

**SUMMARY OF ACTIONS TAKEN BY THE
LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

REGULAR MEETING OF OCTOBER 22, 2014

9:04 A.M. – CALL TO ORDER – FLAG SALUTE

ANNOUNCEMENT: Anyone present at the hearing who is involved with any of the changes of organization to be considered and who has made a contribution of more than \$250 in the past twelve (12) months to any member of the Commission will be asked to state for the record the Commission member to whom the contribution has been made and the matter of consideration with which they are involved.

CONSENT ITEMS:

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the hearing to discuss the matter.

1. Approval of Minutes for Regular Meeting of September 17, 2014
2. Approval of Executive Officer's Expense Report
3. Ratify Payments as Reconciled for Month of September 2014 and Note Cash Receipts
4. **CONTINUED FROM SEPTEMBER 17, 2014 HEARING:** Review and Consideration of Amendment to LAFCO Conflict of Interest Code
5. **TO BE DEFERRED FOR DISCUSSION:** Adoption of LAFCO Resolution No. 3190 for LAFCO 3157 – Sphere of Influence Establishment for County Service Area 120 (Habitat Preservation and Historical Resources – North Etiwanda)

**ACTION TAKEN – APPROVAL OF MINUTES AND EXECUTIVE OFFICER'S
AMENDED EXPENSE REPORT AND STAFF RECOMMENDATIONS FOR ITEM
4 APPROVED IN ITS ENTIRETY; ITEM 5 DEFERRED FOR DISCUSSION**

PUBLIC HEARING ITEMS:

6. Consent Items Deferred for Discussion

Adoption of LAFCO Resolution No. 3190 for LAFCO 3157 – Sphere of Influence Establishment for County Service Area 120 (Habitat Preservation and Historical Resources – North Etiwanda)

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

7. **CONTINUED FROM SEPTEMBER 17, 2014 HEARING:** Consideration of: (1) CEQA Statutory Exemption for LAFCO 3180; and (2) LAFCO 3180 – Reorganization to Include Annexations to County Service Area 54, Detachment from County Service Area SL-1 and Dissolution of County Service Area 73 and Zone A of County Service Area 53 (Streetlight Reorganization for the Mountain Region)

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

8. **CONTINUED FROM SEPTEMBER 17, 2014 HEARING:** Consideration of : (1) CEQA Statutory Exemption for Amendments to Policy and Procedure Manual; and (2) Amendments and Updates to LAFCO Policy and Procedure Manual defined as:
- a. Update of Section 2, Accounting and Financial Policies and Procedures -- Introduction
 - b. Update Section 3, Human Resources Personnel Policies and Procedures and LAFCO Benefit Plan – Add Policy 302 Vacation, Section E Prior Service Credit; Amend Policy 202 for Compensation; and Amend Benefit Plan Section 1 Item C
 - c. Update Section 4, Application/Project Processing – Add Policy 14 -- Campaign Disclosure Policy, Amend Policy 9 – Individual Notice of Commission Hearings to Landowners and Registered Voters, and Amend Policy 13(a) -- Disadvantaged Unincorporated Community Annexation Policy
 - d. Update Section 6, Special District Representation Policies and Procedures –Amend Exhibit A Listing to reflect statutory changes
 - e. Update Section 7, Forms – Amend Application Submission Checklist, Amend Landowner and Registered Voter Protest Forms, and Add Campaign Disclosure Form

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY;

9. Consideration of CEQA Statutory Exemption for Valley Region Service Reviews to include, but not be limited to, the following services: water (Retail, Wholesale and Reclamation), Sewer (Treatment, Collection), Law Enforcement, Fire Protection/ Emergency Medical Response/Ambulance, Park and Recreation, Streetlights, Solid Waste and Other Miscellaneous Urban Services

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

DISCUSSION ITEMS:

10. First Quarter Financial Review for Period July 1 through September 30, 2014:
- A. Financial Review
 - B. Transfer of \$11,000 from Contingency Funds (Account 6000) to Information Services Department Direct (Account 2421)
 - C. Establishment of Trust Accounts for Reserve Funds Currently Allocated in Accounts 6010, 6025, 6030

ACTION TAKEN – STAFF RECOMMENDATIONS APPROVED IN THEIR ENTIRETY

11. Workshop on LAFCO 3176 -- Special Study for Daggett, Newberry and Yermo Community Services District Including Plan for Service and Service Review

REPORT PROVIDED

12. **TO BE CONTINUED TO THE JANUARY 21, 2015 HEARING:** Status Report on Rim of the World Recreation and Park District

ACTION TAKEN – STAFF RECOMMENDATION APPROVED; ITEM CONTINUED TO THE FEBRUARY 15, 2015 HEARING

INFORMATION ITEMS:

13. Legislative Update Report

REPORT PROVIDED

14. Executive Officer's Report:
 - a. Recap of CALACO Annual Conference

ORAL REPORT PROVIDED

15. Commissioner Comments

COMMENTS PROVIDED

16. Comments from the Public

NONE PROVIDED

THE COMMISSION HEARING ADJOURNS AT 11:21 A.M.

ATTEST:

REBECCA LOWERY
Clerk to the Commission