

**LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF SAN BERNARDINO**

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**DATE: AUGUST 3, 2007**

**FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer**

**TO: LOCAL AGENCY FORMATION COMMISSION**

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**SUBJECT: Agenda Item #8: Initiation of Sphere of Influence Establishment for the Helendale Community Services District**

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**RECOMMENDATION:**

Staff recommends that the Commission initiate the sphere of influence establishment study for the Helendale Community Services District which will include a municipal service review; and,

**BACKGROUND:**

The Helendale Community Services District (HCSD) was officially formed on December 4, 2006. The HCSD has submitted a letter requesting that the Commission commence the sphere of influence establishment process for the agency. Government Code Section 56425 and Commission policies require the definition of a sphere of influence for all public agencies under its jurisdiction. Upon initiation of the sphere of influence establishment, LAFCO staff will begin coordination with the administration of the HCSD on preparation of the required documents for this review.

It has been the past practice of the Commission to establish the initial sphere of influence coterminous with an agency's boundaries. In this way, the Commission fulfills the requirement for assignment of the sphere, but does not obligate the new entity to assume planning for extension of service beyond their existing boundaries while still in the process of establishing their operations, staffing, procedures, etc. Therefore, staff is recommending that the Commission initiate the sphere of establishment and identify that the review area will be coterminous with its existing boundaries. Since this action will be initiated by the Commission and no change in service area is contemplated, no filing fees will be assessed for the processing.

However, if the HCSD desires to expand the sphere of influence establishment review to include territory beyond its existing jurisdictional boundaries, the process will be considered an application which will require the payment of the filing fees for processing of a sphere of influence proposal, the HCSD will be required to submit an application package delineating the area of consideration, prepare and submit the forms and application materials necessary for review and consideration.

KRM

Attachments:

Letter Dated July 19, 2007 from Helendale Community Services District