

# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

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**DATE :** JANUARY 6, 2014  
**FROM:** KATHLEEN ROLLINGS-McDONALD, Executive Officer  
**TO:** LOCAL AGENCY FORMATION COMMISSION

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**SUBJECT: AGENDA ITEM #3 - RATIFY PAYMENTS AS RECONCILED FOR  
MONTHS OF NOVEMBER AND DECEMBER 2013 AND NOTE  
REVENUE RECEIPTS**

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## **RECOMMENDATION:**

Ratify payments as reconciled for the months of November and December 2013 and note revenue receipts for the same period.

## **BACKGROUND INFORMATION:**

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments for deposits or other charges that cover the period of November 1 through November 30, 2013 and December 1, 2013 through December 31, 2013

Staff is recommending that the Commission ratify the payments for November and December outlined on the attached listings and note the revenues received.

KRM/rci

Attachment

## MONTHLY RECONCILIATION OF PAYMENTS

MONTH OF NOVEMBER 2013 PAYMENTS PROCESSED					
VOUCHER DOCUMENT ID	ACCOUNT	NAME	WARRANT NUMBER	WARRANT DATE	AMOUNT
PV890801201	2445	ROBERT A LOVINGOOD	8331558	11/4/2013	\$ 200.00
PV890801202	2445	JAMES C RAMOS	8331484	11/4/2013	\$ 200.00
PV890801203	2445	LARRY MCCALLON	8331506	11/4/2013	\$ 200.00
PV8908113	2445/2940	ROBERT W SMITH	8334387	11/07/13	\$ 291.53
PV8908114	2445/2940	DIANE WILLIAMS	8332495	11/5/2013	\$ 229.38
PV8908115	2445/2940	DAWN MICHELLE ROWE	8332485	11/5/2013	\$ 282.49
PV8908116	2445/2940	SUNIL SETHI	8332658	11/5/2013	\$ 229.38
PV8908117-PV8908123		NOT YET PROCESSED			
PV8908124	2444	MIJAC ALARM CORP	3210461	11/19/2013	\$ 187.00
PV8908125	2445	CITY OF SAN BERNARDINO	8340705	11/19/2013	\$ 300.00
PV8908126	2905	INLAND EMPIRE PROPERTIES LLC	8340748	11/19/2013	\$ 4,103.52
PV8908127	2075	CALIFORNIA SPECIAL DIST ASSN - 2014 MEMBERSHIP DUES	8340700	11/19/2013	\$ 1,005.00
<b>TOTAL</b>					<b>\$ 7,228.30</b>
MONTH OF NOVEMBER 2013 INTERNAL TRANSFERS PROCESSED					
JVIB 04062037D	2037	OCTOBER 2013 PHONE		11/8/2013	\$ 221.52
JVIB 04062038D	2038	OCTOBER 2013 LONG DISTANCE		11/8/2013	\$ 7.98
JV890RT07096	2308	CAL CARD PAYMENT		11/27/2013	\$ 2,736.74
JVPURRT06217	2310	1ST CLASS PRESORT- MAIL		11/12/2013	\$ 126.87
JVPURRT06219	2310	PACKAGING - MAIL		11/12/2013	\$ 597.47
JVPURRT06221	2310	PRESORT FLATS - MAIL		11/12/2013	\$ 12.31
JVPURRT06228	2310	INTER-OFFICE MAIL		11/13/2013	\$ 8.00
JVPURRT06226	2310	INTER-OFFICE MAIL		11/14/2013	\$ 176.00
JVPURRT06230	2310	PACKAGING - MAIL		11/14/2013	\$ 3.64
JVPURRT06273	2323	PRINTING SERVICES		11/14/2013	\$ 165.98
JVIB 04062410AB	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 1.56
JVIB 04062410AF	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 106.18
JVIB 04062410AK	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 4.92
JVIB 04062410AR	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 48.29
JVIB 04062410E	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 22.90
JVIB 04062410P	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 149.30
JVIB 04062410T	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 72.39
JVIB 04062410X	2410	OCTOBER 2013 DATA PROCESSING		11/8/2013	\$ 131.14
JVATXRT07105	2415	COWCAP - 2013/2014		11/21/2013	\$ 1,513.16
JVIB 04062421F	2421	OCTOBER 2013 ISD DIRECT		11/12/2013	\$ 560.16
JVIB 04062450B	2450	OCTOBER 2013 SYSTEMS DEVELOPMENT		11/8/2013	\$ 9,322.06
<b>TOTAL</b>					<b>\$ 15,988.57</b>

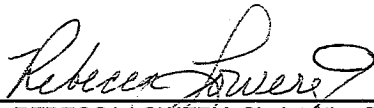
## MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF NOVEMBER 2013 CASH RECEIPTS

DEPOSIT				DEPOSIT	
DOCUMENT ID	ACCOUNT	DESCRIPTION		DATE	AMOUNT
CR890A06251	9545	INDIVIDUAL NOTICE		11/27/2013	\$ 700.00
	9555	LEGAL FEES		11/27/2013	\$ 1,150.00
	9660	ENVIRONMENTAL		11/27/2013	\$ 750.00
	9800	LAFCO FEES		11/27/2013	\$ 9,711.00
<b>TOTAL</b>					<b>\$ 12,311.00</b>

## MONTH OF NOVEMBER 2013 INTERNAL TRANSFERS RECEIVED

TRANSFER				TRANSFER	
DOCUMENT ID	ACCOUNT	NAME		DATE	AMOUNT
		NONE			
<b>TOTAL</b>					<b>\$ -</b>



REBECCA LOWERY, Clerk to the Commission

1/6/2014  
DATE

RECONCILIATION APPROVED BY:



KATHLEEN ROLLINGS-MCDONALD, Executive Officer

1/6/2014  
DATE

## MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF DECEMBER 2013 PAYMENTS PROCESSED

VOUCHER DOCUMENT ID	ACCOUNT	NAME	WARRANT NUMBER	WARRANT DATE	AMOUNT
PV890Z071417	2305	REBECCA LOWERY FUND CUSTODIAN - PETTY CASH	8354265	12/12/2013	\$ 227.70
PV8908109	2445/2940	JIM BAGLEY	8352995	12/11/2013	\$ 301.59
PV8908110	2445/2940	KIMBERLY COX	8353001	12/11/2013	\$ 261.02
PV8908111	2445/2940	JAMES V CURATALO	8352992	12/11/2013	\$ 228.25
PV8908112-8116		PREVIOUSLY PROCESSED			
PV8908117	2424	TOM DODSON & ASSOCIATES	3212111	12/11/2013	\$ 1,986.25
PV8908118	2445	CITY OF SAN BERNARDINO	8352956	12/11/2013	\$ 300.00
PV8908119	2400	BEST BEST & KRIEGER	3211964	12/11/2013	\$ 1,299.17
PV8908120	2305	CITY OF SAN BERNARDINO - FIRE DEPT	8352955	12/11/2013	\$ 25.00
PV8908121	2895	ADVANCED COPY SYSTEMS	3211948	12/11/2013	\$ 269.54
PV8908122	2335	STAFFMARK CALIFORNIA LLC	8353050	12/11/2013	\$ 574.08
PV8908123	9800	HELENDALE COMMUNITY SVC DIST - REFUND	8353709	12/12/2013	\$ 8,283.00
PV8908124-8127		PREVIOUSLY PROCESSED			
PV8908128	2445/2940	JIM BAGLEY	8352098	12/10/2013	\$ 301.59
PV8908129	2445/2940	JAMES V CURATALO	8352096	12/10/2013	\$ 563.85
PV890813001	2445	ROBERT A LOVINGOOD	8349617	12/5/2013	\$ 200.00
PV890813002	2445	JAMES C RAMOS	8349535	12/5/2013	\$ 200.00
PV890813003	2445	LARRY MCCALLON	8349545	12/5/2013	\$ 200.00
PV8908131	2445/2940	DAWN MICHELLE ROWE	8350297	12/9/2013	\$ 282.49
PV8908132	2445/2940	SUNIL SETHI	8352155	12/10/2013	\$ 229.38
PV8908133	2445/2940	ROBERT W SMITH	8352129	12/10/2013	\$ 291.53
PV8908134	2445/2940	DIANE WILLIAMS	8352070	12/10/2013	\$ 229.38
PV8908135	2080	DAILY JOURNAL	8352062	12/10/2013	\$ 1,460.64
PV8908136	2305	DAISY WHEEL RIBBON CO INC	3211840	12/10/2013	\$ 826.76
PV8908137	2424	TOM DODSON & ASSOCIATES	3211936	12/10/2013	\$ 484.00
PV8908138	2405	WHITE NELSON DIEHL EVANS LLP	8352171	12/10/2013	\$ 4,000.00
PV8908139	2444	MJS ALARM CORP	3211899	12/10/2013	\$ 85.00
PV8908140	2400	BEST BEST & KRIEGER	3211828	12/10/2013	\$ 5,974.68
PV8908141	2115	ENVIRONMENTAL SYSTEMS RESEARCH	3211853	12/10/2013	\$ 341.10
PV8908142	2895	ADVANCED COPY SYSTEMS	3211814	12/10/2013	\$ 269.54
PV8908143	2335	STAFFMARK CALIFORNIA LLC	8352148	12/10/2013	\$ 574.08
<b>TOTAL</b>					<b>\$ 30,269.62</b>

## MONTH OF DECEMBER 2013 INTERNAL TRANSFERS PROCESSED

JVIB 05092037D	2037	NOVEMBER 2013 PHONE		12/11/2013	\$ 221.52
JVIB 05092038D	2038	NOVEMBER 2013 LONG DISTANCE		12/11/2013	\$ 6.86
JVIB 05092043C	2043	NOVEMBER 2013 ELECTRIC EQPT SERVICE - PHONE		12/12/2013	\$ 119.25
JVISDRT07711	2115	MICROSOFT SOFTWARE UPDATE, ANNUAL LICENSE		12/10/2013	\$ 910.35
JVCS 20131226063	2305	STAPLES - SERVICE CHARGE		12/27/2013	\$ 43.08
JVCS 20131226063	5012	STAPLES - SUPPLIES		12/27/2013	\$ 359.04
JVATXRT07963	2308	CAL CARD PAYMENT		12/4/2013	\$ 990.79
JVPURRT07877	2310	1ST CLASS PRESORT- MAIL		12/11/2013	\$ 159.48
JVPURRT07879	2310	PACKAGING - MAIL		12/11/2013	\$ 179.95
JVPURRT07881	2310	PRESORT FLATS - MAIL		12/11/2013	\$ 13.19
JVPURRT07886	2310	INTER-OFFICE MAIL		12/13/2013	\$ 144.00
JVIB 05092410AA	2410	NOV 2013 DATA PROC		12/11/2013	\$ 1.82
JVIB 05092410AE	2410	NOV 2013 DATA PROC		12/11/2013	\$ 123.87
JVIB 05092410AJ	2410	NOV 2013 DATA PROC		12/11/2013	\$ 13.11

## MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF DECEMBER 2013 INTERNAL TRANSFERS PROCESSED (cont.)

JVIB 05092410AP	2410	NOV 2013 DATA PROC	12/11/2013	\$	56.34
JVIB 05092410E	2410	NOV 2013 DATA PROC	12/11/2013	\$	27.48
JVIB 05092410O	2410	NOV 2013 DATA PROC	12/11/2013	\$	174.19
JVIB 05092410S	2410	NOV 2013 DATA PROC	12/11/2013	\$	84.46
JVIB 05092410W	2410	NOV 2013 DATA PROC	12/11/2013	\$	152.99
JV890RT07971	2424	NOE FOR LAFCO SC 384	12/6/2013	\$	50.00
JV890RT08400	2445	PAYMENT TO AUDITOR FOR APPORTIONMENT SERVICES	12/19/2013	\$	2,782.08
JVIB 05092450B	2450	NOVEMBER 2013 SYSTEMS DEVELOPMENT	12/12/2013	\$	857.20
<b>TOTAL</b>				\$	<b>7,471.05</b>

## MONTH OF DECEMBER 2013 CASH RECEIPTS

DEPOSIT DOCUMENT ID	ACCOUNT	DESCRIPTION	DEPOSIT DATE	AMOUNT
CR890A06666	9545	INDIVIDUAL NOTICE	12/10/2013	\$ 700.00
	9555	LEGAL FEES		\$ 1,150.00
	9660	ENVIRONMENTAL		\$ 1,080.10
	9800	LAFCO FEES		\$ 5,500.00
<b>TOTAL</b>				<b>\$ 8,430.10</b>

## MONTH OF DECEMBER 2013 INTERNAL TRANSFERS RECEIVED

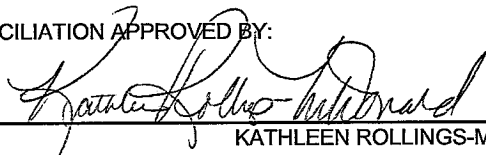
TRANSFER DOCUMENT ID	ACCOUNT	NAME	TRANSFER DATE	AMOUNT
JVATXRT08058	8842	RECOVERY OF OUTSTANDING APPORTIONMENT	12/6/2013	\$ 193.00
JV890RT08057	9660	FUND CORRECTION	12/6/2013	\$ 50.00
JVECDRT07608	9800	FILING FEE - LAFCO SC 383	12/3/2013	\$ 2,250.00
JV105RT08200	9800	FILING FEE - LAFCO SC 385	12/12/2013	\$ 500.00
<b>TOTAL</b>				<b>\$ 2,993.00</b>



REBECCA LOWERY, Clerk to the Commission

1/6/2014  
DATE

RECONCILIATION APPROVED BY:



KATHLEEN ROLLINGS-MCDONALD, Executive Officer

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DATE