

## **Scenario Evaluator Training Course Expanded Course Outline**

- 1) Orientation (2) \* (\*denotes PowerPoint® presentation slide number)
  - a) Review of Course
    - i) Purpose
    - ii) Content
  - b) Understand Academy Training Mission (3)
  
- 2) Validation of Scenario Manual (4)
  - a) Review Scenario Manual background
  - b) Discuss Scenario Manual uses
  
- 3) Competencies (5)
  - a) Understand the definition of competency
  - b) Review of competencies evaluated in Scenario Tests (6)
  
- 4) Review of Scenario Test Forms (7)
  - a) Test scripts
    - i) Provides content of individual Scenario Tests
    - ii) Controlled documents
  - b) Evaluation forms
    - i) Used by evaluator to score and note performance
    - ii) Not controlled unless contain scoring notations
  - c) Grading forms
    - i) Used to calculate test scores
    - ii) Controlled document
  - d) Review individual forms (8)

- (1) Form sections
  - (2) Performance Activities (9-11)
  - (3) Comprehension (12-13)
  - (4) Performance Quality (14-17)
- 5) Miscellaneous Topics (18)
- a) Discuss conditions when Scenario Variations are acceptable
    - i) Tests must follow scripts and be consistent according to the scripts used
    - ii) Using different scripts over time and/or at different scenes ensures recruits do not all go to the same test with the same content/conditions.
  - b) Force options' considerations
    - i) Determined by academy
  - c) Pass points determined by academy
  - d) Screen outs (19)
    - i) Does not require stopping a scenario test unless a safety issue
    - ii) Noted and recommended by Evaluator
    - iii) Determined by Scenario Manager
    - iv) Scenario tests should be graded prior to determining failure due to screen out
  - e) Combination Scenario Tests (20)
    - i) Source
      - (1) May only use the POST-developed combinations
    - ii) Number of evaluators
      - (1) May use one or two for combination scenario tests
        - (a) Exception: The LD 25-Domestic Violence--LD 4-Victimology / Crisis Intervention combination requires only one
      - (2) Evaluators in combination tests do not confer regarding evaluations

(3) Only one evaluator may be used for all other (i.e., individual scenario tests)

(4) Retests

(a) Only the failed test is retested

6) Testing and Remedial Training Requirements (21-22)

a) Discuss specific remedial training and retesting requirements

i) Student acknowledgement of a test failure by initialing the evaluation form is conducted after the test is graded

(1) Students passing a scenario test are not required to initial an evaluation

ii) Review academy-specific form(s) utilized for test failures, remedial training, and retests

iii) Discuss the timing and manner of remedial training and retests

b) Scenario Test

i) Every recruit is tested in each required Scenario Test

c) Remedial training

i) Conducted after every failed test

ii) Evaluators/staff explain to the recruit the errors made

d) Retest

i) One retest will be provided for each failed test

ii) Retests are completed after remedial training occurs

iii) Retest failure causes course failure

7) Practice Exercises (23)

a) POST-developed DVD-based exercises

i) View "Introduction" (24)

ii) View "Competencies"

- iii) Review LD 25-Domestic Violence evaluation form
- iv) View DVD LD 25 Scenario, Version 1 (25)
  - (1) Individual completion of evaluation form
  - (2) Review of class' scoring
  - (3) Discuss range
  - (4) Discuss expectations for academy recruits
- v) View DVD "Competency Highlights"
- b) View DVD LD 25 Scenario, Version 2 (26)
  - i) Individual completion of evaluation form
    - (1) Discuss class results
    - (2) Compare Version 1 and Version 2
  - ii) View DVD Version 2 "Competency Highlights"
    - (1) Discuss academy standards and competencies involved
- 8) Evaluator Responsibilities (27-28)
  - a) Scene supervisor
    - i) Ensure site safety
    - ii) Ensure script compliance
    - iii) Maintain test security requirements
    - iv) Evaluate recruit performance
    - v) Role players
      - (1) Prepare them
      - (2) Govern their actions
  - b) As necessary, recommend screen outs to Scenario Manager
- 9) Safety Considerations (29)
  - a) Weapons
    - i) Securing

- ii) Mitigating hazards
    - iii) Who may possess
  - b) Site safety
    - i) Stopping events
    - ii) Stop codes
  - c) Review academy safety policy
  
- 10) Closing comments (30)