

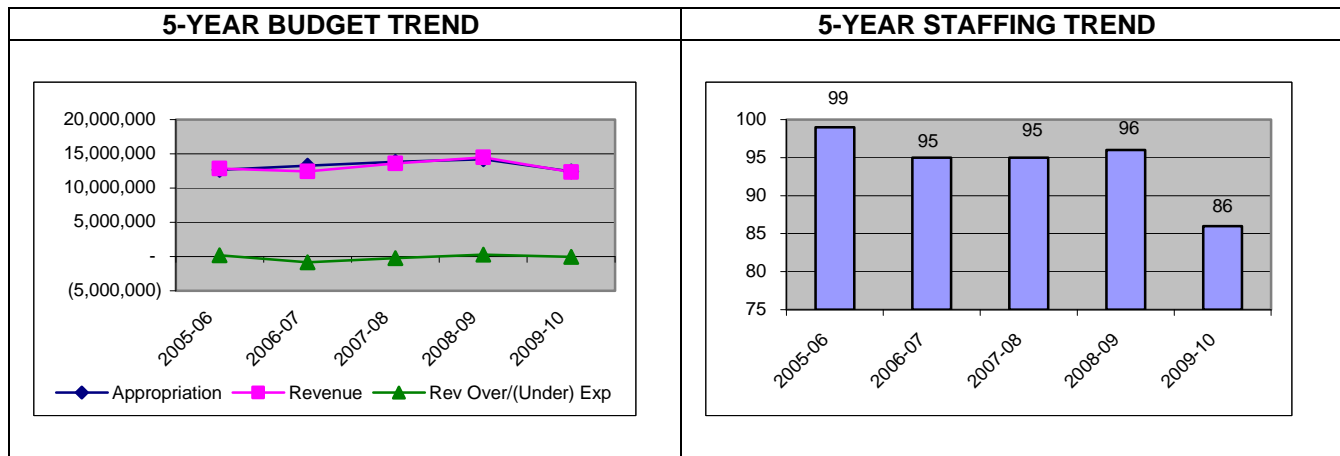
Garage

DESCRIPTION OF MAJOR SERVICES

Fleet Management’s Garage Division provides fuel, maintenance, repair, fabrication and emergency field services for the county’s fleet of vehicles and heavy equipment.

The Garage budget unit is an internal services fund (ISF). All operational costs of the Garage Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

BUDGET HISTORY



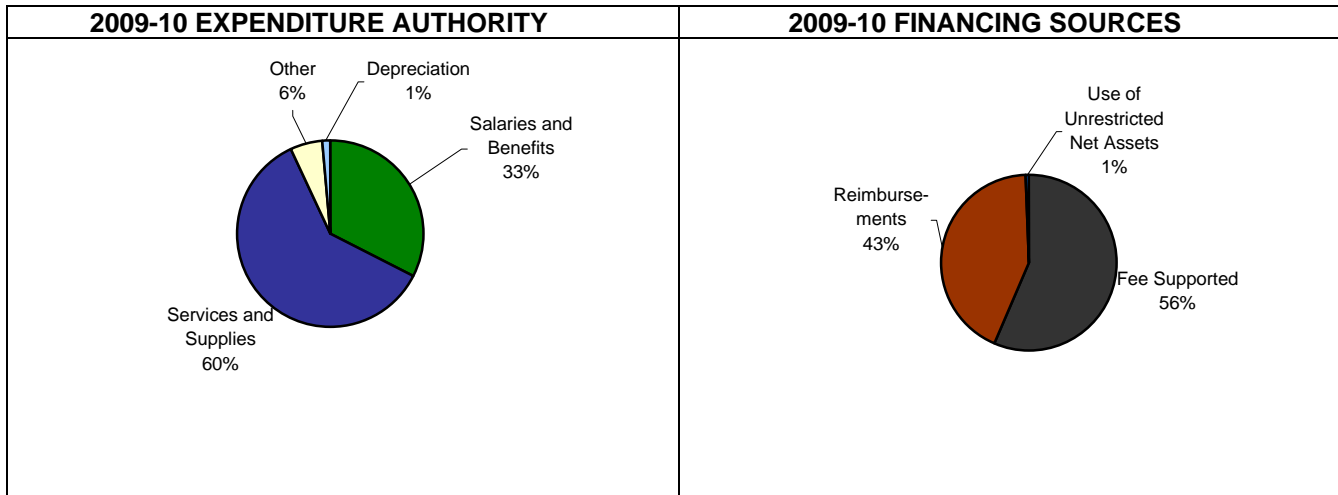
PERFORMANCE HISTORY

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Modified Budget	2008-09 Estimate
Appropriation	12,359,046	12,654,267	13,406,334	14,225,859	11,821,600
Departmental Revenue	11,804,063	12,208,423	13,358,602	14,483,400	12,431,700
Revenue Over/(Under) Exp	(554,983)	(445,844)	(47,732)	257,541	610,100
Budgeted Staffing				96	
Fixed Assets	470,199	17,564	22,137	49,000	37,100
Unrestricted Net Assets Available at Year End	11,197	(216,398.00)	91,293		490,000

Estimated appropriation for 2008-09 is less than the modified budget due to savings in salaries and benefits and lower than planned demand for services and gasoline and its costs. Consequently, these result in less revenue than the modified budget.



ANALYSIS OF PROPOSED BUDGET



GROUP: Public and Support Services
DEPARTMENT: Fleet Management
FUND: Garage Warehouse

BUDGET UNIT: ICB VHS
FUNCTION: General
ACTIVITY: Other General

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Estimate	2008-09 Final Budget	2009-10 Proposed Budget	Change From 2008-09 Final Budget
Appropriation							
Salaries and Benefits	6,691,953	6,898,667	6,984,269	6,722,500	7,392,478	7,086,424	(306,054)
Services and Supplies	11,937,806	12,274,855	13,997,897	12,439,900	14,262,392	13,086,626	(1,175,766)
Central Computer	35,463	42,784	44,143	42,500	42,472	48,730	6,258
Travel	-	-	-	21,000	21,000	23,000	2,000
Transfers	564,854	799,715	868,887	1,133,000	1,253,317	1,147,260	(106,057)
Total Exp Authority	19,230,076	20,016,021	21,895,196	20,358,900	22,971,659	21,392,040	(1,579,619)
Reimbursements	(7,235,155)	(7,736,958)	(8,808,530)	(8,985,100)	(9,193,600)	(9,353,500)	(159,900)
Total Appropriation	11,994,921	12,279,063	13,086,666	11,373,800	13,778,059	12,038,540	(1,739,519)
Depreciation	268,435	273,100	290,000	345,000	345,000	300,000	(45,000)
Operating Transfers Out	95,690	102,104	29,668	102,800	102,800	69,500	(33,300)
Total Requirements	12,359,046	12,654,267	13,406,334	11,821,600	14,225,859	12,408,040	(1,817,819)
Departmental Revenue							
Use Of Money and Prop	53,217	67,226	70,353	48,000	68,000	52,000	(16,000)
State, Fed or Gov't Aid	166	-	575	-	-	-	-
Current Services	11,743,636	12,139,751	13,265,084	12,323,700	14,415,400	12,303,000	(2,112,400)
Other Revenue	7,044	1,446	16,940	5,000	-	-	-
Other Financing Sources	-	-	5,650	55,000	-	-	-
Total Revenue	11,804,063	12,208,423	13,358,602	12,431,700	14,483,400	12,355,000	(2,128,400)
Rev Over/(Under) Exp	(554,983)	(445,844)	(47,732)	610,100	257,541	(53,040)	(310,581)
				Budgeted Staffing	96	86	(10)
Fixed Assets							
Equipment	-	17,564	22,137	37,100	49,000	95,000	46,000
Total Fixed Assets	470,199	17,564	22,137	37,100	49,000	95,000	46,000

Salaries and benefits of \$7,086,424 fund 86 budgeted positions. The net decrease of \$306,054 reflects decreased workers' compensation charges, retirement costs and the deletion of 10 vacant positions. The decrease of 10 budgeted staffing represents the deletion of an Administrative Supervisor I, an Equipment Parts Specialist I, a Fiscal Assistant, an Office Assistant II and a Public Service Employee, and 2 Custodian I's. The remainder represents a mid-year, Board-approved 3 budgeted staffing decrease.

Services and supplies of \$13,086,626 include \$7.7 million for the purchase of fuel and \$4.0 million for the purchase of automotive parts and payments of sublet services. The decrease of \$1,175,766 is due to cost and



demand adjustments for fuel, parts, sublet services and liability insurance costs, and it is partially offset by an increase in COWCAP charges.

Travel of \$23,000 includes \$14,000 for conferences/training, \$3,000 for motor pool daily rental, \$2,100 for meals and \$2,000 for air travel. The increase of \$2,000 is for conferences/training and motor pool daily rental, and it is mainly offset by a decrease in hotel and air travel.

Transfers of \$1,147,260 include \$708,000 for intra-department charges between the Garage's cost centers and \$282,000 for the remainder of vehicle charges paid to Motor Pool. The decrease of \$106,057 is due mainly to a decreased need for intra-department charges between the Garage's cost centers.

Reimbursements of \$9,353,500 are primarily received from Motor Pool for fuel, maintenance, repairs and allocated department overhead. The balance of reimbursements is for intra-department charges between the Garage's cost centers. The increase of \$159,900 is due mainly to increases in maintenance and repairs, the number of miles driven and the number of Global Positioning System (GPS) devices installed, and it is mainly offset by a decrease in gasoline costs and intra-department charges between the Garage's cost centers.

Operating transfers out of \$69,500 represents a repayment to Motor Pool for prior-year's projects for the replacement of fuel tanks and an upgrade of the heating, ventilation and air conditioning (HVAC) units in the department's buildings 1 and 6. The decrease of \$33,300 is due to unforeseeable cancellation of building construction in Barstow Service Center.

Current services revenue of \$12,303,000 is from maintenance and repair services, and from the sale of fuel. The decrease of \$2,112,400 is due mainly to decreasing demand and cost of gasoline and decreasing demand for maintenance and repair services.

Fixed assets of \$95,000 is mainly for the Garage's various shops performing revenue-generating functions. The increase of \$46,000 is mainly due to various equipment needed in the revenue-generating shops.