

**LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF SAN BERNARDINO**

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**DATE:** JULY 11, 2005  
**FROM:** KATHLEEN ROLLINGS-McDONALD, Executive Officer  
**TO:** LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT: Agenda Item #9:** Preliminary Year-End Financial Report for Fiscal Year 2004-05

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**RECOMMENDATION:**

1. For Fiscal Year 2004-05 increase Appropriation Authority within the 2000 Series by \$26,985 by taking the following actions:
  - a) Increase Expenditure Account 2400 Legal Counsel to \$79,100 (increase of \$14,100)
  - b) Increase Expenditure Account 2445 Other Professional Services to \$47,785 (increase of \$12,885)
  - c) Increase Revenue Account 9800 by \$26,985 to recognize increased revenues received.
  
2. For Fiscal Year 2005-06 acknowledge decrease in Cash Carryover for Fiscal Year 2005-06 of \$46,441, for a revised total of \$104,244.

**BACKGROUND:**

Staff is presenting the Commission with a spreadsheet that outlines the preliminary Year-End status of expenditures and receipts for the current Fiscal Year (Attachment #1). Final financial reconciliation of the expenses and receipts by the County Auditor/Controller-Recorder's office should be provided by the first of August. The information attached shows that fee receipts have exceeded projections by \$100,000 but, correspondingly, costs for activity levels have exceeded projections. Between the first of May and the end of June, payments for accruals for year-end activities and those activities for the May hearing itself, have brought the expenditures of the Commission's 2000 series

of accounts over appropriation authority. Among the increases included on the spreadsheet are:

Acct #	Name	Final Budget	Estimated Year-End Actual Cost	Difference
2305	General Office	\$7,500	\$11,467	\$3,967
2310	Postage	\$11,000	\$17,057	\$6,057
2323	Printing	\$9,000	\$18,108	\$9,108
2400	Legal Counsel	\$65,000	\$79,079	\$14,079
2445	Other Professional (Commissioners, ROV, County Surveyor, Human Resources Consultant)	\$34,600	\$45,539	\$11,939

However, during the same period the fee revenues exceeded the original budgeted amount, but did not achieve the anticipated year-end total. The Year-End estimated receipts are identified individually on the attached spreadsheet and total \$220,618. This is \$24,605 less than anticipated during the Final Budget consideration. However, we have not as yet received the County's Fire Reorganization identified in the Final Budget Hearing, with an estimated total filing fee of \$56,000.

The above identified changes have changed the estimated carryover into Fiscal Year 2005-06. Staff's recommendation #2 will adjust this figure downward, for a total of \$104,244, a reduction of \$46,411. However, it is anticipated that the County Fire Reorganization will be submitted sometime during the month of August with filing fees now estimated at \$61,950 through a fee reduction request, which will be included in the general revenue accounts.

Attachment #2 to this report provides an identification of the number of proposals and service contracts received during the Fiscal Year and the number of Service Reviews completed during that period.

KRM/

Attachments:

1. Spreadsheet Year-End Expenditures and Receipts for Fiscal Year 2004-05
2. Chart Illustrating Proposal Activity for Fiscal Year 2004-05