

# LOCAL AGENCY FORMATION COMMISSION FOR SAN BERNARDINO COUNTY

215 North D Street, Suite 204, San Bernardino, CA 92415-0490  
(909) 383-9900 • Fax (909) 383-9901  
E-MAIL: [lafco@lafco.sbcounty.gov](mailto:lafco@lafco.sbcounty.gov)  
[www.sbclafco.org](http://www.sbclafco.org)

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**DATE: JULY 8, 2013**

**FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer**

**TO: LOCAL AGENCY FORMATION COMMISSION**

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**SUBJECT: AGENDA ITEM #3 - RATIFY PAYMENTS AS RECONCILED FOR  
MONTH OF MAY 2013 AND JUNE 2013 AND NOTE REVENUE  
RECEIPTS**

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## **RECOMMENDATION:**

Ratify payments as reconciled for the months of May 2013 and June 2013 and note revenue receipts for the same periods.

## **BACKGROUND INFORMATION:**

Staff has prepared a reconciliation of warrants issued for payments to various vendors, internal transfers for payments to County Departments, cash receipts and internal transfers for payments for deposits or other charges that cover the period of May 1, 2013 through May 31, 2013 and June 1, 2013 through June 30, 2013.

Staff is recommending that the Commission ratify the payments for May and June outlined on the attached listings and note the revenues received.

KRM/rc1

Attachment

**MONTHLY RECONCILIATION OF PAYMENTS**

<b>MONTH OF JUNE 2013 PAYMENTS PROCESSED</b>					
<b>VOUCHER DOCUMENT ID</b>	<b>ACCOUNT</b>	<b>NAME</b>	<b>WARRANT NUMBER</b>	<b>WARRANT DATE</b>	<b>AMOUNT</b>
PV8908027	2400	BEST BEST & KRIEGER	3199878	6/7/2013	\$ 1,831.62
PV8908028	2335	STAFFMARK	8244657	6/7/2013	\$ 1,103.31
PV8908029		NOT YET PROCESSED			
PV8908030	2305	TREASURER	8246151	6/10/2013	\$ 250.00
PV8908031	2080	JAMES LONGTIN - LOCAL GOVT PUBLICATIONS	8245139	6/10/2013	\$ 138.56
PV8908032	2445	AMERICA MIRCROIMAGING	8245026	6/10/2013	\$ 3,184.50
PV8908033	2424	TOM DODSON & ASSOCIATES	3200167	6/10/2013	\$ 1,563.25
PV8908034	2085	DAILY JOURNAL	8245074	6/10/2013	\$ 431.20
PV8908035		NOT YET PROCESSED			
PV8908036		NOT YET PROCESSED			
PV8908037		NOT YET PROCESSED			
PV8908038		NOT YET PROCESSED			
PV8908039		NOT YET PROCESSED			
PV890804001	2445	ROBERT A LOVINGOOD	8244646	6/7/2013	\$ 200.00
PV890804002	2445	JAMES RAMOS	8244593	6/7/2013	\$ 200.00
PV890804003	2445	LARRY MCCALLON	8244603	6/7/2013	\$ 200.00
PV8908041		NOT YET PROCESSED			
PV8908042		NOT YET PROCESSED			
PV8908043		NOT YET PROCESSED			
PV8908044	2335	STAFFMARK CA LLC	8254998	6/25/2013	\$ 538.20
<b>TOTAL</b>					<b>\$ 9,640.64</b>
<b>MONTH OF JUNE 2013 INTERNAL TRANSFERS PROCESSED</b>					
JVIB 110062037E	2037	MAY 2013 PHONE		6/12/2013	\$ 213.68
JVIB 110062038E	2038	MAY 2013 LONG DISTANCE		6/12/2013	\$ 7.44
JVCS 20130624063	2305	STAPLES - SERVICE CHARGE		6/24/2013	\$ 8.10
JVCS 20130624063	5012	STAPLES - SUPPLIES		6/24/2013	\$ 67.47
JV890RT18374	2308	CAL CARD PAYMENT - JULY		6/12/2013	\$ 1,031.61
JVPURRT18562	2310	INTER-OFFICE MAIL		6/14/2013	\$ 176.00
JVPURRT18566	2310	PRESORT FLATS - MAIL		6/14/2013	\$ 46.55
JVPURRT18567	2310	PACKAGING - MAIL		6/14/2013	\$ 28.39
JVPURRT18569	2310	1ST CLASS PRESORT- MAIL		6/14/2013	\$ 129.24
JVIB 11062410E	2410	MAY 2013 DATA PROCESSING		6/12/2013	\$ 448.37
JVIB 11062410N	2410	MAY 2013 DATA PROCESSING		6/12/2013	\$ 22.20
JVIB 11062410X	2410	MAY 2013 DATA PROCESSING		6/12/2013	\$ 4.20
JVIB 11062420J	2420	MAY 2013 ISD		6/12/2013	\$ 20.66
JV890RT18429	2424	NOTICE OF EXEMPTION FOR LAFCO SC# 378 & SC#379		6/14/2013	\$ 100.00
JV890RT19470	2424	NOTICE OF EXEMPTION FOR LAFCO SC# 380		6/20/2013	\$ 50.00
JVIB 11062450B	2450	MAY 2013 - SYSTEM DEVELOPMENT		6/17/2013	\$ 300.09
<b>TOTAL</b>					<b>\$ 2,654.00</b>

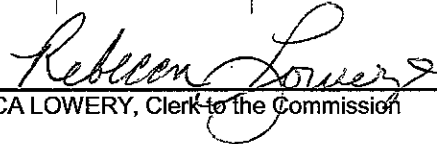
**MONTHLY RECONCILIATION OF PAYMENTS**

**MONTH OF JUNE 2013 CASH RECEIPTS**

DEPOSIT DOCUMENT ID	ACCOUNT	DESCRIPTION	DEPOSIT DATE	AMOUNT
CR890A014305	9800	LAFCO FEES	6/11/2013	\$ 500.00
CR890A015018	9930	MISCELLANEOUS FEES	6/25/2013	\$ 1,500.00
<b>TOTAL</b>				<b>\$ 2,000.00</b>

**MONTH OF JUNE 2013 INTERNAL TRANSFERS RECEIVED**

TRANSFER DOCUMENT ID	ACCOUNT	NAME	TRANSFER DATE	AMOUNT
		NONE		
<b>TOTAL</b>				<b>\$ -</b>

  
 REBECCA LOWERY, Clerk to the Commission

7/8/2013  
 DATE

RECONCILIATION APPROVED BY:

  
 KATHLEEN ROLLINGS-MCDONALD, Executive Officer

7/8/2013  
 DATE

**MONTHLY RECONCILIATION OF PAYMENTS**

**MONTH OF MAY 2013 PAYMENTS PROCESSED**

<b>VOUCHER DOCUMENT ID</b>	<b>ACCOUNT</b>	<b>NAME</b>	<b>WARRANT NUMBER</b>	<b>WARRANT DATE</b>	<b>AMOUNT</b>
PV8908013	2305	STAFFMARK CALIFONIA LLC	8206513	5/6/2013	\$ 1,013.61
PV8908014	2424	TOM DODSON & ASSOCIATES	3197656	5/6/2013	\$ 595.00
PV8908015		VOID			
PV8908016	2895	ADVANCED COPY SYSTEMS	3198464	5/16/2013	\$ 269.54
PV8908017	2305	DAISY WHEEL RIBBON CO INC	3198488	5/16/2013	\$ 698.75
PV8903018	2905	INLAND EMPIRE PROPERTIES LLC	8223677	5/16/2013	\$ 3,984.00
PV8908019	2444	MJS ALARM CORP	3198524	5/16/2013	\$ 102.00
PV8908020	2445/2940	JIM BAGLEY	8223685	5/16/2013	\$ 301.59
PV8908021	2445/2940	JAMES V CURATALO	8223681	5/16/2013	\$ 228.25
PV8908022	2445/2940	DAWN MICHELLE ROWE	8223656	5/16/2013	\$ 282.49
PV8908023	2445/2940	SUNIL SETHI	8223760	5/16/2013	\$ 229.38
PV8908024	2445/2940	ROBERT W SMITH	8223735	5/16/2013	\$ 291.53
PV8908025	2445/2940	DIANE WILLIAMS	8223661	5/16/2013	\$ 229.38
PV890802601	2445	JANICE RUTHERFORD	8223682	5/16/2013	\$ 200.00
PV890802602	2445	LARRY MCCALLON	8223688	5/16/2013	\$ 200.00
<b>TOTAL</b>					<b>\$ 8,625.52</b>

**MONTH OF MAY 2013 INTERNAL TRANSFERS PROCESSED**

JVIB 10082037E	2037	APRIL 2013 PHONE		5/9/2013	\$ 213.65
JVIB 10082038E	2038	APRIL 2013 LONG DISTANCE		5/9/2013	\$ 9.98
JVIB 10082080B	2080	APRIL 2013 PUBLICATIONS - COUNTY PHONE BOOKS		5/10/2013	\$ 50.75
JVCS 20130520063	2305	STAPLES - SERVICE CHARGE		5/20/2013	\$ 25.17
JVCS 20130520063	5012	STAPLES - SUPPLIES		5/20/2013	\$ 209.73
JVATXRT16151	2308	CAL CARD PAYMENT - APRIL		5/3/2013	\$ 1,031.61
JVATXRT17737	2308	CAL CARD PAYMENT - MAY		5/30/2013	\$ 837.57
JVPURRT16314	2310	1ST CLASS PRESORT- MAIL		5/10/2013	\$ 464.91
JVPURRT16325	2310	INTER-OFFICE MAIL		5/10/2013	\$ 176.00
JVPURRT16330	2310	PACKAGING - MAIL		5/10/2013	\$ 39.28
JVPURRT16331	2310	PRESORT FLATS - MAIL		5/10/2013	\$ 172.50
JVIB 10082410M	2410	APRIL 2013 DATA PROCESSING		5/9/2013	\$ 22.20
JVIB 10082410V	2410	APRIL 2013 DATA PROCESSING		5/9/2013	\$ 2.10
JVIB 10082410E	2410	APRIL 2013 DATA PROCESSING		5/15/2013	\$ 459.54
JVIB 10082420J	2420	APRIL 2013 ISD		5/9/2013	\$ 20.66
JV890RT16634	2424	NOTICE OF EXEMPTION FOR LAFCO SC 377		5/14/2013	\$ 50.00
JV890RT17176	2424	NOTICE OF EXEMPTION FOR LAFCO 3158 & SC 373		5/24/2013	\$ 100.00
JV890RT16518	2445	ROV CHARGE - LAFCO 3172		5/14/2013	\$ 31.18
JVIB 10082450C	2450	APRIL 2013 - SYSTEM DEVELOPMENT		5/10/2013	\$ 600.19
JVATXRT15588	2941	TRAINING - FAS2013 - LOWERY		5/10/2013	\$ 13.00
<b>TOTAL</b>					<b>\$ 4,530.02</b>

# MONTHLY RECONCILIATION OF PAYMENTS

## MONTH OF MAY 2013 CASH RECEIPTS

DEPOSIT DOCUMENT ID	ACCOUNT	DESCRIPTION	DEPOSIT DATE	AMOUNT
CR890A13404	9800	LAFCO FEES	5/21/2013	\$ 510.00
CR890A13404	9930	MISCELLANEOUS	5/21/2013	\$ 110.00
CR890A13738	9800	LAFCO FEES	5/29/2013	\$ 1,000.00
<b>TOTAL</b>				<b>\$ 1,620.00</b>

## MONTH OF MAY 2013 INTERNAL TRANSFERS RECEIVED

TRANSFER DOCUMENT ID	ACCOUNT	NAME	TRANSFER DATE	AMOUNT
JV775RT16074	9800	CREST FOREST FIRE FEE	5/6/2013	\$ 2,250.00
<b>TOTAL</b>				<b>\$ 2,250.00</b>

REBECCA LOWERY, Clerk to the Commission

7/8/2013  
DATE

RECONCILIATION APPROVED BY:

KATHLEEN ROLLINGS-MCDONALD, Executive Officer

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