

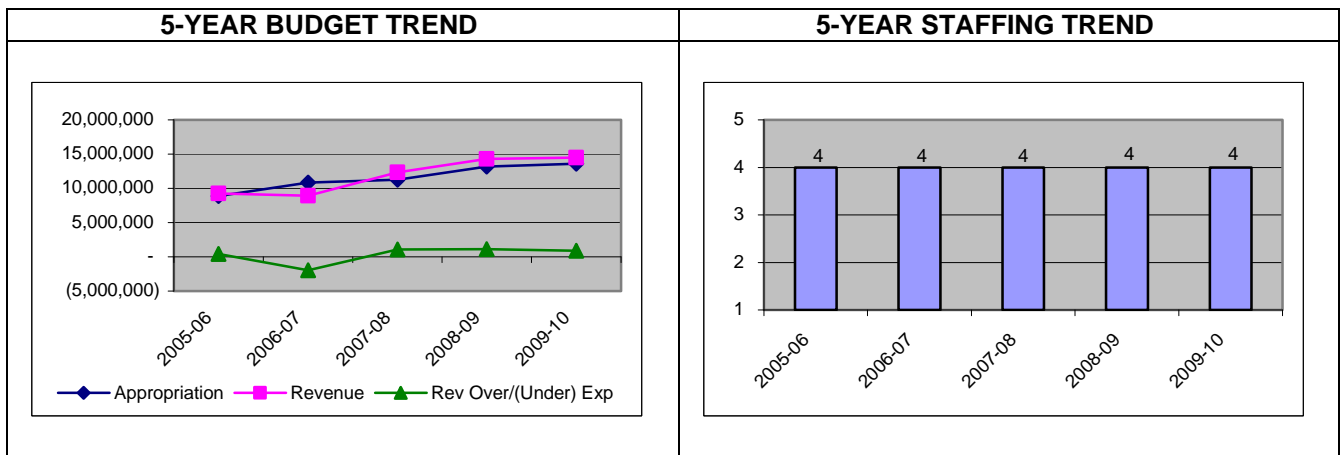
## Motor Pool

### DESCRIPTION OF MAJOR SERVICES

Fleet Management’s Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks and various specialty vehicles assigned to county departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead and other operational costs of fleet vehicles.

The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

### BUDGET HISTORY



### PERFORMANCE HISTORY

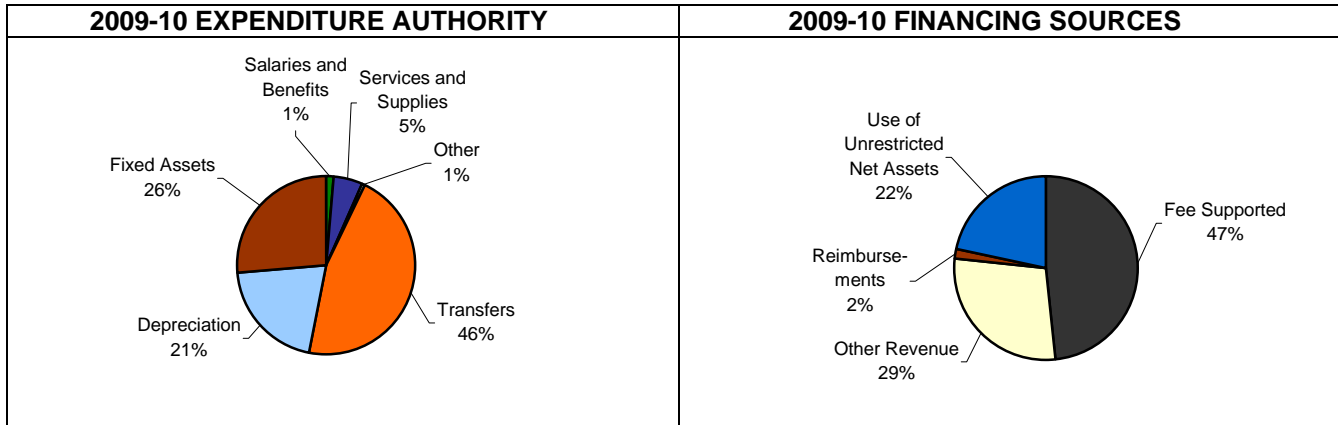
	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Modified Budget	2008-09 Estimate
Appropriation	10,235,900	11,059,794	12,081,352	13,169,738	12,629,200
Departmental Revenue	9,081,927	11,334,246	13,218,045	14,306,500	14,591,700
Revenue Over/(Under) Exp	(1,153,973)	274,452	1,136,693	1,136,762	1,962,500
Budgeted Staffing				4	
Fixed Assets	3,032,580	4,131,273	4,991,699	5,475,000	5,330,000
Unrestricted Net Assets Available at Year End	7,200,860	7,107,392.00	6,299,509		5,600,000

Estimated appropriation for 2008-09 is less than the modified budget due to unforeseeable cancellation in a new building construction project in Barstow Service Center.

Estimated departmental revenue for 2008-09 is more than the modified budget due to increases in miles driven by the user departments and in number of vehicles for which monthly fixed charges are collected.



**ANALYSIS OF PROPOSED BUDGET**



**IMPACTS DUE TO BUDGET REDUCTIONS**

Brief Description of Budget Impact	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/(Under) Exp
MSRC Clean Transportation Funding's AB2766 Subvention Funds		-	(24,600)	(24,600)
The program administered through SCAQMD reduces the maximum MSRC Match Funding contribution from \$75,000 per entity to \$50,000 per entity.				
<b>Total</b>	-	-	(24,600)	(24,600)

**GROUP: Public and Support Services**  
**DEPARTMENT: Fleet Management**  
**FUND: Motor Pool**

**BUDGET UNIT: IBA VHS**  
**FUNCTION: General**  
**ACTIVITY: Other General**

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Estimate	2008-09 Final Budget	2009-10 Proposed Budget	Change From 2008-09 Final Budget
<b>Appropriation</b>							
Salaries and Benefits	188,438	212,044	230,104	240,800	232,300	250,565	18,265
Services and Supplies	790,749	577,676	902,062	983,200	968,503	996,803	28,300
Central Computer	3,319	4,149	3,510	3,300	3,314	3,061	(253)
Travel	-	-	-	6,000	4,000	7,000	3,000
Transfers	6,810,439	7,188,379	8,314,421	8,287,300	8,384,421	8,646,371	261,950
<b>Total Exp Authority</b>	<b>7,792,945</b>	<b>7,982,248</b>	<b>9,450,097</b>	<b>9,520,600</b>	<b>9,592,538</b>	<b>9,903,800</b>	<b>311,262</b>
Reimbursements	(108,137)	(248,279)	(262,861)	(281,400)	(287,800)	(282,100)	5,700
<b>Total Appropriation</b>	<b>7,684,808</b>	<b>7,733,969</b>	<b>9,187,236</b>	<b>9,239,200</b>	<b>9,304,738</b>	<b>9,621,700</b>	<b>316,962</b>
Depreciation	2,551,092	2,700,000	2,850,000	3,390,000	3,390,000	3,870,000	480,000
Operating Transfers Out	-	625,825	44,116	-	475,000	85,000	(390,000)
<b>Total Requirements</b>	<b>10,235,900</b>	<b>11,059,794</b>	<b>12,081,352</b>	<b>12,629,200</b>	<b>13,169,738</b>	<b>13,576,700</b>	<b>406,962</b>
<b>Departmental Revenue</b>							
Use Of Money and Prop	325,106	318,538	308,926	160,000	218,000	150,000	(68,000)
State, Fed or Gov't Aid	-	-	-	-	74,400	49,800	(24,600)
Current Services	5,748,766	6,311,587	7,894,092	9,080,700	8,802,300	9,059,700	257,400
Other Revenue	2,470,171	4,198,672	4,568,355	4,704,200	4,619,000	4,660,000	41,000
Other Financing Sources	528,684	502,649	446,672	544,000	490,000	490,000	-
<b>Total Revenue</b>	<b>9,072,727</b>	<b>11,331,446</b>	<b>13,218,045</b>	<b>14,488,900</b>	<b>14,203,700</b>	<b>14,409,500</b>	<b>205,800</b>
Operating Transfers In	9,200	2,800	-	102,800	102,800	69,500	(33,300)
<b>Total Financing Sources</b>	<b>9,081,927</b>	<b>11,334,246</b>	<b>13,218,045</b>	<b>14,591,700</b>	<b>14,306,500</b>	<b>14,479,000</b>	<b>172,500</b>
Rev Over/(Under) Exp	(1,153,973)	274,452	1,136,693	1,962,500	1,136,762	902,300	(234,462)
				Budgeted Staffing	4	4	-
<b>Fixed Assets</b>							
Equipment	-	-	-	-	145,000	80,000	(65,000)
Vehicles	3,032,580	4,131,273	4,991,699	5,330,000	5,330,000	4,900,000	(430,000)
<b>Total Fixed Assets</b>	<b>3,032,580</b>	<b>4,131,273</b>	<b>4,991,699</b>	<b>5,330,000</b>	<b>5,475,000</b>	<b>4,980,000</b>	<b>(495,000)</b>

PUBLIC & SUPPORT SERVICES



Salaries and benefits of \$250,565 fund 4 budgeted positions. The increase of \$18,265 reflects MOU increases offset by a decrease in workers' compensation charges.

Services and supplies of \$996,803 include \$428,000 for liability insurance costs, \$132,000 for COWCAP charges, \$234,000 for the monthly charges of Global Positioning System (GPS) devices for existing Motor Pool vehicles, and \$62,000 to install new decals on county vehicles. The increase of \$28,300 reflects increases in monthly charges expenditures for installed GPS devices and in liabilities insurance costs, and it is partially offset by a decrease in COWCAP charges and by reclassifying some costs from services and supplies to transfers and operating transfers out.

Travel of \$7,000 includes \$4,600 for conferences/training and \$1,500 for hotel. The increase of \$3,000 is primarily for attending conferences/training with the related costs for hotel, meals and mileage reimbursements.

Transfers of \$8,646,371 include primarily payments to the Garage budget unit for fuel, maintenance, and repairs for Motor Pool vehicles. The increase of \$261,950 is due mainly to rising maintenance and repair costs, the number of vehicles in which GPS device is installed, and it is partially offset by a decrease in gasoline costs.

Reimbursements of \$282,100 primarily include payments from the Garage budget unit for miles driven by vehicles assigned to the Garage. The decrease of \$5,700 is due to a decrease in miles driven by the vehicles.

Operating transfers out of \$85,000 represents the costs for re-paving motor pool's parking lot. The decrease of \$390,000 reflects the unforeseeable cancellation of building construction project in Barstow Service Center.

Revenue of \$14,409,500 includes an increase of \$205,800 primarily due to increases in miles driven and in number of vehicles for which the monthly fixed charges are collected. In addition, \$49,800 was budgeted for a Board-approved grant application to South Coast Air Quality Management District (SCAQMD) for the purchase of Global Positioning System (GPS) devices. The amount of the grant application reflects a decrease of \$24,600 from the prior year.

Operating transfers in of \$69,500 constitute partial payment from the Garage for projects completed in the prior year. The decrease of \$33,300 represents partial payment for the planned 2008-09 project.

The budget for vehicle purchases is decreasing by \$430,000 because the number of vehicles to be purchased in 2009-10 will decrease, as part of the 8% cost reduction directed by the CAO. Equipment of \$80,000 reflects an anticipated need for the use of generators by county departments. The decrease of \$65,000 in equipment is mainly due to the less anticipated need for the generators.

During its regular purchasing cycle, Fleet Management will continue replacing the existing fleet with ultra low emission vehicles (ULEV) or better, including hybrids and other low emission technologies. It is estimated that the entire fleet will consist of only ULEV's (or better) by 2012-13 (excluding a small percentage of specialty vehicles).