



Human Resources Department Western Region Item Bank (WRIB)

Deborah Caruso
Director

February 14, 2019

Dear WRIB members:

Good news! We have transitioned all jurisdictions to the new WRIB web-based application! We appreciate all the feedback we have gotten, and continue to make updates to enhance your user experience. If you are not already doing so, please immediately begin using the new application (<https://www.sbcounty.gov/hr/newwrib/Account/Login>) to access items and create your review drafts and Booklet Masters.

In the new system, you, as the Coordinator, can continue to add and delete Users as needed for your jurisdiction. All Users have the ability to access review draft questions, create exams, and submit final booklet requests. Booklet Masters formatted for printing will continue to be available to members in less than the 5 day turn-around. You will also be able to add new questions directly to the system; however, we do ask that you allow additional time for us to proof and format when submitting more than 5 new questions, or when submitting new graphics.

We will be phasing out our classic WRIB portal by March 1, 2019, when it will no longer be available for submitting Review Draft and Booklet Master requests. All new requests will need to be made through the new WRIB system.

For those of you who utilize WRIB scoring services, we ask that you order your new Scantrons as soon as possible, if you have not already done so, as the new system will only be able to score the new Scantrons. In addition to Scantron Custom Form "Mark Reflex #EM-298519-1:654321 ED05" (1-800-347-7704), you are now also able to use Scantron Form #94746 (www.scantron.com), as well as Apperson Store Form #29490 (www.apperson.com).

We will discontinue scoring in classic WRIB by March 20, 2019, as final migration of all data will take place at that time. Any scoring requests received on or after that date will need to utilize one of the new Scantron forms.

Remember that in order for scoring to be conducted in the new WRIB application, the associated test/booklet must be created in the new WRIB system (required for the scanner/reader to access, read, and score the test). Therefore, it is necessary for you to (re)create your tests in the new system so future scoring will not be delayed. Should you find you overlooked updating/transferring any of your old/existing tests to the new WRIB, the legacy system will continue to be accessible by Maria for reference for a period of time.

As the new WRIB application offers easy and instant access to reviewing questions, assembling your test, and finalizing your booklet, you will find that creating alternate test versions and booklets is easier than ever!

If you have any questions, please do not hesitate to contact us. Remember to get your new Scantron answer sheets as soon as possible so you can start taking full advantage of all the new system has to offer. We are excited to be moving forward with the full implementation of your new WRIB application, giving you enhanced functionality and access.

We thank you for your loyal membership and look forward to continuing to serve you.

Sincerely,

The WRIB Team

Maria Aponte - Michelle Workman - Shelly Ward - Silvia Zayas

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