.00 per hour minimum (Fee will be determined by Planner after initial review).

PROCEDURES

After receipt of this application and fees, a planner will contact you to schedule an appointment, if needed. Certain situations allow over-the-counter review.

1) Submit EZOP application. Technician will invoice you once it has been determined that all required documents have been submitted.

2) Project planner will review application submittal and notify you of any corrections and/or additional items needed.

3) Certain situations allow over-the-counter review; others may require extensive research.

4) Planner will complete/issue tree removal permit.

SUBMITTAL MATERIALS CHECKLIST

Forms and Guidance Materials can be found at http://cms.sbcounty.gov/lus/Planning/Handouts.aspx

- ☐ 1. A color photo of the site area, which clearly indicates the present condition of the land and land uses within the location of the site.
- ☐ 2. A color photo of the proposed tree(s) and/or plant(s) to be removed.
- ☐ 3. Lastly, a simple plot plan should be submitted showing the location of protected trees and/or plants including road right of way. (This can be hand drawn and does not require a civil engineer).