

AGENDA

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

**SAN BERNARDINO CITY COUNCIL CHAMBERS
300 NORTH D STREET, FIRST FLOOR, SAN BERNARDINO**

REGULAR MEETING OF MAY 21, 2014

9:00 A.M. – CALL TO ORDER – FLAG SALUTE

ANNOUNCEMENT: Anyone present at the hearing who is involved with any of the changes of organization to be considered and who has made a contribution of more than \$250 in the past twelve (12) months to any member of the Commission will be asked to state for the record the Commission member to whom the contribution has been made and the matter of consideration with which they are involved.

1. Swear in new City, Special District Regular and Alternate Members
2. Selection of Public Member and Swear In
3. Election of Chair and Vice-Chair for Commission

CONSENT ITEMS:

The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the hearing to discuss the matter.

4. Approval of Minutes for Regular Meeting of April 16, 2014
5. Approval of Executive Officer's Expense Report
6. Ratify Payments as Reconciled for Months of April 2014 and Note Cash Receipts
7. Consideration of Request for Reduction in Filing Fees Submitted by the Bighorn Desert View Water Agency for LAFCO 3181 – Reorganization to Include Annexations to Bighorn Desert View Water Agency, Dissolution of County Service Area 70 Zone W-1 and Formation of Improvement District for Bighorn Desert View Water Agency

PUBLIC HEARING ITEMS:

8. Consent Items Deferred for Discussion
9. **CONTINUE TO JULY 16, 2014 HEARING:** Consideration of: (1) CEQA Statutory Exemption for LAFCO 3179; and (2) LAFCO 3179 – Service Review and Sphere of Influence Expansion for County Service Area 54 (Streetlights—Mountain Region)
10. **CONTINUE TO JULY 16, 2014 HEARING:** Consideration of: (1) CEQA Statutory Exemption for LAFCO 3180; and (2) LAFCO 3180 – Reorganization to Include Annexations to County Service

Area 54, Detachment from County Service Area SL-1 and Dissolution of County Service Area 73 and Zone A of County Service Area 53 (Streetlight Reorganization for the Mountain Region)

11. Consideration of: (1) CEQA Statutory Exemption for LAFCO 3178; and (2) LAFCO 3178 – Reorganization to Include City of Redlands Annexation No. 91 and Detachments from the San Bernardino County Fire Protection District and its Valley Service Zone and County Service Area 70 and its Zone P-7 (Mentone)
12. Final Budget Review and Adoption for Fiscal Year 2014-15

DISCUSSION ITEMS:

None

INFORMATION ITEMS:

13. Legislative Update Report
14. Executive Officer's Report:
15. Commissioner Comments
(This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on off-agenda items unless authorized by law.)
16. Comments from the Public
(By Commission policy, the public comment period is limited to five minutes per person for comments related to items under the jurisdiction of LAFCO.)

The Commission may adjourn for lunch from 12:00 to 1:30 p.m.

In its deliberations, the Commission may make appropriate changes incidental to the above-listed proposals.

Materials related to an item on this Agenda submitted to the Commission or prepared after distribution of the agenda packet will be available for public inspection in the LAFCO office at 215 N. D St., Suite 204, San Bernardino, during normal business hours, on the LAFCO website at www.sbclaifo.org, and at the hearing.

Current law and Commission policy require the publishing of staff reports prior to the public hearing. These reports contain technical findings, comments, and recommendations of staff. The staff recommendation may be accepted or rejected by the Commission after its own analysis and consideration of public testimony.

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE ABOVE PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE LOCAL AGENCY INFORMATION COMMISSION AT, OR PRIOR TO, THE PUBLIC HEARING.

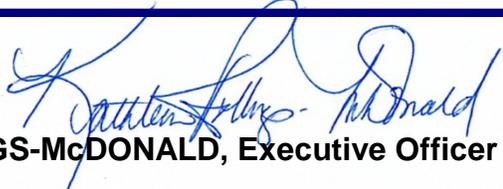
The Political Reform Act requires the disclosure of expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1). Questions regarding this should be directed to the Fair Political Practices Commission at www.fppc.ca.gov or at 1-866-ASK-FPPC (1-866-275-3772).

A person with a disability may contact the LAFCO office at (909) 383-9900 at least 72-hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

215 North "D" Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-mail: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: MAY 8, 2014

FROM:  KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: **Agenda Item #2:** Selection of Public Member of the Commission

Pursuant to Commission policy, the staff provided a published nomination period from January 22, 2014 to March 21, 2014 for interested persons to submit an application for the position of Public Member of the Local Agency Formation Commission. During that period, only one application was submitted for the position, by the incumbent James Bagley. A copy of his letter of application is attached for Commission review.

Even though there is a single candidate the statutory process requires that the candidate must receive four votes and that neither the Public Member nor Alternate Public Member may vote. Further, state law requires that the successful candidate must receive at least one affirmative vote from each of the three other membership categories on the Commission – county, city and special district. Therefore an official vote will be required for this position. Once completed, the new Public member will serve a four-year term expiring in May 2018.

Staff will be happy to answer any questions at the hearing.

KRM/

Attachment

KATHLEEN ROLLINGS-McDONALD, Executive Officer
LOCAL AGENCY FORMATION COMMISSION
215 NORTH "D" STREET, SUITE 204
San Bernardino, CA 92415-0490

RECEIVED
FEB 12 2014

LAFCO
San Bernardino County

February 10, 2014

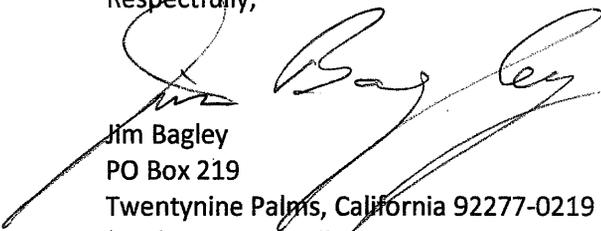
RE: Public Member of the Local Agency Formation Commission Vacancy

Executive Office Rollings-McDonald and the LAFCO Commission

It is my intention to seek re-appointment to LAFCO as the public member for another term. As one of the longest serving members of LAFCO I believe my experience and historical knowledge of agencies and events in San Bernardino County is a valuable asset to the commission. In my decades of public service I have been both an elected and appoint public official involved with special districts, cities, and the county. Over the years I have been involved with incorporations and annexations as well as regional planning for the county.

Attached is a resume of my experiences. I am asking for an appointment to the term beginning May 19, 2014.

Respectfully,



Jim Bagley
PO Box 219
Twentynine Palms, California 92277-0219
(760) 861-4541 cell

James R. Bagley

· Post Office Box 219 · 73353 Two Mile Road · Twentynine Palms, California 92277-0219 ·
· (760) 861-4541 Cell · (760) 367-7726 Home · jbagley29@gmail.com ·

Professional Experience:

Subcontractor to the Department of Defense: As a real estate specialist September 2013 with the G-5 MCAGCC Twentynine Palms

Realty Specialist for the Department of Defense: From August 2009 to August 16, 2013 term position ended.

29 Palms Marine Corps Base Land Acquisition and Airspace Establishment Study

Real Estate Broker: From 1981

Graduate, Realtors Institute of California, (GRI) 1992
e-Pro, Internet Real Estate Professional 2007
Owner/Broker Southwest Real Estate:
1990 to May 2000, I sold the company in 2000

Commercial Pilot: From May 2000

Certifications and Ratings:

Airline Transport Pilot: (ATP) Multi engine land
Commercial Privileges: Airplane multi & single engine land, seaplane, and glider
FAA Certified Flight Instructor: CFI, CFII, MEI, Glider, Advanced Ground

Education:

University of California Los Angeles, BA - Political Science 1979

United State Senate Intern - Washington DC 1977

Civic Experience:

Local Agency Formation Commission, San Bernardino County:

Public Member to May 2014
Alternate April 15, 2008 to May 19, 2010
Chairman 2004, Vice-chair 2002, 2003
Elected City Representative 1997 to 2004

Airport Commission for San Bernardino County

September 26, 2006 to January 31, 2014
Chairman 2012, Vice Chairman 2011

Twentynine Palms City Council:

November 1992 to 2004
Mayor 2003, 2000, 1995 - Mayor Pro Tem 1999, 1994

San Bernardino County Associated Governments:

President 2001 to 2002, Vice President 2000
Member, Administrative Committee 1995 to 2004
Desert/Mountain Area Measure I Committee Chairman 2000 to 2004, Vice-chair 1997 to 2000

California League of Cities:

Board of Directors, 1997 to 2002
Desert Mountain Division President, 1996
Division Second Vice President, 1995
Environmental Quality Committee 1992 to 1996
Taxation and Revenue Committee 1996 to 2000

Southern California Association of Governments:

San Bernardino County Desert Cities elected representative, 1995 to 2001
Aviation Task Force
Environmental Quality Committee
Implementation Committee

Bureau of Land Management's Desert District Advisory Council:

General Public Member for California
Appointed by Secretary of the Interior - Manuel Lujan 1990-1995

San Bernardino County Planning Commission:

Desert Area Commissioner, 1986 to 1988

Twentynine Palms Water District Board of Directors:

Chairman, Engineering Committee, 1985 to 1986

Chamber of Commerce of Twentynine Palms:

President 1985
Treasurer 1984
Board of Directors 1983 to 1985
Morongo Basin Joint Chamber Representative 1985

Community Activities

Rotary Club:

President 1989 to 1990
Paul Harris Fellow 1990
Foundation Chairman 1990 to 1996
Board of Directors 1987 to 1991

Board of Realtors:

Vice President 1993

District 28 Regional Multiple Listing Service Representative 1984 to 1993

Board of Directors, 1984 to 1985 - 1991 to 1993

Multiple Listing Service Chairman 1985, 1991 to 1993

Twentynine Palms Historical Society:

Old School House Museum, Chairman 1991 to 1995

Mojave Water Agency Legislative Advisory Committee:

Drafted Assembly Bill 1759 amending the agency law 1989

Hi Desert Memorial Hospital Foundation

Director 1995

Friends of Copper Mountain College

Individual Large Donor Program Committee 1985

San Bernardino County's Citizens Advisory Committee

Twentynine Palms General Plan Up-date 1986

Citizens Committee for Quality Water and Fire Services

Successful campaign for ballot Proposition J 1983

Twentynine Palms Water District

Selective Service Board Member

1990 to 2000

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DATE: MAY 8, 2014



FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #3 – ELECTION OF CHAIR AND VICE-CHAIR

Pursuant to Rule of Order #2, the Commission selects its Chair and Vice-Chair annually at the May hearing. Rule of Order #2 also limits the positions to no more than two consecutive full terms in the respective offices.

Any regular voting member of the Commission may be appointed to these positions. Chair Curatalo and Vice-Chair Cox are completing their second consecutive full term of office and are not eligible for reappointment to their respective positions under current Commission policies. However, the question has been asked of LAFCO staff if, due to current discussions of contract options and/or recruitment for the Executive Officer position during the next fiscal year, an additional year of service could be provided. Staff believes that the rule can be overridden if a majority of the Commission determines to do so based upon this unique circumstance. Such a determination would require four affirmative votes.

Staff will be happy to respond to any questions prior to or at the hearing.

/krm

**ACTION MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
HEARING OF APRIL 16, 2014**

REGULAR MEETING

9:00 A.M.

APRIL 16, 2014

PRESENT:

COMMISSIONERS: Jim Bagley
Kimberly Cox, Vice-Chair
James Curatalo, Chair
Robert Lovingood
Dawn Rowe, Alternate
Sunil Sethi, Alternate
Robert Smith, Alternate
Diane Williams

STAFF: Kathleen Rollings-McDonald, Executive Officer
Clark Alsop, LAFCO Legal Counsel
Samuel Martinez, Assistant Executive Officer
Michael Tuerpe, Project Manager
Rebecca Lowery, Clerk to the Commission
Joe Serrano, LAFCO Analyst

ABSENT:

COMMISSIONERS: Larry McCallon
Janice Rutherford, Alternate
James Ramos

**CONVENE REGULAR SESSION OF THE LOCAL AGENCY FORMATION
COMMISSION – CALL TO ORDER – 9:05 A.M. – SAN BERNARDINO CITY COUNCIL
CHAMBERS**

Chairman Curatalo calls the regular session of the Local Agency Formation Commission to order and leads the flag salute.

CONSENT ITEMS – APPROVE STAFF RECOMMENDATIONS:

1. Approval of Minutes for Regular Meeting of March 19, 2014
2. Approval of Executive Officer's Expense Report
3. Ratify Payments as Reconciled for the Month of March 2014 and Note Cash Receipts

LAFCO considers the items listed under its consent calendar, which includes a Visa Justification, the Executive Officer expense report and a staff report outlining the staff recommendations for the reconciled payments. Copies of each report are on file in the LAFCO office and are made part of the record by their reference herein.

Executive Officer Kathleen Rollings-McDonald states that no items have been requested to be deferred for discussion.

Commissioner Bagley states that he will abstain from voting on the minutes.

Commissioner Lovingood moves approval of the consent calendar, second by Commissioner Cox. The clerk conducts a roll call vote as follows: Ayes: Bagley, Cox, Curatalo, Lovingood, Rowe, Williams. Noes: None. Abstain: Bagley on Item 1. Absent: McCallon (Dawn Rowe voting in his stead), Ramos. The items pass.

PUBLIC HEARING ITEMS:

ITEM NO. 4. No Items Deferred for Discussion

ITEM NO. 5. PRELIMINARY BUDGET REVIEW FOR FISCAL YEAR 2014-15: PROPOSED SCHEDULE OF FEES AND CHARGES; PROPOSED BUDGET FOR FISCAL YEAR 2014-15

LAFCO conducts a public hearing for the preliminary review of the Proposed Schedule of Fees and Charges and the Proposed Budget for Fiscal Year 2014-15.

Chairman Curatalo opens the public hearing.

Executive Officer Kathleen Rollings-McDonald presents the staff report, a complete copy of which is on file in the LAFCO office and is made a part of the record by its reference here.

Ms. McDonald states that the over the past year the outlook for the future is optimistic and that LAFCO has seen an increase in proposals, however, the financial crisis is not over for many. She notes that the City of San Bernardino bankruptcy continues, that other cities have declared fiscal emergencies, and that some special districts are still reducing services.

She notes the reorganization in staff as described in the staff report and identifies that two significant actions are noted in the budget category, one being the recruitment of the permanent Executive Officer and the other being the implementation of the Shared Services database. She reviews the activity chart and notes the increase of paying applications. She states that the apportionment for the upcoming fiscal year will not increase.

Ms. McDonald asks for approval of staff recommendations as noted in the staff report.

Commissioner Cox asks if there are anticipated issues in collecting the apportionment from the cities and districts, to which Ms. McDonald responds that staff does not foresee any issues in collecting the annual apportionment from the cities and independent special districts.

Chairman Curatalo asks that the recommendation include establishment of an ad hoc committee, composed of Chair, Vice Chair and Commissioner Bagley, to meet to discuss the recruitment of the Executive Officer.

Commissioner Cox moves approval of the amended item, second by Commissioner William. The clerk conducts a roll call vote as follows: Ayes: Bagley, Cox, Curatalo, Lovingood, Rowe, Williams. Noes: None. Abstain: None. Absent: McCallon (Dawn Rowe voting in his stead), Ramos. The item passes.

DISCUSSION ITEMS:

NONE

INFORMATION ITEMS:

ITEM NO. 6 LEGISLATIVE UPDATE REPORT

Executive Officer Kathleen Rollings-McDonald presents the report of pending legislation. She reviews the six bills of interest to CALAFCO and/or San Bernardino LAFCO. She asks the Commission to adopt a position of support for AB 1521, SB 69, AB 2156 and AB 2762. She requests that the Commission take a neutral or watch position on AB 1799 and a watch position on AB 1961.

Commissioner Cox moves approval of the item, second by Commissioner Lovingood. The clerk conducts a roll call vote as follows: Ayes: Bagley, Cox, Curatalo, Lovingood, Rowe, Williams. Noes: None. Abstain: None. Absent: McCallon (Dawn Rowe voting in his stead), Ramos. The item passes.

ITEM NO. 7 EXECUTIVE OFFICER'S REPORT:

Executive Officer Kathleen Rollings-McDonald presents the Executive Officer oral report. She states that this will be Commissioner Rowe's last hearing and thanks her for her service to the Commission. She informs the Commission of that Larry McCallon will continue as the regular member and a new alternate city member Ms. Aquanetta Warren, from the City of Fontana, by vote of the City Selection Committee. She notes that the term of office for the Regular Public Member and both the Regular and Alternate Special District Member seats will expire this month. She states that only Commissioner Bagley applied for the Public Member position.

ITEM NO 8. COMMISSIONER COMMENTS

Chairman Curatalo notes that with his service on the Coalition of California LAFCOs and now the Board of Directors for CALAFCO, he has gained a better understanding of the Executive Officer's extensive LAFCO knowledge and respected reputation in the Government arena and LAFCO Communities.

Commissioner Rowe thanks the Commission for the opportunity to serve.

ITEM NO 9. COMMENTS FROM THE PUBLIC

There are none.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION,
THE HEARING IS ADJOURNED AT 9:42 A.M.**

ATTEST:

REBECCA LOWERY
Clerk to the Commission

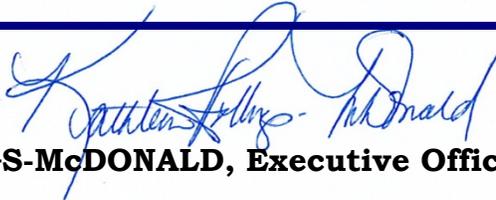
LOCAL AGENCY FORMATION COMMISSION

JAMES CURATALO, Chairman

DRAFT

**LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

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(909) 383-9900 • Fax (909) 383-9901
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www.sbclafco.org

DATE: MAY 7, 2014
FROM:  **KATHLEEN ROLLINGS-McDONALD, Executive Officer**
TO: LOCAL AGENCY FORMATION COMMISSION

**SUBJECT: AGENDA ITEM #5 – APPROVAL OF EXECUTIVE OFFICER’S
EXPENSE REPORT**

RECOMMENDATION:

Approve the Executive Officer’s Expense Report for Procurement Card Purchases and Expense Claim for April 2014 as presented.

BACKGROUND INFORMATION:

The Commission participates in the County of San Bernardino’s Procurement Card Program to supply the Executive Officer a credit card to provide for payment of routine official costs of Commission activities as authorized by LAFCO Policy #4(H). Staff has prepared an itemized report of purchases that covers the billing period of March 24, 2014 through April 22, 2014.

It is recommended that the Commission approve the Executive Officer’s expense report as shown on the attachments.

KRM/rcl

Attachments

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

215 North "D" Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-mail: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE : MAY 7, 2014
FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer
TO: LOCAL AGENCY FORMATION COMMISSION



**SUBJECT: AGENDA ITEM #6 - RATIFY PAYMENTS AS RECONCILED FOR
MONTH OF APRIL 2014 AND NOTE REVENUE RECEIPTS**

RECOMMENDATION:

Ratify payments as reconciled for the month of April 2014 and note revenue receipts for the same period.

BACKGROUND INFORMATION:

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments for deposits or other charges that cover the period of April 1 through April 30, 2014.

Staff is recommending that the Commission ratify the payments for April outlined on the attached listings and note the revenues received.

KRM/rcf

Attachment

MONTHLY RECONCILIATION OF PAYMENTS

MONTH OF APRIL 2014 PAYMENTS PROCESSED

VOUCHER DOCUMENT ID	ACCOUNT	NAME	WARRANT NUMBER	WARRANT DATE	AMOUNT
PV8908144	2405	WHITE NELSON DIEHL EVANS LLP	8422378	4/10/2014	\$ 3,526.85
PV8908191	2445/2940	JAMES V CURATALO	8424096	4/14/2014	\$ 228.00
PV8908192	2080	SAN DIEGO LAFCO	8422288	4/10/2014	\$ 120.00
PV8908193		PROCESSED IN PREVIOUS MONTH			
PV890819401	2445	ROBERT A LOVINGOOD	8422345	4/10/2014	\$ 200.00
PV890819402	2445	JAMES C RAMOS	8422261	4/10/2014	\$ 200.00
PV8908195	2445/2940	SUNIL SETHI	8422370	4/10/2014	\$ 229.12
PV8908196	2445/2940	DIANE WILLIAMS	8422215	4/10/2014	\$ 229.12
PV8908197	2445/2940	KIMBERLY COX	8422266	4/10/2014	\$ 260.48
PV8908198	2445/2940	ROBERT W SMITH	8422346	4/10/2014	\$ 290.72
PV8908199	2305	DAISY WHEEL RIBBON CO INC	3220481	4/10/2014	\$ 140.00
PV8908200	2895	ADVANCED COPY SYSTEMS	3220463	4/10/2014	\$ 269.54
PV8908201	2445	CITY OF SAN BERNARDINO	8429590	4/23/2014	\$ 300.00
PV8908202	2905	INLAND EMPIRE PROPERTIES LLC	8428850	4/23/2014	\$ 4,103.52
PV8908203	2424	TOM DODSON & ASSOCIATES	3221462	4/23/2014	\$ 1,967.00

MONTH OF APRIL 2014 INTERNAL TRANSFERS PROCESSED

JVIB 09082037D	2037	MARCH 2014 PHONE		4/8/2014	\$ 193.83
JVIB 09082038D	2038	MARCH 2014 LONG DISTANCE		4/8/2014	\$ 6.20
JVCS 20140421060	2305	STAPLES - SERVICE CHARGE		4/22/2014	\$ 11.69
JVCS 20140428065	2305	STAPLES - SERVICE CHARGE		4/28/2014	\$ 22.70
JVCS 20140428065	2305	STAPLES - SERVICE CHARGE		4/28/2014	\$ 32.64
JVCS 20140421060	5012	STAPLES - SUPPLIES		4/22/2014	\$ 97.41
JVCS 20140428065	5012	STAPLES - SUPPLIES		4/28/2014	\$ 189.17
JVCS 20140428065	5012	STAPLES - SUPPLIES		4/28/2014	\$ 272.03
JVATXRT14316	2308	CAL CARD PAYMENT - MARCH		4/1/2014	\$ 175.52
JVATXRT15935	2308	CAL CARD PAYMENT - APRIL		4/29/2014	\$ 246.68
JVPURRT14424	2310	PRESORT FLATS - MAIL		4/8/2014	\$ 20.99
JVPURRT14431	2310	1ST CLASS PRESORT- MAIL		4/8/2014	\$ 900.36
JVPURRT14426	2310	PACKAGING - MAIL		4/9/2014	\$ 379.21
JVPURRT14436	2310	INTER-OFFICE MAIL		4/9/2014	\$ 168.00
JVIB 09082410AB	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 1.82
JVIB 09082410AF	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 123.87
JVIB 09082410AK	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 36.43
JVIB 09082410AQ	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 56.34
JVIB 09082410E	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 41.22
JVIB 09082410P	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 174.19
JVIB 09082410T	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 84.46
JVIB 09082410X	2410	MARCH 2014 DATA PROCESSING		4/8/2014	\$ 152.99
JVATXRT15842	2415	2013/2014 COWCAP - 4TH QUARTER		4/24/2014	\$ 1,513.16
JVIB 09082421F	2421	MARCH 2014 ISD DIRECT		4/9/2014	\$ 840.24
JV890RT13899	2424	NOE FOR LAFCO 3175		4/1/2014	\$ 50.00

MONTHLY RECONCILIATION OF PAYMENTS

MONTH OF APRIL 2014 INTERNAL TRANSFERS PROCESSED (CONT.)

JV890RT14750	2445	ROV - LAFCO 3175 - INVOICE 2146	4/11/2014	\$ 360.93
JV890RT14750	2445	ROV - LAFCO 3175 - INVOICE 2150	4/11/2014	\$ 240.62
JV890RT14750	2445	ROV - LAFCO 3179/3180 - INVOICE 2168	4/11/2014	\$ 2,193.10
JV890RT14750	2445	ROV - LAFCO 3178 - INVOICE 2169	4/11/2014	\$ 109.66
JV890RT14750	2445	ROV - LAFCO 3172 - INVOICE 2175	4/11/2014	\$ 328.97
JVIB 09082450B	2450	ISD APPLICATION DEVELOPMENT	4/8/2014	\$ 3,107.36
TOTAL				\$ 12,131.79

MONTH OF APRIL 2014 CASH RECEIPTS

DEPOSIT			DEPOSIT DATE	AMOUNT
DOCUMENT ID	ACCOUNT	DESCRIPTION		
JVTZ RT140410053	8500	APPORTIONMENT INTEREST	4/25/2014	\$ 655.16
CR890A12511	9545	INDIVIDUAL NOTICE FEES	4/29/2014	\$ 700.00
CR890A12511	9555	LEGAL SERVICES FEES	4/29/2014	\$ 1,150.00
CR890A12511	9660	ENVIRONMENTAL FEES	4/29/2014	\$ 750.00
CR890A12511	9800	LAFCO FEES	4/29/2014	\$ 26,704.00
CR890A11274	9655	GIMS FEES	4/1/2014	\$ 2,200.00
CR890A11274	9800	LAFCO FEES	4/1/2014	\$ 1,000.00
TOTAL				\$ 33,159.16

MONTH OF APRIL 2014 INTERNAL TRANSFERS RECEIVED

TRANSFER			TRANSFER DATE	AMOUNT
DOCUMENT ID	ACCOUNT	NAME		
		NONE		
TOTAL				\$ -

Rebecca Lowery

REBECCA LOWERY, Clerk to the Commission

5/7/2014
DATE

RECONCILIATION APPROVED BY:

Kathleen Rollings-McDonald

KATHLEEN ROLLINGS-MCDONALD, Executive Officer

5/7/2014
DATE

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

215 North "D" Street, Suite 204, San Bernardino, CA 92415-0490
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DATE: MAY 7, 2014

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer
SAMUEL MARTINEZ, Assistant Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: AGENDA ITEM #7 – Consideration of Request for Reduction in Filing Fees Submitted by the Bighorn-Desert View Water Agency for LAFCO 3181 – Reorganization to Include Annexations to Bighorn-Desert View Water Agency, Dissolution of County Service Area 70 Zone W-1 and Formation of Improvement District for Bighorn-Desert View Water Agency

RECOMMENDATION:

Staff recommends that the Commission:

- 1) Approve the request from the Bighorn Desert View Water Agency to reduce its filing fees to a total of \$18,804 for LAFCO 3181. A breakdown of the amended Fees and Deposits is as follows:

a. LAFCO Filing Fees	
• Area 1(5,642 acres)	\$7,500
Additional Fee (\$1 per acre over 1,920 acres)	\$3,704
• Island Areas 2, 3, and 4 (total of approximately 77 acres)	\$5,000
c. Legal Counsel Deposit	\$1,150
d. Environmental Review Deposit	\$ 750
e. Deposit for Individual Notice	\$ 700
TOTAL FILING FEE/DEPOSITS	\$18,804

- 2) Direct the Executive Officer to refund the Bighorn-Desert View Water Agency a total of \$10,000 since the Agency has already paid \$28,804.

BACKGROUND:

On April 28, 2014, the Bighorn-Desert View Water Agency (herein referred to as BDVWA or the "Agency") submitted a proposal for a reorganization which includes annexations to Bighorn-Desert View Water Agency, dissolution of County Service Area 70 Zone W-1 and formation of Improvement District for Bighorn-Desert View Water Agency (LAFCO 3181). The application submission letter is included as Attachment #1 and a map of the changes is included as Attachment #2 to this report.

The Agency submitted payment of \$28,804 at the time the application was submitted. The following provides a breakdown of that payment:

a. Filing Fees	
• Area 1(5,642 acres)	\$7,500
Additional Fee (\$1 per acre over 1,920 acres)	\$3,704
• Island Area 2 (25 acres)	\$5,000
• Island Area 3 (50 acres)	\$5,000
• Island Area 4 (2 acres)	\$5,000
c. Legal Counsel Deposit	\$1,150
d. Environmental Review Deposit	\$ 750
e. Deposit for Individual Notice	\$ 700
	TOTAL \$28,804

Included in the Agency’s application letter was a request for reduction in the LAFCO filing fees. Specifically, the Agency is requesting that a single charge be assessed for the three island areas included as part of the overall reorganization, rather than the mandatory individual charge (see reorganization map included as Attachment #2). The basis for the request is that the three island areas are totally surrounded by the Agency and are a part of the larger question for dissolution of Zone W-1 of CSA 70. LAFCO staff supports the reduction of filing fees on the basis that the review of the proposal for dissolution and ultimate transfer of operations from the County Special District’s Department to the Agency is the more complex of the considerations and the Agency currently serves these island areas by contract for water service. Based on the Agency’s request, the new breakdown of fees/deposits would be as follows:

a. Filing Fees	
• Area 1(5,642 acres)	\$7,500
Additional Fee (\$1 per acre over 1,920 acres)	\$3,704
• Island Area 2 (25 acres)	\$5,000
• Island Area 3 (50 acres) Fee Waived	
• Island Area 4 (2 acres) Fee Waived	
c. Legal Counsel Deposit	\$1,150
d. Environmental Review Deposit	\$ 750
e. Deposit for Individual Notice	\$ 700
	TOTAL \$18,804

The staff will be happy to answer any questions of the Commission prior to or at the hearing.

KRM/sm

Attachment

1. Letter Dated April 28, 2014 from the Bighorn-Desert View Water Agency
2. Vicinity Map of LAFCO 3181

**Letter Dated April 28, 2014 from the
Bighorn-Desert View Water Agency**

Attachment 1

RECEIVED
APR 28 2014

Bighorn-Desert View Water Agency

Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhart, Secretary
Michael McBride, Director
J. Larry Coulombe, Director

Marina D West, P.G., General Manager



A Public Agency

LAFCO
San Bernardino County
Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

April 28, 2014

Ms. Kathleen Rollings-McDonald, Executive Officer
San Bernardino Local Agency Formation Commission
215 North D Street, Suite 204
San Bernardino, CA 92415-0490

3181

RE: Application requesting the Local Agency Formation Commission (LAFCO) to initiate proceedings for reorganization to include annexations to the Bighorn-Desert View Water Agency and dissolution of County Service Area 70 Zone W-1

Ms. Rollings-McDonald,

Bighorn-Desert View Water Agency is pleased to submit the enclosed application package to initiate proceedings for a reorganization to include annexations to the Bighorn-Desert View Water Agency and dissolution of CSA 70 Zone W-1.

In accordance with the attached Table 1 – Estimated LAFCO Application Submission Fees BDVWA is enclosing a check in the amount of \$28,804.00. BDVWA understands additional fees will be required later in the proceedings and has provided the minimum estimate of these fees in the attached Table 2.

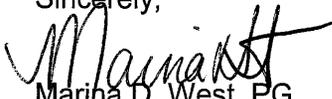
In addition to the required application elements, BDVWA would like the following to be considered as part of the overall application:

- Request for Filing Fee Reduction: BDVWA respectfully requests a reduction in the filing fees for the annexation of island areas depicted on the enclosed legal description/plat map as "Parcel 2", "Parcel 3" and "Parcel 4". Rather than assessing a filing fee per island, we request the three islands be considered as one area thus lowering the filing fee by \$10,000. BDVWA believes a fee reduction is warranted for the following reasons:
 - The islands are in close proximity to each other;
 - All islands are within the Sphere of Influence of BDVWA;
 - One island is a single property and the others are geographically small;
 - One Island contains several properties owned by W-1;
 - All properties within the three islands are within the existing boundaries of W-1;

- The process will ultimately result in a clean-up of the island areas.
- Individual Notices: In accordance with the footnote 6 of Table 1, BDVWA is hereby informing LAFCO that there are more than 1,000 parcels within the existing CSA 70/Zone W-1 to be notified. However, BDVWA prefers individual notices in lieu of advertisement in the local paper.
- Inventory of Capital Assets: The Plan for Service and Fiscal Impact Analysis includes discussion regarding capital assets owned by W-1. The information contained therein was derived from the audited financial statements for the period ending June 30, 2013 and also from BDVWA staff knowledge. An actual listing of capital assets belonging to W-1 was obtained for the fiscal year ending 2011 (Exhibit 1). This exhibit was not included in the Plan for Service and Fiscal Impact Analysis.
- Letters of Support: BDVWA has obtained resolutions in support of our application from the Morongo Basin Municipal Advisory Council and the Landers Community Association. Also, a letter of support has been received from California Senator Jean Fuller (District 18). These documents are included as appendices in the Plan for Service and Fiscal Impact Analysis.
- Support from San Bernardino Supervisor Ramos: Third District Supervisor James Ramos has indicated his support for BDVWA's application to annex W-1 and we have been communicating directly with Mr. Phil Paule, Chief of Staff, on this effort. He is aware that action by the County Board of Supervisors is a required "first step" in the proceedings and is prepared for the formal notification from LAFCO concerning such requirements.

We believe that our application package along with this letter of transmittal contain all the necessary elements to allow LAFCO to initiate proceedings but await input from LAFCO as to the overall completeness of the application.

Sincerely,

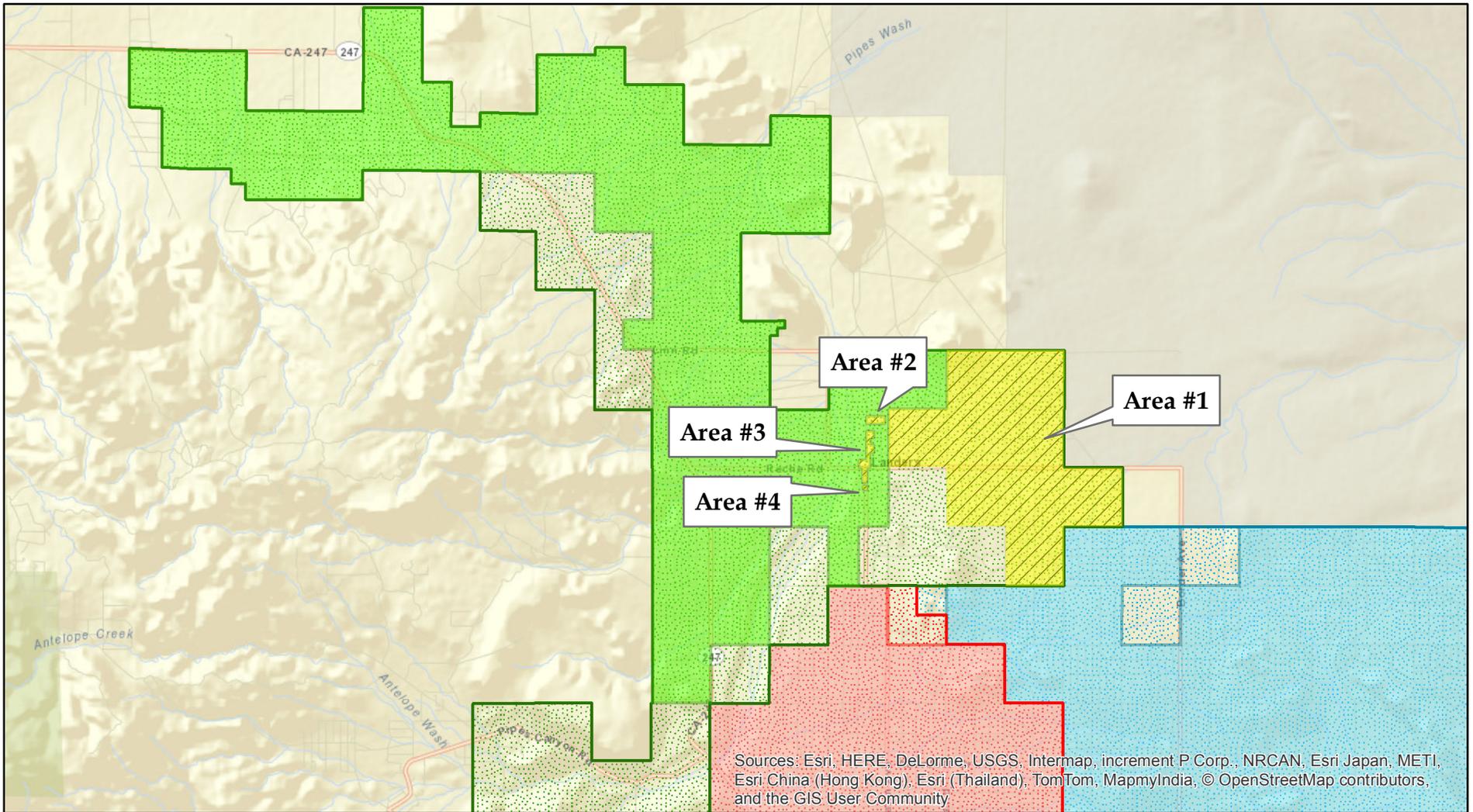

Mariha D. West, PG
General Manager

Attachments (3)

Enclosure – Application Package

Vicinity Map of LAFCO 3181

Attachment 2



Legend

- Annexation Areas
- Bighorn-Desert VWA Service Boundary
- Bighorn-Desert VWA Sphere Boundary
- CSA 70 W-1
- Hi-Desert WD Service Boundary
- Hi-Desert WD Sphere Boundary
- Joshua Basin WD Service Boundary
- Joshua Basin WD Sphere Boundary

**LAFCO 3181 - Reorganization to Include
Annexations to the Bighorn-Desert View Water Agency,
Dissolution of County Service Area 70 Zone W-1, and
Formation of an Improvement District for
Bighorn-Desert View Water Agency**



LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

215 North D Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-MAIL: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: MAY 7, 2014

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer
SAMUEL MARTINEZ, Assistant Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION



SUBJECT: Agenda Item #9: Consideration of: (1) CEQA Statutory Exemption for LAFCO 3179; and (2) LAFCO 3179 – Service Review and Sphere of Influence Expansion for County Service Area 54 (Streetlights—Mountain Region)

Agenda Item #10: Consideration of: (1) CEQA Statutory Exemption for LAFCO 3180; and (2) LAFCO 3180 – Reorganization to Include Annexations to County Service Area 54, Detachment from County Service Area SL-1 and Dissolution of County Service Area 73 and Zone A of County Service Area 53 (Streetlight Reorganization for the Mountain Region)

RECOMMENDATION:

Staff recommends that the Commission continue considerations of both LAFCO 3179 and LAFCO 3180 to the July 16, 2014 hearing.

BACKGROUND:

LAFCOs 3179 and 3180 are proposals initiated by the County in order to consolidate board-governed streetlighting services within the entire mountain region into a single county service area to reduce indirect costs and provide for efficiencies in order to continue this service. LAFCO 3179 is a request for a sphere of influence amendment (expansion) for County Service Area (CSA) 54 and LAFCO 3180 is a reorganization that includes annexations to CSA 54, a detachment from CSA SL-1, and dissolutions of CSA 73 and Zone A of CSA 53. As part of the sphere expansion proposal, a service review is being prepared by LAFCO staff as required by Government Code Section 56430.

In order to complete the service review for the sphere expansion proposal and to accurately process the transfer of lights for the reorganization proposal, LAFCO staff has requested both Southern California Edison (SCE) and Bear Valley Electric (BV Electric) to provide

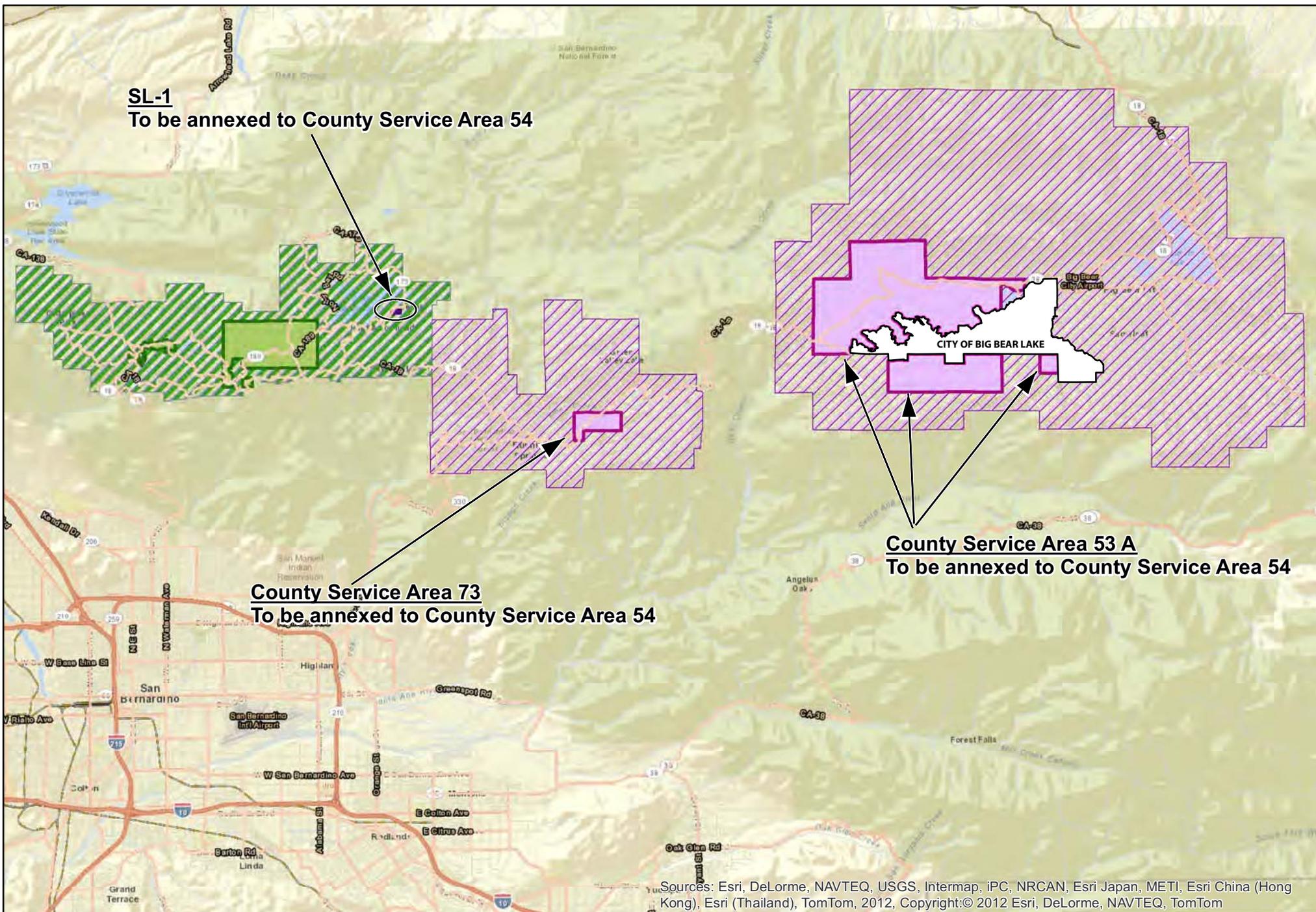
information related to the streetlights for the affected agencies. For SCE, information was requested related to the listing of streetlights as well as available mapping for CSA 54, CSA SL-1 (Lake Arrowhead portion) and CSA 73. For BV Electric, information on the listing of streetlights as well as available mapping related to CSA 53-A has also been requested.

As of the date of this report, neither SCE nor BV Electric has provided staff with the requested information to complete the review and evaluation of these companion proposals. Once the information from both agencies is received, LAFCO staff will evaluate and verify the information, and ultimately prepare the necessary steps to transfer the streetlights to CSA 54 upon successful completion of the reorganization. This transfer process requires that LAFCO staff prepare the documentation of the streetlights to be transferred and the agency accepting the streetlights sign the Streetlight Authorization form (as a condition of approval) in order to complete the actions related to the reorganization proposal (LAFCO 3180).

Based on the need for this information before proceeding, staff is recommending that both matters be continued to the July 16, 2014 hearing. This will allow staff to receive, evaluate, and verify the information required from these agencies.

KRM/sm

Attachment: Vicinity Map of LAFCO 3179 and LAFCO 3180



LAFCO 3179 – Service Review and Sphere of Influence Expansion for County Service Area 54 (Streetlights—Mountain Region)
LAFCO 3180 – Reorganization to Include Annexations to County Service Area 54, Detachment from County Service Area SL-1 and Dissolution of County Service Area 73 and Zone A of County Service Area 53 (Streetlight Reorganization for the Mountain Region)

- CSA 54
- CSA 54 Existing Sphere
- CSA 54 Sphere Expansion Areas
- Areas to be annexed to County Service Area 54

LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

215 North "D" Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-mail: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: MAY 6, 2014

FROM: 
KATHLEEN ROLLINGS-McDONALD, Executive Officer
SAMUEL MARTINEZ, Assistant Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION

SUBJECT: **Agenda Item #11:** LAFCO 3178 – Reorganization to Include City of Redlands Annexation No. 91 and Detachment from the San Bernardino County Fire Protection District and its Valley Service Zone, and County Service Area 70 and its Zone P-7

INITIATED BY:

City of Redlands Council Resolution

RECOMMENDATION:

Staff recommends that the Commission approve LAFCO 3178 by taking the following actions:

1. For environmental review, certify that LAFCO 3178 is statutorily exempt from the provisions of the California Environmental Quality Act and direct the Executive Officer to file the Notice of Exemption within five (5) days;
2. Approve LAFCO 3178, with the standard conditions of approval, which include the "hold harmless" clause for potential litigation costs, continuation of fees, charges, assessments, etc.;
3. Waive protest proceedings, as permitted by Government Code Section 56663(c), with 100% landowner consent to the reorganization; and,
4. Adopt LAFCO Resolution #3180 setting forth the Commission's findings, determinations, and conditions of approval concerning the reorganization proposal.

BACKGROUND:

In December 2013, the City of Redlands (hereinafter the "City") initiated a reorganization application that proposes to annex approximately 0.75 acres to the City at the request of the landowner. The reorganization proposal includes the detachment from the San Bernardino

County Fire Protection District (SBCFPD) and its Valley Service Zone as well as detachment from County Service Area (CSA) 70 and its Zone P-7. CSA 70 Zone P-7 is an inactive entity that was created by the County in 1991 to provide park and recreation services for the unincorporated Mentone/Crafton community.

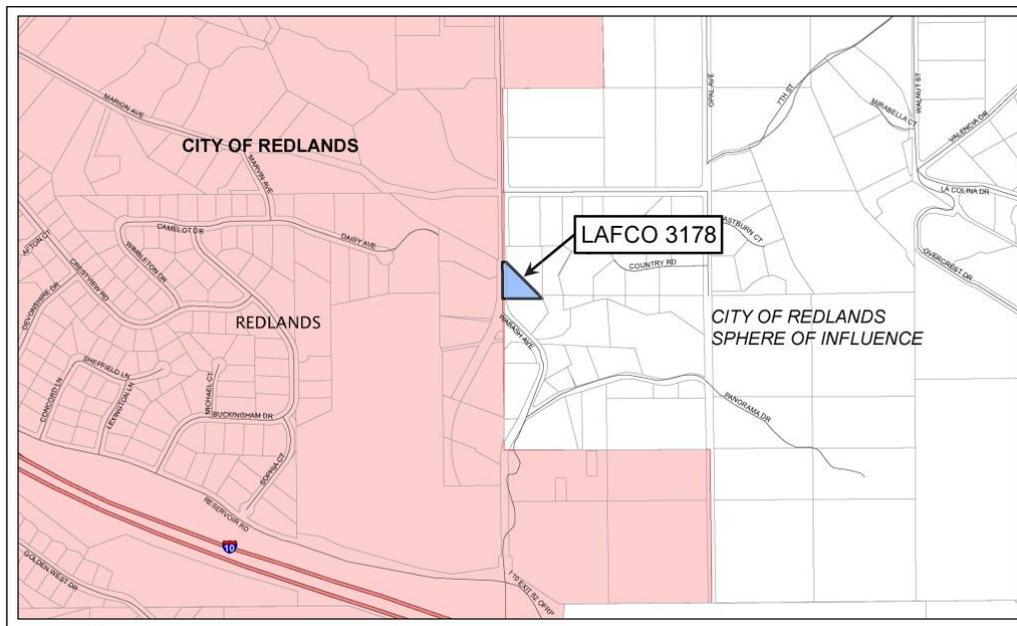
The reorganization area includes a single parcel, Assessor Parcel Number (APN) 0299-331-01, with 100% landowner consent, generally located within the City of Redlands' eastern sphere of influence, within the Crafton community. Location and vicinity maps are included as Attachment #1 to this report.

The primary reason for the annexation request, as outlined in the application materials (which is included as part of Attachment #2 to this report), is to receive water service from the City for the single-family residential development that is proposed on the site. Since the property is contiguous to the City of Redlands along Wabash Avenue, water service to the site is contingent upon annexation. As the Commission is aware, this is a requirement of "Measure U", which was approved by the City's voters in 1997 and is outlined in Chapter 13.60.030 of the City's Municipal Code (included as Attachment #3 to this report).

This report will provide the Commission with the information related to the four major areas of consideration required for a jurisdictional change – boundaries, land uses, service issues and the effects on other local governments, and environmental considerations.

BOUNDARIES:

The reorganization area encompasses approximately 0.75 acres, which includes a single parcel (APN 0299-331-01), generally located east of Wabash Avenue (existing City of Redlands' boundary) between 7th Street and Panorama Drive.



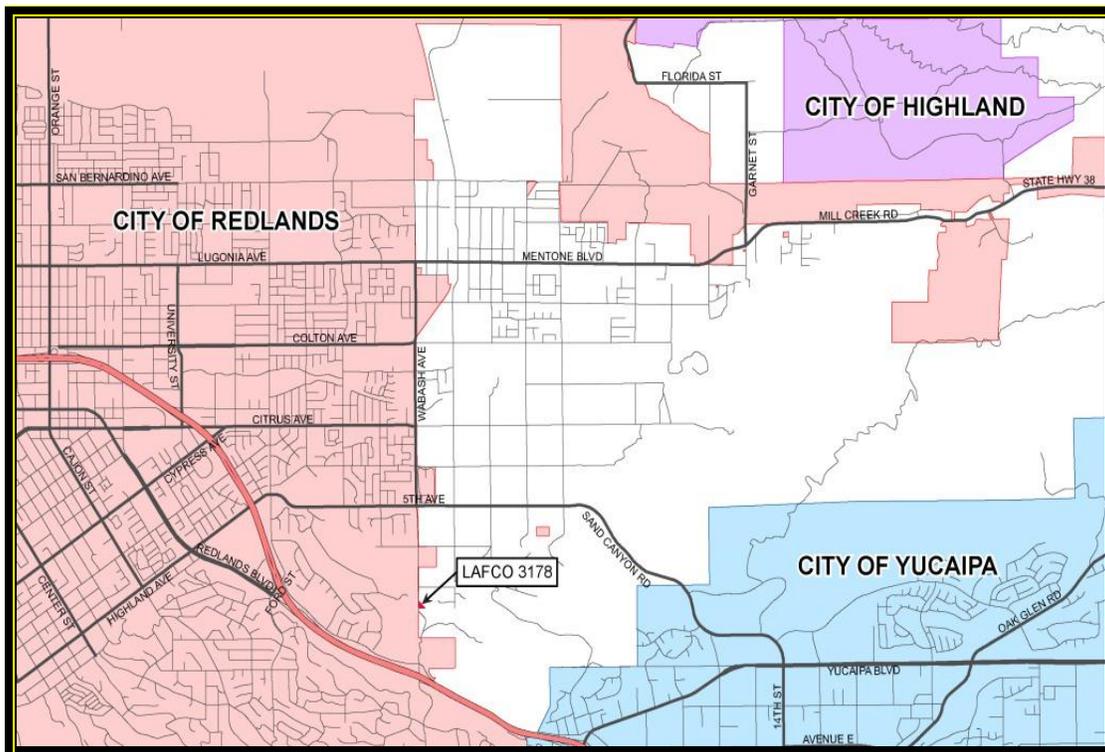
San Bernardino County Department of Public Works concern:

Through LAFCO’s Departmental Review Committee (DRC) process for LAFCO 3178, the County’s Department of Public Works (DPW) expressed a concern that the annexation of individual parcels creates starts and stops in road maintenance, leading to a patchwork of road conditions with much confusion and disruption for service providers.

In the past, the Commission has expressed its concern regarding the piecemeal approach to annexations in the Mentone/Crafton communities resulting from the implementation of Measure U. Unfortunately, because of the City’s Measure U requirement related to contiguous parcels, the development of the site, which requires water service from the City, requires annexation. And, given the historic opposition of these communities to annexations into the City, expansion of the reorganization area would most likely terminate the proposal.

Therefore, staff does not recommend that the Commission expand the proposal since, in the staff’s view, delay would cause a disruption in the City’s approval process and voter and/or landowner sentiment may terminate the proposal. Such a response would, in essence, deny the development proposal approved by the City for the construction of a single-family residence on the lot.

However, in order to respond to the Commission and DPW concerns, staff is recommending that the County and the City work together to develop a contractual framework for road maintenance within the Redlands sphere of influence. The map below illustrates the existing maintenance issues along Wabash Avenue.



A contract would offer the ability to exchange maintenance responsibility for certain stretches of a roadway so that a more comprehensive approach can be achieved in order to alleviate any future road maintenance service concerns. This type of sharing service obligation better serves the community using the road system

LAND USE:

The reorganization area is currently vacant. Existing uses directly surrounding the area include single-family residential development to the north, east, south, and west.

County Land Use Designation:

The County's current land use designation for the reorganization area is RS-1 (Single Residential, 1 acre min. lot size), which allows for single-family homes on individual lots.

City's General Plan:

The City's General Plan land use designation for the reorganization area is Very Low Density Residential. The land use determinations between the City and County are generally compatible.

City's Pre-Zone Designation:

The City of Redlands' pre-zone designation for the reorganization area is RE (Residential Estate). This pre-zone designation was determined through the City's consideration of Ordinance No. 2798, which was adopted on December 3, 2013. This land use designation is consistent with the City's General Plan designation for the area and is also consistent with surrounding land uses. Pursuant to the provisions of Government Code Section 56375(e), this zoning designation shall remain in effect for a period of two (2) years following annexation. The law allows for a change in designation if the City Council makes the finding, at a public hearing, that a substantial change has occurred in circumstance that necessitates a departure from the pre-zoning outlined in the application made to the Commission.

SERVICE ISSUES AND EFFECTS ON OTHER LOCAL GOVERNMENTS:

In every consideration for jurisdictional change, the Commission is required to look at the existing and proposed service providers within an area. Current County service providers within the reorganization area include the San Bernardino County Fire Protection District (SBCFPD) and its Valley Service Zone, CSA 70 (multi-function entity) and Zone P-7 of CSA 70. In addition, both the Inland Empire Resource Conservation District and the San Bernardino Valley Municipal Water District (the State Water Contractor) are the regional agencies that overlay the area, which are unaffected by this action.

The City's application includes a Plan for Service as required by law and Commission policy (included as part of Attachment #2 to this report). The Plan for Service also includes a Fiscal Impact Analysis indicating that the project will have a positive financial effect for the City. In general, the Plan identifies the following:

- Fire protection is currently provided by the SBCFPD and its Valley Service Zone and would be replaced by the City of Redlands Fire Department upon annexation.

However, the County is anticipated to be the first responder to any emergency or non-emergency calls within the reorganization area as provided in the City and County's automatic aid agreement (included as Attachment #4 to this report). This agreement outlines that the County will provide "first response" within the area. The County's closest fire station, Station No. 9, is generally located at the northeast corner of Mentone Boulevard and Crafton Avenue.

Paramedic services are currently funded within the City through a special paramedic tax assessment. Upon annexation, the proposed development will be charged approximately \$40 annually.

- Law enforcement responsibilities will shift from the San Bernardino County Sheriff's Department to the City of Redlands. The City of Redlands has indicated that it can provide law enforcement service to the reorganization area.
- Sewage collection services will be provided by the City of Redlands. However, its closest sewer line is approximately 1,800 linear feet north along Wabash Avenue. Upon annexation, sewer service will not be extended to the proposed development.
- Water service will be provided by the City of Redlands. Water system production and transmission capital costs are offset by development impact fee charges, while operation and maintenance costs will be offset by user fees. Upon annexation, water service will be extended to the proposed residential development by installing a 12-inch water main along the property's frontage on Wabash Avenue to replace the existing 6-inch water main. The City will construct the replacement line as part of their routine infrastructure program.

As required by Commission policy and State law, the Plan for Service shows that the extension of its services will maintain, and/or exceed, current service levels provided through the County.

ENVIRONMENTAL:

As the CEQA lead agency, the Commission's Environmental Consultant, Tom Dodson from Dodson and Associates, has indicated that the review of LAFCO 3178 is statutorily exempt from the California Environmental Quality Act (CEQA). This recommendation is based on the finding that the Commission's approval of the reorganization has no potential to cause any adverse effect on the environment. Therefore, the proposal is exempt from the requirements of CEQA, as outlined in the State CEQA Guidelines, Section 15061 (b)(3). A copy of Mr. Dodson's analysis is included as Attachment #6 to this report.

Waiver of Protest Proceedings:

The Registrar of Voters has certified that the study area is legally uninhabited and the County Assessor's Office has verified that the study area possesses 100% landowner consent to the reorganization. Therefore, if the Commission approves LAFCO 3178 and none of the affected agencies have submitted written opposition to a waiver of protest proceedings, staff is recommending that protest proceedings be waived and that the Executive Officer be directed to complete the action following completion of the mandatory reconsideration period of 30-days.

CONCLUSION:

LAFCO 3178 was submitted in response to a proposed single-family residential development, which requires receipt of water service from the City of Redlands. LAFCO staff supports the reorganization proposal since the City's Municipal Code clearly states that all projects that are contiguous to the City's boundaries must annex prior to receiving service and the application responds to this requirement.

For these reasons, and those outlined throughout the staff report, the staff supports the approval of LAFCO 3178.

DETERMINATIONS:

The following determinations are required to be provided by Commission policy and Government Code Section 56668 for any change of organization/reorganization proposal.

1. The Registrar of Voters Office has certified that the reorganization area is legally uninhabited, containing no registered voters as of March 4, 2014.
2. The County Assessor has determined that the total assessed value of land within the reorganization area is \$85,337.
3. The reorganization area is within the sphere of influence assigned the City of Redlands, within the Crafton community.
4. Commission review of this proposal has been advertised in *The Sun*, a newspaper of general circulation within the reorganization area. Individual notice has been provided to affected and interested agencies, County departments, and those individuals and agencies having requested such notification.
5. LAFCO has provided individual notices to landowners and registered voters surrounding the reorganization area (totaling 87 notices) in accordance with State law and adopted Commission policies. To date, no written comments in support or opposition have been received regarding the consideration of this proposal.
6. The City of Redlands has pre-zoned the reorganization area RE (Residential Estate). This zoning designation is consistent with the City's General Plan and is generally

compatible with the surrounding land uses in the area. Pursuant to the provisions of Government Code Section 56375(e), this zoning designation shall remain in effect for two years following annexation unless specific actions are taken by the City Council.

7. The Commission's Environmental Consultant, Tom Dodson and Associates, has recommended that this proposal is statutorily exempt from environmental review based on the finding that the Commission's approval of the reorganization has no potential to cause any adverse effect on the environment; and therefore, the proposal is exempt from the requirements of CEQA, as outlined in the State CEQA Guidelines, Section 15061 (b)(3). Mr. Dodson recommends that the Commission adopt the Statutory Exemption and direct its Executive Officer to file a Notice of Exemption within five (5) days. A copy of Mr. Dodson's response letter is included as Attachment #6 to this report.
8. The area in question is presently served by the following local agencies:
 - County of San Bernardino
 - San Bernardino Valley Municipal Water District
 - Inland Empire Resource Conservation District
 - San Bernardino County Fire Protection District (SBCFPD) and its Valley Service Zone (fire protection)
 - County Service Area 70 Improvement Zone P-7 (inactive park and recreation district within the Mentone community)
 - County Service Area 70 (multi-function unincorporated area Countywide)

The proposal will detach the territory from the SBCFPD and its Valley Service Zone, and County Service Area 70 and its Zone P-7 as a function of the reorganization. None of the other agencies are affected by this proposal as they are regional in nature.

9. A plan was prepared for the extension of services to the reorganization area, as required by law. The Plan for Service and the Fiscal Impact Analysis indicates that the City can maintain and/or improve the level and range of services currently available in the area.

As a result of the negotiations between the City and County Fire regarding fire protection within the area, the automatic aid agreement that was signed by both parties identifies that both the City and County Fire will provide emergency fire response to the reorganization area and that County Fire will be the first to respond to any emergency or non-emergency calls within the area.

10. The reorganization proposal complies with Commission policies that indicate the preference for areas proposed for development at an urban-level land use to be included within a City so that the full range of municipal services can be planned, funded, extended and maintained.

The Commission recommends that the City and County work together to develop a contractual framework for road maintenance within the Redlands sphere of influence

to address issues which arise through the implementation of Measure U's requirements. A contract would offer the ability to exchange maintenance responsibility for certain stretches of a roadway so that a more comprehensive approach can be achieved in order to alleviate any future road maintenance service concerns. This type of sharing service obligation better serves the community using the road system

11. The reorganization area can benefit from the availability and extension of municipal services from the City of Redlands.
12. This proposal will assist in the City's ability to achieve its fair share of the regional housing needs since the reorganization area is zoned for residential and the proposed development is for a single-family residence.
13. With respect to environmental justice, LAFCO staff believes that the reorganization area, which is currently vacant, would benefit from the extension of services and facilities from the City and, at the same time, will not result in unfair treatment of any person based on race, culture or income.
14. The County of San Bernardino and the City of Redlands have successfully negotiated a transfer of property tax revenues that will be implemented upon completion of this reorganization. This fulfills the requirements of Section 99 of the Revenue and Taxation Code.
15. The map and legal description, as revised, are in substantial compliance with LAFCO and State standards through certification by the County Surveyor's Office.

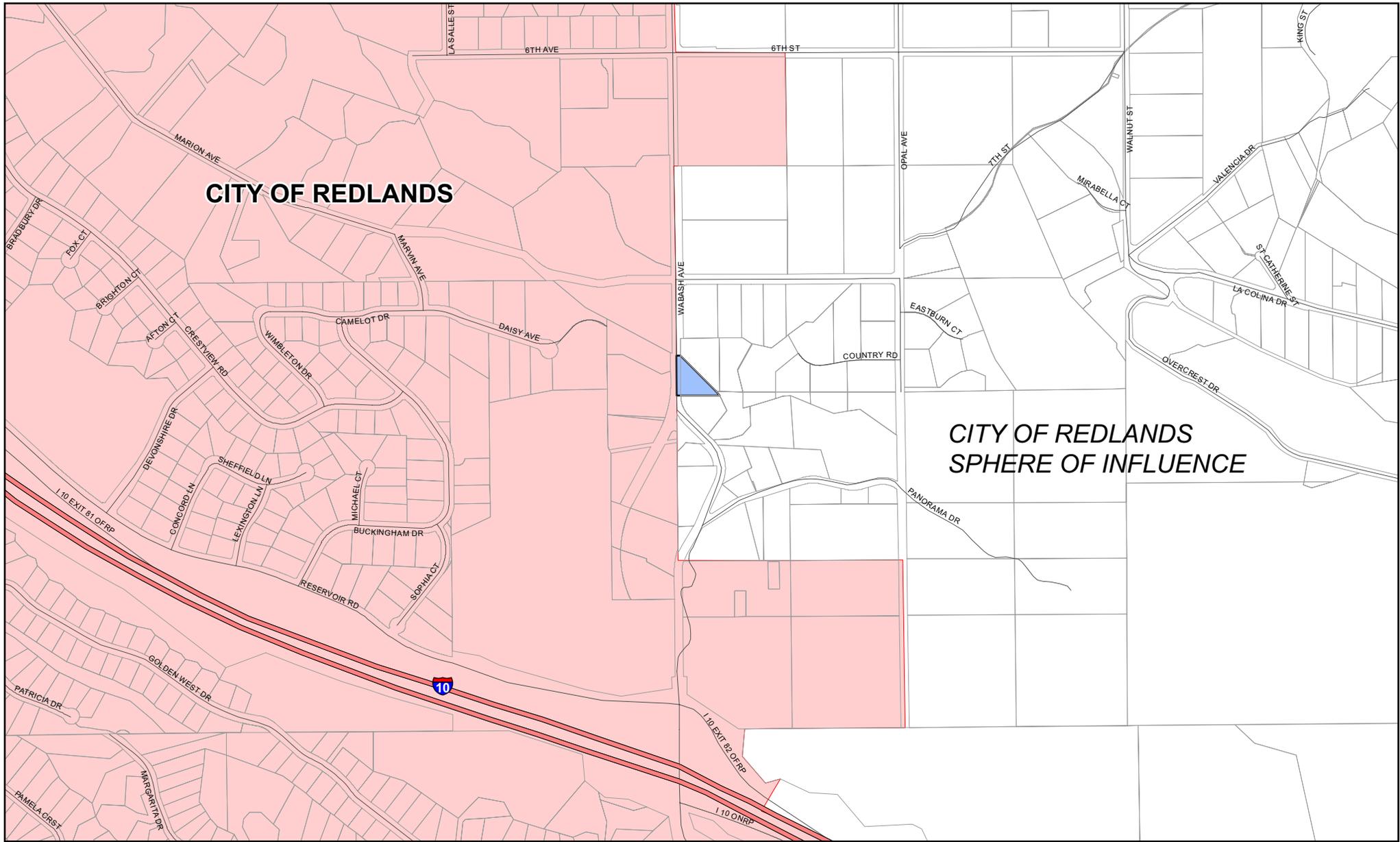
KRM/sm

Attachments:

1. Vicinity Maps and Reorganization Area Maps
2. Application, Plan for Service, and Fiscal Impact Analysis
3. Chapter 13.60 of the City Redlands' Municipal Code
4. Automatic Aid Agreement No. 06-435 Between the County and the City for Fire Protection including Amendments Nos. 1 and 2 to Automatic Aid Agreement No. 06-435
5. Landowner Consent Form
6. Response from the Commission's Environmental Consultant, Tom Dodson and Associates, on Environmental Determination
7. Draft Resolution No. 3180

Vicinity Maps and Reorganization Area Maps

Attachment 1



LAFCO 3178 – Reorganization to Include City of Redlands Annexation No. 91 and Detachments from San Bernardino County Fire Protection District and its Valley Service Zone, and County Service Area 70 and its Zone P-7

- LAFCO 3178 (APN 0299-331-01)
- City of Redlands

LAFCO 3178

Reorganization to Include City of Redlands Annexation No.91, and Detachments from the San Bernardino County Fire Protection District and its Valley Service Zone, and County Service Area 70 and its Zone P-7

GENERAL DESCRIPTION:

Located East of Wabash Avenue / South of Seventh Street.

Prepared by:

Louis Waldo Flores, P.E.

Civil Engineer

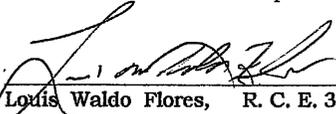
2164 Larimore Lane, Mentone, CA 92359
(909) 213 - 3957 Lwf3858@gmail.com

Map Prepared September 13, 2013
Revised December 21, 2013
Said parcel contains 0.75 Acres.

Affected Agencies:

City of Redlands
San Bernardino County Fire Protection District, Valley Service Zone
San Bernardino County Service Area 70, Zone P-7

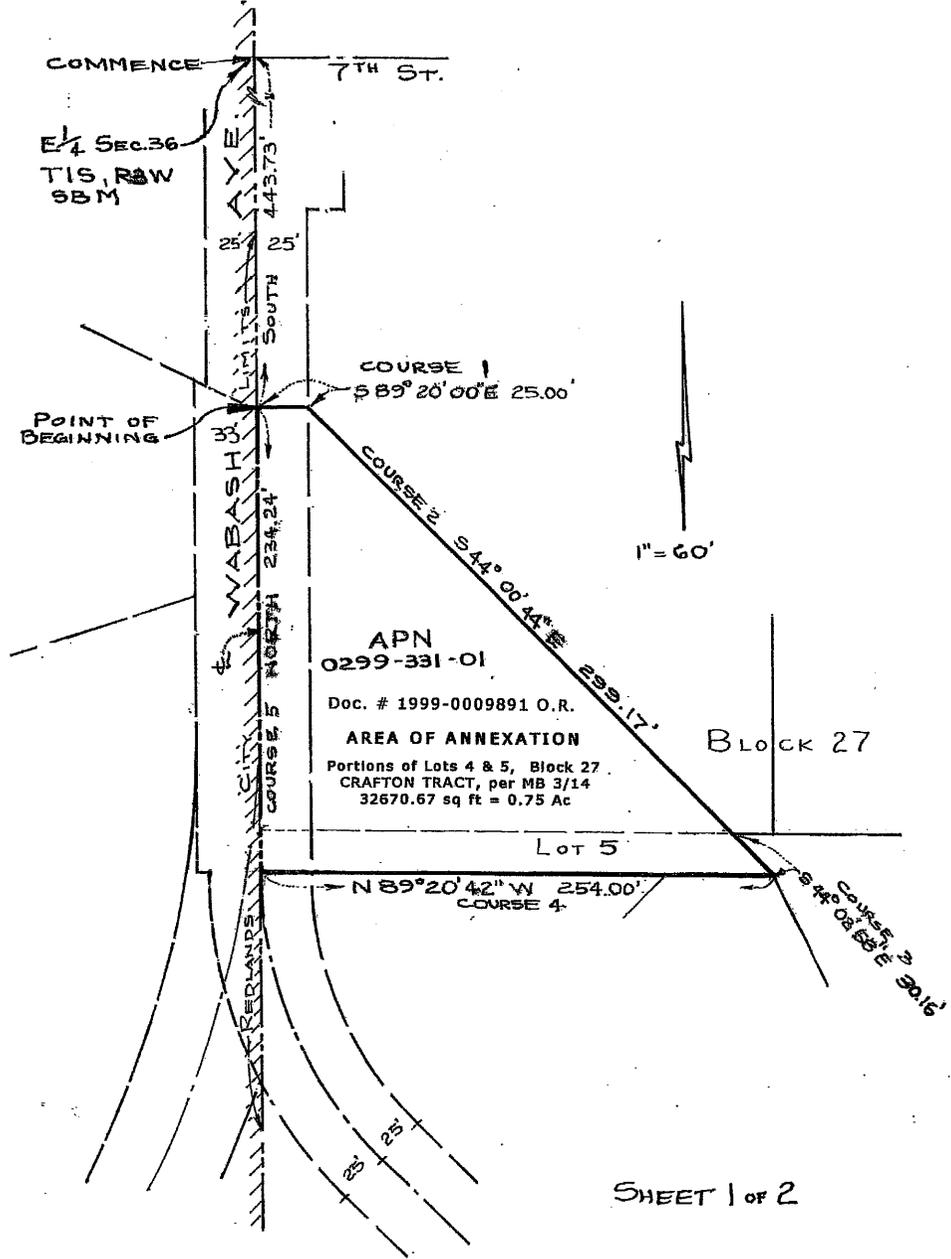
This Map was prepared under my supervision pursuant to standards of the California State Board of Equalization for filing of legal descriptions and maps.

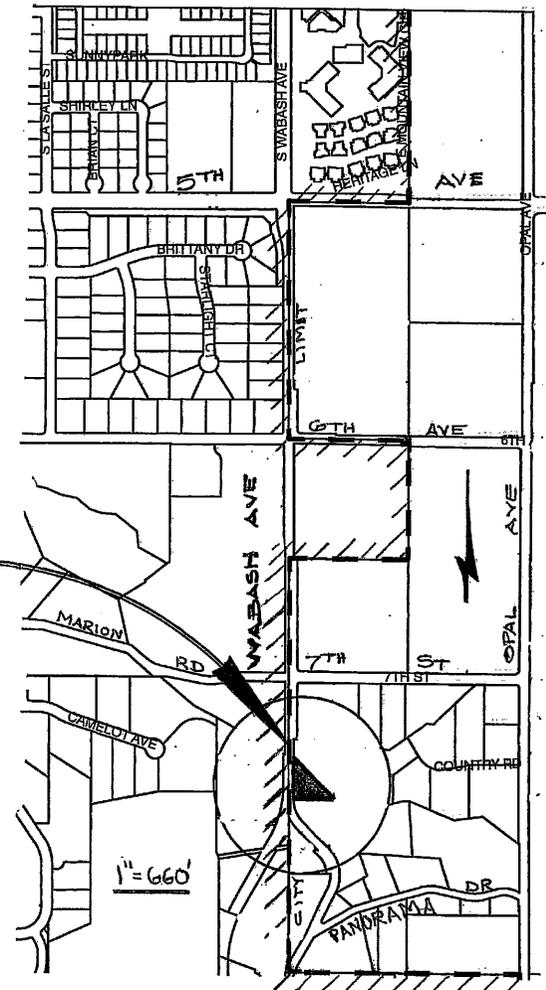
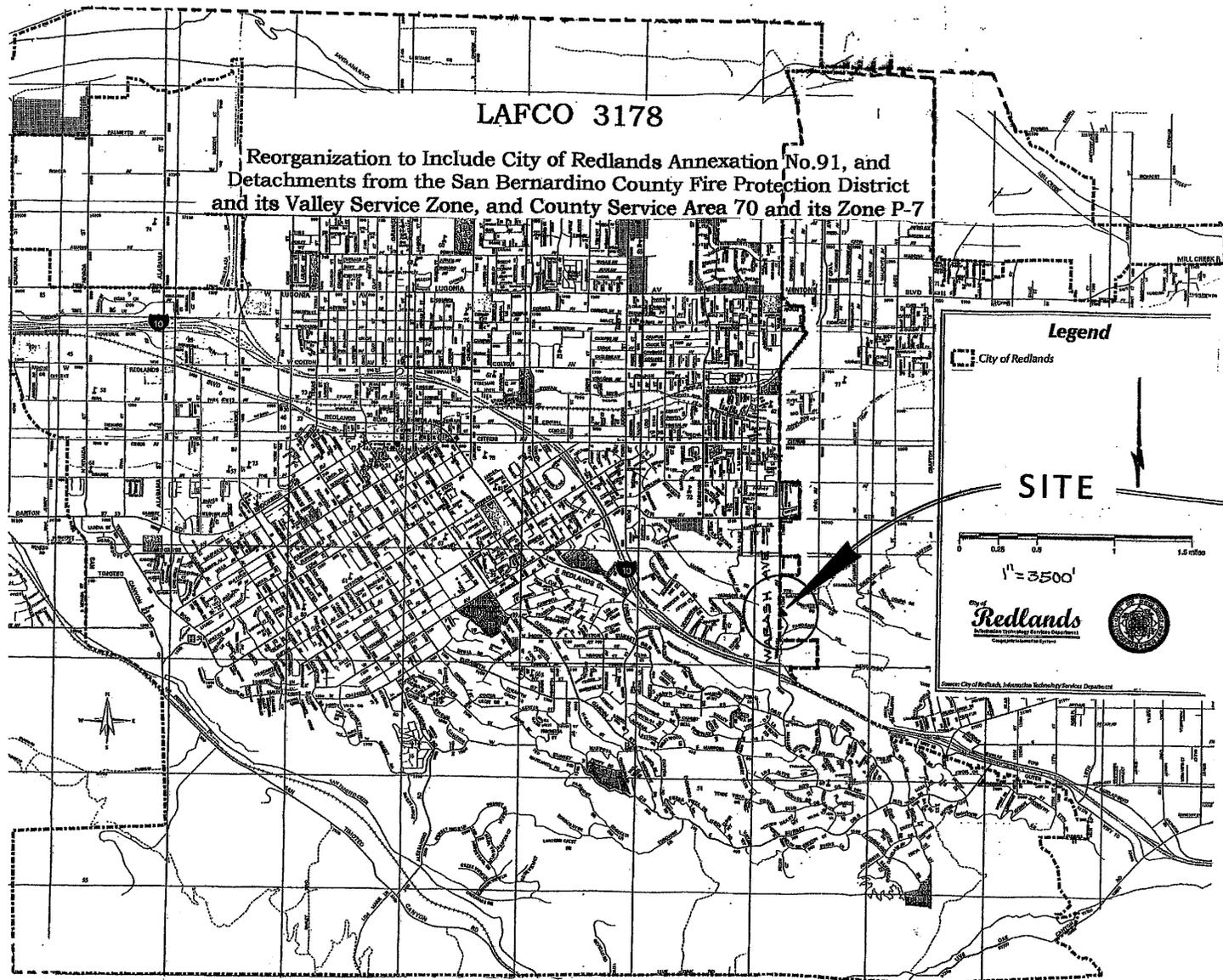
 3-7-14
Louis Waldo Flores, R. C. E. 31666 Date



LEGEND

 EXISTING CITY LIMITS





VICINITY MAP SHEET 2 of 2

Prepared by:
Louis Waldo Flores, P.E.
Civil Engineer
 2164 Larimore Lane, Mentone, CA 92359
 (909) 213 - 3957 Lwf3858@gmail.com

**Application, Plan for Service, and
Fiscal Impact Analysis**

Attachment 2

**SAN BERNARDINO LAFCO
APPLICATION AND PRELIMINARY
ENVIRONMENTAL DESCRIPTION FORM**

INTRODUCTION: The questions on this form and its supplements are designed to obtain enough data about the proposed project site to allow the San Bernardino LAFCO, its staff and others to adequately assess the project. By taking the time to fully respond to the questions on the forms, you can reduce the processing time for your project. You may also include any additional information which you believe is pertinent. Use additional sheets where necessary, or attach any relevant documents.

GENERAL INFORMATION

1. NAME OF PROPOSAL:
Annexation 91 and Zone Change 440

2. NAME OF APPLICANT: City of Redlands
MAILING ADDRESS:
210 East Citrus Avenue
Redlands, CA 92373
PHONE: (909) 798-7555
FAX: (909) 792-8715
E-MAIL ADDRESS: skelleher@cityofredlands.org

3. GENERAL LOCATION OF PROPOSAL:
Assessor Parcel Number 0299-331-01 is located on the east side of Wabash Avenue, approximately 400 feet south of Seventh Street.

4. Does the application possess 100% written consent of each landowner in the subject territory? YES X NO ___ If YES, provide written authorization for change.

5. Indicate the reasons that the proposed action has been requested.
The applicant desires to develop the property in question with a single family residence. In order for the applicant to obtain water service from the City of Redlands they must incorporate into the City.

6. Would the proposal create a totally or substantially surrounded island of unincorporated territory? YES ___ NO X If YES, please provide a written justification for the proposed boundary configuration.

LAND USE AND DEVELOPMENT POTENTIAL

1. Total land area (defined in acres):
The project site is three quarters (0.75) of an acre in size.

2. Current dwelling units in area classified by type (Single Family detached, multi-family (duplex, four-plex, 10-unit), apartments)
The project site is currently vacant.

3. Approximate current population in area:
The project site is vacant, therefore there is no population in the area.

4. Indicate the General Plan designation(s) of the affected city (if any) and uses permitted by this designation(s):

The General Plan Designation for the Property is Very Low Density Residential. The Zoning Designation of the property is Residential Estate (RE) District. Section 18.36.020 Permitted Uses, establishes the permitted uses for the Residential Estate (RE) District. This section references that the permitted uses noted in Section 18.32.020 Permitted Uses, of the Residential Estate (R-A) District are also permitted in the Residential Estate (RE) District. Furthermore, the Residential Estate (R-A) District references Section 18.24.030 Permitted Uses, of the Estate Agricultural (A-2) District are also permitted within the Residential Estate (R-A) District and therefore are also permitted in the Residential Estate (RE) District. Additionally, Section 18.192.020 identifies uses within the City of Redlands that are permitted subject to a conditional use permit in all zoning district. Sections 18.24.030, 18.32.020, 18.36.020, and 18.192.020 are found below for reference.

"18.24.030: PERMITTED USES:

Principal permitted uses in the A-2 district include:

Keeping of horses; provided, that stables and corrals for horses are kept not less than forty feet (40') from dwellings on the property, and not less than forty feet (40') from side property lines and streets, and not less than one hundred feet (100') from all other structures used or intended for human occupancy, and not less than one hundred feet (100') from a future residential building site, and not less than one hundred feet (100') from a public park or schools, and further:

- A. Evergreen planting screens, or other protective devices, shall be required on property lines when minimum distances are used.
- B. No grazing shall be permitted in any required yard.
- C. Lot area for one horse shall not be less than twenty five thousand (25,000) square feet, with fifteen thousand (15,000) square feet additional lot area for each additional horse.

D. No more than three (3) horses may be kept on any lot or parcel.

Orchards, groves, nurseries, the raising of field crops, tree crops, berry crops, bush crops, truck gardening, and commercial flower growing; provided, however, that such uses are on a premises not less than five (5) acres in size.

Single-family dwellings, not more than one dwelling for each lot. The sale of fruit, vegetables, produce, flowers and other similar products grown on the property; provided, however, that roadside stands used for such sales shall not exceed five hundred (500) square feet. (Ord. 2333 § 8, 1997; Ord. 1000 § 13.10(A), 1955)"

"18.32.020: PERMITTED USES:

A. In the R-A district, no building, structure or land shall be used, and no building or structure shall be hereafter erected, structurally altered or enlarged, except for the following purposes.

B. Permitted uses include:

Uses permitted in the A-2 agricultural district, provided the area of the lot is not less than that required in the A-2 district.

Churches, subject to a conditional use permit.

Home occupations, as defined in chapter 18.08 of this title, and subject to the provisions of chapter 18.160 of this title.

Keeping of horses, provided that stables and corrals for horses are kept not less than forty feet (40') from dwellings on the property and not less than forty feet (40') from side property lines and streets, and not less than one hundred feet (100') from all other structures used or intended for human occupancy, and not less than one hundred feet (100') from a future residential building site, and not less than one hundred feet (100') from a public park or schools, and further:

- A. Evergreen planting screens, or other protective devices, may be required on property lines when minimum distances are used, and further
- B. No grazing shall be permitted in any required yard, and further
- C. Lot area for one horse shall not be less than twenty five thousand (25,000) square feet, with fifteen thousand (15,000) square feet additional lot area for each additional horse, and further
- D. No more than three (3) horses may be kept on any lot or parcel, subject to the housing provisions of this use.

Private greenhouses or horticultural collections incidental to the residential use of the premises.

Public schools, parks and playgrounds, subject to review and approval by the commission.

Single-family residential use, not more than one dwelling unit per lot. (Ord. 1000 § 14.10, 1955)"

"18.36.020: PERMITTED USES:

No building, structure or land shall be used, and no building or structure shall be hereafter erected, structurally altered or enlarged, except for the following purposes:

Uses permitted in the R-A district, subject to the property development standards of the R-A district.

Single-family residential uses, not more than one dwelling unit per lot. (Ord. 1000 § 15.10, 1955)"

"18.192.020: SPECIFIC USES PERMITTED SUBJECT TO CONDITIONAL USE PERMIT:

A. Uses listed in the city's zones as "uses permitted subject to a conditional use permit" may be permitted in such zones pursuant to the provisions of this chapter.

B. The following uses may be permitted in any zone, except where expressly prohibited, when such uses are determined by the city to be essential or desirable for the public health, safety and welfare in accordance with the provisions of this chapter:

Airport, heliport.

Cemeteries, columbariums, mausoleums.

Convalescent homes, board and care homes.

Development of natural resources (excluding drilling for or producing oil, gas or other hydrocarbon substances or the production of rock and gravel), together with the necessary buildings, apparatus or appurtenances incident thereto.

Educational institutions, public or private.

Family care home, foster home, or group home serving six (6) or fewer mentally disordered or otherwise handicapped persons, or dependent and neglected children, may be permitted, subject to approval of a conditional use permit, in any residential zone. Similar homes serving seven (7) or more persons shall be

permitted only in the multiple-family residential and agricultural zones, subject to approval of a conditional use permit.

Golf courses, excepting driving ranges and miniature courses.

Governmental enterprises.

Hospitals and medical clinics.

Meeting places of nonprofit civic groups or community organizations other than social or fraternal clubs.

Neighborhood stores and shopping centers.

Planned residential developments, subject to the provisions of chapter 18.144 of this title; special residential developments such as housing for retirement, elderly, or similar projects, provided they comply with the density of the general plan; and all multiple residential developments containing thirty five (35) or more dwelling units.

Problem areas. In those areas that are so located that their relationship to other uses of land or to topographical features, or where existing land subdivision patterns make use for the zoned purposes impractical, and where one particular use would be reasonable and desirable, the commission may determine such a use, if otherwise permitted by ordinance, to be reasonable.

Public utility structures and service facilities.

Religious places of worship.

Shared homes for nonrelated senior adults living together as a single household sponsored by a nonprofit organization may be permitted in any residential zone. Occupancy of the home shall not exceed two (2) persons for each bedroom. "Senior adults" are defined as persons fifty five (55) years of age or older.

Transitional uses. A use, or combination of uses that will provide an orderly bridge between more intensive and less intensive uses:

1. Adjacent to commercial districts, excepting C-1 and C-2: Administrative and professional offices, off street parking, motels and hotels; no retail sales are permitted unless proposed in conjunction with a complex of uses whereby the adjacent residential districts are buffered by the uses specifically listed as permitted,
2. Adjacent to industrial districts: Administrative and professional offices, and off street parking; no retail sales are permitted,

3. Adjacent to administrative-professional districts: Off street parking, and administrative and professional offices, provided property abuts a major or secondary highway and is not separated from the A-P district by a street. (Ord. 2503 § 1, 2003)

San Bernardino County General Plan designation(s) and uses permitted by this designation(s):

The Subject Property is designated as RS-1. A copy of Section 82.04.040 of the San Bernardino County Development Code has been attached as Exhibit A for reference of the permitted uses within the RS-1 Zoning Designation.

5. Describe any special land use concerns expressed in the above plans. In addition, for a City Annexation or Reorganization, provide a discussion of the land use plan's consistency with the regional transportation plan as adopted pursuant to Government Code Section 65080 for the subject territory:

The current zoning designation of RS-1 establish by San Bernardino County and the proposed zoning designation of Residential Estate (RE) within the City of Redlands allow for similar uses of the subject for the property.

The property is proposed to be developed with one (1) single family residence. Regional transportation will not be impacted by this use as it is a permitted use under both the San Bernardino County's and the City of Redlands' land use designations.

6. Indicate the existing land use.

The site is currently vacant.

What is the proposed land use?

The property owner desires to develop the subject property with a single family residence.

7. For a city annexation, State law requires pre-zoning of the territory proposed for annexation. Provide a response to the following:

a. Has pre-zoning been completed? YES X NO ___

b. If the response to "a" is NO, is the area in the process of pre-zoning? YES ___ NO ___

Identify below the pre-zoning classification, title, and densities permitted. If the pre-zoning process is underway, identify the timing for completion of the process.

The subject property has been pre-zoned to the Residential Estate (RE) District. The maximum density permitted for this zoning district is one dwelling per lot.

8. Will the proposal require public services from any agency or district which is currently operating at or near capacity (including sewer, water, police, fire, or schools)? YES ___ NO X If YES, please explain.

9. On the following list, indicate if any portion of the territory contains the following by placing a checkmark next to the item:

- Agricultural Land Uses Agricultural Preserve Designation
- Williamson Act Contract Area where Special Permits are Required
- Any other unusual features of the area or permits required:

10. If a Williamson Act Contract(s) exists within the area proposed for annexation to a City, please provide a copy of the original contract, the notice of non-renewal (if appropriate) and any protest to the contract filed with the County by the City. Please provide an outline of the City's anticipated actions with regard to this contract.

The project site is not under a Williamson Act Contract.

11. Provide a narrative response to the following factor of consideration as identified in §56668(o): The extent to which the proposal will promote environmental justice. As used in this subdivision, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services:

The 0.75 acre site is proposed to be developed with a single family residential unit. Surrounding parcels are developed in a similar manner at a similar density. The site will be served by the City of Redlands and a Plan for services has been provided as part of this application. This application will promote environmental justice through the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services.

ENVIRONMENTAL INFORMATION

1. Provide general description of topography.

The project site 0.75 acres in size. The Site has a downward slope running in a north easterly direction.

2. Describe any existing improvements on the site as % of total area.

Residential	_____ %	Agricultural	_____ %
Commercial	_____ %	Vacant	_____ 100%
Industrial	_____ %	Other	_____ %

3. Describe the surrounding land uses:

NORTH Single Family Residential

EAST Single Family Residential

SOUTH Single Family Residential

WEST Single Family Residential

4. Describe site alterations that will be produced by improvement projects associated with this proposed action (installation of water facilities, sewer facilities, grading, flow channelization, etc.).

The development of the proposed site will include grading to establish a building pad, for the development of a site for a single family residential use. The site will be connected to City of Redlands water service. The site will not be connected to sewer service due to the costs associated with establishing a connection. Additionally, off-site improvements will be required including street widening, curb, gutter, and sidewalk.

5. Will service extensions accomplished by this proposal induce growth on this site?
YES NO Adjacent sites? YES NO Unincorporated Incorporated
6. Are there any existing out-of-agency service contracts/agreements within the area?
YES NO If YES, please identify.
7. Is this project a part of a larger project or series of projects? YES NO If YES, please explain.

NOTICES

Please provide the names and addresses of persons who are to be furnished mailed notice of the hearing(s) and receive copies of the agenda and staff report.

NAME Sean P. Kelleher TELEPHONE NO. (909) 798-7555

ADDRESS:

210 East Citrus Avenue, Redlands, CA 92373

NAME Nancy A. Neil TELEPHONE NO. (909) 792-6634

ADDRESS:

819 Robinhood Lane, Redlands, CA 92373

NAME Louis W. Flores TELEPHONE NO. (909) 213-3957

ADDRESS:

2164 Larimore Lane, Mentone, CA 92359

CERTIFICATION

As a part of this application, the city of Redlands, or the _____ district, _____ (the applicant) and/or the _____ (real party in interest: subject landowner and/or registered voter) agree to defend, indemnify, hold harmless, and release the San Bernardino LAFCO, its agents, officers, attorneys, and employees from any claim, action, proceeding brought against any of them, the purpose of which is to attack, set aside, void, or annul the approval of this application or adoption of the environmental document which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, and expenses, including attorney fees. The person signing this application will be considered the proponent for the proposed action(s) and will receive all related notices and other communications. I/We understand that if this application is approved, the Commission will impose a condition requiring the applicant to indemnify, hold harmless and reimburse the Commission for all legal actions that might be initiated as a result of that approval.

As the proponent, I/We acknowledge that annexation to the city of Redlands or the _____ district may result in the imposition of taxes, fees, and assessments existing within the (city or district) on the effective date of the change of organization. I hereby waive any rights I may have under Articles XIII C and XIII D of the State Constitution (Proposition 218) to a hearing, assessment ballot processing or an election on those existing taxes, fees and assessments.

I hereby certify that the statements furnished above and in the attached supplements and exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented herein are true and correct to the best of my knowledge and belief.

DATE 12-4-13


SIGNATURE OF APPLICANT

ROBERT D. DALQUEST
PRINTED NAME OF APPLICANT

ASSISTANT DIRECTOR, DEVELOPMENT
TITLE
SERVICES
DEPARTMENT

PLEASE CHECK SUPPLEMENTAL FORMS ATTACHED:

- ANNEXATION, DETACHMENT, REORGANIZATION SUPPLEMENT
- SPHERE OF INFLUENCE CHANGE SUPPLEMENT
- CITY INCORPORATION SUPPLEMENT
- FORMATION OF A SPECIAL DISTRICT SUPPLEMENT
- ACTIVATION OR DIVESTITURE OF FUNCTIONS AND/OR SERVICES FOR SPECIAL DISTRICTS SUPPLEMENT

**SUPPLEMENT
ANNEXATION, DETACHMENT, REORGANIZATION PROPOSALS**

INTRODUCTION: The questions on this form are designed to obtain data about the specific annexation, detachment and/or reorganization proposal to allow the San Bernardino LAFCO, its staff and others to adequately assess the project. You may also include any additional information which you believe is pertinent. Use additional sheets where necessary, and/or include any relevant documents.

1. Please identify the agencies involved in the proposal by proposed action:

ANNEXED TO <u>City of Redlands</u>	DETACHED FROM <u>County of San Bernardino</u>
---------------------------------------	--
2. Will the territory proposed for change be subject to any new or additional special taxes, any new assessment districts, or fees?

The property will be subject to the Measure O Tax and the Paramedic Tax.

3. Will the territory be relieved of any existing special taxes, assessments, district charges or fees required by the agencies to be detached?

The subject site will be detached from the San Bernardino County Fire Protection District and its Valley Service Zone, and County Service Area 70 and its Zone P-7.

4. Provide a description of how the proposed change will assist the annexing agency in achieving its fair share of regional housing needs as determined by SCAG.

The property owners desire to develop the site with a as a single family residence is consistent with the City of Redlands General Plan Land Use Designation of Very Low Density Residential. The City of Redlands Regional Housing Needs Assessment (RHNA) identifies a need within the City of Redlands for housing in the moderate and above moderate income categories. The development of this site with a single family home will assist in addressing the City's need to provide for a residential unit in the moderate or above moderate income category.

5. **PLAN FOR SERVICES:**

For each item identified for a change in service provider, a narrative "Plan for Service" (required by Government Code Section 56653) must be submitted. This plan shall, at a minimum, respond to each of the following questions and be signed and certified by an official of the annexing agency or agencies.

1. A description of the level and range of each service to be provided to the affected territory.
2. An indication of when the service can be feasibly extended to the affected territory.
3. An identification of any improvement or upgrading of structures, roads, water or sewer facilities, other infrastructure, or other conditions the affected agency would impose upon the affected territory.

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LAFCO
San Bernardino County



**City of Redlands Plan for Services
Annexation 91, Zone Change 440**

PROJECT DESCRIPTION

The applicant is proposing to annex approximately .75 acres into the City of Redlands for the construction of a new single family residence. The property is located on the east side of Wabash Avenue approximately 400 feet south of Seventh Street. The property is currently designated as RS-1 (Single Residential-one acre). The Site is proposed to be pre-zoned R-E (Residential-Estate District).

FIRE DEPARTMENT

Fire protection for the proposed annexation area is currently provided by the San Bernardino County Fire Department. The closest County fire station is Station 9, located at Mentone Boulevard and Crafton Avenue. The City of Redlands maintains mutual aid and joint response agreements with County Fire, and is currently available to assist in providing protection to the annexation area. No immediate increase in personnel would be needed to adequately service the area. Impact fees will be required of the project for future fire stations and are paid at the time of building permit issuance. The property owner will be responsible for paying all appropriate meter and development impact fees. Once annexed fire protection services will be financed using the City's General Fund. The closest City of Redlands Fire Station is Fire Station 261 located at 525 E. Citrus Avenue. The station is approximately 2.6 miles from the area in question. Fire station 261 is staffed with 9 personnel. The personnel are allocated as per the following: one type 1 structural engine with a crew of three personnel; one ladder truck with a crew of three personnel; one medic squad with two personnel; and a battalion chief.

MUNICIPAL UTILITIES AND ENGINEERING

Water, Wastewater, and Solid Waste

The City of Redlands has master planned, programmed and constructed water production and distribution facilities, wastewater collection, and treatment facilities and solid waste collection and disposal equipment and facilities to serve the annexation area.

Water

All of the property within the proposed annexation area is presently within the City of Redlands water service area. The City of Redlands has historically provided water service to the annexation area for the past 70 years.

Water production is available from the City's Henry Tate Surface Water Treatment Plant, and the East Lugonia and Maguet Wells. Reservoir storage is available to provide water pressure and fire storage at the Ward Way Reservoir (2100 Pressure Zone). Water system production and transmission capital costs will be offset by

development impact fee charges that will be paid by the developer of the project within the proposed annexation area. Operations and maintenance costs will be offset by user fees. Distribution requirements necessitate a 12" water main to be installed along the property frontage of Wabash Avenue to replace the existing 6" water main. The City will construct the replacement line as part of their routine infrastructure program. The property owner will be responsible for connecting to the water distribution main and paying all appropriate meter and development impact fees.

Wastewater

Existing sewer connection is located approximately 1800' to the north on Wabash Avenue at 6th Avenue. However, there are no sewer main extensions identified in the City's capital improvement program to feed the area south of 6th Avenue. Furthermore, because the property is located in a low lying area near the bottom of a localized natural drainage course, the property may be down gradient of future sewer in this area. At this time, the property will need to have a septic system.

Septic systems are subject to San Bernardino County Health Department approval.

Solid Waste

Service to new development in the proposed annexation area would be provided by the City of Redlands. The City of Redlands, California Street Landfill has sufficient capacity to provide disposal of City waste through 2042 or beyond. This capacity projection includes anticipated growth within the City. Further, City solid waste collection services include recycling and green waste collection to mitigate disposal from waste generation. Solid waste collection and disposal capital costs to meet new demand will be offset by development impact fee charges that will be paid by the developer of the project within the proposed annexation area. Operation and maintenance costs would be offset by user fees.

Streets

The property within the proposed annexation is served primarily via Wabash Avenue. Properties on the west side of Wabash Avenue are located within the City of Redlands and the easterly side of Wabash Avenue is maintained by the City of Redlands.

Wabash Avenue is master-planned as a modified two-lane minor arterial with full improvements. A Roadway easement and street widening to the Master Plan requirements will be required prior to issuance of a Certificate of Occupancy.

All available services along Wabash Avenue within the area will be provided the City of Redlands after annexation.

Storm Drainage

Drainage in the area is currently handled through gutters and ditches along street in the area. There are no current City of Redlands drainage facilities located within this area. At this time, San Bernardino County maintains the existing culvert(s) under Wabash Avenue at the northerly property line.

Local storm drain services within the Public right-of-way, including maintenance, will provided by the City of Redlands. The natural drainage course along the northerly property line and outside the Public right-of-way shall be maintained by the individual property owners.

POLICE DEPARTMENT

Law enforcement services for the area are currently being provided by the San Bernardino County Sheriff's Department. The City of Redlands Police Department will assume law enforcement responsibilities subsequent to annexation.

The Redlands Police Department is a full service municipal police agency. The main Redlands Police Department facility is located at 1270 Park Avenue in Redlands. Additional policing facilities include the Police Annex (administration, investigations and Multiple Enforcement Team), and one off-site office used for processing records. Police staffing includes 80 full-time sworn officers, including 48 who perform patrol duty. The officers are augmented by over 200 volunteers in the form of Citizen Volunteer Patrol members, Park Rangers, Explorers, Reserve Officers, Chaplains, and pilots. These units volunteer thousands of hours each year to the Department and the Community. The patrol force is further leveraged by the use of contract jailers at the station 80 hours each week and civilian Community Service Officers. The use of these volunteers and civilian personnel allows the Department to maintain a high level of police presence on the street.

The average response time to emergency calls is approximately 5.75 minutes, but varies depending upon emergency priority and the location of the responding patrol units at the time of request. The Department recently restructured, adding a patrol swing shift which resulted in the reduction of response times to most call types.

No immediate increase in personnel would be needed to adequately service the area. Once annexed police protection services will be financed using the City's General Fund.



Robert D. Dalquest, AICP, MPA
Assistant Director
Development Services Department



FIRE DEPARTMENT

City of

REDLANDS

Incorporated 1888

City of Redlands

35 Cajon Street, Suite 12, Redlands, CA 92373

909-798-7600

jfrazier@confire.org



JEFF L. FRAZIER
FIRE CHIEF

RECEIVED
APR 16 2014

LAFCO
San Bernardino County

April 15, 2014

Ms. Kathleen Rollings-McDonald
Executive Officer, LAFCO
215 North "D" Street, Suite 204

SUBJECT: LAFCO 3178; Reorganization to include City of Redlands Annexation No. 91 Detachments from San Bernardino County Fire Protection District and its Valley Service, and County Service Area 70 and its Zone P-7 to the Redlands Fire Department

Dear Ms. Rollings-McDonald:

The Redlands Fire Department will assume primary responsibility for fire protection for the property covered under City of Redlands Annexation 91. The closest City of Redlands Fire Station is Fire Station 261 located at 525 E. Citrus Avenue. The station is approximately 2.6 miles from the area in question. The station is staffed with 9 personnel. The equipment compliment for the station includes: 1 Type 1 structure engine, 1 ladder truck, 1 medic squad, 1 battalion chief, and 1 Type 3 brush engine.

We will continue to exercise the provisions of the automatic aid agreement contract 06-435 which will allows the response of San Bernardino County Consolidated Fire District Medic Engine 9 to fire incidents at the address in question.

Sincerely,

Jeff L. Frazier
Fire Chief

JLF/jlf

cc:

SOCIO-ECONOMIC EVALUATION CHECKLIST FORM**BACKGROUND**

1. **Project Title:**
Annexation 91
2. **Contact Person and Phone Number:**
Sean P. Kelleher
Associate Planner
(909) 798-7555
3. **Project Location:**
The 0.75 acre site is located in the unincorporated area of the County of San Bernardino on the east side of Wabash Avenue, approximately 400 feet south of Seventh Street.
APN: 0299-331-01
4. **Project Sponsor's Name and Address:**
Nancy Neil
819 Robinhood Lane
Redlands, CA 92373
5. **General Plan Designation:**
The General Plan designation of the project site is Very Low Density Residential.
6. **Zoning:**
The project site was pre-zoned to R-E (Residential Estate) by the City of Redlands City Council on November 19, 2013.
7. **Description of Project:**
The property owner has submitted an application requesting the annexation of their 0.75-acre parcel into the City of Redlands from the County of San Bernardino. The property owner is seeking to connect to the City's water system in order to construct a single family dwelling. Section 13.60.030 of the Redlands Municipal Code (RMC) specifies that properties contiguous to the City's boundaries within the City's Sphere of Influence shall annex to the City as a condition of receiving water and/or sewer connection(s) to the City's system.
8. **Surrounding Land Uses and Setting:**
The 0.75 acre site is located in the unincorporated area of the County of San Bernardino on the east side of Wabash Avenue, approximately 400 feet south of Seventh Street. The project site 0.75 acres in size. The Site has a downward slope running in a north easterly direction. The adjacent properties are developed with similar single family residential uses.

COST BENEFIT FACTORS:

The cost benefit factors are evaluated independently using the cost benefit model. A positive or negative cost/benefit ratio will be derived by evaluating projects. A complete model used to evaluate the project is available in the Development Services Department. A summary of that analysis is provided here:

Fiscal Impact Analysis of the project is projected to result in annual residential revenues of \$1,596.60 to the City upon project implementation, and annual ongoing costs of \$653.80. The surplus revenue is \$942.90. The cost benefit ratio has a factor of 2.44. The complete Cost/Benefit Model results are attached herein.

PUBLIC INFRASTRUCTURE AND EFFECT ON THE CITY OF REDLANDS:

Identify the public infrastructure required for development of this project and identify the source(s) of funding for these improvements. Identify the effects of such development upon the City of Redlands.

List of public infrastructure required for the project:

The applicant will provide the infrastructure as required by the Municipal Utilities and Engineering Department. The developer will be installing all required off-site improvements.

Sources of funding for these improvements to include developer installed, payment of impact fees, assessment districts, etc.:

The developer will be required to pay impact fees as required by the Redlands Municipal Code.

The effect of the project upon the City of Redlands relative to public infrastructure is as follows:

This project will utilize the existing public infrastructure systems within the City. This utilization of city infrastructure is offset by the payment of Development Impact Fees and construction of various infrastructure improvements such as street widening to accommodate the new use.

BENEFITS OF THE PROJECT TO THE CITY OF REDLANDS

The following is a list of benefits that can be attributed to the proposed project. The benefits may fall into the categories identified or a miscellaneous category. Each benefit identified will be described in detail with supporting reasons as to how the item benefits the community.

- A. Citrus Enhancements or Preservation.** Does the project preserve citrus? The following are accepted ways to enhance or preserve citrus which may be determined to be a benefit to the City of Redlands.

1. Provide conservation easement(s) on citrus groves the City hopes to preserve.
2. Acquire citrus grove(s) and donate all or a portion of the grove to the City.
3. Enhance viability and productivity of existing groves by enhancing irrigation or adding frost water.
4. Maintain a viable buffer of citrus around the project (at least 3 rows).
5. Other ways to preserve citrus.

If this project provides benefit(s) that apply to citrus enhancement or preservation, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

No citrus trees currently exist on the site as the site is currently vacant. The subject site is located with an area that has been planned for and developed with very low density residential development. The project does not propose any citrus enhancements.

B. Cultural Enhancements or Preservation. Does the project enhance or preserve cultural aspects of the community? The following are accepted ways to enhance and/or preserve cultural aspects of the community which may be determined to be a benefit to the City of Redlands.

1. Contributes to "art in public places" concept to a minimum of 1% of total project value.
2. Contributes to the alleviation of problems at cultural sites.
3. Provides an electronic library available to the public.
4. Enhances or contributes to current services or cultural resources.
5. Contribute to performing arts venues.

If this project provides benefit(s) that apply to cultural enhancements or preservation, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project does not propose contributions or enhancements to cultural aspects of the community. The project will pay City established Development Impact Fees and provide additional revenue from increased property tax assessment, business license tax, and other revenue sources that will indirectly provide funding that will contribute to enhancing and/or maintaining some of the cultural facilities within the City.

C. Heritage Enhancements or Preservation. Does the project enhance or preserve heritage aspects of the community? The following are accepted ways to enhance and/or preserve heritage aspects of the community which may be determined to be a benefit to the City of Redlands.

1. Renovates existing historic homes.
2. The project has design features which include garage doors do not face street; 50% wrap around porch on 1-1/2 sides; broad overhangs on roof; driveway

located on the side of house or a circular drive; decorative wood, masonry or wrought iron fence.

3. Adaptive reuse of historic structures in appropriate zones.
4. Forming a new or annexing to an existing historic district.
5. Designation of a structure as an individual historic resource.

If this project provides benefit(s) that apply to heritage enhancements or preservation, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

As previously noted, the project site is currently vacant. As such there is no opportunity to enhance or preserve the heritage aspects of the community as these types of resources do not exist on-site.

D. Architectural Enhancements. Does the project enhance architectural aspects of the community? The following are accepted ways to enhance architectural aspects of the community which may be determined to be a benefit to the City of Redlands.

1. Provide architectural or decorative enhancements to the project which exceed normal architectural standards.
2. Trees or other landscaping amenities that exceed minimum requirements.
3. Contribution of off-site enhancements in the public right-of-way, such as sidewalk installation and street tree replacement.
4. Assisting in undergrounding of utility lines.

If this project provides benefit(s) that apply to architectural enhancements, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The applicant is proposing to construct a single family home on the subject property. The residential unit will be reviewed as part of the City of Redlands Plan Check process to insure its compliance with the City's rules and regulations. Furthermore, the project will be required to install public improvements in compliance with the Redlands Municipal Code (RMC). The use of the property is compatible with the existing and future uses planned for this area as part of City of Redlands General Plan.

E. Historic Downtown Enhancements or Preservation. Does the project enhance or preserve the historic downtown of the community? The following are accepted ways to enhance and/or preserve the historic downtown of the community which may be determined to be a benefit to the City of Redlands.

1. Contributes financially to viability of core downtown within expanded downtown.
2. Renovate old buildings.
3. Within an expanded downtown extends DRBA streetscape enhancements.
4. Contributing to the restoration of original building facades of existing structures
5. Re-establishing historical "pedestrian oriented" street frontages where original

- buildings have been removed.
6. Provides unique adaptive use of historic building.
 7. Contributes to alternative means of transportation.

If this project provides benefit(s) that apply to historic downtown enhancements or preservation, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project is not located within the historic downtown district. The project will pay City established Development Impact Fees and provide additional revenue from increased property tax assessment, business license tax, and other revenue sources that will indirectly provide funding that could be utilized to enhance and/or maintain the downtown district.

F. Job Enhancements. Does the project enhance jobs for the community? The following are accepted ways to enhance jobs for the community which may be determined to be a benefit to the City of Redlands.

1. Provides jobs for the community.
2. Brings in revenue from outside the city.
3. Internship opportunities for students at universities, high school and colleges.

If this project provides benefit(s) that apply to job enhancements, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

This project is for the development of a single family residential unit. The project will have no direct effect on the city's job market.

G. Open Space Enhancements or Preservation. Does the project enhance or preserve open space aspects of the community? The following are accepted ways to enhance and/or preserve open space within the community which may be determined to be a benefit to the City of Redlands.

1. Hardscape feature that enhances wildlife- water/food/ shelter.
2. Enhanced landscape on commercial project which conceals infrastructure.
3. Waterscaping which increases illusion of open space.
4. Provides open space in addition to zoning requirement.
5. Provides a Planned Residential Development
6. Provides a usable conservation easement across open space in perpetuity.
7. Preserves access for wildlife migration corridor.
8. Provides undisturbed refuge area for wildlife.

If this project provides benefit(s) that apply to open space enhancements or preservation, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project will be required to meet the required setbacks and lot coverage standards of the R-E (Residential Estate) District. Within the required setback areas, the project will provide landscaping improvements. The project will conceal certain infrastructure which will be placed underground or screened with landscaping.

H. Park Enhancements or Preservation. Does the project enhance or preserve parks of the community? The following are accepted ways to enhance and/or preserve parks within the community which may be determined to be a benefit to the City of Redlands.

1. Adds improved parkland.
2. Adds parkland beyond requirements.
3. Provides pedestrian and/or bike trails to parks or provides extension of existing pedestrian and/or bike trails from the project site.
4. Adds meeting rooms accessible to local groups on a frequent basis.
5. Improves or adds to existing landscape and/or street scape at or near the project site.

If this project provides benefit(s) that apply to park enhancements or preservation, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project is for the construction of a single family residence. The project will pay City established Development Impact Fees and provide additional revenue from increased property tax assessment that will directly and indirectly provide funding that may be used to benefit City parks.

I. Public Safety Enhancements. Does the project enhance public safety aspects of the community? The following are accepted ways to enhance public safety within the community which may be determined to be a benefit to the City of Redlands.

1. Security infrastructure is provided in an architecturally acceptable manner.
2. Exterior television monitoring on commercial project.
3. Provide a building site or fully equipped fire station or contributes to dedicated City account for future construction.
4. Provides significant additional fire equipment as determined by the Fire Department.
5. Provides for a police substation (subject to City approval).
6. Provides for a building site for a new facility.

If this project provides benefit(s) that apply to public safety enhancements, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project will pay Development Impact Fees which have been established by the City to fund public facilities, including police.

J. School Enhancements. Does the project enhance schools or their operations within the community? The following are accepted ways to enhance schools within the community which may be determined to be a benefit to the City of Redlands.

1. Senior citizen development adds revenue but no impact.
2. Provides day care and after school program(s).
3. Project is close to schools serving the project.
4. Contributes equipment or other enhancements to existing day care and after school programs.
5. Assist schools with land or financing (such as Mello Roos).

If this project provides benefit(s) that apply to schools, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project is for the construction of a single family residence. The project will pay State established school fees based on residential building square footage rates prior to building permit issuance that will assist in funding school facilities.

K. Traffic. Does the project reduce traffic, enhance systems to improve traffic conditions or otherwise improve traffic within the community? The following are accepted ways to improve traffic within the community which may be determined to be a benefit to the City of Redlands.

1. Provide financial mitigation which helps alleviate parking problems in town i.e. by contributing to the parking district.
2. Incorporate "traffic calming" elements into the design of the circulation system.
3. Support for alternative forms of public transportation or public transportation facilities.
4. Add biking and pedestrian access to off campus intellectual or entertainment resources.
5. Have a unique method of product/inventory delivery.

If this project provides benefit(s) that apply to traffic, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project is not anticipated to have an effect on traffic.

L. Wastewater System Enhancements. Does the project enhance the wastewater system within the community? The following are accepted ways to improve the wastewater system within the community which may be determined to be a benefit to the City of Redlands.

1. Provide a dual system to use potable and non-potable water.
2. Provide financial contributions to tertiary facilities at the Wastewater Treatment Plant.
3. Improve water quality.

If this project provides benefit(s) that apply to the wastewater system, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project will comply with requirements of the City of Redlands. Due to the lack of availability of sewer in area the applicant will be required to install a septic system.

M. Miscellaneous Preservation or Enhancements. Does the project enhance or preserve elements within the community?

If this project provides benefit(s) that apply to enhancement or preservation of elements that are important to the City, describe in detail the benefit(s) with supporting reasons as to how the item(s) benefits the community.

The project does not provide any additional enhancements or preservation of elements within the community than previously identified.

SOCIAL FACTORS POTENTIALLY AFFECTED:

This project may create unmitigable physical blight or overburden public services for those social factors checked below within the "Potentially Significant," "Potentially Significant Unless Mitigation" or "Less Than Significant" as indicated by the checklist on the following pages.

<input type="checkbox"/> Agricultural/Citrus Removal	<input checked="" type="checkbox"/> Police Services	<input type="checkbox"/> Recreational Programs
<input type="checkbox"/> Wildlife/Habitat	<input type="checkbox"/> Downtown Impacts	<input type="checkbox"/> Land Use Compatibility
<input type="checkbox"/> Traffic	<input type="checkbox"/> Residential Design	<input type="checkbox"/> Schools
<input checked="" type="checkbox"/> Fire Services	<input type="checkbox"/> Cultural Facilities	
<input checked="" type="checkbox"/> Paramedic Services	<input type="checkbox"/> Park Facilities	

DETERMINATION

On the basis of this initial evaluation:

- I find that the proposed project will not create unmitigable physical blight or overburden public services in the community, and no additional information or evaluation is needed.
- I find that although the proposed project could create unmitigable physical blight or overburden public services in the community, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project by the applicant.
- I find that the proposed project may create unmitigable physical blight or overburden public services in the community, and additional information or evaluation is needed in the following areas:
- I find that the proposed project has already been evaluated for socio-economic impacts and the prior evaluation adequately evaluated this project.

Signed:



Sean P. Kelleher
Associate Planner
City of Redlands
January 9, 2014

EVALUATION OF SOCIAL FACTORS

Explanations of all "Potentially Significant," "Potentially Significant Unless Mitigation Incorporated," "Less Than Significant Impact," and "No Impact" answers are provided on the attached sheets.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
1. AGRICULTURAL/CITRUS REMOVAL.				
Would the proposal:				
a) Affect agricultural resources or operations (e.g. impacts to soils or farmlands, or impacts from incompatible land uses)?	—	—	—	✓
b) Remove active citrus groves from production?	—	—	—	✓

Agricultural/Citrus Removal.

1.a,b) Figure 5.2 of the Master Environmental Assessment for the General Plan (MEA/EIR) classifies the property as D, Urban Lands. The project is located within a residential area and no development is proposed as part of the project that will impact undeveloped agricultural resources and therefore will not convert the land to non-agricultural uses.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
2. WILDLIFE/HABITAT/OPEN SPACE PRESERVATION. Would the proposal:				
a) Eliminate or have negative impact upon wildlife corridors?	—	—	—	✓
b) Tend to urbanize open space impacting preservation and conservation of natural resources?	—	—	—	✓
c) Interfere with use of recognized trails used by joggers, hikers, equestrians or bicyclists?	—	—	—	✓

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
d) Eliminate, reduce, or have any negative impact upon wildlife habitat areas to include the protection of fringe or buffer areas?	—	—	—	✓

Wildlife/Habitat/Open Space Preservation.

- 2.a) According to the Biotic Resources Map (Figure 7.1 of the MEA/EIR), the subject site is not identified as an area containing biological resources nor within a wildlife corridor. The project site contains no natural vegetation, riparian habitat, wetland habitat, trees or other sensitive plant species located onsite that would support wildlife foraging or bird nesting habitat
- 2.b) The applicant is proposing the construction of a single family residence on an existing 0.75 acre parcel of land. The adjacent parcels are similar in size and have also been developed with single family residences. No part of this project would adversely impact open space.
- 2.c) According to the General Plan Trails Map (Figure 7.1) contained in the Open Space and Conservation Element the project is not adjacent to a city designated trail. No further information or evaluation is needed.
- 2.d) The project site is not in any fringe or buffer area of the City. As described in Section 2.a, the project site contains no natural vegetation, riparian habitat, wetland habitat, trees or other sensitive plant species located onsite that would support wildlife foraging or bird nesting habitat. Therefore, the project will not eliminate, reduce, or have any negative impact upon wildlife habitat areas to include the protection of fringe or buffer areas.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
3. TRAFFIC. Would the proposal:				
a) Result in increased vehicle trips or congestion?	—	—	—	✓
b) Create additional traffic so as to be in conflict with the policies of the General Plan?	—	—	—	✓

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Does traffic impact livability of a residential neighborhood on streets which, due to design or terrain features, street side development or other factors, have greater than usual sensitivity to increased traffic?	—	—	—	✓
d) Create additional traffic so as to increase the level of service on roadways that are adjacent to or in the vicinity of the project?	—	—	—	✓

Traffic Impacts.

- 3.a,b) Adoption of the proposed project will not cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system.
- 3.c) The project site will not impact livability of a residential neighborhood on streets due to design or terrain features, street side development or other factors, or have greater than usual sensitivity to increased traffic. The applicant will dedicate and widen of portion of Wabash Avenue fronting the project per the General Plan requirements.
- 3.d) See 3(a) and (b) above.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
4. FIRE AND PARAMEDIC SERVICES. Will the proposal result in:				
a) Requiring fire and paramedic services that are beyond the current capabilities of the Fire Department?	—	—	✓	—
b) An increase in response time for essential fire or paramedic services to the remainder of the community?	—	—	✓	—
c) The need for additional fire or paramedic facilities or equipment?	—	—	✓	—

Fire and paramedic services.

- 4.a) The Fire Department indicates that current capabilities are adequate to provide fire and paramedic service demands for this development. The project will incorporate fixed fire protection systems which will mitigate any impacts relative to this issue.
- 4.b) Fire protection for the proposed annexation area is currently provided by the San Bernardino County Fire Department. The closest County fire station is Station 9, located at Mentone Boulevard and Crafton Avenue. The City of Redlands maintains mutual aid and joint response agreements with County Fire, and is currently available to assist in providing protection to the annexation area. No immediate increase in personnel would be needed to adequately service the area.
- 4.c) Present capabilities of the Fire Department will not require additional fire or paramedic facilities or equipment as a result of this project. The project will pay Development Impact Fees which have been established by the City to fund public facilities, including fire and paramedic services. In addition, the project will be assessed the Paramedic Assessment in accordance with Proposition P. Also, the project will provide significant additional revenue from increased property tax assessment, business license tax, and other revenue sources that will assist in funding fire operations.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
5. POLICE SERVICES. Would the proposal result in:				
a) Requiring police services that are beyond the current capabilities of the Police Department?	—	—	<u>✓</u>	—
b) An increase in response time for essential police services to the remainder of the community?	—	—	<u>✓</u>	—
c) The need for additional police facilities or equipment?	—	—	<u>✓</u>	—
d) Increase in crime as a result of the type of business?	—	—	<u>✓</u>	—

Police Services.

- 5.a-d) The applicant is proposing the construction of a single family residence on an existing 0.75 acre parcel of land. Present capabilities of the Redlands Police

Department would not be adversely impacted with project development, however, cumulatively the project will along with future development under the General Plan, require increased police services. The project will pay Development Impact Fees which have been established by the City to fund public facilities, including police.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
6. DOWNTOWN IMPACTS. Would the proposal result in:				
a) A reduction of the number or types of businesses located in the downtown?	---	---	---	<u>✓</u>
b) An unfair or unreasonable competitive disadvantage to existing businesses downtown?	---	---	---	<u>✓</u>
c) Creation of vacant buildings and the potential for blight?	---	---	---	<u>✓</u>
d) Cause an unreasonable increase in traffic downtown?	---	---	---	<u>✓</u>
e) Economic and social effects of businesses competing with downtown businesses?	---	---	---	<u>✓</u>

Downtown Impacts.

6.a-e) The applicant is proposing the construction of a single family residence on an existing 0.75 acre parcel of land. The project site is located approximately 2.5 miles southeast of the City's downtown. The project does not have the potential to negatively impact the downtown businesses because it is not a retail development and does not provide a service that would impact the businesses located in the downtown area of the City.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
7. RESIDENTIAL DESIGN. Would the proposal:				
a) Conflict with existing codes and or standards?	---	---	---	<u>N/A</u>

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Meet minimum point standards of the Residential Development Allocation process?	—	—	—	<u>N/A</u>

Residential Design.

7.a,b) The proposed single family residence will be required to meet all applicable standards of the Municipal Code and General Plan. No further additional information or evaluation is needed.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
8. CULTURAL FACILITIES. Would the proposal result in:				
a) Impacts to an historic residential structure, neighborhood, or district?	—	—	—	<u>✓</u>
b) Impacts to an historic commercial structure or district?	—	—	—	<u>✓</u>
c) Impacts to cultural facilities such as the Smiley Library, Redlands Bowl, Lincoln Shrine, Joslyn Center, Community Center, etc?	—	—	—	<u>✓</u>
d) Have the potential to cause a physical change which would affect unique ethnic cultural values?	—	—	—	<u>✓</u>
e) Potential to disturb existing religious facilities	—	—	—	<u>✓</u>
f) Impact or restrict religious or sacred uses.	—	—	—	<u>✓</u>

Cultural Facilities.

8.a,b) The applicant is proposing the construction of a single family residence. The site does not contain any historic structures nor is the site within a Historic District.

8.c) The project is would not be considered growth inducing. The project would not result in ultimately creating an increase in demand upon the cultural facilities of the City. The project will pay Development Impact Fees and provide a significant

increase in revenue to the City from increased property tax assessment, business license tax, and other revenue sources that may assist in providing funding for existing cultural facilities. Thus, the project will not have an adverse impact to cultural facilities.

- 8.d) No part of this project has the potential to affect unique ethnic cultural values.
- 8.e,f) The project site is undeveloped land. No part of this project will result in impacts to existing religious facilities or restrict religious uses.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
9. PARK FACILITIES AND RECREATIONAL PROGRAMS. Will the proposal result in:				
a) Increases in use or demand for park facilities or programs to include manpower, facilities or equipment?	—	—	—	<u>✓</u>
b) A ratio of parkland to population which exceeds standards and or goals established by the General Plan?	—	—	—	<u>✓</u>

Park Facilities and Recreational Programs.

- 9.a,b) The project will neither adversely affect existing or planned park facilities or recreational programs within the City nor create a significant new demand for additional recreational facilities. The project will pay development impact fees and provide a significant increase in revenue to the City from increased property tax assessment, business license tax, and other revenue sources that may assist in providing funding that could be used to benefit park facilities and recreational programs.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
10. LAND USE COMPATIBILITY. Would the proposal result in:				
a) Land uses that are not compatible or consistent with the General Plan?	—	—	—	<u>✓</u>
b) Economic impacts on businesses and small property owners from a project?	—	—	—	<u>✓</u>

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Physical separation or division of an existing community?	—	—	—	✓
d) Loss of jobs for the community?	—	—	—	✓
e) Overcrowding of housing?	—	—	—	✓

Land Use Compatibility.

- 10.a) The project proposes the development of a single family residence on a site that has a General Plan land use designation of Very Low Density Residential. This land use designation allows for this type of development. Therefore, the project will not result in land uses that are incompatible or inconsistent with the General Plan or surrounding area.
- 10.b) The project does not pose an economic impact on businesses and small property owners. The project does not include a proposal for retail development and does not provide a service that would impact the businesses located in the City.
- 10.c) The project is a single family residence within an area designated for very low density residential development. Adjacent parcels of land have previously been developed with similar uses. No part of this project has the potential to separate or divide an existing community.
- 10.d) The project proposes the development of a single family residence. No part of this project has the potential to create loss of jobs to the community.
- 10.e) The project will provide additional housing capacity and will not lead to the overcrowding of housing.

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
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11. SCHOOLS. Would the proposal result in:

- | | | | | |
|---|---|---|---|---|
| a) Creating an overcapacity in schools? | — | — | — | ✓ |
| b) The need for additional school facilities or equipment? | — | — | — | ✓ |
| c) Land uses not consistent with or compatible with existing educational facilities in community? | — | — | — | ✓ |

Issues and Supporting Information Sources:	Potentially Significant Impact	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
d) Social or academic impacts on students resulting from school closures.	_____	_____	_____	<u> ✓ </u>

Schools.

11.a-d) The proposed single family residence will provide a nominal impact on schools and will be applicable development fees. Any potential direct and/or indirect impacts attributable to the project will be offset through the payment of State established school fees assessed at the time of building permit issuance. No further analysis is required.

TABLE 1
CITY OF REDLANDS: MODEL
LAND USE SUMMARY: 725 South Wabash Avenue
FISCAL IMPACT ANALYSIS

LAND USE	YEAR 1 2006	YEAR 2 2007	YEAR 3 2008	YEAR 4 2009	YEAR 5 2010	YEAR 6 2011	YEAR 7 2012	YEAR 8 2013	YEAR 9 2014	YEAR 10 2015	TOTAL
RESIDENTIAL UNITS											
RURAL LIVING (0.2 - 0.4 du/acre)	0	0	0	0	0	0	0	0	0	0	0
VERY-LOW-DENSITY RESIDENTIAL (0 - 2.7 du/acre)	1	0	0	0	0	0	0	0	0	0	1
LOW-DENSITY RESIDENTIAL (0 - 6.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
LOW-MEDIUM-DENSITY RESIDENTIAL (0 - 8.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
MEDIUM-DENSITY RESIDENTIAL (0 - 15.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
HIGH DENSITY (0 - 27.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
TOTAL, RESIDENTIAL UNITS	1	0	0	0	0	0	0	0	0	0	1
CUMULATIVE, RESIDENTIAL UNITS	1	1	1	1	1	1	1	1	1	1	NA
PROJECT RESIDENTS #1											
RURAL LIVING (0.4 - 0.2 du/acre)	0	0	0	0	0	0	0	0	0	0	0
VERY-LOW-DENSITY RESIDENTIAL (0 - 2.7 du/acre)	3	0	0	0	0	0	0	0	0	0	3
LOW-DENSITY RESIDENTIAL (0 - 6.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
LOW-MEDIUM-DENSITY RESIDENTIAL (0 - 8.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
MEDIUM-DENSITY RESIDENTIAL (0 - 15.0 du/acre)	0	0	0	0	0	0	0	0	0	0	0
HIGH DENSITY (0 - 27 du/acre)	0	0	0	0	0	0	0	0	0	0	0
TOTAL, PROJECT RESIDENTS	3	0	0	0	0	0	0	0	0	0	3
CUMULATIVE, PROJECT RESIDENTS	3	3	3	3	3	3	3	3	3	3	NA
CUMULATIVE PROJECT ACREAGE #2											
RURAL LIVING (0.4 - 0.2 du/acre)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
VERY-LOW-DENSITY RESIDENTIAL (0 - 2.7 du/acre)	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	NA
LOW-DENSITY RESIDENTIAL (0 - 6.0 du/acre)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
LOW-MEDIUM-DENSITY RESIDENTIAL (0 - 8.0 du/acre)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
MEDIUM-DENSITY RESIDENTIAL (0 - 15.0 du/acre)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
HIGH DENSITY (0 - 27 du/acre)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
CUMULATIVE, PROJECT ACREAGE	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	NA
LAND NON-RESIDENTIAL ACRES, ANNUAL #3											
RETAIL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
INDUSTRIAL	0.0	0	0	0	0	0	0	0	0	0	0.0
OTHER NON-RESIDENTIAL	0	0	0	0	0	0	0	0	0	0	0.0
ANNUAL TOTAL, NON-RESIDENTIAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND NON-RESIDENTIAL ACRES, CUMULATIVE											
RETAIL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
INDUSTRIAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
OTHER NON-RESIDENTIAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
CUMULATIVE TOTAL, NON-RESIDENTIAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
LAND NON-RESIDENTIAL EDU'S, CUMULATIVE #4											
RETAIL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
INDUSTRIAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
OTHER NON-RESIDENTIAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
CUMULATIVE TOTAL, NON-RESIDENTIAL EDU'S	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	NA
BUILDING NON-RESIDENTIAL SQ.FT., ANNUAL											
RETAIL	0	0	0	0	0	0	0	0	0	0	0
INDUSTRIAL	0	0	0	0	0	0	0	0	0	0	0
OTHER NON-RESIDENTIAL	0	0	0	0	0	0	0	0	0	0	0
ANNUAL TOTAL, NON-RESIDENTIAL	0	0	0	0	0	0	0	0	0	0	0
BUILDING NON-RESIDENTIAL SQ.FT., CUMULATIVE											
RETAIL	0	0	0	0	0	0	0	0	0	0	NA
INDUSTRIAL	0	0	0	0	0	0	0	0	0	0	NA
OTHER NON-RESIDENTIAL	0	0	0	0	0	0	0	0	0	0	NA
CUMULATIVE TOTAL, NON-RESIDENTIAL	0	0	0	0	0	0	0	0	0	0	NA

SHADED CELLS ARE VARIABLE ASSUMPTIONS OR INPUTS UNIQUE TO THE PROJECT.

NOTES:

1. Average number of residents per Dwelling Unit ("DU") provided by the California Department of Finance.
 Residents per DU = OTHER

2. Assumes residential acreage per unit of the following:

Rural Living (less than 0.2 - 0.4 du/acre)	NA
Very-Low-Density Residential (0 - 2.7 du/acre)	0.75
Low-Density Residential (0 - 6.0 du/acre)	NA
Low-Medium-Density Residential (0 - 8.0 du/acre)	NA
Medium-Density Residential (0 - 15.0 du/acre)	NA
High Density (0 - 27.0 du/acre)	NA

DEVELOPER

3. Assumes average non-residential site coverage of the following (based on the General Plan):

Retail	0.0%
Industrial	0.0%
Other Non-Residential	0.0%

DEVELOPER

4. Assumes non-residential equivalent dwelling units of the following:
 EDUs per acre = OTHER

GENERAL PLAN BUILDOUT PROJ. Sq. Ft.*	F.A.R.*	Projected Acreage
RETAIL	0.20	661.63
INDUSTRIAL	0.40	576.70
OTHER NON-RESIDENTIAL	0.46	1,104.07
40,338,690		2,342.40

*As disclosed in the General Plan

Typical Home Size: OTHER
 Estimated Equivalency: 0.06

**TABLE 3
CITY OF REDLANDS MODEL
LAND USE SUMMARY: 725 South Wabush Avenue
FISCAL IMPACT ANALYSIS**

RESIDENTIAL INDIRECT SALES TAX GENERATION ASSUMPTIONS	
AVERAGE HOUSEHOLD INCOME ASSUMPTIONS:	
WEIGHTED AVERAGE RESIDENTIAL PRICE	\$225,000
AVERAGE RESIDENTIAL MORTGAGE (20% DOWN)	\$50,000
ANNUAL MORTGAGE PAYMENTS @ 6.50% & 30 YEARS	\$27,494 CITY
AVG. HOUSEHOLD INCOME @ 1 INCOME/PAYMENT RATIO:	\$119,772
RETAIL TAXABLE EXPENDITURE (% OF INCOME):	25.0%
PROJECT RESIDENTS' PURCHASES OUTSIDE PROJECT AND WITHIN INCORPORATED CITY:	60.0%

BUSINESS DIRECT SALES & USE TAX GENERATION ASSUMPTIONS	
SALES TAXES PASSED THROUGH TO CITY, APPLIED TO COSTS:	1.00% CITY
MEASURE 'Y' TAXES PASSED THROUGH TO TRANSIT AUTHORITY	0.00%
LOCAL TRANSPORTATION SALES TAXES	0.00%
DISPLACED EXISTING CITY SALES TAX	69.32%
PROJECT RETAIL TAXABLE SALES PER SQ. FT.:	
RETAIL	\$0.09
INDUSTRIAL	\$8.00
OTHER NON-RESIDENTIAL	\$8.00

PROPERTY TRANSFER TAX ASSUMPTIONS	
RESIDENTIAL PROPERTY TURNOVER RATE	60.00% CITY
DUG & COM PROPERTY TURNOVER RATE	60.0%
TRANSFER TAX AS A % OF RESELL DOLLAR	0.11%
PROPERTY TRANSFER TAX PASSED THROUGH TO CITY	60.00%

1. Based on amount passed through to city in the adopted 1997-98 budget.

FISCAL YEAR	end of:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
		2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
SALES & USE TAX REVENUE CALCULATION (CUMULATIVE):											
INDIRECT SALES TAX GENERATION											
RESIDENTIAL TAXABLE EXPENDITURES		\$28	\$28	\$28	\$28	\$28	\$28	\$28	\$28	\$28	\$28
TOTAL TAXABLE PURCHASES WITHIN CITY		\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14
RESIDENTIAL SALES TAX GENERATION		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DIRECT SALES TAX GENERATION											
RETAIL TAXABLE SALES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INDUSTRIAL TAXABLE SALES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER NON-RESIDENTIAL TAXABLE SALES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
810-TOTAL DIRECT TAXABLE SALES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LESS: DISPLACED EXISTING CITY SALES TAX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT TAXABLE SALES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT SALES TAX GENERATION		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROJECT SALES & USE TAX REVENUES, APPLIED TO COSTS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RESIDENTIAL MEASURE 'Y' SALES TAXES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL MEASURE 'Y' SALES TAXES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RESIDENTIAL LOCAL TRANSPORTATION SALES TAXES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL LOCAL TRANSPORTATION SALES TAXES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROJECT SALES & USE TAX REVENUES, FOR TRANSPORTATION		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROPERTY TRANSFER TAX CALCULATION (CUMULATIVE):											
RESIDENTIAL PROPERTY TRANSFER TAXES		\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
NON-RESIDENTIAL PROPERTY TRANSFER TAXES		\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
TOTAL ANNUAL PROPERTY TRANSFER TAXES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SHADED CELLS ARE VARIABLE ASSUMPTIONS OR INPUTS UNIQUE TO THE PROJECT.

TABLE 4
CITY OF REDLANDS: MODEL
LAND USE SUMMARY: 725 South Wabash Avenue
FISCAL IMPACT ANALYSIS

BUSINESS LICENSE FEE REVENUE			FRANCHISE FEES (PER CAPITA)						TRANSIENT OCCUPANCY TAX				
RESIDENTIAL	NA		TOTAL FRANCHISE		RESIDENTIAL	NON-RESIDENTIAL			NUMBER OF AVAILABLE HOTEL ROOMS	OCCUPANCY RATE	AVERAGE BILLING RATE PER ROOM	% PASSED THROUGH TO CITY	AVERAGE YEARLY OCCUPANCY REVENUES TO CITY
BUSINESS LICENSE FEES ARE CHARGED AT A RATE EQUAL TO \$12 FOR THE FIRST \$5,000 IN GROSS SALES, PLUS \$3 FOR EACH ADDITIONAL \$5,000 INCREMENT IN GROSS SALES.					\$1871		\$1674						
FISCAL YEAR	(\$ in 1,000)	end of:	YEAR 1 2006	YEAR 2 2007	YEAR 3 2008	YEAR 4 2009	YEAR 5 2010	YEAR 6 2011	YEAR 7 2012	YEAR 8 2013	YEAR 9 2014	YEAR 10 2015	
BUSINESS LICENSE FEE REVENUE													
RESIDENTIAL													
RURAL LIVING			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
VERY-LOW-DENSITY RESIDENTIAL			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
LOW-DENSITY RESIDENTIAL			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
LOW-MEDIUM-DENSITY RESIDENTIAL			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
MEDIUM-DENSITY RESIDENTIAL			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
HIGH-DENSITY RESIDENTIAL			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
TOTAL RESIDENTIAL			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
NON-RESIDENTIAL													
RETAIL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
INDUSTRIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
OTHER NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL, BUSINESS LICENSE FEE REVENUE			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
FRANCHISE FEE REVENUE													
RESIDENTIAL FRANCHISE FEES			\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	
NON-RESIDENTIAL FRANCHISE FEES			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	
TOTAL, FRANCHISE FEE REVENUE			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TRANSIENT OCCUPANCY TAX REVENUE													
TOTAL, TRANSIENT OCCUPANCY TAX REVENUE			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

SHADED CELLS ARE VARIABLE ASSUMPTIONS OR INPUTS UNIQUE TO THE PROJECT.

**TABLE 5
CITY OF REDLANDS : MODEL
OTHER REVENUE AND REVENUE SUMMARY
FISCAL IMPACT ANALYSIS**

OTHER GENERAL REVENUES (PER CAPITA METHOD)/1			INCOME FROM INVESTMENTS									
OTHER TAXES /2	\$10.88		EFFECTIVE INTEREST									
OTHER REVENUES	\$6.88		2.60% OTHER									
COMMUNITY DEVELOPMENT	.NA											
LIBRARY	.NA											
POLICE DEPARTMENT	.NA											
POLICE - ANIMAL CONTROL	.NA											
POLICE - RECREATION	.NA											
POLICE - SENIOR SERVICES	.NA											
FIRE	.NA											
PUBLIC WORKS	.NA											
SUBTOTAL, OTHER REVENUES PER CAPITA:	\$17.83											

FISCAL YEAR	(\$e x1,000)	end of:	YEAR 1 2006	YEAR 2 2007	YEAR 3 2008	YEAR 4 2009	YEAR 5 2010	YEAR 6 2011	YEAR 7 2012	YEAR 8 2013	YEAR 9 2014	YEAR 10 2015
PER CAPITA REVENUES												
OTHER TAXES												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, OTHER TAXES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER REVENUES												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, OTHER LICENSES, PERMITS & FINES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
COMMUNITY DEVELOPMENT												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, STATE REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, FEDERAL REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POLICE DEPARTMENT												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, CITY ATTORNEY			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POLICE - ANIMAL CONTROL												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, ENGINEERING SERVICES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POLICE - RECREATION												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, FIRE DEPARTMENT			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POLICE - SENIOR SERVICES												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, JOSLYN CENTER			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FIRE												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, LIBRARY			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC WORKS												
RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL, PARKS			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL RESIDENTIAL PER CAPITA REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL NON-RESIDENTIAL PER CAPITA REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PER CAPITA REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL RESIDENTIAL CASE STUDY REVENUES			\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2
TOTAL NON-RESIDENTIAL CASE STUDY REVENUES			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CASE STUDY REVENUES			\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2
RESIDENTIAL REV AVAILABLE FOR INV. INCOME			\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2
NON-RESIDENTIAL REV AVAILABLE FOR INV. INCOME			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES AVAILABLE FOR INVESTMENT INCOME			\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2	\$2
RESIDENTIAL INVESTMENT INCOME			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NON-RESIDENTIAL INVESTMENT INCOME			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL INVESTMENT INCOME			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SHADED CELLS ARE VARIABLE ASSUMPTIONS OR INPUTS UNIQUE TO THE PROJECT.

**TABLE 6
CITY OF REDLANDS MODEL
POLICE DEPARTMENT, FIRE DEPARTMENT, PUBLIC WORKS & PER CAPITA COSTS
FISCAL IMPACT ANALYSIS**

POLICE DEPARTMENT COSTS	
RESIDENTIAL CALLS	16,582 CITY
COST PER DWELLING UNIT	\$495
NON-RESIDENTIAL RETAIL CALLS	\$9,977
COST PER BUILDING SQUARE FOOT	\$0.47
NON-RESIDENTIAL INDUSTRIAL CALLS	344
COST PER BUILDING SQUARE FOOT	\$0.92
OTHER NON-RESIDENTIAL CALLS	79-6
COST PER BUILDING SQUARE FOOT	\$0.42
MISCELLANEOUS CALLS #	17,928
TOTAL CALLS	31,148

1. Based on Net Cost and number of calls to residential or non-residential properties.
2. Based on conversations with the Police Chief, these incidences are not related to residences or businesses in the City.

EXISTING DWELLING UNITS	26,884 CITY
EXISTING NON-RESIDENTIAL SQUARE FOOTAGE	3,824,893

RESIDENTIAL FIRE DEPARTMENT COSTS (1)	
RESIDENTIAL CALLS	8,276 CITY
COST PER DWELLING UNIT	\$168
NON-RESIDENTIAL RETAIL CALLS	446
COST PER BUILDING SQUARE FOOT	\$0.09
NON-RESIDENTIAL INDUSTRIAL CALLS	163
COST PER BUILDING SQUARE FOOT	\$0.92
OTHER NON-RESIDENTIAL CALLS	1,428
COST PER BUILDING SQUARE FOOT	\$0.30
MISCELLANEOUS CALLS #	1,996
TOTAL CALLS	7,857

1. Based on Net Cost and number of calls to residential or non-residential properties.
2. Based on information from Fire Chief, these incidences are not related to residences or businesses in the City.

PUBLIC INFRASTRUCTURE REQUIREMENTS (1)	
ROADS (LANE MILES)	0.0
TRAFFIC INTERSECTIONS REQUIRING SIGNALS	0.0
AGGREGATE LANDSCAPING (ACRES)	0.0
PARK ACRES (GROSS)	0.0
STREET LIGHTS	0.0
OPEN SPACE (ACRES)	0.0
TRAILS (LINEAL MILE)	0.0
STORM DRAIN (MILES)	0.0

1. Infrastructure should exclude privately maintained facilities.

PUBLIC WORKS MAINTENANCE COSTS	
DEVELOPER PAVEMENT MAINTENANCE PER LANE MILE (1)	\$5,000 CITY
STREET SWEEPING PER CURB MILE- ALL STREETS (1)	\$89
TRAFFIC SIGNAL OPERATIONS & MAINTENANCE PER INTERSECTION (1)	\$5,635
LANDSCAPE MAINTENANCE PER ACRE (1)	\$12,600
PARK MAINTENANCE PER ACRE (1)	\$7,000
STREET LIGHT MAINTENANCE COST PER LIGHT (1)	\$125
OPEN SPACE MAINTENANCE PER ACRE (2)	\$125
TRAIL MAINTENANCE PER LINEAL MILE (2)	\$60
STORM DRAIN MAINTENANCE PER MILE (2)	\$750

1. Based on consultations with the City of Redlands Public Works Department.
2. Based on consultant's experience.

CITY GENERAL GOVERNMENT COSTS*	
CITY COUNCIL	\$74,000
CITY CLERK	\$265,538
CITY MANAGER	\$314,818
FINANCE	\$605,155
CITY TREASURER	\$2,875,004
CITY ATTORNEY	\$1,189,187
TOTAL, CITY GENERAL GOVERNMENT COSTS	\$5,414,204

*Costs have been reduced to reflect department specific revenues.

CITY GENERAL GOVERNMENT COSTS CONTINUED	
TOTAL CITY OPERATING BUDGET*	#####
*Excludes Debt Service, Utilities and Capital Improvements.	
OVERHEAD AS A % OF OPERATING BUDGET	11.04%
OVERHEAD AS A % OF DIRECT COSTS	12.41%
OVERHEAD BY DEFINITION CAUSING NO COST	0.00%
OVERHEAD AS % OF DIRECT, AVERAGE	0.20%

OTHER NET COSTS (PER CAPITA METHOD) (1)	
COMMUNITY DEVELOPMENT	\$28.49
LIBRARY	\$28.43

1. See Appendix for calculation of per capita multipliers.

FISCAL YEAR	(\$ x 1,000)	and of:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
			2008	2007	2008	2009	2010	2011	2012	2013	2014	2015
CITY DIRECT COSTS												
POLICE DEPARTMENT COSTS												
RESIDENTIAL			\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295
NON-RESIDENTIAL RETAIL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
NON-RESIDENTIAL INDUSTRIAL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
OTHER NON-RESIDENTIAL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TOTAL, POLICE DEPARTMENT COSTS			\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295	\$0.295
FIRE DEPARTMENT COSTS												
RESIDENTIAL			\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168
NON-RESIDENTIAL RETAIL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
NON-RESIDENTIAL INDUSTRIAL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
OTHER NON-RESIDENTIAL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TOTAL, FIRE DEPARTMENT COSTS			\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168	\$0.168
PUBLIC WORKS COSTS												
PAVEMENT MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
STREET SWEEPING			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TRAFFIC SIGNAL OPERATION			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
LANDSCAPE MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
PARK MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
STREET LIGHT MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
OPEN SPACE MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TRAIL MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
STORM DRAIN MAINTENANCE			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TOTAL, PUBLIC WORKS COSTS			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
COMMUNITY DEVELOPMENT												
RESIDENTIAL			\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083
NON-RESIDENTIAL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TOTAL, COMMUNITY DEVELOPMENT			\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083	\$0.083
LIBRARY												
RESIDENTIAL			\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080
NON-RESIDENTIAL			\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
TOTAL, LIBRARY			\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080	\$0.080
CITY DIRECT COSTS												
RESIDENTIAL			\$0.457	\$0.457	\$0.457	\$0.457	\$0.457	\$0.457	\$0.457	\$0.457	\$0.457	\$0.457
NON-RESIDENTIAL			\$0.285	\$0.285	\$0.285	\$0.285	\$0.285	\$0.285	\$0.285	\$0.285	\$0.285	\$0.285
TOTAL, CITY DIRECT COSTS			\$0.762	\$0.762	\$0.762	\$0.762	\$0.762	\$0.762	\$0.762	\$0.762	\$0.762	\$0.762
CITY GENERAL GOVERNMENT COSTS												
RESIDENTIAL			\$0.028	\$0.028	\$0.028	\$0.028	\$0.028	\$0.028	\$0.028	\$0.028	\$0.028	\$0.028
NON-RESIDENTIAL			\$0.018	\$0.018	\$0.018	\$0.018	\$0.018	\$0.018	\$0.018	\$0.018	\$0.018	\$0.018
TOTAL, CITY GENERAL GOVERNMENT COSTS			\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047

SHADED CELLS ARE VARIABLE ASSUMPTIONS OR INPUTS UNIQUE TO THE PROJECT.

**TABLE 9
CITY OF REDLANDS : MODEL
SCHOOL FEE MITIGATION (SB 50)
FISCAL IMPACT ANALYSIS**

RESIDENTIAL SCHOOL FEE MITIGATION

DEVELOPER FEE REVENUE PER SINGLE FAMILY DETACHED UNIT /1	\$3,118
DEVELOPER FEE REVENUE PER MULTI-FAMILY ATTACHED UNIT /2	\$1,431
DEVELOPER FEE REVENUE PER MOBILE HOME /3	\$1,212

STUDENT GENERATION FACTORS

ELEMENTARY SCHOOL

SFD	0.2289
MFA	0.0000
Mobile Home	0.1098

MIDDLE SCHOOL

SFD	0.1310
MFA	0.0000
Mobile Home	0.0548

HIGH SCHOOL

SFD	0.1889
MFA	0.0000
Mobile Home	0.0483

SCHOOL DIST	Elementary	Middle School	High School
Elementary	600	10	\$8,200
Middle School	1000	20	\$5,600
High School	2200	50	\$7,200

FISCAL YEAR	(\$x1,000)	end of:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	TOTAL
			2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
CITY OF REDLANDS													
ANNUAL PROJECTED RESIDENTIAL DEVELOPMENT													
SFD			1	0	0	0	0	0	0	0	0	0	1 DEVELOPER
MFA			0	0	0	0	0	0	0	0	0	0	0
Mobile Home			0	0	0	0	0	0	0	0	0	0	0
STUDENT PROJECTIONS													
ELEMENTARY													
SFD			0.228	0	0	0	0	0	0	0	0	0	0
MFA			0	0	0	0	0	0	0	0	0	0	0
Mobile Home			0	0	0	0	0	0	0	0	0	0	0
MIDDLE SCHOOL													
SFD			0.131	0	0	0	0	0	0	0	0	0	0
MFA			0	0	0	0	0	0	0	0	0	0	0
Mobile Home			0	0	0	0	0	0	0	0	0	0	0
HIGH SCHOOL													
SFD			0.188	0	0	0	0	0	0	0	0	0	0
MFA			0	0	0	0	0	0	0	0	0	0	0
Mobile Home			0	0	0	0	0	0	0	0	0	0	0
ANNUAL SCHOOL FEE MITIGATION													
ELEMENTARY													
SFD			\$1,176	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MFA			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mobile Home			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
												Total	\$1,176
MIDDLE SCHOOL													
SFD			\$721	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MFA			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mobile Home			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
												Total	\$721
HIGH SCHOOL													
SFD			\$1,217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MFA			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mobile Home			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
												Total	\$1,217
TOTAL SCHOOL FEE MITIGATION													
SFD			\$3,118	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,118
MFA			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mobile Home			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
												TOTAL	\$3,118

**Chapter 13.60 of the
City of Redlands' Municipal Code**

Attachment 3

CITY OF REDLANDS MUNICIPAL CODE

Title 13: PUBLIC SERVICES

Chapter 13.60: UTILITY CONNECTIONS FOR RESIDENTIAL DEVELOPMENT OUTSIDE CITY BOUNDARIES

13.60.010: PURPOSE AND INTENT:

The extension of utility services outside the city's boundaries is solely a discretionary decision of the city council taking into account the city's goals and policies relating to land planning, utility infrastructure, and the public health, safety and welfare of its citizens. The purpose of this chapter is to establish a procedure for the application and approval of connections to the city's water system and/or sewerage system for residential development projects within the city's sphere of influence and planning area. (Ord. 2302 § 1, 1996)

13.60.020: DEFINITIONS:

For the purposes of this chapter, the following words shall have the meanings ascribed to them in this section:

APPLICANT: The owner of the property for which a water and/or sewer connection is requested.

AVAILABILITY: The reservation of water and/or sewer connections for the calendar year for which an application is made for a water and/or sewer connection to Redlands' water and/or sewerage system for a residential dwelling unit.

CEQA: The California environmental quality act (Public Resources Code section 21000 et seq.) as amended.

CONNECTION: The approval of an application for a water and/or sewer connection and the physical setting of a water meter and/or the physical connection of a residential dwelling unit to the city's sewerage system.

LAFCO: The local agency formation commission for the county of San Bernardino, California.

MAJOR PROJECT: A project consisting of five (5) or more residential dwelling units.

MINOR PROJECT: A project consisting of four (4) or less residential dwelling units.

PROJECT: Any residential development project, existing or proposed.

RESIDENTIAL DWELLING UNIT: Any single-family residence, apartment, unit of a duplex, triplex, multi-family structure or mobilehome. (Ord. 2302 § 1, 1996)

13.60.030: CONTIGUOUS PROJECTS:

The procedure established by this chapter shall apply only to projects located on property which is not contiguous to the city's boundaries. Unless specific findings are made by the city council that the provision of water and/or sewer service without annexation is in the best interests of the public health, safety and welfare, all projects located on property contiguous to the city's boundaries shall annex to the city of Redlands as a condition of receiving water and/or sewer connections to the city's water and/or sewerage system. (Ord. 2302 § 1, 1996)

**Automatic Aid Agreement No. 06-435
Between the County and the City for
Fire Protection including Amendments
Nos. 1 and 2 to Automatic Aid
Agreement No. 06-435**

Attachment 4

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
COUNTY OF SAN BERNARDINO, CALIFORNIA
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

September 9, 2008

**FROM: PAT A. DENNEN, Fire Chief/Fire Warden
San Bernardino County Fire Protection District**

**SUBJECT: AMENDMENT NO. 2 TO AUTOMATIC AID AGREEMENT NO. 06-435
BETWEEN SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
(COUNTY FIRE) AND THE CITY OF REDLANDS**

RECOMMENDATION(S)

Approve Amendment No. 2 of Agreement No. 06-435 with the City of Redlands (City) for reciprocal fire, rescue and emergency medical services, effective September 9, 2008 and until a mutually agreed upon termination.

(Presenter: Pat A. Dennen, Fire Chief/Fire Warden, 387-5948)

BACKGROUND INFORMATION

On June 6, 2006, the Board of Supervisors approved an Automatic Aid Agreement No. 06-435 between County Fire (previously referred to as County Service Areas 70 and 38) and the City. County Fire and the City then negotiated an amendment to the Automatic Aid Agreement, which was designed to mutually benefit both parties and the unincorporated areas of Mentone that were in the process of being annexed into the City. Based on February 2006 LAFCO recommendations for Mentone Area Annexations (Items 2989, 2990, 3028 and 3030) to the City, County Fire will remain first responder under this Agreement continuing to provide fire protection and other emergency services to the annexed area as described in Exhibit A of the agreement. This determination was made based on the location of County Fire's Station #9 being one mile away from the annexed areas, whereas City Fire Station #263 is four miles away. In return for these services being provided by County Fire to these annexed areas, the City will respond a truck company to all structure fires within the unincorporated areas of Mentone.

On April 22, 2008 the Board of Supervisors approved Amendment #1 to the Automatic Aid Agreement between the City of Redlands and County Fire to include LAFCO 3093 (Annexations 88 and 89). Amendment #2 will amend the Automatic Aid Agreement to include LAFCO 3105. The Agreement is ongoing unless terminated by either party in accordance with the terms of the Agreement.

cc: SBCFPD - Montag w/agrees
Contractor - c/o Dept. w/agree.
Periculum - c/o Risk Mgmt. w/agree.
ACR - Accts. Payable Mgr. w/agree.
SBCFPD - Manafili w/agreement
Risk Management
SBCFPD - Dennen
County Counsel - Messer
CAO - Thies
File - Agreements
dw 9/15/08
**AGREEMENT NO. 06-435 A-2
ITEM 099**

Record of Action of the Board of Directors
APPROVED (CONSENT CALENDAR)
COUNTY OF SAN BERNARDINO
San Bernardino County Fire Protection District

MOTION	SECOND	AYE	AYE	MOVE	AYE
		2	5	4	5

BY DENA M. SMITH SECRETARY
DATED: September 09, 2008

BOARD OF DIRECTORS

AMENDMENT NO. 2 TO AUTOMATIC AID AGREEMENT NO. 06-435 BETWEEN SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT (COUNTY FIRE) AND CITY OF REDLANDS (CITY)

SEPTEMBER 9, 2008

PAGE 2 OF 2

Furthermore, this Agreement provides reciprocal fire response services to the unincorporated area of Mentone and portions of the City, as described in Exhibit A. This response is consistent with the standard auto-aid agreements, which will allow the continuation of the closest engine response into the described area. Automatic aid is provided on a voluntary basis at no cost to either party.

Approval of this recommendation will authorize Amendment No. 2 to Agreement No. 06-435 between County Fire and the City effective September 9, 2008. The Agreement with amendments shall remain in effect until a mutually agreed upon termination. The Automatic Aid Agreement will enhance fire, rescue responses and emergency medical services areas as shown in Exhibit A of the agreement for both the City and County Fire.

FINANCIAL IMPACT

There will be no financial impact to County Fire or the County General Fund resulting from this reciprocal Agreement.

REVIEW BY OTHERS

This item has been reviewed and approved by County Counsel (Dawn Messer, Deputy County Counsel, 387-8900) on August 13, 2008, and the County Administrative Office (Wayne Thies, Administrative Analyst, 387-5409) on August 27, 2008.

SUPERVISORIAL DISTRICT(S)

Third





San Bernardino County Fire Protection District

F A S

STANDARD CONTRACT

FOR OFFICIAL USE ONLY

<input type="checkbox"/> New	Vendor Code	SC	Dept.	A	Contract Number	
<input checked="" type="checkbox"/> Change					06-435 A-2	
<input type="checkbox"/> Cancel						
San Bernardino County Fire Protection District			Dept.	Orgn.	Contractor's License No.	
Contract Representative			Telephone		Total Contract Amount	
Carol Montag, Division Manager Fiscal Svcs			(909) 387-5944		\$0	
Contract Type						
<input type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason:						
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount	
				\$	\$	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Project Name			Estimated Payment Total by Fiscal Year			
Amendment to Automatic			FY	Amount	I/D	
Aid Agreement Between						
the City of Redlands &						
San Bernardino County						
Fire Protection District						

THIS CONTRACT is entered into in the State of California by and between San Bernardino County Fire Protection District hereinafter called the District, and

Name City of Redlands hereinafter called City
 Address 35 Cajon Street
Redlands, CA 92373
 Telephone (909) 798-7600 Federal ID No. or Social Security No. _____

IT IS HEREBY AGREED AS FOLLOWS:

(Use space below and additional bond sheets. Set forth service to be rendered, amount to be paid, manner of payment, time for performance or completion, determination of satisfactory performance and cause for termination, other terms and conditions, and attach plans, specifications, and addenda, if any.)

Agreement No. 06-435 and 06-435 A-1, Section 3 and Exhibit A are hereby amended as follows:

1. Section 3 is amended to read as follows:
 3. In addition, the District agrees to provide first response services for all emergency or non-emergency calls within the areas designated as LAFCO 2989, 2990, 3028, 3030, 3093 and 3105 which have been annexed by City and identified in revised Exhibit "A," attached hereto and incorporated herein by this reference.
2. Exhibit A is replaced with the attached revised Exhibit A.

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

3. All other terms of said Agreement remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed and approved and is effective and operative as to each of the parties as herein provided.

San Bernardino County Fire Protection District

▶ [Signature]
Dennis Hansberger, Chairman, Board of Directors

Dated: 9/15/2008

City: City of Redlands
(Print or type name of corporation, company, contractor, etc.)

By ▶ [Signature]
(Authorized signature, sign in blue ink)

Name N. Enrique Martinez
(Print or type name of person signing contract)

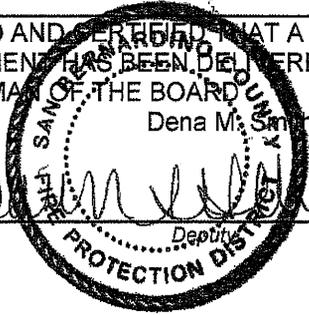
Title City Manager
(Print or Type)

Dated: September 3, 2008

Address 35 Cajon Street
P. O. Box 3005
Redlands, CA 92373

Dated: SEP 09 2008
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD
Dena M. Smith, Secretary

By [Signature]



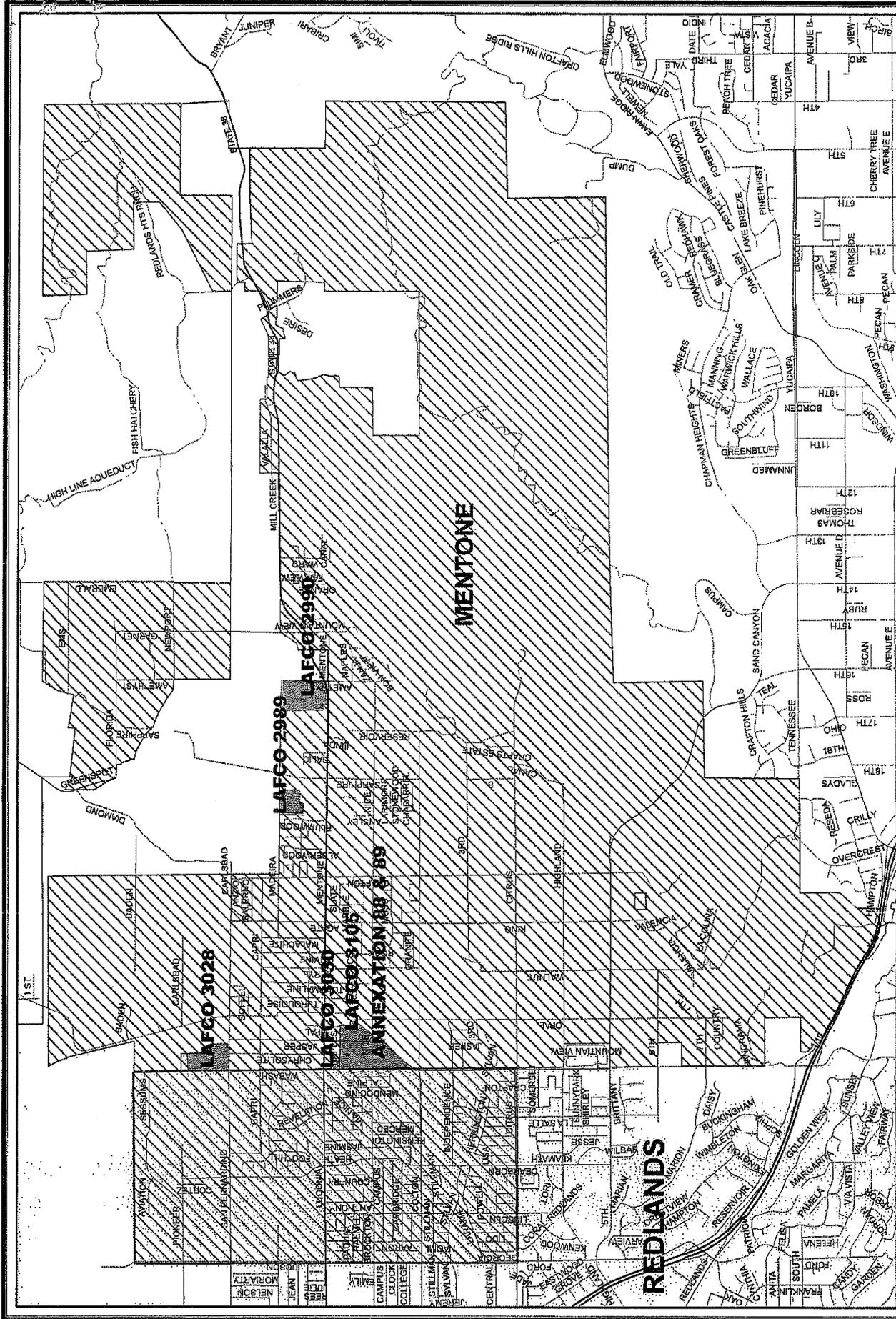
ATTEST:
[Signature]
City Clerk
City of Redlands, California

Approved as to Legal Form
▶ [Signature]
Counsel
Date 9/9/08
Rev 080307

Reviewed by Contract Compliance
▶ _____
Date _____

Presented to Board for Signature
▶ [Signature]
Date 9/9/08

Auditor/Controller-Recorder Use Only
 Contract Database FAS
Input Date Keyed By



- Legend**
-  County Fire Dept Automatic Aid to City of Redlands
 -  City of Redlands Fire Dept Automatic Aid to County Fire
 -  First Response Area
 -  Redlands City Limits

City of Redlands / County Fire Fire Protection Services Agreement



San Bernardino County Fire
Pat A. Demmen, Chief

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

April 22, 2008

FROM: PAT A. DENNEN, Fire Chief/Fire Warden
San Bernardino County Fire - Administration

SUBJECT: AMENDMENT NO. 1 TO AUTOMATIC AID AGREEMENT NO. 06-435
BETWEEN COUNTY SERVICE AREA 70, COUNTY SERVICE AREA 38
(COUNTY FIRE) AND CITY OF REDLANDS (CITY)

RECOMMENDATION: Acting as the governing body of County Service Area (CSA) 70 and the governing body of CSA 38 (County Fire), approve (**Amendment No. 1 of Agreement No. 06-435**) with the City of Redlands (City) for reciprocal fire, rescue and emergency medical services, effective April 22, 2008 and until a mutually agreed upon termination.

BACKGROUND INFORMATION: On June 6, 2006, the Board of Supervisors approved an Automatic Aid Agreement No. 06-435 between County Fire and the City. County Fire and the City have since negotiated an amendment to the Automatic Aid Agreement, which is designed to mutually benefit both parties and the unincorporated areas of Mentone currently being annexed into the City. Based on February 2006 LAFCO recommendations for Mentone Area Annexations (Items 2989, 2990, 3028 and 3030) to the City, County Fire will remain first responder under this Agreement continuing to provide fire protection and other emergency services to the annexed area as described in Exhibit A. This determination was made based on the location of County Fire's Station #9 being one mile away from the annexed areas, whereas City Fire Station #263 is four miles away. In return for these services being provided by County Fire to these annexed areas, the City will respond a truck company to all structure fires within the unincorporated areas of Mentone. This will amend the Automatic Aid Agreement to include LAFCO 3093 Annexations 88 and 89 as indicated in Exhibit A. The Agreement is ongoing unless terminated by either party in accordance with the terms of the Agreement.

Furthermore, this Agreement provides reciprocal fire response services to the unincorporated area of Mentone and portions of the City, as described in Exhibit A. This response is consistent with the standard auto-aid agreements which will allow the continuation of the closest engine response into the described area. Automatic aid is provided on a voluntary basis at no cost to either party.

Page 1 of 2

cc: SBCCFD – Manaiilli w/agrees
Contractor – c/o Dept. w/agrees
Periculum – c/o Risk Mgmt. w/agrees
ACR – Accts. Payable Mgr. w/agrees
Risk Management
OES
SBCCFD – Dennen, Wurl
County Counsel – Messer
CAO - Thies

File – Agreements
dw 4/24/08

Record of Action of the Board of Supervisors
Agreement No. 06-435 A-1
APPROVED (CONSENT CALENDAR)
BOARD OF SUPERVISORS
COUNTY OF SAN BERNARDINO
BOARD GOVERNED

MOTION	SECOND	AYE	MOVE	AYE
	1	3	4	5

DENA M. SMITH, CLERK OF THE BOARD
BY: 
DATED: April 22, 2008

ITEM 077



**CSA 70 San Bernardino
County Fire-Administration
& CSA 38**

F A S

STANDARD CONTRACT

FOR OFFICIAL USE ONLY

<input type="checkbox"/> New	Vendor Code	SC	Dept.	A	Contract Number	
<input checked="" type="checkbox"/> Change					06-435 A-1	
<input type="checkbox"/> Cancel						
CSA 70 San Bernardino County Fire-Administration & CSA 38				Dept.	Orgn.	Contractor's License No.
Contract Representative			Telephone		Total Contract Amount	
Carol Montag, Division Manager Fiscal Svcs			(909) 387-5944		\$0	
Contract Type						
<input type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason:						
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount	
				\$	\$	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
						\$
Project Name				Estimated Payment Total by Fiscal Year		
<u>Amendment to Automatic</u>				FY	Amount	I/D
<u>Aid Agreement Between</u>						
<u>the City of Redlands &</u>						
<u>San Bernardino County</u>						
<u>Fire - Administration</u>						

THIS CONTRACT is entered into in the State of California by and between San Bernardino County Service Area 70, San Bernardino County Fire-Administration (previously referred to as "San Bernardino County Consolidated Fire District") and County Service Area 38 hereinafter called the District, and

Name City of Redlands hereinafter called City

Address 35 Cajon Street

Redlands, CA 92373

Telephone (909) 798-7600 Federal ID No. or Social Security No. _____

IT IS HEREBY AGREED AS FOLLOWS:

(Use space below and additional bond sheets. Set forth service to be rendered, amount to be paid, manner of payment, time for performance or completion, determination of satisfactory performance and cause for termination, other terms and conditions, and attach plans, specifications, and addenda, if any.)

Agreement No. 06-435, Section 3 and Exhibit A are hereby amended as follows:

1. Section 3 is amended to read as follows:

- In addition, the District agrees to provide first response services for all emergency or non-emergency calls within the areas designated as LAFCO 2989, 2990, 3028, 3030 and 3093 (Annexation 88 & 89) which have been annexed by City and identified in revised Exhibit "A," attached hereto and incorporated herein by this reference.

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

2. Section 13 is added to read as follows:

13. Successors and Assigns- This Agreement shall be binding on the successors and assigns of the parties. The City understands and acknowledges that the District is undergoing a reorganization and shall be known and referred to as "San Bernardino County Fire Protection District," effective July 1, 2008. This change in reorganization shall not effect the terms of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed and approved and is effective and operative as to each of the parties as herein provided.

San Bernardino County Service Area 70

Paul Biane
Paul Biane, Chairman, Board of Supervisors, acting in its capacity as the governing body of CSA 70

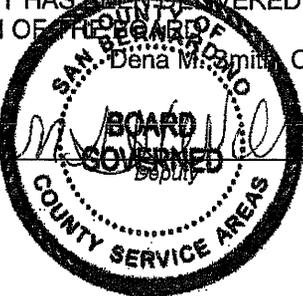
Dated: APR 22 2008

San Bernardino County Service Area 38

Paul Biane
Paul Biane, Chairman, Board of Supervisors, acting in its capacity as the governing body of CSA 38

Dated: APR 22 2008

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS
Dena M. Smith, Clerk of the Board

By Dena M. Smith


City: City of Redlands
(Print or type name of corporation, company, contractor, etc.)

By N. Enrique Martinez
(Authorized Signature - sign in blue ink)

Name N. ENRIQUE MARTINEZ
(Print or type name of person signing contract)

Title CITY MANAGER
(Print or Type)

Dated: April 8, 2008

Address 35 Cajon Street, Suite 200
Redlands, CA 92373

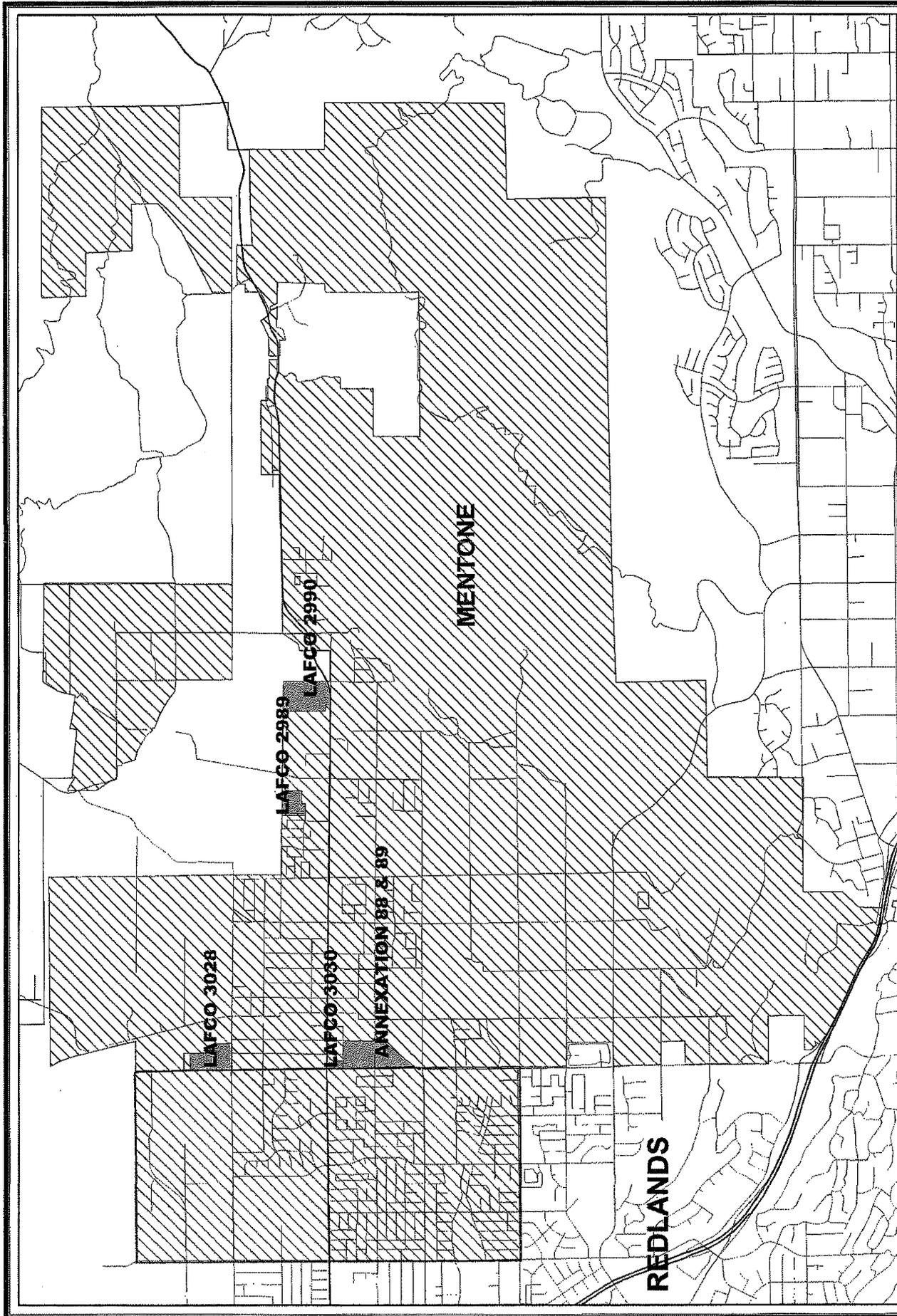
Approved as to Legal Form
Paul M. Abases
Counsel
Date 4/2/08
Rev 080307

Reviewed by Contract Compliance
Date _____

Presented to Board for Signature
Paul Biane
Date 4/14/08

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By



Legend

- County Fire Dept Automatic Aid to City of Redlands
- City of Redlands Fire Dept Automatic Aid to County Fire
- First Response Area
- Redlands City Limits



City of Redlands / County Fire Fire Protection Services Agreement



San Bernardino County Fire
Pat A. Dennen, Chief

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

June 6, 2006

FROM: PAT A. DENNEN, Fire Chief/Fire Warden
San Bernardino County Consolidated Fire District

SUBJECT: AUTOMATIC AID AGREEMENT BETWEEN COUNTY SERVICE AREA 70, SAN BERNARDINO COUNTY CONSOLIDATED FIRE DISTRICT (COUNTY FIRE) AND COUNTY SERVICE AREA 38 (CSA 38) AND CITY OF REDLANDS

RECOMMENDATION: Acting as the governing body of County Service Area 70, the San Bernardino County Consolidated Fire District (County Fire) and County Service Area 38 (CSA 38), approve Automatic Aid Agreement No. 06-435 with the City of Redlands, for reciprocal fire, rescue and emergency medical services, effective June 6, 2006 and until a mutually agreed upon termination.

BACKGROUND INFORMATION: County Fire, CSA 38 and the City of Redlands have negotiated an Automatic Aid Agreement, which is designed to mutually benefit both parties and the unincorporated areas of Mentone currently being annexed into the City. Based on LAFCO recommendations for Mentone Area Annexations (items 2989, 2990, 3028 and 3030) to the City of Redlands, in February 2006, County Fire will remain first responder under this Agreement continuing to provide fire protection and other emergency services to the annexed area as described in Exhibit A. This determination was made based on information that County Fire's Station #9 is 1 mile away, whereas City Fire Station #263 is 4 miles away from the annexed areas. In return for these services being provided by County Fire to these annexed areas, the City will respond a truck company to all structure fires within the unincorporated areas of Mentone. The Agreement is ongoing unless terminated by either party in accordance with the terms of the Agreement.

Furthermore, this Agreement provides reciprocal fire response services to the unincorporated area of Mentone and portions of the City of Redlands, as described in Exhibit A. This response is consistent with the standard auto-aid agreements, which will allow the continuation of the closest engine response into the described area. Automatic Aid is provided at no cost to either party.

Approval of this recommendation will authorize a new Automatic Aid Agreement between County Fire, CSA 38 and City of Redlands is effective June 6, 2006. There is currently no formal agreement between the two agencies. The Agreement shall remain in effect until a mutually agreed upon termination. The Automatic Aid Agreement will enhance fire, rescue responses and emergency medical services areas as shown in Exhibit A for both the City and County Fire.

REVIEW BY OTHERS: This item has been reviewed and approved by County Counsel (L. Thomas Krahelski, Deputy, 387-5436) on May 23, 2006; and the County Administrative Office (Wayne Thies, Administrative Analyst, 387-5409) on May 30, 2006.

FINANCIAL IMPACT: There will be no financial impact to County Fire or the County General Fund resulting from this reciprocal Agreement.

SUPERVISORIAL DISTRICT(S): Third District

PRESENTER: Pat A. Dennen, (909) 387-5948; Dan Wurl, (909) 387-5649

cc: SBCCFD-Montag w/2 agreements
City of Redlands w/agreement
c/o SBCCFD
Auditor-Mejico w/agreement
IDS w/agreement
Risk Management
SBCCFD-Dennen; Wurl
LAFCO-Chamberlin w/agree.
Co. Counsel-Krahelski
CAO-Thies
File w/agreement

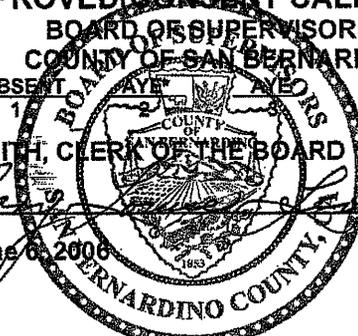
Filed @ SBCCFD; CSA 38

ml

Record of Action of the Board of Supervisors
AGREEMENT NO. 06-435
APPROVED (CONSENT CALENDAR)
BOARD OF SUPERVISORS
COUNTY OF SAN BERNARDINO

MOTION	ABSENT	AYE	NO	SECOND	MOVE
	1	2	3	4	5

DENA M. SMITH, CLERK OF THE BOARD
BY *[Signature]*
DATED: June 6, 2006



ITEM 028



FOR COUNTY USE ONLY

E	<input checked="" type="checkbox"/>	New	Vendor Code		Dept.	Contract Number	
M	<input type="checkbox"/>	Change			SC	A	06-435
X	<input type="checkbox"/>	Cancel					
District: San Bernardino County Consolidated					Dept.	Orgn.	Contractor's License No.
Fire District & County Service Area 38							
District Contract Representative					Ph. Ext.	Amount of Contract	
Carol Montag					387-5944	\$ -0-	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	Activity	GRC/PROJ/JOB Number	
Commodity Code				Estimated Payment Total by Fiscal Year			
			I/D	FY	Amount	I/D	FY
Project Name							
Automatic Aid Agreement							
between the City of							
Redlands & San							
Bernardino County							
Consolidated Fire District							

DISTRICT F A S STANDARD CONTRACT

THIS CONTRACT is entered into in the State of California by and between San Bernardino County Consolidated Fire District and County Service Area 38 hereinafter called the District, and Name

City of Redlands

hereinafter called City

Address

35 Cajon Street

Redlands, CA 92373

Phone (909) 798-7600

Birth Date

Federal ID No. or Social Security No.

IT IS HEREBY AGREED AS FOLLOWS:

(Use space below and additional bond sheets. Set forth service to be rendered, amount to be paid, manner of payment, time for performance or completion, determination of satisfactory performance and cause for termination, other terms and conditions, and attach plans, specifications, and addenda, if any.)

AGREEMENT FOR EXCHANGE OF FIRE PROTECTION AND RESCUE SERVICES - - AUTOMATIC AID

WHEREAS, the parties to this Agreement provide fire protection and rescue services within their respective jurisdictions; and,

WHEREAS, it is in the best interests of the citizens of the District and the City to provide the most expeditious response to suppress fires and render other emergency service; and,

WHEREAS, each party is desirous of providing to the other a reasonable and reciprocal exchange of fire, rescue and emergency medical services on a day to day basis; and,

WHEREAS, this Agreement is authorized by provisions of applicable State and Federal law;

NOW, THEREFORE, in consideration of these mutual covenants, the parties agree to undertake automatic aid under the terms, provisions, and conditions hereinafter provided.

1. The District agrees to provide one engine for emergency fire responses to those areas within City's jurisdiction as identified in Exhibit "A," attached hereto and incorporated herein by this reference.
2. In return for the services to be provided by the District, the City agrees to provide one engine for emergency fire responses to those areas within District's jurisdiction, also identified in Exhibit "A," attached hereto and incorporated herein by this reference.
3. In addition, the District agrees to provide first response services for all emergency or non-emergency calls within the areas designated as LAFCO 2989, 2990, 3028 and 3030 which are being annexed by City and identified in Exhibit "A," attached hereto and incorporated herein by this reference.
4. In return for the first response services to be provided by the District, the City agrees to provide a ladder truck response, if available to all structure fires to those areas within District's jurisdiction also identified in Exhibit "A," attached hereto and incorporated herein by this reference.
5. Upon receipt by the City of an alarm within its jurisdictional area, the City, as the jurisdictional department, will dispatch the nearest and appropriate designated fire response to that alarm and notify the District's fire dispatcher, who will, in turn, dispatch the agreed-upon response.
6. Upon receipt by the District of an alarm within its jurisdictional area, the District, as the jurisdictional department, will dispatch the nearest and appropriate designated fire response to that alarm and notify the City's fire dispatcher, who will, in turn, dispatch the agreed-upon response.
7. In those instances where an assisting department arrives before the jurisdictional department, the assisting department will take the necessary action dictated by the situation. However, it is assumed that the jurisdictional department will arrive shortly after the arrival of the assisting department. Thereafter, the responsibility for coping with the situation will be immediately assumed by the jurisdictional department upon its arrival at the scene. The assisting department personnel will be under the direction of the officer-in-charge of the

jurisdictional department. It is further agreed that the assisting department will be released from the scene as soon as is practical by the jurisdictional department.

8. It is mutually understood and agreed that this Agreement does not relieve either party hereto from the necessity and obligation for using its own resources for furnishing fire and/or rescue response within any part of its own jurisdiction, and that the assisting department's response to a request for aid will be dependent upon the existing emergency conditions within its own jurisdiction and the status of its resources. If an assisting department cannot respond under this Agreement, it must immediately notify the jurisdictional communication center.

9. When service is rendered, City shall have the option to recover cost by participating in District's Cost Recovery Program. In turn, District shall have the option to recover cost by participating in City's Cost Recovery Program. Assisting agency shall submit the designated forms to responsible agency. Responsible agency shall attempt collection, and if the cost recovery claim is successful, the money collected shall be returned to assisting agency, minus the actual cost for processing the claim.

10. **Indemnification** -- The City is legally self-insured and agrees to indemnify, defend and hold harmless the District, and its authorized officers, employees, agents and volunteers, from any and all claims, or actions arising from the City's acts or omissions in connection with this Agreement and for any costs or expenses incurred by District on account of any claim therefore, except where such indemnification is prohibited by law.

District is legally self-insured public entity and agrees to indemnify, defend and hold harmless the City and its authorized officers, employees, agents and volunteers, from any and all claims, or actions arising from the District's acts or omissions in connection with this Agreement and for any costs or expenses incurred by the City on account of any claim therefore, except where such indemnification is prohibited by law.

11. This Agreement shall remain in effect until terminated by either party. It may be terminated by written notification to the other party at least sixty (60) days prior to the date of termination.

12. It is understood that this Agreement will in no way affect or have any bearing on the existing California Master Mutual Aid Agreement.

DISTRICT

Bill Postmus

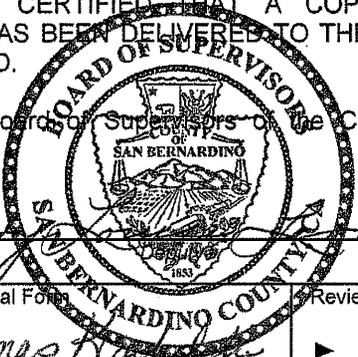
Chairman, Board of Supervisors as governing body of District
BILL POSTMUS,

Dated JUN 06 2006

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD.

Clerk of the Board of Supervisors of the County of San Bernardino.

By *[Signature]*



Approved as to Legal Form

[Signature]
County Counsel

Date 5/31/06

Reviewed as to Contract Compliance

[Signature]

Date _____

Reviewed for Processing

[Signature]
Agency Administrator/CAO

Date 5/31/06

CITY:

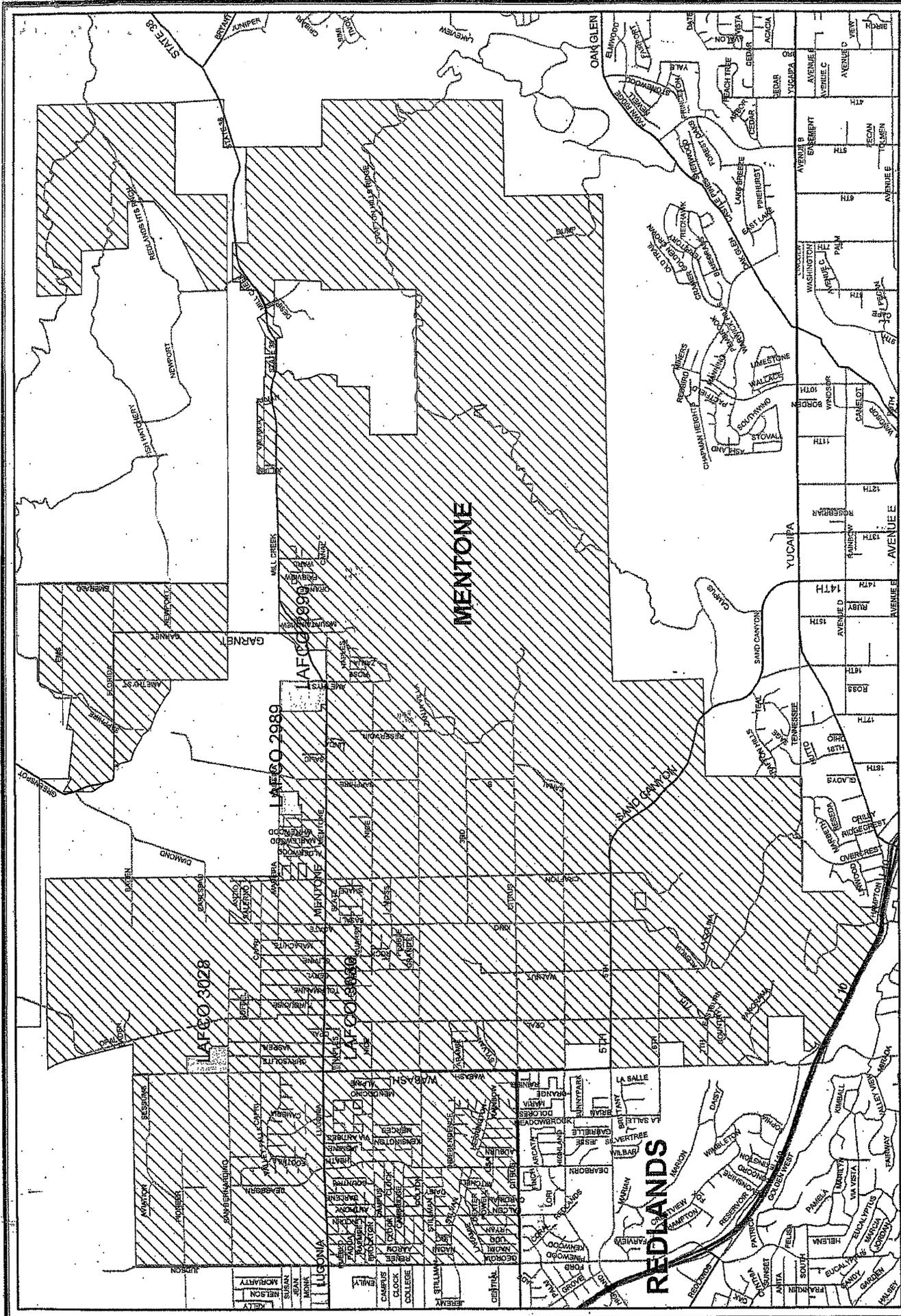
(State if corporation, company, etc.)

By *[Signature]*
(Authorized Signature)

Dated May 16, 2006

Title Mayor, City of Redlands

ATTEST: *[Signature]*
Lorrie Poyzer, City Clerk



Legend

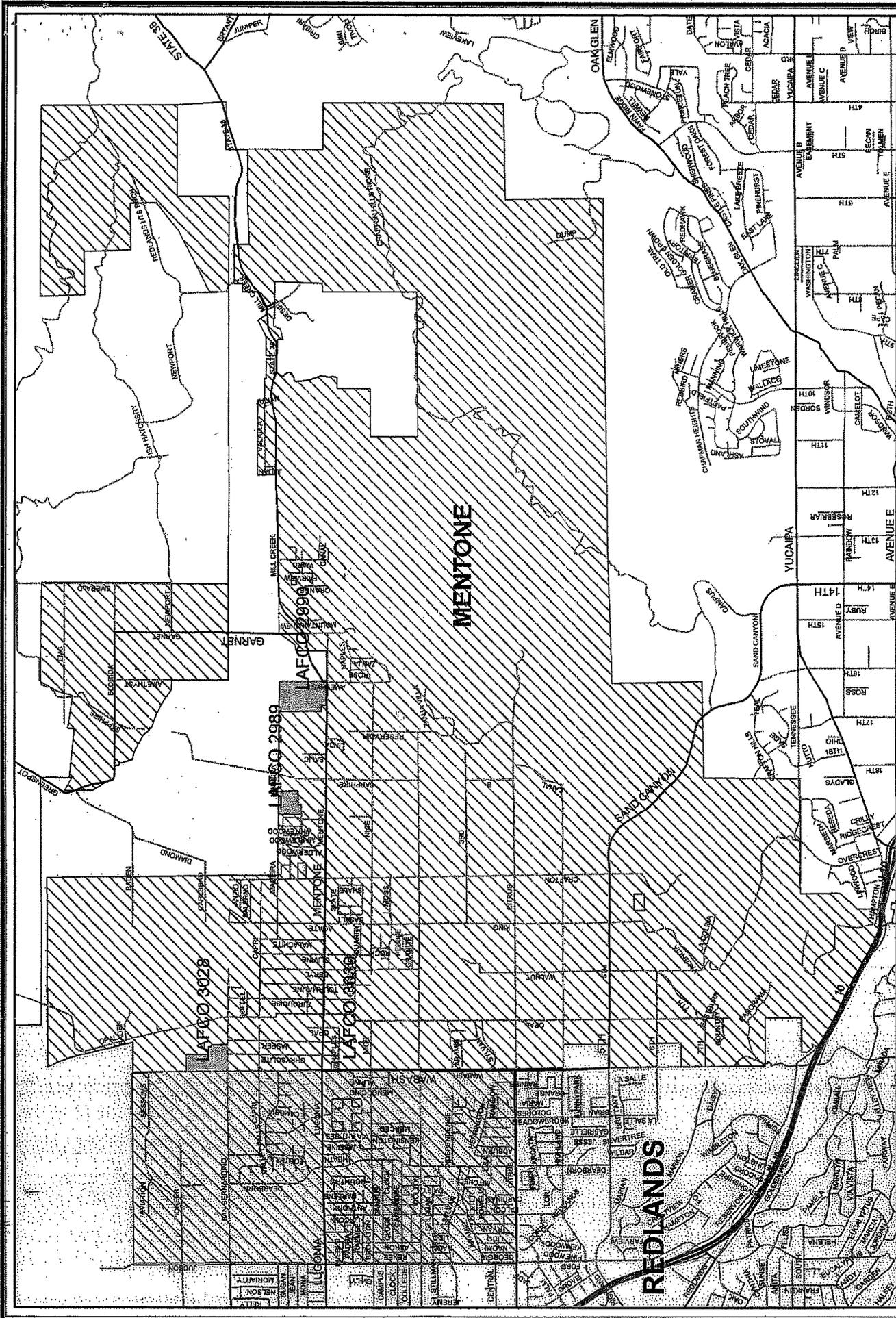
-  County Dept Automatic Aid to City of Redlands
-  City of Redlands Fire Dept Automatic Aid to County Fire
-  First Response Area
-  Redlands City Limits

City of Redlands / County Fire Fire Protection Services Agreement



San Bernardino County Fire
Pat A. Dennen, Chief





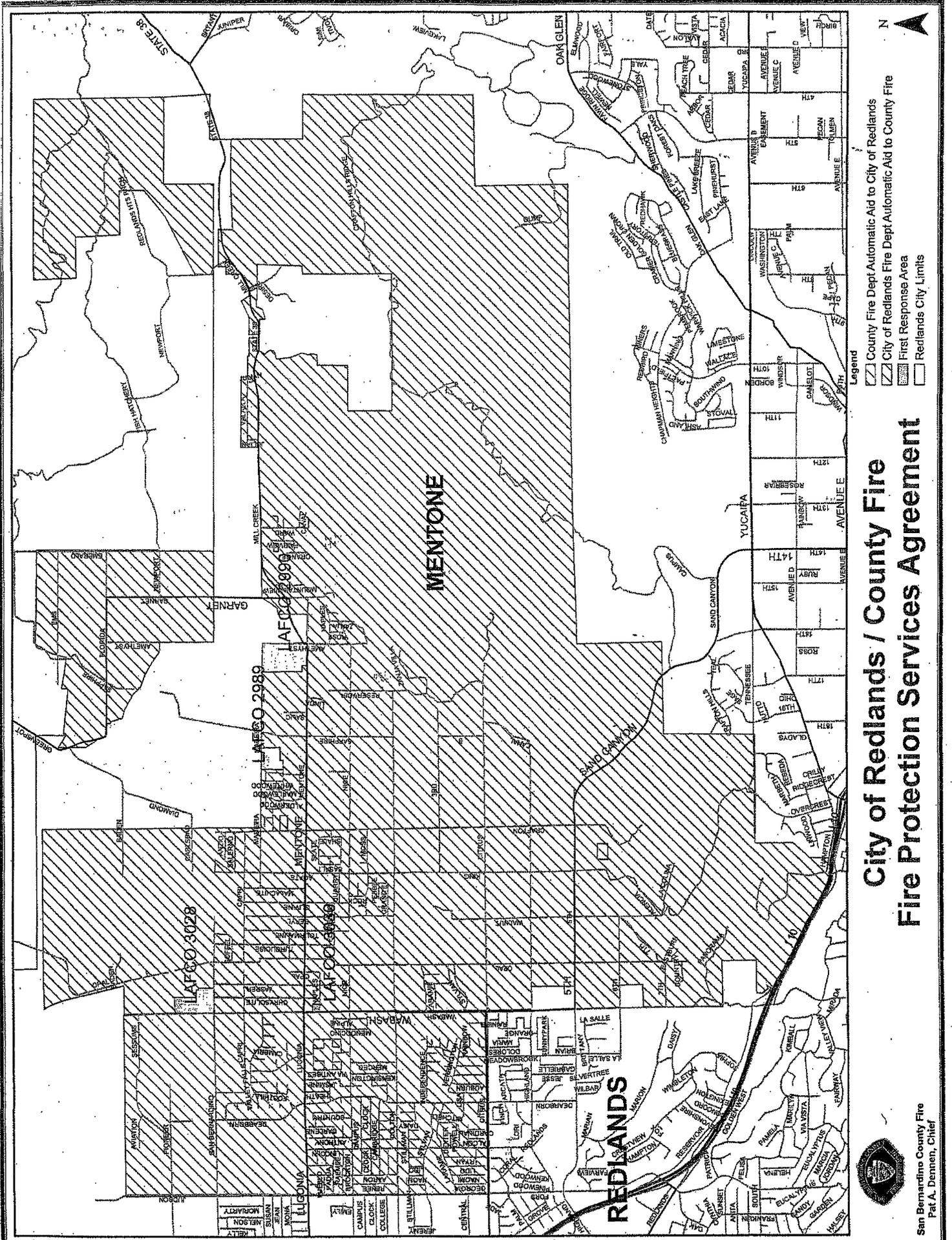
Legend

-  County Fire Dept Automatic Aid to City of Redlands
-  City of Redlands Fire Dept Automatic Aid to County Fire
-  First Response Area
-  Redlands City Limits

City of Redlands / County Fire Fire Protection Services Agreement



San Bernardino County Fire
Pat A. Demmen, Chief



County Fire Dept Automatic Aid to City of Redlands
 City of Redlands Fire Dept Automatic Aid to County Fire
 First Response Area
 Redlands City Limits

City of Redlands / County Fire Fire Protection Services Agreement


 San Bernardino County Fire
 Pat A. Dennen, Chief

Landowner Consent Form

Attachment 5

RECEIVED
DEC 03 2013

LANDOWNER CONSENT FORM

Local Agency Formation Commission **LAFCO** San Bernardino County
For San Bernardino County

I (~~We~~), Nancy Ann Neil, consent to the **3178**
annexation/ reorganization of my (~~our~~) property located at:
725 South Wabash
which is identified as Assessor's Parcel Number(s) _____
0299-331-01
to the City of Redlands
(name of agency)

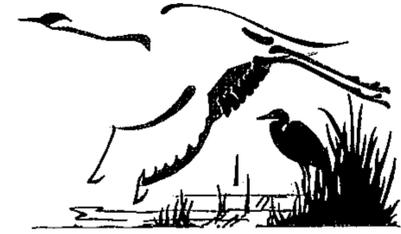
Signature(s): Nancy Ann Neil
Address: 819 Robinhood Lane
City, State, Zip Redlands, California 92373
Date Signed: 12-2-2013

If a corporation or company owns the property, please provide with this form authorization from the entity for the signer to sign on its behalf.

**Response from the Commission's
Environmental Consultant,
Tom Dodson and Associates, on
Environmental Determination**

Attachment 6

TOM DODSON & ASSOCIATES
2150 N. ARROWHEAD AVENUE
SAN BERNARDINO, CA 92405
TEL (909) 882-3612 • FAX (909) 882-7015
E-MAIL tda@tdaenv.com



May 5, 2014

Ms. Kathleen Rollings-McDonald
Local Agency Formation Commission
215 North "D" Street, Suite 204
San Bernardino, CA 92415-0490

RECEIVED
MAY 07 2014

LAFCO
San Bernardino County

Dear Kathy:

LAFCO 3178 consists of a request by the City of Redlands to annex a single parcel of land, approximately 0.75 acre, to the City in order to receive City water service. The actual title of the proposed action is "Reorganization to include City of Redlands Annexation No. 91, and Detachments from the San Bernardino County Fire Protection District and its Valley Service Zone, and County Service area 70 and its Zone P-7. The property proposed for annexation is located on the east side of Wabash Avenue, approximately 400 feet south of Seventh Street. If LAFCO 3178 is approved by the Commission the property would be annexed into the incorporated City of Redlands.

Based on the above proposal, it appears that the proposed reorganization would allow the construction of one single family residence on the 0.75 acre. The construction of a single-family residence can be implemented on the proposed site without causing significant physical changes to the environment or any significant adverse environmental impacts. This finding is based on limited impacts on the environment from development of a single residence on the specific parcel identified in the application. The approval of LAFCO 3178 does not appear to have any potential to significantly alter the existing physical environment in any manner different from the existing environmental circumstance.

Therefore, I recommend that the Commission find that a Statutory Exemption, as defined in CEQA under Section 15061 (b) (3) of the State CEQA Guidelines, applies to LAFCO 3178. This Section states: "*A project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.*" It is my opinion and recommendation to the Commission that this circumstance applies to LAFCO 3178.

Based on this review of LAFCO 3178 and the pertinent sections of CEQA and the State CEQA Guidelines, I conclude that the proposed LAFCO action does not constitute a project under CEQA and adoption of the Statutory Exemption and filing of a Notice of Exemption is the most appropriate environmental determination to comply with CEQA for this action. The Commission can approve the review and findings for this action and I recommend that you notice LAFCO 3178 as statutorily

exempt from CEQA for the reasons outlined in the State CEQA Guideline sections cited above. The Commission needs to file a Notice of Exemption with the County Clerk to the Board for this action once the hearing is completed and assuming LAFCO 3178 is approved.

A copy of this exemption recommendation should be retained in LAFCO's project file to serve as verification of this evaluation and as the CEQA environmental determination record. If you have any questions, please feel free to give me a call.

Sincerely,

A handwritten signature in cursive script that reads "Tom Dodson".

Tom Dodson

Draft Resolution No. 3180

Attachment 7

PROPOSAL NO.: LAFCO 3178

HEARING DATE: May 21, 2014

RESOLUTION NO. 3180

A RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF SAN BERNARDINO MAKING DETERMINATIONS ON LAFCO 3178 AND APPROVING THE REORGANIZATION TO INCLUDE CITY OF REDLANDS ANNEXATION NO. 91 AND DETACHMENT FROM THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND ITS VALLEY SERVICE ZONE AND COUNTY SERVICE AREA 70 AND ITS ZONE P-7 (APN 0299-331-01). The reorganization area encompasses approximately 0.75 acres, which includes a single parcel, APN 0299-331-01, generally located east of Wabash Avenue (existing City of Redlands' boundary) between 7th Street and Panorama Drive.

On motion of Commissioner _____, duly seconded by Commissioner _____, and carried, the Local Agency Formation Commission adopts the following resolution:

WHEREAS, an application for the proposed reorganization in the County of San Bernardino was filed with the Executive Officer of this Local Agency Formation Commission (hereinafter referred to as "the Commission") in accordance with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 et seq.), and the Executive Officer has examined the application and executed her certificate in accordance with law, determining and certifying that the filings are sufficient; and,

WHEREAS, at the times and in the form and manner provided by law, the Executive Officer has given notice of the public hearing by the Commission on this matter; and,

WHEREAS, the Executive Officer has reviewed available information and prepared a report including her recommendations thereon, the filings and report and related information having been presented to and considered by this Commission; and,

WHEREAS, the public hearing by this Commission was called for May 21, 2014 at the time and place specified in the notice of public hearing; and,

WHEREAS, at the hearing, this Commission heard and received all oral and written support and/or opposition; the Commission considered all plans and proposed changes of organization, and all evidence which were made, presented, or filed; it received evidence as to whether the territory is inhabited or uninhabited, improved or unimproved; and all persons present were given an opportunity to hear and be heard in respect to any matter relating to the application, in evidence presented at the hearing;

NOW, THEREFORE, BE IT RESOLVED, be the Local Agency Formation Commission for San Bernardino County, State of California, that the Commission does hereby determine, find, resolve, and

RESOLUTION NO. 3180

order as follows:

DETERMINATIONS:

SECTION 1. The proposal is approved subject to the terms and conditions hereinafter specified:

CONDITIONS:

Condition No. 1. The boundaries are approved as set forth in Exhibits “A” and “A-1” attached.

Condition No. 2. The following distinctive short-form designation shall be used throughout this proceeding: LAFCO 3178.

Condition No. 3. All previously authorized charges, fees, assessments, and/or taxes currently in effect by the City of Redlands (annexing agency) shall be assumed by the annexing territory in the same manner as provided in the original authorization pursuant to Government Code Section 56886(t).

Condition No. 4. The City of Redlands shall indemnify, defend, and hold harmless the Local Agency Formation Commission for San Bernardino County from any legal expense, legal action, or judgment arising out of the Commission's approval of this proposal, including any reimbursement of legal fees and costs incurred by the Commission.

Condition No. 5. Pursuant to Government Code Section 56886.1, public utilities, as defined in Section 216 of the Public Utilities Code, have ninety (90) days following the recording of the Certificate of Completion to make the necessary changes to impacted utility customer accounts.

Condition No. 6. The date of issuance of the Certificate of Completion shall be the effective date of this reorganization.

SECTION 2. The Commission determines that:

- a) this proposal is certified to be legally uninhabited;
- b) it has 100 % landowner consent; and,
- c) no written opposition to a waiver of protest proceedings has been submitted by any subject agency.

Therefore, the Commission does hereby waive the protest proceedings for this action as permitted by Government Code Section 56663(c).

SECTION 3. DETERMINATIONS. The following determinations are noted in conformance with Commission policy:

- 1. The reorganization area is legally uninhabited as certified by the County Registrar of Voters office as of March 4, 2014.
- 2. The reorganization area is within the sphere of influence of the City of Redlands, within the Crafton community.
- 3. The County Assessor has determined that the value of land within the reorganization area is

RESOLUTION NO. 3180

\$85,337.

4. In compliance with the requirements of Government Code Section 56157 and Commission policy, individual notice was mailed to surrounding landowners and registered voters within approximately 700 feet of the exterior boundaries of the reorganization area (totaling 87 notices). Comments from landowners, registered voters and any affected local agency have been reviewed and considered by the Commission in making its determination. No expression of support or opposition to this reorganization has been received by the Commission.
6. Notice of this hearing has been advertised as required by law through publication in *The Sun*, a newspaper of general circulation within the area. As required by State law, individual notification was provided to affected and interested agencies, County departments, and those agencies and individuals requesting mailed notice. Comments from any affected local agency have been reviewed by the Commission.
7. The City of Redlands has pre-zoned the reorganization area to RE (Residential Estate). Pursuant to the provisions of Government Code Section 56375(e), this pre-zone designation shall remain in effect for two years following annexation unless specific actions are taken by the City Council.
8. The Local Agency Formation Commission has determined that this proposal is statutorily exempt from environmental review. The basis for this determination is that the Commission's approval of the reorganization has no potential to cause any adverse effect on the environment; and therefore, the proposal is exempt from the requirements of CEQA, as outlined in the State CEQA Guidelines, Section 15061 (b)(3). The Commission adopted the Statutory Exemption and directed its Executive Officer to file a Notice of Exemption within five (5) days with the San Bernardino County Clerk of the Board of Supervisors..
9. The local agencies currently serving the area are: County of San Bernardino, Inland Empire Resource Conservation District, San Bernardino Valley Municipal Water District (the State Water Contractor), San Bernardino County Fire Protection District and its Valley Service Zone (fire protection), County Service Area 70 (multi-function unincorporated area Countywide) and Zone P-7 of County Service Area 70 (inactive park and recreation district within the Mentone/Crafton community).

The proposal will detach the territory from the San Bernardino County Fire Protection District and its Valley Service Zone and CSA 70 and its Zone P-7 as a function of the reorganization. None of the other agencies are affected by this proposal as they are regional in nature.
10. The City of Redlands submitted plans for the provision of services as required by Government Code Section 56653, which indicates that the City can, at a minimum, maintain the existing level of service delivery and can improve the level and range of selected services currently available in the area. The financial information presented within the City's Plan for Service indicates that the project will have a positive financial effect for the City. The Plan for Service has been reviewed and compared with the standards established by the Commission and the factors contained within Government Code Section 56668. The Commission finds that such Plan conforms to those adopted standards and requirements.

As a supplement to the Plan for Service, the County is anticipated to be the first responder to any emergency or non-emergency calls within the reorganization area as provided in the City and County's Automatic Aid Agreement No. 06-435. This agreement, through the provisions of Amendment No. 2 that was approved and signed by the City on September 3, 2008 and by the

RESOLUTION NO. 3180

County on September 9, 2008, specifically outlines that the County will provide “first response” within the reorganization area identified in the agreement.

11. The reorganization area can benefit from the availability and extension of municipal services from the City of Redlands, as evidenced by the Plan for Service.
12. This proposal complies with Commission policies that indicate the preference for areas proposed for future development at an urban-level land use to be included within a City so that the full range of municipal services can be planned, funded, extended and maintained.

The Commission recommends that the City and County work together to develop a contractual framework for road maintenance within the Redlands sphere of influence to address issues which arise through the implementation of Measure U's requirements. A contract would offer the ability to exchange maintenance responsibility for certain stretches of a roadway so that a more comprehensive approach can be achieved in order to alleviate any future road maintenance service concerns. This type of sharing service obligation better serves the community using the road system.

13. This proposal will assist the City's ability to achieve its fair share of the regional housing needs since the reorganization area is zoned for residential and the proposed development is for a single-family residence.
14. With respect to environmental justice, the reorganization area will benefit from the extension of services and facilities from the City and, at the same time, will not result in unfair treatment of any person based on race, culture or income.
15. The City and County have negotiated the transfer of ad valorem taxes as required by State law. Copies of the resolutions adopted by the City Council of the City of Redlands and the San Bernardino County Board of Supervisors are on file in the LAFCO office outlining the exchange of revenues.
16. The map and legal description, as revised, are in substantial conformance with LAFCO and State standards as determined by the County Surveyor's Office.

SECTION 4. The primary reason for this reorganization is to receive municipal services from the City for a proposed single-family residential development. The reorganization area is contiguous to the City and, through the procedure set forth in the City's Municipal Code, it must be annexed to the City for the receipt of services.

SECTION 5. The affected territory shall not be taxed for existing bonded indebtedness or contractual obligations of the City of Redlands through the reorganization. The regular County assessment rolls are utilized by the City Redlands.

SECTION 6. Approval by the Local Agency Formation Commission indicates that completion of this proposal would accomplish the proposed change of organization in a reasonable manner with a maximum chance of success and a minimum disruption of service to the functions of other local agencies in the area.

SECTION 7. The Commission hereby orders the territory described in Exhibits “A” and “A-1” reorganized. The Commission hereby directs, that following completion of the reconsideration period specified by Government Code Section 56895(b), the Executive Officer shall prepare and file a

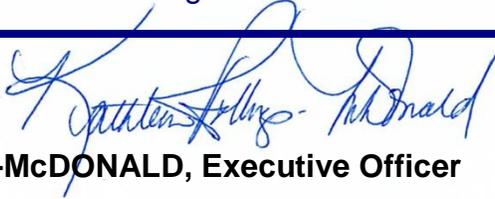
**LOCAL AGENCY FORMATION COMMISSION
FOR SAN BERNARDINO COUNTY**

215 North D Street, Suite 204, San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-MAIL: lafco@lafco.sbcounty.gov
www.sbclafco.org

DATE: MAY 8, 2014

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: LOCAL AGENCY FORMATION COMMISSION



SUBJECT: Agenda Item #12 – Review and Adoption of Final Budget for Fiscal Year 2014-15

RECOMMENDATION:

Staff recommends that the Commission take the following actions:

1. Adopt the Fiscal Year 2014-15 Final Budget as presented with the apportionment of net LAFCO costs based upon the Auditor's information attached to this report; and,
2. Direct the Executive Officer to submit to the County Auditor-Controller the adopted Final Budget and request the apportionment of the Commission's net costs to the County, Cities/Towns and Independent Special Districts pursuant to the provisions of Government Code Section 56381 as shown in the approved Final Budget.

BACKGROUND:

The Commission's annual budget process began at the April 16 hearing through adoption of the Proposed Budget for Fiscal Year 2014-15. The Proposed Budget included an outline of the anticipated appropriations, revenues, and policy items for Commission consideration.

On April 17, the Proposed Budget was forwarded for review and comment, as required by Government Code Section 56381, to the County, each of the 24 Cities/Towns and Special Districts with the request to submit comments by May 5 for inclusion in the final report. As of the date of this report, no comments or concerns have been provided regarding the Proposed Budget as adopted at the April hearing. If concerns are

received following the publication of this report, staff will provide those to the Commission at the hearing along with an oral response.

At the April hearing, the Commission directed that a committee, made up of Chair Curatalo, Vice-Chair Cox, and Commissioner Bagley, along with the current Executive Officer, meet to review timelines and requirements for the recruitment process for the Executive Officer. The budget anticipates the process to be conducted in FY 2014-15 with employment primarily occurring in the following year. On April 29, the committee met and the items of discussion were: (1) Recruitment Options and (2) Contract Options for the Executive Officer. At the conclusion of the meeting, the Committee is currently discussing the potential for an additional extension of the contract with the existing Executive Officer. At this time, no final determinations have been made for presentation to the Commission and the potential financial effects of such a change in direction would be for the forecast year of 2015-16, not the upcoming Fiscal Year 2014-15.

In conclusion, LAFCO staff has provided copies of the Final Budget Spreadsheet and narrative recommended for adoption (Attachment #1 to this report). The apportionment for the County, Cities/Towns and Special Districts for Fiscal Year 2014-15 to be billed as of July 1, 2014 is included as Attachment #2.

The staff will be happy to answer any questions from the Commission prior to or at the hearing regarding any of the items within the budget documents or this report.

/krm

Attachments:

1. Final Fiscal Year 2014-15 Budget Spreadsheet and Narrative
2. Apportionment Schedules for FY 2014-15

**Final Fiscal Year 2014-15
Budget Spreadsheet and Narrative**

Attachment 1

FISCAL YEAR 2014-15

ACCT. #	ACCOUNT NAME	ACTUAL YEAR-END FY 09-10	ACTUAL YEAR-END FY 10-11	ACTUAL YEAR-END FY 11-12	ACTUAL YEAR-END FY 12-13	FINAL BUDGET FY 13-14	PROJECTED YEAR-END FY 13-14	FINAL FY 14-15 BUDGET	FORECAST FY 15-16 BUDGET
	SALARIES AND BENEFITS								
1010	Regular Salary, Cell Phone, and Bilingual	\$ 497,190	\$ 429,049	\$ 372,803	\$ 379,028	\$ 423,818	\$ 410,523	\$ 437,522	\$ 515,708
1030	Merit Incentive (Auto)	15,162	14,039	14,600	14,600	14,881	14,600	\$ 14,881	\$ 18,025
1035	Overtime			802	1,028	-	319	\$ -	\$ -
1045	Termination Payment	18,825	33,687				-		
1110	General Member Retirement	110,428	77,173	59,328	70,512	88,636	84,177	\$ 99,625	\$ 144,026
1130	Survivors Benefits	224	111	93	81	178	160	\$ 178	\$ 210
1135	Indemnification - General	61,072	42,314	14,397	15,538	20,163	17,518	\$ 20,163	\$ 26,028
1200	Employee Group Insurance (Health Subsidy)	12,013	8,480	29,005	35,599	57,038	41,011	\$ 50,040	\$ 61,882
1205	Long-Term Disability	1,315	986	858	883	1,049	992	\$ 1,099	\$ 1,567
1207	Vision Care Insurance	787	634	589	589	750	759	\$ 837	\$ 990
1215	Dental Insurance & Health Subsidy	511	322	1,846	1,701	1,972	1,469	\$ 1,557	\$ 1,780
1220	Psychological Services	410	41				-		
1222	Short-Term Disability	1,396	1,124	1,044	2,728	3,466	3,308	\$ 3,658	\$ 5,127
1225	Social Security Medicare	3,761	4,453	4,723	4,728	5,520	5,139	\$ 5,637	\$ 6,536
1235	Workers' Compensation	3,293	4,101	2,091	2,644	4,201	2,705	\$ 4,782	\$ 5,467
1240	Life Insurance & Medical Trust Fund	8,373	4,603	3,814	4,415	5,598	4,694	\$ 5,289	\$ 9,036
1305	Other (Medical Reimbursement Plan)	5,170	3,498	2,585	2,600	4,800	3,572	\$ 6,920	\$ 8,208
1310	Indemnification	31,970	25,760				-		
1314	457/401a Defined (LAFCO Contribution)	1,424	1,737	1,289	1,327	1,575	1,446	\$ 1,650	\$ 3,006
1315	401k Contribution	33,349	22,854	19,671	21,037	25,199	22,875	\$ 26,400	\$ 37,652
1000	Salary Reserve	-	-	-	-	9,000	-	\$ 9,000	\$ 9,000
	TOTAL SALARIES & BENEFITS	\$ 808,224	\$ 674,965	\$ 529,536	\$ 559,037	\$ 667,844	\$ 615,268	\$ 689,235	\$ 854,249
	Staffing (Full time equivalent units)	5.0	4.5	4.5	4.5	5.5		5.5	6
	SERVICES AND SUPPLIES								
	Services:								
2037	COMNET Charge (ISF)	\$ 2,624	\$ 2,552	\$ 2,872	\$ 2,590	\$ 2,564	\$ 2,703	\$ 2,874	\$ 2,932
2038	Long Distance Charges	229	72	58	74	120	94	\$ 120	\$ 122
2041	Phone Service/Outside Company	439	483	447	304	480	519	\$ 540	\$ 551
2043	Electronic Equipment Maintenance	-	-	-	-	-	121	\$ -	\$ -
2075	Membership Dues	7,776	7,846	7,870	8,089	8,275	8,324	\$ 8,515	\$ 8,685
2076	Tuition Reimbursement	-	-	341	-	2,000	1,100	\$ 2,000	\$ 2,040
2080	Publications	1,927	2,038	2,399	3,000	3,377	3,177	\$ 3,600	\$ 3,672
2085	Legal Notices	13,871	12,822	14,648	5,193	24,000	17,549	\$ 26,000	\$ 26,520
2115	Computer Software	2,151	4,590	3,222	2,825	12,028	6,355	\$ 3,346	\$ 3,413
2125	Inventoriable Equipment	-	17,944	2,070	3,252	-	-	\$ 12,500	\$ -

FISCAL YEAR 2014-15

ACCT.	ACCOUNT NAME	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FINAL	PROJECTED	FINAL	FORECAST
#		YEAR-END	YEAR-END	YEAR-END	YEAR-END	BUDGET	YEAR-END	FY 14-15	FY 15-16
		FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 13-14	BUDGET	BUDGET
2195	Reimbursement Services and Supplies	(17)	-	-	-	-	-	\$ -	\$ -
2245	Other Insurance	16,737	50	7,045	6,998	7,500	7,074	\$ 7,012	\$ 7,152
	Supplies:								
2305	General Office Expense	5,913	6,313	5,842	8,710	10,619	17,863	\$ 19,391	\$ 8,653
2308	Credit Card Clearing Account	-	-	1,126	(288)	-	(1,703)	\$ -	\$ -
2310	Postage - Direct Charge	19,297	8,551	8,972	5,373	13,670	9,198	\$ 10,662	\$ 10,875
2315	Records Storage	679	668	661	940	1,680	648	\$ 570	\$ 582
2323	Reproduction Services	1,429	2,455	730	102	500	653	\$ -	\$ -
2335	Temporary Services	-	-		16,965	13,323	13,311	\$ -	\$ -
	Consultant & Special Services:								
2400	Prof & Special Service (Legal Counsel)	53,373	29,198	24,758	21,903	36,648	30,137	\$ 36,800	\$ 37,536
2405	Auditing	6,754	7,611	6,932	8,372	8,600	7,850	\$ 11,799	\$ 12,035
2410	Data Processing	6,328	5,106	6,212	6,630	7,200	7,324	\$ 7,611	\$ 7,763
2414	Application Development Maintenance					11,961	-	\$ -	\$ -
2415	COWCAP	53,325	39,230	18,772	9,219	6,053	6,053	\$ 6,308	\$ 6,434
2420	ISD Other IT Services	206	189	206	244	756	235	\$ 1,008	\$ 1,028
2421	ISD Direct	520	2,035	1,690	739	2,400	1,301	\$ 1,800	\$ 1,836
2424	Mgmt & Tech (Environmental Consultant)	19,504	11,988	8,078	8,853	18,053	20,438	\$ 9,800	\$ 9,996
2444	Security Services	384	405	408	408	408	578	\$ 408	\$ 416
2445	Other Prof (Commission, Surveyor, ROV)	43,422	28,304	41,878	44,593	44,950	38,546	\$ 61,196	\$ 47,120
2449	Outside Legal (Litigation & Special Counsel)	43,842	58,334	-	5,050	-	6,324	\$ 10,000	\$ -
2450	Application Development Support	-	-	-	10,499	18,000	20,351	\$ 22,500	\$ 7,650
2460	GIMS Charges	10,851	13,530	10,524	10,500	17,100	12,477	\$ 14,600	\$ 14,892
	Lease/Purchases:								
2895	Rent/Lease Equipment (copier)	9,541	7,800	7,678	4,235	3,600	4,038	\$ 4,800	\$ 4,896
2905	Office/Hearing Chamber Rental	52,313	49,317	55,438	48,859	49,792	55,218	\$ 51,270	\$ 52,808
	Travel Related Expenses:								
2940	Private Mileage	5,485	4,549	6,579	4,760	6,462	5,843	\$ 6,418	\$ 6,546
2941	Conference/Training	5,989	3,458	4,215	5,363	6,400	4,660	\$ 7,950	\$ 8,109
2942	Hotel	3,392	2,411	5,692	5,482	9,500	6,129	\$ 5,486	\$ 5,596
2943	Meals	708	597	1,214	743	2,700	1,475	\$ 1,900	\$ 1,938
2944	Car Rental	-	-	589	1,247	1,800	989	\$ 500	\$ 510
2945	Air Travel	233	1,305	1,915	1,954	5,000	4,841	\$ 2,400	\$ 2,448

FISCAL YEAR 2014-15

ACCT. #	ACCOUNT NAME	ACTUAL YEAR-END FY 09-10	ACTUAL YEAR-END FY 10-11	ACTUAL YEAR-END FY 11-12	ACTUAL YEAR-END FY 12-13	FINAL BUDGET FY 13-14	PROJECTED YEAR-END FY 13-14	FINAL FY 14-15 BUDGET	FORECAST FY 15-16 BUDGET
2946	Other Travel	311	248	438	677	550	1,108	\$ 600	\$ 612
	Other Charges:								
5012	Services Out (Staples)	2,110	1,190	1,098	1,480	6,000	3,916	\$ 3,600	\$ 3,672
	TOTAL SERVICES & SUPPLIES	\$ 391,647	\$ 333,189	\$ 262,639	\$ 265,938	\$ 364,071	\$ 326,819	\$ 365,884	\$ 309,038
	TOTAL EXPENDITURES	\$ 1,199,871	\$ 1,008,153	\$ 792,176	\$ 824,975	\$ 1,031,915	\$ 942,087	\$ 1,055,119	\$ 1,163,288
6000	Contingency	-	-	-	-	\$ 99,872	-	\$ 98,356	\$ 50,000
6010	COWCAP Reserve			-	-	46,780	-	\$ 40,503	\$ -
6025	General Reserve	-	-	-	-	250,000	-	\$ 300,000	\$ 300,000
6030	Compensated Absences Reserve			-	-	66,620	-	\$ 72,897	\$ 81,650
	TOTAL CONTINGENCIES & RESERVES				\$ -	\$ 463,272	\$ -	\$ 511,756	\$ 431,650
	TOTAL APPROPRIATION	\$ 1,199,871	\$ 1,008,153	\$ 792,176	\$ 824,975	\$ 1,495,187	\$ 942,087	\$ 1,566,875	\$ 1,594,938

FISCAL YEAR 2014-15

ACCT #	ACCOUNT NAME	ACTUAL YEAR-END FY 09-10	ACTUAL YEAR-END FY 10-11	ACTUAL YEAR-END FY 11-12	ACTUAL YEAR-END FY 12-13	FINAL BUDGET FY 13-14	PROJECTED YEAR-END TOTAL	FINAL FY 14-15 BUDGET	FORECAST FY 15-16 BUDGET
CONTRIBUTION REVENUES									
	Use of Money:								
8500	Interest	\$ 9,356	\$ 6,569	\$ 3,992	\$ 4,009	\$ 3,750	\$ 3,057	\$ 4,000	\$ 6,000
	Mandatory Contribution from Governments:								
8842	Local Government -- For FY 2014-15 apportionment to County, Cities, and Independent Special Districts of approximately \$288,274 each	1,001,415	1,033,911	933,639	903,000	864,821	864,822	864,821	883,232
	Fees and Deposits (Current Services):								
9545	Individual Notice	8,642	5,100	1,238	4,402	2,800	3,100	4,900	7,700
9555	Legal Services	38,003	9,782	4,733	5,934	4,025	4,600	7,475	11,500
9655	GIMS Fees	10,140	6,845	2,710	1,255	1,200	-	2,400	3,600
9660	Environmental	16,901	7,996	3,313	10,171	2,700	9,880	4,950	7,650
9800	LAFCO Fees	79,807	47,287	20,758	33,004	23,250	74,671	38,750	67,000
		153,493	77,010	32,751	54,765	33,975	92,251	58,475	97,450
TOTAL CONTRIBUTION REVENUES		\$ 1,164,264	\$ 1,117,490	\$ 970,382	\$ 961,774	\$ 902,546	\$ 960,130	\$ 927,296	\$ 986,682
OTHER REVENUES									
9910	Refunds from Prior Year Revenue	\$ (7,969)	\$ (7,462)	\$ (2,027)	\$ 1,401	\$ (30,214)	\$ 1,761	\$ (2,000)	\$ (5,000)
9930	Miscellaneous Revenues	1,730	463	517	1,652	1,500	1,479	1,500	\$ 1,500
	Carryover from Prior Year								
9970	Contingencies	126,739	122,658	35,197	41,507	84,730	84,730	99,872	98,356
9970	COWCAP Reserve				56,000	46,780	46,780	46,780	40,503
9970	General Reserve	117,575	79,811	124,108	180,000	200,000	200,000	250,000	300,000
9970	Comp. Absences Reserve				62,003	66,620	66,620	66,620	72,897
9970	Digital Archiving Project				33,056				
9970	Other Carryover			145,730	108,937	223,225	223,225	176,807	100,000
9995	Residual Equity						40		
TOTAL OTHER REVENUES		\$ 238,076	\$ 195,469	\$ 303,525	\$ 484,556	\$ 592,641	\$ 624,636	\$ 639,579	\$ 608,256
TOTAL REVENUES		\$ 1,402,339	\$ 1,312,959	\$ 1,273,907	\$ 1,446,330	\$ 1,495,187	\$ 1,584,766	\$ 1,566,875	\$ 1,594,938
Note: Spreadsheet utilizes the cash basis of accounting and does not include accrual/reversal data which do not affect fund balance.									

NARRATIVE FOR FY 2014-15

FINAL BUDGET

SALARIES AND BENEFITS

1000 SERIES

FY 2013-14

Salaries and Benefits (1000 series) for FY 2013-14 was budgeted at \$667,844 for 5.5 positions: one Contract Executive Officer (limited to 960 paid hours per year), Assistant Executive Officer, Project Manager, Clerk to the Commission, Deputy Clerk and LAFCO Secretary. During the first quarter of FY 13-14 the LAFCO Secretary was filled. Over the first three-quarters of the year it was determined that an internal restructuring based upon changes in operations (assumption of website maintenance, implementation of Fiscal Indicators program and upgraded GIS activities) was needed. The Deputy Clerk has been changed to an Administrative Assistant and the LAFCO Secretary has been changed to a LAFCO Analyst. Year-end expenditures for the 1000 series are estimated to be \$615,268, \$52,576 under budget.

FY 2014-15

For Fiscal Year 2014-15 the staffing is anticipated to be maintained from the prior year – a contract Executive Officer for 960 hours (last full year of the contract), Assistant Executive Officer, Project Manager, LAFCO Analyst, Clerk to the Commission/Office Manager and Administrative Assistant. It is has also been determined that the recruitment process be undertaken for the Executive Officer position beginning in May 2015, with the new Executive Officer on board by August 2015; therefore, no new salary costs are included in FY 2014-15.

No cost-of-living change has been identified by the County for the upcoming fiscal year. Therefore, since the Commission has adopted the County Exempt Compensation Plan as its own no salary increase has been included. The pay ranges have remained static since December 2008. As the Proposed Budget Spreadsheet identifies, FY 2014-15 is budgeted to have a total expenditure of \$689,235, an increase of \$21,391 over the prior year budget. This includes the step changes in salary appropriate for staff members and the retirement rate increase of 8.02%.

FY 2015-16

The forecast for FY 2015-16 includes the payment of the standard 26 pay periods, step increases as appropriate for staff members, the hiring of the new Executive Officer and the retention of the existing contract Executive Officer through September 30, 2015 for transition purposes. Staff is also including a 2.5% cost-of-living increase in the forecast.

The forecast for this transition is \$854,249, an increase of \$165,014 over the proposed budget for FY 2014-15.

**LINE ITEM ACCOUNTS FOR SALARIES AND
BENEFITS FOR FISCALYEAR 2014-15**

Regular Salary – Account 1010: \$437,522

Salaries are calculated at 26.5 pay periods for five positions and the contract for the Executive Officer, the contract benefits granted for the Executive Officer's portable communication allowance (cell phone and iPad connections \$2,446) and bilingual payments for the Clerk to the Commission and LAFCO Analyst positions (\$2,385). Cash out amounts included in this line item account for annually declared vacation/holiday leave cash outs (estimated at \$2,457). The salaries by position are:

Executive Officer (contract)	\$100,800
Assistant Executive Officer	97,138
Project Manager	79,733
LAFCO Analyst	47,721
Clerk to the Commission	55,290
Administrative Assistant	50,117

BENEFITS

For employee benefits, LAFCO mirrors the County's Exempt Compensation Plan as identified in the LAFCO Benefits Plan and contracts with the County to administer the benefits for its employees. Benefit allocations are calculated at 26.5 pay periods for the regular LAFCO positions and only the car allowance benefit for the Executive Officer, except where identified otherwise.

Merit Incentive (Car) – Account 1030: \$14,881

The LAFCO Benefit Plan allocates to the Executive Officer \$561.54 per pay period for car allowance. The contract with the Executive Officer provides for the payment of this benefit.

Termination Payment – Account 1045: \$0.00

The LAFCO Benefit Plan provides that at separation from LAFCO service, employees are required to contribute the cash value of their unused sick-leave to the Retirement Medical Trust Fund at the rate of 75% of the cash value of the employee's unused sick leave hours. Should such occur revenues would be transferred from the Compensated Absence Reserve account for payment.

General Member Retirement – Account 1110: \$99,625

Calculation for the payment of the LAFCO (employer) retirement contribution is based upon the rate of 29.91% of salaries paid. The retirement rate increases from the FY 2013-14 contribution rate of 27.69%, an increase of 8.02%. However, this rate will increase to 30.55% for FY 2015-16 (2.14% increase). Legislation approved has changed the

methodologies used for this benefit for future employees and modified earnable compensation types for existing employees. All employees are calculated at the Tier I rate.

Survivor's Benefits – Account 1130: \$178

The cost is calculated at approximately \$1.34 per employee per pay period; the same as Fiscal Year 2013-14.

Indemnification General – Account 1135: \$20,163

This account allocates the funding necessary to cover additional employee retirement payments pursuant to the provisions of the LAFCO Benefits Plan. This amount has been reduced through the exclusion of the seven percent match of earnable compensation. However, a retirement benefit of \$152.17 employee per pay period is included in this plan.

Employee Group Insurance (Health Insurance Subsidy) – Account 1200: \$50,040

This account allocates a Medical Premium Subsidy in an amount that has been augmented to include the dollars from the Flexible Benefit Plan as follows:

\$230.00	Employee only (one LAFCO employee)
\$352.23	Employee plus one dependent (two LAFCO employees)
\$482.64	Employee plus two or more dependents (two LAFCO Employees)

The subsidy is paid only toward coverage chosen by the employee. If costs are less than amounts identified, no residual dollars are provided to the employee.

Long Term Disability – Account 1205: \$1,099

This cost is calculated at 33 cents per \$100 of base pay.

Vision Care Insurance – Account 1207: \$837

This cost is calculated at \$6.32 per employee per pay period.

Dental Insurance and Health Subsidy – Account 1215: \$1,557

This account allocates the Dental Premium Subsidy in an amount that, when combined with the Medical Subsidy, would offset the cost of out-of-pocket dental expenses charged to eligible employees.

Short Term Disability and Family Medical Leave Overhead – Account 1222: \$3,658

LAFCO employees are provided with short-term disability by contract with the County to provide the same level of service as provided to County Exempt Employees at a cost of 1.04% of salaries per pay period. In addition, the administrative cost for the Family Medical Leave is calculated at \$1.41 per pay period for each regular employee and includes the contract Executive Officer.

Social Security Medicare – Account 1225: \$5,637

For employees entering LAFCO service after 1985, contribution to the federal Social Security Medicare system is mandatory. The cost is calculated for five positions and the contract Executive Officer at the rate of 1.41% of base compensation.

Worker's Compensation – Account 1235: \$4,782

This account is for worker's compensation insurance. LAFCO purchases this insurance through the Special District Risk Management Authority (SDRMA), a joint powers authority. The charge is estimated to be \$1.07 per \$100 of salaries and Commissioner stipend payments.

Life Insurance and Medical Trust Fund– Account 1240: \$5,289

This account contains costs associated with term life insurance, variable life insurance, and contributions to the Retirement Medical Trust Fund.

Other (Medical Reimbursement Plan) – Account 1305: \$6,920

This account is for the Commission's matching payment toward an Exempt Medical Reimbursement Plan for employees of up to \$40 per employee per pay period and the Healthy Lifestyles membership up to \$324. Staff estimates full utilization of this benefit by five employees.

Deferred Compensation – Account 1314: \$1,650

LAFCO matches employee contributions to the 457 savings plan of the County up to 1% of the employee's base salary for LAFCO Benefit Group A (Executive Officer) and up to ½% of the employee's base salary for LAFCO Benefit Groups B and C. The appropriation anticipates full participation by five employees in this plan.

401(k) Contribution – Account 1315: \$26,400

LAFCO matches employee contributions to the 401(k) savings plan of the County up to 8% of the employee's base salary for LAFCO Benefit Groups A and B and 6% of base salary for LAFCO Group C. The appropriation anticipates full participation by the five full-time employees.

Salary Reserve – Account 1000: \$9,000

This account includes appropriation authority for payment of the Retirement Replacement Benefit, if any. The reserve has been set at \$9,000.

SERVICES AND SUPPLIES
2000 AND 5000 SERIES

FY 2013-14

For FY 2013-14, Services and Supplies were budgeted at \$364,071 and are estimated to be 90% expended at year end for a total of \$326,819. Items of note during this Fiscal Year are:

- Fiscal Indicators program is scheduled to be up and running by Fiscal Year end
- The ArcGIS Online mapping page update for the website should go live by the end of the Fiscal Year.

FY 2014-15

The total budgeted amount for Services and Supplies for FY 2014-15 is \$365,884, which is an increase of \$1,813 from FY 2013-14. The following policy items are included:

- The Commission program for service reviews has envisioned a mechanism to encourage shared services as an efficiency measure. Staff is proposing to move toward development of the program necessary to provide a database of services capabilities for sharing. The County Information Services Department, in discussions with LAFCO staff, has provided a general estimate of \$15,000 to develop the software to accomplish this task. Staff is requesting that the Commission authorize the staff to pursue the necessary work arrangement to proceed with this software development.
- The Request for Qualifications for personnel firm and recruitment process for the Executive Officer position will be conducted during the winter and spring of 2015. Staff has allocated \$15,000 for this process.

In addition, the workload related to jurisdictional change applications is increasing from the recession years. Staff is estimating that the upcoming year will have six jurisdictional change proposals.

FY 2015-16

Services and Supplies for FY 2015-16 are projected at \$309,038. It anticipates a slight increase in activity to include the submission of nine (9) proposals for the year; natural contract increases for legal counsel and office lease payments, and maintenance of current activities.

**LINE ITEM ACCOUNTS FOR SERVICES AND
SUPPLIES FOR FISCAL YEAR 2014-15**

SERVICES

Comnet Charge – Account 2037: \$2,874

Comnet is the County's telephone system. Charges for use of this system are \$29.00 per line per month. LAFCO utilizes eight phone lines: seven telephones and one fax/answering machine.

Long Distance Charges – Account 2038: \$120

Long distance activity is estimated to be reduced to \$10 per month based on long-distance charges from the past two years.

Phone Service/Outside Company – Account 2041: \$540

The use of phone service outside the County system (Verizon) is required by the security alarm company to ensure proper monitoring for the LAFCO office. The monthly phone charge is \$45 per month.

Electronic Equipment Maintenance – Account 2043: \$0

This account is for new installations of data lines. No activity in this account is anticipated.

Membership Dues – Account 2075: \$8,515

This account is for membership in professional associations. Dues for CALAFCO are increasing by the CPI to \$7,428 and dues for California Special Districts Association for associate members are anticipated to increase to \$1,087.

Tuition Reimbursement – Account 2076: \$2,000

Pursuant to the LAFCO Benefits Plan, employees can be reimbursed for up to \$1,000 for approved tuition, course/seminar or degree related expenses, and membership dues in professional organizations. This appropriation provides for full participation by two employees.

Publications – Account 2080: \$3,600

This account anticipates costs for updates to the California Legislative Codes, California Environmental Law pamphlets, and other publications and/or updates utilized by either staff or the Commission and the monthly California Planning and Development Newsletter at a cost of \$238 per year. As a cost savings measure, the Commission has participated in a contract with West's Publishing Customer Loyalty program to receive updated pocket parts to the California Annotated Code.

Legal Notices – Account 2085: \$26,000

The budget figure accommodates the advertising needs for maintenance of an 11 hearing schedule (the month of December will be dark). The processing of the sphere of influence updates will require an eighth-page display ad in general newspapers when a sphere

amendment is proposed and when advertisement is authorized in-lieu of individual landowner and/or registered voter notice.

Computer Software – Account 2115: \$3,346

The account accommodates the charges for contract with County for licenses for computer software; \$910 annually. Government Code Section 56382 mandates LAFCO to maintain its records in perpetuity. To comply with this mandate, LAFCO has chosen to digitally archive its records, and the yearly maintenance of the digital archiving software is \$1,313. In addition, the use of aerial map display in staff reports and PowerPoint presentations requires the yearly maintenance upgrade of the Adobe suite of programs (\$186.30) as well as the purchase of an additional workstation suite of Adobe programs and ArcGIS (\$500).

Inventoriable Equipment – Account 2125 -- \$12,500

The account anticipates the replacement of three laptop computers and the need for a media server to house and capture the video recordings of Commission hearings.

Other Insurance – Account 2245: \$7,012

This account is for property liability insurance (liability and damage), general liability, public officials and employee errors and omissions, personal liability for board members, employment practices liability, employee benefits liability, employee dishonesty coverage, and auto liability. LAFCO purchases this insurance through the Special District Risk Management Authority, a joint powers authority. SDRMA has provided notification that it intends not to raise rates for the upcoming year.

SUPPLIES

General Office Expense – Account 2305: \$19,391

This account is utilized for expenses to run the office such as office supplies and non-inventoriable items. General expenses include ink for the color printer, paper, petty cash reimbursement, annual fire inspection fee, and office supplies. The upcoming year anticipates the replacement of a projector utilized for community meetings. Additionally, LAFCO utilizes the County's contract with Staples and these expenses are budgeted in Account 5012 (Staples) with only the administrative surcharge included in this line item.

Credit Card Clearing Account - Account 2308: \$0

This is a clearing account for use of the credit card issued to the Executive Officer. All charges on the card will be posted to this account temporarily with charges then transferred to the appropriate accounts (2941 through 2946). At year's end, this account will have no expenditures.

Postage – Direct Charge – Account 2310: \$10,662

The shift to have placement of the staff reports and attachments and notices on CD has reduced overall postage costs. The estimated postage cost for the year is \$8,550 for 11 meetings. Calculations for receipt and delivery of interoffice mail including special pick-ups are \$2,112 as outlined in the County's Internal Service Rates.

Records Storage – Account 2315: \$570

Government Code Section 56382 mandates LAFCO to maintain its records in perpetuity. The cost for storage is estimated to be \$570 annually.

Reproduction Services – Account 2323: \$0

This account is for reproduction activity outside of the LAFCO office (County Printing Services, Kinkos, etc.). The shift made to have the staff reports and attachments and notices on CD have reduced printing costs; therefore costs are anticipated for the coming year.

CONSULTANT AND SPECIAL SERVICES

Professional and Special Service (Legal Counsel) – Account 2400: \$36,800

The existing contract for LAFCO legal counsel allows an annual rate based on the local consumer price index for the previous year for urban consumers not to exceed five percent and rounded up to nearest dollar; \$225 per hour for Fiscal Year 2014-15. All legal counsel costs, with the exceptions of administrative charges and the staff workshop are billable under the Commission's existing fee policy. Payments made for costs recoverable are deposited into Revenue Account 9555. (Litigation and outside legal counsel costs are charged under Account 2449 below.)

Auditing – Account 2405: \$11,799

The Commission is in the second year of a new three year contract with option for one additional year at a cost of \$8,000. Additionally, the County Auditor and LAFCO Legal Counsel charge for the preparation of the response to the Audit which is paid from this account (estimated at \$675). Beginning in FY 2014-15 SBCERA will be required to determine the unfunded liability for its participants and by legislative action can charge for fulfilling that requirement. SBCERA has notified its participating agencies that the cost for compliance will range from \$1,875 to \$3,125. Staff has included \$3,125 for next year as an expense item.

Data Processing – Account 2410: \$7,611

LAFCO contracts with the County Information Services Department for technology related services. This account is for technology infrastructure (internet, email, security, etc.) and reporting from the County payroll system. The budget utilizes a monthly average of \$634.

COWCAP – Account 2415: \$6,308

The estimated costs identified in the County Wide Cost Allocation Plan (COWCAP) to be charged in FY 2014-15 are for services performed in FY 2012-13. The identified costs are for County services such as technology charges-emerging technologies, use of County Purchasing, and processing of payments and payroll through the County Auditor which are charged to LAFCO pursuant to existing agreements.

ISD Other IT Services – Account 2420: \$1,008

This account is for charges by the County Information Services Department for the Executive Officer's portable communication device (iPhone and iPad) connection to County

e-mail servers and computers and Assistant Executive Officer and Project Manager for connection of iPads. Portable communication device cost is \$21.00 per month.

ISD Direct – Account 2421: \$1,800

LAFCO contracts with the County Information Services Department for technology related services. This account is for maintenance of the local area network of computers, printers, and servers.

Environmental Consultant – Account 2424: \$9,800

The Commission contracts with an independent consultant, Tom Dodson and Associates, for the environmental assessment associated with its proposals. Anticipated costs are for environmental analysis of out-of-agency service contracts, proposals, sphere of influence updates and service reviews, and for other environmental determinations. All environmental consultant costs are billable under the Commission's existing fee schedule. Payments made for cost recovery are deposited into Revenue Account 9660.

Security Services – Account 2444: \$408

Costs for maintaining the security alarm system and monitoring are \$102 paid quarterly.

Other Professional Services – Account 2445: \$61,196

This account is for professional services to process proposals and items on the hearing agendas and includes the anticipated costs for the County Surveyor (\$200 per hour), Registrar of Voters (\$268.17 per hour), and translation services for required notices. Commissioner stipend payments for attendance at hearings, the costs associated with the August workshop, and the costs for the Commission's designated representative to CCL and the CALAFCO Board of Directors are provided in this account. It is anticipated that there would be sufficient resources available if any member of the Commission wished to participate in one of the CALAFCO University courses available during the year.

This account also includes the costs anticipated for the County Auditor to bill for the apportionments for the Cities, Independent Special Districts and the County (\$3,008), the cost for recording the Commission's hearings on DVDs (\$3,300, \$300 per hearing) and the recruitment costs for the Executive Officer (\$15,000).

Outside Legal – Account 2449: \$10,000

This account is for legal services conducted through special contract for either litigation or when a conflict of interest waiver is not granted. Funding estimated is recognized for costs associated with Special Counsel for a City of Fontana application (LAFCO 3177) and the sphere of influence establishment for CSA 120 (LAFCO 3172).

System Development – Account 2450: \$22,500

LAFCO contracts with the County Information Services Department for technology related services. This account is for specialized support for the LAFCO website and support of a customized program to generate property owner listings and mailing labels as necessary. In addition, staff has provided funding of \$15,000 to provide for the work necessary to develop the software program for Shared Services.

GIMS Charges – Account 2460: \$14,600

LAFCO contracts with the County Information Services Department for technology related services. This account is for generation and maintenance of digitized maps. Costs for this account include paper maps generated (\$600), Aerial Imagery through Google Earth subscription (\$3,500) and Street Network Subscription (\$10,500).

LEASE/PURCHASES

Rent/Lease Copier – Account 2895: \$4,800

This account accommodates the contract for the copier rental and a per copy charge of \$.0049 when the maximum number of copies is exceeded.

Office/Hearing Chamber Rental – Account 2905: \$51,270

The lease payment for the staff office for 2014-15 will be for \$4,226.63, a 3% increase over the prior year for a total expense of \$50,720. This account also includes the rental charge for the Commission's hearings at \$50 per hearing for eleven hearings (\$550).

TRAVEL RELATED EXPENSES

Private Mileage – Account 2940: \$6,418

This account is currently dedicated for Commissioners and staff private auto mileage, excluding the Executive Officer.

Conference/Training – Account 2941: \$7,950

This account is for attendance charges related to conferences and training courses for staff as directed by the Executive Officer. The costs include CALAFCO or CCL training, clerk and analyst training, attendance at the CALAFCO annual conference by Commissioners and staff (currently estimated at all 11 Commissioners and three staff), and staff participation at the CALAFCO Staff workshop. The Annual Conference will be hosted by San Bernardino LAFCO so staff has included attendance by all Commissioners.

Hotel – Account 2942: \$5,486

This account is for hotel charges for Commissioners and staff at the CALAFCO annual conference (scheduled for the DoubleTree by Hilton in Ontario with 3 Commissioners requiring lodging for three nights, 3 requiring lodging for the Wednesday night banquet, and 5 requiring lodging for 2 nights), CCL meeting attendance, staff participation at the staff workshop in Pasadena, CALAFCO Legislative Committee participation, Assistant Executive Officer participation as CALAFCO Deputy Executive Officer for the Southern Region and any other overnight stays on LAFCO business.

Meals – Account 2943: \$1,900

This account is for Commissioner and staff meal charges related to the CALAFCO annual conference, CALAFCO Board hearings, CCL meeting attendance, staff workshop, CALAFCO Legislative Committee participation, and other travels.

Car Travel – Account 2944: \$500

This account is for car rental by Commissioners or staff.

Air Travel – Account 2945: \$2,400

This account is for air travel for Commissioners and staff. The costs identified are for the Executive Officer's travel due to membership on the CALAFCO Legislative Committee, Assistant Executive Officer and Commissioner participating on CALAFCO Board of Directors.

Other Travel – Account 2946: \$600

This account is for miscellaneous travel charges such as parking and taxi charges. The estimated cost for parking and taxi services for the CALAFCO annual conference, staff workshop, and other travels.

OTHER CHARGES

Staples – Account 5012: \$3,600

LAFCO utilizes the County's contract with Staples for general office supplies and these expenses are budgeted in Account 5012 (Staples).

CONTINGENCIES AND RESERVES

Contingency (General) – Account 6000: \$98,356

The amount for this account has been set at \$98,356, which is 9.4% of total expenditures. Although the funds in this account are not anticipated for use, funds could be used for unexpected activity. Any transaction affecting the contingency funds requires Commission action to transfer the funds to the appropriate line item for expenditure.

Reserves – COWCAP -- Account 6010: \$40,503

As a part of the mid-year budget review for FY 2011-12, it was determined that a reserve to cover the backlog costs for GIS services charged through COWCAP should be implemented. The amount allocated to this account is the estimated cost of the unfinished products, less the amount anticipated for payment in FY 2014-15.

Reserves – General – Litigation – Account 6025: \$300,000

The Commission indicated that it would set aside a fund designated for use for litigation purposes. The amount allocated for FY 2014-15 is \$300,000, 50% above the Commission's policy defined minimum amount to be reserved.

Reserves – Compensated Absences – Account 6030: \$72,897

The Commission has an established policy of setting aside reserves for the compensated absences payable as of the first pay period in April. The amount identified above represents five full-time staff positions, does not include any amount for the contracted Executive Officer

REVENUES

FY 2013-14

The chart below shows the budgeted and the anticipated year-end balances for the accounts that comprise the Fee categories, accounts that are sensitive to activity levels. By year's end, staff estimates fee revenue receipts at 340% of budget amounts. The chart below outlines the Revenue Categories:

Fee/Deposit Category	Budget	Estimated Year-End
Individual Notice	\$ 2,800	\$ 3,100
Legal Services	\$ 4,0235	\$ 4,600
GIMS Fees	\$ 1,200	\$ 0
Environmental Deposits	\$ 2,700	\$ 9,880
LAFCO Fees	\$ 23,250	\$ 74,671
Total Fee Revenue	\$ 33,975	\$ 92,251

As shown in the chart below, activity for which LAFCO receives fees and deposits is projected to exceed total expectations, except under the Service Review category. The anticipated activity for the year includes the following:

Activity	Budget	MARCH ACTUAL		Year-End Projected	
		No.	% of Budget	No.	% of Budget
Proposals	3	5	167%	6	200%
Service Contracts – Development	1	1	100%	1	100%
Service Contracts - Admin approval	3	5	167%	5	167%
Protest Hearing Deposits	3	0	0%	1	33%

FY 2014-15

As noted in other portions of this narrative, FY 2014-15 is anticipated to see a more normal submission count for proposal activity. This reflects the information conveyed that most sectors of the local economy have rosy predictions for the upcoming year. Staff is encouraged by this news and the positive turns that the current Fiscal Year have shown. However, even with this good news staff is retaining a conservative estimate for application filings for the upcoming year.

Activity	FY 2013-14 BUDGET	FY 2014-15 BUDGET
Proposals	6	6
Service Contracts - Development Related	1	1
Service Contracts - Admin approval	3	4
Protest Hearing Deposits	1	6

Revenues consisting of interest, mandatory contributions, and fee revenue are estimated to be \$927,296. Refunds from Prior Years, Miscellaneous Charges, and Carryover (including all reserves) increase revenues to a total of \$1,566,875.

REVENUE FORECAST FOR FISCAL YEAR 2015-16

The forecast included for Fiscal Year 2015-16 assumes an increase in activity levels and an increase in apportionment of net costs, \$18,411, to \$883,232. The following chart compares the FY 2014-15 to FY 2015-16.

Activity	FY 2014-15 PROPOSED BUDGET	FY 2015-16 FORECAST
Proposals	6	9
Service Contracts - Development Related	1	2
Service Contracts - Admin approval	4	5
Protest Hearing Deposits	6	9

LINE ITEM REVENUES FOR FISCAL YEAR 2014-15

Interest – Account 8500: \$4,000

LAFCO participates in the County's interest pool and is apportioned interest receipts quarterly. Interest earned will be similar to the prior year which remains low due to the lower interest percentage paid.

Mandatory Contribution from Governments (Local Government) – Account 8842: \$864,821

Government Code Section 56381 requires that the net costs for LAFCO be apportioned equally to the County, the Cities, and the Independent Special Districts within the County. The apportionment to the County, Cities, and Independent Special Districts is \$288,274 each. The County Auditor will be required to apportion this amount on July 1, 2014 pursuant to the requirements of law and Commission policies.

Pursuant to Government Code Section 56381(a), the proposed and final budget at a minimum shall be equal to the budget adopted for the previous fiscal year unless the commission makes certain determinations. As outlined in the Proposed Budget staff report, the continuation of the Contract Executive Officer coupled with reductions in other costs has allowed for the continued maintenance of the lower required apportionment payments. The apportionment amount identified will be sufficient to cover the costs for the upcoming fiscal year including the maintenance of the Commission required reserves.

CURRENT SERVICES/FEEES

The deposits and fees for calculating revenues in this category utilize the existing Schedule of Fees, Deposits, and Charges (no changes are proposed at this time) as amended at the

February 2014 hearing. Cost recovery for proposals and service contracts is not addressed in the budget due to its speculative nature.

Individual Notice – Account 9545: \$4,900

This account is for landowner and registered voter notification requirements. This deposit is applied to six proposals and one development-related service contract less refunds.

Legal Services – Account 9555: \$7,475

This account is for deposits for legal services are calculated at \$1,150 for proposals and \$575 for service contracts requiring a hearing.

GIMS Fees – Account 9655: \$2,400

This account is for receipt of revenue to recover the costs associated with the County's digital maps for sphere or boundary changes, maintenance and updates. The activity is estimated to include completion of six proposals.

Environmental Deposits – Account 9660: \$4,950

This account is for deposits for environmental review processing are calculated at \$750 for proposals and \$450 for service contracts requiring a hearing. Revenue receipts estimate at six proposals with a deposit of \$750 and one service contract with a deposit of \$575 less refunds.

Other (LAFCO Fees) – Account 9800: \$38,750

Revenues in this account are based on anticipated activity and include the LAFCO filing fee for proposals at \$7,500, for spheres of influence at \$5,000, and Protest Hearing deposit of \$1,000.

OTHER TYPES OF REVENUE

Refunds from Prior Year – Account 9910: (\$2,000)

This account refunds deposits submitted by applicants less costs incurred for activity which carry over from one year to another.

Miscellaneous Revenues – Account 9930: \$1,500

This account is for revenues received for duplication of CDs, DVDs, paper copies, and other miscellaneous receipts.

Other/Carryover from Prior Year – Account 9970: \$640,079

A total of \$640,079 is anticipated to carryover from FY 2013-14 to FY 2014-15, the majority of which is associated with ongoing reserve accounts. This amount includes:

• Carryover of Contingencies	\$ 99,872
• COWCAP Reserve	46,780
• General Reserve – Litigation	250,000
• Compensated Absences Reserve	66,620
• Other Carryover	<u>176,807</u>
• TOTAL	\$ 640,079

**Apportionment Schedule for
FY 2014-15**

Attachment 2

LAFCO Cost
 County of San Bernardino Allocation
 PY 2014-2015

	<u>Amount</u>	<u>Percentage of Total Cost</u>
County of San Bernardino		
Total LAFCO Cost	\$ 864,822.00	100.00%
County of San Bernardino Allocation (1/3)*	288,274.00	33.33%
Total San Bernardino County Allocation	\$ 288,274.00	33.33%

Note:

* Per LAFCO Funding Election, County of San Bernardino pays third of total LAFCO cost.

LAFCO Allocation
 Cities Allocation
 PY 2014-2015

	Total Revenues		LAFCO		Allocation
City	FY 10-11		Allocation		Percentage
Adelanto	\$ 13,165,265.00		\$ 1,974.42		0.68%
Apple Valley	46,619,458.00		6,991.63		2.43%
Barstow	43,616,197.00		6,541.22		2.27%
Big Bear Lake	37,233,612.00		5,584.01		1.94%
Chino	103,694,962.00		15,551.37		5.39%
Chino Hills	77,948,754.00		11,690.15		4.06%
Colton	118,555,748.00		17,780.08		6.17%
Fontana	172,254,970.00		25,833.47		8.96%
Grand Terrace	9,003,162.00		1,350.22		0.47%
Hesperia	63,881,027.00		9,580.38		3.32%
Highland	27,541,705.00		4,130.49		1.43%
Loma Linda	39,661,395.00		5,948.11		2.06%
Montclair	34,804,173.00		5,219.66		1.81%
Needles	6,539,921.00		980.82		0.34%
Ontario	280,779,647.00		42,109.16		14.61%
Rancho Cucamonga	146,930,000.00		22,035.43		7.64%
Redlands	96,842,815.00		14,523.74		5.04%
Rialto	80,336,203.00		12,048.20		4.18%
San Bernardino	248,098,115.00		37,207.84		12.91%
Twentynine Palms	11,506,379.00		1,725.64		0.60%
Upland	81,981,424.00		12,294.94		4.27%
Victorville	138,393,603.00		20,755.20		7.20%
Yucaipa	30,587,790.00		4,587.32		1.59%
Yucca Valley	12,205,599.00		1,830.50		0.63%
	\$ 1,922,181,924		\$ 288,274.00		100.00%
Allocation is based on Cities revenues extracted from fiscal year 2010-2011 tables published on the					
State website (www.sco.ca.gov).					

LAFCO Cost Allocation
Special Districts Allocation
PY 2014-2015

District Name	Total Revenues*	LAFCO Cost	Allocation	Allocation
	FY 11-12	Allocation	Percentage	Category
Bear Valley Community Healthcare	\$ 19,174,816.00	\$ 1,500.00	0.52%	Allocation of \$1,500
Hi-Desert Memorial Healthcare District	\$ 60,723,968.00	\$ 1,500.00	0.52%	
San Bernardino Mountains Community HCD	\$ 16,424,906.00	\$ 1,500.00	0.52%	
Cucamonga Valley Water District	\$ 77,697,749.00	\$ 30,000.00	10.41%	<\$50 million total revenue
Inland Empire Utilities Agency	\$ 94,896,165.00	\$ 30,000.00	10.41%	
San Bernardino Valley Municipal Water	\$ 60,121,055.00	\$ 30,000.00	10.41%	
Chino Valley Independent Fire	\$ 27,502,745.00	\$ 20,000.00	6.94%	\$20 - \$50 million total revenue
East Valley Water	\$ 28,879,439.00	\$ 20,000.00	6.94%	
Mojave Water Agency	\$ 35,120,602.00	\$ 20,000.00	6.94%	
Yucaipa Valley Water	\$ 23,663,250.00	\$ 20,000.00	6.94%	
Apple Valley Fire Protection	\$ 7,091,742.00	\$ 10,000.00	3.47%	
Big Bear City Community Services	\$ 10,302,439.00	\$ 10,000.00	3.47%	\$5 - \$20 million total revenue
Hesperia Recreation and Park	\$ 5,101,705.00	\$ 10,000.00	3.47%	
Hi-Desert Water District	\$ 10,222,754.00	\$ 10,000.00	3.47%	
Joshua Basin Water	\$ 5,071,473.00	\$ 10,000.00	3.47%	
Lake Arrowhead Community Services	\$ 14,382,954.00	\$ 10,000.00	3.47%	
Monte Vista Water	\$ 15,350,770.00	\$ 10,000.00	3.47%	
Phelan Pinon Hills Community Services District	\$ 5,049,723.00	\$ 10,000.00	3.47%	
Running Springs Water	\$ 5,217,926.00	\$ 10,000.00	3.47%	
Twentynine Palms County Water	\$ 5,955,442.00	\$ 10,000.00	3.47%	
West Valley Water District	\$ 17,402,623.00	\$ 10,000.00	3.47%	
Crest Forest Fire Protection	\$ 4,524,268.00	\$ 433.58	0.15%	\$2 - \$5 million total revenue
Big Bear Municipal Water	\$ 4,449,548.00	\$ 426.42	0.15%	
Crestline Lake Arrowhead Water Agency	\$ 4,324,599.00	\$ 414.44	0.14%	
Crestline Sanitation District	\$ 3,694,615.00	\$ 354.07	0.12%	
Helendale Community Services District	\$ 2,898,021.00	\$ 277.73	0.10%	
Crestline Village Water	\$ 2,865,920.00	\$ 274.65	0.10%	
Big Bear Airport	\$ 2,631,901.00	\$ 252.23	0.09%	
West Valley Mosquito and Vector Control	\$ 2,455,637.00	\$ 235.33	0.08%	
Bighorn Desert View Water Agency	\$ 1,450,112.00	\$ 138.97	0.05%	> \$2 million total revenue
Chino Basin Water Conservation	\$ 1,427,977.00	\$ 136.85	0.05%	
San Bernardino Valley Water Conservation	\$ 1,330,373.00	\$ 127.50	0.04%	
Inland Empire Resource Conservation	\$ 1,244,802.00	\$ 119.29	0.04%	
Rim of the World Recreation and Park	\$ 1,192,973.00	\$ 114.33	0.04%	
Arrowbear Park County Water	\$ 885,077.00	\$ 84.82	0.03%	
Morongo Valley Community Services	\$ 673,815.00	\$ 64.57	0.02%	
Mariana Ranchos County Water	\$ 474,775.00	\$ 45.50	0.02%	
Baker Community Services	\$ 334,288.00	\$ 32.04	0.01%	
Barstow Cemetery	\$ 315,073.00	\$ 30.19	0.01%	
Yermo Community Services	\$ 278,197.00	\$ 26.66	0.01%	
Daggett Community Services	\$ 269,060.00	\$ 25.79	0.01%	
Juniper-Riviera County Water	\$ 265,954.00	\$ 25.49	0.01%	
Newberry Community Services	\$ 253,096.00	\$ 24.26	0.01%	
Twentynine Palms Cemetery	\$ 234,697.00	\$ 22.49	0.01%	
Apple Valley Heights County Water	\$ 227,801.00	\$ 21.83	0.01%	
Thunderbird County Water	\$ 205,331.00	\$ 19.68	0.01%	
Big River Community Services	\$ 171,248.00	\$ 16.41	0.01%	
Apple Valley Foothill County Water	\$ 140,579.00	\$ 13.47	0.00%	
Mojave Desert Resource Conservation	\$ 73,447.00	\$ 7.04	0.00%	
Barstow Heights Community Services	\$ 58,505.00	\$ 5.61	0.00%	
Yucca Valley Airport	\$ 28,882.00	\$ 2.77	0.00%	
Totals	488,411,127.00	\$ 288,274.00	100.00%	

All data in this worksheet are extracted from FY 2011-2012 Special Districts revenues tables published on the State Controller website.