

# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE :** DECEMBER 5, 2016

**FROM:** KATHLEEN ROLLINGS-McDONALD, Executive Officer



**TO:** LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT: AGENDA ITEM #3 - RATIFY PAYMENTS AS RECONCILED FOR  
MONTH OF NOVEMBER 2016 AND NOTE REVENUE RECEIPTS**

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**RECOMMENDATION:**

Ratify payments as reconciled for the month of November 2016 and note revenue receipts for the same period.

**BACKGROUND INFORMATION:**

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments of deposits or other charges that cover the period of November 1, 2016 through November 30, 2016.

Staff recommends that the Commission ratify the payments for November outlined on the attached listings and note the revenues received.

KRM/MT

Attachment

**MONTHLY RECONCILIATION OF PAYMENTS**

| <b>MONTH OF NOVEMBER 2016 PAYMENTS PROCESSED</b>           |                |   |                    |                     |                     |
|--|----------------|---|--------------------|---------------------|---------------------|
| <b>VOUCHER ID</b>  | <b>ACCOUNT</b> | <b>NAME</b>                                       | <b>WARRANT NO.</b> | <b>WARRANT DATE</b> | <b>AMOUNT</b>       |
| PV890Z071423   | 2305           | KATHLEEN ROLLINGS-MCDONALD (Petty Cash)           | 8955241            | 11/28/2016          | \$ 234.86           |
| PV8908652  | 2445           | ROBERT J ALDRICH                                  | 3292080            | 11/10/2016          | \$ 3,600.00         |
| PV8908653  | 2085           | DAILY JOURNAL                                     | 8948123            | 11/10/2016          | \$ 487.92           |
| PV8908654  | 2400           | BEST BEST & KRIEGER                               | 3291820            | 11/10/2016          | \$ 1,228.04         |
| PV8908655  | 2445           | JAMES V CURATALO                                  | 8948653            | 11/14/2016          | \$ 227.00           |
| PV8908656  | 2445           | STEVEN FARRELL                                    | 8948765            | 11/14/2016          | \$ 217.82           |
| PV8908657  | 2445           | THURSTON SMITTY SMITH                             | 8948774            | 11/14/2016          | \$ 248.06           |
| PV8908658  | 2445           | KIMBERLY COX                                      | 8948660            | 11/14/2016          | \$ 258.32           |
| PV8908659  | 2445           | DIANE WILLIAMS                                    | 8948624            | 11/14/2016          | \$ 228.08           |
| PV8908660  | 2445           | ACQUANETTA WARREN                                 | 8948579            | 11/14/2016          | \$ 217.28           |
| PV8908661  | 2445           | JIM BAGLEY  | 8948655            | 11/14/2016          | \$ 297.10           |
| PV890866201  | 2445           | ROBERT A LOVINGOOD                                | 8948741            | 11/14/2016          | \$ 200.00           |
| PV890866202  | 2445           | LARRY MCCALLON                                    | 8948665            | 11/14/2016          | \$ 200.00           |
| PV890866203  | 2445           | JAMES C RAMOS                                     | 8948654            | 11/14/2016          | \$ 200.00           |
| PV8908663  | 2940/2942/2945 | CUCAMONGA VALLEY WATER DIST (travel claim)        | 8947699            | 11/09/2016          | \$ 801.76           |
| PV8908664  | 2445           | JAMES V CURATALO                                  | 8951532            | 11/18/2016          | \$ 246.44           |
| PV8908665  | 2905           | 215 NORTH D STREET BLDG LLC (lease)               | 3291293            | 11/03/2016          | \$ 4,484.01         |
| PV8908666  | 2445           | CITY OF SAN BERNARDINO                            | 8947664            | 11/09/2016          | \$ 300.00           |
| PV8908671  | 9910           | APPLE VALLEY HEIGHTS COUNTY (refund to applicant) | 8950210            | 11/16/2016          | \$ 1,256.30         |
| <b>TOTAL</b>   |                |   |                    |                     | <b>\$ 14,932.99</b> |
| <b>MONTH OF NOVEMBER 2016 INTERNAL TRANSFERS PROCESSED</b> |                |   |                    |                     |                     |
| JVIB 04072037D   | 2037           | PHONE CHARGES - COUNTY SYSTEM                     |                    | 11/7/2016           | \$ 255.96           |
| JVATXRT06151   | 2308           | CALCARD   |                    | 11/9/2016           | \$ 2,347.87         |
| JVPURRT05910   | 2310           | COUNTY MAIL - BULK                                |                    | 11/8/2016           | \$ 10,905.98        |
| JVPURRT05957   | 2310           | COUNTY MAIL - 1ST CLASS                           |                    | 11/9/2016           | \$ 8.51             |
| JVPURRT05958   | 2310           | COUNTY MAIL - PRESORT 1ST CLASS                   |                    | 11/9/2016           | \$ 90.99            |
| JVPURRT05961   | 2310           | COUNTY MAIL - PRESORT FLATS                       |                    | 11/9/2016           | \$ 33.82            |
| JVPURRT05966   | 2310           | COUNTY MAIL - INTER-OFFICE MAIL                   |                    | 11/9/2016           | \$ 188.00           |
| JVPURRT05972   | 2310           | COUNTY MAIL - BUSINESS REPLY                      |                    | 11/9/2016           | \$ 0.28             |
| JVPURRT06745   | 2310           | COUNTY MAIL - PACKAGING                           |                    | 11/22/2016          | \$ 148.41           |
| JVPURRT05304   | 2323           | PRINTING SERVICES                                 |                    | 11/1/2016           | \$ 531.36           |
| JVPURRT05991   | 2323           | PRINTING SERVICES                                 |                    | 11/14/2016          | \$ 2,633.43         |
| JVIB 04072410  | 2410           | COUNTY DATA PROCESSING                            |                    | 11/7/2016           | \$ 652.25           |
| JVATXRT06679   | 2415           | COWCAP (Quarterly Payment)                        |                    | 11/21/2016          | \$ 3,309.00         |
| JVIB 04072420J   | 2420           | COMMUNICATION DEVICE                              |                    | 11/7/2016           | \$ 17.47            |
| JVIB 04072421D   | 2421           | COUNTY DESKTOP SUPPORT                            |                    | 11/7/2016           | \$ 770.61           |

**MONTHLY RECONCILIATION OF PAYMENTS**

|              |      |  |  |            |                     |
|--------------|------|--|--|------------|---------------------|
| JV890RT05517 | 2424 | ENVIRONMENTAL FILING WITH CLERK TO BOARD |  | 11/7/2016  | \$ 50.00            |
| JV890RT05516 | 2445 | ROV LISTING - 3212                       |  | 11/7/2016  | \$ 50.30            |
| JV890RT05516 | 2445 | ROV LISTING - 3213                       |  | 11/7/2016  | \$ 50.30            |
| JVHRDRT06069 | 2445 | HR SERVICES FOR JOB POSTING              |  | 11/14/2016 | \$ 46.51            |
| JV890RT06782 | 2445 | ROV LISTING - SC 409                     |  | 11/30/2016 | \$ 50.30            |
| <b>TOTAL</b> |      |  |  |            | <b>\$ 22,141.35</b> |

**MONTH OF NOVEMBER 2016 CASH RECEIPTS**

| DEPOSIT DOCUMENT ID | ACCOUNT | DESCRIPTION                       |  | DEPOSIT DATE | AMOUNT              |
|---------------------|---------|-----------------------------------|--|--------------|---------------------|
| CR890A05814         | 9545    | INDIVIDUAL NOTICE DEPOSIT         |  | 11/9/16      | \$ 700.00           |
|                     | 9555    | LEGAL DEPOSIT                     |  |              | \$ 650.00           |
|                     | 9660    | ENVIRONMENTAL DEPOSIT             |  |              | \$ 450.00           |
|                     | 9800    | LAFCO FEES                        |  |              | \$ 3,250.00         |
| CR890A05815         | 9595    | PROTEST DEPOSIT                   |  | 11/9/16      | \$ 17,000.00        |
|                     | 9655    | GIMS FEES                         |  |              | \$ 2,200.00         |
| CR890A06768         | 9910    | COST RECOVERY, PRIOR YEAR REVENUE |  | 11/30/16     | \$ 1,136.91         |
| <b>TOTAL</b>        |         |                                   |  |              | <b>\$ 25,386.91</b> |

**MONTH OF NOVEMBER 2016 INTERNAL TRANSFERS RECEIVED**

| TRANSFER DOCUMENT ID | ACCOUNT | NAME |  | TRANSFER DATE | AMOUNT      |
|----------------------|---------|------|--|---------------|-------------|
|                      |         | NONE |  |               |             |
| <b>TOTAL</b>         |         |      |  |               | <b>\$ -</b> |



MICHAEL TUERPE, Project Manager

12/5/2016

DATE

RECONCILIATION APPROVED BY:



KATHLEEN ROLLINGS-McDONALD, Executive Officer

12/5/2016

DATE