

**DRAFT - ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
HEARING OF OCTOBER 17, 2018**

REGULAR MEETING

9:00 A.M.

OCTOBER 17, 2018

PRESENT:

COMMISSIONERS:

| Regular Member | Alternate Member |
|----------------------------|-------------------|
| Jim Bagley | Louisa Amis |
| Kimberly Cox | Steven Farrell |
| James Curatalo, Vice Chair | Acquanetta Warren |
| James Ramos, Chair | |
| Diane Williams | |
| Robert Lovingood | |

STAFF:

Samuel Martinez, Executive Officer
Paula de Sousa Mills, LAFCO Legal Counsel
Michael Tuerpe, Project Manager
Jeffrey Lum, LAFCO Analyst
La Trici Jones, Clerk to the Commission
Angerose Schell, Administrative Assistant

ABSENT:

COMMISSIONERS:

| Regular Member | Alternate Member |
|----------------|-------------------|
| Larry McCallon | Janice Rutherford |
| | |

**CONVENE REGULAR SESSION OF THE LOCAL AGENCY FORMATION COMMISSION
– CALL TO ORDER – 9:06 A.M. – NORTON REGIONAL EVENT CENTER**

Chair Ramos calls the regular session of the Local Agency Formation Commission to order and Commissioner Amis leads the flag salute.

ANNOUNCEMENT OF CONTRIBUTIONS

Chair Ramos requests those present who are involved with any of the changes of organization to be considered today by the Commission and have made a contribution of more than \$250 within the past 12 months to any member of the Commission to come forward and state for the record their name, the member to whom the contribution was made, and the matter of consideration with which they are involved.

There were none.

CONSENT ITEMS – STAFF RECOMMENDATION APPROVED

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the hearing to discuss the matter.

- ITEM 1. Approval of Minutes for Regular Meeting of September 19, 2018
- ITEM 2. Approval of Executive Officer's Expense Report
- ITEM 3. Ratify Payments as Reconciled and Note Cash Receipts for Month of August
- ITEM 4. Consent Items Deferred for Discussion

Executive Officer Samuel Martinez states that there has been no request to pull any item on the list of consent items, however, he indicated that the minutes has been revised to reflect the inclusion of Item 1, Resolution of Appreciation for Ms. Rollings-McDonald, which was inadvertently omitted from the original version of the minutes. Therefore, the consent items now include the amended minutes.

Commissioner Cox moves approval of the staff recommendation, Second by Commissioner Lovingood. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, Ramos, and Warren. Noes: None. Abstain: None. Absent: McCallon, Williams

PUBLIC HEARING ITEMS:

Commissioner Williams attends the hearing at 9:09 A.M.

- ITEM 5. **CONSIDERATION OF: (1) CEQA STATUTORY EXEMPTION FOR LAFCO 3228; AND (2) LAFCO 3228 – REORGANIZATION TO INCLUDE ANNEXATION TO THE RUNNING SPRINGS WATER DISTRICT AND DETACHMENT FROM THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND ITS MOUNTAIN SERVICE ZONE – CONTINUED TO JANUARY 2019**

Project Manager Michael Tuerpe presents the staff report, a complete copy of which is on file in the LAFCO office and made a part of the record by its reference here. The item has been advertised through publication in a newspaper of general circulation within the county, *Mountain News*, as required by law.

Mr. Tuerpe states that this is a reorganization to include annexation to the Running Springs Water District and detachment from County Fire and its Mountain Service Zone. He states that the request is from a property owner to the Running Springs District to annex into its territory so they can primarily receive financial relief from paying the District's out-of-agency wastewater fees. He states that in 2013, the Commission approved an out-of-agency service contract for this property, which is a camp area. He states that in addition to wastewater, the District provides retail water, fire, ambulance and emergency medical services. He states that LAFCO

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staff expanded this boundary slightly, with District concurrence, to provide for a more logical boundary to the reorganization proposal.

He states that there are some items the Commission must consider with a reorganization, the first one being boundaries. He states that there are no boundary issues with this proposal. He states that with regard to land use, there are no land use concerns related to this proposal. He states that by annexing to the District, the property will be relieved of its out-of-agency service costs and will save roughly \$6,250 a year from the out-of-agency service costs. He states that currently, the reorganization area is within the boundary of County Fire and its Mountain Service Zone, but adjacent to the Running Springs Water District. He states that there are representatives from Running Springs and County Fire present to address questions if the Commission would like to go into further details about the staffing and who is generally first on the scene, and what their agreements are. He states that there is no automatic aid agreement between the two because there is no like service for fire, however for ambulance, Running Springs Water District is the sole ambulance provider and this is through assignment by ICEMA. He states that ambulance is not affected by this proposal.

He states that there is a letter of objection attached to the staff report from County Fire to the fire component of this proposal. He states that County Fire does not object to the annexation, the wastewater or potential water functions, but it does object to the reduction of its boundary, therefore reducing the property tax revenue that would transfer from County Fire to Running Springs, which is about \$17,000 per year. He states that County Fire's reasoning is because it has the regional response concept and the letter provided outlines that rationale - a decrease in its boundary would result in decrease of revenues to County Fire and therefore would receive a decrease in service.

He states that in regard to environmental considerations, staff recommends the Commission adopt a statutory exemption for this proposal. He additionally states that should the Commission approve this proposal, it is legally uninhabited, and LAFCO staff has verified that the reorganization area possesses 100% landowner consent and no affected agency has submitted written opposition to a waiver of protest proceedings if the reorganization were to occur. Therefore, the Commission can waive the protest proceedings, He states that LAFCO staff recommends the reorganization in its entirety.

Chair Ramos asks if there are any questions or comments from the Commission.

Commissioner Farrell asks if there was notification to neighboring owners.

Mr. Tuerpe states that pursuant to state law, surrounding landowners and registered voters were notified. Executive Officer Samuel Martinez states that there were 129 landowners and 70 registered voters that were notified

Commissioner Farrell asks if there was any response from them.

Mr. Tuerpe states, there was no response.

Chair Ramos asks if there are any additional questions for staff.

There are none.

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Chair Ramos asks for a representative from the District to comment.

Ryan Gross, General Manager for the Running Springs Water District states that the property owner made this request of the District in order to save a little over \$6000 annually. He states that the District fully supports LAFCO staff's recommendation.

Vice-Chair Curatalo states that he has questions for the Chief of the Running Springs Fire District and asks him to explain for the Commission the lack of automatic mutual-aid because like services are not provided.

Chief George Corley (Chief of the Running Springs Water District Fire) states that they do have mutual-aid agreements with all the other fire departments in the area. He states that 90% of the time, its medical aid service and the District provides an ambulance in the operating area. He states that County Fire is a good fire department and they provide mutual aid for each other.

Vice-Chair Curatalo asks is that upon request. He states that when the alarm goes off, is the mutual aid by request or is it automatic?

Chief Corley states that it is automatic.

Vice-Chair Curatalo states, is that it is for medical and for fire.

Chief Corley states yes and further states that he does not think that anyone will see much of a difference with the District being the lead agency because that is all that changes. He states that one of the things that is probably important is upon the rim of Highway 18, the weather up there is very bad during the winter with the fog. He states that it is probably risk versus gain and County Fire would not have to send an engine over unless the District requests it. He states that District would provide all the services in that area unless it was something beyond what they could handle. He states that they provide the same service as County Fire.

Commissioner Lovingood states that his question is how often is the District's relationship dependent upon County Fire to be there based upon what the District can and cannot handle. He asks Chief Corley to describe it.

Chief Corley states that one of the things that should be noted is wildland fire consideration in the surrounding area. He states that Forest Service land is the federal government's, within that piece of property is Cal Fire and that the District houses a Cal Fire engine in one of its stations, which is really close to that area, and it would be a structure fire that Cal Fire would come on over. He states that if it wasn't something they could put out very quickly they would request assistance. He states that the District provides the same service to County Fire.

Commissioner Lovingood states that he can understand that, but the resources that County Fire has is much greater when there is the need. He asks Chief Corley would he concur with that. He states that County Fire has greater resources from a support stand point.

Chief Corley states they have more resources, but the District has agreements with Big Bear Fire Authority and County Fire and the Forest Service and Cal Fire. He states that it would not be any different than with the District dealing with a structure fire or some emergency within our District as it stands now.

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Vice-Chair Curatalo states that he has fire experience in the past and there are so many things that have to be considered; especially draw down and the weather conditions. He asks Chief Corley other agencies response time.

Chief Corley states County Fire's response time to the area is about 15 minutes and District is probably 4 minutes to get into the camp and sometimes longer depending upon the weather but he states that the District's response time does not change a whole lot due to where the District's stations are located. Big Bear Fire is usually somewhere around 35 to 40 minutes.

Vice-Chair Curatalo states that the resources to respond to the camp is an ambulance and an engine also.

Chief Corley states that the District has a different design and model. He states that what the District would usually do is - if it is medical aid, it responds with a squad and an ambulance into the area. He states that it will also have back up from Cal Fire. He states that the District is lucky because Cal Fire staffs one of its stations all year round. He states that Cal Fire travels with them on all of their incidents within the District's boundaries and will do the same to the reorganization area currently under consideration.

Chair Ramos asks if there are additional comments or questions for the representatives from Running Springs.

Chief Corley thanks the Commission for the opportunity to speak.

Chair Ramos opens public comment.

Mark Hartwig, County Fire Chief states that it's important to note a couple things; he states that County Fire supports the annexation and does not object to waste water and water or other services that Water District in Running Springs might offer. He states that County Fire has not had prior conversations with Running Springs Fire on this issue or that camp. He states to clarify Chief Corley's comments, County Fire does not have a current auto-aid agreement with the District, but that everybody is signatory to the California mutual aid agreement, which means that when somebody needs resources they can pick up the phone and call a neighboring jurisdiction and ask if they have something available. He states that this is done on a case by case basis depending on what County Fire has going on in own boundaries. He states that it was mentioned that finances were the biggest concern County Fire had and it should be noted that it does receive money from the general fund to augment the services in the Mountain Service Zone, and essentially, there is not extra funds out there so County Fire does rely on some of that. He states primarily as a service fire provider and the Fire Chief of County Fire, the primary concern is for service. He states that County Fire takes a look at each of its areas and a look at life safety issues and target hazards and the camps on the mountain area is a target hazard, and it's a life safety concern; then County Fire also looks at effective fire force and not only its ability to put a fire engine or a rescue or paramedic on the scene, but also how many would be needed. He states that in the Mountain Service Zone County Fire has the capability to provide an effective fire force. He states that the objection is primarily based on the safety and service to reorganization area, which currently is within the County Fire, and therefore believes any reorganization that would remove the responsibility for fire, rescue and first response EMS would be a degradation of service and be a disservice to the camp and the men and women who send their children there.

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Chair Ramos asks the Commission for questions to Chief Hartwig.

Commissioner Farrell states that this is a strong argument, but this is an argument that can be made against any small local fire protection district. He questions what distinguishes this district and this service from all other small districts that provide local fire. He states that the argument of much larger resources is compelling, but he assumes that there are mutual aid agreements that could address this in a true emergency.

Chief Hartwig states that he does not know if he has had a smaller district with less capability and in fact from his perspective the District is a district that would not have the capability to provide the level of service to a facility they are asking to annex. He states that there are many smaller fire districts throughout the County and if that is the point Commissioner Farrell is trying to make, I would agree with that.

Commissioner Farrell states that he is not sure if the question has been answered, but maybe it is not possible. He states that it seems that any small district, as he was a board member of the previous Crest Forest Fire Protection District, which is now a part of the County Fire, but Crest Forest Fire before certainly never had snow cats for response so it seems that if LAFCO were not to approve this, the Commission should be introducing a policy that moves most of the small fire protection districts into County Fire for the arguments and the same issues that the Fire Chief was pointing out.

Supervisor Lovingood states that his children have attended this camp and in a true crisis, the County has the closest resources to make a tremendous difference and they have that as a concern.

Chair Ramos opens public comment

Tony Grave, President of the Running Springs Water District Board and retired fire chief states that services should not change whatsoever if the reorganization were to be approved. He states that all fire agencies are all signatory to the mutual aid agreement and all are going to respond to any incidents so nothing should change.

Chair Ramos closes public comment.

Commissioner Warren leaves the dais at 9:35 am.

Commissioner Bagley states that the discussion about the greater fire protection in the mountains is beyond the scope of this sole annexation. He states that he hears Chief Hartwig's concerns and its about 328 acre at \$55 an acre and the logical closest municipal service is obviously going to be the District, its problematic and the discussion of greater fire service is what needs to happen and its beyond just the annexation of this reorganization. He states that there is a reality about how many small fire districts there are, how effective they are and \$17,000 in a transfer of annual property income tax is almost insignificant when you are talking about this. He states that it all adds up and he understands that when you have a fire up there and it burn 20 acres, it would be a major crisis for everybody and it would not be the responsibility of any one agency. He states that he does not have an objection he just wants to put his feelings in it and it is just about having a discussion. He states that the Commission has had consolidations of fire departments and may have to revisit this area based on the complexity of the discussion today.

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Vice-Chair Curatalo states that considering all these things and the sincere input from everyone, the services probably aren't going to change, but the formality of whose responsibility it is will. He questions that if this item was separated and the Commission went ahead with the water and sewer annexation and did not do the fire annexation, would that require a continuation for further review?

Executive Officer Samuel Martinez states that if the Commission moves forward with a modification, staff would have to change and modify the resolution and would have to be continued the item. He states that the County would have to re-do the property tax transfer to take out the fire component.

Vice-Chair Curatalo states if the water was not an issue right now, he does not think the Commission would be addressing fire. He states that he would be inclined to separate these and go with the wastewater component and not do the fire at this time.

Commissioner Lovingood states that if this is found as a motion, that he would second the motion to separate it and have it brought back.

Vice-Chair Curatalo states that he would like it to be a motion.

Chair Ramos states there has been a motion to separate wastewater and fire.

Paula de Sousa Mills, LAFCO Legal Counsel states that it would be for all services except for what the Commission wants to carve out. She states that it would be an annexation to the District for all purposes with the exception of anything the Commission is discussion to carve out.

Executive Officer Samuel Martinez states that the motion would be annexation to Running Springs Water District for all services except for fire.

Vice Chair Curatalo states then that would be his motion.

Chair Ramos states that for clarification, is a resolution ready to be presented for this motion or is this something the Commission should move to continue the item and brought back to the Commission for a future meeting.

Executive Officer Samuel Martinez states that the Commission can approve the motion and come back after the property tax transfer is done and come back with a revised resolution as a consent item.

Paula de Sousa Mills, LAFCO Legal Counsel states that in order to get the property tax exchange process re-done to address the change the Commission is directing, the Commission does need to take action today that sets in motion a provision of Revenue and Taxation Code Section 99 which allows the interested parties to renegotiate and come with a new tax exchange.

Discussion continues...

Vice Chair Curatalo states that he would like to amend his motion to continue the item.

Commissioner Lovingood states that he seconds the motion.

Chair Ramos states that there is a motion and a second and will include the January Hearing as the date to come back.

Commissioner Curatalo moves approval the revised motion, Second by Commissioner Lovingood. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, Ramos and Williams. Noes: None. Abstain: None. Absent: McCallon.

DISCUSSION ITEMS:

ITEM 6. LAFCO SC#432 – REQUEST FOR EXEMPTION FROM THE PROVISIONS OF GOVERNMENT CODE SECTION 56133 FOR AGREEMENT BETWEEN HESPERIA WATER DISTRICT AND COUNTY SERVICE ARE 64 FOR WASTEWATER COLLECTION SERVICES- STAFF RECOMMENDATION APPROVED

Project Manager Michael Tuerpe presents the staff report, a complete copy of which is on file in the LAFCO office and made a part of the record by its reference here. The item has been advertised through publication in newspapers of general circulation within the county, the *San Bernardino Sun* as required by law.

Commissioner Lovingood states that he would like to go ahead and approve the item.

Chair Ramos asks if there is public comment on this item.

There is none.

Commissioner Lovingood moves approval of the staff recommendation, Second by Commissioner Cox. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, Ramos and Williams. Noes: None. Abstain: None. Absent: Lovingood.

ITEM 7. FIRST QUARTER FINANCIAL REVIEW FOR PERIOD JULY 1 THROUGH SEPTEMBER 30, 2018 – STAFF RECOMMENDATION APPROVED

Executive Officer Samuel Martinez states that this is first quarter report for the fiscal year to include revenues and expenditures with salaries and benefits, services and supplies. He states that salaries and benefits is 4% over the 25% benchmark and this is primarily due to July having three pay periods and the former Executive Officer's contract extending through the first quarter. He states that services and supplies are at 35%, which is normal for the first quarter and is due to the yearly one-time payments that occur the first quarter such as membership dues, CALAFCO conference registration and property and liability insurance. He states that the first quarter also had a fair amount of legal activity which is above budget authority. He states that the Commission is indemnified in both cases, LAFCO 3216 and 3218; and noting these charges are recoverable. He states that at this time, staff is not recommending any budget adjustments.

He states that anticipated activities for the second quarter include significant expenditures related to our scanning project, the annual audit, GIS and aerial imagery subscription and the governance-training program. He states that the Commission will have three training programs for this fiscal year. He states that in regards to our contingencies and reserves, in July the Commission took the action to increase our contingencies to \$50,000 as well as the general reserve to \$150,000. He states that in regards to revenues, the Commission has received 93% of the adopted budget revenues through the first quarter, to include 100% of the apportionment, with fees and deposits at 40% of the budgeted revenue.

Mr. Martinez shows and describes the proposal chart and activity graphs to the Commission.

He states that as of September 30, the Commission's cash balance is \$1,252.341 which consists of the Net Pension Liability Reserve, compensated absences reserve along with the contingency and general reserves. He states that the Commission has directed staff to prioritize the activity to address fire proposals, general jurisdictional changes, service contracts and service reviews. He states that at this time, there are no fire proposals but staff is moving forward with the changes of organizations/reorganization, service contracts and right now, staff is working on the service review for fire and emergency medical response, which includes ambulance and dispatch. He indicated that the remaining activities for the first quarter are generally within marker for first quarter activity. He states that LAFCO staff recommends that the Commission note and receipt the report and file.

Chair Ramos asks the Commission for a motion to receive and file this report from LAFCO staff

Commissioner Curatalo moves approval to receive and file, Second by Commissioner Cox. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, McCallon, Ramos and Williams. Noes: None. Abstain: None. Absent: McCallon.

ITEM 8. STRATEGIC PLANNING WORKSHOP AUTHORIZATION AND APPROVAL OF PROPOSAL OF FACILITATION SERVICES – STAFF RECOMMENDATION APPROVED

- a. **AUTHORIZE A STRATEGIC PLANNING WORKSHOP TO BE FACILITATED BY THE ALTA MESA GROUP, LLC**
- b. **REVIEW AND APPROVE PROPOSAL WITH ALTA MESA GROUP, LLC TO PROVIDE FACILITATION SERVICES FOR STRATEGIC WORKSHOP**

Executive Officer Samuel Martinez states that during the interview process for selecting the new Executive Officer, strategic planning and the need to do one was discussed- particularly with the change in leadership as well as having new Commissioners. He states that in the staff report, strategic planning is an organization's process to define its strategy and direction, as well as making decisions on allocating resources. He states that it has been awhile since this Commission has done strategic planning and this is an opportune time. He states that he has reached out to Bill Chiat, the former Executive Director for CALAFCO, and currently the Dean of the CSAC Institute for Excellence in County Government. He states that Bill is highly recommended for his extensive work in facilitating strategic workshops he has done throughout the state and as he has good knowledge on LAFCO and how LAFCO works. He states that staff recommends that the Commission approve and support a strategic workshop for January 2019 and authorize the Executive Officer to accept and sign the proposal submitted by Mr. Bill Chiat from the Alta Mesa Group, LLC to provide facilitation services.

Commissioner Cox states that she would like to make the motion to approve and commend staff for such a wise selection at a very reasonable cost.

Discussion regarding the date of the strategic workshop continues.

Commissioner Cox amends her motion to include the workshop date to be January 22, 2019.

Chair Ramos asks for public comment.

There is none.

Commissioner Cox moves approval of the staff recommendation, Second by Commissioner Lovingood. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, McCallon, Ramos and Williams. Noes: None. Abstain: None. Absent: McCallon.

ITEM 9. UPDATE ON THE CITY OF RIALTO'S INITIATION OF ITS FIVE NORTH RIALTO ISLANDS – STAFF RECOMMENDATION APPROVED

Executive Officer Samuel Martinez states that in May 2016, the Commission approved LAFCO 3201, which is the annexation of the Lytle Creek Specific Plan to the City of Rialto. He states during the consideration of LAFCO 3201 the Commission discussed the five islands and part of the conditions of approval of LAFCO 3201 was the requirement that the City initiate the annexation of its islands prior to the issuance of the certificate of completion. He states that in resuming discussion, the City council members and staff that were present at the time, requested that LAFCO modify that condition. The revised condition was to annex the five north Rialto islands within one year and the requirement that the City submit a resolution outlining its commitment to annex those islands within in one year. LAFCO staff was to provide the Commission with a six month update on its progress and the statement that if the City did not fulfill the annexation of the islands, that future approvals of annexations to the City would be contingent upon the annexation of the north Rialto islands. He states that LAFCO has had four updates since then. In June 2016, the City took an action by resolution affirming its commitment to annex the five North Rialto islands within one year of the approval of LAFCO 3201, which was approved in May 2016. He states that it is now October 2018 and the Commission has been doing updates with very little progress and, therefore, LAFCO staff is recommending that the Commission direct staff to continue to participate and assist the City in its process and staff will extend its help whenever the City needs it, and note for the record that if the City does not initiate the five islands, any annexation in the future—whether City initiated or by landowner/registered voter petition—will be contingent upon the annexation of the five north Rialto islands prior to the issuance of the certificate of completion of that annexation, and the final recommendation is to receive and file this report.

Chair Ramos asks if there are any questions from the Commission.

Vice-Chair Curatalo asks if Rialto understands the condition.

Executive Officer Samuel Martinez states that the condition has always been there and the condition has the commitment that the City was going to come back within one year and the City did come back with the requirement of a resolution from its city council that they were committed to coming back in one year.

Chair Ramos asks if there is further discussion.

There is none.

Chair Ramos asks if there is public comment.

There is none.

Commissioner Cox states that she will make the motion to receive and file.

Commissioner Cox moves approval to receive and file, Second by Commissioner Curatalo. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, McCallon, Ramos and Williams. Noes: None. Abstain: None. Absent: McCallon.

ITEM 10. REQUEST FOR LETTER OF SUPPORT FOR THE CALIFORNIA WATERFIX

Executive Officer Samuel Martinez states that at the August 2018 meeting of the Southern Region LAFCO's, there was a presentation of the California WaterFix, formerly known as the Bay Delta Conservation Plan. He states that the California WaterFix is an updated version to build two large tunnels to carry fresh water from the Sacramento River under the Sacramento San Joaquin Delta towards the intake stations for the state water project as well as the central valley project. He states that Mr. Charlie Wilson, a special district representative from Orange County LAFCO requested that the LAFCO's in Southern California take a position of support regarding the California WaterFix. Mr. Martinez states that he called the state water contractors in our county and made sure that no one was in opposition to the California WaterFix and all of them have taken a position of support through resolution, minute action or a letter. He states that staff is recommending the Commission direct staff to draft a support letter for the California WaterFix and for the Chair to sign the support letter for distribution.

Vice Chair Curatalo states that this is, an issue that has been going on for a long time and it definitely needs a fix. He states this is the best thing out there right now and it really needs to be supported. He states that a lot of the water agencies are supporting it. He states that he would like to make a motion to approve a letter of support.

Commissioner Cox seconds the motion to approve a letter of support.

Commissioner Farrell states that he is aware of this and he has a concern that this is a position and a role that sort of goes beyond the scope of the Commissions Charter. He states that it does not have anything to do with what the Commission is directly charged to maintain. He states that he is recognized as a member of a water district and this can be seen as an important element of the state, but he's not sure it has much to do with what this Commission is about. He states that this seems to be expanding into a political arena he is not sure the Commission should be in. He states that the other issue is has staff looked into the alternatives.

Vice Chair Curatalo asks has CALAFCO has supported this.

Executive Officer Samuel Martinez states no.

Paula de Sousa Mills, LAFCO Counsel states that she does not believe that they've been asked.

Vice Chair Curatalo states that he would like to stand with his motion because, it's a very important issue.

Discussion continues.

Chair Ramos states that the Commission has not seen a draft of the memo that will go out. He states that once there is one, it can be distributed to the Commissioners to see the language.

Executive Office Samuel Martinez states that if the Commission would like, this can be on the consent calendar for December 5, 2018.

Commissioner Bagley states that the Commission can also use this in its strategic workshop and come up with some kind of example and guidelines for requests in the future.

Chair Ramos states that there is a motion by Commissioner Curatalo to move forward on this and get a draft memo at the December meeting and there has been a second by Commissioner Cox.

Chair Ramos asks if there is further discussion.

There is none.

Chair Ramos asks if there is public comment.

There is none.

Commissioner Curatalo moves approval to draft a letter for support, Second by Commissioner Cox. There being no opposition, the motion passes with the following roll call vote: Ayes: Bagley, Cox, Curatalo, Lovingood, McCallon, Ramos and Williams. Noes: None. Abstain: None. Absent: McCallon.

INFORMATION ITEMS:

ITEM 11. LEGISLATIVE UPDATE REPORT

Executive Officer Samuel Martinez states that he does not have a legislative update for today, but during the Commission's last meeting on December 5, 2018, the Commission will receive a listing of all the legislation that affect LAFCO and their status.

ITEM 12. EXECUTIVE OFFICER'S ORAL REPORT

Executive Officer Samuel Martinez identifies that the next Commission meeting will be December 5, 2018 as there will not be a November meeting due to the Thanksgiving holiday. He states that Commissioners Bagley, Farrell and Amis along with Michael Tuerpe and himself attended the 2018 CALAFCO Conference in Yosemite and the conference was really good this year. He states that the front door access system for the LAFCO office is fully functional and no one can enter without being buzzed in or unless they have an access card. He states that staff feels more safe and thanks the Commission for putting the system in place. He states that staff has completed the audit preparation and auditors will be on site next week. He states that at the next hearing, the Commission will be considering an annexation to the Town of Apple Valley as well as a couple service contracts for the City of Redlands.

ITEM 13. COMMISSIONER COMMENTS

Commissioner Bagley states that the CALAFCO conference was excellent and the mobile workshop was on tree mortality, which is a critical issue in San Bernardino County.

Commissioner Farrell states that he would like to echo Commissioner Bagley's comments, as the conference was enjoyable. He states that one of the comments from the conference was to do a service review on the LAFCO's themselves and that was very interesting.

Commissioner Amis states that she would like to add that she also attended the conference and it was excellent. She states that the workshops were extremely informative, thought provoking and helpful.

ITEM 14. COMMENTS FROM THE PUBLIC

There is none

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE HEARING ADJOURNS AT 10:27 A.M.

ATTEST:

LA TRICI JONES
Clerk to the Commission

LOCAL AGENCY FORMATION COMMISSION

JAMES V. CURATALO, Vice-Chair