

**LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF SAN BERNARDINO**

175 West Fifth Street, Second Floor, San Bernardino, CA 92415-0490  
• (909) 387-5866 • FAX (909) 387-5871  
E-MAIL: [lafco@lafco.sbcounty.gov](mailto:lafco@lafco.sbcounty.gov)  
[www.sbclafco.org](http://www.sbclafco.org)

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**DATE**           AUGUST 11, 2004

**FROM**           KATHLEEN ROLLINGS-MCDONALD, Executive Officer

**TO**               LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT:**      AGENDA ITEM #5 – ADOPTION OF RESOLUTION NO. 2833  
                  APPROVING HUMAN RESOURCES POLICIES AND  
                  PROCEDURES

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**RECOMMENDATION:**

Adopt Resolution No. 2833 approving the Commission's Human  
Resources Policies and Procedures.

**BACKGROUND INFORMATION:**

At the July 21, 2004 hearing, the Commission approved the Human Resources Policies and Procedures as presented by Ms. Mary Alcock, Human Resource Consultant for the Commission. At that time, the adoption of the resolution approving the Policies and Guidelines and repealing the corresponding provisions of the Terms of Employment was deferred to the August 18<sup>th</sup> hearing as a consent item.

Attached for Commission review and adoption is Resolution No. 2833 memorializing the Commission's approval of the Human Resources Policies and Procedures. The final element of this review process will be for the Commission to review and approve the separation of the Benefit Plan. That item is scheduled for the September 15, 2004 hearing.

KRM

Attachment (1)