

**LAFCO 3209**

**Notice of Filing Attachments:**

**Supplement**

**Annexation**

## SUPPLEMENT ANNEXATION, DETACHMENT, REORGANIZATION PROPOSALS

**INTRODUCTION:** The questions on this form are designed to obtain data about the specific annexation, detachment and/or reorganization proposal to allow the San Bernardino LAFCO, its staff and others to adequately assess the proposal. You may also include any additional information which you believe is pertinent. Use additional sheets where necessary, and/or include any relevant documents.

1. Please identify the agencies involved in the proposal by proposed action:

ANNEXED TO

DETACHED FROM

*West Valley Mosquito and Vector  
Control District*

2. For a city annexation, State law requires pre-zoning of the territory proposed for annexation. Provide a response to the following:

- a. Has pre-zoning been completed? YES ☐ NO ☐  
b. If the response to "a" is NO, is the area in the process of pre-zoning? YES ☐ NO ☐

Identify below the pre-zoning classification, title, and densities permitted. If the pre-zoning process is underway, identify the timing for completion of the process.

*Not applicable*

3. For a city annexation, would the proposal create a totally or substantially surrounded island of unincorporated territory?

YES ☐ NO ☐ If YES, please provide a written justification for the proposed boundary configuration.

*Not applicable*

4. Will the territory proposed for change be subject to any new or additional special taxes, any new assessment districts, or fees?

*The existing benefit assessment used in the West Valley Mosquito and Vector Control District Zone A will be extended to the annexation areas, replacing the County's existing benefit assessment in these areas.*

5. Will the territory be relieved of any existing special taxes, assessments, district charges or fees required by the agencies to be detached?

*Not applicable*

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6. If a Williamson Act Contract(s) exists within the area proposed for annexation to a City, please provide a copy of the original contract, the notice of non-renewal (if appropriate) and any protest to the contract filed with the County by the City. Please provide an outline of the City's anticipated actions with regard to this contract.

*Not applicable*

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7. Provide a description of how the proposed change will assist the annexing agency in achieving its fair share of regional housing needs as determined by SCAG.

*Not applicable*

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8. **PLAN FOR SERVICES:**

For each item identified for a change in service provider, a narrative "Plan for Service" (required by Government Code Section 56653) must be submitted. This plan shall, at a minimum, respond to each of the following questions and be signed and certified by an official of the annexing agency or agencies.

- A. A description of the level and range of each service to be provided to the affected territory.

*The mosquito and vector control services provided by the District comprise four main areas: 1) service request; 2) routine inspection and elimination or treatment of vector breeding sources; 3) surveillance of vector populations and vector-borne disease pathogens; and 4) public outreach. The services described below are provided within the current boundaries of the District and would be provided to the annexation areas once established.*

- 1) Governing power of the District is vested in a six-member Board of Trustees. One member each is appointed by the City Councils of Chino, Chino Hills, Ontario, Montclair, and Rancho Cucamonga with the remaining board member being appointed by the San Bernardino County Board of Supervisors. Following completion of annexation, a seventh Board Trustee will be appointed by the City of Upland. This new Board member will be influential in deciding the level of service and service priorities for the City. The budget, benefit assessment rates, level of service and long term plan of the District are reviewed and approved by the Board before execution. The budget and proposed services will also be reviewed with the public at an annual public meeting. As a result, there will be several layers of accountability and oversight to ensure that services are provided to the City in the most cost effective and responsive manner.*

- 2) The District responds to service requests from the public for a variety of disease*

and poisonous vectors (mosquitoes, ticks, rats, honey bees, wasps, etc.), nuisance vectors (e.g. flies, midges, gnats, snakes, etc.) or vector breeding sources in a timely manner. We mitigate the vector related problems by removing the vector, or issue abatement notices to the responsible individuals.

- 3) The District field staff routinely inspects and eliminates or treats all known vector breeding sources (e.g. dairy waste water ponds, drainage ditches, flood fields, bmp's, etc.), advises property owners to mitigate the sources whenever possible, and looks for new or potential vector breeding sources.
- 4) The District conducts regularly scheduled surveillance for West Nile virus, St. Louis encephalitis, and Western Equine encephalomyelitis, Hantavirus, Arenavirus, Lyme disease, Rickettsial diseases, and plague. Since 2015, the District has begun testing all mosquito samples for West Nile virus detection by molecular method (RT-PCR) in house, which greatly shortens the turn-around time for test results and generates cost savings. The District will provide proactive enhanced disease surveillance services and other disease prevention services in the proposed annexation area similar to those that are provided in the existing District. This enhanced level of surveillance will enable the District to better respond to new and emerging public health threats.

The District will employ several types of traps to monitor adult mosquitoes. The adult mosquito surveillance has dual functions – population density monitoring and arbovirus isolation. Wild bird population surveys are used to monitor the presence of arboviruses in this area.

The District also will constantly monitor for other disease agents that are potentially dangerous to our area, such as malaria, dengue fever, Japanese encephalitis, Chikungunya fever, Zika virus, etc. and invasive vectors such as the Asian tiger mosquito and yellow fever mosquito. We will incorporate other diseases in our surveillance program when they pose a threat to the health and safety of the local residents and visitors.

- 5) The District currently uses a variety of media to spread information on vectors, vector-borne diseases, control and prevention to the public. An enhanced and successful mosquito and vector control program requires increased levels of public awareness of these important issues and an educated public aware of how to protect their families and pets from diseases carried by insects and rodents. Following is a list of the outreach approaches that have been used by the District that can be applied to the proposed annexation area:

- Public access television
- Radio stations
- City newsletters
- District website ([www.wvmosquito.org](http://www.wvmosquito.org))
- City utility bill inserts
- Newspapers
- Television
- Local fair events
- Presentations at schools, civic groups, government agencies, home owner associations, etc.
- Interagency meeting with city code enforcement and public works personnel from each city to discuss mutual assistance in vector abatement related issues
- Vector and vector-borne disease brochures

- News/press releases
- One-on-one personal contact
- Summer seasonal job opportunities to local college students

*We continue to enhance our public education program.*

- B. An indication of when the service can be feasibly extended to the affected territory.

*Upon successful completion and certification of the annexation with LAFCO, and submittal of the assessment roll to the County for inclusion on the property tax bills, the District will be ready to provide enhanced mosquito and vector control services to the residents in the proposed annexation area during that same fiscal year.*

- C. An identification of any improvement or upgrading of structures, roads, water or sewer facilities, other infrastructure, or other conditions the affected agency would impose upon the affected territory.

*Upon successful completion and certification of the annexation with LAFCO, and submittal of the assessment roll to the County for inclusion on the property tax bills, the District will be ready to provide enhanced mosquito and vector control services to the residents in the proposed annexation area during that same fiscal year.*

- D. The Plan shall include a Fiscal Impact Analysis which shows the estimated cost of extending the service and a description of how the service or required improvements will be financed. The Fiscal Impact Analysis shall provide, at a minimum, a five (5)-year projection of revenues and expenditures. A narrative discussion of the sufficiency of revenues for anticipated service extensions and operations is required.

*The cost to provide comprehensive mosquito and vector control services in the proposed annexation area, similar to those provided in the existing District, will be funded by a benefit assessment levied on parcels within the proposed annexation area. In order to provide these enhanced services, the District will require two vector control technicians, a part time (15%) office clerical assistant, a part time (75%) technical laboratory personnel, two vehicles, disease surveillance traps and supplies, vector control related equipment and supplies, communication equipment and other supportive matters. It is estimated that an additional \$318,000 of revenue will be needed for the first year (FY 2016-2017) to fund the enhanced mosquito and vector control services in the proposed annexation area. However, the anticipated revenue for FY 2016-2017 will be approximately \$139,000 (the amount that will be collected by the County Vector Control Program and transferred to the West Valley MVCD), because the sphere of influence expansion and annexation may not complete until after the deadline of filing the tax roll with the county auditor's office. The shortfall of \$179,000 will be covered by an internal loan from the District's reserves, which is estimated to be paid back in the following five fiscal years.*

Fiscal Impact Analysis	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<b>Estimated Annual Revenue</b>					
WVMVCD loan from/to reserves	179,000	(34,210)	(35,971)	(39,793)	(41,716)
Benefit Assessment	139,000	347,110	357,523	368,249	379,296
<b>TOTAL ESTIMATED REVENUES</b>	<b>318,000</b>	<b>312,900</b>	<b>321,552</b>	<b>328,456</b>	<b>337,580</b>
<b>Estimated Annual Cost of Providing Vector Control Services</b>					
Salaries, Employee Benefits, Admin					
2 Vector Control Technicians	160,000	164,800	169,744	174,836	180,081
1 part-time (50%) Lab Assistant	50,000	51,500	53,045	54,636	56,275
1 part-time (20%) Office Assistant	35,000	36,050	37,132	38,245	39,393
1 part-time (30%) Public Outreach assistant	35,000	36,050	37,132	38,245	39,393
	280,000	288,400	297,052	305,964	315,142
Operation, Materials, Supplies					
Vector control supplies	10,000	10,000	10,000	10,000	10,000
Public outreach supplies	8,000	3,000	3,000	3,000	3,000
	18,000	13,000	13,000	13,000	13,000
Fixed Assets/Equipment					
Trucks	8,000	8,000	8,000	8,000	8,000
Vector control equipment	3,000	1,500	1,500	500	500
Communication equipment	6,000	1,000	1,000	500	500
Office equipment (e.g. computers, etc)	3,000	1,000	1,000	492	438
	20,000	11,500	11,500	9,492	9,438
<b>TOTAL ESTIMATED COSTS</b>	<b>318,000</b>	<b>312,900</b>	<b>321,552</b>	<b>328,456</b>	<b>337,580</b>

Table: The cost of the trucks is amortized over 5 years.

- E. An indication of whether the annexing territory is, or will be, proposed for inclusion within an existing or proposed improvement zone/district, redevelopment area, assessment district, or community facilities district.
- The existing benefit assessment Zone A will be extended to include the annexation area.*
- F. If retail water service is to be provided through this change, provide a description of the timely availability of water for projected needs within the area based upon factors identified in Government Code Section 65352.5 (as required by Government Code Section 56668(k)).

*Not applicable.*

## **CERTIFICATION**

As a part of this application, the City/Town of \_\_\_\_\_, or the West Valley Mosquito and Vector Control District District/Agency, Min-Lee Cheng (the applicant) and/or the \_\_\_\_\_ (real party in interest - landowner and/or registered voter of the application subject property) agree to defend, indemnify, hold harmless, promptly reimburse San Bernardino LAFCO for all reasonable expenses and attorney fees, and release San Bernardino LAFCO, its agents, officers, attorneys, and employees from any claim, action, proceeding brought against any of them, the purpose of which is to attack, set aside, void, or annul the approval of this application or adoption of the environmental document which accompanies it.

This indemnification obligation shall include, but not be limited to, damages, penalties, fines and other costs imposed upon or incurred by San Bernardino LAFCO should San Bernardino LAFCO be named as a party in any litigation or administrative proceeding in connection with this application.

As the person signing this application, I will be considered the proponent for the proposed action(s) and will receive all related notices and other communications. I understand that if this application is approved, the Commission will impose a condition requiring the applicant and/or the real party in interest to indemnify, hold harmless and reimburse the Commission for all legal actions that might be initiated as a result of that approval.

As the proponent, I acknowledge that annexation to the City/Town of \_\_\_\_\_ or the West Valley Mosquito and Vector Control District District/Agency may result in the imposition of taxes, fees, and assessments existing within the (city or district) on the effective date of the change of organization. I hereby waive any rights I may have under Articles XIIC and XIID of the State Constitution (Proposition 218) to a hearing, assessment ballot processing or an election on those existing taxes, fees and assessments.

I hereby certify that the statements furnished above and the documents attached to this form present the data and information required to the best of my ability, and that the facts, statements, and information presented herein are true and correct to the best of my knowledge and belief.

DATE February 3, 2016

  
SIGNATURE

Min-Lee Cheng, Ph.D.

Printed Name of Applicant or Real Property in Interest  
(Landowner/Registered Voter of the Application Subject Property)

District Manager

Title and Affiliation (if applicable)