

# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE:** SEPTEMBER 9, 2020   
**FROM:** SAMUEL MARTINEZ, Executive Officer  
**TO:** LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT:** Agenda Item #14: Appointment of Voting Delegate and Alternate Voting Delegate for the 2020 CALAFCO Board of Directors Election and Nominations for CALAFCO Board Member

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## **RECOMMENDATION:**

Staff recommends that the Commission:

1. Select Commission Chair Larry McCallon as voting delegate (and Jim Curatalo as alternate voting delegate) to cast this Commission's vote for CALAFCO Board Member election and any items for the Annual Business Meeting, should CALAFCO have one; and,
2. For CALAFCO Board Member election nomination/selection:
  - Option 1 – If any of our City and/or a Public member Commissioner from this Commission is interested to serve on the CALAFCO Board of Directors, nominate said City and/or Public member Commissioner and direct the voting delegate to select this LAFCO's nominated City and/or Public Member as the Southern Region representatives to the CALAFCO Board of Directors; or,
  - Option 2 – Direct the voting delegate to select the incumbents Cheryl Brothers (Orange LAFCO) for the City Member Seat and David West (Imperial LAFCO) for the Public Member Seat as the Southern Region representatives to the CALAFCO Board of Directors.

## **BACKGROUND:**

The 2020 CALAFCO Annual Conference was originally scheduled for October 21-23, 2020, in Monterey. However, due to the ongoing pandemic, the CALAFCO Board decided to cancel this year's (in-person) conference. In addition, after careful consideration, the

CALAFCO Board unanimously voted against holding a virtual conference. Instead, CALAFCO is considering having a series of courses for the educational and professional development needs of the LAFCO community.

The CALAFCO Annual Conference typically includes the recognition of excellence within the LAFCO community through the annual Achievement Awards, as well as elections for CALAFCO Board of Directors conducted during the regional caucuses.

### **CALAFCO Achievement Awards**

Since the in-person conference has been cancelled, the CALAFCO Board voted to postpone the Achievement Awards this year. The Awards Committee will use this time to review and revise the awards program including streamlining categories and selection criteria as well as the nomination process. Given no awards this year, the 2021 awards will allow for recognition of work done in 2020 and 2021.

### **Board of Directors Nomination and Selection**

Likewise, given there will be no in-person conference, the 2020 Board of Directors elections will be an electronic (email) ballot. Since there will be no caucus, there is no ability to nominate a candidate from the floor; therefore, all nominations must be received by the September 22, 2020 deadline.

#### *Voting Delegate:*

CALAFCO will still need the name of this Commission's voting delegate (and alternate) as the ballot will be emailed directly to the voting delegate (or alternate). The voting delegate (alternate) will also cast votes on behalf of this Commission in case a virtual Annual Business Meeting takes place. Right now, no decision has been made on whether to have an Annual Business Meeting. If an Annual Business Meeting is to take place, it will be held virtually and scheduled for the same date and time the in-person one would have occurred, which is October 22 at 9 am.

LAFCO staff is recommending that the Commission designate:

- Chair Larry McCallon as the voting delegate; and,
- Vice Chair Jim Curatalo as the alternate voting delegate.

#### *Nomination and Selection of Candidates for Board of Directors:*

Nominations are now being accepted for the CALAFCO Board of Directors. As outlined in the attached memo from CALAFCO, there are two positions on the CALAFCO Board of Directors representing the southern region whose terms are expiring this year. The first position is for the City member, currently occupied by Commissioner Cheryl Brothers from Orange LAFCO. Commissioner Brothers has indicated her desire to

continue in this position. The second position is for the Public member, currently occupied by Commissioner David West from Imperial LAFCO. Commissioner West has also indicated his desire to continue in this position.

If any of this Commission's City or Public members are interested in serving on CALAFCO and wish to be nominated for either the City or Public member seat, LAFCO staff is recommending that the Commission nominate the interested Commissioner for either the City or Public member seat on the CALAFCO Board of Directors.

Staff will be happy to answer any questions prior to or at the hearing on the proposed nomination(s).

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Attachment: [CALAFCO Election Update Dated July 7, 2020](#)  
[CALAFCO Nomination Packet for 2020-21 Board of Directors Dated June 19, 2020](#)