

**LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN BERNARDINO**

215 North D Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-MAIL: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: JANUARY 10, 2012

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

**SUBJECT: AGENDA ITEM #3 - RATIFY PAYMENTS AS RECONCILED FOR
MONTHS OF NOVEMBER AND DECEMBER 2011 AND NOTE
REVENUE RECEIPTS**

RECOMMENDATION:

Ratify payments as reconciled for the months of November and December 2011 and note revenue receipts for the same period.

BACKGROUND INFORMATION:

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments for deposits or other charges that cover the period of November 1, 2011 through November 30, 2011 and December 1, 2011 through December 31, 2011.

Staff is recommending that the Commission ratify the payments for November and December outlined on the attached listings and note the revenues received.

KRM/rc1

Attachment

MONTHLY RECONCILIATION OF PAYMENTS



MONTH OF NOVEMBER 2011 PAYMENTS PROCESSED

VOUCHER DOCUMENT ID	ACCOUNT	NAME	WARRANT NUMBER	WARRANT DATE	AMOUNT
PV890R1170-27	2895	ADVANCED COPY SYSTEMS	3163610	11/28/2011	\$ 631.80
PV890Z071415	2305	MICHAEL TUERPE - PETTY CASH	8825847	11/4/2011	\$ 228.00
PV8907736	2445/2940	KIMBERLY COX	8831285	11/15/2011	\$ 669.95
PV890773701	2445	JANICE RUTHERFORD	8832380	11/16/2011	\$ 200.00
PV890773702	2445	NEILAND K DERRY	8832402	11/16/2011	\$ 200.00
PV890773703	2445	BRADLEY V MITZELFELT	8832325	11/16/2011	\$ 200.00
PV890773704	2445	LARRY MCCALLON	8832389	11/16/2011	\$ 200.00
PV8907738	2445/2940	JAMES V CURATALO	8829564	11/10/2011	\$ 227.75
PV8907739	2445/2940	BOB COLVEN	8829519	11/10/2011	\$ 266.60
PV8907740	2445/2940	DIANE WILLIAMS	8829537	11/10/2011	\$ 228.86
PV8907741	2943/2946/2445/2940	ROBERT W SMITH	8829603	11/10/2011	\$ 740.77
PV8907742	2445	RIVERSIDE LAFCO	8829600	11/10/2011	\$ 1,320.00
PV8907743	2080	WEST GROUP	8829640	11/10/2011	\$ 119.72
PV8907744	2445	CITY OF SAN BERNARDINO	8829526	11/10/2011	\$ 300.00
PV8907745	2400	BEST BEST & KRIEGER	3162891	11/10/2011	\$ 2,099.19
PV8907746	2245	SPECIAL DISTRICTS RISK MGMT	8829613	11/10/2011	\$ 125.00
PV8907747	2940/2943/2946	JANICE RUTHERFORD	8829565	11/10/2011	\$ 159.48
PV8907748	2305	DAISY I T SUPPLIES SALES & SVC	3163247	11/17/2011	\$ 203.87
PV8907749	2405	LANCE SOLL & LUNGARD LLP	8833502	11/17/2011	\$ 6,147.00
PV8907750	2075	CALIFORNIA SPECIAL DIST ASSN	8833446	11/17/2011	\$ 870.00
PV8907751	2444	MIJAC ALARM COMPANY	3163574	11/23/2011	\$ 102.00
PV8907752	2905	INLAND EMPIRE PROPERTIES LLC	8837160	11/23/2011	\$ 4,585.09
PV8907753	1235	SPECIAL DISTRICTS RISK MGMT	8837236	11/23/2011	\$ 137.57

MONTH OF NOVEMBER 2011 INTERNAL TRANSFERS PROCESSED

TRANSFER DOCUMENT ID	ACCOUNT	NAME	TRANSFER DATE	AMOUNT
JVIB 04072037E	2037	OCTOBER 2011 PHONE	11/8/2011	\$ 240.00
JVIB 04072038E	2038	OCTOBER 2011 LONG DIST	11/8/2011	\$ 3.68
JVCS 20111128057	2305	STAPLES - SERVICE CHARGE	11/28/2011	\$ 4.38
JVCS 20111128057	5012	STAPLES - SUPPLIES	11/28/2011	\$ 36.54
JV890RT06282	2308	CAL CARD PAYMENT	11/16/2011	\$ 3,640.33
JVPURRT05951	2310	INTER-OFFICE MAIL	11/14/2011	\$ 134.46
JVPURRT05963	2310	1ST PRESORT FLATS - MAIL	11/14/2011	\$ 28.81
JVPURRT05964	2310	PACKAGING - MAIL	11/14/2011	\$ 39.13
JVPURRT05966	2310	PRESORT FLATS - MAIL	11/14/2011	\$ 33.90
JVIB 04072410E	2410	OCTOBER 2011 DATA PROCESSING	11/8/2011	\$ 441.90
JVIB 04072410N	2410	OCTOBER 2011 DATA PROCESSING	11/8/2011	\$ 23.50
JVIB 04072410V	2410	OCTOBER 2011 DATA PROCESSING	11/8/2011	\$ 3.51
JVATXRT07083	2415	2011/2012 COWCAP-QUARTER 1	11/29/2011	\$ 4,693.00
JVIB 04072420I	2420	OCTOBER 2011 ISD	11/8/2011	\$ 17.20
JVIB 04072421H	2421	OCTOBER ISD DIRECT	11/9/2011	\$ 260.00
JV890RT05629	2424	NOE FOR LAFCO 3168	11/2/2011	\$ 50.00
JV890RT06955	2424	NOES FOR LAFCOS 3167 & 3160	11/29/2011	\$ 100.00
JV890RT06777	2445	ROV FEES LAFCO 3163	11/29/2011	\$ 115.66
JV890RT05625	2944	CAR RENTAL - LAFCO CONFERENCE - RUTHERFORD	11/2/2011	\$ 128.02

MONTHLY RECONCILIATION OF PAYMENTS

MONTH OF NOVEMBER 2011 CASH RECEIPTS					
DEPOSIT			DEPOSIT		
DOCUMENT ID	ACCOUNT	DESCRIPTION	DATE	AMOUNT	
CR890A06411	9555	LEGAL NOTICE	11/30/2011	\$	31.74
	9660	ENVIRONMENTAL REVIEW	11/30/2011	\$	495.06
	9800	LAFCO FEE	11/30/2011	\$	1,000.00
	9930	MISCELLANEOUS	11/30/2011	\$	206.00
MONTH OF NOVEMBER 2011 INTERNAL TRANSFERS RECEIVED					
TRANSFER			TRANSFER		
DOCUMENT ID	ACCOUNT	NAME	DATE	AMOUNT	
JVSPDRT05351	9800	LAFCO CSA53 EBA	11/1/2011	\$	195.92
JV620RT06631	9800	BIG BEAR PARK AND REC	11/21/2011	\$	131.70
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;">  REBECCA LOWERY, Deputy Clerk to the Commission </div> <div style="width: 35%; text-align: right;"> 12/8/2011 DATE </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 60%;"> RECONCILIATION APPROVED BY:  KATHLEEN ROLLINGS-MCDONALD, Executive Officer </div> <div style="width: 35%; text-align: right;"> 12/8/11 DATE </div> </div>					

MONTHLY RECONCILIATION OF PAYMENTS

MONTH OF DECEMBER 2011 PAYMENTS PROCESSED

VOUCHER DOCUMENT ID	ACCOUNT	NAME	WARRANT NUMBER	WARRANT DATE	AMOUNT
PV8907754	2305	DAISY I T SUPPLIES SALES & SVC	3163909	12/1/2011	\$ 372.26
PV8907755	9910	CITY OF BARSTOW (Refund of Application Deposits)	8846092	12/9/2011	\$ 1,102.96
PV8907756	9910	TOWN OF APPLE VALLEY (Refund of Application Deposits)	8846097	12/9/2011	\$ 923.66
PV8907757	2445	RIVERSIDE LAFCO	8845451	12/8/2011	\$ 1,039.50
PV890775801	2445	JANICE RUTHERFORD	8846041	12/9/2011	\$ 200.00
PV890775802	2445	NEILAND K DERRY	8846074	12/9/2011	\$ 200.00
PV890775803	2445	BRADLEY V MITZELFELT	8846020	12/9/2011	\$ 200.00
PV890775804	2445	LARRY MCCALLON	8846066	12/9/2011	\$ 200.00
PV8907759	2445/2940	JIM BAGLEY	8846042	12/9/2011	\$ 299.79
PV8907760	2445/2940	BOB COLVEN	8846019	12/9/2011	\$ 266.60
PV8907761	2445/2940	KIMBERLY COX	8846046	12/9/2011	\$ 259.94
PV8907762	2445/2940	ROBERT W SMITH	8846100	12/9/2011	\$ 289.91
PV8907763	2445/2940	DIANE WILLIAMS	8852992	12/22/2011	\$ 228.86
PV8907764	2943/2445/2940	GINGER COLEMAN (includes CALAFCO Annual Conference)	8846035	12/9/2011	\$ 830.77
PV8907765	2943/2946/2940/2445	JAMES V CURATALO (includes CALAFCO Annual Conference)	8846039	12/9/2011	\$ 310.75
PV8907766	2080	WEST GROUP	8851468	12/19/2011	\$ 119.72
PV8907767	2400	BEST BEST & KRIEGER	3165091	12/19/2011	\$ 2,772.89
PV8907768	2424	TOM DODSON & ASSOCIATES	3165143	12/19/2011	\$ 765.00
PV8907769	2445	CITY OF SAN BERNARDINO	8851326	12/19/2011	\$ 300.00
PV8907770	2905	INLAND EMPIRE PROPERTIES LLC	8851370	12/19/2011	\$ 4,585.09
PV8907771	2115	ECS IMAGING INC	8851347	12/19/2011	\$ 1,313.00
PV8907772	2400	BEST BEST & KRIEGER	3165558	12/29/2011	\$ 2,368.55
PV8907773	2405	LANCE SOLL & LUNGHARD LLP	8855047	12/29/2011	\$ 683.00

MONTH OF DECEMBER 2011 INTERNAL TRANSFERS PROCESSED

TRANSFER DOCUMENT ID	ACCOUNT	NAME	TRANSFER DATE	AMOUNT
JVIB 05062037E	2037	NOVEMBER 2011 PHONE	12/7/2011	\$ 240.00
JVIB 05062038E	2038	NOVEMBER 2011 LONG DIST	12/7/2011	\$ 6.24
JVCS 20111212062	2305	STAPLES - SERVICE CHARGE	12/12/2011	\$ 15.93
JVCS 20111219067	2305	STAPLES - SERVICE CHARGE	12/19/2011	\$ 7.29
JVCS 20111212062	5012	STAPLES - SUPPLIES	12/12/2011	\$ 132.79
JVCS 20111219067	5012	STAPLES - SUPPLIES	12/19/2011	\$ 60.76
JV890RT07127	2308	CAL CARD PAYMENT (statement date Oct 24, 2011)	12/1/2011	\$ 2,094.74
JVATXRT07399	2308	CAL CARD PAYMENT (statement date Nov 22, 2011)	12/7/2011	\$ 982.18
JVPURRT07539	2310	INTER-OFFICE MAIL	12/8/2011	\$ 141.93
JVPURRT07541	2310	PRESORT FLATS - MAIL	12/8/2011	\$ 12.00
JVPURRT07543	2310	PACKAGING - MAIL	12/8/2011	\$ 173.23
JVPURRT07544	2310	1ST PRESORT FLATS - MAIL	12/8/2011	\$ 63.03
JVPURRT07546	2310	1ST CLASS - MAIL	12/8/2011	\$ 3.53
JVPURRT07548	2310	PACKAGING - MAIL	12/8/2011	\$ 29.39
JVIB 05062410E	2410	NOVEMBER 2011 DATA PROCESSING	12/7/2011	\$ 444.12
JVIB 05062410N	2410	NOVEMBER 2011 DATA PROCESSING	12/7/2011	\$ 35.25
JVIB 05062410V	2410	NOVEMBER 2011 DATA PROCESSING	12/7/2011	\$ 6.04
JVIB 05062420I	2420	NOVEMBER 2011 ISD	12/7/2011	\$ 17.20
JV890RT07418	2445	ACR - GENERAL ACCOUNTING FEE (Apportionment)	12/7/2011	\$ 2,886.60
JVIB 05062450B	2450	NOVEMBER 2011- ISD SYSTEMS DEVELOPMENT	12/8/2011	\$ 894.06

MONTHLY RECONCILIATION OF PAYMENTS

MONTH OF DECEMBER 2011 CASH RECEIPTS

DEPOSIT				DEPOSIT	
DOCUMENT ID	ACCOUNT	DESCRIPTION		DATE	AMOUNT
CR890A07515	9800	LAFCO FEE		12/22/2011	\$ 1,000.00
	9930	MISCELLANEOUS		12/22/2011	\$ 15.00

MONTH OF DECEMBER 2011 INTERNAL TRANSFERS RECEIVED

TRANSFER				TRANSFER	
DOCUMENT ID	ACCOUNT	NAME		DATE	AMOUNT
		NONE			



MICHAEL TUERPE, Project Manager

1/10/2012

DATE

RECONCILIATION APPROVED BY:



KATHLEEN ROLLINGS-MCDONALD, Executive Officer

1/10/2012

DATE