

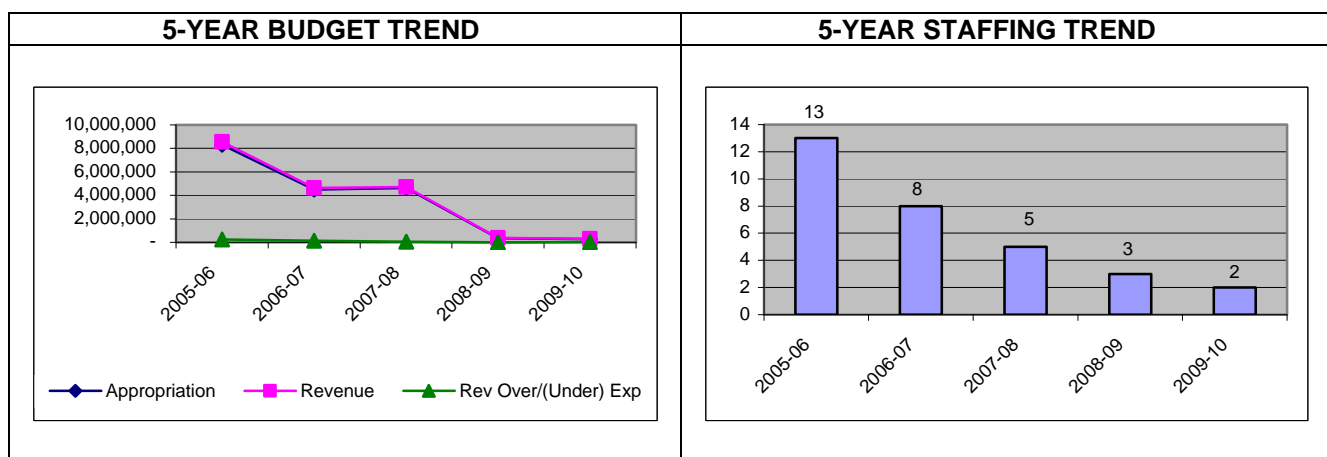
Surplus Property and Storage Operations

DESCRIPTION OF MAJOR SERVICES

Surplus Property and Storage Operations maintains the stock of surplus property, serving as a storage facility, placing equipment with other departments and approved community-based organizations (CBO's) for re-use, selling surplus property to the general public through auction vendors, and administering the printer cartridge recycling program. The division strives to accurately inventory and fairly distribute surplus property to interested departments, CBO's, and the general public, according to County policy.

The Surplus Property and Storage Operations budget unit is in an Internal Service Fund (ISF) of the Purchasing Department. All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY



PERFORMANCE HISTORY

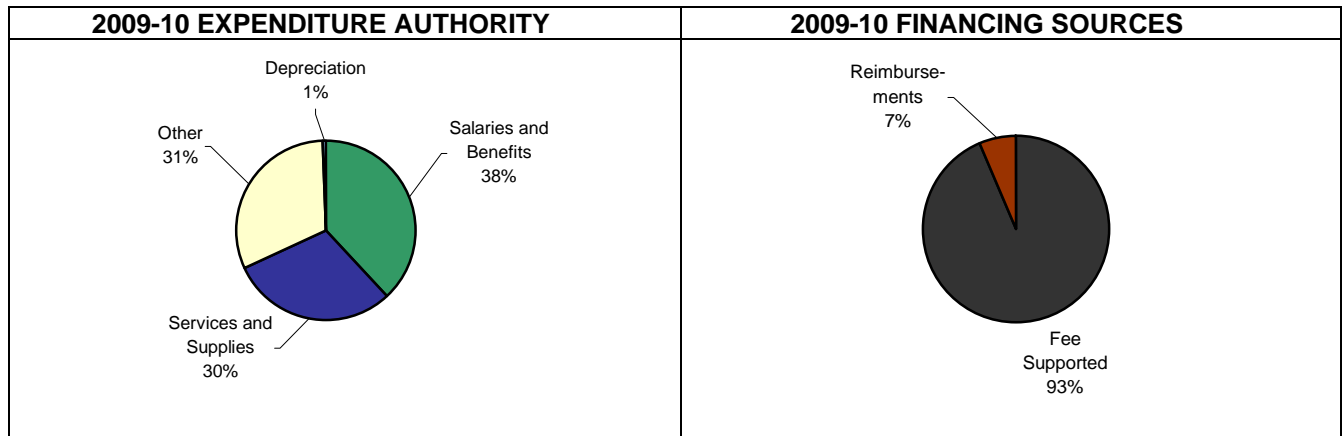
	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Modified Budget	2008-09 Estimate
Appropriation	8,776,583	5,227,686	4,637,342	367,700	352,188
Departmental Revenue	8,884,935	5,233,616	4,706,999	372,700	298,800
Revenue Over/(Under) Exp	108,352	5,930	69,657	5,000	(53,388)
Budgeted Staffing				3	
Fixed Assets	4,412	-	-	6,500	-
Unrestricted Net Assets Available at Year End	220,820	225,529.00	69,527		-

Estimated appropriation for 2008-09 is less than modified budget due to salary savings related to moving a position to one of the other Internal Service Funds.

Estimated departmental revenue for 2008-09 is anticipated to be less than modified budget due to declining auction sales of surplus property.



ANALYSIS OF PROPOSED BUDGET



GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Surplus Property and Storage Operations

BUDGET UNIT: IAV PUR
FUNCTION: General
ACTIVITY: Surplus and Storage

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Estimate	2008-09 Final Budget	2009-10 Proposed Budget	Change From 2008-09 Final Budget
Appropriation							
Salaries and Benefits	417,411	265,356	234,414	135,735	147,491	109,323	(38,168)
Services and Supplies	8,199,765	4,903,934	4,356,101	160,255	148,047	81,358	(66,689)
Central Computer	14,354	9,873	7,057	10,192	10,192	4,617	(5,575)
Transfers	145,053	48,523	39,770	64,461	79,597	90,356	10,759
Total Exp Authority	8,776,583	5,227,686	4,637,342	370,643	385,327	285,654	(99,673)
Reimbursements	-	-	-	(20,000)	(20,000)	(20,000)	-
Total Appropriation	8,776,583	5,227,686	4,637,342	350,643	365,327	265,654	(99,673)
Depreciation	-	-	-	1,545	2,373	1,545	(828)
Total Requirements	8,776,583	5,227,686	4,637,342	352,188	367,700	267,199	(100,501)
Departmental Revenue							
Current Services	8,884,935	5,232,395	4,709,702	298,800	372,700	286,870	(85,830)
Other Revenue	-	-	(2,703)	-	-	-	-
Other Financing Sources	-	1,221	-	-	-	-	-
Total Revenue	8,884,935	5,233,616	4,706,999	298,800	372,700	286,870	(85,830)
Rev Over/(Under) Exp	108,352	5,930	69,657	(53,388)	5,000	19,671	14,671
				Budgeted Staffing	3	2	(1)
Fixed Assets							
Equipment	4,412	-	-	-	6,500	-	(6,500)
Total Fixed Assets	4,412	-	-	-	6,500	-	(6,500)

Salaries and benefits of \$109,323 fund 2 budgeted positions and are decreasing by \$38,168 due to moving 1 Storekeeper position to Purchasing's Mail/Courier Services budget unit.

Services and supplies of \$81,358 includes warehouse and office supplies, insurance, an allocation for the Countywide Cost Allocation Plan (COWCAP) and vehicle costs. It is decreasing by \$66,689 due to the reduction of insurance and the reduction of COWCAP costs related to the desktop office supply program that was moved to Purchasing's general fund budget unit.

Transfers of \$90,356 are increasing by \$10,759 and include office supplies, EH&P charges, and administrative and technical support provided by general fund staff. The increase covers the additional technical support for an online auction system.

Reimbursements of \$20,000 represent a transfer from Human Services for surplus property given to community-based organizations.

Departmental revenue of \$286,870 includes revenue from storage fees, recycling of toner cartridges, metal, telephones, internet surplus sales, public auctions, and surplus handling fees to county departments. The decrease of \$85,830 is due to declining surplus property sales.

