


LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

1170 West Third Street, Unit 150, San Bernardino, CA 92415-0490
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DATE: NOVEMBER 16, 2020 
FROM: SAMUEL MARTINEZ, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #9: EXECUTIVE OFFICER'S REPORT

1. LAFCO Ad Hoc Administrative and Finance Committee Appointment

LAFCO staff has reached out to the Commission Chair on forming the three-member Ad Hoc Administrative Committee to review the Commission's upcoming audit, to review next year's budget, and any other matters necessary prior to formal review by the Commission.

In April, the Commission approved a number of changes to its Policy Manual. As an outgrowth of that session, the Commission modified its practice on the Ad Hoc Administrative and Finance Committee composition. The new practice is that the Committee shall be composed of the Chair, the Vice Chair, and a new member from the regular membership to be selected by the Chair. Based on LAFCO staff's consultation with the Commission Chair, the Commission Chair has chosen Commissioner Rowe to be the third member of the Committee. Therefore, the Ad Hoc Administrative and Finance Committee for Fiscal Year 2020-21 is composed of the following members:

- Chair McCallon
- Vice Chair Curatalo
- Commissioner Rowe

The Committee will be meeting in December to review the new Audit currently being finalized by the Auditor, and again sometime early next year to review the FY 2021-22 Budget.

2. CY 2021 LAFCO Calendar

Every year, LAFCO staff provides the Commission with its proposed schedule for the upcoming calendar year, which include the Commission's meeting dates for the year, the holidays, as well as the Fridays that the LAFCO Office is closed. Attached is the proposed 2021 LAFCO Calendar.

Attachment: CY 2021 LAFCO Calendar

LOCAL AGENCY FORMATION COMMISSION **ADDED 11/16/2020**
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LAFCO Office Calendar – 2021

JANUARY 2021

1 *New Year's Holiday (Office Closed)*
8 *Office Closed*
18 *Martin Luther King Jr. Holiday (Office Closed)*
20 LAFCO Hearing
22 *Office Closed*

FEBRUARY 2021

5 *Office Closed*
15 *President's Day Holiday (Office Closed)*
17 **NO LAFCO HEARING**
19 *Office Closed*

MARCH 2021

5 *Office Closed*
17 LAFCO Hearing
19 *Office Closed*

APRIL 2021

2 *Office Closed*
16 *Office Closed*
21 LAFCO Hearing
30 *Office Closed*

MAY 2021

14 *Office Closed*
19 LAFCO Hearing
28 *Office Closed*
31 *Memorial Day Holiday (Office Closed)*

JUNE 2021

11 *Office Closed*
16 **NO LAFCO HEARING**
25 *Office Closed*

JULY 2021

5 *Independence Day Observance (Office Closed)*
9 *Office Closed*
21 LAFCO Hearing
23 *Office Closed*

AUGUST 2021

6 *Office Closed*
18 LAFCO Hearing
20 *Office Closed*

SEPTEMBER 2021

3 *Office Closed*
6 *Labor Day Holiday (Office Closed)*
15 LAFCO Hearing
17 *Office Closed*

OCTOBER 2021

1 *Office Closed*
11 *Columbus Day Holiday (Office Closed)*
15 *Office Closed*
20 LAFCO Hearing
29 *Office Closed*

NOVEMBER 2021

11 *Veteran's Day Holiday (Office Closed)*
12 *Office Closed*
17 LAFCO Hearing
25- *Thanksgiving Holiday (Office Closed)*
26

DECEMBER 2021

10 *Office Closed*
15 **NO LAFCO HEARING**
20- *Christmas & New Year Holidays (Office Closed)*
31