

**From:** [Hernandez, Tom DBH](#)  
**To:** [Tod Lipka](#); "[Barbara Bloom](#)"; "[kimm@stepuponsecond.org](mailto:kimm@stepuponsecond.org)"  
**Cc:** [Hamilton, Christy DBH](#)  
**Subject:** FY2016 Continuum of Care Recommendation Letter  
**Date:** Tuesday, August 16, 2016 1:42:23 PM  
**Attachments:** [image001.png](#)  
[image002.jpg](#)  
[image003.jpg](#)  
[image004.jpg](#)  
[image005.jpg](#)  
[image006.jpg](#)  
[image007.jpg](#)  
[2016-StepUponSecondStreet.pdf](#)

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Hello CoC Applicant,

Attached you will find a recommendation letter for inclusion in the FY2016 Continuum of Care (CoC) Homeless Assistance Grant program submission for the San Bernardino County CoC. Thank you!

**Tom Hernandez, M.Ed, CHES**

Homeless Services Officer

**Department of Behavioral Health – Office of Homeless Services**

Phone: 909-386-8208

Fax: 909-890-0868

303 E. Vanderbilt Way, First Floor

San Bernardino, CA 92415-0026

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**[www.SBCounty.gov/dbh/sbchp](http://www.SBCounty.gov/dbh/sbchp)**



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# San Bernardino County Homeless Partnership

**Interagency Council on Homelessness**  
Administrative Office  
303 E. Vanderbilt Way, San Bernardino, CA 92415-0026  
Office: (909) 386-8297



August 16, 2016

Step Up on Second Street, Inc.  
1328 Second St.  
Santa Monica, CA 90401

Re: Fiscal Year 2016 Funding Request for Bonus Funds

Dear CoC Applicant,

It is our pleasure to inform you that on Thursday, August 11, 2016, the County of San Bernardino Interagency Council on Homelessness (ICH) Grant Review Committee (GRC) voted to recommend Step Up in San Bernardino Bonus FY 2016 in the amount of \$361,002 to ICH for inclusion in the Fiscal Year (FY) 2016 Housing and Urban Development (HUD) Continuum of Care (CoC) Program submission to HUD.

All agencies recommended for inclusion in the San Bernardino CoC submission to HUD are required to submit a **PDF copy** of the FY 2016 CoC New Application to the [homelessrfp@hss.sbcounty.gov](mailto:homelessrfp@hss.sbcounty.gov) **on or before Wednesday, August 24, 2016 on or before 5:00 p.m.** for review. The application must be populated in e-snaps. **Please do not select the 'submit' button in e-snaps until you are told to do so by the Office of Homeless Services.**

The FY 2016 CoC New Application can be found by logging into e-snaps at <https://esnaps.hud.gov/grantium/frontOffice.jsf>. Agencies are strongly encouraged to review the Detailed Instructions for completing the New Project Application at <https://www.hudexchange.info/resources/documents/new-project-application-detailed-instructions.pdf>.

The Office of Homeless Services will review the application, however, all applicants are responsible for meeting all of HUD's threshold requirements. Thank you and if you have any questions please contact the Office of Homeless Services at 909-386-8297.

Respectfully,

A handwritten signature in black ink that reads 'Thomas Hernandez'.

Tom Hernandez  
Homeless Services Manager  
Office of Homeless Services

cc: Christy Hamilton – Office of Homeless Services

#### Members of the Interagency Council on Homelessness

Members of the Board of Supervisors  
City of Ontario  
City of San Bernardino  
San Bernardino County Human Services  
Community Action Partnership of San Bernardino County  
Housing Authority of the County of San Bernardino  
San Bernardino County Superintendent of Schools  
Department of Community Development and Housing

City of Barstow  
City of Redlands  
Town of Yucca Valley  
Department of Probation  
Veteran Administration Loma Linda  
Workforce Development Department  
Members of the Homeless Provider Network  
HMIS Lead Agency

City of Colton  
City of Rancho Cucamonga  
Department of Behavioral Health  
Department of Rehabilitation  
211 United Way  
Sheriff's Department  
General Members-At-Large  
Kaiser Permanente Hospital