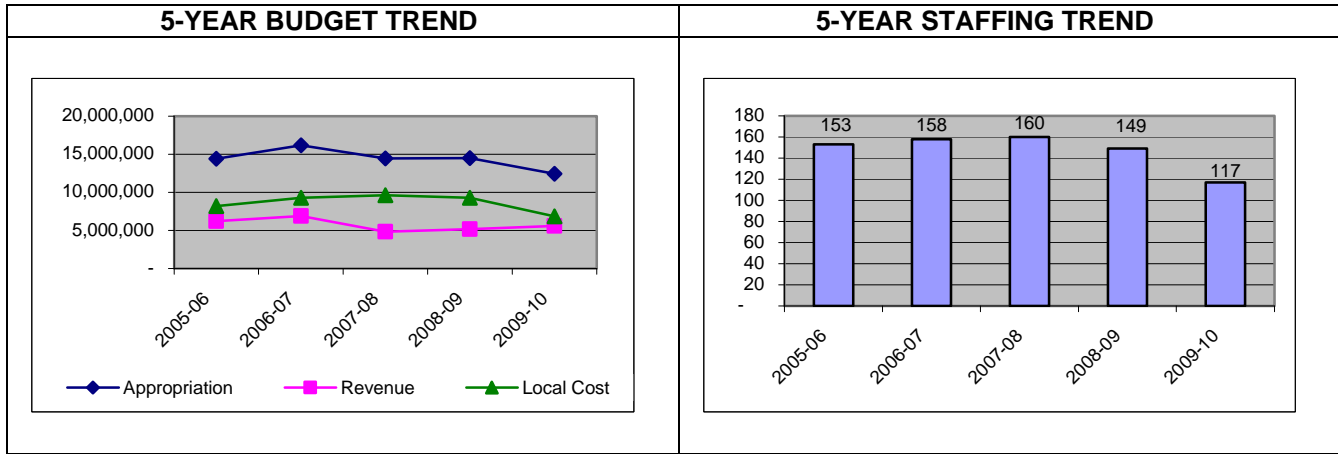


Facilities Management

DESCRIPTION OF MAJOR SERVICES

The Facilities Management Department serves the public by providing quality custodial, grounds, and maintenance services and enabling county department to effectively meet the expectations of their customers. The focus of the Custodial, Grounds, Maintenance, and Administration divisions is to ensure a clean, safe, and well-maintained environment for county customers and employees.

BUDGET HISTORY



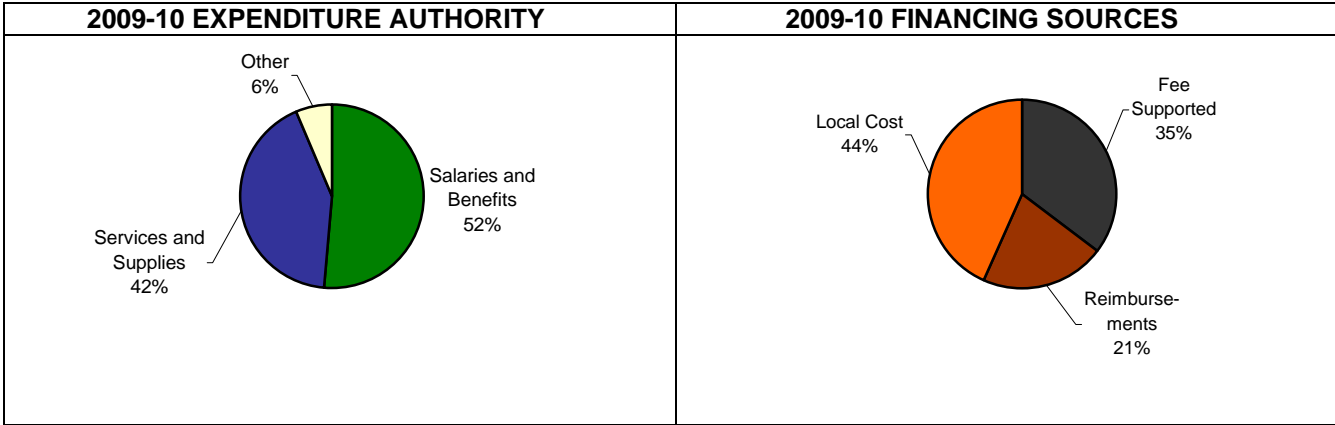
PERFORMANCE HISTORY

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Modified Budget	2008-09 Estimate
Appropriation	13,706,972	14,483,106	13,551,774	13,843,974	13,841,847
Departmental Revenue	5,372,902	5,656,524	4,325,191	5,174,237	4,960,542
Local Cost	8,334,070	8,826,582	9,226,583	8,669,737	8,881,305
Budgeted Staffing				139	

Estimated appropriation for 2008-09 is \$13,841,847 and departmental revenue is \$4,960,542. Departmental revenue for 2008-09 is less than the modified budget because requisition work from other departments is expected to be lower than originally anticipated and additional local cost in the amount of \$211,568 will be needed.



ANALYSIS OF PROPOSED BUDGET



As a result of the current economic condition, the 2009-10 proposed budget was impacted by an 8% cut and a salary reduction. The total of these budget reductions was a decrease of \$1,059,901 to appropriation and local cost; and the details are listed in the following schedule. Budgeted staffing was reduced by 15 positions, of which 12 were filled and the remainder is vacant.

IMPACTS DUE TO BUDGET REDUCTIONS

Brief Description of Budget Impact	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2009-10 8% Reduction Reduction made to salaries and benefits and services and supplies - deleted 7 filled positions including 1 Cost Estimator, 1 PSE, 2 Custodian I's, 1 Custodian II, 2 Grounds Caretaker I's and 1 vacant General Maint. Mechanic, general maintenance was reduced by \$73,000, other professional services were reduced by \$110,000, small tools and instruments were reduced by \$25,389, and noninventoriable equipment was reduced by \$47,708.	(8)	(676,794)	-	(676,794)
Salary Reduction Reduction made to salaries and benefits - deleted 7 positions including 1 vacant HVAC Mechanic, 1 vacant Office Assistant II, 2 filled General Maintenance Workers, 2 filled General Service Workers, and 1 filled Custodian I.	(7)	(383,107)	-	(383,107)
Total	(15)	(1,059,901)	-	(1,059,901)

The preceding reductions were incorporated into the departmental budget and are reflected in the following schedule that details the budget by appropriation unit.



GROUP: Public and Support Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD
FUNCTION: General
ACTIVITY: Property Management

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Estimate	2008-09 Final Budget	2009-10 Proposed Budget	Change From 2008-09 Final Budget
Appropriation							
Salaries and Benefits	8,372,443	9,025,076	9,478,651	9,306,344	9,496,055	8,086,455	(1,409,600)
Services and Supplies	6,040,188	6,125,395	7,545,235	7,860,554	8,189,795	6,609,846	(1,579,949)
Central Computer	31,833	37,713	51,984	59,595	52,227	65,660	13,433
Travel	-	-	-	5,069	8,300	3,300	(5,000)
Equipment	17,902	42,339	53,700	-	52,000	-	(52,000)
Vehicles	26,144	11,892	-	-	-	-	-
Transfers	26,806	846,395	441,655	937,015	993,462	1,003,874	10,412
Total Exp Authority	14,515,316	16,088,810	17,571,225	18,168,577	18,791,839	15,769,135	(3,022,704)
Reimbursements	(808,344)	(1,605,704)	(4,019,451)	(4,326,730)	(4,311,988)	(3,348,978)	963,010
Total Appropriation	13,706,972	14,483,106	13,551,774	13,841,847	14,479,851	12,420,157	(2,059,694)
Departmental Revenue							
State, Fed or Gov't Aid	43,288	-	31,268	10,174	-	-	-
Current Services	5,329,614	5,656,524	4,291,453	4,815,348	5,039,237	5,577,794	538,557
Other Revenue	-	-	-	20	-	-	-
Other Financing Sources	-	-	2,470	-	-	-	-
Total Revenue	5,372,902	5,656,524	4,325,191	4,825,542	5,039,237	5,577,794	538,557
Operating Transfers In	-	-	-	135,000	135,000	-	(135,000)
Total Financing Sources	5,372,902	5,656,524	4,325,191	4,960,542	5,174,237	5,577,794	403,557
Local Cost	8,334,070	8,826,582	9,226,583	8,881,305	9,305,614	6,842,363	(2,463,251)
Budgeted Staffing					149	117	(32)

Salaries and benefits of \$8,086,455 fund 117 budgeted positions and include a decrease of \$1,409,600 and 32 budgeted positions. This net reduction of positions is due to the deletion of 10 budgeted vacant positions for the 2008-09 8% mid-year cut, 9 budgeted positions (8 filled and 1 vacant) for the 2009-10 8% cut, 6 budgeted positions (5 filled and 1 vacant) for the salary reduction, and 7 budgeted filled positions for the elimination of the Home Repair program.

Services and supplies of \$6,609,846 funds various contracts for custodial and grounds services and includes the costs related to building maintenance. The net decrease of \$1,579,949 is composed of numerous reductions in all divisions including: a decrease of \$270,289 for the costs associated with the Home Repair program which was eliminated for 2009-10; a decrease of \$906,004 in Maintenance due to budget cuts, loss of revenue and the transfer of court facilities to the state; a decrease of \$126,045 in Custodial due to budget cuts; a decrease of \$256,469 in Grounds due to budget cuts, loss of revenue and the transfer of court facilities to the state; and a decrease in Administration of \$21,142 due to budget cuts.

Travel of \$3,300 includes a decrease of \$5,000 and finances travel to outlying areas for facility maintenance work.

Transfers of \$1,003,874 reflect a net increase of \$10,412 primarily due to the increase in allocation of departmental administrative overhead reimbursed from the Utilities budget unit and increases in EHAP charges.

Reimbursements of \$3,348,978 are payments from general fund departments for special custodial, grounds, and maintenance service requests and department overhead. This reflects a decrease of \$963,010 primarily due to reimbursements associated with the Home Repair program that has been eliminated in 2009-10 and an anticipated decrease in requests for reimbursable projects and requisition work from county departments.

Departmental revenue of \$5,577,794 is primarily from non general fund departments for special custodial, grounds, and maintenance requests. The overall net increase of \$538,557 is primarily a result of available minor CIP and paint and carpet revenue available through the county CIP program and an increase in revenue from the Administrative Office of the Courts as a result of the Court Facility Transfers.