

**LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

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DATE: AUGUST 11, 2015
FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION



SUBJECT: AGENDA ITEM #4 – Consideration of Fee Reduction Requested by City of Big Bear Lake Department of Water for its Reorganization Proposal (LAFCO 3196)

RECOMMENDATION:

Staff recommends that the Commission approve a reduction in application fees and deposits for LAFCO 3196 to a total of \$20,600.

BACKGROUND:

On July 22, 2015, the City of Big Bear Lake Department of Water (hereinafter the “City” or “DoW”) submitted a proposed reorganization to annex 20 non-contiguous municipally owned parcels to the City. The purpose of the annexation is to allow for the removal of these parcels from the tax rolls as they are owned by the City to provide for its water operations. Included in the City’s application was a letter requesting a reduction in filing fees (see attached letter from Reginald Lamson, General Manager, DoW). In the letter, the City identified that the submission of a single reorganization of 20 parcels would reduce the staff’s workload and would, therefore, prompt a reduction in the total fee/deposits charged.

LAFCO staff’s review identifies that there are 19 separate areas for annexation based upon the definitions of contiguity. Based on the Commission’s adopted fee schedule, the total filing fee for the reorganization is \$97,600. The breakdown below shows all the required fees/deposits for the reorganization proposal:

LAFCO Filing Fee:

- | | |
|--|----------|
| a. Reorganization Proposal | \$95,000 |
| 19 Separate Areas of less than 20 acres each for
\$5,000 fee per area | |

Required Deposits

b. Legal Counsel	\$1,150
c. Environmental Review	\$750
d. Individual Notice	\$700
TOTAL	\$97,600

Since each of the parcels being annexed is owned by the City and no development or change in service is anticipated, staff supports a reduction in the fee. The reduction would be based on the Commission's adopted fee schedule, charging two maximum City annexation/reorganization fees, and the full range of deposits, broken down as follows:

• Reorganization Proposal (LAFCO 3196) two highest level annexation area charges (\$9,000)	\$18,000
• Legal Counsel Deposit	\$1,150
• Environmental Review Deposit	\$750
• Individual Notice	\$700
TOTAL	\$20,600

Staff is recommending that the Commission make the determination to reduce the total LAFCO filing fee to \$18,000 along with the balance of the required deposits. Staff will be happy to answer any questions of the Commission prior to or at the hearing.

KRM

Attachment

1. [Letter Dated July 22, 2015 from the City of Big Bear Lake Department of Water](#)
2. [Vicinity Map of the Reorganization Proposal \(LAFCO 3196\)](#)