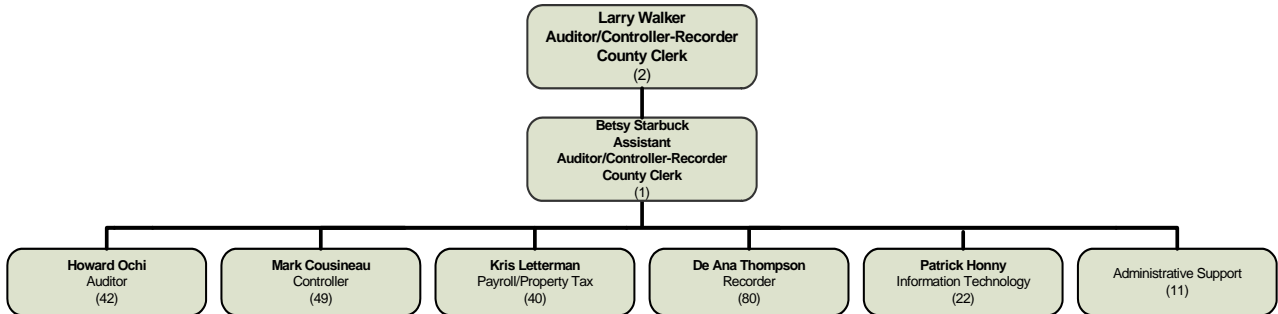


AUDITOR/CONTROLLER-RECORDER Larry Walker

MISSION STATEMENT

The Auditor/Controller-Recorder's Office is committed to serving our customers by processing, safeguarding, and providing information regarding the finances and public records of the County. We perform these functions with integrity, independent judgment, and outstanding service. We are accurate, timely, courteous, innovative, and efficient because of our well-trained and accountable staff.

ORGANIZATIONAL CHART



STRATEGIC GOALS

1. Provide timely and accurate financial information.
2. Maintain a high level of Recorder services while responding to changes in regulation and law.
3. Enhance the Accounts Payable process.

PERFORMANCE MEASURES				
Description of Performance Measure	2007-08 Actual	2008-09 Target	2008-09 Estimate	2009-10 Target
Received Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes	Yes
Received Outstanding Achievement in Popular Annual Financial Reporting.	Yes	Yes	Yes	Yes
Every document received is processed within the established standards.	N/A	N/A	N/A	100%
Compliance in meeting deadlines for legislative directives.	N/A	N/A	N/A	100%
Percentage increase in number of vendors participating in the EFT program. (2005-06 = 394, 2006-07 = 446, 2007-08 = 874)	96%	40%	41%	45%
Percentage of valid payment documents processed within ten days of presentation to ACR. (2007-08: 96.6% of 346,729 payment documents processed in 10 days. 91% of 132,935 manual payment documents processed within 10 days.)	91%	90%	90%	90%



SUMMARY OF BUDGET UNITS

	2009-10				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
<u>General Fund</u>					
Auditor/Controller-Recorder	17,108,441	6,232,680	10,875,761		208
Total General Fund	17,108,441	6,232,680	10,875,761		208
<u>Special Revenue Funds</u>					
Systems Development	11,677,985	2,090,730		9,587,255	35
Vital Records	762,964	147,311		615,653	-
Recorder Records	1,189,107	443,860		745,247	4
Electronic Recording	597,305	419,000		178,305	-
Social Security Number Truncation	1,882,853	1,246,965		635,888	-
Total Special Revenue Funds	16,110,214	4,347,866		11,762,348	39
Total - All Funds	33,218,655	10,580,546	10,875,761	11,762,348	247

Detailed information for each departmental budget unit follows, along with a description of the services provided, budget unit history and analysis of the budget unit.

