

**SUMMARY OF ACTIONS TAKEN BY THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING OF JUNE 15, 2011

All scheduled items were heard in the WIB Meeting Room, 215 North D Street, Second Floor, San Bernardino, California

9:03 A.M. – CALL TO ORDER - FLAG SALUTE

1. Swear in Regular Board of Supervisor Member Brad Mitzelfelt

COMMISSIONER BRAD MITZELFELT SWORN IN

2. Election of Chairman and Vice-Chairman

ACTION TAKEN – COMMISSIONER MITZELFELT ELECTED CHAIRMAN; COMMISSIONER CURATALO ELECTED VICE CHAIRMAN

CONSENT ITEMS:

3. Approval of Minutes for Regular Meeting of April 21, 2011
4. Approval of Executive Officer's Expense Report
5. Ratify Payments as Reconciled for Months of April and May 2011 and Note Cash Receipts

ACTION TAKEN – APPROVAL OF MINUTES AND EXECUTIVE OFFICER'S EXPENSE REPORT, STAFF RECOMMENDATION FOR ITEM 5 APPROVED IN ITS ENTIRETY

PUBLIC HEARING ITEMS:

6. Consent Items Deferred for Discussion

NO ITEMS DEFERRED FOR DISCUSSION

7. Presentation by CALAFCO Executive Director William Chiat Regarding San Bernardino LAFCO Hosting a CALAFCO Conference in 2014

PRESENTATION PROVIDED – APPROVE INTENT TO HOST 2014 CALAFCO 2014 ANNUAL CONFERENCE WITH DIRECTION TO STAFF TO WORK WITH CALAFCO

8. Fiscal Year 2011-12 Final Budget Review to include the following:

- A. Consideration of: (1) CEQA Statutory Exemption for Schedule of Fees, Deposits and Charges Revisions; and (2) Review and Adoption of Schedule of Fees, Deposits and Charges for Fiscal Year 2011-12

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

- B. Review and Adoption of Final Budget for Fiscal Year 2011-12 including the following:

- 1) Adoption of Final Budget
- 2) Approval of Contract Amendment #2 for Contract Executive Officer; Contract Amendment #1 for Professional Services with Anna Raef, and Contract with Riverside LAFCO for Shared Staff

- 3) Conversion of LAFCO Staff to a 9/80 Work Schedule Effective July 16, 2011

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

- C. Approval of Compensation and Budget Disclosure Policy

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

- D. Review and Consideration of Changes to Internal Operations Guidelines, LAFCO Human Resources Policies and Guidelines and LAFCO Benefits Plan as follows:

1. Repeal Internal Operations Guidelines
2. Adopt Amended LAFCO Benefits Plan
3. Repeal current LAFCO Human Resources Policies and Guidelines and Adopt Revised and Amended LAFCO Human Resources Policies and Guidelines

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

9. Mountain Region Review of Road and Snow Removal Services which includes the review of County Service Area 70 Zones R-2, R-3, R-4, R-5, R-7, R-9, R-11, R-12, R-13, R-16; R-21, R-22, R-23, R-33, R-34, R-35, R-36, R-40, R-44, R-45, R-46, and Road Services for County Service Area 79 and its Zone R-1, County Service 18, and County Service Area 53

- A. Service Review and Sphere of Influence Update/Amendment for the following:

- 1) Consideration of: (a) CEQA Statutory Exemption for LAFCO 3122; and (b) LAFCO 3122 - Service Review and Sphere of Influence Update for County Service Area 69 (Lake Arrowhead)
- 2) Consideration of: (a) CEQA Statutory Exemption for LAFCO 3119; and (b) LAFCO 3119 - Service Review and Sphere of Influence Update for County Service Area 59 (Lake Arrowhead)
- 3) Consideration of: (a) CEQA Statutory Exemption for LAFCO 3121; and (b) LAFCO 3121 - Service Review and Sphere of Influence Update for County Service Area 68

- B. Consideration of (1) CEQA Statutory Exemption for LAFCO 3162, and (2) LAFCO 3162 – County Service Area 70 Affirmation of Service under Authorized Roads Function to Include Snow Removal

ACTION TAKEN – MATTER CONTINUED TO THE SEPTEMBER 21, 2011 HEARING

INFORMATION ITEMS:

10. Pending Legislation Report

REPORT RECEIVED

11. Executive Officer's Report:

- a. Direction on Memorandum of Understanding With Surrounding Counties on Sphere of Influence Determinations
- b. Nominations for CALAFCO Awards
- c. Nominations for CALAFCO Executive Board Positions

REPORT PROVIDED; ACTIONS TAKEN (a) COMMISSION DIRECTED THE EXECUTIVE OFFICER TO PROCEED WITH THE REVIEW OF THE MOUS WITH THE SURROUNDING COUNTIES; (b) PROJECT OF THE YEAR NOMINATIONS SUGGESTED; (c) COMMISSIONER CURATALO NOMINATED FOR THE SPECIAL DISTRICTS POSITION

12. Commissioner Comments

COMMISSIONER CURATALO PROVIDED COMMENT

13. Comments from the Public

NO COMMENTS PROVIDED

The Commission hearing adjourns at 10:18 a.m.

ATTEST:

REBECCA LOWERY
Deputy Clerk to the Commission