

**LOCAL AGENCY FORMATION COMMISSION
COUNTY OF SAN BERNARDINO**

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DATE: APRIL 9, 2004
FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #6 – Preliminary Review of Budget for Fiscal Year 04-05,
ITEM (A) Review of Proposed Fee Schedule

RECOMMENDATION:

1. Review the Preliminary Schedule of Fees and Charges and provide staff with direction on changes or amendments to be included;
2. Direct the staff to forward the Schedule of Fees and Charges to the County, all cities, and all independent special districts for their review and comment pursuant to Government Code Section 66016; and,
3. Schedule the final review and adoption of the Schedule of Fees and Charges for the May 19, 2004 hearing.

BACKGROUND:

The staff is presenting the Commission with its recommendation for modifications in the Schedule of Fees and Charges. The changes are shown on the attached Schedule in italic, bold print to assist in their recognition. The proposed changes are:

1. An increase in LAFCO Filing Fees for annexations, dissolutions, formations and incorporations. These fee increases are proposed to accommodate increased charges for the preparation of color map products for presentation on the Commission's web page, in staff reports, etc. The changes range from 6.0% to 6.6% and are identified as follows:

Item #1 Annexation, Detachment, Reorganization, etc.:

Current fee	\$3,750
Proposed fee	\$4,000 (6.6% increase)

Item #3, Dissolution, Merger, Consolidation, etc.:

Current fee	\$4,000
Proposed fee	\$4,250 (6.25% increase)

Item #4, Formation of a District:

Current fee	\$5,000
Proposed fee	\$5,300 (6% increase)

Item #5, Incorporation, Disincorporation or Consolidation of Cities:

Current fee	\$7,500
Proposed fee	\$7,950 (6% increase)

2. Placement of the charges for review of Out-of-Agency Service Contracts under its own item identification to simplify review of the schedule. In addition, fees are being proposed for the review of exemption requests from the provisions of Government Code Section 56133. The first type would be for review of a request under the health and safety exemption identified in Government Code Section 56133, Subsection (c) proposed at \$500 and the second would be for all other types of exemptions. Staff is proposing to set this fee at \$2,000 to accommodate legal advertising requirements, dissemination of information, etc.
3. An update to the Clerk of the Board of Supervisors' charges for filing a Notice of Determination on a LAFCO-prepared Negative Declaration with biological impacts (increase \$10) and a LAFCO-prepared EIR (increase \$10).
4. A change under Miscellaneous Charges for the purchase of copies. This item has been divided between the duplication of paper documents (from hard copy files) to be maintained at the existing 10 cents per page for requests exceeding 10 pages and the addition of the purchase of copies from archived materials (digital data printed from workstations) for 5 cents per copy. This charge would be applied for all requests exceeding 20 pages.

No other changes are proposed by staff at this time.

A copy of the proposed Schedule of Fees and Charges is attached to this report for Commission review. The changes proposed are shown in bold, italic type to allow for ease of recognition.

Any changes, corrections, or additions requested by the Commission will be included in the Schedule prior to forwarding to the cities and special districts for their review and comment, as required by Government Code Section 56383. Any comments received will be reviewed with the Commission at the final hearing, recommended to be scheduled for May 19th.

/KRM

Attachment:

Draft Schedule of Fees and Charges