COUNTY OF SAN BERNARDINO

2005-06 PROPOSED BUDGET

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COUNTY OF SAN BERNARDINO

This budget covers the period from July 1, 2005 – June 30, 2006. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget amount.

The County of San Bernardino's 2005-06 Proposed Budget consisting of the general fund, restricted financing funds, capital project funds, special revenue funds, and enterprise funds has a total appropriation of $3.0 billion.

When developing their individual budgets, each department considers the following mission, vision, and value statements of the County of San Bernardino:

Mission Statement

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the people it serves.

Vision Statement

Our vision is to create a safe, clean, and healthy environment that appeals to families and individuals, and attracts the best in business and industry. We will create, support, and enhance vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history.

VALUES Statement

To achieve our Vision, we dedicate ourselves to these values:

- **V**aluing our workforce by providing recognition, training and education, opportunities for customer service and career development, a safe and healthy work environment and fair compensation.
- **A**ppreciation and promotion of the diverse cultures that comprise our workforce and the communities we serve.
- **L**eadership by coordinating regional planning through collaboration with local communities and businesses.
- **U**nquestioned integrity that embraces a culture of honor and trustworthiness.
- **E**xcellence in the development of efficient and cost-effective strategies to improve customer service in an atmosphere that allows and encourages new ideas.
- **S**ervice of the highest quality to our customers delivered with dignity and respect.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. This plan begins with reviewing the two restricted financing sources, Prop. 172 and realignment. Prop. 172 assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing the general fund departments of the Human Services System, Behavioral Health, and Public Health. If these financing sources are not sufficient to pay for those departments' costs, then the general fund sources are considered.

The 2005-06 financing plan included a total of $405.7 million in ongoing discretionary revenue for the general fund. This revenue is comprised of property taxes, interest on the county investment pool, sales tax, and other taxes. Mandatory costs such as previously negotiated salary increases, previous year's Board approved costs, and other mandated costs are first financed by the discretionary revenue. After the mandatory costs are financed, the remaining unallocated discretionary revenue is presented to the Board of Supervisors during the budget workshop for approval of distribution.

A budget workshop will be held on June 6th through 8th, 2005, to discuss each department's proposed budget. Each department submitted a proposed budget based on the general fund financing amount allocated to them and their own departmental revenues. At this time, departments also requested fee adjustments and/or policy items, which include funding requests for those workload and program changes that were unable to be financed in their proposed budget.

Any budgetary changes the Board of Supervisors approve at the budget workshop will be incorporated in the 2005-06 proposed budget that will be presented to the Board during the Budget and Fee Hearing beginning June 20, 2005, at 1:30 in the Board Chambers.

This hearing is to obtain public input on the county budget and fee ordinance changes and to obtain additional Board changes to incorporate into the 2005-06 final budget.

Other Funds Budget Process

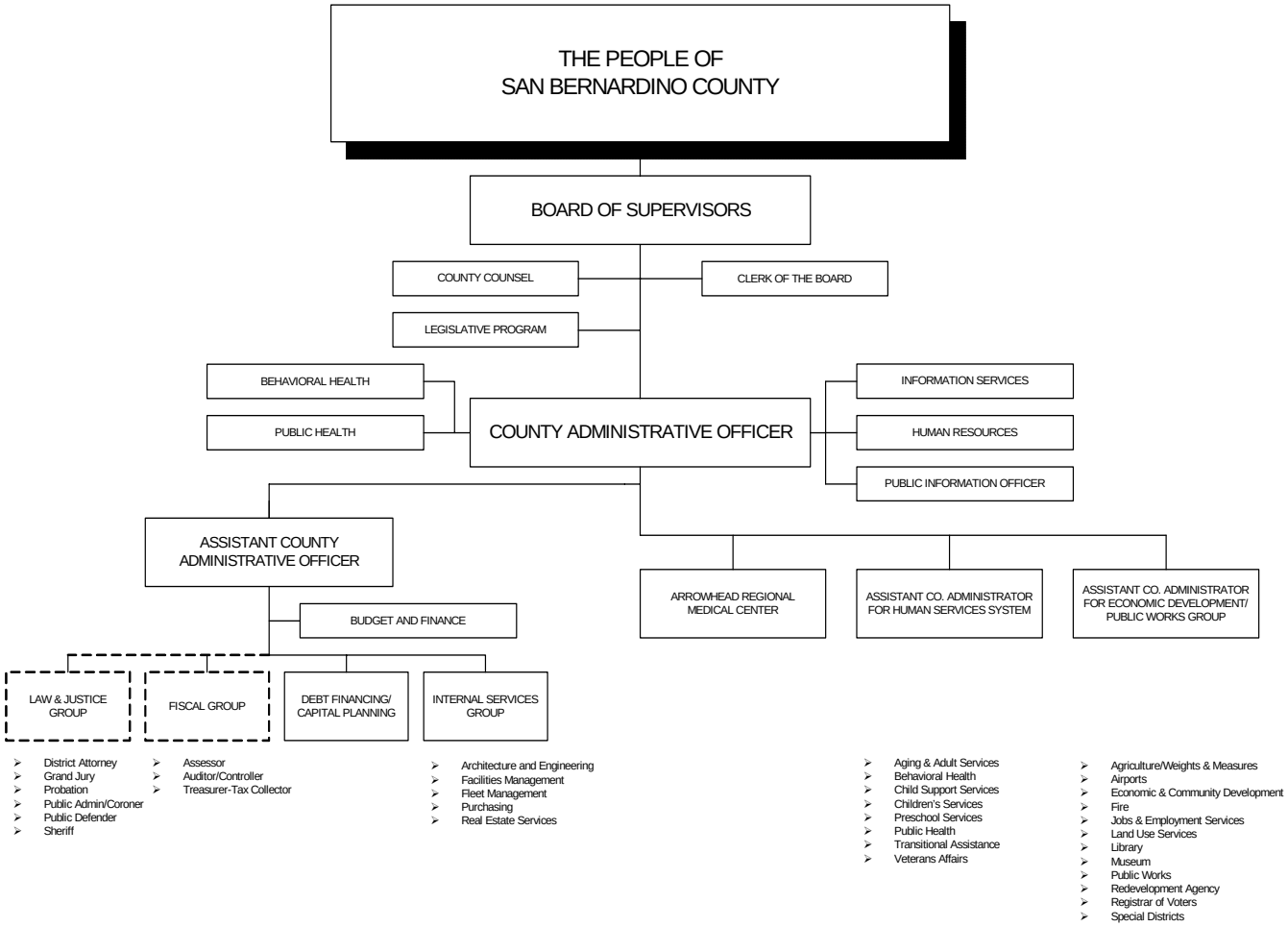
In addition to the general fund, the County of San Bernardino has restricted financing funds, capital project funds, special revenue funds, enterprise funds, and internal service funds. All of these funds are restricted to the revenue sources they receive. Each department having these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2005-06 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets will also be discussed during the budget workshop and Budget and Fee Hearing.

Budget Workbook Format

The County of San Bernardino's 2005-06 Proposed Budget is presented in this book based on the County Organizational Structure, which is depicted below. The Administrative/Executive Group is those departments that report directly to the Board of Supervisors or those departments that report directly to the County Administrative Office. This group performs functions related to the overall support of the county.

Budget units presented in this book are displayed at a fund/department level. Although some departments incorporate the organizational level when developing their budgets, the fund/department level of presentation was selected to provide consistency between all budget units. A sample of the departmental budget format is shown on pages 4 - 8 of this Preface. This sample further shows and explains how each budget unit is presented in the book.

A list of Budget Book Definitions is provided on pages 9 - 12 of this Preface. This listing defines budget terms commonly used throughout the budget workbook.



- District Attorney
- Grand Jury
- Probation
- Public Admin/Coroner
- Public Defender
- Sheriff

- Assessor
- Auditor/Controller
- Treasurer-Tax Collector

- Architecture and Engineering
- Facilities Management
- Fleet Management
- Purchasing
- Real Estate Services

- Aging & Adult Services
- Behavioral Health
- Child Support Services
- Children's Services
- Preschool Services
- Public Health
- Transitional Assistance
- Veterans Affairs

- Agriculture/Weights & Measures
- Airports
- Economic & Community Development
- Fire
- Jobs & Employment Services
- Land Use Services
- Library
- Museum
- Public Works
- Redevelopment Agency
- Registrar of Voters
- Special Districts

Revised May 2004

The department name and responsible administrator are listed at the top.

DEPARTMENT
Department Head

MISSION STATEMENT

ORGANIZATIONAL CHART

Departments that have multiple budget units will have a summary at the front that lists the individual budget units and budget figures for 2005-06 that they are responsible for.

	2005-06				
	Appropriation	Revenue	Local Cost	Rev Over(Under) Exp/ Fund Balance	Staffing
Budget #1				-	
Budget #2				-	
Budget #3			-		
Total	-	-	-	-	-

DESCRIPTION OF MAJOR SERVICES

Description of Major Services provides a narrative describing the function and activity of the budget in question.

BUDGET & WORKLOAD HISTORY

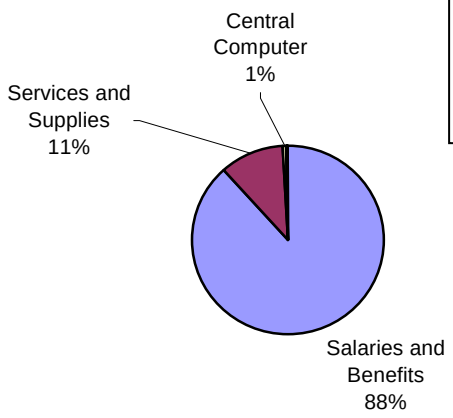
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation				
Departmental Revenue				
Local Cost				
Budgeted Staffing				
Workload Indicators				
Workload Indicator #1				
Workload Indicator #2				

Budget & Workload History provides a historical overview of the budget unit, including actuals from 2003-04, the 2004-05 adopted budget and estimates for this year, and the 2005-06 proposed budget.

It also includes budget and actual information related to measurements of workload, called Workload Indicators.

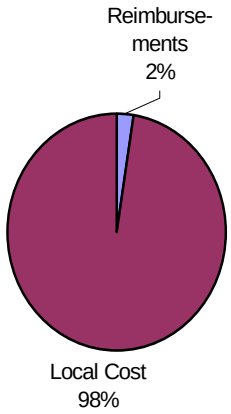
For those departments that have significant variances between budget and estimate in 2004-05, there will be an explanation of why this occurred. The 2004-05 Budget is the original budget adopted in late June and does not reflect any mid year changes approved by the Board during the fiscal year. In many cases, this is why there are variances between budget and estimate in 2004-05.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

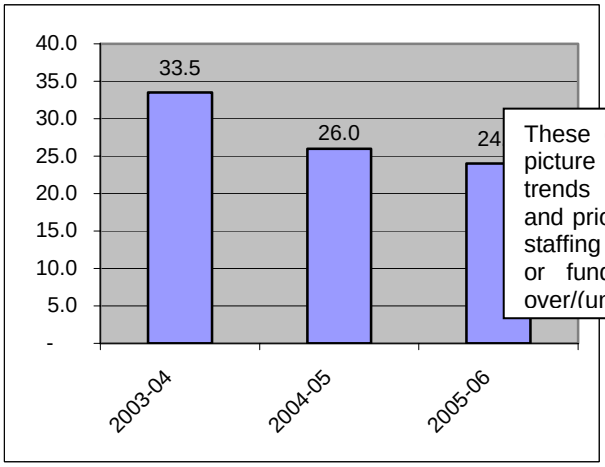


These graphs display a visual picture of the budget unit's breakdown of expenditure authority and financing sources proposed for 2005-06.

2005-06 BREAKDOWN BY FINANCING SOURCE

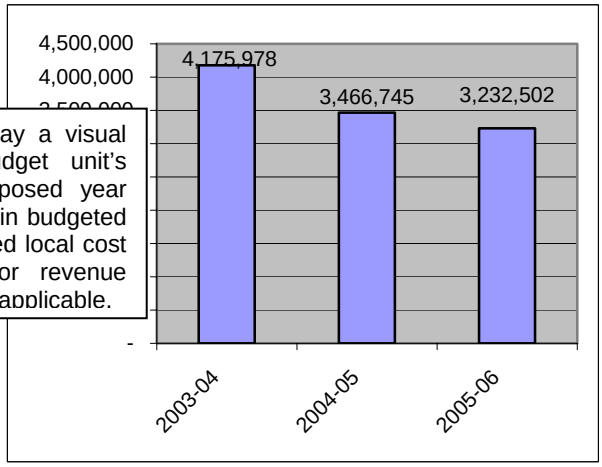


2005-06 STAFFING TREND CHART



These graphs display a visual picture of the budget unit's trends for the proposed year and prior two years in budgeted staffing and budgeted local cost or fund balance or revenue over/(under), where applicable.

2005-06 LOCAL COST TREND CHART



The header shows which budget you are looking at and lists the Function and Activity that tie this page to the summary financial schedules prepared by the Auditor's Office.

GROUP:	-	**BUDGET UNIT:**	-
DEPARTMENT:	-	**FUNCTION:**	-
FUND:	-	**ACTIVITY:**	-

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E + F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	-	-	-	-	-	-	-
Services and Supplies	-	-	-	-	-	-	-
Central Computer	-	-				-	-
Other Charges	-	-				-	-
Land	-	-				-	-
Improvement to Land	-	-				-	-
Improvement to Structures	-	-				-	-
Equipment	-	-				-	-
Vehicles	-	-				-	-
L/P Structures	-	-				-	-
L/P Equipment	-	-				-	-
L/P Vehicles	-	-				-	-
Transfers	-	-				-	-
Contingencies	-	-				-	-
Total Exp Authority	-	-				-	-
Reimbursements	-	-				-	-
Total Appropriation	-	-				-	-
Operating Transfers Out	-	-				-	-
Total Requirements	-	-				-	-
Departmental Revenue							
Taxes	-	-				-	-
Licenses and Permits	-	-				-	-
Fines and Forfeitures	-	-				-	-
Use Of Money and Prop	-	-				-	-
Realignment	-	-				-	-
State, Fed or Gov't Aid	-	-				-	-
Current Services	-	-				-	-
Other Revenue	-	-				-	-
Other Financing Sources	-	-				-	-
Total Revenue	-	-				-	-
Operating Transfers In	-	-				-	-
Total Financing Sources	-	-				-	-
Local Cost	-	-				-	-
Budgeted Staffing		-				-	-

This section provides a summary overview of how the budget incrementally progresses from prior year adopted to the current year proposed.

The 2004-05 Year-End Estimates are included for informational purposes.

From left to right, following 2004-05 Year-End Estimates are: the 2004-05 Final Budget; the Cost to Maintain Current Program Services, which includes non-discretionary budget changes, such as changes due to legal requirements or salary negotiations; and Board Approved Adjustments, which include Board approved changes to the base budget.

The next column continues this budget analysis by providing Department Recommended Funded Adjustments. This column includes program changes and requests to the existing base budget.

A more detailed breakout of the expenditure and revenue changes by category in this column is included in the following section, Schedule A.

(The rows listed are all the applicable budget line items available, if a line is not applicable to a budget unit, it is not listed.)

The header shows which budget unit you are looking.

SCHEDULE A

DEPARTMENT: -
FUND: -
BUDGET UNIT: -

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Description (Explanation)		-	-	-
2.	Description (Explanation)			-	-
3.	Description (Explanation)			-	-
4.	Description (Explanation)			-	-

Schedule A provides the reader with a description and explanation of proposed changes the department desires to implement in the coming year.

The Board has not previously approved these adjustments.

If there is no information provided in the Department Recommended Funded Adjustments column of the Analysis of the 2005-06 Budget, this schedule is omitted.

The header shows which budget unit you are looking.

SCHEDULE B

DEPARTMENT: -
FUND: -
BUDGET UNIT: -

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
	Policy Item (explanation of policy item, include impacts).	-	-	-	-
	Policy Item (explanation of policy item, include impacts).				-
	Policy Item (explanation of policy item, include impacts).				-
	Policy Item (explanation of policy item, include impacts).				-
	Policy Item (explanation of policy item, include impacts).				-

Schedule B lists the department's requests for policy items, which are currently not included in their proposed budget request.

These items include requests for approval of new programs or expenditures not currently funded.

If the department is not requesting any policy items, then this schedule is omitted.

The header shows which budget unit you are looking.

SCHEDULE C

DEPARTMENT: -
FUND: -
BUDGET UNIT: -

FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Fee Request (explanation of fee request, include impacts).				-
Fee Request (explanation of fee request, include impacts).				-
Fee Request (explanation of fee request, include impacts).				-
Fee Request (explanation of fee request, include impacts).				-

Schedule C summarizes the fee adjustments requested by the department. These adjustments may include new fees, changes to existing fees, or deletion of existing fees.

Fees requests are not incorporated into the budget until approved by the Board of Supervisors during the budget and fee hearing.

If the department is not requesting any fee adjustments, then this schedule is omitted.

BUDGET BOOK DEFINITIONS

Activity: A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Appropriation: An authorization from a specific fund to a specific program to make expenditures/incur obligations for a specified purpose and period of time. The budget contains many appropriations or items. These appropriations are limited to one year, unless otherwise specified.

Base Budget: This year's base budget represents the prior year approved budget plus mandated cost adjustments such as across-the-board salary increases (MOU), retirement costs, risk management liabilities, and previous year's mid-year Board approved costs.

Budgeted Staffing: The number of equivalent positions funded in the budget unit. Also referred to as full-time equivalent (FTE).

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Computer: Central Computer expense category is set up specifically to allocate the Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each department's Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget (2006-07) will be adjusted based upon the actual usage in 2005-06.

Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and a 4/5 vote is required for approval.

Costs to Maintain Current Program Services: All non-discretionary budget changes that are factored into the base budget: these include the cost of new mandates and negotiated salary increases. The Board of Supervisors approved these costs for the general fund in the County Administrative Office's financing plan.

COWCAP: COWCAP is an acronym for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: An organizational unit used by county management to group programs of a like nature.

Department Recommended Funded Adjustments: A proposal by the department to change or implement a new program funded through existing resources that is not currently authorized by the Board.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health & Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Encumbrance: An obligation placed on an appropriation to pay for goods or services that have been ordered by means of contracts, but not yet received. In other words, the money is tied up. Even though it has not been spent, it cannot be used for any other purpose.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Fiscal Year (FY): The County's twelve-month accounting period (July 1 through the following June 30), which varies from the calendar year and the federal fiscal year.

Fixed Asset: An asset of a long-term character such as land, buildings, furniture, and other equipment costing $5,000 or more and having a useful life of one year or more.

Full-time Equivalent (FTE): The number of equivalent positions funded in the budget units. Also referred to as budgeted staffing.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: "Public Protection" is the function of the Sheriff's Department.

Fund: A legal unit that provides for the segregation of moneys or other resources in the county treasury for specific activities or obligations in accordance with specific restrictions or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and fund balance, as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specific fund income or expenditures.

Fund Balance: The excess of assets over liabilities, including the cancellation of prior year encumbrances.

GASB 34: Governmental Accounting Standards Board (GASB), Statement 34 establishes new requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted. GASB 34 specifies how payments for services should be accounted for (either as reimbursements or as revenues). While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories. In situations where this impact is significant, the departments have included an explanation of the reclassification.

General Fund: The General Fund is the predominate fund for financing county programs. It is used to account for revenues that are not specifically designated to be accounted for by any other fund. The primarily sources of revenue for the general fund are property taxes and other taxes, state and federal aid, current services, and other revenue. The general fund is used as the major funding source for the administrative/executive, economic development/public service, fiscal, human services system, internal services, and law and justice groups.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to an approved labor agreement between the county and an employee labor organization that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Operating Transfers In/Out: A method of providing financing from one fund to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: In Home Supportive Services.

Proposed Budget: The working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets and for new permanent employee positions unless specifically approved by the Board of Supervisors.

Proposition 172 (Prop. 172): A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Public Service Employee (PSE): PSEs are employees assigned to entry-level positions in a variety of fields and occupations for a limited duration. They are not full-time, regular county employees. PSEs are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits or have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program that involves a shift of program responsibilities from the state to the counties. This shift is funded through corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made, for or on behalf of another governmental unit or department. Reimbursements represent the recovery of an expenditure and are considered a financing source.

Restricted Financing Funds: Restricted financing funds consist of two restricted financing sources – Prop. 172 and realignment. Prop. 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services, and health programs within the County.

Revenue: The addition of cash or other current assets to governmental funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees or investment earnings. Revenues are deposited in a fund for future appropriation.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific sources of revenue whereby the use of such revenue is restricted by law for particular functions or activities of government.

Step Increases: An employee, based upon the completion of the required service hours in their classification, satisfactory work performance, and appointing authority recommendation, may receive step advancements. Step advancements/increases within the base salary range shall be based on two (2) step increments. Each increment is 2.5%.

Transfers: The movement of resources from one fund to another usually for payment of services received.

Unrestricted Net Assets: Net assets represent equity in capitalized assets, net of accumulated depreciation, and reduced by the outstanding balances of any debt attributable to those assets. In other words, it is the difference between a government's assets and its liabilities.

ADMINISTRATIVE/EXECUTIVE GROUP SUMMARY

	Page #	Appropriation	Departmental Revenue	Local Cost
GENERAL FUND				
BOARD OF SUPERVISORS	3	5,039,972	-	5,039,972
LEGISLATION	6	452,315	-	452,315
CLERK OF THE BOARD	8	956,234	79,875	876,359
COUNTY ADMINISTRATIVE OFFICE:				
COUNTY ADMINISTRATIVE OFFICE	11	3,319,218	-	3,319,218
LITIGATION	14	363,681	-	363,681
JOINT POWER LEASES	16	20,737,293	-	20,737,293
COUNTY COUNSEL	24	8,716,731	5,256,611	3,460,120
HUMAN RESOURCES:				
HUMAN RESOURCES	30	5,503,409	302,500	5,200,909
EMPLOYEE HEALTH & WELLNESS	34	101,600	101,600	-
UNEMPLOYMENT INSURANCE	37	4,000,000	-	4,000,000
INFORMATION SERVICES:				
APPLICATION DEVELOPMENT	49	12,384,113	5,468,678	6,915,435
EMERGING TECHNOLOGIES	54	-	-	-
HEALTH CARE COSTS	64	156,463,745	141,463,745	15,000,000
BEHAVIORAL HEALTH:				
BEHAVIORAL HEALTH	81	125,648,995	123,806,242	1,842,753
ALCOHOL AND DRUG SERVICES	88	19,085,440	18,935,982	149,458
PUBLIC HEALTH:				
PUBLIC HEALTH	100	81,063,921	80,044,539	1,019,382
CALIFORNIA CHILDREN'S SERVICES	119	13,934,654	12,396,613	1,538,041
INDIGENT AMBULANCE	122	472,501	-	472,501
LOCAL AGENCY FORMATION COMMISSION	132	180,000	-	180,000
COUNTY SCHOOLS	134	2,235,087	-	2,235,087
TOTAL GENERAL FUND		460,658,909	387,856,385	72,802,524

ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

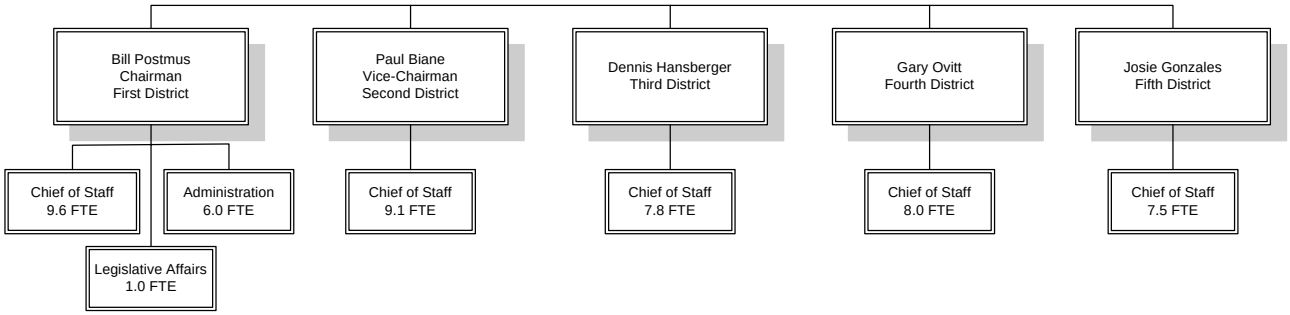
	Page #	Appropriation	Departmental Revenue	Fund Balance
SPECIAL REVENUE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
MASTER SETTLEMENT AGREEMENT	20	29,938,224	18,904,942	11,033,282
FEDERAL FOREST RESERVE	22	68,834	66,700	2,134
HUMAN RESOURCES:				
COMMUTER SERVICES	39	888,900	480,000	408,900
EMPLOYEE BENEFITS & SERVICES	41	3,561,272	2,146,000	1,415,272
ARROWHEAD REGIONAL MEDICAL CENTER:				
TOBACCO TAX FUNDS	79	1,713,757	1,709,360	4,397
BEHAVIORAL HEALTH:				
SPECIAL PATIENT ACCOUNT	92	-	-	-
DRIVING UNDER THE INFLUENCE PROGRAMS	94	332,413	122,713	209,700
STATE BLOCK GRANT CARRYOVER PROGRAM	96	3,750,982	1,539,219	2,211,763
COURT ALCOHOL & DRUG PROGRAM	98	996,753	407,687	589,066
PUBLIC HEALTH:				
BIO-TERRORISM PREPAREDNESS	124	3,902,416	2,821,551	1,080,865
VITAL STATISTICS STATE FEES	126	465,522	148,300	317,222
AMBULANCE PERFORMANCE BASED FINES	128	300,000	300,000	-
VECTOR CONTROL ASSESSMENTS	130	3,718,145	1,824,900	1,893,245
TOTAL SPECIAL REVENUE FUNDS		49,637,218	30,471,372	19,165,846

INTERNAL SERVICES FUNDS		Appropriation	Departmental Revenue	Revenue Over (Under) Exp
HUMAN RESOURCES:				
RISK MANAGEMENT - OPERATIONS	44	5,842,443	5,842,443	-
RISK MANAGEMENT - INSURANCE PROGRAMS	47	56,537,868	94,718,000	38,180,132
INFORMATION SERVICES:				
COMPUTER OPERATIONS	56	19,646,679	19,646,679	-
NETWORK SERVICES	60	16,914,019	16,914,019	-
TOTAL INTERNAL SERVICE FUNDS		98,941,009	137,121,141	38,180,132

ENTERPRISE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
MEDICAL CENTER LEASE PAYMENTS	18	53,508,961	53,508,961	-
ARROWHEAD REGIONAL MEDICAL CENTER	68	329,365,410	325,051,691	(4,313,719)
TOTAL ENTERPRISE FUNDS		382,874,371	378,560,652	(4,313,719)

BOARD OF SUPERVISORS
Bill Postmus, Chairman

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Staffing
Board of Supervisors	5,039,972	-	5,039,972	58.0
Legislation	452,315	-	452,315	1.0
TOTAL	5,492,287	-	5,492,287	59.0

Board of Supervisors

DESCRIPTION OF MAJOR SERVICES

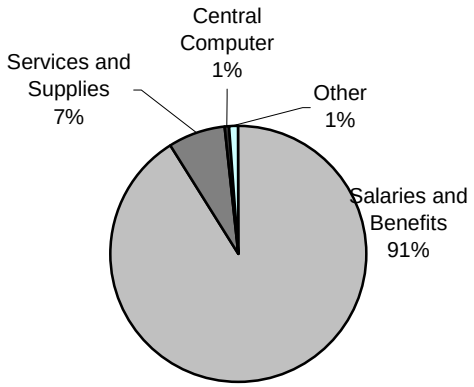
The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

BUDGET AND WORKLOAD HISTORY

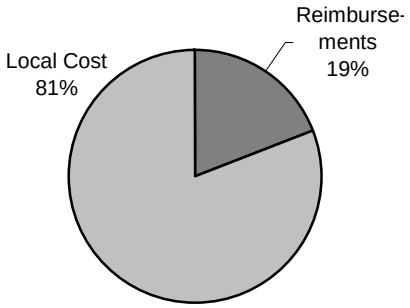
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,706,732	3,583,001	3,627,538	5,039,972
Departmental Revenue	-	-	-	-
Local Cost	3,706,732	3,583,001	3,627,538	5,039,972
Budgeted Staffing		42.3		58.0

The 2004-05 appropriation estimate exceeds the budgeted amount due to term benefit expenses. In 2004, the voters of San Bernardino County elected two new Supervisors to the Board, Supervisor Gary Ovitt for the Fourth District and Supervisor Josie Gonzales for the Fifth District. The change in Supervisors, and their respective staff, resulted in increased term benefit costs of the previous staff. These costs are appropriately covered by contingency funds of the county.

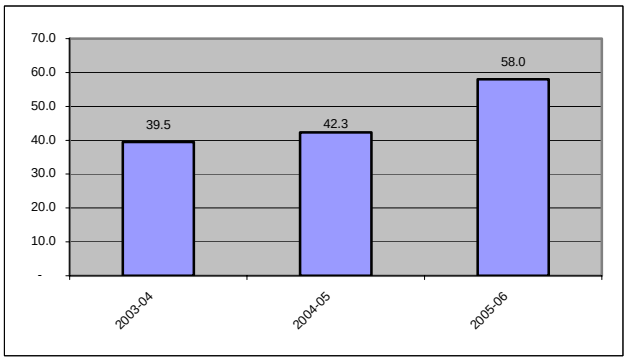
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



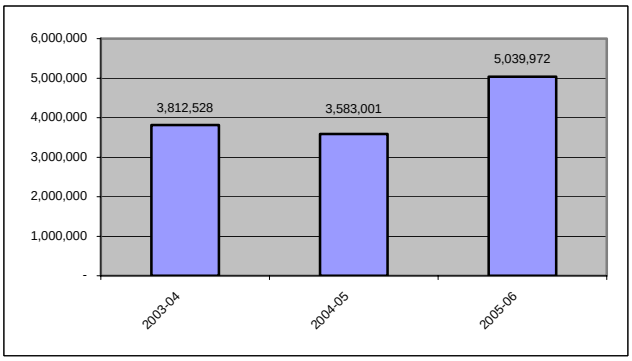
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General

BUDGET UNIT: AAA BDF
FUNCTION: General
ACTIVITY: Legislative and Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	4,111,424	4,295,078	78,950	-	4,374,028	1,313,843	5,687,871
Services and Supplies	501,732	456,656	(197)	-	456,459	(14,504)	441,955
Central Computer	34,201	34,201	5,540	-	39,741	-	39,741
Transfers	47,434	47,034	16,016	-	63,050	1,015	64,065
Total Exp Authority	4,694,791	4,832,969	100,309	-	4,933,278	1,300,354	6,233,632
Reimbursements	(1,067,253)	(1,249,968)	-	-	(1,249,968)	56,308	(1,193,660)
Total Appropriation	3,627,538	3,583,001	100,309	-	3,683,310	1,356,662	5,039,972
Local Cost	3,627,538	3,583,001	100,309	-	3,683,310	1,356,662	5,039,972
Budgeted Staffing		42.3	-	-	42.3	15.7	58.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance costs. These costs are reflected in the Cost to Maintain Current Program Services column.

This budget unit increased by a net 15.7 positions as a result of transferring 3.0 support positions from the County Administrative Office, transferring 2.0 technical positions from the Information Services Department, adding one position in administration, and increasing a net 9.7 positions in the various district offices. Position increases in the district offices resulted from both the staff reorganization of the two new supervisors, as well as, changes warranted by the County's continued growth in population. Other changes in this budget unit include a reduction in services and supplies and reimbursements, offset by a slight increase in transfers.

DEPARTMENT: Board of Supervisors
FUND: General
BUDGET UNIT: AAA BDF

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	New Staff Within the Fourth District	1.8	119,038	-	119,038
	On November 2, 2004, Supervisor Gary Ovitt was elected to the Fourth District. The following changes were made to the Fourth District staff which total a net increase of 1.8 positions: additions include 1.2 field representatives, 1.0 district representative, 1.6 analysts, and .1 intern. Additionally, 1.0 secretary and 1.5 office/admin assistants were replaced with 1.0 staff assistant and .6 project coordinator position was deleted.				
2.	New Staff Within the Fifth District	2.5	230,682	-	230,682
	On November 2, 2004, Supervisor Josie Gonzales was elected to the Fifth District. The following additions were made to the Fifth District staff: 1.5 field representatives and 1.0 special assistant.				
3.	Staffing changes in the Remaining Districts	5.4	447,490	-	447,490
	In the First District, 1.2 field representatives and .2 constituent services reps were added. In the Second District, the following changes were made for a net increase of 1.8 positions: replaced 1.0 executive secretary with .8 staff assistant, replaced 1.5 public service employees/interns with 1.5 special project coordinators, added 1.0 field representative, and added 1.0 special project analyst. In the Third District 2.2 field representatives were added.				
4.	Transfer of Support Staff to Board of Supervisors and Add New Position	4.0	331,444	-	331,444
	Transferred 1.0 Executive Secretary III, 1.0 Executive Secretary II, and 1.0 Executive Secretary I from the County Administrative Office budget unit. In addition, added a new Deputy Chief of Staff position to coordinate the Chairman's administrative functions in support of the Board of Supervisors.				
5.	Transfer and Reclass of Government Center Departmental IT Resources	2.0	10,831	-	10,831
	Transferred two information technology staff members from Information Services to the Board of Supervisors budget. These two positions were reclassified to better align their duties and responsibilities with the departments they support at the Government Center. The salary and benefit costs for these two positions totaled $185,189. These costs are offset by reimbursements from the other departments supported in the building, which total $93,358 and a reduction in services and supplies of $81,000 for ISD Direct labor charges.				
6.	Net Increase in Internal Service Funds Services		9,535	-	9,535
	The net increase consists mainly of a $4,150 increase in communications, a $6,000 increase in mail, a $3,225 increase in printing, offset by a decreases of $540 in distributed equipment and $3,300 in motor pool.				
7.	Net increase in Services and Supplies		56,961	-	56,961
	Overall net increase in services and supplies with the most significant increases in computer hardware and non-inventoriable equipment, special departmental, and miscellaneous expense. These increases were offset by decreases in general office expense and general maintenance expenses, including structures and grounds.				
8.	Net Increase in Transfers Out		1,015	-	1,015
	Transfers out experienced a net increase due to changes in departmental EHaP charges.				
9.	Decrease in Reimbursements		149,666	-	149,666
	The Board of Supervisors has budgeted for a decrease in reimbursements from the Priority Policy Needs Budget.				
	Total	15.7	1,356,662	-	1,356,662

Legislation

DESCRIPTION OF MAJOR SERVICES

This program provides federal and state advocacy services to the County of San Bernardino. On February 5, 2002, the Board of Supervisors approved an administrative report that recommended numerous enhancements to San Bernardino County's legislative program. Through the continued restructuring of federal and state advocacy offices, two advocates currently represent the County. The creation of this budget unit was approved by the Board of Supervisors on December 17, 2002 and was established to consolidate expenses associated with state and federal advocacy efforts.

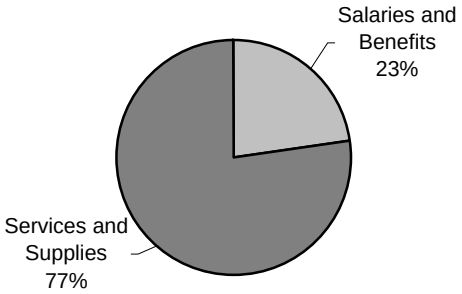
There is one staff position funded through this budget unit. The position is the Director of Legislative Affairs for the Board of Supervisors.

BUDGET AND WORKLOAD HISTORY

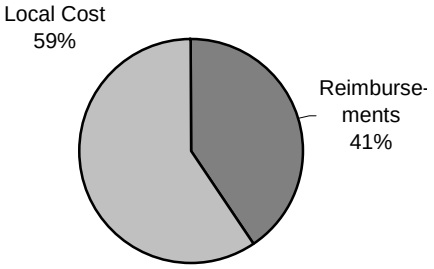
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	436,519	439,898	363,032	452,315
Departmental Revenue	-	-	-	-
Local Cost	436,519	439,898	363,032	452,315
Budgeted Staffing		1.0		1.0

Estimated expenditures are less than budgeted due to the vacancy of the Director of Legislative Affairs. This position was filled on an interim basis during mid-2004-05.

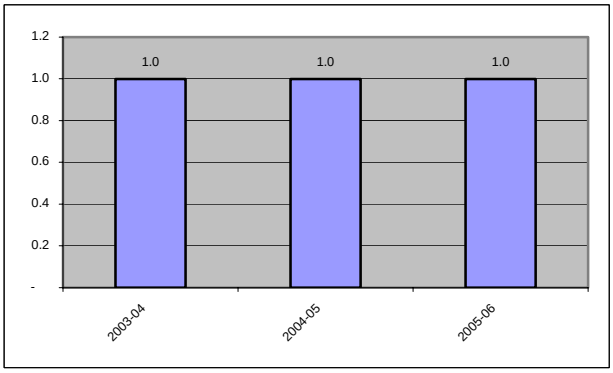
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



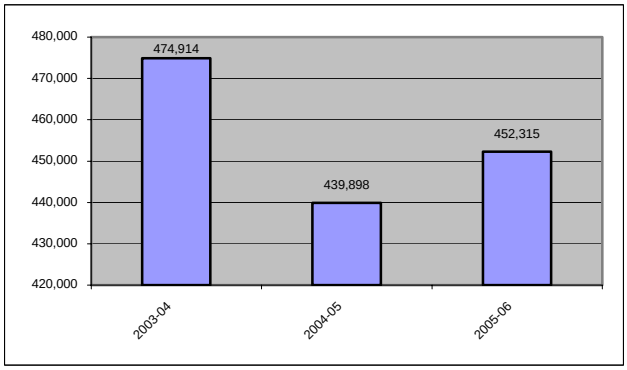
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Legislation
FUND: General

BUDGET UNIT: AAA LEG
FUNCTION: General
ACTIVITY: Legislative and Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	60,873	137,140	2,546	-	139,686	32,927	172,613
Services and Supplies	501,969	502,568	9,871	-	512,439	75,060	587,499
Transfers	190	190	-	-	190	13	203
Total Exp Authority	563,032	639,898	12,417	-	652,315	108,000	760,315
Reimbursements	(200,000)	(200,000)	-	-	(200,000)	(108,000)	(308,000)
Total Appropriation	363,032	439,898	12,417	-	452,315	-	452,315
Local Cost	363,032	439,898	12,417	-	452,315	-	452,315
Budgeted Staffing		1.0	-	-	1.0	-	1.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases and will incur decreased costs in risk management insurance costs. These costs are reflected in the Cost to Maintain Current Program Services column.

Additional changes in this budget unit include an increase in reimbursements as the legislative program expands to support additional departments. This increase in reimbursements provided funding to the increases in salaries and benefits and services and supplies.

DEPARTMENT: Legislation
FUND: General
BUDGET UNIT: AAA LEG

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

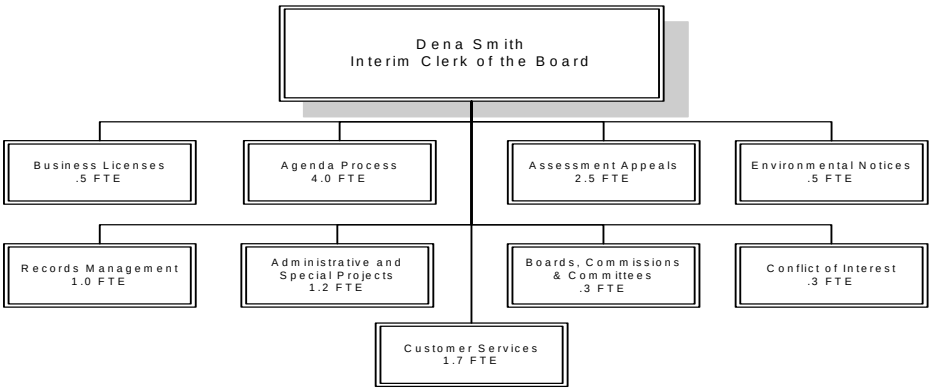
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salaries and Benefits		32,927	-	32,927
	The Director of Legislative Affairs position was vacated in 2003-04. During 2004-05, the position was filled mid-year with an Interim Director. For 2005-06, the budget was increased to the top step to provide sufficient appropriation for when the position is filled on a permanent basis.				
2.	Net Increase in Services and Supplies		75,060	-	75,060
	Increases were included in the following areas: professional services, office expense, and travel.				
3.	Increase in Transfers		13	-	13
	Transfers experienced a net increase due to changes in departmental EHaP charges.				
4.	Increase in Reimbursements		(108,000)	-	(108,000)
	Increase in reimbursements as the legislative program expands to support additional departments with their legislative activities.				
	Total	-	-	-	-

CLERK OF THE BOARD
Dena Smith

MISSION STATEMENT

The Clerk of the Board of Supervisors' mission is to maintain official records of the Board of Supervisors' actions and provide accurate and complete information to the Board of Supervisors, county departments and the public in an efficient, professional and courteous manner so that our records are safe, secure and accessible thus promoting public confidence in a well-run county government.

ORGANIZATIONAL CHART



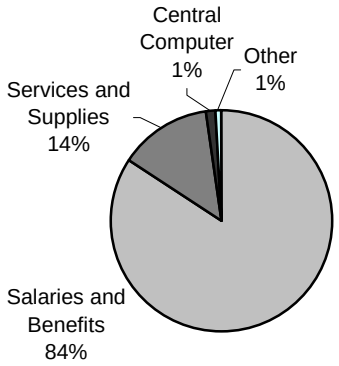
DESCRIPTION OF MAJOR SERVICES

The Clerk of the Board of Supervisors takes official minutes of all meetings of the Board of Supervisors, maintains the files for all actions of the Board, and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares, and distributes the Board agendas; prepares, publishes, and distributes the fair statement of all proceedings before the Board of Supervisors; provides staff support to the Assessment Appeals Board, County Redevelopment Agency, County Industrial Development Authority, In Home Supportive Services Public Authority and County Economic and Community Development Corporation; publishes various Notice of Hearings; maintains and updates the county code database; maintains the roster of all committees and commissions; issues business licenses for unincorporated areas of the county; posts environmental notices for housing developments, building and/or construction projects and public agencies; and maintains conflict of interest files.

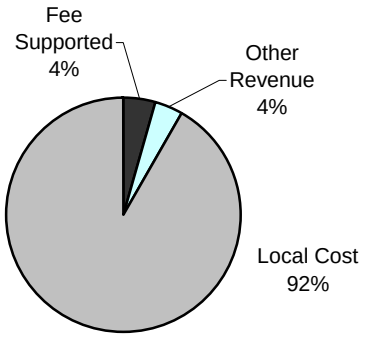
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	784,113	931,404	825,384	956,234
Departmental Revenue	81,529	66,500	83,100	79,875
Local Cost	702,584	864,904	742,284	876,359
Budgeted Staffing		13.0		13.0
Workload Indicators				
Board Agenda Items	3,600	3,700	3,200	3,400
Assessment Appeals	2,204	2,700	2,150	2,200
Licenses	175	320	230	250
Notices of Determination	1,120	1,300	1,400	1,400
Resolutions	306	350	220	280
Conflict of Interest Filings	742	1,000	750	750
Customer Service Hours	3,800	4,500	3,700	4,000

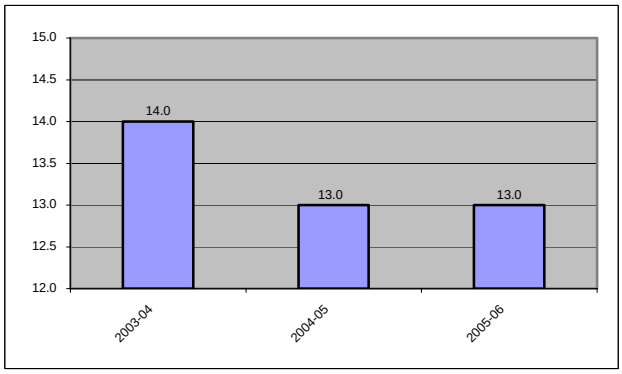
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



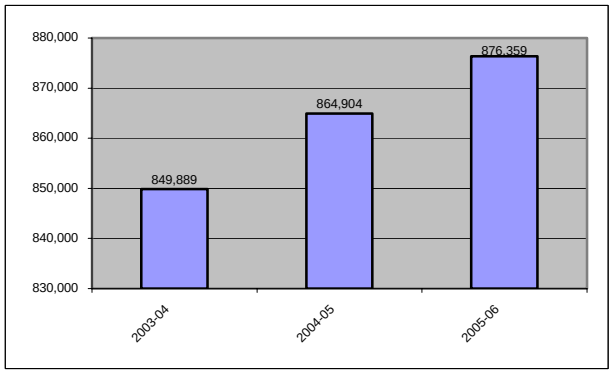
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Clerk of the Board
FUND: General

BUDGET UNIT: AAA CBD
FUNCTION: General
ACTIVITY: Legislative and Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	688,228	782,569	14,970	-	797,539	7,159	804,698
Services and Supplies	121,368	133,047	(3,931)	-	129,116	542	129,658
Central Computer	13,119	13,119	416	-	13,535	-	13,535
Transfers	2,669	2,669	-	-	2,669	5,674	8,343
Total Appropriation	825,384	931,404	11,455	-	942,859	13,375	956,234
Departmental Revenue							
Licenses and Permits	40,000	34,000	-	-	34,000	4,000	38,000
Current Services	4,100	5,500	-	-	5,500	(625)	4,875
Other Revenue	39,000	27,000	-	-	27,000	10,000	37,000
Total Revenue	83,100	66,500	-	-	66,500	13,375	79,875
Local Cost	742,284	864,904	11,455	-	876,359	-	876,359
Budgeted Staffing		13.0	-	-	13.0	-	13.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Clerk of the Board
FUND: General
BUDGET UNIT: AAA CBD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

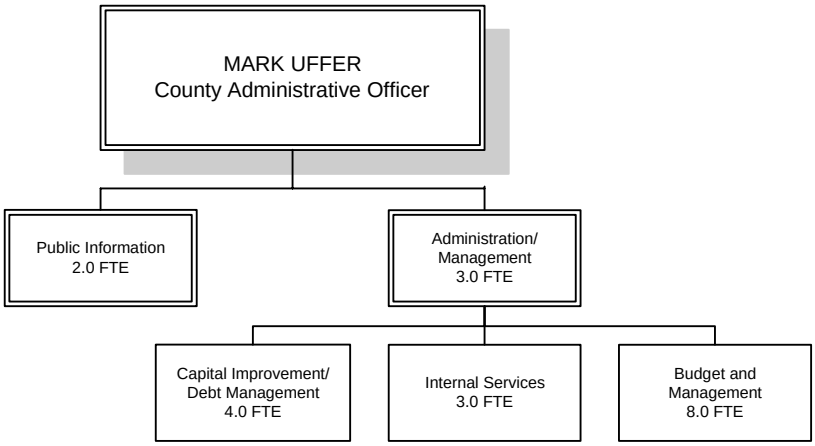
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Budget adjustments		13,375	-	13,375
	Various budget adjustments are funded by increased revenues shown below. Salaries & Benefits is increased $7,159 for additional payroll costs. The net change to Services and Supplies of $542 is due to an increase of $6,258 in general office expense and $5,716 transferred to Transfers Out because of a change in reimbursement method for technical support positions. Transfers Out is also decreased by $42 due to reduction in the cost of EHaP services.				
2.	Licenses & Permits		-	4,000	(4,000)
	Increase to reflect higher actual receipts compared to previously budgeted amounts.				
3.	Current Services revenue		-	(625)	625
	Reduction in Other Services to reflect lower actual receipts for video tapes and copies compared to previously budgeted amounts. The reduction of $1,500 is offset by anticipated receipts of $875 from passport acceptance revenue.				
4.	Other Revenue		-	10,000	(10,000)
	Increase Notices of Determination/Exemption revenue to reflect higher actual receipts compared to previously budgeted amounts.				
	Total	-	13,375	13,375	-

COUNTY ADMINISTRATIVE OFFICE
Mark Uffer

MISSION STATEMENT

The mission of the County Administrative Office is to maximize customer satisfaction with services by developing and implementing budgets, policies, and procedures, and by directing and/or coordinating departmental activities according to the County Charter, general laws, and to meet the strategic goals adopted by the Board of Supervisors.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
County Administrative Office	3,319,218	-	3,319,218		21.0
Litigation	363,681	-	363,681		-
Joint Powers Leases	20,737,293	-	20,737,293		-
Medical Center Lease Payments	53,508,961	53,508,961			-
Federal Forest Reserve	68,834	66,700		2,134	-
Master Settlement Agreement	29,938,224	18,904,942		11,033,282	-
TOTAL	107,936,211	72,480,603	24,420,192	11,035,416	21.0

County Administrative Office

DESCRIPTION OF MAJOR SERVICES

The County Administrative Office is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget.

The County Administrative Officer oversees the operations of county departments whose department heads are appointed by the Board of Supervisors or County Administrative Officer, and assists in the coordination of activities of departments headed by elected officials. The County Administrative Office is also responsible for coordinating county activities with other local government entities, including cities and other counties.

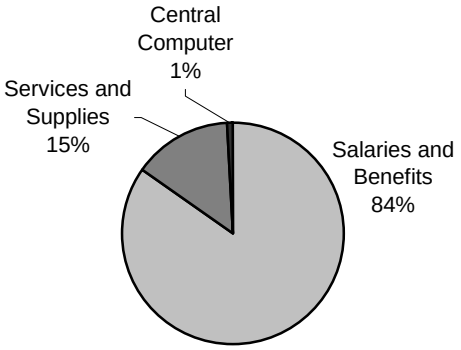
Additionally, the County Administrative Office is responsible for the county's capital improvement program and long-term debt functions.

BUDGET AND WORKLOAD HISTORY

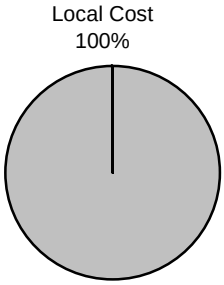
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,909,684	3,232,502	2,981,712	3,319,218
Departmental Revenue	-	-	-	-
Local Cost	2,909,684	3,232,502	2,981,712	3,319,218
Budgeted Staffing		24.0		21.0

Estimated expenditures are less than budgeted due to various staff vacancies that were left vacant pending the departmental reorganization.

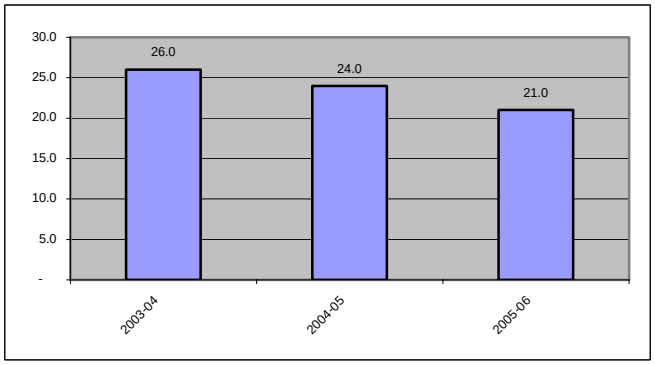
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



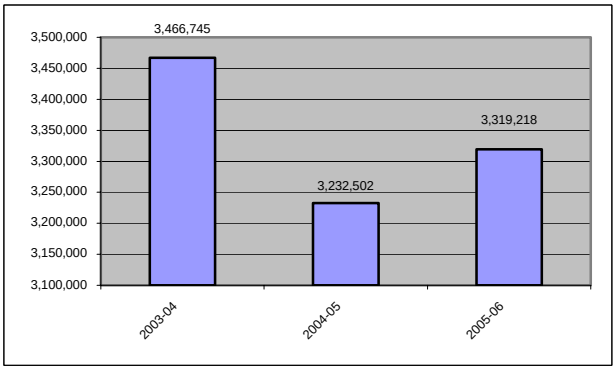
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA CAO
FUNCTION: General
ACTIVITY: Legislative and Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	2,692,041	2,926,197	88,538	-	3,014,735	(220,750)	2,793,985
Services and Supplies	350,169	359,131	(6,967)	-	352,164	129,272	481,436
Central Computer	22,372	22,372	5,145	-	27,517	-	27,517
Transfers	4,958	4,958	-	-	4,958	11,322	16,280
Total Exp Authority	3,069,540	3,312,658	86,716	-	3,399,374	(80,156)	3,319,218
Reimbursements	(87,828)	(80,156)	-	-	(80,156)	80,156	-
Total Appropriation	2,981,712	3,232,502	86,716	-	3,319,218	-	3,319,218
Local Cost	2,981,712	3,232,502	86,716	-	3,319,218	-	3,319,218
Budgeted Staffing		24.0	-	-	24.0	(3.0)	21.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. These costs are reflected in the Cost to Maintain Current Program Services column.

This budget unit reflects a decrease of 3.0 budgeted positions. Three support positions were transferred to the Board of Supervisors budget unit. Salary and benefit appropriations were reallocated to services and supplies, transfers, and to offset a reduction in reimbursements.

DEPARTMENT: County Administrative Office
FUND: General
BUDGET UNIT: AAA CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Transfer of Administrative Support Staff to Board of Supervisors	(3.0)	(210,164)	-	(210,164)
	Transferred 1.0 Executive Secretary III, 1.0 Executive Secretary II, and 1.0 Executive Secretary I to the Board of Supervisor's budget unit.				
2.	Net decrease in Salaries and Benefits		(10,586)	-	(10,586)
	Decrease in the workers' comp experience mod charges of $25,021 offset by increases due to anticipated step advancements.				
3.	Increase in Professional Services		50,000	-	50,000
	Increased professional services costs for customer service training for existing staff as new employees receive customer service training in orientation.				
4.	Increase in Computer Software, Hardware, and Training		37,900	-	37,900
	Budgeted increases in computer hardware, software, and training for a new database publishing tool to streamline the development of the proposed and final budget books.				
5.	Net increase in Services and Supplies		63,172	-	63,172
	Increased miscellaneous expense by $60,000 to fund the following county functions not completely covered by participant reimbursements: state of the county address, city/county conference, and county picnic. In addition, increased outside phone company charges for Blackberry services and general office supplies. These increases were offset by various minor decreases in other expense line items.				
6.	Decrease in ISD Direct Labor		(21,800)	-	(21,800)
	Decrease in systems technical support now budgeted as a transfer to the Board of Supervisors.				
7.	Net Increase in Transfers		11,322	-	11,322
	Increase of $11,432 in Transfers for systems technical support staff that were previously budgeted in services and supplies. This increase was offset by a decrease in EHaP charges of $110 per budget instructions.				
8.	Decrease of Reimbursements		80,156	-	80,156
	Reduced reimbursement from the Health Care Cost budget unit since no longer needed.				
	Total	(3.0)	-	-	-

Litigation

DESCRIPTION OF MAJOR SERVICES

The litigation budget funds external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. The use of contingencies may be required for any new major contracts, or for any material amendments to existing legal contracts during the fiscal year.

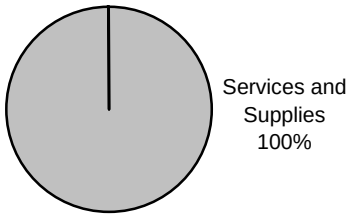
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

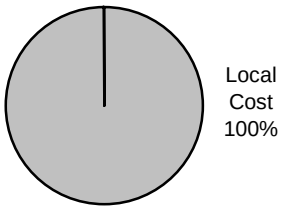
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	232,252	363,681	727,147	363,681
Departmental Revenue	-	-	500,000	-
Local Cost	232,252	363,681	227,147	363,681

During 2004-05 the Board approved the use of $500,000 of the Restitution Reserve to fund the cost of the ongoing corruption litigation.

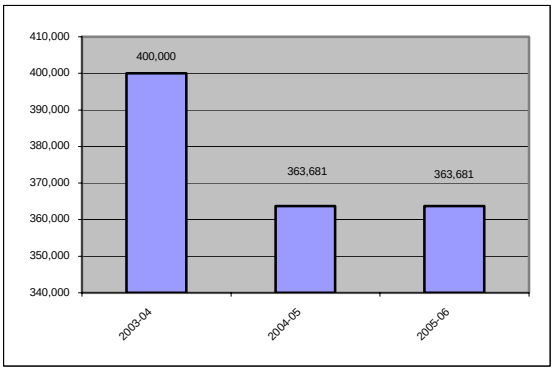
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Litigation
FUND: General

BUDGET UNIT: AAA LIT
FUNCTION: General
ACTIVITY: Legislative and Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	727,147	363,681	-	-	363,681	-	363,681
Total Appropriation	727,147	363,681	-	-	363,681	-	363,681
Departmental Revenue							
Operating Transfers In	500,000	-	-	-	-	-	-
Total Financing Sources	500,000	-	-	-	-	-	-
Local Cost	227,147	363,681	-	-	363,681	-	363,681

Joint Powers Leases

DESCRIPTION OF MAJOR SERVICES

This component funds the cost of long-term lease payments for joint power facility agreements.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

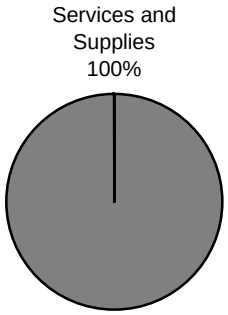
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	18,353,792	22,537,293	21,527,173	20,737,293
Departmental Revenue	-	-	-	-
Local Cost	18,353,792	22,537,293	21,527,173	20,737,293

2004-05 estimated expenditures are expected to be $1.0 million less than budgeted. The majority of this difference is attributable to interest savings on the County's variable rate certificates of participation.

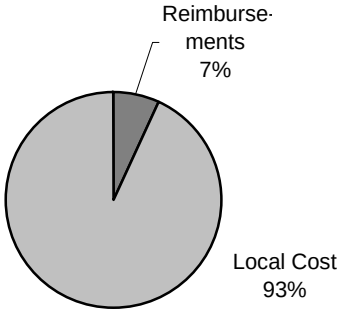
Lease payments included in this budget for 2005-06 are:

Hyundai Pavilion at Glen Helen	1,001,725
Justice Center/Chino Airport Improvements	6,301,537
1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Preschool Building)	1,336,041
County Government Center	3,216,698
West Valley Detention Center	9,706,554
Subtotal:	21,562,555
Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing Fees, Auction Agent Fees, Broker-Dealer Fees, Audit and Arbitrage)	697,088
Reimbursements	(1,522,350)
Subtotal:	(825,262)
Total:	20,737,293

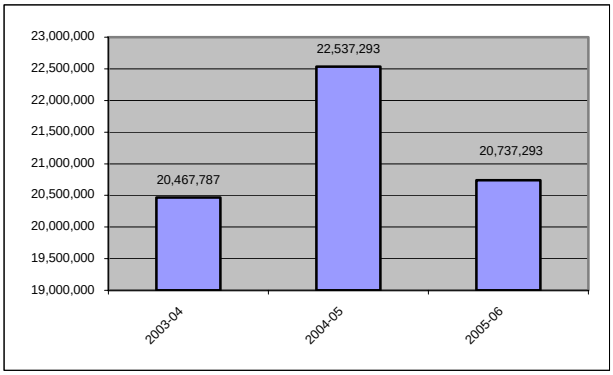
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Joint Powers Leases
FUND: General

BUDGET UNIT: AAA JPL
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	23,050,798	24,060,918	(1,801,275)	-	22,259,643	-	22,259,643
Total Exp Authority	23,050,798	24,060,918	(1,801,275)	-	22,259,643	-	22,259,643
Reimbursements	(1,523,625)	(1,523,625)	1,275	-	(1,522,350)	-	(1,522,350)
Total Appropriation	21,527,173	22,537,293	(1,800,000)	-	20,737,293	-	20,737,293
Local Cost	21,527,173	22,537,293	(1,800,000)	-	20,737,293	-	20,737,293

The services and supplies budget is decreased to reflect the elimination of a one-time policy item funded in 2004-05. This funding was used for debt reduction. This decrease is reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Joint Powers Leases
FUND: General
BUDGET UNIT: AAA JPL

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Debt Reduction	-	1,000,000	-	1,000,000
	The county has experienced savings on its variable rate debt due to low short term interest rates and covenants that require conservative budgeting of variable rate interest. It is anticipated that this budget unit will realize $1.0 million in budget savings in 2004-05. This policy item requests that this $1.0 million be used to prepay a portion of the County's outstanding variable rate debt, to reduce the county's future variable rate risk. The estimated budgetary savings for 2005-06 as a result of this action is approximately $80,000. This office plans to make a recommendation to the Board in 2005-06 to modify the county's budget and finance policy to make the use of future annual savings toward prepayment an automatic part of the budget process.				
	Total	-	1,000,000	-	1,000,000

Medical Center Lease Payments

DESCRIPTION OF MAJOR SERVICES

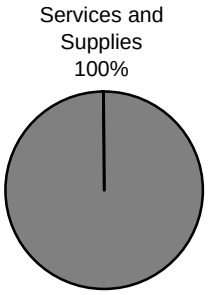
This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. Funding sources include state revenues from the SB 1732 – Construction Renovation/Reimbursement Program, operating transfers from ARMC representing Medicare and fee for service revenues, and operating transfers from the general fund backed by Health Realignment revenues and tobacco settlement proceeds.

There is no staffing associated with this budget unit.

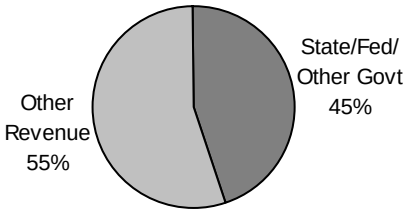
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	53,519,080	53,385,776	53,268,275	53,508,961
Departmental Revenue	53,519,080	53,385,776	53,268,275	53,508,961
Revenue Over/(Under) Expense	-	-	-	-

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Administrative/Executive
DEPARTMENT: Joint Powers Leases
FUND: Medical Center Lease Payments

BUDGET UNIT: EMD JPL
FUNCTION: General
ACTIVITY: Property Mgmt

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	53,268,275	53,385,776	-	-	53,385,776	123,185	53,508,961
Total Appropriation	53,268,275	53,385,776	-	-	53,385,776	123,185	53,508,961
Departmental Revenue							
State, Fed or Gov't Aid	17,759,346	24,536,303	-	-	24,536,303	(561,975)	23,974,328
Total Revenue	17,759,346	24,536,303	-	-	24,536,303	(561,975)	23,974,328
Operating Transfers In	35,508,929	28,849,473	-	-	28,849,473	685,160	29,534,633
Total Financing Sources	53,268,275	53,385,776	-	-	53,385,776	123,185	53,508,961
Rev Over/(Under) Exp	-	-	-	-	-	-	-

DEPARTMENT: Joint Powers Leases
FUND: Medical Center Lease Payments
BUDGET UNIT: EMD JPL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Increase in Expenses		123,185	-	(123,185)
	Increases to lease payments due to an interest rate swap.				
2.	Decrease in SB 1732 Reimbursement	-	-	(561,975)	(561,975)
	A portion of the medical center lease payments are reimbursed by the state through the Construction Renovation/Reimbursement Program (SB 1732). The amount reimbursed by the state depends on the allowable lease payments multiplied by a rate that is calculated by the state every year. This rate fluctuates up or down based on the actual Medi-Cal inpatient days paid to Arrowhead Regional Medical Center. See Health Care Costs (AAA HCC) proposed budget for more detail.				
3.	Increase in Realignment	-	-	685,160	685,160
	A portion of the medical center lease payments are paid with realignment revenues. This increase in realignment is a combination of the increase in lease payments and the decrease in the state reimbursement.				
	Total	-	123,185	123,185	-

Master Settlement Agreement

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California, the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

A majority of the county's total proceeds are used each year to finance a portion of the Arrowhead Regional Medical Center debt.

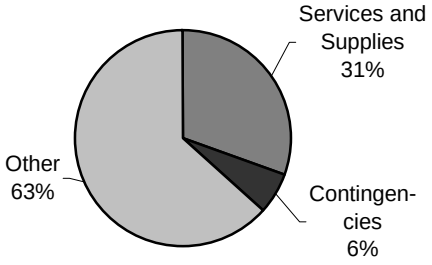
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

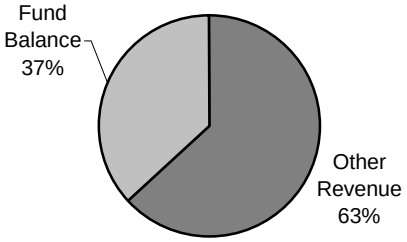
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	17,730,393	29,365,478	18,537,136	29,938,224
Departmental Revenue	18,470,707	18,596,435	18,801,375	18,904,942
Fund Balance		10,769,043		11,033,282

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

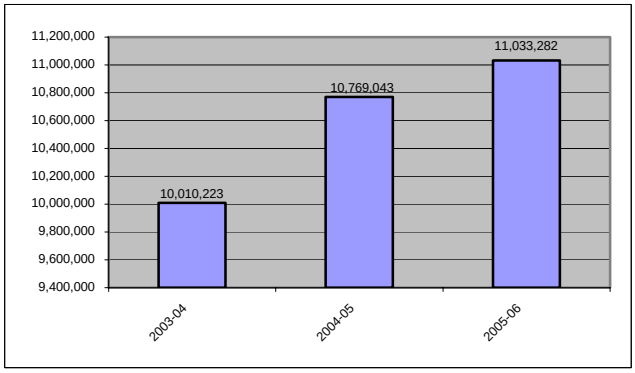
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement

BUDGET UNIT: RSM MSA
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	(95,864)	10,732,478	-	-	10,732,478	(1,594,948)	9,137,530
Contingencies	-	-	-	-	-	1,867,694	1,867,694
Total Appropriation	(95,864)	10,732,478	-	-	10,732,478	272,746	11,005,224
Oper Transfers Out	18,633,000	18,633,000	-	-	18,633,000	300,000	18,933,000
Total Requirements	18,537,136	29,365,478	-	-	29,365,478	572,746	29,938,224
Departmental Revenue							
Use Of Money & Prop	222,689	220,000	-	-	220,000	8,000	228,000
Other Revenue	18,578,686	18,376,435	-	-	18,376,435	300,507	18,676,942
Total Revenue	18,801,375	18,596,435	-	-	18,596,435	308,507	18,904,942
Fund Balance		10,769,043	-	-	10,769,043	264,239	11,033,282

In the 2004-05 year-end estimates column above, there is a negative $95,864 in the services and supplies line due to the cancellation of a prior year encumbrance that was no longer needed.

This budget unit is used to account for tobacco settlement proceeds and to disburse these proceeds to other budget units for health related costs, consequently, there are no costs to maintain current program services. Department recommended adjustments reflect appropriation increases resulting from increases in tobacco settlement proceeds and anticipated fund balance changes.

DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement
BUDGET UNIT: RSM MSA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Budget for Contingency	-	1,867,694	-	1,867,694
	The County Administrative Office is recommending a contingency be established that is equal to 10% of projected revenues				
2.	Increase in Operating Transfers Out	-	300,000	-	300,000
	The expected increase in revenue growth is being utilized as financing available for the general fund. Total financing available to the general fund for health related departments now totals $3,933,000.				
3.	Increase in Interest Income	-	-	8,000	(8,000)
	Based on increasing cash balances and an estimated increase in interest earnings.				
4.	Increase in Tobacco Settlement Proceeds	-	-	300,507	(300,507)
	Increase in projected annual payment for 2005-06 from the Tobacco Settlement. Increase based on cigarette consumption projections as of October 2002.				
5.	Decrease in available one-time money	-	(1,594,948)	-	(1,594,948)
	One-time funds are decreased in this budget unit as a result of budgeting 10% of projected revenues as a contingency, coupled with the increase in operating transfers out to finance the health related departments.				
	Total	-	572,746	308,507	264,239

Federal Forest Reserve

DESCRIPTION OF MAJOR SERVICES

In 1908, Congress enacted a law that requires 25% of the revenues derived from the National Forest System to be given to counties in which the lands are situated for the equal benefit of public schools and roads. Pursuant to Public Law No. 106-393, enacted on October 30, 2000, counties could elect to remain under the 25% Payment Method with fluctuating funding levels or change to the Full Payment Method, that requires these revenues to fund either Title II or Title III projects under the Act. The County elected the Full Payment Method.

Title II project funds may be used for the purpose of making additional investments in, and creating additional employment opportunities through projects that improve the maintenance of existing infrastructure, implementing stewardship objectives that enhance forest ecosystems, and restoring and improving land health and water quality.

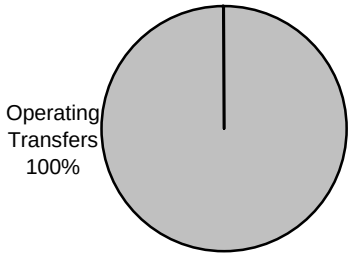
Authorized uses for Title III projects include search, rescue, and emergency services; community service work camps, easement purchases; forest-related educational opportunities; fire prevention and county planning; and community forestry. The State Controller's Office distributes funds to each eligible county according to the agreed upon formula and the counties' election of fund distribution. Title III funding is utilized by County Fire Department to develop fire prevention and community forestry projects that are necessary for the protection of people and property.

There is no staffing associated with this budget unit.

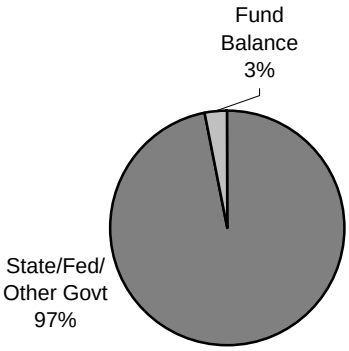
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	130,317	67,546	66,352	68,834
Departmental Revenue	67,145	65,400	66,340	66,700
Fund Balance		2,146		2,134

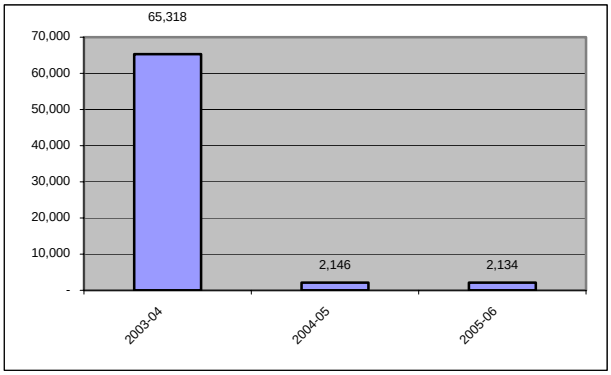
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: Federal Forest Reserve

BUDGET UNIT: SFB CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Oper Transfers Out	66,352	67,546	-	-	67,546	1,288	68,834
Total Requirements	66,352	67,546	-	-	67,546	1,288	68,834
Departmental Revenue							
Use Of Money & Prop	120	400	-	-	400	(200)	200
State, Fed or Gov't Aid	66,220	65,000	-	-	65,000	1,500	66,500
Total Revenue	66,340	65,400	-	-	65,400	1,300	66,700
Fund Balance		2,146	-	-	2,146	(12)	2,134

DEPARTMENT: County Administrative Office
FUND: Federal Forest Reserve
BUDGET UNIT: SFB CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

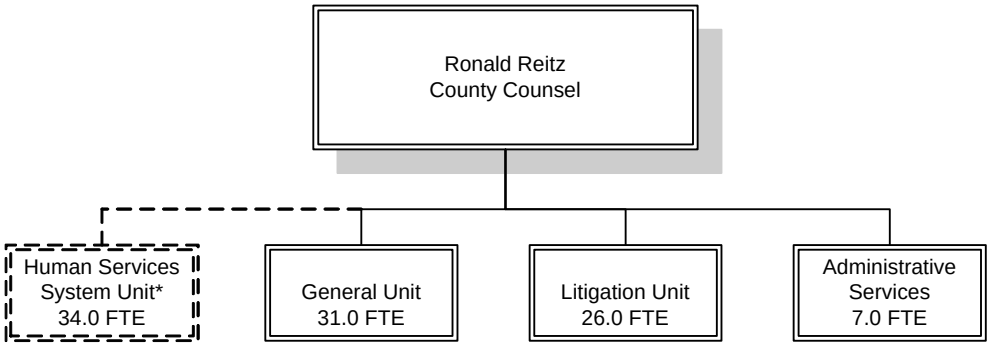
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Title III	-	1,288	1,300	(12)
	Adjustments for fund balance include a minor increase in expected revenue offset by increased transfers-out.				
	Total	-	1,288	1,300	(12)

COUNTY COUNSEL
Ronald Reitz

MISSION STATEMENT

To serve and protect the County, its treasury, and its governing body, by providing timely and accurate legal services and aggressively representing the County in litigation. Legal services shall be performed maintaining the highest professional and ethical standards while fostering high morale and productivity in the work place through collaborative efforts dedicated to continuous improvement.

ORGANIZATIONAL CHART



* These positions are budgeted in the HSS Budget Unit.

Two budget units fund County Counsel. County Counsel has the CCL budget unit consisting of the General and Litigation Units of the office and is included in the Administrative/Executive County Budget. County Counsel is also funded within the Human Services System budget in HSS-Legal Division. Even though County Counsel is considered a general fund department, a significant portion of its services are funded by Risk Management, Human Services System, other governmental entities, as well as certain county departments including Sheriff, Human Resources and Special Districts.

DESCRIPTION OF MAJOR SERVICES

County Counsel provides civil legal services to the Board of Supervisors, County Administrative Office, county departments, commissions, special districts, and school districts. County Counsel also provides legal services to various joint powers authorities and represents the courts and judges on certain matters. In performing its duties, the County Counsel's Office is divided into three operational units: the Litigation Unit, the Human Services Unit, and the General Unit.

The Litigation Unit handles tort and civil rights litigation, workers' compensation and code enforcement. This Unit is revenue supported. All Litigation Unit clients are billed by the hour for services; the largest client of this Unit is Risk Management.

The next major unit within County Counsel is the Human Services Unit. The Human Services Unit is revenue supported through the Human Services System budget. This Unit serves the Human Services System departments. A large portion of this Unit is dedicated to the litigation of juvenile dependency trial and appellate matters for the Department of Children's Services. All of the juvenile dependency litigation is work mandated by law. The remainder of the staff in this Unit serves as general legal counsel, including some litigation, for other HSS related departments and entities, such as the Departments of Aging and Adult Services, Transitional Assistance, Preschool Services, Jobs and Employment Services (welfare to work component), Child Support Services, and the IHSS Public Authority and Children and Families Commission.

The Office's General Unit provides legal services to departments supported by the general fund even though a substantial portion of the General Unit is revenue supported. The revenue supported General Unit attorneys are dedicated primarily to providing legal services to County departments (such as Sheriff and Human Resources) and outside governmental entities (such as SANBAG, OMNITRANS, and Special Districts) which pay for all or a significant portion of their legal services. The remaining General Unit attorneys and clerical staff are supported by the general fund. Therefore, in addition to the County Counsel, Assistant County Counsel and related clerical staff who are also general fund supported, the Office's General Unit has only 9 general fund supported attorneys plus clerical staff dedicated primarily to providing legal services to the Board of Supervisors, County Administrative Office, and the county departments and other governmental entities that do not reimburse the Office for legal services rendered.

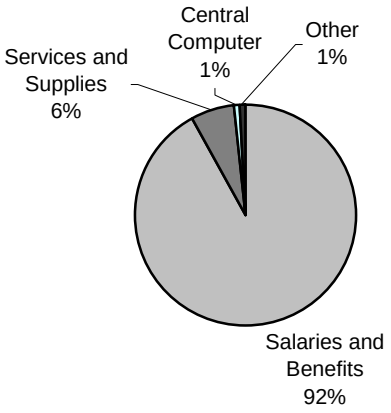
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	7,042,372	8,577,085	8,327,085	8,716,731
Departmental Revenue	4,097,031	5,256,611	5,206,611	5,256,611
Local Cost	2,945,341	3,320,474	3,120,474	3,460,120
Budgeted Staffing		65.0		65.7
Workload Indicators				
Attorney - Client Hours	78,124	76,600	75,400	76,600

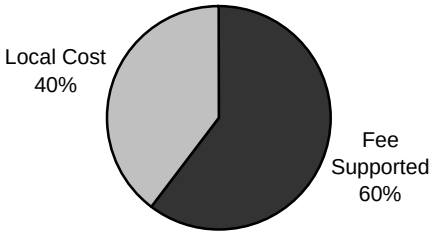
In 2004-05 estimated costs are less than budget due to vacant attorney positions which resulted in salary savings. The decrease in revenue can be attributed to attorney vacancies, which decreased County Counsel's billable hours resulting in some cases going to outside counsel.

The reduction in the estimated 2004-05 client hours are also attributable to two attorneys leaving and difficulties in filling the vacancies resulting in some cases going to outside counsel. Estimated client hours for 2005-06 are expected to be similar to 2004-05, absent extraordinary client needs.

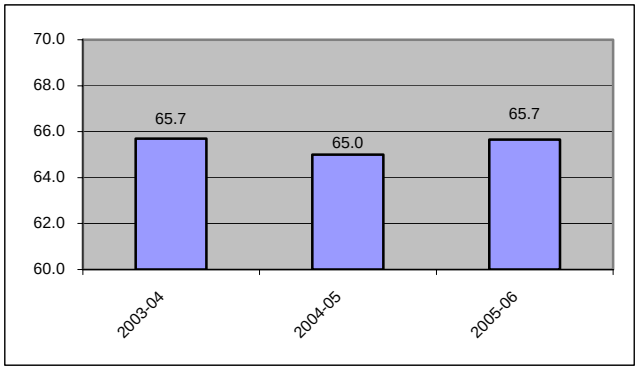
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



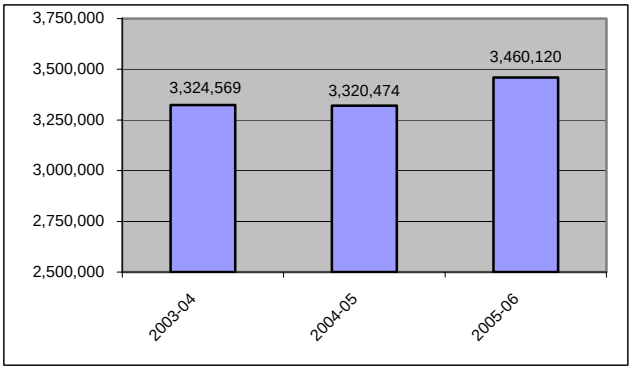
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Counsel
FUND: General

BUDGET UNIT: AAA CCL
FUNCTION: General
ACTIVITY: Counsel

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	7,518,142	7,768,142	140,116	-	7,908,258	70,653	7,978,911
Services and Supplies	737,165	737,165	(6,966)	-	730,199	(178,260)	551,939
Central Computer	59,254	59,254	6,496	-	65,750	-	65,750
Transfers	12,524	12,524	-	-	12,524	67,607	80,131
Contingencies	-	-	-	-	-	40,000	40,000
Total Appropriation	8,327,085	8,577,085	139,646	-	8,716,731	-	8,716,731
Departmental Revenue							
Current Services	5,206,611	4,761,611	-	-	4,761,611	495,000	5,256,611
Other Revenue	-	495,000	-	-	495,000	(495,000)	-
Total Revenue	5,206,611	5,256,611	-	-	5,256,611	-	5,256,611
Local Cost	3,120,474	3,320,474	139,646	-	3,460,120	-	3,460,120
Budgeted Staffing		65.0	-	-	65.0	0.7	65.7

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: County Counsel
FUND: General
BUDGET UNIT: AAA CCL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
		0.7			
1.	Salaries and Benefits		70,653	-	70,653
	Increase due to scheduled step increases and promotions as provided in the legal services classifications. In addition, the 0.7 increase in budgeted staffing reflects additional hours budgeted for part-time attorneys.				
2.	Services and Supplies		(178,260)	-	(178,260)
	Adjustments in operations to meet County Counsel needs and objectives. Most notably is the change from ISD hourly support service to a flat fee transfer comprised of salary and benefits and related service and supply cost to Board of Supervisors (BOS) budget for system support.				
3.	Transfer		67,607	-	67,607
	This allocation will establish a flat fee transfer of approximately $67,000 to the BOS budget for our current technical system support service. Currently, County Counsel uses nearly a full time equivalent in service hours and this will allow County Counsel to maintain its complex computer systems. Establishing this flat fee transfer will save the department approximately $40,000 a year. Increase of $607 due to EHaP and EAP costs.				
4.	Contingencies		40,000	-	40,000
	Savings from flat fee transfer of Automated System Analyst.				
5.	Revenue		-	-	-
	$495,000 in other revenue is being transferred to current services to reflect how revenue is truly being received which results in a net effect of zero.				

DEPARTMENT: County Counsel
FUND: General
BUDGET UNIT: AAA CCL

SCHEDULE C

FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Paralegal Fee Request	-	78,000	78,000	-
Increase fee from $60 to $70. The Paralegal Fee increase is due to salaries and benefit adjustments over the last three years. This fee has not increased since fiscal year 2001-02. This fee increase puts the paralegal fee in alignment with COWCAP and will fully recover the costs of the paralegal.				
Law Clerk Fee Request	1.0	13,500	13,500	-
The Law Clerk Fee is a new fee that will assist in recovering the costs of the law clerk. Additional revenue from other sources will supplement the cost of this position.				
Total	1.0	91,500	91,500	-

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: County Counsel
FUND NAME : General
BUDGET UNIT: Administrative/Executive
PROGRAM: Litigation

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 8,716,731	Revised Appropriation	$ 8,808,231	$ 91,500

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	468,000	Fee Revenue for listed fees	559,500	91,500
Fee Revenue for fees not listed	4,788,611	Fee Revenue for fees not listed	4,788,611	-
Non Fee Revenue		Non Fee Revenue	-	-
Local Cost	3,460,120	Local Cost	3,460,120	-
Budgeted Sources	$ 8,716,731	Revised Sources	$ 8,808,231	$ 91,500

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	76,508
Inflationary Costs	
Other	14,992
Total	$ 91,500

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

County Counsel's paralegal fee has not changed since fiscal year 2001-02. This fee increase is due to salary and benefit adjustments. The fee increase will allow recovery of all of the costs of paralegal services. County Counsel is also recommending a fee of $90 per hour to recover part of the cost of the law clerk position.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: County Counsel
FUND NAME : General
PROGRAM: Litigation

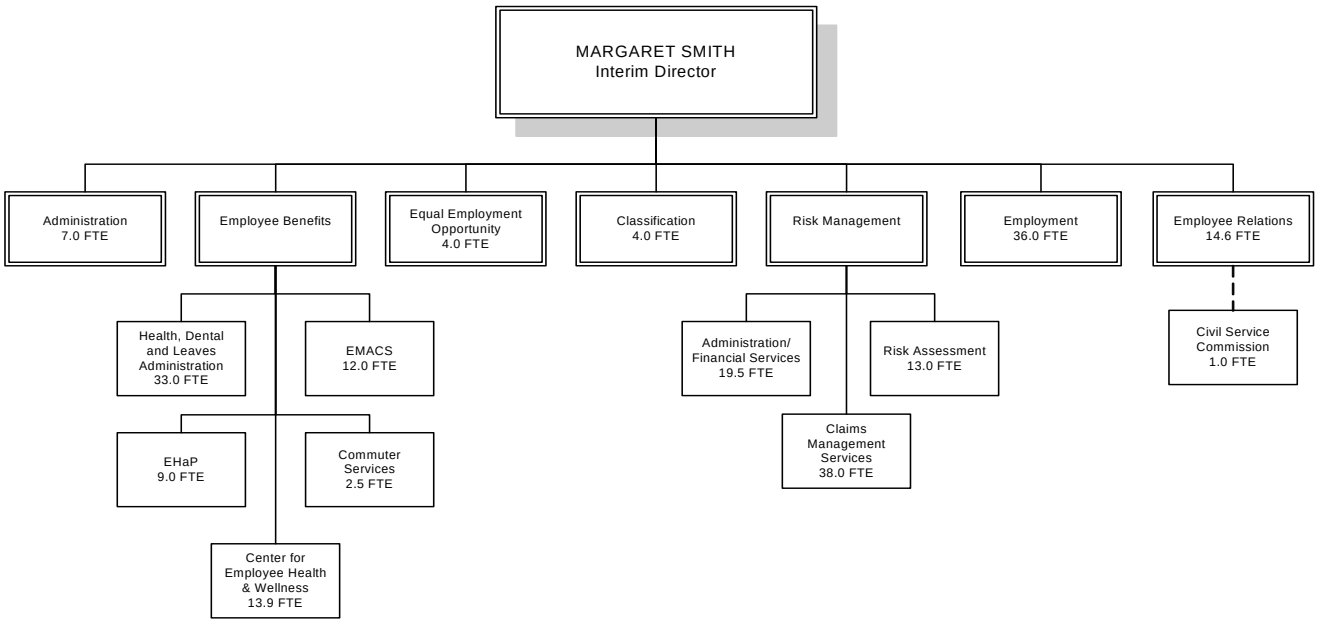
CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.028 A (b)	Paralegal Fee	$ 60.00	7,800	$ 468,000	$ 70.00	7,800	$ 546,000	$ 10.00	-	$ 78,000	$ 78,000	Current rate will not fully recover paralegal costs.
16.028 A (d)	Law Clerk Fee	$ -	-	$ -	$ 90.00	150	$ 13,500	$ 90.00	150	$ 13,500	$ 13,500	New rate will partially cover law clerk costs. Additional revenue form other sources will supplement the cost of this position.

HUMAN RESOURCES
Margaret Smith

MISSION STATEMENT

The mission of the Human Resources Department is to build and maintain a healthy, proactive, and highly skilled workforce committed to excellence that reflects the diversity and talent in our community.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06					
	Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Human Resources	5,503,409	302,500	5,200,909			88.6
The Center for Employee Health and Wellness	101,600	101,600	-			13.9
Unemployment Insurance	4,000,000	-	4,000,000			-
Commuter Services	888,900	480,000		408,900		2.5
Employee Benefits and Services	3,561,272	2,146,000		1,415,272		33.0
Risk Management - Operations	5,842,443	5,842,443			-	70.5
Risk Management - Insurance programs	56,537,868	94,718,000			38,180,132	-
TOTAL	76,435,492	103,590,543	9,200,909	1,824,172	38,180,132	208.5

Human Resources

DESCRIPTION OF MAJOR SERVICES

The Human Resources Department administers the county's human resource programs. This includes responsibility for employee testing, certification, and selection; employee relations; employee benefits; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; the Commission on the Status of Women; and Risk Management. Human Resources also shares responsibility, through a partnership with Human Services System, for countywide organizational and employee development and the Management and Leadership Academy.

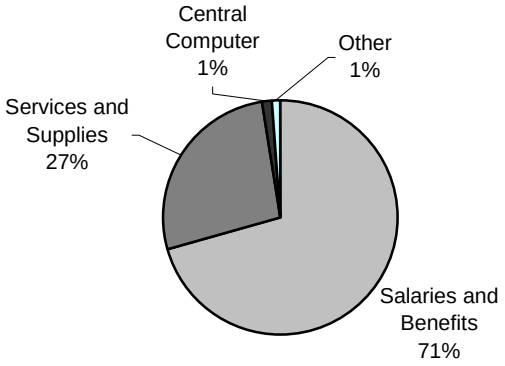
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	7,667,407	5,380,631	5,154,301	5,503,409
Departmental Revenue	2,389,911	302,500	302,500	302,500
Local Cost	5,277,496	5,078,131	4,851,801	5,200,909
Budgeted Staffing		83.6		88.6
Workload Indicators				
Applications accepted	93,000	37,000	54,000	62,000
Applicants tested	28,000	13,000	14,000	16,000
HR EMACS - WPE/Steps processed	-	22,300	21,050	24,500
HR EMACS - Job Action Requests processed	-	13,600	13,324	14,500
Nurse care coordination referrals (occupational)	-	2,500	2,023	2,600
Nurse care coordination referrals (non-occupational)	-	1,800	1,465	1,950

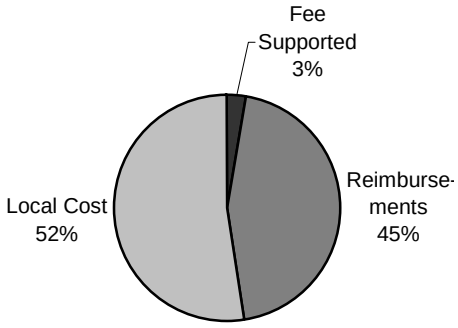
In 2005-06, the adjustments detailed below totaling 5.5 positions are partially offset by a reduction of 0.5 positions due to the implementation of a distributed vacancy factor for a net proposed increase of 5.0 positions.

- The transfer-in of 3.0 positions—1.0 Staff Analyst I and 2.0 Staff Analyst II—from the Human Services System Administrative Claim budget is requested to assist the Employee Health and Productivity (EHaP) program with ongoing case management. Also, the addition of 1.0 Clerk III is requested to provide EHaP clerical support.
- The addition of 1.5 Human Resources Analyst I is requested to assist with anticipated workload increases—1.0 position will be assigned to the Employment Division and 0.5 will be assigned to the Western Region Item Bank (WRIB) section.

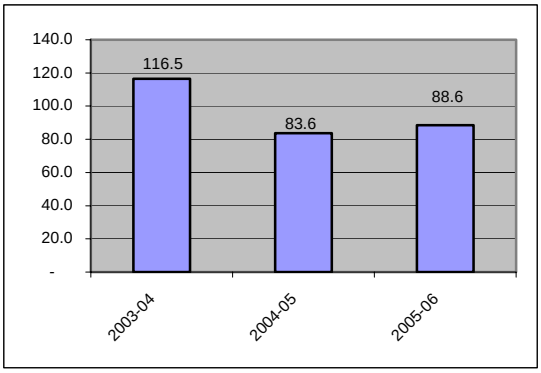
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



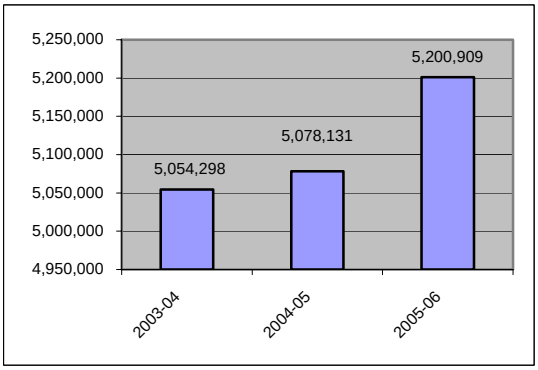
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General

BUDGET UNIT: AAA HRD
FUNCTION: General
ACTIVITY: Personnel

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	6,167,900	6,473,830	121,673	-	6,595,503	422,904	7,018,407
Services and Supplies	2,647,734	2,647,734	(7,084)	-	2,640,650	26,378	2,667,028
Central Computer	129,093	129,093	8,189	-	137,282	-	137,282
Transfers	168,553	168,553	-	-	168,553	(46,761)	121,792
Total Exp Authority	9,113,280	9,419,210	122,778	-	9,541,988	402,521	9,944,509
Reimbursements	(3,958,979)	(4,038,579)	-	-	(4,038,579)	(402,521)	(4,441,100)
Total Appropriation	5,154,301	5,380,631	122,778	-	5,503,409	-	5,503,409
Departmental Revenue							
Current Services	262,500	262,500	-	-	262,500	-	262,500
Other Revenue	40,000	40,000	-	-	40,000	-	40,000
Total Revenue	302,500	302,500	-	-	302,500	-	302,500
Local Cost	4,851,801	5,078,131	122,778	-	5,200,909	-	5,200,909
Budgeted Staffing		83.6	-	-	83.6	5.0	88.6

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Human Resources
FUND: General
BUDGET UNIT: AAA HRD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	4.0	-	-	-
	Increases due to the transfer-in of 1.0 Staff Analyst I and 2.0 Staff Analyst II from the Human Services System (HSS) Administrative Claim budget (AAA DPA) to coordinate Employee Health and Productivity program cases. Also, 1.0 Clerk III is added to assist with Employee Health and Productivity case paperwork. Costs are offset by reimbursements from the HSS Administrative Claim budget.				
2.	Salaries and Benefits	1.0	51,562	-	51,562
	The addition of 1.5 Human Resources Analyst I to assist with increased workload in the Employment Division is offset by the deletion of 0.5 Human Resources Analyst II.				
3.	Salaries and Benefits	-	104,220	-	104,220
	Other salary and benefits adjustments including a workers' compensation experience modification surcharge of $29,495.				
4.	Services and Supplies	-	26,378	-	26,378
	Increased expenditures (i.e. contract services, advertising, etc.) related to an anticipated rise in the number of recruitments.				
5.	Transfers	-	(46,761)	-	(46,761)
	Reduced transfers for rent payments because the Employee Health and Productivity program moved from a leased facility to County-owned space in December 2004.				
6.	Reimbursements	-	(135,399)	-	(135,399)
	Additional reimbursement for Human Resources Officers assigned to various departments.				
	Total	5.0	-	-	-

The Center for Employee Health and Wellness

DESCRIPTION OF MAJOR SERVICES

The Center for Employee Health and Wellness is responsible for employee and applicant preplacement and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with Occupational Safety and Health Administration (OSHA) regulations and occupational medical problems.

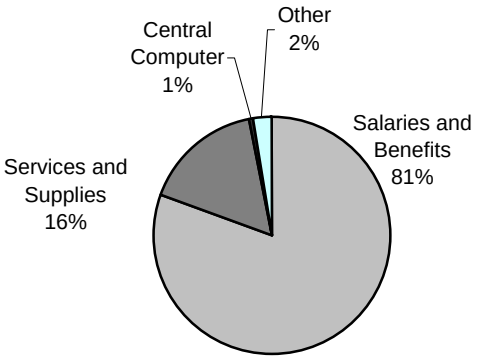
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	(15,310)	35,000	50,000	101,600
Departmental Revenue	37,616	35,000	50,000	101,600
Local Cost	(52,926)	-	-	-
Budgeted Staffing		12.7		13.9
Workload Indicators				
Preplacement Physicals	2,063	2,100	3,350	4,000
Fitness-For-Duty Exams	26	30	30	30
Work Injury/Illness Exams	1,804	1,700	2,250	2,400
Other Exams	6,058	6,100	6,100	7,000

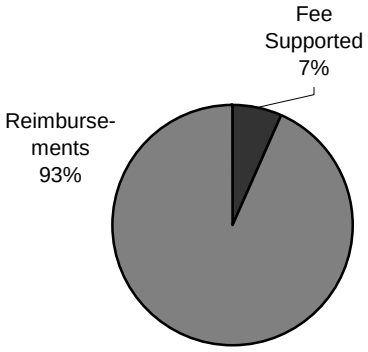
In December 2004, as part of the County's ongoing efforts to consolidate services, the Center for Employee Health and Wellness relocated to the Arrowhead Regional Medical Center (ARMC). The 2005-06 budget reflects facility lease costs savings from the prior fiscal year.

In 2005-06, the department requests an additional 1.0 Licensed Vocational Nurse and 0.2 Contract Occupational Health Physician due to an anticipated workload increase. The reclassification of 1.0 Clinic Assistant to Audiometrist is requested to align the classification with the duties performed. The services and supplies budget as well as reimbursement budget are increased to reflect the ongoing agreement with the Sheriff's Department Training Academy to provide on-site first aid for Sheriff Academy participants as well as an anticipated increase in services to other governmental agencies.

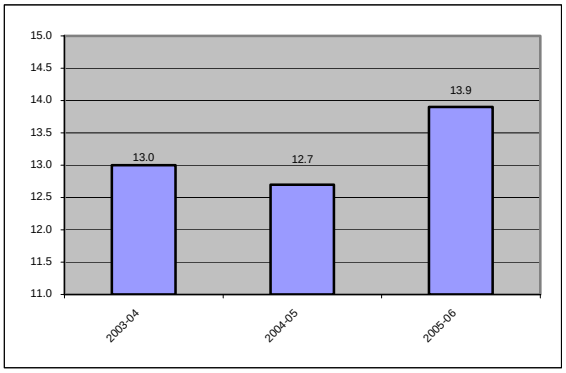
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Employee Health and Wellness
FUND: General

BUDGET UNIT: AAA OCH
FUNCTION: General
ACTIVITY: Personnel

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	997,024	1,009,813	33,224	-	1,043,037	169,708	1,212,745
Services and Supplies	254,905	227,116	(881)	-	226,235	18,969	245,204
Central Computer	8,020	8,020	1,065	-	9,085	-	9,085
Transfers	136,651	136,651	-	-	136,651	(99,085)	37,566
Total Exp Authority	1,396,600	1,381,600	33,408	-	1,415,008	89,592	1,504,600
Reimbursements	(1,346,600)	(1,346,600)	(33,408)	-	(1,380,008)	(22,992)	(1,403,000)
Total Appropriation	50,000	35,000	-	-	35,000	66,600	101,600
Departmental Revenue							
Current Services	50,000	35,000	-	-	35,000	66,600	101,600
Total Revenue	50,000	35,000	-	-	35,000	66,600	101,600
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing		12.7	-	-	12.7	1.2	13.9

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Employee Health and Wellness
FUND: General
BUDGET UNIT: AAA OCH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	1.2	99,042	-	99,042
	Addition of 1.0 LVN positions and 0.2 Contract Occupational Health Physician to provide coverage due to an anticipated increase in workloads, which results in a corresponding increase in reimbursements				
2.	Salaries and Benefits	-	494	-	494
	Reclassification of 1.0 Clinic Assistant to Audiometrist.				
3.	Salaries and Benefits		70,172	-	70,172
	Other salary and benefit adjustments including an estimate for a 4% increase in 2005-06.				
4.	Services and Supplies		18,969	-	18,969
	Anticipated increase in workload resulting in the need to purchase additional medical supplies and services.				
5.	Transfers		(99,085)	-	(99,085)
	The Center vacated its leased facility December 2004 and moved to ARMC, which eliminated the need to pay rent for space.				
6.	Reimbursements		(22,992)	-	(22,992)
	Increased reimburesements from departments due to an anticipated increase in workload.				
7.	Current Services		-	66,600	(66,600)
	Increased revenue to reflect additional services provided to other governmental agencies.				
	Total	1.2	66,600	66,600	-

Unemployment Insurance

DESCRIPTION OF MAJOR SERVICES

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored, reviewed for eligibility, and challenged when appropriate to prevent abuse of the program.

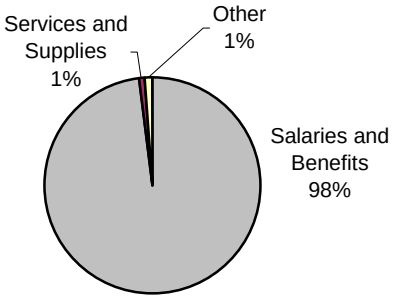
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

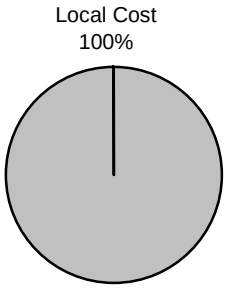
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,694,366	4,000,000	3,486,500	4,000,000
Departmental Revenue	-	-	-	-
Local Cost	3,694,366	4,000,000	3,486,500	4,000,000
Workload Indicators				
Unemployment Insurance claims paid	1,600	1,600	1,720	1,800
Total protestable claims	295	300	400	425
Protestable claims ruled in the county's favor	144	150	150	160
Maximum weekly benefit	410	450	450	450

The 2004-05 estimated costs are not expected to exceed budget despite a greater number of claims paid than in 2003-04. The reduced costs are attributable, in part, to a more aggressive approach by the county in pursuing protestable claims.

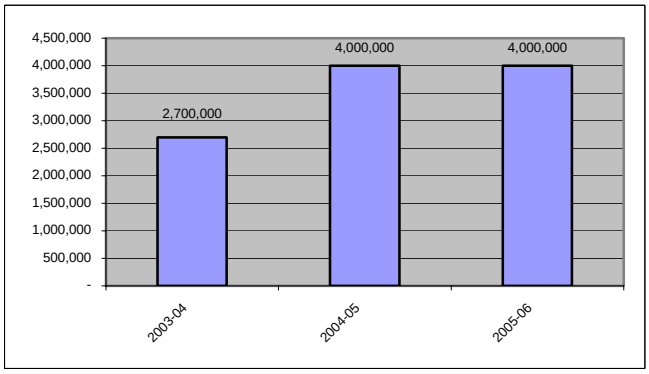
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Unemployment Insurance
FUND: General

BUDGET UNIT: AAA UNI
FUNCTION: General
ACTIVITY: Personnel

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,425,000	3,925,000	-	-	3,925,000	-	3,925,000
Services and Supplies	11,500	25,000	-	-	25,000	-	25,000
Transfers	50,000	50,000	-	-	50,000	-	50,000
Total Appropriation	3,486,500	4,000,000	-	-	4,000,000	-	4,000,000
Local Cost	3,486,500	4,000,000	-	-	4,000,000	-	4,000,000

Commuter Services

DESCRIPTION OF MAJOR SERVICES

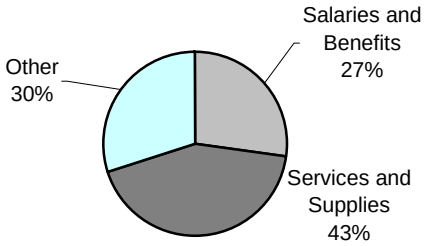
The Commuter Services fund was established to account for funds received under AB 2766 to finance mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This fund receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

BUDGET AND WORKLOAD HISTORY

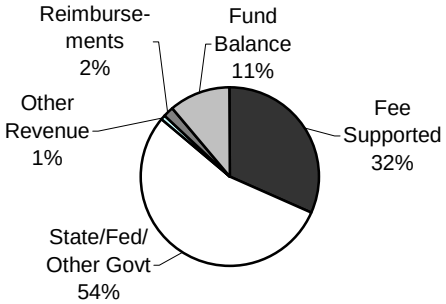
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	440,299	785,462	458,037	888,900
Departmental Revenue	445,726	395,000	476,475	480,000
Fund Balance		390,462		408,900
Budgeted Staffing		2.5		2.5
Workload Indicators				
Number of vanpools	16	17	20	23
Number of vanpool participants	113	120	150	162
Participants using all modes of rideshare	1,085	1,100	1,100	1,200

Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

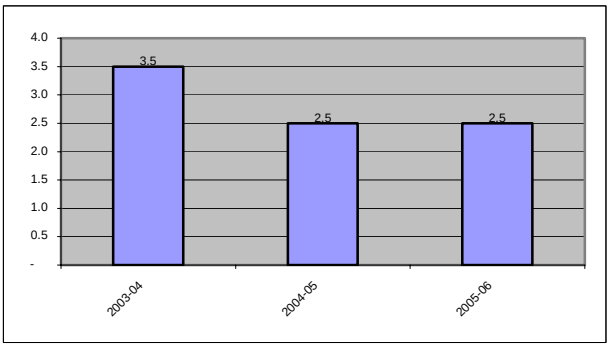
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



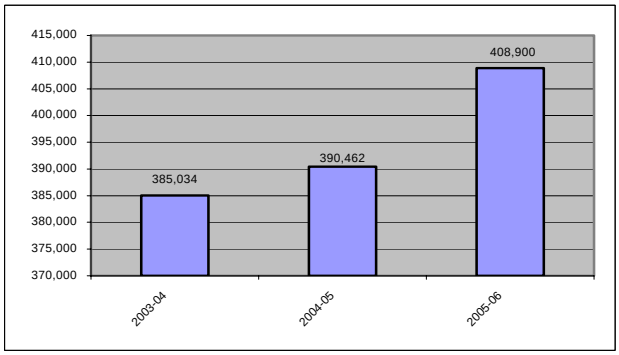
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Commuter Services

BUDGET UNIT: SDF HRD
FUNCTION: General
ACTIVITY: Personnel

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	139,432	143,195	7,742	-	150,937	-	150,937
Services and Supplies	187,938	187,938	290	-	188,228	46,521	234,749
L/P Vehicles	-	-	-	-	-	75,000	75,000
Transfers	130,667	130,667	-	-	130,667	(39,698)	90,969
Contingencies	-	323,662	-	-	323,662	23,583	347,245
Total Exp Authority	458,037	785,462	8,032	-	793,494	105,406	898,900
Reimbursements	-	-	-	-	-	(10,000)	(10,000)
Total Appropriation	458,037	785,462	8,032	-	793,494	95,406	888,900
Departmental Revenue							
Use Of Money & Prop	5,000	10,000	-	-	10,000	(5,000)	5,000
State, Fed or Gov't Aid	300,000	185,000	-	-	185,000	115,000	300,000
Current Services	170,000	200,000	-	-	200,000	(25,000)	175,000
Other Revenue	1,475	-	-	-	-	-	-
Total Revenue	476,475	395,000	-	-	395,000	85,000	480,000
Fund Balance		390,462	8,032	-	398,494	10,406	408,900
Budgeted Staffing		2.5	-	-	2.5	-	2.5

In 2005-06, the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases**.** In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These adjustments are reflected in the Cost to Maintain Current Program Services column.

In 2005-06, the budget for vehicles is increased to reflect the anticipated purchase of three new 12-passenger vans and the services and supplies budget has been increased for related Fleet Management charges to operate the new vans. The vans are required to meet the increasing ridership demand in the Vanpool program due to the increased price of gasoline. Program oversight has been transferred from the Human Resources Department budget (AAA HRD) to the Employee Benefits and Services Division budget (SDG HRD). Appropriation for transfers and reimbursements in the affected budget units has been adjusted to reflect this change.

DEPARTMENT: Human Resources
FUND: Commuter Services
BUDGET UNIT: SDF HRD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	46,521	-	46,521
	Increased costs primarily due to Fleet Management charges for three additional vans to be purchased in 2005-06.				
2.	Vehicles	-	75,000	-	75,000
	Purchase of three new 12-passenger vans for increased ridership demand, which has been caused by the rising gasoline prices.				
3.	Transfers	-	(39,698)	-	(39,698)
	Decreased charges to the Employee Benefits and Services budget (SDG HRD) for administrative support.				
4.	Reimbursements	-	(10,000)	-	(10,000)
	Increased reimbursement from the Human Resources Department budget (AAA HRD) for administration of the Suggestion Award program.				
5.	Contingencies	-	23,583	-	23,583
	Contingency adjustment for estimated fund balance.				
6.	Rev From Use of Money	-	-	(5,000)	5,000
	Reduction due to decreased fund balance.				
7.	Other Government Aid	-	-	115,000	(115,000)
	Adjustment to reflect estimated 2005-06 funding from SCAQMD and MDAQMD.				
8.	Charges for Current Services	-	-	(25,000)	25,000
	Adjustment to reflect anticipated receipts for ridership revenues.				
	Total	-	95,406	85,000	10,406

Employee Benefits and Services

DESCRIPTION OF MAJOR SERVICES

Employee Benefits and Services, under the direction of the Human Resources Department, administers the county's health, dental, vision, and life insurance plans as well as its integrated leave programs.

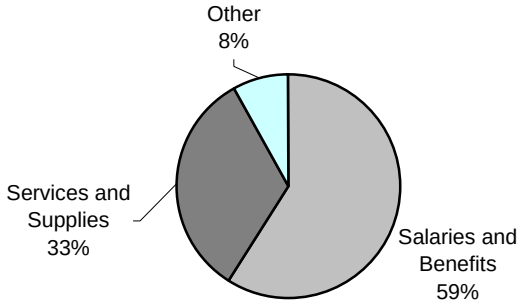
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	4,402,162	2,886,889	3,561,272
Departmental Revenue	942,209	2,196,000	2,096,000	2,146,000
Fund Balance		2,206,162		1,415,272
Budgeted Staffing		33.0		33.0
Workload Indicators				
Salary Savings Plan participants	17,714	20,000	19,362	19,500
Health Plan participants	24,032	24,000	26,085	26,100
Dental Plan participants	27,195	27,000	31,894	32,000
Vision Plan participants	17,770	17,500	18,486	18,500
Retireee Health Plan participants	2,218	2,200	2,165	2,200
Retireee Dental Plan participants	1,154	1,100	1,348	1,400
Flexible Spending Account (FSA) claims processed	6,694	7,000	8,014	8,900
Short Term Disability (STD) cases	1,657	1,600	1,647	1,700

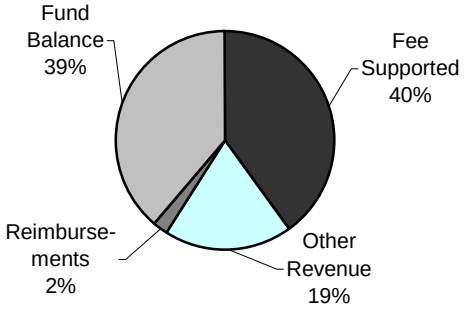
Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Beginning in 2002-03, administrative fees and other revenues used to finance the administration of employee benefits were consolidated into this fund. In 2004-05, expenditures related to the administration of employee benefit programs were included as part of this fund as well. Prior to 2004-05, expenditures were included as part of the Human Resources Department budget (AAA HRD) and revenues received in this fund were subsequently transferred to AAA HRD to reimburse actual costs.

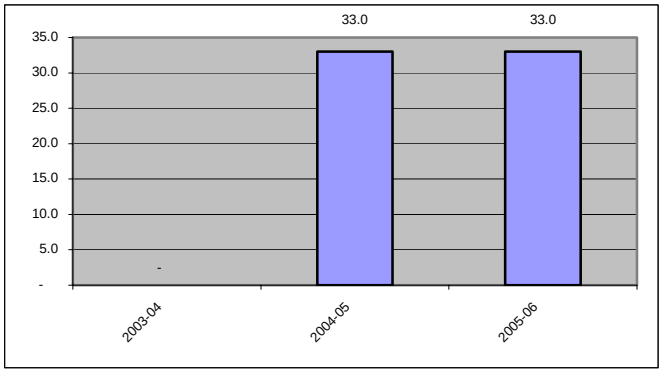
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



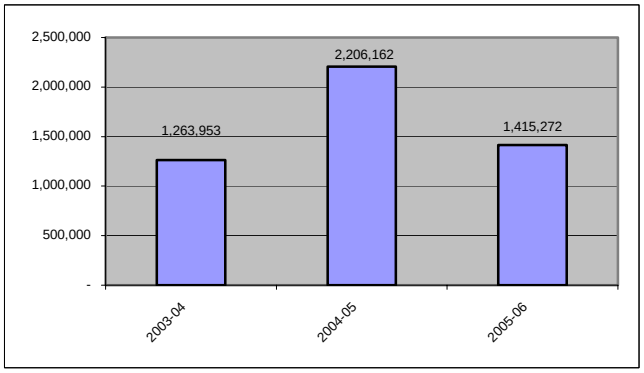
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Employee Benefits and Services

BUDGET UNIT: SDG HRD
FUNCTION: General
ACTIVITY: Personnel

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,662,086	1,948,586	119,427	-	2,068,013	-	2,068,013
Services and Supplies	1,084,477	1,112,890	8,885	-	1,121,775	48,510	1,170,285
Transfers	225,326	225,326	-	-	225,326	55,614	280,940
Contingencies	-	1,200,360	-	-	1,200,360	(1,073,326)	127,034
Total Exp Authority	2,971,889	4,487,162	128,312	-	4,615,474	(969,202)	3,646,272
Reimbursements	(85,000)	(85,000)	-	-	(85,000)	-	(85,000)
Total Appropriation	2,886,889	4,402,162	128,312	-	4,530,474	(969,202)	3,561,272
Departmental Revenue							
Use Of Money & Prop	50,000	150,000	-	-	150,000	(50,000)	100,000
Current Services	1,461,000	1,461,000	-	-	1,461,000	-	1,461,000
Other Revenue	585,000	585,000	-	-	585,000	-	585,000
Total Revenue	2,096,000	2,196,000	-	-	2,196,000	(50,000)	2,146,000
Fund Balance		2,206,162	128,312	-	2,334,474	(919,202)	1,415,272
Budgeted Staffing		33.0	-	-	33.0	-	33.0

In 2005-06, the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These adjustments are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Human Resources
FUND: Employee Benefits and Services
BUDGET UNIT: SDG HRD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	48,510	-	48,510
	Increased cost of providing services for benefit programs.				
2.	Transfers	-	55,614	-	55,614
	An increased transfer to the Human Services System Administrative Claim budget (AAA DPA) for employee orientation costs is offset by reduced transfers to Human Resources (AAA HRD) for administrative oversight.				
3.	Contingencies	-	(1,073,326)	-	(1,073,326)
	Contingency adjustment for estimated fund balance.				
4.	Rev From Use of Money	-	-	(50,000)	50,000
	Decreased interest revenue due to a reduction in fund balance.				
	Total	-	(969,202)	(50,000)	(919,202)

Risk Management - Operations

DESCRIPTION OF MAJOR SERVICES

Risk Management, under the direction of the Human Resources Department, administers the County's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All program costs are paid from insurance sub funds, which are funded by charging general fund and non-general fund departments as well as Board-Governed Special Districts and County Service Areas for the cost to pay losses and fund future liabilities for the self-insured programs and the cost of insurance for the insured programs.

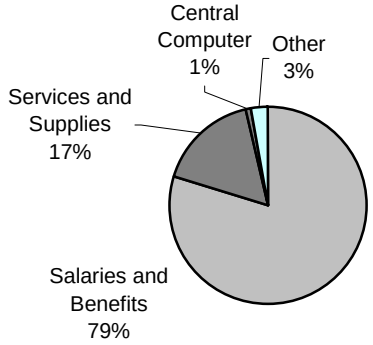
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	4,958,155	5,164,475	4,890,102	5,842,443
Departmental Revenue	4,810,196	5,164,475	5,159,275	5,842,443
Revenue Over/(Under) Expense	(147,959)	-	269,173	-
Budgeted Staffing		65.3		70.5
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	(99,381)		169,792	
Workload Indicators				
Average cost of a closed WC indemnity claim	21,270	19,000	23,267	21,346
Average cost of a closed Liability claim	8,184	6,500	10,172	8,445
Preventable vehicle accident rate per million miles driven	6	7	8	7
Percent of WC claimants ranking treatment (professional and courteous) as good or excellent	90	91	91	91
Percent of WC claimants ranking return of phone calls promptly as good or excellent	87	88	88	89
Percent of WC claimants ranking explanation of benefits as good or excellent	87	88	88	89

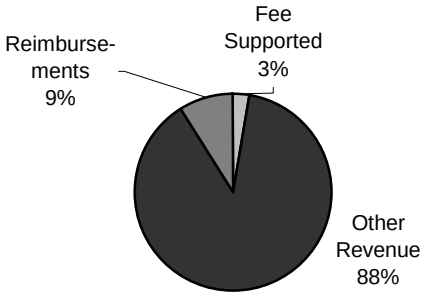
In 2005-06, a total increase of 5.2 positions is requested.

- On October 5, 2004, the Board approved the addition of 3.0 Workers' Compensation Claims Assistants.
- The addition of 1.0 Staff Analyst II is requested primarily to assist with the preparation, issuance, and evaluation of requests for proposals (RFP). This position will also prepare contracts and Board agenda items, and provide assistance to the Emergency Medical Services (EMS) program.
- The addition of 1.0 Automated Systems Analyst I is requested for preparation of monthly EMS reports submitted to the San Bernardino Medical Society and the EMS Committee. This position will manage the data in the EMS system and assist with the preparation of other Risk Management ad-hoc reports.
- The addition of 0.5 Supervising Automated Systems Analyst I is requested to assist with the Automated Claims Processing system.
- The reduction of 0.3 Contract Risk Manager is requested because the contract expired in December 2004 and the recruitment for a Risk Manager is ongoing.

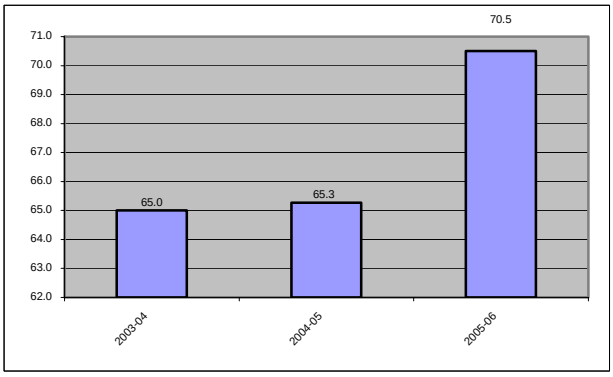
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Risk Management - Operations

BUDGET UNIT: IBP RMG
FUNCTION: General
ACTIVITY: Insurance programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	4,084,594	4,383,309	389,860	198,703	4,971,872	143,045	5,114,917
Services and Supplies	1,155,017	1,130,675	(12,417)	-	1,118,258	(38,961)	1,079,297
Central Computer	47,779	47,779	5,581	-	53,360	-	53,360
Transfers	161,389	161,389	8,502	-	169,891	-	169,891
Total Exp Authority	5,448,779	5,723,152	391,526	198,703	6,313,381	104,084	6,417,465
Reimbursements	(558,677)	(558,677)	(16,345)	-	(575,022)	-	(575,022)
Total Appropriation	4,890,102	5,164,475	375,181	198,703	5,738,359	104,084	5,842,443
Departmental Revenue							
Use Of Money and Prop	49,800	55,000	-	-	55,000	-	55,000
Current Services	225,000	225,000	-	-	225,000	(50,000)	175,000
Total Revenue	274,800	280,000	-	-	280,000	(50,000)	230,000
Operating Transfers In	4,884,475	4,884,475	375,181	198,703	5,458,359	154,084	5,612,443
Total Financing Sources	5,159,275	5,164,475	375,181	198,703	5,738,359	104,084	5,842,443
Rev Over/(Under) Exp	269,173	-	-	-	-	-	-
Budgeted Staffing		65.3	-	3.0	68.3	2.2	70.5

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Human Resources
FUND: Risk Management - Operations
BUDGET UNIT: IBP RMG

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	1.0	74,548	74,548	-
	Addition of 1.0 Staff Analyst II is requested to assist with the preparation, issuance, and evaluation of requests for proposals (RFP). Risk Management issues approximately 20 RFP's per year, which vary in their degree of difficulty. An additional position is necessary to assist in the preparation of RFP's, contracts, Board agenda items, budgets, and to provide some analytical assistance to the Emergency Medical Services program.				
2.	Salaries and Benefits	1.0	69,848	69,848	-
	Addition of 1.0 Automated Systems Analyst I for the Emergency Medical Services (EMS) program. This position is requested for preparation of monthly reports submitted to the San Bernardino Medical Society and the EMS Committee. This position will manage the data in the EMS system and assist with the preparation of other Risk Management ad-hoc reports.				
3.	Salaries and Benefits	(0.3)	(43,997)	(43,997)	-
	Reduction of 0.3 Contract Risk Manager is requested because the contract for this position expired in December 2004.				
4.	Salaries and Benefits	0.5	42,646	42,646	-
	Addition of 0.5 Supervising Automated Systems Analyst I is requested due to the expected retirement of key Risk Management personnel. This position is critical due to the nature of the Automated Claims System and mandates regarding the processing and time requirements of various claim payments.				
5.	Services and Supplies	-	(38,961)	(38,961)	-
	Reduced costs primarily due to reduced COWCAP charges.				
	Total	2.2	104,084	104,084	-

Risk Management – Insurance Programs

DESCRIPTION OF MAJOR SERVICES

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured and insured programs. All program costs are paid from internal service sub funds, which are financed by charging general fund and non-general fund departments as well as Board-Governed Special Districts and County Service Areas. Each entity is billed for their specific coverage for the cost to pay losses and future liabilities under the self-insured programs and the cost of insurance for the insured programs. Insured and self-insured programs provide coverage for workers' compensation, auto liability, and comprehensive auto as well as property, surety, law enforcement, aircraft, airports, environmental, medical malpractice, and general liability.

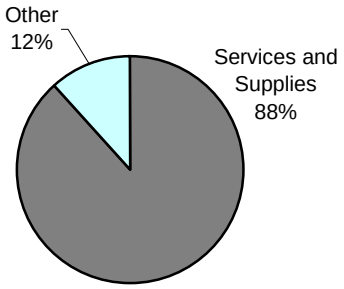
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

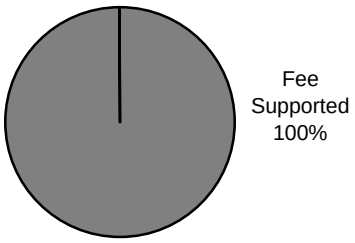
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	56,585,885	56,342,535	46,007,213	56,537,868
Departmental Revenue	50,845,461	68,057,000	70,114,667	94,718,000
Revenue Over/(Under) Expense	(5,740,424)	11,714,465	24,107,454	38,180,132
Unrestricted Net Assets Available at Year End	(55,757,227)		(31,649,773)	

On March 15, 2005, the Board approved Risk Management rate adjustments for 2005-06 increasing revenues $21.1 million. These increases are necessary for Risk Management to meet the goal of its Five Year Recovery Plan to fund the various self-insured sub funds at a 70% marginally acceptable confidence level by June 30, 2008.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

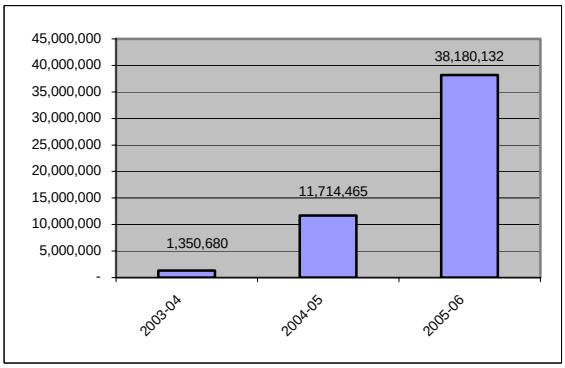


2005-06 BREAKDOWN BY FINANCING SOURCE



NOTE: This budget unit is expected to increase unrestricted net assets by $38,180,132.

2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Risk Mgmt - Ins Programs

BUDGET UNIT: Various RMG
FUNCTION: General
ACTIVITY: Insurance programs

ANALYSIS OF 2005-06 BUDGET

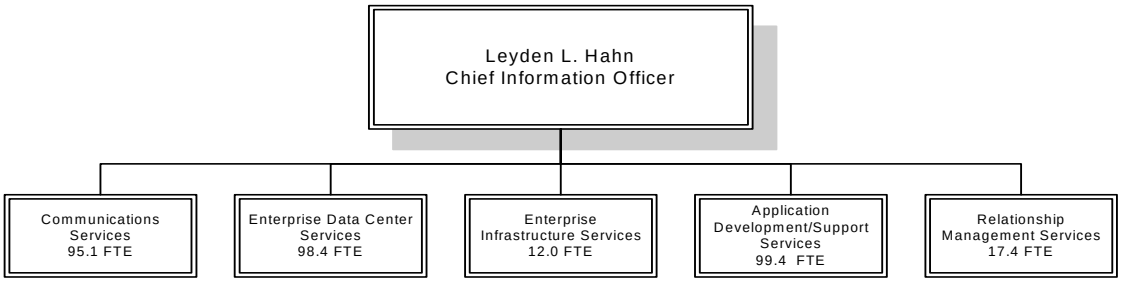
	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	40,092,153	50,449,383	(578,980)	-	49,870,403	-	49,870,403
Other Charges	414,701	450,000	30,000	-	480,000	-	480,000
Transfers	558,677	558,677	16,345	-	575,022	-	575,022
Total Appropriation	41,065,531	51,458,060	(532,635)	-	50,925,425	-	50,925,425
Oper Trans Out	4,941,682	4,884,475	727,968	-	5,612,443	-	5,612,443
Total Requirements	46,007,213	56,342,535	195,333	-	56,537,868	-	56,537,868
Departmental Revenue							
Use Of Money and Prop	183,494	-	-	-	-	-	-
Current Services	69,865,954	68,057,000	26,661,000	-	94,718,000	-	94,718,000
Other Revenue	8,012	-	-	-	-	-	-
Total Revenue	70,057,460	68,057,000	26,661,000	-	94,718,000	-	94,718,000
Operating Transfers In	57,207	-	-	-	-	-	-
Total Financing Sources	70,114,667	68,057,000	26,661,000	-	94,718,000	-	94,718,000
Rev Over/(Under) Exp	24,107,454	11,714,465	26,465,667	-	38,180,132	-	38,180,132

INFORMATION SERVICES
Leyden L. Hahn

MISSION STATEMENT

To continually provide technology support and leadership that remains innovative, flexible and meaningful to County departments while focusing on the professional growth of the Information Services Team.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
Application Development/GIS	12,384,113	5,468,678	6,915,435		102.4
Computer Operations	19,646,679	19,646,679		-	126.9
Network Services	16,914,019	16,914,019		-	93.0
TOTAL	48,944,811	42,029,376	6,915,435	-	322.3

DESCRIPTION OF MAJOR SERVICES

The Information Services Department (ISD) provides five major services: Communications, Application Development/Support, Relationship Management, Enterprise Data Center and Enterprise Infrastructure. Each service plays an intricate role in supporting county departments and together they provide the citizens of San Bernardino County such things as the Public Safety Radio System, which provides enhanced communications between all public safety agencies in the county.

Communication Services provide for the design, operation, maintenance and administration of the largest county operated telecommunications phone network in the country, the county's Regional Public Safety Radio System that integrates all countywide police, sheriff, and fire radio dispatch capabilities, the paging system consisting of over 7,000 pagers and the Wide Area Network that securely joins approximately 18,000 county users together for the efficient use of technology. ISD manages a countywide microwave system (64 sites) that helps provide transport capabilities for each of the individual systems listed below.

The telecommunications phone network is comprised of 60 Northern Telecom digital PBX switches and more than 200 electronic key systems. With few exceptions, our telephone equipment interconnects approximately 19,000 county employees without relying on service from the commercial telephone companies. For a county as geographically large as San Bernardino, a substantial cost savings is realized from handling our telephone calls on our own privately operated network (on-net). This Network interfaces with four major commercial telephone companies and two diverse long distance carriers for interrelate, interstate, and international calling. It offers inbound 800 services, giving the Public toll-free access to a number of county agencies, a variety of voice processing services (voice mail, automated attendant, voice forms, and integrated voice response), and network calling cards aimed at providing noticeable savings by employees while traveling.

The Regional Public Safety Radio system is a dynamic countywide system serving the communications needs of public safety and some outside agencies. Each user can effectively communicate with other users in their group without fear of interference or channel contention, as is common with conventional radio systems. Although the system is made up of 11 separate truncated radio sub-systems and 8 conventional technology sub-systems, ISD has been able to tie them together into one large countywide system serving the public whenever law enforcement, fire or other public safety individuals must communicate jointly.

The Paging System provides low cost paging in the entire southern part of the state for our employees on the job and is made possible by a multi-site paging system managed by ISD. The system is secure for Public Safety and less costly than traditional alternatives.

The Wide Area Network (WAN) is comprised of over 275 routers or ATM switches serving all areas of the county and all departments of the county as well as some affiliated agencies that interact with the county. Providing service from Chino to Needles, Trona to the Morongo Basin and all points in between ISD is able to cover over 650 diverse geographical locations and provide connectivity across 20,000+ square miles of the county.

The WAN has made it possible for the county to implement such cost saving measures as Video Arraignment which allows for the timely, mandated, arraignment of persons arrested without transporting them to and from the jail facilities and courtrooms located around the county and countywide video conferencing which allows for staff to hold meetings and training “on-line” and avoid timely and costly travel time by staff.

Application Development/Support Services provide support for county departments as they develop, enhance, and maintain business applications on a variety of hardware and software platforms. These applications include the county’s enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. ISD consults with many departments to find more cost effective ways of doing business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems. Departments supported include Probation, District Attorney, Sheriff, Public Works, Auditor Controller, Behavioral Health, Human Resources and many others.

Enterprise Data Center Services provide for the design, operation, maintenance and administration of the county's enterprise data center which includes server management for over 160 servers, integrated document imaging infrastructure for digitizing paper records, and print operations for bulk printing functions required by the county.

Server Management provides the county with a cost effective way to manage large or small-scale systems by leveraging a shared but secure architecture for departmental systems. Departments are provided with a stable 24/7 services to run critical applications and ISD provides the systems programming, support, and systems/database administration necessary to achieve high availability to county users. Additionally, ISD is able to host vendor maintained systems physically and provide a collaborative approach to the department in achieving good security and operational performance. Departments supported include Probation, District Attorney, Sheriff, Public Works, Auditor Controller, Welfare, Behavioral Health, and many others.

Integrated Document Imaging infrastructure provides complete support for document capture, imaging, content services (electronic document management), and automated workflow solutions for business applications within the county. The service includes monitoring and maintaining the desktop capture system as well as custom application code supporting the customer’s ability to populate their repository with business content. The ISD Team maintains certified professionally trained staff to manage and monitor both the central imaging server repository and the desktop associated with it.

Print Operations provide specialized bulk printing for the county including tax bills, warrants, tax sales books, financial and personnel reports along with many others required by departments. Print Operations currently completes many critical jobs on a regularly scheduled basis and last year printed a total of 29 million impressions.

Enterprise Infrastructure Services provide the county with global email, security direction, technology policies and procedures along with some technical services that are the foundation of how desktops communicate and function across the county from one department to another.

Email Services connects 50 departments with approximately 13,000 users and provide all the information that one would see in Microsoft Outlook (email, calendaring, contacts, tasks, etc.). Departments rely on this key collaboration tool to perform their daily tasks and communicate with one another in a more productive way.

On a monthly basis ISD is handling over 9 million emails of which 900,000 come from the Internet; filtering out 24,000 SPAM messages and eliminating over 8,000 virus attacks.

Technology Policies and Procedures are created by ISD with the help of county departments to effectively manage technology and provide guidelines for proper use of the systems. For example, Internet, email, etc.

Security Services include monitoring global risk factors, responding to security events such as virus or hacking attempts and provides the resources necessary to assist departments in performing technology security evaluations and general security assessments.

Relationship Management Services provide an interface for departments in dealing with ISD to ensure that their technology and business objectives are understood and dealt with appropriately. To accomplish this ISD created a Technology Support Center to handle service requests along with assigning IT Account Representative to better understand the business needs of all county departments/agencies.

Technology Support Center serves to proactively monitor countywide infrastructure for problems and handles nearly 100,000 calls from county users a year. The Help Desk can often solve many simple issues like system access or password resets along with first level support for the Microsoft Office suite of products.

IT Account Representatives serve departments in many ways but perhaps most importantly they can act as a single point of contact to connect departments with the wide breadth of Technology Services offered by ISD. The Account Representative acts as a technology consultant, helping to make buy versus build decisions, assisting in contract negotiations, serving on RFP evaluation committees, and even delivering equipment or documents when necessary. These individuals act as the customer advocate within ISD to ensure customer expectations are being achieved.

Application Development

DESCRIPTION OF MAJOR SERVICES

Information Services' Application Development Division provides develops, enhances, and maintains business applications on a variety of hardware and software platforms. These applications include the county's enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. ISD consults with many Departments to find more cost effective ways of doing business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems.

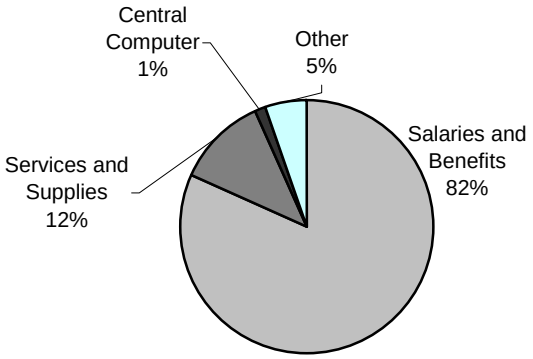
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	9,785,021	9,342,373	9,758,734	12,384,113
Departmental Revenue	4,472,303	3,755,256	4,171,617	5,468,678
Local Cost	5,312,718	5,587,117	5,587,117	6,915,435
Budgeted Staffing		77.3		102.4
Workload Indicators				
Project Hours	121,973	102,400	115,466	127,050
GIS Appliation Projects	14	22	4	2
GIS Mapping Projects	361	320	257	300
Street Network Segments	133,703	157,000	157,000	157,000
Parcel Basemap-Parcels	465,094	745,000	748,000	750,000

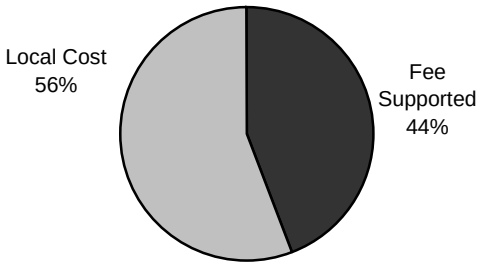
In 2004-05 estimated costs are more than budget primarily due to a mid-year item on July 14, 2004 to increase 11.1 positions to meet departmental work requirements which are primarily related to work flow, application integration and imaging projects. The Board item also increased departmental revenue for increased programming and automation workflow projects in many county departments including Auditor/Controller/Recorder, Treasurer-Tax Collector, Public Works, Human Services and Behavioral Health.

Beginning with fiscal year 2005-06 this budget unit will include the budget information for Geographic Information System (GIS) of which $1,202,298 in local cost has been transferred along with 14.0 positions into this budget unit. ISD will use budget org codes to distinguish between budgets for Application Development and GIS.

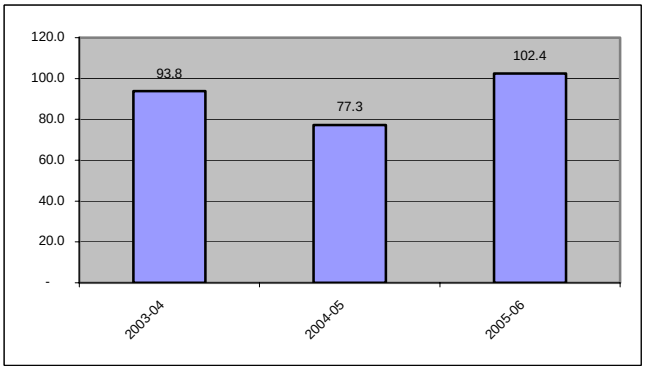
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



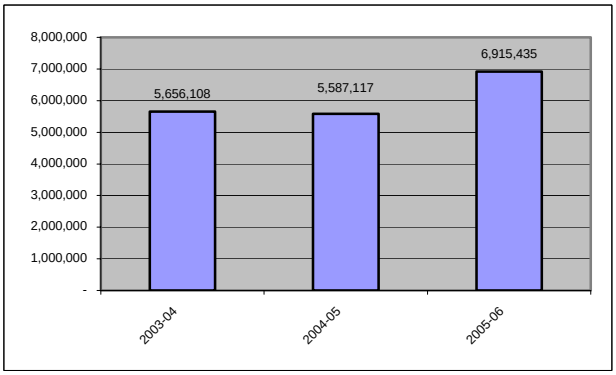
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: ISD Systems Development
FUND: General

BUDGET UNIT: AAA SDD
FUNCTION: General
ACTIVITY: Other

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	8,082,438	7,656,924	174,493	903,375	8,734,792	1,377,902	10,112,694
Services and Supplies	952,026	961,179	(28,308)	-	932,871	521,355	1,454,226
Central Computer	156,241	156,241	(20,165)	-	136,076	25,225	161,301
Transfers	568,029	568,029	-	-	568,029	87,863	655,892
Total Appropriation	9,758,734	9,342,373	126,020	903,375	10,371,768	2,012,345	12,384,113
Departmental Revenue							
Current Services	4,171,617	3,755,256	-	903,375	4,658,631	810,047	5,468,678
Total Revenue	4,171,617	3,755,256	-	903,375	4,658,631	810,047	5,468,678
Local Cost	5,587,117	5,587,117	126,020	-	5,713,137	1,202,298	6,915,435
Budgeted Staffing		77.3	-	11.1	88.4	14.0	102.4

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and central computer charges. These costs are reflected in the Cost to Maintain Current Program Services column.

Board approved a mid-year item on July 14, 2004 to restore funding for 11.1 positions to meet departmental work requirements which are primarily related to work flow, application integration and imaging projects. These costs are reflected in the Board Approved Adjustments column.

The Department Recommended Funded Adjustment column includes the reorganization to consolidate from Emerging Technology (AAA ETD) and Application Development (AAA SDD) into a single general fund budget unit, $1,202,298 in local cost and 14.0 positions have been transferred.

DEPARTMENT: ISD Systems Development
FUND: General
BUDGET UNIT: AAA SDD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reorganization of Emerging Technology	14.0	1,631,805	238,934	1,392,871
	Reorganization to consolidate Emerging Technology (AAA ETD) and Application Development (AAA SDD) into a single general fund budget unit, $1,447,618 in appropriation has been transferred into AAA SDD and the transferred amounts are as follows: $1,193,715 from salary and benefits; $136,032 from services and supplies; $25,225 form central computers; $92,646 from transfers and $238,934 from revenue. ISD proposes to use org code budgeting to account for both of these general fund activities. The consolidation will simplify our general fund budgeting and monitoring of expenditures and revenues. Increase of $5,881 for on-call, stand-by and overtime to adjust to current usage trend. In addition, salary increases of $178,306 for related step advances, benefits cash outs and in series promotions of trainee and under fill employees.				
2.	Services and Supplies		385,323	-	385,323
	Increase of $500,000 for outside contract programming services to augment regular staff to meet estimated fluctuating service requirements of county departments in lieu of adding additional regular staff; increase of $48,155 in equipment purchases, training, desktop software and travel expenditures; decrease of $93,447 in software programming tools for programmers which is being met with other software and a decrease of $69,385 in office supply expenses, desktop support services and telephone services.				
3.	Transfer		(4,783)	-	(4,783)
	Decrease in centrally funded administrative/fiscal service and supply costs that is distributed to all operating budgets within ISD.				
4.	Revenue Current Services		-	571,113	(571,113)
	Increase of $553,633 in programming service revenues for the support of departments computer application systems and new automation projects managed by ISD. An increase of $17,480 for subscription charges for GIS street network database information.				
	Total	14.0	2,012,345	810,047	1,202,298

Emerging Technology

DESCRIPTION OF MAJOR SERVICES

Information Services' Application Development Division provides develops, enhances, and maintains business applications on a variety of hardware and software platforms. These applications include the county's enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. ISD consults with many Departments to find more cost effective ways of doing business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems.

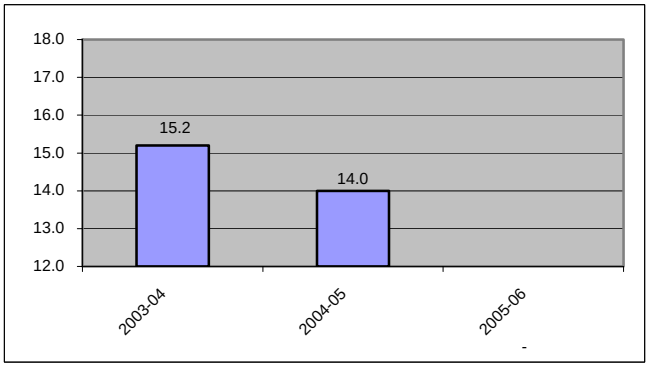
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,453,497	1,447,618	1,455,118	-
Departmental Revenue	241,792	245,320	252,820	-
Local Cost	1,211,705	1,202,298	1,202,298	-
Budgeted Staffing		14.0		-
Workload Indicators				
ET Major Projects	3	6	2	-
GIS Application Projects	14	22	4	-
GIS Mapping Projects	361	320	257	-
Street Network Segments	133,703	157,000	157,000	-
Parcel Basemap-Parcels	465,094	745,000	748,000	-

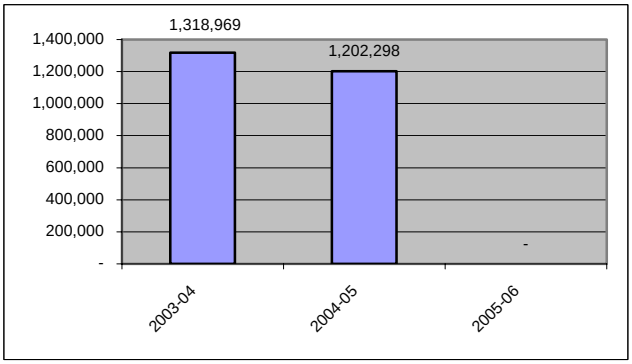
In 2004-05 estimated costs are more that budget due to higher payroll indemnification salary expenses and employee step advances, which is offset slightly by reduced telephone and general office supply costs. Increase in departmental revenue results form higher street network subscriptions and increases in map sale productions.

This budget unit is being combined with Application Development beginning with fiscal year 2005-06. Department will use org code budgeting to distinguish between budgets for Application Development and Geographic Information System (GIS).

2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: ISD-Emerging Technology
FUND: General

BUDGET UNIT: AAA ETD
FUNCTION: General
ACTIVITY: Other

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,204,163	1,193,715	-	-	1,193,715	(1,193,715)	-
Services and Supplies	133,084	136,032	-	-	136,032	(136,032)	-
Central Computer	25,225	25,225	-	-	25,225	(25,225)	-
Transfers	92,646	92,646	-	-	92,646	(92,646)	-
Total Appropriation	1,455,118	1,447,618	-	-	1,447,618	(1,447,618)	-
Departmental Revenue							
Current Services	252,820	245,320	-	-	245,320	(245,320)	-
Total Revenue	252,820	245,320	-	-	245,320	(245,320)	-
Local Cost	1,202,298	1,202,298	-	-	1,202,298	(1,202,298)	-
Budgeted Staffing		14.0	-	-	14.0	(14.0)	-

DEPARTMENT: ISD-Emerging Technology
FUND: General
BUDGET UNIT: AAA ETD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reorganization of Emerging Technology	(14.0)	(1,447,618)	(245,320)	(1,202,298)
	Reorganization to consolidate Emerging Technology (AAA-ETD) and Application Development (AAA-SDD) into a single departmental general fund budget unit. ISD proposes to use org code budgeting to account for both of these General Fund activities. This will simfily our General Fund budgeting and monitoring of expenditures and reveneues.				
	Total	(14.0)	(1,447,618)	(245,320)	(1,202,298)

Computer Operations

DESCRIPTION OF MAJOR SERVICES

The Computer Operations Division works to provide Enterprise Data Center Services and part of the county's communications services. The division is comprised of five sections: Technology Production Control, Integrated Document Management, Wide Area Network, Local Area Network and Systems Support Services. The division supports county departments on a 24/7 basis.

Technology Operations Production Control Services is tasked with the administration and support of the county's enterprise servers, departmental mid-range computers, and over 160 client server computer systems. The section is responsible for maintaining a stabilized environment for the enterprise data center, cross system platform automation, report distribution and disaster recovery.

The Integrated Document Management Section operates the integrated document management, document conversion, data entry and microfilm for the county. The Systems Support Section centralizes and physically consolidates the infrastructure and administration to support the efficient management of countywide servers.

The Wide Area Network (WAN) section provides the communications infrastructure for interconnecting all county departments and provides support for approximately 18,000 users.

The Computer Operations budget unit is an Internal Service Fund (ISF). As an ISF net assets available at the end of a fiscal year is carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

BUDGET AND WORKLOAD HISTORY

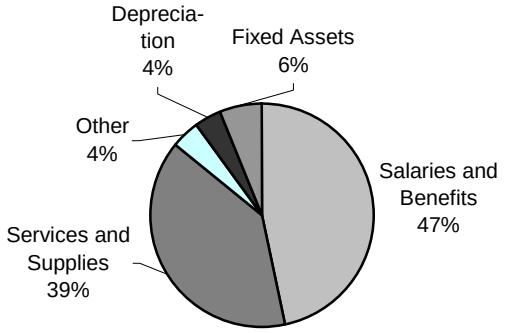
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	19,490,505	21,039,905	20,171,130	19,646,679
Departmental Revenue	15,591,310	18,288,930	18,278,551	19,646,679
Revenue Over/(Under) Expense	(3,899,195)	(2,750,975)	(1,892,579)	-
Budgeted Staffing		127.4		126.9
Fixed Assets	413,665	1,311,709	1,287,475	1,448,738
Unrestricted Net Assets Available at Year End	6,944,963		2,687,328	
Workload Indicators				
CPU Hours Processed	19,124	17,010	16,364	17,000
EMACS Warrants Processed	493,165	501,697	510,257	505,000
WAN Connections	366	368	367	360
EMAIL Accounts	14,295	13,430	14,195	14,000
TPS Billable Hours	2,761	4,600	3,035	3,100
LAN Billable Hours	10,084	16,800	11,086	11,200
HELP DESK Service Incidents	76,168	92,773	96,543	105,121

In 2004-05 estimated costs are less than budget due to vacant position salary savings and reduced expenditures for software, equipment purchases, general maintenance and depreciation expense due to reduced fixed asset purchases. Departmental revenue is less than budget due to a reduction in data entry keypunch services and decrease in desktop PC support services. Other Notable changes is the loan of $1,000,000 from the unrestricted net assets to the Special Project Fund for start up costs for the 800 MHz Radio Communications System Channel Rebanding Project. Nextel Communications Inc will reimburse all costs related to the 800 MHz project.

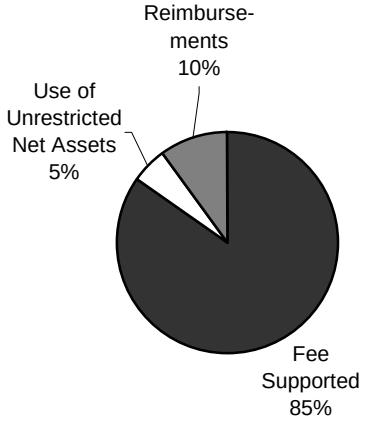
The proposed decrease in 2005-06 expenditures is primarily related to the cancellation of the data entry keypunch services contract and the reduction of contract requirements for the Parcel Basemap project. The parcel basemap project is nearing completion and the full year funding is no longer needed for fiscal year 2005-06.

The revenue adjustments in 2005-06 are primarily due to the reduction in Desktop LAN support, the cancellation for the data entry keypunch contract and the loss of revenue related to two Automated System Analyst I supported positions which was transferred to the Board of Supervisors budget. This decrease in revenue is offset by the increase in other financing sources due to the use of unrestricted net assets for the expenditures of the parcel basemap project and estimated MOU salary cost.

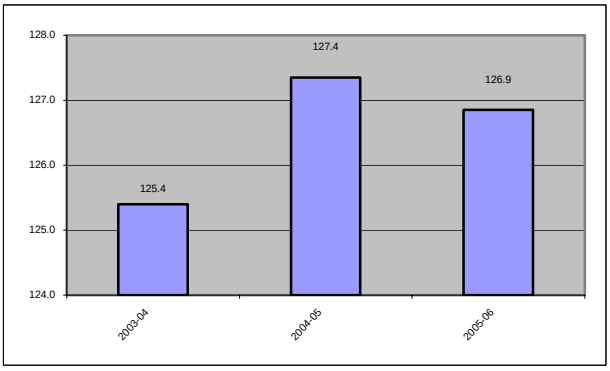
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



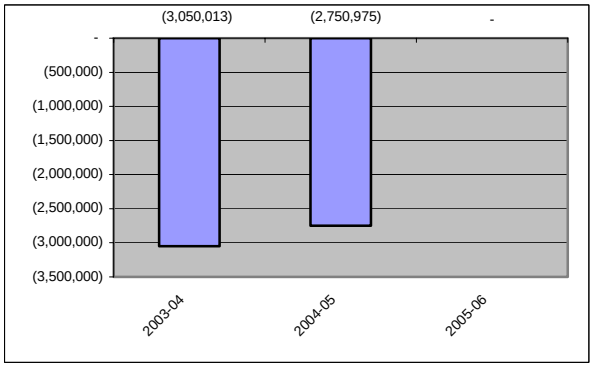
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) CHART



GROUP: Administrative/Executive
DEPARTMENT: Information Services Department
FUND: Computer Operations

BUDGET UNIT: IAJ ALL
FUNCTION: General
ACTIVITY: Other

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	9,409,926	10,061,110	616,330	430,082	11,107,522	(269,187)	10,838,335
Services and Supplies	11,147,563	11,266,594	671,504	-	11,938,098	(2,791,589)	9,146,509
Other Charges	3,274	1,834	-	-	1,834	(1,721)	113
Transfers	669,463	669,463	-	-	669,463	301,776	971,239
Total Exp Authority	21,230,226	21,999,001	1,287,834	430,082	23,716,917	(2,760,721)	20,956,196
Reimbursements	(1,608,096)	(1,608,096)	-	(102,812)	(1,710,908)	(473,193)	(2,184,101)
Total Appropriation	19,622,130	20,390,905	1,287,834	327,270	22,006,009	(3,233,914)	18,772,095
Depreciation	549,000	649,000	-	-	649,000	225,584	874,584
Total Requirements	20,171,130	21,039,905	1,287,834	327,270	22,655,009	(3,008,330)	19,646,679
Departmental Revenue							
Current Services	17,973,539	18,288,930	795,786	327,270	19,411,986	(913,565)	18,498,421
Other Revenue	(149,116)	-	-	-	-	-	-
Other Financing Sources	454,128	-	-	-	-	1,148,258	1,148,258
Total Revenue	18,278,551	18,288,930	795,786	327,270	19,411,986	234,693	19,646,679
Rev Over/(Under) Exp	(1,892,579)	(2,750,975)	(492,048)	-	(3,243,023)	3,243,023	-
Budgeted Staffing		127.4	-	4.0	131.4	(4.5)	126.9
Fixed Asset							
Equipment	1,155,582	1,230,582	-	-	1,230,582	192,634	1,423,216
L/P Equipment	131,893	81,127	-	-	81,127	(55,605)	25,522
Total Fixed Assets	1,287,475	1,311,709	-	-	1,311,709	137,029	1,448,738

In 2005-06 the department will incur increased costs in retirement, workers compensation, COWCAP charges, and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

The Board approved 4.0 positions mid-year to provide additional support to departments and to cover workload increases. These costs are reflected in the Board Approved Adjustments column.

The Department Recommended Funded Adjustment column contains a decrease in salaries and benefits, due to the deletion of 3.0 Clerk II positions due to the cancelled data entry service contract. In addition, 2.0 Automated System Analyst I positions are being transferred to the Board of Supervisors budget to support automated computer systems and processes for the county government center, which is offset by an increase of .5 due to a higher usage in overtime.

The reduction in services and supplies is primarily related to the cancellation of the data entry service contract and the reduction of support for the Parcel Basemap project, which is nearing completion.

The decrease in current services revenue is primarily due to the reduction in Desktop LAN support, the cancellation for the data entry keypunch contract and the transfer of the two revenue supported Automated System Analyst I positions.

Other notable changes include the use of other financing sources to finance the expenditures of the parcel basemap project and estimated MOU salary cost.

DEPARTMENT: Information Services Department
FUND: Computer Operations
BUDGET UNIT: IAJ ALL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries & Benefits	(4.5)	(269,187)	-	269,187
	3.0 Clerk II positions are deleted due to the anticipated decreased workload in printing and support of cancelled data entry contract services. Increase of (.5) due to a higher usage of overtime. Two Automated Systems Analyst I positions are being transferred to the Board of Supervisors (BOS) budget to support the automated computer systems and processes at the County Government Center.				
2.	Services & Supplies	-	(2,791,589)	-	2,791,589
	Services and Supply expenditure budget decreased overall by $2,791,589. This results from a combination of increases and decreases. · Increases include $28,191 for inflation and higher consumption of general computer supplies for paper, tapes, etc. · Increase of $389,848 for equipment lease cost for the county's new replacement mainframe computer system. · Decreases of $470,332 in equipment maintenance due to replacement of county's mainframe computer system with a lease system that includes Maintenance. · Software license cost reduction of $142,929 due to replacing month-to-month IBM products license with a 3-year Enterprise License Agreement. · Decrease of $43,200 for non-reoccurring non-fixed asset equipment purchases. · A decrease of $66,961 for off-site storage requirements. · Reduction in risk management charges of $27,924 for property and liability insurance. · Reduction in general office expenses of $58,694 for building repair cost and Mail services. · A reduction of $15,577 in telephone services for add/moves and changes. · A reduction of $5,600 in rates for vehicle maintenance. · Professional services reduction of $2,198,403 due to a cancellation of a contract for data entry keypunch services and the reduction of contract requirements for the Parcel Basemap project, which is nearing completion. · System Development reduction of $180,008 due to completion of one-time projects and the reduction in programming service requirements.				
3.	Other Charges	-	(1,721)	-	1,721
	Decrease interest expense due to fully paid lease-purchased loans.				
4.	Transfers	-	301,776	-	(301,776)
	Increase salary and service and supply cost of Administrative/Fiscal staff and inclusion of IS Security Officer in the overhead allocation to operating units within ISD.				
5.	Reimbursements	-	(473,193)	-	473,193
	Increased reimbursements resulting from the alllocation of higher costs in administration/fiscal salary and services cost changes.				
6.	Depreciation		225,584	-	(225,584)
	Increased to reflect projected depreciation for replacement server and WAN network equipment purchases.				
7.	Revenue	-	-	(913,565)	(913,565)
	Overall operating revenues decreased by $913,565. This results from a combination of changes in the following service areas. · Increase of $359,720 in Integrated Data Management consulting and scanning services, FileNet maintenance for the departments, direct technical support, microfiche & film charges and JNET equipment charges. · An increase of $84,725 in Distributed Data Processing Equipment rental, Remote VPN Dial-in services and Outside Agencies revenue. · Decrease resulting from the cancellation of Inland Executive data entry keypunch contract for $610,000. · Reduction in Desktop LAN support services of $237,819 due to reduced staffing. · Reduction of $57,475 due to support requirements for SNA 3270 Network. · Reclassification of revenue to 5011 inter-fund reimbursement for the Business Application Manager (BAM) position of $197,902 and decrease of $254,814 for two revenue supported Automated System Analyst I positions transferred to the BOS budget to support automated business systems and processes in the government center.				
8.	Other Financing Sources	-	-	1,148,258	1,148,258
	Use of ISF unrestricted net assets to finance operating expenditures consisting of Parcel Base Map for $722,000 and $426,258 for estimated MOU salary cost increases not included in the ISF service rate for 2005-06.				
	Total	(4.5)	(3,008,330)	234,693	3,243,023

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Fixed Assets	192,634
	Beside on-going hardware replacements, Computer Operations plans to purchase Tape Drives, Servers, additional Storage, Ficon Port, and a Back-up Generator.	
2.	Fixed Asset Lease-Purchases	(55,605)
	The decrease reflects loans that were fully paid in fiscal year 2004-05.	
	Total	137,029

Network Services

DESCRIPTION OF MAJOR SERVICES

Information Services' Network Services Division provides communication and infrastructure services to the county. The division provides for the design, operation, maintenance and administration of the largest county operated telecommunications phone network in the country with approximately 20,000 telephones in service, the county's Regional Public Safety Radio system that integrates all countywide police, sheriff, and fire radio dispatch capabilities, the paging system consisting of over 7,000 pagers and the county's microwave transport network consisting of 64 separate sites.

The Network Services budget unit is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

BUDGET AND WORKLOAD HISTORY

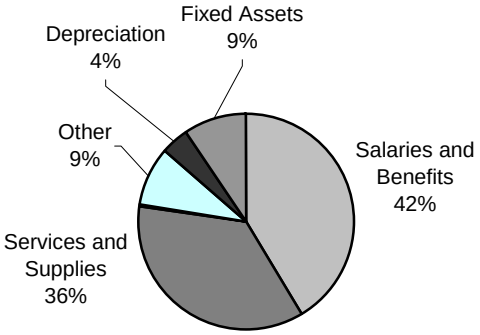
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	14,608,634	16,379,146	14,987,066	16,914,019
Departmental Revenue	17,448,781	16,379,146	16,384,717	16,914,019
Revenue Over/(Under) Expense	2,840,147	-	1,397,651	-
Budgeted Staffing		93.0		93.0
Fixed Assets	912,288	2,106,886	1,165,353	1,855,407
Unrestricted Net Assets Available at Year End	2,121,987		4,252,913	
Workload Indicators				
Service Calls	19,667	19,500	19,500	20,000
Radios	9,397	9,500	9,500	9,500
Telephones	19,398	19,500	19,500	19,500
Circuits	1,183	1,200	1,200	1,200

In 2004-05 estimated costs are less than budget due to vacant position salary savings and reduced expenditures for vehicle maintenance and rental charges, and decreases in fixed and non-fixed asset equipment purchases. Departmental revenue is more than budget due to an increase in outside county service contracts for radios, pagers and Wide Area Network Access, which was offset by lower telephone long distance usage and reduced services telephone parts sales and electronic maintenance. Other notable changes is the loan of $1,000,000 from the unrestricted net assets to the Special Project Fund for start up costs for the 800 MHz Radio Communications System Channel Rebanding Project. Nextel Communications Inc will reimburse all costs related to the 800 MHz project.

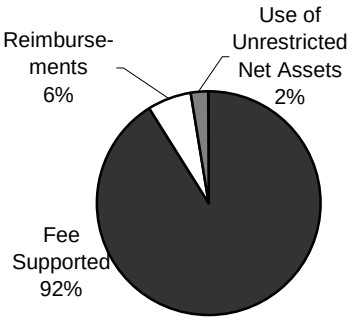
Proposed increase in 2005-06 expenditures is primarily related to the communications repair parts required to maintain Network Services communication systems; systems development charges due to the replacement of Job Control Number (JCN) billing system; and other professional and specialized services. These costs were offset by a decrease in vehicle rental and maintenance charges based on lower rates and the decreased usage of inter-office mail delivery charges from purchases and other reductions in services and supply costs.

The increase in revenue in 2005-06 is primarily due to an increase in other financing sources to fund estimated MOU salary cost; an increase in outside county maintenance service contracts for electronic maintenance of communication systems and radios; telephone services due to dailtone rate increase approved by the Board on March 1, 2005. These costs are offset by the reduction in the 800 Megahertz (MHz) electronic maintenance and telegraph revenues and reduction in long distance service.

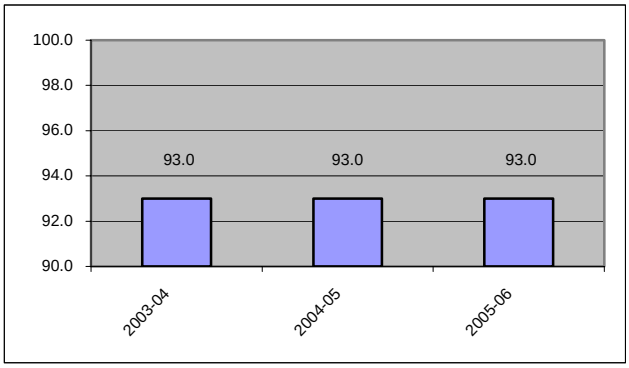
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



There is no revenue over/(under) bar graph since this budget unit has been zero for the past three years.

GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: Network Services

BUDGET UNIT: IAM ALL
FUNCTION: General
ACTIVITY: Telephone & Radio Services

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	6,671,284	7,599,115	697,884	4,119	8,301,118	(53,877)	8,247,241
Services and Supplies	6,706,366	7,098,645	(138,778)	-	6,959,867	179,676	7,139,543
Central Computer	53,533	53,533	2,279	-	55,812	-	55,812
Other Charges	8,853	32,345	-	-	32,345	(26,301)	6,044
Transfers	1,715,317	1,715,317	-	-	1,715,317	40,868	1,756,185
Total Exp Authority	15,155,353	16,498,955	561,385	4,119	17,064,459	140,366	17,204,825
Reimbursements	(1,233,251)	(1,233,251)	-	-	(1,233,251)	65,225	(1,168,026)
Total Appropriation	13,922,102	15,265,704	561,385	4,119	15,831,208	205,591	16,036,799
Depreciation	1,064,964	1,113,442	-	-	1,113,442	(236,222)	877,220
Total Requirements	14,987,066	16,379,146	561,385	4,119	16,944,650	(30,631)	16,914,019
Departmental Revenue							
Fines and Forfeitures	1,455	-	-	-	-	-	-
Use Of Money and Prop	114	114	-	-	114	36	150
Current Services	16,375,464	16,379,032	-	-	16,379,032	104,081	16,483,113
Other Revenue	1,543	-	-	-	-	-	-
Other Financing Sources	6,141	-	-	-	-	430,756	430,756
Total Revenue	16,384,717	16,379,146	-	-	16,379,146	534,873	16,914,019
Rev Over/(Under) Exp	1,397,651	-	(561,385)	(4,119)	(565,504)	565,504	-
Budgeted Staffing		93.0	-	-	93.0	-	93.0
Fixed Asset							
Equipment	800,000	1,600,000	-	-	1,600,000	-	1,600,000
L/P Equipment	365,353	506,886	-	-	506,886	(251,479)	255,407
Total Fixed Assets	1,165,353	2,106,886	-	-	2,106,886	(251,479)	1,855,407

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased cost in COWCAP charges. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

The Board approved the reclassification of a Communication Technician II to a Communication Technician III to provide more supervision while out in the field. This cost is reflected in the Board Approved Adjustments column.

The Department Funded Adjustments column contains an increase in appropriation primarily related to the communications repair parts required to maintain Network Services communication systems; systems development charges due to the replacement of JCN billing system; and other professional and specialized services. These costs were offset by a decrease in vehicle rental and maintenance charges based on lower rates and the decreased usage of inter-office mail delivery charges from purchases and other reductions in services and supply costs.

The increase in revenue in 2005-06 is primarily due to an increase in other financing sources to fund estimated MOU salary costs; an increase in outside county maintenance service contracts for electronic maintenance of communication systems and radios; telephone services due to dailtone rate increase approved by the Board on March 1, 2005. These costs are offset by the reduction in the 800 MHz electronic maintenance and telegraph revenues and reduction in long distance service.

DEPARTMENT: Information Services
FUND: Network Services
BUDGET UNIT: IAM ALL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salary & Benefits		(53,877)	-	53,877
	Expenditure projection reduced to reflect current usage trend in overtime, on-call and stand-by.				
2.	Services & Supplies	-	179,676	-	(179,676)
	· Increase of $223,118 in expenditures for communication repair parts required to maintain Network Services communication systems infrastructure. · Increase of $152,190 in systems development charges due to the replacement of JCN billing system and other professional and specialized services expenditures are increased based on current professional support of telephone and network systems requirements. · Increase of $35,549 for rents and leases of microwave sites for recently negotiated leases and miscellaneous equipment rental including office copiers. · Decrease of $235,770 in vehicle rental and maintenance charges resulting from lower rates and usage. · Increase of $96,280 in equipment and building maintenance services due to general maintenance increases for equipment and building repair. · Decrease of $32,226 in Risk Management charges for general liability and property insurance coverage. · Decrease of $25,919 in one-time purchases of non-fixed asset equipment and small tools. · Decrease of $9,229 in consumable office supplies and specialized services and increased employee training. · Decrease of $24,317 in usage of inter-office mail delivery from Purchasing.				
3.	Other Charges	-	(26,301)	-	26,301
	Multiple lease-purchase loans were fully paid in fiscal year 2004-05 resulting in a decrease in ongoing interest expense.				
5.	Transfers	-	40,868	-	(40,868)
	Increase is due to an increase in centrally funded administration and fiscal support staff salaries and benefits.				
6.	Reimbursements		65,225	-	(65,225)
	Decrease to show reduction in employees for which costs are reimbursed.				
4.	Depreciation	-	(236,222)	-	236,222
	Equipment depreciation expense reduced to reflect fixed assets being fully depreciated.				
7.	Revenue	-	-	534,873	534,873
	· Revenue increase of $337,216 due to projected increase in outside county maintenance service contracts for electronic maintenance of communication systems and radios. · Increase of $94,004 in telephone services revenues due to dailtone rate increased approved by the Board of Supervisors on March 1, 2005. · Projected service increase of $24,307 in dispatch console maintenance, 800MHz radio and pager access. · Anticipated decreases of $312,747 in 800 MHz electronic maintenance and telegraph revenues. · A long distance usage reduction of $38,699 due to a projected reduction in these services. · Projected increase of $36 in sale of county telephone directories. · The use of $430,756 in operating reserves to fund operating costs not included in rate adjustment for 2005-06 MOU, retirement and workers compensation and related costs.				
	Total	-	(30,631)	534,873	565,504

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Fixed Assets lease Purchases	(251,479)
	Numerous lease-purchase loans were fully paid in fiscal year 2004-05 resulting in a decrease in ongoing principal payments.	

HEALTH CARE COSTS

MISSION STATEMENT

To develop and coordinate budgets, policies and procedures for the county's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and general laws.

DESCRIPTION OF MAJOR SERVICES

The role of the Health Care Services Division is to seek and support opportunities to foster collaboration among the Public Health Department, Department of Behavioral Health (DBH) and the Arrowhead Regional Medical Center (ARMC). The division provides regular fiscal and policy analysis relating to the operations of these departments. The division also reviews and analyzes all agenda items submitted for Board of Supervisors approval as well as all budget submittals and reports relating to San Bernardino County's health care programs. Additionally, this division manages the $156.4 million Health Care Costs budget, which includes funding for ARMC debt service, health related maintenance of effort costs, and transfers required to obtain federal health care funding.

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include the Disproportionate Share Hospital (DSH) Supplemental Payments Programs (SB 855, SB 1255, and Graduate Medical Education (GME)), Realignment "AB 8" match, and the county's contribution for ARMC debt service payments. Summary information regarding key components of this budget unit appears below.

Disproportionate Share Hospital Programs

The DSH programs were established to provide supplemental Medi-Cal payments to hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. These programs assist safety net hospitals in meeting the uncompensated costs associated with providing medical services to uninsured and underinsured patients. These programs are mechanisms for distributing federal health care funds. The programs require the county to transfer general fund dollars (shown in this budget unit as other charges) to the state. Through a matching process, the county receives back its initial contribution, which is recorded in this budget unit as current services revenue. In addition to the return of the initial contribution, the county receives federal health dollars which are accounted for in the ARMC budget. The level of the County's contribution is set during the year by the state. As a result, the amounts only represent estimates of the funds needed at the time the budget is prepared. In a similar fashion, the ARMC budget cannot fully reflect the amount of federal health dollars received via DSH programs until the county is notified of the matching amounts during the course of the fiscal year. The DSH program comprises two elements:

- The SB 855 program provides supplemental payments to hospitals that serve a disproportionate number of low-income individuals. Public entities are required to transfer funds to the State Department of Health Services by an intergovernmental transfer. These funds are matched with federal funds and redistributed as supplemental payments to all eligible hospitals including non-public hospitals. A hospital may receive DSH payments if its Medi-Cal utilization rate exceeds an established threshold or it uses a designated percentage of its revenues to provide health care to Medi-Cal and uninsured patients.

- The SB 1255 program supplements eligible hospitals that are licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program. Intergovernmental transfers are also made. These funds are combined with matching federal funds and redistributed by CMAC as supplemental payments to hospitals demonstrating a need for additional funds. CMAC ultimately determines the amount received by each participating hospital.

    - The GME program is part of the SB 1255 program and it provides supplemental payments to DSH hospitals that are also a teaching facility/institute. Payments are determined solely by CMAC and the amount can vary from year to year. Similar to other SB 1255 revenues, the amount actually received is determined by the state during the course of the fiscal year.

It is important to note that the state and the federal governments are currently considering other funding mechanisms that could eliminate the DSH programs. Since no changes have been approved, this budget assumes that the current funding system will be in place during 2005-06.

Realignment and General Fund Support

General fund support and realignment funds are used to pay for the ARMC debt service lease payments, Realignment "AB 8" match and administrative costs related to this budget unit. Note: Specific details regarding the financing sources, which are used to cover the county's $53.5 million annual debt service obligation for the ARMC facility, are provided in the ARMC Lease Payments (EMD JPL) section of the Proposed Budget.

To qualify for receipt of Health Realignment funding from the state, the county must contribute a "match" of local funds. The matching amount is based on a formula, established through AB 8 in 1979, through which the state provided funding to preserve critical health programs in the aftermath of Proposition 13. When the Realignment program was created in 1991, funding allocations were based on the historical AB 8 formula, and local match requirements remained. The county's match requirement for 2005-06 is $4.3 million; this amount remains constant each year per the historical formula. The Realignment match funded in the Health Care Costs budget meets the county's full obligation to receive Health Realignment dollars, which support the Public Health Department and Arrowhead Regional Medical Center. For 2005-06, the county anticipates receipt of approximately $60.3 million in Health Realignment funding. Important note: The local match requirement for receipt of Mental Health Realignment funding is reflected in the operating budget for the Department of Behavioral Health.

Realignment funds support this budget as follows:

- Mental Health at 2.5% (which covers half of administrative costs).
- Health at 97.5% (which covers half of administrative costs plus debt service payments).

The amounts listed as "Operating Transfers Out" represent the county's net debt service obligation for the payment of the Arrowhead Regional Medical Center facility ($21.5 million) and the required Realignment "AB 8" match ($4.3 million) which must by law be transferred into trust before Realignment monies can be directed toward health programs.

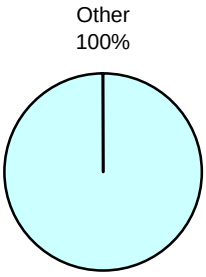
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	135,996,594	135,812,669	147,061,214	156,463,745
Departmental Revenue	120,996,594	120,812,669	132,061,214	141,463,745
Local Cost	15,000,000	15,000,000	15,000,000	15,000,000
Budgeted Staffing		4.0		4.0

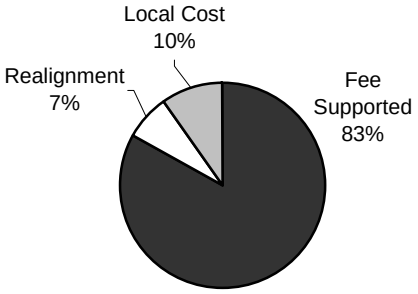
The variance between estimated and budgeted appropriation and revenues of $11.3 million occurred in the following areas:

1. Lower than anticipated salaries and benefits and services and supplies (-$0.4 million) due to unexpected vacancies thus reducing realignment usage,
2. Higher than anticipated other charges ($5.0 million) as the county's requirement to transfer funds to participate in the Disproportionate Share Hospital programs is not determined until later in the fiscal year. Since these expenses are fully offset by an equivalent amount of revenue (recorded as current services), any variance has no impact on local cost.
3. Higher than anticipated operating transfers out and realignment as a result of a lower reimbursement rate from the state for SB 1732. The reduction in state reimbursements' is due to a decrease in ARMC's Medi-Cal Utilization rate. This rate is calculated on an annual basis by the state and it fluctuates up or down based on the number of ARMC's paid Medi-Cal inpatient days compared to other public hospitals in the State of California. As a result of this $6.7 million adjustment, more transfers from realignment were needed to cover the Medical Center's Lease Payments. The Medi-Cal Utilization rate is not determined until the end of the fiscal year. Consequently, an annual adjustment to operating transfers out and realignment is necessary.

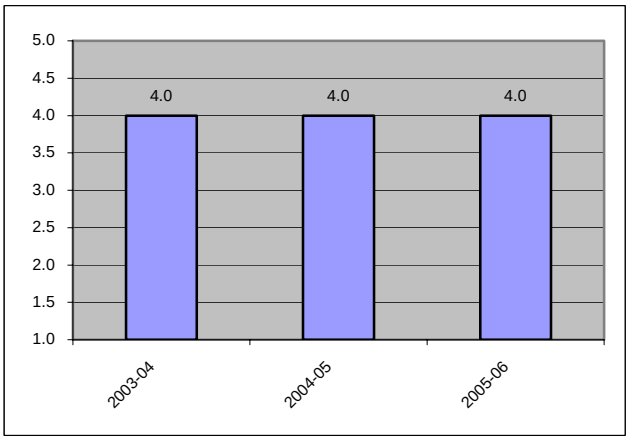
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



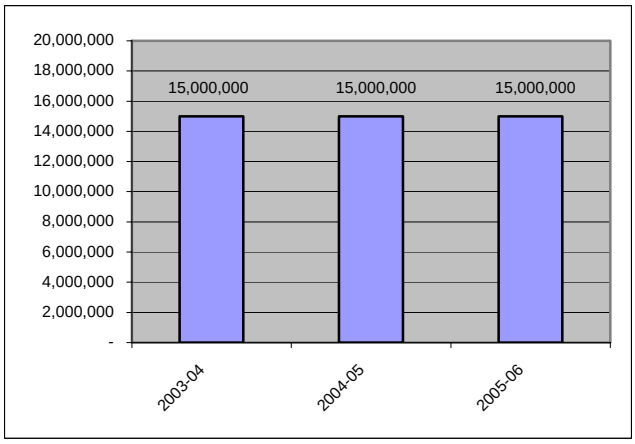
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Health Care Costs
FUND: General

BUDGET UNIT: AAA HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	118,710	472,585	26,835	-	499,420	(27,662)	471,758
Services and Supplies	35,082	85,302	839	-	86,141	-	86,141
Central Computer	710	710	1,811	-	2,521	-	2,521
Other Charges	115,000,000	110,000,000	-	-	110,000,000	20,000,000	130,000,000
Transfers	81,104	87,920	-	-	87,920	20,888	108,808
Total Appropriation	115,235,606	110,646,517	29,485	-	110,676,002	19,993,226	130,669,228
Operating Transfers Out	31,825,608	25,166,152	-	-	25,166,152	628,365	25,794,517
Total Requirements	147,061,214	135,812,669	29,485	-	135,842,154	20,621,591	156,463,745
Departmental Revenue							
Realignment	17,061,214	10,812,669	29,485	-	10,842,154	621,591	11,463,745
Current Services	115,000,000	110,000,000	-	-	110,000,000	20,000,000	130,000,000
Total Revenue	132,061,214	120,812,669	29,485	-	120,842,154	20,621,591	141,463,745
Local Cost	15,000,000	15,000,000	-	-	15,000,000	-	15,000,000
Budgeted Staffing		4.0	-	-	4.0	-	4.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These increased costs are reflected in the Cost to Maintain Current Program Services column.

Department recommended changes include: 1) a $20.0 million increase in other charges with a corresponding revenue offset in current services to fulfill the county's obligations under the SB 855 and SB 1255 programs; and 2) a 0.6 million increase in operating transfers out and realignment due to an increase in ARMC's debt service payments.

DEPARTMENT: Health Care Costs
FUND: General
BUDGET UNIT: AAA HCC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

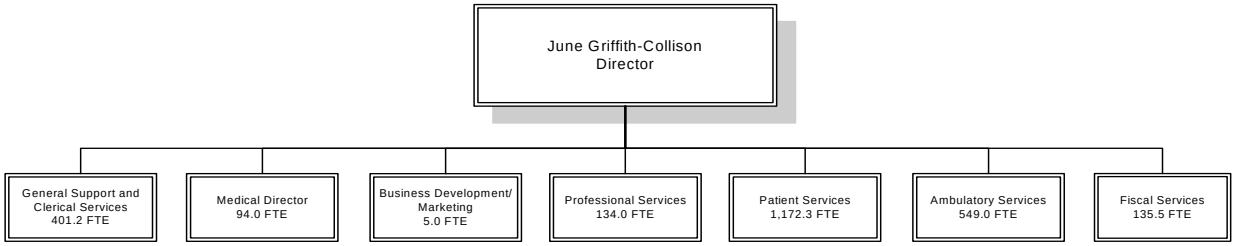
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease in Salaries and Benefits.		(27,662)	-	(27,662)
	Decreased costs due to turnover and anticipating to hire at a lower step. Changes also include deleting an Executive Secretary II and adding an Executive Secretary III as the Health Departments are now directly under the County Administrative Office.				
2.	Increase in Other Charges and Current Services.		20,000,000	20,000,000	-
	Required intergovernmental transfers to the state for SB 855 and SB 1255 programs have been increasing during the past years. The amount requested represents the estimated increase needed to fulfill the county's obligation under these programs.				
3.	Increase in Transfers Out.		20,888	-	20,888
	- Eliminate transfer of $7,000 to Human Services System (HSS) for administrative support that is no longer needed due to the reorganization. - Eliminate transfer of $80,156 to the County Administrative Office for budget and administrative support that is no longer needed. - EHAP charges increased by $44. - Increase transfers by $108,000 to the Legislative budget unit due to additional legislative support provided to the Health Departments.				
4.	Increase in Operating Transfers Out.		685,160	-	685,160
	This increase is related to the increase in Arrowhead Regional Medical Center's debt service payments.				
5.	Increase in Realignment.		-	678,386	(678,386)
	Overall, realignment increased due to the increased in ARMC lease payments and increase in transfers for legislative support partially offset by decreases in salary and benefits.				
	Total	-	20,678,386	20,678,386	-

ARROWHEAD REGIONAL MEDICAL CENTER
June Griffith-Collison

MISSION STATEMENT

To provide quality healthcare to the community.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Arrowhead Regional Medical Center	329,365,410	325,051,691		(4,313,719)	2,491.0
Tobacco Tax Funds	1,713,757	1,709,360	4,397		-
TOTAL	331,079,167	326,761,051	4,397	(4,313,719)	2,491.0

Arrowhead Regional Medical Center

DESCRIPTION OF MAJOR SERVICES

Arrowhead Regional Medical Center (ARMC) is a state-of-the-art facility that offers the latest in patient care by providing a full range of services, which include inpatient and outpatient services, three family health centers, Department of Behavioral Health's inpatient activities and other specialized services.

Inpatient care service lines include:

- Inland Counties Regional Burn Center, which provides total care of burn patients of all ages and serves the counties of San Bernardino, Riverside, Inyo and Mono
- Labor and Delivery/Maternity, which provides monitoring of labor and care during child birth and postpartum
- Epilepsy Monitoring Unit, which provides the mechanism to wean non-epileptic patients off anticonvulsive drugs (ACD) and assists in establishing accurate diagnosis for seizure patients
- Medical Intensive Care Unit (MICU), which provides critical care for medical patients requiring continuous assessments and observation
- Medical, Surgical, Oncology, Geriatric, Orthopedics, Medical/Surgical/Telemetry/Renal Transplant, which provides patient care, nursing assessment and observation of adult medical/surgery patients and kidney transplant patients
- Neonatal Intensive Care Unit (NICU), which provides care for newborns requiring continuous assessments and observation
- Nursery, which is a full service nursery for newborns
- Pediatrics, which provides patient care, nursing assessment and observation to pediatric patients
- Surgical Intensive Care Unit (SICU), which provides critical care for surgical patients requiring continuous assessments and observation
- Transplant services, which includes actual transplant surgery as well as patient evaluation, follow-up contact with patients after transplants, diagnostic planning and case management
- Dialysis Program, which provides pre- and post-workup treatments, education and transplant evaluation work up for dialysis patients

Outpatient care service lines include:

- Outpatient Care Specialties, which provides a wide range of specialty services such as:
  - Family and Elder Care Community Services, which provide preventive health maintenance and primary care for all age
  - Internal Medicine Services, which include Cardiology, Allergy, Nephrology, Endocrinology, Gastroenterology, Hematology, Dermatology, Neurology, Rheumatology, and numerous other subspecialties
  - Surgical Services, which consist of a variety of general to specialized surgical services for the care of our patients
  - Orthopedic Services, which provide services for diagnosis and treatment of diseases and abnormalities of the musculoskeletal system
  - Rehabilitation Medicine Services, which provide care for State disability evaluation, spinal cord injuries, amputees, as well as other rehabilitative services
  - Pediatric Services, which provide a variety of comprehensive services and offers well-child visits, high risk follow-up, sick child walk-in visits, as well as pediatric specialties
  - Women's Health Center, which offers excellent comprehensive pregnancy services from preconception counseling to postpartum care

- Family Health Centers (FHC's), which provide outpatient community health care in the form of three clinics called:
  - The Arrowhead McKee Family Health Center
  - The Arrowhead Westside Family Health Center
  - The Arrowhead Fontana Family Health

- Emergency Department, which provides full service trauma, acute and minor emergency care

Other specialized services include:

- Imaging Department (Radiology), which provides x-rays, bone density testing, mammography, stereo tactic breast biopsies, CT scan, MRI, ultrasound, nuclear medicine, diagnostic radiology, and radiation oncology
- Neurodiagnostics/EEG/EKG/EMG, which provides outpatient EEG, EKG and EMG testing as well as intra operative monitoring
- Laboratory, which provides routine lab tests, blood transfusion services and blood donor program, and diagnostic services including chemistry, hematology, bacteriology, toxicology, and pathology
- Pharmacy Services, which include mail order distribution to selected Arrowhead Family Health Centers
- Rehabilitation Services, which includes Physical Therapy/Occupational Therapy/Speech Therapy for trauma rehabilitation, brain injury rehabilitation, spinal column injury rehabilitation
- Respiratory Care/Cardiology Services/Sleep Apnea Lab, which provide complete cardiopulmonary care including pulmonary stress testing, arterial blood gas tests, continuous mechanical ventilator service, and other respiratory treatments
- Guest Services, which include gift shop, social services, pastoral care and cafeteria dining
- Home Health Services, which include rehabilitative care extended to Home Health Care
- Health Information Library
- Diabetes Education Program
- Wound Care Management, which includes Hyperbaric oxygen therapy for treatment of problem wounds

Behavioral Health Services include:

- Inpatient psychiatric treatment services for adults, which include evaluation, assessment and treatment by the interdisciplinary team of psychiatrists, clinical therapists, nurses and occupational therapists
- Medication, individual and group therapy and family education

Revenue resources for ARMC are comprised of the following: Disproportionate Share Hospital (DSH) Programs (SB 855, SB 1255, GME), third party payors, Medi-Cal and Medicare, AB 915, tobacco tax funds, current services, miscellaneous revenue, and Health Realignment. Summary information regarding key components of this budget unit appears below. The "Rev Over/(Under) Exp" amount shown above reflects the enterprise fund's depreciation requirement, and is not a shortfall to the budget. Equipment depreciation expense of approximately $6.1 million is included as an operating expense; because funding is not required to offset this amount, a corresponding amount of revenue is not budgeted.

- The DSH programs were established to provide supplemental Medi-Cal payments to certain hospitals that provide services to disproportionate members of Medi-Cal and other low-income patients. These programs assist safety net hospitals in meeting the uncompensated costs associated with providing medical services to uninsured and underinsured patients. These programs are mechanisms for distributing federal health care funds. The programs require the county to transfer general fund dollars (reflected Health Care Costs (HCC) budget unit) to the state. Through a matching process, the county receives back its initial contribution, the county receives the federal health dollars which are accounted for in the ARMC budget in the state and federal category. The level of the county's contribution is set during the year by the state. As a result, the amounts in the HCC budget only represent estimates of the funds that will be needed to support the transfers, which take place during the coming fiscal year. In a similar fashion, this budget cannot fully reflect the amount of federal health dollars received via DSH programs until the county is notified of the matching amounts during the course of the fiscal year. The DSH program comprises two elements:
    - The SB 855 program provides supplemental payments to hospital that serve a disproportionate number of low-income individuals. Public entities are required to transfer funds to the State Department of Health Services by an intergovernmental transfer. These funds are matched with the federal funds and redistributed as supplemental payments to all eligible hospitals including non-public hospitals. A hospital may receive DSH payments if its Medi-Cal utilization rate exceeds an established threshold or it uses minimum percentage of its revenues to provide health care to Medi-Cal and uninsured patients. This accounts for approximately 9.42% of ARMC's net revenue.
    - SB 1255 program supplements eligible hospitals that are licensed to provide emergency medical services and contract with California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program. Intergovernmental transfers are also made. These funds are combined with matching federal funds and redistributed by CMAC as supplemental payments to hospitals demonstrating a need for additional funds. CMAC ultimately determines the amount received by each participating hospital. This accounts for 11.15% of ARMC's net revenue.
    - The GME program is part of the SB 1255 program and it provides supplemental payments to DSH hospitals that are also teaching facilities. Payments are determined solely by CMAC and the amount can vary from year to year. Similar to other SB 1255 revenues, the amount actually received is determined by the state during the course of the fiscal year. This accounts for approximately 1.23% of ARMC's net revenue.

- Centers for Medicare and Medicaid Services (CMS) approved California's Medicaid State Plan Amendment (SPA) implementing the provisions of AB 915 (Welfare and Institutions Code Section 14105.96, Statutes of 2002). AB 915 provides public hospitals with a Medicaid supplemental payment for unreimbursed Medi-Cal hospital outpatient fee-for-service expenses. This measure was implemented retroactively from July 1, 2002 and became effective in the 2003-04 year and each fiscal year, thereafter. The supplemental Medi-Cal payment is based on each hospital's certified public expenditures (CPE), which are matched with federal Medicaid payments. ARMC's claim for reimbursement is limited to the federal share of the unreimbursed Medi-Cal expenses that are certified. AB 915 revenue accounts for 4.23% of ARMC's net revenue.
- Medi-Cal fee for service is a state run insurance program that covers medical bills for low-income patients and accounts for 20.26% of ARMC's net revenue.
- Medi-Cal Managed Care is a program that is administered by Inland Empire Health Plan (IEHP) that covers medical costs for low-income patients under an HMO type structure and it accounts for 2.74% of ARMC's net revenue.
- Tobacco Tax funds are allocated by the state to partially reimbursed hospitals for uncompensated medical care and they account for 0.45% of ARMC's net revenue.
- In November 1998, Proposition 10 was passed by California voters and became the Children and Families Act of 1998 (Act). This act provided for additional taxes on tobacco products, which created a revenue stream directed towards promoting, supporting and improving the early development of children from the prenatal stage to five years of age. The Act established the local Children and Families Commission for San Bernardino County, which is responsible for implementation and coordination of a

countywide system to provide child and family support services, including healthcare and education. ARMC is currently administering the First Five Dental Program (Program) grant. ARMC took over this program in October 2004. The new revenue accounts for 0.37% of ARMC's net revenue.

- Medicare is a federal insurance program for people over the age of 65 and it accounts for 9.63% of ARMC's net revenue.
- The current services revenue category is comprised of:
  - Insurance Revenue from third party insurance carriers paying on behalf of patients primarily receiving services from ARMC's trauma center. This revenue accounts for 19.08% of ARMC's net revenue.
  - A contract with Department of Behavioral Health, for provision of services to mentally ill inpatients, accounts for 6.14%of ARMC's net revenue.
  - Self-pay revenue consists of payments from patients who do not qualify for any reimbursement program and are responsible for their own bills; it accounts for 2.63% of ARMC's net revenue.
- Other revenue is primarily cafeteria sales, reimbursements from contracted physicians for office space, and payment from Riverside Regional County Medical Center (RRCMC) for services provided by ARMC's medical residents assigned to RRCMC. This revenue accounts for 1.17% of ARMC's net revenue.
- Health Realignment is a portion of the vehicle license fees and sales tax collected by the state and distributed to counties to cover the cost of indigent health care. It accounts for 11.50% of ARMC's net revenue.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	285,852,123	308,782,832	304,770,256	329,365,410
Departmental Revenue	280,930,688	298,070,213	300,107,546	325,051,691
Revenue Over/(Under) Expense	(4,921,435)	(10,712,619)	(4,662,710)	(4,313,719)
Budgeted Staffing		2,432.3		2,491.0
Fixed Assets	1,640,973	1,601,744	1,353,821	1,902,813
Workload Indicators				
Average Daily Inpatient Census ARMC	268	272	266	279
Average Daily Inpatient Census DBH	51	56	46	56
Emergency Room Visits	88,338	97,790	83,929	97,790
Outpatient Clinic Visits	244,324	244,534	243,955	250,715

There are no significant variances between estimated expenditures and budget; however, both salaries and benefits and services and supplies will be over budget by a total of $3.1 million due primarily to: 1) increase in overtime use to comply with staffing ratios; 2) conversion of service contracts or contracted employees to full-time employees; and 3) increase in temporary help and nursing registry use to fill vacant positions.

These costs increases were funded by savings in operating transfers out due to the postponement of the Westside clinic remodel until 2005-06, savings in capital leases due to the purchase of previously leased equipment and increase in state revenue from the SB 1255 and AB 915 programs.

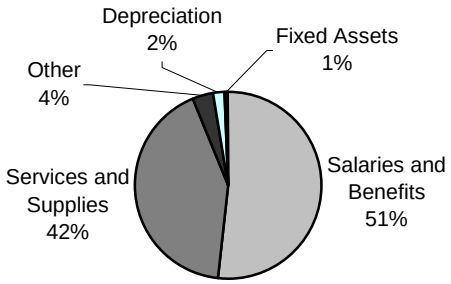
Workload indicators variances between estimated and budget for 2004-05 existed in the following areas:

Average Daily Census – ARMC: The average census declined by 2.21% as a result of the state closing the Pod Triage in the Emergency Room (ER) in August 2004 due to EMTALA deficiency licensing requirements. The closure of this unit deteriorated the flow of admissions into the hospital as 80% of total admissions originate from the ER. Another contributing factor to this decline was that ARMC anticipated the ER expansion to be completed in September 2004 but it was completed until March 2005. The 2005-06 budget was increased to reflect the current volume since the opening of the 9 additional beds in the ER.

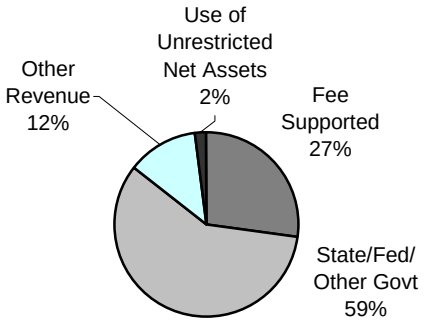
Average Daily Census – DBH: The average census declined by 17.86% as a result of closing the Children's unit in June 2004 due to drop in volume. The Behavioral Health Department is contracting directly with Loma Linda University and Canyon Ridge for this service now. The 2005-06 budget reflects a planned conversion of the Children's unit into Adult Psyche to capture patients being transfer to other facilities and to reduce the number of patients being treated in the BH ER Triage. This conversion will bring budget 2005-06 in line with budget 2004-05.

Emergency Room Visits: ER visits declined by 14.17% due to the closure of the Pod Triage unit and the delay in opening the ER expansion. The closure deteriorated the throughput of patient flow and increased the number of patients leaving without being seen from 25 to 46 patients a day. The 2005-06 budget projects that volume will increase to the 2004-05 budgeted level based on the trend seen since the opening of the ER expansion. The expansion will also improve patient flow, thus reducing the patients' wait time and capturing the patients leaving the facility without being seen by a physician.

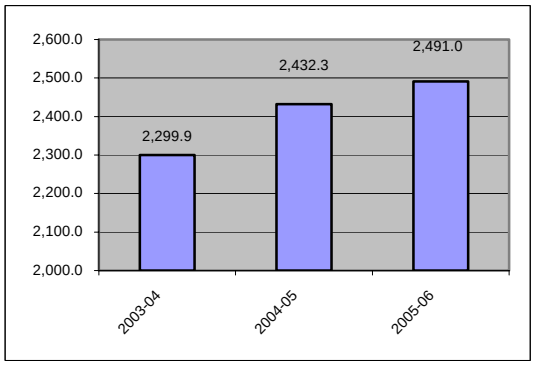
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



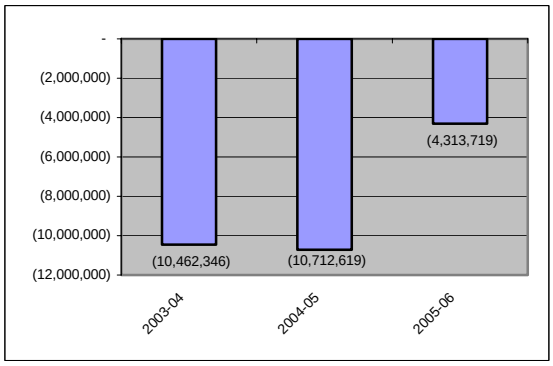
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Medical Center
FUND: Arrowhead Regional Medical Center

BUDGET UNIT: EAD MCR
FUNCTION: Health and Sanitation
ACTIVITY: County Medical Center

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	158,094,946	156,337,496	11,569,531	684,053	168,591,080	2,319,887	170,910,967
Services and Supplies	129,534,856	128,215,171	5,090,193	1,080,784	134,386,148	5,298,878	139,685,026
Central Computer	738,890	738,890	106,978	-	845,868	-	845,868
Other Charges	891,669	889,763	-	39,322	929,085	103,443	1,032,528
Transfers	905,863	919,649	-	18,000	937,649	36,840	974,489
Total Appropriation	290,166,224	287,100,969	16,766,702	1,822,159	305,689,830	7,759,048	313,448,878
Depreciation	6,016,532	12,314,363	-	-	12,314,363	(6,097,831)	6,216,532
Oper Trans Out	8,587,500	9,367,500	-	-	9,367,500	332,500	9,700,000
Total Requirements	304,770,256	308,782,832	16,766,702	1,822,159	327,371,693	1,993,717	329,365,410
Departmental Revenue							
State, Fed or Gov't Aid	183,587,283	172,971,558	-	1,209,166	174,180,724	19,167,038	193,347,762
Current Services	82,014,519	91,168,773	-	-	91,168,773	(644,341)	90,524,432
Other Revenue	3,955,744	3,379,882	-	-	3,379,882	429,615	3,809,497
Total Revenue	269,557,546	267,520,213	-	1,209,166	268,729,379	18,952,312	287,681,691
Operating Transfers In	30,550,000	30,550,000	-	-	30,550,000	6,820,000	37,370,000
Total Financing Sources	300,107,546	298,070,213	-	1,209,166	299,279,379	25,772,312	325,051,691
Rev Over/(Under) Exp	(4,662,710)	(10,712,619)	(16,766,702)	(612,993)	(28,092,314)	23,778,595	(4,313,719)
Budgeted Staffing		2,432.3	-	11.4	2,443.7	47.3	2,491.0
Fixed Asset							
Equipment	1,000,000	1,000,000	-	-	1,000,000	-	1,000,000
L/P Equipment	353,821	601,744	-	536,576	1,138,320	(235,507)	902,813
Total Fixed Assets	1,353,821	1,601,744	-	536,576	2,138,320	(235,507)	1,902,813

Budget Highlights

Based on the projected inpatient census and outpatient activity, expenses are expected to increase in 2005-06 by $20.6 million, or 6.7% from the 2004-05 budget. The increases described below are from budget to budget and include the Cost to Maintain Services and Board Approved Adjustments columns.

Salaries and benefits will increase by approximately $14.6 million. Of this amount, $11.6 million is due to anticipated increases due to labor negotiations, retirement costs, and workers' compensation rate increases as reflected in the Cost to Maintain Current Program Services column.

The net change in budgeted staffing is an additional 58.7 positions to accommodate the growth in volume, comply with required staffing ratio in nursing care services, convert contracted services or contracted employees to full-time employees and to implement the new First Five Dental Program. The addition of 11.4 positions for the First Five Dental Program and for bringing Neuro Diagnostic services in-house is reflected in the Board Approved Adjustment column. The following units were affected:

- Nursing Services will increase by 20.8 positions to comply with staffing ratios.
- Ancillary Services will increase by 14.4 positions to convert contracted staffing in Rehabilitation Departments, Neuro Diagnostic Imaging and Hyperbaric/Wound Care Department; and implement the First Five Dental Program.
- Support Services will increase by 23.2 positions for conversion of contracted services in Security Department, additional custodians, and clerical and professional positions from the following departments: Business Office, Appointment Center and Human Resources.
- Two reclassifications are being requested in the 2005-06 budget for a total change in budgeted staffing of 0.3 positions.

Services and supplies are budgeted to increase by $11.5 million primarily due to increase in volume and inflationary factors and other changes in patient services. This increase is related to several changes with the most significant explained below:

- Increase in Minor Equipment of $1.9 million primarily due to Information Technology infrastructure enhancements. These enhancements include the deployment of a phased-in wireless network that will provide mobility and clinical staff easier access to patient's medical information for better efficiency and patient care.
- Increase in Malpractice insurance of $3.8 million, or 124.79%, based on claims settled in fiscal year 2003-04.
- Increase in Medical Supplies and pharmaceuticals of $2.0 million due to increases in patient activity and projected inflationary cost.
- Increase in utilities of $0.4 million due to volume and rate increase primarily in electricity and gas charges and phone expenses.
- Increase in County Wide Cost Allocation Plan (COWCAP) of $0.8 million.
- Increase in professional services of $1.0 million for the following contracts: $0.7 million for First Five Dental Plan program approved midyear, $0.1 million increase in IEHP claims, $0.4 million in pharmacy services due to annual rate increase, $0.2 million for Mojave Radiation to cover new IRMT radiation procedures and other increases in several contracts of $0.6 million. These increases were partially offset by decreases from the termination of the Hyperbaric Wound Management Contract due to the addition of new full-time manager $(0.2) million and the conversion of contracted security services of $(0.8) million to full time employees.
- Increase in Professional (physician) Fees of $1.1 million due to new contract terms as approved by the Board effective June 2004 affecting rate increases and volume increases.
- Increase in building and equipment maintenance costs of $0.5 million due to aging equipment and expiring warranties.
- Increase in equipment rental of $0.4 million to replace aging equipment in the Laboratory Department.
- These increases were partially offset by cost decreases of $(0.4) million due to Children's Tobacco Act Protection program (CTAP) payments now budgeted in other charges and other miscellaneous decreases.

Other charges increased by $142,765 due primarily to the reclassification of CTAP payments previously budgeted in services and supplies.

Transfers out to other departments increased by $54,840 due to increases in EHAP charges and rent costs.

Depreciation expense is decreasing by $6.1 million due to retiring fully depreciated equipment.

Operating transfers out increased by $0.3 million to fund the conversion of the Behavioral Health Unit to Medical Surgical Units of $1.1 million and reduction of $0.8 million due to the completion of the Emergency Room project in 2004-05 and deferring the paving project until 2005-06 to in-house personnel.

Increase in capital leases of $0.3 million due to a new lease approved during the year for a multi slice CT scan.

Based on the projected inpatient census, outpatient activity, and anticipated rate increases, revenues are expected to increase by $27.0 million in the 2005-06 budget.

The state aid and federal revenue category is projected to increase by $20.4 million. This will result from following:

- SB 855 funding is expected to decrease by $(1.6) million due to the elimination of the one-time special allocation of $3.0 million partially offset by an anticipated increased due to cost increases.
- SB 1255 is estimated to increase by $14.3 million based on 2004-05 anticipated receipts that are $7.8 million higher than budgeted and an expected increase from further negotiations with CMAC illustrating the increasing needs of ARMC.
- AB 915 Program is projected to increase by $5.6 million. The 2002-03 allotment received during 2004-05 of $9.8 million was $3.3 million higher than budgeted. The estimate was understated as this was the first allotment received and the actual distribution was unknown. For budget 2005-06, the allotment is estimated to be $13.8 million based on the actual claim filed for 2003-04 and an additional adjustment to reflect increased costs in 2005-06. The unreimbursed Medi-Cal expenses claimed for 2003-04 were $24.2 million. This Medi-Cal supplemental payment is limited to the federal share only or approximately 50% ($12.1 million) of the claimable amount.
- Medi-Cal fee for service revenue is projected to increase by $0.5 million due to anticipated volume increases.
- Tobacco Tax funds are projected to increase by $0.3 million due to a shift in Emergency Medical Services Account (EMSA) funds to the hospital.
- Proposition 10 funds, in the amount of $1.2 million, are a new funding source for ARMC that was approved during the year to administer the First Five Dental program.
- Medicare revenue is projected to increase by $0.1 million due to increased discharge and an increase in the Federal Diagnosis Related Group payment rate.

The current services revenue category will decrease by $(0.6) million. This will result from the following:

- Increase in insurance revenue of $3.7 million due to a 7% rate increase partially offset by anticipated decreases of $(2.0) million due to a shift in patient mix and a decrease in admissions from the Burn Unit due to discontinued contracts.
- Decrease in private pay of $(2.4) million, as anticipated increase budgeted in 2004-05 did not materialize.

Other revenue is expected to increase by $0.4 million primarily in cafeteria sales.

Operating transfers in is expected to increase by $6.8 million due to an additional allocation in Health Realignment funds to partially offset the increased costs related to providing health care to indigents. Of this amount, $3.3 million is a one-time allocation to fund the construction of additional Medical\Surgical Beds in the Behavioral Health unit and a new Computerized Physician Order System that would improve record keeping for patients' charts.

DEPARTMENT: Medical Center
FUND: Arrowhead Regional Medical Center
BUDGET UNIT: EAD MCR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries & Benefits	47.0	2,307,791	-	(2,307,791)

Salaries & benefits are expected to increase by $2,307,791 with the addition of 47.0 positions.

Nursing Services budgeted staffing will increase by a total of 20.8 positions:
-42.8 Nursing Attendants in Nursing Departments due to acuity and volume increase
- 1.0 Operating Room Director in Surgical Services Department to improve services
- 7.9 Registered Nurse ll to adjust staffing ratio due to regulatory mandate
- 6.2 Float Pool Nurse Perdiem to comply with required staffing ratio from 1:6 to 1:5 in Medical Surgical Units
- 1.8 Ward Clerk in Emergency Room Department to provide clerical support for the new Emergency Room Pod Triage Expansion
- 0.5 Per Diem RN II to Surgical Services Department due to volume increase
- 1.0 Hospital Service Worker to Surgical Services Department due to volume increase
- 2.0 Per Diem LVN to Surgical Services due to volume increase
- 0.2 Clinical Therapist to Behavioral Health to improve services
- 2.9 Mental Health Nurse II to improve Triage system in Behavioral Health for quality improvement compliance
- 1.3 Nurse Supervisor to Trauma Care and Nursing Administration to improve services
- 0.8 Registered CardioPulmunary Nurse for volume increase in interventional cardiology services
- 0.2 Transplant Program Coordinator for volume increase as a result of the new outpatient Dialysis unit

The additions were partially offset by the deletion of 47.8 positions mainly due to a switch in utilizing nursing attendants instead of student nurses.

Ancillary Services budgeted staffing will increase by a total of 3.0 positions:
- 0.4 Clinic Assistant due to volume increased in outpatient visits
- 0.5 Licensed Vocational Nurse III due to volume increased in outpatient visits
- 0.5 Cytotechnologist to offset decrease in contracted Cytotechnologist position
- 1.0 Hyperbaric Therapy Manager to convert contracted service
- 4.2 Occupational Therapist ll to convert contracted service employees to regular employees
- 0.1 Contract Occupational Therapist due to volume increase in outpatient visits
- 0.5 Rehabilitation Services Manager for a mid year hire to direct the Rehabilitation Services
- 1.3 Special Procedures Rad. Technologist due to increase in volume
- 1.0 Physical Therapist Aide due to increase in volume from outpatient visits
- 1.0 Physical Therapist Assistant due to increase in volume from outpatient visits
- 6.9 Physical Therapist ll to convert contracted service employees into regular employees
- 8.6 Radiologic Technologist ll in to convert contracted service employees into regular employees
- 1.0 Supervising Respiratory Care Practitioner due to increase in volume

These additions were partially offset by deletions of 24.0 positions.

Support Services budgeted staffing will increase by a total of 23.2 positions:
- 0.5 Call Center Clerk to Appointment Center due to increase in volume
- 0.3 Human Resources Officer I to adjust previous year addition to full time employee
- 0.7 Public Information Clerk to patient reception to enhance service for Specialty Clinics improving customer service due to increase volume
- 2.2 Public Service Employees to fill temporary vacancies in the chart room
- 0.5 Staff Analyst II to upgrade position from Store Specialist supporting the Materiel Management Manager
- 0.5 Storekeeper to provide additional services for Materiel Management
- 0.9 Custodian I to provide additional services for family clinics
- 1.0 Registered Nurse ll in Employee Health for Employee Wellness and Epidimeology to perform required annual fitness testing
- 4.2 Security Technician II to convert contracted services into regular staff
-16.6 Security Technician I to convert contracted services into regular staff

These additions were reduced by a reduction in 4.2 positions no longer needed in the department.

2.	Position Reclassifications	0.3	12,096	-	(12,096)

- A Licensed Vocational Nurse ll (LVN) is being reclassified to a LVN lll. This reclassification will generate $8,224 in savings due to budgeting at a lower step.
- A Staff Analyst ll position is being reclassified to a Medical Staff Coordinator. This reclassification will increase cost by $20,320 as the budgeted staffing is increasing by .30

3.	Medically Indigent Adults (MIA) Physician Fees		(352,779)	-	352,779

MIA physician fees decreased due to a reclassification where the CTAP program expenditures are now reflected in Other Charges line #17.

4.	Minor Equipment Purchases		1,858,332	-	(1,858,332)

Increases in non-inventoriable equipment is due to the following:
- Purchase of 416 laptops and 400 mobile slates and tablet personal computers (PC) devices for the deployment of the Emergency Department and Authorization & Referral Management modules and Computerized Physician Order System .

4.	Minor Equipment Purchases		1,858,332	-	(1,858,332)

Increases in non-inventoriable equipment is due to the following:
- Purchase of 416 laptops and 400 mobile slates and tablet personal computers (PC) devices for the deployment of the Emergency Department and Authorization & Referral Management modules and Computerized Physician Order System .

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
5.	Training		130,539	-	(130,539)
	The increase in training is for Information Technology staff Meditech training and various other training for Home Health, Patient Accounting, Human Resources and Nursing.				
6.	Utilities		370,174	-	(370,174)
	The increase in utilities is due to volume and rate increases in electricity, gas and phone rates.				
7.	Office Expense		73,918	-	(73,918)
	The increase in office supplies and printed forms is due to the increase in volume and rate.				
8.	COWCAP		765,817	-	(765,817)
	COWCAP charges were increased by 36.27%.				
9.	Other Professional Fees Payments		424,530	-	(424,530)
	The following changes were made to professional services: - Dialysis contract expired on September 2004 and services were brought in-house $(30,500) - The current security contract was cancelled as of June 2005 and it was replaced by a contract with the Colton Police Department for a total savings of $(832,602). This savings will offset cost increases related to the additional security personnel being requested above. - The Wound Management Systems contract that provides training and management for the Hyperbaric Therapy program will be expiring in June 2005. The savings of $(174,000) will more than offset the cost of $100,061 for the addition of a Hyperbaric Therapy Manager position requested above. - Increase in pharmacy services due to increase in patient volume and a rate increase - $403,816. - Increase in radiation therapy services due to volume increases and new services being purchased (Intensity Modulated Radiation Therapy) - $244,407. - Increase in managed care medical services due to increase in claims from Inland Empire Health Plan (IEHP) patients assigned to ARMC using other facilities $145,194. - Net increase in all other contracts - $668,215.				
10.	Physician Professional Fees Payments		998,277	-	(998,277)
	Physician professional payments increased due to volume increases and rate increases primarily in Cardiology services ($0.7 million), patient services in family health clinics ($0.2 million) and surgery services ($0.1 million).				
11.	Laundry & Linen		197,668	-	(197,668)
	The increase in laundry & linen is due to volume and rate increased.				
12.	Changes to medical supplies and pharmaceuticals		100,225	-	(100,225)
	Decrease in pharmaceuticals of $(0.1) million due an anticipated increase of $1.0 million for various volume increases which were partially offset by anticipated savings of $0.9 million due to changes in the formularies.				
13.	General Maintenance Equipment		266,031	-	(266,031)
	The increase in general maintenance is for water softeners to control the well water perchlorate contamination, service to radiators for all seven generators and for air conditioning for medical and vacuum rooms.				
14.	General Maintenance - Structures Improvement and Grounds		184,325	-	(184,325)
	The increase in general maintenance in structure Improvement and grounds is for ground maintenance and parking lot pavement.				
15.	Equipment Rental		430,107		(430,107)
	Equipment rental increase of $0.4 million is for various equipment rentals to replace aging equipment in Laboratory, IV pumps and larger copiers due to increased patient volume.				
16.	Decrease to various expenses		(148,286)	-	148,286
	Miscellaneous changes in services and supplies.				
17.	Other Charges		103,443	-	(103,443)
	Other Charges increased due to a reclass of payments to physicians for the CTAP program of $167,500 partially offset by a decrease in interest lease cost of $(64,057) as some lease equipment was purchased during 2004-05 and the anticipated increased in lease equipment was postponed to 2005-06.				
18.	Increases to Transfers Out		36,840	-	(36,840)
	Transfers to other departments increased by $36,840 as a result of the following changes: - Rent increases of $16,087 - EHAP increases of $52,950 - Reduction in Human Resources support of ($32,197)				
19.	Depreciation		(6,097,831)	-	6,097,831
	Equipment depreciation is decreasing by $6.1 million as the additions since the Medical Center's opening have substantially been depreciated. Majority of the moveable equipment was given a useful life of 5 years and is now fully depreciated but it has not been replaced.				
20.	Operating Transfers Out		332,500	-	(332,500)
	Operating transfers out increased by $332,500 due to the following changes: - An additional $1,070,000 is included to convert the Behavioral Health (BH) inpatient beds into Medical/Surgical beds. - the elimination of the paving project of $(150,000) as the project will be completed by in-house personnel in 2005-06 as reflected in General Maintenance Structures and Improvements line 14. - the elimination of the Emergency Room remodel costs of $(600,000) as it was completed during 2004-05.				
21.	State Aid		-	19,062,461	19,062,461
	State Aid is increasing by $19.1 million due to an anticipated higher allocation of SB 1255 of $14.3 million; increased costs generating an additional $5.6 million of AB 915 revenue; Tobacco Tax increased $0.3 million with a shift in EMSA funds to the hospital; Medi-Cal revenue is increasing by $0.5 million due to volume increase; and SB 855 is decreasing by a net ($1.6 million) with the elimination of a one time addition and an increased allocation.				
22.	Federal Aid		-	104,577	104,577
	Medicare revenue is increasing due to increased discharges and an increase in the Federal Diagnosis Related Group (DRG) payment rate.				

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
23.	Current Services		-	(644,341)	(644,341)
	The following changes were made to current services: - Decrease in Private Pay of $(2,391,969) as anticipated increases did not materialize. The adjustment is based on current year trend collections. - Increase in insurance revenue of $3,727,917 due to a 7% rate increase partially offset by anticipated decreases of $(1,980,289) due to a shift in patient mix and a decrease in volume in Burn Care Unit due to discontinued contracts.				
24.	Other Revenue		-	429,615	429,615
	Other Revenue increased by $0.4 million primarily due to increase in cafeteria sales.				
25.	Operating Transfers In		-	6,820,000	6,820,000
	Operating transfers in increased by $4.6 million due to an additional allocation of realignment funds. Out of which $1,070,000 is one-time as it will fund the CIP for the BH remodel.				
	Total	47.3	1,993,717	25,772,312	23,778,595

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Capital leases	(235,507)
	Decrease in Bank of America Cisco lease as the leased equipment was purchased during 2004-05.	
	Total	(235,507)

Tobacco Tax Funds

DESCRIPTION OF MAJOR SERVICES

The Arrowhead Regional Medical Center (ARMC) established these funds in 1989-1990 to facilitate the transfer of Tobacco Tax funds to the county hospital, non-county hospitals and physicians, as required by the State Department of Health Services. The funds will then be disbursed per guidelines established by the state.

These funds are allocated by the state to county hospitals, non-county hospitals, and physicians to partially reimburse them for uncompensated medical services. ARMC is projected to net approximately $1.5 million from this revenue source in 2005-06, and will transfer the balance to area hospitals in accordance with the prescribed distribution formula.

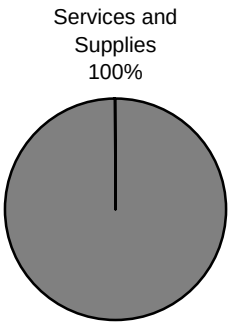
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

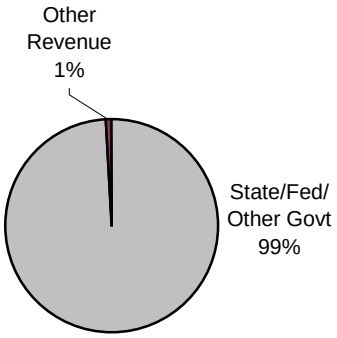
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,412,872	1,963,199	1,838,656	1,713,757
Departmental Revenue	1,742,696	1,755,762	1,635,616	1,709,360
Fund Balance		207,437		4,397

Variances between estimated and budget for 2004-05 existed in both appropriations and revenues due to the state continuing to reduce the amount distributed to counties for Tobacco Tax. The 2005-06 budget assumes a decrease in revenues, consistent with recent trends for receipt of revenue from taxes imposed on tobacco products.

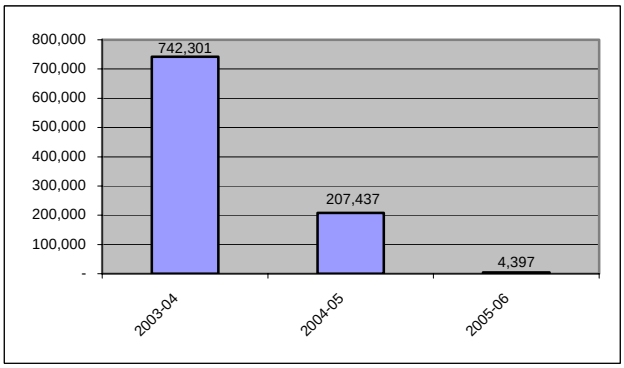
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds

BUDGET UNIT: RGA-RGR
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	1,838,656	1,962,437	-	-	1,962,437	(248,680)	1,713,757
Total Appropriation	1,838,656	1,962,437	-	-	1,962,437	(248,680)	1,713,757
Oper Transfers Out	-	762	-	-	762	(762)	-
Total Requirements	1,838,656	1,963,199	-	-	1,963,199	(249,442)	1,713,757
Departmental Revenue							
Use Of Money & Prop	13,600	46,000	-	-	46,000	(32,600)	13,400
State, Fed or Gov't Aid	1,622,016	1,709,000	-	-	1,709,000	(13,040)	1,695,960
Total Revenue	1,635,616	1,755,000	-	-	1,755,000	(45,640)	1,709,360
Operating Transfers In	-	762	-	-	762	(762)	-
Total Financing Sources	1,635,616	1,755,762	-	-	1,755,762	(46,402)	1,709,360
Fund Balance		207,437	-	-	207,437	(203,040)	4,397

DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds
BUDGET UNIT: RGA-RGR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

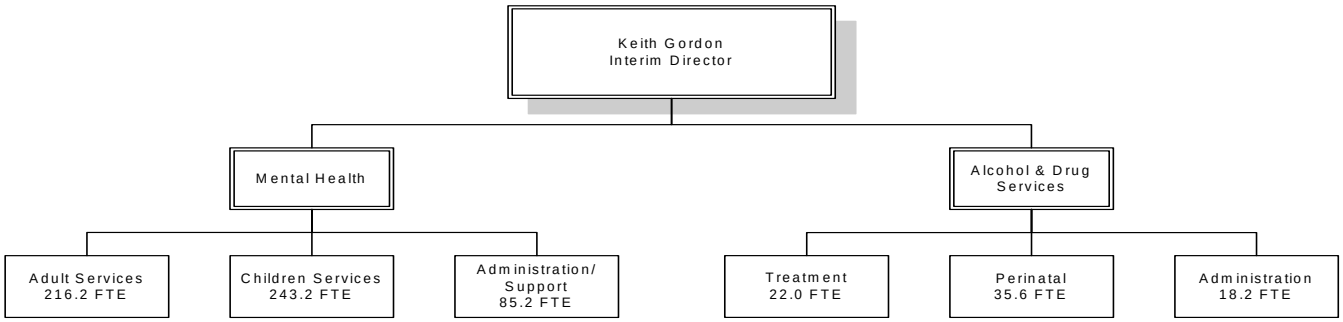
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(248,680)	-	(248,680)
	Decrease appropriations to reflect a lower state allocation and a decrease in fund balance.				
2.	Operating Transfers Out and In	-	(762)	(762)	-
	Operating transfers among funds were used to correct fund balances and are no longer needed.				
3.	Decrease in Interest Revenue	-	-	(32,600)	32,600
	Interest revenue decreased due to a lower cash balance in the fund.				
4.	Decrease in State Aid - tobacco revenues	-	-	(13,040)	13,040
	State revenues decreased to reflect the 2004-05 state allocation of tobacco funds.				
	Total	-	(249,442)	(46,402)	(203,040)

BEHAVIORAL HEALTH
Dr. Keith Gordon

MISSION STATEMENT

The Department of Behavioral Health will help individuals living with the problems of mental illness and substance abuse to find solutions to challenges they face so that they may function well within their families and the community. The Department of Behavioral Health staff will be sensitive to and respectful of all clients, their families, culture and languages. The Department of Behavioral Health will use the taxpayers' money wisely to meet its goals while following all governmental guidelines and requirements. The Department of Behavioral Health will provide a pleasant workplace for its staff members so that they may be creative and effective in their jobs. The Department of Behavioral Health will provide a pleasant environment for clients in which to receive services.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Behavioral Health	125,648,995	123,806,242	1,842,753		545.6
Alcohol and Drug Services	19,085,440	18,935,982	149,458		75.8
Special Patient Account	-	-		-	-
Driving Under the Influence Programs	332,413	122,713		209,700	-
State Block Grant Carryover Program	3,750,982	1,539,219		2,211,763	-
Court Alcohol and Drug Program	996,753	407,687		589,066	-
TOTAL	149,814,583	144,811,843	1,992,211	3,010,529	621.4

DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health (DBH) is responsible for providing mental health services to county residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the county via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

Mental health services are principally funded by realignment funds generated from state sales tax and vehicle license fees (approximately 48%) and state & federal revenues (46%). The remaining 6 percent of revenue sources are insurance/patient fees, reimbursements, other miscellaneous revenue, and local cost. The local cost of $1,842,753 represents the required realignment revenue maintenance of effort (MOE).

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	117,902,648	114,699,507	110,282,177	125,648,995
Departmental Revenue	116,059,895	112,856,754	108,439,424	123,806,242
Local Cost	1,842,753	1,842,753	1,842,753	1,842,753
Budgeted Staffing		565.9		545.6
Workload Indicators				
Direct billable hours: Clinic	228,505	226,811	292,461	293,542
Direct billable hours: Contract	125,121	119,430	128,282	134,527
Direct billable hours: Fee for Service	43,896	32,617	36,797	36,936
Medical Administrative Activity Hours	36,488	34,579	34,704	37,690
Quality Assurance Hours	30,347	18,638	11,089	12,341
Outreach hours clinic & contract	12,039	8,993	9,026	10,541
Day treatment hours: Habilitative (Clinic & contrac	30,382	27,676	20,536	21,682
Day treatment hours: Intensive	65,247	20,960	21,979	23,078

Overall, estimated expenditures are expected to be under budget by $4.4 million.

In a continuing effort to reduce the use of Realignment fund balance to cover ongoing expenditures, DBH held some positions vacant throughout the year, which resulted in estimated salary savings of $2.8 million.

Estimated services and supplies are $3.3 million under budget. The variance is due to the following:

- Computer software expenses, which are estimated at $1.9 million less than budget due to delays in implementing the new MEDITECH client data system. These costs are now expected to be incurred in 2005-06.
- Contract agency expenditures, which are estimated at $3.3 million less than budget due to smaller than anticipated contract expenditures in the following programs: Children's Residential & Intensive Services, Early Periodic Screening, Diagnosis and Treatment (EPSDT) services, general Mental Health services, and institutions for mental disease (IMDs).

These decreases are offset by increases in:

- Prior year expenditures of $0.6 million were not accrued in the 2003-04 year-end process and therefore are included in 2004-05 expenditures.
- Additional professional fees of $0.8 million due to increases in ambulance services costs for transporting clients from Arrowhead Regional Medical Center (ARMC) to other hospitals.
- Additional fee-for-service contract payment costs of $0.5 million for outpatient services due to the expansion of the provider base.

The variance in other charges of $610,237 is due to over-utilization of state hospitals beds due to the difficulty of placing clients in alternate care facilities. The Department has just entered into an agreement with a facility that will accept some clients currently placed in state hospitals. This agreement will assist in reducing the use of state hospitals.

Estimated operating transfers out are $399,999 more than budget due to an increase in Inpatient Managed Care costs.

Estimated reimbursements are $660,548 less than budget primarily due to under-spending of CalWORKs allocation funds. The department continues its efforts to maximize this funding source.

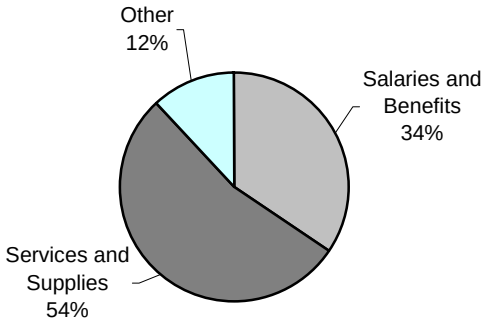
Estimated state revenues are $1.0 million more than budget due to state restoration of the 2004-05 managed care allocation and an increase in the state participation rate. Estimated federal revenues are $1.2 million more than budget due to a revised estimate of federal Medi-Cal reimbursement. Other miscellaneous revenues are

estimated at $300,000 under budget. As a result, the estimate of Realignment revenue needed in 2004-05 is $6.3 million less than budget.

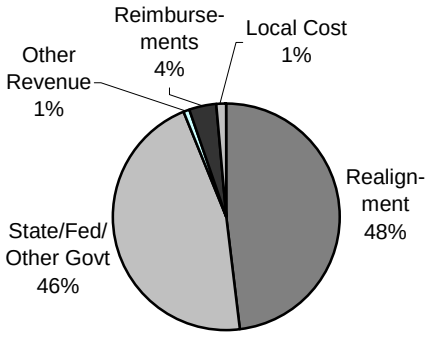
Workload indicators variances between estimated and budget for 2004-05 existed in the following areas:

- Direct billable hours – Clinic: The hours of operation were increased at several of the larger clinics. The estimates for 2004-05 and the budget for 2005-06 reflect the anticipated impact of this change.
- Direct billable hours – Contract: The department continues to expand its EPSDT contract network to provide services to children. The estimates for 2004-05 only reflect a partial year of operation. The budget for 2005-06 reflects the impact of full year operation.
- Direct billable hours – Fee for service (FFS): The number of FFS providers continues to grow, as does the need for services. Due to lower staffing levels at the clinics, more referrals were made to the FFS network. However, the department is in the process of addressing staffing needs and this line item is expected to level off in the coming year. Another impact to this indicator was the decision to expand the service network to include Masters of Social Work and Masters of Family Treatment.
- Quality Assurance hours: The scope of activities that can be claimed to this revenue source were reduced, resulting in an approximate reduction of 50% to the units being reflected in 2003-04. Estimates for 2004-05 indicate that reductions continue, though much of this can be attributed to staff turnover and vacancies. The proposed budget is based on the assumption that vacancies will be filled and staff will properly code their time.
- Day Treatment hours– Habilitative and Intensive: The 2004-05 budget contained a planned shift from Habilitative to Intensive Day Treatment to better serve consumers. The estimates and the proposed budget confirm this program change.

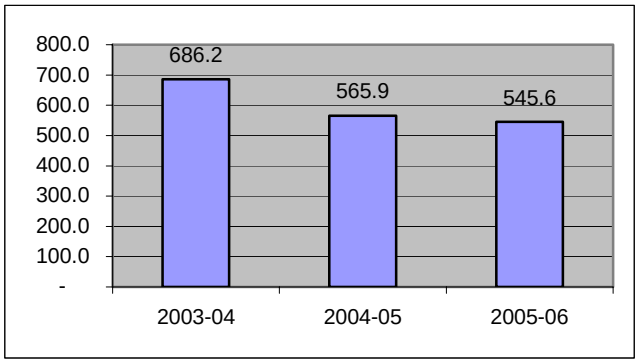
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



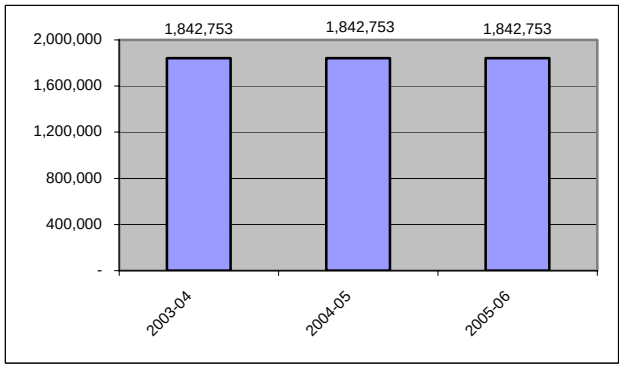
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: General

BUDGET UNIT: AAA MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	39,503,130	42,310,515	3,304,712	-	45,615,227	(917,256)	44,697,971
Services and Supplies	59,404,049	62,688,578	781,112	544,300	64,013,990	5,770,905	69,784,895
Central Computer	523,431	523,431	(43,088)	-	480,343	-	480,343
Other Charges	4,641,988	4,031,751	-	-	4,031,751	137,418	4,169,169
Improvement to Structures	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	60,000	60,000
Transfers	4,681,670	4,677,870	-	-	4,677,870	194,590	4,872,460
Total Exp Authority	108,754,268	114,232,145	4,042,736	544,300	118,819,181	5,245,657	124,064,838
Reimbursements	(4,514,843)	(5,175,391)	-	-	(5,175,391)	166,795	(5,008,596)
Total Appropriation	104,239,425	109,056,754	4,042,736	544,300	113,643,790	5,412,452	119,056,242
Operating Transfers Out	6,042,752	5,642,753	-	-	5,642,753	950,000	6,592,753
Total Requirements	110,282,177	114,699,507	4,042,736	544,300	119,286,543	6,362,452	125,648,995
Departmental Revenue							
Realignment	48,898,513	55,217,257	3,072,632	(259,783)	58,030,106	4,460,000	62,490,106
State, Fed or Gov't Aid	58,099,321	55,898,870	970,104	804,083	57,673,057	2,241,151	59,914,208
Current Services	271,290	293,974	-	-	293,974	(31,104)	262,870
Other Revenue	1,170,300	1,446,653	-	-	1,446,653	(307,595)	1,139,058
Total Revenue	108,439,424	112,856,754	4,042,736	544,300	117,443,790	6,362,452	123,806,242
Local Cost	1,842,753	1,842,753	-	-	1,842,753	-	1,842,753
Budgeted Staffing		565.9	2.3	-	568.2	(22.6)	545.6

The majority of Behavioral Health services are funded with State Realignment revenues. In recent years, the budget has included a combination of ongoing Realignment funds as well as use of unspent Realignment fund balance. However, to better align spending with receipt of ongoing Realignment funding, the department made significant cuts in the 2004-05 budget. The 2005-06 proposed budget continues to align ongoing expenditures with ongoing Realignment funding.

The total increase requested in the 2005-06 budget is $11.2 million. The increases described below are from budget to budget and include the cost to maintain services and midyear board-approved increases.

Salaries and benefits will increase by approximately $2.4 million while budgeted staffing will decrease by 20.3 positions. Estimated costs increases of $3.3 million are related to increased costs in retirement, workers compensation, potential salary increases due to labor negotiations, and the addition of two positions for the Adelanto Jail facility. This increase, which is reflected in the Cost to Maintain Current Services column, was partially offset by cost decreases of $0.9 million due to recommended reduction in budgeted staffing. The 2005-06 budget includes the addition of 21.5 positions; the deletion of 17.0 positions; one reclassification; a net of 2 positions transferred to ADS; and the reduction of 22.8 positions to reflect current year staffing needs.

The increase in services and supplies of $7.1 million is primarily due to increases in contracted services such as Fee for Service contracts, incorporated doctors, and contracts for therapeutic behavioral services, wraparound services, and children's specialty residential services. Other increases include ambulance costs for transporting clients from ARMC to other hospitals, computer equipment to replenish old equipment, and malpractice insurance. These costs increases of $8.0 million were partially offset by decreases of $0.9 million from COWCAP charges, ISD charges, risk management insurance, and minor decreases in miscellaneous expenses.

Central computer charges are decreasing by $43,088.

Other charges are increasing by $137,418 due to increased bed usage in the state institution facilities.

Equipment is increasing by $60,000 to replace selected computer servers.

Transfers out to other departments are recommended to increase by $194,590 due to increases in lease costs, services provided by the Human Resources Department and the Public Guardian Department. These increases were partially offset by decreases in administrative support provided by Human Services System and Alcohol and Drug Services.

Reimbursements from other departments are expected to decrease by $166,795 primarily by the elimination of a Program manager no longer needed by the Department of Children Services and a minor reduction in the CalWORKS allocation. These decreases were partially offset by an increase in lease costs paid by Alcohol and Drug Services.

Operating transfers out are recommended to increase by $950,000 due to an anticipated increase of $700,000 in inpatient fee-for-service costs based on current year trend and a new CIP request in the amount of $250,000 for building renovations needed to ease staff overcrowding on Gilbert Street.

Revenue changes are detailed as follows:

- $7.3 million increase in Realignment to cover salary and contract increases. Ongoing Mental Health Realignment revenues for 2005-06 are estimated at $60.3 million. The 2005-06 proposed budget continues to align ongoing expenditures with ongoing Realignment funding. Of the total Realignment revenue needed for 2005-06 ($62.5 million), $60.3 million is for on-going operating costs and $2.2 million is for one-time costs. The one-time costs consist of $1.9 million for costs related to the new MEDITECH system implementation, $250,000 for building renovation costs, and $65,000 for one-time server and equipment purchases.
- A net increase of $4.0 million in state and federal revenue. State and federal revenue increased by $5.3 million primarily due to increased Medi-Cal billing rates, increases in the number of services provided to Medi-Cal and EPSDT eligible children, and an increase in the PATH homeless grant. This increase was partially offset by a decrease of $1.3 million from the Federal Emergency Management Agency (FEMA) grant that concluded in December 2004.
- Current services decreased by $31,104 to reflect current year collections of insurance payments.
- Other revenue decreased by $307,595 to reflect current year collections of IMD Supplemental Security Income (SSI) payments and revenue from clients receiving interim assistance.

The Mental Health Services Act (MHSA) was passed by voters in November 2004 as Proposition 63, and established a state personal income tax surcharge of 1% on taxpayers' whose annual taxable income exceeds $1.0 million. This surcharge provides funding to expand mental health services, primarily in community services and supports, education/training, prevention/early intervention, and innovative programs. DBH is currently in the initial planning stage on how to expand services to utilize the increased funding. The amount of increased funding is not yet known, and therefore has not been included in the 2005-06 proposed budget. When funding is known, the department will return with a midyear budget adjustment.

DEPARTMENT: Behavioral Health **SCHEDULE A**
FUND: General
BUDGET UNIT: AAA MLH

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	New Positions	19.2	1,178,179	-	1,178,179

19.2 new positions are being requested for the following:
10.3 new positions for CalWORKs for providing better Mental Health services to CalWORKS clients and to better utilize the CalWORKs allocation funds.
- 2.6 Clinical Therapists
- 1.8 Social Workers
- 0.9 Mental Health Specialist
- 5.0 extra-help Public Service Employees to provide work experience to CalWORKs participants

6.5 positions to correct underfills
- 1.0 Storekeeper
- 1.0 Psychiatrist Technician I
- 4.5 Social Worker II

1.5 Staff Analyst II - One will replace a vacant funded Program Manager I position and the other is a new position needed due to workload in the Contracts unit.
0.9 Contract Clinical Therapist for Needles due to workload.

DEPARTMENT: Behavioral Health
FUND: General
BUDGET UNIT: AAA MLH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2.	Net transfer of staff between the Mental Health budget unit (MLH) and ADS	(2.0)	(227,233)	-	(227,233)
	Five positions were transferred from MLH to ADS and three were transferred from ADS to MLH to more accurately reflect the duties and funding of positions.				
3.	Reclassification	-	4,793	-	4,793
	The department is requesting a reclassification of the Supervisor Accountant III position to an Administrative Supervisor II due to the duties assigned to this position.				
4.	Delete positions	(17.0)	(1,148,845)	-	(1,148,845)
	17.0 positions will be deleted; 6.5 positions after underfills are corrected, 1.8 positions budgeted in error, and 8.7 positions that are either extra-help or contracts that are no longer needed.				
5.	Step increases		784,718	-	784,718
	2.5% estimated for step increases.				
6.	Reduce budgeted staffing	(22.8)	(1,508,868)	-	(1,508,868)
	Reduce 22.9 budgeted staffing to allow for vacancy in some positions due to delays in hiring.				
7.	Computer Equipment		223,029	-	223,029
	Increase in computer equipment costs due to the continued implementation of the department's computer replenishing plan.				
8.	Professional and Special Service		1,076,568	-	1,076,568
	Increase in professional services mainly related to Increase in ambulance services costs for transporting clients from ARMC to other hospitals of $1,178,252 partially offset by a minor decrease in other services of $101,684, for a net increase of $1,076,568.				
9.	Incorporated doctor costs		309,359	-	309,359
	Increase in salary costs to incorporated doctors due to potential Memorandum Of Understanding (MOU) increases.				
10.	Contract provider payments		4,011,779	-	4,011,779
	Increase due to provision of new Therapeutic Behavioral Services in 2005-06 and projected increased in Wraparound services and children's specialty residential services.				
11.	Fee for service contracts		375,200	-	375,200
	Increase in payments to fee-for-services contracts due to expanding the provider base.				
12.	Remote pharmacy costs		425,502	-	425,502
	Increase in pharmacy costs due to increasing drug costs.				
13.	COWCAP and Information Services Department (ISD) Charges		(605,203)	-	(605,203)
	Decrease in COWCAP charges of $436,878 and decrease in ISD charges of $168,325, for a net decrease of $605,203.				
14.	Decreases in miscellaneous costs		(45,329)	-	(45,329)
	Net changes to expenses with the major decreases occurring in systems development as projects were completed in 2004-05; general maintenance; and leased equipment and structures.				
15.	Other charges		137,418	-	137,418
	Increase in State Hospital cost based on current State offsets and an increase in costs related to transporting indigents.				
16.	Equipment		60,000	-	60,000
	Equipment increased due to the planned replacement of computer servers.				
17.	Transfers Out		194,590	-	194,590
	Transfers are increasing due to the following: Increases: 1) in services provided by the Public Guardian Department of $348,159 2) Rent costs paid to Real Estate Services of $109,615 3) Human Resources support paid to the Human Resources Department of $39,803 Partially offset by decreases in: 4) administrative support purchased from Human Services System in the amount of $227,961 5) administrative support purchased from Alcohol and Drug Services in the amount of $58,541 6) EHAP in the amount of $16,485				

DEPARTMENT: Behavioral Health
FUND: General
BUDGET UNIT: AAA MLH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
18.	Reimbursements		166,795	-	166,795
	Reimbursements are decreasing due to the following: 1) the elimination of a proposed transfer from the Department of Child Support for a Program Manager position in the amount of $109,639 that was not needed in 2004-05 and that will not be needed in the upcoming year either. 2) a CalWORKs allocation reduction of $90,602. 3) an increase in lease reimbursement from Alcohol and Drug Services in the amount of $33,446.				
19.	Operating Transfers Out		950,000	-	950,000
	Operating transfers out increased due to an anticipated increase in Inpatient Fee-For-Service costs of $700,000 based on current year trend and a new CIP requested to remodel Building #5 on Gilbert street to ease staff overcrowding in the amount of $250,000.				
20.	Realignment Usage		-	4,460,000	(4,460,000)
	The Department anticipates a total increase in Mental Health Realignment usage of approximately $7.3 million. Out of this increase, $2.8 million is due to MOU increases, workers compensation increases, retirement increases and mid year changes not covered by other revenue sources. The difference of $4.5 million is primarily related to contract increases. Ongoing Mental Health Realignment revenues for 2005-06 are estimated at $60.3 million. The 2005-06 proposed budget continues to align ongoing expenditures with Realignment funding. Of the total Realignment revenue needed for 2005-06 ($62.5 million), $60.3 million is for ongoing operating costs and $2.2 million is for one-time costs. The one-time costs consist of $1.9 million for costs related to the new MEDITECH client data system implementation, $250,000 for building renovation costs, and $65,000 for one-time server and equipment purchases.				
21.	State, Federal or Government Aid		-	2,241,151	(2,241,151)
	State aid increases -The Managed Care allocation was increased by $1.0 million primarily due to the change in the Medi-Cal sharing percentage to 50/50. The proposed budget includes an increase of $541K in EPSDT due to the steady growth of providers added during the past two budget years. Federal Medi-Cal is projected to increase by $2.0 million based on higher state allowable billing rates, expanded clinic hours and the continued increase in the FFS managed care network. Federal revenue reflects a decrease of $1.3 million due to the termination of the FEMA grant that was awarded to the department to provide services associated with the 2003 Wildfire Project.				
22.	Current Services		-	(31,104)	31,104
	Insurance payments have been projected at the current trend. This is on a cash basis and fluctuates annually.				
23.	Other Revenue		-	(307,595)	307,595
	Other revenue decreased due to reduction in SSI revenue for IMD clients and revenue from clients receiving interim assistance to reflect current operating trends. In addition, the Wellness Grant was reduced based on the terms of the grant.				
	Total	(22.6)	6,362,452	6,362,452	-

Alcohol and Drug Services

DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health's Alcohol and Drug Services program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 12,500 clients are served and over 80,000 hours of prevention services are performed.

Alcohol and Drug services (ADS) are primarily funded by federal block grant and state revenues (62%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, and reimbursements provided by Human Services System (HSS) CalWORKs program and the Proposition 36 (Prop. 36) – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of $149,458 finances the required MOE.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	19,218,436	20,577,850	18,267,996	19,085,440
Departmental Revenue	19,068,977	20,428,392	18,118,538	18,935,982
Local Cost	149,459	149,458	149,458	149,458
Budgeted Staffing		74.1		75.8
Workload Indicators				
Drug Abuse Prevention Hours	84,470	85,000	80,000	81,600
Residential Treatment Clients	2,399	2,500	2,313	2,475
Outpatient Treatment Clients	8,009	8,100	9,113	9,751
Methadone Treatment Clients	895	900	1,102	1,179

Overall, estimated expenditures are expected to be under budget by $2.3 million.

The Department realized salary savings of $0.8 million due to holding some positions vacant throughout the year.

Estimated services and supplies are $1.7 million under budget. The variance is due to the following:

- Computer software expenses, which are estimated at approximately $0.2 million less than budget. The 2004-05 budget included possible MEDITECH implementation costs, which did not materialize. All MEDITECH planning costs are being included in the 2005-06 Mental Health budget.
- Contract agency expenditures are estimated at $1.1 million less than budget due to smaller than anticipated contract expenditures by Medi-Cal and CalWORKs providers.
- Medical/dental/laboratory supply purchases are estimated at approximately $0.3 million less than budget. The 2004-05 budget included plans to purchase a large quantity of drug testing kits, to be utilized by the Prop. 36 clients. However, only a minimal number of kits were purchased due to lower than anticipated need.
- Miscellaneous net changes of approximately $70,000 were primarily attributed to a significant savings in communication costs. The budget included plans for relocating staff and purchasing upgraded equipment, which neither materialized.

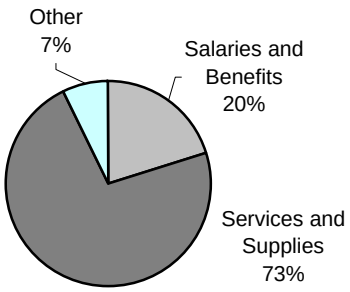
Estimated reimbursements are approximately $150,000 less than budget due to under-spending of CalWORKs allocation funds. The department continues to explore ways to maximize this funding source.

Estimated revenues are also $2.3 million less than budget. This budget unit is primarily funded by federal block grant and state general fund allocation and these revenues are estimated to decrease commensurately with the decrease in expenditures. Unspent Substance Abuse Prevention and Treatment (SAPT) funds are deposited in the Special Revenue fund SDH MLH, and must be spent within the next 18 months or they must be returned to

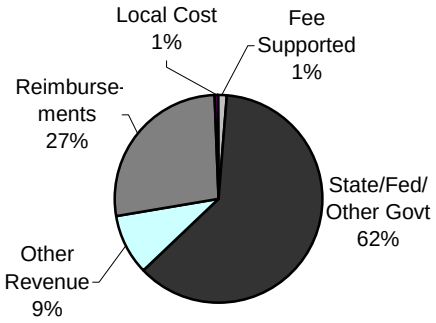
the state. The state requests that counties reserve between 20% and 30% of the annual allocation, for use in the following year. The department is currently maintaining a balance of approximately 28%.

All workload indicators were adjusted in the proposed budget to reflect current year trends.

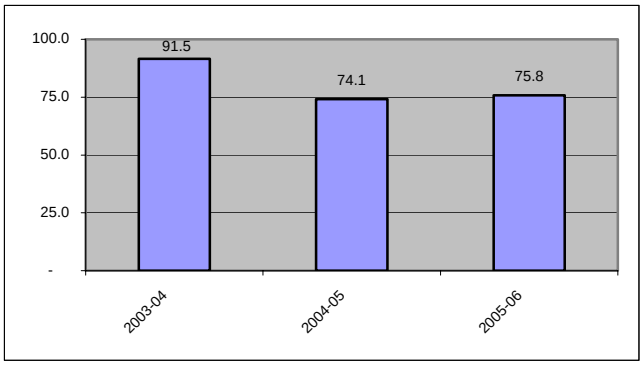
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



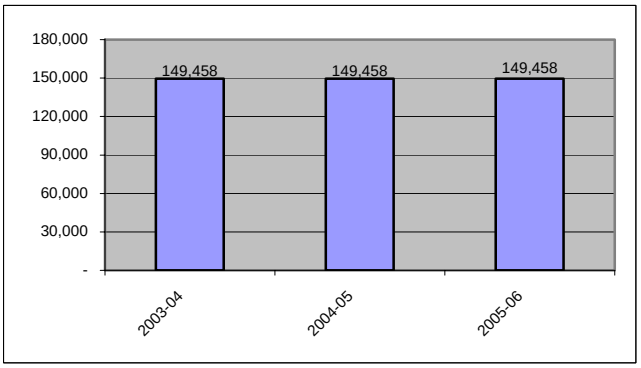
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Alcohol and Drug Services
FUND: General

BUDGET UNIT: AAA ADS
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,902,758	4,713,977	376,785	-	5,090,762	230,123	5,320,885
Services and Supplies	18,553,264	20,228,376	(10,162)	-	20,218,214	(1,207,392)	19,010,822
Transfers	1,840,609	1,813,600	-	-	1,813,600	53,771	1,867,371
Total Exp Authority	24,296,631	26,755,953	366,623	-	27,122,576	(923,498)	26,199,078
Reimbursements	(6,028,635)	(6,178,103)	-	-	(6,178,103)	(935,535)	(7,113,638)
Total Appropriation	18,267,996	20,577,850	366,623	-	20,944,473	(1,859,033)	19,085,440
Departmental Revenue							
State, Fed or Gov't Aid	15,407,107	17,554,888	316,163	-	17,871,051	(1,782,716)	16,088,335
Current Services	365,530	215,982	6,964	-	222,946	165,807	388,753
Other Revenue	26,100	125,000	-	-	125,000	(94,000)	31,000
Other Financing Sources	2,319,801	2,532,522	-	-	2,532,522	-	2,532,522
Total Revenue	18,118,538	20,428,392	323,127	-	20,751,519	(1,710,909)	19,040,610
Operating Transfers In	-	-	43,496	-	43,496	(148,124)	(104,628)
Total Financing Sources	18,118,538	20,428,392	366,623	-	20,795,015	(1,859,033)	18,935,982
Local Cost	149,458	149,458	-	-	149,458	-	149,458
Budgeted Staffing		74.1	-	-	74.1	1.7	75.8

The majority of the Alcohol & Drug program services provided by the department are through contracted providers, which account for approximately 71% of total budgeted expenditures.

Budget to budget there is a decrease in both appropriations and revenue of $1.5 million.

Salaries and benefits will increase by approximately $0.6 million out of which sixty two percent is due to increased costs in retirement, workers compensation, and potential MOU increases. The other thirty-eight percent (230K) is due to the increase in budgeted staffing of 1.7 positions. There are no new positions being requested. The increase in budgeted positions is a result of transferring positions from the Mental Health budget to the Alcohol & Drug program, adding additional budget for a deputy director and a contracted doctor, and deleting a Mental Health Program Manager position no longer needed in the department.

Services and supplies will decrease by approximately $1.2 million due to: 1) the restructure of contracts to reflect current year expenditures trend and an expansion on CalWORKs services; 2) a reduction in computer services expenditures as MEDITECH implementation costs are now reflected in the Mental Health budget; 3) a reduction in COWCAP charges; 4) a reduction in medical supplies to reflect current needs for drug testing kits for Prop. 36 clients; and 5) a minor reduction in miscellaneous expenditures including risk management insurance.

Transfers will increase by $53,771 due to increases in rent expense and court administration partially offset by a minor decrease in EHAP.

Reimbursements will increase by $0.9 million due to the net impact of increasing the CalWORKs and Prop. 36 budgets; partially offset by an increase in the collection of Prop. 36 fees as reflected in Current Services.

The 2005-06 proposed budget includes an accounting change for the SAPT Block Grant and transfer to the Special Revenue Fund SDH. Previous budgets reflected the entire allocation as part of the ADS budgeted revenue. However, amounts have been reduced to meet the guidelines set by the state to maintain a contingency of 20-30% in the SDH fund. The transfer is made possible by increases to Drug Court and Parolee Services Network (PSN) claims, Patient Payments and Insurance as well as reductions in contracted services.

Other revenue changes include a reduction in Other Revenue to reflect current collections of child care fees and a reduction in Operating Transfers In due to the projected increase in Parolee Services Network claims and insurance collections.

DEPARTMENT: Alcohol and Drug Services
FUND: General
BUDGET UNIT: AAA ADS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Net transfer of staff between the Mental Health budget unit (MLH) and ADS	2.0	227,233	-	227,233
	Five positions were transferred from MLH to ADS and three were transferred from ADS to MLH to more accurately reflect the duties and funding of positions.				
2.	Delete Mental Health (MH) Program Manager position	(1.0)	(112,749)	-	(112,749)
	This position was incorrectly added to the ADS budget in 2004-05 and was also budgeted in the MLH budget. For 2005-06 is correctly budgeted in the MLH budget only.				
3.	Deputy Director MH Program position	0.3	32,128	-	32,128
	Added additional budget for vacant Deputy Director position expected to be filled in 2005-06.				
4.	Increase in contract doctor positions	0.4	83,511	-	83,511
	Hours were increased to adequately staff clinics to meet the growing demands of co-occurring disorders (mental health and drug and alcohol disorders). Expansion of clinic hours also resulted in the need for additional Doctor's (MD) time.				
5.	Software		(200,000)	-	(200,000)
	The 2004-05 budget included plans for the implementation of MEDITECH. However, these costs did not materialize. Planning estimates for MEDITECH have been included in the MLH budget for 2005-06.				
6.	COWCAP reduction		(110,414)	-	(110,414)
	COWCAP charges decreased for the 2005-06 year.				
7.	Service contract changes		(521,446)	-	(521,446)
	Several contracts are being restructured to reflect current year expenditure trend and to expand CalWORKs services. Additional CalWORKS funding was awarded and is reflected in Reimbursements. The net change is a decrease of $521,446.				
8.	Reduce Medical Supplies		(330,344)	-	(330,344)
	The 2004-05 budget included plans to purchase a large quantity of drug testing kits, to be utilized by Prop. 36 clients. However, only a portion of these were purchased due to lower than anticipated need. The proposed budget includes plans to continue at the current purchasing level.				
9.	Miscellaneous Line-Item Changes		(45,188)	-	(45,188)
	Net decreases in miscellaneous costs such as phone services, food, and equipment rental.				
10.	Miscellaneous changes to Transfers		53,771	-	53,771
	Transfers changes include the following: Rent paid to Real Estate Services increased by $33,446, Drug Court Administration transfer to Courts increased by $22,798, and EHAP decreased by $2,473				
11.	Changes to Reimbursements		(935,535)	-	(935,535)
	Net impact of increasing CalWORKs and Prop. 36 budgets, partially offset by an anticipated increased in Prop. 36 fees as reflected in Current Services. Minor adjustments were made to other reimbursements to reflect the Memorandum Of Understanding (MOU) increases in other departments.				
12.	State, Federal and Government Aid		-	(1,782,716)	1,782,716
	Increases to Drug Court and Parolee Services Network (PSN) claims, Patient Payments and Insurance as well as reductions in contracted expenses reduce the reliance on the SAPT Block Grant allocation. The unused revenue is now reflected in the special revenue fund SDH.				
13.	Current Services		-	165,807	(165,807)
	The 2004-05 budget did not include line-item budgets for Patient Payments and Insurance. The 2005-06 budget is based on current collection trends. Also contributing to this change is the anticipated increase in Prop. 36 fee collections.				
14.	Other Revenue (Child Care fees CPS)		-	(94,000)	94,000
	Child Care fees are decreased to reflect current collection trends.				
15.	Operating Transfers In from Special Revenue Funds		-	(148,124)	148,124
	Net result of proposed revenue and appropriations presented in the 2005-06 budget. The reduction in the required transfer is based on projected Drug Court and PSN claims continuing at the current level.				
	Total	1.7	(1,859,033)	(1,859,033)	-

Special Patient Account

DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health established the special patient account to monitor funds set aside for special purposes. Revenues from Adopt-a-Duck and other donations are used for therapy supplies, poster contest awards, and other items for recovery centers.

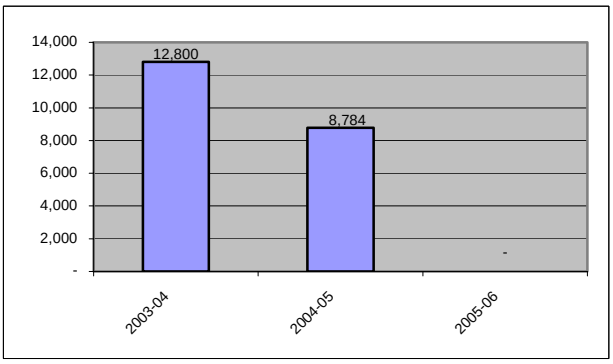
In 2004-05, the Adopt-A-Duck program was discontinued and the department is not anticipating receiving any other revenue. The department will fully expend the fund balance by June 30, 2005 to support clubhouse expenditures and will close the fund at the end of 2004-05.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	9,126	10,544	8,784	-
Departmental Revenue	5,110	1,760	-	-
Fund Balance		8,784		-

2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: Special Patient Account

BUDGET UNIT: RMC MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	8,784	10,544	-	-	10,544	(10,544)	-
Total Appropriation	8,784	10,544	-	-	10,544	(10,544)	-
Departmental Revenue							
Other Revenue	-	1,760	-	-	1,760	(1,760)	-
Total Revenue	-	1,760	-	-	1,760	(1,760)	-
Fund Balance		8,784	-	-	8,784	(8,784)	-

DEPARTMENT: Behavioral Health
FUND: Special Patient Account
BUDGET UNIT: RMC MLH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(10,544)	-	(10,544)
	The balance of this account will be fully utilized in 2004-05. With the discontinuation of the Adopt-A-Duck program, the department is not anticipating any activity for this account. Therefore, the fund will be closed at the end of 2004-05.				
2.	Other Revenue	-	-	(1,760)	1,760
	The balance of this account will be fully utilized in 2004-05. With the discontinuation of the Adopt-A-Duck program, the department is not anticipating any activity for this account. Therefore, the fund will be closed at the end of 2004-05.				
	Total	-	(10,544)	(1,760)	(8,784)

Driving Under the Influence Programs

DESCRIPTION OF MAJOR SERVICES

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Alcohol and Drug Services (ADS).

As per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring their Penal Code (PC) 1000 and Driving Under the Influence (DUI) programs. The supervision of these programs resides with the county as indicated by Vehicle Code Section 1660.7.

Fees collected from privately owned and operated DUI programs within the county are deposited into this fund. Funds are then transferred to ADS as needed to meet the costs of ADS staff assigned to this function. These funds can only be used for the cost of monitoring the PC 1000 and DUI programs.

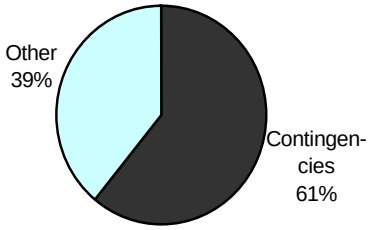
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

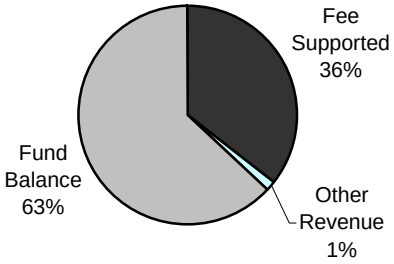
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	130,000	336,269	130,000	332,413
Departmental Revenue	105,743	111,254	114,685	122,713
Fund Balance		225,015		209,700

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

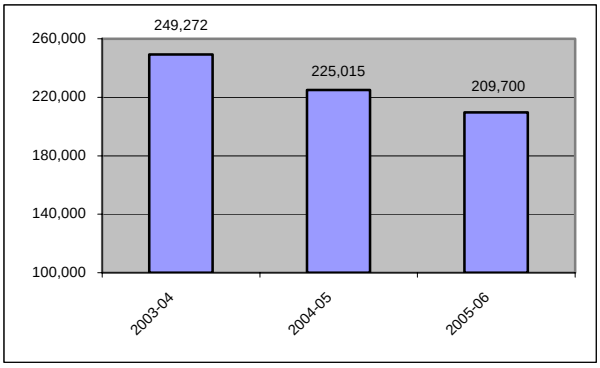
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Programs

BUDGET UNIT: SDC MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	206,269	-	-	206,269	(3,856)	202,413
Total Appropriation	-	206,269	-	-	206,269	(3,856)	202,413
Oper Transfers Out	130,000	130,000	-	-	130,000	-	130,000
Total Requirements	130,000	336,269	-	-	336,269	(3,856)	332,413
Departmental Revenue							
Use Of Money & Prop	4,171	5,400	-	-	5,400	(937)	4,463
Current Services	110,514	105,854	-	-	105,854	12,396	118,250
Total Revenue	114,685	111,254	-	-	111,254	11,459	122,713
Fund Balance		225,015	-	-	225,015	(15,315)	209,700

DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Programs
BUDGET UNIT: SDC MLH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Adjust Contingency	-	(3,856)	-	(3,856)
	Decreased contingencies based on current year net activity in the fund.				
2.	Interest	-	-	(937)	937
	Decreased interest revenue based on current trends.				
3.	Revenue	-	-	12,396	(12,396)
	Increased current services based on estimated collections of DUI fees.				
	Total	-	(3,856)	11,459	(15,315)

State Block Grant Carryover Program

DESCRIPTION OF MAJOR SERVICES

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Alcohol and Drug Services (ADS).

ADS utilizes the Special Revenue fund SDH to hold money received from the State Department of Alcohol and Drug Programs (ADP) under a multi-year cost reimbursement contract that allows the county to retain unused Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between the county and state. Funds are then transferred to ADS based on the needs of the program.

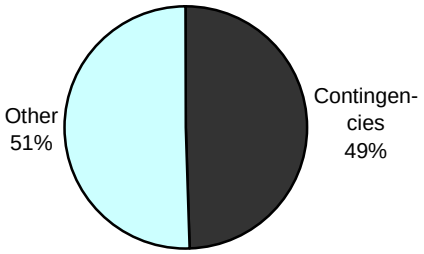
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

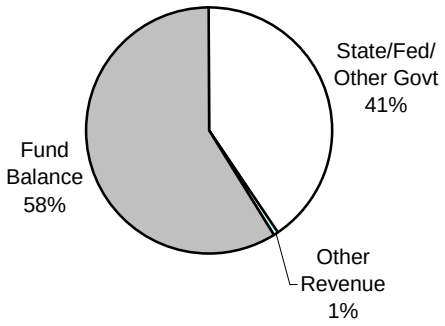
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,277,501	4,017,625	1,789,801	3,750,982
Departmental Revenue	2,502,196	1,525,000	1,508,939	1,539,219
Fund Balance		2,492,625		2,211,763

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

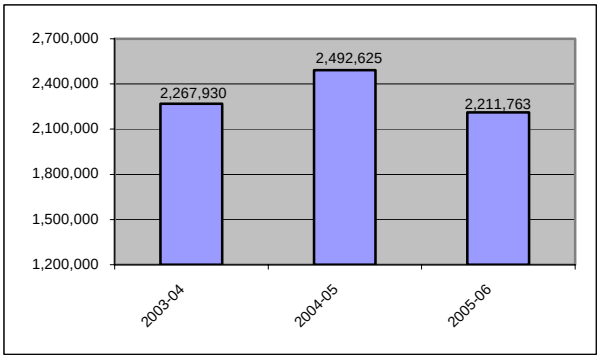
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: State Block Grants Carryover Program

BUDGET UNIT: SDH MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	2,015,103	-	-	2,015,103	(162,015)	1,853,088
Total Appropriation	-	2,015,103	-	-	2,015,103	(162,015)	1,853,088
Oper Transfers Out	1,789,801	2,002,522	-	-	2,002,522	(104,628)	1,897,894
Total Requirements	1,789,801	4,017,625	-	-	4,017,625	(266,643)	3,750,982
Departmental Revenue							
Use Of Money & Prop	18,480	25,000	-	-	25,000	(5,781)	19,219
State, Fed or Gov't Aid	1,490,459	1,500,000	-	-	1,500,000	20,000	1,520,000
Total Revenue	1,508,939	1,525,000	-	-	1,525,000	14,219	1,539,219
Fund Balance		2,492,625	-	-	2,492,625	(280,862)	2,211,763

DEPARTMENT: Behavioral Health
FUND: State Block Grants Carryover Program
BUDGET UNIT: SDH MLH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Adjust Contingency	-	(162,015)	-	(162,015)
	Decreased contingencies based on current year net activity in the fund.				
2.	Adjust transfers out	-	(104,628)	-	(104,628)
	Decreased transfers out based on net cost of maintaining the Alcohol and Drug Program operating budget.				
3.	Interest	-	-	(5,781)	5,781
	Decreased interest revenue based on current trends.				
4.	State allocation payments	-	-	20,000	(20,000)
	Increased revenue based on anticipated state allocation.				
	Total	-	(266,643)	14,219	(280,862)

Court Alcohol and Drug Program

DESCRIPTION OF MAJOR SERVICES

At the end of the 2001-02 year, this fund was converted from a trust fund to a special revenue fund due to an accounting change (GASB 34). This fund does not directly spend funds or provide services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of Alcohol and Drug Services (ADS). The revenue transferred to ADS funds alcohol abuse prevention, education, and treatment in schools and the community.

The special revenue fund consists of three revenue sources:

- The first source is referred as Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses.
- The second source is fines imposed by Senate Bill 921 on September 23, 1986. The bill requires every person convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed $100 for each separate offense. The money collected is to be used for drug abuse programs in the schools and the community.
- The third source is fines imposed by Senate Bill 920 on September 24, 1996. The bill requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed $50. The money collected is to be used exclusively for alcohol abuse and prevention services.

All revenue is collected by the Courts and Central Collections and then transferred into this fund for later distribution to ADS.

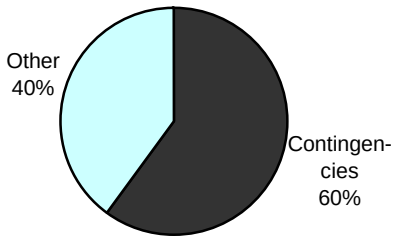
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

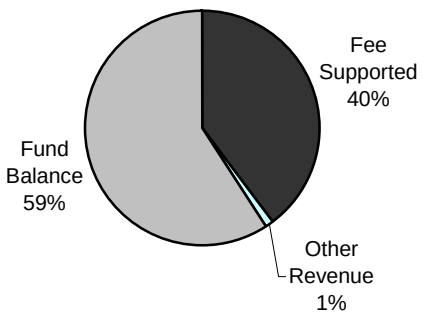
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	650,000	1,010,792	400,000	996,753
Departmental Revenue	385,125	420,000	398,274	407,687
Fund Balance		590,792		589,066

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

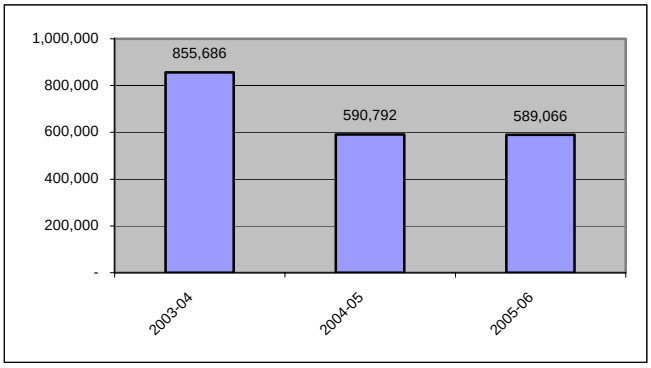
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Behavioral Health
FUND: Court Alcohol & Drug Program

BUDGET UNIT: SDI MLH
FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	610,792	-	-	610,792	(14,039)	596,753
Total Appropriation	-	610,792	-	-	610,792	(14,039)	596,753
Oper Transfers Out	400,000	400,000	-	-	400,000	-	400,000
Total Requirements	400,000	1,010,792	-	-	1,010,792	(14,039)	996,753
Departmental Revenue							
Fines and Forfeitures	386,857	400,000	-	-	400,000	(4,000)	396,000
Use Of Money & Prop	11,417	20,000	-	-	20,000	(8,313)	11,687
Total Revenue	398,274	420,000	-	-	420,000	(12,313)	407,687
Fund Balance		590,792	-	-	590,792	(1,726)	589,066

DEPARTMENT: Behavioral Health
FUND: Court Alcohol & Drug Program
BUDGET UNIT: SDI MLH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

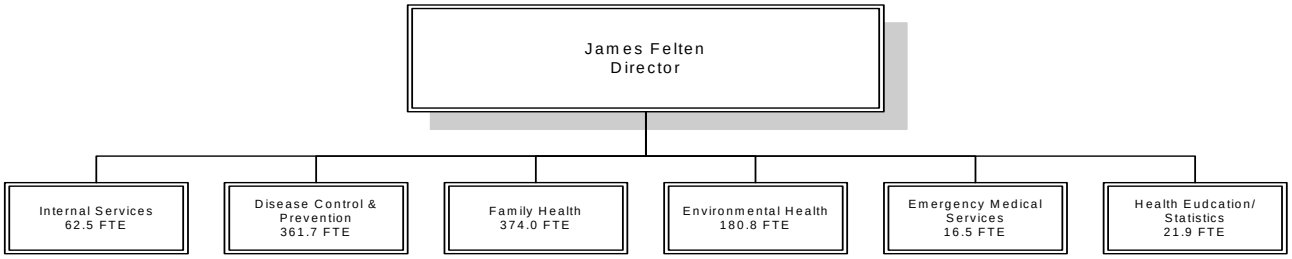
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Adjust Contingencies	-	(14,039)	-	(14,039)
	Decreased contingencies based on current year net activity in the fund.				
2.	Fines and Forfeitures	-	-	(4,000)	4,000
	Decreased fines and forfeitures revenue based on current collection trends.				
3.	Interest revenue	-	-	(8,313)	8,313
	Decreased interest revenue based on current trends.				
	Total	-	(14,039)	(12,313)	(1,726)

PUBLIC HEALTH
James Felten

MISSION STATEMENT

To promote and improve the health, safety, well being, and quality of life of San Bernardino County residents and visitors.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Public Health	81,063,921	80,044,539	1,019,382		860.4
California Children's Services	13,934,654	12,396,613	1,538,041		158.0
Indigent Ambulance	472,501	-	472,501		-
Bio-Terrorism Preparedness	3,902,416	2,821,551		1,080,865	-
Vital Statistics State Fees	465,522	148,300		317,222	-
Ambulance Performance Based Fines	300,000	300,000		-	-
Vector Control Assessments	3,718,145	1,824,900		1,893,245	-
TOTAL	103,857,159	97,535,903	3,029,924	3,291,332	1,018.4

Public Health

DESCRIPTION OF MAJOR SERVICES

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety, and quality of life for residents and visitors of San Bernardino County. The department operates over thirty different programs, many of which are mandated by the State Health and Safety Code. Funding comes from state and federal grants, local fees, charges for services, tax revenue, and a small amount of county general fund for Animal Care & Control related expenses. Many programmatic changes occurred during the year including: response to the arrival of West Nile Virus, implementation of ABC restaurant grading, implementation of an illegal vendor ordinance in conjunction with Code Enforcement and the Sheriff, incorporation of a 501(c)(3) organization to support Animal Care and Control, implementation of an expanded smoking ordinance, creation of a new lead abatement program to improve child health, successful negotiation of performance based ambulance contracts, and an expansion of the Devore animal shelter, to name a few. Some of our ongoing key service delivery functions are described below.

Communicable Disease Control and Prevention

Disease control services relate to the surveillance and prevention of illness and disease. Clinical programs providing prevention, education, diagnosis, and treatment of health issues of particular public importance include infectious disease programs, such as tuberculosis and HIV/AIDS, and a comprehensive reproductive health program. Other disease control functions include management of the countywide immunization tracking system, provision of vital public health immunizations, and monitoring of disease patterns and occurrence.

Several programs aim to prevent or reduce the significant burden that chronic disease and cancer have on the county. Tobacco use prevention and education is an important piece of this effort, as is a program working to promote healthy lifestyles through exercise and healthy eating. Traditional screening for selected gender-specific cancers is also provided through collaborative efforts with community and health care partners. The department has optimized such activities by joining other members of the Community Health Coalition to develop strategies for combating the serious impact of coronary heart disease, the leading cause of death in San Bernardino County. The county has the highest age-adjusted death rate due to coronary heart disease of all counties in California.

Bio-Terrorism Response and Emergency Medical Services

As a result of a federal initiative, the department has developed a Comprehensive Bio-Terrorism Preparedness and Response plan. It details strategies for working with multiple partners to improve response capabilities in the event of a bio-terrorism incident or other public health emergency. One vital program that enhances the county's capacity to respond quickly to emergencies is the public health laboratory. Its Level B designation enables rapid, sophisticated testing to investigate any possible terror-related causes of illness. That responsibility covers not only San Bernardino, but two neighboring counties as well.

In the coming two years, our Bio-Terrorism Response program has contracted to conduct a number of live and tabletop exercises to train staff how to implement the response plan and how our emergency operations structure works. This program is a follow up to a successful tabletop exercise and a statewide live exercise conducted in the 2004-05 year.

Maternal and Child Health

Services focus on the prevention of disease or disability to maximize the potential of an individual or family unit and promote healthy outcomes in high-risk populations. Staff is dedicated to a philosophy of excellence in providing comprehensive client-centered services that are culturally sensitive and improve the health and well being of children, adolescents, and families in our communities. There is also a commitment to establishing and maintaining collaborative working partnerships with our communities that respect both clients and employees.

Clinical programs providing diagnosis, treatment, and education focus on prenatal care and child health. The Child Health Gateway program helps assure uninsured children, less than 19 years of age, a medical home for preventive and curative health services. In addition, several programs provide both home and community based services. These programs target families and youth at risk for child abuse, family violence, teen pregnancy, truancy, juvenile probation, and medical neglect.

Environmental Health Services

The purpose of environmental health services is to prevent, eliminate, or reduce hazards that could adversely affect health, safety, and quality of life through an integrated and comprehensive array of programs.

The Food Protection program assures food provided for human consumption is of good quality, safe, free of adulteration, and properly labeled and advertised. Facility plans are reviewed to verify they are constructed according to code and food is stored, prepared, and served under clean, safe, and sanitary conditions.

The Recreational Health program ensures all public recreational waters and public swimming pools and spas are free of safety hazards, disease and life-threatening exposures. The Housing Program also provides safety by inspecting for code compliance in dwellings such as multi-family units, motels/hotels, and bed and breakfasts to promote housing free of environmental health hazards.

The regulatory activities of the Water program protect the safety of the County's drinking water. The Waste program has a similar authority in regulating the proper storage, disposal, and transportation of solid waste.

To prevent the spread of disease by carriers like mosquitoes, flies, and rodents, the Vector Control program conducts constant monitoring, surveillance, and control activities. West Nile Virus has spread throughout much of the United States, including San Bernardino County. The Vector Control staff works closely with the Epidemiology staff to investigate West Nile Virus cases to prevent further disease.

The Animal Care and Control program protects the public from rabies through mass vaccination of the County pet dog population, stray animal abatement (through enforcement of the leash law), wild life rabies surveillance,

quarantine of biting animals, laboratory examination of animals for rabies, and public education. In addition, the program investigates animal complaints and provides safe sheltering care, return, adoption, or as a last resort, the humane euthanasia of unwanted animals.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	73,652,517	76,224,425	76,377,658	81,063,921
Departmental Revenue	72,978,701	75,572,315	75,381,958	80,044,539
Local Cost	673,816	652,110	995,700	1,019,382
Budgeted Staffing		862.8		860.4
Workload Indicators				
Patient Visits	102,052	106,966	112,769	112,037
Immunizations	93,167	120,515	85,000	95,000
Lab Examinations	102,992	102,550	100,000	100,000
Home Visits	16,760	18,900	15,336	16,500
Animal Control Responses	328,765	314,000	314,000	314,000
WIC Vouchers Distributed	783,114	792,000	792,000	792,000
Inspections/Permits	34,883	40,269	40,207	38,484

Year-end estimates for 2004-05 are largely on target with very little variance to adopted budget. Services and Supplies, Equipment, and Vehicle expenditures are estimated to be higher than the adopted budget. Each of these categories had significant budget increases approved mid-year by the Board of Supervisors.

- Services and supplies also experienced a significant unbudgeted expenditure as a result of a medi-cal revenue enhancement contract. The department paid the vendor per the terms of the contract; however, budget was insufficient due to the state unexpectedly paying three years worth of claims in the current year resulting in higher than anticipated amounts owed to the vendor. These expenditures are offset by revenues and may result in the department needing additional appropriation at year-end.
- Equipment and Vehicle expenditures are estimated to be significantly higher than the adopted budget as a result of Bio-Terrorism response related purchases that were approved by the Board of Supervisors as a mid-year action.
- Transfer payments are expected to come in significantly under budget as a result of lower than anticipated lease costs and reduced information technology support from Human Services System (HSS).

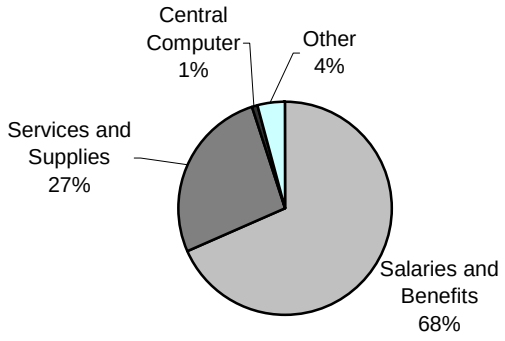
Total estimated revenues are also generally in line with budget except for a few areas.

- One-time prior year revenues associated with the medi-cal revenue enhancement project mentioned in the paragraph above resulted in State/Federal revenues being higher than originally budgeted.
- Other revenue is expected to come in significantly below budget because of a reclassification of revenue. Performance based ambulance contract administration revenue was received in the Current Services category but was budgeted in Other Revenue.
- Current Services revenue under performed even with the recognition of the performance based contract revenue in this category. A number of small revenue sources in this category came in below budget, but the primary shortfall is estimated to occur in reduced lab revenue testing for both HIV/AIDS and Alcohol/Drug services.
- Operating transfers in are estimated to come in significantly higher than originally budgeted as a result of the Board's mid-year action to approve additional equipment and vehicles purchases for the Bio-Terrorism response program.

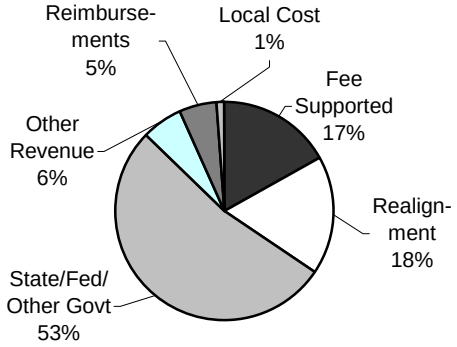
Workloads estimates experienced variance between budget and estimate in three categories.

- Immunizations were down year-over-year as well as compared to budget. The year-over-year from 93,167 to an estimated 85,000 is primarily the result of the flu vaccine issue that arose during the year. The department worked much more closely with outside entities to get the vaccine in the most critical populations, which resulted in the department not performing as many vaccinations as would be typical in a year. The budgeted number of 120,515 in hindsight was overly aggressive and projected an increase in year-over-year flu vaccinations, which obviously did not happen, as well as increased travel vaccinations, which tend to pick up with the economy.
- Estimated home visits are down as the department scaled back on home visits funded by medi-cal targeted case management. That trend continues into the 2005-06 year budget. This revenue, which requires a local match, was used as a stopgap measure, which allowed the department to ramp down staffing to avoid layoffs in the previous two budget years.

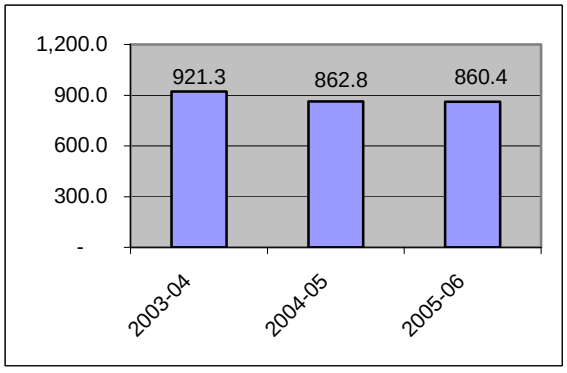
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



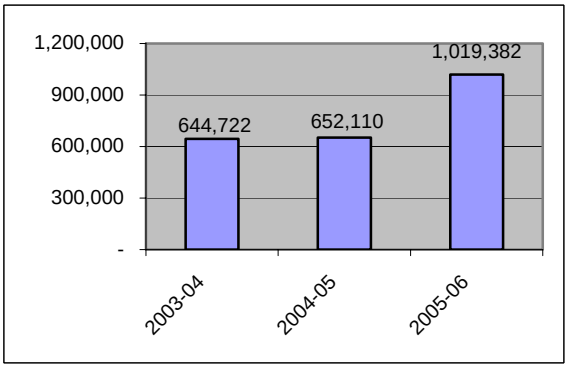
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: General

BUDGET UNIT: AAA PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	52,128,737	53,812,002	4,928,415	153,772	58,894,189	(472,846)	58,421,343
Services and Supplies	23,350,464	22,008,876	822,047	433,335	23,264,258	(282,860)	22,981,398
Central Computer	543,087	543,087	27,987	-	571,074	-	571,074
Equipment	298,641	130,000	65,000	-	195,000	194,295	389,295
Vehicles	748,213	-	-	-	-	20,149	20,149
Transfers	2,969,436	3,319,080	-	13,198	3,332,278	(77,006)	3,255,272
Total Exp Authority	80,038,578	79,813,045	5,843,449	600,305	86,256,799	(618,268)	85,638,531
Reimbursements	(3,660,920)	(3,588,620)	-	-	(3,588,620)	(985,990)	(4,574,610)
Total Appropriation	76,377,658	76,224,425	5,843,449	600,305	82,668,179	(1,604,258)	81,063,921
Departmental Revenue							
Taxes	122,000	122,000	-	-	122,000	-	122,000
Licenses and Permits	6,323,363	6,381,011	-	-	6,381,011	56,092	6,437,103
Fines and Forfeitures	262,000	262,000	-	-	262,000	-	262,000
Realignment	13,486,065	14,078,852	53,800	-	14,132,652	862,507	14,995,159
State, Fed or Gov't Aid	42,585,191	42,264,250	5,253,266	600,305	48,117,821	(3,034,120)	45,083,701
Current Services	7,020,629	7,358,366	-	-	7,358,366	485,414	7,843,780
Other Revenue	95,065	486,176	-	-	486,176	(396,976)	89,200
Total Revenue	69,894,313	70,952,655	5,307,066	600,305	76,860,026	(2,027,083)	74,832,943
Operating Transfers In	5,487,645	4,619,660	169,111	-	4,788,771	422,825	5,211,596
Total Financing Sources	75,381,958	75,572,315	5,476,177	600,305	81,648,797	(1,604,258)	80,044,539
Local Cost	995,700	652,110	367,272	-	1,019,382	-	1,019,382
Budgeted Staffing		862.8	3.0	3.0	868.8	(8.4)	860.4

Appropriation is increasing by $4,839,496 and includes the following changes:

- For the third straight budget year, salary and benefit costs are expected to increase at a double-digit percentage rate as a result of increases in workers compensation, retirement, and anticipated MOU increases reflected in the Cost to Maintain Current Program Services Column. Departmental revenues, which are primarily state and federal grants have been unable to keep pace with the rapid increases in the costs over the last few years. The department has monitored staffing levels diligently over the last three years and has fortunately not had to seek Board of Supervisors approval to implement the layoff plans that were developed during the prior two years' budgets. This year the department is in the fortunate position of not needing to develop a layoff plan and is taking advantage of that situation to restructure staffing to meet workload demands. Furthermore, it will also be necessary to once again transfer staff between programs to ensure that staffing is allocated appropriately to available funding streams. The result of all these changes is a total increase in Salaries and Benefits costs of $4,609,341 and a net reduction in budgeted staffing of 2.4. Out of this increase, $4.1 million is related to the cost increases mentioned above, the rest is related to additional positions approved during Base Budget partially offset by the Department's recommended reductions in positions.

- Services and supplies are increasing by $972,522. Of this increase, sixty-three percent or $615,195 is reflected in the Cost to Maintain Current Services Program Column and is related to increases in malpractice insurance ($517,353) and inflation ($310,501), partially offset by decreases in Risk Management insurance cost ($212,659). The rest of the cost increases of $357,327 are related to contracts approved in Base Budget (Cost to Maintain column - $206,852 and Board Approved Changes column - $433,335) partially offset by recommended decreases of $282,860 due to the elimination of one-time expenses associated with moving costs for Bio-Terrorism Response, which is now co-located with Inland Counties Emergency Medical Agency (ICEMA), and one-time costs associated with new space for ICEMA's performance based contract work unit.

- Equipment purchases are increasing this year by a total of $259,295 (65,000 in the Cost to Maintain column). The Bio-Terrorism program continues to spend funds on laboratory and safety equipment. Additionally, now that the budget has stabilized programs are electing to purchase replacement equipment that has been delayed during the previous two years when we were forced to consider layoffs. To that end, the budget also requests four photocopier and six server replacements.

- Vehicles purchases are increasing by $20,149 due to a plan purchase of an equipment trailer to store the Bio-Terrorism response equipment.

- Transfers out to other departments are decreasing by $63,808 with lease cost increases being more than offset by reduced payments to Human Services System (HSS) for audit and information technology support.

- Reimbursements from other departments are increasing by $985,990 as a result of increases in nursing services provided to CalWORKs, expansion of the Child Health RxforKids program, and additional program support provided to California Children Services (CCS).

Departmental revenue is increasing by $4,472,224 and includes the following changes:

- Licenses and Permits revenue is increasing by $56,092 due to increasing animal control license revenues.
- Realignment is increasing by $916,307 to support internal cost increases associated with medical malpractice and workers compensation increases.
- State and federal funding is increasing by $2,819,451 primarily as a result of additional revenues for Bio-Terrorism response support from the Health Resources and Services Administration (HRSA), additional Women's, Infants, and Children (WIC) caseload funding, and increased Reproductive Health revenues. These increases offset a reduction in targeted case management revenues mentioned in Budget and Workload History, above.
- Other revenue/Current Services are changing primarily as the result of a reclassification of revenues from Other Revenue to Current Services and other miscellaneous increases, for a net increased of $88,438.
- Operating transfers in are increasing by $591,936 for Vector Control for West Nile Virus (WNV) response efforts and increases in Bio-Terrorism response expenditures.

Local Cost increased by $367,272 as reflected in the Cost to Maintain Current Program Services column and is all related to the Animal Care and Control program. This additional local cost will fund the restoration of six positions, will restate equipment purchases to replace aging/failing equipment that were previously eliminated as part of cost cutting measures in recent budgets, and will fund the Salaries and Benefits costs increases related to the Animal Care and Control program.

DEPARTMENT: Public Health
FUND: General
BUDGET UNIT: AAA PHL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Staffing and Salary/Benefit Adjustments	(8.4)	(472,846)	-	(472,846)

For each of the prior two budgets, the department has developed a layoff plan because of budget shortfalls resulting from significantly increased salary and benefit costs. Those plans were not implemented as a result of transfers and reassignments of those staff in positions being deleted. During that period programs within the department, in an attempt to avoid layoffs, often deleted positions based on whether or not they were vacant and did not necessarily focus on which positions were required to do the work. In this budget the department is not in danger of having layoffs and is taking advantage of the opportunity to adjust the mix of classifications as necessary based on the dramatic changes in the prior 2 years' budgets. Total changes include 38.8 position deletions and 30.4 position additions for a net decrease of 8.4 positions.

Major programmatic staffing changes include the following deletions:
- Nutrition/WIC - 12.0 positions
- Maternal Health - 2.2 positions
- Reproductive - 3.5 positions
- Epidemiology - 6.1 positions
- Laboratory - 0.8 position
- Administration - 3.0 positions
- Child Health - 11.2 positions

These reduction in staffing was partially offset by the following additions:
- Nutrition/WIC - 4.2 Public Service Employees that are part-time for a breastfeeding program with expected work hours of 10 per position.
- Maternal Health/Perinatal - 4.0 positions as follows:
  - 0.5 Supervising Public Health Nurse
  - 1.0 Health Education Specialist I
  - 0.7 Health Education Specialist II
  - 0.6 Social Services Practitioner
  - 1.0 Staff Analyst II
  - 0.2 Contracted Medical Doctor
- Reproductive Health/AIDS/STD - 1.3 positions as follows:
  - 0.3 Clinical Therapist
  - 1.0 Staff Analyst II
- Epidemiology - 2.9 positions as follows:
  - 2.4 License Vocational Nurse II
  - 0.5 Communicatable Disease Investigator
- Laboratory - 1.0 Fiscal Clerk II
- Administrative - 6.2 positions as follows:
  - 1.4 Accountant I
  - 1.0 Automated Systems Analyst I
  - 0.9 Business Applications Manager
  - 0.2 Health Education Assistant
  - 0.3 Automated Systems Technician
  - 0.2 Fiscal Clerk II
  - 0.2 Administrative Clerk II
  - 0.4 Clerk III
  - 0.5 Accountant II
  - 1.0 Fiscal Clerk I
  - 0.1 EMS Nurse
- Bio-Terrorism Response - 1.0 Nurse Educator
- Nurse Staff - 2.9 Nurse Practitioners
  - 1.3 Nurse Practitioners
  - 0.1 EMS Nurse
  - 1.0 Contract Public Health Nurse
  - 0.5 Public Health Nurse
- Environmental Health - 6.9 new positions as follows:
  - 0.1 Environmental Health Specialist III
  - 1.0 Environmental Health Specialist II
  - 1.9 Environmental Technician I
  - 1.9 Vector Control Technician
  - 1.0 Supervising Environmental Health Specialist
  - 1.0 Fiscal Clerk II

2.	Services & Supplies		(282,860)	-	(282,860)

Services & Supplies are recommended to decrease by $282,860. This change is primarily the result of reductions in Bio-Terrorism and ICEMA as they eliminate one time expenditures associated with their co-location at 515 N. Arrowhead and the cost of new space for the Ambulance Performance Based Contracts work unit. Within this category Professional Services are increasing as a result of Bio-Terrorism re-directing some of that one-time expenditure savings toward professional contracts for staff training, including a number of table-top and live action training scenarios in which the department will open its Departmental Operations Center.

3.	Equipment		194,295	-	194,295

Equipment purchases are increasing by $194,295. Proposed equipment purchases include:
-Vital Statistics - $11k for a replacement photocopier
-Information Technology - $11k for a replacement photocopier
-Department-wide infrastructure - $130k for 6 replacement computer servers
-Child Health - $20k for a replacement photocopier
-Immunizations - $15k for a replacement server
-Maternal Health - $15k for a data card embosser
-Family Planning - $12k for 2 coloposcopes
-Bio-Terrorism - $140,295 for 4 pieces of lab equipment and 1 server
-Family Violence Prevention - $20k for a replacement copier
-Waste Management - $15k for a replacement server

4.	Vehicles		20,149	-	20,149

Budgeted vehicles are increasing by $20,149 to purchase an equipment trailer for the Bio-Terrorism response program.

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
5.	Transfers		(77,006)	-	(77,006)
	Transfers are reduced by $77,006 as a result of three changes: - rent increases of $49,562 - reduction in EHAP charges of $1,321 - reduction in administrative services purchased from HSS of $125,247				
6.	Reimbursements		(985,990)	-	(985,990)
	Reimbursements are increasing (represented by a negative number) by $985,990 as a result of 3 changes: - Increased nursing services provided to CalWorks for $756,200 - Expansion of the existing Child Health RxforKids program $196,800 - And higher administrative support costs billed to California Children's services $32,990				
7.	Licenses and Permits		-	56,092	(56,092)
	Licenses and Permits revenues are being adjusted to reflect current revenue trends. These revenues fluctuate with demand for these services. Changes are being made in 4 categories for a total net increase of $56,092: - Ambulance/EMS permits increased $42,350 - Animal Control Licenses increased by $116,920 - Animal Establishment licenses reduced by $5,828 - Environmental Health permits reduced by $97,350				
8.	Realignment		-	862,507	(862,507)
	Realignment is increasing by $862,507 to fund rising costs associated with medical malpractice and workers compensation increases that the department is unable to pass on to grants.				
9.	Deletion of Cost to Maintain Program Revenue Assumption		-	(4,626,420)	4,626,420
	When targets are set by the Board of Supervisors, it is assumed that State/Federal grant funding will cover expenses associated with MOU, inflation, etc. This does not reflect what actually happens to the department's revenue stream. Of the $5,476,117 identified as total financing, $4,626,420 in "State, Fed, or Gov't Aid" is an assumption. Typically the state and federal governments do not supplement our funding streams to cover increased costs, but, because of the mechanics of target setting these assumptions must be made by the Administrative Office. This entry backs out those assumptions and replaces them with the actual budgetary changes identified below in the "State Revenue" and "Federal Revenue" lines.				
10.	State Revenue		-	1,285,438	(1,285,438)
	The department is proposing to increase State revenue by $1,285,438. State revenue is the largest financing source in the department's budget accounting for approximately 37% of all financing. Most of the Department's programs receive some type of state funding. Programmatic state funding changes include: Bio-Terrorism funding from HRSA - increase of $738,074 Adolescent & Family Life funding - increase of $755,286 Office of Traffic Safety funding - increase of $325,500 Nutrition Network/Project Lean funding - increase of $762,266 Other miscellaneous increases totaling $73,083 Child Health funding - decrease of $236,900 AIDS/HIV funding - decrease of $556,676 Tobacco Use Reduction funding from tobacco tax - decrease of $210,008 Medi-Cal/FPACT - decrease of $365,187				
11.	Federal Revenue		-	306,862	(306,862)
	Federal revenues are budgeted to increase by $306,862. Changes include: - Medi-Cal Administrative Activity/Targeted Case Management revenue decrease of $1,146,270 - Increased Title I HIV/AIDS funds from prior year rollover of $391,247 - Lead Hazard program increase of $216,900 - Maternal Health new funding for an Eliminating Disparities project of $750,000 - Reproductive Health funding increase of $79,817 - Miscellaneous other increases of $15,168				
12.	Current Revenue		-	485,414	(485,414)
	Current revenues are fees/charges for provision of services. Overall, current revenues are budgeted to increase by $485,414. Changes include: - Ambulance Performance Contract administrative revenue increase of $380,001 (this is a re-categorization - it was in Other Revenue at $400,556) - Animal Control field/shelter fee revenue increase of $76,514 - Waste Management tipping fee increase of $301,739 - Funding decrease from the Public Health Institute of $258,500 - Miscellaneous other decreases of $14,340				
13.	Other Revenue		-	(396,976)	396,976
	Other revenue is decreasing by $396,976. Changes include: - Ambulance Performance Contract administrative charges now budgeted in Current Revenue resulting in a decrease of $400,556 - Miscellaneous other increases of $3,580				
14.	Operating Transfers In		-	422,825	(422,825)
	These are transfers in from the department's three special revenue funds for Bio-Terrorism Preparedness, Vital Statistics, and Vector Control. Changes are as follows: Bio-Terrorism Preparedness - increase of $120,175 as a result of staffing cost increases and the addition of a Nurse Educator Vector Control - increase of $311,900 as a result of additional positions for WNV response and overall staff cost increases Vital Statistics - decrease of $9,250 due to the elimination of some one-time expenditures budgeted in the 2004-05 year				
	Total	(8.4)	(1,604,258)	(1,604,258)	-

DEPARTMENT: Public Health
FUND: General
BUDGET UNIT: AAA PHL

SCHEDULE C

FEE REQUEST SUMMARY

	Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Annual EMS pre-hospital provider late penalty	-	5,700	5,700	-
	Providers have been submitting applications at the beginning of the year but not paying fees until late in the year, requiring a significant amount of staff time following up to collect. Implementation of this penalty will encourage timely payment or cover the cost of the additional follow up work.				
2.	EMS Dispatchers Certification	-	15	15	-
	This aligns the fees charged to dispatchers with that charged to Emergency Medical Transporters (EMT)s and first responders. The amount of work involved in processing the certifications for all these groups are the same. This increase of $5 corrects this oversight. These fees should have all been adjusted equally in prior years' fee requests.				
3.	EMS Dispatchers Recertification	-	15	15	-
	This aligns the fees charged to dispatchers with that charged to Emergency Medical Transporters (EMT)s and first responders. The amount of work involved in processing the certifications for all these groups are the same. This increase of $5 corrects this oversight. These fees should have all been adjusted equally in prior years' fee requests.				
4.	Protocol Curriculum Update Instruction	-	5,100	5,100	-
	There is currently no fee for this service that is provided by the Inland Counties Emergency Medical Agency (ICEMA). This request would allow ICEMA to collect revenue for its existing train-the-trainer protocol class. Currently the Advanced Life Support (ALS) Coordinator spends approximately 12 days, plus Clerk II support time, to prepare and teach these classes and prepare materials. This fee would allow ICEMA to recoup the costs for time and material associated with this course.				
5.	DOJ Live Scan fingerprint service	-	18,816	18,816	-
	The Board approved ICEMAs request to allow access to background information via the Department of Justice (DOJ) Live Scan fingerprint services on December 21, 2004. The DOJ charges $32 per person for this service and approval of this fee will allow ICEMA to recoup those costs from the applicant.				
6.	Statistical Research	-	20,000	20,000	-
	This is a new proposed fee of $50/hour. Often times the department is contacted by students, reporters, other health providers, etc. to provide data or analysis under a public records request. Many times the data is not in a desired format or in one source document requiring staff time above and beyond what is required under a public records request. The department desires to be helpful to outside entities seeking information, but, the burden of providing hundreds of hours of work beyond what is required under the law is becoming financially burdensome. This fee would allow the department to recoup those costs while still giving outside entities the opportunity to get more helpful information than the raw data or canned report that we would provide for free per their public records request.				
7.	Environmental Health	-	36,594	36,594	-
	Requested increase to all fees involving Environmental Health Services (EHS) hourly rate (currently $52/hour). EHS has not requested a change to this hourly rate in several years although salary and benefit costs for employees has increased annually. The new rate is a compilation of average of current hourly rate, vehicle and overhead costs. If approved, additional revenue will offset a portion of the costs to provide services that are charged by the hour.				
	Total	-	86,240	86,240	-

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
BUDGET UNIT: AAA PHL
PROGRAM: Environmental Health

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 5,046,231	Revised Appropriation	$ 5,082,825	$ 36,594

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	50,076	Fee Revenue for listed fees	86,670	36,594
Fee Revenue for fees not listed	4,897,535	Fee Revenue for fees not listed	4,897,535	-
Non Fee Revenue	98,620	Non Fee Revenue	98,620	-
Local Cost		Local Cost	-	-
Budgeted Sources	$ 5,046,231	Revised Sources	$ 5,082,825	$ 36,594

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	
Inflationary Costs	
Other	36,594
Total	$ 36,594

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

Requested increase to all fees involving Environmental Health Services (EHS) hourly rate (currently $52/hour). EHS has not requested a change to this hourly rate in several years although salary and benefit costs for employees has increased annually. The new rate is a compilation of average of current hourly rate, vehicle and overhead costs. If approved, additional revenue will offset a portion of the costs to provide services that are charged by the hour.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: Environmental Health

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0213 (B)(a)(6)(D)	Laboratory Analysis: Other analysis	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	Requested increase to all fees involving EHS hourly rate (currently $52/hour). EHS has not requested a change to this hourly rate in several years although salary and benefit costs for employees has increased annually. The new rate is a compilation of average of current hourly rate, vehicle and overhead costs and will bring EHS in line with hourly rates charged in other County departments. If approved, additional revenue will offset a portion of the costs to provide services that are charged by the hour.
16.0213 (B)(a)(7)	Environmental health education/training/ support services	$ 52.00	65	$ 3,380	$ 90.00	65	$ 5,850	$ 38.00	-	$ 2,470	$ 2,470	See above
16.0213 (B)(a)(8)(A)	Professional Services Fees: Special inspection rate	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See above
16.0213 (B)(a)(8)(B)	Professional Services Fees: Special review/ consultation	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See above
16.0213 (B)(a)(8)(C)	Professional service fees: Sanitary survey	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See above
16.0213 (B)(a)(8)(D)	Professional service fees: Compliance/ reinspection fee	$ 52.00	100	$ 5,200	$ 90.00	100	$ 9,000	$ 38.00	-	$ 3,800	$ 3,800	See above
16.0213 (B)(a)(8)(E)	Professional service fees: Expert witness fee	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See above
16.0213 (B)(b)(16)(K) (note)	Swimming Pool and Special Use Pools: Swimming lagoons and water slides / plan checks	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See above

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: Environmental Health

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0213 (B)(b)(16)(L)	Food/Recreational Health Program Fees: Second reinspection	$ 52.00	100	$ 5,200	$ 90.00	100	$ 9,000	$ 38.00	-	$ 3,800	$ 3,800	See Above
16.0213 (B)(b)(17)	Food/Recreational Health Program Fees: Re-score inspection	$ 52.00	600	$ 31,200	$ 90.00	600	$ 54,000	$ 38.00	-	$ 22,800	$ 22,800	See Above
16.0213 (B)(d)(3)	Vector Control Program Fees: Reinspections of equestrian establishments and commercial poultry operations	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(d)(4)	Vector Control Program Fees: Mosquito control services	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(g)(1)(A)	Land Use Fees: Minor event	$ 52.00	3	$ 156	$ 90.00	3	$ 270	$ 38.00	-	$ 114	$ 114	See Above
16.0213 (B)(g)(1)(B)	Land Use Fees: Major event	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(g)(2)	Land Use Fees: Acoustical review	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(h)(2)(D)(I)	Water/Waste Water Program Fees: New permit applications	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: Environmental Health

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0213 (B)(h)(2)(D) (II)	Water/Waste Water Program Fees: Ownership change applications	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(h)(2)(D) (III)	Water/Waste Water Program Fees: Permit amendments	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(h)(2)(D) (IV)	Water/Waste Water Program Fees: Enforcement actions	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(h)(2)(D) (V)	Water/Waste Water Program Fees: Requests for variances/ exemptions/ waivers	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(h)(5)(B)	Water/Waste Water Program Fees: Application review	$ 52.00	79	$ 4,108	$ 90.00	79	$ 7,110	$ 38.00	-	$ 3,002	$ 3,002	See Above
16.0213 (B)(h)(11)(B) (I)	Water/Waste Water Program Fees: Plan checking/ review	$ 52.00	2	$ 104	$ 90.00	2	$ 180	$ 38.00	-	$ 76	$ 76	See Above
16.0213 (B)(h)(11)(B) (II)	Water/Waste Water Program Fees: Field inspection	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(i)(10)	Housing Program Fees: Housing program special enforcement	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: Environmental Health

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0213 (B)(j)(1)(A)(I)	Local Enforcement Agency (LEA) for Solid Waste Mgmt Fees: Application review	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(1)(A)(II)	LEA for Solid Waste Mgmt Fees: Exception application review	$ 52.00	1	$ 52	$ 90.00	1	$ 90	$ 38.00	-	$ 38	$ 38	See Above
16.0213 (B)(j)(1)(B)(I)	LEA for Solid Waste Mgmt Fees: Temporary permit application review	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(A)(I)	LEA for Solid Waste Mgmt Fees: Full or standardized permit tier	$ 52.00	2	$ 104	$ 90.00	2	$ 180	$ 38.00	-	$ 76	$ 76	See Above
16.0213 (B)(j)(2)(A)(II)	LEA for Solid Waste Mgmt Fees: Standardized permit tier for non-hazardous petroleum	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(A)(III)	LEA for Solid Waste Mgmt Fees: Registration permit tier	$ 52.00	1	$ 52	$ 90.00	1	$ 90	$ 38.00	-	$ 38	$ 38	See Above
16.0213 (B)(j)(2)(A)(IV)	LEA for Solid Waste Mgmt Fees: Notification permit tier	$ 52.00	6	$ 312	$ 90.00	6	$ 540	$ 38.00	-	$ 228	$ 228	See Above
16.0213 (B)(j)(2)(A)(V)	LEA for Solid Waste Mgmt Fees: Notification permit tier for non-hazardous petroleum contaminated soil	$ 52.00	2	$ 104	$ 90.00	2	$ 180	$ 38.00	-	$ 76	$ 76	See Above

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: Environmental Health

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0213 (B)(j)(2)(A)(VI)	LEA for Solid Waste Mgmt Fees: Request for exemption (from a Full Solid Waste Facilities Permit)	$ 52.00	1	$ 52	$ 90.00	1	$ 90	$ 38.00	-	$ 38	$ 38	See Above
16.0213 (B)(j)(2)(A)(VII)	LEA for Solid Waste Mgmt Fees: Special evaluation projects	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(A)(VIII)(i)	LEA for Solid Waste Mgmt Fees: Site Closure plan: Final	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(B)(XIII)	LEA for Solid Waste Mgmt Fees: Special regulatory inspections and enforcement actions (including preparation for and attendance at office hearings/ legal proceedings, etc.)	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(A)(VIII)(ii)	LEA for Solid Waste Mgmt Fees: Site Closure plan: Preliminary	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(A)(IX)	LEA for Solid Waste Mgmt Fees: Preparation of Permit Review Reports (PRR) (where required for facilities and operations)	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above
16.0213 (B)(j)(2)(A)(X)	LEA for Solid Waste Mgmt Fees: Facilities/ operations permit amendments (not requiring concurrence by the CIWMB)	$ 52.00	1	$ 52	$ 90.00	1	$ 90	$ 38.00	-	$ 38	$ 38	See Above
16.0213 (B)(j)(2)(B)(XIII)	LEA for Solid Waste Mgmt Fees: Special regulatory inspections and enforcement actions (including preparation for and attendance at office hearings/ legal proceedings, etc.)	$ 52.00	-	$ -	$ 90.00	-	$ -	$ 38.00	-	$ -	$ -	See Above

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
BUDGET UNIT: AAA PHL
PROGRAM: ICEMA

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 1,386,729	Revised Appropriation	$ 1,416,375	$ 29,646

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	150	Fee Revenue for listed fees	29,796	29,646
Fee Revenue for fees not listed	136,700	Fee Revenue for fees not listed	136,700	-
Non Fee Revenue	1,249,879	Non Fee Revenue	1,249,879	-
Local Cost	-	Local Cost	-	-
Budgeted Sources	$ 1,386,729	Revised Sources	$ 1,416,375	$ 29,646

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	
Inflationary Costs	
Other	29,646
Total	$ 29,646

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

Private and public ambulance providers and first responders have been submitting permit and authorization applications at the beginning of the fiscal year, but not paying fees until the end of the fiscal year. This results in staff writing notices and making telephone calls reminding companies and agencies of their financial obligations. This consumes 50% of a Clerk III's time to monitor. By adopting the penalty fee, the Clerk III would be relieved of these obligations allowing her to assist the Advanced Life Support and Basic Life Support Coordinators. The Protocol Update Class fee would allow the offsetting of costs for the time and materials involved in offering the class. All other certification fees are $30, so to increase the EMS dispatchers to $30 would make the fee for all certifications the same. The Department of Justice background fee is to offset the cost associated with the fingerprinting and background check. This request passes on the $32 cost to the applicant. Even though most of the fees are related to staffing costs, if approved they will increase services and supplies that were reduced to afford personnel costs.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: ICEMA

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
Ordinance 3860 Section 16.0213A(a)(3)(A)(II)	Administration/ Annual EMS pre-hospital provider late penalty	$ -	-	$ -	$285	20	$ 5,700	$ 285.00	20	$ 5,700	$ 5,700	50% of a Clerk III's time is consumed monitoring ambulance and first responder companies that do not pay permit and authorization fees in a timely fashion. Follow-up letters and telephone calls reminding companies consume Services & Supplies line items. Approval will offset these costs.
Ordinance 3860 Section 16.0213A(a)(4)(F)(I)	EMS certification fees/EMS dispatchers Certification	$ 25.00	3	$ 75	$30	3	$ 90	$ 5.00	-	$ 15	$ 15	Make dispatchers' fees consistent with fees for Emergency Medical Transporters (EMT) I's and first responders, since the clerical work required to process applications is the same.
Ordinance 3860 Section 16.0213A(a)(4)(F)(II)	EMS certification fees/EMS dispatchers Recertification	$ 25.00	3	$ 75	$30	3	$ 90	$ 5.00	-	$ 15	$ 15	Make dispatchers' fees consistent with fees for Emergency Medical Transporters (EMT) I's and first responders, since the clerical work required to process applications is the same.
Ordinance 3860 Section 16.0213A(a)(4)(J)(IV)	Training program approval/Protocol Update Curriculum Instruction	$ -	-	$ -	$300	17	$ 5,100	$ 300.00	17	$ 5,100	$ 5,100	Inland Counties Emergency Medical Agency (ICEMA) has never had a Board-of-Supervisors-approved fee for the train-the-trainer Protocol class. The Advanced Life Support Coordinator spends 2 weeks in preparation and 2 days to teach the class. The Clerk II helps design the manual and assemble materials in binders. Supplies include burning a Compact Disk for participants to use in teaching others.
Ordinance 3860 Section 16.0213A(a)(5)(C)	EMS temporary special events/DOJ background check		-	$ -	$32	588	$ 18,816	$ 32.00	588	$ 18,816	$ 18,816	Board Agenda Item #53 on December 21, 2004 authorized ICEMA to access summary critical history information from the Department of Justice (DOJ) through the Live Scan fingerprint service prior to initial certification of EMT-I's. The Department of Justice fee for fingerprinting is $32 per person.

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
BUDGET UNIT: AAA PHL
PROGRAM: Program Analysis & Statistics

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 933,121	Revised Appropriation	$ 953,121	$ 20,000

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	-	Fee Revenue for listed fees	20,000	20,000
Fee Revenue for fees not listed	685,950	Fee Revenue for fees not listed	685,950	-
Non Fee Revenue	247,171	Non Fee Revenue	247,171	-
Local Cost		Local Cost	-	-
Budgeted Sources	$ 933,121	Revised Sources	$ 953,121	$ 20,000

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	
Inflationary Costs	
Other	20,000
Total	$ 20,000

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

This is a new proposed fee of $50/hour. Often times the department is contacted by students, reporters, other health providers, etc. to provide data or analysis under a public records request. Many times the data is not in a desired format or staff must check multiple source documents to comply with the request. This involves staff time above and beyond what is required under a public records request. The department desires to be helpful to outside entities seeking information, but the burden of providing hundreds of hours of work beyond what is required under the law is financially draining. This fee would allow the department to recoup statistical research costs, enabling outside entities the opportunity to receive more detailed information than the basic information provided for free. Although this fee is related to staffing costs, if approved it will increase services and supplies that were reduced to afford personnel costs.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Administrative/Executive
DEPARTMENT NAME: Public Health
FUND NAME : General
PROGRAM: Program Analysis & Statistics

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
New - 16.023A (a)(6)	Administration: Statistical Research	$ -	400	$ -	$ 50.00	400	$ 20,000	$ 50.00	-	$ 20,000	$ 20,000	Increases in requests for compiled or analyzed data from outside persons or agencies has begun to cause financial strain to the program. This fee will allow for the continued provision of detailed, researched information to those entities.

California Children's Services

DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum funding level. In addition to realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments. Revenues are based upon individual client eligibility for specific programs such as Medi-Cal, Healthy Families, or CCS alone (people who do not qualify for other programs or cannot afford to pay their Medi-Cal co-share payments.

The revenue breakdown among federal, state, realignment, and county general fund support depends on the type of services provided under this program. This program provides two types of services:

1) Administrative Component – Case management activities which include determining program eligibility, evaluating needs for specific services, determining the appropriate providers, and authorizing/paying for medically necessary care. Administrative funding is based on staffing standards and caseload mix of CCS clients. In other words, it depends on which federal, state, or county program in which the children are enrolled.
   a) Medi-Cal accounts for approximately 85%. Federal and state funds reimburse CCS for 100% of the costs.
   b) Healthy Families accounts for approximately 10%. This federal and state program reimburses CCS for 82.5% of the costs. The remaining 17.5% local share is equally funded by Social Services Realignment (8.75%) and general fund support (8.75%).
   c) CCS or Non-Medi-Cal caseload accounts for approximately 5%. Federal and state funds account for 50% of the costs associated with treating this clientele. The remaining 50% is split equally between Social Services Realignment (25%) and general fund support (25%).

2) Medical Therapy Component – Provides physical therapy, occupational therapy, and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services, and case management.
   a) The state reimburses the county 50% of the costs incurred by this program. The remaining 50% is equally funded by Social Services Realignment and general fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal eligible clients. Approximately 70% of the caseload in the medical therapy component is Medi-Cal eligible.

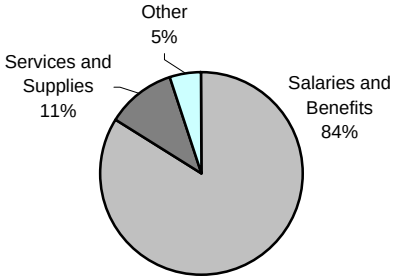
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	10,044,604	12,713,007	11,645,315	13,934,654
Departmental Revenue	8,567,764	11,174,966	10,374,196	12,396,613
Local Cost	1,476,840	1,538,041	1,271,119	1,538,041
Budgeted Staffing		149.6		158.0
Workload Indicators				
Cases Managed	10,344	12,137	11,030	11,360
Therapy Units	34,418	36,200	36,400	37,550
Claims Processed	176,171	-	-	-

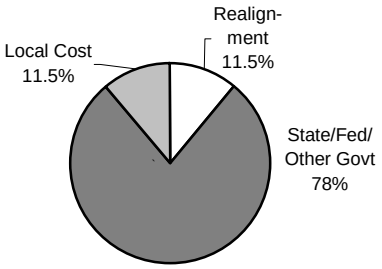
Caseload in the administrative unit is continuing to grow although at a slower rate than projected. Therapy caseload is projected to increase at a faster rate than budgeted. The county has a higher share of cost for therapy; however, the program has been successful in seeking funding for and currently has 4.65 budgeted staff funded 100% by state revenue instead of the normal cost sharing ratios.

The department is projecting to be slightly under budget in the 2004-05 year primarily as a result of salary savings associated with the department's continued effort to keep staffing at a minimum in an attempt to avoid any potential layoff scenarios should programs like CCS, which are primarily state and federally funded, come under pressure as a result of the difficult budget situations at higher levels of government.

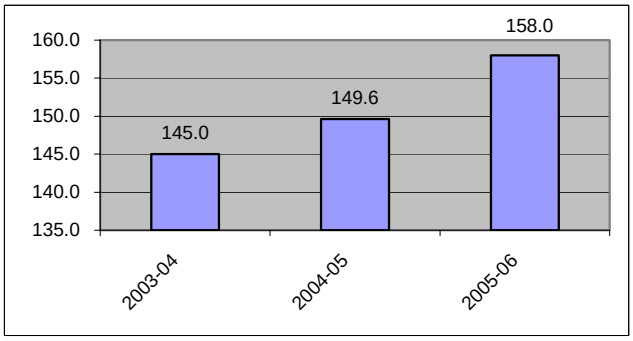
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



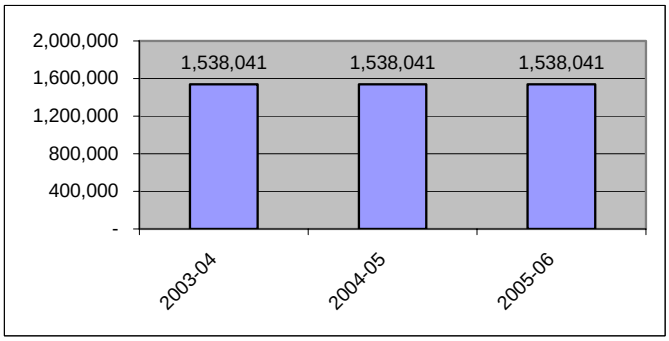
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: California Children's Services
FUND: General

BUDGET UNIT: AAA CCS
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	9,604,700	10,469,301	857,688	-	11,326,989	357,600	11,684,589
Services and Supplies	1,398,235	1,601,326	(510)	-	1,600,816	(37,542)	1,563,274
Equipment	10,000	10,000	-	-	10,000	-	10,000
Transfers	632,380	632,380	-	-	632,380	44,411	676,791
Total Appropriation	11,645,315	12,713,007	857,178	-	13,570,185	364,469	13,934,654
Departmental Revenue							
Realignment	1,271,118	1,538,041	-	-	1,538,041	-	1,538,041
State, Fed or Gov't Aid	9,001,735	9,609,265	857,178	-	10,466,443	357,629	10,824,072
Current Services	30,650	27,400	-	-	27,400	4,000	31,400
Other Revenue	70,693	260	-	-	260	2,840	3,100
Total Revenue	10,374,196	11,174,966	857,178	-	12,032,144	364,469	12,396,613
Local Cost	1,271,119	1,538,041	-	-	1,538,041	-	1,538,041
Budgeted Staffing		149.6	-	-	149.6	8.4	158.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs changes are reflected in the Cost to Maintain Current Program Services column.

Department changes to budget include a net increase of 8.4 positions for a total cost of $357,600. The department requests the addition of five new positions in the therapy unit and two positions in the administrative unit (these two positions are approximately 92% funded by state and federal revenue). In addition to these 7 positions, budgeted staffing is also increasing by 1.4 positions to reflect the full-year staffing for some positions that were budgeted for only a portion of the year in 2004-05. State and federal revenue is increasing accordingly to fund the addition of these positions.

DEPARTMENT: California Children's Services
FUND: General
BUDGET UNIT: AAA CCS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary Increases	8.4	357,600	-	357,600
	Salary expense is increasing for two reasons: 7 new positions added as a result of increasing caseloads and an increase of 1.4 in budgeted staffing to reflect the full-year staffing for positions that were budgeted for only a portion of the year in 2004-05. The breakdown for the new positions is as follows: 1.0 Physical Therapy Aide 2.0 Social Worker II 3.0 Pediatric Rehabilitation Therapist I 1.0 Pediatric Rehabilitation Therapist II				
2.	Reduced Services and Supplies		(37,542)	-	(37,542)
	Services and supplies are reduced to accommodate increased salary expenses as well as to reflect the elimination of one-time costs associated with the programs move to new lease space in the 2004-05 year.				
3.	Increase in Transfers Out		44,411	-	44,411
	Transfers out are increased to reflect payments to the following: 1) Public Health budget unit for automated systems support staff, staff analyst support, and an 900 hours of a Nutritionist which is a new support for 2005-06 ($32,990). 2) Real Estate Services department for increased lease expense ($8,840). 3) Human Resources department for EHAP cost ($2,581).				
4.	Increased State Revenue		-	357,629	(357,629)
	State revenue is increasing as a result of a 3.7% increase in caseload for therapy services.				
5.	Current Service Revenues		-	4,000	(4,000)
	This is a minor increase in enrollment fees based on current caseload trends.				
6.	Other Revenues		-	2,840	(2,840)
	Other revenues reflect funds received for care as a result of legal settlements which repay the department for expenses incurred treating clients. This revenue can fluctuate dramatically from year to year. We are increasing the estimate slightly based on a conservative estimate of prior years' experience.				
	Total	8.4	364,469	364,469	-

Indigent Ambulance

DESCRIPTION OF MAJOR SERVICES

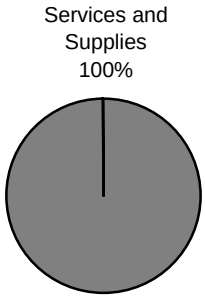
This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates (with the remainder paid directly by the Sheriff's Department). The appropriations in this budget unit are maintained at a constant level.

There is no staffing associated with this budget unit.

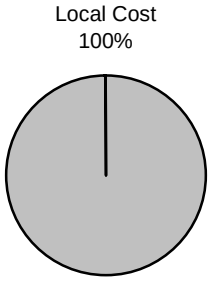
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	472,425	472,501	472,501	472,501
Departmental Revenue	-	-	-	-
Local Cost	472,425	472,501	472,501	472,501

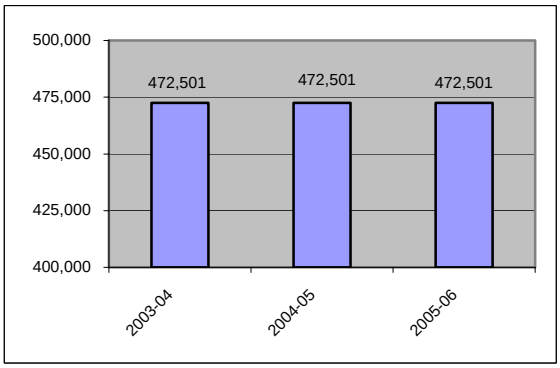
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Indigent Ambulance
FUND: General Fund

BUDGET UNIT: AAA EMC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	472,501	472,501	-	-	472,501	-	472,501
Total Appropriation	472,501	472,501	-	-	472,501	-	472,501
Local Cost	472,501	472,501	-	-	472,501	-	472,501

Bio-Terrorism Preparedness

DESCRIPTION OF MAJOR SERVICES

State bio-terrorism funds are received into this budget and transferred out as needed to Public Health to reimburse for actual bio-terrorism preparedness related expenditures. This is a financing budget unit only; no actual expenditures or activities are conducted via this budget unit.

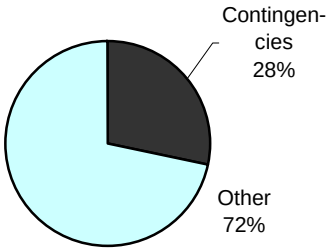
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

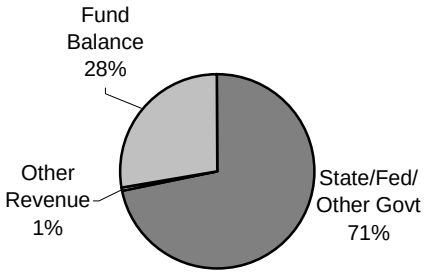
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,049,513	3,388,618	2,418,809	3,902,416
Departmental Revenue	2,271,952	2,451,340	2,562,396	2,821,551
Fund Balance		937,278		1,080,865

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

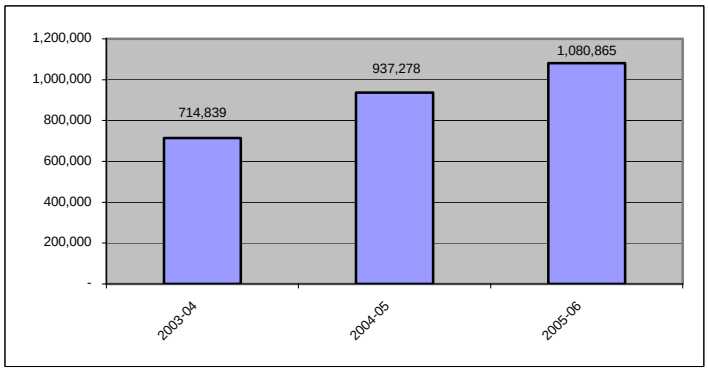
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness

BUDGET UNIT: RPL PHL
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	642,633	-	-	642,633	463,232	1,105,865
Total Appropriation	-	642,633	-	-	642,633	463,232	1,105,865
Oper Transfers Out	2,418,809	2,745,985	-	-	2,745,985	50,566	2,796,551
Total Requirements	2,418,809	3,388,618	-	-	3,388,618	513,798	3,902,416
Departmental Revenue							
Use Of Money & Prop	20,000	20,000	-	-	20,000	5,000	25,000
State, Fed or Gov't Aid	2,542,396	2,431,340	-	-	2,431,340	365,211	2,796,551
Total Revenue	2,562,396	2,451,340	-	-	2,451,340	370,211	2,821,551
Fund Balance		937,278	-	-	937,278	143,587	1,080,865

DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness
BUDGET UNIT: RPL PHL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	463,232	-	463,232
	Available fund balance not directed towards transfers out are budgeted as contingencies in this budget unit. Should the department need to draw additional funds for Bio-Terrorism (BT) related activities, it will return to the Board of Supervisors for approval to use these contingency funds.				
2.	Transfers Out	-	50,566	-	50,566
	Transfer out fund Bio-Terrorism response activities in the Public Health program. The full-time staff dedicated to this program are moving into leased space adjacent to the Inland Counties Emergency Medical Agency (ICEMA) in late 2004-05. In 2005-06 a full year of lease costs are budgeted in Public Health resulting in the need for higher Transfer Out from this budget to fund it. Additionally, BT is ramping up its staff training schedule in the coming year to include a number of live and table top exercises.				
3.	Interest	-	-	5,000	(5,000)
	Interest revenue is expected to increase based on a higher available fund balance.				
4.	State Revenue	-	-	365,211	(365,211)
	Bio-terrorism revenue fluctuates from year to year based on changes in the state and federal budgets. One-time funds for specific purposes are also available occasionally and are difficult to predict resulting in swings in revenue.				
	Total	-	513,798	370,211	143,587

Vital Statistics State Fees

DESCRIPTION OF MAJOR SERVICES

This fund holds fees set by the state and collected from purchasers of birth and death certificates. Funds are transferred to Public Health to fund Vital Statistics expenditures. Per Health and Safety Code 103625 all applicants for birth or death certificates shall pay an additional $3 to be collected by the county and disbursed as follows:

1) 45% of the fee shall be distributed to the State Registrar, and
2) The remaining 55% shall be deposited into the Vital and Health Statistics fund for the purpose of defraying administrative costs of collecting and reporting with respect to those fees and for other costs as follows:
   a) Modernization of vital record operations, including improvement, automation, and technical support of vital record systems.
   b) Improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate.
   c) Funds collected shall not be used to supplant funding in existence on January 1, 2002 that are necessary for the daily operation of vital records systems.

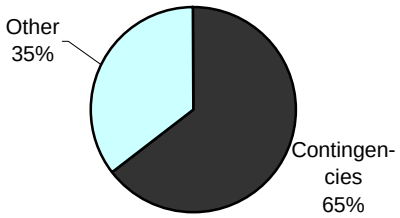
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

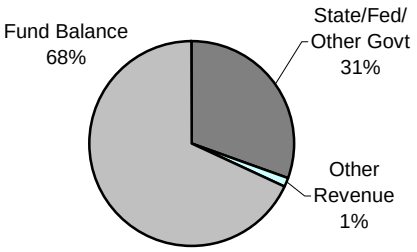
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	143,688	442,153	120,000	465,522
Departmental Revenue	148,184	151,300	146,369	148,300
Fund Balance		290,853		317,222

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget. Operating transfers out are lower than budgeted as a result of the non-purchase of systems and software to scan and digitally store vital statistics data. It is not anticipated that those expenditures will occur in the 2004-05 year as the program is still researching the best method of implementation.

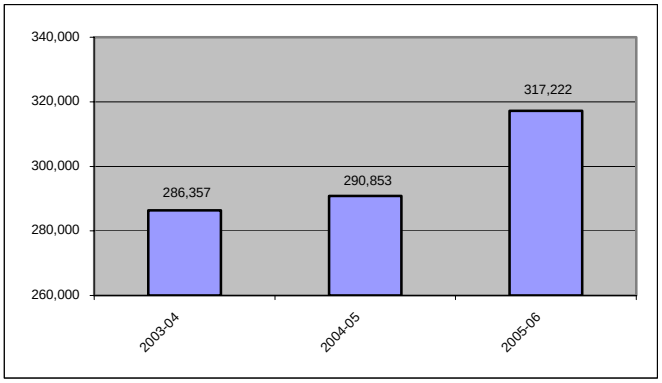
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Vital Statistics State Fees

BUDGET UNIT: SCI PHL
FUNCTION: Public Health
ACTIVITY: Health Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	267,903	-	-	267,903	32,619	300,522
Total Appropriation	-	267,903	-	-	267,903	32,619	300,522
Oper Transfers Out	120,000	174,250	-	-	174,250	(9,250)	165,000
Total Requirements	120,000	442,153	-	-	442,153	23,369	465,522
Departmental Revenue							
Use Of Money & Prop	6,300	6,300	-	-	6,300	-	6,300
State, Fed or Gov't Aid	140,069	145,000	-	-	145,000	(3,000)	142,000
Total Revenue	146,369	151,300	-	-	151,300	(3,000)	148,300
Fund Balance		290,853	-	-	290,853	26,369	317,222

DEPARTMENT: Public Health
FUND: Vital Statistics State Fees
BUDGET UNIT: SCI PHL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	32,619	-	32,619
	Contingencies have increased by $32,619 due to slightly higher than expected fund balance.				
2.	Transfers Out	-	(9,250)	-	(9,250)
	Transfers Out are reduced by $9,250 as a result of the elimination of some one-time expenditures in the Public Health operating budget related to the Vital Statistics program.				
3.	Revenue	-	-	(3,000)	3,000
	Revenue is based on an estimate of certified copy requests for birth and death certificates from the public. The department is proposing a slight reduction in revenue of $3,000 to reflect current trend.				
	Total	-	23,369	(3,000)	26,369

Ambulance Performance Based Fines

DESCRIPTION OF MAJOR SERVICES

This fund is set up to collect any fine revenue associated with ambulance companies' failure to meet contractual response time standards. All appropriations in this fund are budgeted as contingencies, which will require the department to return to the Board of Supervisors before expending any of these funds. Per the terms of the contracts, these funds are earmarked for enhancements to the Emergency Medical System.

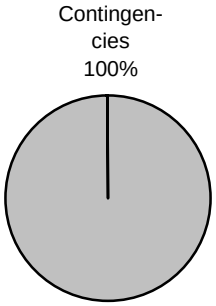
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

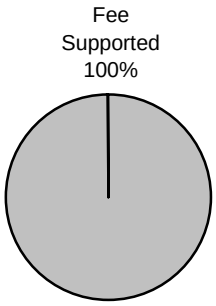
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	40,000	-	300,000
Departmental Revenue	-	40,000	-	300,000
Fund Balance		-		-

Due to the implementation grace period granted to contracted ambulance providers, there was no revenue collected during 2004-05. This grace period will be expiring on June 30, 2005, and the department is estimating $300,000 in actual fine revenue for 2005-06.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Ambulance Performance Based Fines

BUDGET UNIT: SDS PHL
FUNCTION: Public Health
ACTIVITY: Health Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	40,000	-	-	40,000	260,000	300,000
Total Appropriation	-	40,000	-	-	40,000	260,000	300,000
Departmental Revenue							
Fines and Forfeitures	-	40,000	-	-	40,000	260,000	300,000
Total Revenue	-	40,000	-	-	40,000	260,000	300,000
Fund Balance		-	-	-	-	-	-

DEPARTMENT: Public Health
FUND: Ambulance Performance Based Fines
BUDGET UNIT: SDS PHL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase in estimated performance based ambulance contract fines and contingencies	-	260,000	260,000	-
	The performance based ambulance contracts approved by the Board of Supervisors will pass their implementation grace period and are expected to result in fines of up to $300,000 this year. The Department is not proposing any expenditure of these funds at this time and is budgeting the full revenue amount as a contingency.				
	Total	-	260,000	260,000	-

Vector Control Assessments

DESCRIPTION OF MAJOR SERVICES

This fund receives all tax assessments for Vector Control. Revenue collected here is received via the property tax role and is dedicated for Vector Control purposes. Transfers out from this budget fund activities in the Vector Control program, which is a component of the Public Health budget.

There is no staffing associated with this budget unit.

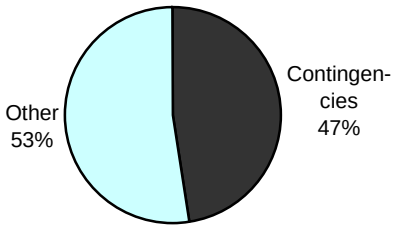
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,287,000	3,408,870	1,640,525	3,718,145
Departmental Revenue	1,679,166	1,700,000	1,824,900	1,824,900
Fund Balance		1,708,870		1,893,245

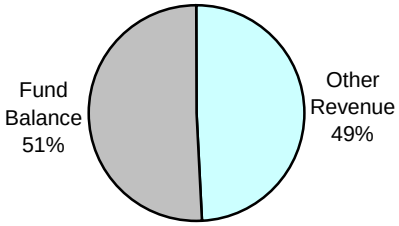
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Revenue changes in this budget reflect development and subdivision activities within the County. As the number of parcels are added or improved, the revenue increases. The amount of the parcel assessment varies depending on the level of improvement on a given parcel.

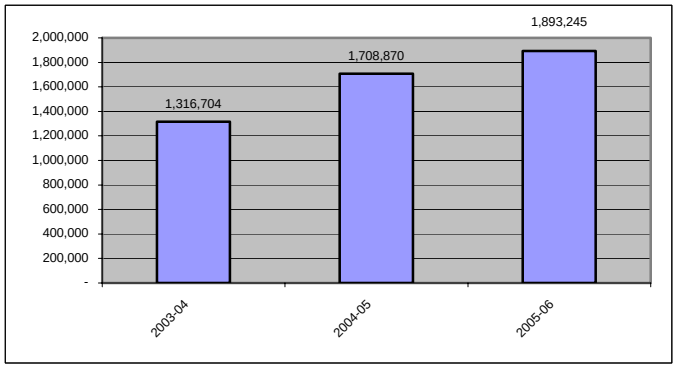
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Public Health
FUND: Vector Control Assessments

BUDGET UNIT: SNR PHL
FUNCTION: Public Health
ACTIVITY: Health Care

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	1,768,345	-	-	1,768,345	(2,625)	1,765,720
Total Appropriation	-	1,768,345	-	-	1,768,345	(2,625)	1,765,720
Oper Transfers Out	1,640,525	1,640,525	-	-	1,640,525	311,900	1,952,425
Total Requirements	1,640,525	3,408,870	-	-	3,408,870	309,275	3,718,145
Departmental Revenue							
Taxes	1,791,000	1,680,000	-	-	1,680,000	111,000	1,791,000
Use Of Money & Prop	33,900	20,000	-	-	20,000	13,900	33,900
Total Revenue	1,824,900	1,700,000	-	-	1,700,000	124,900	1,824,900
Fund Balance		1,708,870	-	-	1,708,870	184,375	1,893,245

DEPARTMENT: Public Health
FUND: Vector Control Assessments
BUDGET UNIT: SNR PHL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Contingencies	-	(2,625)	-	(2,625)
	Contingencies have decreased by $2,625 due to the increase in transfers out.				
2.	Transfers out	-	311,900	-	311,900
	Proposed transfers out to the Public Health Operating budget unit are increased due to anticipated program increases associated with responding to the West Nile Virus.				
3.	Property Assessments Revenue	-	-	111,000	(111,000)
	Revenue in this fund is generated by a per parcel tax, the level of which is determined based on the level of property improvement. As development occurs and the tax roll is updated this revenue is increased. Offsetting this are annexations or incorporations by cities. The estimated increase in this revenue source is expected to be $111,000.				
4.	Interest Revenue	-	-	13,900	(13,900)
	The increase of $13,900 is based on anticipated interest earnings due to a higher than anticipated fund balance in the fund.				
	Total	-	309,275	124,900	184,375

LOCAL AGENCY FORMATION COMMISSION
Kathleen Rollings-McDonald

DESCRIPTION OF MAJOR SERVICES

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies within San Bernardino County. In meeting these responsibilities the Commission 1) regulates proposed boundary changes for cities and special districts; 2) determines the spheres of influence for local agencies and conducts related municipal service reviews; 3) regulates the formation and dissolution of cities and special districts; and 4) reviews contracts for the provision of services outside the boundaries of cities and special districts. LAFCO also has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolutions of special districts based upon its findings.

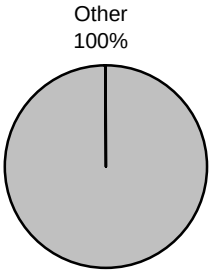
Costs in this budget represent the county's legally mandated contribution to LAFCO; which is one-third of the operating cost that is not reimbursed by fees and other revenue.

There is no staffing associated with this budget unit.

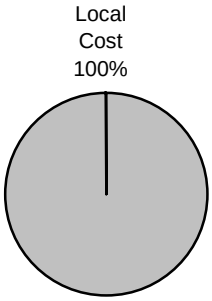
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	163,333	154,000	152,000	180,000
Departmental Revenue	-	-	-	-
Local Cost	163,333	154,000	152,000	180,000

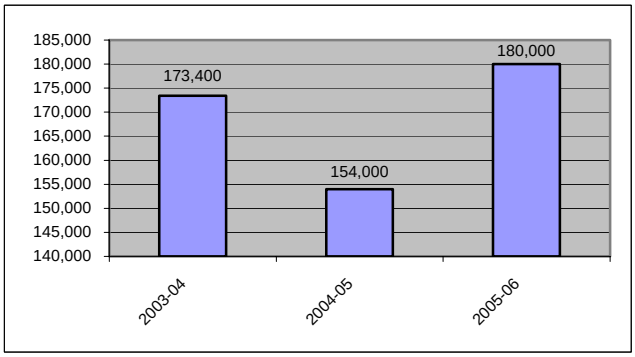
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: Local Agency Formation Commission
FUND: General

BUDGET UNIT: AAA LAF
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	152,000	154,000	26,000	-	180,000	-	180,000
Total Appropriation	152,000	154,000	26,000	-	180,000	-	180,000
Local Cost	152,000	154,000	26,000	-	180,000	-	180,000

LAFCO estimates a significant increase in net operating cost due to several large projects, mandating $26,000 in additional County financing.

COUNTY SCHOOLS
Herb Fischer

DESCRIPTION OF MAJOR SERVICES

This budget unit represents the county's total legal and contractual obligations to contribute to the costs of the Superintendent of Schools and School Claims.

The Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for 33 school districts and two regional occupational programs, and provides ancillary services to five community college districts within the county. Through state and other funding sources, the Superintendent provides services to over 400,000 grades K through 12 students and approximately 37,000 community college students in accordance with the Education Code. These services also include alternative education, special education, and curriculum and instruction. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support.

The School Claims Division was established to independently perform all audits and approval functions required of the Auditor/Controller-Recorder and the Superintendent of Schools, and is jointly responsible to those elected officials. These services include warrant production, control, and the examination and audit of the payrolls and other expenditures from the funds of the school districts and entities in the county.

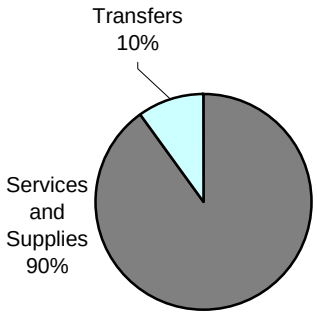
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

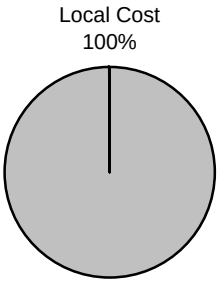
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,696,813	2,775,264	2,750,314	2,235,087
Departmental Revenue	-	-	-	-
Local Cost	2,696,813	2,775,264	2,750,314	2,235,087

Estimated appropriation is less than 2004-05 budgeted appropriation due to a decrease in rent expense. Proposed appropriation is significantly reduced to reflect decreases in funding for operating expenses, telephone expense, and rent expense.

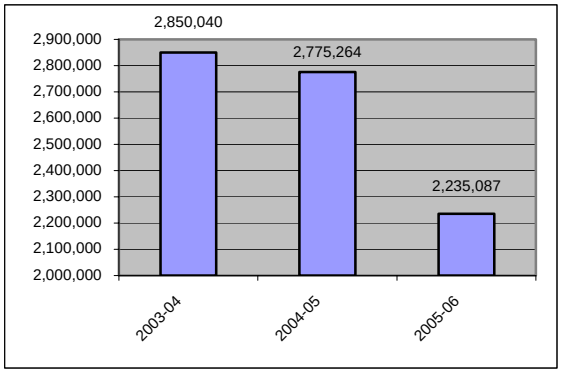
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Administrative/Executive
DEPARTMENT: County Schools
FUND: General

BUDGET UNIT: AAA SCL
FUNCTION: Education
ACTIVITY: School Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	2,432,696	2,420,389	14,219	-	2,434,608	(424,521)	2,010,087
Transfers	317,618	354,875	-	-	354,875	(129,875)	225,000
Total Appropriation	2,750,314	2,775,264	14,219	-	2,789,483	(554,396)	2,235,087
Local Cost	2,750,314	2,775,264	14,219	-	2,789,483	(554,396)	2,235,087

Although this budget unit is increased $14,219 for information technology services pursuant to current contracts with the Superintendent of Schools, there is a significant decrease in local cost due to reductions in operating expenses, telephone charges, and rent expense.

DEPARTMENT: County Schools
FUND: General
BUDGET UNIT: AAA SCL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease service and supplies		(424,521)	-	(424,521)
	Reduce service and supplies costs, telephone expense, and transfer for rents and leases expense.				
2.	Decrease transfers		(129,875)	-	(129,875)
	Transfers are reduced to reflect utility estimate from Facilities Management.				
	Total	-	(554,396)	-	(554,396)

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
AGRICULTURE/WEIGHTS AND MEASURES	142	5,463,815	3,554,951	1,908,864
AIRPORTS	148	2,553,961	2,553,961	-
COUNTY MUSEUM	158	3,698,682	2,217,317	1,481,365
ECONOMIC AND COMMUNITY DEVELOPMENT:				
ECONOMIC PROMOTION	169	808,963	-	808,963
SMALL BUSINESS DEVELOPMENT	171	160,062	-	160,062
ECONOMIC DEV/PUBLIC SVC GROUP ADMIN	139	59,876	-	59,876
LAND USE SERVICES:				
ADMINISTRATION	177	-	-	-
CURRENT PLANNING	180	2,770,701	2,770,701	-
ADVANCE PLANNING	182	3,444,907	2,259,002	1,185,905
BUILDING AND SAFETY	184	8,514,274	8,514,274	-
CODE ENFORCEMENT	186	3,571,082	678,000	2,893,082
FIRE HAZARD ABATEMENT PROGRAM	189	2,317,738	2,317,738	-
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS	196	7,101,236	5,904,700	1,196,536
SURVEYOR	230	3,992,079	3,792,569	199,510
REGISTRAR OF VOTERS	271	4,976,121	2,257,000	2,719,121
SPECIAL DISTRICTS:				
FRANCHISE ADMINISTRATION	275	317,261	-	317,261
TOTAL GENERAL FUND		49,750,758	36,820,213	12,930,545

SPECIAL REVENUE FUNDS		Appropriation	Departmental Revenue	Fund Balance
AGRICULTURE/WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	146	132,584	7,500	125,084
AIRPORTS:				
CHINO AIRPORT COMMERCIAL HANGAR FACILITY	151	710,673	543,654	167,019
COUNTY LIBRARY	153	13,653,396	13,136,991	516,405
ECONOMIC AND COMMUNITY DEVELOPMENT	165	53,686,121	36,693,505	16,992,616
JOBS AND EMPLOYMENT SERVICES	173	14,875,446	16,355,940	(1,480,494)
LAND USE SERVICES:				
GENERAL PLAN UPDATE	191	886,205	500,000	386,205
HABITAT CONSERVATION PROGRAM	193	146,675	-	146,675

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS:				
COUNTY TRAIL SYSTEM	208	1,265,431	1,757,082	(491,651)
PROPOSITION 12 PROJECTS	210	3,114,000	3,238,280	(124,280)
PROPOSITION 40 PROJECTS	212	2,266,000	2,396,181	(130,181)
MOABI BOAT LAUNCHING FACILITY	214	37,500	100,200	(62,700)
GLEN HELEN AMPHITHEATER	216	1,205,000	1,205,000	-
PARKS MAINTENANCE/DEVELOPMENT	218	1,014,886	182,000	832,886
CALICO GHOST TOWN MARKETING SVCS	220	414,608	390,500	24,108
OFF-HIGHWAY VEHICLE LICENSE FEE	222	87,402	40,000	47,402
HYUNDAI PAVILION IMPROVEMENTS	224	194,262	29,100	165,162
SURVEYOR:				
SURVEY MONUMENT PRESERVATION	235	492,940	131,650	361,290
TRANSPORTATION:				
ROAD OPERATIONS	237	66,373,200	65,176,483	1,196,717
CALTRANS CONTRACT	240	46,347	1,825	44,522
ETIWANDA INTERCHANGE IMPROVEMENT	242	72,088	5,500	66,588
HIGH DESERT CORRIDOR PROJECT	244	1,048,000	852,500	195,500
FACILITIES DEVELOPMENT PLANS	246	5,932,363	1,229,954	4,702,409
MEASURE I PROGRAM	248	21,558,017	8,917,700	12,640,317
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	277	36,895	10,100	26,795
TOTAL SPECIAL REVENUE FUNDS		189,250,039	152,901,645	36,348,394

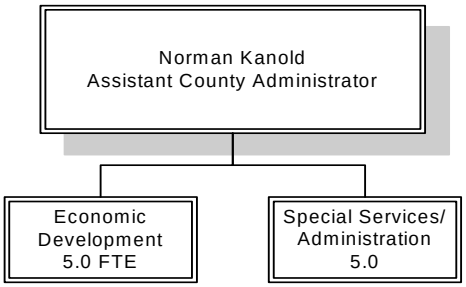
ENTERPRISE FUNDS		Appropriation	Departmental Revenue	Revenue Over (Under) Exp
COUNTY MUSEUM:				
MUSEUM STORE	163	141,077	142,000	923
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS:				
REGIONAL PARKS SNACK BARS	226	73,245	82,000	8,755
REGIONAL PARKS CAMP BLUFF LAKE	228	257,536	262,000	4,464
SOLID WASTE MANAGEMENT:				
OPERATIONS	251	55,948,381	58,899,257	2,950,876
SITE CLOSURE/MAINTENANCE	260	1,931,858	11,704,008	9,772,150
SITE ENHANCEMENT/EXPANSION	263	2,354,894	2,354,894	-
GROUNDWATER REMEDIATION	266	568,886	568,886	-
ENVIRONMENTAL MITIGATION	269	2,837,317	2,949,527	112,210
TOTAL ENTERPRISE FUNDS		64,113,194	76,962,572	12,849,378

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP - ADMINISTRATION
Norman A. Kanold

MISSION STATEMENT

Economic Development/Public Services Group Administration effectively oversees twelve county departments and/or functions responsible for a variety of municipal-type services to county residents, and ensures that economic development is promoted within the county to enhance the quality of life for the residents in accordance with the county's mission statement.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

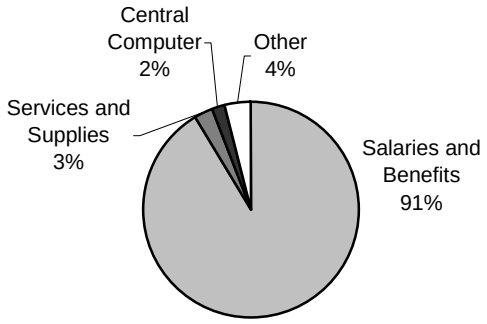
Economic Development/Public Services Group Administration is responsible to the County Administrative Officer and the Board of Supervisors for the overall administration of the following twelve county departments and/or functions: Agriculture/Weights and Measures, Airports, County Fire, Economic and Community Development, Jobs and Employment Services, Land Use Services, County Library, County Museum, Public Works (includes the divisions of Transportation, Flood Control, Regional Parks, Solid Waste, and Surveyor), Redevelopment Agency, Registrar of Voters, and Special Districts. These departments/functions provide many countywide municipal-type services as well as economic development programs that attract and retain businesses and jobs throughout the county.

BUDGET AND WORKLOAD HISTORY

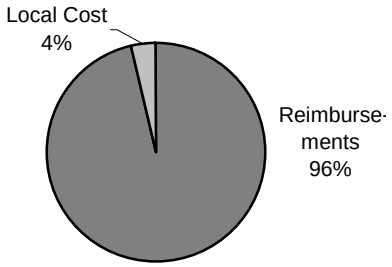
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	65,071	59,876	109,876	59,876
Departmental Revenue	69	-	-	-
Local Cost	65,002	59,876	109,876	59,876
Budgeted Staffing		15.0		11.0

The 2004-05 estimated expenditures and local cost are $50,000 greater than budget do to a mid-year Board action that approved the use of county contingency funds to finance the cost of developing a countywide economic development strategy.

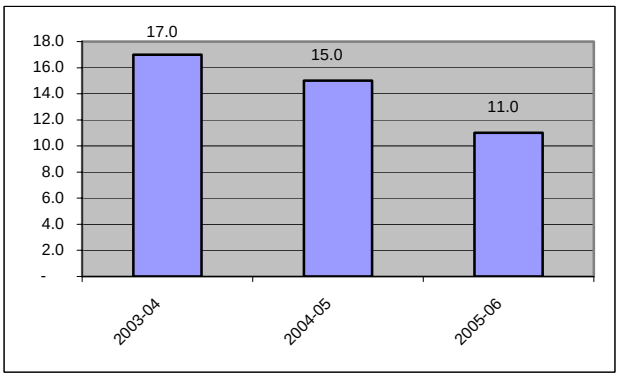
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



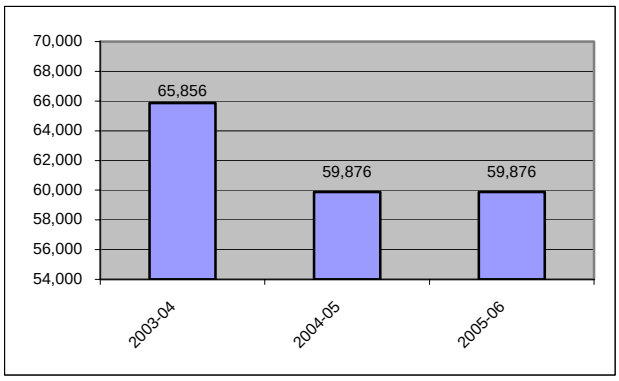
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: ED/PSG - Administration
FUND: General

BUDGET UNIT: AAA PSG
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,420,000	1,681,299	88,196	-	1,769,495	(274,808)	1,494,687
Services and Supplies	221,959	197,582	1,638	-	199,220	(153,350)	45,870
Central Computer	35,595	35,595	(6,552)	-	29,043	-	29,043
Other Charges	59,876	59,876	-	-	59,876	-	59,876
Transfers	3,240	3,240	-	-	3,240	1,696	4,936
Total Exp Authority	1,740,670	1,977,592	83,282	-	2,060,874	(426,462)	1,634,412
Reimbursements	(1,630,794)	(1,917,716)	(83,282)	-	(2,000,998)	426,462	(1,574,536)
Total Appropriation	109,876	59,876	-	-	59,876	-	59,876
Local Cost	109,876	59,876	-	-	59,876	-	59,876
Budgeted Staffing		15.0	-	-	15.0	(4.0)	11.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases and will incur decreased costs in central computer charges. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental reimbursements. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: ED/PSG - Administration
FUND: General
BUDGET UNIT: AAA PSG

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

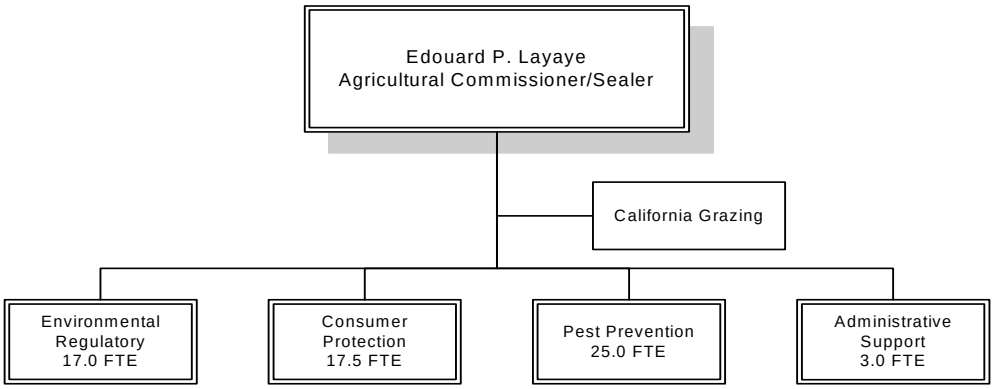
	Brief Description	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	(4.0)	(274,808)	-	(274,808)
	* A decrease of approximately $207,000 resulting from the transfer of two positions (Deputy Director of ECD and Staff Analyst II) to the Jobs and Employment Services Department (JESD) because the job duties/responsibilities of these positions relate more directly to the mission of JESD. * A reduction of approximately $98,000 resulting from the deletion of two vacant positions (Clerk II and Staff Analyst II) due to decreased workload requirements. * An increase of approximately $30,000 for step increases and additional vacation/administrative leave cash outs.				
2.	Services and Supplies		(153,350)	-	(153,350)
	* Decrease is services and supplies primarily due to a significant reduction in the marketing budget resulting from less reimbursement funds from JESD.				
3.	Transfers		1,696	-	1,696
	* Small increase anticipated for the upcoming fiscal year due to the cost of additional information technology support.				
4.	Reimbursements		426,462	-	426,462
	* A reduction in reimbursements from JESD that corresponds with the overall decrease in appropriations for 2005-06.				
	Total	(4.0)	-	-	-

AGRICULTURE/WEIGHTS AND MEASURES
Edouard P. Layaye

MISSION STATEMENT

The Department of Agriculture/Weights and Measures protects the environment, agricultural industry, businesses and consumers of this state and county through regulation and satisfies its customers by providing services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the customers it serves.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Agriculture/Weights and Measures	5,463,815	3,554,951	1,908,864		63.5
California Grazing	132,584	7,500		125,084	-
TOTAL	5,596,399	3,562,451	1,908,864	125,084	63.5

Agriculture/Weights and Measures

DESCRIPTION OF MAJOR SERVICES

The Department of Agriculture/Weights and Measures protects the environment, public health, worker safety and the welfare of the public by enforcing state and local agricultural and consumer protection laws. The Department enforces plant quarantines, detects and eradicates unwanted foreign pests and regulates pesticide use, the agricultural industry and all business transactions based on units of measures such as weight or volume. Additional duties include, inspecting produce, eggs, and nursery stock, controlling vegetation along state and county right-of-ways and flood control channels, and manufacturing rodent baits for sale to the general public. The Department also administers the California Grazing budget, which funds rangeland improvements on federal land within the County.

The Environmental Regulatory Division regulates pesticide use, manufactures rodent baits, controls vegetation along right-of-ways, and regulates apiaries and the removal of desert native plants. Permit, registration and inspection controls on the commercial use of pesticides helps prevent serious environmental and human illness incidents resulting from the misuse of pesticides. Permits serve as California Environmental Quality Act equivalents of environmental impact reports, thus easing the burden of agricultural compliance and providing flexibility for growers. In addition, all pesticide use related complaints and illnesses are investigated to determine why the problem occurred and enforcement actions are taken to ensure compliance. Control of vegetation reduces maintenance costs and reduces fire hazards. Noxious weeds are controlled at a number of sites to prevent their spread. Public health and safety is enhanced by the appropriate placement of commercial apiaries.

Rodent baits are sold at cost to the public to assist in controlling rodent-caused damage and rodent-borne diseases.

The Consumer Protection Division inspects all commercially used weighing and measuring devices, verifies price scanner accuracy and the quantity of pre-packaged goods, monitors certified farmer's markets and performs quality control inspections of eggs and produce. Consumers and businesses are protected and commerce enhanced by accurate weighing and measuring devices and the correct pricing of goods. These devices are inspected on an annual basis and whenever complaints are received. Produce and egg quality inspections protect consumers by helping ensure food safety.

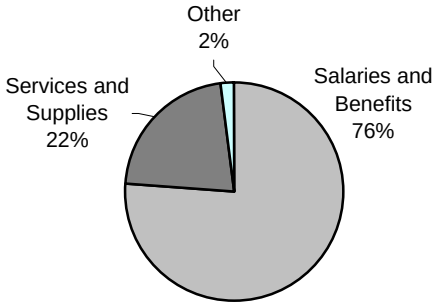
The Pest Prevention Division regulates the movement of plants and plant products, monitors the county to detect foreign pests, and inspects nurseries. Export certification and prompt inspection of plant and plant product shipments facilitates the movement of foreign and domestic goods in the channels of trade and prevents the spread of pests. Interception of foreign pests in shipments enhances the quality of life of county residents by preventing environmental degradation, disruption of trade and public inconvenience resulting from quarantine restrictions.

BUDGET AND WORKLOAD HISTORY

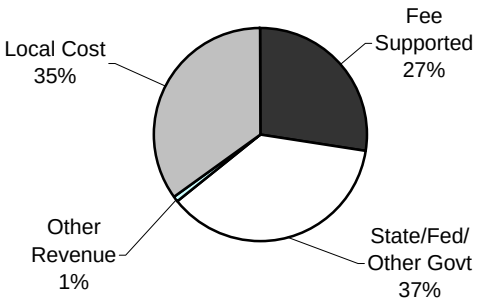
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	4,677,945	5,301,606	4,857,162	5,463,815
Departmental Revenue	3,632,702	3,552,266	3,367,306	3,554,951
Local Cost	1,045,243	1,749,340	1,489,856	1,908,864
Budgeted Staffing		63.5		63.5
Workload Indicators				
Detection Traps	5,012	5,100	5,030	5,030
Pesticide Use Inspections	1,194	1,100	1,100	1,100
Weed Control Acres	6,182	6,500	6,000	6,200
Device Inspections	37,279	36,000	34,400	36,000
Packages Inspected	111,447	125,000	100,000	110,000
Quarantine Shipments	28,157	28,000	27,700	28,000
Petroleum Sign Inspections	1,389	1,400	1,330	1,400
Egg Inspection Samples	2,464	2,500	2,400	2,500

The 2004-05 estimated "Packages Inspected" workload indicator projects a 25,000-unit decrease in the overall number of units inspected. This workload category has two components: pricing scanners and packaged goods. Pricing scanners are inspected by testing individual packages while packaged goods are inspected by testing representative samples of lots, and counted by the number of packages within the lots. Consequently, the number of packages reported for pricing scanners as inspected is always less than for packaged goods. Due to complaints received about pricing, more inspections were made for pricing scanners than for packaged goods, thereby decreasing the number of packages reported as inspected.

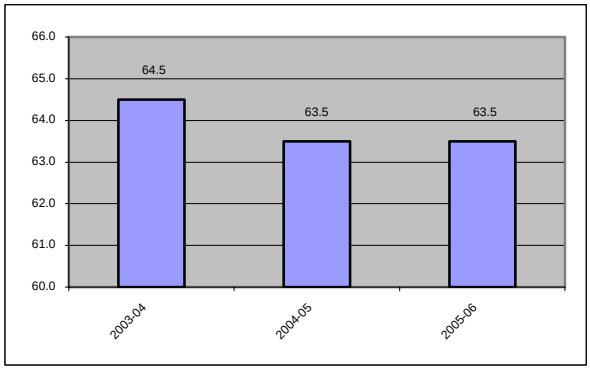
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



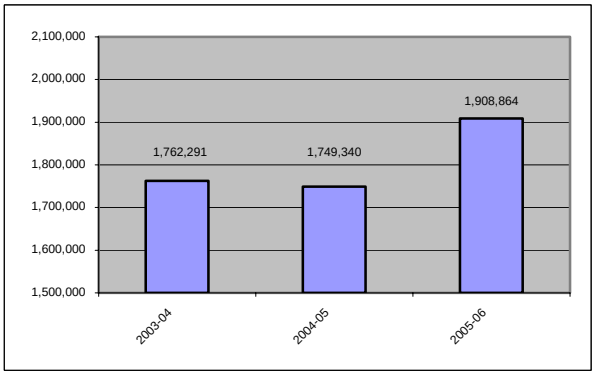
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Agriculture/Weights and Measures
FUND: General

BUDGET UNIT: AAA-AWM
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+G G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,731,200	3,945,641	148,308	-	4,093,949	52,231	4,146,180
Services and Supplies	1,007,516	1,237,413	7,253	-	1,244,666	(52,171)	1,192,495
Central Computer	17,101	17,101	3,963	-	21,064	-	21,064
Other Charges	3,266	3,266	-	-	3,266	(1,494)	1,772
L/P Equipment	28,184	28,184	-	-	28,184	1,494	29,678
Transfers	69,895	70,001	-	-	70,001	2,625	72,626
Total Appropriation	4,857,162	5,301,606	159,524	-	5,461,130	2,685	5,463,815
Departmental Revenue							
Licenses and Permits	572,240	529,900	-	-	529,900	43,100	573,000
Fines and Forfeitures	33,500	32,000	-	-	32,000	2,000	34,000
Use Of Money and Prop	1,485	1,500	-	-	1,500	-	1,500
State, Fed or Gov't Aid	2,007,141	2,059,816	-	-	2,059,816	(57,415)	2,002,401
Current Services	691,040	902,050	-	-	902,050	(10,000)	892,050
Other Revenue	61,900	27,000	-	-	27,000	25,000	52,000
Total Revenue	3,367,306	3,552,266	-	-	3,552,266	2,685	3,554,951
Local Cost	1,489,856	1,749,340	159,524	-	1,908,864	-	1,908,864
Budgeted Staffing		63.5	-	-	63.5	-	63.5

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance and computer printing costs. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Agriculture/Weights and Measures
FUND: General
BUDGET UNIT: AAA-AWM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary and Benefits Adjustments		52,231	-	52,231
	Salary and benefit changes not specified elsewhere. Minor Step and Range adjustments due to personnel changes total $9,498. Worker compensation experience modification charges increased by $42,733.				
2.	Services and Supplies Adjustments		(52,171)	-	(52,171)
	Decreased requirements for noninventoriable equipment -$9,500 and training -$7,000. Increased requirements for puchase of resale bait mixing supplies $10,000. Minor adjustments in other non-ISFcategories decreased -$20,933 based on current levels of expenditures. Internal service rates and estimated charges decreased -$49,738 primarily due to vehicle charges. System development charges of $25,000 added for upgrading an old pesticide related program.				
3.	Other Charges and L/P Equipment Adjustments		-	-	-
	Adjustments to the interest and principal portions of a fixed monthly payment of $2,621 in the fourth year of a five year lease-purchase agreement for a weed control spray truck acquired in 2002. Interest decreased by -$1,494 and principal increased by $1,494.				
4.	Transfers Adjustments		2,625	-	2,625
	Increases in monthly rent payments per the lease agreements for offices in Ontario and Victorville total $2,092. Charges for EHAP increase by $533.				
5.	Revenue Adjustments		-	2,685	(2,685)
	Revenue changes are based on current receipts and anticipated workload. License/permit revenue increased by $43,100 primarily due to registration fees for weighing and measuring devices; State aid decreased by -$57,415 due to reduced unclaimed gas tax revenue and the cancellation of funding for pest exclusion inspections; rodent bait sales increased by $25,000 based on current receipts. Miscellaneous adjustments in various other revenue source categories decreased by -$8,000.				
	Total	-	2,685	2,685	-

California Grazing

DESCRIPTION OF MAJOR SERVICES

The California Grazing budget funds a variety of range improvement projects such as cattle guards, fencing, pipelines, tanks and other water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife representative, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The BLM, the federal agency responsible for leasing the grazing allotments to the ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing leases by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on the federal lands. The county acts in a trustee capacity for these funds.

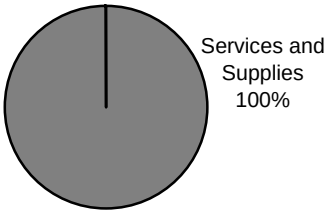
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

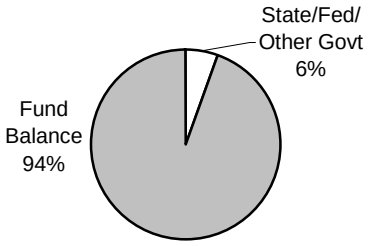
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	12,946	147,792	22,073	132,584
Departmental Revenue	9,112	8,800	8,165	7,500
Fund Balance		138,992		125,084
Workload Indicators				
Value of Projects	12,946	147,792	22,073	132,584

Expenditures in the California Grazing budget are less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the California Government Code. The amount not expended in 2004-05 has been carried over to the subsequent year's budget.

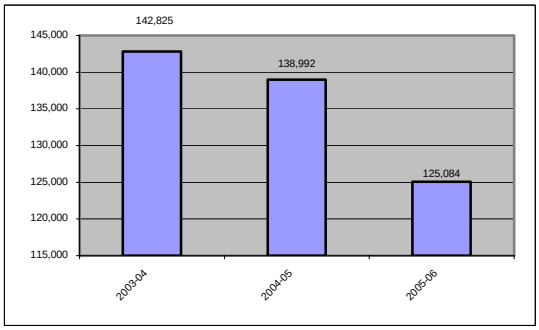
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Agriculture/Weights and Measures
FUND: California Grazing

BUDGET UNIT: SCD-ARE
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	22,073	147,792	-	-	147,792	(15,208)	132,584
Total Appropriation	22,073	147,792	-	-	147,792	(15,208)	132,584
Departmental Revenue							
State, Fed or Gov't Aid	8,165	8,800	-	-	8,800	(1,300)	7,500
Total Revenue	8,165	8,800	-	-	8,800	(1,300)	7,500
Fund Balance		138,992	-	-	138,992	(13,908)	125,084

SCHEDULE A

DEPARTMENT: Agriculture/Weights and Measures
FUND: California Grazing
BUDGET UNIT: SCD-ARE

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

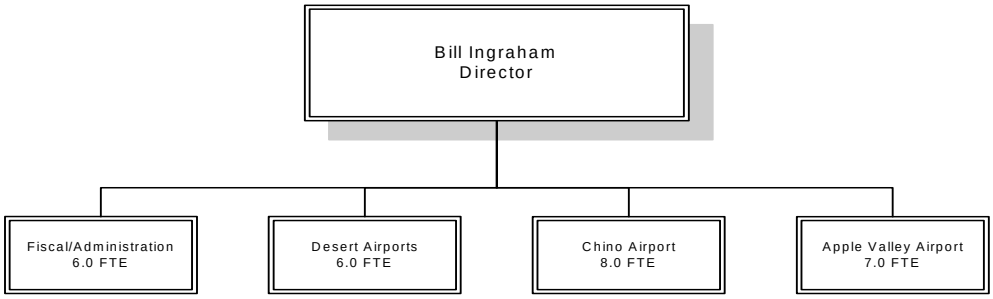
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Service and Supplies Adjustment	-	(15,208)	-	(15,208)
	Appropriations are decreased to a level equal to the entire unreserved fund balance in accordance with Section 29009 of the California Government Code.				
2.	Revenue Adjustment	-	-	(1,300)	1,300
	Grazing fees paid by ranchers to the Federal Government for the use of Federal lands is anticipated to decline due to the removal of cattle from some of the grazing allotments by the ranchers.				
	Total	-	(15,208)	(1,300)	(13,908)

AIRPORTS
Bill Ingraham

MISSION STATEMENT

The San Bernardino County Department of Airports plans, organizes and directs the county's airport and aviation system to provide high-quality aviation facilities and services in a safe and efficient manner, optimizing the benefit to the communities and citizens of the county.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Airports	2,553,961	2,553,961	-		28.0
Chino Airport Commercial Hangars	710,673	543,654		167,019	-
TOTAL	3,264,634	3,097,615	-	167,019	28.0

Airports

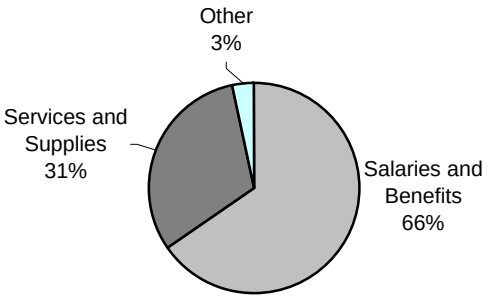
DESCRIPTION OF MAJOR SERVICES

The Department of Airports provides for the management, maintenance, and operation of six airports (Apple Valley, Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and provides technical support to San Bernardino International Airport, a Joint Powers Authority comprised of the County and the cities of Colton, Highland, Loma Linda and San Bernardino. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration (FAA) general aviation requirements.

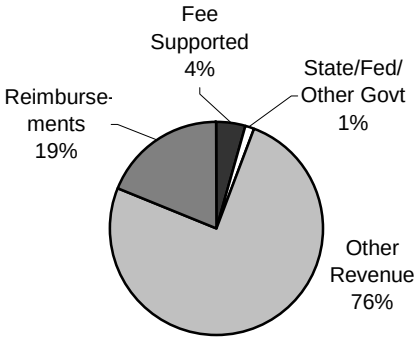
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,466,739	2,503,423	2,402,721	2,553,961
Departmental Revenue	2,443,911	2,468,134	2,367,433	2,553,961
Local Cost	22,828	35,289	35,288	-
Budgeted Staffing		27.0		28.0
Workload Indicators				
Maintenance Hours:				
Chino Airport	11,034	11,000	11,000	11,000
Barstow/Daggett Airport	4,433	6,700	5,000	6,700
Apple Valley Airport	4,452	7,200	4,600	7,200
Needles Airport	640	800	500	500
Twentynine Palms Airport	720	600	1,550	800
Baker Airport	80	100	60	100

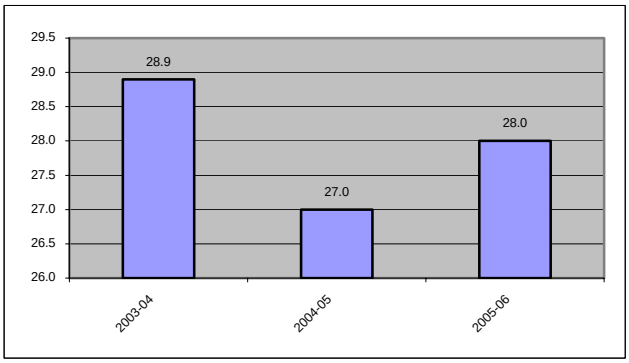
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



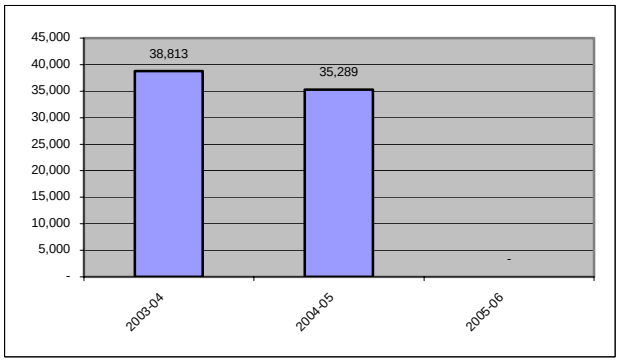
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Airports
FUND: General Fund

BUDGET UNIT: AAA APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,416,809	1,945,807	139,214	-	2,085,021	(34,453)	2,050,568
Services and Supplies	1,182,448	1,172,694	(390,439)	-	782,255	201,496	983,751
Central Computer	9,834	9,834	1,412	-	11,246	-	11,246
Other Charges	46,993	46,993	-	-	46,993	(2,266)	44,727
Equipment	-	-	-	-	-	18,000	18,000
Transfers	17,417	29,186	-	-	29,186	13,392	42,578
Total Exp Authority	2,673,501	3,204,514	(249,813)	-	2,954,701	196,169	3,150,870
Reimbursements	(270,780)	(701,091)	160,000	-	(541,091)	(55,818)	(596,909)
Total Appropriation	2,402,721	2,503,423	(89,813)	-	2,413,610	140,351	2,553,961
Departmental Revenue							
Use Of Money and Prop	2,173,588	2,203,634	(54,524)	-	2,149,110	135,351	2,284,461
State, Fed or Gov't Aid	40,000	40,000	-	-	40,000	-	40,000
Current Services	36,613	157,000	-	-	157,000	(16,000)	141,000
Other Revenue	117,232	67,500	-	-	67,500	21,000	88,500
Total Revenue	2,367,433	2,468,134	(54,524)	-	2,413,610	140,351	2,553,961
Local Cost	35,288	35,289	(35,289)	-	-	-	-
Budgeted Staffing		27.0	-	-	27.0	1.0	28.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues and reimbursements. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Airports
FUND: General Fund
BUDGET UNIT: AAA APT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	1.0	(34,453)	-	(34,453)
	* 1.0 Staff Aid ($50,468) is being added to provide administrative and operational support during weekends and evening hours at Apple Valley Airport. * Due to an accounting change, services provided by the Real Estate Services Department ($55,000) will now be paid under the services and supplies category rather than salaries and benefits. * Reduction of $29,921 because the manager positions at the Apple Valley and Chino airports are recent hires working at a salary step level that is less than their predecessors.				
2.	Services and Supplies		201,496	-	201,496
	*First installment of deferred Risk Management Charges from 2004/05 ($86,750). *Purchase of new computer equipment and software ($30,143). *Increase in professional services ($26,666). *Due to an accounting change, real estate services are now being budgeted in this category rather than salaries and benefits ($33,590). The 2005-06 budget also reflects a decrease in these services from the prior year. * Increase in various other expenditures totaling approximately $25,000.				
3.	Other Charges		(2,266)	-	(2,266)
	Small decrease in the amount of interest on an outstanding state loan is anticipated. The loan proceeds were used to fund improvements at Chino Airport.				
4.	Equipment		18,000	-	18,000
	Currently, the Airport Security control system is not adequate and a new security system is needed at Chino Airport.				
5.	Transfers		13,392	-	13,392
	Increase in Human Resources, payroll, and other services provided by county departments.				
6.	Reimbursements		(55,818)	-	(55,818)
	* Increase primarily due to additional reimbursements from CSA 60 to offset the cost of the new Staff Aid position.				
7.	Use of Money and Property		-	135,351	(135,351)
	* Increased revenue from new leases and rental adjustments to existing leases ($80,827). * Revenue increased by $54,524 to offset revenue reductions in "Cost to Maintain Current Program Services".				
8.	Charges for Current Services		-	(16,000)	16,000
	Due to an accounting change, reimbursements from the San Bernardino International Airport Authority for support staff costs are now being reflected in the other revenue category.				
9.	Other Revenue		-	21,000	(21,000)
	Due to an accounting change, reimbursements from the San Bernardino International Airport Authority for support staff costs are now being reflected in this category rather than charges for current services. The increase amount in other revenue also includes additional proceeds from taxable sales.				
	Total	1.0	140,351	140,351	-

Chino Airport Commercial Hangar Facility

DESCRIPTION OF MAJOR SERVICES

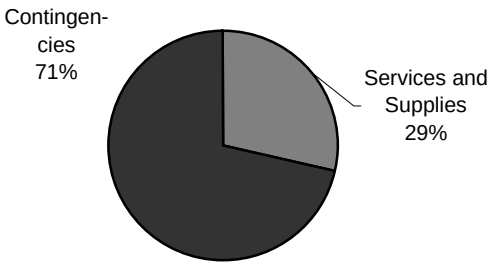
The Department of Airports manages, maintains, and operates the Chino Airport Commercial Hangar complex. The Commercial Hangars were constructed in 1987 with proceeds from a 30-year bond issue. In addition to maintenance expenses, appropriations are budgeted annually for insurance costs. Appropriations for this budget unit are financed from rental revenues and available fund balance. Beginning in 2004-05 the debt service payment related to the outstanding bond issue will be financed by the county general fund.

There is no staffing associated with this budget unit.

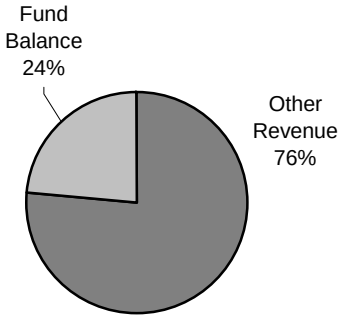
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	954,887	517,824	129,399	710,673
Departmental Revenue	236,825	503,561	282,155	543,654
Fund Balance		14,263		167,019

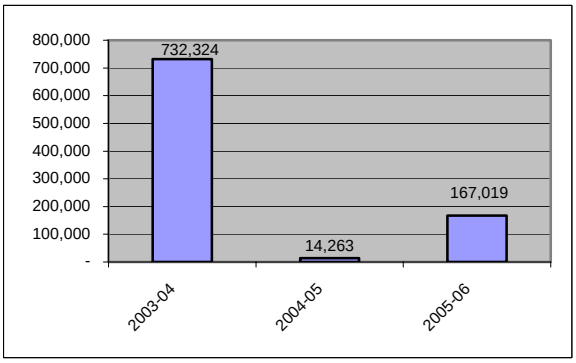
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Airports
FUND: Chino Airport Commercial Hangars

BUDGET UNIT: RCI APT
FUNCTION: Pulic Ways and Facilities
ACTIVITY: Transportation

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	7,316	66,000	-	-	66,000	136,862	202,862
Transfers	122,083	122,083	-	-	122,083	(122,083)	-
Contingencies	-	329,741	-	-	329,741	178,070	507,811
Total Appropriation	129,399	517,824	-	-	517,824	192,849	710,673
Departmental Revenue							
Use Of Money & Prop	278,546	503,561	-	-	503,561	40,093	543,654
Other Revenue	3,609	-	-	-	-	-	-
Total Revenue	282,155	503,561	-	-	503,561	40,093	543,654
Fund Balance		14,263	-	-	14,263	152,756	167,019

DEPARTMENT: Airports
FUND: Chino Airport Commercial Hangars
BUDGET UNIT: RCI APT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

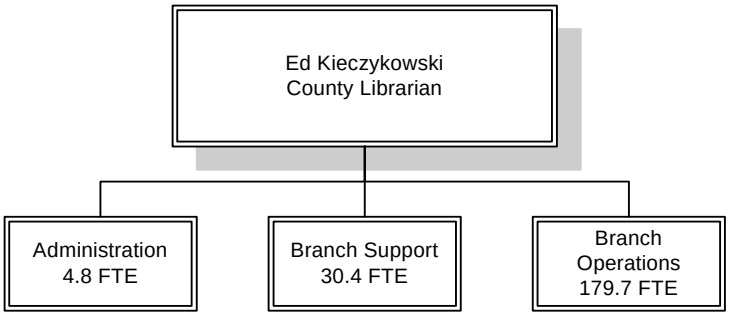
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	136,862	-	136,862
	The increase in services and supplies is primarily due to an accounting change that now accounts for insurance costs in this category rather than transfers.				
2.	Transfers	-	(122,083)	-	(122,083)
	Due to an accounting change, insurance charges are now being expensed in the services and supplies category.				
3.	Contingencies	-	178,070	-	178,070
	Contingencies are being increased based on additional fund balance available for 2005-06.				
4.	Revenue from Use of Money and Property	-	-	40,093	(40,093)
	New and existing rental agreements are anticipated to generate additional revenues for 2005-06.				
	Total	-	192,849	40,093	152,756

COUNTY LIBRARY
Ed Kieczykowski

MISSION STATEMENT

The San Bernardino County Library will provide equal access to information services and materials for all people of the County of San Bernardino. The Library will actively promote its information services, materials and programs for the informational, educational, cultural and recreational needs of all residents of San Bernardino County.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Library provides public library services through a network of 29 branches in the unincorporated areas and 18 cities within the county. The 29 branches include the two new joint-use branches at Carter and Summit high schools, located in Northern Rialto and Northern Fontana respectively, which are expected to open during the coming fiscal year. Two bookmobiles reach people who live in sparsely populated areas or are unable to use the traditional branches. The County Library also operates a mobile unit in the High Desert that serves young children and their parents and caregivers. The County Library provides access to information through its materials collection, as well as 500 Internet accessible public computers. The public computers also provide access to a number of online databases and other electronic resources. Electronic access to County Library's collection of materials is available through the Internet, and daily delivery services provide for materials to be shared among the various branches. Cultural and educational programs for all ages, including literacy services and other specialized programs, are provided at branch locations. In addition, County Recorder services are located at the Apple Valley, Fontana and Montclair branch libraries.

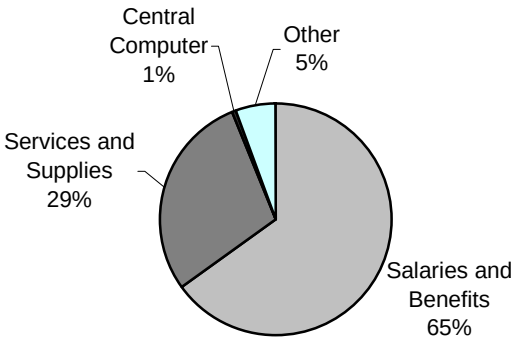
The Library's circulation system upgrade, done in cooperation with Riverside County Library, has provided significant improvements in accessing the County's collection of approximately 1,200,000 items, plus Riverside's collection of approximately 1,100,000 items. The system allows for patrons in either county to directly request materials held by the other and to have those items delivered to their local branch for pick up. It is estimated that over 200,000 items will move across county lines in the coming year, benefiting patrons in both counties.

The County Library system is financed primarily through dedicated property tax revenues and is also supported by local Friends of the Library organizations that financially assist library branches in local communities. A total of 1,500 volunteers perform a variety of tasks in supporting local libraries. In addition, the Library has developed active partnerships with the communities it serves, resulting in additional funding and the provision of facilities at minimal cost.

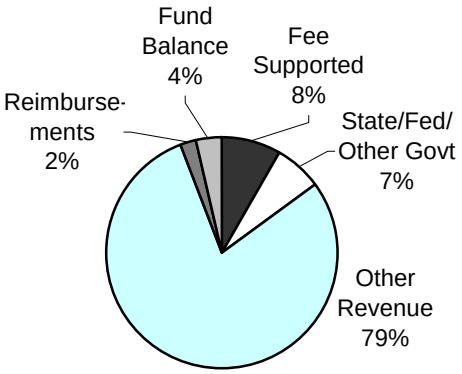
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	11,865,551	12,529,628	13,203,095	13,653,396
Departmental Revenue	12,106,011	11,598,935	12,788,807	13,136,991
Fund Balance		930,693		516,405
Budgeted Staffing		209.0		215.8
Workload Indicators				
Circulation	2,716,652	2,300,000	2,581,800	2,600,000
Reference	390,437	378,800	367,100	380,000
Branches	29	29	29	31
Total Branch Hours	67,800	56,000	67,800	68,920
Total Patron Visits	3,318,250	3,000,000	3,054,800	3,120,000
Patron Computer Use Hours	-	-	481,952	535,000

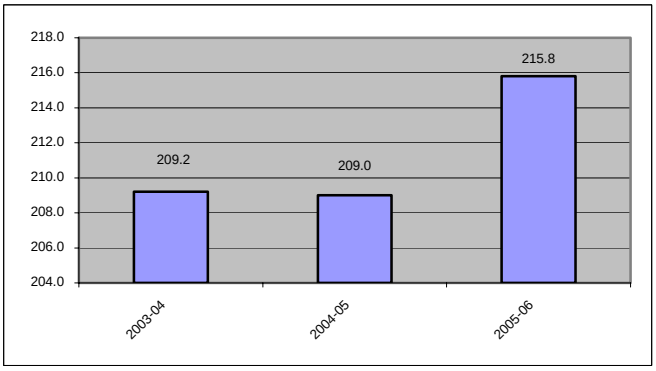
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



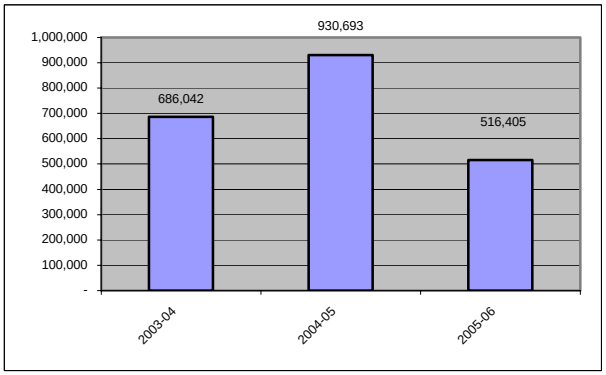
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Library
FUND: County Library

BUDGET UNIT: SAP CLB CLB
FUNCTION: Education
ACTIVITY: Library

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E&F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	8,027,759	8,311,842	511,644	-	8,823,486	263,128	9,086,614
Services and Supplies	4,613,889	3,768,945	(573,258)	647,575	3,843,262	162,976	4,006,238
Central Computer	94,402	94,402	10,183	-	104,585	-	104,585
Other Charges	115,826	112,768	-	-	112,768	61,451	174,219
Improvement to Structures	145,000	50,000	-	-	50,000	-	50,000
Transfers	521,410	506,826	-	-	506,826	2,669	509,495
Total Exp Authority	13,535,639	12,844,783	(51,431)	647,575	13,440,927	522,224	13,963,151
Reimbursements	(332,544)	(315,155)	-	-	(315,155)	5,400	(309,755)
Total Appropriation	13,203,095	12,529,628	(51,431)	647,575	13,125,772	527,624	13,653,396
Departmental Revenue							
Taxes	9,739,334	8,588,325	448,569	647,575	9,684,469	812,632	10,497,101
State, Fed or Gov't Aid	695,720	635,000	-	-	635,000	275,440	910,440
Current Services	970,000	1,173,400	-	-	1,173,400	(3,400)	1,170,000
Other Revenue	621,903	440,360	-	-	440,360	(142,760)	297,600
Total Revenue	12,026,957	10,837,085	448,569	647,575	11,933,229	941,912	12,875,141
Operating Transfers In	761,850	761,850	(500,000)	-	261,850	-	261,850
Total Financing Sources	12,788,807	11,598,935	(51,431)	647,575	12,195,079	941,912	13,136,991
Fund Balance		930,693	-	-	930,693	(414,288)	516,405
Budgeted Staffing		209.0	-	-	209.0	6.8	215.8

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These increased costs are reflected in the Cost to Maintain Current Program Services column. This column also reflects the removal of one-time funds in the amount of $500,000 received from the county general fund during 2004-05. These funds were used to augment the Library's book budget for the fiscal year.

DEPARTMENT: County Library
FUND: County Library
BUDGET UNIT: SAP CLB CLB

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	6.8	263,128	-	263,128
	Increases in staff (totaling an annual cost of approximately $285,000) are as follows: * Carter High School Joint Use Library (expected to open in October, 2005) - 1.0 Library Associate, 0.4 Library Assistant, and 0.4 Library Page. * Summit High School Joint Use Library (expected to open December, 2005) - 0.1 Library Associate, 0.1 Library Assistant. and 0.1 Library Page. * Highland Library - 0.6 increase for a Library Associate that was partially funded last fiscal year. * Victorville Library - Addition of 1.0 Library Associate due to expansion of library and addition of computer lab. * Adelanto Library - Addition of 1.0 Librarian I due to expansion and increased usage. * Fontana Library - Addition of 0.2 part-time Regional Manager position in anticipation of construction of the new Fontana Library. * 2.8 Library Pages are being added to the budget for increased workload requirements at various branch locations. * Chino Library: The addition of a new Library Associate position will be offset by the deletion of a Library Assistant. The above increases in staff are partially offset by a total 0.9 decrease for various Library Assistant positions for a savings of approximately $30,000. Reclassifications (Automated Systems Technician to Automated Systems Analyst and Staff Analyst I to Staff Analyst II) at an additional cost of $5,300 in FY 2005/06.				
2.	Services and Supplies	-	162,976	-	162,976
	* General Office Expense increasing by $107,000 for the two new branch libraries. * Custodial Costs are increasing by $77,000 for re-negotiated contracts and an additional contract of new libraries. * Rent costs are decreasing by $23,900 primarily due to the proposed purchase of the Wrightwood Library building. * Various other smaller increases/decreases to services and supplies that result in a net additional increase of approximately $3,000.				
3.	Other Charges	-	61,451	-	61,451
	Debt service costs related to the projected purchase of the Wrightwood library facility.				
4.	Equipment	-	32,000	-	32,000
	* Replacement of book security systems at two branch libraries ($17,000). * Purchase of sign making machine to assist the Department with compliance with ADA requirements at its branch libraries ($15,000).				
5.	Transfers	-	2,669	-	2,669
	Minimal increase in this category is anticipated for FY 2005/06.				
6.	Reimbursements	-	5,400	-	5,400
	No reimbursements from the Bloomington Library Capital Project Fund are anticipated in FY 2005/06.				
7.	Taxes	-	-	812,632	(812,632)
	Property tax revenues are expected to be greater in FY 2005/06 resulting from recent increases in assessed property valuations throughout the county.				
8.	State, Federal and Other Governmental Aid	-	-	275,440	(275,440)
	* Additional grants in the amount $125,000 are anticipated from the state to fund literacy programs and other library services. * Approximately $144,000 is anticipated from the State for participation in an inter-library loan reimbursement program with the County of Riverside.				
9.	Current Services	-	-	(3,400)	3,400
	Minimal reduction anticipated for the upcoming fiscal year.				
10.	Other Revenue	-	-	(142,760)	142,760
	Decrease attributed to not including any First Five Grant funds in the FY 2005/06 budget.				
	Total	6.8	527,624	941,912	(414,288)

DEPARTMENT: County Library
FUND: County Library
BUDGET UNIT: SAP CLB CLB

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Operating Transfer In	Fund Balance
1	Book Budget Augmentation (Ongoing)	-	500,000	500,000	-

County Library is requesting an additional $500,000 per year from the County General Fund. The amount requested is needed to augment the Department's book budget, which is currently budgeted at $700,000 for FY 2005/06. The additional $500,000 would allow the Department to increase its book budget to $1.2 million, which would be at a level commensurate with the prior fiscal year. If this request is approved, the annual General Fund contribution to County Library would increase from $261,850 to $761,850. Without this additional funding, purchases for books, audio-visual materials, magazines, and newspapers will be significantly curtailed.

In recent years, County Library's budget has been negatively impacted by the 1999 Board action that established an additional 8 hours of public service at each of the county's branch libraries. At that time, the Board approved an annual contribution in the amount of $300,000 from the General Fund to finance the cost of the additional service hours. Over the past six years, the conversion of Public Service Employees to regular positions, together with cost of living and inflationary adjustments, have significantly increased the Department's cost of providing this service. During the same period, the annual General Fund contribution has actually decreased to $261,850. With no additional General Fund support, County Library was required to finance these increasing costs by reducing its book budget to an amount that is now considered insufficient.

2	Book Budget Augmentation (One time for New Facilities)	-	500,000	500,000	-

County Library is requesting $500,000 of one-time funds to begin building collections for new library facilities in Hesperia, Highland, Fontana, Chino Hills and Mentone. While County Library does set aside modest amounts for new facilities, the size and scope of these new projects are beyond the Department's financial capacity to provide these facilities with adequate materials. The respective increases in building size for these facilities are as follows: Hesperia will increase its square footage from 4,800 to 20,000; Highland from 10,000 to 30,000; Fontana from 20,000 to 83,000; Chino Hills from 7,800 to 30,000; and Mentone from 1,300 to 7,000. Collectively, the capacity will increase by approximately 126,000 square feet (from approximately 44,000 to 170,000) with a corresponding increase in book capacity and an anticipated significant increase in demand. While these projects are slated for completion in the FY 2006/07 budget year, County Library is seeking funding to systematically build the collections over the next two years.

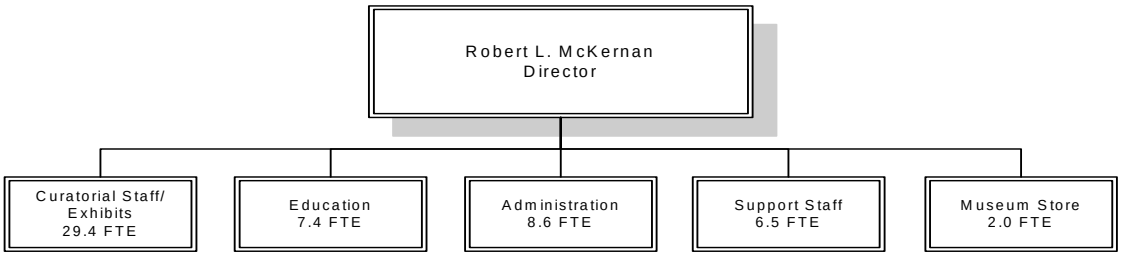
Total	-	1,000,000	1,000,000	-

COUNTY MUSEUM
Robert L. McKernan

MISSION STATEMENT

The San Bernardino County Museum maintains and develops unique cultural and natural science collections related to the region and the greater Southwest. Through responsible collection, preservation, exhibition, and education, the County Museum inspires the public to a deeper understanding of their cultural and natural history.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
County Museum	3,698,682	2,217,317	1,481,365		52.9
Museum Store	141,077	142,000		923	2.0
TOTAL	3,839,759	2,359,317	1,481,365	923	54.9

County Museum

DESCRIPTION OF MAJOR SERVICES

The Museum provides cultural and educational programs and activities for the public at its main facility in Redlands and the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These programs and activities involve the preservation of cultural and natural heritage collections, display of permanent and special exhibitions, and care and preservation of historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning and awareness through community outreach, partnerships with educational institutions, and research that enhances both the collections and educational services. Permanent and loaned collections are preserved for the benefit of the public and the scientific community. The County Museum has been accredited from the American Association of Museums since February 23, 1973. In 2002, the Museum received its decennial accreditation that will continue through 2012.

The Museum is comprised of the following divisions: Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. All divisions provide educational services for families, general public, school groups, educators, and scholars at the main Museum facility and historic sites. In addition, the Biological Science and the Geological Sciences divisions conduct scientific field research and studies for public and private agencies. This research consists of both short and long-term field studies resulting in significant revenue for the department. A portion of this revenue is used to support other Museum programs and activities. Furthermore, this field research results in valuable collections being accessioned into the museum collections that are curated and exhibited for public education at the main facility and historic sites.

Over the past two years, the San Bernardino County Museum (SBCM) has received funding from the Institute of Museum and Library Services (IMLS). With these funds, SBCM has designed and implemented a multi-functional Web Module and media archive for the Inland Southern California. The web module provides electronic access to the museum's collections and programs to better inform the general public, educators, students, and businesses about San Bernardino County and the region's abundant cultural and natural heritage.

Another significant endeavor for the SBCM has been, through County Board of Supervisors direction, the creation of a County History Book. The purpose of this project is to create a text that will tell the rich and varied story of the history of San Bernardino County from its creation in 1853 to the latter half of the 20th Century, while integrating the story with the wider perspective of California history. The goal is to publish the book by a university press, thus making it a well-respected, widely available, reasonably priced work, accessible to all people throughout San Bernardino County, the region, the State of California and the United States.

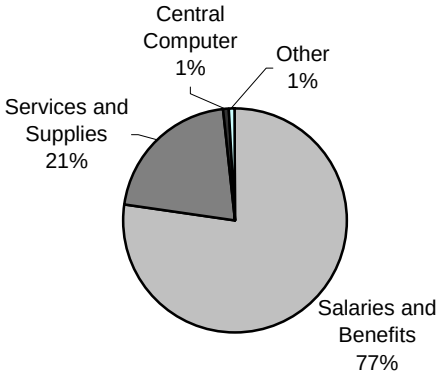
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,520,147	3,829,730	3,498,676	3,698,682
Departmental Revenue	1,916,796	2,315,417	1,863,560	2,217,317
Local Cost	1,603,351	1,514,313	1,635,116	1,481,365
Budgeted Staffing		51.7		52.9
Workload Indicators				
Total Paid Attendance	67,098	72,000	63,188	71,429
Collected Lots, Objects and Specimens	1,510,000	1,550,000	1,560,000	1,601,000
Research Revenue	1,234,546	1,342,300	1,148,033	1,195,000

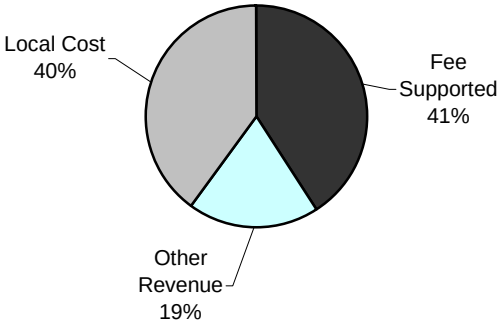
Estimated revenues for 2004-05 are approximately $450,000 less than budget. This shortfall is due to fewer research projects during the year than was originally anticipated. The reduced revenues are primarily offset by a savings in expenditures (both salaries & benefits and services & supplies).

The estimated paid attendance for 2004-05 is also less than budget (approximately 9,000 less). This shortfall reflects the impact of a reduced marketing budget over the past few years. To remedy this situation, the Department has restored $20,000 to its advertising budget for 2005-06.

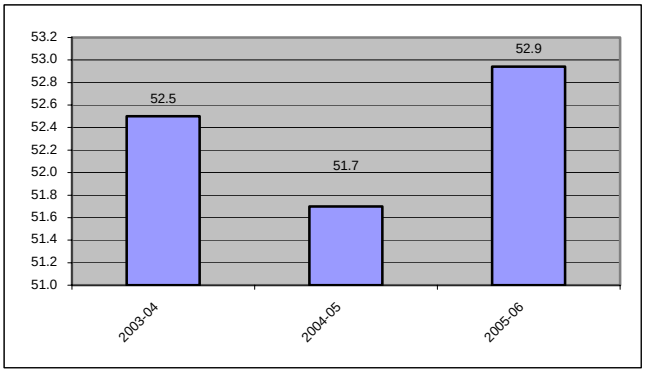
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



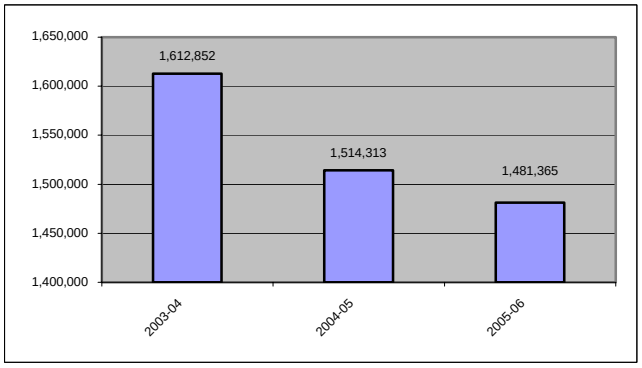
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Museum
FUND: General

BUDGET UNIT: AAA CCM
FUNCTION: Cultural Services
ACTIVITY: Museums

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	2,589,489	2,741,901	73,070	-	2,814,971	44,032	2,859,003
Services and Supplies	835,993	991,458	(95,704)	-	895,754	(119,400)	776,354
Central Computer	40,564	40,564	(10,314)	-	30,250	-	30,250
Improvement to Structures	23,000	23,000	-	-	23,000	(23,000)	-
Equipment	-	22,800	-	-	22,800	(9,800)	13,000
L/P Equipment	9,630	-	-	-	-	9,630	9,630
Transfers	-	10,007	-	-	10,007	438	10,445
Total Appropriation	3,498,676	3,829,730	(32,948)	-	3,796,782	(98,100)	3,698,682
Departmental Revenue							
Use Of Money and Prop	47,955	47,500	-	-	47,500	1,300	48,800
State, Fed or Gov't Aid	2,400	2,200	-	-	2,200	-	2,200
Current Services	1,382,124	1,653,103	-	-	1,653,103	(147,033)	1,506,070
Other Revenue	425,510	601,614	-	-	601,614	53,633	655,247
Other Financing Sources	5,571	-	-	-	-	-	-
Total Revenue	1,863,560	2,304,417	-	-	2,304,417	(92,100)	2,212,317
Operating Transfers In	-	11,000	-	-	11,000	(6,000)	5,000
Total Financing Sources	1,863,560	2,315,417	-	-	2,315,417	(98,100)	2,217,317
Local Cost	1,635,116	1,514,313	(32,948)	-	1,481,365	-	1,481,365
Budgeted Staffing		51.7	-	-	51.7	1.2	52.9

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases and will incur decreased costs in central computer charges and in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: County Museum
FUND: General
BUDGET UNIT: AAA CCM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	1.2	44,032	-	44,032
	Additions in budgeted staff include the following: * 1.2 extra-help positions to assist with development of the Web Module ($40,214). * 0.7 extra-help position in Education to assist with public programming ($18,519). * 0.5 Security Technician I to provide additional security coverage for the Department ($19,491) * 0.5 extra-help position for the Board-Approved County History Book project ($13,225). The above increases in budgeted staff are partially offset by the following: * Deletion of 1.0 vacant Curatorial Assistant position ($58,568). * Deletion of 0.3 Education Specialist ($13,489). * 0.4 reduction for an existing Registrar position ($24,258). The reclassification of 2.0 Museum Senior Technicians to Museum Excavation Technicians results in an additional cost of $5,236. Salary step adjustments result in a net increase of approximately $44,000				
2.	Services and Supplies		(119,400)	-	(119,400)
	Decreases to the following as a result in less research revenue expected in 2005-06: * Professional Services ($40,000). * Maintenance ($33,000). * General Operating Expenses ($28,950). * Vehicle Charges ($20,566) Other smaller adjustments to various services and supplies result in a net increase of approximately $3,000.				
3	Improvement to Structures		(23,000)	-	(23,000)
	Purchase of Compact Storage for History Division expected to be completed in 2004-05.				
4	Equipment		(9,800)	-	(9,800)
	For 2004-05, $9,800 was budgeted in this category in error for lease purchase of copiers. The annual payment is now correctly budgeted under "Lease Purchase - Equipment".				
5	Lease Purchase Equipment		9,630	-	9,630
	Lease purchase contract for copiers that was budgeted in error under equipment during the 2004-05 budget process (see above).				
6	Transfers		438	-	438
	Increase in departmental charges for EHAP, EAP and CEHW.				
7	Revenue from the Use of Money and Property		-	1,300	(1,300)
	Increase in projected revenue from Science Camp based on current year actual attendance.				
8	Current Services		-	(147,033)	147,033
	Decrease is the result of reduced research revenue due to completion of several projects in 2004-05.				
9	Other Revenue		-	53,633	(53,633)
	Increase in grants from the Weingart Foundation and the IMLS.				
10	Operating Transfers In		-	(6,000)	6,000
	Decrease in Museum Store contribution based on net income projections for 2005-06.				
	Total	1.2	(98,100)	(98,100)	-

DEPARTMENT: County Museum
FUND: General
BUDGET UNIT: AAA CCM

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Ongoing Maintenance Allocation	0.3	70,000	-	70,000
	The maintenance budget was reduced significantly as a result of the 30% spend-down plan approved by the Board during FY 2003/04. This reduction has had a negative impact on the level of building maintenance at the main museum and historic sites. Without additional funding, repairs and improvements to museum facilities will continue to be severely restricted. The Department has identified a number of maintenance projects that will continue to be deferred unless sufficient funding is secured. These projects include the following: · Repaint the exterior dome at main Museum Facility. · Replace main Museum entry way. · Remove carpeting in galleries because of age and pest issues, maintain and treat existing concrete flooring with stain. · Replace roll-up door in Division of Anthropology, safety and collection issue. · Isolate electrical panels from the History collection area (security issues). · Install drain system to remedy flooding of the Cactus Garden. · Install exterior irrigation system at John Rains Historic House. · Replace fencing and enhance visitor experience at Daggett Stone Motel in Daggett. · Increase custodial services at historic sites. · Update irrigation system at Agua Mansa. · Replace ceiling tiles in main Museum facility. Approval of this request would provide the Department will on-going funds so it can begin to proceed with the above projects. This request also includes funding to add a part-time caretaker to reopen the Agua Mansa Cemetery in Colton. County residents continue to expressed an interest in visiting this historic cemetery, which is the oldest in San Bernardino County.				
2	Support for Six Museum Admission-Free Days	-	-	(15,000)	15,000
	This funding would assist the Department in continuing with the Admission-Free Days at the County Museum. On August 13, 2002, the Board authorized the Department to implement a program of free admission to the Museum. In accordance with Board direction, free admission would be for one Sunday per month when a cash sponsorship has been secured. Although the Museum Association has achieved outstanding results in securing sponsors since the program's implementation, maintaining twelve free day sponsorships per year has become increasingly difficult. Approval of this request would allow the Department to hold up to six admission free Sundays when sponsorships for the event have not been secured. The Department is requesting the additional funds because the admission-free days have produced an increase in attendance of approximately 52% on those specific Sundays.				
3	Enhanced Marketing Budget (One-Time Funding)	-	40,000	20,000	20,000
	The County Museum provides educational programs and exhibits depicting the cultural and natural heritage of San Bernardino County and the encompassing region. With the area's current and expected economic and housing growth, significant increases in prospective audiences are anticipated. With this potential, advertising of the Museum becomes a more imperative tool for increasing public awareness of the institution. Over the past four years, budget constraints have required the Department to spend less funds on advertising. Approval of this request would allow the Department to increase its marketing budget for FY 2005/06 by $40,000 (from $96,628 to $136,628). This additional amount would be used for various types of marketing to reach a larger county demographic and attract more visitors. The specific types of advertising include the following: * Billboards (greater San Bernardino Valley and High Desert) * On-screen movie advertising (Chino, Ontario, Barstow, Victorville, and Redlands) * Newspapers * Magazine ads (advertising of services available at historic sites) * Promotions with public television and other media partners By utilizing these additional marketing venues, the Department will be able to increase the public's ability to receive information regarding Museum programs and services. Recent marketing research data conclusively demonstrates the value of this information for attracting customers. The Department believes that the additional $40,000 spent in FY 2005/06 on marketing would eventually be fully offset by increased admission revenues resulting from the Museum's efforts to expand its customer base. In addition, approval of this request would assist the Department in achieving its goal of "Building Awareness and Visibility About the Museum" as acknowledged in the Board-adopted Museum Strategic Plan.				
4	Addition of part-time Museum Clerk	0.5	16,062	-	16,062
	This position is necessary to assist with the Museum's front desk, which is critical to the operation of the Museum. Due to funding constraints, the desk has operated with reduced staff for more than a year.				
5	Educational Center Development (One-Time Funding)	-	31,500	-	31,500
	The Department is requesting one-time funds for an Educational Center for the Museum Youth Club. The Educational Center would provide hands on educational materials and exhibits, resulting in enhanced services for school districts and residents of the County/region, more venues for families, and a positive impact on museum admissions.				
	Total	0.8	157,562	5,000	152,562

Museum Store

DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The Store supports the Museum operations and makes a annual financial contribution to the Museum.

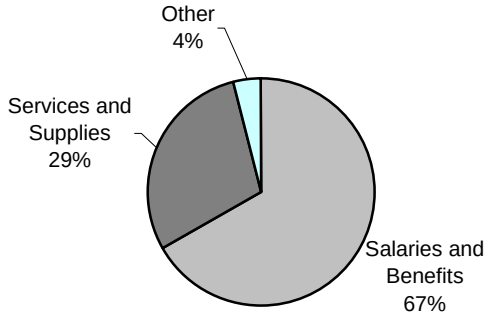
In 2003-04, the Museum Store opened a Garden Café offering sandwiches, snack products, pastries, and bottled beverages for Museum visitors. This café helps to enhance the visitor experience and satisfaction.

BUDGET AND WORKLOAD HISTORY

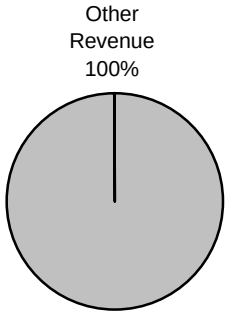
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	172,143	165,541	134,437	141,077
Departmental Revenue	179,163	169,650	119,344	142,000
Revenue Over/(Under) Expense	7,020	4,109	(15,093)	923
Budgeted Staffing		2.2		2.0
Workload Indicators				
Purchase for Resale	59,193	55,000	38,277	40,450
Taxable Sales	155,108	169,650	119,269	145,000

The 2004-05 estimated expenditures and revenues for the gift store are both less than budget. The shortfall is the result of fewer than anticipated people visiting the Museum during the year.

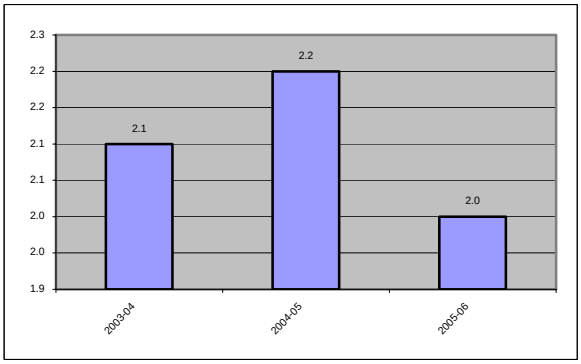
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



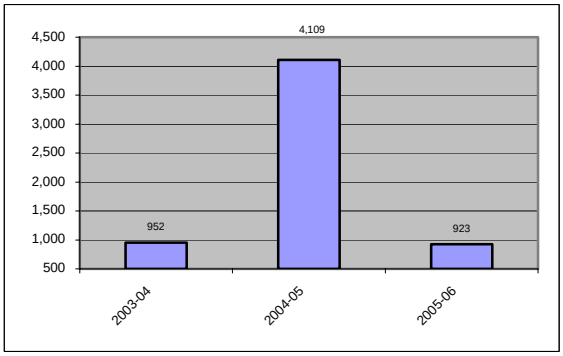
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Museum
FUND: Enterprise Fund

BUDGET UNIT: EMM
FUNCTION: Cultural Services
ACTIVITY: Museum Store

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	92,862	91,920	5,205	-	97,125	(2,943)	94,182
Services and Supplies	41,174	59,223	-	-	59,223	(17,773)	41,450
Transfers	401	398	-	-	398	47	445
Total Appropriation	134,437	151,541	5,205	-	156,746	(20,669)	136,077
Oper Trans Out	-	14,000	-	-	14,000	(9,000)	5,000
Total Requirements	134,437	165,541	5,205	-	170,746	(29,669)	141,077
Departmental Revenue							
Other Revenue	119,344	169,650	-	-	169,650	(27,650)	142,000
Total Revenue	119,344	169,650	-	-	169,650	(27,650)	142,000
Rev Over/(Under) Exp	(15,093)	4,109	(5,205)	-	(1,096)	2,019	923
Budgeted Staffing		2.2	-	-	2.2	(0.2)	2.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases. These increased costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: County Museum
FUND: Enterprise Fund
BUDGET UNIT: EMM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

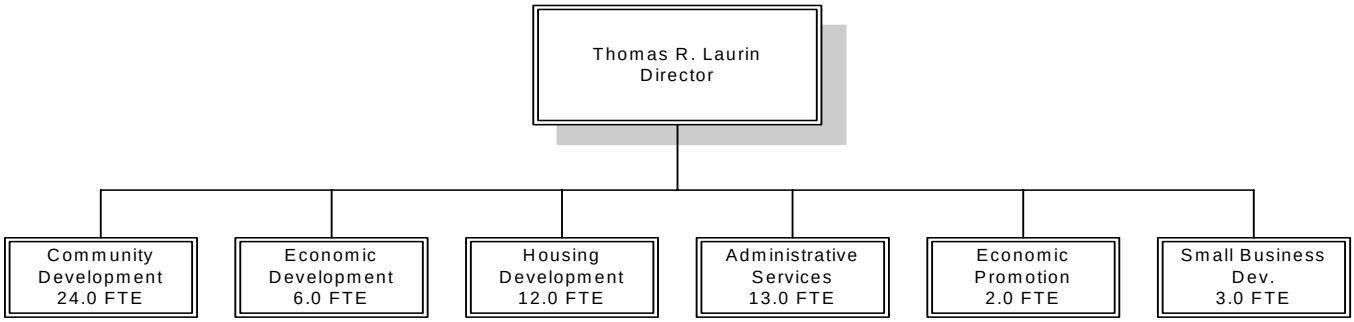
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	(0.2)	(2,943)	-	2,943
	Part-time Museum Clerk has been transferred to the Museum general fund to reduce personnel costs of the store.				
2.	Services and Supplies	-	(17,773)	-	17,773
	Reduction in purchases of inventory due to projected decrease in sales based on prior year actuals.				
3.	Transfers	-	47	-	(47)
	Increase in departmental charges for EHAP, EAP and CEHW.				
4.	Operating Transfers Out	-	(9,000)	-	9,000
	Decrease in Museum Contribution to the General Fund based on net income projections for 2005-06.				
5.	Other Revenue	-	-	(27,650)	(27,650)
	Reduction in revenue based on a projected decrease in sales at the museum gift store.				
	Total	(0.2)	(29,669)	(27,650)	2,019

ECONOMIC AND COMMUNITY DEVELOPMENT
Thomas R. Laurin

MISSION STATEMENT

The Economic and Community Development Department works to improve the quality of life for residents of the County through identifying, obtaining and administrating local, state, federal and private funding resources available for community development, housing programs, and economic development.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
ECD Consolidated Spec. Revenue	53,686,121	36,693,505		16,992,616	56.0
Economic Promotion	808,963	-	808,963		2.0
Small Business Development	160,062	-	160,062		3.0
TOTAL	54,655,146	36,693,505	969,025	16,992,616	61.0

ECD Consolidated Special Revenue

DESCRIPTION OF MAJOR SERVICES

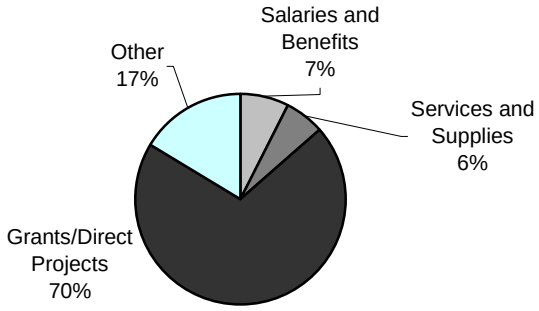
The Economic and Community Development Department is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), the Home Investment Partnership Act Grant (HOME), the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department has received and will administer a United States Department of Agriculture Forest Service grant for Southern California Drought Assistance.

BUDGET AND WORKLOAD HISTORY

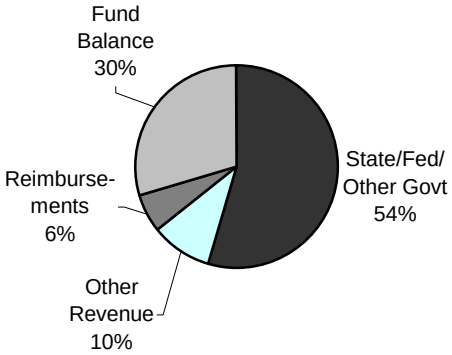
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	20,028,298	57,598,486	21,138,269	53,686,121
Departmental Revenue	20,274,741	40,455,119	20,987,518	36,693,505
Fund Balance		17,143,367		16,992,616
Budgeted Staffing		58.0		56.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of ECD's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpected and unrealized amounts in 2004-05 have been carried over to the subsequent year's budget.

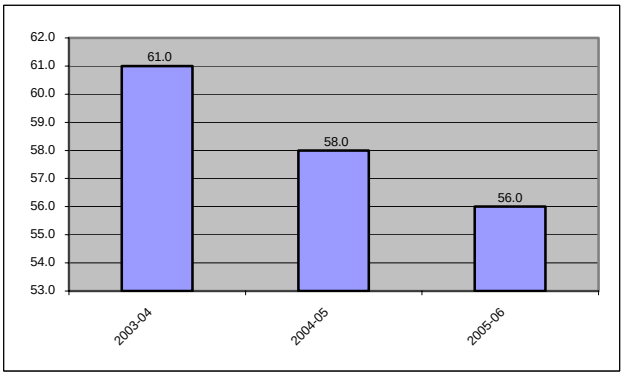
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



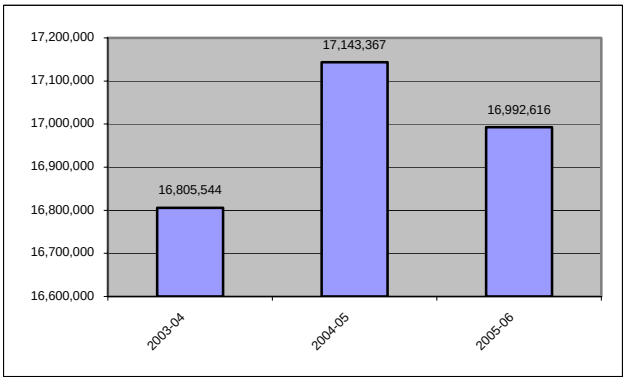
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: Economic and Community Dev

BUDGET UNIT: ECD Consolidated
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,902,717	3,972,082	307,863	-	4,279,945	(20,661)	4,259,284
Services and Supplies	1,583,498	2,984,572	161,559	-	3,146,131	371,020	3,517,151
Grants/Direct Projects	13,086,750	43,987,786	-	-	43,987,786	(4,041,008)	39,946,778
Central Computer	41,095	41,095	13,085	-	54,180	-	54,180
Transfers	5,434,149	7,637,059	-	-	7,637,059	(197,331)	7,439,728
Total Exp Authority	24,048,209	58,622,594	482,507	-	59,105,101	(3,887,980)	55,217,121
Reimbursements	(3,527,940)	(3,024,108)	-	-	(3,024,108)	(506,892)	(3,531,000)
Total Appropriation	20,520,269	55,598,486	482,507	-	56,080,993	(4,394,872)	51,686,121
Oper Transfers Out	618,000	2,000,000	-	-	2,000,000	-	2,000,000
Total Requirements	21,138,269	57,598,486	482,507	-	58,080,993	(4,394,872)	53,686,121
Departmental Revenue							
Taxes	105,000	40,000	-	-	40,000	-	40,000
Fines and Forfeitures	5,400	10,000	-	-	10,000	(4,000)	6,000
Use Of Money & Prop	669,045	789,400	-	-	789,400	(26,000)	763,400
State, Fed or Gov't Aid	14,721,900	34,983,674	482,507	-	35,466,181	(4,393,076)	31,073,105
Other Revenue	5,486,173	4,632,045	-	-	4,632,045	178,955	4,811,000
Total Revenue	20,987,518	40,455,119	482,507	-	40,937,626	(4,244,121)	36,693,505
Fund Balance		17,143,367	-	-	17,143,367	(150,751)	16,992,616
Budgeted Staffing		58.0	-	-	58.0	(2.0)	56.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Economic and Community Dev
FUND: Economic and Community Dev
BUDGET UNIT: ECD Consolidated

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	(2.0)	(20,661)	-	(20,661)
	*The elimination of two vacant staff positions (1.0 Housing Cost Estimator and 1.0 extra help Student Intern) due to work load reduction for a total cost savings of ($77,500). *Reclassification of a Staff Analyst II position to an Administrative Supervisor I. The change in total salary for the reclassification is $7,995. *Other miscellaneous adjustments of $48,844, due to step and benefit adjustments.				
2.	Services and Supplies	-	371,020	-	371,020
	*There is an increase of $504,010 in the IVDA program due to a fund balance increase (SDK). *There is a decrease ($74,443) in the CDBG Administration fund (SAU) due to reductions per the budget instructions. *A decrease of ($20,000) is budgeted in Special Departmental expense and Public Guardian Estates expense for the Neighborhood Initiative program based on historical actuals in this fund (SAR). *There is a decrease of ($11,995) in the ECD Non-grant activities due to a reduction of funding (SBZ). *There is a decrease of ($26,552) in the other miscellaneous funds.				
3.	Grants/Direct Projects	-	(4,041,008)	-	(4,041,008)
	*A decrease of ($404,600) in the Crestline Revitalization program because the project is winding down. *A decrease of ($286,950) due to lower demand for Micro Loans (SBW). *A decrease of ($78,558) in the CDBG Revolving Loan program is due to the decrease in CDBG grant funding (SAV). *A decrease of ($1,107,059) is due to the fund balance reduction in the Neighborhood Initiative Program (SAR). *A decrease of ($1,462,050) in the Section 108 program (SBE) is due to the trend of loans issued in recent years. *There is a decrease of ($764,886) due to the grant funding period winding down in the Bark Beetle program (SBQ). *There is an increase of $63,095 in other miscellaneous funds.				
4.	Transfers	-	(197,331)	-	(197,331)
	*There is an increase of $382,000 in the Neighborhood Initiative Program due to increased labor charges related to the Labor Compliance Program (SAR). *There is a decrease of ($583,451) in the EDI program due to projects completed in FY 04-05 (SCS). *There is an increase of $4,120 in miscellaneous funds				
5.	Reimbursements	-	(506,892)	-	(506,892)
	*An increase for the Administrative Fund (SAU) of collected labor charges from the Neighborhood Initiative program, $382,000, and the CDBG Revolving Loan program, $124,000. There is a slight increase of $892 in the other miscellaneous funds.				
6.	Fines and Forfeitures	-	-	(4,000)	4,000
	*Due to the trend of actual revenue received there is a reduction in Penalties for the Business Expansion Loan Program (SBR) of ($4,000).				
7.	Rev from Use of Money and Property	-	-	(26,000)	26,000
	*Due to the trend of actual revenue there is a ($30,000) decrease in the Business Expansion Loan program (SBR) revenue and a revenue increase of $4,000 in the remaining funds.				
8.	Federal Aid	-	-	(4,393,076)	4,393,076
	*There is a reduction of ($2,190,836) due to the winding down of the Bark Beetle grant (SBQ). *An increase in revenue in the HOME program due to carry over funds from FY 04-05 of $395,388 (SAS). *A decrease in revenue due to the grant reduction in the Section 108 loan program of ($1,400,000) (SBE). *There is a reduction of ($145,666) in the CDBG Administration fund (SAU) due to a reduction in grant funding. *There is a decrease of ($375,000) in the Crestline Revitalization program (SDR) based on the actual revenue received on this project. *There is a decrease of ($483,451) in the EDI program due to project completion in FY 04-05 (SCS). *There is a decrease of ($185,426) in Demo -Code Enforcement due to a roll over of funds from prior year (SBC). *There is an decrease of ($8,085) in the other miscellaneous funds.				
9.	Other Revenue	-	-	178,955	(178,955)
	*An increase of $500,000 is due to a payment from the schools for the Labor Compliance Program (SAR). *A decrease of ($200,000) In the CDBG Housing Acquisition fund (SBT) due to a Program Income transfer into fund SBA. *A decrease of ($172,000) in the Business Expansion Loan program (SBR) is due to actual loan revenue history. *There is an increase of $42,000 in the CDBG Revolving Loan program (SAV) due to the increase in loan payoffs caused by the healthy economy. *There is an increase of $8,955 in the other miscellaneous funds.				
	Total	(2.0)	(4,394,872)	(4,244,121)	(150,751)

Economic Promotion

DESCRIPTION OF MAJOR SERVICES

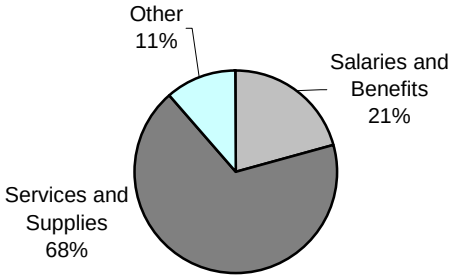
The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorship of regional economic councils and helps support the Quad State Joint Powers Authority. In addition, many Priority Policy Needs identified by the Board of Supervisors, which relate to community and economic development are implemented by the department.

BUDGET AND WORKLOAD HISTORY

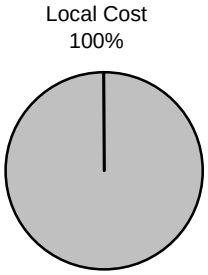
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	738,430	991,122	1,262,462	808,963
Departmental Revenue	5,659	-	14,000	-
Local Cost	732,771	991,122	1,248,462	808,963
Budgeted Staffing		2.0		2.0

On November 23, 2004 (Item #63), the board approved one-time County Contingencies of $280,000 for expenditures associated with completing the Board approved Economic Development Decision Model. This expenditure was partially offset by ($8,660) in savings in other areas. The estimated revenue is over budget by $14,000 due to the reimbursement of costs incurred on behalf of the Bark Beetle Grant.

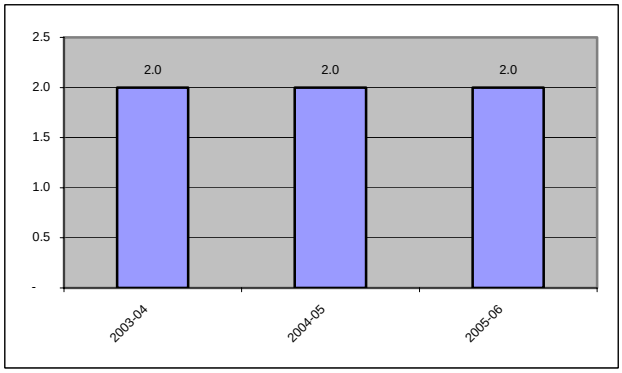
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



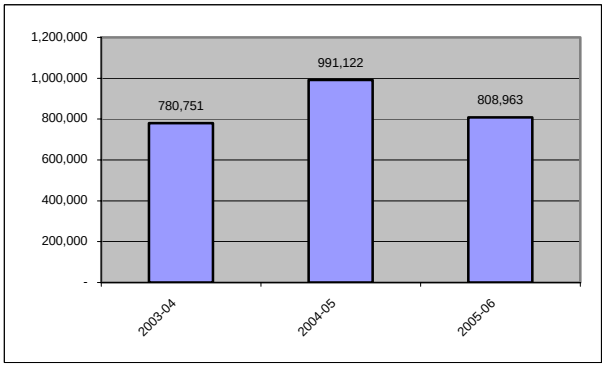
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	169,000	175,472	3,527	-	178,999	(9,976)	169,023
Services and Supplies	946,817	722,658	(185,686)	-	536,972	9,954	546,926
Equipment	11,000	-	-	-	-	-	-
Transfers	372,992	92,992	-	-	92,992	22	93,014
Total Exp Authority	1,499,809	991,122	(182,159)	-	808,963	-	808,963
Reimbursements	(237,347)	-	-	-	-	-	-
Total Appropriation	1,262,462	991,122	(182,159)	-	808,963	-	808,963
Departmental Revenue							
Other Revenue	14,000	-	-	-	-	-	-
Total Financing Sources	14,000	-	-	-	-	-	-
Local Cost	1,248,462	991,122	(182,159)	-	808,963	-	808,963
Budgeted Staffing		2.0	-	-	2.0	-	2.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases. These increased costs are reflected in the Cost to Maintain Current Program Services column.

In addition, included in the FY 2004/05 final budget was a one time policy item of $200,000 for the development of a group decision making process utilizing the County's Geographic Management System (GIMS). The budget reduction of $200,000 for this project is reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Economic and Community Dev
FUND: General
BUDGET UNIT: AAA ECD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits		(9,976)	-	(9,976)
	Reduction of salaries is due to retirement of one employee and replacement with employee at lower pay rate.				
2.	Services and Supplies		9,954	-	9,954
	Increase due to additional Quad State charges of $11,000 and miscellaneous reductions in other expenses of $1,046.				
3.	Transfers		22	-	22
	Increase in EHAP charges per the Budget instructions.				
	Total	-	-	-	-

Small Business Development

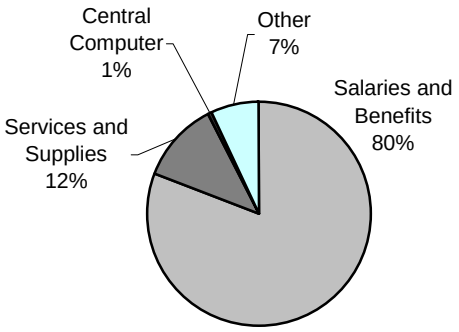
DESCRIPTION OF MAJOR SERVICES

The Office of Small Business Development (OSBD) assists in the validation of U.S. Department of Transportation Disadvantaged Business Enterprises (DBE) requirements for the County, which permits the County's Department of Airports and Department of Public Works to receive federal funding. In addition, OSBD promotes training and education programs through countywide seminars and workshops it sponsors. These workshops focus on contracting and purchasing opportunities available to small business owners in the county. It also maintains a directory of local small business vendors available to the 42 county departments and prime contractors, assuring consideration and access to ongoing bid requests and contracts throughout the county.

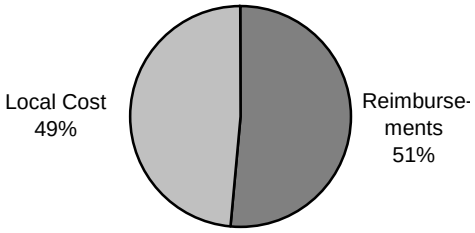
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	185,686	156,214	152,833	160,062
Departmental Revenue	87,891	-	-	-
Local Cost	97,795	156,214	152,833	160,062
Budgeted Staffing		3.0		3.0

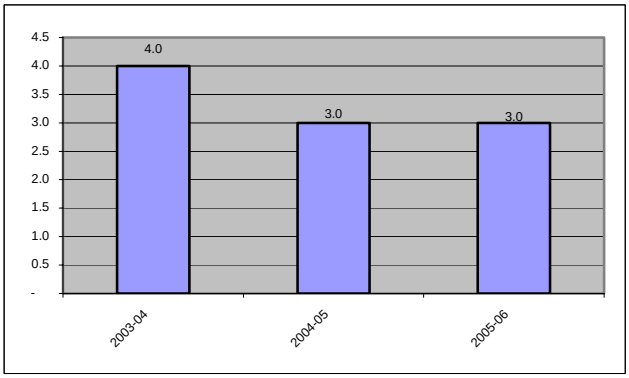
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



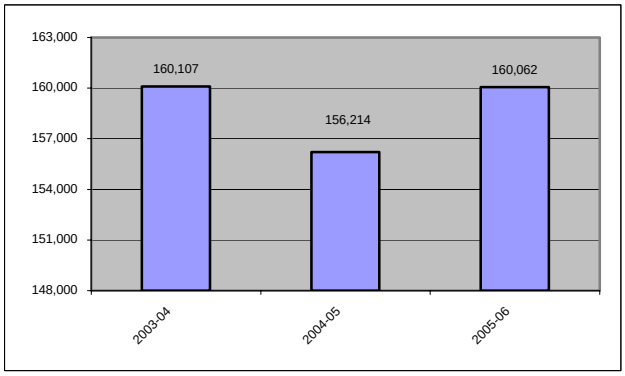
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: General

BUDGET UNIT: AAA SBD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	258,214	260,743	5,031	-	265,774	(4)	265,770
Services and Supplies	13,077	13,929	(676)	-	13,253	25,161	38,414
Central Computer	2,668	2,668	(507)	-	2,161	-	2,161
Transfers	22,874	22,874	-	-	22,874	(157)	22,717
Total Exp Authority	296,833	300,214	3,848	-	304,062	25,000	329,062
Reimbursements	(144,000)	(144,000)	-	-	(144,000)	(25,000)	(169,000)
Total Appropriation	152,833	156,214	3,848	-	160,062	-	160,062
Local Cost	152,833	156,214	3,848	-	160,062	-	160,062
Budgeted Staffing		3.0	-	-	3.0	-	3.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance and central computer charges. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Economic and Community Dev
FUND: General
BUDGET UNIT: AAA SBD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

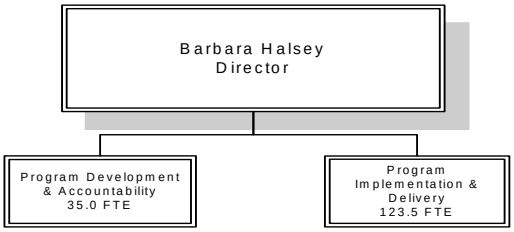
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits		(4)	-	(4)
	Reduction due to change in benefits.				
2.	Services and Supplies		25,161	-	25,161
	*Professional Services increased $25,000 due to an accounting change. This coincides with an increase in reimbursements. *Services and supplies increased for miscellaneous expense adjustments of $161.				
3.	Transfers		(157)	-	(157)
	Decrease in EHaP charges per budget instructions.				
4.	Reimbursements		(25,000)	-	(25,000)
	Increase due to accounting change, this coincides with S&S increase of $25,000.				
	Total	-	-	-	-

JOBS AND EMPLOYMENT SERVICES
Barbara Halsey

MISSION STATEMENT

Jobs and Employment Services Department (JESD) provides comprehensive employment, training, and support services in accordance with the Department of Labor (DOL) Workforce Investment Act (WIA), that respond to the needs of job seekers, businesses, and communities within the County of San Bernardino.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Department of Jobs and Employment Services (JESD) is responsible for administering and operating programs under the Department of Labor's Workforce Investment Act. Funding for programs operated is allocated at the federal level, and comes to the county from the State Employment Development Department/Workforce Investment Division. Through this funding stream, services are delivered to job seekers and businesses throughout the county via JESD's One-Stop delivery system. These offices are called the Workforce Investment Employment and Business Resource Centers and are strategically placed in 3 of the county's economic regions. The West End office is located in Rancho Cucamonga, the East Valley office is located in San Bernardino, and the High Desert office is located in Hesperia. JESD will phase in web-based access to the One-Stop career system allowing for delivery of services to the public in remote county areas through the Workforce Investment Network (WIN) website.

JESD provides employment services to businesses and job seekers. Committed to operating a demand driven service delivery system, the department has developed a reputation for excellence in serving the workforce needs of businesses. Understanding that increased employment opportunities enhance the quality of life for residents, the department strives to ensure that the needs of local businesses are met by providing them with a skilled workforce, works with economic development professionals and organizations to assist in attracting new business to the area as well as retain our established business base, and serves as a link between the education and business communities in order to influence the manner in which educators prepare the workforce needed by businesses today and in the future.

The Workforce-Investment Board administratively oversees the programs offered through the Department. This Board is comprised of private business representatives and public sector partners who have been appointed by the County Board of Supervisors.

In addition to administering and operating programs under the Workforce Investment Act, JESD contracts with the Human Services System (HSS), assisting the Temporary Assistance Division/Employment Services Program (TAD/ESP) through the provision of job development and job referral services to CalWORKS participants. Under this contract, the department has also conducted specific hiring events and job fairs to enhance the employment opportunities available to TAD/ESP customers.

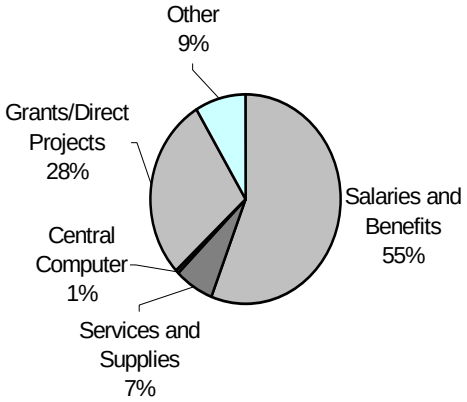
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	14,140,555	15,382,733	15,030,439	14,875,446
Departmental Revenue	14,450,588	16,863,227	15,030,439	16,355,940
Fund Balance		(1,480,494)		(1,480,494)
Budgeted Staffing		150.1		159.5
Workload Indicators				
Universal Job Seekers *	72,063	52,902	89,633	90,000
# of Participants receiving services.	2,111	990	1,732	1,700

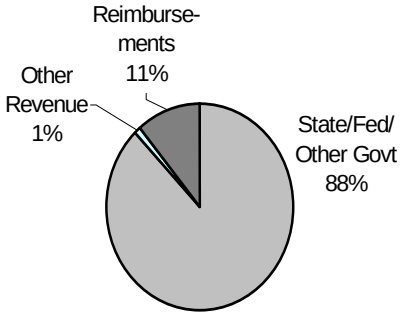
*Self service customers seeking employment information.

The revenue projections are under budget primarily due to lower estimated expenditures of $1,211,000 in the National Emergency Grant. The estimated services provided to jobseekers have exceeded the budgeted workload indicators due to the increase in demand and population in the County of San Bernardino.

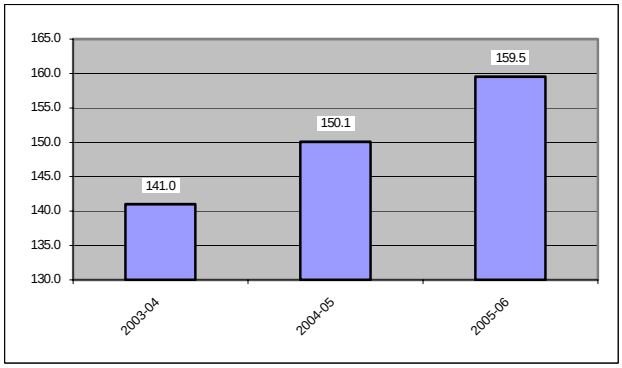
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



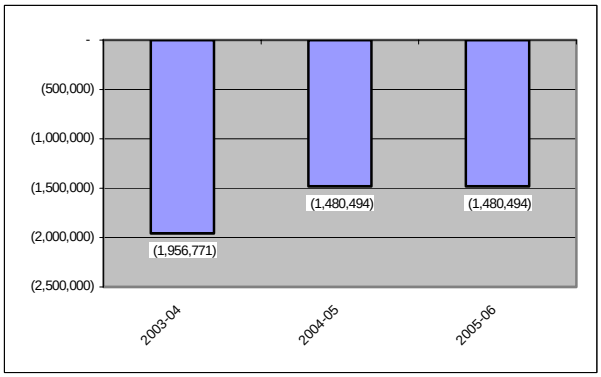
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Jobs and Employment Services
FUND: Jobs and Employment Services

BUDGET UNIT: SAC JOB
FUNCTION: Public Assistance
ACTIVITY: Public Assistance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	8,256,700	8,666,977	666,144	-	9,333,121	146,242	9,479,363
Services and Supplies	1,300,949	1,415,149	37,399	-	1,452,548	(338,884)	1,113,664
Central Computer	106,244	106,244	536	-	106,780	-	106,780
Grants/Direct Projects	5,617,280	5,445,300	-	530,000	5,975,300	(1,190,300)	4,785,000
Equipment	50,000	50,000	-	-	50,000	(30,000)	20,000
Transfers	1,674,566	1,870,139	-	-	1,870,139	(430,045)	1,440,094
Total Exp Authority	17,005,739	17,553,809	704,079	530,000	18,787,888	(1,842,987)	16,944,901
Reimbursements	(1,975,300)	(2,171,076)	-	-	(2,171,076)	101,621	(2,069,455)
Total Appropriation	15,030,439	15,382,733	704,079	530,000	16,616,812	(1,741,366)	14,875,446
Departmental Revenue							
Use Of Money & Prop	199,600	199,600	-	-	199,600	4,800	204,400
State, Fed or Gov't Aid	14,829,194	16,663,627	704,079	530,000	17,897,706	(1,746,166)	16,151,540
Current Services	420	-	-	-	-	-	-
Other Revenue	1,225	-	-	-	-	-	-
Total Revenue	15,030,439	16,863,227	704,079	530,000	18,097,306	(1,741,366)	16,355,940
Fund Balance		(1,480,494)	-	-	(1,480,494)	-	(1,480,494)
Budgeted Staffing		150.1	-	-	150.1	9.4	159.5

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, computer printing costs, risk management insurance, and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These increased costs are reflected in the Cost to Maintain Current Program Services column.

On November 9, 2004 (Item #11), the Board accepted a grant from the State of California Employment Development Department to fund National Emergency Grant retraining activities from June 1, 2004 through December 31, 2005. These budgetary adjustments are reflected in the Board Approved Adjustments column.

DEPARTMENT: Jobs and Employment Services
FUND: Jobs and Employment Services
BUDGET UNIT: SAC JOB

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

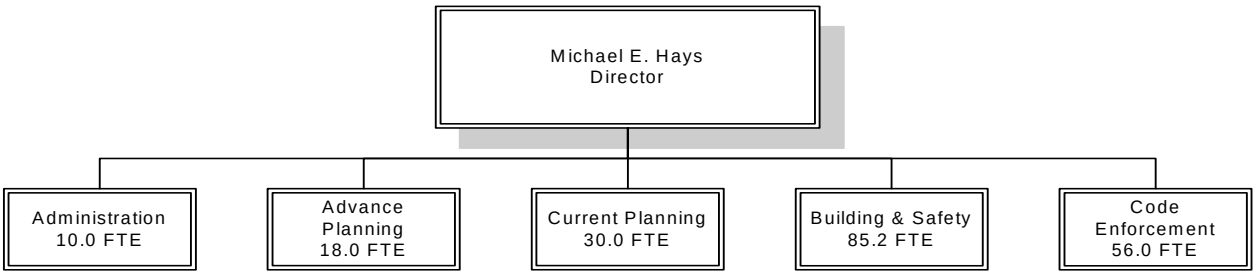
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	9.4	146,242	-	146,242
	Salaries and benefits increase is a net result of adjustments in budgeted staffing patterns to manage the existing workload and align functions with the workforce development model rather than a human services model. *Primarily the budgeted staffing increases are attributed to the 19.4 PSE positions that are necessary to fulfill the requirements of the National Emergency Grant with a total cost increase of $687,171. *Additionally, a transfer of 2.0 positions from ED/PSG to JESD, a Deputy Director and a Staff Analyst II, are reflected in the staffing increase of $192,194. *These increases have been offset by the proposed elimination of the following 11.0 positions with an estimated cost savings of ($635,609): 1.0 Employment Services Analyst, 3.0 Employment Services Technician, 1.0 Employment Services Specialist, 1.0 Supervising Employment Services Specialist I, 1.0 Employment Services Manager, 1.0 Fiscal Clerk I, 1.0 Fiscal Clerk II, 1.0 Supervising Fiscal Clerk I and elimination of 1.0 for the dual appointment of an Administrative Supervisor II. *In addition salaries have been temporarily reduced for .5 Employment Services Specialist and .5 Fiscal Clerk II, based upon existing extended leave status with an estimated cost savings of ($53,688). *Reclassifications are proposed for the following positions with an estimated cost increase of $24,649: Employment Services Technician to an Automated Systems Technician; Fiscal Clerk I to a Clerk III; HSS Program Specialist I to a Staff Analyst II; and Employment Services Manager to a JESD Regional Manager. * Miscellaneous adjustments for steps and benefit changes results in an estimated cost savings of ($68,475).				
2.	Services and Supplies	-	(338,884)	-	(338,884)
	Primary reduction in services and supplies is attributed to purchase of case management/customer tracking software in FY 2004/05.				
3.	Grants/Direct Projects	-	(1,190,300)	-	(1,190,300)
	The decreases of $1,190,300 in other charges represents one-time grants expiring at the end of FY 2004/05 and in the middle of FY 2005/06.				
4.	Equipment	-	(30,000)	-	(30,000)
	Projected equipment cost of $20,000 is for the purchase of a mail processing machine to support the business services unit, which represents a net decrease of $30,000 from FY 04/05 budget.				
5.	Transfers	-	(430,045)	-	(430,045)
	Reduction in transfers out is due to the reduction in ED/PSG costs of $156,732 because of the transfer of staff positions to JESD and the consolidation of facilities with an estimated cost savings of $273,313.				
6.	Reimbursements	-	101,621	-	101,621
	Reimbursements have decreased due to the completion of C-IV consortium project, therefore eliminating the need for reimbursement of staff assigned to that project.				
7.	Use of Money or Property	-	-	4,800	(4,800)
	The slight increase of $4,800 represents the CPI adjustment to the rent receipt from California Employment Development Department.				
8.	State, Fed or Gov't Aid	-	-	(1,746,166)	1,746,166
	*The decrease in state aid is due to the expiration of the following grants: Nurse's Workforce Initiative Grant ($1,200,000); Veterans Grant ($200,000); National Emergency Grant ($205,000). *The loss of funding is partially offset by a new Department of Labor grant for business services development in the amount of $250,000. *Other miscellaneous grant adjustments result in a decrease in revenue of ($391,166).				
	Total	9.4	(1,741,366)	(1,741,366)	-

LAND USE SERVICES
Michael E. Hays

MISSION STATEMENT

The Land Use Services Department is dedicated to ensuring a balance in the areas of housing, business, and recreational needs for the diverse cultures and communities of San Bernardino County. This is accomplished by comprehensive regional planning and enforcement of building standards, land uses, and environmental impacts.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Administration	-	-	-		11.0
Current Planning	2,770,701	2,770,701	-		30.0
Advance Planning	3,444,907	2,259,002	1,185,905		18.0
Building and Safety	8,514,274	8,514,274	-		85.2
Code Enforcement	3,571,082	678,000	2,893,082		35.0
Fire Hazard Abatement	2,317,738	2,317,738	-		21.0
General Plan Update	886,205	500,000		386,205	-
Habitat Conservation	146,675	-		146,675	-
TOTAL	21,651,582	17,039,715	4,078,987	532,880	200.2

Administration

DESCRIPTION OF MAJOR SERVICES

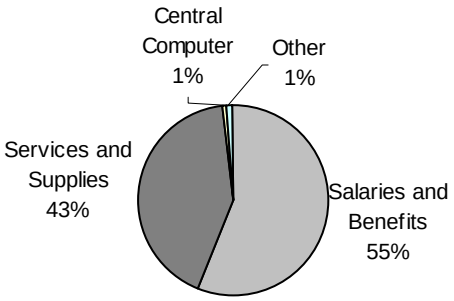
The Administration Division provides administrative support (including centralized budgeting, personnel, and automation services) to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement and Fire Hazard Abatement divisions.

BUDGET AND WORKLOAD HISTORY

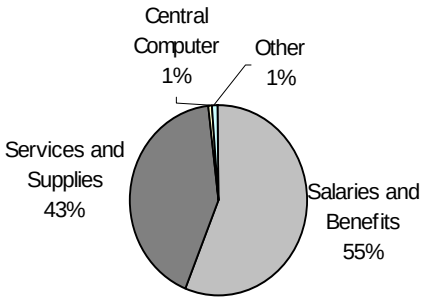
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	(936)	-	420,735	-
Departmental Revenue	-	-	-	-
Local Cost	(936)	-	420,735	-
Budgeted Staffing		10.0		11.0

Estimated expenditures exceed the budget due to board approval in May 2005 of $420,735, for the purchase of computer hardware, software, annual software maintenance and professional services, related to Accela Permit's Plus software upgrades. These upgrades add Wireless, GIS, GPS and online permit functions to the current system.

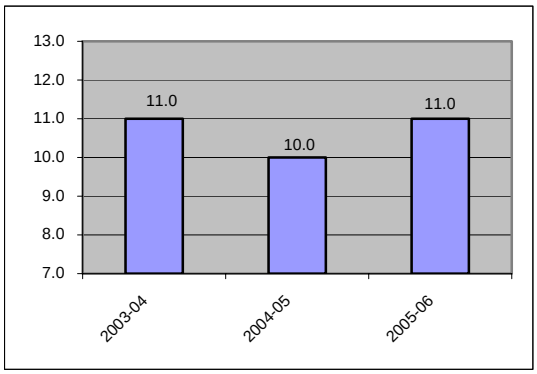
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA LUS LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	741,757	775,346	48,872	-	824,218	64,397	888,615
Services and Supplies	1,072,716	652,011	23,135	-	675,146	4,455	679,601
Central Computer	9,455	9,455	1,191	-	10,646	-	10,646
Equipment	23,783	14,000	-	-	14,000	-	14,000
Transfers	126,408	131,500	-	-	131,500	(129,480)	2,020
Total Exp Authority	1,974,119	1,582,312	73,198	-	1,655,510	(60,628)	1,594,882
Reimbursements	(1,553,384)	(1,582,312)	(73,198)	-	(1,655,510)	60,628	(1,594,882)
Total Appropriation	420,735	-	-	-	-	-	-
Local Cost	420,735	-	-	-	-	-	-
Budgeted Staffing		10.0	-	-	10.0	1.0	11.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, risk management insurance, central computer charges, and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental reimbursements will finance this cost. These increased costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA LUS LUS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits	1.0	64,397	-	64,397
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions partially offset by savings from position underfills ($16,078), reclass of Accountant II to Staff Analyst II ($0), addition of 1.0 Fiscal Clerk for processing payroll & human resources workload ($48,319).				
2.	Services & Supplies		4,455	-	4,455
	Miscellaneous adjustments to various expenditures to meet actual requirements.				
3.	Transfers		(129,480)	-	(129,480)
	Elimination of costs to Public Works for processing of payroll & human resources workload				
4.	Reimbursements		60,628	-	60,628
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. This adjustment reflects the changes to those amounts for the fiscal year.				
	Total	1.0	-	-	-

Current Planning

DESCRIPTION OF MAJOR SERVICES

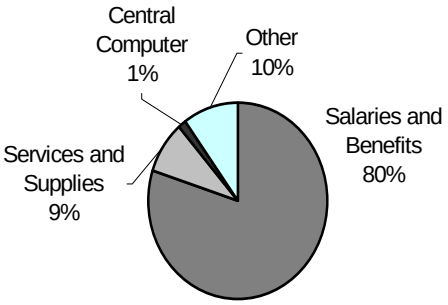
The Current Planning Division reviews all land use applications for compliance with county codes and environmental laws, and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

BUDGET AND WORKLOAD HISTORY

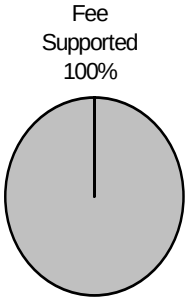
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,920,007	2,461,076	2,270,977	2,770,701
Departmental Revenue	1,750,209	2,461,076	2,270,977	2,770,701
Local Cost	169,798	-	-	-
Budgeted Staffing		28.0		30.0
Workload Indicators				
Conditional Use Permit	225	260	270	270
Tentative Parcel Map/Tract	91	75	140	140
Tentative Tract	24	30	36	35
Temporary Special Event	18	20	19	20
Concurrently File Applications	109	120	162	150

Estimated workload indicators reflect the increase in land development in the county that requires land use approvals and planning services. Current Planning continues to experience a high level of project submittals and growth in workload that has been steadily rising for the last several years.

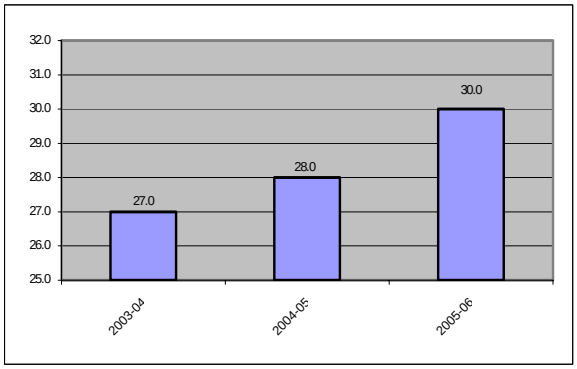
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA CUR CUR
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,792,285	1,891,866	121,640	189,279	2,202,785	21,726	2,224,511
Services and Supplies	197,903	285,857	1,182	5,000	292,039	(54,235)	237,804
Central Computer	34,978	34,978	4,664	-	39,642	-	39,642
Transfers	269,061	271,625	-	23,700	295,325	(15,331)	279,994
Total Exp Authority	2,294,227	2,484,326	127,486	217,979	2,829,791	(47,840)	2,781,951
Reimbursements	(23,250)	(23,250)	-	-	(23,250)	12,000	(11,250)
Total Appropriation	2,270,977	2,461,076	127,486	217,979	2,806,541	(35,840)	2,770,701
Departmental Revenue							
Current Services	2,270,490	2,461,076	127,486	217,979	2,806,541	(35,840)	2,770,701
Other Revenue	487	-	-	-	-	-	-
Total Revenue	2,270,977	2,461,076	127,486	217,979	2,806,541	(35,840)	2,770,701
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing		28.0	-	2.0	30.0	-	30.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These costs are reflected in the Cost to Maintain Current Program Services column.

In 2005-06 Current Planning will incur increases in salaries and benefits ($189,279) for the addition of 1.0 Planner III position, approved by the Board in June 2004, to handle the projected increase in Tentative Tract and Tentative Parcel Map workloads, and 1.0 Supervising Planner position, approved by the Board in May 2005, for the Victorville office. This budget unit will also incur an increase in services and supplies ($5,000) related to support costs for the Supervising Planner approved in May 2005 and increased transfers ($23,000) for increased rent related to the relocation of the Victorville office that was approved by the Board in November 2004. These costs are reflected in the Board Approved Adjustments column.

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CUR CUR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary & Benefits		21,726	-	21,726
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions.				
2.	Services & Supplies		(54,235)	-	(54,235)
	Increase in Cowcap expense ($41,566) offset by the transfer of GIMS costs to Advance Planning (-$20,000), a reduction in Consulting Costs ($-29,831), Presort & Packaging (-$10,537), Courier & Printing (-$8,010), Vehicle Charges (-$6,000), Memberships (-$3,405), Rents & Leases of Equipment (-$4,000) and miscellaneous adjustments (-$14,018) to reflect actual requirements.				
3.	Transfers		(15,331)	-	(15,331)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. This adjustment reflects the changes to those amounts for the fiscal year.				
4.	Reimbursements		12,000	-	12,000
	Deletion of reimbursement from Public Works group for Cowcap charges related to the Victorville location.				
5.	Current Services Revenue		-	(35,840)	35,840
	Revenue adjusted based on expected growth in workload offset by reduced costs.				
	Total	-	(35,840)	(35,840)	-

Advance Planning

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division prepares short and long-range plans for the development of the county and the conservation of its resources, including the County General Plan and various specific plans. In addition, this division is responsible for inspections of mining facilities and mine reclamation plans, and provides professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

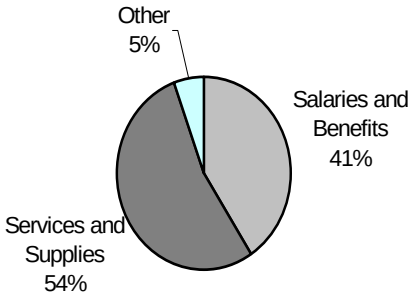
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,924,716	3,387,890	1,762,227	3,444,907
Departmental Revenue	769,204	2,263,881	657,014	2,259,002
Local Cost	1,155,512	1,124,009	1,105,213	1,185,905
Budgeted Staffing		19.0		18.0
Workload Indicators				
Environmental Review	19	25	25	25
Mine Inspections	67	63	73	73
Mining/Land Reclamation	13	25	25	25

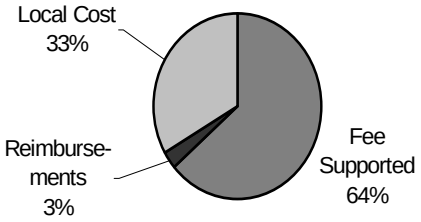
Appropriations are under budget by $1,606,867 consisting of salaries and benefits savings from vacant positions ($329,828), reductions in services and supplies ($1,338,623) primarily in reduced professional services related to lower than anticipated Environmental Impact Report (EIR) requests, a decrease in transfers of ($2,020) and reductions in reimbursements from the General Plan Update program ($47,404).

Revenue is under budget $1,606,867 primarily from reduced EIR requests and a direct offset to the reduction in professional services.

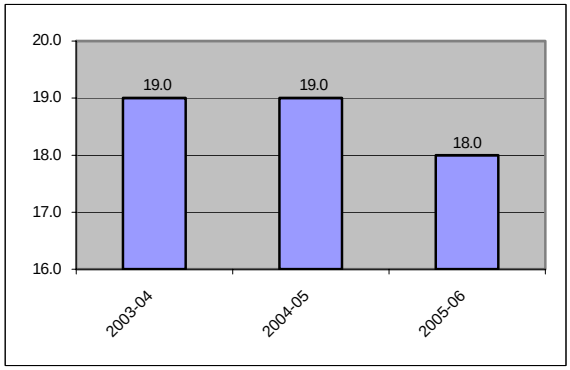
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



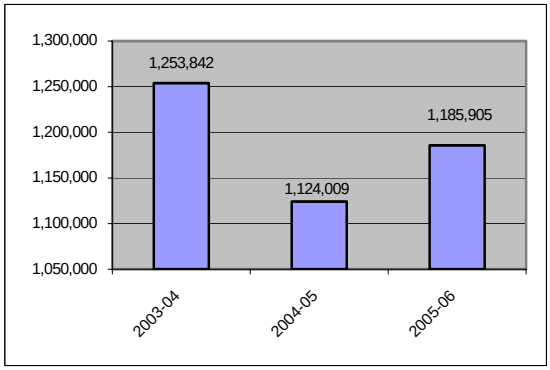
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA ADV ADV
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,085,615	1,436,834	28,385	-	1,465,219	(12,720)	1,452,499
Services and Supplies	564,350	1,884,178	33,511	-	1,917,689	(5,964)	1,911,725
Transfers	175,182	177,202	-	-	177,202	17,585	194,787
Total Exp Authority	1,825,147	3,498,214	61,896	-	3,560,110	(1,099)	3,559,011
Reimbursements	(62,920)	(110,324)	-	-	(110,324)	(3,780)	(114,104)
Total Appropriation	1,762,227	3,387,890	61,896	-	3,449,786	(4,879)	3,444,907
Departmental Revenue							
Current Services	653,408	2,263,881	-	-	2,263,881	(4,879)	2,259,002
Other Revenue	3,606	-	-	-	-	-	-
Total Revenue	657,014	2,263,881	-	-	2,263,881	(4,879)	2,259,002
Local Cost	1,105,213	1,124,009	61,896	-	1,185,905	-	1,185,905
Budgeted Staffing		19.0	-	-	19.0	(1.0)	18.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA ADV ADV

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits	(1.0)	(12,720)	-	(12,720)
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills (-$7,575), offset by the reduction of 3.0 Planner I positions (-$194,340) and the addition of 1.0 Supervising Planner ($99,916) and 1.0 Planner III ($89,279) for Environmental Reviews and Mining section.				
2.	Services & Supplies		(5,964)	-	(5,964)
	Miscellaneous adjustments to various expenditures to meet actual requirements (-$5,964).				
3.	Transfers		17,585	-	17,585
	Increased transfers to cover Advance Planning portion of Victorville rent.				
4.	Reimbursements		(3,780)	-	(3,780)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. This adjustment reflects the changes to those amounts for the fiscal year.				
5.	Current Services		-	(4,879)	4,879
	Decrease in proposed planning services revenue based on workload and cost of services.				
	Total	(1.0)	(4,879)	(4,879)	-

Building and Safety

DESCRIPTION OF MAJOR SERVICES

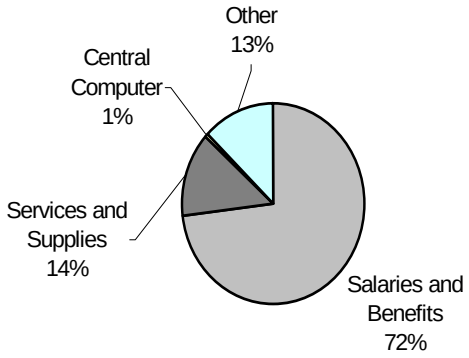
The Building and Safety Division administers construction and occupancy standards to safeguard life, health and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances, state laws and inspection of construction, alteration, moving, demolition, repair, occupancy and use of buildings and structures.

BUDGET AND WORKLOAD HISTORY

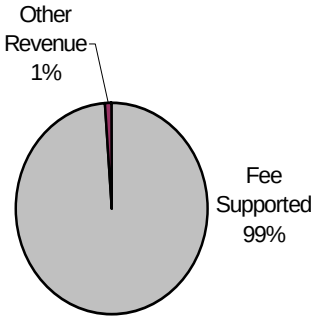
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	5,874,519	7,387,219	6,943,359	8,514,274
Departmental Revenue	5,983,909	7,387,219	7,061,991	8,514,274
Local Cost	(109,390)	-	(118,632)	-
Budgeted Staffing		78.2		85.2
Workload Indicators				
Permit Applications	25,171	26,000	24,893	26,000
Inspections	58,708	64,000	66,824	68,000
Plan Reviews	7,571	6,400	8,829	8,900

Estimated workload indicators and revenue estimates reflect the increased building activity that still exists within the County of San Bernardino. An increase in building permit activity creates additional plan review and inspection workloads.

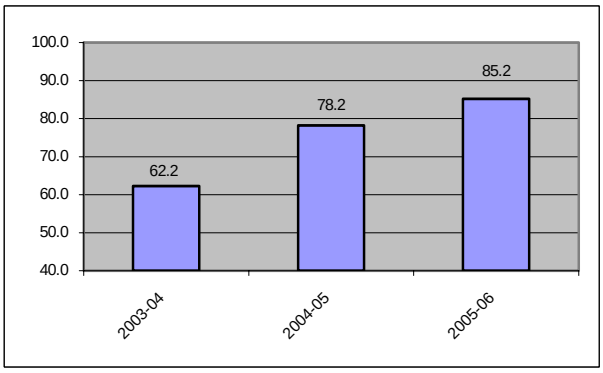
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA BNS BNS
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	4,766,672	5,266,116	421,334	459,890	6,147,340	71,251	6,218,591
Services and Supplies	1,135,082	1,070,094	3,014	83,000	1,156,108	7,379	1,163,487
Central Computer	50,064	50,064	2,486	-	52,550	-	52,550
Transfers	991,541	1,000,945	-	6,300	1,007,245	72,401	1,079,646
Total Appropriation	6,943,359	7,387,219	426,834	549,190	8,363,243	151,031	8,514,274
Departmental Revenue							
Licenses and Permits	6,779,928	7,225,839	426,834	549,190	8,201,863	104,381	8,306,244
State, Fed or Gov't Aid	2,051	-	-	-	-	-	-
Current Services	181,298	80,530	-	-	80,530	27,500	108,030
Other Revenue	98,714	80,850	-	-	80,850	19,150	100,000
Total Revenue	7,061,991	7,387,219	426,834	549,190	8,363,243	151,031	8,514,274
Local Cost	(118,632)	-	-	-	-	-	-
Budgeted Staffing		78.2	-	7.0	85.2	-	85.2

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, computer printing costs, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These costs are reflected in the Cost to Maintain Current Program Services column.

In 2005-06 Building & Safety will incur increases in salaries and benefits ($459,890) and services and supplies ($83,000), for the addition of 4.0 Building Inspector II, 2.0 Land Use Technicians, and 1.0 Clerk II positions, approved by the Board on April 19, 2005 (Item #71) to cover increased workload from the continued increase in construction activity throughout the county. In addition, this budget unit will incur increased transfers ($6,300) for increased rent related to the relocation of the Victorville office that was approved by the Board in November 2004. These costs are reflected in the Board Approved Adjustments column.

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA BNS BNS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary & Benefits		71,251	-	71,251
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions partially offset by savings from position underfills ($44,726), offset by the conversion of 2.0 PSE positions to 2.0 Clerk II positions ($26,525).				
2.	Services & Supplies		7,379	-	7,379
	Increase in Training, Presort & Packaging, Utilities for cell phone payments, Printing costs, and Rental of Equipment offset by a decreases in ISD Services and Cowcap.				
3.	Transfers		72,401	-	72,401
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. This adjustment reflects the changes to those amounts for the fiscal year.				
4.	Licenses, Permits & Franchises Revenue		-	104,381	(104,381)
	Revenues are increased to reflect the growth in construction being experienced throughout the County and the increased impact on workload and actual services provided.				
5.	Current Services Revenue		-	27,500	(27,500)
	Revenues are increased to reflect the increased counter services provided.				
6.	Other Revenue		-	19,150	(19,150)
	Revenues are increased to reflect the increased counter services provided.				
	Total	-	151,031	151,031	-

Code Enforcement

DESCRIPTION OF MAJOR SERVICES

The Code Enforcement Division administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

BUDGET AND WORKLOAD HISTORY

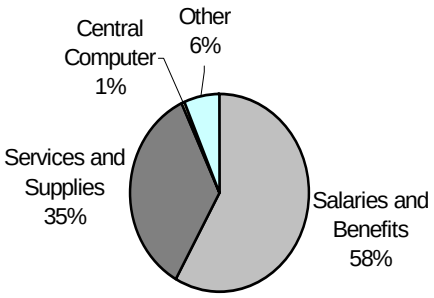
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,983,831	3,027,404	3,099,165	3,571,082
Departmental Revenue	409,196	582,690	690,480	678,000
Local Cost	2,574,635	2,444,714	2,408,685	2,893,082
Budgeted Staffing		30.0		35.0
Workload Indicators				
Code Enforcement Complaints	2,616	3,000	2,346	2,500
Rehab/Demolitions	84	100	95	100
Permit Inspections	302	450	458	460

Appropriations are over budget by $71,761 consisting of a savings in salaries and benefits of ($84,739) due to staff turnover; reductions in services and supplies of ($176,051) primarily in reduced professional services related to demo/rehab and blight abatement activities; the purchase of vehicles at an estimated cost of $100,000, approved February 1, 2005 (Item #12); an increase in transfers of $5,042; and reductions in reimbursements from Economic & Community development due to reductions in demo/rehab and blight abatement activities $227,509.

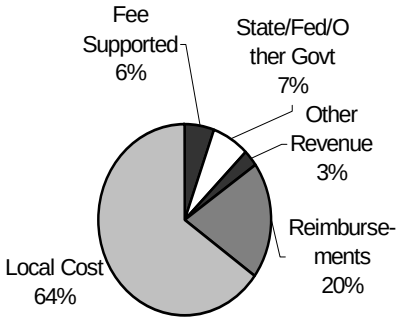
Revenue is over budget $107,790 primarily from increased Taxes from special assessments based on court actions of $143,700, partially offset by reduced Other Revenue from fewer cash settlements based on court actions of ($30,000).and miscellaneous revenue decreases of (-$5,910).

Estimated workload indicators reflect a decrease in complaint activity. This activity is complaint based rather than proactive, so workload is only based on the number of calls that require follow-up inspections by staff.

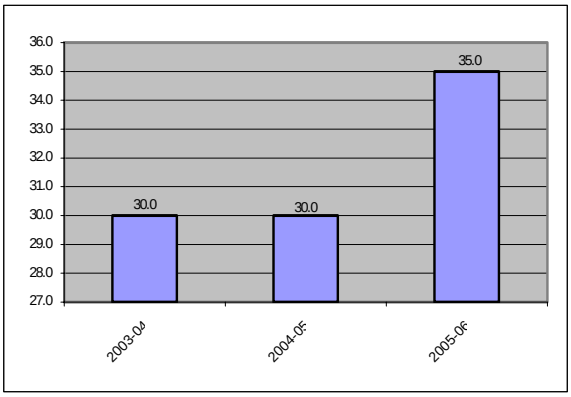
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



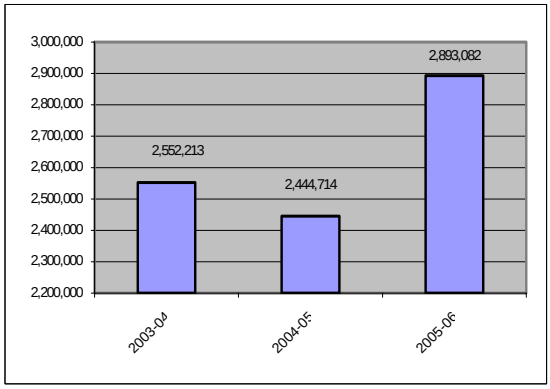
2005-06 BREAKDOWN BY FINANCING SOURCE



005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA CEN ENF
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	2,103,676	2,188,415	69,810	269,912	2,528,137	63,647	2,591,784
Services and Supplies	963,503	1,139,554	15,200	68,800	1,223,554	337,574	1,561,128
Central Computer	23,279	23,279	846	-	24,125	-	24,125
Vehicles	100,000	-	-	-	-	25,000	25,000
Transfers	301,198	296,156	-	23,800	319,956	(64,882)	255,074
Total Exp Authority	3,491,656	3,647,404	85,856	362,512	4,095,772	361,339	4,457,111
Reimbursements	(392,491)	(620,000)	-	-	(620,000)	(266,029)	(886,029)
Total Appropriation	3,099,165	3,027,404	85,856	362,512	3,475,772	95,310	3,571,082
Departmental Revenue							
Taxes	143,700	-	-	-	-	125,000	125,000
Licenses and Permits	108,000	107,690	-	-	107,690	310	108,000
State, Fed or Gov't Aid	300,000	300,000	-	-	300,000	-	300,000
Current Services	138,550	145,000	-	-	145,000	-	145,000
Other Revenue	230	30,000	-	-	30,000	(30,000)	-
Total Revenue	690,480	582,690	-	-	582,690	95,310	678,000
Local Cost	2,408,685	2,444,714	85,856	362,512	2,893,082	-	2,893,082
Budgeted Staffing		30.0	-	4.0	34.0	1.0	35.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

In 2005-06 Code Enforcement will incur increases in salaries and benefits ($13,000) to cover overtime costs related to performing sweeps of illegal business in conjunction with Environmental Health Services, approved by the Board in November 2004. Code Enforcement will also incur increases in salaries and benefits ($256,912) and services and supplies ($68,800), for the addition of 4.0 Code Enforcement Officer II positions, approved by the Board in February 2005 to increase the response times in several areas of the county. In addition, this budget unit will incur increased transfers ($23,800) for increased rent ($14,800) related to the relocation of the Victorville office that was approved by the Board in November 2004 and ongoing annual maintenance ($9,000), related to software upgrades approved by the Board in May 2005. These upgrades, to the Accela Permit's Plus system, add Wireless, GIS, GPS, and Online Permit functions to the current system. These costs are reflected in the Board Approved Adjustments column.

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CEN ENF

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salary & Benefits	1.0	63,647	-	63,647
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills and staff retirements(-$12,969), increase of 1.0 Code Enforcement Officer II for RDA project areas ($76,616) .				
2.	Services & Supplies		337,574	-	337,574
	Reflects increase in County Counsel Charges to include rate increase and an additional .5 Paralegal ($117,311), increase in Professional Services for demo rehab/blight abatement ($149,613), Computer Hardware ($18,329), Non-Inventoriable Equipment ($10,000), Towing ($10,000), Rents & Leases of Equipment ($10,200), and miscellaneous changes of ($22,121) to reflect actual charges.				
3.	Vehicles		25,000	-	25,000
	Purchase of a vehicle for new Code Enforcement Officer II for RDA project areas.				
4.	Transfers		(64,882)	-	(64,882)
	Reflects the changes for training reimbursement to Fire Hazard Abatement program and charges for Land Use Services administration cost incurred for departmental administrative support.				
5.	Reimbursements		(266,029)	-	(266,029)
	Increased reimbursement from Economic and Community Development for costs associated with Demo/Rehap and Blight Abatement of ($149,413), and reimbursement from the Redevelopment Agency of ($116,616) for Code Enforcement services in the project areas.				
6.	Taxes Revenue		-	125,000	(125,000)
	Due to a change in the the way court judgements are handled as Special Assessments of Property Taxes, this revenue is anticipated to increase $95,000 over the $30,000 budgeted previously as Other Revenue.				
7.	Licenses, Permits &		-	310	(310)
	Adjusted to reflect anticipated amounts for the fiscal year.				
8.	Other Revenue		-	(30,000)	30,000
	This revenue will now be collected as Taxes Revenue due to a change in the the way court judgements are handled as Special Assessments of Property Taxes.				
	Total	1.0	95,310	95,310	-

Fire Hazard Abatement Program

DESCRIPTION OF MAJOR SERVICES

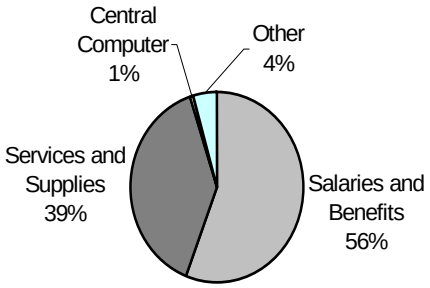
Through the Fire Hazard Abatement program, Code Enforcement enforces the county's Fire and Hazardous Trees Ordinance in the unincorporated portions of the county, as well as under contract with certain cities and fire districts. This service includes inspections, notifications to property owners and removal of hazards due to vegetation and flammable debris.

BUDGET AND WORKLOAD HISTORY

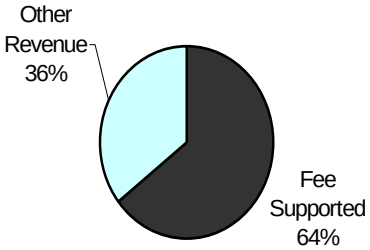
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,853,164	2,169,641	2,104,888	2,317,738
Departmental Revenue	1,840,549	2,169,641	2,104,888	2,317,738
Local Cost	12,615	-	-	-
Budgeted Staffing		21.0		21.0
Workload Indicators				
Notices Issued	45,600	50,000	50,000	50,000
Abatements	4,242	3,827	4,767	4,800
Warrants Issued	1,309	1,167	1,592	1,600
D.B.O. Fee	2,438	2,000	1,730	1,800

Estimated workload indicators reflect the seasonal nature of the program and the effects of environmental conditions such as rainfall and fires along with the public's awareness of the dangers of fires and an increased willingness to cleanup and maintain their own property.

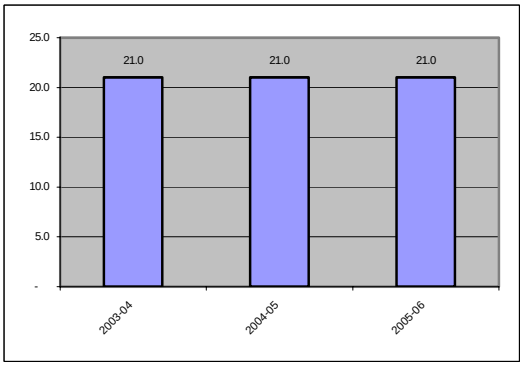
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA WAB WAB
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,131,826	1,204,157	98,686	-	1,302,843	(5,753)	1,297,090
Services and Supplies	904,989	895,276	10,956	-	906,232	(3,877)	902,355
Central Computer	13,030	13,030	2,336	-	15,366	-	15,366
Transfers	140,043	142,178	-	-	142,178	(39,251)	102,927
Total Exp Authority	2,189,888	2,254,641	111,978	-	2,366,619	(48,881)	2,317,738
Reimbursements	(85,000)	(85,000)	-	-	(85,000)	85,000	-
Total Appropriation	2,104,888	2,169,641	111,978	-	2,281,619	36,119	2,317,738
Departmental Revenue							
Taxes	962,410	697,000	111,978	-	808,978	16,022	825,000
Current Services	1,142,478	1,472,641	-	-	1,472,641	20,097	1,492,738
Total Revenue	2,104,888	2,169,641	111,978	-	2,281,619	36,119	2,317,738
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing		21.0	-	-	21.0	-	21.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA WAB WAB

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits		(5,753)	-	(5,753)
	Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.				
2.	Services & Supplies		(3,877)	-	(3,877)
	Increase in Presort Packaging ($5,000), Temporary Help ($3,000), offset by ISD and other adjustments (-$11,877) to reflect actual requirements.				
3.	Transfers		(39,251)	-	(39,251)
	All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. This adjustment reflects the changes to those amounts for the fiscal year.				
4.	Reimbursements		85,000	-	85,000
	Reflects the reduction in training reimbursement from Code Enforcement which is no longer necessary.				
5.	Taxes Revenue		-	16,022	(16,022)
	Adjust revenue targets to actual trends.				
6.	Current Services Revenue		-	20,097	(20,097)
	Adjust revenue to reflect projected increase in abatements.				
	Total	-	36,119	36,119	-

General Plan Update

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division prepares the County General Plan every ten to fifteen years. This Special Revenue fund was created during the Fiscal Year 2002/03 Budget preparation to track actual cost of the update process. The current General Plan Update cycle completion date is estimated for fiscal year 2005/06 and the fund is anticipated to be closed during fiscal year 2006/07.

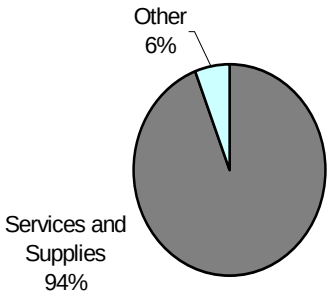
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

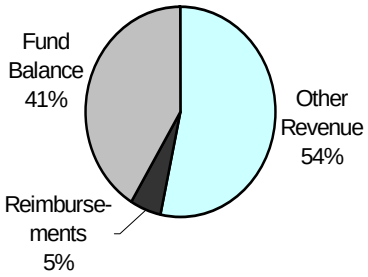
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,550,000	1,810,739	1,438,329	886,205
Departmental Revenue	1,047,913	1,000,000	1,013,795	500,000
Fund Balance		810,739		386,205

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget. Land Use Services Advance Planning Division manages this project, with completion projected during 2005-06.

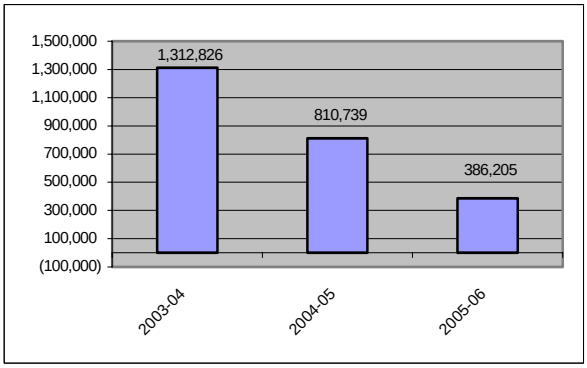
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services Department
FUND: General Plan Update

BUDGET UNIT: RHJ LUS LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	1,688,329	2,010,739	-	-	2,010,739	(1,128,314)	882,425
Transfers	-	50,000	-	-	50,000	3,780	53,780
Total Exp Authority	1,688,329	2,060,739	-	-	2,060,739	(1,124,534)	936,205
Reimbursements	(250,000)	(250,000)	-	-	(250,000)	200,000	(50,000)
Total Appropriation	1,438,329	1,810,739	-	-	1,810,739	(924,534)	886,205
Departmental Revenue							
Use Of Money & Prop	13,795	-	-	-	-	-	-
Other Financing Sources	1,000,000	1,000,000	-	-	1,000,000	(500,000)	500,000
Total Revenue	1,013,795	1,000,000	-	-	1,000,000	(500,000)	500,000
Fund Balance		810,739	-	-	810,739	(424,534)	386,205

DEPARTMENT: Land Use Services Department
FUND: General Plan Update
BUDGET UNIT: RHJ LUS LUS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	(1,128,314)	-	(1,128,314)
	Decreased Professional Services based on projected costs for 2005-06.				
2.	Transfers	-	3,780	-	3,780
	Increased based on the increased cost of GIS Tech II.				
3.	Reimbursements	-	200,000	-	200,000
	Reduction of reimbursements from Public Works.				
4.	Reduce Other Financing Sources	-	-	(500,000)	500,000
	Reduction in General Fund contribution to pay for the General Plan Update costs.				
	Total	-	(924,534)	(500,000)	(424,534)

Habitat Conservation Program

DESCRIPTION OF MAJOR SERVICES

The Habitat Conservation program is the responsibility of the Advance Planning Division of the Land Use Services Department. This budget was created in January 1999, in response to the January 12, 1999 Board of Supervisors action to continue work on preparation of the Multi-Species Habitat Conservation Plan for the San Bernardino Valley. The Habitat Conservation Plan is a study of endangered species located in the San Bernardino Valley that will conclude in recommendations regarding protection and mitigation of habitat to facilitate contiguous development opportunities.

This project is currently on hold, while the requirements and funding sources are re-evaluated and a decision is made regarding continuing this program.

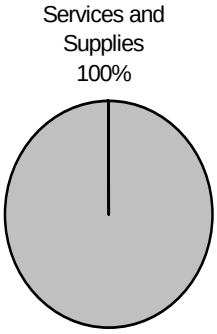
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

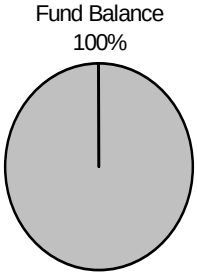
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	227	145,302	-	146,675
Departmental Revenue	2,794	-	1,373	-
Fund Balance		145,302		146,675

In accordance with Section 29009 of the Sate Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

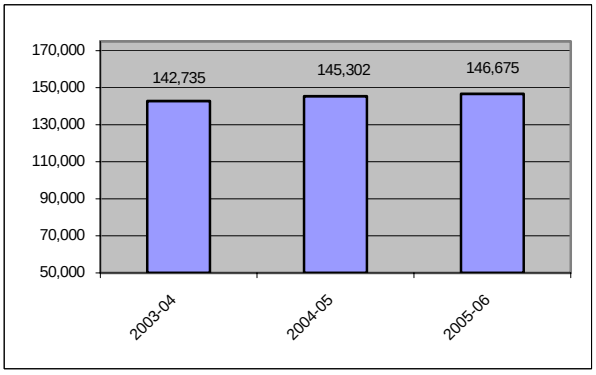
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services Department
FUND: Habitat Conservation

BUDGET UNIT: RHC PLN PLN
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+G G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	145,302	-	-	145,302	1,373	146,675
Total Appropriation	-	145,302	-	-	145,302	1,373	146,675
Departmental Revenue							
Use Of Money & Prop	1,373	-	-	-	-	-	-
Total Revenue	1,373	-	-	-	-	-	-
Fund Balance		145,302	-	-	145,302	1,373	146,675

DEPARTMENT: Land Use Services Department
FUND: Habitat Conservation
BUDGET UNIT: RHC PLN PLN

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

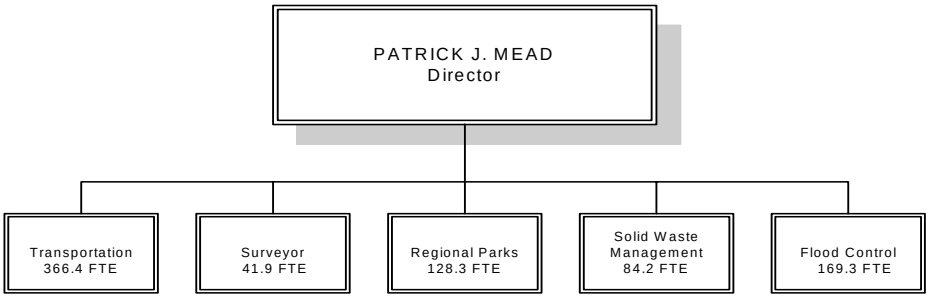
Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Professional Services Increase in fund balance available.	-	1,373	-	1,373
Total	-	1,373	-	1,373

PUBLIC WORKS
Patrick J. Mead

MISSION STATEMENT

The San Bernardino County Department of Public Works provides a broad range of services and infrastructure that helps to produce safe and desirable communities for the county's residents. Areas of responsibility include Roads, Traffic, Flood Control, Storm Water Quality, Water Conservation, Solid Waste services, County Surveyor functions, as well as Regional Park facilities and programs.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06					
	Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Regional Parks Division:						
Regional Parks	7,101,236	5,904,700	1,196,536			117.1
County Trail System	1,265,431	1,757,082		(491,651)		5.0
Proposition 12 Projects	3,114,000	3,238,280		(124,280)		
Proposition 40 Projects	2,266,000	2,396,181		(130,181)		
Moabi Boat Launching Facility	37,500	100,200		(62,700)		
Glen Helen Amphitheater	1,205,000	1,205,000		-		
Park Maintenance/Development	1,014,886	182,000		832,886		
Calico Ghost Town Marketing Svcs	414,608	390,500		24,108		1.0
Off-Highway Vehicle License Fee	87,402	40,000		47,402		
Hyundai Pavilion Improvements	194,262	29,100		165,162		
Park Snack Bars	73,245	82,000			8,755	1.3
Camp Bluff Lake	257,536	262,000			4,464	3.9
Surveyor Function:						
Surveyor	3,992,079	3,792,569	199,510			41.9
Survey Monument Preservation	492,940	131,650		361,290		
Transportation Division:						
Road Operations	66,373,200	65,176,483		1,196,717		367.4
Caltrans Contract	46,347	1,825		44,522		
Etiwanda Interchange Improvement	72,088	5,500		66,588		
High Desert Corridor Project	1,048,000	852,500		195,500		
Facilities Development Plans	5,932,363	1,229,954		4,702,409		
Measure I Program	21,558,017	8,917,700		12,640,317		
Solid Waste Mgmt Division:						
Operations	55,948,381	58,899,257			2,950,876	84.2
Site Closure and Maintenance	1,931,858	11,704,008			9,772,150	
Site Enhancement and Expansion	2,354,894	2,354,894			-	
Groundwater Remediation	568,886	568,886			-	
Environmental Mitigation	2,837,317	2,949,527			112,210	
Flood Control District:						
Consolidated Funds	84,656,471	33,410,182		51,246,289		169.3
Equipment Fund	1,464,106	1,785,000			320,894	
TOTAL	266,308,053	207,366,978	1,396,046	70,714,378	13,169,349	791.1

Note: The Flood Control District is reported separately in the Special Districts budget book.

Regional Parks

DESCRIPTION OF MAJOR SERVICES

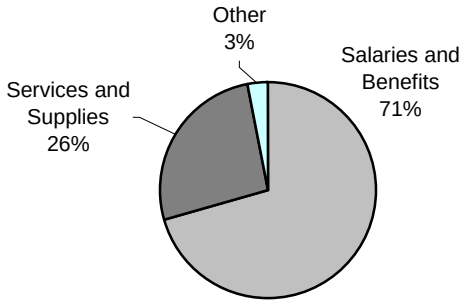
The Regional Parks Division is responsible for the operation and maintenance of nine regional parks located throughout the County. These parks, which encompass approximately 9,000 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to the County parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other passive recreational opportunities to the public. The Division sponsors cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities. The Division also administers the County's Trails Program, operates a summer camp program at Camp Bluff Lake near Big Bear, and oversees approximately $10 million in projects funded by the State Bond Propositions 12 and 40. A portion of these funds will be used for future construction of a new regional park in the City of Colton and an Interpretive Center at Mojave Narrows Regional Park.

BUDGET AND WORKLOAD HISTORY

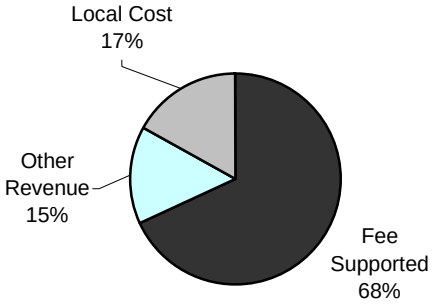
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	6,959,492	7,521,062	7,789,557	7,101,236
Departmental Revenue	6,172,081	6,129,148	6,297,378	5,904,700
Local Cost	787,411	1,391,914	1,492,179	1,196,536
Budgeted Staffing		117.1		117.1
Workload Indicators				
Calico Ghost Town	306,464	321,000	318,500	323,000
Moabi	298,986	309,000	309,600	312,000
Glen Helen	578,065	537,000	467,300	412,000
Mojave Narrows	78,173	82,000	81,000	84,000
Prado	255,153	269,000	257,000	267,000
Cucamonga-Guasti	150,410	152,000	148,800	153,000
Yucaipa	302,233	313,000	305,000	311,000
Lake Gregory	278,657	285,000	278,000	284,000
Mojave River Forks	10,642	12,000	98,000	11,000
Total Attendance	2,258,753	2,280,000	2,175,000	2,157,000

The 2004-05 attendance at the regional parks is estimated to be approximately 100,000 less than originally budgeted. This decrease is primarily due to fewer visitors at Glen Helen Regional Park resulting from termination of the contract for the Renaissance Pleasure Faire. Plans are being analyzed for this park in order to attract more visitors to offset the loss of the Faire. Options include the following: development of an equestrian camping area and stables, relocation and improvement of the existing RV campground, additional picnic areas and shelters, additional parking, and development of multi-use recreation fields.

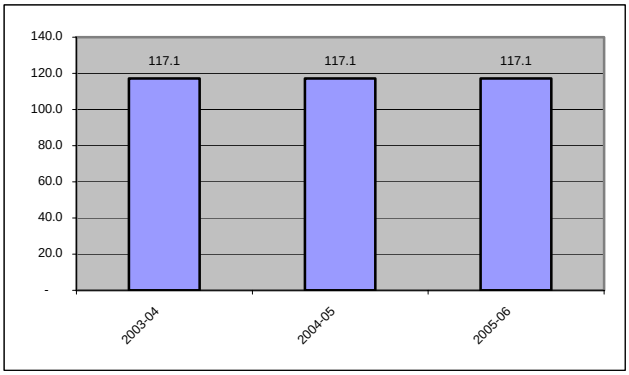
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



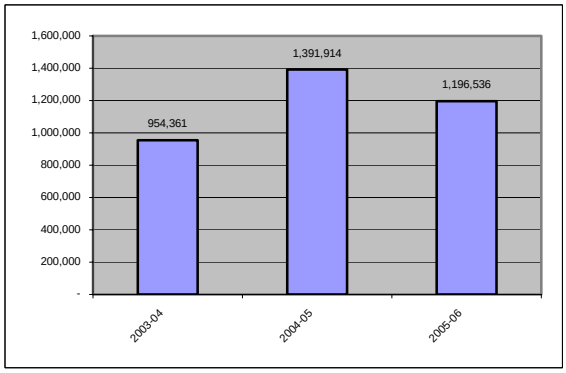
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: General

BUDGET UNIT: AAA CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	4,694,735	4,597,396	156,144	175,000	4,928,540	88,004	5,016,544
Services and Supplies	2,611,214	2,426,493	(93,743)	-	2,332,750	(462,731)	1,870,019
Central Computer	26,633	26,633	7,221	-	33,854	-	33,854
Transfers	484,475	490,940	(265,000)	-	225,940	(11,433)	214,507
Total Exp Authority	7,817,057	7,541,462	(195,378)	175,000	7,521,084	(386,160)	7,134,924
Reimbursements	(27,500)	(20,400)	-	-	(20,400)	(13,288)	(33,688)
Total Appropriation	7,789,557	7,521,062	(195,378)	175,000	7,500,684	(399,448)	7,101,236
Departmental Revenue							
Use Of Money and Prop	1,255,500	1,258,500	-	175,000	1,433,500	(400,000)	1,033,500
Current Services	4,838,000	4,835,048	-	-	4,835,048	552	4,835,600
Other Revenue	203,878	35,600	-	-	35,600	-	35,600
Total Revenue	6,297,378	6,129,148	-	175,000	6,304,148	(399,448)	5,904,700
Local Cost	1,492,179	1,391,914	(195,378)	-	1,196,536	-	1,196,536
Budgeted Staffing		117.1	-	-	117.1	-	117.1

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, transfers is decreased $265,000 to reflect the elimination of two one-time policy items funded in 2004-05. The policy items funded playground equipment for handicapped children at Prado Regional Park and a new truck for the Park Ranger in the County Trails Program. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Public Works - Regional Parks
FUND: General
BUDGET UNIT: AAA CCP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits		88,004	-	88,004
	Increase primarily due to costs for worker's compensation.				
2.	Services and Supplies		(462,731)	-	(462,731)
	The Department is proposing a reduction in services and supplies to offset the loss of revenue from the Renaissance Faire together with increased salary and benefit costs associated with the Board-approved Park Ranger classification actions. The Division will attempt to accomplish this reduction with the least amount of impact on the public. Nevertheless, maintenance will need to be deferred, advertising will be curtailed, and fish stockings at a number of parks will be reduced. However, Regional Parks is proposing several fee increases that, if approved, would generate $378,259 in revenue. These additional funds would be used to restore a large majority of budget cuts in this category, as well as ensure proper levels of maintenance at the parks.				
3.	Transfers		(11,433)	-	(11,433)
	Transfers to other funds are anticipated to decrease primarily because appropriations for sign making charges have been reclassified to services and supplies.				
4.	Reimbursements		(13,288)	-	(13,288)
	Attendance for the Senior Meals Luncheon program at Lake Gregory Regional Park has been increasing due to the recruitment of a new caterer. Therefore, reimbursements from the Department of Economic and Community Development for meals provided under this program are also expected to be greater in 2005-06.				
5.	Revenue From Use of Money and Property		-	(400,000)	400,000
	Decreased revenues from concessionaires primarily due to loss of the Renaissance Pleasure Faire at Glen Helen Regional Park.				
6.	Current Services Revenue		-	552	(552)
	There is no significant change anticipated in Revenue from current services.				
	Total	-	(399,448)	(399,448)	-

DEPARTMENT: Public Works - Regional Parks
FUND: General
BUDGET UNIT: AAA CCP

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Information Technology	1.0	47,000	-	47,000
	Information and technological support is currently provided to the Regional Parks Division primarily from the County's Information Services Department (ISD) at a cost of approximately $26,000 per year. These services are provided only as necessary, or on an on-call or service request basis. With the growth in communication and information technology and having computer systems being utilized daily at all the outlying parks, Regional Parks now requires the services of a full-time position to respond to its technological needs. This request is for funding to add a Business Systems Analyst I to research and order the Division's new and replacement hardware and software, complete software licensing documents, assist in the development and training of a central reservation system, update and maintain three park websites, and keep all park technological systems operating efficiently. Without this position, Regional Parks' technological systems will not be maintained optimally, which could have a negative impact on customer service. The total annual cost of this position is $73,000. However, the Division anticipates a annual savings of $26,000 in services being provided by ISD. Therefore, this request is for the difference.				
	Total	1.0	47,000	-	47,000

DEPARTMENT: Public Works - Regional Parks
FUND: General
BUDGET UNIT: AAA CCP

SCHEDULE C

FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Park Entrance Fees	-	73,625	73,625	-
Small increases are being proposed for park entrance fees at a number of parks.				
2. Camping Fees	-	183,976	183,976	-
Increases in camping fees are being proposed at some regional parks.				
3. Fishing Fees	-	32,178	32,178	-
An increase to the daily fishing fee at Mojave Narrows Regional Park will bring fees in-line with the fishing fees at other parks.				
4. Swimming Fees	-	11,700	11,700	-
A slight increase for the swimming and waterslide admission fees at Glen Helen Regional Park is recommended.				
5. Other Fees	-	66,480	66,480	-
Other requested fee increases are for mobile home site rental fees and recreational vehicle storage fees at Moabi Regional Park. These increases would bring fees up to a more consistent level with current market rates.				
6. New Fees	-	10,300	10,300	-
Staff has identified a need for various new fees including a refundable deposit fee (non-revenue generating), a swim fee for visitors not wanting to use the waterslides, and an equestrian fee at Mojave River Forks Regional Parks.				
Total	-	378,259	378,259	-

Note: The revenue generated from the above fee increases/new fees will allow Regional Parks to restore budget cuts in park maintenance, fish stockings, and marketing that have become necessary due to funding constraints.

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
BUDGET UNIT: AAA CCP
PROGRAM: Park Operations

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 7,101,236	Revised Appropriation	$ 7,479,495	$ 378,259

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	1,278,594	Fee Revenue for listed fees	1,656,853	378,259
Fee Revenue for fees not listed	3,557,006	Fee Revenue for fees not listed	3,557,006	-
Non Fee Revenue	1,069,100	Non Fee Revenue	1,069,100	-
Local Cost	1,196,536	Local Cost	1,196,536	-
Budgeted Sources	$ 7,101,236	Revised Sources	$ 7,479,495	$ 378,259

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	131,459
Inflationary Costs	23,000
Other	223,800
Total	$ 378,259

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

See Attached

2005-06 REVISED/NEW FEE REQUESTS
SUMMARY OF JUSTIFICATION AND BUDGETARY IMPACT

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
BUDGET UNIT: AAA CCP
PROGRAM: Park Operations

Summary of Justification for Fee Requests(s) and the Budgetary Impact to Program if Fee(s) are approved:

Costs to maintain and operate the parks has risen steadily due to inflation, increases in salaries and benefits, and overall higher maintenance costs. At the same time, there are many park improvements that have been completed, or will soon be under construction. These projects include: Prado universally accessible playground; Calico restaurant renovation and tram projects; Mojave Narrows interpretive center; Moabi boat launch and restroom facility; shelter replacements and playground renovations at various parks.

These improvements will enhance the park user experience, but will also require increased services and supplies. Additionally, loss of concessionaire revenue from the Renaissance Faire will have an impact on revenues that were used to operate and maintain the parks. Individual fees have been analyzed in order to request increases in fees that would have the least impact to visitors, bring current fees in-line with current market rates, and accomplish the goal of providing additional revenue to meet operations and maintenance needs. Without the fee increases, park operations, along with maintenance and repairs would suffer.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
PROGRAM: Park Operations

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0223 (b) Moabi (1) Entrance Fees (A)	Vehicle/Motorized Cycle	$ 6.00	8,890	$ 53,340	$ 10.00	8,890	$ 88,900	$ 4.00	-	$ 35,560	$ 35,560	Fees at Moabi are some of the lowest rates in the area. This would bring fees more in-line with current market rates in the area in order to cover increased costs of operations and maintenance. Approval would allow for an increase in appropriations in services and supplies for operations and maintenance costs.
16.0223 (b) Moabi (1) Entrance Fees (C)	Boat/Beach Day Use Fee	$ 4.00	625	$ 2,500	$ 5.00	625	$ 3,125	$ 1.00	-	$ 625	$ 625	Day use fees at Moabi are some of the lowest rates in the area. This would bring fees more in-line with current market rates in the area in order to cover increased costs of operations and maintenance. Approval would allow for an increase in appropriations in services and supplies for operations and maintenance costs.
16.0223 (b) Moabi (2) Camping Fees (I) Non Peninsula (i)	Without Hookup	$ 12.00	2,340	$ 28,080	$ 15.00	2,340	$ 35,100	$ 3.00	-	$ 7,020	$ 7,020	Camping fees at Moabi are some of the lowest rates in the area. This would bring fees more in-line with current market rates in the area in order to cover increased costs of operations and maintenance. Approval would allow for an increase in appropriations in services and supplies for operations and maintenance costs.
16.0223 (b) Moabi (2) Camping Fees (I) Non Peninsula (ii)	With Hookup	$ 20.00	1,508	$ 30,160	$ 25.00	1,508	$ 37,700	$ 5.00	-	$ 7,540	$ 7,540	See Above.
16.0223 (b) Moabi (2) Camping fees (I) Non Peninsula (iii)	With Partial Hookup, no sewer	$ 18.00	1,458	$ 26,244	$ 20.00	1,458	$ 29,160	$ 2.00	-	$ 2,916	$ 2,916	See Above.
16.0223 (b) Moabi (2) Camping Fees (II) Peninsula Area (i)	Without Hookup	$ 18.00	9,204	$ 165,672	$ 22.00	9,204	$ 202,488	$ 4.00	-	$ 36,816	$ 36,816	See Above.
16.0223 (b) Moabi (2) Camping Fees (IV)	RV Pump Out Fee	$ 10.00	500	$ 5,000	$ 20.00	500	$ 10,000	$ 10.00	-	$ 5,000	$ 5,000	This would bring fees more in-line with current market rates in the area in order to cover increased costs of operations and maintenance. Approval would allow for an increase in appropriations in services and supplies for maintenance and repairs.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
PROGRAM: Park Operations

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0223 (b) Moabi (3) Mobile Home Site Fees (A)	Lots 1-11, 15-36, 39-48, 56-58, 62-68, and 70-80	$ 190.00	312	$ 59,280	$ 200.00	312	$ 62,400	$ 10.00	-	$ 3,120	$ 3,120	To bring mobile home site fees up to be more consistent with current market rates. If approved, the additional revenue would allow for an increase in appropriations in services and supplies for maintenance and repairs.
16.0223 (b) Moabi (3) Mobile Home Site Fees (B)	Lots 12, 14, 37, 38, 49-55, 59-61, 69, and 81-105	$ 200.00	768	$ 153,600	$ 220.00	768	$ 168,960	$ 20.00	-	$ 15,360	$ 15,360	See Above
16.0223 (b) Moabi (4) Boat, trailer, and recreational vehicle storage fees (occupancy prohibited) (A)	Dry Storage, monthly fee	$ 25.00	4,800	$ 120,000	$ 35.00	4,800	$ 168,000	$ 10.00	-	$ 48,000	$ 48,000	To offset the rising costs of operations and maintenance and bring rates up to be more consistent with current market rates. If approved, the additional revenue would allow for an increase in appropriations in services and supplies to be used for operations and maintenance.
16.0223 (c) Glen Helen (2) Swimming Fees (A)	Swim Admission Plus All Day Waterslide	$ 4.00	11,700	$ 46,800	$ 5.00	11,700	$ 58,500	$ 1.00	-	$ 11,700	$ 11,700	The waterslides are being improved for the summer season from one-time General Fund Contingencies for deferred maintenance/infrastructure projects. Approval of the fee increase will allow for an increase in appropriations to properly maintain the waterslides.
16.0223 (c) Glen Helen (2) Swimming Fees (I)	Admission to Swim Area Only (adults & youths)	$ -	-	$ -	$ 2.00	2,800	$ 5,600	$ 2.00	2,800	$ 5,600	$ 5,600	This new fee is requested to lower the admission fee for swimmers using the pool area only, and not using the waterslides. Approval of this fee will allow an increase in services and supplies for operations and maintenance.
16.0223 (c) Glen Helen (4) Camping Fees (I)	Without Hookup	$ 10.00	4,200	$ 42,000	$ 13.00	4,200	$ 54,600	$ 3.00	-	$ 12,600	$ 12,600	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for maintenance and repairs.
16.0223 (d) Mojave Narrows (1) Entrance Fees (A) Vehicle/motorized cycle (I)	Daily (including holidays, but excluding special events)	$ 3.00	18,882	$ 56,646	$ 5.00	18,882	$ 94,410	$ 2.00	-	$ 37,764	$ 37,764	Increasing this fee will make the entrance fee for Mojave Narrows consistent with other parks in the system (excluding Calico and Moabi). Improvements such as the Nature Center and playground renovation will also be added at Mojave Narrows this year. The increase will allow for an increase in services and supplies to offset the increased costs of operations and maintenance.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
PROGRAM: Park Operations

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0223 (d) Mojave Narrows (1) Entrance Fees (B)	Pedestrian, Equestrian, Non-motorized Cycle, each person on a bus	$ 1.00	726	$ 726	$ 2.00	726	$ 1,452	$ 1.00	-	$ 726	$ 726	Increasing this fee will make the entrance fee for Mojave Narrows consistent with other parks in the system (excluding Calico and Moabi). Improvements such as the Nature Center and playground renovation will also be added at Mojave Narrows this year. The increase will allow for an increase in services and supplies to offset the increased costs of operations and maintenance.
16.0223 (d) Mojave Narrows (1) Entrance Fees (C)	Annual Family Entrance Pass valid at Mojave Narrows	$ 35.00	30	$ 1,050	$ -	-	$ -	$ (35.00)	(30)	$ (1,050)	$ (1,050)	The family entrance pass was reduced from $75 to $35 in FY 2001. The lower price has not brought in more families and is not cost effective to continue. This minimal decrease will be taken from the services and supplies appropriations.
16.0223 (d) Mojave Narrows (3) Camping Fees (A) (I)	Without Hookup	$ 10.00	3,687	$ 36,870	$ 15.00	3,687	$ 55,305	$ 5.00	-	$ 18,435	$ 18,435	Increasing this fee will make the fee consistent with other parks in the system. Approval would increase appropriations to cover costs of maintenance, and operations and repairs to facilities.
16.0223 (d) Mojave Narrows (3) Camping Fees (A) (II)	With Hookup (electric/sewer/water or electric/water)	$ 17.00	2,351	$ 39,967	$ 22.00	2,351	$ 51,722	$ 5.00	-	$ 11,755	$ 11,755	Increasing this fee will make the hookup camping fee for Mojave Narrows consistent with other parks in the system. Approval would allow for an increase in appropriations in services and supplies to cover the rising costs of maintenance, operations and repairs to campground facilities.
16.0223 (d) Mojave Narrows (3) Camping Fees (A) (III) Weekly Rates (i)	Weekly Rate with hookup	$ 100.00	101	$ 10,100	$ 132.00	101	$ 13,332	$ 32.00	-	$ 3,232	$ 3,232	See Above.
16.0223 (d) Mojave Narrows (3) Camping Fees (A) (V)	Use of Dump Station when not paying camp fees	$ 3.00	800	$ 2,400	$ 5.00	800	$ 4,000	$ 2.00	-	$ 1,600	$ 1,600	Increasing this fee will make this fee for Mojave Narrows consistent with other parks in the system and cover the rising costs of operations and maintenance; the increase in appropriations is for services and supplies for maintenance and repairs.
16.0223 (d) Mojave Narrows (3) Camping Fees (B) Senior citizen (I)	Without Hookup	$ 8.00	121	$ 968	$ 12.00	121	$ 1,452	$ 4.00	-	$ 484	$ 484	See Above.
16.0223 (d) Mojave Narrows (3) Camping Fees (B) Senior citizen (II)	With Hookup	$ 15.00	75	$ 1,125	$ 19.00	75	$ 1,425	$ 4.00	-	$ 300	$ 300	See Above.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
PROGRAM: Park Operations

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0223 (d) Mojave Narrows (3) Camping Fees (B) Senior citizen	With Hookup/weekly	$ 90.00	30	$ 2,700	$ 120.00	30	$ 3,600	$ 30.00	-	$ 900	$ 900	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for maintenance and repairs.
16.0223 (d) Mojave Narrows (7) Fishing Fees (A) Daily (I)	Adults/Youths	$ 3.00	16,089	$ 48,267	$ 5.00	16,089	$ 80,445	$ 2.00	-	$ 32,178	$ 32,178	The increase will bring fees in-line with fishing fees at other parks. The additional revenue generated will cover increasing costs for lake maintenance and fish stocking and supply additional appropriations in services and supplies for these costs.
16.0223 (e) Prado (3) Camping Fees (A) (I)	Without Hookup	$ 10.00	2,965	$ 29,650	$ 13.00	2,965	$ 38,545	$ 3.00	-	$ 8,895	$ 8,895	To cover the rising costs of maintenance and repairs to campground facilities and keep fees more consistent with other parks in the system. Approval would allow for an increase in appropriations in services and supplies for maintenance and repairs.
16.0223 (e) Prado (3) Camping Fees (A) (II)	With Full Hookup	$ 20.00	1,651	$ 33,020	$ 22.00	1,651	$ 36,322	$ 2.00	-	$ 3,302	$ 3,302	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for maintenance and repairs.
16.0223 (e) Prado (3) Camping Fees (A) (IV) Weekly Rate (i)	Weekly rate with Hookup	$ 120.00	418	$ 50,160	$ 132.00	418	$ 55,176	$ 12.00	-	$ 5,016	$ 5,016	See Above.
16.0223 (e) Prado (3) Camping Fees (A) (VIII)	Camping Access Card Deposit	$ -	-	$ -	$ 20.00	-	$ -	$ 20.00	-	$ -	$ -	This new fee is requested as a refundable deposit fee for an access card to allow more secure entry when the park gates are closed. A deposit will ensure that the cards are returned. No revenue is anticipated from this fee since it is refundable.
16.0223 (g) Yucaipa (3) Camping Fees (A) (I)	Without Hookup	$ 13.00	243	$ 3,159	$ 18.00	243	$ 4,374	$ 5.00	-	$ 1,215	$ 1,215	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for maintenance and repairs.
16.0223 (g) Yucaipa (3) Camping Fees (A) (II)	With Hookup	$ 22.00	4,025	$ 88,550	$ 27.00	4,025	$ 108,675	$ 5.00	-	$ 20,125	$ 20,125	See Above.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
PROGRAM: Park Operations

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0223 (g)Yucaipa (3)Camping Fees (A) (III)Weekly (i)	Weekly Rate with Hookup	$ 132.00	432	$ 57,024	$ 167.00	432	$ 72,144	$ 35.00	-	$ 15,120	$ 15,120	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for operations, maintenance and repairs.
16.0223 (g)Yucaipa (3)Camping Fees (A) (VII)	Camping Access Card Deposit	$ -	-	$ -	$ 20.00	-	$ -	$ 20.00	-	$ -	$ -	This new fee is requested as a refundable deposit fee for an access card to allow more secure entry when the park gates are closed. A deposit will ensure that the cards are returned. No revenue is anticipated from this fee since it is refundable.
16.0223 (g)Yucaipa (3)Camping Fees (B)Senior Citizen (I)	Without Hookup	$ 12.00	58	$ 696	$ 15.00	58	$ 870	$ 3.00	-	$ 174	$ 174	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for operations, maintenance and repairs.
16.0223 (g) Yucaipa (3)Camping Fees (B)Senior Citizen (II)	With Hookup	$ 20.00	977	$ 19,540	$ 23.00	977	$ 22,471	$ 3.00	-	$ 2,931	$ 2,931	See Above.
16.0223 (h) Lake Gregory (4) Watercraft Rental Fees (B)	$25 Refundable Deposit Required	$ 25.00	-	$ -	$ -	-	$ -	$ (25.00)	-	$ -	$ -	Elimination of the current refundable deposit on watercraft rentals at Lake Gregory. An increase in rentals is anticipated by eliminating the deposit. Since the deposit was refundable, no impact is anticipated.
16.0223 (i) Mojave River Forks (1) Entrance Fees (C)	Equestrian Day Use (one person/one horse)	$ -	-	$ -	$ 7.00	150	$ 1,050	$ 7.00	150	$ 1,050	$ 1,050	Would allow the park to publicize and encourage equestrian use for which the park is well-suited. Revenues generated from the fee would allow for an increase in services and supplies appropriations to help with operations and maintenance costs.
16.0223 (i) Mojave River Forks (1) Entrance Fees (C) (i)	Each Additional Horse	$ -	-	$ -	$ 2.00	25	$ 50	$ 2.00	25	$ 50	$ 50	See Above.
16.0223 (i) Mojave River Forks (2) Camping Fees (A) (I)	Without Hookup	$ 10.00	2,300	$ 23,000	$ 13.00	2,300	$ 29,900	$ 3.00	-	$ 6,900	$ 6,900	To keep rates closer to other parks in the system and cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for operations, maintenance and repairs.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works - Regional Parks
FUND NAME : General Fund
PROGRAM: Park Operations

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0223 (i)Mojave River Forks (2)Camping Fees (A) (II)	With Hookup (electric/ sewer/ water or electric/water)	$ 15.00	1,300	$ 19,500	$ 20.00	1,300	$ 26,000	$ 5.00	-	$ 6,500	$ 6,500	To keep rates closer to other parks in the system and cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for operations, maintenance and repairs.
16.0223 (i)Mojave River Forks (2)Camping Fees (A) (III)	Walk-in Tent Sites	$ 8.00	2,600	$ 20,800	$ 10.00	2,600	$ 26,000	$ 2.00	-	$ 5,200	$ 5,200	To cover the rising costs of maintenance and repairs to campground facilities. Approval would allow for an increase in appropriations in services and supplies for operations, maintenance and repairs.
16.0223 (i)Mojave River Forks (2)Camping Fees (A) (IV)	Equestrian Camping (individual)	$ -	-	$ -	$ 12.00	300	$ 3,600	$ 12.00	300	$ 3,600	$ 3,600	Would allow the park to publicize and encourage equestrian use for which the park is well-suited. Revenues generated from the fee would allow for an increase in services and supplies appropriations to help with operations and maintenance costs.

County Trail System

DESCRIPTION OF MAJOR SERVICES

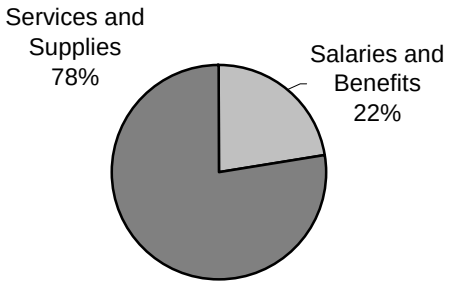
Regional Parks Division is the steward of the county's Regional Trail Program charged with the development, operation and maintenance of diversified trails throughout the county. This continuous trail system will be enjoyed by the region's burgeoning population for cycling, hiking and equestrian use, linking open space with parks and non-motorized transportation corridors. Construction is just concluding on a 3.5-mile segment of trail along the Santa Ana River, between La Cadena Drive and Waterman Avenue, and it is expected be open to users by summer 2005. Design and environmental work is also underway on two other segments of the trail, from the Riverside County Line to La Cadena Drive, and from Waterman Avenue to California Street, with construction anticipated to begin in the fall of 2006.

BUDGET AND WORKLOAD HISTORY

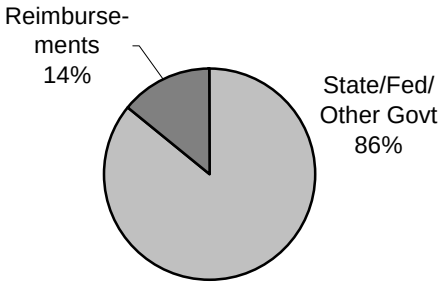
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,308,139	2,210,871	629,855	1,265,431
Departmental Revenue	240,534	4,998,217	2,925,550	1,757,082
Fund Balance		(2,787,346)		(491,651)
Budgeted Staffing		5.0		5.0

Estimated expenditures for 2004-05 are expected to be approximately $1.6 million less than budget primarily because Phase III of the Santa Ana River Trail is being delayed pending environmental studies. Revenues are similarly less than budget for the same reason. A negative fund balance is anticipated at the end of FY 2004-05 because final reimbursement of a $2.27 million contract encumbered in 2003-04 for construction of Phase II of the Santa Ana River Trail is not expected to be received until 2005-06.

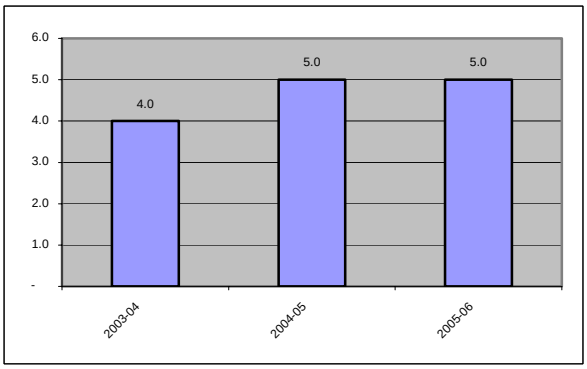
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



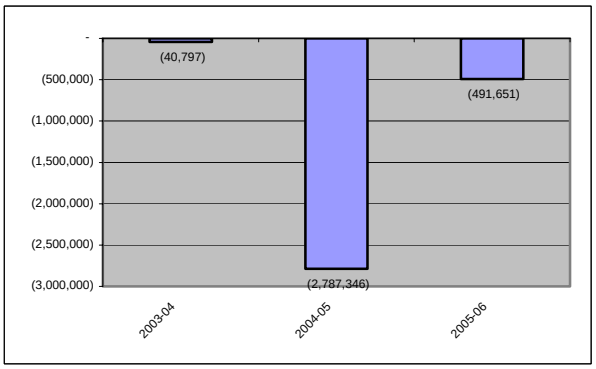
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: County Trail System

BUDGET UNIT: RTS CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	268,350	339,887	13,397	-	353,284	(4,963)	348,321
Services and Supplies	561,065	2,174,483	-	-	2,174,483	(971,234)	1,203,249
Vehicles	65,000	65,000	-	-	65,000	(65,000)	-
Transfers	25,940	44,764	-	-	44,764	(43,753)	1,011
Total Exp Authority	920,355	2,624,134	13,397	-	2,637,531	(1,084,950)	1,552,581
Reimbursements	(290,500)	(413,263)	-	-	(413,263)	126,113	(287,150)
Total Appropriation	629,855	2,210,871	13,397	-	2,224,268	(958,837)	1,265,431
Departmental Revenue							
Use Of Money & Prop	4,100	6,806	-	-	6,806	(1,306)	5,500
State, Fed or Gov't Aid	2,837,000	4,991,411	-	-	4,991,411	(3,239,829)	1,751,582
Other Revenue	89,450	-	-	-	-	-	-
Total Revenue	2,930,550	4,998,217	-	-	4,998,217	(3,241,135)	1,757,082
Operating Transfers In	(5,000)	-	-	-	-	-	-
Total Financing Sources	2,925,550	4,998,217	-	-	4,998,217	(3,241,135)	1,757,082
Fund Balance		(2,787,346)	13,397	-	(2,773,949)	2,282,298	(491,651)
Budgeted Staffing		5.0	-	-	5.0	-	5.0

In 2005-06 the department will incur increased costs in retirement and workers compensation. These increased costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Public Works - Regional Parks
FUND: County Trail System
BUDGET UNIT: RTS CCP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	-	(4,963)	-	(4,963)
	Slight decrease due to budgeting for two currently vacant positions at entry level salary steps.				
2.	Services and Supplies	-	(971,234)	-	(971,234)
	Decrease is anticipated primarily due to completion of Phase II of the Santa Ana River Trail during FY 2004-05.				
3.	Vehicles	-	(65,000)	-	(65,000)
	Decrease because no vehicle purchases are anticipated in 2005-06.				
4.	Transfers	-	(43,753)	-	(43,753)
	A decrease in transfers to other departments for labor related to Phase II of the Santa Ana River Trail that was completed in 2004-05.				
5.	Reimbursements	-	126,113	-	126,113
	Decrease due to the removal of $65,000 received from the general fund in 2004-05 for purchase of a trails maintenance vehicle, as well as fewer reimbursements anticipated for labor related to grant administration.				
6.	Revenue From Use of Money and Property	-	-	(1,306)	1,306
	Slight decrease in interest revenue based on a reduced cash balance.				
7.	State Aid for Construction	-	-	(1,247,994)	1,247,994
	Decrease in anticipated reimbursements from state aid due to the completion of Phase II of the Santa Ana River Trail in 2004-05 and anticipated environmental delays for Phase III that will delay construction and the corresponding reimbursement.				
8.	Federal Aid for Construction	-	-	(2,036,835)	2,036,835
	Decrease in anticipated reimbursements from Federal Aid due to the completion of Phase II of the Santa Ana River Trail in 2004-05 and anticipated environmental delays for Phase III that will delay construction and the corresponding reimbursement.				
9.	Other Governmental Aid	-	-	45,000	(45,000)
	An increase in other governmental aid is due to anticipated reimbursements from the EPA for completion of a Brownfields grant project.				
	Total	-	(958,837)	(3,241,135)	2,282,298

Proposition 12 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 12 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000, responding to the recreational and open-space needs of a growing population and expanding urban communities. The Program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 12 funds is $4,832,410. On January 29, 2002, the Board of Supervisors approved a list of projects to be funded by this financing source.

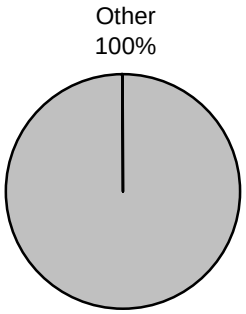
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

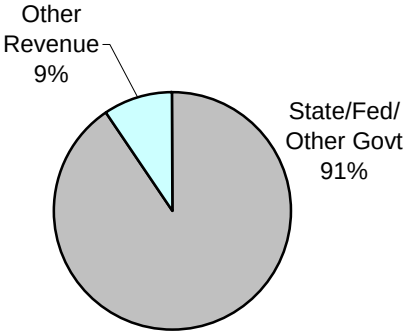
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	591,065	2,899,896	630,356	3,114,000
Departmental Revenue	416,299	3,051,520	657,700	3,238,280
Fund Balance		(151,624)		(124,280)

Expenditures for 2004-05 are estimated to be $2.27 million less than budget due to a number of Proposition 12 projects not commencing as originally anticipated. These projects are now expected to occur in 2005-06 and have been re-budgeted accordingly.

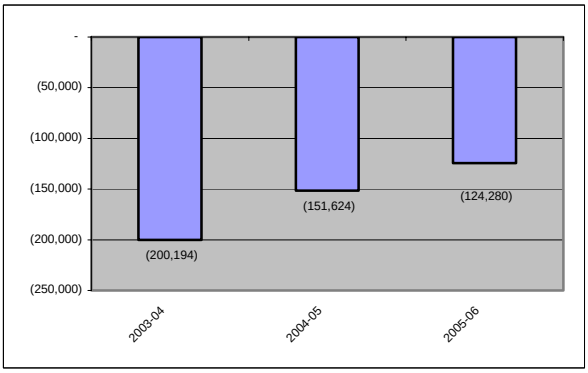
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects

BUDGET UNIT: RKL RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	2,000	6,000	-	-	6,000	(6,000)	-
Improvement to Land	101,760	1,512,198	-	-	1,512,198	(126,198)	1,386,000
Improvement to Structures	497,796	1,381,698	-	-	1,381,698	(3,698)	1,378,000
Transfers	-	-	-	-	-	350,000	350,000
Total Appropriation	601,556	2,899,896	-	-	2,899,896	214,104	3,114,000
Oper Transfers Out	28,800	-	-	-	-	-	-
Total Requirements	630,356	2,899,896	-	-	2,899,896	214,104	3,114,000
Departmental Revenue							
Use Of Money & Prop	2,700	1,200	-	-	1,200	600	1,800
State, Fed or Gov't Aid	655,000	3,050,320	-	-	3,050,320	(113,840)	2,936,480
Total Revenue	657,700	3,051,520	-	-	3,051,520	(113,240)	2,938,280
Operating Transfers In	-	-	-	-	-	300,000	300,000
Total Financing Sources	657,700	3,051,520	-	-	3,051,520	186,760	3,238,280
Fund Balance		(151,624)	-	-	(151,624)	27,344	(124,280)

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects
BUDGET UNIT: RKL RGP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(6,000)	-	(6,000)
	Decrease reflects a reclassification of all project costs to either Improvements to Land or Improvements to Structures.				
2.	Improvements to Land	-	(126,198)	-	(126,198)
	Decrease of $126,198 based on project estimates for land improvement projects scheduled for construction in 2005-06.				
3.	Improvements to Structures	-	(3,698)	-	(3,698)
	A slight decrease is anticipated based upon the difference between completed 2004-05 projects, and new or carryover construction estimates for 2005-06. Projects that are currently underway are the Moabi Regional Park Restroom project and the design for the Guasti Regional Park Group Area Development.				
4.	Transfers	-	350,000	-	350,000
	A transfer is anticipated for Proposition 12 participation in the completion of the Moabi Boat Launch project.				
5.	Revenue From Use of Money and Property	-	-	600	(600)
	Minimal increase in interest revenue based on cash balance available.				
6.	State, Federal, or Other Governmental Aid	-	-	(113,840)	113,840
	Revenues expected to be received in 2004-05 are both reimbursements for completed projects and partial advances for new projects. In subsequent years, only reimbursements for completed projects are anticipated as the advances for most projects will already have been received.				
7.	Operating Transfers	-	-	300,000	(300,000)
	An operating transfer from the Parks Special Maintenance Fund (SPR) in the amount of $300,000 is anticipated for the new Tram at Calico Ghost Town Regional Park.				
	Total	-	214,104	186,760	27,344

Proposition 40 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002, responding to the recreational and open-space needs of a growing population and expanding urban communities. The program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 40 per capita funds is $4,858,000. On December 16, 2003, the Board of Supervisors approved a list of per capita projects to be funded by this financing source. On January 25, 2005, the Board of Supervisors approved the application to the State Resources Agency for an additional $4,200,000 in Proposition 40 funds under the River Parkway Program for improvements along the Santa Ana River Corridor.

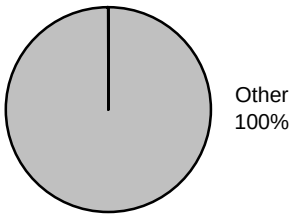
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

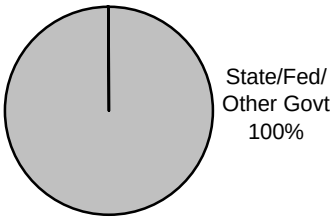
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	131,713	5,745,820	2,258,726	2,266,000
Departmental Revenue	213,183	5,664,350	2,047,075	2,396,181
Fund Balance		81,470		(130,181)

Expenditures for 2004-05 are estimated to be approximately $3.5 million less than budget due to a number of Proposition 40 projects not commencing as originally anticipated. These projects are now expected to occur in 2005-06 and have been re-budgeted accordingly.

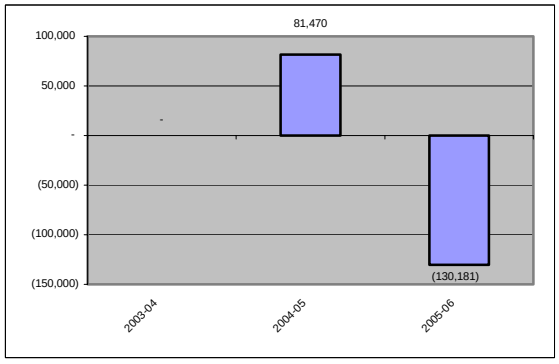
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 40 Projects

BUDGET UNIT: RKM RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	320,726	150,000	-	-	150,000	(150,000)	-
Land	-	1,150,000	-	-	1,150,000	(1,150,000)	-
Improvement to Land	672,000	3,071,820	-	-	3,071,820	(1,521,820)	1,550,000
Improvement to Structures	821,000	1,574,000	-	-	1,574,000	(913,000)	661,000
Transfers	445,000	-	-	-	-	55,000	55,000
Total Exp Authority	2,258,726	5,945,820	-	-	5,945,820	(3,679,820)	2,266,000
Reimbursements	-	(200,000)	-	-	(200,000)	200,000	-
Total Appropriation	2,258,726	5,745,820	-	-	5,745,820	(3,479,820)	2,266,000
Departmental Revenue							
Use Of Money & Prop	5,775	5,100	-	-	5,100	-	5,100
State, Fed or Gov't Aid	1,641,300	4,509,250	-	-	4,509,250	(2,118,169)	2,391,081
Other Revenue	400,000	1,150,000	-	-	1,150,000	(1,150,000)	-
Total Revenue	2,047,075	5,664,350	-	-	5,664,350	(3,268,169)	2,396,181
Fund Balance		81,470	-	-	81,470	(211,651)	(130,181)

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 40 Projects
BUDGET UNIT: RKM RGP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(150,000)	-	(150,000)
	Funds budgeted in services and supplies for participation with the City of Riverside for Phase Ia of the Santa Ana River Trail will not be expended. This phase will now be constructed with Federal TEA funds included in the budget for the County Trails fund (RTS).				
2.	Land acquisition	-	(1,150,000)	-	(1,150,000)
	The properties for the planned Colton Regional Park were purchased by a developer and are no longer expected to to be acquired.				
3.	Improvements to Land	-	(1,521,820)	-	(1,521,820)
	Decrease of $1,521,182 primarily due to the uncertainty of the construction of Colton Regional Park. Funds that were previously budgeted for Colton Regional Park in FY 2004-05 are not being budgeted in 2005-06.				
4.	Improvements to Structures	-	(913,000)	-	(913,000)
	A decrease in Improvements to Structures primarily due to the completion of projects in FY 2004-05 and construction estimates for projects to be completed in 2005-06.				
5.	Transfers	-	55,000	-	55,000
	A transfer is anticipated for Proposition 40 participation in the completion of the Moabi Boat Launch project.				
6.	Reimbursements	-	200,000	-	200,000
	Reflects the removal of county one-time funds for the Prado Universally Accessible Playground project.				
7.	State, Federal, or Other Governmental Aid	-	-	(2,118,169)	2,118,169
	Reimbursements from the state are based on expenditures for State funded Proposition 40 projects. Because budgeted appropriations are less in 2005-06, the corresponding reimbursements are also expected to be less.				
8.	Other Revenue	-	-	(1,150,000)	1,150,000
	Because the properties for the Colton Regional Park are no longer expected to to be acquired, reimbursement revenue from the Wildlands Conservancy is no longer anticipated.				
	Total	-	(3,479,820)	(3,268,169)	(211,651)

Moabi Regional Park Boat Launching Facility

DESCRIPTION OF MAJOR SERVICES

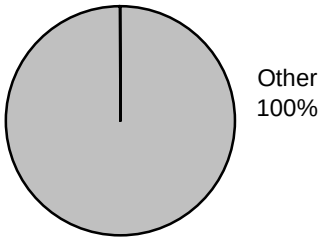
The Regional Parks Division was awarded a $1,273,000 grant from the California Department of Boating and Waterways in July 2002 for the purpose of renovating the Moabi Regional Park Boat Launching Facility. This grant is the primary financing source for a project that will provide additional opportunities for the public to enjoy recreational water activities including boating, fishing and waterskiing. The project is expected to be completed in 2005-06.

There is no staffing associated with this budget unit.

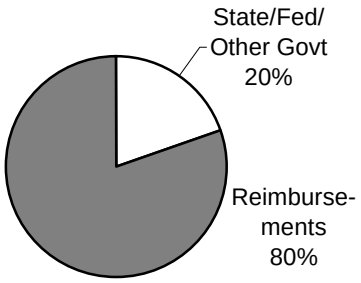
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	(83,433)	1,072,792	1,031,810	37,500
Departmental Revenue	1,771	1,155,395	1,051,713	100,200
Fund Balance		(82,603)		(62,700)

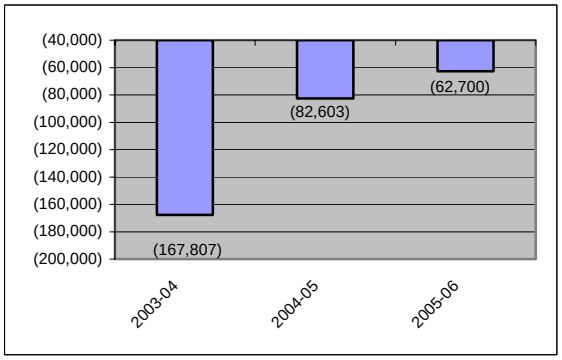
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility

BUDGET UNIT: RTP CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	F+G G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Improvement to Land	1,476,810	1,122,792	-	-	1,122,792	(680,292)	442,500
Total Exp Authority	1,476,810	1,122,792	-	-	1,122,792	(680,292)	442,500
Reimbursements	(445,000)	(50,000)	-	-	(50,000)	(355,000)	(405,000)
Total Appropriation	1,031,810	1,072,792	-	-	1,072,792	(1,035,292)	37,500
Departmental Revenue							
Use Of Money & Prop	700	975	-	-	975	(775)	200
State, Fed or Gov't Aid	1,016,199	1,154,420	-	-	1,154,420	(1,054,420)	100,000
Total Revenue	1,016,899	1,155,395	-	-	1,155,395	(1,055,195)	100,200
Operating Transfers In	34,814	-	-	-	-	-	-
Total Financing Sources	1,051,713	1,155,395	-	-	1,155,395	(1,055,195)	100,200
Fund Balance		(82,603)	-	-	(82,603)	19,903	(62,700)

DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility
BUDGET UNIT: RTP CCP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Improvements to Land	-	(680,292)	-	(680,292)
	Construction of the Moabi Boat Launch project is anticipated to be 90% complete by June 30, 2005. It is anticipated that the only expenditures to be made in 2005-06 will be to finish paving and for project management costs to finalize the project.				
2.	Reimbursements	-	(355,000)	-	(355,000)
	Reimbursements of $405,000 are anticipated from the Proposition 12 and Proposition 40 funds ($350,000 from RKL and $55,000 from RKM) for participation in the Moabi Boat Launch project. This is a $355,000 increase in anticipated reimbursements from 2004-05.				
3.	Revenue From Use of Money & Property	-	-	(775)	775
	Decrease in interest revenue based on cash balance available.				
4.	State Aid	-	-	(1,054,420)	1,054,420
	A decrease in state aid because most of the state grant funding available will already have been received.				
	Total	-	(1,035,292)	(1,055,195)	19,903

Glen Helen Amphitheater

DESCRIPTION OF MAJOR SERVICES

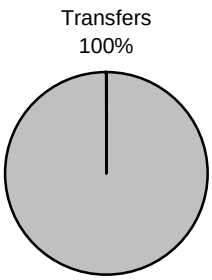
This budget unit was established to account for lease payments received annually from the operators of the amphitheater at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to finance the cost of the facility's debt service payment.

There is no staffing associated with this budget unit.

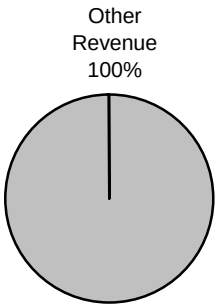
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	972,100	1,281,921	1,307,755	1,205,000
Departmental Revenue	960,199	1,132,506	1,158,340	1,205,000
Fund Balance		149,415		-

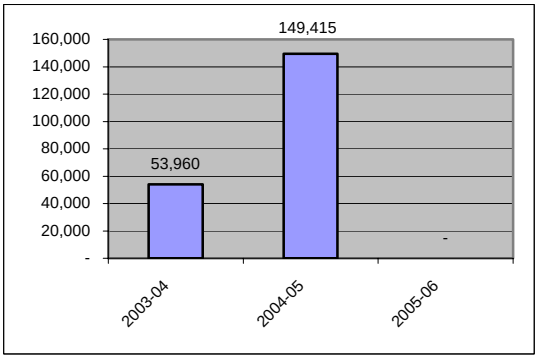
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: CAO
FUND: Glen Helen Amphitheater

BUDGET UNIT: SGH CAO
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	312,421	-	-	312,421	(312,421)	-
Transfers	1,307,755	969,500	-	-	969,500	235,500	1,205,000
Total Appropriation	1,307,755	1,281,921	-	-	1,281,921	(76,921)	1,205,000
Departmental Revenue							
Use Of Money and Prop	1,018,340	1,020,506	-	-	1,020,506	64,494	1,085,000
Other Revenue	140,000	112,000	-	-	112,000	8,000	120,000
Total Revenue	1,158,340	1,132,506	-	-	1,132,506	72,494	1,205,000
Fund Balance		149,415	-	-	149,415	(149,415)	-

DEPARTMENT: CAO
FUND: Glen Helen Amphitheater
BUDGET UNIT: SGH CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies		(312,421)	-	(312,421)
Amount budgeted in services and supplies for 2004-05 has been moved to the transfers category.				
2. Transfers		235,500	-	235,500
Budget has been increased by $312,421 for the amount of appropriations in the prior year that have been transferred from services and supplies. This increase is partially offset by a $76,921 decrease primarily because of less fund balance available in the upcoming year.				
3. Revenue From Use of Money and Property		-	64,494	(64,494)
Increased amount of lease payments received from the amphitheater operators in accordance with contract No. 92-1023				
4. Other Revenue		-	8,000	(8,000)
No significant change in this revenue category is anticipated for 2005-06.				
Total	-	(76,921)	72,494	(149,415)

Park Maintenance/Development

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for the maintenance, development and emergency repair at all regional parks. The costs associated with this fund are financed through a five percent allocation of park admission fees.

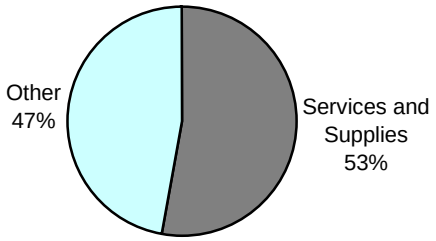
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

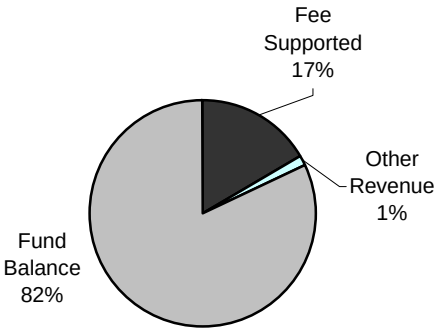
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,236,736	1,556,661	735,575	1,014,886
Departmental Revenue	1,356,761	180,000	191,800	182,000
Fund Balance		1,376,661		832,886

In accordance with Section 29009 of the State Government code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget.

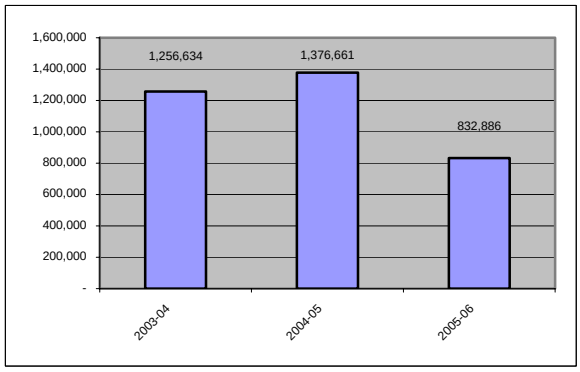
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development

BUDGET UNIT: SPR CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	672,500	1,300,561	-	-	1,300,561	(765,675)	534,886
Equipment	63,075	256,100	-	-	256,100	(111,100)	145,000
Total Appropriation	735,575	1,556,661	-	-	1,556,661	(841,775)	714,886
Oper Transfers Out	-	-	-	-	-	300,000	300,000
Total Requirements	735,575	1,556,661	-	-	1,556,661	(541,775)	1,014,886
Departmental Revenue							
Use Of Money & Prop	26,300	15,000	-	-	15,000	(1,000)	14,000
Current Services	178,000	165,000	-	-	165,000	3,000	168,000
Other Revenue	(12,500)	-	-	-	-	-	-
Total Revenue	191,800	180,000	-	-	180,000	2,000	182,000
Fund Balance		1,376,661	-	-	1,376,661	(543,775)	832,886

DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development
BUDGET UNIT: SPR CCR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	(765,675)	-	(765,675)
	Decrease mainly as the result of reduction of fund balance. Regional Parks must have a reserve in the maintenance fund for any contingencies that might occur at the parks during the year.				
2.	Equipment	-	(111,100)	-	(111,100)
	Decrease in equipment purchases for next fiscal year due to fund balance available.				
3.	Vehicles	-	35,000	-	35,000
	Increase in vehicle costs due to a request for a pick up truck at Guasti Regional Park.				
4.	Operating Transfers Out	-	300,000	-	300,000
	Increase in operating transfers due to the anticipated construction of the Calico Tram. SPR will participate in the construction with funds received from Risk Management when the Tram was rendered inoperable after an earthquake. The funds will be transferred because the Proposition 12 fund (RKL) is financing the construction contract.				
5.	Revenue from Use of Money & Property	-	-	(1,000)	1,000
	Reduction in fund balance for next fiscal year will decrease interest earned.				
6.	Charges for Current Services	-	-	3,000	(3,000)
	Current services revenue is anticipated to increase slightly due to a projected increase in gate fee revenue. Five percent of park admission fees are deposited in this fund for maintenance, development and emergency repairs at the parks.				
	Total	-	(541,775)	2,000	(543,775)

Calico Ghost Town Marketing Services

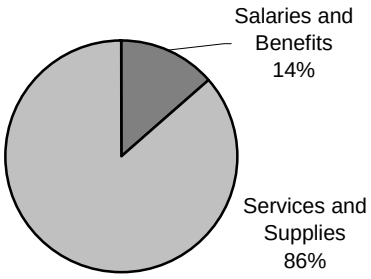
DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from the Calico Ghost Town concessionaires and park admission fees are used to advertise and market several special events including Calico Days, Spring Festival, Heritage Fest, Calico Ghost Haunt and the Civil War.

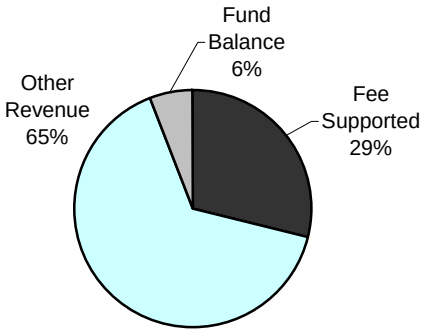
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	372,491	431,732	410,749	414,608
Departmental Revenue	364,129	381,900	385,025	390,500
Fund Balance		49,832		24,108
Budgeted Staffing		1.0		1.0

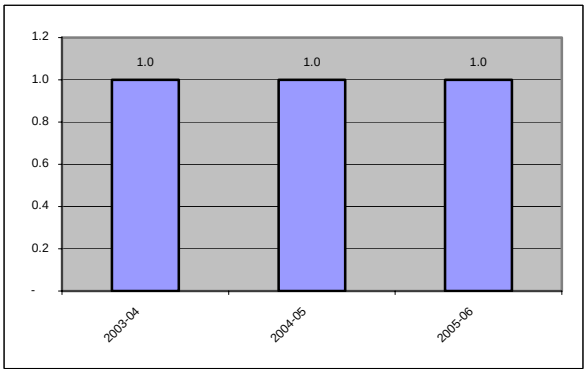
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



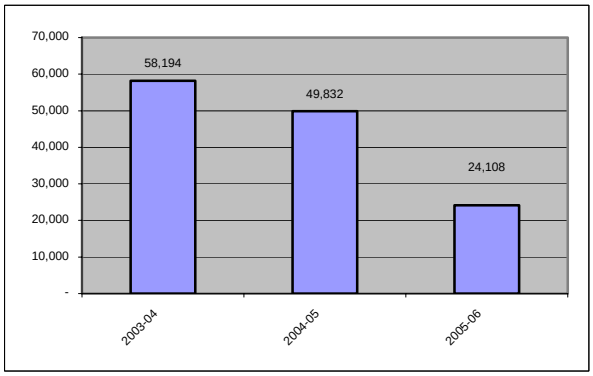
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Calico Ghost Town Marketing Svcs

BUDGET UNIT: SPS CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Promotion

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	54,606	54,819	-	-	54,819	1,540	56,359
Services and Supplies	355,953	376,723	-	-	376,723	(18,677)	358,046
Transfers	190	190	-	-	190	13	203
Total Exp Authority	410,749	431,732	-	-	431,732	(17,124)	414,608
Reimbursements	-	-	-	-	-	-	-
Total Appropriation	410,749	431,732	-	-	431,732	(17,124)	414,608
Departmental Revenue							
Use Of Money & Prop	89,575	56,400	-	-	56,400	2,100	58,500
Current Services	110,000	115,000	-	-	115,000	5,000	120,000
Other Revenue	185,450	210,500	-	-	210,500	1,500	212,000
Total Revenue	385,025	381,900	-	-	381,900	8,600	390,500
Fund Balance		49,832	-	-	49,832	(25,724)	24,108
Budgeted Staffing		1.0	-	-	1.0	-	1.0

DEPARTMENT: Public Works - Regional Parks
FUND: Calico Ghost Town Marketing Svcs
BUDGET UNIT: SPS CCR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	-	1,540	-	1,540
	A cost of living increase in salaries and benefits for the marketing specialist.				
2.	Services and Supplies	-	(18,677)	-	(18,677)
	A reduction of $18,677 in services and supplies due to less fund balance available for 2005-06.				
3.	Transfers	-	13	-	13
	A slight increase in EHAP charges.				
4.	Revenue From Use of Money and Property	-	-	2,100	(2,100)
	An increase due to an anticipated rise in tourism to the park. The Calico restaurant renovation is currently under construction and it is anticipated that this will bring an increase in park visitors.				
5.	Revenue from Current Services	-	-	5,000	(5,000)
	An increase due to an anticipated rise in tourism to the park. The Calico restaurant renovation is currently under construction and it is anticipated that this will bring an increase in park visitors.				
6.	Other Revenue	-	-	1,500	(1,500)
	Anticipated increase in festival and special event revenue.				
	Total	-	(17,124)	8,600	(25,724)

Off-Highway Vehicle License Fee

DESCRIPTION OF MAJOR SERVICES

Off-Highway vehicle funds are provided pursuant to state law, and derived from fines for violation of off-highway vehicle operations and licensing. These funds are used for the development of off-highway trails and areas in compliance with state requirements.

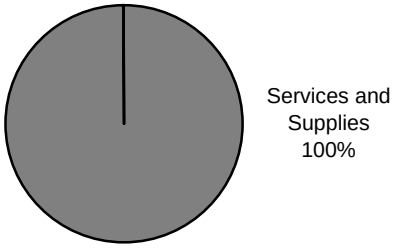
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

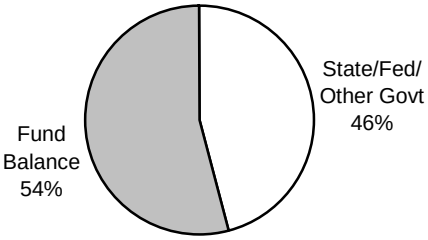
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	20,997	147,072	102,000	87,402
Departmental Revenue	44,057	40,000	42,330	40,000
Fund Balance		107,072		47,402

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures for this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget.

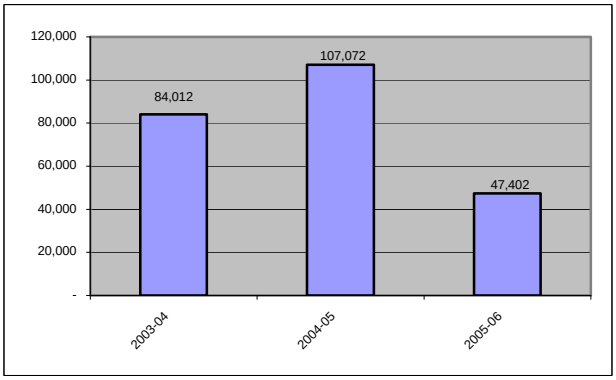
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee

BUDGET UNIT: SBY AMS
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	20,000	147,072	-	-	147,072	(59,670)	87,402
Equipment	82,000	-	-	-	-	-	-
Total Appropriation	102,000	147,072	-	-	147,072	(59,670)	87,402
Departmental Revenue							
State, Fed or Gov't Aid	42,330	40,000	-	-	40,000	-	40,000
Total Revenue	42,330	40,000	-	-	40,000	-	40,000
Fund Balance		107,072	-	-	107,072	(59,670)	47,402

DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee
BUDGET UNIT: SBY AMS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(59,670)	-	(59,670)
	A reduction of $59,670 in services and supplies due to less fund balance available for 2005-06.				
	Total	-	(59,670)	-	(59,670)

Hyundai Pavilion Improvements

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for improvements to the Hyundai Pavilion at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This fund is financed jointly by deposits from the Regional Parks Division and the operators of the pavilion.

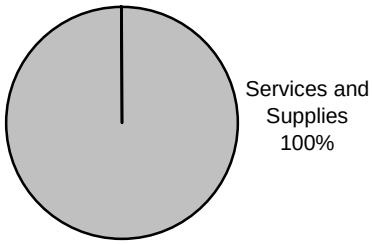
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

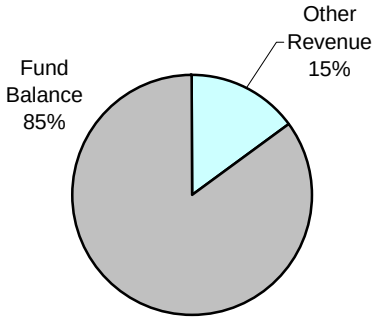
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	870	241,412	75,100	194,262
Departmental Revenue	47,273	30,000	28,850	29,100
Fund Balance		211,412		165,162

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures for this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget.

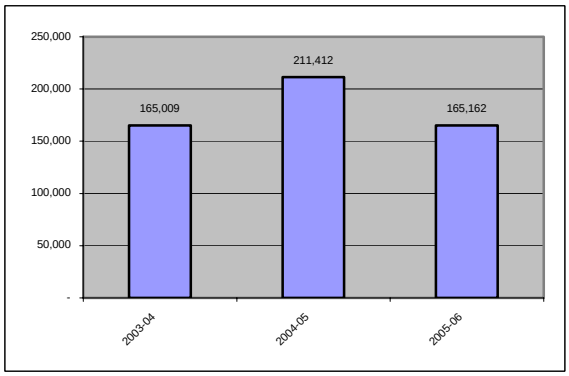
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Hyundai Pavilion Improvements

BUDGET UNIT: SGR RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	75,100	241,412	-	-	241,412	(47,150)	194,262
Total Appropriation	75,100	241,412	-	-	241,412	(47,150)	194,262
Departmental Revenue							
Use Of Money & Prop	3,850	5,000	-	-	5,000	(900)	4,100
Other Revenue	25,000	25,000	-	-	25,000	-	25,000
Total Revenue	28,850	30,000	-	-	30,000	(900)	29,100
Fund Balance		211,412	-	-	211,412	(46,250)	165,162

DEPARTMENT: Public Works - Regional Parks
FUND: Hyundai Pavilion Improvements
BUDGET UNIT: SGR RGP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	(47,150)	-	(47,150)
	Decrease of $47,150 primarily as the result of reduction in fund balance available.				
2.	Revenue from Use of Money & Property	-	-	(900)	900
	Decreased interest revenue because of the decrease in fund balance.				
	Total	-	(47,150)	(900)	(46,250)

Regional Parks Snack Bars

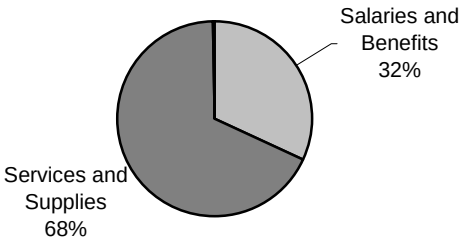
DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division provides staff to operate three snack bars located at the following parks: Glen Helen (island site), Lake Gregory, and Mojave Narrows. Enterprise funds were established for each snack bar to provide management with sound accountability and timely reports. Excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at other regional parks (Cucamonga-Guasti, Yucaipa, Prado and Glen Helen swimming complex) are operated by a Board-approved private contractor.

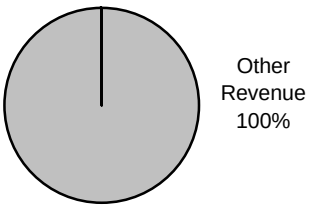
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	78,182	67,603	76,247	73,245
Departmental Revenue	54,097	76,000	82,105	82,000
Revenue Over/(Under) Expense	(24,085)	8,397	5,858	8,755
Budgeted Staffing		1.3		1.3
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	44,607		50,465	

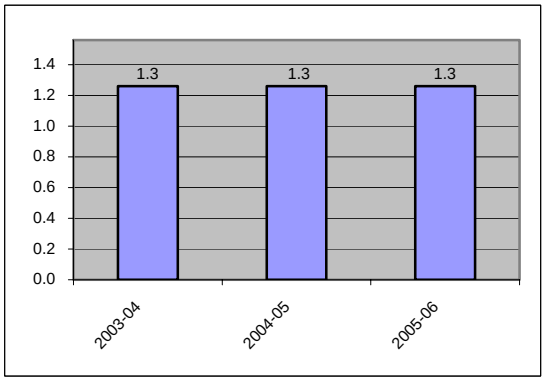
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



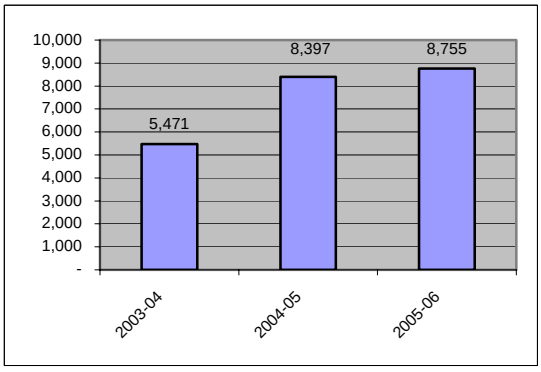
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars

BUDGET UNIT: EMO, EMP, EMT
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	21,300	21,413	-	-	21,413	2,069	23,482
Services and Supplies	54,700	46,000	-	-	46,000	3,500	49,500
Transfers	247	190	-	-	190	73	263
Total Appropriation	76,247	67,603	-	-	67,603	5,642	73,245
Departmental Revenue							
Other Revenue	82,105	76,000	-	-	76,000	6,000	82,000
Total Revenue	82,105	76,000	-	-	76,000	6,000	82,000
Rev Over/(Under) Exp	5,858	8,397	-	-	8,397	358	8,755
Budgeted Staffing		1.3	-	-	1.3	-	1.3

DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars
BUDGET UNIT: EMO, EMP, EMT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits		2,069	-	(2,069)
	Slight increase in salary expense due to cost of living adjustment.				
2.	Services and Supplices	-	3,500	-	(3,500)
	An increase in supplies are needed due to increased business at the snack bars.				
3.	Transfer	-	73	-	(73)
	Increase for EHaP charges per budget instructions.				
4.	Sales Revenue	-	-	6,000	6,000
	An increase in estimated revenues based on current sales and projections.				
	Total	-	5,642	6,000	358

Regional Parks Camp Bluff Lake

DESCRIPTION OF MAJOR SERVICES

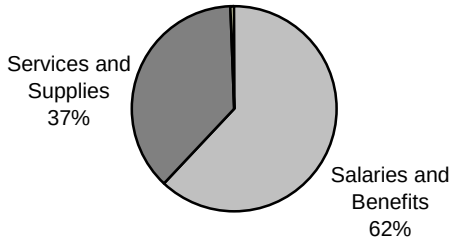
Camp Bluff Lake is a 120-acre camp located in the San Bernardino Mountains near the City of Big Bear. The Camp is currently by The Wildlands Conservancy. The Board of Supervisors approved an agreement with The Conservancy for the county's use of the Camp Bluff Lake facility for a children's summer camping program. The camp provides children with recreational opportunities and the ability to increase their appreciation of the wonders of nature.

BUDGET AND WORKLOAD HISTORY

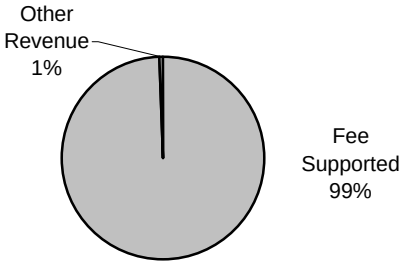
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	9,126	292,594	112,975	257,536
Departmental Revenue	1,549	328,650	48,710	262,000
Revenue Over/(Under) Expense	(7,577)	36,056	(64,265)	4,464
Budgeted Staffing		7.6		3.9
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	74,978		10,713	
Workload Indicators				
Number of Campers:	-	-	-	-
Summer Camp	-	600	180	960
Weekend Camp	-	900	-	-
Adult Retreat	-	500	-	100
Day Camp	-	-	97	-
Total	-	2,000	277	1,060

The 2004-05 estimated expenses, revenues, and workload indicators are less than budget because the county's initial period of camp operation (the summer of 2004) was for fewer weeks than was originally anticipated.

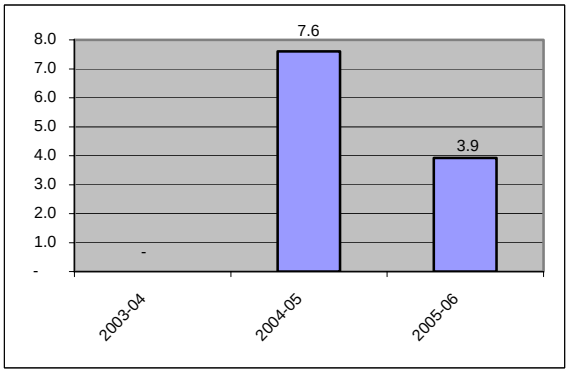
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



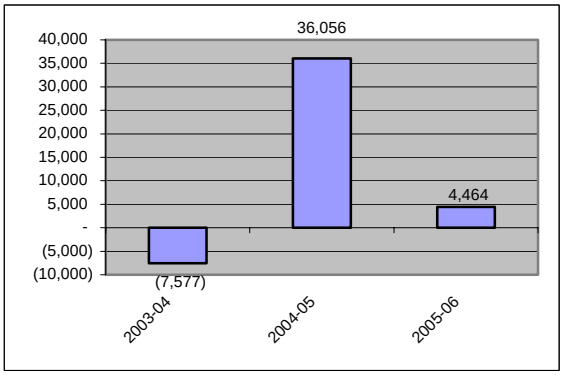
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake

BUDGET UNIT: EME CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	66,500	196,844	-	-	196,844	(37,343)	159,501
Services and Supplies	46,475	95,750	-	-	95,750	750	96,500
Transfers	-	-	-	-	-	1,535	1,535
Total Appropriation	112,975	292,594	-	-	292,594	(35,058)	257,536
Departmental Revenue							
Use Of Money and Prop	575	1,150	-	-	1,150	(500)	650
Current Services	48,135	327,500	-	-	327,500	(67,100)	260,400
Total Revenue	48,710	328,650	-	-	328,650	(66,650)	262,000
Rev Over/(Under) Exp	(64,265)	36,056	-	-	36,056	(31,592)	4,464
Budgeted Staffing		7.6	-	-	7.6	(3.7)	3.9

DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake
BUDGET UNIT: EME CCP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	(3.7)	(37,343)	-	37,343
	Decrease of $37,343 is primarily due to the deletion of 3.7 extra-help budgeted positions. This decrease in staff is because nine of the eleven in-season camp reservations for the upcoming summer are leasing the facility and providing their own programs.				
2.	Services and Supplies	-	750	-	(750)
	A minimal increase in costs to run the camp (food, utilities and maintenance) primarily because costs for propane are higher than previously anticipated.				
3.	Transfers	-	1,535	-	(1,535)
	Increase for EHAP charges.				
4.	Revenue From the Use of Money and Property	-	-	(500)	(500)
	A decrease in interest due to less cash deposits for the camping program.				
5.	Revenue From Current Services	-	-	(67,100)	(67,100)
	Inclement weather makes road access nearly impossible during the winter months, and therefore the division does not anticipate revenues from off-season programs and facility use.				
6.	Other Revenue		-	950	950
	One of the agencies opting for a one week, in-season facility lease has requested and will pay for the services of the Camp's Health Care Supervisor.				
	Total	(3.7)	(35,058)	(66,650)	(31,592)

Surveyor

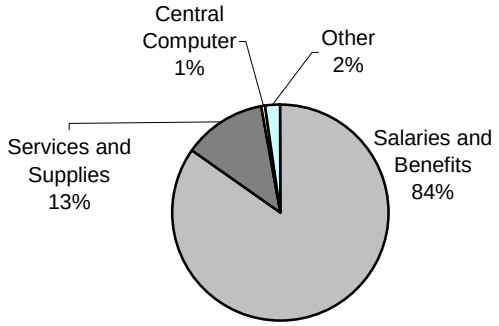
DESCRIPTION OF MAJOR SERVICES

The services provided by the Surveyor Division include promoting and ensuring that sound surveying practices are utilized for project development in the county and ensuring that maps and plans conform to the conditions of approval, local ordinances, standards for development, and state laws. The Surveyor Division is composed of two functions: office mapping and field survey services. The office mapping section is responsible for the review of subdivision maps as prescribed by state law, preparation of legal descriptions and maps for other county departments, and assisting the public in matters relating to land boundaries. The field section performs boundary and construction surveys primarily for other county departments and is responsible for perpetuation of controlling survey monuments.

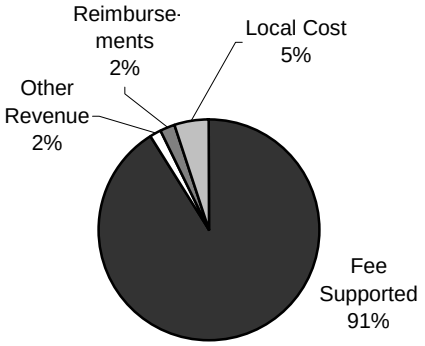
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,291,928	3,613,235	3,281,197	3,992,079
Departmental Revenue	3,067,929	3,563,358	3,252,828	3,792,569
Local Cost	223,999	49,877	28,369	199,510
Budgeted Staffing		42.4		41.9
Workload Indicators				
Final Maps	28	28	32	30
Parcel Maps	101	110	109	106
Records of Survey	270	270	272	270
Corner Records	1,259	1,500	1,200	1,200

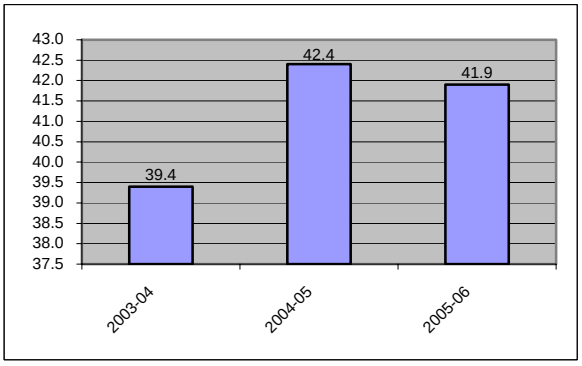
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



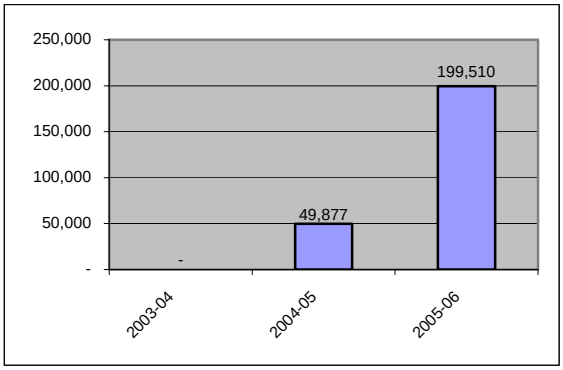
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Surveyor
FUND: General

BUDGET UNIT: AAA SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	2,907,910	3,142,335	397,859	-	3,540,194	(84,894)	3,455,300
Services and Supplies	342,135	442,824	(3,454)	-	439,370	79,333	518,703
Central Computer	18,375	18,375	3,167	-	21,542	-	21,542
Equipment	23,000	23,000	-	-	23,000	(23,000)	-
Transfers	60,701	58,635	-	-	58,635	28,021	86,656
Total Exp Authority	3,352,121	3,685,169	397,572	-	4,082,741	(540)	4,082,201
Reimbursements	(70,924)	(71,934)	-	-	(71,934)	(18,188)	(90,122)
Total Appropriation	3,281,197	3,613,235	397,572	-	4,010,807	(18,728)	3,992,079
Departmental Revenue							
Current Services	3,164,910	3,503,358	247,939	-	3,751,297	(28,728)	3,722,569
Other Revenue	87,918	60,000	-	-	60,000	10,000	70,000
Total Revenue	3,252,828	3,563,358	247,939	-	3,811,297	(18,728)	3,792,569
Local Cost	28,369	49,877	149,633	-	199,510	-	199,510
Budgeted Staffing		42.4	2.0	-	44.4	(2.5)	41.9

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column. Also reflected in this column is full year funding for ongoing maintenance of the GIS Parcel Basemap, which is equivalent to an increase in budgeted staffing of 2.0 positions. This action was approved by the Board as part of the 2004-05 budget adoption.

DEPARTMENT: Public Works - Surveyor
FUND: General
BUDGET UNIT: AAA SVR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	(2.5)	(84,894)	-	(84,894)
	* Re-establish 1.0 Survey Division Chief ($133,776) and delete 1.0 vacant Land Surveyor ($79,932) due to a reorganization within the Surveyor Division. * Add 1.50 PSE ($39,674) to assist with maintenance of the GIS Parcel Basemap, partially offset by the deletion of a 0.5 extra help Engineering Tech V ($27,103). * Delete 2.0 vacant Engineering Technician II positions to reduce the size of field survey crews ($105,352). This deletion will not have an impact on the Division's map processing function. * Reduce appropriations by $123,279 to defund 1.5 vacant positions that were added to the Surveyor Division's budget in FY 2004/05 but are no longer needed. * Allow $22,322 increase for step advancements due in FY 05/06, as well as an additional $12,000 for termination benefits. * Increase appropriations by $43,000 for the continued services of staff utilized from another divisions within Public Works to assist with map workload.				
2.	Services and Supplies		79,333	-	79,333
	* Increase by $49,900 for the Information Services Department's continued development of the document imaging system and geographic index system interface. * Increase by $11,560 primarily to allow for the purchase of COGO/CAD surveying software to increase the efficiency of map checkers and reduce customers' costs. * Allow for increased COWCAP charges, $38,451. * Decrease ($20,578) primarily for reduced Vehicle Services mileage charges for county vehicles used in conjunction with performing surveys.				
3.	Equipment		(23,000)	-	(23,000)
	Reduce appropriations for a Global Positioning System base unit ($23,000) purchased in FY 04/05. No new equipment purchases expected for FY 05/06.				
4.	Transfers		28,021	-	28,021
	Increase for the Surveyor's share of the Public Works Department's costs, primarily due to computer services staffing change and computer services change in the methodology used for distributing its costs.				

SCHEDULE A Continued

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
5. Reimbursements		(18,188)	-	(18,188)
Increase reimbursements from the Department of Public Works/Transportation Division for services performed by the Surveyor Division.				
6. Current Services Revenue		-	(28,728)	28,728
* Increase revenue by $57,790 for the review of subdivision maps, preparation of legal descriptions and maps, and processing Offers of Dedications/Easements. * Increase revenue from field surveys by $37,957 based upon requests from other county departments. * Increase revenue by $177,845 for performing retracement or re-monument surveys funded by the Survey Monument Preservation Fund. * Reduce available financing ($302,320) from the Information Services Department for the quality control and establishment of survey control points related to the development phase of the GIS Parcel Basemap.				
7. Other Revenue		-	10,000	(10,000)
Increased revenue from taxable and other sales to the public based upon prior year actual revenues and current year-end estimates.				
Total	(2.5)	(18,728)	(18,728)	-

DEPARTMENT: Public Works - Surveyor
FUND: General
BUDGET UNIT: AAA SVR

SCHEDULE C

FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Microfiche/Microfilm Prints and Electronic Images of Maps	-	7,257	7,257	-
Increase microfiche and microfilm print fees, Section 16.0228, in order to correspond with the County Recorder's existing fees. Separately identify the fee for electronic map images in order to be in alignment with the County Recorder's proposed fee. If approved, net revenues would increase by $7,257.				
2. Hourly Charge Rates	-	-	-	-
Change Surveyor hourly charge rates, Section 16.0228B, from an hourly rate that is dependent upon an employee's classification, to a single, $110 per hour charge for the services of any employee classification within the Surveyor Division. This is to be more consistent with other counties in Southern California and to provide for a more consistent billing approach. If approved, there would be no significant impact to the Surveyor's budget.				
3. Parcel Maps				
Change the flat (average cost) fees for checking parcel maps, Section 16.0215B, to a more equitable approach of requiring a $3,000 deposit with a charge rate of $110.00 per hour. Changing these fees to an hourly rate would increase the cost to those customers that submit poor quality, difficult survey area, or complex maps, but would reduce the cost to those customers submitting simple maps. Any unused portion of the deposit would be refunded to the depositor of record. If approved, there would be no significant impact to the Surveyor's budget.				
4. Preparation of Maps and Legal Descriptions				
The Surveyor's fee to the private sector for the preparation of maps and legal descriptions, Section 16.0215B, currently is $495. However, the Surveyor charges county customers on an hourly basis. For uniformity, the Surveyor requests to change the $495 flat fee charged the private sector to that of requiring a $750 deposit, with an hourly charge rate of $110.00. Any unused portion of the deposit would be refunded to the depositor of record. If approved, there would be no impact to the Surveyor's budget, as this service is currently provided primarily to county customers.				
5. Deferred Monumentation Cash Security Deposit				
Restructure and increase the cash security deposit required for subdivisions, Section 16.0215B, in order to adequately cover potential expenses in the event that the County Surveyor must set monuments when a surveyor is unable to perform, or must pay the land surveyor when the developer fails to cover the expense. Since this relates to cash security deposits which are usually refunded to depositors, there typically would be no impact to the Surveyor's budget.				
Total	-	7,257	7,257	-

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works
FUND NAME : General
BUDGET UNIT: AAA SVR
PROGRAM: Surveyor Division

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 3,992,079	Revised Appropriation	$ 3,999,336	$ 7,257

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	59,499	Fee Revenue for listed fees	66,757	7,257
Fee Revenue for fees not listed	3,733,070	Fee Revenue for fees not listed	3,733,070	-
Non Fee Revenue		Non Fee Revenue	-	-
Local Cost	199,510	Local Cost	199,510	-
Budgeted Sources	$ 3,992,079	Revised Sources	$ 3,999,336	$ 7,257

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	
Inflationary Costs	
Other	7,257
Total	$ 7,257

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

The Surveyor requests to increase its fees for microfiche and microfilm prints, Section 16.0228, to match the fees currently charged by the County Recorder and reflect the fee for electronic map images for alignment with the County Recorder's proposed fee. If approved, these changes result in a net $7,257 revenue and appropriation increase. Other requests include: changing hourly rates, Section 16.0228B, to $110 per hour for any personnel classification within the Surveyor Division; changing the fees for checking parcel maps and preparing maps and legal descriptions, Section 16.0215B, from flat fees to requiring a deposit with a $110 per hour charge rate; and restructuring/increasing the cash security deposit required for subdivisions, 16.0215B, in the event that survey monuments must be set by the County Surveyor. If approved, these changes would not significantly impact the Surveyor's revenues.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works
FUND NAME : General
PROGRAM: Surveyor Division

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0228 (b) (7) (A)	Microfiche and microfilm prints - 8 1/2 inches x 11 inches	$ 1.25	9,540	$ 11,924	$ 2.00	4,770	$ 9,540	$ 0.75	(4,770)	$ (2,385)	$ (2,385)	Fee increase for alignment with fees currently charged by the County Recorder's Office. Reference 16.023A (x). Includes reduced units and reduced revenues for when electronic map images become available.
16.0228 (b) (7) (B)	Microfiche and microfilm prints - Greater than 8 1/2 inches x 11	$ 1.75	21,493	$ 37,613	$ 2.75	10,747	$ 29,553	$ 1.00	(10,747)	$ (8,060)	$ (8,060)	See Above.
16.0228 (b) (7) (C)	Microfiche and microfilm prints - Each map size page	$ 2.50	3,985	$ 9,962	$ 2.90	1,992	$ 5,778	$ 0.40	(1,992)	$ (4,184)	$ (4,184)	See Above.
16.0228 (b) (7) (D)	Electronic images of maps	$ -	-	$ -	$ 1.25	17,509	$ 21,886	$ 1.25	17,509	$ 21,886	$ 21,886	Identify separate fee for alignment with fee proposed by Recorder's Office. When web site complete, and as electronic map images become available, revenues from microfiche or microfilm prints would be reduced.
16.0228B (b)	Dept of Public Works - County Surveyor Hourly Charge Rates			$ -			$ -	$ -	-	$ -	$ -	Reflect a separate charge rate of $110 per hour for any employee classification within the Surveyor Division of the Department of Public Works. Based upon the current average mix of hourly rates charged for services, this results in no significant change in revenues.
16.0215B (b) (1) thru (5)	Land Use and Development Review - Parcel Maps			$ -			$ -	$ -	-	$ -	$ -	Change the fee for checking Parcel Maps from $2,690 per map, and the fee for checking less complicated Parcel Maps from $475 per map, to requiring a $3,000 deposit with a proposed charge rate of $110.00 per hour. No significant impact to revenue based upon the current average mix of hourly rates charged for services.
16.0215B (c) (1)	Land Use and Development Review - Annex, detach, form & reorg of cities & districts			$ -			$ -	$ -	-	$ -	$ -	Change the fee currently charged to the public for alignment with the hourly rate charged to county customers. This would change the rate charged the public from a flat $495 each to requiring a $750 deposit with a proposed charge rate of $110 per hour. If approved, there would be no significant impact to revenue.
16.0215B (c) (6)	Land Use and Development Review - Deferred monumentation - cash deposit			$ -			$ -	$ -	-	$ -	$ -	Increase securities to adequately cover expenses in the event that survey monuments must be set by the County Surveyor's Office. This relates to cash security deposits that are usually refunded to depositors with typically no impact to the Surveyor's budget.

Survey Monument Preservation

DESCRIPTION OF MAJOR SERVICES

The Survey Monument Preservation Fund was established to account for expenses incurred related to the retracement or re-monument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. The services related to this fund are financed by a $10 fee charged to the public for filing or recording specific types of grant deeds conveying real property.

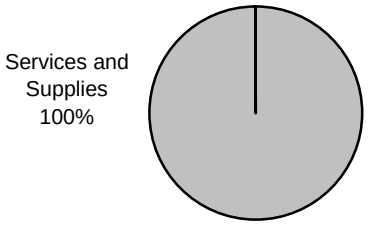
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

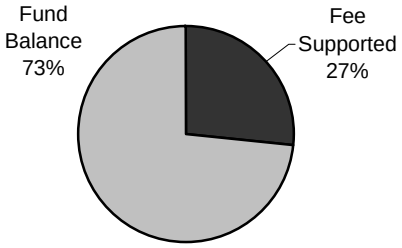
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	69,331	453,715	98,915	492,940
Departmental Revenue	131,720	125,160	131,650	131,650
Fund Balance		328,555		361,290

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures for this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget.

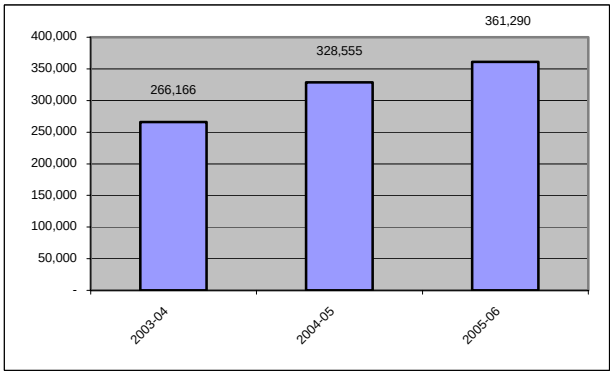
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Surveyor
FUND: Special Revenue

BUDGET UNIT: SBS SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	98,915	453,715	-	-	453,715	39,225	492,940
Total Appropriation	98,915	453,715	-	-	453,715	39,225	492,940
Departmental Revenue							
Current Services	131,650	125,160	-	-	125,160	6,490	131,650
Total Revenue	131,650	125,160	-	-	125,160	6,490	131,650
Fund Balance		328,555	-	-	328,555	32,735	361,290

DEPARTMENT: Public Works - Surveyor
FUND: Special Revenue
BUDGET UNIT: SBS SVR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	39,225	-	39,225
	Additional appropriations in the amount of $39,225 based on the increased fund balance and revenues collected by the County Recorder.				
2.	Current Services Revenue	-	-	6,490	(6,490)
	The additional revenue is a result of increased activity related to the conveyance of real property that has been occurring.				
	Total	-	39,225	6,490	32,735

Road Operations

DESCRIPTION OF MAJOR SERVICES

The Transportation Division is responsible for the operation of the County Maintained Road System, including administration, planning, design, contract administration, traffic management, and maintenance of approximately 2,830 miles of roads.

The Road Operations program provides for road maintenance, the purchase of equipment and materials, a portion of the department's administrative and salary expenses, matching funds required for grant funding, as well as a number of capital improvement projects. This program is financed principally from revenues generated by the State Highway Users Tax. Additional funding sources include a small share of the state's sales tax, federal and state aid for specific road improvements, and reimbursements from other agencies for cooperative agreements projects.

On November 30, 2004, the Board of Supervisors approved a one-time allocation of $1,495,000 from the County General Fund to assist in the funding of several deferred maintenance/infrastructure projects to be administered by the Public Works Department. These projects are as follows: Duncan Road paving and rail road crossing installation in the Phelan area, Wilson Ranch Road paving and rail road crossing installation in the Phelan area, San Martin Road paving and drainage in the Victorville area, standardization of traffic signals and directional signs in the Crestline area, and sidewalks for schools in the Fontana area. A separate fund has been established to distinctly track for the cost of these projects.

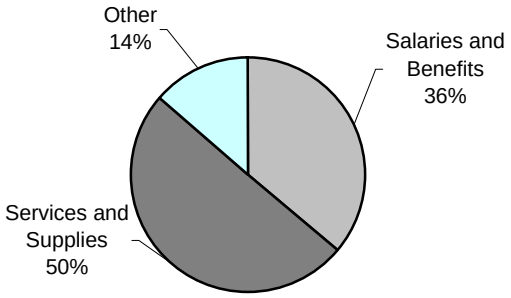
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	45,272,552	73,501,971	53,572,263	66,373,200
Departmental Revenue	39,846,444	59,938,842	41,205,851	65,176,483
Fund Balance		13,563,129		1,196,717
Budgeted Staffing		368.0		367.4
Workload Indicators				
Maintained Road Miles	2,834	2,830	2,830	2,830

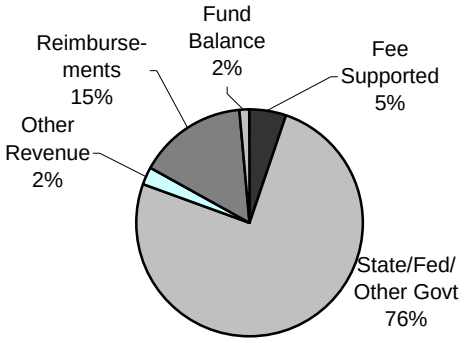
In accordance with Section 29009 of the State government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget. Also, a number of projects did not proceed as originally anticipated. These projects are now expected to occur in the upcoming fiscal year and have been appropriately included in the department's 2005-06 budget proposal.

The sharp decrease in fund balance for 2005-06 is due to a contract for construction of the Fort Irwin Road Rehabilitation project that is expected to be awarded by the Board in June 2005. The engineer's estimate of this project is approximately $12,000,000. The contract should be encumbered in 2004-05; however, the department is not expected to receive reimbursement until 2005-06.

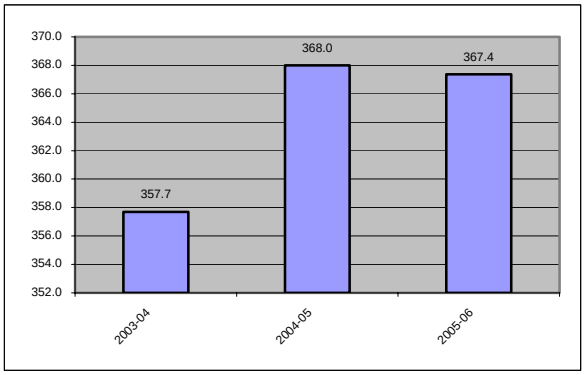
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



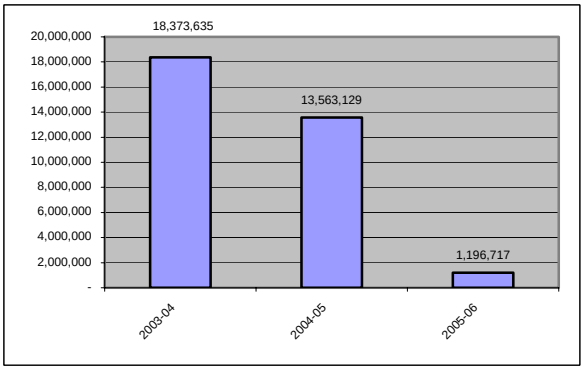
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works
FUND: Road Ops Consolidated

BUDGET UNIT: SAA, SVF, SVJ, SVK, SVL, SVM
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	24,041,189	24,841,935	2,598,460	191,312	27,631,707	544,509	28,176,216
Services and Supplies	25,875,006	46,699,660	-	-	46,699,660	(7,346,740)	39,352,920
Central Computer	143,002	143,002	-	-	143,002	48,569	191,571
Other Charges	191,316	2,832,200	-	-	2,832,200	(361,000)	2,471,200
Land	-	250,000	-	-	250,000	-	250,000
Improvement to Structures	610,000	970,000	-	-	970,000	(482,000)	488,000
Equipment	547,200	713,200	-	-	713,200	6,300	719,500
Vehicles	3,892,000	3,982,000	-	-	3,982,000	(2,455,000)	1,527,000
L/P Equipment	900,000	800,000	-	-	800,000	160,000	960,000
Transfers	933,065	2,462,118	-	-	2,462,118	756,446	3,218,564
Total Exp Authority	57,132,778	83,694,115	2,598,460	191,312	86,483,887	(9,128,916)	77,354,971
Reimbursements	(4,660,515)	(11,292,144)	-	-	(11,292,144)	(789,627)	(12,081,771)
Total Appropriation	52,472,263	72,401,971	2,598,460	191,312	75,191,743	(9,918,543)	65,273,200
Oper Transfers Out	1,100,000	1,100,000	-	-	1,100,000	-	1,100,000
Total Requirements	53,572,263	73,501,971	2,598,460	191,312	76,291,743	(9,918,543)	66,373,200
Departmental Revenue							
Licenses and Permits	137,168	225,000	-	-	225,000	-	225,000
Use Of Money & Prop	452,218	550,000	-	-	550,000	(145,000)	405,000
State, Fed or Gov't Aid	35,987,449	55,940,518	2,598,460	191,312	58,730,290	325,693	59,055,983
Current Services	720,797	1,801,824	-	-	1,801,824	2,167,176	3,969,000
Other Revenue	554,091	321,500	-	-	321,500	-	321,500
Other Financing Sources	759,128	-	-	-	-	100,000	100,000
Total Revenue	38,610,851	58,838,842	2,598,460	191,312	61,628,614	2,447,869	64,076,483
Operating Transfers In	2,595,000	1,100,000	-	-	1,100,000	-	1,100,000
Total Financing Sources	41,205,851	59,938,842	2,598,460	191,312	62,728,614	2,447,869	65,176,483
Fund Balance		13,563,129	-	-	13,563,129	(12,366,412)	1,196,717
Budgeted Staffing		368.0	-	2.0	370.0	(2.6)	367.4

In 2005-06 the department will incur increased costs in retirement and workers compensation. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Public Works
FUND: Road Ops Consolidated
BUDGET UNIT: SAA, SVF, SVJ, SVK, SVL, SVM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits/Budgeted Staffing	(2.6)	544,509	-	544,509
	Budgeted staffing is increasing by 7.0 for a total appropriations of $433,606. The detail of this increase in staff is as follows: 2.0 Maintenance and Construction Supervisor II's needed for increased workload at the Apple Valley and 29 Palms road yards. 1.5 for the Victorville Land Development Office (1.0 Engineering Tech IV and 0.5 extra-help Engineering Technician V) in response to increased building permit activity. 1.0 Clerk II to assist road yard supervisors with clerical duties. 1.0 part time staff (0.5 Fiscal Clerk I and 0.5 Fiscal Clerk II) to assist with conversion of the Department's Job Cost System. 1.5 for the High Desert Corridor Project (1.0 contract Engineer and 0.5 Real Property Agent II) based on anticipated need for design and Right of Way purchases. The above increases are more than offset by a 9.6 decrease in budgeted staff. This decrease, which represents a savings of $635,170, is as follows: 1.0 Automated Systems Analyst II that has been reclassified and assigned to the Information Services Department in accordance with prior Board action. 5.0 Equipment Operator II contract positions, which are vacant, are being deleted since they are no longer needed for Bark Beetle operations. 1.0 vacant Land Use Technician I is also no longer needed and is therefore being defunded. 2.2 increase in the vacancy factor (1.1 Equipment Operator II and 1.1 Equipment Operator III) 0.4 decrease in budgeted staff resulting from reduced number of hours for the Engineering Technician III and Engineering Technician IV classifications. In addition to the increases/decreases in budgeted staffing, the Department is proposing a reclassification of a Staff Analyst I position to a Staff Analyst II. The 2005-06 budget includes appropriations in the amount of $3,646 for the additional cost of this reclassification. This reclassification will occur after adoption of the budget and completion of a classification study by the Human Resources Department. Finally, appropriations have been increased by $742,427 for the cost of employee step increases projected in the upcoming fiscal year.				
2.	Services and Supplies		(7,346,740)	-	(7,346,740)
	Decrease primarily due to reduction of the $12 million Fort Irwin Road Rehabilitation Project, which was encumbered in 2004/05. This decrease was partially offset by the following increases: San Bernardino Signal Synchronization Project ($2.5 million), Old Waterman Canyon Culvert Repair ($800,000) and Longview Drive retaining wall ($185,000). The Department also expects other increases for COWCAP ($105,000), System Development Charges to implement a new imaging system ($120,000) and equipment usage ($700,000).				
3.	Central Computer		48,569	-	48,569
	Per estimates provided by the Information Services Department.				
4.	Other Charges	-	(361,000)	-	(361,000)
	Decrease primarily due to the completion of a major portion of the Right of Way purchases for the San Bernardino Avenue Signal Synchronization Project in 2004-05.				
5.	Structures and Improvements to Structures	-	(482,000)	-	(482,000)
	Decrease of total anticipated expenditures from FY 2004-05. The more significant expenditures planned for FY 2005-06 include $195,000 for moving parts of the Department's Traffic and Contracts Divisions due to lack of space at the Wesley Break building, $140,000 for a new office and cinder storage structure at the Blue Jay Yard, and $63,000 for painting, building up grades and security systems at the Blue Jay, Big Bear, Trona, Needles, and Baldy Mesa Yards.				
6.	Equipment	-	6,300	-	6,300
	Equipment purchases for 2005-06 are budgeted at a level consistent with the prior fiscal year.				
7.	Vehicles	-	(2,455,000)	-	(2,455,000)
	The budget for vehicle purchases is being significantly reduced for 2005/06 due to the number of new and replacement vehicles purchased in 2004/05.				
8.	Lease Purchase - Equipment	-	160,000	-	160,000
	As the lease/purchase of several pieces of heavy equipment progresses, principal increases and interest decreases each month resulting in an increase of principal over last year.				
9.	Transfers	-	756,446	-	756,446
	Increase primarily due to transfer of $800,000 to the Facilities Development Plans to contribute funds towards Railroad Crossing Projects at Duncan Road and Wilson Ranch Road, as well as a reimbursement to ISD in the amount $103,000 for the cost of the Business Applications Manager assigned to Transportation. These increases are partially offset by the cessation of contributions of $150,000 to Land Use Services for General Plan Update.				
10.	Reimbursements	-	(789,627)	-	(789,627)
	Increase is primarily due to anticipated reimbursements for labor costs from Flood Control, Measure I Projects, Facilities Plan Projects and the CalTrans Study Team for the High Desert Corridor Project.				
11.	Revenue from Use of Money and Property	-	-	(145,000)	145,000
	Reduction in interest earned based on less cash available.				
12.	State, Federal, and Other Governmental Aid	-	-	325,693	(325,693)
	Increase is the result of anticipated increase in Highway Users Tax.				
13.	Current Services	-	-	2,167,176	(2,167,176)
	Increases in joint participation project reimbursements primarily from the Cities of Grand Terrace and Colton for the signal installation project at La Cadena at Barton Road, the City of Fontana and Union Pacific Rail Road for widening the road at Slover Avenue at Live Oak, and the County of Riverside for the rehabilitation of El Rivino Road.				
14.	Other Financing Sources	-	-	100,000	(100,000)
	Increased proceeds from the sale of fixed assets is anticipated for 2005-06.				
	Total	(2.6)	(9,918,543)	2,447,869	(12,366,412)

Caltrans Contract

DESCRIPTION OF MAJOR SERVICES

This budget unit reflects the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works and the California Department of Transportation (Caltrans). This agreement allows for the coordination and administration of consultant engineering contracts in support of Caltrans projects. Currently, one major project is in progress. This is design and construction of a widening project of Interstate 15 from Victorville to Barstow. This is a multi-year project that is financed by federal funds received through Caltrans and is expected to be completed in 2005-06.

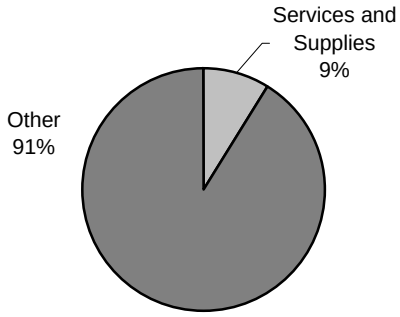
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

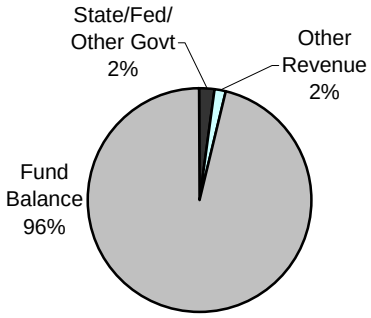
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	(175,734)	45,439	(2,072)	46,347
Departmental Revenue	16,305	4,868	1,879	1,825
Fund Balance		40,571		44,522

Estimated expenditures are less than budget due to staff assigned to this project working on other departmental projects throughout the year.

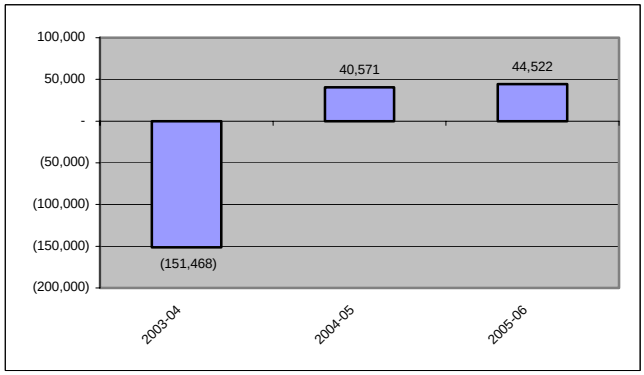
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works
FUND: Caltrans Contract

BUDGET UNIT: SVB
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	(2,072)	3,184	-	-	3,184	908	4,092
Total Appropriation	(2,072)	3,184	-	-	3,184	908	4,092
Oper Transfers Out	-	42,255	-	-	42,255	-	42,255
Total Requirements	(2,072)	45,439	-	-	45,439	908	46,347
Departmental Revenue							
Use Of Money & Prop	810	1,500	-	-	1,500	(675)	825
State, Fed or Gov't Aid	500	3,368	-	-	3,368	(2,368)	1,000
Other Revenue	569	-	-	-	-	-	-
Total Revenue	1,879	4,868	-	-	4,868	(3,043)	1,825
Fund Balance		40,571	-	-	40,571	3,951	44,522

DEPARTMENT: Public Works
FUND: Caltrans Contract
BUDGET UNIT: SVB

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	908	-	908
	Increase based on anticipated amount needed for the remainder of this project.				
2.	Revenue From Use of Money and Property	-	-	(675)	675
	Decrease based on anticipated cash in fund.				
3.	State, Federal and Other Governmental Aid	-	-	(2,368)	2,368
	Decrease based on anticipated reimbursements from Federal Government for remainder of this project.				
	Total	-	908	(3,043)	3,951

Etiwanda Interchange Improvement

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to separately account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works, the California Department of Transportation (Caltrans), and the Catellus Corporation. This agreement allows for the redesign of the interchange at Etiwanda Avenue and Interstate 10 near Fontana. This project is being designed and construction in three Phases. Phase I consists of the realignment of Valley Boulevard, Phase II is the reconstruction of the Eitwanda Avenue at I-10 interchange, and Phase III is the landscaping for the project. Phase I and Phase III have been completed. Phase III, which began in 2003-04, will continue through 2006-2007.

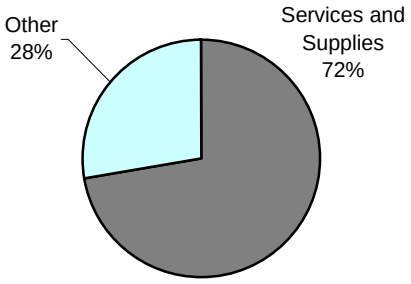
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

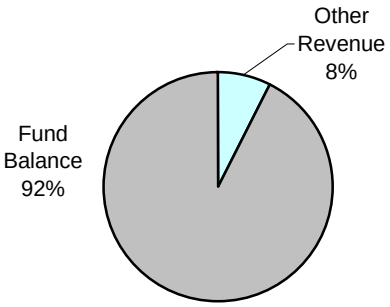
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	630,319	97,049	2,000	72,088
Departmental Revenue	2,457,072	47,634	19,173	5,500
Fund Balance		49,415		66,588

The 2004-05 estimated expenditures and revenues are less than budget due to delays in the landscaping phase of this project.

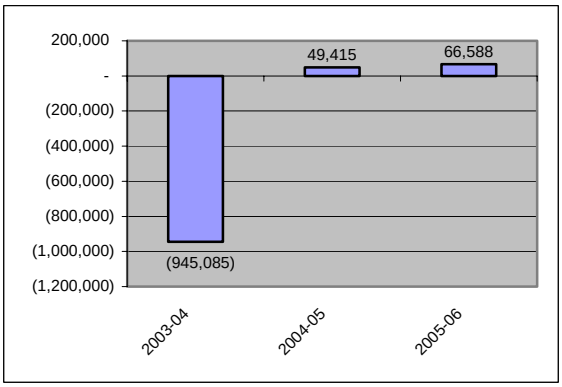
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works
FUND: Etiwanda Interchange

BUDGET UNIT: SVE
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	77,049	-	-	77,049	(24,961)	52,088
Transfers	2,000	20,000	-	-	20,000	-	20,000
Total Appropriation	2,000	97,049	-	-	97,049	(24,961)	72,088
Departmental Revenue							
Use Of Money & Prop	6,500	2,634	-	-	2,634	2,866	5,500
State, Fed or Gov't Aid	1,900	30,000	-	-	30,000	(30,000)	-
Other Revenue	10,773	15,000	-	-	15,000	(15,000)	-
Total Revenue	19,173	47,634	-	-	47,634	(42,134)	5,500
Fund Balance		49,415	-	-	49,415	17,173	66,588

DEPARTMENT: Public Works
FUND: Etiwanda Interchange
BUDGET UNIT: SVE

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(24,961)	-	(24,961)
	This decrease is based on a reduced need for Phase III, the Landscaping Phase, of the interchange project.				
2.	Revenue From Use of Money and Property	-	-	2,866	(2,866)
	Increase in interest based on anticipated cash balance.				
3.	State, Federal and Other Governmental Aid	-	-	(30,000)	30,000
	Reduced reimbursements from the state based on anticipated expenditures for the landscaping phase of this project.				
4.	Other Revenue	-	-	(15,000)	15,000
	Reduced reimbursement from Catellus based on anticipated hours needed for overseeing the Landscaping phase of this project.				
	Total	-	(24,961)	(42,134)	17,173

High Desert Corridor Project

DESCRIPTION OF MAJOR SERVICES

In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor. This corridor will be north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project.

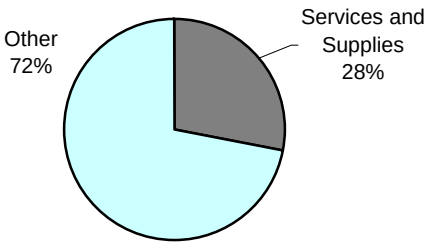
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

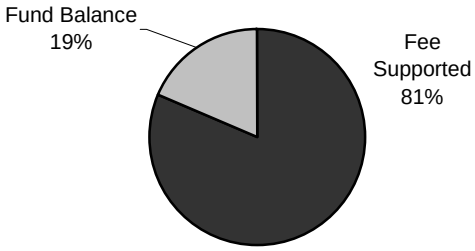
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	723,608	896,834	495,125	1,048,000
Departmental Revenue	668,359	756,539	550,330	852,500
Fund Balance		140,295		195,500

The 2004-05 estimated expenditures and revenues are less than budget due to delays in the preliminary engineering phase of this project.

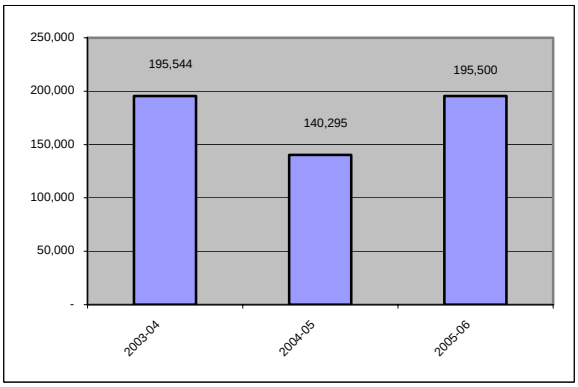
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works
FUND: High Desert Corridor Project

BUDGET UNIT: SWL
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	63,124	221,834	-	-	221,834	71,166	293,000
Transfers	432,001	675,000	-	-	675,000	80,000	755,000
Total Appropriation	495,125	896,834	-	-	896,834	151,166	1,048,000
Departmental Revenue							
Use Of Money & Prop	2,500	3,600	-	-	3,600	(1,100)	2,500
Current Services	-	-	-	-	-	850,000	850,000
Other Revenue	547,830	752,939	-	-	752,939	(752,939)	-
Total Revenue	550,330	756,539	-	-	756,539	95,961	852,500
Fund Balance		140,295	-	-	140,295	55,205	195,500

DEPARTMENT: Public Works
FUND: High Desert Corridor Project
BUDGET UNIT: SWL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	71,166	-	71,166
	Increase is based on need for outside consultants to acoomplish Right of Way and Environmental studies in support of the High Desert Corridor Project.				
2.	Transfers	-	80,000	-	80,000
	Increased transfers to the Road Operations Fund for additional labor needs anticipated to support this project.				
3.	Use of Money and Property	-	-	(1,100)	1,100
	Decrease is based on anticipated interest to be earned on cash balance.				
4.	Current Services/Other Revenue	-	-	97,061	(97,061)
	Additional reimbursements are expecred to be received from the City of Victorville, the lead agency for this project.				
	Total	-	151,166	95,961	55,205

Facilities Development Plans

DESCRIPTION OF MAJOR SERVICES

Transportation Facilities Development Plans are established by county ordinance to collect fees on new construction. These plans provide funds for construction of roads within the boundaries of the established fee area. As fees are collected, these monies are deposited into restricted accounts until sufficient funds have been accumulated to complete projects identified in the Plan Priority Project List. Fee ordinances have been approved in the areas of Helendale/Oro Grande, High Desert (Phelan and Pinon Hills), Lucerne Valley, Oak Glen, Oak Hills, Snowdrop Road, South & East Apple Valley, Summit Valley, and Yucaipa. Interim fee plans in the areas of Big Bear and Joshua Tree have been approved to collect fees pending final community approval.

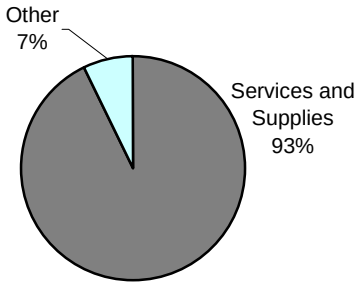
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

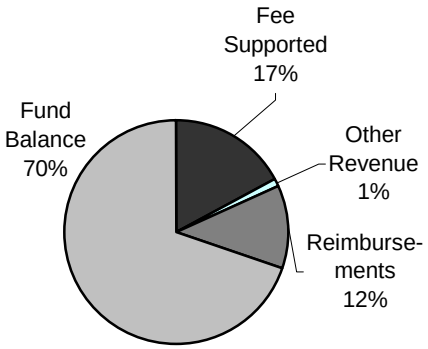
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	327,375	5,065,940	306,100	5,932,363
Departmental Revenue	1,216,808	1,058,806	1,001,375	1,229,954
Fund Balance		4,007,134		4,702,409

In accordance with Section 29009 of the State Government Code, th entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget.

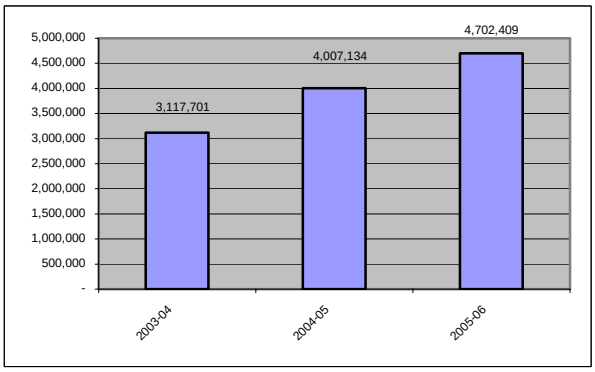
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works
FUND: Development Projects

BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN, SWO SWQ, SWX, SXP, SXQ
FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	215,100	4,510,540	-	-	4,510,540	1,726,823	6,237,363
Other Charges	-	145,000	-	-	145,000	(20,000)	125,000
Transfers	91,000	410,400	-	-	410,400	(40,400)	370,000
Total Exp Authority	306,100	5,065,940	-	-	5,065,940	1,666,423	6,732,363
Reimbursements	-	-	-	-	-	(800,000)	(800,000)
Total Appropriation	306,100	5,065,940	-	-	5,065,940	866,423	5,932,363
Departmental Revenue							
Use Of Money & Prop	77,472	81,699	-	-	81,699	(11,214)	70,485
Current Services	908,984	977,107	-	-	977,107	182,362	1,159,469
Other Revenue	14,919	-	-	-	-	-	-
Total Revenue	1,001,375	1,058,806	-	-	1,058,806	171,148	1,229,954
Fund Balance		4,007,134	-	-	4,007,134	695,275	4,702,409

DEPARTMENT: Public Works
FUND: Development Projects
BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN, SWO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	1,726,823	-	1,726,823
	Increase due to programmed construction of Duncan Road (Phelan), Escondido Avenue (Hesperia area) and two Rail Road Crossings in the Phelan area (Duncan Road and Wilson Ranch Road).				
2.	Other Charges	-	(20,000)	-	(20,000)
	Reduction based on anticipated Right of Way needed for planned projects.				
3.	Transfers	-	(40,400)	-	(40,400)
	This reduction is based on completion of the design phase of the Escondido Road paving project, which results in decreased funds being transferred to Road Operations for 2005-06.				
4.	Reimbursements	-	(800,000)	-	(800,000)
	Increase due to one time contribution of General Fund Contingency monies, approved by the Board of Supervisors on November 30, 2004, for paving and installation of rail road crossing traffic controls at Duncan Road and Wilson Ranch Road.				
5.	Revenue From Use of Money and Property	-	-	(11,214)	11,214
	Reduction based on anticipated interest on cash balance.				
6.	Current Services	-	-	182,362	(182,362)
	Increase primarily due to development in the Oak Hills and High Desert areas.				
	Total	-	866,423	171,148	695,275

Measure I Program

DESCRIPTION OF MAJOR SERVICES

Measure I is a twenty-year program that provides funding for roadway resurfacing, rehabilitation, and widening projects, as well as providing funds for elderly and handicap transit services. The source of funding is a county wide one-half cent sales tax that was passed by the voters in November 1989. The county is divided into six sub areas, and the Measure I funds received must be spent within the sub area in which they were collected. The sub areas are as follows: North Desert, Morongo, San Bernardino Mountains, Colorado River, Victor Valley and San Bernardino Valley.

On November 2, 2004 the voters of San Bernardino County approved the extension of this program for thirty years starting in 2010 and extending until 2040.

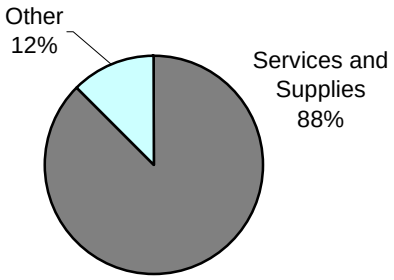
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

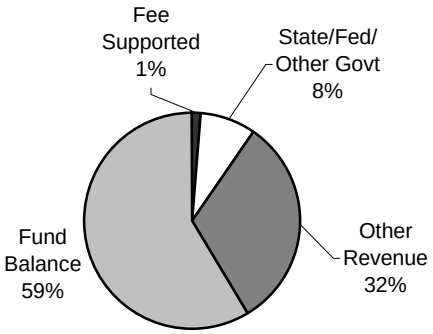
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	7,418,351	21,874,654	6,689,481	21,558,017
Departmental Revenue	8,321,461	10,583,625	8,038,769	8,917,700
Fund Balance		11,291,029		12,640,317

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not spent in 2004-05 will be re-appropriated in the 2005-06 budget. Also, estimated revenue for 2004-05 is approximately $2.5 million less than anticipated due to several large joint participation projects expected to be carried forward to next fiscal year. These projects include: Amboy Road (federal participation), Reche Road and Paradise Way (state participation), and several city participation projects, including Valley Boulevard, Beech Street, Fifth Street, and Slover Avenue.

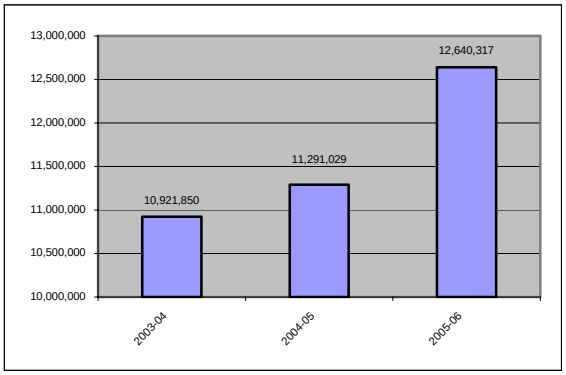
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Measure I Program

BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Facilities

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	5,920,130	19,581,122	-	-	19,581,122	(601,937)	18,979,185
Other Charges	82,131	168,225	-	-	168,225	(80,800)	87,425
Transfers	944,220	2,735,307	-	-	2,735,307	(143,900)	2,591,407
Total Exp Authority	6,946,481	22,484,654	-	-	22,484,654	(826,637)	21,658,017
Reimbursements	(257,000)	(610,000)	-	-	(610,000)	510,000	(100,000)
Total Appropriation	6,689,481	21,874,654	-	-	21,874,654	(316,637)	21,558,017
Departmental Revenue							
Taxes	6,568,090	6,388,613	-	-	6,388,613	204,388	6,593,001
Use Of Money & Prop	219,509	350,000	-	-	350,000	(130,512)	219,488
State, Fed or Gov't Aid	6,840	1,830,877	-	-	1,830,877	(17,400)	1,813,477
Current Services	1,244,028	2,014,135	-	-	2,014,135	(1,722,401)	291,734
Other Revenue	302	-	-	-	-	-	-
Total Revenue	8,038,769	10,583,625	-	-	10,583,625	(1,665,925)	8,917,700
Fund Balance		11,291,029	-	-	11,291,029	1,349,288	12,640,317

DEPARTMENT: Public Works - Transportation
FUND: Measure I Program
BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(601,937)	-	(601,937)
	The completion of several larger projects, such as the Summit Valley Road paving project, the National Trails Highway and Sunfair Road (Joshua Tree) overlay projects, and the Hook Creek drainage improvement project, results in decreased anticipated expenditures for services and supplies during 2005-06. Partially counteracting this decrease is the budgeting of several large projects for 2005-2006, such as the construction phase of the National Trails Highway and Community Boulevard (Hinkley) rehabilitation projects.				
2.	Other Charges	-	(80,800)	-	(80,800)
	This decrease is due to reduced need for Right-of-Way purchases during 2005-06.				
3.	Transfers	-	(143,900)	-	(143,900)
	The completion of the Apple Avenue and Cedar Street overlay projects results in decreased funds to be transferred to the Road Operations Fund during 2005-06.				
4.	Reimbursements	-	510,000	-	510,000
	Projects providing $510,000 in reimbursements were completed in 2004-05.				
5.	Taxes	-	-	204,388	(204,388)
	This increase is based on the half cent sales tax revenue projections for 2005-06.				
6.	Revenue from Use of Money and Property	-	-	(130,512)	130,512
	Decreased interest revenue is due to the current low interest rates.				
7.	State Aid	-	-	(168,500)	168,500
	With completion of the Rabbit Springs Road overlay project, there is a decrease of $168,500 in anticipated state aid.				
8.	Federal Aid	-	-	151,100	(151,100)
	Federal reimbursements in the amount of $151,100 are expected to subsidize part of the cost of the Community Boulevard project.				
9.	Current Services	-	-	(1,722,401)	1,722,401
	Final reimbursement for costs related to the Slover Avenue widening project was received in 2004-05, combined with the reduction in the number of participation projects scheduled, results in decreased revenue from local agencies.				
	Total	-	(316,637)	(1,665,925)	1,349,288

Solid Waste Management Division - Operations

DESCRIPTION OF MAJOR SERVICES

The Solid Waste Management Division (SWMD) is responsible for the operation and management of the County of San Bernardino's solid waste disposal system, which consists of 6 regional landfills, and 8 transfer stations, oversight and/or post-closure maintenance at 28 inactive or closed landfills and waste disposal sites throughout the county. SWMD provides scale operations and maintenance; accounts payable/receivable; engineering, design, and construction management; and education and waste diversion. SWMD provides oversight, direction, guidance and control of the contractor, Burrtec Waste Industries, Inc. (Burrtec), for the daily operations of the county's active landfills, transfer stations, and maintenance of the inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens. SWMD receives state grant monies, county and private industry matching funds to be used to further the education and outreach for waste reduction, reuse and recycling programs.

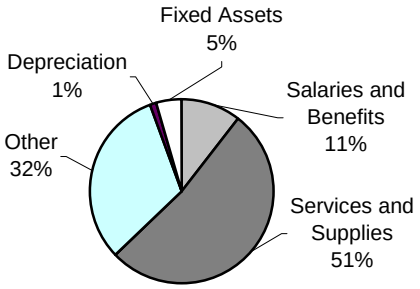
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	46,873,639	57,212,395	63,502,709	55,948,381
Departmental Revenue	56,736,707	57,440,172	63,837,491	58,899,257
Revenue Over/(Under) Expense	9,863,068	227,777	334,782	2,950,876
Budgeted Staffing		84.8		84.2
Fixed Assets	442,845	353,000	253,397	2,636,975
Unrestricted Net Assets Available at Year End	3,321,205		3,402,590	
Workload Indicators				
Total Revenue-Generating Tons	1,497,304	1,714,800	1,623,964	1,852,124
Single Family Residences	81,014	81,104	80,784	80,784
Active Facilities	14	14	14	14
Inactive Facilities	28	28	27	27
Closed "capped" Facilities	-	4	5	5

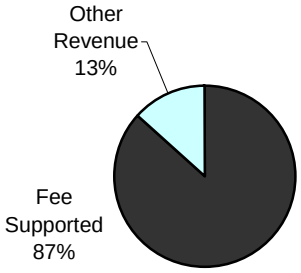
The estimated expenses for 2004-05 are approximately $6.3 million greater than budget. This overage is primarily due to an additional $14.3 million being transferred to other SWMD funds, including $9.6 million for Groundwater and Landfill Gas Remediation projects, $1.6 million for Expansion projects, and $2.6 million for the Financial Assurance (closure) Fund. These transfers were partially offset by an $8.0 million savings in costs attributed to closure of the Bark Beetle wood waste incineration site at Burnt Flats, reduced depreciation expense, salary savings from vacant positions, and not utilizing the amount set-aside in the contingencies account.

Similarly, estimated revenues are $6.4 million more than budget. The additional revenues can be attributed mainly to the anticipated receipt of approximately $4.1 million from federal and state agencies for reimbursement of cost related to the fire debris removal program. Also, SWMD expects to receive $1.1 million from Burrtec for not meeting density requirements in accordance with the landfill operations contract, as well as an additional $0.7 million from the restructuring of waste hauling services from permitted to franchised areas.

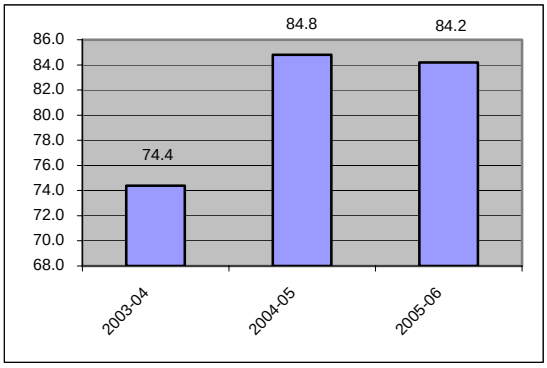
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



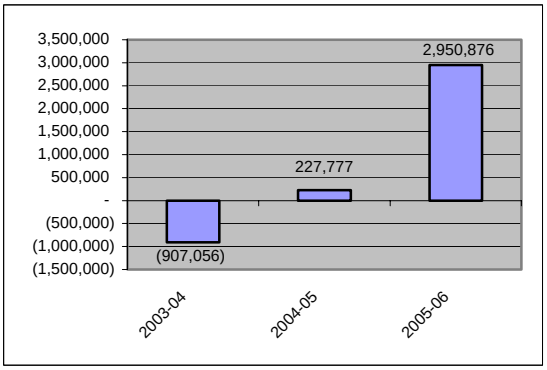
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: ECON DEV/PUBLIC SVC
DEPARTMENT: SOLID WASTE MANAGEMENT
FUND: EAA SWM, EWC SWM, EWE SWM

BUDGET UNIT: SOLID WASTE MANAGEMENT
FUNCTION: HEALTH AND SANITATION
ACTIVITY: SANITATION

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	4,775,415	5,727,010	662,221	-	6,389,231	(234,313)	6,154,918
Services and Supplies	27,487,058	33,752,273	(434,366)	-	33,317,907	(2,736,695)	30,581,212
Central Computer	36,266	36,266	18,952	-	55,218	-	55,218
Other Charges	10,948,709	11,188,346	-	-	11,188,346	1,649,674	12,838,020
Transfers	317,659	327,453	-	-	327,453	48,038	375,491
Contingencies	-	588,900	-	-	588,900	(588,900)	-
Total Appropriation	43,565,107	51,620,248	246,807	-	51,867,055	(1,862,196)	50,004,859
Depreciation	592,147	592,147	-	-	592,147	-	592,147
Oper Trans Out	19,345,455	5,000,000	-	-	5,000,000	351,375	5,351,375
Total Requirements	63,502,709	57,212,395	246,807	-	57,459,202	(1,510,821)	55,948,381
Departmental Revenue							
Taxes	7,443,400	7,053,033	-	-	7,053,033	317,485	7,370,518
Licenses and Permits	2,003,857	1,359,128	-	-	1,359,128	644,729	2,003,857
Use Of Money and Prop	341,310	255,500	-	-	255,500	76,048	331,548
State, Fed or Gov't Aid	4,159,016	82,061	-	-	82,061	416	82,477
Current Services	47,978,127	48,430,429	246,807	-	48,677,236	337,221	49,014,457
Other Revenue	1,337,532	10,021	-	-	10,021	(3,621)	6,400
Other Financing Sources	359,500	50,000	-	-	50,000	-	50,000
Total Revenue	63,622,742	57,240,172	246,807	-	57,486,979	1,372,278	58,859,257
Operating Transfers In	214,749	200,000	-	-	200,000	(160,000)	40,000
Total Financing Sources	63,837,491	57,440,172	246,807	-	57,686,979	1,212,278	58,899,257
Rev Over/(Under) Exp	334,782	227,777	-	-	227,777	2,723,099	2,950,876
Budgeted Staffing		84.8	-	-	84.8	(0.6)	84.2
Fixed Asset							
Land	105,000	-	-	-	-	-	-
Improvement to Land	100,000	100,000	-	-	100,000	2,400,000	2,500,000
Equipment	48,397	253,000	-	-	253,000	(253,000)	-
Vehicles	-	-	-	-	-	136,975	136,975
Total Fixed Assets	253,397	353,000	-	-	353,000	2,283,975	2,636,975

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: SOLID WASTE MANAGEMENT
FUND: EAA SWM, EWC SWM, EWE SWM
BUDGET UNIT: SOLID WASTE MANAGEMENT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits				
Delete positions because of the partial closure of the Bark Beetle Program	(9.6)	(461,551)	-	461,551
The incineration site has been closed, the equipment sold, rented structures returned, and the site returned to its original state. These various positions, hired to work at the incineration site, are not necessary to the needs of the SWMD, and are to be deleted from the division. These positions are as follows: 2.5 Contract Equipment Operators III ($135,536), 3.5 Contract Equipment Operators II ($197,534), and 3.5 Contract Scale Operators ($128,481). One Contract Equipment Operator III is being maintained to provide daily review of the leased logging storage site in Lake Arrowhead.				
Salaries and benefits savings	-	(305,947)	-	305,947
The SWMD recommends a reduction in salaries and benefits that will not be needed for this fiscal year. The reduction includes $152,113 for staff on active military duty and a reduction in Public Service Employees for the fire debris removal program, $14,536 in overtime, $10,000 for termination benefits, $785 for FICA medicare tax, $12,117 for PST plan county paid retirement for the PSE's, and $116,396 for payroll-EPWA Direct charges for computer support services.				
Add various positions for increased workloads and programs.	9.0	533,185	-	(533,185)
Staffing request includes the following: * 1.0 Scale Operator ($51,505) for a new scale station at the Mid-Valley Landfill. * 1.0 Supervising Planner ($101,813) to supervise planning staff and be responsible for long-range development, permitting and new technologies. * 1.0 Engineering Tech IV ($73,012) for perchlorate monitoring and reporting. * 1.0 Staff Analyst I ($69,027) needed for a variety of duties including preparation of CIWMB revised tonnage reports, provide analysis of recycling programs, research alternative uses of landfill gas, and resolve jurisdictional waste and recycling report complaints. * 1.0 Automated Systems Technician ($58,639) to maintain SWMD's hardware and software programs including expanding/updating the network and the repair of scale computers and printers. * 1.0 Clerk III ($45,413) to convert the over 1.2 million pages of documents in the SWMD library to electronic and imaged format for on-line access. * 1.0 Clerk III ($45,413) to review and process the approximate 7,500 Uniform Handling Waiver Program applications received each year. * 1.0 Clerk II ($40,960) to assist with the increasing number of contracts and requests for proposals processed by SWMD for closures and other projects. * 1.0 Fiscal Clerk II ($46,403) to process the 600 daily scale ticket corrections and provide reconciliation for a new mandated recycling program at the landfills.				
2. Services and Supplies				
Non Program Specific Adjustments	-	294,420	-	(294,420)
These expenditures are not attributable to specific programs identified below. They include telephone charges, COWCAP, ISD development charges, banking charges, office supplies, general vehicle use, office equipment, and travel. The increase is primarily for records media imaging that is off-set by the elimination of an ESFR study for those residents paying the Solid Waste fee with their tax bill.				
Waste Characterization Rate Study	-	(300,000)	-	300,000
The waste characterization rate study was conducted last year and these funds are no longer needed by the division.				
Operations Contract	-	1,628,600	-	(1,628,600)
This program is the major component for the daily operations of the landfills and transfer stations throughout the County. The current contract operator is Burrtec Waste Industries, Inc. The increase is due to a COLA adjustment of $1,398,284 for ordinary and WDA waste and $153,750 for Article 19 waste, the first full year of the out-of-county (Article 20) waste program $1,036,500, initial funding for a recycling program at the landfills and transfer stations $191,213, and a reduction for the payment from underestimating the annual tonnage of ($1,151,147).				
Bark Beetle Program		(6,487,170)	-	6,487,170
This decrease in funding is due to the closure of the incineration site and reduction of the chipping operations at the Heaps Peak and Big Bear transfer stations. The remaining operations for chipping at both transfer stations is completely off-set by revenues.				
Perchlorate Program	-	670,617	-	(670,617)
While most of the cost to mitigate the perchlorate impact will be funded in the Groundwater and Landfill Gas Remediation Fund (EAL SWM), the increase for printing and mailing $5,588, public notices $7,019, and legal fees $658,010 remain in the Operations Fund (EAA SWM).				
Customer Service Program	-	202,828	-	(202,828)
SWMD is constantly defining and implementing methods to improve customer service. This increase provides for warning lights at the Heaps Peak Transfer Station, improved network linking with the main office for fewer transmission errors and upgrading service to outlying areas, and customer notices of pending program changes and improvements.				

SCHEDULE A continued

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
	Waste Reduction Program	-	647,923	-	(647,923)
	This increase is recommended to improve the SWMD recycling and reuse efforts for business waste prevention, general waste prevention, and recycling green waste and wood waste.				
	Capital Projects Technical Support		470,924	-	(470,924)
	This increase is due primarily to additional corrective actions requested by the various regional water quality control boards. The perchlorate water monitoring function will be provided by the addition of the Engineering Technician IV in the staffing request above.				
	Operations Inspections and Scales	-	135,163	-	(135,163)
	This program provides for the daily inspection of the landfills and transfer stations and operations for the scale houses throughout the County. This increase continues the services being provided and for additional community clean up opportunities while in route to the various landfill and transfer station locations.				
3.	Other Expenditures				
	Other Charges		1,649,674	-	(1,649,674)
	Other Charges include payments for debt service principle $250,000 and interest $804,789, payments to the CIWMB $483,840, payments to the WDA Cities for their portion of the Article 19 fee $101,625, payment to the City of Rialto for aggregate royalty for mining at the Mid-Valley Landfill $12,000, and property taxes paid to the City of Ontario for the Milliken Landfill ($2,580). These payments increase or decrease each year to conform to scheduled payments, and increased or decreased tonnages.				
	Transfers	-	48,038	-	(48,038)
	Intra-fund transfers out increases include payments to other departments for salaries and benefits $42,749, services and supplies $5,829, and other transfer adjustments ($540).				
	Contingencies and Reserves		(588,900)	-	588,900
	This account is being reduced to $0.				
	Operating Transfers Out	-	351,375	-	(351,375)
	Operating transfers out increases include the transfer of cash from the operations budget to cover depreciation in the expansion fund (EAC) for $965,144 and postclosure groundwater and landfill gas remediation fund (EAL) for $556,886, even though the depreciation amounts are non-cash book entries for the annual accounting statements and the cash can not be used for any other purpose. In addition, there is a reduction in the annual general fund reimbursement of ($1,170,655) for properties purchases by the general fund prior to 1982. This is the last year for the payment of this reimbursement.				
4.	Revenues				
	Taxes		-	317,485	317,485
	Increase due to over-estimation last year (751 estimated versus 325 actual) of the number of homes destroyed in the Old Waterman Canyon and Grand Prix fires of October 2003 that pay the equivalent single family residence (ESFR) fee with their property tax bill.				
	Licenses and Permits	-	-	644,729	644,729
	This account is for the unincorporated franchise haulers payments to the division. Several of the waste collection permitted areas were designated as franchise areas last year and contracts were negotiated, increasing the revenue provided by those areas. These revenues are used to provide recycling and reuse programs.				
	Revenue From Use of Money	-	-	76,048	76,048
	These revenues increase for the management of rental property for Bark Beetle lumber storage in Lake Arrowhead and will decrease for interest because of a lower average daily bank balance.				
	State, Federal, and Other Governmental Aid	-	-	416	416
	No significant change in this revenue source is anticipated.				
	Current Services	-	-	337,221	337,221
	Revenue is expected to increase as follows: * $5,000,045 for ordinary refuse to maintain parity with the WDA rate and adding 123,456 tons * $305,412 for the WDA's COLA increase * $573,750 for Articles 19 COLA increases * $3,489,000 for Article 20 COLA and the addition of 150,000 tons The above increases are mostly offset by the following: * $307,831 in additional payments to the Local Enforcement Agency * $582,497 in additional payments to the cities for host fees * $352,500 in additional transfers for closure/expansion projects * $7,856,337 reduction in revenues for the Bark Beetle program				

SCHEDULE A continued

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
Other Revenue		-	(3,621)	(3,621)
Other revenues are decreasing due to a projected less amount received from the sale of plans and specs and from the lease of a building in the Big Bear valley by the United States Forest Service.				
Operating Transfers In	-	-	(160,000)	(160,000)
This transfer was for maintenance of State Highway 173, leading to the Bark Beetle wood Incineration site. Maintenance was being funded by the Environmental Mitigation Fund. The facility has been closed and this transfer is no longer required by the SWMD.				
Total	(0.6)	(1,510,821)	1,212,278	2,723,099

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Improvements to Land	2,400,000
	The amount budgeted for 2005-06 includes the installation of a scale at the Mid-Valley Landfill ($300,000), the installation of a warning light system at the Heaps Peak Transfer Station ($150,000), and the construction of recycling facilities for improved waste diversion and recycling at the landfills ($2,050,000).	
2.	Equipment	(253,000)
	No equipment purchase are budgeted for the upcoming year.	
3.	Vehicles	136,975
	The 2005-06 budget reflects the addition of four new pick-up trucks. One truck is needed for a Landfill Inspector position to perform daily inspections of landfill operations in compliance with regulations. The other three trucks are needed for the division's engineering staff who travel throughout the county performing regular and routine field duties. The current number of vehicles assigned to the SWMD is not sufficient for this staff to accomplish their function.	
	Total	2,283,975

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works
FUND NAME : Solid Waste Management - Operations
BUDGET UNIT: EAA SWM
PROGRAM: Sanitation Services

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 58,585,356	Revised Appropriation	$ 60,419,561	$ 1,834,205

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	18,462,231	Fee Revenue for listed fees	20,296,436	1,834,205
Fee Revenue for fees not listed	35,963,484	Fee Revenue for fees not listed	35,963,484	-
Non Fee Revenue	4,473,542	Non Fee Revenue	4,473,542	-
Retained Earnings	3,402,590	Retained Earnings	3,402,590	-
Budgeted Sources	$ 62,301,847	Revised Sources	$ 64,136,052	$ 1,834,205

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	-
Inflationary Costs	537,542
Other	1,296,663
Total	$ 1,834,205

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

See Attached

2005-06 REVISED/NEW FEE REQUESTS
SUMMARY OF JUSTIFICATION AND BUDGETARY IMPACT

GROUP NAME: Economic Development/Public Servic
DEPARTMENT NAME: Public Works
FUND NAME : Solid Waste Management - Operations
BUDGET UNIT: EAA SWM
PROGRAM: Sanitation Services

Summary of Justification for Fee Requests(s) and the Budgetary Impact to Program if Fee(s) are approved:

Inflationary Increases

1. The ordinary per ton tipping fee increase requested is $1.08/ton. This will increase revenues by **$536,354**. This is necessary to maintain parity between this fee and the WDA tipping fee, as required by the WDA agreements. Increase of the bark beetle fees is also requested to maintain the parity between the bark beetle fee and the ordinary tipping fee, as required by the Board approved three-tiered fee waivers.
2. The hard/special handle minimum load fee increase requested is $0.27/load. This will increase revenues by **$108**. This increase is necessary to maintain the link between these fees and the ordinary tipping fee.
3. The compacted and non-compacted volume fee increases requested are $0.10/cyd and $0.36/cyd. This will not increase revenues, because there are no projected units for these rates [they are only used when the scales are inoperative or unavailable]. This is necessary to maintain the link between these fees and the ordinary tipping fee.
4. The uncovered/unsecured loads per ton fee increase requested is $1.08/ton. This will increase revenues by **$1,080**. This is necessary to maintain the link between this fee and the ordinary tipping fee.

The revenue generated from the above fee increases would be set aside in contingencies to finance unanticipated costs that may occur in the upcoming fiscal year.

Other

1. There is a new proposed fee to be applied to the receipt of processed green waste at $1.75/ton. There will also be an equivalent $0.96/cyd rate available for use when scales are inoperative or unavailable. This will increase revenues by **$437,500**. This new fee will help cover the future revenue loss to be incurred from capacity loss due to the use of this material for daily cover. This daily cover material must be used in thicker layers than when dirt is used.
2. There is a new proposed surcharge fee to be applied to various waste types to fund perchlorate mitigation at $0.69/ton. There will also be an equivalent $0.17/load rate to be applied to various minimum load types. And there will be equivalent $0.07/cyd [non-compacted waste] and $0.23/cyd [compacted waste] rates to be applied when scales are inoperative or unavailable. This will increase revenues by **$948,494**. This new fee will help offset costs of the ongoing perchlorate mitigation issues facing the county landfill system.
3. There is a proposed conversion of mountain commercial parcels from a land use fee billing system to a landfill gate fee billing system. This program change will mean a decrease in assessment fee revenue of **$370,018**. This revenue loss would then be partially offset by an increase in tipping fee revenue of **$280,687**.

Revenue generated from the new green waste fee and the perchlorate mitigation surcharge would be transferred to the Site Expansion/Acquisition Fund and Groundwater Remediation Fund, respectively, to finance future capital projects.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works
FUND NAME : Solid Waste Management - Operations
PROGRAM: Sanitation Services

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0222(a)(1)	Ordinary Refuse & Bark Beetle [per ton]	$ 36.34	496,624	$ 18,047,316	$ 37.42	496,624	$ 18,583,670	$ 1.08	-	$ 536,354	$ 536,354	This adjustment is an inflationary increase to correspond with COLA adjustments for WDA cities.
16.0222(h)(3)(B)	Hard to Handle Refuse [per ton]	$ 21.39	200	$ 4,278	$ 21.66	200	$ 4,332	$ 0.27	-	$ 54	$ 54	This fee increase is "inflationary" in nature and is linked to the Ordinary refuse fee increase.
16.0222(h)(3)(C)	Special Handling Refuse [per ton]	$ 21.39	200	$ 4,278	$ 21.66	200	$ 4,332	$ 0.27	-	$ 54	$ 54	This fee increase is "inflationary" in nature and is linked to the Ordinary refuse fee increase.
16.0222(i)(1)(A)	Non-Compacted Refuse [per cubic yard]	$ 3.56	-	$ -	$ 3.66	-	$ -	$ 0.10	-	$ -	$ -	This fee increase is "inflationary" in nature and is linked to the Ordinary refuse fee increase.
16.0222(i)(1)(B)	Compacted Refuse [per cubic yard]	$ 11.86	-	$ -	$ 12.22	-	$ -	$ 0.36	-	$ -	$ -	This fee increase is "inflationary" in nature and is linked to the Ordinary refuse fee increase.
16.0222(a)(3)	Uncovered/Unsecured Loads [per ton]	$ 36.34	1,000	$ 36,340	$ 37.42	1,000	$ 37,420	$ 1.08	-	$ 1,080	$ 1,080	This fee increase is "inflationary" in nature and is linked to the Ordinary refuse fee increase.
16.0222(a)(4)	Processed Green Waste [per ton]	$ -	-	$ -	$ 1.75	250,000	$ 437,500	$ 1.75	250,000	$ 437,500	$ 437,500	This material is being used as alternative daily cover at landfills. It must be placed in thicker layers than soil, using greater airspace. This new fee is proposed to offset the cost of this capacity loss.
16.0222(i)(1)(D)	Processed Green Waste [volume per cubic yard]	$ -	-	$ -	$ 0.96	-	$ -	$ 0.96	-	$ -	$ -	This is a volume-based fee equivalent for the per ton fee for this waste type. It is for use whenever the scales are inoperable or missing.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Economic Development/Public Services
DEPARTMENT NAME: Public Works
FUND NAME : Solid Waste Management - Operations
PROGRAM: Sanitation Services

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0222(h) (2)(E)	Perchlorate Mitigation Surcharge [per ton]	$ -	-	$ -	$ 0.69	1,374,629	$ 948,494	$ 0.69	1,374,629	$ 948,494	$ 948,494	The ongoing substantial financial nature of the Perchlorate issue dictates that a fee be charged to mitigate its impacts on revenue sources. This fee was calculated as a flat fee over the current remaining Disposal System capacity. This surcharge is not applicable to processed green waste, septic waste or ESFR charged waste.
16.0222(h) (3)(D)	Perchlorate Mitigation Surcharge [minimum loads]	$ -	-	$ -	$ 0.17	-	$ -	$ 0.17	-	$ -	$ -	At this time, no real estimate can be made of how many minimum loads will be impacted by this new fee surcharge. This minimum fee is only applicable to Hard and Special Handle minimum loads.
16.0222(i) (1)(E)	Perchlorate Mitigation Surcharge - noncompacted [volume per cubic yard]	$ -	-	$ -	$ 0.07	-	$ -	$ 0.07	-	$ -	$ -	At this time, no real estimate can be made of how many loads will be impacted by this new fee surcharge when the scales are down. This volume fee is not applicable to processed green waste, septic waste or ESFR charged waste.
16.0222(i) (1)(F)	Perchlorate Mitigation Surcharge - compacted [volume per cubic yard]	$ -	-	$ -	$ 0.23	-	$ -	$ 0.23	-	$ -	$ -	At this time, no real estimate can be made of how many loads will be impacted by this new fee surcharge when the scales are down. This volume fee is not applicable to processed green waste, septic waste or ESFR charged waste.
16.0222(c)(1) (A) (I) and (II)	Mountains Commercial Parcels Conversion [per ESFRs]	$ 85.14	4,346	$ 370,018	$ -	-	$ -	$ (85.14)	(4,346)	$ (370,018)	$ (370,018)	Part of the necessary actions to satisfy the Pawlick lawsuit was the generation of a more equitable basis for charging commercial property in the Mountains for waste disposal. It was determined converting the parcels to a gate fee system would accomplish this goal. This represents the esfr revenue loss, and the need to issue residential land use passes.
16.0222(c)(1) (A) (I) and (II)	Mountains Commercial Parcels Conversion [per ton]	$ -	-	$ -	$ 37.42	7,501	$ 280,687	$ 37.42	7,501	$ 280,687	$ 280,687	Part of the necessary actions to satisfy the Pawlick lawsuit was the generation of a more equitable basis for charging commercial property in the Mountains for waste disposal. It was determined that converting these parcels to a pay-at-the-gate system would accomplish this goal. This represents the revenue recapture through gate fees.

Solid Waste Management Division - Site Closure and Maintenance

DESCRIPTION OF MAJOR SERVICES

The Site Closure and Maintenance Fund provides for the closure of landfills and for post-closure maintenance [e.g., fencing, storm damage, soil erosion, but excluding landfill gas and groundwater monitoring] required by Titles 14 and 25 of the California Code of Regulations. This fund accounts for the expenses and revenues related to the planning, design, permitting and construction activities required for closure and post-closure maintenance of county landfills.

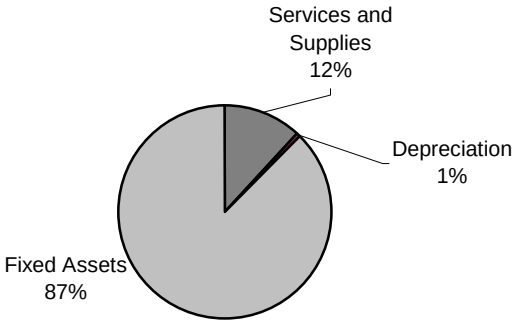
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

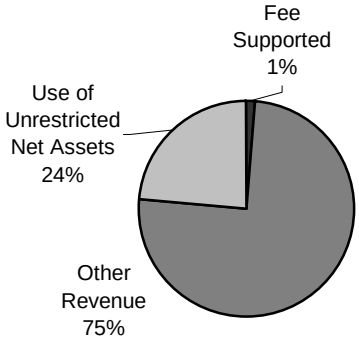
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	9,138,243	20,038,427	2,282,784	1,931,858
Departmental Revenue	9,517,802	13,323,915	9,677,734	11,704,008
Revenue Over/(Under) Expense	379,559	(6,714,512)	7,394,950	9,772,150
Fixed Assets	1,056,749	19,167,365	12,505,307	13,400,000
Unrestricted Net Assets Available at Year End	8,180,134		3,627,850	

The amount estimated in 2004-05 for depreciation expense is vastly under budget due to the effects of GASB 18, which requires the recalculation of landfill depreciation whenever a new cell becomes available to accept waste. However, this does not impact the financial resources of the Solid Waste Management Division (SWMD) because depreciation expense is a non-cash transaction that is adjusted annually merely for accounting purposes. Revenues for 2004-05 are estimated to be approximately $3.6 million less than budget due to reduced operating transfers received from SWMD's Financial Assurance Fund. The estimated fixed assets for 2004-05 are approximately $6.7 million less than budget primarily due to a number of projects not commencing as anticipated. These projected have been deferred to 2005-06 and re-budgeted accordingly.

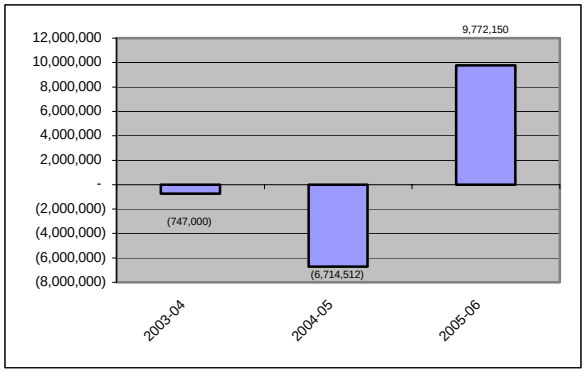
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt.
FUND: Site Closure and Maintenance

BUDGET UNIT: EAB SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	2,161,284	2,336,684	-	-	2,336,684	(526,326)	1,810,358
Total Appropriation	2,161,284	2,336,684	-	-	2,336,684	(526,326)	1,810,358
Depreciation	121,500	17,701,743	-	-	17,701,743	(17,580,243)	121,500
Total Requirements	2,282,784	20,038,427	-	-	20,038,427	(18,106,569)	1,931,858
Departmental Revenue							
Taxes	9,500	9,500	-	-	9,500	-	9,500
Use Of Money and Prop	100,000	100,000	-	-	100,000	-	100,000
Current Services	149,201	146,160	-	-	146,160	48,090	194,250
Other Revenue	392,010	-	-	-	-	-	-
Total Revenue	650,711	255,660	-	-	255,660	48,090	303,750
Operating Transfers In	9,027,023	13,068,255	-	-	13,068,255	(1,667,997)	11,400,258
Total Financing Sources	9,677,734	13,323,915	-	-	13,323,915	(1,619,907)	11,704,008
Rev Over/(Under) Exp	7,394,950	(6,714,512)	-	-	(6,714,512)	16,486,662	9,772,150
Budgeted Staffing		-	-	-	-	-	-
Fixed Asset							
Land	845,550	325,000	-	-	325,000	(325,000)	-
Improvement to Land	11,659,757	18,842,365	-	-	18,842,365	(5,442,365)	13,400,000
Total Fixed Assets	12,505,307	19,167,365	-	-	19,167,365	(5,767,365)	13,400,000

DEPARTMENT: Public Works - Solid Waste Mgmt.
FUND: Site Closure and Maintenance
BUDGET UNIT: EAB SWM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies		(526,326)	-	526,326
	Decrease due to a decrease of carryover professional service projects from 2004-05 and a decrease of new professional service projects for 2005-06.				
2.	Depreciation	-	(17,580,243)	-	17,580,243
	The amount estimated in 2004-05 for depreciation expense is vastly under budget due to the effects of GASB 18, which requires the recalculation of landfill depreciation whenever a new cell becomes available to accept waste. This does not impact the financial resources of the Solid Waste Management Division because depreciation expense is a non-cash transaction that is adjusted annually merely for accounting purposes.				
3.	Current Services Revenues	-	-	48,090	48,090
	Increase due to additional revenue sharing generated from Article 20 "Out-of-County" Waste. The Board approved acceptance of Article 20 Waste, up to a maximum of 150,000 tons per year, on July 13, 2004 [Amendment No. 17 to Burrtec Waste Industries, Inc. Contract No. 01-237].				
4.	Operating Transfers In	-	-	(1,667,997)	(1,667,997)
	Decrease due to reduction in required funding from Fund EAN - Financial Assurance for closure projects in 2005-06.				
	Total	-	(18,106,569)	(1,619,907)	16,486,662

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Land	(325,000)
	Decrease due to anticipated completion in 2004-05 of purchase of property located West of Unit 1 of the Mid-Valley Sanitary Landfill, consisting of approximately 2 acres.	
2.	Improvements to Land	(5,442,365)
	Decrease due to reduction in the amount required for carryover and new closure projects in 2005-06.	
	Total	(5,767,365)

Solid Waste Management Division – Site Enhancement, Expansion, and Acquisition

DESCRIPTION OF MAJOR SERVICES

The Site Enhancement, Expansion and Acquisition Fund provides for the expansion construction of landfills and transfer stations, the purchase of land, the construction of new facilities and site enhancements. This fund accounts for the expenses and revenues related to the planning, permitting, construction and design activities required for the expansion and/or enhancement of County landfill and transfer station operations.

No projects are budgeted for 2005-06 due to the lack of a funding source.

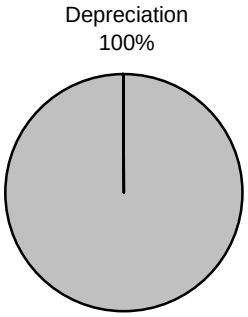
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

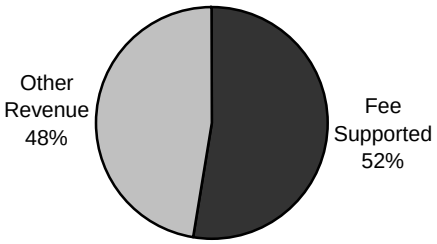
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	5,695,255	21,897,101	3,820,069	2,354,894
Departmental Revenue	9,160,795	8,375,716	2,725,834	2,354,894
Revenue Over/(Under) Expense	3,465,540	(13,521,385)	(1,094,235)	-
Fixed Assets	3,640,875	10,510,000	10,246,352	-
Unrestricted Net Assets Available at Year End	11,340,587		-	

The amount estimated in 2004-05 for depreciation expense is vastly under budget due to the effects of GASB 18, which requires the recalculation of landfill depreciation whenever a new cell becomes available to accept waste. However, this does not impact the financial resources of the Solid Waste Management Division because depreciation expense is a non-cash transaction that is adjusted annually merely for accounting purposes. Estimated revenues are approximately $5.6 million less than budget due to the net impact from the following: (1) requirements and restrictions of the CIWMB stopped planned Transfers In from the SWMD Financial Assurance Fund in the amount of $3.8 million to fund projects; (2) approximately $3.5 million for the final distribution the 1999 Series A Bond was reclassified by the Auditor/Controller-Recorder from Operating Transfers In to a Balance Sheet account; and (3) these decreases were partially offset by approximately $1.7 million in Transfers In from the SWMD Operations Fund to cover project deficits.

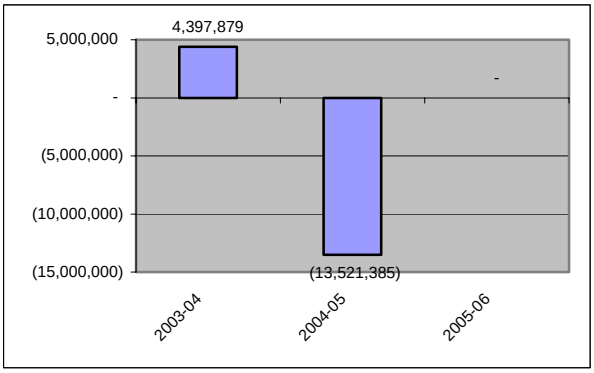
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: DPW - Solid Waste Management Division
FUND: Site Enhancement, Expansion & Acq.

BUDGET UNIT: EAC SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	1,465,175	2,486,733	-	-	2,486,733	(2,486,733)	-
Other Charges	-	165,321	-	-	165,321	(165,321)	-
Total Appropriation	1,465,175	2,652,054	-	-	2,652,054	(2,652,054)	-
Depreciation	2,354,894	19,245,047	-	-	19,245,047	(16,890,153)	2,354,894
Total Requirements	3,820,069	21,897,101	-	-	21,897,101	(19,542,207)	2,354,894
Departmental Revenue							
Use Of Money and Prop	156,000	156,000	-	-	156,000	-	156,000
Current Services	940,793	921,620	-	-	921,620	312,130	1,233,750
Total Revenue	1,096,793	1,077,620	-	-	1,077,620	312,130	1,389,750
Operating Transfers In	1,629,041	7,298,096	-	-	7,298,096	(6,332,952)	965,144
Total Financing Sources	2,725,834	8,375,716	-	-	8,375,716	(6,020,822)	2,354,894
Rev Over/(Under) Exp	(1,094,235)	(13,521,385)	-	-	(13,521,385)	13,521,385	-
Fixed Asset							
Land	6,959	10,000	-	-	10,000	(10,000)	-
Improvement to Land	10,239,393	10,500,000	-	-	10,500,000	(10,500,000)	-
Total Fixed Assets	10,246,352	10,510,000	-	-	10,510,000	(10,510,000)	-

DEPARTMENT: DPW - Solid Waste Management Division
FUND: Site Enhancement, Expansion & Acq.
BUDGET UNIT: EAC SWM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies		(2,486,733)	-	2,486,733
	No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified.				
2.	Other Charges	-	(165,321)	-	165,321
	No other charges can be budgeted in 2005-06 until a funding source can be identified.				
3.	Depreciation	-	(16,890,153)	-	16,890,153
	The amount estimated in 2004-05 for depreciation expense is vastly under budget due to the effects of GASB 18, which requires the recalculation of landfill depreciation whenever a new cell becomes available to accept waste. This does not impact the financial resources of the Solid Waste Management Division because depreciation expense is a non-cash transaction that is adjusted annually merely for accounting purposes.				
4.	Revenue From Current Services	-	-	312,130	312,130
	Decrease in anticipated revenue sharing from Article 19 Waste in the estimated amount of ($40,370) and an Increase in anticipated revenue sharing from Article 20 "Out of County" Waste in the amount of $352,500, for a Net Increase of $312,310. The Board approved acceptance of Article 20 Waste, up to a maximum of 150,000 tons per year, on July 13, 2004 [Amendment No. 17 to Burrtec Waste Industries, Inc. Contract No. 01-237].				
5.	Operating Transfers In	-	-	(6,332,952)	(6,332,952)
	Fund EAA will provide funding of $965,144 to cover the deficit due to the reporting of Depreciation [net of revenues] in 2005-06. Due to requirements and restrictions of the CIWMB, Operating Transfers In from Fund EAN - Financial Assurance to fund projects were decreased by ($3,815,053) in 2004-05. No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified. Operating Transfers In was decreased in 2004-05 by ($3,483,043) due to the final distribution from the 1999 Series A Bond being reclassified by the Auditor/Controller-Recorder from Operating Transfers In to the Balance Sheet. The net result of these actions is a decrease in Operating Transfers In for 2005-06 of ($6,332,952).				
	Total	-	(19,542,207)	(6,020,822)	13,521,385

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Land	(10,000)
	No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified.	
2.	Improvements to Land	(10,500,000)
	No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified.	
	Total	(10,510,000)

Solid Waste Management Division – Groundwater Remediation

DESCRIPTION OF MAJOR SERVICES

The Groundwater Remediation Fund provides environmental mitigation activities (e.g., landfill gas extraction and groundwater remediation created by the landfill) at closed and inactive county landfill sites for the health and safety of the public. This fund accounts for the expenses and revenues related to these environmental remediation activities.

No projects are budgeted for 2005-06 due to the lack of a funding source**.**

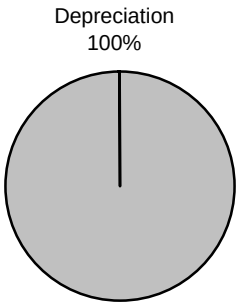
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

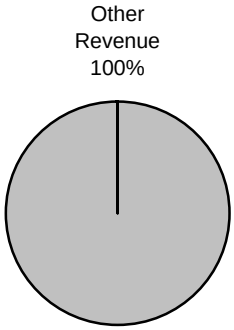
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,622,486	9,832,790	5,456,286	568,886
Departmental Revenue	3,909,790	9,089,463	10,099,937	568,886
Revenue Over/(Under) Expense	1,287,304	(743,327)	4,643,651	-
Fixed Assets	1,883,221	5,143,053	5,694,120	-
Unrestricted Net Assets Available at Year End	20,185		-	

The amount estimated in 2004-05 for depreciation expense is vastly under budget due to the effects of GASB 18, which requires the recalculation of landfill depreciation whenever a new cell becomes available to accept waste. However, this does not impact the financial resources of the Solid Waste Management Division because depreciation expense is a non-cash transaction that is adjusted annually merely for accounting purposes. The remaining estimated expenses for this Fund are approximately $1.5 million more than budget primarily due to the Groundwater Treatment System for Perchlorate and VOC's Project near the Mid-Valley Sanitary Landfill. Estimated revenues are approximately $1 million greater than budget primarily as a result of additional operating transfers from the SWMD operations fund to finance project costs.

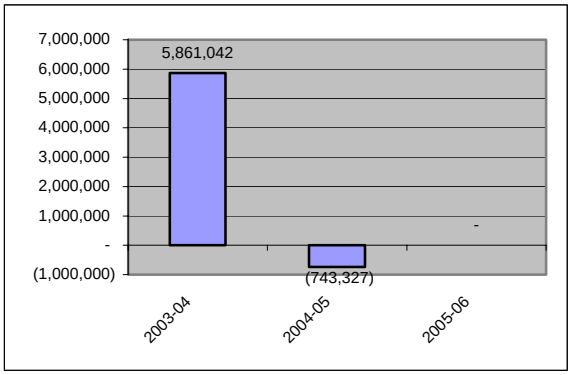
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Groundwater Remediation Fund

BUDGET UNIT: EAL SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	4,887,400	3,966,595	-	-	3,966,595	(3,966,595)	-
Total Appropriation	4,887,400	3,966,595	-	-	3,966,595	(3,966,595)	-
Depreciation	568,886	5,866,195	-	-	5,866,195	(5,297,309)	568,886
Total Requirements	5,456,286	9,832,790	-	-	9,832,790	(9,263,904)	568,886
Departmental Revenue							
Use Of Money and Prop	12,000	20,000	-	-	20,000	(8,000)	12,000
Other Revenue	500,000	-	-	-	-	-	-
Total Revenue	512,000	20,000	-	-	20,000	(8,000)	12,000
Operating Transfers In	9,587,937	9,069,463	-	-	9,069,463	(8,512,577)	556,886
Total Financing Sources	10,099,937	9,089,463	-	-	9,089,463	(8,520,577)	568,886
Rev Over/(Under) Exp	4,643,651	(743,327)	-	-	(743,327)	743,327	-
Fixed Asset							
Improvement to Land	5,694,120	5,143,053	-	-	5,143,053	(5,143,053)	-
Total Fixed Assets	5,694,120	5,143,053	-	-	5,143,053	(5,143,053)	-

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Groundwater Remediation Fund
BUDGET UNIT: EAL SWM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies		(3,966,595)	-	3,966,595
	No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified.				
2.	Depreciation	-	(5,297,309)	-	5,297,309
	The amount estimated in 2004-05 for depreciation expense is vastly under budget due to the effects of GASB 18, which requires the recalculation of landfill depreciation whenever a new cell becomes available to accept waste. This does not impact the financial resources of the Solid Waste Management Division because depreciation expense is a non-cash transaction that is adjusted annually merely for accounting purposes.				
3.	Revenue From Use of Money and Property	-	-	(8,000)	(8,000)
	Decrease in interest on average daily bank balance.				
4.	Operating Transfers In	-	-	(8,512,577)	(8,512,577)
	Fund EAA will provide funding of $547,886 to cover the deficit due to the reporting of Depreciation [net of revenues] in 2005-06. Due to requirements and restrictions of the CIWMB, Operating Transfers In from Fund EAN - Financial Assurance to fund projects were decreased by ($9,060,463) in 2004-05. No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified. The net result of these actions is a decrease in Operating Transfers for 2005-06 of ($8,512,577).				
	Total	-	(9,263,904)	(8,520,577)	743,327

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Improvements to Land	(5,143,053)
	No projects nor associated costs can be budgeted in 2005-06 until a funding source can be identified.	
	Total	(5,143,053)

Solid Waste Management Division – Environmental Mitigation

DESCRIPTION OF MAJOR SERVICES

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facilities impacts on local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with this policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operations and management of a county owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated county communities, ongoing since 1993; the Community Clean Up Program approved by the Board in 1994; and the Community Collection program. Revenues collected in this fund are also used to make contractual payments to the six host cities with a county landfill within its boundary or sphere of influence. On March 30, 2004, the Board approved an amended EMF Use Policy that revised the eligibility criteria to include the county's portion of costs associated with debris cleanup in the aftermath of a locally declared disaster.

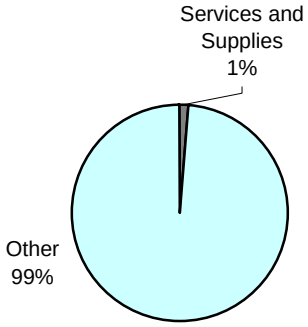
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

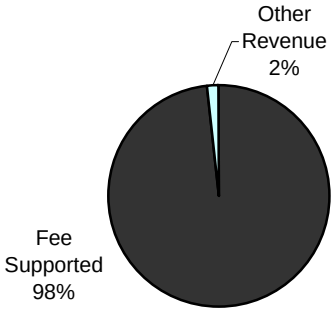
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,223,293	2,501,000	2,775,455	2,837,317
Departmental Revenue	2,564,214	2,377,030	2,634,068	2,949,527
Revenue Over/(Under) Expense	(659,079)	(123,970)	(141,387)	112,210
Fixed Assets	-	-	77,679	-
Unrestricted Net Assets Available at Year End	2,618,119		2,280,480	

Estimated expenses for 2004-05 are $274,455 more than budget primarily resulting from payments to cities for host community fees being greater than anticipated. The greater amount is due to increased tonnage at the landfills. The 2004-05 estimated revenues are also more than budget (by approximately $257,000) because the SWMD Operations Fund returned the unspent portion of funds set aside for costs associated with the Old Fire Disaster 2003/Fire Debris Removal Program.

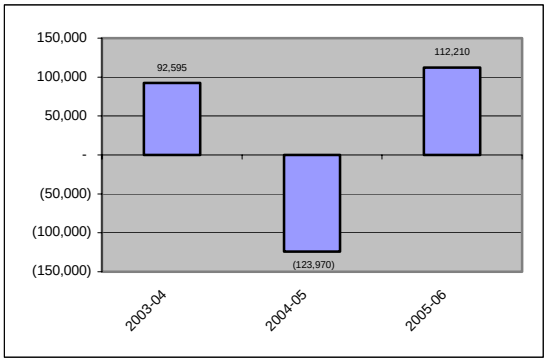
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Mitigation Fund

BUDGET UNIT: EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	55,150	36,000	-	-	36,000	1,080	37,080
Other Charges	2,508,490	2,265,000	-	-	2,265,000	535,237	2,800,237
Total Appropriation	2,563,640	2,301,000	-	-	2,301,000	536,317	2,837,317
Oper Trans Out	211,815	200,000	-	-	200,000	(200,000)	-
Total Requirements	2,775,455	2,501,000	-	-	2,501,000	336,317	2,837,317
Departmental Revenue							
Use Of Money and Prop	50,000	64,000	-	-	64,000	(14,000)	50,000
Current Services	2,384,851	2,313,030	-	-	2,313,030	586,497	2,899,527
Total Revenue	2,434,851	2,377,030	-	-	2,377,030	572,497	2,949,527
Operating Transfers In	199,217	-	-	-	-	-	-
Total Financing Sources	2,634,068	2,377,030	-	-	2,377,030	572,497	2,949,527
Rev Over/(Under) Exp	(141,387)	(123,970)	-	-	(123,970)	236,180	112,210
Fixed Asset							
Improvement to Land	77,679	-	-	-	-	-	-
Total Fixed Assets	77,679	-	-	-	-	-	-

DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Mitigation Fund
BUDGET UNIT: EWD SWM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

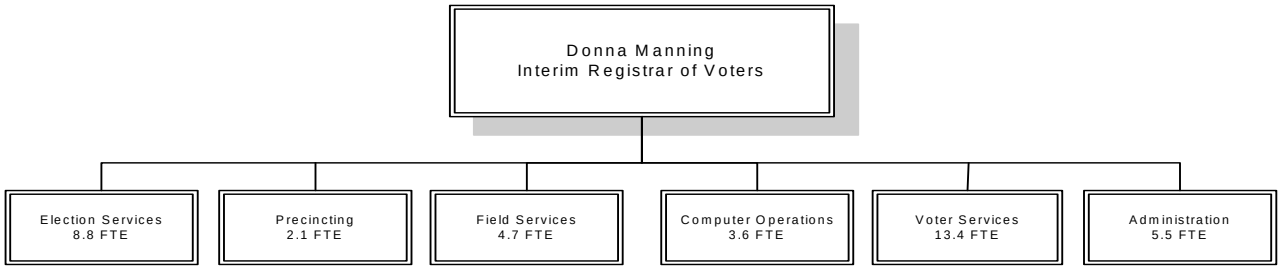
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services and Supplies		1,080	-	(1,080)
	Minimal increase in anticipated expenditures.				
2.	Other Charges	-	535,237	-	(535,237)
	Increase in payments to cities for Host Community Fees due to increase in tonnage.				
3.	Operating Transfers Out	-	(200,000)	-	200,000
	Decrease due to cessation of need for funding of Fund EAA State Highway 173 Annual Maintenance for the Bark Beetle Remediation Program.				
4.	Revenue From Use of Money and Property	-	-	(14,000)	(14,000)
	Decrease in interest revenue on the fund's cash balance.				
5.	Current Services Revenue	-	-	586,497	586,497
	Increase in revenue due to increase in tonnage.				
	Total	-	336,317	572,497	236,180

REGISTRAR OF VOTERS
Donna Manning

MISSION STATEMENT

The Registrar of Voters upholds the integrity of the electoral process by consistently conducting fair and open elections that are accessible to all and that accurately reflect the intent of the electorate. Departmental activities promote public confidence in the electoral process, increase voter participation, and strengthen democracy while providing the highest quality of customer service.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The primary function of the Registrar of Voters Department is to conduct elections as prescribed by district, city, county, state, and federal laws, and regulations. To support this function, the department is also responsible for registering voters, maintaining voter records, processing petitions, tracking boundary changes and precinct boundaries to reflect realignments of all political subdivisions, and recruiting and training poll workers. To ensure the competent execution of these functions, the Registrar of Voters is organized into six sections to include Administrative Services, Computer Operations, Precincting, Election Services, Field Services and Voter Services. Below is a description of each of these components:

Administrative Services - Fiscal and personnel services. Oversees the preparation and monitoring of department budget, prepares estimates and billings for election services, oversees contracting and purchasing, and manages personnel and payroll.

Computer Operations - Provides computer support to the department through the in-house computer system and vendor supplied election software, coordinates technical services with the Department of Information Services, and oversees all counting operations in-house. The office website provides a vast array of election information and counting results, in addition to allowing users to inquire as to the location of a polling place.

Precincting - Precinct Planning creates and maintains jurisdictional boundaries. This involves maintenance of street address files, updating of zip code changes, and realignment of district boundaries. Depending upon which jurisdictions are on the ballot, voter precincts can be combined to form larger election precincts that meet policy guidelines. Automated precinct consolidations are performed using the GIMS mapping system and an interface to the election management systems.

Election Services - Candidate services and pollworkers. Oversees the filing of candidates, calling of elections, petition process, preparation of sample ballots, campaign disclosure filings, and provides information/data to candidates/campaigns. Recruits pollworkers, coordination of the student poll worker program with the County high schools, provides their training, and assigns them to the appropriate poll locations. The student pollworker program, begun in June of 1997, continues to expand. This program helps to relieve the critical shortage of qualified pollworkers by allowing up to five students to work at each polling place.

Field Services - Polling places and equipment. Provides programming and maintenance of electronic voting equipment in preparation for each election. Assembles/distributes/retrieves poll election supplies, and provides

facility support to the department. Recruits locations to serve as polling places. Primary goals are to stabilize polling locations to minimize changes and the accessibility of polling places to the elderly and disabled. Each new polling place is surveyed prior to being utilized in an election. Provides storage and retention services for election records.

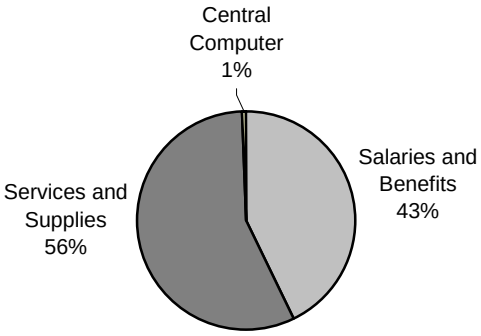
Voter Services - Voter registration, outreach, and absentee voting. Maintains the computerized voter files, verifies petition signatures, and provides phone and counter assistance to voters. Voter registration cards and signatures are electronically captured to provide additional security and reduce future labor costs. Coordinates Voter Outreach training and State mandated programs to increase registration and provides absentee/mail ballot voting services. Weekly training is provided to groups wanting to conduct voter registration drives. Registration and promotional materials are provided; then a computerized accountability system is maintained. Absentee ballots now account for between 30-50% of the ballots cast in each election.

BUDGET AND WORKLOAD HISTORY

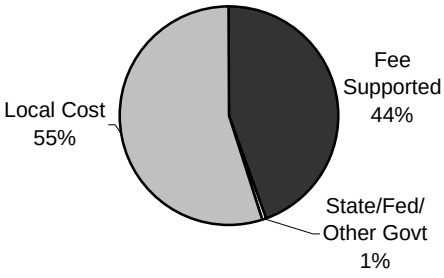
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	19,403,790	3,416,632	5,664,778	4,976,121
Departmental Revenue	9,925,615	740,744	2,544,494	2,257,000
Local Cost	9,478,175	2,675,888	3,120,284	2,719,121
Budgeted Staffing		39.2		39.1
Workload Indicators				
Election Contests	226	100	146	250
Registered Voters	678,029	700,000	737,559	700,000
Polling Places	1,234	408	470	820
State Petitions Checked	12	3	4	10
Signatures Checked on State Petition	20,035	45,000	81,750	95,250
Absentee Ballots issued	328,382	140,000	223,023	300,000

In 2004-05, there were four mid-year budgetary adjustments that increased appropriations by $2,165,082 and revenue by $1,721,750. These adjustments were necessary to purchase additional voting equipment ($370,350) that was offset with federal revenue ($370,350); to mitigate unanticipated expenditures related to the November 2004 Presidential General Election and December 2004 Special Election ($1,246,000) that were offset with county contingencies ($467,000), state revenue ($180,000), and election services revenues ($599,000); three unbudgeted Special Elections ($572,400) that were offset with corresponding election services revenues ($572,400); and an Administrative Office adjustment for retirement rates (-$23,668).

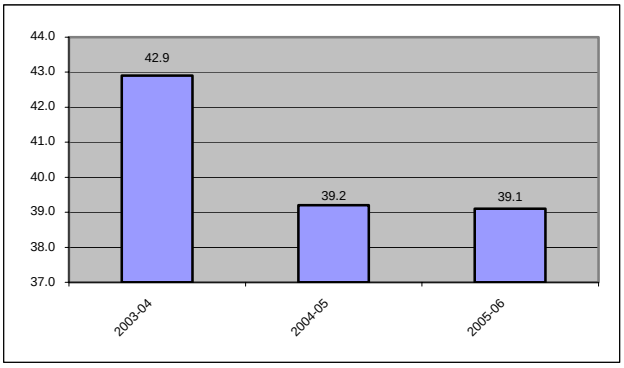
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



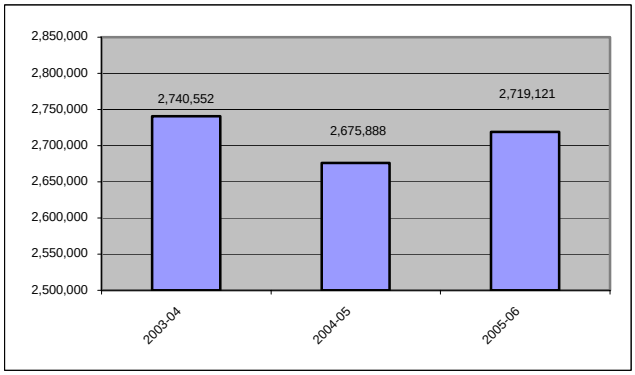
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Registrar of Voters
FUND: General

BUDGET UNIT: AAA ROV
FUNCTION: General
ACTIVITY: Elections

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D+E E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Ajustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,846,040	2,118,307	40,253	-	2,158,560	(37,907)	2,120,653
Services and Supplies	3,412,969	1,262,906	(3,048)	-	1,259,858	1,554,422	2,814,280
Central Computer	27,241	27,241	6,028	-	33,269	-	33,269
Equipment	370,350	-	-	-	-	-	-
Transfers	8,178	8,178	-	-	8,178	(259)	7,919
Total Appropriation	5,664,778	3,416,632	43,233	-	3,459,865	1,516,256	4,976,121
Departmental Revenue							
State, Fed or Gov't Aid	567,736	35,000	-	-	35,000	-	35,000
Current Services	1,944,653	675,744	-	-	675,744	1,526,256	2,202,000
Other Revenue	17,105	30,000	-	-	30,000	(10,000)	20,000
Other Financing Sources	15,000	-	-	-	-	-	-
Total Revenue	2,544,494	740,744	-	-	740,744	1,516,256	2,257,000
Local Cost	3,120,284	2,675,888	43,233	-	2,719,121	-	2,719,121
Budgeted Staffing		39.2	-	-	39.2	(0.1)	39.1

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance and computer printing costs. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Registrar of Voters
FUND: General
BUDGET UNIT: AAA ROV

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits Adjustments	(0.1)	(37,907)	-	(37,907)
	Decrease in Salaries & Benefits is due to a combination of relatively small increases and decreases in budgeted overtime, step adjustments, PSE utilization, and employees that have opted out of the medical & dental coverage plans. The upcoming FY 2005/06 election cycle, two major elections vs. one major election in FY 2004/05, would normally cause a sizeable increase in overtime & PSE utilization. Fiscal Year 2004/05 was over-budgeted for overtime and PSE usage and the FY 2005/06 proposed budget presents these factors at a more realistic level.				
2.	Services & Supplies Adjustments		1,554,422	-	1,554,422
	Increase in Services & Supplies is due to the need to purchase additional election services and supplies because of the election cycle - two major elections in FY 2005/06 vs. one major election in FY 2004/05. These increased purchases are comprised primarily of the following services and supplies expense category changes: special department expense ($972,525) for ballot printing, sample ballot printing, and supplies; presort & packaging ($303,240) for postage; temporary help ($122,000); and rents & leases ($67,500) for equipment rentals.				
4.	Transfers Adjustments		(259)	-	(259)
	Incremental changes in EHAP charges as required by Human Resouorces.				
5.	Current Services and Other Revenue Adjustments		-	1,516,256	(1,516,256)
	Increase in current services revenue ($1,526,256) is due to an increase in anticipated election billings because of the election cycle - two major elections in FY 2005/06 vs. one major election in FY 2004/05. Other revenues have been decreased (-$10,000) due to sales of election related information that are lower than anticipated.				
	Total	(0.1)	1,516,256	1,516,256	-

DEPARTMENT: Registrar of Voters
FUND: General
BUDGET UNIT: AAA ROV

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Poll Worker Stipend Increase, Polling Place Stipend, and Bi-Lingual Differential	-	196,400	100,200	96,200
	Request for poll worker stipend increases and polling place stipend modification: Poll worker stipends have not been increased since 1998, and it has become increasingly difficult to recruit poll workers because of the long hours and the low pay. The proposed stipend increase will pay the Inspector $135 for the day (a $35/day increase) and the Clerk $100 for the day (a $35/day increase). It also continues the $15 payment for each training class attended by the Clerk and Inspector. The stipend paid for each polling place will remain $50, but will be paid for each precinct at the polling place with a limit of 3 precincts per polling place. The Clerk stipend increase ($35/day) is based on a minumum wage of $6.75/hour for approximately 15 hours of service on an election day; which results in the proposed $100/day rate. The Inspector stipend increase ($35/day) is proposed at the same amount as that of the Clerk's; which results in the proposed $135/day rate. The estimated cost for the poll worker stipend increases for the two-election cycle in FY 2005/06 is approximately $180,000. A portion of this cost increase, approximately $91,800, will be billable to Cities & Districts that consolidate with the elections. Upon Board approval of this policy item, the department will present a future Board Agenda Item recommending to amend County Code 13.0619 to allow the increase in poll worker stipends and polling place stipend modification.				
		-	-	-	-
	Request for poll worker bi-lingual differential: The proposed poll worker bi-lingual differential ($10/day) will help the department recruit poll workers that will be able to offer assistance to Spanish-speaking voters. The Department of Justice (DOJ) is increasing their requirements for bi-lingual poll workers, and the DOJ has encouraged election officials to position a bi-lingual poll worker at each polling place where there is a high percentage of Spanish-speaking voters. The estimated cost for the poll worker bi-lingual differential for the two election cycle in FY 2005/06 is approximately $16,400. A portion of this cost increase, approximately $8,400, will be billable to Cities & Districts that consolidate with the elections. Upon Board approval of this policy item, the department will present a future Board Agenda Item recommending to amend County Code 13.0619 to allow the addition of a bi-lingual differential for poll workers.				
2	Business Application Manager Position	1.0	94,000	-	94,000
	The Business Applications Manager will serve as the leader of the Computer support area which is responsible for maintaining and operating, within State guidelines, the recently acquired $13.7 Million electronic voting system, and maintaining the ROV election results webpage. Funding for this position was eliminated in FY 2004/05 as a result of anticipated state budgetary reductions, and its restoration is subsequently requested.				
	Total	1.0	290,400	100,200	190,200

SPECIAL DISTRICTS
Tom Sutton

SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	317,261	-	317,261		3.0
Fish and Game Commission	36,895	10,100		26,795	-
TOTAL	354,156	10,100	317,261	26,795	3.0

Franchise Administration

DESCRIPTION OF MAJOR SERVICES

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

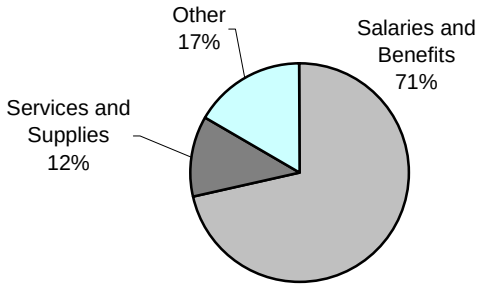
Additionally, the Franchise Administration has represented the County and its constituents at the California Public Utilities Commission on issues regarding utility requests for rate increases and investigations of utility over-charging their customers.

The Franchise Administration Division collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are reflected as workload indicators, and are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

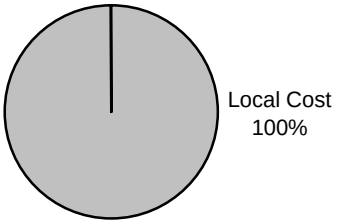
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	298,177	311,701	309,885	317,261
Total Financing Sources	-	-	-	-
Local Cost	298,177	311,701	309,885	317,261
Budgeted Staffing		3.0		3.0
Workload Indicators				
Number of Franchise:				
Cable Television	13	13	13	13
Gas	3	3	3	3
Water	29	29	29	29
Electric	3	3	3	3
Pipeline and Telecom	10	10	10	10
Franchise Revenues:				
Cable Television	1,143,229	1,150,000	1,150,000	1,190,000
Gas	1,755,420	1,800,000	1,800,000	2,100,000
Water	189,880	190,000	190,000	214,000
Electric	2,276,568	2,300,000	2,300,000	2,400,000
Pipeline and Telecom	93,429	93,000	93,000	96,000

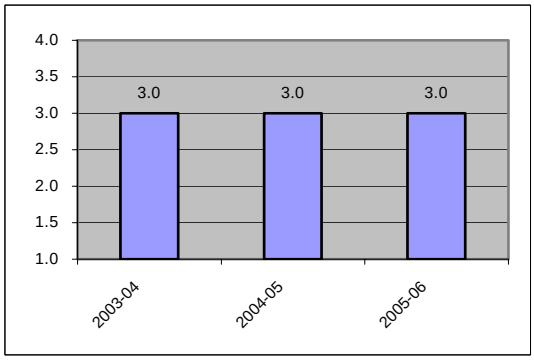
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



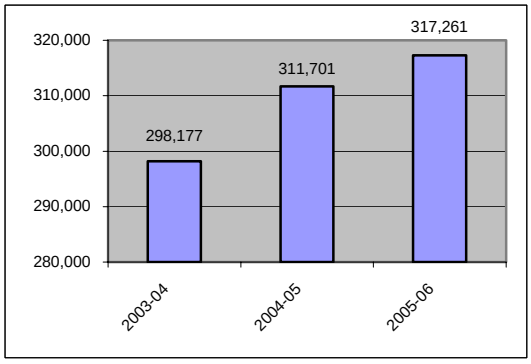
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Special Districts
FUND: AAA

BUDGET UNIT: FRN
FUNCTION: Franchise Administration
ACTIVITY: Franchise Administration

ANALYSIS OF 2005-06 BUDGET

	A 2004-05 Year-End Estimates	B 2004-05 Final Budget	C Cost to Maintain Current Program Services	D Board Approved Adjustments	B+C+D E Board Approved Base Budget	F Department Recommended Funded Adjustments	E+F G 2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	222,016	222,016	4,239	-	226,255	-	226,255
Services and Supplies	37,730	37,825	146	-	37,971	-	37,971
Central Computer	272	1,993	(1,806)	-	187	-	187
Transfers	49,867	49,867	2,981	-	52,848	-	52,848
Total Appropriation	309,885	311,701	5,560	-	317,261	-	317,261
Local Cost	309,885	311,701	5,560	-	317,261	-	317,261
Budgeted Staffing		3.0	-	-	3.0	-	3.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases and will incur decreased costs in central computer charges, and risk management insurance costs. These costs are reflected in the Cost to Maintain Current Program Services column.

Fish And Game Commission

MISSION STATEMENT

The Fish & Game Commission is administered by the Special Districts Department, and its primary function is to act as the liaison between the State Department of Fish & Game, The County Board of Supervisors and the public.

DESCRIPTION OF MAJOR SERVICES

The Commission makes recommendations to the Board of Supervisors on matters pertaining to wildlife in San Bernardino County.

The Fish and Game Commission budget receives funding from fines imposed on hunting, fishing and environmental infractions. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and with its propagation in San Bernardino County.

There is no staffing associated with this budget unit.

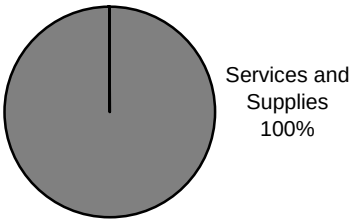
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,642	39,395	7,600	36,895
Departmental Revenue	17,384	15,100	10,100	10,100
Fund Balance		24,295		26,795

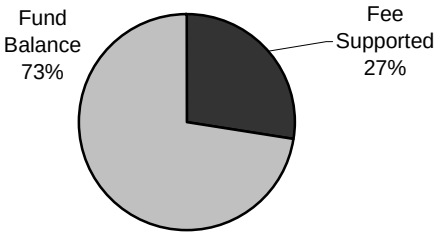
Expenditures in the Fish and Game budget are less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the California Government Code. The amount not expended in 2004-05 has been carried over to the subsequent year's budget.

Revenues for this program are based upon fines levied by the court for code violations. Revenue is projected to be lower than expected due to a reduction in fines imposed on hunting, fishing and environmental infractions.

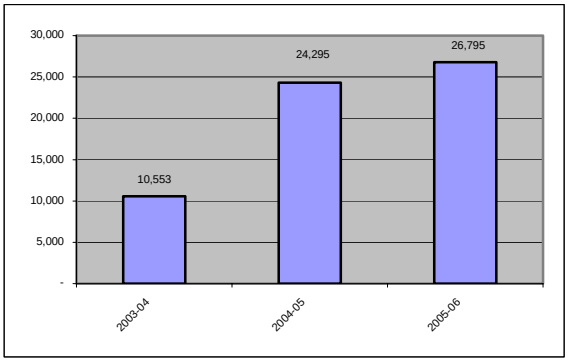
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Special Districts
FUND: Fish and Game Commission

BUDGET UNIT: SBV CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	7,600	39,395	-	-	39,395	(2,500)	36,895
Total Appropriation	7,600	39,395	-	-	39,395	(2,500)	36,895
Departmental Revenue							
Fines and Forfeitures	10,100	15,100	-	-	15,100	(5,000)	10,100
Total Revenue	10,100	15,100	-	-	15,100	(5,000)	10,100
Fund Balance		24,295	-	-	24,295	2,500	26,795

SCHEDULE A

DEPARTMENT: Special Districts
FUND: Fish and Game Commission
BUDGET UNIT: SBV CAO

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(2,500)	-	(2,500)
	Decrease in services and supplies to better represent budgeted costs that are based on projected revenues and estimated fund balance. This was the result of a $2,500 decrease in special departmental expenses.				
2.	Fines and Forfeitures	-	-	(5,000)	5,000
	Decrease in fines and forfeiture revenues based on current year collection trend.				
	Total	-	(2,500)	(5,000)	2,500

FISCAL GROUP SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
ASSESSOR	280	12,951,425	647,500	12,303,925
AUDITOR/CONTROLLER-RECORDER	287	15,092,861	13,107,615	1,985,246
TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR	307	18,229,673	14,955,679	3,273,994
TOTAL GENERAL FUND		46,273,959	28,710,794	17,563,165

SPECIAL REVENUE FUNDS		Appropriation	Departmental Revenue	Fund Balance
ASSESSOR:				
STATE/COUNTY PROPERTY TAX ADMINISTRATION	284	3,292,819	2,164,938	1,127,881
AUDITOR/CONTROLLER-RECORDER:				
MICROGRAPHICS	298	242,540	-	242,540
SYSTEMS DEVELOPMENT	300	18,779,596	6,100,000	12,679,596
VITAL RECORDS	302	287,601	145,000	142,601
TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR:				
REDEMPTION MAINTENANCE	315	148,871	-	148,871
TOTAL SPECIAL REVENUE FUNDS		22,751,427	8,409,938	14,341,489

INTERNAL SERVICES FUND		Appropriation	Departmental Revenue	Revenue Over (Under) Exp
AUDITOR/CONTROLLER-RECORDER:				
RECORDS MANAGEMENT	304	203,135	200,240	(2,895)

ASSESSOR
Donald E. Williamson

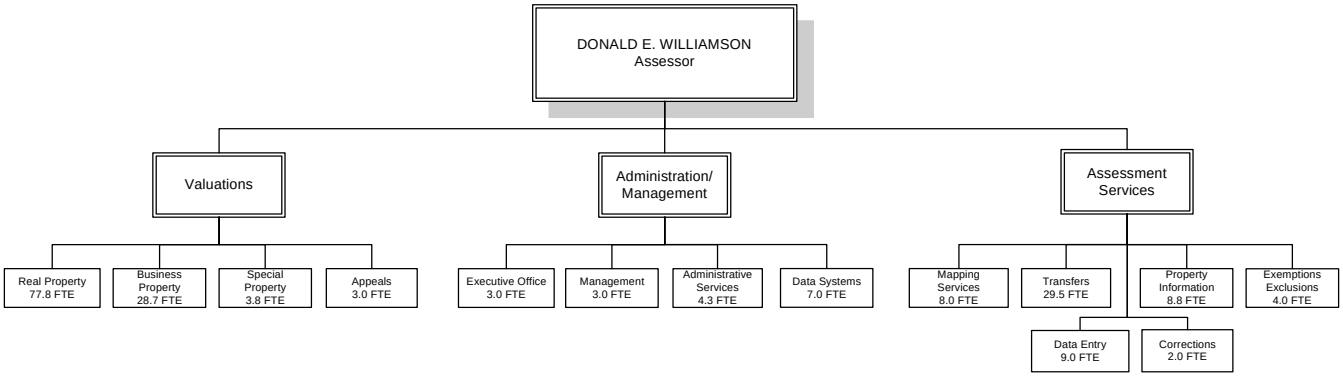
MISSION STATEMENT

The mission of the Office of the Assessor is to perform the state mandated function to:

- Locate, describe, and identify ownership of all property within the county
- Establish a taxable value for all property subject to taxation
- List all taxable value on the assessment roll
- Apply all legal exemptions

Assessor business is performed for the public benefit in a manner that is fair, informative and with uniform treatment. It is necessary as a means of revenue generation in order to fund essential public services and efficiently operate county and state government.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Assessor	12,951,425	647,500	12,303,925		164.6
State/County Property Admin Program	3,292,819	2,164,938		1,127,881	28.3
TOTAL	16,244,244	2,812,438	12,303,925	1,127,881	192.9

DESCRIPTION OF MAJOR SERVICES

Under California law, the Assessor establishes a value for all property including residential, commercial, business and personal. The Assessor maintains current records on approximately 675,000 parcels of real property, 43,000 business property accounts and 33,000 other assessments including boats, aircraft, and manufactured home accessories. The Assessor also administers 17 different types of property tax exemptions including homeowner, veteran, disabled veteran, church, religious, and welfare exemptions.

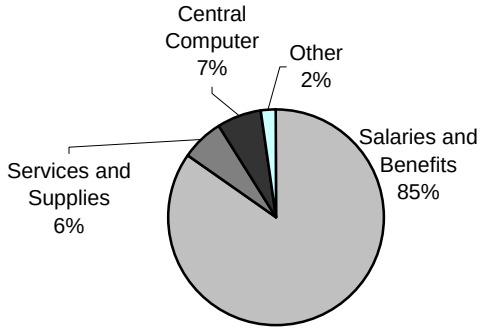
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	11,060,121	12,518,341	13,165,494	12,951,425
Departmental Revenue	504,768	658,412	671,013	647,500
Local Cost	10,555,353	11,859,929	12,494,481	12,303,925
Budgeted Staffing		163.9		164.6
Workload Indicators				
Assessments - Bus/Personal	48,941	49,000	49,000	50,000
Assessments - Real Property	211,989	200,000	236,000	250,000
Assessment Appeals	2,205	2,500	2,000	2,000
Transfers of Ownership	203,085	220,000	208,000	220,000
Assessment Corrections	62,535	80,000	70,500	74,000

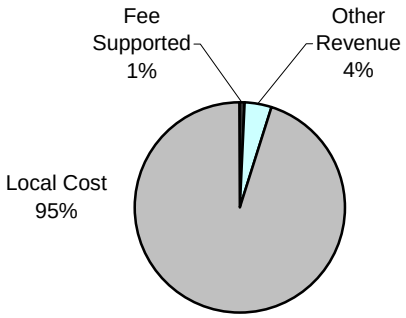
In 2004-05 estimated costs exceeded budget due to the February 1, 2005 Board approved mid-year item, which provided additional system development charges for the Assessment Evaluation Services (AES) comparable sales program. The AES program consists of an automated appraisal system that estimates fair market value via a comparative sales approach of property that requires an appraisal for tax assessment purposes. The Board approved item also provided funding for server equipment (hardware and software) necessary to host the AES program.

In 2004-05 estimated revenue is greater than budget due to unexpected special assessments' change of ownership penalties, increase in map sales, data tapes and PIMS access fees. Although estimated revenue increased in 2004-05, proposed revenue in 2005-06 is decreasing due to the reduction in exclusion fees and anticipated lesser sales in data tapes due to their bi-annual sales activity.

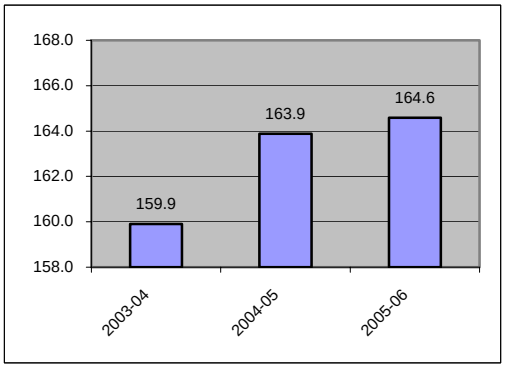
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



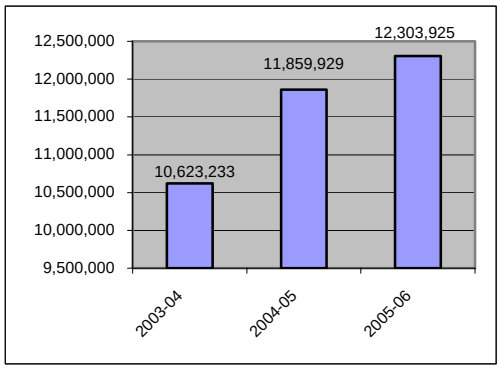
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Fiscal
DEPARTMENT: Assessor
FUND: General

BUDGET UNIT: AAA ASR
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	10,291,335	10,743,013	324,527	21,762	11,089,302	(123,686)	10,965,616
Services and Supplies	1,813,436	746,297	(36,466)	2,000	711,831	121,621	833,452
Central Computer	734,722	734,722	132,173	-	866,895	-	866,895
Equipment	31,692	-	-	-	-	-	-
Transfers	294,309	294,309	-	-	294,309	(8,847)	285,462
Total Appropriation	13,165,494	12,518,341	420,234	23,762	12,962,337	(10,912)	12,951,425
Departmental Revenue							
Taxes	327,500	277,500	-	-	277,500	30,000	307,500
Current Services	53,513	-	-	-	-	90,000	90,000
Other Revenue	290,000	380,912	-	-	380,912	(130,912)	250,000
Total Revenue	671,013	658,412	-	-	658,412	(10,912)	647,500
Local Cost	12,494,481	11,859,929	420,234	23,762	12,303,925	-	12,303,925
Budgeted Staffing		163.9	-	-	163.9	0.7	164.6

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. These costs are reflected in the Cost to Maintain Current Program Service Column.

In the Board Approved Adjustment column, the Board approved a mid-year item on March 29, 2005 for the reclassification of 3 Appraiser II to Appraiser III positions. The duties assigned to these positions have significantly expanded from responsibility for general commercial appraisal units to responsibility for the most complex appraisals. In addition, on April 5, 2005, the Board approved the Joint Powers Agreement (JPA) of the Business Property Statement (BPS) processing system which is reflected in services and supplies. These increased costs are reflected in the Board Approved Adjustments column.

DEPARTMENT: Assessor
FUND: General
BUDGET UNIT: AAA ASR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	0.7	(123,686)	-	(123,686)
	Budgeted staffing reflects net and the addition of .7 positions. The following positions were deleted: Appraiser I (1.85), Appraiser II (0.85) and Clerk III (0.30). The following positions were added: Appraiser III (0.63), Assistant Assessor (0.13), Principal Appraiser (0.25), Supervising District Appraiser II (0.75) and Title Transfer Technician I (2.00). The dollar amount decreased due to the budgeted staffing changes mentioned above and recognizing the opt out benefit provision.				
2.	Services and Supplies		121,621	-	121,621
	Many of the Assessor expenses are directly affected by the number of housing sales throughout the county. Growth in the region has continued to cause an increase in expenses such as postage and mail. Many of these expenses were paid out of the Assessor's State Property Tax Administration Program (PTAP) fund which comes from a fixed revenue source. Increasing the services budget will allow the Assessor to better utilize the available funds for mandated expenses (i.e., printing, and mailings of state required forms, mileage reimbursement, travel, etc.).				
3.	Transfers		(8,847)	-	(8,847)
	Decrease in non-discretionary expenses (e.g., rents/leases and EHaP) per budget instructions.				
3.	Taxes			30,000	(30,000)
	Increase in special assessment prior years and current years penalties.				
4.	Current Services Revenue		-	90,000	(90,000)
	A new fee, exclusions, was created during fiscal year 2004-05 budget hearings. A reclass of the exclusion fees to current services was needed in order to better track the revenue generated. Last year this revenue was budgeted under other revenue. It is important to note that the revenue was originally budgeted at $140K, it is believed that the revenue was overstated and a more realistic estimate would be $90,000.				
5.	Other Revenue		-	(130,912)	130,912
	Reduction of other revenue for tracking of exclusion fees as stated above, which was offset by the increase in PIMS access fees.				

DEPARTMENT: Assessor
FUND: General
BUDGET UNIT: AAA ASR

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Realignment of Staff Positions	5.0	347,662	-	347,662
	The revenue in the Property Tax Admin Program (PTAP) fund is a fixed amount annually. Currently, due to increases in MOU and benefits costs, the availability of funds for other expenses has been depleted. Further, the cost of continuing inflation of salary and benefits expenses over the next few years will surpass the fund limit. At that point, the funds will be insufficient to cover employee costs and will need to be transitioned into the general fund in order to avoid over-running the PTAP salary expenses. This situation has caused deferral of facility maintenance (e.g., replacing worn and damaged carpets, repair/replacement of aging office equipment, reconfiguration of existing space to better accommodate staff and storage space). It is recommended that several positions be moved out of the PTAP (RCS) fund and into the General fund over the next few years in order to provide funding for these other important expenses in the PTAP fund. The positions recommended to be moved during this budget year are: Dept. IS Manager (# 73507), Fiscal Clerk II (# 16058), Secretary I (#15197), Staff Analyst I (# 15524), and Assessor Project Specialist (# 71865). (If this policy item is approved, the PTAP fund will delete 5.0 positions and more appropriation of $347,662 from salaries and benefits to services and supplies).				
2	Increase of Business Property Staff	6.0	361,266	-	361,266
	The Assessor is required to perform mandatory audits on businesses with values over $400,000. Steady business growth has occurred in the county in the last decade. New development of large warehouses and retail businesses has flourished. As documented in the State Board of Equalization Audit, additional staff is needed to keep up with the growth in new business. It is estimated that the needed staff are 1 Auditor Appraiser II, 1 Auditor Appraiser III, 3 Appraiser II's, and 1 Clerk II. It is estimated that the addition of these positions would generate an increase of $800 million of value to the roll over the next four years, which equates to $900,000 in local revenue. The backlog in audits has remained at approximately 600 for the last 3-4 years. With the addition of the above mentioned staffing it is estimated that approximately 200-250 additional audits would be performed a year. An increase in salary and benefits of $349,266 and the corresponding increase in services and supplies of $12,000 would be needed to fund this item.				
3	Increase of Real Property Appraiser Techs	4.0	175,788	-	175,788
	The initial estimation for mobile homes and low value permits is performed by appraiser technicians and then verified by a certified appraiser for enrollment. During fiscal year 2003-04 the 7 Appraiser Technicians processed 11,303 work units. This equates to approximately 1,600 work units per technician. In 2004-05, the number of mobile home transfers has increased by 20% and the low value permit activity by 35%. It is anticipated that the number of work units for this year will be approximately 18,000 units. Despite efforts to increase productivity, the current Technician staff is unable to complete all the work. In addition, the growth trend is expected to continue. In order to complete the requisite work and to accommodate the growth, it is recommended that an additional 4 Appraiser Technicians be added to the Assessor staff. These positions would allow the Assessor to complete the necessary workload and increase the annual roll by $96.5 million. This equates to approximately $165,495 in revenue to the county. In addition to the tasks mentioned above, the Appraiser Technicians perform routine lower level assignments that support the certified Appraisers. An increase in salary and benefits of $167,788 and the be needed to fund this item.				
4	Restoration of Admin Clerk	1.0	40,499	-	40,499
	Due to transition in staffing responsibilities, there is a need in the Assessor staff to cover administrative tasks such as mail distribution and phone support. This position was previously deleted under the 4% cost reduction in a previous budget year and has left a void in the organization.				
	Total	16.0	925,215	-	925,215

State/County Property Tax Administration Program

DESCRIPTION OF MAJOR SERVICES

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for calendar year 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state passed legislation extending this program through calendar year 2002.

Effective January 1, 2002, the State legislature approved authorization of AB589. This bill creates the State-County Property Tax Grant Program to replace the prior loan program. The grant is effective starting with calendar year 2002 and is authorized for the county until calendar year 2007. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the loan is set forth on a schedule established by the state and is anticipated to be the same as the previous loan program. Contingencies are used to set aside funds that are available from the state on a calendar year basis but are budgeted and managed in the county system on a fiscal year basis.

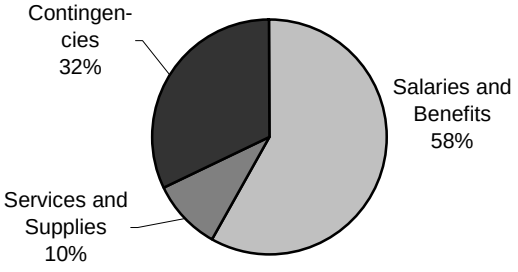
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,151,916	3,378,279	2,228,315	3,292,819
Departmental Revenue	2,173,518	2,179,938	2,157,855	2,164,938
Fund Balance		1,198,341		1,127,881
Budgeted Staffing		29.0		28.3
Workload Indicators				
Prop 8's	42,294	18,720	18,720	12,000
Mandatory Audits	520	480	465	465

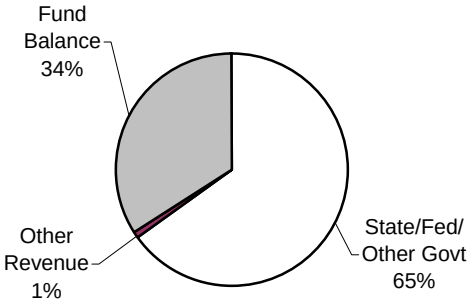
In 2004-05 the estimated costs are less than budget due to vacant salary savings and reduced expenditures for software and equipment purchases as well as no contingencies being expended.

The number of Proposition 8 reviews continues to decline due to growth in property market values. When the market value exceeds the Prop 13 base year value, the review is no longer required.

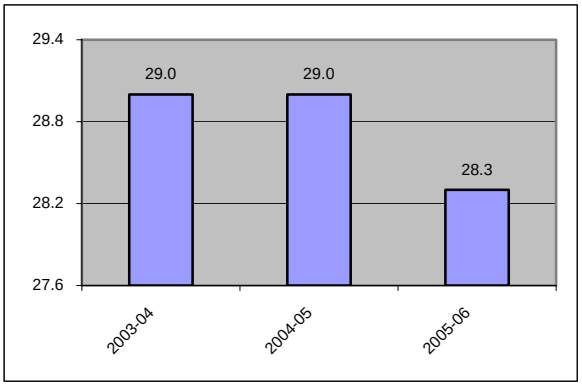
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



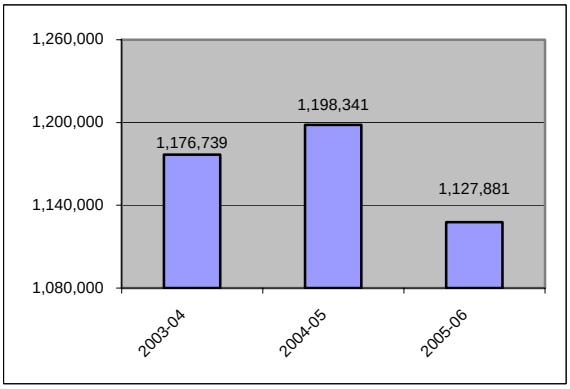
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Assessor
FUND: State/County Prop Tax Admin

BUDGET UNIT: RCS ASR
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,833,827	1,874,117	56,174	-	1,930,291	(26,246)	1,904,045
Services and Supplies	388,961	443,206	-	-	443,206	(115,399)	327,807
Transfers	5,527	5,527	-	-	5,527	332	5,859
Contingencies	-	1,055,429	-	-	1,055,429	(321)	1,055,108
Total Appropriation	2,228,315	3,378,279	56,174	-	3,434,453	(141,634)	3,292,819
Departmental Revenue							
Use Of Money & Prop	17,917	40,000	-	-	40,000	(15,000)	25,000
State, Fed or Gov't Aid	2,139,938	2,139,938	-	-	2,139,938	-	2,139,938
Total Revenue	2,157,855	2,179,938	-	-	2,179,938	(15,000)	2,164,938
Fund Balance		1,198,341	56,174	-	1,254,515	(126,634)	1,127,881
Budgeted Staffing		29.0	-	-	29.0	(0.7)	28.3

In 2005-06 the department will incur increased costs in retirement, risk management insurance and workers compensation costs. These increased costs are reflected in the Cost to Maintain Current Program Services column.

The Department Recommended Funded Adjustment column contains a decrease in salaries and benefits, due to positions being left vacant. The reduction in services and supply are primarily related to computer software and equipment purchases being less than budgeted.

DEPARTMENT: Assessor
FUND: State/County Prop Tax Admin
BUDGET UNIT: RCS ASR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	(0.7)	(26,246)	-	(26,246)
	Reductions in employee hours are due to two employees working part time.				
2.	Services and Supplies	-	(115,399)	-	(115,399)
	Expenses shifted to the general fund due to declining amount of funds in this account. The revenue in this fund comes from the State Property Tax Administration Program (PTAP) and is a fixed amount. Since the budget is heavily loaded with staff, the annual increases in MOU and benefits have slowly eliminated any excess funds for other expenses. Therefore expenses need to be reduced in order to pay for salaries.				
3.	Transfers	-	332	-	332
	Increase in non-discretionary expenses (e.g., rents/leases and EHaP) as per direction from other departments.				
4.	Use of Money Revenue	-	-	(15,000)	15,000
	Reduced the amount of revenue anticipated resulting from interest. Last years interest has resulted in less than anticipated therefore the expected revenue has been reduced to reflect this trend.				
5.	Contingencies	-	(321)	-	(321)
	This fund is financed by the state Department of Finance (DOF) on a calendar year basis. Since the county budgets are on a fiscal year basis it is necessary to allocate funds in contingencies from the existing year to cover the remaining 6 months. Contingencies budget was adjusted slightly.				
	Total	(0.7)	(141,634)	(15,000)	(126,634)

AUDITOR/CONTROLLER-RECORDER
Larry Walker

MISSION STATEMENT

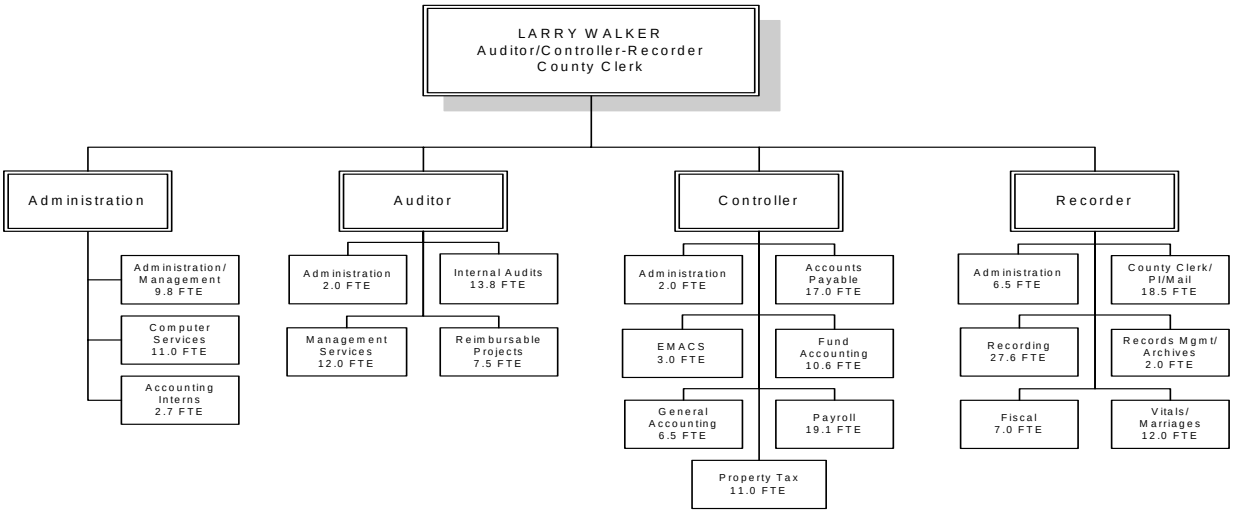
Office of the Auditor/Controller-Recorder
The mission of the Auditor/Controller-Recorder is to provide superior accounting, auditing and recording services in accordance with legal requirements and professional standards. We will perform these functions with objectivity, integrity and independence, and with constant attention to the needs of our customers and the taxpayers.

Our Taxpayers
We are committed to spending taxpayer dollars wisely. To this end, we are dedicated to providing our services in a cost-effective, efficient manner by taking advantage of innovation and new technology. We will promote sound financial management throughout county government and will perform budgetary control as required by law.

Our Customers
We are committed to providing a high level of quality services to our customers. We will be sensitive and responsive to our customers' needs and expectations. We will be accurate, thorough and timely in the performance of our duties and will treat our customers in a professional manner with courtesy and respect.

Our Employees
We are committed to providing our employees with a safe, comfortable working environment in an atmosphere of mutual respect, cooperation and non-discrimination. We will hire and train competent, knowledgeable individuals with backgrounds that will complement and enhance the abilities of our workforce and we will provide opportunities for continued professional growth and advancement. We recognize, value, and support the efforts and ideas of our employees and will provide the information and resources necessary to accomplish the goals of this organization.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06					
	Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Auditor/Controller-Recorder	15,092,861	13,107,615	1,985,246			193.6
Micrographics	242,540	-		242,540		-
Systems Development	18,779,596	6,100,000		12,679,596		8.0
Vital Records	287,601	145,000		142,601		-
Records Management	203,135	200,240			(2,895)	1.0
TOTAL	34,605,733	19,552,855	1,985,246	13,064,737	(2,895)	202.6

Auditor/Controller-Recorder

DESCRIPTION OF MAJOR SERVICES

The Office of the Auditor/Controller-Recorder and County Clerk is responsible for providing a variety of accounting and document recording services. The Auditor and Controller Divisions record the collections, and perform the disbursements and audits of all county financial activities to ensure sound financial management. In addition, it is responsible for personnel payroll services, developing and implementing accounting systems, and administering the countywide cost allocation plan. The Recorder Division is responsible for accepting all documents for evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains historical records relating to vital statistics, fictitious business names, and other entities required by the State to register with the County Clerk.

The Auditor/Controller-Recorder's Office is supportive of San Bernardino County's Mission, Vision and Values Statement. The role of this office is to ensure the safety and integrity of the County's finances and records. The Auditor/Controller-Recorder promotes trustworthiness in county government by maintaining and providing access to public records. The Auditor/Controller-Recorder supports the economy of the County by issuing payroll, vendor payments, and property tax allocations in a timely and efficient manner. The Auditor/Controller-Recorder offers a high level of customer service in a very cost-effective manner.

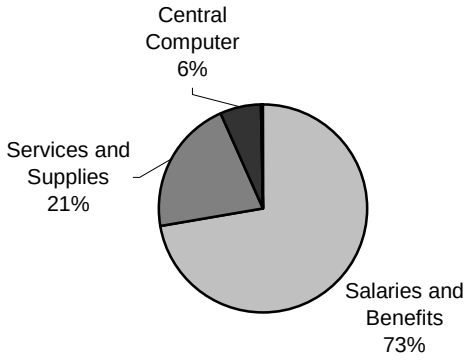
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	11,954,499	14,647,191	18,002,327	15,092,861
Departmental Revenue	14,705,766	12,486,168	13,608,922	13,107,615
Local Cost	(2,751,267)	2,161,023	4,393,405	1,985,246
Budgeted Staffing		191.6		193.6
Workload Indicators				
Audits	66	77	66	55
Contract audits	78	78	78	92
Payroll direct deposits	468,163	464,400	465,900	466,000
Payroll warrants issued	24,460	24,100	24,200	24,200
Tax refunds/corrections	72,189	70,000	55,650	56,000
Fund transfers processed	19,428	21,200	20,400	20,800
Deposits processed	12,410	12,750	12,800	13,000
Warrants issued & audited	283,351	330,000	265,000	260,000
Legal documents recorded	949,864	800,000	945,000	945,500
Marriage licenses issued	10,197	10,900	13,300	13,500
Marriage ceremonies performed	3,282	3,500	5,800	5,900
Marriage certificates issued	18,272	18,200	19,650	20,500
Birth certificates issued	49,626	47,000	55,500	56,000
Death certificates issued	6,700	6,300	6,300	6,500
Fictitious business names filed	18,077	16,400	17,270	18,000
Notary bonds filed	3,188	2,900	4,250	4,375

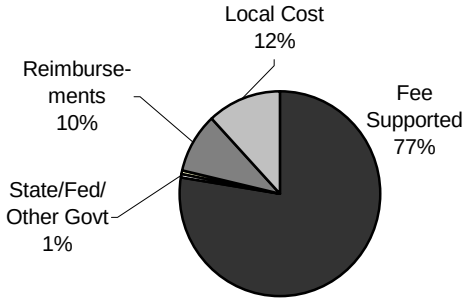
In 2004-05 estimated costs is more than budget due to the September 14, 2004, one-time mid-year item for the County's Financial Accounting System (FAS). Increased revenue results from recording revenue and marriage license fees.

The proposed 2005-06 costs compared to the estimated cost is decreasing due to the one-time mid-year item for the County's Financial Accounting System (FAS). The proposed revenue in 2005-06 is projecting an increase in recording fee revenue compared to 2004-05 budget.

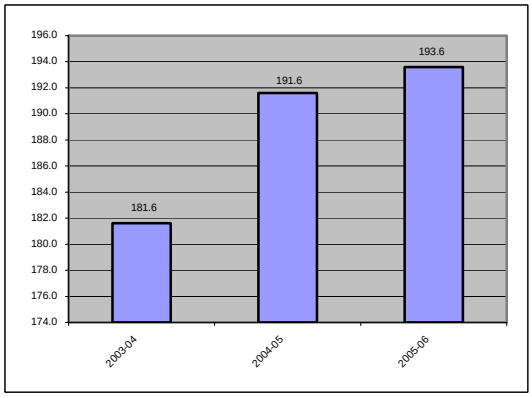
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



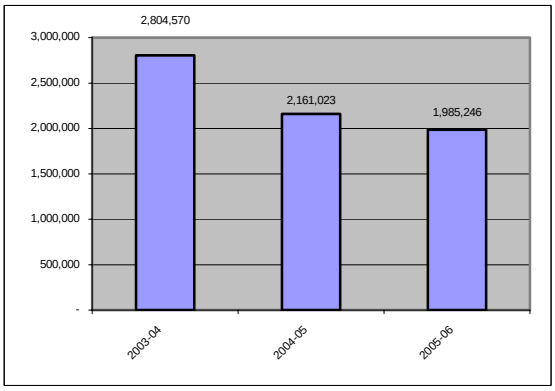
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: General

BUDGET UNIT: AAA ACR
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	11,051,916	11,500,800	222,794	93,584	11,817,178	234,172	12,051,350
Services and Supplies	3,215,809	3,198,376	(295,761)	-	2,902,615	643,588	3,546,203
Central Computer	1,159,570	1,159,570	(98,487)	-	1,061,083	-	1,061,083
Improvement to Structures	-	31,004	-	-	31,004	(31,004)	-
Capitalized Software	3,364,235	-	-	-	-	-	-
Transfers	453,356	34,618	-	-	34,618	4,088	38,706
Total Exp Authority	19,244,886	15,924,368	(171,454)	93,584	15,846,498	850,844	16,697,342
Reimbursements	(1,277,177)	(1,277,177)	-	-	(1,277,177)	(327,304)	(1,604,481)
Total Appropriation	17,967,709	14,647,191	(171,454)	93,584	14,569,321	523,540	15,092,861
Departmental Revenue							
Licenses and Permits	508,767	415,000	-	-	415,000	75,000	490,000
State, Fed or Gov't Aid	109,807	54,595	-	-	54,595	35,388	89,983
Current Services	12,914,298	11,938,973	(4,323)	93,584	12,028,234	423,398	12,451,632
Other Revenue	76,050	77,600	-	-	77,600	(1,600)	76,000
Total Revenue	13,608,922	12,486,168	(4,323)	93,584	12,575,429	532,186	13,107,615
Local Cost	4,812,143	2,161,023	(167,131)	-	1,993,892	(8,646)	1,985,246
Budgeted Staffing		191.6	-	1.0	192.6	1.0	193.6

In 2005-06 the department will incur increased costs in retirement, workers compensation, inflationary services and supplies purchases and will incur decreased costs in risk management liabilities, computer printing costs and central computer charges. These costs are reflected in the Cost to Maintain Current Program Services column.

In the Board Approved Adjustment column contains the addition of one new Supervising Accounting Technician added to provide more structure and oversight to operations, provide additional internal controls and to ensure the department continues to provide good customer service. In addition, the Board approved the reclassification of 3 Accountants I to Accountants II. The type of knowledge required and the nature of the work is consistent with the job description of an Accountant II.

DEPARTMENT: Auditor/Controller-Recorder
FUND: General
BUDGET UNIT: AAA ACR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	1.0	234,172	-	234,172
	Increase is due to the addition of 1 ACR Building Coordinator (new classification). Other increases due to step increases, paid vacation and administration leave.				
2.	Services and Supplies		643,588	-	643,588
	Increase of $247,933 for other professional services due to training for on-line Time and Labor Reports, increase cost for Data Quest contract for payroll document imaging, and increased audit cost with Vavrinek, Trine Day. In addition, postage increased by $287,084 due to first class postage increasing from $.37 to $.40 and an increase in contract custodial services of $108,571.				
3.	Structures & Improvement to Structures		(31,004)	-	(31,004)
	This amount was budgeted in 2004-05 for security cameras. This is a one-time cost and will not be required in 2005-06 fiscal year.				
4.	Transfers		4,088	-	4,088
	Human Resources EHaP costs are higher this year.				
5.	Reimbursements		(327,304)	-	(327,304)
	Increase transfers to fully fund positions and supplies allowed for reimbursement by the special revenue fund.				
6.	Licenses, Permits & Franchises		-	75,000	(75,000)
	We are estimating an increase in marriage license fee revenue based on current numbers and historical trending.				
7.	State Aid/Federal Aid		-	35,388	(35,388)
	Increase in State Aid and Federal Aid due to historical trending.				
8.	Charges for Current Services		-	423,398	(423,398)
	Increased recording fee revenue. For a number of years this revenue has been increasing due to a high number of documents processed by the department. We project an increase again for fiscal year 2005-06 and are estimating the increase to flatten out somewhat.				
9.	Other Revenue		-	(1,600)	1,600
	Decrease in other revenue due to minor shifts in funding.				
	Total	1.0	523,540	532,186	(8,646)

DEPARTMENT: Auditor/Controller-Recorder
FUND: General
BUDGET UNIT: AAA ACR

SCHEDULE C

FEE REQUEST SUMMARY

	Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Accounting Fees	-	-	37,876	(37,876)
	Increase fee from $68 to $72. This uniform rate is based upon cost accounting from the 2005-06 COWCAP.				
2.	Fictitious Business Names - various	-	-	111,766	(111,766)
	To recover actual direct and indirect costs. Rate is comparable to benchmark counties. Service is optional to the customer.				
3.	Fax Copies per page	-	-	200	(200)
	New fax copies $2 per page fee. To recover actual direct and indirect costs. Rate is comparable to benchmark counties. Service is optional to the customer.				
4.	Renewal of Vows	-	-	200	(200)
	New renewal of vows for $40. To recover actual direct and indirect costs. Rate is comparable to benchmark counties.				
5.	Various Map Copies	-	-	44,153	(44,153)
	Transfer to service function and fee from ISD				
6.	Various daily or monthly online images or indices.	10.0	941,785	981,068	(39,283)
	To recover actual direct cost paid to vendor. Service is optional. Fee is changing from daily fee to per image fee.				
7.	Certificate of Record per Name Evidence	-	-	450	(450)
	New certificate of record $15 per name evidence fee. To recover actual indirect costs. Service is optional to the customer.				
8.	16mm and 35 mm Film	-	(255)	(255)	-
	Various film fees are recommended for deletion due to fees being obsolete and no longer being requested.				
9.	On-line database Inquiry	-	(0.60)	(0.60)	-
	Fee is recommended for deletion due to the fee being obsolete and no longer being requested.				
10.	Copies greater than 8-1/2 X 11	-	(1.75)	(1.75)	-
	Fee is recommended for deletion due to the fee being obsolete and no longer being requested.				
11.	Issuing Clerk's Certificate and Dissolution of Partnership	-	(14)	(14)	-
	Various fees are recommended for deletion due to fees being obsolete and no longer being requested.				
12.	Laundry Supply Registration and Clerk's Certificate re: Survey	-	(14)	(14)	-
	Fee's are recommended for deletion due to the fees being obsolete and no longer being requested.				
13.	Taking an affidavit or Acknowledgment	-	(7)	(7)	-
	Fee is recommended for deletion due to the fee being obsolete and no longer being requested.				
14.	Private Professional conservators and guardian	-	(52)	(52)	-
	Fees are recommended for deletion due to the fees being obsolete and no longer being requested.				
	Total	10.0	941,441	1,175,369	(233,928)

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Auditor/Controller-Recorder
FUND NAME : General
BUDGET UNIT: AAA ACR
PROGRAM: Various

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 15,092,861	Revised Appropriation	$ 16,034,646	$ 941,785

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	1,251,926	Fee Revenue for listed fees	2,427,639	1,175,713
Fee Revenue for fees not listed	10,108,753	Fee Revenue for fees not listed	10,108,753	-
Non Fee Revenue	1,746,936	Non Fee Revenue	1,746,936	-
Local Cost	1,985,246	Local Cost	1,751,318	(233,928)
Budgeted Sources	$ 15,092,861	Revised Sources	$ 16,034,646	$ 941,785

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	
Inflationary Costs	
Other	941,785
Total	$ 941,785

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

See Attached

2005-06 REVISED/NEW FEE REQUESTS
SUMMARY OF JUSTIFICATION AND BUDGETARY IMPACT

GROUP NAME: Fiscal
DEPARTMENT NAME: Auditor/Controller-Recorder
FUND NAME : General
BUDGET UNIT: AAA ACR
PROGRAM: Various

Summary of Justification for Fee Requests(s) and the Budgetary Impact to Program if Fee(s) are approved:

The requested fee increases or new fees are to either (1) adjust the rates closer to the actual costs as documented by COWCAP or (2) recover actual direct and/or indirect costs. All fees are consistent with fees charged by benchmark counties consisting of Alameda, Riverside, Orange, Ventura, Santa Clara and San Diego,

The Auditor/Controller-Recorder has proposed a variety of fee changes for FY 05-06. Revisions to existing fees to adjust for actual cost increases include all of the accounting and auditing fees from $68/hr to $72/hr, and all of the filing fees for Fictitious Business Names from $29 to $35.

New fees are proposed for required services including $2 for faxing official records. There are new fees proposed for providing map copies. This service was provided previously by ISD; however, both ISD and ACR agree that it is more efficient for ACR to provide the services directly to the customer. The proposed fees are exactly what were being charged by ISD, they are just new to ACR.

There are also new fees proposed to allow the ACR to respond to requests for services that the Recorder is not required to provide, but that customers desire. In these instances, the proposed fees are based upon full recovery of costs. The services requested include renewal of marriage vows, advance notice of FBN expiration, certification of no record found, and electronic copies and transmission of images and indices.

The proposed fee changes result in additional revenue of $1,175,713. The ACR proposes to use $763,334 for salaries and benefits, $178,451 increase in services and supplies, and to reduce local cost further by $233,928.

The increase in Salaries and Benefits support ten additional positions: Current classifications include 1 Auditor/Controller Manager to oversee Accounts Payable, an additional Systems Procedures Analyst in EMACS to respond to several outstanding requests, 2 Accountant I positions and 1 Accounting Technician as entry-level positions for Internal Audits, 1 HRO I to assist the department with human resources issues, 1 Staff Analyst I, and 1 Office Assistant III for Central Payroll. New classifications include 1 Deputy County Clerk and 1 Deputy Official Records Manager to provide more management to the growing Recorder's Division.

The increase in Services and Supplies is allocated incrementally in several categories, including memberships, training, noninventoriable equipment, general office expenses, mileage reimbursement, special department expense, other travel, professional services, etc.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Auditor/Controller-Recorder
FUND NAME : General
PROGRAM: Various

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.023A (a)	Auditing fee	$ 68.00	4,936	$ 335,648	$ 72.00	4,936	$ 355,392	$ 4.00	-	$ 19,744	$ -	This uniform rate is based upon cost accounting from the 2005/06 COWCAP.
16.023A (b)	Management Services fee	$ 68.00	20	$ 1,360	$ 72.00	20	$ 1,440	$ 4.00	-	$ 80	$ -	See Above.
16.023A (e)	General Accounting fee	$ 68.00	100	$ 6,800	$ 72.00	100	$ 7,200	$ 4.00	-	$ 400	$ -	See Above.
16.023A (f)	Property Tax Accounting fee	$ 68.00	-	$ -	$ 72.00	-	$ -	$ 4.00	-	$ -	$ -	See Above.
16.023A (i)	Payroll Accounting fee	$ 34.00	-	$ -	$ 36.00	-	$ -	$ 2.00	-	$ -	$ -	See Above.
16.023A (k) (1)	Special Tax Reports - plus ISD charges	$ 68.00	800	$ 54,400	$ 72.00	800	$ 57,600	$ 4.00	-	$ 3,200	$ -	See Above.
16.023A (1)	Reimbursable Projects Accounts	$ 68.00	3,613	$ 245,684	$ 72.00	3,613	$ 260,136	$ 4.00	-	$ 14,452	$ -	See Above.
New-	Renewal of Vows			$ -	$ 40.00	5	$ 200	$ 40.00	5	$ 200	$ -	To recover actual direct and indirect costs. Rate is comparable to benchmark counties.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Auditor/Controller-Recorder
FUND NAME : General
PROGRAM: Various

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
New-	Notice to renew FBN			$ -	$ 5.00	500	$ 2,500	$ 5.00	500	$ 2,500	$ -	To recover actual direct and indirect costs. Rate is comparable to benchmark counties.
New - GC 27366	Fax copies per page			$ -	$ 2.00	100	$ 200	$ 2.00	100	$ 200	$ -	See Above.
16.023A (aa)	FBN Filing	$ 29.00	18,077	$ 524,233	$ 35.00	18,077	$ 632,695	$ 6.00	-	$ 108,462	$ -	See Above.
16.023A (cc)	Abandonment of FBN	$ 29.00	129	$ 3,741	$ 35.00	129	$ 4,515	$ 6.00	-	$ 774	$ -	See Above.
16.023A (dd)	Withdrawal of FBN	$ 29.00	5	$ 145	$ 35.00	5	$ 175	$ 6.00	-	$ 30	$ -	See Above.
16.023A (x) (3)	Map Copies 18X24 Bond	$ 2.50	350	$ 875	$ 2.90	350	$ 1,015	$ 0.40	-	$ 140	$ -	See Above.
New -	Map Copies 18X24 Vellum			$ -	$ 3.45	3,174	$ 10,950	$ 3.45	3,174	$ 10,950	$ -	Transfer of service function and fee from ISD.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Auditor/Controller-Recorder
FUND NAME : General
PROGRAM: Various

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
New -	Map copies 18x24 Mylar			$ -	$ 14.60	449	$ 6,555	$ 14.60	449	$ 6,555	$ -	Transfer to service function and fee from ISD.
New -	Map copies 24x36 Bond			$ -	$ 3.30	107	$ 353	$ 3.30	107	$ 353	$ -	See Above.
New -	Map copies 24x36 Vellum			$ -	$ 9.00	106	$ 954	$ 9.00	106	$ 954	$ -	See Above.
New -	Map copies 24x36 Mylar			$ -	$ 18.00	150	$ 2,700	$ 18.00	150	$ 2,700	$ -	See Above.
New -	Pull/Re-file Maps			$ -	$ 30.00	450	$ 13,500	$ 30.00	450	$ 13,500	$ -	See Above.
New -	Pull/ Re-file Microfilm			$ -	$ 30.00	300	$ 9,000	$ 30.00	300	$ 9,000	$ -	See Above.
New - Evidence 1284	Certificate of Record per Name			$ -	$ 15.00	30	$ 450	$ 15.00	30	$ 450	$ -	To recover actual indirect costs. Service is optional.
New -	Online index file			$ -	$ 0.30	2,277,500	$ 683,250	$ 0.30	2,277,500	$ 683,250	$ 643,967	To recover actual direct cost paid to vendor. Service is optional.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Auditor/Controller-Recorder
FUND NAME : General
PROGRAM: Various

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.023A (t) (2)	Online image file	$ 160.00	494	$ 79,040	$ 0.03	12,561,933	$ 376,858	$ (159.97)	12,561,439	$ 297,818	$ 297,818	To recover actual direct cost paid to vendor. Service is optional. Fee is changing from a daily fee to a per image fee.
16.023A (q) and (r)	16 mm. & 35mm. Film	$255/roll	-	$ -	$ -	-	$ -	$ (255.00)	-	$ -	$ -	Obsolete Fee.
16.023A (u)	On-line data base inquiry	$.60/inquiry	-	$ -	$ -	-	$ -	$ (0.60)	-	$ -	$ -	Obsolete Fee.
16.023A (x) (2)	Copies greater than 8-1/2 X 11	$1.75/page	-	$ -	$ -	-	$ -	$ (1.75)	-	$ -	$ -	Obsolete Fee.
16.023A (ll) (mm)	Issuing clerk's certificate and Dissolution of Partnership	$14.00	-	$ -	$ -	-	$ -	$ (14.00)	-	$ -	$ -	Obsolete Fee.
16.023A (oo) (pp)	Laundry supply registration and Clerk's certificate re: surety	$14.00	-	$ -	$ -	-	$ -	$ (14.00)	-	$ -	$ -	Obsolete Fee.
16.023A (rr)	Taking an affidavit or Acknowledg-ment	$7.00	-	$ -	$ -	-	$ -	$ (7.00)	-	$ -	$ -	Obsolete Fee.
16.023A (tt), (uu)	Private Professional conservators and guardian	$52.00	-	$ -	$ -	-	$ -	$ (52.00)	-	$ -	$ -	Obsolete Fee.

Micrographics

DESCRIPTION OF MAJOR SERVICES

The Micrographics fund was established to defray the cost of converting the county recorder's documents into an electronic storage system. The budget primarily reflects expenditures in services and supplies to upgrade and maintain systems that convert the ever-present flow of paper documents to microfilm and/or digital images. With the deletion of the fee in 2001, there is no revenue expected in the fund.

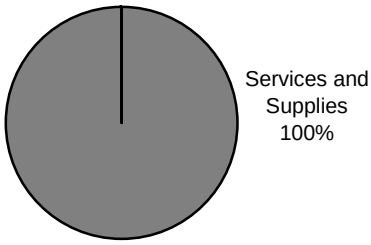
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

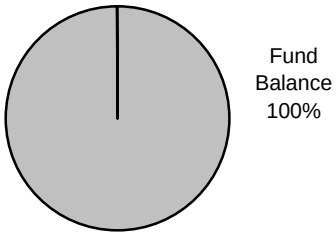
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	287,746	411,308	168,768	242,540
Departmental Revenue	-	-	-	-
Fund Balance		411,308		242,540

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. This fund no longer generates fee revenue. Fiscal year 2005-06 is expected to be the final year of this fund.

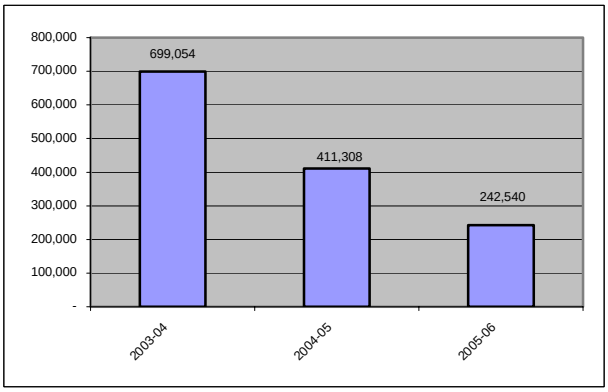
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Micrographics

BUDGET UNIT: SDV REC
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D+E E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	168,768	411,308	-	-	411,308	(168,768)	242,540
Total Appropriation	168,768	411,308	-	-	411,308	(168,768)	242,540
Fund Balance		411,308	-	-	411,308	(168,768)	242,540

DEPARTMENT: Auditor/Controller-Recorder
FUND: Micrographics
BUDGET UNIT: SDV REC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	(168,768)	-	(168,768)
	Decrease services and supplies due to the elimination of the fee and resulting revenue. The Micrographics fund is planned for elimination in fiscal year 2005-06. The department requests appropriation of the entire fund balance on June 30, 2005. Appropriations are decreasing because this fund no longer generates revenue. Services and supplies expenditures include software, equipment, and professional services.				
	Total	-	(168,768)	-	(168,768)

Systems Development

DESCRIPTION OF MAJOR SERVICES

The Systems Development fund was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the county's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents.

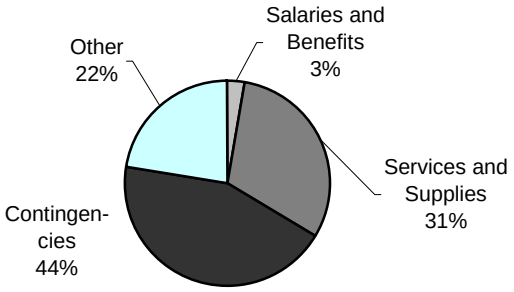
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,840,061	17,061,549	5,323,247	18,779,596
Departmental Revenue	5,510,598	5,197,902	6,139,196	6,100,000
Fund Balance		11,863,647		12,679,596
Budgeted Staffing		7.0		8.0

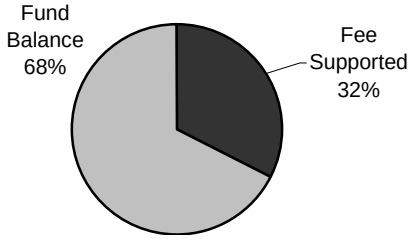
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. In 2004-05 estimated cost are less than budget due to salary savings and reduced expenditures for software, equipment purchases, general office expenses, other professional services and no contingencies being expended. Increased revenue results from fees exceeding budget. The amount not expended is carried over to the subsequent year's budget.

In 2005-06 the proposed appropriation increase is primarily due to an increase in services and supplies due to system improvements. In addition, other increases are due to the first floor remodel, data center security system and an increase in contingencies to appropriate the entire estimated fund balance. Increase in department revenue is due to the recording activity.

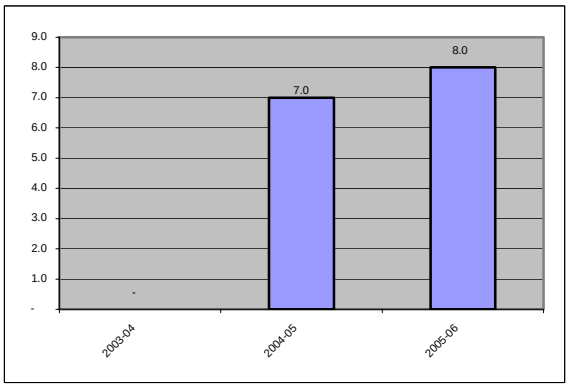
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



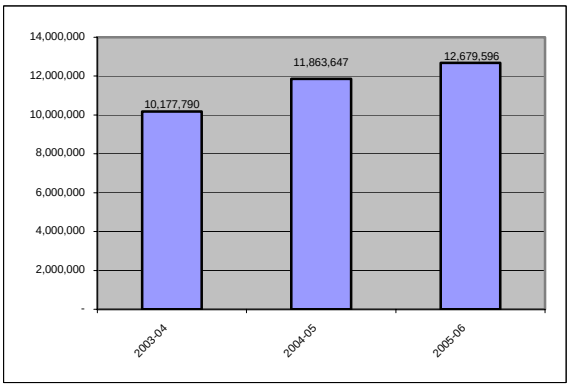
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development

BUDGET UNIT: SDW REC
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	298,057	421,450	-	79,323	500,773	29,910	530,683
Services and Supplies	3,057,216	5,138,479	-	-	5,138,479	624,187	5,762,666
Improvement to Structures	-	-	-	-	-	25,000	25,000
Equipment	1,080,785	2,605,000	-	-	2,605,000	245,000	2,850,000
Transfers	887,189	991,425	-	-	991,425	338,451	1,329,876
Contingencies	-	7,905,195	-	-	7,905,195	376,176	8,281,371
Total Appropriation	5,323,247	17,061,549	-	79,323	17,140,872	1,638,724	18,779,596
Departmental Revenue							
Current Services	6,139,196	5,197,902	-	79,323	5,277,225	822,775	6,100,000
Total Revenue	6,139,196	5,197,902	-	79,323	5,277,225	822,775	6,100,000
Fund Balance		11,863,647	-	-	11,863,647	815,949	12,679,596
Budgeted Staffing		7.0	-	1.0	8.0	-	8.0

In the Board Approved Adjustment column the Board approved a mid-year item on January 25, 2005, for the addition of 1.0 new Supervising Automated Systems Analyst II position. This position will oversee technical staff in the Computer Services section.

The Department Recommended Funded Adjustments column contains an increase in salaries and benefits primarily due to step increases, an increase in services and supplies due to system improvements, an increase in improvements to structures and equipment is due to the 1st floor remodel and the data center security system and an increase in contingencies to appropriate the entire estimated fund balance. Increase in departmental revenue is due to the recording activity.

DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development
BUDGET UNIT: SDW REC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries & Benefits		29,910	-	29,910
	Increase due to MOU cost, step increases.				
2.	Services & Supplies	-	624,187	-	624,187
	Increase due to system improvements, including disaster recovery, automated check processing, film repair, and digital conversion of images with associated indexing.				
3.	Improvements to Structures and Equipment	-	270,000	-	270,000
	Increase $25,000 due to 1st floor remodel and increase of $245,000 for the data center security.				
4.	Transfers	-	338,451	-	338,451
	Increase due to full year cost of 21 positions located in the Auditor's general fund budget unit.				
5.	Contingencies	-	376,176	-	376,176
	Increased to appropriate the entire estimated fund balance.				
6.	Revenue		-	822,775	(822,775)
	A moderate increase in revenue due to recording activity realized in fiscal year 2004-05. The projected revenue for fiscal year 2005-06 is expected to stabilize at the fiscal year 2004-05 level, near 6.1 million.				
	Total	-	1,638,724	822,775	815,949

Vital Records

DESCRIPTION OF MAJOR SERVICES

The Vital Records fund was established to support vital records operations, including improvement and automation of vital record systems. Revenue includes fees collected pursuant to Health and Safety Code Section 10605.3, for certified copies of vital statistic records.

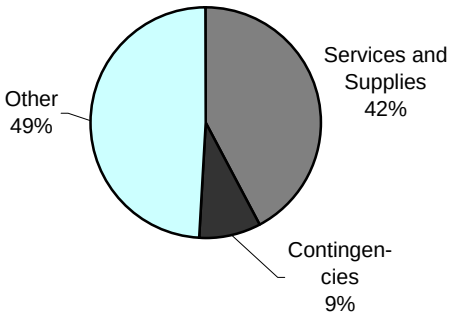
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

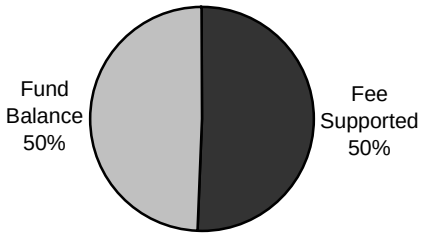
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	306,969	339,104	219,306	287,601
Departmental Revenue	127,146	118,000	140,803	145,000
Fund Balance		221,104		142,601

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. In 2004-05 estimated cost are less than budget due to a decrease in professional services. Increased revenue results from fees exceeded budget. The amount not expended is carried over to the subsequent year's budget.

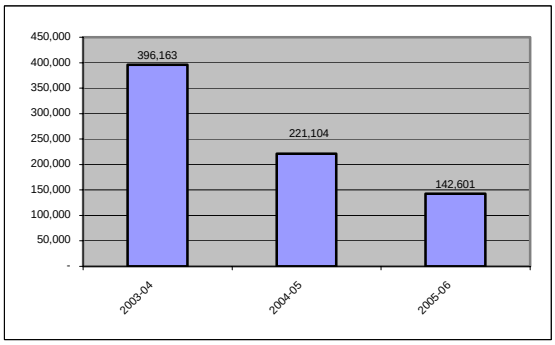
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records

BUDGET UNIT: SDX REC
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	78,174	197,972	-	-	197,972	(76,838)	121,134
Transfers	141,132	141,132	-	-	141,132	-	141,132
Contingencies	-	-	-	-	-	25,335	25,335
Total Requirements	219,306	339,104	-	-	339,104	(51,503)	287,601
Departmental Revenue							
Current Services	140,803	118,000	-	-	118,000	27,000	145,000
Total Revenue	140,803	118,000	-	-	118,000	27,000	145,000
Fund Balance		221,104	-	-	221,104	(78,503)	142,601

DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records
BUDGET UNIT: SDX REC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services & Supplies	-	(76,838)	-	(76,838)
	Decrease appropriation according to the reduction in fund balance.				
2.	Current Services	-	-	27,000	(27,000)
	Increase revenue due to expected increase in services provided.				
3.	Contingencies	-	25,335	-	25,335
	Increased to appropriate the entire estimated fund balance.				
	Total	-	(51,503)	27,000	(78,503)

Records Management

DESCRIPTION OF MAJOR SERVICES

Records Management is responsible for storage of inactive records and their eventual destruction. This division relocates inactive files from county departments into a central storage facility, where the files are maintained and made accessible to user departments upon request. The division also identifies records eligible for destruction based on schedules established by the owning agency, and adopted by the Board of Supervisors.

The Records Management budget is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

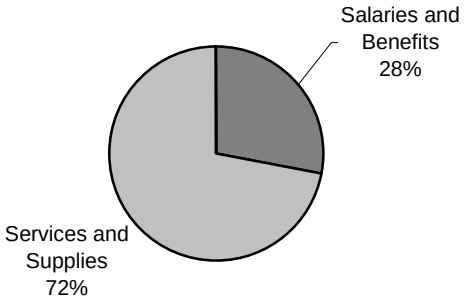
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	113,142	146,009	142,929	203,135
Departmental Revenue	138,379	173,349	200,777	200,240
Revenue Over/(Under) Expense	25,237	27,340	57,848	(2,895)
Budgeted Staffing		1.0		1.0
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	(2,283)		85,476	
Workload Indicators				
Shredding/reams	-	-	28,593	12,000
Storage (instead of cubic feet, storage is by no. of boxes)	33,268	32,648	32,648	32,992
Box/file retrievals and box/file refiles	-	-	-	288
Requests for faxing documents	-	-	-	120

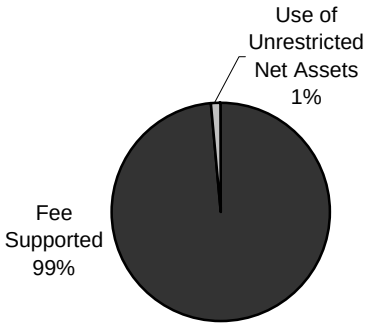
In 2004-05 estimated appropriation is less than budget due to salary savings and departmental revenue exceeds budget based on the high volume of shredding in 2004-05. This one-time revenue fluctuation is due to the recent implementation of the records retention policies by departments in 2004-05.

In 2005-06 the shredding volume is expected to drop by more than half. However, the Board approved an increase in fees, effective July 1, 2005, to cover increased COWCAP and insurance costs.

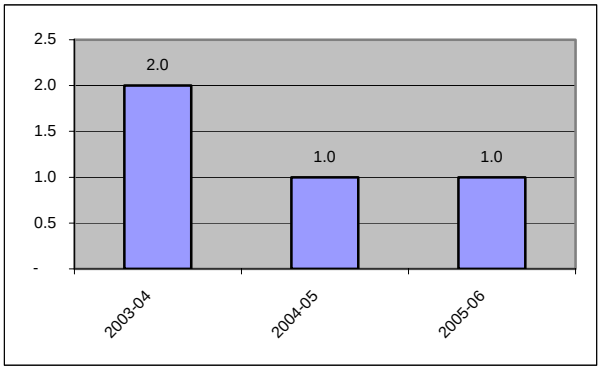
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



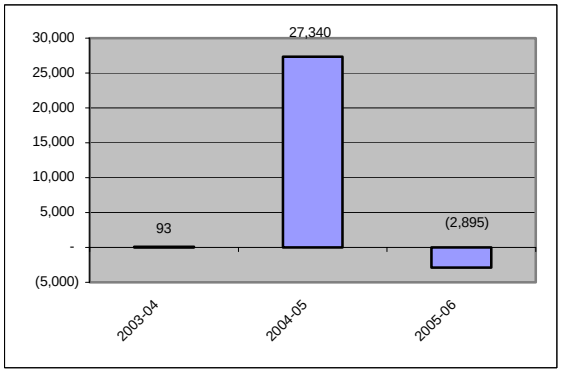
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) CHART



GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Records Management

BUDGET UNIT: IRM ACR
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	48,493	52,538	4,428	-	56,966	-	56,966
Services and Supplies	94,053	93,088	-	19,309	112,397	33,569	145,966
Transfers	383	383	-	-	383	(180)	203
Total Appropriation	142,929	146,009	4,428	19,309	169,746	33,389	203,135
Departmental Revenue							
Current Services	200,777	173,349	2,237	19,309	194,895	5,345	200,240
Other Revenue	-	-	-	-	-	-	-
Total Revenue	200,777	173,349	2,237	19,309	194,895	5,345	200,240
Rev Over/(Under) Exp	57,848	27,340	(2,191)	-	25,149	(28,044)	(2,895)
Budgeted Staffing		1.0	-	-	1.0	-	1.0

In 2005-06 the department will incur increased costs in retirement and workers compensation. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These increased costs are reflected in the Cost to Maintain Current Program Service Column.

In the Board Approved Adjustment column the Board approved the rate changes for Records Management effective July 1, 2005, to cover increased COWCAP and insurance costs.

The Department Recommended Funded Adjustments column contains an increase in services and supplies due to purchase of records inventory bar code system and increased COWCAP costs. Increase in departmental revenue is based on historical trends.

DEPARTMENT: Auditor/Controller-Recorder
FUND: Records Management
BUDGET UNIT: IRM ACR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

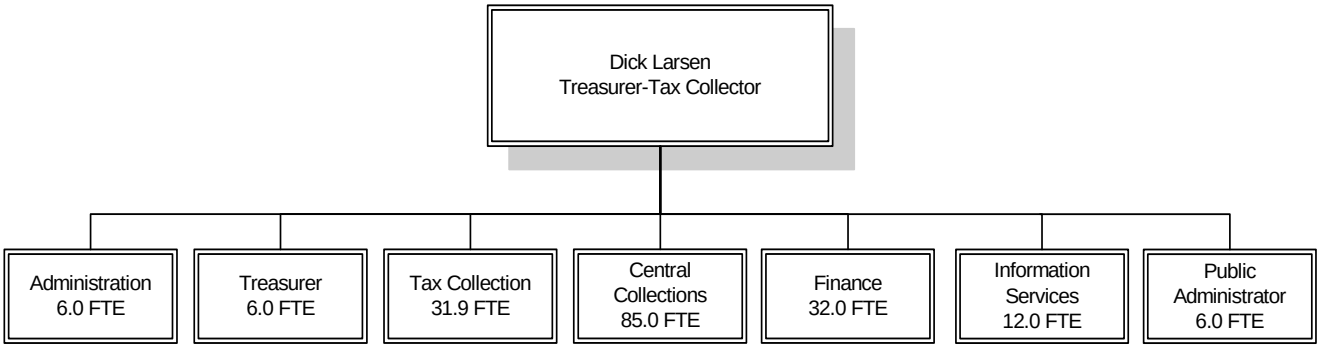
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Services & Supplies	-	33,569	-	(33,569)
	Increase services and supplies due to purchase of records inventory bar code system and increased COWCAP.				
2.	Transfers	-	(180)	-	180
	Decrease transfers due to EHaP.				
3.	Charges for Current Services	-	-	5,345	5,345
	Estimated small increase in revenue based upon historical trends.				
	Total	-	33,389	5,345	(28,044)

TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR
Dick Larsen

MISSION STATEMENT

The mission of the San Bernardino County Treasurer-Tax Collector's office is to conduct County business in a fair, courteous and professional manner that is open and accessible to citizens, the business community, and other public agencies. This office will utilize current and evolving technology to enhance services and improve the reach of those services throughout the region. We will operate efficiently to deliver the highest quality services at the lowest possible cost to the taxpayers of San Bernardino County.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Treasurer-Tax Collector/Public Administrator	18,229,673	14,955,679	3,273,994		179.9
Redemption Maintenance	148,871	-		148,871	-
TOTAL	18,378,544	14,955,679	3,273,994	148,871	179.9

DESCRIPTION OF MAJOR SERVICES

The Treasurer-Tax Collector/Public Administrator is responsible for:

- Collecting of property taxes.
- Performing the county's Treasury function.
- Providing a collection service for the County as well as to provide accounting and collections of court ordered payments.
- Administering property of persons who are deceased and no executor or administrator has been appointed.

The tax collection function involves the collection and accounting of property taxes for all county taxing entities that amounts to almost $1.5 billion in property taxes, county licenses and other fees.

The Treasurer is also responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of almost $3.2 billion.

The Treasurer-Tax Collector's Central Collections Division expects to collect more than $50.0 million for the year ended June 30, 2005. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

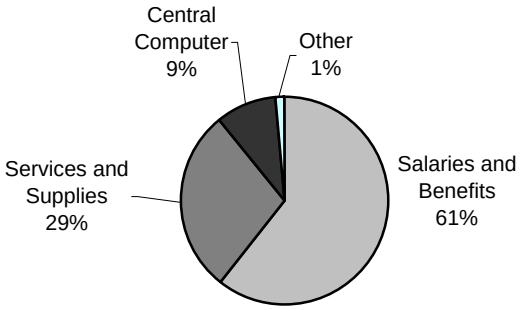
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	13,457,617	16,605,989	16,740,552	18,229,673
Departmental Revenue	13,104,172	14,296,283	13,805,521	14,955,679
Local Cost	353,445	2,309,706	2,935,031	3,273,994
Budgeted Staffing		168.9		179.9
Workload Indicators				
Tax Bills Sent Out:				
Annual Secured	711,264	720,000	718,925	725,000
Annual Unsecured	40,882	41,000	39,421	40,000
Supplemental	106,837	76,000	119,302	125,000
Total	858,983	837,000	877,648	889,000
Tax Charges (in millions):				
Annual Secured	1,225	1,300	1,353	1,400
Annual Unsecured	84	78	78	78
Supplemental	76	55	99	85
Total	1,385	1,433	1,530	1,563
Phone Calls (Interactive Voice Resp)	376,900	460,000	380,000	390,000
Tax Sale Parcels Sold	4,793	4,000	3,382	2,100
Checks Deposited	2,503,000	2,578,000	2,600,000	2,650,000
Warrants Processed	2,169,000	2,161,000	2,000,000	1,400,000
Pool Assets at Dec. 31 (in thou)	2,886,516	2,900,000	3,156,266	3,250,000
Total Collections	$40,581,564	$35,000,000	$50,000,000	$45,000,000
Public Administrator Cases			300	333

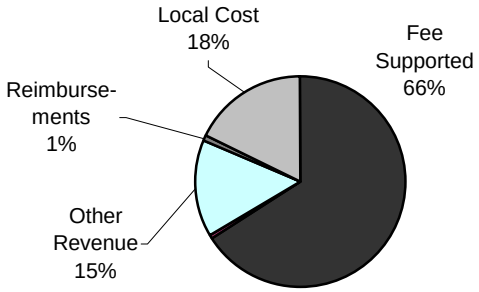
Projected expenditures for fiscal year 2004-05 are $134,563 over the original budget due the purchase of a new remittance processing system for $574,935 and the merger with the Public Administrator of $310,605 which were both approved through a mid-year board item. These increases are offset by saving in Salaries and Benefits of $602,987, Lease Purchase of Equipment of $81,000, Other Charges of $13,000, and other miscellaneous budget adjustments of $53,990 due to the filling of positions later in the year than planned and the purchase of equipment in lieu of leasing.

Projected revenues for fiscal year 2004-05 are under budget by $490,762 due to lower than expected revenues related to the tax sale of defaulted secured properties. Although projected revenues are under budget, they reflect an increase of approximately $701,349 over the prior fiscal year 2003-04 actual revenues, due to an increase in Central Collections revenues. Proposed revenues for fiscal year 2005-06 include an increase in Central Collections revenues of $1,100,000 over the estimated revenue in 2004-05 due to increased collection activities for the Medical Center, Probation, and the Courts.

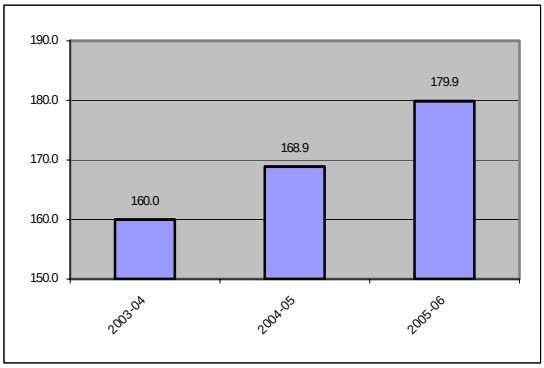
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



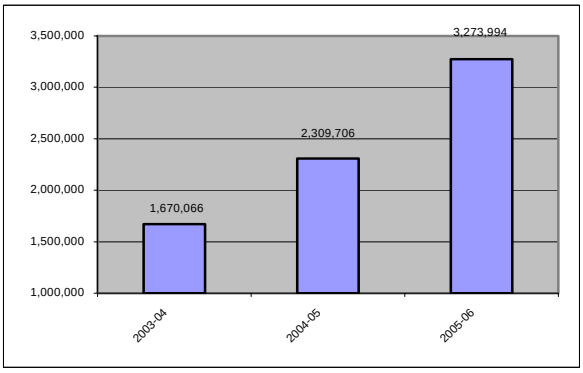
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector
FUND: General

BUDGET UNIT: AAA TTC
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	9,270,502	9,873,489	189,604	376,881	10,439,974	709,164	11,149,138
Services and Supplies	5,728,728	5,566,876	(256,470)	91,708	5,402,114	(152,576)	5,249,538
Central Computer	937,397	934,624	802,558	-	1,737,182	-	1,737,182
Other Charges	-	13,000	-	-	13,000	(13,000)	-
Equipment	621,887	-	-	-	-	10,000	10,000
L/P Equipment	-	81,000	-	-	81,000	(81,000)	-
Transfers	182,038	137,000	-	92,813	229,813	2,121	231,934
Total Exp Authority	16,740,552	16,605,989	735,692	561,402	17,903,083	474,709	18,377,792
Reimbursements	-	-	-	-	-	(148,119)	(148,119)
Total Appropriation	16,740,552	16,605,989	735,692	561,402	17,903,083	326,590	18,229,673
Departmental Revenue							
Taxes	336,910	302,000	-	-	302,000	35,640	337,640
Licenses and Permits	1,260	1,000	-	-	1,000	(1,000)	-
Fines and Forfeitures	43,463	50,971	-	-	50,971	(3,971)	47,000
Use Of Money and Prop	16,615	7,393	-	-	7,393	-	7,393
State, Fed or Gov't Aid	71,490	55,000	-	-	55,000	16,490	71,490
Current Services	11,073,458	11,701,683	250,470	68,336	12,020,489	46,718	12,067,207
Other Revenue	2,262,325	2,178,236	-	14,000	2,192,236	232,713	2,424,949
Total Revenue	13,805,521	14,296,283	250,470	82,336	14,629,089	326,590	14,955,679
Local Cost	2,935,031	2,309,706	485,222	479,066	3,273,994	-	3,273,994
Budgeted Staffing		168.9	-	6.0	174.9	5.0	179.9

In 2005-06 the department will incur increased costs in retirement, workers compensation, inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing charges. These costs are reflected in the Cost to Maintain Current Program Services column.

Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Treasurer-Tax Collector was appointed Public Administrator. The Public Administrator function is expected to administer 300 estates and 6.0 positions were transferred to this department during the year ended June 30, 2005. The addition of the Public Administrator function is reflected in the Board Approved Adjustments column.

DEPARTMENT: Treasurer-Tax Collector
FUND: General
BUDGET UNIT: AAA TTC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries & Benefits	5.0	709,164	-	709,164
	Addition of 5.0 positions (1 Programmer Analyst III, 1 Accountant II, 2 Clerk II's, and net 1Collections Officer for two positions formerly budgeted at .5 FTE) needed due to increasing workflow automation, increased focus on monitoring and improvement of internal controls, and an increase in the number of assigned accounts to Central Collections. These positions are funded through Central Collections fees and reimbursements, Treasury Pool administrative fees, and Tax Collector fees. Other increases due to step increases, paid vacation, administration leave, and on-going salary negotiations.				
2.	Services & Supplies		(152,576)	-	(152,576)
	Decrease in Other Professional Services of ($70,000) due to the addition of the new Programmer Analyst III, which reduces the need for current outsourcing of these duties. Decrease in Presort and Packaging ($75,700) due to the reduced number of certified mailings for defaulted secured properties. Decrease in Comnet Special Services ($3,898) and other miscellaneous items.				
3.	Other Charges		(13,000)	-	(13,000)
	Decrease in Interest ($13,000) that was budgeted for the lease purchase of equipment. The lease purchase is no longer necessary.				
4.	Equipment		10,000	-	10,000
	Increase in Equipment of $10,000 for the purchase of network attached storage.				
5.	L/P Equipment		(81,000)	-	(81,000)
	Decrease of Lease Purchase of Equipment ($81,000) that was budgeted for the lease purchase of equipment. The lease is no longer necessary.				
6.	Transfer		2,121	-	2,121
	Increase in Transfers of $2,121 for EHAP, CEHW, and EAP.				
13.	Reimbursements		(148,119)	-	(148,119)
	Reimbursement from redemption maintenance special revenue fund for reimbursement of costs related to redemption of defaulted secured properties.				
7.	Taxes		-	35,640	(35,640)
	Decrease of ($34,000) in Penalty on Current Taxes due to a decline in late payments of current secured property taxes. Increase in Interest and Penalties on Delinquent Taxes of $69,640 due to an increase in the payment of delinquent secured property taxes.				
8.	Licenses & Permits		-	(1,000)	1,000
	Decrease of ($1,000) in Business Licenses due to the Clerk of the Board assuming the responsibility of collecting these revenues.				
9.	Fines & Forfeitures		-	(3,971)	3,971
	Miscellaneous decrease of ($3,971) is due to Vehicle Code Fines and Other Court Fines.				
10.	State, Fed or Gov't Aid		-	16,490	(16,490)
	Increase in State Court Services of $16,490 due to the timing of revenue received from the state.				
11.	Current Services		-	46,718	(46,718)
	Decrease of ($726,000) in Tax Sale Fees and Redemption Fees due to a decrease in the number of defaulted secured properties being redeemed or sold at tax sale. This is the result of a dramatic decrease in the inventory of defaulted parcels that are qualified for tax sale auction. These revenues will continue to decline in the future. Increase of $772,718 in cost reimbursements due to increased collections activities and assignments from the Courts, Probation, and Arrowhead Regional Medical Center accounts.				
12.	Other Revenue		-	232,713	(232,713)
	Increase in administrative charges related to the increased size and management of the investment pool. Increase in NSF Check fees due to increase in assignments and tax bills.				
	Total	5.0	326,590	326,590	-

DEPARTMENT: Treasurer-Tax Collector
FUND: General
BUDGET UNIT: AAA TTC

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Tax Collector Satellite Offices	13.0	813,648	-	813,648
	The Treasurer-Tax Collector would like to open satellite offices in the Victorville/High Desert, Ontario, and Morongo areas to provide better customer service to our taxpayers in these areas of the county. The satellite offices will provide taxpayers with a convenient location to pay their taxes and receive information. Parcel counts for the Victorville/High Desert, Ontario, and Morongo areas are approximately 242,000, 174,000, and 61,000 respectively, as compared to approximately 758,000 total parcels in the county. Also, travel times for taxpayers to San Bernardino from these areas can range from thirty minutes to more than an hour in length. These three satellite offices will be staffed with a total 13 clerical staff that provides customer service (in person and over the phone), cashiering, research, and payment processing. One-time start-up costs are estimated to be $118,400 and on-going annual costs (including Salaries and Benefits) are estimated to be $695,248. Projected one-time costs include the purchase of: Three color photocopiers for $30,000; Computers, fax machines, printers, and scanners for $25,050; and Office furniture and phones for $63,350. Projected on-going costs include: An increase in salaries and benefits of $552,208 for 3 Clerk IV's, 3 Clerk III's, 4 Fiscal Clerk I's, and 3 Public Information Clerks; An increase in services and supplies for phones and internet costs of $15,600; Office Supplies of $54,000; Equipment Maintenance of $3,600, and Rent of $69,840.				
	Total	13.0	813,648	-	813,648

DEPARTMENT: Treasurer-Tax Collector
FUND: General
BUDGET UNIT: AAA TTC

SCHEDULE C

FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Unsecured Delinquency Processing Fee	-	165,000	165,000	-

The Treasurer-Tax Collector is responsible for collecting and processing delinquent unsecured property taxes. The unsecured delinquency processing fee was introduced in fiscal year 2000-01 and has not been increased since that time. The current fee of $45 per delinquent parcel does not fully cover the costs of collecting and processing these taxes. The proposed fee of $60 per delinquent parcel will more sufficiently cover the costs involved in collecting these taxes in a timely manner, thereby providing more effective and efficient return of these taxes to the appropriate taxing agency.

These costs include staff time, data processing, services and supplies. As the cost of collecting these delinquent taxes has increased, the difference between the costs and the revenues received from the unsecured delinquent fee has been funded by other revenue sources and from local cost. California Revenue and Taxation Code Section 2922(e) allows for the Tax Collector to charge delinquent unsecured properties with the actual cost of collections. Approval of this fee increase will allow the Treasurer-Tax Collector to maintain current unsecured property tax collection efforts during 2005-06 and provide for funding of these collection efforts in accordance with California Revenue and Taxation Code.

If not approved, current efforts including increased automation and taxpayer awareness will have to be diminished or funded through local cost or other revenue sources unrelated to unsecured delinquent property taxes. By increasing the fee to match the costs incurred related to the fee, the previous revenue source used is available for other non fee-supported Tax Collector activities including taxpayer services via internet and telephone, transient occupancy tax collection and reporting, and automation of tax collection processing. Impact to the 2005-06 budget includes $165,000 in additional revenues and $165,000 in additional expenditures.

Redemption Fee-Tax Defaulted Parcels	-	-	-	-

The purpose of the fee is to recover costs associated with the redemption of defaulted secured properties. The redemption fee was last increased in fiscal year 1994-95 from $225 to $325 per parcel. The Treasurer-Tax Collector charges a fee of $325 per parcel for defaulted secured properties that have been redeemed after a notice of intent to sell has been recorded. The proposed fee of $475 per parcel more sufficiently covers the cost associated with the redemption of these properties, which includes staff time, data processing, legal research, postage, and title search. The fee increase will be used to offset costs for legal research and title search which will increase significantly over the next fiscal year as the department's contracts for these services expire and new contracts are negotiated.

There is no impact to the 2005-06 budget due to the timing of the revenues received from this fee. Impact to the 2006-07 budget is estimated to be an increase in revenues of $315,000 and an increase in expenditures of $315,000. Approval of this fee increase will allow the Treasurer-Tax Collector to continue to return defaulted secured properties back to the tax rolls in an efficient and timely manner during 2006-07 and beyond.

If not approved, current efforts to return defaulted secured properties to the tax roll will have to be diminished or funded through additional local cost.

Total	-	165,000	165,000	-

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Treasurer-Tax Collector/Public Adminstrator
FUND NAME : General
BUDGET UNIT: AAA TTC
PROGRAM: Treasurer-Tax Collector/Public Adminstrator

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 18,229,673	Revised Appropriation	$ 18,394,673	$ 165,000

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	495,000	Fee Revenue for listed fees	660,000	165,000
Fee Revenue for fees not listed	11,572,207	Fee Revenue for fees not listed	11,572,207	-
Non Fee Revenue	2,888,472	Non Fee Revenue	2,888,472	-
Local Cost	3,273,994	Local Cost	3,273,994	-
Budgeted Sources	$ 18,229,673	Revised Sources	$ 18,394,673	$ 165,000

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	
Inflationary Costs	
Other	165,000
Total	$ 165,000

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

See Attached

2005-06 REVISED/NEW FEE REQUESTS
SUMMARY OF JUSTIFICATION AND BUDGETARY IMPACT

GROUP NAME: Fiscal
DEPARTMENT NAME: Treasurer-Tax Collector/Public Adminstrator
FUND NAME : General
BUDGET UNIT: AAA TTC
PROGRAM: Treasurer-Tax Collector/Public Adminstrator

Summary of Justification for Fee Requests(s) and the Budgetary Impact to Program if Fee(s) are approved:

(1.) The Treasurer-Tax Collector is responsible for collecting and processing delinquent unsecured property taxes. The unsecured delinquency processing fee was introduced in fiscal year 2000-01 and has not been increased since that time. The current fee of $45 per delinquent parcel does not fully cover the costs of collecting and processing these taxes. The proposed fee of $60 per delinquent parcel will more sufficiently cover the costs involved in collecting these taxes in a timely manner, thereby providing more effective and efficient return of these taxes to the appropriate taxing agency.

These costs include staff time, data processing, services and supplies. As the cost of collecting these delinquent taxes has increased, the difference between the costs and the revenues received from the unsecured delinquent fee has been funded by other revenue sources and from local cost. California Revenue and Taxation Code Section 2922(e) allows for the Tax Collector to charge delinquent unsecured properties with the actual cost of collections. Approval of this fee increase will allow the Treasurer-Tax Collector to maintain current unsecured property tax collection efforts during 2005-06 and provide for funding of these collection efforts in accordance with California Revenue and Taxation Code.

If not approved, current efforts including increased automation and taxpayer awareness will have to be diminished or funded through local cost or other revenue sources unrelated to unsecured delinquent property taxes. By increasing the fee to match the costs incurred related to the fee, the previous revenue source used is available for other non fee-supported Tax Collector activities including taxpayer services via internet and telephone, transient occupancy tax collection and reporting, and automation of tax collection processing. Impact to the 2005-06 budget includes $165,000 in additional revenues and $165,000 in additional expenditures.

(2.) The purpose of the fee is to recover costs associated with the redemption of defaulted secured properties. The redemption fee was last increased in fiscal year 1994-95 from $225 to $325 per parcel. The Treasurer-Tax Collector charges a fee of $325 per parcel for defaulted secured properties that have been redeemed after a notice of intent to sell has been recorded. The proposed fee of $475 per parcel more sufficiently covers the cost associated with the redemption of these properties, which includes staff time, data processing, legal research, postage, and title search. The fee increase will be used to offset costs for legal research and title search which will increase significantly over the next fiscal year as the department's contracts for these services expire and new contracts are negotiated.

There is no impact to the 2005-06 budget due to the timing of the revenues received from this fee. Impact to the 2006-07 budget is estimated to be an increase in revenues of 315,000 and an increase in expenditures of $315,000. Approval of this fee increase will allow the Treasurer-Tax Collector to continue to return defaulted secured properties back to the tax rolls in an efficient and timely manner during 2006-07 and beyond.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Fiscal
DEPARTMENT NAME: Treasurer-Tax Collector/Public Adminstrator
FUND NAME : General
PROGRAM: Treasurer-Tax Collector/Public Adminstrator

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0230(aa)	Unsecured delinquency processing fee	$45.00	11,000	$ 495,000	$ 60.00	11,000	$ 660,000	$ 15.00	-	$ 165,000	$ 165,000	The Treasurer-Tax Collector is responsible for collecting and processing delinquent unsecured property taxes. The current fee of $45 per delinquent parcel does not fully cover the costs of collecting and processing these taxes. The proposed fee of $60 per delinquent parcel will more sufficiently cover the costs involved in collecting these taxes in a timely manner, thereby providing more effective and efficient return of these taxes to the appropriate taxing agency. Impact to the 2005-06 budget includes $165,000 in additional revenues and $165,000 in additional expenditures.
16.0230(j)	Redemption fee-tax defaulted parcels	$ 325.00	-	$ -	$ 475.00	-	$ -	$ 150.00	-	$ -	$ -	The purpose of the fee is to recover costs associated with the redemption of defaulted secured properties. The Treasurer-Tax Collector charges a fee of $325 per parcel for defaulted secured properties that have been redeemed after a notice of intent to sell has been recorded. The proposed fee of $475 per parcel more sufficiently covers the cost associated with the redemption of these properties, which includes staff time, data processing, legal research, postage, and title search. There is no impact to the 2005-06 budget due to the timing of the revenues received from this fee. Impact to the 2006-07 budget is estimated to be an increase in revenues of $315,000 and an increase in expenditures of $315,000 which more accurately reflects the cost of redemption of these properties.

Redemption Maintenance

DESCRIPTION OF MAJOR SERVICES

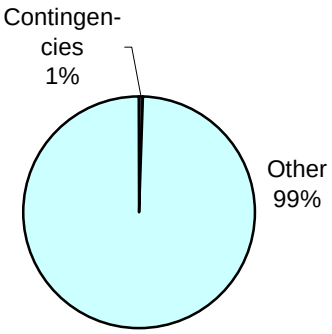
The Redemption Maintenance Fund was established in fiscal year 2003-04 to defray the costs of maintaining the redemption and tax-defaulted property files, and those costs of administering and processing the claims for excess tax sale proceeds. Revenue includes unclaimed excess tax sale proceeds pursuant to Revenue and Taxation Code 4674.

There is no staffing associated with this budget unit.

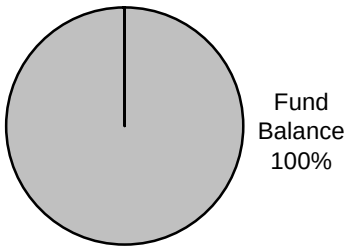
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	148,871	-	148,871
Departmental Revenue	148,871	-	-	-
Fund Balance		148,871		148,871

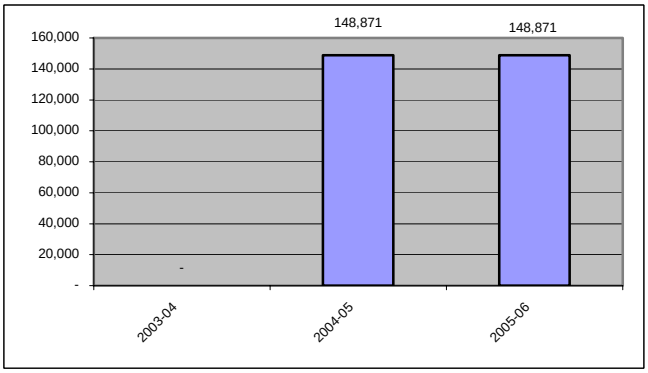
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector
FUND: Redmption Maintenance

BUDGET UNIT: SDQ TTX
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	-	-	-	-	-	148,119	148,119
Contingencies	-	148,871	-	-	148,871	(148,119)	752
Total Appropriation	-	148,871	-	-	148,871	-	148,871
Fund Balance		148,871	-	-	148,871	-	148,871

DEPARTMENT: Treasurer-Tax Collector
FUND: Redmption Maintenance
BUDGET UNIT: SDQ TTX

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Transfers	-	148,119	-	148,119
	Transfer of $148,119 to AAA-TTC-TTX for reimbursement of costs associated with redemption of defaulted secured property taxes.				
2.	Contingencies	-	(148,119)	-	(148,119)
	Decrease of ($148,119) in contingencies due to transfer of $148,119 to AAA-TTC-TTX.				
	Total	-	-	-	-

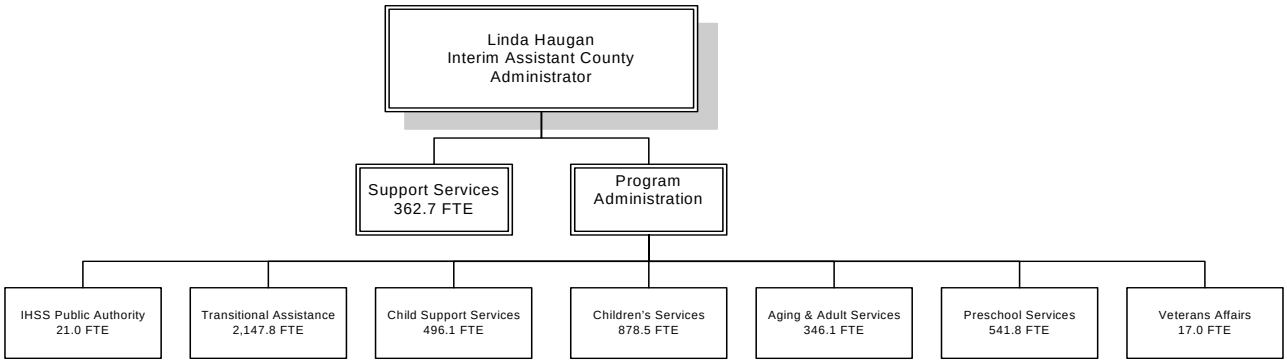
HUMAN SERVICES SYSTEM GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Local Cost
GENERAL FUND				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	319	8,836,239	8,836,239	-
PUBLIC GUARDIAN-CONSERVATOR	323	844,100	765,255	78,845
CHILD SUPPORT SERVICES	325	39,527,043	39,527,043	-
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	330	333,606,141	317,118,021	16,488,120
SUBSISTENCE PAYMENTS:				
DOMESTIC VIOLENCE/CHILD ABUSE SVCS	342	1,507,439	1,507,439	-
ENTITLEMENT PAYMENTS (CHILDCARE)	344	85,905,228	85,905,228	-
OUT-OF-HOME CHILD CARE	346	367,618	-	367,618
AID TO ADOPTIVE CHILDREN	348	30,863,005	29,396,811	1,466,194
AFDC - FOSTER CARE	351	104,436,782	89,700,112	14,736,670
REFUGEE CASH ASSISTANCE	354	100,000	100,000	-
CASH ASSISTANCE FOR IMMIGRANTS	355	856,993	856,993	-
CALWORKS - ALL OTHER FAMILIES	356	218,489,279	213,837,725	4,651,554
KINSHIP GUARDIANSHIP ASSISTANCE	358	4,818,510	4,036,410	782,100
SERIOUSLY EMOTIONALLY DISTURBED	361	5,242,905	4,262,503	980,402
CALWORKS - 2-PARENT FAMILIES	364	16,419,500	16,029,361	390,139
AID TO INDIGENTS (GENERAL RELIEF)	366	1,446,420	370,256	1,076,164
VETERANS AFFAIRS	376	1,195,333	331,117	864,216
TOTAL GENERAL FUND		854,462,535	812,580,513	41,882,022

SPECIAL REVENUE FUNDS		Appropriation	Departmental Revenue	Fund Balance
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	368	6,902,539	5,910,405	992,134
AB212 - TEACHER STIPENDS	370	653,453	636,230	17,223
PRESCHOOL SERVICES	372	38,639,224	38,639,224	-
TOTAL SPECIAL REVENUE FUNDS		46,195,216	45,185,859	1,009,357

HUMAN SERVICES SYSTEM
Linda Haugan

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Child Support Services	39,527,043	39,527,043	-		496.0
Dept of Aging & Adult Services-Aging Programs	8,836,239	8,836,239	-		101.9
Public Guardian	844,100	765,255	78,845		27.0
HSS Administrative Claim	333,606,141	317,118,021	16,488,120		3,607.3
HSS Subsistence Payments	469,007,259	445,632,582	23,374,677		-
HSS Aid to Indigents (General Relief)	1,446,420	370,256	1,076,164		-
Veterans Affairs	1,195,333	331,117	864,216		17.0
Total General Fund	854,462,535	812,580,513	41,882,022		4,249.2
Special Revenue Funds					
Preschool Services	38,639,224	38,639,224		-	541.8
AB 212-Teacher Stipends	653,453	636,230		17,223	-
Total Special Revenue Fund	39,292,677	39,275,454		17,223	541.8
Other Agency Fund					
IHSS Public Authority	6,054,185	4,701,639		1,352,546	21.0
Totals	899,809,397	856,557,606	41,882,022	1,369,769	4,811.9

The Human Services System (HSS) is composed of six county departments: Transitional Assistance, Children's Services, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs. Additionally, several support divisions under HSS Management Services (including HSS Information Technology and Support (ITSD), and the Performance, Education and Resource Center (PERC)) provide administrative and training support to the HSS departments.

Transitional Assistance, Children's Services, Adult Services, and all HSS support divisions are included in the HSS Administrative Claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs.

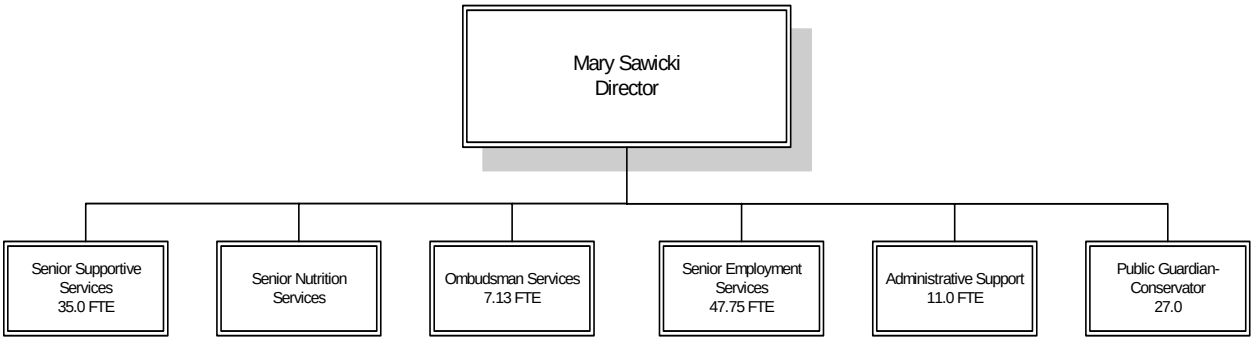
Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HSS Assistant County Administrator is responsible for all of the above budget units.

AGING & ADULT SERVICES
Mary R. Sawicki

MISSION STATEMENT

Providing Service to seniors and at risk individuals to improve or maintain choice, independence, and quality of life. The department works to ensure seniors and adults with disabilities have the right to age in place in the least restrictive environment. To provide service to all persons with respect and dignity, to improve or maintain quality of life for these individuals in the least restrictive setting possible.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Staffing
Aging Programs	8,836,239	8,836,239	-	101.9
Public Guardian	844,100	765,255	78,845	27.0
TOTAL	9,680,339	9,601,494	78,845	128.9

Aging Programs

DESCRIPTION OF MAJOR SERVICES

The Aging Programs' predominate funding source is the Older American's Act, and is summarized as follows:

- Senior Supportive Services – Special programs for seniors 60 and over to provide links to services that will allow the aging population to remain in their homes, provide respite adult care, assisted transportation, legal services, home safety devices and case management services.
- Senior Nutrition Services – Meal program for seniors 60 and over to provide nourishing meals, nutrition and education counseling and companionship.
- Ombudsman Services – Independent, objective, and neutral persons who advocate for dignity, quality of life, and quality of care for residents age 60 and above in long-term care facilities. They are authorized by Federal and State law to receive, investigate, and resolve complaints by or on behalf of residents in long-term care facilities, skilled nursing facilities, and Community-Care licensed board and care homes.
- Senior Training and Employment Program – provides part-time employment services for seniors age 55 and over. Seniors in the program receive on-the-job training in clerical work, basic computer skills, resume preparation, job location strategies, and other related topics.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	8,835,420	8,184,557	8,434,093	8,836,239
Departmental Revenue	8,794,066	8,184,557	8,434,093	8,836,239
Local Cost	41,354	-	-	-
Budgeted Staffing		101.9		101.9
Workload Indicators				
Meals Served	878,592	900,000	905,708	875,000
Senior Employment Participants	175	127	169	169
Senior Home & Hlth Care Client	308	310	317	328
Community Base Svc Clients	1,266	1,180	1,210	1,240
Information & Assistance Contac	44,815	49,596	45,907	46,633

2004-05 Budget to Estimate Narrative

Projected salaries and benefits are under appropriation by $259,205 due to vacancies in Account Tech., and 2-Field Coordinators. Recruitment in the Senior Training Employment Program is lower than projected.

Services and supplies are anticipated to exceed appropriation by $319,726 due to a one-time funding increase for Medi-Cal Administrative Activities; on January 11th item # 24 the department was authorized to increase appropriations for services and supplies by $413,482. In comparison to modified budget contracted services in family caregiver and supportive service programs will result in a savings of $93,756.

Data processing services is anticipated to exceed appropriation by $17,339 due to actual YTD experience. Amount beyond approved budget will be offset with unused savings from the 200 series. A Transfer of Appropriations will occur by June 1, 2005.

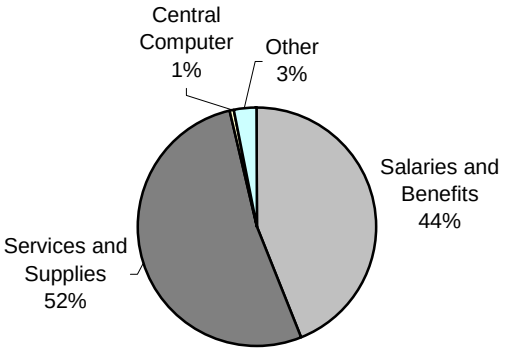
Other charges is anticipated to exceed appropriation by $29,504 due to a one-time funding increase for Medi-Cal Administrative Activities, on January 11th item # 24 the department was authorized to increase appropriations for other charges by $29,504.

Projected transfers will be under appropriation by $47,050 due to costs from HSS Administrative staff serving the Aging Programs lower than anticipated.

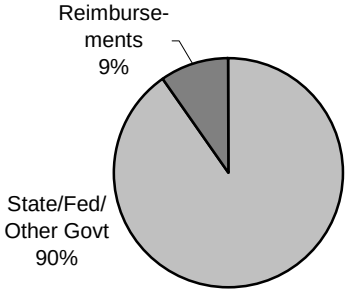
Projected reimbursements are under appropriation by $189,222 due to a $26,600 reduction in Economic Community Development awards from prior year, and a $162,622 reduction from the HSS Administrative budget for Aging staff serving DPA Adult programs.

Overall, projected revenues are higher than budgeted by $249,536 due to increases in Senior Training and Employment Program (November 26, 2004, Item #26), Senior Day revenues (August 8, 2004, Item #27), and Health Insurance Counseling and Advocacy Program, California Osteoporosis Prevention & Education grant, Prescription Drug grant, Family Caregiver Program, Supportive Services, Medi-Cal Administrative Activities (January 11, Item #24).

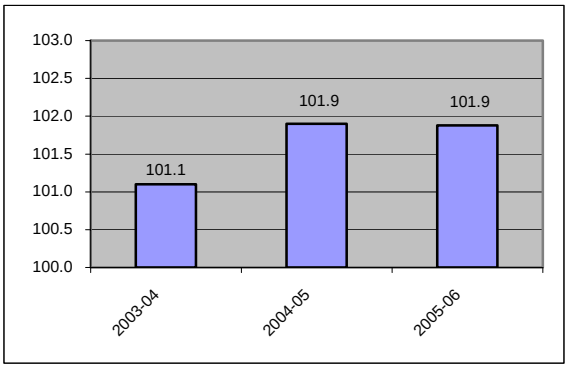
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Human Services System
DEPARTMENT: Aging & Adult Services
FUND: General Summary

BUDGET UNIT: AGING & ADULT SVCS
FUNCTION: Public Assistance
ACTIVITY: Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,688,985	3,948,190	109,457	-	4,057,647	223,486	4,281,133
Services and Supplies	5,376,218	5,056,492	79,407	72,859	5,208,758	(80,034)	5,128,724
Central Computer	73,211	55,872	4,886	-	60,758	-	60,758
Other Charges	40,504	11,000	-	29,504	40,504	(29,504)	11,000
Transfers	206,859	253,909	-	-	253,909	40,127	294,036
Total Exp Authority	9,385,777	9,325,463	193,750	102,363	9,621,576	154,075	9,775,651
Reimbursements	(951,684)	(1,140,906)	-	-	(1,140,906)	201,494	(939,412)
Total Appropriation	8,434,093	8,184,557	193,750	102,363	8,480,670	355,569	8,836,239
Departmental Revenue							
State, Fed or Gov't Aid	8,390,434	8,127,437	193,750	102,363	8,423,550	391,363	8,814,913
Other Revenue	43,659	57,120	-	-	57,120	(35,794)	21,326
Total Revenue	8,434,093	8,184,557	193,750	102,363	8,480,670	355,569	8,836,239
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing		101.9	-	-	101.9	-	101.9

Staffing and Program Changes for 2005-06

Salary and benefit costs will increase $332,943. This increase is a combination of anticipated salary step, retirement, and worker's compensation cost increases.

Services and supplies costs will increase $72,232. This increase is a combination of increases due to inflation, central computer and courier and printing, offset by decreases in COWCAP, communication charges and liability insurance.

Reimbursements will decrease $201,494. This decrease is due to a portion of Aging staff no longer performing administrative functions for the adult program.

DEPARTMENT: Aging & Adult Services
FUND: General Summary
BUDGET UNIT: AGING & ADULT SVCS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in Salaries and Benefits		153,163	-	153,163
	Employee contract under negotiation, anticipate an overall 4% increase of salary & benefits.				
2.	Increase in Payroll Reimbursement		70,323	-	70,323
	Reimbursement from the IHSS Public Authority was budgeted in 1350 the prior year. The reimbursement is budgeted in the 500 series for 2005-06.				
3.	Reduced COWCAP		(44,920)	-	(44,920)
	Decrease in COWCAP charges.				
4.	Reduced Services and Supplies		(35,114)	-	(35,114)
	Decrease in Comnet & phone charges and other services and supplies				
5.	Reduce Emergency Assistance		(29,504)	-	(29,504)
	Reduced emergency assistance to original base funding.				
6.	Increase Transfers		40,127	-	40,127
	Increased staff support costs to Public Authority, originally budgeted in 100 series.				
7.	Decrease Reimbursements		201,494	-	201,494
	Original estimates for Transfers Out were overstated by $62,608 because DAAS' Adult Program was directly charged it's own Risk Mgmt insurance cost in lieu of being allocated part of OOA Risk Mgmt costs. Budgeted overhead charges of $138,886 to the Adult program were subsequently determined to be inappropriate.				
8.	Reduced State Revenue		-	(20,309)	20,309
	Reduction in state money from California Department of Aging.				
9.	Increase in Revenue		-	411,672	(411,672)
	Increase in Federal Revenue from Medi-Cal Administrative Activities (MAA).				
10.	Decrease in Other Revenues		-	(35,794)	35,794
	Decrease in donations expected for Senior Day.				
	Total	-	355,569	355,569	-

Public Guardian-Conservator

DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care.

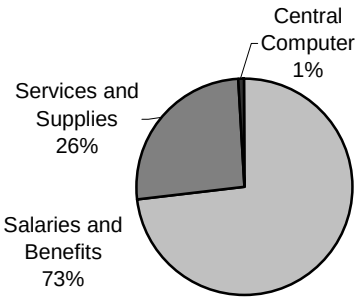
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	186,684	844,100
Departmental Revenue	-	-	186,684	765,255
Local Cost	-	-	-	78,845
Budgeted Staffing		-		27.0
Workload Indicators				
Public Guardian Probate Cases	-	-	201	208
Public Guardian Conservator Cases	-	-	541	554
Information Assistance Contact - PG Only	-	-	10,126	16,793

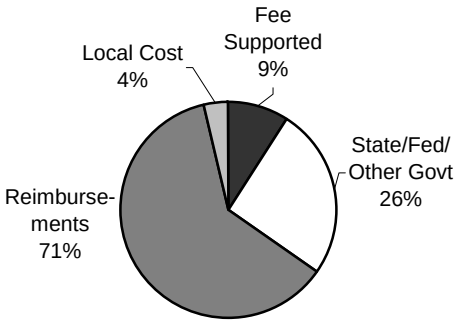
Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Board of Supervisors approved the assignment of Public Guardian/Conservator duties to the Department of Aging and Adult Services.

The 2004-05 Estimate and Workload Indicators from January 8, 2005 through June 30, 2005 are included here. The information for the first half of 2004-05 is reflected in the former Public Administrator/Public Guardian/Conservator/Coroner budget unit.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Due to the fact that this is a new reporting unit, there is no staffing comparison for staffing or local cost.

GROUP: Human Services System
DEPARTMENT: Public Guardian
FUND: General

BUDGET UNIT: AAA PGD
FUNCTION: Public Assistance
ACTIVITY: Public Guardian

ANALYSIS OF 2005-06 BUDGET

	A 2004-05 Year-End Estimates	B 2004-05 Final Budget	C Cost to Maintain Current Program Services	D Board Approved Adjustments	B+C+D E Board Approved Base Budget	F Department Recommended Funded Adjustments (Schedule A)	E+F G 2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	648,605	-	-	1,529,921	1,529,921	-	1,529,921
Services and Supplies	148,220	-	-	545,761	545,761	-	545,761
Central Computer	12,943	-	-	19,595	19,595	-	19,595
Equipment	-	-	-	-	-	12,000	12,000
Transfers	41,441	-	-	102,098	102,098	-	102,098
Total Exp Authority	851,209	-	-	2,197,375	2,197,375	12,000	2,209,375
Reimbursements	(664,525)	-	-	(1,365,275)	(1,365,275)	-	(1,365,275)
Total Appropriation	186,684	-	-	832,100	832,100	12,000	844,100
Departmental Revenue							
State, Fed or Gov't Aid	81,679	-	-	553,255	553,255	12,000	565,255
Current Services	98,916	-	-	200,000	200,000	-	200,000
Other Revenue	6,089	-	-	-	-	-	-
Total Revenue	186,684	-	-	753,255	753,255	12,000	765,255
Local Cost	-	-	-	78,845	78,845	-	78,845
Budgeted Staffing		-	-	27.0	27.0	-	27.0

The 2004-05 Final Budget is reported in the former Public Administrator/Public Guardian/Conservator/ Coroner budget unit, along with adjustments that provide for increased costs in retirement, worker's compensation, central computer charges, 2% inflation on services and supplies, and an increase for medical malpractice insurance for medical examiners.

The Board Approved Adjustments column reflects the budget amounts and positions transferred to the new budget unit.

The Department Recommended Funded Adjustment column reflects a $12,000 increase in fixed assets to upgrade the server at the Redlands office.

The department is proposing to re-class two existing Storekeeper positions based upon Human Resource (HR) recommendations. Human Resources conducted a classification study of the storekeeper positions, compared what they do with other storekeepers in the county, compared salary, job title, and duties with those of persons from area counties that perform the same or similar duties. Human Resources concluded that a new classification should be created entitled "Estate Property Specialist" with a salary range of 36, which was comparable to other area counties.

DEPARTMENT: Public Guardian
FUND: General
BUDGET UNIT: AAA PGD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

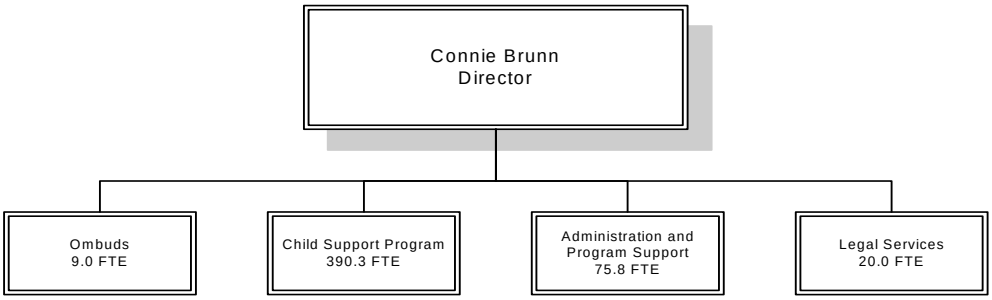
Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Server Upgrade		12,000	12,000	-
Server upgrade is needed at the new Redlands location.				
Total	-	12,000	12,000	-

CHILD SUPPORT SERVICES
Connie Brunn

MISSION STATEMENT

The County of San Bernardino Department of Child Support Services determines paternity, establishes and enforces child support orders, and issues payments to assist families in meeting the financial and medical needs of their children. We provide timely and effective service in a professional manner.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Child Support Enforcement Program, authorized under Title IV-D of the Social Security Act, provides services to assist parents in their mutual obligation to financially support and provide health insurance for their children. The County of San Bernardino Department of Child Support Services is the local child support enforcement agency. Child support payments are used to repay government assistance paid to families receiving Temporary Aid for Needy Families (TANF), or are sent directly to the family if they are not receiving aid.

Basic program services include:

- Establishing court orders for paternity, child support and medical coverage
- Locating parents and assets to enforce the court order
- Collecting and distributing support payments
- Maintaining accounts of payments paid and due
- Enforce court orders for child, family, spousal and medical support
- Modifying court orders when appropriate

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	39,516,560	41,478,447	38,248,679	39,527,043
Departmental Revenue	36,956,249	38,694,021	38,248,679	39,527,043
Local Cost	2,560,311	2,784,426	-	-
Budgeted Staffing		506.4		496.0
Workload Indicators				
Average Collections Per Month	12,296,906	12,666,667	11,728,732	12,000,000
New Cases	47,822	30,900	-	-
Total Cases	158,637	152,200	-	-
Cases per Officer	867	825	-	-
Paternity Establishment %	70	81	70	81
Case w/ support order established %	62	70	65	70
Collections on current support orders %	41	50	41	50
Cases with arrears collections %	48	57	39	57

The local cost associated with the federal penalty for the State's failure to meet child support automation requirements in the amount of $2,784,426, was deferred in 2004-05. The State's authority to charge a share of the penalty back to the counties expired effective January 2005. There was no local cost for 2004-05.

Workload Indicators and Performance Measures

The child support program is a performance-based program. Although collections and caseloads play an important role in the Department of Child Support Services program annually, the federal government measures each state based on certain performance criteria. The four key performance measures to be used to evaluate each state's performance are:

- Paternity Establishment – measures percentage of children born to unmarried parents for whom paternity has been established in current year compared to that of the previous federal fiscal year (FFY).
- Support Order Establishment – measures total cases that have support orders established against total cases requiring support orders to be established.
- Collections on Current Support – measures total current support due as a percentage of the total amount that is collected.
- Collections on Arrears – measures cases with arrears collections compared to the total number of cases with arrears owing during FFY against the total number of cases where some collection has been applied to arrears in the same FFY.

2003-04 Budget to Estimate Narrative

Salaries and benefits are anticipated to exceed appropriation by $570,898**.** As part of the CAO midyear BAI #55 presented to the board on November 2, 2004 appropriation was reduced by $375,118 due to retirement rate savings and pension bond issuance. Also, appropriation was increased by $1,021,562 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005. In comparison to modified budget it is anticipated that there will be a savings of $75,546.

Services and supplies are projected to be under appropriation by $4,125,962. As part of the CAO midyear BAI #55 presented to the board on November 2, 2004 appropriation was reduced by $2.8 million due to the elimination of the child support automation penalty. Also, appropriation was increased by $497,616 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005.

In comparison to modified budget it is anticipated that there will be a savings of $1.8 million. The primary reasons are as follows:

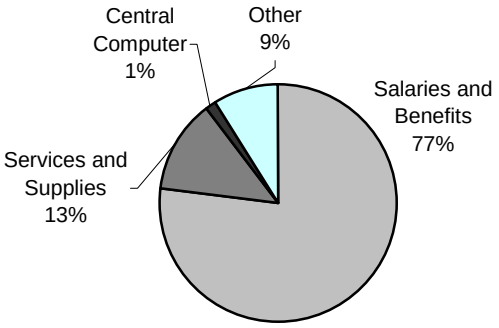
1. Conversion efforts have had a greater than anticipated impact on casework activities. Areas that have been impacted are:
    - Professional Services: Reduction in requests for Genetic testing and process service.
    - Training and Travel: Reduction in employee development training due to CASES training and conversion preparation.
2. The cutover date for CASES conversion has been changed to June 1, 2005. CSS was scheduled to convert February 1, 2005. Additional costs related to the new CASES system, such as additional printing and mailings in the amount of $250,000, were included in the budget. Those additional costs will not be reflected this fiscal year.
3. CSS has entered into new contracts for genetic testing and process service. Testing and process service fees are lower in the new contracts than the previous contracts.

Equipment is projected to exceed appropriation by $127,500. Appropriation was increased by $127,500 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005, which will be used to purchase two inserter/folder machines and three copy machines.

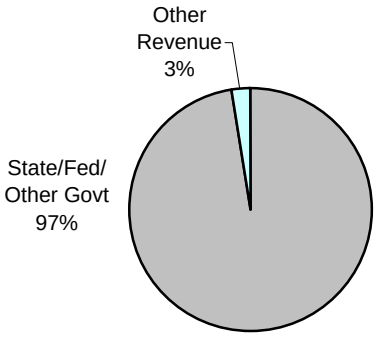
Transfers are anticipated to exceed appropriation by $197,796. Appropriation was increased by $200,000 due to increases in allocation for the STAR/Kids to CASES child support enforcement systems conversion, which the department presented to the board on February 1, 2005, which will be used to pay space costs at the Carousel Mall for conversion training.

The Family Support Act of 1988 mandates each state develop and implement a single statewide automated child support system. In 1999, state child support reform legislation spelled out the approach for developing a statewide child support system. The statewide system is being developed in two phases. The first phase will bring all counties onto one of two existing automated child support systems, which will have linked databases. Also, during the first phase centralized child support payment processing will be implemented within a Statewide Disbursement Unit. The San Bernardino Department of Child Support Services is scheduled to convert to the CASES child support system on June 1, 2005 and is scheduled to transition in January 2006, to the Statewide Disbursement Unit. The second phase will have all counties on one statewide system.

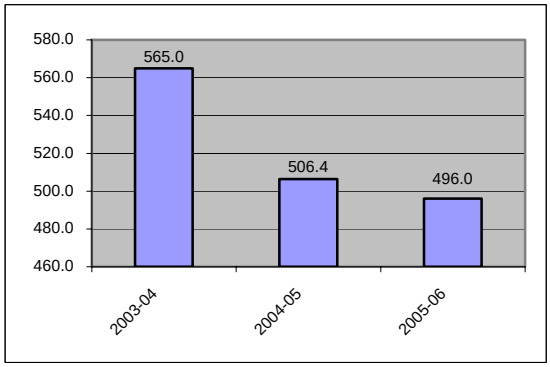
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



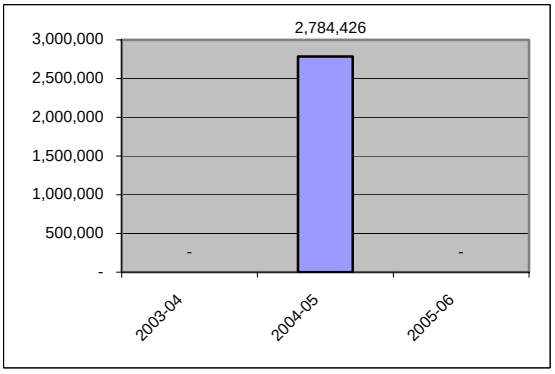
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: CHILD SUPPORT SERVICES
FUND: GENERAL

BUDGET UNIT: AAA DCS DCS
FUNCTION: PUBLIC PROTECTION
ACTIVITY: CHILD SUPPORT

ANALYSIS OF 2005-06 BUDGET

	A 2004-05 Year-End Estimates	B 2004-05 Final Budget	C Cost to Maintain Current Program Services	D Board Approved Adjustments	B+C+D E Board Approved Base Budget	F Department Recommended Funded Adjustments (Schedule A)	E+F G 2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	29,463,135	28,892,237	577,411	250,000	29,719,648	759,293	30,478,941
Services and Supplies	4,848,363	8,974,325	(3,081,185)	-	5,893,140	(762,214)	5,130,926
Central Computer	451,257	451,257	116,056	-	567,313	-	567,313
Equipment	127,500	-	-	-	-	-	-
Transfers	3,426,491	3,160,628	-	-	3,160,628	335,945	3,496,573
Reimbursements	(68,067)	-	-	-	-	(146,710)	(146,710)
Appropriation	38,248,679	41,478,447	(2,387,718)	250,000	39,340,729	186,314	39,527,043
Departmental Revenue							
State, Fed or Gov't Aid	38,054,445	38,694,021	396,708	250,000	39,340,729	(855,879)	38,484,850
Other Revenue	194,234	-	-	-	-	1,042,193	1,042,193
Departmental Revenue	38,248,679	38,694,021	396,708	250,000	39,340,729	186,314	39,527,043
Local Cost	-	2,784,426	(2,784,426)	-	-	-	-
Budgeted Staffing		506.4	-	-	506.4	(10.4)	496.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

Staffing and Program Changes for 2005-06

Salary and benefit appropriation increased by $1,586,704 due to MOU, salary step, retirement and other staffing related increases. Additionally, a net reduction of 10.4 budgeted positions is necessary to remain within budget. The reduction will be managed through attrition and no layoffs are anticipated.

The reduction of 10.4 budgeted positions consists of the following:

- Staffing adjustments due to program enhancement and conversion to the Computer Assisted Child Support Enforcement System (CASES) program addressed in the February 1, 2005, Mid Year Board Adjustment are the addition of 1.0 Accounting Technician, 2.0 Accountant I, 2.0 Program Specialist, 4.0 Staff Training Instructor, and the deletion of 6 Child Support Officer II positions.
- Addition of 12.5 Child Support Officer and deletion of 16.0 Child Support Assistant positions to maintain program and remain within allocation.
- Deletion of 10.9 Clerical positions due to the implementation of the State Disbursement Unit in January 2006.
- Addition of 1.0 Child Support Deputy Director, 1.0 Staff Analyst II and 1.0 Executive Secretary II position to perform administrative and program support functions.
- Deletion of 2.0 Automated Systems Technician positions.

Overtime is budgeted for State-mandated projects and activities related to conversion for a total of $402,915.

Services and Supplies

Appropriation is reduced from 2004-05 by $3,843,399. This adjustment was due to:

- The elimination of the automation penalty of $2,784,426.
- Decreases from internal service fund adjustments of $185,071 for Risk Management liability and printing charges moved from services and supplies to Computer Services.
- Decreases in postage volume, professional services costs due to new contract pricing, and adjustments in other areas totaling $1,215,111 that will allow the department to remain within the allocation.

- Increase of $341,209 for COWCAP costs.

Inter-Fund Transfers
Inter-fund Transfers increased by $335,945 due to increase of $149,398 for interdepartmental services and $186,547 for lease increases.

Reimbursements
Sub lease at CSS Victorville office with Department of Children Services in amount of $146,710.

Revenue
The department anticipates interest in the amount of $179,284 for 2005-06. An additional $862,909 of incentive funds earned over the last 5 years is slated for one-time departmental expenditures in 2005-06. Child Support is a reimbursement program backed by 100% state and federal funding.

DEPARTMENT: CHILD SUPPORT SERVICES **SCHEDULE A**
FUND: GENERAL
BUDGET UNIT: AAA DCS DCS

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

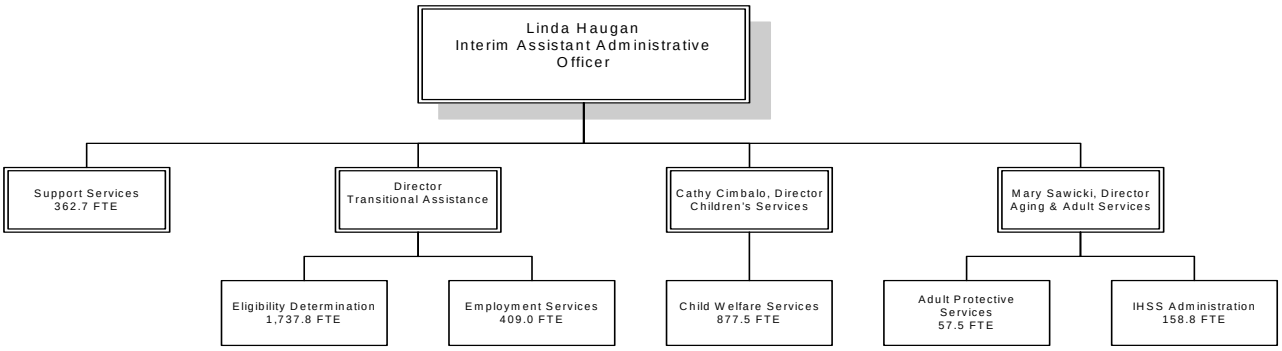
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits		1,254,853	-	1,254,853
	Overtime Projects and anticipation of MOU increases.				
2.	Salaries and Benefits	(10.4)	(495,560)	-	(495,560)
	Reduction in Staff due to workload needs.				
3.	Services and Supplies		341,209	-	341,209
	Cowcap Increase.				
4.	Services and Supplies		(1,103,423)	-	(1,103,423)
	decreases in genetic testing, process service, insurance and printing charges.				
5.	Transfers		335,945	-	335,945
	Increase in lease costs and HSS Admin charges.				
6.	Reimbursements		(146,710)	-	(146,710)
	Sub lease of portion of Victorville office to Department of Children's Services.				
7.	Revenue		-	(855,879)	855,879
	Estimated State and Federal allocation reduction.				
8.	Revenue		-	1,042,193	(1,042,193)
	Additional revenue from Interest on trust fund accounts and departmental one-time funds.				
	Total	(10.4)	186,314	186,314	-

HSS - ADMINISTRATIVE CLAIM

MISSION STATEMENT

The Human Services System works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by HSS Administration and the Performance, Education and Resource Center (PERC).

Transitional Assistance Department (TAD)

TAD strives to meet the basic needs of individuals and families while working with them to attain self-sufficiency. TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided are statutory mandates and include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, foster care administration, general relief assistance, CalWORKs – Employment Services Program and child care. All programs are funded by a combination of federal, state, Realignment and county dollars, with the exception of the general assistance program, which is funded solely by the county.

TAD-Eligibility ensures a proper mix of basic services that include, but are not limited to, screening applications for type of services needed, conducting eligibility determinations for the above mentioned services, calculating ongoing benefit issuance, and referring customers to appropriate agencies for services not provided by TAD.

TAD-Employment Services provides its customers remedial and/or basic education, and vocational or on-the-job training to prepare participants to enter the job market. Eligible customers receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

Department of Children's Services (DCS)

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker. To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused.

Other DCS programs include:

- Emergency Response (ER): investigates allegations of child abuse and neglect and makes immediate plans to ensure the safety of endangered children. This is often the "front door" for clients entering the Child Welfare System.
- Family Maintenance (FM): builds on families' strengths and helps to remove barriers so children can remain safely at home.
- Family Reunification (FR): works to make the family environment a safe one so children can return home.
- Permanency Planning (PP): ensures that children who are unable to live safely with their birth families can grow up in a safe and secure permanent living arrangement.
- Foster Parent Recruitment and Training, along with Foster Home Licensing: maintains and creates out-of-home placement resource options throughout the county.
- Adoptions: performs assessments of adoptive families and matches children with permanent families when their birth families are no longer an option.
- Independent Living Program: assists youth in successfully transitioning out of the foster care system.

Department of Aging and Adult Services (DAAS)

DAAS serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are budgeted in the Human Services System Administrative Claim budget.

The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	297,237,339	323,382,345	308,175,603	333,606,141
Departmental Revenue	285,737,278	310,052,303	295,232,552	317,118,021
Local Cost	11,500,061	13,330,042	12,943,051	16,488,120
Budgeted Staffing		3,576.7		3,607.3
Workload Indicators				
TAD Average Monthly Caseload	205,906	218,496	215,903	225,302
DCS Referrals - Annual	53,599	57,004	58,025	59,854
DCS Average Monthly Caseload	6,904	8,821	7,000	7,000
IHSS Average Monthly Caseload	15,328	16,959	16,045	17,008
IHSS Annual Paid Hours	14,995,491	16,407,161	15,869,495	17,045,512

It is estimated that overall expenditures in this budget unit will be $15.2 million below budget. Significant variances from budget are:

- Salary and benefit expenditures estimated to be $8.8 million below budget. Continued attrition and HSS's continued inability to quickly fill positions as they become vacant account for most of these savings.

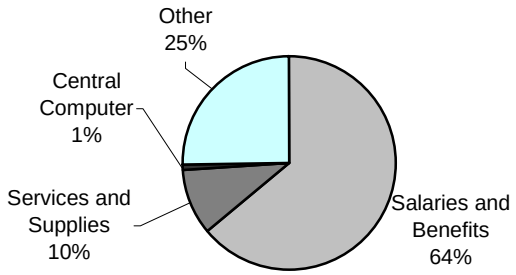
- Services and supplies expenditures estimated to be $3.3 million below budget. Under-expenditures are expected in Comnet charges, equipment, computer software and hardware, utilities, central mail services and vehicle charges.
- Other charges are expected to be $3.1 million below budget. Under-expenditures are expected in CalWORKs ancillary payments and costs of contracted services to clients. Savings are also expected in IHSS Provider payment costs as a result of the IHSS Waiver applied for by the State and granted by the Federal government in late 2003-04.

Revenue is expected to decrease commensurately with the decrease in expenditures, yet will be adequate to keep this budget unit within budgeted local cost.

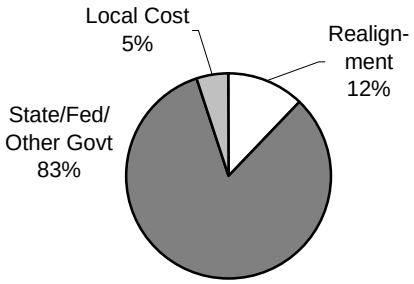
Workload Indicators

- Transitional Assistance (TAD) monthly caseload growth, while projected to be less than budgeted, is still estimated to increase by nearly five-percent (5%) over 2003-04 actuals.
- Children's Services (DCS) referrals have increased by over eight-percent (8%) in 2004-05, outpacing even the budgeted growth of six-percent (6%).
- In-Home Supportive Services (IHSS) continues to rapidly expand at a nearly five-percent (5%) rate but not by as much as the nine-percent (9%) growth-rate that was budgeted for 2004-05.

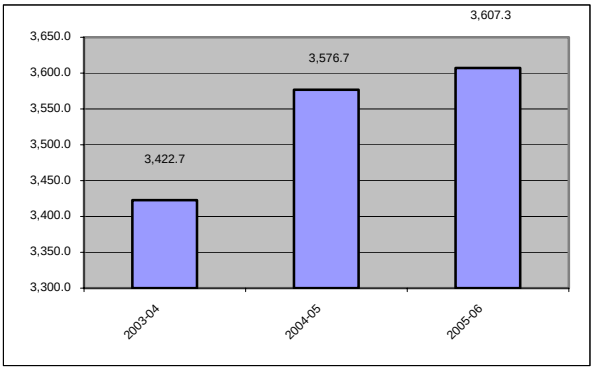
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



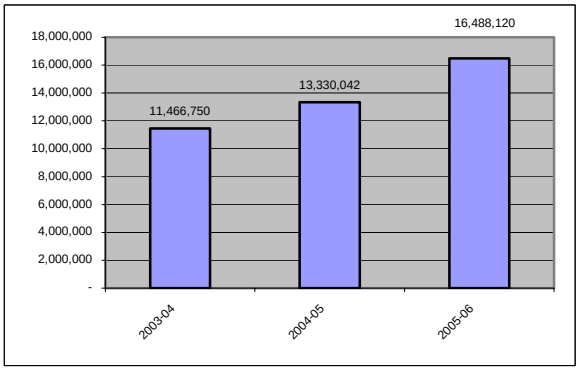
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: HSS Administrative Claim Budget
FUND: General

BUDGET UNIT: AAA DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	199,414,616	208,186,984	3,285,012	-	211,471,996	2,571,656	214,043,652
Services and Supplies	29,114,905	32,437,229	1,733,923	-	34,171,152	(923,096)	33,248,056
Central Computer	2,755,935	2,755,935	439,196	-	3,195,131	-	3,195,131
Other Charges	45,129,980	48,128,267	(2,466,374)	-	45,661,893	(1,202,372)	44,459,521
Equipment	228,499	229,000	-	-	229,000	191,000	420,000
Vehicles	-	-	-	-	-	500,000	500,000
L/P Equipment	254,801	254,801	-	-	254,801	71,220	326,021
Transfers	31,960,770	32,196,002	-	-	32,196,002	3,333,495	35,529,497
Total Exp Authority	308,859,506	324,188,218	2,991,757	-	327,179,975	4,541,903	331,721,878
Reimbursements	(1,508,005)	(1,625,014)	-	-	(1,625,014)	72,701	(1,552,313)
Total Appropriation	307,351,501	322,563,204	2,991,757	-	325,554,961	4,614,604	330,169,565
Operating Transfers Out	824,102	819,141	-	-	819,141	2,617,435	3,436,576
Total Requirements	308,175,603	323,382,345	2,991,757	-	326,374,102	7,232,039	333,606,141
Departmental Revenue							
Fines and Forfeitures	15,000	-	-	-	-	15,000	15,000
Use Of Money and Prop	5,500	-	-	-	-	5,500	5,500
Realignment	41,943,955	44,249,808	(23,667)	-	44,226,141	(3,811,621)	40,414,520
State, Fed or Gov't Aid	251,990,597	264,823,495	(142,654)	-	264,680,841	10,724,661	275,405,502
Current Services	1,022,500	364,000	-	-	364,000	658,499	1,022,499
Other Revenue	225,000	585,000	-	-	585,000	(360,001)	224,999
Other Financing Sources	30,000	30,000	-	-	30,000	-	30,000
Total Revenue	295,232,552	310,052,303	(166,321)	-	309,885,982	7,232,039	317,118,021
Local Cost	12,943,051	13,330,042	3,158,078	-	16,488,120	-	16,488,120
Budgeted Staffing		3,576.7	-	-	3,576.7	30.6	3,607.3

2005-06 Requirements

Due to uncertainties about the state budget and the lack of specifics regarding possible effects on social services programs, HSS has prepared the 2005-06 budget with the assumption that allocations will remain stable for TAD and DCS. DAAS is expected to receive a significant increase to its' IHSS Administration allocation. The state does not prepare allocations until after the state budget is approved; therefore, HSS will not receive funding notifications until late summer of 2005. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment as needed.

Highlights of the changes between budget years are as follows:

- Overall, staffing will increase only 30.6 positions or 8/10ths of 1 percent since the 2004-05 final budget. Several classifications were reduced while others were augmented to fit the needs of the departments because of program needs and/or reorganization.

	TAD	DCS	DAAS	Support	Total
2004-05 final budget	2,136.75	870.00	180.75	389.25	3,576.75
2005-06 final budget	2,147.75	878.50	217.25	363.85	3,607.35
Difference between 2004-05 final budget & 2005-06 proposed budget	11.00	8.50	36.50	-25.40	30.60

- Salary and benefit costs will increase $5.9 million. This increase is a combination of additional staff, negotiated MOU increases, salary step increases, and worker's compensation cost increases. These increased costs are possible due to funding increases received in 2004-05, continued access to CalWORKs incentive funds, and ongoing cost containment efforts implemented by HSS in the services, supplies and equipment accounts. It is also projected that increased costs will be mitigated by savings resulting from attrition and HSS's continued inability to quickly fill positions as they become vacant.
- Services and supplies costs will increase $0.8 million. A $0.25 million savings in COWCAP is offset by a $1.0 million increase in the Computer Hardware, Software, and General Maintenance of Equipment expenses.

- Other charges for services to clients will decrease $3.7 million. This is primarily due to savings made possible by the IHSS federal waiver. The waiver changes the requirements necessary for cases to be eligible for federal funding. Cases that previously were funded by a 65/35 state/county sharing ratio will now be eligible for additional federal funding which decreases the costs of this program to the county.
- Equipment costs will increase $0.7 million. This is due to the planned replacement of aging copiers and vehicles throughout HSS.
- Transfers to reimburse other county departments for services provided will increase $3.3 million. These increased costs are due to new MOU's between TAD and Probation and TAD and Public Health.
- Reimbursements from other county departments for services provided by HSS will decrease $0.1 million. This reflects less demand for HSS administrative assistance to non-welfare departments due to completion of projects and/or reorganization.
- Operating transfers out will increase $2.9 million. These increases are due to projected increases in Local Cost of the IHSS Public Authority, health benefits for IHSS Providers and the advance of funds necessary to pay for the benefits.

REVENUE

Funding from federal and state sources is projected to increase $7.1 million from 2004-05 levels. Significant revenue changes between budget years are as follows:

- Funding for TAD programs is projected to increase $1.6 million from the prior fiscal year. This is a result of decreases of $6.7 million in CalWORKs funding, $1.9 million in Food Stamp Administration funding, $1.9 million in C-IV funding, $2.1 million in Childcare Administration funding, $0.6 million in Foster Care Administration and other miscellaneous funding. These increases are more than offset by an increase of $1.3 million in Medi-Cal funding and the planned use of $13.5 million more CalWORKs Incentive funds than was budgeted in 2004-05.
- Funding for DCS programs is projected to increase $4.1 million from 2004-05 levels. Most of this is a result of increases in Child Welfare Services (CWS) funding.
- Funding for DAAS programs is projected to increase $4.4 million from 2004-05 levels. This is a result of expected increases of $3.5 million in IHSS Administration funding and $0.9 million in Adult Protective Services (APS) funding.
- Funding from other miscellaneous revenue sources is expected to increase $0.8 million.
- Use of Social Services Realignment funding is projected to decrease $3.8 million. This is a result of the IHSS Waiver granted by the Federal government in late 2003-04. **Even with this decrease in Realignment use, estimated ongoing expenditures still far outpace revenue in this account.**

LOCAL COST

All HSS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs.

In aggregate the HSS Administrative Claim Budget Unit requires a net additional local cost of $3.2 million, which has been included in the targets presented by the County Administrative Office and approved by the Board. Changes to local funding requirements are as follows:

- TAD programs will require $0.2 million less county share. Funding has decreased $4.0 million yet, because most TAD programs require a fixed Maintenance of Effort (MOE) as county share, only $0.2 million local share is saved.
- DCS programs will require $0.2 million more county share. A $4.1 million increase in CWS funding requires a match of only $0.2 million in local share.
- DAAS programs will require $0.3 million more county share. A $4.2 million increase in IHSS Administration funding requires a match of only $0.3 million in local share while a $0.5 million increase in APS funding requires no additional county share.

- An additional $2.4 million has been allocated to fund projected IHSS caseload growth.
- An additional $0.5 million county share is allocated to fund mandated county costs associated with the development of the C-IV Statewide Automated Welfare System and it's continued maintenance and operation.

All local cost figures are estimates and are dependent upon final allocations from the state after the state budget has been passed. Changes arising from the state budget will be managed closely by HSS and significant changes will be brought forward to the Board of Supervisors in a Mid-Year Budget agenda item, if necessary.

SOCIAL SERVICES REALIGNMENT FUNDS

The need for additional revenue from Realignment is driven by the increase in county share of cost for social services programs, the largest of which are costs for IHSS Provider services and Foster Care payments. Caseload growth, higher salary and benefit costs for IHSS providers and higher Foster Care placement costs continue to rapidly outpace receipts. When this occurs additional local county general fund dollars will then be required to pay for any mandated HSS program cost that cannot be covered by Realignment receipts.

Social Services Realignment Detail of Changes from 2004-05 to 2005-06 (in millions)

	2004-05 Estimated	2005-06 Proposed Budget	Inc/(Dec)
Administrative Claim budget	10.2	11.5	1.3
IHSS provider payments/benefits	31.4	28.6	(2.8)
IHSS Public Authority	0.3	0.3	-
Foster Care	24.6	26.6	2.0
Aid to Adoptive Children	2.8	3.4	0.6
Seriously Emotionally Disturbed Children	1.9	2.2	0.3
Total Social Services	71.2	72.6	1.4
Probation	-	2.7	2.7
California Children's Services	1.3	1.5	0.2
Financial Administration-MOE	1.8	1.8	-
Grand Total	74.3	78.6	4.3

History of Social Services Realignment and Local Cost
HSS Administrative Budget and Subsistence Budgets

In millions

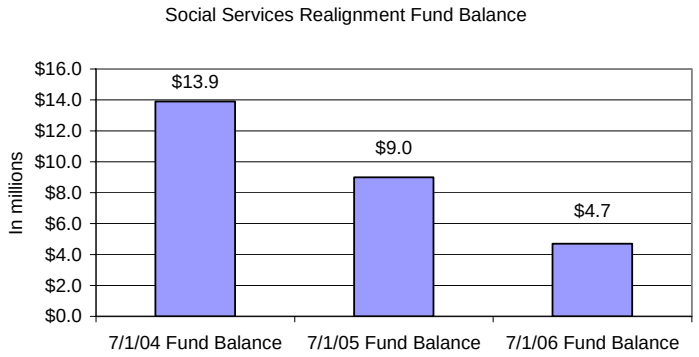
	99/00	00/01	01/02	02/03	03/04	04/05 Estimate	05/06 Budget
Administrative budget (DPA)							
Realignment	8.0	8.4	10.4 *	15.8 **	12.8	10.2	11.5
Local cost	8.2	11.4	13.1	12.3	11.5	12.9	14.1
IHSS Providers (DPA)							
Realignment	12.7	14.2	18.4	23.5	28.6	30.9	26.6
Local cost	-	-	-	-	-	-	2.4
IHSS Public Authority (DPA)							
Realignment			0.1	0.2	0.2	0.8	2.3
Foster Care (BHI)							
Realignment	16.7	19.1	21.4	23.3	23.8	24.6	26.6
Local cost	14.2	16.7	14.0	13.9	13.8	14.2	14.7
Aid to Adoptive Children (ATC)							
Realignment	0.5	0.5	0.7	1.5	2.0	2.8	3.4
Local cost	0.3	0.6	1.0	0.9	1.3	1.1	1.5
Seriously Emotionally Disturbed (SED)							
Realignment	0.9	0.9	0.9	1.5	1.3	1.9	2.2
Local cost	0.3	0.5	0.7	0.5	0.6	0.7	1.0
All other subsistence budgets							
Local cost	6.3	4.7	6.1	6.5	6.6	6.8	7.3
Total Realignment - Social Svcs	**38.8**	**43.1**	**51.9**	**65.8**	**68.7**	**71.2**	**72.6**
Total Local - Social Svcs	**29.3**	**33.9**	**34.9**	**34.1**	**33.8**	**35.7**	**41.0**
Total Social Services	**68.0**	**77.0**	**86.8**	**99.9**	**102.5**	**106.9**	**113.6**
Probation	6.4	4.5	4.5	4.5	-	-	2.7
California Children's Services	1.3	1.3	1.3	1.4	1.5	1.3	1.5
Financial Administration-MOE	1.8	1.8	1.8	1.8	1.8	1.8	1.8
Grand Total Realignment	**48.3**	**50.7**	**59.5**	**73.5**	**72.0**	**74.3**	**78.6**

* 01/02 Includes one-time needs of $300,000
** 02/03 Includes one-time needs of $4.6 million

Social Services Realignment Fund Balance
(in millions)

2004-05	Activity	Change
July 1, 2004 Fund Balance	13.9	
Estimated Expenditures	(74.3)	
Estimated Revenues	69.4	
10% Transfer from Beh. Health	-	
June 30, 2005 Estimated Fund Balance	**9.0**	**(4.9)**

2005-06	Activity	Change
July 1, 2005 Estimated Fund Balance	9.0	
Estimated Expenditures	(78.6)	
Estimated Revenues	74.2	
10% Transfer from Beh. Health	-	
June 30, 2006 Estimated Fund Balance	**4.6**	**(4.4)**



FUNDING AND STAFFING BY PROGRAM
2005-06

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	27,158,542	21,518,865	5,639,677	376.0
Food Stamps	28,668,743	24,368,431	4,300,312	395.0
CalWorks - Welfare to Work	39,243,014	39,243,014	-	409.0
Medi-Cal	51,177,213	51,177,213	-	708.0
Foster Care Administration	4,673,462	3,955,843	717,619	65.0
Child Care Administration	13,573,737	13,560,584	13,153	187.8
CalWorks - Mental Health	5,626,791	5,626,791	-	-
Cal-Learn	1,483,432	1,483,432	-	-
CalWorks - Incentive Funds	16,332,444	16,332,444	-	-
General Relief Administration	503,570	-	503,570	7.0
Other Programs	1,055,562	833,382	222,180	-
Total	**189,496,510**	**178,099,999**	**11,396,511**	**2,147.8**

Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	75,568,389	65,163,228	10,405,161	794.3
Promoting Safe and Stable Families	3,151,286	3,151,286	-	-
Foster Training and Recruitment	265,959	265,959	-	2.7
Licensing	809,753	809,753	-	-
Support and Therapeutic Options Program	874,651	615,661	258,990	-
Adoptions	4,471,175	4,471,175	-	47.0
ILP	2,181,364	2,181,364	-	23.0
Other Programs	1,084,808	1,084,808	-	11.5
Total	**88,407,385**	**77,743,234**	**10,664,151**	**878.5**

Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	15,405,477	13,509,837	1,895,640	159.8
Adult Protective Services	5,568,887	5,344,990	223,897	57.5
IHSS Provider Payments	28,962,572	-	28,962,572	-
IHSS Provider Benefits	500,000	-	500,000	-
Contribution to Aging	420,906	-	420,906	-
IHSS PA	336,576	-	336,576	-
Other Programs	-	-	-	-
Total	**51,194,418**	**18,854,827**	**32,339,591**	**217.3**

Support				Staffing
				363.8

Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	
PERC Ethics Training	26,977	-	26,977	
LLUMC - Child Assess Center	130,000	-	130,000	
C-IV Developmnet & Staff	1,615,544		1,615,544	
Other	2,585,307	-	2,585,307	
Total	**4,507,828**	-	**4,507,828**	-
Total Local Share			**56,902,640**	
Social Services Realignment			**40,414,520**	
Grand Total Administrative Budget	**333,606,141**	**274,698,060**	**16,488,120**	**3,607.3**

Changes by department are as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

STAFFING CHANGES

Although 2005-06 funding is expected to remain stable TAD has CalWORKs Incentive Funds at its' disposal. These funds will be used to fund potential salary and benefit increases as well an additional net of 11.0 positions (after reducing 31 FTE's and adding 42 FTE's in various classifications to meet program needs).

- 3 additional Child Care Provider positions are being added to provide the necessary coverage for all TAD district offices.
- 6 Employment Service Technician positions are being reduced, as these positions will be phased out through attrition.
- 15 Fiscal Clerk I positions are being added to meet the increased demand for issuances to CalWORKs customers.
- 1 additional FTE will be reduced in TAD after a combination of staffing adjustments necessary to meet program requirements.

PROGRAM CHANGES

Use of CalWORKs Incentive Funds will allow TAD to maintain service levels and continue to meet mandated performance requirements. Stagnation of funding continues to force TAD to streamline its methods of service delivery. With the expectation that Incentive Funds will be exhausted in 2006-07, TAD has moved CalWORKs Employment Services Program staff from some stand-alone offices into larger TAD offices. This results in substantial savings of leased facility costs and centralization of services for CalWORKs clients. Clients can now apply for aid, obtain Employment Services counseling, arrange for training assistance, and coordinate subsidized child-care in one office. This effort to co-locate offices will continue into 2006.

CalWORKs Incentive Funds – $22.7 million is expected to be available for use in 2005-06. Expenditures are limited to the direct support of CalWORKs clients in the form of goods or services, including services provided by TAD staff. However, it appears it will be necessary to utilize these funds to bridge the gap between increases in staffing costs and stagnant allocations. Current projections call for $16.3 million in Incentive Funds being expended in 2005-06 in order for TAD to maintain service levels – leaving only $6.4 million available in 2006-07.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

STAFFING CHANGES

Expected increased funding in 2005-06 of approximately $3 million will allow DCS to add a net of 8.5 positions (after reducing 24.5 FTE's and adding 33 FTE's in various classifications to meet program needs).

- 8 Intake Specialist positions are being added to meet the increased volume being experienced on the Child Abuse Hotline.

PROGRAM CHANGES

Funding increases have allowed DCS to add $0.3 million to expenditures for direct services to clients. These expenditures are for services and supplies provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HSS Administrative Claim budget unit.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

STAFFING CHANGES

Expected increased funding in 2005-06 of approximately $3.9 million will allow DAAS to add 36.5 positions.

- 6.75 Social Service Practitioner positions are being added to increase service delivery to DAAS customers.
- 6 Public Health Nurse II positions are being added to provide medically fragile adults in the IHSS and APS programs.
- 4 Social Worker II positions are being added in order to assist more customers receive the services necessary for them to remain at home.
- 4.25 net additional caseworker positions are being added in the form of 2.0 Eligibility Worker III, 0.25 Social Worker II and 2.0 Supervising Social Services Practitioners.
- 15.5 management and support staff positions are being added as result of increased customers to be served in 2005-06. These positions include 11 clerical positions, 1 Applications Specialist, 1 Secretary I, 1 Staff Analyst II and 1.5 Deputy Director positions.

The department will not begin the process of filling many of these positions until after allocation notifications are received from the state. If it is detremined that funding falls short of expectations, the department will closely control staffing increases and will manage expenditures to remain within allocations.

PROGRAM CHANGES

IHSS - Individual Provider costs. This program is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2005-06 are expected to increase 3.9% over 2004-05. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional $2.47 million of local funding is necessary due to projected caseload growth in 2005-06.

Additionally, local cost is given to the Aging budget through the HSS Administrative Claim budget to fund local match requirements in several Aging programs (Senior Employment, Supportive Services, Ombudsman, and Nutrition programs). In 2005-06, local cost budgeted in this budget unit will fund the following Aging programs:

Senior Employment Program	Local Share Match	36,000
Title III/VII Programs (Supportive Services Ombudsman, Nutrition)	Local Share Match	119,000
Title IIIE Family Caregiver Program	Local Share Match	117,906
Nutrition Program	Additional Local Share	148,000
	Total	420,906

SUPPORT DIVISIONS

STAFFING CHANGES

Given the stagnant nature of state allocations, HSS is anticipating the need to reduce staffing levels because of expected increases in salary and benefit costs. Staffing studies resulted in support division reorganization allowing some consolidation of staff. All reductions in staffing have been, and are expected to continue to be, the result of attrition. In 2005-06 the support divisions are reducing staffing levels by a net of 31.4 positions (after reducing 83.4 FTE's and adding 52 FTE's in various classifications to meet program needs)

- 17 positions were reduced as a result of reorganization at Auditing.
- 8 C-IV positions were reassigned from ITSD to HSS Administration.
- PERC and HSS Personnel have allowed several clerical positions to be reduced via attrition as both continue to provide their core services with less staff due to stagnant allocations.

PROGRAM CHANGES

Net budget decreases of $4.3 million have been made in administrative overhead costs, which are shared by all departments in this budget unit. The intent of these budget decreases is to ensure costs for HSS departments will decrease allowing them to continue to provide services to the public at Fiscal Year 2004-05 levels despite increasing costs and stagnant allocations.

The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:

REVENUE SOURCE AND LOCAL COST BREAKDOWN

	Appropriation	Revenue					Local Cost	
		Federal	% Federal	State	% State	Total Federal/State	Local Share	% Local
Transitional Assistance Department								
Food Stamps	28,668,743	14,334,372	50%	10,034,060	35%	24,368,432	**4,300,311**	15%
Single Allocation				2				
CalWorks - Eligibility	27,158,542	12,790,782	47%	8,728,082	32%	21,518,864	**5,639,678**	21%
CalWorks - Mental Health	5,626,791	-	-	5,626,791	100%	5,626,791	-	-
CalWorks - Cal-Learn	1,483,432	741,716	50%	741,716	50%	1,483,432	-	-
CalWorks - Welfare to Work	39,243,014	39,243,014	100%	-	-	39,243,014	-	-
CalWorks - Child Care Admin	7,503,050	7,503,050	100%	-	-	7,503,050		-
Total Single Allocation	81,014,829	60,278,562		15,096,589		75,375,151	5,639,678	
Medi-Cal	51,177,213	25,588,607	50%	25,588,607	50%	51,177,213	-	-
Foster Care Administration	4,673,462	2,516,605	54%	1,439,238	31%	3,955,843	717,619	15%
Child Care Administration								
Stage 2	4,279,880	2,855,250		1,424,630		4,279,880		
Stage 3	1,153,385	774,112		379,273		1,153,385		
CPS - GAPP	182,121	-		168,968		168,968	13,153	
Federal Block Grant - FAPP	455,302	455,302		-		455,302		
CalWorks - Incentive Funds	16,332,444	11,332,444	100%	5,000,000		16,332,444	-	-
General Relief Administration	503,570	-	-	-	-	-	503,570	100%
Food Stamp Employment Trai	800,500	578,389	72%	-	0%	578,389	222,111	28%
Other	255,062	254,924	100%	69	0%	254,993	69	
Total	**189,496,511**	**118,968,567**		**59,131,434**		**178,100,001**	**11,396,511**	
Department of Children's Services								
Child Welfare Services - Basic	68,777,613	33,549,496	49%	24,822,956	36%	58,372,452	10,405,161	15%
Child Welfare Services - Augr	6,790,776	3,463,452	51%	3,327,324	49%	6,790,776	-	-
CWS Total	**75,568,389**	**37,012,948**		**28,150,280**		**65,163,228**	**10,405,161**	
Promoting Safe and Stable Fa	3,151,286	3,151,286	100%	-	-	3,151,286	-	-
Foster Training and Recruitm	265,959	167,774	63%	98,185	37%	265,959	-	-
Licensing	809,753	366,818	45%	442,935	55%	809,753	-	-
Support and Therapeutic Opti	874,651	-	-	615,661	70%	615,661	258,990	30%
Adoptions	4,471,175	2,119,337	47%	2,351,838	53%	4,471,175	-	-
ILP	2,181,364	2,181,364	100%	-	0%	2,181,364	-	-
Other Programs	1,084,808	465,022	43%	619,786	57%	1,084,808	-	
Total	**88,407,385**	**45,464,549**		**32,278,685**		**77,743,234**	**10,664,151**	
Aging and Adult Services								
In-Home Supportive Services	15,405,477	8,911,677	58%	4,598,160	30%	13,509,837	1,895,640	12%
Adult Protective Services	5,568,887	2,645,101	47%	2,699,889	48%	5,344,990	223,897	4%
IHSS Provider Payments Loca	28,962,572	-		-		-	28,962,572	100%
IHSS Provider Benefits Local	500,000	-		-		-	500,000	100%
IHSS PA Local Cost Match	336,576	-		-		-	336,576	100%
Contibution to Aging Program	420,906	-	-	-	-	-	420,906	100%
Other Programs	-	-		-		-	-	
Total	**51,194,418**	**11,556,778**		**7,298,049**		**18,854,827**	**32,339,590**	
Non Revenue Generating Costs								
PERC Training Expense	150,000	-	-	-	-	-	150,000	100%
PERC Ethics Training	26,977	-	-	-	-	-	26,977	100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000	100%
Other	4,200,851	-	-	-	-	-	4,200,851	100%
Total	**4,507,828**	**-**		**-**		**-**	**4,507,828**	
Total Administrative Budget	**333,606,142**	**175,989,894**	**53%**	**98,708,168**	**30%**	**274,698,062**	**56,902,640**	**17.1%**
SOCIAL SERVICES REALIGNMENT							**40,414,520**	
							16,488,120	

This is the fixed County MOE for the CalWorks Single Allocation which is split between Eligibility and Food Stamps. $9,939,989

Remainder of Single Allocation for Stage 1 Childcare is $41,912,123 (provider payments) and is accounted for in ETP budget.

All childcare totals are for administration only. The remainder of these allocations are budgeted within the ETP budget.

This is the fixed County MOE for Childcare Administration. $13,153

Augmentation Funds shall be expressly used for Emergency Response, Family Maintenance, and Permanent Placement components of CWS and shall not be used to supplant existing CWS funds. These funds will be available only by exhausting the total CWS Basic allocation

This is the fixed County MOE for Adult Protective Services Administration. $223,897

IHSS Provider Payments - State pays providers and the county is only billed for its local share of costs.

IHSS medical benefits local match of $500,000.

Local Cost Target

DEPARTMENT: HSS Administrative Claim Budget
FUND: General
BUDGET UNIT: AAA DPA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	TAD: Reduce caseworkers by a net of 9.75 FTE's	(9.8)	(489,181)	(489,181)	-
	With the implementation of state mandated program changes Transitional Assistance is beginning to realize efficiencies that has resulted in less need for caseworker positions. This net reduction of 9.75 FTE's consists of a reduction of 9 EWIII's; 6 EST's; an increase of 1 ESS; and an increase of 4.25 EWII's.				
2.	TAD: Add clerical and support staff by a net of 26.75	26.8	1,444,871	1,444,871	-
	TAD has recognized a need for more clerical staff due to state mandated program changes. This net increase in FTE's consists of 3 child care providers; 6 EWSI's; 1 PSII; .75 PSE Translator; 2 SESSI's; 15 FCI's; 2 SFCI's; and a reduction of 1 PIC; 1 Sec. I; and 1 PSI.				
3.	DCS: Add staff by a net of 8.5 FTE's	8.5	592,437	592,437	-
	Program needs have brought about a need to shift FTE's. Increases include: 8 Intake Spec.'s; 2 SSA's; 6 SSSP's; 4.5 Clerk III's; 2 CWS Managers; 2 FCII's; 1 PSI; .5 Community Adv.; 1 Sec. II; 1 Lead Sec.; 4 County Counsel IV's; and 1 PSE. These increases will be offset by reductions in: 6 SSP's; 8.5 SWII's; .5 Chief Clerk;, 3 Clerk II's; 1 Transcriber Typist; .5 Deputy Director; 2 County Counsel III's; 1 Exec. Sec. II; 1 ESA; and 1 SAII.				
4.	DAAS: Increase staff by 36.5 FTE's	36.5	2,651,360	2,651,360	-
	DAAS is expected to have increased funding in 2005-06 and will need additional staff to provide services for the mandated programs. The increase of 36.5 FTE's consisists of: 2 EW III's; .25 SW I's; 4 SW II's; 6.75 SSP's; 2 SSSP's; 1 Secretary; 6 Public Health Nurse II's; 5 Clerk II's; 4 Clerk IV's; 2 PIC's; 1 Application Specialist; 1.5 Deputy Directors; and 1 Staff Analyst II.				
5.	Admin.: Increase staff by 8 FTE's	8.0	608,273	608,273	-
	Contract staff for Children's Fund in addition to C-IV staff have been added to the Admin. Staff budget. This additions include: 1 Executive Assistant; 1 Application Maintenance Manager; 1 Technical Assistant; 4 Business Analysts; 1 Executive Administrative Assistant.				
6.	ITSD: Reduce staff by 7.25 FTE's	(7.3)	(560,352)	(560,352)	-
	ITSD has experienced a reduction in the need for staff due to reorganization as a result of C-IV implementation. There is a need for an increase in FTE's for: 2.5 ASA II's; 3 AST's; 2 BSA III's; 1 Clerk III; 1.5 PSI's; 1 Storekeeper; .5 IT Tech. Asst. II; .75 PSE. Those increase will be offset by the following FTE decreases: 2 App. Spec.'s; 1.5 BSA I's; 1 Clerk II; 1 Prog. Analyst III; 1 ASA I; 1 ASA II; 1 BAM; 1 District Mgr.; 1 ESS; 1 EW II; 1 EW III; 1 EWS I; 1 IT Tech. Asst. II; 1 JESD Reg. Mgr.; 1 PSI; 1 Qual. Rev. Sup. I; 1 SESSI; and 1 Sup. Program Spec.				
7.	PDD: Increase staff by 5.25 FTE's	5.3	304,239	304,239	-
	The Program Development Division has experienced a need for increased staff due to reorganization as a result of C-IV implementation. There is a need for an increase in FTE's for: .75 Clerk II; 4.5 Clerk III's; 1 PSII; and 1 Sup. Prog. Spec. Those increases will be offset by a reduction of 2 PS I's.				
8.	Administrative Support Divisions: Reduce staff by a net 37.5 FTE's	(37.4)	(1,979,991)	(1,979,991)	-
	The administrative support divisions have experienced a reduction in the need for staff due to reorganization that has taken place as a result of C-IV implementation. There is a need for an increase in FTE's for: 1 Acct. Tech.; 1 PSE; .5 Systems Acct. III; and 1 Volunteer Coord. These increases will be more than offset by a reduction in FTE's for the following positions: 1 Admin. Analyst III; 1 Admin. Sup. I; 4 Clerk II's; 4 Clerk III's; 1 Clerk IV; 3 FC I's; 8.4 FC II's; 1 FC III; 2 Fraud Investigators; 1 H.R. Analyst I; 1 Media Spec.; 1 PS I; 2 SA I's; 4 SA II's; 4.5 Sup. FC I's; 2 Storekeepers; and 1 Stores Specialist.				
9.	All departments: Reductions in services and supplies		(923,096)	(923,096)	-
	Decreases in COWCAP, communication network charges, and insurance premiums have played a role in the decrease reflected for services and supplies. In addition, savings realized from C-IV implementation also are a factor as postage costs are expected to decline as well as travel costs associated with development.				
10.	DAAS: Reduce IHSS Provider Payments		(1,202,372)	(1,202,372)	-
	Costs for DAAS-IHSS Providers will decrease by over $6 million in FY 2005-06 due to a change in requirements for qualifying cases for federal funds. As of May 2004, cases will retroactively qualify to recieve federal funding. It is estimated that 90% of non-federal cases which were paid 65% state 35% county qualify for 50% federal funds. This shift will affect the amount of realignment revenue needed as federal revenue will increase.				
11.	TAD: Increase transfers		3,333,495	3,333,495	-
	New MOU's with Probation and Public Health require TAD to transfer funds to cover the expenses associated with implementing the Probation-to-Work program and assist disabled CalWORKs individuals.				
12.	All departments: Increase equipment and vehicle purchases		691,000	691,000	-
	Increased costs associated with purchasing new photocopiers to replace aging copiers throughout the agency. This increase also includes the purchase of a scissorlift for the closed files warehouse. The purchase of new vehicles is also to replace aging vehicles in the HSS fleet.				
13.	All departments: Increase operating transfers		2,617,435	2,617,435	-
	Expected increases are due to increases expected for IHSS provider health benefit expenses, the Local Cost associated with the IHSS Public Authority, the advance made to IHSS for health benefits, and CalWORKs incentives used for the Probation Heart Bar camp.				
14.	All departments: Increase lease/purchase of equipment		71,220	71,220	-
	This increase is necessary for the maintenance of the agency's information systems. HSS plans to acquire several servers, switches, and routers to both upgrade existing systems and replace those that are aging.				
15.	All departments: Decrease reimbursements		72,701	72,701	-
	It is expected that some of the administrative support now provided by HSS to non-welfare departments will no longer be necessary in 2005-06 due to the completion of major projects and possible reorganization which will result less service demand.				
	Total	30.6	7,232,039	7,232,039	-

Domestic Violence/Child Abuse Services

DESCRIPTION OF MAJOR SERVICES

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses. The child abuse prevention program is funded by a state grant and revenues generated from a surcharge placed on certified copies of birth certificates. Revenues from the surcharges are deposited in special revenue funds and used to fund the contractors. These three revenue sources provide 100% of the funding for this program.

There is no county general fund contribution nor staffing associated with this budget unit.

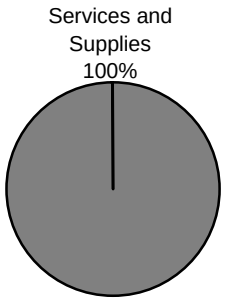
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,344,375	1,411,699	1,331,105	1,507,439
Departmental Revenue	1,344,375	1,411,699	1,331,105	1,507,439
Local Cost	-	-	-	-
Workload Indicators				
SB 1246 Contracts	$283,500	$292,005	$292,005	$300,765
AB 2994 Contracts	$424,400	$462,882	$382,288	$549,862
AB 1733 Contracts	$636,475	$656,812	$656,812	$656,812

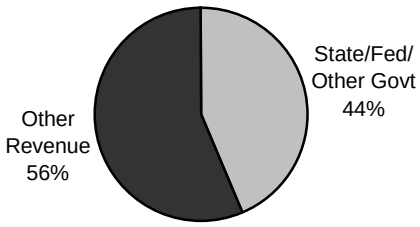
Each year, the department completes an analysis of the revenue from the surcharges on marriage licenses and birth certificates as well as the estimated year-end fund balances. It is from this analysis that the amount to be awarded for service contracts in the succeeding year is determined.

In 2004-05 the amount of contracts awarded was less than originally budgeted because three service contracts were not renewed. As a result, expenditures will be $80,594 less than originally budgeted. There is no local cost for the program. Any remaining funds from the sale of marriage licenses and birth certificates will be held in reserve for 2005-06 contracts.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Domestic Violence/Child Abuse
FUND: General

BUDGET UNIT: AAA DVC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	1,331,105	1,411,699	184,199	-	1,595,898	(88,459)	1,507,439
Total Appropriation	1,331,105	1,411,699	184,199	-	1,595,898	(88,459)	1,507,439
Departmental Revenue							
State, Fed or Gov't Aid	656,812	656,812	-	-	656,812	-	656,812
Total Revenue	656,812	656,812	-	-	656,812	-	656,812
Operating Transfers In	674,293	754,887	184,199	-	939,086	(88,459)	850,627
Total Financing Sources	1,331,105	1,411,699	184,199	-	1,595,898	(88,459)	1,507,439
Local Cost	-	-	-	-	-	-	-

The revenue sources for this program include two special revenue funds generated from surcharges on the sale of birth certificates (SDL DPA) and marriage licenses (SDP DVC). Each fund is permitted to carry over fund balances from year to year should revenues outpace the contacts awarded in any given year. Cash receipts in 2004-05 have not kept pace with the contracts awarded, resulting in a drawdown of the fund balances. This trend is expected to continue indefinitely. Rather than making the entire fund balances available for contracts in 2005-06, contract amounts will be only slightly increased in order to delay the inevitable exhaustion of the fund balances. This strategy should bolster steady growth in contractor awards for future years when, barring state legislation to increase surcharges, the fund balances will be exhausted and contracts will depend entirely on fluctuating yearly cash receipts.

DEPARTMENT: Domestic Violence/Child Abuse
FUND: General
BUDGET UNIT: AAA DVC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Contract Awards		(88,459)	-	(88,459)
	Since the time that 2005-06 projections were developed, the Department of Childrens Services has adjusted downward the amount intended to be awarded for contracts.				
2.	Trust Fund Revenues		-	(88,459)	88,459
	The amount to be awarded for contracts has decreased since the 2005-06 projections were developed. Therefore, less revenue will be transferred into this fund.				
	Total	-	(88,459)	(88,459)	-

Entitlement Payments (Childcare)

DESCRIPTION OF MAJOR SERVICES

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect. Childcare provider payments are 100% federal and state funded through reimbursements by the state.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	83,601,688	82,397,695	81,919,224	85,905,228
Departmental Revenue	83,601,688	82,397,695	81,919,224	85,905,228
Local Cost	-	-	-	-
Workload Indicators				
Average Monthly Caseload	19,148	18,682	18,520	18,854
Average Monthly Aid	$367	$368	$371	$380

Program	FY 04/05 Budget	Actual Contract / Allocation Amounts	Add'l Contract / Allocation Amounts	Total Funding
Stage 1 CalWORKs	38,330,355	41,918,512	-	41,918,512
Stage 2 Contracts	30,656,745	29,605,468	-	29,605,468
Stage 3 Contracts	9,240,928	2,054,968	5,962,824	8,017,792
Alternative Payment		-	-	-
Contract State contract		-	-	-
(Child Protective		-	-	-
Services)	1,097,971	1,171,374	101,706	1,273,080
Federal Block Grant		-	-	-
State contract (working		-	-	-
poor)	3,071,695	3,046,172	98,438	3,144,610
Total	82,397,694	77,796,494	6,162,968	83,959,462

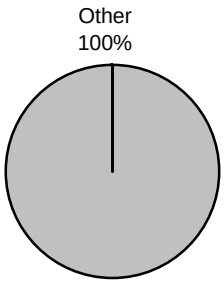
(Not including administrative costs calculated at approx 10.3% of actual allocation)

Actual allocations/grants are higher than budgeted as a result of allocation augmentations to the California Department of Education (CDE) Stage 3, Alternate Payment (CPS) and Federal AP (FAPP) programs. Appropriations and revenues have been adjusted as necessary, however, anticipated augmentations based on caseload need, will be adjusted as appropriate during the current fiscal year. In August 2004 the CDE released the allocations to the Counties for Stages 2 and 3, CPS and the Federal Block Grant. On August 17th, the department presented to the Board these 2004 allocations. The Board of Supervisors approved augmentations to the following allocations: Stage 3 allocations on November 9, 2004 ($5,175,225) and March 1, 2005 ($1,500,000); CPS allocation on November 23, 2004 ($29,075); and, FAPP allocation on March 22, 2005 ($63,707) respectively. Actual program allocations to date are $83,959,462.

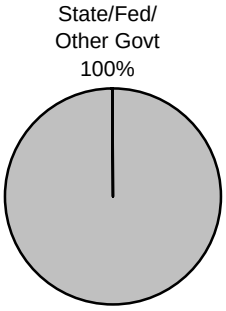
Based on caseload trends for the fifteen-month period between July 2003 and February 2005, it is projected that expenditures will be $81,919,224, under budget by approximately $478,000 and under the current allocation by approximately 2.0 million. This decrease in expenditures is based on changes to legislation that decreased the amount reimbursed to childcare providers. Caseloads are projected to decrease 3.9% from 2003-04 as a result of more efficient methods of case review provided by the conversion to Consortium IV (C-IV). C-IV is the new automated case management system implemented in San Bernardino County in September 2004.

Childcare provider payments are 100% federal and state funded through reimbursements by the state.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Entitlement Payments
FUND: General

BUDGET UNIT: AAA ETP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	81,919,224	82,397,695	3,507,533	-	85,905,228	-	85,905,228
Total Appropriation	81,919,224	82,397,695	3,507,533	-	85,905,228	-	85,905,228
Departmental Revenue							
State, Fed or Gov't Aid	81,919,224	82,397,695	3,507,533	-	85,905,228	-	85,905,228
Total Revenue	81,919,224	82,397,695	3,507,533	-	85,905,228	-	85,905,228
Local Cost	-	-	-	-	-	-	-

In comparison to the final 2004-05 budget, it is projected that average monthly paid cases will increase by 1% in 2005-06 due to an increase in CalWORKs intake and the focus on placing clients into mandated welfare-to-work activities. Average monthly aid is projected to increase by 3% in 2005-06 due to changes in caseload makeup.

Funding impacts to the childcare programs made as a result of the state's final budget will require the department to manage childcare caseload so as to remain within the expenditure limitations of the allocations received from the state. Historically, information regarding allocations is received from the state in the latter part of the first quarter of the new fiscal year.

Childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no local cost.

Out-of-Home Child Care

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded.

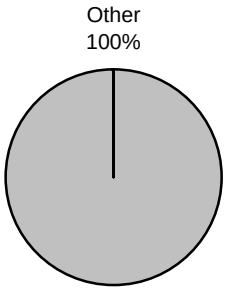
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

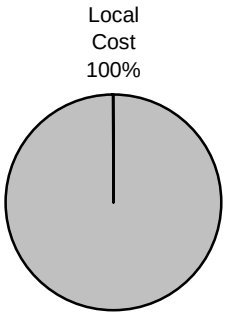
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	314,454	367,618	367,134	367,618
Departmental Revenue	-	-	-	-
Local Cost	314,454	367,618	367,134	367,618
Workload Indicators				
Paid Cases per Month	30	25	18	17
Average Monthly Aid	$888	$1,225	$1,700	$1,795

Expenditures for this budget are relatively inconsistent from month to month, depending upon the number of non-aided children placed in emergency shelter care. Based on data from the previous 20 months it is anticipated that expenditures will be approximately $367,134 resulting in a projected under expenditure from budget of $484. Through the first eight months of the fiscal year $347,619 or 95% has been expended. Each year the Department of Children's Services makes a determination of cases that should be funded with Federal and State money and retroactively funds OCC cases with CWS funds. No revenue is received for this program. It is funded entirely by local funds.

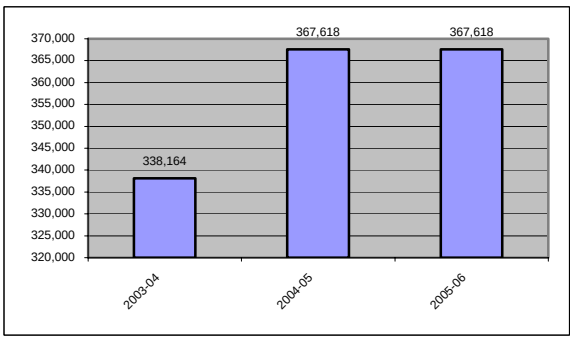
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Out-of-Home Child Care
FUND: General

BUDGET UNIT: AAA OCC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	367,134	367,618	-	-	367,618	-	367,618
Total Appropriation	367,134	367,618	-	-	367,618	-	367,618
Local Cost	367,134	367,618	-	-	367,618	-	367,618

Paid cases per month are projected to drop by 32% from the previous year due to the Department of Children's Services ability to more efficiently help children qualify for federal and state programs. Average monthly aid per case is projected to increase by 47% because there is a shortage of facilities with reasonable placement rates that accept high-risk children while the number of disturbed children entering the child welfare system continues to increase.

Aid To Adoptive Children

DESCRIPTION OF MAJOR SERVICES

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget is funded approximately 47% federal, 39% state, with the remaining costs offset by revenue from the Social Services Realignment and local cost. There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	20,019,351	25,193,425	24,951,930	30,863,005
Departmental Revenue	18,730,791	23,987,882	23,826,251	29,396,811
Local Cost	1,288,560	1,205,543	1,125,679	1,466,194
Workload Indicators				
Cases Per Month	2,396	2,869	2,800	3,252
Average Monthly Aid	$697	$732	$743	$791

For 2004-05, this program was originally budgeted to have an annual caseload of 34,428 with an average cost per case of $732. Based on historical data, annual caseload for 2004-05 is projected to reach only 33,600 annual cases and the average cost per case is expected to be $743. This slower caseload growth is estimated to keep expenditures $241,495 lower than originally budgeted, contributing to an estimated $79,864 Local Cost savings.

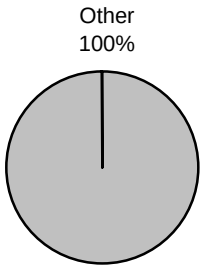
Annual caseload and average monthly grant increases are as follows:

Fiscal Year	Annual Cases	% Increase	Average Monthly Grant Amount	% Increase
2000-01	14,652		$525	
2001-02	18,696	28%	$611	16%
2002-03	23,112	24%	$656	7%
2003-04	28,752	24%	$697	6%
Est. 2004-05	33,600	17%	$743	7%

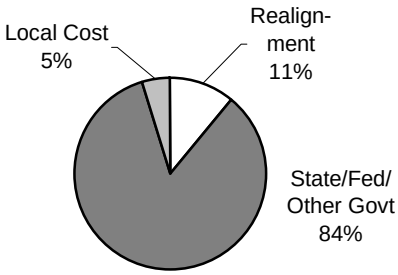
The growth in this program is attributed to state legislation, which became effective January 1, 2000, that encourages and promotes the adoption of children eligible for the program (AB 390). The legislation requires that the county provide prospective adoptive families with information on the availability of benefits, as well as reimbursement for nonrecurring expenses in the adoption of an eligible child. Additionally, there is no financial means test used to determine an adoptive family's eligibility for the program.

This program is approximately 86.6% funded with state and federal revenues, with a 13.4% local share. The local share is funded with a combination of Social Services Realignment and local cost.

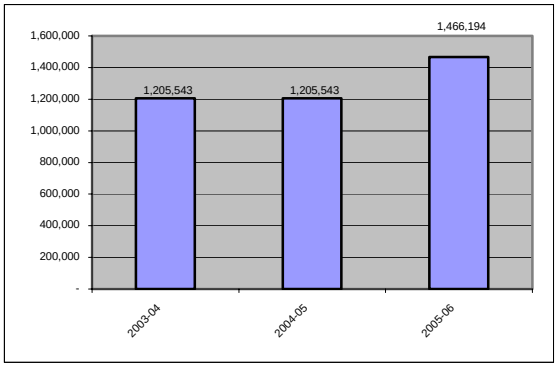
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Aid to Adoptive Children
FUND: General

BUDGET UNIT: AAB ATC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	24,951,930	25,193,425	5,667,732	-	30,861,157	1,848	30,863,005
Total Appropriation	24,951,930	25,193,425	5,667,732	-	30,861,157	1,848	30,863,005
Departmental Revenue							
Realignment	2,770,241	2,770,241	668,913	-	3,439,154	-	3,439,154
State, Fed or Gov't Aid	21,056,010	21,217,641	4,730,439	-	25,948,080	9,577	25,957,657
Total Revenue	23,826,251	23,987,882	5,399,352	-	29,387,234	9,577	29,396,811
Local Cost	1,125,679	1,205,543	268,380	-	1,473,923	(7,729)	1,466,194

Continued growth in caseload and the average grant amount is due to the success of legislation mentioned earlier.

Estimated expenditures for 2005-06 are based on an overall anticipated total annual cases of 39,028, a 13% increase over 2004-05. Average monthly grant amounts are projected to be $791, an 8.0% increase over 2004-05.

Total local share required in 2005-06 is $4,905,348. The general fund contributes $1,466,194 and Social Services Realignment will fund $3,439,154. This is an increase of $260,651 in general fund and $668,913 in Social Services Realignment needed to fund the local share beyond what was included in the 2004-05 budget.

DEPARTMENT: Aid to Adoptive Children
FUND: General
BUDGET UNIT: AAB ATC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increased program expenditures		1,848	-	1,848
	Caseload was originally expected to average 3,227 cases at $797 per case. Additional data projects the average caseload to be 3,252 at $791 per case.				
2.	Decreased State Revenue		-	(265,601)	265,601
	Historical data over the past 19 months, July 2003 through January 2005, shows that the State sharing ratio is 39.3%, it was originally expected to be 40.6%.				
3.	Increased Federal Revenue		-	275,178	(275,178)
	Historical data over the past 19 months, July 2003 through January 2005, shows that the Federal sharing ratio is 47.3%, it was originally expected to be 45.9%. Therefore, $7,729 of local cost was not needed in this budget unit. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget unit in an effort to keep overall HSS Subsistence Payment budget units within local cost targets for 2005-06.				
	Total	-	1,848	9,577	(7,729)

AFDC – Foster Care

DESCRIPTION OF MAJOR SERVICES

This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federally eligible (federal) cases, the cost-sharing ratios are approximately 43% federal, 22% state, and 35% county.
- For non-federally eligible (non-federal) cases, the cost-sharing ratio is 40% state and 60% county.
- All county share-of-cost is mandated and is reimbursed from Social Services Realignment and the county general fund.

Additionally, this budget unit provides $1.0 million in funding annually to the Probation Department to assist with the placement costs and case management services for youth placed in the Fouts Springs Youth Facility. This facility is a boot-camp type of facility and is used as a diversionary program for delinquent youth.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	96,259,224	100,802,968	100,194,582	104,436,782
Departmental Revenue	82,481,186	87,328,206	86,035,088	89,700,112
Local Cost	13,778,038	13,474,762	14,159,494	14,736,670
Workload Indicators				
Non-FederalAnnual Paid Cases	14,232	14,148	14,641	14,556
Non-FederalAvg Paid Cases per Month	1,186	1,179	1,220	1,213
Non-FederalAvg Monthly Aid per Case	$1,483	$1,602	$1,535	$1,581
Federal Annual Paid Cases	43,131	42,216	42,671	42,672
Federal Avg Paid Cases per Month	3,594	3,518	3,556	3,556
Federal Avg Monthly Aid per Case	$1,712	$1,825	$1,796	$1,885

Foster Care caseload has experienced a decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. As a result, the 2004-05 budget was prepared with the anticipation that caseload would continue to decline.

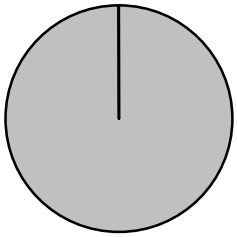
A sudden increase in cases during the 2nd quarter of 2004-05 has prompted a reassessment of original projections. While caseload has steadily decreased since that time, it is estimated that overall caseload numbers will be slightly more than those included in the 2004-05 budget.

Costs for these cases continue to increase. This is due to the severe statewide shortage of foster family homes and intensive treatment facilities for seriously troubled children. These children are being placed in higher cost foster family agencies and group homes. The average grant for 2004-05 was budgeted to increase 7% from the previous year. It is now estimated that the cost per case will increase only 4% in the current year.

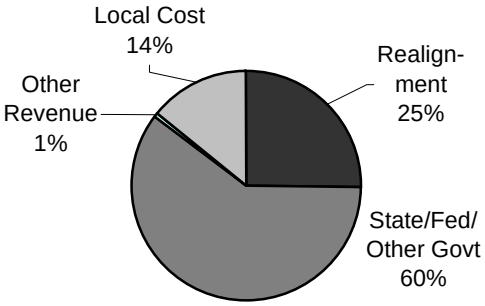
Additional revenue of $700,000 is projected as a result of child support collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of child support collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties.

Local cost is projected to exceed budget as a result of shifting some realignment revenue to budget unit AAB SED in an effort to keep that budget unit within local cost targets. This will allow HSS to remain within local cost targets in the overall subsistence payment budget units for 2004-05.

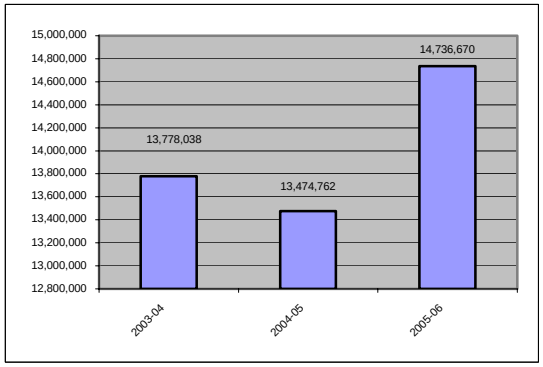
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: AFDC - FOSTER CARE
FUND: General

BUDGET UNIT: AAB BHI
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	99,094,582	99,702,968	6,602,454	-	106,305,422	(2,851,940)	103,453,482
Transfers	1,100,000	1,100,000	-	-	1,100,000	(116,700)	983,300
Total Appropriation	100,194,582	100,802,968	6,602,454	-	107,405,422	(2,968,640)	104,436,782
Departmental Revenue							
Realignment	24,624,335	28,188,507	279,594	-	28,468,101	(1,938,431)	26,529,670
State, Fed or Gov't Aid	59,610,753	59,139,699	4,260,952	-	63,400,651	(930,209)	62,470,442
Other Revenue	1,800,000	-	800,000	-	800,000	(100,000)	700,000
Total Revenue	86,035,088	87,328,206	5,340,546	-	92,668,752	(2,968,640)	89,700,112
Local Cost	14,159,494	13,474,762	1,261,908	-	14,736,670	-	14,736,670

Foster Care caseload has experienced a decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. After experiencing unanticipated caseload increases in the first half of 2004-05 the department is projecting that the decline trend will slow in 2005-06. Federal cases are projected to

remain stable at the actual 2004-05 monthly average number of cases. Non-federal cases are estimated to remain steady at the projected June 2005 caseload.

It is projected that the costs for these cases will continue to increase. The average cost per case in 2005-06 is projected to increase approximately 4% over the actual costs being experienced in 2004-05.

Additional revenue of $700,000 is projected as a result of Child Support Collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of child support collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties.

DEPARTMENT: AFDC - FOSTER CARE **SCHEDULE A**
FUND: General
BUDGET UNIT: AAB BHI

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Foster Care Appropriation		(2,851,940)	-	(2,851,940)
	Resulting from a decreased caseload projection. At the time of the 2004-05 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated.				
2.	State Realignment		-	(1,938,431)	1,938,431
	Decreased caseload projection resulting in decrease of costs. At the time of the 2005-06 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated. Also, CalWORKs Incentive funds are now being used to reimburse the Probation Dept for placement costs and case management services for youth placed at the Fouts Springs.				
3.	State Revenue		-	(584,409)	584,409
	Decreased caseload projection resulting in decrease of costs decrease of state reimb.At the time of the 2005-06 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated. Whether or not reporting errors discovered after the implementation of C-IV effected the caseload numbers is still undetermined.				
4.	Federal Revenue		-	(1,329,100)	1,329,100
	Decreased caseload projection resulting in decrease of costs and decrease of federal reimb.At the time of the 2005-06 projection, caseload had experienced a very large jump in October 2004. Caseload has since been declining steadily, and is projected to be lower than originally estimated. Whether or not reporting errors discovered after the implementation of C-IV effected the caseload numbers is still undetermined.				
5.	State - Aid for Children		-	983,300	(983,300)
	Incentive funds used for Fouts Springs (8665). Paid for in previous years with realignment funds.				
6.	Reimb. To Probation for Fouts Springs Facility		(116,700)	-	(116,700)
	At time of the 2005-06 projection, HSS had reimb. Probation $1.1 mil per year. It is now projected to be only $983,300.				
7.	Welfare Reimb. Child Support Collections		-	(100,000)	100,000
	Child Support Collections estimated to be $100,000 less than at time of 2005-06 projection.				
	Total	-	(2,968,640)	(2,968,640)	-

Refugee Cash Assistance

DESCRIPTION OF MAJOR SERVICES

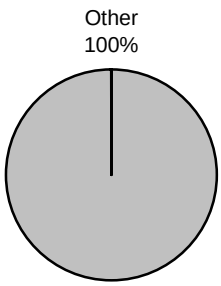
This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended. There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

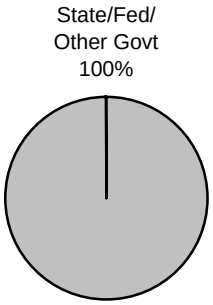
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	40,027	100,000	43,958	100,000
Departmental Revenue	39,505	100,000	43,958	100,000
Local Cost	522	-	-	-
Workload Indicators				
Cases Per Month	11	20	12	20
Average Monthly Aid	$310	$415	$312	$415

Estimates for 2004-05 are lower than budgeted due to a decrease in the refugee population moving into the County and many participants reaching the eight-month time limit of the program.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Refugee Cash Asst program
FUND: General

BUDGET UNIT: AAB CAP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	43,958	100,000	-	-	100,000	-	100,000
Total Appropriation	43,958	100,000	-	-	100,000	-	100,000
Departmental Revenue							
State, Fed or Gov't Aid	43,958	100,000	-	-	100,000	-	100,000
Total Revenue	43,958	100,000	-	-	100,000	-	100,000
Local Cost	-	-	-	-	-	-	-

The proposed 2005-06 budget projects a caseload consistent with the current year. Average cost per case is projected to increase slightly due to grant increases mandated by the state. This program is 100% federally funded and open-ended. The 2005-06 appropriation for this budget is being held at the current budgeted level since refugee situations can change dramatically.

Cash Assistance For Immigrants

DESCRIPTION OF MAJOR SERVICES

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

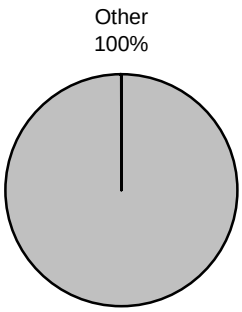
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

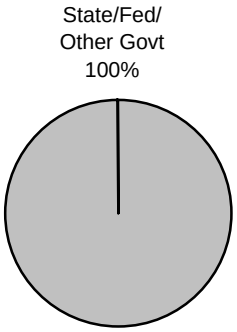
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	708,183	1,053,030	830,740	856,993
Departmental Revenue	710,935	1,053,030	830,740	856,993
Local Cost	(2,752)	-	-	-
Workload Indicators				
Cases Per Month	94	111	95	96
Average Monthly Aid	$628	$790	$730	$746

Expenditures for 2004-05 are expected to be less than budgeted because caseload continues to be lower than expected. This is due to clients moving into the federal SSI/SSP program while new applications continue to decline. Average grant costs have also been lower than expected.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Human Services System
DEPARTMENT: Cash Assistance for Immigrants
FUND: General

BUDGET UNIT: AAB CAS
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	830,740	1,053,030	(253,030)	-	800,000	56,993	856,993
Total Appropriation	830,740	1,053,030	(253,030)	-	800,000	56,993	856,993
Departmental Revenue							
State, Fed or Gov't Aid	830,740	1,053,030	(253,030)	-	800,000	56,993	856,993
Total Revenue	830,740	1,053,030	(253,030)	-	800,000	56,993	856,993
Local Cost	-	-	-	-	-	-	-

The proposed 2005-06 budget projects a small caseload increase from the previous year and a 2% increase in the average grant amount due to increases mandated by the state in the past year. This is a 100% state funded program that results in no local cost.

CalWORKS – All Other Families

DESCRIPTION OF MAJOR SERVICES

This budget unit provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal (50%) and state (47.5%) governments reimburse costs for this program. The mandated local share of 2.5% is funded with county general fund.

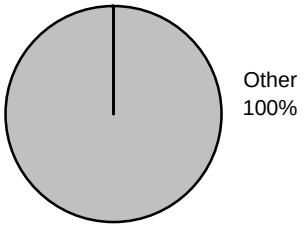
There is no staffing associated with this budget.

BUDGET AND WORKLOAD HISTORY

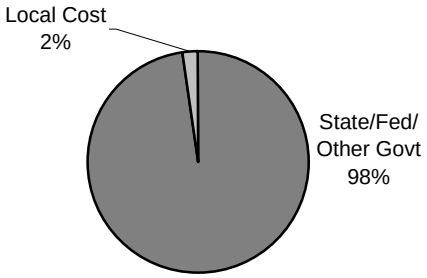
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	199,650,585	196,029,188	211,386,686	218,489,279
Departmental Revenue	195,387,981	191,128,458	206,944,880	213,837,725
Local Cost	4,262,604	4,900,730	4,441,806	4,651,554
Workload Indicators				
Annual Paid Cases	364,569	364,569	353,265	345,072
Average Paid Cases per Month	30,381	30,381	29,439	28,756
Average Monthly Aid	$538	$538	$605	$633

Actual expenditures in 2004-05 are estimated to be significantly higher than budget due to an unanticipated 2.75% Cost-of-Living Adjustment (COLA) mandated by the state for the final nine months of the fiscal year. However, the resulting increased Local Share was offset by the restoration of the County's share of child support collections in final state budget negotiations. Therefore, Local Cost for this budget unit is estimated to be approximately $450,000 below budget.

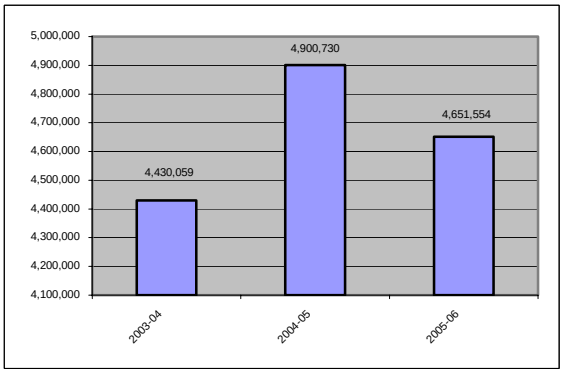
005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: CalWORKs - All Other Families
FUND: General

BUDGET UNIT: AAB FGR
FUNCTION: Public Assistance
ACTIVITY: Aid Program

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	211,386,686	196,029,188	26,473,052	-	222,502,240	(4,012,961)	218,489,279
Total Appropriation	211,386,686	196,029,188	26,473,052	-	222,502,240	(4,012,961)	218,489,279
Departmental Revenue							
State, Fed or Gov't Aid	206,112,716	191,128,458	26,511,226	-	217,639,684	(4,612,638)	213,027,046
Current Services	832,164	-	-	-	-	810,679	810,679
Total Revenue	206,944,880	191,128,458	26,511,226	-	217,639,684	(3,801,959)	213,837,725
Local Cost	4,441,806	4,900,730	(38,174)	-	4,862,556	(211,002)	4,651,554

While the Governor has once again proposed no COLA for aid recipients in 2005-06 this budget has factored in an average historical increase. In past years, negotiations made during the state budget process have increased grant amounts via use of a COLA. Caseloads are projected to continue to decline as a result of CalWORKs time limits and an improving local economy. This caseload decrease, coupled with the aforementioned restoration of the County's share of child support collections, should produce a lower Local Cost in 2005-06 than was included in the 2004-05 budget.

DEPARTMENT: CalWORKs - All Other Families
FUND: General
BUDGET UNIT: AAB FGR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decreased appropriation and revenues		(4,012,961)	(3,801,959)	(211,002)
	Although expected cost-of-living adjustments will result in the need for more appropriation over the 2004-05 budget, recent caseload analysis indicates that less appropriation will be needed than was estimated in the Cost to Maintain Program Services column. Revenue and local cost will change accordingly. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget unit in an effort to keep overall HSS Subsistence Payment budget units within local cost targets for 2005-06.				
	Total	-	(4,012,961)	(3,801,959)	(211,002)

Kinship Guardianship Assistance Program

DESCRIPTION OF MAJOR SERVICES

This federal program was implemented Jan. 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

The estimated federal cost reimbursement is approximately 66% and the state cost reimbursement is approximately 17%. The remaining 17% mandated local share is funded by the county general fund.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,394,039	4,556,185	3,978,699	4,818,510
Departmental Revenue	2,870,851	3,793,024	3,391,153	4,036,410
Local Cost	523,188	763,161	587,546	782,100
Workload Indicators				
Annual Paid Cases	6,300	8,124	7,382	8,682
Average Monthly Cases	525	677	615	724
Average Monthly Aid	$537	$560	$539	$555

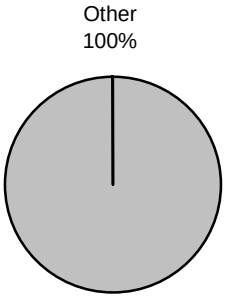
Expenditures are estimated to be almost $600,000 lower than budgeted. This is a combination of the following projections:

- Lower caseload - Although the number of cases in 2004-05 is projected to be 17% higher than the actual number of cases in 2003-04, it is estimated that the 2004-05 caseload will be 9% lower than budget. This is because fewer children have entered the program than was projected when the budget was prepared.
- Lower average grant - The average grant is projected to be 3% lower than budget. Current research indicates that the increase in the average age of children in the program, from 9 years to 10 years, has not resulted in the expected increase in the average grant.

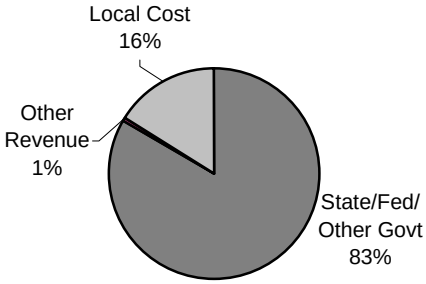
Additional revenue of $44,000 is projected as a result of Child Support Collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of Child support collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties.

Lower caseload growth and average grant payments, coupled with the unanticipated revenue received from Child Support Collections will result in a local cost savings of $175,615 in 2004-05. This local cost saving will be used to offset local cost overages in other budget units in an effort to keep overall HSS Subsistence Payment budget units within local cost targets for 2004-05.

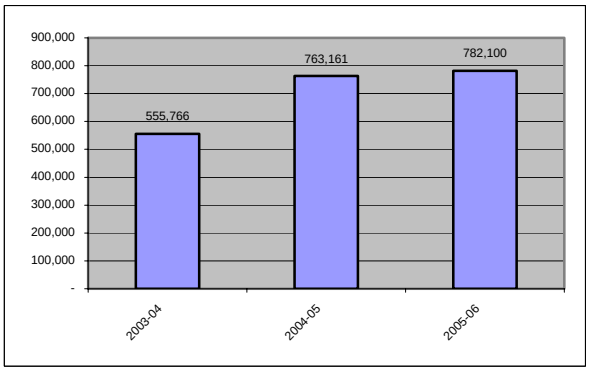
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: KIN GAP
FUND: General

BUDGET UNIT: AAB KIN
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	3,978,699	4,556,185	495,155	-	5,051,340	(232,830)	4,818,510
Total Appropriation	3,978,699	4,556,185	495,155	-	5,051,340	(232,830)	4,818,510
Departmental Revenue							
State, Fed or Gov't Aid	3,347,153	3,793,024	412,217	-	4,205,241	(193,831)	4,011,410
Other Revenue	44,000	-	25,000	-	25,000	-	25,000
Total Revenue	3,391,153	3,793,024	437,217	-	4,230,241	(193,831)	4,036,410
Local Cost	587,546	763,161	57,938	-	821,099	(38,999)	782,100

Since the program's inception in 2000, caseload has continued to grow significantly each year. It is anticipated that caseload will increase by approximately 6% in 2005-06. This reflects a growth of 9 new cases per month in 2005-06.

The average grant requested for 2005-06 reflects a 3% increase for Cost of Living Allowances.

Additional revenue of $25,000 is projected as a result of Child Support Collection reimbursements. This revenue was not included in the 2004-05 budget because the Governor proposed that the state retain the county share of Child support collections in his 2004-05 budget proposals. The final state budget restored these reimbursements to counties. In the few months since projections were prepared for 2005-06 targets,

caseload growth has decreased and local cost is now anticipated to be almost $40,000 lower than target. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget units in an effort to keep overall HSS Subsistence Payment budget units within local cost targets for 2005-06.

DEPARTMENT: KIN GAP
FUND: General
BUDGET UNIT: AAB KIN

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decreased Appropriation		(232,830)	-	(232,830)
	Caseload is expected to be 2% lower than originally projected. Costs are expected to be 2% lower than originally projected.Caseload has not been increasing at the rate originally budgeted.				
2.	Decreased State Revenue		-	(38,999)	38,999
	Due to the decrease in anticipated costs, the state share of reimbursement will be decreased.				
3.	Decreased Federal Revenue		-	(154,832)	154,832
	Due to the decrease in anticipated costs, the federal share of reimbursement will be decreased.				
	Total	-	(232,830)	(193,831)	(38,999)

Seriously Emotionally Disturbed

DESCRIPTION OF MAJOR SERVICES

Assembly Bill 3263 requires Human Services System to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the county's school districts who have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of $225,000 from the DBH for clients placed in residential facilities outside of California. This budget is funded 40% by the state with the remainder funded from Social Services Realignment and a county general fund contribution. There is no staffing associated with this budget unit.

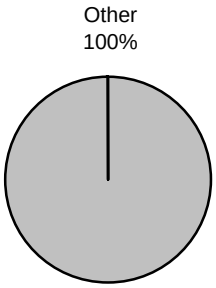
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,128,277	3,794,651	4,339,849	5,242,905
Departmental Revenue	2,527,007	3,063,342	3,608,540	4,262,503
Local Cost	601,270	731,309	731,309	980,402
Workload Indicators				
Cases Per Month	46	49	48	50
Average Monthly Aid	$5,993	$6,585	$8,020	$9,159

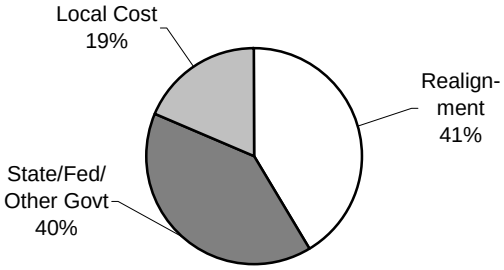
Although caseload is estimated to remain slightly within budget, estimated expenditures for 2004-05 are expected to exceed budget by $545,198. The cause of this overexpenditure is primarily due to an increase in placement costs. Average monthly aid has exceeded the budget by over $1,400 per case in 2004-05. Some of this will be offset by an estimated $170,000 of additional reimbursement expected from DBH. DBH is required to reimburse HSS for children placed in out-of-state group homes. Because of increased caseload in this program and a shortage of group home facilities in California a higher number of participants in this program were placed in out-of-state group homes. This will result in an unanticipated higher reimbursement from DBH.

Increased levels of group home care and increased group home costs require an increase in appropriation, revenue and local share in 2004-05. Because of anticipated cost savings in other Subsistence Budget units, an additional $327,118 in Social Services Realignment will be available for this program enabling the Local Cost to remain at the budgeted amount of $731,309.

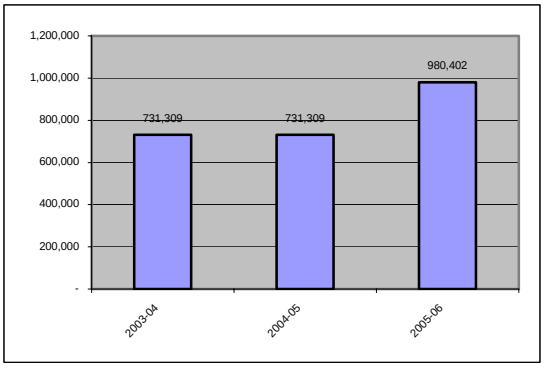
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General

BUDGET UNIT: AAB SED
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	4,339,849	3,794,651	206,763	-	4,001,414	1,241,491	5,242,905
Total Appropriation	4,339,849	3,794,651	206,763	-	4,001,414	1,241,491	5,242,905
Departmental Revenue							
Realignment	1,872,600	1,545,482	135,112	-	1,680,594	484,747	2,165,341
State, Fed or Gov't Aid	1,735,940	1,517,860	82,706	-	1,600,566	496,596	2,097,162
Total Revenue	3,608,540	3,063,342	217,818	-	3,281,160	981,343	4,262,503
Local Cost	731,309	731,309	(11,055)	-	720,254	260,148	980,402

Projected expenditures for 2005-06 are based on:

- continued higher overall average monthly caseload
- placement in higher level-of-care facilities and
- expected rate increases granted to group homes

The majority of the participants are placed in rate classification level (RCL) 12 group homes. In prior years the majority of the participants were split between placements in RCL levels 11 and 12. However, 18.5% of the participants are currently placed in the highest level of group home RCL 14. This is increase from 9% last fiscal year. 75% of the participants have been in the program 1 year or less and 19% remain in the program between 1 and 2 years. Only 3 participants have remained in this program for more than 2 years.

Continued caseload growth requires additional appropriation, revenue and local share in 2005-06. Total mandated local share is $3,145,743, of which $2,165,341 is funded with Social Services Realignment. This is an increase of $619,859 in Realignment over 2004-05. The remaining $980,402 local share is funded with general fund dollars, which is an increase of $249,093 over the amount funded in 2004-05. Expected local cost savings in other Subsistence Budget units will be used in this budget unit to allow HSS to remain within local cost targets in the overall subsistence payment budget units for 2005-06.

DEPARTMENT: Seriously Emotionally Disturbed
FUND: General
BUDGET UNIT: AAB SED

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increased program expenditures		1,241,491	-	1,241,491
	Caseload remains at originally projected average number of participants of 50 per month. Cost per case was originally projected to be $6,611. Because of caseload shifting into higher level of group homes, the cost per case is projected to increase to an average of $9,159, based on 5 year average increase in cost per case.				
2.	Increased Realignment Revenue		-	484,747	(484,747)
	Program cost are reimbursed 40% State revenue. The remaining cost is funded through State Realignment and Local Cost. Because of savings in other programs, additional needed Realignment Revenue of $484,747 is available for this program.				
3.	Increased State Revenue		-	496,596	(496,596)
	Program cost are reimbursed 40% State revenue. Because of increased expenditures, state reimbursement will increase.				
	Total	-	1,241,491	981,343	260,148

CalWORKS – 2-Parent Families

DESCRIPTION OF MAJOR SERVICES

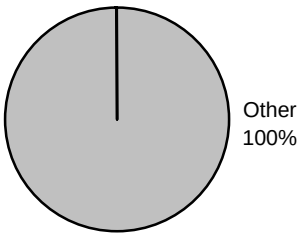
This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parent(s) is excluded from, or ineligible for, CalWORKs. The state and federal governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

BUDGET AND WORKLOAD HISTORY

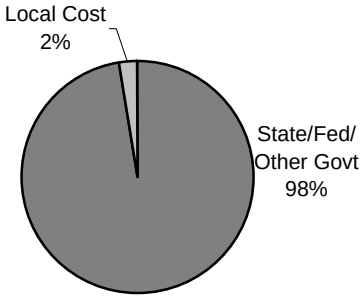
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	17,232,244	15,072,908	17,239,581	16,419,500
Departmental Revenue	16,809,007	14,694,577	16,830,165	16,029,361
Local Cost	423,237	378,331	409,416	390,139
Workload Indicators				
Annual Paid Cases	27,928	24,548	23,754	24,155
Paid Cases per Month	2,327	2,046	1,980	2,013
Average Monthly Aid	$607	$614	$739	$680

Actual expenditures in 2004-05 are significantly higher than budget due to an unanticipated 2.75% Cost-of-Living Adjustment (COLA) provided by the state for the final nine months of the fiscal year. However, the resulting increased Local Share has been almost entirely offset by the restoration of the county's share of child support collections in final state budget negotiations. It is estimated that the local cost for this budget unit will be approximately $31,000 over budget.

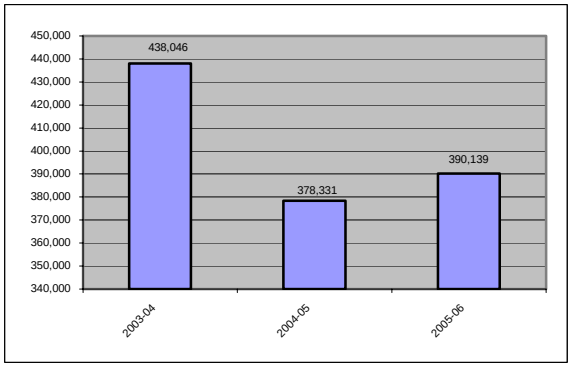
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General

BUDGET UNIT: AAB UPP
FUNCTION: Public Assistance
ACTIVITY: Aid Program

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	17,239,581	15,072,908	1,363,628	-	16,436,536	(17,036)	16,419,500
Total Appropriation	17,239,581	15,072,908	1,363,628	-	16,436,536	(17,036)	16,419,500
Departmental Revenue							
State, Fed or Gov't Aid	16,805,048	14,694,577	1,349,402	-	16,043,979	(36,609)	16,007,370
Current Services	25,117	-	-	-	-	21,991	21,991
Total Revenue	16,830,165	14,694,577	1,349,402	-	16,043,979	(14,618)	16,029,361
Local Cost	409,416	378,331	14,226	-	392,557	(2,418)	390,139

While the Governor has once again proposed no COLA for aid recipients in 2005-06 this budget has factored in an average historical increase. In past years, negotiations made during the state budget process have increased grant amounts via use of a COLA. Caseloads are projected to continue to decline as a result of CalWORKs time limits and an improving local economy. These caseload decreases will mitigate the local cost increase to only $11,808.

DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General
BUDGET UNIT: AAB UPP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decreased appropriation and revenue		(17,036)	(14,618)	(2,418)
	Expected continuing caseload declines will result in the need for less appropriation in turn resulting in lower revenues from the state and federal governments and lower local cost needed. This local cost saving will be used to offset a local cost overage in the Seriously Emotionally Disturbed budget unit in an effort to keep overall HSS Subsistence Payment budget units within local cost targets for 2005-06.				
	Total	-	(17,036)	(14,618)	(2,418)

Aid To Indigents (General Relief)

DESCRIPTION OF MAJOR SERVICES

The county is mandated to provide subsistence in the form of cash aid for food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and provide interim assistance pending receipt of SSI benefits. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for Social Security Insurance (SSI) benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,490,049	1,361,560	1,364,962	1,446,420
Departmental Revenue	331,626	342,470	346,802	370,256
Local Cost	1,158,423	1,019,090	1,018,160	1,076,164
Workload Indicators				
Individuals served per month	482	445	456	464
Average monthly grant per person	$255	$252	$255	$258

Based on actual monthly costs from July 2004 to February 2005, projected costs for the remainder of 2004-05 indicate a potential over expenditure of $3,402 due to a higher than projected caseload.

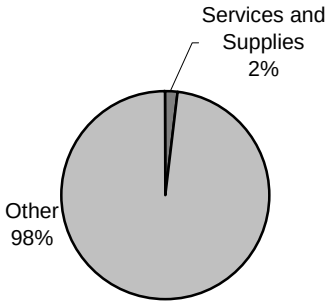
Reasons for the increase in caseload include the following:

- CalWORKs clients timing out after 5 years on aid,
- Population increases in San Bernardino County and the availability of cheaper housing (including shared living arrangements),
- Clients staying on aid longer because of changes to SSI rules, i.e. substance abusers are not eligible for SSI unless they are in a treatment program.
- Clients staying on aid longer because of the lengthy appeals process for their specific case situations (some clients have been in the appeals process since 2002).

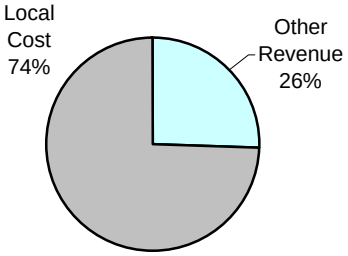
Revenue collections for the first seven months of 2004-05 appear to be slightly more than anticipated. The revenue collection represents retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI. Based on actual monthly revenue from October 2003 to February 2005, projected revenue for the remainder of 2004-05 indicate a potential increase of $ 4,332.

As a result of the increase in revenue collection, the net impact on County local cost is anticipated to result in savings of approximately $930.

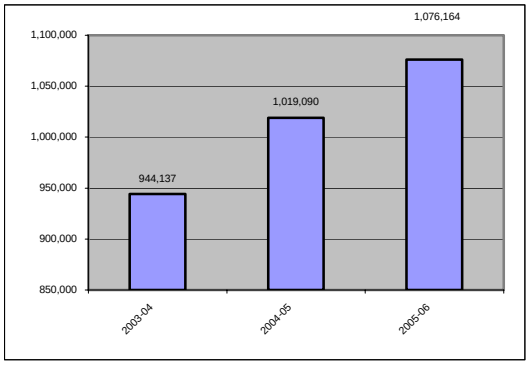
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Aid to Indigents
FUND: General

BUDGET UNIT: AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	2,574	27,738	555	-	28,293	-	28,293
Other Charges	1,362,388	1,333,822	84,305	-	1,418,127	-	1,418,127
Total Appropriation	1,364,962	1,361,560	84,860	-	1,446,420	-	1,446,420
Departmental Revenue							
Other Revenue	346,802	342,470	27,786	-	370,256	-	370,256
Total Revenue	346,802	342,470	27,786	-	370,256	-	370,256
Local Cost	1,018,160	1,019,090	57,074	-	1,076,164	-	1,076,164

It is projected that 2005-06 caseload will increase by 4% in comparison to 2004-05 budget due to the following:

- CalWorks clients reaching the 5-year aid limit.
- The County's continuing population increase and the availability of affordable housing (including shared living arrangements)
- Clients staying on aid longer because of changes to SSI rules, i.e. drug addicts and alcoholics are not eligible for SSI unless they are in a treatment program.
- Clients staying on aid longer because of the lengthy appeals process for their specific case situations (some clients have been in the appeals process since 2002).

Average monthly aid per case is projected to increase by 2.5% due to inflation.

Due to the 4% increase in caseload and the 2.5% increase in average monthly aid expenditures will increase by $84,860 over 2004-05.

The revenue collection represents retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI. Based on actual monthly revenue from October 2003 to February 2005, it is anticipated that revenue for 2005-06 will result in an increase of $27,786 over 2004-05.

As a result of the increase in revenue collection, the net impact on County local cost will result in an increase of $57,074. However, due to expected savings in other subsistence budget units, HSS is not expected to exceed overall budgeted local cost.

Proposition 36

MISSION STATEMENT

The Mission of Proposition 36 is to provide nonviolent drug offenders with proven and effective treatment strategies rather than incarceration through a collaborative effort of stakeholders.

DESCRIPTION OF MAJOR SERVICES

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001 the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning special revenue fund for funds received from the state for this program.

Proposition 36 was intended as a 5 year demonstration project for the period of July 1, 2001 through June 30, 2006. Revenue of $2.77 million was allocated to the county for the period of January 1, 2001 through June 30, 2001 as start up funds. During the planning for implementation a decision was made that the anticipated annual allocation would not keep pace with expenditures. Therefore, the $2.77 million was deposited in the Proposition 36 special revenue fund to finance treatment and probation costs that exceeded the annual allocation. A portion of the reserve has been used annually to finance costs that have exceeded the annual allocation. It is anticipated that the fund balance will be depleted by June 30, 2006.

It is important to note that there is the possibility that this program will continue, as there are currently two different legislative bills that if approved could extend the program and reinstate funding.

This special revenue fund does not directly spend funds or provides services. This special revenue fund is used to account for disposition of the funds received from the state. Funds are transferred to the department of Alcohol and Drug Abuse Services and Probation which are the ones providing the treatment and overseeing the parolees.

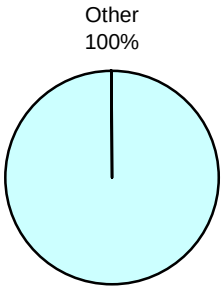
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

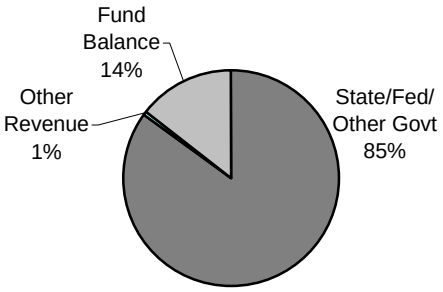
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	6,214,085	7,848,018	6,779,383	6,902,539
Departmental Revenue	5,787,236	6,003,762	5,927,261	5,910,405
Fund Balance		1,844,256		992,134

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

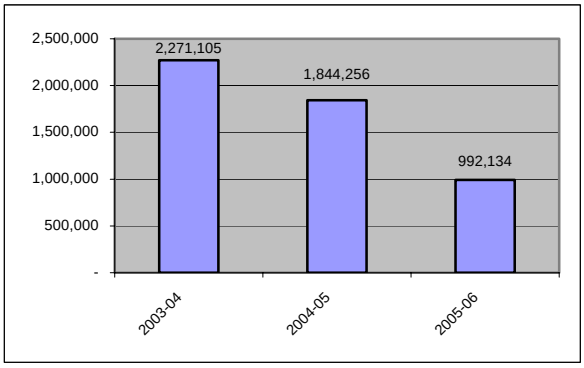
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Human Services System
DEPARTMENT: Human Services System
FUND: Proposition 36

BUDGET UNIT: RHD DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	6,779,383	6,651,144	-	262,952	6,914,096	(25,900)	6,888,196
Contingencies	-	1,196,874	-	(262,952)	933,922	(919,579)	14,343
Total Appropriation	6,779,383	7,848,018	-	-	7,848,018	(945,479)	6,902,539
Departmental Revenue							
Use Of Money & Prop	70,000	125,000	-	-	125,000	(75,000)	50,000
State, Fed or Gov't Aid	5,857,261	5,878,762	-	-	5,878,762	(18,357)	5,860,405
Total Revenue	5,927,261	6,003,762	-	-	6,003,762	(93,357)	5,910,405
Fund Balance		1,844,256	-	-	1,844,256	(852,122)	992,134

DEPARTMENT: Human Services System
FUND: Proposition 36
BUDGET UNIT: RHD DPA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease transfers.	-	(25,900)	-	(25,900)
	Decreased transfers to: 1) Human Services System for fee collection and annual audit of the program to reflect current year hours spent on this program; 2) Alcohol and Drug Services due to increased proposition 36 fee collections which partially offsets the treatment costs covered by this fund.				
2.	Decrease contingencies to reflect use of fund balance.	-	(919,579)	-	(919,579)
	Decreased contingencies to fund on-going expenses not covered by the state allocation.				
3.	Reduce interest revenue.	-	-	(75,000)	75,000
	Interest revenue decreased due to a smaller daily balance on the account as a result of anticipated use of fund balance.				
4.	Decrease state funding.	-	-	(18,357)	18,357
	State funding decreased based on the State's preliminary allocation.				
	Total	-	(945,479)	(93,357)	(852,122)

AB 212 – Teacher Stipends

DESCRIPTION OF MAJOR SERVICES

High quality childcare is dependent upon a well-trained, well-compensated and dedicated staff. In an effort to foster an environment where this type of staff is developed and retained, Children's Network applied for and was awarded this state grant via Assembly Bill 212 (Teacher Stipends) in December 2001. Grant monies are placed in this special revenue fund providing stipends to pre-school teachers and/or administrators who demonstrate completion of college credits towards certification or post-secondary degrees. The stipend increases as the number of college units completed increases thereby acting as an incentive for preschool teachers to further educational levels. Stipends also increase for teachers who speak a second language or teach disabled children making preschool services accessible to a larger portion of the community.

There is no staffing associated with this budget unit.

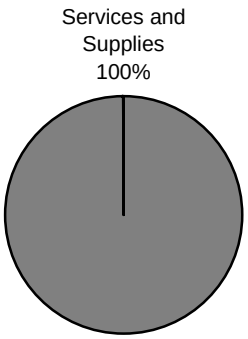
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	580,350	681,996	718,226	653,453
Departmental Revenue	607,834	600,000	653,453	636,230
Fund Balance		81,996		17,223
Workload Indicators				
Stipends Awarded	389	300	359	327
Avg Amount of Stipend	$1,492	$2,000	$2,000	$2,000

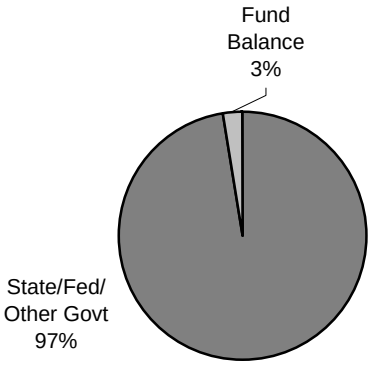
At the time the 2004-05 budget was prepared, the state had not yet provided an exact amount for the 2004-05 grant. In November 2004, the state informed the department that the grant would be $36,230 more than budgeted. Appropriation was then increased accordingly from $681,996 to $718,226.

Due to interest revenue and a small number of stipend payments being returned there will be sufficient revenues and fund balance to fund the projected stipend expenditures in 2005-06.

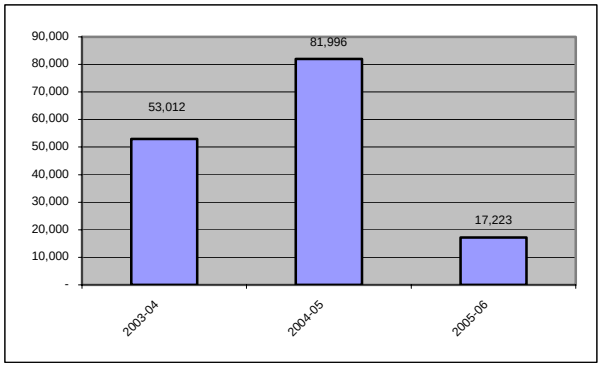
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Human Services System
DEPARTMENT: AB 212 Teacher Stipends
FUND: AB 212 Teacher Stipends

BUDGET UNIT: RHE DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

ANALYSIS OF 2005-06 BUDGET

	A 2004-05 Year-End Estimates	B 2004-05 Final Budget	C Cost to Maintain Current Program Services	D Board Approved Adjustments	B+C+D E Board Approved Base Budget	F Department Recommended Funded Adjustments (Schedule A)	E+F G 2005-06 Proposed Budget
Appropriation							
Services and Supplies	718,226	681,996	-	-	681,996	(28,543)	653,453
Total Appropriation	718,226	681,996	-	-	681,996	(28,543)	653,453
Departmental Revenue							
Use Of Money & Prop	2,500	-	-	-	-	-	-
State, Fed or Gov't Aid	636,230	600,000	-	-	600,000	36,230	636,230
Other Revenue	14,723	-	-	-	-	-	-
Total Revenue	653,453	600,000	-	-	600,000	36,230	636,230
Fund Balance		81,996	-	-	81,996	(64,773)	17,223

This budget reflects plans to expend the entire estimated 2004-05 fund balance of $17,223 and all of the grant funds expected from the state. Any negative circumstances that may affect this budget unit will be directly reflected in the amount of the stipends awarded to teachers and will not have any effect on local cost.

DEPARTMENT: AB 212 Teacher Stipends
FUND: AB 212 Teacher Stipends
BUDGET UNIT: RHE DPA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

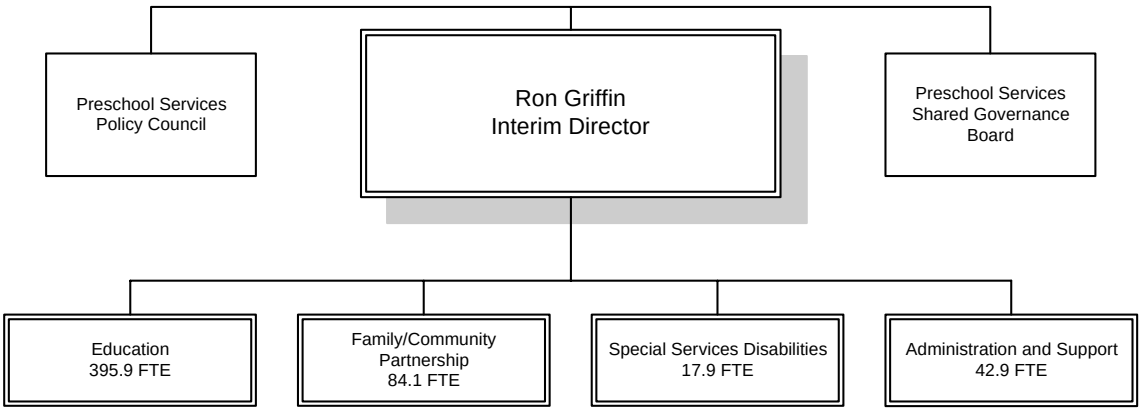
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Teacher Stipend Awards	-	(28,543)	-	(28,543)
	It is estimated that there will be $28,543 less available funds to expend in 2005-06. This is a combination of the exhaustion of 2004-05 fund balance, unanticipated interest income, returned stipend payments and the additional state revenue received in 2004-05.				
2.	State Grant Revenue for Teacher Stipends and Estimated 2004/05 Fund Bal.	-	-	36,230	(36,230)
	It is estimated that the grant amount for 2005-06 will be the same as was actually received in 2004-05 which is $36,230 more than was included in the 2004-05 budget. This, coupled with an anticipated fund balance of $17,223 will provide sufficient revenue to meet the projected stipend expenditures.				
	Total	-	(28,543)	36,230	(64,773)

PRESCHOOL SERVICES
Ron Griffin

MISSION STATEMENT

We provide a foundation for success for children by giving them the highest quality child development and family support services.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

Preschool Services Department (PSD) has operated the Federal Head Start and other childcare programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (87% of funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. PSD provides childcare services at 39 sites throughout the county. Other programs operated by this department include State Preschool, General Child Care and Child and Adult Care Food Programs.

Preschool Services became a Department under the County of San Bernardino, Human Services System in January 1999 and continues to be fully funded from federal and state sources (no local cost). Prior to 1999-00, the Preschool Services function was budgeted outside of the county's organizational structure.

MAJOR PROGRAMS

- **Early Childhood Education**
  The Education Division oversees the daily operations of the Head Start sites. The County is divided into 6 areas for the purpose of general supervision and monitoring. This division is responsible for the overall operations of the Head Start Centers and ensures that each child is provided comprehensive child development services that are age appropriate, and address all areas of a child's growth and development: physical, social emotional, language and cognitive (academic including early literacy).

- **Family Community Partnerships (FCP)**
  The FCP Division oversees the daily support of families enrolled in the Program. FCP Generalists are responsible for an assessment of individual family strengths and interests to help parents connect with the necessary services and other support systems needed to reach their goals. Eligibility Workers are responsible for gathering enrollment information on families and maintaining child attendance. Parents have an opportunity to become involved in the program through decision-making groups, such as (Parent Committees and Policy Council), volunteering in the classroom and conducting parent-initiated activities. Parents are also encouraged and given an opportunity to apply for positions for which they may qualify in the program.

Health, Nutrition and Mental Health are program areas under the Family Community Partnership Division. A Registered Nurse ensures that comprehensive health services are provided through direct services and/or referrals to appropriate community resources. Preventive health practices are provided through educational sessions and materials. A Nutritionist ensures that wholesome and nutritious meals and snacks are provided to children to supplement food served at home. Special menus are available to children with special medical requests. Children are provided age appropriate food experiences and parents participate in Nutrition Education classes. Parents are invited and encouraged to participate in Parent Nutrition and/or Health Advisory Committee. The Mental Health Specialists are responsible for providing services to parents, children and staff as needed or upon request or referral to all locations throughout the county.

The Transition Specialist partners with local school districts to ensure smooth transitions for children and families into kindergarten.

- **Special Services – Disabilities**
  The Special Services Division has extended core capability for providing screening, evaluation, remediation and/or referral services to children with multiple special needs. This division includes a Psychologist, Speech Therapist, Special Education Specialist and a Registered Nurse.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	38,391,082	38,809,924	38,181,114	38,639,224
Departmental Revenue	38,202,806	38,939,752	38,051,286	38,639,224
Fund Balance		(129,828)		-
Budgeted Staffing		535.9		541.8
Workload Indicators				
Average Daily # of Classes	278	289	280	291
Average Daily # of Children	4,333	4,483	4,362	4,511

2004-05 Budget to Estimate Narrative

Anticipated appropriation savings of $638,607 in salaries and benefits is due primarily to delays in hiring site expansion personnel at Adelanto, Copper Mountain, Cucamonga and Rialto Eucalyptus. Department may need to transfer appropriations to other budget categories. Department will monitor through April 30,2005 and prepare a board item if needed.

Appropriation savings of $144,548 in services and supplies is anticipated due to a decrease in general site maintenance activity over prior years.

Other charges are expected to exceed appropriation by $166,149 due to increased costs of transportation and food service contracts. Final budget included appropriations based on 134 service days for all part-day classes. However, subsequent to submission of the budget, the service's requirement increased to 170 days at some sites. Department will request Board approval in April 2005 to increase service contracts accordingly and move appropriation from the 100 series.

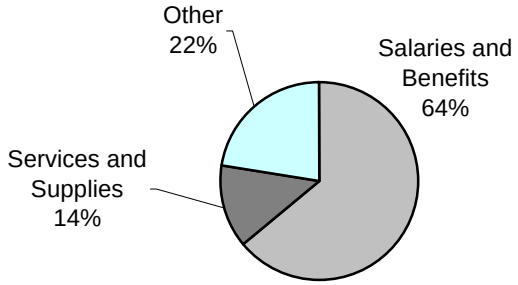
Appropriation savings of $44,329 in Equipment/Imp to Structures is expected due to the cancellation of the North Redlands playground project. Department will not relocate its North Redlands site this fiscal year due to the cancellation of construction of the North Redlands PSD site.

Transfers are expected to exceed appropriation by $32,525 due to ITSD computer installation/upgrade charges and vehicle purchases from HSS that were not included in the final budget. A transfer of appropriations will be processed in April 2005.

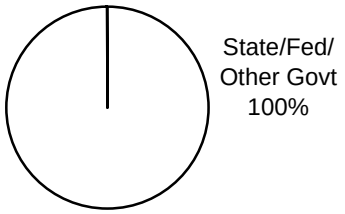
Tax revenue is expected to be under budget by $460,350. The final budget included appropriations for a contract with the Children and Families Commission, First 5 San Bernardino for the period July 1, 2004 to December 31, 2004 and January 1, 2005 to June 30, 2005 (in anticipation of a contract renewal). However, the contract was not renewed at December 30, 2004.

State and federal revenue is expected to be under budget by $475,281 due to low enrollment/attendance at Copper Mountain and Rialto Eucalyptus. The department also experienced delays in the construction of new classrooms at Adelanto and Cucamonga.

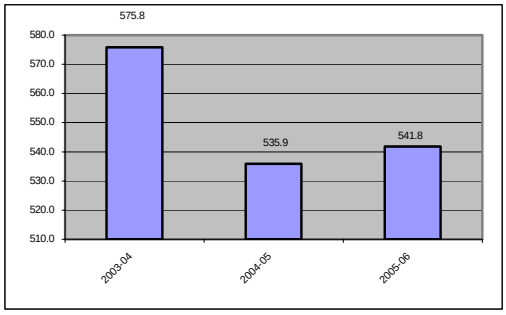
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



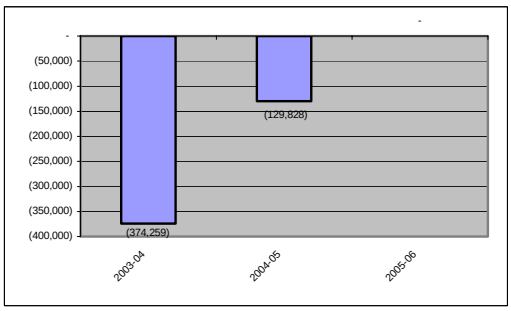
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Human Services System
DEPARTMENT: Preschool Services
FUND: Preschool Services

BUDGET UNIT: RSC HPS
FUNCTION: Public Assistance
ACTIVITY: Early Child Development

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	23,843,199	24,481,806	(3,809)	-	24,477,997	166,326	24,644,323
Services and Supplies	5,147,777	5,292,325	30,346	-	5,322,671	(82,981)	5,239,690
Central Computer	109,577	109,577	2,478	-	112,055	-	112,055
Other Charges	6,478,457	6,312,308	-	72,497	6,384,805	(361,182)	6,023,623
Improvement to Structures	(9,329)	-	-	-	-	-	-
Equipment	-	35,000	-	-	35,000	(35,000)	-
Transfers	2,611,433	2,578,908	13,789	26,836	2,619,533	-	2,619,533
Total Appropriation	38,181,114	38,809,924	42,804	99,333	38,952,061	(312,837)	38,639,224
Departmental Revenue							
Taxes	249,972	710,322	-	-	710,322	(710,322)	-
Use Of Money & Prop	21,700	-	-	-	-	-	-
State, Fed or Gov't Aid	38,013,805	38,229,430	-	99,333	38,328,763	310,461	38,639,224
Other Revenue	25,465	-	-	-	-	-	-
Total Revenue	38,310,942	38,939,752	-	99,333	39,039,085	(399,861)	38,639,224
Fund Balance		(129,828)	42,804	-	(87,024)	87,024	-
Budgeted Staffing		535.9	-	-	535.9	5.9	541.8

Staffing and Program Changes for 2005-06

Salaries and Benefits appropriation is increased by $162,517 due to MOU, salary step, retirement and other staffing related increases. Additionally, overall staffing was increased by a net 5.9 budgeted positions comprised of a required increase of 11.5 budgeted teaching staff positions, partially offset by a 5.6 budgeted staffing reduction in non teaching staff.

An increase in teaching staff is necessary because of changes in the Head Start program at the federal level around issues like school readiness, the National Reporting System for Head Start Outcomes, and the requirement for 100% enrollment. Additionally, the department expects to have expansion classrooms fully operational to accommodate the new Head Start 100% enrollment requirement. The department must also maintain a larger floater pool to provide adequate coverage at part-day sites operating 170 days where teachers teach double sessions (two – 3.5 hour sessions per day).

Services and supplies appropriation is decreased by $52,635. This is the net result of increases in the Countywide Cost Allocation Plan (COWCAP) of $455,428 and decreases to appropriations of $491,479 relative to the expiration of a one-year 2004 calendar year grant from the Children and Families Commission, First 5 San Bernardino and to other miscellaneous of $16,584.

Other charges appropriation is decreased by $288,685. This is due primarily to decreases to Transportation services of $441,813 offset by Board approved COLA increases of $49,759 to Delegate Agency contracts (March 15, 2005 - item no. 49), and an increase of $103,369 to food services contracts relative to a programmatic shift in the days of operations (from 134 to 170) at several sites in 2004-05.

Equipment appropriation is decreased by $35,000 since the department does not anticipate a need for large equipment purchases.

Transfers appropriation is increased by $40,625 due primarily to increases to rent on most preschool site leases.

Revenue is decreased by $300,528. This is due primarily to the expiration of a contract from the Children and Families Commission, First 5 San Bernardino in the amount of $710,322 offset by federal and state aid increases in the amount of $409,794.

DEPARTMENT: Preschool Services
FUND: Preschool Services
BUDGET UNIT: RSC HPS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

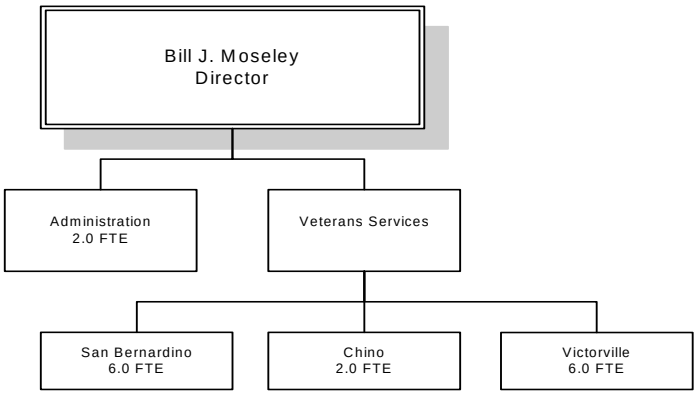
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	5.9	166,326	-	166,326
	Increase in Salaries and Benefits is due primarily to an increase of 11.6 FTE teaching positions to accommodate programmatic changes at the federal level, and a slight reduction of 5.6 FTE to accommodate program operation schedules.				
2.	Services and Supplies		455,428	-	455,428
	Increase in Services and Supplies is due mostly to COWCAP increases relative to unemployment costs for contract staff. Most contract staff work 9 months per year and are eligible to collect unemployment benefits up to 3 months per year.				
3.	Services and Supplies	-	(491,479)	-	(491,479)
	Decrease in Services and Supplies is relative to the expiration of a contract from the Children and Families Commission, First Five of San Bernardino.				
4.	Services and Supplies	-	(46,930)	-	(46,930)
	Decrease in Services and Supplies is due to one time non-recurring payments in 2004-05.				
5.	Other Charges	-	(361,182)	-	(361,182)
	Decrease in Other Charges is due primarily to a reduction in transportation services.				
6.	Equipment	-	(35,000)	-	(35,000)
	Decrease in Equipment is expected because the department does not anticipate a need for large equipment purchases.				
7.	Taxes	-	-	(710,322)	710,322
	Decrease in Taxes is due primarily to the expiration of a contract from the Children and Families Commission, First Five of San Bernardino.				
8.	State, Federal and Government Aid	-	-	310,461	(310,461)
	Increase in State, Federal and Government Aid is due mostly to an anticipated 1% Cost Of Living Allowance from Federal - Head Start.				
	Total	5.9	(312,837)	(399,861)	87,024

VETERANS AFFAIRS
Bill J. Moseley

MISSION STATEMENT

The Department of Veterans Affairs promotes veterans' rights, issues, and access to services and benefits. It works with community organizations, local, state, and federal agencies to identify and obtain benefits for all veterans and their families.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of every three people in the United States is a potential VA beneficiary. In San Bernardino County, this means approximately 565,000 veterans; dependents and survivors may become recipients of veterans' benefits. Veterans Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal, state, and local, governments. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. County VA employees are often the initial contact with the VA system for veterans in our community.

Services to the veterans' community are concentrated in the following four areas:

Claims Assistance

- Provide benefits counseling, claim preparation, and development of probative evidence.
- Monitor claim adjudication and resolve issues or questions in favor of the veteran. Provide assistance with administrative and appellate review of claims.
- Administer the California College Fee Waiver program for dependents of disabled veterans in San Bernardino County.

Information and referral to other programs

- Make referrals to other county departments, i.e., Aging and Adult Services, Transitional Assistance Department, Community Services, Behavioral Health, County Recorder, etc.
- Provide information and referrals to area homeless providers and emergency services providers.
- Make referrals to State and Federal agencies including Social Security and SSI, Employment Development, Rail road Retirement, Department of Defense, etc.

Advocacy

- Individual advocacy entails resolution of adjudicative questions and concerns related to processing of an individual veteran's claim.
- Advocacy at the policy level includes resolution of local policy and procedural issues that better serve the bureaucracy rather than our veterans.

- Legislative advocacy involves providing state and federal elected officials with technical assistance regarding veterans' legislation.

Outreach

- Conduct outreach at retirement homes, mortuaries, schools, military separation programs, and service organization American Legion, Disabled American Veterans, Veterans of Foreign wars, Elks, Rotary, etc., for the purpose of informing the community of veterans' benefits and services.
- Participate in community events relevant to veterans: job fairs, stand-downs, government day events, etc.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,045,667	1,145,928	1,126,612	1,195,333
Departmental Revenue	287,132	299,667	306,376	331,117
Local Cost	758,535	846,261	820,236	864,216
Budgeted Staffing		16.3		17.0
Workload Indicators				
Subvention Claims Filed	4,166	5,500	3,840	4,000
New Ann. Monetary	9,131,784	8,000,000	8,000,000	8,000,000
Average Annual Award	2,211	1,400	2,958	3,000

2004-05 Budget to Estimate Narrative

Anticipated appropriation savings of $44,216 in salary and benefits is due to the following:

- The department will no longer utilize a returning retiree, Veteran Services Representative (VSR) II. This position was not filled for the entire fiscal year.
- A Supervising VSR position, budgeted at the top step, was under filled by a VSR II for 14 pay periods.

Services and Supplies – is projected to exceed appropriation by $4,500 due to the following:

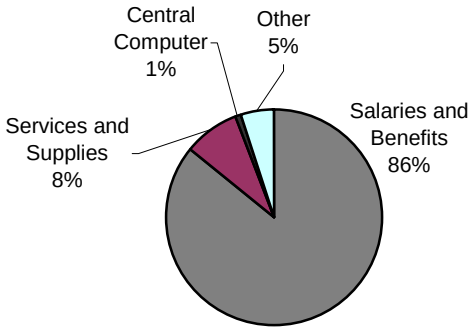
- In April the department will be moving from its current location in Victorville to a more cost effective location, located at the Victorville Center. The space will be shared with two other departments, allowing for the use of county phone and computer lines, which will save the department in lease and utility costs. Due to savings in salary and benefits a board item will be presented to transfer additional appropriation savings to cover the increased costs due to the move.

All other charges – is projected to exceed appropriation by $20,500 due to the following:

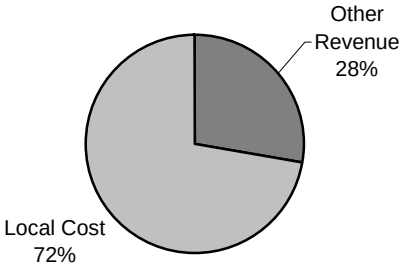
- The Federal Veterans Affairs has recently instituted a new program giving database access to counties. The program is in the process of being installed by HSS IT (ITSD) technicians on each Veteran Services Representative's (VSR) computer in the department. The department is billed by ITSD for services via departmental transfer paid out of the 500 series. This project was not budgeted for in FY0405, therefore, in October 2004, it was necessary to transfer $5,000 to cover these additional IT support costs. Due to the cost of adding this program, along with additional charges for the Veterans Case Management System Project from the prior year, will make it necessary to transfer additional appropriation savings from salary and benefits in May.

An increase of $6,709 in state revenue is anticipated due to increased workload in 2004-05**.**

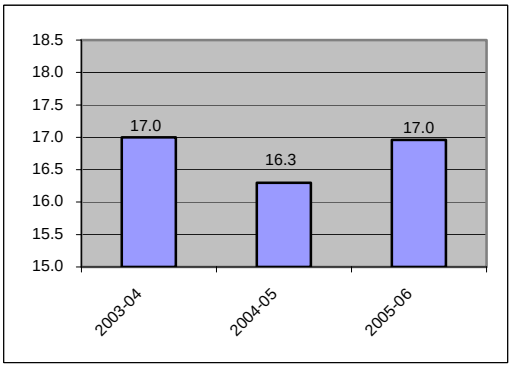
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



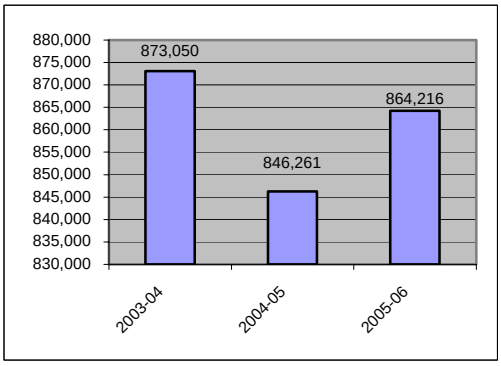
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General

BUDGET UNIT: AAA VAF
FUNCTION: Public Assistance
ACTIVITY: Veterans Affairs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	926,177	970,393	18,625	31,450	1,020,468	5,557	1,026,025
Services and Supplies	110,328	105,828	(1,790)	-	104,038	(6,080)	97,958
Central Computer	10,201	10,201	1,120	-	11,321	-	11,321
Other Charges	700	800	-	-	800	(400)	400
Equipment	6,000	6,000	-	-	6,000	-	6,000
Transfers	73,206	52,706	-	-	52,706	923	53,629
Total Appropriation	1,126,612	1,145,928	17,955	31,450	1,195,333	-	1,195,333
Departmental Revenue							
Other Revenue	306,376	299,667	-	31,450	331,117	-	331,117
Total Revenue	306,376	299,667	-	31,450	331,117	-	331,117
Local Cost	820,236	846,261	17,955	-	864,216	-	864,216
Budgeted Staffing		16.3	-	0.5	16.8	0.2	17.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

Staffing and Program Changes for 2005-06

Salary and benefits will increase by $55,632. This is due to an increase of 0.7 budgeted positions, which include the following:

- Added 0.2 Executive Secretary II which was part time last year will return to full time this year.
- Added 0.5 Veteran Services Representative I, which is fully reimbursed by the State approved by the Board March 16, 2005.

Services and supplies will decrease by $7,780. This is due to savings in utilities, insurance, and one-time costs due to the move in Victorville.

Revenue will increase by $31,450. This increase is due to state funds for reimbursement of half of a budgeted Veterans Service Rep in Barstow.

DEPARTMENT: Veterans Affairs
FUND: General
BUDGET UNIT: AAA VAF

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Staffing Executive Secretary II position will be budgeted full time.	0.2	5,557	-	5,557
2.	Decrease in Services and Supplies and other charges		(6,480)	-	(6,480)
3.	Increase in Transfers Increase in HSS admin charges.		923	-	923
	Total	0.2	-	-	-

DEPARTMENT: Veterans Affairs
FUND: General
BUDGET UNIT: AAA VAF

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Veterans Service Representative II The addition of 1.0 FTE Veterans Service Representative II position to be located in the Chino Office. Due to previous year's budget cuts, the Department had to eliminate one (1) VSR II position. Since the elimination of this position the number of claims processed throughout the year have decreased and (production) workload has decreased proportionatly since the loss of this position. Also, this outlying office has not had a lead worker since the position was eliminated.	1.0	64,330	-	64,330
	Total	1.0	64,330	-	64,330

INTERNAL SERVICES GROUP
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
ARCHITECTURE AND ENGINEERING	382	585,320	-	585,320
FACILITIES MANAGEMENT:				
ADMINISTRATION	385	424,456	-	424,456
CUSTODIAL	388	3,797,297	2,113,933	1,683,364
GROUNDS	390	1,712,049	797,419	914,630
HOME REPAIR	392	-	-	-
MAINTENANCE	394	7,725,259	3,300,000	4,425,259
UTILITIES	397	16,390,667	-	16,390,667
PURCHASING	406	1,093,119	35,000	1,058,119
REAL ESTATE SERVICES:				
REAL ESTATE SERVICES	418	2,358,774	1,549,650	809,124
RENTS AND LEASES	421	211,592	45,912	165,680
TOTAL GENERAL FUND		34,298,533	7,841,914	26,456,619

SPECIAL REVENUE FUND		Appropriation	Departmental Revenue	Fund Balance
REAL ESTATE SERVICES:				
CHINO AGRICULTURAL PRESERVE	423	4,913,330	981,638	3,931,692

INTERNAL SERVICES FUNDS		Appropriation	Departmental Revenue	Revenue Over (Under) Exp
FLEET MANAGEMENT:				
GARAGE	399	12,659,104	12,835,000	175,896
MOTOR POOL	403	8,866,469	9,272,000	405,531
PURCHASING:				
CENTRAL STORES	409	8,317,434	8,556,571	239,137
MAIL/COURIER SERVICES	412	7,802,089	7,917,000	114,911
PRINTING SERVICES	415	2,708,942	2,875,359	166,417
TOTAL INTERNAL SERVICES FUNDS		40,354,038	41,455,930	1,101,892

ARCHITECTURE AND ENGINEERING
Carl R. Alban

MISSION STATEMENT

The mission of the Architecture and Engineering Department (A&E) is to effectively plan and implement the design and construction of projects included in the county's Capital Improvement Program, and in so doing provide quality improvements for county departments and the public they serve.

ORGANIZATIONAL CHART

DESCRIPTION OF MAJOR SERVICES

A&E is responsible for planning and implementing the design and construction of projects included in the county's Capital Improvement Program. These projects can range in budget from tens of thousands to hundreds of millions. The staff works with county departments, the Administrative Office and the Board of Supervisors to determine project scope, schedule and budget; issues a request for proposals to secure the appropriate consultant services; administers the design from concept to completion and obtains the appropriate jurisdictional approvals; prepares the bid package and solicits competitive construction bids using both the formal and informal bid process; and provides the necessary inspection and construction management services to guide the project through construction to completion.

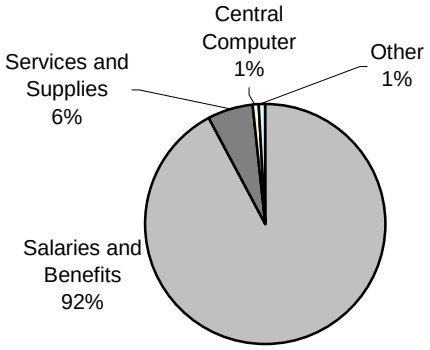
A&E strives to be a competitive public service organization dedicated to delivering successful projects and quality services for San Bernardino County in a timely and cost effective manner. A&E takes pride in its ability to respond quickly to changing organizational needs and priorities, while continuing to provide quality improvements for the benefit of county departments and the public they serve.

BUDGET AND WORKLOAD HISTORY

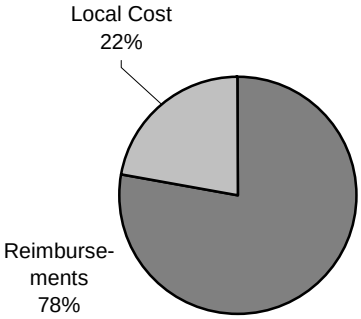
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	588,716	566,758	569,567	585,320
Departmental Revenue	-	-	11,131	-
Local Cost	588,716	566,758	558,436	585,320
Budgeted Staffing		23.0		23.5
Workload Indicators				
Projects managed	127	166	215	227
Inspections performed	1,689	1,950	1,875	2,200
Estimates completed	107	125	155	160

In 2005-06, the department requests the addition of 0.5 Clerk II. This position will maintain and update project filing and provide back-up secretarial support.

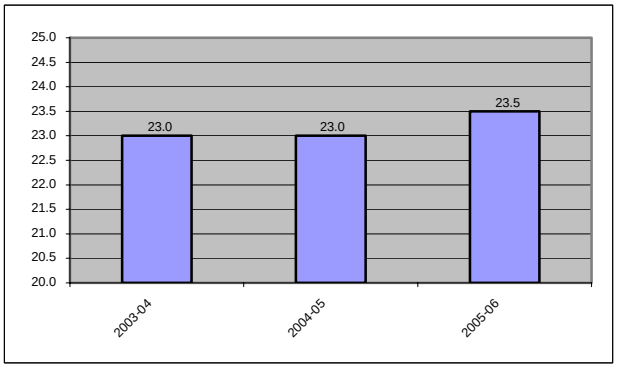
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



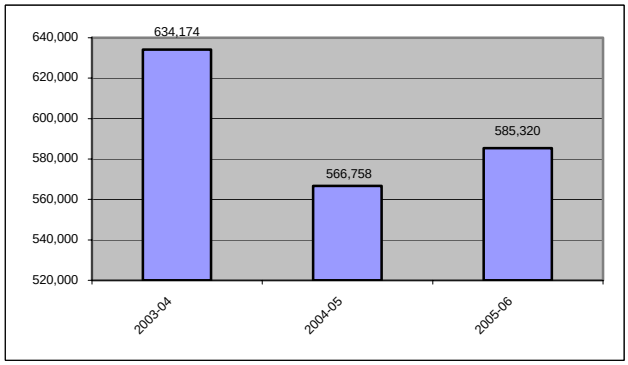
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Architecture & Engineering
FUND: General

BUDGET UNIT: AAA ANE
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,937,166	2,223,221	85,325	-	2,308,546	106,619	2,415,165
Services and Supplies	161,370	161,855	(6,362)	-	155,493	4,865	160,358
Central Computer	18,776	18,776	1,738	-	20,514	-	20,514
Transfers	13,098	13,808	-	-	13,808	7,799	21,607
Total Exp Authority	2,130,410	2,417,660	80,701	-	2,498,361	119,283	2,617,644
Reimbursements	(1,560,843)	(1,850,902)	(62,139)	-	(1,913,041)	(119,283)	(2,032,324)
Total Appropriation	569,567	566,758	18,562	-	585,320	-	585,320
Departmental Revenue							
Current Services	11,131	-	-	-	-	-	-
Total Revenue	11,131	-	-	-	-	-	-
Local Cost	558,436	566,758	18,562	-	585,320	-	585,320
Budgeted Staffing		23.0	-	-	23.0	0.5	23.5

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Architecture & Engineering
FUND: General
BUDGET UNIT: AAA ANE

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

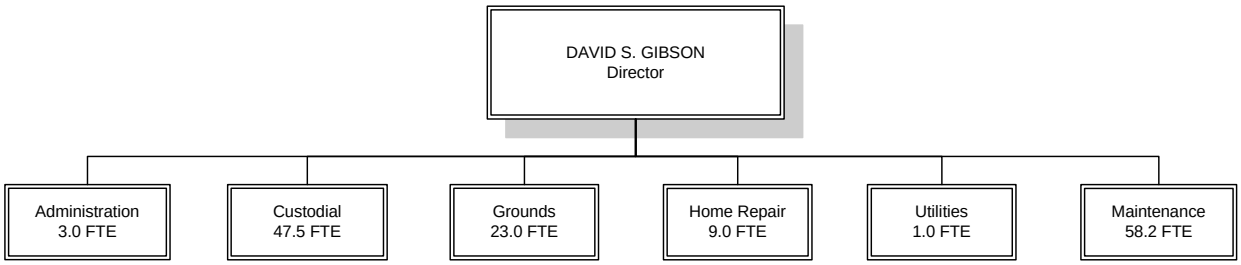
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	-	-	-	-
	Non local cost portion of 4% estimated salary increase ($71,777), which is fully offset by reimbursements.				
2.	Salaries and Benefits	0.5	18,263	-	18,263
	Additional 0.5 Clerk II to update and maintain project filing and provide backup secretarial support.				
3.	Salaries and Benefits	-	16,579	-	16,579
	Salary step and leave cashout adjustments.				
4.	Services and Supplies	-	4,865	-	4,865
	Additional appropriation to remodel the department's work area. This will be partially offset by a decrease due to a change in accounting for ISD direct service charges, which are now included in the budget as a transfer-out.				
5.	Transfers	-	7,799	-	7,799
	Increase primarily due to a change in accounting for ISD direct service charges, which were previously included in the services and supplies budget.				
6.	Reimbursements	-	(47,506)	-	(47,506)
	Increased reimbursement from the various CIP projects.				
	Total	0.5	-	-	-

FACILITIES MANAGEMENT
David S. Gibson

MISSION STATEMENT

Our mission is to serve the public by providing quality services enabling county departments and staff to effectively meet the expectations of their customers.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Staffing
Administration	424,456	-	424,456	4.0
Custodial	3,797,297	2,113,933	1,683,364	47.5
Grounds	1,712,049	797,419	914,630	23.0
Home Repair	-	-	-	9.0
Maintenance	7,725,259	3,300,000	4,425,259	58.2
Utilities	16,390,667	-	16,390,667	1.0
TOTAL	30,049,728	6,211,352	23,838,376	142.7

2005-06 Departmental Objectives

- Provide baseline funding for services that were de-funded during budget cutbacks including: pest control, carpet cleaning, weed abatement, and tree trimming.
- Reallocate and enhance maintenance staffing to ensure emergency and urgent maintenance requests are responded to in a timely manner.
- Consolidate in-house custodial and grounds work crews to the San Bernardino area, decreasing travel time and increasing effectiveness of the custodial and the grounds operations.

Administration

DESCRIPTION OF MAJOR SERVICES

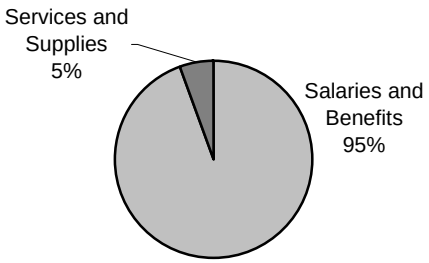
The Facilities Management Department Administration Division provides support to four divisions within Facilities Management (Custodial, Grounds, Home Repair, and Maintenance) and monitors the San Bernardino County utilities budget.

The Administration Division develops internal policies and procedures to ensure all divisions deliver quality service to their customers. The division establishes goals to assure adherence to the department's mission.

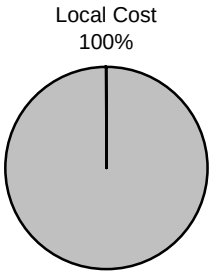
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	319,480	407,397	414,373	424,456
Departmental Revenue	350	-	-	-
Local Cost	319,130	407,397	414,373	424,456
Budgeted Staffing		4.0		4.0

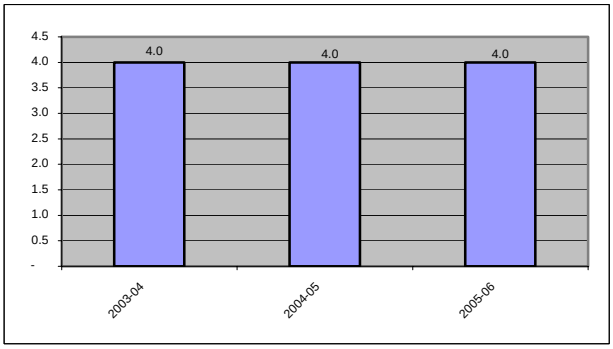
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



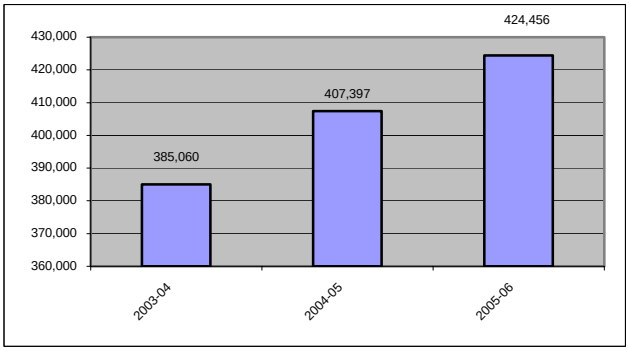
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMT
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	384,359	387,265	16,726	-	403,991	(3,314)	400,677
Services and Supplies	29,250	19,368	(2,182)	-	17,186	5,786	22,972
Transfers	764	764	-	-	764	43	807
Total Appropriation	414,373	407,397	14,544	-	421,941	2,515	424,456
Local Cost	414,373	407,397	14,544	-	421,941	2,515	424,456
Budgeted Staffing		4.0	-	-	4.0	-	4.0

In 2005-06, the department will incur increased costs in retirement, workers compensation, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits		(3,314)	-	(3,314)
	Staff Analyst II was hired at a lower step rate than previously budgeted.				
2.	Services and Supplies		5,786	-	5,786
	Increase in costs of cell phones, training, office expenses.				
3.	Transfers		43	-	43
	Increase in charges for Employee Health and Productivity, Employee Assistance Program and Center for Employee Health and Wellness per Human Resources.				
	Total	-	2,515	-	2,515

Custodial

DESCRIPTION OF MAJOR SERVICES

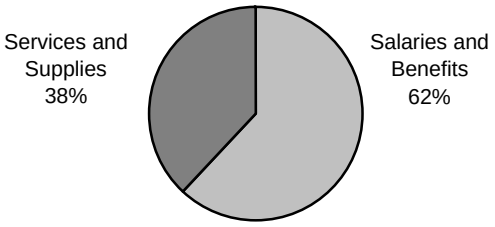
The Custodial Division is responsible for custodial services provided to county owned and some leased facilities. Services are performed with a combination of county employees and contract custodial service providers. This division provides pest control services, window washing, carpet cleaning, air duct cleaning, and mold remediation as well as routine and emergency general custodial services. The primary goal of the Custodial Division is to provide a clean environment in county facilities for customers and employees.

BUDGET AND WORKLOAD HISTORY

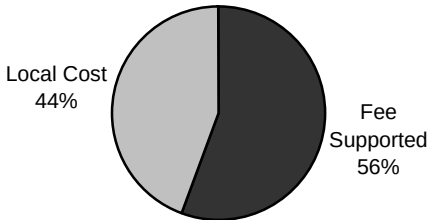
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,728,170	3,200,343	3,208,353	3,797,297
Departmental Revenue	1,523,299	1,657,556	1,894,633	2,113,933
Local Cost	1,204,871	1,542,787	1,313,720	1,683,364
Budgeted Staffing		43.0		47.5
Workload Indicators				
In House (sq. ft)	1,304,314	1,304,314	1,323,811	1,327,415
Contracted (sq. ft)	860,156	938,156	860,793	857,189

On October 5, 2004, the Board approved the addition of 1.0 Custodian I position to provide service at the new Juvenile Dependency Court in San Bernardino. On December 14, 2004, the Board approved the restoration of 5.0 Custodian I positions, which had been eliminated due to State budget impacts. The department is also requesting 1.0 additional Custodian I position to enhance services provided in the Super Block area. These increases totaling 7.0 positions are partially offset by a reduction of 2.5 positions due to implementation of a distributed vacancy factor for a net proposed increase of 4.5 positions.

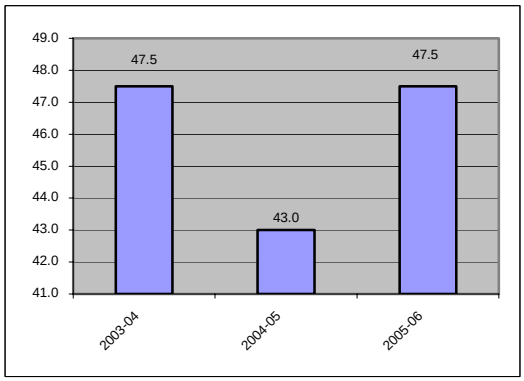
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



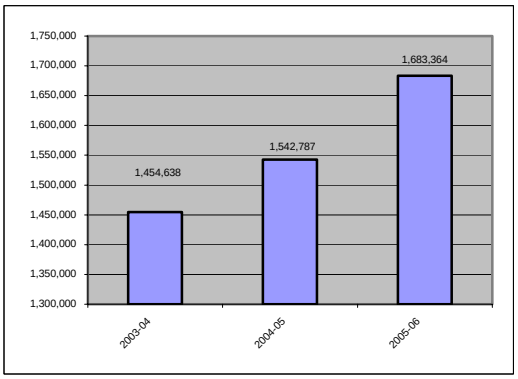
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMC
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,976,367	1,951,945	454,459	-	2,406,404	(57,682)	2,348,722
Services and Supplies	1,222,931	1,239,343	115,767	-	1,355,110	84,778	1,439,888
Transfers	9,055	9,055	-	-	9,055	(368)	8,687
Total Appropriation	3,208,353	3,200,343	570,226	-	3,770,569	26,728	3,797,297
Departmental Revenue							
Current Services	1,894,633	1,657,556	39,063	-	1,696,619	417,314	2,113,933
Total Revenue	1,894,633	1,657,556	39,063	-	1,696,619	417,314	2,113,933
Local Cost	1,313,720	1,542,787	531,163	-	2,073,950	(390,586)	1,683,364
Budgeted Staffing		43.0	7.0	-	50.0	(2.5)	47.5

In 2005-06, the department will incur increased costs in retirement, workers compensation, inflationary services and supplies purchases, and for the full-year funding of items approved by the Board. On October 5, 2004, the Board approved additional funding for custodial services at the new Juvenile Dependency Court in San Bernardino. On December 14, 2004, the Board approved additional funding to offset budget cuts implemented in prior fiscal years. All of these increased costs are reflected in the Cost to Maintain Current Program Services column.

Additionally, the 2005-06 Custodial budget includes a vacancy factor that will be used to fund pest control and carpet/floor cleaning functions. These adjustments are reflected in the Department Recommended Funded Adjustments column.

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	(2.5)	(57,682)	-	(57,682)
	Increases for step advancements and other cost adjustments total $75,003. This is partially offset by a $40,049 reduction in the charge for workers' compensation experience modification. This is further reduced by $92,636 which is the implementation of a vacancy factor equivalent to 2.5 FTE's.				
2.	Services and Supplies		84,778	-	84,778
	Funding for previously unfunded items such as spot cleaning for carpet in common areas and emergency pest control services. Increase is also due to contracting out services in outlying areas of the county in addition to an increase in the cleaning supplies budget.				
3.	Transfers		(368)	-	(368)
	Decrease in charges for Employee Health and Productivity, Employee Assistance Program and the Center for Employee Health and Wellness per Human Resources.				
4.	Revenue		-	417,314	(417,314)
	Increase in revenue is due to enhanced service requests from departments which includes pest control and carpet cleaning. In addition the Court MOU increased $225,000 from the amount budgeted in 2004-05, and new buildings account for an increase $60,000.				
	Total	(2.5)	26,728	417,314	(390,586)

Please refer to the policy item section following the Maintenance Division for policy items related to Facilities Management.

Grounds

DESCRIPTION OF MAJOR SERVICES

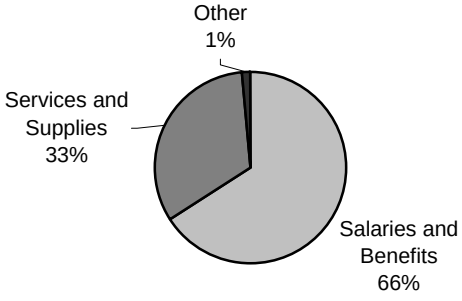
The Grounds Division is responsible for the grounds maintenance services provided to county owned and some leased facilities. Services are performed with a combination of county employees and private contractors. This division provides landscaping design and maintenance services, as well as tree trimming, parking lot sweeping, snow removal, fountain maintenance and indoor-plant care. The primary goal of the Grounds Division is to provide well-maintained exterior building areas for customers and employees.

BUDGET AND WORKLOAD HISTORY

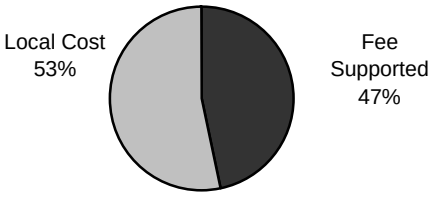
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,310,417	1,283,962	1,282,331	1,712,049
Departmental Revenue	617,302	614,736	676,194	797,419
Local Cost	693,115	669,226	606,137	914,630
Budgeted Staffing		20.0		23.0
Workload Indicators				
Acres Maintained	720	725	725	725

On December 14, 2004, the Board approved the restoration of 2.0 positions (1.0 Grounds Caretaker I and 1.0 Grounds Caretaker II), which had been eliminated due to State budget impacts. The department is also requesting an additional 1.5 positions (three recurring six-month positions) to assist with increased workloads during the spring and summer months. These increases totaling 3.5 positions are partially offset by a reduction of 0.5 positions due to the implementation of a distributed vacancy factor for a net proposed increase of 3.0 positions.

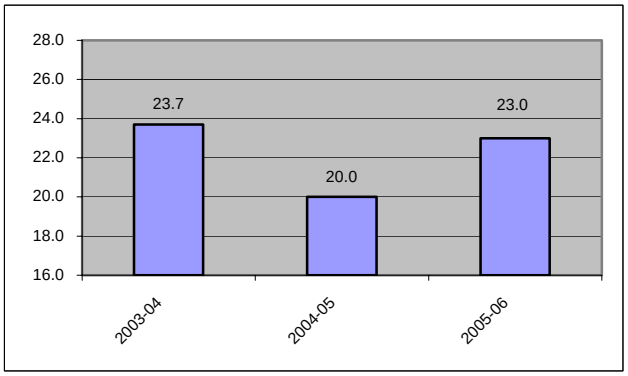
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



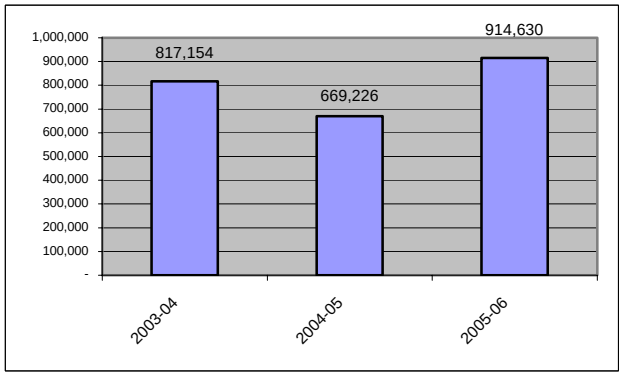
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMG
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	871,945	966,755	123,845	-	1,090,600	33,468	1,124,068
Services and Supplies	385,119	311,734	83,415	-	395,149	169,655	564,804
Central Computer	2,750	956	182	-	1,138	-	1,138
Equipment	18,000	-	18,000	-	18,000	-	18,000
Transfers	4,517	4,517	-	-	4,517	(478)	4,039
Total Appropriation	1,282,331	1,283,962	225,442	-	1,509,404	202,645	1,712,049
Departmental Revenue							
Current Services	676,194	614,736	-	-	614,736	182,683	797,419
Total Revenue	676,194	614,736	-	-	614,736	182,683	797,419
Local Cost	606,137	669,226	225,442	-	894,668	19,962	914,630
Budgeted Staffing		20.0	2.0	-	22.0	1.0	23.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, inflationary services and supplies purchases, and for the full-year funding of adjustments approved by the Board. On December 14, 2004, the Board approved additional funding to offset budget cuts implemented in prior fiscal years. All of these increased costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMG

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and benefits	1.0	33,468	-	33,468
	The addition of three six-month recurring positions (1.5 FTE's) will assist with the increased workload during the spring and summer months. Implementation of a vacancy factor equivalent to 0.5 FTE's will partially offset the increase.				
2.	Services and supplies		169,655	-	169,655
	This will restore funding for various activities that were unfunded or had funding significantly reduced over the past few years due to the budget cuts. Fountain maintenance, snow removal and replacement plant materials will now be budgeted for. Tree trimming and weed abatement will be funded to provide for regularly scheduled service throughout the county. Additional appropriation has been added to support the costs associated with revenue generated requests.				
3.	Transfers		(478)	-	(478)
	Decrease in charges for Employee Health and Productivity, Employee Assistance Program and the Center for Employee Health and Wellness per Human Resources.				
4.	Revenue		-	182,683	(182,683)
	The revenue increase is due to the addition of four new locations that reimburse Facilities Management for landscaping services, that were previously not budgeted: East Valley Resources Center, Juvenile Dependency Court, Coroner and the ISD Imaging building. Additionally, current customers are requesting additional services that were previously unbudgeted.				
	Total	1.0	202,645	182,683	19,962

Please refer to the policy item section following the Maintenance Division for policy items related to Facilities Management.

Home Repair

DESCRIPTION OF MAJOR SERVICES

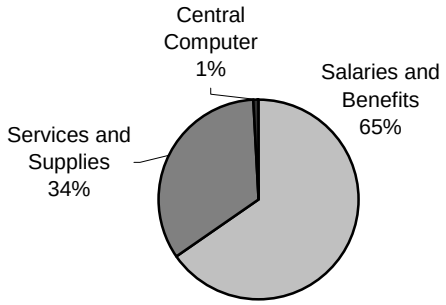
The Home Repair Program is a federally funded program that is administered by Facilities Management. Through the program, minor repairs are performed for eligible candidates as determined by the Economic and Community Development Department (ECD). ECD reimburses the costs incurred by the program with federal funds.

BUDGET AND WORKLOAD HISTORY

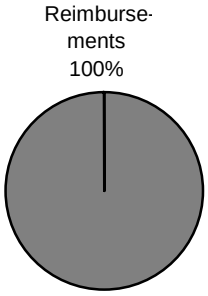
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,593	-	-	-
Local Cost	1,593	-	-	-
Budgeted Staffing		10.0		9.0
Workload Indicators				
Jobs Completed	296	284	240	200

In 2005-06, 1.0 Housing Repair Supervisor I is transferred to the Maintenance Division. This transfer is required to meet the Economic and Community Department's budget target for this program. In addition, this budget includes the reclassification of a Housing Repair Worker II to Housing Repair Worker III to align the classification with the duties performed.

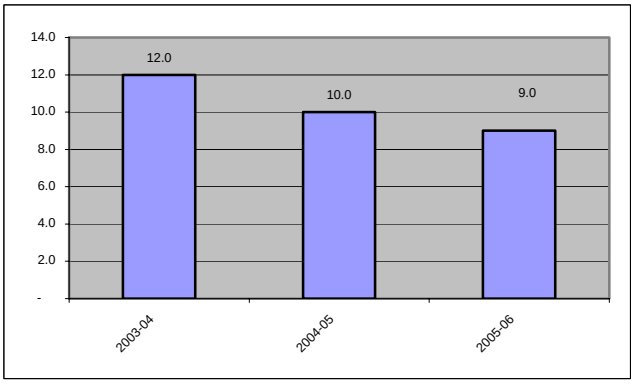
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMH
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	565,964	572,593	9,772	-	582,365	(48,198)	534,167
Services and Supplies	283,770	283,770	3,968	-	287,738	(10,436)	277,302
Central Computer	-	5,471	1,040	-	6,511	-	6,511
Transfers	2,288	2,288	-	-	2,288	(268)	2,020
Total Exp Authority	852,022	864,122	14,780	-	878,902	(58,902)	820,000
Reimbursements	(852,022)	(864,122)	(14,780)	-	(878,902)	58,902	(820,000)
Total Appropriation	-	-	-	-	-	-	-
Local Cost	-	-	-	-	-	-	-
Budgeted Staffing		10.0	-	-	10.0	(1.0)	9.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases. These increased costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMH

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	(1.0)	-	-	-
	Transfer 1.0 Housing Repair Supervisor I to the Facilities Management Maintenance (AAA FMD FMM) budget. This change is required to meet the Economic and Community Department's budget target. Decreased salaries and benefits of $67,790 are offset by decreased reimbursement.				
2.	Salaries and Benefits		-	-	-
	Increased costs reflect step advances and leave cash-outs of $19,592, which are offset by increased reimbursement.				
2.	Services and Supplies		-	-	-
	Decrease in estimated expenditures are offset by decreased reimbursement.				
3.	Transfers		-	-	-
	Decrease in charges for Employee Health and Productivity, Employee Assistance Program and the Center for Employee Health and Wellness per Human Resources, which are offset by decreased reimbursement.				
	Total	(1.0)	-	-	-

Maintenance

DESCRIPTION OF MAJOR SERVICES

The Maintenance Division is responsible for maintaining county owned and some leased facilities. Services are performed with a combination of county employees and contractors. This division operates boiler plants, performs routine infrastructure maintenance, oversees the fiscal aspect of security services, manages the minor remodel and maintenance portion of the county capital improvement program, and responds to emergency building issues 24 hours per day, seven days per week. The primary goal of the Maintenance Division is to provide safe and well-maintained facilities for customers and employees.

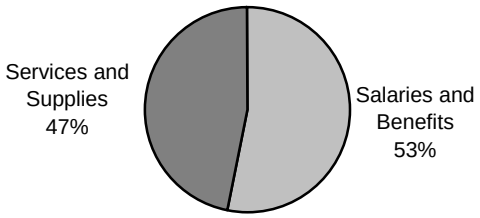
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	6,781,774	6,921,299	6,907,944	7,725,259
Departmental Revenue	3,081,881	3,300,000	3,200,963	3,300,000
Local Cost	3,699,893	3,621,299	3,706,981	4,425,259
Budgeted Staffing		55.7		58.2
Workload Indicators				
Square Feet Maintained	4,311,000	4,425,000	3,310,027	3,310,027
Maintenance Trouble Calls	9,500	11,000	13,000	13,000
Maintenance Requisitions	750	700	800	920

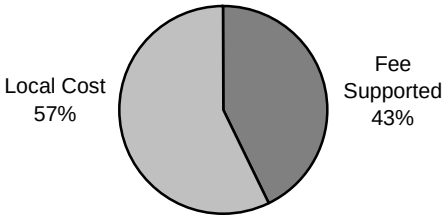
In 2005-06, 1.0 Housing Repair Supervisor I is transferred from the Home Repair Division to assist the four current Maintenance Supervisors with contract administration and monitoring, overseeing the purchasing of materials and supplies for jobs, and the supervision over a small crew of General Service Workers. Also, 2.0 General Maintenance Mechanics are added to ensure emergency and urgent maintenance requests are responded to in a timely manner. These increases totaling 3.0 positions are partially offset by a reduction of 0.5 positions due to the implementation of a distributed vacancy factor for a net proposed increase of 2.5 positions.

The number of square feet maintained has changed because square footage calculations were previously obtained from outdated data. With the implementation of Computer Assisted Facilities Management (CAFM) system, the department now has accurate data regarding building square footage.

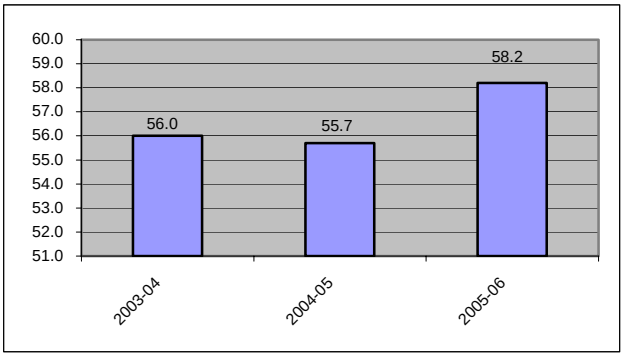
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



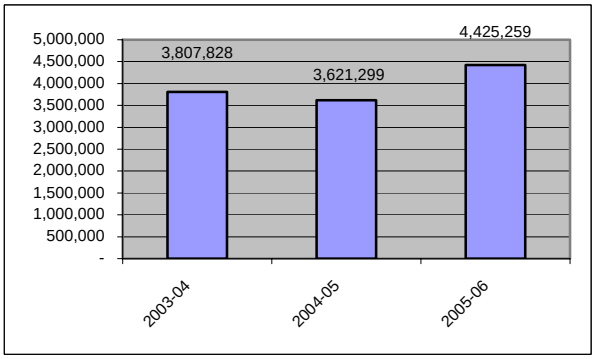
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD FMM
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,506,684	3,706,371	274,485	-	3,980,856	96,126	4,076,982
Services and Supplies	3,366,394	3,185,420	156,927	-	3,342,347	272,406	3,614,753
Central Computer	23,190	17,832	4,439	-	22,271	-	22,271
Transfers	11,676	11,676	-	-	11,676	(423)	11,253
Total Appropriation	6,907,944	6,921,299	435,851	-	7,357,150	368,109	7,725,259
Departmental Revenue							
State, Fed or Gov't Aid	963	-	-	-	-	-	-
Current Services	3,200,000	3,300,000	-	-	3,300,000	-	3,300,000
Total Revenue	3,200,963	3,300,000	-	-	3,300,000	-	3,300,000
Local Cost	3,706,981	3,621,299	435,851	-	4,057,150	368,109	4,425,259
Budgeted Staffing		55.7	2.0	-	57.7	0.5	58.2

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges, inflationary services and supplies purchases, and for funding approved by the Board on December 14, 2004 to offset budget cuts implemented in prior fiscal years. All of these increased costs are reflected in the Cost to Maintain Current Program Services column.

In addition to the position requests detailed above, the following position reclassifications are requested. The costs are included in the Department Recommended Funded Adjustments.

- 2.0 General Maintenance Worker (R36) to General Maintenance Mechanic (R42)
- 2.0 General Maintenance Worker (R36) to General Services Worker II (R12)

There is a need for additional staff with a broader, more trade-oriented skill set, which is offered by employees in the General Maintenance Mechanic classification. Conversely, the General Services Workers will be used to perform low-level duties such as moving furniture and running for parts. By taking the existing Maintenance Worker positions and realigning them to better address the needs of the department, the Maintenance Division will become more effective at what it does; thus reducing the response times for service requests.

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD FMM

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and Benefits	1.0	67,790	-	67,790
	This position, which is transferred-in from the Facilities Management Housing Repair Division, will assist the four current Maintenance Supervisors with contract administration and monitoring, overseeing the purchasing of materials and supplies for jobs and the supervision over a small crew of General Service Workers. By adding this position, the existing Supervisors will be able to more effectively manage their crews and project assignments in the field while the Assistant helps with administrative matters; primarily in the office.				
2.	Salaries and Benefits	(0.5)	28,336	-	28,336
	Increased costs reflect step advances and leave cash-outs as well as the pending reclassification of the eight Building Plant Operator I positions to Building Plant Operator II and the pending reclassification of two General Maintenance Worker positions to General Maintenance Mechanic. Cost will be offset by the pending downward reclassification of two General Maintenance Worker positions to General Services Worker II. Also included is the implementation of a vacancy factor equivalent to 0.5 FTE's.				
3.	Services and Supplies		272,406	-	272,406
	Increased costs are due mainly to the purchase of materials for general fund projects. There is also additional cost included for cell phones, vehicle charges, small equipment and other supplies necessary to support the increased staffing and maintenance requirements.				
4.	Transfers		(423)	-	(423)
	Decrease in charges for Employee Health and Productivity program, Employee Assistance Program and the Center for Employee Health and Wellness per Human Resources.				
	Total	0.5	368,109	-	368,109

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA FMD

SCHEDULE B

SUMMARY OF DEPARTMENT POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	**MAINTENANCE** - Plumber and Electrician	2.0	198,000	-	198,000
	These two trades' positions will be added to improve response time for routine calls and enhance the preventative maintenance efforts of this department. While the existing Plumbers (2) and Electricians (4) will continue to be utilitzed for emergency and urgent projects, these new positions will help maintain the various mechanical systems in proper working order ensuring longevity of their usefulness and reducting the frequency of system failures.				
2	**MAINTENANCE** - Services and Supplies	-	100,000	-	100,000
	This will fund the cost of materials necessary to facilitate repairs as discovered during implementation of the preventative maintenance program.				
3	**CUSTODIAL** - Window Washing	-	35,000	-	35,000
	This will reinstate a budget for window washing that was eliminated in previous years.				
4	**MAINTENANCE** - Maintenance Supervisor	1.0	116,000	-	116,000
	This position wil help oversee the routine maintenance and take a more proactive approach to preventative maintenance.				
5	**CUSTODIAL** - Custodian I	1.0	45,000	-	45,000
	In previous years this position was deleted. Adding this position will provide coverage for the Gilbert Street area and help to restore service levels closer to industry standards.				
6	**CUSTODIAL** - Custodian I	1.0	45,000	-	45,000
	In previous years this position was deleted. Adding this position will provide coverage for the Lena Road area and help to restore service levels closer to industry standards.				
7	**GROUNDS** - Seasonal Planting/Beautification	-	25,000	-	25,000
	This will fund seasonal planting throughout the county, similar to what is currently done at Central Courthouse in San Bernardino.				
8	**MAINTENANCE** - Maintenance Mechanic	2.0	189,000	-	189,000
	These positions will help improve response time for routine maintenance calls and enhance our preventative maintenance efforts. Currently, there is up to a three month wait for routine calls (leaking faucet, for example). Our current preventative maintenance consists solely of meeting regulatory requirements (servicing fire extinguishers, and elevators, as examples); these positions will enable us to provide preventative maintenance for sidewalk trip hazards and roofs.				

Utilities

DESCRIPTION OF MAJOR SERVICES

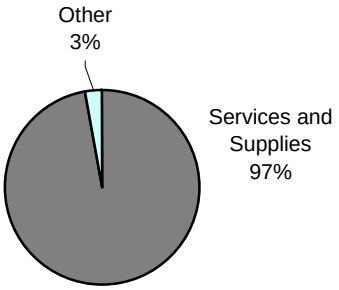
The San Bernardino County Utilities budget funds the cost of natural gas and liquid propane gas, electricity, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county owned and some leased facilities.

BUDGET AND WORKLOAD HISTORY

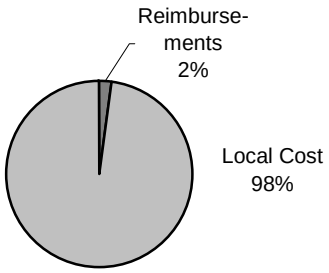
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	13,477,393	15,647,049	14,009,273	16,390,667
Departmental Revenue	(103,563)	-	-	-
Local Cost	13,580,956	15,647,049	14,009,273	16,390,667
Budgeted Staffing		-		1.0
Workload Indicators				
Electric	$9,398,078	$10,500,000	$9,095,731	$11,000,000
Gas	$878,383	$900,000	$1,028,267	$1,190,000
Water	$1,565,596	$1,600,000	$1,613,187	$1,800,000
Sewer	$459,376	$475,000	$305,496	$450,000
Disposal	$930,731	$950,000	$1,034,325	$1,200,000

On August 17, 2004, the Board authorized the addition of 1.0 Staff Analyst II to provide oversight for the County's utility budget.

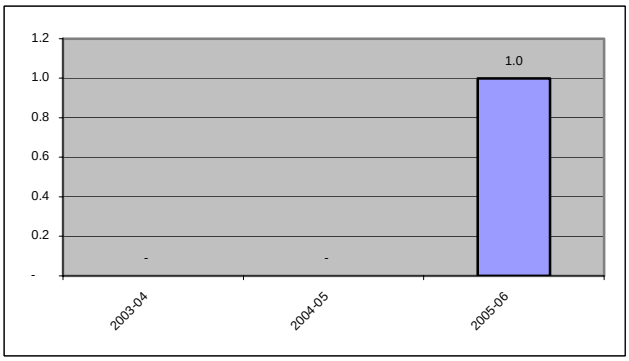
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



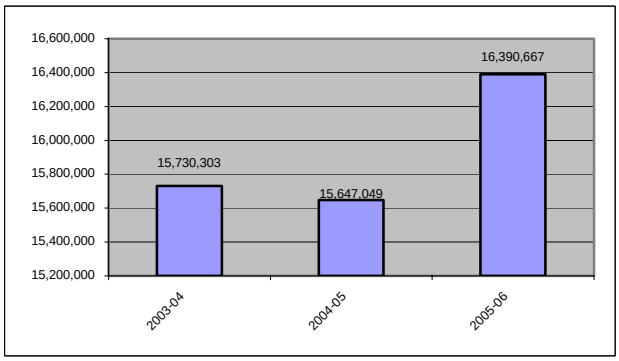
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA UTL
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	13,350	-	68,310	-	68,310	-	68,310
Services and Supplies	13,905,923	15,557,049	705,308	-	16,262,357	(60,000)	16,202,357
Transfers	470,000	470,000	-	-	470,000	-	470,000
Total Exp Authority	14,389,273	16,027,049	773,618	-	16,800,667	(60,000)	16,740,667
Reimbursements	(380,000)	(380,000)	-	-	(380,000)	30,000	(350,000)
Total Appropriation	14,009,273	15,647,049	773,618	-	16,420,667	(30,000)	16,390,667
Local Cost	14,009,273	15,647,049	773,618	-	16,420,667	(30,000)	16,390,667
Budgeted Staffing		-	1.0	-	1.0	-	1.0

The increased costs for utilities due to inflation are reflected in the services and supplies budget in the Cost to Maintain Current Program Services column.

DEPARTMENT: Facilities Management
FUND: General
BUDGET UNIT: AAA UTL

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

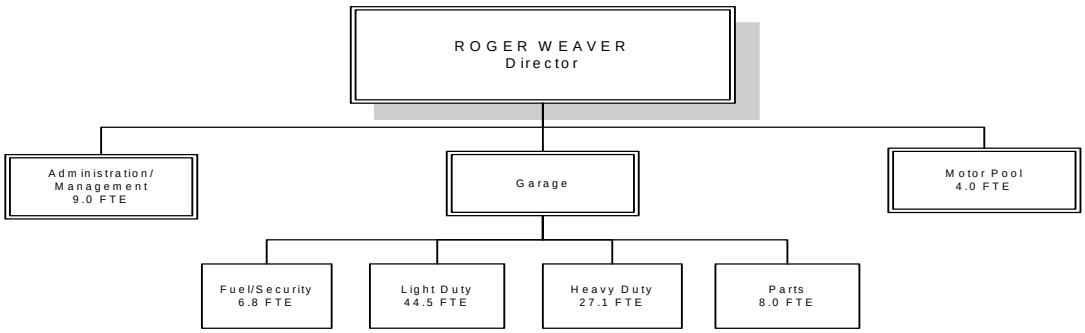
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Services and Supplies	-	(60,000)	-	(60,000)
	Decrease due mainly to an expected utility cost reduction for Superintendent of Schools.				
2.	Reimbursements	-	60,000	-	60,000
	Decrease to better represent estimated costs for Superintendent of Schools.				
3.	Reimbursements	-	(30,000)	-	(30,000)
	Reimbursements from Regional Parks for water service.				
	Total	-	(30,000)	-	(30,000)

FLEET MANAGEMENT
Roger Weaver

MISSION STATEMENT

The mission of the Fleet Management Department is to provide vehicles, equipment, and services to the officials and employees of the County that provide the services that promote the health, safety, well being, and quality of life of the residents of the County.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Revenue Over/ (Under) Exp	Staffing
Garage	12,659,104	12,835,000	175,896	96.4
Motor Pool	8,866,469	9,272,000	405,531	4.0
TOTAL	21,525,573	22,107,000	581,427	100.4

Garage

DESCRIPTION OF MAJOR SERVICES

Fleet Management's Garage Division provides fuel, maintenance, repair, fabrication, and emergency field services for the county's fleet of vehicles and heavy equipment.

The Garage budget unit is an internal service fund (ISF). All operational costs of the Garage Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

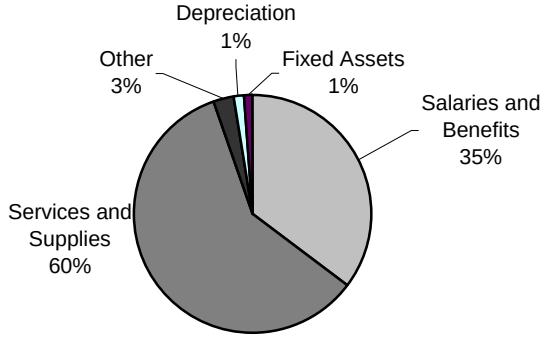
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	8,641,403	9,953,923	11,087,270	12,659,104
Departmental Revenue	8,968,736	10,520,000	13,082,625	12,835,000
Revenue Over/(Under) Expense	327,333	566,077	1,995,355	175,896
Budgeted Staffing		97.0		96.4
Fixed Assets	-	371,800	-	238,500
Unrestricted Net Assets Available at Year End	(105,369)		1,889,986	
Workload Indicators				
Number of work orders	18,059	18,000	17,600	19,500
Number of billable shop hours	77,995	80,000	75,500	90,149
Parts sales - gross revenue	2,419,115	3,000,000	2,280,000	2,550,000
Fuel dispensed - gallons	3,010,954	3,000,000	3,150,000	3,150,000

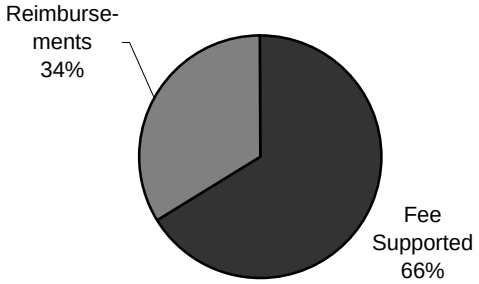
In 2005-06 a net decrease of 0.6 positions is requested.

- The reclassification of 1.0 Applications Specialist (R53) to Automated Systems Analyst I (R53) is requested to better align classification to actual job duties.
- The transfer-out of 1.0 Vehicle Services Shop Supervisor from the Parts Room to the Motor Pool budget (IBA VHS) is requested to improve operational functions in the Motor Pool division. This position will assist with the development of specifications for vehicle purchases and support the day-to-day Motor Pool operations.
- The addition of 1.0 Equipment Parts Specialist I and 2.0 Equipment Services Specialists I to the heavy duty, auto, and generator shops will speed up the processing of work orders to meet the customers demand for service. The addition of 1.0 Storekeeper position will enable faster processing of parts orders and quicker payment of invoices. These additions will be partially offset by the deletion of 1.0 vacant Motor Pool Assistant.
- In order to align the department's salaries and benefits budget with its revenue budget, which is based upon rates approved by the Board on March 1, 2005, a distributed vacancy factor of 3.8% was built into the salary projections for all billable positions resulting in a net decrease of 2.6 positions.

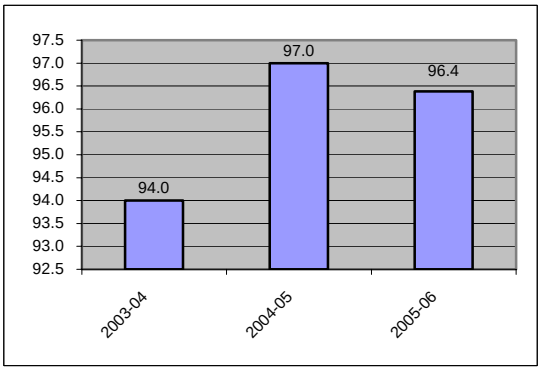
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



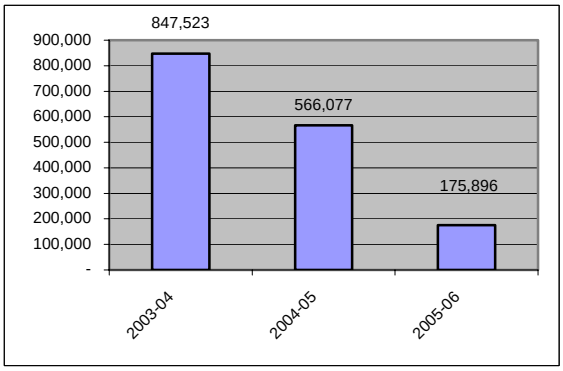
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Fleet Management
FUND: Garage Warehouse

BUDGET UNIT: ICB VHS
FUNCTION: General
ACTIVITY: Central Garage

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	6,323,600	6,460,338	488,041	-	6,948,379	(98,472)	6,849,907
Services and Supplies	9,944,553	8,783,973	(98,954)	-	8,685,019	2,822,685	11,507,704
Central Computer	32,200	36,434	(3,397)	-	33,037	-	33,037
Transfers	498,417	566,522	-	-	566,522	(21,258)	545,264
Total Exp Authority	16,798,770	15,847,267	385,690	-	16,232,957	2,702,955	18,935,912
Reimbursements	(5,961,500)	(6,143,344)	-	-	(6,143,344)	(383,464)	(6,526,808)
Total Appropriation	10,837,270	9,703,923	385,690	-	10,089,613	2,319,491	12,409,104
Depreciation	250,000	250,000	-	-	250,000	-	250,000
Total Requirements	11,087,270	9,953,923	385,690	-	10,339,613	2,319,491	12,659,104
Departmental Revenue							
Use Of Money and Prop	15,625	20,000	-	-	20,000	35,000	55,000
Current Services	11,067,000	10,500,000	-	-	10,500,000	2,280,000	12,780,000
Total Revenue	11,082,625	10,520,000	-	-	10,520,000	2,315,000	12,835,000
Operating Transfers In	2,000,000	-	-	-	-	-	-
Total Financing Sources	13,082,625	10,520,000	-	-	10,520,000	2,315,000	12,835,000
Rev Over/(Under) Exp	1,995,355	566,077	(385,690)	-	180,387	(4,491)	175,896
Budgeted Staffing		97.0	-	-	97.0	(0.6)	96.4
Fixed Asset							
Improvement to Structures	-	211,800	-	-	211,800	(29,300)	182,500
Equipment	-	160,000	-	-	160,000	(104,000)	56,000
Total Fixed Assets	-	371,800	-	-	371,800	(133,300)	238,500

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column. Also in 2005-06, fuel costs are expected to continue soaring to record levels driving the need for significant increased services and supplies appropriation, which is offset by increased reimbursements and revenues from sales.

Net assets in the Garage fund have been substantially depleted because Fleet Management rates were not adjusted between 1992 and 2003. Each year since 2002-03, Fleet Management rates have been analyzed and presented for Board approval; however, the department determined that working capital reserves cannot be adjusted to appropriate levels in a reasonable amount of time without adversely impacting rates. On March 1, 2005, the department recommended and the Board approved the transfer of $2 million from the Motor Pool fund to the Garage fund to adjust working capital reserves in each of the funds to a more appropriate level and enable Fleet Management to stabilize its rates in upcoming fiscal years.

This proposed budget is expected to decrease working capital reserves in the Garage fund by approximately $63,000 from $1.89 million to $1.83 million. Per the June 30, 2004 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirement for this fund is approximately $1.49 million.

DEPARTMENT: Fleet Management
FUND: Garage Warehouse
BUDGET UNIT: ICB VHS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	-	-	-	-
	Reclassify 1.0 Applications Specialist (R53) to Automated Systems Analyst I (R53) to better align classification to actual job duties.				
2.	Salaries and Benefits	(1.0)	(56,456)	-	56,456
	Transfer 1.0 Vehicle Services Shop Supervisor to the Motor Pool budget (IBA VHS).				
3.	Salaries and Benefits	3.0	139,456	-	(139,456)
	The addition of 1.0 Equipment Parts Specialist and 2.0 Equipment Services Specialist are requestd to facilitate the processing of work orders to meet customer service demands. Also, an additional 1.0 Storekeeper is requested to speed the processing of parts orders and payment of invoices. These additions are partially offset by the deletion of 1.0 vacant Motor Pool Assistant.				
4.	Salaries and Benefits	(2.6)	(181,472)	-	181,472
	In order to align the department's salaries and benefits budget with its revenue budget, which is based on rates approved by the Board on March 1, 2005, a distributed vacancy factor of 3.8% was built into the salary projections for all billable positions for a net decrease of 2.6 positions.				
5.	Services and Supplies	-	2,319,036	2,315,000	(4,036)
	Fuel prices are expected to reach record highs while demand is expected to remain steady due to the need of agency users to continue to supply services to their customers. Parts and materials used on work orders were increased by 5% to account for inflation and to include the additional work orders expected to be processed due to increased demand for services. Costs are offset by additional revenue from the sale of fuel and parts.				
6.	Services and Supplies		120,185	-	(120,185)
	Increased costs related to tools, small equipment, and miscellaneous expenses.				
7.	Transfers	-	(21,258)	-	21,258
	Reduced transfers primarily due to reduced Motor Pool charges.				
	Total	(0.6)	2,319,491	2,315,000	(4,491)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Improvements to Structures	(29,300)
	The Fleet Management HVAC Project (CIP No. 04-012) was combined with the project to remodel Buildings 1 and 6 (CIP No. 03-30). The Architecture & Engineering Department advised that combining the projects is likely to result in significant overall cost savings for these projects.	
2.	Fixed Assets - Equipment	(104,000)
	Decrease because fixed asset purchases are not anticipated in 2005-06.	
	Total	(133,300)

Motor Pool

DESCRIPTION OF MAJOR SERVICES

Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks, and various specialty vehicles assigned to County departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead, and other operational costs of fleet vehicles.

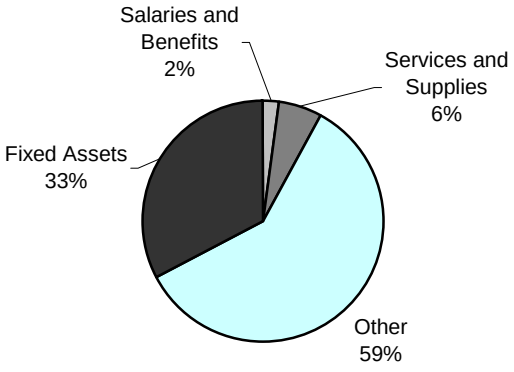
The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to be used as working capital and for replacement of fixed assets. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

BUDGET AND WORKLOAD HISTORY

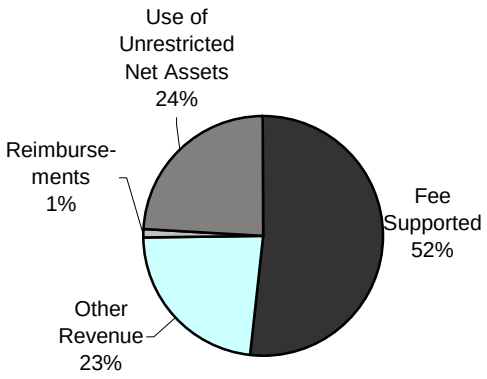
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	5,701,306	8,519,141	9,891,837	8,866,469
Departmental Revenue	10,940,288	10,265,000	9,236,000	9,272,000
Revenue Over/(Under) Expense	5,238,982	1,745,859	(655,837)	405,531
Budgeted Staffing		4.0		4.0
Fixed Assets	3,663,990	4,484,000	2,500,000	3,400,000
Unrestricted Net Assets Available at Year End	11,756,484		8,600,647	
Workload Indicators				
Vehicles owned by the Motor Pool	1,322	1,285	1,143	1,140
Vehicles owned by other departments	556	552	544	545
Total miles drive by Motor Pool vehicles	17,000,000	17,000,000	16,000,000	16,000,000

In 2005-06, the transfer-in of 1.0 Vehicle Services Shop Supervisor from the Garage budget (ICB VHS) is requested. This position will assist with the development of specifications for vehicle purchases and support the day-to-day Motor Pool operations. This will be offset by the deletion of 1.0 vacant Motor Pool Specialist, which is no longer needed.

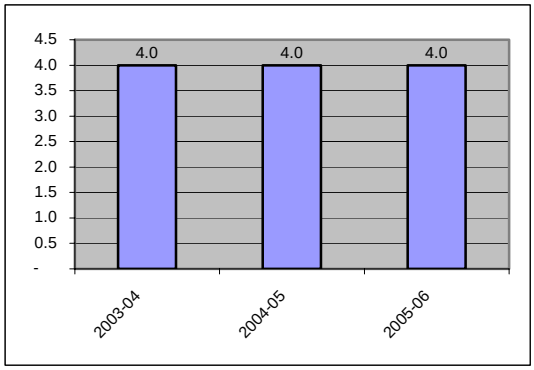
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



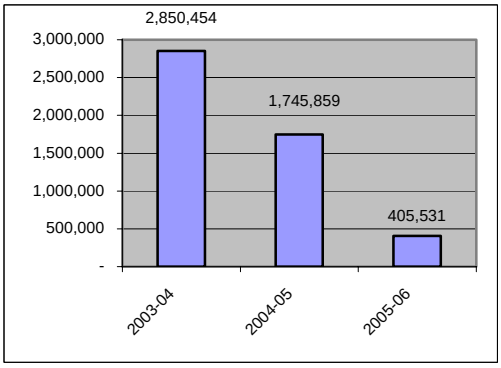
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Fleet Management
FUND: Motor Pool

BUDGET UNIT: IBA VHS
FUNCTION: General
ACTIVITY: Central motor pool

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	175,817	211,530	860	-	212,390	9,162	221,552
Services and Supplies	172,277	332,406	140,971	-	473,377	156,282	629,659
Central Computer	2,679	2,679	991	-	3,670	-	3,670
Transfers	5,582,864	5,844,748	-	-	5,844,748	302,840	6,147,588
Total Exp Authority	5,933,637	6,391,363	142,822	-	6,534,185	468,284	7,002,469
Reimbursements	(100,000)	(272,222)	-	-	(272,222)	136,222	(136,000)
Total Appropriation	5,833,637	6,119,141	142,822	-	6,261,963	604,506	6,866,469
Depreciation	2,058,200	2,400,000	-	-	2,400,000	(400,000)	2,000,000
Oper Trans Out	2,000,000	-	-	-	-	-	-
Total Requirements	9,891,837	8,519,141	142,822	-	8,661,963	204,506	8,866,469
Departmental Revenue							
Use Of Money and Prop	202,000	200,000	-	-	200,000	(28,000)	172,000
Current Services	6,344,000	6,715,000	-	-	6,715,000	(315,000)	6,400,000
Other Revenue	2,400,000	3,000,000	-	-	3,000,000	(600,000)	2,400,000
Other Financing Sources	290,000	350,000	-	-	350,000	(50,000)	300,000
Total Revenue	9,236,000	10,265,000	-	-	10,265,000	(993,000)	9,272,000
Rev Over/(Under) Exp	(655,837)	1,745,859	(142,822)	-	1,603,037	(1,197,506)	405,531
Budgeted Staffing		4.0	-	-	4.0	-	4.0
Fixed Asset							
Improvement to Structures	-	284,000	-	-	284,000	116,000	400,000
Vehicles	2,500,000	4,200,000	-	-	4,200,000	(1,200,000)	3,000,000
Total Fixed Assets	2,500,000	4,484,000	-	-	4,484,000	(1,084,000)	3,400,000

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases and will incur decreased costs in risk management insurance and computer printing costs. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column.

Net assets in the Motor Pool fund have increased substantially above required levels because Fleet Management rates were not adjusted between 1992 and 2003. Each year since 2002-03, Fleet Management rates have been analyzed and presented for Board approval. On March 1, 2005, the department recommended and the Board approved 2005-06 rate adjustments as well as the transfer of $2 million from the Motor Pool fund to the Garage fund to adjust working capital reserves in each of the funds to a more appropriate level and enable Fleet Management to stabilize its rates in upcoming fiscal years.

This proposed budget is expected to decrease working capital reserves in the Motor Pool fund by approximately $3.0 million from $8.6 million to $5.6 million. Per the June 30, 2004 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirement for this fund—not including a reserve for vehicle replacement—is approximately $1.0 million.

DEPARTMENT: Fleet Management
FUND: Motor Pool
BUDGET UNIT: IBA VHS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and Benefits	-	9,162	-	(9,162)
	The transfer-in from the Garage budget (ICB VHS) of 1.0 Vehicle Services Shop Supervisor is offset by the deletion of 1.0 vacant Motor Pool Specialist.				
2.	Services and Supplies	-	156,282	-	(156,282)
	Increased COWCAP charges are offset by other minor reductions to the services and supplies budget.				
3.	Transfers	-	302,840	-	(302,840)
	Increased transfers primarily to the Garage fund for repair services to Motor Pool vehicles.				
4.	Reimbursements	-	136,222	-	(136,222)
	Reduced reimbursements from the Garage for the use of Motor Pool vehicles in its operations.				
5.	Depreciation	-	(400,000)	-	400,000
	Reduced depreciation charges due to the reduction in the number of Motor Pool vehicles.				
6.	Revenue		-	(28,000)	(28,000)
	Reduced interest revenue due to the Board-approved transfer of $2 million to the Garage fund in 2004-05.				
7.	Revenue	-	-	(915,000)	(915,000)
	Reduced revenue from customers due to fewer Motor Pool vehicles and rate adjustments as approved by the Board on March 1, 2005.				
8.	Revenue	-	-	(50,000)	(50,000)
	Reduced revenue from the sale of surplus vehicles.				
	Total	-	204,506	(993,000)	(1,197,506)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

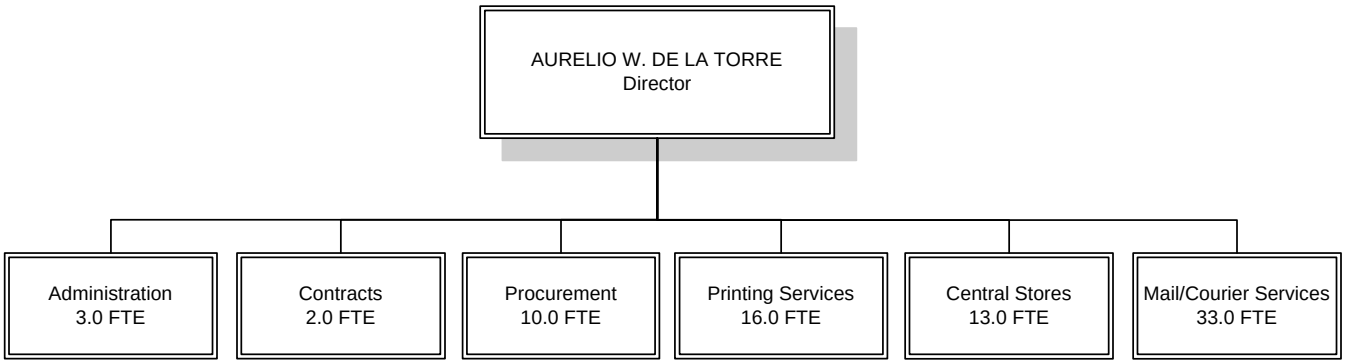
	Brief Description of Change	Appropriation
1.	Improvements to Structures	116,000
	The Fleet Management HVAC Project (CIP No. 04-012) was combined with the project to remodel Buildings 1 and 6 (CIP No. 03-30). The Architecture & Engineering Department advised that combining the projects is likely to result in significant overall cost savings for these projects.	
2.	Fixed Assets - Vehicles	(1,200,000)
	A lower number of fleet vehicles reached the new replacement parameters in FY 2004-05 resulting in lower projected expenditures. Surveys of department users indicated that there will be minimal new vehicles added to the fleet and appropriations were subsequently reduced.	
	Total	(1,084,000)

PURCHASING
Aurelio W. De La Torre

MISSION STATEMENT

The Purchasing Department supports San Bernardino County by seeking the best value for each dollar expended by processing public procurement in an open and competitive environment. In addition, the department provides in-house services such as printing, full service supply ordering, and comprehensive mail services through its three internal service programs (Printing Services, Central Stores, and Mail Courier Services).

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
Purchasing	1,093,119	35,000	1,058,119		16.0
Central Stores	8,317,434	8,556,571		239,137	13.0
Mail/Courier Services	7,802,089	7,917,000		114,911	33.0
Printing Services	2,708,942	2,875,359		166,417	16.0
TOTAL	19,921,584	19,383,930	1,058,119	520,465	78.0

Purchasing

DESCRIPTION OF MAJOR SERVICES

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by county departments and Board-governed districts. In addition, it is responsible for the management of three internal service programs (Central Stores, Mail/Courier Services and Printing Services). It also manages and arranges for the sale of county surplus property.

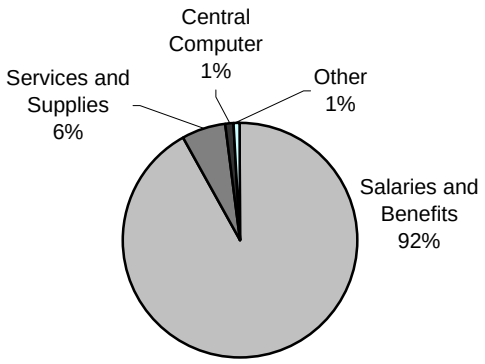
The Purchasing Department strives to provide service to all county departments, special districts and entities with sources for quality products with reasonable prices and timely deliveries. All willing vendors will be given the opportunity to provide pricing on their products and services in a fair, open, and competitive environment. Purchasing accomplishes this mission by treating each department, employee, and vendor with respect, integrity, and understanding. By extending this treatment to all, Purchasing fulfills the purchasing obligation of San Bernardino County.

BUDGET AND WORKLOAD HISTORY

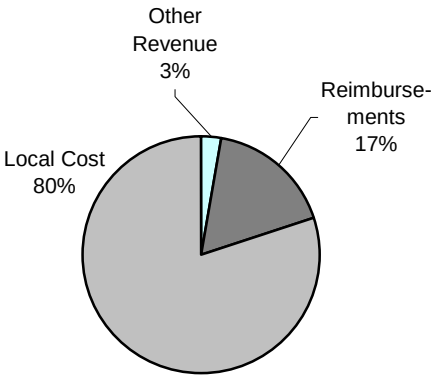
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,022,018	1,073,018	1,020,224	1,093,119
Departmental Revenue	36,568	35,000	35,000	35,000
Local Cost	985,450	1,038,018	985,224	1,058,119
Budgeted Staffing		16.0		16.0
Workload Indicators				
Purchase Orders	1,571	1,300	1,524	1,500
Request for Payments	61,869	53,000	60,164	60,000
Requisitions	2,983	3,200	2,280	2,300
Blanket PO's	1,876	2,500	3,324	3,300
Request For Proposals	261	300	315	320

In 2005-06, 1.0 Staff Analyst II will be reclassified downward to a Buyer II. This reclassification will enable the department to recruit additional staff to assist with the procurement functions.

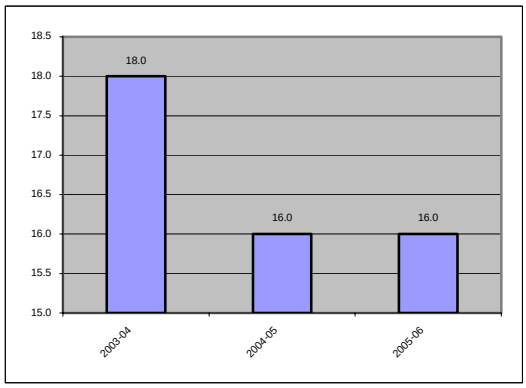
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



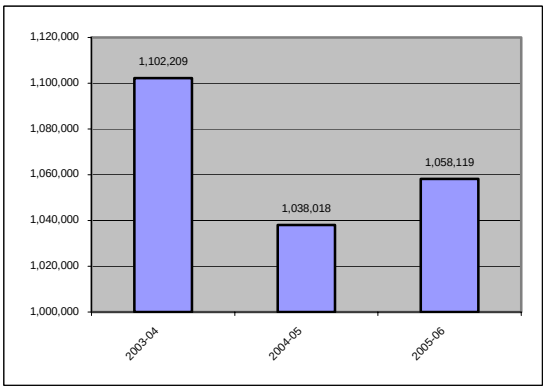
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: General

BUDGET UNIT: AAA PUR
FUNCTION: General
ACTIVITY: Finance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,137,033	1,195,334	23,373	-	1,218,707	(2,322)	1,216,385
Services and Supplies	66,915	61,408	(3,957)	-	57,451	20,521	77,972
Central Computer	16,683	16,683	685	-	17,368	-	17,368
Other Charges	728	728	-	-	728	(308)	420
L/P Equipment	6,052	6,052	-	-	6,052	308	6,360
Transfers	3,432	3,432	-	-	3,432	(199)	3,233
Total Exp Authority	1,230,843	1,283,637	20,101	-	1,303,738	18,000	1,321,738
Reimbursements	(210,619)	(210,619)	-	-	(210,619)	(18,000)	(228,619)
Total Appropriation	1,020,224	1,073,018	20,101	-	1,093,119	-	1,093,119
Departmental Revenue							
Other Revenue	35,000	35,000	-	-	35,000	-	35,000
Total Revenue	35,000	35,000	-	-	35,000	-	35,000
Local Cost	985,224	1,038,018	20,101	-	1,058,119	-	1,058,119
Budgeted Staffing		16.0	-	-	16.0	-	16.0

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Purchasing
FUND: General
BUDGET UNIT: AAA PUR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and benefits		(2,322)	-	(2,322)
	Decrease due to the downward reclassification of 1.0 Staff Analyst II (R56) to Buyer II (R49).				
2.	Services and supplies		20,521	-	20,521
	Increase purchases primarily for small office equipment and supplies.				
3.	Other Charges		(308)	-	(308)
	Reduction in interest payments for computer equipment.				
4.	Lease-Purchase of Equipment		308	-	308
	Increase in principle payments for computer equipment.				
5.	Transfers		(199)	-	(199)
	Decreased charges for the Employee Health and Productivity Program (EHAP).				
6.	Reimbursements		(18,000)	-	(18,000)
	Increase in reimbursements from Central Stores (IAV PUR) and Mail Courier Services (IAY PUR) budget units for administrative services.				
	Total	-	-	-	-

Central Stores

DESCRIPTION OF MAJOR SERVICES

Central Stores stocks, supplies, and delivers stationery, forms, janitorial, and other high volume miscellaneous items for county departments and other local government agencies at the lowest cost and in a timely manner. Central Stores also orders, stocks, and delivers to Arrowhead Regional Medical Center (ARMC) all its medical forms. Central Stores also maintains the surplus property pool. The division strives to accurately inventory and fairly distribute surplus property to interested county departments, community-based organizations, and the general public.

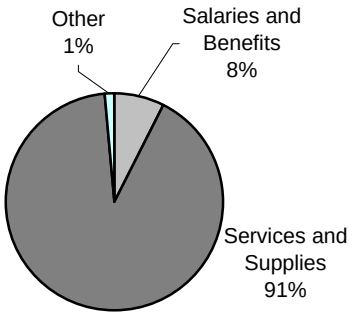
The Purchasing Department's Central Stores Division budget unit is an internal service fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital or replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET AND WORKLOAD HISTORY

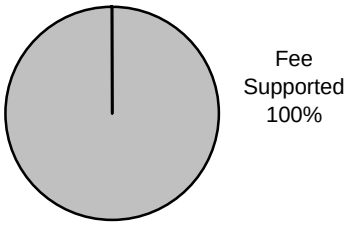
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	8,013,104	7,271,067	8,103,043	8,317,434
Departmental Revenue	7,703,050	7,444,140	8,354,039	8,556,571
Revenue Over/(Under) Expense	(310,054)	173,073	250,996	239,137
Budgeted Staffing		12.0		13.0
Fixed Assets	-	-	-	10,000
Unrestricted Net Assets Available at Year End	107,208		358,204	
Workload Indicators				
Work Orders	31,269	30,600	34,997	-
Online Orders	-	-	-	15,060
Special Orders	-	-	-	7,151
Stock Orders	-	-	-	13,640
Warehouse/Stores Sales	7,810,013	7,400,000	7,876,973	8,018,759
Medical Form Units	-	-	-	37,224

In 2005-06, the addition of 1.0 Clerk II is requested to work in the Central Stores business office primarily to provide support for the Arrowhead Regional Medical Center (ARMC) Forms Program.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

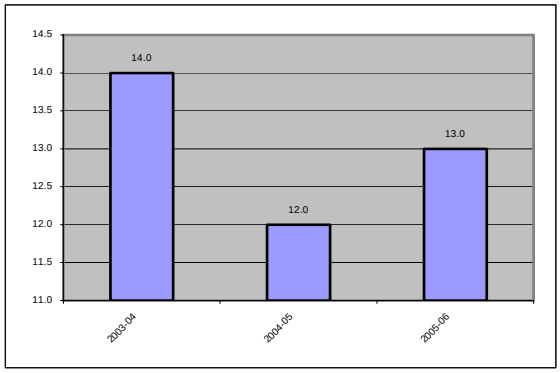


2005-06 BREAKDOWN BY FINANCING SOURCE

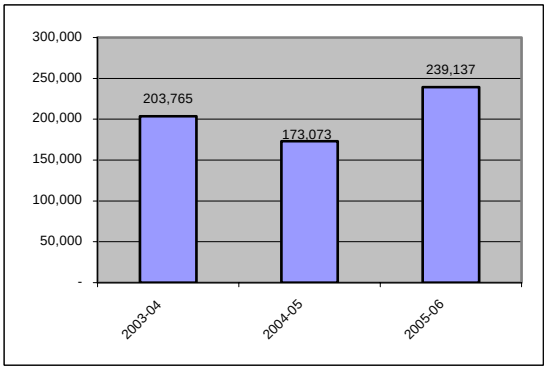


NOTE: This budget is expected to increase unrestricted net assets by $229,137.

2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: Central Stores

BUDGET UNIT: IAV PUR
FUNCTION: General
ACTIVITY: Central Stores

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	510,693	541,698	41,578	-	583,276	48,652	631,928
Services and Supplies	7,464,556	6,609,486	(23,163)	-	6,586,323	957,046	7,543,369
Central Computer	14,000	10,724	5,064	-	15,788	-	15,788
Transfers	109,159	109,159	-	-	109,159	12,555	121,714
Total Appropriation	8,098,408	7,271,067	23,479	-	7,294,546	1,018,253	8,312,799
Depreciation	4,635	-	-	-	-	4,635	4,635
Total Requirements	8,103,043	7,271,067	23,479	-	7,294,546	1,022,888	8,317,434
Departmental Revenue							
Current Services	8,354,039	7,444,140	-	-	7,444,140	1,112,431	8,556,571
Total Revenue	8,354,039	7,444,140	-	-	7,444,140	1,112,431	8,556,571
Rev Over/(Under) Exp	250,996	173,073	(23,479)	-	149,594	89,543	239,137
Budgeted Staffing		12.0	-	-	12.0	1.0	13.0
Fixed Asset							
Equipment	-	-	-	-	-	10,000	10,000
Total Fixed Assets	-	-	-	-	-	10,000	10,000

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

In 2005-06, unrestricted net assets are expected to increase by approximately $230,000 from $107,000 to $337,000. Per the June 30, 2004 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirement for this fund is $1.3 million. It is expected that Central Stores rates will remain unchanged through 2007-08 in order to meet its plan of fully funding its working capital reserve by June 30, 2008.

DEPARTMENT: Purchasing
FUND: Central Stores
BUDGET UNIT: IAV PUR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and benefits	1.0	48,652	-	(48,652)
	Addition of 1.0 Clerk II to work in the Central Stores business office for the ARMC Forms Program.				
2.	Services and Supplies	-	957,046	-	(957,046)
	Increase in purchase of materials as well as courier & printing services due to anticiapted increase in work orders and the printing of ARMC's medical form packages.				
3.	Transfers	-	12,555	-	(12,555)
	Increase due to increase in administrative fees sent to Purchasing for services rendered by Purchasing administrative staff.				
4.	Depreciation	-	4,635	-	(4,635)
	Increase due to value of equipment.				
5.	Current services	-	-	1,112,431	1,112,431
	Revenue is expected to increase due to an anticipated increase in the number of work orders placed by departments. In addition, revenue is expected to increase due to the ARMC Forms Program.				
	Total	1.0	1,022,888	1,112,431	89,543

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Equipment	10,000
	Increase to purchase two power pallet jacks to be used in the warehouse to transport large pallet orders.	
	Total	10,000

Mail/Courier Services

DESCRIPTION OF MAJOR SERVICES

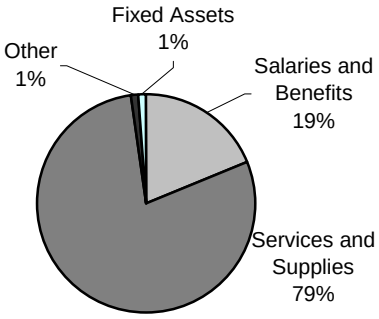
Mail/Courier Services provides interoffice, U.S. Postal, and courier service to departments, agencies, and special districts within the county. The division's main goal is to deliver each piece of mail in a timely and accurate manner.

The Purchasing Department's Mail/Courier Services Division budget unit is an internal service fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital or replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

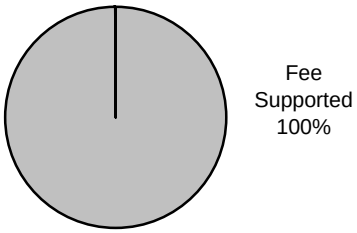
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	7,597,199	7,478,661	7,596,361	7,802,089
Departmental Revenue	8,030,748	7,648,362	7,767,404	7,917,000
Revenue Over/(Under) Expense	433,549	169,701	171,043	114,911
Budgeted Staffing		33.0		33.0
Fixed Assets	15,734	76,082	70,082	85,259
Unrestricted Net Assets Available at Year End	927,857		1,028,818	
Workload Indicators				
Inter-office mail pick-up and delivery	144,268	142,000	107,033	142,000
Inserting/Intel Insert	8,202,350	6,750,000	7,536,138	8,500,000
Folding/tab-label	12,489,207	9,750,000	12,059,750	11,500,000
Bus reply/postage due	241,262	264,000	295,729	300,000
Mail pieces processed	14,624,598	12,300,000	14,411,909	15,180,000

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

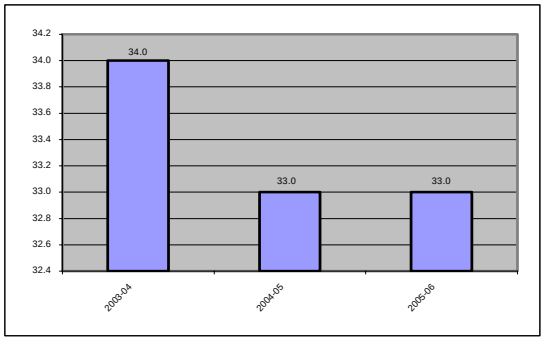


2005-06 BREAKDOWN BY FINANCING SOURCE

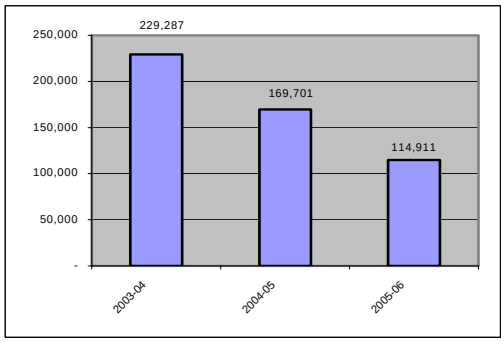


NOTE: This budget is expected to increase unrestricted net assets by $29,652.

2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: Mail Courier Services

BUDGET UNIT: IAY PUR
FUNCTION: General
ACTIVITY: Mail & Courier Services

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,088,267	1,330,018	80,624	-	1,410,642	63,807	1,474,449
Services and Supplies	6,391,949	6,032,421	70,513	-	6,102,934	104,643	6,207,577
Central Computer	4,292	4,369	250	-	4,619	-	4,619
Other Charges	4,040	4,040	-	-	4,040	986	5,026
Transfers	68,813	68,813	-	-	68,813	10,985	79,798
Total Appropriation	7,557,361	7,439,661	151,387	-	7,591,048	180,421	7,771,469
Depreciation	39,000	39,000	-	-	39,000	(8,380)	30,620
Total Requirements	7,596,361	7,478,661	151,387	-	7,630,048	172,041	7,802,089
Departmental Revenue							
Current Services	7,767,404	7,648,362	-	-	7,648,362	268,638	7,917,000
Total Revenue	7,767,404	7,648,362	-	-	7,648,362	268,638	7,917,000
Rev Over/(Under) Exp	171,043	169,701	(151,387)	-	18,314	96,597	114,911
Budgeted Staffing		33.0	-	-	33.0	-	33.0
Fixed Asset							
Equipment	34,000	40,000	-	-	40,000	22,000	62,000
L/P Equipment	36,082	36,082	-	-	36,082	(12,823)	23,259
Total Fixed Assets	70,082	76,082	-	-	76,082	9,177	85,259

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases. These increased costs are reflected in the Cost to Maintain Current Program Services column.

In 2005-06, unrestricted net assets are expected to increase by approximately $30,000 from $928,000 to $958,000. Per the June 30, 2004 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirement for this fund is $1.27 million. During 2005-06, the rates for Mail/Courier Services will be evaluated to determine if rate adjustments will be required in 2006-07 in order to meet the department's plan of fully funding the working capital reserve by June 30, 2007.

DEPARTMENT: Purchasing
FUND: Mail Courier Services
BUDGET UNIT: IAY PUR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and benefits		63,807	-	(63,807)
	Increase due mainly to a workers' compensation experience modification surcharge.				
2.	Services and supplies	-	104,643	-	(104,643)
	Increase in postage costs due to an anticipated increase in demand for mail and courier services throughout the county.				
3.	Other charges	-	986	-	(986)
	Increase in interest payments for non-intelligent inserting machine.				
4.	Transfers	-	10,985	-	(10,985)
	Increased administrative fees transferred to Purchasing administrative oversight.				
5.	Depreciation	-	(8,380)	-	8,380
	Decrease due to fully depreciated equipment.				
6.	Current services		-	268,638	268,638
	Revenue is expected to increase to reflect the increased demand in mail and courier services throughout the county.				
	Total	-	172,041	268,638	96,597

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

	Brief Description of Change	Appropriation
1.	Increase in Equipment	22,000
	Increase due to the upgrade of the intelligent inserting machine.	
2.	Decrease in Lease-Purchase of Equipment	(12,823)
	Decrease due to the final principle payments on a bottom sheet feeder.	
	Total	9,177

Printing Services

DESCRIPTION OF MAJOR SERVICES

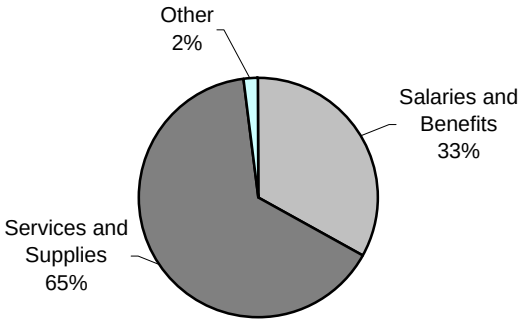
Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, and reports for county departments and special districts. The division provides high quality printed materials utilizing the latest technological advances in order to serve the needs of county departments. This division strives to deliver services in the most timely and cost effective manner available.

The Purchasing Department's Printing Services Division budget unit is an internal service fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital or replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

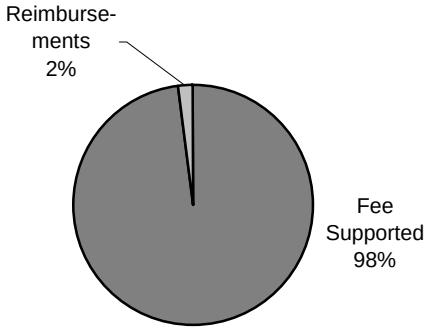
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,548,386	2,352,272	2,403,248	2,708,942
Departmental Revenue	2,503,248	2,422,958	2,565,000	2,875,359
Revenue Over/(Under) Expense	(45,138)	70,686	161,752	166,417
Budgeted Staffing		16.0		16.0
Fixed Assets	187,189	18,057	34,327	12,566
Unrestricted Net Assets Available at Year End	161,042		288,467	
Workload Indicators				
Printed Pages-units	60,756,335	65,000,000	68,000,000	81,000,000
Graphic Arts - hours billed	2,891	2,960	2,400	2,700

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY

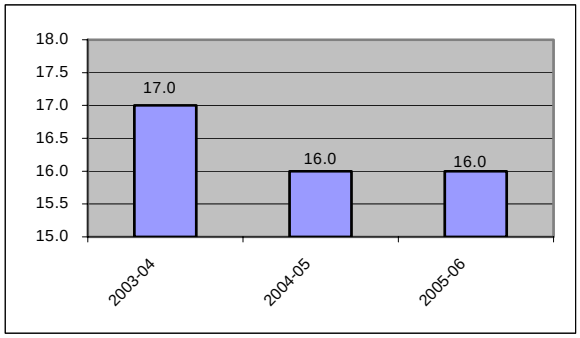


2005-06 BREAKDOWN BY FINANCING SOURCE

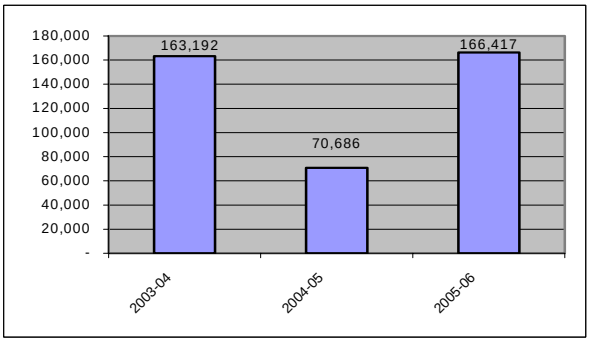


NOTE: This budget is expected to increase unrestricted net assets by $153,851.

2005-06 STAFFING TREND CHART



2005-06 REVENUE OVER/(UNDER) TREND CHART



GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: Printing Services

BUDGET UNIT: IAG PUR
FUNCTION: General
ACTIVITY: Printing

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	816,162	827,935	63,110	-	891,045	2,582	893,627
Services and Supplies	1,506,438	1,349,576	(6,688)	-	1,342,888	403,948	1,746,836
Central Computer	8,224	8,224	401	-	8,625	-	8,625
Other Charges	1,863	259	-	-	259	(58)	201
Transfers	50,887	55,500	-	-	55,500	(3,247)	52,253
Total Exp Authority	2,383,574	2,241,494	56,823	-	2,298,317	403,225	2,701,542
Reimbursements	(52,222)	(52,222)	-	-	(52,222)	(5,600)	(57,822)
Total Appropriation	2,331,352	2,189,272	56,823	-	2,246,095	397,625	2,643,720
Depreciation	71,896	163,000	-	-	163,000	(97,778)	65,222
Total Requirements	2,403,248	2,352,272	56,823	-	2,409,095	299,847	2,708,942
Departmental Revenue							
Current Services	2,565,000	2,422,958	-	-	2,422,958	452,401	2,875,359
Total Revenue	2,565,000	2,422,958	-	-	2,422,958	452,401	2,875,359
Rev Over/(Under) Exp	161,752	70,686	(56,823)	-	13,863	152,554	166,417
Budgeted Staffing		16.0	-	-	16.0	-	16.0
Fixed Asset							
L/P Equipment	34,327	18,057	-	-	18,057	(5,491)	12,566
Total Fixed Assets	34,327	18,057	-	-	18,057	(5,491)	12,566

In 2005-06, the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. These costs are reflected in the Cost to Maintain Current Program Services column.

In 2005-06, unrestricted net assets are expected to increase by approximately $154,000 from $161,000 to $315,000. Per the June 30, 2004 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirement for this fund is approximately $426,000. During 2005-06, the rates for Printing Services will be evaluated to determine if rate adjustments will be required in 2006-07 in order to meet the department's plan of fully funding the working capital reserve by June 30, 2007.

DEPARTMENT: Purchasing
FUND: Printing Services
BUDGET UNIT: IAG PUR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1.	Salaries and benefits	-	(9,073)	-	9,073
	Decrease due to the downward reclassification of 1.0 Account Technician (R40) to Fiscal Clerk II (R31).				
2.	Salaries and benefits	-	11,655	-	(11,655)
	Increase due to salary step adjustments and leave cash-outs.				
3.	Services and supplies	-	403,948	-	(403,948)
	Effective July 1, 2005, Printing Services will take over printing currently completed by the Information Services Department (ISD). Printing Services production will increase by 1.4 million copies per month.				
4.	Other Charges	-	(58)	-	58
	Reduced interest payments for lease-purchase computer equipment.				
5.	Transfers	-	(3,247)	-	3,247
	Decrease due to no anticipated amount due in 5016-Fixed Assets Transfers Out.				
6.	Reimbursements		(5,600)	-	5,600
	Increased reimbursements from Central Mail and Central Stores for administrative services.				
7.	Depreciation	-	(97,778)	-	97,778
	Decrease due to fully depreciated equipment.				
8.	Current Services	-	-	452,401	452,401
	Increase to reflect the additional production due to the transfer of printing work from ISD.				
	Total	-	299,847	452,401	152,554

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

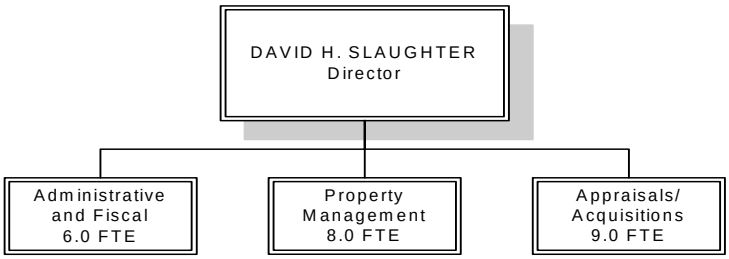
	Brief Description of Change	Appropriation
1.	Lease-Purchase of Equipment	(5,491)
	Decrease due to less principal due on the remaining lease-purchase.	
	Total	(5,491)

REAL ESTATE SERVICES
David H. Slaughter

MISSION STATEMENT

The mission of the Real Estate Services Department is to provide professional real estate services, which enable its customers, county departments, and other public agencies, to provide services that promote the health, safety, well being, and quality of life to the residents of the county.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Real Estate Services	2,358,774	1,549,650	809,124		24.0
Rents and Leases	211,592	45,912	165,680		-
Chino Ag Preserve	4,913,330	981,638		3,931,692	-
TOTAL	7,483,696	2,577,200	974,804	3,931,692	24.0

Real Estate Services

DESCRIPTION OF MAJOR SERVICES

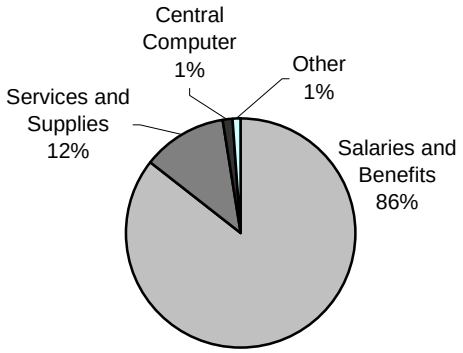
Real Estate Services negotiates and administers revenue and expenditure leases on behalf of county departments. More than 300 revenue leases allow for the use of county-owned facilities, generally at county parks and airports, and generate revenue to offset expenses incurred to provide such facilities to residents and users. Approximately 260 expenditure leases are managed to provide facilities throughout the county for departments and their employees to support the delivery of services in locations convenient to the residents served.

Real Estate Services also provides appraisal, acquisition and relocation assistance for county departments and, upon request, to other agencies including SANBAG, the State of California, and various cities. The department establishes values and acquires the necessary rights-of-way needed to complete public safety projects, including the construction and maintenance of transportation corridors and floodways. The department also acquires land and facilities for various functions, disposes of property determined to be surplus to the county's needs, and maintains an inventory of all county land and facilities.

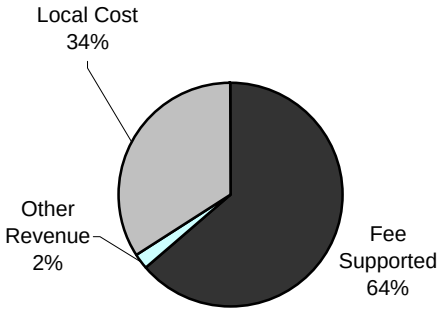
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,787,098	2,213,960	1,953,635	2,358,774
Departmental Revenue	1,264,630	1,549,650	1,325,567	1,549,650
Local Cost	522,468	664,310	628,068	809,124
Budgeted Staffing		24.0		24.0
Workload Indicators				
Appraisals/Acquisitions (billable hours)	17,120	16,000	15,873	16,000
Property Management (billable hours)	14,200	13,700	14,077	14,000

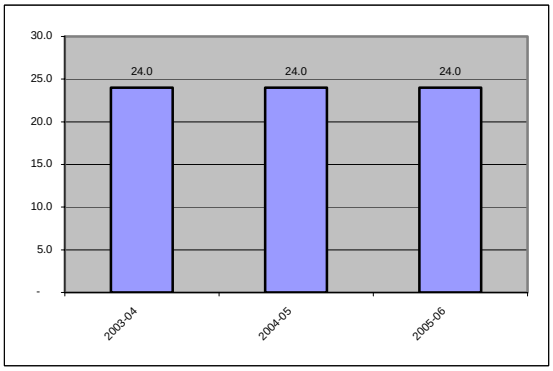
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



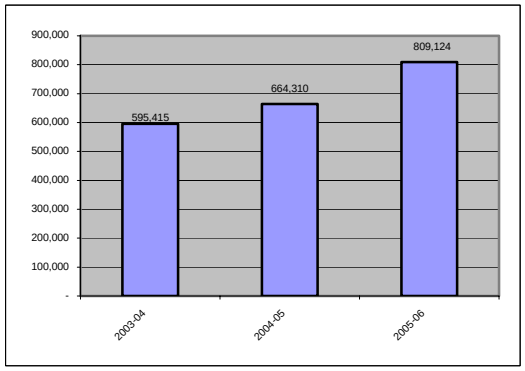
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA RPR
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,725,226	1,954,056	69,565	-	2,023,621	(3,215)	2,020,406
Services and Supplies	188,228	218,769	58,813	-	277,582	209	277,791
Central Computer	17,519	17,519	16,436	-	33,955	-	33,955
Transfers	22,662	23,616	-	-	23,616	3,006	26,622
Total Appropriation	1,953,635	2,213,960	144,814	-	2,358,774	-	2,358,774
Departmental Revenue							
Use Of Money and Prop	41,457	46,000	-	-	46,000	-	46,000
Current Services	1,284,110	1,503,650	-	-	1,503,650	-	1,503,650
Total Revenue	1,325,567	1,549,650	-	-	1,549,650	-	1,549,650
Local Cost	628,068	664,310	144,814	-	809,124	-	809,124
Budgeted Staffing		24.0	-	-	24.0	-	24.0

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases. These increased costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Real Estate Services
FUND: General
BUDGET UNIT: AAA RPR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries and benefits		(3,215)	-	(3,215)
	Minor adjustments related to turnover, which is offset by various step increases.				
2.	Services and Supplies		209	-	209
	Minor adjustments related mainly to communication charges.				
3.	Transfers		3,006	-	3,006
	Increased costs charged by Human Resources for the EHAP program and additional costs charged by the Public Works Group for personnel and payroll services.				
	Total	-	-	-	-

Rents and Leases

DESCRIPTION OF MAJOR SERVICES

This budget is used to fund the rental of leased space utilized by county departments except long-term facility agreements for joint power authorities. Lease payments are reimbursed from various user departments.

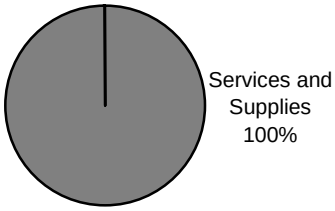
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

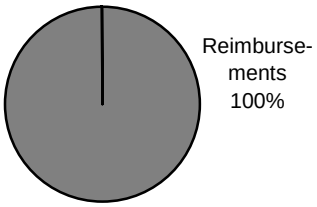
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	76,652	208,652	320,088	211,592
Departmental Revenue	61,364	-	10,980	45,912
Local Cost	15,288	208,652	309,108	165,680
Workload Indicators				
Number of leases with county as tenant	241	260	248	261
Square feet of leased space managed	2,444,378	2,205,100	2,242,847	2,562,220

In 2004-05, the estimated local cost will exceed budgeted local cost because reimbursement for improvements to the Public Health Department's bio-terrorism laboratory was received in 2003-04 even though the expense was not recognized until 2004-05. In 2003-04, actual local cost was less than budgeted by a similar amount for the same reason.

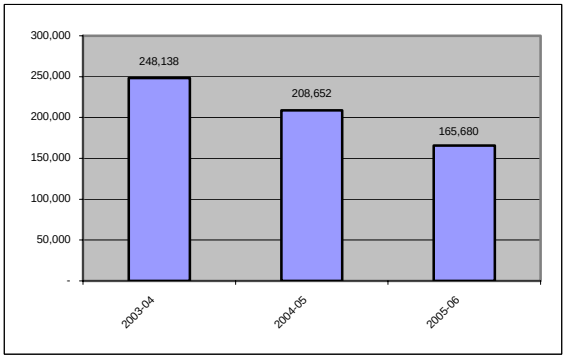
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Internal Services
DEPARTMENT: Rents and Leases
FUND: General

BUDGET UNIT: AAA RNT
FUNCTION: General
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	32,836,320	33,402,624	-	-	33,402,624	1,155,210	34,557,834
Total Exp Authority	32,836,320	33,402,624	-	-	33,402,624	1,155,210	34,557,834
Reimbursements	(32,516,232)	(33,193,972)	-	-	(33,193,972)	(1,152,270)	(34,346,242)
Total Appropriation	320,088	208,652	-	-	208,652	2,940	211,592
Departmental Revenue							
Use Of Money and Prop	10,980	-	-	4,872	4,872	41,040	45,912
Total Revenue	10,980	-	-	4,872	4,872	41,040	45,912
Local Cost	309,108	208,652	-	(4,872)	203,780	(38,100)	165,680

On March 29, 2005, the Board approved an agreement to lease 301 square feet of county owned space to a non-county entity. The revenue from this agreement is reflected in the Board Approved Adjustments column.

DEPARTMENT: Rents and Leases
FUND: General
BUDGET UNIT: AAA RNT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Services and supplies		2,940	-	2,940
	Increased lease costs of $1,174,757 are due to adjustments based on the Consumer Price Index or a fixed amount as specified in the various lease agreements. The increased costs are offset by reimbursement from departments.				
2.	Revenue from Use of Money and Property		-	41,040	(41,040)
	Revenue leases with Victor Valley School District and the Superintendent of Schools.				
	Total	-	2,940	41,040	(38,100)

Chino Agricultural Preserve

DESCRIPTION OF MAJOR SERVICES

The Real Estate Services Department administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Coastal and Parkland Conservation Act. The department is responsible for negotiating and managing leases, preparing conservation easements, managing properties acquired, and recommending future acquisitions. Property management activities include arranging for all ordinary and emergency repairs and improvements necessary to preserve the properties at their present condition, enhancing their operating efficiency, or altering them to enhance lease potential and/or comply with lease requirements. Expenditures are fully financed through revenues received from the lease of acquired properties.

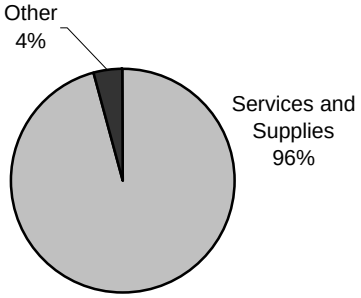
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

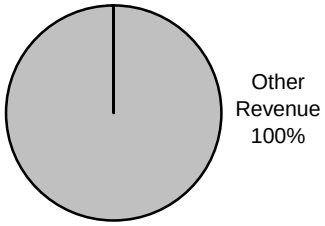
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	447,476	4,408,761	544,112	4,913,330
Departmental Revenue	970,745	825,700	892,743	981,638
Fund Balance		3,583,061		3,931,692
Workload Indicators				
Total acreage	372	372	372	372

Pursuant to Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

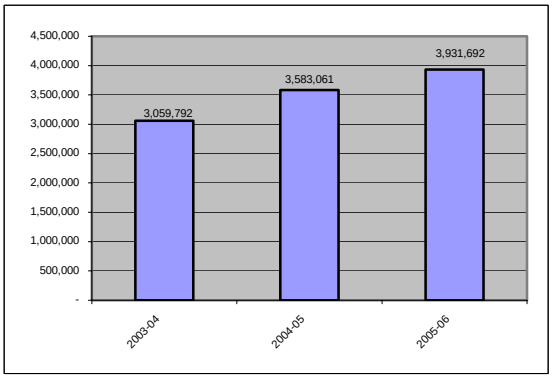
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Internal Services
DEPARTMENT: Chino Ag Preserve
FUND: Special Revenue

BUDGET UNIT: SIF INQ
FUNCTION: Public Works
ACTIVITY: Property Management

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	519,168	522,100	-	-	522,100	296,782	818,882
Other Charges	24,944	32,000	-	-	32,000	3,000	35,000
Contingencies	-	3,854,661	-	-	3,854,661	204,787	4,059,448
Total Appropriation	544,112	4,408,761	-	-	4,408,761	504,569	4,913,330
Departmental Revenue							
Use Of Money & Prop	892,743	825,700	-	-	825,700	155,938	981,638
Total Revenue	892,743	825,700	-	-	825,700	155,938	981,638
Fund Balance		3,583,061	-	-	3,583,061	348,631	3,931,692

DEPARTMENT: Chino Ag Preserve
FUND: Special Revenue
BUDGET UNIT: SIF INQ

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	296,782	-	296,782
	Installation of a water well on one dairy property and the design, construction, and maintenance of emergency wastewater management projects, which are mandated by the Regional Water Quality Control Board, at various other dairy properties.				
2.	Other Charges	-	3,000	-	3,000
	Increase for estimated property taxes.				
3.	Interest Revenue	-	-	33,700	(33,700)
	Increase for estimated interest revenue.				
4.	Lease Revenue	-	-	122,238	(122,238)
	Increased lease revenue from dairy operators.				
5.	Contingencies	-	204,787	-	204,787
	Contingency adjustment for estimated fund balance.				
	Total	-	504,569	155,938	348,631

LAW AND JUSTICE GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Local Cost
GENERAL FUND				
COUNTY TRIAL COURTS:				
DRUG COURT PROGRAMS	427	503,459	503,459	-
GRAND JURY	429	316,921	-	316,921
INDIGENT DEFENSE	431	8,104,078	-	8,104,078
COURT FACILITIES/JUDICIAL BENEFITS	433	1,847,440	-	1,847,440
TRIAL COURT FUNDING - MAINTENANCE OF EFFORT	435	35,725,112	25,098,622	10,626,490
DISTRICT ATTORNEY:				
CRIMINAL	447	44,542,095	27,905,201	16,636,894
CHILD ABDUCTION	452	843,475	-	843,475
LAW AND JUSTICE GROUP ADMINISTRATION	468	379,229	255,000	124,229
PROBATION:				
ADMINISTRATION & COMMUNITY CORRECTIONS	478	44,193,495	27,366,950	16,826,545
COURT-ORDERED PLACEMENTS	483	2,926,330	-	2,926,330
DETENTION CORRECTIONS	485	46,928,252	16,535,894	30,392,358
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	494	-	-	-
PUBLIC DEFENDER	496	23,461,140	700,000	22,761,140
SHERIFF-CORONER:				
SHERIFF DIVISION	500	327,700,595	226,664,856	101,035,739
CORONER DIVISION	505	4,220,288	326,557	3,893,731
TOTAL GENERAL FUND		541,691,909	325,356,539	216,335,370

LAW AND JUSTICE GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Fund Balance
SPECIAL REVENUE FUND				
COUNTY TRIAL COURTS:				
COURTHOUSE FACILITY - EXCESS 25%	437	6,425,292	1,219,656	5,205,636
COURTHOUSE SEISMIC SURCHARGE	439	6,425,900	1,016,407	5,409,493
SURCHARGE ON LIMITED FILINGS	441	3,780,711	1,070,904	2,709,807
ALTERNATE DISPUTE RESOLUTION	443	594,780	594,780	-
INDIGENT DEFENSE	445	561,128	7,500	553,628
DISTRICT ATTORNEY:				
STATE ASSET FORFEITURE	454	654,491	420,000	234,491
SPECIAL PROSECUTIONS	456	1,261,557	856,500	405,057
AUTO INSURANCE FRAUD	458	1,086,567	802,600	283,967
FEDERAL ASSET FORFEITURE	460	114,787	12,500	102,287
WORKERS COMPENSATION FRAUD	462	1,059,127	1,035,000	24,127
REAL ESTATE FRAUD	464	3,768,329	1,563,315	2,205,014
VEHICLE FEES	466	1,470,025	838,500	631,525
LAW AND JUSTICE ADMINISTRATION:				
2004 LOCAL LAW ENFORCEMENT BLOCK GRANT	471	20,700	-	20,700
2003 US CONGRESSIONAL MANDATE AWARD	473	348,902	348,902	-
2003 LOCAL LAW ENFORCEMENT BLOCK GRANT	475	60,966	300	60,666
PROBATION:				
JUVENILE JUSTICE GRANT PROGRAM (AB 1913)	488	11,265,166	5,565,786	5,699,380
ASSET FORFEITURE 15%	490	17,151	500	16,651
STATE SEIZED ASSETS	492	68,393	3,334	65,059
SHERIFF-CORONER:				
CONTRACT TRAINING	507	3,879,080	2,524,472	1,354,608
PUBLIC GATHERINGS	509	1,379,757	680,000	699,757
AVIATION	511	2,110,403	1,975,000	135,403
IRNET - FEDERAL	513	1,909,974	805,000	1,104,974
IRNET - STATE	515	889,447	410,000	479,447
HIGH INTENSITY DRUG TRAFFICK AREA	517	-	-	-
FEDERAL SEIZED ASSETS (DOJ)	519	916,325	812,000	104,325
FEDERAL SEIZED ASSETS (TREASURY)	521	63,129	55,000	8,129
STATE SEIZED ASSETS	523	1,898,499	1,898,499	-
VEHICLE THEFT TASK FORCE	525	838,315	530,000	308,315
SEARCH AND RESCUE	527	241,794	30,000	211,794
CAL-ID PROGRAM	529	3,732,106	3,732,106	-
COPSMORE GRANT	531	4,350,242	3,104,701	1,245,541
CAPITAL PROJECT FUND	533	1,473,809	300,000	1,173,809
COURT SERVICES AUTO	535	1,150,849	252,708	898,141
COURT SERVICES TECH	537	725,127	156,920	568,207
TOTAL SPECIAL REVENUE FUNDS		64,542,828	32,622,890	31,919,938

COUNTY TRIAL COURTS

SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Local Cost	Fund Balance
Drug Court Programs	503,459	503,459	-	
Grand Jury	316,921	-	316,921	
Indigent Defense Program	8,104,078	-	8,104,078	
Court Facilities / Judicial Benefits	1,847,440	-	1,847,440	
Trial Court Funding - Maint of Effort	35,725,112	25,098,622	10,626,490	
Special Revenue Funds:				
Courthouse Facility - Excess 25%	6,425,292	1,219,656		5,205,636
Courthouse Seismic Surcharge	6,425,900	1,016,407		5,409,493
Surcharge on Limited Filings	3,780,711	1,070,904		2,709,807
Alternate Dispute Resolution	594,780	594,780		-
Indigent Defense	561,128	7,500		553,628
TOTAL	64,284,821	29,511,328	20,894,929	13,878,564

Drug Court Programs

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for administrative support and treatment costs for Drug Court Programs. Funding is from grant revenues and reimbursements by Alcohol and Drug Services of the Department of Behavioral Health.

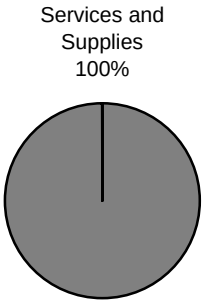
There is no staffing or local cost associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

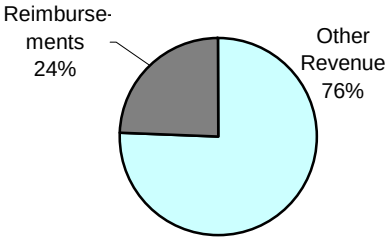
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	433,248	491,957	452,914	503,459
Departmental Revenue	443,248	491,957	452,914	503,459
Local Cost	(10,000)	-	-	-

The negative local cost in 2003-04 repaid the use of local cost that occurred in error in 2002-03. Estimated appropriation for 2004-05 is less than budgeted appropriation due to recognized grant revenue being less than expected, as the decrease in revenue brought about a reduction in administrative support costs. This decrease in cost is expected to continue; however, a reduction in reimbursements mitigates the positive effect and causes a net increase in proposed appropriation.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Law & Justice
DEPARTMENT: Drug Court Programs
FUND: General

BUDGET UNIT: AAA FLP
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	659,082	697,428	-	-	697,428	(31,105)	666,323
Total Exp Authority	659,082	697,428	-	-	697,428	(31,105)	666,323
Reimbursements	(206,168)	(205,471)	-	-	(205,471)	42,607	(162,864)
Total Appropriation	452,914	491,957	-	-	491,957	11,502	503,459
Departmental Revenue							
Other Revenue	452,914	491,957	-	-	491,957	11,502	503,459
Total Revenue	452,914	491,957	-	-	491,957	11,502	503,459
Local Cost	-	-	-	-	-	-	-

Although revenue is budgeted to increase slightly in 2005-06, service and supplies is reduced to offset the decrease in reimbursements. The decrease in reimbursements is caused by a decrease in funding to Behavioral Health that flows to this budget unit to fund the drug court programs.

DEPARTMENT: Drug Court Programs
FUND: General
BUDGET UNIT: AAA FLP

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Adjustments to current programs		11,502	11,502	-
Each year, this budget is adjusted for current year grant revenue and available reimbursement. Services and supplies are reduced $31,105 to compensate for the reduction in reimbursements in the amount of $42,607. Revenue is increased $11,502, which slightly offsets the reduction in reimbursements.				
Total	-	11,502	11,502	-

Grand Jury

DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. Funding in this budget unit covers members' stipends, office supplies, administrative staff, and other support costs.

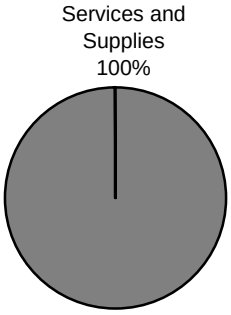
Until 1998, there was one staff member associated with this budget unit. When the courts became a state entity, this staff member became a state employee and costs for duties performed by the staff member are now reimbursed to the courts through a transfer accounted for in Agency Administration costs. Consequently, there is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

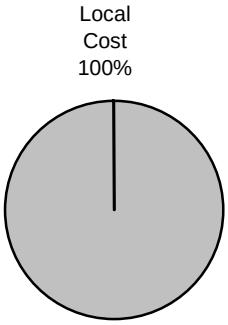
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	217,977	204,359	261,012	316,921
Departmental Revenue	-	-	-	-
Local Cost	217,977	204,359	261,012	316,921

On November 2, 2004, the Board of Supervisors added $104,922 to the 2004-05 Grand Jury budget to restore reductions made to this budget unit in prior years. A portion of this appropriation was spent in 2004-05 for fees paid to jury members. The increase in expenditures accounts for estimated appropriation and local cost being higher than budgeted. Proposed appropriation and local cost is increased in 2005-06 to account for inflation, increased central computer charges, and increases in the reimbursement for the Grand Jury Assistant.

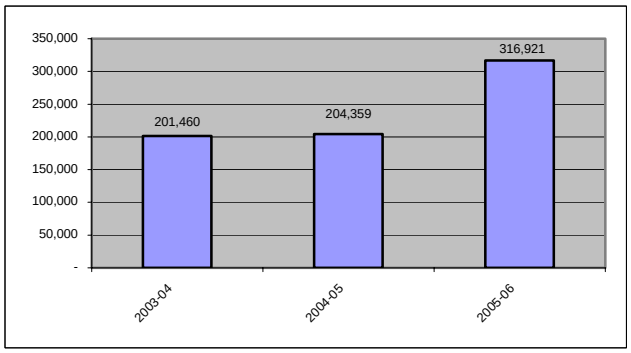
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Grand Jury
FUND: General

BUDGET UNIT: AAA GJY
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	261,012	204,359	7,630	104,922	316,911	-	316,911
Central Computer	-	-	10	-	10	-	10
Total Appropriation	261,012	204,359	7,640	104,922	316,921	-	316,921
Local Cost	261,012	204,359	7,640	104,922	316,921	-	316,921

In addition to the increase of $104,922 added mid-year in 2004-05 to restore reduced funding from state budget cuts, financing of $7,640 is added in 2005-06 for increased service and supplies costs, central computer charges, and Risk Management premiums.

Indigent Defense Program

MISSION STATEMENT

The mission of the Indigent Defense Program is to provide competent and effective court-appointed legal representation and protect the constitutional rights of indigent persons in criminal matters and parties involved in delinquency matters in a timely and fiscally responsible manner for cases where the Public defender has declared a conflict or is otherwise unavailable.

DESCRIPTION OF MAJOR SERVICES

The Indigent Defense Program pays for court-appointed adult indigent criminal and juvenile delinquency legal representation services for clients the Public Defender cannot represent, and for Public Defender investigator and expert expenses on death penalty cases. The program administers attorney service and alternate dispute resolution contracts, monitors appointed caseloads and expenditures, and reports to the County Administrative Office.

There is no staffing associated with this budget unit.

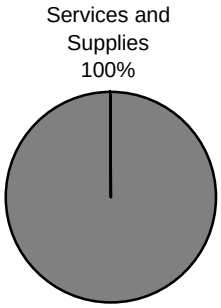
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	8,195,077	8,704,969	7,929,969	8,104,078
Departmental Revenue	-	-	-	-
Local Cost	8,195,077	8,704,969	7,929,969	8,104,078
Workload Indicators				
Appointed Felony Cases	3,441	3,900	3,820	3,900
Appointed Misdemeanor Cases	2,419	2,500	2,560	2,600
Appointed Delinquency Cases	1,554	1,800	1,827	1,850

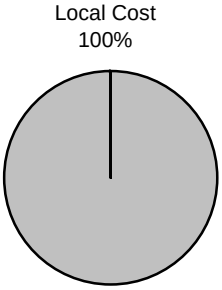
In 2004-05 estimated Appropriation is less than Budgeted Appropriation due to a mid-year decrease approved by the Board on November 2, 2004. The decrease in the amount of $775,000, which was transferred to the Public Defender's budget unit, was possible due to program administration staff working closely with judicial officers and court staff to eliminate costly ad hoc appointments. In 2005-06 Proposed Appropriation, although increased slightly for inflation, is less than 2004-05 Budgeted Appropriation due to the continued reduction of $775,000 in local cost.

While appointed cases are expected to increase slightly in 2005-06, costs are expected to remain constant due to a revised billing structure for attorney contracts that will take effect July 1, 2005.

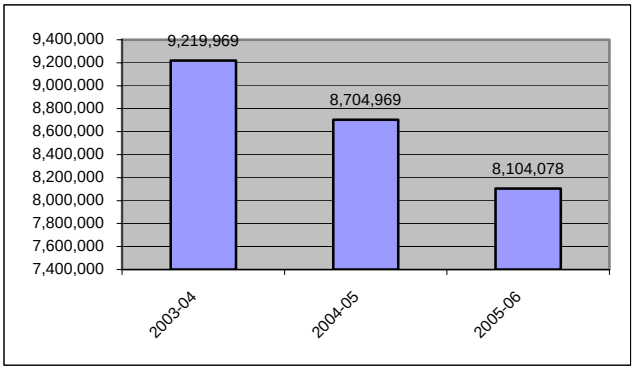
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Indigent Defense Program
FUND: General

BUDGET UNIT: AAA IDC
FUNCTION: Appointed Defense Services
ACTIVITY: Contracts and Accts Payable

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	7,929,969	8,704,969	174,109	(775,000)	8,104,078	-	8,104,078
Total Appropriation	7,929,969	8,704,969	174,109	(775,000)	8,104,078	-	8,104,078
Local Cost	7,929,969	8,704,969	174,109	(775,000)	8,104,078	-	8,104,078

Although the department's budget was increased $174,109 for inflation, there is an overall decrease in Services and Supplies due to a mid year item which transferred $775,000 of local cost to the Public Defender's budget. This transfer was approved by the Board on November 2, 2004 and was recommended based upon Indigent Defense actual expenditures in 2003-04. This transfer assisted in funding the thirteen positions the Public Defender was granted in the mid-year item. The increase is shown in the Cost to Maintain Current Program Services column, while the decrease is illustrated in the Board Approved Adjustments column.

Although no increase in local cost was requested for this budget unit due to insufficient data needed to estimate increased costs, the countywide gang unit approved by the Board on May 3, 2005 may affect this budget unit.

Court Facilities/Judicial Benefits

DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. However, under AB 233, the costs for facilities and the costs of locally authorized judicial benefits remain the responsibility of counties. This budget unit was established in 1997-98 to appropriate funds for those facilities-related expenses (designated as services and supplies in the budget), local judicial benefits (designated as other charges in the budget), and rent for the Juvenile Traffic Court in Rancho Cucamonga (designated as transfers in the budget).

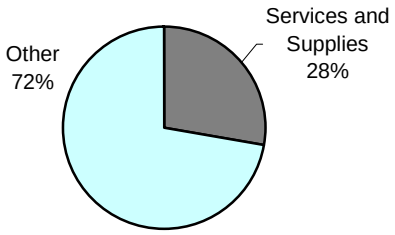
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

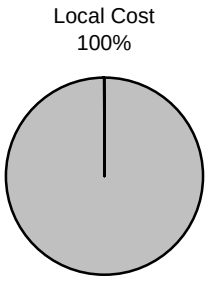
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,813,727	2,034,597	2,025,360	1,847,440
Departmental Revenue	-	-	-	-
Local Cost	1,813,727	2,034,597	2,025,360	1,847,440

Estimated appropriation is less than 2004-05 budgeted appropriation due to a slight decrease in actual judicial benefits paid in 2004-05. Proposed appropriation is decreased to reflect a significant decrease in property insurance costs. The decrease in property insurance costs is offset slightly by an increase in facilities maintenance and rent expense for the Rancho Juvenile Traffic Court, causing a net decrease in appropriation of $187,157. All costs for this budget unit are funded by local cost, thus local cost is decreased in conjunction with the decrease in appropriation.

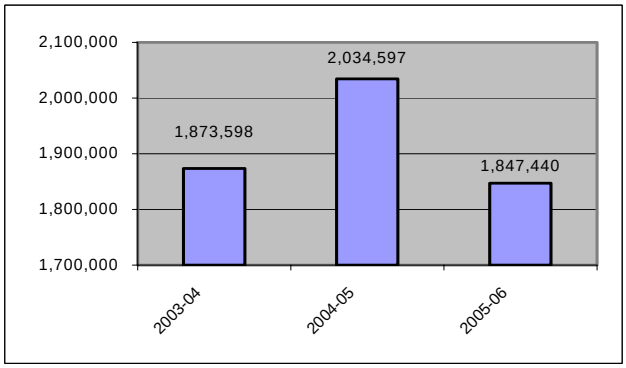
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Court Facilities / Judicial Benefits
FUND: General

BUDGET UNIT: AAA CTN
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	731,530	700,622	(189,457)	-	511,165	-	511,165
Other Charges	1,238,750	1,278,975	-	-	1,278,975	-	1,278,975
Transfers	55,080	55,000	2,300	-	57,300	-	57,300
Total Appropriation	2,025,360	2,034,597	(187,157)	-	1,847,440	-	1,847,440
Local Cost	2,025,360	2,034,597	(187,157)	-	1,847,440	-	1,847,440

Services and supplies is decreased $189,457 primarily due to a reduction in building insurance cost; this decrease is offset by an adjustment to the facilities maintenance budget in accordance with the county's annual agreement with Superior Court. Transfers is increased $2,300 for the annual rent contract increase for Rancho Juvenile Traffic Court.

Legislation is pending that would add 7 new judgeships to the Superior Court in 2005-06, 8 new judgeships in 2006-07, and 8 more in 2007-08. Budget for the local judicial benefits remains at the 2004-05 level until the legislation is enacted and the actual timing of the judicial appointments is known. According to the county's agreement with the Superior Court, new judges authorized and appointed prior to January 1, 2008 will also receive these benefits. The amount per judge is approximately $19,700.

Trial Court Funding – Maintenance Of Effort (MOE)

DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. The county's MOE contribution of $28,390,295 is made up of two components. The expenditure component of $20,227,102 represents the adjusted 1994-95 county expenses for court operations and the revenue component of $8,163,193 is based on the fine and forfeiture revenue sent to the state in 1994-95. In return, the state allowed the counties to retain many of those same fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be shared equally between the state and the county. Of the remaining one half of excess revenue retained by the county, 25% is transferred to the Courthouse Facility special revenue fund to assist with costs of the seismic retrofit/remodel of the central courthouse.

Legislation enacted in 2003 mandated that during 2003-04 and 2004-05 all California counties contribute an additional payment to the state toward court funding. The payment was intended to help the state during its budget crisis and was in lieu of the state taking counties' various undesignated revenues, which would be a much higher amount. San Bernardino County's share of the $31 million sweep, which the Governor proposed to continue in his January Budget for 2005-06, is $1,134,812.

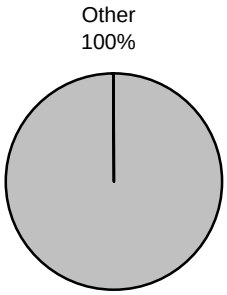
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

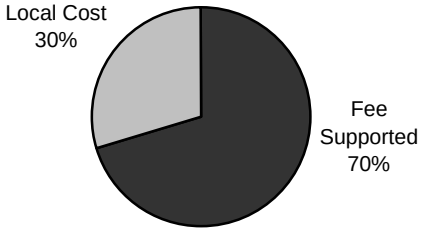
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	36,063,535	35,725,112	36,225,102	35,725,112
Departmental Revenue	28,763,962	25,098,622	27,236,912	25,098,622
Local Cost	7,299,573	10,626,490	8,988,190	10,626,490

Estimated appropriations will exceed budgeted 2004-05 appropriations due to escalated fee revenue collected in 2004-05. As mentioned above, one half of certain fee revenue collected (including monies for parking fines, criminal and traffic fines, and recording fees) is remitted to the state if the revenue collected is in excess of the MOE required amount of $8,163,193. Proposed appropriation, departmental revenue, and local cost is unchanged from budgeted 2004-05 amounts, as increased revenue is not anticipated to continue and the resolution of the undesignated revenues or continuation of the additional $1.1 million payment is unknown at this time.

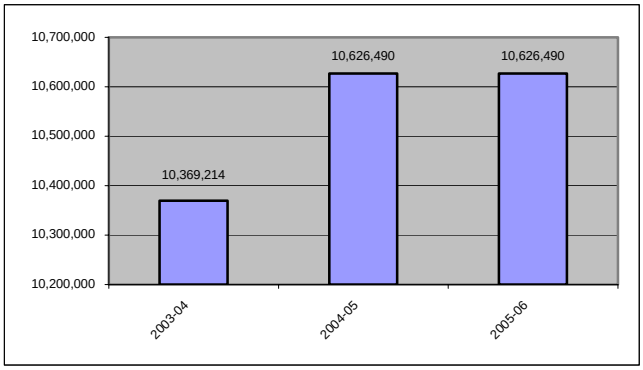
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Trial Court Funding-Maintenance of Effort
FUND: General

BUDGET UNIT: AAA TRC
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	35,025,102	34,525,112	-	-	34,525,112	-	34,525,112
Total Appropriation	35,025,102	34,525,112	-	-	34,525,112	-	34,525,112
Operating Transfers Out	1,200,000	1,200,000	-	-	1,200,000	-	1,200,000
Total Requirements	36,225,102	35,725,112	-	-	35,725,112	-	35,725,112
Departmental Revenue							
Fines and Forfeitures	7,888,233	7,280,000	-	-	7,280,000	-	7,280,000
Current Services	19,348,679	17,818,622	-	-	17,818,622	-	17,818,622
Total Revenue	27,236,912	25,098,622	-	-	25,098,622	-	25,098,622
Local Cost	8,988,190	10,626,490	-	-	10,626,490	-	10,626,490

Proposed budget for 2005-06 is unchanged from 2004-05 final budget, as the revenue from fines and fees is anticipated to remain steady. Due to no change in the budgeted revenues, the $1,200,000 transfer to the Courthouse Facility special revenue fund will also remain unchanged.

Courthouse Facility – Excess 25%

DESCRIPTION OF MAJOR SERVICES

Funding in this special revenue budget unit comes from 25% of the county's 50% share of excess fines collected above the county's revenue maintenance of effort obligation to the state associated with Trial Court Funding and is slated to be used for the Central Courthouse seismic retrofit/remodel project.

There is no staffing associated with this budget unit.

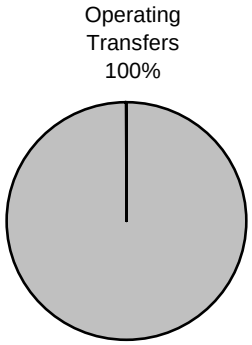
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	5,198,346	-	6,425,292
Departmental Revenue	1,352,223	1,270,000	1,277,289	1,219,656
Fund Balance		3,928,346		5,205,636

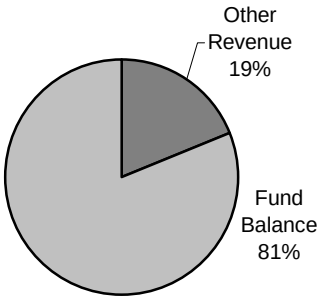
Estimated revenue exceeds budgeted 2004-05 revenue due to higher than anticipated interest earnings. Because expenditures are expected to occur in early 2005-06 as the Central Courthouse project proceeds, interest revenue for 2005-06 is anticipated to drop significantly causing the decline in departmental revenue.

Estimated appropriation is less than budgeted 2004-05 appropriations due to no expenditures for the central courthouse project. Proposed appropriation is increased to reflect the increase in 2005-06 beginning fund balance due to revenue and interest earnings in 2004-05 plus anticipated 2005-06 revenue.

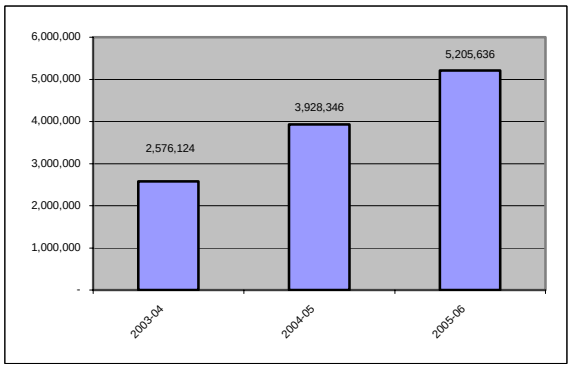
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Facility - Excess 25%

BUDGET UNIT: RSD CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Oper Transfers Out	-	5,198,346	-	-	5,198,346	1,226,946	6,425,292
Total Requirements	-	5,198,346	-	-	5,198,346	1,226,946	6,425,292
Departmental Revenue							
Use Of Money & Prop	77,289	70,000	-	-	70,000	(50,344)	19,656
Total Revenue	77,289	70,000	-	-	70,000	(50,344)	19,656
Operating Transfers In	1,200,000	1,200,000	-	-	1,200,000	-	1,200,000
Total Financing Sources	1,277,289	1,270,000	-	-	1,270,000	(50,344)	1,219,656
Fund Balance		3,928,346	-	-	3,928,346	1,277,290	5,205,636

Transfers out is increased to reflect beginning fund balance increase combined with anticipated revenue for 2005-06. Interest earnings are projected to decrease, as transfers for the courthouse retrofit/remodel are expected to commence in 2005-06.

DEPARTMENT: County Trial Courts
FUND: Courthouse Facility - Excess 25%
BUDGET UNIT: RSD CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase appropriation due to increased fund balance and revenue.	-	1,226,946	-	1,226,946
	There were no expenditures during previous years. The addition of revenues collected during 2004-05 and revenues anticipated during 2005-06 increases the fund balance that must be appropriated.				
2.	Decrease interest earnings.	-	-	(50,344)	50,344
	Interest earnings are projected to decline due to decrease in fund balance in 2005-06.				
	Total	-	1,226,946	(50,344)	1,277,290

Courthouse Seismic Surcharge

DESCRIPTION OF MAJOR SERVICES

Funding for this special revenue budget unit comes from a $35 surcharge on civil filings involving issues greater than $25,000, as authorized by Government Code section 76236. Surcharge revenue is slated to be used for the Central Courthouse seismic retrofit/remodel project.

There is no staffing associated with this budget unit.

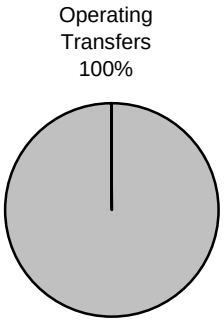
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	5,467,432	-	6,425,900
Departmental Revenue	1,050,134	1,050,000	992,061	1,016,407
Fund Balance		4,417,432		5,409,493

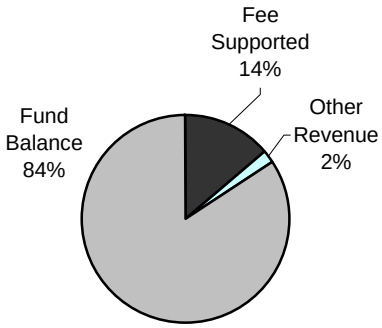
Estimated revenue is less than budgeted 2004-05 revenue due to lower than anticipated court fine revenue. This decrease was offset slightly by higher than anticipated interest revenue. Estimated appropriation is less than budgeted 2004-05 appropriations due to no expenditures for the central courthouse project.

Proposed appropriation is increased to reflect the increase in 2005-06 beginning fund balance due to revenue and interest earnings in 2004-05 plus anticipated 2005-06 revenue. Court surcharge revenue has been decreased in the proposed 2005-06 budget to reflect current trends. This decrease is offset to some extent by an increase in interest revenue.

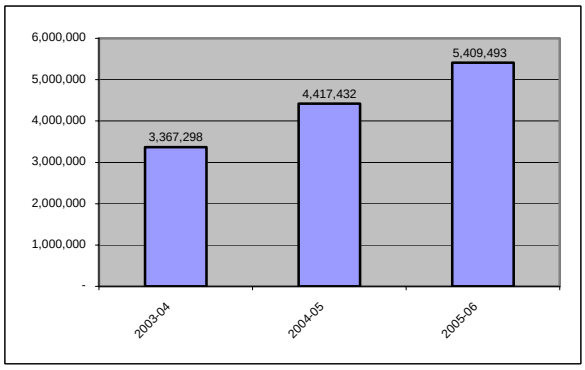
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge

BUDGET UNIT: RSB CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Oper Transfers Out	-	5,467,432	-	-	5,467,432	958,468	6,425,900
Total Requirements	-	5,467,432	-	-	5,467,432	958,468	6,425,900
Departmental Revenue							
Fines and Forfeitures	896,339	970,000	-	-	970,000	(70,000)	900,000
Use Of Money & Prop	95,722	80,000	-	-	80,000	36,407	116,407
Total Revenue	992,061	1,050,000	-	-	1,050,000	(33,593)	1,016,407
Fund Balance		4,417,432	-	-	4,417,432	992,061	5,409,493

Transfers Out is increased to reflect beginning fund balance growth combined with anticipated revenue for 2005-06. Interest earnings are projected to increase due to the increase in fund balance. Fines and forfeitures revenue is decreased to reflect current revenue trend.

DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge
BUDGET UNIT: RSB CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase appropriation due to increased fund balance and revenue.	-	958,468	-	958,468
	There were no expenditures during past years. The addition of revenues collected during 2004-05 and revenues anticipated during 2005-06 increases the fund balance that must be appropriated.				
2.	Decrease surcharge revenue to reflect current level of collections.	-	-	(70,000)	70,000
3.	Increase interest earnings due to increased accumulated fund balance.	-	-	36,407	(36,407)
	Total	-	958,468	(33,593)	992,061

Surcharge On Limited Filings

DESCRIPTION OF MAJOR SERVICES

Funding for this special revenue budget unit comes from a $35 surcharge on civil filings involving issues less than $25,000, as authorized by Government Code section 76236. Surcharge revenue is slated to be used for the Central Courthouse seismic retrofit/remodel project.

There is no staffing associated with this budget unit.

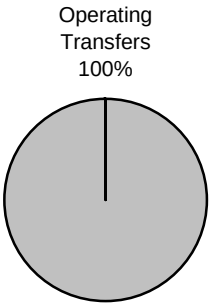
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	2,791,113	-	3,780,711
Departmental Revenue	1,127,225	1,131,680	1,050,374	1,070,904
Fund Balance		1,659,433		2,709,807

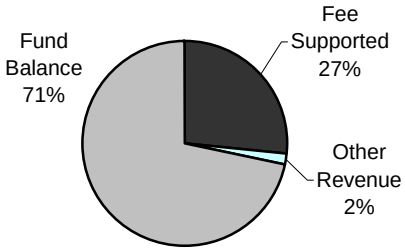
Estimated revenue is less than budgeted 2004-05 revenue due to lower than anticipated court surcharge revenue. This decrease was offset slightly by higher than anticipated interest revenue. Estimated appropriation is less than budgeted 2004-05 appropriations due to no expenditures for the central courthouse project.

Proposed appropriation is increased to reflect the increase in 2005-06 beginning fund balance due to revenue and interest earnings in 2004-05 plus anticipated 2005-06 revenue. Court surcharge revenue has been decreased in the proposed 2005-06 budget to reflect current trends. This decrease is offset to some extent by an increase in interest revenue.

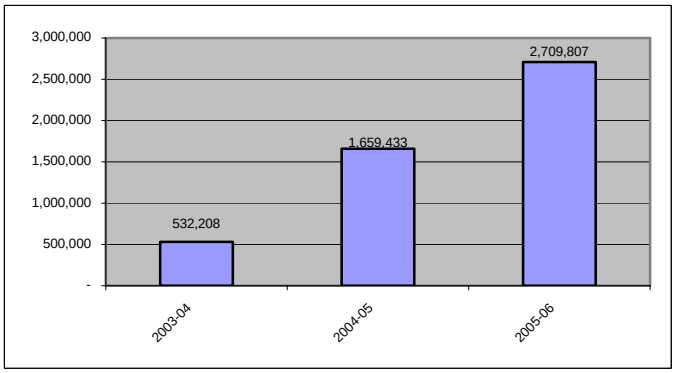
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Surcharge on Limited Filings

BUDGET UNIT: RSE CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Oper Transfers Out	-	2,791,113	-	-	2,791,113	989,598	3,780,711
Total Requirements	-	2,791,113	-	-	2,791,113	989,598	3,780,711
Departmental Revenue							
Fines and Forfeitures	1,007,709	1,106,680	-	-	1,106,680	(98,680)	1,008,000
Use Of Money & Prop	42,665	25,000	-	-	25,000	37,904	62,904
Total Revenue	1,050,374	1,131,680	-	-	1,131,680	(60,776)	1,070,904
Fund Balance		1,659,433	-	-	1,659,433	1,050,374	2,709,807

Transfers Out is increased to reflect beginning fund balance growth combined with anticipated revenue for 2005-06. Interest earnings are projected to increase due to the increase in fund balance. Fines and forfeitures revenue is decreased to reflect current revenue trend.

DEPARTMENT: County Trial Courts
FUND: Surcharge on Limited Filings
BUDGET UNIT: RSE CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase appropriation due to increased fund balance and revenue.	-	989,598	-	989,598
	There were no expenditures during past years. The addition of revenues collected during 2004-05 and revenues anticipated during 2005-06 increases the fund balance that must be appropriated.				
2.	Decrease surcharge revenue to reflect current level of collections.	-	-	(98,680)	98,680
3.	Increase interest earnings due to increased accumulated fund balance.	-	-	37,904	(37,904)
	Total	-	989,598	(60,776)	1,050,374

Alternate Dispute Resolution

DESCRIPTION OF MAJOR SERVICES

The Dispute Resolution Programs Act of 1986 authorizes the establishment and use of local dispute resolution services as an alternative to formal court proceedings. The county presently receives $8 per civil filing fee which funds contracts for mediation services for small claims and unlawful detainer actions and certain settlement conferences, complex civil cases, and monetary matters in family law cases in the Superior Court. In accordance with the county's annual agreement with Superior Court, the court administers these contracts and pays the contractors directly from this budget.

There is no staffing associated with this budget unit.

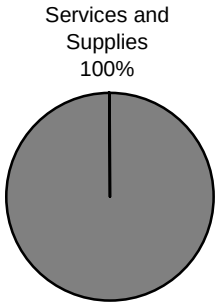
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	297,390	594,780
Departmental Revenue	-	-	297,390	594,780
Fund Balance		-		-

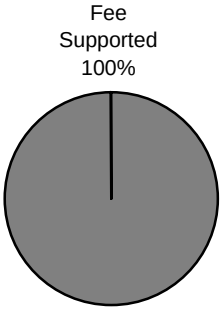
This program was established as a special revenue fund during 2004-05. In previous years the funding was administered through trust accounts.

Pursuant to section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Any amount not expended is carried over to the subsequent year's budget.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Law & Justice
DEPARTMENT: County Trial Courts
FUND: Alternate Dispute Resolution

BUDGET UNIT: SEF CAO
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	297,390	-	-	-	-	594,780	594,780
Total Appropriation	297,390	-	-	-	-	594,780	594,780
Departmental Revenue							
Fines and Forfeitures	297,390	-	-	-	-	594,780	594,780
Total Revenue	297,390	-	-	-	-	594,780	594,780
Fund Balance		-	-	-	-	-	-

Prior to 2004-05, dispute resolution fees were paid from various trust accounts. This special revenue fund was established mid-year in 2004-05 to account for resolution fees from one source. Estimated service and supplies represent partial year expenditures for fees, while the proposed budget represents full year funding.

DEPARTMENT: County Trial Courts
FUND: Alternate Dispute Resolution
BUDGET UNIT: SEF CAO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Establish budget in the new special revenue fund.	-	594,780	594,780	-
	Total	-	594,780	594,780	-

Indigent Defense Special Revenue Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the $25 fee assessments that were collected from indigent defendants prior to the implementation of AB 3000. Prior to the passage of AB 3000 in 2002, existing law allowed the Board of Supervisors of a county to determine the order of priority in which disbursements are made from funds provided by payments on criminal fines and fees. AB 3000 required the Board to mandate the following order of priority for disbursement of fines and fee revenue: (a) restitution to the victim; (b) the 10% state surcharge; (c) fines, penalty assessments, and restitution fines, in an amount for each that is proportional to the total amount levied for all of those items; and (d) other reimbursable costs.

Simply put, AB 3000 imposed priorities for the distribution of funds collected. Since the $25 assessment falls into category (d), registration fees are no longer collected when a defendant is assigned an attorney. Rather the fee is included in fees assessed at the end of the defendant's case and are credited to attorney fees.

The fund balance of RMX IDC can be distributed at the discretion of the Board of Supervisors pursuant to Penal Code 987.5(e).

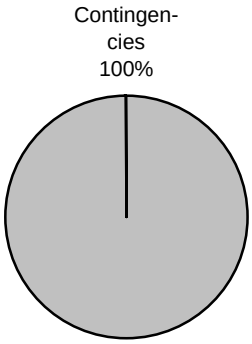
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

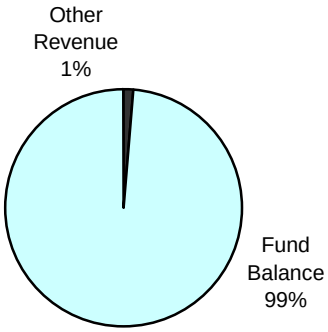
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	629,178	-	561,128
Departmental Revenue	112,214	130,000	54,450	7,500
Fund Balance		499,178		553,628

In 2004-05 estimated appropriation is less than budgeted appropriation due to no contingencies being expended. Estimated revenue is adjusted to actual receipts for 2004-05. In 2005-06 proposed appropriation represents departmental fund balance plus estimated revenue. Proposed revenue represents interest revenue only, as the $25 fee assessment is no collected when a defendant is assigned an attorney.

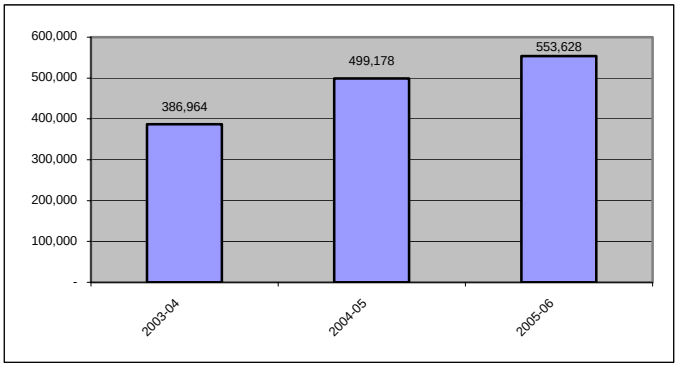
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Indigent Defense Program
FUND: Registration Fee Projects

BUDGET UNIT: RMX IDC
FUNCTION: Appointed Defense Services
ACTIVITY: Fee Assessments

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Contingencies	-	629,178	-	-	629,178	(68,050)	561,128
Total Appropriation	-	629,178	-	-	629,178	(68,050)	561,128
Departmental Revenue							
Use Of Money & Prop	7,600	5,000	-	-	5,000	2,500	7,500
Current Services	46,850	125,000	-	-	125,000	(125,000)	-
Total Revenue	54,450	130,000	-	-	130,000	(122,500)	7,500
Fund Balance		499,178	-	-	499,178	54,450	553,628

Appropriations reflect beginning fund balance plus anticipated revenue for 2005-06. Interest earnings are projected to increase due to the increase in fund balance. Fines and forfeitures revenue is decreased, as the $25 fee assessment is no longer collected when a defendant is assigned an attorney.

DEPARTMENT: Indigent Defense Program
FUND: Registration Fee Projects
BUDGET UNIT: RMX IDC

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

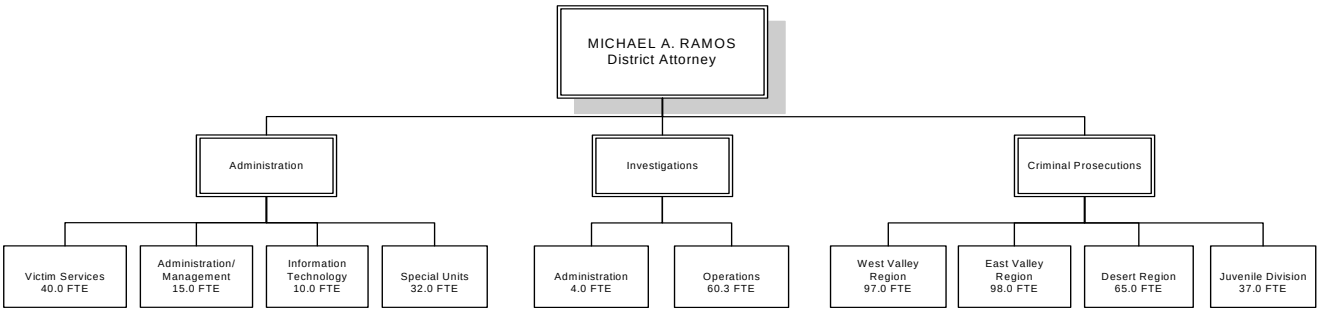
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Contingencies	-	(68,050)	-	(68,050)
	Contingencies are reduced as a result of reduced revenues.				
2.	Decrease Revenue	-	-	(122,500)	122,500
	The $25 fee assessment is no longer regularly recognized when the court appoints defense counsel. Any fee assessments collected are credited in accordance with AB 3000. The decrease in fee assessments is offset slightly by an increase in interest income.				
	Total	-	(68,050)	(122,500)	54,450

DISTRICT ATTORNEY
Michael A. Ramos

MISSION STATEMENT

It is the mission of the San Bernardino County District Attorney's Office to represent the interests of the people in the criminal justice system, as mandated by California state law. The San Bernardino County District Attorney's Office serves the residents of San Bernardino County by: seeking the truth; protecting the innocent; holding the guilty accountable; preserving the dignity of victims and their families; and, ensuring that justice is done while always maintaining the highest ethical standards.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Criminal	44,542,095	27,905,201	16,636,894		420.0
Child Abduction	843,475	-	843,475		6.3
Real Estate Fraud	3,768,329	1,563,315		2,205,014	8.0
Auto Insurance Fraud	1,086,567	802,600		283,967	6.0
Workers' Compensation Fraud	1,059,127	1,035,000		24,127	7.0
State Asset Forfeiture	654,491	420,000		234,491	5.0
Special Prosecutions	1,261,557	856,500		405,057	7.0
Vehicle Fees	1,470,025	838,500		631,525	-
Federal Asset Forfeiture	114,787	12,500		102,287	-
TOTAL	54,800,453	33,433,616	17,480,369	3,886,468	459.3

Criminal

DESCRIPTION OF MAJOR SERVICES

The District Attorney is the public prosecutor and has the mandated responsibility to prosecute crimes committed within the County of San Bernardino, including all city jurisdictions, pursuant to Government Code 26500. Additionally the District Attorney's office: provides legal assistance for criminal investigations conducted by law enforcement agencies throughout the County; is the legal advisor to the Grand Jury and is authorized to submit evidence and seek Indictments from that body; initiates civil commitment petitions to keep Mentally Disordered Offenders and Sexually Violent Predators in locked facilities; employs civil proceedings in asset forfeiture matters to seek the proceeds of criminal activity; and utilizes civil proceedings to seek sanctions and injunctive relief against businesses that pollute or create dangerous conditions for employees and citizens.

The District Attorney also has a duty to investigate crimes: District Attorney investigators work to prepare cases for trial and initiate special criminal investigations. The Office also administers several state grants and other state revenues that fund prosecutors and investigators who handle Real Estate Fraud, Auto Insurance Fraud, Workers' Compensation Fraud, and other special areas of prosecution.

Additionally, the District Attorney has an ethical and legal responsibility to the victims of crime. The Office seeks restitution for victims and provides emotional and financial support for victims and their families.

Finally, as the public prosecutor who handles all cases in the name of The People, the District Attorney has a responsibility to keep the citizens of this County informed through regular interaction with the media and the public.

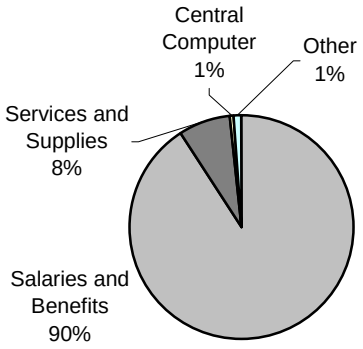
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	37,513,451	38,899,528	40,356,692	44,542,095
Departmental Revenue	21,665,559	23,481,734	23,731,370	27,905,201
Local Cost	15,847,892	15,417,794	16,625,322	16,636,894
Budgeted Staffing		388.0		420.0
Workload Indicators				
Criminal Felonies Reviewed	24,865	24,570	25,393	27,901
Criminal Misdemeanors Reviewed	47,112	46,127	45,552	46,463
Other/Unclassified Cases Reviewed	6,989	7,158	8,160	8,323
Juvenile Cases Reviewed	8,028	8,079	7,569	7,720
Total Cases Reviewed	86,994	85,934	86,674	90,407
Criminal Felonies Filed	18,876	18,688	19,559	21,950
Criminal Misdemeanors Filed	39,412	38,588	38,199	38,963
Other/Unclassified Cases Filed	163	161	178	182
Juvenile Cases Filed	6,692	6,567	6,513	6,643
Total Cases Filed	65,143	64,004	64,449	67,738
-	-	-	-	-

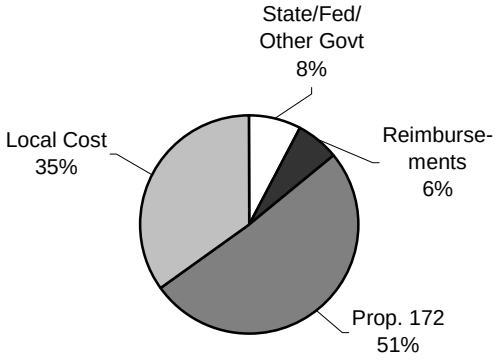
Estimated Appropriation is higher than Budgeted Appropriation due to three mid-year increases that added 33 additional staff. The Board approved staff increases relate to a critical needs assessment conducted by the District Attorney's office in October 2004, a Gang unit proposal presented to the Board in May 2005, and an additional attorney assigned to the department's Auto Theft task force. Estimated Prop 172 (Taxes) Revenue was also increased by the mid-year items and partially offsets the increased appropriation. The attorney for the Auto Theft Task force is fully funded by a transfer from the department's Auto Insurance Fraud special revenue fund. The balance of the increased Estimated Appropriation was funded by an increase in Local Cost.

Proposed Appropriation is increased for the Salary and Benefits costs for staff added in 2004-05 mid-year items. One extra-help clerk III position was deleted in the budget process, bringing the net staffing increase to 32. Proposed Service and Supplies is increased for additional staff and to accommodate departmental needs that have been postponed in prior years. Total Proposed Revenue is increased primarily as a result of an increase in Prop 172 revenue.

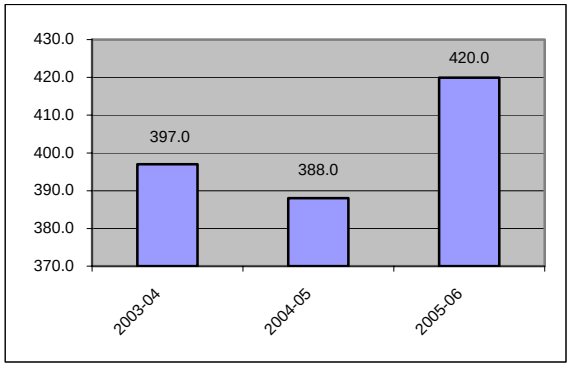
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



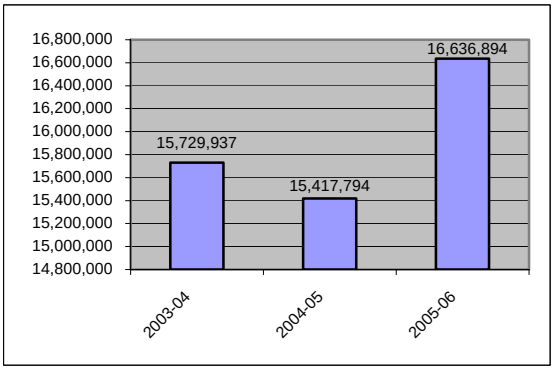
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: General

BUDGET UNIT: AAA DAT
FUNCTION: Public Safety
ACTIVITY: Criminal Prosecution

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	38,495,730	38,051,617	2,398,540	3,355,179	43,805,336	(629,710)	43,175,626
Services and Supplies	3,628,052	3,117,322	(62,917)	68,136	3,122,541	480,756	3,603,297
Central Computer	292,279	292,279	20,800	-	313,079	(21,528)	291,551
Vehicles	102,400	-	-	-	-	-	-
Transfers	456,200	468,031	-	-	468,031	16,914	484,945
Total Exp Authority	42,974,661	41,929,249	2,356,423	3,423,315	47,708,987	(153,568)	47,555,419
Reimbursements	(2,617,969)	(3,029,721)	-	(109,610)	(3,139,331)	126,007	(3,013,324)
Total Appropriation	40,356,692	38,899,528	2,356,423	3,313,705	44,569,656	(27,561)	44,542,095
Departmental Revenue							
Taxes	19,907,108	19,775,000	2,356,423	2,026,469	24,157,892	-	24,157,892
Fines and Forfeitures	1,500	-	-	-	-	1,500	1,500
State, Fed or Gov't Aid	3,650,700	3,688,355	-	-	3,688,355	(30,132)	3,658,223
Current Services	5,500	6,514	-	-	6,514	(1,014)	5,500
Other Revenue	22,957	11,865	-	-	11,865	2,085	13,950
Other Financing Sources	-	-	-	68,136	68,136	-	68,136
Total Revenue	23,587,765	23,481,734	2,356,423	2,094,605	27,932,762	(27,561)	27,905,201
Operating Transfers In	143,605	-	-	68,136	68,136	-	68,136
Total Financing Sources	23,731,370	23,481,734	2,356,423	2,162,741	28,000,898	(27,561)	27,973,337
Local Cost	16,625,322	15,417,794	-	1,219,100	16,636,894	-	16,636,894
Budgeted Staffing		388.0	-	33.0	421.0	(1.0)	420.0

In 2005-06 the department will incur: increased costs in retirement and workers compensation; increased central computer charges; a decrease in risk management insurance costs and printing costs; and an increase in services and supplies due to inflation. These changes are reflected in the Cost to Maintain Current Program column. In addition to these changes, this budget unit includes a “set aside” of approximately $1.5 million for estimated MOU costs related to the pending negotiations.

All ongoing costs will be funded by Prop 172 growth revenue, as illustrated in the increase in Taxes. Of the $1.5 million MOU increase, approximately $1.0 million will be funded by the 2005-06 growth of Prop 172 revenue. The remainder of the increased MOU costs will be funded by the District Attorney’s share of prior year excess Prop 172 revenue.

In October of 2004, the DA’s office completed a needs assessment for each of the DA offices in the county. This assessment focused on existing critical needs, which were defined as “pertaining to a direct and immediate effect on public safety in the community the office serves.” When presented with the results of this study, the

Board of Supervisors approved a mid-year item, which provided additional funding to cover the costs of necessary staff. The full year costs of this item are included in the Board Approved Adjustments column. The item is partially funded by Prop 172 revenue.

Also included in the Board Approved Adjustments column is a mid-year item that reflects increased funding for an Auto Theft Task Force Attorney. Funding for this attorney position is provided by the Auto Insurance Fraud special revenue fund.

The final item in the Board Approved Adjustments column is a mid-year item approving 16.0 positions for a Gang Task Force. Salaries and Benefits for these positions is provided by Prop 172 revenue. The L& J budget unit will reimburse one-time costs for safety equipment for the Gang Task Force.

The Department Recommended Funded Adjustments column is detailed in the chart below and contains a decrease in Salaries and Benefits, due primarily to the shifting of funds to Service and Supplies to cover office expense costs for additional staff. This change in expenditure types is achievable due primarily to the hiring of approved staff at lower salary steps than anticipated, the reclassification of staff, and the deletion of one extra help Clerk III.

Other notable changes include a decrease in Central Computer due to the department's special revenue funds being direct charged for computer costs, a decrease in transfers due to declining revenue from state and federal asset forfeitures, and an increase in transfers out due to increases in rent and EHaP expenses.

DEPARTMENT: District Attorney
FUND: General
BUDGET UNIT: AAA DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease Salaries and Benefits	(1.0)	(603,940)	-	(603,940)
	Mid year increase for critical staffing needs allocated all appropriation to salaries and benefits appropriation. This adjustment will allocate funding for operating expenses associated with the new positions and restore prior year reductions in operating expenses that were necessary to meet target. Reduction also includes deletion of one extra help Clerk III position.				
2.	Decrease Salaries and Benefits		(21,590)	-	(21,590)
	Reduce salaries and benefits through reclassification of vacant Staff Analyst II position to Secretary II. After a review of the job duties and necessary skills for this unit, it has been determined that the position should be more appropriately classified as a Secretary II.				
3.	Decrease Salaries and Benefits		(4,180)	-	(4,180)
	Reduce salaries and benefits through reclassification of vacant Secretary I position to Clerk III. The DA's Redlands office closed during 2004-05 and all staff were transferred to the Central office. In a realignment of duties, it was determined that a Clerk III would have the skills needed to support the office staff.				
4.	Increase Service and Supplies		480,756	-	480,756
	Increase Service and Supplies to reflect start up costs associated with additional staff. Funding is decreased for Salaries and Benefits to increase Service and Supplies. The decrease in Salaries and Benefits is achievable due to the hiring of new staff at lower steps than anticipated.				
5.	Decrease Central Computer		(21,528)	-	(21,528)
	District Attorney Special Revenue Fund budget units are now direct charged for 2410 costs. This decrease removes those charges from this budget unit.				
6.	Increase Transfers Out		16,914	-	16,914
	Represents minor adjustments for EHAP and rent expense.				
7.	Decrease Transfers In		126,007	-	126,007
	Decrease represents adjustments in program reimbursements for LLEBG/JAG and reduction in transfers from DA's special revenue funds due to declining revenue from state and federal forfeitures.				
8.	Increase Revenue for Fines, Forfeitures, and Penalties		-	1,500	(1,500)
	Increase in court orders reimbursing DA's office for costs.				
9.	Decrease State Aid		-	(30,132)	30,132
	Minor reductions across several grants and other state funding sources.				
10.	Decrease Charges for Current Services		-	(1,014)	1,014
	Minor adjustments based on historical receipts.				
11.	Increase Other Revenue		-	2,085	(2,085)
	Adjustment based on historical receipts.				
	Total	(1.0)	(27,561)	(27,561)	-

DEPARTMENT: District Attorney
FUND: General
BUDGET UNIT: AAA DAT

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Identity Theft Prosecution Unit	4.0	660,618	-	660,618
	Three attorneys and one investigator devoted solely to investigation and prosecution of identity theft, hi-tech crime and major fraud. Request includes full year funding for 4 positions and start-up costs.				
	Total	4.0	660,618	-	660,618

The department has one policy item for consideration. This policy item requests three Deputy District Attorneys, one investigator, and related start up costs for an Identify Theft Prosecution Unit.

Child Abduction

DESCRIPTION OF MAJOR SERVICES

The Child Abduction and Recovery Program is currently required by Chapter 1399, Statutes of 1976, Custody of Minors. Under this statute, the District Attorney Child Abduction Unit is mandated to take all actions necessary to locate and return parentally abducted children to a safe environment. This program then oversees the prosecution of those who have criminally abducted children. The program requires DA investigators to travel nationwide and to other countries to recover and return children to the custody of the adult ordered by the court.

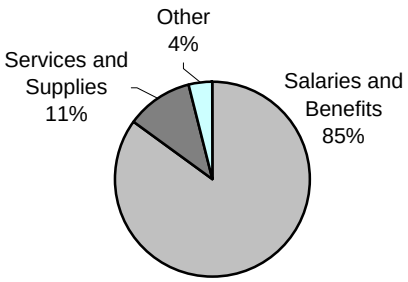
Although the state currently mandates this program, counties have not been reimbursed for this program for several years, and since 2001-02, the county has borne the cost of this program with general fund monies. In 2005-06, the Governor is proposing to permanently suspend the Child Abduction and Recovery mandate, which would make the program optional and relieve the state of providing reimbursement for the activities of the Child Abduction unit. If the state suspends the program and the county continues to provide the services, the county will bear the financial burden of the program.

BUDGET AND WORKLOAD HISTORY

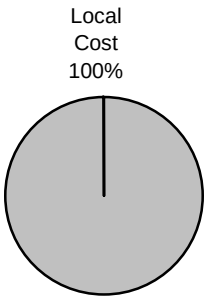
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	817,932	807,087	804,190	843,475
Departmental Revenue	9	-	-	-
Local Cost	817,923	807,087	804,190	843,475
Budgeted Staffing		6.5		6.3

Although estimated salaries and benefits are higher than budgeted salaries and benefits, 2004-05 estimated appropriations are projected to be below budgeted appropriations due to savings in travel expenditures. Proposed Appropriations are increasing due to increases in retirement costs, worker's compensation expense, vehicle charges, and general office expense.

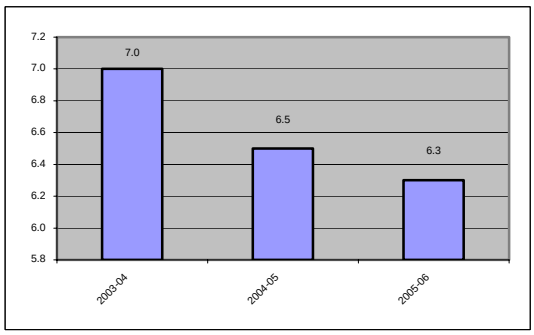
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



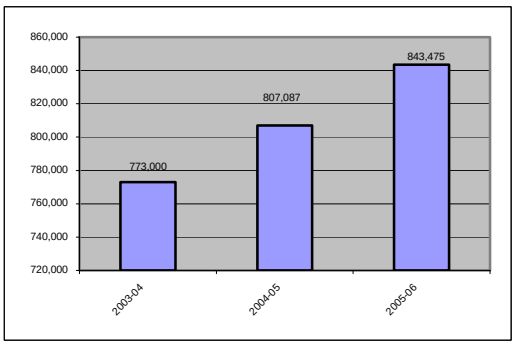
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: General Fund

BUDGET UNIT: AAA DOS
FUNCTION: Public Safety
ACTIVITY: Child Abduction Recovery

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	694,792	689,668	35,325	-	724,993	(8,106)	716,887
Services and Supplies	77,064	84,627	1,063	-	85,690	8,759	94,449
Transfers	32,334	32,792	-	-	32,792	(653)	32,139
Total Appropriation	804,190	807,087	36,388	-	843,475	-	843,475
Local Cost	804,190	807,087	36,388	-	843,475	-	843,475
Budgeted Staffing		6.5	-	-	6.5	(0.2)	6.3

Increases in Cost to Maintain Current Program Services include increased costs for MOU, workers' compensation, and retirement; as well as inflation for services and supplies.

DEPARTMENT: District Attorney
FUND: General Fund
BUDGET UNIT: AAA DOS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease Salaries and Benefits	(0.2)	(8,106)	-	(8,106)
	Overtime hours are reduced to accuratly reflect actual overtime assignments. This results in a decrease in Salaries and Benefits, as well as a decrease in 0.2 FTE.				
2.	Increase Service and Supplies		8,759	-	8,759
	Increase appropriation for vehicle charges and general office expense.				
3.	Decrease Transfers		(653)	-	(653)
	Reduction of one budgeted position in 2004-05 resulted in a recalculation of space allocation, which resulted in a decrease in transfers for rent.				
	Total	(0.2)	-	-	-

State Asset Forfeiture

DESCRIPTION OF MAJOR SERVICES

The goal of asset forfeiture is to remove the profits from those who benefit from illegal activities. While seizures and arrests present a temporary setback for criminals, asset forfeiture is effective in permanently removing the proceeds from them while diminishing their ability to continue the illegal enterprise. The law permits law enforcement agencies to use the proceeds of forfeiture to purchase safe, more effective equipment that they otherwise could not afford. Thus, law enforcement is able to convert criminal profits into supplemental funding to inhibit illegal activities.

The District Attorney's asset forfeiture program deters crime by depriving criminal of the profits and proceeds of their illegal activities. Two attorneys and support staff process asset forfeitures generated by activities of the Sheriff's department and police agencies in the county.

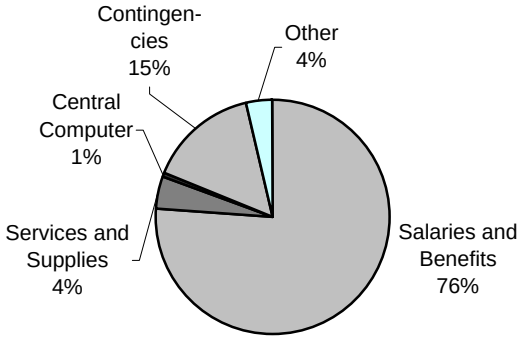
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	457,782	763,456	478,965	654,491
Departmental Revenue	416,642	470,000	420,000	420,000
Fund Balance		293,456		234,491
Budgeted Staffing		5.0		5.0

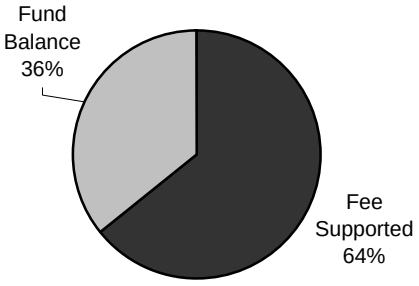
Proposed Appropriation is higher than 2004-05 Budgeted Appropriation due to Salaries and Benefits increases as well as the replacement of a Fiscal Clerk II with an Accountant II. The Accountant II will be utilized for financial reviews, numbers assessment, etc. that would more appropriately be done by an Accountant than a Fiscal Clerk, as the Fiscal Clerk did not bring the skill level needed to process the financials in the unit. Having the attorney's perform those functions is cost prohibitive and limits the number of forfeitures they can process.

2005-06 Proposed Revenue is lower than 2004-05 Budgeted Revenue, as the Proposed Revenue is based upon 2004-05 actual anticipated revenue.

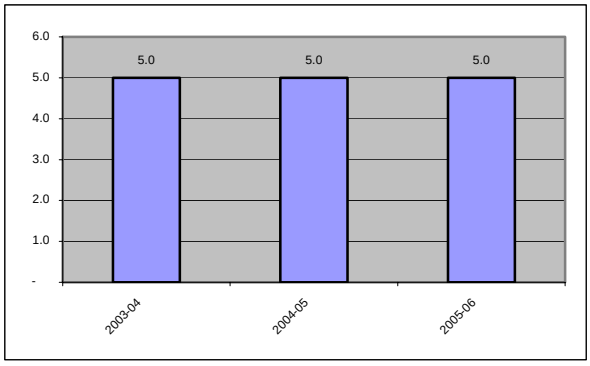
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



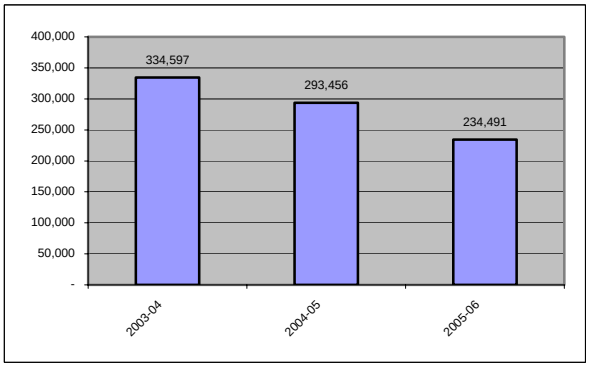
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Drug Forfeiture Awards

BUDGET UNIT: SBH DAT
FUNCTION: Public Safety
ACTIVITY: Asset Forfeiture

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	425,780	448,743	30,962	-	479,705	18,349	498,054
Services and Supplies	26,920	28,361	886	-	29,247	(90)	29,157
Central Computer	3,065	-	3,431	-	3,431	-	3,431
Transfers	23,200	69,072	-	-	69,072	(45,490)	23,582
Contingencies	-	217,280	-	-	217,280	(117,013)	100,267
Total Appropriation	478,965	763,456	35,279	-	798,735	(144,244)	654,491
Departmental Revenue							
Fines and Forfeitures	420,000	470,000	-	-	470,000	(50,000)	420,000
Total Revenue	420,000	470,000	-	-	470,000	(50,000)	420,000
Fund Balance		293,456	35,279	-	328,735	(94,244)	234,491
Budgeted Staffing		5.0	-	-	5.0	-	5.0

Increases in Cost to Maintain Current Program Services include increased costs for MOU, worker's compensation, and retirement; as well as increases in Risk Management premiums. Costs for Central Computer have increased due to direct billing to budget unit by ISD. Fund balance has decreased as a result of declining revenue combined with increased costs for salaries and benefits. As a result of the decreased fund balance, transfers for publications, training, and safety equipment, which are some of the allowed expenditures for these funds, have been reduced.

DEPARTMENT: District Attorney
FUND: Drug Forfeiture Awards
BUDGET UNIT: SBH DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Salaries and Benefits	-	18,349	-	18,349
	Increase includes addition of an Accountant II offset by deletion of a Fiscal Clerk III. Also included are costs for step increases.				
2.	Decrease Service and Supplies	-	(90)	-	(90)
	Reduce general office expense.				
3.	Decrease Transfers	-	(45,490)	-	(45,490)
	In the prior year, appropriation included transfer to the department's general fund to cover publications and training. This will not occur in the 2005-06. Transfers now represent rent only. Reduced transfers will offset increases in Salaries and Benefits, reduced revenue, and 2410 expense, which is now directly billed to this budget unit. The direct billing of 2410 charges is reflected in "Cost to Maintain Current Program Services."				
4.	Decrease Contingencies	-	(117,013)	-	(117,013)
	Revenue collections are difficult to predict in asset forfeiture unit and have not continued as expected. This has resulted in a lower contingency projection.				
5.	Decrease Revenue	-	-	(50,000)	50,000
	Revenue reduction is based on current collections and cost to maintain services. If revenue continues to decrease, the Accountant II position will not be filled.				
	Total	-	(144,244)	(50,000)	(94,244)

Special Prosecutions

DESCRIPTION OF MAJOR SERVICES

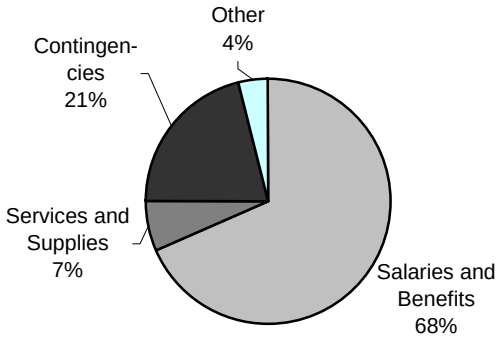
The District Attorney's special prosecutions unit was established in 1990-91 with funding from various fines and forfeitures to prosecute crimes such as hazardous waste dumping, consumer fraud and violations of Cal-OSHA laws. This budget unit funds two Deputy District Attorneys, three investigators, an investigative technician, and a secretary.

BUDGET AND WORKLOAD HISTORY

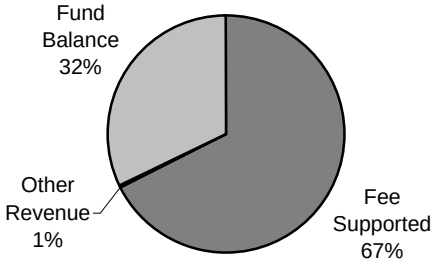
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	936,829	1,393,461	894,904	1,261,557
Departmental Revenue	373,271	900,000	806,500	856,500
Fund Balance		493,461		405,057
Budgeted Staffing		7.0		7.0

Although this budget unit will experience increased costs for retirement, MOU increases, and worker's compensation costs, overall Proposed Appropriations are decreased due to decreases in contingencies and transfers. Proposed Revenue is decreased to reflect 2004-05 actual receipts.

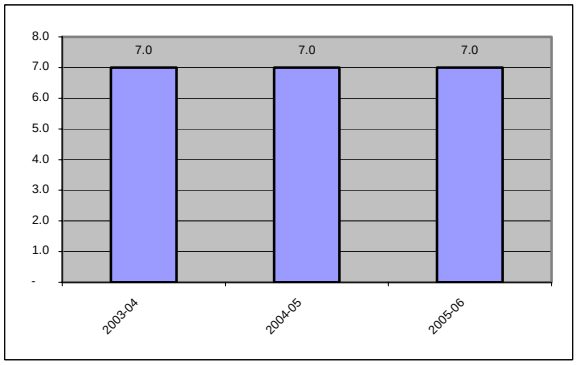
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



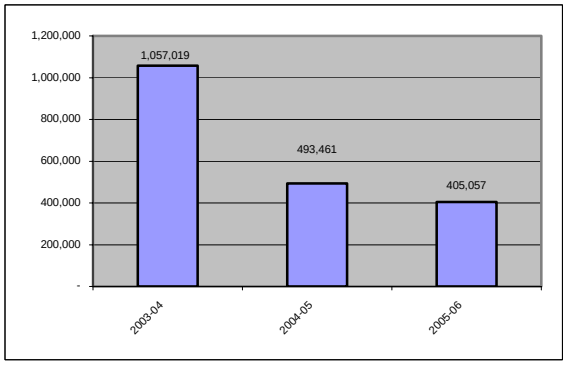
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Hazard Waste Awards

BUDGET UNIT: SBI DAT
FUNCTION: Public Safety
ACTIVITY: Special Prosecutions

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	766,420	766,771	62,833	-	829,604	27,241	856,845
Services and Supplies	81,830	94,430	1,329	-	95,759	(12,010)	83,749
Central Computer	4,362	-	5,576	-	5,576	-	5,576
Transfers	42,292	198,534	-	-	198,534	(150,571)	47,963
Contingencies	-	333,726	-	-	333,726	(66,302)	267,424
Total Appropriation	894,904	1,393,461	69,738	-	1,463,199	(201,642)	1,261,557
Departmental Revenue							
Fines and Forfeitures	800,000	900,000	-	-	900,000	(50,000)	850,000
Use Of Money & Prop	6,500	-	-	-	-	6,500	6,500
Total Revenue	806,500	900,000	-	-	900,000	(43,500)	856,500
Fund Balance		493,461	69,738	-	563,199	(158,142)	405,057
Budgeted Staffing		7.0	-	-	7.0	-	7.0

Increases in Cost to Maintain Current Program Services include increased costs for MOU, worker's compensation, and retirement; as well as increases in Risk Management premiums. Costs for Central Computer have increased due to direct billing to budget unit by ISD.

Fund balance has decreased as a result of declining revenue combined with increased costs for salaries and benefits. As a result of the decreased fund balance, transfers for training and publications, which are allowable expenditures, have been reduced.

DEPARTMENT: District Attorney
FUND: Hazard Waste Awards
BUDGET UNIT: SBI DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Salaries and Benefits	-	27,241	-	27,241
	Increased costs for benefits and step increases.				
2.	Decrease Service and Supplies	-	(12,010)	-	(12,010)
	Decrease represents continued efforts to reduce expenses in the unit and transfer of appropriation to 2410. ISD now directly bills this budget unit for 2410 charges; this change is reflected in "Cost to Maintain Current Program Services."				
3.	Decrease Transfers	-	(150,571)	-	(150,571)
	Forfeitures monies can be used to cover one time costs of equipment, training, etc. within the District Attorney's office. Due to anticipated decrease in revenue and increased costs within this budget unit, transfers will not occur in 2005-06. Transfers now represent rent only.				
4.	Decrease Contingencies	-	(66,302)	-	(66,302)
	Contingencies reduced to compensate for reduced fund balance.				
5.	Decrease Revenue	-	-	(43,500)	43,500
	Revenue in the budget unit is difficult to predict and is generally budgeted based on current receipts. The reduction in revenue is partially offset by the department including interest income in its revenue projections this year.				
	Total	-	(201,642)	(43,500)	(158,142)

Auto Insurance Fraud

DESCRIPTION OF MAJOR SERVICES

Insurance fraud is a particular problem for automobile policyholders; as it is one of the biggest and fastest growing segments of insurance fraud and contributes substantially to the high cost of automobile insurance with particular significance in urban areas. Prevention of automobile insurance fraud can significantly reduce insurance claim payments and may therefore produce a commensurate reduction in automobile insurance premiums.

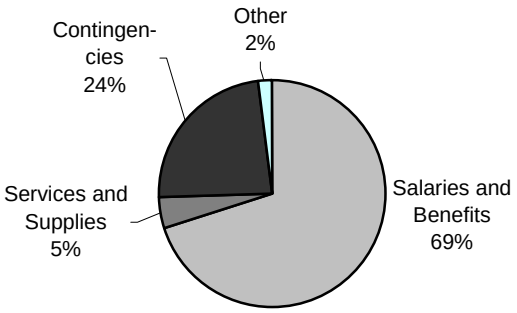
Under the direction of the Insurance Commissioner, the California Department of Insurance makes funds available, as authorized by Section 1871 of the California Insurance Code, to the District Attorney's Office for investigation and prosecution of automobile insurance fraud. This budget unit administers those funds.

BUDGET AND WORKLOAD HISTORY

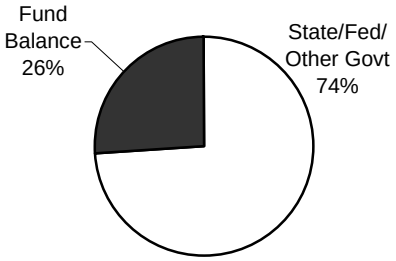
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	561,171	649,824	558,971	1,086,567
Departmental Revenue	569,495	600,000	793,114	802,600
Fund Balance		49,824		283,967
Budgeted Staffing		5.0		6.0

Estimated Appropriation is less than Budgeted Appropriation due to Salaries and Benefits Savings as well as savings in General Office Expenses. Proposed Appropriation is increasing due to the addition of one Senior Investigator approved by the Board on March 1, 2005 and an increase in Contingencies due to higher than anticipated revenue.

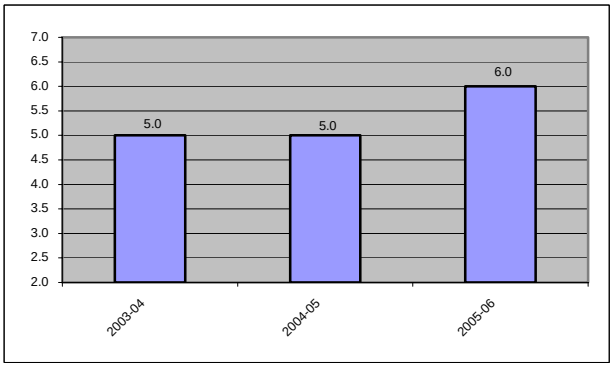
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



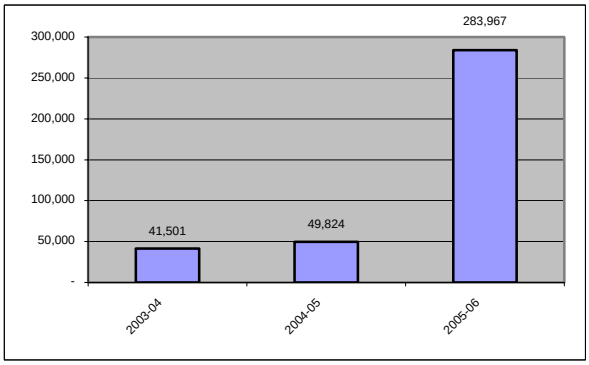
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Auto Insurance Fraud

BUDGET UNIT: RIP DAT
FUNCTION: Public Safety
ACTIVITY: Auto Insurance Fraud

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	501,615	572,863	36,840	170,000	779,703	(21,197)	758,506
Services and Supplies	34,437	41,341	974	20,714	63,029	(13,986)	49,043
Central Computer	2,719	-	2,780	-	2,780	-	2,780
Transfers	20,200	21,237	-	-	21,237	(547)	20,690
Contingencies	-	14,383	-	-	14,383	241,165	255,548
Total Appropriation	558,971	649,824	40,594	190,714	881,132	205,435	1,086,567
Departmental Revenue							
Use Of Money & Prop	2,400	-	-	-	-	2,600	2,600
State, Fed or Gov't Aid	790,714	600,000	-	190,714	790,714	9,286	800,000
Total Revenue	793,114	600,000	-	190,714	790,714	11,886	802,600
Fund Balance		49,824	40,594	-	90,418	193,549	283,967
Budgeted Staffing		5.0	-	1.0	6.0	-	6.0

Increases in Cost to Maintain Current Program Services include increased costs for MOU, worker's compensation, and retirement; as well as increases in Risk Management premiums. Costs for Central Computer have increased due to direct billing to budget unit by ISD.

The fund balance, which increased slightly this year, is maintained by the department to mitigate negative effects from the unpredictable grant revenue that sustains this fund.

DEPARTMENT: District Attorney
FUND: Auto Insurance Fraud
BUDGET UNIT: RIP DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Salaries and Benefits		(21,197)	-	(21,197)
	Vacancy was filled with staff at lower step than previously budgeted providing salary and benefits savings.				
2.	Decrease Service and Supplies	-	(13,986)	-	(13,986)
	Adjustment for mid-year board item which allocated funding for start-up costs for one additional employee in 2004-05.				
3.	Decrease Transfers	-	(547)	-	(547)
	Decrease transfer for EHAP.				
4.	Increase Contingencies	-	241,165	-	241,165
	Increase reflects increased grant award and higher fund balance due to salaries and benefits savings in 2004-05.				
5.	Increase Revenue	-	-	11,886	(11,886)
	Represents increased grant award from Department Of Insurance, which is expected to continue in 2005-06, as well as increase in interest income.				
	Total	-	205,435	11,886	193,549

Federal Asset Forfeiture

DESCRIPTION OF MAJOR SERVICES

In 1984, Congress enacted the Comprehensive Crime Control Act, which gave federal prosecutors new forfeiture provisions to combat crime. Also created by this legislation was the Department of Justice Assets Forfeiture Fund (AFF). The proceeds from the sale of forfeited assets such as real property, vehicles, businesses, financial instruments, vessels, aircraft and jewelry are deposited into the AFF and are subsequently used to further law enforcement initiatives.

Under the Equitable Sharing Program, the proceeds from sales are often shared with the state and local enforcement agencies that participated in the investigation, which led to the seizure of the assets. This important program enhances law enforcement cooperation between state/local agencies and federal agencies. This budget unit represents federal asset forfeitures processed by the District Attorney's Asset Forfeiture unit. The U.S. Department of Justice sets forth the terms by which law enforcements may use these funds.

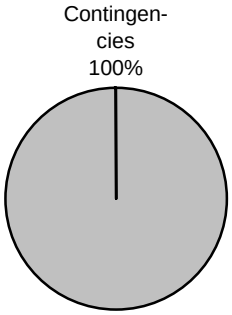
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

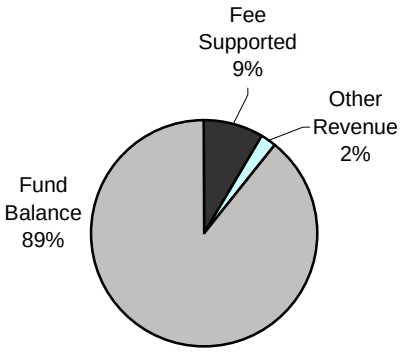
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	155,000	137,087	-	114,787
Departmental Revenue	30,370	47,000	12,200	12,500
Fund Balance		90,087		102,287

Estimated Appropriation is less than Budgeted Appropriation as no Contingencies were expended in 2004-05 and budgeted transfers were not completed due to a significant decrease in revenue. Proposed Appropriation represents departmental fund balance plus estimated revenue. Estimated Revenue as well as Proposed Revenue is adjusted to actual receipts for 2004-05.

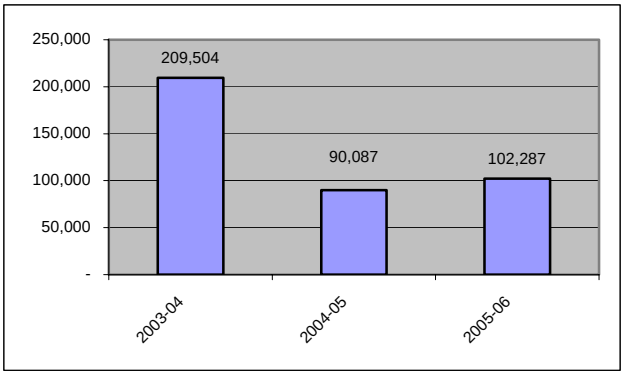
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Federal Asset Forfeitures

BUDGET UNIT: SDN DAT
FUNCTION: Public Safety
ACTIVITY: Federal Asset Forfeitures

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	-	35,000	-	-	35,000	(35,000)	-
Contingencies	-	102,087	-	-	102,087	12,700	114,787
Total Appropriation	-	137,087	-	-	137,087	(22,300)	114,787
Departmental Revenue							
Fines and Forfeitures	9,900	45,000	-	-	45,000	(35,000)	10,000
Use Of Money & Prop	2,300	2,000	-	-	2,000	500	2,500
Total Revenue	12,200	47,000	-	-	47,000	(34,500)	12,500
Fund Balance		90,087	-	-	90,087	12,200	102,287

Federal Asset Forfeiture revenue is difficult to predict. Proposed revenue is based upon prior year receipts and expenditures are limited to one-time purchases of safety equipment, training, etc. Due to the significant decrease in revenue, the department proposes to retain the remaining fund balance this year, allowing the fund balance to increase before budgeting further expenditures.

DEPARTMENT: District Attorney
FUND: Federal Asset Forfeitures
BUDGET UNIT: SDN DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Transfers	-	(35,000)	-	(35,000)
	In prior years, transfers to the department's general fund occurred for training, equipment, etc. This will not occur in 2005-06. Reduced transfers will offset decrease in revenue.				
2.	Increase Contingencies	-	12,700	-	12,700
	Based on projected fund balance at year-end, contingencies will increase.				
3.	Reduce Revenue	-	-	(34,500)	34,500
	Asset forfeiture revenue is difficult to predict. Reduction in revenue is based on current year receipts. The reduction in revenue is partially offset by an increase in interest revenue.				
	Total	-	(22,300)	(34,500)	12,200

Workers' Compensation Fraud

DESCRIPTION OF MAJOR SERVICES

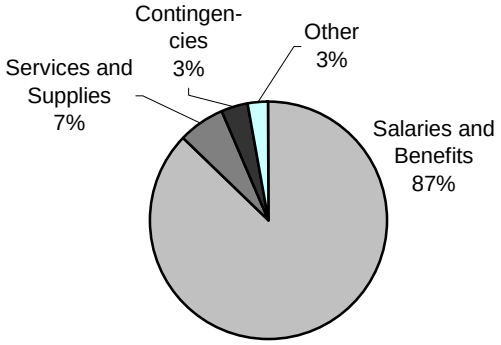
The Department of Insurance, pursuant to Section 1872.83 of the California Insurance Code, distributes funds to the District Attorney's Office for the investigation and prosecution of Workers' Compensation Insurance Fraud. These assessed funds represent a percentage of the total premiums collected by workers' compensation insurance companies and are distributed to investigate and prosecute workers' compensation fraud claims or claims relating to the willful failure to secure the payment of workers' compensation. Of all money collected by the state, 56% is retained by the state for fraud investigation and 44% is distributed statewide to District Attorney offices through a grant program. This budget unit administers those funds.

BUDGET AND WORKLOAD HISTORY

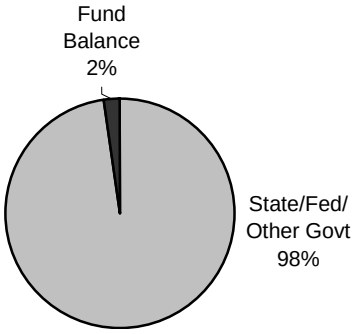
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	870,434	961,538	917,411	1,059,127
Departmental Revenue	589,850	950,000	930,000	1,035,000
Fund Balance		11,538		24,127
Budgeted Staffing		7.0		7.0

Estimated Appropriation is less than Budgeted Appropriation due to Salaries and Benefits savings. Expenditures were monitored closely in 204-05, as actual revenue is expected to be lower than budgeted revenue. The lower revenue contributes to the lower projected fund balance. Budgeted revenue in 2005-06 is increased to reflect the department's planning budget, which has already been approved by the state. The revenue increase will be offset by an increase in salaries and benefits due to increased retirement costs, workers' compensation expense, and vehicle charges.

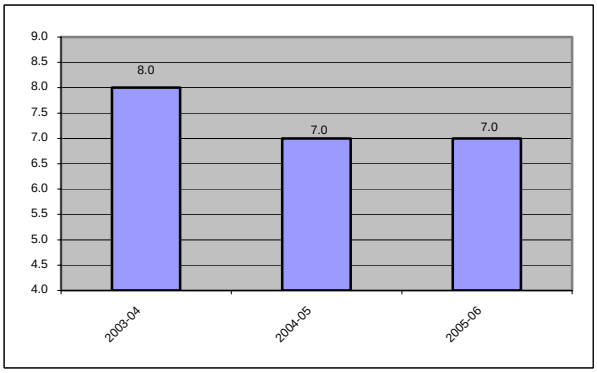
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



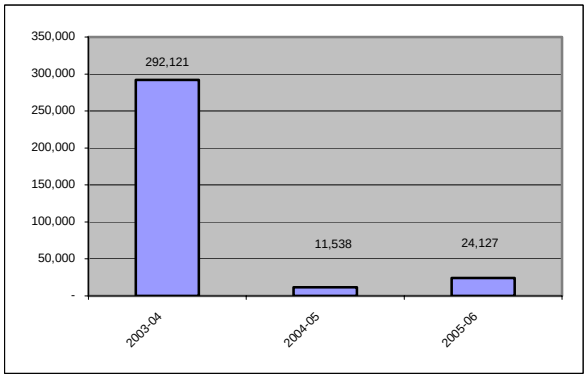
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Workers Comp Insurance Fraud

BUDGET UNIT: ROB DAT
FUNCTION: Public Safety
ACTIVITY: Workers Comp Insurance Fraud

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	815,713	837,996	54,478	-	892,474	26,828	919,302
Services and Supplies	67,454	75,267	1,420	-	76,687	(7,769)	68,918
Central Computer	3,994	-	4,165	-	4,165	-	4,165
Transfers	30,250	31,699	-	-	31,699	(932)	30,767
Contingencies	-	16,576	-	-	16,576	19,399	35,975
Total Appropriation	917,411	961,538	60,063	-	1,021,601	37,526	1,059,127
Departmental Revenue							
Use Of Money & Prop	2,000	-	-	-	-	2,000	2,000
State, Fed or Gov't Aid	928,000	950,000	-	-	950,000	83,000	1,033,000
Total Revenue	930,000	950,000	-	-	950,000	85,000	1,035,000
Fund Balance		11,538	60,063	-	71,601	(47,474)	24,127
Budgeted Staffing		7.0	-	-	7.0	-	7.0

Increases in Cost to Maintain Current Program Services include increased costs for MOU, Worker's Compensation, and Retirement; as well as increases in Risk Management premiums. Costs for Central Computer have increased due to direct billing to budget unit by ISD. Although revenue is increased in 2005-06, this budget unit's fund balance has decreased as a result of salaries and benefits costs outpacing revenues.

DEPARTMENT: District Attorney
FUND: Workers Comp Insurance Fraud
BUDGET UNIT: ROB DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Salaries and Benefits	-	26,828	-	26,828
	Increased costs for benefits and step increases.				
2.	Reduce Service and Supplies	-	(7,769)	-	(7,769)
	Reduce general office expenses to allow for direct billing of ISD 2410 charges and increase in Risk Management Premiums. ISD now directly bills this budget unit for 2410 charges. In prior years, charges were billed to the DA's general fund budget and department staff would make monthly adjustments. The direct billing of the 2410 charges is reflected in "Cost to Maintain Current Program Services."				
3.	Reduce Transfers	-	(932)	-	(932)
	Reduction in transfer for rent based on recalculation of actual space occupied by unit staff				
4.	Increase Contingencies	-	19,399	-	19,399
	Lower than budgeted expenditures in 2004-05, combined with increased revenue, will increase contingencies in 2005-06.				
5.	Increase Revenue	-	-	85,000	(85,000)
	Dept of Insurance provides a planning budget upon which the department builds its application. The planning budget amount was increased over 2004-05 and used for the department's budget. The department has also included interest income in its revenue projections this year.				
	Total	-	37,526	85,000	(47,474)

Real Estate Fraud

DESCRIPTION OF MAJOR SERVICES

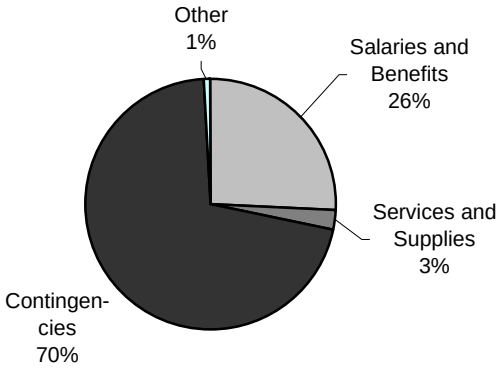
On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect, pursuant to Government Code Section 27388, a $2 fee upon recording documents. These monies, in accordance with state law, are used to fund the Real Estate Fraud unit that investigates and prosecutes real estate fraud crimes in the county.

BUDGET AND WORKLOAD HISTORY

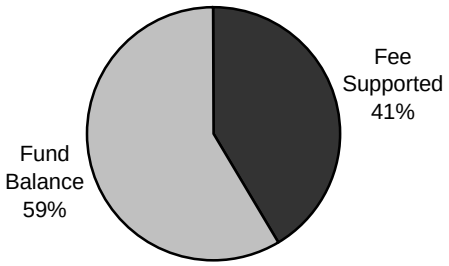
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	736,799	2,850,865	978,513	3,768,329
Departmental Revenue	1,529,895	1,200,000	1,532,662	1,563,315
Fund Balance		1,650,865		2,205,014
Budgeted Staffing		8.0		8.0

Estimated Appropriation is less than Budgeted Appropriation due to no Contingencies being expended. Proposed Appropriation is increasing due to increases in Salaries and Benefits and Contingencies.

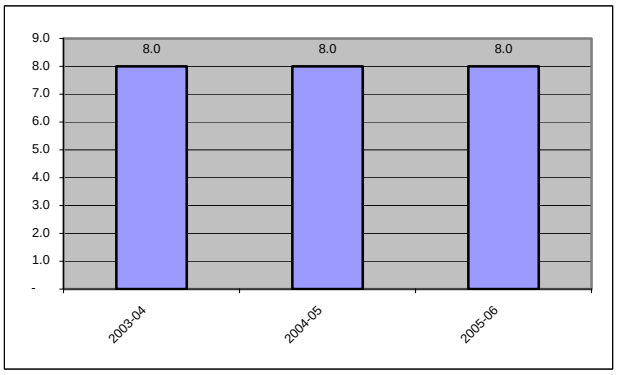
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



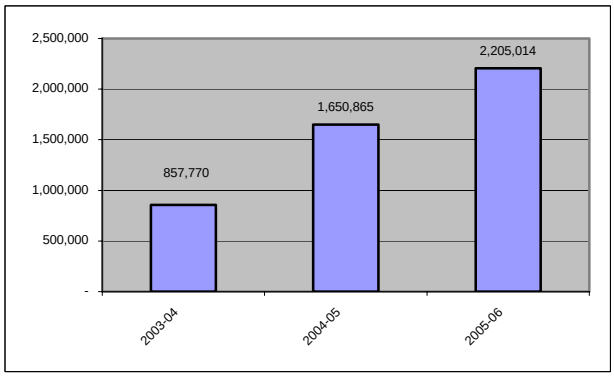
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Real Estate Fraud

BUDGET UNIT: REB DAT
FUNCTION: Public Safety
ACTIVITY: Real Estate Fraud

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	855,266	859,426	59,997	-	919,423	50,137	969,560
Services and Supplies	85,340	106,307	1,507	-	107,814	(7,232)	100,582
Central Computer	4,907	-	5,576	-	5,576	-	5,576
Transfers	33,000	34,786	-	-	34,786	(859)	33,927
Contingencies	-	1,850,346	-	-	1,850,346	808,338	2,658,684
Total Appropriation	978,513	2,850,865	67,080	-	2,917,945	850,384	3,768,329
Departmental Revenue							
Current Services	1,532,662	1,200,000	-	-	1,200,000	363,315	1,563,315
Total Revenue	1,532,662	1,200,000	-	-	1,200,000	363,315	1,563,315
Fund Balance		1,650,865	67,080	-	1,717,945	487,069	2,205,014
Budgeted Staffing		8.0	-	-	8.0	-	8.0

Increases in Cost to Maintain Current Program Services include increased costs for MOU, worker's compensation, and retirement; as well as increases in Risk Management premiums. Costs for central computer have increased due to direct billing to budget unit by ISD.

This special revenue fund balance is growing, as revenue is currently outpacing expenses; and all revenue received is restricted for the prosecution of real estate fraud. Although the department added an additional attorney on a full time basis in 2003-04, the department is committed to reviewing this unit in 2005-06 to determine if additional staff is warranted.

DEPARTMENT: District Attorney
FUND: Real Estate Fraud
BUDGET UNIT: REB DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Salaries and Benefits	-	50,137	-	50,137
	Increased costs for benefits and step increases.				
2.	Decrease Service and Supplies	-	(7,232)	-	(7,232)
	Reduce operating expenses to allow for direct billing of ISD 2410 charges and to compensate for increase in Risk Management Premiums. ISD now directly bills this budget unit for 2410 charges. In prior years, charges were billed to the DA's general fund budget and department staff would make monthly adjustments. The direct billing of the 2410 charges is reflected in "Cost to Maintain Current Program Services."				
3.	Decrease Transfers	-	(859)	-	(859)
	Reduction in transfer for rent based on recalculation of actual space occupied by unit staff.				
4.	Increase Contingenices	-	808,338	-	808,338
	Real Estate recording fees in the county continue at record pace because of thriving economy. Revenue coming in outpaces expenses of the unit allowing for an increase in contingencies. Money placed in contingencies require Board approval to use.				
5.	Increase Revenue	-	-	363,315	(363,315)
	Increased revenue projection is based on current trends allowing for a 2% increase.				
	Total	-	850,384	363,315	487,069

Vehicle Fees

DESCRIPTION OF MAJOR SERVICES

In May of 1995, the San Bernardino County Board of Supervisors adopted a resolution, pursuant to Vehicle Code 9250.14 to impose a $1.00 fee on each San Bernardino County new and renewal vehicle registration to be used to enhance the capacity of local police and prosecutors to deter, investigate and prosecute vehicle theft crimes. This budget unit represents the District Attorney's share of the $1 registration assessment on vehicles registered in San Bernardino County and funds prosecutors and an investigator assigned to automobile theft crimes countywide.

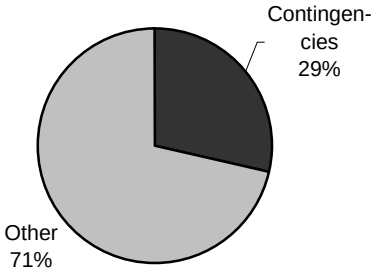
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

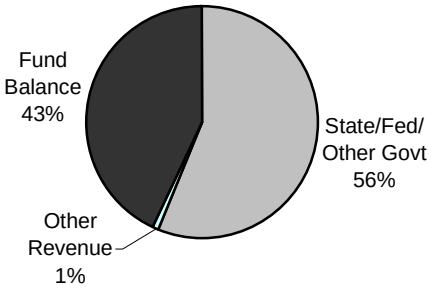
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	639,671	1,364,890	817,053	1,470,025
Departmental Revenue	739,225	695,000	778,688	838,500
Fund Balance		669,890		631,525

Estimated Appropriation is less than budgeted due to Salary and Benefits savings as well as no contingencies being expended. Estimated Revenue has increased as a result of the county population increase; the increased revenue is projected to continue. Proposed Appropriation is increased as a result of an additional Deputy DA IV being funded by this budget unit, per Board of Supervisors action on February 1, 2005.

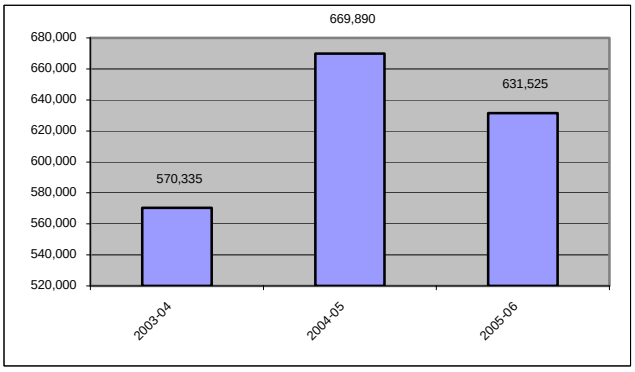
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: District Attorney
FUND: Vehicle Fees

BUDGET UNIT: SDM DAT
FUNCTION: Public Safety
ACTIVITY: Vehicle Theft Prosecution

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	817,053	852,301	-	109,610	961,911	87,415	1,049,326
Contingencies	-	512,589	-	(109,610)	402,979	17,720	420,699
Total Appropriation	817,053	1,364,890	-	-	1,364,890	105,135	1,470,025
Departmental Revenue							
Use Of Money & Prop	13,234	-	-	-	-	13,500	13,500
State, Fed or Gov't Aid	765,454	695,000	-	-	695,000	130,000	825,000
Total Revenue	778,688	695,000	-	-	695,000	143,500	838,500
Fund Balance		669,890	-	-	669,890	(38,365)	631,525

The Board Approved Adjustments column represents a mid- year item that approved addition of one Deputy District Attorney to prosecute Vehicle Theft cases. The position was added in the District Attorney Criminal budget unit and is funded by this budget unit. Additional increase in transfers, as shown in the Department Recommended Funded Adjustment column, is due to increases in salaries and benefits costs for positions funded by this special revenue fund.

Although revenue is increased in 2005-06, fund balance is declining due to increased transfers for costs of salaries and benefits for positions funded by this budget unit. The department is retaining the remaining fund balance to finance additional staff as needed for the prosecution of vehicle theft.

DEPARTMENT: District Attorney
FUND: Vehicle Fees
BUDGET UNIT: SDM DAT

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Transfers	-	87,415	-	87,415
	Increased transfers due to increased costs for salaries and benefits of attorneys who prosecute vehicle theft cases.				
2.	Increase Contingencies	-	17,720	-	17,720
	Contingencies increased to compensate for increased revenue.				
3.	Increase Revenue	-	-	143,500	(143,500)
	Vehicle fees revenue continues to increase as population increases. Revenue increase is based upon 2004-05 receipts. Department has also included interest income in revenue projections this year.				
	Total	-	105,135	143,500	(38,365)

LAW & JUSTICE GROUP ADMINISTRATION
Michael D. Stodelle, Chairman

MISSION STATEMENT

The mission of the Law & Justice Group Executive Committee is to enhance the quality of life, provide for the safety of all citizens, and promote the principles of justice within San Bernardino County by coordinating resources and services, including justice facilities and information management.

SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Law & Justice Group Administration	379,229	255,000	124,229		1.0
2004 Local Law Enforcement Block Grant	20,700	-		20,700	-
2003 US BJA Congressional Mandate Award	348,902	348,902		-	-
2003 Local Law Enforcement Block Grant	60,966	300		60,666	-
TOTAL	809,797	604,202	124,229	81,366	1.0

Law & Justice Group Administration

DESCRIPTION OF MAJOR SERVICES

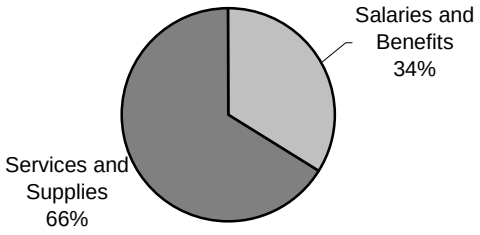
Under general direction of the Law and Justice Group Chairman, the law and justice departments collaborate on grant applications, projects, and operational enhancements, with assistance and coordination by the administrative analyst for the Law and Justice Group.

BUDGET AND WORKLOAD HISTORY

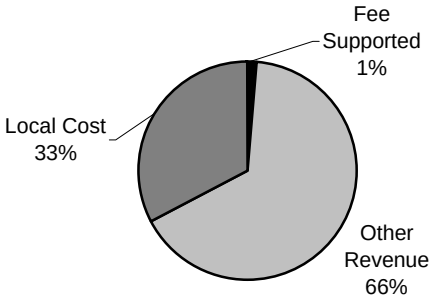
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	114,341	127,740	127,740	379,229
Departmental Revenue	-	5,000	10,000	255,000
Local Cost	114,341	122,740	117,740	124,229
Budgeted Staffing		1.0		1.0
Workload Indicators				
Total Grants Filed	6	5	5	4
Total Grants Received	3	4	5	4

The 2005-06 Proposed Budget includes appropriations and revenue in the amount of $250,000 for the Board approved Handheld Citation Capture Device grant program for local law enforcement agencies.

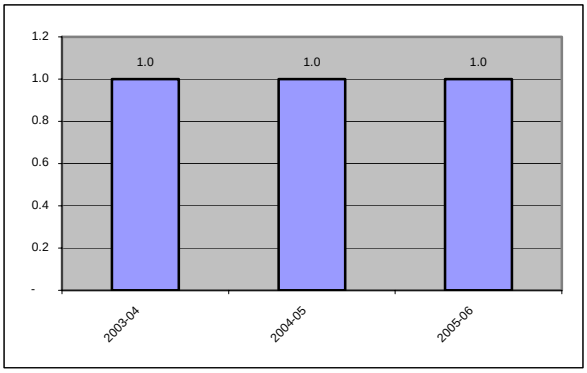
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



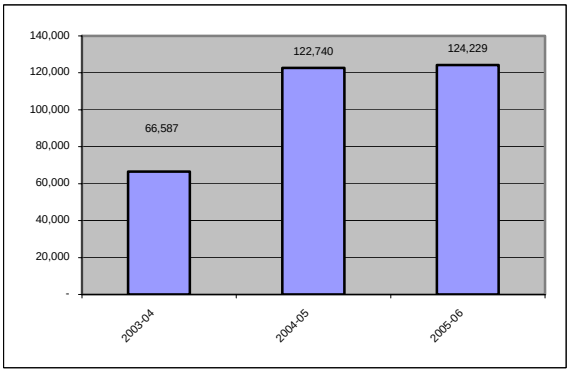
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: General

BUDGET UNIT: AAA LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	123,306	123,306	2,277	-	125,583	2,476	128,059
Services and Supplies	3,454	3,454	(103)	-	3,351	247,511	250,862
Central Computer	790	790	(685)	-	105	-	105
Transfers	190	190	-	-	190	13	203
Total Appropriation	127,740	127,740	1,489	-	129,229	250,000	379,229
Departmental Revenue							
Current Services	10,000	5,000	-	-	5,000	-	5,000
Other Financing Sources	-	-	-	-	-	250,000	250,000
Total Revenue	10,000	5,000	-	-	5,000	250,000	255,000
Local Cost	117,740	122,740	1,489	-	124,229	-	124,229
Budgeted Staffing		1.0	-	-	1.0	-	1.0

In 2005-06 the department will incur increase costs in retirement, workers compensation and inflationary services and supplies purchases, and will incur decreased costs in central computer charges and risk management liabilities. These costs are reflected in the Cost to Maintain Current Program Services column.

Department Recommended Funded Adjustments column includes funding for step increases and appropriations for the Handheld Citation Capture Device grant program which will be administered by Law & Justice Group Administration from May 1, 2005 through calendar year 2007, with offsetting revenue from the Southwest Border Prosecution Initiative reimbursements.

DEPARTMENT: Law & Justice Group Admin
FUND: General
BUDGET UNIT: AAA LNJ

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase salaries & benefits		2,476	-	2,476
	Position has one step increase.				
2.	Increase Services & Supplies		247,511	250,000	(2,489)
	Board-approved program to expend Southwest Border Patrol Initiative reimbursement for hand-held citation devices, via application by local law enforcement agencies. Partially offset by reduced communication and training costs.				
3.	Increase Intra fund transfers out		13	-	13
	Increased EHaP charges.				
	Total	-	250,000	250,000	-

2004 Local Law Enforcement Block Grant

MISSION STATEMENT

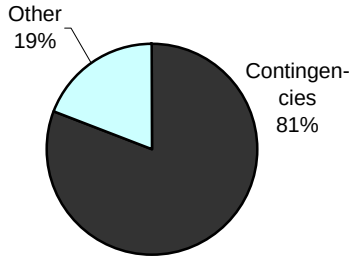
The grant provides funding for the purchase of a radio system for the Sheriff's Department; the purchase of a video conferencing system for the Public Defender; the purchase of hardware and software for the Probation Department; and procurement of application support and maintenance for the Law & Justice Group's E-filing and Red Light Server.

There is no staffing associated with this budget unit.

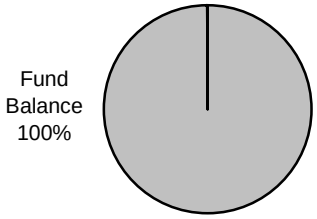
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	57,077	20,700
Departmental Revenue	-	-	77,777	-
Fund Balance		-		20,700
Workload Indicators				
Number of cases e-filed	4,318	4,500	5,400	5,000

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Due to the fact that this is a new budget unit, there is no trend comparison for fund balance.

GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2004 Local Law Enf Block Grant

BUDGET UNIT: SDZ LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	57,077	-	-	57,077	57,077	(53,101)	3,976
Contingencies	-	-	-	19,800	19,800	(3,076)	16,724
Total Appropriation	57,077	-	-	76,877	76,877	(56,177)	20,700
Departmental Revenue							
Use Of Money & Prop	900	-	-	-	-	-	-
State, Fed or Gov't Aid	76,877	-	-	76,877	76,877	(76,877)	-
Total Revenue	77,777	-	-	76,877	76,877	(76,877)	-
Fund Balance		-	-	-	-	20,700	20,700

Board Approved Adjustments column represents the establishment of this fund on August 24, 2004. Adjustments recommended by staff reflect the use of a good portion of the funding during 2004-05, leaving a small balance for use in 2005-06.

DEPARTMENT: **Law & Justice Group Admin**
FUND: **2004 Local Law Enf Block Grant**
BUDGET UNIT: **SDZ LNJ**

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease transfers out	-	(53,101)	-	(53,101)
	Many transfers were completed during 2004-05 when funding was received.				
2.	Reduce contingencies	-	(3,076)	-	(3,076)
	Not all funds will be spent in fiscal year.				
3.	Reduce revenue	-	-	(76,877)	76,877
	Funding was received mid-year 2004-05.				
	Total	-	(56,177)	(76,877)	20,700

2003 US BJA Congressional Mandate Award

MISSION STATEMENT

The award provides funding to jumpstart the law enforcement document imaging project called Storage Technology Optical Records Management (STORM). This collaborative imaging project seeks to electronically transmit data and documents between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender, and external law enforcement agencies.

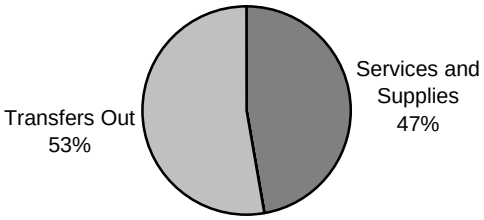
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

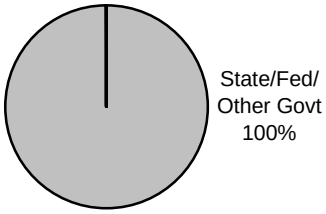
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	73,598	422,026	78,942	348,902
Departmental Revenue	73,314	422,310	79,226	348,902
Fund Balance		(284)		-
Workload Indicators				
Number of cases e-filed	4,318	4,500	5,400	5,000

Expenditures and revenue in this budget unit were to occur originally in 2004-05; however, the grant allows for a longer period of time that is needed due to vendor delays associated with the project.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Revenue generally equals expenditures each year under this grant program; therefore, no fund balance trend comparison is provided.

GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2003 US BJA Congressional Mandated Award

BUDGET UNIT: SDY LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	31,574	220,290	-	-	220,290	(55,668)	164,622
Equipment	21,568	-	-	-	-	98,060	98,060
Transfers	25,800	201,736	-	-	201,736	(115,516)	86,220
Total Appropriation	78,942	422,026	-	-	422,026	(73,124)	348,902
Departmental Revenue							
State, Fed or Gov't Aid	79,226	422,310	-	-	422,310	(73,408)	348,902
Total Revenue	79,226	422,310	-	-	422,310	(73,408)	348,902
Fund Balance		(284)	-	-	(284)	284	-

Department Recommended Funded Adjustments column reflects utilization of this grant over a longer period of time, as well as a reclassification of planned equipment expenditures from services and supplies to fixed assets.

DEPARTMENT: Law & Justice Group Admin
FUND: 2003 US BJA Congressional Mandated Award
BUDGET UNIT: SDY LNJ

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(55,668)	-	(55,668)
	Expenditures to be incurred over longer allowable time period.				
2.	Increase Equipment	-	98,060	-	98,060
	Replaces expenses that were previously budgeted in services and supplies.				
3.	Reduction in transfers out	-	(115,516)	-	(115,516)
	Fixed assets that will be purchased by L&J Group rather than DA.				
4.	Reduction in revenue	-	-	(73,408)	73,408
	Revenue to be received over longer allowable time period.				
	Total	-	(73,124)	(73,408)	284

2003 Local Law Enforcement Block Grant

MISSION STATEMENT

The grant provides funding for one probation officer for drug courts in Big Bear and Barstow, the purchase of an inventory control system for the West Valley Detention Center; procurement of application support and maintenance for the Law & Justice Group's E-filing and Red Light Server,; and further development of the Law & Justice Group's Storage Technology Optical Records Management (STORM) project.

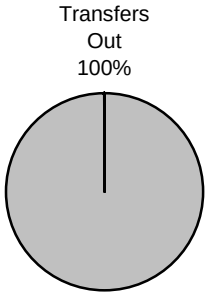
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

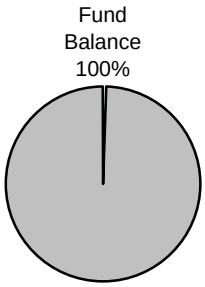
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	102,100	71,271	11,785	60,966
Departmental Revenue	173,071	300	1,480	300
Fund Balance		70,971		60,666
Workload Indicators				
Cases E-Filed	4,318	4,500	5,400	-
Probation Cases at Big Bear/Barstow Drug Court	75	70	85	-

Remaining expenditures for this grant were to occur in 2004-05, but are permissible for a two-year period. The fund will be depleted by October 6, 2005.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Local Law Enforcement Block Grants are expended in less than two years and no fund balance trend comparison is provided.

GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2003 Local Law Enforcement Block Grant

BUDGET UNIT: SDU LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	55,281	30,343	-	-	30,343	30,623	60,966
Contingencies	-	40,928	-	-	40,928	(40,928)	-
Total Exp Authority	55,281	71,271	-	-	71,271	(10,305)	60,966
Reimbursements	(43,496)	-	-	-	-	-	-
Total Appropriation	11,785	71,271	-	-	71,271	(10,305)	60,966
Departmental Revenue							
Use Of Money & Prop	1,480	300	-	-	300	-	300
Total Revenue	1,480	300	-	-	300	-	300
Fund Balance		70,971	-	-	70,971	(10,305)	60,666

Department Recommended Funded Adjustments in this budget unit reflect the use of the remaining grant balance in 2005-06.

DEPARTMENT: **Law & Justice Group Admin**
FUND: **2003 Local Law Enforcement Block Grant**
BUDGET UNIT: **SDU LNJ**

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Service & Supply Transfer Out	-	30,623	-	30,623
	Transfer to District Attorney for EIS Project.				
2.	Decrease Contingencies	-	(40,928)	-	(40,928)
	Fund will be depleted by 10/6/2005.				
	Total	-	(10,305)	-	(10,305)

2002 Local Law Enforcement Block Grant

MISSION STATEMENT

The grant provides funding for a law and justice data-sharing interface whereby the District Attorney, Public Defender, Probation, and Superior Court share information more efficiently.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	108,024	129,139	128,247	-
Departmental Revenue	4,288	892	-	-
Fund Balance		128,247		-
Workload Indicators				
Number of Cases e-filed	4,135	4,500	5,000	-

This budget unit will be closed at 2004-05 year end.

GROUP: Law & Justice
DEPARTMENT: Law & Justice Group Admin
FUND: 2002 Local Law Enforcement Block Grant

BUDGET UNIT: SDT LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Transfers	128,247	129,139	-	-	129,139	(129,139)	-
Total Appropriation	128,247	129,139	-	-	129,139	(129,139)	-
Departmental Revenue							
Use Of Money & Prop	-	892	-	-	892	(892)	-
Total Revenue	-	892	-	-	892	(892)	-
Fund Balance		128,247	-	-	128,247	(128,247)	-

DEPARTMENT: Law & Justice Group Admin
FUND: 2002 Local Law Enforcement Block Grant
BUDGET UNIT: SDT LNJ

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

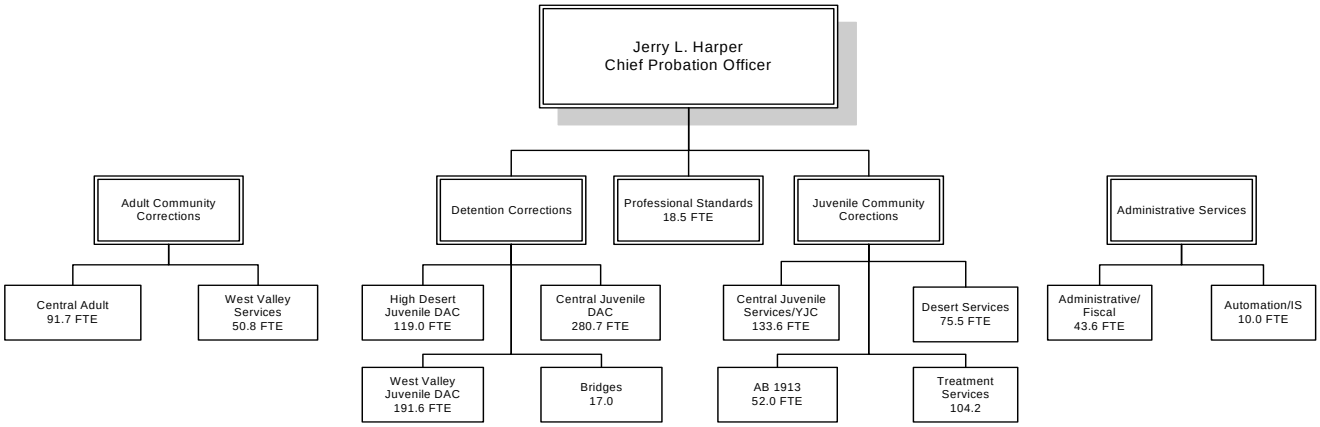
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Reduction in transfers out	-	(129,139)	-	(129,139)
	Transfers to Probation for Drug Court, Distrrict Attorney for E-Filing/EIS programming and support as the grant nears completion.				
2.	Reduction in interest earnings	-	-	(892)	892
	Interest earnings on fund balance are reduced as this grant nears completion.				
	Total	-	(129,139)	(892)	(128,247)

PROBATION
Jerry L. Harper

MISSION STATEMENT

To protect the community through assessment, treatment and control of adult and juvenile offenders by providing a range of effective services based on legal requirements and recognized professional standards.

ORGANIZATIONAL CHART



Staffing in the department reflects growth in Detention Corrections related to expansion of High Desert Juvenile Detention and Assessment Center, but is offset by the transfer of three treatment programs (Camp Heart Bar, RYEF-Girls and Boys) community corrections. Various programmatic positions were also restored in Community Corrections, in the Probation to Work and Prop 36 programs. The School Probation Officer program was transferred to the AB 1913 Special Revenue Fund, and a Countywide Gang Initiative was approved.

SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Admin & Community Corrections	44,193,495	27,366,950	16,826,545		529.9
Court-Ordered Placements	2,926,330	-	2,926,330		-
Detention Corrections Bureau	46,928,252	16,535,894	30,392,358		607.3
Juvenile Justice Grant Program (AB 1913)	11,265,166	5,565,786		5,699,380	52.0
State Seized Assets	17,151	500		16,651	-
Federal Seized Assets	68,393	3,334		65,059	-
TOTAL	105,398,787	49,472,464	50,145,233	5,781,090	1,189.2

Administration and Community Corrections

DESCRIPTION OF MAJOR SERVICES

The Community Corrections Bureau provides adult and juvenile probationer investigation and case management services. As the primary public safety arm for probation, the Bureau focuses on providing efficient and cost-effective strategies, thereby promoting safe and vibrant communities to maximize the quality of life for all residents in San Bernardino County.

As part of the department's continuing efforts to implement operational improvements, juvenile treatment facilities were transferred from the Detention Corrections Bureau (PRN) to further integrate the spectrum of programs that are available for post-adjudicated youth. In this manner, wards are served through a focus on community corrections rather than detention. Probation Administration is responsible for overall management of the department. To ensure safe field services and institutions, administration focuses on leadership with integrity and satisfaction of customers and staff.

BUDGET AND WORKLOAD HISTORY

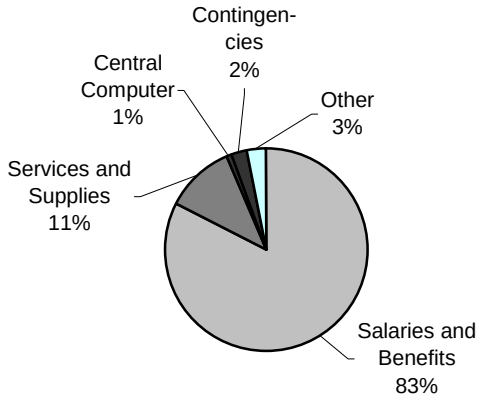
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	32,208,919	35,876,996	38,511,572	44,193,495
Departmental Revenue	23,615,236	22,884,596	22,679,758	27,366,950
Local Cost	8,593,683	12,992,400	15,831,814	16,826,545
Budgeted Staffing		447.0		529.9
Workload Indicators				
Adult Services:				
Avg Supervision	18,285	20,000	20,000	20,000
Avg Investigations	14,493	15,000	15,000	15,000
Avg Elect Monitoring	75	75	75	200
Juvenile Services:				
Avg Supervision	3,083	3,300	3,300	3,400
Avg Investigations	3,996	3,100	3,100	4,000
Avg Intake/Quick Draw	11,664	9,200	9,200	11,000
Treatment Services:				
ADP Camp Heart Bar	17	20	20	20
ADP RYEF-Boys	20	30	20	20
ADP RYEF-Girls	26	20	30	30

The department's year-end estimate exceeds budget because of the mid-year transfer of treatment programs and related appropriations ($3.1 million) to Community Corrections and restoration of three training and recruitment positions ($150,000). These increases were offset by a mid-year retirement rate reduction ($380,000).

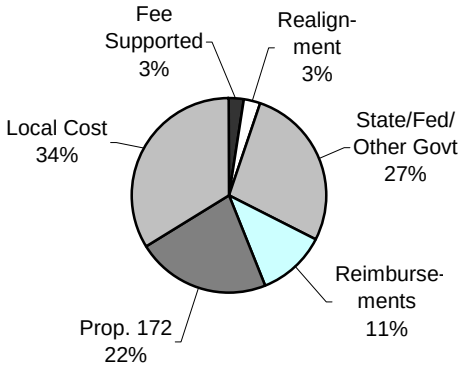
The number of adults in the Electronic Monitoring Program is expected to increase by 167% (from 75 to 200 participants) due to a new Board approved program that expands the use of EMP with high-risk offenders.

Within juvenile services, Intake/Quick Draw is a unit of probation officers that reviews applications for petition upon arrest or referral, and reviews crime reports for appropriate disposition. These numbers increase when there is general population growth. The cases that are filed result in investigations, for both in and out of custody juveniles. This trickle down effect ultimately results in an increase in supervision.

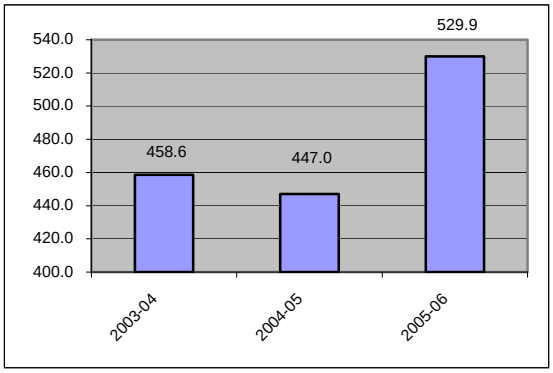
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



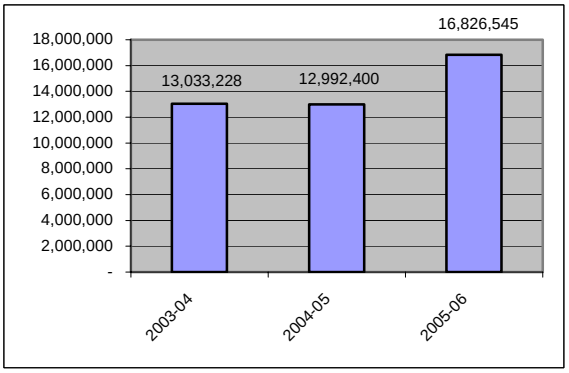
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - Admin & Comm Dev
FUND: General

BUDGET UNIT: AAA PRB
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	36,051,101	32,707,778	5,800,674	637,500	39,145,952	1,904,226	41,050,178
Services and Supplies	5,681,188	4,948,438	470,379	-	5,418,817	177,402	5,596,219
Central Computer	452,101	411,138	39,468	-	450,606	(44,487)	406,119
Other Charges	285,740	329,900	17,168	-	347,068	(47,068)	300,000
Vehicles	227,841	100,000	-	-	100,000	(100,000)	-
Transfers	947,980	945,114	11,934	-	957,048	266,465	1,223,513
Contingencies	-	-	-	-	-	1,200,000	1,200,000
Total Exp Authority	43,651,951	39,442,368	6,339,623	637,500	46,419,491	3,356,538	49,776,029
Reimbursements	(5,140,379)	(3,565,372)	(1,787,698)	-	(5,353,070)	(229,464)	(5,582,534)
Total Appropriation	38,511,572	35,876,996	4,551,925	637,500	41,066,421	3,127,074	44,193,495
Departmental Revenue							
Taxes	8,672,417	9,538,820	2,112,500	637,500	12,288,820	(1,125,000)	11,163,820
Realignment	-	1,377,085	-	-	1,377,085	-	1,377,085
State, Fed or Gov't Aid	12,504,000	10,921,786	497,563	-	11,419,349	2,159,896	13,579,245
Current Services	1,211,834	1,044,905	73,228	-	1,118,133	128,667	1,246,800
Other Revenue	11,154	2,000	-	-	2,000	(2,000)	-
Other Financing Sources	280,353	-	-	-	-	-	-
Total Revenue	22,679,758	22,884,596	2,683,291	637,500	26,205,387	1,161,563	27,366,950
Local Cost	15,831,814	12,992,400	1,868,634	-	14,861,034	1,965,511	16,826,545
Budgeted Staffing		447.0	73.0	8.0	528.0	1.9	529.9

In 2005-06, the department will incur increased costs in retirement, worker's compensation and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance, central computer charges and computer printing costs. These costs are reflected in the Cost to Maintain Program Services column, along with appropriations for 73 positions that were transferred or restored to maintain existing services. Prop 172 growth, included in Board approved targets is indicated here, for a total net local cost increase of $1.9 million. The Board Approved Adjustments column includes appropriations and remaining Prop 172 growth revenue for 8 positions in a Countywide Gang Initiative.

Another $1.9 million in Departmental Recommended Funded Adjustments includes a transfer of approximately one half million dollars of local cost from Court-Ordered Placements to Community Corrections for the balance of 5 positions in the gangs unit. Additional Title IV-E revenue is funding increased workers compensation charges (based on claims experience) that are not funded with local cost, as well as step increases, additional termination benefits costs, increased overtime and three new positions. Coupled with other adjustments, the net increase in staffing recommended by staff is 1.9. Rent expense and administrative support from the Human Services System are increased transfers, and $1.2 million is also set aside in departmental contingencies.

Local cost in the amount of $1.1 million is moved to Community Corrections to fund Adult Case Management on an ongoing basis, rather than using a portion of Probation's share of excess Prop 172 revenue. Other than the increase in Title IV-E revenue, supervision fees and court reimbursement for juvenile psychiatric evaluations is expected to increase. This additional revenue is being used to fund increased transcription costs with an outside vendor.

Finally, the school probation officer program and related appropriations and revenue are transferred to the AB 1913 special revenue fund.

DEPARTMENT: Prob - Admin & Comm Dev **SCHEDULE A**
FUND: General
BUDGET UNIT: AAA PRB

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Transfer Local Cost Between Budget Units		-	(1,125,000)	1,125,000
	Local cost needed in Community Corrections to replace one-time PROP 172 funds that were intended to restore Adult Case Management.				
2.	Increase Overtime	3.5	184,312	-	184,312
	Transfer overtime budget for treatment programs from the Detention Corrections budget unit to the Community Corrections budget unit. The treatment program transfer between budget units was included in mid-year adjustments, and this action supplements the overtime budget at the equivalent of 3.5 FTE for those programs.				
3.	Adjust Risk Management Charges		(75,956)	-	(75,956)
	Transfer costs from Community Corrections to the Detention Corrections budget unit to reflect where costs are incurred.				
4.	Transfer Salaries and Benefits Between Budget Units	(1.0)	(52,044)	-	(52,044)
	One Secretary I position is transferred to the Detention Corrections budget unit for the High Desert Detention and Assessment Center.				
5.	Transfer Salaries and Benefits Between Budget Units	2.0	173,494	-	173,494
	One Probation Officer III and one Probation Officer II are transferred from the Detention Corrections budget unit, the first to the Gangs Unit to enhance supervision, and the latter as a Domestic Violence Coordinator.				
6.	Decrease School Probation Officer Program	(6.0)	(505,513)	(505,513)	-
	Transfer 6 Probation Officer II positions from the Juvenile Accoutability Incentive Block Grant program to the Juvenile Justice Grant budget unit, including opertating expenses.				
7.	Reduce Salaries and Benefits	(1.0)	(83,980)	(83,980)	-
	Delete one Probation Officer II position (Chino School District).				
8.	Adjust Central Computer Charges		(44,487)	-	(44,487)
	Net effect of transfers between budget units.				
9.	Increase Transfers Out		254,465	-	254,465
	Rent expense, HSS administrative support, and other miscellanous adjustments.				
10.	Adjust State and Federal Funding	(0.6)	2,981,618	2,749,389	232,229
	Increase revenue from Title IV-E, slightly offset by a decrease in SB 933 for placement visits. Use funding to add three new positions (1.0 secretary, 1.0 crime analyst, and 1.0 mail clerk) and increase overtime equivalent to 2.5 FTE. Both are offset by partially budgeted positions, resulting in a net reduction to budgeted staffing of 0.6 FTE. Balance is step increases, projected termination benefits and unfunded worker's comp charges based on claims experience (not included in target). Total salary and benefit increases of $1,781,618. Remaining appropriations of $1,200,000 for contingencies.				
11.	Increase Current Services and Other Revenue		-	126,667	(126,667)
	Supervision fees and court reimbursement for juvenile psychiatric evaluations.				
12.	Increase Services and Supplies		215,144	-	215,144
	Transcripion contract, training costs and gang unit expenses.				
13.	Increase Transfers In		(229,464)	-	(229,464)
	Probation-to-Work and Prop 36 (drug-related supervision) are restored, along with miscellaneous adjustments for Aid for Dependent Children clerical staff that is reimbursed by the Transitional Assistance Department, Fouts Springs probation officer, and the Local Law Enforcement Block Grant.				
14.	Decrease Other Charges		(47,068)	-	(47,068)
	Reduced independent living costs budget to reflect actual costs.				
15.	Increase Salaries and Benefits	5.0	456,553	-	456,553
	Partially fund Gang Unit with appropriations transferred from the Court-Ordered Placements budget unit, due to anticipated further reduction in CYA placements, along with services and supplies and rent expense.				
16.	Decrease Vehicles		(100,000)	-	(100,000)
	No planned expenditures in 2005-06.				
	Total	1.9	3,127,074	1,161,563	1,965,511

DEPARTMENT: Prob - Admin & Comm Dev
FUND: General
BUDGET UNIT: AAA PRB

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	New Pharmaceutical Costs	-	360,000	-	360,000
	Recently, the Probation Department was notified to expect pharmaceutical charges ARMC, estimated at $360,000 annually. This unbudgeted cost will be an ongoing expense.				
2	Enhance Treatment Therapy Options (Juvenile)	6.0	609,000	-	609,000
	Minors assigned to the three treatment programs--Camp Heart Bar, RYEF-Boys and Girls, are now requiring more intensive medical and psychiatric support than in the past. These wards typically have multiple felonies, are repeat offenders and have previously been in other placement facilities. The minors require a higher level of interaction relative to mental health and substance abuse issues than those in outside placements facilities. To accomplish the increased level of service we are requesting the addition of two (2.0) Clinical Therapists, at a cost of $184,000, and four (4.0) Mental Health Clinician I, in the amount of $280,000, which will allow each of the three programs to house on-site staff. There is also an on-going need for $145,000 in additional services, supplies, and training.				
3	Enhance Detention Treatment Therapy Options (Juvenile)	2.0	194,000	-	194,000
	The detention and assessment centers are experiencing an influx of more sophisticated and problematic juveniles. There has been a significant increase in the number of minors on suicide watch due to policy changes which now provide better protection for the County and detained minors. The Department of Behavioral Health is not responsible for evaluating these minors for removal from suicide watch, changes to their individual treatment/observation plans, or communication with the probation officer and the Court. As more seriously disturbed minors are detained, Probation Clinical Therapists are required to provide adequate training to staff and coordinate efforts with other agencies such as County Schools and Mental Health Court. To accomplish the increased level of service, the department is requesting the addition of two (2.0) Clinical Therapists, at a cost of $184,000, plus $10,000 in services, supplies and training.				
4	Increase Staff-to-Ward Ratio at Treatment Facilities (Juvenile)	12.0	882,828	-	882,828
	Due to the changing characteristics of youth offenders throughout the County, more demanding wards are being assigned to Camp Heart Bar, RYEF-Boys and RYEF-Girls, in order to increase treatment options and facilitate successful rehabilitation. Ensuring that the wards maintain personal accountability is a major component of that success. Five (5) probation corrections officers are requested to enhance daily supervision activities, to hold minors accountable for their daily behavior and interactions. Four (4) probation corrections officers are needed to administer Aggression Replacement training. The remaining three (3) probation corrections officers (one per facility) will transport minors to medical/dental appointments, community service work, employment, recreational activities and cultural events, and will also provide intake transportation from the various detention and assessment centers. Add 12.0 probation corrections officers, in the amount of $794,364, plus services and supplies of $43,680, and one-time safety equipment/radio purchases, at a cost of $44,784.				
5	Impaired Offender Supervision Unit (Adult)	7.0	636,209	-	636,209
	The Probation department proposes to provide intensive supervision of mentally ill adault offenders. This unit would link mental health services and mental health court with Probation to serve this unique population that requires facets of supervision that are not addressed through traditional supervision techniques. Based upon the most recent statistical study of this offender group, mentally ill offenders account nationally for approximately 22 % of all offenders that are granted probation for violent offenses. One in five probationers were identified as mentally ill and reported longer criminal histories intervention. A staff of five (5) probation officers is needed to staff this unit, along with a supervising probation officer and one clerk. Total ongoing cost of this program is estimated at $636,207 per year. Add 1.0 supervising probation officer ($104,589); 1.0 probation officer III ($89,703); 4.0 probation officer II ($308,304); and 1.0 clerk II ($38,617). Total staffing cost of $541,213, plus $85,100 in services and supplies, and $9,896 for one-time safety equipment purchases.				
	Total	27.0	2,682,037	-	2,682,037

Court-Ordered Placements

DESCRIPTION OF MAJOR SERVICES

Juveniles are committed to the California Youth Authority or group homes to facilitate their rehabilitation, in an attempt to offer intervention programs that will lead to their future safety and productivity. The county is required to pay costs of support for those minors not eligible for state or federal reimbursement programs. Appropriations are managed in an independent budget to identify expenditures and separate ongoing operational costs.

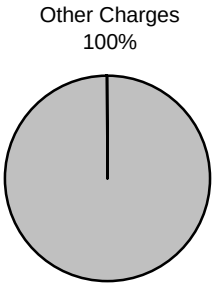
The department has sought alternatives to reduce court-ordered placements through a variety of programs that offer better service for our clients, and are innovative, efficient, and cost effective. A positive trend shows that placements have decreased significantly, by more than 50% since 2002-03, thereby reducing general fund expenditures.

There is no staffing associated with this budget unit.

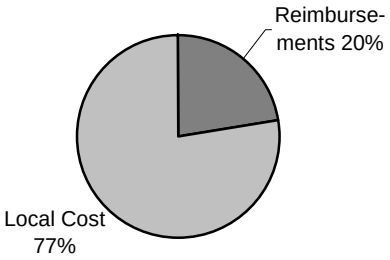
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,756,778	5,382,883	2,180,782	2,926,330
Departmental Revenue	134,007	-	-	-
Local Cost	3,622,771	5,382,883	2,180,782	2,926,330
Workload Indicators				
Avg Monthly Non-CalWorks Private Placements	10	15	15	15
CYA Cases	350	400	350	350

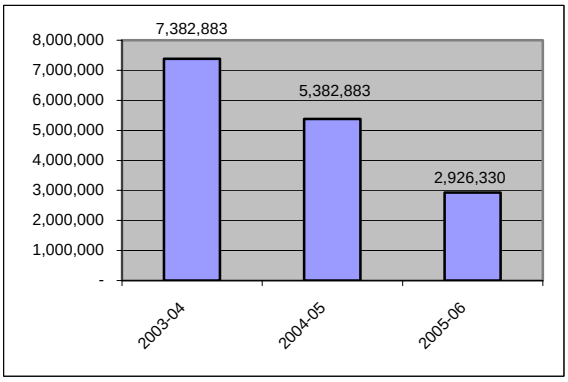
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - Detention Corrections
FUND: General

BUDGET UNIT: AAA PYA
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	3,016,282	6,345,883	(2,456,553)	-	3,889,330	(113,000)	3,776,330
Total Exp Authority	3,016,282	6,345,883	(2,456,553)	-	3,889,330	(113,000)	3,776,330
Reimbursements	(835,500)	(963,000)	-	-	(963,000)	113,000	(850,000)
Total Appropriation	2,180,782	5,382,883	(2,456,553)	-	2,926,330	-	2,926,330
Local Cost	2,180,782	5,382,883	(2,456,553)	-	2,926,330	-	2,926,330

In 2004-05, fewer youth were committed to facilities than anticipated because of successful intervention programs, resulting in an ongoing trend of reduced youth authority and foster care costs.

DEPARTMENT: Prob - Detention Corrections
FUND: General
BUDGET UNIT: AAA PYA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Decrease Fouts Springs Costs and HSS Reimbursement		-	-	-
	Decrease appropriations for wards remanded to the Fouts Springs facility to more clearly reflect actual costs (-$113,000). Adjust corresponding reimbursement from HSS to also decrease $113,000.				
	Total	-	-	-	-

Detention Corrections Bureau

DESCRIPTION OF MAJOR SERVICES

The Detention Corrections Bureau operates the county's juvenile detention and assessment centers that protect the community by providing a secure environment to legally detained youth. The centers provide for the medical, educational and other programmatic needs of the minors. The High Desert Detention and Assessment Center planned expansion to 100 beds in December 2005 is accommodated in this budget through increased staffing and operations costs.

As part of the department's continuing efforts to implement operational improvements, juvenile treatment facilities were transferred from Detention Corrections to serve wards through a focus on Community Corrections rather than detention.

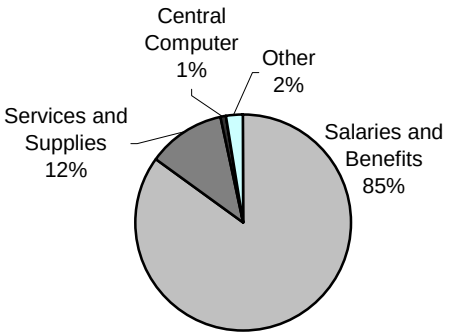
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	40,899,061	44,827,870	41,855,134	46,928,252
Departmental Revenue	17,515,078	13,366,748	16,815,069	16,535,894
Local Cost	23,383,983	31,461,122	25,040,065	30,392,358
Budgeted Staffing		617.8		607.3
Workload Indicators				
Monthly Intake	459	553	550	550
Avg Length/Stay (days)	34	34	25	25
Average Daily Population	467	470	442	490
ADP-Central Juv Hall	288	248	220	208
ADP-W.Valley Juv Hall	177	182	182	182
ADP-High Des Juv Hall	-	40	40	100

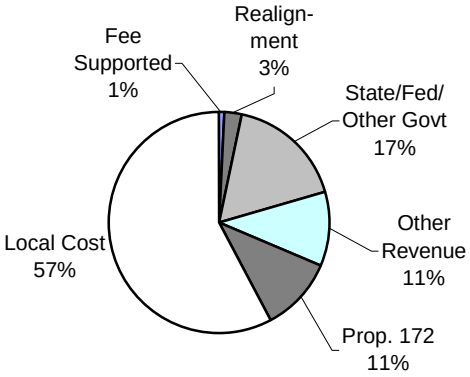
The year-end estimate is less than budget due to the mid-year transfer of treatment programs ($3.1 million) from Detention Corrections, replacement of Temporary Assistance for Needy Families (TANF) revenue ($4.2 million) by the state, partially offset by increased Capital Improvement Program expenditures in the amount of $600,000.

It is also noted that average daily population in juvenile halls is projected at 490 in 2005-06. Additional minors will be placed at High Desert Juvenile Detention Center. If population continues to increase, expenses will also rise.

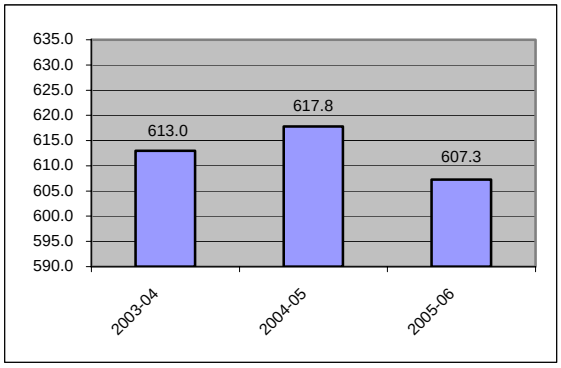
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



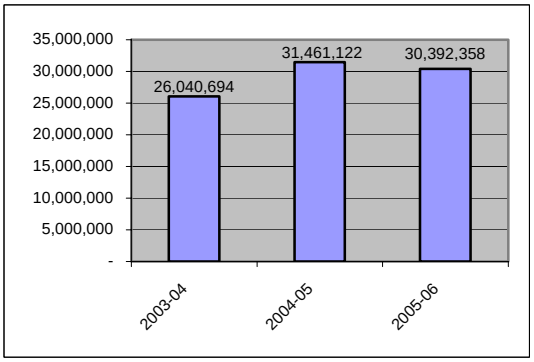
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Prob - Deten/Correc
FUND: General

BUDGET UNIT: AAA PRN
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	33,555,883	38,468,355	95,176	730,000	39,293,531	567,555	39,861,086
Services and Supplies	4,081,096	4,777,022	1,334,306	-	6,111,328	(589,325)	5,522,003
Central Computer	241,664	257,743	135,723	-	393,466	16,079	409,545
Other Charges	142,298	160,100	34,801	-	194,901	699	195,600
Equipment	692,500	43,000	-	-	43,000	20,000	63,000
Vehicles	-	-	120,000	-	120,000	-	120,000
Transfers	856,993	1,121,650	(11,934)	-	1,109,716	(352,698)	757,018
Total Appropriation	39,570,434	44,827,870	1,708,072	730,000	47,265,942	(337,690)	46,928,252
Operating Transfers Out	2,284,700	-	-	1,248,635	1,248,635	(1,248,635)	-
Total Requirements	41,855,134	44,827,870	1,708,072	1,978,635	48,514,577	(1,586,325)	46,928,252
Departmental Revenue							
Taxes	5,711,180	5,711,180	-	-	5,711,180	-	5,711,180
Realignment	-	2,423,545	(1,100,000)	-	1,323,545	-	1,323,545
State, Fed or Gov't Aid	10,793,292	4,736,614	3,022,744	1,396,997	9,156,355	(110,986)	9,045,369
Current Services	311,488	495,409	(73,228)	-	422,181	33,619	455,800
Other Revenue	(891)	-	-	-	-	-	-
Total Revenue	16,815,069	13,366,748	1,849,516	1,396,997	16,613,261	(77,367)	16,535,894
Local Cost	25,040,065	31,461,122	(141,444)	581,638	31,901,316	(1,508,958)	30,392,358
Budgeted Staffing		617.8	(5.0)	14.0	626.8	(19.5)	607.3

In 2005-06, the department will incur increased costs in retirement, worker's compensation, risk management insurance, central computer charges and inflationary services and supplies purchases, and will incur decreased costs in computer printing costs. These costs are reflected in the Cost to Maintain Program Services column. Also included are 54 positions and appropriations for the High Desert Juvenile Detention Center expansion and the transfer of 59 positions to maintain existing services, for a net local cost reduction of $140,000 and 5 positions. The Board Approved Adjustments column includes appropriations for 14 new nursing positions approved by the Board in November 2004 and appropriations for mid-year Capital Improvement Program projects funded with increased federal revenue.

Another $1.5 million in local cost is eliminated in Department Recommended Funded Adjustments. This consists of a decrease in services and supplies of $1.125 million in order to shift local cost to Community Corrections, but is partially offset by an increase in service contracts for food service. The change in food service is linked to a reduction in transfers due to a shift from sheriff-provided food service to a re-therming operation at High Desert Juvenile Detention Center. Operating transfers for Capital Improvement Program expenditures are also eliminated because the appropriations are needed elsewhere.

There is a significant increase in overtime due to challenges in filling detention and nursing positions. An adjustment is also made here to reduce 17 FTE because the Board approved positions in the high desert are not effective until December. Various other changes and movement of staffing between budget units result in a reduction of 2 additional positions.

Revenue reflects minor adjustments as detailed below.

DEPARTMENT: Prob - Deten/Correc **SCHEDULE A**
FUND: General
BUDGET UNIT: AAA PRN

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Transfer Local Cost Between Budget Units		(1,125,000)	-	(1,125,000)
	Local cost needed in the Community Corrections budget unit to replace one-time PROP 172 funds that were intended to restore Adult Case Management.				
2.	Adjust Budgeted Staffing	(17.0)	-	-	-
	Staffing for High Desert Detention and Assessment Center increase to 100 beds (December 2005) equates to 37.0 FTE. Pro-rated costs and 54 positions for the expansion were included in mid-year adjustments; however the opening date results in reduced FTE for budget of partial year operations.				
3.	Reduce Overtime	(3.5)	(358,464)	-	(358,464)
	Transfer overtime budget for treatment programs from the Detention Corrections budget unit to the Community Corrections budget unit. The treatment program transfer between budget units was included in mid-year adjustments, and this action supplements the overtime budget at the equivalent of 3.5 FTE for those programs.				
4.	Adjust Risk Management Charges		75,956	-	75,956
	Transfer costs from the Community Corrections budget unitto the Detention Corrections budget unit to reflect where costs are incurred.				
5.	Transfer Salaries and Benefits Between Budget Units	1.0	52,044	-	52,044
	One Secretary I position is transferred from the Community Corrections budget unit to the High Desert Detention and Assessment Center.				
6.	Transfer Salaries and Benefits to Between Budget Units	(2.0)	(173,494)	-	(173,494)
	One Probation Officer III and one Probation Officer II are transferred from the Detention Corrections budget unit, the first to the Gangs Unit to enhance supervision, and the latter as a Domestic Violence Coordinator.				
7.	Reallocate Inter-Fund Transfers Out	2.0	144,355	-	144,355
	Decrease payments to the sheriff's department for food and laundry services to juvenile halls. Increase service contract for food and add 2.0 cook II positions for re-therming.				
8.	Reallocate Operating Transfers Out		(288,500)	-	(288,500)
	Reduce transfers out for CIP's (resulting from a mid-year increase in federal revenue last year), and increase overtime. No net impact on budgeted staffing due to offset by partially budgeted positions.				
9.	Adjust State/Federal Funding		33,159	(110,986)	144,145
	Net increase to meal claim revenues, offset by a decrease in Title IV-E revenue.				
10.	Decrease Current Services Revenue		33,619	33,619	-
	Include reimbursement from courts for juvenile psych evaluations ($135,800), partially offset by a decrease in revenue for institutional care ($102,181).				
11.	Increase Equipment Purchases		20,000	-	20,000
	Electric golf carts at juvenile hall.				
	Total	(19.5)	(1,586,325)	(77,367)	(1,508,958)

Juvenile Justice Grant Program (AB 1913)

DESCRIPTION OF MAJOR SERVICES

Assembly Bill 1913 (Schiff Cardenas Crime Prevention Act of 2000) allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. The Juvenile Justice Coordinating Council (JJCC), mandated to oversee local AB1913 programming, consists of a variety of county and community leaders that develop and recommend the Comprehensive Multi-Agency Juvenile Justice Plan. This Plan identifies and addresses public safety gaps in services for juvenile offenders and their families throughout San Bernardino County.

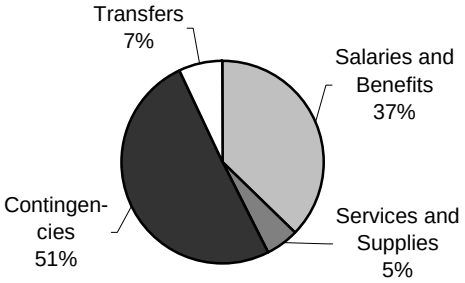
Current programs include Day Reporting Centers, House Arrest Program, SUCCESS Program, and a variety of others, each designed to utilize probation officers to effectively meet the diverse needs of youth throughout the county.

BUDGET AND WORKLOAD HISTORY

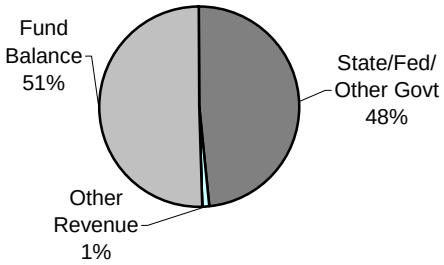
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	11,174,709	5,422,007	11,265,166
Departmental Revenue	161,272	5,544,314	5,490,992	5,565,786
Fund Balance		5,630,395		5,699,380
Budgeted Staffing		59.0		52.0
Workload Indicators				
House Arrest Program	1,045	980	1,100	1,100
Day Reporting Centers	3,947	1,800	3,000	3,000
Schools Programs	933	1,300	1,100	1,100
SUCCESS Expansion	302	370	350	350

The proposed budget reallocates resources from the House Arrest Program to other areas, including the School Probation Officer programs.

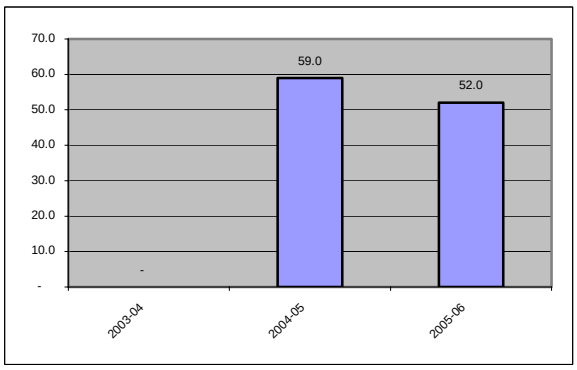
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



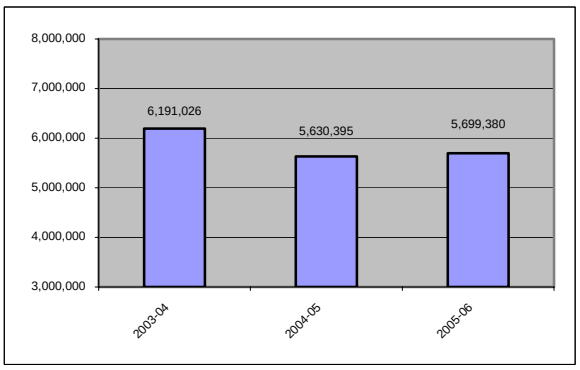
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Probation - AB 1913
FUND: Special Revenue

BUDGET UNIT: SIG PRG
FUNCTION: Detention & Corrections
ACTIVITY: Treatment Programs

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	3,765,740	4,259,381	174,126	-	4,433,507	(230,883)	4,202,624
Services and Supplies	989,474	598,622	67	-	598,689	(8,582)	590,107
Central Computer	47,475	47,475	(43,878)	-	3,597	-	3,597
Other Charges	1,001	650	-	-	650	(50)	600
Transfers	618,317	638,186	-	-	638,186	130,672	768,858
Contingencies	-	5,630,395	-	-	5,630,395	68,985	5,699,380
Total Appropriation	5,422,007	11,174,709	130,315	-	11,305,024	(39,858)	11,265,166
Departmental Revenue							
Use Of Money & Prop	116,894	122,571	-	-	122,571	1,646	124,217
State, Fed or Gov't Aid	5,374,098	5,421,743	-	-	5,421,743	19,826	5,441,569
Total Revenue	5,490,992	5,544,314	-	-	5,544,314	21,472	5,565,786
Fund Balance		5,630,395	130,315	-	5,760,710	(61,330)	5,699,380
Budgeted Staffing		59.0	-	-	59.0	(7.0)	52.0

In 2005-06, the department will incur increased costs in retirement, workers compensation and inflationary services and supplies purchases, and will incur decreased costs in central computer charges. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as this cost is financed by departmental revenues. These increased costs are reflected in the Cost to Maintain Program Services column.

DEPARTMENT: Probation - AB 1913
FUND: Special Revenue
BUDGET UNIT: SIG PRG

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Salaries and Benefits	(13.0)	(890,160)	-	(890,160)
	Reduce House Arrest Program staffing to accommodate the number of juveniles in the program, deleting 1-Division Director I; 1-Probation Corrections Supervisor; 9-Probation Corrections Officers; and 2-Clerk II. Incumbents in filled positions were reassigned within the department, and resources used for other programs.				
2.	Increase School Probation Officer Program	6.0	505,513	-	505,513
	Incorporate 6-School Probation Officer II positions, to be transferred from the Juvenile Accountability Incentive Block Grant (PRB), including operating expenses.				
3.	Adjust Services and Supplies	-	(16,457)	-	(16,457)
	Reduced vehicle charges, equipment maintenance and communications charges, offset by increased professional services, liability insurance and COWCAP.				
4.	Increase Contingencies	-	68,985	-	68,985
	Adjust for anticipated year end balance.				
5.	Increase Interest	-	-	1,646	(1,646)
	Adjust for anticipated interest income.				
6.	Decrease Other Charges	-	(50)	-	(50)
	Transportation for indigents.				
7.	Adjust Salary and Benefits	-	161,639	-	161,639
	Estimated 4% COL.				
8.	Increase Transfers Out	-	130,672	-	130,672
	Rent for Victorville Day Reporting Center and add secretary for District Attorney's Let's End Truancy program.				
9.	Increase Revenue	-	-	19,826	(19,826)
	Higher state allocation, offset by reduced contracts with schools.				
	Total	(7.0)	(39,858)	21,472	(61,330)

Asset Forfeiture 15%

DESCRIPTION OF MAJOR SERVICES

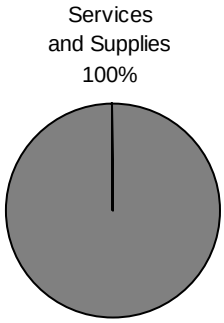
State of California Health and Safety Code Section 11489 mandates that fifteen percent of distributed seizure funds are used for the sole purpose of funding programs designed to combat drug abuse and divert gang activity. Expenditures for this fund include drug and gang unit expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

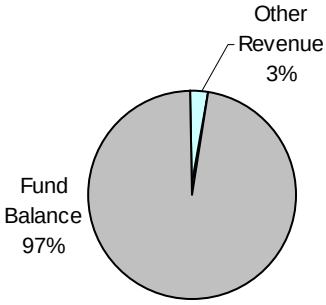
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	-	17,151
Departmental Revenue	-	-	16,651	500
Fund Balance		-		16,651

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Due to the fact that this is a new reporting unit, there is no trend comparison for fund balance.

GROUP: Law & Justice
DEPARTMENT: Probation
FUND: Asset Forfeiture 15%

BUDGET UNIT: SYM PRB
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	-	-	-	-	17,151	17,151
Total Appropriation	-	-	-	-	-	17,151	17,151
Departmental Revenue							
Other Revenue	-	-	-	-	-	500	500
Total Revenue	-	-	-	-	-	500	500
Operating Transfers In	16,651	-	-	-	-	-	-
Total Financing Sources	16,651	-	-	-	-	500	500
Fund Balance		-	-	-	-	16,651	16,651

DEPARTMENT: Probation
FUND: Asset Forfeiture 15%
BUDGET UNIT: SYM PRB

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Allocate appropriations	-	17,151	500	16,651
	GASB 34 required certain trust accounts be defined as special revenue accounts. This action establishes the necessary fund and allows for expenditures on equipment and training in FY 2005-06.				
	Total	-	17,151	500	16,651

State Seized Assets

DESCRIPTION OF MAJOR SERVICES

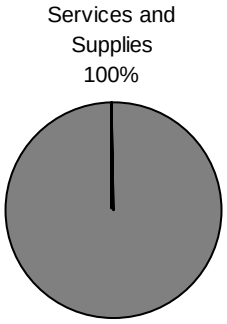
This fund accounts for Probation's proportionate share of asset forfeitures seized in conjunction with federal agencies. Expenditures for this fund include safety equipment and training expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

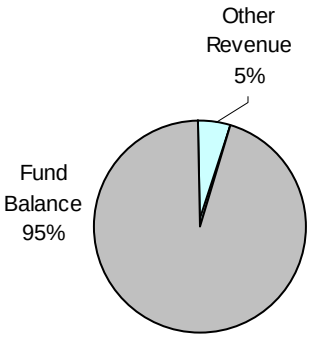
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	-	68,393
Departmental Revenue	-	-	65,059	3,334
Fund Balance		-		65,059

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Due to the fact that this is a new reporting unit, there is no trend comparison for fund balance.

GROUP: Law & Justice
DEPARTMENT: Probation
FUND: State Seized Assets

BUDGET UNIT: SYN PRB
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	-	-	-	-	68,393	68,393
Total Appropriation	-	-	-	-	-	68,393	68,393
Departmental Revenue							
Other Revenue	-	-	-	-	-	3,334	3,334
Total Revenue	-	-	-	-	-	3,334	3,334
Operating Transfers In	65,059	-	-	-	-	-	-
Total Financing Sources	65,059	-	-	-	-	3,334	3,334
Fund Balance		-	-	-	-	65,059	65,059

DEPARTMENT: Probation
FUND: State Seized Assets
BUDGET UNIT: SYN PRB

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Allocate Appropriations	-	68,393	3,334	65,059
	GASB 34 required certain trust accounts be defined as special revenue accounts. This actions establishes the necessary fund and allows for expenditures on equipment and training in FY 2005-06.				
	Total	-	68,393	3,334	65,059

PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/CONSERVATOR/CORONER

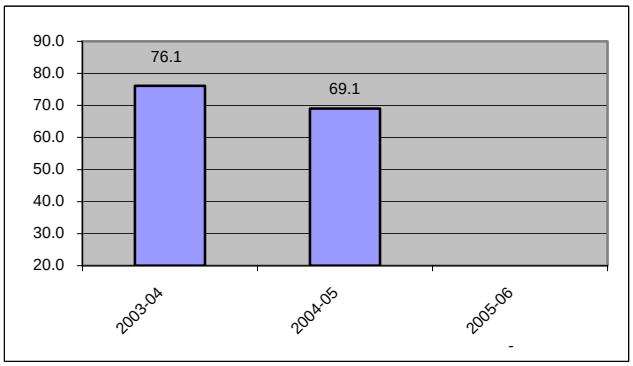
Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Board of Supervisors approved the consolidation of the offices of the Sheriff and Coroner, consolidation of the offices of the Treasurer-Tax Collector and Public Administrator, and the assignment of Public Guardian/Conservator duties to the Department of Aging and Adult Services. As a result of this consolidation, approximately $440,000 in annual savings are expected to occur from efficiencies and other cost savings.

BUDGET AND WORKLOAD HISTORY

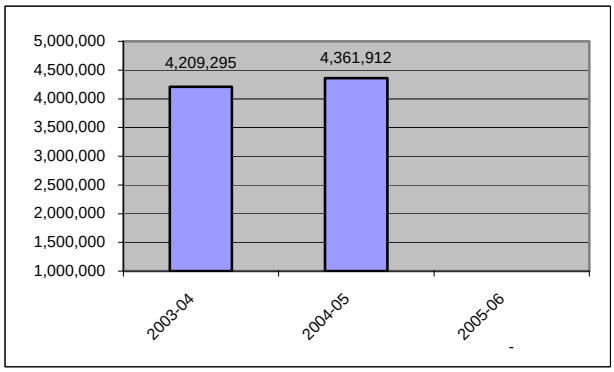
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	5,272,429	5,509,433	3,187,819	-
Departmental Revenue	1,151,123	1,147,521	247,520	-
Local Cost	4,121,306	4,361,912	2,940,299	-
Budgeted Staffing		69.1		-
Workload Indicators				
Public Administrator cases	396	410	309	-
Public Guardian Probate cases	211	218	162	-
Public Guardian Conservator cases	527	545	502	-
Coroner cases	9,644	9,982	4,728	-
Autopsies	660	562	298	-
Information and Assistance Contacts	25,191	26,073	10,120	-

The 2004-05 Estimate and Workload Indicators through January 8, 2005 are included here. The information for the last half of 2004-05 and the 2005-06 financing is reflected in the new budget units.

2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: PA/PG/Conservator/Coroner
FUND: General

BUDGET UNIT: AAA PAC
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	2,929,434	4,899,955	635,877	(5,535,832)	-	-	-
Services and Supplies	456,455	1,276,461	(74,888)	(1,201,573)	-	-	-
Central Computer	20,249	52,144	(52,144)	-	-	-	-
Other Charges	73,797	190,000	-	(190,000)	-	-	-
Transfers	16,388	16,389	-	(16,389)	-	-	-
Total Exp Authority	3,496,323	6,434,949	508,845	(6,943,794)	-	-	-
Reimbursements	(308,504)	(925,516)	-	925,516	-	-	-
Total Appropriation	3,187,819	5,509,433	508,845	(6,018,278)	-	-	-
Departmental Revenue							
State, Fed or Gov't Aid	(37,177)	525,000	-	(525,000)	-	-	-
Current Services	284,546	598,007	-	(598,007)	-	-	-
Other Revenue	151	24,514	-	(24,514)	-	-	-
Total Revenue	247,520	1,147,521	-	(1,147,521)	-	-	-
Local Cost	2,940,299	4,361,912	508,845	(4,870,757)	-	-	-
Budgeted Staffing		69.1	-	(69.1)	-	-	-

The funding for 2005-06 provides for increased costs in retirement, workers compensation, central computer charges and inflationary services and supplies purchases. These increased costs are reflected in the Cost to Maintain Current Program Services column.

Also included in this column are the removal of the one-time policy item from 2004-05 for vehicles in the amount of $67,137, increase of $8,488 in medical malpractice insurance for medical examiners, and the addition of $500,000 to fund overtime and new coroner and medical examiner positions to address increasing workload.

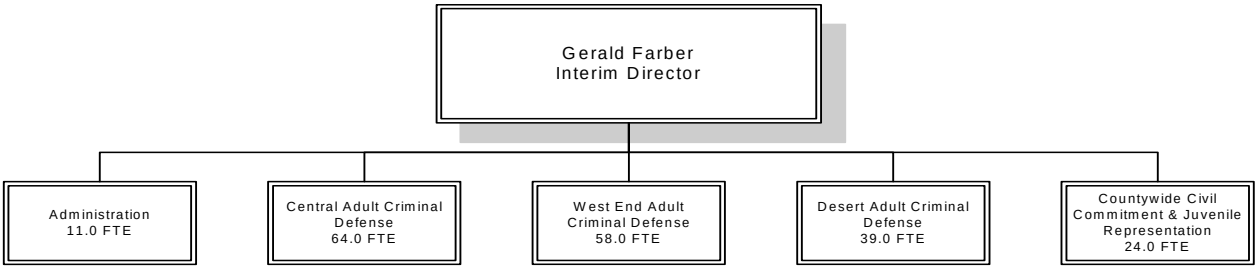
The Board Approved Adjustments column reflects the budget amounts and positions transferred to the new budget units.

PUBLIC DEFENDER
Gerald Farber

MISSION STATEMENT

The Public Defender is vested with the responsibility of guarding the constitutional rights of indigent clients charged in criminal courts by providing competent legal counsel and zealous courtroom advocacy. With these mandates in mind, the Public Defender's Office will strive to provide all lawful avenues of protection and options available to our clients, and communicate clear explanations of the legal proceedings, in order for our clients to make informed decisions.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Public Defender provides criminal defense attorneys to represent adult felony clients, adult misdemeanor clients, and juvenile delinquency clients. The Public Defender's Office plays a key role in the timely administration of justice, serving as the first line of indigent defense by taking on the assignment of the majority of indigent clients.

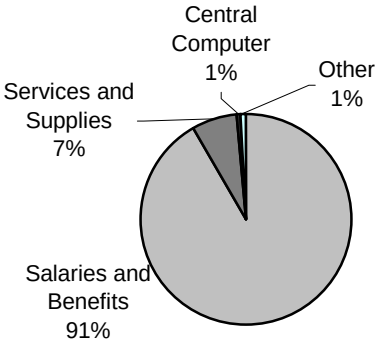
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	19,357,495	20,358,388	21,402,174	23,461,140
Departmental Revenue	280,609	250,000	603,050	700,000
Local Cost	19,076,886	20,108,388	20,799,124	22,761,140
Budgeted Staffing		175.2		197.0
Workload Indicators				
Felony Appointments	14,054	13,546	19,596	21,968
Misdemeanor Appointments	28,878	29,711	34,716	37,146
Juvenile Delinquency Appointments	4,827	4,094	4,663	4,989

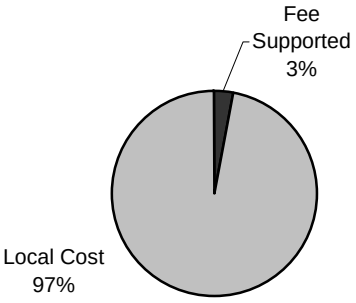
Estimated Appropriation and Local Cost exceed 2004-05 Budgeted Appropriation and Local Cost due to mid-year items which increased appropriations and local cost. The mid year items added nine additional staff for a county-wide Gang Proposal and thirteen new staff to compensate for increased caseloads in both felony and misdemeanor appointments.

Proposed Appropriation is increased to reflect the additional staff as well as significant increases in workers' compensation and retirement costs. The increase in Proposed Departmental Revenue is possible due to a joint effort between the County and the Superior Courts to determine a defendant's financial ability to pay attorney fees and then assess those fees to defendant's who are found to have sufficient financial resources.

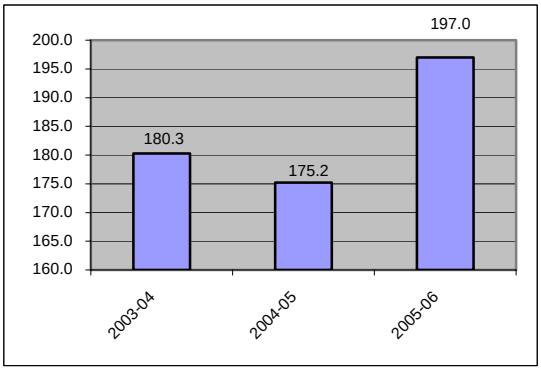
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



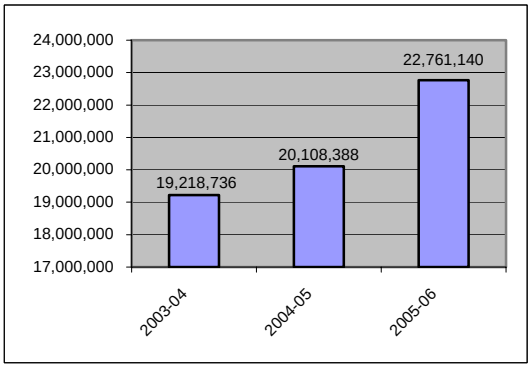
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Public Defender
FUND: General

BUDGET UNIT: AAA PBD
FUNCTION: Representation of Indigents
ACTIVITY: Criminal Defense

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	18,278,284	18,315,749	484,033	2,351,297	21,151,079	336,026	21,487,105
Services and Supplies	2,258,457	1,709,828	27,875	35,160	1,772,863	(135,817)	1,637,046
Central Computer	123,443	123,443	30,162	-	153,605	-	153,605
Improvement to Structures	61,678	-	-	-	-	-	-
Equipment	284,540	-	-	-	-	-	-
Vehicles	190,000	-	-	-	-	-	-
Transfers	219,772	209,368	-	-	209,368	(25,984)	183,384
Total Exp Authority	21,416,174	20,358,388	542,070	2,386,457	23,286,915	174,225	23,461,140
Reimbursements	(14,000)	-	-	-	-	-	-
Total Appropriation	21,402,174	20,358,388	542,070	2,386,457	23,286,915	174,225	23,461,140
Departmental Revenue							
Current Services	500,000	250,000	-	275,775	525,775	174,225	700,000
Total Revenue	500,000	250,000	-	275,775	525,775	174,225	700,000
Operating Transfers In	103,050	-	-	-	-	-	-
Total Financing Sources	603,050	250,000	-	275,775	525,775	174,225	700,000
Local Cost	20,799,124	20,108,388	542,070	2,110,682	22,761,140	-	22,761,140
Budgeted Staffing		175.2	-	22.0	197.2	(0.2)	197.0

Cost to Maintain column includes increases in Retirement, Workers' Compensation costs, and Central Computer, as well as an inflationary adjustment to Services and Supplies. These increases are offset slightly by a decrease in Risk Management Insurance premiums.

The Board Approved Adjustments column includes increases in Salaries and Benefits due to the addition of 22.0 budgeted staffing. Of the additional staff, 13.0 were added in a November 2, 2004 mid-year item to manage increasing caseloads in felony and misdemeanor appointments. The cost of this item was partially funded by decreasing the local cost of the Indigent Defense budget unit by $775,000 and transferring the funds to the Public Defender budget unit. The other 9.0 staff were added in a mid-year item, May 3, 2004, and will be utilized within the department to defend individuals accused of crimes associated with gang activity.

The department is proposing to fund approximately one-third of the cost of the "gang unit" with increased revenue from defendant- assessed fees. These fees are increasing due to a joint effort between the County and the Superior Courts. The Courts requests that all individuals who are appointed a Public defender complete a financial assessment form; the Court forwards the form to the County and the County completes its assessment of the individual's financial ability to pay; the County submits a recommendation to the Courts regarding the defendant's ability to pay; and based upon the assessment, the Court orders fees paid to the Public Defender. Assessed fees are collected by Central Collections.

Total revenue for Public Defender fees is anticipated to grow by approximately $450,000 in 2005-06. The fees not expended for the gang unit, will be utilized to offset increased costs in Workers' Compensation and Retirement costs for staffing added mid-year, as these costs were not included in the department's target. These changes are shown in the Department Recommended Funded Adjustments and are detailed below.

A final change in the Board Approved Adjustments column includes an increase to the Public Defender's salary approved by the Board on March 5, 2005.

DEPARTMENT: Public Defender
FUND: General
BUDGET UNIT: AAA PBD

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Increase Salaries and Benefits	(0.2)	336,026		
	Salaries and benefits are increased for workers' compensation premiums and retirement costs associated with staff added mid-year. Also included are employee step increases. Intermingled in the salaries and benefits changes is the deletion of a Clerk III position and the addition of a Secretary II position. This switch in positions was done after the department performed a review of support function needs. An increase in departmental revenue for current fees, as shown below, will partially offset this increase. The balance of the increase will be offset by decreases in services and supplies and transfers. Budgeted Staffing is reduced by 0.2 due to a decrease in overtime.				
2	Decrease Service and Supplies				
	The department has reduced their budget for inventoriable equipment, computer software, and travel. In addition, equipment and software purchases in 2004-05 has allowed the department to lower its budget for these items.				
3	Decrease Transfers		(25,984)	-	(25,984)
	Transfers are decreased due to lower rent expense and EHaP costs.				
4	Increase Current Services		-	174,225	(174,225)
	Revenues are increasing due to a joint effort between the county and the Superior Courts. The Courts requests that individuals who are appointed a Public Defender complete a financial assessment form; and based upon the assessment, the Court orders fees paid to the Public Defender. Assessed fees are collected by Central Collections.				
	Total	(0.2)	310,042	174,225	(200,209)

DEPARTMENT: Public Defender
FUND: General
BUDGET UNIT: AAA PBD

SCHEDULE B

POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Increase in staffing as detailed below	22.0	2,020,021	-	2,020,021
	Investigative Technician - Perform support duties for Investigators in the Desert Division. $53,500 Clerk IV - Supervise clerical staff, revise forms and procedures, and act as liaison between attorneys and staff in Central Division. $44,381 Clerk II - Serve as receptionist in Central Division. $42,700 Automated Systems Analyst I and Automated Systems Technician - Address daily "fixes" and serve as support staff countywide. $143,924 Two General Services Aides - Provide courier service for the Victorville and Central divisions. $50,000 Two Social Service Practitioners - Perform case reviews and assessments for Juvenile Division. $150,396 Two Interviewers - Interview clients and witnesses prior to attorney meetings in Desert and Central Division. $94,600 Paralegal - Draft pleadings, complete research and preliminary case preparation for Death Penalty and Appellate Units. $69,800 Office Assistant III - Alleviate delays in file processing and calendar preparation got Victorville Division. $47,300 Deputy Public Defender IV - Complete reviews and assessment of files in Juvenile Division. $154,400 Two Deputy Public Defender IVs - Handle cases involving Sexually Violent Predators (SVP) and Mentally Disordered Offenders (MDO). $308,800 Office Assistant III - Provide clerical support to SVP and MDO attorneys. $47,300 Two Supervising Deputy Public Defenders - Supervise and train staff, and complete performance reviews in Rancho and Central Division. $342,000 Deputy Public Defender V - Provide Death Penalty defense in Capital Unit. $162,120 Two Deputy Public Defender IVs - Assist in reducing caseload in Rancho Division. $308,800				
2.	Lease additional 12,000 SQ FT of office space		905,000	-	905,000
	Move attorneys and support staff from Mountain View location to Administrative Unit location to provide a higher level of efficiency and cohesion.				
3.	Lease additional storage space		3,526	-	3,526
	The Public Defender is required to store closed file indefinitely. Leasing additional storage space would enable the Pd to accomplish this directive.				
	Total	22.0	2,928,547	-	2,928,547

The department has three policy items, the first one requesting twenty-two (22) support staff for various departmental offices. Each position is detailed within the request shown above. The second policy item requests office space to accommodate staff and the third item is requesting storage space for files, which the department must retain indefinitely.

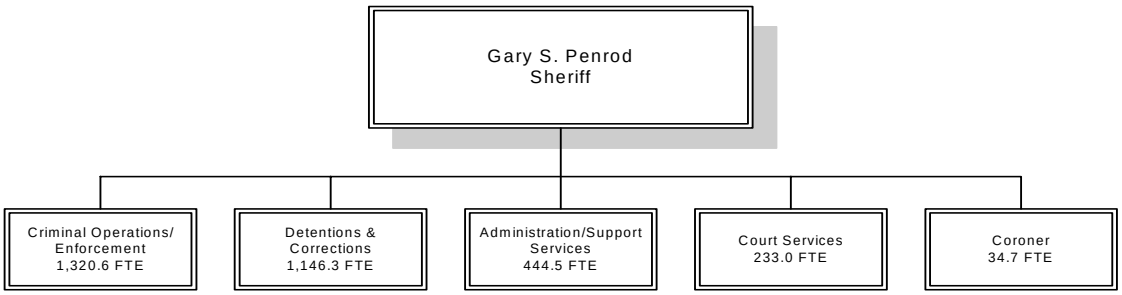
SHERIFF-CORONER
Gary Penrod

MISSION STATEMENT

We believe in being a high performance, inclusive Department with high professional standards of integrity, ethics and behavior – guided by the letter and spirit of the law, and the law enforcement code of ethics. We will relentlessly investigate criminal acts and arrest those guilty of violating the law, while building positive relationships with those we serve. This requires us to:

- Treat all people with respect, fairness and compassion;
- Value each employee's and citizen's contribution to the department and to the community regardless of position, assignment and role;
- Create a work environment that encourages innovation, input and participation, and values each member's diversity;
- Work in partnership with each other and the community to reach an environment where we are all accountable and responsible to one another.

ORGANIZATIONAL CHART



Department staffing reflects growth in detention corrections due to the acquisition and operation of Adelanto Detention Center, and restoration of funding for deputy positions in detention centers. There is also growth in court services related to a contract amendment; addition of the coroner division following the merger; patrol operations due to further restoration of positions; and the approval of a Countywide Gang Initiative.

SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Sheriff Division	327,700,595	226,664,856	101,035,739		3,145.4
Coroner Division	4,220,288	326,557	3,893,731		34.7
Sub-Total	331,920,883	226,991,413	104,929,470		3,180.1
Special Revenue Funds					
Contract Training	3,879,080	2,524,472		1,354,608	-
Public Gatherings	1,379,757	680,000		699,757	12.0
Aviation	2,110,403	1,975,000		135,403	-
IRNET Federal	1,909,974	805,000		1,104,974	-
IRNET State	889,447	410,000		479,447	-
High Intensity Drug Traffic Area	-	-		-	-
Federal Seized Assets (DOJ)	916,325	812,000		104,325	-
Federal Seized Assets (Treasury)	63,129	55,000		8,129	-
State Seized Assets	1,898,499	1,898,499		-	-
Vehicle Theft Task Force	838,315	530,000		308,315	-
Search and Rescue	241,794	30,000		211,794	-
CAL-ID Program	3,732,106	3,732,106		-	-
COPSMORE Grant	4,350,242	3,104,701		1,245,541	-
Capital Project Fund	1,473,809	300,000		1,173,809	-
Court Services Auto	1,150,849	252,708		898,141	-
Court Services Tech	725,127	156,920		568,207	-
TOTAL	357,479,739	244,257,819	104,929,470	8,292,450	3,192.1

Sheriff Division

DESCRIPTION OF MAJOR SERVICES

The Sheriff acts as chief law enforcement officer of the county, providing a full range of police services throughout the unincorporated area and 14 cities that contract with the county for law enforcement services.

The general law enforcement mission is carried out through the operation of 10 county stations and centralized divisions using crime and narcotic investigations, a crime laboratory and identification bureau, central records, communication dispatch, and aviation division for general patrol and search and rescue activities. The Sheriff contracts with the courts to provide security and civil processing, and manages three major detention facilities – the Central Detention Center, the Glen Helen Rehabilitation Center, and the West Valley Detention Center. The department also operates a regional law enforcement academy and emergency driver training facility.

The Coroner's Department merged with the Sheriff's Department in January 2005. The merger is expected to enhance the delivery of timely law enforcement service to the community. The department also anticipates opening the Adelanto Detention Center in October 2005 to house an additional 700 inmates.

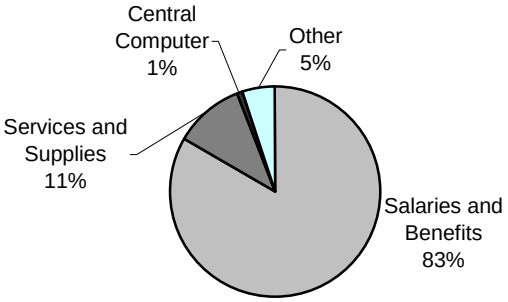
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	265,814,894	280,605,166	302,116,308	327,700,595
Departmental Revenue	179,407,559	192,124,726	203,293,455	226,664,856
Local Cost	86,407,335	88,480,440	98,822,853	101,035,739
Budgeted Staffing		2,867.0		3,145.4
Workload Indicators				
Calls for Service	-	689,000	705,566	710,000
Total Crimes Reported	-	120,400	119,799	120,400
Bookings	-	-	94,863	100,000

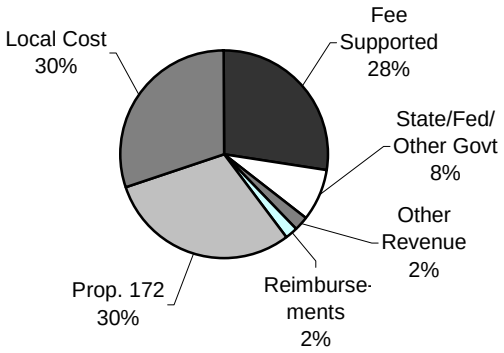
The department's year-end estimate exceeds budget due to the allocation of contingencies and reserves for the purchase of three helicopters ($5.2 million), required maintenance upgrades ($3.2 million) and staffing ($1.845 million) for the new Adelanto Detention Center, the purchase of two armored rescue vehicles ($508,000), replacement of a search and rescue vehicle ($42,000) and reclassification of crime lab positions using equity pool funding ($45,000). These increases were offset by mid-year budget adjustments (net decrease of $500,000), which included retirement rate reductions.

The proposed budget for 2005-06 is increased by $1.8 million for maintenance costs and nearly $10.8 million in Board approved adjustments discussed in Departmental Analysis. These adjustments represent an increase of 242.7 staff, also described below.

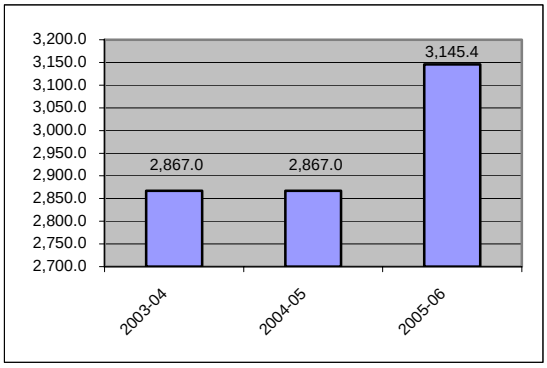
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



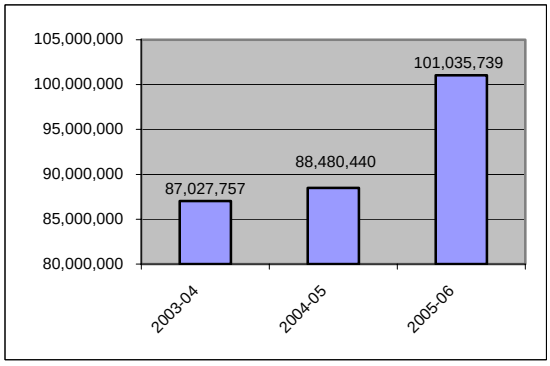
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 LOCAL COST TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: General

BUDGET UNIT: AAA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	245,244,912	243,503,513	18,187,726	14,255,773	275,947,012	2,932,348	278,879,360
Services and Supplies	38,284,620	34,460,717	482,974	2,304,189	37,247,880	(1,049,575)	36,198,305
Central Computer	2,361,890	2,361,890	388,640	-	2,750,530	-	2,750,530
Other Charges	1,580,760	1,221,650	-	-	1,221,650	305,400	1,527,050
Equipment	9,426,723	585,000	-	-	585,000	-	585,000
Vehicles	5,387,807	3,420,000	280,000	32,650	3,732,650	(312,650)	3,420,000
Transfers	1,954,463	1,954,463	-	-	1,954,463	47,019	2,001,482
Total Exp Authority	304,241,175	287,507,233	19,339,340	16,592,612	323,439,185	1,922,542	325,361,727
Reimbursements	(5,324,867)	(6,902,067)	-	(222,683)	(7,124,750)	464,239	(6,660,511)
Total Appropriation	298,916,308	280,605,166	19,339,340	16,369,929	316,314,435	2,386,781	318,701,216
Operating Transfers Out	3,200,000	-	-	8,999,379	8,999,379	-	8,999,379
Total Requirements	302,116,308	280,605,166	19,339,340	25,369,308	325,313,814	2,386,781	327,700,595
Departmental Revenue							
Taxes	85,548,107	79,100,000	11,830,000	7,305,862	98,235,862	2,264,138	100,500,000
Licenses and Permits	6,000	45,000	-	-	45,000	(35,000)	10,000
Fines and Forfeitures	3,268	5,000	-	-	5,000	-	5,000
Use Of Money and Prop	5,450	4,500	-	-	4,500	-	4,500
State, Fed or Gov't Aid	22,470,568	21,398,496	233,190	4,781,700	26,413,386	364,514	26,777,900
Current Services	83,277,148	85,354,951	5,474,422	2,484,903	93,314,276	(1,001,213)	92,313,063
Other Revenue	4,611,825	4,516,779	-	43,272	4,560,051	507,449	5,067,500
Other Financing Sources	660,500	700,000	-	-	700,000	1,286,893	1,986,893
Total Revenue	196,582,866	191,124,726	17,537,612	14,615,737	223,278,075	3,386,781	226,664,856
Operating Transfers In	6,710,589	1,000,000	-	-	1,000,000	(1,000,000)	-
Total Financing Sources	203,293,455	192,124,726	17,537,612	14,615,737	224,278,075	2,386,781	226,664,856
Local Cost	98,822,853	88,480,440	1,801,728	10,753,571	101,035,739	-	101,035,739
Budgeted Staffing		2,867.0	38.5	204.2	3,109.7	35.7	3,145.4

In 2005-06, the department will incur increased costs in safety and nursing unit increases, retirement, workers compensation, central computer charges and inflationary services and supplies purchases. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as the cost is partially financed by departmental revenues. These costs are reflected in the Cost to Maintain Current Program Services column, along with growth in Prop 172 revenue, 38.5 positions previously restored by the Board, and funding for costs associated with DNA testing mandated by legislation in November 2004. Appropriations associated with one-time policy items that were granted last year for vehicles and a school resource officer are deleted.

Board Approved Adjustments include 34 positions added for contract cities, CAL-ID and CAL-DNA, and other operations, plus increases for vehicles. In addition, 158.4 staff were added for Adelanto Detention Center, and 10 positions and 1.8 FTE in overtime were approved for the Countywide Gang Initiative. The increase in services and supplies is predominantly for new detention center operating expenses. Reimbursements are increased for the CAL-ID positions, and budgeted transfers out reflects the Board's approval of funding toward the purchase of the jail, including money previously allocated for lease expenses, property tax, and insurance.

Taxes are increased to reflect additional ongoing Prop 172 growth, including $6 million in one-time Prop 172 revenue for the jail and $1.3 million for the gang unit, both discussed above. Governmental revenue is increased to reflect reimbursement for housing of federal prisoners at the new facility, and the balance of the revenue is for increased positions for contract cities, plus reimbursement from the Inmate Welfare Fund.

Other Departmental Recommended Funded Adjustments in salaries and benefits include contract city MOU adjustments, and planned reductions in on call compensation, occupational injury costs and termination benefits. There are 31.8 FTE related to court services, restoration of deputy positions in detention centers, and additional funding for dispatchers and partially budgeted positions. The addition of staff in some of these areas is funded by increased ongoing Prop 172 sales tax revenue. This budget unit also includes one reclassification of s Staff Analyst II to an Accountant II. Services and supplies reflect reductions in risk management charges and the elimination of food services to high desert juvenile hall for the probation department, also reducing reimbursements. An increase in other charges is for prisoner medical expenses. Revenue increases relate to planned use of additional Prop 172 growth for several programs (below), and increased state reimbursement for prisoners and the crime lab—offset by reductions in grants. Contract city revenue is reduced related to better accounting procedures for forecasting contract activity. Other revenue and financing is increased due to the sale of used patrol cars, reimbursements for staffing funded by the inmate welfare trust fund, and Homeland Security Grant reimbursement. These recommended changes are detailed below.

DEPARTMENT: Sheriff-Coroner **SCHEDULE A**
FUND: General
BUDGET UNIT: AAA SHR

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Court Security Contract Increase	4.0	446,481	446,481	-
	Personnel increase for contract with the Superior Court of California to provide security services for local court rooms.				
2.	Operation Clean Sweep/Juvenile Accountability Program	(4.0)	(720,000)	(720,000)	-
	Grant ended 03/31/05. Reduce Federal Aid and corresponding costs for positions (3 Deputy Sheriff and 1 Sheriff's Contract Training Specialist I) and services and supplies.				
3.	Restore Operation Clean Sweep/Juvenile Accountability Program	4.0	-	-	-
	Restore funding for 4 positions funded by Clean Sweep Grant by shifting funding from vehicles in the amount of $312,650.				
4.	Increase Prisoner Medical Expenses		300,000	-	300,000
	Increase budgeted amount for prisoner medical and pre-booking cost as a result of increased inmate population and increase in medical charges.				
5.	Increase CAL-ID Contributions		5,400	-	5,400
	Increase Sheriff's Department share in the operations cost of the Regional CAL-ID Crime Laboratory.				
6.	Decrease Termination Benefits		(408,197)	-	(408,197)
	Wave of retirements in decreasing, costs expected to decrease by approximately 38%.				
7.	Homeland Security Grant - 800 mhz radios		986,893	986,893	-
	Expenditures and revenue that will occur in 2005-06.				
8.	Adjust Revenues and Expenses to Anticpated Levels		(1,117,860)	(532,460)	(585,400)
	Increase in state prisoner revenue ($1,070,000), add Prop 69 penalty revenue ($223,080), correct overstated contract city revenue ($2,639,423), increase dispatch contracts ($225,000), increase Inmate Welfare Trust Fund reimbursements for positions ($735,721), increase proceeds from the sale of used patrol cars ($300,000), decrease risk management charges ($1,523,393), plus miscellaneous other adjustments in services and supplies, revenue, transfers and reimbursements.				
9.	Reduce Operating Transfers In	-	-	(1,000,000)	1,000,000
	No transfer from Justice Faciities Reserve in 2005-06.				
10.	Decrease Food Service Expenses and Reimbursement		-	-	-
	Decrease reimbursement for food delivered to the High Desert Juvenile Hall, in the amount of $453,387, as requested by the Probation Department.				
11.	General MOU Increase - Contract City Share		1,191,729	1,191,729	-
	Estimated general MOU increase (4%) for contract cities.				

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
12. Supervising Dispatchers	5.0	332,280	332,280	-
Use Prop 172 growth to fund necessary valley and desert dispatchers.				
13. Restore 20 Deputy Sheriff positions	20.0	1,619,060	1,619,060	-
Use Prop 172 growth to fund deputies for detention centers.				
14. Loss of Byrne Grant	(4.0)	(250,000)	(250,000)	-
Reduce State Grant revenue and positions for Sheriff's Crime Lab (2 Criminalist, 1 Clerk II) and Narcotics Division (1 Sheriff's Service Specialist).				
15. Restore Byrne Grant	4.0	250,000	250,000	-
Use Prop 172 growth to restore 4 positions.				
16. Full funding for partially budgeted positions	6.7	372,019	62,798	309,221
Use occupational injury and retirement savings, along with Prop 172 growth, to fund partially budgeted positions for the full year.				
17. Reduce Costs for Occupational Injury and On Call Compensation	-	(621,024)	-	(621,024)
Adjust occupational injury projection to reflect actual 2004-05 charges. Stand-by and on call compensation is under review and costs are expected to decline.				
Total	35.7	2,386,781	2,386,781	-

Please refer to the policy item section following the Coroner Division for policy items related to the Sheriff.

Coroner Division

DESCRIPTION OF MAJOR SERVICES

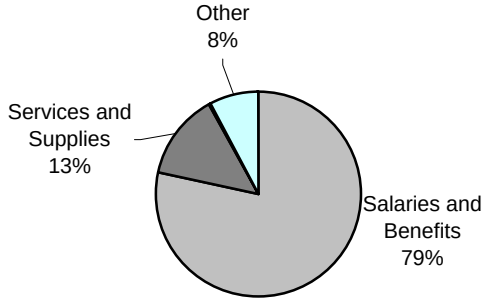
Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Board of Supervisors approved the consolidation of the offices of the Sheriff and Coroner. The Sheriff/Coroner Division investigates deaths to determine the cause and clarify all circumstances surrounding or pertaining to the manner of death.

BUDGET AND WORKLOAD HISTORY

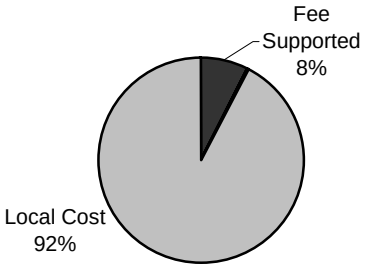
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	2,283,142	4,220,288
Departmental Revenue	-	-	201,525	326,557
Local Cost	-	-	2,081,617	3,893,731
Budgeted Staffing		-		34.7
Workload Indicators				
Coroner Cases	-	-	4,622	9,800
Autopsies	-	-	438	600

The Coroner's Division is not a separate budget unit, and this accounting unit is established for tracking purposes only related to merger costs. Remaining Coroner budget was transferred to the Sheriff's Department effective on the date of the merger, January 8, 2005. The 2004-05 Estimate and Workload Indicators from January 8 through June 30, 2005 are included here. The information for the first half of 2004-05 if reflected in the former Public Administrator/Public Guardian/Conservator/Coroner budget unit.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



Due to the fact that this is a new reporting unit, there is no trend comparison for staffing.

GROUP: Law & Justice
DEPARTMENT: Sheriff
FUND: General

BUDGET UNIT: AAA SHR 650
FUNCTION: Public Protection
ACTIVITY: Other Protection

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	1,596,786	-	-	3,309,470	3,309,470	-	3,309,470
Services and Supplies	459,845	-	-	566,584	566,584	-	566,584
Central Computer	16,179	-	-	10,352	10,352	-	10,352
Other Charges	116,203	-	-	300,000	300,000	-	300,000
Transfers	29,060	-	-	33,882	33,882	-	33,882
Total Appropriation	2,283,142	-	-	4,220,288	4,220,288	-	4,220,288
Departmental Revenue							
Current Services	197,251	-	-	316,557	316,557	-	316,557
Other Revenue	4,274	-	-	10,000	10,000	-	10,000
Total Revenue	201,525	-	-	326,557	326,557	-	326,557
Local Cost	2,081,617	-	-	3,893,731	3,893,731	-	3,893,731
Budgeted Staffing		-	-	34.7	34.7	-	34.7

The 2004-05 Final Budget is reported in the former Public Administrator/Public Guardian/Conservator/ Coroner budget unit, along with adjustments that provide for increased costs in retirement, worker's compensation, central computer charges, 2% inflation on services and supplies, and an increase for medical malpractice insurance for medical examiners. In addition, a one-time policy item from 2004-05 for Coroner vehicles was removed.

The Board Approved Adjustments column reflects the budget amounts and positions that were transferred to the Coroner's Division of the Sheriff's Department from the prior department.

DEPARTMENT: Sheriff-Coroner **SCHEDULE B**
FUND: General
BUDGET UNIT: AAA SHR

SUMMARY OF DEPARTMENT POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	**SHERIFF** - Purchase of Three AS350-B3 Patrol Helicopters		8,404,500	-	8,404,500
	The Board of Supervisors approved the Sheriff's helicopter replacement plan on November 23, 2004, which requires the purchase of a total of 6 helicopters in two phases. Phase I was completed on 2/1/05 when the Board approved the purchase of 3 helicopters with an expected delivery date of May 2005. A price guarantee for the purchase of the additional 3helicopters was also granted to the County until September 2005. This item will complete the plan and will enable the County to take advantage of the price guarantee.				
2	**SHERIFF** - Additional Patrol Deputies for County Operations	49.0	6,014,794	-	6,014,794
	Increase patrol deputies assigned to County stations to address rising crime rate and increased workload caused by rapid population growth in the Inland Empire region. Addition of deputies will greatly enhance public safety by improving the level of service.				
3	**SHERIFF** - Computer Lease Payments		1,000,000	-	1,000,000
	Lease costs for Sheriff's computer equipment, previously funded by asset seizure funds. These funds have been fully exhausted and no other funding alternatives are available to the Department.				
4	**CORONER** - Additional Deputy Coroner Investigators	3.0	228,018	-	228,018
	Add Deputy Coroner Investigators to address increased workload and reduce response time to Coroner calls for service. Current workload is being handled by utilizing overtime hours.				
5	**SHERIFF** - Fund Staffing Study for Detention Centers		100,000	-	100,000
	One-time expenditure for a staffing analysis of detention facilities, taking into consideration current legislation and Board of Corrections (Title 15) requirements--in effect, legal commitments resulting from case settlements, inmate population, and inmate population.				
6	**SHERIFF** - Public Safety Operations Center Feasibility Study	-	300,000	-	300,000
	One-time expenditure for a feasibility study of an integrated Public Safety Operations Center, co-locating Sheriff, County Fire, Dispatch Centers, CHP and the Emergency Operations Center. Study will identify specific equipment, manpower and technology.				
	Total	52.0	16,047,312	-	16,047,312

DEPARTMENT: Sheriff **SCHEDULE C**
FUND: General
BUDGET UNIT: AAA SHR 650

FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Facility Use Fee	-	1,300	1,300	-
The coroner division of the sheriff's department incurs overhead costs, including supplies and trash disposal, that are not fully recovered when the facility is used by outside organizations related to harvesting of body parts. The current per occurrence fee is also below the market rate, as indicated by comparison with neighboring counties.				
Total	-	1,300	1,300	-

2005-06 REVISED/NEW FEE REQUESTS
PROGRAM SUMMARY

GROUP NAME: Law & Justice
DEPARTMENT NAME: Sheriff - Coroner
FUND NAME : General Fund
BUDGET UNIT: AAA SHR
PROGRAM: Coroner

PROGRAM APPROPRIATION AS CURRENTLY BUDGETED		PROGRAM APPROPRIATION IF FEE REVISIONS ARE ACCEPTED		DIFFERENCES (See Following Page for Details)
Budgeted Appropriation	$ 4,220,288	Revised Appropriation	$ 4,221,588	$ 1,300

PROGRAM FUNDING SOURCES AS CURRENTLY BUDGETED		PROGRAM FUNDING SOURCES IF FEE REVISIONS ARE ACCEPTED		
Current Fee Revenue for listed fees	2,600	Fee Revenue for listed fees	3,900	1,300
Fee Revenue for fees not listed	323,957	Fee Revenue for fees not listed	323,957	-
Non Fee Revenue	-	Non Fee Revenue	-	-
Local Cost	3,893,731	Local Cost	3,893,731	-
Budgeted Sources	$ 4,220,288	Revised Sources	$ 4,221,588	$ 1,300

SUMMARY OF JUSTIFICATION FOR FEE REQUEST(S)	
Change in Employee Related Costs	-
Inflationary Costs	-
Other	1,300
Total	$ 1,300

Summary of Justification for Fee Request(s) and the Budgetary Impact to Program if Fee(s) are approved:

The coroner division of the sheriff's department incurs overhead costs, including supplies and trash disposal, that are not fully recovered when the facility is used by outside organizations related to harvesting of body parts. The current per occurence fee is also below the market rate, as indicated by comparison with neighboring counties. This fee increase will allow the coroner division to recover its costs.

2005-06 REVISED/NEW FEE REQUESTS
FEE SUMMARY

GROUP NAME: Law & Justice
DEPARTMENT NAME: Sheriff - Coroner
FUND NAME : General Fund
PROGRAM: Coroner

CURRENT FEE ORDINANCE/ CODE SECTION	FEE TITLE/ DESCRIPTION	CURRENT FEE	CURRENT UNITS IN BUDGET	CURRENT FEE REVENUE	PROPOSED FEE	PROPOSED UNITS	PROPOSED/ NEW FEE REVENUE	CHANGE IN FEE	CHANGE IN UNITS	CHANGE IN REVENUE	INCREASE IN APPROP	JUSTIFICATION FOR REQUEST INCLUDE BUDGETARY IMPACT IF FEE IS APPROVED
16.0220(k)	Facilities Use Fee	$ 50.00	52	$ 2,600	$ 75.00	52	$ 3,900	$ 25.00	-	$ 1,300	$ 1,300	Fee increase will enable the coroner division to recoup overhead costs related to facility use by outside organizations and bring the fee in line with Riverside and Kern Counties. No service impact.

Contract Training

DESCRIPTION OF MAJOR SERVICES

Contract training represents a special law enforcement training function provided to the Sheriff's Department and other law enforcement agencies that prepare candidates for law enforcement positions and update skills of those already in the field. Fees for service provide the funding for contract law enforcement training activities. A large contract for driver training with San Bernardino Valley College provides substantial funding for this program.

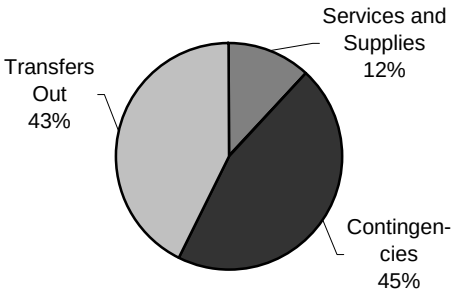
There is no staffing associated with this budget unit; however salary and benefit costs are reimbursed to the general fund for those positions billing for their services at both the Emergency Vehicle Operations Center (EVOC) and the Training Academy.

BUDGET AND WORKLOAD HISTORY

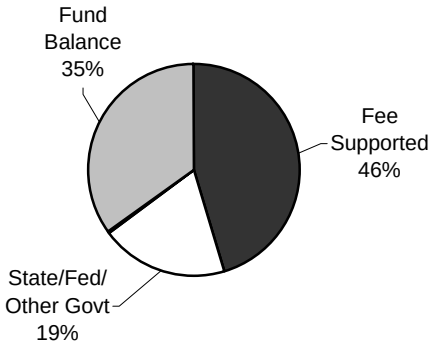
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,829,524	3,750,733	1,877,126	3,879,080
Departmental Revenue	2,183,483	2,340,322	1,821,323	2,524,472
Fund Balance		1,410,411		1,354,608

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

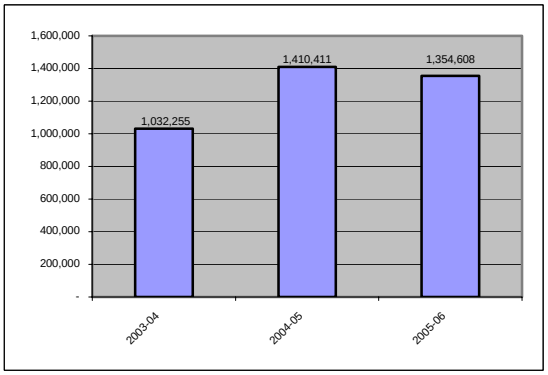
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Contract Training

BUDGET UNIT: SCB SHR
FUNCTION: Public Protection
ACTIVITY: Law Enforcement Training

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	364,846	616,350	-	(31,000)	585,350	(125,000)	460,350
Improvement to Structures	8,000	125,000	-	-	125,000	-	125,000
Equipment	23,515	-	-	31,000	31,000	(31,000)	-
Vehicles	87,448	150,000	-	-	150,000	-	150,000
Transfers	1,393,317	1,211,600	-	-	1,211,600	172,576	1,384,176
Contingencies	-	1,647,783	-	-	1,647,783	111,771	1,759,554
Total Appropriation	1,877,126	3,750,733	-	-	3,750,733	128,347	3,879,080
Departmental Revenue							
Use Of Money & Prop	27,679	15,000	-	-	15,000	-	15,000
State, Fed or Gov't Aid	560,576	427,000	-	-	427,000	328,000	755,000
Current Services	1,231,573	1,898,322	-	-	1,898,322	(143,850)	1,754,472
Other Revenue	1,495	-	-	-	-	-	-
Total Revenue	1,821,323	2,340,322	-	-	2,340,322	184,150	2,524,472
Fund Balance		1,410,411	-	-	1,410,411	(55,803)	1,354,608

DEPARTMENT: Sheriff-Coroner
FUND: Contract Training
BUDGET UNIT: SCB SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Reduce Services and Supplies	-	(125,000)	-	(125,000)
	Reduction in general liability insurance now paid by Risk Management. Decrease in professional services, instructors are now being paid by San Bernardino Valley College.				
2.	Increase Transfers Out	-	172,576	-	172,576
	Transfer to general fund for additional part-time instructors and safety salary increases.				
3.	Increase Contingencies	-	111,771	-	111,771
	Adjust for anticipated year end balance.				
4.	Increase State Aid	-	-	328,000	(328,000)
	Anticipated increase in POST classes.				
5.	Decrease Fee Revenue	-	-	(143,850)	143,850
	Anticipated decrease in law enforcement revenue.				
6.	Adjust Equipment	-	(31,000)	-	(31,000)
	No equipment purchases are planned for 2005-06.				
	Total	-	128,347	184,150	(55,803)

Public Gatherings

DESCRIPTION OF MAJOR SERVICES

The Sheriff's Department provides protective services for various public gathering functions throughout the county. And this service is fully funded by fees charged to the sponsoring organization.

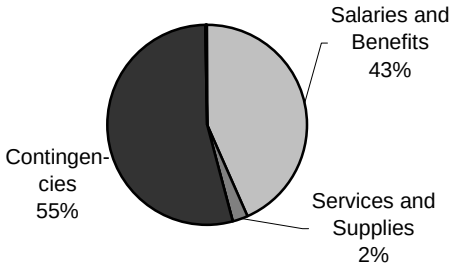
Staff is recurrent and used as needed throughout the year.

BUDGET AND WORKLOAD HISTORY

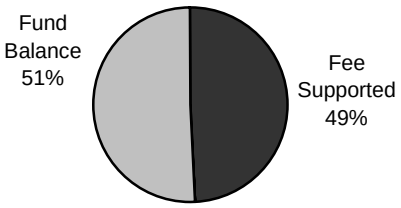
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	571,353	1,165,584	478,412	1,379,757
Departmental Revenue	830,696	680,000	692,585	680,000
Fund Balance		485,584		699,757
Budgeted Staffing		12.0		12.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

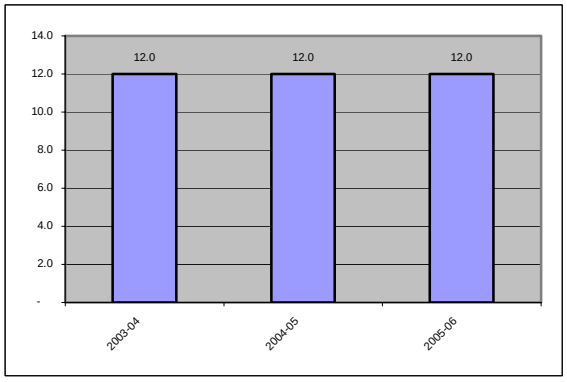
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



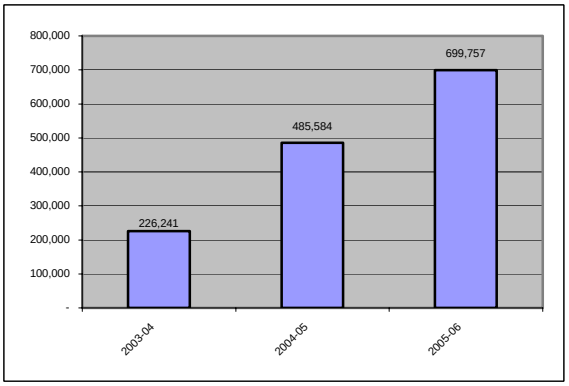
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Public Gatherings

BUDGET UNIT: SCC SHR
FUNCTION: Public Protection
ACTIVITY: Law Enforcement

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	469,127	702,000	-	-	702,000	(102,748)	599,252
Services and Supplies	7,076	44,945	-	-	44,945	(12,615)	32,330
Transfers	3,811	3,988	-	-	3,988	-	3,988
Contingencies	-	414,651	-	-	414,651	329,536	744,187
Total Exp Authority	480,014	1,165,584	-	-	1,165,584	214,173	1,379,757
Reimbursements	(1,602)	-	-	-	-	-	-
Total Appropriation	478,412	1,165,584	-	-	1,165,584	214,173	1,379,757
Departmental Revenue							
Current Services	692,585	680,000	-	-	680,000	-	680,000
Total Revenue	692,585	680,000	-	-	680,000	-	680,000
Fund Balance		485,584	-	-	485,584	214,173	699,757
Budgeted Staffing		12.0	-	-	12.0	-	12.0

DEPARTMENT: Sheriff-Coroner
FUND: Public Gatherings
BUDGET UNIT: SCC SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Salaries and Benefits	-	(102,748)	-	(102,748)
	To reflect anticipated services by deputies.				
2.	Decrease Services and Supplies	-	(12,615)	-	(12,615)
	Reduced training and other miscellaneous expenses.				
3.	Increase Contingencies	-	329,536	-	329,536
	Adjust for anticipated year end balance.				
	Total	-	214,173	-	214,173

Aviation

DESCRIPTION OF MAJOR SERVICES

The Aviation Division of the Sheriff's Department provides law enforcement, search and rescue, fire suppression and transportation services for the county and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of helicopters, aircraft, and equipment for search and rescue, fire fighting and flight operations, with contract revenue and proceeds from the sale of surplus aircraft and equipment.

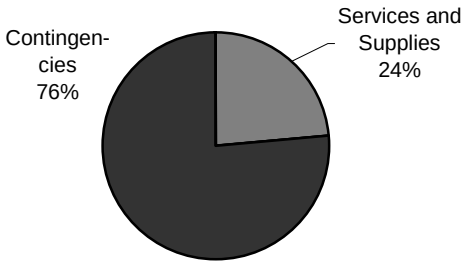
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

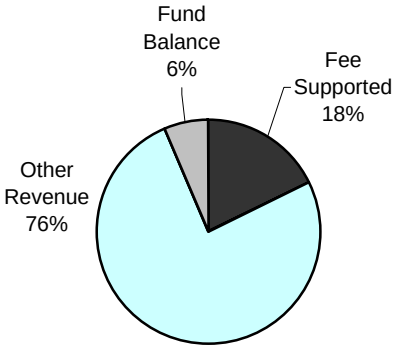
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	325,457	1,775,810	1,163,841	2,110,403
Departmental Revenue	439,893	875,490	398,924	1,975,000
Fund Balance		900,320		135,403

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

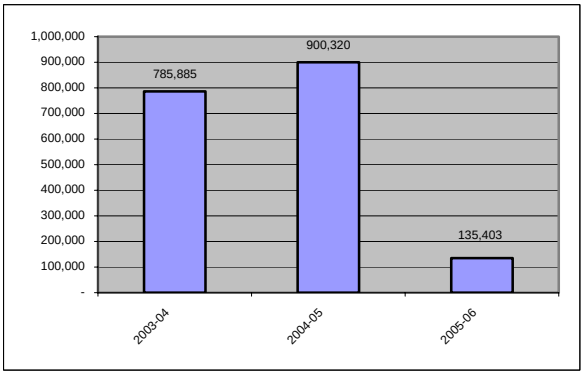
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Aviation

BUDGET UNIT: SCE SHR
FUNCTION: Public Protection
ACTIVITY: Acquisition & Maintenance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	163,841	503,192	-	-	503,192	(3,192)	500,000
Equipment	-	1,158,183	-	(1,000,000)	158,183	(158,183)	-
Contingencies	-	114,435	-	-	114,435	1,495,968	1,610,403
Total Appropriation	163,841	1,775,810	-	(1,000,000)	775,810	1,334,593	2,110,403
Oper Transfers Out	1,000,000	-	-	1,000,000	1,000,000	(1,000,000)	-
Total Requirements	1,163,841	1,775,810	-	-	1,775,810	334,593	2,110,403
Departmental Revenue							
Current Services	366,610	875,490	-	-	875,490	(500,490)	375,000
Other Financing Sources	32,314	-	-	-	-	1,600,000	1,600,000
Total Revenue	398,924	875,490	-	-	875,490	1,099,510	1,975,000
Fund Balance		900,320	-	-	900,320	(764,917)	135,403

The mid-year change in 2004-05 reflects Board approval to use $1 million from this fund toward the purchase of three helicopters as unbudgeted fixed assets.

DEPARTMENT: Sheriff-Coroner
FUND: Aviation
BUDGET UNIT: SCE SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(3,192)	-	(3,192)
	Decrease in non-inventorial equipment purchases, offset by other miscellaneous increases.				
2.	Decrease in Equipment	-	(158,183)	-	(158,183)
	No equipment purchases are planned for FY 2005-06.				
3.	Increase Contingencies	-	1,495,968	-	1,495,968
	Adjust for anticipated year end balance.				
4.	Decrease Fee Revenue	-	-	(500,490)	500,490
	Significant reduction in billable contract services.				
5.	Sale of Fixed Assets	-	-	1,600,000	(1,600,000)
	Proceeds on sale of three helicopters.				
6.	Reduce Operating Transfers Out	-	(1,000,000)	-	(1,000,000)
	No anticipated transfers.				
	Total	-	334,593	1,099,510	(764,917)

IRNET Federal

DESCRIPTION OF MAJOR SERVICES

This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. This fund also accounts for the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy allocated for task force operation expenses. This account is maintained according to federal audit requirements, and no county general funds are used.

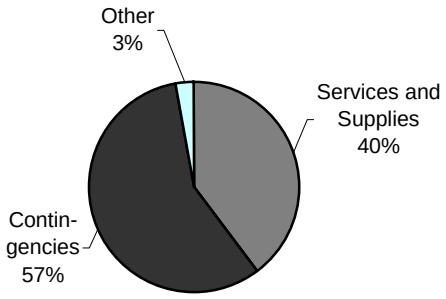
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

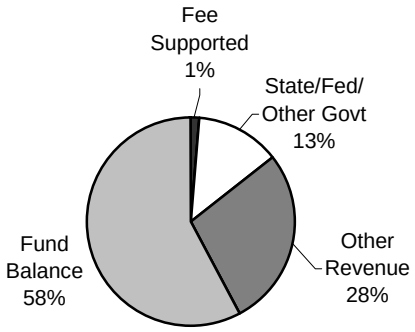
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	410,562	1,354,842	479,814	1,909,974
Departmental Revenue	485,655	400,000	629,946	805,000
Fund Balance		954,842		1,104,974

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

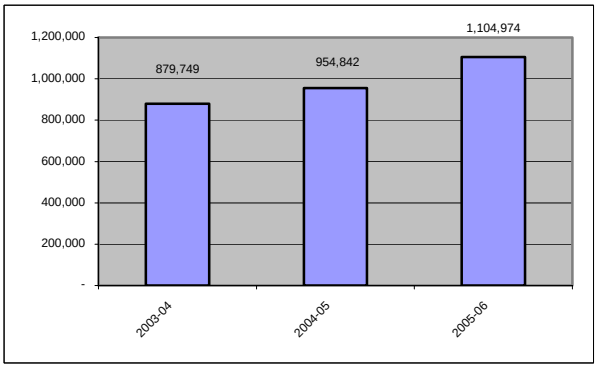
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: IRNET Federal

BUDGET UNIT: SCF SHR
FUNCTION: Public Protection
ACTIVITY: Regional Narcotics Task Force

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	389,814	732,955	-	-	732,955	26,597	759,552
Equipment	90,000	200,000	-	-	200,000	(149,206)	50,794
Contingencies	-	421,887	-	-	421,887	677,741	1,099,628
Total Appropriation	479,814	1,354,842	-	-	1,354,842	555,132	1,909,974
Departmental Revenue							
Fines and Forfeitures	-	10,000	-	-	10,000	15,000	25,000
Use Of Money & Prop	22,532	20,000	-	-	20,000	10,000	30,000
State, Fed or Gov't Aid	198,930	50,000	-	-	50,000	200,000	250,000
Other Revenue	408,484	320,000	-	-	320,000	180,000	500,000
Total Revenue	629,946	400,000	-	-	400,000	405,000	805,000
Fund Balance		954,842	-	-	954,842	150,132	1,104,974

DEPARTMENT: Sheriff-Coroner
FUND: IRNET Federal
BUDGET UNIT: SCF SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Services and Supplies	-	26,597	-	26,597
	Increases in rent and training requiring air travel.				
2.	Decrease Equipment	-	(149,206)	-	(149,206)
	Reduced surveillance and computer equipment purchases.				
3.	Increase Contingencies	-	677,741	-	677,741
	Adjust for anticipated year end balance.				
4.	Increase Revenue	-	-	405,000	(405,000)
	DOJ forfeitures are expected to increase, along with expense reimbursements from the Office on National Drug Control Policy.				
	Total	-	555,132	405,000	150,132

IRNET State

DESCRIPTION OF MAJOR SERVICES

This fund accounts for IRNET share of state asset forfeitures, and was established to comply with federal guidelines requiring state forfeiture funds to be kept separate from federal forfeiture funds. Expenditures for this fund include task force operating expenses not reimbursed by the HIDTA grant and electronic surveillance equipment used to efficiently investigate sophisticated criminal organizations.

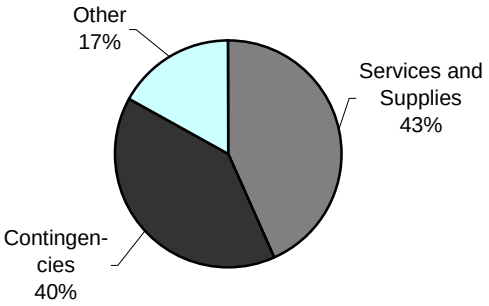
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

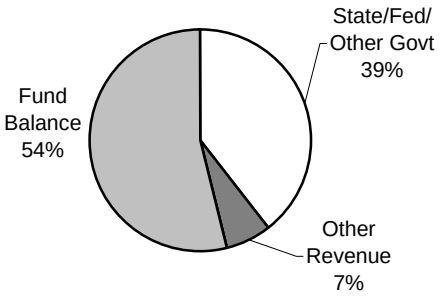
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	254,637	601,414	52,027	889,447
Departmental Revenue	254,002	258,474	188,534	410,000
Fund Balance		342,940		479,447

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

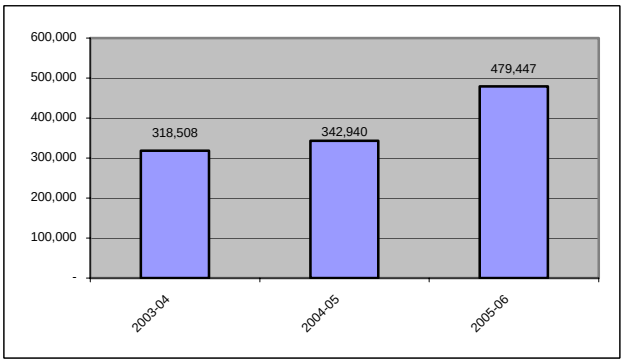
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: IRNET State

BUDGET UNIT: SCX SHR
FUNCTION: Public Protection
ACTIVITY: Regional Narcotics Task Force

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	52,027	305,000	-	-	305,000	80,000	385,000
Equipment	-	-	-	-	-	150,000	150,000
Total Appropriation	52,027	601,414	-	-	601,414	288,033	889,447
Departmental Revenue							
Use Of Money & Prop	8,345	7,000	-	-	7,000	3,000	10,000
State, Fed or Gov't Aid	142,865	201,474	-	-	201,474	148,526	350,000
Other Revenue	37,324	50,000	-	-	50,000	-	50,000
Total Revenue	188,534	258,474	-	-	258,474	151,526	410,000
Fund Balance		342,940	-	-	342,940	136,507	479,447

DEPARTMENT: Sheriff-Coroner
FUND: IRNET State
BUDGET UNIT: SCX SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Services and Supplies	-	80,000	-	80,000
	Purchase of Surveillance equipment and computer accessories				
2.	Increase Inventoriable Equipment	-	150,000	-	150,000
	Purchase surveillance equipment and computer components.				
3.	Increase Contingencies	-	58,033	-	58,033
	Adjust for anticipated year end balance.				
4.	Increase Interest Revenue	-	-	3,000	(3,000)
	Adjust for anticipated interest revenue.				
5.	Increase State Revenue	-	-	148,526	(148,526)
	Adjucation of state seizure cases is expected to increase.				
	Total	-	288,033	151,526	136,507

High Intensity Drug Traffic Area

DESCRIPTION OF MAJOR SERVICES

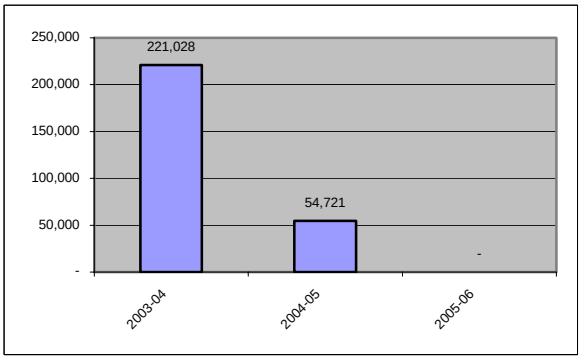
This fund accounts for the HIDTA task fore revenues and operating expenses related to the surveillance of narcotics-related criminal activities. This is a joint project among local, state, and federal law enforcement agencies throughout Southern California.

There is no staffing associated with this budget unit, and minimal remaining fund balance has been combined with Federal Seized Assets (SCK) due to related expenditures for computers, electronic equipment and undercover vehicles.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	10,215	311,221	166,266	-
Departmental Revenue	(156,092)	256,500	111,545	-
Fund Balance		54,721		-

2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: High Intensity Drug Traffic Area

BUDGET UNIT: SCN SHR
FUNCTION: Public Protection
ACTIVITY: Regional Narcotics Task Force

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	211,221	-	-	211,221	(211,221)	-
Vehicles	10,215	100,000	-	-	100,000	(100,000)	-
Total Appropriation	10,215	311,221	-	-	311,221	(311,221)	-
Oper Transfers Out	156,051	-	-	-	-	-	-
Total Requirements	166,266	311,221	-	-	311,221	(311,221)	-
Departmental Revenue							
Use Of Money & Prop	1,198	6,500	-	-	6,500	(6,500)	-
State, Fed or Gov't Aid	110,347	250,000	-	-	250,000	(250,000)	-
Total Revenue	111,545	256,500	-	-	256,500	(256,500)	-
Operating Transfers In	-	-	-	-	-	-	-
Total Financing Sources	111,545	256,500	-	-	256,500	(256,500)	-
Fund Balance		54,721	-	-	54,721	(54,721)	-

DEPARTMENT: Sheriff-Coroner
FUND: High Intensity Drug Traffic Area
BUDGET UNIT: SCN SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(211,221)	-	(211,221)
	Budget transferred to SCK				
2.	Decrease Vehicles	-	(100,000)	-	(100,000)
	Budget transferred to SCK				
3.	Decrease Interest	-	-	(6,500)	6,500
	Budget transferred to SCK				
4.	Decrease Federal Income	-	-	(250,000)	250,000
	Budget transferred to SCK				
	Total	-	(311,221)	(256,500)	(54,721)

Federal Seized Assets (DOJ)

DESCRIPTION OF MAJOR SERVICES

This fund accounts for asset forfeitures from federal cases filed with the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all receipts from this program be maintained in a separate fund, subject to the Single Audit Act, and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit, and minimal fund balance from the High Intensity Drug Traffic Area (HIDTA) task force has been transferred to this fund due to related expenditures.

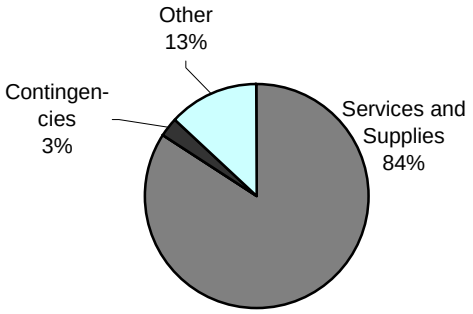
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

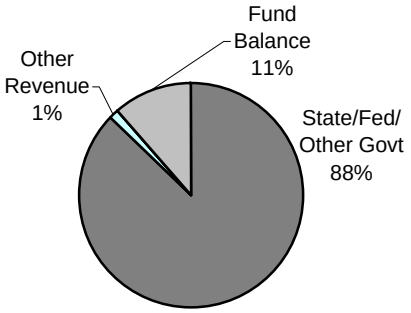
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	775,839	1,091,510	947,007	916,325
Departmental Revenue	500,940	830,000	789,822	812,000
Fund Balance		261,510		104,325

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

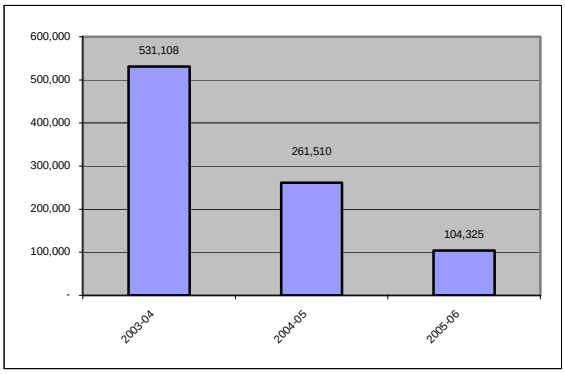
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Federal Seized Assets (DOJ)

BUDGET UNIT: SCK SHR
FUNCTION: Public Protection
ACTIVITY: Federal Asset Forfeiture

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	947,007	864,464	-	-	864,464	(92,464)	772,000
Vehicles	-	-	-	-	-	119,837	119,837
Contingencies	-	227,046	-	-	227,046	(202,558)	24,488
Total Appropriation	947,007	1,091,510	-	-	1,091,510	(175,185)	916,325
Departmental Revenue							
Use Of Money & Prop	10,524	30,000	-	-	30,000	(18,000)	12,000
State, Fed or Gov't Aid	596,816	600,000	-	-	600,000	200,000	800,000
Other Revenue	-	200,000	-	-	200,000	(200,000)	-
Total Revenue	789,822	830,000	-	-	830,000	(18,000)	812,000
Fund Balance		261,510	-	-	261,510	(157,185)	104,325

DEPARTMENT: Sheriff-Coroner
FUND: Federal Seized Assets (DOJ)
BUDGET UNIT: SCK SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(92,464)	-	(92,464)
	Decreased cost of computer leases.				
2.	Decrease Contingencies	-	(202,558)	-	(202,558)
	Adjust for anticipated year end balance.				
3.	Decrease Interest Revenue	-	-	(18,000)	18,000
	Adjust for anticipated interest amount.				
4.	Increase Federal Revenue	-	-	200,000	(200,000)
	Adjust for anticipated increase in asset seizure settlements.				
5.	Increase Vehicles	-	119,837	-	119,837
	Budget from SCN transferred to SCL, Vehicles were budgeted in SCN to replace aging fleet.				
6.	Decrease Other Revenue	-	-	(200,000)	200,000
	Revenue augmentation from NQA to fund computer leases.				
	Total	-	(175,185)	(18,000)	(157,185)

Federal Seized Assets (Treasury)

DESCRIPTION OF MAJOR SERVICES

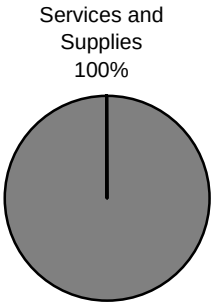
This fund accounts for asset forfeitures from federal cases filed with the U.S. Department of Treasury (DOT) through its asset forfeiture program. DOT requires that all receipts from this program be maintained in a separate fund, subject to the Single Audit Act, and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

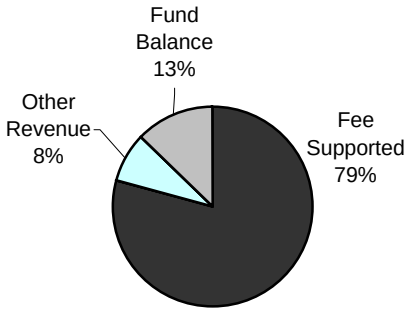
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	649,033	568,432	63,129
Departmental Revenue	365,643	70,000	(2,472)	55,000
Fund Balance		579,033		8,129

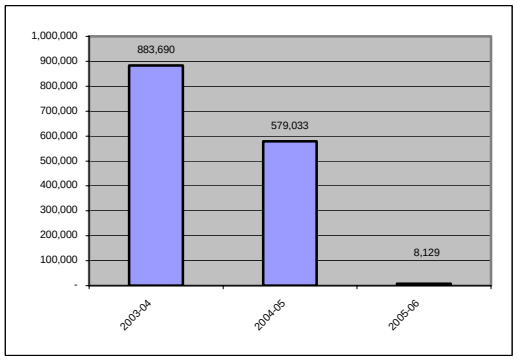
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Federal Seized Assets (Treasury)

BUDGET UNIT: SCO SHR
FUNCTION: Public Protection
ACTIVITY: Federal Asset Forfeiture

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	568,432	897,911	-	-	897,911	(834,782)	63,129
Equipment	-	50,000	-	-	50,000	(50,000)	-
Contingencies	-	501,122	-	-	501,122	(501,122)	-
Total Exp Authority	568,432	1,449,033	-	-	1,449,033	(1,385,904)	63,129
Reimbursements	-	(800,000)	-	-	(800,000)	800,000	-
Total Appropriation	568,432	649,033	-	-	649,033	(585,904)	63,129
Departmental Revenue							
Fines and Forfeitures	-	65,000	-	-	65,000	(15,000)	50,000
Use Of Money & Prop	3,528	5,000	-	-	5,000	-	5,000
Total Revenue	3,528	70,000	-	-	70,000	(15,000)	55,000
Operating Transfers In	(6,000)	-	-	-	-	-	-
Total Financing Sources	(2,472)	70,000	-	-	70,000	(15,000)	55,000
Fund Balance		579,033	-	-	579,033	(570,904)	8,129

DEPARTMENT: Sheriff-Coroner
FUND: Federal Seized Assets (Treasury)
BUDGET UNIT: SCO SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(834,782)	-	(834,782)
	Reduce payments for leased computer equipment.				
2.	Decrease Equipment	-	(50,000)	-	(50,000)
	No fixed assets purchases are planned for 2005-06.				
3.	Decrease Intra-Fund Transfers	-	800,000	-	800,000
	Reduce transfers to other funds for related expenses.				
4.	Reduce Contingencies	-	(501,122)	-	(501,122)
	Adjust for anticipated year end balance.				
5.	Decrease Forfeitures	-	-	(15,000)	15,000
	Adjust to anticipated amount of seized assets.				
	Total	-	(585,904)	(15,000)	(570,904)

State Seized Assets

DESCRIPTION OF MAJOR SERVICES

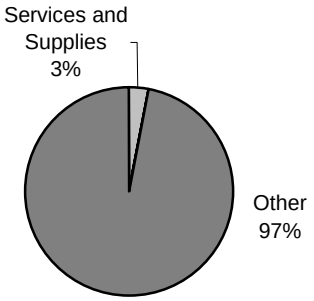
This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under State Asset Seizure statues. The California Health and Safety Code requires these funds be maintained and accounted for in a special fund and 15% of all forfeitures made after January 1994 be set aside to fund drug education and gang intervention programs. Currently, these funds are used for salaries and benefits of staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Intensity Drug Trafficking Area (HIDTA) task forces. The 15% allocated for drug education programs are used to fund the Sheriff's Drug Use is Life Abuse (DUILA), Crime Free Multi-Housing, Law Enforcement Internship Program, and Operation Clean Sweep programs. Funds are also used for maintenance of seized property.

There is no staffing associated with this budget unit.

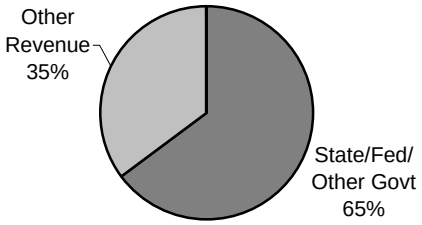
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,304,687	2,984,176	2,521,339	1,898,499
Departmental Revenue	2,712,913	2,798,515	2,335,678	1,898,499
Fund Balance		185,661		-

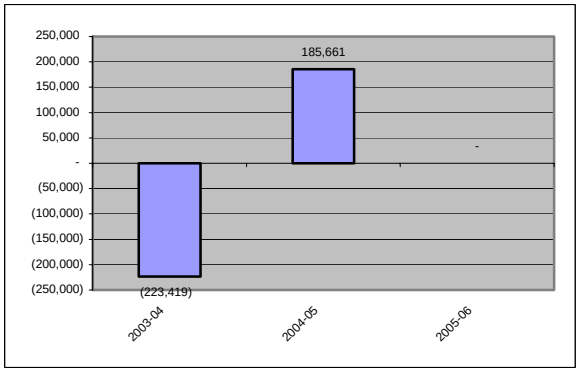
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: State Seized Assets

BUDGET UNIT: SCT SHR
FUNCTION: Public Protection
ACTIVITY: State Asset Forfeiture

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	121,339	287,000	-	-	287,000	(231,000)	56,000
Equipment	-	90,000	-	-	90,000	(40,000)	50,000
Vehicles	-	114,320	-	-	114,320	(14,320)	100,000
Transfers	2,400,000	2,300,000	-	-	2,300,000	(607,501)	1,692,499
Contingencies	-	192,856	-	-	192,856	(192,856)	-
Total Appropriation	2,521,339	2,984,176	-	-	2,984,176	(1,085,677)	1,898,499
Departmental Revenue							
Use Of Money & Prop	30,935	50,000	-	-	50,000	(10,000)	40,000
State, Fed or Gov't Aid	1,653,563	2,148,515	-	-	2,148,515	(921,016)	1,227,499
Other Revenue	651,180	600,000	-	-	600,000	31,000	631,000
Total Revenue	2,335,678	2,798,515	-	-	2,798,515	(900,016)	1,898,499
Fund Balance		185,661	-	-	185,661	(185,661)	-

DEPARTMENT: Sheriff-Coroner
FUND: State Seized Assets
BUDGET UNIT: SCT SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(231,000)	-	(231,000)
	Expenditures for payments to informants are now accounted for in 9970.				
2.	Decrease Equipment	-	(40,000)	-	(40,000)
	Decreased amount of investigative equipment purchases.				
3.	Decrease Vehicles	-	(14,320)	-	(14,320)
	No vehicle purchases in 2005-06.				
4.	Reduce Transfers out	-	(607,501)	-	(607,501)
	Reduce salary reimbursements to the general fund to match projections.				
5.	Reduce Contingencies	-	(192,856)	-	(192,856)
	Adjust for anticipated year end balance.				
6.	Decrease Interest Revenue	-	-	(10,000)	10,000
	Adjust for anticipated interest reduction.				
7.	Decrease State Revenue	-	-	(921,016)	921,016
	State asset seizure settlements are expected to decline.				
8.	Increase Other Revenue	-	-	31,000	(31,000)
	Increase in HIDTA salary reimbursements.				
	Total	-	(1,085,677)	(900,016)	(185,661)

Vehicle Theft Task Force

DESCRIPTION OF MAJOR SERVICES

This fund accounts for vehicle registration assessments allocated to the San Bernardino Auto Theft Task Force (SANCATT), established in 1995 by the Board of Supervisors to investigate major vehicle theft organizations. Revenue from these fees offsets operating expenses for qualified expenditures by participating agencies.

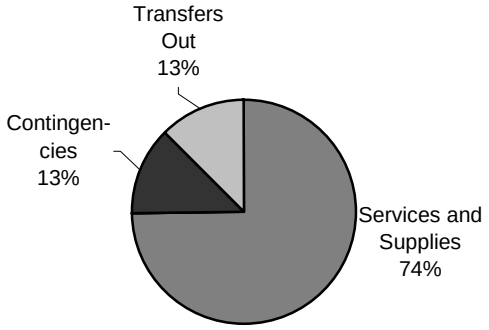
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

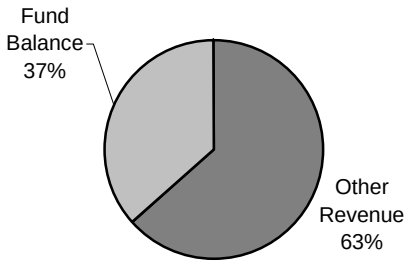
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	651,225	939,736	687,718	838,315
Departmental Revenue	723,746	530,000	586,297	530,000
Fund Balance		409,736		308,315

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

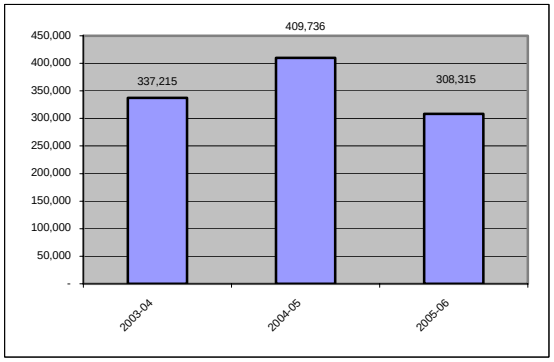
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Vehicle Theft Task Force

BUDGET UNIT: SCL SHR
FUNCTION: Public Protection
ACTIVITY: Regional Vehicle Theft Task Force

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	587,147	601,990	-	-	601,990	24,050	626,040
Equipment	-	15,000	-	-	15,000	(10,000)	5,000
Transfers	100,571	175,000	-	-	175,000	(75,000)	100,000
Contingencies	-	147,746	-	-	147,746	(40,471)	107,275
Total Appropriation	687,718	939,736	-	-	939,736	(101,421)	838,315
Departmental Revenue							
Use Of Money & Prop	5,732	10,000	-	-	10,000	-	10,000
Other Revenue	580,565	520,000	-	-	520,000	-	520,000
Total Revenue	586,297	530,000	-	-	530,000	-	530,000
Fund Balance		409,736	-	-	409,736	(101,421)	308,315

DEPARTMENT: Sheriff-Coroner
FUND: Vehicle Theft Task Force
BUDGET UNIT: SCL SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Services and Supplies	-	24,050	-	24,050
	Utilize additional outside law enforcement.				
2.	Decrease Equipment	-	(10,000)	-	(10,000)
	Surveillance equipment purchases.				
3.	Decrease Transfers Out	-	(75,000)	-	(75,000)
	Reduce salary reimbursements to be paid to other departments.				
4.	Reduce Contingencies	-	(40,471)	-	(40,471)
	Adjust for anticipated year end balance.				
	Total	-	(101,421)	-	(101,421)

Search and Rescue

DESCRIPTION OF MAJOR SERVICES

This fund accounts for the principal and interest from a restricted donation for search and rescue, along with reimbursements for search and rescue operations. Budgeted expenditures include supplies and equipment.

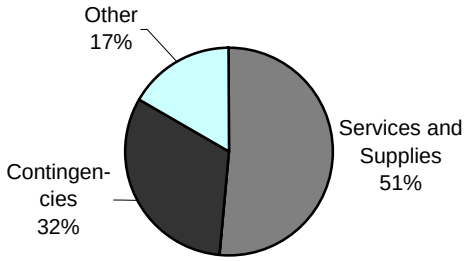
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

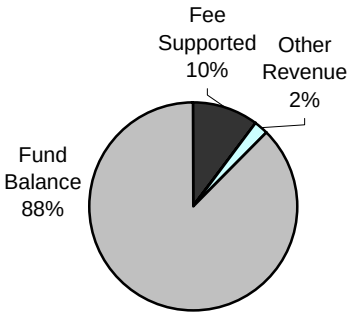
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	25,304	227,157	82,024	241,794
Departmental Revenue	31,286	30,000	96,661	30,000
Fund Balance		197,157		211,794

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

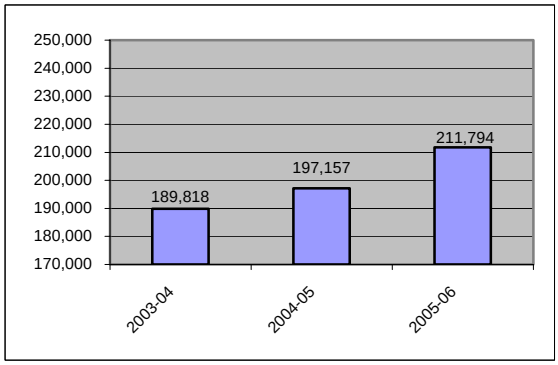
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Search and Rescue

BUDGET UNIT: SCW SHR
FUNCTION: Public Protection
ACTIVITY: Search and Rescue Team

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	82,024	124,338	-	-	124,338	-	124,338
Equipment	-	40,000	-	-	40,000	-	40,000
Contingencies	-	62,819	-	-	62,819	14,637	77,456
Total Appropriation	82,024	227,157	-	-	227,157	14,637	241,794
Departmental Revenue							
Use Of Money & Prop	4,204	5,000	-	-	5,000	-	5,000
Current Services	89,888	25,000	-	-	25,000	-	25,000
Other Revenue	1,714	-	-	-	-	-	-
Other Financing Sources	855	-	-	-	-	-	-
Total Revenue	96,661	30,000	-	-	30,000	-	30,000
Fund Balance		197,157	-	-	197,157	14,637	211,794

DEPARTMENT: Sheriff-Coroner
FUND: Search and Rescue
BUDGET UNIT: SCW SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Increase Contingencies	-	14,637	-	14,637
Adjust for anticipated year end balance.				
Total	-	14,637	-	14,637

CAL-ID Program

DESCRIPTION OF MAJOR SERVICES

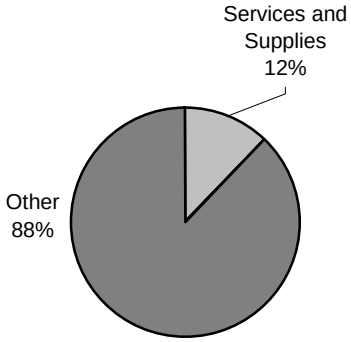
CAL-ID funding is used for operating expenses of the Inland Empire Regional Automated Fingerprint Identification System, and reimburses general fund expenditures for salaries and benefits. This budget unit is funded from joint trust account contributions by all local contracting municipal agencies.

There is no staffing associated with this budget unit.

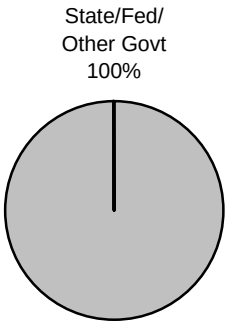
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	2,344,631	3,089,596	2,970,429	3,732,106
Departmental Revenue	2,395,342	3,162,757	3,043,590	3,732,106
Fund Balance		(73,161)		-

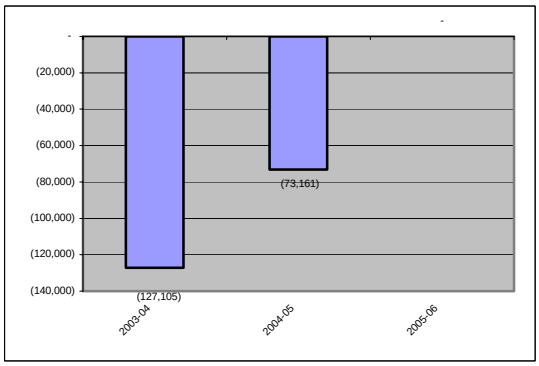
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: CAL-ID Progran

BUDGET UNIT: SDA SHR
FUNCTION: Public Protection
ACTIVITY: Criminal Identification

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	525,674	555,200	-	65,000	620,200	(167,500)	452,700
Equipment	60,000	440,000	-	-	440,000	(140,000)	300,000
Vehicles	10,215	-	-	10,215	10,215	785	11,000
Transfers	2,374,540	2,040,452	-	351,236	2,391,688	576,718	2,968,406
Contingencies	-	53,944	-	-	53,944	(53,944)	-
Total Appropriation	2,970,429	3,089,596	-	426,451	3,516,047	216,059	3,732,106
Departmental Revenue							
State, Fed or Gov't Aid	3,043,590	3,162,757	-	426,451	3,589,208	142,898	3,732,106
Total Revenue	3,043,590	3,162,757	-	426,451	3,589,208	142,898	3,732,106
Fund Balance		(73,161)	-	-	(73,161)	73,161	-

DEPARTMENT: Sheriff-Coroner
FUND: CAL-ID Progran
BUDGET UNIT: SDA SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Service and Supplies	-	(167,500)	-	(167,500)
	Eliminate rent and audit charges.				
2.	Decrease Equipment	-	(140,000)	-	(140,000)
	Surveillance equipment.				
3.	Increase Vehicles	-	785	-	785
	Anticipated vehicle purchase.				
4.	Increase Transfers	-	576,718	-	576,718
	Increased salary reimbursements to the general fund for this program.				
5.	Reduce Contingencies	-	(53,944)	-	(53,944)
	Adjust for anticipated year end balance.				
6.	Increase Other Governmental Revenue	-	-	142,898	(142,898)
	Anticipated reimbursement for all expenses.				
	Total	-	216,059	142,898	73,161

COPSMORE Grant

DESCRIPTION OF MAJOR SERVICES

The COPSMORE 98 grant provides funding to upgrade Computer Aided Dispatch (CAD) and Records Management System (RMS) software, and for Mobile Data Computers (MDC) for patrol units. Originally, this grant ended in 2004-05, but was then extended through December 2005.

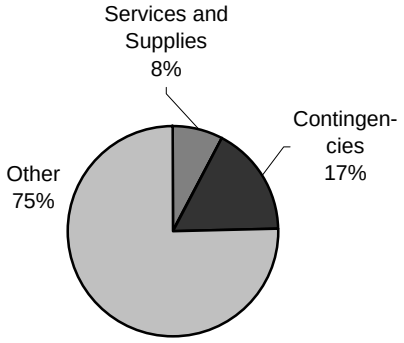
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

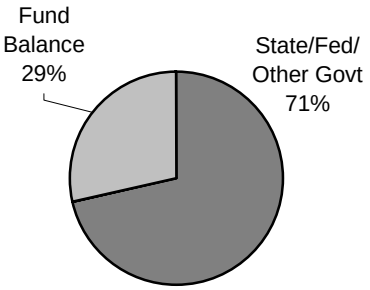
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	416,298	5,433,175	1,528,196	4,350,242
Departmental Revenue	3,770,575	4,239,500	1,580,062	3,104,701
Fund Balance		1,193,675		1,245,541

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

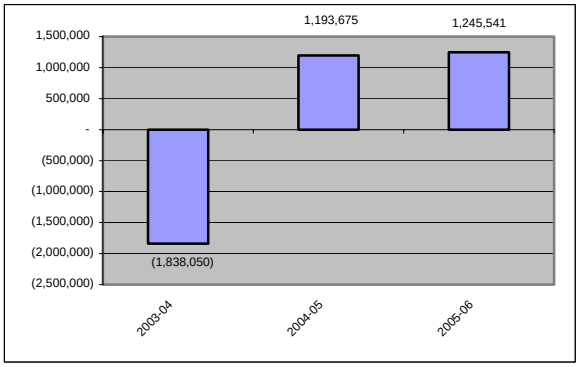
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: COPSMORE Grant

BUDGET UNIT: SDE SHR
FUNCTION: Public Protection
ACTIVITY: Technical Services

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	8,472	-	-	-	-	341,136	341,136
Equipment	1,519,724	5,433,175	-	-	5,433,175	(2,160,173)	3,273,002
Contingencies	-	-	-	-	-	736,104	736,104
Total Appropriation	1,528,196	5,433,175	-	-	5,433,175	(1,082,933)	4,350,242
Departmental Revenue							
Use Of Money & Prop	14,022	2,000	-	-	2,000	(2,000)	-
State, Fed or Gov't Aid	1,566,040	4,237,500	-	-	4,237,500	(1,132,799)	3,104,701
Total Revenue	1,580,062	4,239,500	-	-	4,239,500	(1,134,799)	3,104,701
Fund Balance		1,193,675	-	-	1,193,675	51,866	1,245,541

DEPARTMENT: Sheriff-Coroner
FUND: COPSMORE Grant
BUDGET UNIT: SDE SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Services and Supplies	-	341,136	-	341,136
	Software upgrades and computer services.				
2.	Decrease Equipment	-	(2,160,173)	-	(2,160,173)
	Reduce equipment related to purchases in prior year.				
3.	Increase Contingencies	-	736,104	-	736,104
	Adjust for anticipated year end balance.				
4.	Interest Revenue	-	-	(2,000)	2,000
	No interest revenue is anticipated on fund balance.				
5.	Reduce Federal Revenue	-	-	(1,132,799)	1,132,799
	Remaining balance of federal grant.				
	Total	-	(1,082,933)	(1,134,799)	51,866

Capital Project Fund

DESCRIPTION OF MAJOR SERVICES

This fund represents revenue received from State Criminal Alien Assistance Program (SCAAP) and other special programs for one-time law enforcement or detention projects.

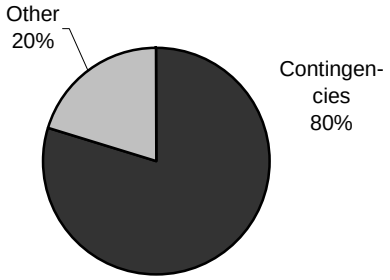
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

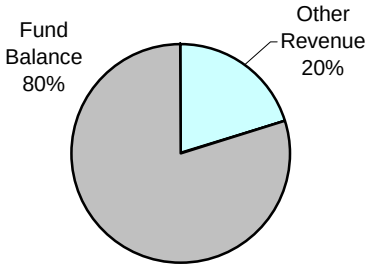
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	(12,264)	3,114,449	1,204,500	1,473,809
Departmental Revenue	(540,034)	1,252,216	516,076	300,000
Fund Balance		1,862,233		1,173,809

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

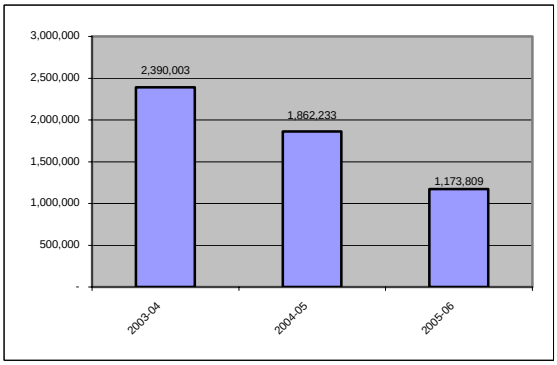
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Capital Projects Fund

BUDGET UNIT: SQA SHR
FUNCTION: Public Protection
ACTIVITY: Capital Projects

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	1,156,449	-	(404,500)	751,949	(751,949)	-
Equipment	-	150,000	-	-	150,000	(150,000)	-
Transfers	-	800,000	-	(800,000)	-	-	-
Contingencies	-	-	-	-	-	1,173,809	1,173,809
Total Appropriation	-	2,106,449	-	(1,204,500)	901,949	271,860	1,173,809
Oper Transfers Out	1,204,500	1,008,000	-	1,204,500	2,212,500	(1,912,500)	300,000
Total Requirements	1,204,500	3,114,449	-	-	3,114,449	(1,640,640)	1,473,809
Departmental Revenue							
Use Of Money & Prop	28,931	70,000	-	-	70,000	(70,000)	-
State, Fed or Gov't Aid	-	500,000	-	-	500,000	(500,000)	-
Other Revenue	487,145	682,216	-	-	682,216	(382,216)	300,000
Total Revenue	516,076	1,252,216	-	-	1,252,216	(952,216)	300,000
Fund Balance		1,862,233	-	-	1,862,233	(688,424)	1,173,809

DEPARTMENT: Sheriff-Coroner
FUND: Capital Projects Fund
BUDGET UNIT: SQA SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(751,949)	-	(751,949)
	No anticipated purchases in 2005-06.				
2.	Decrease Equipment	-	(150,000)	-	(150,000)
	No anticipated purchases in 2005-06.				
3.	Reduce Operating Transfers	-	(1,912,500)	-	(1,912,500)
	No planned CIP's and reduction in transfers for computer lease expense.				
4.	Decrease Interest Income	-	-	(70,000)	70,000
	Adjust for anticipated interest income.				
5.	Decrease State Aid	-	-	(500,000)	500,000
	SCAAP reimbursement will be used elsewhere.				
6.	Decrease Other Revenue	-	-	(382,216)	382,216
	Adjust for decreased federal marshal income.				
7.	Increase Contingencies	-	1,173,809	-	1,173,809
	Adjust for anticipated year end balance.				
	Total	-	(1,640,640)	(952,216)	(688,424)

Court Services Auto

DESCRIPTION OF MAJOR SERVICES

This fund accounts for processing fees collected under AB1109 and is used for purchase and maintenance of auto equipment necessary to operate court services.

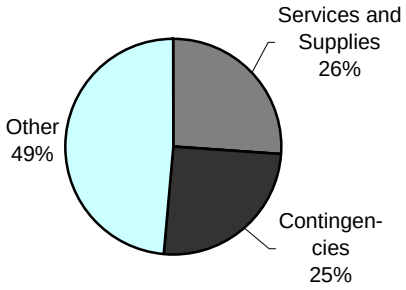
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

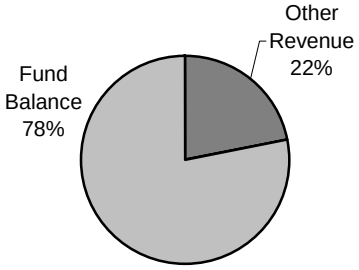
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	155,937	788,100	-	1,150,849
Departmental Revenue	285,181	244,000	354,041	252,708
Fund Balance		544,100		898,141

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

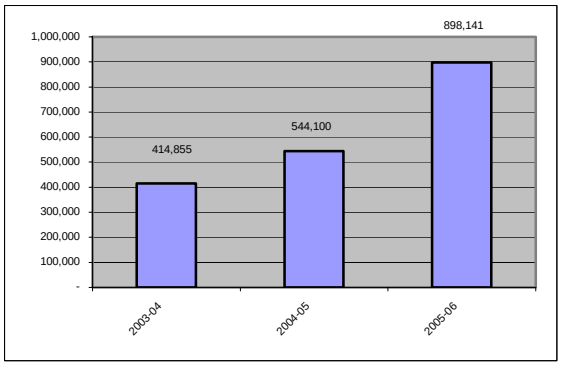
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Court Services Auto

BUDGET UNIT: SQR SHR
FUNCTION: Public Protection
ACTIVITY: Auto Equipment

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	287,685	-	-	287,685	12,315	300,000
Equipment	-	-	-	-	-	260,000	260,000
Vehicles	-	287,066	-	-	287,066	12,934	300,000
Contingencies	-	213,349	-	-	213,349	77,500	290,849
Total Appropriation	-	788,100	-	-	788,100	362,749	1,150,849
Departmental Revenue							
Use Of Money & Prop	12,708	4,000	-	-	4,000	8,708	12,708
Other Revenue	341,333	240,000	-	-	240,000	-	240,000
Total Revenue	354,041	244,000	-	-	244,000	8,708	252,708
Fund Balance		544,100	-	-	544,100	354,041	898,141

DEPARTMENT: Sheriff-Coroner
FUND: Court Services Auto
BUDGET UNIT: SQR SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Increase Services and Supplies	-	12,315	-	12,315
	Increased vehicle maintenance and fuel costs.				
2.	Increase Equipment	-	260,000	-	260,000
	Purchase of MBC's for new vehicles.				
3.	Increase Vehicles	-	12,934	-	12,934
	Increased cost of vehicles.				
4.	Increase Contingencies	-	77,500	-	77,500
	Adjust for anticipated year end balance.				
5.	Increase Interest Revenue	-	-	8,708	(8,708)
	Adjust for anticipated interest income.				
	Total	-	362,749	8,708	354,041

Court Services Tech

DESCRIPTION OF MAJOR SERVICES

This fund accounts for processing fees under AB709 and is used for automated equipment and furnishings.

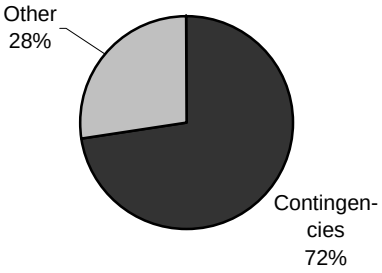
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

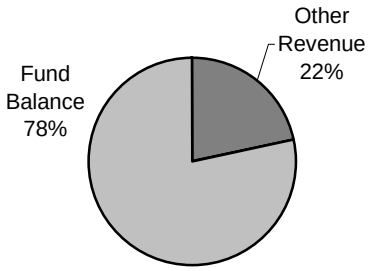
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	27,239	427,159	50,825	725,127
Departmental Revenue	179,351	153,084	344,957	156,920
Fund Balance		274,075		568,207

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated appropriations in this budget unit are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

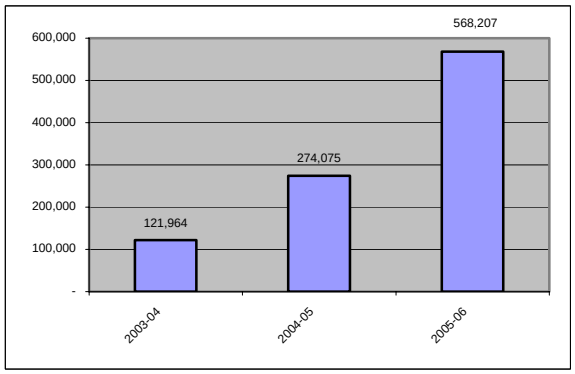
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Law & Justice
DEPARTMENT: Sheriff-Coroner
FUND: Court Services Tech

BUDGET UNIT: SQT SHR
FUNCTION: Public Protection
ACTIVITY: Computer Equipment

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	50,825	232,597	-	-	232,597	(232,597)	-
Equipment	-	-	-	-	-	200,000	200,000
Contingencies	-	194,562	-	-	194,562	330,565	525,127
Total Appropriation	50,825	427,159	-	-	427,159	297,968	725,127
Departmental Revenue							
Use Of Money & Prop	5,836	2,000	-	-	2,000	3,836	5,836
State, Fed or Gov't Aid	500	-	-	-	-	-	-
Other Revenue	338,621	151,084	-	-	151,084	-	151,084
Total Revenue	344,957	153,084	-	-	153,084	3,836	156,920
Fund Balance		274,075	-	-	274,075	294,132	568,207

DEPARTMENT: Sheriff-Coroner
FUND: Court Services Tech
BUDGET UNIT: SQT SHR

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Decrease Services and Supplies	-	(232,597)	-	(232,597)
	Reduce equipment and general supplies.				
2.	Increase Equipment	-	200,000	-	200,000
	Purchase of server and computer equipment.				
3.	Increase Contingencies	-	330,565	-	330,565
	Adjust for anticipated year end balance.				
4.	Interest Revenue	-	-	3,836	(3,836)
	Adjust for anticipated interest income.				
	Total	-	297,968	3,836	294,132

CAPITAL IMPROVEMENT PROGRAM
SUMMARY

CAPITAL IMPROVEMENT PROGRAM
SUMMARY

	Page #	General Fund Local Cost	Other Discretionary Funding	Non Discretionary Funding	Total
RECOMMENDED FUNDED PROJECTS					
CAPITAL PROJECT FUNDS:					
ARCHITECTURE & ENGINEERING (A&E)					
FUNDS CJV AND CJS	545	7,855,000	25,000	350,000	8,230,000
AIRPORTS	547	-	-	2,393,422	2,393,422
AIRPORTS - APPLE VALLEY (CSA 60)	547	-	-	236,500	236,500
REGIONAL PARKS		-	-	-	-
TOTAL NEW PROJECTS ADMINISTERED BY A&E		7,855,000	25,000	2,979,922	10,859,922
DEPT. OF PUBLIC WORKS (DPW) PROJECTS:					
TRANSPORTATION	548	-	-	3,084,000	3,084,000
SOLID WASTE MANAGEMENT	548	-	-	17,868,755	17,868,755
TOTAL NEW PROJECTS - DPW		-	-	20,952,755	20,952,755
TOTAL RECOMMENDED PROJECTS		**7,855,000**	**25,000**	**23,932,677**	**31,812,677**
CARRYOVER PROJECTS					
CIP FUNDS	568	63,672,413	13,921,350	47,591,082	125,184,845
AIRPORTS	575	-	-	29,313,114	29,313,114
AIRPORTS - APPLE VALLEY (CSA 60)	576	-	-	4,069,949	4,069,949
REGIONAL PARKS	577	-	-	7,628,000	7,628,000
TRANSPORTATION	578	280,000	-	46,957,725	47,237,725
SOLID WASTE MANAGEMENT	581	-	-	2,278,460	2,278,460
TOTAL CARRYOVER PROJECTS		63,952,413	13,921,350	137,838,330	215,712,093
TOTAL 20005-06 CIP BUDGET		**71,807,413**	**13,946,350**	**161,771,007**	**247,524,770**
SUPPLEMENTAL INFORMATION					
FUNDED PROJECTS BY GEOGRAPHIC LOCATION					
COUNTYWIDE - ALL DISTRICTS	552	950,000	-	4,889,857	5,839,857
FIRST DISTRICT	553	1,631,000	-	13,078,922	14,709,922
SECOND DISTRICT	555	975,000	-	925,000	1,900,000
THIRD DISTRICT	556	1,405,000	-	100,000	1,505,000
FOURTH DISTRICT	556	-	-	2,155,000	2,155,000
FIFTH DISTRICT	556	2,894,000	25,000	2,783,898	5,702,898
TOTAL FUNDED PROJECTS		**7,855,000**	**25,000**	**23,932,677**	**31,812,677**
ALL SUBMITTALS BY GEOGRAPHIC LOCATION					
COUNTYWIDE - ALL DISTRICTS	559	1,350,000	-	350,000	1,700,000
FIRST DISTRICT	559	3,491,350	4,504,234	629,922	8,625,506
SECOND DISTRICT	561	4,690,040	-	-	4,690,040
THIRD DISTRICT	563	1,971,700	-	-	1,971,700
FOURTH DISTRICT	563	690,000	-	2,000,000	2,690,000
FIFTH DISTRICT	564	157,917,400	275,000	135,000	158,327,400
TOTAL ALL SUBMITTALS		**170,110,490**	**4,779,234**	**3,114,922**	**178,004,646**

CAPITAL IMPROVEMENT PROGRAM

SUMMARY

The county's Capital Improvement Program (CIP) includes construction, rehabilitation, and repair projects for numerous facilities and structures. Solid Waste Management and Transportation Division (road) projects are administered by the Department of Public Works (DPW). Architecture and Engineering Department (A&E) administers projects for all others, including Airports, Regional Parks, general fund departments, and Economic and Community Development (ECD). Table 1 provides a summary of all new proposed projects for 2005-06.

Table 1

SUMMARY OF 2005-06 RECOMMENDED NEW CIP PROJECTS					
CAPITAL PROJECT FUNDS: Architecture and Engineering (A&E)	**# of Projects**	**General Fund Local Cost**	**Other Discre-tionary Funding**	**Non-Discre-tionary Funding**	**Total**
General Fund - Local Cost	38	7,855,000	-	-	7,855,000
Discretionary Funding	1	-	25,000	-	25,000
Non-Discretionary Funding	1	-	-	350,000	350,000
Total New Projects (Fund CJV)	**40**	**7,855,000**	**25,000**	**350,000**	**8,230,000**
ADDITIONAL CAPITAL PROJECTS INCLUDED IN OTHER COUNTY FUNDS:					
Airports New Projects (Various Funds)	4	-	-	2,393,422	2,393,422
Airports New Projects (CSA 60-Apple Valley)	1	-	-	236,500	236,500
Regional Parks New Projects (Various Funds)	0	-	-	-	-
Total New Projects - A&E	**45**	**7,855,000**	**25,000**	**2,979,922**	**10,859,922**
Dept. of Public Works (DPW)					
Transportation (Various Funds)	11	0	0	3,084,000	3,084,000
Solid Waste Management (Various Funds)	34	0	0	17,868,755	17,868,755
Total New Projects - DPW	**45**	**0**	**0**	**20,952,755**	**20,952,755**
TOTAL RECOMMENDED NEW CIP PROJECTS	**90**	**7,855,000**	**25,000**	**23,932,677**	**31,812,677**

Details are provided in Exhibit A – 2005-06 Recommended Capital Improvement Program New Projects by Department and Exhibit B – 2005-06 Recommended Capital Improvement Program New Projects by Location.

Background

On October 28, 2004, county departments were requested to submit CIP requests for the 2005-06 budget. The County Administrative Office (CAO) received 144 requests from 18 departments with an estimated cost of $178 million. Departments submitting more than one CIP request prioritized their requests. CIP requests were also submitted by Architecture and Engineering Department (A&E) and Facilities Management Department (FM) for general projects. While the Board of Supervisors approved additional one-time funding over the past several years to address deferred maintenance in county facilities, the number of projects submitted and the total dollar volume continues to be reflective of years of limited funding for capital improvements. A summary of all submittals by county departments is attached as Exhibit C – 2005-06 All Submittals by Location. New projects proposed for funding are highlighted.

Short-List Process

The CAO established the following goals in short-listing the CIP projects:

1. Review prior year CIP funding allocations for savings, priorities, and additional funding needs.
2. Identify potential funding sources for 2005-06 CIP budget.
3. Categorize projects to facilitate evaluation.
4. Identify department priorities.
5. Obtain Administrative Analyst and Deputy Administrative Officer review and short-list recommendations.
6. Identify and recommend funding for projects with funding sources outside the general fund.
7. Identify for consideration the most critical need projects with local cost ($3.5 million was the 2005-06 initial budget target which was subsequently increased to $7.855 million at the Board's request).
8. Review short-list with Board of Supervisors for additional input.

Review of Carryover Projects

A summary of the status of previously approved CIP projects still in progress is attached as Exhibit D – 2005-06 Carryover Projects, Exhibit E – 2005-06 Airport Carryover Projects, Exhibit F – 2005-06 Regional Parks Carryover Projects, Exhibit G – 2005-06 Transportation Carryover Projects, and Exhibit H – 2005-06 Solid Waste Management Carryover Projects. Table 2 provides a summary of all Carryover Projects.

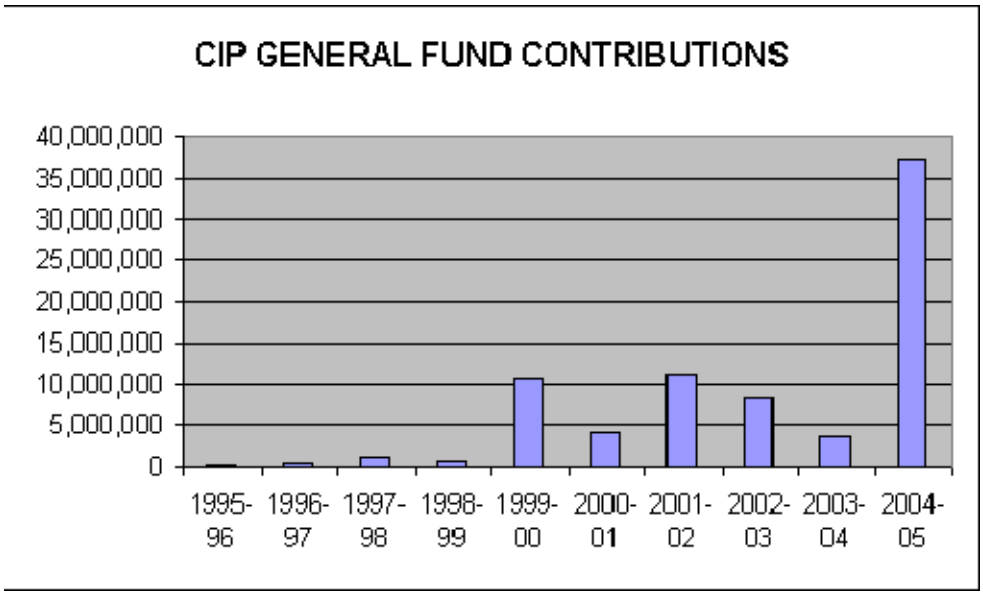
Table 2

SUMMARY OF 2005-06 CARRYOVER BALANCES					
CAPITAL PROJECT FUNDS:					
Architecture and Engineering (A&E)	**# of Projects**	**General Fund Local Cost**	**Other Discre-tionary Funding**	**Non-Discre-tionary Funding**	**Total**
2004-05 Carryover Projects (Fund CJV)	137	63,541,603	13,921,350	47,591,082	125,054,035
2004-05 Carryover Projects (Fund CJS)	1	130,810	-	-	130,810
Total Carryover Projects (Fund CJV & CJS)	**138**	**63,672,413**	**13,921,350**	**47,591,082**	**125,184,845**
ADDITIONAL CAPITAL PROJECTS INCLUDED IN OTHER COUNTY FUNDS:					
Airports Carryover Projects (Various Funds)	44	-	-	29,313,114	29,313,114
Airports Carryover Projects (CSA 60-Apple Valley)	18	-	-	4,069,949	4,069,949
Regional Parks Carryover Projects (Various Funds)	17	-	-	7,628,000	7,628,000
Total Carryover Projects - A&E	**217**	**63,672,413**	**13,921,350**	**88,602,145**	**166,195,908**
Dept. of Public Works (DPW)					
Transportation Carryover Projects (Various Funds)	66	-	-	47,237,725	47,237,725
Solid Waste Mgmt Carryover Projects (Various Funds)	16	-	-	2,278,460	2,278,460
Total Carryover Projects - DPW	**45**	**-**	**-**	**49,516,185**	**49,516,185**
TOTAL CARRYOVER PROJECTS	**262**	**63,672,413**	**13,921,350**	**138,118,330**	**215,712,093**

Potential Funding Sources for 2005-06

Table 3 shows CIP general fund contributions over the last ten years.

Table 3



The chart demonstrates the Board's commitment in the past five years to address the backlog of deferred maintenance projects for county buildings and infrastructure. The base budget allocation for CIP has been $3.5 million annually with additional funding being allocated by the Board from county contingencies to replace aging HVAC systems, repair roofs, address infrastructure projects such as the Glen Helen water system, rehab elevators, upgrade fire alarm systems, reseal parking lots to extend their useful life and make improvements to the county's parks, libraries and museums. In 2004-05, the Board also allocated $33.7 million from county contingencies for various one-time projects, authorized the acquisition of an office building to house county functions during the seismic retrofit and remodel of the Central Courthouse, and most recently approved the acquisition of the Adelanto Jail.

The initial 2005-06 local cost base budget allocation for CIP was also $3.5 million. After initial meetings with Board offices, the Board requested staff recommend additional projects for one-time funding. The revised list of proposed projects increased the base budget allocation for general fund projects to $7,855,000.

A&E anticipates the savings from completion of 30 general fund projects in 2004-05 to be $37,123 [See Exhibit I – 2004-05 Completed Projects (Fund CJV)]. This balance will remain in the CIP budget and be available to address cost overruns in other projects, should any occur.

In addition, departments have identified other funding sources for a number of projects separate from the general fund target provided in the financing plan (e.g. Airports, ECD, department budgets, etc.).

CAO Administrative Review

CIP projects were categorized based on funding source:

1. General Fund – Local Cost subject to the base budget allocation for general fund CIP target
2. Other Discretionary Funding – The underlying funding source is from a general fund department or the Board of Supervisors has discretion over the funding source even if there are restrictions on how the dollars are spent. This category includes realignment (e.g. Behavioral Health), Justice Facility Reserve, Fines and Forfeitures, or special revenue funds and internal service funds such as Risk Management and Fleet Management.
3. Non-Discretionary Funding – Any funding source other than the general fund, special revenue, or internal service funds, and the Board has no discretion over the funding (e.g. Grants, Inmate Welfare Fund, ECD, ARMC, Courts and Library).

CIP projects were also categorized based on Project Type:

1. A – Americans with Disability Act
2. AC – Acquisition of Land/Buildings
3. C – New Construction
4. DM – Deferred Maintenance
5. I – Infrastructure
6. L – Leases
7. LS – Life/Health Safety
8. P – Paving
9. PL – Planning
10. R – Roofing
11. RA – Remodel/Alteration

The following process was utilized:

1. The CIP requests were reviewed and short-listed by CAO Administrative Analysts and Deputy Administrative Officers for each department/group.
2. A CIP Review Team, consisting of CAO, A&E and FM staff, evaluated the projects.
3. Legitimate projects with other funding sources were recommended for approval.
4. Facility assessments were performed to identify and prioritize specific ADA, roofing repair and pavement management projects. Proposed annual funding levels were developed: Roofing - $400,000, Paving - $500,000 and ADA - $150,000 based on a base budget of $3.5 million.
5. 32 projects in the amount of $3.5 million were recommended for funding to Board of Supervisors offices. The Board requested staff propose additional projects for funding with one-time monies. Staff proposed 8 additional projects in the amount of $4,355,000 for a new total general fund base budget of $7,855,000. Annual funding levels were increased by $1,522,000 for Roofing ($1,007,000), Paving ($1,115,000) and ADA ($450,000) making it possible to fund projects in 2005-06 that would otherwise have been addressed in later years. The balance of additional funding in the amount of $2,833,000 was allocated primarily to projects meeting the county's growing space requirements.
6. Heating, Ventilation and Air Conditioning (HVAC) projects, representing large capital expenditures, continue to be evaluated separately and funded through county contingencies. A mid-year agenda item update will be provided to the Board on previously approved projects as cost estimates and funding shortfall are fully determined.

A complete list of all proposed new projects by department is included in Exhibit A – 2005-06 Recommended Capital Improvement Program New Projects by Department, and by location in Exhibit B – 2005-06 Recommended Capital Improvement Program New Projects by Location.

Five-Year Capital Improvement Program Project List

In 2003, as part of the County Administrative Office's goal to improve long-range capital planning, county departments were requested to submit five-year projections for space needs and capital improvement projects.

A significant amount of data was gathered. The list represents a preliminary assessment of estimated project needs for the period 2004-05 through 2008-09 and is a valuable source of information to staff and the Board in proposing additional capital projects as one-time funding becomes available.

For the 2005-06 annual CIP process, departments were requested to refer to their Five-Year Capital Improvement Program plan when submitting requests for new CIP projects. Our office evaluated the Five-Year plan based on department 2005-06 submittals and noted numerous changes in department priorities that have evolved over the past two years. We plan to request additional information from departments on their long-range plans based on those changes.

Additionally, as noted previously, the Board of Supervisors has provided additional one-time funding for deferred maintenance/infrastructure projects that has accelerated implementation of the five-year plan. Details of all requests in the five-year plan are provided in Exhibit J – Five-Year Capital Improvement Program Project List. Projects that have been funded or are proposed for funding in 2005-06 have been highlighted. A revised five-year plan list will be prepared after receiving and evaluating department input and the impact of one-time funding on county long-range planning.

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-tionary Funding	Total
General Fund - Local Cost New Projects (Fund CJV)											
1	06-026b	3	A&E/Fac. Mgmt.	Big Bear	477 Summit Blvd.	Divert melting snow from building entries	LS	60,000			60,000
2	06-109i	3	A&E/Fac. Mgmt.	Big Bear	477 Summit Blvd.	Pavement management	P	35,000			35,000
3	06-109f	3	A&E/Fac. Mgmt.	Big Bear	41930 Garstin Dr.-Library	Pavement management	P	24,000			24,000
4	06-093	All	A&E/Fac. Mgmt.	Countywide	Various	Minor FM CIP	DM	400,000			400,000
5	06-094	All	A&E/Fac. Mgmt.	Countywide	Various	ADA Improvements	A	450,000			450,000
6	06-116	All	A&E/Fac. Mgmt.	Countywide	Various	Minor CIP for building improvements such as flooring and painting in lobbies, exteriors, etc.	DM	100,000			100,000
7	06-097	2	A&E/Fac. Mgmt.	Devore	Glen Helen	Emergency generator for water system	LS	250,000			250,000
8	06-100	2	A&E/Fac. Mgmt.	Devore	18958 Institution Rd. - EVOC	Repair roof	R	50,000			50,000
9	06-131	2	A&E/Fac. Mgmt.	Devore	18000 Institutio Rd., Glen	Roof repairs - Various buildings	R	220,000			220,000
10	06-130	5	A&E/Fac. Mgmt.	Fontana	17780 Arrow Blvd.	Roof repairs	R	120,000			120,000
11	06-129	5	A&E/Fac. Mgmt.	Fontana	17830 Arrow Blvd.	Roof repairs	R	120,000			120,000
12	06-109a	3	A&E/Fac. Mgmt.	Highland	27167 Highland Ave.	Pavement management	P	6,000			6,000
13	06-126	1	A&E/Fac. Mgmt.	Needles	1111 Bailey	Remodel county and city-owned buildings	RA	550,000			550,000
14	06-123	2	A&E/Fac. Mgmt.	Rancho Cucamonga	8303 N. Haven Avenue	Remodel portion of cafeteria space (8,457 SF) for DA/PD juvenile functions (5,165 SF to move departments from leased space (save $95,400 in annual lease cost). 4.8 year payback.	RA	455,000			455,000
15	06-125	3	A&E/Fac. Mgmt.	Redlands	222 Brookside	Rehabilitate building for public Guardian ($75,000/year lease cost savings)	RA	550,000			550,000
16	06-128	5	A&E/Fac. Mgmt.	Rialto	1771 Miro Way	Roof repairs	R	70,000			70,000
17	06-095	5	A&E/Fac. Mgmt.	San Bernardino	157-175 W. 5th St.-Civic Center Bldg.	Upgrade Fire safety system (Phase I)	LS	250,000			250,000
18	06-096	5	A&E/Fac. Mgmt.	San Bernardino	825 W. 3rd St.-Public Works Bldg.	Design to upgrade fire safety system (Phase I)	LS	100,000			100,000
19	06-098	5	A&E/Fac. Mgmt.	San Bernardino	340 N. Mtn. View Ave.-Public Health	Repair roof	R	170,000			170,000
20	06-101	5	A&E/Fac. Mgmt.	San Bernardino	700 E. Gilbert, Bldg. 2 thru 6	Repair roof	R	250,000			250,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
General Fund - Local Cost New Projects (Fund CJV) (Cont'd)											
21	06-102	5	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.-Old Hall of Records	Repair roof	R	170,000			170,000
22	06-109b	5	A&E/Fac. Mgmt.	San Bernardino	104 W. 4th St.-Library Admin.	Pavement management	P	12,000			12,000
23	06-109d	5	A&E/Fac. Mgmt.	San Bernardino	900 E. Gilbert St.-CJDAC	Pavement management	P	273,000			273,000
24	06-109e	5	A&E/Fac. Mgmt.	San Bernardino	630 E. Rialto Ave.-CDC	Pavement management	P	59,000			59,000
25	06-124	5	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.-Old Hall of Records	Remove and replace paving on street and install sidewalks to resolve drainage and pedestrian access.	P	250,000			250,000
26	06-111	5	A&E/Fac. Mgmt.	San Bernardino	Gilbert Street Campus	Additional funding for deferred maintenance/infrastructure	DM	500,000			500,000
27	06-127	5	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.-Old Hall of Records	Roof repairs	R	120,000			120,000
28	06-132	5	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.-County Gvt. Center	Weatherization: Remove & replace patios, recaulk concrete panels, recaulk windows, tint windows south side.	DM	330,000			330,000
29	06-133	5	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.-County Gvt. Center	Install additional chiller in mechanical plant to allow independent operation of Government Center for after-hours and weekend events without having to cool/heat other buildings in the government center complex.	I	100,000			100,000
30	06-109g	1	A&E/Fac. Mgmt.	Trona	13205 Market Ave.	Pavement management	P	6,000			6,000
31	06-048	3	A&E/Fac. Mgmt.	Twin Peaks	26010 State Hwy 189	Repair/replace broken parking lot lights	DM	110,000			110,000
32	06-026a	3	A&E/Fac. Mgmt.	Twin Peaks	26010 State Hwy 189	Divert melting snow from building entries	LS	120,000			120,000
33	06-134	1	A&E/Fac. Mgmt.	Wrightwood	6014 Park Drive	Acquire 1,600 sq. ft. Library building and save lease costs	AC	495,000			495,000
34	06-109c	3	A&E/Fac. Mgmt.	Yucaipa	34282 Yucaipa Blvd.-Sheriff	Pavement management	P	23,000			23,000
35	06-109h	3	A&E/Fac. Mgmt.	Yucaipa	12040 5th St.-Library	Pavement management	P	12,000			12,000
36	06-086	3	Museums	Redlands	2024 Orange Tree Lane	Partial re-roof related to HVAC replacement	R	50,000			50,000
37	06-075	3	Regional Parks	Yucaipa	33900 Oak Glen Rd.-Yucaipa Regional Park	Parking lot & roadway rehabilitation	P	415,000			415,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-tionary Funding	Total
General Fund - Local Cost New Projects (Fund CJV) (Cont'd)											
38	06-001	1	Sheriff	Earp	Parker Dam Rock House-Parker Dam Road, N. of Earp across the street from fire station #21	Lease 3 acres of land at no cost and build a resident compound to relocate the Parker Dam Sheriff Station	C/A	580,000			580,000
38	**Total General Fund - Local Cost New Projects (Fund CJV)**							**7,855,000**	**0**	**0**	**7,855,000**
Discretionary Funding New Projects (Fund CJV)											
1	06-092	5	Auditor/Controller-Recorder	San Bernardino	222 W. Hospitality Lane	Upgrade interconnected parking lot lights and trim trees. Department Budget 100%.	DM		25,000		25,000
1	**Sub-Total Discretionary Funding New Projects (Fund CJV)**							**0**	**25,000**	**0**	**25,000**
Non-Discretionary Funding New Projects (Fund CJV)											
1	06-119	All	ECD	Countywide	Various	Community Development Block Grant (CDBG) projects	TBD			350,000	350,000
1	**Sub-Total Non-Discretionary Funding New Projects (Fund CJV)**							**0**	**0**	**350,000**	**350,000**
40	**Total Recommended New Projects (Fund CJV)**							**7,855,000**	**25,000**	**350,000**	**8,230,000**
Airports New Projects											
1	06-067	1	Airports	Barstow-Daggett	39500 National Trails Hwy	Land acquisition for Runway Object Free Area RW22. (5% FAA Grant/5% Fontana Contingency	AC			52,632	52,632
2	06-068	1	Airports	Barstow-Daggett	39500 National Trails Hwy	Construct aircraft storage T-Hangar. 95% FAA Grant/5% Fontana Contingency	C			315,790	315,790
3	06-069	1	Airports	Barstow-Daggett	39500 National Trails Hwy	Waste water treatment plant maintenance/infrastructure project. 72% US Army 28% County Operations	I			25,000	25,000
4	06-070	4	Airports	Chino	7000 Merrill Avenue	Construct storm drain improvements for runway safety area improvement for RWY21/RWY26R. 95% FAA Grant/5% Fontana Contingency	I			2,000,000	2,000,000
4	**Sub-Total Airports New Projects**							**0**	**0**	**2,393,422**	**2,393,422**
Airports - Apple Valley Airport (CSA60)											
1	06-071	1	Airports	Apple Valley	21600 Corwin Road	Expansion of the terminal apron to the south. 95% FAA Grant/5% CSA 60 Special Aviation Fund	P			236,500	236,500
1	**Sub-Total - Airports - Apple Valley Airport (CSA60)**							**0**	**0**	**236,500**	**236,500**
5	**Total Airports New Projects**							**0**	**0**	**2,629,922**	**2,629,922**
45	**Total New Projects Administered by A&E**							**7,855,000**	**25,000**	**2,979,922**	**10,859,922**

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
New Projects Administered by Dept. of Public Works											
Transportation New Projects											
1		2	Transportation	Fontana SD 2	Alder Avenue @ Marygold Ave	Signal installation. Funding Measure I	I			15,000	15,000
2		2	Transportation	Fontana SD 2	San Bernardino Avenue, Commerce E/Mulberry	Widen roadway. Funding San Sevaine Redevelopment Agency	I			510,000	510,000
3		5	Transportation	Fontana SD 5	Slover Avenue @ Locust Ave	Signal installation. Funding Measure I	I			15,000	15,000
4		1	Transportation	Ludlow	National Trails Highway, Crucero Rd E/5.69M E,	Rehabilitation. Funding Measure I	I			877,000	877,000
5		4	Transportation	Montclair	Howard Street, Pipeline Ave E/Wesley	Sidewalk construction. Funding Community Development Block Grant and State Gas Tax	I			155,000	155,000
6		1	Transportation	Oak Hills	Baldy Mesa Rd @ Bonanza Road	Left turn land construction. Funding State Gas Tax	I			68,000	68,000
7		1	Transportation	Phelan	Duncan Road @ UPRR crossing	RR Xing Gates install. Funding Transportation Facilities Plan and General Fund	I			504,000	504,000
8		1	Transportation	Phelan	Phelan Road @ Wilson Ranch Rd	Signal and left turn. Funding Transportation Facilities Plan.	I			500,000	500,000
9		1	Transportation	Phelan	Sheep Creek Road .8M N, Smoke Tree Rd	Box Culvert Construction. Funding Measure I.	I			275,000	275,000
10		5	Transportation	Rialto	Riverside Avenue @ Knollwood Ave	Signal installation. Funding Measure I	I			150,000	150,000
11		5	Transportation	Rialto	Valley Boulevard @ Spruce Ave	Signal installation. Funding Measure I	I			15,000	15,000
11	**Total Transportation New Projects**							**0**	**0**	**3,084,000**	**3,084,000**
Solid Waste Management New Projects - Technical Support (Fund EAA)											
1		All	Solid Waste Management	Countywide	Various	Septage Ponds Vadose Zone Monitoring - Surface Impoundments - Barstow & Landers	I			5,000	5,000
2		All	Solid Waste Management	Countywide	Various	Active sites routine LFGES O&M - Colton, Mid-Valley, San Timoteo & Victorville	I			986,156	986,156
3		All	Solid Waste Management	Countywide	Various	Active sites non-routine LFGES O&M - Colton, Mid-Valley, San Timoteo & Victorville	I			843,818	843,818

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Solid Waste Management New Projects - Technical Support (Fund EAA) (Cont'd)											
4		All	Solid Waste Management	Countywide	Various	Water Quality Monitoring & Response Program, Active Sites: Landers, Barstow, Victorville, Colton, Mid-Valley & San Timoteo (Including Lab Analysis, Reporting, Administrative & Non-Routine O&M)	I			319,883	319,883
5		All	Solid Waste Management	Countywide	Various	Sub Title D Monitoring & Reporting Program - Active Sites	I			10,000	10,000
6		All	Solid Waste Management	Countywide	Various	Flare Station Utilities/Fuel (includes diesel fuel for generator at Hesperia)	I			300,000	300,000
7		All	Solid Waste Management	Countywide	Various	Active Site NPDES Requirements	I			10,000	10,000
8		All	Solid Waste Management	Countywide	Various	WDR Annual Fees (Active & Inactive)	I			250,000	250,000
9		All	Solid Waste Management	Countywide	Various	AQMD & Other Permit Fees/Emission Fees (Active and Inactive)	I			50,000	50,000
10		All	Solid Waste Management	Countywide	Various	On Call Multidiscipline Engineering, Planning & Permitting Services	PL			350,000	350,000
11		All	Solid Waste Management	Countywide	Various	Aerial Photography & Mapping	PL			150,000	150,000
12		All	Solid Waste Management	Countywide	Various	General Plan Amendment - former BLM sites (Barstow, Hesperia, Landers, Newberry, Newberry Springs, Trona, Twentynine Palms, Victorville [area] & Yermo)	PL			5,000	5,000
13		All	Solid Waste Management	Countywide	Various	CEQA Exemptions (County LUSD)	PL			5,000	5,000
14		All	Solid Waste Management	Countywide	Various	Unforeseen Landfill Maintenance/Repairs	DM			100,000	100,000
15		All	Solid Waste Management	Countywide	Various	General Biological Surveys to support operational permitting needs for active & inactive sites	PL			50,000	50,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-tionary Funding	Total
Solid Waste Management New Projects - Technical Support (Fund EAA) (Cont'd)											
16		All	Solid Waste Management	Countywide	Various	Technical Support for Groundwater-Related Regulatory Issues (EMP, EFS, CAP activities)	PL			100,000	100,000
17		All	Solid Waste Management	Countywide	Various	Flood Control Permits - Annual Inspection Fees (Colton, Cooley Ranch, Plunge Creek)	DM			5,000	5,000
18		All	Solid Waste Management	Countywide	Various	Investigation of Perchlorate in Groundwater at Mid-Valley Sanitary Landfill: Legal Services	I			1,000,000	1,000,000
19		All	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill 30 Bohnert Ave.	Road Maintenance - City of Rialto (Annual Payment)	DM			200,000	200,000
19	**Sub-Total - Solid Waste Management - Technical Support New Projects (Fund EAA)**							**0**	**0**	**4,739,857**	**4,739,857**
Solid Waste Management New Projects - Site Closures and Maintenance (Fund EAB)											
1		1	Solid Waste Management	Apple Valley	Apple Valley Sanitary Landfill - 13401 Laguna Seca Drive	Apple Valley Landfill Final Closure Construction	I			2,500,000	2,500,000
2		1	Solid Waste Management	Apple Valley	Apple Valley Sanitary Landfill - 13401 Laguna Seca Drive	Apple Valley Final Closure Construction - CM/CQA	I			250,000	250,000
3		1	Solid Waste Management	Apple Valley and Lucerne	Various	Apple Valley and Lucerne, Final Closure Construction Plans Redesign	I			75,000	75,000
4		3	Solid Waste Management	Big Bear City	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd	Big Bear - Final Cover Material Haul	I			100,000	100,000
5		1	Solid Waste Management	Phelan	Phelan Sanitary Landfill - 10130 Buckwheat Rd.	Phelan Final Closure Construction Design & Engineering Support	I			100,000	100,000
6		1	Solid Waste Management	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - Full	I			2,800,000	2,800,000
7		1	Solid Waste Management	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - CM & CQA	I			300,000	300,000
8		1	Solid Waste Management	Lucerne	Lucerne Valley Sanitary Landfill - 27805 Squaw Bush Rd.	Lucerne Valley Final Closure Construction - Full	I			1,200,000	1,200,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT A

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Department

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Solid Waste Management New Projects - Site Closures and Maintenance (Fund EAB) (Cont'd)											
9		1	Solid Waste Management	Lucerne	Lucerne Valley Sanitary Landfill - 27805 Squaw Bush Rd.	Lucerne Valley Final Closure Construction - CM & CQA	I			150,000	150,000
10		2	Solid Waste Management	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Perimeter Landscape Plan	PL			400,000	400,000
11		1	Solid Waste Management	Newberry and Yermo	Various	Newberry and Yermo, Final Closure Construction Plans Redesign	PL			150,000	150,000
12		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South and West Slopes] Final Closure Construction - Design & CQA	PL			278,898	278,898
13		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South and West Slopes] Final Closure Construction - CM	C			125,000	125,000
14		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South & West Slopes] Final Partial Closure Construction	C			2,000,000	2,000,000
15		1	Solid Waste Management	Twentynine Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	Twentynine Palms Final Closure Construction - Full	C			2,700,000	2,700,000
15	**Sub-Total - SWM - Site Closures and Maintenance New Projects (Fund EAB)**							**0**	**0**	**13,128,898**	**13,128,898**
34	**Total Solid Waste Management New Projects (Funds, EAA and EAB)**							**0**	**0**	**17,868,755**	**17,868,755**
45	**Total New Projects Administered by Dept. of Public Works**							**0**	**0**	**20,952,755**	**20,952,755**
90	**TOTAL 2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS**							**7,855,000**	**25,000**	**23,932,677**	**31,812,677**

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Countywide New Projects											
1	06-093	All	A&E/Fac. Mgmt.	Countywide	Various	Minor FM CIP	DM	400,000			400,000
2	06-094	All	A&E/Fac. Mgmt.	Countywide	Various	ADA Improvements	A	450,000			450,000
3	06-116	All	A&E/Fac. Mgmt.	Countywide	Various	Minor CIP for building improvements such as flooring and painting in lobbies, exteriors, etc.	DM	100,000			100,000
4	06-119	All	ECD	Countywide	Various	Community Development Block Grant (CDBG) projects	TBD			350,000	350,000
5		All	Solid Waste Management	Countywide	Various	Active Sites Routine LFG O&M - Colton, Mid-Valley, San Timoteo & Victorville	DM			986,156	986,156
6		All	Solid Waste Management	Countywide	Various	Water Quality Monitoring & Response Program, Active Sites: Landers, Barstow, Victorville, Colton, Mid-Valley & San Timoteo (Including Lab Analysis, Reporting, Administrative & Non-Routine O&M)	DM			319,883	319,883
7		All	Solid Waste Management	Countywide	Various	Sub Title D Monitoring & Reporting Program - Active Sites	PL			10,000	10,000
8		All	Solid Waste Management	Countywide	Various	Flare Station Utilities/Fuel (includes diesel fuel for generator at Hesperia)	DM			300,000	300,000
9		All	Solid Waste Management	Countywide	Various	Aerial Photography & Mapping	PL			150,000	150,000
10		All	Solid Waste Management	Countywide	Various	Active Site NPDES Requirements	PL			10,000	10,000
11		All	Solid Waste Management	Countywide	Various	WDR Annual Fees (Active & Inactive)	I			250,000	250,000
12		All	Solid Waste Management	Countywide	Various	AQMD & Other Permit Fees/Emission Fees (Active and Inactive)	I			50,000	50,000
13		All	Solid Waste Management	Countywide	Various	On Call Multidiscipline Engineering, Planning & Permitting Services	PL			350,000	350,000
14		All	Solid Waste Management	Countywide	Various	CEQA Exemptions (County LUSD)	PL			5,000	5,000
15		All	Solid Waste Management	Countywide	Various	Technical Support for Groundwater-Related Regulatory Issues (EMP, EFS, CAP activities)	PL			100,000	100,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
16		All	Solid Waste Management	Countywide	Various	Unforeseen Landfill Maintenance/Repairs	DM			100,000	100,000
17		All	Solid Waste Management	Countywide	Various	Flood Control Permits - Annual Inspection Fees (Colton, Cooley Ranch, Plunge Creek)	DM			5,000	5,000
18		All	Solid Waste Management	Countywide	Various	Investigation of Perchlorate in Groundwater at Mid-Valley Sanitary Landfill: Legal Services	I			1,000,000	1,000,000
19		All	Solid Waste Management	Countywide	Various	General Biological Surveys to support operational permitting needs for active & inactive sites	PL			50,000	50,000
20		All	Solid Waste Management	Countywide	Various	Active Sites Non-Routine LFG O&M - Colton, Mid-Valley, San Timoteo & Victorville	DM			843,818	843,818
21		All	Solid Waste Management	Countywide	Various	Septage Ponds Vadose Zone Monitoring - Surface Impoundments - Barstow & Landers	I			5,000	5,000
22		All	Solid Waste Management	Countywide	Various	General Plan Amendment - former BLM sites (Barstow, Hesperia, Landers, Newberry, Newberry Springs, Trona, Twentynine Palms, Victorville [area] & Yermo)	PL			5,000	5,000
22	**Total Countywide New Projects**							**950,000**	**0**	**4,889,857**	**5,839,857**
First District											
1	06-071	1	Airports	Apple Valley	21600 Corwin Road	Expansion of the terminal apron to the south. 95% FAA Grant/5% CSA 60 Special Aviation Fund	P			236,500	236,500
2		1	Solid Waste Management	Apple Valley	Apple Valley Sanitary Landfill - 13401 Laguna Seca Drive	Apple Valley Landfill Final Closure Construction	C			2,500,000	2,500,000
3		1	Solid Waste Management	Apple Valley	Apple Valley Sanitary Landfill - 13401 Laguna Seca Drive	Apple Valley Final Closure Construction - CM/CQA	C			250,000	250,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Total
First District (Cont'd)											
4		1	Solid Waste Management	Apple Valley and Lucerne	Various	Apple Valley and Lucerne, Final Closure Construction Plans Redesign	PL			75,000	75,000
5	06-067	1	Airports	Barstow-Daggett	39500 National Trails Hwy	Land acquisition for Runway Object Free Area RW22. (5% FAA Grant/5% Fontana Contingency	AC			52,632	52,632
6	06-068	1	Airports	Barstow-Daggett	39500 National Trails Hwy	Construct aircraft storage T-Hangar. 95% FAA Grant/5% Fontana Contingency	C			315,790	315,790
7	06-069	1	Airports	Barstow-Daggett	39500 National Trails Hwy	Waste water treatment plant maintenance/infrastructure project. 72% US Army 28% County Operations	I			25,000	25,000
8	06-001	1	Sheriff	Earp	Parker Dam Rock House-Parker Dam Road, N. of Earp across the street from fire station #21	Lease 3 acres of land at no cost and build a resident compound to relocate the Parker Dam Sheriff Station	LS/C	580,000			580,000
9		1	Solid Waste Management	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - Full	C			2,800,000	2,800,000
10		1	Solid Waste Management	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction - CM & CQA	C			300,000	300,000
11		1	Solid Waste Management	Lucerne	Lucerne Valley Sanitary Landfill - 27805 Squaw Bush Rd.	Lucerne Valley Final Closure Construction - Full	C			1,200,000	1,200,000
12		1	Solid Waste Management	Lucerne	Lucerne Valley Sanitary Landfill - 27805 Squaw Bush Rd.	Lucerne Valley Final Closure Construction - CM & CQA	C			150,000	150,000
13		1	Transportation	Ludlow	National Trails Highway, Crucero Rd E/5.69M E, Main St.	Rehabilitation. Funding Measure I	I			877,000	877,000
14	06-126	1	A&E/Fac. Mgmt.	Needles	1111 Bailey	Remodel county and city-owned buildings	RA	550,000			550,000
15		1	Solid Waste Management	Newberry and Yermo	Various	Newberry and Yermo, Final Closure Construction Plans Redesign	PL			150,000	150,000
16		1	Transportation	Oak Hills	Baldy Mesa Rd @ Bonanza Road	Left turn land construction. Funding State Gas Tax	I			68,000	68,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
First District (Cont'd)											
17		1	Transportation	Phelan	Duncan Road @ UPRR crossing	RR Xing Gates install. Funding Transportation Facilities Plan and General Fund	I			504,000	504,000
18		1	Transportation	Phelan	Phelan Road @ Wilson Ranch Rd	Signal and left turn. Funding Transportation Facilities Plan.	I			500,000	500,000
19		1	Solid Waste Management	Phelan	Phelan Sanitary Landfill - 10130 Buckwheat Rd.	Phelan Final Closure Construction Design & Engineering Support	PL			100,000	100,000
20		1	Transportation	Phelan	Sheep Creek Road .8M N, Smoke Tree Rd	Box Culvert Construction. Funding Measure I.	I			275,000	275,000
21	06-109g	1	A&E/Fac. Mgmt.	Trona	13205 Market Ave.	Pavement management	P	6,000			6,000
22		1	Solid Waste Management	Twentynine Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	Twentynine Palms Final Closure Construction - Full	C			2,700,000	2,700,000
23	06-134	1	A&E/Fac. Mgmt.	Wrightwood	6014 Park Drive	Acquire 1,600 sq. ft. Library building and save lease costs	AC	495,000			495,000
23	**Total First District New Projects**							**1,631,000**	**0**	**13,078,922**	**14,709,922**
Second District											
1	06-131	2	A&E/Fac. Mgmt.	Devore	18000 Institutio Rd., Glen	Roof repairs - Various buildings	R	220,000			220,000
2	06-100	2	A&E/Fac. Mgmt.	Devore	18958 Institution Rd. - EVOC	Repair roof	R	50,000			50,000
3	06-097	2	A&E/Fac. Mgmt.	Devore	Glen Helen	Emergency generator for water system	LS	250,000			250,000
4		2	Transportation	Fontana SD 2	Alder Avenue @ Marygold Ave	Signal installation. Funding Measure I	I			15,000	15,000
5		2	Transportation	Fontana SD 2	San Bernardino Avenue, Commerce E/Mulberry	Widen roadway. Funding San Sevaine Redevelopment Agency	I			510,000	510,000
6		2	Solid Waste Management	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Perimeter Landscape Plan	PL			400,000	400,000
7	06-123	2	A&E/Fac. Mgmt.	Rancho Cucamonga	8303 N. Haven Avenue	Remodel portion of cafeteria space (8,457 SF) for DA/PD juvenile functions (5,165 SF to move departments from leased space (save $95,400 in annual lease cost). 4.8 year payback.	RA	455,000			455,000
7	**Total Second District New Projects**							**975,000**	**0**	**925,000**	**1,900,000**

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Third District											
1	06-109f	3	A&E/Fac. Mgmt.	Big Bear	41930 Garstin Dr.-Library	Pavement management	P	24,000			24,000
2	06-026b	3	A&E/Fac. Mgmt.	Big Bear	477 Summit Blvd.	Divert melting snow from building entries	LS	60,000			60,000
3	06-109i	3	A&E/Fac. Mgmt.	Big Bear	477 Summit Blvd.	Pavement management	P	35,000			35,000
4		3	Solid Waste Management	Big Bear City	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd	Big Bear - Final Cover Material Haul	I			100,000	100,000
5	06-109a	3	A&E/Fac. Mgmt.	Highland	27167 Highland Ave.	Pavement management	P	6,000			6,000
6	06-086	3	Museums	Redlands	2024 Orange Tree Lane	Partial re-roof related to HVAC replacement	R	50,000			50,000
7	06-125	3	A&E/Fac. Mgmt.	Redlands	222 Brookside	Rehabilitate building for public Guardian ($75,000/year lease cost savings)	RA	550,000			550,000
8	06-048	3	A&E/Fac. Mgmt.	Twin Peaks	26010 State Hwy 189	Repair/replace broken parking lot lights	DM	110,000			110,000
9	06-026a	3	A&E/Fac. Mgmt.	Twin Peaks	26010 State Hwy 189	Divert melting snow from building entries	LS	120,000			120,000
10	06-109h	3	A&E/Fac. Mgmt.	Yucaipa	12040 5th St.-Library	Pavement management	P	12,000			12,000
11	06-075	3	Regional Parks	Yucaipa	33900 Oak Glen Rd.-Yucaipa Regional Park	Parking lot & roadway rehabilitation	P	415,000			415,000
12	06-109c	3	A&E/Fac. Mgmt.	Yucaipa	34282 Yucaipa Blvd.-Sheriff	Pavement management	P	23,000			23,000
12	**Total Third District New Projects**							**1,405,000**	**0**	**100,000**	**1,505,000**
Fourth District											
1	06-070	4	Airports	Chino	7000 Merrill Avenue	Construct storm drain improvements for runway safety area improvement for RWY21/RWY26R. 95% FAA Grant/5% Fontana Contingency	I			2,000,000	2,000,000
2		4	Transportation	Montclair	Howard Street, Pipeline Ave E/Wesley	Sidewalk construction. Funding Community Development Block Grant and State Gas Tax	I			155,000	155,000
2	**Total Fourth District New Projects**							**0**	**0**	**2,155,000**	**2,155,000**
Fifth District											
1	06-130	5	A&E/Fac. Mgmt.	Fontana	17780 Arrow Blvd.	Roof repairs	R	120,000			120,000
2	06-129	5	A&E/Fac. Mgmt.	Fontana	17830 Arrow Blvd.	Roof repairs	R	120,000			120,000
3		5	Transportation	Fontana SD 5	Slover Avenue @ Locust Ave	Signal installation. Funding Measure I	I			15,000	15,000
4	06-128	5	A&E/Fac. Mgmt.	Rialto	1771 Miro Way	Roof repairs	R	70,000			70,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Fifth District (Cont'd)											
5		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South and West Slopes] Final Closure Construction - Design & CQA	PL			278,898	278,898
6		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South and West Slopes] Final Closure Construction - CM	C			125,000	125,000
7		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Mid-Valley South Mound [Unit 1, South & West Slopes] Final Partial Closure Construction	C			2,000,000	2,000,000
8		5	Solid Waste Management	Rialto	Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Road Maintenance - City of Rialto (Annual Payment)	DM			200,000	200,000
9		5	Transportation	Rialto	Riverside Avenue @ Knollwood Ave	Signal installation. Funding Measure I	I			150,000	150,000
10		5	Transportation	Rialto	Valley Boulevard @ Spruce Ave	Signal installation. Funding Measure I	I			15,000	15,000
11	06-109b	5	A&E/Fac. Mgmt.	San Bernardino	104 W. 4th St.-Library Admin.	Pavement management	P	12,000			12,000
12	06-095	5	A&E/Fac. Mgmt.	San Bernardino	157-175 W. 5th St.-Civic Center Bldg.	Upgrade Fire safety system (Phase I)	LS	250,000			250,000
13	06-102	5	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.-Old Hall of Records	Repair roof	R	170,000			170,000
14	06-124	5	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.-Old Hall of Records	Remove and replace paving on street and install sidewalks to	P	250,000			250,000
15	06-127	5	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.-Old Hall of Records	Roof repairs	R	120,000			120,000
16	06-092	5	Auditor/Controller-Recorder	San Bernardino	222 W. Hospitality Lane	Upgrade interconnected parking lot lights and trim trees. Department Budget 100%.	DM		25,000		25,000
17	06-098	5	A&E/Fac. Mgmt.	San Bernardino	340 N. Mtn. View Ave.-Public Health	Repair roof	R	170,000			170,000
18	06-132	5	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.-County Gvt. Center	Weatherization: Remove & replace patios, recaulk concrete panels, recaulk windows, tint windows south side.	DM	330,000			330,000
19	06-133	5	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.-County Gvt. Center	Install additional chiller in mechanical plant to alow	I	100,000			100,000
20	06-109e	5	A&E/Fac. Mgmt.	San Bernardino	630 E. Rialto Ave.-CDC	Pavement management	P	59,000			59,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT B

2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

By Location

# Proj.	CIP Log #	Sup. Dist.	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
Fifth District (Cont'd)											
21	06-101	5	A&E/Fac. Mgmt.	San Bernardino	700 E. Gilbert, Bldg. 2 thru 6	Repair roof	R	250,000			250,000
22	06-096	5	A&E/Fac. Mgmt.	San Bernardino	825 W. 3rd St.-Public Works Bldg.	Design to upgrade fire safety system (Phase I)	LS	100,000			100,000
23	06-109d	5	A&E/Fac. Mgmt.	San Bernardino	900 E. Gilbert St.-CJDAC	Pavement management	P	273,000			273,000
24	06-111	5	A&E/Fac. Mgmt.	San Bernardino	Gilbert Street Campus	Additional funding for deferred maintenance/infrastructure	DM	500,000			500,000
24	**Total Fifth District New Projects**							**2,894,000**	**25,000**	**2,783,898**	**5,702,898**
90	**TOTAL 2005-06 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS**							**7,855,000**	**25,000**	**23,932,677**	**31,812,677**

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS
By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Total
COUNTYWIDE												
1	06-093	1	All	A&E/Fac. Mgmt.	Various	Countywide	Minor CIP	DM	400,000			400,000
2	06-094	2	All	A&E/Fac. Mgmt.	Various	Countywide	Americans with Disability Act Improvements	A	450,000			450,000
3	06-116	25	All	A&E/Fac. Mgmt.	Various	Countywide	Minor CIP for building improvements such as flooring and painting in lobbies, exteriors, etc.	DM	100,000			100,000
4	06-119	1	All	ECD	Various	Countywide	Community Development Block Grant (CDBG) projects	TBD			350,000	350,000
5	06-019	6	All	Superior Court	Various	Countywide	Repave/repair parking lots - all court districts	P				-
6	06-021	8	All	Superior Court	Various	Countywide	Replace carpet, paint and tile - all court districts	DM				-
7	06-022	9	All	Superior Court	Various	Countywide	Remodel public service counters to meet ergonomic and ADA standards	RA				-
8	06-025	12	All	Superior Court	Various	Countywide	Remodel courtroom clerks' stations court-wide	RA	400,000			400,000
9	06-028	15	All	Superior Court	Various	Countywide	Refinish and/or replace benches - public hallways	DM				-
10	06-029	16	All	Superior Court	Various	Countywide	Replace spectator and juror seating with benches	DM				-
11	06-031	18	All	Superior Court	Various	Countywide	Remodel public restrooms to comply with ADA regulations - all courts except Rancho and Victorville	A				-
12	06-040	27	All	Superior Court	Various	Countywide	Replace signage - all court districts	Not CIP				-
13	06-041	28	All	Superior Court	Various	Countywide	Replace formica/laminate in courtrooms	DM				-
14	06-053	40	All	Superior Court	Various	Countywide	Window washing - court-wide	DM				-
15	06-059	46	All	Superior Court	Various	Countywide	Install headboards in jury boxes	DM				-
16	06-018	5	All	Superior Court	Various	Countywide	Replace/repair facility roofs - all court districts	R				-
16	**TOTAL COUNTYWIDE**								**1,350,000**	**-**	**350,000**	**1,700,000**
FIRST DISTRICT												
1	06-071	5	1	Airports	21600 Corwin Road	Apple Valley	Expansion of the terminal apron to the south. 95% FAA Grant/5% CSA 60 Special Aviation Fund	P			236,500	236,500
2	06-084	5	1	District Attorney	235 E. Mt. View	Barstow	Install permanent wall in library to provide privacy	RA	10,000			10,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS
By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
FIRST DISTRICT (Cont'd)												
3	06-052	39	1	Superior Court	235 E. Mt. View	Barstow	Install security door	LS				-
4	06-067	1	1	Airports	39500 National Trails Hwy	Daggett	Land acquisition for Runway Object Free Area RW22. 95% FAA Grant/5% Fontana Contingency	AC			52,632	52,632
5	06-068	2	1	Airports	39500 National Trails Hwy	Daggett	Construct aircraft storage T-Hangar. 95% FAA Grant/5% Fontana Contingency	C			315,790	315,790
6	06-069	3	1	Airports	39500 National Trails Hwy	Daggett	Waste water treatment plant maintenance/infrastructure project. 72% US Army, 28% County Operations	I			25,000	25,000
7	06-001	1	1	Sheriff	Parker Dam Rock House-Parker Dam Road, N. of Earp across the street from fire station #21	Earp	Lease 3 acres of land at no cost and build a resident compound to relocate the Parker Dam Sheriff Station	C	580,000			580,000
8	06-126			A&E/Fac. Mgmt.	1111 Bailey	Needles	Remodel county and city-owned buildings	RA	550,000			550,000
9	06-109g	3	1	A&E/Fac. Mgmt.	13205 Market Ave.	Trona	Pavement Management	P	6,000			6,000
10	06-083	4	1	District Attorney	14455 Civic Drive	Victorville	Paint and carpet	DM	40,000			40,000
11	06-060	47	1	Superior Court	14455 Civic Drive	Victorville	Provide parking lot drain	I				-
12	06-066	2	1	Probation	15505 Civic Drive	Victorville	Acquire/lease vacant lot near leased office to construct 60 additional parking spaces	AC	150,000			150,000
13	06-077	6	1	Regional Parks	Mojave Narrows - 18000 Yates Rd.	Victorville	Restroom building renovation	RA	441,000			441,000
14	06-078	7	1	Regional Parks	Mojave Narrows - 18000 Yates Rd.	Victorville	Parking Lot & roadway rehabilitation	P	126,000			126,000
14	06-115a	23	1	A&E/Fac. Mgmt.	Government Center	Victorville Area	Master Space Plan	PL	-			-
15	06-090	1	1	Assessor	Victorville area.	Victorville Area	Lease new space or occupy 5,460 sq. ft. of vacant county-owned space in Victorville	Lease	-			-
16	06-011	2	1	Behavioral Health	Victorville area.	Victorville Area	Lease 10,000 sq. ft. for a High Desert Crisis Stabilization Unit. Realignment 100%	Lease		4,504,234		4,504,234
17	06-009a	1	1	Treasurer-Tax Collector	Victorville area.	Victorville Area	Lease 1,200 sq. ft. of space for satelite office in Victorville/High Desert	L	202,200			202,200
18	06-134		1	A&E/Fac. Mgmt.	6014 Park Drive	Wrightwood	Acquire 1,600 sq. ft. Library building and save lease costs	AC	495,000			495,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS
By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
FIRST DISTRICT (Cont'd)												
19	06-076	5	1	Regional Parks	Calico-36600 Ghost Town Rd.	Yermo	Campground restrooms renovation	RA	414,375			414,375
20	06-079	8	1	Regional Parks	Calico-36600 Ghost Town Rd.	Yermo	Parking Lot & roadway rehabilitation	P	476,775			476,775
20	**TOTAL FIRST DISTRICT**								**3,491,350**	**4,504,234**	**629,922**	**8,625,506**
SECOND DISTRICT												
1	06-131		2	A&E/Fac. Mgmt.	18000 Institution Rd.	Devore	GH Academy - Roof repairs - Various buildings.	R	220,000			220,000
2	06-118	2	2	Sheriff	18000 Institution Rd.- Sheriff's Training	Devore	Relocate and re-engineer explosives detonation range to include security perimeter fencing.	LS	500,000			500,000
3	06-100	9	2	A&E/Fac. Mgmt.	18958 Institution Rd.	Devore	EVOC Repair roof	R	50,000			50,000
4	06-002	3	2	Sheriff	GHRC - 18000 W. Institution Road	Devore	GHRC bridge doors and entrance gates	LS	115,000			115,000
5	06-004	5	2	Sheriff	GHRC - 18000 W. Institution Road	Devore	Anti-Climb wire fence perimeter	LS	200,000			200,000
6	06-097	6	2	A&E/Fac. Mgmt.	Glen Helen	Devore	Emergency generator for water system	LS	250,000			250,000
7	06-114	22	2	A&E/Fac. Mgmt.	Institution Road	Devore	Improve Institution Road	I	-			-
8	06-007	3	2,5	Land Use Svcs.	Fontana/Rancho Cucamonga area	Fontana/R.C.	Relocate West Valley Office from 2314 S. Mtn., Ontario to new space.	L	-			-
9	06-009b	1	2	Treasurer-Tax Collector	Ontario area.	Ontario	Lease 1,200 sq. ft. of space for satelite office in Ontario	L	200,040			200,040
10	06-035	22	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Upgrade existing HVAC system	I				-
11	06-036	23	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Pave vacant northeast lot.	PL				-
12	06-039	26	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Install back-up air conditioning for the Court computer room and County telephone switch room.	I				-
13	06-062	50	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Resurface elevator doors and replace wall coverings	DM				-
14	06-063	51	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Replace fabric wall coverings in 19 courtrooms	DM				-
15	06-064	52	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Remove wall dividers	RA				-
16	06-032	19	2	Superior Court	8303 Haven Ave.	Rancho Cuca.	Paint exterior	DM				-
17	06-081	2	2	District Attorney	8303 Haven Ave.	Rancho Cuca.	Paint and carpet	DM	50,000			50,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS
By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Total
SECOND DISTRICT (Cont'd)												
18	06-123		2	A&E/Fac. Mgmt.	8303 Haven Ave.	Rancho Cuca.	Remodel portion of cafeteria space (8,457 SF) for DA/PD juvenile functions (5,165 SF) to move departments from leased space (save $95,400 in annual lease cost). 4.8 year payback.	RA	455,000			455,000
19	06-103	12	2	A&E/Fac. Mgmt.	9400 Etiwanda Ave.	Rancho Cuca.	Utility Protection - Flood Control	I	2,500,000			2,500,000
20	06-003	4	2	Sheriff	WVDC - 9500 Etiwanda Ave.	Rancho Cuca.	Facility camera security system/interior & exterior	LS	150,000			150,000
20	**TOTAL SECOND DISTRICT**								**4,690,040**	**-**	**-**	**4,690,040**
THIRD DISTRICT												
1	06-109f	3	3	A&E/Fac. Mgmt.	41930 Garstin Dr.	Big Bear	Pavement Management	P	24,000			24,000
2	06-120	2	3	Library	41930 Garstin Drive	Big Bear	Repair, repave, and restripe parking lot.	P	20,000			20,000
3	06-109i	3	3	A&E/Fac. Mgmt.	477 Summit Blvd	Big Bear	Pavement Management	P	35,000			35,000
4	06-047	34	3	Superior Court	477 Summit Blvd	Big Bear	Install security glass at Clerk's Office counter	LS				-
5	06-109a	3	3	A&E/Fac. Mgmt.	27167 Highland Ave.	Highland	Pavement Management	P	6,000			6,000
6	06-122	4	3	Library	27167 Highland Ave.	Highland	Repair, repave, and restripe parking lot.	P	5,000			5,000
7	06-049	36	3	Superior Court	6527 Whitefeather Road	Joshua Tree	Expand Superior Court Clerk's office 3,500 SF	RA				-
8	06-050	37	3	Superior Court	6527 Whitefeather Road	Joshua Tree	Construct new courtroom, chambers and deliberation room	C				-
9	06-051	38	3	Superior Court	6527 Whitefeather Road	Joshua Tree	Parking lot for expansion of courthouse	P				-
10	06-115	3	3	A&E/Fac. Mgmt.	Government Center	Joshua Tree	Master Space Plan	PL	-			-
11	06-009c	1	3	Treasurer-Tax Collector	Morongo area.	Joshua Tree	Lease 1,200 sq. ft. of space for satelite office in Morongo	L	198,600			198,600
12	06-043	30	3	Superior Court		Redlands	Construct new courthouse	C				-
13	06-085	1	3	Museums	2024 Orange Tree Lanet	Redlands	Install aluminum pavilion for group functions	RA	16,000			16,000
14	06-086	2	3	Museums	2024 Orange Tree Lane	Redlands	Partial re-roof related to HVAC replacement.	R	50,000			50,000
15	06-087	3	3	Museums	2024 Orange Tree	Redlands	Renovate Museum kitchen	DM	16,000			16,000
16	06-088	4	3	Museums	2024 Orange Tree	Redlands	Remodel lobby.	RA	11,100			11,100
17	06-089	5	3	Museums	2024 Orange Tree	Redlands	Flooring replacement.	DM	300,000			300,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS

By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Total
THIRD DISTRICT (Cont'd)												
18	06-125		3	A&E/Fac. Mgmt.	222 Brookside Ave.	Redlands	Rehabilitate building for Public Guardian ($75,000/year lease cost savings)	RA	550,000			550,000
19	06-048	35	3	Superior Court	26010 State Hwy 189	Twin Peaks	Repair/replace broken parking lot lights	DM	110,000			110,000
20	06-061	48	3	Superior Court	26010 State Hwy 189	Twin Peaks	Remodel to add Atty/Client Conf Room	RA				-
21	06-026	13	3	Superior Court	26010 Hwy 189, 477 Summit Blvd.	Twin Peaks, Big Bear	Divert melting snow from building entries	LS	180,000			180,000
22	06-109h	3	3	A&E/Fac. Mgmt.	12040 5th Street	Yucaipa	Pavement Management	P	12,000			12,000
23	06-013	2	3	Library	12040 5th Street	Yucaipa	Pave 15,400 sq. ft. to add 46 parking spaces	P	-			-
24	06-109c	3	3	A&E/Fac. Mgmt.	34282 Yucaipa Blvd.	Yucaipa	Pavement Management	P	23,000			23,000
25	06-075	4	3	Regional Parks	Yucaipa - 33900 Oak Glen Rd.	Yucaipa	Parking Lot & roadway rehabilitation	P	415,000			415,000
25	**TOTAL THIRD DISTRICT**								**1,971,700**	**-**	**-**	**1,971,700**
FOURTH DISTRICT												
1	06-056	43	4	Superior Court	13260 Central Ave.	Chino	Install additional elevator	I				-
2	06-057	44	4	Superior Court	13260 Central Ave.	Chino	Install exhaust fan in restroom	I				-
3	06-058	45	4	Superior Court	13260 Central Avenue	Chino	Install patio cover to prevent leaves from clogging drainage system	DM				-
4	06-070	4	4	Airports	7000 Merrill Avenue	Chino	Construct storm drain improvements for runway safety area improvement for RWY21/RWY26R. 95% FAA Grant/5% Fontana Contingency	I			2,000,000	2,000,000
5	06-072	1	4	Regional Parks	16700 S. Euclid Avenue	Chino	Prado - Electrical system study	PL	100,000			100,000
6	06-073	2	2	Regional Parks	Cuca.-Guasti-800 N. Archibald	Ontario	Electrical system study	PL	100,000			100,000
7	06-074	3	2	Regional Parks	Cuca.-Guasti-800 N. Archibald	Ontario	Parking Lot & roadway rehabilitation	PL	490,000			490,000
7	**TOTAL FOURTH DISTRICT**								**690,000**	**-**	**2,000,000**	**2,690,000**

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS

By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-tionary Funding	Total
FIFTH DISTRICT												
1	06-130		5	A&E/Fac. Mgmt.	17780 Arrow Blvd.	Fontana	Roof repairs	R	120,000			120,000
2	06-020	7	5	Superior Court	17780 Arrow Blvd.	Fontana	Remodel 2nd floor area vacated by EHS and Sheriff's Court Services to add a new courtroom	RA				-
3	06-044	31	5	Superior Court	17780 Arrow Blvd.	Fontana	Complete repaving of court parking lot	P	150,000			150,000
4	06-055	42	5	Superior Court	17780 Arrow Blvd.	Fontana	Install exhaust fans in public restrooms	DM	5,000			5,000
5	06-033	20	5	Superior Court	17780 Arrow Blvd.	Fontana	Paint exterior	DM				-
6	06-129		5	A&E/Fac. Mgmt.	17830 Arrow Blvd.	Fontana	Roof repairs	R	120,000			120,000
7	06-080	1	5	District Attorney	17830 Arrow Blvd.	Fontana	Create additional space for expanding staff. Prop 172-$135,000, G.F. $150,000	RA	150,000		135,000	285,000
8	06-091	2	5	Assessor	Fontana area	Fontana	Lease new space or occupy 3,965 sq. ft. of vacant county-owned space in Fontana	L	-			-
9	06-128		5	A&E/Fac. Mgmt.	1771 Miro Way	Rialto	Roof repairs	R	70,000			70,000
10	06-109b	3	5	A&E/Fac. Mgmt.	104 W. 4th St.	San Bernardino	Library - Pavement Mgmt.	P	12,000			12,000
11	06-012	1	5	Library	104 W. 4th St.	San Bernardino	Create conference room from area currently occupied by ISD	RA	-			-
12	06-121	3	5	Library	104 W. 4th St. - Library Admin	San Bernardino	Repair, repave, and restripe parking lot.	P	5,000			5,000
13	06-008	1	5	Public Defender	104 W. 4th St. - Library Admin	San Bernardino	Lease 10,000 sq. ft. of basement from Library for storage	L	10,000			10,000
14	06-095	4	5	A&E/Fac. Mgmt.	157-175 W. 5th St. - Civic Ctr Bldg.	San Bernardino	Upgrade Fire safety system	LS	250,000			250,000
15	06-104	13	5	A&E/Fac. Mgmt.	157-175 W. 5th St.	San Bernardino	Electrical upgrades	I	250,000			250,000
16	06-110	18	5	A&E/Fac. Mgmt.	157-175 W. 5th St.	San Bernardino	Install Anti-graffiti windows	DM	75,000			75,000
17	06-117	1	5	Human Resources	157-175 W. 5th St., 1st Floor	San Bernardino	Employee Restrooms remodel	RA	-			-
18	06-124		5	A&E/Fac. Mgmt.	172 W. 3rd St.	San Bernardino	Remove and Replace paving on street and install sidewalks to resolve drainage and pedestrian access.	P	250,000			250,000
19	06-127		5	A&E/Fac. Mgmt.	172 W. 3rd St.	San Bernardino	Roof repairs	R	120,000			120,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS

By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
FIFTH DISTRICT (Cont'd)												
20	06-102	11	5	A&E/Fac. Mgmt.	172 W. 3rd St.	San Bernardino	Repair roof	R	170,000			170,000
21	06-108	17	5	A&E/Fac. Mgmt.	200 S. Lena Rd.	San Bernardino	Upgrade Fire Alarm system	DM	280,000			280,000
22	06-092	1	5	Auditor/Controller-Recorder	222 W. Hospitality Lane	San Bernardino	Upgrade interconnected parking lot lights and trim trees. Department Budget 100%	DM		25,000		25,000
23	06-082	3	5	District Attorney	316 N. Mountain View Ave.	San Bernardino	Partial remodel of file room to create office space for IT	RA	45,000			45,000
24	06-098	7	5	A&E/Fac. Mgmt.	340 N. Mtn. View	San Bernardino	Repair roof	R	170,000			170,000
25	06-014	1	5	Superior Court	351 N. Arrowhead	San Bernardino	Construct new courthouse	C	150,000,000			150,000,000
26	06-015	2	5	Superior Court	351 N. Arrowhead	San Bernardino	Add hot water to Old Courthouse	DM				-
27	06-023	10	5	Superior Court	351 N. Arrowhead	San Bernardino	Monitored fire alarms - old courthouse and T-Wing	LS				-
28	06-027	14	5	Superior Court	351 N. Arrowhead	San Bernardino	Replace doors in breezeway between annex and old courthouse for security and ADA	A				-
29	06-038	25	5	Superior Court	351 N. Arrowhead	San Bernardino	Install awning over sidewalk outside jury assembly room and front entrance	RA				-
30	06-037	24	5	Superor Court	351 N. Arrowhead	San Bernardino	Install additional elevator - annex building	I				-
31	06-099	8	5	A&E/Fac. Mgmt.	364 N. Mtn. View Ave.	San Bernardino	Repair roof	R	240,000			240,000
32	06-132		5	A&E/Fac. Mgmt.	385 N. Arrowhead	San Bernardino	Weatherization: remove & replace patios, recaulk concrete panels, recaulk windows, tint windows south side	DM	330,000			330,000
33	06-133		5	A&E/Fac. Mgmt.	385 N. Arrowhead	San Bernardino	Install additional chiller in mechanical plant to allow independent operation of Government Center for after-hours and weekend events without having to cool/heat other buildings in the government center complex. Utility savings result in an eighteen month payback.	I	100,000			100,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS
By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discre-tionary Funding	Non-Discre-ionary Funding	Total
FIFTH DISTRICT (Cont'd)												
34	06-112	20	5	A&E/Fac. Mgmt.	385 N. Arrowhead	San Bernardino	Upgrade emergency generator	I	300,000			300,000
35	06-005	1	5	Land Use Srvcs.	385 N. Arrowhead	San Bernardino	Paint	DM	8,400			8,400
36	06-006	2	5	Land Use Srvcs.	385 N. Arrowhead	San Bernardino	Recarpet	DM	25,000			25,000
37	06-109e	3	5	A&E/Fac. Mgmt.	630 E. Rialto Ave.	San Bernardino	Pavement Management	P	59,000			59,000
38	06-010	1	5	Behavioral Health	700 E. Gilbert St., Bldg. #5	San Bernardino	Refurbish and rehabilitate building. Realignment 100%	DM		250,000		250,000
39	06-101	10	5	A&E/Fac. Mgmt.	700 E. Gilbert, Bldg. 2 thru 6 - DBH	San Bernardino	Repair roof	R	250,000			250,000
40	06-107	16	5	A&E/Fac. Mgmt.	777 W. Rialto Ave.	San Bernardino	Replace HVAC	DM	1,200,000			1,200,000
41	06-054	41	5	Superior Court	780 E. Gilbert St.	San Bernardino	Paint residency housing bldgs 7,9, and 11	DM				-
42	06-105	14	5	A&E/Fac. Mgmt.	825 E. 3rd St.	San Bernardino	Electrical upgrades	I	250,000			250,000
43	06-106	15	5	A&E/Fac. Mgmt.	825 E. 3rd St.	San Bernardino	Replace HVAC	I	1,800,000			1,800,000
44	06-096	5	5	A&E/Fac. Mgmt.	825 W. 3rd St. - Public Works Bldg.	San Bernardino	Design to upgrade fire safety system	LS	100,000			100,000
45	06-034	21	5	Superior Court	860 and 900 E. Gilbert Street	San Bernardino	Install emergency generator-Dependency Ct. & Juv. Ct.	LS	50,000			50,000
46	06-113	21	5	A&E/Fac. Mgmt.	860 E. Gilbert St.	San Bernardino	Storm Drain	LS	40,000			40,000
47	06-065	1	5	Probation	900 E. Gilbert St.	San Bernardino	Resurface south parking lot at CVJDAC	P	140,000			140,000
48	06-030	17	5	Superior Court	900 E. Gilbert St.	San Bernardino	Remodel front entrance of Juv. Court lobby to add metal detector and x-ray machine and make entrance ADA compliant.	LS/A				-
49	06-042	29	5	Superior Court	900 E. Gilbert St.	San Bernardino	Install rain gutters around Juvenile Court building	DM				-
50	06-045	32	5	Superior Court	900 E. Gilbert St.	San Bernardino	Remove playground equipment	LS				-
51	06-046	33	5	Superior Court	900 E. Gilbert St.	San Bernardino	Install awning, seating and concrete to playground area	RA				-
52	06-109d	3	5	A&E/Fac. Mgmt.	900 E. Gilbert St.	San Bernardino	CJH Pavement Management	P	273,000			273,000
53	06-024	11	5	Superior Court	900 E. Gilbert St. - Juv. Court	San Bernardino	Repair/Replace electrical and HVAC	DM				-
54	06-111	19	5	A&E/Fac. Mgmt.	Gilbert Street	San Bernardino	Additional Funding for Various Infrastructure Projects	DM	500,000			500,000

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT C

Highlighted Projects are Proposed for Funding in 2005-06

2005-06 ALL SUBMITTALS

By Location

# Proj.	Log #	Dept. Priority	Supv. Dist.	Department	Address	Location	Description	Project Type	General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Total
FIFTH DISTRICT (Cont'd)												
55	06-016	3	5	Superior Court	Juvenile District	San Bernardino	Fund Env. Impact Report	PL				-
56	06-017	4	5	Superior Court	Juvenile District	San Bernardino	Construct new Juvenile Court complex	C				-
56	**TOTAL FIFTH DISTRICT**								**157,917,400**	**275,000**	**135,000**	**158,327,400**
144	**GRAND TOTAL**								**170,110,490**	**4,779,234**	**3,114,922**	**178,004,646**

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
2005-06 Carryover Projects (Fund CJV)												
Countywide Carryover Projects												
1	05-062	50560	ALL	Probation	Countywide	Various Locations	Video security enhancement	1,025,500			1,025,500	General Fund
2		90680	ALL	Various	Countywide	Various Locations	Site assessment and remediation	399,260			399,260	General Fund
3		20680	ALL	Various	Countywide	Various Locations	Space study/requests	7,033			7,033	General Fund
4	04-188	40010	ALL	Arch & Engr	Countywide	Various Locations	Foam roof restoration	244,823			244,823	General Fund
5	04-183	40020	ALL	Arch & Engr	Countywide	Various Locations	ADA improvements	152,032			152,032	General Fund
6	04-143	40250	ALL	Arch & Engr	Countywide	Various Locations	Rehab hydraulic elevators	416,301			416,301	General Fund
7	04-192	40280	ALL	Arch & Eng.	Countywide	Various Locations	Seal Coat parking lots	60,000			60,000	General Fund
8	04-107	50010	ALL	Arch & Engr	Countywide	Various Locations	ADA improvements	133,785			133,785	General Fund
8	**Total Countywide Carryover Projects**							**2,438,734**	**-**	**-**	**2,438,734**	
First District Carryover Projects												
1	05-158	50880	1	Sheriff	Adelanto	9330-9438 Commerce Way & 16365 Beaver Rd.	Acquisition of 120,000 SF jail faciity on 13.25 acres	22,308,610	2,999,379	6,000,000	31,307,989	Prop 172, Sheriff Budget and General Fund
2	04-105c	50040	1	Arch & Engr	Barstow	225 E. Mt. View	Roof Repair	258,207			258,207	General Fund
3	04-105d	50050	1	Arch & Engr	Barstow	235 E. Mt. View	Roof Repair	14,217			14,217	General Fund
4	04-072	50310	1	Fleet Mgmt.	Barstow	29802 Highway 58	Install above ground fuel tanks		147,824		147,824	Fleet Management
5	05-094	50678	1	Arch & Engr.	Barstow	304 E. Buena Vista	Library paving	20,000			20,000	General Fund
6	04-187l	50520	1	ECD	Barstow	701 E. Main	Domestic Violence building reroof			20,000	20,000	ECD
7	05-129	50080	1	Library	Hesperia	7th Avenue	Construction	100,000			100,000	General Fund
8		20795	1	Facilities Mgmt	Joshua Tree	6527 White Feather Rd	HVAC Upgrade	665,305			665,305	General Fund
9	04-187j	50525	1	ECD	Lenwood/ Grandview		Jasper Park restroom/kitchen improvements			10,000	10,000	ECD
10	05-092	50676	1	Arch & Engr.	Lucerne Valley	33103 Old Woman Springs Rd.	Library paving	5,000			5,000	General Fund
11	03-197	30270	1	Fac. Mgmt.	Needles	1111 Bailey Ave	Rehab parking lot and road	110,000			110,000	General Fund
12	04-175j	50190	1	Arch & Engr	Needles	1111 Bailey Ave	Sheriff pavement mgmt	9,343			9,343	General Fund
13	04-175k	50200	1	Arch & Engr	Needles	1111 Bailey Ave	Courthouse pavement mgmt	5,000			5,000	General Fund
14	05-093	50677	1	Arch & Engr.	Needles	1111 E. Bailey	Library paving	5,000			5,000	General Fund

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
First District Carryover Projects (Cont'd)												
15		00810	1	Regional Parks	Needles	Park Moabi Road At I-40	Water rights purchase	247,750			247,750	General Fund
16	04-093	50290	1	Arch & Engr	Needles	Park Moabi Road At I-40	Construct domestic water well	257,547			257,547	General Fund
17		20815	1	ECD	Running Springs	Downtown	Downtown Revitalization			38,213	38,213	ECD
18	05-096	50674	1	Arch & Engr.	Trona	82805 Mt. View	Library paving	10,000			10,000	General Fund
19	05-095	50679	1	Arch & Engr.	Twentynine Palms	6078 Adobe Rd.	Library paving	10,000			10,000	General Fund
20	03-086	30060	1	Courts	Victorville	14455 Civic Drive	Juvenile Court sallyport	29,965			29,965	General Fund
21	03-151	30050	1	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg. Pk. Weir meter		68,167		68,167	Regional Parks
22	04-094	40060	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Design park flood control	20,000	27,000		47,000	General Fund and Flood Control
23	05-097	50732	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Roads	350,000			350,000	General Fund
24	05-098	50734	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Nature Interpretive Center	400,000			400,000	General Fund
25	05-099	50736	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Front entry/iron ranger	250,000			250,000	General Fund
26	05-100	50738	1	Regional Parks	Victorville	Mojave Narrows Reg Pk - 18000 Yates Rd.	Renovation of playground and zero depth play area	464,000			464,000	General Fund
27	04-073	40050	1	Regional Parks	Yermo	Calico Ghost Town - 36600 Ghost Town	Remodel upper town restrooms	250,929			250,929	General Fund
28	05-101	50744	1	Regional Parks	Yermo	Calico Ghost Town - 36600 Ghost Town	Roads	200,000			200,000	General Fund
29	05-102	50746	1	Regional Parks	Yermo	Calico Ghost Town - 36600 Ghost Town	Playground	150,000			150,000	General Fund
29	**Total First District Carryover Projects**							**26,140,873**	**3,242,370**	**6,068,213**	**35,451,456**	
Second District Carryover Projects												
1		10470	2	Regional Parks	Crestline	24171 Lake Drive	Dam valve replacement	112,154			112,154	General Fund
2	05-103	50748	2	Regional Parks	Crestline	Lake Gregory Reg Pk - 24171 Lake Dr.	San Moritz Lodge improvements	750,000			750,000	General Fund

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Second District Carryover Projects (Cont'd)												
3	05-104	50750	2	Regional Parks	Crestline	Lake Gregory Reg Pk - 24171 Lake Dr.	Water slides	450,000			450,000	General Fund
4	05-105	50752	2	Regional Parks	Crestline	Lake Gregory Reg Pk - 24171 Lake Dr.	Playground shelter	200,000			200,000	General Fund
5	05-106	50754	2	Regional Parks	Crestline	Lake Gregory Reg Pk - 24171 Lake Dr.	Skate board park	200,000			200,000	General Fund
6	05-118	50695	2	BOS	Crestline	Various Locations	Historic column repairs	25,000			25,000	General Fund
7	04-167	50360	2	Sheriff	Devore	18000 Institution Rd.	GHRC kitchen/restroom addition			98,927	98,927	Sheriff
8	04-168	50370	2	Sheriff	Devore	18000 Institution Rd.	GHRC water main addition			40,439	40,439	Sheriff
9	04-194	40100	2	Arch & Engr	Devore	Glen Helen	Water system improvements - Phase III	487,659			487,659	General Fund
10	04-081	40110	2	Arch & Engr	Devore	Glen Helen Reg Pk - 2555 Glen Helen	Rehab campground paving	225,000			225,000	General Fund
11	05-107	50756	2	Regional Parks	Devore	Glen Helen Reg Pk - 2555 Glen Helen	Swim area renovation	330,550			330,550	General Fund
12	05-108	50758	2	Regional Parks	Devore	Glen Helen Reg Pk - 2555 Glen Helen	Water slides	106,950			106,950	General Fund
13	05-109	50760	2	Regional Parks	Devore	Glen Helen Reg Pk - 2555 Glen Helen	Repair/replace separation at Glen Helen Rd.	650,000			650,000	General Fund
14	03-251	30280	2	Arch & Engr	Devore	Glen Helen Reg Pk - 2555 Glen Helen	Water system improvements - Phase II	895,163			895,163	General Fund
15	05-125	50620	2	BOS	Devore	Various Locations	Horse trails	200,000			200,000	General Fund
16	05-119	50700	2	BOS	Devore	Various Locations	Commuity signs/neighborhood watch	25,000			25,000	General Fund
17	05-122	50780	2	BOS	Fontana	16581 Filbert	Teen Center	100,000			100,000	General Fund
18	05-127	50790	2	BOS	Fontana	8437 Sierra Ave.	Library construction	300,000			300,000	General Fund
19	05-128	50795	2	BOS	Fontana	Various Locations	Rails to Trails	300,000			300,000	General Fund
20	05-079	50635	2	BOS	Lytle Creek	14082 Center Rd.	Lytle Creek Community Center HVAC	10,000			10,000	General Fund
21	05-091	50675	2	BOS	Lytle Creek	14082 Center Rd.	Community Center Parking Lot	150,000			150,000	General Fund
22	05-126	50815	2	BOS	Rancho Cuca.	11505 Cultural Center Dr.	Library construction	300,000			300,000	General Fund

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Second District Carryover Projects (Cont'd)												
23	03-029	40590	2	Courts	Rancho Cuca.	8303 N. Haven	HVAC modification		23,511		23,511	Courts
24	02-041	40710	2	Courts	Rancho Cuca.	8303 N. Haven	Family Court Services move			28,600	28,600	Courts
25	05-123	50785	2	BOS	Rancho Cuca.	8303 N. Haven	Renovate building exterior	300,000			300,000	General Fund
26	05-082	50650	2	Arch & Engr	Rancho Cuca.	8810 Hemlock	Rains House Museum reroof	220,000			220,000	General Fund
27	03-061	40750	2	Probation	Rancho Cuca.	9478 Etiwanda	Security control panel		65,000		65,000	Probation Budget
28	03-069	40520	2	Probation	Rancho Cuca.	9478 Etiwanda	WV Juv Det Ctr Control panel installation		298,336		298,336	Probation Budget
29	05-086	50660	2	Arch & Engr.	Rancho Cuca.	9500 Etiwanda Ave.	WVDC security and fire system	1,575,000			1,575,000	General Fund
30	05-124	50615	2	BOS	San Antonio Height	Various Locations	Horse/Pedestrian Trails	150,000			150,000	General Fund
31	05-121	50710	2	BOS	Upland	177 E. D St.	Historical Monument/EOC	250,000			250,000	General Fund
32	05-120	50705	2	BOS	Upland	San Antonio Park	Phase IV improvements	150,000			150,000	General Fund
32	**Total Second District Carryover Projects**							**8,462,476**	**386,847**	**167,966**	**9,017,289**	
Third District Carryover Projects												
1	05-036	50545	3	Library	Big Bear	41930 Garstin Dr.	Roof Repair		58,000		58,000	Library
2	03-060	40620	3	Probation	Big Bear		Camp Heartbar electrical upgrade		75,030		75,030	Probation Budget
3	04-175o	50240	3	Arch & Engr	Joshua Tree	6327 Whitefeather	Courthouse pavement mgmt	50,000			50,000	General Fund
4	04-187f	40560	3	Library/ECD	Mentone		Sr. Ctr./Reading Room		74,506	1,818,879	1,893,385	Library/ECD
5	04-105e	50060	3	Arch & Engr	Redlands	2024 Orange Tree	Museum roof repairs	29,598			29,598	General Fund
6		20800	3	Museum	Redlands	2024 Orange Tree	Office space addition	77,799			77,799	General Fund
7		30390	3	ECD	Redlands	2024 Orange Tree	Design Hall of Paleontology			179,197	179,197	ECD
8	04-173	40150	3	Museum	Redlands	2024 Orange Tree	Correct code violations/deficiencies	237,284			237,284	General Fund
9	04-172	40140	3	Museum	Redlands	2024 Orange Tree Lane	Install fire suppression/sprinkler system	195,124			195,124	General Fund
10	03-179	30290	3	Courts	Redlands	216 Brookside	HVAC replacement	221,203			221,203	General Fund
11	05-110	50762	3	Regional Parks	Yucaipa	Yucaipa Reg Pk - 33900 Oak Glen	Roads	50,000			50,000	General Fund
12	05-111	50764	3	Regional Parks	Yucaipa	Yucaipa Reg Pk - 33900 Oak Glen	Renovation of playground	233,000			233,000	General Fund
12	**Total Third District Carryover Projects**							**1,094,008**	**207,536**	**1,998,076**	**3,299,620**	

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Fourth District Carryover Projects												
1	05-075	30120	4	Courts	Chino	13260 Central Ave	Remove/replace air handler & controls	80,815			80,815	General Fund
2		30825	4	Arch & Engr	Chino	17127 Pomona-Rincon Rd.	Rains House Roof Repair	28,027			28,027	General Fund
3	05-117	50820	4	Regional Parks	Chino	Prado Reg Pk - 16700 S. Euclid	Roads	1,000,000			1,000,000	General Fund
4	03-130	30300	4	Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Pool filtration system	161,818			161,818	General Fund
5	05-112	50766	4	Regional Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Picnic Shelters	309,400			309,400	General Fund
6	05-113	50768	4	Regional Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Restrooms	418,000			418,000	General Fund
7	05-115	50772	4	Regional Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Perimeter landscape	300,000			300,000	General Fund
8	05-116	50774	4	Regional Parks	Ontario	Cucamonga Guasti R.P.-800 N. Archibald	Playground renovation	353,000			353,000	General Fund
8	**Total Fourth District Carryover Projects**							**2,651,060**	**-**	**-**	**2,651,060**	
Fifth District Carryover Projects												
1	04-018	40240	5	ARMC	Colton	400 N. Pepper	Convert Behavioral Health beds to medical beds			1,079,117	1,079,117	ARMC Budget
2	04-169	50380	5	ARMC	Colton	400 N. Pepper	ARMC remodel kidney dialsis area		549,536		549,536	ARMC Budget
3	04-171	50390	5	ARMC	Colton	400 N. Pepper	parking lot pavement mgmt.		172,439		172,439	ARMC Budget
4	03-074	40300	5	Transportation	Fontana		Maintenance yard reconstruction		59,465		59,465	Fleet Management
5		30620	5	District Attorney	San Bernardino	Various Locations	Office Remodel	150,000			150,000	General Fund
6	03-077	50470	5	Library	San Bernardino	104 W. 4th St.	Library Admin. HVAC repairs		119,203		119,203	Library
7	04-105f	50070	5	Arch & Engr	San Bernardino	157-175 W. 5th	CCB roof repairs	134,181			134,181	General Fund
8	05-078	50630	5	Arch & Engr	San Bernardino	157-175 W. 5th	CCB HVAC replacement	1,760,000			1,760,000	General Fund
9	05-083	50655	5	Arch & Engr	San Bernardino	157-175 W. 5th	CCB elevator retrofit	560,000			560,000	General Fund
10	05-084	50656	5	Arch & Engr	San Bernardino	172 W. 3rd St.	Old Hall of Records elevator retrofit	360,000			360,000	General Fund

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Fifth District Carryover Projects (Cont'd)												
11	05-089	50670	5	Arch & Engr.	San Bernardino	172 W. 3rd St.	Old Hall of Records electrical power modernization	630,000			630,000	General Fund
12	04-129	40260	5	County Building	San Bernardino	172 W. Third St.	Upgrade fire alarm system	359,524			359,524	General Fund
13	04-159	50090	5	Arch & Engr	San Bernardino	175 S. Lena Rd.	Coroner expand morgue facility	976,221			976,221	General Fund
14	04-161	50350	5	Coroner	San Bernardino	175 S. Lena Rd.	Storage expansion			53,000	53,000	Coroner
15	05-081	50645	5	Arch & Engr	San Bernardino	200 S. Lena Road	Reroof	170,000			170,000	General Fund
16		30710	5	Sheriff	San Bernardino	200 S. Lena Road	SID HVAC Replacement			61,485	61,485	Inmate Welfare
17	04-412	50300	5	Fleet Mgmt.	San Bernardino	210 N. Lena Rd.	Replace air handler		23,900		23,900	Fleet Management
18	03-030	40360	5	Fleet Mgmt.	San Bernardino	210 S. Lena Rd.	Remodel maintenance buildings 1, 4, 6 & 8		250,084		250,084	Fleet Management
19	03-084	30141	5	Auditor/Controller	San Bernardino	222 W. Hospitality	Remodel 4th floor		353,730		353,730	Auditor-Controller/Recorder
20	04-006	40220	5	Auditor/Controller	San Bernardino	222 W. Hospitality	Remodel 1st Floor		73,342		73,342	Auditor-Controller
21	05-157	40390	5	Arch & Engr	San Bernardino	303 W. 3rd Street	Building improvements/acquisition	8,340,591		11,234,053	19,574,644	General Fund/Courts
22	03-088	10830	5	Arch & Engr	San Bernardino	351 N. Arrowhead	Central Courthouse Seismic Retrofit/Remodel		6,800,000	26,826,229	33,626,229	FEMA Grant, Excess Fines & Forfeitures, Civil Filing Fee Surcharge
23	05-085	50657	5	Arch & Engr	San Bernardino	351 N. Mtn. View	Public Health building elevator retrofit	220,000			220,000	General Fund
24		90780	5	Public Health	San Bernardino	351 N. Mt. View	Office Remodel		167,424		167,424	Public Health Advance Payment
25	04-130	40270	5	County Building	San Bernardino	351 N. Mt. View	Upgrade fire alarm system	15,000			15,000	General Fund
26	05-077	20765	5	Government Ctr.	San Bernardino	385 N. Arrowhead	Security and parking improvements	258,548			258,548	General Fund
27	05-080	50640	5	Arch & Engr	San Bernardino	385 N. Arrowhead	Gvt. Ctr. Reroof	770,000			770,000	General Fund
28	01-078	20665	5	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC Security Monitoring system		572,003		572,003	Sheriff
29	03-184	30150	5	Sheriff	San Bernardino	630 East Rialto	Remove/Replace HVAC		669,252		669,252	General Fund
30	05-087	50665	5	Arch & Engr.	San Bernardino	655 E. 3rd St.	Sheriff Headquarters fire alarm system upgrade	280,000			280,000	General Fund
31	03-189 05-076	30320	5	Fac Mgmt	San Bernardino	670 E. Gilbert St	1st and 2nd floor HVAC replacement	1,107,360			1,107,360	General Fund

EXHIBIT D

Period Ending 2/28/05

2005-06 CARRYOVER PROJECTS
(Funds CJV and CJS)

# Proj.	CIP Log #	Proj. #	Sup. Dist.	Department	Location	Address	Description	General Fund Local Cost	Other Discre-tionary Funding	Non Discre-tionary Funding	Projected Carryover Balance	Funding Source
Fifth District Carryover Projects (Cont'd)												
32	05-088	50668	5	Arch & Engr.	San Bernardino	670 E. Gilbert St.	ISD fire alarm system upgrade	250,000			250,000	General Fund
33	03-103	30220	5	Information Svcs.	San Bernardino	670 East Gilbert	Parking lot rehab	32,836			32,836	General Fund
34	04-105b	50030	5	Arch & Engr	San Bernardino	700 E. Gilbert, #3	Bldg. #3 roof repair	9,604			9,604	General Fund
35	04-105a	50020	5	Arch & Engr	San Bernardino	700 E. Gillbert, #2	Bldg. #2 roof repair	10,000			10,000	General Fund
36	03-262	30170	5	Arch & Engr	San Bernardino	700 E. Gilbert	Grounds improvements	627,922			627,922	General Fund
37	03-263	30200	5	Arch & Engr	San Bernardino	700 E. Gilbert	Parking lot and road improvements	373,264			373,264	General Fund
38	04-175i 05-090	50180	5	Arch & Engr	San Bernardino	777 E. Rialto Ave.	GSG building pavement	425,000			425,000	General Fund
39	04-007	50270	5	Arch & Engr	San Bernardino	777 E. Rialto Ave.	GSG upgrade fire alarm system	280,000			280,000	General Fund
40	04-160 05-090	50340	5	Coroner	San Bernardino	777 E. Rialto Ave.	Warehouse expansion			47,346	47,346	Coroner
41		90330	5	Arch & Engr	San Bernardino	780 E. Gilbert St.	CMC demolition and site reuse	109,458			109,458	General Fund
42	03-188	30250	5	Probation	San Bernardino	900 E. Gilbert St	Juvenile Hall electric repair/HVAC & controls	2,166,005			2,166,005	General Fund
43	03-187	30260	5	Probation	San Bernardino	900 E. Gilbert St	Perris Hill Park R/R water storage tank	439,426			439,426	General Fund
44	03-070	40700	5	Probation	San Bernardino	900 E. Gilbert St.	Move RYEF from leased space to Juv. Hall		226,981		226,981	Probation Budget
45	03-081	40730	5	Probation	San Bernardino	900 E. Gilbert St.	Remove classrooms #10 & #11		47,238		47,238	Probation Budget
46	04-017	50280	5	Arch & Engr	San Bernardino	900 E. Gilbert St.	Juv. Hall upgrade fire alarm system	739,512			739,512	General Fund
47	05-064	50570	5	Probation	San Bernardino	900 E. Gilbert St.	Electrical upgrades	1,200,000			1,200,000	General Fund
48		30770	5	ECD	San Bernardino	9th Street	9th St. Youth Golf Academy			55,597	55,597	ECD
48	**Total Fifth District Carryover Projects**							**22,754,452**	**10,084,597**	**39,356,827**	**72,195,876**	
137	**Total 2005-06 Carryover Projects (Fund CJV)**							**63,541,603**	**13,921,350**	**47,591,082**	**125,054,035**	
Fund CJS Carryover Project												
1		10740	1	Probation	Apple Valley	Dale Evans Parkway	High Desert Juvenile Detention Facility	130,810			130,810	General Fund
1	**Total 2005-06 Carryover Project (Fund CJS)**							**130,810**			**130,810**	
138	**TOTAL 2005-06 CARRYOVER PROJECTS (FUNDS CJV AND CJS)**							**63,672,413**	**13,921,350**	**47,591,082**	**125,184,845**	

EXHIBIT E

2005-06 AIRPORT CARRYOVER PROJECTS
(Various Funds)

# Proj.	CIP Log #	Sup. Dist.	Location	Address	Description	Fund	Projected Carryover Balance
Airport Carryover Projects (Various Funds)							
1		All	All Airports		Contingency (Airports Operating Funds)	RCD	420,153
2		All	All Airports		Contingency (Airports Capital Projects)	RAA	1,254,101
3		All	All Airports		Contingency (Airports Maintenance Projects)	RCD	11,596
4		4	Chino	Chino Airport - 7000 Merrill Avenue	Reverted Building Improvements	RJA	50,000
5		4	Chino	Chino Airport - 7000 Merrill Avenue	Dome Hangars 1-4 Rehab & Lighting/Elect Impvmts	RJB	50,000
6		4	Chino	Chino Airport - 7000 Merrill Avenue	Demolition and Fencing - DeVries Dairy Site	RJC	50,000
7		4	Chino	Chino Airport - 7000 Merrill Avenue	Cal Aero Buildings – Roof Repairs (Closeout project)	RJE	0
8		4	Chino	Chino Airport - 7000 Merrill Avenue	Merrill Avenue Fence Line Beautification	None	15,000
9		4	Chino	Chino Airport - 7000 Merrill Avenue	Infrastructure Improvement and Rehabilitation	None	40,000
10		4	Chino	Chino Airport - 7000 Merrill Avenue	Pavement Repair	None	35,000
11		4	Chino	Chino Airport - 7000 Merrill Avenue	Test/Monitor Ground Water for PCE's & TCE's	RBS	100,000
12		4	Chino	Chino Airport - 7000 Merrill Avenue	Relocate ILS	RDW	1,500,000
13		4	Chino	Chino Airport - 7000 Merrill Avenue	Taxiway D Relocation/Ramp Relocation & Light	REJ	600,000
14		4	Chino	Chino Airport - 7000 Merrill Avenue	Construct Modular Office Building/Shop	REN	100,000
15		4	Chino	Chino Airport - 7000 Merrill Avenue	First Phase Access Rd Reconstruct Rwy 8L/26R	RHF	200,000
16		4	Chino	Chino Airport - 7000 Merrill Avenue	Rotating Beacon; Cal Aero Drive; Windsocks; Stearman Drive	RHS	250,000
17		4	Chino	Chino Airport - 7000 Merrill Avenue	Rwy 3-21 Threshold Relocation	RHV	1,998,000
18		4	Chino	Chino Airport - 7000 Merrill Avenue	Update CLUP	None	50,000
19		4	Chino	Chino Airport - 7000 Merrill Avenue	Seal/Paint Main Ramp, 8/26L & Associated Twys	None	455,000
20		4	Chino	Chino Airport - 7000 Merrill Avenue	Land Acquistion for Runway Protection Zones	None	3,500,000
21		4	Chino	Chino Airport - 7000 Merrill Avenue	Runway 3-21 Safety Area Improvements	None	600,000
22	05-074	4	Chino	Chino Airport - 7000 Merrill Avenue	Land Acquistion for Runway Protection Zones - Phase 2 (midy	None	16,105,264
23		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Demolish Delapidated Buildings	None	100,000
24		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Pavement Repairs	None	10,000
25		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Coat Interior of Water Tanks	RCW	239,000
26		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Update Master Plan	RGX	15,000
27		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Rehabilitate Taxiway C and West 1/2 of Taxiway A (Closeout p	RHO	0
28		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Update Airport Layout Plan	RHR	5,000
29		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Perimeter Fence	RHW	374,000
30		1	Daggett	Barstow-Daggett Airport - 39500 National Trails Hwy	Rehabilitate Airport Access Road	None	180,000

EXHIBIT E

2005-06 AIRPORT CARRYOVER PROJECTS
(Various Funds)

# Proj.	CIP Log #	Sup. Dist.	Location	Address	Description	Fund	Projected Carryover Balance
31		1	Needles	Needles Airport - 711 Airport Rd.	Water Well	REY	50,000
32		1	Needles	Needles Airport - 711 Airport Rd.	Chip Seal Access Road	None	150,000
33		1	Needles	Needles Airport - 711 Airport Rd.	Pavement Repair	None	10,000
34		1	Needles	Needles Airport - 711 Airport Rd.	Resurface Rwy 11-29 & Associated Twy's (Closeout Project)	RHI	0
35		1	Needles	Needles Airport - 711 Airport Rd.	Taxiway Lighting		40,000
36		1	Needles	Needles Airport - 711 Airport Rd.	PAPI		45,000
37		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Pavement Repair	None	10,000
38		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Rehabilitate Water System	None	7,000
39		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Fuel Tank Remediation and Vapor Extraction	RHX	50,000
40		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Resurface Terminal Ramp; Install Perimeter Fence	RHY	574,000
41		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Update CLUP		50,000
42		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Construct Shade Ports (Closeout project)		0
43		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Install Taxiway Lights Parallel RWY 17-35		20,000
44		1	Twentynine Palms	Twentynine Palms Airport - 78569 29 Palms	Super Unicorn; Automated Weather Reporting System (Closeout project)		0
44	**Sub-Total Airport Carryover Projects (Various Funds)**						**29,313,114**
Apple Valley Airport - County Service Area 60 (CSA 60)							
1		All	Apple Valley		Contingency (CSA 60 Capital Projects)	RAI	1,414,429
2		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	South Ramp Hangar Development	REE	390,000
3		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	South Ramp & Taxiway Reconstruction	REF	40,000
4		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Port-A-Port Reconstruction	REH	70,000
5		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Construct Shadeports/Hangars	RET	500,000
6		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Public Restroom Facility	RGZ	100,000
7		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Update Airport Layout Plan	RHT	5,000
8		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Secondary Access Roads; Security Fence; Run-up Areas	RHU	400,000
9		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Terminal Roof Repair (closeout project)	RJF	-
10		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Runway 8/26 Drainage Improvements	None	85,000
11		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Construct Parking Lot	None	25,000
12		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Construct Storage Building	None	25,000
13		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Maintenance Building Roof Repair	None	50,000
14		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Pavement Repairs	None	25,000
15		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Construct Southwest Ramp	None	307,000
16		1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Reconstruct Access Road	None	150,000
17	05-073	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Reconstruct and Widen Twy A (midyear project)	None	443,520
18	05-042	1	Apple Valley	Apple Valley Airport - 21600 Corwin Road	Remodel Terminal Building (midyear project)	None	40,000
18	**Sub-Total Apple Valley Airport - CSA 60 - Carryover Projects**						**4,069,949**
62	**Total Airport Carryover Projects**						**33,383,063**

EXHIBIT F

2005-06 REGIONAL PARKS CARRYOVER PROJECTS
(Various Funds)

Item	Location	Address	Description	Proj. Type	Carryover Balance	Funding Source
Countywide Projects						
1	Countywide	Various	Various Project Contingencies - Lump sum		150,000	Prop 12
2	Countywide	Various	Various Project Contingencies - Lump sum		200,000	Prop 40
3	S.B./Redlands	Santa Ana River Trail 3	Construct hiking/biking/equestrian trail	I	1,312,000	Federal/State Grants
3	**Sub-Total Countywide Projects**				**1,662,000**	
First District						
1	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct new boat launching facility	I	37,500	Dept. of Boating/
2	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct new boat launching facility - Prop 12 share	I	350,000	Prop 12
3	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct new boat launching facility - Prop 40 share	I	55,000	Prop 40
4	Needles	Moabi Reg. Park - I-40 and Park Moabi Rd.	Construct new campground restroom	C	225,000	Prop 12
5	Victorville	Mojave Narrows Reg. Park - 18000 Yates Rd.	Construct new interpretive center	C	396,180	Prop 40
6	Yermo	Calico Ghost Town - 36600 Ghost Town Rd.	Renovate/construct restaurant	RA	50,000	Prop 40
7	Yermo	Calico Ghost Town - 36600 Ghost Town Rd.	Repair/reconstruct calico tram	I	680,000	Prop 12
7	**Sub-Total First District**				**1,793,680**	
Second District						
1	Devore	Glen Helen Reg. Park - 2555 Glen Helen Pkwy	Campground hookups	I	300,000	Prop 40
2	Devore	Glen Helen Reg. Park - 2555 Glen Helen Pkwy	Shelter replacement/restroom	C	400,000	Prop 40
2	**Sub-Total Second District**				**700,000**	
Third District						
1	Yucaipa	Yucaipa Reg. Park - 33900 Oak Glen Rd.	Campground Improve/Equestrian Staging	I	936,000	Prop 12
1	**Sub-Total Third District**				**936,000**	
Fourth District						
1	Chino	Prado Reg. Park - 16700 S. Euclid	RV Campground Upgrades	I	300,000	Prop 12
2	Chino	Prado Reg. Park - 16700 S. Euclid	Shelter replacement	C	864,820	Prop 40
3	Ontario	Cucumonga-Guasti Reg. Park - 800 N. Archibald	Guasti Development	I	473,000	Prop 12
3	**Sub-Total Fourth District**				**1,637,820**	
Fifth District						
1	Colton	Santa Ana River Trail 1	Construct hiking/biking/equestrian trail	C	898,500	Federal/State Grants
1	**Sub-Total Fifth District**				**898,500**	
17	**TOTAL REGIONAL PARKS CARRYOVER PROJECTS**				**7,628,000**	

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT G

2005-06 TRANSPORTATION CARRYOVER PROJECTS
(Various Funds)

Item	Location	Road Name	Limits	Description	Proj. Type	Carryover Balance	Funding Source
First District							
1	Apple Valley	Central Road	Roundup Way N/.5M S, Bear Vly	Widen/turn pockets/AC overlay	I	648,500	Federal Hazard Elimination & Safety, State Gas Tax and Measure I
2	Barstow	Fort Irwin Road	I-15 N/Ft Irwin Bndry	Widening/passing lane project	I	12,590,000	Federal Defense Access Road Program
3	Hesperia	Escondido Avenue	Ranchero St N/Cedar St.	Pave dirt road	P	356,100	Transportation Facilities Plan
4	Hesperia	Mesquite Street	Escondido Avenue E/Maple Ave	Pave dirt road	P	752,000	Federal Surface Transportation Program
5	Lucerne	Custer & Trade Post	SH18 (Lake Gregory Drive)	Left turn lane construction	I	140,000	Measure I
6	Ludlow	Dola Ditch Bridge	Nth, Br No 54C 285, 2.08 M E, Kelbkr	Bridge replacement	I	775,000	Federal Highway Bridge Replacement & Rehabilitation
7	Ludlow	Lanzit Ditch Bridge	Nth, Br No 54C 286, 2.77 E, Kelbaker	Bridge replacement	I	1,076,000	Federal Congestion Mitigation Air Quality, State Gas Tax, City
8	Needles	Needles Highway	N Street N&E/State Line	Rehabilitation	DM	2,104,000	Federal Surface Transportation Program, Federal Public Lands Highway, Congressional Disbursement
9	Oak Hills	Oak Hill Road	Caliente Rd N/.03M S, Jenny St	Realignment	I	63,400	State Gas Tax
10	Oro Grande	National Trails Hwy	.75M N, Oro Grnd/o.6M S, Bryman	Widen/install passing lanes	I	1,400,000	Gas Tax, City of Victorville
11	Phelan	Duncan Road	Johnson Rd E/Eaby Rd	Pave dirt road	P	1,050,000	Transportation Facilities Plan
12	Phelan	Nielson Road	Beekley E/Malpaso Rd	Pave dirt road	P	535,000	State Gas Tax
13	Phelan	Wilson Ranch Road	At UPRR Crossing	RR Xing installation	I	504,000	Transportation Facilities Plan
14	Victorville	Amethyst Road	Palmdale Rd N/Seneca Rd	Road construction and signal	I	50,950	Measure I
15	Victorville	San Martin Road	Luna Rd N/Palmdale Rd.	Pave dirt road.	I	280,000	General Fund
16	Victorville	Hi Desert Corr Proj	SH395 E/SH 18	Preliminary engineering	I	677,500	Federal Surface Transportation Program, City of Victorville, Town of Apple Valley
17	Wrightwood	Wright Mountain Rd	Zermatt Drive N/Hwy 2	Pave new road	P	890,000	Measure I
17	**Total First District**					**23,892,450**	
Second District							
1	Crestline	Crest Forest Drive	SH18 (Lake Gregory Drive)	Improve intersection/realign	I	2,010,000	Measure I
2	Crestline	Crest Forest Drive	South Village Lane Ely/SH18	Sidewalk/parking spaces	P	156,000	Fed Congestion Mitigation Air Quality
3	Crestline	Crestline Park & Ride	Lake Drive	Park and ride facility	P	181,000	Federal Congestion Mitigation Air Quality, State Gas Tax
4	Crestline	Lake Gregrory Walkway	Walkway around Lake Gregory	Walkway construction	I	1,000,000	Federal Surface Transportation Program, Community Development Block Grant
5	Crestline	San Moritz Way	Lake Drive N/San Moritz Dr.	Pave dirt road	P	50,000	Measure I
6	Crestline	Zurich Drive	Thousand Pines Rd. E/Lake Dr.	Realignment and slope stabilization	I	175,000	State Gas Tax
7	Fontana SD 2	Arrow Route	At BNSF RR Xing	RR Xing gates install	I	50,000	Fed Surface Transportation Program
8	Fontana SD 2	Arrow Route	Hickory Avenue E/Beech Avenue	Rehab/drainage/inter IMPS	I	500,000	Measure I

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT G

2005-06 TRANSPORTATION CARRYOVER PROJECTS
(Various Funds)

Item	Location	Road Name	Limits	Description	Proj. Type	Carryover Balance	Funding Source
Second District (Cont'd)							
9	Fontana SD 2	Arrow Route	Reseda/Redwood Avenue	Sidewalk construction	I	145,000	Measure I
10	Fontana SD 2	Cherry Avenue	I-10	Improve interchange	I	190,000	San Sevaine Redevelopment Agency, Gas Tax
11	Fontana SD 2	Cherry Avenue	Whittram Avenue N/Foothill Blvd.	Widen roadway	P	275,000	San Sevaine Redevelopment Agency, Gas Tax
12	Fontana SD 2	Etiwanda Avenue	I-10	Construct interchange	I	145,000	Federal Surface Transportation Program, Catellus Corp.
13	Fontana SD 2	San Bernardino	Various intersections	Signal install and synchro.	I	2,647,500	Federal Congestion Mitigation Air Quality, Measure I
14	Fontana SD 2	Slover Avenue	At Live Oak	Widen roadway	P	35,000	Measure I
15	Fontana SD 2	Valley Boulevard	At Live Oak	Signal installation	I	200,000	Measure I
16	Fontana SD 2	Valley Boulevard	At Oleander Ave.	Signal installation	I	250,000	Measure I
17	Fontana SD 2	Valley Boulevard	Banana Ave/Almond Avenue	Left turn lane construction	I	245,000	Measure I
18	Fontana SD 2	Valley Boulevard	.5 KM E, Rte 15 E/1 KM E, Valley	Landscaping	I	50,000	Catellus
19	Fontana SD 2	Valley Boulevard	Redwood Avenue	Signal installation	I	250,000	Measure I
19	**Total Second District**					**8,554,500**	
Third District							
1	Arrowbear	Arrowbear Drive	Spillway	Guardrail/bridge widening	I	70,000	Measure I
2	Big Bear City	Bowles Blvd.	Aeroplane Blvd. NE/Valley Blvd.	Pave road	P	13,100	Measure I
3	Big Bear City	Paradise Way	SH 38	Construct signal/Improve intersection	I	260,000	Measure I
4	Joshua Tree	Alta Loma Drive	Sunnyhill Rd E/1500'	Improve sight distance	I	117,200	Measure I
5	Joshua Tree	Sunnyhill Road	Alta Loma Rd N/0.18M	Pave dirt road	P	115,200	Measure I
6	Lake Arrowhead	Daley Canyon Road	SH 18	Improve Inter safety/realign	I	50,000	Measure I
7	Lake Arrowhead	Longview Drive	At 601 Longview Drive	Retaining wall	I	220,000	State Gas Tax
8	Mentone	Wabash Avenue	At SH 38	Signal installation	I	397,000	Federal Congestion Mitigation Air Quality, State Gas Tax
9	Moonridge	Maple Lane	Barton Ln/Baldwin Ln	Rehabilitation	DM	143,100	Measure I
10	Redlands	Barton Rd.	New Jersey St E/San Tim Cyn	Signal installation	I	200,000	City of Redlands (Lead), State Gas Tax, Loma Linda
11	Redlands	Beaumont Avenue	At San Timoteo Creek	Bridge replacement	I	1,481,225	Fed. Hwy Bridge Replacement & Rehabilitation, State Gas Tax
12	Redlands	Garnet St. Bridge	Mill Creek, Br No. 54C 420	Bridge replacement	I	1,702,000	Fed. Hwy Bridge Replacement & Rehabilitation, State Gas Tax
13	Yucca Valley	Larrea Rd.	0.06M S, Quail Bush Rd. N/SH 247	Pave dirt road	P	667,500	Federal Congestion Mitigation Air Quality, State Gas Tax
14	Yucca Valley	Reche Road	SH 247	Turnlane construction	I	150,000	Measure I
14	**Total Third District**					**5,586,325**	

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT G

2005-06 TRANSPORTATION CARRYOVER PROJECTS
(Various Funds)

Item	Location	Road Name	Limits	Description	Proj. Type	Carryover Balance	Funding Source
Fourth District							
1	Chino	Philadelphia Avenue	Pipeline Avenue	Signal installation	I	111,750	State Gas Tax
2	Chino	Yorba Avenue	Philadelphia N/.12M S, Francis	Rehabilitation	DM	51,700	Measure I
3	Montclair	Howard Street	At Benson Avenue	Sidewalk construction	I	108,000	State Gas Tax, Community Development Block Grant
4	Montclair	Third Street	Silicon Avenue E .17 M	Rehabilitation	DM	163,000	State Gas Tax
4	**Total Fourth District**					**434,450**	
Fifth District							
1	Bloomington	Cedar Avenue	At I-10	Interchange PSR/PR	I	29,000	Federal Surface Transportation Program, State Gas Tax
2	Bloomington	Cedar Avenue	At Jurupa	Signal installation	I	235,000	Measure I
3	Bloomington	Cedar Avenue	Randall Avenue	Signal installation	I	232,000	Measure I
4	Bloomington	El Rivino Road	Cedar E/Agua Mansa Road	Rehabilitation	DM	730,000	State Gas Tax
5	Bloomington	Slover Avenue	At Juniper Ave.	R/W Acquisition	AC	27,000	State Gas Tax
6	Colton SD 5	La Cadena Drive	Barton Road	Signal installation	I	380,000	State Gas Tax, City of Colton
7	Colton SD 5	Pepper Avenue	Pepper Ave @ Valley Blvd.	Improve Inter & Realign	I	5,000,000	General Fund
8	Fontana SD 2	Arrow Route	Locust Avenue	Signal modification	I	177,000	Federal Hazard Elimination & Safety, State Gas Tax
9	Fontana SD 2	Slover Avenue	At UPRR Xing At Live Oak Avenue	RR Xing gates install	I	45,000	State Exchange
10	Fontana SD 2	Valley Boulevard	Various sections	Rehabilitation	DM	1,445,000	State Gas Tax
11	Fontana SD 2	Valley Boulevard	Cypress Avenue	Signal installation	I	250,000	Measure I
12	San Bernardino	Monterey Avenue	Palm Lane E/Pedley Road	Sidewalk construction	I	220,000	State Gas Tax, Safe Routes to Schools
12	**Total Fifth District**					**8,770,000**	
66	**TOTAL TRANSPORTATION CARRYOVER PROJECTS**					**47,237,725**	

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT H

2005-06 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS

Non-Discretionary Funding (Funds EAA and EAB)

# Proj.	Sup. Dist.	Location	Address	Description	Proj. Type	Carryover Balance	Funding Source
Technical Support Carryover Projects (Fund EAA)							
1	All	Countywide	Various	Active Sites Non-Routine LFG O&M - Colton, Mid-Valley, San Timoteo, Victorville	I	50,000	Operations Fund
2	All	Countywide	Various	Water Quailty Monitoring & Response Program, Active Sites: Landers, Barstow, Victorville, Colton, Mid-Valley & San Timoteo (incluidng Lab Analysis, Reporting, Administrative & Non-Routine O&M)		25,000	Operations Fund
3	All	Countywide	Various	On Call Multidiscipline Engineering, Planning & Permitting Services	PL	122,000	Operations Fund
3	**Sub-Total Technical Support Carryover Projects (Fund EAA)**					**197,000**	
Site Closures and Maintenance Carryover Projects (Fund EAB)							
1	1	Apple Valley, Newberry & Phelan	Various	ACAP Demonstration at Apple Valley & Alternative Final Cover Caisson Study at Apple Valley, Newberry & Phelan	I	13,933	Financial Assurance Fund
2	1	Apple Valley & Lucerne	Various	Apple Valley & Lucerne - Final Closure Construction Plans Redesign	I	25,000	Financial Assurance Fund
3	1	Apple Valley	Apple Valley Sanitary Landfill Closure - 13401 Laguna Seca Drive	ACAP - Apple Valley - Annual Maintenance/Calibration	I	12,500	Financial Assurance Fund
4	3	Big Bear City	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd	Big Bear - Final Cover Material Haul	I	700,000	Financial Assurance Fund
5	5	Cotlon	Colton Sanitary Landfill - 850 Tropica Rancho Rd.	Colton - Final Closure / Post Closure Maintenance Plan	I	20,000	Financial Assurance Fund
6	1	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Final Closure Construction - Redesign/Engr. Support/CQA	I	20,000	Financial Assurance Fund
7	1	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Final Closure Construction - CM	I	50,000	Financial Assurance Fund
8	1	Hesperia	Hesperia Sanitary Landfill - 5500 Hesperia Dump Rd	Hesperia Closure Construction - Full	I	1,000,000	Financial Assurance Fund
9	1	Hinkley	Lenwood-Hinkley Sanitary Landfill - 37751 Lenwood Rd.	Lenwood-Hinkley Final Closure Construction Re-Design/Engineering Support	I	55,000	Financial Assurance Fund
10	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Milliken - Perimeter Landscape Plan	I	20,027	Financial Assurance Fund
11	2	Ontario	Milliken Sanitary Landfill - 2050 S. Milliken Ave.	Engineering Design Services - Proposed Storm Drain Improvements / Dupont Ave.	I	1,000	Financial Assurance Fund
12	1	Twentynine Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	Twentynine Palms Final Closure - Constr. Engineering Support, Plan Revisions	I	24,000	Financial Assurance Fund
13	1	Twentynine Palms	Twentynine Palms Sanitary Landfill - 7501 Pinto Mountain Rd.	Twentynine Palms Final Closure Construction - CQA and CM	I	140,000	Financial Assurance Fund
13	**Sub-Total Site Closures and Maintenance Carryover Projects (Fund EAB)**					**2,081,460**	
16	**TOTAL SOLID WASTE MANAGEMENT CARRYOVER PROJECTS (Funds EAA and EAB)**					**2,278,460**	

Legend: A-ADA, AC-Acquisition Land/Bldgs., C-New Construction, DM-Deferred Maintenance, I-Infrastructure, L-Leases, LS-Life/Health Safety, P-Paving, PL-Planning, R-Roofing, RA-Remodel/Alteration

EXHIBIT I

2004-05 COMPLETED PROJECTS
(Fund CJV)

# Proj.	Proj. #	Sup. Dist.	Department	Location	Address	Description	Original Budget	Source of Remaining Balance: General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Projected Carryover Balance
Countywide Completed Projects											
1	30030	All	Fac Mgmt	Countywide	Various	Miscellaneous minor CIP projects	400,000	0			0
2	50480	All	Arch & Engr	Countywide	Various	Savings from completed general fund projects	74,381	0			0
3	50000	All	Fac Mgmt	Countywide	Various	Minor CIP	400,000	0			0
4	50410	All	ECD	Countywide	Various	Miscellaneous ECD projects	350,000			125,000	125,000
5	40040	All	Fac Mgmt	Countywide	Various	Miscellaneous minor CIP projects	400,000			36,771	36,771
5	**Total Countywide Completed Projects**						**1,624,381**	**0**	**0**	**161,771**	**161,771**
First District											
1	50530	1	ECD	Barstow	236 E. Fredericks St.	Oasis Shelter re-roof	40,500			3,000	3,000
2	50330	1	Fleet Mgmt	Barstow	29802 Highway 58	Construct above ground fuel tanks when underground tanks have been removed.	150,000		0		0
3	30510	1	Regional Parks	Needles	I40 & Park Moabi Rd.	Remove and replace underground fuel tank	546,371		221,081		221,081
4	50320	1	Fleet Mgmt	Victorville	14777 McArt Road	Add additional repair site through City of VV lease	7,500		0		0
5	40070	1	Regional Parks	Victorville	Mojave Narrows Reg Pk-18000 Yates Rd.	Design Horseshoe Lake rehab	20,000	0			0
5	**First District Completed Projects**						**764,371**	**0**	**221,081**	**3,000**	**224,081**
Second District											
1	40120	2	Sheriff	Devore	18000 W. Institution Rd.	GHRC-Remove/replace dishwasher	50,000			50,000	50,000
2	40130	2	Sheriff	Devore	18000 W. Institution Rd.	GHRC-modernize utility feed	60,000			4,512	4,512
3	30380	2	Sheriff	Devore	18000 W. Institution Rd.	Recreation yard	1,097,381			84,562	84,562
4	30440	2	Sheriff	Devore	18000 W. Institution Rd.	GHRC Minimum security dorm	229,638			8,291	8,291
5	30445	2	Sheriff	Devore	18000 W. Institution Rd.	GHRC security system master plan	75,000			0	0
6	40610	2	Sheriff	Devore	18000 W. Institution Rd.	GHRC Bakery Addition	435,000			161,370	161,370

EXHIBIT I

2004-05 COMPLETED PROJECTS
(Fund CJV)

# Proj.	Proj. #	Sup. Dist.	Department	Location	Address	Description	Original Budget	Source of Remaining Balance: General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Projected Carryover Balance
Second District (Cont'd)											
7	50100	2	Arch & Engr	Devore	18000 W. Institution Rd.	GHRC Multi purpose building pavement mgmt.	10,000	0			0
8	50110	2	Arch & Engr	Ontario	555 W. Maple	PSD-Pavement management	20,000	0			0
9	60314	2	Probation	Rancho Cuca.	9478 Etiwanda Ave.	WVJD facility expansion	30,000	0			0
10	30890	2	Sheriff	Rancho Cuca.	9500 Etiwanda Avenue	WVDC commissary	930,360			145	145
11	50260	2	Arch & Engr	Rancho Cuca.	9500 Etiwanda Avenue	Water channel clean-up	83,500	1,500			1,500
11	**Total Second District Completed Projects**						**3,020,879**	**1,500**	**0**	**308,880**	**310,380**
Third District											
1	50220	3	Arch & Engr	Redlands	216 Brookside	Pavement management	20,000	0			0
2	50230	3	Arch & Engr	Redlands	222 Brookside	Pavement management	10,000	0			0
3	50210	3	Arch & Engr	Twin Peaks	26010 Hwy 189	Pavement management	30,000	0			0
3	**Total Third District Completed Projects**						**60,000**	**0**	**0**	**0**	**0**
Fourth District											
1	40160	4	Museum	Chino	17127 Pomona Rincon Rd.	Provide potable water	116,000	14,220			14,220
2	20200	4	Information Svcs	Chino Hills	800 MHZ Butterfield	Radio tower construction	324,640	0	199,749		199,749
3	30590	4	ECD	Ontario	215 W. C Street	YMCA parking lot rehab	80,108			0	0
4	50770	4	Regional Parks	Ontario	800 N. Archibald	Cucamonga Guasti waterslides	103,100	7,100			7,100
4	**Total Fourth District Completed Projects**						**623,848**	**21,320**	**199,749**	**0**	**221,069**
Fifth District											
1	20465	5	ECD	Bloomington	18313 Valley Blvd.	Alaya Park Improvements	302,000			48,821	48,821
2	30780	5	ECD	Bloomington	18317 Valley Blvd.	Senior Center Nutrition Center	101,894			4,895	4,895
3	30420	5	ECD	Bloomington	Linden & Jurupa	Kessler Park rehabilitation	250,000			0	0
4	20045	5	Arch & Engr	Colton	400 N. Pepper	ARMC Emergency room remodel	596,384	0		30,502	30,502
5	20610	5	Arch & Engr	Fontana	17780 & 17830 Arrow Hwy	Chiller Replacements	1,488,350	0			0
6	50120	5	Arch & Engr	San Bernardino	1499 S. Tippecanoe	PSD-Pavement management	5,000	0			0
7	50160	5	Arch & Engr	San Bernardino	172 W. 3rd St.	Pavement management	20,000	0			0

EXHIBIT I

2004-05 COMPLETED PROJECTS
(Fund CJV)

# Proj.	Proj. #	Sup. Dist.	Department	Location	Address	Description	Original Budget	Source of Remaining Balance: General Fund Local Cost	Source of Remaining Balance: Other Discretionary Funding	Source of Remaining Balance: Non-Discretionary Funding	Projected Carryover Balance
Fifth District (Cont'd)											
8	50510	5	ECD	San Bernardino	2012 W. Mallory St.	Al-Shifa health clinic faciity rehab	30,304			15,304	15,304
9	30870	5	Fleet Mgmt	San Bernardino	210 N. Lena Rd.	Warehouse replacement	101,800		4,211		4,211
10	40600	5	Auditor-Controller	San Bernardino	222 W. Hospitality Lane	Data Center remodel	100,000		0		0
11	50730	5	Auditor-Controller	San Bernardino	222 W. Hospitality Lane	Data Center electrical	34,500		0		0
12	40690	5	District Attorney	San Bernardino	316 N. Mt. View	DA 3rd floor remodel	24,170		24,170		24,170
13	50150	5	Arch & Engr	San Bernardino	316 N. Mt. View	DA-Pavement management	10,000	0			0
14	50535	5	ECD	San Bernardino	36055 School Rd.	Muscoy Sports Fields improvement	35,000			2,000	2,000
15	00780	5	Arch & Engr	San Bernardino	385 N. Arrowhead	Board chambers video upgrade	16,505		16,505		16,505
16	50130	5	Arch & Engr	San Bernardino	4th St. between Sierra & Mt. View	Pavement management	10,000	0			0
17	20655	5	Sheriff	San Bernardino	630 E. Rialto Av.	CDC employee parking lot rehab	100,000		89,847		89,847
18	40330	5	Information Svcs	San Bernardino	670 E. Gilbert St.	Electrical supply repair	134,000		4,936		4,936
19	40640	5	Arch & Engr	San Bernardino	670 E. Gilbert St.	ISD Building reroof	130,000	14,303			14,303
20	50250	5	Arch & Engr	San Bernardino	670 E. Gilbert St., So. Pkg Lot	Pavement management	40,000	0			0
21	40720	5	Probation	San Bernardino	700 E. Gilbert St.	Move ROP horticulture	45,235		0		0
22	40680	5	Probation	San Bernardino	740 E. Gilbert St.	RYEF install emergency power supply	50,000		2,148		2,148
23	10130	5	Fac Mgmt	San Bernardino	777 E. Rialto Ave.	GSG Building fire system	28,500	0			0
24	30520	5	Fleet Mgmt	San Bernardino	777 E. Rialto Ave.	Vehicle Service fuel system upgrade	100,000	0	52,672		52,672
25	40530	5	Regional Parks	San Bernardino	777 E. Rialto Ave.	Office remodel	75,000		4,682		4,682
26	50515	5	ECD	San Bernardino	8088 Palm Ave.	North Norton Parking lot improvements	28,000			3,000	3,000
27	50170	5	Arch & Engr	San Bernardino	825 E. 3rd	Pavement management	20,000	0			0
28	10120	5	Courts/HSS	San Bernardino	860 E. Gilbert St.	Juvenile Dependency Court	5,224,660	0			0
29	10235	5	Probation	San Bernardino	900 E. Gilbert St.	CJH Tents/Classroom removal	1,751,755	0			0
30	30690	5	Probation	San Bernardino	900 E. Gilbert St.	Juvenile Hall Master plan	30,000	0	5,000		5,000

EXHIBIT I

2004-05 COMPLETED PROJECTS
(Fund CJV)

# Proj.	Proj. #	Sup. Dist.	Department	Location	Address	Description	Original Budget	Source of Remaining Balance: General Fund Local Cost	Other Discretionary Funding	Non-Discretionary Funding	Projected Carryover Balance
Fifth District (Cont'd)											
31	30875	5	District Attorney	San Bernardino	900 E. Gilbert St.	ARMC Trailer relocation to Gilbert St.	200,000	0			0
32	40740	5	Probation	San Bernardino	900 E. Gilbert St.	CJH Remove Tent annex	31,000		0		0
33	50140	5	Arch & Engr	San Bernardino	Mt. View between 4th & 5th St.	Pavement management	10,000	0			0
34	30330	5	Arch & Engr	San Bernardino	Third Street Facilities	Parking lot/road rehab	90,000	0			0
34	**Total Fifth District Completed Projects**						**11,214,057**	**14,303**	**204,171**	**104,522**	**322,996**
62	**TOTAL COMPLETED PROJECTS**						**17,307,536**	**37,123**	**625,001**	**578,173**	**1,240,297**

EXHIBIT J-1

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 1 (2004-05) CIP Requests

Projects funded or proposed for funding in 2005-06 are highlighted

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 1 (2004-05)
Countywide							
1	County Trial Courts	All	5	Countywide	Replace/repair facility roofs-See A&E Roofing	I/R EI	-
2	County Trial Courts	All	6	Countywide	Repave/repair parking lots-See A&E Pave Mgmt.	I/R EI	-
3	County Trial Courts	All	7	Countywide	Replace carpet, paint and tile	I/R EF	1,200,000
4	County Trial Courts	All	8	Countywide	Remodel public service counters to meet	R/A	-
5	County Trial Courts	All	9	Countywide	Remodel courtroom clerks' stations	R/A	400,000
6	County Trial Courts	All	10	Countywide	Remodel public restrooms to comply with ADA	R/A	-
7	County Trial Courts	All	11	Countywide	Replace signage	R/A	-
8	County Trial Courts	All	12	Countywide	Window washing - court wide	Not CIP	-
9	County Trial Courts	All		Countywide	Replace spectator seating benches	R/A	-
10	Regional Parks	All	2	Countywide	Web-based reservation system.	INDS	350,000
11	Regional Parks	All	3	Countywide	Regional Trails System Master Plan (L. Gregory;	INDS	450,000
11	**Total Countywide**						**2,400,000**
First District							
1	County Fire	1	1	Baker - Baker Blvd.	Construct 6,500 SF 3-bay fire station as per approved plans and specs.	C/A	1,750,000
2	County Trial Courts	1	2	Barstow - 235 E. Mt. View	Install security door	R/A	-
3	Regional Parks	1	1	Needles - Park Moabi -	Construct new domestic water well	I/R EI	285,000
4	County Trial Courts	1	2	Victorville - 14455 Civic Drive	Replace formica/laminate in courtrooms	R/A	-
5	County Trial Courts	1	3	Victorville - 14455 Civic Drive	Install headboards in jury boxes	PM	-
6	County Trial Courts	1	4	Victorville - 14455 Civic Drive	Repair laminate counter tops in three restrooms	I/R EF	-
7	County Trial Courts	1	5	Victorville - 14455 Civic Drive	Install drain system in parking lot	I/R EI	-
8	District Attorney	1	2	Victorville - 14455 Civic Drive	Convert copy room to office	R/A	20,000
9	Board of Supervisors - First	1	1	Victorville - Various Offices	Consolidate general fund departments from leased	R/A	-
10	Board of Supervisors -Second District	2	1	Crestline	Address deferred maintenance and ADA access issues.	R/A	-
10	**Total First District**						**2,055,000**
Second District							
1	County Trial Courts	2	2	Rancho Cucamonga - 8303 Haven Avenue	Paint exterior	I/R EF	215,000
2	County Trial Courts	2	3	Rancho Cucamonga - 8303 Haven	Repair HVAC system	I/R EF	-
3	County Trial Courts	2	4	Rancho Cucamonga - 8303 Haven Avenue	Pave vacant northeast lot	C/A	500,000
4	County Trial Courts	2	5	Rancho Cucamonga - 8303 Haven Avenue	Resurface elevator	I/R EF	-
5	County Trial Courts	2	6	Rancho Cucamonga - 8303 Haven Avenue	Tint windows	PM	-

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A-Construct/Acquire; INFS-Install new bldg/facility system; INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maintenance

EXHIBIT J-1

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 1 (2004-05) CIP Requests

Projects funded or proposed for funding in 2005-06 are highlighted

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 1 (2004-05)
Second District (Cont'd)							
6	County Trial Courts	2	7	Rancho Cucamonga - 8303 Haven Avenue	Remove wall dividers	R/A	-
7	District Attorney	2	1	Rancho Cucamonga - 8303 Haven	Paint /Carpet 4th Floor	I/R EF	-
8	County Museum	2	1	Rancho Cucamonga - 8810 Hemlock	Re-roof Rains House and mitigate water damage.	I/R EF	120,000
9	Sheriff	2	2	Rancho Cucamonga - 9500 Etiwanda Avenue	Fire Alarm System Replacement - West Valley Detention Center - Phase I	I/R EF	550,000
9	**Total Second District**						**1,385,000**
Third District							
1	County Trial Courts	3	3	Big Bear - 477 Summit Blvd.	Install security glass at Clerk's Office counter	R/A	-
2	Sheriff	3	3	Joshua Tree - 6527 Whitefeather Rd.	Replace 2000 sq. ft. of carpet and paint.	I/R EF	10,000
3	County Trial Courts	3	4	Joshua Tree - 6527 Whitefeather Rd.	Expand Superior Court Clerk's Office 3,500 SF	C/A	1,000,000
4	County Trial Courts	3	5	Joshua Tree - 6527 Whitefeather Rd.	Construct new courtroom, chambers and	C/A	1,500,000
5	County Trial Courts	3	6	Joshua Tree - 6527 Whitefeather Rd.	Parking lot for expansion of courthouse	C/A	-
6	County Trial Courts	3	7	Redlands	Construct new courthouse for Redlands	C/A	7,000
7	County Museum	3	6	Redlands - 2022 Orange Tree Lane	Construct 15,000 SF warehouse space. Terminate	C/A	1,500,000
8	County Museum	3	2	Redlands - 2024 Orange Tree Lane	Replace 30,000 SF of carpet with tile or wood	I/R EF	390,000
9	County Museum	3	3	Redlands - 2024 Orange Tree Lane	Additional funding for Admin and Educ building -	C/A	745,000
10	County Museum	3	4	Redlands - 2024 Orange Tree Lane; Yucaipa - 32183 Kentucky St.	Security improvements.	INFS	247,000
11	County Trial Courts	3	5	Twin Peaks - 26010 Hwy 189	Repair/replace broken parking lot light	I/R EF	100,000
12	Sheriff	3	5	Twin Peaks - 26010 Hwy 189	Replace carpet	I/R EF	15,000
13	County Trial Courts	3	6	Twin Peaks - 26010 Hwy 189; Big Bear - 477 Summit Blvd.	Install roof drain gutters to divert melting snow from building entries.	PM	-
14	County Trial Courts	3	7	Twin Peaks - 26010 Hwy 189	Remodel to add Atty/Client Conf Room	R/A	-
15	County Library	3	1	Yucaipa - 12040 5th	Pave 15,400 SF of vacant land for 46 parking	C/A	60,000
15	**Total Third District**						**5,574,000**
Fourth District							
1	County Trial Courts	4	2	Chino - 13260 Central Ave.	Install additional elevator	INFS	-
2	County Trial Courts	4	3	Chino - 13260 Central Ave.	Install exhaust fans in public restrooms	R/A	-
3	County Trial Courts	4	4	Chino - 13260 Central Ave.	Install patio cover to prevent leaves from clogging	PM	-
3	**Total Fourth District**						**-**

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A-Construct/Acquire; INFS-Install new bldg/facility system; INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maintenance

EXHIBIT J-1

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 1 (2004-05) CIP Requests

Projects funded or proposed for funding in 2005-06 are highlighted

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 1 (2004-05)
Fifth District							
1	County Trial Courts	5	5	Fontana - 17780 Arrow Blvd.	Remodel 2nd floor to add (2) new courtrooms and chambers.	R/A	400,000
2	County Trial Courts	5	6	Fontana - 17780 Arrow Blvd.	Paint exterior	I/R EF	-
3	County Trial Courts	5	7	Fontana - 17780 Arrow Blvd.	Complete repaving of court parking lot	I/R EF	150,000
4	County Trial Courts	5	8	Fontana - 17780 Arrow Blvd.	Install exhaust fans in public restrooms	R/A	5,000
5	Sheriff	5	1	Rialto - 1771 Miro Way	Install security cameras at entrances to Valley Control Center	INDS	30,000
6	County Trial Courts	5	1	San Bernardino	New Central Courthouse	C/A	250,000,000
7	County Trial Courts	5	2	San Bernardino	Construct new Juvenile Court complex	C/A	11,000,000
8	County Trial Courts	5	3	San Bernardino	Fund Environmental Impact Report	Not CIP	-
9	Treasurer/Tax Collector	5	1	San Bernardino - 172 W. Third St.	Remodel 1st floor restrooms to be ADA compliant	R/A	-
10	Public Administrator/ Guardian/ Conserv/Coroner	5	5	San Bernardino - 175 S. Lena Road	Expand parking lot to add 12 stalls	C/A	65,000
11	County Trial Courts	5	6	San Bernardino - 351 N. Arrowhead	Add monitored fire alarms-Duplicate-See A&E-	INFS	-
12	County Trial Courts	5	7	San Bernardino - 351 N. Arrowhead	Install additional elevator - annex building	INFS	1,000,000
13	County Trial Courts	5	24	San Bernardino - 351 N. Arrowhead	Install awning over sidewalk outside jury assembly	R/A	-
14	County Trial Courts	5	25	San Bernardino - 351 N. Arrowhead	Install air conditioning	INFS	-
15	County Trial Courts	5	26	San Bernardino - 351 N. Arrowhead	Add hot water to Old Courthouse	I/R EI	-
16	County Trial Courts	5	27	San Bernardino - 351 N. Arrowhead	Replace doors in breezeway between annex and old courthouse for security and ADA	R/A	25,000
17	County Trial Courts	5	28	San Bernardino - 351 N. Arrowhead	Refinish and/or replace benches - public hallways	Not CIP	-
18	Board of Supervisors - Third District	5	1	San Bernardino - 385 N. Arrowhead, 5th Floor	Convert storage and copy room to cubicles	R/A	-
19	Sheriff	5	4	San Bernardino - 655 E. 3rd St.	Replace carpet and repaint 2nd floor areas	I/R EF	40,000
20	Information Services	5	3	San Bernardino - 670 E. Gilbert	Resurface south parking lot and add security	I/R EF	250,000
21	Information Services	5	2	San Bernardino - 670 E. Gilbert	Install Data Center Backup Generator	PM	150,000
22	Registrar of Voters	5	1	San Bernardino - 777 E. Rialto Ave.	Remodel to improve customer services	R/A	50,000
23	Public Administrator/ Guardian/	5	4	San Bernardino - 777 E. Rialto	Construct 3,220 SF expansion	C/A	755,000
24	County Trial Courts	5	5	San Bernardino - 780 E. Gilbert	Paint residency housing buildings 7, 9, and 11	I/R EF	-
25	County Trial Courts	5	6	San Bernardino - 900 E. Gilbert St.	Repair/replace electrical and HVAC in Juvenile	I/R EF	130,000
26	County Trial Courts	5	16	San Bernardino - 900 E. Gilbert St.	Remodel front entrance of Juvenile Court lobby to add metal detector and x-ray machine and make	R/A	-
27	County Trial Courts	5	17	San Bernardino - 900 E. Gilbert St.	Install emergency generator	INFS	500,000

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A-Construct/Acquire; INFS-Install new bldg/facility system; INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maintenance

EXHIBIT J-1

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 1 (2004-05) CIP Requests

Projects funded or proposed for funding in 2005-06 are highlighted

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 1 (2004-05)
Fifth District (Cont'd)							
28	County Trial Courts	5	18	San Bernardino - 900 E. Gilbert St.	Install rain gutters around Juvenile Court bldg.	I/R EF	10,000
29	County Trial Courts	5	19	San Bernardino - 900 E. Gilbert St.	Remove playground equipment	I/R EF	10,000
30	County Trial Courts	5	20	San Bernardino - 900 E. Gilbert St.	Install awning, seating and concrete to playground	R/A	-
31	Probation	5	3	San Bernardino - 900 E. Gilbert St.	Video Security Enhancement	INFS	460,000
32	Probation	5	4	San Bernardino - 900 E. Gilbert St.	Resurface south parking lot at CJH	C/A	45,000
32	**Total Fifth District**						**265,075,000**
80	**TOTAL YEAR 1**						**276,489,000**

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A-Construct/Acquire; INFS-Install new bldg/facility system; INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maintenance

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Countywide									
1	Architecture and Engineering (A&E)	All		Countywide	American's with Disabilities Act (ADA) - programmed remodeling of facilities to meet Federal mandate to comply with ADA standards for programs and facilities.	R/A	150,000		
2	Architecture and Engineering (A&E)	All		Countywide	Life Safety Modernization - Various locations countywide. Includes fire sprinklers, fire/smoke alarms, security.	INFS			
3	Architecture and Engineering (A&E)	All		Countywide	Electrical Power Modernization Program - Various locations countywide.	I/R EF			
4	Preschool Services	All	1	Countywide	Add Preschool leased locations to be determined by need.	C/A		-	100% Federal funding
5	Public Health	All	1	Countywide	Add Women, Infants, Children leased locations to be determined by need.	C/A		-	100% Federal USDA funding
5	**Total Countywide**						**150,000**	**-**	
First District									
1	Airport	1	4	Apple Valley Airport	Reconstruct Taxiway A and connecting Taxiways A-1 through A-7	I/R EI		445,000	FAA 90%, CSA 60 5%, Potential State Funds 5%
2	Airport	1	11	Apple Valley Airport	Annual pavement maintenance	PM		10,000	FAA 90%, CSA 60 5%, Potential State Funds 5%
3	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	6	Apple Valley Sanitary Landfill - 13401 Laguna Seca Dr., Apple Valley	Final closure of inactive landfill	I/R EI		100,000	Financial Assurance Fund (EAN-SWM)
4	Architecture and Engineering (A&E)	1	2	Barstow - 235 E. Mt. View	Elevators	I/R EF	100,000		
5	District Attorney	1	Yr. 2-2	Barstow - 235 E. Mt. View	Install permanent wall in library area for privacy	R/A	10,000		
6	Fleet Management	1	Yr. 2-2	Barstow - 29802 Highway 58	Demolish house as part of MOU occupancy agreement with Trans/Flood	C/A		12,000	Retained earnings
7	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	1	1	Barstow Sanitary Landfill - 3 miles So. of Barstow on SH 247, Barstow	Groundwater and landfill gas monitoring	I/R EI		1,300,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
8	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	5	Barstow Sanitary Landfill - 3 miles So. Of Barstow on SH 247, Barstow	Design and construction of Unit 2 Cell	I/R EI		250,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
9	Airport	1	5	Barstow-Daggett Airport	Rehabilitate airport access road.	I/R EI		180,000	FAA 90%, County Airport Funds RAA 5%, potential
10	Airport	1	9	Barstow-Daggett Airport	Annual pavement maintenance.	PM		10,000	County Airport Funds RAW
11	County Museum	1	6	Daggett - Museum	Stabilize Daggett Stone Hotel	I/R EF	31,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
First District (Cont'd)									
12	County Library	1		Hesperia	Construct 20000 sq. ft. facility to replace leased 4,800 sq. ft. building	C/A		6,600,000	State Bond Act - $4,420,000; City, balance
13	Transportation - Measure I North Desert Arterials	1	2	Ludlow - National Trails Hwy - Crucero Rd. E to 5.69M E of Main St. (E Leg)	Rehabilitate roadway	I/R EI		705,500	Measure I
14	County Trial Courts	1	Yr. 2-1	Needles - 1111 Bailey	Design and Construct Needles City Hall Addition and Renovation. Adds 1 courtroom in City-owned building consisting of 9,161 SF	C/A		2,215,000	Trial Court Funding
15	Airport	1	1	Needles Airport	Construct connecting Taxiway between Runway 02 threshold and Taxiway B.	I/R EI		100,000	FAA 90%, County Airport Funds RAA 5%, potential
16	Airport	1	6	Needles Airport	Rehabilitate airport access road.	I/R EI		170,000	FAA 90%, County Airport Funds RAA 5%, potential
17	Airport	1	10	Needles Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
18	Transportation - Measure I Victor Valley Arterials	1	6	Phelan - Sheep Creek Rd., .8M N of Smoke Tree Rd	Construct culvert	I/R EI		159,000	Measure I
19	Airport	1	2	Twentynine Palms - Library - 6078 Adobe Rd.	Construct connecting taxiway between Runway 17 threshold and Taxiway B. Remove Taxiway B-1	C/A		100,000	FAA 90%, County Airport Funds RAA 5%, potential State 5%
20	Airport	1	8	Twentynine Palms - Library - 6078 Adobe Rd.	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
21	Architecture and Engineering (A&E)	1	25	Twentynine Palms - Library - 6078 Adobe Rd.	Paving Projects	I/R EF	10,000		
22	Assessor	1	1	Victorville	Relocate from 4200 SF to ? SF of leased space on 15456 Sage St.	C/A		-	
23	Public Defender	1	Yr. 2-8	Victorville - 14455 Civic Drive	Paint and recarpet.	I/R EF	5,000		
24	Public Defender	1	Yr. 2-3	Victorville - 14455 Civic Drive	Add space in county-owned building or in leased space to house additional staff.	C/A	15,000		
25	Public Defender	1	Yr. 2-5	Victorville - 14455 Civic Drive - Juvenile -	Modify existing space to accommodate attorney-juvenile interview rooms.	R/A	10,000		
26	Probation	1	Yr. 2-4	Victorville - 15505 Civic Drive	Lease land for parking adjacent to leased county building.	C/A	150,000		
27	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	4	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Expansion of Unit 2 Cell and construction of Unit 3 Cell	I/R EI		2,450,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
First District (Cont'd)									
28	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	1	5	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Groundwater and landfill gas monitoring	I/R EI		175,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
29	Transportation - Measure I Victor Valley Arterials	1	7	Wrightwood - SH 2 @ Sheep Creek Dr.	Left turn lane	I/R EI		95,000	Measure I
30	Transportation - Measure I Victor Valley Arterials	1	5	Wrightwood - Wright Mountain Rd., Zermatt Dr. N to Hwy 2	Pave new road	I/R EI		930,000	Measure I
30	**Total First District**						**331,000**	**16,026,500**	
Second District									
1	Architecture and Engineering (A&E)	2	30	Devore - GHRC - 18000 W. Institution Rd.	Paving Projects	I/R EF	60,000		
2	Regional Parks	2	2	Devore - Glen Helen	Campground RV utility hook-ups	I/R EI	500,000		
3	Regional Parks	2	3	Devore - Glen Helen	Swim area renovation	C/A	350,000		
4	Architecture and Engineering (A&E)	2	29	Devore - Sheriff Academy - West End Institution	Paving Projects	I/R EF	25,000		
5	Sheriff	2	Yr. 2-5	Devore - Training Academy - 18000 W. Institution Rd.	Remediation and various other projects	I/R EI	5,000,000		
6	Architecture and Engineering (A&E)	2	7	Rancho Cucamonga - 8303 Haven Avenue	Skylight replacement	I/R EF	200,000		
7	Architecture and Engineering (A&E)	2	4	Rancho Cucamonga - 9500 Etiwanda Avenue	Temporary utility protection at flood control channel	I/R EF	600,000		
8	Sheriff	2	Yr. 2-1	Rancho Cucamonga - 9500 Etiwanda Avenue	Fire Alarm System Replacement - West Valley Detention Center - Phase II	I/R EF	550,000		
9	Architecture and Engineering (A&E)	2	13	Rancho Cucamonga - Museum - Raines House - 8810 Hemlock	Roofing	I/R EF	125,000		
9	**Total Second Distict**						**7,410,000**	**-**	
Third District									
1	Architecture and Engineering (A&E)	3	27	Big Bear - 41930 Garstin Dr.	Paving Projects	I/R EF	20,000		
2	Architecture and Engineering (A&E)	3		Big Bear - 477 Summit Blvd.	Infrastructure Replacement Program - Includes elevators, plumbing/irrigation, bldg. Exteriors, lighting, and walkways	I/R EF	75,000		
3	Architecture and Engineering (A&E)	3	28	Big Bear - 477 Summit Blvd.	Paving Projects	I/R EF	30,000		
4	Regional Parks	3	1	Crestline - Lake Gregory	Houston Creek and settling basin drainage improvements	I/R EI			

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Third District (Cont'd)									
5	Sheriff	3	Yr. 2-3	Joshua Tree - 6527 White Feather Rd.	Expand parking area 11,250 sq. ft.	I/R EF	35,000		
6	Transportation - Measure I Morongo Basin Arterials	3	3	Joshua Tree - Alta Loma Dr., @ Sunny Vista Rd.	Widen roadway, construct turn pocket	I/R EI		350,000	Measure I
7	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	3	6	Landers Sanitary Landfill - 59200 Winter Rd., Landers	Design and construction of third septic pond.	I/R EI		2,000,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
8	County Library	3		Mentone	7000 sq. ft. reading room in conjunction with senior center to replace existing 1,300 sq. ft. leased facility	C/A		1,100,000	Community Development Block Grant Funds
9	Architecture and Engineering (A&E)	3	3	Redlands - 2024 Orange Tree Lane	Elevators	I/R EF	100,000		
10	County Museum	3	1	Redlands - 2024 Orange Tree Lane	Additional funding for Hall of Paleontology construction - Total project cost $2.5 million. $469,406 was received through federal EDI grants with $220k remaining. Design is complete. Request is for $500k add'l matching funds to $1m in matching funds already set aside by Board.	C/A	500,000		
11	County Museum	3	4	Redlands - 2024 Orange Tree Lane	Upgrade technology infrastructure.	INDS	46,000		
12	County Museum	3	5	Redlands - 2024 Orange Tree Lane	Install covered aluminum pavilion for group functions.	C/A	16,000		
13	County Museum	3	2	Redlands - 2024 Orange Tree Lane	Install museum-quality compact storage system for historic and cultural artifact preservation	INFS	80,000		
14	County Museum	3	3	Redlands - Asistencia	Resurface parking lot.	I/R EI	50,000		
15	Architecture and Engineering (A&E)	3	10	Redlands - Courthouse - 216 Brookside	Roofing	I/R EF	80,000		
16	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	3	4	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd.	Groundwater and Landfill gas monitoring	I/R EI		103,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
17	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	3	3	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd.	Expansion of Unit 2 Cell	I/R EI		4,750,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Third District (Cont'd)									
18	Sheriff	3	Yr. 2-2	Twin Peaks - 26010 Hwy 189	Construct floor-to-ceiling wall with bullet-resistant interior to enclose office area from the public lobby	R/A	25,000		
19	Architecture and Engineering (A&E)	3	23	Yucaipa - Sheriff - 34282 Yucaipa Blvd.	Paving Projects	I/R EF	20,000		
20	Transportation - Measure I Morongo Basin Local	3	3	Yucca Valley - La Contenta Rd., Yucca Tr. N to SH62	Widen roadway	I/R EI		275,000	Measure I
20	**Total Third District**						**1,077,000**	**8,578,000**	
Fourth District									
1	County Library	4		Chino - Preserve S. of Kimball Avenue	Construct 5,500 sq. ft. joint-use library with Chino Unified School District and City of Chino.	C/A		-	Lewis Operating Corp, Chino Unified School District, City of Chino
2	Airport	4	3	Chino Airport	Construct Taxiway M south of Runway 8R-26L including Phase II perimeter fence.	I/R EI		3,950,000	FAA 90%, County Airport Funds RAA 5%, potential State 5%
3	Airport	4	7	Chino Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
3	**Total Fourth District**						**-**	**3,960,000**	
Fifth District									
1	Transportation - Measure I San Bernardino Valley Local	5	13	Bloomington - Cedar Ave. @ Randall Ave.	Signal installation	I/R EI		240,000	Measure I
2	Transportation - Measure I San Bernardino Valley Local	5	15	Bloomington - Bloomington Ave., @ Larch	Signal installation	I/R EI		250,000	Measure I
3	Transportation - Measure I San Bernardino Valley Local	5	16	Bloomington - Cedar Avenue @ Jurupa	Signal installation	I/R EI		250,000	Measure I
4	Arrowhead Regional Medical Center	5	Yr. 2-1	Colton - 400 N. Pepper	Provide additional funding to convert psychiatric care units to acute care services.	R/A		920,000	
5	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	5	2	Colton Sanitary Landfill - 850 Tropica Rancho Road, Colton	Groundwater and landfill Gas Monitoring	I/R EI		50,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
6	Assessor	5	2	Fontana	Relocate from 3,240 SF to ? SF of leased space.	C/A		-	
7	Transitional Assistance Department	5	1	Fontana	Consolidate two leased facilities consisting of 59,999 SF to 60,000 SF	C/A		1,225,000	90% federal and state funded. 10% local share funded 52% realignment and
8	Architecture and Engineering (A&E)	5	2	Fontana - 17780 and 17830 Arrow Blvd.	Electrical Power Modernization Program	I/R EF	1,100,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Fifth District (Cont'd)									
9	Architecture and Engineering (A&E)	5		Fontana - 17780 Arrow	Infrastructure Replacement Program - Includes elevators, plumbing/irrigation, bldg. Exteriors, lighting, and walkways	I/R EF	75,000		
10	Architecture and Engineering (A&E)	5	14	Fontana - 17780 Arrow	Roofing	I/R EF	30,000		
11	Architecture and Engineering (A&E)	5		Fontana - 17830 Arrow	Infrastructure Replacement Program - Includes elevators, plumbing/irrigation, bldg. Exteriors, lighting, and walkways	I/R EF	75,000		
12	Public Defender	5	Yr. 2-2	Fontana - 17830 Arrow	Provide space for growing file needs.	R/A	35,000		
13	Public Defender	5	Yr. 2-6	Fontana - 17830 Arrow	Provide additional workspace for staffing growth.	C/A			
14	Transportation - Road Fund	5	19	Fontana - San Bernardino Ave., Live Oak, Beech, Hemlock, Redwood	Signal installation & synchronization	I/R EI		2,405,000	Federal Congestion Mitigation Air Quality and Measure I
15	Transportation - Measure I San Bernardino Valley Local	5	18	Fontana - Santa Avenue Ave., Mulberry Ave E to .12M E of Redwood (FTA CL)	Widen roadway	I/R EI		134,600	Measure I
16	Transportation - Road Fund	5	20	Fontana - Valley Blvd. - 0037M W. of Alder Ave. E. to Spruce Ave.	Rehabilitate roadway	I/R EI		750,000	State Gas Tax
17	Transportation - Measure I San Bernardino Valley Local	5	14	Fontana - Valley Blvd. @ Cypress Ave.	Signal installation	I/R EI		250,000	Measure I
18	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	5	3	Rialto - Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Groundwater and landfill gas monitoring	I/R EI		1,100,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
19	Architecture and Engineering (A&E)	5	12	Rialto - Sheriff's Dispatch - 1771 Miro Way	Roofing	I/R EF	15,000		
20	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	5	5	Rialto -Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Partial closure of a sanitary landfill	I/R EI		1,750,000	Financial Assurance Fund (EAN-SWM)
21	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	5	1	Rialto -Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Expansion of Unit 3 Cell	I/R EI		306,500	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Fifth District (Cont'd)									
22	County Trial Courts	5	Yr. 2-2	San Bernardino	Design and construct New San Bernardino Courthouse Phase I. Adds 20 courtrooms on CalTrans site consisting of 229,241 SF. Would absorb all felony, family law, juvenile delinquency, and some civil caseload from Twin Peaks, Redlands, Joshua Tree and Fontana. Court will vacate 172 W. 3rd, 401 N. Arrowhead and Juvenile court at 900 E. Gilbert Street as well as 8 temporary courtrooms occupied as part of the renovation and seismic upgrade of the Central Courthouse and T-Wing. Traffic cases will be consolidate in Fontana upon completion of the new courthouse, Twin Peaks will be vacated (2010). Cost shown on Court's Year 1 request.	C/A		-	Trial Court Funding
23	Aging and Adult Services	5	1	San Bernardino	Consolidate three leased sites consisting of 29,597 SF into one location.	C/A		615,000	90% federal and state, 10% local share. Local share is funded approximately 52% realignment and 48% local
24	Architecture and Engineering (A&E)	5	1	San Bernardino - 104 W. 4th - Library	HVAC Projects	I/R EF	40,800		
25	Architecture and Engineering (A&E)	5	1	San Bernardino - 157-175 W. 5th	Elevators	I/R EF	500,000		
26	Architecture and Engineering (A&E)	5	2	San Bernardino - 157-175 W. 5th St.	HVAC Projects	I/R EF	1,900,000		
27	Architecture and Engineering (A&E)	5	1	San Bernardino - 172 W. 3rd St.	Seismic Retrofit Program	I/R EF	3,300,000		
28	Architecture and Engineering (A&E)	5	11	San Bernardino - 172 W. 3rd St.	Roofing	I/R EF	35,000		
29	Treasurer/Tax Collector	5	2	San Bernardino - 172 W. 3rd St.	Remodel basement with new carpet, paint and shelving. Replace electrical service with dedicated source and bring up to code.	I/R EF	75,000		
30	Public Administrator/ Guardian/ Conserv/Coroner	5	Yr. 2-1	San Bernardino - 175 S. Lena Road	Construct warehouse and vehicle storage lot.	C/A	2,000,000		
31	Public Administrator/ Guardian/ Conserv/Coroner	5	Yr. 2-2	San Bernardino - 175 S. Lena Road	Install new computer system refreshment program	INDS	150,000		
32	Public Administrator/ Guardian/ Conserv/Coroner	5	Yr. 2-3	San Bernardino - 175 S. Lena Road	Replace/upgrade network server.	INDS	10,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Fifth District (Cont'd)									
33	Veteran's Affairs	5	1	San Bernardino - 175 W. 5th St., 2nd Floor	Remodel reception/clerical area.	R/A		10,000	Department budget.
34	Architecture and Engineering (A&E)	5	9	San Bernardino - 200 S. Lena Rd. - Sheriff Scientific	Roofing	I/R EF	40,000		
35	Fleet Management	5	Yr. 2-3	San Bernardino - 210 N. Lena Rd .	Repave Lot F	I/R EF		40,000	Retained earnings
36	Fleet Management	5	Yr. 2-1	San Bernardino - 210 N. Lena Rd.	Expand Motor Pool storefront	I/R EF		25,000	Retained earnings
37	Fleet Management	5	Yr. 2-4	San Bernardino - 210 N. Lena Rd.	Repave Lot H	I/R EF		20,000	Retained earnings
38	Architecture and Engineering (A&E)	5	4	San Bernardino - 210 N. Lena Rd., Bldg. 1 - Fleet Mgmt.,	HVAC Projects	I/R EF	60,000		
39	Auditor/Controller-Recorder	5	1	San Bernardino - 222 W. Hospitality Lane	Upgrade parking lot lights and trim trees.	I/R EF		-	Department budget.
40	Public Defender	5	Yr. 2-5	San Bernardino - 316 N. Mt. View Ave.	Relocate Adult Division into larger quarters.	C/A			
41	District Attorney	5	Yr. 2-1	San Bernardino - 316 N. Mt. View Avenue	Partial remodel of file room for IT staff offices	R/A	50,000		
42	Architecture and Engineering (A&E)	5	6	San Bernardino - 351 N. Arrowhead	Sallyport	I/R EF	200,000		
43	Architecture and Engineering (A&E)	5	8	San Bernardino - 351 N. Arrowhead - T-Wing	Roofing	I/R EF	70,000		
44	Architecture and Engineering (A&E)	5		San Bernardino - 351 N. Mt. View	Infrastructure Replacement Program - Includes elevators, plumbing/irrigation, bldg. Exteriors, lighting, and walkways	I/R EF	75,000		
45	Public Defender	5	Yr. 2-1	San Bernardino - 364 N. Mt. View Ave.	Install fire system with subflooring to prevent water damage to stored files.	R/A	20,000		
46	Architecture and Engineering (A&E)	5	5	San Bernardino - 385 N. Arrowhead	Caulk exterior panel joints	I/R EF	300,000		
47	Architecture and Engineering (A&E)	5	26	San Bernardino - 630 E. Rialto Ave. - CDC	Paving Projects	I/R EF	30,000		
48	Sheriff	5	Yr. 2-4	San Bernardino - 655 E. 3rd St.	Remodel Technical Services Area.	R/A	30,000		
49	Architecture and Engineering (A&E)	5	1	San Bernardino - 670 E. Gilbert	Electrical Power Modernization Program - Various locations countywide.	I/R EF	700,000		
50	Information Services	5	1	San Bernardino - 670 E. Gilbert	Replace 2nd floor carpet	I/R EF	50,000		
51	Architecture and Engineering (A&E)	5	3	San Bernardino - 825 E. 3rd	Electrical Power Modernization Program - Various locations countywide.	I/R EF	1,100,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBIT J-2

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

#	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 2 (2005-06)	FUNDED YEAR 2 (2005-06)	FUNDING SOURCE
Fifth District (Cont'd)									
52	Architecture and Engineering (A&E)	5	3	San Bernardino - 825 E. 3rd	HVAC Projects	I/R EF	1,300,000		
53	Probation	5	Yr. 2-2	San Bernardino - 900 E. Gilbert St. - CJDAC	Kitchen relocation and remodel (re-therm)	R/A	1,965,000		
54	Probation	5	Yr. 2-3	San Bernardino - 900 E. Gilbert St. - CJDAC	Construct Laundry	C/A	430,000		
55	Probation	5	Yr. 2-1	San Bernardino - 900 E. Gilbert St. - CJDAC	Install main switchboard and disconnect each building.	INFS	56,000		
56	Public Defender	5	Yr. 2-4	San Bernardino - 900 E. Gilbert St. - CJDAC	Modify existing space to accommodate attorney-juvenile interview rooms.	R/A	10,000		
57	Architecture and Engineering (A&E)	5	1	San Bernardino - 900 E. Gilbert St.- CJDAC	Life Safety Modernization - Various locations countywide. Includes fire sprinklers, fire/smoke alarms, security.	INFS	750,000		
58	Architecture and Engineering (A&E)	5	24	San Bernardino - 900 E. Gilbert St.- CJDAC	Paving Projects	I/R EF	230,000		
59	Transportation - Measure I San Bernardino Valley Local	5	17	San Bernardino - Del Rosa - Marshall Blvd., N side .1M E of Sterling	Drain improvements/curb and gutter, S/W, widen	I/R EI		135,000	Measure I
60	Transportation - Measure I San Bernardino Valley Local	5	19	San Bernardino - Del Rosa - Mountain Avenue, Lynwood Dr. N to .02M N of Glenmare St.	Rehabilitate roadway.	I/R EI		57,100	Measure I
61	Architecture and Engineering (A&E)	5	1	San Bernardino - Gilbert Street Campus	Building/Facility Replacement/Expansion - 60,000 sq. ft.	C/A	12,000,000		
61	**Total Fifth District**						**28,806,800**	**10,533,200**	
128	**TOTAL YEAR 2**						**37,774,800**	**39,097,700**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS-Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maint.

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
Countywide									
1	Architecture and Engineering (A&E)	All		Countywide	American's with Disabilities Act (ADA) - programmed remodeling of facilities to meet Federal mandate to comply with ADA standards for programs and facilities. Annual funding of $150,000.	R/A	150,000		
2	Preschool Services	All	1	Countywide	Add Preschool leased locations to be determined by need.	C/A		0	100% Federal funding
3	Public Health	All	1	Countywide	Add Women, Infants, Children leased locations to be determined by need.	C/A		0	100% Federal USDA funding
3	**Total Countywide**						**150,000**	**0**	
First District									
1	Transportation - Measure I Victor Valley Arterials	1	8	Apple Valley - Joshua Rd., Standing Rock Rd N to Waalew Rd	Widen roadway, AC overlay	I/R EI		177,500	Measure I
2	Transportation - Measure I Victor Valley Arterials	1	9	Apple Valley - Tussing Ranch Rd., Deep Creek Rd E to Kiowa Rd.	Pave dirt road	I/R EI		274,600	Measure I
3	Transportation - Measure I Victor Valley Local	1	1	Apple Valley - Wren St., Joshua Rd E to Valley Vista Ave OMIP	Pave dirt road	I/R EI		115,000	Measure I
4	Airport	1	Yr. 3-4	Apple Valley Airport	Rejuvenate and repaint runway 18-36 and associated taxiways	I/R EI		75,000	FAA 90%; CSA 60 5%, Potential State Funds 5%
5	Airport	1	Yr. 3-9	Apple Valley Airport	Annual pavement maintenance	PM		10,000	CSA 60 Funds RAI 100%
6	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	6	Apple Valley Sanitary Landfill - 13401 Laguna Seca Dr., Apple Valley	Final closure of inactive landfill	I/R EI		3,010,000	Financial Assurance Fund (EAN-SWM)
7	Architecture and Engineering (A&E)	1	33	Barstow - 200 E. Buena Vista - Sheriff	Paving	I/R EF	5,000		
8	Architecture and Engineering (A&E)	1	3	Barstow - 235 E. Mt. View	Seismic Retrofit Program	I/R EF	2,050,000		
9	Architecture and Engineering (A&E)	1	17	Barstow - 301 E. Mt. View Ave.	Roofing	I/R EF	65,000		
10	Architecture and Engineering (A&E)	1	10	Barstow - County Complex - Mt. View Avenue	General exterior improvements		250,000		
11	Architecture and Engineering (A&E)	1	18	Barstow - Public Health Bldg. - 285 E. Mt. View	Roofing	I/R EF	35,000		

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
First District (Cont'd)									
12	Solid Waste Management - Groundwater and Landfill Gas construction & maintenance	1	1	Barstow Sanitary Landfill - 3 miles So. of Barstow on SH 247, Barstow	Groundwater and landfill gas monitoring	I/R EI		650,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
13	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	5	Barstow Sanitary Landfill - 3 miles So. Of Barstow on SH 247, Barstow	Design and construction of Unit 2 Cell	I/R EI		3,500,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
14	Airport	1	Yr. 3-2	Barstow-Daggett Airport	Construct airport storage hangars	I/R EI		335,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
15	Airport	1	Yr. 3-8	Barstow-Daggett Airport	Annual pavement maintenance.	PM		10,000	County Airport Funds RAW 100%
16	Transportation - Road Fund	1	23	Ludlow - Dola Ditch Bridge, No. of Bridge No. 54C 285, 2.08M E. of Kelbaker	Bridge replacement	I/R EI		775,000	Federal Highway Bridge Replacement & Rehabilitation and State Gas Tax
17	Transportation - Road Fund	1	24	Ludlow - Lanzit Ditch Bridge - No. of Bridge No. 54C 286, 2.77 E of Kelbaker	Bridge replacement	I/R EI		1,076,000	Federal Highway Bridge Replacement & Rehabilitation and State Gas Tax
18	Sheriff	1	Yr. 3-3	Needles - 1111 Bailey - Colorado River Station	Replace existing wood door with new metal door and frame	R/A	5,000		
19	Sheriff	1	Yr. 3-4	Needles - 1111 Bailey - Colorado River Station	Clean and rezone HVAC vents to improve temperature control	I/R EF	20,000		
20	Airport	1	Yr. 3-10	Needles Airport	Install precision approach path indicator (PAPI) on Runway 2-20	I/R EI		45,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
21	Airport	1	Yr. 3-3	Needles Airport	Resurface runway 2-20, parallel Taxiway B and connecting taxiways	I/R EI		370,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
22	Airport	1	Yr. 3-7	Needles Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
23	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	9	Newberry Sanitary Landfill - 46300 Yukon Rd., Newberry Springs	Final closure of a sanitary landfill	I/R EI		275,000	Financial Assurance Fund (EAN-SWM)
24	Transportation - Measure I North Desert Arterials	1	2	Newberry Springs - Newberry Rd., Various sections	Rehabilitate roadway	I/R EI		200,000	Measure I
25	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	10	Phelan Sanitary Landfill - 10130 Buckwheat Rd., Phelan	Final closure of a sanitary landfill	I/R EI		100,000	Financial Assurance Fund (EAN-SWM)
26	Architecture and Engineering (A&E)	1	37	Trona - 13205 Market Ave. - Sheriff	Paving	I/R EF	5,000		
27	Architecture and Engineering (A&E)	1	36	Trona - 82085 Mt. View St.- Library	Paving	I/R EF	10,000		

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
First District (Cont'd)									
28	Airport	1	Yr. 3-1	Twentynine Palms Airport	Construct Airport storage hangars	C/A		170,000	FAA 90%, County Airport Funds RAA 5%, potential State 5%
29	Airport	1	Yr. 3-6	Twentynine Palms Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
30	Architecture and Engineering (A&E)	1	3	Victorville - 14455 Civic Dr. - Courthouse	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	250,000		
31	Architecture and Engineering (A&E)	1	38	Victorville - 14455 Civic Dr. - Courthouse	Paving	I/R EF	60,000		
32	District Attorney	1	Yr. 3-1	Victorville - 14455 Civic Dr. - Courthouse	Paint/carpet 9,354 SF	I/R EF	55,000		
33	Regional Parks	1	Yr. 3-2	Victorville - Mojave Narrows	Roadway and parking lot rehab	I/R EI	480,000		
34	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	4	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Expansion of Unit 2 Cell and construction of Unit 3 Cell	I/R EI		2,350,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
35	Solid Waste Management - Groundwater and Landfill Gas construction & maintenance	1	5	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Groundwater and landfill gas monitoring	I/R EI		100,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
36	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	11	Yermo Sanitary Landfill - 40950 Minneola Rd., Yermo	Final closure of a sanitary landfill	I/R EI		100,000	Financial Assurance Fund (EAN-SWM)
36	**Total First District**						**3,290,000**	**13,738,100**	
Second District									
1	Architecture and Engineering (A&E)	2	19	Devore - 18000 W. Institution - Sheriff Academy	Roofing	I/R EF	80,000		
2	Sheriff	2	Yr. 3-5	Devore - 18000 W. Institution - Sheriff Academy	Remediation and various other projects	I/R EI	5,000,000		
3	County Trial Courts	2	Yr. 3-1	Rancho Cucamonga	Design and construct Rancho Cucamonga Addition Phase I. Adds 6 courtrooms by remodeling space currently occupied by DA, PD, and Probation and a new addition added to the south of the building.	C/A		21,200,000	Trial Court Funding

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
Second District (Cont'd)									
4	Architecture and Engineering (A&E)	2	2	Rancho Cucamonga - 8303 Haven Avenue	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	575,000		
5	Architecture and Engineering (A&E)	2	9	Rancho Cucamonga - 8303 Haven Avenue	Rehabilitate building exterior		300,000		
5	**Total Second District**						**5,955,000**	**21,200,000**	
Third District									
1	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	3	8	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd. - Big Bear City	Final closure of inactive landfill	I/R EI		150,000	Financial Assurance Fund (EAN-SWM)
2	Transportation - Measure I San Bernardino Mountains Local	3	6	Crestline - Crest Forest Dr., @ SH 18 (Lake Gregory Dr)	Intersection realignment	I/R EI		2,830,000	Measure I
3	County Library	3	Yr. 3	Highland - Central Avenue	Construct 30000 sq. ft. library and environmental learning center to replace aging 10,000 sq. ft. county-owned facility	C/A		8,000,000	State Bond Act - $5,400,000; Balance Federal and local funds.
4	Architecture and Engineering (A&E)	3	20	Joshua Tree - 6527 Whitefeather	Roofing	I/R EF	5,000		
5	Sheriff	3	Yr. 3-2	Joshua Tree - 6527 Whitefeather Rd.	Add toilets and showers and expand locker rooms to accommodate increased number of staff.	R/A	110,000		
6	Transportation - Measure I San Bernardino Valley Local	3	24	Mentone - Colton Avenue, Wabash E to Opal Ave.	Widen roadway, drainage improvements, pave	I/R EI		220,000	Measure I
7	Transportation - Measure I San Bernardino Valley Local	3	20	Mentone - Garnet St @ SH38	Realign intersection	I/R EI		282,500	Measure I
8	County Museum	3	Yr. 3-1	Redlands - 2024 Orange Tree Lane	Fabricate permanent exhibits based on existing construction drawings.	C/A	810,000		
9	County Museum	3	Yr. 3-2	Redlands - 2024 Orange Tree Lane	Construct collections storage center.	C/A	1,500,000		
10	County Museum	3	Yr. 3-3	Redlands - 2024 Orange Tree Lane	Construct and equip a paleontology laboratory in the lower level of the museum.	R/A	50,000		
11	County Museum	3	Yr. 3-4	Redlands - 2024 Orange Tree Lane	Paint exterior	PM	10,000		
12	County Museum	3	Yr. 3-5	Redlands - 2024 Orange Tree Lane	Develop children's museum facility.	R/A	25,000		
13	Architecture and Engineering (A&E)	3	11	Redlands - 222 Brookside	Plumbing		150,000		

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
Third District (Cont'd)									
14	Transportation - Road Fund	3	22	Redlands - Garnet St. Bridge - Mill Creek, Bridge No. 54C 420	Bridge replacement	I/R EI		1,702,000	Federal Highway Bridge Replacement & Rehabilitation and State Gas Tax
15	Solid Waste Management - Groundwater and Landfill Gas construction & maintenance	3	4	Redlands - San Timoteo Sanitary Landfill - 31 Refuse Rd., Redlands	Groundwater and Landfill gas monitoring	I/R EI		106,900	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
16	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	3	3	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd.	Expansion of Unit 2 Cell	I/R EI		3,200,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
17	County Library	3	Yr. 3	Running Springs	Construct 6,700 sq. ft. facility to replace current 789 sq. ft. leased facility	C/A		2,830,000	State Bond Act - $1,838,000; Local, balance
18	Architecture and Engineering (A&E)	3	39	Yucaipa - 12040 5th St. - Library	Paving	I/R EF	10,000		
19	Sheriff	3	Yr. 3-1	Yucaipa - 34282 Yucaipa Blvd.	Expand rear parking lot by removing berm and re-paving	I/R EF	15,000		
19	**Total Third District**						**2,685,000**	**19,321,400**	
Fourth District									
1	Architecture and Engineering (A&E)	4	4	Chino - 13260 Central Ave.	Seismic Retrofit Program	I/R EF	2,430,000		
2	Regional Parks	4	Yr. 3-1	Chino - Prado	Parking lot & roadway rehab/expansion	I/R EI	382,500		
3	Airport	4	Yr. 3-5	Chino Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
4	Regional Parks	4	Yr. 3-3	Ontario - Guasti	Picnic shelter replacement	C/A	350,000		
4	**Total Fourth District**						**3,162,500**	**10,000**	
Fifth District									
1	County Library	5	Yr. 3	Bloomington - Corner of Cedar and Slover	construct 12,600 sq. ft. library to replace a 4,000 sq. ft. leased facility	C/A		3,600,000	State Library Bond Act (2/3), local contributions (1/3)
2	Solid Waste Management - Groundwater and Landfill Gas construction & maintenance	5	2	Colton Sanitary Landfill - 850 Tropica Rancho Road, Colton	Groundwater and landfill Gas Monitoring	I/R EI		50,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
3	Architecture and Engineering (A&E)	5	5	Fontana - 17780 Arrow Blvd.	Seismic Retrofit Program	I/R EF	1,800,000		
4	Architecture and Engineering (A&E)	5	31	Fontana - 17780 Arrow Blvd.	Paving	I/R EF	160,000		
5	Architecture and Engineering (A&E)	5	15	Fontana - 17830 Arrow Blvd.	Roofing	I/R EF	75,000		

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
Fifth District (Cont'd)									
6	Architecture and Engineering (A&E)	5	32	Fontana - 17830 Arrow Hwy	Paving	I/R EF	160,000		
7	Transportation - Measure I San Bernardino Valley Local	5	21	Fontana - Alder Ave. @ Marygold Ave. -	Signal installation.	I/R EI		250,000	Measure I
8	Transportation - Road Fund	5	21	Fontana - Cherry Avenue - Whittram Ave. No. to Foothill Blvd.	Widen roadway	I/R EI		2,225,000	San Sevaine Redevelopment Agency and Gas Tax
9	Transportation - Measure I San Bernardino Valley Local	5	25	Fontana - Slover Ave. @ Locust Ave.	Signal installation.	I/R EI		250,000	Measure I
10	County Library	5	Yr. 3	Fontana - Summit Ave.	Construct joint public-school library	C/A	0		
11	Transportation - Measure I San Bernardino Valley Local	5	23	Fontana - Valley Blvd. @ Spruce Avenue	Signal installation	I/R EI		250,000	Measure I
12	Solid Waste Management - Groundwater and Landfill Gas construction & maintenance	5	3	Rialto - Mid-Valley Sanitary Landfill - 30 Bohnert Ave., Rialto	Groundwater and landfill gas monitoring	I/R EI		1,115,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
13	Architecture and Engineering (A&E)	5	34	Rialto - Sheriff's Comm. Ctr. - 1771 Miro Way	Paving	I/R EF	20,000		
14	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	5	1	Rialto -Mid-Valley Sanitary Landfill - 30 Bohnert Ave.	Expansion of Unit 3 Cell	I/R EI		600,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
15	Treasurer/Tax Collector	5	3	San Bernardino - 157 W. 5th St., 3rd Floor	Expand Office space 2,750 sq. ft. to accommodate addition of 5-10 collectors.	R/A	140,000		
16	Architecture and Engineering (A&E)	5	12	San Bernardino - 157-175 W. 5th	Plumbing		750,000		
17	Architecture and Engineering (A&E)	5	2	San Bernardino - 157-175 W. 5th St.	Seismic Retrofit Program	I/R EF	6,500,000		
18	Architecture and Engineering (A&E)	5	7	San Bernardino - 172 W. 3rd	HVAC Projects	I/R EF	1,250,000		
19	Architecture and Engineering (A&E)	5	5	San Bernardino - 172 W. 3rd St.	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	470,000		
20	Fleet Management	5	Yr. 3-1	San Bernardino - 210 N. Lena Road	Repave Lot I	I/R EF		20,000	Retained earnings
21	Fleet Management	5	Yr. 3-2	San Bernardino - 210 N. Lena Road	Repave Lot J	I/R EF		20,000	Retained earnings

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBT J-3

Projects funded or iproposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 3 (2006-07) CIP Requests

#	DEPARTMENT	Sup. Dist.	YEAR-PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 3 (2006-07)	FUNDED YEAR 3 (2006-07)	FUNDING SOURCE
Fifth District (Cont'd)									
22	Auditor/Controller-Recorder	5	2	San Bernardino - 222 W. Hospitality Lane	Fence employee parking lot and control access by card key system.	I/R EF		0	Department budget.
23	Architecture and Engineering (A&E)	5	21	San Bernardino - 222 W. Hospitality Ln. - Hall of Records	Roofing	I/R EF	10,000		
24	Architecture and Engineering (A&E)	5	22	San Bernardino - 351 N. Arrowhead Avenue	Roofing	I/R EF	15,000		
25	Architecture and Engineering (A&E)	5	6	San Bernardino - 351 N. Mt. View - Public Health	HVAC Projects	I/R EF	550,000		
26	Architecture and Engineering (A&E)	5	16	San Bernardino - 401 N. Arrowhead - No. Court Annex	Roofing	I/R EF	15,000		
27	Architecture and Engineering (A&E)	5	5	San Bernardino - 655 E. 3rd St.	HVAC Projects	I/R EF	1,500,000		
28	Information Services	5	Yr. 3-1	San Bernardino - 670 E. Gilbert	Replace cubicles 1st and 2nd floors	I/R EF	550,000		
29	Architecture and Engineering (A&E)	5	4	San Bernardino - 670 E. Gilbert Ave. - ISD	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	175,000		
30	Architecture and Engineering (A&E)	5	23	San Bernardino - 700 E. Gilbert - DBH Bldg. #4	Roofing	I/R EF	25,000		
31	Architecture and Engineering (A&E)	5	35	San Bernardino - 780 E. Gilbert St.- Garden Ofc. Pkg. Lot	Paving	I/R EF	25,000		
32	Architecture and Engineering (A&E)	5	4	San Bernardino - 900 E. Gilbert - CJDAC	Electrical Power Modernization Program	I/R EF	3,660,000		
33	Architecture and Engineering (A&E)	5	8	San Bernardino - 900 E. Gilbert - CJDAC	Replace gas & water distribution		2,400,000		
34	Architecture and Engineering (A&E)	5	13	San Bernardino - 900 E. Gilbert - CJDAC	CJH emergency generator		500,000		
35	Transportation - Measure I San Bernardino Valley Local	5	22	San Bernardino - Del Rosa - Del Rosa Avenue, Carpenter St. to Foothill Dr.	Rehabilitate roadway	I/R EI		329,400	Measure I
35	**Total Fifth District**						**20,750,000**	**8,709,400**	
102	**TOTAL YEAR 3**						**35,992,500**	**62,978,900**	

Legend: Project Type I/R E-Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data sysmte; R/A-Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-4

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

Projects funded or proposed for funding in 2005-06 are highlighted

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
Countywide									
1	Architecture and Engineering (A&E)	All		Countywide	American's with Disabilities Act (ADA) - programmed remodeling of facilities to meet Federal mandate to comply with ADA standards for programs and facilities. Annual funding of $150,000.	R/A	150,000		
2	Preschool Services	All	1	Countywide	Add Preschool leased locations to be determined by need.	C/A		0	100% Federal funding
3	Public Health	All	1	Countywide	Add Women, Infants, Children leased locations to be determined by need.	C/A		0	100% Federal USDA funding
3	**Total Countywide**						**150,000**	**0**	
First District									
1	Airport	1	Yr. 4-11	Apple Valley Airport	Install obstruction lights on approach to each end of Runway 8-26	I/R EI		10,000	FAA 90%; CSA 60 5%, Potential State Funds 5%
2	Airport	1	Yr. 4-6	Apple Valley Airport	Annual pavement maintenance	PM		10,000	CSA 60 Funds RAI 100%
3	Sheriff	1	Yr. 4-1	Baker - 56755 Park Avenue	Construct 24' x 32' garage and fence perimeter of property.	C/A	40,000		
4	Architecture and Engineering (A&E)	1	8	Barstow - 235 Mt. View	Electrical Power Modernization Program.	I/R EF	680,000		
5	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	5	Barstow Sanitary Landfill - 3 miles So. Of Barstow on SH 247, Barstow	Design and construction of Unit 2 Cell	I/R EI		250,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
6	Airport	1	Yr. 4-4	Barstow-Daggett Airport	Rejuvenate and repaint runway 8-26, Runway 4-22 and associated taxiways.	I/R EI		75,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
7	Airport	1	Yr. 4-8	Barstow-Daggett Airport	Annual pavement maintenance.	PM		10,000	County Airport Funds RAW 100%
8	Transportation - Measure I Colorado River Arterials	1	1	Havasu - Havasu Lake Rd., Various locations	Drainage improvements	I/R EI		70,000	Measure I
9	Architecture and Engineering (A&E)	1	2	High Desert - VV/Barstow	Building/Facility Replacement/Expansion - 60,000 square feet	C/A	12,000,000		
10	Architecture and Engineering (A&E)	1	28	Needles - 1111 Bailey - County Offices	Roofing	I/R EF	150,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
First District (Cont'd)									
11	Sheriff	1	Yr. 4-4	Needles - 1111 Bailey St. - Colorado River Station	Construct storage-type shed as weapons cleaning area.	C/A	10,000		
12	Airport	1	Yr. 4-3	Needles Airport	Construct perimeter fence	I/R EI		170,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
13	Airport	1	Yr. 4-9	Needles Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW
14	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	9	Newberry Sanitary Landfill - 46300 Yukon Rd., Newberry Springs	Final closure of a sanitary landfill	I/R EI		650,000	Financial Assurance Fund (EAN-SWM)
15	Transportation - Measure I Victor Valley Arterials	1	10	Phelan - Sheep Creek Rd., .1M N of Neilson Rd	Construct culvert	I/R EI		150,000	Measure I
16	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	10	Phelan Sanitary Landfill - 10130 Buckwheat Rd., Phelan	Final closure of a sanitary landfill	I/R EI		3,500,000	Financial Assurance Fund (EAN-SWM)
17	Airport	1	Yr. 4-10	Twentynine Palms Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
18	Airport	1	Yr. 4-5	Twentynine Palms Airport	Rejuvenate and repaint runway 8-26 and associated taxiways.	I/R EI		40,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
19	Aging and Adult Services	1	2	Victorville	Relocate from leased building consisting of 12,678 SF to 25,000 SF	C/A		540,000	90% federal and state, 10% local share. Local share is funded 52% realignment and 48% local cost.
20	Public Defender	1	Yr. 4-2	Victorville - 13911 Park Avenue, Suite 104 -	Construct and/or acquire additional space to accommodate staffing growth.	C/A	9,000		
21	Public Defender	1	Yr. 4-6	Victorville - 14455 Civic Drive	Add space to accommodate staffing growth	C/A	0		
22	Probation	1	Yr. 4-4	Victorville - 15505 Civic Drive	Construct office expansion	C/A	0		
23	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	4	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Expansion of Unit 2 Cell and construction of Unit 3 Cell	I/R EI		5,360,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
24	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	1	5	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Groundwater and landfill gas monitoring	I/R EI		100,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
First District (Cont'd)									
25	Regional Parks	1	Yr. 4-1	Yermo - Calico	Campground restroom renovation	C/A	415,000		
26	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	1	11	Yermo Sanitary Landfill - 40950 Minneola Rd., Yermo	Final closure of a sanitary landfill	I/R EI		1,320,000	Financial Assurance Fund (EAN-SWM)
26	**Total First District**						**13,304,000**	**12,275,000**	
Second District									
1	Architecture and Engineering (A&E)	2	17	Devore - GH Reg. Park - 2555 Glen Helen Pkwy	Fill line to lake	I/R EF	40,000		
2	Sheriff	2	Yr. 4-5	Devore - Sheriff Academy - 18000 W. Institution	Remediation and various other projects	I/R EI	5,000,000		
3	Transportation - Measure I San Bernardino Valley Local	2	28	Lytle Creek - Lytle Creek Rd., .32M S of Sierra Avenue	Guardrail installation	I/R EI		15,000	Measure I
4	Public Defender	2	Yr. 4-1	Rancho Cucamonga - 10565 Civic Center Drive	Construct and/or acquire additional space for staffing growth	C/A	15,000		
5	Architecture and Engineering (A&E)	2	16	Rancho Cucamonga - 8303 Haven Avenue	Café security gate	I/R EF	100,000		
6	Public Defender	2	Yr. 4-5	Rancho Cucamonga - 8303 Haven Avenue	Add space to accommodate staffing growth.	C/A	0		
6	**Total Second District**						**5,155,000**	**15,000**	
Third District									
1	Architecture and Engineering (A&E)	3	9	Big Bear - 477 Summit Blvd.	HVAC Projects	I/R EF	300,000		
2	Sheriff	3	Yr. 4-2	Big Bear - 477 Summit Blvd.	Remodel expansion area into an inmate worker dormitory	R/A	300,000		
3	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	3	8	Big Bear Sanitary Landfill - 38550 Holcomb Valley Rd. - Big Bear City	Final closure of inactive landfill	I/R EI		2,900,000	Financial Assurance Fund (EAN-SWM)
4	County Trial Courts	3	Yr. 4-1	Joshua Tree	Design and construct Joshua Tree Addition and Renovation. Adds 2 courtrooms by constructing a 21,000 SF addition on the east side of the existing building.	C/A		7,205,000	Trial Court Funding
5	Sheriff	3	Yr. 4-3	Joshua Tree - 6527 White Feather Rd.	Install 1,200 sq. ft. of fencing, 2 motorized gates and two walk-thru gates.	C/A	70,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
Third District (Cont'd)									
6	County Library	3	Yr. 4	Loma Linda - 25581 Barton Road	Construct 8,500 sq. ft. expansion of existing library facility	C/A		3,800,000	State Bond Act - $2,465,000; Balance - City
7	Public Defender	3	Yr. 4-4	Redlands	Relocate leased space in Redlands to accommodate staffing growth.	C/A	18,000		
8	County Museum	3	Yr. 4-1	Redlands - 2024 Orange Tree Lane	Refurbish permanent exhibits.	R/A	65,000		
9	County Museum	3	Yr. 4-2	Redlands - 2024 Orange Tree Lane	Renovate kitchen	I/R EF	20,000		
10	County Museum	3	Yr. 4-3	Redlands - 2024 Orange Tree Lane	Enlarge museum store.	R/A	25,000		
11	County Museum	3	Yr. 4-4	Redlands - 2024 Orange Tree Lane	Modify loading dock	R/A	0		
12	County Museum	3	Yr. 4-5	Redlands - 2024 Orange Tree Lane	Create a multi-disciplinary center for integrative studies	R/A	10,000		
13	Architecture and Engineering (A&E)	3	6	Redlands - 216 Brookside	Electrical Power Modernization Program.	I/R EF	120,000		
14	Architecture and Engineering (A&E)	3	7	Redlands - 222 Brookside	Electrical Power Modernization Program.	I/R EF	80,000		
15	Architecture and Engineering (A&E)	3	27	Redlands - 222 Brookside	Roofing	I/R EF	50,000		
16	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	3	3	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd., Redlands	Expansion of Unit 2 Cell	I/R EI		2,800,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
17	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	3	4	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd., Redlands	Groundwater and Landfill gas monitoring	I/R EI		110,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
18	Transportation - Measure I San Bernardino Mountains Local	3	7	Running Springs - Soutar Dr., @ SH18	AC overlay, improve sight distance	I/R EI		200,000	Measure I
19	Architecture and Engineering (A&E)	3	25	Yucaipa - 34282 Yucaipa Blvd. - Sheriff	Roofing	I/R EF	100,000		
19	**Total Third District**						**1,158,000**	**17,015,000**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
Fourth District									
1	Airport	4	Yr. 4-1	Chino Airport	Land acquisition for precision runway protection zone for runway 26L.	C/A		8,200,000	FAA 90%; CSA 60 5%; Potential State Funds 5%
2	Airport	4	Yr. 4-2	Chino Airport	Rejuvenate and repaint runway 8R-26L, associated taxiways and itinerate ramp.	I/R EI		470,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
3	Airport	4	Yr. 4-7	Chino Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
3	**Total Fourth District**						**0**	**8680000**	
Fifth District									
1	Solid Waste Management - Closures - 1995 Solid Waste Strategy Implementation Plan	5	7	Colton Sanitary Landfill - 850 Tropica Rancho Road, Colton	Final closure of inactive landfill	I/R EI		6,290,000	Financial Assurance Fund (EAN-SWM)
2	County Library	5	Yr. 4	Fontana - Sierra Avenue -	Construct 84,000 sq. ft. library to replace current 13000 sq. ft. facility built in 1967	C/A		34,750,000	State Bond Act - $14,900,000; balance - City
3	Transportation - Measure I San Bernardino Valley Local	5	26	Fontana - Valley Blvd. @ Poplar Ave.	Signal installation.	I/R EI		235,000	Measure I
4	Transportation - Measure I San Bernardino Valley Local	5	30	Rialto - Lilac Avenue, Jurupa Ave. N .11M	Rehabilitate roadway	I/R EI		32,600	Measure I
5	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	5	1	Rialto - Mid-Valley Sanitary Landfill - 30 Bohnert Ave., Rialto	Expansion of Unit 3 Cell	I/R EI		1,975,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
6	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	5	3	Rialto - Mid-Valley Sanitary Landfill - 30 Bohnert Ave., Rialto	Groundwater and landfill gas monitoring	I/R EI		1,130,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
7	District Attorney	5	Yr. 4-1	San Bernardino	Relocate and consolidate (4) SB offices and (2) Storage facilities to 45,863 SF	C/A	0		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
Fifth District (Cont'd)									
8	County Administrative Office	5	Yr. 4	San Bernardino	Implement San Bernardino Master space Plan.Align general funded departments to owned space (190,000 SF); move reimbursed departments to leased space (125,000 SF) and restack space to improve quality, consistency and efficiency (move from 315/SF/Person to 275/SF/Person) - 2007 - 448,000 SF).	R/A	71,575,000		
9	County Administrative Office	5	Yr. 4	'	Implement San Bernardino Master Space Plan. Sell properties that can generate revenue and are not in line with portfolio goals (125,000 SF); demolish facilities in very poor condition (Gilbert Street trailers)	R/A	-1,412,000		
10	Architecture and Engineering (A&E)	5	5	San Bernardino - 157-175 W. 5th	Electrical Power Modernization Program.	I/R EF	1,450,000		
11	Architecture and Engineering (A&E)	5	8	San Bernardino - 157-175 W. 5th St.	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	720,000		
12	Architecture and Engineering (A&E)	5	20	San Bernardino - 172 W. 3rd	Abate floor tiles	I/R EF	200,000		
13	Architecture and Engineering (A&E)	5	21	San Bernardino - 172 W. 3rd	Plumbing	I/R EF	1,000,000		
14	Architecture and Engineering (A&E)	5	40	San Bernardino - 172 W. 3rd St.	Paving Projects	I/R EF	600,000		
15	Architecture and Engineering (A&E)	5	7	San Bernardino - 200 S. Lena Rd. - FM	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	195,000		
16	Fleet Management	5	Yr. 4-1	San Bernardino - 210 N. Lena Road	Repave Lot B	I/R EF		60,000	Retained earnings

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
Fifth District (Cont'd)									
17	Fleet Management	5	Yr. 4-2	San Bernardino - 210 N. Lena Road	Build outside ventilated storage	C/A		40,000	Retained earnings
18	Fleet Management	5	Yr. 4-3	San Bernardino - 210 N. Lena Road	Repave Lot A	I/R EF		20,000	Retained earnings
19	Architecture and Engineering (A&E)	5	8	San Bernardino - 222 W. Hospitality Lane	Seismic Retrofit Program	I/R EF	2,600,000		
20	Architecture and Engineering (A&E)	5	7	San Bernardino - 316 N. Mt. View Avenue	Seismic Retrofit Program	I/R EF	1,000,000		
21	Architecture and Engineering (A&E)	5	6	San Bernardino - 351 N. Mt. View	Seismic Retrofit Program	I/R EF	1,100,000		
22	Architecture and Engineering (A&E)	5	15	San Bernardino - 351 N. Mt. View	Entrance stairs	I/R EF	50,000		
23	Architecture and Engineering (A&E)	5	19	San Bernardino - 351 N. Mt. View	Abate floor tiles	I/R EF	100,000		
24	Architecture and Engineering (A&E)	5	6	San Bernardino - 351 N. Mt. View - Public Health	Life Safety Modernization. Fire/smoke alarms	INFS	570,000		
25	Architecture and Engineering (A&E)	5	26	San Bernardino - 351 N. Mt. View - Public Health	Roofing	I/R EF	80,000		
26	Architecture and Engineering (A&E)	5	18	San Bernardino - 385 N. Arrowhead	Repair/replace exterior lighting - low voltage	I/R EF	100,000		
27	Transportation - Measure I San Bernardino Valley Local	5	27	San Bernardino - 3rd St. @ Palm Ln.	Signal installation	I/R EI		225,000	Measure I
28	Architecture and Engineering (A&E)	5	8	San Bernardino - 655 W. 3rd - Sheriff	HVAC Projects	I/R EF	1,500,000		
29	Architecture and Engineering (A&E)	5	24	San Bernardino - 700 E. Gilbert - DBH Bldg. #6	Roofing	I/R EF	10,000		
30	Architecture and Engineering (A&E)	5	13	San Bernardino - 825 E. 3rd	Plumbing	I/R EF	800,000		
31	Architecture and Engineering (A&E)	5	14	San Bernardino - 825 E. 3rd	Ceilings and communications	I/R EF	450,000		
32	Architecture and Engineering (A&E)	5	9	San Bernardino - 825 E. 3rd - PWG	Life Safety Modernization. Includes fire sprinklers, fire/smoke alarms, security	INFS	650,000		
33	Public Defender	5	Yr. 4-3	San Bernardino - 900 E. Gilbert Street	Construct and/or acquire additional space to accommodate staffing growth.	C/A	4,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-4

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 4 (2007-08)	FUNDED YEAR 4 (2007-08)	FUNDING SOURCE
Fifth District (Cont'd)									
34	Probation	5	Yr. 4-1	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	Back up generators. Install two-300 KW engines with conduits and automatic transfer switches.	INFS	450,000		
35	Probation	5	Yr. 4-2	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	HVAC ductwork replacement, plumbing upgrade, and electrical systems upgrade Units 2, 10-14.	I/R EF	135,000		
36	Probation	5	Yr. 4-3	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	Install new roof plumbing and electrical system, Units 1 & 4.	INFS	1,670,000		
37	Transportation - Measure I San Bernardino Valley Local	5	29	San Bernardino - Del Rosa - Mountain Avenue, .07M S of Eureka St. N .05M	Rehabilitate roadway	I/R EI		14,800	Measure I
38	County Trial Courts	5	Yr. 4-2	San Bernardino - Gilbert Street	Design and construct Juvenile Dependency Court Addition. Adds 8 courtrooms consisting of 56,728 SF	C/A		2,117,000	Trial Court Funding
39	Sheriff/Fire/CONFIRE JPA	5	Yr. 4-1	San Bernardino International Airport	Sheriff, Fire and CONFIRE JPA project to construct a new public safety operations center at San Bernardino International Airport	C/A		150,000,000	Grants
39	**Total Fifth District**						**85,597,000**	**214,249,400**	
96	**TOTAL YEAR 4**						**105,364,000**	**252,234,400**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS-Install new data system; R/A-Remodel/Alter; PM-Preventative Maint.

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Countywide									
1	Architecture and Engineering (A&E)	All		Countywide	American's with Disabilities Act (ADA) - programmed remodeling of facilities to meet Federal mandate to comply with ADA standards for programs and facilities. Annual funding of $150,000.	R/A	150,000		
2	Preschool Services	All	1	Countywide	Add Preschool leased locations to be determined by need.	C/A		0	100% Federal funding
3	Public Health	All	1	Countywide	Add Women, Infants, Children leased locations to be determined by need.	C/A		0	100% Federal USDA funding
3	**Total Countywide**						**150,000**	**0**	
First District									
1	Transportation - Measure I Victor Valley Arterials	1	12	Apple Valley - Joshua Rd., Various locations	Rehabilitate roadway	I/R EI		600,000	Measure I
2	Transportation - Measure I Victor Valley Local	1	2	Apple Valley - Various Roads	Rehabilitate roadway	I/R EI		570,000	Measure I
3	Airport	1	Yr. 5-10	Apple Valley Airport	Annual pavement maintenance	PM		10,000	CSA 60 Funds RAI 100%
4	Airport	1	Yr. 5-5	Apple Valley Airport	Rejuvenate and repaint runway 8-26 and associated taxiways	I/R EI		75,000	FAA 90%; CSA 60 5%, Potential State Funds 5%
5	Architecture and Engineering (A&E)	1	15	Barstow - 200 E. Buena Vista - Search & Rescue	HVAC Project	I/R EF	90,000		
6	Architecture and Engineering (A&E)	1	14	Barstow - 235 E. Mt. View	HVAC Project	I/R EF	550,000		
7	Transportation - Measure I North Desert Arterials	1	3	Barstow - First St., .46 M NE of Irwin Rd. N to SH58	Widen to 4 lanes	I/R EI		600,000	Measure I
8	Transportation - Measure I North Desert Arterials	1	4	Barstow - Telescope Ave., California to Sage	Rehabilitate roadway	I/R EI		150,000	Measure I
9	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	5	Barstow Sanitary Landfill - 3 miles So. Of Barstow on SH 247, Barstow	Design and construction of Unit 2 Cell	I/R EI		175,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
10	Airport	1	Yr. 5-4	Barstow-Daggett Airport	Rejuvenate and repaint runway 8-26, Runway 4-22 and associated taxiways.	I/R EI		74,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
11	Airport	1	Yr. 5-7	Barstow-Daggett Airport	Annual pavement maintenance.	PM		10,000	County Airport Funds RAW 100%

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
First District (Cont'd)									
12	Architecture and Engineering (A&E)	1	13	Needles - 1111 Bailey St. - Colorado River Station	HVAC Project	I/R EF	300,000		
13	Sheriff	1	Yr. 5-4	Needles - 1111 Bailey St. - Colorado River Station	Repave employee and county vehicle parking lot	I/R EF	85,000		
14	Sheriff	1	Yr. 5-5	Needles - 1111 Bailey St. - Colorado River Station	Remodel jail kitchen.	R/A	50,000		
15	Sheriff	1	Yr. 5-6	Needles - 1111 Bailey St. - Colorado River Station	Construct carport shades in parking lot.	C/A	15,000		
16	Transportation - Road Fund	1	25	Needles - Needles Hwy, N St., N. and E. to stateline	Rehabilitate roadway	I/R EI		8,300,000	Federal Surface Transportation Program, Federal Public Lands HIG, and Congressional disbursement
17	Airport	1	Yr. 5-11	Needles Airport	Install taxiway lights on both parallel taxiways; taxiway A and B	I/R EI		40,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
18	Airport	1	Yr. 5-9	Needles Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
19	Transportation - Measure I Victor Valley Arterials	1	11	Pinion Hills - Various roads, Phelan and Pinon Hills Area	Rehabilitate roadway	I/R EI		600,000	Measure I
20	Airport	1	Yr. 5-3	Twentynine Palms Airport	Rejuvenate and repaint runway 17-35, associated taxiways and ramps.	I/R EI		39,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
21	Airport	1	Yr. 5-8	Twentynine Palms Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
22	County Library	1	Yr. 5	Victorville - Circle Drive	Construct expansion and renovation of existing library facility.	C/A		0	city
23	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	1	4	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Expansion of Unit 2 Cell and construction of Unit 3 Cell	I/R EI		250,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
24	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	1	5	Victorville Sanitary Landfill - NW of Stoddard Wells Rd., Victorville	Groundwater and landfill gas monitoring	I/R EI		100,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
25	Regional Parks	1	Yr. 4-1	Yermo - Calico	Campground restroom renovation	C/A			
25	**Total First District**						**1,090,000**	**11,613,000**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Second District									
1	Architecture and Engineering (A&E)	2	26	Devore - GH Reg. Park - 2555 Glen Helen Pkwy	Repair/replace water line to maintenance yard.	I/R EF	50,000		
2	Transportation - Measure I San Bernardino Valley Local	2	31	Devore - Various Roads	Rehabilitate roadway	I/R EI		800,000	Measure I
3	Architecture and Engineering (A&E)	2	16	Rancho Cucamonga - 8303 Haven Ave.	HVAC Project	I/R EF	1,400,000		
3	**Total Second District**						**1,450,000**	**800,000**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Third District									
1	Architecture and Engineering (A&E)	3	14	Big Bear - 477 Summit Blvd.	Life Safety Modernization - Includes fire sprinklers, fire/smoke alarms, security	INFS	65,000		
2	Transportation - Measure I San Bernardino Valley Local	3	32	Highland - Various roads	Rehabilitate roadway	I/R EI		800,000	Measure I
3	Architecture and Engineering (A&E)	3	3	Joshua Tree - Morongo	Building/Facility Replacement/Expansion - 60,000 sq. ft.	C/A	12,000,000		
4	Transportation - Measure I San Bernardino Mountains Local (Cont'd)	3	5	Lake Arrowhead - Emerald Drive, @ SH 173	Regrade and pave	I/R EI		300,000	Measure I
5	Transportation - Measure I San Bernardino Mountains Local	3	4	Lake Arrowhead, Club House Dr., Boulder Ln. S .5 miles	Reconstruct road	I/R EI		200,000	Measure I
6	Transportation - Measure I San Bernardino Valley Local	3	33	Mentone - Various roads	Rehabilitate roadway	I/R EI		600,000	Measure I
7	Transportation - Measure I Morongo Basin Local	3	5	Morongo Valley - Indian Trail @ Lear Ave.	Reconstruct intersection	I/R EI		190,000	Measure I
8	Transportation - Measure I Morongo Basin Local	3	4	Morongo Valley - Mojave Dr.., Juniper E to Hess	Construct road	I/R EI		600,000	Measure I
9	Transportation - Measure I Morongo Basin Arterials	3	4	Morongo Valley, Pioneertown Rd., Skyline Ranch S. 2.5 miles	Widen roadway and resurface	I/R EI		400,000	Measure I
10	County Museum	3	Yr. 5-1	Redlands - 2024 Orange Tree Lane	Enclose patio/garden café	C/A	52,000		
11	County Museum	3	Yr. 5-2	Redlands - 2024 Orange Tree Lane	Refurbish front entrance.	I/R EF	5,000		
12	County Museum	3	Yr. 5-3	Redlands - 2024 Orange Tree Lane	Remodel lobby	R/A	6,100		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Third District (Cont'd)									
13	Architecture and Engineering (A&E)	3	12	Redlands - 222 Brookside	HVAC Project	I/R EF	100,000		
14	Architecture and Engineering (A&E)	3	30	Redlands - Asistencia	Irrigation	I/R EF	30,000		
15	Solid Waste Management - Expansions - 1995 Solid Waste Strategy Implementation Plan	3	3	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd., Redlands	Expansion of Unit 2 Cell	I/R EI		1,350,000	Expansion Bond 2001 Series A (EAC-SWM) and Operating Funds (EAA-SWM)
16	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	3	4	Redlands -San Timoteo Sanitary Landfill - 31 Refuse Rd., Redlands	Groundwater and Landfill gas monitoring	I/R EI		115,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
17	Architecture and Engineering (A&E)	3	15	Twin Peaks - Courthouse - 26010 Hwy 189	Life Safety Modernization - Includes fire sprinklers, fire/smoke alarms, security	INFS	100,000		
17	**Total Third District**						**12,358,100**	**4,555,000**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Fourth District									
1	Architecture and Engineering (A&E)	4	13	Chino - 13260 Central Ave.	Electrical Power Modernization Program	I/R EF	450,000		
2	Airport	4	Yr. 5-1	Chino Airport	Construct Taxiway F between Taxiway N and northwest apron.	I/R EI		850,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
3	Airport	4	Yr. 5-2	Chino Airport	Relocate fire storage ponds	I/R EI		50,000	FAA 90%; County Airport Funds RAA 5%; potential state 5%
4	Airport	4	Yr. 5-6	Chino Airport	Annual pavement maintenance	PM		10,000	County Airport Funds RAW 100%
5	County Library	4	Yr. 5	Chino Hills - Peyton Drive (Grand & Eucalyptus)	Construct 30,000 sq. ft. addition to existing 8,500 sq. ft. building	C/A		0	
6	Aging and Adult Services	4	3	Ontario	Relocate leased space to 25,000 SF in a centralized location to serve Fontana/Rialto.	C/A		540,000	90% federal and state, 10% local share. Local share is funded approximately 52% realignment and 48% local cost.
6	**Total Fourth District**						**450,000**	**1,450,000**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Fifth District									
1	Architecture and Engineering (A&E)	5	29	Colton - Agua Mansa Cemetery	Irrigation	I/R EF	30,000		
2	Architecture and Engineering (A&E)	5	31	Colton - Agua Mansa Cemetery	Sewer connect	I/R EF	50,000		
3	Solid Waste Management - Groundwater and Landfill Gas construction and maintenance	5	3	Rialto - Mid-Valley Sanitary Landfill - 30 Bohnert Ave., Rialto	Groundwater and landfill gas monitoring	I/R EI		1,150,000	Groundwater and Landfill Gas Maintenance (EAA-SWM, Object 2445)
4	Architecture and Engineering (A&E)	5	12	Rialto - Sheriff - 1771 Miro Way	Life Safety Modernization - Includes fire sprinklers, fire/smoke alarms, security	INFS	50,000		
5	Architecture and Engineering (A&E)	5	12	San Bernardino - 104 W. 4th - Library	Electrical Power Modernization Program	I/R EF	400,000		
6	Architecture and Engineering (A&E)	5	13	San Bernardino - 104 W. 4th - Library	Life Safety Modernization - Includes fire sprinklers, fire/smoke alarms, security	INFS	110,000		
7	Architecture and Engineering (A&E)	5	25	San Bernardino - 104 W. 4th - Library	Plumbing	I/R EF	450,000		
8	Architecture and Engineering (A&E)	5	23	San Bernardino - 157-175 W. 5th	Plumbing	I/R EF	1,250,000		
9	Architecture and Engineering (A&E)	5	9	San Bernardino - 172 W. 3rd	Electrical Power Modernization Program	I/R EF	950,000		
10	Architecture and Engineering (A&E)	5	40	San Bernardino - 172 W. 3rd St.	Paving Project	I/R EF	175,000		
11	Sheriff	5	Yr. 5-1	San Bernardino - 18000 W. Institution Rd.	Construct 6' high fencing around perimeter of shooting ranges.	C/A	100,000		
12	Sheriff	5	Yr. 5-3	San Bernardino - 18000 W. Institution Rd.	Add 192-bed, 2-story housing unit.	C/A	8,500,000		
13	Sheriff	5	Yr. 5-2	San Bernardino - 200 S. Lena Road	Expand crime lab building 15,300 sq. ft.	C/A	3,350,000		
14	Fleet Management	5	Yr. 5-1	San Bernardino - 210 N. Lena Road	Construct shop offices	R/A		60,000	Retained earnings
15	Architecture and Engineering (A&E)	5	24	San Bernardino - 316 N. Mt. View Avenu	Plumbing	I/R EF	350,000		
16	Architecture and Engineering (A&E)	5	27	San Bernardino - 351 N. Arrowhead	Irrigation	I/R EF	100,000		
17	Architecture and Engineering (A&E)	5	10	San Bernardino - 351 N. Mt. View	Electrical Power Modernization Program	I/R EF	460,000		
18	Architecture and Engineering (A&E)	5	22	San Bernardino - 351 N. Mt. View	Plumbing	I/R EF	350,000		

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

EXHIBIT J-5

Projects funded or proposed for funding in 2005-06 are highlighted

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Year 2 (2005-06) CIP Requests

GROUP #	DEPARTMENT	Sup. Dist.	DEPT. PRIORITY	LOCATION	DESCRIPTION	PROJECT TYPE	UNFUNDED YEAR 5 (2008-09)	FUNDED YEAR 5 (2008-09)	FUNDING SOURCE
Fifth District (Cont'd)									
19	Architecture and Engineering (A&E)	5	9	San Bernardino - 385 N. Arrowhead	Seismic Retrofit Program	I/R EF	3,900,000		
20	Architecture and Engineering (A&E)	5	11	San Bernardino - 385 N. Arrowhead	Electrical Power Modernization Program	I/R EF	1,000,000		
21	Architecture and Engineering (A&E)	5	11	San Bernardino - 385 N. Arrowhead	HVAC Project	I/R EF	2,000,000		
22	Architecture and Engineering (A&E)	5	11	San Bernardino - 385 N. Arrowhead	Life Safety Modernization - Includes fire sprinklers, fire/smoke alarms, security	INFS	390,000		
23	Architecture and Engineering (A&E)	5	28	San Bernardino - 385 N. Arrowhead	Restore Chambers	I/R EF	100,000		
24	Architecture and Engineering (A&E)	5	29	San Bernardino - 385 N. Arrowhead	Roofing	I/R EF	265,000		
25	Architecture and Engineering (A&E)	5	12	San Bernardino - 401 N. Arrowhead Avenue	Seismic Retrofit Program	I/R EF	550,000		
26	Architecture and Engineering (A&E)	5	10	San Bernardino - 655 E. 3rd - Sheriff	Life Safety Modernization - Includes fire sprinklers, fire/smoke alarms, security	INFS	230,000		
27	Architecture and Engineering (A&E)	5	10	San Bernardino - 670 E. Gilbert	Seismic Retrofit Program	I/R EF	1,750,000		
28	Architecture and Engineering (A&E)	5	10	San Bernardino - 777 E. Rialto Ave.	HVAC Project	I/R EF	2,100,000		
29	Architecture and Engineering (A&E)	5	11	San Bernardino - 825 E. 3rd	Seismic Retrofit Program	I/R EF	1,800,000		
30	Probation	5	Yr. 5-1	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	Demo Units 5-9	C/A	0		
31	Probation	5	Yr. 5-2	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	Replace units 5-9 with two new living units.	C/A	14,000,000		
32	Probation	5	Yr. 5-3	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	Relocate youth justice center.	R/A	1,395,000		
33	Probation	5	Yr. 5-4	San Bernardino - 900 E. Gilbert Street - Central Juvenile Hall	Remodel administration/nurse space.	R/A	2,000,000		
33	**Total Fifth District**						**48,155,000**	**1,210,000**	
87	**TOTAL YEAR 5**						**63,653,100**	**19,628,000**	

Legend: Project Type I/R EI - Improve/rehab. exist. infrastr.; C/A - Construct/Acquire; INFS - Install new bldg/facility system INDS - Install new data system; R/A - Remodel/Alter; PM - Preventative Maintenance

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OTHER AGENCIES
SUMMARY

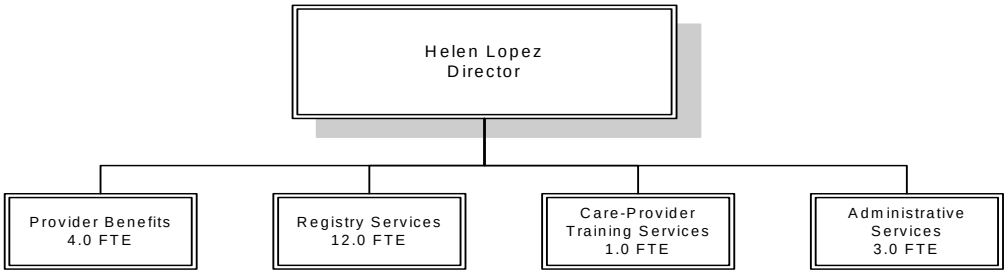
	Page #	Appropriation	Departmental Revenue	Fund Balance
OTHR AGENCIES				
IN-HOME SUPPORTIVE SERVICES	624	6,054,185	4,701,639	1,352,546
COUNTY ECONOMIC DEVELOPMENT CORP	628	18,548	12,600	5,948
INDUSTRIAL DEVELOPMENT AUTHORITY	630	46,337	1,000	45,337
REDEVELOPMENT AGENCY:				
SAN SEVAINE:				
OPERATING FUND	632	11,588,107	4,170,000	7,418,107
HOUSING FUND	637	2,627,283	1,065,000	1,562,283
DEBT SERVICE FUND	639	1,587,135	1,587,135	-
CAPITAL PROJECTS	641	4,103,770	74,000	4,029,770
CAPITAL HOUSING PROJECTS	643	-	-	-
VVEDA:				
OPERATING	645	577,372	38,000	539,372
HOUSING	647	328,633	53,000	275,633
CEDAR GLEN:				
OPERATING FUND	649	108,628	50,000	58,628
HOUSING FUND	651	12,000	12,000	-
MISSION BLVD HOUSING FUND	653	45,105	3,200	41,905
BLOOMINGTON OPERATING FUND	655	310,682	205,000	105,682
CAJON OPERATING FUND	657	322,699	205,000	117,699

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
Helen Lopez

MISSION STATEMENT

The mission of the San Bernardino County In-Home Supportive Services (IHSS) Public Authority is to improve the availability and quality of IHSS and to eliminate barriers to providing assistance and choice for the aged and persons with disabilities who need support services to live independently and with dignity in the community.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The In-Home Supportive Services (IHSS) program was created in 1973 to serve elderly, blind, and/or disabled individuals who are not able to remain safely in their home without assistance. Section 12302.25 of the Welfare and Institutions Code (WIC) mandates that each county, on or before January 1, 2003, must act as, or establish, an employer of record for collective bargaining purposes for IHSS care providers. The IHSS Public Authority (PA) was established to comply with this mandate.

In addition to its role in collective bargaining, the IHSS PA is required by WIC to provide the following mandated services:

- Establish a registry of potential care providers
- Investigate the background and qualifications of potential care providers
- Refer potential care providers from the registry to IHSS consumers upon request
- Provide training for both IHSS care providers and consumers
- Perform other functions related to the delivery of IHSS as designated by the governing board

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	878,910	5,055,697	3,936,835	6,054,185
Departmental Revenue	844,316	3,737,744	3,971,429	4,701,639
Fund Balance		1,317,953		1,352,546
Budgeted Staffing		18.0		21.0

2004-05 Budget to Estimate Narrative

Anticipated appropriation savings of $107,238 in salaries and benefits is due to one position going unfilled and two positions not being filled until the 2nd quarter.

Services and supplies is projected to exceed appropriation by $128,047 due to unanticipated costs for the implementation of health benefits, increase cost for finger printing, unaccrued expenditures from prior year and increased provider training costs. On January 11th item #53 the department was authorized to increase appropriation by $86,967. Amount beyond the mid-year modified budget approved January 11, 2005, Item # 53, will be offset with savings from the 100, 300 and 500 series. A Transfer of Appropriations will occur by June 1,

2005 using 300 and 500 series savings with the possibility of a year-end board item transferring savings from the 100 series. The department will monitor the 200 series closely throughout the remainder of the fiscal year.

Data processing is projected to exceed appropriation by $3,358 due to actual YTD experience. Amount beyond approved budget will be offset with unused savings from the 500 series. A Transfer of Appropriations will occur by June 1, 2005.

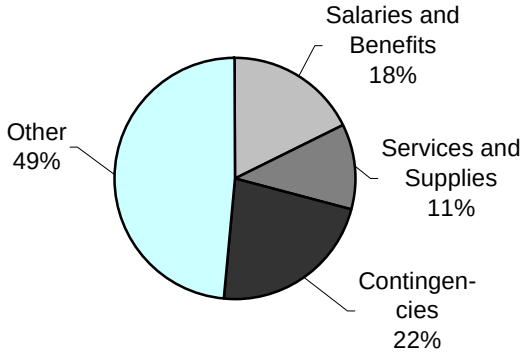
Other charges is projected to exceed appropriation by $259,491 due to the ability to cover more providers under health benefits item #53 which the department was authorized to increase appropriation by $289,593. Resulting in a savings of $30,000 to modified budget.

Anticipated appropriation savings of $42,992 in Transfers due to vacancies in DAAS Administrative staff providing support for IHSS PA.

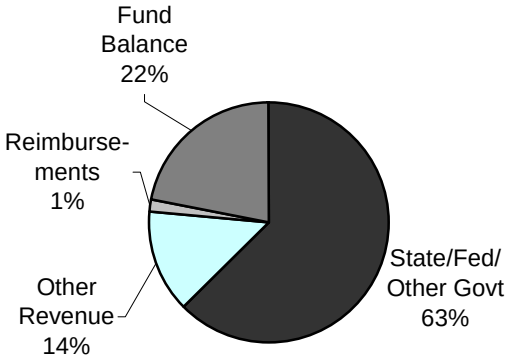
Overall, projected revenues are anticipated to exceed budget by $223,400. Mid-year changes to Public Authority approved budget were presented to the Board of Supervisors on January 11, 2004, Item # 53.

Operating Transfers In is anticipated to exceed budget by $10,285. This represents the local cost for Benefits ($500,000) and administration ($340,230). The local share will be funded with Social Services Realignment.

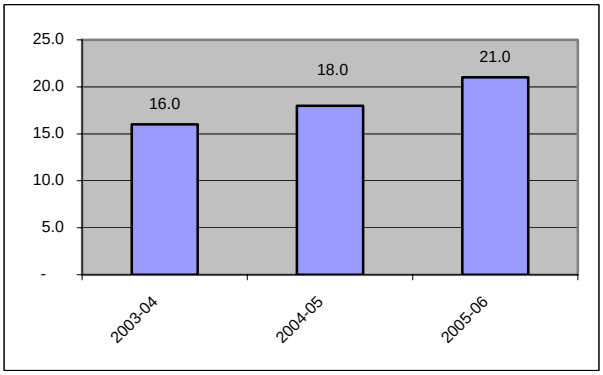
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



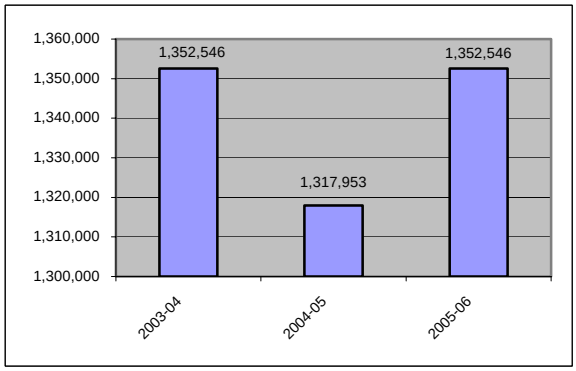
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCETREND CHART



GROUP: Other Agencies
DEPARTMENT: IHSS Public Authority
FUND: IHSS Public Authority

BUDGET UNIT: RHH 498 498
FUNCTION: IHSS
ACTIVITY: Public Authority

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Salaries and Benefits	890,962	998,200	-	-	998,200	91,803	1,090,003
Services and Supplies	435,847	307,800	-	86,967	394,767	304,067	698,834
Central Computer	13,358	10,000	-	-	10,000	7,000	17,000
Other Charges	2,524,898	2,265,407	-	289,593	2,555,000	281,000	2,836,000
Transfers	77,901	121,744	-	-	121,744	29,858	151,602
Contingencies	-	1,352,546	-	-	1,352,546	-	1,352,546
Total Exp Authority	3,942,966	5,055,697	-	376,560	5,432,257	713,728	6,145,985
Reimbursements	(6,131)	-	-	-	-	(91,800)	(91,800)
Total Appropriation	3,936,835	5,055,697	-	376,560	5,432,257	621,928	6,054,185
Departmental Revenue							
Use Of Money & Prop	17,935	-	-	-	-	-	-
State, Fed or Gov't Aid	3,108,513	2,907,799	-	376,560	3,284,359	557,904	3,842,263
Other Revenue	4,751	-	-	-	-	22,800	22,800
Total Revenue	3,131,199	2,907,799	-	376,560	3,284,359	580,704	3,865,063
Operating Transfers In	840,230	829,945	-	-	829,945	6,631	836,576
Total Financing Sources	3,971,429	3,737,744	-	376,560	4,114,304	587,335	4,701,639
Fund Balance		1,317,953	-	-	1,317,953	34,593	1,352,546
Budgeted Staffing		18.0	-	-	18.0	3.0	21.0

Staffing and Program Changes for 2005-06

Salary and Benefit costs will increase $91,803. This increase is a combination of additional staff, salary steps, retirement, and worker's compensation cost increases. Staffing increased by a net of 3.0 budgeted positions which consists of the following:

- Added 3.0 PA Clerk II contract positions to address an increased clerical workload associated with processing documents associated with the IHSS providers (Equivalent to Clerk II-range 25).
- Deleted a vacant budgeted Accounting Technician position and added a PA Fiscal Clerk I (Equivalent to Fiscal Clerk I-range 26). The PA Fiscal Clerk will be responsible for processing fiscal documents for the Public Authority.

Services and Supplies costs will increase $391,034 due to the following:

- The Provider Training program. A plan to train 2000 IHSS care-providers using a schedule of 2 training classes per week for up to 20 IHSS each to become certified in CPR and First Aid.
- Increased expenses due to the full-year operation of the health benefits program, including four quarterly open enrollments, more printing, mailing, and software licensing.
- Increase costs in professional services for background checks and fingerprinting due to more provider enrollments.

Other Charges will increase $570,593 for medical benefits provided to eligible IHSS service providers in 2005-06. The local share is $500,000. Total appropriations and revenue budgeted for health care benefits in 2005-06 are $2,836,000. Federal and State reimbursement will cover approximately $2,336,000 of total expenditures for health care benefits. The remaining $500,000 is local share. The local share will be funded with Social Services Realignment.

DEPARTMENT: IHSS Public Authority
FUND: IHSS Public Authority
BUDGET UNIT: RHH 498 498

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salary & Benefits	3.0	91,803	-	91,803
	Staff increase due to workload increases, increase in total providers, and training of more than 2000 providers in 2005-06.				
2.	Reduce Services and Supplies	-	(16,850)	-	(16,850)
	Reduction in: Publications ($8,500), Noninventorial Equipment ($6,000), Rents-Structure ($200), Cellular Services ($1,150), Air travel ($1,000)				
3.	Increase Professional & Specialized Services	-	106,033	-	106,033
	Increase due to increased number of backgroud checks for provider registry.				
4.	Increase Services and Supplies	-	98,884	-	98,884
	Increase in: Membership Fees ($1,500), Electronic Equipment & Maintenance ($12,190), Computer Software ($16,000), Computer Hardware ($11,000), Utilities ($8,750), Insurance ($5,000), Risk Management ($3,192), General Office Expense ($10,100), Advertizing ($2,500), Cowcap ($12,052), Distributed Dp Eqp ($500), Vehicle Charges ($5,500), Other Travel ($10,600).				
5.	Training	-	57,000	-	57,000
	Increase due to expanding provider/recipient training program.				
6.	Printing, Packaging and Mailing Services	-	59,000	-	59,000
	Increase printing due to doubling newsletter to include IHSS recipients and the printing of provider Open Enrollment benefit packages ($23,000); increase Mailing for same ($36,000).				
7.	Data Processing	-	7,000	-	7,000
	Increased FAS transactions.				
8.	IHSS Provider Payments	-	281,000	-	281,000
	Increase due to premimum payments for provider medical benefits ($145,000) and respite payments ($136,000).				
9.	Increase in Inter-Fund Transfers	-	29,858	-	29,858
	Overall increase due to additional DAAS Admin support due to available funds through FCSP for provider respite.				
10.	Increase Federal and State Revenue	-	-	557,904	(557,904)
	Increase revenue due to increase in benefits for providers 82% reimbursed from Federal and State sources.				
11.	Increased Revenue	-	-	22,800	(22,800)
	Based on program history and actuals Interest ($18,000) and Net Inr in Fair Value ($4,800).				
12.	Increased Revenue	-	-	6,631	(6,631)
	Local Cost transferred from DPA for increased costs for provider benefits.				
13.	Increase in Reimbursements	-	(91,800)	-	(91,800)
	IHSS Provider Respite Reimbursement.				
	Total	3.0	621,928	587,335	34,593

COUNTY OF SAN BERNARDINO
ECONOMIC AND COMMUNITY DEVELOPMENT CORPORATION
Thomas R. Laurin

DESCRIPTION OF MAJOR SERVICES

In September 1987 the Board of Supervisors formed the County of San Bernardino Economic and Community Development Corporation to provide additional methods of financing the acquisition of property, for and on behalf of private enterprise, to promote and enhance economic development and increase opportunities for useful employment. Another primary purpose was added in July 1998, to strengthen public-private partnerships and to expand the supply of decent, safe, sanitary, and affordable housing. The annual Economic and Community Development Corporation budget provides for professional services related to the issuance of bonds, promotion of the financing program, and other program related costs. Economic and Community Development Corporation is a function within the Department of Economic and Community Development.

There is no staffing associated with this budget unit.

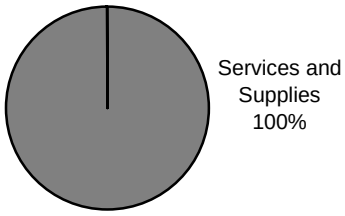
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	170	18,582	134	18,548
Departmental Revenue	93	12,600	100	12,600
Fund Balance		5,982		5,948

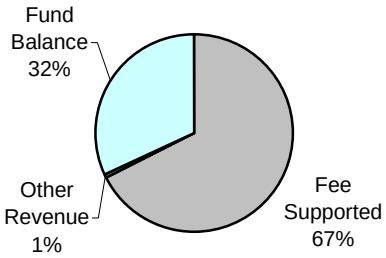
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Estimated revenue is less than budgeted because no bonds were issued due to low market interest rates.

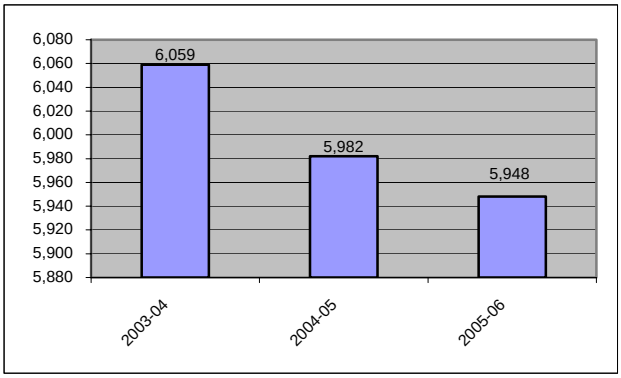
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: Economic Development Corp

BUDGET UNIT: SFI 499
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	134	18,582	-	-	18,582	(34)	18,548
Total Appropriation	134	18,582	-	-	18,582	(34)	18,548
Departmental Revenue							
Use Of Money & Prop	100	100	-	-	100	-	100
Current Services	-	12,500	-	-	12,500	-	12,500
Total Revenue	100	12,600	-	-	12,600	-	12,600
Fund Balance		5,982	-	-	5,982	(34)	5,948

DEPARTMENT: Economic and Community Dev
FUND: Economic Development Corp
BUDGET UNIT: SFI 499

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies Decrease due to reduction in fund balance.	-	(34)	-	(34)
	Total	-	(34)	-	(34)

COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (COIDA)
Thomas R. Laurin

DESCRIPTION OF MAJOR SERVICES

In March 1981 the Board of Supervisors created the San Bernardino County Industrial Development Authority (CoIDA) to issue tax-exempt industrial bonds for the furtherance of economic development and the creation of new jobs within the County. The annual CoIDA budget provides funding for the cost of professional services related to the issuance of bonds, promotion of the financing program and other program related costs. CoIDA is a function within the Department of Economic and Community Development.

There is no staffing associated with this budget unit.

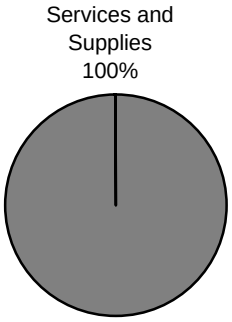
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	377	46,037	300	46,337
Departmental Revenue	870	1,200	800	1,000
Fund Balance		44,837		45,337

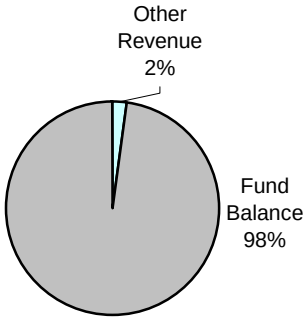
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Estimated revenue is less than budgeted because no bonds were issued due to low market interest rates.

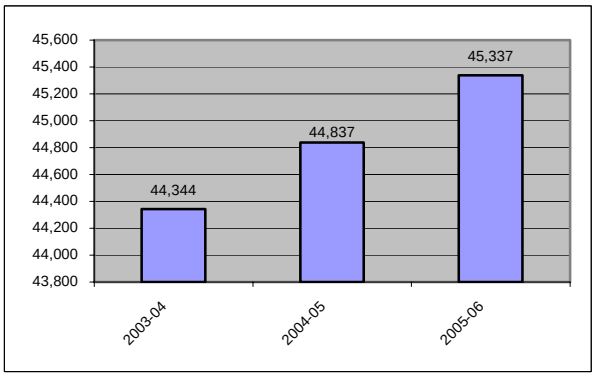
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: Industrial Development Authority

BUDGET UNIT: SPG 510
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	300	46,037	-	-	46,037	300	46,337
Total Appropriation	300	46,037	-	-	46,037	300	46,337
Departmental Revenue							
Use Of Money & Prop	800	1,200	-	-	1,200	(200)	1,000
Total Revenue	800	1,200	-	-	1,200	(200)	1,000
Fund Balance		44,837	-	-	44,837	500	45,337

DEPARTMENT: Economic and Community Dev
FUND: Industrial Development Authority
BUDGET UNIT: SPG 510

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

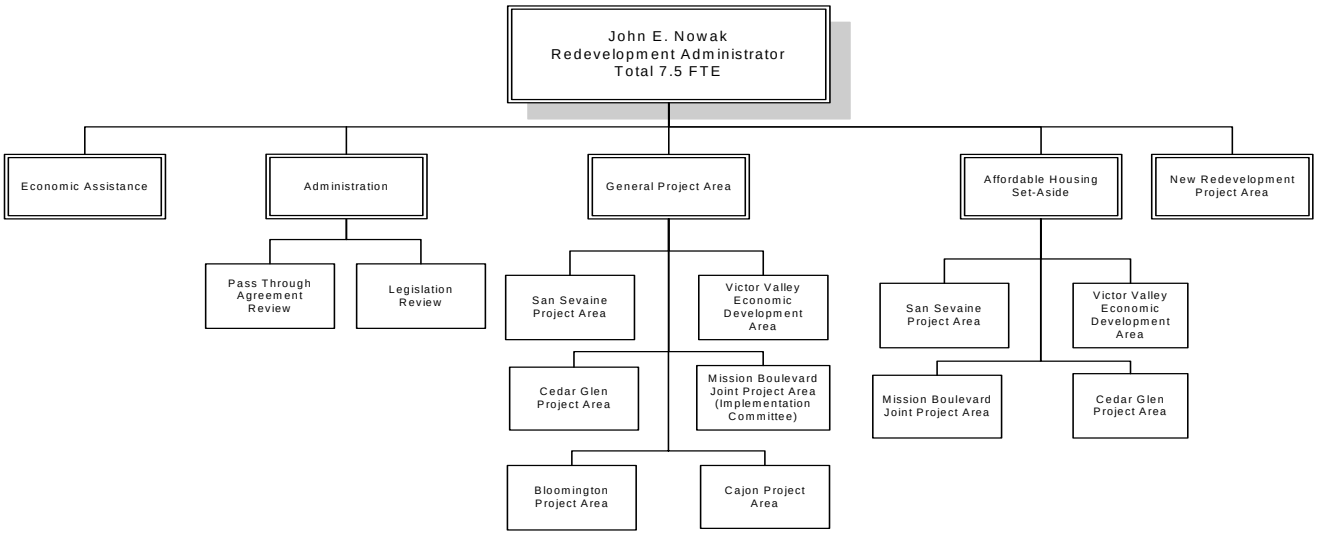
	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Suppplies	-	300	-	300
	Increase due to fund balance increase.				
2.	Revenue from Use of Money & Property	-	-	(200)	200
	Decrease in revenue due to the trend of previous years interest income.				
	Total	-	300	(200)	500

REDEVELOPMENT AGENCY
John E. Nowak

MISSION STATEMENT

The county's Redevelopment Agency serves to improve economic opportunities and affordable living conditions within established redevelopment project areas in the unincorporated county, through the effective and efficient utilization of California redevelopment law, appropriate use of tax increment revenues, and cooperative programs with other county agencies and communities

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06			
	Appropriation	Revenue	Fund Balance	Staffing
San Sevaine Operating Fund	11,588,107	4,170,000	7,418,107	7.5
San Sevaine Housing Fund	2,627,283	1,065,000	1,562,283	-
San Sevaine Debt Service Fund	1,587,135	1,587,135	-	-
San Sevaine Capital Projects	4,103,770	74,000	4,029,770	-
San Sevaine Capital Housing Projects	-	-	-	-
VVEDA Operating Fund	577,372	38,000	539,372	-
VVEDA Housing Fund	328,633	53,000	275,633	-
Cedar Glen Operating Fund	108,628	50,000	58,628	-
Cedar Glen Housing Fund	12,000	12,000	-	-
Mission Blvd Housing Fund	45,105	3,200	41,905	-
Bloomington Operating Fund	310,682	205,000	105,682	-
Cajon Operating Fund	322,699	205,000	117,699	-
TOTAL	21,611,414	7,462,335	14,149,079	7.5

DESCRIPTION OF MAJOR SERVICES FOR ALL BUDGET UNITS

The Redevelopment Agency of the County of San Bernardino was established in 1980 under the California Community Redevelopment Act. Although a study was made at that time to assess the feasibility of establishing one or more redevelopment project areas, no projects were created. The proposal to build a speedway on a portion of the site once occupied by the former Kaiser Steel Plant near Fontana stimulated new interest in redevelopment. As a result of that interest, in 1995 the entire former Kaiser site and other blighted industrial property in its vicinity were incorporated into a project called the San Sevaine Redevelopment Project. The major objectives of the project are to encourage private sector investment in the development and redevelopment of the area by removing impediments to growth, eliminating and/or preventing the spread of blight and deterioration, and correcting infrastructure deficiencies. An amendment to the San Sevaine Project Area was adopted in November 2004, expanding the area by approximately 50% and approving other administrative changes. A portion of the amendment area may be removed from the Project Area in FY 2005-06 under a proposal being considered.

In 1993 the Victor Valley Redevelopment Project was established for the purpose of providing economic development at the former George Air Force Base. The Project Area was a joint project of the Cities of Adelanto, Hesperia, Victorville, the Town of Apple Valley, and the County of San Bernardino. The Project is under the direction of the Victor Valley Economic Development Authority (VVEDA) and is administered by the City of Victorville. The county receives a portion of the tax increment generated within the unincorporated areas of the project.

In 2003 the County of San Bernardino approved the Mission Boulevard Joint Redevelopment Project Area, a joint Project with the City of Montclair. Pursuant to the terms of the Redevelopment Plan and a Cooperation and Implementation Agreement, the City of Montclair has the administrative responsibility of managing the general redevelopment activities. The county and the city each administer the housing set-aside funds generated in each jurisdiction's territory.

In 2004 the Cedar Glen Disaster Recovery Redevelopment Plan was adopted to assist with the rebuilding of part of the area destroyed by the 2003 Old Fire. Funds are established to account for general operation and housing operation for the Project Area. The Project Area will begin to receive tax increment revenues in 2005-06.

In 2004 the Redevelopment Agency began initial steps toward the creation of two new project areas in the communities of Bloomington and Cajon (areas in and around Muscoy). Funds have been established for both areas to account for the general operation for the proposed project areas. It is anticipated that the both project areas can be established by November 2005 and will begin to receive tax increment revenue in 2006-07.

San Sevaine Operating Fund

DESCRIPTION OF MAJOR SERVICES

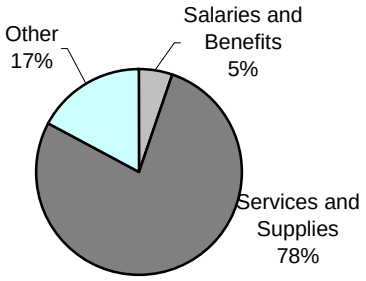
This operating fund was created to account for the Redevelopment Agency's administrative functions, including staffing requirements. Beginning in 2005-06 all tax increment revenues for general purposes are deposited directly in the Operating Fund. Debt service obligations are transferred to the Debt Service Fund for indebtedness payments.

BUDGET AND WORKLOAD HISTORY

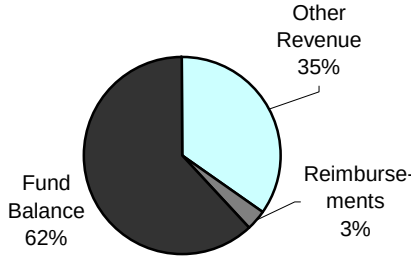
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	1,881,528	8,606,816	9,258,049	11,588,107
Departmental Revenue	2,734,674	1,960,300	10,029,640	4,170,000
Fund Balance		6,646,516		7,418,107
Budgeted Staffing		5.4		7.5
Workload Indicators				
General				
Number of pass-through agreements reviewed/modified	-	4	5	5
New Project Areas created	-	3	1	3
Community information newsletters/meetings on redevelopment	-	3	10	25
Project Area Activites				
Plan amendments completed	-	1	1	1
Economic plans completed	-	2	1	2
Business assistance loans and/or grants completed	-	4	1	4
Project Area development standards prepared & adopted	-	2	-	2
Development plans reviewed	-	40	30	40
Marketing projects undertaken	-	5	2	6
Affordable Housing Activites				
Housing implementation plans completed	-	4	3	1
Affordable housing DDAs prepared and approved	-	2	-	1
Affordable housing loans/grants completed	-	2	-	2
Substandard housing units improved or eliminated	-	4	3	3

Estimated revenue for 2004-05 is $8,069,340 more than budgeted. This is due to an anticipated $5,000,000 loan from the county general fund to complete an acquisition project in the San Sevaine Project Area and an additional $29,100 of interest revenue is anticipated in 2004-05. Due to an accounting change all operating tax increment revenue will be deposited directly into the Operating Fund in 2005-06 rather than the Debt Service Fund. This accounting change results in a one time Operating Transfer-In 2004-05 from the Debt Service funds, for excess revenues of $3,040,240

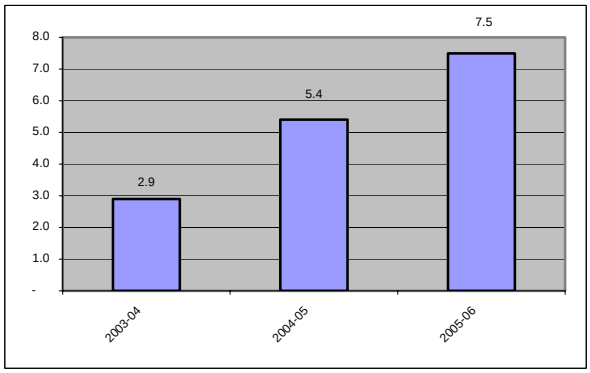
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



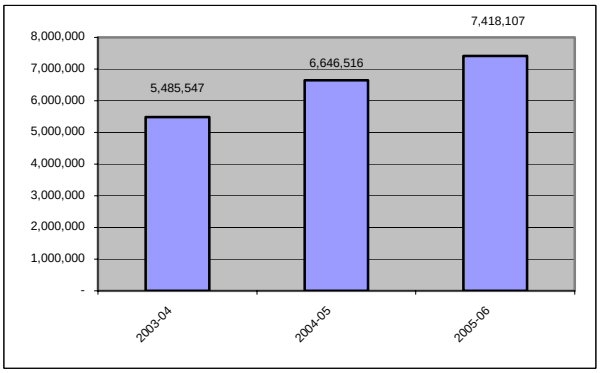
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Operating Fund

BUDGET UNIT: SPF RDA
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	E	B+C+D+E F	G	F+G H
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Impacts Due to State Budget Cuts (Schedule D)	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation								
Salaries and Benefits	377,041	409,117	31,338	-	-	440,455	182,683	623,138
Services and Supplies	1,229,912	7,845,153	(56)	-	(25,000)	7,820,097	1,460,796	9,280,893
Central Computer	117	117	25	-	-	142	-	142
Other Charges	48,000	48,000	-	-	-	48,000	2,500	50,500
Land	6,885,000	-	-	-	-	-	-	-
Transfers	414,410	414,410	-	-	-	414,410	139,626	554,036
Total Exp Authority	8,954,480	8,716,797	31,307	-	(25,000)	8,723,104	1,785,605	10,508,709
Reimbursements	(296,431)	(290,515)	-	-	-	(290,515)	(105,355)	(395,870)
Total Appropriation	8,658,049	8,426,282	31,307	-	(25,000)	8,432,589	1,680,250	10,112,839
Oper Transfers Out	600,000	180,534	-	-	-	180,534	1,294,734	1,475,268
Total Requirements	9,258,049	8,606,816	31,307	-	(25,000)	8,613,123	2,974,984	11,588,107
Departmental Revenue								
Taxes	-	-	31,307	-	(25,000)	6,307	3,848,693	3,855,000
Fines and Forfeitures	-	-	-	-	-	-	-	-
Use Of Money & Prop	107,000	78,000	-	-	-	78,000	32,000	110,000
Other Revenue	-	-	-	-	-	-	205,000	205,000
Total Revenue	107,000	78,000	31,307	-	(25,000)	84,307	4,085,693	4,170,000
Operating Transfers In	9,922,640	1,882,300	-	-	-	1,882,300	(1,882,300)	-
Total Financing Sources	10,029,640	1,960,300	31,307	-	(25,000)	1,966,607	2,203,393	4,170,000
Fund Balance		6,646,516	-	-	-	6,646,516	771,591	7,418,107
Budgeted Staffing		5.4	-	-	-	5.4	2.1	7.5

In 2005-06 the department will incur increased costs in retirement, workers compensation, central computer charges, and inflationary services and supplies purchases, and will incur decreased costs in risk management insurance. In addition, this budget unit included an estimated increase in salaries and benefits related to the pending negotiations, as departmental revenues will finance this cost. These costs are reflected in the Cost to Maintain Current Program Services column.

DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Operating Fund
BUDGET UNIT: SPF RDA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits	2.1	182,683	-	182,683
	The addition of 2.1 positions due to the increase in workload for three additional redevelopment project areas, 1.0 RDA Analyst-$79,773, 1.0 Staff Analyst II-$83,398, and .1 increase for the Redevelopment Administrator-$14,130 for a total cost increase of $177,301 and miscellaneous adjustments for steps and benefit changes resulted in an increase of $5,382.				
2.	Services and Supplies	-	1,460,796	-	1,460,796
	*Increase of $1,408,398 based upon estimated fund balance. *Decrease of ($508,000) in expenditures for new project area costs. *Estimated Economic Incentives of $500,000 for the San Sevaine Project Area. *Increase of $60,398 for inventoriable equipment and miscellaneous expenditures due to increase in staff.				
3.	Other Charges	-	2,500	-	2,500
	Increase in interest paid of $2,500 on the RDA operating loan from the general fund.				
4.	Transfers	-	139,626	-	139,626
	Increase in transfers for the reimbursement of 1.0 Code Enforcement Officer of $116,616 for code enforcement services in the San Sevaine Project Area and rent increases of $23,010.				
5.	Reimbursements	-	(105,355)	-	(105,355)
	Increase in reimbursements from San Sevaine Housing, VVEDA, Cedar Glen, Mission Boulevard, Bloomington, and Cajon for reimbursement of Operating Costs of the RDA.				
6.	Operating Transfers Out	-	1,294,734	-	1,294,734
	*Decrease in loans of ($180,534) to Cedar Glen and Mission Blvd Redevelopment Project Areas for operating costs. *Increase of $250,000 for the payment of projects in the San Sevaine Project Area to the RDA Capital Project Fund (SPD-RDA). *Increase for the the payment of the 2000 Tax Allocation Bond of $1,225,268 to the Debt Service Fund. Due to an accounting change Tax Increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Operating Fund rather than into the Debt Service Fund, therefore funds must be transferred to the Debt Service Fund (DBR-RDA) to make the 2000 Tax Allocation bond payment.				
7.	Taxes	-	-	3,848,693	(3,848,693)
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Operating Fund rather than into the Debt Service Fund (DBR RDA). Revenue from taxes is expected to increase 1,972,700 in 2005-06 over the 2004-05 budgeted amount.				
8.	Revenue from the use of money	-	-	32,000	(32,000)
	Increase in interest revenue.				
9.	Other Revenue	-	-	205,000	(205,000)
	Increase in cash contribution from Catellus Corporation for reimbursement of transportation improvements in the San Sevaine Project Area.				
10.	Operating Transfers In	-	-	(1,882,300)	1,882,300
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Operating Fund rather than into the Debt Service Fund (DBR RDA).				
	Total	2.1	2,974,984	2,203,393	771,591

DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Operating Fund
BUDGET UNIT: SPF RDA

SCHEDULE D

IMPACTS DUE TO STATE BUDGET CUTS

Brief Description of State Budget Cuts	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
Education Resource Augmentation Fund (ERAF) Shift	-	(25,000)	(25,000)	-
Increase in the estimated 2005-06 ERAF shift of Property Tax revenue to fund Education. The 2005-06 amount of ($300,000) is based upon the January Preview of the State Budget for 2005-06. In 2004-05 the ERAF Shift was budgeted at ($275,000) in the Debt Service Fund (DBR RDA).				
Total	-	(25,000)	(25,000)	-

San Sevaine Housing Fund

DESCRIPTION OF MAJOR SERVICES

The Housing Fund was established to segregate 20% of the gross tax increment revenues generated by the project. The revenues are used to conserve and/or expand the supply of affordable housing to low and moderate-income households. Beginning in 2005-06 the housing set aside funds will be deposited directly into this fund to allow for a more accurate accounting of the statutory allocations. Transfers are made to the Debt Service Fund for the Fund's portion of bond indebtedness payments.

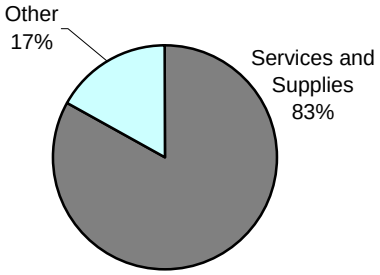
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

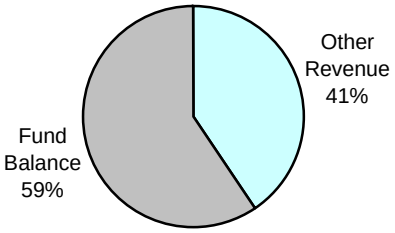
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	250,552	4,768,967	3,209,884	2,627,283
Departmental Revenue	678,500	877,600	880,800	1,065,000
Fund Balance		3,891,367		1,562,283

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

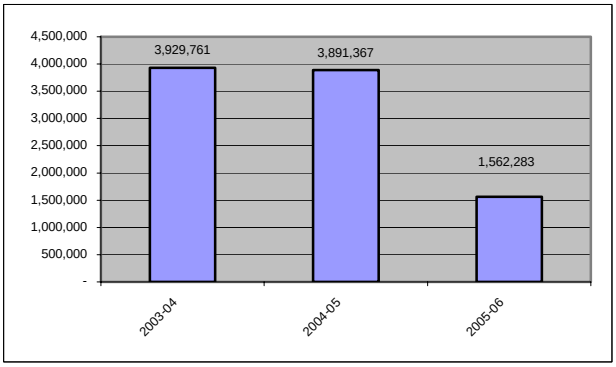
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Housing Fund

BUDGET UNIT: SPH RDA
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	148,260	4,727,166	-	-	4,727,166	(2,541,534)	2,185,632
Land	3,000,000	-	-	-	-	-	-
Transfers	61,624	41,801	-	-	41,801	37,983	79,784
Total Appropriation	3,209,884	4,768,967	-	-	4,768,967	(2,503,551)	2,265,416
Oper Transfers Out	-	-	-	-	-	361,867	361,867
Total Requirements	3,209,884	4,768,967	-	-	4,768,967	(2,141,684)	2,627,283
Departmental Revenue							
Taxes	-	-	-	-	-	1,030,000	1,030,000
Use Of Money & Prop	74,800	75,200	-	-	75,200	(40,200)	35,000
Total Revenue	74,800	75,200	-	-	75,200	989,800	1,065,000
Operating Transfers In	806,000	802,400	-	-	802,400	(802,400)	-
Total Financing Sources	880,800	877,600	-	-	877,600	187,400	1,065,000
Fund Balance		3,891,367	-	-	3,891,367	(2,329,084)	1,562,283

DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Housing Fund
BUDGET UNIT: SPH RDA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(2,541,534)	-	(2,541,534)
	Decrease based upon estimated fund balance.				
2.	Transfers	-	37,983	-	37,983
	Increase in transfers out to reimburse the San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Operating Transfers Out	-	361,867	-	361,867
	Increase for the the payment of the 2000 Tax Allocation Bond of $361,867 to the Debt Service Fund. Due to an accounting change Tax Increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Housing Fund rather than into the Debt Service Fund, therefore funds must be transferred to the Debt Service Fund (DBR-RDA)to make the 2000 Tax Allocation bond payment.				
4.	Taxes	-	-	1,030,000	(1,030,000)
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Housing Fund rather than into the Debt Service Fund (DBR RDA). Revenue from taxes is expected to increase $227,600 in 2005-06 over the 2004-05 budgeted amount.				
5.	Revenue from the use of money	-	-	(40,200)	40,200
	Decrease in Interest Revenue due to a lower fund balance.				
6.	Operating Transfers In	-	-	(802,400)	802,400
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Housing Fund rather than into the Debt Service Fund (DBR RDA).				
	Total	-	(2,141,684)	187,400	(2,329,084)

San Sevaine Debt Service Fund

DESCRIPTION OF MAJOR SERVICES

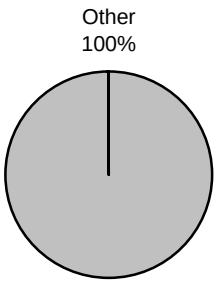
This debt service fund was established to account for the payment of long-term debt obligations. On January 25, 2000, the Board approved issuance of approximately $19.7 million in tax allocation bonds. The proceeds from the sale of these bonds are used to finance infrastructure improvements within the San Sevaine Project Area and a senior apartment development. Transfers are made from the San Sevaine Operating and Housing funds to cover annual debt payments.

There is no staffing associated with this budget unit.

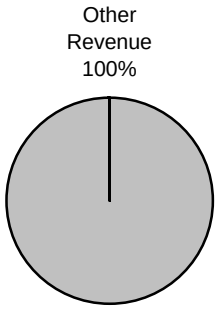
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	4,806,360	7,038,225	7,332,825	1,587,135
Departmental Revenue	4,773,904	4,281,000	4,575,600	1,587,135
Fund Balance		2,757,225		-

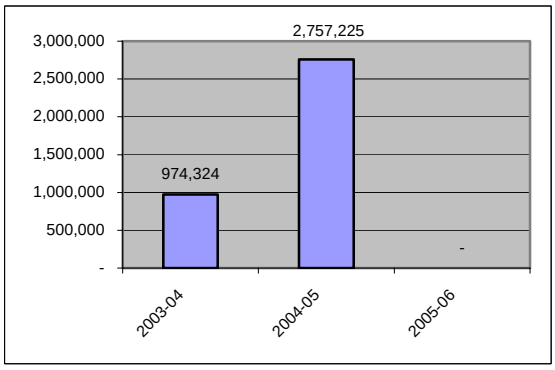
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Debt Service Fund
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Other Charges	1,604,185	1,589,820	-	-	1,589,820	(2,685)	1,587,135
Contingencies	-	955,635	-	-	955,635	(955,635)	-
Total Appropriation	1,604,185	2,545,455	-	-	2,545,455	(958,320)	1,587,135
Oper Transfers Out	5,728,640	4,492,770	-	-	4,492,770	(4,492,770)	-
Total Requirements	7,332,825	7,038,225	-	-	7,038,225	(5,451,090)	1,587,135
Departmental Revenue							
Taxes	4,560,600	4,266,000	-	-	4,266,000	(4,266,000)	-
Use Of Money & Prop	15,000	15,000	-	-	15,000	(15,000)	-
Total Revenue	4,575,600	4,281,000	-	-	4,281,000	(4,281,000)	-
Operating Transfers In	-	-	-	-	-	1,587,135	1,587,135
Total Financing Sources	4,575,600	4,281,000	-	-	4,281,000	(2,693,865)	1,587,135
Fund Balance		2,757,225	-	-	2,757,225	(2,757,225)	-

DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Debt Service Fund
BUDGET UNIT: DBR RDA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Other Charges	-	(2,685)	-	(2,685)
	Decrease of Debt Service Payments for the 2000 Bonds.				
2.	Contingences	-	(955,635)	-	(955,635)
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Operating and Housing Funds rather than into the Debt Service Fund, therefore contingences no longer need to be budgeted.				
3.	Operating Transfers Out	-	(4,492,770)	-	(4,492,770)
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Operating and Housing Funds rather than the Debt Service Fund, therefore operating transfers out no longer need to be budgeted.				
4.	Taxes	-	-	(4,266,000)	4,266,000
	Due to an accounting change tax increment revenue for the San Sevaine Project Area will now be directly deposited into the San Sevaine Operating and Housing Funds rather than into the Debt Service Fund.				
5.	Revenue from the use of money	-	-	(15,000)	15,000
	Decrease in interest revenue due to lower cash balance.				
6.	Operating Transfers In	-	-	1,587,135	(1,587,135)
	Increase in transfers In to cover the cost of Debt Service Payments for the 2000 Bonds.				
	Total	-	(5,451,090)	(2,693,865)	(2,757,225)

San Sevaine Capital Projects

DESCRIPTION OF MAJOR SERVICES

This capital projects fund was established to provide separate accountability for infrastructure improvements financed from tax allocation bond proceeds and other identified revenue sources. A complete list of proposed infrastructure improvements is included in the project's Redevelopment Plan. These capital improvements may be undertaken by various County departments such as Transportation and Flood Control.

There is no staffing associated with this budget unit.

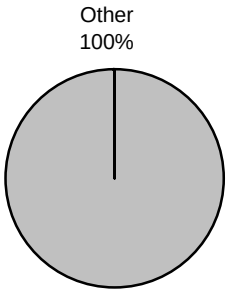
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	3,262,421	4,108,270	679,500	4,103,770
Departmental Revenue	133,905	74,000	675,000	74,000
Fund Balance		4,034,270		4,029,770

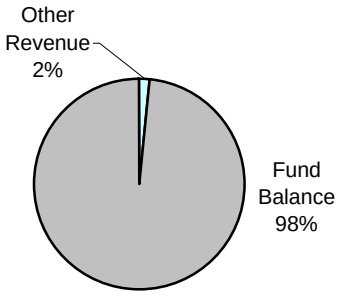
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Estimated revenue for 2004-05 is $601,000 greater than budgeted due to an increase in transfers in of tax increment from the San Sevaine Operating Fund for capital projects.

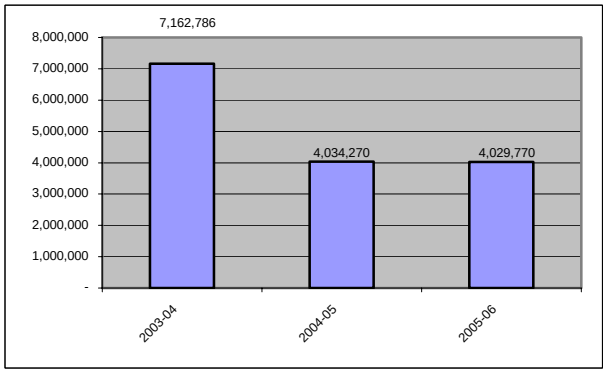
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Capital Projects

BUDGET UNIT: SPD RDA
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	629,500	-	-	-	-	-	-
Transfers	50,000	3,821,033	-	-	3,821,033	(1,696,033)	2,125,000
Total Appropriation	679,500	3,821,033	-	-	3,821,033	(1,696,033)	2,125,000
Oper Transfers Out	-	287,237	-	-	287,237	1,691,533	1,978,770
Total Requirements	679,500	4,108,270	-	-	4,108,270	(4,500)	4,103,770
Departmental Revenue							
Use Of Money & Prop	75,000	74,000	-	-	74,000	-	74,000
Other Financing Sources	600,000	-	-	-	-	-	-
Total Revenue	675,000	74,000	-	-	74,000	-	74,000
Fund Balance		4,034,270	-	-	4,034,270	(4,500)	4,029,770

DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Capital Projects
BUDGET UNIT: SPD RDA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Transfers	-	(1,696,033)	-	(1,696,033)
	*Decrease of ($1,196,033) for transfers out to Transportation and Flood Control for Project Expenditures. *Decrease of ($500,000) to County Fire for project expenditures relating to design and engineering costs for a fire station. This project was not undertaken and is on hold due to financing constraints.				
2.	Operating Transfers Out	-	1,691,533	-	1,691,533
	Increase based upon estimated fund balance.				
	Total	-	(4,500)	-	(4,500)

San Sevaine Capital Housing Projects

DESCRIPTION OF MAJOR SERVICES

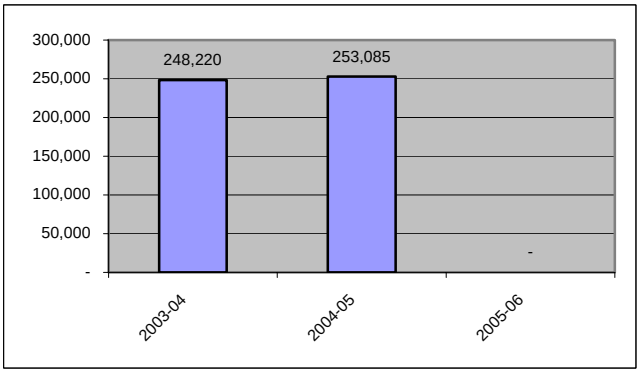
The San Sevaine Capital Housing Projects was established to track the expenditures of capital housing projects that are funded through tax allocation bond proceeds and other identified revenue sources. The funds that remain from 2000 Tax Allocation Bond will be expended in FY 2004-05. Upon the issuance of a new bond this fund will be used to track the bond proceeds set a side for capital housing projects.

There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	257,435	257,485	-
Departmental Revenue	4,866	4,350	4,400	-
Fund Balance		253,085		-

2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Capital Housing Projects

BUDGET UNIT: SPE RDA
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	257,435	-	-	257,435	(257,435)	-
Land	257,485	-	-	-	-	-	-
Total Appropriation	257,485	257,435	-	-	257,435	(257,435)	-
Departmental Revenue							
Use Of Money & Prop	4,400	4,350	-	-	4,350	(4,350)	-
Total Revenue	4,400	4,350	-	-	4,350	(4,350)	-
Fund Balance		253,085	-	-	253,085	(253,085)	-

DEPARTMENT: Redevelopment Agency
FUND: San Sevaine Capital Housing Projects
BUDGET UNIT: SPE RDA

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(257,435)	-	(257,435)
	Decrease based upon estimated fund balance.				
2.	Revenue from the use of money	-	-	(4,350)	4,350
	Decrease in interest revenue.				
	Total	-	(257,435)	(4,350)	(253,085)

Victor Valley Economic Development Authority-VVEDA
Operating Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the county's administrative and operational costs related to redevelopment activities in unincorporated county areas in the Victor Valley Economic Development Project Area. While the City of Victorville administers the program under a joint powers agreement, the county receives a portion of the tax increment generated in the redevelopment area, which must be expended on programs within the unincorporated portion of the project area.

There is no staffing associated with this budget unit.

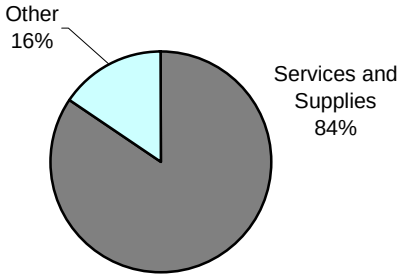
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	75,144	636,611	89,039	577,372
Departmental Revenue	100,597	43,000	34,800	38,000
Fund Balance		593,611		539,372

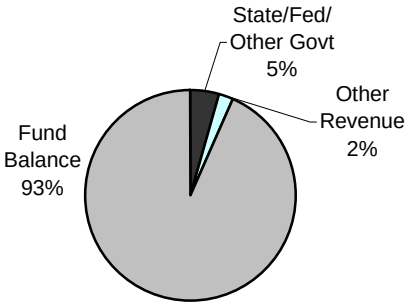
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Estimated revenue for 2004-05 is $8,200 less than budgeted as a result of an anticipated decrease in the amount of tax increment revenue from the City of Victorville.

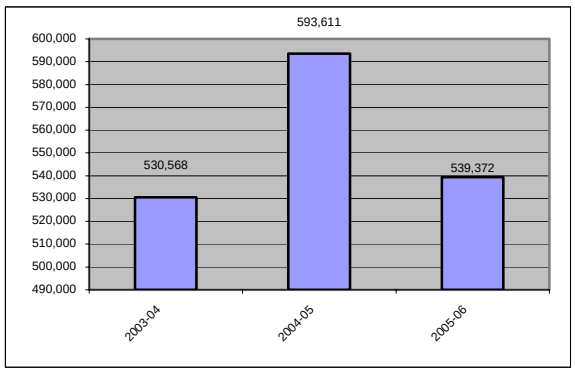
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: VVEDA Operating Fund

BUDGET UNIT: MPV 644
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	52,565	597,996	-	-	597,996	(111,021)	486,975
Other Charges	10,400	10,400	-	-	10,400	-	10,400
Transfers	26,074	28,215	-	-	28,215	51,782	79,997
Total Appropriation	89,039	636,611	-	-	636,611	(59,239)	577,372
Oper Transfers Out	-	-	-	-	-	-	-
Total Requirements	89,039	636,611	-	-	636,611	(59,239)	577,372
Departmental Revenue							
Use Of Money & Prop	10,300	12,000	-	-	12,000	-	12,000
State, Fed or Gov't Aid	24,500	31,000	-	-	31,000	(5,000)	26,000
Total Revenue	34,800	43,000	-	-	43,000	(5,000)	38,000
Fund Balance		593,611	-	-	593,611	(54,239)	539,372

DEPARTMENT: Redevelopment Agency
FUND: VVEDA Operating Fund
BUDGET UNIT: MPV 644

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(111,021)	-	(111,021)
	*Other Professional and Specialized Services decrease by ($189,786) based upon estimated fund balance. *Increase of $75,000 for consulting services for the preparation of an economic plan. *Increase of $3,765 miscellaneous expenditures due to increase in estimated costs.				
2.	Transfers	-	51,782	-	51,782
	Increase in transfers out to reimburse the San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Other Governmental Aid	-	-	(5,000)	5,000
	Decrease of tax increment revenue received from the City of Victorville for the VVEDA project area.				
	Total	-	(59,239)	(5,000)	(54,239)

Victor Valley Economic Development Authority-VVEDA
Housing Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the county's administrative and operational costs related to housing set aside funds generated through the redevelopment of the George Air Force Base. While the City of Victorville administers the general program under a joint powers agreement, the county receives a portion of the tax increment generated in the redevelopment area, of which 20% is set aside for affordable housing. These funds may be expended in any unincorporated county area.

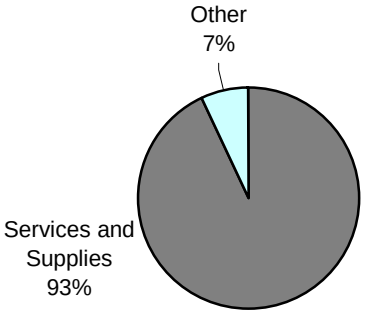
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

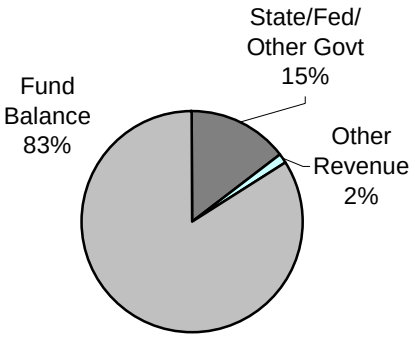
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	15,473	293,172	19,839	328,633
Departmental Revenue	80,463	48,000	50,300	53,000
Fund Balance		245,172		275,633

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

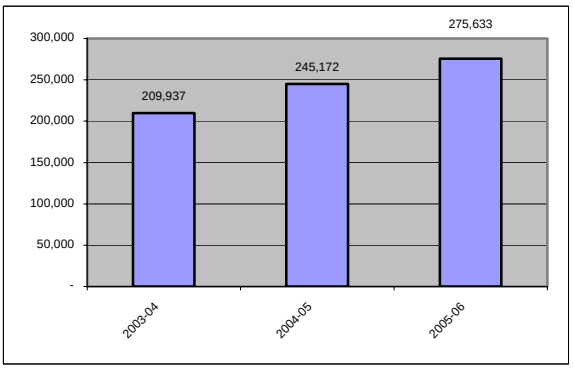
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: VVEDA Housing Fund

BUDGET UNIT: MPW 644
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	5,000	262,357	-	-	262,357	43,559	305,916
Other Charges	2,600	2,600	-	-	2,600	-	2,600
Transfers	12,239	28,215	-	-	28,215	(8,098)	20,117
Total Appropriation	19,839	293,172	-	-	293,172	35,461	328,633
Departmental Revenue							
Use Of Money & Prop	4,300	4,000	-	-	4,000	1,000	5,000
State, Fed or Gov't Aid	46,000	44,000	-	-	44,000	4,000	48,000
Total Revenue	50,300	48,000	-	-	48,000	5,000	53,000
Fund Balance		245,172	-	-	245,172	30,461	275,633

DEPARTMENT: Redevelopment Agency
FUND: VVEDA Housing Fund
BUDGET UNIT: MPW 644

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	43,559	-	43,559
	*Decrease of ($31,941) based upon estimated fund balance. *Decrease of ($24,500) in expenditures for consulting services for a Housing Implementation Study which was completed in 2004-05. *Increase of $100,000 in expenditures for Housing Improvement Project grants within the VVEDA Project Area.				
2.	Transfers	-	(8,098)	-	(8,098)
	Decrease in transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Revenue from the use of money	-	-	1,000	(1,000)
	Increase in interest revenue.				
4.	Other Governmental Aid	-	-	4,000	(4,000)
	Increase of Housing Tax Increment revenue received from the City of Victorville for the VVEDA project area.				
	Total	-	35,461	5,000	30,461

Cedar Glen Operating Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the administration and general operations of the Cedar Glen Disaster Recovery Redevelopment Project Area. Funding is from 80% of the tax increment generated within the Project Area and other funds that may be obtained for the Project Area. Initial plan preparation and operating expenses are funded through a $290,000 loan from the County General Fund. The loan will be repaid when the Project Area generates sufficient tax increments of other financing is available.

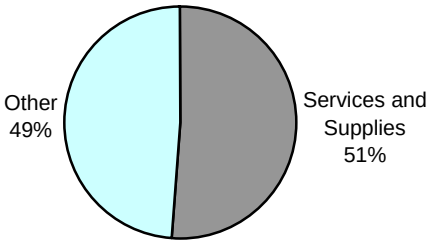
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

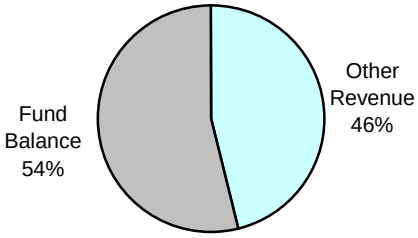
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	28,576	192,528	278,880	108,628
Departmental Revenue	75,226	145,878	290,858	50,000
Fund Balance		46,650		58,628

Estimated revenue for 2004-05 is $144,980 more than budgeted as a result of a $290,000 loan received from the County General Fund to cover operating expenses and initial plan preparation. Estimated appropriations are $86,352 more than budgeted due to an increase in expenditures for professional consultant costs relating to plan and report preparation undertaken in 2004-05.

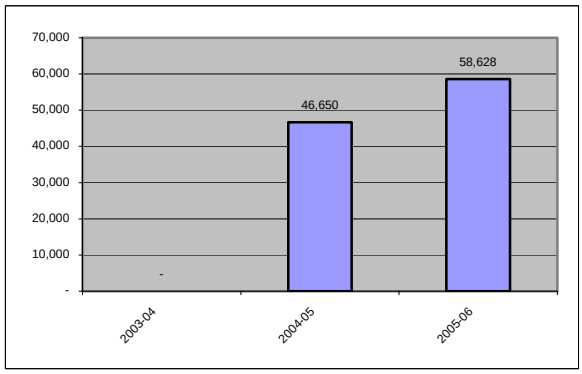
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen Operating Fund

BUDGET UNIT: SPK CED
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	222,382	61,900	-	-	61,900	(6,413)	55,487
Transfers	56,498	130,628	-	-	130,628	(77,487)	53,141
Total Exp Authority	278,880	192,528	-	-	192,528	(83,900)	108,628
Reimbursements	-	-	-	-	-	-	-
Total Appropriation	278,880	192,528	-	-	192,528	(83,900)	108,628
Departmental Revenue							
Taxes	-	20,000	-	-	20,000	28,000	48,000
Use Of Money & Prop	858	-	-	-	-	2,000	2,000
Total Revenue	858	20,000	-	-	20,000	30,000	50,000
Operating Transfers In	290,000	125,878	-	-	125,878	(125,878)	-
Total Financing Sources	290,858	145,878	-	-	145,878	(95,878)	50,000
Fund Balance		46,650	-	-	46,650	11,978	58,628

DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen Operating Fund
BUDGET UNIT: SPK CED

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	(6,413)	-	(6,413)
	Decrease of ($12,613) in Consulting costs and an increase of $6,200 in miscellaeous services and supplies expense.				
2	Transfers	-	(77,487)	-	(77,487)
	Decrease of ($83,487) in transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs. Increase of $6,000 in transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for 5% share of a Code Enforcement Officer.				
3	Taxes	-	-	28,000	(28,000)
	Estimated tax increment revenue for the Cedar Glen Area.				
4	Revenue from use of money	-	-	2,000	(2,000)
	Increase in interest revenue.				
5	Operating Transfers In	-	-	(125,878)	125,878
	No operating transfers are anticipated during 2005-06, therefore there is a decrease in operating transfers in of ($125,878).				
	Total	-	(83,900)	(95,878)	11,978

Cedar Glen Housing Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to account for the county's administrative and operational costs related to the housing set aside fund generated in the Cedar Glen Disaster Recovery Redevelopment Project Area. Twenty percent of the tax increment and other funds generated in the redevelopment area are set aside for affordable housing. These funds may be expended in any unincorporated county area.

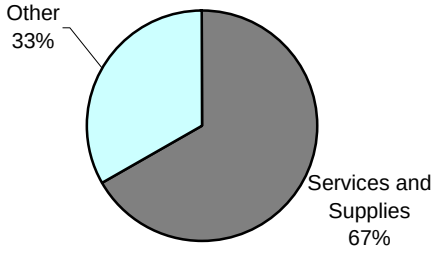
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

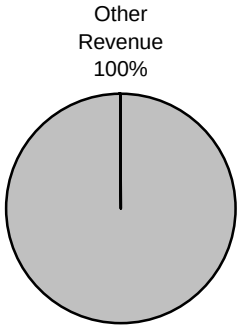
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	54,341	-	12,000
Departmental Revenue	-	54,341	-	12,000
Fund Balance		-		-

Estimated revenue for 2004-05 is $54,341 less than budgeted as a result of the anticipated tax increment revenue and a loan from San Sevaine Operating Fund which were not realized in 2004-05. Estimated appropriation is $54,341 less than budgeted as a result of no expenditures occurring within this fund during 2004-05.

2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen Housing Fund

BUDGET UNIT: SPL CED
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	-	-	-	-	8,000	8,000
Transfers	-	54,341	-	-	54,341	(50,341)	4,000
Total Appropriation	-	54,341	-	-	54,341	(42,341)	12,000
Departmental Revenue							
Taxes	-	5,000	-	-	5,000	7,000	12,000
Total Revenue	-	5,000	-	-	5,000	7,000	12,000
Operating Transfers In	-	49,341	-	-	49,341	(49,341)	-
Total Financing Sources	-	54,341	-	-	54,341	(42,341)	12,000
Fund Balance		-	-	-	-	-	-

DEPARTMENT: Redevelopment Agency
FUND: Cedar Glen Housing Fund
BUDGET UNIT: SPL CED

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	8,000	-	8,000
	Increase in expenditure for Housing Implementation Plan.				
2.	Transfers	-	(50,341)	-	(50,341)
	Decrease in transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs.				
3.	Taxes	-	-	7,000	(7,000)
	Estimated tax increment Revenue for the Cedar Glen Area.				
4.	Operating Transfers in	-	-	(49,341)	49,341
	No operating transfers are anticipated during 2005-06, therefore there is a decrease in operating transfers in of ($49,341).				
	Total	-	(42,341)	(42,341)	-

Mission Boulevard Housing Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to account for the county's administrative and operational costs related to the housing set aside fund generated through the unincorporated areas of the Mission Boulevard Joint Redevelopment Project Area. While the City of Montclair administers the general program under a Cooperation and Implementation Agreement, the county is responsible for administering its housing fund. A $50,000 loan was received from the county general fund in 2004-05 to cover costs until sufficient tax increment is generated.

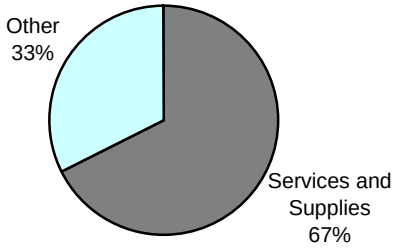
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

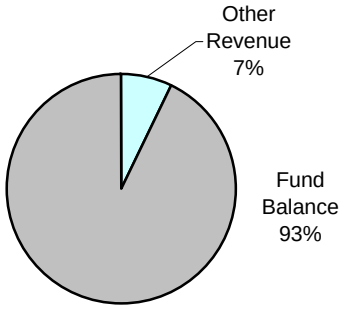
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	7,315	11,095	45,105
Departmental Revenue	-	7,315	53,000	3,200
Fund Balance		-		41,905

Estimated revenue for 2004-05 is $45,685 more than budgeted as a result of a $50,000 loan received from the county general fund to cover operating expenses. Estimated appropriations are $3,780 more than budgeted as a result of increased administrative costs paid to the San Sevaine Operating Fund.

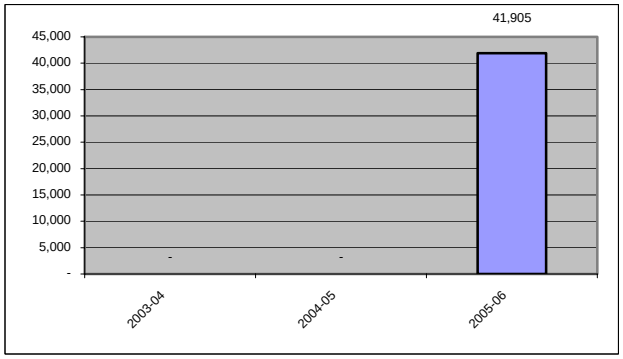
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Mission Blvd Housing Fund

BUDGET UNIT: SPM MIS
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	-	-	-	-	-	30,435	30,435
Transfers	11,095	7,315	-	-	7,315	7,355	14,670
Total Appropriation	11,095	7,315	-	-	7,315	37,790	45,105
Departmental Revenue							
Taxes	-	-	-	-	-	2,100	2,100
Use Of Money & Prop	1,000	-	-	-	-	1,100	1,100
State, Fed or Gov't Aid	2,000	2,000	-	-	2,000	(2,000)	-
Total Revenue	3,000	2,000	-	-	2,000	1,200	3,200
Operating Transfers In	50,000	5,315	-	-	5,315	(5,315)	-
Total Financing Sources	53,000	7,315	-	-	7,315	(4,115)	3,200
Fund Balance		-	-	-	-	41,905	41,905

DEPARTMENT: Redevelopment Agency
FUND: Mission Blvd Housing Fund
BUDGET UNIT: SPM MIS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	30,435	-	30,435
	Increase of $1,100 in consultant costs and an increase of $29,335 due to estimated fund balance.				
2.	Transfers	-	7,355	-	7,355
	Increase in transfers out to reimburse the San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Taxes	-	-	2,100	(2,100)
	Due to an accounting change the county's housing tax increment revenue for the Mission Blvd project area will now be directly deposited into the Mission Blvd Housing Fund rather than distributed by the City of Montclair, therefore this revenue will be recorded as taxes revenue for the 2005-06. The increase in housing tax increment revenue for the Mission Blvd Project Area for 2005-06 is estimated at $100.				
4.	Revenue from the use of money	-	-	1,100	(1,100)
	Increase in interest revenue.				
5.	Other Governmental Aid	-	-	(2,000)	2,000
	Due to an accounting change the County's housing tax increment revenue for the Mission Blvd project area will now be directly deposited into the Mission Blvd Housing Fund rather than distributed by the City of Montclair, therefore this revenue will be recorded as taxes revenue for the 2005-06.				
6.	Other Financing Sources	-	-	(5,315)	5,315
	No operating transfers are anticipated during 2005-06, therefore there is a decrease in operating transfers in of ($5,315).				
	Total	-	37,790	(4,115)	41,905

Bloomington Operating Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit is being established to account for the administration and general operations associated with the establishment of the proposed Bloomington Redevelopment Project Area. Plan preparation expenses are funded through an initial $300,000 loan from the County General Fund made in 2004-05.

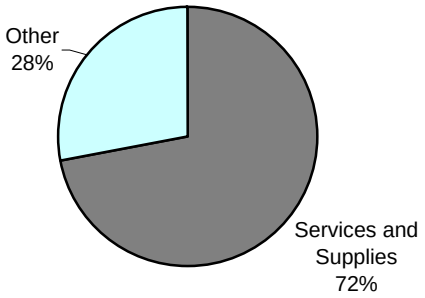
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

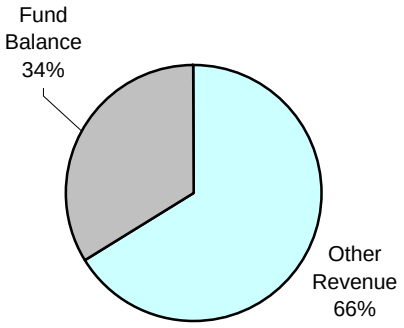
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	194,318	310,682
Departmental Revenue	-	-	300,000	205,000
Fund Balance		-		105,682

Estimated expenditures of $194,318 are the result of the preparation of the redevelopment plan for the proposed Bloomington Redevelopment Project area. Estimated revenue for 2004-05 of $300,000 is a result of a loan received from the County General Fund to cover operating expenses and initial plan preparation.

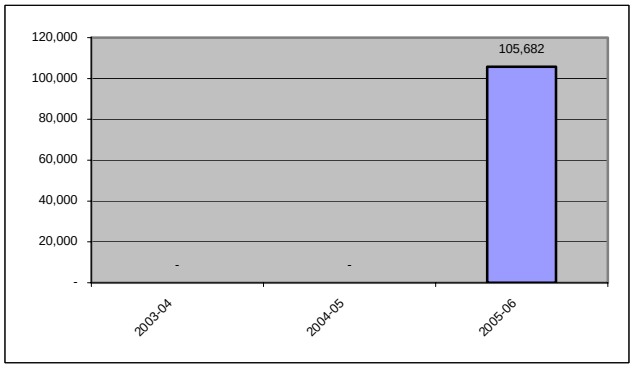
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Bloomington Operating Fund

BUDGET UNIT: SPN BLO
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	120,510	-	-	-	-	223,451	223,451
Transfers	73,808	-	-	-	-	87,231	87,231
Total Appropriation	194,318	-	-	-	-	310,682	310,682
Departmental Revenue							
Use Of Money & Prop	-	-	-	-	-	5,000	5,000
Total Revenue	-	-	-	-	-	5,000	5,000
Operating Transfers In	300,000	-	-	-	-	200,000	200,000
Total Financing Sources	300,000	-	-	-	-	205,000	205,000
Fund Balance		-	-	-	-	105,682	105,682

DEPARTMENT: Redevelopment Agency
FUND: Bloomington Operating Fund
BUDGET UNIT: SPN BLO

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	223,451	-	223,451
	Increase of $189,751 in consultants costs for the assisting in the preparation of Proposed Bloomington Redevelopment Plan, and Housing and Economic Studies. Increase of $22,500 in expenditures for required legal notices and an increase of $11,200 in miscellaneous services and supplies.				
2.	Transfers	-	87,231	-	87,231
	Increase in transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated administrative costs.				
3.	Revenue from the use of money	-	-	5,000	(5,000)
	Increase in interest revenue.				
4.	Operating Transfers In	-	-	200,000	(200,000)
	Additional loan from the county general fund to fund operating costs for the proposed Bloomington Redevelopment Project Area. This amount will be repaid to the general fund as tax increment revenue is available. Approximately $100,000 of the loan funds will be used to conduct Housing and Economic Studies following the adoption of the Redevelopment Plan.				
	Total	-	310,682	205,000	105,682

Cajon Operating Fund

DESCRIPTION OF MAJOR SERVICES

This budget unit is being established to account for the administration and general operations associated with the establishment of the proposed Cajon Redevelopment Project Area. Plan preparation expenses are funded through an initial $300,000 loan from the County General Fund in 2004-05.

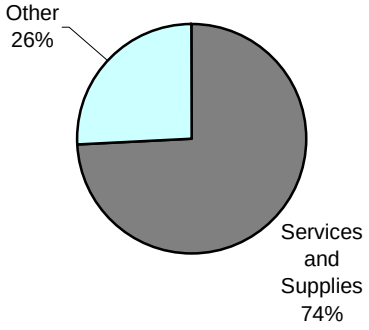
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

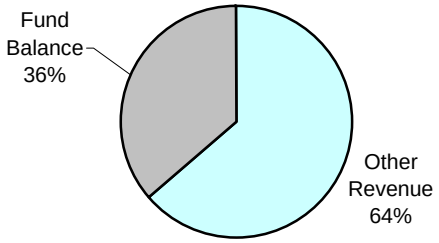
	Actual 2003-04	Budget 2004-05	Estimate 2004-05	Proposed 2005-06
Appropriation	-	-	182,301	322,699
Departmental Revenue	-	-	300,000	205,000
Fund Balance		-		117,699

Estimated expenditures of $182,301 are the result of the preparation of the redevelopment plan for the proposed Cajon Redevelopment Project area. Estimated revenue for 2004-05 of $300,000 is a result of a loan received from the County General Fund to cover operating expenses and initial plan preparation.

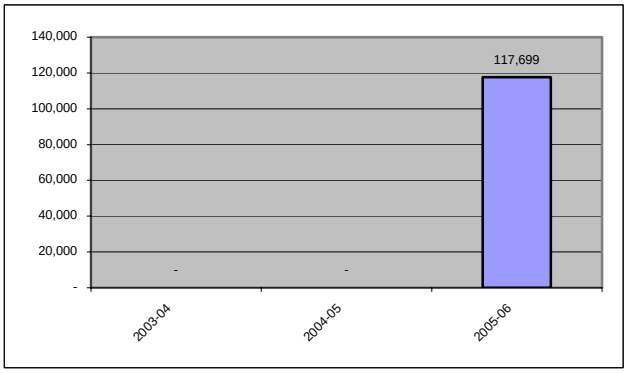
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 FUND BALANCE TREND CHART



GROUP: Other Agencies
DEPARTMENT: Redevelopment Agency
FUND: Cajon Operating Fund

BUDGET UNIT: SPO MUS
FUNCTION: General
ACTIVITY: Other General

ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
Appropriation							
Services and Supplies	118,410	-	-	-	-	239,290	239,290
Transfers	63,891	-	-	-	-	83,409	83,409
Total Appropriation	182,301	-	-	-	-	322,699	322,699
Oper Transfers Out	-	-	-	-	-	-	-
Total Requirements	182,301	-	-	-	-	322,699	322,699
Departmental Revenue							
Use Of Money & Prop	-	-	-	-	-	5,000	5,000
Other Financing Sources	300,000	-	-	-	-	-	-
Total Revenue	300,000	-	-	-	-	5,000	5,000
Operating Transfers In	-	-	-	-	-	200,000	200,000
Total Financing Sources	300,000	-	-	-	-	205,000	205,000
Fund Balance		-	-	-	-	117,699	117,699

DEPARTMENT: Redevelopment Agency
FUND: Cajon Operating Fund
BUDGET UNIT: SPO MUS

SCHEDULE A

DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

	Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies	-	239,290	-	239,290
	Increase of $205,590 in consultants costs for the assisting in the preparation of Proposed Cajon Redevelopment Plan, and Housing and Economic Studies. Increase of $22,500 in expenditures for required legal notices and an increase of $11,200 in miscellaneous services and supplies.				
2.	Transfers	-	83,409	-	83,409
	Increase in transfers out to reimburse San Sevaine Operating budget unit (SPF RDA) for allocated Administrative costs.				
3.	Revenue from the use of money	-	-	5,000	(5,000)
	Increase in interest revenue.				
4.	Operating Transfers In	-	-	200,000	(200,000)
	Additional loan from the county general fund to fund operating costs for the proposed Cajon Redevelopment Project Area. This amount will be repaid to the general fund as tax increment revenue is available. Approximately $100,000 of the loan funds will be used to conduct Housing and Economic Studies following the adoption of the Redevelopment Plan.				
	Total	-	322,699	205,000	117,699