

# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE:** SEPTEMBER 8, 2014

**FROM:** KATHLEEN ROLLINGS-McDONALD, Executive Officer

**TO:** LOCAL AGENCY FORMATION COMMISSION



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**SUBJECT:** **AGENDA ITEM #4** – Review and Approval of Contract with Rosenow Spevacek Group Inc. for Preparation of a Financial Study for Potential Incorporation of the Rim of the World Communities

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## **RECOMMENDATION:**

Staff recommends that the Commission authorize the Executive Officer to sign the contract with Rosenow Spevacek Group Inc. to perform the financial study for the potential incorporation of the Rim of the World communities in an amount not to exceed \$15,000.

## **BACKGROUND INFORMATION:**

At the July 16, 2014 hearing the Commission authorized LAFCO staff to contract with the Second Supervisorial District to prepare a preliminary feasibility study for the incorporation of the Rim of the World communities. On August 19, 2014, the County Board of Supervisors, as a part of the 2013-14 Year-End Budget Review (Item #64), approved the Discretionary Funding of \$24,773 to be provided to LAFCO to prepare the financial study for the Rim of the World communities (copy included as Attachment #1). As of the date of this report, the funds have not been transferred to the Commission.

As a part of the July action, the Commission directed the Executive Officer to negotiate a contract with the consultant, Rosenow Spevacek Group Inc. (hereafter RSG), to prepare the financial projections for the study. LAFCO staff has negotiated with RSG to provide the financial projections, which will entail working collaboratively with LAFCO staff to prepare the financial models based upon the service delivery options for incorporation. Building upon the staff's expertise in understanding the existing service delivery patterns through the completion of the Mountain Service Reviews, the preliminary feasibility study will be developed to allow each of the communities to understand their individual financial capacities. Attachment #2 to this report is the contract for consideration.

LAFCO staff believes that the scope of work identified in the proposal will allow for the independent analysis desired by the Second District in its request to the Commission. The action recommended for the Commission is to authorize the Executive Officer to sign the contract to engage RSG to prepare the financial analysis. However, the actual work will only begin upon deposit of the \$24,773 from the County into LAFCO's accounts.

KRM/

Attachments:

- (1) [Board Agenda Item #64 for August 19, 2014 and its Attachment C](#)
- (2) [Letter from RSG Dated August 19, 2014 along with Contract](#)