

LOCAL AGENCY FORMATION COMMISSION  
FOR SAN BERNARDINO COUNTY

SCHEDULE OF FEES, DEPOSITS, AND CHARGES  
EFFECTIVE JULY 1, ~~2021~~ 2022

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□)2 □LVRWRILFLDOODFFHSHWGHGIRUSURFHVVLJWLOWKHILLOLJIHHVDGGHRSRVLWVKD  
EHHUHFHLYHG\*RYWRGH)LOLJ)HHVDUHIRUWKHRPPLVLRVMDGVMWDIM□  
FRVWVHSRVLVWRUWKHUHERYHBRVWLGFRVWVUMFKLWHPVDV)2HJDO□  
RVHOHYLURPHWDOUHYLHLGLYLGDORWLILFDWLRDGSURWHVWSURFHVVLJW  
DGGWLRLRFHUWDLRDKDUJHVDUHUHTLUHGDWWKHEREOVLRRRIWKHDSSOLFEDWLR□  
SURFHVVDGPPWEHUHFHLYHGSLURUWRVWRILFLDOERPSOHWLR□

: ]bUbVU`Dc`]WYg`Zcf`5dd`]W]cb`DfcWgg]b[`

FYZYfc5HUVa Ybfc`h`Y`7ca`a`]gg]dc`]WYg`UHX`hc`k`Uj`Yfg`UbX`fYXi`W]cbg`  
cZ`dfcWgg]b[`Z]g]b[`ZY`fYi`bX`Z`Ub`Udd`]W]cb`]g`k`]h`XfUk`bž`]bXYa`b]Z]W]cbž`  
fYgdcbg]V`]mZcf`dUna`YbhcZ`gdYVU`Y[`U`V`i`h`g`Y`=W]g]b]Z]W]cb`Dc`]W]g`  
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Indemnification Policy

It is the policy of this commission that for any application submitted for an election  
or organization or organization amendment or office of influence amendment of an  
agency or office contract agreement to a applicant and organization  
shall agree to defend indemnify and hold harmless the San Bernardino  
election attorney and employee from any claim or action proceeding or  
any of them real estate in internet the land office and organization of  
an application or election

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H`Y: Y`g`Uf`Y`U`X`i`g]h`Y`Ub`bi`U`m`h`c`]b`W`Y`U`g`Y`k`]h`h`Y`7`c`b`g`i`a`Y`f`D`f`]W`=`b`X`Y`i`ž`b`c`h`c`  
Y`i`W`Y`X`Z`j`Y`d`Y`f`V`B`Y`d`c`g`]h`g`U`b`X`7`U`f`[`Y`g`h`Y`h`c`i`h`g`]X`Y`d`f`c`W`g`g`]b`U`g`Y`f`j`]W`g`U`b`X`  
g`i`d`d`]Y`g`U`b`X`U`f`Y`Y`j`U`i`U`H`Y`X`U`b`bi`U`m`i`

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- GYV]cb`%`" DfcdcgU]g5dd`]W]cb`Gi`Va`]gg]cb`UbX`DfcWgg]b[`
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**\*DEPOSITS BREAKDOWN**

applicant shall be required to reimburse the Commission for all costs and costs of the development of the project to all fees related to the Commission certificate of completion for jurisdictional compliance and the Commission resolution for the amendment. If data is filled, the applicant shall be required to pay the amount of the balance bill effective to the applicant or applied to the certificate of completion. The applicant shall be required to pay the amount of the balance bill effective to the applicant or applied to the certificate of completion.

<b>Legal Counsel</b> 25 nonrefundable fee of \$750	<b>2</b>
<p><i>It is the policy of this Commission that the costs for Special Counsel due to a representation conflict shall be the responsibility of the applicant. Additionally, as a condition of approval of any action taken by LAFCO, the proponents shall be required to defend, indemnify and hold harmless LAFCO or its agents, officers, and employees from any claim, action, or proceeding against LAFCO or its agents, officers, and employees to attack, set aside, void, or annul the approval of LAFCO concerning the proposal or any action relating to, or arising out of, such approval when such action is brought within the applicable statute of limitations. Refer to <u>Policy and Procedure Manual, Section II, Chapter 2.</u></i></p>	
<b>Individual Notice (\$250 non refundable, \$750 deposit)</b>	<b>\$1,000</b>
<p><b>(1) Individual Mailed Notice or (2) Publication of Display Ad in lieu of Individual Notice</b></p> <p><i>In cases where the noticing would involve mailing more than 1,000 notices, the Commission may waive the individual notice requirement and direct its staff to publish a 1/8th page display ad in a newspaper of general circulation within the area. Refer to <u>Policy and Procedure Manual, Section IV, Chapter 1, Policy 9.</u></i></p> <p><i>By policy, individual notice to landowners and registered voters shall not be waived for city island annexations filed pursuant to Government Code Section 56375.3, even if it includes more than 1,000 notices.</i></p>	
<p><b>Proposals Extending an Existing Special Tax</b></p> <p><i>Should a proposal require individual notice due to the extension of an existing special tax, the proponent will be required to submit a deposit for the direct costs such as: (1) the County Assessor to compile the mailing list, (2) outside printing to produce the printed notices, (3) and County Mail for shipping and handling. Please contact the LAFCO office for the estimated deposit cost.</i></p>	<b>Actual Cost</b>
<b>Environmental Review (\$250 non refundable, \$750 deposit)</b>	<b>\$1,000</b>
<p><i>All applicants shall be required to pay the full costs of the Commission's Environmental Consultant's review regardless whether the Commission is the lead or responsible agency as defined under CEQA.</i></p>	
<p><b>Preparation of Negative Declaration/Mitigated Negative Declaration</b></p>	<b>Additional \$15,000</b>
<p><b>Preparation of an Environmental Impact Report (EIR)</b></p>	<b>Additional \$25,000</b>
<p><i>If the proposal requires that LAFCO prepare a Negative Declaration/Mitigated Negative Declaration or EIR as CEQA lead agency, the CA Dept. of Fish and Wildlife (DFW) CEQA Environmental Document Filing Fees are required to be paid at the time LAFCO files the Notice of Determination with the Clerk of the Board of the affected County. The applicant will be notified of the appropriate fees, which must be received by LAFCO prior to the Commission hearing. Contact the LAFCO office for the current DFW filing fees.</i></p>	

San Bernardino LAFCO  
 Schedule of Fess, Deposits, and Charges  
 July 1, ~~2021~~  
 2022

<b>Protest Proceeding, if applicable</b>	25 nonef nda le 25e o it	5
<p><i>Deposit required within 30 days of Commission approval of action. The Protest Hearing will not be set until deposit has been paid. Applicants shall be required to reimburse the Commission for any protest proceeding costs in excess of the deposit. Reimbursement to LAFCO shall be required prior to issuance of the Certificate of Completion. If charges billed to LAFCO are less than the amount of the deposit, the balance of the fee will be refunded to the applicant or applied to other categories where excess charges have been incurred.</i></p>		
<p><b>Proposals Extending an Existing Special Tax</b>  <i>Should a proposal require individual notice due to the extension of an existing special tax, the proponent will be required to submit a deposit for the direct costs such as: (1) the County Assessor to compile the mailing list, (2) outside printing to produce the printed notices, (3) and County Mail for shipping and handling. Please contact the LAFCO office for the estimated deposit cost.</i></p>		<p><b>Actual Cost</b></p>

**ADDITIONAL FEES AND DEPOSITS**

<b>Comprehensive Fiscal Analysis for Incorporation or Disincorporation, Deposit</b>	\$50,000
<p><i>A \$50,000 deposit is required at the time the application is submitted. Applicants shall be required to reimburse the Commission for all costs associated with the preparation of the Comprehensive Fiscal Analysis in excess of the deposit prior to the scheduling of the Commission hearing. If the charges billed to LAFCO for the preparation of the required document are less than the amount of the deposit, the balance will be refunded to the applicant or applied to other categories where excess charges have been incurred.</i></p>	
<b>State Controller's Fiscal Review for Incorporations, Deposit</b>	\$25,000
<p><i>A \$25,000 deposit is required at the time a Request for State Controller Review is submitted. All costs in excess of this amount will be the responsibility of the Requestor for payment. Any balance remaining after payments are made to the State will be refunded to the Requestor of Review.</i></p>	
<b>Verification of Petition Signatures by Registrar of Voters Office, Deposit</b>	\$200
<p><i>A \$200 deposit from the applicants is required at the time of petition submission. This amount will be refunded upon certification of the petition and determination of billable charges. The charges assessed by the Registrar of Voters Office to verify petition signatures shall be payable by the affected entity in the same manner as the verification of initiative petition signatures is billed.</i></p>	
<b>Request for Reconsideration of LAFCO Decision or Environmental Determination, Fee</b>	\$2,500
<p><i>Should a reconsideration request require individual notice due to the extension of a special tax, then the proponent will be required to submit a deposit for the direct costs to produce and mail the individual notices.</i></p>	
<b>Workshop Request, Deposit</b>	\$1,000
<p><i>Proponents of actions pending Commission review may request that a Commission workshop be held in their area. If the Commission agrees to conduct such a workshop session, the Commission may require reimbursement of all costs associated with that session by the proponents, subject to a deposit.</i></p>	
<b>Request for Extension of Time to Complete Change of Organization Proceedings (Gov't. Code Section 57001)</b>	\$1,100

## Section 2. Proposals - Completion Fees and Charges

Following Commission approval of an action the following charges are required.

AFCO staff will notify the applicant at the time the Commission's resolution is forwarded of the following fees which are applicable to the proposal

A. County Geographic Information Management System GIS Processing required to issuance of the Certificate of Completion for jurisdictional changes or issuance Commission's resolution for sphere of influence updates

- 1. Changes requiring an update to current sphere or boundaries of participating agencies

Fees identified below will be assessed for each area of consideration. The definition of area provided under Processing Fees Page 2.

Acreage	Primary Charge	Additional Agency
to . acres	4	
. to 4. acres		
4 . to 2 . acres	2	
over 2 . acres		

- 2. Incorporation Formation or placement of a new agency boundary or sphere into AFIC maintained GIS system 3

The fees for incorporations or formations can be deferred until the new City or District receives its first revenues. A request for deferral shall be made to the Executive Officer.

- 3. At the time the Certificate of Completion is forwarded to the State Board of Equalization application types listed under Private Air Fees Sections through thecept for Spheres of Influence are charged a processing fee pursuant to S adopted Fee Schedule Government Code Section 4 2. The fees listed below identified by S are current as of January 2 . AFCO staff will notify the applicant of the appropriate fees

Single Area Charges	
less than acre	3
. - . acres	3
. - . acres	
. - 2 . acres	
2 . - . acres	2
. - . acres	
. - . acres	2
. - . acres	2
. - 2 . acres	3
2 . acres and above	3

Additional types of charges are outlined in the State Board of Equalization Fee Schedule. AFCO staff will notify the applicant of the appropriate fees.

### Section 3. Out-of-Agency Service Contract

FEE AND DEPOSITS SUMMARY			
Type of Service Contract	Fee	Deposits*	Total
Contracts involving developments such as subdivisions and specific plans involving five or more units	\$5,562	24	\$7,962
Contracts involving the development of units only a parcel map as defined by the Subdivision Map Act up to four units	\$1,112	24	\$3,512
Any contract for fire protection services outside agency jurisdiction boundaries pursuant to Govt. Code Section 34	\$5,562	24	\$7,962
Contracts to provide services outside a sphere of influence pursuant to Govt. Code Section 33 c	\$1,112	24	\$3,512
Contract requiring approval pursuant to Govt. Code Section 33 c	\$1,112	24	\$3,512
Development related request for exemption from Code Section 33 requires noticed Commission hearing	\$2,502		\$2,502
Development related Administrative Review fee for Executive Officer of Agency Service Contract City or District or 2 exemption from Govt. Code Section 33 as Authorized by Commission Policy	\$577		\$577

#### \*DEPOSITS BREAKDOWN

Applicants shall be required to reimburse the Commission for all charges and costs in excess of the deposits outlined above. Reimbursement to LAFCO shall be required prior to issuance of the Commission's resolution for service contracts. If charges billed to LAFCO are less than the amount of deposit the balance will be refunded to the applicant or applied to other contracts where excess charges have been incurred.

<b>Legal Counsel (2 non-refundable, \$450 deposit)</b>	
It is the policy of this Commission that the costs for Special Counsel due to a representation conflict shall be the responsibility of the applicant. Additionally, as a condition of approval of any action taken by LAFCO, the proponents shall be required to defend, indemnify and hold harmless LAFCO or its agents, officers, and employees from any claim, action, or proceeding against LAFCO or its agents, officers, and employees to attack, set aside, void, or annul the approval of LAFCO concerning the proposal or any action relating to, or arising out of, such approval when such action is brought within the applicable statute of limitations. Refer to <u>Policy and Procedure Manual, Section II, Chapter 2.</u>	
<b>Individual Notice (\$250 non refundable, \$750 deposit)</b>	<b>\$1,000</b>
(1) Individual Mailed Notice or (2) Publication of Display Ad in lieu of Individual Notice In cases where the noticing would involve mailing more than 1,000 notices, the Commission may waive the individual notice requirement and direct its staff to publish a 1/8th page display ad in a newspaper of general circulation within the area. Refer to <u>Policy and Procedure Manual, Section IV, Chapter 1, Policy 9.</u>	
<b>Environmental Review (\$250 non refundable, \$450 deposit)</b>	<b>\$700</b>

<i>All applicants shall be required to pay the full costs of the Commission's Environmental Consultant's review regardless whether the Commission is the lead or responsible agency as defined under CEQA.</i>	
<i>Preparation of Negative Declaration/Mitigated Negative Declaration</i>	<i>Additional \$15,000</i>
<i>Preparation of an Environmental Impact Report (EIR)</i>	<i>Additional \$25,000</i>
<i>If the proposal requires that LAFCO prepare a Negative Declaration/Mitigated Negative Declaration or EIR as CEQA lead agency, the CA Dept. of Fish and Wildlife (DFW) CEQA Environmental Document Filing Fees are required to be paid at the time LAFCO files the Notice of Determination with the Clerk of the Board of the affected County. The applicant will be notified of the appropriate fees, which must be received by LAFCO prior to the Commission hearing. Contact the LAFCO office for the current DFW filing fees.</i>	

## Section 4. Reproduction Charges

- A. Charges for Purchase of Paper Copies per page**  
 from paper materials requests in excess of pages cents  
 2 from existing digital data requests in excess of 2 pages cents
- B. Charges for Purchase of Digital Data**  
 placement of materials on digital medium  
 2 scan copies of paper materials if applicable per page cents
- C. Copy of Commission Hearing**  
 available if production services are utilized for hearing 2 per
- D. Preparation of Transcript of Hearing** Actual Cost

Those requesting a transcript of a Commission hearing will be notified of the estimated cost for preparation. The Requestor will be required to provide a deposit in the amount of the estimated cost. All costs in excess of the deposit amount will be the responsibility of the Requestor for payment. Any balance remaining after final charges are determined will be refunded to the Requestor.