

### **13.100. INMATE WORKERS**

**100.01. INMATE WORKERS:** Inmate workers are sentenced inmates assigned to various job duties. Inmate workers shall be identified by their identification (ID) cards and designated color of inmate clothing. (Refer to Bureau Policy Section 9.925.00)  
(Rev. 03/2019)

**105.00. INMATE WORKERS POLICIES AND PROCEDURES:** Facility Commanders/designees shall establish written procedures for inmate workers. Such procedures shall be in the form of Facility Specific Policy. (Refer to Facility Specific Policy)

Facility Specific Policy and procedures may include but are not limited to:

- Supervision of inmate workers
- Staff responsibilities
- Reporting for work
- Job assignments
- Inmate worker rules and regulations
- Loss of work privileges
- Sleep periods
- Housing assignments
- Work schedules
- Searching of inmate workers' person, workplace, and/or housing location

(Rev. 03/2019)

**106.00. INMATE WORKER STANDARDS AGREEMENT FORM (ASU#100415):** Inmates assigned to inmate worker status must sign an Inmate Worker Standards Agreement form (ASU#100415) and comply with the rules therein in order to work, remain on work status, and retain their Penal Code Section (P.C.) 4019 work credits. Inmates assigned to work who refuse to sign or follow the rules of the agreement form will lose their P.C. 4019 work time credit.

Staff shall complete and sign the Inmate Worker Standards Agreement form (ASU#100415) when assigning an inmate to be an inmate worker. Staff shall give the inmate a copy, and place the original in the inmate's booking jacket.  
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**13/200. SUPPORT SERVICES RESPONSIBILITIES**

Entire Section Deleted. (02/2010)  
Moved to Section 13.100 Inmate Workers.

REVIEWED 06/2018