


# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE :** SEPTEMBER 9, 2020   
**FROM:** SAMUEL MARTINEZ, Executive Officer  
**TO:** LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT:** AGENDA ITEM #3 - RATIFY PAYMENTS AS RECONCILED FOR  
THE MONTHS OF JUNE AND JULY 2020 AND NOTE REVENUE  
RECEIPTS

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## **RECOMMENDATION:**

Ratify payments as reconciled for the months of June and July 2020 and note revenue receipts for the same period.

## **BACKGROUND INFORMATION:**

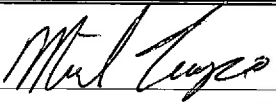

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments of deposits or other charges that cover the period of June 1, 2020 through June 30, 2020 and July 1, 2020 through July 31, 2020.

Staff is recommending that the Commission ratify the payments for June and July 2020 as outlined on the attached listings and note the revenues received.

SM/MT

Attachments

MONTH OF JUNE 2020 PAYMENTS PROCESSED							
Document Number	Account	Posting Date	Activity	Reference	Vendor	Amount	
1900768346	52002090	6/3/2020	JANITORIAL	72051	Jan Pro Cleaning Service Invoice 72051	490.00	
1900777397	52002180	6/16/2020	ELECTRICITY	2-39-945-2309	Edison Utility Bill 6/11/2020	259.64	
1900777382	52002305	6/16/2020	SHREDDING	8129866048	Shred-it invoice 8129866048	19.25	
1900768951	52002315	6/4/2020	DOCUMENT STORAGE	0134922	Storetrieve Invoice 0134922	64.37	
1900771456	52002400	6/9/2020	LEGAL COUNSEL	878511	BBK Inv. 878511 SAHA CIVDS1715504	855.50	
1900771460	52002400	6/9/2020	LEGAL COUNSEL	878510	BBK Invoice 878510 General	2,953.60	
1900777386	52002424	6/16/2020	ENVIRONMENTAL CONSULTING	LAFCO 20-5	Tom Dodson & Associates Inv. 20-5	170.00	
1900771462	52002449	6/9/2020	LEGAL COUNSEL	42474	Special Counsel Inv. 42474 CSA 64	385.00	
1900768949	52002895	6/4/2020	COPIER	35572724	Konica Minolta Invoice 35572724	452.33	
1900769372	52942940	6/4/2020	TRAVEL	0000500540	Trip from 04/30/20 to Victorville	44.86	
1900777405	40709555	6/16/2020	REFUND TO IEUA FOR SC#446	SC#446 REFUND	IN. EMP. UTIL. AGNECY	\$1,005.44	
1900777409	40709555	6/16/2020	REFUND TO CITY OF RIALTO FOR SC#447	SC#447 REFUND	CITY OF RIALTO	\$1,150.33	
4200054066	40809990	6/16/2020	CREDIT TOWARDS NET PENSION LIABILITY	PAYMENT	SBCERA	\$42,500.00	
<b>TOTAL</b>						<b>\$50,350.32</b>	
MONTH OF JUNE 2020 INTERNAL TRANSFERS PROCESSED							
4101419924	52002031	6/1/2020	PAYROLL PROCESSING	ISD BILLING	MAY 2020 Payroll System Services (EMACS)	95.25	
4101440778	52002031	6/26/2020	PAYROLL PROCESSING	ISD BILLING	JUN 2020 Payroll System Services (EMACS)	31.75	
4101419928	52002037	6/1/2020	PHONE	ISD BILLING	MAY 2020 Dial Tone	286.20	
4101440308	52002037	6/26/2020	PHONE	ISD BILLING	JUN 2020 Dial Tone	286.20	
4101410050	52002305	6/1/2020	OFFICE SUPPLIES/PROCESSING	PUR. / STAPLES	7231251989002001	4.48	
4101420390	52002305	6/8/2020	OFFICE SUPPLIES/PROCESSING	PUR. / STAPLES	7231456007000001	7.84	
4101420391	52002305	6/8/2020	OFFICE SUPPLIES/PROCESSING	PUR. / STAPLES	7231456007000005	1.09	
4101424505	52002305	6/15/2020	OFFICE SUPPLIES/PROCESSING	PUR. / STAPLES	7231456007000002	1.73	
4101419937	52002420	6/1/2020	CELL PHONE	ISD BILLING	MAY 2020 Wireless Device (Exchange Active Sync)	23.83	
4101440312	52002420	6/26/2020	CELL PHONE	ISD BILLING	JUN 2020 Wireless Device (Exchange Active Sync)	23.83	
4101419959	52002421	6/1/2020	TECH SUPPORT	ISD BILLING	MAY 2020 Desktop Support Services	977.76	
4101440313	52002421	6/26/2020	TECH SUPPORT	ISD BILLING	JUN 2020 Desktop Support Services	977.76	
4101420896	52002410	6/1/2020	IT INFRASTRUCTURE	ISD BILLING	IT Infrastructure - Period 12	934.00	
4101419936	52002418	6/1/2020	DATA STORAGE	ISD BILLING	Enterprise Storage - Period 12	702.00	
4101420390	52005012	6/8/2020	OFFICE SUPPLIES	PUR. / STAPLES	7231456007000001	65.31	
4101420391	52005012	6/8/2020	OFFICE SUPPLIES	PUR. / STAPLES	7231456007000005	9.05	
4101424505	52005012	6/8/2020	OFFICE SUPPLIES	PUR. / STAPLES	7231456007000002	14.39	
4200054213	52002424	6/12/2020	ENV FILING	160-COB	NOE - LAFCO Procedure & Policy Amendments	50.00	
4200054215	52002424	6/12/2020	ENV FILING	160-COB	NOE - LAFCO Fees, Deposits & Charges	50.00	
4200053432	52002310	6/3/2020	MAIL	JE UPLOAD	Mail Services - FLAT	115.69	
4200053443	52002310	6/3/2020	MAIL	JE UPLOAD	Mail Services - HAN	224.46	
4200053456	52002310	6/3/2020	MAIL	JE UPLOAD	Mail Services - DEL	130.00	
<b>TOTAL</b>						<b>\$5,012.62</b>	
MONTH OF JUNE 2020 CASH RECEIPTS							
4200054760	40709555	6/15/2020	LAFCO 3216 CITY OF UPLAND	INDEMNIFICATION	CITY OF UPLAND	\$494.97	
4101426614	various	6/16/2020	LAFCO 3188A CITY OF SAN BERNARDINO	COST RECOVERY	CITY OF SAN BERNARDINO	\$4,210.78	
4101426614	40759930	6/16/2020	PUBLIC RECORDS REQUEST	LAFCO CHARGE	YUCAIPA VALLEY WD	\$10.00	
4200053426	40809930	6/4/2020	MISC. REVENUES	REFUND	OVERAGE PAYMENT	\$105.76	
<b>TOTAL</b>						<b>\$4,821.51</b>	

MONTH OF JUNE 2020 INTERNAL TRANSFERRED RECEIVED						
4200054760	40709555	6/15/2020	LAFCO 3216 CITY OF UPLAND	INDEMNIFICATION	COUNTY FIRE	\$494.97
4200058531	40709800	6/25/2020	LAFCO 3233 REIMBURSEMENT OF CHARGES	COST RECOVERY	COUNTY OF S.B.	\$8,021.80
<b>TOTAL</b>						<b>\$8,516.77</b>
Completed by: MICHAEL TUERPE, Senior Analyst				9/9/2020		
				DATE		
Approved by: SAMUEL MARTINEZ, Executive Officer				9/9/2020		
				DATE		

**MONTH OF JULY 2020 PAYMENTS PROCESSED**

Document Number	Account	Posting Date	Activity	Reference	Vendor	Amount
1900806581	52002041	7/28/2020	CONFERENCE LINE	130616886	Century Link Inv. 130616886	73.36
1900793709	52002075	7/14/2020	CALAFCO DUES	2020 36	CALAFCO Dues Inv. 2020 36	10,662.00
1900793696	52002085	7/14/2020	LEGAL ADVERTISEMENT	B3373426	Daily Journal Inv. B3373426	1,385.83
1900793698	52002085	7/14/2020	LEGAL ADVERTISEMENT	B3373428	Daily Journal Inv. B3373428	995.37
1900793702	52002085	7/14/2020	LEGAL ADVERTISEMENT	B3373425	Daily Journal Inv. B3373425	831.60
1900793706	52002090	7/14/2020	JANITORIAL	72543	Jan Pro Inv. 72543	490.00
1900806562	52002180	7/28/2020	ELECTRICITY	2-39-945-2309	Edison Utility Bill 7-14-2020	399.93
1900793714	52002245	7/14/2020	PROPERTY & LIABILITY INSURANCE	68024	SDRMA Property Liability 20-21 Inv. 68024	13,292.13
1900793704	52002305	7/14/2020	EMPLOYEE BADGES	112226	Crown Connect Employee Badges Inv. 112226	297.23
1900806564	52002305	7/28/2020	DOCUMENT SHREDDING	464832	Paper Recycling & Shredding Inv. 464832	34.00
1900787887	52002315	7/2/2020	DOCUMENT STORAGE	0132940	Storetrieve Invoice 0132940	\$64.37
1900793717	52002400	7/14/2020	LEGAL COUNSEL	881279	BBK General Inv. 881279	\$161.10
1900793725	52002400	7/14/2020	LEGAL COUNSEL	881281	BBK Litigation Inv. 881281	\$60.00
1900793727	52002400	7/14/2020	LEGAL COUNSEL	881280	BBK SAHA Inv. 881280	\$120.00
1900793687	52002424	7/14/2020	ENVIRONMENTAL CONSULTANT	LAFCO 20-4	Tom Dodson LAFCO 20-4	\$1,640.00
1900806568	52002424	7/28/2020	ENVIRONMENTAL CONSULTANT	LAFCO 20-6	Tom Dodson LAFCO 20-6	\$2,350.00
1900793691	52002445	7/14/2020	ANNUAL LICENSE FOR DIGITAL ARCHIVE	15181	ECS Imaging Invoice 15181	\$1,313.00
1900801297	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	BAGLEY 7-15-20	Bagley Stipend 7-15-2020	\$200.00
1900801298	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	COX 7-15-20	Cox Stipend 7-15-20	\$200.00
1900801299	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	CURATALO7-15-20	Curatalo stipend 7-15-2020	\$200.00
1900801300	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	FARRELL 7-15-20	Farrell stipend 7-15-2020	\$200.00
1900801301	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	WARREN7-15-20	Warren stipend 7-15-2020	\$200.00
1900801302	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	DENISON7-15-20	Denison stipend 7-15-2020	\$200.00
1900801303	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	DEITER7-15-20	Dammeier stipend 7-15-2020	\$200.00
1900801306	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	LVG00D7-15-20	Lovingood stipend 7-15-2020	\$200.00
1900801307	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	MCCALL7-15-20	McCallon stipend 7-15-2020	\$200.00
1900801308	52002445	7/20/2020	COMMISSIONER ATTENANCE @ MEETING	DIETER5-20-20	Dammeier stipend 5-20-2020	\$200.00
1900793693	52002895	7/14/2020	COPIER	35763069	Konica Milolta Inv. 35763069	\$533.29
1900787885	52002905	7/2/2020	OFFICE LEASE AMORITIZATION	TEN AM 13	Tenant Amortization 13	\$8,448.33
<b>TOTAL</b>						<b>\$45,151.54</b>

**MONTH OF JULY 2020 INTERNAL TRANSFERS PROCESSED**

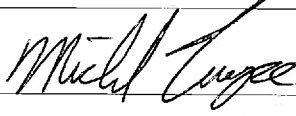

4101462759	52002305	7/20/2020	OFFICE SUPPLIES/TRANSACTION FEE	PUR. / STAPLES	7231456007000006	3.45
4101465518	52002305	7/27/2020	OFFICE SUPPLIES/TRANSACTION FEE	PUR. / STAPLES	7231669206000001	1.76
4101462759	55405012	7/20/2020	OFFICE SUPPLIES	PUR. / STAPLES	7231456007000006	28.71
4101465518	55405012	7/27/2020	OFFICE SUPPLIES	PUR. / STAPLES	7231669206000001	14.69
4200058705	52002310	7/1/2020	MAIL	JE UPLOAD	Mail Services - DELIVERY	143.00
4200058706	52002310	7/1/2020	MAIL	JE UPLOAD	Mail Services - FLAT ENV	14.05
4200058707	52002310	7/1/2020	MAIL	JE UPLOAD	Mail Services - HANDLING	243.61
<b>TOTAL</b>						<b>\$449.27</b>

**MONTH OF JULY 2020 CASH RECEIPTS**

4101462098	40709500	7/15/2020	LAFCO 3216 - UPLAND	INDEMNIFICATION	CITY OF UPLAND	\$427.75
4101462098	40709545	7/15/2020	LAFCO 3242/3 FONTANA REORG	FEES & DEPOSITS	CITY OF FONTANA	\$34,900.00
4101462098	40709545	7/15/2020	SC#453- REDLANDS	FEES & DEPOSITS	CITY OF REDLANDS	\$4,000.00
4101462098	40709555	7/15/2020	LAFCO 3216 - UPLAND	INDEMNIFICATION	CITY OF UPLAND	\$494.97
<b>TOTAL</b>						<b>\$39,822.72</b>

**MONTH OF JULY 2020 INTERNAL TRANSFERRED RECEIVED**

4200058608	40709555	7/1/2020	LAFCO 3216 - UPLAND	INDEMNIFICATION	COUNTY FIRE	\$427.75
4200059594	40809970	7/28/2020	LAFCO 3216 - UPLAND	INDEMNIFICATION	COUNTY FIRE	\$1,122.84
100416032	40308500	7/27/2020	INTEREST EARNINGS	INTEREST	COUNTY TREASURY	\$2,766.69
<b>TOTAL</b>						<b>\$4,317.28</b>

Completed by: MICHAEL TUERPE, Senior Analyst		9/9/2020 DATE
Approved by: SAMUEL MARTINEZ, Executive Officer		9/9/2020 DATE