

LAFCO 3200

Notice of Filing Attachments:

Plan for Service

&

Fiscal Impact Analysis



Annexation Proposal for the
Community of
Twentynine Palms

Plan for Service
September 18th, 2015

RECEIVED
SEP 21 2015

LAFCO
San Bernardino County

Background:

History-

The Twentynine Palms Fire Department was formed on August 7th, 1958, by the County Water Board, under the auspice of providing fire protection services to the community of Twentynine Palms. The California Department of Forestry had relocated their operations to their new facility in the area of Yucca Valley and left a service delivery gap in the community of Twenty Nine Palms.

Over time the Twentynine Palms Fire Department evolved into a two station fully staffed BLS (Basic Life Support) service delivery model, providing fire, rescue and EMS functions to the citizens of the City of Twentynine Palms and surrounding communities.

Through attrition and funding shortfalls the foundation for service has eroded and there are currently 5 full time personnel (including the Fire Chief), providing constant staffing in compliance with OSHA 29 CFR, Part 1910.134 (g)(3)&(4), California Code of Regulations: 8 CCR § 5144 (g) (3)(4) and N.F.P.A. 1500 (2007 edition) 2 in, 2 out standards, augmented by a small Paid Call Firefighter and volunteer force.

Recent Activities-

On June 8th, 2015, the Twentynine Palms Water District and the Twentynine Palms City Council voted on recommendations from the Twentynine Palms Fire Department Fire Chief Jim Thompson and City Manager Frank Luckino, to form a 4-person ADHOC committee with two representatives each from the City of Twentynine Palms and Twentynine Palms Water District Board.

From the Water District, Board Chair Kerron "Sam" Moore and Director Carol Giannini were selected and from the City, Mayor Pro-Tem Daniel Mintz Sr. and Councilmember John Cole.

The first ADHOC meeting was held at the Twentynine Palms Water District chambers, with all ADHOC committee members present, along with Twentynine

Palms City Manager Luckino, Twentynine Palms Fire Chief Thompson, San Bernardino County Fire District Division Chief Chamberlin and Twentynine Palms Water District Finance Manager Byerrum. The focus of this presentation was the past history and current situational update of the Twentynine Palms Fire Department. This also included a historical documentation of pre and post proposition 218 funding, along with both successful and unsuccessful tax measures with results.

The second ADHOC meeting was held at the Twentynine Palms City Council chambers on July 20th, 2015 (1000 hours) with all ADHOC members, along with Twentynine Palms City Manager Luckino, Twentynine Palms Fire Chief Thompson, San Bernardino County Fire District Division Chief Chamberlin and Twentynine Palms Water District Finance Manager Byerrum present. This meeting encompassed the San Bernardino County Fire District service delivery model and funding option.

At the conclusion of this meeting, Twentynine Palms Water District Board Chair Moore indicated that a special meeting would be called at the Twentynine Palms Water District for further consideration of a LAFCO application.

On August 5th, 2015, the Twentynine Palms Water District convened a special meeting for consideration of a LAFCO annexation application. The meeting heard presentations from both Twentynine Palms Fire Chief Thompson and San Bernardino County Fire District Division Chief Chamberlin on history and service models.

At the end of the meeting, a motion was made and carried on a 4-1 Vote with Director Giannini dissenting to establish the initial application packet for consideration by LAFCO with a target transitional date of July 1st, 2016 for service.

On August 19th, 2015 the Twentynine Palms City Council called a special meeting for consideration of a Resolution of support for a LAFCO application for annexation of the Twentynine Palms Fire Department into the San Bernardino County Fire District, with divestiture of the City of Twentynine Palms' interest in providing such services under the City's general plan.

Presentations were made by Twentynine Palms City Manager Luckino and San Bernardino County Fire District Division Chief Chamberlin and the vote carried forward in support of the resolution by a 4-1 vote with Councilmember Heiser dissenting.

On August 26th, 2015 the Twentynine Palms Water Board again convened and this time voted in favor of their Resolution in support of the LAFCO annexation of the Twentynine Palms Fire Department to the San Bernardino County Fire District and divestiture of the their fire powers. (Appendix A – Twentynine Palms Water District Resolution No. 15-14)

On September 15th, 2015 the San Bernardino County Board of Supervisors, acting as the Board of the San Bernardino County Fire District, voted to adopt a Resolution in support of both the Twentynine Palms Water District and City of Twentynine Palms Resolutions, for consideration of a LAFCO application annexing the fire powers, assets, liabilities and service delivery effective July 1st, 2016, to the San Bernardino County Fire District. (Appendix B – Report/Recommendation to the Board of Directors of the San Bernardino County Fire Protection District Item # 79, Appendix C – Resolution by the Board of Directors of San Bernardino County Fire Protection District # 2016-182)

Financial Background:

The Twentynine Palms Water Fire Department is a subsidiary of the Twentynine Palms Water District. Upon incorporation in November of 1996, the local community leaders decided to have the “fire powers” remain under the control and interest of the Twentynine Palms Water District. This allowed a zero 0% allocation of the ad valorem tax apportionment for fire protection.

Attached is a historical documentation of tax measures that have been proposed, approved or denied within the boundaries of the Twentynine Palms Water District since 1985.

Beginning in 1985, there was an initial assessment of \$33.85 per parcel or dwelling unit, that allowed for a Water Board approved inflationary measure and protest period. This was successful until the California voter approved Proposition 218 measure in 1996, which rolled back or negated all together special tax measures. The final termination amount for this measure in FY96/97 was \$57.00.

In June 1997, the Water District voters approved by a 72% margin a new tax starting at \$54.00. The measure was designed to be sustaining for 5 years, however, it carried the Twentynine Palms Fire Department for 8 years, until March 2005.

In March 2004, an attempt at a replacement tax with an inflationary measure was put on the ballot "Measure A". This measure began its rate at \$80.00 and had a built in 2% annual inflationary adjuster. The vote was unsuccessful garnering on 54%.

In March 2005, a replacement tax, "Measure J", was approved by the voters at a flat rate of \$80. This measure contained no inflationary assessment and has since become a direct source of fiscal erosion within the Twentynine Palms Fire Department. This measure was approved by the voters at just of 70% of the vote and has remained unchanged or adjusted in any way for the past 11 years.

In April 2012, an attempt to enhance funding called "Measure H" was defeated by the voters, only garnering 48% of the vote. This measure called for a starting rate of \$120 and an annual inflationary fixed amount of \$6 per year, for an additional ten years.

The Twentynine Palms Water District is not able to enhance the Fire Department's funding nor act as a revenue stream as they are required by law to only bill for goods and services directly related to their service delivery and mission. (Appendix D – FIRE TAX HISTORY and ASSUMPTIONS, Appendix E – Twentynine Palms Water District Board of Directors Ordinance #89)

Previous LAFCO Service Review

The Twentynine Palms Water District and Fire Department underwent a LAFCO services review study, Resolution #3162 in June 2012. The study found that the funding mechanisms in place could not sustain operations and further annexation of the area by the Twentynine Palms Fire Department would not be approved due to these factors. (Appendix F – LAFCO Service Review Resolution #3162)

The Resolution further recommended transfer of Fire Powers to the City of Twentynine Palms as the service provider as outlined in Government Code Section 38611. If the City of Twentynine Palms opted to take on Fire Powers, it would have to continue service delivery to the unincorporated areas of the County, in which the Twentynine Palms Water District currently provides fire services.

The City of Twentynine Palms would then have to determine it's own best service delivery modeling by either:

- A) Providing it's fire service delivery model or;
- B) It could contract with another agency such as the County of San Bernardino or CalFire as examples.

In either example, the City of Twentynine Palms would remain responsible for the service delivery model.

Resolution #3162 also afforded an additional option to the agencies involved in that there could be a potential for annexation into the County of San Bernardino. This would transfer all Twentynine Palms Fire Department assets into the district and charge the San Bernardino County Fire District with the responsibility for service delivery both within the City of Twentynine Palms and the unincorporated areas of the County (current Water District boundaries).

The annexation model would need to create a new zone overlaying the existing Water District boundaries, for establishment of the funding revenue source via within the newly formed zone.

Identified assets and liabilities

The Twentynine Palms Fire Department currently has possession of two separate fire station structures:

Fire Station #421:

6560 Adobe Rd, Twentynine Palms CA 92277

APN# 0617-115-26

Structure size: 7,043 square feet

Lot size approximately .75 acres

Fire Station #422:

3834 Lear Ave, Twentynine Palms CA 92277

APN# 0610-041-02

Structure Size: 6,500 square feet

Lot Size approximately 6.78 acres (Appendix G – Physical Location of Twentynine Palms Fire Department Stations – APN #)

Vehicle Inventory

(Appendix H
- Fleet)

Stock #	Unit #	Type	Year	Make	Miles
1020	R422	Light & Air	1986	Ford/E-One	91011
1022	E421A	Engine	1993	E-One/Protector	152091
1027	E422	Engine	2000	International/Pierce	105703
1028	UT421A	Utility	2001	Ford F150	175711
1029	BP421	Brush Patrol	2002	Ford F550 4x4/Pierce	84107
1030	CH5000	Utility	2003	Ford F150 4x4	128970
1032	E421	Engine	2007	Pierce/Enforcer	120446
1033	UT421	Utility	2008	Ford F150 4x4	70725
1034	T421	Truck	1997	Pierce/Dash 75' Aerial	117082

There are no identified liens or holdings outside of the Twentynine Palms Water District on and of the identified Fire Station or apparatus.

Fire Station #422 is currently under a cooperative agreement for approximately \$2,700.00 per annum with Copper Mountain College for a facilities use agreement, terminable as necessary.

There are no currently identifiable Assistance to Firefighter Grant (AFG), Department of Homeland Security (DHS) or State of California Officer of Emergency Services (OES) based apparatus, personnel or equipment that requires ongoing tracking.

The Twentynine Palms Firefighters are working under a current MOU for salary and benefits until May 2016. A temporary successor MOU or side letter agreement will need to be addressed.

The single highest and only identified liability that is in need of solution is the unfunded pension liability due to CALPERS. There is a previous calculation from CALPERS of approximately \$1,900,000.00. We have requested an actuarial study from CALPERS and anticipate the final numbers for completion into the required fiscal documentation in November 2015.

Plan for Service Delivery

The San Bernardino County Fire District has indicated that their standard model of delivery is a 3 person ALS (Advanced Life Support) Paramedic Engine or Truck Company for a single resource fire station.

The delivery model would include at least one daily Paramedic based on the mandatory statutes set forth by ICEMA (Inland County Emergency Medical Agency), which functions as the governing body for the oversight of medical care within San Bernardino County.

A large component of the annexation is the incorporation of the regionalized service delivery modeling. Each apparatus will be outfitted with GPS/AVL (Global Positioning System/Automatic Vehicle Location) technology to assist in location services and through our CAD (Computer Aided Dispatch), MDC (Mobile Data Computer) providing updated instant mapping capability and via the location services the deployment of the closest possible resource to meet the demand for any incident at any time.

By integrating resources from across the Morongo Basin, the best available and most efficient model for service delivery is achieved.

During the initial phase of the annexation, operations will begin with a \$1,000,000 operating budget earmarked from the Twentynine Palms Fire Department reserve funding.

This revenue has been outlined in the initial outlay for service delivery from July 1st 2016 to approximately December 1st, 2016, in which the first tax roles from the newly created FP-5 Twentynine Palms will start to fund.

As part of the approved application, the proper documentation will be filed with the San Bernardino County Tax Assessor's office requesting dissolution of the existing Twentynine Palms Water District Special Tax for Fire Protection. It will then be replaced by the San Bernardino County Fire District FP-5, with a subset of

Twentynine Palms as the new overlay. This collection of these funds will not commence until the November 2016 property tax collection cycle and will become available to the San Bernardino County Fire District starting in December 2016.

The new FP-5 Twentynine Palms Zone would incorporate an entire overlay of the existing Twentynine Palms Water District. A review of the Twentynine Palms Water District overlay resulted in the following findings:

Encompassed within the Twentynine Palms Water District is 16,495 parcels. Of these parcels 1,232 are government owned and are not required to pay the tax. This leaves the total parcel count at 15,263 parcels based on the current overlay of the district.

Based on the approved current tax of \$143.92 x's 15,263 parcels, the anticipated revenue \$2,196,650.96 for FY16/17. (Appendix I – 5 year projected budget documentation)

This spending plan is designed to allow for a rapid escalation of Capital Replacement funding. The Capital Replacement funding includes replacement of all functional materials directly related to service delivery within an ALS fire based service delivery model.

Also identified is equipment replacement for the Type 1 fire engine and 1/30th of a new Aerial Platform for truck company operations to serve the basin. This will be factored directly between Twentynine Palms and Yucca Valley for service delivery.

This staffing model requires \$1,589,103 based on salary and benefits starting in 16/17 and with a 2% inflationary measure per year, ending the five-year forecast (FY20/21) at \$1,823,532.24.

Services and Supplies budget for FY16/17 requires \$844,495. This includes a one-time purchase of SCBA (Self Contained Breathing Apparatus) for replacement of equipment in conjunction with a full County-Wide replacement to insure continuity for crew safety.

Total operating expenses for FY 16/17 is \$2,307,134.49. This amount does not include any unfunded retirement obligations which are pending in negotiations.

For FY17/18 the required Services and Supplies budget reduces to \$715,846.60.

In the final year of the 5 year forecast ending in FY20/21, the Salary and Benefits required revenues are \$1,720,096.19.

The Services and Supplies budget will increase to \$746,846.60 based on a 2% inflationary factor per annum.


The original Fund Balance from the \$1,000,000.00 anticipated startup results in \$782,526.49 for FY16/17, lowering to \$654,411.19 in FY19/20 and then an upswing starting in FY20/21 to \$670,292.47. Each of these years is assuming a 3% inflationary measure being passed by the San Bernardino County Board of Supervisors.

Several variations of the final funding outlay have been incorporated to show the fiscal solvency of the service plan for at least the next five years. Based on the potential negotiations between the Twentynine Palms Water District, the City of Twentynine Palms and the County of San Bernardino there may or may not be any form of inclusion of retirement system contributions into the direct operating revenues.

Furthermore, there is a strong likelihood of cost containment resulting in only a minimal inflationary measure being forecast based on operational needs.

This concludes the findings of all available data and factual evidence to support the Plan for Service for the annexation proposal of Twentynine Palms Fire Department into the San Bernardino County Fire District.

I hereby certify that the statements furnished above and the documents attached present the data and information required to the best of my ability, and that the facts, statements, and information presented herein are true and correct to the best of my knowledge and belief as of the date prepared. This plan will be revised and updated through the LAFCO process as more information becomes available.

A handwritten signature in black ink, appearing to read 'Mark Hartwig', with a stylized, flowing script.

Mark Hartwig, Fire Chief

San Bernardino County Fire District

Additional Appendices:

Appendix J – FY 2014/15 Twentynine Palms Fire Department Budget

Appendix K – FY 2015/16 Twentynine Palms Fire Department Budget

Appendix L – Annual replacement of small equipment

Appendix M – Annual replacement costing of rolling stock

RESOLUTION NO. 15-14

A RESOLUTION OF APPLICATION BY THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT, AS THE GOVERNING BODY OF THE TWENTYNINE PALMS FIRE DEPARTMENT, REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE PROCEEDINGS FOR A SPHERE OF INFLUENCE AMENDMENT AND REORGANIZATION OF THE TWENTYNINE PALMS FIRE DEPARTMENT AND SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AS MORE SPECIFICALLY DESCRIBED BELOW

WHEREAS, the Board of Directors for the Twentynine Palms Fire Department ("Department") desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code, for:

1. A sphere of influence amendment for the San Bernardino County Fire Protection District ("SBCFPD"); and
2. A reorganization proposal to include, but not limited to, annexation to the SBCFPD and its South Desert Service Zone and Service Zone FP-5, and divestiture of the fire functions of the Twentynine Palms Water District designating SBCFPD South Desert Service Zone and Service Zone FP-5, as appropriate, as the successor agency, as more specifically described in the District's application attached hereto; and

WHEREAS, the territory proposed for the reorganization is legally inhabited and a description of the boundaries for all actions is set forth in the District's application attached hereto, and by this reference incorporated herein; and

WHEREAS, the proposed reorganization does not conflict with any existing sphere of influence as the proposed change includes an amendment to the SBCFPD's sphere of influence to accommodate the proposed reorganization; and

WHEREAS, it is desired that the proposed reorganization be subject to the following terms and conditions:

1. As a function of the reorganization, to include Divestiture of the fire function of the Twentynine Palms Water District (hereafter identified as the "Department"), a condition of approval shall be included designating SBCFPD South Desert Service Zone as the successor agency for all assets attributable to the dissolving entity, including delinquent taxes, and any and all other collections or assets of the Department to be dissolved, shall accrue and be transferred to the Successor District, South Desert Service Zone of SBCFPD, pursuant to the provisions of Government Code Section 56810. The Successor District shall succeed to all rights, duties, responsibilities, properties (both real and personal), contracts, equipment, assets, liabilities, obligations, functions, executory provisions, entitlements, permits and approvals of the dissolving Department, except as otherwise outlined in the Conditions of Approval by the Local Agency Formation Commission ("LAFCO").

2. As a function of the reorganization, to include Divestiture of the Fire Function of the District, a Condition of Approval shall be included addressing the repayment of the unfunded retirement liability of the Department to the California Public Employees' Retirement System ("CalPERS") from revenues solely within the boundaries of the Department through creation of a separate Service Zone.

3. As a function of the reorganization, subject to the applicable Condition of Approval to be adopted by LAFCO, it is anticipated that the Special Parcel Tax of the Department will be extinguished and replaced by annexation to an existing SBCFPD Special Tax Service Zone, referred to as FP-5, which is currently set in amount of \$143.92 and is subject to an annual 3% cost of living adjustment

4. The territory identified as the dissolving Department designating the successor agency SBCFPD South Desert Service Zone shall function under Division 2.5 of the Health and Safety Code for the provision of emergency medical services. The reorganization shall not reduce the geographic size, scope or boundaries of any existing EOA's as currently operated.

5. The appropriation limit of the SBCFPD South Desert Service Zone and Service Zone FP-5 shall be increased by the appropriation limit of the dissolving department.

6. All previously authorized charges, fees, assessments, and/or taxes currently in effect, now levied or collected by the dissolving Department, including improvement or assessment districts thereof, shall continue to be levied and collected by the successor agency.

7. Indebtedness of the Department shall remain the legal obligation of only the lands and areas that incurred such indebtedness.

8. The standard terms and conditions imposed by LAFCO upon all proposals or such additional conditions as may be deemed appropriate or necessary by LAFCO in its consideration.

WHEREAS, the reason for the sphere of influence amendment and proposed reorganization is to maintain the existing levels of services while providing for a sustainable revenue source to provide for said service and other related services within the territory of the former Department.

NOW, THEREFORE, BE IT RESOLVED that this Resolution of Application is hereby approved and adopted by the Board of Directors of the Twentynine Palms Water District, as the governing body of the Twentynine Palms Fire Department; and the Local Agency Formation Commission for San Bernardino County is hereby requested to take proceedings for the sphere of influence review and proposed reorganization as

described in the Department's application, in the manner provided by the Cortese-Know-Hertzberg Local Government Reorganization Act of 2000.

1. This Resolution of Application includes, but it not necessarily limited to, the following documents attached hereto and incorporated herein by reference: Plan For Service; Transition Plan; and Financing Plan showing at least five (5) years of projected revenues and expenditures.

2. The Secretary of the Board of Directors of the Twentynine Palms Water District, as the governing body of the Twentynine Palms Fire Department, is hereby authorized and directed to take such other actions and execute such other documents on behalf of the Department as may be necessary to accomplish the subject sphere of influence amendment reorganization.

3. The Department acknowledges and agrees to the Local Agency Formation Commission for San Bernardino County's requirement for imposing legal indemnification as outlined in Policies 10 and 11 of its Accounting and Financial Division of its Policy and Procedure Manual adopted June 2012.

4. This Resolution shall become effective upon its adoption.

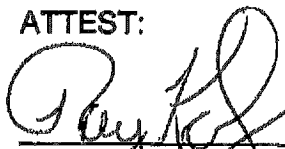
PASSED AND ADOPTED by the Board of Directors of the Twentynine Palms Water District, as the governing body of the Twentynine Palms Fire Department this 26th day of August, 2015 by the following vote:

Ayes:	Directors Chambers, Horn, and Shinaver
Noes:	Director Giannini
Abstain:	None
Absent:	Director Moore

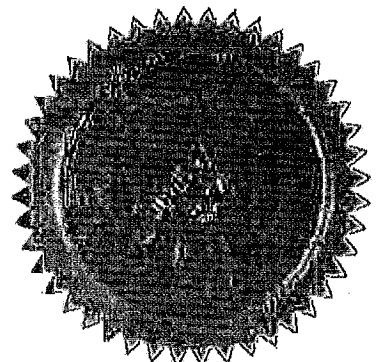


Chancey Chambers, Vice President
Twentynine Palms Water District

ATTEST:



Ray Kolisz, Board Secretary
Twentynine Palms Water District



**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

September 15, 2015

FROM: MARK A. HARTWIG, Fire Chief/Fire Warden
San Bernardino County Fire Protection District

SUBJECT: RESOLUTION FOR REORGANIZATION OF THE FIRE DEPARTMENT OF THE
TWENTYNINE PALMS WATER DISTRICT WITH SAN BERNARDINO COUNTY
FIRE PROTECTION DISTRICT

RECOMMENDATION(S)

Acting as the governing body of the San Bernardino County Fire Protection District (SBCFPD), adopt **Resolution No. 2015-182** requesting the Local Agency Formation Commission to commence proceedings for reorganization of the Fire Department of the Twentynine Palms Water District for annexation to SBCFPD.

(Presenter: James Johnstone, Deputy Chief, 387-5779)

BOARD OF SUPERVISORS COUNTY GOALS AND OBJECTIVES

Pursue County Goals and Objectives by Working with Other Agencies.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this request for the Local Agency Formation Commission (LAFCO) to conduct the necessary proceedings for reorganization of the Fire Department of the Twentynine Palms Water District (TPWD) into SBCFPD will not result in the use of additional Discretionary General Funding (Net County Cost).

As a part of the LAFCO proceedings, an agreement will be developed to transfer a percentage of the TPWD ad valorem property tax to SBCFPD for fire protection services as required by the Revenue and Taxation Code. In addition, the territory of the annexation is proposed to be included in Service Zone FP-5 of SBCFPD subject to its existing parcel tax to ensure financial support for the agreed upon service level for the area.

BACKGROUND INFORMATION

On August 26, 2015, the Board of Directors of TPWD adopted a resolution requesting LAFCO to take proceedings for a sphere of influence amendment and reorganization of the Fire Department of TPWD. The reorganization proposal includes, but is not limited to, the divestiture of the fire protection functions of TPWD, as well as annexation of the subject territory into SBCFPD, its South Desert Regional Service Zone and Service Zone FP-5. On August 19, 2015, the City Council of the City of Twentynine Palms adopted a resolution in support of TPWD's action.

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cc: w/resolution
SBCFPD-Hartwig
SBCFPD-Johnstone
LAFCO-Rollins-McDonald
CAO-Forster
File - SDD/SBCFPD w/attach
jr 9/16/15

ITEM 79

Record of Action of the Board of Directors

APPROVED (CONSENT CALENDAR)

COUNTY OF SAN BERNARDINO

San Bernardino County Fire Protection District

MOTION	MOVED	AYE	AYE	SECOND	AYE
	1	2	3	4	5

LAURA H. WELCH, SECRETARY

BY _____

DATED: September 15, 2015

**RESOLUTION FOR REORGANIZATION OF THE FIRE DEPARTMENT OF
THE TWENTYNINE PALMS WATER DISTRICT WITH SAN BERNARDINO
COUNTY FIRE PROTECTION DISTRICT
SEPTEMBER 15, 2015
PAGE 2 OF 2**

SBCFPD is required to adopt a substantially similar resolution requesting LAFCO to commence proceedings for this reorganization; the recommended resolution will serve as the formal request for LAFCO to engage in the necessary proceedings.

The proposed reorganization will permit the subject agencies to streamline fire protection services to the subject territory, primarily within the City of Twentynine Palms. The reorganization of SBCFPD and annexation of TPWD into SBCFPD would result in the complete assumption of fire protection services by SBCFPD for the TPWD. Following completion of the reorganization and annexation proceedings, and execution of the property tax reallocation agreement, the TPWD will have no further funding obligations for fire suppression or emergency services within the territory.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Carol Greene, Deputy County Counsel, 387-5455) on August 24, 2015; LAFCO (Kathleen Rollings-McDonald, Executive Officer, 383-9900) on August 24, 2015; Finance (Tom Forster, Administrative Analyst, 387-4635), on August 27, 2015; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on August 31, 2015.

RESOLUTION NO. 2015-182

RESOLUTION OF APPLICATION BY THE BOARD OF DIRECTORS OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO TAKE PROCEEDINGS FOR A SPHERE OF INFLUENCE AMENDMENT AND FOR REORGANIZATION OF THE FIRE DEPARTMENT OF THE TWENTYNINE PALMS WATER DISTRICT WITH THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

On Tuesday September 15, 2015, on motion of Director Lovingood, duly seconded by Director Hagman and carried, the following resolution is adopted by the Board of Directors of San Bernardino County Fire Protection District.

WHEREAS, The Board of Directors of the Twentynine Palms Water District has adopted Resolution No. 15-14, on August 26, 2015 requesting the Local Agency Formation Commission (LAFCO) to take proceedings for:

1. A sphere of influence amendment for the San Bernardino County Fire Protection District; and,
2. A reorganization proposal to include, but not be limited to, the divestiture of the fire protection functions of the Twentynine Palms Water District, the annexation of the territory in which the Twentynine Palms Water District currently provides fire protection services to the San Bernardino County Fire Protection District, its South Desert Service Zone and its Service Zone FP-5; and,

WHEREAS, the proposed reorganization will not conflict with any existing sphere of influence as the proposed change includes an amendment to the Fire Department of the Twentynine Palms Water District and the San Bernardino County Fire Protection District spheres of influence to accommodate the proposed reorganization; and,

WHEREAS, it is desired that the proposed reorganization be subject to the standard terms and conditions imposed by the Local Agency Formation Commission upon all proposals or such additional conditions as may be deemed appropriate or necessary by the Local Agency Formation Commission in its consideration; and,

WHEREAS, the reasons for this sphere of influence amendment and proposed reorganization are to permit the subject agencies to streamline fire protection services to the subject territory so as to provide orderly growth and development within the subject territory; and to permit all agencies authorized to provide the scope of municipal services to extend their boundaries to cover the subject territory in one action; and,

WHEREAS, All legal prerequisites to the adoption of this Resolution have occurred; and,

WHEREAS, The San Bernardino County Fire Protection District recognizes the City of Twentynine Palms City Council Resolution No. 15-14;

NOW THEREFORE, BE IT RESOLVED BY THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS AS FOLLOWS:

- Section 1. This resolution is hereby adopted and approved by the Board of Directors of the San Bernardino County Fire Protection District. The Local Agency Formation Commission of San Bernardino County is hereby requested to take proceedings for the sphere of influence amendment and reorganization of territory as described above, according to the terms and conditions stated

above, and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Section 2. The San Bernardino County Fire Protection District acknowledges and agrees to the Local Agency Formation Commission for San Bernardino County's requirement for imposing legal indemnification as outlined in Section II Financial Accounting, Chapter 2 Financial Policies for Application Processing, Policy 3 -- Indemnification of its Policy and Procedure Manual adopted August 19, 2015.

PASSED AND ADOPTED by the Board of Directors of the County of San Bernardino, State of California, by the following vote:

AYES:	DIRECTORS:	Lovingood, Rutherford, Ramos, Hagman, Gonzales
NOES:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

STATE OF CALIFORNIA)	
)	ss.
COUNTY OF SAN BERNARDINO)	

I, **LAURA H. WELCH**, Secretary of the Board of Directors of the San Bernardino County Fire Protection District, hereby certify the foregoing to be a full, true and correct copy of the record of the action taken by the Board of Directors, by vote of the members present, as the same appears in the Official Minutes of said Board at its meeting of September 15, 2015. #79 jr

LAURA H. WELCH
Secretary

By



FIRE TAX RATE HISTORY and ASSUMPTIONS

Fiscal Yr	ACTUAL			FAILED		ASSUMPTION		COUNTY FIRE
	(1) Pre Prop 218	Measure O (2)	Measure J (3)	Measure A (4)	Measure H (5)	(6) Citizen Ad Comm	(7) NO Prop 218	FP-5 (8)
1985/1986	33.85							
1986/1987	33.85							
1987/1988	***38.00							
1988/1989	38.00							
1989/1990	45.00							
1990/1991	45.00							
1991/1992	45.00							
1992/1993	53.00							
1993/1994	53.00							
1994/1995	53.00							
1995/1996	57.00							
1996/1997	57.00							
1997/1998		54.00					59.76	
1998/1999		54.00					62.66	
1999/2000		54.00					65.70	
2000/2001		54.00					68.89	
2001/2002		54.00					72.23	
2002/2003		54.00					75.73	
2003/2004		54.00					79.41	
2004/2005		54.00		80.00			83.26	
2005/2006			80.00	81.60			87.30	
2006/2007			80.00	83.23			91.53	117.00
2007/2008			80.00	84.90			95.97	117.00
2008/2009			80.00	86.59			100.62	120.51
2009/2010			80.00	88.33			105.50	124.13
2010/2011			80.00	90.09			110.62	124.13
2011/2012			80.00	91.89			115.98	127.86
2012/2013			80.00	93.73			121.61	131.70
2013/2014			80.00	95.61	120.00		127.51	135.69
2014/2015			80.00	97.52	126.00	100.40	133.69	139.72
2015/2016			80.00	99.47	132.00	120.80	140.18	143.92
2016/2017 (9)			80.00	101.46	138.00	141.20	146.98	148.24
% Increase	4.85%			2.00%	4.77%		4.85%	2.39%

- (1) Pre Prop 218 Fire Assessment permitted Board to increase annually subject to property owner protest.
 (2) June 1997. Passed with 72% approval. Estimated to be sufficient for 5 years, but was in effect for 8 years.
 (3) March 2005. 8 year plan passed with 70.5% approval. FY 15/16 will be the 11th year at this tax rate.
 (4) March 2004. Increase to \$80 with up to 2% annual adjustment. Received only 54% approval.
 (5) April 2012. Increase to \$120 in 2013 with annual \$6 increase for 10 years. Received only 48% approval.
 (6) Citizens Committee recommended a \$61.20 increase over 3 years followed by annual adjustment up to 3%.
 (7) Assumption that there was no Prop 218 and Board continued annualized increases equal to 4.85%.
 (8) Helendale/Silver Lakes. Provides for 24-hour full-time firefighter service. Annual adjustment up to 3%.
 (9) Assumes 3% increase for FP-5 in FY 16/17.
 *** Desert Heights annexation to Water District included imposing the existing Fire Assessment on all parcels being annexed into the district.

ORDINANCE NO. 89

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
AUTHORIZING AND SETTING A SPECIAL TAX FOR
FIRE PROTECTION SERVICES INCLUDING EMERGENCY MEDICAL SERVICES**

WHEREAS, the Board of Directors of the Twentynine Palms Water District is a County Water District formed and operating under the County Water District Law set forth in Section 30000 et seq. of the Water Code and has the authority to provide fire protection services, including emergency medical services under Water Code Section 31120; and

WHEREAS, the District may, by ordinance, determine and propose for adoption a special tax for fire protection and prevention. Such a proposition shall be submitted to the voters of the District, and shall take effect upon approval of a two-thirds of the voters voting upon such proposition. (Article XIIC, Section 2; Government Code Sections 50075 et seq., 53970 et seq., 53722, 53724 and 53739) The ordinance proposing such a special tax must be approved by a two-thirds vote of all members of the Board. (Government Code Section 53724)

WHEREAS, the amount of the special tax currently imposed within the District prior to the effective date of this Ordinance has been \$54.00 per unit per year. Said amount was established by voter approval of Ordinance 75 in June 1997. At that time, the District contemplated that the rate of \$54.00 would only remain in effect for a 5-year period. However, said rate has remained in effect up to the present time. Although the rate has remained the same, the costs and expenses incurred by the District for the provision of fire protection services have increased substantially. For example, the District's fire/medical aid call volume has increased 51% from 1997 to 2004. To meet the increased demand for service, the District added full-time staffing to a second fire station in February 2002. Due to a lack of increased revenue, the District was forced to remove the full-time staffing from the second fire station in March 2004 to balance the budget.

WHEREAS, as a result of the substantial increases in the costs and expenses incurred by the District for the provision of fire protection services, including emergency medical services, and the District's desire to provide full-time staffing at the second fire station, the District desires to adopt this Ordinance No. 89 in order to determine and propose for adoption a special tax for fire protection and prevention and to submit said proposition to the voters of the District for their approval.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Directors of the Twentynine Palms Water District as follows:

1. The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

2. The Board hereby determines and proposes for adoption a special tax for fire protection and fire prevention, including emergency medical services, with the ballot measure to read as follows:

"To ensure a dependable and reliable revenue source for the Twentynine Palms Fire Department, enabling the staffing of two fire stations for an estimated eight years, shall the annual special tax for funding of fire and emergency medical services be increased from the current \$54.00 per unit to the new amount of \$80.00 per unit, as defined in the unit schedule of Ordinance 89 of the District?"

3. The special tax, if voter approved, shall be collected from all taxable property within the District pursuant to a written report which shall contain a description of each lot or parcel of property subject to the special tax, the amount of the special tax for each lot or parcel for each fiscal year, and the basis and schedule for the special tax authorized herein.

4. The annual special tax shall be and is fixed at \$80.00 for each unit as per the unit schedule set forth herein.

5. The unit schedule is hereby established as follows:

A. BASIC TAX AMOUNT

<u>Description</u>	<u>Number of Units</u>
--------------------	------------------------

Commercial and Industrial (Building Size in Square Footage)

From	To	
0	3,000	1.0
3,001	6,000	2.0
6,001	9,000	3.0
9,001	12,000	4.0

One (1) unit per each additional 3,000 square foot or portion thereof, OR
One (1) unit per Business/Occupancy, whichever is greater.

Motel, Hotel and Institutional	(Each Rental or Living Unit)	0.25
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Residential

Single Family Residential Dwelling	(Each Dwelling)	1.0
Duplex, Triplex and Apartment Complex	(Each Living Unit)	1.0

Mobile Home Park (Each Living Unit physically located within the Park on June 1 st of each year)	1.0
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Recreational Vehicle Park (Less 30% seasonal vacancy factor)	(Each Space)	1.0
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<u>Unimproved Parcels</u>	(Each Parcel)	0.60
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B. LARGE PARCEL AMOUNT

All parcels (improved or unimproved) greater than 5.0 acres shall be taxed an additional amount of \$2.00 per acre for each acre, or portion thereof, in excess of 5.0 acres. The Large Parcel Amount shall not exceed the amount of \$150.00 per parcel per fiscal year and shall be in addition to the Basic Tax Amount imposed upon any parcel greater than 5.0 acres.

6. The special tax shall be imposed upon any parcel, improvement and use of property to which fire protection and prevention service are made available, as specified in the written report, unless otherwise exempted.

7. The special tax shall be imposed only for the purpose of obtaining, furnishing, operating and maintaining fire suppression equipment or apparatus; for the purpose of hiring and paying salaries and benefits to fire fighting personnel; and for other necessary fire protection and prevention expenses, and for emergency medical services as permitted by law.

8. The special tax shall be collected on behalf of the District by the County of San Bernardino in the same manner and subject to the same penalties as, or with, other charges and taxes fixed and collected by the District, or by the County on behalf of the District.

9. If any provision of this Ordinance or the application thereof to any person or circumstance, is held invalid, the remainder of this Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby and, to this end, the provisions of this Ordinance are severable.

10. To the fullest extent permitted by law, this Ordinance and its special tax authorization and authority shall be binding upon any successors in interest to the District or any successors in interest to the District's fire protection and prevention functions, including emergency medical service functions.

11. Special tax monies raised pursuant to this Ordinance are exempt from environmental analysis under the California Environmental Quality Act pursuant to Public Resources Code Section 21080 (b)(8) since the proceeds of the special tax will be used for: (a) meeting operating expenses, including employee wage rates and fringe benefits; (b) purchasing or leasing supplies, equipment or materials; (c) meeting applicable financial reserve needs and requirements; and (d) obtaining funds for capital projects necessary to maintain service within existing service areas.

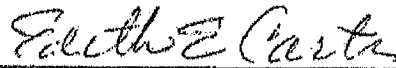
12. This Ordinance was introduced at a meeting of the Board held on September 8, 2004. Public hearings were held on September 30, 2004 and October 5, 2004, the notice of which was published in the Desert Trail on September 16 and 23, 2004.

13. This Ordinance shall be effective upon adoption. Within ten (10) days from the date of adoption, this Ordinance shall be published one time in a newspaper of general circulation.

PASSED, APPROVED AND ADOPTED this 5th day of October 2004 by the following roll call vote.

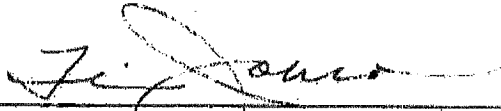
AYES: Directors Anthony, Carter, Cisneros, Moore and Yockey

NOES: None

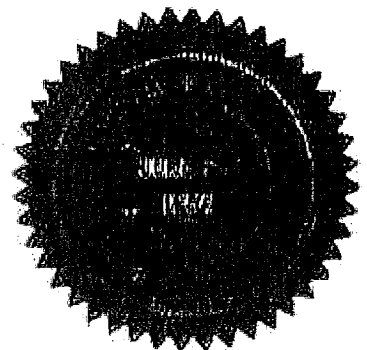


Edith E. Carter, President
Board Of Directors

Attest:



Tina Johnson, Board Secretary
Twentynine Palms Water District



RESOLUTION NO. 3162

1. Areas served by the agency outside its boundaries through "out-of-agency" service contracts;
2. Other potential government structure changes such as consolidations, reorganizations, dissolutions, etc.

Out of Agency Service Agreements:

There are no out-of-agency service agreements approved by LAFCO authorizing the District to provide service outside of its boundaries. The District has identified that it does have a small amount of bulk water hauling activity within the community. The District maintains one site where private individuals and a small number of commercial water haulers purchase water that is used both inside and outside District boundaries. Generally, this water is consumed by households where infrastructure is not available. Further, through state-mandated mutual aid agreements, the fire department responds to calls outside of its boundaries.

Government Structure Options:

The State has published advisory guidelines for LAFCOs to address all of the substantive issues required by law for conducting a service review ("Local Agency Formation Commission Municipal Service Review Guidelines", State of California Governor's Office of Planning and Research, August 2003) and the Commission has adopted these guidelines for its use in preparing its Service Reviews. The Guidelines address 49 factors in identifying an agency's government structure options. Themes among the factors include but are not limited to: more logical service boundaries, elimination of overlapping boundaries that cause service inefficiencies, economies of scale, opportunities to enhance capital improvement plans, and recommendations by a service provider.

In some cases, functional consolidation or integration can reduce costs so that services can be maintained and improved with fewer dollars. The following scenarios are not being presented as options for the Commission to consider for action as a part of this service review. Rather, a service review should address possible options, and the following are theoretical, yet possible, scenarios for the community to consider for the future. Movement towards these scenarios would include, but not be limited to, the requirement to prepare a plan for service, fiscal impact analysis, and any other studies deemed necessary.

Fire

The District's financial information concludes that the District's Fire operations are unsustainable as presently configured. Therefore, a change in governance for its Fire service will need to be considered. Given this, options regarding District expansion cannot be considered (such as expanding into Wonder Valley). Any scenario concerning the transfer of the District's fire function needs to consider service within the City and to the unincorporated portion of the District.

1. City as the agency responsible for fire protection. Removal of the District's fire function would require the City to become responsible for fire protection within its boundaries as mandated by state law (Government Code Section 38611). The City would then succeed to the Water District's special fire tax and fire assets and liabilities within the

RESOLUTION NO. 3162

city as well as any fire assets purchased with City funds. Being the agency responsible for this service, the City would have two options:

- a. The City could provide the service directly, or
- b. The City could contract with another agency (San Bernardino County Fire Protection District or CalFire) for the provision of the service. In this scenario, the City remains as the agency responsible but contracts for the service level that it can afford.

As for the unincorporated portion, the remainder of the Water District's fire service area would be unsustainable as a stand-alone agency since the majority of the property tax that supports the fire function is derived from within the City. Therefore, it would have to annex to the San Bernardino County Fire Protection District ("County Fire") and its South Desert Service Zone as there would be no other agency able to continue service. County Fire would then succeed to the Water District's assets and special fire tax and fire assets and liabilities within the unincorporated area. Additionally, County Fire would need to form a zone to isolate the special tax revenues which would require an annual budget and audit.

2. County Fire as sole agency responsible. Should the City desire not to be responsible for fire protection within its boundaries, the territory of the Water District could annex to County Fire. This would require the expansion of the County Fire sphere of influence, the City's consent to the annexation of the City by County Fire, which would remove the City's service responsibility (Government Code Section 38611). In that case, County Fire would succeed to all of the Water District's assets and liabilities and special tax. Additionally, County Fire would need to form a zone utilizing the Water District's boundaries to isolate the special tax revenues generated which would require an annual budget and audit.

Water

3. Twentynine Palms Water District becoming a subsidiary district of the City. In order for the Water District to become a subsidiary district of the City, at least 70% of registered voters in the District must reside in the City and at least 70% of the District's territory must be within the boundaries of the City.
 - a. For the August 2009 election (the most recent election for the District) the District contained 5,884 registered voters and approximately 5,332 voters of the District were within the City (per the County of San Bernardino Registrar of Voters, Statement of Votes Cast, General District Election, August 2009). At 91%, the District meets the threshold for territory within the boundaries of the City.
 - b. The District encompasses 56,919 acres (88.9 square miles) and 35,144 acres (54.9 square miles) of the District is within the boundaries of the City. The District does not meet the territory threshold because only 61.7% of the District's territory is within the boundaries of the City.

June 20, 2012

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another well if needed in the future. This additional well would improve reliability by allowing for redundancy in the Mesquite Lake Subbasin as well as increasing pumping capacity.

The District, in its FY 2011-12 Water Budget, identifies projects through FY 2015-16. The largest project, totaling \$10 million, will provide for an additional three million gallons per day of treated water. The District has identified that the funding for the future expansion of the treatment plant and an additional reservoir associated with this project will come from new debt (existing District debt is scheduled to be paid off in 2015).

Fire

The District provides the following services to an 87 square mile service area covered by two fire stations; Station 421 (Headquarters) located at 6560 Adobe Road and Station 422 (Desert Heights) located at 3834 Lear Avenue.

- Fire Suppression
- Emergency Medical Response (Basic Life Support)
- Victim Rescue
- Hazardous Material Emergency Response – Operational Level
- Fire Investigation (Basic Cause and Origin)
- Fire Prevention and Plan Review
- Public Safety Education

Operational command is handled by a career duty officer (Fire Chief or Captain) who is either in station or on-call within the District.

The career full-time staff consists of the Fire Chief and six company officers (two Captains and four Engineers). They are assisted by 1 part-time Administrative Assistant and 30 volunteer reserve firefighters. The company officers work 72 hours per week and are trained in all the diverse aspects of today's fire service. Besides training in structural and wildland firefighting and as emergency medical technicians, these company officers have additional training, in hazardous materials and technical rescue (vehicle extrication, swiftwater, high-angle, trench, and confined space), required to lead the reserve firefighters.

The District's ballot measure to increase the fire special tax failed to pass. The future sustainability of this service is now in jeopardy due to the projected inability to start the Fiscal Year 2013-14 with sufficient fund balance to pay expenses until its special tax revenues are received. The department currently maintains an Apparatus Reserve Fund for equipment replacement and the fund currently has \$245,000 and was anticipated to replace Engine 421 in FY 2014-2015. However, the Fire Chief has identified that these reserves will need to be used during FY 2013-14 to fund service.

3. Present Capacity of Public Facilities and Adequacy of Public Services

Water

The District currently serves 7,983 connections, all of which are metered accounts. Approximately 84 percent of the service connections are residential. Commercial connections account for approximately 4.5 percent, landscape irrigation connections account for less than

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one percent, and fire protection/non-potable connections account for the remaining 1.4 percent of the District's total connections. Records going back to 1994 indicate the relatively similar percentage distributions amongst the land use types. The Marine Corps base provides its own water supply to their facility and is not associated with any of the numbers and projects in the Urban Water Management Plan.

Water provided by the District is derived solely from groundwater pumped from supply wells located along the southern limit of the service area. As of 2010, the District has ten active production wells. The remaining wells are inactive and/or used for groundwater monitoring. Available information indicates that more than 400 private wells have also been constructed within the District's service area. Most of these wells are not currently operated.

Historic pumping and water deliveries by the District have steadily increased since its formation in the mid-1950s. Annual pumping in the 1990s regularly exceeded 900 million gallons (approximately 2,760 acre-feet per year [AFY]), with average daily delivery per service connection slightly under 400 gallons. Total water demand in the District was 2,674 acre-feet (AF) in 2010, with a projected demand of 3,119 AF in 2035.

In 2008, the District identified to LAFCO that current annual water delivery within the District is 1,084,760 gallons. Average daily flow is approximately 2.97 million gallons or approximately 43% (6.897 mg) of system capacity. The District is at approximately 43% capacity with about 8,000 connections. At the current average daily demand, the system could accommodate an additional 10,374 connections until full capacity is reached (approximately 18,000 connections). As for storage, there are 12 storage tanks for a total storage capacity of 17 million gallons. At an average daily use of 2.97 million gallons, this represents approximately 5.7 days of water usage.

Section 31023 of the California Water Code, within County Water District Law, states that a district may sell surplus water for use outside its boundaries. The District has identified that it does have a small amount of bulk water hauling activity within the community but does not have a declared surplus of water. The District maintains one site where private individuals and a small number of commercial water haulers purchase water that is used both inside and outside District boundaries. Generally, this water is consumed by households where infrastructure is not available. These sales amount to approximately four million gallons per year.

Fire

The District serves the City and areas outside of the City. The services provided by District include fire prevention, fire suppression, emergency, medical aid, hazardous materials containment, and protection from excessive property damage.

The District maintains two fire stations:

- Station 421 -- 6560 Adobe Road (Headquarters).

This station is staffed 24-hours a day by a 3-person engine company consisting of a career (paid) company officer and two volunteer reserve firefighters. Equipment for Station 421 includes the following:

RESOLUTION NO. 3162

- o Engine 421: 1993 E-One, 1500 gallons per minute (GPM), 500 gallon tank
 - o Reserve Engine 421: 1988 Smeal, 1250 GPM, 500 gallon tank
 - o Truck 421: 1997 Pierce, 75' aerial, 1500 GPM, 300 gallon tank
 - o Brush Patrol 421: 2002 4x4 Pierce/Ford, 500 GPM, 250 gallon tank
 - o Chief 5000: 2003 4x4 Ford F150, Command Vehicle
 - o Utility 421: 2001 4x2 Ford F150
- Station 422 -- 3834 Lear Avenue (Desert Heights)

This station is staffed 24-hours a day by a 3-person engine company consisting of a career (paid) company officer and two volunteer reserve firefighters. Equipment for Station 422 includes the following:

- o Engine 422: 2007 Pierce, 1500 gallons per minute (GPM), 750 gallon tank
- o Reserve Engine 422: 2000 Pierce, 1250 GPM, 500 gallon tank
- o Rescue 422: 1986 E-One/Ford, CAL EMA light rescue, lighting, air support
- o Captain 421/422: 2008 4x4 Ford F150, Command Vehicle

In 2011, the overall average response time was six minutes and 29 seconds for all calls within the District. The first unit arrives on scene in eight minutes or less 85% of the time. In 2011, the district was requested 37 times to respond east of its jurisdiction (Wonder Valley) with the majority of the responses being for traffic collisions and structure fires.

4. Social and Economic Communities of Interest:

Social and economic communities of interest include the City of Twentynine Palms, the Marine Corps Base, Joshua Tree National Park, Twentynine Palms Highway, and the Morongo Unified School District.

5. Additional Determinations

- As required by State Law notice of the hearing was provided through publication in a newspaper of general circulation, the *Hi-Desert Star*. Individual notice was not provided as allowed under Government Code Section 56157 as such mailing would include more than 1,000 individual notices. As outlined in Commission Policy #27, in lieu of individual notice the notice of hearing publication was provided through an eighth page legal ad.
- As required by State law, individual notification was provided to affected and interested agencies, County departments, and those agencies and individuals requesting mailed notice. In addition, on April 4, 2012, LAFCO staff met with the District and representatives to review the determinations and recommendations made within its draft report, to solicit comments on the determinations presented and to respond to any questions of the affected agencies.
- Comments from landowners/registered voters and any affected agency have been reviewed and considered by the Commission in making its determinations.

Station	Address	APN	Structure Sq Ft	Land Acreage
421	6560 Adobe Road Twentynine Palms, CA 92277	0617-115-26	7043	0.75
422	3834 Lear Avenue Twentynine Palms, CA 92277	0610-041-02	6500	6.78

Shop #	Radio ID	Type	Year	Make/Model	VIN (last 5)	Mileage	Hours
1020	R422	Light & Air	1986	Ford/E-One	09704	91011	1052
1022	E421A	Engine	1993	E-One/Protector	02326	152091	6967
1027	E422	Engine	2000	International/Pierce	50638	105703	5453
1028	UT421A	Utility	2001	Ford F150	25344	175711	n/a
1029	BP421	Brush Patrol	2002	Ford F550 4x4/Pierce	25325	84107	4950
1030	CH5000	Utility	2003	Ford F150 4x4	35330	128970	n/a
1032	E421	Engine	2007	Pierce/Enforcer	06944	120446	5939
1033	UT421	Utility	2008	Ford F150 4x4	40136	70725	n/a
1034	T421	Truck	1997	Pierce/Dash 75' Aerial	00222	117082	7159

Twenty-Nine Palms Annexation 5 year Plan	2016 Proposed Staffing Count	2016/17 Average Cost Per Position	2016/17 SBCFPD Proposed Staffing	2017/18 Average Cost Per Position	2017/18 SBCFPD Proposed Staffing	2018/19 Average Cost Per Position	2018/19 SBCFPD Proposed Staffing	2019/20 Average Cost Per Position	2019/20 SBCFPD Proposed Staffing	2020/21 Average Cost Per Position	2020/21 SBCFPD Proposed Staffing
Staffing											
Station 421 - ME - Capt/Eng/FFPM				3.50%		3.50%		3.50%		3.50%	
Captain	3	\$ 202,461.00	\$ 607,383.00	\$ 209,547.14	\$ 628,641.41	\$ 216,881.28	\$ 650,643.85	\$ 224,472.13	\$ 673,416.39	\$ 232,328.65	\$ 696,985.96
Engineer	3	\$ 174,617.00	\$ 523,851.00	\$ 180,728.60	\$ 542,185.79	\$ 187,054.10	\$ 561,162.29	\$ 193,600.99	\$ 580,802.97	\$ 200,377.02	\$ 601,131.07
FF/PM	3	\$ 152,623.00	\$ 457,869.00	\$ 157,964.81	\$ 473,894.42	\$ 163,493.57	\$ 490,480.72	\$ 169,215.85	\$ 507,647.54	\$ 175,138.40	\$ 525,415.21
OAll	1	\$ 58,614.00	\$ 58,614.00	\$ 60,665.49	\$ 60,665.49	\$ 62,788.78	\$ 62,788.78	\$ 64,986.39	\$ 64,986.39	\$ 67,260.91	\$ 67,260.91
Total Count of Employees	10										
Total Salary and Benefits		\$ 588,315.00	\$ 1,647,717.00		\$ 1,705,387.10		\$ 1,765,075.64		\$ 1,826,853.29		\$ 1,890,793.16
Services and Supplies					2.00%		2.00%		2.00%		2.00%
Services and Supplies			\$ 165,000.00		\$ 168,300.00		\$ 171,666.00		\$ 175,099.32		\$ 178,601.31
Transfers for Support Services/Admin Costs			\$ 177,280.00		\$ 180,825.60		\$ 184,442.11		\$ 188,130.95		\$ 191,893.57
Confire/MIS Support			\$ 142,500.00		\$ 145,350.00		\$ 148,257.00		\$ 151,222.14		\$ 154,246.58
One Time start up costs including SBCA replacement gear			\$ 138,344.00								
Capital Replacement - Small Tools and Equipment			\$ 44,200.00		\$ 44,200.00		\$ 44,200.00		\$ 44,200.00		\$ 44,200.00
Capital Replacement - Vehicle Equipment Replacement			\$ 111,171.00		\$ 111,171.00		\$ 111,171.00		\$ 111,171.00		\$ 111,171.00
Capital Replacement - Infrastructure/Buildings			\$ 66,000.00		\$ 66,000.00		\$ 66,000.00		\$ 66,000.00		\$ 66,000.00
Total Appropriations			\$ 2,492,212.00		\$ 2,421,233.72		\$ 2,490,811.78		\$ 2,562,676.73		\$ 2,636,905.64
Revenues											
Special Tax			16/17		3.00%		3.00%		3.00%		3.00%
Special Tax FP-5 (\$143.91 X 3% = \$148.23/parcel @ 15,263 parcels) (factured @ 89% collection rate)			\$ 2,013,566.70		\$ 2,073,973.70		\$ 2,136,192.91		\$ 2,200,278.70		\$ 2,266,287.06
Delinquent Prior Year Special Tax Revenue (6%)			\$ 135,746.07		\$ 139,818.45		\$ 144,013.01		\$ 148,333.40		\$ 152,783.40
Other Revenue											
Interest Earned			\$ 2,000.00		\$ 2,000.00		\$ 2,000.00		\$ 2,000.00		\$ 2,000.00
Penalties (based on 29 Palms' prior year budget figure on their assessment @ \$80/parcel)			\$ 37,000.00		\$ 37,000.00		\$ 37,000.00		\$ 37,000.00		\$ 37,000.00
Other Revenue - Non-Operating			\$ 2,700.00		\$ 2,700.00		\$ 2,700.00		\$ 2,700.00		\$ 2,700.00
Total Revenues			\$ 2,191,012.77		\$ 2,255,492.15		\$ 2,321,905.91		\$ 2,390,312.09		\$ 2,460,770.45
Total Revenues less Appropriations			\$ (301,199.23)		\$ (165,741.57)		\$ (168,905.86)		\$ (172,364.63)		\$ (176,135.19)
Fund Balance											
Beginning Fund Balance					\$ 716,790.77		\$ 551,049.20		\$ 382,143.34		\$ 209,778.70
Carry over from FY 15/16 Twenty-Nine Palms Fire District Proposed Budget Summary			\$ 17,990.00								
Carry over Reserves transfer from Water District			\$ 1,000,000.00								
TOTAL APPROPRIATIONS			\$ (2,492,212.00)		\$ (2,421,233.72)		\$ (2,490,811.78)		\$ (2,562,676.73)		\$ (2,636,905.64)
TOTAL REVENUES			\$ 2,191,012.77		\$ 2,255,492.15		\$ 2,321,905.91		\$ 2,390,312.09		\$ 2,460,770.45
Ending Fund Balance			\$ 716,790.77		\$ 551,049.20		\$ 382,143.34		\$ 209,778.70		\$ 33,643.52

Note: Step increase is based on 3.5% increase per year and Svc/Supplies are based on 2% increase per year

Note: Captains/Engineers/FFPM/OAll salaries/benefits based upon averages in bud prep system of SB County Fire

Note: Transfers for support services and admin costs represents share of DC, BCs and office staff; as well as share of training expenses, SCBA program and safety gear pool program (Chamberlin's FTE figures)

Note: Capital Replacement - Small Tools and Equipment estimate based on \$221k spread over 5 years


Note: Capital Replacement - Vehicle Equipment Replacement (1 engine at \$550k amortized at 7 years for replacement of existing as well as 1/2 of truck company \$978k amortized 15 years)

Note: Capital Replacement - Infrastructure/Building estimate based on \$3.3m spread over 50 years

Note: FP-5 FY 15/16 rate is \$143.91. There is a 3% COLA allowed every year thereafter as needed

Note: "Other Revenue" figures are derived from FY15/16 29 Palms Fire District Proposed Budget Summary

I hereby certify that the statements furnished above and the documents attached present the data and information required to the best of my ability, and that the facts, statements, and information presented herein are true and correct to the best of my knowledge and belief as of the date prepared. This plan will be revised and updated through the LAFCO process as more information becomes available.



9-21-2015

Mark Hartwig, Fire Chief

DATE

Twenty-Nine Palms Annexation 5 year Plan	2016 Proposed Staffing Count	2016/17 Average Cost Per Position	2016/17 SBCFPD Proposed Staffing	2017/18 Average Cost Per Position	2017/18 SBCFPD Proposed Staffing	2018/19 Average Cost Per Position	2018/19 SBCFPD Proposed Staffing	2019/20 Average Cost Per Position	2019/20 SBCFPD Proposed Staffing	2020/21 Average Cost Per Position	2020/21 SBCFPD Proposed Staffing
Staffing											
Station 421 - ME - Capt/Eng/FFPM				3.50%		3.50%		3.50%		3.50%	
Captain	3	\$ 202,461.00	\$ 607,383.00	\$ 209,547.14	\$ 628,641.41	\$ 216,881.28	\$ 650,643.85	\$ 224,472.13	\$ 673,416.39	\$ 232,328.65	\$ 696,985.96
Engineer	3	\$ 174,617.00	\$ 523,851.00	\$ 180,728.60	\$ 542,185.79	\$ 187,054.10	\$ 561,162.29	\$ 193,600.99	\$ 580,802.97	\$ 200,377.02	\$ 601,131.07
FF/PM	3	\$ 152,623.00	\$ 457,869.00	\$ 157,964.81	\$ 473,894.42	\$ 163,493.57	\$ 490,480.72	\$ 169,215.85	\$ 507,647.54	\$ 175,138.40	\$ 525,415.21
Total Count of Employees	9										
Total Salary and Benefits		\$ 529,701.00	\$ 1,589,103.00		\$ 1,644,721.61		\$ 1,702,286.86		\$ 1,761,866.90		\$ 1,823,532.24
Services and Supplies					2.00%		2.00%		2.00%		2.00%
Services and Supplies			\$ 165,000.00		\$ 168,300.00		\$ 171,666.00		\$ 175,099.32		\$ 178,601.31
Transfers for Support Services/Admin Costs			\$ 177,280.00		\$ 180,825.60		\$ 184,442.11		\$ 188,130.95		\$ 191,893.57
Confire/MIS Support			\$ 142,500.00		\$ 145,350.00		\$ 148,257.00		\$ 151,222.14		\$ 154,246.58
One Time start up costs including SBCA replacement gear			\$ 138,344.00								
Capital Replacement - Small Tools and Equipment			\$ 44,200.00		\$ 44,200.00		\$ 44,200.00		\$ 44,200.00		\$ 44,200.00
Capital Replacement - Vehicle Equipment Replacement			\$ 111,171.00		\$ 111,171.00		\$ 111,171.00		\$ 111,171.00		\$ 111,171.00
Capital Replacement - Infrastructure/Buildings			\$ 66,000.00		\$ 66,000.00		\$ 66,000.00		\$ 66,000.00		\$ 66,000.00
PERS Unfunded Pension Liability (Estimate: \$1.9m over 20 years w/3% compounded interest)			\$ 109,000.00		\$ 109,000.00		\$ 109,000.00		\$ 109,000.00		\$ 109,000.00
Total Appropriations			\$ 2,542,598.00		\$ 2,469,568.23		\$ 2,537,022.99		\$ 2,606,690.34		\$ 2,678,644.73
Revenues											
Special Tax			16/17		3.00%		3.00%		3.00%		3.00%
Special Tax FP-5 (\$143.91 X 3% = \$148.23/parcel @ 15,263 parcels) (factured @ 89% collection rate)			\$ 2,013,566.70		\$ 2,073,973.70		\$ 2,136,192.91		\$ 2,200,278.70		\$ 2,266,287.06
Delinquent Prior Year Special Tax Revenue (6%)			\$ 135,746.07		\$ 139,818.45		\$ 144,013.01		\$ 144,013.01		\$ 152,783.40
Other Revenue											
Interest Earned			\$ 2,000.00		\$ 2,000.00		\$ 2,000.00		\$ 2,000.00		\$ 2,000.00
Penalties (based on 29 Palms' prior year budget figure on their assessment @ \$80/parcel)			\$ 37,000.00		\$ 37,000.00		\$ 37,000.00		\$ 37,000.00		\$ 37,000.00
Other Revenue - Non-Operating			\$ 2,700.00		\$ 2,700.00		\$ 2,700.00		\$ 2,700.00		\$ 2,700.00
Total Revenues			\$ 2,191,012.77		\$ 2,255,492.15		\$ 2,321,905.91		\$ 2,385,991.70		\$ 2,460,770.45
Total Revenues less Appropriations			\$ (351,585.23)		\$ (214,076.08)		\$ (215,117.08)		\$ (220,698.64)		\$ (217,874.27)
Fund Balance											
Beginning Fund Balance					\$ 666,404.77		\$ 452,328.69		\$ 237,211.61		\$ 16,512.97
Carry over from FY 15/16 Twenty-Nine Palms Fire District Proposed Budget Summary			\$ 17,990.00								
Carry over Reserves transfer from Water District			\$ 1,000,000.00								
TOTAL APPROPRIATIONS			\$ (2,542,598.00)		\$ (2,469,568.23)		\$ (2,537,022.99)		\$ (2,606,690.34)		\$ (2,678,644.73)
TOTAL REVENUES			\$ 2,191,012.77		\$ 2,255,492.15		\$ 2,321,905.91		\$ 2,385,991.70		\$ 2,460,770.45
Ending Fund Balance			\$ 666,404.77		\$ 452,328.69		\$ 237,211.61		\$ 16,512.97		\$ (201,361.30)

Note: Step increase is based on 3.5% increase per year and Svc/Supplies are based on 2% increase per year
Note: Captains/Engineers/FFPM/OAII salaries/benefits based upon averages in bud prep system of SB County Fire
Note: Transfers for support services and admin costs represents share of DC, BCs and office staff; as well as share of training expenses, SCBA program and safety gear pool program (Chamberlin's FTE figures)
Note: Capital Replacement - Small Tools and Equipment estimate based on \$221k spread over 5 years
Note: Capital Replacement - Vehicle Equipment Replacement (1 engine at \$550k amortized at 7 years for replacement of existing as well as 1/2 of truck company \$978k amortized 15 years)
Note: Capital Replacement - Infrastructure/Building estimate based on \$3.3m spread over 50 years
Note: FP-5 FY 15/16 rate is \$143.91. There is a 3% COLA allowed every year thereafter as needed
Note: "Other Revenue" figures are derived from FY15/16 29 Palms Fire District Proposed Budget Summary

Actuarial pending - negotiations forthcoming

I hereby certify that the statements furnished above and the documents attached present the data and information required to the best of my ability, and that the facts, statements, and information presented herein are true and correct to the best of my knowledge and belief as of the date prepared. This plan will be revised and updated through the LAFCO process as more information becomes available.

Mark Hartwig, Fire Chief

DATE

TWENTYNINE PALMS FIRE DEPARTMENT
BUDGET SUMMARY
FISCAL YEAR 2014-2015

Schedule A

FOR INFORMATIONAL PURPOSES ONLY

	FY 12/13 Actual	FY 13/14 Budget	FY 13/14 Projected	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget	FY 18/19 Budget
REVENUES								
1 Operating Revenues	\$ 1,170,076	\$ 1,201,000	\$ 1,201,400	\$ 1,201,000	\$ 1,201,000	\$ 1,201,000	\$ 1,201,000	\$ 1,201,000
2 Donations and CPR Training Revenues	1,573	2,000	2,000	2,000	2,081	2,122	2,165	2,208
3 Grant Revenue	0	-	-	-	-	-	-	-
4 Non-Operating Revenues	51,020	38,800	38,360	39,700	40,368	41,175	41,998	42,838
5 Total Revenues	\$ 1,222,669	1,241,800	1,241,760	1,242,700	1,243,449	1,244,297	1,245,163	1,246,046
EXPENDITURES								
6 Salaries & Benefits, Paid Staff, Board	\$ 854,186	694,624	698,300	724,167	751,418	777,326	774,109	810,953
7 Volunteer Operations	133,279	138,600	116,400	136,500	144,338	147,225	150,169	153,173
8 Materials and Supplies	20,512	21,425	12,400	49,150	22,342	22,789	23,245	23,710
9 Governmental Charges, SBCO	1,800	19,600	9,000	22,000	12,100	2,100	12,100	2,100
10 Utilities	27,712	22,635	22,900	19,850	24,013	24,734	25,476	26,240
11 Dispatching Fees	94,949	88,000	88,000	88,500	93,359	96,160	99,045	102,016
12 Repair and Maintenance	109,063	88,580	89,100	90,100	93,508	95,845	98,242	100,698
13 Insurance, Bonds	28,257	24,600	26,600	27,200	25,594	26,106	26,628	27,160
14 Overhead Allocation	42,161	45,608	45,600	46,236	46,512	47,442	48,391	49,359
15 Training, Travel & Conferences	8,809	12,100	10,500	12,200	12,589	12,841	13,097	13,359
16 Dues, Subscriptions, Books & Films	1,876	2,000	900	1,500	2,081	2,122	2,165	2,208
17 Legal Services and Professional Services	40,363	51,710	62,300	75,400	53,799	54,875	55,973	57,092
18 Total Expenses Before Debt & Capital	\$ 1,362,968	1,209,483	1,182,000	1,292,803	1,281,653	1,309,565	1,328,639	1,368,068
NON-OPERATING EXPENDITURES								
19 Capital Expenditures	0	-	-	-	15,000	15,450	15,914	71,391
20 Total Expenditures	\$ 1,362,968	1,209,483	1,182,000	1,292,803	1,296,653	1,325,015	1,344,553	1,439,459
21 Total Revenue Less Total Expenditures	\$ (140,299)	32,317	59,760	(50,103)	(53,204)	(80,718)	(99,390)	(193,413)
22 Transfers in from SRF Election	0	17,500	17,500	20,000	17,500	-	17,500	-
23 Transfers in from SRF Capital Contribution	0	40,000	40,000	31,650	34,150	51,650	34,150	51,650
24 Addition (Reduction) To Apparatus/Comm. Reserve	0	-	-	-	-	-	-	-
25 Addition (Reduction) To Contingency Reserve	0	-	-	-	-	-	-	-
26 Change in Unrestricted Working Capital Balance	\$ (140,299)	89,817	117,260	1,547	(1,554)	(29,068)	(47,740)	(141,763)
27 Projected Beginning LAIF				1,115,000	1,116,547	1,114,993	1,085,925	1,038,185
28 Ending Projected LAIF			1,115,000	1,116,547	1,114,993	1,085,925	1,038,185	896,422

Twentynine Palms Fire Department
Line Item Budget
Fiscal Year 2014-2015

Schedule B

	FY 12/13 Actual	FY 13/14 Budget	FY 13/14 Projected	FY 14/15 Budget
REVENUES				
1 Operating Revenues				
2 Permits & Fees	\$ 1,848	\$ 1,000	\$ 1,400	\$ 1,000
3 Fire Protection Special Tax	1,168,228	1,200,000	1,200,000	1,200,000
4 Total Operating Revenue	1,170,076	1,201,000	1,201,400	1,201,000
5 Non-Operating Revenues				
6 Interest Revenues	2,185	2,800	2,000	2,000
7 Penalties	47,795	35,000	35,000	35,000
8 CPR Training Revenue	1,573	2,000	2,000	2,000
9 Grant Revenue (Including Carry-overs)	-	-	-	-
10 Other Non-Operating Revenues	1,040	1,000	1,360	2,700
11 Total Non-Operating Revenue	52,593	40,800	40,360	41,700
12 Total Revenues	1,222,669	1,241,800	1,241,760	1,242,700
OPERATING EXPENSES				
13 SALARIES & BENEFITS, PAID STAFF				
14 Salaries, Paid Staff	550,595	444,103	458,000	460,100
15 Payroll Taxes	43,885	34,689	34,700	35,056
16 Group Medical/Dental/Vision/Life	103,334	80,434	73,200	86,601
17 Uniform Allowance	3,666	4,500	2,500	4,500
18 Retirement(PERS)	136,738	106,251	107,300	104,233
19 Medical Exams And Background Checks	-	2,500	800	2,500
20 Workers Compensation	15,967	16,147	23,200	24,175
21 Benefits, Paid Staff	303,591	244,521	235,700	258,067
22 Total Salaries & Benefits, Paid Staff	854,186	688,624	698,700	718,167
23 VOLUNTEER OPERATIONS				
24 Personnel Costs	113,023	125,000	107,700	125,000
25 Payroll Taxes	466	-	800	-
26 Workers Compensation	13,898	4,600	4,600	4,500
27 Uniforms and Other Reimbursements	2,213	4,500	1,100	4,500
28 Medical Exams and Background Checks	5,680	4,500	2,200	2,500
29 Total Volunteer Operations	133,279	138,600	116,400	136,500
30 FACILITIES				
31 Repairs & Maintenance	5,772	6,400	12,400	6,400
32 Cleaning Supplies	4,218	2,680	5,100	3,200
33 Telephone	8,000	7,600	10,000	6,800
34 Natural Gas & Propane	3,402	3,950	2,000	2,000
35 Water	3,262	2,362	2,200	2,300
36 Electricity	10,829	7,370	7,700	7,600
37 Satellite and/or Cable Service	718	-	-	-
38 Trash Service	1,501	1,153	1,000	1,150
39 Total Facilities Expenses	37,702	31,715	38,400	29,450
40 OTHER ADMINISTRATIVE EXPENSES				
41 Legal	15,530	20,000	7,000	12,000
42 Professional Services	24,833	31,710	53,300	63,400
43 Outside Services, Other Governmental Agencies	1,890	19,600	9,000	22,000

Twentynine Palms Fire Department
Line Item Budget
Fiscal Year 2014-2015

Schedule B

	FY 12/13 Actual	FY 13/14 Budget	FY 13/14 Projected	FY 14/15 Budget
44 Office Supplies	2,739	3,000	1,500	2,000
45 Travel & Expenses	-	500	100	500
46 Insurance, Bonds	28,237	24,600	26,600	27,200
47 Postage	314	225	200	250
48 Printing & Publications	1,821	1,200	200	2,400
49 Dues & Subscriptions	1,876	2,000	900	1,500
50 Station Supplies	1,153	6,000	2,500	5,000
51 Board of Director Expenses	-	6,000	4,600	6,000
52 Overhead Allocation	42,161	45,600	45,600	46,236
53 Contingency Expenditures	-	-	-	-
54 Safety Material & Supplies	2,016	-	-	-
55 Public Information Material & Supplies	100	1,000	500	30,000
56 <i>Total Other Administrative Expenses</i>	121,799	161,445	154,000	218,486
57 TRAINING				
58 Schools, Course Fees & Materials	3,726	4,000	4,000	4,600
59 Conferences & Seminars	461	500	-	-
60 Travel & Expenses	2,001	2,500	2,500	2,500
61 Books & Films	-	300	-	-
62 Training Materials & Supplies	647	1,500	800	1,800
63 Other Training	381	300	-	-
64 CPR and Defibrillator Training	1,161	1,500	1,900	1,800
65 Certifications and Other Expenses	432	1,000	1,200	1,000
66 <i>Total Training</i>	8,809	11,600	10,400	11,700
67 COMMUNICATIONS				
68 Materials & Supplies	108	1,000	500	1,000
69 Outside Repairs & Maintenance	160	1,000	100	1,000
70 Dispatch Fees & Service Agreements	94,949	88,000	88,000	88,500
71 <i>Total Communications</i>	95,216	90,000	88,600	90,500
72 FIRE PREVENTION				
73 Fire Prevention Materials and Supplies	2,025	1,500	2,000	1,500
74 Public Fire Education	2,408	2,500	3,200	2,500
75 <i>Total Fire Prevention</i>	4,433	4,000	5,200	4,000
76 APPARATUS MAINTENANCE				
77 Maintenance and Repair	45,580	30,000	43,000	42,500
78 Mechanic Charges	17,404	14,000	2,500	2,300
79 Fuel & Oil	28,437	24,000	24,000	24,000
80 <i>Total Apparatus Maintenance</i>	91,421	68,000	69,500	69,000
81 FIRE EQUIPMENT				
82 Equipment Maintenance & Repair	6,136	5,500	2,700	6,000
83 Equipment Supplies & Parts	1,337	4,000	1,300	4,500
84 EMS Consumables	2,574	3,000	1,700	2,500
85 Suppression Consumables	6,025	2,000	100	2,000
86 <i>Total Fire Equipment</i>	16,093	15,500	5,800	15,000
87 <i>Total Operating Expenses</i>	1,362,968	1,209,483	1,182,000	1,292,803

Twentynine Palms Fire Department
Line Item Budget
Fiscal Year 2014-2015

Schedule B

	FY 12/13 Actual	FY 13/14 Budget	FY 13/14 Projected	FY 14/15 Budget
<u>NON-OPERATING EXPENSES</u>				
88 CAPITAL EXPENDITURES (including Carpenters)				
89 Capital Expenditures - Structures	-	-	-	-
90 Capital Expenditures - Office Equipment	-	-	-	-
91 Capital Expenditures - Fire Equipment	-	-	-	-
92 Capital Expenditures - Communications	-	-	-	-
93 Capital Expenditures - Apparatus & Vehicles	-	-	-	-
94 Total Capital Expenditures	-	-	-	-
95 Total Operating and Non-Operating Expenditures	1,362,968	1,209,483	1,182,000	1,292,803
96 Total Revenues Less Expenses	(140,299)	32,317	59,760	(50,103)
ADDITIONS TO RESERVE ACCOUNTS/TRANSFERS IN/OUT				
98 Transfers in from SRF Election	-	17,500	17,500	20,000
99 Transfers in from the SRF for Capital Reserve	-	40,000	40,000	31,650
100 Total Reserve Additions	-	57,500	57,500	51,650
101 Changes in Fund Balance	\$ (140,299)	\$ 89,817	\$ 117,260	\$ 1,547

**TWENTYNINE PALMS WATER DISTRICT
EXPLORER FUND
FISCAL 2014-2015**

Schedule C

	FY 12/13 Actual	FY 13/14 Budget	FY 13/14 Projected	FY 14/15 Budget
Revenue				
Donations - General	\$ 1,040	\$ -	\$ 60	\$ -
Donations - Explorers Post	4,860	5,000	6,000	5,000
Carryover funds	-	12,000	4,923	6,883
Total Revenue	5,900	17,000	10,983	11,883
Expenditures				
Expenditures - Explorers	2,829	12,077	4,100	5,000
Total Expenditures	2,829	12,077	4,100	5,000
Amount to Carryover	\$ 3,071	\$ 4,923	\$ 6,883	\$ 6,883

**TWENTYNINE PALMS FIRE DEPARTMENT
PROPOSED BUDGET SUMMARY
FISCAL YEAR 2015/16**

	Actual FY 13/14	Budget FY 14/15	Projected FY 14/15	Proposed Budget FY 15/16	Projected FY 16/17	Projected FY 17/18	Projected FY 18/19	Projected FY 19/20
<u>REVENUES</u>								
1 Operating Revenues	\$1,235,923	\$1,201,000	\$1,201,000	\$1,201,000	\$1,201,000	\$1,201,000	\$1,201,000	\$1,201,000
2 Donations and CPR Training Revenues	2,610	2,000	3,000	3,000	3,000	3,000	3,000	3,000
3 Grant Revenue	-	-	-	-	-	-	-	-
4 Non-Operating Revenues	104,560	39,700	56,000	41,700	41,700	41,700	41,700	41,700
5 <i>Total Revenues</i>	1,343,093	1,242,700	1,260,000	1,245,700	1,245,700	1,245,700	1,245,700	1,245,700
<u>EXPENDITURES</u>								
6 Salaries & Benefits, Paid Staff, Board	699,441	724,167	682,810	733,700	748,300	763,100	778,300	793,800
7 Volunteer Operations	112,518	136,500	138,000	138,460	141,100	143,800	146,500	149,300
8 Materials and Supplies	12,303	46,150	18,365	20,800	21,150	21,600	22,100	22,600
9 Governmental Charges, SBCO	8,793	22,000	2,700	12,850	5,850	12,850	5,850	12,850
10 Utilities	23,007	19,850	21,550	20,880	21,300	21,600	21,900	22,200
11 Dispatching Fees	86,931	88,500	88,500	80,000	81,600	83,200	84,900	86,600
12 Repair and Maintenance	94,186	93,100	102,100	101,280	103,300	105,300	107,300	109,400
13 Insurance, Bonds	25,638	27,200	27,200	27,740	28,300	28,900	29,500	30,100
14 Overhead Allocation	45,608	46,236	46,236	54,960	56,100	57,200	58,300	59,500
15 Training, Travel & Conferences	9,998	12,200	9,300	12,240	12,480	12,720	12,960	13,200
16 Dues, Subscriptions, Books & Films	752	1,500	1,800	1,800	1,800	1,800	1,800	1,800
17 Legal Services and Professional Services	64,322	75,400	20,200	30,000	30,600	31,200	31,800	32,500
18 <i>Total Expenses Before Debt & Capital</i>	1,183,497	1,292,803	1,158,761	1,234,710	1,251,880	1,283,270	1,301,210	1,333,850
<u>NON-OPERATING EXPENDITURES</u>								
19 Other Expenditures	-	-	-	-	-	-	-	-
20 <i>Total Expenditures</i>	1,183,497	1,292,803	1,158,761	1,234,710	1,251,880	1,283,270	1,301,210	1,333,850
21 <i>Total Revenue Less Total Expenditures</i>	159,596	(50,103)	101,239	10,990	(6,180)	(37,570)	(55,510)	(88,150)
22 Transfers in from SRF Election	-	20,000	20,000	-	-	20,000	-	20,000
23 Transfers in from SRF Capital Contribution	-	31,650	37,000	57,000	58,700	40,450	62,250	44,000
24 Addition (Reduction) To Apparatus/Comm. Reserve	-	-	-	-	-	-	-	-
25 Addition (Reduction) To Contingency Reserve	-	-	-	-	-	-	-	-
26 Capital Expenditures	-	-	-	(50,000)	-	-	-	-
27 <i>Change in Unrestricted Working Capital Balance</i>	159,596	1,547	158,239	17,990	52,520	22,880	6,740	(24,150)

Twentynine Palms Fire Department

	Budget FY 14/15	Projected FY 14/15	Proposed Budget FY 15/16	Projected FY 16/17
<u>REVENUES</u>				
1 Operating Revenues				
2 Permits & Fees	1,000	1,000	1,000	1,000
3 Fire Protection Special Tax	1,200,000	1,200,000	1,200,000	1,200,000
4 <i>Total Operating Revenue</i>	<u>1,201,000</u>	<u>1,201,000</u>	<u>1,201,000</u>	<u>1,201,000</u>
5 Non-Operating Revenues				
6 Interest Revenues	2,000	2,000	2,000	2,000
7 Penalties	35,000	37,000	37,000	37,000
8 CPR Training Revenue	2,000	3,000	3,000	3,000
9 Grant Revenue (Including Carry-overs)	-	-	-	-
10 Other Non-Operating Revenue	2,700	17,000	2,700	2,700
11 <i>Total Non-Operating Revenue</i>	<u>41,700</u>	<u>59,000</u>	<u>44,700</u>	<u>44,700</u>
12 <i>Total Revenues</i>	<u>1,242,700</u>	<u>1,260,000</u>	<u>1,245,700</u>	<u>1,245,700</u>
<u>OPERATING EXPENSES</u>				
13 SALARIES & BENEFITS, PAID STAFF				
14 <i>Salaries, Paid Staff</i>	460,100	432,300	476,500	486,000
15 Payroll Taxes	36,056	31,000	35,400	36,100
16 Group Medical/Dental/Vision/Life	86,601	82,100	88,000	89,700
17 Uniform Allowance	4,500	4,500	4,500	4,500
18 Retirement(PERS)	104,235	104,235	94,000	95,900
19 Medical Exams And Background Checks	2,500	500	2,500	2,600
20 Workers Compensation	24,175	24,175	27,800	28,400
21 <i>Benefits, Paid Staff</i>	<u>258,067</u>	<u>246,510</u>	<u>252,200</u>	<u>257,200</u>
22 <i>Total Salaries & Benefits, Paid Staff</i>	<u>718,167</u>	<u>678,810</u>	<u>728,700</u>	<u>743,200</u>
23 VOLUNTEER OPERATIONS				
24 Personnel Costs	125,000	125,000	126,400	128,900
25 Payroll Taxes	-	1,500	1,560	1,600
26 Workers Compensation	4,500	4,500	4,500	4,500
27 Uniforms and Other Reimbursements	4,500	3,000	3,000	3,000
28 Medical Exams and Background Checks	2,500	4,000	3,000	3,100
29 <i>Total Volunteer Operations</i>	<u>136,500</u>	<u>138,000</u>	<u>138,460</u>	<u>141,100</u>
30 FACILITIES				
31 Repairs & Maintenance	6,400	6,900	7,000	7,100
32 Cleaning Supplies	3,200	3,200	3,200	3,300
33 Telephone	6,800	6,800	5,500	5,600
34 Natural Gas & Propane	2,000	1,800	1,840	1,900

Twentynine Palms Fire Department

		Budget FY 14/15	Projected FY 14/15	Proposed Budget FY 15/16	Projected FY 16/17
35	Water	2,300	1,800	1,840	1,900
36	Electricity	7,600	10,000	10,500	10,700
37	Satellite and/or Cable Service		-	-	-
38	Trash Service	1,150	1,150	1,200	1,200
39	<i>Total Facilities Expenses</i>	29,450	31,650	31,080	31,700
40	OTHER ADMINISTRATIVE EXPENSES				
41	Legal	12,000	1,000	12,000	12,200
42	Professional Services	63,400	19,200	18,000	18,400
43	Outside Services, Other Governmental Agencies	22,000	2,700	12,850	5,850
44	Station Supplies	7,000	9,300	7,000	7,100
45	Travel & Expenses	500	500	500	500
46	Insurance, Bonds	27,200	27,200	27,740	28,300
47	Postage	250	100	100	100
48	Printing & Publications	2,400	2,400	2,500	2,550
49	Dues & Subscriptions	1,500	1,800	1,800	1,800
50	Board of Director Expenses	6,000	4,000	5,000	5,100
51	Overhead Allocation	46,236	46,236	54,960	56,100
52	Safety Material & Supplies	-	-	-	-
53	Public Information Material & Supplies	30,000	-	4,500	4,600
54	<i>Total Other Administrative Expenses</i>	218,486	114,436	146,950	142,600
55	TRAINING				
56	Training Materials & Supplies	8,900	6,000	8,900	9,100
57	CPR and Defibrillator Training	1,800	1,800	1,840	1,880
58	Certifications and Other Expenses	1,000	1,000	1,000	1,000
59	<i>Total Training</i>	11,700	8,800	11,740	11,980
60	COMMUNICATIONS				
61	Radio Repairs & Maintenance	2,000	2,000	2,000	2,000
62	Dispatch Fees & Service Agreements	88,500	88,500	80,000	81,600
63	<i>Total Communications</i>	90,500	90,500	82,000	83,600
64	FIRE PREVENTION				
65	Fire Prevention Materials and Supplies	1,500	1,471	1,500	1,500
66	Public Fire Education	2,500	2,594	2,650	2,700
67	<i>Total Fire Prevention</i>	4,000	4,065	4,150	4,200
68	APPARATUS MAINTENANCE				
69	Maintenance and Repair	42,500	45,000	45,000	45,900
70	Mechanic Charges	2,500	4,000	4,080	4,200
71	Fuel & Oil	24,000	24,000	24,000	24,500
72	<i>Total Apparatus Maintenance</i>	69,000	73,000	73,080	74,600

Twentynine Palms Fire Department

	Budget FY 14/15	Projected FY 14/15	Proposed Budget FY 15/16	Projected FY 16/17
73 FIRE EQUIPMENT				
74 Equipment Maintenance & Repair	12,500	17,000	16,000	16,300
75 EMS Consumables	2,500	2,500	2,550	2,600
76 <i>Total Fire Equipment</i>	<u>15,000</u>	<u>19,500</u>	<u>18,550</u>	<u>18,900</u>
77 <i>Total Operating Expenses</i>	<u>1,292,803</u>	<u>1,158,761</u>	<u>1,234,710</u>	<u>1,251,880</u>
<u>NON-OPERATING EXPENSES</u>				
78 Other Expenditures	-	-	-	-
79 <i>Total Revenues Less Expenses</i>	<u>(50,103)</u>	<u>101,239</u>	<u>10,990</u>	<u>(6,180)</u>
80 ADDITIONS TO RESERVE ACCOUNTS/TRANSFERS IN/OUT				
81 Addition (Reduction) to Reserve	-	-	-	-
82 Addition (Reduction) in Contingency Reserve	-	-	-	-
83 Transfers in from SRF Election	20,000	20,000	-	-
84 Transfers in from the SRF for Capital Reserve	31,650	37,000	57,000	58,700
85 <i>Total Reserve Additions</i>	<u>51,650</u>	<u>57,000</u>	<u>57,000</u>	<u>58,700</u>
86 CAPITAL EXPENDITURES <i>(Including Carryovers)</i>				
87 Capital Expenditures - Structures	-	-	(50,000)	-
88 Capital Expenditures - Office Equipment	-	-	-	-
89 Capital Expenditures - Fire Equipment	-	-	-	-
90 Capital Expenditures - Communications	-	-	-	-
91 Capital Expenditures - Apparatus & Vehicles	-	-	-	-
92 <i>Total Capital Expenditures</i>	<u>-</u>	<u>-</u>	<u>(50,000)</u>	<u>-</u>
93 <i>Changes in Fund Balance</i>	<u>1,547</u>	<u>158,239</u>	<u>17,990</u>	<u>32,520</u>

**TWENTYNINE PALMS WATER DISTRICT
EXPLORER FUND
FISCAL YEAR 2015-16**

Schedule C

	FY 13-14	Budget FY15	Projected	Budget FY 15-16
Revenue				
Carryover funds	7,077	9,794	9,794	11,236
Donations - Explorers Post	6,007	5,000	4,942	5,000
Total Revenue	6,007	5,000	4,942	5,000
Expenditures				
Expenditures - Explorers	3,290	5,000	3,500	5,000
Total Expenditures	3,290	5,000	3,500	5,000
Amount to Carryover	9,794	9,794	11,236	11,236

Description	Years of Service	Purchase Price	Annual Reserve Factor	29 Palms
4-Gas Meter	5	\$350	\$71	1
AED	10	\$3,000	\$301	0
Air Bags, HI Pressure 250T	10	\$8,500	\$851	1
Air Bags, HI Pressure 50T	10	\$5,500	\$551	1
Air Bags, Low Pressure	10	\$8,500	\$851	1
Camera, Digital	3	\$250	\$84	1
Cardiac Monitor	8	\$32,000	\$4,001	1
Chainsaw	7	\$800	\$115	2
CPAP	7	\$1,100	\$168	1
Extractors	10	\$11,000	\$1,101	1
Extrication Power Unit	10	\$8,000	\$801	2
Extrication Tools & Accessories	20	\$24,000	\$1,201	2
Fire Hose Structure	20	\$30,000	\$1,501	2
Fire Hose W/L	10	\$5,000	\$501	2
Float a Pump	10	\$2,500	\$251	0
GPS units	3	\$250	\$84	2
Gurney, Power Pro	10	\$14,000	\$1,401	0
Gurney, Standard	10	\$4,600	\$461	0
Nozzles, Structure	20	\$15,000	\$751	6
Nozzles, W/L	10	\$2,000	\$201	3
PAPR	7	\$1,200	\$172	0
Radio, Battery Chargers	10	\$600	\$61	3
Radios, 800 Mobile	10	\$3,400	\$341	10
Radios, 800 Portable	10	\$3,400	\$341	3
Radios, B/K Mobile	10	\$1,800	\$181	3
Radios, B/K Portable	10	\$1,400	\$141	10
RIC Kits	15	\$2,500	\$168	2
SABA, Complete	15	\$7,500	\$501	1
SCBA, Cylinders	15	\$850	\$58	20
SCBA, Masks	15	\$1,000	\$68	9
SCBA, Pack	15	\$7,500	\$501	10
Search Equipment	10	\$8,000	\$801	1
Suction Units, ALS	7	\$500	\$72	2
TIC	8	\$5,000	\$626	2

\$36,765

Revised 10/28/2014

**San Bernardino County
29 Palms Annexation**

Service Life Replacement Value Annual Contribution

**Equipment replacement
Rolling Stock**

Type 1 Fire Engine	15 years	\$518,400.00	\$34,560.00
Ladder Truck (1/2 Value)	15 years	\$634,440.00	\$32,148.00
Medic Squad	7 years	\$140,000.00	\$20,000.00
Patrol (Type 6 Fire Engine)	7 Years	\$180,000.00	\$25,714.00

To be absorbed by County Fire

1/2 costing between County Fire
and 29 Palms

Annual Replacement costing totals \$112,422.00

29 Palms Portion \$66,708.00