

**LOCAL AGENCY FORMATION COMMISSION  
FOR SAN BERNARDINO COUNTY**

215 North D Street, Suite 204, San Bernardino, CA 92415-0490  
(909) 383-9900 • Fax (909) 383-9901  
E-MAIL: lafco@lafco.sbcounty.gov  
www.sbclafco.org

---

**DATE:** JULY 7, 2015  
**FROM:** KATHLEEN ROLLINGS-McDONALD, Executive Officer  
**TO:** LOCAL AGENCY FORMATION COMMISSION

---



---

**SUBJECT:** AGENDA ITEM #6 – Consideration of Fee Reduction Requested by Phelan Pinion Hills Community Services District for its Reorganization Proposal (LAFCO 3194)

---

**RECOMMENDATION:**

Staff recommends that the Commission approve a reduction in application fees for LAFCO 3194 totaling \$4,455 by combining Areas 1 and 2 into a single area.

**BACKGROUND:**

On June 22, 2015, the Phelan Pinion Hills Community Services District (hereinafter the "PPHCSD" or "District") submitted two concurrent proposals for a sphere of influence amendment (expansion) for the District of 2,060 acres (LAFCO 3193) and a reorganization that includes the annexation of three separate District owned parcels totaling 480 acres (LAFCO 3194). Included in the District's application were letters requesting a reduction in filing fees (see attached letters from Don Bartz, General Manager, PPHCSD). In these letters, the District identified its request that the LAFCO annexation fee be reduced by \$9,000 (or ½); due to the proximity of the annexation areas.

Based on the Commission's adopted fee schedule, the total filing fee for the reorganization is \$ 20,600. The breakdown below shows all the required fees/deposits for the reorganization proposal:

**LAFCO Filing Fees**

a. Reorganization Proposal	\$18,000
Three Separate Areas of 160 acres each for \$6,000 fee per area	

**Required Deposits**

b. Legal Counsel	\$1,150
c. Environmental Review	\$750
d. Individual Notice	\$700

---

<b>TOTAL</b>	<b>\$20,600</b>
--------------	-----------------

While staff cannot support the request of the District, it would propose that since Areas 1 and 2 have pinpoint contiguity to combine these into a single annexation area (and fee) and retain Area 3 as a separate area. Based on the Commission’s adopted fee schedule, the following is the breakdown of the total fees/deposits to be applied to the proposal as modified:

• Reorganization Proposal (LAFCO 3194)	\$13,545
○ Areas 1 and 2 (320 acres - \$7,545)	
○ Area 3 (160 acres -- \$6,000)	
• Legal Counsel Deposit	\$1,150
• Environmental Review Deposit	\$750
• Individual Notice	\$700
<b>TOTAL</b>	<b>\$16,145</b>

Combining Areas 1 and 2 into a single area reduces the reorganization areas from three to two, which would provide for a refund of \$4,455 to the District. Staff is recommending that the Commission make this determination. Staff will be happy to answer any questions of the Commission prior to or at the hearing.

KRM

Attachment

1. [Letter Dated June 22 and April 7, 2015 from the Phelan Pinion Hills Community Services District](#)
2. [Map of the Reorganization Proposal \(LAFCO 3194\)](#)