



**COUNTY OF SAN BERNARDINO
DEPARTMENT OF PUBLIC HEALTH
DIVISION OF ENVIRONMENTAL HEALTH SERVICES**

PHONE: (800) 442-2283

www.sbcounty.gov/dehs

**HOW TO OBTAIN A HEALTH PERMIT TO
OPERATE A FOOD PREPARATION VEHICLE AT
A FOOD TRUCK EVENT**



San Bernardino County Ordinance states that a Food Preparation Vehicle may operate in San Bernardino County under two (2) conditions:

1. As part of a “Food Truck Event”
2. As part of a “Community Event”

A “Food Truck Event” is an event other than a Community Event, approved by a local jurisdiction where Mobile Food Facilities operate at a designated location to sell or give away food to the public.

A “Community Event” is an event of civic, public, or educational nature, including state and county fairs, city festivals, circuses, and other public gathering events approved by DEHS. Food booths and food preparation vehicles are allowed to participate in community events.

If operating at a “Community Event,” refer to the [Application for Temporary Food Facilities Permit](#) packet.

A “Food Preparation Vehicle” shall obtain a San Bernardino County Health Permit and Land Use approval from the local jurisdiction prior to offering food to the public. The local jurisdiction refers to Cities if planning to operate in City areas, or San Bernardino County if planning to operate in the unincorporated areas of the County. Prior to issuance of a Health Permit for a Food Truck Event, the following steps shall take place:

1. Plan Review and Approval by the County of San Bernardino Department of Public Health, Division of Environmental Health Services (DEHS) Plan Check
2. Receive passing Vehicle Inspection by DEHS
3. Submit Application for Health Permit along with supporting documents: [Form A](#), [Form B](#), and [Form C](#) to DEHS:

A. Plan Approval and Vehicle Inspection

1. Submit three (3) sets of plans to DEHS for all new and remodeled Food Preparation Vehicles, along with the [Application for Mobile Food Facility \(MFF\) Plan Review](#) and applicable fee. If the vehicle received Plan Check approval in another California County, DEHS may perform a modified plan review. Contact the DEHS Plan Check program at 800-442-2283 for a consultation. Refer to the [Build it Right — Guidelines for Mobile Food Facilities](#) for detailed instructions and requirements.

2. Upon plan approval by DEHS, two (2) sets of corrected plans will be returned to the Owner/Operator.
3. Vehicles shall pass an initial inspection prior to the issuance of a health permit to operate.
4. Inspections are by appointment. Call DEHS at 800-442-2283 to schedule an appointment with one of the DEHS offices in San Bernardino, Rancho Cucamonga or Hesperia.
5. Refer to the [Build it Right — Guidelines for Mobile Food Facilities](#) for detailed instructions and requirements.

B. Application for Health Permit

Upon Plan Check approval, all Food Preparation Vehicles shall obtain an annual health permit to operate at a "Food Truck Event." Please see the current fee schedule on the [DEHS website](#).

The following items shall be submitted to DEHS:

1. A completed [Application for Health Permit](#) and payment (check, money order, cash).
2. A Commissary/Commercial Kitchen Agreement ([Form A](#) or [Form B](#))
NOTE: A separate Form A or B must be completed if multiple commissaries and/or commercial kitchens are used.
3. A Mobile Food Facility Operating Schedule ([Form C](#))
Form C shall be submitted monthly or within three (3) business days of when the schedule changes.