


# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE:** MAY 10, 2016  
**FROM:**  KATHLEEN ROLLINGS-McDONALD, Executive Officer  
**TO:** LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT:** AGENDA ITEM #3 – ELECTION OF CHAIR AND VICE-CHAIR

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Pursuant to Rule of Order #2, the Commission selects its Chair and Vice-Chair annually at the May hearing for a one year term. As of the August 2015 update to the Policy and Procedure Manual, Rule of Order #2 no longer limits the number of years a Commissioner may hold the position of Chair or Vice-Chair. Any regular voting member of the Commission may be appointed to these positions.

Staff will be happy to respond to any questions prior to or at the hearing.

/krm