

# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE: APRIL 4, 2013**

**FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer**

**TO: LOCAL AGENCY FORMATION COMMISSION**

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**SUBJECT: AGENDA ITEM #4 - RATIFY PAYMENTS AS RECONCILED FOR  
MONTHS OF FEBRUARY AND MARCH 2013 AND NOTE  
REVENUE RECEIPTS**

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**RECOMMENDATION:**

Ratify payments as reconciled for the months of February and March 2013 and note revenue receipts for the same periods.

**BACKGROUND INFORMATION:**

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments for deposits or other charges that cover the period of February 1, 2013 through February 28, 2013, and March 1, 2013 through March 31, 2013.

Staff is recommending that the Commission ratify the payments for February and March outlined on the attached listings and note the revenues received.

KRM/rcl

Attachment

## MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF FEBRUARY 2013 PAYMENTS PROCESSED

VOUCHER DOCUMENT ID	ACCOUNT	NAME	WARRANT NUMBER	WARRANT DATE	AMOUNT
PV8907969	2445	AMERICAN MICROIMAGING	8150749	02/01/13	\$ 3,925.67
PV8907970	2405	WHITE NELSON DIEHL EVANS	8150827	02/01/13	\$ 1,200.00
PV8907971		ALREADY PROCESSED			
PV8907972	2400	BEST BEST & KRIEGER	3191318	02/01/13	\$ 2,445.89
PV8907973	2085	DAILY JOURNAL	8158425	02/15/13	\$ 648.00
PV8907974	2905	INLAND EMPIRE PROPERTIES	8152539	02/05/13	\$ 3,984.00
PV8907975	2400	BEST BEST & KRIEGER	3192897	02/28/13	\$ 2,443.11
PV8907976	2444	MIJAC ALARM CORP	3192963	02/28/13	\$ 102.00
PV8907677	2335	STAFFMARK CALIFORNIA LLC (CONTRACT SECRETARY)	8157418	02/13/13	\$ 1,004.64
PV8907978	2305	CITY OF SAN BERNARDINO FIRE DEPARTMENT	8166115	02/28/13	\$ 25.00

## MONTH OF FEBRUARY 2013 INTERNAL TRANSFERS PROCESSED

TRANSFER DOCUMENT ID	ACCOUNT	NAME	TRANSFER DATE	AMOUNT
JVIB 07062037E	2037	JANUARY 2013 PHONE	2/8/2013	\$ 213.68
JVIB 07062038D	2038	JANUARY 2013 LONG DIST	2/8/2013	\$ 5.24
JVCS 20130204063	2305	STAPLES - SERVICE CHARGE	2/5/2013	\$ 4.57
JVCS 20130204063	2305	STAPLES - SERVICE CHARGE	2/5/2013	\$ 13.25
JVCS 20130204063	2305	STAPLES - SERVICE CHARGE	2/5/2013	\$ 0.62
JVCS 20130204063	2305	STAPLES - SERVICE CHARGE	2/5/2013	\$ 4.89
JVCS 20130204063	5012	STAPLES - SUPPLIES	2/5/2013	\$ 5.20
JVCS 20130204063	5012	STAPLES - SUPPLIES	2/5/2013	\$ 40.79
JVCS 20130204063	5012	STAPLES - SUPPLIES	2/5/2013	\$ 110.45
JVCS 20130204063	5012	STAPLES - SUPPLIES	2/5/2013	\$ 38.10
JVPURRT11042	2310	1ST CLASS PRESORT- MAIL	2/12/2013	\$ 55.61
JVPURRT11044	2310	PACKAGING - MAIL	2/12/2013	\$ 5.09
JVPURRT11046	2310	PRESORT FLATS - MAIL	2/12/2013	\$ 6.35
JVPURRT11050	2310	INTER-OFFICE MAIL	2/12/2013	\$ 168.00
JVPURRT10522	2323	PRINTING SERVICES - CALENDARS	2/5/2013	\$ 29.16
JVIB 07062410E	2410	JANUARY 2013 DATA PROCESSING	2/8/2013	\$ 538.50
JVIB 07062410M	2410	JANUARY 2013 DATA PROCESSING	2/8/2013	\$ 24.20
JVIB 07062410V	2410	JANUARY 2013 DATA PROCESSING	2/8/2013	\$ 2.24
JVATXRT11641	2415	2012/2013 COWCAP 3RD QUARTER PAYMENT	2/20/2013	\$ 2,304.75
JVIB 07062420J	2420	JANUARY 2013 ISD	2/8/2013	\$ 20.66
JV890RT11402	2445	ROV - LAFCO SC368 & 3166	2/15/2013	\$ 240.62
JVIB 07062450B	2450	JANUARY 2013 SYSTEMS DEVELOPMENT	2/8/2013	\$ 650.20



## MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF FEBRUARY 2013 CASH RECEIPTS

DEPOSIT				DEPOSIT	
DOCUMENT ID	ACCOUNT	DESCRIPTION		DATE	AMOUNT
CR890A09349	9660	ENVIRONMENTAL COST RECOVERY		2/21/2013	\$ 50.00
CR890A09349	9800	LAFCO FEES		2/21/2013	\$ 1,450.00
CR890A09104	9910	PRIOR YEAR COST RECOVERY		2/14/2013	\$ 564.25

## MONTH OF FEBRUARY 2013 INTERNAL TRANSFERS RECEIVED

TRANSFER				TRANSFER	
DOCUMENT ID	ACCOUNT	NAME		DATE	AMOUNT
CRATXA08884	8842	CITY OF SAN BERNARDINO APPORTIONMENT		2/5/2013	\$ 38,266.26
JV735RT11813	9910	SERVICE REVIEW 3152 (29 PALMS CEMETERY)		2/22/2013	\$ 1,854.08

 REBECCA LOWERY, Clerk to the Commission	4/4/2013 DATE
RECONCILIATION APPROVED BY:	
 KATHLEEN ROLLINGS-MCDONALD, Executive Officer	4/4/2013 DATE

**MONTHLY RECONCILIATION OF PAYMENTS**

<b>MONTH OF MARCH 2013 PAYMENTS PROCESSED</b>					
<b>VOUCHER DOCUMENT ID</b>	<b>ACCOUNT</b>	<b>NAME</b>	<b>WARRANT NUMBER</b>	<b>WARRANT DATE</b>	<b>AMOUNT</b>
PV8907979	9910	SULTANA AVENUE LLC C/O ALERE (REFUND)	8176317	3/18/2013	\$ 1,377.12
PV8907980	2895	ADVANCED COPY SYSTEMS	3193678	3/12/2013	\$ 269.54
PV8907981	2405	WHITE NELSON DIEHL EVANS LLP	8173529	3/12/2013	\$ 300.00
PV8907982	2445/2940	JIM BAGLEY	8176278	3/18/2013	\$ 301.59
PV8907983	2445/2940	JAMES V CURATALO	8176275	3/18/2013	\$ 475.15
PV8907984	2445/2940	DAWN MICHELLE ROWE	8176252	3/18/2013	\$ 282.49
PV8907985	2445/2940	SUNIL SETHI	8176341	3/18/2013	\$ 229.38
PV8907986	2445/2940	ROBERT W SMITH	8176319	3/18/2013	\$ 291.53
PV8907987	2445/2940	DIANE WILLIAMS	8176254	3/18/2013	\$ 229.38
PV890798801	2445	JANICE RUTHERFORD	8180720	3/25/2013	\$ 200.00
PV890798802	2445	JAMES C RAMOS	8180719	3/25/2013	\$ 200.00
PV890798803	2445	LARRY MCCALLON	8180654	3/25/2013	\$ 200.00
PV8907989	2335	STAFFMARK CALIFONIA LLC (CONTRACT SECRETARY)	8176338	3/18/2013	\$ 1,148.16
PV8907990		VOID			
PV8907991	2305	CROWN PRINTERS	8176246	03/18/13	\$ 86.73
PV8907992	2424	TOM DODSON & ASSOCIATES	3194262	03/18/13	\$ 255.00
PV8907993	2941	CALAFCO	8170725	03/06/13	\$ 500.00
PV8907994	2305	DAISY WHEEL RIBBON CO INC	3194654	03/26/13	\$ 161.65
PV8907995	2905	INLAND EMPIRE PROPERTIES LLC	8181667	03/26/13	\$ 3,984.00
PV8907996	9910	HESPERIA WATER DISTRICT (REFUND)	8183925	03/29/13	\$ 587.96
<b>MONTH OF MARCH 2013 INTERNAL TRANSFERS PROCESSED</b>					
JVIB 08062037E	2037	FEBRUARY 2013 PHONE		3/8/2013	\$ 213.68
JVIB 08062038E	2038	FEBRUARY 2013 LONG DIST		3/8/2013	\$ 6.12
JVCS 20130318061	2305	STAPLES - SERVICE CHARGE		3/18/2013	\$ 7.19
JVATXRT12297	2308	CAL CARD PAYMENT		3/1/2013	\$ 1,274.52
JVCS 20130318061	5012	STAPLES - SUPPLIES		3/18/2013	\$ 59.95
JVPURRT12616	2310	1ST CLASS PRESORT- MAIL		3/15/2013	\$ 13.28
JVPURRT12633	2310	PACKAGING - MAIL		3/15/2013	\$ 105.82
JVPURRT12636	2310	PRESORT FLATS - MAIL		3/15/2013	\$ 25.13
JVPURRT12628	2310	INTER-OFFICE MAIL		3/18/2013	\$ 152.00
JVPURRT13091	2323	PRINTING SERVICES - COMMISSONER NAME PLATES		3/19/2013	\$ 60.64
JVIB 08062410E	2410	FEBRUARY 2013 DATA PROCESSING		3/8/2013	\$ 572.28
JVIB 08062410M	2410	FEBRUARY 2013 DATA PROCESSING		3/8/2013	\$ 24.20
JVIB 08062410U	2410	FEBRUARY 2013 DATA PROCESSING		3/8/2013	\$ 2.24
JVIB 08062420J	2420	FEBRUARY 2013 ISD		3/8/2013	\$ 20.66
JV890RT12410	2424	NOE FOR LAFCO SC 371		3/1/2013	\$ 50.00
JV890RT13286	2424	NOE FOR LAFCO SC 372		3/21/2013	\$ 50.00

## MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF MARCH 2013 CASH RECEIPTS

DEPOSIT				DEPOSIT	
DOCUMENT ID	ACCOUNT	DESCRIPTION		DATE	AMOUNT
CR890A10327	9800	LAFCO FEES		3/13/2013	\$ 500.00
CR890A10693	9545	INDIVIDUAL NOTICE		3/21/2013	\$ 1,200.00
CR890A10693	9555	LEGAL FEES		3/21/2013	\$ 1,150.00
CR890A10693	9660	ENVIRONMENTAL		3/21/2013	\$ 750.00
CR890A10693	9800	LAFCO FEES		3/21/2013	\$ 10,000.00

## MONTH OF MARCH 2013 INTERNAL TRANSFERS RECEIVED

TRANSFER				TRANSFER	
DOCUMENT ID	ACCOUNT	NAME		DATE	AMOUNT
		NONE			

4/4/2013  
DATE

REBECCA LOWERY, Clerk to the Commission

RECONCILIATION APPROVED BY

4/4/2013  
DATE

KATHLEEN ROLLINGS-MCDONALD, Executive Officer